



# **SHIRE OF MENZIES**

## **MINUTES**

### **OF THE ORDINARY MEETING OF COUNCIL HELD**

Thursday 17 December 2015

**Shire of Menzies**

**Commencing at 2:20pm**

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

## **FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

**Councillors should declare an interest:**

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or  
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.  
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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## **MINUTES OF ORDINARY MEETING OF COUNCIL**

### **1. DECLARATION OF OPENING**

The Shire President, declared the meeting open at 2:20pm, welcomed the attendees and visitors and proceeded with the Agenda as planned.

### **2. ANNOUNCEMENT OF VISITORS**

Nil

### **3. RECORD OF ATTENDANCE**

#### **3.1 PRESENT:**

##### **Councillors:**

Cr J Dwyer	Shire President
Cr I Baird	Deputy President
Cr J Mazza	
Cr J Lee	
Cr K Mader	
Cr I Tucker	
Cr D Hansen	

##### **Staff:**

P Durtanovich	A/CEO
L Downie	Minutes

##### **Observers:**

Greg Dwyer  
Les Taylor (from 3:42pm)

#### **3.2 APOLOGIES**

##### **Councillors:**

Nil

##### **Staff:**

Nil

#### **3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

### **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **5. PUBLIC QUESTION TIME**

Greg Dwyer wished the Council a merry Christmas and safe New Year which was received with thanks by the Shire President.

### **6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

### **7. DECLARATIONS OF INTEREST**

Cr Lee declared a financial interest in Item 12.2.4 Request for Tender 06/15 to the extent that he is the proprietor of a café in Menzies.

Cr Dwyer declared a financial interest in Item 12.2.4 Request for Tender 06/15 to the extent that the proponent is her daughter and resides with her.

Acting CEO, Pascoe Durtanovich declared a financial interest in Item 15.1 Acting CEO – Contract Extension to the extent that he is currently the Acting CEO.

### **8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

- Item 12.2.4 Request for Tender 06/15
- Item 15.1 Acting Chief Executive Officer – Contract Extension

## **9. CONFIRMATION OF MINUTES**

### **9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 26 NOVEMBER 2015**

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL DECISION:</b>	<b>No: 0921</b>
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**Moved: Cr Mazza**

**Seconded: Cr Mader**

**That the Minutes of the Ordinary Meeting of Council held on 26 November 2015 be confirmed as a true and correct record of proceedings.**

**CARRIED 7/0**

### **9.2 CONFIRMATION OF MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON MONDAY 30 NOVEMBER 2015**

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL DECISION:</b>	<b>No: 0922</b>
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**Moved: Cr Mazza**

**Seconded: Cr Mader**

**That the Minutes of the Special Meeting of Council held on 30 November 2015 be confirmed as a true and correct record of proceedings**

**CARRIED 7/0**

## **10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

**Nil**

## **11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**Nil**

### **11.1 PRESIDENT'S REPORT**

#### **PRESIDENT'S REPORT DECEMBER 2015**

##### **Thursday 26<sup>th</sup> November**

Travelled to Kalgoorlie with ACEO and attended Regional Road Group Meeting.

##### **Friday 27<sup>th</sup> November**

Along with ACEO and Cr Mazza attended GVROC Meeting in Kalgoorlie. Following, visited Karine Miller WACHS to discuss Menzies Health Services.

##### **Saturday 28<sup>th</sup> November**

Travelled to Menzies for third interview for Manager of Works and Services position.

##### **Friday 4<sup>th</sup> December**

Attended Wendy Duncan's Christmas Party in Kalgoorlie. To everyone's surprise Wendy announced she would not be seeking re-election in the upcoming Elections.

##### **Saturday 5<sup>th</sup> December**

Attended Civic Reception for Ron Yuryevich hosted by Mayor John Bowler and the City of Kalgoorlie Boulder. Ron was presented with a painting of himself in his Mayoral attire, number plates KMC 1 and it was announced that the Kalgoorlie Boulder Airport would now be named the Ron Yuryevich Airport.

**Sunday 6<sup>th</sup> December**

Flew to Perth in preparation for Mayors and President's day.

**Monday 7<sup>th</sup> December**

Attended Mayor's and President's Day at Department of Local Government and Communities in Perth.

Presentations by Jennifer Matthews, Director General, Department of Local Government and Communities, Cr Wayne Sanford, Shire President, Shire of Collie, Mr Martin Fordham, Acting Director, State Information Management, Mrs Steve Smith, Ex Commissioner, City of Canning, Tony Simpson Minister for Local Government and Communities, Ms Joanne Abbiss, CEO City of Kwinana, followed by a Q and A panel session before completion of the Workshop.

**Tuesday 8<sup>th</sup> December**

Flew back to Kalgoorlie.

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL DECISION:</b>	<b>No: 0923</b>
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**Moved: Cr Mazza**

**Seconded: Cr Baird**

**That the President's Report as tabled, be received.**

**CARRIED 7/0**

## 12. REPORTS OF COMMITTEES AND OFFICERS

### 12.1 HEALTH, BUILDING & TOWN PLANNING BUSINESS

#### 12.1.1 ILLEGAL CAMPING – LOT 571 (85) SUITER STREET, MENZIES

<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 17 December 2015
<b>LOCATION:</b>	Lot 571 (85) Suiter Street, Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ASS1631
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	4 December 2015
<b>AUTHOR:</b>	Dave Hadden, Principle Environmental Health & Building Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Pascoe Durtanovich, Acting CEO
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	N/A

**ATTACHMENTS:**  
None

**BACKGROUND:**

Staff have previously spoken to a Mr Roland Gopel on his property and written to him advising that camping in the small garden shed on the property was illegal under the Caravan Parks and Camping Grounds Regulations 1997.

**COMMENT:**

Council's Environment Health Officer, Dave Hadden, carried out a further inspection on Tuesday 24 November 2015 at the property and again spoke with Mr Gopel who advised that he was challenging the validity of the camping controls under the Caravan Parks and Camping Grounds Regulations as he believed he has a right to occupy his property. It was also noted during this inspection that Mr Gopel has since placed a caravan on the property that he appears to be occupying.

**STATUTORY ENVIRONMENT:**

Caravan Parks and Camping Grounds Act 1995 and Regulations 1997.  
Building Act 2011 and Regulations 2012.

**POLICY IMPLICATIONS:**

There are no policy implication resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS:**

There will be a cost associated with the recommendation of this report.

**STRATEGIC IMPLICATIONS:**

There are no strategic implications resulting from the recommendation of this report.

**VOTING REQUIREMENTS:**



Simple majority

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL DECISION:</b>
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<b>No: 0924</b>
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**Moved: Cr Mazza**

**Seconded: Cr Lee**

**That Council:**

- 1. Engage solicitors to initiate legal action with the owner of Lot 571 Suiter Street, Menzies for the illegal occupation of a caravan and shed on his property; and**
- 2. Request solicitors to commence legal action under either or both of the Caravan Parks and Camping Grounds Regulations 1997 and Building Act 2011.**

**CARRIED 7/0**

## 12.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS

### 12.1.2 SHIRE OF MENZIES LOCAL PLANNING SCHEME NO. 2

<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 17 December 2015
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM100
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	4 December 2015
<b>AUTHOR:</b>	Paul Bashall, Planwest
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Pascoe Durtanovich, A/Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	Item 12.1.2 OCM 26 November 2015

#### ATTACHMENTS:

12.1.2 Attachment #1 Local Planning Scheme No 2 text  
Maps to be tabled

#### SUMMARY:

The attached Local Planning Scheme No 2 (the Scheme) provides the Council with a new Scheme text and maps to comply with the *Planning and Development (Local Planning Schemes) Regulations 2015* (the 2015 Regs).

#### BACKGROUND:

The Planning and Development Act 2005 requires that a Scheme be reviewed every 5 years. The Council's Scheme was gazetted in June 2003 and therefore largely complies with the WA Planning Commission's adopted 1999 Model Scheme Text (MST). The Regulations (as amended in 1999) require that a Local Planning Strategy (Strategy) be prepared in conjunction with a new scheme or scheme review.

The Strategy was presented to the Council at its November 2014 meeting. Many of the changes to the Scheme are based on the recommendations from the Strategy.

The Scheme review was commenced in 2014 at which time a review of the Town Planning Regulations was merely a discussion document. On this basis it was not considered justified to review the whole Scheme but simply carry out an 'omnibus' amendment. This amendment was prepared and adopted by the Council in March 2015. Amendment (No 9) made several changes to the text to insert new standard clauses added by the DoP to the MST, and several changes to the scheme maps in terms of zonings and reserves. Because there was a significant shift in the cadastral boundaries throughout the Shire the Amendment sought to delete the maps and insert new ones.

The scheme and strategy were referred to the EPA and then lodged with the Department of Planning (DoP) for the WA Planning Commission's approval to advertise. It remains there.

## **2015 REGS:**

The 2015 Regs were gazetted on 25 August 2015, and came into effect on 19<sup>th</sup> October. The 2015 Regs are made up of 3 major parts as follows;

**The regulations** – these regulations (Parts 1-9) outline the components, format and procedures for dealing with, and updating, local planning schemes and amendments.

For example it provides for 3 different classes of a Scheme Amendment. A **basic** amendment can be carried out without advertising where it deals with Scheme changes that are required due to the implementation of the 2015 Regs; alternatively it can make 'typo' changes.

A **standard** amendment adopts, more or less, the procedures and processes that used to apply to all amendments and includes all amendments that are not basic or complex. Advertising shall not be for a period less than 42 days.

The third type is a **complex** amendment. This is an amendment that is not addressed in a local planning strategy, or may impact the locality due to its scale (amongst other matters). Advertising shall not be for a period less than 60 days.

**Schedule 1 – Model provisions** – presents the model scheme text (MST) to which every scheme must now comply with. This Schedule includes all the provisions that must be included in a scheme text.

Variations to the MST provisions are permitted with the Minister's approval; however these variations need to be specifically requested.

For example the following variations will be requested:

- The use of the zone 'Rural/mining' (not listed as a standard zone in MST of the 2015 Regs). This name and objectives recognise the two major purposes of the rural areas and is a commonly adopted zone throughout the Wheatbelt and goldfields districts.
- The addition of new interpretations for a repurposed building, rural-related infrastructure and wind/solar farm.

**Schedule 2 – Deemed provisions** – includes standard provisions that are deemed to apply to every existing and new scheme whether they are currently in a scheme or not. There is no need to include these provisions in a scheme text. This Schedule also dictates the names, colours and objectives for a list of scheme reserves and zones that may be included in a scheme.

Variations to the deemed provisions are permitted with the Minister's approval; however these variations need to be specifically requested.

For example the following variations will be requested:

- The use of the zone 'Rural/mining' colour (not listed as a standard zone in Schedule 2 of the 2015 Regs).
- The addition of further exemptions for the need to obtain a development approval (clause 61 of Schedule 2) including;

**Clause 61(1)(k)** the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ('P') in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone

(including boundary setbacks) are satisfied, unless the development is located in a place that is:

- entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or
- the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or
- included on a heritage list prepared in accordance with this Scheme; or
- within an area designated under the Scheme as a heritage area; or
- the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.

**Clause 61(1)(l)** The construction of rural-related infrastructure in a 'Rural' or 'Rural/mining' zone under the value of \$50,000 does not require development approval.

**Clause 61(1)(m)** The signage and advertisements contained in Schedule 1 of this Scheme do not require development approval.

**Clause 61(1)(n)** The erection of a boundary fence in a zone where the R Codes do not apply.

**Clause 61(1)(o)** The carrying out of works urgently necessary to ensure public safety, for the safety or security of plant or equipment or for the maintenance of essential services.)

**COMMENT:**

The Council's intention to prepare Local Planning Scheme No. 2 has been advertised and the Acting Chief Executive Officer has requested Planwest to advise stakeholders. The new Local Planning Scheme No. 2 has now been prepared.

The next steps in the process are for Council to immediately adopt the Scheme No. 2 and forward the Scheme to the Environmental Protection Agency.

**CONSULTATION:**

Paul Bashall - Planwest, Johan Gildenhuys – DoP.

**STATUTORY ENVIRONMENT:**

Planning and Development Act 2005 –

Part 5-Local planning schemes

Division 1 – Local government may prepare or adopt scheme

**POLICY IMPLICATIONS:**

None

**FINANCIAL IMPLICATIONS:**

None

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Simple majority

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL DECISION:</b>
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<b>No: 0925</b>
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**Moved: Cr Lee**

**Seconded: Cr Mazza**

**That Council:**

1. **Adopt Local Planning Scheme No 2 and forward the document to the EPA for environmental clearance under Section 81 of the *Planning and Development Act 2005 (Section 48A of the EP Act)*; and**

**2. Forward the Local Planning Scheme No. 2 to the WA Planning Commission requesting approval to advertise, requesting the variations to the model scheme text (Schedule 1 of the 2015 Regs) and the deemed provisions (Schedule 2 of the 2015 Regs).**

- **The use of the zone 'Rural/mining' provisions, name and colour (not listed as a standard zone in the model scheme text or in Schedule 2 of the 2015 Regs).**
- **The addition of further exemptions for the need to obtain a development approval (clause 61 of Schedule 2) including;**

**Clause 61(1)(k) the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ('P') in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:**

- **entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or**
- **the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or**
- **included on a heritage list prepared in accordance with this Scheme; or**
- **within an area designated under the Scheme as a heritage area; or**
- **the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.**

**Clause 61(1)(l) The construction of rural-related infrastructure in a 'Rural' or 'Rural/mining' zone under the value of \$50,000 does not require development approval.**

**Clause 61(1)(m) The signage and advertisements contained in Schedule 1 of this Scheme do not require development approval.**

**Clause 61(1)(n) The erection of a boundary fence in a zone where the R Codes do not apply.**

**Clause 61(1)(o) The carrying out of works urgently necessary to ensure public safety, for the safety or security of plant or equipment or for the maintenance of essential services.)**

**CARRIED 7/0**



# **SHIRE OF MENZIES**

## **LOCAL PLANNING SCHEME NO. 2**

### **DISCLAIMER**

This is a copy of the Local Planning Scheme produced from an electronic version of the Scheme held and maintained by the Department of Planning. Whilst all care has been taken to accurately portray the current Scheme provisions, no responsibility shall be taken for any omissions or errors in this documentation.

Consultation with the respective Local Government Authority should be made to view a legal version of the Scheme.

Please advise the Department of Planning of any errors or omissions in this document.

**LOCAL PLANNING SCHEME GAZETTAL DATE: [INSERT DATE]**

## SHIRE OF MENZIES LOCAL PLANNING SCHEME NO. 2 - AMENDMENTS

AMD NO.	GAZETTAL DATE	UPDATED		DETAILS
		WHEN	BY	



## PREAMBLE

### SHIRE OF MENZIES LOCAL PLANNING SCHEME NO. 2

The Shire of Menzies Local Planning Scheme No. 2 consists of this Scheme text, scheme maps and the deemed provisions as defined in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015* sets out the Local Planning Framework. At the core of this Framework is the Local Planning Strategy which sets out the long-term planning directions for the local government, applies State and regional planning policies and provides the rationale for the zones and other provisions of the Scheme. In addition to the Local Planning Strategy, the Framework provides for the making of Local Planning Policies, which set out the general policies of the local government on matters within the Scheme.

This Local Planning Scheme No. 2 is informed by an endorsed Local Planning Strategy and sets out the specific provisions applicable to the Shire of Menzies Scheme area. The Scheme divides the local government district into zones to identify areas for particular uses and identifies land reserved for public purposes. Most importantly, the Scheme controls the types of uses and development allowed in different zones.





## **SHIRE OF MENZIES**

### **LOCAL PLANNING SCHEME NO. 2**

The Shire of Menzies under the powers conferred by the *Planning and Development Act 2005* makes the following Local Planning Scheme.

## TABLE OF CONTENTS

*(Local governments may use the template provided below or a comprehensive table contents outlining parts, subheadings and page numbers)*

- Part 1 Preliminary** - sets out the Scheme title, responsible authority for implementing the Scheme, definitions used in the Scheme, Scheme area, contents, purpose, aims and relationship to other Schemes and laws.
- Part 2 Reserves** - sets out the reserves which apply in the Scheme area and related provisions.
- Part 3 Zones and the use of land** - sets out the zones which apply in the Scheme area and the uses which may require approval or may be prohibited.
- Part 4 General development requirements** — sets out the general planning requirements which apply to land use and development within the Scheme area.
- Part 5 Special control areas** — sets out particular provisions which may apply in addition to the zone requirements and generally concerns landscape, environmental, built form, and land and site management issues.
- Part 6 Terms referred to in Scheme** — lists the general definitions and terms used in the Scheme and also lists the land use terms used in the Scheme.

## Schedules

**A** -Supplemental provisions to the deemed provisions *[this Schedule will need to be included for any schemes which propose additional provisions to the deemed provisions]*

- 1** - Signage and advertisements for which development approval not required
- 2** - Minimum setbacks from boundaries
- 3** - Parking requirements

## Part 1 - Preliminary

### 1. Citation

This local planning scheme is the Shire of Menzies Scheme No 2.

### 2. Commencement

Under section 87(4) of the Act, this local planning scheme comes into operation on the day on which it is published in the *Gazette*.

### 3. Scheme revoked

The following local planning scheme is revoked -

Shire of Menzies Town Planning Scheme No. 1 gazetted on 13 June 2003.

### 4. Notes do not form part of Scheme

Notes, and instructions printed in italics, do not form part of this Scheme.

Note: The *Interpretation Act 1984* section 32 makes provision in relation to whether headings form part of the written law.

### 5. Responsibility for Scheme

The **Shire of Menzies** is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

### 6. Scheme area

This Scheme applies to the area shown on the Scheme Map.

### 7. Contents of Scheme

(1) In addition to the provisions set out in this document (the ***scheme text***), this Scheme includes the following -

- (a) the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) including any supplemental deemed provisions outlined in Schedule A of the scheme text;
- (b) the Scheme Map;

(2) This Scheme is to be read in conjunction with any local planning strategy for the Scheme area.

### 8. Purposes of Scheme

The purposes of this Scheme are to -

- (a) set out the local government's planning aims and intentions for the Scheme area; and

- (b) set aside land as local reserves for public purposes; and
- (c) zone land within the Scheme area for the purposes defined in this Scheme; and
- (d) control and guide development including processes for the preparation of structure plans, activity centre plans and local development plans; and
- (e) set out procedures for the assessment and determination of development applications; and
- (f) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans; and
- (g) make provision for the administration and enforcement of this Scheme; and
- (h) address other matters referred to in Schedule 7 of the Act.

## **9. Aims of Scheme**

The aims of this Scheme are -

- To assist the effective implementation of regional plans and policies including the State Planning Strategy.
- To ensure there is a sufficient supply of serviced and suitable land for housing, employment, commercial activities, community facilities, recreation and open space.
- To assist employment and economic growth by facilitating the timely provision of suitable land for retail, commercial, industrial, entertainment and tourist developments, as well as providing opportunities for home-based employment.
- To facilitate a diverse and integrated network of open space catering for both active and passive recreation, consistent with the needs of the community.
- To promote the sustainable use of rural land for agricultural purposes whilst accommodating other rural and mining activities.
- To protect and enhance the environmental values and natural resources of the local government area and to promote ecologically sustainable land use and development.
- To safeguard and enhance the character and amenity of the built and natural environment of the local government area.

## **10. Relationship with local laws**

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

## **11. Relationship with other local planning schemes**

There are no other local planning schemes of the Shire of Menzies which apply to the Scheme area.

## **12. Relationship with region planning scheme**

There are no region planning schemes which apply to the Scheme area.

## Part 2 - Reserves

### 13. Regional Reserves

There are no regional reserves in the Scheme area.

Note: The process of reserving land under a regional planning scheme is separate from the process of reserving land under the *Land Administration Act 1997* section 41.

### 14. Local reserves

(1) In this clause -

**Department of Main Roads** means the department principally assisting in the administration of the *Main Roads Act 1930*;

**Western Australian Road Hierarchy** means the document of that name available on the website maintained by the Department of Main Roads.

(2) Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.

(3) The objectives of each local reserve are as follows -

**Table 1 - Reserve objectives**

Reserve name	Objectives
Public Open Space	<ul style="list-style-type: none"> <li>To set aside areas for public open space, particularly those established under the <i>Planning and Development Act 2005</i> s. 152.</li> <li>To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.</li> </ul>
Environmental conservation	<ul style="list-style-type: none"> <li>To identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision.</li> <li>To identify and protect areas of biodiversity conservation significance within National Parks and State and other conservation reserves.</li> </ul>
Public Purposes	<ul style="list-style-type: none"> <li>To provide for a range of essential physical and community infrastructure.</li> </ul>
Primary Distributor Road	<ul style="list-style-type: none"> <li>To set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the <i>Western Australian Road Hierarchy</i>.</li> </ul>
Railways	<ul style="list-style-type: none"> <li>To set aside land required for passenger rail and rail freight services.</li> </ul>

### 15. Additional uses for local reserves

There are no additional uses for land in local reserves that apply to this Scheme.

## Part 3 - Zones and use of land

### 16. Zones

- (1) Zones are shown on the Scheme Map according to the legend on the Scheme Map.
- (2) The objectives of each zone are as follows -

**Table 2 - Zone objectives**

Zone name	Objectives
Residential	<ul style="list-style-type: none"> <li>To provide for a range of housing and a choice of residential densities to meet the needs of the community.</li> <li>To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.</li> <li>To provide for a range of non-residential uses, which are compatible with and complementary to residential development.</li> </ul>
Settlement	<ul style="list-style-type: none"> <li>To identify existing and proposed Aboriginal settlements and to collaboratively plan for the orderly and proper development of those places by — <ul style="list-style-type: none"> <li>(a) requiring preparation and endorsement of a layout plan in accordance with State Planning Policy 3.2; and</li> <li>(b) ensuring that development accords with a layout plan.</li> </ul> </li> </ul>
Rural	<ul style="list-style-type: none"> <li>To provide for the maintenance or enhancement of specific local rural character.</li> <li>To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.</li> <li>To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.</li> <li>To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.</li> <li>To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.</li> </ul>
Rural Townsite	<ul style="list-style-type: none"> <li>To provide for a range of land uses that would typically be found in a small country town.</li> </ul>
Light Industry	<ul style="list-style-type: none"> <li>To provide for a range of industrial uses and service industries generally compatible with urban areas, that cannot be located in commercial zones.</li> <li>To ensure that where any development adjoins zoned or developed residential properties, the development is suitably set back, screened or otherwise treated so as not to detract from the residential amenity.</li> </ul>
General Industry	<ul style="list-style-type: none"> <li>To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses.</li> <li>To accommodate industry that would not otherwise comply with the performance standards of light industry.</li> </ul>

	<ul style="list-style-type: none"> <li>• Seek to manage impacts such as noise, dust and odour within the zone.</li> </ul>
Commercial	<ul style="list-style-type: none"> <li>• To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres.</li> <li>• To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.</li> <li>• To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.</li> </ul>
Special Use	<ul style="list-style-type: none"> <li>• To facilitate special categories of land uses which do not sit comfortably within any other zone.</li> <li>• To enable the Council to impose specific conditions associated with the special use.</li> </ul>
Rural/Mining	<ul style="list-style-type: none"> <li>• To provide for a range of rural and mining pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality whilst still acknowledging the significance of the mining operations and the extraction of basic raw materials with appropriate environmental safeguards.</li> <li>• To protect land from urban uses that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning.</li> <li>• To protect the land from closer development which would detract from the rural character and amenity of the area.</li> <li>• To prevent any development which may affect the viability of a holding.</li> <li>• To provide for and monitor mining activities and its associated works, however restricting the residential component of the activities to the townsites of the Shire.</li> </ul>

## 17. Zoning table

The zoning table for this Scheme is as follows -

**Table 3 - Zoning Table**

USE AND DEVELOPMENT CLASS	ZONES							
	Residential	Settlement	Commercial	Rural Townsite	Light Industry	General Industry	Rural	Rural/mining
abattoir	X	#	X	X	X	D	D	D
agriculture - extensive	X	#	X	X	X	D	P	P
agriculture — intensive	X	#	X	X	X	X	P	P
amusement parlour	X	#	P	D	D	X	X	X
animal establishment	X	#	X	D	D	D	D	D
animal husbandry — intensive	X	#	X	X	X	D	P	P
art gallery	X	#	P	D	X	X	D	D
bed and breakfast	A	#	D	D	X	X	D	D
betting agency	X	#	P	D	D	X	X	X
brewery	X	#	X	X	D	P	D	D
bulky goods showroom	X	#	P	D	P	X	X	X
caravan park	X	#	X	X	X	X	X	X
caretaker's dwelling	I	#	I	I	I	I	P	P
car park	I	#	P	I	P	P	I	I
child care premises	A	#	D	D	X	X	X	X
cinema/theatre	X	#	P	D	X	X	X	X
civic use	X	#	P	D	X	X	D	D
club premises	X	#	P	D	D	X	D	D
commercial vehicle parking	X	#	D	D	P	P	I	I
community purpose	A	#	P	D	D	X	D	D
consulting rooms	A	#	P	D	D	X	D	D
convenience store	X	#	P	D	D	D	X	X
corrective institution	X	#	X	X	X	X	X	X
educational establishment	X	#	D	D	X	X	D	D
exhibition centre	X	#	P	D	X	X	X	X
family day care	A	#	D	D	X	X	X	X
fast food outlet/lunch bar	X	#	A	D	X	X	X	X
freeway service centre	X	#	X	X	X	X	X	X
fuel depot	X	#	X	D	D	P	X	X
funeral parlour	X	#	A	A	D	X	X	X
garden centre	X	#	D	D	P	P	D	D
grouped dwelling	P	#	D	D	X	X	D	D
holiday accommodation	A	#	D	D	X	X	D	D



USE AND DEVELOPMENT CLASS	ZONES							
	Residential	Settlement	Commercial	Rural Townsite	Light Industry	General Industry	Rural	Rural/mining
holiday house	A	#	I	D	X	X	D	D
home business	I	#	I	I	I	X	I	I
home occupation	I	#	I	I	I	X	I	I
home office	I	#	I	I	I	X	I	I
home store	I	#	I	I	I	X	I	I
hospital	X	#	X	D	X	X	X	X
hotel	X	#	D	D	X	X	X	X
industry	X	#	X	X	A	P	X	X
industry — extractive	X	#	X	X	X	X	D	D
industry — light	X	#	X	D	P	P	X	X
industry — primary production	X	#	X	D	X	X	P	P
liquor store — large	X	#	P	X	D	X	X	X
liquor store — small	X	#	P	D	D	X	X	X
marina	X	#	X	X	X	X	X	X
marine filling station	X	#	X	X	X	X	X	X
market	X	#	D	D	D	X	D	D
medical centre	X	#	P	D	X	X	X	X
mining operations	X	#	X	A	X	X	D*	D*
motel	X	#	D	D	X	X	X	X
motor vehicle, boat or caravan sales	X	#	D	X	D	D	X	X
motor vehicle repair	X	#	D	D	P	P	X	X
motor vehicle wash	X	#	D	D	D	D	X	X
multiple dwelling	D	#	D	D	X	X	X	X
nightclub	X	#	D	X	D	X	X	X
office	I	#	P	D	I	I	I	I
park home park	X	#	D	D	X	X	X	X
place of worship	X	#	A	D	X	X	X	X
reception centre	X	#	D	D	X	X	X	X
recreation — private	X	#	A	D	D	X	X	X
residential building	D	#	X	X	X	X	X	X
resource recovery centre	X	#	X	X	X	D	D	D
restaurant/cafe	X	#	P	D	X	X	X	X
restricted premises	X	#	A	D	X	X	X	X
road house	X	#	X	X	D	D	X	X
rural home business	I	#	I	I	I	X	I	I
rural pursuit/hobby farm	X	#	X	P	D	D	D	D
serviced apartment	A	#	D	D	X	X	X	X

USE AND DEVELOPMENT CLASS	ZONES							
	Residential	Settlement	Commercial	Rural Townsite	Light Industry	General Industry	Rural	Rural/mining
service station	X	#	A	D	P	P	X	X
shop	X	#	P	D	I	I	X	X
small bar	X	#	P	D	X	X	X	X
single house	P	#	D	P	I	X	P	P
tavern	X	#	D	D	X	X	X	X
telecommunications infrastructure	D	#	D	D	D	D	D	D
tourist development	A	#	D	D	X	X	D	D
trade display	X	#	D	D	P	P	D	D
trade supplies	X	#	P	D	P	P	D	D
transport depot	X	#	D	D	P	P	D	D
tree farm	X	#	X	X	X	X	D	D
veterinary centre	X	#	P	D	P	P	D	D
warehouse/storage	X	#	D	D	P	P	X	X
waste disposal facility	X	#	X	X	X	X	D	D
waste storage facility	X	#	X	X	X	X	D	D
Wind/solar farm	X	#	X	X	X	X	D	D
winery	X	#	X	D	X	X	D	D
workforce accommodation	A	#	A	A	X	X	X	X

\*Mining operations' covered by the *Mining Act 1978* is exempt from the requirement for development approval and will be determined in accordance with the *Mining Act 1978*.

# Development in a 'Settlement' zone shall be permitted in accordance with an adopted community layout plan.

## 18. Interpreting zoning table

- (1) The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left hand side of the zoning table and the list of zones at the top of the zoning table.
- (2) The symbols used in the zoning table have the following meanings -
  - P means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme;
  - I means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme;

- D** means that the use is not permitted unless the local government has exercised its discretion by granting development approval;
- A** means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions;
- X** means that the use is not permitted by this Scheme.

**Note: 1.** The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and the use of, land. For development on land that does not require development approval see clause 61 of the deemed provisions.

**2.** In considering an application for development approval, the local government will have regard to clause 67 of the deemed provisions.

- (3)** A specific use class referred to in the zoning table is excluded from any other use class described in more general terms.
- (4)** The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -
  - (a)** determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
  - (b)** determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or
  - (c)** determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.
- (5)** If a use of land is identified in a zone as being a class P or class I use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.
- (6)** If a use of land is identified in a zone as being a class X use, the local government must refuse an application for development approval for that use in that zone unless -
  - (a)** the development approval application relates to land that is being used for a non-conforming use; and
  - (b)** the local government considers that the proposed use of the land would be less detrimental than the non-conforming use.

- (7) If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to any of the following plans that apply to the land -
- (a) a structure plan;
  - (b) an activity centre plan;
  - (c) a local development plan;
  - (d) a community layout plan.
- (8) Notwithstanding the 'D' use of grouped dwellings in a 'Rural' and 'Rural/Mining' zone the Council will only permit a maximum of two such dwellings on a lot.

## 19. Additional uses

- (1) Table 4 sets out -
- (a) classes of use for specified land that are additional to the classes of use that are permissible in the zone in which the land is located; and
  - (b) the conditions that apply to that additional use.

**Table 4 - Specified additional uses for zoned land in Scheme area**

No.	Description of land	Additional use	Conditions
A1	Portion of Railway Reserve in Walsh Street, Menzies, being the old Menzies railway station site.	Office and associated activities.	Property to be maintained to the satisfaction of Council.

- (2) Despite anything contained in the zoning table, land that is specified in the Table to subclause (1) may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.

## 20. Restricted uses

There are no restricted uses which apply to this Scheme.

## 21. Special use zones

- (1) Table 5 sets out -
- (a) special use zones for specified land that are in addition to the zones in the zoning table; and
  - (b) the classes of special use that are permissible in that zone; and
  - (c) the conditions that apply in respect of the special uses.

**Table 5 - Special use zones in Scheme area**

No.	Description of land	Special use	Conditions
1	Lots 19, 301, 302, 1104 and 300 Walsh Street, Menzies	Mixed residential and office uses	Subject to Council determination of a planning application
2	Lot 178 Onslow Street, Menzies	Caravan Park	Subject to Council determination of a planning application

- (2) A person must not use any land, or any structure or buildings on land, in a special use zone except for a class of use that is permissible in that zone and subject to the conditions that apply to that use.

Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.

## **22. Non-conforming uses**

- (1) Unless specifically provided, this Scheme does not prevent -
- (a) the continued use of any land, or any structure or building on land, for the purpose for which it was being lawfully used immediately before the commencement of this Scheme; or
  - (b) the carrying out of development on land if -
    - (i) before the commencement of this Scheme, the development was lawfully approved; and
    - (ii) the approval has not expired or been cancelled.
- (2) Subclause (1) does not apply if -
- (a) the non-conforming use of the land is discontinued; and
  - (b) a period of 6 months, or a longer period approved by the local government, has elapsed since the discontinuance of the non-conforming use.
- (3) Subclause (1) does not apply in respect of a non-conforming use of land if, under Part 11 of the Act, the local government -
- (a) purchases the land; or
  - (b) pays compensation to the owner of the land in relation to the non-conforming use.

## **23. Changes to non-conforming use**

- (1) A person must not, without development approval-

- (a) alter or extend a non-conforming use of land; or
  - (b) erect, alter or extend a building used for, or in conjunction with, a non-conforming use; or
  - (c) repair, rebuild, alter or extend a building used for a non-conforming use that is destroyed to the extent of 75% or more of its value; or
  - (d) change the use of land from a non-conforming use to another use that is not permitted by the Scheme.
- (2) An application for development approval for the purposes of this clause must be advertised in accordance with clause 64 of the deemed provisions.
- (3) A local government may only grant development approval for a change of use of land referred to in subclause (1)(d) if, in the opinion of the local government, the proposed use -
  - (a) is less detrimental to the amenity of the locality than the existing non-conforming use; and
  - (b) is closer to the intended purpose of the zone in which the land is situated.

#### **24. Register of non-conforming uses**

- (1) The local government may prepare a register of land within the Scheme area that is being used for a non-conforming use.
- (2) A register prepared by the local government must set out the following -
  - (a) a description of each area of land that is being used for a non-conforming use;
  - (b) a description of any building on the land;
  - (c) a description of the non-conforming use;
  - (d) the date on which any discontinuance of the non-conforming use is noted.
- (3) If the local government prepares a register under subclause (1) the local government -
  - (a) must ensure that the register is kept up-to-date; and
  - (b) must make a copy of the register available for public inspection during business hours at the offices of the local government; and
  - (c) may publish a copy of the register on the website of the local government.

- (4) An entry in the register in relation to land that is being used for a non-conforming use is evidence of the matters set out in the entry, unless the contrary is proved.

## **Part 4 - General development requirements**

### **25. R-Codes**

- (1) The R-Codes, modified as set out in clause 26, are to be read as part of this Scheme.
- (2) The local government -
  - (a) must make a copy of the R-Codes available for public inspection during business hours at the offices of the local government; and
  - (b) may publish a copy of the R-Codes on the website of the local government.
- (3) The coding of land for the purposes of the R-Codes is shown by the coding number superimposed on a particular area contained within the boundaries of the area shown on the Scheme Map.
- (4) The R-Codes apply to an area if the area has a coding number superimposed on it in accordance with subclause (3).

### **26. Modification of R-Codes**

- (1) In areas coded R10/30, residential development shall be permitted at the R10 density, however, the Council may approve development up to the R30 density, if it can be proven that -
  - a) an effective method of effluent disposal, satisfactory to the Health Department requirements can be provided; and
  - b) consideration being given to the effect the proposal will have on the residential amenity of the locality by reason of streetscape, building form, servicing, privacy between buildings and traffic circulation both on and off the site.

### **27. State Planning Policy 3.6 to be read as part of Scheme**

- (1) *State Planning Policy 3.6 - Development Contributions for Infrastructure*, modified as set out in clause 28, is to be read as part of this Scheme.
- (2) The local government -
  - (a) must make a copy of State Planning Policy 3.6 available for public inspection during business hours at the offices of the local government; and
  - (b) may publish a copy of State Planning Policy 3.6 on the website of the local government.

### **28. Modification of State Planning Policy 3.6**

There are no modifications to State Planning Policy 3.6.



**29. Other State planning policies to be read as part of Scheme**

There are no other state planning policies that are to be read as part of the Scheme.

**30. Modification of State planning policies**

There are no modifications to a state planning policy that, under clause 29 is to be read as part of the Scheme.

**31. Environmental conditions**

There are no environmental conditions imposed under the *Environmental Protection Act 1986* that apply to this Scheme.

**32. Additional site and development requirements**

- (1) Table 6 sets out requirements relating to development that are additional to those set out in the R-Codes, activity centre plans, local development plans or State or local planning policies.

**Table 6 - Additional requirements that apply to land in Scheme area**

No.	Description of land	Requirement
1	<b>General and Light Industry zones</b>	<b>Caretakers dwellings -</b> (a) only one caretakers' dwelling is permitted on a lot and that dwelling should be on the same lot as the associated industrial use; (b) a caretakers' dwelling is to have a total floor area that does not exceed 100m <sup>2</sup> measured from the external face of walls; and (c) open verandahs may be permitted but must not be enclosed by any means unless the total floor area remains within the 100m <sup>2</sup> referred to in paragraph (b).
2	<b>All zones</b>	<b>Setbacks and Landscaping -</b> (a) The site and development requirements for land in various zones are to be as set out in Schedule 2 - Minimum setbacks from boundaries. (b) In addition to Schedule 2 requirements, all service and loading areas shall be located behind the primary street setback and appropriately screened.
3	<b>Scheme area</b>	<b>Parking Requirements -</b> (a) Unless otherwise provided by the Scheme, all non-residential development (other than a Residential Building) is required to provide on-site parking, in accordance with the requirements of Schedule 3 - Parking requirements. (b) Where a development is not specified in Schedule 3, the

		<p>Council shall determine parking requirements as having regard to the nature of development and the number of vehicles likely to be attracted to the development.</p> <p>(c) Parking spaces are to be serviced with all necessary access-ways, and the parking area shall be surfaced to the satisfaction of the local government.</p> <p>(d) In the Commercial zone, where a developer can satisfy the Council that the maximum car parking requirement cannot be provided on the site, the Council may accept a cash payment in lieu of the provision of car parking spaces, but subject to the requirements of this clause:</p> <p>(e) A cash-in-lieu payment shall be not less than the estimated cost to the owner of providing and constructing the parking spaces required by the Scheme, plus the value, as estimated by the Valuer-General acting in accordance with the Valuation of Land Act 1978, of the area of land which would have been occupied by the parking spaces.</p> <p>i. Before the Council agrees to accept a cash payment in lieu of the provision of parking spaces, the Council must either have already provided a public car park nearby, or must have firm proposals for providing a public car park area nearby within a period of not more than eighteen months from the time of agreeing to accept the cash payment.</p> <p>ii. Payments made under this clause shall be paid into a special fund to be used to provide public car parks.</p>
4	<b>Scheme area</b>	<p><b>Home Business and Rural Home Business -</b></p> <p>(a) An approval to conduct a home business or rural home business is issued to a specific occupier of a particular parcel of land, it is not to be transferred or assigned to any other person, and is not to be transferred from the land in respect of which it was granted. Should there be a change of the occupier of the land in respect of which a home business or rural home business approval is issued the approval is cancelled.</p> <p>(b) If, in the opinion of the local government, a home business or rural home business is causing a nuisance or annoyance to owners or occupiers of land in the locality the local government may:</p> <p>i. revoke the approval; or</p> <p>ii. require the occupier of the land in respect of which the home business or rural home business approval is issued to implement those measures specified by the local government and which in the opinion of the local government will remove the nuisance or annoyance.</p>

5	Scheme area	<p><b>Development on Land Subject to Dampness or Flooding -</b></p> <p>(a) Where, in the opinion of the Council, the dampness of the site on which a building is proposed to be constructed so warrants, the Council may require that one or all of the following measures shall be carried out;</p> <ul style="list-style-type: none"> <li>i. the subsoil shall be effectively drained;</li> <li>ii. the surface of the ground beneath the building shall be regraded or filled and provided with adequate outlets to prevent any accumulation of water beneath the building;</li> <li>iii. the surface of the ground beneath the building shall be covered with an approved damp-resisting material.</li> </ul> <p>(b) The local government may refuse an application for development approval for any building or development located on land which is considered by the local government as being liable to flooding or inundation.</p> <p>(c) In considering any application for development approval on land within a flood plain as defined by the Department of Environment Regulation, the local government will consult with the Department of Environmental Regulation and take any advice given by that Department into account when determining the application.</p>
6	Scheme area	<p><b>Connection to Reticulated Potable Water Supply -</b></p> <p>All new development is required to be connected to any available Water Corporation potable water supply service unless otherwise approved by the local government.</p>
7	Scheme area	<p><b>Requirement for consultation to commence mining -</b></p> <p>In considering proposals to commercially extract minerals, Council may exercise its discretion to inform the Minister for Mines and Petroleum, the Minister for Planning in writing that the granting of a mining lease or general purpose lease is contrary to the provisions of the Scheme and the Local Planning Strategy.</p>

- (2) To the extent that a requirement referred to in subclause (1) is inconsistent with a requirement in the R-Codes, an activity centre plan, a local development plan or a State or local planning policy the requirement referred to in subclause (1) prevails.

**33. Additional site and development requirements for areas covered by structure plan, activity centre plan or local development plan**

There are no additional requirements that apply to this Scheme.

**34. Variations to site and development requirements**

- (1) In this clause -  
***additional site and development requirements*** means requirements set out in clauses 32 and 33.
- (2) The local government may approve an application for a development approval that does not comply with an additional site and development requirements.
- (3) An approval under subclause (2) may be unconditional or subject to any conditions the local government considers appropriate.
- (4) If the local government is of the opinion that the non-compliance with an additional site and development requirement will mean that the development is likely to adversely affect any owners or occupiers in the general locality or in an area adjoining the site of the development the local government must -
  - (a) consult the affected owners or occupiers by following one or more of the provisions for advertising applications for development approval under clause 64 of the deemed provisions; and
  - (b) have regard to any expressed views prior to making its determination to grant development approval under this clause.
- (5) The local government may only approve an application for development approval under this clause if the local government is satisfied that -
  - (a) approval of the proposed development would be appropriate having regard to the matters that the local government is to have regard to in considering an application for development approval as set out in clause 67 of the deemed provisions; and
  - (b) the non-compliance with the additional site and development requirement will not have a significant adverse effect on the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.

**35. Restrictive covenants**

- (1) A restrictive covenant affecting land in the Scheme area that would have the effect of limiting the number of residential dwellings which may be constructed on the land is extinguished or varied to the extent that the number of residential dwellings that may be constructed is less than the number that could be constructed on the land under this Scheme.
- (2) If subclause (1) operates to extinguish or vary a restrictive covenant
  - (a) development approval is required to construct a residential dwelling that would result in the number of residential dwellings on the land exceeding the number that would have been allowed under the restrictive covenant; and
  - (b) the local government must not grant development approval for the construction of the residential dwelling unless it gives notice of the application for development approval in accordance with clause 64 of the deemed provisions.

## Part 5 - Special control areas

### 36. Special control areas

- (1) Special control areas are marked on the Scheme Map according to the legend on the Scheme Map.
- (2) The purpose, objectives and additional provisions that apply to each special control area is set out in the Table.

**Table 7 - Special control areas in Scheme area**

Name of area	Purpose	Objectives	Additional provisions
SCA 1 – Menzies water catchment area	Menzies water catchment area	To ensure inappropriate uses do not impact the protection of Menzies water supplies	<ul style="list-style-type: none"> <li>No development shall occur within this area that may jeopardise the continued extraction of the groundwater resources to service the town's water supply.</li> <li>Where the Council is in doubt about the effect of a proposed development within this area, the application shall be referred to the WA Water Authority for comment.</li> </ul>
SCA 2 – Menzies power station	Menzies power station	To ensure inappropriate uses do not encroach in to the buffer required for the operation of the Menzies Power Station.	<p>In considering an application for any use or development affected by the Special Control Area, the Local Government will have due regard to the following;</p> <ul style="list-style-type: none"> <li>The impact the operation of the power station may have on the use or development;</li> <li>The impact approval of the use or development may have on the on-going operation of the power station; the Environmental Protection (Noise) Regulations 1967; and</li> <li>a general presumption against the construction of dwellings and other sensitive uses within the Special Control Area.</li> </ul>
SCA 3 - Menzies rubbish tip	Menzies rubbish tip	To ensure inappropriate uses do not encroach into the buffer required for the operation of the Menzies rubbish tip.	<p>In considering an application for any use or development affected by the Special Control Area, the Local Government will have due regard to the following;</p> <ul style="list-style-type: none"> <li>The impact the operation of the rubbish tip may have on the use or development;</li> <li>The impact approval of the use or development may have on the on-going operation of the rubbish tip;</li> </ul>

			<p>and</p> <ul style="list-style-type: none"><li>• a general presumption against the construction of dwellings and other sensitive uses within the Special Control Area.</li></ul>
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## Part 6 - Terms referred to in Scheme

### Division 1 - General definitions used in Scheme

#### 37. Terms used

- (1) If a word or expression used in this Scheme is listed in this clause, its meaning is as follows -

<b>building envelope</b>	means the area of land within which all buildings and effluent disposal facilities on a lot must be contained.
<b>building height</b>	in relation to a building - (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or (b) if the building is used for purposes other than residential purposes, means the maximum vertical distance between the natural ground level and the finished roof height directly above, excluding minor projections as that term is defined in the R-Codes.
<b>cabin</b>	means a dwelling forming part of a tourist development or caravan park that is - (a) an individual unit other than a chalet; and (b) designed to provide short-term accommodation for guests.
<b>chalet</b>	means a dwelling forming part of a tourist development or caravan park that is - (a) a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and (b) designed to provide short-term accommodation for guests.
<b>commencement day</b>	means the day this Scheme comes into effect under section 87(4) of the Act.
<b>commercial vehicle</b>	means a vehicle, whether licenced or not, that has a gross vehicle mass of greater than 4.5 tonnes including - (a) a utility, van, truck, tractor, bus or earthmoving equipment; and (b) a vehicle that is, or is designed to be an attachment to a vehicle referred to in paragraph (a).
<b>floor area</b>	has meaning given in the Building Code.
<b>frontage</b>	in relation to a building - (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or (b) if the building is used for purposes other than residential purposes, means the road alignment at the front of a lot and, if a lot abuts 2 or more roads, the one to which the building or proposed building faces.
<b>incidental use</b>	means a use of premises which is consequent on, or naturally attaching, appertaining or relating to, the predominant use
<b>minerals</b>	has the meaning given in the <i>Mining Act 1978</i> section 8(1).

<b>net lettable area or nla</b>	means the area of all floors within the internal finished surfaces of permanent walls but does not include the following areas - (a) stairs, toilets, cleaner's cupboards, lift shafts and motor rooms, escalators, tea rooms and plant rooms, and other service areas; (b) lobbies between lifts facing other lifts serving the same floor; (c) areas set aside as public space or thoroughfares and not for the exclusive use of occupiers of the floor or building; (d) areas set aside for the provision of facilities or services to the floor or building where those facilities are not for the exclusive use of occupiers of the floor or building.
<b>non-conforming use</b>	has the meaning given in the <i>Planning and Development Act 2005</i> section 172.
<b>plot ratio</b>	means the ratio of the floor area of a building to an area of land within the boundaries of the lot or lots on which the building is located.
<b>precinct</b>	means a definable area where particular planning policies, guidelines or standards apply.
<b>predominant use</b>	means the primary use of premises to which all other uses carried out on the premises are incidental.
<b>retail</b>	means the sale or hire of goods or services to the public.
<b>short-term accommodation</b>	means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period.
<b>wall height</b>	in relation to a wall of a building – (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or (b) if the building is used for purposes other than residential purposes, means the vertical distance from the natural ground level of the boundary of the property that is closest to the wall to the point where the wall meets the roof or parapet.
<b>wholesale</b>	means the sale of goods or materials to be sold by others.

- (2) A word or expression that is not defined in this Scheme -
- (a) has the meaning it has in the *Planning and Development Act 2005*; or
  - (b) if it is not defined in that Act - has the same meaning as it has in the R-Codes.



## Division 2 - Land use terms used in Scheme

### 38. Land use terms used

If this Scheme refers to a category of land use that is listed in this provision, the meaning of that land use is as follows -

<b>abattoir</b>	means premises used commercially for the slaughtering of animals for the purposes of consumption as food products.
<b>agriculture - extensive</b>	means premises used for the raising of stock or crops including outbuildings and earthworks, but does not include agriculture - intensive or animal husbandry - intensive.
<b>agriculture - intensive</b>	means premises used for commercial production purposes, including outbuildings and earthworks, associated with any of the following - (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts; (b) the establishment and operation of plant or fruit nurseries; (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms); (d) aquaculture.
<b>amusement parlour</b>	means premises - (a) that are open to the public; and (b) that are used predominantly for amusement by means of amusement machines including computers; and (c) where there are 2 or more amusement machines.
<b>animal establishment</b>	means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry - intensive or veterinary centre.
<b>animal husbandry - intensive</b>	means premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production) or other livestock in feedlots, sheds or rotational pens.
<b>art gallery</b>	means premises - (a) that are open to the public; and (b) where artworks are displayed for viewing or sale.
<b>bed and breakfast</b>	means a dwelling - (a) used by a resident of the dwelling to provide short-term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and (b) containing not more than 2 guest bedrooms.
<b>betting agency</b>	means an office or totalisator agency established under the <i>Racing and Wagering Western Australia Act 2003</i> .
<b>brewery</b>	means premises the subject of a producer's licence authorising the production of beer, cider or spirits granted under the <i>Liquor Control Act 1988</i> .

<b>bulky goods showroom</b>	<p>means premises -</p> <p>(a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes -</p> <ul style="list-style-type: none"> <li>(i) automotive parts and accessories;</li> <li>(ii) camping, outdoor and recreation goods;</li> <li>(iii) electric light fittings;</li> <li>(iv) animal supplies including equestrian and pet goods;</li> <li>(v) floor and window coverings;</li> <li>(vi) furniture, bedding, furnishings, fabrics, manchester and homewares;</li> <li>(vii) household appliances, electrical goods and home entertainment goods;</li> <li>(viii) party supplies;</li> <li>(ix) office equipment and supplies;</li> <li>(x) babies' and children's goods, including play equipment and accessories;</li> <li>(xi) sporting, cycling, leisure, fitness goods and accessories;</li> <li>(xii) swimming pools.</li> </ul> <p>or</p> <p>(b) used to sell goods and accessories by retail if -</p> <ul style="list-style-type: none"> <li>(i) a large area is required for the handling, display or storage of the goods; or</li> <li>(ii) vehicular access is required to the premises for the purpose of collection of purchased goods.</li> </ul>
<b>caravan park</b>	means premises that are a caravan park as defined in the <i>Caravan Parks and Camping Grounds Act 1995</i> section 5 (1).
<b>caretaker's dwelling</b>	means a dwelling on the same site as a building, operation or plant, and occupied by a supervisor of that building, operation or plant.
<b>car park</b>	<p>means premises used primarily for parking vehicles whether open to the public or not but does not include -</p> <ul style="list-style-type: none"> <li>(a) any part of a public road used for parking or for a taxi rank; or</li> <li>(b) any premises in which cars are displayed for sale.</li> </ul>
<b>child care premises</b>	<p>means premises where -</p> <ul style="list-style-type: none"> <li>(a) an education and care service as defined in the <i>Education and Care Services National Law (Western Australia)</i> Section 5(1), other than a family day care service as defined in that section, is provided; or</li> <li>(b) a child care service as defined in the <i>Child Care Services Act 2007</i> section 4 is provided.</li> </ul>
<b>cinema/theatre</b>	means premises where the public may view a motion picture or theatrical production.
<b>civic use</b>	means premises used by a government department, an instrumentality of the State or the local government for administrative, recreational or other purposes.
<b>club premises</b>	means premises used by a legally constituted club or association or other body of persons united by a common interest.
<b>commercial vehicle parking</b>	<p>means premises used for parking of one or 2 commercial vehicles but does not include -</p> <ul style="list-style-type: none"> <li>(a) any part of a public road used for parking or for a taxi rank; or</li> <li>(b) parking of commercial vehicles incidental to the predominant use of the land.</li> </ul>

<b>community purpose</b>	means premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit.
<b>consulting rooms</b>	means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care.
<b>convenience store</b>	means premises - (a) used for the retail sale of convenience goods commonly sold in supermarkets, delicatessens or newsagents; and (b) operated during hours which include, but may extend beyond, normal trading hours; and (c) the floor area of which does not exceed 300 m <sup>2</sup> net lettable area.
<b>corrective institution</b>	means premises used to hold and reform persons committed to it by a court, such as a prison or other type of detention facility.
<b>educational establishment</b>	means premises used for the purposes of providing education including premises used for a school, higher education institution, business college, academy or other educational institution.
<b>exhibition centre</b>	means premises used for the display, or display and sale, of materials of an artistic, cultural or historical nature including a museum.
<b>family day care</b>	means premises where a family day care service as defined in the <i>Education and Care Services National Law (Western Australia)</i> is provided.
<b>fast food outlet/ lunch bar</b>	means premises, including premises with a facility for drive-through service, used for the preparation, sale and serving of food to customers in a form ready to be eaten - (a) without further preparation; and (b) primarily off the premises.
<b>freeway service centre</b>	means premises that has direct access to a freeway and which provides all the following services or facilities and may provide other associated facilities or services but does not provide bulk fuel services - (a) service station facilities; (b) emergency breakdown repair for vehicles; (c) charging points for electric vehicles; (d) facilities for cyclists; (e) restaurant, cafe or fast food services; (f) take-away food retailing; (g) public ablution facilities, including provision for disabled access and infant changing rooms; (h) parking for passenger and freight vehicles; (i) outdoor rest stop facilities such as picnic tables and shade areas.
<b>fuel depot</b>	means premises used for the storage and sale in bulk of solid or liquid or gaseous fuel but does not include premises used - (a) as a service station; or (b) for the sale of fuel by retail into a vehicle for use by the vehicle.

<b>funeral parlour</b>	means premises used (a) to prepare and store bodies for burial or cremation; (b) to conduct funeral services.
<b>garden centre</b>	means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens.
<b>holiday accommodation</b>	means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot.
<b>holiday house</b>	means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast.
<b>home business</b>	means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or profession - (a) does not involve employing more than 2 people who are not members of the occupier's household; and (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and (c) does not occupy an area greater than 50 m <sup>2</sup> ; and (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and (f) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and (g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.
<b>home occupation</b>	means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that - (a) does not involve employing a person who is not a member of the occupier's household; and (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and (c) does not occupy an area greater than 20 m <sup>2</sup> ; and (d) does not involve the display on the premises of a sign with an area exceeding 0.2 m <sup>2</sup> ; and (e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and (f) does not - (i) require a greater number of parking spaces than normally required for a single dwelling; or (ii) result in an increase in traffic volume in the neighbourhood; and (g) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and (h) does not include provision for the fuelling, repair or maintenance of motor vehicles; and (i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.

<b>home office</b>	means a dwelling used by an occupier of the dwelling to carry out a home occupation if the carrying out of the occupation - (a) is solely within the dwelling; and (b) does not entail clients or customers travelling to and from the dwelling; and (c) does not involve the display of a sign on the premises; and (d) does not require any change to the external appearance of the dwelling.
<b>home store</b>	means a shop attached to a dwelling that - (a) has a net lettable area not exceeding 100 m <sup>2</sup> ; and (b) is operated by a person residing in the dwelling.
<b>hospital</b>	means premises used as a hospital as defined in the <i>Hospitals and Health Services Act 1927</i> section 2(1).
<b>hotel</b>	means premises the subject of a hotel licence other than a small bar or tavern licence granted under the <i>Liquor Control Act 1988</i> including any betting agency on the premises.
<b>industry</b>	means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes - (a) the storage of goods; (b) the work of administration or accounting; (c) the selling of goods by wholesale or retail; (d) the provision of amenities for employees; (e) incidental purposes.
<b>industry - extractive</b>	means premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following purposes - (a) the processing of raw materials including crushing, screening, washing, blending or grading; (b) activities associated with the extraction of basic raw materials including wastewater treatment, storage, rehabilitation, loading, transportation, maintenance and administration.
<b>industry - light</b>	means premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed.
<b>industry - primary production</b>	means premises used - (a) to carry out a primary production business as that term is defined in the <i>Income Tax Assessment Act 1997</i> (Commonwealth) section 995-1; or (b) for a workshop servicing plant or equipment used in primary production businesses.
<b>liquor store - large</b>	means premises the subject of a liquor store licence granted under the <i>Liquor Control Act 1988</i> with a net lettable area of more than 300 m <sup>2</sup> .
<b>liquor store - small</b>	means premises the subject of a liquor store licence granted under the <i>Liquor Control Act 1988</i> with a net lettable area of not more than 300 m <sup>2</sup> .

<b>marina</b>	means - (a) premises used for providing mooring, fuelling, servicing, repairing, storage and other facilities for boats, including the associated sale of any boating gear or equipment; and (b) all jetties, piers, embankments, quays, moorings, offices and storerooms used in connection with the provision of those services.
<b>marina filling station</b>	means premises used for the storage and supply of liquid fuels and lubricants for marine craft.
<b>market</b>	means premises used for the display and sale of goods from stalls by independent vendors.
<b>medical centre</b>	means premises other than a hospital used by 3 or more health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care.
<b>mining operations</b>	means premises where mining operations, as that term is defined in the <i>Mining Act 1978</i> section 8(1), is carried out.
<b>motel</b>	means premises, which may be licensed under the <i>Liquor Control Act 1988</i> - (a) used to accommodate guests in a manner similar to a hotel; and (b) with specific provision for the accommodation of guests with motor vehicles.
<b>motor vehicle, boat or caravan sales</b>	means premises used to sell or hire motor vehicles, boats or caravans.
<b>motor vehicle repair</b>	means premises used for or in connection with - (a) electrical and mechanical repairs, or overhauls, to vehicles other than panel beating, spray painting or chassis reshaping of vehicles; or (b) repairs to tyres other than recapping or retreading of tyres.
<b>motor vehicle wash</b>	means premises primarily used to wash motor vehicles.
<b>nightclub</b>	means premises the subject of a nightclub licence granted under the <i>Liquor Control Act 1988</i> .
<b>office</b>	means premises used for administration, clerical, technical, professional or similar business activities.
<b>park home park</b>	means premises used as a park home park as defined in the <i>Caravan Parks and Camping Grounds Regulations 1997</i> Schedule 8.
<b>place of worship</b>	means premises used for religious activities such as a chapel, church, mosque, synagogue or temple.
<b>reception centre</b>	means premises used for hosted functions on formal or ceremonial occasions.
<b>recreation - private</b>	means premises that are - (a) used for indoor or outdoor leisure, recreation or sport; and (b) not usually open to the public without charge.
<b>repurposed building</b>	a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.
<b>resource recovery centre</b>	means premises other than a waste disposal facility used for the recovery of resources from waste.

<b>restaurant/cafe</b>	means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licenced under the <i>Liquor Control Act 1988</i> .
<b>restricted premises</b>	means premises used for the sale by retail or wholesale, or the offer for hire, loan or exchange, or the exhibition, display or delivery of - (a) publications that are classified as restricted under the <i>Classification (Publications, Films and Computer Games) Act 1995</i> (Commonwealth); and (b) materials, compounds, preparations or articles which are used or intended to be used primarily in or in connection with any form of sexual behaviour or activity; or (c) smoking-related implements.
<b>roadhouse</b>	means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services - (a) a full range of automotive repair services; (b) wrecking, panel beating and spray painting services; (c) transport depot facilities; (d) short-term accommodation for guests; (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies.
<b>rural home business</b>	means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or occupation - (a) does not involve employing more than 2 people who are not members of the occupier's household; and (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and (c) does not occupy an area greater than 200 m <sup>2</sup> ; and (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and (f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle more than 30 tonnes gross weight.
<b>rural pursuit/hobby farm</b>	means any premises, other than premises used for agriculture - extensive or agriculture - intensive, that are used by an occupier of the premises to carry out any of the following activities if carrying out of the activity does not involve permanently employing a person who is not a member of the occupier's household - (a) the rearing, agistment, stabling or training of animals; (b) the keeping of bees; (c) the sale of produce grown solely on the premises.
<b>rural-related infrastructure</b>	means infrastructure designed and built for use in the rural areas of the district and may include windmill, water trough and cattle yard.
<b>serviced apartment</b>	means a group of units or apartments providing - (a) self-contained short-stay accommodation for guests; and (b) any associated reception or recreational facilities.

<b>service station</b>	means premises other than premises used for a transport depot, panel beating, spray painting, major repairs or wrecking, that are used for - (a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience nature; or (b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles.
<b>shop</b>	means premises other than a bulky goods showroom, a liquor store large or a liquor store - small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services.
<b>small bar</b>	means premises the subject of a small bar licence granted under the <i>Liquor Control Act 1988</i> .
<b>tavern</b>	means premises the subject of a tavern licence granted under the <i>Liquor Control Act 1988</i> .
<b>telecommunications infrastructure</b>	means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network.
<b>tourist development</b>	means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide - (a) short-term accommodation for guests; and (b) onsite facilities for the use of guests; and (c) facilities for the management of the development;
<b>trade display</b>	means premises used for the display of trade goods and equipment for the purpose of advertisement.
<b>trade supplies</b>	means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for any of the following purposes including goods which may be assembled or manufactured off the premises - (a) automotive repairs and servicing; (b) building including repair and maintenance; (c) industry; (d) landscape gardening; (e) provision of medical services; (f) primary production; (g) use by government departments or agencies, including local government.
<b>transport depot</b>	means premises used primarily for the parking or garaging of 3 or more commercial vehicles including - (a) any ancillary maintenance or refuelling of those vehicles; and (b) any ancillary storage of goods brought to the premises by those vehicles; and (c) the transfer of goods or persons from one vehicle to another.
<b>tree farm</b>	means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the <i>Carbon Rights Act 2003</i> section 5.



<b>veterinary centre</b>	means premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders.
<b>warehouse/ storage</b>	means premises including indoor or outdoor facilities used for (a) the storage of goods, equipment, plant or materials; or (b) the display or the sale by wholesale of goods.
<b>waste disposal facility</b>	means premises used - (a) for the disposal of waste by landfill; or (b) the incineration of hazardous, clinical or biomedical waste.
<b>waste storage facility</b>	means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale.
<b>Wind/solar farm</b>	means premises used to generate electricity by wind or solar force and any associated turbine, building or other structure but does not include anemometers or turbines used primarily to supply electricity for a domestic property or for private rural use.
<b>winery</b>	means premises used for the production of viticultural produce and associated sale of the produce.
<b>workforce accommodation</b>	means premises, which may include modular or relocatable buildings, used - (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

## **Schedule A - Supplemental provisions to the deemed provisions**

These provisions are to be read in conjunction with the deemed provisions (Schedule 2) contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

- Clause 61(1)(k)** the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ('P') in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:
- (i) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or
  - (ii) the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or
  - (iii) included on a heritage list prepared in accordance with this Scheme; or
  - (iv) within an area designated under the Scheme as a heritage area; or
  - (v) the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.
- Clause 61(1)(l)** The construction of rural-related infrastructure in a 'Rural' or 'Rural/mining' zone under the value of \$50,000 does not require development approval.
- Clause 61(1)(m)** The signage and advertisements contained in Schedule 1 of this Scheme do not require development approval.
- Clause 61(1)(n)** The erection of a boundary fence in a zone where the R Codes do not apply.
- Clause 61(1)(o)** The carrying out of works urgently necessary to ensure public safety, for the safety or security of plant or equipment or for the maintenance of essential services.)

## SCHEDULES

### **Schedule 1 — Signage and advertisements for which development approval is not required** (Schedule 2, cl.56(h) *Planning and Development (Local Planning Schemes) Regulations 2015*)

<b>Land Use and/or Development</b>	<b>Exempted Sign Type and Number</b>	<b>Maximum Area</b>
Dwellings	One professional nameplate as appropriate	0.2 m <sup>2</sup>
Home business or home occupation	One advertisement describing the nature of the home business or home occupation	0.2 m <sup>2</sup>
Places of worship, meeting halls and places of public assembly	One advertisement detailing the function and/or the activities of the institution concerned.	0.2 m <sup>2</sup>
Shops, showrooms, office and other commercial uses appropriate within town centre	All advertisements affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 5 metres from the ground floor level of the building subject to compliance with the requirements of the Signs Hoarding and Bill Posting Local Laws.	Not applicable.
Industrial and warehouse premises	<p>A maximum of four advertisements applied to or affixed to the walls of the building but not including signs which project above the eaves or the ridge of the roof of the building, and excluding signs projecting from a building and excluding signs which are connected to a pole, wall, or other building.</p> <p>A maximum of two freestanding advertisement signs not exceeding 5 metres in height above ground level.</p>	<p>Total area of such advertisements are not to exceed 15 m<sup>2</sup>.</p> <p>Maximum permissible total area is not to exceed 10 m<sup>2</sup> and individual advertisement signs are not to exceed 6 m<sup>2</sup>.</p>
Sporting clubs, ovals and sporting complexes	All signs provided that, in each case, the advertisement is not visible from outside the complex or facility concerned either from other private land or from public places and streets.	Not applicable.
Public places and reserves	<p>(a) Advertisement signs (illuminated and non-illuminated) relating to the functions of Government, a public authority or local government excluding those of a promotional nature constructed or exhibited by, or on behalf of any such body, and</p> <p>(b) Advertisement signs (illuminated and non-illuminated) required for the management or control of traffic on any public road, car park, cycleway, railway or waterway where such advertisement has been constructed or</p>	<p>Not applicable.</p> <p>Not applicable.</p>

	exhibited by or at the direction of a Government department, public authority or the local government, and (c) Advertisement signs (illuminated or non-illuminated) required to be exhibited by or pursuant to any statute or regulation or the like made pursuant to powers contained within a Statute provided that any such advertisement is constructed and/or exhibited strictly in accordance with the requirements specified therein.	Not applicable.
Railway property and reserves	Advertisement signs exhibited on such land provided that each such advertisement is directed only at persons at or upon railway station.	No sign is to exceed 2 m <sup>2</sup> in area.
Advertisements within buildings	All advertisements placed or displayed within buildings, which cannot ordinarily be seen by a person outside of those buildings.	Not applicable.
All classes of buildings other than single family dwellings	One advertisement sign containing the name, number and address of the building, the purpose for which the building is used or the name and address of the managing agent thereof.	0.2 m <sup>2</sup>
<b>Temporary Signs</b>	<b>EXEMPTED SIGN TYPE AND NUMBER (All non-illuminated unless otherwise stated)</b>	<b>Maximum Area</b>
Building construction sites (advertisement signs displayed only for the duration of the construction) as follows:		
Dwellings	One advertisement per street frontage details of the project and the contractors undertaking the construction work.	2 m <sup>2</sup>
Multiple dwellings, shops, commercial and industrial properties	One sign as for (a) above.	5 m <sup>2</sup>
Sales of goods or livestock	One sign per lot displayed for a period not exceeding 3 months advertising the sale of goods (or livestock) upon any land within any building upon which the sign is exhibited provided that the land is not normally used for that purpose.	2 m <sup>2</sup>
Property transactions, advertisement signs displayed for the duration of the period over which property transactions are		

offered and negotiated as follows:		
Dwellings	One sign per street frontage for each property relating to the Sale, leasing or impending auction of the property at or upon which the sign is or the signs are displayed.	Each sign is not to exceed an area of 2 m <sup>2</sup>
Multiple Dwellings, shops, commercial and industrial properties	One sign as for (a) above.	Each sign is not to exceed an area of 5 m <sup>2</sup>
Large rural properties in excess of five (5) hectares.	One sign as for (a) above.	Each sign not to exceed an area of 10 m <sup>2</sup> .
Display Homes	One sign for each dwelling on display.	2 m <sup>2</sup>
Advertisement signs displayed for the period over which homes are on display for public inspection	In addition to (a) above one sign for each group of dwellings displayed by a single project builder giving details of the project building company and details of the range of dwellings on display.	5 m <sup>2</sup>

## Schedule 2 — Minimum setbacks from boundaries

ZONE	STREET	REAR	SIDE	MINIMUM LANDSCAPING REQUIREMENT
<b>Commercial</b>	Nil setback which may be varied at the discretion of Council.	In accordance with the Building Code of Australia	In accordance with the Building Code of Australia	<ol style="list-style-type: none"> <li>1. Canopy shade trees at the rate of 1 tree for every 4 open air parking bays.</li> <li>2. Screen landscaping as required by Council.</li> <li>3. Additional landscaping as required by Council.</li> </ol>
<b>Settlement</b>	In accordance with an adopted Community Layout Plan			
<b>Residential</b>	To be assessed in accordance with the Residential Design Codes of Australia.			
<b>General Industry</b>	7.5m	Subject to Building Code of Australia		3 metre landscape strip abutting all streets.
<b>Light Industry</b>	7.5m	Subject to Building Code of Australia		3 metre landscape strip abutting all streets.
<b>Rural Townsite</b>	At the discretion of Council.			
<b>Rural</b>	At the discretion of Council.			
<b>Rural/mining</b>	At the discretion of Council.			

*Note - \*means to be setback from a common boundary with residential zoned land in accordance with the requirements of the applicable R-Code for that land; otherwise in accordance with the Building Code of Australia.*

### Schedule 3 — Parking requirements

Uses		Car Parking Requirement (GLA – gross leasable area)
1	bed and breakfast	As per Residential Design Codes, plus 1 guest per bedroom.
2	caretaker's dwelling	1 per dwelling.
3	civic use club premises community purpose exhibition centre place of worship recreation – private	1 per 4 m <sup>2</sup> of eating, drinking or lounge area, plus 1 per 4 m <sup>2</sup> of public assembly and/or seating area, with other uses as determined by the local government.
4	consulting rooms	4 spaces for per practitioner.
5	education establishment primary school secondary school	1.25 spaces per classroom 2 spaces per classroom
6	fast food outlet	1 space per 5 m <sup>2</sup> GLA
7	hotel	1 space per bedroom plus 1 space per 2 m <sup>2</sup> bar and lounge area
8	industry – cottage industry – extractive industry – general industry – hazardous industry – light industry – service industry – rural	1 space per 50 m <sup>2</sup> GLA As determined by Council 1 space per 50 m <sup>2</sup> GLA 1 space per 50 m <sup>2</sup> GLA 1 space per 50 m <sup>2</sup> GLA 1 space per 50 m <sup>2</sup> GLA 1 space per 50 m <sup>2</sup> GLA 1 space per employee
9	lunch bar	1 space per 4 persons accommodated
10	medical centre	4 spaces per practitioner
11	motel	1 space per unit plus 1 space per 10 m <sup>2</sup> dining room area
12	office	1 space per 40 m <sup>2</sup> GLA with a minimum of 2 spaces for each office unit
13	restaurant	1 space per 4 persons accommodated
14	roadhouse	1.5 spaces per service bay plus 1 space per employee plus 1 space per 2 m <sup>2</sup> bar and lounge area
15	service station	1.5 spaces per service bay plus 1 space per employee
16	shop	1 space per 15 m <sup>2</sup> GLA
17	showroom	1 space per 60 m <sup>2</sup> GLA
18	tavern	1 space per 2 m <sup>2</sup> bar and Lounge area
19	transport depot	1 space per employee
20	veterinary centre	6 spaces per practitioner
21	warehouse	1 space per 100 m <sup>2</sup> GLA
22	any other use	To be determined by the local government.

The certification pages for local planning schemes have been updated as follows -

**COUNCIL RESOLUTION TO ADVERTISE LOCAL PLANNING SCHEME**

Adopted by resolution of the Council of the Shire of Menzies at the Ordinary Meeting of

Council held on the .....

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**CHIEF EXECUTIVE OFFICER**

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**PRESIDENT**



## **COUNCIL RESOLUTION TO SUPPORT THE SCHEME FOR APPROVAL**

Council resolved to support approval of the draft Scheme of the Shire of Menzies Local planning scheme no 2 at the Ordinary Meeting of the Council held on the

The Common Seal of the Shire of Menzies was  
hereunto affixed by authority of a resolution  
of the Council in the presence of:

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**CHIEF EXECUTIVE OFFICER**

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**PRESIDENT**

WAPC Recommended for Approval

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**Delegated under S.16 of the Planning  
and Development Act, 2005**

**Date:** \_\_\_\_\_

Approval Granted

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**MINISTER FOR PLANNING &  
INFRASTRUCTURE**

**Date:** \_\_\_\_\_

## **12. REPORTS OF COMMITTEES AND OFFICERS**

### **12.2 FINANCE AND ADMINISTRATION BUSINESS**

#### **12.2.1 MONTHLY FINANCIAL REPORT – NOVEMBER 2015**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 17 December 2015
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM052
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	4 December 2015
<b>AUTHOR:</b>	Pascoe Durtanovich, A/Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### **ATTACHMENTS:**

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports for November 2015

#### **SUMMARY:**

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

#### **BACKGROUND:**

The monthly reports have been prepared by Shire Officers to reflect revenue and expenditure transactions for the period to 30 November 2015.

#### **COMMENT:**

The Shire of Menzies is now using Synergy to compile the Monthly Financial reports.

#### **CONSULTATION:**

N/A

#### **STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulations – Regulation 34

#### **POLICY IMPLICATIONS:**

Nil

#### **FINANCIAL IMPLICATION:**

Nil

#### **STRATEGIC IMPLICATIONS:**

14.3.5 Sustainable Resource Management

Ensure resources are managed effectively

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance

#### **VOTING REQUIREMENTS:**

Simple majority

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL DECISION:</b>
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<b>No: 0926</b>
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**Moved: Cr Mazza**

**Seconded: Cr Baird**

**That Council receive the Financial Reports, Statement of Financial Activity and associated reports for the period to 30 November 2015.**

**CARRIED 7/0**



## **SHIRE OF MENZIES**

### **MONTHLY FINANCIAL REPORT**

**For the Period Ended 30th Nov 2015**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Statement of Financial Activity

Budget vs. Actual - graphs

Net Current Funding Position

Cash and Investments

Receivables

Cash Backed Reserves

Grants & Contributions

Trust

Major Variation Notes

Schedules 3 To 14 ( By Program)

#### **includes**

Grants and Contributions

Capital Expenditure

EOFY / Budget Predictions

Financial Overview for the EOFY

**Prepared By: Karen Oborn, Deputy CEO**

**Date: 7/12/2015**

**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30th Nov 2015**

	Annual Budget 2015-16	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	2,500	1,042	14,952	13,911	93.03%	▲
General Purpose Funding	1,381,426	575,594	773,156	197,562	25.55%	▲
Law, Order and Public Safety	7,450	3,104	6,020	2,916	48.44%	
Health	500	208	0	(208)	(100.00%)	
Housing	57,508	23,962	20,518	(3,444)	(16.78%)	
Community Amenities	6,350	2,646	6,345	3,699	58.30%	
Recreation and Culture	22,125	9,219	19,724	10,505	53.26%	▲
Transport	950	396	217,200	216,804	99.82%	▲
Economic Services	209,620	87,342	107,116	19,774	18.46%	▲
Other Property and Services	41,200	17,167	164,484	147,317	89.56%	▲
<b>Total (Ex. Rates)</b>	<b>1,729,629</b>	<b>720,679</b>	<b>1,329,515</b>	<b>608,837</b>		
<b>Operating Expense</b>						
Governance	(736,405)	(306,835)	(278,007)	28,829	10.37%	▲
General Purpose Funding	(244,613)	(101,922)	(84,729)	17,193	20.29%	▲
Law, Order and Public Safety	(178,333)	(74,305)	(70,209)	4,096	5.83%	
Health	(183,348)	(76,395)	(9,528)	66,867	701.79%	▲
Education and Welfare	(9,500)	(3,958)	0	3,958	100.00%	
Housing	(138,916)	(57,046)	(62,741)	(5,693)	(9.07%)	
Community Amenities	(129,578)	(52,891)	(44,509)	9,482	21.30%	
Recreation and Culture	(430,462)	(179,359)	(103,190)	76,169	73.81%	▲
Transport	(6,150,718)	(2,562,799)	(3,189,297)	(626,498)	(19.64%)	▼
Economic Services	(1,274,921)	(531,217)	(458,846)	72,371	15.77%	▲
Other Property and Services	(4,989)	(2,083)	(20,110)	(18,028)	(89.64%)	▼
<b>Total</b>	<b>(9,479,793)</b>	<b>(3,949,914)</b>	<b>(4,321,166)</b>	<b>(371,252)</b>		
<b>Funding Balance Adjustment</b>						
Add back Depreciation	3,270,269	1,362,612	2,184,489	821,877	37.62%	▲
Adjust (Profit)/Loss on Asset Disposal	0	0	0	0		
Adjust Provisions and Accruals	0	0	0	0		
<b>Net Operating (Ex. Rates)</b>	<b>(4,479,895)</b>	<b>(1,866,823)</b>	<b>(807,162)</b>	<b>1,059,461</b>		
<b>Capital Revenues</b>						
Grants, Subsidies and Contributions	4,324,873	1,802,030	220,602	(1,581,428)	(716.87%)	
Proceeds from Disposal of Assets	0	0	0	0		
Transfer from Reserves	0	0	0	0		
<b>Total</b>	<b>4,324,873</b>	<b>1,802,030</b>	<b>220,602</b>	<b>(1,581,428)</b>		
<b>Capital Expenses</b>						
Land and Buildings	(731,220)	(304,675)	(195,214)	109,461	56.07%	▲
Plant and Equipment	(896,700)	(290,292)	(15,331)	274,961	1793.52%	▲
Furniture and Equipment	(44,500)	(18,542)	(12,351)	6,191	50.13%	
Infrastructure Assets - Roads	(3,386,228)	(1,410,928)	(1,023,873)	387,055	37.80%	▲
Infrastructure Assets - Other	(328,000)	(136,667)	0	136,667	100.00%	▲
Loan Principal	0	0	0	0		
Transfer to Reserves	(1,671,856)	(696,607)	(20,824)	675,783	3245.29%	▲
<b>Total</b>	<b>(6,858,504)</b>	<b>(2,867,710)</b>	<b>(1,267,592)</b>	<b>1,590,118</b>		
<b>Net Capital</b>	<b>(2,533,631)</b>	<b>(1,065,680)</b>	<b>(1,046,990)</b>	<b>8,690</b>		
<b>Total Net Operating + Capital</b>	<b>(7,013,526)</b>	<b>(2,922,303)</b>	<b>(1,854,152)</b>	<b>1,068,151</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>4,225,446</b>	<b>4,225,446</b>	<b>4,225,446</b>	<b>0</b>	<b>0.00%</b>	
<b>Rate Revenue</b>	<b>2,788,081</b>	<b>232,340</b>	<b>2,529,027</b>	<b>2,296,686</b>	<b>90.81%</b>	▲
<b>Closing Funding Surplus(Deficit)</b>	<b>1</b>	<b>1,535,484</b>	<b>4,900,321</b>	<b>3,364,837</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲  
▼

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

***General***

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various by-laws, fire prevention and animal control.

**HEALTH**

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**EDUCATION AND WELFARE**

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

**HOUSING**

Provision and maintenance of staff housing.

**COMMUNITY AMENITIES**

Maintain a refuse site for the settlement.

**RECREATION AND CULTURE**

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

**TRANSPORT**

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

**ECONOMIC SERVICES**

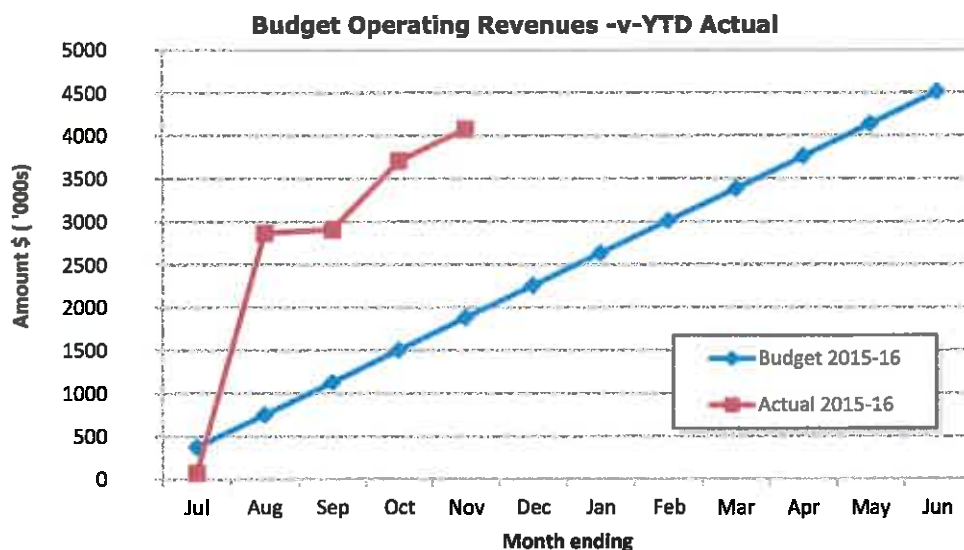
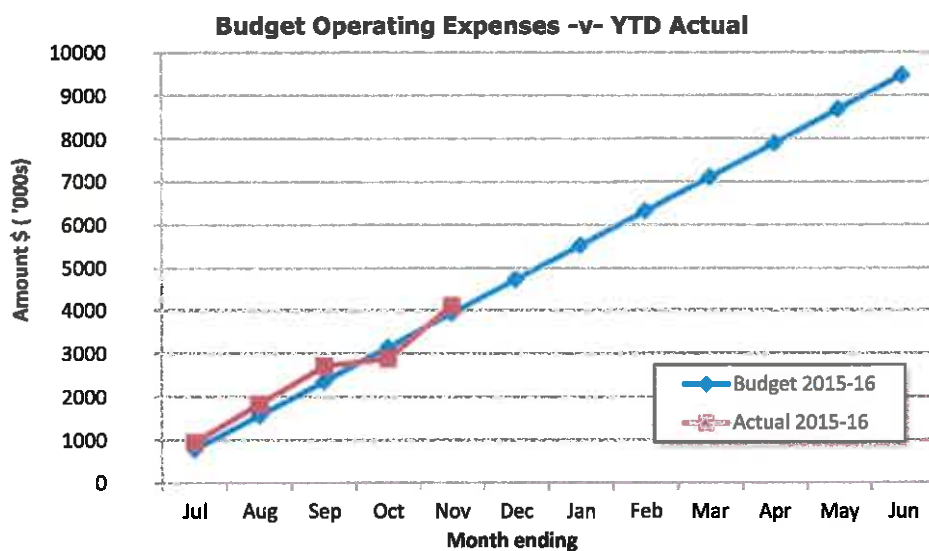
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

**OTHER PROPERTY & SERVICES**

Private works operations, plant repairs and operations costs.

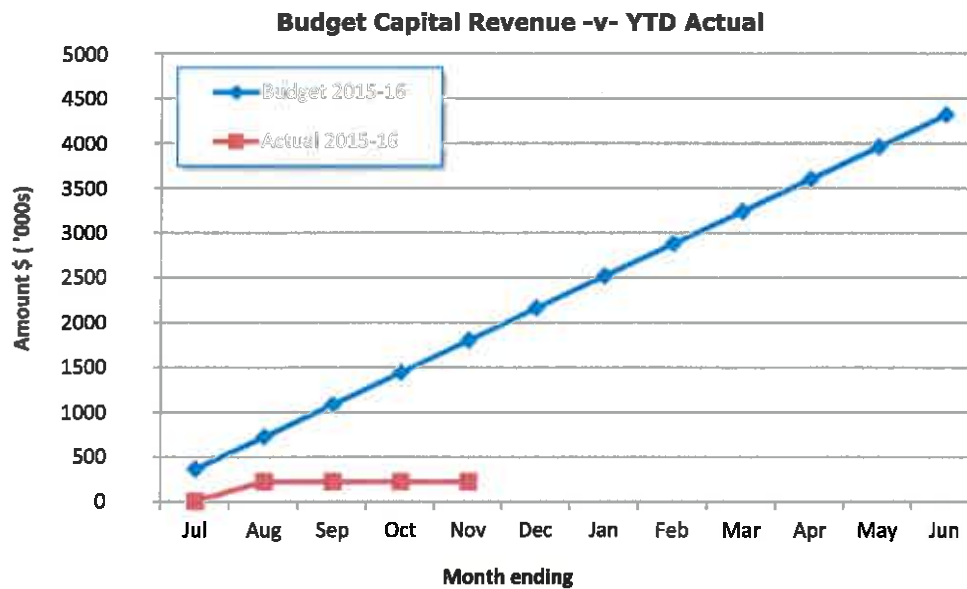
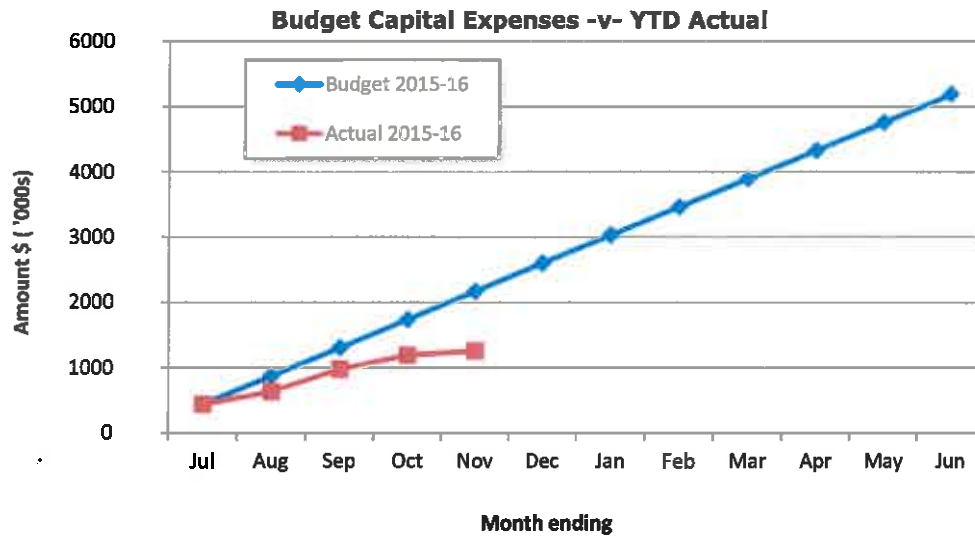
**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**Graphical Representation - Source Statement of Financial Activity**



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**Graphical Representation - Source Statement of Financial Activity**



# SHIRE OF MENZIES

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

### For the Period Ended 30th Nov 2015

#### NET CURRENT FUNDING POSITION

#### Current Assets

Cash Unrestricted  
Cash Restricted  
Receivables - Rates  
Receivables -Other  
Provision for Doubtful Debts  
Inventories

#### Less: Current Liabilities

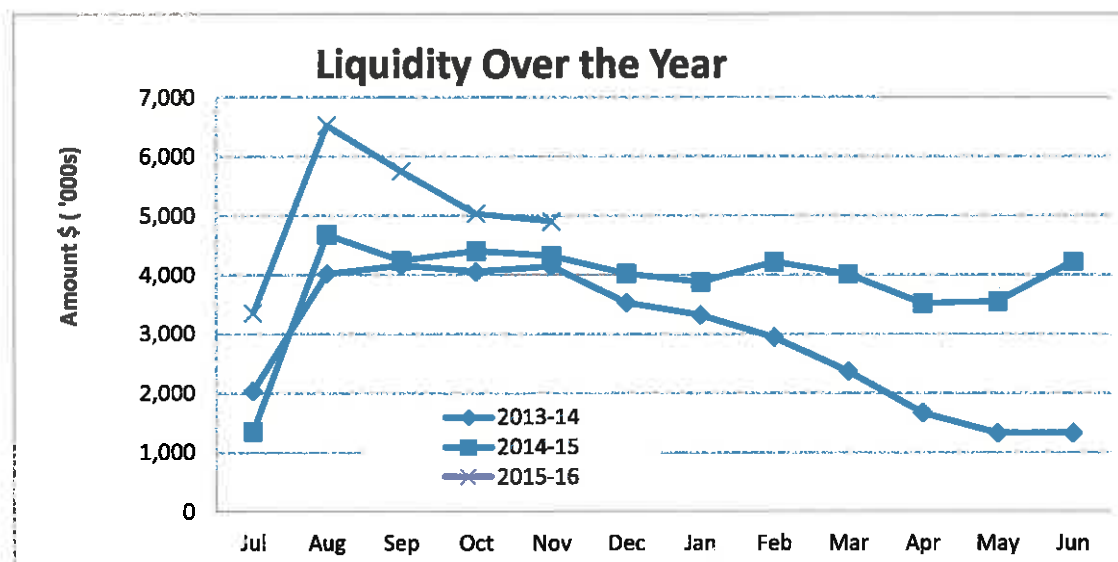
Payables  
Income in Advance  
Provisions

Less: Cash Reserves

Add: Cash Backed Leave Provisions

#### Net Current Funding Position

Positive=Surplus (Negative=Deficit)		
YTD	B/F	YTD
For the Period Ended 30th Nov 2015	30th June 2015	Same Period Previous Year
\$	\$	\$
3,510,579	3,296,976	1,140,123
2,611,729	2,590,905	2,590,905
1,614,538	902,001	524,474
244,393	491,753	305,436
(200,000)	(200,000)	(200,000)
8,937	7,204	4,587
<b>7,790,176</b>	<b>7,088,840</b>	<b>4,365,525</b>
(286,923)	(153,213)	(445,734)
(26,321)	0	0
(166,957)	(89,873)	(89,873)
<b>(480,201)</b>	<b>(243,086)</b>	<b>(535,607)</b>
(2,611,729)	(2,590,905)	(2,590,905)
183,861	89,873	89,873
<b>4,882,107</b>	<b>4,344,721</b>	<b>1,328,886</b>



## SHIRE OF MENZIES

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30th Nov 2015

#### CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Account	Variable	868,118			868,118	NAB	Cheque Acc.
Cash Maximiser Account	Variable	94,187		3,100	94,187	NAB	Cheque Acc.
Trust	Nil				3,100	NAB	On Hand
Cash On Hand		580			580	N/A	
(b) <b>Term Deposits</b>							
Municipal Investment		2,547,694			2,547,694	NAB	Various
Reserves			2,611,729		2,611,729	NAB	Various
(c) <b>Other Investments</b>							
N/A					0		
<b>Total</b>		<b>3,510,579</b>	<b>2,611,729</b>	<b>3,100</b>	<b>6,125,408</b>		

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**Note5: BUDGET AMENDMENTS**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Surplus/(Deficit) on Budget Adoption</b>			\$	\$	\$	\$
03201	Grants Commission Grant Received - General		Opening Surplus(Deficit)	(862,171)		(862,171)	(862,171)
03202	Grant Commission - Ops Road Component		Opening Surplus(Deficit)	(405,665)		(405,665)	(1,267,836)
1404000	Income in Advance		Opening Surplus(Deficit)	1,267,836		1,267,836	0
13701	Community Develop Manager		Operating Expenses			(15,812)	(15,812)
13310	BCITF Levy due from 14/15		Operating Expenses			(2,488)	(18,300)
							(18,300)
							(18,300)
							(18,300)
	<b>Closing Funding Surplus (Deficit)</b>			0	0	(18,300)	(18,300)



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**RECEIVABLES**

**Receivables - Rates Receivable**

Opening Arrears Previous Years  
 Levied this year  
 Less Collections to date  
 Equals Current Outstanding

**Net Rates Collectable**  
 % Collected

incls interims

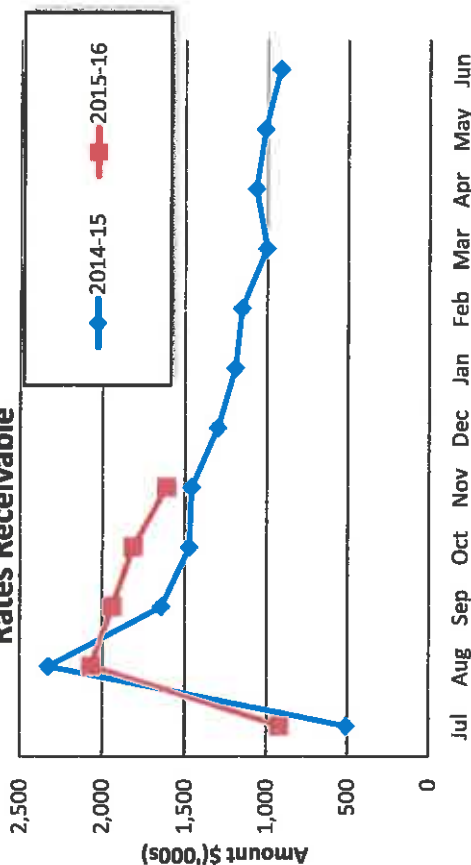
For the Period Ended 30th Nov 2015	YTD 30th June 2015
\$ 922,220	\$ 524,474
2,529,027	2,850,046
(1,836,708)	(1,927,826)
<b>1,614,538</b>	<b>922,220</b>
<b>1,614,538</b>	<b>922,220</b>
53.22%	57.13%

Confirmed Minutes  
Ordinary Council Meeting 17 December 2015


**Accounts Receivable (non-rates)**



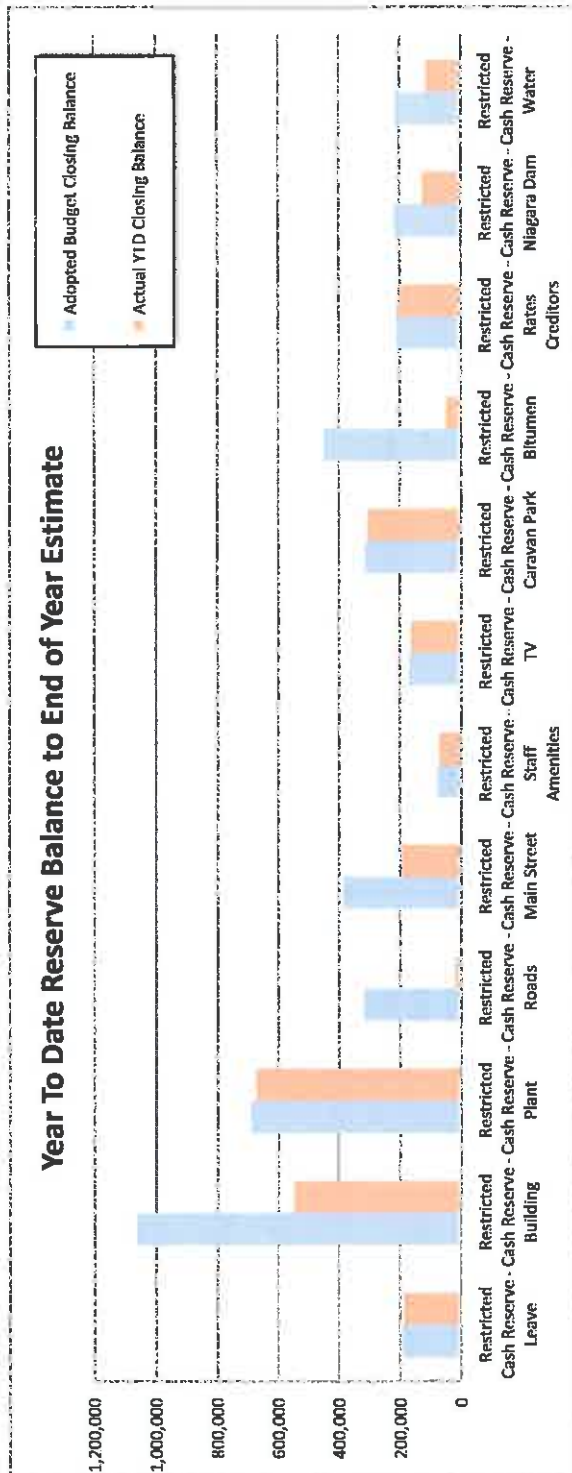
**Rates Receivable**



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**Cash Backed Reserves**

2015-16	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
Restricted Cash Reserve - Leave	\$ 182,552	\$ 6,341	\$ 1,308	\$ 0	\$ 0	\$ 0	\$ 0	\$ 188,893	\$ 183,860
Restricted Cash Reserve - Building	541,383	18,806	3,879	500,000	0	0	0	1,060,189	545,262
Restricted Cash Reserve - Plant	665,689	23,124	4,770	0	0	0	0	688,813	670,459
Restricted Cash Reserve - Roads	14,911	518	107	300,000	0	0	0	315,429	15,018
Restricted Cash Reserve - Main Street	187,858	6,526	1,346	188,000	0	0	0	382,384	189,204
Restricted Cash Reserve - Staff Amenities	67,265	2,337	482	3,856	0	0	0	73,458	67,747
Restricted Cash Reserve - TV	160,395	5,572	1,149	0	0	0	0	165,967	161,544
Restricted Cash Reserve - Caravan Park	300,436	10,436	2,153	0	0	0	0	310,872	302,589
Restricted Cash Reserve - Bitumen	43,916	1,526	315	400,000	0	0	0	445,442	44,231
Restricted Cash Reserve - Ratios Crofters	199,054	6,915	1,426	0	0	0	0	205,969	200,480
Restricted Cash Reserve - Niagara Dam	119,578	4,154	857	90,000	0	0	0	213,732	120,435
Restricted Cash Reserve - Water	107,868	3,747	773	100,000	0	0	0	211,615	108,641
	<b>2,590,905</b>	<b>90,000</b>	<b>18,564</b>	<b>1,581,856</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,262,761</b>	<b>2,609,469</b>



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Adopted Budget For the Period Ended 30th Nov 2015		
Cost	Accum Depr	Proceeds	Profit (Loss)		Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
			0	Plant and Equipment			
			0	CEOs Car asset 342	2,333	0	(2,333)
			0	Rubbish Truck asset 297	1,000	0	(1,000)
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
0	0	0	0		3,333	0	(3,333)

Comments - Capital Disposal/Replacements

Summary Acquisitions		Adopted Budget For the Period Ended 30th Nov 2015		
		Amended Budget	Actual	Variance
Comments				
	Land and Buildings	\$ 739,220	\$ 195,214	\$(544,006)
	Plant and Equipment	696,700	15,331	(681,369)
	Furniture and Equipment	44,500	12,351	(32,149)
	Infrastructure - Roads	3,386,229	1,040,614	(2,345,615)
	Infrastructure - Other	320,000	0	(320,000)
	<b>Capital Totals</b>	<b>5,186,649</b>	<b>1,263,509</b>	<b>\$(3,923,140)</b>

Comments - Capital Acquisitions

# SHIRE OF MENZIES

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30th Nov 2015

### Note B: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Land and Buildings	Adopted Budget For the Period Ended 30th Nov 2015		
		Adopted Budget	Actual	Variance
		\$	\$	\$
	Installation of Solar Panels New Houses	50,000	0	(50,000)
	Installation Landscaping New Houses	60,000	1,338	(58,662)
	Installation of Sheds for New Houses	52,653	42,118	(10,535)
	Installation landscaping - Shenton St Units	20,300	8,464	(11,536)
	CEO House Renewal	25,000	1,252	(23,748)
	Construction Project Shire Hall Toilets	69,567	46,016	(23,551)
	Upgrade of Old Church Menzies	50,000	0	(50,000)
	Stone Restoration & Repairs Historic Buildings	120,000	0	(120,000)
	Minor building renewals	10,000	0	(10,000)
	Depot Extension - Asset Upgrade	150,000	0	(150,000)
	TYT Capital Items Purchased	10,000	0	(10,000)
	Solar Power Units - GVROC Project	50,000	72,965	22,965
	Electrical Upgrades to Admin	52,000	0	(52,000)
	Purchase of land lots for town development	20,000	23,061	3,061
	<b>Capital Totals</b>	<b>739,220</b>	<b>195,214</b>	<b>(544,006)</b>

Comments	Plant & Equipment	Adopted Budget For the Period Ended 30th Nov 2015		
		Adopted Budget	Actual	Variance (Under) Over
		\$	\$	\$
	Purchase Vibrating Roller	219,100	0	(219,100)
	Purchase Small Tipper	80,800	0	(80,800)
	Purchase Rubbish Truck	191,500	0	(191,500)
	Purchase Pedestrian Roller	11,500	12,100	600
	Purchase Jacking Beam for Hoist	29,000	0	(29,000)
	Minor Plant Purchases	4,300	283	(4,017)
	Mtce. Grader Accommodation	90,500	2,948	(87,552)
	CEOs Vehicle Replacement	70,000	0	(70,000)
	<b>Capital Totals</b>	<b>696,700</b>	<b>15,331</b>	<b>(681,369)</b>

# SHIRE OF MENZIES

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30th Nov 2015

### Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Adopted Budget For the Period Ended 30th Nov 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	New Locking System	10,000	9,995	(5)
	Admin Phone System Upgrade	10,000	0	(10,000)
	Replacement Conference Phone System for Cham	10,000	0	(10,000)
	dishwashers for the 3 staff houses	3,000	2,356	(644)
	Water Tanks for 4 staff houses	11,500	0	(11,500)
	<b>Capital Totals</b>	<b>44,500</b>	<b>12,351</b>	<b>(32,149)</b>

Comments	Roads	Adopted Budget For the Period Ended 30th Nov 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Evanstone Menzies Rd CRSF	360,009	318,828	(41,181)
	Evanstone Menzies Rd BST	143,190	0	(143,190)
	Menzies NW Rd BST	77,691	0	(77,691)
	Menzies NW Rd MUNI	350,000	76,920	(273,080)
	Menzies NW Rd MUNI 14/15	241,000	0	(241,000)
	TjTj Rd MUNI 14/15	60,302	0	(60,302)
	Main Street MUNI	203,919	16,740	(187,179)
	Connie Sue Rd MUNI	31,000	0	(31,000)
	Kookynle rd MUNI	205,033	0	(205,033)
	Kensington St MUNI	78,425	0	(78,425)
	Evanstone Menzies Rd RRG	150,000	0	(150,000)
	Yarri Rd RRG	135,000	0	(135,000)
	Menzies NW Rd RRG	300,000	293,084	(6,916)
	Menzies NW Rd R2R	659,000	262,492	(396,508)
	Connie Sue RdR2R	50,000	0	(50,000)
	Shire House - Crossover Construction	152,012	0	(152,012)
	Footpath Construction	93,648	68,199	(25,449)
	Bicycle Path Construction	96,000	4,352	(91,648)
				0
	<b>Capital Totals</b>	<b>3,386,229</b>	<b>1,040,614</b>	<b>(2,345,615)</b>

Comments	Other Infrastructure	Adopted Budget For the Period Ended 30th Nov 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	New Pound	10,000	0	(10,000)
	Waste Refuse Site Renewal Project	65,000	0	(65,000)
	Aunty Nelly Water Reclaim Project	120,000	0	(120,000)
	Play Ground Equipe Upgrade Project	30,000	0	(30,000)
	Tourism Signage & events Board	15,000	0	(15,000)
	Town Street Trees Planting & Care Program	50,000	0	(50,000)
	Caravan Park Landscaping Project	30,000	0	(30,000)
	<b>Capital Totals</b>	<b>320,000</b>	<b>0</b>	<b>(320,000)</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

Note 9: RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Adopted Budget Rate Revenue \$	Adopted Budget Interim Rate \$	Adopted Budget Back Rate \$	Adopted Budget Total Revenue \$
RATE TYPE												
<b>Differential General Rate</b>												
GRV		0.07887	24	173,940	13,719	0	0	13,719	13,719			13,719
GRV	vacant	0.07999	1	4,420	354	0	0	354	354			354
UV	Pastoral	0.03747	17	1,067,719	40,007	0	0	40,007	40,007			40,007
UV	Other	0.02685	0	0	0	0	0	0	0			0
UV	Vacant	0.07887	5	22,600	1,782	0	0	1,782	1,782			1,782
UV	Mining	0.14411	274	13,540,028	1,951,253	(295,107)	0	1,656,147	1,951,702	40,000		1,991,702
UV	Mining	0.14205	260	4,515,792	641,468	0	0	641,468	641,468	0		641,468
UV	Mining	0.13999	231	493,202	69,043	0	0	69,043	69,043			69,043
<b>Sub-Totals</b>			812	19,817,701	2,717,627	(295,107)	0	2,422,521	2,718,076	40,000	0	2,758,076
<b>Minimum Rates</b>		<b>Minimum \$</b>										
GRV		300	13	25,036	3,900	0	0	3,900	3,900			3,900
GRV	vacant	300	222	30,945	66,600	0	0	66,600	66,600			66,600
UV	Pastoral	300	9	35,384	2,700	0	0	2,700	2,700			2,700
UV	Other	300	0	0	0	0	0	0	0			0
UV	Vacant	300	119	321,280	35,700	0	0	35,700	35,700			35,700
UV	Mining	300	63	48,560	18,900	0	0	18,900	18,900			18,900
UV	Mining	265	169	152,075	44,785	0	0	44,785	44,785			44,785
UV	Mining	235	211	176,801	49,585	0	0	49,585	49,585			49,585
<b>Sub-Totals</b>			806	790,081	113,270	0	0	113,270	222,170	0	0	222,170
<b>Write offs</b>												
<b>Totals</b>			1,618					2,535,791				2,980,246
								(6,764)				(192,165)
								2,529,026				2,788,081

**Comments - Rating Information**

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**10. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Council has no borrowings.

**(b) New Debentures**

No new debentures were raised during the reporting period.

## SHIRE OF MENZIES

## GRANTS AND CONTRIBUTIONS

GRANTS AND CONTRIBUTIONS										Confirmed Minutes
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY										Ordinary Council Meeting
For the Period Ended 30th Nov 2015										December 2015
Program/Details GL	Grant Provider	Approval	2015-16 Adopted Budget	Variations Additions (Deletions)	Operating	Capital	Received	Not Received	Recoup Status	
		(Y/N)	\$	\$	\$	\$	\$	\$		
GENERAL PURPOSE GRANTS	03201-Grants Commission	y	1,714,415	(862,171)	0	0	656,010	196,234		
	03202-Federal Roads	y	759,021	(405,665)	0	0	0	353,336		
HOUSING										
LAW, ORDER, PUBLIC SAFETY										
05107-Fire Prevention Grant	DFES	y	2,000	(2,000)	0	0	0	0		
RECREATION AND CULTURE										
11799-War Memorial Grants	Lotterywest	TBA	50,000	0	0	0	0	50,000		
11799-War Memorial Grants	Dept of Veteran's Affairs	TBA	0	0	0	0	0	0		
11799-War Memorial Grants	Minara	TBA	0	0	0	0	0	0		
TRANSPORT										
MRWA ROAD FUNDING										
12226-Direct Grants	MRWA Direct	y	148,800				0	148,800		
12227-MRWA Subsidies	MRWA	y	1,200				0	1,200		
12225-Commodity Route Evanston-Menzies	MRWA	y	360,009				0	360,009		
12228 - R2R Grant	R2R	y	659,000				0	659,000		
12232 - RRG Grant	MRDWA	y	390,000				0	390,000		
12236 - Black Spot Funding	MRDWA	y	147,254				0	147,254		
OTHER ROAD /STREETS GRANTS										
12242-Flood Damage WANDRRA	DFES	y	2,568,610				0	2,568,610		
ECONOMIC SERVICES										
13750-Grant Income CRC	CRC	y	111,000				0	111,000		
TOTALS			6,911,309	(1,269,836)	0	0	656,010	4,985,463		
	Operating		2,586,436				656,010			
	Non-operating		4,324,873				0			
			6,911,309				656,010			



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

**TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 30/11/2015
	\$	\$	\$	\$
Nomination Fees	0	0	0	0
Housing Bonds	2,800	0	(500)	2,300
Pet Bonds	1,000	0	(200)	800
	<b>3,800</b>	<b>0</b>	<b>(700)</b>	<b>3,100</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th Nov 2015**

<b>MAJOR VARIANCES - reasons</b>
----------------------------------

**OPERATING REVENUES**

*SCH*

3 Part of FAGs 15/16 was paid 30.06.2015 in 14/15

4

5 All of FESA ops grant 15/16 was paid 30.06.2015 in 14/15

7

8

9

10

11

12

13

14

**OPERATING EXPENSE**

*SCH*

3

4

5

7

8

9

10

11

12

13 Paid out pro rata LSL to retired CD Manager

14 A budget amend / correction - will be required for expenses in Schedule 14 as it is showing as being over allocated

**CAPITAL REVENUE**

> Part of the 15/16 FAGs funding has been paid 30.06.2015 in 14/15

> All of the 15/16 FESA operational funding has been paid 30.06.2015 in 14/15

>

**CAPITAL EXPENSES**

>

>

>

>

**OTHER ITEMS**

>



**SHIRE OF MENZIES**  
**PROFIT & LOSS Budget Performance BY PROGRAM**  
For the Reporting Period ended  
30/11/2015

GL NUMBER	PARTICULARS DESCRIPTION	REVIEWED BUDGET		ACTUAL TO 30/11/2015		CURRENT YEAR ACTUALS PROJECTED TO The EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
<b>SCHEDULE 3</b>		\$	\$	\$	\$	\$	\$	\$	
<b>GENERAL PURPOSE INCOME</b>									
<u>Rates Income</u>									
03100	Rates Accounting Expense		500		0		500	0	
03101	Rate Notice Stationary expense		1,800		144		1,800	0	
03102	Valuation Expenses and Title Searches Expense		14,000		12,775		14,000	0	
03103	Debt Collection Expenses		15,000		3,721		15,000	0	
03106	General Rates Levied	2,798,081		2,830,898		2,830,898		-32,817	
03107	General Rates Levied UV Mining	0		0		0		0	all in GL 03106
03108	General Rates Levied UV Pastoral	0		0		0		0	all in GL 03106
03109	General Rates Levied GRV Residential	0		0		0		0	all in GL 03106
03110	General Rates Levied GRV Commercial	0		0		0		0	all in GL 03106
03111	General Rates Levied GRV Vacant	0		0		0		0	all in GL 03106
03112	General Rates Levied UV Mining - Min Rates	0		0		0		0	all in GL 03106
03113	General Rates Levied UV Pastoral - Min Rate	0		0		0		0	all in GL 03106
03114	General Rates Levied UV Other - Min Rates	0		0		0		0	all in GL 03106
03115	Interim Rates	40,000		(295,107)		-295,107		335,107	reversal by VGO of 1415 increases
03116	Interim Rates GRV	0		0		0		0	all in GL 03106
03117	Interim Rates UV Mining	0		0		0		0	all in GL 03106
03118	GRV Minimum Rates Raised	0		0		0		0	all in GL 03106
03119	GRV	0		0		0		0	all in GL 03106
03121	Rates Written-off & Adjustments	(50,000)		(6,764)		(50,000)	0	0	
03130	Rates Suspense Account	0		0		0		0	
03199	Admin Allocated to Rates		211,313		67,620		211,313	0	Non cash admin account
		2,788,081	242,613	2,529,027	84,259	2,485,791	242,613	302,290	
<u>Other General Purpose Funding</u>									
03120	Penalty Interest Raised on Rates	40,000		43,090		43,090		-3,090	
03123	Installment Interest Received	0		10,505		10,505		-10,505	
03124	Installment Admin Fees	0		5,502		5,502		-5,502	
03125	Pens Deferred Rates Interest Grant	0		0		0		0	
03126	Legal Charges recovered	0		0		0		0	
03127	ESL Penalty levied	0		1,165		1,165		-1,165	
03200	Expenses relating to Other General Purpose Funding		2,000		470		2,000	0	
03201	Grants Commission Grant Received - General	863,370		856,010		863,370		0	
03202	Grant Commission - Ops Road Component	353,356		0		353,356		0	
03203	Grants Commission Grants Received - Special	0		0		0		0	
03204	ESL Penalty Interest	1,200		0		1,200		0	
03205	Interest Received - Municipal	33,000		11,022		33,000		0	
03206	Interest Received - Reserves	90,000		20,824		90,000		0	
03207	Other General Purpose funding received	500		24,486		24,486		-23,986	
03208	Other Grant Funding	0		0		0		0	
03209	Suspense Unknown Income	0		553		553		-553	
		1,381,426	2,000	773,156	470	1,426,227	2,000	(44,801)	
3	TOTAL GENERAL PURPOSE INCOME	4,169,507	244,613	3,302,183	84,729	3,912,018	244,613		
<b>SCHEDULE 4</b>									
<b>GENERAL ADMINISTRATION</b>									
<u>Members of Council</u>									
04100	Members Travelling Expenses paid		27,145		8,871		27,145	0	
04101	Members Conference Expenses		11,112		4,522		11,112	0	
04102	Council Election Expenses		5,482		640		5,482	0	
04103	President's Allowance paid		16,395		5,245		16,395	0	
04104	Members Meeting Expenses		61,010		30,963		61,010	0	
04105	Members -Donations		2,575		8,000		8,000	5,425	
04106	Members - Subscriptions		1,500		1,350		1,500	0	
04107	Deputy President's Allowance paid		3,174		874		3,174	0	
04108	Members Communication Allowance		6,695		2,700		6,695	0	
04110	Civic Receptions & Functions Expense		3,343		866		3,343	0	
04113	Members Printing		100		0		100	0	
04114	Members Advertising		360		0		360	0	
04115	Members Citizenship Award		500		0		500	0	
04116	Insurance Reimbursements	2,500		14,952		14,952		-12,452	
04117	Members - Depreciation of Fixed Assets		1,282		0		1,282	0	depr non cash acct
04119	Other Income Relating to Members	0		0		0		0	
04199	Admin Allocated to Members		528,282		169,051		528,282	0	Non cash admin account
		2,500	668,955	14,952	233,083	14,952	674,380	(7,027)	
<u>Other Governance</u>									
04201	Travel Expenses		2,000		0		2,000	0	
04202	Printing & Stationary		400		0		400	0	
04203	Legal Expenses Governance		5,800		4,394		5,800	0	
04204	Subscription Expenses Governance		33,750		27,368		33,750	0	LGA & Goldfields Assoc
04205	Advertising Expenses Governance		7,800		1,358		7,800	0	
04206	Meeting Expenses Governance		1,350		544		1,350	0	
04207	Refreshment Expenses Governance		2,050		1,866		2,050	0	
04208	Communication Expenses Governance		500		0		500	0	
04209	Bad & Doubtful Debts		1,000		0		1,000	0	
04210	Records Expenses Governance		10,000		0		10,000	0	
04215	Other Expenses Governance		3,000		9,395		9,395	6,395	LGIS 15 16 (offset by Reimburse)
		0	67,460	0	44,824	0	73,846	6,395	
4	TOTAL GOVERNANCE	2,500	736,405	14,952	278,007	14,952	748,226		

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<b>SCHEDULE 6</b>							
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>							
<u>Fire Prevention</u>							
05100 Fire Advertising		900		705		900	0
05101 Fire Prevention - Utilities		150		85		150	0
05102 Fire Prevention - Insurance		4,350		0		4,350	0
05103 Fire Fighting Expenses		12,100		1,789		12,100	0
05104 ESL Levy Council Property		15,341		13,621		15,341	0
05106 Fire Prevention - Other Revenue & Admin Fe	0		0		0	0	0
05107 FESA Operating Grant Income	7,000		6,020		7,000	0	0
05120 FESA Capital Grant	0		0		0	0	0
05177 Loss on Disposal of Assets		0		0		0	0
05188 Fire Prevention - Depreciation		47,280		20,312		47,280	0
05199 Admin Allocated to Fire Prevention		10,568		3,381		10,568	0
	<b>7,000</b>	<b>90,667</b>	<b>6,020</b>	<b>39,892</b>	<b>7,000</b>	<b>90,667</b>	<b>0</b>
<u>Animal Control</u>							
05201 Ranger Consultant		30,000		0		30,000	0
05202 Wild Dog Control		0		0		0	0
05203 Cactus Control		30,000		23,485		30,000	0
05204 Dog Expenses		300		118		300	0
05205 Cat Expenses		500		0		500	0
05206 Ranger Expenses		5,000		0		5,000	0
05207 Fines and Penalties - Animal Control	0		0		0	0	0
05208 Dog Registration Fees	350		0		350	0	0
05209 Cat Registration Fees	100		0		100	0	0
05299 Admin Allocated to Animal Control		10,568		0		10,568	0
	<b>450</b>	<b>76,366</b>	<b>0</b>	<b>23,602</b>	<b>450</b>	<b>76,366</b>	<b>0</b>
<u>Emergency Services</u>							
05301 Emergency Services Programs Expenses		1,800		1,541		1,800	0
05307 Police Station Costs		2,500		1,792		2,500	0
05399 Other Expenses Related to Law Order Safety		7,000		3,381		7,000	0
	<b>0</b>	<b>11,300</b>	<b>0</b>	<b>6,715</b>	<b>0</b>	<b>11,300</b>	<b>0</b>
<b>6 TOTAL LAW ORDER &amp; PUBLIC SAFETY</b>	<b>7,450</b>	<b>178,333</b>	<b>6,020</b>	<b>70,209</b>	<b>7,450</b>	<b>178,333</b>	

<b>SCHEDULE 7</b>							
<b>HEALTH</b>							
<u>Health Expenses</u>							
07700 EHO Contract		17,500		4,106		17,500	0
07701 Nurse Expenses		150,000		0		150,000	0
07702 Other Expenses Relating to Health		0		350		350	350
07704 Income Relating to Health	0		0		0	0	0
07705 Septic Tank Application fees collected	500		0		500	0	0
07706 Purchase Furniture & Equipment - Health		0		0		0	0
07799 Admin Allocation - Health		15,848		5,072		15,848	0
	<b>500</b>	<b>183,348</b>	<b>0</b>	<b>9,528</b>	<b>500</b>	<b>183,698</b>	<b>350</b>
<b>7 TOTAL HEALTH</b>	<b>500</b>	<b>183,348</b>	<b>0</b>	<b>9,528</b>	<b>500</b>	<b>183,698</b>	

<b>SCHEDULE 8</b>							
<b>EDUCATION AND WELFARE</b>							
<u>Welfare &amp; Education</u>							
08200 Other Expenses Relating to Welfare & Education		0		0		0	0
08201 Menzies School - Donations Paid		9,500		0		9,500	0
08204 Collections Goldfields Care Donations		0		0		0	0
	<b>0</b>	<b>9,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,500</b>	<b>0</b>
<b>8 TOTAL EDUCATION AND WELFARE</b>	<b>0</b>	<b>9,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,500</b>	

<b>SCHEDULE 9</b>							
<b>HOUSING</b>							
<u>Staff Housing</u>							
09101 Maintenance Staff Housing		100,000		28,381		100,000	0
09102 Staff Housing Furniture - non capital		8,500		158		8,500	0
09105 Staff House Costs Allocated to Services		(94,822)		(28,381)		(94,822)	0
09121 Staff Housing Rent Income	14,600		5,600		14,600	0	0
09122 Staff Housing Grants	0		0		0	0	0
09123 Staff Housing Reimbursements	750		0		750	0	0
09124 Staff Housing Other Revenue	250		0		250	0	0
09188 Depn Staff Housing		92,038		39,933		92,038	0
	<b>15,600</b>	<b>105,916</b>	<b>5,600</b>	<b>40,091</b>	<b>15,600</b>	<b>105,916</b>	<b>0</b>
<u>Other Housing</u>							
09201 Maintenance Non Staff Housing		15,000		22,650		22,650	7,650
09202 Interest Paid on Loans #17		0		0		0	0
09203 Interest Paid on Loans #Other		0		0		0	0
09204 Housing Lease Payments		16,000		0		16,000	0
09206 Other Housing Rental Fees	9,716		11,355		11,055	0	-1,339
09207 Dept of Housing Leases - Teachers	32,192		3,663		32,192	0	0
	<b>41,908</b>	<b>31,000</b>	<b>14,918</b>	<b>22,650</b>	<b>43,247</b>	<b>38,650</b>	<b>6,311</b>
<b>9 TOTAL HOUSING</b>	<b>57,508</b>	<b>136,916</b>	<b>20,518</b>	<b>62,741</b>	<b>58,847</b>	<b>144,566</b>	

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<b>SCHEDULE 10 COMMUNITY AMENITIES</b>							
<u>Domestic Refuse</u>							
10100 Domestic Refuse Expenses		21,273		9,861		21,273	0
10101 Income Relating to Sanitation - Household Bins	6,350		6,345		6,350	0	0
10188 Refuse Collection - Depreciation		9,463		2,533		9,463	0
10199 Overheads Allocated to Sanitation		0		0		0	0
	<b>6,350</b>	<b>30,736</b>	<b>6,345</b>	<b>12,394</b>	<b>6,350</b>	<b>30,736</b>	<b>0</b>
<u>Other Sanitation</u>							
10200 Maintenance Tip Site		50,000		16,909		50,000	0
10201 Litter & Graffiti Control Expenses		1,000		3,634		3,634	2,634
10204 Purchase Rubbish Bins - Sanitation - Other		2,500		0		2,500	0
	<b>0</b>	<b>53,500</b>	<b>0</b>	<b>20,543</b>	<b>0</b>	<b>56,134</b>	<b>2,634</b>
<u>Protection of the Environment</u>							
10500 Expenses Relating to Protection of Environment		0		0		0	0
10501 Income Relating to Protection Of Environment	0		0		0		0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Regional Development</u>							
10600 Costs Relating to Town Planning & Regional Development		2,500		0		2,500	0
10601 Income Relating to Town Planning & Regional Development	0		0		0		0
	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>0</b>
<u>Community Amenities</u>							
10700 Expenses Relating to Other Community Amenities		2,500		1,872		2,500	0
10701 Menzies Public Conveniences		20,000		6,634		20,000	0
10702 Maintenance - Cemetery		10,000		2,297		10,000	0
10704 Public Conveniences Kookynie		10,000		768		10,000	0
10799 Depn		342		0		342	0
10708 Grants for Other Community Amenities	0		0		0		0
	<b>0</b>	<b>42,842</b>	<b>0</b>	<b>11,671</b>	<b>0</b>	<b>42,842</b>	<b>0</b>
<b>10 TOTAL COMMUNITY AMENITIES</b>	<b>6,350</b>	<b>129,678</b>	<b>6,345</b>	<b>44,509</b>	<b>6,350</b>	<b>132,212</b>	

<b>SCHEDULE 11 RECREATION &amp; CULTURE</b>							
<u>Public Halls and Civic Centres</u>							
11101 Maintenance - Hall		35,000		1,465		35,000	0
11103 Hall Hire Fees	100		0		0	0	100
11104 CLGF Grant - Toilet Upgrade - Halls	0		0		0	0	0
11105 Hire Fees - Chairs & Tables	25		0		0	0	25
11107 Supply of Water from Hall Standpipe	350		74		74	0	276
	<b>476</b>	<b>35,000</b>	<b>74</b>	<b>1,465</b>	<b>74</b>	<b>35,000</b>	<b>401</b>
<u>Recreation &amp; Sports</u>							
11300 Sports Courts Utilities		5,500		1,763		5,500	0
11301 Other Recreation Expenses		15,000		26,994		26,994	11,994
11303 Parks & Gardens - Jobs		95,000		13,841		95,000	0
11304 Playground Equipment Maintenance		7,000		201		7,000	0
11306 Golf Club Expenses		20,000		0		20,000	0
11307 Water Park Operations		50,000		9,758		50,000	0
11308 Grant Received- Menzies Water Park	0		0		0	0	0
11309 DSR Grant Water Park Lights	0		0		0	0	0
11388 Depreciation Other Sport & Recreation		60,240		0		60,240	0
11399 Other Expenses - Other Sport & Recreation		105,656		33,810		105,656	0
	<b>0</b>	<b>358,396</b>	<b>0</b>	<b>86,168</b>	<b>0</b>	<b>370,390</b>	<b>11,994</b>
<u>Rebroadcasting</u>							
11400 Expenses Relating to Television Radio		2,500		10,487		10,487	7,967
11402 SBS TV Digital Service Subsidy Received	21,650		19,650		19,650		2,000
	<b>21,650</b>	<b>2,500</b>	<b>19,650</b>	<b>10,487</b>	<b>19,650</b>	<b>10,487</b>	<b>9,967</b>
<u>Libraries</u>							
11500 Training Libraries		1,500		0		1,500	0
11501 Postage & Freight Libraries		1,000		203		1,000	0
11502 Printing Libraries		500		0		500	0
11503 AMLIB Fees Libraries		1,500		0		1,500	0
11505 Books & Programs Libraries		500		105		500	0
11599 Admin Allocated Libraries		10,566		3,469		10,566	0
	<b>0</b>	<b>15,566</b>	<b>0</b>	<b>3,797</b>	<b>0</b>	<b>16,566</b>	<b>0</b>
<u>Heritage &amp; Culture</u>							
11600 Heritage Consultants Costs		2,500		0		2,500	0
11601 Heritage Utilities Costs		0		0		0	0
11602 Niagara Dam Review		0		0		0	0
11603 Old Post Office Maintenance		1,500		1,205		1,500	0
11605 Old Butcher Shop Maintenance		2,500		0		2,500	0
11606 Museum Shed Maintenance		2,500		0		2,500	0
11608 Art & Culture Initiatives		5,000		0		5,000	0
11618 CLGF Grants - Other Culture	0		0		0	0	0
11619 Lottery West Grants- Other Culture	0		0		0	0	0
	<b>0</b>	<b>14,000</b>	<b>0</b>	<b>1,205</b>	<b>0</b>	<b>14,000</b>	<b>0</b>
<u>Museum</u>							
11701 Anzac War Memorial Maintenance		3,200		0		3,200	0
11702 Anzac War Memorial Utilities		300		69		300	0
11703 Anzac War Memorial Events		1,500		0		1,500	0
11799 Anzac War Memorial Grant	50,000		0		50,000		0
	<b>50,000</b>	<b>5,000</b>	<b>0</b>	<b>69</b>	<b>50,000</b>	<b>5,000</b>	<b>0</b>
<b>11 TOTAL RECREATION &amp; CULTURE</b>	<b>72,126</b>	<b>430,462</b>	<b>19,724</b>	<b>103,190</b>	<b>69,724</b>	<b>450,442</b>	

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<b>SCHEDULE 12</b>							
<b>TRANSPORT</b>							
<u>Maintenance Streets, Roads, Bridges, Depots</u>							
12102 Contract Grading		200,000		0		200,000	0
12115 ROMAN II Subscription		7,000		6,028		7,000	0
12103 Fuel for Resale		0		0		0	0
12107 Drainage Construction		0		0		0	0
12111 Town Dam Menzies		10,000		482		10,500	0
12200 Maintenance - Muni Fund Roads - Jobs		550,000		252,484		550,000	0
12201 Maintenance - Depot		22,000		2,724		22,000	0
12202 Maintenance - Footpaths & Kerbs		40,000		3,249		40,000	0
12203 Abution Blocks Removal		0		0		0	0
12204 Town Streets Clean Up & Sweeping		25,000		854		25,000	0
12205 Slashing - Town Streets		10,000		136		10,000	0
12207 Main Street Development - non capital		15,000		0		15,000	0
12208 Insulation for Records Sea Container		4,000		0		4,000	0
12209 Street Lighting		7,200		4,209		7,200	0
12210 Street Furniture		10,000		46		10,000	0
12211 Street Trees Gardens & Watering		10,000		2,235		10,000	0
12212 Sundry Tools & Materials		20,000		12,309		20,000	0
12213 Maintenance - Sewer Ponds		5,000		0		5,000	0
12214 Rehabilitation of Gravel & Sand Pits (a)		30,000		0		30,000	0
12216 Road Repairs Flood & Storm Damage MUNI		4,000		6,401		6,401	2,401
12220 Fuel Sales	50		0		50	0	0
12221 Income Relating to Streets, Roads, Bridges &	0		0		0	0	0
12223 Roadside Furniture and Signage		5,000		359	0	5,000	0
12224 Misc Permit Fees	900		0		900	0	0
12226 Grant - MRWA Direct Grant	148,800		161,700		161,700	0	-12,900
12227 Grant - MRWA Subsidies	1,200		0		1,200	0	0
12230 Grant - Roadwise	0		0		0	0	0
12222 Blkewest Grants - Dual Use Paths	0		0		0	0	0
12225 Grant - MRWA Projects - Evanstone Menzies	360,009		0		360,009	0	0
12228 Grant - Roads to Recovery	659,000		0		659,000	0	0
12232 Grant - RRG	390,000		0		390,000	0	0
12236 Grant - MRWA Blackspot	147,254		58,802		147,254	0	0
12237 Grant - Roads	0		156,000		0	0	0 to be reallocated
12238 Grant - Other: Tjun Access Indigenous Access	0		61,200		61,200	0	-61,200
12242 WANDRRA Flood Damage Grant	2,568,610		0		2,568,610	0	0 claim submitted
12215 WANDRRA Repairs - Floods Storms etc		2,214,867		906,360	0	2,214,867	0
12277 Loss on Sale of Asset		50,000		0	0	50,000	0
12278 Profit on Sale of Asset - Transport	0		0		0	0	0
12288 Depreciation Transport		2,626,662		1,898,039		2,626,662	0 Depn Non cash admin account
12289 Admin Allocated - Transport		279,989		89,597		279,989	0 Non cash admin account
	<b>4,275,823</b>	<b>6,146,718</b>	<b>437,802</b>	<b>3,185,511</b>	<b>4,349,923</b>	<b>6,148,119</b>	<b>(71,699)</b>
12840 Menzies Atstrip Maintenance		5,000		3,768		5,000	0
12841 Kookynie Atstrip Maintenance		0		0		0	0
	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>3,768</b>	<b>0</b>	<b>5,000</b>	<b>0</b>
<b>12 TOTAL TRANSPORT</b>	<b>4,275,823</b>	<b>6,150,718</b>	<b>437,802</b>	<b>3,189,279</b>	<b>4,349,923</b>	<b>6,153,119</b>	

<b>SCHEDULE 13 ECONOMIC SERVICES</b>							
<u>Rural Services</u>							
13100 Expenses Relating to Rural Services & Pest Control		50		0		50	0
13101 Income Relating to Rural Services	0		0		0		0
	<b>0</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>0</b>
<u>Tourism &amp; Area Promotion</u>							
13241 Events - Cyclistic		85,000		18,000		85,000	0
13242 Events - Menzies Awareness Day		5,000		0		5,000	0
13243 Events - Holiday Programs		30,000		1,266		30,000	0
13244 Events - Community		10,000		771		10,000	0
13250 Promotional Materials Advertising & Marketing Costs		6,000		1,946		6,000	0
13251 Goldfields Network Tourism Expenses		37,500		36,500		37,500	0
13252 Golden Quest Vehicle Lease		7,500		3,607		7,500	0
13253 Old Butcher Shop Utilities and Insurance		250		104		250	0
13254 Kookynie Info Bay & Townsite		2,050		1,280		2,050	0
13255 Kookynie Walk Trail		350		0		350	0
13256 Ullaring Tourist Facility		1,800		1,912		1,912	112
13257 Lake Ballard		22,800		10,317		22,800	0
13258 Niagara Dam		20,500		10,315		20,500	0
13259 Geongarie Cottages		50,000		1,748		50,000	0
13260 Tourism Signage		1,000		0		1,000	0
13261 Lady Shenton Maintenance		15,000		669		15,000	0
13262 Tourism Advertising		5,000		2,249		5,000	0
13271 Grants - Tourism	0		0		0	0	0
13272 Tourism Reimbursements	500		0		500	0	0
13273 Tourism Lease Income	5,500		0		5,500	0	0
13275 Tourism Other Income	120		0		120	0	0
13288 Depreciation - Tourism and Area Promotion		64,692		32,495		64,692	0 Depn Non cash admin account
13299 Admin Allocated- Tourism and Area Promotion		211,313		69,581		211,313	0 Non cash admin account
	<b>6,120</b>	<b>675,756</b>	<b>0</b>	<b>192,488</b>	<b>6,120</b>	<b>675,867</b>	<b>112</b>
<u>Building Control</u>							
13300 Building Surveyor Costs		15,000		4,106		15,000	0
13301 Building Licence Fees	4,500		1,111		4,500	0	0
13310 Other Expenses Relating to Building Control		1,500		3,988		3,988	2,488 BCITF 14/15 15/16
13399 Admin Allocation - Building		52,828		16,905		52,828	0 Non cash admin account
	<b>4,500</b>	<b>69,328</b>	<b>1,111</b>	<b>25,000</b>	<b>4,500</b>	<b>71,816</b>	<b>2,488</b>

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<u>Tjunjunjarra</u>							
13400 Tjunjunjarra Sculpture Course		15,000		0		15,000	0
13404 Tjunjunjarra Consultants		14,600		0		14,600	0
13405 Tjunjunjarra Holiday Program		52,000		189		52,000	0
13406 Tjunjunjarra Research Costs		0		0		0	0
13407 Tjunjunjarra Football Carnival		12,000		5,864		12,000	0
13408 Tjunjunjarra Dog Health Program		4,500		4,500		4,500	0
13499 Admin Allocation - Tjunjunjarra		105,656		33,810		105,656	0
	0	203,756	0	44,363	0	203,756	0

Non cash admin account

<u>Nursery</u>							
13501 Nursery Operational Expenses		10,000		0		10,000	0
	0	10,000	0	0	0	10,000	0
13630 Purchase Furniture & Equipment - Other Economic Services		0		0		0	0
	0	0	0	0	0	0	0

<u>CRC</u>							
13701 Community Development Manager		0		15,812		15,812	15,812
13702 CRC Salaries & Wages		156,503		73,809		156,503	0
13703 CRC Insurances		6,000		0		6,000	0
13704 CRC Maintenance		6,000		485		6,000	0
13705 CRC Travel Expenses		500		0		500	0
13706 CRC Postage & Freight		500		81		500	0
13707 CRC Print & Stationary		8,000		962		8,000	0
13708 CRC Other admin expenses		500		602		500	0
13709 CRC Membership Fees		1,000		0		1,000	0
13710 CRC Computing Costs		6,500		411		6,500	0
13711 CRC Furniture NON Capital		5,000		862		5,000	0
13712 CRC Uniforms		500		0		500	0
13713 CRC Telephone Card Purchases		5,000		11,171		11,171	6,171
13714 CRC Cost of Goods For Re-sale		17,000		4,732		17,000	0
13715 CRC Marketing & Promotion		6,000		4,763		6,000	0
13716 CRC Utilities		6,400		2,634		6,400	0
13717 CRC Refreshments		400		218		400	0
13718 CRC Cleaning		25,000		1,792		25,000	0
13719 CRC Training & Conference Expenses		1,500		0		1,500	0
13720 CRC Programs		2,500		0		2,500	0
13721 CRC Reimbursements	1,500		218		1,500	0	0
13722 CRC superannuation		23,709		6,756	0	23,709	0
13750 CRC Operating Grant	111,000		60,082		111,000	0	0
13751 CRC All Sales	30,000		18,791		30,000	0	0
13752 CRC Phone Card Sales	6,000		0		6,000	0	0
13753 CRC Room Hire	0		0		0	0	0
13754 Cost of Phone Cards for resale		500		0		500	0
	146,500	279,012	79,090	125,093	146,500	300,986	21,983

LSL to Retired CDMgr.

<u>Caravan Park</u>							
13801 Caravan Park Grants	0		0		0	0	0
13802 Caravan Park Income from Charges	49,000		25,533		49,000	0	0
13803 Caravan Park Income from Washer & Dryers	1,500		1,381		1,500	0	0
13810 Caravan Park Salaries & Wages		64,676		33,595		64,676	0
13811 Caravan Park Maintenance		15,784		4,582		15,784	0
13812 Caravan Park Landscaping and Gardening		28,687		14,243		28,687	0
13813 Caravan Park Other Costs		2,647		1,397		2,647	0
13814 Caravan Park Insurance		2,270		0		2,270	0
13815 Caravan Park Utilities		21,475		15,878		21,475	0
13816 Caravan Park Superannuation		1,481		2,197		2,197	716
	50,500	137,020	26,914	71,902	50,500	137,736	716

13 TOTAL ECONOMIC SERVICES	209,620	1,274,921	107,116	458,846	209,620	1,300,220	
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<b>SCHEDULE 14</b>							
<b>OTHER PROPERTY AND SERVICES</b>							
<b>Private Works</b>							
14100 Private Works Expenses		5,000		1,174		5,000	0
14101 Private Works Income	5,000		556		5,000		0
	<b>5,000</b>	<b>5,000</b>	<b>556</b>	<b>1,174</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>
<b>Public works Overheads</b>							
14200 Supervision Wages - Public Works Overheads		353,721		117,314		353,721	0
14201 Superannuation - Public Works Overheads		90,985		37,746		90,985	0
14202 Reimbursements PWOH		950		0		950	0
14203 Leave Annual - Public Works Overheads		7,938		3,603		7,938	0
14204 Leave Personal - Public Works Overheads		4,493		0		4,493	0
14205 Long Service Leave - Public Works Overheads		0		0		0	0
14206 Public Holidays - Public Works Overheads		1,619		0		1,619	0
14207 Leave Accruals - Public Works Overheads		119,940		0		119,940	0
14208 Allowances - Public Works Overheads		19,064		0		19,064	0
14209 Protective Clothing & PPE - Public Works Overheads		2,500		3,635		3,635	1,135
14210 Training & Conferences - Public Works Overheads		22,700		4,820		22,700	0
14211 Recruitment Costs - Public Works Overheads		2,400		4,601		4,601	2,201
14212 Meeting Expenses - Public Works Overheads		2,250		383		2,250	0
14213 Workers Comp - Public works Overheads		0		0		0	0
14214 Depot Insurance - Public Works Overheads		3,800		0		3,800	0
14215 Other Exps - Public Works Overheads		1,495		224		1,495	0
14216 Staff Housing Allocated - Public Works Overheads		24,493		0		24,493	0
14217 Depot Mice (to be allocated as PWOH)		2,401		0		2,401	0
14218 MWS vehicle exps		717		9		717	0
14219 Telephone - Public Works Overheads		7,630		3,300		7,630	0
14220 Utilities - Public Works Overheads		1,000		0		1,000	0
14221 PWOH Allocated to Works and Services		(1,115,022)		(527,436)		(1,115,022)	0 Non cash admin account
14225 Depn - Public Works Overheads		14,353		2,274		14,353	0 Depn Non cash admin account
14226 Depot Operational & Misc Tasks - Labour Costs		7,948		9,389		9,389	1,441
14299 Admin Allocated to Works - Public Works Overheads		422,625		135,241		422,625	0 Non cash admin account
	<b>0</b>	<b>0</b>	<b>0</b>	<b>(204,896)</b>	<b>0</b>	<b>4,777</b>	<b>4,777 auto allocated by System</b>

<b>Plant Operations</b>							
14301 Mech's Wages - Internal Repairs to P&E		119,851		126,832		129,832	9,981 new acct for clarity in GL postings
14302 Other Plant Costs		25,574		3,080		25,574	0
14303 Fuel & Oils - Plant Operations		176,295		77,670		176,295	0
14304 Tyres and Tubes - Plant Operations		25,301		7,190		25,301	0
14305 Parts & Repairs - Plant Operations		201,828		75,831		201,828	0
14307 Vehicle Registrations & Insurance - Plant Operations		22,291		1,120		22,291	0
14308 Plant Operations Reimbursements	18,500		0		18,500	0	0
14309 Less Plant Costs Allocated		(1,016,797)		(425,672)		(1,016,797)	0 Non cash admin account
14370 Loss on Asset Sale		0		0		0	0 Non cash admin account
14386 Depreciation - Plant Operations		297,737		143,679		297,737	0 Depn Non cash admin account
14399 Admin Allocated - Plant Operations		147,919		47,334		147,919	0 Non cash admin account
	<b>18,500</b>	<b>(1)</b>	<b>0</b>	<b>60,265</b>	<b>18,500</b>	<b>9,980</b>	<b>9,981 auto allocated by System</b>



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<b>Administration</b>							
14501 Admin Memberships		1,800		1,745		1,745	145
14502 Clearing acct - Social Club Contributions	0		360		0		0
14507 Employees Contributions - Sal. Sac. Superannuation		0		0		0	0
14508 Allowances		15,897		61		15,897	0
14509 Records Mgt Costs		9,352		424		9,352	0
14510 Admin Salaries & Wages		948,626		396,781		948,626	0
14511 Superannuation		101,844		32,707		101,844	0
14512 Reimbursements	17,700		6,826		17,700	0	0
14513 Other Admin Costs		7,985		(27,007)		-27,007	-34,992
14514 Admin FBT		21,524		15,382		21,524	0
14515 Audit Fees		38,385		0		38,385	0
14516 Admin Travel Costs		2,345		1,433		2,345	0
14518 Admin Uniforms		3,577		71		3,577	0
14519 Housing Allowance		7,123		0		7,123	0
14524 Admin Other Employee Costs		435		0		435	0
14525 Leave Accrual		137,020		0		137,020	0
14526 Workers Compensation Premiums		45,588		0		45,588	0
14527 Professional Development Study - Administration		12,000		0		12,000	0
14530 Recruitment Costs		5,000		21,390		21,390	16,390
14532 Recruitment Relocation		10,000		2,864		10,000	0
14533 Legal Fees		7,500		13,859		7,500	0
14534 Fair Value Valuations & Revaluations		23,000		0		23,000	0
14535 Accounting Services		115,000		5,100		115,000	0
14536 Contractors & Consultants		115,000		49,599		115,000	0
14537 Admin Printing & Stationary		33,080		29,317		33,080	0
14538 Bank Charges		3,936		1,336		3,936	0
14539 Insurance		72,853		139,055		139,055	66,202
14540 Internet		12,947		0		12,947	0
14541 Utilities		30,993		12,354		30,993	0
14542 Phones / Mobiles		16,716		7,488		16,716	0
14544 Computing Costs & Support - Administration		85,307		29,972		85,307	0
14546 Training Expenses - Administration		2,357		0		2,357	0
14555 Postage & Freight - General Administration		2,136		173		2,136	0
14557 Meeting Costs - Administration		1,000		0		1,000	0
14558 Advertising - Administration		2,500		0		2,500	0
14559 Newspapers & Periodicals		1,000		306		1,000	0
14560 Admin Vehicle Expenses		28,500		18,826		28,500	0
14561 Office Maintenance		70,000		11,257		70,000	0
14562 Staff Housing Expense- Administration		45,000		0		45,000	0
14573 Purchase Plant & Equip - Administration		10,000		0		10,000	0
14574 Purchase Furniture & Equipment Administration		10,000		2,817		10,000	0
14588 Depn Admin		58,200		44,061		58,200	0
14599 Administration Costs Allocated to Other Programs		(2,113,128)		(647,822)		(2,113,126)	0
	17,700	0	7,186	163,568	17,700	47,745	47,745

<b>Salaries &amp; Wages</b>							
14600 Gross Salaries & Wages		1,852,877		830,830		1,852,877	0
14601 Workers Compensation Paid		0		0		0	0
14602 Workers Compensation Received	0		0		0	0	0
14603 Less Sal & Wages Allocated		(1,852,877)		(830,830)		(1,852,877)	0
14699 Admin Allocated to Salaries & Wages		0		0		0	0
	0	0	0	0	0	0	0
<b>Unclassified</b>							
14700 Expenses Relating to Unclassified		0		0		0	0
14701 Income Relating to Unclassified	0		156,742		156,742		-156,742
	0	0	156,742	0	156,742	0	(156,742)
<b>Town Planning</b>							
14800 Expenses Relating to Town Planning Schemes		0		0		0	0
14801 Income Relating to Town Planning Schemes	0		0		0		0
	0	0	0	0	0	0	0
<b>14 TOTAL OTHER PROPERTY AND SERVICE</b>	<b>41,200</b>	<b>4,999</b>	<b>164,484</b>	<b>20,110</b>	<b>187,942</b>	<b>67,503</b>	

Totals 8,842,583 9,479,793 4,078,144 4,321,166 8,827,326 9,612,430

Operating (Surplus) / Deficit 637,210 242,022 785,104  
YTD (Surplus) / Deficit Projected (Surplus) / Deficit

Pd 14/16

2015-16

Plus 8,842,583

FAGs 862,171

FAGs 405,665

FESA 1,500

10,111,919

Surplus (632,126)

## SHIRE OF MENZIES CAPITAL TRANSACTIONS

S/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 30/11/2015		CURRENT YEAR ACTUALS PROJECTED to The EOYF		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
Capital Grants									
11799	Anzac War Memorial Grant	50,000		0		50,000		0	Possibly 15/16
12222	Bikewest Grants - Dual Use Paths	0		0		0		0	Not awarded
12225	Grant - MRWA Projects - Evanstone Menzies	380,009		0		380,009		0	
12228	Grant - Roads to Recovery	659,000		0		659,000		0	
12232	Grant - RRG	390,000		0		390,000		0	
12236	Grant - MRWA Blackspot	147,254		58,902		147,254		0	
12226	Grant - MRWA Direct Grant	148,800		161,700		148,800		0	
12227	Grant - MRWA Subsidies	1,200		0		1,200		0	
12242	WANDRRA Flood Damage Grant	2,568,810		0		2,568,810		0	Timing of MRD payments
		4,324,873	0	220,602	0	4,324,873	0	0	
Capital Expenses									
Land & Buildings									
09192	Installation of Solar Panels New Houses		50,000		0		50,000	0	
09193	Installation Landscaping New Houses		60,000		1,338		60,000	0	
09194	Installation of Sheds for New Houses		52,653		42,118		52,653	0	
09195	Installation landscaping - Shenton St Units		20,000		8,484		20,000	0	
09197	CEO House Renewal		25,000		1,252		25,000	0	
11150	Construction Project Shire Hall Toilets		69,567		48,016		69,567	0	
11650	Upgrade of Old Church Menzies		50,000		0		50,000	0	
11651	Stone Restoration & Repairs Historic Buildings		120,000		0		120,000	0	
11652	Minor building renewals		10,000		0		10,000	0	
12120	Depot Extension -Asset Upgrade		150,000		0		150,000	0	
13488	TJT Capital Items Purchased		10,000		0		10,000	0	
14575	Solar Power Units - GVRCC Project		50,000		72,965		72,965	22,965	TBA
14576	Electrical Upgrades to Admin		52,000		0		52,000	0	
14710	Purchase of land lots for town development		20,000		23,381		20,000	0	
							0		739,226
Furniture & Equipment									
04241	New Locking System		10,000		9,695		10,000	0	
04242	Admin Phone System Upgrade		10,000		0		10,000	0	
04243	Replacement Conference Phone System for Chambers		10,000		0		10,000	0	
09198	dishwashers for the 3 staff houses		3,000		2,358		3,000	0	
09199	Water Tanks for 4 staff houses		11,500		0		11,500	0	
							0		44,500
Infrastructure Other									
05531	New Pound		10,000		0		10,000	0	
10205	Waste Refuse Site Renewal Project		65,000		0		65,000	0	
11350	Aunty Nelly Water Reclaim Project		120,000		0		120,000	0	
11351	Play Ground Equip Upgrade Project		30,000		0		30,000	0	
13270	Tourism Signage & events Board		15,000		0		15,000	0	
13280	Town Street Trees Planting & Care Program		50,000		0		50,000	0	
13820	Caravan Park Landscaping Project		30,000		0		30,000	0	
									320,000
Infrastructure Roads									
12101	Road Construction CRSF - jobs		360,009		318,828		785,188	405,177	
CR0002	\$318,827.68								Evanstone Menzies Rd CRSF
12106	Blackspot funding Construction				0				
CR0016	\$0.00		143,190				143,190	0	Evanstone Menzies Rd BST
CR0014	\$0.00		77,691				77,691	0	Menzies NW Rd BST
								0	
12108	Road Construction Muni - jobs				76,920				
CR0007	\$60,179.27		350,000				350,000	0	Menzies NW Rd MUNI
CR0007	\$0.00		241,000				241,000	0	Menzies NW Rd MUNI 14/15
CR0009	\$0.00		60,302				60,302	0	TJT Rd MUNI 14/15
CR0010	\$16,746.28		203,919				203,919	0	Main Street MUNI
CR0311	\$0.00		31,000				31,000	0	Connie Sue Rd MUNI
CR0018	\$0.00		205,033				205,033	0	Kookynie rd MUNI
CR0003	\$0.00		78,425				78,425	0	Kingsington St MUNI
12109	Road Construction RRG - jobs				293,084				
CR0004	\$245,278.08		150,000				245,279	95,279	Evanstone Menzies Rd RRG
CR0005	\$0.00		135,000				135,000	0	Yarrl Rd RRG
CR0013	\$47,804.65		300,000				300,000	0	Menzies NW Rd RRG
12110	Shire House - Crossover Construction		152,012		0		0	-152,012	
12104	Roads to Recovery Construction - jobs				262,492				
CR0001	\$282,491.97		659,000				659,000	0	Menzies NW Rd R2R
CR0012	\$0.00		50,000				50,000	0	Connie Sue RdR2R
12108	Footpath Construction		93,648		68,199		93,648	0	
12112	Bicycle Path Construction		96,000		4,352		96,000	0	
									3,386,229
Plant & Equipment									
12311	Purchase Vibrating Roller		219,100		0		219,100	0	
12312	Purchase Small Tipper		80,800		0		80,800	0	
12313	Purchase Rubbish Truck		191,500		0		191,500	0	
12314	Purchase Pedestrian Roller		11,500		12,100		11,500	0	
12315	Purchase Jacking Beam for Hoist		29,000		0		29,000	0	
12310	Minor Plant Purchases		4,300		283		4,300	0	
12306	Mtce. Grader Accommodation		90,500		2,948		90,500	0	
14577	CEOs Vehicle Replacement		70,000		0		70,000	0	
		0	5,186,849	0	1,248,768	0	5,558,068	371,409	898,700

**OVERVIEW 2015 / 2016**

	<b>BUDGET</b>	<b>30/11/2015</b>	<b>PROJECTED to The EOFY</b>
<b>EXPENDITURE</b>			
Total Operating Expenditure	9,479,793	4,321,166	9,612,430
Total Capital Expenditure	5,186,649	1,246,768	5,558,058
	<u>14,666,442</u>	<u>5,567,934</u>	<u>15,170,489</u>
<b>LESS</b>			
Depreciation	3,270,269	2,184,489	3,271,212
	<u>11,396,173</u>	<u>3,383,445</u>	<u>11,899,277</u>
<b>PLUS</b>			
Transfer to Reserves	90,000 interest rec	20,824 interest rec	90,000 interest rec
	<u>1,581,856</u>		
<b>TOTAL CASH EXPENDITURE</b>	<u>13,068,029</u>	<u>3,404,269</u>	<u>11,989,277</u>
<b>INCOME</b>			
Balance B/F	4,225,446	4,225,446	4,225,446
Total Operating Revenue excluding Rates	1,729,629	1,329,515	2,016,662
Rates Revenue	2,788,081	2,529,027	2,485,791
Proceeds from Sale of assets	0	0	0
NON operating Capital Revenue	4,324,873	220,602	4,324,873
	<u>13,068,029</u>	<u>8,304,590</u>	<u>13,052,772</u>
<b>PLUS</b>			
Transfer from Reserves	0	0	0
<b>TOTAL CASH EXPENDITURE</b>	<u>13,068,029</u>	<u>8,304,590</u>	<u>13,052,772</u>
<b>(Surplus) /Deficit</b>	<u>0</u>	<u>(4,900,321)</u>	<u>(1,063,496)</u>

**SUMMARY**

	<b>Reviewed BUDGET</b>	<b>YTD</b>	<b>PREDICTED PA</b>
Operating Expenditu	9,479,793	4,321,166	9,612,430
Capital Expenditure	5,186,649	1,246,768	5,558,058
SUB	<u>14,666,442</u>	<u>5,567,934</u>	<u>15,170,489</u>
Operating Revenue	(4,517,710)	(3,858,542)	(4,502,453)
Sale of asset	0	0	29,000
Capital Revenue	(4,324,873)	(220,602)	(4,324,873)
SUB	<u>(8,842,583)</u>	<u>(4,079,144)</u>	<u>(8,798,326)</u>
<b>(Surplus) /Deficit</b>	<u>5,823,859</u>	<u>1,488,790</u>	<u>6,372,162</u>
Transfer to Reserves	1,671,856	20,824	90,000
Transfer from Reser	0	0	0
Add back DEPN	(3,270,269)	(2,184,489)	(3,271,212)
Surplus B/F	(4,225,446)	(4,225,446)	(4,225,446)
<b>Cash and Cash Equivalents</b>	<u>(Surplus) /Deficit</u> <u>0</u>	<u>(4,900,321)</u>	<u>(1,034,496)</u>

## 12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN NOVEMBER 2015	
<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 17 December 2015
<b>LOCATION</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM017
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	4 December 2015
<b>AUTHOR:</b>	Pascoe Durtanovich, A/Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

### ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in November 2015

### SUMMARY:

The list of payments made are being submitted to the Ordinary Council Meeting of Council.

### BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

### COMMENT:

Payments made in November 2015 include cheques numbered 10350 to 10355 and direct transactions totalling \$431,292.38. The list of payments is submitted to each member of the Council on Thursday 17 December 2015.

### CONSULTATION:

Nil

### STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Local Government (Financial Management) Regulation 13

### POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

### FINANCIAL IMPLICATIONS:

Nil

### STRATEGIC IMPLICATIONS:

14.3.5 Sustainable Resource Management  
Ensure resources are managed effectively

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance

**VOTING REQUIREMENTS:**  
Simple majority

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL DECISION:</b>	<b>No: 0927</b>
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**Moved: Cr Mazza**

**Seconded: Cr Tucker**

**That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations, 1996 the payment of accounts for the month of November 2015, be noted.**

**CARRIED 7/0**

SHIRE OF MENZIES					
LIST OF PAYMENTS NOVEMBER 2015					
Ref No.	Cheque /EFT No	Date	Name	Invoice Description	Amount
1		25/11/2015	NAB	Fees and Charges	\$101.74
2		30/11/2015	NAB	Credit Interest	-\$80.43
3		30/11/2015	NAB	Fees and Charges	\$56.90
4	EFT819	20/11/2015	Australia's Golden Outback	2016 Australia's Golden Outback Holiday Planner	\$2,074.00
5	EFT820	20/11/2015	Achievable Outback Cafe	Mixed sandwiches & wraps for Grants Commission hearing	\$87.00
6	EFT821	20/11/2015	Air Liquide WA Pty Ltd	Cylinder Rental October 2015	\$74.54
7	EFT822	20/11/2015	Arrinooka Drilling	Water cartage 24/10-31/10/2015	\$6,979.50
8	EFT823	20/11/2015	Australian Taxation Office	IAS October 2015	\$33,550.00
9	EFT824	20/11/2015	Ian Baird	Meeting fees October 2015	\$2,720.98
10	EFT825	20/11/2015	Beaurepaires	Batteries	\$411.80
11	EFT826	20/11/2015	Blackwoods	Jack Garage Floor	\$311.64
12	EFT827	20/11/2015	BOC Limited	Pipe poly	\$1,254.43
13	EFT828	20/11/2015	Brad Pepper	Grader Hire 15/10-29/10/2015	\$27,834.00
14	EFT829	20/11/2015	Bunnings	Trailer net, BBQ Cleaner, Fil polythene roll	\$245.90
15	EFT830	20/11/2015	Cabcharge Australia Limited	Cab charge 12/10-8/11/15	\$6.00
16	EFT831	20/11/2015	Canning Pool & Pump Centre Pty Ltd	Liquid Chlorine	\$500.00
17	EFT832	20/11/2015	Glenn Casley	Ladies & mens signs from Bunnings	\$14.40
18	EFT833	20/11/2015	C Direct	Telstra Prepaid Recharge 20x \$30,\$40,\$50	\$2,304.00
19	EFT834	20/11/2015	Coates Hire	Hire Pump & hose 25/9-25/10/2015	\$6,504.81
20	EFT835	20/11/2015	Core Business Australia Pty Ltd	Claim 2 Grant Menzies Youth Centre	\$7,177.50
21	EFT836	20/11/2015	Cornerstone Legal	Professional fees for Recovery of outstanding rates	\$10,238.14
22	EFT837	20/11/2015	Courier Australia	Freight Water, Library, Pathwest, BOC Mining, Iplex pipe	\$807.96
23	EFT838	20/11/2015	Cybersecure	Backup service October 2015	\$129.00
24	EFT839	20/11/2015	Greg Dwyer	Meeting fees September 2015	\$5,750.85
25	EFT840	20/11/2015	Jillian Dwyer	Meeting fees October 2015	\$4,288.82
26	EFT841	20/11/2015	Eagle Petroleum (W.A) Pty Ltd	Bulk Diesel 16.950 Litres, ULP and motor oils	\$24,429.74
27	EFT842	20/11/2015	Esplanade Hotel Fremantle	Accommodation & Meals LGMA Conference	\$1,586.00
28	EFT843	20/11/2015	Flex Industries	Brake shoes, hub caps	\$2,285.83
29	EFT844	20/11/2015	Forman Bros	Pump repairs and check oven Walsh St. Fix tap 36 Mercer	\$832.15
30	EFT845	20/11/2015	Goldline Distributors	Cleaning Produce	\$946.00
31	EFT846	20/11/2015	Beverley Golding	Refreshments for remembrance day 2015	\$49.50
32	EFT847	20/11/2015	Goldfields Locksmiths	Key tags for caravan park	\$356.80
33	EFT848	20/11/2015	Goldfields Volkswagen	Code & registered key	\$132.00
34	EFT849	20/11/2015	Debbie Hansen	October 2015 Meeting fees	\$952.50
35	EFT850	20/11/2015	Hitachi	Filters	\$766.58
36	EFT851	20/11/2015	The Honda Shop	Blower	\$499.00
37	EFT852	20/11/2015	Menzies Hotel	Councillors Lunch October 2015 meeting	\$507.00
38	EFT853	20/11/2015	Ian Tucker	Meeting fees October 2015	\$872.50
39	EFT854	20/11/2015	Ivy Products	Secretarial 16-23/10/2015	\$400.00
40	EFT855	20/11/2015	Jamie Mazza	Meeting fees October 2015	\$872.50
41	EFT856	20/11/2015	Kal Tel Co Services	Service call out 21/10/2015	\$128.70
42	EFT857	20/11/2015	Kalgoorlie-Boulder Visitor Centre	Kalgoorlie Boulder Visitor Centre Holiday Planner Advertisement Invoice Dated 15/07/2015	\$400.00
43	EFT858	20/11/2015	Breakaway C/O Key Factors	Loader hire 11/10-28/10/2015	\$39,765.00
44	EFT859	20/11/2015	Kooda Contracting Pty Ltd	Plant Hire 2/10-29/10/15	\$158,432.51
45	EFT860	20/11/2015	Landgate	Mining tenement chargeable Schedule no: M2015/10	\$37.50
46	EFT861	20/11/2015	Justin Lee	Meeting fees October 2015	\$1,134.14
47	EFT862	20/11/2015	LGIS	Endorsement period 17/11/15-30/06/2016 increase	\$82.09
48	EFT863	20/11/2015	Macarthur Minerals	Accommodation & meals 4 people for 22 nights	\$6,765.00
49	EFT864	20/11/2015	Keith Mader	Meeting fees October 2015	\$1,111.06
50	EFT865	20/11/2015	Netlogic Information Technology	Remote consulting Synergy issue Carol, and install printers	\$750.00
51	EFT866	20/11/2015	Oborn Mining And Electrical Consultants	DCEO working remotely	\$11,000.00
52	EFT867	20/11/2015	Office National	Rexel auto+ 500 Departmental Shedder	\$2,028.50
53	EFT868	20/11/2015	Onsite Trailer Repair & Services Pty Ltd	Hydraulic cylinder	\$495.00
54	EFT869	20/11/2015	Keith Purchase	Nomination Fees Election 2015	\$80.00
55	EFT870	20/11/2015	Quality Railway Motel Kalgoorlie	Accommodation & meals Ian Baird & Debbie Hansen	\$455.00
56	EFT871	20/11/2015	Rikki Golding	Nomination Fees Election 2015	\$80.00
57	EFT872	20/11/2015	Moore Stephens	Prepare & lodge September 2015 BAS	\$990.00
58	EFT873	20/11/2015	Wacker Neuson Pty Ltd	Pedestrian Roller	\$12,100.00
59	EFT874	20/11/2015	WesTrac Pty Ltd	Parts & Repairs	\$1,634.74
60	EFT875	20/11/2015	Wurth Australia	Cutting Disc	\$143.13
61	EFT876	24/11/2015	Louise Chaloner	Reimbursement of accommodation	\$126.65
62	DD408.1	10/11/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,335.75
63	DD408.2	10/11/2015	Australian Super	Superannuation contributions	\$818.81
64	DD408.3	10/11/2015	BT Financial Group Superannuation	Superannuation contributions	\$513.94
65	DD408.4	10/11/2015	Hesta	Superannuation contributions	\$1,255.71
66	DD408.5	10/11/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$3,811.24
67	DD408.6	10/11/2015	Australian Ethical	Superannuation contributions	\$260.91
68	DD416.1	04/11/2015	Westnet	CRC Computers October 2015	\$90.45
69	DD416.2	16/11/2015	BOQ Finance	Copier charges October 2015	\$1,440.03
70	DD416.3	16/11/2015	Toyota Finance	Vehicle Sub Lease Golden Quest	\$991.90
71	DD418.1	24/11/2015	Australian Ethical	Superannuation contributions	\$260.91
72	DD418.2	24/11/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$2,444.26

SHIRE OF MENZIES					
LIST OF PAYMENTS NOVEMBER 2015					
Ref No.	Cheque /EFT No	Date	Name	Invoice Description	Amount
73	DD418.3	24/11/2015	Australian Super	Payroll deductions	\$1,068.22
74	DD418.4	24/11/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$2,016.02
75	DD418.5	24/11/2015	BT Financial Group Superannuation	Payroll deductions	\$507.57
76	DD429.1	30/11/2015	Wright Express Australia Pty Ltd	Direct debit 30.11.15 motor pass	\$285.59
77	DD431.1	03/11/2015	NAB	Direct Debit Credit Card October 2015	\$3,855.14
78	10350	20/11/2015	Alu Glass	Repairs to windows & doors and security doors	\$4,645.30
79	10351	20/11/2015	Dept of Transport & Licensing	Registration 1EPF107	\$640.65
80	10352	20/11/2015	Horizon Power	Lot 886 Shenton St. 29/8-27/10/2015	\$13,514.30
81	10353	20/11/2015	R J Young	Supply of Water	\$450.00
82	10354	20/11/2015	Telstra	367 1243 388 October 2015	\$1,435.08
83	10355	20/11/2015	Nadine Tucker	Nomination Fees Election 2015	\$80.00
				REPORT TOTAL	\$431,292.38

## 12.2 FINANCE & ADMINISTRATION BUSINESS

### 12.2.3 MINUTES OF AUDIT COMMITTEE MEETING 17 DECEMBER 2015

<b>SUBMISSION TO:</b>	Ordinary Council Meeting – 17 December 2015
<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM073; ADM051
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	4 December 2015
<b>AUTHOR:</b>	Pascoe Durtanovich, A/Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### **ATTACHMENTS:**

To be tabled.

#### **SUMMARY:**

For Council to adopt the Annual Report for the year ended 30 June 2015 and set a date and time for the holding of the Annual Elector's Meeting.

#### **BACKGROUND:**

A local government must prepare an Annual Report for each financial year. The timing of this report is always dependant on receiving the Auditor's report for that period once the financial statements have been prepared.

The auditor's report for the period 1 July 2014 to 30 June 2015 was received in December after some clarification of some accounting processes.

#### **COMMENT:**

The Auditor's Report was received by the Audit Committee on 17 December 2015 and the Committee's recommendation to accept the Report is being presented for Adoption by Council on 17 December 2015.

#### **CONSULTATION:**

None

#### **STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 5.29 – Details the requirements governing the holding of an electors meeting.
- Section 5.53 – Details the contents that the annual report must contain.
- Section 5.54 – Outlines the conditions related to Council accepting the annual report
- Section 5.55 – Provides guidelines on making the annual report available to the public



**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Absolute Majority

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL DECISION:</b>
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<b>No: 0928</b>
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**Moved: Cr Mazza**

**Seconded: Cr Tucker**

**That Council:**

1. **Adopts the Annual Report for 2014/2015, as recommended by the Audit Committee on 17 December 2015; and**
2. **Advertises the availability of the Annual Report for the electors of the district; and**
3. **Sets the date of the Annual Elector's Meeting for 4:00pm on Thursday 4 February 2016 and advertises this meeting date and time.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

*Prior to consideration of Item 12.2.4 Cr Dwyer declared a financial interest on the basis that her daughter has submitted a tender.*

*Cr Lee declared a financial interest in Item 12.2.4 on the basis that he is the proprietor of a café in Menzies.*

*Cr Dwyer and Cr Lee left the meeting at 2:51pm.*

**MEETING TO BE CLOSED TO THE PUBLIC**

<b>COUNCIL DECISION:</b>
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<b>No: 0929</b>
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**Moved: Cr Tucker**

**Seconded: Cr Mader**

**This matter to be discussed behind closed doors pursuant to *Local Government Act* s5.23 (2) (e) a matter that may have commercial value to a person.**

**CARRIED 5/0**

## 12.2 FINANCE & ADMINISTRATION BUSINESS

### 12.2.4 REQUEST FOR TENDER 06/15

<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 17 December 2015
<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM458; Tender Register
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	11 December 2015
<b>AUTHOR:</b>	Pascoe Durtanovich, Acting CEO
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REF:</b>	OCM 26 March 2015, 27 August 2015, 24 September 2015, 29 October 2015

#### ATTACHMENTS:

A Confidential copy of the tender received has been provided to Councillors under separate cover.

#### SUMMARY:

The purpose of this report is for Council to consider tenders received for the contract operation of the Menzies CRC and Caravan Park.

#### BACKGROUND:

The operation of the CRC has been considered by Council on a number of occasions in the past twelve months. AT the meeting on 29 October 2015 Council resolved as follows:

*That:*

- Tenders be invited for the Operation/Management of the Menzies Caravan Park and Menzies Community Resource Centre in accordance with the attached tender document, identified as attachment 12.2.3; and*
- The criteria/weighting to be used for the selection of the successful tender be:*

<i>Price</i>	<i>20%</i>
<i>Relevant experience</i>	<i>30%</i>
<i>Capacity to deliver the service required</i>	<i>50%</i>

#### COMMENT:

Tenders were invited on 11 and 14 November 2015 via The West Australian newspaper. At the close of the advertising period one tender was received, details of which have been provided to Councillors.

The tender has been assessed on the selection criteria set, that is:

	<b>Weighting</b>	<b>Score</b>
Price	20%	20%
Relevant experience	30%	15%
Capacity to deliver the service required	50%	40%

It should be noted that the tender submitted is conditional on statutory approvals being received for the operation of the Cafe/Restaurant. The tender also seeks to have a

management arrangement for the Caravan Park rather than a lease arrangement. Both these conditions are acceptable.

The contract term proposed is two years from the commencement date with an option to extend for another two or three years, should this be acceptable to both parties.

**CONSULTATION:**

N/A

**STATUTORY ENVIRONMENT:**

Local Government Act, 1995 - Section 3.57

Local Government (Functions and General) Regulations, 1996 – Regulation 11, which states:

*Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150,000 unless sub regulation (2) states otherwise.*

**POLICY IMPLICATIONS:**

Council does not have a policy in relation to this matter.

**FINANCIAL IMPLICATIONS:**

Financial implications are as stated in the tender subject to further negotiations on some aspects. There is no material impact on the current budget

**STRATEGIC IMPLICATIONS:**

Strategic Community Plan 2013-2023

Priority 14.2 Maintain a Strong Sense of Community

14.2.4 Connected Community.

**VOTING REQUIREMENTS:**

Simple majority for Recommendation 1.

Absolute majority for Recommendation 2

**OFFICER'S RECOMMENDATION 1 & COUNCIL DECISION:**

No: 0930

Moved: Cr Mazza

Seconded: Cr Baird

That the tender from Laura Dwyer, Smith's Tearooms, for the management of the Menzies Community Resource and Visitor Centre and operation of the Menzies Caravan Park be accepted subject to the following:

- a) A suitable agreement being negotiated, with the tenderer, for the management of the Menzies Caravan Park including a review of the proposed management fee;
- b) The tenderer being responsible for all costs associated with the kitchen fitout; and
- c) The Shire of Menzies being responsible to provide one accommodation unit only for use by the tenderer or the tenderer's staff.

**CARRIED 3/2**

**OFFICER'S RECOMMENDATION 2 & COUNCIL DECISION:**

**No: 0931**

**That the Chief Executive Officer be delegated authority to negotiate and approve the required contract for the management of the Caravan Park and the operation of the Community Resource Centre.**

**LOST 3/2**

*The motion was lost due to an Absolute Majority not being achieved.*

**REASON FOR THE CHANGE TO THE OFFICER'S RECOMMENDATION:**

Councillors felt that the final contract should be approved by Council.

**MEETING TO BE OPENED TO THE PUBLIC**

**COUNCIL DECISION:**

**No: 0932**

**Moved: Cr Mazza**

**Seconded: Cr Tucker**

**That Council come out from behind closed doors.**

**CARRIED 5/0**

*Cr Dwyer, Cr Lee, Greg Dwyer and Leanne Downie returned to the meeting at 3:42pm.*

*Les Taylor joined the meeting as an observer at 3:42pm.*

*Cr Hansen left the meeting at 3:41pm and returned at 3:43pm.*

**12.3 WORKS AND SERVICES BUSINESS**

**Nil**

**12.4 COMMUNITY DEVELOPMENT BUSINESS**

**Nil**

## 12.5 MANAGEMENT AND POLICY BUSINESS

### 12.5.1 COUNCIL MEETINGS – POLICY ON

<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 17 December 2015
<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM355
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	8 December 2015
<b>AUTHOR:</b>	Pascoe Durtanovich, Acting CEO
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

**ATTACHMENTS:**  
Nil

**SUMMARY:**

The purpose of this item is for Council to adopt policies for the holding of Ordinary Council Meetings, meeting venues and meeting Agenda format.

**BACKGROUND:**

Ordinary Council meeting dates, times and location are set by Council each year, there is also a standard Agenda format used for the Council meetings.

For ongoing uniformity and for the benefit of new Councillors and Staff it is suggested that the current practice be incorporated in a Council Policy.

**COMMENT:**

Three policies are proposed as follows:

**1. 3.8 Ordinary Council Meetings**

The Council of the Shire of Menzies shall meet on the last Thursday of every month with a Forum/Briefing session commencing at 8:30am and the Ordinary Council Meeting commencing at 10:00am.

**2. 3.9 Meeting Venue**

All Council meetings will be held in the Council Chambers, Menzies with the exception of two Ordinary Meetings of Council which will be held in Tjuntjuntjara, at a time and date as determined by the Chief Executive Officer in conjunction with the Shire President.

**3. 3.10 Agenda Format/Officer's Reports**

The Ordinary Council Meeting Agenda and Officer's reports will contain the following information:

- 12.1 Health, Building and Town Planning Business
- 12.2 Finance and Administration Business
- 12.3 Works and Services Business

- 12.4 Community Development Business  
12.5 Management and Policy Business

Agenda format used for Council meetings:

12.	REPORT TITLE
<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 2015
<b>LOCATION:</b>	
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	
<b>DATE:</b>	
<b>AUTHOR:</b>	
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	

**ATTACHMENTS:**

12. Attachment #

**SUMMARY:**

**BACKGROUND:**

**COMMENT:**

**CONSULTATION:**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

**STRATEGIC IMPLICATIONS:**

**VOTING REQUIREMENTS:**

majority

**OFFICER'S RECOMMENDATION:**

**That:**



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**CONSULTATION:**

Discussed informally with Councillors

**STATUTORY ENVIRONMENT:**

Local Government Act, 1995

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Simple majority

**COUNCIL DECISION:**

**No: 0933**

**Moved: Cr Lee**

**Seconded: Cr Mazza**

**That Policy Numbers 3.8, 3.9 and 3.10 as documented in this report and the Agenda format as follows, be adopted subject to Policy No. 3.8 being amended to include a Forum/Briefing session commencing at 2:00pm two weeks prior to the Ordinary Council Meeting:**

1.	DECLARATION OF OPENING	
2.	ANNOUNCEMENT OF VISITORS	
3.	RECORD OF ATTENDANCE	
4.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	
5.	PUBLIC QUESTION TIME	
6.	APPLICATIONS FOR LEAVE OF ABSENCE	
7.	DECLARATIONS OF INTEREST	
8.	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS	
9.	CONFIRMATION/RECEIVAL OF MINUTES	
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS	
11.	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT	

	<b>DISCUSSION</b>	
	<b>11.1 President's Report (to be tabled at meeting)</b>	
<b>12.</b>	<b>REPORTS OF COMMITTEES AND OFFICERS</b>	
	<b>12.1 Health, Building and Town Planning Business</b>	
	<b>12.2 Finance and Administration Business</b>	
	<b>12.3 Works and Services Business</b>	
	<b>12.4 Community Development Business</b>	
	<b>12.5 Management and Policy Business</b>	
<b>13.</b>	<b>ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	
<b>14.</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</b>	
<b>15.</b>	<b>ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS</b>	
<b>16.</b>	<b>NEXT MEETING</b>	
<b>17.</b>	<b>CLOSURE OF MEETING</b>	

**CARRIED 7/0**



## 12.5 MANAGEMENT & POLICY BUSINESS

### 12.5.2 COUNCILLOR'S INFORMATION BULLETIN 12/15

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 17 December 2015
<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM029
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	4 December 2015
<b>AUTHOR:</b>	Pascoe Durtanovich, A/Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	Item 12.5.5 Ordinary Council Meeting 26 November 2015

**ATTACHMENTS:**

Councillors Information Bulletin provided to Councillors under separate cover.

**SUMMARY:**

For Council to receive the Information Bulletin and discuss any issues arising there from.

**BACKGROUND:**

Nil

**COMMENT:**

The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

**CONSULTATION:**

Nil

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no Policies in relation to this matter

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER'S RECOMMENDATION & COUNCIL DECISION:**

**No: 0934**

**Moved: Cr Mazza**

**Seconded: Cr Lee**

**That the Information Bulletin 12/15 be received.**

**CARRIED 7/0**

**13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**  
Nil

**15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**

<b>15.1 ACTING CHIEF EXECUTIVE OFFICER – CONTRACT EXTENSION</b>
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Mr Pascoe Durtanovich declared an financial interest in Item 15.1 as he is the current Acting Chief Executive Officer.

***Mr Durtanovich left the meeting at 4:03pm.***

The Council preferred candidate for the position of Chief Executive Officer has decided not to accept the position. The position was re-advertised on 5 December 2015. Council is required to consider the appointment of an Acting Chief Executive Officer, either by extending the contract of the current Acting Chief Executive Officer, which expires on 5 January 2016, or seeking to appoint someone else to the position.

**MEETING TO BE CLOSED TO THE PUBLIC**

<b>COUNCIL DECISION:</b>
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<b>No: 0934</b>
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**Moved: Cr Mazza**

**Seconded: Cr Lee**

**This matter to be discussed behind closed doors pursuant to *Local Government Act* s5.23 (2) (a) a matter affecting an employee or employees.**

**CARRIED 7/0**

<b>COUNCIL DECISION:</b>
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<b>No: 0935</b>
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**Moved: Cr Mazza**

**Seconded: Cr Baird**

**That Mr Pascoe Durtanovich's Contract of Employment as Acting Chief Executive Officer be extended, under the same terms and conditions, until a permanent Chief Executive Officer is in place or other arrangements are made.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**MEETING TO BE OPENED TO THE PUBLIC**

<b>COUNCIL DECISION:</b>
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<b>No: 0936</b>
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**Moved: Cr Lee**

**Seconded: Cr Tucker**

**That Council come out from behind closed doors.**

**CARRIED 7/0**

***Pascoe Durtanovich returned to the meeting at 4:04pm.***

**16. NEXT MEETING**

The next Ordinary Meeting of Council will be held on Thursday 25 February 2016.

**17. CLOSURE OF MEETING**

There being no further business the Shire President closed the meeting at 4:05pm.

I, Jillian Dwyer hereby certify that the Minutes of the Ordinary Meeting of Council held 17 December 2015 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 25 February 2016.

Signed  Dated: 25/2 2016