
SHIRE OF MENZIES

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF
MENZIES, HELD AT THE COUNCIL CHAMBERS, MENZIES ON WEDNESDAY 16
AUGUST 2006 COMMENCING AT 9.17AM**

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:

The Shire President welcomed all elected members and declared the meeting open at 9.17am. He extended his condolences to Cr Kelly for the devastation that the fire caused to her home.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED:

Present:	Cr S Tonkin	Shire President
	Cr A Kelly	Deputy Shire President
	Cr J Dwyer	Member
	Cr I McGregor	Member
	Cr I Tucker	Member
Staff:	Mr P Crawford	Chief Executive Officer
	Mr B Pepper	Minutes

3. PUBLIC QUESTION TIME:

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE:

A written application was received from Cr P Kennedy requesting leave of absence from the August 2006 and September 2006 Ordinary Meetings of Council.

COUNCIL DECISION	ITEM 5.
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MOVER Cr J Dwyer

SECONDED Cr I McGregor

That Councillor Kennedy be granted leave of absence from the August 2006 and September 2006 Ordinary Meetings of Council.

CARRIED 6/0

5. ANNOUNCEMENTS BY SHIRE PRESIDENT WITHOUT DISCUSSION

The President advised Council about the benefits gained from going to Local Government Week.

He also attended a GEDC meeting.

COUNCIL DECISION	ITEM 5.
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MOVER Cr I McGregor

SECONDED Cr J Dwyer

That the President's report be received

CARRIED 6/0

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING:

**6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL, HELD FRIDAY,
21 JULY 2006**

COUNCIL DECISION

ITEM 6.1

MOVED Cr I McGregor

SECONDED Cr K Purchase

That the minutes of the Ordinary Meeting held on Friday 21st July 2006 as previously circulated be confirmed as a true and accurate record.

CARRIED 6/0

7. STATUS REPORT:

COUNCIL DECISION

ITEM 7.1

MOVED Cr I McGregor

SECONDED Cr I Tucker

That the Status Report as at 31 July 2006, be received.

CARRIED 6/0

The CEO reported on the items in the Status Report.

No Resolution of Council was made.

8. FINANCIAL REPORTS

8.1 Financial Statements to 31st July 2006

SUBMISSION TO: Ordinary Meeting of Council Friday,
16th August 2006
LOCATION: Menzies
APPLICANT: N/A
FILE REF: 103a
DISCLOSURE OF INTEREST: None
DATE: 10th August 2006
AUTHOR: Brad Pepper, Senior Admin Officer
SIGNATURE OF AUTHOR:
SENIOR OFFICER: Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:

BACKGROUND:

The Financial Reports (AAS27) are presented monthly, generated by our off-site Accountants, Haines Norton and printed in our office.

COMMENT:

Included in these Financial Reports, (which are an equivalent of a quarterly financial report) is a rates report and a report on reserves funds.

Included are the Statement of Financial Activity, Income Statement and Balance Sheet.

2006 – 2007 Budget figures are not yet entered on the attached statements as the Budget has not yet been adopted.

CONSULTATION:

Ms Mandy Wynne, Haines Norton.

STATUTORY ENVIRONMENT: As per Local Government (Financial Management) Regulations 1996 Regulation 34 (i) (e)

POLICY IMPLICATIONS: None

FINANCIAL IMPLICATIONS: Reporting on Financial Activity

VOTING REQUIREMENTS: Simple Majority required

COUNCIL DECISION/OFFICER RECOMMENDATION	ITEM 8.1
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MOVED Cr I McGregor

SECONDED Cr J Dwyer

That the Financial Statements to 31st July 2006 as presented, be adopted

CARRIED 6/0

8.2	Accounts for Payment
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SUBMISSION TO: Ordinary Meeting of Council Friday,
16th August 2006

LOCATION: Menzies

APPLICANT: N/A

FILE REF: 103

DISCLOSURE OF INTEREST: The Senior Officer has an interest to the extent that he is the co-owner of a the local roadhouse, one of the creditors

DATE: 10th August 2006

AUTHOR: Brad Pepper, Senior Admin Officer

SIGNATURE OF AUTHOR:

SENIOR OFFICER: Peter Crawford, Chief Executive Officer

SIGNATURE OF SENIOR OFFICER:

BACKGROUND:

Cheque numbers 3807 to 3866 and bank statement transfers totalling \$200,191.38 are presented for payment as per the submitted lists.

COMMENT:

None required.

CONSULTATION:

Ms Mandy Wynne, Haines Norton

STATUTORY ENVIRONMENT: Local Government (Financial Management)
Regulations 1996 Regulation 13(2)

POLICY IMPLICATIONS: All signing of cheques were carried out as per Policy 3.8.
(All amounts over \$15,000 were counter signed by a Council Member).

FINANCIAL IMPLICATIONS: Reduction to the Municipal Fund Balance

VOTING REQUIREMENTS: Simple Majority required

COUNCIL DECISION/OFFICER RECOMMENDATION	ITEM 8.2
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MOVED Cr I Tucker

SECONDED Cr A Kelly

That cheques numbered 3807 to 3866 and direct bank payments totalling \$200,191.38 which have been paid by the Chief Executive Officer under delegated authority, be adopted.

CARRIED 6/0

9. WORKS REPORT:

9.1 WORKS SUPERVISORS REPORT

9.1.1 Roadworks and General Report

SUBMISSION TO: Ordinary Meeting of Council, Friday
16 August 2006

LOCATION: Menzies Shire

APPLICANT: N/A

FILE REF: 405a

DISCLOSURE OF INTEREST: None

DATE: 10 August 2006

AUTHOR: Quenten Senior, Works Supervisor

SIGNATURE OF AUTHOR:

SENIOR OFFICER: Peter Crawford, Chief Executive Officer

SIGNATURE OF SENIOR OFFICER:

MAINTENANCE GRADING:

Garry Miller has finished the Menzies North West Road and is grading the Mt. Ida Road at the moment.

GENERAL:

The Dozer has finished clearing the Mt. Ida – Leonora Road.

The scrub has been cleared from the Snake Hill Road and we are grading the verges at the moment so that it will be ready to widen.

About 18 Km's of the Mt Ida-Leonora Road has had the scrub removed and when the grader finishes the Snake Hill Road it will start grading the verges ready for widening.

We have tapered the approach to the Kookynie Hotel bund wall and it is not as steep now.

The works gang are setting up camp at Mt. Ida next week.

The parts for the toilet at Lake Ballard arrived and it is now fixed and working OK.

I spoke to Manager of the mine at Copperfield re water and he said that we could have as much water as we want as they are de-watering and taking this water will also help them because their evaporation ponds are full.

Someone has tried to get fuel out of the Loader while it was parked on the job.

STAFF:

Charlie Warren started work on Monday and he is at the moment operating the grader.

Lloyd has been in hospital and off work for 10 days .

The road crew are currently down one person but attempts are being made to source another operator. The roller driver, Les Taylor is working out of the town depot for the immediate future.

STATUTORY ENVIRONMENT: As per Sections 2.7 and 3.1 of the Local Government Act 1995 relating to General Functions provisions.

POLICY IMPLICATIONS: None

FINANCIAL IMPLICATIONS: None

VOTING REQUIREMENTS: Simple Majority required

COUNCIL DECISION/OFFICER RECOMMENDATION	ITEM 9.1.1
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MOVED Cr A Kelly

SECONDED Cr K Purchase

That the Works Supervisors report, as tabled, be received.

CARRIED 6/0

10. HEALTH, BUILDING AND TOWN PLANNING BUSINESS:

10.2 RANGERS REPORT

10.2.1 Ranger's Report.

SUBMISSION TO: Ordinary Meeting of Council Friday,
16 August 2006

LOCATION: Menzies

APPLICANT: N/A

FILE REF: 125
DISCLOSURE OF INTEREST: None
DATE: 10 August 2006
AUTHOR: Patrick Kelly, Shire Ranger
SIGNATURE OF AUTHOR:
SENIOR OFFICER: Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR

OFFICER:

SUMMARY:

This Item is to advise Council of the Ranger's activities during the past month of November 2005

COMMENT:

**RANGER'S REPORT
JULY 2006**

Dear Peter

Unfortunately I do not have a full report for the month of July. My dear old Dad has been sick in hospital and tomorrow I fly to Perth to see him again. He turns 90 in a few months time.

All the same there has been some activity that council may find of some interest.

On the 25th of July, I was appointed by the Governor to the office of Justice of the Peace for the state of Western Australia. See copy attached.

This I hope will be of some assistance to both the Shire of Menzies as well as here in Leonora, where there is also a shortage of Justices. I would be please to assist if and where possible from here on.

Though I have had few success stories when it comes to relocating dogs since having been with the council, I may have found another home for an unwanted stray. Some time ago I was able to relocate an Alaskan Malamute to Greg and Jill's place. Recently another stray became available (a German Shepherd x) and hopefully it will a good mate for "Fred" at Rifle Point.

Putting dogs down is by far the worst thing about being a Shire Ranger. It is something I will never be comfortable with.

Patrick Kelly
Shire Ranger

CONSULTATION:

None

STATUTORY ENVIRONMENT: As per Sections 2.7 and 3.1 of the Local Government Act 1995 relating to General Functions provisions.

POLICY IMPLICATIONS: None

FINANCIAL IMPLICATIONS: None

VOTING REQUIREMENTS: Simple Majority required

COUNCIL DECISION/OFFICER RECOMMENDATION

ITEM 10.2.1

MOVED Cr A Kelly

SECONDED Cr I McGregor

That the Rangers Report as presented, be received.

CARRIED 6/0

11. CHIEF EXECUTIVE OFFICER'S REPORT:

11.1 Policy Manual

SUBMISSION TO: Ordinary Meeting of Council Wednesday,
16 August 2006
LOCATION: Shire of Menzies
APPLICANT: N/A
FILE REF: 113b
DISCLOSURE OF INTEREST: None
DATE: 31 July 2006
AUTHOR: Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:

SUMMARY:

Council's Policy Manual is again due for review.

BACKGROUND:

Council last reviewed their Policy Manual in October 2005 (See Appendix "A")

COMMENT:

During the past twelve months, Council has not Adopted any new Policies but has added clauses to the following :

Policy No. 3.3 – **DONATIONS AND GRANTS**
Clause 4 was added in November 2005

Policy No. 4.1 - CONFERENCES AND MEETINGS
Clause 7 was added in July 2006

It is probable that some Policies may be reviewed during the next twelve months when further information on some issues becomes available.

CONSULTATION:

None

STATUTORY ENVIRONMENT: LOCAL GOVERNMENT ACT 1995 - SECT 2.7

The role of the council

2.7 . The role of the council

(1) The council —

- (a) directs and controls the local government's affairs; and
- (b) is responsible for the performance of the local government's functions.

POLICY IMPLICATIONS: As per the Policy Manual

FINANCIAL IMPLICATIONS: Policies are provided for in the Annual Budget

VOTING REQUIREMENTS: Simple Majority required

COUNCIL DECISION/OFFICER RECOMMENDATION	ITEM 11.1
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MOVED Cr A Kelly

SECONDED Cr I McGregor

That Council resolve to Adopt the Policy Manual as presented.

CARRIED 6/0

11.2	Delegation Manual
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SUBMISSION TO: Ordinary Meeting of Council Wednesday,
16 August 2006
LOCATION: Menzies Shire
APPLICANT: N/A
FILE REF: 113b
DISCLOSURE OF INTEREST: None
DATE: 1 August 2006
AUTHOR: Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:

SUMMARY:

The list of delegation duties conferred on the Chief Executive Officer by Council are required to be reviewed on an annual basis.

BACKGROUND:

Section 5.46 (2) of the Local Government Act 1995 states that the delegations made during under the Act must be reviewed at least once during the financial year (See Appendix "B").

The attached list of Delegations, numbers 001 – 046 were last Reviewed at the Ordinary Meeting of Council, held 16 September 2005.

Delegation 047 was Adopted by Council at the Ordinary Meeting of Council, held 21 July 2006

COMMENT:

It is customary for Councils to delegate to the Chief Executive Officers, the powers and authority to enable the efficient management of the Operational and Financial Functions of the Shires without delaying decisions until future Council Meetings.

As with all decisions made during the course of this Management, some Delegations have Statutory Reporting responsibilities to both Council and State / Federal Governments which the Officer is bound to comply with.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

LOCAL GOVERNMENT ACT 1995 - SECT 5.46

Register of, and records relevant to, delegations to CEO's and employees

5.46 . Register of, and records relevant to, delegations to CEO's and employees

(2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

POLICY IMPLICATIONS: There are no current policies in place relating to delegated authority, however the proposed delegations work in conjunction with the Shire's policies outlined in the Policy Manual.

FINANCIAL IMPLICATIONS: Some of the delegations authorise the Chief Executive Officer to expend funds as indicated in the Council's budget. No direct financial implications are apparent.

VOTING REQUIREMENTS: Absolute Majority required

COUNCIL DECISION/OFFICER RECOMMENDATION	ITEM 11.2
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MOVED Cr J Dwyer

SECONDED Cr I Tucker

That Council delegates the following delegations to the Chief Executive Officer:

<i>Delegation Number</i>	<i>Delegation Subject</i>	<i>Page Number</i>
001	Buildings – Issue of Licenses	3
002	Buildings - Removal of Neglected and Dilapidated	4
003	Buildings - Unlawful Works	5
004	Buildings - Demolition Licences	6
005	Bush Fire - Use of Council Plant	7
006	Staff - Housing Bonds	8
007	Recovery of Debts	9
008	Staff - Private Use of Council Vehicles	10
009	Legal Advice	11
010	Land Valuations	12
011	Tenders for Equipment Purchases	13
012	Staff - Attendances at Conferences and Training Courses	14
013	Plant - Use by Employees	15
014	Roads and Footpaths - Damage to	16

015	Private Works	17
016	Signs - Roads and Streets	18
017	Roadtrain Permits	19
018	Payment of Accounts Between Meetings	20
019	Hire Charges - Council Property & Equipment	21
020	Liquor - Sale of from Council Property	22
021	Contract Variations	23
022	Rate Book	24
023	Road Closures, Temporary	25
024	Disposal of Surplus Equipment, Materials, Tools etc	26
025	Buildings - Dangerous	27
026	Buildings - Certificates of Classification	28
027	Septic Tank Approvals	29
028	Finance - Preparation of Annual Financial Report	30
029	Award/Industrial Matters	31
030	Native Title	32
031	Telephones (Private) – Use by Employees for Council Business	33
032	Impounding Goods – Authorised Employee	34
033	Sale of Impounded/Seized/Confiscated Vehicles, Animals or Goods	35
034	Insurance – Contracts of	36
035	Insurance – Public Liability Claims	37
036	Staff Housing	38
037	Contractors – Use on Works	39
038	Burning, Prohibited and Restricted Times (Variation)	40
039	Offences – Bush Fires Act	41
040	Mining Tenements	42
041	Proceedings under Dog Act	43
042	Dogs, Limitation as to the Number of	44
043	Investments	45
044	Staff Matters, Casual Employment	46
045	Issue of Notice on Private Land	47
046	Councillors, Approval of Travel and other Expenses	48
047	Menzies Youth and Community Group	49

CARRIED 6/0

9.55 am Cr I McGregor declared a financial interest in Item 11.3 and left the Chambers

11.3	Tender MN 135 – Plant Hire
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SUBMISSION TO: Ordinary Meeting of Council Wednesday,
16 August 2006

LOCATION: Shire of Menzies

APPLICANT: N/A

FILE REF: 408

DISCLOSURE OF INTEREST: None

DATE: 1 August 2006

AUTHOR: Peter Crawford, Chief Executive Officer

SIGNATURE OF AUTHOR:

SUMMARY:

As per Section 3.58 of the Local Government Act 1995, Council is required to advertise for public tender for goods and services if the supply is expected to exceed the \$50,000 threshold.

COMMENT:

Tender MN 135 – Plant Hire was advertised in the West Australian and Kalgoorlie Miner newspapers on Saturday, 1 July 2006 and closed at 4.00 pm on Wednesday, 26 July 2006.

Tenders were opened in the Shire of Menzies Council Office at 10.47 am on Thursday, 27 July 2006 in the presence of:

Ms Aileen Kelly	Councillor
Mr Peter Crawford	Chief Executive Officer
Mr Brad Pepper	Senior Administration Officer

and in the following order:

Breakaway Earthmoving
I & B Lynch Earthmoving Contractors

A summary of the tenders is below:

CONTRACTOR	MACHINE	RATE PER HOUR	RATE TO MOB/DEMOB
I&B Lynch Earthmoving Contractors	Mitsubishi grader	\$170.00	\$2,000 each way
	Multi tyred roller	\$125.00	\$2,000 each way
Breakaway Earthmoving	Tri-axle water cart	\$132.00	\$132.00 per hour
	Mack tri-axle side tipper	\$132.00	\$132.00 per hour
	John Deere grader	\$132.00	\$132.00 per hour
	Cat bulldozer	\$236.00	\$170.00 per hour
	Cat loader	\$132.00	\$132.00 per hour
	Rubber tyred roller	\$132.00	\$132.00 per hour

All above prices include GST.

The lack of interest from the public was to be expected considering the demand the industry is under to carry out works in the region. However, the prices submitted are in line with expectations and are quite acceptable

CONSULTATION:

None

STATUTORY ENVIRONMENT: Sections 2.7 and 3.1 of the Local Government Act 1995 relating to general functions provisions and Section 3.58 relating to tendering for purchases or services supplied to Council that will exceed \$50,000.

POLICY IMPLICATIONS: None

FINANCIAL IMPLICATIONS: Provided for in the current Budget

VOTING REQUIREMENTS: Simple Majority required

COUNCIL DECISION/OFFICER RECOMMENDATION

ITEM 11.4

MOVED Cr J Dwyer

SECONDED Cr K Purchase

That Council Resolve to award Tender MN 135 – Plant Hire to Breakaway Earthmoving for the following items of plant:

- (i) Mack tri-axle water cart at a rate of \$132.00 per hour and \$132.00 per hour to mob and de/mob
- (ii) Mack tri-axle side tipper at a rate of \$132.00 per hour and \$132.00 per hour to mob and de/mob
- (iii) John Deere grader at a rate of \$132.00 per hour and \$132.00 per hour to mob/demob
- (iv) Cat bull dozer at a rate of \$236.00 per hour and \$170.00 per hour to mob and de/mob
- (v) Cat loader at a rate of \$132.00 per hour and a rate of \$132.00 per hour to mob and de/mob, and,
- (vi) Rubber tyred roller at a rate of \$132.00 per hour and \$132.00 per hour to mob and de/mob.

CARRIED 5/0

9.57 am Cr I McGregor returned to the Chambers

11.4 Draft Budget for 2006 /2007 Financial Year

SUBMISSION TO: Ordinary Meeting of Council Friday,
16 August 2006
LOCATION: Menzies Shire
APPLICANT: N/A
FILE REF: 113
DISCLOSURE OF INTEREST: None
DATE: 10 August 2006
AUTHOR: Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:

SUMMARY:

This Item is to present Council with the draft Budget for the 2006 / 2007 Financial Year.

BACKGROUND:

Council is required to prepare and adopt their Annual Budget prior to the 31 August each financial year.

Contained in the attached Appendix “C” are the details and proposals for the 2006 / 2007 Financial Year.

COMMENT:

The financial position of Council as of 30 June 2006 was a cash surplus of some \$1,465,334. However, of that surplus, the following amounts are to be set aside:

- \$630,000 is to be placed into the Road Reserve Account. This comprises of a payment from Roads to Recovery, the Department of Transport and Regional Services. This funding is being returned to the Transport expenditure in this Budget
- \$325,000 is to be placed in the Caravan Park Reserve account to enable the upgrading and expansion for the park in this Budget.

This surplus has been brought about by either cost savings in expenditure or non expenditure (not proceeding) on budgeted projects, eg carry over of construction of Shire Oval, Lake Ballard infrastructure, Roads to Recovery, etc.

Permission has been received from the Minister for Local Government to impose differential rates for this financial year. Accordingly, all rates will increase by the CPI factor of about 4%, the exception being UV Mining rates which will increase by 10%. This UV Mining rate is still only approximately 65% of other local governments average mining rates.

Council is required to adopt a penalty interest levy amount on rates and rubbish not paid by their due date.

An allowance has been made within the income budget document of \$14,000, a slight increase on the amount expended last year (\$12,159). This of course can vary, depending on when a ratepayer chooses to make their payment.

Council will need to resolve the penalty amount (%) for outstanding rates and service charges unpaid at the expiry of the 35 day prescribed time or unpaid instalment on the due date. A penalty rate of 10% pa (maximum is 11%) for the one payment option and 5% pa (maximum is 5.5%) for the instalment option, both to be calculated on a daily basis from their due dates, is suggested.

The FESA levy, which is currently at \$35 on around 75% of lots and mining tenements in the District, will attract 11% for late payment.

Fees and charges have remained constant except plant hire rates which have been increased by an average of 10%.

CONSULTATION: Proposed rate charges have been advertised and sent to the Department of Local Government & Regional Development for approval. Approval was received July 2006.

STATUTORY ENVIRONMENT:

*Local Government Act 1995
Part 6-Financial management
Division 2-Annual budget*

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

** Absolute majority required.*

(2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and

to prepare a detailed estimate for the current year of

(a) the expenditure by the local government;

(b) the revenue and income, independent of general rates, of the local government; and

(c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.

(3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.

(4) The annual budget is to incorporate

(a) particulars of the estimated expenditure proposed to be incurred by the local government;

(b) detailed information relating to the rates and service charges which will apply to land within the district including

(i) the amount it is estimated will be yielded by the general rate; and

(ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;

(c) the fees and charges proposed to be imposed by the local government;

(d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;

(e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;

(f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and

(g) such other matters as are prescribed.

(5) Regulations may provide for

(a) the form of the annual budget;

(b) the contents of the annual budget; and

(c) the information to be contained in or to accompany the annual budget.

[Section 6.2 amended by No. 49 of 2004 s. 42(8) and 56.]

POLICY IMPLICATIONS: Council Policy 3.5 states that all projects and proposals should be submitted to the CEO prior to 30 April 2006. This policy also states that the Budget must be adopted by the 31 August 2006.

FINANCIAL IMPLICATIONS: This is the adoption of Council's Budget for the 2006 / 07 Financial Year.

VOTING REQUIREMENTS: Absolute Majority required

COUNCIL DECISION/OFFICER RECOMMENDATION

ITEM 11.4

MOVED Cr I McGregor

SECONDED Cr A Kelly

That Council Resolve the following:

1. That the following rate levels to be imposed for the 2006/2007 financial year:
 - a) General rates

Unimproved values (except Pastoral)	8.1917 cents in the \$
Unimproved values (Pastoral)	3.65 cents in the \$
Gross Rental values	5.285 cents in the \$
Minimum Rate – all land	\$145
 - b) Payment Plan A – paid in full by due date
A discount of 5% be offered on all rates paid in full by 4pm on Friday 29 September 2006
 - c) Payment Plan B – four equal payments

Dates due for each payment

<i>First Instalment</i>	<i>29 September 2006</i>
<i>Second Instalment</i>	<i>3 December 2006</i>
<i>Third Instalment</i>	<i>2 February 2007</i>
<i>Fourth Instalment</i>	<i>1 April 2007</i>

and for each instalment following the first payment, an administration fee of \$7 per assessment shall apply.

Note* This payment plan is not available for rates and service charges of less than \$200.

- d) Part Minimum Rate
50% of minimum rate is payable on prospecting leases which overlap other Shire boundaries.
 - e) Rubbish Charges
A Rubbish charge of \$110 per annum per 240 litre mobile garbage bin, be levied on serviced properties within the Menzies townsite, be adopted.
2. That the Schedule of Fees & Charges for the 2006 / 2007 financial year as listed in Section 7 of the budget document be adopted
 3. That the transfers to or from Reserve accounts as listed in Section 6 of this budget document, be adopted.
 4. That, in accordance with Section 5.98 (1) of the Local Government Act 1995 and Regulation 30 of the Local Government (Administration) Regulations 1996, the maximum level of Councillor meeting attendance fees of \$140 per Council meeting, as well as the maximum level of meeting fee for the Shire President of \$280 per Council meeting, be adopted.
 5. That:

- (a) In accordance with Section 5.98 (5) of the Local Government Act 1995 and Regulation 33 of the Local Government (Administration) Regulations 1996, the Shire President be paid an allowance of \$8,000 pa, and,
 - (b) In accord with section 5.98 (A) of the Local Government Act 1995 and Regulation 33 a of the Local Government (Administration) Regulations 1996, the Deputy President be paid an allowance of \$2,000 pa.
6. That the significant Accounting Policies, as listed in Section 1 of this budget document, be adopted.
 7. That a penalty rate of 10% be charged for late payment of rates under the 1 payment option and 5% be charged under the instalment option.
 8. That the proposed budget (as amended by Council where deemed appropriate) be adopted for the 2006 / 2007 financial year and the levels of income and expenditure be authorised.

CARRIED 6/0

9.58 am Cr Kelly left the Chambers during Item 11.4

10.28 am Cr Kelly returned to the Chambers during Item 11.4

The Meeting was adjourned for a break at 11.16 am.

The Meeting was reconvened at 11.31 am

Cr Kelly did not return to the Meeting

12. REPORTS:

12.1 REPORTS FROM COUNCILLORS:

- | | |
|-------------|--|
| Cr I Tucker | Trees on the road verge at the southern edge of town need to be removed |
| Cr J Dwyer | Advised Council that she had been elected as president of the Menzies Youth and Community Group. The group's books were with the Auditor and that a further announcement would be made when the Auditor's report was available. |
| | The flap covering the residue tank on the bio toilets at Niagara need to be secured. |
| Cr S Tonkin | Discussed the recent house fire at Ms Aileen Kelly's place and had been informed that the volunteer fire brigade had exercised their duties in a very professional manner. He commended the fire brigade captain, Mr Brad Pepper for the brigades actions. |

12.2 CHIEF EXECUTIVE OFFICER'S SUPPLEMENTARY REPORT:

The Chief Executive Officer invited Mr Brad Pepper, the Senior Administration Officer to present a report:

Mr Pepper advised Council on the proposed tree planting exercise scheduled for early September 2006. this exercise would invite the towns people to be involved in tree planting of the immediate townsite area of approximately

20,000 small seedlings. The President advised that Council would assist in providing a barbeque for all volunteers on the Saturday evening.

Chief Executive Officer:

- The Department of Planning and Infrastructure is intending to issue a Replacement Lease for Edjudina and enquired if Council had any comments.
- The Goldfields Land and Sea Council enquired if Council were happy with the proposed Lake Ballard Association draft agreement, Council had no further suggestions to make.
- Council are agreeable to engaging a consultant, Ms Rachael Nieuwenhuis to prepare grant applications on Council's behalf
- Western Power will be calling in the next two weeks to discuss procedures regarding the shutting down of power during an emergency.
- CEO confirmed that the Local Government Grants Commission will be holding a public hearing in Menzies at 1.30 pm on Wednesday, 13 September 2006 at the Council Chambers.
- CEO advised that the Auditor will be conducting the Audit on 11 and 12 September 2006
- CEO advised that following a complaint from a tourist, the water in Niagara Dam had been tested for blue-green algae. No evidence of the algae has been found. Dogs are reported to have been baited in the vicinity of the dam and the matter had been reported to the Department of Agriculture and the Shire Ranger

13 NEW BUSINESS OF AN URGENT NATURE:

13.1 ELECTED MEMBERS

Nil

13.2 CHIEF EXECUTIVE OFFICER

Nil

14. CONFIDENTIAL BUSINESS TO BE HELD BEHIND CLOSED DOORS:

Nil

15. NEXT MEETING:

The next Ordinary Council Meeting is scheduled for Thursday, 15 September 2006 at the Grand Hotel, Kookynie, commencing at 9.00 am

16. CLOSURE:

There being no further business to discuss, the Shire President declared the Meeting closed at 12.08 pm

These Minutes were confirmed as a true and accurate record of proceedings, at the Ordinary Council Meeting held on 15 September 2006

CONFIRMED

SHIRE PRESIDENT.....