



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 28 July 2016

Shire of Menzies

Commencing at 1.09 pm

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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7 DECLARATIONS OF INTEREST

There were no declarations of interest.

8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There was no notice of items to be discussed behind closed doors.

9 CONFIRMATION / RECEIVAL OF MINUTES

- 9.1 Confirmation of Minutes of the Ordinary Council Meeting held on 30 June 2016**
*That the minutes of the Ordinary Meeting of Council held on Thursday 30 June 2016
be confirmed as a true and correct record.*

COUNCIL RESOLUTION:

No 1011

Moved: Cr Mazza

Seconded: Cr Baird

*That the minutes of the Ordinary Meeting of Council held on Thursday 30 June 2016 be
confirmed as a true and correct record.*

Carried 7/0

10 PETITIONS / DEPUTATIONS / PRESENTATIONS

There were no Petitions / Deputations / Presentations at this meeting.

11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 Presidents Report

Attended Goldfields Volunteer Regional Organisation of Councils meeting Friday 1 July 2016 with Councillor Mazza and Chief Executive Officer Rhonda Evans.

Attended civic reception on Monday 4 July 2016 with Chief Executive Officer Rhonda Evans and our partners, hosted by City of Kalgoorlie Boulder for His Excellency Sir Peter Cosgrove AK.MC (Retd) and Her Excellency Lady Cosgrove.

Drove to Menzies on Sunday 24 July 2016 to attend a teleconference for the Board Meeting of the Goldfields Tourism Network Association only to find out that the meeting was cancelled due to the road trip running late.

Attended a meeting with Councillors and the Chief Executive Officer Rhonda Evans to discuss and formalise the CEO's key performance indicators.

12 REPORTS OF OFFICERS

12.1 HEALTH BUILDING AND TOWN PLANNING

12.1.1 JUNE 2016 HEALTH AND BUILDING REPORT- SHIRE OF MENZIES

LOCATION:	Shire of Menzies
APPLICANT:	N/A
DOCUMENT REF:	2536
DISCLOSURE OF INTEREST:	The author has no interest to disclose
DATE:	20 July 2016
AUTHOR:	David Hadden, Environmental Health Officer
ATTACHMENTS	Nil

SUMMARY:

This report is for the information of Council, and relates to matters addressed by the Environmental Health Officer for the month of June 2016.

BACKGROUND:

The Shire contracts the services of an Environmental Health Officer for two days per month. The Officer is available for consultation at all times, and attends the administration office once per month to meet with the Chief Executive Officer.

The following is a brief report of the monthly activities.

COMMENT:

Health

Carried out inspection of hotel kitchen and septic system.

- Kitchen complies with requirements, owner asked to ensure high standard of cleaning is maintained.
- Septic system noted as operating correctly.

Proposal to reuse stormwater

Carried out inspection of Councils two stormwater dams to check requirements for a stormwater reuse system to be implemented.

Proposal to set a levy for Kookynie Waste Disposal

Checked Town Planning Scheme and Waste Avoidance and Resource Recovery Act to ensure ability to create a rubbish collection fee for Kookynie.

Building Regulations 2015

Correspondence received by the Shire of Laverton regarding a request made to the Building Commission of WA in 2012 will be of interest to the Menzies Shire.

The Shires of Menzies, Laverton and Wiluna determined at individual council meetings in 2012 to request an amendment in Schedule 4 of the Building Regulations 2012 to remove the exemption that allows building owners to not apply for a building permit for all Classes of buildings outside the Menzies town site.

The Building Commission have advised Laverton that the Regulatory Gate Keeping Unit at the Department of Finance have advised that the proposal to extend building permit requirements to the whole of the shire represents an increase in regulation a full regulatory impact assessment would be required. Because the Building Commission has similar requests from other local authorities it is not feasible for the Commission to undertake the full RIA process for each request. The Commission plans to commence examination of the feasibility to extend building permit requirements to whole of state in 2017.

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS Nil

STRATEGIC IMPLICATIONS Nil

VOTING REQUIREMENTS Nil

OFFICER'S RECOMMENDATION:

That Council receive the report of the Environmental Health Officer for the month of June 2016 for information.

COUNCIL RESOLUTION:

No 1012

Moved: Cr Mazza

Seconded: Cr Lee

That Council receive the report of the Environmental Health Officer for the month of June 2016 for information.

Carried 7/0

12.2 FINANCE AND ADMINISTRATION

12.2.1 STATEMENT OF FINANCIAL ACTIVITY AND ASSOCIATED REPORTS FOR JUNE 2016

LOCATION:	NA
APPLICANT:	NA
FILE REF:	2593
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 July 2016
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENTS:	12.2.1

SUMMARY:

Statutory Financial Reports submitted to Council for acceptance as a record of financial activity for the period to 30 June 2016.

BACKGROUND:

The Financial Management Regulation 34 required each Local Government to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under Regulation 22(1)(d), for that month with the following details:

- The annual budget estimates,
- The operating revenue, operating income and all other operating income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period,
- Include an operating statement, and
- Any other relevant supporting notes.

COMMENT:

This report contains annual budget estimates, actual amounts of expenditure and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

CONSULTATION:

Jeanette Taylor – Manager Finance and Administration

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996, 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

As detailed within the attachments.

STRATEGIC IMPLICATIONS:

Sustainable Resource Management

- Ensure resources are managed effectively
- Prepare timely accurate reports on the Shire's activities, budgets, plans and performance.

VOTING REQUIREMENTS: Simple Majority

OFFICER'S RECOMMENDATION:

That Council receive the Statement of Financial Activity for the month ending 30 June 2016 included as attachment 12.2.1 #1 as presented, and note any material variances.

COUNCIL RESOLUTION:

No 1013

Moved: Cr Lee

Seconded: Cr Mazza

That Council receive the report of the Environmental Health Officer for the month of June 2016 for information.

Carried 7/0



SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT

For the Period Ended 30th Jun 2016

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Statement of Financial Activity
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Prepared By: Jeanette Taylor

Date: 23/07/2016

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30th Jun 2016

	Adopted Annual Budget 2015-16	Current/Revised Annual Budget 2015-16	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues							
Governance	\$ 2,500	\$ 2,500	\$ 2,500	\$ 16,959	14,459	85.26%	▲
General Purpose Funding	1,381,426	1,381,426	1,381,426	2,923,552	1,542,126	52.75%	▲
Law, Order and Public Safety	7,450	7,450	7,450	10,060	2,610	25.94%	
Health	500	500	500	0	(500)	(100.00%)	
Education and Welfare	0	0	0	0	0		
Housing	57,508	57,508	57,508	27,638	(29,870)	(108.07%)	▼
Community Amenities	8,683	8,683	8,683	7,085	(1,598)	(22.55%)	
Recreation and Culture	72,125	72,125	72,125	19,888	(52,237)	(262.66%)	▼
Transport	4,275,823	4,275,823	4,275,823	1,691,221	(2,584,602)	(152.82%)	▼
Economic Services	209,620	209,620	209,620	207,075	(2,545)	(1.23%)	
Other Property and Services	42,200	42,200	42,200	209,882	167,682	79.89%	▲
Total (Ex. Rates)	6,057,835	6,057,835	6,057,835	5,113,360	(944,475)		
Operating Expense							
Governance	(736,405)	(736,405)	(736,405)	(694,258)	42,147	6.07%	
General Purpose Funding	(294,613)	(294,613)	(294,613)	(304,653)	(10,040)	(3.30%)	
Law, Order and Public Safety	(178,333)	(178,333)	(178,333)	(146,725)	31,608	21.54%	▲
Health	(183,348)	(183,348)	(183,348)	(44,933)	138,415	308.05%	▲
Education and Welfare	(9,500)	(9,500)	(9,500)	(8,000)	1,500	18.75%	
Housing	(136,916)	(136,916)	(136,916)	(163,397)	(26,481)	(16.21%)	▼
Community Amenities	(129,578)	(129,578)	(129,578)	(96,147)	33,431	34.77%	▲
Recreation and Culture	(430,462)	(430,462)	(430,462)	(261,829)	168,633	64.41%	▲
Transport	(6,150,718)	(6,150,718)	(6,100,718)	(3,813,812)	2,286,906	59.96%	▲
Economic Services	(1,274,921)	(1,274,921)	(1,274,921)	(1,086,429)	188,492	17.35%	▲
Other Property and Services	(4,999)	(4,999)	(4,999)	10,072	15,071	(149.63%)	
Total	(9,529,793)	(9,529,793)	(9,479,793)	(6,610,111)	2,869,682		
Funding Balance Adjustment							
Add back Depreciation	3,270,269	3,270,269	3,270,269	2,223,568	(1,046,701)	(47.07%)	▼
Adjust (Profit)/Loss on Asset Disposal	(3,333)	(3,333)	(3,333)	1,022	4,355	426.13%	
Movement in Deferred Pensioner Rates/ESL	0	0	0	0	0		
Movement in Employee Benefit Provisions	0	0	0	0	0		
Rounding Adjustment	0	0	0	0	0		
Net Operating (Ex. Rates)	(205,022)	(205,022)	(155,022)	727,838	882,860		
Capital Revenues							
Proceeds from Disposal of Assets	93,003	93,003	93,003	95,918	2,915	3.04%	
Proceeds from New Debentures	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0		
Transfer from Reserves	0	0	0	0	0		
Total	93,003	93,003	93,003	95,918	2,915		
Capital Expenses							
Land Held for Resale	0	0	0	0	0		
Land and Buildings	(659,653)	(659,653)	(659,653)	(342,676)	316,977	92.50%	▲
Plant and Equipment	(799,703)	(799,703)	(799,703)	(310,768)	488,935	157.33%	▲
Furniture and Equipment	(44,500)	(44,500)	(44,500)	(18,496)	26,004	140.59%	▲
Infrastructure Assets - Roads	(3,044,569)	(3,044,569)	(3,044,569)	(2,631,255)	413,314	15.71%	▲
Infrastructure Assets - Footpaths	(189,648)	(189,648)	(189,648)	(72,551)	117,097	161.40%	▲
Infrastructure Assets - Parks & Ovals	0	0	0	0	0		
Infrastructure Assets - Other	(541,579)	(541,579)	(541,579)	(94,010)	447,569	476.09%	▲
Repayment of Debentures	0	0	0	0	0		
Advances to Community Groups	0	0	0	0	0		
Transfer to Reserves	(1,671,856)	(1,671,856)	(1,671,856)	(75,487)	1,596,369	2114.75%	▲
Total	(6,951,508)	(6,951,508)	(6,951,508)	(3,545,243)	3,406,265		
Net Capital	(6,858,505)	(6,858,505)	(6,858,505)	(3,449,325)	3,409,180		
Total Net Operating + Capital	(7,063,527)	(7,063,527)	(7,013,527)	(2,721,487)	4,292,040		
Opening Funding Surplus(Deficit)	4,225,446	3,987,643	3,987,643	3,987,643	0	0.00%	
Rate Revenue	2,838,081	2,838,081	2,838,081	2,572,373	(265,708)	(10.33%)	▼
Closing Funding Surplus(Deficit)	0	(237,803)	(187,803)	3,838,530	4,026,333		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

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▼

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

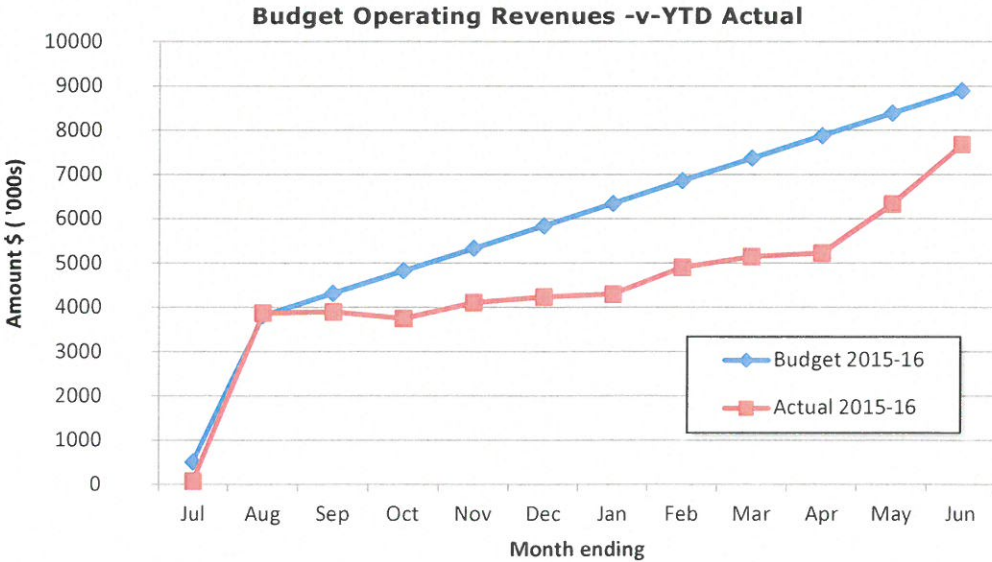
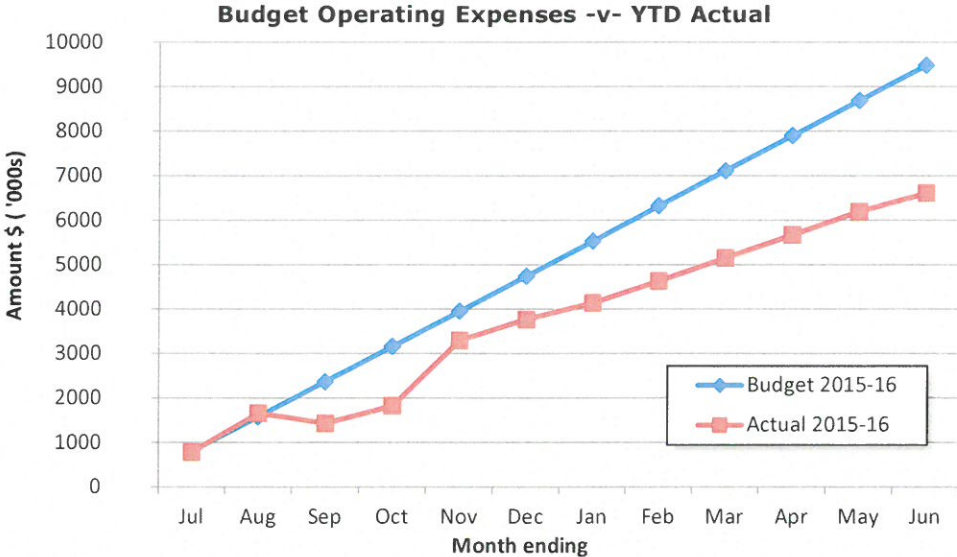
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operations costs.

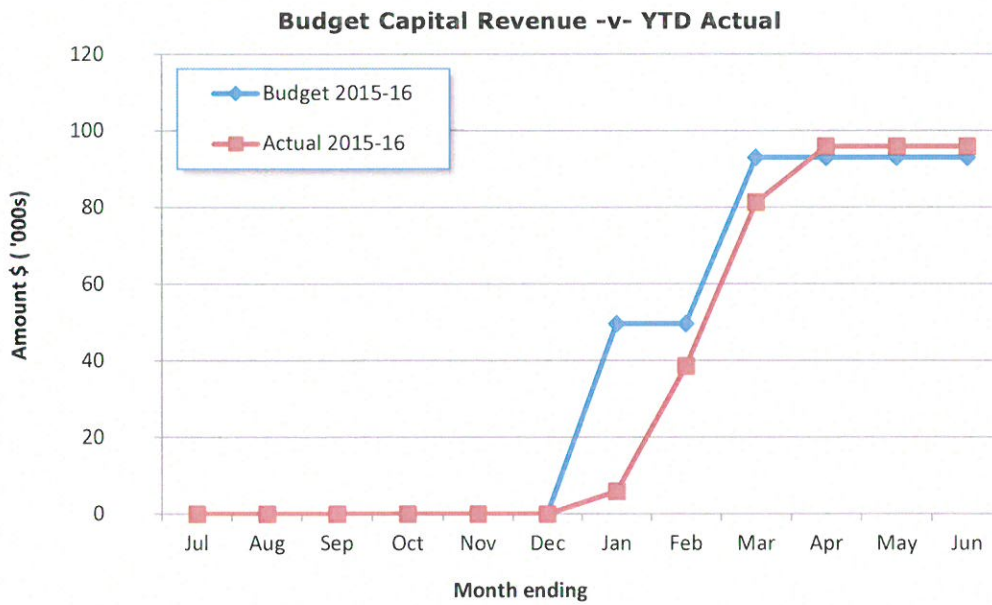
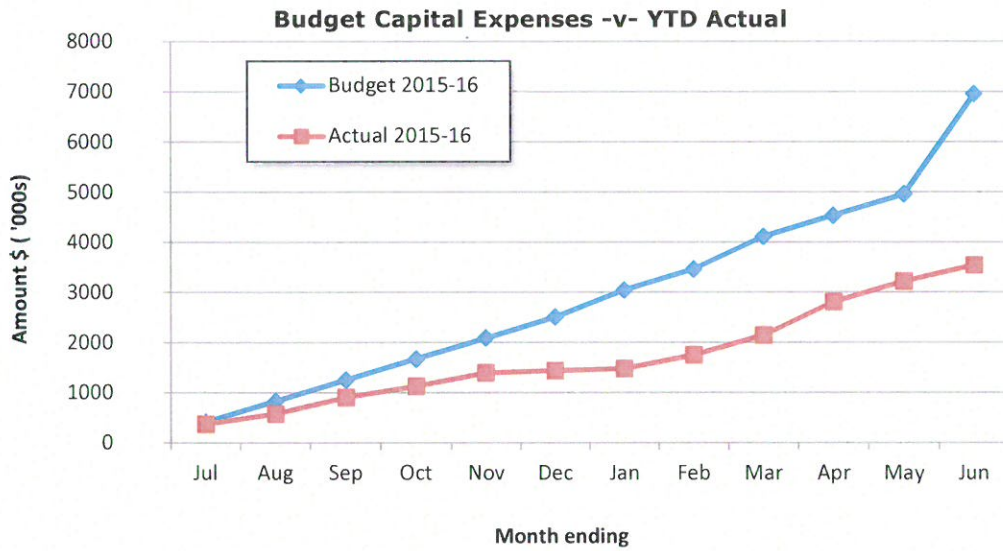
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30th Jun 2016

CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	2,006,118			2,006,118	NAB	Cheque Acc.
Cash Maximiser Account	Variable	94,864			94,864	NAB	
Trust	Nil	780		1,500	1,500	NAB	Cheque Acc.
Cash On Hand					780	N/A	On Hand
(b) Term Deposits							
Municipal Investment		528,367			528,367	NAB	Various
Reserves			2,666,393		2,666,393	NAB	Various
(c) Other Investments							
N/A					0		
Total		2,630,129	2,666,393	1,500	5,298,021		

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

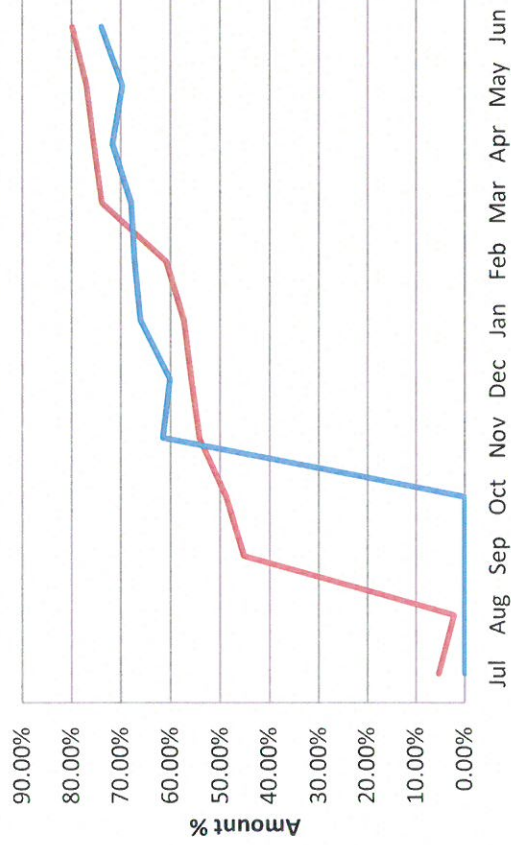
Net Rates Collectable
% Collected

incls interims

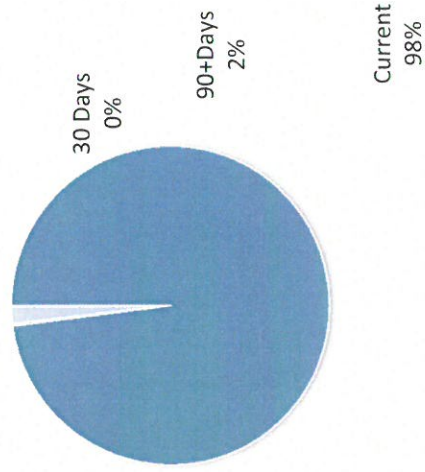
For the Period Ended 30th Jun 2016	YTD 30th June 2015
\$ 925,281	\$ 628,463
2,703,682	2,921,997
(2,899,607)	(2,625,179)
729,356	925,281
729,356	925,281
79.90%	73.94%

Current	30 Days	60 Days	90+Days
\$ 158,184	\$ 0	\$ 375	\$ 2,934
			161,493

Rates % Collected



Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

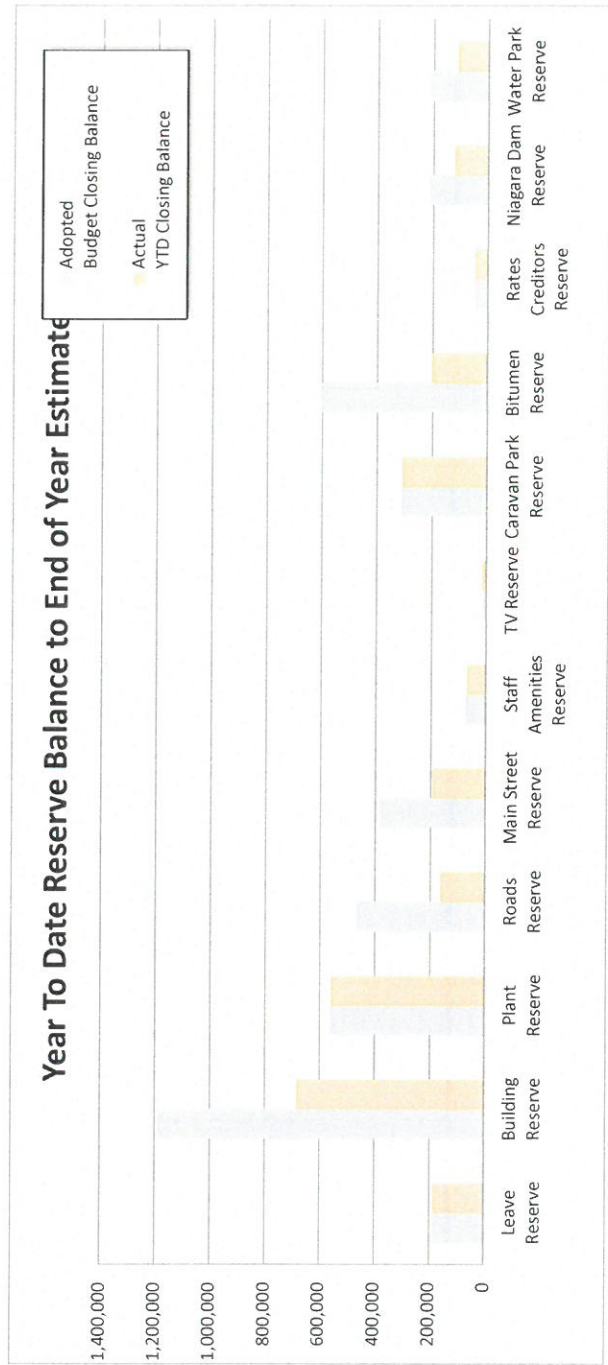
Proper figures are only available in SynergySoft from October 2014.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

or the Period Ended 30th Jun 2016

Cash Backed Reserves

2015-16		Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
Name		\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve		182,553	6,341	5,319	0	0	0	188,894	187,872
Building Reserve		665,690	23,124	18,396	500,000	0	0	1,188,814	684,086
Plant Reserve		541,383	18,804	16,773	0	0	0	560,187	558,156
Roads Reserve		160,395	5,572	3,625	300,000	0	0	465,967	164,020
Main Street Reserve		187,858	6,526	5,473	188,000	0	0	382,384	193,331
Staff Amenities Reserve		67,265	2,337	1,960	3,856	0	0	73,458	69,225
TV Reserve		14,911	518	1,477	0	0	0	15,429	16,388
Caravan Park Reserve		300,436	10,436	8,759	0	0	0	310,872	309,195
Bitumen Reserve		199,054	6,915	4,553	400,000	0	0	605,969	203,607
Rates Creditors Reserve		43,916	1,526	2,526	0	0	0	45,442	46,442
Niagara Dam Reserve		119,578	4,154	3,484	90,000	0	0	213,732	123,062
Water Park Reserve		107,868	3,747	3,143	100,000	0	0	211,615	111,011
		2,590,907	90,000	75,487	1,581,856	0	0	4,262,763	2,666,394



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30th Jun 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Proceeds 2015-16			
Cost	Accum Depr	Proceeds	Profit (Loss)	Adopted Budget Proceeds	YTD Budget Proceeds	YTD Actual Proceeds	Variance
\$	\$	\$	\$	\$	\$	\$	\$
55,000	18,346	42,727	6,073	49,598	49,598	42,727	(6,871) ▼
				43,405	43,405	0	(43,405) ▼
50,000	12,509	32,727	(4,764)	0	0	32,727	32,727 ▲
16,000	4,206	14,545	2,751	0	0	14,545	14,545 ▲
Plant and Equipment							
Proceeds on Disposal of Assets - Administration							
Proceeds on Disposal of CEO Vehicle							
Proceeds on Disposal of Assets - Sanitation							
Proceeds on Disposal of Rubbish Truck							
Proceeds on Disposal of Assets - Road Plant							
Proceeds on Disposal of Cat Roller CS573							
Proceeds on Disposal of Hino Dutro Truck							
Land and Buildings							
Proceeds on Disposal of Assets - Staff Housing							
Proceeds on Disposal of Building on Lot 10 Shenton St							
Proceeds on Disposal of Assets - Unclassified							
Proceeds on Disposal of Lot 666 Suiter St, Menzies							
2,000	0	1,964	(36)	0	0	1,964	1,964 ▲
3,000	0	1,318	(1,682)	0	0	1,318	1,318 ▲
3,000	0	1,318	(1,682)	0	0	1,318	1,318 ▲
3,000	0	1,318	(1,682)	0	0	1,318	1,318 ▲
132,000	35,060	95,918	(1,022)	93,003	93,003	95,918	2,915

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Summary Acquisitions	Capital Expenditure 2015-16			
		Adopted Budget	YTD Budget	YTD Actual	Variance
	Land	\$ 20,000	\$ 20,000	\$ 9,261	\$ (10,739)
	Buildings	639,653	639,653	333,415	(316,977)
	Plant and Equipment	799,703	799,703	310,768	(488,935)
	Furniture and Equipment	44,500	44,500	18,496	(26,004)
	Infrastructure - Roads	3,044,569	3,044,569	2,631,255	(413,314)
	Infrastructure - Footpaths	189,648	189,648	72,551	(117,097)
	Infrastructure - Parks & Ovals	0	0	0	0
	Infrastructure - Other	541,579	541,579	94,010	(447,569)
	Capital Totals	5,279,652	5,279,652	3,469,756	(1,820,635)

Comments - Capital Acquisitions

Comments	Capital Expenditure 2015-16			Variance
	Adopted Budget	YTD Budget	YTD Actual	
	\$ 20,000	\$ 20,000	\$ 9,261	\$ (10,739) ▼
	20,000	20,000	9,261	(10,739)

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30th Jun 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Buildings	Capital Expenditure 2015-16			YTD Actual	Variance
		Adopted Budget	YTD Budget	YTD Actual		
		\$	\$	\$	\$	
	Installation of Solar Panels - Houses	50,000	50,000	0	(50,000)	▼
	Installation Landscaping New Houses	60,000	60,000	46,820	(13,180)	▼
	Installation of Sheds for New Houses	52,653	52,653	46,078	(6,575)	▼
	Installation landscaping - Shenton St Units	20,000	20,000	8,498	(11,502)	▼
	CEO House Renewal	25,000	25,000	1,252	(23,748)	▼
	Upgrade of Old Church Menzies	50,000	50,000	0	(50,000)	▼
	Stone Restoration & Repairs Historic Buildings	120,000	120,000	0	(120,000)	▼
	Minor building renewals	10,000	10,000	0	(10,000)	▼
	Depot Extension -Asset Upgrade	150,000	150,000	88,588	(61,412)	▼
	Solar Power Units (Admin Bldg) - GVR0C	50,000	50,000	142,179	92,179	▲
	Electrical Upgrades to Admin	52,000	52,000	0	(52,000)	▼
	Capital Totals	639,653	639,653	333,415	(306,238)	

Comments	Plant & Equipment	Capital Expenditure 2015-16			YTD Actual	Variance
		Adopted Budget	YTD Budget	YTD Actual		
		\$	\$	\$	\$	
	Mtce. Grader Accommodation	90,500	90,500	21,618	(68,882)	▼
	Minor Plant Purchases	4,300	4,300	0	(4,300)	▼
	Purchase Vibrating Roller	219,100	219,100	129,145	(89,955)	▼
	Purchase Small Tipper	80,800	80,800	74,667	(6,133)	▼
	Purchase Rubbish Truck	234,905	234,905	0	(234,905)	▼
	Purchase Pedestrian Roller	11,500	11,500	11,000	(500)	▼
	Purchase Jacking Beam for Hoist	29,000	29,000	0	(29,000)	▼
	TJtj Capital items Purchased (DO NOT USE)	10,000	10,000	0	(10,000)	▼
	CEOs Vehicle Replacement	119,598	119,598	74,339	(45,259)	▼
	Capital Totals	799,703	799,703	310,768	(488,935)	

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30th Jun 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Capital Expenditure 2015-16				Variance
		Adopted Budget	YTD Budget	YTD Actual		
		\$	\$	\$	\$	
	New Locking System	10,000	10,000	0	(10,000)	▼
	Admin Phone System Upgrade	10,000	10,000	0	(10,000)	▼
	Replacement Conference Phone System for Chair dishwashers for the 3 staff houses	10,000	10,000	0	(10,000)	▼
	Water Tanks for 4 staff houses	3,000	3,000	0	(3,000)	▼
	Purchase Furniture & Equipment - CRC	11,500	11,500	12,681	1,181	▲
		0	0	5,815	5,815	▲
	Capital Totals	44,500	44,500	18,496	(26,004)	

Comments	Roads	Capital Expenditure 2015-16				Variance
		Adopted Budget	YTD Budget	YTD Actual		
		\$	\$	\$	\$	
	Road Construction CRSF - jobs					
	Evanston- Menzies Road CRSF	360,009	360,009	319,302	(40,707)	▼
	Roads to Recovery Construction -jobs					
	Menzies Northwest Road R2R	659,000	659,000	964,763	305,763	▲
	Connie Sue R2R remote aboriginal access roads	50,000	50,000	0	(50,000)	▼
	Blackspot funding Construction					
	Menzies NW Rd Black Spot	77,691	77,691	79,893	2,202	▲
	Evanston Menzies Rd Black Spot	143,190	143,190	170,645	27,455	▲
	Road Construction Muni - jobs					
	Kensington Road	78,425	78,425	8,288	(70,137)	▼
	Menzies North West Road	591,000	591,000	303,973	(287,027)	▼
	Tjunjuntjarra Access Road	60,302	60,302	0	(60,302)	▼
	Main Street Menzies Upgrade	203,919	203,919	16,657	(187,262)	▼
	Connie Sue	31,000	31,000	0	(31,000)	▼
	Kookynie road MUNI	205,033	205,033	195,608	(9,425)	▼
	Road Construction RRG - jobs					
	Evanston Menzies Road RRG	300,000	300,000	250,456	(49,544)	▼

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30th Jun 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Yarri Road RRG	135,000	135,000	98,745	(36,255) ▼
Menzies Northwest Rd RRG	150,000	150,000	222,925	72,925 ▲
Capital Totals	3,044,569	3,044,569	2,631,255	(413,314)

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Footpaths	Capital Expenditure 2015-16			Variance
		Adopted Budget \$	YTD Budget \$	YTD Actual \$	
	Footpath Construction				
	Footpaths- Walsh & Kensington Streets	93,648	93,648	68,199	(25,449) ▼
	Bicycle Path Construction	96,000	96,000	4,352	(91,648) ▼
	Capital Totals	189,648	189,648	72,551	(117,097)

Comments	Parks & Ovals	Capital Expenditure 2015-16			Variance
		Adopted Budget \$	YTD Budget \$	YTD Actual \$	
	N/A				0
	Capital Totals	0	0	0	0

Comments	Other Infrastructure	Capital Expenditure 2015-16			Variance
		Adopted Budget \$	YTD Budget \$	YTD Actual \$	
	New Pound	10,000	10,000	0	(10,000) ▼
	Waste Refuse Site Renewal Project	65,000	65,000	5,522	(59,478) ▼
	Construction Project Shire Hall Toilets	69,567	69,567	47,380	(22,187) ▼
	Water Park Lighting	0	0	13,192	13,192 ▲
	Aunty Nelly Water Reclaim Project	120,000	120,000	6,396	(113,604) ▼
	Playground Equipment Upgrade Project	30,000	30,000	0	(30,000) ▼
	War Memorial Construction Project	0	0	21,122	21,122 ▲
	Shire House - Crossover Construction				
	Shire House Crossovers	152,012	152,012	0	(152,012) ▼

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30th Jun 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Tourism Signage & events Board	15,000	15,000	398	(14,602)	▼
Town Street Trees Planting & Care Program	50,000	50,000	0	(50,000)	▼
Caravan Park Landscaping Project (CAPEX)	30,000	30,000	0	(30,000)	▼
Capital Totals	541,579	541,579	94,010	(447,569)	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Back Rates \$	Total Revenue \$	Adopted Budget Rate Revenue \$	Adopted Budget Interim Rate \$	Adopted Budget Back Rate \$	Adopted Budget Total Revenue \$
Differential General Rate											
GRV		0.07887	28	212,940	16,795	0	98,723	13,719			13,719
GRV	vacant	0.07999	3	15,652	1,252	0	(2,775)	354			354
UV	Pastoral	0.03747	17	728,753	27,306	0	27,233	40,007			40,007
UV	Other	0.02685	0	0	0	0	0	0		0	0
UV	Vacant	0.02685	0	0	0	0	1,154	1,782			1,782
UV	Mining ops	0.14411	245	13,302,283	1,916,992	0	1,873,623	1,809,538	40,000		1,849,538
UV	Mining exp	0.14205	232	4,135,768	587,486	0	322,492	641,468	0		641,468
UV	Mining pros	0.13999	227	490,580	68,676	0	39,523	69,043			69,043
Non-Rateable Sub-Totals			752	18,885,976	2,618,507	0	2,359,983	2,575,911	40,000	0	2,615,911
Minimum Rates		Minimum \$									
GRV		300	10	9,251	3,000	0	3,000	3,900			3,900
GRV	vacant	300	215	43,915	64,500	0	64,500	66,600			66,600
UV	Pastoral	300	9	28,186	2,700	0	2,700	2,700			2,700
UV	Other	300	0	0	0	0	0	0			0
UV	Vacant	300	119	552,800	35,700	0	35,700	35,700			35,700
UV	Mining ops	300	81	65,144	24,300	0	24,300	18,900			18,900
UV	Mining exp	265	139	131,733	36,835	0	36,835	44,785			44,785
UV	Mining pros	235	193	176,338	45,355	0	45,355	49,585			49,585
Sub-Totals			766	1,007,367	212,390	0	212,390	222,170	0	0	222,170
Specified Area Rates Totals			1,518				2,572,373				2,838,081
							0				0
							2,572,373				2,838,081

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

INFORMATION ON BORROWINGS

(a) Debenture Repayments

Council has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2015-16 Adopted Budget \$	Variations Additions (Deletions) \$	Capital	Recoup Status Received \$	Recoup Status Not Received \$
GENERAL PURPOSE GRANTS							
03201-Grants Commission	WALGGC	Y	863,370			845,651	17,719
03202-Federal Roads	WALGGC	Y	353,356			376,369	(23,013)
03203-Federal Roads (Special Projects)	WALGGC	Y	0			90,000	(90,000)
LAW, ORDER, PUBLIC SAFETY							
05107-Fire Prevention Grant	DFES	Y	0			6,020	(6,020)
RECREATION AND CULTURE							
11799-War Memorial Grants	Lotterywest	N	50,000	(50,000)	0	0	0
TRANSPORT							
MRWA ROAD FUNDING							
12226-Direct Grants	MRWA Direct	Y	148,800			161,700	(12,900)
12227-MRWA Subsidies	MRWA	Y	1,200			0	1,200
12225-Commodity Route Evanston-Menzies	MRWA	Y	360,009		360,009	0	360,009
12228 - R2R Grant	R2R	Y	659,000		659,000	1,177,771	(518,771)
12232 - RRG Grant	MRDWA	Y	390,000		390,000	0	390,000
12236 - Black Spot Funding	MRDWA	Y	147,254		147,254	131,799	15,455
OTHER ROAD/STREETS GRANTS							
12242-Flood Damage WANDRRA	DFES	Y	2,568,610			1,275,076	1,293,534
ECONOMIC SERVICES							
13750-Grant Income CRC	CRC	Y	111,000			123,024	(12,024)
OTHER PROPERTY & SERVICES							
14579 - Solar Power Grant	City of Kalgoorlie-Boulder	Y	0	139,762	139,762	139,762	0
TOTALS			5,652,599	89,762	1,696,025	4,327,172	1,415,189

Operating	4,046,336
Non-operating	1,606,263
	<u>5,652,599</u>

	2,787,840
	1,539,332
	<u>4,327,172</u>

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Not included in this statement are as follows:

Description	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 30-Jun-16
	\$	\$	\$	\$
Pet Bonds	1,200	0	(1,200)	0
Housing Bonds	3,200	0	(1,700)	1,500
BCITF Levy	0	0	0	0
Building Levy	0	0	0	0
Nomination Fees	0	0	0	0
Unclaimed Monies	0	0	0	0
	4,400	0	(2,900)	1,500

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th Jun 2016

MAJOR VARIANCES - reasons

OPERATING REVENUES

SCH

- 3 WANDRRA Flood Damage Grant budget is included in 12. Transport but the actual is included in 4. General Purpose Funding
- 4 Permanent - Insurance reimbursement greater than expected (Budgeted).
- 5 Nil
- 7 Nil
- 8 Nil
- 9 Permanent - The teachers housing rent/reimbursement income budgeted to be received has not eventuated.
- 10 Nil
- 11 Permanent - Anzac War Memorial Grant budgeted will not be received.
- 12 Please refer to 3. above
- 13 Nil
- 14 Permanent - Reimbursement of Long Service Leave from Shire of Laverton for P & D Crawford. Grant for Solar Lighting received but not budgeted for.

OPERATING EXPENSE

SCH

- 3 Nil
- 4 Nil
- 5 Consultant ranger services budgeted for but not engaged
- 7 Timing - Nurse engaged later than budgeted. NB: There could be a permanent saving here.
- 8 Nil
- 9 Maintenance on non staff housing higher than budget due backlog of maintenance.
- 10 Public Conveniences Mtce for town and Kookynie and Tip Site Mtce below budget.
- 11 Hall Mtce below budget. Parks & Garden operations below budget. Golf Club expenses below budget. Water Park operations below budget. Permanent - Depreciation expense well below budgeted.
- 12 Permanent - Depreciation expense on roads will be less than budget due to previous year fair value revaluation. Timing - Contract grading budgeted to occur but has not yet eventuated.
- 13 Maintenance on The Lady Shenton and Goongarrie Cottages has not eventuated. Expenditure on Holiday Programs for town & Tjuntjuntarra are less than budgeted. Tjuntjuntarra Consultants budget for but did not occur.
- 14 Nil

CAPITAL REVENUE

- > Timing - Proceeds on Disposal of Assets are yet to eventuate.

CAPITAL EXPENSES

- > Land & Buildings - The installation of new solar panels on houses, the upgrade of the old church, the restoration of historic buildings, depot extensions and electrical upgrades to the admin building have not commenced.
- > Plant & Equipment - The purchase of the small tipper, rubbish truck, jacking beam for hoist and TjTj capital items have not occurred.
- > Furniture & Equipment - The purchase of the New Locking System and the purchase of dishwashers for houses is now under operating.
- > Infra Roads - Work on the Connie Sue Rd, Menzies NW Rd, Evanstone Menzies Rd, Kensington Rd, Tjuntjuntarra Access Rd, Main St and Kookynie Rd have either not commenced or only just commenced.
- > Infra Footpaths - Work on the Bicycle Path construction is behind schedule.
- > Infra Other - Work on the new pound, waste refuse site renewal project, Aunty Nelly water reclaim project, playground equipment upgrade project, shire house crossovers, tourism signage/events board, town street trees planting and caravan park landscaping project have not commenced.
- > Transfers to Reserves - Timing - Interest Earned on Reserves not yet recognised as Term Deposits to mature at some date in the future.

OTHER ITEMS

- > Depreciation Add Back - Permanent - Depreciation expense on roads will be less than budget due to previous year fair value revaluation.

12.2.2 MONTHLY LISTING OF PAYMENTS FOR THE MONTH OF JUNE 2016

LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	2594
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	27 June 2016
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENTS:	12.2.2

SUMMARY:

The list of payments made for the month of June 2016 to be received by Council.

BACKGROUND:

Payments have been made by cheque payment, electronic funds transfer (EFT) and direct transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the Chief Executive Officer (CEO) and are not reported to Council.

COMMENT:

The cheque, EFT and Direct Debit payments that have been raised for the month of June 2016 are attached.

After payment, the balance of creditors will be \$172,215.73.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996 Number 13.

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for Payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance.

VOTING REQUIREMENTS: Simple Majority

OFFICER'S RECOMMENDATION:

That Council receive the list of payments for the month of June 2016 totalling \$1,086,433.85 being:

- 1) Cheques 10437-10449 in the Municipal fund totalling \$31,163.51.**
- 2) Electronic Fund Transfer EFT1297-EFT1413 payments in the Municipal Fund totalling \$967,703.49.**
- 3) Direct Debit payments in the Municipal Fund totalling \$87,566.85.**
- 4) Credit card payments relating to the June 2016 statement (included in direct debits) totalling \$897.85.**

COUNCIL RESOLUTION:

No 1014

Moved: Cr Mazza

Seconded: Cr Tucker

That Council receive the list of payments for the month of June 2016 totalling \$1,086,433.85 being:

- 1) Cheques 10437-10449 in the Municipal fund totalling \$31,163.51.*
- 2) Electronic Fund Transfer EFT1297-EFT1413 payments in the Municipal Fund totalling \$967,703.49.*
- 3) Direct Debit payments in the Municipal Fund totalling \$87,566.85.*
- 4) Credit card payments relating to the June 2016 statement (included in direct debits) totalling \$897.85.*

Carried 7/0

Shire of Menzies
List of Payments
EFT
as at 30 June 2016

Chq/EFT	Date	Name	Description	Amount
EFT1297	03-June-2016	Atom	Saw reciprocating , Drill & impact wrench	\$1,086.80
EFT1298	03-June-2016	Ian Baird	Monthly meeting fee May 2016	\$2,637.04
EFT1299	03-June-2016	Bob Waddell	Assistance with 2016/17 annual budget, April 16 monthly financial statement, onsite training	\$11,163.32
EFT1300	03-June-2016	Bunnings	Various items for Depot	\$476.07
EFT1301	03-June-2016	Cabcharge Australia Limited	Administration fees February 2016	\$6.00
EFT1302	03-June-2016	Central Regional Tafe Northam WA	Kaylene Tucker ID - 1600657 Cert111 Local Government - REF572922	\$94.70
EFT1303	03-June-2016	Coates Hire	Roller Padfoot 15f - 25/4-25/5/2016	\$15,881.82
EFT1304	03-June-2016	Courier Australia	freight	\$381.43
EFT1305	03-June-2016	Pascoe Durtanovich	Cost of Demobilisation	\$1,500.00
EFT1306	03-June-2016	Jillian Dwyer	Monthly meeting fee May 2016	\$3,002.08
EFT1307	03-June-2016	Eagle Petroleum (W.A) Pty Ltd	Bulk Diesel 7500 litres	\$17,864.88
EFT1308	03-June-2016	Fire And Emergency Services Authority	2015/16 ESL Quarter 4	\$4,311.20
EFT1309	03-June-2016	Flex Industries	24/30 Booster sealed	\$115.50
EFT1310	03-June-2016	Goldfields Cyclastic	Sponsorship 2016 Cyclastic	\$60,000.00
EFT1311	03-June-2016	Debbie Hansen	Monthly meeting fee May 2016	\$772.50
EFT1312	03-June-2016	Hoops Plumbing & Gas Fitting	Resealed gas to stove/hot plate, toilet to floor & replaces outlet to ensuit toilet	\$1,254.00
EFT1313	03-June-2016	Menzies Hotel	Accommodation & meals 9-15/5/2016	\$4,640.90
EFT1314	03-June-2016	Tucker, Ian Cr	Monthly meeting fee May 2016	\$872.50
EFT1315	03-June-2016	jason signmakers	various signs for Evanston Menzies Road	\$1,741.57
EFT1316	03-June-2016	JR & A Hersey	PPE & uniforms	\$2,288.17
EFT1317	03-June-2016	Komatsu Australia Pty Ltd	Fan	\$273.83
EFT1318	03-June-2016	Kooda Contracting Pty Ltd	Plant Hire 1/4-30/4/16	\$164,521.01
EFT1319	03-June-2016	Landgate	Rural UV General Revaluation 2015/2016	\$689.40
EFT1320	03-June-2016	justin Lee	Monthly meeting fee May 2016	\$1,140.07
EFT1321	03-June-2016	Keith Mader	Monthly meeting fee May 2016	\$965.89
EFT1322	03-June-2016	Netlogic Information Technology	Remote consulting - Storagecraft Shadow Protect Virtual Server	\$1,101.00
EFT1323	03-June-2016	Office National	Supply softwae package Avante Laserfiche	\$33,855.50
EFT1324	03-June-2016	Quality Inn Railway Motel Kalgoorlie	Accommodation Michael Freeman	\$180.50
EFT1325	03-June-2016	Refresh Water	12 - 15L Water	\$120.00
EFT1326	03-June-2016	Turbo's	Repairs to Side tipper trailer	\$18,775.90
EFT1327	03-June-2016	Vissign Australia Pty Ltd	Sign - No Firewood at Niagara Dam	\$69.30
EFT1328	03-June-2016	Wurth Australia	Disc Cutting, grinding, insulating tape,Pump spray bottle	\$538.44
EFT1329	16-June-2016	Wa Local Govt Association	Short course Booking Jill Dwyer Professionally Speaking	\$495.00
EFT1330	16-June-2016	Australasian Performing Right Association	Licence fee due for period 1/6/2016-31/5/2017	\$69.56
EFT1331	16-June-2016	Goldwall Holdings Pty Ltd T/As Hydraulic Fuild Connectors	Hoses	\$562.26
EFT1332	16-June-2016	Achievable Outback Cafe	Various cake Carol 65th Birthday	\$39.00
EFT1333	16-June-2016	Air Liquide Wa Pty Ltd	Rental - 01/05-31/05/2016	\$90.72
EFT1334	16-June-2016	Australian Taxation Office	May IAS	\$33,354.00
EFT1335	16-June-2016	Ian Baird	Accommodation May meeting 2016	\$430.00
EFT1336	16-June-2016	Belinda Cunningham	Reimbursement for food	\$678.86
EFT1337	16-June-2016	Caps Australia	Service & check Compressor	\$615.79
EFT1338	16-June-2016	Comfort Style	Dining Suite & nest of tables & 2 seater Arcadia	\$1,323.00
EFT1339	16-June-2016	Core Business Australia Pty Ltd	Heritage Centre Project - Schedule of Rates	\$1,474.00
EFT1340	16-June-2016	Courier Australia	Freight -	\$152.76
EFT1341	16-June-2016	Eagle Petroleum (W.A) Pty Ltd	Bulk Diesel 7800Litres	\$17,329.35
EFT1342	16-June-2016	Flex Industries	Jackshaft Assy 480mm	\$1,320.00
EFT1343	16-June-2016	Goldfields Truck Power	Dry Hire Multi Tyre Roller27/5-31/5/2016	\$1,573.00
EFT1344	16-June-2016	Goldfields People Hire	Hire of Labour 23/5-29/5/2016	\$13,044.25
EFT1345	16-June-2016	Menzies Hotel	Accommodation & meals 25/5-29/5/16	\$1,338.45
EFT1346	16-June-2016	Itvision	Rates report by owner	\$235.40
EFT1347	16-June-2016	Jamie Mazza	Monthly meeting fee May 2016	\$872.50
EFT1348	16-June-2016	Breakaway C/O Key Factors	Dozer Hire push up New tip 23/5-24/5/2016	\$6,074.20
EFT1349	16-June-2016	Landgate	Mining Tenement Cahrgeable schedule NO. M2016/5 Dated 08/04/2016 to 10/05/2016	\$60.00
EFT1350	16-June-2016	Gregory Loughlin	Reimbursement for food	\$315.78
EFT1351	16-June-2016	Marketforce	The Western Australian Local Govt Vacancies EA to CEO	\$3,438.93
EFT1352	16-June-2016	Penns Cartage	Rubbish Bins	\$532.65
EFT1353	16-June-2016	Sparlon Electrical	Shire workshop	\$1,900.00
EFT1354	16-June-2016	Jeanette Taylor	Accommodation for Paul Warner at Esplande Hotel 26/27/05/2016 - Training & Conference	\$454.21
EFT1355	16-June-2016	Leslie Taylor	Reimbursement - Reece Downpipes	\$33.10
EFT1356	16-June-2016	Walter Grading Services	Grader for Road job	\$13,422.75
EFT1357	16-June-2016	The West Australian	General - Cyclastic	\$480.00
EFT1358	16-June-2016	WML Consultants	Menzies NM Road Design and PM	\$59,890.04
EFT1359	16-June-2016	Kooda Contracting Pty Ltd	Plant Hire - 01/05-31/05/2016	\$199,501.01
EFT1360	30-June-2016	Australian Taxation Office	Fringe Benefits Tax - 50 2016	\$1,940.07
EFT1361	30-June-2016	Baileys	Grosorb liquid, kalgoorlei blend, aust native blend,Ultimate terra start,	\$4,571.05
EFT1362	30-June-2016	Beaurepairs	4 X Tyres	\$2,785.65

**Shire of Menzies
List of Payments
EFT
as at 30 June 2016**

EFT1363	30-June-2016	Bob Waddell	Assistance with set up of instructions for preparation of the monthly reports for Council.	\$660.00
EFT1364	30-June-2016	Browns Party Hire	Hire of Tables & chairs Cyclclassic	\$841.50
EFT1365	30-June-2016	Bunnings	Extension pole, cobweb broom, storage boxes, trolley	\$371.84
EFT1366	30-June-2016	Cardile International Fireworks Pty Ltd	Firework Display for Cyclclassic	\$19,800.00
EFT1367	30-June-2016	Catherine Louise Chaloner	overpayment	\$679.52
EFT1368	30-June-2016	Eagle Petroleum (W.A) Pty Ltd	Court Proceedings May 2016	\$400.40
EFT1369	30-June-2016	Courier Australia	Freight	\$239.57
EFT1370	30-June-2016	Cutting Edges Equipment Parts	grader blades ht curv	\$1,053.98
EFT1371	30-June-2016	Cybersecure	Back up Sservice June 2016	\$129.00
EFT1372	30-June-2016	Jillian Dwyer	March 2016 meeting fees	\$3,448.78
EFT1373	30-June-2016	Eagle Petroleum (W.A) Pty Ltd	Bulk Diesel - 6500ltr	\$8,115.25
EFT1374	30-June-2016	E & M J Roshier	Lube filter	\$170.80
EFT1375	30-June-2016	Forman Bros	Niagara Dam, Lake Ballard, Caravan Park, 422 Gregory St	\$3,917.87
EFT1376	30-June-2016	Goldline Distributors	Cleaning Products	\$2,229.96
EFT1377	30-June-2016	Goldfields Locksmiths	Padlock restricted keys	\$2,170.40
EFT1378	30-June-2016	Goldfields Tourism Network Assoc Inc	GQ Guidebook 2nd Ed	\$1,438.14
EFT1379	30-June-2016	Goldfields Truck Power	Dry hire multi tyre roller 1/6-6/6/2016	\$3,173.23
EFT1380	30-June-2016	Goldfields People Hire	labour hire	\$55,969.53
EFT1381	30-June-2016	Goldrush Tours	Ford Menzies to Kalgoorlie 13/5/2016	\$22.95
EFT1382	30-June-2016	Hare & Forbes Machinery House	Shelving, backing panel, buckets, Puller gear,etc	\$3,435.45
EFT1383	30-June-2016	Menzies Hotel	Gas Bottles	\$3,135.60
EFT1384	30-June-2016	Itvision	Additional Licences	\$2,593.80
EFT1385	30-June-2016	Breakaway C/O Key Factors	Clear top soil and push up gravel 30/4-20/5/16	\$34,065.35
EFT1386	30-June-2016	Komatsu Australia Pty Ltd	A/C Filters	\$651.86
EFT1387	30-June-2016	Kalgoorlie Precast Concrete	Box culvert, Thick bases, headwalls	\$11,500.50
EFT1388	30-June-2016	Landgate	Country Southern Urban Revalution 2015/2016	\$1,184.00
EFT1389	30-June-2016	Lenalec Electrical	Tidy toilet block and outlet and cable run to yard shed	\$1,158.50
EFT1390	30-June-2016	Marketforce	Advertisement for Customer Service/Admin Kalgoorlie Miner	\$348.02
EFT1391	30-June-2016	Marlou Contracting	Grader & Roller for Kookynie Airstrip	\$14,613.50
EFT1392	30-June-2016	Matsa Resources Limited	Rates refund for assessment A5172 E39/01862 MINING TENEMENT	\$4,912.51
EFT1393	30-June-2016	Mercure Hotel Perth	Accommodation & meals - Jill Dwyer	\$423.90
EFT1394	30-June-2016	Netlogic Information Technology	Trend worry free business security services 12 month subscription	\$1,475.00
EFT1395	30-June-2016	Titan Australia Pty Ltd	Techking ET5A, Oring	\$4,399.56
EFT1396	30-June-2016	Office National	Stationery A4 & A3 Paper	\$1,255.36
EFT1397	30-June-2016	Online Business eSystems	Sevice agreement	\$356.40
EFT1398	30-June-2016	Onsite Rental Group	Hire variable message signs	\$2,545.04
EFT1399	30-June-2016	OZ Lite	Led tube	\$312.35
EFT1400	30-June-2016	Penns Cartage	transport 4 x flag poles and bases	\$200.20
EFT1401	30-June-2016	Paupiyala Tjarutja Aboriginal Council	School Holiday Program Run Tjuntjuntjara 11/4-22/4/2016	\$14,736.45
EFT1402	30-June-2016	Kalgoorlie Retravision	Sierra Cyclonic Bagless Vacuum	\$249.00
EFT1403	30-June-2016	Shire of Leonora	Health & Building Reports 19 May 2016Health & Building Reports 19 May 2016	\$3,507.50
EFT1404	30-June-2016	Sparlon Electrical	Check and fix power at Goongarrie Cottage	\$4,489.10
EFT1405	30-June-2016	Leslie Taylor	Reimbursement for work jacket	\$71.82
EFT1406	30-June-2016	Turbo's	Turbo Timer Bobcat	\$2,124.76
EFT1407	30-June-2016	Moore Stephens	Prepare & lodge March 16 BAS	\$115.50
EFT1408	30-June-2016	WA Hino	Filters, elements, seals	\$383.79
EFT1409	30-June-2016	Water Features by Design	New feature pump and probe for chemical injection	\$4,400.00
EFT1410	30-June-2016	Wirtgen Group	Service kit & special oil	\$452.29
EFT1411	30-June-2016	WML Consultants	Menzies NW Road design and PM	\$14,981.45
EFT1412	30-June-2016	Wurth Australia	Wurth nuts & bolts kit for new workshop	\$2,636.05
EFT1413	30-June-2016	Weatherworks Australia	Windssock Pole	\$3,437.50
			Total Payments by EFT	\$967,703.49
			total Payments by Cheque	\$31,163.51
			Total Direct Payments	\$87,566.85
			Total Payments	\$1,086,433.85

**Shire of Menzies
List of Payments
Cheque
as at 30 June 2016**

Chq/EFT	Date	Name	Description	Amount
10437	01-June-2016	Shire Of Menzies - Cash	Till float for Shire of Menzies	\$388.50
10438	03-June-2016	Derek Morrison	Annual Maintenance to Town Clock	\$1,150.00
10439	03-June-2016	Beacon Minerals Pty Ltd	Rates refund for assessment A4318 M77/01254 MINING TENEMENT	\$4,508.91
10440	03-June-2016	Laura Dwyer	Paint for Banner for school to prepare for Cyclastic Banner	\$1,250.70
10441	03-June-2016	Horizon Power	power usage 22/12-20/2/16	\$10,191.27
10442	03-June-2016	Jupiter Mines Ltd	Rates refund for assessment A4293 E29/00777 MINING TENEMENT	\$450.98
10443	03-June-2016	Telstra	1182919000	\$833.34
10444	16-June-2016	Harvey Norman	Simpson Washing Machine, Hisense Fridge 1 x 350L & 1 x 230L	\$4,145.00
10445	30-June-2016	Beacon Minerals Pty Ltd	Rates refund for assessment A4972 E77/02156 MINING TENEMENT	\$73.93
10446	30-June-2016	Harvey Norman	Surface 3 LTE ATOM/4GG/128GB TAB WIN 10	\$1,445.70
10447	30-June-2016	Legend Mining Limited	Rates refund for assessment A4949 E28/02342 MINING TENEMENT	\$196.54
10448	30-June-2016	Rubicon Resources Limited	Rates refund for assessment A4442 E40/00293 MINING TENEMENT	\$140.98
10449	30-June-2016	Wa Country Health Service - Goldfields	Provision of Registered Nurse Menzies 6 weeks commencing 18/4-29/5/2016	\$6,387.66

**Shire of Menzies
List of Payments
Direct Payments
as at 30 June 2016**

Chq/EFT	Date	Name	Description	Amount
DD680.1	07-June-2016	Wa Local Govt Superannuation Plan	Superannuation contributions	\$2,934.29
DD680.2	07-June-2016	Wa Local Govt Superannuation Plan	Payroll deductions	\$1,013.90
DD680.3	07-June-2016	B T Finanacial Group Superannuation	Superannuation contributions	\$516.07
DD680.4	07-June-2016	Kinetic Superannuation	Payroll deductions	\$973.07
DD680.5	07-June-2016	Amp	Superannuation contributions	\$232.48
DD680.6	07-June-2016	Australian Super	Superannuation contributions	\$345.85
DD708.1	21-June-2016	Wa Local Govt Superannuation Plan	Superannuation contributions	\$3,014.20
DD708.2	21-June-2016	Wa Local Govt Superannuation Plan	Payroll deductions	\$1,134.94
DD708.3	21-June-2016	B T Finanacial Group Superannuation	Superannuation contributions	\$483.00
DD708.4	21-June-2016	Kinetic Superannuation	Payroll deductions	\$973.07
DD708.5	21-June-2016	Amp	Superannuation contributions	\$259.83
DD708.6	21-June-2016	Australian Super	Superannuation contributions	\$275.31
DD710.1	07-June-2016	Wa Local Govt Superannuation Plan	Superannuation contributions	\$(14.86)
DD710.2	07-June-2016	Wa Local Govt Superannuation Plan	Payroll deductions	\$(9.90)
DD712.2	08-June-2016	Wa Local Govt Superannuation Plan	Payroll deductions	\$188.18
DD714.1	07-June-2016	Wa Local Govt Superannuation Plan	Superannuation contributions	\$639.79
DD714.2	21-June-2016	Wa Local Govt Superannuation Plan	Payroll deductions	\$188.18
1516-12.03	01-June-2016		CRC Internet & email Westnet account for CRC - Direct debit Muni Acct 1/6/16	\$90.45
REV1516-12.06	01-June-2016		Correct jnl 1516-12.02 Correct GST on Bank fees on Bank account coding	\$94.33
1516-12.08	01-June-2016		Monthly rental Bank Fees on Muni account 1/6/16	\$36.90
1516-12.04	02-June-2016		CEO Credit card transactions acct ***3638	\$897.85
1516-12.07	02-June-2016		Monthly rental Fleet management vehicle sub lease Golden Quest	\$991.90
PAY	07-June-2016		Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	\$40,246.90
REVERSAL	07-June-2016		Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	\$(5,745.78)
PAY	08-June-2016		Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	\$2,583.34
1516-12.09	15-June-2016		Monthly rental BOQ	\$1,650.76
PAY	21-June-2016		Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	\$30,042.84
PAY	21-June-2016		Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	\$2,553.34
1516-12.11	24-June-2016		Copier charges June 2016 and bank access fee	\$389.40
1516-12.11	24-June-2016		Copier charges June 2016 and bank access fee	\$50.24
1516-12.12	29-June-2016		Motorpass June 2016	\$484.88
1516-12.13	30-June-2016		Account fees Bank interest received and bank charges	\$52.10

12.3 WORKS AND SERVICES

There was no report from Works and Services this month.

12.4 COMMUNITY DEVELOPMENT

12.4.1 MONTHLY REPORT LADY SHENTON

LOCATION:	Lady Shenton Building
APPLICANT:	N/A
FILE REF:	2605
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 July 2016
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENTS:	12.4.1

SUMMARY:

To receive information relating to the activities at the Lady Shenton for the month of June 2016.

BACKGROUND:

The Menzies Community Resource Centre, Visitor Centre, Community Postal Agency and Caravan Park operate from the Lady Shenton Building on the corner of Brown and Shenton Street. The following is a brief report of the monthly activities.

COMMENT:

Community Resource Centre (CRC)

June saw a total of 32 visitors to the CRC 8 of those attending using the Government Services Access point.

During the Cyclclassic weekend, (4 June 2016) the conference room was used as a first aid room for the participants of the race. \$31.20 was raised from the sale of tea and coffee. This money is donated to the Menzies Community School.

The St John's Ambulance Menzies sub branch ran a sausage sizzle in the front of the Visitors Centre and raised \$1,500.

Westlink screenings have been advertised, but we had no attendees this month.

Fuel cards which have been available for sale for residents and passing traffic are no longer available as Eagle Petroleum no longer support this service.

Menzies Matters was distributed on time, and in the new format.

Visitor Centre

July saw 1,336 visitors to the Visitors Centre. Of these, 979 attended seeking information and retreat.

We continue to encourage customer feedback by way of the Lake Ballard Surveys. The outcome of these will be collated to assist with future planning for the attraction.

We look forward to participating in the preparation for the Golden Quest Festival which is in the planning phase.

Stock from the Tjuntjuntjara Women's Centre has arrived. Both bush medicine and handmade soaps are available for sale.

The "On the Road Again" Road Rally Committee are seeking accommodation and meals for 40 people during their overnight stay in the area in October 2016.

Comparative monthly and annual statistics for the Centre will be compiled shortly. It is hoped to have these available by August 2016.

Community Postal Agency

A mail scanner has been activated. This improves the tracking and handling of parcels for Australia Post and Startrack.

Caravan Park

Statistics for the caravan park presented in the attachment do not reflect after hours bookings. These figures will be incorporated for future reporting. The occupancy of the Park for June was 35.56% with the average stay being 2.19 nights. We continue to work hard to encourage tourists to linger.

CONSULTATION:

Laura Dwyer – CRC Co-Ordinator

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS: Simple Majority

OFFICER'S RECOMMENDATION:

That Council receive the report of the activities in the Lady Shenton Building for the month of June 2016 for information.

COUNCIL RESOLUTION:

No 1015

Moved: Cr Lee

Seconded: Cr Mazza

That Council receive the report of the activities in the Lady Shenton Building for the month of June 2016 for information.

Carried 7/0

Menzies CRC (pos2)

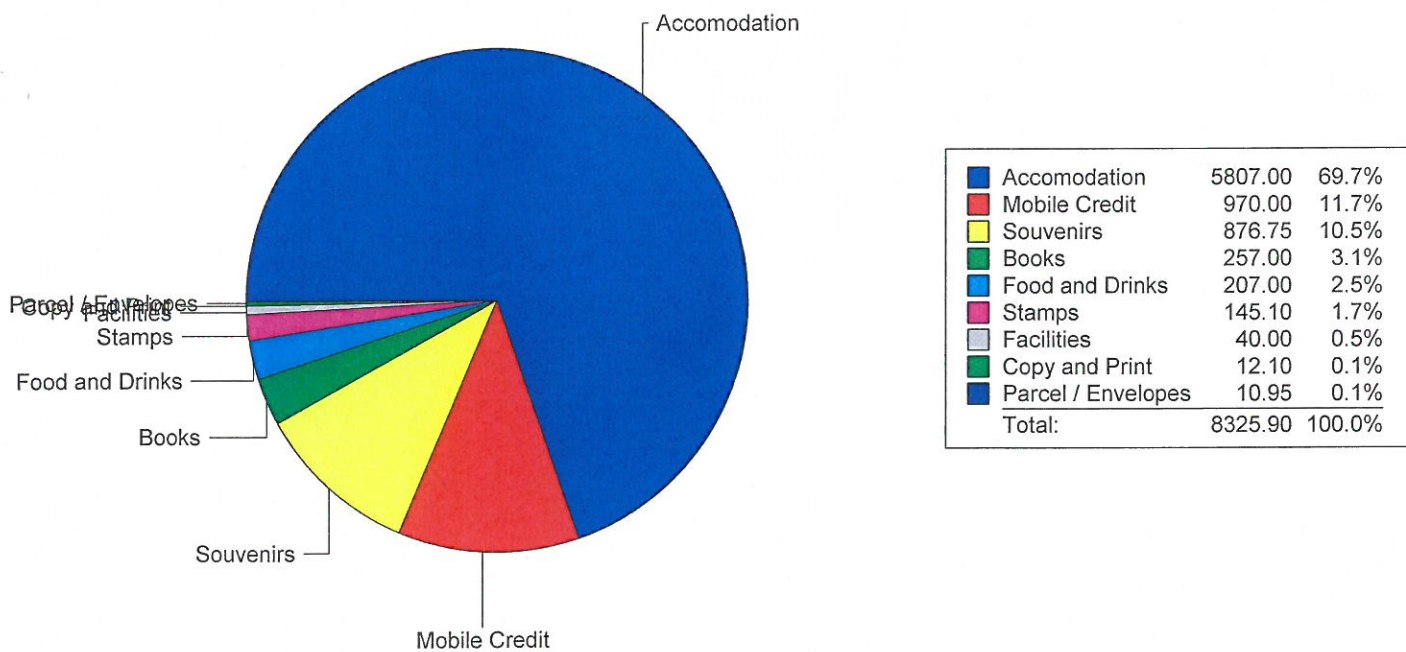
Department Sales Report

Printed 01/07/2016 14:43:07

01 Jun 2016 00:00:00 to 30 Jun 2016 23:59:59

Page 1 of 1

Code	Description	Sales		
		Quantity	Amount	%
1	Copy and Print	30.0000	12.10	0.15
40	Mobile Credit	31.0000	970.00	11.65
100	Stamps	25.0000	145.10	1.74
110	Parcel / Envelopes	7.0000	10.95	0.13
200	Souvenirs	137.0000	876.75	10.53
210	Food and Drinks	62.0000	207.00	2.49
220	Books	10.0000	257.00	3.09
300	Accomodation	200.0000	5,807.00	69.75
301	Facilities	8.0000	40.00	0.48
		510.0000	8,325.90	



12.5 MANAGEMENT AND POLICY

12.5.1 GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS MINUTES

LOCATION:	N/A
APPLICANT:	GVROC
FILE REF:	2611
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 July 2016
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.1

SUMMARY:

To receive the minutes of the meeting of GVROC held 1 July 2016.

BACKGROUND:

The Goldfields Voluntary Regional Organisation of Councils meets on a regular basis to share and discuss matters that affect all Councils in the Goldfields Esperance region. Councillors Mazza and President Dwyer together with the Chief Executive Officer attend these meetings. All Council members are invited and encouraged to attend these meetings.

COMMENT:

Matters highlighted included:

- Problems encountered with the LED street lights are being addressed. All members and the public are encouraged to report street lights not operating so that remedial action can be taken.
- The future of the Asset Management Improvement Project is being considered. This project is of importance to the Shire of Menzies providing both training and support to officers responsible for Asset Management. The Chief Executive Officer will be attending training in Kalgoorlie on Tuesday 26 and Wednesday 27 July 2016.
- The discussions relating to the Goldfields Records Storage Facility were deferred due to staff absence.

It has since been discovered that the inverter system installed as a part of the Solar PV system is not operating correctly. This was brought to the attention of Administration when the electricity account for the period since the installation showed no reduction. Following inquiries to the provider it was discovered that they are still 'working on' a solution to a problem with the inverter and battery system. As soon as further information is received, this will be forwarded to Council.

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Nil

- POLICY IMPLICATIONS:** Nil
- FINANCIAL IMPLICATIONS:** Nil
- STRATEGIC IMPLICATIONS:** Nil
- VOTING REQUIREMENTS:** Simple Majority

OFFICER'S RECOMMENDATION:

That Council

- 1. Receive the minutes of the GVROC for the meeting held on 1 July 2016.**
- 2. Support the commitment of the Chief Executive Officer to ensure adequate resources are provided to complete the asset management project funded by the Department of Local Government and Communities through the Royalties for Regions Program by 30 November 2016**
- 3. Express concern that the 30Kw Solar PV system completed on 22 April 2016 is not yet functioning as expected.**

COUNCIL RESOLUTION:	No 1016
----------------------------	----------------

Moved: Cr Mazza

Seconded: Cr Tucker

That Council

- 1. Receive the minutes of the GVROC for the meeting held on 1 July 2016.*
- 2. Support the commitment of the Chief Executive Officer to ensure adequate resources are provided to complete the asset management project funded by the Department of Local Government and Communities through the Royalties for Regions Program by 30 November 2016*
- 3. Express concern that the 30Kw Solar PV system completed on 22 April 2016 is not yet functioning as expected.*

Carried 7/0



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Council Meeting

Friday 1 July 2016

In-Person Meeting
City of Kalgoorlie-Boulder Councillors Conference Room

Minutes

FINAL DRAFT

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GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC)

An in-person meeting of the GVROC Council held Friday 1 July 2016 commencing at 9.09am.

MINUTES

1. OPENING AND ANNOUNCEMENTS

The purpose of the meeting is to discuss business related to the activities of the Goldfields Voluntary Regional Organisation of Councils and to consider and provide advice to the WALGA State Council Representative, Cr Mal Cullen.

The GVROC Chair, Cr Cullen opened the meeting at 9.09am welcoming all in attendance. A special welcome was made to the meeting's visitors, including the WALGA President, Cr Lynne Craigie.

2. DECLARATION OF INTEREST

Pursuant to the Code of Conduct, Councillors and CEOs must declare to the Chairman any potential conflict of interest they may have in a matter before the Goldfields Voluntary Regional Organisation of Councils and Goldfields Esperance Country Zone of WALGA as soon as they become aware of it. Councillors, CEOs and Deputies may be directly or indirectly associated with some recommendations of the Goldfields Voluntary Regional Organisation of Councils and the Goldfields Esperance Country Zone of WALGA and the WALGA State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Cr Craigie declared an impartiality interest with respect to Agenda Item 5.4. Cr Craigie is a director on the Board of Horizon Power.

3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

3.1 Attendance

Cr Mal Cullen (Chair)	President, Shire of Coolgardie
Cr Tracey Rathbone	Deputy President Shire of Coolgardie
Mr Paul Webb	CEO, Shire of Coolgardie
Ms Jill O'Brien	Manager Recreation and Regulatory Services, Shire of Coolgardie
Mr Robert Connor	Manager Technical Services, Shire of Coolgardie
Cr Jacquie Best	President Shire of Dundas
Mr Doug Stead	CEO Shire of Dundas
Cr Basil Parker	Councillor, Shire of Esperance
Mr Matthew Scott	CEO, Shire of Esperance
Mayor John Bowler	City of Kalgoorlie-Boulder
Cr Suzie Williams	Councillor, City of Kalgoorlie-Boulder
Mr John Walker	CEO, City of Kalgoorlie-Boulder
Mr John O'Sullivan	Manager Assets and Procurement City of Kalgoorlie-Boulder
Mr Ryan Wilson	(entered the meeting at 9.25am and left at 10.25am Sustainability Officer, City of Kalgoorlie-Boulder (entered the meeting at 10.40am, leaving at 11.00am)
Cr Patrick Hill	President, Shire of Laverton
Mr Steve Deckert	CEO, Shire of Laverton
Cr Peter Craig	President Shire of Leonora
Mr Jim Epis	CEO, Shire of Leonora
Cr Jill Dwyer	President, Shire of Menzies
Cr Jamie Mazza	Councillor, Shire of Menzies

Mr Rhonda Evans
Mr Chris Paget (joined the meeting via teleconference)
Mr Ian Fitzgerald
Cr Jim Quadrio
Mr Dean Taylor

CEO, Shire of Menzies
CEO, Shire of Ngaanyatjarraku
CEO, Shire of Ravensthorpe
President Shire of Wiluna
A/CEO Shire of Wiluna

3.2 Apologies

Cr Victoria Brown, President Shire of Esperance
Cr Beverley Stewart, Councillor Shire of Esperance
Cr Shaneane Weldon, Deputy President, Shire of Laverton
Cr Damian McLean, President Shire of Ngaanyatjarraku
Cr Ken Dunlop, President Shire of Ravensthorpe
Cr Ian Goldfinch, Shire of Ravensthorpe

Ms Wendy Duncan MLA, Member for Kalgoorlie

Mr Bruce Wittber, Joint Executive Officer

3.3 Guests

Hon Dave Grills MLC, Member for the Mining and Pastoral Region (entered the meeting at 9.25am)

Wayne Astill, Goldfields Environmental Management Group (GEMG) (entered the meeting at 10.40am, leaving at 11.00am)

3.4 WALGA Representatives

Cr Lynne Craigie, WALGA President
Ms Ricky Burges, WALGA CEO
Mr Tim Lane, Manager Strategy and Association Governance

3.5 Department of Local Government and Communities (DLGC)

Mr Ken Parker, Acting Manager Capacity Building, Strategy Research and Initiatives

3.6 Goldfields Esperance Development Commission (GEDC)

Mr Shayne Flanagan, CEO Goldfields Esperance Development Commission (entered the meeting at 11.00am, leaving at 11.30am)

4. GUEST SPEAKERS/PRESENTATIONS

4.1 Goldfields Waste Data and Priorities Study by the Goldfields Environmental Management Group (GEMG) (Attachment)

The Goldfields Environmental Management Group (GEMG) is a technical and professional body of people working to achieve environmental excellence. Most of its members predominantly work within the mining industry of the Eastern Goldfields region of Western Australia, which includes employees of mining and exploration companies, environmental consultancy and service organisations and government agencies. The GEMG was formed in 1988 by a small number of people involved in land rehabilitation in the Eastern Goldfields region of Western Australia.

In 2015 GEMG engaged Talis Consultants to complete a regional waste data study for the Goldfields region with the purpose of identifying opportunities for improving waste management practices. The area covered by the study is basically the same as that covered by GVROC. The objectives of the Study were to provide:

- A foundation for the collection of waste data; and

- Data that will assist waste infrastructure planning, policy development and improvement of waste management systems in the region.

Talis Consultants met with the GVROC CEOs Group on September 2015 to brief GVROC's Member Councils on the study.

The waste data study has now been completed and the final report released. A copy of the report forms an attachment to the meeting agenda.

One of the recommendations from the report is to create a regional forum for local government stakeholders to discuss the development of improved waste management processes and cooperation. Wayne Astill from the GEMG has been invited to address GVROC's Member Councils on the report.

Wayne Astill, with Ryan Wilson from the City of Kalgoorlie-Boulder provided an update on the work undertaken, explaining that the GEMG was looking to GVROC for comment on and support for the report's findings.

A copy of the PowerPoint used during the presentation forms an attachment to the minutes of the meeting.

FINAL DRAFT

- Correspondence from the Minister for Water, Hon Mia Davies MLA re Approval of a Class Exemption for Small Local Government Water Services Providers; and
- Draft Minutes from the Goldfields Esperance DEMC Meeting held Wednesday 1 June 2016.

Additional Meeting Comment:

The CEO Shire of Ravensthorpe, Ian Fitzgerald, advised the meeting that Council would be meeting with the Treasurer, Hon Mike Nahan MLA, on the matter tax liability on Wednesday 6 August 2016.

RECOMMENDATION:

That the papers detailed in Item 5.4 be noted.

RESOLUTION:

Moved: Mr Fitzgerald

Seconded: Cr Hill

That the papers detailed in Item 5.4 be noted.

CARRIED

FINAL DRAFT

6. GVROC FINANCE

6.1 Financial Statements for Period ending 30 April 2016 and Accounts for Payment (Attachment)

From Executive Officer

Background:

Presenting the unaudited financial statement for the period 1 July 2015 to 30 April 2016 and the accounts for payment for the period 14 April 2016 to 17 June 2016

Financial Statement:

The Executive Officer provides the following comment:

1. Account 501 - Members subscriptions – all members' subscriptions have been paid.
2. Account 502 – Members subscriptions Goldfields District Display – all members' subscriptions have been paid.
3. Accounts 1513 and 1514 – Executive Officer Services – payment for Executive Officer Services and expenses incurred such as travel and accommodation.
4. Account 1555 – Included in this account is expenditure for the farewell dinner for Ron Yuryevich at the GVROC Meeting on 8 October.
5. Account 512 - Project General Contributions - all members' subscriptions have been paid.
6. Account 515 - DLG Grant Asset Management – these funds have been transferred from the City of Kalgoorlie-Boulder. During August 2015 the City of Kalgoorlie-Boulder transferred the balance of the grant funds to GVROC to administer.
7. Account 1846 – This includes a refund to the Department of Regional Development of the unspent funds for the Goldfields Storage Facility of \$16,601 and an amount of \$6,354 for attendance by the Goldfields Tourism Network at the CMCA Rally in Albany.
8. Account 1836 – Sponsorship Goldfields District Display – expenditure to assist the preparation of the Royal Show District Display.
9. Account 1848 – DLG Asset Management Business Case – the management of this project has been transferred to GVROC and reimbursement payments are made to the City of Kalgoorlie-Boulder on a quarterly basis.

Accounts Paid:

Cheque/ EFT	Date	Payee	Details	Amount incl GST
EFT	260416	Up to Date Accounting	Accounting Services March 2016	211.20
EFT	020516	BHW Consulting	Executive Officer Services 1 October 2015 to 29 February 2016	16,956.50
EFT	110516	City of Kalgoorlie-Boulder	GERCG Asset Management Project Quarter 3 Reimbursement	49,351.00
EFT	110516	Up to Date Accounting	Accounting Services April 2016	79.20
EFT	130616	Up to Date Accounting	Accounting Services May 2016	66.00
EFT	130616	BHW Consulting	Reimbursement of Expenses Travel, Airfares, Parking, Postage, Accommodation and Teleconference GVROC Meeting 22 April 2016	2,321.96
TOTAL				\$68,985.86

RECOMMENDATION:

1. That the Statement of Financial Position for the period ending 30 April 2016, as attached, be received.
2. That the Accounts Paid for the period 14 April 2016 to 17 June 2016 totalling \$68,985.86 be approved.

RESOLUTION:

Moved: Cr Williams

Seconded: Cr Rathbone

1. That the Statement of Financial Position for the period ending 30 April 2016, as attached, be received.
2. That the Accounts Paid for the period 14 April 2016 to 17 June 2016 totalling \$68,985.86 be approved.

CARRIED

FINAL DRAFT

6.2 Audited Financial Statement for 30 June 2015 (Attachments)

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 17 June 2016

Attachments: Audited Financial Statement and Management Letter for 2014/2015

Background:

Presenting the Audited Financial Statement and Management Letter for the period 1 July 2014 to 30 June 2015

Executive Officer Comment:

The Zone Auditor AMD Chartered Accountants has provided the Executive Officer with the following documents for consideration:

- Financial Report; and
- Management Letter.

RECOMMENDATION:

That the GVROC approve the audited 2014/2015 Financial Report and Management Letter.

RESOLUTION: **Moved: Cr Williams** **Seconded: Cr Dwyer**

That the GVROC approve the audited 2014/2015 Financial Report and Management Letter.

CARRIED

7. GOLDFIELDS RECORDS STORAGE FACILITY - FINANCE AND OTHER MATTERS

7.1 Financial Statement for the Period ending 31 May 2016 (Attachment)

Reporting Officer: John Walker, CEO City of Kalgoorlie-Boulder
Yvette Hargreaves, Manager Goldfields Records Storage Facility
Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 22 June 2016

Attachments: Statement of Income and Expenditure for the Period commencing 1 July 2015 and ending 31 May 2016

Executive Officer Comment:
Nil

Consultation: Nil

Voting Requirement: Simple majority

RECOMMENDATION:

That the Statement of Financial Position for the period commencing 1 July 2015 and ending 31 May 2016, as attached, be received.

RESOLUTION: Moved: Cr Hill Seconded: Cr Rathbone

That the Statement of Financial Position for the period commencing 1 July 2015 and ending 31 May 2016, as attached, be received.

CARRIED

7.2 Progress Report for Goldfields Records Storage Facility for the Period Ending 22 June 2016

Reporting Officer: John Walker, CEO City of Kalgoorlie-Boulder
Yvette Hargreaves, Manager Goldfields Records Storage Facility
Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 22 June 2016

Attachments: Goldfields Records Storage Progress Report April 2016 – 22 June 2016
Monthly Income Chart

Background:

An update on the Goldfields Records Storage Facility's operations has been provided by Ms Yvette Hargreaves, the Facility's Manager. It forms an attachment to the meeting agenda. A monthly income chart for the period 1 July 2015 to 31 May 2016 also forms an attachment to the meeting agenda.

Executive Officer Comment:

No further comment required.

Additional Meeting Comment:

In discussing this item ways it was agreed that there would be benefit in preparing correspondence from GVROC to the various mining companies based in Kalgoorlie to draw to their attention the services offered by the Goldfields Records Storage Facility. The letter would be signed by the Chair.

Contact details for mining companies based in Kalgoorlie could be obtained from the Chamber of Minerals and Energy.

Consultation: Nil

Voting Requirement: Simple majority

RECOMMENDATION:

That the Statement of Financial Position for the period commencing 1 July 2015 and ending 31 May 2016, as attached, be received.

RESOLUTION: Moved: Cr Rathbone Seconded: Cr Quadrio

That the Statement of Financial Position for the period commencing 1 July 2015 and ending 31 May 2016, as attached, be received.

CARRIED

Hon Dave Grills MLC, Member for the Mining and Pastoral Region entered the meeting at 9.25am

John O'Sullivan, Manager Assets and Procurement City of Kalgoorlie-Boulder, entered the meeting at 9.25 and left at 10.25am

8. GVROC BUSINESS

8.1 Asset Management Improvement Project Report

Reporting Officer: John O'Sullivan, Manager Assets and Procurement City of Kalgoorlie-Boulder
Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 24 June 2016

Attachments: Correspondence from the Department of Local Government and Communities regarding the GERCG Asset Management Project
GERGC - GVROC Asset Management Grant Program Report and Project Plan for 2016/2017
National Assets Framework Survey 2015/2016 End of Year Survey
Matrix of Data collected 2014/2015 National Assets Framework Survey

Background:

As Member Councils are aware, the Department of Local Government and Communities (DLGC) wrote to GVROC in late May regarding the GERCG asset management project. The letter was discussed at the GVROC Technical Officers Working Group Meeting held Friday 27 May 2016. A copy of the letter forms an attachment to the meeting agenda.

Following discussion of the letter by the Group, John Walker CEO City of Kalgoorlie-Boulder undertook to speak with John O'Sullivan, the City's Manager Assets and Procurement, about the project and provide a report within the week.

Executive Officer Comment:

A progress report of the GERCG asset management project and a project plan for 2016/2017 has been prepared by John O'Sullivan. The report and project plan seek to address concerns raised by the DLGC in its correspondence to GVROC. Both have been forwarded to the DLGC for comment.

Both documents form attachments to the meeting agenda.

The DLGC's representative at the meeting, Ken Parker, may wish to provide comment on the report and project plan for the coming 12 month period.

Member Councils are requested to consider the report and project plan prepared in order that the Executive Officer can prepare a response on its behalf to the DLGC.

It cannot be emphasised strongly enough that for the DLGC to continue supporting the GERCG asset management project there must be demonstrated and ongoing commitment from GVROC's Member Councils. To this end it is critical that information sought for the project is provided to the City of Kalgoorlie-Boulder as the lead agency for the project in a timely manner and without delay.

For example, Member Councils recently received an email from John O'Sullivan seeking your assistance in completing the 2015/2016 end of year National Assets Framework Survey. A copy of the Survey and matrix detailing the information collected from last year's survey form attachments to the meeting agenda. This data is critical in developing each Member Council's improvement program from the 2016/2017 financial year and therefore critical in demonstrating GVROC's commitment to the GERCG asset management project. John O'Sullivan has requested that the completed survey be returned to him no later than Friday 22 July 2016, just before the second two day session using NAMS plus 3 scheduled to be held in Kalgoorlie on 26-27 July.

Additional Meeting Comment:

In addition to the letter attached to the meeting agenda, the Executive Officer advised that yesterday she had received an email from Tim Fowler, Manager of Local Government Capacity Building Strategy, Research and Initiative, yesterday regarding additional information required by the Department with respect to the asset management project and the work already undertaken/still under way.

A copy of this email would be forwarded to all Member Councils following the meeting's conclusion.

In working through the Grant Program Report and Project Plan for 2016/2017 John O'Sullivan made the following comments about the work required to meet the Department's requirements to ensure the continuation of funding for the project:

- GVROC's Member Councils must make a commitment to undertake the work required to complete the project, with the project being too large and complex for him to complete on his own.
- Attendance at the upcoming training sessions on NAMS plus 3 will allow attendees to be trained in the data collection required to proceed further with the asset management project.

Member Councils also discussed the potential for engaging additional external support to assist GVROC in meeting the Department of Local Government and Communities request for additional information and assisting John O'Sullivan in progressing the GVROC asset management project.

John Walker, CEO City of Kalgoorlie-Boulder noted that the City had engaged Morrison and Low to assist the City in work around its asset management plan (in particular its road assets).

The City's Mayor, John Bowler, also sought advice from the WALGA regarding suitable consultants to assist GVROC with its asset management project. WALGA CEO Ricky Burges undertook to speak with WALGA staff on the matter and provide advice to the Executive Officer as soon as possible.

Consultation: Nil

Voting Requirement: Simple majority

The matter is presented for decision.

RESOLUTION: Moved: Mayor Bowler Seconded: Cr Williams

That:

1. **GVROC seeks a commitment from its Member Councils to successfully complete the asset management project funded by the Department of Local Government and Communities through the Royalties for Regions Program;**
2. **The Executive Officer write to the Department of Local Government and Communities to seek a further extension of time for completion of the GVROC asset management project, with a request that the extension be until 30 November 2016; and**
3. **Subject to the granting of a further extension of time for the GVROC asset management project, GVROC consider engaging additional support to assist in the completion of the asset management project.**

CARRIED

The meeting adjourned at 10.25am for morning tea.

The meeting resumed at 10.40am

Ryan Wilson, Sustainability Officer, City of Kalgoorlie-Boulder and Wayne Astill, Goldfields Environmental Management Group (GEMG) entered the meeting at 10.40am, leaving at 11.00am

8.2 Country Local Government Fund – 2012/2013 Regional Group Projects Applications – GVROC Solar PV Project and the GVROC LED Streetlight Project

Reporting Officer: Ryan Wilson, Sustainability Officer, City of Kalgoorlie-Boulder
Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 21 June 2016

Attachments: Nil

Background:

The need to develop renewable energy and energy efficient projects was recognised by Member Councils as early as 2012. At the GVROC Council Meeting held on Wednesday 1 August 2012 Member Councils resolved as follows:

RESOLUTION: Moved: Cr Cullen Seconded: Cr Petz

That for the 2012/2013 round of regional CLGF funding, the Goldfields Voluntary Regional Organisation of Councils:

1. *Submit an alternate energy project for the region with the pool of funding for the project to be determined by Member Councils, with Member Councils notifying the Executive Officer of their intention to participate in the project no later than Friday 31 August 2012;*
2. *That the City of Kalgoorlie-Boulder be given delegate authority to commence preparation of a business case for the alternate energy project, with the business case to look at participating Member Councils using funds from both the 2012/2013 and 2013/2014 allocations of regional CLGF funds;*
3. *Request the Goldfields Esperance Development Commission provide funding for the preparation of a business cases for GVROC Member Councils for the following projects in the 2012/2013 regional CLGF round of funding:*
 - a) *Retro-fitting of lighting and renewable energy power generation;*
 - b) *Regional waste management;*
 - c) *Norseman gateway project; and*
 - d) *A project for the Shires of Laverton and Ngaanyatjaraku (still to be determined); and*
4. *Give delegated authority to the GVROC Technical Officers Working Group to prepare and submit business cases for projects, other than the alternate energy project, agreed to for the 2012/2013 round of regional CLGF funds.*

CARRIED

The City of Kalgoorlie-Boulder has been the Lead Council for the projects developed, providing regular reports on the projects and undertaking the work associated with the projects' implementation.

Executive Officer Comment:

Ryan Wilson, The City of Kalgoorlie-Boulder's Sustainability Officer, has provided a further update on the two projects for Member Councils information. The updates are provided below.

LED Streetlight Upgrade

- All CEEP funded streetlight installations completed
- Final reports have been accepted by CEEP, final milestone payments have now been invoiced and payment for Shire of Esperance has been received. Still waiting on Shire of Laverton payment
- CKB Hannan Street LED streetlights partially complete (16/36 installed) final 20 installations due for completion in early July

Solar PV Installations

- 30kW system for Menzies Administration building completed 22/04/16 - system operational and working as expected.
- 100kW system for Kambalda Recreation Centre under construction. Panels and racking are installed; final connection and system commissioning will take place in early July.
- Shire of Esperance tender for 60kW system was awarded on 26/04/16 to Solar Balance. Site visit took place on 19/05/16 to confirm location of panels and solar smoothing units.
 - Winning tender amount (\$166,324) is under the budgeted amount under the Department of Regional Development Financial Assistance Agreement (\$189,530)
 - Horizon Power application submitted on 14 June and system completion due for September 2016
- Request for Tender for ≤100kW system at Goldfields Art Centre in Kalgoorlie released on 21/05/16. Tender scheduled to be awarded at the 27/06/16 CKB Ordinary Council Meeting. The tender recommended to be awarded is ~\$16K under budget which provides an additional \$16K for Hopetoun and Laverton systems
- Request for Tender for 60kW Hopetoun installation set for release on 25/06/16 and to be awarded at the Shire of Ravensthorpe OCM 21/07/16

Additional Meeting Comment:

Ryan Wilson provided additional comment on the two projects. In discussing the LED lighting project there was a request for Member Councils to receive an update on tariffs now they had been publically made available, with Ryan noting that the savings envisaged at the commencement of the LED lighting project would not be as significant as hoped as the tariffs were not as good as first thought. This was offset however by the environmental benefits and the improved lighting provided by LED lights over lighting previously used.

Cr Williams on behalf of GVROC's Member Councils thanked Ryan for his work around both projects.

Consultation: Nil

Voting Requirement: Simple majority

RECOMMENDATION:

That GVROC note the report provided on the GVROC Solar PV Project and the GVROC LED Streetlight Project.

RESOLUTION: Moved: Cr Rathbone Seconded: Mr Epis

That GVROC note the report provided on the GVROC Solar PV Project and the GVROC LED Streetlight Project.

CARRIED

Shayne Flanagan, CEO Goldfields Esperance Development Commission entered the meeting at 11.00am, leaving at 11.30am

Agenda Item 10.2 was considered at this point in the meeting but is recorded in chronological order for ease of reading the minutes.

8.3 Arrangements for the Conduct of a GVROC Council Meeting in Warburton during 2016

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 24 June 2016

Attachments: Nil

Background:

At the GVROC Council Meeting held in Esperance on Friday 29 January 2016 the Technical Officers Working Group was requested to give consideration to the conduct of a GVROC meeting during 2016 in a location other than Kalgoorlie-Boulder or Esperance.

In considering alternative venues for GVROC meetings, the GVROC Technical Officers Working Group resolved as follows at the meeting held Friday 18 March 2016:

RESOLUTION: *Moved: Pascoe Durtanovich* *Seconded: Jim Epis*

1. *That the GVROC Executive Officer investigate the feasibility of a GVROC Council Meeting being held in Warburton during 2016.*
2. *That the GVROC Technical Officers Working Group Meeting scheduled for Friday 27 May 2016 be hosted by the Shire of Coolgardie.*

CARRIED

The matter was further considered by GVROC Council when it met on Friday 22 April 2016 at which time it was resolved as shown below:

RESOLUTION: *Moved: Cr Rathbone* *Seconded: Cr Dwyer*

That the Executive Officer investigate the holding of a GVROC Council Meeting to be hosted by the Shire of Ngaanyatjarraku.

CARRIED

Following the April GVROC Council Meeting Two meeting dates were chosen as possible times for a trip out to Warburton, being:

- Friday 1 July 2016; and
- Friday 4 November 2016.

Member Councils were advised of these possible dates in late April. The City of Kalgoorlie-Boulder subsequently advised that travelling out to Warburton on Thursday 30 June for a meeting on 1 July 2016 would not be possible for its GVROC delegates as they would be undertaking elected member training all of Thursday 30 June.

On this basis, should the visit to the Shire of Ngaanyatjarraku take place it will be in November 2016.

With a travel date notionally set the Executive Officer requested that Chris Paget, CEO Shire of Ngaanyatjarraku, make tentative accommodation bookings for GVROC for the night of Thursday 3 November 2016. This has been done.

The visit to the Shire of Ngaanyatjarraku was further considered at the GVROC Technical Officers Working Group Meeting held Friday 27 May 2016 at which time it was resolved as follows:

RESOLUTION: *Moved: Paul Webb* *Seconded: Jim Epis*

That:

1. *The GVROC Technical Officers Working Group recommend to the GVROC Council that the GVROC Council Meeting scheduled for Friday 4 November 2016 be held in Warburton, subject to a review of costs associated with travelling to Warburton;*
2. *The Executive Officer continue with the planning associated with the conduct of the GVROC Council Meeting in Warburton, including seeking expressions of interests from WALGA, the Department of Local Government and Communities and the Goldfields Esperance*

Development Commission as to whether they would like to join GVROC in travelling out to Warburton; and

3. *Member Councils provide details on who will be travelling to Warburton from their respective Council on 3-4 November 2016 no later than close of business on Friday 10 June 2016.*

CARRIED

Executive Officer Comment:

The Executive Officer has only just received confirmation of numbers travelling out to Warburton for the GVROC Council Meeting on 3-4 November 2016 – 21 people.

Prior to final number being known, the Executive Officer requested quotes from the two air charter companies engaged in 2011 for GVROC's trip to Wiluna. A quote from Paul Lyons Aviation was provided but to date the Executive Officer has not received anything from Goldfields Air Services the other charter company used in 2011.

With final numbers available the Executive Officer has also sought a fresh quote from Paul Lyons Aviation who have indicated that they will submit a revised costing based on actual numbers. A costing from Skippers Aviation has also been sought.

The Executive Officer has also sought tentative expressions of interest from WALGA, the Department of Local Government and Communities and the Goldfields Esperance Development Commission as to whether they would be interested in travelling out to Warburton with GVROC should the visit proceed. The invitation to travel would be subject to both the availability of seating on the plane(s) used and each organisation meeting a share of the charter costs. All have indicated interest.

At the time of preparing the agenda item costings were not available.

Consultation: Nil

Voting Requirement: Simple majority

RECOMMENDATION:

That:

1. The GVROC Council Meeting scheduled for Friday 4 November 2016 be held in Warburton, subject to a review of costs associated with travelling to Warburton; and
2. The Executive Officer continue with the planning associated with the conduct of the GVROC Council Meeting in Warburton, including seeking expressions of interests from WALGA, the Department of Local Government and Communities and the Goldfields Esperance Development Commission as to whether they would like to join GVROC in travelling out to Warburton.

RESOLUTION: Moved: Cr Rathbone Seconded: Cr Dwyer

That:

1. **The GVROC Council Meeting scheduled for Friday 4 November 2016 be held in Warburton, subject to a review of costs associated with travelling to Warburton; and**
2. **The Executive Officer continue with the planning associated with the conduct of the GVROC Council Meeting in Warburton, including seeking expressions of interests from WALGA, the Department of Local Government and Communities and the Goldfields Esperance Development Commission as to whether they would like to join GVROC in travelling out to Warburton.**

CARRIED

8.4 Proposed Re-establishment of the WA Police Livestock Squad

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 17 June 2016

Attachments: Nil

Background:

At the GVROC Council Meeting held Friday 27 November 2015 the matter of supporting the re-establishment of the Police Livestock Squad was considered, with the meeting resolving as shown below:

RESOLUTION: *Moved: Cr Williams* *Seconded: Cr Rathbone*

That the GVROC Technical Officers Working Group prepare a report for consideration at a future meeting of the GVROC Council on:

- 1. the benefits of having the Police Livestock Squad reformed as well as other strategies that will assist in reducing stock theft across the Goldfields Esperance region; and*
- 2. the training of all policer officers in order that they have a basic understanding of how to deal with livestock.*

CARRIED

This matter has been considered on a number of occasions most recently at the GVROC CEO's Meeting held Friday 27 May 2016 at which time it was resolved as shown below:

RESOLUTION: *Moved: Jim Epis* *Seconded: Paul Webb*

That the GVROC Technical Officers Working Group recommend to the GVROC Council that GVROC support the re-establishment of the Police Livestock Squad, writing to the Ministers for Agriculture and Food and Police seeking their support for the Squad's reestablishment.

CARRIED

Executive Officer Comment:

No further comment required.

Consultation: Nil

Voting Requirement: Simple majority

RECOMMENDATION:

That GVROC support the re-establishment of the Police Livestock Squad, writing to the Ministers for Agriculture and Food and Police seeking their support for the Squad's reestablishment.

RESOLUTION: *Moved: Cr Hill* *Seconded: Mr Epis*

That GVROC support the re-establishment of the Police Livestock Squad, writing to the Ministers for Agriculture and Food and Police seeking their support for the Squad's reestablishment.

CARRIED

8.5 Request for a Parliamentary Inquiry into the Department of Minerals and Petroleum

Reporting Officer: Paul Webb, CEO Shire of Coolgardie
Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: June 2016

Attachments: Nil

Background:

Member Councils are aware of the Shire of Coolgardie's long-held concern that its development has been hampered by the Department of Mines and Petroleum's (DMP) refusal to permit development within its townsites. As such the Shire has sought GVROC's assistance in attempting to find a resolution to this long-standing issue.

The manner in which this support could be provided was discussed at the GVROC Technical Officers Working Group Meeting held Friday 27 May 2016, with the Shire of Coolgardie requesting support from GVROC to support to the establishment of Parliamentary inquiry into the actions of the Department of Minerals and Petroleum. Following discussion on this request, the GVROC Technical Officers Working Group resolved as follows:

RESOLUTION: *Moved: Paul Webb* *Seconded: Jim Epis*

That the GVROC Technical Officers Working Group recommend to GVROC Council that:

1. *GVROC seek support from the Western Australian Local Government Association for the establishment of a Parliamentary Enquiry into the actions of the Department of Minerals and Petroleum in obstructing development in rural Western Australia; and*
2. *GVROC liaise with other regional groupings of local governments requesting their support for a Parliamentary Enquiry into the actions of the Department of Minerals and Petroleum in obstructing development in rural Western Australia; and*
3. *GVROC seek support from the region's State Members of Parliament for the establishment of a Parliamentary Enquiry into the actions of the Department of Minerals and Petroleum in obstructing development in rural Western Australia.*

CARRIED

Executive Officer Comment:

The Shire of Coolgardie might wish to make further comment.

Additional Meeting Comment:

Jim Epis, CEO Shire of Leonora, advised that he had received further email advice from Mr Tony Bullen, Acting Executive Director Mineral Titles, Approvals and Compliance Department of Mines and Petroleum on this matter. An extract of Mr Bullen's email is provided below.

Hello Jim

Speaking with Jeff, I understand that you are looking for information to make an informed opinion on the motion proposed by the CEO Shire of Coolgardie, that the GVROC seek the support of WALGA for establishing a Parliamentary enquiry into the actions of DMP in obstructing development in rural Western Australia. I don't believe I am talking out of school when I advise that DMP officers have met with the Coolgardie Shire personnel on several occasions regarding the development and use of land around Coolgardie, including the industrial area. The issues are longstanding and have been reviewed by previous Ministers including Norman Moore and Bill Marmion.

*In essence, **Government** has not supported proposals for freehold land or long term land tenure leases within the current Coolgardie industrial area because they could prevent future open cut gold mining or sterilise adjacent gold resources.*

DMP has presented three alternative sites for expansion of the industrial precinct and subsequently, with Ministerial approval, DMP has designated two of these sites as exempt areas under the Mining Act (meaning no mining tenure can be applied for over these areas whilst the exemption is in place, thereby preventing mining tenement applications from frustrating that process). The exemption areas are depicted in TENGRAPH® as S19/367, adjacent to the south west boundary of the Coolgardie townsite and s19/364 to the west of the Coolgardie townsite. These areas have been identified as having low mineral prospectivity and are suitable for light industrial development.

DMP's position is that a whole of government approach is needed to resolve this matter. DMP has responded to the Shire of Coolgardie and continues to liaise with the Department of Planning to ensure a co-ordinated planning approach and consistent State position.

The Department of Planning is currently reviewing the Coolgardie Shire's draft scheme and strategy and has liaised with DMP in respect to the industrial area. The current process remains active between the Shire of Coolgardie, Department of Planning and the Western Australian Planning Commission. The timing of this process is outside the control of the DMP.

DMP is also aware that the Shire of Coolgardie is mistaken in its assertion that mining tenements cannot be made over a townsite. The legislation clearly identifies that land within a town is open for mining but subject to a prescribed consultation regime involving the local government body to determine if additional tenement conditions should be imposed. That consultation process, set out in the mining legislation, seeks to obtain the Shire's comments and recommendation with regard to the impact of the application on the affected townsite land.

I trust this information assists you in reaching an informed opinion on the role that DMP has had in this issue.

regards

Tony Bullen | Acting Executive Director | Mineral Titles, Approvals and Compliance

WALGA President, Cr Lynne Craigie advised the meeting that WALGA was aware of the Shire of Coolgardie's issue with the Department of Mines and Petroleum and was happy to assist where possible.

The Mayor of Kalgoorlie, John Bowler, commented that as part of the discussions with DMP over the Shire of Coolgardie's concerns whether could not also be a discussion on shallow drilling of land to determine whether or not mineral prospectivity was present. If the land was determined to have low mineral prospectivity then its sterilisation could be considered and development permitted.

Consultation: Nil

Voting Requirement: Simple majority

RECOMMENDATION:

That GVROC:

1. Seek support from the Western Australian Local Government Association for the establishment of a Parliamentary Enquiry into the actions of the Department of Minerals and Petroleum in obstructing development in rural Western Australia; and
2. Liaise with other regional groupings of local governments requesting their support for a Parliamentary Enquiry into the actions of the Department of Minerals and Petroleum in obstructing development in rural Western Australia.

RESOLUTION: **Moved: Cr Williams** **Seconded: Cr Best**

That GVROC:

1. **Seek support from the Western Australian Local Government Association for the establishment of a Parliamentary Enquiry into the actions of the Department of Minerals and Petroleum in obstructing development in mining communities across Western Australia.**
2. **Liaise with other regional groupings of local governments requesting their support for a Parliamentary Enquiry into the actions of the Department of Minerals and Petroleum in obstructing development in mining communities across Western Australia.**

CARRIED 13:4

Mr Epis requested that his vote against the motion be recorded.

FINAL DRAFT

8.6 Planning for GVROC Functions during LG Week 2016

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 24 June 2016

Attachments: Nil

Background:

Arrangements for the GVROC Meeting on Wednesday 3 August 2016 at the Perth Convention and Exhibition Centre (PCEC) are underway.

Two functions are planned:

- GVROC Dinner – date still to be finalised; and
- GVROC Council Meeting – Wednesday 3 August 2016.

At the GVROC Technical Officers Working Group Meeting held Friday 27 May 2016 the matter of a date for the dinner was considered with the matter being resolved as follows:

RESOLUTION: Moved: Jim Epis Seconded: Doug Stead

That the GVROC Technical Officers Working Group recommend to GVROC Council that the:

1. *GVROC Dinner be held on the evening of Tuesday 2 August 2016;*
2. *GVROC CEO and Executive Officer be left to finalise arrangements for the Dinner.*

CARRIED

Executive Officer Comment:

Since the last GVROC Technical Officers Working Group Meeting the Executive Officer has continued planning associated with the various GVROC functions scheduled to be held during the Local Government Convention.

Three restaurants have been identified as potentially meeting GVROC's requirements:

- Lalla Rookh located in Howard Street Perth – the restaurant takes group bookings, so this suits our group and has a menu with sufficient choice to provide for everyone.;
- The Adelphi Grill located in the Parmelia Hotel – The restaurant should suit on both location and menu for most (a number of Member Councils are staying at the Parmelia Hotel whilst attending the Local Government Convention); and
- Public House located just across the road from the Perth Concert Hall – whilst a little further away from many of the hotels where Member Council will be staying it is still in walking distance for most. Again group bookings can be accommodated and the choice of food should suit most.

The program for the GVROC Council Meeting to be held Wednesday 3 August 2016 is as follows:

Meeting Date:	Wednesday 3 August 2016
Meeting Venue:	Meeting Room 11, Perth Conference and Exhibition Centre
Meeting Commences:	9.00am
Morning Tea:	10.30am
Meeting Concludes:	12.30-12.45pm (Delegates will have time to obtain lunch and get ready for the WALGA AGM which starts at 1.30pm)

Invitations have been accepted by the following people to meet with GVROC Council at this meeting:

- Mr Richard Sellers, Director General Department of Mines and Petroleum;
- Mr David Saunders, Assistant Director General, Regional Planning, Department of Planning (Ms Gail McGowan, Director General Department of Planning is unable to attend);
- Ms Gaye, McKenzie, CEO Rangelands NRM Western Australia;
- Ms Margie Tannock, Partner Squire Patton Boggs; and
- Ms Naomi Kefford, Associate Squire Patton Boggs.

8.7 Proposed Holiday Parks and Camping Grounds Legislation

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 1 June 2016

Attachments: Various items of correspondence on the proposed legislation

Background:

The GVROC Chair has requested the matter of the proposed holiday parks and camping ground legislation be listed for discussion.

The Goldfields Tourism Network Association Inc (GNTA) has raised concerns with the region's various parliamentary representatives regarding the proposed changes to the *Caravan Parks and Camping Grounds Act 1995*. The GNTA is concerned that the proposed changes if introduced will negatively impact upon Councils and other tourist stakeholders across the Goldfields region.

Copies of the correspondence prepared by the GNTA and some of the responses received form attachments to the meeting agenda.

Executive Officer Comment:

GVROC might wish to seek an update on the proposed changes from Ken Parker, as the Department of Local Government and Communities representative to the GVROC Council Meeting.

Consultation: Nil

Voting Requirement: Simple majority

The matter is presented for discussion.

RESOLUTION: **Moved: Mr Scott** **Seconded: Cr Williams**

That the matter lay on the table until further information is available.

CARRIED

8.8 Training for Country Councillors - DLGC/WALGA Subsidised Training

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 13 June 2016

Attachments: Nil

Background:

The Executive Officer has received email advice from WALGA that there is to be a further tranche of subsidised elected member training to be offered during early 2017. It will be the final phase of DLGC and WALGA's subsidised training, funded by the State Government through the Royalties for Regions and Country Local Government Fund program. The 4 day program is now being scheduled.

To be delivered in regional locations across Western Australia at a subsidised cost of only \$50 course per Elected Member with the program being delivered in two blocks, approximately a fortnight apart.

In the advice received from WALGA the following dates were offered, with a request for comment on the dates proposed dates and venues for training. These are detailed below.

Training Course	Host Council	Date
Understanding Financial Reports and Budgets	Esperance	26 January 2017 (Thurs)
Sustainable Asset (Infrastructure) Management	Esperance	27 January 2017 (Fri)
Effective Community Leadership	Kalgoorlie	9 February 2017 (Thurs)
CEO Performance Appraisals	Kalgoorlie	10 February 2017 (Fri)

Executive Officer Comment:

That GVROC advise WALGA that following dates are suggested for elected member training:

Training Course	Host Council	Date
Understanding Financial Reports and Budgets	Esperance	1 February 2017 (Wed)
Sustainable Asset (Infrastructure) Management	Esperance	2 February 2017 (Thurs)
Effective Community Leadership	Kalgoorlie	16 February 2017 (Thurs)
CEO Performance Appraisals	Kalgoorlie	17 February 2017 (Fri)

Taking into account that GVROC Council will be meeting in Esperance on Friday 3 February 2017 the Executive Officer believes that the Esperance training component could be held before the GVROC Council Meeting on Wednesday 1 February and Thursday 2 February 2017 as was done for training offered at the start of 2016. Training in Kalgoorlie could be held a fortnight later on Thursday 16 and Friday 17 February 2017.

The availability of this training might also assist in resolving a previous GVROC resolution regarding training. At the GVROC Council Meeting held in Esperance on Friday 29 January 2016 it was resolved as follows:

RESOLUTION: *Moved: Cr Williams* *Seconded: Cr Rathbone*

That the Executive Officer contact WALGA to obtain a costing to undertake the local government finance training in the region for consideration at the next GVROC Council Meeting.

CARRIED

A quote was obtained with WALGA advising it was working to have the local government finance course as one of the next CLGF courses run in the regions. At that time it also suggested that if GVROC was happy to wait it may be possible to undertake the training at reduced cost as was the case with other elected member training offered previously.

With the advice from WALGA on the further tranche of training being offered this may well be the case.

Consultation: Nil

Voting Requirement: Simple majority

RECOMMENDATION:

That GVROC advise WALGA that its preferred dates for elected member training during early 2017 are as follows:

Training Course	Host Council	Date
Understanding Financial Reports and Budgets	Esperance	1 February 2017 (Wed)
Sustainable Asset (Infrastructure) Management	Esperance	2 February 2017 (Thurs)
Effective Community Leadership	Kalgoorlie	16 February 2017 (Thurs)
CEO Performance Appraisals	Kalgoorlie	17 February 2017 (Fri)

RESOLUTION:**Moved: Cr Williams****Seconded: Cr Hill**

That GVROC advise WALGA that its preferred dates for elected member training during early 2017 are as follows:

Training Course	Host Council	Date
Understanding Financial Reports and Budgets	Esperance	1 February 2017 (Wed)
Sustainable Asset (Infrastructure) Management	Esperance	2 February 2017 (Thurs)
Effective Community Leadership	Kalgoorlie	16 February 2017 (Thurs)
CEO Performance Appraisals	Kalgoorlie	17 February 2017 (Fri)

CARRIED

FINAL DRAFT

8.9 GVROC Representation on the Goldfields Esperance District Emergency Management Committee (DEMC)

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 21 June 2016

Attachments: Correspondence from the Chair Goldfields Esperance DEMC re GVROC's representation on the DEMC

Background:

In early June the Executive Officer received a phone call from the Goldfields Esperance DEMC's Executive Officer regarding GVROC's membership to the DEMC. Subsequent to this phone call, the Executive Officer has received correspondence from the DEMC Chair on the matter.

A copy of the correspondence forms an attachment to the meeting agenda.

Executive Officer Comment:

GVROC should look to resolving how best to be represented on the Goldfields Esperance DEMC.

Consultation: Nil

Voting Requirement: Simple majority

The matter is presented for decision.

RESOLUTION: Moved: Cr Rathbone Seconded: Cr Hill

That:

1. Paul Webb, CEO Shire of Coolgardie, be appointed the GVROC representative to the Goldfields Esperance District Emergency Management Committee and Cr Suzie Williams from the City of Kalgoorlie-Boulder be appointed the deputy representative; and
2. The Executive Officer advise the Goldfields Esperance District Emergency Management Committee of the changes in GVROC's membership to the Goldfields Esperance District Emergency Management Committee.

CARRIED

8.10 Report of the Special Inquiry into the January 2016 Waroona Fire

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 24 June 2016

Attachments: WALGA Infopage on the Report of the Special Inquiry into the January 2016 Waroona Fire

Background:

On Thursday 23 June the Premier, Colin Barnett MLA tabled in Parliament the report prepared by Mr Euan Ferguson AFSM into the January 2016 Waroona Fire.

The full report can be accessed on the Public Sector Commission's [website](#).

The following day, WALGA released an Infopage on the report and its findings. A copy of the Infopage forms an attachment to the meeting agenda.

Executive Officer Comment:

Whilst all 17 recommendations are important, Recommendation 17 is one that may be of particular interest to GVROC's Member Councils. As such it is shown below.

Recommendation 17: *The Department of the Premier and Cabinet to conduct an independent review of the current arrangement for the management and distribution of the Emergency Services Levy. The review will have the specific purpose of:*

- *seeking input from key entities including the Departments of Treasury, Finance, Fire and Emergency Services, Lands, and Parks and Wildlife, WA Local Government Association, and the Office of Bushfire Risk Management.*
- *ensuring the arrangement has the flexibility and agility to deal with emerging bushfire risk priorities.*
- *establishing a budget process that enables a shift in investment towards prevention, mitigation and building community resilience and capability.*

Given the GVROC's previous concerns about increases in the Emergency Services Levy and the decline in the proportion of funding from consolidated revenue made available for emergency services (correspondence has recently been written to the Premier on this matter), GVROC may wish to discuss whether further action on this area of concern is required.

Consultation: Nil

Voting Requirement: Simple majority

The matter is presented for decision.

RESOLUTION: **Moved: Cr Rathbone** **Seconded: Cr Williams**
That the matter be noted.

CARRIED

9. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS
--

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

9.1 State Councillor / Goldfields Esperance Zone President's Report

Cr Mal Cullen (President, Shire of Coolgardie)

9.2 WALGA Status Report (Attachment)

From Executive Officer

BACKGROUND:

Presenting the Status Report for April 2016 which contains WALGA's responses to the resolutions of previous Meetings

ZONE COMMENT:

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Meeting.

RECOMMENDATION:

That the Goldfields Voluntary Regional Organisation of Councils note the WALGA Status Report.

RESOLUTION: Moved: Mr Fitzgerald Seconded: Cr Best

That the Goldfields Voluntary Regional Organisation of Councils note the WALGA Status Report.

CARRIED

9.3 Review of WALGA State Council Agenda - Matters for Decision

From Executive Officer

Background:

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The Zone is able to provide comment or submit an alternate recommendation that is then presented to the State Council for consideration.

5.1 Local Government Gift Provisions (05-034-001-0001 TB)

WALGA Recommendation

That WALGA:

1. Seek commitment from the State Government and The Opposition to align Local Government Elected Members with State Parliamentarians in respect to exempting gifts received in a genuine personal capacity; and
2. Continue to develop suggested long term Act and Regulatory provisions relating to gifts to provide more logical and relevant provisions for Elected Members and Local Government Officers.

ZONE COMMENT:

The interpretation of the gift provisions has created significant debate in many Councils across the State. Since the publication of the Governance Bulletin 11, prepared by the Department of Local Government and Communities (DLGC), in which was outlined a number of examples, there has been considerable disquiet about the impact of the interpretation provided in the Governance Bulletin.

At the GVROC Council Meeting held Friday 22 April 2016 it was resolved as follows:

RESOLUTION: *Moved: Cr Williams* *Seconded: Cr Brown*

That:

1. *GVROC note the concerns being expressed by Member Councils in relation to the interpretations of the gift provisions of the Local Government Act 1995 and related Regulations;*
2. *GVROC amend the WALGA Recommendation to read:*

That WALGA demand that the interpretation of a gift as described in the WA Ministerial Code of Conduct, be applied to local government and require the Minister for Local Government to amend, forthwith, the Local Government (Administration) Regulations 1996 and the Local Government (Rules of Conduct) Regulations 2007 in respect to the Gift provisions to provide Elected Members and Officers with an exemption for the following:

- a) *Gifts provided in a genuine personal capacity;*
 - b) *Business involving Local Government Associations and Organisations such as WALGA, ALGA, LGMA and regional organisation of Councils; and*
 - c) *Attendance at community events and functions provided by Community Groups.*
3. *In the event of WALGA not adopting a stronger position in regards to this matter the GVROC Chair and Executive Officer examine the opportunity to seek a disallowance of the regulations in the Parliament.*

CARRIED

In the WALGA Status Report the following comment is made in response to GVROC's resolution:

The Goldfields Esperance Country Zone's amendments 1 and 2 have been incorporated into the State Council resolution as follows:

STATE COUNCIL RESOLUTION MAY 2016

- A. *That WALGA urgently seek alignment in the interpretation of a gift as described in the WA Ministerial Code of Conduct and consequentially strongly request the Minister for Local Government to amend the Local Government (Administration) Regulations 1996 and the Local Government (Rules of Conduct) Regulations 2007 in respect to the Gift provisions to provide Elected Members and Officers with an exemption for the following;*
 1. *Gifts provided in a genuine personal capacity;*
 2. *Business involving Local Government Associations and Organisations such as WALGA, ALGA, LGMA and Regional Local Governments;*
 3. *Attendance at community events and functions provided by Community Groups; and*
 4. *Attendance at Government related functions and events (local, State and Federal) that are principally sponsored or organised by Government.*

That WALGA in conjunction with LGMA and DLGC conduct a complete review of the gift provisions of the Local Government Act 1995, Local Government (Administration) Regulations 1996 and Local Government (Rules of Conduct) Regulations 2007 including the ability for regular reviews of the value of notifiable gifts and prohibited gifts to arrive at a more logical understandable and relevant provisions applicable to Elected Members and Employees.

Since the May 2016 State Council Meeting WALGA has been advised by the Minister for Local Government that in his opinion there is no provision within the *Local Government Act 1995* that allows for the amendments to regulations that the sector has requested and that Gifts is not a legislative priority prior to the March 2017 State election.

The Minister's letter is included within the WALGA State Council Agenda and could be interpreted as rejecting outright the concerns of the sector. It would also appear that the Minister has completely disregarded WALGA's efforts to adequately address the issues. As such the sector must take stronger action than what has been proposed in the current WALGA recommendation.

GVROC has already made some decisions with respect to taking stronger action than proposed within the current WALGA recommendation. GVROC's resolution from the meeting held Friday 22 April 2016 on this matter reads in part:

RESOLUTION: *Moved: Cr Williams* *Seconded: Cr Brown*

That:

1. *GVROC note ...*
3. *In the event of WALGA not adopting a stronger position in regards to this matter the GVROC Chair and Executive Officer examine the opportunity to seek a disallowance of the regulations in the Parliament.*

CARRIED

GVROC's Member Councils need to determine whether they:

- a) Accept the WALGA recommendation as presented; or
- b) Determine to take a different approach, including reaffirming parts 3 of the resolution agreed to at the GVROC Council Meeting held Friday 22 April 2016.

The matter is submitted for GVROC's consideration.

ZONE COMMENT:

GVROC support the WALGA Recommendation.

5.2 Legal Advice 'Instant Start' (05-015-01-0003 VJ)

WALGA Recommendation

That WALGA based on the legal advice received:

1. Supports the request to the Minister for Commerce for the immediate withdrawal of the 'Instant Start' proposal as a possible reform measure within the building permit application process; and
2. Continues to strongly oppose the introduction of the 'Instant Start' proposal, or any similar proposal, which attempts to bypass the building permit application process by using a Section 67 Ministerial order.

ZONE COMMENT:

GVROC support the WALGA Recommendation.

5.3 WALGA Model Local Planning Policy – Advertising of Planning Proposals (05-036-03-0055 GC)

WALGA Recommendation

That:

1. The Model Local Planning Policy – Advertising of Planning Proposals be endorsed;
- and
2. Local Governments be encouraged to use the resource when reviewing and preparing local planning policies for the advertising of planning proposals.

ZONE COMMENT:

GVROC support the WALGA Recommendation.

5.4 WALGA & LGIS Research Paper - Disclosing Hazard Information: The Legal Issues (05-028-03-0015 CG)

WALGA Recommendation

That the research paper, 'Disclosing Hazard Information: The Legal Issues' be endorsed.

ZONE COMMENT:

The WALGA recommendation is seeking for the research paper, 'Disclosing Hazard Information: The Legal Issues', to be endorsed.

The paper presented for endorsement provides detailed coverage on the legal issues concerning the disclosure of hazard related information by Local Government. Whilst the instigation of the report arose from concerns expressed by coastal local governments, the report has implications for Councils across the State.

Endorsement of the paper will lead to changes in policy and procedures on how information will be disseminated, how information requests will be dealt with and ensure that policy and procedures are applied effectively.

It is considered that at this point the paper should be "received" rather than "endorsed", thereby allowing each WALGA Member Council time to consider the findings of the report and how best to address the issues raised.

RECOMMENDATION:

That the WALGA recommendation be amended to delete "endorsed" and insert "received".

RESOLUTION: **Moved: Mayor Bowler** **Seconded: Cr Rathbone**

That the WALGA recommendation be amended to delete "endorsed" and insert "received".

CARRIED

5.5 Interim Submission to the Department of Premier & Cabinet, Perth & Peel Green Growth Plan for 3.5 million (05-036-03-0020CG)

WALGA Recommendation

That:

1. The interim submission to the Department of Premier and Cabinet regarding the Perth and Peel Green Growth Plan for 3.5 million be endorsed.
2. WALGA seek a State Government commitment to a timeline for the delivery of a both an implementation plan and an equitable funding model, and to ensure full consultation occurs with the affected Local Governments.

ZONE COMMENT:

GVROC support the WALGA Recommendation.

5.6 NBN Delivery to Regional WA (05-059-03-0013 JB)

WALGA Recommendation

That WALGA:

1. Advocates to the Commonwealth and State Government for more consistent and appropriate internet solutions for regional Western Australia thus ensuring economic development opportunities into the future; and
2. Advocate to the Commonwealth Government to work with service providers to offer more realistic and suitable pricing plans for customers in rural, regional and remote Australia.

ZONE COMMENT:

GVROC support the WALGA Recommendation.

5.7 WALGA Governance Review (01-004-07-0001 TB)

WALGA Recommendation

That:

1. The attached Corporate Governance Charter be endorsed; and,
2. The attached Standing Orders be endorsed

ZONE COMMENT:

The "In Brief" from the State Council Agenda reads as follows:

- *The amended Corporate Governance Charter and Standing Orders are presented for State Council consideration, representing the final stage in WALGA's periodic governance review that commenced in July 2015 with the distribution of a discussion paper for sector feedback;*
- *The attached Corporate Governance Charter incorporates the amendments resolved by State Council at their March 2016 meeting as well as additional changes stemming from State Council's May 2016 Strategic Forum;*
- *The key additional changes include:*
 - i. Formation of an Executive Committee comprising the President, Deputy President and four State Councillors to undertake the roles of the existing Finance and Services Committee and State Council Co-Chairs which will be disbanded;*
 - ii. Formation of Policy Teams corresponding to WALGA's key policy portfolios comprising six State Councillors to advise the State Council on the development, implementation and review of Association policy in the relevant areas;*
 - iii. Highlighting the ability of a State Councillor to raise strategic and urgent issues at the State Council meeting as an Emerging Issue providing 24 hours' notice of the item is given to the Chief Executive Officer and State Council resolve to consider the item.*

The changes being proposed, particularly the creation of an Executive Committee, are significant. It is therefore perhaps unrealistic for Member Councils to be in a position to consider the 82 page report included in the WALGA State Council Agenda and be in a position to vote fully understanding the implications of the proposed changes in the timeframe currently provided.

GVROC's representative on State Council might wish to make comment.

RECOMMENDATION:

That the Goldfields Voluntary Regional Organisation of Councils request that any decision on the Governance Review be deferred and considered at the WALGA AGM, thereby enabling sufficient time for all WALGA Member Councils to review and fully understand the implications of the changes being proposed.

ZONE COMMENT:

GVROC support the WALGA Recommendation.

RECOMMENDATION:

That the Goldfields Voluntary Regional Organisation of Councils endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

RESOLUTION:

Moved: Cr Rathbone

Seconded: Mayor Bowler

That the Goldfields Voluntary Regional Organisation of Councils endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

CARRIED

9.4 Review of WALGA State Council Agenda - Matters for Noting/Information

- 6.1 Report Municipal Waste Advisory Council (MWAC) (01-006-030-008 RNB)
- 6.2 2016-17 State Budget (05-088-03-0001 DM)
- 6.3 Roof construction in WA (05-015-01-0003VJ)
- 6.4 Metropolitan Local Government Reform - Lessons Learnt (05-034-01-0017 TL)

9.5 Review of WALGA State Council Agenda - Organisational Reports**7.1 Key Activity Reports**

- 7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)
- 7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)
- 7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)
- 7.1.4 Report on Key Activities, Planning and Community Development (01-006-03-0014 AH)

9.6 Review of WALGA State Council Agenda - Policy Forum Reports**7.2 Policy Forum Reports**

- 7.2.1 Metropolitan Mayors Policy Forum
- 7.2.2 Freight Policy Forum

9.7 WALGA President's Report (Attachment)

Presenting the WALGA President's Report

RECOMMENDATION:

That the Goldfields Voluntary Regional Organisation of Councils notes the following reports contained in the WALGA State Council Agenda:

- Matters for noting/Information;
- Organisational reports;
- Policy Forum reports; and
- WALGA President's Report.

RESOLUTION: Moved: Cr Rathbone Seconded: Cr Best

That the Goldfields Voluntary Regional Organisation of Councils notes the following reports contained in the WALGA State Council Agenda:

- Matters for noting/Information;
- Organisational reports;
- Policy Forum reports; and
- WALGA President's Report.

CARRIED

10. Agency Reports

10.1 Department of Local Government and Communities

Mr Ken Parker, Acting Manager Capacity Building, Strategy Research and Initiatives

Ken Parker provided Member Councils with a brief report on work currently being undertaken by the Department of Local Government and Communities.

10.2 Goldfields Esperance Development Commission (GEDC)

Shayne Flanagan, CEO Goldfields Esperance Development Commission

In meeting with GVROC, Shayne Flanagan provided an overview on a number of issues including:

1. **Goldfields Esperance Revitalisation Fund (GERF)**

- Tranche 1 of the GERF has been completed with agreement from Cabinet on all projects submitted and all agreements executed. Strong representation by the GEDC has meant that the region has been able to hold onto all the funds originally allocated for the GERF;

- Expressions of Interest (EOI) for Tranche 2 of the GERF have closed, with the GEDC Board considering EOIs at the Board Meeting held in Laverton on 24 June 2016. All applicants will be notified.

The GEDC will be meeting with all successful applicants to discuss how to develop the business cases for each project to give the each project the greatest possible chance of success and gaining Cabinet approval.

The timeframe in preparing the business cases is relatively short. It is hoped to have all business cases completed by mid-September this year and ready for submission to Cabinet in November.

Where an EOI has been unsuccessful, the GEDC will meet with the applicant to explain why the project was not shortlisted for business case development. This will allow for a decision to be made as to whether or not the project should be resubmitted at a future date.

It is hoped there will be a further tranche of funding made available before the March 2017 State elections.

2. **Community Chest and Regional Grant Scheme Funding**

- Recommendations for both funding sources are currently with the Minister.
- A further round of funding is expected in August this year but it is unlikely the funds will be available until July next year.

3. **GEDC Staffing**

- Staffing resources within the GEDC have improved, with 2 of the 3 positions within the organisation filled. It is hoped to have the remaining position filled in the near future.

4. **Membership of the GEDC Board**

- Membership to the Board is still being finalised.

5. **Portfolio Review**

- The Department of Regional Development will be releasing information on the outcome of the review into its operations in the near future.

Cr Hill also noted that the Shire of Laverton had rescinded its vote of no confidence in the GEDC. The Shire was looking forward to working co-operatively once more with the GEDC.

11. Members of Parliament

Hon Dave Grills MLC, Member for the Mining and Pastoral Region

Mr Grills thanked Member Councils for the opportunity to attend the meeting.

12. LATE ITEMS as notified, introduced by decision of the Meeting

Nil

13. FUTURE MEETINGS

- Friday 15 July 2016 – an in-person meeting of the GVROC Technical Officers Working Group (in Kalgoorlie unless otherwise determined);
- Wednesday 3 August 2016 – an in-person meeting of the GVROC Council in Perth (Perth Exhibition and Convention Centre);
- Friday 2 September 2016 – a teleconference to consider the WALGA State Council agenda for the State Council meeting to be held 8-9 September 2016;
- Friday 30 September 2016 – an in-person meeting of the GVROC Technical Officers Working Group (venue to be determined);
- Friday 4 November 2016 – an in-person meeting of the GVROC Council in Warburton (arrangements for the meeting to be held in Warburton are still tentative);
- Friday 2 December 2016 – a teleconference to consider the WALGA State Council agenda for the State Council meeting to be held Wednesday 7 December 2016;
- Friday 9 December an in-person meeting of the GVROC Technical Officers Working Group (in Kalgoorlie unless otherwise determined); and
- Friday 3 February 2017 – an in-person meeting of the GVROC Council in Esperance.

14. CLOSURE OF MEETING

There being no further business the Chair declared the meeting closed at 1.03pm

DECLARATION

These minutes were confirmed by the Goldfields Voluntary Regional Organisation of Councils at the meeting held on 3 August 2016

Signed _____

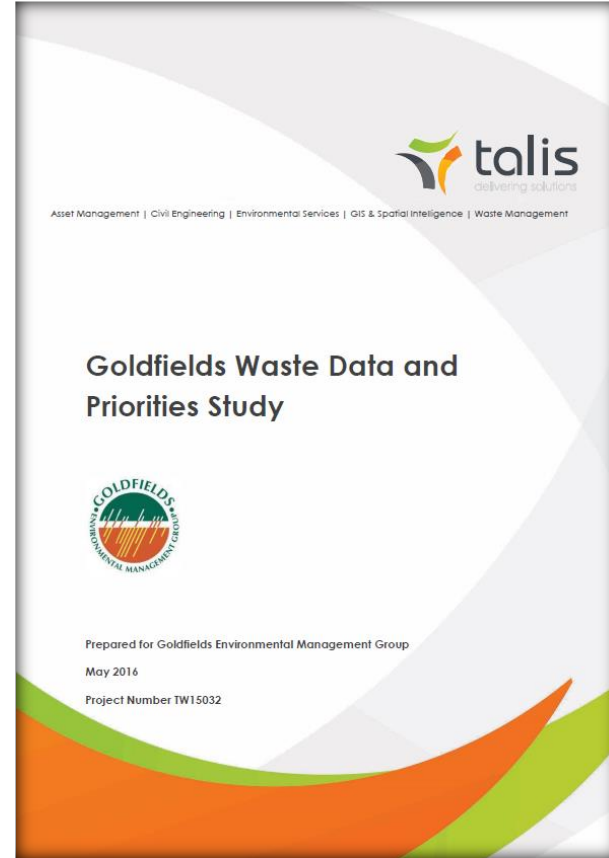
Person presiding at the meeting at which these minutes were confirmed

Goldfields Waste Data & Priorities Study



Overview

- Objectives
- Methodology
- Findings
- Discussion
- Recommendations



Study Objectives



To provide **waste generation and treatment data** to:

- Support regional policy development
- Assist waste services and infrastructure planning
- Assist in understanding regional waste management priorities
- Guide future investment

INFORMED DECISIONS

Methodology

- Waste Classification System
- Consultation and Data Gathering
- Data Analysis and Reporting

Waste Classification System – 3 levels

- 1. Waste Streams** (MSW, C&I, C&D)
- 2. Sectors of Economy** (sector of the economy e.g. Domestic, Mining)
- 3. Waste Material Types** (composition of waste)

Series			
100	Controlled Waste	500	Packaging
200	Other Hazardous	600	Inert and similar
300	Local Government Services	700	Liquids/Solids
400	Biodegradable	800	Waste not otherwise specified

Consultation



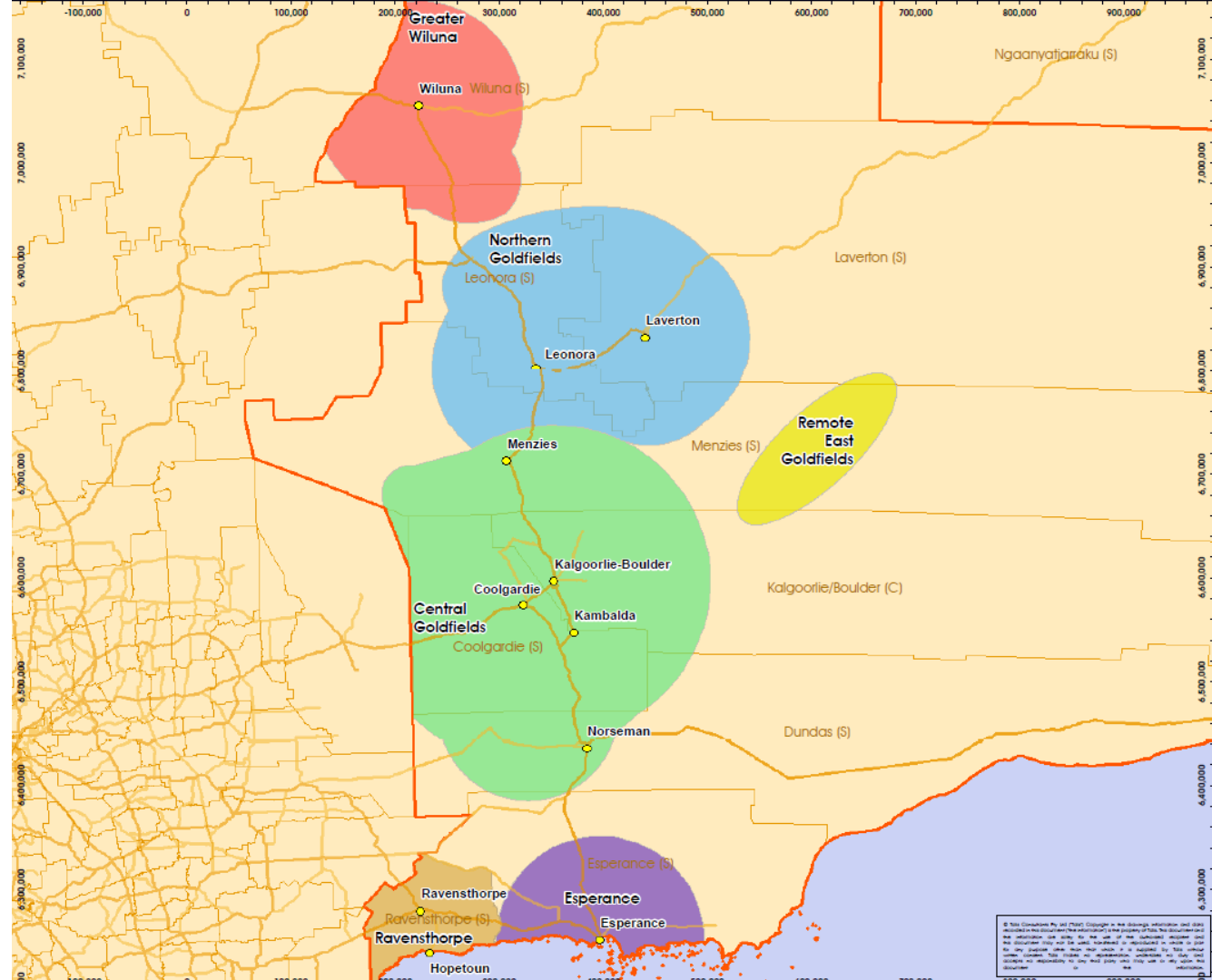
- Workshops and Presentations – Kalgoorlie, Perth, GVROC
- Stakeholder engagement – DMP, GEDC, CCI, DER
- Extensive Consultation and Data Gathering:
 - Mining and Resource Sector
 - Local Governments
 - Private Waste Service Providers

Sub-catchment Areas

- Population centres +100km radius
- For Kalgoorlie and Coolgardie + 150km radius
- Groupings of isolated waste generation source (e.g. Tropicana)

6 Sub-catchment Areas:

- Greater Wiluna
- Remote East Goldfields
- Northern Goldfields
- Esperance
- Central Goldfields
- Ravensthorpe

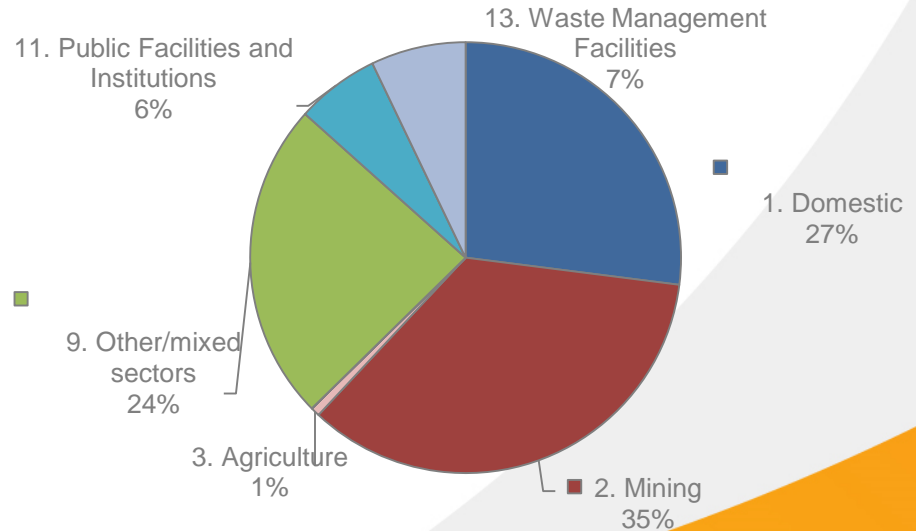
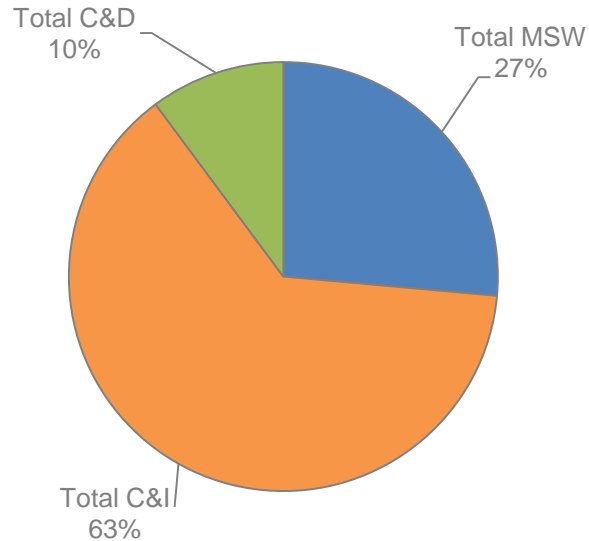


Findings

- Waste Generation
- Waste Treatment
- Projections
- Priorities

Waste Generation – Total Study Area

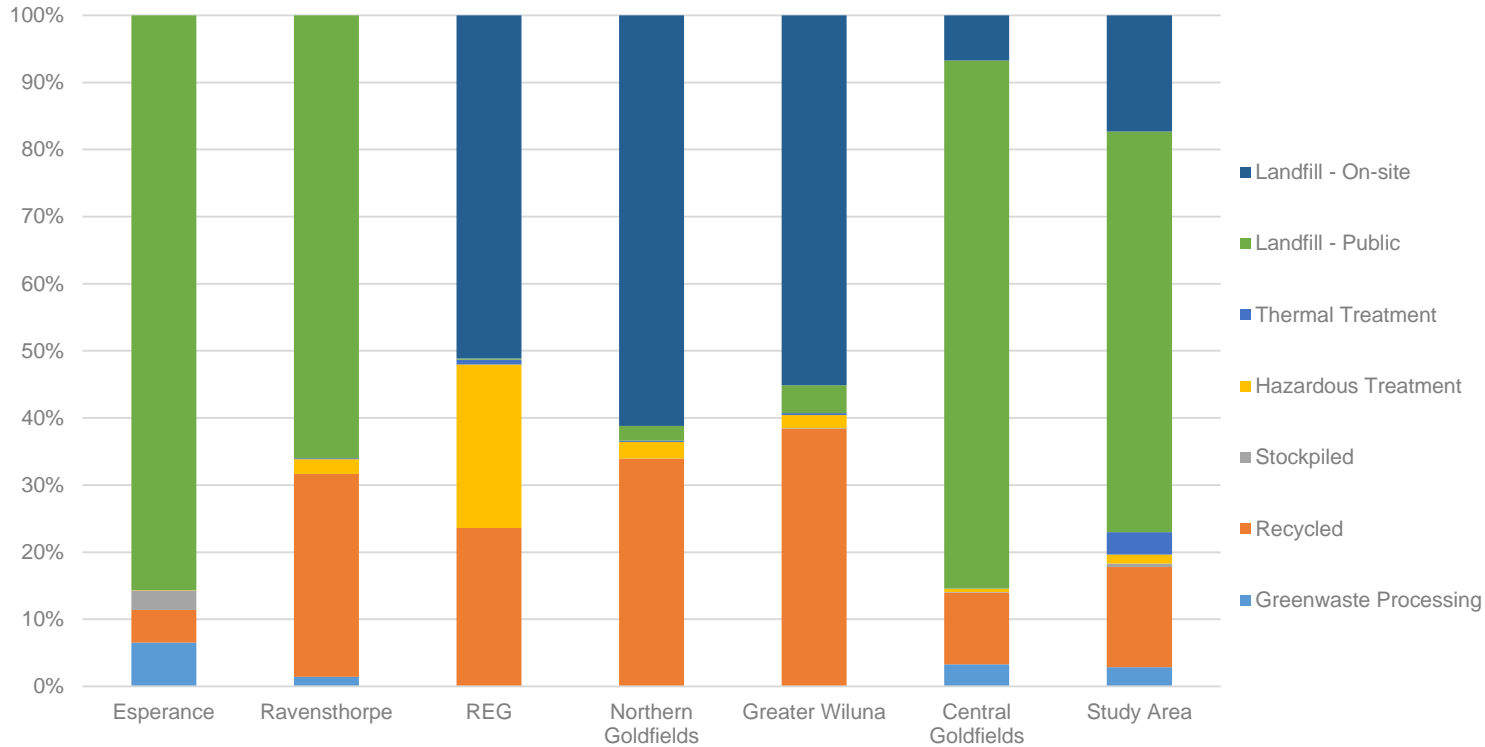
- Total Waste Generation = 256,945 tonnes



Top 10 Materials in the Study Areas

TOTAL WASTE = 256,945 tonnes	
Top 10 Material Types	Tonnage
Mixed refuse	107,994
Kerbside refuse	27,417
Clean fill	19,807
Industrial waste treatment plant residue	18,226
Ferrous metals (non-packaging)	11,257
Mixed metals (non-packaging)	9,800
Waste grease	8,949
Mixed building rubble	8,024
Greenwaste	7,565
Tyres	5,834
Total	224,873 (88%)

Waste Treatment by SCA



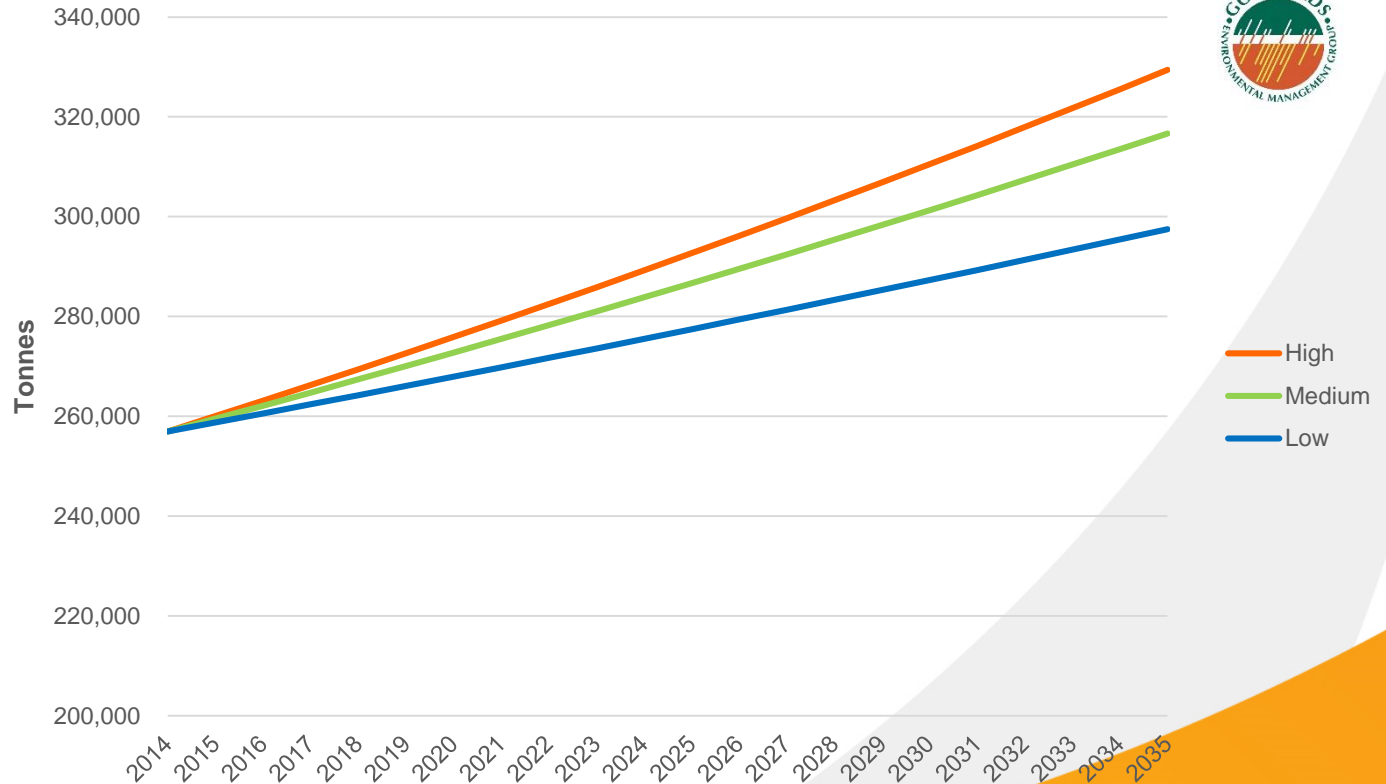
Waste Treatment

- Total waste exported = 36,499 tonnes (14%)
- Waste materials exported include:

Stream	Sector	Material Type	Tonnage	Location	Treatment
C&I	Mining	Scrap metal (mixed)	9,677	Perth	Recycling
C&I	Mining	Ferrous metals (non-packaging)	8,601	Perth	Recycling
C&I	Mining	Waste oil	4,085	Perth	Recycling
C&I	Other/Mixed	Waste oil	2,131	Perth	Recycling
C&I	Mining	Scrap metal (non-ferrous) (non-packaging)	1,829	Perth	Recycling
C&I	Mining	Commingled recyclables	1,565	Perth	Recycling

Projections – Study Area

- Based on WAPC, GEDC, ABS forecasts and record trends datasets
- High 1.19% - 329,000
- Medium 1% - 317,000
- Low 0.7% - 297,000



Problematic Waste Streams

Local Government

- Tyres
- Glass
- Light gauge steel
- Household hazardous waste
- Litter/ illegal dumping (non-specific waste materials)
- Mattresses

Waste Generators

- Tyres
- Glass
- Miscellaneous hazardous materials (e.g. waste chemicals)
- Used Intermediate Bulk Containers
- Polypipe
- Used cars
- Chemical plastic (20L containers)
- Waste oil
- Wood including pallets
- Hydrocarbon contaminated soil
- Hydrocarbon drums (44 gallon)
- Rubber C&D waste (e.g. piping, old building materials)
- Aerosol cans
- Class I, III & IV waste
- Cardboard

Infrastructure and Market

Gaps

- Local infrastructure unable to cater for all waste
- Hazardous waste processing options lacking
- Recycling or recovery services limited
- Limited local markets and high distance to other markets

Opportunities

- Partnerships/Regional collaboration on waste initiatives
- Organic waste processing within the Central Goldfields
- Local markets development – inert and organics

Discussion

- High reliance on landfill across the Study Area – 80%
- As waste increases – further pressure on existing facilities
- Tip fees very low compared to metropolitan area – disincentive for improved waste management
- DER looking to implement best practice
- Opportunity to consolidate landfill facilities and achieved greater outcomes
- Social licence to operate – public comment, potential project delays

Recommendations

Recommendations

- Local Governments continues to **work collaboratively** on waste management issues across the Region and look to establish a **formal Regional Local Government Forum** to progress regional waste management initiatives, (GVROC). Specific initiatives may include:
 - **regional or joint tendering** for waste management services, such as **mobile plant** for Greenwaste processing, tyre recycling, inert material crushing; and
 - Knowledge sharing and further reporting on tonnages and priorities to the waste sector.

- Waste Generators should look to establish a **formal Regional forum** to **collaborate and progress** regional waste management initiatives and priorities, which may include:
 - **Amalgamate and commit waste tonnages** to provide economies of scale with potential for regional or joint tendering for waste management service; and
 - Knowledge sharing and further reporting on tonnages and priorities to the waste sector.

Recommendations

Recommendations

- **Both Groups should collaborate together** on regional waste management issues and initiatives such as joint group meetings, data and knowledge sharing.

- **Continued collation and sharing** of waste generation and treatment **data** across the region to facilitate the above initiatives.

- All stakeholders should consider the **adoption of a Waste Classification System** to provide a framework for consistent data gathering and reporting across the Region.

Suggested Next Steps

- GVROC working group to discuss potential for collaboration
- Look to engage major waste producers in the region
- Encourage participation from waste management industry
 - Eg tenders for amalgamated waste processing, propagate waste data study

13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

There were no elected member's motions of which previous notice had been given.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

There was no new business of an urgent nature introduced by Decision of the Meeting.

15 ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

There were no items for consideration behinds closed doors.

16 NEXT MEETING

The next Ordinary Council Meeting for the Shire of Menzies will be held on Thursday 25 August 2016 commencing at 1pm.

17 CLOSURE OF MEETING

There being no further business the Shire President closed the meeting at 1.23pm.

I, _____ hereby certify that the Minutes of the Ordinary Meeting of Council held 28 July 2016 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 25 August 2016.

Signed: _____

Dated: 25 August 2016