



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 18 December, 2014

Shire of Menzies

Commencing at 2:12pm

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) **In a written notice given to the CEO before the meeting: or**
- b) **At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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MINUTES OF ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Shire President, Cr Greg Dwyer, declared the meeting open at 2:12pm, welcomed the attendees, visitors, guests and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:	Cr G Dwyer	President
	Cr P Twigg	Deputy President
	Cr I R Tucker	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor

Staff:	P Crawford	CEO
	K Oborn	DCEO
	R Pepper	MWS
	L Downie	Minutes

Observers: Nil

3.2 APOLOGIES

Councillors: Nil
Staff: Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. DECLARATIONS OF INTEREST

Nil

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 27 NOVEMBER 2014

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0637

That the Minutes of the Ordinary Meeting of Council held on 27 November 2014 be confirmed as a true and accurate record.

2:15pm

CARRIED 5/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

Friday Nov 28th With the CEO, attended the RRG in Kalgoorlie.

Wednesday Dec 10th Attended Presentations and Christmas School Play at the Menzies Community School.

Thursday Dec 11th Accepted an Art Presentation from students of Tjuntjuntjara School.

With fellow Councillors Justin Lee and Jamie Mazza, CEOxa, Leanne Downie and CEO, Peter Crawford met with Anne Mahony and Karine Miller from WACHS to further the process for recruiting a nurse for five days a week in Menzies.

Friday Dec 12th With the CEO, Cr Justin Lee, CEO Leonora, Jim Epis, CEO/KBCC, Don Burnett via telephone met with Deborah Miles and Wayne Douglas from EGCC for discussions on 2015 Cyclclassic and starting a Working Group.

Cr Dwyer noted that the art presentation from Tjuntjuntjara School will be displayed in the foyer with a descriptive plaque.

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0638

That the President's Report as tabled, be received.

2:23pm

CARRIED 5/0

12. REPORTS OF COMMITTEES AND OFFICERS

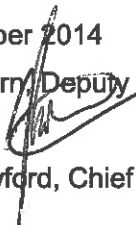

12.1 HEALTH & BUILDING BUSINESS

Nil

12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORT – NOVEMBER 2014

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	None
DATE:	15 December 2014
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton (under separate cover)

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 30 November 2014.

COMMENT:

A Compilation Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

CONSULTATION: N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

Moved: Cr Lee

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0639

That Council acknowledge receipt of the Statement of Financial Activity and associated reports for the period to 30 November 2014.

2:27pm

CARRIED 5/0

The Chief Executive Officer
Shire of Menzies
Shenton Street
Menzies WA 6436

COMPILATION REPORT TO THE SHIRE OF MENZIES

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Menzies, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 30 November 2014. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF MENZIES

The Shire of Menzies are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Menzies we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Menzies provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Menzies. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

COMPILATION MATTERS

- Prior to the compilation of the attached special purpose financial report we did not receive sufficient information to allow identification of the Trust fund transactions for November 2014 or reconciliation of the Trust fund bank account at 30 November 2014. In the absence of this information Note 12 relating to the Trust fund contains the year to date transactions up to the end of October 2014.
- As part of the process of changing business systems software, from 10 November 2014 rate debtors receipts of \$219,409.47 have been received but held in a suspense liability account effectively offsetting the rate debtors account. If receipts held in the suspense account were applied to outstanding rate debtors the balance in Note 3 Net Current Asset Funding Position would reduce from \$1,459,942 to \$1,240,533 and the balance of Payables would reduce from \$316,381 to \$96,972 with no change to the Net current funding position at 30 November 2014.

UHY Haines Norton (WA) Pty Ltd
UHY Haines Norton (WA) Pty Ltd
Chartered Accountants


Paul Breman
Director

9 December 2014

SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
For the Period Ended 30th November 2014
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30th November 2014

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		3,000	1,250	2,687	1,437	53.48%	
General Purpose Funding		1,888,815	787,442	1,145,549	358,107	31.26%	▲
Law, Order and Public Safety		6,450	2,691	5,508	2,817	51.14%	
Health		500	206	0	(206)	(100.00%)	
Housing		62,500	26,058	26,374	316	1.20%	
Community Amenities		6,350	6,350	6,355	5	0.08%	
Recreation and Culture		50,475	21,033	158	(20,875)	(13212.03%)	▼
Transport		2,184,065	991,694	341,225	(650,469)	(190.63%)	▼
Economic Services		214,403	89,334	105,103	15,769	15.00%	▲
Other Property and Services		61,500	25,597	23,172	(2,425)	(10.47%)	
Total (Ex. Rates)		4,478,058	1,951,655	1,656,131	(295,524)		
Operating Expense							
Governance		(651,632)	(271,511)	(264,156)	7,355	2.78%	
General Purpose Funding		(218,920)	(91,191)	(76,587)	14,604	19.07%	▲
Law, Order and Public Safety		(90,786)	(39,685)	(61,123)	(21,438)	(35.07%)	▼
Health		(182,254)	(75,945)	(11,100)	64,845	584.19%	▲
Education and Welfare		(9,500)	(3,956)	0	3,956	100.00%	
Housing		(20,000)	(8,338)	(16,668)	(8,330)	(49.98%)	
Community Amenities		(163,196)	(68,010)	(57,525)	10,485	18.23%	▲
Recreation and Culture		(474,023)	(197,502)	(162,173)	35,329	21.78%	▲
Transport		(4,569,111)	(1,903,799)	(1,173,224)	730,575	62.27%	▲
Economic Services		(1,152,816)	(486,178)	(477,407)	8,771	1.84%	
Other Property and Services		(5,000)	(80,817)	(74,868)	5,949	7.95%	
Total		(7,537,238)	(3,226,932)	(2,374,831)	852,101		
Funding Balance Adjustment							
Add back Depreciation		2,104,121	876,727	969,865	93,138	9.60%	
Adjust (Profit)/Loss on Asset Disposal	8	(2,200)	(912)	19,906	20,818	104.58%	▲
Adjust Provisions and Accruals		0	0	0	0		
Net Operating (Ex. Rates)		(957,259)	(399,462)	271,071	670,533		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,539,501	641,464	702,484	61,020	8.69%	
Proceeds from Disposal of Assets	8	80,000	33,333	4,545	(28,788)	(633.41%)	▼
Transfer from Reserves	7	438,000	348,000	348,000	0	0.00%	
Total		2,057,501	1,022,797	1,055,029	32,232		
Capital Expenses							
Land and Buildings	8	(1,231,175)	(512,990)	(469,693)	43,297	9.22%	
Plant and Equipment	8	(810,300)	(337,625)	(53,193)	284,432	534.72%	▲
Furniture and Equipment	8	(28,000)	(11,667)	(11,945)	(278)	(2.33%)	
Infrastructure Assets - Roads	8	(2,792,087)	(1,163,370)	(338,009)	825,361	244.18%	▲
Infrastructure Assets - Other	8	(400,000)	(166,667)	(209,634)	(42,967)	(20.50%)	▼
Loan Principal	10	0	0	0	0		
Transfer to Reserves	7	(92,759)	(38,650)	(3,322)	35,328	1063.44%	▲
Total		(5,354,321)	(2,230,967)	(1,085,796)	1,145,171		
Net Capital		(3,296,820)	(1,208,170)	(30,767)	1,177,403		
Total Net Operating + Capital		(4,254,079)	(1,607,632)	240,304	1,847,936		
Opening Funding Surplus(Deficit)	3	1,573,372	1,573,372	1,328,886	(244,486)	(18.40%)	▼
Rate Revenue	9	2,680,707	2,680,707	2,754,898	74,191	2.69%	
Closing Funding Surplus(Deficit)	3	(0)	2,646,447	4,324,088	1,677,641		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. ▲ ▼

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

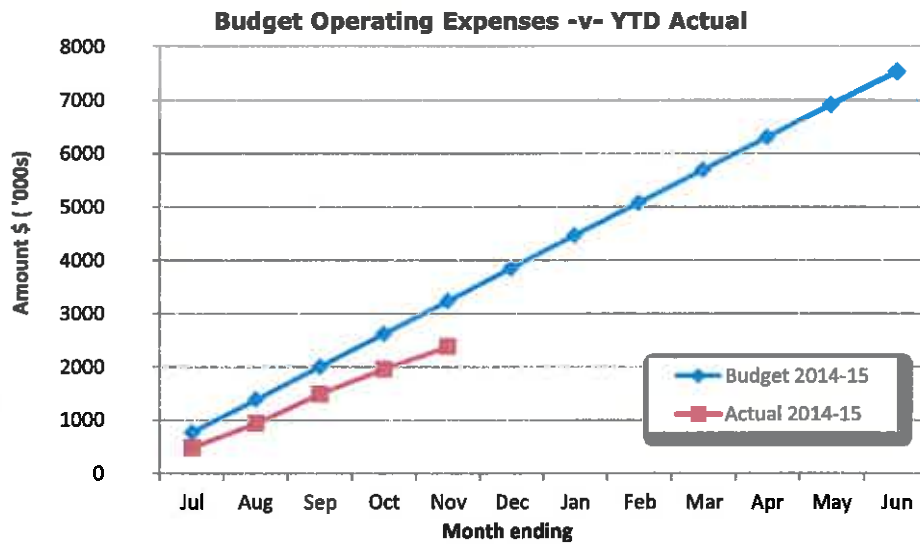
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

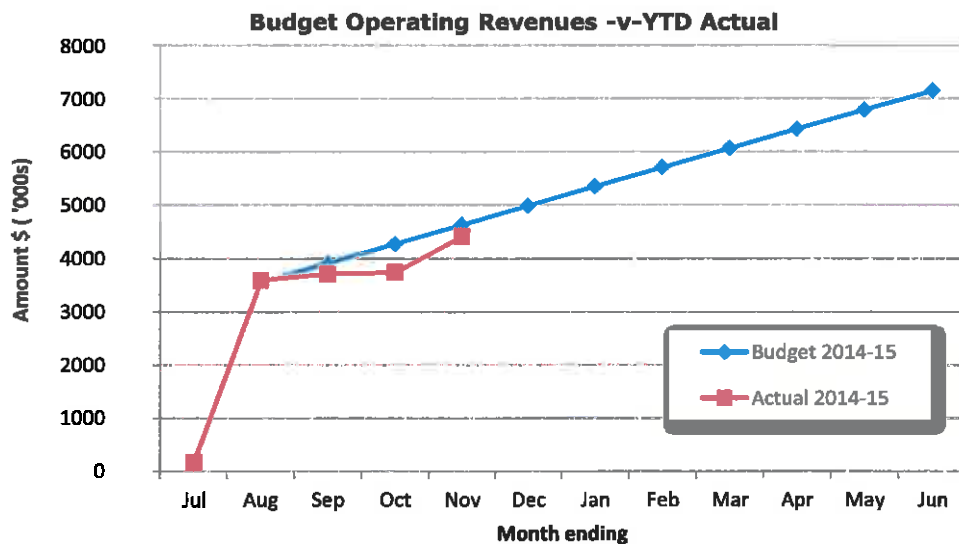
Private works operations, plant repairs and operations costs.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



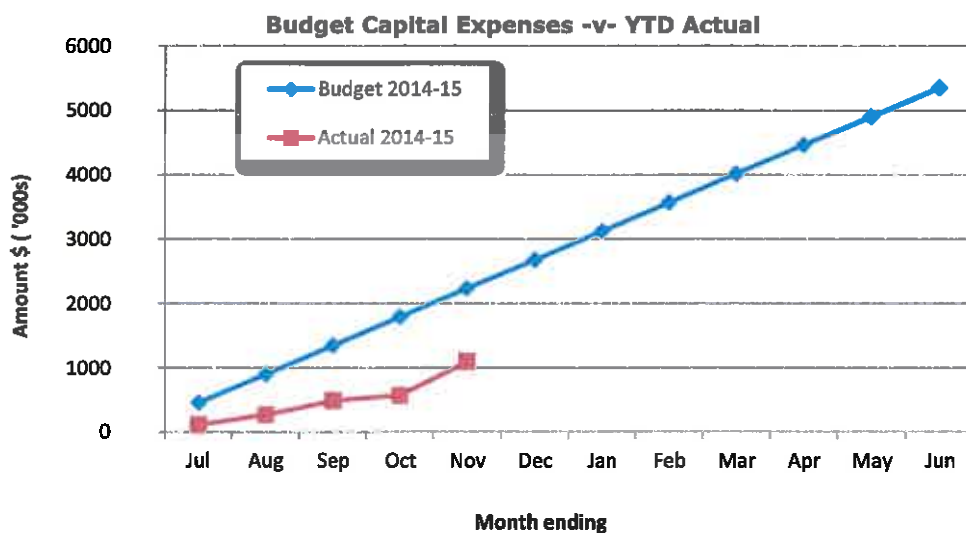
Comments/Notes - Operating Expenses



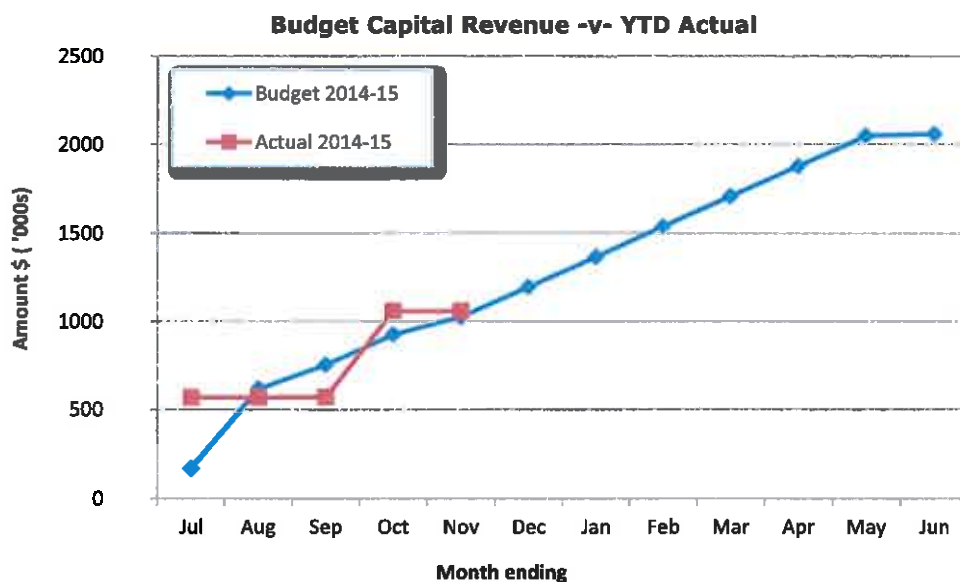
Comments/Notes - Operating Revenues

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

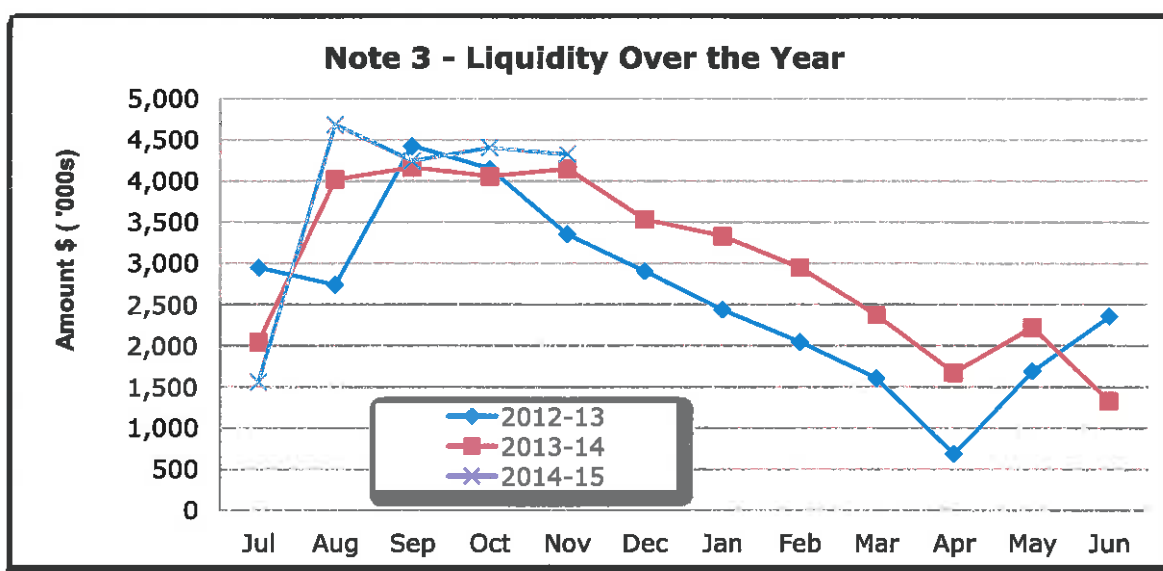


Comments/Notes - Capital Revenues

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 3: NET CURRENT FUNDING POSTION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30th November 2014	30th June 2014	YTD 30th November 2013
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	3,285,162	1,140,123	3,371,182
Cash Restricted	4	2,211,483	2,556,161	2,538,160
Receivables - Rates	6	1,459,942	524,474	1,329,030
Receivables -Other	6	93,570	305,436	172,308
Provision for Doubtful Debts		(200,000)	(200,000)	(581,962)
Inventories		1,795	4,587	1,821
		6,851,952	4,330,781	6,830,539
Less: Current Liabilities				
Payables		(316,381)	(445,734)	(146,747)
Provisions		(89,873)	(89,873)	(92,700)
		(406,254)	(535,607)	(239,447)
Less: Cash Reserves	7	(2,211,483)	(2,556,161)	(2,538,160)
Add: Cash Backed Leave Provisions		89,873	89,873	92,700
Net Current Funding Position		4,324,088	1,328,886	4,145,632



Comments - Net Current Funding Position

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	669,662			669,662	NAB	Cheque Acc.
Cash Maximiser Account	Variable	80,593			80,593	NAB	
Trust	Variable			4,400	4,400	NAB	Cheque Acc.
Cash On Hand	Nil	580			580	N/A	On Hand
(b) Term Deposits							
Municipal Investment		2,534,327			2,534,327	NAB	Various
Reserves			2,211,483		2,211,483	NAB	Various
(c) Other Investments							
N/A					0		
Total		3,285,162	2,211,483	4,400	5,501,045		

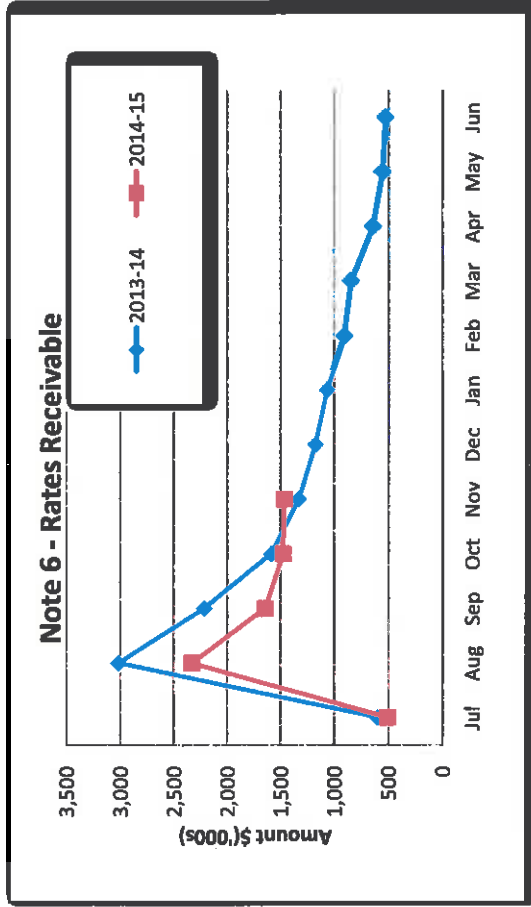
Comments/Notes - Investments

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years		YTD 30th November 2014	YTD 30th June 2014
Levied this year	\$ 524,474	\$ 770,454	
Less Collections to date	2,850,477	2,418,257	
Equals Current Outstanding	(1,915,009)	(2,664,237)	
	1,459,942	524,474	
Net Rates Collectable	1,459,942	524,474	
% Collected	56.74%	83.55%	



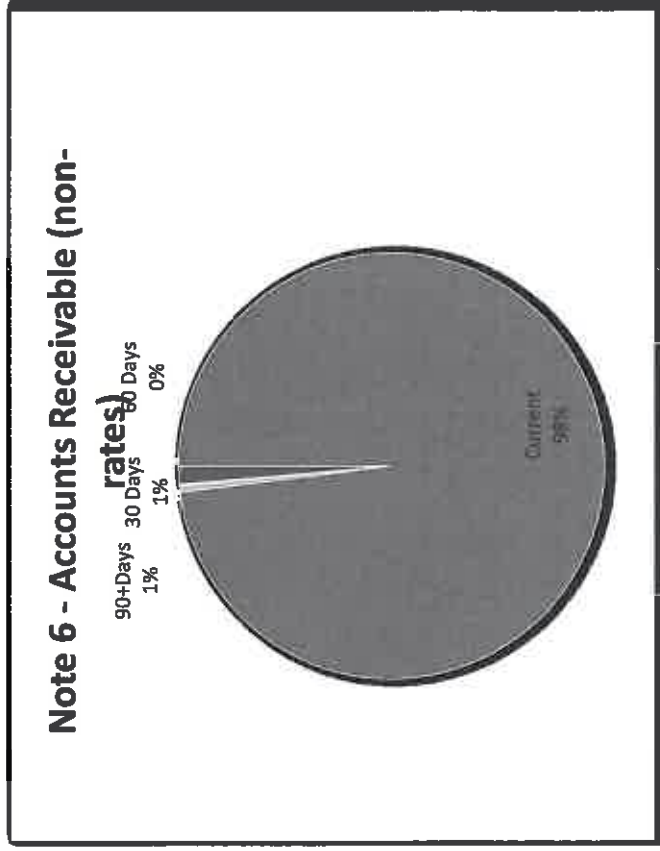
Comments/Notes - Receivables Rates

The rates balance does not include \$218,323.74 in receipts posted to a temporary trust suspense account.

Receivables - General

	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 91,734	\$ 450	\$ 121	\$ 1,265
Total Receivables General Outstanding				93,570

Amounts shown above include GST (where applicable)



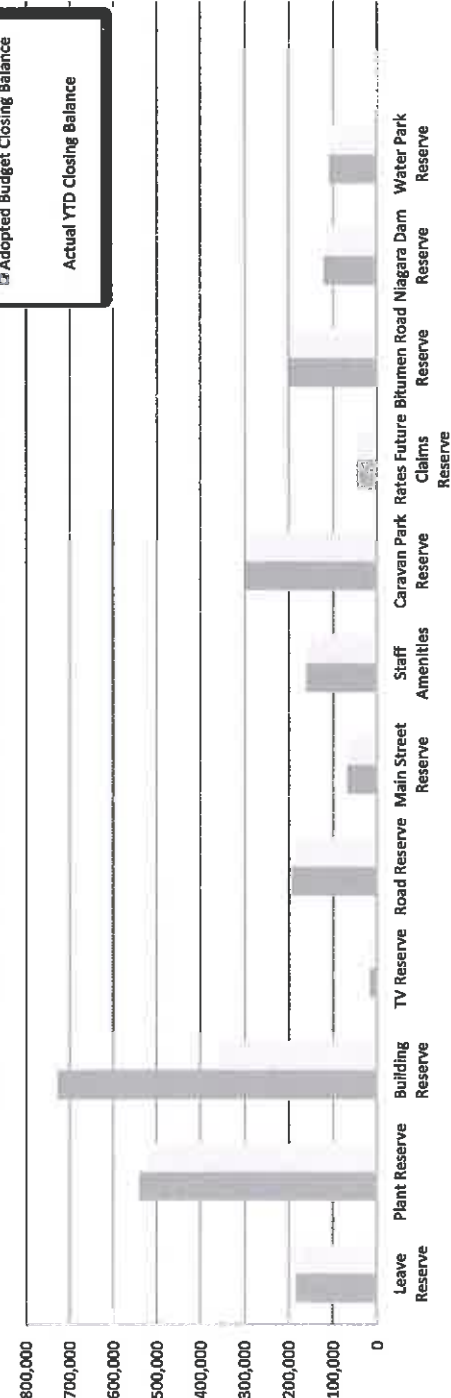
Comments/Notes - Receivables General

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 7: Cash Backed Reserve

2014-15	Name	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Adopted Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$		\$	\$
	Leave Reserve	175,720	6,015	262	0	0	0	0		181,735	175,982
	Plant Reserve	521,122	17,839	804	0	0	0	0		538,961	521,926
	Building Reserve	702,996	24,064	530	0	0	(438,000)	(348,000)		727,060	355,526
	TV Reserve	14,353	491	21	0	0	0	0		14,844	14,374
	Road Reserve	180,828	6,190	270	5,259	0	0	0		192,277	181,098
	Main Street Reserve	64,747	2,216	97	0	0	0	0		66,963	64,844
	Staff Amenities	154,392	5,285	230	0	0	0	0		159,677	154,622
	Caravan Park Reserve	289,192	9,899	432	0	0	0	0		299,091	289,624
	Rates Future Claims Reserve	42,272	1,447	63	0	0	0	0		43,719	42,335
	Bitumen Road Reserve	191,605	6,559	286	0	0	0	0		198,164	191,891
	Niagara Dam Reserve	115,103	3,940	172	0	0	0	0		119,043	115,275
	Water Park Reserve	103,831	3,555	155	0	0	0	0		107,386	103,986
		2,556,161	87,500	3,322	5,259	0	(438,000)	(348,000)		2,648,920	2,211,483

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Adopted Budget YTD 30th November 2014		
Cost	Accum Depr	Proceeds	Profit (Loss)		Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
14,000	834	2,727	(10,439)	Plant and Equipment	7,600	(10,439)	(18,039)
12,000	715	1,818	(9,467)	Ute 1 - Plant P0154 A213	7,600	(9,467)	(17,067)
			0	Ute 2 - Plant 0133 A211		0	4,000
			0	MWS - Plant P0174 A327	(9,000)	0	9,000
			0	Crew Cab - Plant P0130 A299		0	0
			0			0	0
			0			0	0
			0			0	0
26,000	1,549	4,545	(19,906)		2,200	(19,906)	(22,106)

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Adopted Budget YTD 30th November 2014		
		Amended Budget	Actual	Variance
	Land and Buildings	\$ 1,231,175	\$ 469,693	(761,482)
	Plant and Equipment	810,300	53,193	(757,107)
	Furniture and Equipment	28,000	11,945	(16,055)
	Infrastructure - Roads	2,792,087	338,009	(2,454,078)
	Infrastructure - Other	400,000	209,634	(190,366)
	Capital Totals	5,261,562	1,082,474	(4,179,088)

Comments - Capital Acquisitions

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Land and Buildings	Adopted Budget		
		YTD 30th November 2014		
		Adopted Budget	Actual	Variance
		\$	\$	\$
	Buy Land	20,000		(20,000)
	2 New Houses	650,000	400,983	(249,017)
	Solar Panels for Houses	50,000		(50,000)
	Fencing for New Houses	40,000	44,572	4,572
	Fencing Walsh St Units (New)	0	4,070	4,070
	Landscaping	48,000	20,068	(27,932)
	Sheds	112,000		(112,000)
	Landscaping for Shenton Units	10,500		(10,500)
	Remove Asbestos from 10 Shenton	30,675		(30,675)
	CEO XA and MW new fencing	5,000		(5,000)
	Hall Toilets	180,000		(180,000)
	Upgrade Old Catholic Church	25,000		(25,000)
	Depot Extension	60,000		(60,000)
	Capital Totals	1,231,175	469,693	(761,482)

Comments	Plant & Equipment	Adopted Budget		
		YTD 30th November 2014		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	New Pound (Mobile)	20,000		(20,000)
	Crew Cab Truck	85,000		(85,000)
	MWS Vehicle	86,300		(86,300)
	Ute 1	40,000	259	(39,741)
	Ute 2	40,000		(40,000)
	Grader	360,000		(360,000)
	Mtce Grader Accommodation	140,000	46,334	(93,666)
	Loadrite	12,000		(12,000)
	5' Single Rotor Slasher	7,000	6,600	(400)
	Traffic Counters	20,000		(20,000)
				0
	Capital Totals	810,300	53,193	(757,107)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Adopted Budget YTD 30th November 2014		
		Adopted Budget	Actual	Variance (Under)Over
	Council Table	\$ 18,000	\$ 11,945	\$ (6,055)
	New Locking System	10,000	0	(10,000)
				0
				0
				0
	Capital Totals	28,000	11,945	(16,055)

Comments	Roads	Adopted Budget YTD 30th November 2014		
		Adopted Budget	Actual	Variance (Under)Over
	Evanston-Menzies Road CRSP	\$ 307,000	\$ 1,022	\$ (305,978)
	Menzies Northwest Road	130,043	14,702	(115,341)
	Evanston-Menzies Road RRG	280,000		(280,000)
	Yarri Road RRG	130,000	104,919	(25,081)
	Shire House Crossovers	165,544	13,533	(152,011)
	Menzies Northwest Road R2R	329,500		(329,500)
	Menzies Northwest Road	700,000	5,000	(695,000)
	Foot Paths - Walsh & Kensington	100,000	142,513	42,513
	Tjutjun Access - muni	219,000		(219,000)
	Main Street Upgrade-muni	350,000	56,140	(293,860)
	Connie Sue - muni funds	31,000		(31,000)
	Connie Sue - R2R remote abor access rds	50,000		(50,000)
	Carryover MNW Culverts & Seal	0	180	180
				0
				0
				0
	Capital Totals	2,792,087	338,009	(2,454,078)

Comments	Other Infrastructure	Adopted Budget YTD 30th November 2014		
		Adopted Budget	Actual	Variance (Under)Over
	Water Park	\$ 350,000	\$ 209,634	\$ (140,366)
	War Memorial Park	50,000	0	(50,000)
	Capital Totals	400,000	209,634	(190,366)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 9: RATING INFORMATION		RATE TYPE									
	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Adopted Budget Rate Revenue \$	Adopted Budget Interim Rate \$	Adopted Budget Back Rate \$	Adopted Budget Total Revenue \$
Differential General Rate											
GRV	0.07172	30	198,484	14,235	0	0	14,235	14,235	(2,000)	0	12,235
UV	0.03690	19	1,083,514	39,982	0	0	39,982	39,589	0	0	39,589
	0.02480	0	0	0	0	0	0	0	0	0	0
UV	0.13990	769	17,720,172	2,479,052	32,129	0	2,511,181	2,399,633	35,000	0	2,434,633
Sub-Totals		818	19,002,170	2,533,269	32,129	0	2,565,398	2,453,457	33,000	0	2,486,457
Minimum Rates	Minimum \$										
GRV	200	230	35,857	46,000	0	0	46,000	47,000	(15,000)	0	32,000
UV	200	7	19,582	1,400	0	0	1,400	1,400	0	0	1,400
	200	123	339,980	24,600	0	0	24,600	24,600	0	0	24,600
UV	250	470	413,516	117,500	0	0	117,500	136,250	0	0	136,250
Sub-Totals		830	808,935	189,500	0	0	189,500	209,250	(15,000)	0	194,250
Write offs Totals							2,754,898				2,680,707
							0				(40,000)
							2,754,898				2,640,707

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Council has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2014-15 Adopted Budget	Variations Additions (Deletions)	Operating	Capital	Reconc Status	
		(Y/N)	\$	\$	\$	\$	Received	Not Received
GENERAL PURPOSE GRANTS								
I032010-Grants Commission	WALGGC		1,714,415		1,714,415		1,052,526	661,889
I032020-Federal Roads	WALGGC		0		0		0	0
LAW, ORDER, PUBLIC SAFETY								
I051010-Fire Prevention Grant	DFES		2,000		2,000			2,000
HOUSING								
I091020 Staff Housing Grants	Dept of Regional Development		0	482,615		482,615	482,615	0
RECREATION AND CULTURE								
I113010-Menzies Water Park	CSRFF		150,000			150,000	0	150,000
I113010-Menzies Water Park	Lotterywest		120,000			120,000	0	120,000
I117100-War Memorial Grants	Lotterywest		20,000		20,000		0	20,000
I117100-War Memorial Grants	Dept of Veteran's Affairs		15,000		15,000		0	15,000
I117100-War Memorial Grants	Minara		15,000		15,000		0	15,000
TRANSPORT								
MRWA ROAD FUNDING								
I122102-Direct Grants	MRWA Direct		140,000	8,800	148,800		148,800	0
I122103-MRWA Subsidies	MRWA			1,713	1,713		1,713	0
I122116-Commodity Route Evanston-Menzies	MRWA		190,000			190,000	76,000	114,000
I122126-Yarri Rd - RRG	RRG		86,667			86,667	34,667	52,000
I122140-Evanston Menzies RRG	RRG		186,667			186,667	74,535	112,132
I122142-Menzies NW - RRG	RRG		86,667			86,667	34,667	52,000
I122116-Commodity Route	MRWA							0
OTHER ROAD/STREETS GRANTS								
I122050-Local Roads Grant	WALGGC		340,000	39,511		379,511	189,755	189,756
I122100-Menzies North - R2R	Building Program		329,500			329,500	0	329,500
I122143-Other - Footpaths	Bicycle Network		50,000			50,000	0	50,000
I121700-Flood Damage WANDRRA	DFES		2,028,865		2,028,865		0	2,028,865
ECONOMIC SERVICES								
I113600-Grant Income CRC	CRC		111,000		111,000		58,275	52,725
TOTALS			5,585,781	532,639	4,056,793	2,061,627	2,153,553	3,964,867
			Operating	4,046,280			1,451,069	
			Non-operating	1,539,501			702,484	
				5,585,781			2,153,553	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-14	Amount Received	Amount Paid	Closing Balance 31-Oct-14
	\$	\$	\$	\$
Housing Bonds	3,600	0	(400)	3,200
Pet Bonds	1,400	0	(200)	1,200
	5,000	0	(600)	4,400

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 13: MAJOR VARIANCES

Comments/Reason for Variance

13.1 OPERATING REVENUES

13.1.1 GOVERNANCE

Two quarterly payments have been received this year.

13.1.3 LAW, ORDER AND PUBLIC SAFETY

The quarterly payment has been received another is due shortly

The administration payment for the whole 14/15 year has been received

13.1.4 HEALTH

13.1.5 HOUSING

R4R funding has been received for the two new houses.

All 4 of the new houses are now ready to be rented out to staff.

13.1.6 COMMUNITY AMENITIES

13.1.7 RECREATION AND CULTURE

The grant for the water park has not yet been received as is the case with the war memorial

13.1.8 TRANSPORT

Some RRG advance funds have been paid

Foot path funding has not been approved and will be adjusted to reflect this

The R2R program is scheduled to commence in March 2015

Other RRG funds will be recouped as expended as will the flood damage restoration funds.

13.1.9 ECONOMIC SERVICES

13.1.10 OTHER PROPERTY AND SERVICES

13.2 OPERATING EXPENSE

13.2.1 GOVERNANCE

13.2.2 GENERAL PURPOSE FUNDING

Below budget due to timing of procuring goods and services

13.2.3 LAW, ORDER AND PUBLIC SAFETY

Over budget due to timing of procuring goods and services

13.2.4 HEALTH

Expenditure for the nurse has not yet begun

13.2.5 HOUSING

Housing maintenance is up but some costs need to be reallocated to capital

Housing allocation will reduce when the above reallocation is effected

13.2.6 COMMUNITY AMENITIES

13.2.7 RECREATION AND CULTURE

Parks and Gardens expenditure is gradually coming down

Depreciation is up and needs to be adjusted

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 13: MAJOR VARIANCES

Comments/Reason for Variance

13.2.8 TRANSPORT

Expenditure on roads is up slightly but some is due to incorrect allocation and needs to be rectified
Expenditure on kerbing and footpaths is up but is due to incorrect allocations and needs to be rectified
Expenditure on contract grading has not yet begun as is the case with flood damage restoration works
Depreciation is elevated but will not flatten out until the new road valuations are entered in the near future
Expenditure on roadside furniture and signage has not yet begun

13.2.9 ECONOMIC SERVICES

CRC Salaries has been allocated to the incorrect cost centre and will need to be journalled out to the correct centre

Caravan Park maintenance is up but should begin to flatten out as the year progresses, also some incorrect allocations need to be rectified

Cyclistic expenditure will not happen until May/June 2015

13.2.10 OTHER PROPERTY AND SERVICES

Audit invoices have not yet been received
Fuels and oils are down due to the late start
Vehicle registration costs are up but are generally all licensed in July when due
Parts and repairs are up due to a number of breakdowns

13.3 CAPITAL REVENUE

13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

13.3.3 PROCEEDS FROM NEW DEBENTURES

13.3.4 PROCEEDS FROM SALE OF INVESTMENT

13.3.5 PROCEEDS FROM ADVANCES

13.3.6 SELF-SUPPORTING LOAN PRINCIPAL

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.4 CAPITAL EXPENSES

13.4.1 LAND HELD FOR RESALE

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th November 2014

Note 13: MAJOR VARIANCES

Comments/Reason for Variance

13.4.2 LAND AND BUILDINGS

13.4.3 PLANT AND EQUIPMENT

13.4.4 FURNITURE AND EQUIPMENT

13.4.5 INFRASTRUCTURE ASSETS - ROADS

13.4.6 INFRASTRUCTURE ASSETS - OTHER

13.4.7 PURCHASES OF INVESTMENT

13.4.8 REPAYMENT OF DEBENTURES

13.4.9 ADVANCES TO COMMUNITY GROUPS

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.5 OTHER ITEMS

13.5.1 RATE REVENUE

13.5.2 OPENING FUNDING SURPLUS(DEFICIT)

Shire of Menzies
Income Statement by Program
For the period 1 July 2014 to 30 November 2014 (Detailed)

	Jul - Nov 14	YTD Budget
Income		
I03 - General Purpose Funding revenue		
I031000 - Rating revenue		
I031001 - UV Rates Revenue - Mining	2,479,051.64	2,399,633.00
I031002 - UV Rates Revenue Other	24,600.00	
I031003 - UV Pastoral	39,981.73	39,589.00
I031010 - GRV Rates Residential	14,235.24	14,235.00
I031012 - GRV Vacant	46,000.00	
I031040 - Minimum Rates Raised		
I031041 - UV Mining	117,500.00	136,250.00
I031042 - UV Other	0.00	24,600.00
I031043 - UV Pastoral Mins	1,400.00	1,400.00
I031040 - Minimum Rates Raised - Other	0.00	47,000.00
Total I031040 - Minimum Rates Raised	118,900.00	209,250.00
I031300 - Interim Rates		
I031301 - GRV Interim Rates	0.00	-17,000.00
I031302 - UV Interim Mining Rates	0.00	35,000.00
I031300 - Interim Rates - Other	31,456.07	
Total I031300 - Interim Rates	31,456.07	18,000.00
I031310 - Rates Write Offs & Adjustments	672.75	0.00
I031311 - Instalment Charges	14,921.04	750.00
I031312 - LG Penalty Interest	30,408.48	12,500.00
I031320 - Rates Accounts Inquiries	350.03	
I031321 - Legal Charges	0.00	206.00
Total I031000 - Rating revenue	2,800,576.98	2,694,163.00
I032 - General Purpose Funding Other		
I032010 - WALGGC General Purpose Grant	1,052,525.85	714,339.00
I032020 - WALGGC Local Roads Grant	0.00	0.00
I032030 - ESL Penalty Interest	1,222.13	272.00
I032040 - Interest on Municipal Investmen	26,161.85	22,919.00
I032042 - Interest on Reserve Investments	19,960.51	36,456.00
Total I032 - General Purpose Funding Other	1,099,870.34	773,986.00
Total I03 - General Purpose Funding revenue	3,900,447.32	3,468,149.00
I04 - Governance Revenue		
I042 - Other Governance Revenue		
I042010 - Governance Reimbursements	2,687.38	206.00
I042015 - Insurance Reimbursements	0.00	1,044.00
I042020 - Sale of History Books	0.00	0.00
I042021 - Sale of Souvenirs	0.00	0.00
Total I042 - Other Governance Revenue	2,687.38	1,250.00

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Total I04 · Governance Revenue	2,687.38	1,250.00
I05 · Law Order & Public Safety Revenue		
I051 · Fire Prevention Revenue		
I051010 · FESA Operating Grant	1,490.00	831.00
I051015 · Other Revenue	0.00	0.00
I051020 · Admin fee Fire Prev Rev	4,000.00	1,669.00
I051800 · Non-reciprocated Contribution	0.00	0.00
Total I051 · Fire Prevention Revenue	5,490.00	2,500.00
I052 · Animal Control Revenue		
I052010 · Dog Registration Fees	18.18	147.00
I052020 · Cat Registration Fees	0.00	44.00
Total I052 · Animal Control Revenue	18.18	191.00
Total I05 · Law Order & Public Safety Revenue	5,508.18	2,691.00
I07 · Health Revenue		
I072 · Health Administration Revenue		
I072010 · Septic Tank Application Fees	0.00	206.00
Total I072 · Health Administration Revenue	0.00	206.00
Total I07 · Health Revenue	0.00	206.00
I09 · Housing Revenue		
I091 · Staff Housing Revenue		
I091010 · Staff Housing Rent Fees	5,965.68	6,250.00
I091020 · Staff Housing Grants	482,615.00	
I091030 · Staff Housing Reimbursements	0.00	316.00
I091031 · Staff Housing Other Revenue	0.00	110.00
Total I091 · Staff Housing Revenue	488,580.68	6,676.00
I092 · Other Housing		
I092010 · Other Housing Rental Fees	2,650.00	1,044.00
I092020 · Dept of Housing Lease Teachers	17,757.85	18,338.00
Total I092 · Other Housing	20,407.85	19,382.00
Total I09 · Housing Revenue	508,988.53	26,058.00
I10 · Community Amenities Revenue		
I101 · Sanitation Household		
I101010 · Rubbish Bins Fees	6,345.00	6,350.00
Total I101 · Sanitation Household	6,345.00	6,350.00
I107 · Other Community Amenities		

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	Jul - Nov 14	YTD Budget
I107410 · Grant Other Community Amenities	0.00	0.00
I107420 · Sales Visitor Centre	10.00	
Total I107 · Other Community Amenities	10.00	0.00
 Total I10 · Community Amenities Revenue	 6,355.00	 6,350.00
 I11 · Recreation & Culture Revenue		
I111 · Halls & Civic Centres		
I111010 · Hall Hire Fees	0.00	44.00
I111020 · Hire Fees Chairs & Tables	0.00	11.00
I111030 · Sale of Water (Hall Standpipe)	157.98	147.00
I113010 · Grant - Menzies Water Park	0.00	112,500.00
Total I111 · Halls & Civic Centres	157.98	112,702.00
 I114 · Rebroadcasting Revenue		
I114015 · SBS TV Digital Service Subsidy	0.00	0.00
Total I114 · Rebroadcasting Revenue	0.00	0.00
 I115 · Community Resource Centre		
I115025 · Lady Shenton Sales Other	0.00	0.00
I115027 · Post Office Sales	0.00	0.00
Total I115 · Community Resource Centre	0.00	0.00
 I116 · Heritage Programs - Revenue		
I116020 · Lotterywest Grant - Old P O	0.00	0.00
Total I116 · Heritage Programs - Revenue	0.00	0.00
 I117 · Museums & Memorials Revenue		
I117100 · War Memorial Grant	0.00	20,831.00
Total I117 · Museums & Memorials Revenue	0.00	20,831.00
 Total I11 · Recreation & Culture Revenue	 157.98	 133,533.00
 I12 · Transport Revenue		
I122 · Roads, Streets & Depot Revenue		
I122050 · WALGGC Local Roads Grant	189,755.25	141,669.00
I122052 · Other Grants Capital	0.00	0.00
I122100 · Grant Menzies North R2R	0.00	137,294.00
I122101 · TJun Access Indigenous Access	0.00	0.00
I122102 · MRWA Direct Grant-Rd Mntnce	148,800.00	140,000.00
I122103 · MRWA - Subsidies	1,712.58	
I122105 · Miscellaneous Permit Fees	909.09	
I122116 · MWRA Comm.Route Evanston/Menzie	76,000.00	79,169.00
I122125 · Oak Valley Road RTR	0.00	0.00
I122126 · Yarri Road RRG	34,667.00	36,113.00
I122140 · Evanston Menzies MRWA	74,535.00	77,775.00

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	Jul - Nov 14	YTD Budget
I122141 - Evanston Menzies Road RRG2	0.00	0.00
I122142 - Menzies North West RRG	34,667.00	36,113.00
I122143 - Footpaths Funding - Bicycle Net	0.00	20,831.00
I122170 - Fuel Sales	48.19	
I122300 - Profit on Sale of Assets	0.00	6,331.00
I122700 - Flood Damage WANDRRA	0.00	845,361.00
Total I122 - Roads, Streets & Depot Revenue	561,094.11	1,520,656.00
Total I12 - Transport Revenue	561,094.11	1,520,656.00
I13 - Economic Services Revenue		
I132 - Tourism & Area Promotion Revenue		
I132010 - Grants Caravan Park	403.64	
I132030 - Tourism Reimbursements	0.00	206.00
I132031 - Tourism Lease Income	3,606.92	4,959.00
I132032 - Tourism Communication Income	118.18	0.00
I132033 - Tourism Other Income	0.00	831.00
I132034 - Caravan Park Charges	28,253.02	22,919.00
Total I132 - Tourism & Area Promotion Revenue	32,381.76	28,915.00
I133 - Building Control		
I133010 - Building Licence Fees	467.50	1,463.00
Total I133 - Building Control	467.50	1,463.00
I136 - CRC Income		
I113600 - CRC Grant Income - Operating	58,275.00	46,250.00
I113610 - CRC All Sales	7,938.37	6,250.00
I113620 - CRC Phone Card Sales	6,040.67	6,250.00
I113630 - Hire CRC Rooms	0.00	206.00
Total I136 - CRC Income	72,254.04	58,956.00
Total I13 - Economic Services Revenue	105,103.30	89,334.00
I14 - Other Property & Services Revenue		
I141 - Private Works Revenue		
I141010 - Private Works Fees	348.64	2,060.00
Total I141 - Private Works Revenue	348.64	2,060.00
I142 - Administration Revenue		
I142010 - Admin Reimbursements Staff	131.20	625.00
I142020 - Admin Insurance Reimbursements	7,811.37	6,250.00
I142040 - Admin Reimbursements General	4,552.61	2,081.00
Total I142 - Administration Revenue	12,495.18	8,956.00
I143 - Public Works Overheads Revenue		
I143010 - PWOH Staff Reimbursements	1,118.00	

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	Jul - Nov 14	YTD Budget
Total I143 · Public Works Overheads Revenue	1,118.00	
I144 · Plant Operation Revenue		
I144010 · Plant Operations Reimbursements	9,210.00	14,581.00
I144600 · Profit on Sale of Assets	0.00	
Total I144 · Plant Operation Revenue	9,210.00	14,581.00
Total I14 · Other Property & Services Reve	23,171.82	25,597.00
Total Income	5,113,513.62	5,273,824.00
Expense		
66000 · Payroll Expenses	0.00	
E03 · General Purpose Funding Expense		
E031 · GPF Rates Expenditure		
E031010 · Rates Written Off	2,628.32	16,669.00
E031020 · Account enquiry	0.00	206.00
E031040 · Printing Expenses Rates	490.00	412.00
E031050 · Debt Collection Expenses	3,138.96	2,060.00
E031100 · Valuation expenses	0.00	1,044.00
E031101 · Title Searches	4,421.49	3,125.00
E031800 · Rates Admin Allocated	65,907.94	67,675.00
Total E031 · GPF Rates Expenditure	76,586.71	91,191.00
Total E03 · General Purpose Funding Expense	76,586.71	91,191.00
E04 · Governance		
E041 · Governance Expenses Members		
E041010 · Members Subscriptions	0.00	831.00
E041020 · Members Printing	0.00	206.00
E041025 · Member's Citizenship Award to S	0.00	206.00
E041030 · Members Donations	0.00	3,125.00
E041031 · Members Advertising	322.00	125.00
E041032 · Members Meeting Expenses	22,722.36	33,331.00
E041033 · Members Communication Allowance	2,250.00	2,081.00
E041034 · President's Allowance	4,540.84	5,000.00
E041035 · Deputy President's Allowance	895.50	1,250.00
E041037 · Refreshments & Functions	1,061.38	2,081.00
E041038 · Members Conference Expenses	8,222.41	1,669.00
E041040 · Travel Allowance	11,232.54	10,419.00
E041045 · Election Expenses	0.00	419.00
E041298 · Depreciation on Fixed Assets	0.00	533.00
E041800 · Admin Allocated	164,769.87	169,184.00
Total E041 · Governance Expenses Members	216,016.90	230,460.00
E042 · Other Governance Expenses		
E042020 · Admin Travel Expenses	644.25	1,250.00

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	Jul - Nov 14	YTD Budget
E042022 · Printing & Stationery	262.66	934.00
E042023 · Office Maintenance	4,903.50	
E042024 · Legal Expenses	2,299.19	3,125.00
E042025 · Subscriptions	33,702.94	10,419.00
E042026 · Advertising	3,833.77	4,169.00
E042027 · Meeting Expenses	2,009.10	522.00
E042028 · Refreshments	483.60	419.00
E042029 · Communication	0.00	1,044.00
E042030 · Records Management	0.00	8,331.00
E042040 · Bad and Doubtful Debts	0.00	419.00
E042070 · Other Expenses	0.00	10,419.00
Total E042 · Other Governance Expenses	48,139.01	41,051.00
 Total E04 · Governance	 264,155.91	 271,511.00
 E05 · Law Order & Public Safety Expen		
E051 · Fire Prevention Expenses		
E051010 · Fire Advertising	0.00	206.00
E051011 · Utilities	55.49	206.00
E051012 · Insurance	4,305.65	3,200.00
E051020 · Fire Fighting Expenses	10,682.90	7,830.00
E051030 · ESL Levy Council Property	0.00	103.00
E051298 · Depreciation FA	19,026.49	6,046.00
E051800 · Admin Allocated	3,295.40	3,382.00
Total E051 · Fire Prevention Expenses	37,365.93	20,973.00
 E052 · Animal Control Expenses		
E052010 · Ranger Consultant	0.00	4,169.00
E052012 · Wild Dog Control	0.00	0.00
E052014 · Cactus Control	20,000.00	8,331.00
E052015 · Dog Expenses	0.00	125.00
E052020 · Cat Act Expenses	0.00	206.00
E052030 · Ranger Expenses	0.00	2,081.00
E052800 · Admin Allocated	3,295.40	3,381.00
Total E052 · Animal Control Expenses	23,295.40	18,293.00
 E053 · Emergency Services Expenses		
E053020 · Emergency Services - Programs	461.62	419.00
Total E053 · Emergency Services Expenses	461.62	419.00
 Total E05 · Law Order & Public Safety Expen	 61,122.95	 39,685.00
 E07 · Health Expenses		
E072 · Health Admin Expenses		
E072010 · EHO Contract	5,013.14	7,294.00
E072020 · Nurse Expenses	0.00	62,500.00

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	Jul - Nov 14	YTD Budget
E072800 · Admin Allocated	4,943.09	5,077.00
Total E072 · Health Admin Expenses	9,956.23	74,871.00
 E077 · Police Station Expenses		
E077010 · Police Station Costs	1,143.93	1,074.00
Total E077 · Police Station Expenses	1,143.93	1,074.00
 Total E07 · Health Expenses	11,100.16	75,945.00
 E08 · Welfare & Education Expenses		
E087 · Welfare Expenses		
E087010 · Menzies School Donation	0.00	3,956.00
E087020 · Collections Goldfields Care Don	0.00	0.00
Total E087 · Welfare Expenses	0.00	3,956.00
 Total E08 · Welfare & Education Expenses	0.00	3,956.00
 E09 · Housing Expenses		
E091 · Staff Housing Expenses		
E091010 · Staff Housing Maintenance	27,239.67	14,697.00
E091050 · Furniture Non-Capital	0.00	2,081.00
E091298 · Depreciation FA	38,655.53	31,954.00
E091800 · Admin Allocated	0.00	0.00
E091900 · Less Housing Allocation	-65,895.20	-48,732.00
Total E091 · Staff Housing Expenses	0.00	0.00
 E092 · Other Housing Expenses		
E092010 · Other Housing Maintenance	7,740.00	1,044.00
E092020 · Housing Lease Payments	8,927.90	7,294.00
E092400 · Interest Paid on Loan 17	0.00	0.00
Total E092 · Other Housing Expenses	16,667.90	8,338.00
 Total E09 · Housing Expenses	16,667.90	8,338.00
 E10 · Community Amenities Expenses		
E101 · Sanitation Household Expenses		
E101010 · Domestic Refuse Expenses	7,567.10	5,864.00
E101298 · Depreciation FA	5,369.25	2,965.00
Total E101 · Sanitation Household Expenses	12,936.35	8,829.00
 E102 · Other Sanitation Expenses		
E102010 · Maintenance Tip Sites	25,261.43	18,615.00
E102020 · Litter Control	0.00	12,565.00
E102030 · Purchase Rubbish Bins	0.00	1,044.00
Total E102 · Other Sanitation Expenses	25,261.43	32,224.00

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	<u>Jul - Nov 14</u>	<u>YTD Budget</u>
E106 - Town Planning Expenses		
E106010 - Town Planning Costs	49.50	14,581.00
Total E106 - Town Planning Expenses	<u>49.50</u>	<u>14,581.00</u>
E107 - Community Amenity Expenses		
E107020 - Public Toilets Menzies	11,388.15	4,691.00
E107030 - Other Community Amenities	150.90	6,163.00
E107031 - Public Toilets Kookynie	7,453.20	1,522.00
E107298 - Depreciation FA	285.04	
Total E107 - Community Amenity Expenses	<u>19,277.29</u>	<u>12,376.00</u>
Total E10 - Community Amenities Expenses	57,524.57	68,010.00
E11 - Recreation & Culture Expenses		
E111 - Halls Expenses		
E111010 - Hall Maintenance	0.00	15,584.00
Total E111 - Halls Expenses	<u>0.00</u>	<u>15,584.00</u>
E113 - Recreation & Sport Expenses		
E113020 - Sports Courts Utilities	262.19	625.00
E113030 - Other recreation Expenses	0.00	831.00
E113040 - Parks & Gardens	52,523.53	70,831.00
E113045 - Playground Equipment Mtce	0.00	2,493.00
E113060 - Golf Club Expenses	11,854.56	4,375.00
E113070 - Water Park Operations	2,504.81	7,641.00
E113298 - Depreciation FA	50,200.26	14,229.00
E113800 - Admin Allocated	32,953.97	33,834.00
Total E113 - Recreation & Sport Expenses	<u>150,299.32</u>	<u>134,859.00</u>
E114 - Rebroadcasting Expenses		
E114010 - TV Radio Expenses	190.09	1,044.00
Total E114 - Rebroadcasting Expenses	<u>190.09</u>	<u>1,044.00</u>
E115 - Library Expenses		
E115010 - Library Training	0.00	831.00
E115011 - Library Postage Freight	202.13	419.00
E115012 - Library Printing	0.00	0.00
E115013 - Library Membership Fees	0.00	500.00
E115023 - Lady Shenton Telephone Cards	454.55	
E115800 - Admin Allocated	3,295.40	3,382.00
Total E115 - Library Expenses	<u>3,952.08</u>	<u>5,132.00</u>
E116 - Heritage Expenses		
E116010 - Heritage Consultants	2,220.00	8,331.00
E116020 - Heritage Utilities	0.00	0.00

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	Jul - Nov 14	YTD Budget
E116025 · Cemetery Maintenance	5,438.04	7,314.00
E116026 · Niagara Dam Wall - Review	0.00	10,419.00
E116027 · Old Post Office Maintenance	0.00	1,181.00
E116028 · Museum Shed Maintenance	0.00	3,419.00
E116029 · Old Butcher Shop Maintenance	0.00	831.00
Total E116 · Heritage Expenses	7,658.04	31,495.00
E117 · Museum Expenses		
E117010 · Museum Expenses	0.00	851.00
E117030 · ANZAC War Memorial Mtce	0.00	0.00
E117031 · ANZAC War Memorial Utilities	73.48	206.00
E117032 · ANZAC EVENTS - WWI Centenary	0.00	8,331.00
Total E117 · Museum Expenses	73.48	9,388.00
Total E11 · Recreation & Culture Expenses	162,173.01	197,502.00
E12 · Transport Expenses		
E121 · Roads, Streets and Depot Expens		
E121010 · Road Maintenance	326,259.52	97,533.00
E121012 · Rehab Old Gravel Pits	0.00	20,831.00
E121013 · Depot Maintenance	0.00	10,683.00
E121015 · Street Lighting	2,643.35	3,956.00
E121016 · Street Furniture	0.00	8,956.00
E121020 · Ablution Block Truck Bay Mtce	0.00	0.00
E121021 · Remove Old Tolelts	0.00	1,044.00
E121030 · Footpaths & Kerbing Mtce	43,783.29	2,223.00
E121031 · Street Trees and Watering	0.00	7,219.00
E121032 · Slashing of Town Streets	0.00	5,349.00
E121033 · Maintenance of Town Street	0.00	4,606.00
E121034 · Depot Nursery Operations	0.00	2,979.00
E121040 · Main Street Development Non-Cap	0.00	0.00
E121042 · Insulation for Records Sea Cont	0.00	1,669.00
E121050 · Contract Grading	0.00	83,331.00
E121055 · Sewer Ponds Maintenance	0.00	1,280.00
E121056 · Roadside Furnitue & Signage	0.00	20,967.00
E121057 · Sundry Tools	344.59	6,250.00
E121298 · Depreciation FA	712,469.75	681,705.00
E121600 · Loss on disposal of Assets	0.00	5,419.00
E121700 · Flood Damage	0.00	845,361.00
E121800 · Admin Allocated	87,328.04	89,669.00
Total E121 · Roads, Streets and Depot Expens	1,172,828.54	1,901,030.00
E125 · Aerodromes		
E125010 · Menzies Airstrip Maintenance	395.67	2,769.00
E125011 · Kookynie Airstrip Maintenance	0.00	0.00
Total E125 · Aerodromes	395.67	2,769.00

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	Jul - Nov 14	YTD Budget
Total E12 - Transport Expenses	1,173,224.21	1,903,799.00
E13 - Economic Services Expenses		
E131 - Rural Services Expenses		
E131010 - Pest Control	0.00	0.00
Total E131 - Rural Services Expenses	0.00	0.00
E132 - Tourism & Area Promotion Expenses		
E132012 - Biomax Maintenance Caravan Park	0.00	0.00
E132014 - Community Dev Manager	0.00	0.00
E132015 - CRC Salaries	14,488.66	0.00
E132016 - CRC Superannuation	0.00	0.00
E132020 - CRC Maintenance	394.90	0.00
E132021 - CRC Travel Expenses	0.00	0.00
E132022 - CRC Postage & Freight	0.00	0.00
E132023 - CRC Print & Stationery	0.00	0.00
E132024 - CRC Other Admin Expenses	0.00	0.00
E132025 - CRC Membership Fees	0.00	0.00
E132026 - CRC Computing Costs	82.23	0.00
E132027 - CRC Furniture Non-Capital	0.00	0.00
E132028 - CRC Purchase Goods for Resale	0.00	0.00
E132029 - CRC Marketing and Promotion	0.00	0.00
E132031 - CRC Utilities	366.57	0.00
E132032 - CRC Refreshments	0.00	0.00
E132033 - CRC Cleaning	0.00	0.00
E132035 - Lady Shenton Maintenance	0.00	1,182.00
E132040 - Caravan Park Upgrade NON CAPITA	0.00	0.00
E132041 - Tourism & Area Promotion	81.82	0.00
E132042 - Tourism Signs	0.00	4,169.00
E132043 - Enterprise development expense	0.00	0.00
E132045 - Holiday Programs	0.00	12,081.00
E132046 - Tourism Advertising	1,227.28	4,169.00
E132047 - Golden Quest Vehicle Lease	4,508.65	4,956.00
E132049 - Promotional Video - Menzies	0.00	10,419.00
E132050 - Community Events	1,551.46	7,706.00
E132055 - Railway Station Mtce	67.85	0.00
E132060 - Caravan Park Maintenance	71,881.79	12,443.00
E132061 - Caravan Park Insurance	2,162.15	10,000.00
E132062 - Caravan Park Landscaping	0.00	6,250.00
E132070 - Other Tourism Expenses	0.00	0.00
E132071 - Old Butcher Shop Utilities	173.49	1,044.00
E132075 - Ularring Tourist Facility	0.00	103.00
E132076 - Kookynie Walk Trail Mtce	0.00	147.00
E132080 - Goongarrie Cottages Mtce	8,581.21	4,169.00
E132082 - Lake Ballard Mtce	10,050.25	4,831.00
E132085 - Niagara Dam Mtce	8,931.00	4,315.00

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	Jul - Nov 14	YTD Budget
E132095 · Cyclastic Expenses	0.00	35,419.00
E132099 · Tourism Goldfields Network Expe	36,500.00	15,206.00
E132298 · Depreciation FA	22,268.86	34,687.00
E132800 · Admin Allocated	65,907.94	67,675.00
Total E132 · Tourism & Area Promotion Expens	249,226.11	240,971.00
 E133 · Building Control Expenses		
E133010 · Building Surveyor Costs	4,517.19	5,206.00
E133015 · Other Building Control Costs	0.00	103.00
E133800 · Admin Allocated	16,477.00	16,917.00
Total E133 · Building Control Expenses	20,994.19	22,226.00
 E134 · Tjuntjuntjarra Expenditure		
E134010 · Tjuntjuntjarra Sculpture Course	9,000.00	7,294.00
E134023 · Tjuntjuntjarra Consultants	0.00	2,081.00
E134024 · Tjuntjuntjarra Holiday Programs	24,397.16	20,831.00
E134026 · Research Names Cemeteries Etc	30,000.00	12,500.00
E134027 · Tjuntjuntjarra Football Carniva	0.00	6,250.00
E134028 · Tjuntjuntara Dog Health Program	0.00	1,875.00
E134800 · Admin Allocated	32,953.97	33,834.00
Total E134 · Tjuntjuntjarra Expenditure	96,351.13	84,665.00
 E136 · CRC Expenses		
E136014 · Community Development Mgr	23,996.54	33,331.00
E136015 · CRC Salaries	35,286.21	36,445.00
E136016 · CRC Superannuation	0.00	11,456.00
E136017 · CRC Public Holidays	821.05	2,608.00
E136018 · CRC Leave Loading	200.34	403.00
E136019 · CRC Insurance	5,954.19	2,500.00
E136020 · CRC Maintenance	1,884.25	4,169.00
E136021 · CRC Travel Expenses	0.00	419.00
E136022 · CRC Postage & Freight	124.05	728.00
E136023 · CRC Print & Stationery	5,147.18	4,581.00
E136024 · CRC Other Admin Expenses	195.67	206.00
E136025 · CRC Membership Fees	800.27	419.00
E136026 · CRC Computing Costs	5,084.15	4,169.00
E136027 · CRC Furniture Non-Capital	1,474.54	8,331.00
E136028 · CRC Uniforms	0.00	625.00
E136029 · CRC Telephone Card Purchase	794.85	4,169.00
E136031 · CRC Purch of Goods for Resale	9,619.68	6,044.00
E136032 · CRC Marketing & Promotion	5,200.00	4,169.00
E136033 · CRC Utilities	1,712.05	2,081.00
E136034 · CRC Refreshments	4.09	419.00
E136035 · CRC Cleaning	12,536.28	5,625.00
E136037 · CRC Training & Conference Exp	0.00	1,250.00
E136038 · CRC Programs	0.00	4,169.00
Total E136 · CRC Expenses	110,835.39	138,316.00

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	Jul - Nov 14	YTD Budget
Total E13 · Economic Services Expenses	477,406.82	486,178.00
E14 · Other Property & Services Expenses		
E141 · Private Works Expenditure		
E141010 · Private Works Expense	1,448.12	2,081.00
Total E141 · Private Works Expenditure	1,448.12	2,081.00
E142 · Administration Expenses		
E142104 · CEO's Office FBT	-9,011.00	0.00
E142105 · CEO's Office Consultants	2,604.55	
E142200 · Bank Charges	1,642.56	1,250.00
E142201 · Office Maintenance	20,962.13	29,169.00
E142202 · Postage and Freight	520.62	1,250.00
E142203 · Printing & Stationery	13,155.46	12,500.00
E142204 · Other Admin Expenses	3,442.41	2,081.00
E142205 · Records Management Expenses	419.08	6,250.00
E142298 · Depreciation FA	3,591.55	13,013.00
E142300 · Admin Salaries	190,898.47	220,808.00
E142301 · Admin Superannuation Other	20,825.08	16,283.00
E142302 · Admin Superannuation Occupation	27,747.45	23,299.00
E142303 · Admin Annual Leave	22,255.05	21,445.00
E142304 · Admin Allowances	16,738.02	12,058.00
E142305 · Admin Sick Leave	7,419.26	9,434.00
E142307 · Admin Uniforms	188.00	2,081.00
E142308 · Admin Other Employment Costs	73.64	103.00
E142309 · Admin Travel Costs	1,218.68	831.00
E142310 · Admin FBT	14,682.00	15,625.00
E142311 · Admin RDO Accrual	7,245.85	
E142312 · Housing Allowance	6,784.00	6,978.00
E142400 · Insurance	73,562.68	75,000.00
E142401 · Professional Development Study	0.00	831.00
E142402 · Professional Development Subs	0.00	0.00
E142403 · Professional Development Training	2,979.83	4,169.00
E142404 · Recruitment Advertising	0.00	1,044.00
E142405 · Recruitment Relocation	0.00	3,125.00
E142406 · Recruitment Medicals	560.14	419.00
E142407 · Admin Public Holiday	0.00	9,434.00
E142498 · Admin Leave Loading	0.00	1,790.00
E142505 · Vehicle Expenses	1,458.26	2,706.00
E142600 · Audit Fees	787.50	18,750.00
E142601 · Legal Expenses	1,185.80	3,125.00
E142602 · Membership fees	1,309.08	1,044.00
E142603 · Contractors	0.00	52,081.00
E142604 · Consultants	59,972.55	0.00
E142605 · Accounting Services	44,288.00	50,000.00
E142606 · Computing Costs	12,016.82	8,331.00

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	Jul - Nov 14	YTD Budget
E142607 · Newspapers & Periodicals	384.37	309.00
E142608 · Advertising General	980.86	831.00
E142609 · Meeting Expenses	573.78	103.00
E142610 · Phone/Mobile	6,645.49	12,500.00
E142611 · Internet	0.00	8,331.00
E142612 · Utilities	8,508.05	9,375.00
E142613 · Procurement Consult. Serv. WALG	0.00	0.00
E142614 · Occ. Health & Safety Membership	0.00	0.00
E142615 · Occ. Health & Safety Insurance	43,417.00	50,000.00
E142617 · Staff Housing Allocated	42,568.30	31,480.00
E142618 · Software Licenses	0.00	2,081.00
E142620 · Upgrade Shire Websites	0.00	1,044.00
E142625 · Valuation of Assets (Fair Value)	0.00	1,044.00
E142700 · Plant & Equip. Non-Capital	0.00	3,125.00
E142701 · Furniture & Equip. Non-Capital	4,477.90	3,125.00
E142800 · Less Admin Allocated to Other P	-659,079.27	-676,750.00
Total E142 · Administration Expenses	0.00	72,905.00
 E143 · Public Works Overheads Expenses		
E143010 · Supervision Wages	81,252.79	86,354.00
E143011 · Superannuation Other	8,709.72	23,206.00
E143012 · Superannuation Occ.	25,358.86	37,822.00
E143013 · Annual Leave	7,559.54	27,950.00
E143014 · Allowances	18,156.23	25,831.00
E143015 · Personal Leave	4,278.59	12,003.00
E143017 · Works Public Holidays	1,541.68	12,004.00
E143018 · Leave Accruals	1,002.65	
E143019 · Depot Insurance	3,732.66	10,000.00
E143020 · Protective Clothing	785.41	2,875.00
E143021 · Meeting Expenses	1,251.79	831.00
E143022 · Telephone	2,126.22	1,875.00
E143023 · Utilities	0.00	419.00
E143024 · Training Expense	5,872.73	8,331.00
E143025 · Other PWOH Expenses	249.21	4,169.00
E143026 · Recruitment Expenses	0.00	419.00
E143298 · Depreciation FA	11,960.59	2,433.00
E143400 · Depot Mtce	16,036.91	18,750.00
E143500 · Staff Housing Allocated	23,326.90	17,252.00
E143800 · Admin Allocated	131,815.90	135,350.00
E143900 · Less PWOH Allocated	-387,622.91	-422,036.00
Total E143 · Public Works Overheads Expenses	-42,604.53	5,838.00
 E144 · Plant Operating Costs		
E144200 · Other Plant Costs	9,186.88	25,000.00
E144201 · Fuels & Oils	60,788.84	83,331.00
E144202 · Tyres and Tubes	7,697.31	16,669.00
E144203 · Vehicle Registrations and Ins	20,042.34	15,000.00

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	Jul - Nov 14	YTD Budget
E144204 · Parts & Repairs	120,166.53	108,331.00
E144298 · Depreciation FA	106,037.76	89,162.00
E144600 · Loss on disposal of assets	19,905.55	
E144800 · Admin Allocated	46,135.35	47,369.00
E144900 · Less Plant Costs Allocated	<u>-273,936.25</u>	<u>-384,869.00</u>
Total E144 · Plant Operating Costs	116,024.31	-7.00
 E146 · Gross Salaries and Wages		
E146010 · Gross Salaries and Wages Expens	652,778.91	772,035.00
E146011 · Workers Compensation Paid	0.00	
E146200 · Less Gross Salaries & Wages All	<u>-652,778.91</u>	<u>-772,035.00</u>
Total E146 · Gross Salaries and Wages	<u>0.00</u>	<u>0.00</u>
 Total E14 · Other Property & Services Expen	<u>74,867.90</u>	<u>80,817.00</u>
 Total Expense	<u>2,374,830.14</u>	<u>3,226,932.00</u>
 Net Income	<u><u>2,738,683.48</u></u>	<u><u>2,046,892.00</u></u>

Shire of Menzies
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For the period 1 July 2014 to 30 November 2014 (Detailed)

	\$ Over Budget	Annual Budget
Income		
I03 - General Purpose Funding revenue		
I031000 - Rating revenue		
I031001 - UV Rates Revenue - Mining	79,418.64	2,399,633.00
I031002 - UV Rates Revenue Other		
I031003 - UV Pastoral	392.73	39,589.00
I031010 - GRV Rates Residential	0.24	14,235.00
I031012 - GRV Vacant		
I031040 - Minimum Rates Raised		
I031041 - UV Mining	-18,750.00	136,250.00
I031042 - UV Other	-24,600.00	24,600.00
I031043 - UV Pastoral Mins	0.00	1,400.00
I031040 - Minimum Rates Raised - Other	-47,000.00	47,000.00
Total I031040 - Minimum Rates Raised	-90,350.00	209,250.00
I031300 - Interim Rates		
I031301 - GRV Interim Rates	17,000.00	-17,000.00
I031302 - UV Interim Mining Rates	-35,000.00	35,000.00
I031300 - Interim Rates - Other		
Total I031300 - Interim Rates	13,456.07	18,000.00
I031310 - Rates Write Offs & Adjustments	672.75	0.00
I031311 - Instalment Charges	14,171.04	750.00
I031312 - LG Penalty Interest	17,908.48	30,000.00
I031320 - Rates Accounts Inquiries		
I031321 - Legal Charges	-206.00	500.00
Total I031000 - Rating revenue	106,413.98	2,711,957.00
I032 - General Purpose Funding Other		
I032010 - WALGGC General Purpose Grant	338,186.85	1,714,415.00
I032020 - WALGGC Local Roads Grant	0.00	0.00
I032030 - ESL Penalty Interest	950.13	650.00
I032040 - Interest on Municipal Investmen	3,242.85	55,000.00
I032042 - Interest on Reserve Investments	-16,495.49	87,500.00
Total I032 - General Purpose Funding Other	325,884.34	1,857,565.00
Total I03 - General Purpose Funding revenue	432,298.32	4,569,522.00
I04 - Governance Revenue		
I042 - Other Governance Revenue		
I042010 - Governance Reimbursements	2,481.38	500.00
I042015 - Insurance Reimbursements	-1,044.00	2,500.00
I042020 - Sale of History Books	0.00	0.00
I042021 - Sale of Souvenirs	0.00	0.00
Total I042 - Other Governance Revenue	1,437.38	3,000.00

Shire of Menzies
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	\$ Over Budget	Annual Budget
Total I04 - Governance Revenue	1,437.38	3,000.00
I05 - Law Order & Public Safety Revenue		
I051 - Fire Prevention Revenue		
I051010 - FESA Operating Grant	659.00	2,000.00
I051015 - Other Revenue	0.00	0.00
I051020 - Admin fee Fire Prev Rev	2,331.00	4,000.00
I051800 - Non-reciprocated Contribution	0.00	0.00
Total I051 - Fire Prevention Revenue	2,990.00	6,000.00
I052 - Animal Control Revenue		
I052010 - Dog Registration Fees	-128.82	350.00
I052020 - Cat Registration Fees	-44.00	100.00
Total I052 - Animal Control Revenue	-172.82	450.00
Total I05 - Law Order & Public Safety Revenue	2,817.18	6,450.00
I07 - Health Revenue		
I072 - Health Administration Revenue		
I072010 - Septic Tank Application Fees	-206.00	500.00
Total I072 - Health Administration Revenue	-206.00	500.00
Total I07 - Health Revenue	-206.00	500.00
I09 - Housing Revenue		
I091 - Staff Housing Revenue		
I091010 - Staff Housing Rent Fees	-284.32	15,000.00
I091020 - Staff Housing Grants		
I091030 - Staff Housing Reimbursements	-316.00	750.00
I091031 - Staff Housing Other Revenue	-110.00	250.00
Total I091 - Staff Housing Revenue	481,904.68	16,000.00
I092 - Other Housing		
I092010 - Other Housing Rental Fees	1,606.00	2,500.00
I092020 - Dept of Housing Lease Teachers	-580.15	44,000.00
Total I092 - Other Housing	1,025.85	46,500.00
Total I09 - Housing Revenue	482,930.53	62,500.00
I10 - Community Amenities Revenue		
I101 - Sanitation Household		
I101010 - Rubbish Bins Fees	-5.00	6,350.00
Total I101 - Sanitation Household	-5.00	6,350.00
I107 - Other Community Amenities		

Shire of Menzies
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	<u>\$ Over Budget</u>	<u>Annual Budget</u>
I107410 · Grant Other Community Amenities	0.00	0.00
I107420 · Sales Visitor Centre		
Total I107 · Other Community Amenities	<u>10.00</u>	<u>0.00</u>
 Total I10 · Community Amenities Revenue	 5.00	 6,350.00
 I11 · Recreation & Culture Revenue		
I111 · Halls & Civic Centres		
I111010 · Hall Hire Fees	-44.00	100.00
I111020 · Hire Fees Chairs & Tables	-11.00	25.00
I111030 · Sale of Water (Hall Standpipe)	10.98	350.00
I113010 · Grant - Menzies Water Park	-112,500.00	270,000.00
Total I111 · Halls & Civic Centres	<u>-112,544.02</u>	<u>270,475.00</u>
 I114 · Rebroadcasting Revenue		
I114015 · SBS TVDigital Service Subsidy	0.00	0.00
Total I114 · Rebroadcasting Revenue	<u>0.00</u>	<u>0.00</u>
 I115 · Community Resource Centre		
I115025 · Lady Shenton Sales Other	0.00	0.00
I115027 · Post Office Sales	0.00	0.00
Total I115 · Community Resource Centre	<u>0.00</u>	<u>0.00</u>
 I116 · Heritage Programs - Revenue		
I116020 · Lotterywest Grant - Old P O	0.00	0.00
Total I116 · Heritage Programs - Revenue	<u>0.00</u>	<u>0.00</u>
 I117 · Museums & Memorials Revenue		
I117100 · War Memorial Grant	-20,831.00	50,000.00
Total I117 · Museums & Memorials Revenue	<u>-20,831.00</u>	<u>50,000.00</u>
 Total I11 · Recreation & Culture Revenue	 -133,375.02	 320,475.00
 I12 · Transport Revenue		
I122 · Roads, Streets & Depot Revenue		
I122050 · WALGGC Local Roads Grant	48,086.25	340,000.00
I122052 · Other Grants Capital	0.00	0.00
I122100 · Grant Menzies North R2R	-137,294.00	329,500.00
I122101 · Tjun Access Indigenous Access	0.00	0.00
I122102 · MRWA Direct Grant-Rd Mntnce	8,800.00	140,000.00
I122103 · MRWA - Subsidies		
I122105 · Miscellaneous Permit Fees		
I122116 · MWRA Comm.Route Evanston/Menzie	-3,169.00	190,000.00
I122125 · Oak Valley Road RTR	0.00	0.00
I122126 · Yarri Road RRG	-1,446.00	86,667.00
I122140 · Evanston Menzies MRWA	-3,240.00	186,667.00

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	\$ Over Budget	Annual Budget
I122141 · Evanston Menzies Road RRG2	0.00	0.00
I122142 · Menzies North West RRG	-1,446.00	86,667.00
I122143 · Footpaths Funding - Bicycle Net	-20,831.00	50,000.00
I122170 · Fuel Sales		
I122300 · Profit on Sale of Assets	-6,331.00	15,200.00
I122700 · Flood Damage WANDRRA	-845,361.00	2,028,865.00
Total I122 · Roads, Streets & Depot Revenue	-959,561.89	3,453,566.00
Total I12 · Transport Revenue	-959,561.89	3,453,566.00
I13 · Economic Services Revenue		
I132 · Tourism & Area Promotion Revenue		
I132010 · Grants Caravan Park		
I132030 · Tourism Reimbursements	-206.00	500.00
I132031 · Tourism Lease Income	-1,352.08	11,903.00
I132032 · Tourism Communication Income	118.18	0.00
I132033 · Tourism Other Income	-831.00	2,000.00
I132034 · Caravan Park Charges	5,334.02	55,000.00
Total I132 · Tourism & Area Promotion Revenue	3,466.76	69,403.00
I133 · Building Control		
I133010 · Building Licence Fees	-995.50	3,500.00
Total I133 · Building Control	-995.50	3,500.00
I136 · CRC Income		
I113600 · CRC Grant Income - Operating	12,025.00	111,000.00
I113610 · CRC All Sales	1,688.37	15,000.00
I113620 · CRC Phone Card Sales	-209.33	15,000.00
I113630 · Hire CRC Rooms	-206.00	500.00
Total I136 · CRC Income	13,298.04	141,500.00
Total I13 · Economic Services Revenue	15,769.30	214,403.00
I14 · Other Property & Services Revenue		
I141 · Private Works Revenue		
I141010 · Private Works Fees	-1,711.36	5,000.00
Total I141 · Private Works Revenue	-1,711.36	5,000.00
I142 · Administration Revenue		
I142010 · Admin Reimbursements Staff	-493.80	1,500.00
I142020 · Admin Insurance Reimbursements	1,561.37	15,000.00
I142040 · Admin Reimbursements General	2,471.61	5,000.00
Total I142 · Administration Revenue	3,539.18	21,500.00
I143 · Public Works Overheads Revenue		
I143010 · PWOH Staff Reimbursements		

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	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Total I143 · Public Works Overheads Revenue		
I144 · Plant Operation Revenue		
I144010 · Plant Operations Reimbursements	-5,371.00	35,000.00
I144600 · Profit on Sale of Assets		
Total I144 · Plant Operation Revenue	<u>-5,371.00</u>	<u>35,000.00</u>
Total I14 · Other Property & Services Reve	<u>-2,425.18</u>	<u>61,500.00</u>
Total Income	-160,310.38	8,698,266.00
Expense		
66000 · Payroll Expenses		
E03 · General Purpose Funding Expense		
E031 · GPF Rates Expenditure		
E031010 · Rates Written Off	-14,040.68	40,000.00
E031020 · Account enquiry	-206.00	500.00
E031040 · Printing Expenses Rates	78.00	1,000.00
E031050 · Debt Collection Expenses	1,078.96	5,000.00
E031100 · Valuation expenses	-1,044.00	2,500.00
E031101 · Title Searches	1,296.49	7,500.00
E031800 · Rates Admin Allocated	-1,767.06	162,420.00
Total E031 · GPF Rates Expenditure	<u>-14,604.29</u>	<u>218,920.00</u>
Total E03 · General Purpose Funding Expense	-14,604.29	218,920.00
E04 · Governance		
E041 · Governance Expenses Members		
E041010 · Members Subscriptions	-831.00	2,000.00
E041020 · Members Printing	-206.00	500.00
E041025 · Member's Citizenship Award to S	-206.00	500.00
E041030 · Members Donations	-3,125.00	7,500.00
E041031 · Members Advertising	197.00	300.00
E041032 · Members Meeting Expenses	-10,608.64	80,000.00
E041033 · Members Communication Allowance	169.00	5,000.00
E041034 · President's Allowance	-459.16	12,000.00
E041035 · Deputy President's Allowance	-354.50	3,000.00
E041037 · Refreshments & Functions	-1,019.62	5,000.00
E041038 · Members Conference Expenses	6,553.41	4,000.00
E041040 · Travel Allowance	813.54	25,000.00
E041045 · Election Expenses	-419.00	1,000.00
E041298 · Depreciation on Fixed Assets	-533.00	1,282.00
E041800 · Admin Allocated	-4,414.13	406,050.00
Total E041 · Governance Expenses Members	<u>-14,443.10</u>	<u>553,132.00</u>
E042 · Other Governance Expenses		
E042020 · Admin Travel Expenses	-605.75	3,000.00

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	\$ Over Budget	Annual Budget
E042022 · Printing & Stationery	-671.34	2,250.00
E042023 · Office Maintenance		
E042024 · Legal Expenses	-825.81	7,500.00
E042025 · Subscriptions	23,283.94	25,000.00
E042026 · Advertising	-335.23	10,000.00
E042027 · Meeting Expenses	1,487.10	1,250.00
E042028 · Refreshments	64.60	1,000.00
E042029 · Communication	-1,044.00	2,500.00
E042030 · Records Management	-8,331.00	20,000.00
E042040 · Bad and Doubtful Debts	-419.00	1,000.00
E042070 · Other Expenses	-10,419.00	25,000.00
Total E042 · Other Governance Expenses	<u>7,088.01</u>	<u>98,500.00</u>
Total E04 · Governance	-7,355.09	651,632.00
E05 · Law Order & Public Safety Expen		
E051 · Fire Prevention Expenses		
E051010 · Fire Advertising	-206.00	500.00
E051011 · Utilities	-150.51	500.00
E051012 · Insurance	1,105.65	3,200.00
E051020 · Fire Fighting Expenses	2,852.90	18,785.00
E051030 · ESL Levy Council Property	-103.00	250.00
E051298 · Depreciation FA	12,980.49	14,509.00
E051800 · Admin Allocated	-86.60	8,121.00
Total E051 · Fire Prevention Expenses	<u>16,392.93</u>	<u>45,865.00</u>
E052 · Animal Control Expenses		
E052010 · Ranger Consultant	-4,169.00	10,000.00
E052012 · Wild Dog Control	0.00	0.00
E052014 · Cactus Control	11,669.00	20,000.00
E052015 · Dog Expenses	-125.00	300.00
E052020 · Cat Act Expenses	-206.00	500.00
E052030 · Ranger Expenses	-2,081.00	5,000.00
E052800 · Admin Allocated	-85.60	8,120.00
Total E052 · Animal Control Expenses	<u>5,002.40</u>	<u>43,920.00</u>
E053 · Emergency Services Expenses		
E053020 · Emergency Services - Programs	42.62	1,000.00
Total E053 · Emergency Services Expenses	<u>42.62</u>	<u>1,000.00</u>
Total E05 · Law Order & Public Safety Expen	21,437.95	90,785.00
E07 · Health Expenses		
E072 · Health Admin Expenses		
E072010 · EHO Contract	-2,280.86	17,500.00
E072020 · Nurse Expenses	-62,500.00	150,000.00

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	\$ Over Budget	Annual Budget
E072800 · Admin Allocated	-133.91	12,182.00
Total E072 · Health Admin Expenses	-64,914.77	179,682.00
 E077 · Police Station Expenses		
E077010 · Police Station Costs	69.93	2,572.00
Total E077 · Police Station Expenses	69.93	2,572.00
 Total E07 · Health Expenses	-64,844.84	182,254.00
 E08 · Welfare & Education Expenses		
E087 · Welfare Expenses		
E087010 · Menzies School Donation	-3,956.00	9,500.00
E087020 · Collections Goldfields Care Don	0.00	0.00
Total E087 · Welfare Expenses	-3,956.00	9,500.00
 Total E08 · Welfare & Education Expenses	-3,956.00	9,500.00
 E09 · Housing Expenses		
E091 · Staff Housing Expenses		
E091010 · Staff Housing Maintenance	12,542.67	35,263.00
E091050 · Furniture Non-Capital	-2,081.00	5,000.00
E091298 · Depreciation FA	6,701.53	76,691.00
E091800 · Admin Allocated	0.00	0.00
E091900 · Less Housing Allocation	-17,163.20	-116,954.00
Total E091 · Staff Housing Expenses	0.00	0.00
 E092 · Other Housing Expenses		
E092010 · Other Housing Maintenance	6,696.00	2,500.00
E092020 · Housing Lease Payments	1,633.90	17,500.00
E092400 · Interest Paid on Loan 17	0.00	0.00
Total E092 · Other Housing Expenses	8,329.90	20,000.00
 Total E09 · Housing Expenses	8,329.90	20,000.00
 E10 · Community Amenities Expenses		
E101 · Sanitation Household Expenses		
E101010 · Domestic Refuse Expenses	1,703.10	14,068.00
E101298 · Depreciation FA	2,404.25	7,109.00
Total E101 · Sanitation Household Expenses	4,107.35	21,177.00
 E102 · Other Sanitation Expenses		
E102010 · Maintenance Tip Sites	6,646.43	44,669.00
E102020 · Litter Control	-12,565.00	30,156.00
E102030 · Purchase Rubbish Bins	-1,044.00	2,500.00
Total E102 · Other Sanitation Expenses	-6,962.57	77,325.00

Shire of Menzies
Income Statement by Program
For the period 1 July 2014 to 30 November 2014 (Detailed)

	<u>\$ Over Budget</u>	<u>Annual Budget</u>
E106 · Town Planning Expenses		
E106010 · Town Planning Costs	-14,531.50	35,000.00
Total E106 · Town Planning Expenses	<u>-14,531.50</u>	<u>35,000.00</u>
E107 · Community Amenity Expenses		
E107020 · Public Toilets Menzies	6,697.15	11,250.00
E107030 · Other Community Amenities	-6,012.10	14,794.00
E107031 · Public Toilets Kookynie	5,931.20	3,650.00
E107298 · Depreciation FA		
Total E107 · Community Amenity Expenses	<u>6,901.29</u>	<u>29,694.00</u>
Total E10 · Community Amenities Expenses	-10,485.43	163,196.00
E11 · Recreation & Culture Expenses		
E111 · Halls Expenses		
E111010 · Hall Maintenance	-15,584.00	37,396.00
Total E111 · Halls Expenses	<u>-15,584.00</u>	<u>37,396.00</u>
E113 · Recreation & Sport Expenses		
E113020 · Sports Courts Utilities	-362.81	1,500.00
E113030 · Other recreation Expenses	-831.00	2,000.00
E113040 · Parks & Gardens	-18,307.47	170,000.00
E113045 · Playground Equipment Mtce	-2,493.00	5,979.00
E113060 · Golf Club Expenses	7,479.56	10,500.00
E113070 · Water Park Operations	-5,136.19	18,344.00
E113298 · Depreciation FA	35,971.26	34,144.00
E113800 · Admin Allocated	-880.03	81,210.00
Total E113 · Recreation & Sport Expenses	<u>15,440.32</u>	<u>323,677.00</u>
E114 · Rebroadcasting Expenses		
E114010 · TV Radio Expenses	-853.91	2,500.00
Total E114 · Rebroadcasting Expenses	<u>-853.91</u>	<u>2,500.00</u>
E115 · Library Expenses		
E115010 · Library Training	-831.00	2,000.00
E115011 · Library Postage Freight	-216.87	1,000.00
E115012 · Library Printing	0.00	0.00
E115013 · Library Membership Fees	-500.00	1,200.00
E115023 · Lady Shenton Telephone Cards		
E115800 · Admin Allocated	-86.60	8,121.00
Total E115 · Library Expenses	<u>-1,179.92</u>	<u>12,321.00</u>
E116 · Heritage Expenses		
E116010 · Heritage Consultants	-6,111.00	20,000.00
E116020 · Heritage Utilities	0.00	0.00

Shire of Menzies
Income Statement by Program
For the period 1 July 2014 to 30 November 2014 (Detailed)

	\$ Over Budget	Annual Budget
E116025 · Cemetery Maintenance	-1,875.96	17,555.00
E116026 · Niagara Dam Wall - Review	-10,419.00	25,000.00
E116027 · Old Post Office Maintenance	-1,181.00	2,833.00
E116028 · Museum Shed Maintenance	-3,419.00	8,200.00
E116029 · Old Butcher Shop Maintenance	-831.00	2,000.00
Total E116 · Heritage Expenses	-23,836.96	75,588.00
E117 · Museum Expenses		
E117010 · Museum Expenses	-851.00	2,041.00
E117030 · ANZAC War Memorial Mtce	0.00	0.00
E117031 · ANZAC War Memorial Utilities	-132.52	500.00
E117032 · ANZAC EVENTS - WWI Centenary	-8,331.00	20,000.00
Total E117 · Museum Expenses	-9,314.52	22,541.00
Total E11 · Recreation & Culture Expenses	-35,328.99	474,023.00
E12 · Transport Expenses		
E121 · Roads, Streets and Depot Expenses		
E121010 · Road Maintenance	228,726.52	234,082.00
E121012 · Rehab Old Gravel Pits	-20,831.00	50,000.00
E121013 · Depot Maintenance	-10,683.00	25,642.00
E121015 · Street Lighting	-1,312.65	9,500.00
E121016 · Street Furniture	-8,956.00	21,500.00
E121020 · Ablution Block Truck Bay Mtce	0.00	0.00
E121021 · Remove Old Toilets	-1,044.00	2,500.00
E121030 · Footpaths & Kerbing Mtce	41,560.29	5,338.00
E121031 · Street Trees and Watering	-7,219.00	17,320.00
E121032 · Slashing of Town Streets	-5,349.00	12,832.00
E121033 · Maintenance of Town Street	-4,606.00	11,060.00
E121034 · Depot Nursery Operations	-2,979.00	7,144.00
E121040 · Main Street Development Non-Cap	0.00	0.00
E121042 · Insulation for Records Sea Cont	-1,669.00	4,000.00
E121050 · Contract Grading	-83,331.00	200,000.00
E121055 · Sewer Ponds Maintenance	-1,280.00	3,072.00
E121056 · Roadside Furniture & Signage	-20,967.00	50,318.00
E121057 · Sundry Tools	-5,905.41	15,000.00
E121298 · Depreciation FA	30,764.75	1,636,085.00
E121600 · Loss on disposal of Assets	-5,419.00	13,000.00
E121700 · Flood Damage	-845,361.00	2,028,865.00
E121800 · Admin Allocated	-2,340.96	215,207.00
Total E121 · Roads, Streets and Depot Expenses	-728,201.46	4,562,465.00
E125 · Aerodromes		
E125010 · Menzies Airstrip Maintenance	-2,373.33	6,647.00
E125011 · Kookynie Airstrip Maintenance	0.00	0.00
Total E125 · Aerodromes	-2,373.33	6,647.00

Shire of Menzies
Income Statement by Program
For the period 1 July 2014 to 30 November 2014 (Detailed)

	\$ Over Budget	Annual Budget
Total E12 - Transport Expenses	-730,574.79	4,569,112.00
E13 - Economic Services Expenses		
E131 - Rural Services Expenses		
E131010 - Pest Control	0.00	0.00
Total E131 - Rural Services Expenses	0.00	0.00
E132 - Tourism & Area Promotion Expenses		
E132012 - Biomax Maintenance Caravan Park	0.00	0.00
E132014 - Community Dev Manager	0.00	0.00
E132015 - CRC Salaries	14,488.66	0.00
E132016 - CRC Superannuation	0.00	0.00
E132020 - CRC Maintenance	394.90	0.00
E132021 - CRC Travel Expenses	0.00	0.00
E132022 - CRC Postage & Freight	0.00	0.00
E132023 - CRC Print & Stationery	0.00	0.00
E132024 - CRC Other Admin Expenses	0.00	0.00
E132025 - CRC Membership Fees	0.00	0.00
E132026 - CRC Computing Costs	82.23	0.00
E132027 - CRC Furniture Non-Capital	0.00	0.00
E132028 - CRC Purchase Goods for Resale	0.00	0.00
E132029 - CRC Marketing and Promotion	0.00	0.00
E132031 - CRC Utilities	366.57	0.00
E132032 - CRC Refreshments	0.00	0.00
E132033 - CRC Cleaning	0.00	0.00
E132035 - Lady Shenton Maintenance	-1,182.00	2,841.00
E132040 - Caravan Park Upgrade NON CAPITA	0.00	0.00
E132041 - Tourism & Area Promotion	81.82	0.00
E132042 - Tourism Signs	-4,169.00	10,000.00
E132043 - Enterprise development expense	0.00	0.00
E132045 - Holiday Programs	-12,081.00	29,000.00
E132046 - Tourism Advertising	-2,941.72	10,000.00
E132047 - Golden Quest Vehicle Lease	-447.35	11,900.00
E132049 - Promotional Video - Menzies	-10,419.00	25,000.00
E132050 - Community Events	-6,154.54	18,500.00
E132055 - Railway Station Mtce	67.85	0.00
E132060 - Caravan Park Maintenance	59,438.79	29,866.00
E132061 - Caravan Park Insurance	-7,837.85	10,000.00
E132062 - Caravan Park Landscaping	-6,250.00	15,000.00
E132070 - Other Tourism Expenses	0.00	0.00
E132071 - Old Butcher Shop Utilities	-870.51	2,500.00
E132075 - Ularring Tourist Facility	-103.00	250.00
E132076 - Kookynie Walk Trail Mtce	-147.00	350.00
E132080 - Goongarrie Cottages Mtce	4,412.21	10,000.00
E132082 - Lake Ballard Mtce	5,219.25	11,600.00
E132085 - Niagara Dam Mtce	4,616.00	10,349.00

Shire of Menzies
Income Statement by Program
For the period 1 July 2014 to 30 November 2014 (Detailed)

	\$ Over Budget	Annual Budget
E132095 · Cyclastic Expenses	-35,419.00	85,000.00
E132099 · Tourism Goldfields Network Expe	21,294.00	36,500.00
E132298 · Depreciation FA	-12,418.14	83,246.00
E132800 · Admin Allocated	-1,767.06	162,420.00
Total E132 · Tourism & Area Promotion Exps	8,255.11	564,322.00
 E133 · Building Control Expenses		
E133010 · Building Surveyor Costs	-688.81	12,500.00
E133015 · Other Building Control Costs	-103.00	250.00
E133800 · Admin Allocated	-440.00	40,605.00
Total E133 · Building Control Expenses	-1,231.81	53,355.00
 E134 · Tjuntjuntjarra Expenditure		
E134010 · Tjuntjuntjarra Sculpture Course	1,706.00	17,500.00
E134023 · Tjuntjuntjarra Consultants	-2,081.00	5,000.00
E134024 · Tjuntjuntjarra Holiday Programs	3,566.16	50,000.00
E134026 · Research Names Cemeteries Etc	17,500.00	30,000.00
E134027 · Tjuntjuntjarra Football Carniva	-6,250.00	15,000.00
E134028 · Tjuntjuntara Dog Health Program	-1,875.00	4,500.00
E134800 · Admin Allocated	-880.03	81,210.00
Total E134 · Tjuntjuntjarra Expenditure	11,686.13	203,210.00
 E136 · CRC Expenses		
E136014 · Community Development Mgr	-9,334.46	80,000.00
E136015 · CRC Salaries	-1,158.79	87,461.00
E136016 · CRC Superannuation	-11,456.00	27,500.00
E136017 · CRC Public Holidays	-1,786.95	6,255.00
E136018 · CRC Leave Loading	-202.66	963.00
E136019 · CRC Insurance	3,454.19	6,000.00
E136020 · CRC Maintenance	-2,284.75	10,000.00
E136021 · CRC Travel Expenses	-419.00	1,000.00
E136022 · CRC Postage & Freight	-603.95	1,750.00
E136023 · CRC Print & Stationery	566.18	11,000.00
E136024 · CRC Other Admin Expenses	-10.33	500.00
E136025 · CRC Membership Fees	381.27	1,000.00
E136026 · CRC Computing Costs	915.15	10,000.00
E136027 · CRC Furniture Non-Capital	-6,856.46	20,000.00
E136028 · CRC Uniforms	-625.00	1,500.00
E136029 · CRC Telephone Card Purchase	-3,374.15	10,000.00
E136031 · CRC Purch of Goods for Resale	3,575.68	14,500.00
E136032 · CRC Marketing & Promotion	1,031.00	10,000.00
E136033 · CRC Utilities	-368.95	5,000.00
E136034 · CRC Refreshments	-414.91	1,000.00
E136035 · CRC Cleaning	6,911.28	13,500.00
E136037 · CRC Training & Conference Exp	-1,250.00	3,000.00
E136038 · CRC Programs	-4,169.00	10,000.00
Total E136 · CRC Expenses	-27,480.61	331,929.00

Shire of Menzies
Income Statement by Program
For the period 1 July 2014 to 30 November 2014 (Detailed)

	\$ Over Budget	Annual Budget
Total E13 · Economic Services Expenses	-8,771.18	1,152,816.00
E14 · Other Property & Services Expen		
E141 · Private Works Expenditure		
E141010 · Private Works Expense	-632.88	5,000.00
Total E141 · Private Works Expenditure	-632.88	5,000.00
E142 · Administration Expenses		
E142104 · CEO's Office FBT	-9,011.00	0.00
E142105 · CEO's Office Consultants		
E142200 · Bank Charges	392.56	3,000.00
E142201 · Office Maintenance	-8,206.87	70,000.00
E142202 · Postage and Freight	-729.38	3,000.00
E142203 · Printing & Stationery	655.46	30,000.00
E142204 · Other Admin Expenses	1,361.41	5,000.00
E142205 · Records Management Expenses	-5,830.92	15,000.00
E142298 · Depreciation FA	-9,421.45	31,227.00
E142300 · Admin Salaries	-29,909.53	529,942.00
E142301 · Admin Superannuation Other	4,542.08	39,082.00
E142302 · Admin Superannuation Occupation	4,448.45	55,912.00
E142303 · Admin Annual Leave	810.05	51,468.00
E142304 · Admin Allowances	4,680.02	28,942.00
E142305 · Admin Sick Leave	-2,014.74	22,636.00
E142307 · Admin Uniforms	-1,893.00	5,000.00
E142308 · Admin Other Employment Costs	-29.36	250.00
E142309 · Admin Travel Costs	387.68	2,000.00
E142310 · Admin FBT	-943.00	37,500.00
E142311 · Admin RDO Accrual		
E142312 · Housing Allowance	-194.00	16,750.00
E142400 · Insurance	-1,437.32	75,000.00
E142401 · Professional Development Study	-831.00	2,000.00
E142402 · Professional Development Subs	0.00	0.00
E142403 · Professional Development Traini	-1,189.17	10,000.00
E142404 · Recruitment Advertising	-1,044.00	2,500.00
E142405 · Recruitment Relocation	-3,125.00	7,500.00
E142406 · Recruitment Medicals	141.14	1,000.00
E142407 · Admin Public Holiday	-9,434.00	22,636.00
E142498 · Admin Leave Loading	-1,790.00	4,303.00
E142505 · Vehicle Expenses	-1,247.74	6,500.00
E142600 · Audit Fees	-17,962.50	45,000.00
E142601 · Legal Expenses	-1,939.20	7,500.00
E142602 · Membership fees	265.08	2,500.00
E142603 · Contractors	-52,081.00	125,000.00
E142604 · Consultants	59,972.55	0.00
E142605 · Accounting Services	-5,712.00	120,000.00
E142606 · Computing Costs	3,685.82	20,000.00

Shire of Menzies
Income Statement by Program
For the period 1 July 2014 to 30 November 2014 (Detailed)

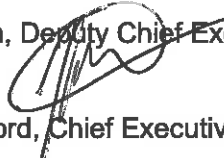

	\$ Over Budget	Annual Budget
E142607 · Newspapers & Periodicals	75.37	750.00
E142608 · Advertising General	149.86	2,000.00
E142609 · Meeting Expenses	470.78	250.00
E142610 · Phone/Mobile	-5,854.51	30,000.00
E142611 · Internet	-8,331.00	20,000.00
E142612 · Utilities	-866.95	22,500.00
E142613 · Procurement Consult. Serv. WALG	0.00	0.00
E142614 · Occ. Health & Safety Membership	0.00	0.00
E142615 · Occ. Health & Safety Insurance	-6,583.00	50,000.00
E142617 · Staff Housing Allocated	11,088.30	75,552.00
E142618 · Software Licenses	-2,081.00	5,000.00
E142620 · Upgrade Shire Websites	-1,044.00	2,500.00
E142625 · Valuation of Assets (Fair Value	-1,044.00	2,500.00
E142700 · Plant & Equip. Non-Capital	-3,125.00	7,500.00
E142701 · Furniture & Equip. Non-Capital	1,352.90	7,500.00
E142800 · Less Admin Allocated to Other P	17,670.73	-1,624,200.00
Total E142 · Administration Expenses	-72,905.00	0.00
 E143 · Public Works Overheads Expenses		
E143010 · Supervision Wages	-5,101.21	207,244.00
E143011 · Superannuation Other	-14,496.28	55,700.00
E143012 · Superannuation Occ.	-12,463.14	90,777.00
E143013 · Annual Leave	-20,390.46	67,080.00
E143014 · Allowances	-7,674.77	62,000.00
E143015 · Personal Leave	-7,724.41	28,803.00
E143017 · Works Public Holidays	-10,462.32	28,804.00
E143018 · Leave Accruals		
E143019 · Depot Insurance	-6,267.34	10,000.00
E143020 · Protective Clothing	-2,089.59	6,900.00
E143021 · Meeting Expenses	420.79	2,000.00
E143022 · Telephone	251.22	4,500.00
E143023 · Utilities	-419.00	1,000.00
E143024 · Training Expense	-2,458.27	20,000.00
E143025 · Other PWOH Expenses	-3,919.79	10,000.00
E143026 · Recruitment Expenses	-419.00	1,000.00
E143298 · Depreciation FA	9,527.59	5,842.00
E143400 · Depot Mtce	-2,713.09	45,000.00
E143500 · Staff Housing Allocated	6,074.90	41,402.00
E143800 · Admin Allocated	-3,534.10	324,840.00
E143900 · Less PWOH Allocated	34,413.09	-1,012,892.00
Total E143 · Public Works Overheads Expenses	-48,442.53	0.00
 E144 · Plant Operating Costs		
E144200 · Other Plant Costs	-15,813.12	60,000.00
E144201 · Fuels & Oils	-22,542.16	200,000.00
E144202 · Tyres and Tubes	-8,971.69	40,000.00
E144203 · Vehicle Registrations and Ins	5,042.34	36,000.00

Shire of Menzies
Income Statement by Program
For the period 1 July 2014 to 30 November 2014 (Detailed)

	\$ Over Budget	Annual Budget
E144204 · Parts & Repairs	11,835.53	260,000.00
E144298 · Depreciation FA	16,875.76	213,986.00
E144600 · Loss on disposal of assets		
E144800 · Admin Allocated	-1,233.65	113,694.00
E144900 · Less Plant Costs Allocated	110,932.75	-923,680.00
Total E144 · Plant Operating Costs	116,031.31	0.00
 E146 · Gross Salaries and Wages		
E146010 · Gross Salaries and Wages Expens	-119,256.09	1,852,877.00
E146011 · Workers Compensation Paid		
E146200 · Less Gross Salaries & Wages All	119,256.09	-1,852,877.00
Total E146 · Gross Salaries and Wages	0.00	0.00
 Total E14 · Other Property & Services Expen	-5,949.10	5,000.00
 Total Expense	-852,101.86	7,537,238.00
 Net Income	691,791.48	1,161,028.00

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN NOVEMBER 2014

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	15 December 2014
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in November 2014 (under separate cover)

SUMMARY:

The list of payments made is being submitted to the Ordinary Council Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in November 2014 include cheques numbered 10151 to 10166 and direct transactions totalling \$1,411,713.89 are submitted to each member of the Council on Thursday 18 December 2014.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:
Simple Majority decision required

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0640

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in November 2014 including cheques numbered 10151 to 10166 and direct transactions totalling \$1,411,713.89 submitted to each member of the Council on Thursday 18 December 2014.

2:32pm

CARRIED 5/0

**Creditor Monthly Payments Detail
Shire of Menzies
For the period:
1/11/2014 - 30/11/2014**

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/11/2014 to 30/11/2014. Cheques numbered from 10151 to 10166 and Direct Transactions totalling \$1,411,713.89 submitted to each member of the Council on **Thursday 18 December 2014** have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Ref.	Date	Number	Payee	Details	Amount
	Municipal				
1	03/11/2014	Debit	NAB	Credit Card CEO October 2014	\$ 802.95
2	04/11/2014	Debit	Westnet	CRC Internet Chargers October 2014	\$ 90.62
3	05/11/2014	EFT	Australian Ethical EFT	Superannuation	\$ 483.63
4	05/11/2014	10151	Australian Super	Superannuation	\$ 118.28
5	05/11/2014	EFT	BT Financial Group	Superannuation	\$ 1,075.68
6	05/11/2014	EFT	Shire of Menzies Social Club	Payroll Deductions	\$ 320.00
7	05/11/2014	EFT	WA Local Govt	Superannuation	\$ 16,866.00
8	05/11/2014	EFT	Westscheme EFT	Superannuation	\$ 1,560.83
9	05/11/2014	EFT	Air Liquide WA Pty Ltd EFT	Rental Cylinder Fee G, E, and smartop	\$ 74.54
10	05/11/2014	EFT	Blackwoods EFT	Materials	\$ 303.72
11	05/11/2014	EFT	BRB EFT	Building Permit 03/15 Lot866 Shenton	\$ 40.50
12	05/11/2014	EFT	Built by Geoff Fencing EFT	Supply and install 1200mm tall Gwalia	\$ 7,007.00
13	05/11/2014	EFT	Coates Hire EFT	Fuel tank Hire 25/09-25/10/14	\$ 2,546.57
14	05/11/2014	EFT	Conway Highbury EFT	Local Laws Stage 2	\$ 2,200.00
15	05/11/2014	EFT	Courier Australia EFT	S832570S	\$ 1,257.71
16	05/11/2014	EFT	Desert Fox Resources EFT	Refund on dead tenement 4582	\$ 129.84
17	05/11/2014	EFT	E&MJ Rosher Pty Ltd EFT	General Service and check problem with	\$ 1,563.00
18	05/11/2014	EFT	Goldfields Tourism Network	Contribution to Association and Golden	\$ 40,150.00
19	05/11/2014	EFT	Horizon Power Non Energy	Fixed price pole to pillar L820 Reid St	\$ 750.00
20	05/11/2014	EFT	Local Government Managers	2014-15 Membership - Full Member	\$ 436.36
21	05/11/2014	EFT	National Tyres EFT	11R22.5 Windpower HN08 146/143L	\$ 1,144.00
22	05/11/2014	EFT	Office National EFT	Stationery	\$ 369.32
23	05/11/2014	EFT	Paupiyala Tjarutja Aboriginal	Cost recovery for cemetery stones and	\$ 33,000.00
24	05/11/2014	EFT	Reynolds Graphics EFT	Letterheads and badging DCEO	\$ 1,067.00
25	05/11/2014	EFT	T-Quip EFT	Timecutter ZS 5000TF	\$ 7,260.00
26	05/11/2014	EFT	WA Local Govt Association	Advertising	\$ 2,839.34
27	05/11/2014	EFT	WesTrac Pty Ltd EFT	Travel to Menzies Cat grader 12M	\$ 981.75
28	05/11/2014	10152	Comfort Inn Bay of Isles	Accommodation & Meals Glenn Casley,	\$ 1,580.50
29	05/11/2014	10153	Dept of Transport & Licensing	Registration Cat Grader	\$ 51.40
30	05/11/2014	10154	Menzies Community	Advertisement in the September 2014	\$ 20.00
31	05/11/2014	10155	Telstra	Communications	\$ 2,420.27
32	05/11/2014	10156	Victory Gold Pty Ltd	Refund of dead tenement 4822	\$ 41.59
33	11/11/2014	EFT	Courier Australia EFT	S832570S	\$ 18.32
34	11/11/2014	EFT	Crawford Daphne EFT	Phone credits for resale @ CRC	\$ 3,141.00
35	11/11/2014	EFT	Cutting Edges Equipment	Grader Blade, Plowbolt & Plow Nut	\$ 2,171.73
36	11/11/2014	EFT	Dwyer, Greg Cr EFT	October Meeting 2014	\$ 2,726.78
37	11/11/2014	EFT	Eagle Petroleum (WA) Pty Ltd	Fuel October 2014	\$ 158.80
38	11/11/2014	EFT	Esplanade Hotel Freemantle	Accommodation For Ray Pepper 27/10-	\$ 2,005.50
39	11/11/2014	EFT	Goldline Distributors EFT	Various Items	\$ 336.21
40	11/11/2014	EFT	Hampton Transport Services	Accommodation & Food 20/10-29/10/14	\$ 1,567.50
41	11/11/2014	EFT	Ibis Style Kalgoorlie EFT	Accommodation	\$ 510.00
42	11/11/2014	EFT	LGISWA EFT	Insurance	\$ 64,904.24
43	11/11/2014	EFT	McLernons EFT	Chi Cantilever Visitor Chairs & Round	\$ 1,294.00
44	11/11/2014	EFT	NetlogicEFT	Consulting Remote Setup PDF printer,	\$ 315.00
45	11/11/2014	EFT	Newmetro Investments Pty	FT194- Used 1984 Freightier Tandem Flat	\$ 22,000.00
46	11/11/2014	EFT	Royal Wolf Trading Australia Pty Ltd EFT	20' Accommodation	\$ 20,900.00

**Creditor Monthly Payments Detail
Shire of Menzies
For the period:
1/11/2014 - 30/11/2014**

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/11/2014 to 30/11/2014. Cheques numbered from 10151 to 10166 and Direct Transactions totalling \$1,411,713.89 submitted to each member of the Council on **Thursday 18 December 2014** have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Ref.	Date	Number	Payee	Details	Amount
47	11/11/2014	EFT	Shawmac Pty Ltd EFT	Road Safety Audit, Menzies Northwest, Evanston Menzies, Mt Ida, & Riverina Snake Hill Roads	\$ 11,000.00
48	11/11/2014	EFT	Warehouse 3 EFT	Chamber Table	\$ 13,140.00
49	11/11/2014	10157	Dept of Transport & Licensing	Registration 1 ECE958 2015	\$ 272.30
50	11/11/2014	10158	Horizon Power	Utilities	\$ 7,361.25
51	11/11/2014	EFT	Salaries & Wages	Payroll p.e. 11 November 2014	\$ 46,711.26
52	13/11/2014	EFT	Newmetro Investments Pty Ltd EFT	FT194- Used 1984 Freightier Tandem Trailer	\$ 22,000.00
53	17/11/2014	Debit	Toyota Finance	Lease Goldfields Tourism October 2014	\$ 991.90
54	17/11/2014	Debit	BOQ Finance	Copier charges Oct 14	\$ 1,269.76
55	20/11/2014	EFT	Cabcharge Australia Limited EFT	Service Fees 13.10.2014-09.11.2014	\$ 6.09
56	20/11/2014	EFT	Courier Australia EFT	S832570S	\$ 1,820.34
57	20/11/2014	EFT	Cybersecure EFT	Backup Service	\$ 129.00
58	20/11/2014	EFT	Eagle Petroleum (WA) Pty Ltd EFT	Diesel 8000 Ltrs	\$ 11,695.20
59	20/11/2014	EFT	G. Sacilotto Electrical EFT	Various electrical services	\$ 15,445.10
60	20/11/2014	EFT	Goldfields Truck Power EFT	1xValue -Pressure,1xE8-P Foot Value,1x Governor Bendix D2,1x Adaptor	\$ 349.31
61	20/11/2014	EFT	Goldline Distributors EFT	Toilet Brush,Gloves,Spray Bottles,Ultra Slim Towels	\$ 97.73
62	20/11/2014	EFT	King Sonia EFT	Refund for Police Check	\$ 62.40
63	20/11/2014	EFT	Landgate EFT	Mining Tenements chargeable schedule No M2014/10 13/9-3/10/14	\$ 839.50
64	20/11/2014	EFT	Local Government Managers Aust. (WA) EFT	LGMA Annual State Conference 2014 registration for Peter & Daphne Crawford Gala Dinner	\$ 270.00
65	20/11/2014	EFT	Menzies Hotel EFT	Papers for Oct 2014	\$ 91.10
66	20/11/2014	EFT	Metropolitan Cash Register Company EFT	Registration Name Change_Annual Support for CRC Cash Register	\$ 1,050.50
67	20/11/2014	EFT	National Tyres EFT	Tyres	\$ 3,294.50
68	20/11/2014	EFT	NetlogicEFT	Consulting Fee Restart Reckon Server for Debbie add Permission to Work for Common Drive	\$ 70.00
69	20/11/2014	EFT	Office National EFT	Stationery	\$ 211.73
70	20/11/2014	EFT	Paupiyala Tjarutja Aboriginal Council EFT	Sept 2014 School Holiday Programme	\$ 12,610.21
71	20/11/2014	EFT	Penns Cartage EFT	Transport of 1x Kobota Tractor - Kenwick to Menzies	\$ 1,172.60
72	20/11/2014	EFT	Royal Wolf Trading Australia Pty Ltd EFT	20FT Type 4 Accommodation Module	\$ 6,600.00
73	20/11/2014	EFT	Shire of Leonora Eft	Building and Health Report October 2014	\$ 2,484.40
74	20/11/2014	EFT	Twigg, Peter EFT	October 2014 Meeting	\$ 2,175.53



**Creditor Monthly Payments Detail
Shire of Menzies
For the period:
1/11/2014 - 30/11/2014**

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/11/2014 to 30/11/2014. Cheques numbered from 10151 to 10166 and Direct Transactions totalling \$1,411,713.89 submitted to each member of the Council on **Thursday 18 December 2014** have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Ref.	Date	Number	Payee	Details	Amount
75	20/11/2014	EFT	UHY Haines Norton Pty Ltd EFT	Accounting fees for oct 2014	\$ 9,665.70
76	20/11/2014	EFT	WA Local Govt Association EFT	Advertising	\$ 858.57
77	20/11/2014	EFT	Water Features by Design EFT	Supply and Construction of Waterpark	\$ 200,000.00
78	20/11/2014	EFT	Woods Desmond J EFT	Refund for police check, interview, return trip for medical	\$ 375.01
79	20/11/2014	EFT	Australian Taxation Office EFT	70 799 264 783	\$ 30,448.00
80	20/11/2014	10159	Dept of Transport & Licensing	Registration No 1TKO412 2014	\$ 24.95
81	20/11/2014	10160	Harvey Norman	Uniden Digital Phone 3 Handsets 2 Lines	\$ 328.00
82	20/11/2014	10161	Hesperian Press	Books for resale	\$ 573.90
83	20/11/2014	10162	Horizon Power	Power	\$ 971.68
84	20/11/2014	10163	Pivotel Satellite Pty Ltd	0424219963 & 0424219964 Oct 2014	\$ 160.00
85	20/11/2014	10164	Water Corporation cr	Water	\$ 55.99
86	21/11/2014	EFT	Crawford Daphne EFT	Reimbursement for Aust Post, Woolworths	\$ 88.93
87	21/11/2014	EFT	Eagle Petroleum (WA) Pty Ltd EFT	20 Ltrs Oil	\$ 331.10
88	21/11/2014	EFT	Goldfields Tourism Network Assoc Inc EFT	Postcards contemporary, historic	\$ 128.00
89	21/11/2014	EFT	Goldline Distributors EFT	Water, OJ, Coke	\$ 137.88
90	21/11/2014	EFT	Office National EFT	Envelopes, Wireless Keyboard	\$ 176.20
91	24/11/2014	Debit	BOQ Finance	Copier charges Oct 14	\$ 484.89
92	25/11/2014	EFT	Graham, Justin EFT	October meeting 2014	\$ 872.50
93	25/11/2014	EFT	T R Homes EFT	Mercer St Payments	\$ 141,651.91
94	25/11/2014	10165	Horizon Power	Utilities	\$ 4,180.05
95	25/11/2014	10166	Telstra	Communications	\$ 110.66
96	26/11/2014	EFT	Paradise Pools WA PL EFT	Supply & install synthetic Grass Waterpark - Onslow, 1085,1086,93 Mercer	\$ 25,875.00
97	28/11/2014	UHY 14Oct21	NAB Bank	New Term Deposit - Muni Invest	\$ 530,000.00
98	28/11/2014	EFT	Salaries & Wages	Payroll p.e. 28 November 2014	\$ 50,274.19
99	28/11/2014	UHY 14Oct24	NAB Bank	Bank Fee	\$ 46.10
100	28/11/2014	UHY 14Oct24	NAB Bank	Bank Fee	\$ 71.49
					\$ 1,411,713.89

12.2 FINANCE & ADMINISTRATION BUSINESS

12.2.3 MINUTES OF AUDIT COMMITTEE MEETING HELD 18 DECEMBER 2014

SUBMISSION TO:	Ordinary Meeting of Council 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM073
DISCLOSURE OF INTEREST:	None
DATE:	9 December 2014
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.3 Attachment #1 Minutes of Audit Committee Meeting held on Thursday 18 December 2014 to be tabled at the meeting.

SUMMARY:

For Council to consider receiving the minutes of the Audit Committee meeting held on Thursday 18 December 2014.

BACKGROUND:

A meeting of the Audit Committee was held on 18 December 2014 and a copy of the Minutes of that meeting to be tabled at the meeting.

COMMENT:

The Audit Committee considered the following item at that meeting:

8.1 Risk Management, Legislative Compliance and Internal Controls Review

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Provision for audit services has been provided in the Annual Budget.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0641

That Council:



1. **Receive the Minutes of the Audit Committee meeting held on 18 December 2014 and the Committee Recommendations contained therein:**
 - 8.1 Risk Management, Legislative Compliance and Internal Control Review; and
2. **Adopt the Recommendation as a Resolution of Council.**

2:38pm

CARRIED 5/0

12.2 FINANCE & ADMINISTRATION BUSINESS

12.2.4 INVESTMENTS FOR NOVEMBER 2014

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM034
DISCLOSURE OF INTEREST:	None
DATE:	9 December 2014
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	Ordinary Council Meeting 25 th September 2014 12.2.3 Investments for September 2014

ATTACHMENTS:

12.2.3 Attachment #1 – Notice from National Australia Bank

SUMMARY:

For Council to receive the investment report for the month of November 2014

BACKGROUND:

The Chief Executive Officer is currently delegated authority to invest funds into interest bearing accounts under Delegation 2.5 – Investment of Surplus Funds and also details the reporting requirements

COMMENT:

One current TD matured as at 28 November where surplus funds in the municipal account were invested for 90 days. Details of the investment are:

Place of investment	National Bank
Term of investment	90 days (Mature 28 November 2014)
Interest rate	3.51%pa
Amount	\$500,000
Interest at maturity	\$4,327.40

NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	90 days (Mature 26 February 2015)
Interest rate	3.51%pa
Amount	\$500,000
Interest at maturity	\$4,425.47

CONSULTATION:

Shire staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Shire of Menzies – Delegations Register

- Delegation 2.5 – Investments of Surplus Funds – Details the constraints and reporting procedures

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Reporting on Financial Activity

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Twigg

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0642

That Council receive the report on Investments for the month of November 2014.

2:39pm

CARRIED 5/0

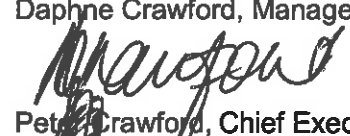

12. REPORTS OF COMMITTEES AND OFFICERS

12.3 WORKS & SERVICES BUSINESS

Nil

12.4 COMMUNITY DEVELOPMENT BUSINESS

12.4.1 COST OF PRODUCTION OF MENZIES MATTERS – REPORT ON THREE MONTH TRIAL OF CHARGING FOR COLOUR PRINTED COPIES

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	Manager Community Development
FILE REF:	ADM079
DISCLOSURE OF INTEREST:	Nil
DATE:	5 December 2014
AUTHOR:	Daphne Crawford, Manager Community Development
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER	
PREVIOUS MEETING REFERENCE:	Item 12.4.2 Ordinary Meeting of Council 28 August 2014

ATTACHMENTS:
Nil

SUMMARY:

At the August 2014 meeting of Council, it was decided to impose a charge of \$1.00 per colour printed copy of the Menzies Matters (MM) community newsletter for a trial period of three months, commencing with the September 2014 edition. This trial was to allow Council the opportunity to evaluate the results of costs associated with the production of the paper.

BACKGROUND:

The monthly newsletter has been printed and distributed to the local community and many Government and allied organisations for a number of years. It is a useful tool to the locals for staying up to date with what is going on in the community and is widely read by visitors to our town

COMMENT:

Up until August 2014, colour printed copies of the Menzies Matters have been available free of charge from the Community Resource Centre, Shire of Menzies, Menzies Hotel and Achievable Outback Café. Approximately 100 copies were printed each month, more if there was an event being held (ie Menzies Cyclclassic).

The Menzies Matters is also available on the Shire of Menzies website, the CRC website and is distributed by email to approximately forty addresses.

In September, the newsletter was printed in black and white but this was not received very well at all. A number of comments (not complaints) were made to staff in the Visitor Centre about the lack of colour and how 'boring' the paper looked.

In October, November and December, there were only ten printed copies of the Menzies Matters available at the Community Resource Centre for a cost of \$1.00 each. The MM was

not available at any other outlet. Approximately seven copies were sold during this three month period. However, no-one added their name to the email list.

Whilst it is true that most people have some sort of internet access at home these days, there is also the case for older people and those who cannot afford the internet to be able to view or download the Menzies Matters.

It is really much more a form of self-publicity for both the Shire and the Community Resource Centre to continue producing the full colour printed version free of charge, particularly during the tourist season.

If the cost is still considered prohibitive, perhaps the number of pages for each edition could be capped at 10 back to back (in effect 20 pages).

CONSULTATION:

Peter Crawford, Chief Executive Officer
Bev Golding, CRC Coordinator
Kiara Lynch, CRC/Admin Trainee

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Relatively large expenses for preparation and printing. Minimal income.

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority Decision required


OFFICER RECOMMENDATION:

That the Shire of Menzies and the Menzies Community Resource Centre continue to print the newspaper in full colour and distribute free of charge, but have a maximum of 20 pages in each edition.

The Item to be deferred until the April Ordinary Council Meeting for further consideration of the trial.

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.1 TECHNICAL OFFICERS' WORKING GROUP MEETING – 5 SEPTEMBER 2014

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM126
DISCLOSURE OF INTEREST:	None
DATE:	1 December 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.1 Attachment #1 – Minutes of Technical Officers' Group Meeting 28 November 2014

SUMMARY:

For Council to receive the Minutes of the Technical Officer' Group Meeting held in Kalgoorlie on 5 September 2014 (See 12.5.1 Attachment #1)

BACKGROUND:

The last meeting of the GVROC Technical Officers' Group was held on Friday, 11 July 2014.

COMMENT:

The minutes of the GVROC Technical Officers' Group meeting are tabled for Council's perusal and no implications for Council are evident at this point.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0643


That Council receive the Minutes of the Technical Officers' Group meeting held in Kalgoorlie on Friday, 5 September 2014.

2:44pm

CARRIED 5/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.2 MINUTES OF GVROC MEETING – 28 NOVEMBER 2014

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM126
DISCLOSURE OF INTEREST:	None
DATE:	2 December 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.6 Ordinary Council Meeting 27 November 2014

ATTACHMENTS:

12.5.2 Attachment #1 – Minutes of GVROC Meeting 28 November 2014

SUMMARY:

For Council to receive the Minutes of the GVROC In Person Meeting on Friday 28 November 2014 (See 12.5.2 Attachment #1)

BACKGROUND:

The last meeting of the GVROC Group was held in Kalgoorlie on Friday 28 November 2014.

COMMENT:

The minutes of the GVROC meeting are tabled for Council's perusal and no implications for Council are evident at this point.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0644

That Council receive the Minutes of the GVROC Officers Group meeting held in person in Kalgoorlie on Friday 28 November 2014.


2:45pm

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5 MANAGEMENT & POLICY BUSINESS

12.5.3 LORD MAYOR'S DISTRESS RELIEF FUND

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	Lord Mayor of Perth
FILE REF:	ADM007
DISCLOSURE OF INTEREST:	None
DATE:	3 December 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.3 Attachment #1 – Letter from Lord Mayor of Perth

SUMMARY:

For Council to consider making a donation to the Lord Mayor's Distress Relief Fund

BACKGROUND:

The Lord Mayor's Distress Relief Fund was established in 1961 to provide relief for Western Australians who had been suffering hardships as a result of natural disasters.

The funds are presided over by a board of management and administration which is all free of charge.

COMMENT:

A letter has been received from Ms Lisa Scaffidi, the Rt Honourable the Lord Mayor of Perth seeking donations towards the fund (See 12.5.3 Attachment #1).

The organisation is a worthy cause and as there are adequate funds available, Council is encouraged to contribute to this fund.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Council has funds available in the Budget for this purpose

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Tucker

Seconded: Cr Twigg

COUNCIL DECISION:

No: 0645

That Council agree to make a donation of \$1,000 towards the Lord Mayor's Distress Relief Fund.


2:45pm

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5 MANAGEMENT & POLICY BUSINESS

12.5.4 FUTURE LEASING OF LOTS 167 AND 168 LEOPOLD ST, KOOKYNIE

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	Mike Babb
FILE REF:	ASS1906, 2373
DISCLOSURE OF INTEREST:	None
DATE:	5 December 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.4 Attachment #1 – Letter from Department of Lands

SUMMARY:

For Council to consider the issue of a 21 year residential lease over Lots 167 and 168 Leopold Street, Kookynie

BACKGROUND:

Mr Greg Stubbs has relinquished his lease over the subject Lots and Mr Mike Babb has now sought approval from Department of Lands for a 21 year residential lease over Lots 167 and 168 Leopold Street, Kookynie.

COMMENT:

A letter has been received from Department of Lands seeking advice as to whether the Shire would have any objections to the issue of a lease under Section 79 of the *Land Administration Act 1997* over Lots 167 and 168 Leopold Street for a 21 year term for Residence. Council's advice is also sought as to servicing requirements and whether an amalgamation of the two lots is required.

CONSULTATION:

Mr G Poppas, Department of Lands

STATUTORY ENVIRONMENT:

Land Administration Act 1997

- Section 79 Minister's Powers as to Lease of Crown Land

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0646


That Council advise the Department of Lands they have no objection to the future leasing of Lots 167 and 168 Leopold Street, Kookynie.

2:47pm

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.5 USE OF COMMON SEAL

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM260; ASS1427
DISCLOSURE OF INTEREST:	None
DATE:	8 December 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment #1 – Copy of Settlement Document
Attachment #2 – Copy of Licence Agreement

SUMMARY:

For Council to approve the affixing of the Common Seal to various documents.

BACKGROUND:

The owner of Lot 114 Mercer Street approached the Shire some time ago enquiring as to what procedure was in place for surrendering land back to the Shire. The land had outstanding rates in arrears and the owner did not want the land.

The Water Corporation have also requested that the Shire be a signatory to a licence for the area in which the town railway dam is situated.

COMMENT:

The owner of Lot 114 Mercer Street was advised that if all rates were paid, then the Shire would assume ownership of the land. The owner agreed that this was the best course of action and agreed to pay all outstanding rates.

All outstanding rates have been paid and it now remains for Council to approve the affixing of the Common Seal to the settlement document.

The railway dam is used by the Shire to collect water for use on the sports field. While the Shire has been using this dam for a number of years, this licence is a formal agreement enabling the Shire to use the land. It also protects the owner of the Land, the Water Corporation, from any action arising out of that use.

CONSULTATION:

Ms C McAllan – Rates officer

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,

- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

There may be some costs associated with the preparation of the lease agreement and there will be some costs associated with the transfer of land but these are expected to be minimal.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Tucker

Seconded: Cr Twigg

COUNCIL DECISION:

No: 0647

That Council approve the actions of the Shire President and Chief Executive Officer in affixing the Common Seal to:


- 1. Settlement documents for the transfer of Lot 114 Mercer Street Menzies from the Baptist Church to the Shire of Menzies; and**
- 2. The Licence Agreement with the Water Corporation for Reserve 5064, the area in which the old railway dam is situated.**

2:49pm

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.6 LOCAL LAWS REVIEW – CONFIRMATION OF INTENT

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM005
DISCLOSURE OF INTEREST:	None
DATE:	10 December 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.3 of Ordinary Meeting of Council, 27 November 2014

ATTACHMENTS:

Attachment #1 Draft Bush Fire Brigades Local Law 2014

Attachment #2 Draft Cemeteries Local Law 2014

Attachment #3 Draft Dogs Local Law 2014

Attachment #4 Draft Meeting Procedures Local Law 2014

Attachment #5 Draft Public Places and Local Government Property Local Law 2014

SUMMARY:

For Council to consider draft local laws as presented, and authorise the commencement of formal adoption processes:

BACKGROUND:

This Item was deferred at the previous Meeting held Thursday, 27 November 2014 in order for Members to further consider the proposed local laws and also to enable arrangements being made to discuss the local laws with the consultant, Mr Niel Mitchell.

12.5.3 LOCAL LAWS REVIEW – CONFIRMATION OF INTENT

SUBMISSION TO:	Ordinary Council Meeting – 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM005
DISCLOSURE OF INTEREST:	None
DATE:	19 November 2014
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.3 Attachment #1 Draft Bush Fire Brigades Local Law 2014

12.5.3 Attachment #2 Draft Cemeteries Local Law 2014

12.5.3 Attachment #3 Draft Dogs Local Law 2014

12.5.3 Attachment #4 Draft Meeting Procedures Local Law 2014

12.5.3 Attachment #5 Draft Public Places and Local Government Property Local Law 2014

SUMMARY:

The review of Local Laws commenced in March 2014 with a review of current local laws, and the review report being adopted in July 2014. Following this meeting, Stage 2 commenced with revocation and new local laws being proposed.

BACKGROUND:

The draft text has been prepared for the changes required, and is attached for Council's information.

It is emphasised, that the purpose of this item is to confirm Council's intentions for each of the local laws, and is not the commencement of the formal process of amendment and adoption.

COMMENT:

The drafts closely follow the recommendations adopted with the review report.

1. Bush Fire Brigades Local Law 2014

The draft revokes the previous local law which was adopted by reference to that of Bridgetown-Greenbushes. The local law currently places a significant administrative and compliance burden on each Brigade, covers areas that are irrelevant to the Shire's need to oversee and exercise responsibility for the Brigade.

A BFB Local Law is necessary to –

- provide a minimum continuity, such as –
 - CBFCO to act as Captain in absence of an elected person,
 - acceptance into membership of new volunteers, potentially in the absence of any community members of a brigade authorised to act,
 - ensuring minimum administrative, financial, insurance, equipment matters are attended to,
- most importantly, legislation requires Council to hold workers compensation insurance for registered volunteers. Local Government Insurance Service advised that to be registered they must be a member of a brigade, and to be a member of a brigade, requires a local law.

The aim of the revision was to remove anything which added unnecessary load or complication to the volunteers, retaining only what was necessary for legal, insurance and practical purposes.

The proposed draft has been reviewed several times by Mac Johnston, Dept Fire and Emergency Services (DFES) in Kalgoorlie, and is currently with DFES and Dept of Local Government and Communities (DLGC) in Perth for preliminary comment.

2. Cemeteries Local Law 2014

The draft local law revokes three very old bylaws dating back 110 years.

The draft is also prepared on the basis that all cemeteries, including those in Menzies and Kookynie are closed to further use.

If this is not to be the case, changes to the draft will be essential, to permit further burials, manage the requirements and provide for fees and charges.

The main intention of the draft is to enable the Shire to penalise inappropriate behaviour, and to protect monuments and headstones etc.

The draft has been submitted to DLGC for preliminary comment, and incorporates their suggested changes.

3. Dogs Local Law 2014

The draft revokes the previous local law which was adopted by reference to that of Moora.

While much remains consistent with the previous local law, after consultation with the CEO it was felt advantageous to revoke the previous local law given the number of changes, in order to establish a clear foundation.

Principal changes include –

- *Change of terminology – a pound is no longer a pound but a dog management facility*
- *Review of penalties*
- *Deletion of specified exercise and prohibited areas etc, as required by the Governors Order*

The draft has been submitted to DLGC for preliminary comment, and incorporates their suggested changes.

4. Meeting Procedures Local Law 2014

Heavily based on the model local law and those used by a number of Councils, but recognising some individual characteristics of Menzies.

5. Public Places and Local Government Property Local Law 2014

The Shire does not currently have any local laws for local government property (halls, buildings, recreation reserves, etc).

As the provisions and requirements for Activities and Trading in Public Places and the provisions of Local Government Property Local Laws are generally close, after consultation with the CEO, it was decided to –

- *Revoke the current Activities and Trading in Thoroughfares and Public Places Local Law*
- *Adopt a single local law covering public places and local government property.*

There are some crucial elements in the proposed draft Public Places and Local Government Property Local Law –

- *Definitions – some definitions are extremely important –*
 - *Permit – the term, and its corresponding term "application" have had their definitions broadened so that they can mean a letter, note or email, and are not limited to a pre-prepared form,*
 - *Carriageway – the portion of a thoroughfare that is actually used by vehicles*
 - *Thoroughfare – a public access route from property line to property line, including the carriageway, any footpath and the verge, but excludes parks and reserves*
 - *Public place – includes a thoroughfare, and also other places, both under the control of the Shire and private control where public access is permitted, but excludes local government property*
 - *Local government property – reserves, buildings, statues, monuments, signs – anything not covered as a thoroughfare or public place*

- *Restricted local government property – by its very nature, some property owned by the Shire should not be considered public access. This includes residences, depot, radio/TV re-broadcasting tower, depot and so on.*
- *Determinations – while some areas are specified in the draft local law, and some actions or activities are either absolutely or generally prohibited, the process of determinations provides Council with the discretion to –*
 - *Include new areas*
 - *Permit or prohibit various actions, and under whatever conditions considered appropriate,*

The determination effectively provides coverage and the force of the local law to the area or action in the determination.

Since it is essentially including that area or action into the local law, a formal process of intention, public notice, submissions, adoption, advertising etc is required – more or less the same as for a local law, without the need to go through the Delegated Legislation Committee or publication in the Government Gazette.

This provision is a very substantial extension of Council's ability to control and manage activities on local government property.

Although Niagara Dam Reserve is not mentioned specifically, the protection of the Reserve given by the amendment some 12 months or so ago still exists through various provisions that –

- *prohibit firearms be used or for the missile to cross local government property*
- *prohibits use of vehicles other than on designated tracks and parking areas*

The local law, by applying these to all local government property, means that if/when Lake Ballard is under the control and management of the Shire, the provisions of the Places and Property Local Law are automatically extended. Lake Ballard will need to be the subject of a determination to permit camping.

6. **Health Local Law**

Waiting on the Gazettal of Shire of Mukinbudin Health Local Laws to be able to adopt these by reference, revoking the current which adopted the Shire of Koorda by reference. There have been a number of Governor's Orders over the years, as well as legislative changes with the Food Act and Building Act, so a detailed amendment would be necessary, except that Mukinbudin's has been updated and can be used.

7. **Urban Environment and Nuisances Local Law 2007**

These remain unchanged.

Please note –

- *The current drafts are for confirmation of intent only, and are not the commencement of the formal process*
- *Further, the submission of the draft to various government departments, is not the formal advice required by the local laws adoption process, but is to obtain preliminary comment to assist in ensuring a smooth passage.*

CONSULTATION:

Internal *Mr Peter Crawford, CEO*

Mr Dave Hadden, EHO

External *Ms Beibei Guo, Legislation Officer, Dept of Local Government and Communities*

Mr Mac Johnston, Mr Paul Simpson, Dept of Fire and Emergency Services

STATUTORY ENVIRONMENT:

Local Government Act 1995
Bush Fires Act 1954
Cemeteries Act 1986
Dog Act 1976

POLICY IMPLICATIONS:

Revocation of old and current local laws, and adoption of new local laws

FINANCIAL IMPLICATIONS:

Once approved by Council, cost of finalisation, advertising and publication in the Government Gazette etc of the new local laws

STRATEGIC IMPLICATIONS:

Improvement in compliance and governance of the district

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION:

That Council confirm the content and intent of the following draft local laws as presented, and authorise the commencement of formal adoption processes:

- a) *Draft Bush Fire Brigades Local Law 2014*
- b) *Draft Cemeteries Local Law 2014*
- c) *Draft Dogs Local Law 2014*
- d) *Draft Meeting Procedures Local Law 2014; and*
- e) *Draft Public Places and Local Government Property Local Law 2014*

The matter was deferred to the next Ordinary Meeting of Council on 18 December 2014 to allow further time for further consultation.

COMMENT:

Council have now had a month in which to further observe the proposed local laws and also will discuss today, the intent of those laws with the consultant, Mr Niel Mitchell

CONSULTATION:

Mr Niel Mitchell - Consultant

STATUTORY ENVIRONMENT:

Local Government Act 1995
Bush Fires Act 1954
Cemeteries Act 1986
Dog Act 1976

POLICY IMPLICATIONS:

Revocation of old and current local laws, and adoption of new local laws

FINANCIAL IMPLICATIONS:

Once approved by Council, cost of finalisation, advertising and publication in the Government Gazette etc of the new local laws

STRATEGIC IMPLICATIONS:

Improvement in compliance and governance of the district

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICER'S RECOMMENDATION:

That Council confirm the content and intent of the following draft local laws as presented, and authorise the commencement of formal adoption processes:

- a) Draft Bush Fire Brigades Local Law 2014
- b) Draft Cemeteries Local Law 2014
- c) Draft Dogs Local Law 2014
- d) Draft Meeting Procedures Local Law 2014; and
- e) Draft Public Places and Local Government Property Local Law 2014

Niel Mitchell joined the meeting by telephone at 2:50pm and left at 3:06pm.

Moved: Cr Lee

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0648

That Council confirm the content and intent of the following draft local laws as presented, and authorise the commencement of formal adoption processes:

- a) Draft Bush Fire Brigades Local Law 2014
- c) Draft Dogs Local Law 2014
- d) Draft Meeting Procedures Local Law 2014; and
- e) Draft Public Places and Local Government Property Local Law 2014


3:09pm

CARRIED 5/0

Reason for the change was to allow further consultation and review of the Draft Cemeteries Local Law.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.7 COUNCILLOR'S INFORMATION BULLETIN 11/14

SUBMISSION TO:	Ordinary Meeting of Council, 18 December 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	15 December 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.10 Ordinary Council Meeting 27 November 2014

ATTACHMENTS:
None

SUMMARY:
For Council to receive the Information Bulletin.

BACKGROUND:
The Information Bulletin 11/14 containing general and confidential information was previously circulated to Councillors.

COMMENT:
The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:
Local Government Act 1995
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:
Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:
The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Twigg

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0649

That Council acknowledges receipt of Information Bulletin 11/14 for the period ended 30 November 2014.

3:10pm

CARRIED 5/0

13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING
15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

Nil

16. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 26th February 2015 at the Shire of Menzies commencing at 10:00am.

17. CLOSURE OF MEETING

There being no further business the President declared the meeting closed at 3:10pm.

I, *Gregory Dwyer* hereby certify that the Minutes of the Ordinary Meeting of Council held 18 December 2014 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 26 February 2015.

Signed



Dated:

26th FEBRUARY 2015