



SHIRE OF MENZIES

MINUTES

**FOR THE ORDINARY MEETING OF COUNCIL
HELD ON**

Thursday 27 February 2014

Shire of Menzies Council Chambers

Commencing at 10:02am

**SHIRE OF MENZIES
NOTICE OF ORDINARY COUNCIL MEETING**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on Thursday 27th February 2014 in the Shire of Menzies Council Chambers commencing at 10:00am.

N P Crawford
Chief Executive Officer

Date

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

**FINANCIAL INTEREST
(EFFECTIVE 1 JULY 1996)**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) **In a written notice given to the CEO before the meeting: or**
- b) **At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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MINUTES FOR ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Shire President, Cr Greg Dwyer declared the meeting open at 10:02am welcoming attendees and visitors and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Mr Tony Smith, Outback Parks & Lodges
Mr Tim Stewart, Ms Larnie Petersen, NT Link
Ms Lesley Chanelle, Principal Menzies School

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:	Cr G Dwyer	President
	Cr P J Twigg	Deputy President
	Cr C Bennell	Councillor – by telephone
	Cr I R Tucker	Councillor
	Cr J Graham	Councillor – by telephone
	Cr J Mazza	Councillor
	Cr J Lee	Councillor

Staff:	Mr N P Crawford	Chief Executive Officer
	Mr R Pepper	MWS

3.2 APOLOGIES

Councillors:	Nil	
Staff:	Ms B Povah	Deputy CEO

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr P J Twigg
Cr C Bennell

COUNCIL DECISION:

No: 0475

Moved: Cr Mazza

Seconded: Cr Tucker

That Crs Twigg and Bennell leave of absence for the Ordinary Meeting of Council on 27th March 2014 be approved.
10.05am **CARRIED 7/0**

7. DECLARATIONS OF INTEREST
Nil

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS
Nil

9. CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON WEDNESDAY 18 DECEMBER 2013

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION:	No: 0476
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Moved: Cr Mazza

Seconded: Cr Lee

That the minutes of the Ordinary Meeting of Council held on 18 December 2013 be confirmed as a true and accurate record.

10:06am

CARRIED 7/0

9.2 CONFIRMATION OF MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 30 JANUARY 2014

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION:	No: 0477
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Moved: Cr Mazza

Seconded: Cr Twigg

That the minutes of the Special Meeting of Council held on 30 January 2014 be received.

10:07am

CARRIED 7/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Ms Lesley Chanelle introduced herself and gave an overview of the Menzies School, staffing levels and general operations.

Messrs Tony Smith and Jim Steward provided Members with the Company background for their proposed 120 man mining accommodation camp on Reserve #4531 in Onslow Street, Menzies.

10:11am *Ms Lesley Chanelle, Principal Menzies School left the meeting*
10:20am *Chief Executive Officer left the meeting*
10:21am *Chief Executive Officer returned to the meeting*
10:45am *Cr Mazza left the meeting*
10:50am *Cr Mazza returned to the meeting*
11:09am *Chief Executive Officer left the meeting*
11:12am *Chief Executive Officer returned to the meeting*
11:17am *Mr Tony Smith, Mr Tim Stewart, Ms Larnie Petersen left the meeting*

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

Wednesday 18 December *Attended Community Christmas Party hosted by the Shire*
Thursday 30 January *Attended Special Meeting of Council and the Annual Electors Meeting*
Friday 7 February *Attended Lake Ballard Association Meeting together with Officers of the Land and Sea Council*
Friday 14 February *Attended Goldfields Tourism Network Association Meeting in Kambalda. The upcoming Goldfields Cyclclassic was discussed including possible role for the GTNA in marketing the event.*
Wednesday 19 February *Facilitated, with assistance from Cr Lee and MCD Daphne Crawford, a Community Meeting for information and discussion on the reduced service of the Nursing Post. 64 persons attended in a strong show of support for the Council to progress the need for a full time Nurse at the current Nursing Post.*
Tuesday 25 February *Attended inaugural Information Night held by Goldfields Midwest Medicare Local in Kalgoorlie.*

11:20am *Meeting adjourned for 10 minutes*
11:30am *Meeting resumed with all previous attendees present except the Manager Works and Services*

11:32am ***Manager Works Services returned to the meeting***

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION:

No: 0478

Moved Cr Mazza

Seconded Cr Tucker

That the President's Report (Attachment 11.1) as tabled, be received.

11:35am

CARRIED 7/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.1 HEALTH AND BUILDING BUSINESS

Nil

12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1	MONTHLY FINANCIAL REPORT – JANUARY 2014
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SUBMISSION TO:	Ordinary Meeting of Council 27 February 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	The author has no interest in this item
DATE:	12 February 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	Nil

ATTACHMENTS:

Attachment 12.2.1A: Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month

BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 31 January 2014.

COMMENT:

A Compilation Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0479

Moved Cr Mazza

Seconded Cr Twigg

That Council acknowledges receipt of the Statement of Financial Activity and associated reports for the period to 31 January 2014.

11:38am

CARRIED 7/0

Shire of Menzies

MONTHLY FINANCIAL REPORT

For the Period Ended 31st January 2014

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Menzies
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st January 2014

	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		3,400	1,981	4,000	2,019	50.48%	
General Purpose Funding		1,532,986	831,102	746,473	(84,629)	(11.34%)	▼
Law, Order and Public Safety		3,200	1,700	6,007	4,307	71.70%	
Health		500	294	393	99	25.19%	
Housing		59,600	34,769	35,447	678	1.91%	
Community Amenities		95,980	48,486	47,352	(1,134)	(2.39%)	▲
Recreation and Culture		17,400	10,150	27,729	17,579	63.40%	▲
Transport		693,269	136,935	551,748	414,813	75.18%	▲
Economic Services		137,300	100,932	58,955	(41,977)	(71.20%)	▼
Other Property and Services		80,806	68,938	56,784	(12,154)	(21.40%)	▼
Total (Ex. Rates)		2,624,441	1,235,287	1,534,888	299,601		
Operating Expense							
Governance		(430,992)	(257,669)	(229,402)	28,267	12.32%	▲
General Purpose Funding		(276,854)	(153,791)	(106,517)	47,274	44.38%	▲
Law, Order and Public Safety		(93,529)	(54,565)	(29,839)	24,726	82.86%	▲
Health		(40,689)	(23,737)	(18,124)	5,613	30.97%	
Education and Welfare		(15,000)	(8,750)	0	8,750	100.00%	
Housing		(41,750)	(21,787)	(20,237)	1,550	7.66%	
Community Amenities		(249,193)	(145,369)	(73,510)	71,859	97.75%	▲
Recreation and Culture		(387,551)	(228,998)	(235,707)	(6,709)	(2.85%)	
Transport		(2,911,810)	(1,717,307)	(1,586,645)	130,662	8.24%	
Economic Services		(1,319,711)	(771,109)	(577,325)	193,784	33.57%	▲
Other Property and Services		(4,000)	(59,426)	(153,398)	(93,972)	(61.26%)	▼
Total		(5,771,079)	(3,442,508)	(3,030,704)	411,804		
Funding Balance Adjustment							
Add back Depreciation		1,880,945	1,097,221	916,944	(180,277)	(19.66%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(7,306)	(7,306)	1,984	9,290	468.25%	
Adjust Provisions and Accruals		0	0	0	0		
Adjust on Previous P & E Revaluation		0	0	9,902	9,902	100.00%	
Net Operating (Ex. Rates)		(1,272,999)	(1,117,306)	(566,986)	540,418		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,264,598	1,487,108	499,108	(988,000)	(197.95%)	
Proceeds from Disposal of Assets	8	184,000	184,000	116,363	(67,637)	(58.13%)	▼
Transfer from Reserves	7	1,606,741	0	0	0		
Total		4,055,339	1,671,108	615,471	(1,055,637)		
Capital Expenses							
Land and Buildings	8	(1,794,000)	(1,484,000)	(133,372)	1,350,628	1012.67%	▲
Plant and Equipment	8	(521,500)	(113,000)	(368,474)	(255,474)	(69.33%)	▼
Furniture and Equipment	8	(43,000)	(43,000)	(12,951)	30,049	232.02%	▲
Infrastructure Assets - Roads	8	(3,922,793)	(2,287,866)	(865,265)	1,422,601	164.41%	▲
Infrastructure Assets - Other	8	(500,000)	(291,669)	(72,500)	219,169	302.30%	▲
Loan Principal	10	(30,000)	(15,833)	(15,833)	0	0.00%	
Transfer to Reserves	7	(245,001)	0	(10,063)	(10,063)	(100.00%)	▼
Total		(7,056,294)	(4,235,368)	(1,478,458)	2,756,910		
Net Capital		(3,000,955)	(2,564,260)	(862,987)	1,701,273		
Total Net Operating + Capital		(4,273,954)	(3,681,566)	(1,429,973)	2,241,691		
Opening Funding Surplus(Deficit)	3	2,455,006	2,455,006	2,379,902	(75,104)	(3.16%)	
Rate Revenue	9	2,257,689	2,257,689	2,377,018	119,329	5.02%	
Closing Funding Surplus(Deficit)	3	438,741	1,031,129	3,326,947	2,285,916		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.



Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

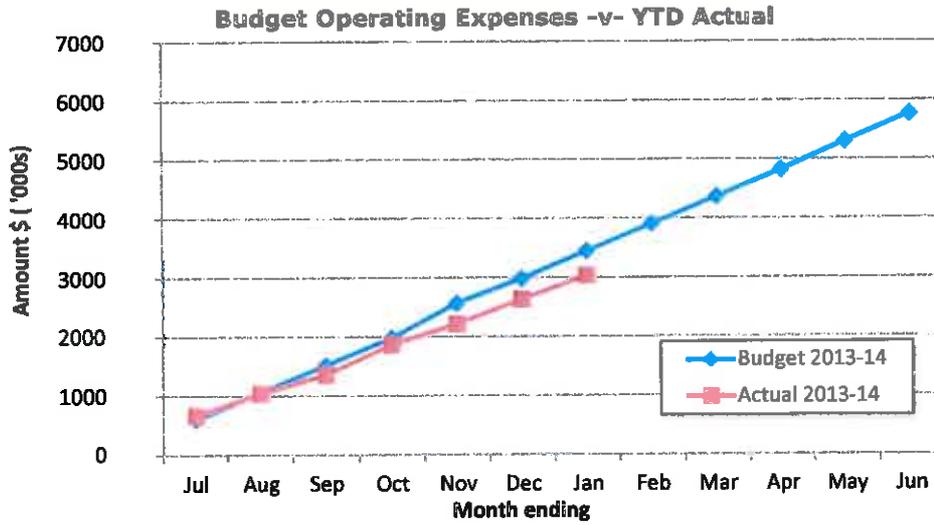
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

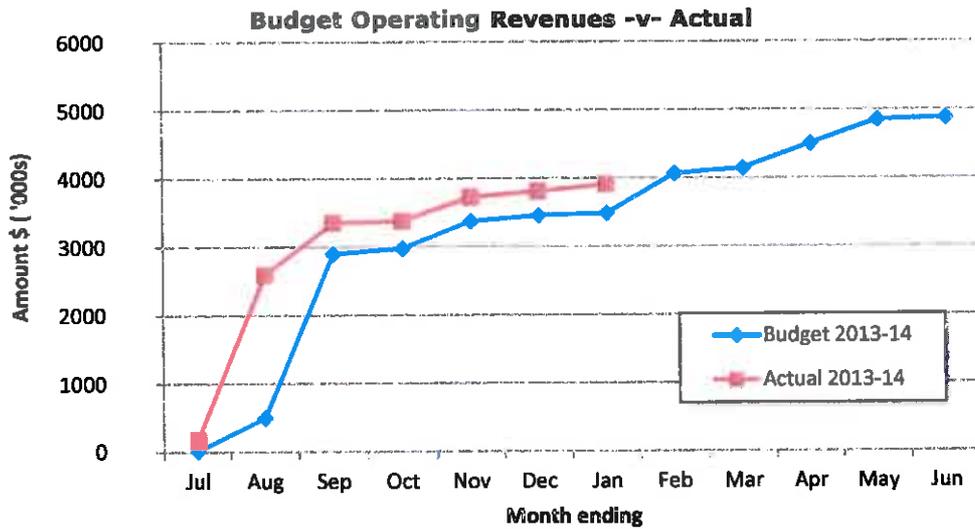
Private works operations, plant repairs and operations costs.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



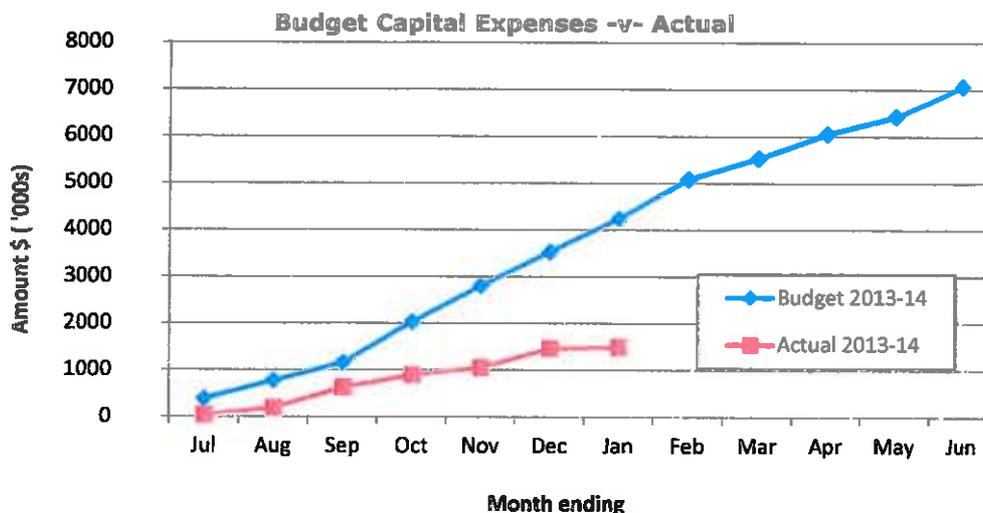
Comments/Notes - Operating Expenses



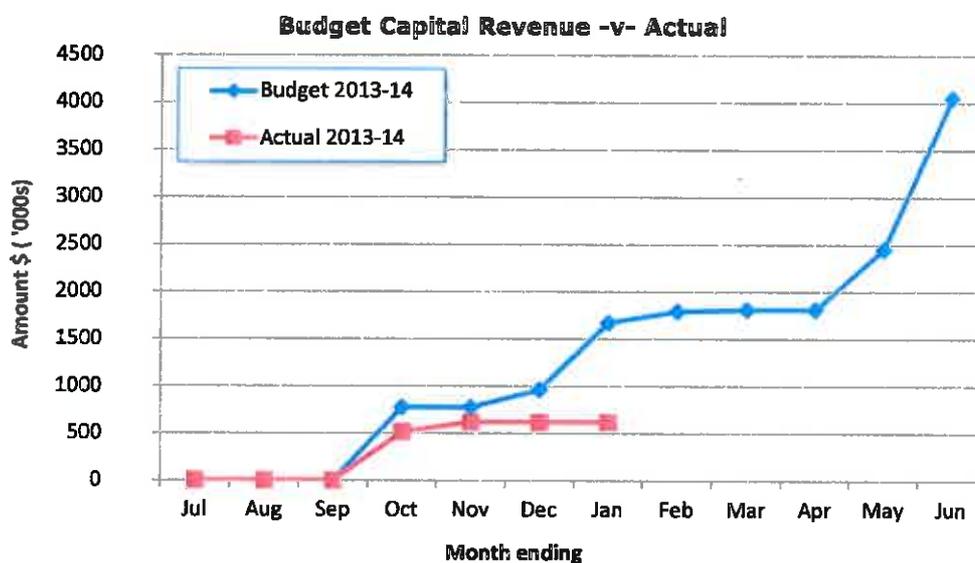
Comments/Notes - Operating Revenues

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

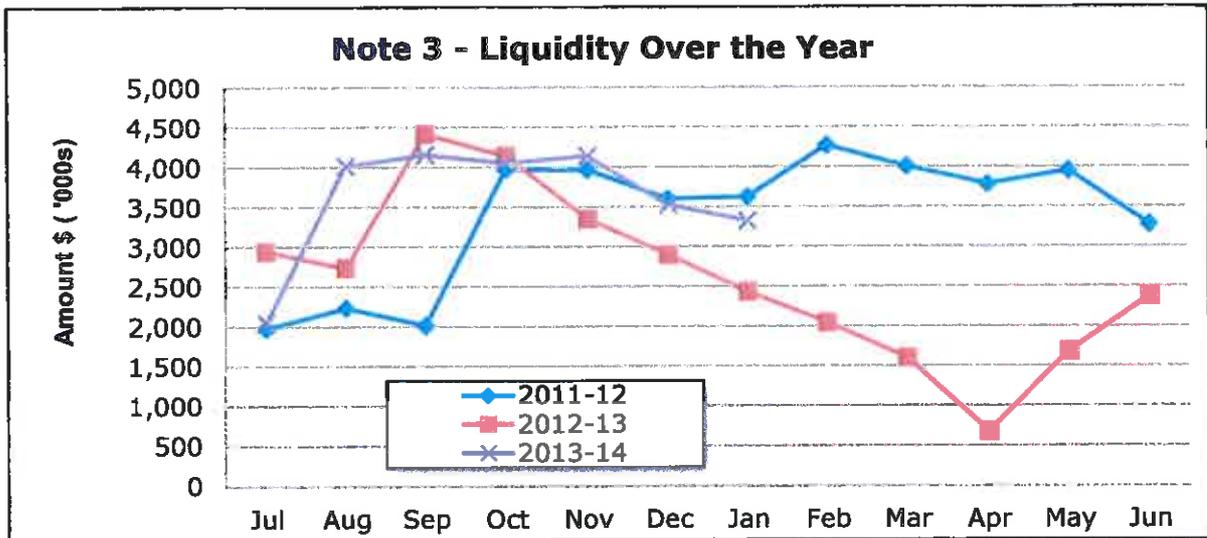


Comments/Notes - Capital Revenues

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 3: NET CURRENT FUNDING POSITION

				Positive=Surplus (Negative=Deficit)		
				YTD 31st Jan 2014	30th June 2013	YTD 31st Jan 2014
Note	\$	\$	\$			
Current Assets						
Cash Unrestricted	4	2,631,705	2,518,864	1,655,628		
Cash Restricted	4	2,541,035	2,530,972	2,590,633		
Receivables - Rates	6	1,067,118	770,454	1,097,064		
Receivables -Other	6	240,528	273,467	533,886		
Provision for Doubtful Debts		(581,962)	(581,962)	(581,962)		
Inventories		10,714	10,636	12,244		
		5,909,138	5,522,431	5,307,493		
Less: Current Liabilities						
Payables		(41,156)	(611,555)	(181,529)		
Provisions		(92,700)	(92,700)	(60,744)		
		(133,856)	(704,255)	(242,273)		
Less: Cash Reserves	7	(2,541,035)	(2,530,974)	(2,590,633)		
Add: Cash Backed Leave Provisions		92,700	92,700	60,744		
Net Current Funding Position		3,326,947	2,379,902	2,535,331		



Comments - Net Current Funding Position

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	353,022			353,022	NAB	Cheque Acc.
Cash Maximiser Account	Variable	765,964			765,964	NAB	Cheque Acc.
Trust				2,200	2,200	NAB	On Hand
Cash On Hand	Nil	5,867			5,867	N/A	
(b) Term Deposits							
Municipal Investment		1,506,852			1,506,852	NAB	Various
Reserves			2,541,035		2,541,035	NAB	Various
(c) Other Investments							
N/A					0		
Total		2,631,705	2,541,035	2,200	5,174,940		

Comments/Notes - Investments

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Surplus/(Deficit) on Budget Adoption						0
	Plant Reserve - amend error to opening balance		Non Cash Item			(141,763)	(141,763)
	Building Reserve - amend error to opening balance		Non Cash Item		141,763		141,763
11002	Building Reserve - Increase Transfer from	471	Capital Revenue		438,741		438,741
	Closing Funding Surplus (Deficit)			0	580,504	(141,763)	438,741

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014**

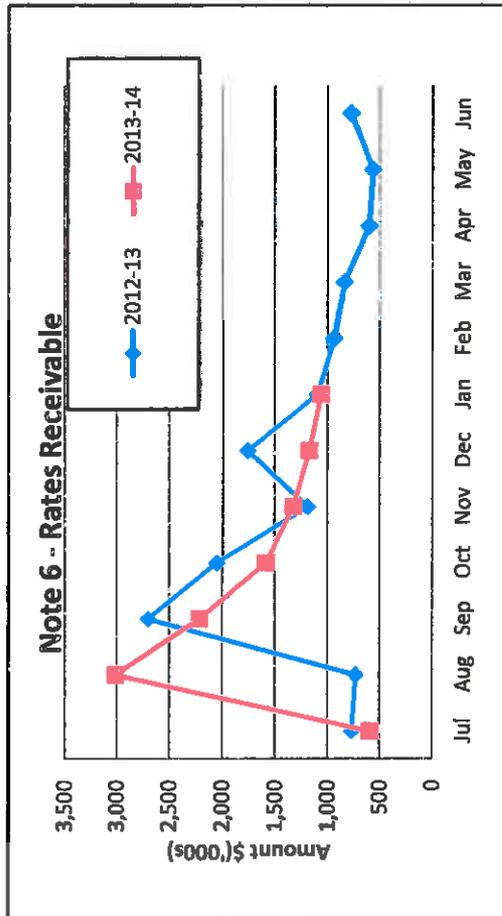
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

**Net Rates Collectable
% Collected**

	YTD 31st Jan 2014	YTD 30th June 2013
	\$ 770,454	\$ 816,782
	2,483,057	2,522,339
	(2,186,393)	(2,568,667)
	1,067,118	770,454
	1,067,118	770,454
	67.20%	76.93%



Comments/Notes - Receivables Rates

Receivables - General

Current \$ 65,602

30 Days \$ 5,555

60 Days \$ (69)

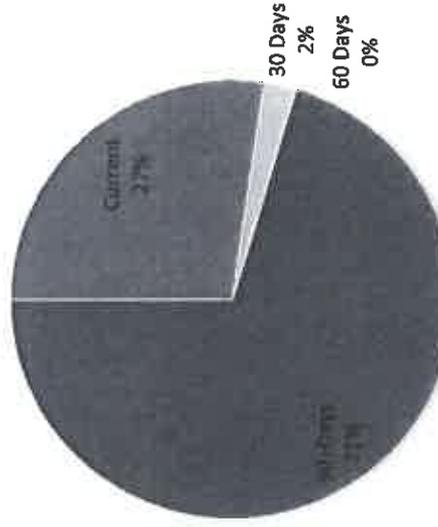
90+Days \$ 169,440

Total Receivables General Outstanding

240,528

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



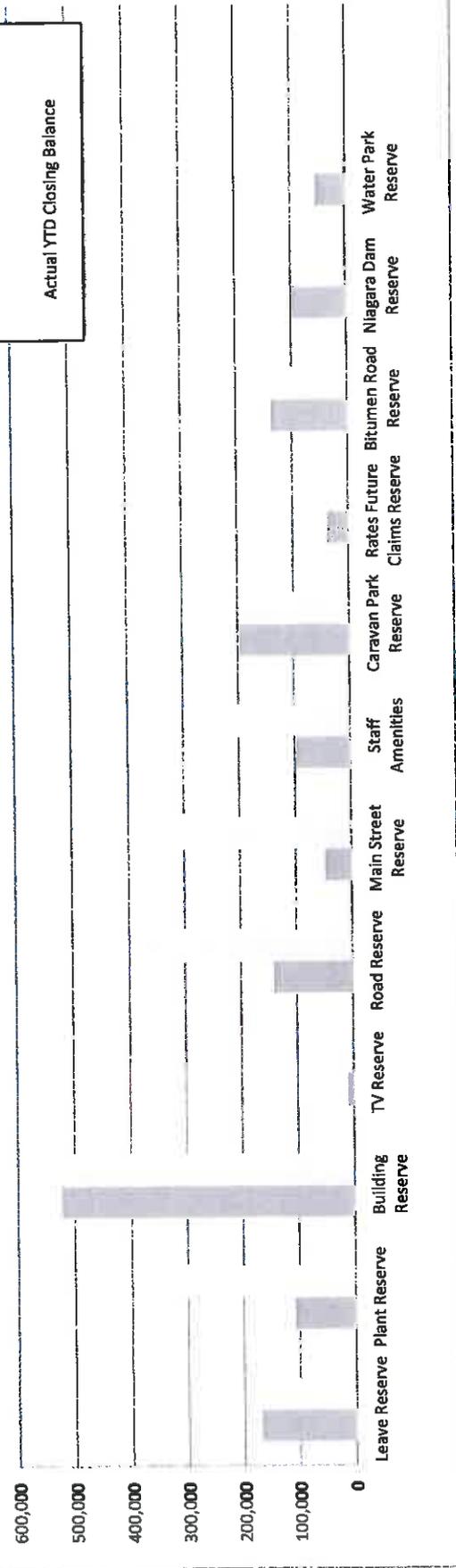
Comments/Notes - Receivables General

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31st January 2014

Note 7: Cash Backed Reserve

2013-14	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 163,214	\$ 0	\$ 649	\$ 6,121	\$ 0	\$ 0	\$ 0		\$ 169,335	\$ 163,863
Plant Reserve	361,429	0	1,437	113,554	0	(368,000)	0		106,983	362,866
Building Reserve	503,192	0	2,000	18,860	0	(438,741)	0		522,052	505,192
TV Reserve	8,688	0	35	326	0	0	0		9,014	8,723
Road Reserve	376,946	0	1,499	14,135	0	(250,000)	0		141,081	378,445
Main Street Reserve	381,980	0	1,519	14,324	0	(350,000)	0		46,304	383,499
Staff Amenities	285,167	0	1,134	10,694	0	(200,000)	0		95,861	286,301
Caravan Park Reserve	189,568	0	753	7,208	0	0	0		196,776	190,321
Rates Future Claims Reserve	34,619	0	138	1,298	0	0	0		35,917	34,757
Bitumen Road Reserve	131,527	0	523	4,932	0	0	0		136,459	132,050
Niagara Dam Reserve	44,642	0	177	51,674	0	0	0		96,316	44,819
Water Park Reserve	50,000	0	199	1,875	0	0	0		51,875	50,199
	2,530,972	0	10,063	245,001	0	(1,606,741)	0		1,607,973	2,541,035

Note 9 - Year To Date Reserve Balance to End of Year Estimate



Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Budget YTD 31st Jan 2014		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
5,000	(390)	11,818	7,208	Plant and Equipment			
				Ford Territory	7,606	7,208	(398)
				Hino Dutro	15,000	0	(15,000)
				3 Axle Dolly	20,000	0	(20,000)
				Utility	8,000	0	(8,000)
				Utility	1,700	0	(1,700)
120,000	(6,263)	104,545	(9,192)	Caterpillar Grader	(45,000)	(9,192)	35,808
125,000	(6,653)	116,363	(1,984)		7,306	(1,984)	(9,290)

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Amended Budget YTD 31st Jan 2014		
		Annual Budget	Actual	Variance
		\$	\$	\$
	Land and Buildings	1,794,000	133,372	(1,660,628)
	Plant and Equipment	521,500	368,474	(153,026)
	Furniture and Equipment	43,000	12,951	(30,049)
	Infrastructure - Roads	3,922,793	865,265	(3,057,528)
	Infrastructure - Other	500,000	72,500	(427,500)
	Capital Totals	6,781,293	1,452,562	(5,328,731)

Comments - Capital Acquisitions

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Buildings	Amended Budget		
		YTD 31st Jan 2014		
		Budget	Actual	Variance
		\$	\$	\$
	Land	20,000	20,000	0
	Houses x 4	1,350,000	75,531	(1,274,469)
	Garage 40 Mercer Street	20,000	15,328	(4,672)
	Public Toilets - Menzies	75,000	0	(75,000)
	Public Toilets - Menzies Hall	160,000	0	(160,000)
	Floor Coverings for Hall	4,000	0	(4,000)
	Upgrade Old Post Office	150,000	7,375	(142,625)
	Upgrade Kitchen - Admin Building	15,000	15,138	138
	Capital Totals	1,794,000	133,372	(1,660,628)

Comments	Plant & Equipment	Amended Budget		
		YTD 31st Jan 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Comm Dev Vehicle	24,000	0	(24,000)
	Grader	360,000	334,145	(25,855)
	Workshop Hoist	9,000	0	(9,000)
	Utility 1 - Motor Vehicle	40,000	0	(40,000)
	Utility 2 - Motor Vehicle	48,500	0	(48,500)
	DCEO Vehicle	40,000	34,329	(5,671)
	Capital Totals	521,500	368,474	(153,026)

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Amended Budget		
		YTD 31st Jan 2014		
		Budget	Actual	Variance (Under)/Over
		\$	\$	\$
	Chambers - Table & Sideboard	15,000	2,700	(12,300)
	Fridge & Dishwasher	3,000	2,216	(784)
	Defibulator	3,000	0	(3,000)
	Computer Equipment CRC	10,000	8,035	(1,965)
	Upgrade Security Locks	12,000	0	(12,000)
	Capital Totals	43,000	12,951	(30,049)

Comments	Roads	Amended Budget		
		YTD 31st Jan 2014		
		Budget	Actual	Variance (Under)/Over
		\$	\$	\$
	Menzies Northwest - improve alignments and seal	220,710	0	(220,710)
	Menzies Northwest - instal culverts & drainage	350,000	335,438	(14,562)
	Menzies Northwest - upgrade seal	1,000,000	0	(1,000,000)
	Menzies Northwest - improve alignments and seal	129,250	0	(129,250)
	Evanston-Menzies - drainage & sheet	352,682	395,739	43,057
	Yarri Road - Impr drain/sheet	133,723	116,247	(17,476)
	Menzies Northwest - improve alignments and seal RTR	495,307	0	(495,307)
	Tjuntjuntjorra Access Road - R2R	340,000	0	(340,000)
	Town Street - kerbing	100,000	0	(100,000)
	Town Streets - Footpaths	92,550	5,541	(87,009)
	Tjuntjuntjorra Access Road - improvements & sheeting	217,508	0	(217,508)
	Mount Menzies access road	10,000	0	(10,000)
	Main Street Upgrade- Median Strip	350,000	0	(350,000)
	Yakadunia Road - RTR (carry over)	31,063	12,300	(18,763)
	Oak Valley Road RTR	80,000	0	(80,000)
	Traffic Counter - Lake Ballard	20,000	0	(20,000)
	Capital Totals	3,922,793	865,265	(3,057,528)

Comments	Other Infrastructure	Amended Budget		
		YTD 31st Jan 2014		
		Budget	Actual	Variance (Under)/Over
		\$	\$	\$
	Water Park - Menzies	450,000	72,500	(377,500)
	War Memorial Park Development	50,000	0	(50,000)
	Capital Totals	500,000	72,500	(427,500)

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31st January 2014

RATE TYPE		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate												
GRV		0.0652	30	198,484	12,941	(1,913)	0	11,028	12,334	0	0	12,334
UV	Pastoral	0.0225	18	1,066,172	23,989	0	0	23,989	23,989	0	0	23,989
	Other	0.0225	0	0	0	0	0	0	0	0	0	0
UV	Mining	0.1268	849	16,963,688	2,150,996	(16,667)	0	2,134,329	2,114,126	7,540	0	2,121,666
Sub-Totals			897	18,228,344	2,187,926	(18,580)	0	2,169,346	2,150,449	7,540	0	2,157,989
Minimum Rates												
GRV		200	243	39,796	48,600	(4,819)	0	43,781	51,000	0	0	51,000
UV	Pastoral	220	8	26,284	1,760	0	0	1,760	1,760	0	0	1,760
	Other	200	122	334,980	24,400	17,252	0	41,652	24,400	0	0	24,400
UV	Mining	220	550	419,836	121,000	(521)	0	120,479	122,540	0	0	122,540
Sub-Totals			923	820,896	195,760	11,912	0	207,672	199,700	0	0	199,700
Write offs Totals												
								2,377,018				2,357,689
								0				(100,000)
								2,377,018				2,257,689

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing Loan 17 - Teacher's Units	32,141	0	15,833	30,000	16,308	2,141	963	1,750
	32,141	0	15,833	30,000	16,308	2,141	963	1,750

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2013-14 Budget	Variations Additions (Deletions)	Operating	Capital	Reconc Status	
							Received	Not Received
GENERAL PURPOSE GRANTS			\$	\$			\$	\$
I032010-Grants Commission	WALGGC	Y	914,812	0	914,812		445,600	469,212
I032020-Federal Roads	WALGGC	Y	342,924	0	342,924		170,528	172,396
HOUSING								
I091020-Staff Housing Grants	CLGF	Y	937,108	0		937,108	499,108	438,000
LAW, ORDER, PUBLIC SAFETY								
I051010-Fire Prevention Grant	DFES	Y	2,000	0	2,000		1,720	280
COMMUNITY AMENITIES								
I107410-Other Community Amenities	Dept. of Reg. Develop.	Y	90,000	0	90,000		40,670	49,330
RECREATION AND CULTURE								
I113010-Menzies Water Park	CSRRF	Y	120,000	0		120,000	0	120,000
I111015-Toilets Hall	CLGF	N	160,000	0		160,000	0	160,000
I116010-Old Post Office	CLGF	N	150,000	0		150,000	0	150,000
I114015-SBS TV Digital	SBS	Y		21,465	21,465		21,465	0
TRANSPORT								
MRWA ROAD FUNDING								
I122102-Direct Grants	MRWA Direct	Y	136,935	0	136,935		136,935	0
I122140-Black Spot Grants	MRWA	Y	149,333	0	149,333		59,733	89,600
I122141-Yarri Rd - RRG	RRG	Y	86,667	0	86,667		86,667	0
I122142-Menzies NW - RRG	RRG	Y	86,667	0	86,667		34,667	52,000
I122116-Commodity Route	MRWA	Y	233,667	0	233,667		233,567	100
OTHER ROAD/STREETS GRANTS								
I122100-Menzies North - R2R	Building Program	Y	495,307	0		495,307	0	495,307
I122101-Tjun Access Indig - R2R	Building Program	Y	340,000	0		340,000	0	340,000
I122125-Oak Valley Rd R2R	Building Program	Y	40,000	0		40,000	0	40,000
I122052-Other - Footpaths	Other	Y	22,183	0		22,183	0	22,183
ECONOMIC SERVICES								
I132020-Lake Ballard Marketing Plan	Lotterywest	Y	50,000	0	50,000	0	0	50,000
TOTALS			4,357,603	21,465	2,114,470	2,264,598	1,730,660	2,648,408

1,231,552
499,108
1,730,660

2,093,005
2,264,598
4,357,603

Operating
Non-operating

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st January 2014

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 31-Jan-14
Housing Bonds	\$ 2,600	\$ 0	\$ (400)	\$ 2,200
	2,600	0	(400)	2,200

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ending 31 January 2014

Note 13: MAJOR VARIANCES

Comments/Reason for Variance

13.1 OPERATING REVENUES

13.1.1 GOVERNANCE

13.1.2 GENERAL PURPOSE FUNDING

Some unbudgeted mines removed rating due to inactivity

13.1.3 LAW, ORDER AND PUBLIC SAFETY

13.1.4 HEALTH

13.1.5 HOUSING

13.1.6 COMMUNITY AMENITIES

13.1.7 RECREATION AND CULTURE

SBS Digital Grant Funds received that were budgeted in 2012-3 not in 2013-4

13.1.8 TRANSPORT

Budget timing issue - funding received from Main Roads WA and Regional Roads Group

13.1.9 ECONOMIC SERVICES

Budget timing issue - grant not yet received

13.1.10 OTHER PROPERTY AND SERVICES

Budget timing issue within the Profit on Sale of Assets account

13.2 OPERATING EXPENSE

13.2.1 GOVERNANCE

Budget slightly underspent

13.2.2 GENERAL PURPOSE FUNDING

Budget Underspent mainly very few rates written off

13.2.3 LAW, ORDER AND PUBLIC SAFETY

Ranger expenses and wild dog control underspent

13.2.4 HEALTH

13.2.5 HOUSING

13.2.6 COMMUNITY AMENITIES

Budget underspent on Domestic Refuse and litter control

13.2.7 RECREATION AND CULTURE

13.2.8 TRANSPORT

13.2.9 ECONOMIC SERVICES

Budget underspent - timing issues such as Tjuntjuntjarra Programs and Cyclassic

13.2.10 OTHER PROPERTY AND SERVICES

Primarily Plant allocation costs have been too low - they have been adjusted

13.3 CAPITAL REVENUE

13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

Budget timing issue on disposal of assets

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.4 CAPITAL EXPENSES

13.4.2 LAND AND BUILDINGS

Budget timing issue

13.4.3 PLANT AND EQUIPMENT

Budget timing issue

13.4.4 FURNITURE AND EQUIPMENT

Under-expenditure year-to-date

13.4.5 INFRASTRUCTURE ASSETS - ROADS

Several capital jobs have not been started

13.4.6 INFRASTRUCTURE ASSETS - OTHER

Work on CI14602 Water Park and CI24602 War Memorial Park have not yet begun

13.4.7 PURCHASES OF INVESTMENT

13.4.8 REPAYMENT OF DEBENTURES

13.4.9 ADVANCES TO COMMUNITY GROUPS

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

Interest credited to the reserve accounts

13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.5.1 RATE REVENUE

The Chief Executive Officer
Shire of Menzies
Shenton Street
Menzies WA 6436

16 Lakeside Corporate | 24 Parkland Road
Osborne Park | Perth | WA | 6017
PO Box 1707 | Csbome Park | WA | 6916
t: + 61 8 9444 3400 | f: + 61 8 9444 3430
perth@uhyhn.com.au | www.uhyhn.com

COMPILATION REPORT TO THE SHIRE OF MENZIES

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Menzies, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 31 January 2014. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF MENZIES

The Shire of Menzies are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Menzies we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Menzies provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Menzies. We do not accept responsibility to any other person for the contents of the special purpose financial statements.


UHY Haines Norton (WA) Pty Ltd
Chartered Accountants



Paul Breman
Director

12 February 2014

Shire of Menzies

Income Statement by Program (Detailed)

	<u>Jul 13 - Jan 14</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Income				
I03 · General Purpose Funding revenue				
I031000 · Rating revenue				
I031001 · UV Rates Revenue - Mining	2,271,475.39	2,114,348.00	157,127.39	2,114,348.00
I031002 · UV Rates Revenue Other	22,948.31			
I031003 · UV Pastoral	25,748.87	23,988.00	1,760.87	23,988.00
I031010 · GRV Rates Residential	6,051.61	9,197.00	-3,145.39	9,197.00
I031011 · GRV Commercial	7,251.35	5,488.00	1,763.35	5,488.00
I031012 · GRV Vacant	43,419.18	53,528.00	-10,108.82	53,528.00
I031040 · Minimum Rates Raised				
I031041 · UV Mining	0.00	122,540.00	-122,540.00	122,540.00
I031042 · UV Other	-1,742.00	26,840.00	-28,582.00	26,840.00
I031043 · UV Pastoral Mins	0.00	1,760.00	-1,760.00	1,760.00
Total I031040 · Minimum Rates Raised	<u>-1,742.00</u>	<u>151,140.00</u>	<u>-152,882.00</u>	<u>151,140.00</u>
I031300 · Interim Rates				
I031301 · GRV Interim Rates	-1,913.44			
I031302 · UV Interim Mining Rates	-20,377.88	0.00	-20,377.88	0.00
I031300 · Interim Rates - Other	24,156.78			
Total I031300 · Interim Rates	<u>1,865.46</u>	<u>0.00</u>	<u>1,865.46</u>	<u>0.00</u>
I031310 · Rates Write offs	0.00	0.00	0.00	0.00
I031311 · Instalment Charges	12,903.27	2,331.00	10,572.27	4,000.00
I031312 · LG Penalty Interest	19,637.71	20,419.00	-781.29	35,000.00
I031320 · Rates Accounts Inquiries	229.58			
I031321 · Legal Charges	0.00	440.00	-440.00	750.00
Total I031000 · Rating revenue	<u>2,409,788.73</u>	<u>2,380,879.00</u>	<u>28,909.73</u>	<u>2,397,439.00</u>
I032 · General Purpose Funding Other				
I032010 · WALGGC General Purpose Grant	445,599.50	457,406.00	-11,806.50	914,812.00
I032020 · WALGGC Local Roads Grant	170,528.00	171,462.00	-934.00	342,924.00
I032030 · ESL Penalty Interest	-812.46	294.00	-1,106.46	500.00
I032040 · Interest on Municipal Investmen	39,480.96	23,331.00	16,149.96	40,000.00
I032042 · Interest on Reserve Investments	58,906.04	55,419.00	3,487.04	95,000.00
Total I032 · General Purpose Funding Other	<u>713,702.04</u>	<u>707,912.00</u>	<u>5,790.04</u>	<u>1,393,236.00</u>
Total I03 · General Purpose Funding revenue	<u>3,123,490.77</u>	<u>3,088,791.00</u>	<u>34,699.77</u>	<u>3,790,675.00</u>
I04 · Governance Revenue				
I042 · Other Governance Revenue				
I042010 · Governance Reimbursements	1,462.08	231.00	1,231.08	400.00
I042020 · Sale of History Books	2,428.82	1,169.00	1,259.82	2,000.00
I042021 · Sale of Souvenirs	108.99	581.00	-472.01	1,000.00
Total I042 · Other Governance Revenue	<u>3,999.89</u>	<u>1,981.00</u>	<u>2,018.89</u>	<u>3,400.00</u>
Total I04 · Governance Revenue	<u>3,999.89</u>	<u>1,981.00</u>	<u>2,018.89</u>	<u>3,400.00</u>
I05 · Law Order & Public Safety Reven				
I051 · Fire Prevention Revenue				
I051010 · FESA Operating Grant	1,720.00	1,000.00	720.00	2,000.00
I051015 · Other Revenue	0.00	581.00	-581.00	1,000.00

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	Jul 13 - Jan 14	YTD Budget	\$ Over Budget	Annual Budget
I051 · Fire Prevention Revenue - Other	4,000.00			
Total I051 · Fire Prevention Revenue	5,720.00	1,581.00	4,139.00	3,000.00
I052 · Animal Control Revenue				
I052010 · Dog Registration Fees	269.31	119.00	150.31	200.00
I052020 · Cat Registration Fees	18.18			
Total I052 · Animal Control Revenue	287.49	119.00	168.49	200.00
Total I05 · Law Order & Public Safety Reven	6,007.49	1,700.00	4,307.49	3,200.00
I07 · Health Revenue				
I072 · Health Administration Revenue				
I072010 · Septic Tank Application Fees	392.72	294.00	98.72	500.00
Total I072 · Health Administration Revenue	392.72	294.00	98.72	500.00
Total I07 · Health Revenue	392.72	294.00	98.72	500.00
I09 · Housing Revenue				
I091 · Staff Housing Revenue				
I091010 · Staff Housing Rent Fees	7,820.00	5,306.00	2,514.00	9,100.00
I091020 · Staff Housing Grants	499,108.00	937,108.00	-438,000.00	937,108.00
I091030 · Staff Housing Reimbursements	119.17	1,169.00	-1,049.83	2,000.00
I091031 · Staff Housing Other Revenue	0.00	294.00	-294.00	500.00
Total I091 · Staff Housing Revenue	507,047.17	943,877.00	-436,829.83	948,708.00
I092 · Other Housing				
I092010 · Other Housing Rental Fees	2,028.00	10,500.00	-8,472.00	18,000.00
I092020 · Dept of Housing Lease Teachers	25,479.40	17,500.00	7,979.40	30,000.00
Total I092 · Other Housing	27,507.40	28,000.00	-492.60	48,000.00
Total I09 · Housing Revenue	534,554.57	971,877.00	-437,322.43	996,708.00
I10 · Community Amenities Revenue				
I101 · Sanitation Household				
I101010 · Rubbish Bins Fees	6,345.00	3,486.00	2,859.00	5,980.00
Total I101 · Sanitation Household	6,345.00	3,486.00	2,859.00	5,980.00
I107 · Other Community Amenities				
I107410 · Grant Other Community Amenities	40,670.30	45,000.00	-4,329.70	90,000.00
I107420 · Sales Visitor Centre	336.83	0.00	336.83	0.00
Total I107 · Other Community Amenities	41,007.13	45,000.00	-3,992.87	90,000.00
Total I10 · Community Amenities Revenue	47,352.13	48,486.00	-1,133.87	95,980.00
I11 · Recreation & Culture Revenue				
I111 · Halls & Civic Centres				
I111010 · Hall Hire Fees	72.73	56.00	16.73	100.00
I111015 · CLGF Grant - Tollets - Hall	0.00	0.00	0.00	160,000.00
I111020 · Hire Fees Chairs & Tables	13.64	28.00	-14.36	50.00
I111030 · Sale of Water (Hall Standpipe)	150.00	147.00	3.00	250.00
I113010 · Grant - Menzies Water Park	0.00	0.00	0.00	120,000.00
Total I111 · Halls & Civic Centres	236.37	231.00	5.37	280,400.00
I114 · Rebroadcasting Revenue				
I114015 · SBS TVDigital Service Subsidy	21,465.45			
Total I114 · Rebroadcasting Revenue	21,465.45			

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I115 · Community Resource Centre				
I115025 · Lady Shenton Sales Other	1,237.95	1,169.00	68.95	2,000.00
I115026 · Lady Shenton Sales Refreshments	676.38	0.00	676.38	0.00
I115027 · Post Office Sales	4,112.49	8,750.00	-4,637.51	15,000.00
Total I115 · Community Resource Centre	6,026.82	9,919.00	-3,892.18	17,000.00
I116 · Heritage Programs - Revenue				
I116010 · CLGF Grant - Old Post Office	0.00	0.00	0.00	150,000.00
Total I116 · Heritage Programs - Revenue	0.00	0.00	0.00	150,000.00
I117 · Museums & Memorials Revenue				
I117100 · War Memorial Grant	0.00	0.00	0.00	0.00
I117101 · War Memorial Other Revenue	0.00	0.00	0.00	0.00
Total I117 · Museums & Memorials Revenue	0.00	0.00	0.00	0.00
Total I11 · Recreation & Culture Revenue	27,728.64	10,150.00	17,578.64	447,400.00
I12 · Transport Revenue				
I122 · Roads, Streets & Depot Revenue				
I122051 · Other Grants Evanston Menzies	0.00	0.00	0.00	0.00
I122052 · Other Grants Capital	0.00	0.00	0.00	22,183.00
I122054 · Other Grants Menzies North	0.00	0.00	0.00	0.00
I122100 · Grant Menzies North R2R	0.00	210,000.00	-210,000.00	495,307.00
I122101 · Tjun Access Indigenous Access	0.00	340,000.00	-340,000.00	340,000.00
I122102 · MRWA Direct Grant	136,935.00	136,935.00	0.00	136,935.00
I122103 · MRWA - Subsidies	0.00	0.00	0.00	0.00
I122110 · MRWA Comm. Route Grant Pinjin R	0.00	0.00	0.00	0.00
I122112 · MRWA Comm. Route Riverina Snake	0.00	0.00	0.00	0.00
I122113 · MRWA Comm. Route Trainers Rock	0.00	0.00	0.00	0.00
I122114 · MRWA Comm. Route Mt Ida Road	0.00	0.00	0.00	0.00
I122115 · MRWA Comm. Route Pennivale Rd	0.00	0.00	0.00	0.00
I122116 · MWRA Comm.Route Evanston/Menzie	233,567.00	0.00	233,567.00	233,667.00
I122125 · Oak Valley Road RTR	0.00	0.00	0.00	40,000.00
I122140 · Evanston Menzies MRWA	59,733.00	0.00	59,733.00	149,333.00
I122141 · Yarri Road RRG	86,667.00	0.00	86,667.00	86,667.00
I122142 · Menzies North West RRG	34,667.00	0.00	34,667.00	86,667.00
I122170 · Fuel Sales	178.55			
I122300 · Profit on Sale of Assets	0.00	0.00	0.00	0.00
Total I122 · Roads, Streets & Depot Revenue	551,747.55	686,935.00	-135,187.45	1,590,759.00
Total I12 · Transport Revenue	551,747.55	686,935.00	-135,187.45	1,590,759.00
I13 · Economic Services Revenue				
I132 · Tourism & Area Promotion Revenue				
I132010 · Grants Caravan Park	119.09	0.00	119.09	0.00
I132020 · Grants Tourism	0.00	50,000.00	-50,000.00	50,000.00
I132030 · Tourism Reimbursements	4,009.00	294.00	3,715.00	500.00
I132031 · Tourism Lease Income	7,249.67	7,469.00	-219.33	12,800.00
I132032 · Tourism Communication Income	8,811.61	5,831.00	2,980.61	10,000.00
I132033 · Tourism Other Income	1,921.27	1,169.00	752.27	2,000.00

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I132034 · Caravan Park Charges	35,085.79	29,169.00	5,916.79	50,000.00
Total I132 · Tourism & Area Promotion Revenue	57,196.43	93,932.00	-36,735.57	125,300.00
I133 · Building Control				
I133010 · Building Licence Fees	1,758.50	7,000.00	-5,241.50	12,000.00
Total I133 · Building Control	1,758.50	7,000.00	-5,241.50	12,000.00
I139 · Tjuntjun Deveop. Revenue				
I139020 · Tjuntjuntjarra Reimbursements	0.00	0.00	0.00	0.00
Total I139 · Tjuntjun Deveop. Revenue	0.00	0.00	0.00	0.00
Total I13 · Economic Services Revenue	58,954.93	100,932.00	-41,977.07	137,300.00
I14 · Other Property & Services Reve				
I141 · Private Works Revenue				
I141010 · Private Works Fees	0.00	2,919.00	-2,919.00	5,000.00
Total I141 · Private Works Revenue	0.00	2,919.00	-2,919.00	5,000.00
I142 · Administration Revenue				
I142010 · Admin Reimbursements Staff	449.02	0.00	449.02	0.00
I142020 · Admin Insurance Reimbursements	13,716.88	2,044.00	11,672.88	3,500.00
I142040 · Admin Reimbursements General	5,710.04	1,169.00	4,541.04	2,000.00
I142050 · Profit on Sale of Assets	7,208.60	7,606.00	-397.40	7,606.00
I142060 · Admin Reimb-Scoping Study	7,500.00			
I142998 · Suspence Account Overpayments	0.00			
I142999 · Suspence Revenue	165.00			
Total I142 · Administration Revenue	34,749.54	10,819.00	23,930.54	13,106.00
I144 · Plant Operation Revenue				
I144010 · Plant Operations Reimbursements	22,034.82	10,500.00	11,534.82	18,000.00
I144600 · Profit on Sale of Assets	0.00	44,700.00	-44,700.00	44,700.00
Total I144 · Plant Operation Revenue	22,034.82	55,200.00	-33,165.18	62,700.00
I147 · Unclassified Revenue				
I147020 · Profit on Sale of Land	0.00	0.00	0.00	0.00
Total I147 · Unclassified Revenue	0.00	0.00	0.00	0.00
Total I14 · Other Property & Services Reve	56,784.36	68,938.00	-12,153.64	80,806.00
Total Income	4,411,013.05	4,980,084.00	-569,070.95	7,146,728.00
Expense				
66000 · Payroll Expenses	0.00			
E03 · General Purpose Funding Expense				
E031 · GPF Rates Expenditure				
E031010 · Rates Written Off	2,206.27	50,000.00	-47,793.73	100,000.00
E031020 · Account enquiry	0.00	1,456.00	-1,456.00	2,500.00
E031040 · Printing Expenses Rates	0.00	1,000.00	-1,000.00	1,000.00
E031050 · Debt Collection Expenses	0.00	2,500.00	-2,500.00	7,500.00
E031090 · Rates Wages Allocation	0.00	0.00	0.00	0.00
E031100 · Valuation expenses	1,249.60	2,919.00	-1,669.40	5,000.00
E031101 · Title Searches	4,090.25	5,000.00	-909.75	5,000.00
E031800 · Rates Admin Allocated	98,970.56	90,916.00	8,054.56	155,854.00
Total E031 · GPF Rates Expenditure	106,516.68	153,791.00	-47,274.32	276,854.00

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Total E03 · General Purpose Funding Expense	106,516.68	153,791.00	-47,274.32	276,854.00
E04 · Governance				
E041 · Governance Expenses Members				
E041010 · Members Subscriptions	180.00	1,750.00	-1,570.00	3,000.00
E041020 · Members Printing	551.32	0.00	551.32	0.00
E041030 · Members Donations	2,928.00	11,669.00	-8,741.00	20,000.00
E041031 · Members Advertising	103.04	0.00	103.04	0.00
E041032 · Members Meeting Expenses	40,427.16	49,581.00	-9,153.84	85,000.00
E041033 · Members Communication Allowance	1,802.63	2,919.00	-1,116.37	5,000.00
E041034 · President's Allowance	5,958.36	7,000.00	-1,041.64	12,000.00
E041035 · Deputy President's Allowance	1,479.18	1,750.00	-270.82	3,000.00
E041037 · Refreshments & Functions	2,820.73	3,500.00	-679.27	6,000.00
E041038 · Members Conference Expenses	592.73	4,669.00	-4,076.27	8,000.00
E041040 · Travel Allowance	18,946.54	8,750.00	10,196.54	15,000.00
E041045 · Election Expenses	8,286.54	15,000.00	-6,713.46	15,000.00
E041298 · Depreciation on Fixed Assets	753.97	882.00	-128.03	1,516.00
E041800 · Admin Allocated	84,124.97	77,280.00	6,844.97	132,476.00
Total E041 · Governance Expenses Members	168,955.17	184,750.00	-15,794.83	305,992.00
E042 · Other Governance Expenses				
E042010 · Admin Salaries	0.00	0.00	0.00	0.00
E042020 · Admin Travel Expenses	1,375.45	1,750.00	-374.55	3,000.00
E042021 · Vehicle Expenses	0.00	0.00	0.00	0.00
E042022 · Printing & Stationery	309.27	1,169.00	-859.73	2,000.00
E042023 · Office Maintenance	0.00	0.00	0.00	0.00
E042024 · Legal Expenses	2,280.23	7,000.00	-4,719.77	12,000.00
E042025 · Subscriptions	19,835.16	23,331.00	-3,495.84	40,000.00
E042026 · Advertising	6,970.78	2,919.00	4,051.78	5,000.00
E042027 · Meeting Expenses	210.55	1,169.00	-958.45	2,000.00
E042028 · Refreshments	577.65	5,831.00	-5,253.35	10,000.00
E042029 · Communication	0.00	4,669.00	-4,669.00	8,000.00
E042030 · Records Management	13,468.23	12,831.00	637.23	22,000.00
E042040 · Bad and Doubtful Debts	0.00	581.00	-581.00	1,000.00
E042070 · Other Expenses	15,419.09	11,669.00	3,750.09	20,000.00
E042298 · Depreciation FA	0.00	0.00	0.00	0.00
Total E042 · Other Governance Expenses	60,446.41	72,919.00	-12,472.59	125,000.00
Total E04 · Governance	229,401.58	257,669.00	-28,267.42	430,992.00
E05 · Law Order & Public Safety Expen				
E051 · Fire Prevention Expenses				
E051010 · Fire Advertising	0.00	1,750.00	-1,750.00	3,000.00
E051011 · Utilities	91.74	1,750.00	-1,658.26	3,000.00
E051012 · Insurance	250.02			
E051020 · Fire Fighting Expenses	6,303.02	10,941.00	-4,637.98	18,755.00
E051030 · ESL Levy Council Property	60.00	294.00	-234.00	500.00
E051298 · Depreciation FA	176.71			

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E051800 · Admin Allocated	9,897.06	9,093.00	804.06	15,585.00
Total E051 · Fire Prevention Expenses	16,778.55	23,828.00	-7,049.45	40,840.00
E052 · Animal Control Expenses				
E052010 · Ranger Consultant	4,504.55	2,919.00	1,585.55	5,000.00
E052011 · Donations & Contributions	0.00	0.00	0.00	0.00
E052012 · Wild Dog Control	0.00	11,669.00	-11,669.00	20,000.00
E052030 · Ranger Expenses	817.00	8,750.00	-7,933.00	15,000.00
E052800 · Admin Allocated	7,422.79	6,818.00	604.79	11,689.00
Total E052 · Animal Control Expenses	12,744.34	30,156.00	-17,411.66	51,689.00
E053 · Emergency Services Expenses				
E053010 · Emergency Services Utilities	0.00	0.00	0.00	0.00
E053020 · Emergency Services - Programs	315.98	581.00	-265.02	1,000.00
Total E053 · Emergency Services Expenses	315.98	581.00	-265.02	1,000.00
Total E05 · Law Order & Public Safety Expen	29,838.87	54,565.00	-24,726.13	93,529.00
E07 · Health Expenses				
E072 · Health Admin Expenses				
E072010 · EHO Contract	6,468.40	15,169.00	-8,700.60	26,000.00
E072800 · Admin Allocated	7,422.79	6,818.00	604.79	11,689.00
Total E072 · Health Admin Expenses	13,891.19	21,987.00	-8,095.81	37,689.00
E077 · Police Station Expenses				
E077010 · Police Station Costs	4,232.48	1,750.00	2,482.48	3,000.00
Total E077 · Police Station Expenses	4,232.48	1,750.00	2,482.48	3,000.00
Total E07 · Health Expenses	18,123.67	23,737.00	-5,613.33	40,689.00
E08 · Welfare & Education Expenses				
E087 · Welfare Expenses				
E087010 · Menzies School Donation	0.00	2,919.00	-2,919.00	5,000.00
E087020 · Collections Goldfields Care Don	0.00	5,831.00	-5,831.00	10,000.00
Total E087 · Welfare Expenses	0.00	8,750.00	-8,750.00	15,000.00
Total E08 · Welfare & Education Expenses	0.00	8,750.00	-8,750.00	15,000.00
E09 · Housing Expenses				
E091 · Staff Housing Expenses				
E091010 · Staff Housing Maintenance	66,115.03	55,797.00	10,318.03	95,655.00
E091050 · Furniture Non-Capital	0.00	5,831.00	-5,831.00	10,000.00
E091298 · Depreciation FA	45,232.70	47,026.00	-1,793.30	80,617.00
E091800 · Admin Allocated	24,742.64	22,729.00	2,013.64	38,963.00
E091900 · Less Housing Allocation	-131,915.58	-131,390.00	-525.58	-225,235.00
Total E091 · Staff Housing Expenses	4,174.79	-7.00	4,181.79	0.00
E092 · Other Housing Expenses				
E092010 · Other Housing Maintenance	1,659.84	5,831.00	-4,171.16	10,000.00
E092020 · Housing Lease Payments	13,440.00	15,000.00	-1,560.00	30,000.00
E092400 · Interest Paid on Loan 17	962.63	963.00	-0.37	1,750.00
Total E092 · Other Housing Expenses	16,062.47	21,794.00	-5,731.53	41,750.00
Total E09 · Housing Expenses	20,237.26	21,787.00	-1,549.74	41,750.00
E10 · Community Amenities Expenses				

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E101 · Sanitation Household Expenses				
E101010 · Domestic Refuse Expenses	9,648.06	27,636.00	-17,987.94	47,371.00
E101298 · Depreciation FA	883.56			
Total E101 · Sanitation Household Expenses	<u>10,531.62</u>	<u>27,636.00</u>	<u>-17,104.38</u>	<u>47,371.00</u>
E102 · Other Sanitation Expenses				
E102010 · Maintenance Tip Sites	47,966.71	33,278.00	14,688.71	57,044.00
E102020 · Litter Control	0.00	25,809.00	-25,809.00	44,240.00
Total E102 · Other Sanitation Expenses	<u>47,966.71</u>	<u>59,087.00</u>	<u>-11,120.29</u>	<u>101,284.00</u>
E106 · Town Planning Expenses				
E106010 · Town Planning Costs	2,101.00	23,331.00	-21,230.00	40,000.00
Total E106 · Town Planning Expenses	<u>2,101.00</u>	<u>23,331.00</u>	<u>-21,230.00</u>	<u>40,000.00</u>
E107 · Community Amenity Expenses				
E107020 · Public Toilets Menzies	6,741.03	8,750.00	-2,008.97	15,000.00
E107030 · Other Community Amenities	2,200.07	18,543.00	-16,342.93	31,788.00
E107031 · Public Toilets Kookynie	3,753.82	8,022.00	-4,268.18	13,750.00
E107040 · Post Office Goods for resale	198.06	0.00	198.06	0.00
E107298 · Depreciation FA	17.88			
Total E107 · Community Amenity Expenses	<u>12,910.86</u>	<u>35,315.00</u>	<u>-22,404.14</u>	<u>60,538.00</u>
Total E10 · Community Amenities Expenses	<u>73,510.19</u>	<u>145,369.00</u>	<u>-71,858.81</u>	<u>249,193.00</u>
E11 · Recreation & Culture Expenses				
E111 · Halls Expenses				
E111010 · Hall Maintenance	0.00	32,760.00	-32,760.00	56,161.00
Total E111 · Halls Expenses	<u>0.00</u>	<u>32,760.00</u>	<u>-32,760.00</u>	<u>56,161.00</u>
E113 · Recreation & Sport Expenses				
E113020 · Sports Courts Utilities	147.46	1,169.00	-1,021.54	2,000.00
E113030 · Other recreation Expenses	2,031.72	294.00	1,737.72	500.00
E113040 · Parks & Gardens	155,920.51	81,291.00	74,629.51	134,351.00
E113050 · BBQ Shelters	0.00	0.00	0.00	0.00
E113060 · Golf Club Expenses	0.00	4,900.00	-4,900.00	8,399.00
E113070 · Water Park Operations	0.00	15,869.00	-15,869.00	27,200.00
E113298 · Depreciation FA	23,211.16	15,862.00	7,349.16	27,188.00
E113800 · Admin Allocated	39,588.23	36,365.00	3,223.23	62,341.00
Total E113 · Recreation & Sport Expenses	<u>220,899.08</u>	<u>155,750.00</u>	<u>65,149.08</u>	<u>261,979.00</u>
E114 · Rebroadcasting Expenses				
E114010 · TV Radio Expenses	497.00	1,456.00	-959.00	2,500.00
Total E114 · Rebroadcasting Expenses	<u>497.00</u>	<u>1,456.00</u>	<u>-959.00</u>	<u>2,500.00</u>
E115 · Library Expenses				
E115010 · Library Training	0.00	1,169.00	-1,169.00	2,000.00
E115011 · Library Postage Freight	156.98	0.00	156.98	0.00
E115012 · Library Printing	0.00	581.00	-581.00	1,000.00
E115013 · Library Membership Fees	96.95	0.00	96.95	0.00
E115020 · Lady Shenton Wages	0.00	0.00	0.00	0.00
E115021 · Lady Shenton Employee Travel	0.00	0.00	0.00	0.00
E115022 · Lady Shenton Goods for Resale	0.52	0.00	0.52	0.00

Shire of Menzies
Income Statement by Program (Detailed)

	<u>Jul 13 - Jan 14</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
E115023 · Lady Shenton Telephone Cards	0.00	0.00	0.00	0.00
E115024 · Lady Shenton Tours	0.00	0.00	0.00	0.00
E115800 · Admin Allocated	4,948.54	4,543.00	405.54	7,793.00
Total E115 · Library Expenses	5,202.99	6,293.00	-1,090.01	10,793.00
E116 · Heritage Expenses				
E116010 · Heritage Consultants	0.00	11,669.00	-11,669.00	20,000.00
E116020 · Heritage Utilities	0.00	728.00	-728.00	1,250.00
E116025 · Cemetery Maintenance	7,804.42	2,919.00	4,885.42	5,000.00
E116026 · Niagara Dam Wall - Review	0.00	14,581.00	-14,581.00	25,000.00
Total E116 · Heritage Expenses	7,804.42	29,897.00	-22,092.58	51,250.00
E117 · Museum Expenses				
E117010 · Museum Expenses	0.00	0.00	0.00	0.00
E117020 · Other Cultural Expenses	0.00	0.00	0.00	0.00
E117030 · ANZAC War Memorial Mtce	1,268.76	2,842.00	-1,573.24	4,868.00
E117031 · ANZAC War Memorial Utilities	34.94	0.00	34.94	0.00
Total E117 · Museum Expenses	1,303.70	2,842.00	-1,538.30	4,868.00
Total E11 · Recreation & Culture Expenses	235,707.19	228,998.00	6,709.19	387,551.00
E12 · Transport Expenses				
E121 · Roads, Streets and Depot Expens				
E121010 · Road Maintenance	665,240.36	454,034.00	211,206.36	778,348.00
E121015 · Street Lighting	4,935.06	4,081.00	854.06	7,000.00
E121020 · Ablution Block Truck Bay Mtce	0.00	294.00	-294.00	500.00
E121030 · Footpaths & Kerbing Mtce	1,027.42	60,242.00	-59,214.58	103,273.00
E121031 · Street Trees and Watering	0.00	28,322.00	-28,322.00	48,550.00
E121040 · Main Street Development Non-Cap	0.00	7,294.00	-7,294.00	12,500.00
E121050 · Contract Grading	0.00	0.00	0.00	0.00
E121070 · Fuel for Re-Sale	158.91			
E121298 · Depreciation FA	642,764.60	852,068.00	-209,303.40	1,460,686.00
E121600 · Loss on disposal of Assets	0.00	45,000.00	-45,000.00	45,000.00
E121800 · Admin Allocated	272,169.00	250,012.00	22,157.00	428,597.00
Total E121 · Roads, Streets and Depot Expens	1,586,295.35	1,701,347.00	-115,051.65	2,884,454.00
E125 · Aerodromes				
E125010 · Menzies Airstrip Maintenance	349.24	14,791.00	-14,441.76	25,356.00
E125011 · Kookynie Airstrip Maintenance	0.00	1,169.00	-1,169.00	2,000.00
Total E125 · Aerodromes	349.24	15,960.00	-15,610.76	27,356.00
Total E12 · Transport Expenses	1,586,644.59	1,717,307.00	-130,662.41	2,911,810.00
E13 · Economic Services Expenses				
E131 · Rural Services Expenses				
E131010 · Pest Control	0.00	5,831.00	-5,831.00	10,000.00
Total E131 · Rural Services Expenses	0.00	5,831.00	-5,831.00	10,000.00
E132 · Tourism & Area Promotion Expens				
E132012 · Biomax Maintenance Caravan Park	0.00	1,456.00	-1,456.00	2,500.00
E132014 · Community Dev Manager	0.00	46,669.00	-46,669.00	80,000.00
E132015 · CRC Salaries	33,674.79	52,122.00	-18,447.21	89,350.00

Shire of Menzies
Income Statement by Program (Detailed)

	<u>Jul 13 - Jan 14</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
E132016 · CRC Superannuation	0.00	20,797.00	-20,797.00	35,657.00
E132019 · CRC Insurance	5,492.34			
E132020 · CRC Maintenance	6,985.09	11,850.00	-4,864.91	19,597.00
E132021 · CRC Travel Expenses	0.00	581.00	-581.00	1,000.00
E132022 · CRC Postage & Freight	964.95	294.00	670.95	500.00
E132023 · CRC Print & Stationery	3,187.94	2,450.00	737.94	4,200.00
E132024 · CRC Other Admin Expenses	237.89	294.00	-56.11	500.00
E132025 · CRC Membership Fees	163.64	294.00	-130.36	500.00
E132026 · CRC Computing Costs	1,563.57	2,919.00	-1,355.43	5,000.00
E132027 · CRC Furniture Non-Capital	0.00	2,919.00	-2,919.00	5,000.00
E132028 · CRC Purchase Goods for Resale	8,357.53	5,831.00	2,526.53	10,000.00
E132029 · CRC Marketing and Promotion	780.51	40,831.00	-40,050.49	70,000.00
E132031 · CRC Utilities	3,400.91	2,919.00	481.91	5,000.00
E132032 · CRC Refreshments	0.00	294.00	-294.00	500.00
E132033 · CRC Cleaning	8,672.37	7,882.00	790.37	13,517.00
E132040 · Caravan Park Upgrade NON CAPITA	0.00	2,919.00	-2,919.00	5,000.00
E132041 · Tourism & Area Promotion	30,189.56	20,419.00	9,770.56	35,000.00
E132043 · Enterprise development expense	0.00	11,669.00	-11,669.00	20,000.00
E132045 · Holiday Programs	136.36	11,669.00	-11,532.64	20,000.00
E132046 · Tourism Advertising	3,794.56	2,919.00	875.56	5,000.00
E132047 · Golden Quest Vehicle Lease	7,015.27	7,469.00	-453.73	12,800.00
E132048 · Tourism Utilities	37.89	0.00	37.89	0.00
E132050 · Community Events	3,861.35	32,389.00	-28,527.65	55,524.00
E132055 · Railway Station Mtce	23,296.30	294.00	23,002.30	500.00
E132060 · Caravan Park Maintenance	121,927.26	77,194.00	44,733.26	130,907.00
E132061 · Caravan Park Insurance	550.53			
E132070 · Other Tourism Expenses	33,087.80	7,686.00	25,401.80	13,178.00
E132071 · Old Butcher Shop Utilities	2,537.18	1,456.00	1,081.18	2,500.00
E132072 · Kookynie Info Bay	0.00	0.00	0.00	0.00
E132075 · Ularring Tourist Facility	0.00	581.00	-581.00	1,000.00
E132076 · Kookynie Walk Trail Mtce	0.00	1,169.00	-1,169.00	2,000.00
E132080 · Goongarrie Cottages Mtce	9,062.44	2,919.00	6,143.44	5,000.00
E132082 · Lake Ballard Mtce	10,378.26	18,137.00	-7,758.74	31,093.00
E132085 · Niagara Dam Mtce	17,806.84	12,620.00	4,986.84	21,630.00
E132090 · Menzies Awareness Day	0.00	2,331.00	-2,331.00	4,000.00
E132095 · Cyclclassic Expenses	154.55	64,169.00	-64,014.45	110,000.00
E132099 · Tourism Goldfields Network Expe	0.00	62,937.00	-62,937.00	107,892.00
E132298 · Depreciation FA	47,004.62	0.00	47,004.62	0.00
E132800 · Admin Allocated	84,124.96	77,280.00	6,844.96	132,476.00
Total E132 · Tourism & Area Promotion Expens	468,247.26	618,628.00	-150,380.74	1,058,321.00
E133 · Building Control Expenses				
E133010 · Building Surveyor Costs	6,005.95	7,294.00	-1,288.05	12,500.00
E133015 · Other Building Control Costs	0.00	581.00	-581.00	1,000.00
E133800 · Admin Allocated	24,742.64	22,729.00	2,013.64	38,963.00

Shire of Menzies
Income Statement by Program (Detailed)

	Jul 13 - Jan 14	YTD Budget	\$ Over Budget	Annual Budget
Total E133 · Building Control Expenses	30,748.59	30,604.00	144.59	52,463.00
E134 · Tjuntjuntjarra Expenditure				
E134010 · Tjuntjuntjarra Sculpture Course	7,000.00	12,250.00	-5,250.00	21,000.00
E134020 · Tjuntjuntjarra Maintenance	0.00	0.00	0.00	0.00
E134021 · Tjuntjuntjarra Signage	0.00	0.00	0.00	0.00
E134022 · Tjuntjuntjarra Contractors	0.00	0.00	0.00	0.00
E134023 · Tjuntjuntjarra Consultants	0.00	2,919.00	-2,919.00	5,000.00
E134024 · Tjuntjuntjarra Holiday Programs	21,843.75	29,169.00	-7,325.25	50,000.00
E134025 · Tjuntjuntjarra Road Const. Trai	0.00	0.00	0.00	0.00
E134026 · Research Names Cemeteries Etc	0.00	17,500.00	-17,500.00	30,000.00
E134027 · Tjuntjuntjarra Football Carniva	0.00	8,750.00	-8,750.00	15,000.00
E134800 · Admin Allocated	49,485.26	45,458.00	4,027.26	77,927.00
Total E134 · Tjuntjuntjarra Expenditure	78,329.01	116,046.00	-37,716.99	198,927.00
E135 · Gas Depot Expenses				
E135010 · Gas Depot Mtce	0.00	0.00	0.00	0.00
E135012 · Gas Purchase for Resale	0.00	0.00	0.00	0.00
Total E135 · Gas Depot Expenses	0.00	0.00	0.00	0.00
Total E13 · Economic Services Expenses	577,324.86	771,109.00	-193,784.14	1,319,711.00
E14 · Other Property & Services Expen				
E141 · Private Works Expenditure				
E141010 · Private Works Expense	1,644.70	2,335.00	-690.30	4,000.00
Total E141 · Private Works Expenditure	1,644.70	2,335.00	-690.30	4,000.00
E142 · Administration Expenses				
E142100 · CEO's Office Wages	0.00	0.00	0.00	0.00
E142101 · CEO's Office Super Other	0.00	0.00	0.00	0.00
E142102 · CEO's Office Super Occupational	0.00	0.00	0.00	0.00
E142103 · CEO's Office Allowances	0.00	0.00	0.00	0.00
E142104 · CEO's Office FBT	8,915.00	4,375.00	4,540.00	7,500.00
E142105 · CEO's Office Consultants	0.00	0.00	0.00	0.00
E142116 · Occ. Health & Safety Consultant	1,240.00			
E142200 · Bank Charges	1,697.52	2,331.00	-633.48	4,000.00
E142201 · Office Maintenance	47,804.97	49,906.00	-2,101.03	82,700.00
E142202 · Postage and Freight	1,438.56	1,750.00	-311.44	3,000.00
E142203 · Printing & Stationery	25,640.19	16,044.00	9,596.19	27,500.00
E142204 · Other Admin Expenses	3,897.11	4,956.00	-1,058.89	8,500.00
E142298 · Depreciation FA	30,781.08	23,443.00	7,338.08	40,186.00
E142300 · Admin Salaries	280,992.40	299,250.00	-18,257.60	513,000.00
E142301 · Admin Superannuation Other	31,491.85	23,870.00	7,621.85	40,915.00
E142302 · Admin Superannuation Occupation	39,067.64	27,719.00	11,348.64	47,514.00
E142303 · Admin Annual Leave	30,750.26	7,000.00	23,750.26	12,000.00
E142304 · Admin Allowances	12,932.01	7,000.00	5,932.01	12,000.00
E142305 · Admin Sick Leave	6,885.93	2,919.00	3,966.93	5,000.00
E142307 · Admin Uniforms	48.90	2,450.00	-2,401.10	4,200.00
E142308 · Admin Other Employment Costs	0.00	581.00	-581.00	1,000.00

Shire of Menzies
Income Statement by Program (Detailed)

	<u>Jul 13 - Jan 14</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
E142309 · Admin Travel Costs	526.72	1,169.00	-642.28	2,000.00
E142310 · Admin FBT	13,483.91	8,750.00	4,733.91	15,000.00
E142311 · Admin RDO Accrual	7,522.75			
E142312 · Housing Allowance	2,160.00			
E142400 · Insurance	55,621.50	62,000.00	-6,378.50	62,000.00
E142401 · Professional Development Study	1,074.73	1,169.00	-94.27	2,000.00
E142402 · Professional Development Subs	0.00	581.00	-581.00	1,000.00
E142403 · Professional Development Traini	8,052.33	4,081.00	3,971.33	7,000.00
E142404 · Recruitment Advertising	1,997.78	2,331.00	-333.22	4,000.00
E142405 · Recruitment Relocation	1,861.61	3,500.00	-1,638.39	6,000.00
E142406 · Recruitment Medicals	464.46	294.00	170.46	500.00
E142500 · Loss on Disposals	0.00	0.00	0.00	0.00
E142505 · Vehicle Expenses	4,337.76	17,248.00	-12,910.24	29,571.00
E142600 · Audit Fees	37,449.92	17,500.00	19,949.92	30,000.00
E142601 · Legal Expenses	3,771.54	7,000.00	-3,228.46	12,000.00
E142602 · Membership fees	864.73	3,500.00	-2,635.27	6,000.00
E142603 · Contractors	1,275.00	0.00	1,275.00	0.00
E142604 · Consultants	71,144.30	78,533.00	-7,388.70	134,626.00
E142605 · Accounting Services	62,707.00	52,500.00	10,207.00	90,000.00
E142606 · Computing Costs	11,643.10	10,500.00	1,143.10	18,000.00
E142607 · Newspapers & Periodicals	379.90	875.00	-495.10	1,500.00
E142608 · Advertising General	1,657.52	2,331.00	-673.48	4,000.00
E142609 · Meeting Expenses	0.00	147.00	-147.00	250.00
E142610 · Phone/Mobile	9,811.48	15,169.00	-5,357.52	26,000.00
E142611 · Internet	22,249.58	8,750.00	13,499.58	15,000.00
E142612 · Utilities	15,176.14	11,746.00	3,430.14	20,139.00
E142613 · Procurement Consult. Serv. WALG	0.00	1,281.00	-1,281.00	2,200.00
E142614 · Occ. Health & Safety Membership	0.00	294.00	-294.00	500.00
E142615 · Occ. Health & Safety Insurance	59,263.70	35,000.00	24,263.70	35,000.00
E142616 · Occ Health & Safety Consultants	31.60	0.00	31.60	0.00
E142617 · Staff Housing Allocated	70,924.15	87,640.00	-16,715.85	150,235.00
E142620 · Upgrade Shire Websites	0.00	8,750.00	-8,750.00	15,000.00
E142625 · Valuation of Assets (Fair Value	0.00	23,331.00	-23,331.00	40,000.00
E142700 · Plant & Equip. Non-Capital	227.18	5,831.00	-5,603.82	10,000.00
E142701 · Furniture & Equip. Non-Capital	441.66	5,831.00	-5,389.34	10,000.00
E142800 · Less Admin Allocated to Other P	-989,705.47	-909,146.00	-80,559.47	-1,558,536.00
Total E142 · Administration Expenses	0.00	42,080.00	-42,080.00	0.00
E143 · Public Works Overheads Expenses				
E143010 · Supervision Wages	104,678.69	136,394.00	-31,715.31	233,814.00
E143011 · Superannuation Other	2,383.68	64,169.00	-61,785.32	110,000.00
E143012 · Superannuation Occ.	32,172.17	35,000.00	-2,827.83	60,000.00
E143013 · Annual Leave	42,583.96	24,850.00	17,733.96	42,600.00
E143014 · Allowances	25,352.26	34,327.00	-8,974.74	58,842.00
E143015 · Personal Leave	7,128.03	21,147.00	-14,018.97	36,256.00

Shire of Menzies
Income Statement by Program (Detailed)

	<u>Jul 13 - Jan 14</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
E143017 · Works Public Holidays	8,443.35			
E143020 · Protective Clothing	1,250.30	4,375.00	-3,124.70	7,500.00
E143021 · Meeting Expenses	1,341.09	7,000.00	-5,658.91	12,000.00
E143022 · Telephone	2,746.55	2,331.00	415.55	4,000.00
E143023 · Utilities	709.70	2,331.00	-1,621.30	4,000.00
E143025 · Other PWOH Expenses	7,017.48	4,669.00	2,348.48	8,000.00
E143026 · Recruitment Expenses	0.00	1,169.00	-1,169.00	2,000.00
E143298 · Depreciation FA	3,481.06	5,543.00	-2,061.94	9,498.00
E143400 · Depot Mtce	35,386.03	40,040.00	-4,653.97	68,638.00
E143417 · Public Holidays	3,486.73			
E143500 · Staff Housing Allocated	60,991.43	43,750.00	17,241.43	75,000.00
E143800 · Admin Allocated	222,683.73	204,561.00	18,122.73	350,671.00
E143900 · Less PWOH Allocated	-558,826.87	-631,645.00	72,818.13	-1,082,819.00
Total E143 · Public Works Overheads Expenses	3,009.37	11.00	2,998.37	0.00
E144 · Plant Operating Costs				
E144200 · Other Plant Costs	29,634.09	17,500.00	12,134.09	30,000.00
E144201 · Fuels & Oils	115,717.32	145,831.00	-30,113.68	250,000.00
E144202 · Tyres and Tubes	14,386.72	84,000.00	-69,613.28	144,000.00
E144203 · Vehicle Registratiions	29,436.06	38,331.00	-8,894.94	40,000.00
E144204 · Parts & Repairs	171,591.08	147,000.00	24,591.08	252,000.00
E144298 · Depreciation FA	122,636.30	109,879.00	12,757.30	188,362.00
E144600 · Loss on disposal of assets	9,191.54			
E144800 · Admin Allocated	59,382.30	54,551.00	4,831.30	93,512.00
E144900 · Less Plant Costs Allocated	-404,122.97	-582,092.00	177,969.03	-997,874.00
Total E144 · Plant Operating Costs	147,852.44	15,000.00	132,852.44	0.00
E146 · Gross Salaries and Wages				
E146010 · Gross Salaries and Wages Expens	885,964.39	853,860.00	32,104.39	1,463,760.00
E146011 · Workers Compensation Paid	891.00			
E146200 · Less Gross Salaries & Wages All	-885,964.53	-853,860.00	-32,104.53	-1,463,760.00
Total E146 · Gross Salaries and Wages	890.86	0.00	890.86	0.00
Total E14 · Other Property & Services Expen	153,397.37	59,426.00	93,971.37	4,000.00
Total Expense	3,030,702.26	3,442,508.00	-411,805.74	5,771,079.00
Net Income	1,380,310.79	1,537,576.00	-157,265.21	1,375,649.00

12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN JANUARY 2014
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SUBMISSION TO:	Ordinary Meeting of Council 27 February 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	The author has no interest in this item
DATE:	12 February 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

Attachment 12.2.2A: List of payments made to Creditors in January 2014.

SUMMARY:

The list of payments made is required to be submitted to the Ordinary Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in January 2014 include cheques numbered 9907 to 9947 (excluding cheques 9927-9928 and 9930-9937) and direct payments totalling \$826,803.34.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority decision required

12:31pm *Manager Works Services left the meeting*
12:32pm *Manager Works Services returned to the meeting*

12:32pm *Meeting adjourned for lunch*
1:11pm *Meeting resumed with all previous attendees present except Crs
Graham and Bennell*

1:15pm *Cr Graham returned to the meeting*
1:17pm *Cr Bennell returned to the meeting*

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0480

Moved Cr Lee

Seconded Cr Mazza

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in January 2014 include cheques numbered 9907 to 9947 (excluding cheques 9927-9928 and 9930-9937) and direct payments totalling \$826,803.34.

1:31pm

CARRIED 7/0

Creditor Monthly Payments Detail Shire of Menzies

For the period: 1/1/2014 to 31/1/2014

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/1/2014 to 31/1/2014. Cheques numbered from 9907 to 9947 (excluding Cheques 9927-9928 and 9930-9937) and Direct Transactions totalling \$826,803.34 submitted to each member of the Council on Thursday, 27 February 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Number	Payee	Details	Amount
02/01/2014	Debit	NAB	Credit card charges	1,738.56
02/01/2014	Debit	Westnet	CRC Internet Dec 2013	90.45
10/01/2014	EFT	Payroll	Payroll P.E. 10 Jan 2014	37,851.22
13/01/2014	BP14-73	NAB	Merchant Fees 004447163 Jan 2014	36.90
13/01/2014	BP14-73	NAB	Merchant Fees 003639851 Jan 2014	38.90
14/01/2014	BP14-74	NAB	Transfer \$500,000 into Cash Maximiser Account	500,000.00
15/01/2014	Debit	Toyota Finance	Lease Goldfield Tourism Jan 2014	991.90
16/01/2014	EFT	Accommodation Search EFT	Annual Website list for Caravan Park	99.00
16/01/2014	EFT	Air Liquide WA Pty Ltd EFT	Rental on Gas Cylinders Dec 13	71.57
16/01/2014	EFT	AITS EFT	Prof Service rendered for Fuel Tax Credits December 2013	126.72
16/01/2014	EFT	Blackwood Plant Hire EFT	Demob Dozer to Boyup Brook	4,544.10
16/01/2014	EFT	Blackwoods EFT	Meter Fuel Mech	357.96
16/01/2014	EFT	Business Key EFT	Visitor Centre Advertisement	719.40
16/01/2014	EFT	Castledex EFT	Files and Letters for Filing system	412.44
16/01/2014	EFT	Coates Hire EFT	Hire of Plant	16,699.46
16/01/2014	EFT	Courier Australia EFT	S8325705	118.81
16/01/2014	EFT	Crawford Daphne EFT	Reimbursemt for cost of desk diary	29.95
16/01/2014	EFT	Crawford Peter EFT	Fuel for Private vehicle to put up Road Signs on Boxing Day	57.88
16/01/2014	EFT	Cybersecure EFT	Computer backup December 2013	129.00
16/01/2014	EFT	Daimler Trucks Perth EFT	MB Adblue	308.00
16/01/2014	EFT	Dean's Autoglass EFT	Perspex as per measurements	352.00
16/01/2014	EFT	Dell Australia Pty Ltd EFT	Toner 4 of each colour Works Manager	1,424.02
16/01/2014	EFT	Department of Housing EFT	Housing Leases	4,480.00
16/01/2014	EFT	Downie Leanne EFT	Pre-placement Med, Drug test, and Police clearance	223.00
16/01/2014	EFT	Eagle Petroleum (WA) Pty Ltd EFT	Fuel Purchases	10,049.28
16/01/2014	EFT	Goldfields Toyota EFT	Element Kit	220.85
16/01/2014	EFT	Goldline Distributors EFT	Sundry	380.19
16/01/2014	EFT	Landgate EFT	Valuations	806.35
16/01/2014	EFT	LGISWA EFT	Audit adjustment on Works Compenstation	15,580.84
16/01/2014	EFT	McKenna Pty Ltd EFT	Hire Loader with forks	165.00
16/01/2014	EFT	Menzies Hotel EFT	Refreshments	785.00
16/01/2014	EFT	Miracle recreation equipment EFT	2 Shade Sails including hardware	5,758.50
16/01/2014	EFT	Reynolds Graphics EFT	Business cards J Mazza, J Lee, D Crawford	497.20
16/01/2014	EFT	Rozway Signs EFT	Gold leaf signwrite Name & Dates on Honour Board	275.00
16/01/2014	EFT	Shire of Leonora Eft	Health & Building Report 18th December 2013	965.50
16/01/2014	EFT	Shire of Menzies EFT	Stamps	60.00
16/01/2014	EFT	Shire of Menzies Social Club EFT	Refund of bond for hire of Hall on the 14th Dec 2013	250.00
16/01/2014	EFT	Snap EFT	Rates Notices	898.00
16/01/2014	EFT	Squire & Sanders AU EFT	Legal Expenses	2,947.45
16/01/2014	EFT	Statewest Group EFT	Starter motor	414.70
16/01/2014	EFT	T R Homes EFT	Cancellation fees	6,042.56
16/01/2014	EFT	UHY Haines Norton Pty Ltd EFT	Accounting Services	19,109.20
16/01/2014	EFT	WA Local Govt Association EFT	Advertising	999.16
16/01/2014	EFT	Warehouse 3 EFT	1 mahogany 4 door credenza	2,970.00
16/01/2014	EFT	Westland Auto's EFT	Glass FR Door RH D22LCV	139.52
20/01/2014	9910	CAPS Australia	Half yearly Service on Compressor	495.14
20/01/2014	9911	City of Kalgoorlie-Boulder	4th Quarterly contribution for Reg Records Facility Service	5,087.50
20/01/2014	9912	Cove Resources Ltd	Refund for dead tenement Asses 4475 (E31/972)	184.04
20/01/2014	9913	Dept of Transport & Licensing	Various Licences	384.50
20/01/2014	9914	Dwyer, Jill Cr	Accommodation For September meeting	150.00
20/01/2014	9915	Harvey Norman	Fridge, Dishwasher and Phone	2,597.95
20/01/2014	9916	Horizon Power	Power usage	12,793.02
20/01/2014	9917	McLeods Barristers & Solicitors	Advice - Shire indemnity - Ees using own veh for Business	902.64
20/01/2014	9918	Pivotel Satellite Pty Ltd	0424219963,0424219964 December 2013	160.00
20/01/2014	9919	Polaris Metals NL	Refund of dead tenement Assess4557 (P77/3985)	169.37
20/01/2014	9920	Renaissance Minerals	Refund of Dead Tenements Assess 3718,3330,3394,3329	871.95
20/01/2014	9921	Rutter John	Refund of Dead Tenement 4007	178.72

Date	Number	Payee	Details	Amount
20/01/2014	9922	Seeley Auto Electrical Pty Ltd	Battery Bosch	195.00
20/01/2014	9923	Soaraway Development Pty Ltd	Refund of 2 x dead Tenement assess 4464/4500	1,319.52
20/01/2014	9924	Stationery Plus	Stationery December 2013	147.85
20/01/2014	9925	Telstra	Utilities	2,897.31
20/01/2014	9926	Water Corporation cr	53 Shenton St Lot 1094 Service charges 23 -1-14	33.25
20/01/2014	EFT	ATOM EFT	UHF Radio Parts and Protective Clothing	1,809.28
20/01/2014	EFT	Biomax EFT	Compressor & Chlorine Tablets	4,647.50
20/01/2014	EFT	Coates Hire EFT	Plant Hire	29,106.21
20/01/2014	EFT	Courier Australia EFT	S832570S	442.04
20/01/2014	EFT	Dean's Autoglass EFT	Perspex as per measurements	352.00
20/01/2014	EFT	Digga West & Earthparts WA EFT	Rock Auger	646.80
20/01/2014	EFT	Eagle Petroleum (WA) Pty Ltd EFT	Bulk Diesel 7500lt	12,251.25
20/01/2014	EFT	Goldline Distributors EFT	Sundry Supplies	564.93
20/01/2014	EFT	Hydraulink EFT	Hydraulic Parts	607.95
20/01/2014	EFT	JR & A Hersey EFT	Safety Equipment	1,093.92
20/01/2014	EFT	LGISWA EFT	Insurance	1,356.09
20/01/2014	EFT	Office National EFT	Monthly service Ricoh	422.47
20/01/2014	EFT	Povah Brooke EFT	Refreshments Australia Day	26.98
20/01/2014	EFT	Pumpcare International EFT	Davey Boremaster Retic pump & Subaru F/Fight Pump	1,441.00
20/01/2014	EFT	Shire of Leonora Eft	Health and Building	1,143.36
20/01/2014	EFT	Shire of Menzies EFT	Stamps	60.00
20/01/2014	EFT	The Industry Superannuation Fund EFT	Peta Stanford Superannuation	773.33
20/01/2014	EFT	The Pressure Cleaner EFT	Cold Water Pressurer Cleaner	2,634.50
20/01/2014	EFT	WesTrac Pty Ltd EFT	Parts and Repairs, Cutting Edges	5,722.23
21/01/2014	BP14-77	NAB	Bank Fees and Charges for January 2014	48.24
22/01/2014	BP14-78	NAB	To correct bank error - cash entered twice	49.50
23/01/2014	Debit	Investec Asset Finance & leasing	Photocopier charges December 2013	2,498.35
24/01/2014	EFT	Payroll	P.E. 24 Jan 2014	44,271.35
24/01/2014	9938	Australian Services Union	Payroll Liabilities	97.76
24/01/2014	9939	BT Financial Group Superannuation	Payroll Liabilities	792.96
24/01/2014	9929	Shire of Menzies EFT	Payroll Liabilities	1,304.60
24/01/2014	EFT	Shire of Menzies Social Club EFT	Payroll Liabilities	650.00
24/01/2014	9940	Sunsuper	Payroll Liabilities	756.89
24/01/2014	EFT	The Industry Superannuation Fund EFT	Payroll Liabilities	436.91
24/01/2014	EFT	WA Local Govt Superannuation Plan EFT	Payroll Liabilities	31,009.99
24/01/2014	9941	Westscheme	Payroll Liabilities	3,040.57
29/01/2014	Debit	Wright Express Australia Pty Ltd	Motorpass fuel for December 2013	604.44
31/01/2014	9942	Beacon Minerals	Refund on dead tenements 2709 4190 4193 2967 4191 3059	2,244.80
31/01/2014	9943	Bruce Robert Legendre	Refund of dead tenement 4157	81.39
31/01/2014	9944	Built by Geoff Fencing	Gates	3,366.00
31/01/2014	9945	Stationery Plus	Office Supplies	1,284.90
31/01/2014	9946	Telstra	Utilities	201.21
31/01/2014	9947	Water Corporation cr	Water	37.14
31/01/2014	BP 14-82		Account Fees for January	141.20
				826,803.34

12. REPORTS OF COMMITTEES AND OFFICERS

12.3 WORKS AND SERVICES BUSINESS

12.3.1 FLOOD DAMAGE REPORT

SUBMISSION TO:	Ordinary Meeting of Council 27 February 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM373
DISCLOSURE OF INTEREST:	None
DATE:	13 February 2014
AUTHOR:	Ray Pepper, Manager Works and Services
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:
Nil

SUMMARY:
Council to be advised of the extent of road damage caused by recent rain event in January 2014.

BACKGROUND:
Heavy rainfall was experienced throughout various parts of the Shire as a result of a Tropical Low Pressure System (16-24 January 2014).

COMMENT:
There has been major loss of sheeting and severe scouring of floodways and water tables. Worst affected are Kookynie – Yarri Road, Kookynie – Mt Remarkable Road, Kookynie – Malcolm Rd, Menzies North West Road, Cranky Jack Road and Pianto Road. Repair costs at this stage are estimated to be \$2,028,865.00. Application has been made through Main Roads Department to Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA) for eligibility to be assessed as a natural disaster.

CONSULTATION:

Mr P Crawford – CEO, Mr G Casley – Works Supervisor

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

Expenditure for this project has not been allowed for in the current Budget.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICERS RECOMMENDATION:

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0481

Moved Cr Lee

Seconded Cr Mazza

That Council endorse the action taken by the Manager Works and Services regarding the flood damage to local roads.

1:32pm

CARRIED 7/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.4 MANAGEMENT AND POLICY BUSINESS

12.4.1	COUNCILLORS INFORMATION BULLETIN 12/13 – 1/14
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SUBMISSION TO:	Ordinary Meeting of Council, 27 February 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	10 February 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Nil

SUMMARY:

For Council to receive the Information Bulletin.

BACKGROUND:

The Information Bulletin 12/13 and 1/14 containing general and confidential information was previously circulated to Councillors.

COMMENT:

The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and Section 3.1 –

Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION
--

No: 0482

Moved Cr Lee

Seconded Cr Tucker

That Council acknowledges receipt of Information Bulletin 12/13 and 1/14 for the period ended 30 January 2014.

1:39pm

CARRIED 7/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.4 MANAGEMENT AND POLICY BUSINESS

12.4.2 DRAFT LOCAL PLANNING POLICY 11 DEVELOPER CONTRIBUTIONS LOCAL ROADS
--

SUBMISSION TO:	Ordinary Meeting of Council, 27 February 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM100
DISCLOSURE OF INTEREST:	None
DATE:	6 February 2014
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment 12.4.2A: Draft Local Planning Policy 11 – Developer Contributions – Local Roads

SUMMARY:

Local Planning Policy is developed to assist with the development of the Shire, and for the guidance of staff and developers. LPP is made under the authority of the Planning Scheme, and consequently has a degree of legal standing. However, since policy is discretionary rather than mandatory, it can be challenged and referred to the State Administrative Tribunal.

Having been made by the authority of the Planning Scheme, advertised for public submissions, does mean that the SAT will give close consideration to the effect of policy on any appeal made to them, particularly the reasons for the policy.

COMMENT:

The purpose of this draft Local Planning Policy for Developer Contributions to Local Roads is to ensure consistency of application, requirements and standards across the Shire.

Investigation of arrangements in other Shires indicate a diversity of methodologies –

- Handshake agreements – are simple, effective, practical and work well as long as all parties are working harmoniously. However, only a little nudge can send the arrangement spiralling out of control, and it can be as easy as an economic

downturn or one of the decision-makers leaves and is replaced by a person opposed or unfamiliar to the arrangement. Due to the ease of derailment or misunderstanding, handshake agreements should be avoided if possible, even for the shortest terms for arrangements. At minimum, there should be exchange of letters.

- Memorandum of Understanding – While these may set out a fairly comprehensive set of arrangements, rarely do they cover all necessary aspects of an agreement, and they are not enforceable in law. They can be extremely useful as one of the steps to arriving at a final contract, particularly, where complex issues are involved, or change of personnel is anticipated, as they can outline the agreement reached to date, establishing a progressive baseline that does not have to be continually revisited.
- Formal contract – enforceable at law, and generally covers all aspects of an arrangement with provisions for unforeseen complexities.

All legislation is based around protecting the road asset from damage, and in particular recovery of costs of repair after damage has occurred. Therefore, to ensure that the road is adequate to the task, and to prevent damage from occurring, the formal contract is once again the only viable option open to Council.

To set the foundations for negotiation of a contract, there needs to be consistency across the Shire for the various likely roads users. Council also needs to be aware of what traffic is using the road. The draft LPP 11 is designed to –

- Make it a requirement that all Restricted Access Vehicles must have Shire approval
- Ensure that all traffic to a development site is taken into account in both the construction or upgrade of a road
- Ensure that all traffic to a site is taken into account when determining maintenance cycles
- That the community is not left with a significant asset that is deteriorating and cannot be adequately maintained at the end of the development lifespan

In the circumstances of use of local roads, there is no legislative power available for Council to charge for use of a road. Accordingly, for there to be enforceable restrictions and conditions, the Shire has to negotiate a formal contract.

WALGA confirm that a charge cannot be made for the use of a road, so the only possibility available to a Shire to protect their residents from increased costs is to establish a Planning Policy for Developer Contributions. Provision of public infrastructure for private benefit that is at a far higher level than is necessary for the public good, should be at the cost of the beneficiary, and not carried by the community.

As a Planning Policy, it has a legal foundation for applicability.

Matters that should be noted –

- The LPP has as one of its primary supports, the requirement that all RAV must carry both the MRWA permit and the Shire letter of approval when using local roads, this requirement is known as MRWA Condition CA-07
- MRWA Heavy Vehicle Operations advise that legislation permits only Police Officers and MRWA authorised Traffic Inspectors to stop and ask to see the permits.
 - o Shire staff are not authorised, and HVO do not know of any appointments of honorary inspectors or those limited to a specific Shire.
 - o MRWA advise that the main effect of the imposition of CA-07 is that all RAV applications must now be sent to the Shire for letter of approval, whereas at the moment, MRWA approves RAV applications without reference to the Shire.
 - o Compliance and enforcement can be done by notifying MRWA or Police of issues, and they can then either attend the site if it is an on-going matter or pursue it directly.
- While CEO has authority to approve all applications, where they are needed –
 - o any formal contract must be approved by Council for the affixing of the Common Seal, and
 - o acceptance of the constructed or upgrade road is by formal resolution of Council, as a significant potential liability is also being accepted
- the LPP does not provide template application forms or contract. As various companies will have differing requirements, and as the policy deals with everything from single trip to very high volumes of road traffic, expectations and needs will vary substantially, and therefore should allow reasonable flexibility to both applicant and CEO in determining applications

Fees and charges

While there is no legal authority to make a charge for use of a local road, assessing applications does incur some administrative cost in assessing an application and often site inspection.

Accordingly, the following scale of fees is proposed to cover administrative costs incurred –

- Single trip \$15 + GST
- Short term \$100 + GST
(less than 100 trips or 6 per weeks in a 3 month period)
- Under 25,000 \$300 + GST
- Over 25,000 \$500 + GST

Any fees are to be adopted by absolute majority, and must be advertised.

Closing

The actual LPP itself is the stated Policy Statement. Other information is included for guidance and explanation, and to place the LPP within context. While not part of the

LPP Statement, this information does constitute part of Council's reason for making the decisions.

Due to their higher legal standing, legislative recognition and differing processes for adoption, amendment and revocation, Local Planning Policy is retained as a separate document to administrative policy.

Provisions of the Planning Scheme require that details of Local Planning Policies proposed for adoption or amendment of be advertised for public comment for two consecutive weeks in a newspaper.

The Scheme also requires that any LPPs that may affect Commission decisions be advised to them. It is suggested that this Local Planning Policy be forwarded to them for information.

CONSULTATION:

Mr Peter Crawford, CEO Shire of Menzies
Ms Sharon Daishe, CEO Shire of Yalgoo
Mr Geoff Brooks, CEO Shire of Mt Magnet
Mr Dan Yates, Works Supervisor Shire of Leonora
Mr Paul Webb, then Manager Technical Services Shire of Coolgardie
Mr Ian Duncan, Mr Mark Bondiotti, WA Local Government Association
MRWA Heavy Vehicle Operations, permitting and compliance sections

STATUTORY ENVIRONMENT:

Planning and Development Act
Shire of Menzies Town Planning Scheme No.1
WA Planning Commission, State Planning Policy 3.6 Developer Contributions 2009
Road Traffic Act
Road Traffic (Vehicle Standards) Regulations
Local Government Act 1995 –
s.6.16 (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
* Absolute majority required.
s.6.16 (2) A fee or charge may be imposed for the following —
(d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
s.6.19. Local government to give notice of fees and charges

POLICY IMPLICATIONS:

Guidance and framework for development of road infrastructure in the Shire

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

Establishes a consistent framework for developer contributions for use of local roads, construction of the road infrastructure and management of traffic across the Shire and applicable to all developers

VOTING REQUIREMENTS:

Simple Majority Decision required for Recommendation #1

Absolute Majority Decision required for Recommendation #2

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0483

Moved Cr Tucker

Seconded Cr Lee

That:

1. **Main Roads WA be advised that Council requests Permit Condition CA-07 requiring the transport operator to obtain and carry written approval from the road owner be applied to all roads within the Shire of Menzies.**
2. **Draft Local Planning Policy LPP 11 Developer Contributions – Local Roads, as presented be adopted, subject to being advertised as required for planning policy.**
3. **Draft Local Planning Policy LPP 11 Developer Contributions – Local Roads be advertised for a minimum of 2 weeks, following which any submissions received are to be presented to Council for consideration.**
4. **If no submissions are received, adoption of Local Planning Policy LPP 11 Developer Contributions – Local Roads is confirmed and comes into immediate effect, and is then inserted into the Local Planning Policy Manual.**
5. **A copy of the adopted Local Planning Policy LPP 11 Developer Contributions – Local Roads be sent to WA Planning Commission for their information and records.**

1:56pm

CARRIED 7/0

OFFICERS RECOMMENDATION #2:

1. **The following fees for assessment and determination of applications in accordance with Local Planning Policy LPP 11 developer Contributions – Local Roads be adopted --**
 - **Single trip \$15 + GST**
 - **Short term \$100 + GST****(less than 100 trips or 6 per weeks in a 3 month period)**

- Under 25,000 \$300 + GST
- Over 25,000 \$500 + GST

2. The adopted fees be advertised for public information, with the application date being the date of Local Planning Policy LPP 11 Developer Contributions – Local Roads coming into effect.

1:57pm

CARRIED BY ABSOLUTE MAJORITY

1:58pm

Cr Lee left the meeting

2:00pm

Cr Lee returned to the meeting

12. REPORTS OF COMMITTEES AND OFFICERS

12.4 MANAGEMENT AND POLICY BUSINESS

12.4.3	AMALGAMATION OF LOCAL GOVERNMENTS
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SUBMISSION TO:	Ordinary Meeting of Council, 27 February 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Wagin
FILE REF:	ADM425
DISCLOSURE OF INTEREST:	None
DATE:	7 February 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment "12.4.3(A)" – Petition from the Shire of Wagin

Attachment "12.4.3(B)" – Motion to Central Country Zone of WALGA

SUMMARY:

For Council to consider the request from the Shire of Wagin to support their motion that they intend to present to the Central Country Zone of WALGA.

BACKGROUND:

A request was received from the Shire of Wagin (See Attachment "12.4.2(A)" to support a Motion they intend to present to the next Meeting of the Central Country Zone of WALGA (See Attachment "12.4.2(B)"))

The petition requests that the Shire of Menzies supports their Motion by requesting that Council support the motion being tabled at the next GVROC Meeting for consideration.

COMMENT:

There is much hysteria fuelling the latest developments regarding amalgamations and there is no tangible evidence that either view is right. All parties agree that some type of reform is required but where the rifts appear in the cooperative views are, what structure

does the reform take. Each side say they have the best interests of the community at heart.

Amalgamations around the country over the past 10 years has seen many good models of increased productivity and reduced waste but unfortunately, multiple examples of loss of services and identity.

In some parts of the country, previously amalgamated local governments are now being split again because the current framework just does not work.

It is to be noted that in most cases, individual communities were not given the opportunity by their respective state governments to express their views on the proposed amalgamations and when they were, their opinions were not considered.

It appears that the WA state government is set on the same path of “reform by stealth” without the communities’ aspirations being considered.

Reform is essential to assure the sustainability of local governments but there is no possibility of this sustainability being successful whilst the state and federal governments abrogate their responsibility to local governments.

Cost shifting to local governments, simply because they can, has been creating an environment that stifles local government’s ability to deliver the services that is their core business, not state and national responsibilities. While this “buck passing” exists, local governments will continue to struggle. The latest example of this cost shifting in Menzies is the Nursing Post.

However, that is not to say that some local governments are not in need of taking a hard look at the manner in which they have been conducting their business over the past years. There are cases for some local governments to merge due to their close proximity where most services could be delivered without duplicating the assets. Geographically, where there are local governments within 20 to 30 kilometres of each other, it is hard in some instances not to make the case for amalgamation.

The down side to amalgamations is that there will always be a winner and there will always be a loser.

If one were to look at local governments now who have more than one town in the district, most are already in a constant state of bickering as to who is getting most of the “pie”. Members who represent those particular wards seldom agree on what is a fair distribution of services and development. Often decisions are made to pacify the other side, as in the saying, “the squeaky wheel gets the oil”!! This is not a sound basis for delivering local government services to the community.

When amalgamations occur, someone is always going to be worse off. When one look’s around at the services that residents of the towns currently enjoy, it is simply not

possible for everyone to benefit. If people want to stay with the current system, and there is to be reform, they must accept that they will have to start paying more for their service deliveries. With amalgamations, it is certain that some of those services may well diminish or disappear.

Without allowing the community to have their say, the people are being deprived of one of their basic human rights, that is to determine their own destiny. The politicians have said earlier when they hinted that they would remove the Dadour Poll provisions, it cannot be allowed that the minority can speak for the whole community.

Despite that reasoning, we have yet to see a case where a local government member or a state or federal politician refused to accept being elected simply because there was a small voter turnout or they only received a small number of votes.

To force amalgamations by any means without listening to the people is highly hypocritical and dictatorial and not in the best interests of the communities.

Perhaps it is time that a community meeting was held to gauge the support for reform, one way or the other?

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None at present with this recommendation

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICERS RECOMMENDATION:

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0484

Moved Cr Twigg

Seconded Cr Tucker

That Council support the Shire of Wagin's proposed Motion to the Central Country Zone of WALGA and resolve to refer this matter to the GRVOC for their support and adoption.

2:18pm

CARRIED 6/1

12. REPORTS OF COMMITTEES AND OFFICERS

12.4 MANAGEMENT AND POLICY BUSINESS

12.4.4	MINUTES OF ELECTORS MEETING 30 JANUARY 2014
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SUBMISSION TO:	Ordinary Meeting of Council, 27 February 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM406
DISCLOSURE OF INTEREST:	None
DATE:	5 February 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment "12.4.4 (A) – Minutes of Electors Meeting 30 January 2014

SUMMARY:

For Council to receive the Minutes of the Electors Meeting of 30 January 2014

BACKGROUND:

The Annual Meeting of Electors of the Shire of Menzies was held on Thursday, 30 January 2014 and are appended as Attachment "9.2(a)".

COMMENT:

The Annual Meeting of Electors held Thursday, 30 January 2014 with two members of the public in attendance.

No decisions were made at the meeting other than a number of suggestions for future consideration.

PLINTHS IN THE MAIN STREET:

On Friday, 31 January 2014, the CEO and MWS met with the Regional Manager of MR WA to discuss a number of issues. Amongst those items were the plinths in the main street. The RM advised that while there was some discussion with a local member, no consideration was given as to removing any plinths in the main street nor was that likely to occur unless the layout of the main street changed dramatically.

As to whether the plinths were considered a safety issue, it was MR WA's opinion that there were no safety issues with the plinths in the current layout.

LOCAL PLANNING POLICIES – OUTBUILDINGS:

The CEO has had discussions with the Health / Building Officer and our consultant Mr Niel Mitchell regarding this matter and both are working together to prepare a draft LPP regarding this issue for presentation to Council in the near future.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 5.33 – Provides for any decisions made at the electors meeting to be considered by Council.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0485

Moved Cr Mazza

Seconded Cr Tucker

That Council Receives the Minutes of the Annual Meeting of Electors held Thursday, 30 January 2014 and note the action taken by staff regarding:

- a) Removal of the plinths in the main street; and**
- b) The necessity for Council to consider adopting local planning policies in relation to out buildings on properties**

2:22pm

CARRIED 7/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.4 MANAGEMENT AND POLICY BUSINESS

12.4.5 MINUTES OF LAKE BALLARD ASSOCIATION MEETING – 7 FEBRUARY 2014

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM166
DISCLOSURE OF INTEREST:	None
DATE:	10 February 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment “12.4.5A” – Minutes of Lake Ballard Meeting 7 February 2014

SUMMARY:

For Council to receive the Minutes of the Lake Ballard Association (LBA) Meeting held Friday, 7 February and consider the Resolution contained therein.

BACKGROUND:

The LBA held their committee meeting on Friday, 7 February 2014 and resolved to begin the process of surrendering their Management Order over the Lake Ballard area (Minutes of that meeting at attached as Attachment “12.4.5A”).

The committee decided, after the Shire of Menzies obtained legal advice, that the uncertainty in the manner in which they were operating, and the rules and regulations of the association, were unworkable and improper.

COMMENT:

The uncertainty surrounding the operations at the Lake Ballard site were brought about after the Shire President and CEO met with the Shire’s insurance people in Perth. That visit along with the LBA request that the Shire seek advice from the Shire solicitors made the CEO aware of the following issues:

- The current management order for Lake Ballard is vested in the Lake Ballard Association which cannot delegate that authority to a third party.
- Under those circumstances, it is extremely doubtful whether the Shire is covered by workers compensation when Shire staff are out on site working.
- The subject of public liability over the site is very grey, the LBA does not have any insurance and the Shire cannot insure an area over which it has no control
- The manner in which the LBA committee meetings are being conducted do not comply with the rules and regulations of the LBA. As such, it is impossible to dispense the business of the LBA whilst this situation remains
- The LBA rules and regulations state that the LBA members cannot be sued for damages, however, legal advice casts doubt on the validity of this statement

In the past, the Shire has installed infrastructure at the site but now finds that without tenure, we have no legal status to be on site. As well, the question arises as to takes responsibility for any liability for that infrastructure in the event of a claim? It is almost certain that the Shire would have some liability even without having the authority to be on site!

The LBA committee has decided that after much deliberation and consultation, that the best way in which to move forward was to surrender the management order and request the Minister to vest the management order in the Shire of Menzies. Those Councillors representing the Shire of Menzies on the committee indicated that that would be within the best interests of the Shire also.

An extract of the Minutes of the LBA Meeting of 7 February 2014 is as follows:

“That the Committee recommends to a special General Meeting of the Lake Ballard Association that the Management Order be handed back to the Crown and that the Minister be requested to vest the Management Order in the Shire of Menzies”.

The change of management orders from the LBA to the Shire would enable the area to carry insurance and allow the submission of grant applications to further develop the area.

There are a number of actions to be determined before that final step can be taken.

The first step is for the Shire of Menzies to agree to take on a management order for the site if the LBA surrender the current management order.

The Goldfields Land and Sea Council would then need to consider the change and make their decision on whether they would support the LBA surrendering the management order.

Next would be for a Special General Meeting of the Lake Ballard Association to be called at which the majority of the members present must agree to surrender the management order.

Of particular concern to the Traditional Owners (TA's) is the protection of the cultural issues relating to the site and how the TA's can still be involved in the decision making at the site.

This could be achieved by the Council establishing a Standing Committee of Council with the make up of the committee as follows:

- Four members to be as determined by the Traditional Owners
- Four Members to be serving Shire of Menzies Councillors
- One representative from Tourism WA
- One representative from the Department of Parks and Wildlife
- One representative from the Art Gallery of WA

Also, a single non voting representative from:

- Tourism Northern Goldfields
- Goldfields Esperance Development Commission
- WA Museum

Administrative support to this committee would be provided by the Chief Executive Officer and Manager Community Development.

The make up to this committee should allay the concerns of the TO's as they would still be a core base of the decision making body. The committee would meet on a regular basis and Minutes of their meetings would be presented to the next Ordinary Meeting of Council.

Council would need to assure the Minister that should a new MO be made in the name of the Shire of Menzies, a Standing Committee as detailed above would be created to directly manage the business relating to the site.

CONSULTATION:

Members of the Lake Ballard Association
Councillors of the Shire of Menzies

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None at present but some financial commitments would be provided for in the next Budget should the Committee be formed.

STRATEGIC IMPLICATIONS:

Would allow the lake Ballard site to be developed and maintained.

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0486

Moved Cr Mazza

Seconded Cr Lee

That:

- 1. Should the Lake Ballard Association decide to surrender the current Management Order for the Lake Ballard site currently made out in their name, the Shire of Menzies apply to the Minister for Lands to have the Management Order for the Lake Ballard site made out in the Shire of Menzies' name;**
- 2. Should the Minister make a Management Order for the Lake Ballard site in the name of the Shire of Menzies, Council would establish a Committee of Council to make recommendations to Council regarding the Lake Ballard site;**
- 3. The Committee would be known as the Lake Ballard Committee; and**
- 4. That the make up of the Lake Ballard Committee would be as follows:**
 - a. Four members to be as determined by the Traditional Owners**
 - b. Four current serving Members of the Shire of Menzies**
 - c. One representative from the Goldfields Esperance Development Commission**
 - d. One representative from Tourism Western Australia**
 - e. One representative from the Art Gallery of Western Australia**

2:24pm

CARRIED 7/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.4 MANAGEMENT AND POLICY BUSINESS

12.4.6 IMPOSING A LOAD LIMIT ON PINJIN ROAD

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	RD001
DISCLOSURE OF INTEREST:	None
DATE:	11 February 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	None

ATTACHMENTS:

Attachment 12.4.6A – Road Inspection Report

SUMMARY:

For Council to consider imposing a load limit a portion of the Pinjin Road.

BACKGROUND:

The Pinjin Road commences at its junction with the Yarri Road and terminates at Pinjin Station. Where the road leaves the Mt Celia Rd and heads due south, it degenerates into a low standard with many defects (See Attachment 12.4.6A)

The road barely meets the criteria for a Type 1 road which is a flat bladed track, it has a low traffic count and is maintained on a very irregular basis.

COMMENT:

An inspection was carried out on this road in December 2012 after a complaint was received from a motorist regarding a “close shave” with a truck. The inspection was carried out by the Shire president, CEO and MWS on 11 December 2012. Following the results of that inspection, the road was closed to all vehicles above three tonnes due to concerns regarding the running surface, overgrown vegetation and very narrow grids.

Signs were erected displaying that status and a notice to that extent was advertised locally.

There has been little traffic on the road since that time and a small number of applications have been received for trucks larger than 3 tonnes to use the road.

A number of approaches have been made to Angolgold regarding the Pinjin Rd as an alternative access to their Tropicana Mine should the Kurnalpi Pinjin Rd be closed in the Lake Rebecca area due to flooding. A costing was indicated to bring the road up to a single semi trailer standard for use in such times.

All approaches of this nature were rejected for a number of reasons such as holding reserves at the mine site, too expensive for a “maybe” road closure. As this road is of a low priority to the Shire, it is not in our program to upgrade this road to allow a mining company to use it in an emergency.

With the closure of the Kurnalpi Pinjin Road at Lake Rebecca due to the recent rains, an approach was made from the General Manager of the Tropicana Mine to use this road to allow chemical trucks to access the mine site. While this approach was rejected due to safety concerns, a number of trucks have been using the road despite the wet conditions. An inspection revealed that a number of heavy vehicles became bogged and some grading and sheeting has taken place on the road by Anglogold contractors.

The Manager Works and Services and Works Supervisor carried out a detailed road inspection of the Pinjin Road on Tuesday, 4 February 2014 to ascertain the current condition and what improvements are required to bring the road up to a standard where it complies with a Network One RAV rating.

The current condition of the road is:

- The surface is natural ground and in places is well below the level of the surrounding country. It has very poor properties and is subject to very boggy conditions when wet
- The running width of the road is very narrow, down to 5-6 metres in many places
- The vegetation has been flourishing and has reclaimed most areas inside the windrows with the exception of the actual running surface
- A grid currently in place is only 4 meters wide

Staff have deemed the road unsafe to permit vehicles above 3 tonne on the road until such time as upgrading has taken place. The road is overgrown with vegetation and that fact plus the narrow grid make the road hazardous to heavy vehicles meeting other vehicles along the route.

When remedial works have been undertaken, the road will be able to be opened up to satisfy the requirements of a Network 1 Route which allows vehicles up to semis or twin steer “B” Doubles with a total gross combination of 50 tonnes.

While this road is not used by many heavy vehicles most of the year, when instances such as the closure of the Kurnalpi Pinjin Rd occurs, this is the only road that AngloGold can use to access their Tropicana Mine Site.

Discussions with AngloGold has indicated that they will look at upgrading the Pinjin Rd to this standard but are waiting on a costing from the Shire to upgrade the road before committing themselves.

There are certain conditions applicable to any road closure and these will be implemented in due course.

The proposed closing must be advertised in advance and time allowed for objections to be lodged. Any objections lodged must be considered by Council before making the final decision.

The Commissioner of Main Roads WA is also required to be informed of the intended closure.

It is not expected that the load limits would have to be in place for any length of time if the road is upgraded.

CONSULTATION:
Shire Management

STATUTORY ENVIRONMENT:
Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 3.50 (1A) & (2) – Provides for local governments to close thoroughfares for extended periods of time and to certain classes of vehicles subject to conditions

POLICY IMPLICATIONS:
Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:
None

STRATEGIC IMPLICATIONS:
None

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0487

Moved Cr Mazza

Seconded Cr Twigg

That Council:

- 1. Agree to advertise their intent to close that portion of the Pinjin Road, from the junction with the Elora Homestead Road to the junction with the Kurnalpi Pinjin Road, to all vehicles above three tonnes in weight; and**
- 2. Consider any objections received regarding the proposed road closure at the Ordinary Meeting of Council on Thursday, 27 March 2014 prior to making a final decision on the road closure.**

2:34pm

CARRIED 7/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.4 MANAGEMENT AND POLICY BUSINESS

12.4.7 MINUTES OF GVROC MEETING 31 JANUARY 2014

SUBMISSION TO:	Ordinary Meeting of Council, 27 February 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM126
DISCLOSURE OF INTEREST:	None
DATE:	17 February 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	None

ATTACHMENTS:

Attachment "12.4.7A" – Minutes of GVROC Meeting 31 January 2014

SUMMARY:

For Council to receive the Minutes of the GVROC Meeting held in Esperance on 31 January 2014 (See Attachment "12.4.7A")

BACKGROUND:

The last meeting of the GVROC was held in Esperance on Friday, 31 January 2014. Attached is a copy of the Minutes of that meeting.

COMMENT:

The minutes of the GVROC meeting are tabled for Council's perusal and no implications for Council are evident at this point.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,

- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICERS RECOMMENDATION:

COUNCIL DECISION/OFFICER'S RECOMMENDATION:	No: 0488
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Moved Cr Tucker

Seconded Cr Lee

That Council receive the minutes of the GVROC meeting held Friday, 31 January 2014 noting the action taken by the GVROC in relation to the minutes

2:36pm

CARRIED 7/0

13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

COUNCIL DECISION:	No: 0489
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Moved Cr Tucker

Seconded Cr Mazza

That Council agree to receive the following Items of Late Business:

14.1 Review of Policy 3.2 – Conferences, Meetings and Training – Attendance and Expenses

2:24pm

CARRIED 7/0

14.1 REVIEW OF POLICY 3.2 CONFERENCES, MEETINGS & TRAINING – ATTENDANCE & EXPENSES

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM355
DISCLOSURE OF INTEREST:	None
DATE:	24 February 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	None

ATTACHMENTS:

Attachment "14.1A" – Revise Policy Conferences, Meetings & Training – Attendance & Expenses

SUMMARY:

For Council to consider a revision to Policy 3.2 Conferences, Meetings & Training – Attendance & Expenses

BACKGROUND:

Council reviewed the Policy Manual on 6 September 2013 with only minor changes to the Super and Annual Leave Policies. Since then, a number of Policy additions have been addressed by Council.

COMMENT:

At the Ordinary Meeting of Council in October 2013, Council appointed members as delegates/representatives on various boards and committees. Those Members appointed by Council are entitled to expenses when representing Council at the respective meetings.

However, there are occasions when some meetings, forums and workshops are called and one or more Members would like to be present at the event. The expenses for travelling and accommodation to those events are not authorised in advance by Council and any Member attending and incurring costs puts reimbursement of those expenses into a very grey area.

One solution for this predicament is for Council to authorise the Chief Executive Officer to approve attendance by the Member at such events and record in writing the arrangements for what is approved expenditure in line with Budget provision (See Attachment "14.1A").

This would have the effect of permitting Members to participate at events, which are often called at short notice, that are relative to the Shire of Menzies.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

A review of this Policy will make attendance at some functions compliant with the Council Policy Manual.

FINANCIAL IMPLICATIONS:

All implications with this Item will be in accordance with the Budget

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICERS RECOMMENDATION:

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0490

Moved Cr Tucker

Seconded Cr Mazza

That Council grant the Chief Executive Officer the authority to approve attendance of Members at various events:

- 1. That are considered relevant to the business of the Shire of Menzies; and**
- 2. Where such expenditure is in line with the current Budget and Policy Manual guidelines.**

2:39pm

CARRIED 7/0

15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

PROCEDURAL MOTION – COUNCIL DECISION

That this meeting be closed to members of the public and move behind closed doors to discuss:

Nil

16. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 27 March 2014 at Shire of Menzies Council Chambers commencing at 10.00am

17. CLOSURE OF MEETING

There being no further business, the President closed the Meeting at 2:40pm.

I, Gregory Dwyer hereby certify that the Minutes of the Ordinary Meeting of Council held 27 February 2014 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 27 March 2014.

Signed



Dated: 27th MARCH, 2014