

SHIRE OF MENZIES AGENDA



6 August 2018

ORDINARY COUNCIL MEETING

Agenda for the Ordinary Council Meeting to be held on Monday
6 August 2018 commencing at 1pm in the Council Chambers.

**SHIRE OF MENZIES
NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on 6 August 2018 in the Shire of Menzies council chambers commencing at 1pm.

Rhonda Evans
Chief Executive Officer

20 July 2018

DISCLAIMER

No responsibility whatsoever is implied or accepted by the shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the Chief Executive Officer (CEO) before the meeting: or
- b) At the meeting, immediately before the matter is discussed.

A member who has declared an interest must not:

- Preside at the part of the meeting relating to the matter: or
- Participate in or be present during the discussion of decision making procedure relating to the matter unless the member is allowed to do so under Section 5.68 or 5.69 of the *Local Government Act 1995*.

Councillor Attendance at Shire of Menzies Council Meetings 2017 – 2018 - 2019

Council Meeting Date	Leave of Absence	Apologies	Electronic Attendance	Absent
23 February 2017		Cr D Hansen		
30 March 2017	Cr D Hansen	Cr J Dwyer Cr I Baird	Cr J Mazza	
27 April 2017		Cr D Hansen Cr J Lee	Cr J Mazza	
25 May 2017				
29 June 2017			Cr D Hansen Cr I Baird	
27 July 2017		Cr D Hansen		Cr K Mader
31 August 2017		Cr D Hansen		
30 September 2017			Cr D Hansen Cr I Baird	
26 October 2017				
30 November 2017		Cr D Hansen		
14 December 2017		Cr D Hansen		
22 February 2018		Cr J Dwyer Cr J Lee	Cr D Hansen	
29 March 2018				
26 April 2018		Cr D Hansen	Cr I Baird	
31 May 2018		Cr D Hansen		
28 June 2018				
6 August 2018				
30 August 2018				
27 September 2018				
25 October 2018				
29 November 2018				
13 December 2018				
28 February 2019				
28 March 2019				
24 April 2019				
30 May 2019				
27 June 2019				

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TABLE OF CONTENTS

1	DECLARATION OF OPENING	1
2	ANNOUNCEMENT OF VISITORS	1
3	RECORD OF ATTENDANCE	1
4	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
5	PUBLIC QUESTION TIME	1
6	APPLICATIONS BY MEMBERS	1
7	DECLARATIONS OF INTEREST	1
8	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS	1
9	CONFIRMATION / RECEIVAL OF MINUTES	1
9.1	CONFIRMATION MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 28 JUNE 2018. <i>(Provided under separate cover)</i>	1
9.2	RECEIVAL OF MINUTES OF THE MENZIES YOUTH ADVISORY COMMITTEE MEETING HELD ON TUESDAY 17 JULY 2018	1
9.3	RECEIVAL OF SUMMARY MINUTES OF THE WALGA STATE COUNCIL MEETING HELD ON FRIDAY 4 MAY 2018	2
9.4	RECEIVAL OF MINUTES OF THE SPECIAL MEETING OF GOLDFIELDS TOURISM BOARD HELD ON FRIDAY 29 JUNE 2018	2
9.5	RECEIVAL OF MINUTES OF THE GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS MEETING HELD ON FRIDAY 29 JUNE 2018	2
10	PETITIONS / DEPUTATIONS / PRESENTATIONS	106
11	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	106
11.1	PRESIDENTS REPORT	106
12	REPORTS OF OFFICERS	108
12.1	HEALTH BUILDING AND TOWN PLANNING	108
	12.1.1 Health and Building report for the Month of June 2018	108
12.2	FINANCE AND ADMINISTRATION	129
	12.2.1 Statement of Financial Activity for the Month of June 2018	129
	12.2.2 Monthly Listing of Payments for the Month of June 2018	153
	12.2.3 Adoption of Budget 2018/2019	155
12.3	WORKS AND SERVICES	162
	12.3.1 Works Report for the Month of June 2018	162

12.4	COMMUNITY DEVELOPMENT	164
12.4.1	Community Development Report for the Month of June 2018	164
12.4.2	Aged Services Northern Goldfields	169
12.4.3	Community Assistance Fund – Menzies Community School	254
12.5	MANAGEMENT AND POLICY	268
12.5.1	Actions Performed under Delegation for the Month of June 2018	268
12.5.2	Policy Manual Full Review 2018- Adoption	271
12.5.3	CEO Performance Review (Confidential)	274
13	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN	277
14	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	277
15	NEXT MEETING	277
16	CLOSURE OF MEETING	277

- 1 **DECLARATION OF OPENING**
- 2 **ANNOUNCEMENT OF VISITORS**
- 3 **RECORD OF ATTENDANCE**
- 4 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 5 **PUBLIC QUESTION TIME**
- 6 **APPLICATIONS BY MEMBERS**
- 7 **DECLARATIONS OF INTEREST**
- 8 **NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**
- 9 **CONFIRMATION / RECEIVAL OF MINUTES**

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 28 JUNE 2018. (Provided Under Separate Cover)

That the minutes of the Ordinary Meeting of Council held on Thursday 28 June 2018 be confirmed as a true and correct record.

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

9.2 RECEIVAL OF MINUTES OF THE MENZIES YOUTH ADVISORY COMMITTEE MEETING HELD ON TUESDAY 17 JULY 2018.

That the minutes of the Menzies Youth Advisory Committee meeting held on Tuesday 17 July 2018 be received.

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

Business Arising from Minutes of the Menzies Youth Advisory Committee

Recommendation:

That Council

1. Agree that the Youth Centre be known as “Ngalipakaku” (All of Ours)
2. Support an open competition for a logo for the Centre with the Youth Advisory Committee and an independent artist making a recommendation to Council.

9.3 RECEIVAL OF SUMMARY MINUTES OF THE WEST AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION STATE COUNCIL MEETING HELD ON FRIDAY 4 MAY 2018.

That the minutes of the West Australian Local Government Association State Council held on Friday 4 May 2018 be received.

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

9.4 RECEIVAL OF MINUTES OF SPECIAL MEETING OF THE GOLDFIELDS TOURISM NETWORK ASSOCIATION HELD ON FRIDAY 29 JUNE 2018.

That the minutes of the Goldfields Tourism Network Association for the Special Meeting held 29 June 2018 be received/.

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

Business Arising from the minutes of the Goldfields Tourism Networks Association

Recommendation:

That Council

1. Agree that Goldfields Tourism Network Association be dissolved as of 30 June 2019.
2. Endorse the budget for 2018/2019 for annual subscription to the Goldfields Tourism Network Association and the Golden Quest Discovery Trail

9.5 RECEIVAL OF MINUTES OF GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS HELD ON FRIDAY 29 JUNE 2018.

That the minutes of the Goldfields Voluntary Regional Organisation of Councils meeting held Friday 29 June 2018 be received/.

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

SHIRE OF MENZIES



YOUTH SERVICES COMMITTEE

MINUTES

Meeting held in the Shire of Menzies Council Chambers on
Tuesday 17 July 2018 commencing at 2.30pm

MINUTES

1 DECLARATION OF OPENING

The Chairperson Cr Justin Lee opened the meeting at 2.30pm

2 RECORD OF ATTENDANCE / APOLOGIES

Committee Members

Cr Justin Lee

Cr Ian Tucker

Mr Greg Whitehead

Ms Nadine Tucker

Ms Deidre Spratt

Staff

Mrs Rhonda Evan, Chief Executive Officer

Mrs Deborah Whitehead, Executive Assistant

3 GENERAL BUSINESS

3.1 Youth Building – Inspection of site and status update

Site Inspection to take place immediately after the meeting has closed.

Status on the building is that it left Maddington yard this morning. The expected arrival time is predicted to be mid-morning tomorrow at the earliest. (Wednesday 18 July 2018). The initial problem with the roofline being too wide was addressed by reducing the roof by approximately 10cm on one side. This eliminated the need for Police escort and allowed the building to be dispatched to Menzies today.

The scheduled completion date is 31 July 2018. Dave Hadden the Environmental Health/Building Officer inspected the site yesterday. He has a few minor concerns that will be addressed prior to handover. A builder from Kalgoorlie has agreed to complete a final inspection on behalf of the Shire to ensure all items have been completed to the correct standard.

The outdoor area is under construction and will be viewed immediately after the meeting by the Committee. There has been money set aside to complete the groundworks and finishing touches outside. The building remains on budget and at this time there should be funds of approximately \$40,000 left for building fit outs. Lotteries signage is to be collected by Rhonda when in Perth.

3.2 Youth Building – Name and opening ceremony recommendation to Council.

The name of the building has been proposed as Ngalipaku (*pronounced Nar lee bug oo*) which is the Wangkatja word meaning “All of Ours”.

It was suggested that a logo competition be opened to all ages. The concept ideas from the competition are to be taken to a commercial designer to produce a professional logo. Currently Council has two commercial artists working for them who could take this to completion.

Rhonda to recommend to Council that an open competition asking for logo ideas for the new Menzies Youth Centre. Judging to be undertaken by Youth Advisory Committee and an independent head judge.

Opening of Centre to be considered only after all other works have been completed. It was raised that a combined Official Opening/Town Christmas Party/Children’s Christmas Tree to be held on Thursday 13 December 2018 could be considered. This would combine all festivities under the one banner on the same day.

3.3 Youth Activities – discussion of future Youth Advisory group and proposal for operating model for the Centre.

Two models were discussed as options for the running of the new Centre.

Model A

The Shire of Menzies would look after the building, including all maintenance, cleaning, utilities, and running costs and an independent community committee would run the centre.

Model B

The Shire of Menzies would look after the building, including all maintenance, cleaning, utilities, and running costs and an employee a part time (0.5FTE) worker who would be supported by volunteers. This model would be activity driven by the users under consultation with a Youth Advisory Group. This could consist of up to five children with at least two adults on to assist them. The children would be expected to remain on the Advisory Council for a period of one year at least.

The requests from the children and the adult members would pass to the Chief Executive Officer for consideration. This would include budgetary considerations.

The running of the Centre would require active participation by volunteers. They would require having undertaken Working with Children checks and also a Police Clearance and have passed a Drug and Alcohol test. It is envisaged that the Centre would operate under nominated hours rather than structured hours.

After some discussion the Committee recommended that Option B would be their preferred option.

3.4 Community Grants – Anglo Gold Ashanti – availability of grants for Youth

Rhonda advised the Committee that as a direct result of advertising in the Menzies Matters Anglo Ashanti Gold had donated \$1,000 towards the Gloria Brennan project.

Rhonda also advised that they recommended Menzies apply for more grants on a regular basis as they haven't for quite a while.

3.5 Northern Goldfields Youth Forum

Rhonda advised the former Leonora Youth Forum has changed it's name to Northern Goldfields Youth Forum and that they had been encouraged to include Menzies and Laverton in their meetings. Rhonda asked the Committee to consider sending two members to these meetings to assess if they felt Menzies would actually get any value from attending and committing to this forum. It was suggested that perhaps Nadine Tucker, Greg Whitehead and Kristie Tucker would like to attend initially. Justin to approach Stacey Miller the Principal about Kristie taking time off to attend. The meetings usually last for two hours and occur once every two months in Leonora. Rhonda has offered a vehicle for the members to travel to this meeting.

4 CLOSURE OF MEETING

Justin thanked everyone for coming and closed the meeting at 3.30pm to allow the Committee to go and inspect the site of the new building.



Summary Minutes

STATE COUNCIL MEETING

4 May 2018



NOTICE OF MEETING

Meeting No.2 of 2018 of the Western Australian Local Government Association State Council held at the City of Kalamunda on Friday 4 May 2018, the meeting commenced at 11.11am.

ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

Attendance

Chair	President of WALGA	Cr Lynne Craigie
Members	Deputy President of WALGA, North Metropolitan Zone	Mayor Tracey Roberts
	Avon-Midland Country Zone	Cr Jan Court JP
	Central Country Zone	President Cr Phillip Blight
	Central Metropolitan Zone	Cr Paul Kelly
	East Metropolitan Zone	Cr Brooke O'Donnell, left the meeting at 11:48 did not return.
	East Metropolitan Zone	Cr Giorgia Johnson (Deputy) joined the meeting at 11:48
	East Metropolitan Zone	Cr Kate Driver
	Goldfields Esperance Country Zone	President Cr Malcolm Cullen
	Gascoyne Country Zone	President Cr Cheryl Cowell
	Great Eastern Country Zone	President Cr Stephen Strange
	Great Southern Country Zone	President Cr Keith House JP
	Kimberley Country Zone	Cr Chris Mitchell
	Murchison Country Zone	Cr Les Price
	North Metropolitan Zone	Cr Giovanni Italiano JP
	North Metropolitan Zone	Cr Russ Fishwick JP
	Northern Country Zone	President Cr Karen Chappel
	Peel Country Zone	President Cr Michelle Rich
	Pilbara Country Zone	President Cr Kerry White
	South East Metropolitan Zone	Cr Julie Brown
	South East Metropolitan Zone	Cr Brian Oliver
	South Metropolitan Zone	Cr Doug Thompson
	South Metropolitan Zone	Mayor Carol Adams
	South Metropolitan Zone	Mayor Logan Howlett JP
Ex-Officio	Local Government Professionals (WA)	Mr Ian Cowie
Secretariat	Chief Executive Officer	Ms Ricky Burges
	Deputy Chief Executive Officer	Mr Wayne Scheggia
	EM Environment & Waste	Mr Mark Batty
	EM Governance & Organisational Services	Mr Tony Brown
	EM Finance & Marketing	Mr Zac Donovan
	EM People and Place	Ms Jo Burges
	EM Infrastructure	Mr Ian Duncan
	EM Business Solutions	Mr John Filippone
	Executive Officer Governance	Ms Margaret Degebrodt
	Governance Advisor, Sector Support and Advice	Ms Lyn Fogg,
Observers	Cr Dylan O'Connor, City of Kalamunda	
Apologies	South West Country Zone	President Cr Tony Dean
	South West Country Zone	Cr Murray Scott (Deputy)
	Central Metropolitan Zone	Cr Roslyn Harley (Deputy)

1. OPEN and WELCOME by President, Cr Lynne Craigie

• Acknowledgement of Country

I would like to acknowledge the Whadjuk Nyoongar People who are the Traditional Custodians of this land we meet on today and I would like to pay my respects to their Elders past, present and future.

- Welcome to State Councillors and WALGA secretariat

MEETING ASSESSMENT

The President invited Cr Kate Driver to undertake a meeting assessment at the conclusion of the meeting.

2. MINUTES OF THE PREVIOUS MEETINGS

2.1 Minutes of March 2018 State Council Meeting

Moved: Mayor Tracey Roberts

Seconded: Cr Les Price

That the Minutes of the Western Australian Local Government Association (WALGA) State Council Meeting held on 7 March 2018 be confirmed as a true and correct record of proceedings subject to deleting the declaration of interest of Cr Chris Mitchell listed on pages 5 and 40.

CARRIED

RESOLUTION 32. 2/2018

3. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

The President noted that there were several State Councillors and deputies that may be directly or indirectly associated with the recommendations of the Selection Committee. and asked that if they were affected by these recommendations, that State Councillors excuse themselves from the meeting and do not participate in deliberations.

- *Cr Paul Kelly declared an interest in item 5.1, Submission to the ERA – Inquiry into Business Licensing.*
- *President Cr Karen Chappel declared an interest in item 5.14, Selection Committee Minutes.*

PAPERS

State Councillors have been distributed the following papers under separate cover:

- President's Report (previously emailed to your Zone meeting)
- Executive Committee Minutes, together with:
 - Financial Statements
 - High Level Budget Plans
- Selection Committee Minutes
- Selection Committee Interview Report
- CEO Report
- Confidential Item – Extension of Term – Chief Executive Officer Contract

4. EMERGING ISSUES

4.1 Proposed State Road Funds to Local Government Agreement 2017/18 – 2022/23 (05-001-03-0001 ID)

By Ian Duncan, Executive Manager Infrastructure

Moved: Cr Julie Brown

Seconded: President Cr Malcolm Cullen

That the emerging issue on the Proposed State Road Funds to Local Government Agreement 2017/18 - 2022/23 be considered by the meeting.

CARRIED

In Brief

- The State Government contributes over \$180 million per year to the cost of maintaining, renewing and developing Local Government roads by allocating a proportion of revenue from motor vehicle licence fees through the State Road Funds to Local Government Agreement.
- The current Agreement expires in June 2018. The Association has been actively engaged with the Minister for Transport and Main Roads WA to develop a new Agreement.
- There is currently no agreement between WALGA and the State Government concerning the amount of funding to be provided through the State Road Funds to Local Government Agreement. The current offer from the State Government equates to 20% of motor vehicle licence fee revenue, which is consistent with the share provided over the past four years. Local Governments are seeking a return to the 27% share of licence fee revenue over the term of the new Agreement. This is in line with the long term arrangements that were in place between 1994 and 2014.
- Details of recent negotiations are summarized in this report, along with a recommendation to conclude an agreement.

Attachments

Nil.

Relevance to Strategic Plan

Key Strategies

Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues;

Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;
- Foster economic and regional development in Local Government.

Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;

Policy Implications

Proposed State Road Funds to Local Government Agreement 2017/18 - 2022/23 (05-001-03-0001 MB) provided an update on the current status of negotiations and was noted by State Council RESOLUTION 21.1/2018

Budgetary Implications

Potential impact the \$1.3m per year grant funding to WALGA to deliver services and policy in roads, road safety and transport.

Background

The State Road Funds to Local Government Agreement (SRFLGA) provides an allocation of funds to Local Governments in Western Australia. The amount of funding is based on a percentage of the motor vehicle licence fee (MVLFF) revenue collected by the State Government. The funding arrangement provides Local Government with some surety in funding for the term of the Agreement. The last Agreement ran from 2011/12 to 2015/16 and was extended a further two years to June 2018.

Following a meeting between the Minister for Transport; Planning; Lands and the WALGA President and CEO on 27 August 2017, the Minister agreed to the negotiation of a new Agreement. The Minister authorised Main Roads to engage with WALGA to draft a new Agreement.

Based on a Local Government survey undertaken by WALGA in 2015 and ongoing consultation with the Regional Road Groups and Main Roads WA, WALGA drafted a proposed new Agreement in December 2017. The draft was submitted to Main Roads for consideration and they have responded with several points of difference.

Comment

A detailed report summarising the status of negotiations for a new SRFLGA was noted by State Council at its March meeting. Further developments have since occurred and are summarised for discussion and decision.

The Association has previously committed to members that the terms of any proposed State Road Funds to Local Government Agreement will be provided for ratification at State Council through the Zones. It is still intended that this occur. The inability to reach agreement with the State Government has delayed this from the proposed timetable.

Funding

There is currently no agreement between WALGA and the State Government concerning the amount of funding to be provided for Local Government roads.

The first agreement with the State Government in 1994 provided 25% of revenue from motor vehicle licence fees and fuel franchise fees for work on Local Government roads. This was based on actual expenditure of these funds on Local Government roads in the previous five years. While there have been many changes to the Agreement and arrangements over time, between 25% and 27% of vehicle licence fee revenue has been provided for Local Government roads until a series of funding cuts initiated in late 2013, that took effect from 2014/15. While the most recent Agreement allocates 27% of motor vehicle licence fee revenue to Local Government roads, this was decreased to approximately 20% from 2014/15 to 2017/18 (see table below).

WALGA proposed that the percentage MVLF allocated to Local Government roads should be increased from 20% to 27% over the term of the Agreement. The State Government has indicated that because of the current economic climate they can only offer 20% of MVLF. The Commissioner and Managing Director of Main Roads met with the CEO and President of WALGA on the 12 April to discuss options. It was made very clear during these discussions that the State Government will not increase the current offer of 20% of MVLF for the term of the Agreement. However, the Government highlighted that funding for Local Government roads through the State Road Funds to Local Government Agreement is supplemented by the provision of an additional \$215 million over the forward estimates for the delivery of Major Projects on Local Government Roads which are election commitments (projects are chosen and managed by the State Government). If the two amounts are added this equates to an average allocation of 24.3% MVLF per annum over the five year term.

The table below shows the past and projected funding allocations to the SRFLGA.

Year	Motor Vehicle Licence Fees (MVLF) (\$million)	SRFLGA Funding allocation (\$million)	% MVLF	Funding for Election Commitments (\$million)	Comment
2011/12	561.3	145.1	25.8		
2012/13	616.5	161.1	26.1		
2013/14	687.0	172.7	25.1		
2014/15	806.6	161.6	20.0		Start of funding cuts
2015/16	831.1	150.4	18.1		
2016/17	842.7	172.4	20.5		
2017/18	873.7	183.9	21.1		
2018/19	911.5	181.6	20.0	87.6	Start new Agreement 20% MVLF
2019/20	951.1	189.9	20.0	62.0	Assuming projected growth of approx. 4.5% per annum in MVLF revenue
2020/21	992.5	198.6	20.0	60.0	
2021/22	1037.0	207.4	20.0	6.0	
2022/23	1084.0	216.8	20.0		End New Agreement

The Government has previously offered an Agreement based on the funding allocations in the forward estimates as a dollar amount, rather than as a percentage of licence fee revenue. This would offer slightly higher certainty of funding, but breaks the relationship to a sharing of revenue basis and eliminates opportunities for increased funding if the revenue from vehicle licencing is higher than anticipated.

Direct Grants

Main Roads have indicated that if the proposed Agreement is accepted then they will return the Direct Grant allocations to the value prior to the \$9.8m reduction imposed in 2017 to offset the "loss" of additional licence fee and stamp duty collections from Local Government. However, this will not be additional funding but will be offset against the allocation to Road Project Grants.

Options

Three options are recommended for consideration:

1. Accept the current proposal offering 20% of motor vehicle licence fee revenue for Local Government roads through the SRFLGA over a five year period.
2. Seek an amendment to the current proposal offering 20% of motor vehicle licence fee revenue for work on Local Government roads over a four year period, to align with the budget commitments in the State Budget forward estimates. The State Government may not agree to this.
3. Reject the offer.

It is very disappointing that the State Government will not agree to increasing the share of MVLF to 27% in the foreseeable future. However, it must be noted that the Local Government share of MVLF was reduced to 20% in 2014/15, so the current offer does not introduce a significant cut in funding compared with 2017/18.

If the allocation of 20% of motor vehicle licence fee revenue for Local Government roads is agreed and the projected 4.5% per annum increase in revenue achieved (through a combination of higher fees and larger number of vehicles licensed) this will translate to an additional \$35m in the annual allocation for 2022/23 and a total additional funding over the five years of \$87m. Accepting the offer will provide a degree of certainty to Local Government for the next five years.

However, the 2017/18 State Budget shows no additional funding for Local Government roads in 2022/23 and just \$6m of funding for election commitment projects in 2021/22. Reducing the term of the Agreement to four years, will result in the total State Government investment in Local Government roads at 25.5% of projected motor vehicle licence fee revenue over the agreement term. More importantly, the Agreement would expire in June 2022, potentially allowing the issue of road funding to be raised in the lead up to the March 2021 State Election.

Rejecting the offer will leave Local Government with no Agreement and the annual allocation will be at the discretion of the State Government of the day. This will make it impossible to plan projects effectively and in the current stressed economic climate there is a real risk that the Local Government allocation will be the subject of further cuts.

Moved: President Cr Karen Chappel
Seconded: President Cr Stephen Strange

1. That WALGA reject the State Government offer to allocate 20% of motor vehicle licence fee revenue to the State Road Funds to Local Government Agreement, and seek the following amended allocation:

2018 / 2019	22%
2019 / 2020	23%
2020 / 2021	24%
2021 / 2022	25%
2022 / 2023	25%

2. That WALGA insist on the State Government Direct Grants to Local Government be reinstated to the value (plus annual increase) prior to the \$9.8m reduction imposed by the State in 2017.

AMENDMENT

Moved: Cr Julie Brown
Seconded: Cr Brian Oliver

To delete the final two years of the proposed agreement.

CARRIED

THE MOTION AS AMENDED NOW READS:

1. That WALGA reject the State Government offer to allocate 20% of motor vehicle licence fee revenue to the State Road Funds to Local Government Agreement, and seek the following amended allocation:

2018 / 2019	22%
2019 / 2020	23%
2020 / 2021	24%

2. That WALGA insist on the State Government Direct Grants to Local Government be reinstated to the value (plus annual increase) prior to the \$9.8m reduction imposed by the State in 2017.

RESOLUTION 33 2/2018

CARRIED

5. MATTERS FOR DECISION

5.1 Submission to ERA – Inquiry into Business Licensing (05-0100-04-0001 DM)

By Dana Mason, Policy Manager - Economics

WALGA RECOMMENDATION

That WALGA's submission to the Economic Regulation Authority Inquiry into Business Licensing be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported

SOUTH WEST COUNTRY ZONE

The WALGA recommendation be endorsed with additional comments:

- a) That delays are caused and costs increased due to the issues surrounding the slow and/or inadequate responses from state agencies
- b) Full private certification has created significant costs for local government the building industry and their clients due to their lack of understanding of planning and health controls

SECRETARIAT COMMENT

The additional comments from the South West Zone are supported.

Cr Brooke O'Donnell left the meeting at 11:48am and did not return.

Cr Giorgia Johnson joined the meeting at 11:48am as Deputy Representation for the East Metropolitan Zone.

**Moved: President Cr Phillip Blight
Seconded: Mayor Carol Adams**

That WALGA's submission to the Economic Regulation Authority Inquiry into Business Licensing be endorsed subject to the inclusion of the following additional comments:

- a) That delays are caused and costs increased due to the issues surrounding the slow and/or inadequate responses from state agencies; and,**
- b) Full private certification has created significant costs for local government the building industry and their clients due to their lack of understanding of planning and health controls.**

RESOLUTION 34.2/2018

CARRIED

5.2 Interim Submission – Development Control Policies 1.1, 1.2, 1.7, 2.5 and 5.1 (05-073-02-0001 CH)

Christopher Hossen, Senior Planner – People & Place

WALGA RECOMMENDATION

That the interim submission to the WA Planning Commission on Development Control Policies 1.1, 1.2, 1.7, 2.5, and 5.1 be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

PEEL ZONE

That Item 5.2 be endorsed, with an amendment that the attached Shire of Serpentine Jarrahdale’s submission on Special Residential Zones, be supported and forwarded to the WA Planning Commission for consideration.

SECRETARIAT COMMENT

Through this revision to Development Control Policy 2.5 – Special Residential Zones, the WA Planning Commission (WAPC) has formally advised that there will be limited future opportunities for ‘Special Residential’ zonings. The Shire of Serpentine –Jarrahdale’s submission provides a detailed critic of this approach, which is considered appropriate by the Secretariat.

It is therefore recommended that the Shire’s submission be forwarded to the WAPC, to enable ‘Special Residential’ zonings to be considered in future Local Planning strategies and schemes when sufficient justification is provided by a Local Government.

Moved: President Cr Michelle Rich
Seconded: Mayor Carol Adams

1. That the interim submission to the WA Planning Commission on Development Control Policies 1.1, 1.2, 1.7 and 5.1 be endorsed;
2. That the WA Planning Commission be advised of the additional justification of Special Residential Zones within Local Planning Strategies and Local Planning Schemes; and
3. In relation to Development Control Policy 2.5, WALGA supports the removal of future Special Residential Zones, however, supports the protection of existing Special Residential Zones.

RESOLUTION 35.2/2018

CARRIED

5.3 Interim Submission - State Planning Policy 4.1 Industrial Interface (05-047-03-0008 CH)

Christopher Hossen, Senior Planner – People & Place

WALGA RECOMMENDATION

That the interim submission to the WA Planning Commission on State Planning Policy 4.1 Industrial Interface be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported

SOUTH WEST COUNTRY ZONE

The WALGA recommendation be endorsed with the addition of a requirement that as there is a substantial economic importance attached to regional airports that need should be reflected in the environmental policy relating to aircraft noise.

SECRETARIAT COMMENT

The report provides a number of recommendations connected to how the draft Policy relates to aircraft noise and industrial development on airport land. These comments are largely based around the lack of clarity on how planning at airports will be managed in the yet to be publicly released state-wide airports State Planning Policy. The Association raised these points as there is a clear exemptions related to aircraft noise in the draft Policy, something absent from the previous iteration.

It is important to frame the above comments on airports in the overall intent of the draft Policy. The draft Policy seeks to ‘protect industry and infrastructure facilities from the encroachment of incompatible land uses...’, while also highlighting the ‘significant investment they represent and their current and future benefits’. As such, any inclusion of airports or aircraft noise in the draft Policy and subsequent planning decisions will need to be framed within this intent. The intent of the future state-wide airports State Planning Policy is unknown.



Moved: Cr Doug Thompson
Seconded: Cr Giorgia Johnson

- 1. That the interim submission to the WA Planning Commission on State Planning Policy 4.1 Industrial Interface be endorsed; and**
- 2. That WALGA advocate for the Department of Planning, Land and Heritage to include within the 'intent' of the future state-wide Airports State Planning Policy a clear position on the economic benefit of airports in regional areas.**

RESOLUTION 36.2/2018

CARRIED

5.4 Third Party Appeal Rights – Consultation with Members (05-073-01-0002 VJ)

Vanessa Jackson, Policy Manager Planning and Improvement

WALGA RECOMMENDATION

That WALGA:

1. Note the results of the additional consultation with members on the possible introduction of Third Party Appeal Rights into the Planning System;
2. Based on the feedback received, amend its current policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels;
3. Provide the State Government with the outcomes of this consultation and advocate for the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels as part of the upcoming Independent Planning Reform process; and
4. Further consult with members to provide more clarity on the exact details of the criteria that would need to be established, before any system of Third Party Appeals for decisions made by Development Assessment Panels is implemented by the State Government.

Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

NORTHERN COUNTRY ZONE

That WALGA:

1. Note the results of the additional consultation with members on the possible introduction of Third Party Appeal Rights into the Planning System;
2. Maintain its current policy position to not support the introduction of Third Party Appeal Rights.

PEEL ZONE

That the WALGA recommendation be moved and the new WAPC Chair be invited to a future meeting of the Peel Zone to discuss Third Party Appeal Rights.

AVON-MIDLAND COUNTRY ZONE

That the Zone:

- Support items 1 and 4 of the recommendation to State Council;
- Recommends that item 2 of the recommendation to State Council be replaced with “Maintains its current policy position not to support the introduction of Third Party Appeal Rights”; and
- Recommends that item 3 of the recommendation to State Council be amended by deleting all the words after “of this consultation”.

SECRETARIAT COMMENT

Majority of Zones support the Recommendation

Moved: Cr Doug Thompson
Seconded: Cr Chris Mitchell

That WALGA:

- 1. Note the results of the additional consultation with members on the possible introduction of Third Party Appeal Rights into the Planning System;**
- 2. Based on the feedback received, amend its current policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels;**
- 3. Provide the State Government with the outcomes of this consultation and advocate for the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels as part of the upcoming Independent Planning Reform process; and**
- 4. Further consult with members to provide more clarity on the exact details of the criteria that would need to be established, before any system of Third Party Appeals for decisions made by Development Assessment Panels is implemented by the State Government.**

RESOLUTION 37.2/2018

CARRIED

5.5 Community Resource Centre Funding Cuts (05-018-03-0004 KD)

Kirstie Davis, Policy Manager Community

WALGA RECOMMENDATION

That

1. **WALGA:**
 - a. **Acknowledges the difficulties being faced by proposed funding cuts to Community Resource Centres and the flow on effects this may have to Local Governments; and**
 - b. **Considers previous reviews into the location and functionality of Community Resources Centres.**
2. **WALGA coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and**
3. **WALGA write to the relevant Ministers and Agencies to highlight the concerns of affected Local Governments and the need for appropriate resources and long term planning support to assist rural, regional and remote communities.**

Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

GOLDFIELDS ESPERANCE COUNTRY ZONE

That:

1. **WALGA:**
 - a. **Acknowledges the difficulties being faced by proposed funding cuts to all Community Resource Centres and the flow on effects this may have to Local Governments; and**
 - b. **Considers previous reviews into the location and functionality of Community Resources Centres.**
2. **WALGA coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and**
3. **WALGA write to the relevant Ministers and Agencies to highlight the concerns of affected Local Governments and the need for appropriate resources and long term planning support to assist rural, regional and remote communities.**

MURCHISON COUNTRY ZONE

WALGA write to the relevant Ministers and Agencies to stress the sectors absolute dismay at the potential loss of vital support services provided by Community Resource Centres to rural, regional and remote communities as a result of the proposed reduction of funding.

CENTRAL COUNTRY ZONE

That the WALGA Recommendation be amended to read:

That:

1. WALGA:
 - a. Acknowledges the difficulties being faced by proposed funding cuts to Community Resource Centres and the flow on effects this may have to Local Governments; and
 - b. Considers previous reviews, particularly the Report prepared in November 2016, by the John Curtin Institute of Public Policy for the Department of Regional Development titled "Diversity in place, Unity in service", into the location and functionality of Community Resources Centres.
2. WALGA, as a high priority, coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and
3. WALGA, as a matter of urgency, write to the relevant Ministers and Agencies to highlight the concerns of affected Local Governments and the need for appropriate resources and long term planning support to assist rural, regional and remote communities

PEEL ZONE

The Peel Zone supported the recommendation with the following amendments:

- a) Include additional words within Recommendation 2 "That WALGA urgently coordinate"
- b) Include the following recommendation #4: -
 4. That WALGA meets with the Minister as a matter of urgency to discuss the effect the cuts will have on the Local Government sector and request that this decision be reversed.

AVON-MIDLAND COUNTRY ZONE

That the Zone recommends that the recommendation to State Council be amended by –

- In item 1(a) replacing the word "may" with the word "will";
- In item 3 replacing the words "the concerns" with the words "the grave concerns"; and
- In item 3 adding the words "continued and guaranteed" before the words "need for appropriate resources".

SECRETARIAT COMMENT

The Secretariat acknowledges the significant impact that the proposed changes to funding present to those communities with Community Resource Centres (CRC's) and welcomes the addition of urgent action.

Further, CRC's, this week, received official correspondence from the Department of Primary Industries and Regional Development confirming the reduction in funding from \$13m per annum to \$8m per annum from 1 July 2019. CRC's have been placed in tiers to receive funding.

Tier 1 receiving \$70,000 ex GST; and

Tier 2 Receiving \$50,000 ex GST

This correspondence outlines the reality of the impact and the need for collective action.

Moved: Cr Chris Mitchell

Seconded: Cr Les Price

That

1. WALGA:

- a. **Acknowledges the difficulties being faced by proposed funding cuts to Community Resource Centres and the flow on effects this will have to Local Governments; and**
- b. **Considers previous reviews into the location and functionality of Community Resources Centres.**

2 WALGA, as a high priority, coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and

3 WALGA, as a matter of urgency, meets with the Minister to discuss the sector's absolute dismay at the potential loss of vital support services provided by Community Resource Centres to rural, regional and remote communities and the effect the cuts will have on the Local Government sector and request that this decision be reversed.

RESOLUTION 38.2/2018

CARRIED

5.6 Interim Submission on Infrastructure WA (05-001-03-0018 MM)

By Marissa MacDonald, Policy Officer-Transport and Roads

WALGA RECOMMENDATION

That the interim submission to the Department of Premier and Cabinet on the proposal for establishing Infrastructure WA as a statutory body under legislation be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported

SOUTH WEST COUNTRY ZONE

The WALGA recommendation be endorsed subject to consideration for regional projects \$50 million and above being included in the Infrastructure WA Strategy.

SECRETARIAT COMMENT

Infrastructure Australia plays a role in evaluating projects that seek more than \$100 million of Commonwealth funding. The model proposed by the State Government suggests that Infrastructure WA evaluate proposals valued above a \$100 million threshold, and high risk projects below this threshold. Infrastructure bodies in other Australian jurisdictions have adopted a range of threshold values for projects.

For example, Building Queensland assists with evaluating projects valued between \$50 million and \$100 million and leads evaluation of projects valued at more than \$100 million. Infrastructure NSW is involved in projects valued at more than \$10 million. There is no threshold value within the legislation establishing Infrastructure Victoria.

Given the limited resources that will be available to Infrastructure WA there is the need to both encourage the organisation to focus on the highest impact projects, while also providing scope for a wide range of projects that the Government may fund to be considered.

Moved: President Cr Karen Chappel
Seconded: President Cr Malcolm Cullen

That the interim submission to the Department of Premier and Cabinet on the proposal for establishing Infrastructure WA as a statutory body under legislation be endorsed subject to the addition of a new recommendation that projects valued at \$50 million and above are included in the Infrastructure WA Strategy.

RESOLUTION 39.2/2018

CARRIED

**5.7 Interim Submission on ‘Australia’s Strategy for Nature 2018 – 2030
Australia’s Biodiversity Conservation Strategy and Action Inventory (05-014-03-0001 MD)**

By Melanie Davies, Biodiversity and Sustainability Project Officer

WALGA RECOMMENDATION

That WALGA’s interim submission to the Department of the Environment and Energy on ‘Australia’s Strategy for Nature 2018 – 2030: Australia’s Biodiversity Conservation Strategy and Action Inventory’ be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

**Moved: Cr Doug Thompson
Seconded: Mayor Logan Howlett JP**

That WALGA’s interim submission to the Department of the Environment and Energy on ‘Australia’s Strategy for Nature 2018 – 2030: Australia’s Biodiversity Conservation Strategy and Action Inventory’ be endorsed.

RESOLUTION 40.2/2018

CARRIED

**5.8 Submission on the Emissions Reduction Fund Safeguard Mechanism
(05-028-03-0016 LS)**

By Laura Simes, Environment Policy Advisor

WALGA RECOMMENDATION

That the submission to the Department of the Environment and Energy (Cwth) relating to proposed changes to the Emissions Reduction Fund Safeguard Mechanism be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

**Moved: Cr Doug Thompson
Seconded: Cr Chris Mitchell**

That the submission to the Department of the Environment and Energy (Cwth) relating to proposed changes to the Emissions Reduction Fund Safeguard Mechanism be endorsed.

RESOLUTION 41.2/2018

CARRIED

5.9 Surveillance Devices Act 1998 (WA) – Body Worn Camera Use in Local Government Law Enforcement (05-067-09-0001 LF)

By Lyn Fogg, Governance Advisor

WALGA RECOMMENDATION

That WALGA advocate for amendment of Regulation 4 of the Surveillance Devices Regulations 1999 (WA) so that it includes Local Government ‘Authorised Persons’ as a class of Law Enforcement Officers for the purposes of the *Surveillance Devices Act 1998 (WA)*.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: President Cr Malcolm Cullen
 Seconded: President Cr Michelle Rich

That WALGA advocate for amendment of Regulation 4 of the Surveillance Devices Regulations 1999 (WA) so that it includes Local Government ‘Authorised Persons’ as a class of Law Enforcement Officers for the purposes of the *Surveillance Devices Act 1998 (WA)*.

RESOLUTION 42.2/2018

CARRIED

5.10 Vexation or Malicious Freedom of Information Applications (05-103-01-0001 LF)

By Lyn Fogg, Governance Advisor

WALGA RECOMMENDATION

That WALGA advocates for amendment of the *Freedom of Information Act 1992 (WA)* to:

1. Enable the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the *Right to Information Act 2009 (QLD)*; and
2. Enable an agency to recover reasonable costs incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn.

Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

AVON-MIDLAND COUNTRY ZONE

The meeting recommended –

- (a) That the Zone support the recommendation to State Council; and
- (b) Recommends that WALGA advocates for a review of the Freedom of Information Act 1992 (WA) as the current Act predates the wide spread use of electronic communications and information.

SECRETARIAT COMMENT

The Avon-Midland Country Zone's additional recommendation provides an opportunity for the holistic review of the operation of the *Freedom of Information Act 1992 (WA)*.

Moved: Cr Julie Brown
Seconded: Cr Brian Oliver

That WALGA advocates for the *Freedom of Information Act 1992 (WA)* to be reviewed, including consideration of:

- 1. Enabling the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the *Right to Information Act 2009 (QLD)*; and**
- 2. Enabling an agency to recover reasonable costs incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn.**
- 3. Modernisation to address the use of electronic communications and information.**

RESOLUTION 43.2/2018

CARRIED

5.11 Social Media – Cyber Bullying (07-003-003-0004 LF)

By Lyn Fogg, Governance Advisor

WALGA RECOMMENDATION

That WALGA endorse a request to ALGA for its advocacy for changes to Commonwealth legislation to provide for implementing:

1. Cyber-bullying protections for all Australians, similar to those provided to Australian children under the *Enhancing Online Safety Act 2015 (Cth)*;
2. Identification validation checks before a new social media account can be established, including a timeframe by which social media providers must ensure that all existing active accounts retrospectively comply;
3. A social media / communications control order, similar to a violence restraining order, which prevents a person from contacting any other person through social media.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

SOUTH EAST METROPOLITAN ZONE

That only Part 1 and 3 of the WALGA recommendation are supported.

PEEL ZONE

That Recommendations 1 and 3 of the State Council Agenda Item 5.11 are supported, Recommendation 2 is not supported.

SECRETARIAT COMMENT

All Zones except South East Metropolitan and Peel support all three items in the recommendation.

Moved: President Cr Karen Chappel
Seconded: Cr Doug Thompson

That WALGA endorse a request to ALGA for its advocacy for changes to Commonwealth legislation to provide for implementing:

- 1. Cyber-bullying protections for all Australians, similar to those provided to Australian children under the *Enhancing Online Safety Act 2015 (Cth)*;**
- 2. Identification validation checks before a new social media account can be established, including a timeframe by which social media providers must ensure that all existing active accounts retrospectively comply;**
- 3. A social media / communications control order, similar to a violence restraining order, which prevents a person from contacting any other person through social media.**

RESOLUTION 44.2/2018

CARRIED

5.12 Proposed Amendments to the WALGA Constitution (01-001-01-0001 TB & TL)

By Tony Brown, Executive Manager Governance and Organisational Services and Tim Lane, Manager Strategy and Association Governance

WALGA RECOMMENDATION

1. That Clause 18 and Clause 19 of the Association Constitution be amended as follows:

I. Clause 18, sub-clause (1) be amended with the addition of the underlined words, as follows:

- (1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.

II. Clause 19 be amended with the addition of the underlined words and the deletion of the strikethrough words, as follows:

- (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.
- (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.
- ~~(3)~~ An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.
- ~~(4)~~ Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of Deputy President from amongst representatives of the alternate constituency to that of the President just elected.
- ~~(3)~~(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
- ~~(4)~~(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause 18 19 shall still be eligible for election to a subsequent two (2) full consecutive terms.

2. That Clause 17A – Rotation of Presidency be added to the Association Constitution, as follows:

17A – Rotation of Presidency

1. At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
 2. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
3. That Clause 20 of the Association Constitution be amended with the addition of the underlined words as follows:

A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:
 4. That sub-clause 20(j) of the Association Constitution be amended with the addition of the underlined words and the deletion of the strikethrough words as follows:
 - (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 ~~of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(e) of the Local Government Act 1995.~~
 5. That sub-clause 10(2) of the Association Constitution be amended with the addition of the underlined words as follows:
 - (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.
 6. That sub-clauses 2(1), 5(7)(a), 9(1)(d), and 31(4)(b) be amended as follows:
 - I. That the following strikethrough words be replaced with the following underlined words in sub-clause 2(1):

~~“Local Government Managers Australia” means the Western Australian Division of the Local Government Managers Australia (LGMA), which body is incorporated under the Victorian Companies Act 1961.~~

“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia.
 - II. That sub-clause 5(7)(a) of the Association Constitution relating to Associate Members of WALGA be amended with the words “Local Government Managers Australia (LGMA)” to be replaced with the words “Local Government Professionals Australia WA”.

III. That sub-clause 9(1)(a) of the Association Constitution relating to ex-officio members of State Council be amended to replace the words “Local Government Managers Australia (LGMA)” with the words “Local Government Professionals Australia WA”.

IV That sub-clause 31(4)(b) of the Association Constitution relating to a dispute resolution panel be amended by replacing the word “LGMA” with the words “Local Government Professionals Australia WA”.

Special Majority Decision Required.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Minutes not received
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

SOUTH EAST METROPOLITAN ZONE

That Parts 3, 4, 5 and 6 of the WALGA Recommendation are supported, with the insertion of Part 7 as follows:

7. That WALGA consider, similar to Part 4, that Zone Membership cease where a Councillor is suspended by the Minister for Local Government under Part 8 of the *Local Government Act 1995*.

SECRETARIAT COMMENT

The Zones additional item 7 has been included in the Composite Recommendation.

Items 1 and 2 of the recommendation have been supported by all Zones except one.

**Moved: President Cr Karen Chappel
Seconded: Cr Chris Mitchell**

1. That Clause 18 and Clause 19 of the Association Constitution be amended as follows:
 - I. Clause 18, sub-clause (1) be amended with the addition of the underlined words, as follows:
 - (2) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.
 - II. Clause 19 be amended with the addition of the underlined words and the deletion of the strikethrough words, as follows:
 - (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.
 - (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.
 - (3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.
 - (4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of Deputy President from amongst representatives of the alternate constituency to that of the President just elected.
 - ~~(3)~~(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
 - ~~(4)~~(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause ~~18~~ 19 shall still be eligible for election to a subsequent two (2) full consecutive terms.
2. That Clause 17A – Rotation of Presidency be added to the Association Constitution, as follows:

17A – Rotation of Presidency

3. At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
 4. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
3. That Clause 20 of the Association Constitution be amended with the addition of the underlined words as follows:
- A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:
4. That sub-clause 20(j) of the Association Constitution be amended with the addition of the underlined words and the deletion of the strikethrough words as follows:
- (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2) of the *Local Government Act 1995*.
5. That sub-clause 10(2) of the Association Constitution be amended with the addition of the underlined words as follows:
- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.
6. That sub-clauses 2(1), 5(7)(a), 9(1)(d), and 31(4)(b) be amended as follows:
- I. That the following strikethrough words be replaced with the following underlined words in sub-clause 2(1):

~~“Local Government Managers Australia” means the Western Australian Division of the Local Government Managers Australia (LGMA), which body is incorporated under the Victorian Companies Act 1961.~~
“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia.
 - II. That sub-clause 5(7)(a) of the Association Constitution relating to Associate Members of WALGA be amended with the words “Local Government Managers Australia (LGMA)” to be replaced with the words “Local Government Professionals Australia WA”.
 - III. That sub-clause 9(1)(a) of the Association Constitution relating to ex-officio members of State Council be amended to replace the words “Local Government Managers Australia (LGMA)” with the words “Local Government Professionals Australia WA”.

IV That sub-clause 31(4)(b) of the Association Constitution relating to a dispute resolution panel be amended by replacing the word “LGMA” with the words “Local Government Professionals Australia WA”.

7. That sub-clause 14(4a)(h) be amended with the addition of the underlined words and the deletion of the strike through words as follows:

(h) Is a Councillor that has been suspended by the Minister for Local Government under part 8 of an Ordinary Member that has been ~~peremptorily suspended under Section 8.15C(2)(c) of the Local Government Act 1995.~~

RESOLUTION 45.2/2018

CARRIED BY SPECIAL MAJORITY

**MATTERS FOR CONSIDERATION BY STATE COUNCILLORS
(UNDER SEPARATE COVER)**

5.13 Executive Committee Minutes (01-006-03-0006 TB)

**Moved: Cr Doug Thompson
Seconded: President Cr Phillip Blight**

That the Minutes of the Executive Committee meeting held 24 April 2018 be endorsed.

RESOLUTION 46.2/2018

CARRIED

5.14 Selection Committee Minutes (01-006-03-0011 MD)

President Karen Chappel declared an interest and left the room at 12:43pm.

**Moved: Cr Julie Brown
Seconded: Cr Chris Mitchell**

That the Minutes of the Selection Committee meeting held 23 April 2018 be endorsed.

RESOLUTION 47.2/2018

CARRIED

President Karen Chappel return to the room at 12:45pm.

5.15 Selection Committee Interview Report (01-006-03-0011 MD)

**Moved: Cr Julie Brown
Seconded: President Cr Phillip Blight**

That the Selection Committee Interview Report relating to the Independent Member of the WALGA Executive Committee be endorsed.

RESOLUTION 48.2/2018

CARRIED

6. MATTERS FOR NOTING / INFORMATION

6.1 Review of the State Industrial Relations System – Update (05-034-01-0001 TL)

By Tim Lane, Manager Strategy and Association Governance and Kate Pillai, Employee Relations Service Manager

WALGA RECOMMENDATION

That State Council note the update on the Interim Report of the State Industrial Relations Review

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett JP

That State Council note the update on the Interim Report of the State Industrial Relations Review

RESOLUTION 49.2/2018

CARRIED

6.2 Local Government Performance Monitoring Project (05-036-04-0004 VJ)

Vanessa Jackson, Policy Manager Planning and Improvement

WALGA RECOMMENDATION

That the results of the Local Government Performance Monitoring Project be noted.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

**Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett JP**

That the results of the Local Government Performance Monitoring Project be noted.

RESOLUTION 50.2/2018

CARRIED

6.3 Update on the Building Commission's State Wide Cladding Audit (05-015-02-0010 VJ)

By Vanessa Jackson, Policy Manager, Planning and Improvement

WALGA RECOMMENDATION

That State Council note the progress of the Building Commission's State Wide Cladding Audit and possible implications on the Local Government sector.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

SOUTH EAST METROPOLITAN ZONE

That State Council:

1. Note the progress of the Building Commission's State Wide Cladding Audit and its possible implications on the Local Government sector, and
2. Seeks an urgent audience with the Premier expressing Local Governments extreme concern at the apparent withdrawal of the Building Commission from this process.

The South East Metropolitan Zone also asked that WALGA seek legal advice on the ramifications of Local Government's collectively refraining from issuing Building Orders.

SECRETARIAT COMMENT

The Secretariat supports the elevation of this issue to the Premier; meetings with the Minister for Commerce and Minister for Local Government have been requested and we are awaiting confirmation of a meeting time.

WALGA and LGIS are currently obtaining detailed liability and legal advice on this issue, which includes the process of issuing of Building Orders and the appropriateness of this action for the sector.

Cr Paul Kelly left the room at 12:49pm.

Cr Malcolm Cullen left the room at 12:49pm.

Moved: Mayor Logan Howlett JP
Seconded: Cr Julie Brown

That State Council:

1. **Note the progress of the Building Commission's State Wide Cladding Audit and its possible implications on the Local Government sector, and**
2. **Seeks an urgent audience with the Premier expressing Local Government's extreme concern at the apparent withdrawal of the Building Commission from this process.**

RESOLUTION 51.2/2018

CARRIED

6.4 Public Libraries Strategy Consultation Forum (05-057-02-0051 EDR)

Evie Devitt-Rix, Senior Policy Advisor, Community

WALGA RECOMMENDATION

That the Association's contribution to the consultation process for the *Draft WA Public Libraries Strategy* be noted.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett JP

That the Association's contribution to the consultation process for the *Draft WA Public Libraries Strategy* be noted.

RESOLUTION 52.2/2018

CARRIED

6.5 Aboriginal Heritage Act 1972 Review 05-032-01-0001 KD)

Kirstie Davis, Policy Manager Community

WALGA RECOMMENDATION

That State Council note the Association is currently engaging with Members in order to develop a submission to State Government for the review of the *Aboriginal Heritage Act 1972*.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett JP

That State Council note the Association is currently engaging with Members in order to develop a submission to State Government for the review of the *Aboriginal Heritage Act 1972*.

RESOLUTION 53.2/2018

CARRIED

6.6 Heritage Bill 2017 (05-036-03-022 NH)

Nina Hewson, Senior Policy Advisor, Community

WALGA RECOMMENDATION

That State Council notes WALGA has received a response from the Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts addressing the Goldfields Esperance Country Zone concerns regarding parts of the *Heritage Bill 2017*.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett JP

That State Council notes WALGA has received a response from the Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts addressing the Goldfields Esperance Country Zone concerns regarding parts of the *Heritage Bill 2017*.

RESOLUTION 54.2/2018

CARRIED

6.7 Waste Levy Policy Review (05-037-04-0001 RNB)

By Rebecca Brown, Manager Waste and Recycling

WALGA RECOMMENDATION

That State Council note the Discussion Paper on the Review of the Waste Levy Policy Statement.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

SOUTH METROPOLITAN ZONE

That the South Metropolitan Zone:

- Express its concern at the current utilisation of the waste levy to support non waste related State Government activities.
- Express its support for an extension of the waste levy to non-metropolitan areas, on a fair and equitable basis.

SECRETARIAT COMMENT

The Zones position will be referred to the Municipal Waste Advisory Committee (MWAC) for their consideration.

Cr Paul Kelly returned to the room at 12:50pm.

Cr Malcolm Cullen returned to the meeting at 12:54pm

Moved: Cr Doug Thompson

Seconded: Cr Les Price

That State Council note the Discussion Paper on the Review of the Waste Levy Policy Statement.

RESOLUTION 55.2/2018

CARRIED

6.8 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

By Rebecca Brown, Manager Waste and Recycling

WALGA RECOMMENDATION

That State Council note the resolutions of the Municipal Waste Advisory Council at its 28 February meeting.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

**Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett JP**

That State Council note the resolutions of the Municipal Waste Advisory Council at its 28 February meeting.

RESOLUTION 56.2/2018

CARRIED

7. ORGANISATIONAL REPORTS

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Environment and Waste (01-006-03-0017 MJB)

Moved: Mayor Logan Howlett JP
Seconded: Mayor Tracey Roberts

That the Key Activities Report from the Environment and Waste Unit to the May 2018 State Council meeting be noted.

RESOLUTION 57.2/2018

CARRIED

7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)

Moved: Mayor Logan Howlett JP
Seconded: Mayor Tracey Roberts

That the Key Activities Report from the Governance and Organisation Services Unit to the May 2018 State Council meeting be noted.

RESOLUTION 58.2/2018

CARRIED

7.1.3. Report on Key Activities, Infrastructure (05-001-02-0003 ID)

Moved: Mayor Logan Howlett JP
Seconded: Mayor Tracey Roberts

That the Key Activities Report from the Infrastructure Unit to the May 2018 State Council meeting be noted.

RESOLUTION 59.2/2018

CARRIED

7.1.4 Report on Key Activities, People and Place (01-006-03-0014 JB)

Moved: Mayor Logan Howlett JP
Seconded: Mayor Tracey Roberts

That the Key Activities Report from the People and Place Unit to the May 2018 State Council meeting be noted.

RESOLUTION 60.2/2018

CARRIED

7.2 Policy Forum Reports (01-006-03-0007 TB)

Moved: Mayor Logan Howlett JP
Seconded: Mayor Tracey Roberts

That the Report on the Key Activities of the Association's Policy Forums to the May 2018 State Council meeting be noted.

RESOLUTION 61.2/2018

CARRIED

7.3 President's Report

Moved: Cr Julie Brown
Seconded: President Cr Malcolm Cullen

That the President's Report for May 2018 be received.

RESOLUTION 62.2/2018

CARRIED

7.4 CEO's Report

Moved: Cr Julie Brown
Seconded: Cr Chris Mitchell

That the CEO's Report for May 2018 be received.

RESOLUTION 63.2/2018

CARRIED

7.5 Local Government Professionals (WA) President's Report

Mr Ian Cowie, President, Local Government Professionals, provided an update on the activities of Local Government Professionals.

Moved: Mayor Logan Howlett JP
Seconded: Cr Doug Thompson

That the Local Government Professionals Report be received.

RESOLUTION 64.2/2018

CARRIED

8. ADDITIONAL ZONE RESOLUTIONS

Moved: Cr Les Price
Seconded: Cr Doug Thompson

That the additional Zone Resolutions from the April / May 2018 round of Zones meetings as follows be referred to the appropriate policy area for consideration and action.

RESOLUTION 65.2/2018

CARRIED

SOUTH WEST COUNTRY ZONE

Landgate Revaluation Timetable (Governance and Organisational Services)

That WALGA lobby Landgate to amend its timetable for completing annual revaluations of property rolls for all Local Government by 30 April each year so that the timetables for adoption of Local Government annual budgets are not unduly hindered by delays in receiving valuation rolls.

MURCHISON COUNTRY ZONE

Aboriginal Corporation Rates Exemption Matters (Governance and Organisational Services)

That the Region request WALGA to consider and consult on a plan to provide funding for a test case within the next two or three years to resolve whether property owners targeting Aboriginal Australian tenants are capable of claiming rates exemption and the evidentiary burden required to respond to claims of that nature.

GASCOYNE COUNTRY ZONE

Costs of Audits by the Office of the Auditor General (Governance and Organisational Services)

That the Gascoyne Zone requests WALGA to express its concern to the Minister for Local Government regarding the significant increase in audit costs due to legislative change requiring the Office of the Auditor General to undertake Local Government audits.

EAST METROPOLITAN ZONE

Membership in Development Assessment Panels (DAP) (People and Place)

That East Metropolitan requests that WALGA investigate increasing Local Government membership in Development Assessment Panels.

CENTRAL METROPOLITAN ZONE

WALGA Consultation Process (Governance and Organisational Services)

That the Central Metropolitan Zone request that WALGA conduct a review of its consultation processes to clarify when a Council-endorsed position is required prior to WALGA adopting a recommendation for State Council consideration.

Circulation of the Deloitte Governance Review Report (Finance and Marketing)

1. That the Central Metropolitan Zone request WALGA to advise all Member Councils that they may view the Deloitte Governance Review Report if they so desire, acknowledging that there are confidentiality issues addressed within the Report; and
2. That WALGA be requested to present to the next meeting of the Zone the key issues which will be considered by State Council as a result of any recommendations contained within the Report.

NORTH METROPOLITAN ZONE

Managing Community Sheds (People and Place)

That the North Metropolitan Zone requests WALGA for advice on how the Local Government sector can best support community sheds.

AVON-MIDLAND COUNTRY ZONE

Movement of Agricultural Machinery (Infrastructure)

That the WA Local Government Association be requested to prepare background information on the requirements for the movement of agricultural machinery paper for consideration at the Zone's next meeting; and that Mr Ian Duncan, Executive Manager Infrastructure, WALGA, be invited to the next Zone's next meeting.

That the Zone support increasing from width for the movement of agricultural machinery requiring a Heavy Vehicle Agricultural Pilot from 6m to 8m.

Equitable Access to State Funding for Rural Communities (People and Place)

That the Zone

- a. express its concerns at the State Government's decisions to close the Moora Residential College, to close six camp schools sites run by the Department of Education and for the Department of Education to retain an annual 20% dividend from funds remitted to the Agricultural Education Farm Provisions Trust Fund; and
- b. urge the State Government to reverse these decisions.

9 CONFIDENTIAL ITEM

9.1 Extension of Term – Chief Executive Officer Contract

All staff left the room at 1.06pm, except Tony Brown, Executive Manager Governance and Organisational Services.

Tony Brown left the meeting at 1:11pm.

As the nature of this item is confidential, the matter is dealt with by confidential schedule.

Tony Brown returned to the meeting at 1:26pm.

All other staff return to the meeting at 1.50pm.

10. MEETING ASSESSMENT

Mayor Carol Adams left the meeting at 1:50pm and did not return.

Mr Ian Cowie left the meeting at 1:50pm and did not return.

Mr Ian Duncan left the meeting at 1:50pm and did not return.

Cr Kate Driver provided feedback as to the effectiveness of the meeting.

11. DATE OF NEXT MEETING

That the next meeting of the Western Australia Local Government Association State Council be held in the Boardroom at WALGA, ONE70 Railway Parade, West Leederville, on Wednesday **6 June 2018** commencing 4pm.

12. CLOSURE

The Chair thanked the City of Kalamunda for hosting the May 2018 Regional State Council.

There being no further business the Chair declared the meeting closed at 1:55pm.



Goldfields Tourism Network Association Inc

Minutes Special Board Meeting Friday 29th June 2018

City of Kalgoorlie Boulder
Councillors Conference Room
2.00pm – 3.00pm

MINUTES

Commenced 2.04pm

1. Attendance

Cr Sherryl Botting (Deputy Chair)
Cr Ross Norrie – Leonora Shire
Cr Peter Craig - Leonora Shire
Cr Justin Lee – Menzies Shire Proxy
Cr Jill Dwyer – Menzies Shire Delegate
CEO, CKB John Walker Nominated Delegate
Cr Sharon Warner – Dundas Shire Delegate
Cr Graham Harris – Wiluna Shire Proxy (Chairperson)
CEO, Menzies Rhonda Evans Observer
Pania Turner – Goldfields Tourism Secretary (Individual voting member)
Mandy Reidy – Goldfields Tourism Chief Executive Officer

2. Apologies:

Cr Glenn Wilson – City of Kalgoorlie – Boulder, Proxy – apology
Cr Rex Riles (tentative) Laverton Shire
Cr Pam O'Donnell – City of Kalgoorlie – Boulder Delegate
Cr Deanne Ross – Laverton Shire – Proxy

3. Disclosure of interest

Nil.

4. No resolution of confirmation of Minutes was raised by the board for Ordinary Board meeting held 14 June 2018 at this meeting.

5. John Walker wanted it noted and resolved by the Board that he was acknowledged as attending on behalf of the City of Kalgoorlie Boulder as both delegates were apologies. An email was sent on 28 June with this request.

Moved; Peter Craig

Seconded; Jill Dwyer

Agreed; unanimously

6. Special meeting called due to resolution of the previous board meeting to be held on the 14th June 2018 to consider strategy moving forward for the organisation.

Resolution

That the Goldfields Tourism Network Association board meet on the 29 June, at 2.00pm to discuss strategic planning, following the Goldfields Voluntary Regional Office Council meeting in Kalgoorlie.

Moved: Pania Turner

Seconded: Cr Jill Dwyer

All in favour

– Venue Council Conference Room.

7. **Graham Harris** - resigned as Chair and thanked the Board, Sherryl Botting as Deputy Chair stepped up to take on the Chairperson position. Sherryl accepted the Role and thanked Graham for his contribution.

Board agreed unanimously

Jill Dwyer – informed the Board that Wiluna has withdrawn it's support as of the 30th June 2018 and will not be honouring their MOU.

Sherryl Botting - asked the question are all the other Shires committed until the MOU renewal date of 30 June 2019? All shires agreed that they would honour their commitment and work together to finding a way of moving forward.

8. Presentation by CEO of KCB John Walker

The CEO of CKB will be presenting a Tourism Discussion paper to the Council of CKB on Monday evening 2 July 2018.

Other discussion points raised

- Tourism has not improved over the last couple of decades
- A clear strategy needs to be developed that addresses people, product, investment and finally destination marketing
- Key tourism assets privately owned and run to varying degrees of success
- Raised questions about governance of GTNA
- GTNA is not Goldfields Tourism even though the name has been shortened to that
- Looking at withdrawing from WA Tourism and AGO
- Take independent action as a City
- Review of tourism assets to be developed. Where? How? What? Who?
- Visitor Information dissemination- where does it fit, how does it work?
- Funding
- Commitment to keep GTNA informed of what CKB will be doing.

John Walker - suggested a motion.

9. GTNA CEO Response

Following the presentation from CEO the Chairperson requested from the CEO of GTNA Mandy Reidy her strategy for ways forward for the organisation. Mandy raised the following:

- Kalgoorlie should be marketed as the key destination as it accommodated all main travel options, road, rail and air; and provided a variety of accommodation options.
- Smaller Shires could feed off Kalgoorlie as a destination offering day trips, station stays, cultural experiences etc.
- Shires are responsible for product development. GTNA is responsible for marketing.
- The current model of GTNA is outdated and not servicing a modern tourism economy.
- GTNA may have the potential to be morphed into an element of the new Kalgoorlie proposal.
- Regions that have successful tourism marketing put significant investment into tourism development and marketing.
- CEO requires direction from the Board as to ways forward.

Discussion from Board regarding ways forward. Board asked to be open about where their council's stand in relation to continued membership of GTNA. MOU's to end as of 30th June 2019 it is hoped that all current member shires will see out their MOU with GTNA. It was noted that Wiluna will not see through its membership to 30th June 2019.

Recommendation:

1. That Goldfields Tourism Network WA be dissolved as of 30th June 2019.
2. That the Board of the GTNA work collaboratively in developing a strategy for GTNA to enable the organisation to meet the requirements of member Shires in providing a functional tourism resource and marketing asset.

Moved: Jill Dwyer

Second: Ross Norrie

For: 5

Abstained: 1

A Point of Clarification was raised: Does the Board understand the implications of dissolving the organisation? Board members then discussed that this was more an opportunity to mould GTNA into a newer model/organisation that will service member Shires better and meet the needs of a changing and diverse tourism economy.

- 10. Mandy Reidy** – through the Chair asked about the constitutional changes required to be presented at the AGM. Should I progress with the cost and work associated to make the required changes to fall in line with new Department of Commerce Regulations? Board advised not to make any changes.

Mandy also pointed out a couple of points for consideration moving forward

- a) Consideration be given when making changes that the Golden Quest Discovery Trail was a product of the organisation as was Drive Yourself Wild.
- b) That Mandy's contract does not expire until August 2020.

- 11. Sherryl Botting** - suggested that the board start communicating via email and start to plan strategies about the direction the organisation should move in.

Rhonda Evens suggested it be set up as a group chat so that everyone could be aware of what

was going on and that nothing got lost in communication and correspondence.

The Board agreed. Pania as secretary agreed to set up a group chat. Mandy will send Pania the emails for all the Primary members and their Delegates and Proxy voters.

Meeting Closed at 2.53pm

Sherryl Botting thanked everyone for attending and mentioned that the AGM will still be held in September.



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GVROC Council Meeting

Friday 29 June 2018
In-Person Meeting
City of Kalgoorlie-Boulder
Councillors Conference Room
commencing at 9.02am

MINUTES

CONTENTS

1. OPENING AND ANNOUNCEMENTS	4
2. DECLARATION OF INTEREST	4
3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	4
3.1 Attendance	4
3.2 Apologies.....	5
3.3 Guests	5
3.4 WALGA Representatives	5
4. PRESENTATIONS	6
4.1 Presentation by Mandy Reidy Goldfields Tourism Network Association (Attachment)6	
4.2 Presentation by RDA Goldfields Esperance (Ms Lee Jacobson).....	6
4.3 Presentation by John Walker, CEO City of Kalgoorlie-Boulder on Growing Kalgoorlie-Boulder	6
5. MINUTES OF MEETINGS	7
5.1 Minutes of a Meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) Council held Friday 27 April 2018 (Attachment).....	7
5.2 Business Arising from Meetings of the Goldfields Voluntary Regional Organisation of Councils (GVROC) – June 2018 Status Report	7
5.3 Minutes of a Meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) CEOs Group held Friday 25 May 2018 (Attachment).....	9
5.4 Matters for Noting	9
6. GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS FINANCE	10
6.1 Financial Statements for 31 May 2018 (Attachment) and Accounts for Payment ...	10
7. GOLDFIELDS RECORDS STORAGE FACILITY	12
7.1 Management of Goldfields Records Storage Facility (GRS) Update Report and Signing of Agreement	12
8. GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS - LAW AND ORDER	13
9. GVROC REGIONAL EQUIPMENT POOL	13
10. GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS BUSINESS	14
10.1 Planning for GVROC Functions During Local Government Week 2018.....	14
10.2 Royal Show Goldfields District Display Funding	16
10.3 Legislative Protection for Remotely Piloted Aircrafts (Drones) City of Kalgoorlie-Boulder (Attachment).....	17
10.4 Regional GVROC Meeting Shire of Ravensthorpe October 2018	19
10.5 ABC Television Weather Reports.....	21
11. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS 23	
11.1 State Councillor/Goldfields Esperance Zone President's Report (Attachments)	23
11.2 WALGA Status Report	23
11.3 Review of WALGA State Council Agenda - Matters for Decision	24
11.4 Review of WALGA State Council Agenda - Matters for Noting/Information.....	27
11.5 Review of WALGA State Council Agenda - Organisational Reports	27
11.6 Review of WALGA State Council Agenda - Policy Forum Reports.....	27
11.7 WALGA President's Report (Attachment)	28
12. AGENCY REPORTS	28
12.1 Water Corporation	28
12.2 Department of Local Government, Sport and Cultural Industries (Attachment)	28
13. MEMBERS OF PARLIAMENT	28
14. LATE ITEMS as notified, introduced by decision of the Meeting	29
14.1 Development of Laverton Hospital	29
15. FUTURE MEETINGS/FUNCTIONS	29

16. CLOSURE OF MEETING 29

GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC)

**An in-person meeting of the GVROC Council held Friday 29 June 2018
commencing at 9.02am**

MINUTES

1. OPENING AND ANNOUNCEMENTS

The purpose of the meeting is to discuss business related to the activities of the Goldfields Voluntary Regional Organisation of Councils and to consider and provide advice to the WALGA State Council Representative, Cr Mal Cullen.

Cr Cullen opened the meeting at 9.02am welcoming all delegates.

2. DECLARATION OF INTEREST

Pursuant to the Code of Conduct, Councillors and CEOs must declare to the Chairman any potential conflict of interest they may have in a matter before the Goldfields Voluntary Regional Organisation of Councils as soon as they become aware of it. Councillors, CEOs and Deputies may be directly or indirectly associated with some recommendations of the Goldfields Voluntary Regional Organisation of Councils. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

3.1 Attendance

Cr Mal Cullen (Chair)	President, Shire of Coolgardie
Cr Tracey Rathbone	Councillor, Shire of Coolgardie
Cr Sherryl Botting	Councillor, Shire of Coolgardie
Ms Laura Dwyer	Manager Recreation and Community, Shire of Coolgardie
Cr Laurene Bonza	President, Shire of Dundas
Mr Gihan Kohobange	A/CEO Shire of Dundas
Mr Matthew Scott (via telephone from 10.54am)	CEO, Shire of Esperance
Mayor John Bowler	Mayor City of Kalgoorlie-Boulder
Cr Suzie Williams	Councillor, City of Kalgoorlie-Boulder
Mr John Walker	CEO, City of Kalgoorlie-Boulder
Cr Peter Craig	President Shire of Leonora
Mr Jim Epis	CEO, Shire of Leonora
Cr Greg Dwyer	President, Shire of Menzies
Cr Jill Dwyer	Councillor, Shire of Menzies
Ms Rhonda Evans	CEO, Shire of Menzies
Cr Keith Dunlop	President, Shire of Ravensthorpe
Cr Ian Goldfinch	Councillor, Shire of Ravensthorpe
Cr Peter Smith	Councillor, Shire of Ravensthorpe
Mr Ian Fitzgerald	CEO, Shire of Ravensthorpe
Cr Jim Quadrio	President, Shire of Wiluna
Cr Peter Grundy	Councillor, Shire of Wiluna
Mr Colin Bastow	CEO, Shire of Wiluna

Mr Bruce Wittber, Joint Executive Officer BHW Consulting

3.2 Apologies

Mr James Trail, CEO Shire of Coolgardie
Cr Victoria Brown, President Shire of Esperance
Cr Basil Parker, Councillor Shire of Esperance
Cr Patrick Hill, President Shire of Laverton
Mr Peter Naylor, CEO Shire of Laverton
Cr Damian McLean, President Shire of Ngaanyatjaraku
Mr Chris Paget, CEO Shire of Ngaanyatjaraku

Mr Kyran O'Donnell MLA, Member for Kalgoorlie
Mr Peter Rundle MLA, Member for Roe

Hon Ken Baston MLC, Member for Mining and Pastoral Region
Hon Colin de Grussa MLC, Member for Agricultural Region
Hon Laurie Graham MLC, Member for Agricultural Region
Hon Rick Mazza MLC, Member for Agricultural Region
Hon Kyle McGinn MLC, Member for Mining and Pastoral Region
Hon Darren West MLC, Member for Agricultural Region

Ms Kate Fielding Chair Goldfields Esperance Development Commission (GEDC)
Mr Kris Starcevich, A/CEO GEDC
Ms Jodie Holbrook, Director Local Government Policy and Engagement, Department of Local Government, Sport and Cultural Industries
Ms Erin Bond, Regional Manager, Goldfields – Sport and Recreation, Department of Local Government, Sport and Cultural Industries
Mr Tony Snelling Water Corporation, Kalgoorlie-Boulder office

Ms Helen Westcott, Joint Executive Officer

3.3 Guests

Mr Josh Chiat, Resources Reporter Kalgoorlie Miner
Ms Mandy Reidy, Chief Wrangler Goldfields Tourism WA 'Drive Yourself Wild'
Ms Sandra Donkin, Manager of Administration Goldfields Tourism
Ms Georgia Foulkes-Taylor, Electorate Officer Hon Kyle McGinn MLC, Member for Mining and Pastoral Region
Ms Lee Jacobson, Chair RDA Goldfields Esperance
Ms Kate Mills, A/Director RDA Goldfields Esperance

3.4 WALGA Representatives

Ms Anne Banks-McAllister AM, Regional Capacity Building Manager
Ms Carol-Anne Bradley, Roads Safety Officer Goldfields Esperance Region

4. PRESENTATIONS

4.1 Presentation by Mandy Reidy Goldfields Tourism Network Association (Attachment)

Mandy Reidy, Chief Wrangler Goldfields Tourism Network Association

At the GVROC Meeting on Friday 27 April 2018 in considering the Event Evaluation Report prepared by the Goldfields Tourism Network (GTN) on its participation in the annual Royal Agricultural Society of Western Australia Royal Show it was resolved as follows:

RESOLUTION: Moved: Cr Williams Seconded: Cr Brown

That GVROC invite representatives from the Goldfields Tourism Network to the June GVROC Council Meeting to discuss new directions for tourism funding.

CARRIED

The matter is also included as Item 10.2 on this agenda.

A copy of the PowerPoint presentation used by Mandy Reidy in her meeting with the GVROC Council forms an attachment to the minutes.

4.2 Presentation by RDA Goldfields Esperance (Ms Lee Jacobson)

RDA Goldfields Esperance Chair Lee Jacobson advised that the recruitment processes for Board had been completed and also Dr Stephen Halls had been appointed Director of Regional Development.

4.3 Presentation by John Walker, CEO City of Kalgoorlie-Boulder on Growing Kalgoorlie-Boulder

John Walker, CEO City of Kalgoorlie-Boulder presented on the Growing Kalgoorlie-Boulder Strategy.

The presentation was similar to the one given by John at the Growing Kalgoorlie-Boulder 2018 Economic Development Conference held in Perth on 6 June 2018.

10.26am Meeting adjourned for morning tea

10.54am Meeting resumed after morning tea

Upon resumption of the meeting Mandy Reidy, Sandra Donkin, Lee Jacobson, Kate Mills and Josh Chiat did not return

10.54am Matthew Scott (CEO Shire of Esperance) joined the meeting by telephone

5. MINUTES OF MEETINGS

5.1 Minutes of a Meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) Council held Friday 27 April 2018 (Attachment)

Minutes of the GVROC Council Meeting held Friday 27 April 2018 have previously been circulated.

RECOMMENDATION:

That the Minutes of the GVROC Council Meeting held Friday 27 April 2018 be confirmed as a true and correct record of proceedings.

RESOLUTION: **Moved: Cr Goldfinch** **Seconded: Cr Jill Dwyer**

That the Minutes of the GVROC Council Meeting held Friday 27 April 2018 be confirmed as a true and correct record of proceedings.

CARRIED

5.2 Business Arising from Meetings of the Goldfields Voluntary Regional Organisation of Councils (GVROC) – June 2018 Status Report

5.2.1 GVROC Meeting 27 April 2018 Agenda Item 10.2 Community Development Programme (Attachment)

At the GVROC Meeting on Friday 27 April 2018 it was resolved as follows:

RESOLUTION: **Moved: Cr Botting** **Seconded: Hill**

That GVROC:

1. *Note the recommendation from the GVROC CEO's Group;*
2. *Note the discussion paper presented;*
3. *Authorise the engagement of Mia Hicks Consulting to develop a submission on behalf of GVROC to the discussion paper: Remote Employment and Participation – consistent with the context of the presented discussion paper;*
4. *Authorise the Chair to finalise the submission and the send the submission on behalf of the GVROC to the office of Mr Rick Wilson MP, Member for O'Connor; and*
5. *Authorise expenditure of \$2,000 for the preparation of the submission.*

CARRIED

Current Status

The submission, copy attached, was prepared by Mia Hicks Consulting and submitted by the GVROC Chair on 7 May 2018.

No further action is required.

5.2.2 GVROC Meeting 27 April 2018 Agenda Item 11.3 WALGA State Council Agenda Item 5.5 Community Resource Centre Funding Cuts

At the GVROC Meeting on Friday 27 April 2018 it was resolved as follows:

RESOLUTION: **Moved: Cr Hill** **Seconded: Cr Botting**

That:

1. **WALGA:**
 - a. *Acknowledges the difficulties being faced by proposed funding cuts to all Community Resource Centres and the flow on effects this may have to Local Governments; and*
 - b. *Considers previous reviews into the location and functionality of Community Resources Centres.*
2. *WALGA coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and*

3. *WALGA write to the relevant Ministers and Agencies to highlight the concerns of affected Local Governments and the need for appropriate resources and long term planning support to assist rural, regional and remote communities.*

CARRIED

On Monday 30 April 2018, between the GVROC meeting and the State Council meeting, Minister MacTiernan issued a media statement (Sustainable Funding for Community Resource Centres - see attached) which outlines the future funding for CRCs.

WALGA has advised that State Council in considering the matter resolved as follows:

That

1. *WALGA:*
 - a. *Acknowledges the difficulties being faced by proposed funding cuts to Community Resource Centres and the flow on effects this may have to Local Governments; and*
 - b. *Considers previous reviews into the location and functionality of Community Resources Centres.*
2. *WALGA, as a high priority, coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and*
3. *WALGA, as a matter of urgency, meets with the Minister to discuss the sectors absolute dismay at the potential loss of vital support services by Community Resource Centres to rural, regional and remote communities and the effect the cuts will have on the Local Government sector and request that this decision be reversed.*

No further action is required as the matter is being progressed by WALGA.

5.2.3 GVROC Meeting 27 April 2018 Agenda Item 14.1 Establishment of a Mining Camp near the Leinster Townsite

At the GVROC Meeting on Friday 27 April 2018 it was resolved as follows:

RESOLUTION: *Moved: Cr Dwyer* *Seconded: Cr Williams*

That GVROC write to the Minister for Regional Development, with a cc to Hon Kyle McGinn MLC, requesting that approval not be given to Goldfields Australia for the development of a fly-in fly-out camp near the Leinster townsite.

CARRIED

Following research, the Executive Officer wrote to the Minister for Lands as the most appropriate Minister together with a copy to Hon Kyle McGinn.

No response has been received at this time.

Ms Georgia Foulkes-Taylor, Electorate Officer Hon Kyle McGinn MLC, on behalf of Hon Kyle McGinn advised the meeting that contact had been made with Minister Saffioti's office. The Minister has received the letter and will provide a response within the next week.

5.2.4 GVROC Meeting 27 April 2018 Agenda Item 14.2 Ngadju People and Local Governments-Negotiation Protocol and Agreement Making

At the GVROC Meeting on Friday 27 April 2018 it was resolved as follows:

RESOLUTION: *Moved: Cr Hill* *Seconded: Cr Craig*

That GVROC request law firm Squire Patton Boggs to meet with GVROC Council to provide an update on the Ngadju People's native title claim on land within the Goldfields Esperance region.

CARRIED

Arrangements have been made for Squire Patton Boggs to present at the GVROC Meeting on 2 August 2018 during Local Government Week.

5.3 Minutes of a Meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) CEOs Group held Friday 25 May 2018 (Attachment)

Minutes prepared by the Shire of Coolgardie for the GVROC CEOs Group Meeting held Friday 25 May 2018 have previously been circulated.

RECOMMENDATION:

That the Minutes of the GVROC CEOs Group Meeting held Friday 25 May 2018 be received.

RESOLUTION:

Moved: Cr Bonza

Seconded: Cr Craig

That the Minutes of the GVROC CEOs Group Meeting held Friday 25 May 2018 be received.

CARRIED

5.4 Matters for Noting

No matters for noting

6. GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS FINANCE

6.1 Financial Statements for 31 May 2018 (Attachment) and Accounts for Payment

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 20 June 2018

Attachments: Financial Statement to 31 May 2018

Background:

Presenting the unaudited financial statement for the period 1 July 2017 to 31 May 2018 and the accounts approved for payment for the period 29 March 2018 to 15 June 2018.

Financial Statement:

The Executive Officer provides the following comment:

Note No	Account No	Details
1	501	Members Subscriptions – all members’ annual subscriptions have been paid
2	502	Members Subscriptions Goldfields District Display – all members’ annual subscriptions have been paid
3	575.01	Interest - Interest on funds held by GVROC
4	512	Project General Contributions - all members’ annual subscriptions have been paid
5	1512, 1513, 1514 and 1515	Executive Officer Services – payment for Executive Officer Services and expenses incurred such as travel and accommodation. The account includes payment for Executive Officer Services until the 30 April 2018.
6	1555	Council Expenses – Meeting Food and Beverage - included in this account is expenditure for the GVROC Meeting held during Local Government Week and GVROC Dinner expenses for the dinner during Local Government Week 2017 that is being recouped from member Councils
7	1845	Refund of RDAGE Funding as approved by the GVROC
8	1846	Cost of preparation of submission on Remote Employment & Participation
9	1836	Sponsorship for the Royal Show Goldfields District Display
10	1848	DLG Asset Management Business Case – reimbursement payments paid to the City of Kalgoorlie-Boulder on a quarterly basis. This project has now been finalised and the acquittal submitted to the Department. A detailed report was submitted to the last meeting of the GVROC. The Department of Local Government has identified from the acquittal that an amount of \$12,629.09 needs to be reimbursed to the Department.
11	1849	Maintenance GVROC Equipment Pool – this account includes expenditure on maintenance of the equipment pool which is managed by the City of Kalgoorlie-Boulder.

Accounts Paid:

Cheque/ EFT	Date	Payee	Details	Amount incl GST
EFT	150518	Up to Date Accounting	Accounting Services April 2018	607.20
EFT	160518	BHW Consulting	Professional Services March and April 2018, reimbursements airline bookings, accommodation, travel and teleconference facilities	10,150.92
EFT	170518	Mia Hicks	Preparation of GVROC's Submission Discussion Paper - Remote Employment and Participation	2,200.00
				TOTAL \$12,958.12

Consultation: Mr Ian Fitzgerald

Financial Implications: Funds for the expenditure is included in the 2017/2018 Budget

Strategic Implications: GVROC Strategic Plan 2017-2022
Objective 3

RECOMMENDATION:

That the Statement of Financial Position for the period 1 July 2017 to 31 May 2018 and the accounts approved for payment for the period 29 March 2018 to 15 June 2018 totalling \$12,958.12 be endorsed.

RESOLUTION: Moved: Cr Rathbone Seconded: Cr Williams

That the Statement of Financial Position for the period 1 July 2017 to 31 May 2018 and the accounts approved for payment for the period 29 March 2018 to 15 June 2018 totalling \$12,958.12 be endorsed.

CARRIED

7. GOLDFIELDS RECORDS STORAGE FACILITY

7.1 Management of Goldfields Records Storage Facility (GRS) Update Report and Signing of Agreement

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 22 June 2018

Attachments: GRS GVROC Report from Shire of Coolgardie

Background:

Presenting the report from the Shire of Coolgardie for the Goldfields Records Storage facility to the 19 June 2018.

Also, at the GVROC Meeting on Friday 27 April 2018 in considering this matter resolved as follows:

RESOLUTION: *Moved: Mayor Bowler* *Seconded: Cr Dwyer*
 That GVROC Council:

1. *Endorse the Archives and Record Management (2018 Replacement) Agreement as attached, with the signing of the Agreement to take place at the GVROC Council Meeting scheduled to be held Friday 29 June 2018; and*
2. *Receive the report prepared by the Shire of Coolgardie on the Goldfields Records Storage Facility.*

CARRIED

The agreement has been printed and will be available for signing and sealing by all Members of the GRS.

Executive Officer Comment:

No further comment.

Consultation: Nil

Financial Implications: Unknown

Strategic Implications: GVROC Strategic Plan 2017-2022
Objective 5
Goal 5.1

RECOMMENDATION:

That GVROC notes the Goldfields Records Storage Update Report and the signing and sealing of the Archives and Record Management (2018 Replacement) Agreement.

RESOLUTION: *Moved: Cr Jill Dwyer* *Seconded: Cr Rathbone*
 That GVROC notes the Goldfields Records Storage Update Report and the signing and sealing of the Archives and Record Management (2018 Replacement) Agreement.

CARRIED

8. GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS - LAW AND ORDER

This is a standing agenda item but there are no matters that have been submitted to the Executive Officer for inclusion in the agenda.

9. GVROC REGIONAL EQUIPMENT POOL

Nil report as reports are prepared quarterly.

The next report will be presented at the August meeting of the GVROC Council.

10. GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS BUSINESS

10.1 Planning for GVROC Functions During Local Government Week 2018

Reporting Officer: Helen Westcott, Executive Officer

Disclosure of Interest: Nil

Date: 21 June 2018

Attachments: Nil

Background:

Arrangements for the GVROC Council Meeting and Facilitated Workshop on Thursday 2 August 2018 at the Perth Convention and Exhibition Centre (PCEC) are underway.

Two functions are planned:

- GVROC Dinner to be held at the Adelphi Grill (Parmelia) on Tuesday 31 July 2018. Details of this function have already been provided to Member Councils; and
- GVROC Council Meeting and Facilitated Workshop – Thursday 2 August 2018.

As has been previously advised, RSVPs should be with the Executive Officer no later than close of business on Tuesday 17 July so catering for both functions can be finalised.

Executive Officer Comment:

At the GVROC Council Meeting on Friday 27 April 2018, in discussing the Structure of the Goldfields Voluntary Regional Organisation of Councils, resolved as follows:

RESOLUTION: *Moved: Cr Brown* *Seconded: Cr Dwyer*

That GVROC:

1. *Maintain the current administrative arrangements;*
2. *Hold a facilitated workshop on the future structure of GVROC and how it will be administered;*
3. *Discuss with BHW Consulting the outcome of the facilitated workshop and how this outcome may be incorporated in the current contract; and*
4. *Reinforce the expectation for the CEO Group to introduce and assess the implementation of GVROC projects.*

CARRIED

In consultation with the GVROC Chair arrangements have been made to engage Tuna Blue (Will Bessen) to facilitate a planning and priority setting workshop for GVROC. To ensure that GVROC can meet in a room that will allow adequate space for the conduct of the Facilitated Workshop it has been necessary this year to pay for the hire of the room and associated AV technology. Morning tea and lunch will be arranged.

The GVROC Chair has also requested that the facilitated workshop be limited to 2 delegates from each Member Council together with the Executive Officers.

It is not intended to invite WALGA to the Facilitated Workshop.

It is planned to commence the meeting at 8.00am at the PCEC on Thursday 2 August with the opportunity to invite Squires Patton Boggs to present an update on native title issues including the matter related to the Ngadju People.

An invitation has also been extended to Mr Duncan Ord Director General Department of Local Government, Sport and Cultural Industries (DLGSC) to attend and address the GVROC.

The Executive Officer is currently working on the final timing for various aspects of the meeting so there is adequate time for the facilitated workshop.

Consultation: GVROC Chair Cr Cullen

Financial Implications: This is unknown at this time as it will be dependent upon the outcome of the GVROC's considerations

Strategic Implications: GVROC Strategic Plan 2017-2022
Objective 1, Goal 1.1 and Goal 1.2
Objective 2, Goal 2.1 and Goal 2.2
Objective 3, Goal 3.1

Voting Requirement: Simple majority

The matter is presented for discussion.

RECOMMENDATION:

That the report be noted.

RESOLUTION: **Moved: Cr Rathbone** **Seconded: Cr Williams**

That the report be noted.

CARRIED

10.2 Royal Show Goldfields District Display Funding

Reporting Officer: Bruce Wittber, Joint Executive Officer

Disclosure of Interest: Nil

Date: 21 June 2018

Attachments: Nil

Background:

At the GVROC Council Meeting on Friday 27 April 2018 in considering the Event Evaluation Report prepared by the Goldfields Tourism Network (GTN) on its participation in the annual Royal Agricultural Society of Western Australia Royal Show it was resolved as follows:

RESOLUTION: *Moved: Cr Williams* *Seconded: Cr Brown*

That GVROC invite representatives from the Goldfields Tourism Network to the June GVROC Council Meeting to discuss new directions for tourism funding.

CARRIED

Mandy Reidy from GTN will be in attendance at the meeting as requested in the above resolution.

In consideration of this matter at the last GVROC meeting it was proposed that at the meeting with GTN, there would be a discussion on "new directions for tourism funding".

Executive Officer Comment:

No further comment.

Consultation: Nil

Financial Implications: GVROC annually provides funding of \$23,300

Strategic Implications: GVROC Strategic Plan 2017-2022
Objective 2
Goal 2.3

Voting Requirement: Simple majority

The matter is listed for discussion and decision.

RESOLUTION: *Moved: Cr Craig* *Seconded: Mayor Bowler*

1. That the Royal Show Goldfields District Display be funded for the 2018 Royal Show with the contribution being funded from the GVROC Project Account with an appropriate expenditure amendment to the 2018/2019 budget.
2. That the GVROC undertake a review of future funding arrangements for the Royal Show Goldfields District Display.

CARRIED

10.3 Legislative Protection for Remotely Piloted Aircrafts (Drones) City of Kalgoorlie-Boulder (Attachment)

Reporting Officer: Stuart Devenish, General Manager Infrastructure & Environment, City of Kalgoorlie-Boulder
Bruce Wittber, Joint Executive Officer

Disclosure of Interest: Nil

Date: 21 June 2018

Attachments: Correspondence from City of Kalgoorlie-Boulder and Council Report

Background:

The City of Kalgoorlie-Boulder (the City) has written to GVROC seeking for it to advocate to both State and Commonwealth Governments to develop greater legislative protection for individual against privacy-invasive technologies, including drones.

A copy of the correspondence and Council Report is attached to this agenda.

By way of background below is an extract from the City's Minutes of 14 May 2018:

The increased prevalence of drones has prompted Council to consider issues arising from their use, and the adequacy of controls around the operation of the devices.

Drones are used for fun and recreation, for legitimate commercial purposes and for government agencies as part of their operations. Common to all types of uses however are matters to do with safety, privacy and potentially trespass.

This report identifies and evaluates the existing statutory controls relating to drones in respect to operational considerations and the types of uses and users. It is found that issues of safety are uniformly regulated at a Commonwealth level by the Civil Aviation Safety Authority (CASA). Regulations administered by CASA allow for recreational users to fly drones in limited circumstances. Commercial operators of drones are subject to licencing requirements, and notification regimes to ensure suitable standards of safety are maintained. These arrangements also help to discourage nuisance drone operations.

While safety standards are regulated, issues around privacy however are less clear, with protections for individuals and remedies at Commonwealth and State levels remaining uncertain and without the benefit of substantial case law. It is recommended that the City advocate for better protections through industry associations.

At present, the use of drones is not considered to provide benefit to the City's operational functions. In this circumstance, and in view of legal uncertainty around information captured by drones, it is recommended the use of the device not be supported at this time.

At a local government level, certain activities can be allowed or prohibited through Local Laws. At present, the City's Local Government Property Local Law 2010 addresses the permissibility of powered model aircraft. These provisions could be amended to include reference to drones, thereby enabling Council to subsequently specify local government property where drones may and may not be operated. It is recommended that such amendments be considered during the next review or amendment to the Local Law.

Executive Officer Comment:

The attached correspondence and Council report clearly outlines the issue and the advocacy being requested.

Consultation: Nil

Financial Implications: Nil
Strategic Implications: GVROC Strategic Plan 2017-2022
Objective 1
Goal 1.2

Voting Requirement: Simple majority

RECOMMENDATION:

That the Goldfields Voluntary Regional Organisation of Councils advocate to the State and Commonwealth Governments to develop greater legislative protection for individuals against privacy-invasive technologies including drones.

RESOLUTION: **Moved: Cr Rathbone** **Seconded: Cr Quadrio**

That the Goldfields Voluntary Regional Organisation of Councils:

- 1. Advocate to the State and Commonwealth Governments to develop greater legislative protection for individuals against privacy-invasive technologies including drones; and**
- 2. Advise WALGA of its concern of the need for greater legislative protection for individuals against privacy-invasive technologies including drones.**

CARRIED

10.4 Regional GVROC Meeting Shire of Ravensthorpe October 2018

Reporting Officer: Helen Westcott, Joint Executive Officer

Disclosure of Interest: Nil

Date: 22 June 2018

Attachments: Nil

Background:

When the GVROC finalised its meeting schedule for 2018/2019 it resolved to hold a regional meeting in the Shire of Ravensthorpe on Thursday 11 and Friday 12 October 2018.

The Executive Officer has been in discussions with the Ian Fitzgerald, CEO Shire of Ravensthorpe on a possible program once Members have arrived.

In addition, following discussions with GVROC Chair Cr Cullen, the Executive Officer has obtained costings from Kalgoorlie-based bus charter companies so that delegates can travel to Ravensthorpe/Hopetoun.

Costings for the "bus trip" were sought from Kalgoorlie based Buswest and Goldrush Tours for a trip from Leonora to Ravensthorpe and return.

Goldrush Tours cost for this charter is \$9576 exc GST (\$10,533.60 inc GST). The cost is based on the use of a 48-seat coach equipped with reclining seats, seat belts, air conditioning and CD/Stereo.

GVROC will be required to provide meals and accommodation for the coach captain. If this is not possible extra charges will apply.

The schedule would be as shown below.

Tuesday October 9, 2018

pm Mobilise coach and driver to Leonora

Wednesday October 10, 2018

Early am Collect passengers in Lenora
Transfer to Kalgoorlie and collect passengers
Transfer to Norseman and collect passengers
Transfer to Esperance and collect passengers
Transfer to Hopetoun

Thursday October 11, 2018

Bus to remain in Hopetoun for the day, requirements TBA (the GVROC Council would be held on 11 October)

Friday October 12, 2018

Early am Collect passengers in Hopetoun
Transfer to Leonora, dropping passengers off at original locations

Saturday October 13, 2018

Am Demobilise coach and driver to Kalgoorlie

From the schedule shown above it can be seen that an additional day will be need to be added to accomplish the road trip/regional visit and the GVROC Council Meeting.

Buswest's costing is \$4970.00 exc GST (\$5467 inc GST). At this stage the costing is provisional.

As with Goldrush Tours, GVROC will be required to provide meals and accommodation for the coach captain. If this is not possible extra charges will apply.

Details on the type of bus to be used has not been provided.

A firm costing will be provided once the travel requirements for Hopetoun and Ravensthorpe are known and provided to Buswest.

The schedule would be as shown above.

Executive Officer Comment:

A costing to charter a plane has yet to be obtained as the GVROC Chair wanted to determine Member Councils thoughts on travelling by bus. Earlier conversations he had had with Member Councils identified a desire to travel to the Shire of Ravensthorpe in this way.

If GVROC decides to undertake the regional visit by bus travel the Executive Officer believes that Buswest should be engaged, subject to a confirmed costing being provided, as it is substantially lower than the costing provided by Goldrush Tours.

Consultation:	Nil
Financial Implications:	Cost of bus trip
Strategic Implications:	GVROC Strategic Plan 2017-2022 Objective 1 Goal 1.2
Voting Requirement:	Simple majority

Additional Meeting Comment:

During discussion there was a general view that a number of the delegates wished to travel via car to Ravensthorpe/Hopetoun. As such the cost of hiring a bus could not be justified.

With the decision to not travel by bus it was agreed to hold the meeting on Friday 12 October commencing at 8.30am or 9.00am.

RECOMMENDATION:

That:

1. Subject to a confirmed pricing, Buswest be engaged to provide bus charter services for the regional GVROC Council meeting to be held in the Shire of Ravensthorpe, leaving from Leonora on Wednesday 10 October and returning to Leonora on Friday 12 October 2018;
2. The GVROC Council Meeting be held on Thursday 11 October 2018; and
3. The Executive Officer finalise the regional tour program for circulation ahead of the GVROC meetings scheduled to be held during the 2018 WALGA Convention.

RESOLUTION: Moved: Cr Williams Seconded: Cr Craig

That:

1. **A bus charter not be supported and the GVROC Council Meeting be held on Friday 12 October 2018 (8.30am/9.00am start); and**
2. **The Executive Officer finalise the regional tour program for circulation ahead of the GVROC meetings scheduled to be held during the 2018 WALGA Convention.**

CARRIED

10.5 ABC Television Weather Reports

Reporting Officer: Helen Westcott, Joint Executive Officer

Disclosure of Interest: Nil

Date: 21 June 2018

Attachments: Email from Kim Jordan April 2010

Background:

At the GVROC Council Meeting on Friday 27 April 2018 it was resolved as follows:

RESOLUTION: Moved: Cr Hill Seconded: Cr Dwyer

That the Executive Officer write to the ABC seeking the reinstatement of weather information for towns within the northern Goldfields on its nightly news program.

CARRIED

Cr Hill in raising the matter of limited weather information relating to the northern Goldfields being presented on the ABC News was seeking support from GVROC to seek reinstatement of this weather information on the ABC's nightly weather programs.

Executive Officer Comment:

The Executive Officer is yet to contact the ABC on the matter as requested by the GVROC because it would seem that an answer has already been provided following a similar request from the Shire of Laverton in 2010. Attached is a copy of the email response from the ABC in April 2010.

As an observation given the continued cuts in spending to agencies such as the ABC it is unlikely that anything cut from a budget a decade ago will find its way back into the current Government's budget (now or into the future).

In addition to the weather updates referred to in Kim Jordan's email the internet also now has, through the Bureau of Meteorology, extensive weather coverage of many parts of Australia, including the northern Goldfields and out into the Lands. The Bureau of Meteorology also has an App that provides up to date weather information.

Given the previous approach to the ABC the matter was referred to the GVROC Chair who has followed up with Cr Hill. In doing so it is noted that Cr Cullen had the opportunity to raise the issue with the ABC Managing Director Michelle Guthrie. Cr Cullen may be able to advise whether this conversation provided scope for hope in having the previous decision reversed.

The matter is presented for discussion.

Consultation: Nil

Financial Implications: Nil

Strategic Implications: GVROC Strategic Plan 2017-2022
Objective 1
Goal 1.2

Voting Requirement: Simple majority

Shire of Laverton Comment:

The CEO Shire of Laverton advised by email that the Shire was happy for this process to lapse through GVROC and the Shire President, Cr Hill will pursue through other avenues

RECOMMENDATION:

That no further action on the reinstatement of weather information for towns within the northern Goldfields on ABC nightly news program be taken.

RESOLUTION: **Moved: Cr Bonza** **Seconded: Cr Grundy**

That no further action on the reinstatement of weather information for towns within the northern Goldfields on ABC nightly news program be taken.

CARRIED

11. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

11.1 State Councillor/Goldfields Esperance Zone President's Report (Attachments)

Cr Mal Cullen, President, Shire of Coolgardie

Cr Cullen advised that he, along with several other representatives from the Goldfields, attended the ALGA National General Assembly in Canberra.

During this time in Canberra he was able to meet with several Commonwealth Ministers including Deputy Prime Minister Hon Michael McCormack, Hon Ken Wyatt and Senator Hon Nigel Scullion, as well as various Members of Parliament including Senator Pauline Hansen.

Cr Cullen also advised he had received an email from WALGA requesting his support by "flying minute" for a new State/Local Government Roads Agreement. The recommendation for consideration by WALGA State Council is as follows:

That WALGA accept the State Government offer to allocate 20% of motor vehicle licence fee revenue to the State Road Funds to Local Government Agreement, and the Agreement be executed accordingly.

Cr Cullen advised that it is forecast that local government will receive 14% more funding under the proposed agreement over the coming four years as compared the previous four years.

11.2 WALGA Status Report

From *Executive Officer*

BACKGROUND:

Presenting the Status Report for the Goldfields Esperance Country Zone (GVROC) for June 2018.

GVROC COMMENT:

No further comment required.

RECOMMENDATION:

That the Goldfields Voluntary Regional Organisation of Councils note the State Councillor Report and WALGA Status Report.

RESOLUTION: **Moved: Cr Rathbone** **Seconded: Cr Williams**

That the Goldfields Voluntary Regional Organisation of Councils note the State Councillor Report and WALGA Status Report.

CARRIED

11.3 Review of WALGA State Council Agenda - Matters for Decision

From Executive Officer

Background:

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The Zone is able to provide comment or submit an alternate recommendation that is then presented to the State Council for consideration.

5.1 Updated Climate Change Policy Statement (05-028-03-0011 LS)

WALGA Recommendation

That the revised WALGA Climate Change Policy Statement be endorsed.

GVROC COMMENT:

GVROC supports the WALGA recommendation

5.2 Interim Submission – Model Subdivision Conditions (05-047-01-0003 VJ)

WALGA Recommendation

That the interim submission to the WA Planning Commission on the Model Subdivision Conditions be endorsed.

EXECUTIVE OFFICER COMMENT:

This matter was considered by the GVROC Meeting on 23 February 2018, with the meeting resolving as shown below:

RESOLUTION: *Moved: Cr Rathbone* *Seconded: Cr Hill*

That WALGA advise the State Government the Local Government sector:

1. *Will not agree to the Department of Fire and Emergency Services' (DFES) transferring of responsibility to the Local Government sector for the clearance of a subdivision condition for Bush Fire Management Plans, when the condition has been requested by DFES; and*
2. *Requires adequate and effective consultation on any review of the model subdivision condition relating to clearance, including relating to Bush Fire Management Plans that would result in the transfer of responsibility from any agency for the clearance of a subdivision condition when that condition has been requested by that agency.*

CARRIED

WALGA considered the issue at its March 2018 State Council meeting, when a report on the significant shift in the implementation of the Bushfire Management Plans through the subdivision process was considered, and the following recommendation endorsed (RESOLUTION 11.1/2018):

That WALGA advise the State Government the Local Government sector:

1. *Will not agree to the Department of Fire and Emergency Services (DFES) transferring of responsibility to the Local Government sector for the clearance of a subdivision condition for Bushfire Management Plans, when the condition has been requested by DFES;*
2. *Requires adequate and effective consultation on any review of the model subdivision condition relating to clearance, including relating to Bushfire Management Plans that would result in the transfer of responsibility from any agency for the clearance of a subdivision condition when that condition has been requested by that agency.*

In the current WALGA report to State Council the following has been noted:

The main changes are the removal of DFES as a clearing authority for Bushfire Management Plans and other bush fire planning matters, which is not acceptable. If a Local Government does not want to clear these conditions, then the WAPC must also be the clearing agency, particularly if the involvement of DFES has now been removed. This will then align with the State Council resolution in March 2018, which does not support the change in DFES's approach to these subdivision conditions.

It has been pointed out in the interim submission that the 'consultation' via an email subscriber list does not align with the State and Local Government Partnership Agreement, as only those subscribing to the 'Bushfire Policy Subscriber' list would have received the information and invitation to comment.

Other suggestions in the submission include further clarity on how the conditions are implemented, as they are not entirely specific as to exactly how and why they are used. Without this clarity, they could be applied in circumstances that make them difficult to clear, or possibly be applied by the WAPC in inappropriate circumstances.

GVROC COMMENT:

GVROC supports the WALGA recommendation

5.3 Interim Submission – Position Statement – Housing on lots less than 100m² (05-306-03-0062 CH)

WALGA Recommendation

That the interim submission to the WA Planning Commission on Position Statement – Housing on Lots less than 100m² be endorsed.

GVROC COMMENT:

GVROC supports the WALGA recommendation

5.4 Policy for Restricted Access Vehicles on Roads Not on an Approved Network During Harvest (05-006-03-0004 ID)

WALGA Recommendation

1. That WALGA support changes to the Harvest Mass Management Scheme to enable heavy vehicles that meet the requirements of RAV 2, RAV 3 or RAV 4 to travel on roads not assessed for the RAV network between paddocks and the nearest RAV route during the harvest period.
2. Advocate that any roads assessed on the initiative of Main Roads that do not meet the requirements for addition to the RAV network at the level used under the Harvest Mass Management Scheme remain unassessed for the purpose of network definition.

GVROC COMMENT:

The Executive Officer advised that he had received advice of concern relating to this matter from the Central Country Zone who had provided details of an alternate recommendation. The Executive Officer outlined the intent of the Central Country Zone's recommendation.

RESOLUTION: **Moved: Cr Goldfinch** **Seconded: Cr Williams**

That WALGA

1. **Subject to part 3 of this resolution, supports continuation of the Harvest Mass Management Scheme to enable heavy vehicles that meet the requirements of RAV 2, RAV 3 or RAV 4 to travel on roads not assessed for the RAV network between paddocks and the nearest RAV route during the harvest period.**
2. **Advocate that any roads assessed on the initiative of Main Roads that do not meet the requirements for addition to the RAV network at the level used under the Harvest Mass Management Scheme remain unassessed for the purpose of network definition.**

3. Advise MRWA that any condition requiring an Agricultural Pilot to accompany the RAV combination to facilitate the movement between the paddock and the nearest RAV Network road, is not acceptable.
4. Request Main Roads Heavy Vehicles Section to work with stakeholders in providing an alternative solution, prior to the 2018 harvest, to the proposed requirements for an Agricultural Pilot, on unassessed roads, that is within the legal boundaries and is acceptable to Industry.

CARRIED

5.5 WA State Library Strategy Implementation Plan and Consultation Report (05-057-02-0051 KD)

WALGA Recommendation

That:

2. The WA Public Libraries Strategy be endorsed; and,
3. WALGA continue to advocate with Western Australia Public Libraries and key stakeholders to Department of Local Government, Sport and Cultural Industries to prioritise funding for implementation of the strategy.

GVROC COMMENT:

GVROC supports the WALGA recommendation

5.6 Aboriginal Heritage Act 1972 Review Submission to Stage 1 (05-032-01-0001 KD)

WALGA Recommendation

That the submission to Stage 1 Review of the Aboriginal Heritage Act 1972 be endorsed.

GVROC COMMENT:

GVROC supports the WALGA recommendation

5.7 Interim Submission – Review of the State Industrial Relations System (05-034-01-0001 KP)

WALGA Recommendation

That the interim supplementary submission in response to the Interim Report of the Review of the State Industrial Relations System be endorsed.

EXECUTIVE OFFICER COMMENT:

It is noted in a media release by Commerce and Industrial Relations Minister, Hon Bill Johnston MLA, dated the 18 June 2018, the review has been completed with the report by Senior Counsel Mark Ritter having been handed to the Government.

GVROC COMMENT:

GVROC supports the WALGA recommendation.

RECOMMENDATION:

That the Goldfields Voluntary Regional Organisation of Councils endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

RESOLUTION: **Moved: Cr Williams** **Seconded: Cr Rathbone**

That the Goldfields Voluntary Regional Organisation of Councils endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

CARRIED

11.4 Review of WALGA State Council Agenda - Matters for Noting/Information

- 6.1 Report on Local Government Road Assets and Expenditure 2016/17 (06-007-03-0016 MB)**
- 6.2 ERA Draft Decision – Western Power Access Arrangement (05-049-03-0001 DM)**
- 6.3 2017-18 State Budget (05-088-03-0001 DM)**
- 6.4 Research on Verge Permit Fees and Bonds (05-036-03-0061 VJ)**
- 6.5 Independent Planning Reform – Green Paper (05-047-02-0015 VJ)**
- 6.6 Update on the Noongar Standard Heritage Agreement for Local Government (05-032-01-0001 KD)**
- 6.7 Community Resource Centre Funding and Service Model (05-018-03-0004 KD)**
- 6.8 Alternative Approaches to Volunteer Based Health Services in the Regions Survey (05-031-01-0001 EDR)**
- 6.9 Public Health Act 2016 Regulation Review Program (05-031-01-0001 EDR)**

11.5 Review of WALGA State Council Agenda - Organisational Reports

- 7.1 Key Activity Reports**
 - 7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)**
 - 7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB) (Attachment)**
 - 7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)**
 - 7.1.4 Report on Key Activities, People and Places (01-006-03-0014 JB)**

11.6 Review of WALGA State Council Agenda - Policy Forum Reports

- 7.2 Policy Forum Reports**
 - 7.2.1 Mayors/Presidents Policy Forum**
 - 7.2.2 Mining Community Policy Forum**
 - 7.2.3 Container Deposit Legislation Policy Forum**
 - 7.2.4 Freight Policy Forum**

11.7 WALGA President's Report (Attachment)

Presenting the WALGA President's Report

RECOMMENDATION:

That the Goldfields Voluntary Regional Organisation of Councils notes the following reports contained in the WALGA State Council Agenda:

- Matters for Noting/Information;
- Organisational Reports;
- Policy Forum Reports; and
- WALGA President's Report.

RESOLUTION: **Moved: Cr Rathbone** **Seconded: Cr Bonza**

That the Goldfields Voluntary Regional Organisation of Councils notes the following reports contained in the WALGA State Council Agenda:

- **Matters for Noting/Information;**
- **Organisational Reports;**
- **Policy Forum Reports; and**
- **WALGA President's Report.**

CARRIED

12. AGENCY REPORTS**12.1 Water Corporation**

Mr Tony Snelling Water Corporation (Kalgoorlie-Boulder) was unable to attend the meeting.

12.2 Department of Local Government, Sport and Cultural Industries (Attachment)

Although unable to attend the GVROC Council Meeting, the Department of Local Government, Sport and Cultural Industries has provided a report for the meeting's information.

RECOMMENDATION:

That the report provided by the Department of Local Government, Sport and Cultural Industries be received.

RESOLUTION: **Moved: Cr Dunlop** **Seconded: Cr Williams**

That the report provided by the Department of Local Government, Sport and Cultural Industries be received.

CARRIED

13. MEMBERS OF PARLIAMENT

Ms Georgia Foulkes-Taylor, Electorate Officer Hon Kyle McGinn MLC, Member for Mining and Pastoral Region

14. LATE ITEMS as notified, introduced by decision of the Meeting

14.1 Development of Laverton Hospital

Mayor Bowler raised his concern at the approach being taken by the State Government with respect to funding of the Laverton Hospital development. Mayor Bowler referred to recent comments by the Minister for Regional Development that additional funding for the development should be provided by the mining sector, which in his view was not the correct approach.

He asked for an item to be included on the next GVROC Council Meeting agenda.

15. FUTURE MEETINGS/FUNCTIONS

- Friday 13 July 2018 – an in-person meeting of the GVROC CEOs Group (in Kalgoorlie unless otherwise determined);
- Thursday 2 August 2018 – an in-person meeting of the GVROC Council in Perth during Local Government Week (venue to be determined);
- Friday 24 August 2018 – a teleconference to consider the WALGA State Council agenda for the State Council meeting to be held on Thursday 6 and Friday 7 September 2018;
- Friday 14 September 2018 – an in-person meeting of the GVROC CEOs Group (in Kalgoorlie unless otherwise determined);
- Thursday 11 and Friday 12 October 2018 – a regional meeting of the GVROC Council hosted by the Shire of Ravensthorpe. Arrangements have commenced for this regional meeting (refer to Item 10.4);
- Friday 30 November 2018 – an in-person meeting of the GVROC Council to consider the WALGA State Council agenda for the State Council meeting to be held Wednesday 5 December 2018 (in Kalgoorlie unless otherwise determined);
- Friday 7 December 2018 an in-person meeting of the GVROC CEOs Group (in Kalgoorlie unless otherwise determined); and
- Friday 1 February 2019 – an in-person meeting of the GVROC Council in Esperance.

16. CLOSURE OF MEETING

There being no further business the Chair declared the meeting closed at 12.08pm

DECLARATION

These minutes were confirmed by the Goldfields Voluntary Regional Organisation of Councils at the meeting held _____

Signed _____

Person presiding at the meeting at which these minutes were confirmed

Goldfields Tourism
WA
GVROC
Presentation
June 2018

CEO Report on
GTNA
Western
Australia



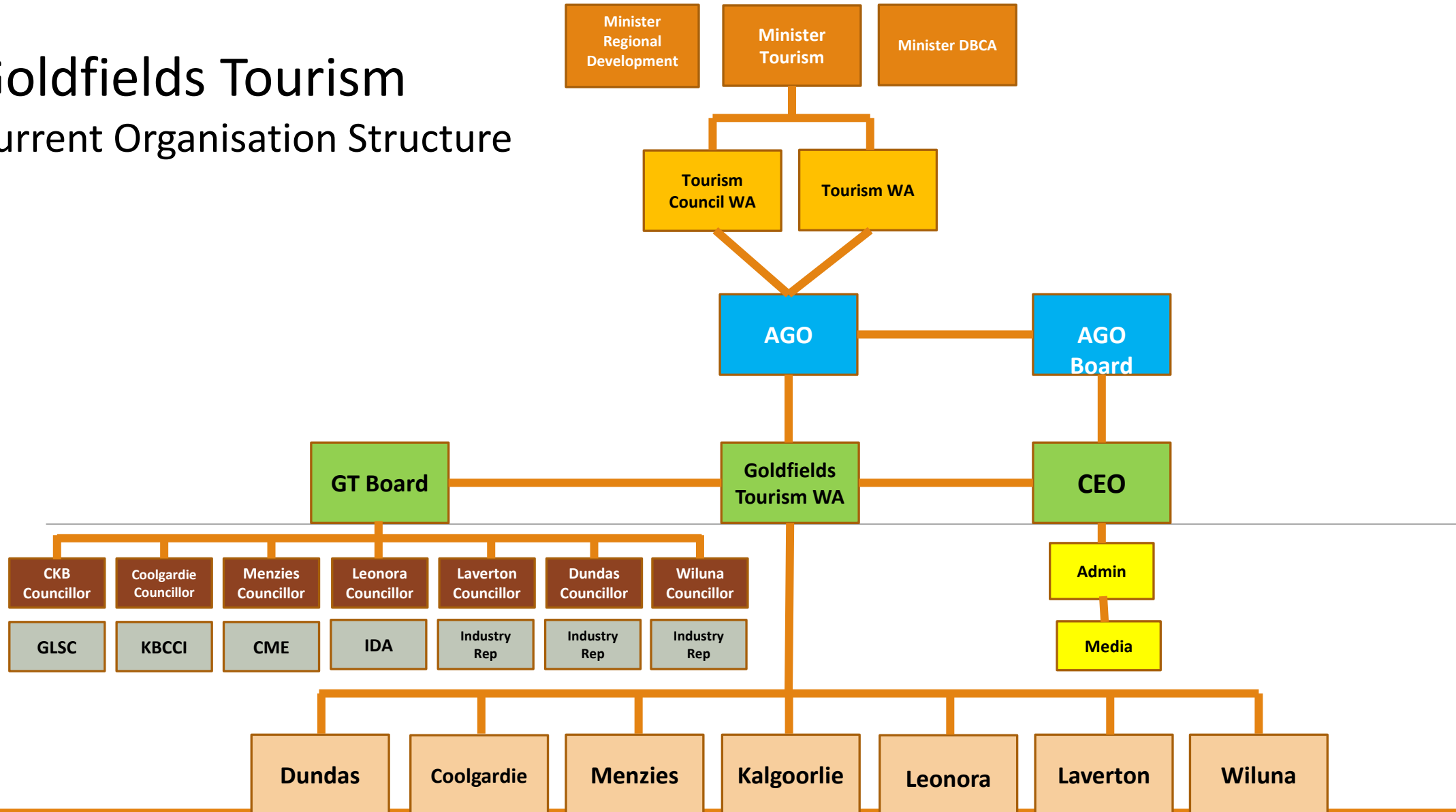
Key Strategic Issues & Effective Marketing

- Organisation Structure and Strategy – GT Moving forward
- Low consumer knowledge – Spreading the Word, what's the word, where's the destination
- Product Development – Attracting Incentive Funding, Wayfinding and Infrastructure
- Destination Marketing – Higher level Marketing Platform with State and Federal acknowledgment



Goldfields Tourism

Current Organisation Structure



Current Contribution From Local Government

Essentially GTNA WA is a marketing and promotional organisation that amongst other activities has two developed product GQDT and 'Drive Yourself Wild'.

Golden Quest Discovery Trail – each shire contributes \$11,500 for equitable marketing

- Coolgardie
- Kalgoorlie-Boulder
- Menzies
- Leonora
- Laverton

Drive Yourself Wild – each shire contributes \$25,000 for equitable marketing

- Dundas
- Coolgardie/Kambalda
- Kalgoorlie-Boulder
- Menzies
- Leonora
- Laverton
- Wiluna

Return on Investment – Information from Report March 2018

Investment Goldfields Tourism Network as a LTO is 25K annually per Shire for and estimated 246K Return Activates Undertaken by GTNA representing the Goldfields from the shires of Dundas to Wiluna

- Caravan and Camping National Trade Shows – around the country 6 to 10 per year
- Events - across the State of WA are 7 to 10 events per year
- Associated meetings and organisational industry meetings for increased marketing and awareness – 80plus per year
- Marketing Projects Destinations WA
- Hema Maps – Adventures Team - Camper Trailer Australia, Caravan World, Outdoor, Wanderer
- Famils – Media Reps, Travel Writers, Bloggers, Wholesalers, inbound Travel Agents, Wholesalers
- Interactions and market development and brand representation increased brochure distribution
- State and Federal Lobbying for market development, support and exposure
- Government organisations Main Roads, Roadwise, Department of Biodiversity Conservation and Attraction. Parks and Wildlife, IDA Southern Desert Rangers, GLSC
- 5 new sponsors on board for individual project funding
- Advertising and Social Media interactions
- Annual publications and holiday planners –
- Kalgoorlie Boulder Holiday Planner
- AGO Planner and annual Marketing Collaborative
- Caravan and Camping Industry
- Drive Yourself Wild Brochures
- Golden Quest Discovery Trail Guide book
- Event Advertising or Campaign's
- Face book and social media
- Media West and Television Campaigns
- Collaborative Editorials 8 to 10 per Year
- TWA Wild Flower Brochure
- Cooks Tours amazing North and Beautiful South Brochure
- Distribution at all shows and events of individual shire brochures and products

Sponsorship sourced from September 2017 to date over 35k

- Evolution Mining
- RDAGE
- Hema
- Minister Department of Biodiversity, Conservation and Attractions
- Indigenous Desert Alliance
- GLSC
- Thrifty Car Rental
- Department of Primary Industries and Regional Development
- Australia's Golden Outback
- Ian Kealley Consulting
- Dreamtime Tours
- Ngadju Dancer and Rangers
- and other funding partners from Accommodation and Tour Operators

Internal Business Review Progress September 2017 to Date Summary

Organisation Reviews	Outcomes	Actions
<ul style="list-style-type: none"> ➤ Premises Review ➤ SWOT Analysis, Risk Management Report. Address internal operations and housekeeping, RISK analysis and business structure review. 	<ul style="list-style-type: none"> ➤ Outcome Premise deemed inappropriate with no running water or rest amenities ➤ Organisation Review Reports 	<ul style="list-style-type: none"> ➤ Sourced premises subsidised rent in the RDAGE office in KB Small Business Centre ➤ Presented to the board, CEO's in March 2018 addressed banking, business registration and ATO registration and Member Access
<ul style="list-style-type: none"> ➤ Accounting Systems and Practices 	<ul style="list-style-type: none"> ➤ MYOB not the appropriate accounts system for the organisation 	<ul style="list-style-type: none"> ➤ Moved to Xero for more cost effective and training provided to staff reduced 17/18 Deficit from 55k to 1k and budgeted appropriately for 2018/19 budget.
<ul style="list-style-type: none"> ➤ IT infrastructure review, compatibility and future marketing 	<ul style="list-style-type: none"> ➤ Outdated inefficient and non functional capabilities for productive day to day running of the business 	<ul style="list-style-type: none"> ➤ Moved to a lease agreement with a service provider for all office equipment and IT support for both onsite and remote working
<ul style="list-style-type: none"> ➤ Staff structure and productivity review, cost analysis 	<ul style="list-style-type: none"> ➤ Inadequate staff capabilities and training, external contracting at inflated costs 	<ul style="list-style-type: none"> ➤ Appointed part time Office administrator with broad experience a capabilities to organisational internal office needs. Engaged internal part time marketing, graphics and photographer
<ul style="list-style-type: none"> ➤ Grants, Funding, Sponsorship 	<ul style="list-style-type: none"> ➤ Extra projects require external funding 	<ul style="list-style-type: none"> ➤ Sourced sponsors to cut back costs on buy in for shires

Organisation Structure

- Is the current model sufficient for the sustainability of the organisation?
- Is the current board a representation of the market place and it's current needs?
- Is there a strategy in place for the future of Goldfields Tourism?

Vision Statement.....

Criteria for a successful Vision Statement

- Simple and clear
- Repeatable by all on all levels
- Associated with specific and objectives
- Associated with a clear roadmap of mile stones
- Possesses executive ownership



Consumer Marketing Strategy

The Visitor Journey and Marketing

- The visitor always begins with a dream of something they have seen or heard even if they don't realise it.
- They start planning and booking and they are far more immediate than they have ever been and they know the difference between a genuine product and a fake and they'll call you on it. They more often than not prefer to do their own bookings and create their own journey
- Anticipation and fear of missing out is a marketing and promotional friend
- They begin the journey and the entire time they are sharing with family and friends both good and bad experiences
- Key Business for Marketing and Promotional Organisations such as GT



Trade/Internal Marketing Strategy



- Key on the ground strategy
- Investments and responsibility of Maintenance, infrastructure
- Surveying feedback and demand
- Training educating and quality of delivery
- Key Business for Local Government



Product Development

- To drive visitation investigate, survey go out to your market
- Layering of product offer diversity. Dark Sky Park, Lake Ballard
- Show people what, when, how and why. What they are missing
- Product driven by local investment and community to engage with tourists are generally the most successful with support and incentives from Local, State and Federal Investment



Destination Marketing

Destinations require infrastructure and product to attract

The more product and infrastructure the more attractions and retention is achieved

What influences competitiveness



Steps to successful destination marketing

Identify markets and target

- For example: domestic vs. international;
- For example: Family, DINKs, teen agers, honeymooners, adventurers, active holidaymakers, etc.

Identify customer needs and wants

- What do people with that holiday motivation from their holiday?

Match tourism resources and products with the selected targets and markets

- The products chosen are coherent with the target we want to attract?

Study the competitors

- What are others destinations doing on the same products/targets?
- What are my direct competitors doing? Which products are they developing?

Develop tourism products coherent with the selected targets of demand

- How can I make my products more appealing for my targeted customers? What can be innovated in order to beat my competitors?

Develop and implement a marketing strategy

- Develop a marketing plan identifying goals, timing and budget

Monitor results

- Am I reaching the goals I established in the marketing plan? If not, how can I modify my strategy?

- The current organisation structure does not provide enough funding and recourses to deliver outside of Marketing and promotion
- When promoting or working on a marketing campaign it is the aim of Goldfields Tourism to always include
 - Cultural Content
 - Historical Content
 - Artistic Content
 - Environmental Content

When marketing a large region with such diversity both geographical and socioeconomic that also faces some barriers both from and internal marketing perspective and external perception. Biggest barrier is that of distance, secondary is product and third is wayfinding. For these reasons it is important to layer the opportunity and experience. Entice your audience with intrigue the unknown and the opportunity to be the first to see and be a part of the experiences.



CEO Statement

Goldfields Tourism believe an overarching Tourism Strategy or Plan will need to aim to make tourism a leading contributor to a sustainable Goldfields WA economy. To deliver quality visitor experience, exceeding visitors' expectations, improving awareness of the regional inland of Western Australia.

The tourism sector has the ability to take a leading role in protecting and enhancing the environment. Lifting environmental performance management of government managed environmental lands. The tourism sector and communities working together for mutual benefit will ensure the regions benefit. Presenting a unified Goldfields. WA has the ability to support and encourage government and private sector funding for Goldfields WA destinations development and management.

Member Statements

“ The main role of Goldfields Tourism Network is to develop business for the industry by raising awareness and demand for the region. This involves attracting visitors (business) from outside the region from intrastate, interstate and overseas markets.”

“Investment with GTNA is an investment in our shire’s future. Our shire is going through a period of growth in tourism infrastructure and investment in GTNA is necessary for the development of tourism in the shire. Working collaboratively as a group gives much more leverage for obtaining funding for future projects.”

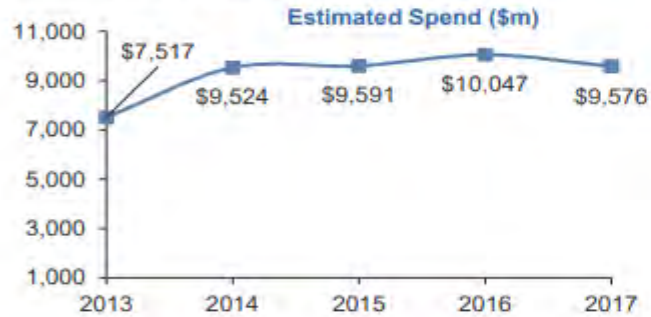


Total visitors to/within Western Australia Market Overview

SPEND

-4.7%

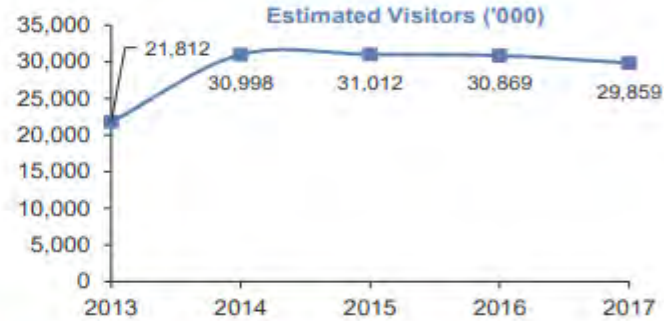
- \$9,576 million in spend
- Average daily spend: \$139
- Average spend per visitor: \$321
- 9.8% of total spend in Australia



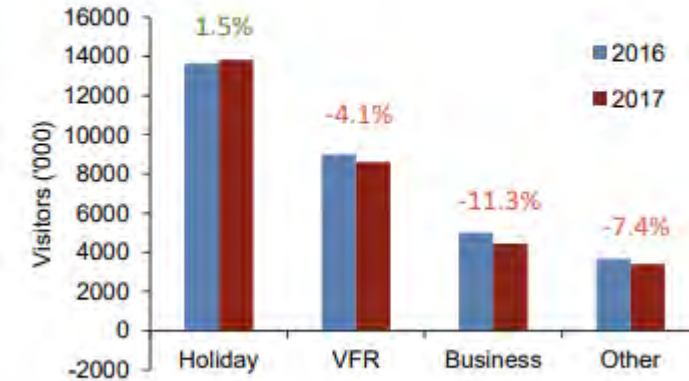
VISITORS

-3.3%

- 29.9 million total visitors (including both overnight visitors and daytrips)
- 10.4% of total visitors to Australia



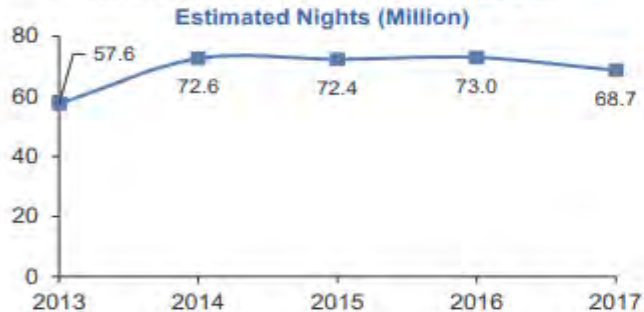
PURPOSE OF VISIT



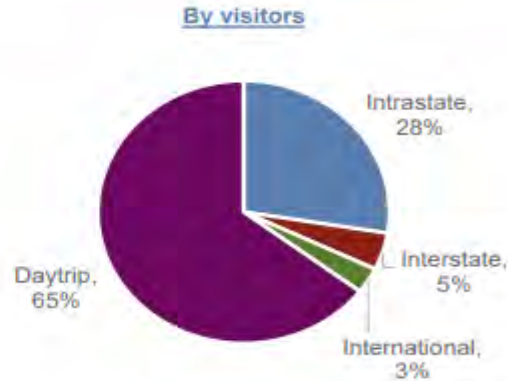
VISITOR NIGHTS

-5.9%

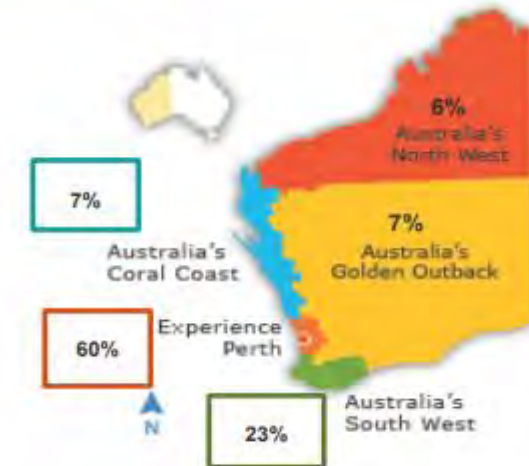
- 68.7 million nights
- Average length of stay: 6.5 nights (based on overnight visitors only)
- 11.1% of total visitor nights in Australia



SOURCE



VISITOR DISPERSAL



**Australia's Golden Outback
Overnight Visitation Summary**

	YE Dec-16	YE Dec-17	% Change YE Dec-17 – YE Dec-16	3 Year AAGR ⁺
Total				
Spend (\$m)	539	407	-24.4%	-7.2%
Visitors	1,191,400	1,085,000	-8.9%	-2.5%
Nights	5,768,400	5,294,600	-8.2%	-5.5%
Domestic Total				
Spend (\$m)	504	384	-23.8%	-4.5%
Visitors	1,133,500	1,043,800	-7.9%	-2.4%
Nights	4,867,700	4,803,000	-1.3%	-3.1%
Intrastate				
Visitors	987,800	963,400	-2.5%	-0.1%
Nights	3,996,000	3,946,000	-1.2%	-1.6%
Interstate				
Visitors	145,700	80,400	-44.8%	-21.4%
Nights	871,700	857,000	-1.7%	-9.0%
International				
Spend (\$m)	35	23	-33.3%	-33.0%
Visitors	57,900	41,200	-28.8%	-5.9%
Nights	900,700	491,600	-45.4%	-22.6%

➤ Goldfields Tourism is 33% of the AGO Market



10 PETITIONS / DEPUTATIONS / PRESENTATIONS

11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

11.1 PRESIDENTS REPORT FOR THE MONTH OF JUNE 2018

3 June 2018

Presented Gold Nugget to overall Winners of the Goldfields Cyclistic. Presentations in Leonora at the completion of the events in Leonora.

14 June 2018

Attended Goldfields Tourism Network Association Meeting in Coolgardie as an observer.

15 June 2018

Flew to Canberra via Melbourne to attend Australian Local Government Association National Conference.

18 June 2018

5.00pm

Meeting with Minister Tehan (Minister for Social Services) regarding the Cashless Debit Card update.

19 June 2018

7.30-8.45am

WALGA Breakfast at the Convention Centre. Julie Bishop (Minister for Foreign Affairs & Deputy Leader Liberal Party, Rick Wilson (Federal Member for O'Connor) and Melissa Price (Federal Member for Durack) in attendance.

10.30-11.00am

Robyn Lockton (Assistant Director Department of Human Services) - Round table discussion/update on Cashless Debit Card implementation.

1.00 – 1.30pm

Met with Brett White, Adviser to Minister McCormack (Minister for Infrastructure and Transport). Discussion on funding of Roads of Significate Importance, Lake Ballard and Tjuntjuntjara Access Road.

4.30pm

Meeting with Minister McVeigh (Regional Development/Territories and Local Government).

5.30pm

Sundowner with MP Melissa Price (Federal Member for Durack) and MP Rick Wilson (Federal Member for O'Connor).

20 June 2018

11.00am

Meeting with Senator Matt Canavan, (Minister for Industry and Innovative Science) and Minister Nigel Scullion, (Minister Indigenous Affairs) re Community Development Program Scheme.

25 June 2018

Rhonda Evans, Chief Executive Officer and I had an informal meeting with Roland Gopel regarding his future building application.

11.2 PRESIDENTS REPORT FOR THE MONTH OF JULY 2018

3 July 2018

Attended a Tourism Forum which was held at the Lady Shenton, facilitated by Arianne Webb. After a powerpoint presentation from Arianne there was a discussion amongst attendee's regarding ideas for future Tourist attractions and additions to existing services that could benefit our Shire to encourage visitors to stay longer in the area.

11 July 2018

A Budget Workshop was conducted for Councillors. During the lunch break a Community Consultation was held to discuss ideas for next year's Cyclclassic Event Community Day and the formation of a Committee. Committee positions will be advertised for interested community members keen to contribute.

13 July 2018

Community Members, a Councillor and Staff attended The Women's Leadership Forum in Kalgoorlie, Keynote speaker was Dr Fiona Woods.

15 July 2018

Mrs Val Henderson sadly passed away peacefully at her home in Northam on 15 July 2018. On behalf of Councillors, Staff, Community and the Dwyer family I offer my sincere condolences to Janet, Bruce, Robert, family and friends.

19 July 2018

A further Budget Workshop was held.

26 July 2018

Cr Jill Dwyer attended the funeral of Mrs Henderson at Karrakatta on behalf of Shire of Menzies. Flags were flown at half-mast at the Shire Offices to acknowledge Mrs Henderson.

The Ordinary Meeting of Council which was due to be held on 26 July 2018 was postponed out of respect for Mrs Henderson and the Henderson Family. The meeting will now take place 6 August 2018 commencing at 1pm. The Audit Committee Meeting will commence at 9.30am on 6 August 2018 in the Council Chambers.

31 July 2018 – 4 August 2018

The Chief Executive Officer and available Councillors will be attending Local Government Week in Perth from 31 July 2018 to 4 August 2018.

12. REPORTS OF OFFICERS

12.1 HEALTH BUILDING AND TOWN PLANNING

12.1.1 Health and Building Report for the Month of June 2018

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	GOV.957.1/NAM125
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	21 June 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.1.1-1 Plumbing Reform Consultation Response Form May 2018
COUNCIL RESOLUTION:	No.

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council receive the report for Health, Building and Planning for the month of June 2018.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

This report is for the information of Council. It identifies matters addressed by the Environmental Health Officer for the month of June 2018.

RELEVANT TO STRATEGIC PLAN:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

STATUTORY AUTHORITY:

Building Act 2011

Public Health Act 2016

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP97 – Council unable to fill the position of Authorised Officer under the Public Health Act 2016

BACKGROUND:

The Shire contracts the services of an Environmental Health Officer (EHO) for two days per month. The Officer is available for consultation at all times, and attend the administration offices once per month to meet with the Chief Executive Officer.

COMMENT:

The following is a report of the monthly activities extracted from the report to the Chief Executive Officer from David Hadden, Environmental Health Officer.

Health

Carried out an inspection of Mr Gopel’s property on 12 June 2018 with the Chief Executive Officer who invited Mr Gopel to a meeting with the Shire President and Chief Executive Officer on the 25 June 2018 which he agreed to attend. While talking to Mr Gopel he again advised me that he is still living on the property.

Reported concerns to Chief Executive Officer over the building and home renovations project at Tjuntjuntjarra Community currently being undertaken by the Department of Communities.

There appears to be limited supervision by the Department which is resulting in septic systems being installed at quite deep depths which may have repercussions on the effluent scheme costs planned for later this year.

If the effluent scheme for whatever reason does not get installed this year, the install depth of new septic systems on site will undoubtedly result in failure during wet seasons as the install depth will inhibit evaporation.

A further trip to inspect the work is being arranged for July 2018.

Building

Processed a building permit for the Youth Centre building.

Prepared correspondence for the Chief Executive Officer to sign and forward to

A landowner in Gregory Street Menzies commenced constructing a shed on his property without a building permit. Plans and specifications signed by a structural engineer were received along with all details required for building permit to be processed.

Carried out an inspection of footings prepared for the Youth Centre buildings. Footings noted at correct dimensions at time of inspection.

Reform of Plumbing Regulation in Western Australia CONSULTATION RESPONSE FORM

Name	David Hadden
Organisation and job title	EHO Shires of Leonora, Laverton, Menzies, Sandstone, Wiluna & Brookton
Postal address	PO Box 54 Leonora WA 6438
Email address	healthbuilding@leonora.wa.gov.au
Contact phone number	0428376044

Proposal	Questions for consultation	Your comments
Proposal One: A new funding model for plumbing regulation	1. Do you support the proposal that a levy on water/sewerage service providers be introduced to fund plumbing regulation as an alternative to the current system of charging compliance fees? If yes, please tell us why.	No

Proposal	Questions for consultation	Your comments
	<p>2. If you answered no, please provide details about why you do not support a levy and whether there is an alternative funding mechanism that you prefer.</p>	<p>Funding should be provided by the users of the service not the service providers if seeking revenue to fund plumbing regulation. Why do you need to fund plumbing regulation in this instance as there is enough controls already in place. The only weakness at present is you do not have enough plumbing inspectors to adequately control dodgy plumbing works occurring across the state.</p>
<p>Proposal Two: A revised scope for the meaning of “plumbing work” in the <i>Plumbers Licensing Act 1995</i>:</p>	<p>3. Do you support the proposed approach and revised wording for the definition of ‘plumbing work’ in the Plumbing Act? If not, please say why.</p>	<p>No, it should not include non-metered water supplies and other types of non-potable water.</p> <p>The risks do not warrant this inclusion and it is difficult and expensive to get plumbers to do the work in regional areas for minimal benefit.</p>

Proposal	Questions for consultation	Your comments
<p>(a) work prescribed [in the Plumbing Regulations] as the design, construction, testing, installation, alteration, extension, replacement, repair or maintenance of pipes, fixtures, fittings, devices or apparatus used or intended to be used to convey water, wastewater and other wastes; or</p> <p>(b) other prescribed work,</p> <p>but does not include work of a kind prescribed for the purposes of this definition as not being plumbing work.</p>		

Proposal	Questions for consultation	Your comments
<p>Proposal three: A new definition of ‘water supply plumbing work’ that divides such work into ‘drinking water supply plumbing’ and ‘non-drinking water supply plumbing’</p>	<p>4. Do you support the following as the definition of ‘drinking water supply plumbing’? If not, please say why.</p> <p>“Work involving the design, construction, installation, replacement, connection, disconnection, repair, alteration or maintenance of any part of a cold water service or a heated water service that is connected to the drinking water supply, from the point of connection to the points of discharge.”</p>	<p>No, under no circumstances should you need a plumber to just change a tap fitting or washer. If a home owner is unable to carry out this type of minimal plumbing work they will engage a plumber anyway. If you implement this change you will significantly increase costs for those home owners that are competent carrying out this type of minimal plumbing work while at the same time create unwanted red tape which I thought the government was trying to reduce.</p>
	<p>5. Do you agree that owner-occupied private properties located in remote parts of the State with limited access to a licensed plumber should be exempt from the proposed scope of ‘drinking water supply plumbing work’? If no, please say why.</p>	<p>Yes. Further, plumbers in remote areas charge like wounded bulls and are in most cases incompetent or criminal in their workmanship and generally get away with the dodgy work provided due to rural distances and lack of supervisory controls by the registering body due to lack of inspectors/cost cutting budgets leaving taxpayers with little support.</p>

Proposal	Questions for consultation	Your comments
	<p>6. Are there any other circumstances where an exemption from the proposed scope of 'drinking water supply plumbing work' should apply? If yes, please say what they are and why you think an exemption should apply.</p>	<p>Any non-metered water supply, because it is a private supply of water for which people should be able to take responsibility themselves. These proposed changes to regulation around drinking water supply plumbing should not be implemented at any level.</p>
	<p>7. Do you support the proposal to regulate non-drinking water supply plumbing work? If yes, do you agree with the following definition of 'non-drinking water supply plumbing work'?</p> <p>“Work involving the design, construction, installation, replacement, connection, disconnection, repair, alteration or maintenance of any part of a non-drinking water service, from the point of connection to the points of discharge.”</p>	<p>No. This would be a total red tape creation if this goes ahead and is not needed in the least. Where has the need for this type of change been demonstrated or is it just the industry pushing for greater control.</p>
	<p>8. If you answered no to either or both of the questions in 7 above, please tell us why. If possible, please provide alternatives for consideration.</p>	<p>Because it is a private supply of water for which people should be able to take responsibility themselves.</p> <p>Non-drinking water supply has minimal impact on public health, to require qualified plumbers for this work is overly onerous.</p>

Proposal	Questions for consultation	Your comments
	<p>9. Would you support an exemption from the proposed scope of 'non-drinking water supply plumbing work' for owner-occupied private properties located in remote parts of the State with limited access to a licensed plumber? If no, please say why.</p>	<p>Yes, because of the cost in getting a plumber to site or limited plumber availability plus the number of dodgy plumbers carrying out work in rural areas. The proposed changes around non drinking water supply plumbing work should not be implemented anywhere in the State as it is totally Red Tape Creation and unwarranted.</p>
<p>Proposal four: A new definition of 'sanitary plumbing work'</p>	<p>10. Do you support the following as the definition of 'sanitary plumbing work'? If not, please say why.</p> <p>“Work involving the design, construction, installation, replacement, connection, disconnection, ventilation, repair, alteration or maintenance of above ground pipes, fittings and fixtures used or intended to be used to collect and convey wastewater or other waste to a sanitary drainage system or an on-site wastewater management system or an approved disposal system.”</p>	<p>No, it should not include the maintenance of fittings and fixtures. Owners should be able to maintain toilet systems themselves without having to call a plumber.</p> <p>Note: maintenance can include cleaning, unblocking, valve replacement for a toilet.</p> <p>Any sanitary plumbing work more involved than a domestic septic system install needs to be the responsibility of experts not plumbers ie design.</p>

Proposal	Questions for consultation	Your comments
<p>Proposal five: A new definition of 'drainage plumbing work'</p>	<p>11. Do you support the following as the definition of 'drainage plumbing work'? If not, please say why.</p> <p>“Work, other than exempt work, involving the design, construction, installation, replacement, connection, disconnection, repair, alteration or maintenance of underground pipes and other fittings used or intended to be used to convey discharge from a sanitary plumbing system to a sewer or an on-site wastewater management system or an approved disposal system.”</p>	<p>It should say “Sanitary drainage plumbing work”, to avoid confusion with storm water or ground water drainage work.</p>
<p>Proposal six: Garden reticulation plumbing work</p>	<p>12. For systems using drinking water (i.e. scheme water): do you support the proposal that garden reticulation work downstream of a backflow prevention device be treated as outside the scope of the plumbing laws? If not, please say why.</p>	<p>Yes.</p>

Proposal	Questions for consultation	Your comments
	<p>13. For systems using non-drinking water: do you support the proposal that garden reticulation work downstream from the point of connection to the non-drinking water supply be treated as outside the scope of the plumbing laws? If not, please say why.</p>	<p>Yes</p>
<p>Proposal seven: Requirements for testing and maintaining plumbing safety devices</p>	<p>14. Would you support the introduction of a mandatory requirement that property owners/managers of high-risk buildings must test and maintain backflow prevention devices in accordance with AS 2845.3 and manufacturers' specifications? Please provide reasons for your view, together with any supporting evidence.</p>	<p>Yes. Thought this was already a requirement.</p>
<p>15. Do you support the proposal to require owners/occupiers of the above types of high-risk facility to put in place a maintenance and testing regime for TMVs, in accordance with manufacturers' specifications and Australian Standard AS 4032.3? Please provide reasons for your answer.</p>	<p>Yes.</p>	

Proposal	Questions for consultation	Your comments
	<p>16. Are there any other plumbing safety devices besides backflow prevention devices and TMVs that you believe should be included in this proposal? If yes, please provide details</p>	No
<p>Application of the PCA</p>	<p>17. Do you believe that Part B4 of the PCA (fire-fighting water services) should be regulated as a branch of plumbing work in WA? If yes, please provide as much evidence as possible to support your view. This evidence should include specific examples of cases where issues have arisen because this type of work is not currently regulated as plumbing work.</p>	<p>Yes</p> <p>No, it is difficult to get plumbers out to some locations, the cost can be excessive. If this is implemented it will increase costs for those home owners that are capable of installing their own tanks and leach drains.</p>
	<p>18. Would you support an expansion to the scope of drainage plumbing work to include the installation/construction of apparatus for the on-site treatment of sewage, such as septic systems and aerobic treatment units. Please provide reasons for your answer.</p>	

Proposal	Questions for consultation	Your comments
<p>Proposal eight: Plumbing repairs by private homeowners and occupiers</p>	<p>19. Do you support the proposal to allow private homeowners/occupiers, and non-plumbers engaged by private homeowners/occupiers, to carry out certain basic plumbing tasks in their own homes? Are there risks to consumer safety if this proposal is implemented? If yes, please explain what those risks are.</p>	<p>Yes I support the proposal, there are minimal risks provided imported taps are only allowed to be sold if they meet a minimum standard.</p> <p>Yes.</p>
	<p>20. If you support the proposal, do you agree with the following proposed scope of work to be covered by the exemption? If no, please say why and provide evidence to support your view.</p> <ul style="list-style-type: none"> • Repairing or replacing a shower head; • Repairing a tap or tap mixer valve; • Replacing an inlet or outlet washer in a toilet cistern; • Replacing a domestic water filter cartridge; and • Clearing a blocked waste pipe by the use of a plunger, flexible hand rod or hand-held water hose only (that is, by non-mechanical and non-electrical means). 	

Proposal	Questions for consultation	Your comments
<p>Modular Plumbing Installations</p>	<p>Please tell us about:</p> <p>(a) The extent to which pre-fabricated bathroom and kitchen ‘pods’ are being used in the residential construction sector in WA;</p> <p>(b) What issues plumbers are experiencing with this emerging trend; and</p> <p>(c) What solutions stakeholders would like to see implemented by plumbing regulators.</p>	<p>No problems have been encountered with these in this area.</p>
<p>Proposal nine: Authorisation of designers and verifiers</p>	<p>21. Do you think there should be regulations prescribing who can verify a Performance Solution? If yes, what are the qualifications or other requirements that would make a person suitable for verifying a Performance Solution?</p>	<p>Yes, someone with extensive expertise in the particular area the Performance Solution is being applied.</p> <p>Yes.</p>
	<p>22. Do you think there should be regulations prescribing who can design a plumbing installation in a complex building?</p>	

Proposal	Questions for consultation	Your comments
	23. If you answered yes to question 22, should different levels of competency be required, based on the complexity of the project?	Yes
	24. Are there any types of projects where a designer should not need to have particular competencies or qualifications?	No
	25. Should a LPC be permitted to design a project at any level of complexity?	No
	26. Of the four options presented below for the regulation of plumbing designers and verifiers, which do you prefer, and why? Option 1 – Self-assessment by the designer or verifier Option 2 – Designer/verifier must be a ‘competent person’ Option 3 – Designer/verifier must be authorised by the regulator Option 4 – Designer/verifier must be licensed	Combination of Option 2 & Option 4
	27. Is there an alternative option you would like considered? If yes, please provide details. No	

Proposal	Questions for consultation	Your comments
<p>Proposal ten:</p> <p>Should a category of business licence be introduced?</p>	<p>ACIL Allen recommended extending the licensing scheme to include a class of plumbing licence for companies and partnerships. They saw no reason why a plumbing business could not be operated by a non-plumber (so long as the plumbing work itself is carried out by a licensed plumber) and argued that the current arrangements were a barrier to entry into the plumbing industry. They therefore recommended that a business licence model be implemented.</p> <p>Do you agree with ACIL Allen's recommendation?</p>	<p>NO. The only way this should be implemented is if a Company run by a non qualified plumber is required to undertake business training the same as contractors and the Company is legally required to hold cash/capital to the value of all work being undertaken at all times to ensure they cannot walk away from the business leaving customers out of pocket.</p>
<p>Proposal eleven:</p> <p>Remove business training as a prerequisite for a Plumbing Contractor's Licence</p>	<p>28. Do you agree that the requirement to undergo business training should be removed as a criterion for obtaining a plumbing contractor's licence? If not, why not?</p>	<p>NO, business training is needed to ensure more competent contractors in the industry and to reduce those contractors going out of business due to poor management of business finances which ultimately affects the tax payer.</p>
<p>Proposal twelve:</p> <p>Liability insurance for LPCs</p>	<p>29. Do you agree that LPCs should not be required to carry public liability insurance and professional indemnity insurance as a condition of their licence? If not, please tell us why you think mandatory insurance should be introduced for LPCs.</p>	<p>No. I work in the Goldfields and have seen and continue to see dodgy plumbing work by so called plumbers. Plumbers must remain insured to protect the public from poor workmanship. Further the State Government should be providing stronger protections for the public in this area NOT reduce it.</p>

Proposal	Questions for consultation	Your comments
<p>Proposal thirteen: Scope of work under a Restricted Plumbing Permit (RPP)</p>	<p>30. Do you agree that the scope of work permitted under a RPP should be amended to make it more useable? If no, why not.</p> <p>31. If you answered yes to Question 30, which of the following options would you prefer, and why</p> <p>Option one Amend the Regulations to allow a RPP holder in the course of replacing a water heater, to install an approved flexible hose where the plumbing standards allow.</p> <p>Option two Amend the plumbing regulations as per option 1 <u>and</u> replace a water heater isolation valve.</p> <p>Option three Amend the Plumbing Regulations as per Option 2, <u>and</u> replace a minimal amount of pipework.</p> <p>Option four Amend the Plumbing Regulations as per Option 3, <u>and</u> alter a relief valve overflow pipe to meet the required standards.</p> <p>Option five Amend the Plumbing Regulations as per Option 4, <u>and</u> replace a tempering valve.</p>	<p>Yes</p> <p>Option 5</p>

Proposal	Questions for consultation	Your comments
<p>Proposal fourteen: Transition from apprentice to tradesperson</p>	<p>It is proposed to amend the Plumbing Regulations to provide that an apprentice who has successfully completed his or her training contract may carry out plumbing work (under direction and control) until either:</p> <ul style="list-style-type: none"> (a) the graduate plumber gains his or her tradesperson's licence; or (b) a period of [x] months expires from the time the training contract was successfully completed. <p>32. Do you agree that two months is an appropriate period of time for paragraph (b)? If no, please say why and, if possible, suggest an alternative timeframe for consideration.</p>	<p>(b)</p> <p>Yes</p>
<p>Proposal fifteen: Advertising plumbing services</p>	<p>33. Do you consider it appropriate for unlicensed persons or companies to be prohibited from advertising plumbing services? Please provide reasons.</p> <p>34. Do you support a requirement that non-plumbing companies must keep records of any plumbing work carried out by the company? Please provide reasons.</p>	<p>Yes as it may give the impression they can do all plumbing work.</p> <p>Yes, in case there is any insurance claim or health issue.</p>

Proposal	Questions for consultation	Your comments
<p>Proposal sixteen: Expanding the list of disciplinary matters</p>	<p>It is proposed to make amendments to the Plumbing Regulations to:</p> <ul style="list-style-type: none"> a) provide greater clarity on the requirement for a LPC to exercise general direction and control; and b) introduce a modified penalty provision for situations where it is found that a LPC has failed to exercise adequate supervision, direction or control in cases where it was appropriate for him or her to do so. <p>These changes would be accompanied by guidelines setting out the factors that would be taken into account by the regulator when assessing whether supervision, direction or control has been adequately exercised in any particular case.</p>	<p>Supported.</p>

Proposal	Questions for consultation	Your comments
<p>Proposal seventeen: Increasing the statutory penalty amount</p>	<p>It is proposed to increase the maximum penalty in the Plumbing Act from \$5,000 to \$50,000.</p>	<p>Supported.</p>
<p>Proposal eighteen: Timeframe for taking prosecution action</p>	<p>It is proposed to increase the timeframe within which a prosecution for an offence may be commenced from one year to two years.</p>	<p>Supported as offences may not become apparent in one year.</p>
<p>Proposal nineteen: Compliance notification for 'minor plumbing work'</p>	<p>It is proposed to make amendments to the Plumbing Regulations to no longer require the submission of multi-entry certificates to the Plumbers Licensing Board for 'minor plumbing work'. The requirement for LPCs to keep a record of all minor plumbing work will, however, be retained.</p>	<p>Supported.</p>
<p>Proposal twenty Amending the definition of 'minor plumbing work'</p>	<p>35. Do you agree that work to maintain or repair a water heater should be excluded from the scope of the plumbing laws? If no, please tell us why.</p>	<p>Yes, as an electrician or handy person could do the work with minimum impact and costs could be onerous, particularly in an urgent situation.</p> <p>Yes, minimal risk, backflow device for gardens are simple to install.</p>
	<p>36. Do you agree that work to connect a garden reticulation system downstream of a backflow prevention device should be excluded from the scope of the plumbing laws? If no, please say why.</p>	

Proposal	Questions for consultation	Your comments
	37. Do you agree that the installation or replacement of a <u>testable</u> backflow prevention device should be classed as 'major plumbing work'? If no, please say why.	Yes
	38. Do you agree that the replacement of a <u>non-testable</u> backflow prevention device should be classed as 'minor plumbing work'? If no, please say why.	
<p>Proposal twenty-one Revising the structure of the plumbing regulator</p>	<p>39. Which of the four options below would you support? Please provide reasons for your view.</p> <p>Option one – Maintain the status quo</p> <p>Option two – A plumbing technical regulator and a plumbing technical registration board supported by an office of the plumbing technical regulator</p> <p>Option three – Plumbers Licensing Board as the licensing administrator; Building Commissioner / Director of Energy Safety as the technical regulator</p> <p>Option four – Building Commissioner/Director Energy Safety as the licensing administrator and the technical regulator, supported by an industry advisory group.</p>	Option 3

12.2 FINANCE AND ADMINISTRATION

12.2.1 Statement of Financial Activity for the month of June 2018

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	FIN.935.1/NAM141
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	18 July 2018
AUTHOR:	Jeanette Taylor, Manager Finance and Administration
ATTACHMENT:	12.2.1-1 Monthly Financial Report for the period ending 30 June 2018 12.2.1-2 Operating Statement by Nature and Type for the period ending 30 June 2018 (<i>Provided under separate cover</i>) 12.2.1-3 Capital Expenditure for the period ending 30 June 2018 (<i>Provided under separate cover</i>)

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

Receive the Statement of Financial Activity for the period ending 30 June 2018 as attached and note any material differences.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Statutory Financial Reports submitted to Council for acceptance as a record of financial activity for the period to 30 June 2018

RELEVANT TO STRATEGIC PLAN:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulation 1996, 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

As detailed in the attachment.

RISK ASSESSMENTS:

OP9 Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration

OP16 Council's statutory reports provide inaccurate financial information

BACKGROUND:

The Financial Management Regulation 34 required each Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget under Regulation 22(1)(d), for that month with the following details:

- The annual budget estimates,
- Budget estimates to the end of the month to which the statement relates.
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates,
- Any material variations between year to date for income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period
- Include an operating statement,
- Include the net current assets, and

Any other relevant reporting notes

COMMENT:

This report contains annual budget estimates, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

MONTHLY FINANCIAL REPORT

**For the Period ended
30 June 2018**



TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type

Statement of Comprehensive Income by Program

Statement of Financial Activity

Net Current Assets

Notes to and Forming Part of the Report

Significant Accounting Policies

Revenues and Expenses

- Depreciation
- Interest Earnings
- Acquisition of Assets
- Disposal of Assets
- Rates
- Rates and Debtors Graphs
- Fees and Charges
- Reserves
- Trust
- Rates Outstanding
- Rates & Debtor graphs
- Statement of Financial Activity Variances

Shire of Menzies

STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
For the Period ended
30 June 2018

	Note	2017/2018 Revised Budget \$	2017/2018 Actual \$
REVENUE			
Rates	5	2,809,112	3,035,767
Operating Grants, Subsidies and Contributions		1,717,444	3,027,985
Fees and Charges	6	171,620	246,983
Interest Earnings	3	184,600	312,795
Other Revenue		46,200	45,780
		<u>4,928,976</u>	<u>6,669,309</u>
EXPENSES			
Employee Costs		(1,615,058)	(1,551,422)
Materials and Contracts		(2,876,273)	(1,626,221)
Utility Charges		(56,160)	(100,056)
Depreciation	2	(2,076,951)	(2,366,595)
Insurance Expenses		(130,430)	(127,351)
Allocation to Capital		0	187,812
Other Expenditure		(332,400)	(278,053)
		<u>(7,087,272)</u>	<u>(5,861,886)</u>
		(2,158,296)	807,424
Non-Operating Grants, Subsidies and Contributions		3,609,875	2,274,433
Profit on Asset Disposals		10,750	28,638
Loss on Asset Disposals		(9,250)	(11,183)
NET RESULT		1,453,079	3,099,312
Other Comprehensive Income			
Changes on Revaluation of non-current assets			
TOTAL COMPREHENSIVE INCOME		<u>1,453,080</u>	<u>3,099,312</u>

Shire of Menzies
STATEMENT OF COMPREHENSIVE INCOME
- Operating by Nature or Type L Account
- BY PROGRAM OR FUNCTION
30 June 2018

	Note	2017/2018 Revised Budget \$	2017/2018 Actual \$
REVENUE			
Governance		0	164
General Purpose Funding		3,889,706	4,948,043
Law, Order, Public Safety		6,400	2,965
Health		0	7,337
Housing		65,220	99,840
Community Amenities		6,600	9,292
Recreation and Culture		10,000	1,085
Transport		727,250	1,354,678
Economic Services		185,100	196,913
Other Property and Services		38,700	48,994
		<u>4,928,976</u>	<u>6,669,309</u>
EXPENSES EXCLUDING FINANCE COSTS			
Governance		(534,774)	(727,206)
General Purpose Funding		(133,975)	(223,204)
Law, Order, Public Safety		(45,180)	(70,924)
Health		(109,000)	(94,116)
Housing		(291,334)	(140,908)
Community Amenities		(202,910)	(213,103)
Recreation & Culture		(503,390)	(607,274)
Transport		(2,597,655)	(2,581,708)
Economic Services		(830,321)	(932,200)
Other Property and Services		(1,838,733)	(271,243)
		<u>(7,087,272)</u>	<u>(5,861,886)</u>
		(2,158,296)	807,424
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS			
Recreation & Culture		261,000	128,336
Transport		3,333,875	2,146,098
Economic Services		15,000	0
		<u>3,609,875</u>	<u>2,274,433</u>
PROFIT/(LOSS) ON DISPOSAL OF ASSETS (Refer Note 4)			
Transport		1,500	13,231
Other Property and Services		0	4,223
		<u>1,500</u>	<u>17,454</u>
NET RESULT		1,453,080	3,099,312
Other Comprehensive Income			
Changes on Revaluation of non-current assets		<u>0</u>	<u>0</u>
Total Other Comprehensive Income		<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u>1,453,080</u>	<u>3,099,312</u>

Shire of Menzies
STATEMENT OF FINANCIAL ACTIVITY
For the Period ended
30 June 2018

	Note	Revised Budget	Revised Budget YTD	Actual	Variance	
		\$	\$	\$	%	\$
REVENUES	1,2					
Governance		0	0	164	No budget	(164)
General Purpose Funding		1,080,594	1,080,594	1,912,276	-77%	(831,682)
Law, Order, Public Safety		6,400	6,400	2,965	54%	3,435
Health		0	0	7,337	No budget	(7,337)
Housing		65,220	65,220	99,840	-53%	(34,620)
Community Amenities		6,600	6,600	9,292	-41%	(2,692)
Recreation and Culture		10,000	10,000	1,085	89%	8,915
Transport		738,000	738,000	1,372,133	-86%	(634,133)
Economic Services		185,100	185,100	196,913	-6%	(11,813)
Other Property and Services		38,700	38,700	48,994	-27%	(10,294)
		<u>2,130,614</u>	<u>2,130,614</u>	<u>3,650,997</u>		
EXPENSES	1,2					
Governance		(534,774)	(534,774)	(727,206)	-36%	192,432
General Purpose Funding		(133,975)	(133,975)	(223,204)	-67%	89,229
Law, Order, Public Safety		(45,180)	(45,180)	(70,924)	-57%	25,744
Health		(109,000)	(109,000)	(94,116)	14%	(14,884)
Housing		(291,334)	(291,334)	(140,908)	52%	(150,426)
Community Amenities		(202,910)	(202,910)	(213,103)	-5%	10,193
Recreation & Culture		(503,390)	(503,390)	(607,274)	-21%	103,884
Transport		(2,606,905)	(2,606,905)	(2,581,708)	1%	(25,197)
Economic Services		(830,321)	(830,321)	(932,200)	-12%	101,879
Other Property and Services		(1,838,733)	(1,838,733)	(271,243)	85%	(1,567,490)
		<u>(7,096,522)</u>	<u>(7,096,522)</u>	<u>(5,861,886)</u>		
Net Operating Result Excluding Rates		<u>(4,965,908)</u>	<u>(4,965,908)</u>	<u>(2,210,888)</u>		
Adjustments for Cash Budget Requirements:						
Non-Cash Expenditure and Revenue						
Initial Recognition of Assets due to change in Regulations						
(Profit)/Loss on Asset Disposals	4(b)	(1,500)	(1,500)	(17,454)		
Depreciation on Assets	2	2,076,951	2,076,951	2,366,595		
Capital Expenditure and Revenue						
Purchase Land and Buildings	4(a)	(1,061,000)	(1,061,000)	(388,154)	-63%	(672,846)
Purchase Infrastructure Assets - Roads	4(a)	(4,310,287)	(4,310,287)	(2,461,498)	-43%	(1,848,789)
Purchase Infrastructure Assets - Parks	4(a)	(674,000)	(674,000)	(391,641)	-42%	(282,359)
Purchase Infrastructure Assets - Footpaths	4(a)	(50,000)	(50,000)	(58,647)	17%	8,647
Purchase Plant and Equipment	4(a)	(337,000)	(337,000)	(358,299)	6%	21,299
Purchase Furniture and Equipment	4(a)	(100,000)	(100,000)	(103,737)	4%	3,737
Proceeds from Disposal of Assets	4(b)	81,000	81,000	165,569	104%	(84,569)
Non Operating Grants and Subsidies		3,609,875	3,609,875	2,274,433	-37%	1,335,442
Transfers to Reserves (Restricted Assets)	7	(3,033,935)	(3,033,935)	(3,165,305)	4%	131,370
Transfers from Reserves (Restricted Assets)	7	272,000	272,000	147,000	-46%	125,000
ADD Estimated Surplus/(Deficit) July 1 B/Fwd		5,631,192	5,631,192	5,631,191		
Amount Raised from General Rates	5	2,809,112	2,809,112	3,035,767		
Net Current Assets - Surplus (Deficit)		<u>(53,500)</u>	<u>(53,500)</u>	<u>4,464,930</u>		

Shire of Menzies

STATEMENT OF COMPREHENSIVE INCOME

NET CURRENT ASSETS

For the Period ended

30 June 2018

	Brought Forward	Movement	YTD
	Actual	Actual	Actual
	\$	\$	\$
Surplus Deficit Brought Forward	5,631,191	(1,166,261)	4,464,930
CURRENT ASSETS			
Cash and Cash Equivalents			
-Unrestricted Cash	5,477,846	(705,326)	4,772,520
-Restricted Cash - Reserves	4,617,827	3,018,305	7,636,132
Receivables		0	0
-Rates Outstanding	999,631	(288,764)	710,867
-Sundry Debtors	51,642	(25,251)	26,391
-Provision For Doubtful Debts	(385,257)	0	(385,257)
-Gst Receivable	79,217	178,809	258,026
-Accrued Income/Payments In Advance	34,427	(26,446)	7,981
Inventories			0
-Fuel, Oil & Materials on Hand	8,522	(3,365)	5,157
	<u>10,883,855</u>	<u>2,147,960</u>	<u>13,031,815</u>
LESS CURRENT LIABILITIES			
Trade and Other Payables			
-Sundry Creditors	(437,982)	(218,151)	(656,133)
-Accrued Salaries & Wages	(21,961)	(8,795)	(30,756)
-Income Received In Advance	(26,321)	0	(26,321)
-Gst Payable	(22,874)	(142,914)	(165,788)
-Payroll Creditors	(36,653)	5,553	(31,100)
-Accrued Expenses	(89,046)	68,390	(20,656)
Provisions			0
-Provision For Annual Leave	(105,969)	0	(105,969)
-Provision For Long Service Leave (Current)	(19,889)	0	(19,889)
	<u>(760,695)</u>	<u>(295,917)</u>	<u>(1,056,612)</u>
Unadjusted Net Current Assets	10,123,160	1,852,043	11,975,203
Less Reserves - restricted Cash	(4,617,827)	(3,018,305)	(7,636,132)
Add back Cash Backed Provision for Leave	125,858	0	125,858
Adjustment for Trust	0	0	0
Adjusted net current assets	5,631,191	(1,166,262)	4,464,930

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting

This document has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

Except for the statement of Financial Activity information, the document has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 16 to this document.

(c) Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to the ATO, is included with receivables or payables in the statement of financial position.

0

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the ATO, are presented as operating cash flows.

(f) Superannuation

The Council contributes to a number of superannuation funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities on the statement of financial position.

(h) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectibility of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(i) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in the statement of comprehensive income at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation or impairment losses.

Mandatory Requirement to Revalue Non-Current Assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at fair value became mandatory.

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

(a) for the financial year ending on 30 June 2016, the fair value of all of the assets of the local government that are plant and equipment; and

(b) for the financial year ending on 30 June 2017, the fair value of all of the assets of the local government -

(i) that are plant and equipment; and

(ii) that are -

(I) land and buildings; or

(II) infrastructure;

and

(c) for a financial year ending on or after 30 June 2018, the fair value of all of the assets of the local government.

Council has adopted the process of adopting Fair Value in accordance with the Regulations.

Land Under Control

In accordance with local Government (Financial Management) Regulation 16 (a), the Council is required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with other policies detailed in this Note.

Whilst they were initially recorded at cost, fair value at the date of acquisition was deemed cost as per AASB 116.

Consequently, these assets were initially recognised at cost but revalued along with other items of Land and Buildings at 30 June 2013.

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

Capitalisation Threshold

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (eg AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(l) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(m) Employee Benefits

Provision is made for the Council's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to the employee wage increases and the probability the employee may not satisfy vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity matching the expected timing of cash flows.

(n) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when:

- a) the Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(q) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation of the current budget year.

(r) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

REVENUES AND EXPENSES	2017/18 Budget \$	2017/18 Actual \$
Net Result from Ordinary Activities was arrived at after:		
(i) Charging as Expenses:		
 2 Depreciation		
<u>By Class</u>		
Land and Buildings	367,436	367,132
Furniture and Equipment	11,230	48,133
Plant and Equipment	283,600	340,906
Roads	1,366,070	1,543,140
Footpaths	3,380	7,024
Parks and Ovals	35,185	40,744
Infrastructure Other	10,050	19,516
	2,076,951	2,366,595
	2,076,951	2,366,595

(ii) Crediting as Revenues:

3 Interest Earnings		
Investments		
- Reserve Funds	80,000	131,370
- Other Funds	50,000	57,269
Other Interest Revenue (<i>refer note 13</i>)	54,600	124,157
	184,600	312,795
	184,600	312,795

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

REVENUES AND EXPENSES (Continued)

Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

COMMUNITY VISION

The Shire will endeavour to provide the community services and facilities to meet the needs of the members of the Community and enable them to enjoy a pleasant and healthy way of life.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws . Fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance for Emergency Services. Analytical services.

EDUCATION AND WELFARE

Support of educational facilities within the Shire and of any external resources necessary to assist with educational programs for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain refuse sites and Menzies and Kookynie. Provision of public toilets to both townsites.

RECREATION AND CULTURE

Provide a library and museum. Maintenance and operations of Town Hall, sports oval and other recreation facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of airstrips at Menzies and Kookynie.

ECONOMIC SERVICES

Building Control, provision of power and water supplies. Supply and maintenance of television re-

OTHER PROPERTY & SERVICES

Public works operations, plant repairs and operation costs. Cost of Administration.

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

4(a) ACQUISITION OF ASSETS	2017/18 Budget	30-Jun-18 Actual
	\$	\$
The following assets are budgeted to be acquired during the year:		
<u>By Program</u>		
Governance	80,000	74,474
General Purpose Funding	0	0
Law, Order, Public Safety	0	0
Health	0	0
Education and Welfare	0	0
Housing	116,000	41,191
Community Amenities	90,000	0
Recreation and Culture	937,000	602,555
Transport	4,734,287	2,975,926
Economic Services	545,000	58,134
Other Property and Services	30,000	9,697
	<u>6,532,287</u>	<u>3,761,977</u>

By Class

Purchase Land Held for Resale	0	0
Purchase Land and Buildings	1,061,000	388,154
Purchase Infrastructure Assets - Roads	4,310,287	2,461,498
Purchase Infrastructure Assets - Parks	674,000	391,641
Purchase Infrastructure Assets - Footpaths	50,000	58,647
Purchase Plant and Equipment	337,000	358,299
Purchase Furniture and Equipment	100,000	103,737
	<u>6,532,287</u>	<u>3,761,977</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this document as follows:

- Capital Jobs Linked to General Ledger Accounts

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

4(b) DISPOSALS OF ASSETS

By Program	Net Book Value		Sale Proceeds		Profit(Loss)	
	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Other Property and Services						
P0201 Prado 2014	41,250	38,921	44,000	38,182	2,750	(739)
P0205 Toyota L/C 2016		53,958		58,181	0	4,223
Plant and Equipment						
P0108 Car Skid Steer Bobcat	21,250	19,990	12,000	11,000	(9,250)	(8,990)
P0151 Water Cart	17,000	16,492	25,000	20,850	8,000	4,358
P0163 Vacuum Tank	0	4,250		16,682		12,432
P0184 Howard Porter Dog Trailer	0	12,369		19,439		7,070
P0144 Multi-Tyred Roller	0	425	0	482	0	57
P0135 Plate Compacter	0	375	0	19	0	(356)
P0139 Slasher Mower	0	128	0	100	0	(28)
PO122 Husqvarna Ride on Mower	0	1,206	0	136	0	(1,070)
Minor Equipment	0	0	0	497	0	497
	79,500	148,114	81,000	165,568	1,500	17,454

By Class	Net Book Value		Sale Proceeds		Profit(Loss)	
	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Light Vehicles						
P0201 Prado 2014	41,250	38,921	44,000	38,182	2,750	(739)
P0205 Toyota L/C 2016		53,958		58,182	0	4,224
Heavy Vehicles						
P0108 Car Skid Steer Bobcat	21,250	19,990	12,000	11,000	(9,250)	(8,990)
P0151 Water Cart	17,000	16,492	25,000	20,850	8,000	4,358
P0163 Vacuum Tank	0	4,250		16,682		12,432
P0184 Howard Porter Dog Trailer	0	12,369		19,439		7,070
Plant & Equipment						
P0144 Multi-Tyred Roller	0	425	0	482	0	57
P0135 Plate Compacter	0	375	0	19	0	(356)
P0139 Slasher Mower	0	128	0	100	0	(28)
PO122 Husqvarna Ride on Mower	0	1,206	0	136	0	(1,070)
Minor Equipment	0	0	0	497	0	497
- Operating by Nature or Type Account						
	79,500	148,114	81,000	165,569	1,500	17,455

Summary	2017/18	2017/18
	BUDGET	ACTUAL
	\$	\$
Profit on Asset Disposals	10,750	28,638
Loss on Asset Disposals	(9,250)	(11,183)
	1,500	17,455

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

5. RATING INFORMATION - 2017/18 FINANCIAL YEAR

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Actual Rate Revenue \$	2017/18 Actual Interim Rates \$	2017/18 Actual Back Rates \$	2017/18 Actual Total Revenue \$	2017/18 Budget \$
Differential Rates								
01 GRV Vacant	8.3400	3	15,652	1,305			1,305	1,305
02 GRV General	8.3200	30	2,497,152	207,763			207,763	207,763
09 UV Mining Lease	15.9700	221	11,665,114	1,862,919	113,118		1,976,037	1,862,919
13 UV Exploration Lease	14.7300	19	3,749,048	552,235			552,235	552,235
14 UV Prospecting	14.5100	63	433,233	62,862			62,862	62,862
12 UV Pastoral	8.0000	225	734,152	59,760	(1,028)		58,732	59,760
13 UV Other	8.0000	197	310,500	25,275	(435)		24,840	25,275
Sub-Totals		758	19,404,851	2,772,119	111,655	0	2,883,774	2,772,119
Minimum Rates	Minimum \$							
01 GRV Vacant	200	213	43,649	42,600			42,600	42,600
02 GRV General	311	8	8,813	2,488			2,488	2,488
09 UV Mining Lease	311	62	48,050	19,282			19,282	19,282
13 UV Exploration Lease	275	166	149,360	45,650			45,650	45,650
14 UV Prospecting	244	158	151,557	38,552			38,552	38,552
12 UV Pastoral	311	8	16,843	2,488			2,488	2,488
13 UV Other	311	3	6,700	933			933	933
Sub-Totals		618	424,972	151,993	0	0	151,993	151,993
Discounts							0	0
Total Amount of General Rates							3,035,767	2,924,112
Specified Area Rates							0	
Total Rates							3,035,767	2,924,112

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 June 2018

6. FEES & CHARGES REVENUE	2017/18 Budget \$	2017/18 Actual \$
Governance	0	0
General Purpose Funding	1,800	9,094
Law, Order, Public Safety	400	0
Health	0	0
Education and Welfare	0	7,337
Housing	65,220	99,840
Community Amenities	6,600	8,443
Recreation & Culture	0	1,039
Transport	0	0
Economic Services	97,600	116,337
Other Property & Services	0	4,893
	<u>171,620</u>	<u>246,983</u>

SHIRE OF MENZIES
For the Period ended
30 June 2018

7. RESERVES - CASH BACKED

	Actual 2018 Opening Balance \$	Actual 2018 Transfer to \$	Actual 2018 Transfer (from) \$	Actual 2018 Closing Balance \$	Revised Budget 2018 Opening Balance \$	Revised Budget 2018 Transfer to \$	Revised Budget 2018 Transfer (from) \$	Revised Budget 2018 Closing Balance \$	Actual 2017 Opening Balance \$	Actual 2017 Transfer to \$	Actual 2017 Transfer (from) \$	Actual 2017 Closing Balance \$
Leave reserve	192,460	4,904	0	197,364	192,460	0	0	192,460	187,871	4,589	0	192,460
Plant reserve	932,561	310,697	(117,000)	1,126,258	932,561	283,600	(142,000)	1,074,161	558,156	521,640	(147,235)	932,561
Building reserve	1,161,096	782,164	(30,000)	1,913,260	1,161,096	750,000	(130,000)	1,781,096	684,086	477,010	0	1,161,096
TV reserve	16,789	428	0	17,216	16,789	0	0	16,789	16,388	401	0	16,789
Main street reserve	131,578	3,597	0	135,175	131,578	0	0	131,578	193,331	3,247	(65,000)	131,578
Staff amenities reserve	70,915	1,807	0	72,722	70,915	0	0	70,915	69,225	1,690	0	70,915
Roads reserve	474,836	1,016,824	0	1,491,660	474,836	1,000,000	0	1,474,836	164,020	310,816	0	474,836
Caravan park reserve	316,747	8,071	0	324,818	316,747	0	0	316,747	309,195	7,552	0	316,747
Rates future claims reserve	47,576	1,212	0	48,788	47,576	0	0	47,576	46,442	1,134	0	47,576
Bitumen resealing reserve	379,618	9,044	0	388,662	379,618	0	0	379,618	203,607	176,011	0	379,618
Niagara Dam reserve	800,049	520,836	0	1,320,885	800,049	500,000	0	1,300,049	123,062	676,987	0	800,049
Waterpark reserve	93,601	2,459	0	96,060	93,602	0	0	93,602	111,011	2,591	(20,000)	93,602
Economic Development Reserve	0	402,678	0	402,678	0	400,335	0	400,335	111,011	2,591	(20,000)	93,602
Waste Management reserve	0	100,585	0	100,585	0	100,000	0	100,000	111,011	2,591	(20,000)	93,602
	<u>4,617,827</u>	<u>3,165,305</u>	<u>(147,000)</u>	<u>7,636,131</u>	<u>4,617,827</u>	<u>3,033,935</u>	<u>(272,000)</u>	<u>7,379,762</u>	<u>2,888,416</u>	<u>2,188,850</u>	<u>(272,235)</u>	<u>4,805,031</u>

All of the reserve accounts are supported by money held in financial institutions

7. RESERVES - CASH BACKED

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of Reseve	Anticipated date of use	Purpose of the reserve
Leave reserve	Perpetual	To be used to fund annual and long service leave requirements.
Plant reserve	Perpetual	To be used for the purchase of major plant.
Building reserve	Perpetual	To be used for the acquisition of future buildings and renovation of existing buildings.
TV reserve	Perpetual	To be used to fund upgrades to the rebroadcasting equipment.
Main street reserve	Perpetual	Established for the beautification of the main street.
Staff amenities reserve	Perpetual	Established for the purpose of providing staff housing and amenities.
Roads reserve	Perpetual	To be used to fund major road works.
Caravan park reserve	Perpetual	Established for the purpose of providing of upgrading the caravan park.
Rates future claims reserve	Perpetual	Established for future rates claims.
Bitumen resealing reserve	Perpetual	Established to fund future resealing of roads.
Niagara Dam reserve	Perpetual	Established for ongoing upgrade of Niagara Dam valve workings and other maintenance.
Waterpark reserve	Perpetual	Established to provide a water park.

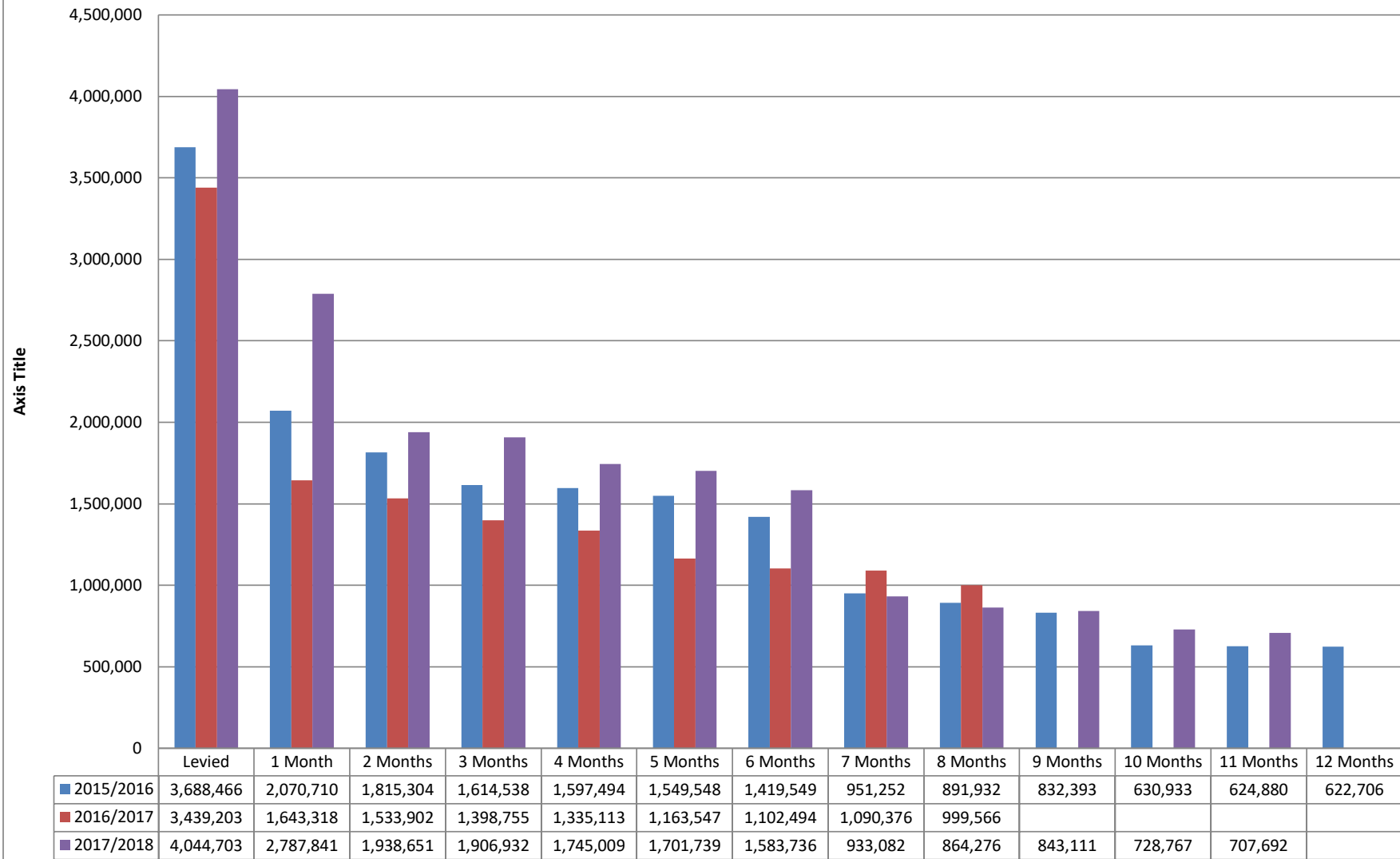
Shire of Menzies
NOTES TO AND FORMING PART OF THE BUDGET
For the Period ended
30 June 2018

8. TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-18 \$
Unidentified Deposits	0			0
Housing Bonds	1,680			1,680
Pet Bonds	200			200
Councillor Nomination Fees		640	(640)	0
				0
				0
	<u>1,880</u>			<u>1,880</u>

Outstanding Rates and Charges



Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 April 2018

9(b)

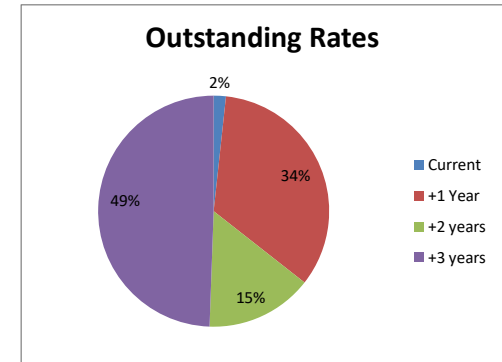
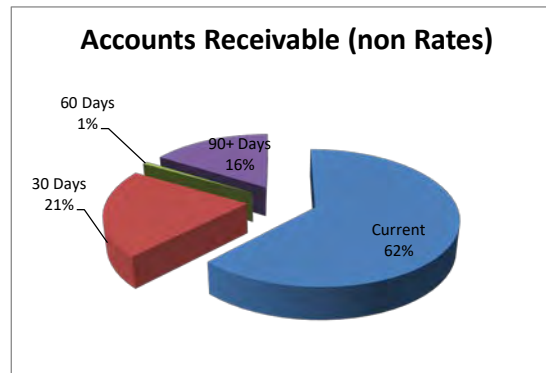
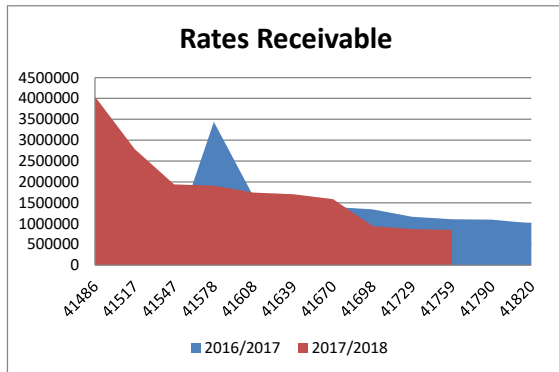
	31/12/2017	30/06/2017	<u>Receivables - Sundry Debtors</u>					<u>Total</u>	<u>Receivables - Rates Debtors</u>				<u>Total</u>	
	YTD		<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90+ Days</u>		<u>Current</u>	<u>+1 Year</u>	<u>+2 years</u>	<u>+3 years</u>			
Receivables - Rates and other Rate Receivables	999,566	630,933	Sundry Debtors	2,000	679	20	516	3,215	Rates Debtors	11,489	228,006	100,782	332,661	672,938
Levied This Year	100	3,026,081												
Discounts	-	-												
Deferred	-	-												
Less Collections to Date	3,317,956	2,495,036												
Equals Current Outstanding*	707,692	999,566												

*Difference between the Rates Outstanding in this report and the Rates Outstanding in the Net Current Assets is the pensioner rebate claim.

Net Rates Collectable	322,435	614,309	Total Receivables General Outstanding				3,215	Total Receivables General Outstanding				672,938
% collected	91.1%	92.8%										

Provision for Doubtful Debts	(385,257)	(385,257)
Further doubtful debts*	-	(420,000)

*Anticipated further doubtful debt has been recovered in February 2018



*This report is purely rates billed. Rates outstanding per Net Current Assets includes Rates Pensioner Claims

Shire of Menzies

STATEMENT OF FINANCIAL ACTIVITY

For the Period ended

30 June 2018

Note	2016/2017	2016/2017	2016/2017		
Note	Budget	Budget	Actual	Variance	
		YTD			
	\$	\$	\$	%	\$
REVENUES					
1,2					
Governance	0	0	164	No budget	(164)
General Purpose Funding	1,080,594	1,080,594	1,912,276	-77%	(831,682) Half of 2018/19 FAGs Grant received in advance \$821k
Law, Order, Public Safety	6,400	6,400	2,965	54%	3,435
Health	0	0	7,337	No budget	(7,337) Unexpected application & instalation fees received that were not budgeted for.
Housing	65,220	65,220	99,840	-53%	(34,620) Unexpected long term rental of 29A Shenton Street & Walsh St
Community Amenities	6,600	6,600	9,292	-41%	(2,692) Rubbish charges generated with rates and exceded budget
Recreation and Culture	10,000	10,000	1,085	89%	8,915 Budgeted grant from Dept Sport & Recreation no longer available.
Transport	738,000	738,000	1,372,133	-86%	(634,133) Half of 2018/19 FAGs Grant received in advance \$486k
Economic Services	185,100	185,100	196,913	-6%	(11,813)
Other Property and Services	38,700	38,700	48,994	-27%	(10,294) Received early payment discounts \$17k not included in budget
	<u>2,130,614</u>	<u>2,130,614</u>	<u>3,650,997</u>		
EXPENSES					
1,2					
Governance	(534,774)	(534,774)	(727,206)	-36%	192,432 Admin allocated \$240k not in budget
General Purpose Funding	(133,975)	(133,975)	(223,204)	-67%	89,229 Admin allocated \$91k not in budget
Law, Order, Public Safety	(45,180)	(45,180)	(70,924)	-57%	25,744 Admin allocated \$11k not in budget
Health	(109,000)	(109,000)	(94,116)	14%	(14,884) Admin allocated \$7k not in budget
Housing	(291,334)	(291,334)	(140,908)	52%	(150,426) Staff Housing reallocated to Admin \$85k (which is reallocated to Programs) not included in budget
Community Amenities	(202,910)	(202,910)	(213,103)	-5%	10,193 Admin allocated \$4k not in budget
Recreation & Culture	(503,390)	(503,390)	(607,274)	-21%	103,884 Admin allocated \$110k not in budget
Transport	(2,606,905)	(2,606,905)	(2,581,708)	1%	(25,197) Admin allocated \$115k not in budget
Economic Services	(830,321)	(830,321)	(932,200)	-12%	101,879 Admin allocated \$119k not in budget
Other Property and Services	<u>(1,838,733)</u>	<u>(1,838,733)</u>	<u>(271,243)</u>	85%	(1,567,490) Admin allocated to jobs -\$963k not included in budget
	<u>(7,096,522)</u>	<u>(7,096,522)</u>	<u>(5,861,886)</u>		
Net Operating Result Excluding Rates	<u>(4,965,908)</u>	<u>(4,965,908)</u>	<u>(2,210,888)</u>		
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
Initial Recognition of Assets due to change in Regulations					
(Profit)/Loss on Asset Disposals	4(b)	(1,500)	(1,500)		(17,454)
Depreciation on Assets	2	2,076,951	2,076,951		2,366,595
Capital Expenditure and Revenue					0
Purchase Land and Buildings	4(a)	(1,061,000)	(1,061,000)	-63%	(672,846) Youth Centre progressing, Commercial kitchen for Lady Shenton not commenced
Purchase Infrastructure Assets - Roads	4(a)	(4,310,287)	(4,310,287)	-43%	(1,848,789) Roads program progressing
Purchase Infrastructure Assets - Parks	4(a)	(674,000)	(674,000)	-42%	(282,359) Timing - budget spread evenly over 12 months
Purchase Infrastructure Assets - Footpaths	4(a)	(50,000)	(50,000)	17%	8,647 Cycle path over budget
Purchase Plant and Equipment	4(a)	(337,000)	(337,000)	6%	21,299 Streetlighting for Village has been ordered
Purchase Furniture and Equipment	4(a)	(100,000)	(100,000)	4%	3,737
Proceeds from Disposal of Assets	4(b)	81,000	81,000	104%	(84,569) Some equipment disposed not in budget - see Note 4(b)
Non Operating Grants and Subsidies		3,609,875	3,609,875	-37%	1,335,442 Grants claimed on completion or progress of jobs - Roads.
Transfers to Reserves (Restricted Assets)	7	(3,033,935)	(3,033,935)	4%	131,370 Budget transfers to reserves have been done
Transfers from Reserves (Restricted Assets)	7	272,000	272,000	-46%	125,000 Budgeted transfers are made as projects are undertaken
		0	0		0
\\DD Estimated Surplus/(Deficit) July 1 B/Fwd		5,631,192	5,631,192		5,631,191
Amount Raised from General Rates	5	2,809,112	2,809,112		3,035,767
Net Current Assets - Surplus (Deficit)		<u>(53,500)</u>	<u>(53,500)</u>		<u>4,464,930</u>

12.2.2 Monthly Listing of Payments for the month of June 2018

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	FIN.935.1/NAM142
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	18 July 2018
AUTHOR:	Jeanette Taylor, Manager Finance and Administration
ATTACHMENT:	12.2.2-1 Payment Listing for June 2018 - <i>(Provided under separate cover)</i>

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION:

That Council receive the list of payments for the month of June 2018 totalling \$432,623.67 being:

- 1) No Cheques were drawn
- 2) Electronic Fund Transfer EFT3141 – EFT3220 payments in the Municipal Fund totalling \$388,591.25
- 3) Direct Debit payments from the Municipal Fund totally \$44,032.42
- 4) Credit Card payments for the statement period 28 April 2018 to 28 May 2018 (included in Direct Debits) totalling \$5,916.79

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The list of payments made for the month of June 2018 to be received by Council.

RELEVANT TO STRATEGIC PLAN:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for Payment

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP7 Accounts payable amounts and disbursements are either inaccurately recorded or not recorded at all.

BACKGROUND:

Payments have been made by electronic funds transfer (EFT), cheque and direct transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the Chief Executive Officer and are reported to Council.

COMMENT:

The EFT and Direct Debit payments that have been raised for the month of June 2018 are attached.

After payment, the balance of creditors will be \$613,778.75.

12.2.3 Adoption of Budget for the year ending 30 June 2019

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	FIN.935.1 /NAM157
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	30 July 2018
AUTHOR:	Jeanette Taylor, Manager Finance
ATTACHMENT:	12.2.3-1 Statutory Budget <i>(Provided under separate cover)</i> 12.2.3-2 Fees and Charges <i>(Provided under separate cover)</i>

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried by Absolute Majority /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

Recommendation 1 – Valuations and Rates

That the valuations supplied by the Valuer General and totalling as stated, be adopted and recorded in the rate book for use in the 2018/2019 financial year

- Gross Rental Value (GRV) \$2,570,861
- Unimproved Value (UV) \$18,545,555

Recommendation 2 - Rate in the Dollar

That in accordance with the Local Government Act 1995 Section 6.32, Council impose general rates in GRV and UV in the 2018/2019 financial year as:

1. Gross Rental Value (GRV)
 - a. GRV Improved 8.47 cents in the dollar Minimum Rate \$317
 - b. GRV Vacant 8.49 cents in the dollar Minimum Rate \$200
2. Unimproved Value
 - a. UV Mining Operating 16.26 cents in the dollar Minimum Rate \$317
3. UV Mining Exploration 14.73 cents in the dollar Minimum Rate \$280
4. UV Mining Prospecting 14.51 cents in the dollar Minimum Rate \$248
5. UV Pastoral and Other 8.14 cents in the dollar Minimum Rate \$317

Recommendation 3 – Rubbish Removal Charge

That in accordance with section 67 of the Waste Avoidance and Resource Recovery Act 2007, Council impose Receptacle Collection Charges as:

1. 240 litre bin (first service for residential property) \$137
2. 240 litre bin (additional service for residential property) \$152
3. 240 litre bin service (per service) for non-residential property \$165

Recommendation 4 – Payment Options

That in accordance with Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominate the following due dates for the payment of rates and charges in the 2017/2018 financial year

Issue Date	15 August 2018
1. Payment in Full	20 September 2018
2. Payment in Four Instalments	
a. First Instalment	20 September 2018
b. Second Instalment	22 November 2018
c. Third Instalment	24 January 2019
d. Fourth Instalment	21 March 2019

Recommendation 5 – Instalment Charges

That in accordance with section 6.45(3) of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, Council impose administration fees (excluding eligible pensioners and seniors) as:

1. Payment of rates and charges by instalments (not including the first instalment) \$14 per instalment and 5.5% interest to apply to instalments that remain outstanding after the due date;
2. Payment of rates and charges by alternative arrangement to be \$100 per arrangement, and to incur penalty interest of 11% for rates remaining outstanding after the due date.

Recommendation 6 – Penalties and Additional Charges for unpaid Rates and Charges

That in accordance with section 6.51 of the Local Government Act 1995, Council impose penalty interest of 11% per annum, calculated daily, on rates and service charges remaining unpaid (excluding eligible pensioners opting to defer the payment of their rates), after the due date and that the following fees be adopted for the non-payment of rates and charges

1. A fee of \$11 will be levied on each Final Notice issued (concession holders not to receive final notices).
2. A fee of \$40 will be levied on each title search required for recovery of outstanding rates.

Recommendation 7 – Fees and Charges

That Council adopt the proposed fees and charges for the year ending 30 June 2019 (attached).

Recommendation 8 – Councillor Remuneration

As determined by Western Australia Salaries and Allowances Act 1975, Determination of the Salaries and Allowances Tribunal for Local Government, Chief Executive Officers and Elected Members Part 6.4 and Part 7 Band 4.

President

Annual Attendance Fee	\$19,341.00
Annual Presidents Allowance	\$19,846.00

Deputy President

Annual Attendance Fee	\$9,410.00
Annual Deputy Presidents Allowance	\$4,961.50

All other Councillors

Annual Attendance Fee	\$9,410.00
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All Councillors

Annual Communication Fee	\$1,100.00
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Recommendation 9 - Housing Rental and Bonds

Shire staff housing is categorised into two categories:

Category 1 – Separate house – three bedrooms, two bathrooms

Category 2 – Duplex/Unit – two bedrooms, one bathroom

Category 1 Staff Housing

Existing Tenants	2018/2019	rent	\$49.50 per week
New Tenants	2018/2019	rent	\$70.00 per week

Category 2 Staff Housing

All Tenants	2018/2019	rent	\$40.00 per week
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Rental Bond (as per Residential Tenancies Act 1987)

Equivalent to four weeks rent

Pet Bond

\$200 (regardless of number of pets)

Recommendation 10 – Loyalty Payment

Year 1	\$41.12	per fortnight
Year 2	\$82.37	per fortnight
Year 3	\$123.56	per fortnight
Year 4	\$164.75	per fortnight

Recommendation 11 – Daily Sustenance Allowance for Conferences and Training

Payment in lieu of accommodation (employees only)- \$100 per night – where employee chooses not to stay at Council nominated accommodation.

Where accommodation booked for employee / member and conference does not provide meals

* the following allowance will be paid (in advance where possible)

Breakfast -	\$20.00
Lunch -	\$20.00
Dinner -	\$55.00

- *Where the accommodation provides meals, and the employee / member chooses to eat elsewhere, the allowance will not be paid.

Recommendation 12 – Adoption of Variance

That Council adopt the following percentage and dollar value for identifying and reporting material variances for the Monthly Statement of Financial Activity presented to Council for review and comparison to Budget will indicate the variance value plus (+) or minus (-) of 10% for items greater than \$25,000 variance.

Recommendation 13 – Adoption of Threshold for Capitalisation

That Council adopt a minimum value of \$10,000 for the capitalisation of purchases as Assets

Recommendation 10 – Adoption of 2018/2019 Budget

That the 2018/2019 Annual Budget include the following to be adopted:

- a. Statements of Comprehensive Income by Program
- b. Statement of Comprehensive Income by Nature and Type
- c. Rate Setting Statement
- d. Statement of Cash Flows
- e. Capital and Infrastructure Works Program
- f. Notes to and forming the Annual Budget
- g. Statement of Cash Backed Reserves
- h. Schedule of Fees and Charges

VOTING REQUIREMENTS:

Absolute Majority

IN BRIEF:

For Council to consider the Adoption of the Budget for the year ending 30 June 2019.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

STATUTORY AUTHORITY:

Local Government Act 1995 Section 5.98, 6.32, 6.36, 6.46(3), 6.47 and 6.51

Waste Avoidance and Resource Recovery Act 2007 Section 67

Local Government (Financial Management) Regulations 1996 Regulation 64(2) and 67

POLICY IMPLICATIONS:

4. FINANCIAL MANAGEMENT

4.1 Annual Budget – Preparation Timetable

Introduction	There is a need to ensure that the budget preparation and adoption process follows a methodical process with the opportunity being provided for input from members of Council, staff and the community.
Objective	<ul style="list-style-type: none">- To provide clear direction to members of Council, staff and community members on the budget adoption process to be followed, to ensure adoption of the annual budget in compliance with the Local Government Act 1995.- The policy relates to the need to have guidelines for the adoption of the Budget and Plan for the Future to ensure its smooth transition.
History	Formerly – Policy part 2.16, 3.5, 7.6 Adopted – 29 November 2012 Adopted 25 June 2015 Adopted
Policy Statement	

1. The following Policy Schedule 4.1 – Budget Preparation Timetable is adopted, and forms part of this Statement.
2. Requests for items to be included in the draft budget must be made in writing should be submitted prior to end of April each year.
3. Provision for ongoing commitments and fixed costs are to be included in the draft budget without reference to a committee.
4. In preparation for Budget, Council may direct that the following inspections be arranged–
 - roads – date/s to be agreed at the March Council meeting.
 - plant and equipment – on the day of the March Council meeting,
 - public facilities – on the day of May Council meeting
 - e.g. shire office, shire halls, caravan park, depot workshop, cemetery, landfill sites etc
5. In preparation for Budget, the Environmental Health Officer is to inspect Shire housing, and buildings, and provide a report to the May Council meeting.

Policy Schedule 4.1 – Budget Preparation Timetable

TIMING	STAGE
End of March	Road inspection
April meeting	Approval by Council of draft – <ul style="list-style-type: none"> - capital works program - road preservation program - plant replacement program - dual use/foot path strategies
	Consideration of additional and increases/decreases in services
End of April	Written budget requests and submissions to be provided by– <ul style="list-style-type: none"> - Community - Councillors - Staff
	Finance of expected major projects to be determined
	Housing and public building inspections
May meeting	Council approval of: <ul style="list-style-type: none"> - Fees & Allowances for Elected Members - Donations - Fees and Charges
	Draft Capital Works Programme approved by Council – <ul style="list-style-type: none"> - Housing and Building programs - Recreation facilities / development
	Budget requests considered by Council
	Rate options to be considered by Council (note timeframes if differential rating)
End of May	Collate Plan for the Future and Prepare Commentary
	Advertise Differential Rates for 21 days
June meeting	Review any differential rates submissions
	Plan for the Future adopted by Council
End of June	Draft Budget ready for consideration by Council
July meeting	Adoption of rates by Council (note differential rates requirements)
	Adoption of Budget by Council
End of July	Budget information to DLGCC

FINANCIAL IMPLICATIONS:

The Annual Budget determines how funds will be allocated for the forthcoming financial year.

RISK ASSESSMENTS:

OP9 Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration.

OP10 Budgets do not reflect strategic objectives.

OP13 Council does not comply with statutory reporting requirements and deadlines.

OP14 Council does not raise the correct level of rate income.

OP30 Unrealistic budgets adopted.

BACKGROUND:

At the ordinary meeting of Council held on 31 May 2018, Council resolved to adopt differential rating. The proposed rates were advertised with the final date for objections being 30 June 2018. No objections were received.

The Statutory Budget has been developed following a review of the draft budget at a workshop all items included in both the operating and capital budget.

COMMENT:

Rate increases for the 2018/2019 Financial year for all properties has been limited to 1.8%. The total Reserves are, for the most part retained. Some new initiatives have been introduced, and plant replaced.

Further transfers to Reserves will be considered following the completion of the Annual Accounts. It is proposed that any difference in surplus between the Adopted budget estimate and the final surplus will be transferred to Reserves.

The budget as presented has been developed by using the following reference documents.

- Workforce Plan
- Asset Management Plan
- Long Term Financial Management Plan
- Strategic Community Plan
- Corporate Business Plan.

12.3 WORKS AND SERVICES

12.3.1 Works Report for the Month of June 2018

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	ROA.860.1/NAM143
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	18 July 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.3.1-1 Capital Works Report – Streets Roads and Bridges

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council receive the Works Report for June 2018.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Blurb to be entered

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- The prevention of fire risk throughout the community.
- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.

- Regularly monitor and report on the Shire’s activities, budgets, plans and performance.

14.4 Heritage & Natural assets conserved

- Our natural environment will be protected and preserved for future generations.
- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

No Risk Assessment has been undertaken relating to this item.

BACKGROUND:

The Shire manages the Works section with a permanent staff of a Works Supervisor, and 4.5 full time equivalent workers. Additional resources are contracted as required.

COMMENT:

The following is a brief report of the monthly activities extracted from the report to the Chief Executive Officer from Paul Warner, Works Supervisor.

June 2018

- Grids on Yarri Yerilla and Pinjin completed by contractor – inspections to be complete July.
- Pinjin Resheet complete
- Menzies NW Road commenced
- Youth Centre in place – oval reticulation rerouted.
- Yard cleaned with view to next auction
- New oil shed complete – all oils and dangerous goods are now in a contained area

12.4 COMMUNITY DEVELOPMENT

12.4.1 Community Development Report for the Month of June 2018

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	CS.860.1/NAM151
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	20 July 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	Nil

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council receive the report of the activities for Community Development for June 2018.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The Menzies Community Resource Centre, Visitor Centre. Community Postal Agency and Caravan Park operate from the Lady Shenton Building on the corner of Brown and Shenton Streets.

This report also addresses other areas of Tourism and area promotion such as the operating of is camping facilities at Lake Ballard and Niagara Dam, and contribution to Community Groups for activities.

Progress status report of the Menzies Youth Centre is included for information.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A local economy that has close working partnerships with mining companies and other industries.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

All expenditure are within acceptable parameters of the adopted budget.

RISK ASSESSMENTS:

No Risk Assessment has been undertaken relating to this item.

BACKGROUND:

The Lady Shenton Building operates the CRC and Menzies Visitor Centre and administers the Menzies Caravan Park. The statistics are compiled each month by the staff. No externally sourced statistics are used.

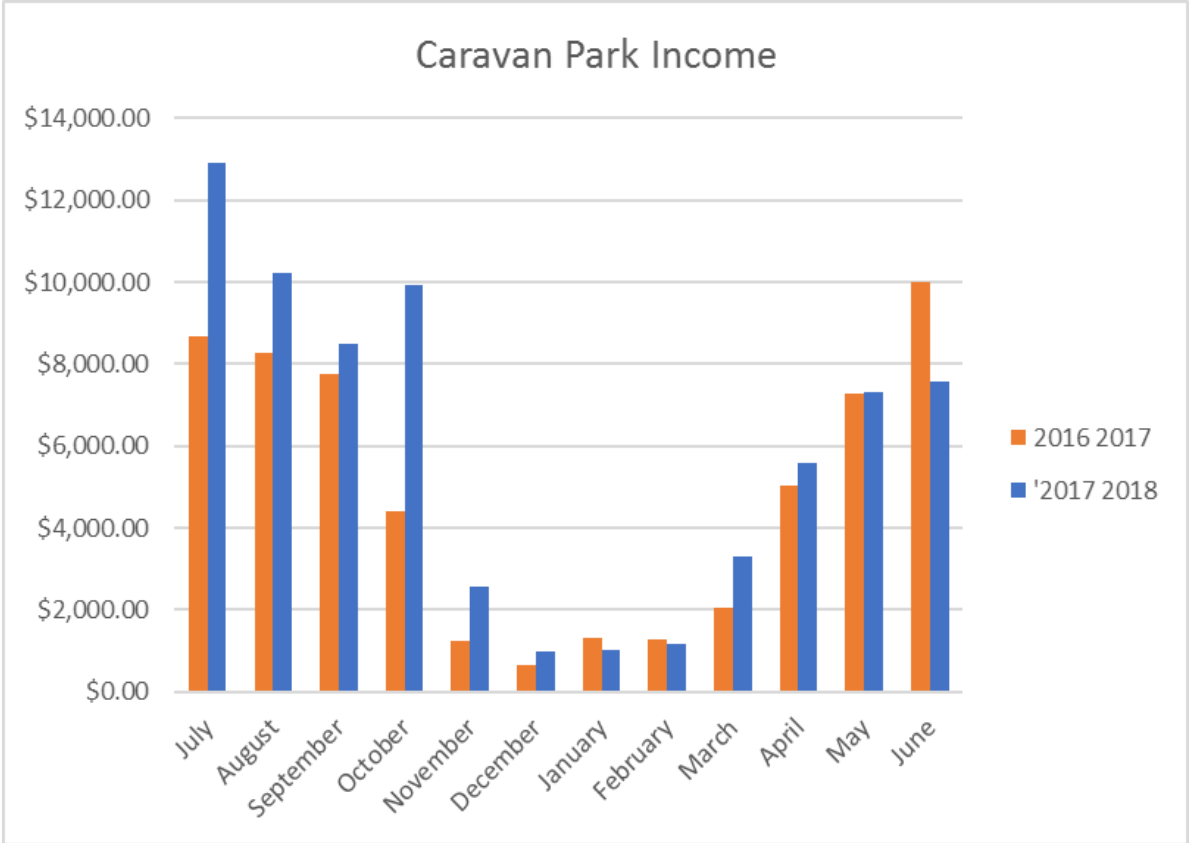
Financial reporting is displayed by Financial Year (July to June), while visitation statistics are provided by calendar year. This is to avoid breaking the 'tourist season' across years.

Staff at the Lady Shenton Building undertake a range of roles including Community Activities which may or may not be held within the building. The service operates seven days per week between November and March.

COMMENT:

Caravan Park

The following graph shows the variability of the Menzies Caravan Park income. The total income for the year ended 30 June 2018 \$71,076 compares favourably with the prior year of \$57,936. Attention will be given to ways of encouraging visits to the Caravan Park in the November to March period.

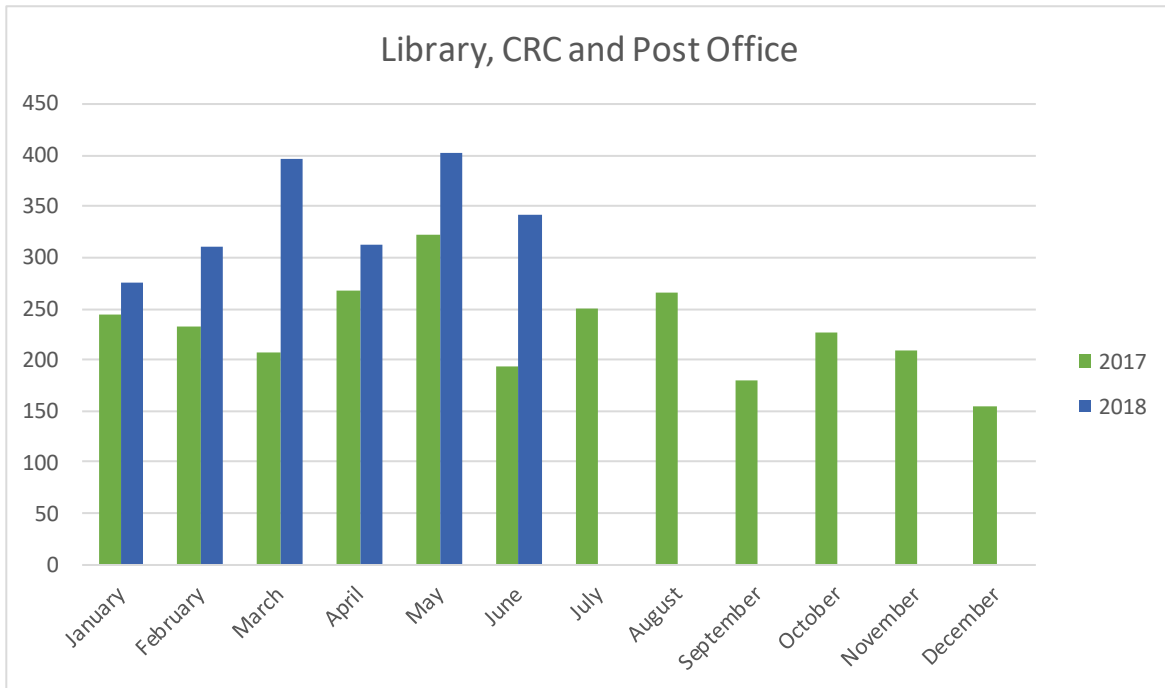


Community Resource Centre (CRC), Community Activities and Library

Regular activities including Tuesday sports, Wednesday movies and games, together with fortnightly community cooking for adults. A business morning tea will be held in the next month.

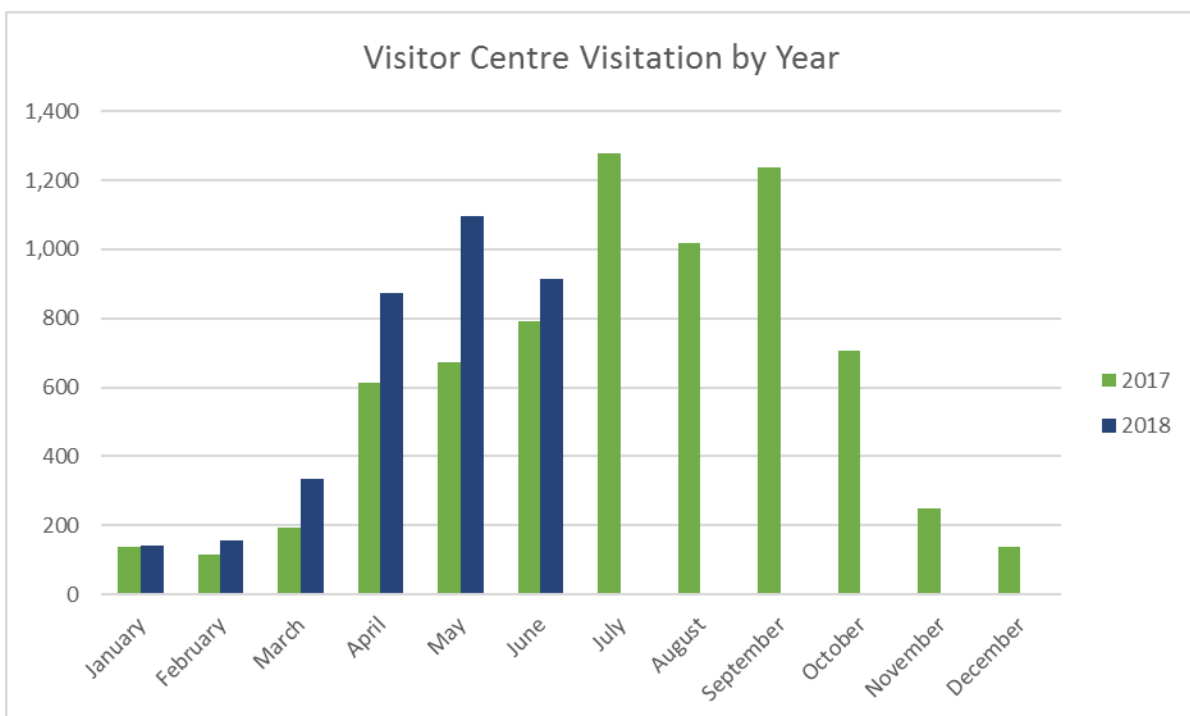
Community Post Office

This important service served 253 clients during June. Pre-paid phone cards are again in stock. A small range of Smart phones and tablets are available for sale.



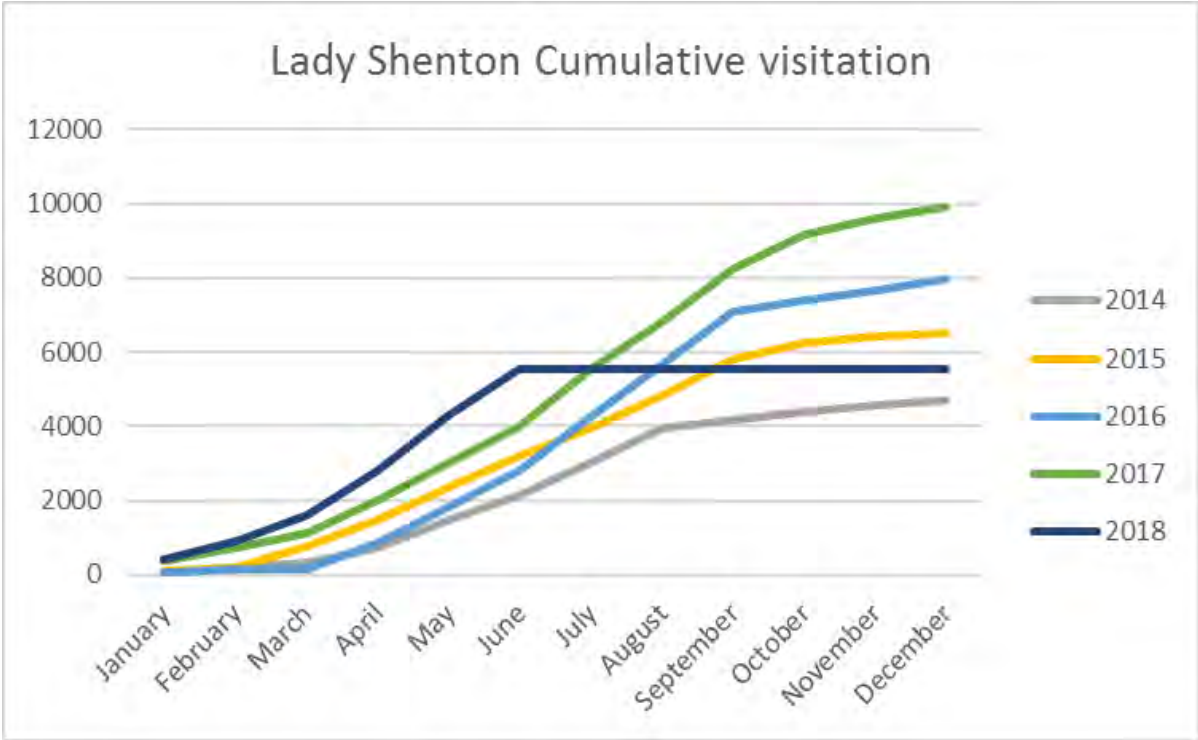
Visitor Centre

June 2018 saw 916 people attend the Visitor Centre. Whilst down on the previous month, as with the other months this year, there is a steady increase in visitation.



Total Visitation for all services from the Lady Shenton continues to improve. The introduction of new displays in two rooms, the Rock Colleciton ,and the History Room play an important role in providing new information for returning visitors.

A new window display area in the Butchers Shop and TeaRooms at the north end of Shenton Street will allow for the display of more of our collection.



Menzies Youth Centre

The building is now entering the final stages of completion. All services have been connected, and the final fittings are scheduled over the next two to three weeks.

A report relating to the Centre and associated matters in included within this agenda. The minutes of the Youth Advisory Committee is included in this agenda, and contains recommendations for Council.

Menzies Rodeo

The working group for the Rodeo are progressing. Prospectus has been designed, and sponsors are now being both sought and confirmed.

12.4.2 Provision of Aged Housing in Northern Goldfields

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	CS.848.1/NAM153
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	20 July 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.4.2-1 <i>Confidential</i> – Aged Accommodation Business Case 12.4.2-2 <i>Confidential</i> – Aged Accommodation Investment proposal 12.4.2-3 <i>Confidential</i> – Correspondence 12.4.2-4 Shire of Leonora extract of minutes 12.4.2-5 Newspaper extract.

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council:

1. Support the need for Aged Accommodation in the Northern Goldfields
2. Include the need for Aged Accommodation in the next Review of the Community Strategic Plan public consultation
3. Make a presentation to the Shires of Leonora and Laverton to seek ways of supporting their proposals for Aged Accommodation.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The Shires of Leonora and Laverton have, for some time been seeking financial support from State and Federal Governments for the establishment of an independent living village in Leonora, and in Laverton.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- The installation of State Government infrastructure such as power, water and broadband to facilitate residential and commercial growth

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Our natural environment will be protected and preserved for future generations.
- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY: N/A

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

During the initial consultation phase, current operating budgets will apply.

RISK ASSESSMENTS: Nil

BACKGROUND:

The Shire of Leonora has been working since 2000 to attract funding for the construction of an independent-living village. An extract of the minutes from the Shire of Leonora ordinary meeting of Council of 15 December 2015 is attached.

The most recent submission for funding to the State Government was unsuccessful, however, was deemed to have merit, but recommended that

“... the Shire of Leonora develop a more robust assessment for the Leonora Aging in Place project that considers in situ versus modular build, an alternative number of constructed units, the need for community facilities and potential partnerships in project delivery.”

COMMENT:

The residents of the Shire of Menzies face the same challenges as those of Leonora in relation to the need for accommodation as they grow older. The options are to leave the environment where they are safe and known, and move to purpose built accommodation with services away from the town, friends and family, or remain in sometimes unsuitable surroundings with few services, and reduced independence.

To support Leonora and Laverton in their quest for their projects does not obligate the Shire of Menzies to follow the same path. The success of other towns in the region, in providing these services would result in future services for older residents who need higher level care. Menzies in the future may provide well-aged units which provide tenants with a progression to further services.

Opening discussions with neighbouring Shires will not place Menzies under any obligation to continue, but may benefit future residents both for Menzies and the Northern Goldfields.

Pages 172 to 148 Confidential

CONFIDENTIAL

10.0 REPORTS OF OFFICERS**10.1 CHIEF EXECUTIVE OFFICER****10.1(B) AGED CARE ACCOMMODATION**

SUBMISSION TO: Meeting of Council
Meeting Date: 15th December, 2015

AGENDA REFERENCE: 10.1 (B) DEC 15

SUBJECT: Aged Care Accommodation

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Aged Care Accommodation 4.9

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 30th November, 2015

BACKGROUND

In early 2000, the Shire of Leonora compiled a prioritised list of objectives from a community questionnaire distributed earlier. The community identified forty-eight areas where it was felt that future improvement could occur. Amongst these was the proposal of “aged persons’ accommodation”.

In March, 2001, B & B Willow Consultants provided a report regarding Aged Accommodation in Leonora, which addressed issues relating to the objective and offered information and recommendations regarding the future action(s) that could be taken by the Shire of Leonora and the Leonora Community working in association with State and Federal government agencies, to bring new aged persons’ facilities to the town.

In about 2003 Goldfields Masonic Homes expressed an interest in being involved in the project but the continued interest was not forthcoming.

Since that time, the Shire of Leonora has been heavily involved in other major projects and as a consequence the Aged Accommodation proposal was relegated to the back burner, even though still very high on Leonora’s list of priorities. Appropriate funding opportunities for a project of this nature were not freely available at this time either.

In Western Australia, many local governments own and operate retirement villages and aged care facilities. This reflects the important role that Local Governments play in the provision of aged care services to older Australians.

Over the next 40 years, it is projected that the size of Australia’s aged population will grow substantially and the cost of providing aged care services will increase dramatically. This represents a significant challenge for many local governments throughout the State. This challenge is amplified for local governments in rural Western Australia, where in many cases the population is ageing more rapidly compared to major urban and regional centres.

It is broadly recognised that the current supply of aged care services in Australia is inadequate to cater for the increasing and changing demands that will be placed on the sector in future years. It is reasonable to assume that in many instances ratepayers will look to their local government to provide aged care services or to facilitate the provision of such services, to an extent greater than is currently the case.

In July, 2014 the Goldfields-Esperance Revitalisation Advisory Group invited the Shire of Leonora to submit a full business case in support of the Leonora Residential Aged Care Facility. In response, the Shire of Leonora advised that the project was not far enough advanced to commit to a Business Case and that the project would be better served if the process could be delayed.

In May, 2015, Ms Kate Mills, Puzzle Consulting presented a proposal to work with the Shire of Leonora and the Leonora Community on the development of aged persons accommodation in Leonora. The Proposal as submitted by Puzzle Consulting was accepted.

The scope of works provided by Puzzle Consulting included:

Project Management

- Develop a scope for the project, including:
 - Determining the objectives of the project
 - Defining the components
 - Identifying key deliverables
- Establish the demand, in Leonora and surrounding area, including:
 - The type of housing required
 - The design requirements to support 'ageing in place'
 - The supply of accommodation required, in order to address the existing and future demand
- Provide an assessment of options for site development, including:
 - Summaries of sites which are available
 - The advantages and disadvantages of each site
 - A recommendation for the Shire of Leonora to make a decision regarding site selection
- Provide an assessment of the ongoing management and sustainability of the accommodation, including:
 - Examples of management structures from other local government areas
 - Identification of organisations currently managing housing in the Goldfields-Esperance region and their suitability for management
 - A recommendation for the Shire of Leonora regarding ongoing management options
 - Puzzle Consulting cannot advise on site development or building construction costs, but can develop scopes and liaise with the other consultants the Shire of Leonora may also need to engage in order to determine full and quantifiable development costs for this project
- Liaise with funding bodies regarding their requirements

In June, 2015, Ms Kate Mills provided a summary document, based on her initial discussions with stakeholders, a summary of the contemporary and relevant research and what she considered to be the outcomes. Furthermore a consultation survey was delivered via letterbox drop to the Leonora Community requesting information so that the Shire of Leonora could further understand the need for independent living and supported aged care services to ensure that the needs of senior residents could be met.

On the 13th August, 2015 a summary of work compiled to date was provided to all Councillors.

Based on the community consultation, consultation with Federal and State health agencies, and relevant data and research reports, Puzzle Consulting recommended the following:

- The Shire of Leonora progress development of an independent-living village. This project should next proceed to site assessment stage and further investigation of possible management models. At this stage, given the level of demand, a site would need to accommodate in the vicinity of 20 units (give or take 5) and have room for growth into the future.
- The Shire of Leonora work with the local hospital to ensure the low care facility is more aesthetically pleasing and user friendly for the residents, staff and visitors. This could include a request for funding from the Goldfields-Esperance Revitalisation Fund.
- Puzzle Consulting to investigate available retrofitting funding programs which may be available. If none are suitable, consider including a 'small grant' component within the application to the Goldfields-Esperance Revitalisation Fund to be administered by the Shire of Leonora, for elderly residents who wish to remain in their own home and have it retrofitted.

- The Shire of Leonora consider these developments in a holistic sense and the business case proposal to include the adoption of an ‘Age-Friendly’ strategy for Leonora, which would deliver a better outcome for the community and provide leverage in the funding application.
- The Shire of Leonora continue to support the Leonora Multi-Purpose Service at the hospital to provide high-care needs where possible, and recognise that development of a high-care facility is not feasible.
- Consultation continue with community and WA Country Health Service to continue to progress this initiative.

On the 17th September, 2015, Mr Tony Chisholm, WML Consultants, Ms Kate Mills and myself undertook assessments of seven potential project sites within the Leonora townsite. The rationale in regard site selection included:

- Enough land for initial construction
- Possibility for expansion into the future/accommodation of growth
- Proximity to services and access ways
- Land tenure issues
- Development of the site itself and any particular issues (i.e. – access to services, drainage)
- Desirable location

The site selection report prepared by Puzzle Consulting was provided to all Councillors on the 29th September, 2015 with a request that comments and or suggestions be provided by the 17th November, 2015, Council meeting day.

For varying reasons, Councillors were not prepared to accept any of the several sites previously identified, however, suggested that three additional site options be considered. Having consulted with all Councillors over the past two weeks, the property grouping of land identified as Lots 115, 116, 117, 118 and 119 Otterburn Street is clearly the preferred site, provided the land can be acquired from the registered owners at a realistic price.

Preference because of:

- Proximity to the main street and community services
- All lots are held freehold
- Majority of land currently vacant
- Existing access to water, power and sewerage services
- Large block to enable communal open space and further growth
- Relatively flat land

STATUTORY ENVIRONMENT

Section 3.1 of the Local Government Act 1995 states that “the general function of a Local Government is to provide for the good government of persons in its district”.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

An amount of \$22,680.00 is contained within the current budget to cover costs associated with consultants.

The 2016/2017 Budget will need to take into account project construction costs and acquisition of land. It is expected that the majority of project funding will be subject to Federal and State government grants.

STRATEGIC IMPLICATIONS

Government financing and funding policy should aim to produce a viable, sustainable and efficient aged care sector which achieves:

- Equity in the distribution of services
- Reasonable choice for consumers
- Technical efficiency
- Quality care
- Investment in appropriate technology
- A balance between quality and cost and between government funding and consumer co-payment that is acceptable to the community
- An integrated and stable mix of acute, community and residential care.

A sustainable sector can only be achieved through a funding and financing model that:

- Allows service providers to generate sufficient surpluses and profits to maintain their viability and continuing operations
- Encourages continuous investment for long term sector sustainability

RECOMMENDATIONS

That council resolve to:

- Progress development of an Independent Living Village within the Leonora Community; and
- That the business case include the adoption of an 'Age-Friendly' strategy for Leonora, which would deliver a better outcome for the community and provide leverage in funding applications; and
- That the Chief Executive Officer be delegated the authority to negotiate land transactions over privately owned land being Lots 115 to 119 Otterburn Street Leonora; and
- That the Chief Executive Officer be delegated the authority to negotiate possible purchase and sale of Leonora Lot 981 (Reserve for parking over which the Shire of Leonora has management control) in conjunction with the other proposed land transactions, to be reported back to council.

VOTING REQUIREMENT

Simple majority required.

COUNCIL DECISION

Moved Cr MWV Taylor, Seconded Cr GW Baker that council resolve to:

- Progress development of an Independent Living Village within the Leonora Community; and
- That the business case include the adoption of an 'Age-Friendly' strategy for Leonora, which would deliver a better outcome for the community and provide leverage in funding applications; and
- That the Chief Executive Officer be delegated the authority to negotiate land transactions over privately owned land being Lots 115 to 119 Otterburn Street Leonora; and
- That the Chief Executive Officer be delegated the authority to negotiate possible purchase and sale of Leonora Lot 981 (Reserve for parking over which the Shire of Leonora has management control) in conjunction with the other proposed land transactions, to be reported back to council.

CARRIED (7 VOTES TO 0)

Leonora aged care review

■ Josh Chiat

The Shire of Leonora is concerned a proposal for aged accommodation units in the northern Goldfields community could be watered down after the State Government announced it will fund a new business case for the facility.

Leonora, along with the Shire of Laverton, is back in the frame for aged accommodation funding less than a year after a \$9.2 million Royalties for Regions-funded ageing-in-place project was scrapped in the McGowan Government's first budget. Up to \$13.1 million has been allocated by the Government to build or expand accommodation in Pinjarra, Donnybrook, Dunsborough, Dongara, Brunswick Junction and the Great Southern.

Leonora and Laverton are among a host of communities that will share in \$160,000 set aside to develop business cases, alongside several Wheatbelt towns, with \$7.64m set aside for future projects.

Shire of Leonora chief executive Jim Epis stood by the original business case for the project, which would have included 16 units.

"We'll go back and have another look at it if someone (else) is paying the dollars, but as far as I'm concerned we haven't got much to change, the facts are in the original submission," he said.

Mr Epis said he was concerned the number of beds would be reduced in a new proposal.

Regional Development Minister Alannah MacTiernan said Leonora and Laverton had been identified as places of need, but that a review found the cost per unit in the Leonora proposal was far higher proposed in other locations.

"Not everything that was on the wish list that was committed to in the dying days of the last Government have we been able to fund," she said. "But . . . we have set aside money for aged care and obviously we think there's a case in Leonora, we want to help them, we want to make a contribution there.

"But we also want to make it more cost-effective."



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Tourism model outdated, says chief

■ Josh Chiat

The head of the Goldfields Tourism Network says the region's tourism industry needs to move away from marketing itself to grey nomads in a bid to refresh the sector.

Goldfields Tourism Network chief executive Mandy Reidy has also mooted a possible restructure and a name change at the organisa-

tion, which is funded by local governments across the Goldfields, branding its business model "outdated".

Ms Reidy said local tourism operators and councils needed to act to draw younger travellers to the region.

"The largest growing market in our region and generally in the tourism space is now young families with children," she said.

"When I hear operators, residents or anyone talking about tourism and restricting the market by mentioning only specific market sectors such as Grey Nomads or 'our season only starts up in September' or 'it's a self-drive only area' it instantly chokes your market."

The body, which promotes local towns at trade shows and produces marketing materials for its mem-

ber councils, is also considering a shift to the name Goldfields Tourism WA in a bid to make it easier to search online.

The Shire of Wiluna, which saddles the border between the northern Goldfields and Mid West, recently pulled its \$25,000 funding contribution for the GTNA, but Ms Reidy was not concerned other councils may follow suit, pointing to internal modelling that suggest-

ed local governments get a 10 to one return on investment.

City of Kalgoorlie-Boulder chief executive John Walker said the council was looking into its own tourism strategy.

"We've got issues around fares as we know, we've got issues around where to take it and we don't see WA Tourism and the like helping Kalgoorlie very much," he said.

kalminer.com.au
Tuesday, July 3, 2018

NEWS

5

12.4.3 Community Assistance Fund - Menzies Community School

LOCATION:	N/A
APPLICANT:	Menzies Community School
DOCUMENT REF:	COM.846.1/NAM158
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	20 July 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.4.3-1 Community Assistance Application

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council:

1. Add a sculpture to the Menzies Heritage Trail at the site of the Menzies Community School recognising the history of education in Menzies
2. Approve a Community Grant of up to \$1,000 for a plaque commemorating Gloria Brennan as a role model for students.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

An application has been received from the Menzies Remote Community School for funding to purchase and erect a plaque recognising Ms Gloria Brennan as an inspiration and role model for all students.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A local economy that has close working partnerships with mining companies and other industries.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.

14.4 Heritage & Natural assets conserved

- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS:

Policy 4.4 – Donations, Sponsorship and Contributions.

FINANCIAL IMPLICATIONS:

The costs of the new sculpture will be funded from the Collections budget, and the contribution from Community Grants Program.

RISK ASSESSMENTS:

No risk assessment relates to this matter

BACKGROUND:

An application for a Community Grant has been received from the Menzies Remote Community School to erect a plaque

” To commemorate the life of a woman who valued Education, Language and Indigenous Rights. To display her image on a plaque to inspire past and present students to strive for goals such as Ms Brennan’s. To show our children, Staff and visitors how much a positive role model Ms Brennan was. “

COMMENT:

The application received for a plaque at the Menzies Community School requested a contribution of \$2,000. Since then, Anglo Gold Ashanti has offered a contribution of \$1,000.

It is recommended that Council approve this application.

In conjunction with the plaque, it is proposed to take the opportunity to increase the Sculpture Trail by one sculpture this year, funding from the allocation for Collections. This will extend the trail out of the central area and opens for the inclusion of markers at the Old Police Station, the Masonic Lodge and other points of interest.



SHIRE OF MENZIES Community Assistance Fund

APPLICATION

The accompanying form is the standard application for the Shire of Menzies *Community Assistance Fund (CAF)*.

Group applicants may apply for up to \$2,000 or Individual applicants may apply for up to \$500.00.

Each application will be assessed and evaluated on its merit, according to the Community Assistance Fund Guidelines, which may be viewed and downloaded from the Shire's website at www.menzies.wa.gov.au.

Applications are available online from www.menzies.wa.gov.au or by contacting the Chief Executive Officer on 9024 2041 or admin@menzies.wa.gov.au.

Closing date for the Ad-hoc Grants is 4.00pm 30 June 2017.

TO ASSIST IN PROCESSING YOUR APPLICATION, WE ASK YOU TO NOTE THE FOLLOWING REQUIREMENTS:

- For copying purposes please print your application **or** clearly and legibly write your submission using blue or black ink.
- **Please do not permanently bind your application. As applications may need to be copied, it is preferred you use a paper clip, bulldog clip or deliver in a plastic wallet.**
- If you need extra space to describe any aspect of your activity please provide the information as briefly as possible on A4 paper, clearly marking the item and page number to which the additional information refers.
- You may reproduce the form and content on your own computer or photocopier, but please ensure the application is submitted in A4 format.
- Supply all supporting material with your application and ensure that it is clearly labelled.
- **Please keep a copy of your application.**

By Post:

Shire of Menzies
'Community Assistance Fund Application'
PO Box 4
MENZIES WA 6436

By Hand:

Shire of Menzies
'Community Assistance Fund Application'
124 Shenton Street
MENZIES WA 6436

**COMMUNITY ASSISTANCE FUND
APPLICATION INFORMATION**

GRANT TYPES

A

Minor Grants \$500.00 or less
(For minor activities and small purchases)

B

Ad Hoc Grants \$500.00 but less than \$2,000
(For the purchase of equipment and running activities)

HOW TO COMPLETE THE APPLICATION FORM

Please follow the simple **colour-coded** guide when completing this form -:

1. Select your grant type e.g. *Activity Grant*
2. Discuss your project with the Chief Executive Officer to confirm eligibility.
3. Complete the Sections colour-coded to your grant type e.g. *Ad Hoc Grant* = A B ***You do not need to provide any details in sections to your Grant Type***
4. Go to ‘Support Documents Checklist (Page 9) – to be sure to provide the documents requested for your grant type.

Questions?

**Call the Chief Executive Officer on 9024 2041 or
email to admin@menzies.wa.gov.au**

OFFICE USE ONLY

Doc No: _____

File No(s): _____

Date _____

Officer: _____

Attach: _____

COMMUNITY ASSISTANCE FUND – APPLICATION FORM

YOUR

GRANT

TYPE

PART 1 – APPLICANT’S DETAILS

A

B

Applicant (or Organisation Name)

_Menzies Community School _____

Contact Details

Name: Vashti Ashwin

Position: School Council President

(E.g. President, Secretary)

Address: 1 Gregory Street Menzies WA Postcode: 6436

Telephone: (h) 0890242044 (w) _____ (m) 0439271891

Email: * Vashti.ashwin@menziesac.org.au

*Please highlight with an * your preferred method of contact*

PART 2 – ACTIVITY DETAILS

A

B

Describe the Project for which funding is required: (max 100 words)

Menzies Community School would like to commermorate the life of Gloria Brennan with an offical plaque placed at the School. The plaque will be in the style of the “Menzies – Our Place “ plaques, and will feature Ms Gloria Brennan.

Activity Commencement Date: _____ Date of Completion: _____

Venue/Location: Menzies Community School

Total Project Cost \$ _2800_____ Total CAF Request: \$ _2000_____

PART 3 – ORGANISATIONAL SUMMARY

A

B

3.1 Is your organisation incorporated? Yes

3.2 Does your organisation have an Australian Business Number Yes

ABN No. 35972712405 _____

Are you registered for GST? Yes

3.3 Does your organization operate on a non-profit basis? Yes

Note: The Community Assistance Fund is intended to assist non-profit, community-based organisations and voluntary groups carry out activities that benefit the community as a whole. If you answered 'No' above, you are advised that operations and activities established to make a profit are ineligible for funding.

3.4 Does your organization occupy a building situated on a Crown Reserve vested in the Shire of Menzies? yes no

IF YES: Does your organization have a current lease with the Shire of Menzies? Yes No

Note: A current lease is required before any Community Assistance Funds are disbursed.

3.5 Describe the main objective of your organisation. (max 50 words)

To provide quality Education to the Children of the Menzies Shire, from Kindergarten to Year 12.

3.6 State the number of active or financial members in your organization. _____

3.7 Describe your membership i.e. Number of men, women, seniors, youth etc.

The school does not have members we have a School Council of 6 people made up of the Principal and parents and carers

3.8 Previous *Community Assistance Fund* History

Have you previously received funding under the Community Development Fund?

No

Yes When? _____

How much? _____

What for? _____

PART 4 – PROJECT DETAILS

A

B

Please tick the specific category that best describes your funding request:

- | | |
|---|---|
| <input type="checkbox"/> Arts, culture and entertainment | <input type="checkbox"/> Multicultural and Indigenous projects |
| <input type="checkbox"/> Youth and family services | <input type="checkbox"/> Event management and sponsorship |
| <input type="checkbox"/> Seniors | <input type="checkbox"/> Tourism and promotion |
| <input type="checkbox"/> Natural environment and cultural heritage conservation | <input type="checkbox"/> Emergency services |
| <input type="checkbox"/> Business support and development | <input type="checkbox"/> Health promotion and injury prevention |
| <input type="checkbox"/> Crisis or financial support and counselling | <input type="checkbox"/> Crime prevention and community safety |
| <input type="checkbox"/> Sport and recreation | <input type="checkbox"/> Upgrading of Community facilities and equipment owned by the Council |
| <input type="checkbox"/> Monuments and project to commemorate events or people | |
| <input type="checkbox"/> Disability Services | |

PART 5 – PROJECT JUSTIFICATION

A

B

5.1 What is the aim of the Project?

To commemorate the life of a woman who valued Education, Language and Indigenous Rights. To display her image on a plaque to inspire past and present students to strive for goals such as Ms Brennan's. To show our children, Staff and visitors how much a positive role model Ms Brennan was.

5.5 How will you know if your project is a success? (outcome)

Acknowledgement that Ms Brennan was a true leader in Education and civil rights and a quite achievement for the local people as Ms Brennan was a local to this area.

PART 6 – OPERATIONAL DETAILS

A

B

6.1 Project support within your organisation:

Key members of your organisation must support the CAF Grant Application.

Name: Stacey Miller Acting Principal Menzies Community School

Signature:

Name: Vashti Ashwin _____

Role: School Council President

Signature: _____

Name: _____

Role: _____

Signature: _____

6.2 Funding support confirmed by other sources for this Project, excluding this CAF request:

Organisation: _____ Amount \$ _____

State Federal

6.3 Other than your own contribution and those stated above, has your organization considered other funding sources for this Project?

Yes No

If yes, please list the funding body(ies) you have contacted and the amount of funding you have requested.

6.4 Current financial position:

Current Bank Balance: \$ _____ Invested Term Deposit: \$ _____

Bank: _____

Account Name: _____

BSB: _____ Account Number: _____

6.5 Budget:

It is recommended you use the attached Budget form (Appendix A – Page 10). If more space is required, use the same format and attach to this application.

Please ensure the following are clearly identified in the Income Budget:

- Voluntary ‘In Kind’ contribution (costed at \$20.00 per hour) Your financial contribution to this Project.
- Other grants applied or received for the proposed activity.
- Any other income (box office/ticket sales, in-kind support and donations) **Please ensure the following are clearly identified in the Expenses Budget:**
- Direct Project costs (material, freight, equipment/venue hire/purchase).
- Promotion, marketing and publication expenses.
- Administration expenses (salaries, on-costs, insurance, postage etc.) Travel, accommodation, and living expenses.
- GST inclusive costings.

Please note: That two (2) quotations are required for all items valued over \$1,000. In Kind and Volunteer labour is valued at \$20.00 per hour. Where a tradesperson is donating labour identify full value of works.

Any surplus funds allocated from the CAF will be required to be reimbursed to the Shire of Menzies on acquittal of your organisation’s grant.

ACQUITTALS AND EVALUTATION:

If your application is successful and funds are granted please remember that you MUST provide Council with a grant acquittal and evaluation. The relevant documents will be forwarded with your final payment and need to be returned to this office within 30 days from the conclusion of your project or within 30 days of the end of the 12 month period funds were approved. Failure to provided acquittal may affect future applications by your organisation.

Funds must be spent during the year of the grant, i.e. 1/9/2016 - 3/07/2017. Funding may not be permitted to be carried over to the following year, unless written approval from the Shire of Menzies has been received. If you realise that the funds will not be spent within the specified timeframe and therefore an acquittal cannot be provided, then the money must be returned to the Shire prior to the end of the financial year.

PART 7 – SUPPORT DOCUMENT CHECKLIST



Please ensure you have enclosed the following attachments with your application: *(Please tick)*

A MINOR GRANTS UNDER \$500.00

Complete parts 1, 2 and 3 and then sign the Declaration below.



B AD HOC GRANTS \$500.00 TO \$2,000

- Complete Sections 1 and 2 and then sign the Declaration below.
- Financial statement for the most recently completed financial year. Two (2) quotations for all items valued over \$1,000.

DECLARATION

I certify that to the best of my knowledge the information provided is correct and discloses an accurate account of the income, expenditure and activities.

Applicant:

Name: _____

Signature: _____

Date: _____

SAMPLE BUDGET – GRANTS

PROJECT TITLE:			REHABILITATION PROJECT		
EXPENSES			INCOME		
Item	Cost / Description	Amount	Type	Description	Amount
Volunteer Labour	50hrs @ \$15.00	750	Applicant Contribution	Cash	1,000
Materials	Treated Pine	2,000		In Kind Volunteer Workers	750
	Bolts 250 @ \$0.60 each	150			
Plants	500 @ \$1.00	500			
Equipment Hire Charges	Bobcat 5 hrs @ \$150.00	750			
	Hand Tools 10 hrs @ \$15.00	150	Grants / Sponsors	Lotteries Commission	1,000
	Brushcutter 5hrs @ \$45.00	225		Local Service Clubs	1,500
	Mini Van 2 days	250		Community Development Fund	1,500
Signage	Interpretive signs	1,000			
Promotion	Brochures	250			
	Advertising	0	Donations	Seedlings	275
	Opening Luncheon	200		Mulch	200
				Refreshments	100
				Other Income	
Total Expenses		\$6,325	Total Income		\$6,325

SAMPLE

**Appendix A
BUDGET – GRANTS**



PROJECT TITLE:					
EXPENSES			INCOME		
Item	Cost / Description	Amount	Type	Description	Amount
Plaque	\$2800	2800	Applicant Contribution	Cash	800.00
				In Kind	1000
			Grants / Sponsors	CAF Request	2000
			Donations		

			Other Income	
Total Expenses		\$ 2800	Total Income	
			\$ 3800	

NF17

12.5 MANAGEMENT AND POLICY

12.5.1 Actions performed under Delegations for the Month of June 2018

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	GOV.860.1/NAM126
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	4 July 2018
AUTHOR:	Deborah Whitehead, Executive Assistant
ATTACHMENT:	Nil

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council receive the report of the actions performed under delegation for the month of June 2018 for information.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

To report back to Council actions performed under delegated authority for the period 1 June 2018 to 30 June 2018.

RELEVANT TO STRATEGIC PLAN:

14.3 Active civic leadership achieved

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP13 Governance – Council does not comply with statutory requirements

BACKGROUND:

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for:-

- Bushfire
- Common Seal
- Planning Approvals
- Building Permits
- Health Approvals
- Ranger related Dog Issues
- Mining / Exploration / Miscellaneous Applications

The following tables outline the actions performed within the organisation relative to delegated authority for the period 1 June 2018 to 30 June 2018.

Applications

Mining/Prospecting/Exploration/Miscellaneous Applications – No objections for the period 1 June 2018 to 30 June 2018.

- Miscellaneous licence 39/276
- Miscellaneous licence 39/1131
- Exploration licence 31/1182
- Exploration licence 31/1183
- Miscellaneous licence 24/231

Bushfire

No delegated decisions were undertaken by the Shire of Menzies pursuant to Bushfire matters for the period 1 June 2018 to 30 June 2018.

Common Seal

Seal was affixed to Memorandum of Understanding for the Goldfields Records Storage (GVROC) 29 June 2018.

Planning Approvals

No delegated decisions were undertaken by the Shire of Menzies pursuant to Planning Approvals for the period 1 June 2018 to 30 June 2018.

Health Approvals

No delegated decisions were undertaken by the Shire of Menzies pursuant to Health Approvals for the period 1 June 2018 to 30 June 2018.

Ranger Related Dog Issues

No delegated decisions were undertaken by the Shire of Menzies pursuant to Ranger related dog issues for the period 1 June 2018 to 30 June 2018.

Building Permits (including Septic Tank approvals)

The following delegated decisions were undertaken by the Shire of Menzies pursuant to Building Permits (*including Septic Tank approvals*) for the period 1 June 2018 to 30 June 2018.

<i>Date of decision</i>	<i>Decision ref:</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
12/06/2018	01/18 Building Permit	Approved	TR Homes 105 Kelvin Rd, Maddington	N/A
15/06/2018	02/18 Building Permit	Approved	Mr Wozniak Lot 420 Gregory St, Menzies	N/A

12.5.2 Policy Manual 2018 - Adoption of Policies

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	GOV.875.1/NAM152
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	25 July 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.2-1 Policy Manual 2018 <i>(Provided Under Separate Cover)</i>

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council rescind the previous Policy Manual and resolve to adopt the Policy Manual 2018 noting the new policies as stated in this report.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Policies are determined by Council and may be amended or waived according to circumstances. This power is conveyed to Council in section 2.7(2)(b) of the *Local Government Act 1995*. Policies cannot be made in relation to those powers and duties given directly to the Chief Executive Officer by the Act.

This Policy Manual contains a provisions that the Chief Executive Officer is to carry out an administrative review of the Policy Manual each year when the Delegations Register is reviewed, and for Council to fully review the Policy Manual each two years.

The last review was adopted by Council on 25 June 2015. Council were asked on 22 March 2018 to review this Policy Manual in its entirety prior to June 2018 so that they could adopt the Policy Manual at the next Ordinary Meeting of Council.

14.3 Active civic leadership achieved

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.

STATUTORY AUTHORITY:

Local Government Act 1995 (Section 2.7(2)(b) & Section 3.1)

POLICY IMPLICATIONS:

Council has not specific policy in relation to this matter, however reference is made to the practice of administrative review each year and a full review by Council every second year.

The last full review of this Policy Manual took place on 25 June 2018.

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP13 Council does not comply with statutory reporting requirements and deadlines

OP23 General Ledger policies and procedures are not current

OP47 Compromise of Council's public image and reputational integrity

BACKGROUND:

Council policies provide guidance for Administration when undertaking activities associated with the business of Council.

In reviewing the Policies, the approach was taken that the policy had to be relevant by controlling a matter for the future, in either its operation or prevention. The policy also had to be current, achievable and useful.

Unlike delegations, policy is not governed or defined by legislations. The introduction carefully defines the difference between a delegation and a policy, as well as closely defining several other terms:

COMMENT:

The Department of Local Government and Communities guidelines on Delegations refer to "*acting through*". Effectively, policy is the instructions of Council acting through the staff – how they are to implement specific authorities and actions.

Accordingly, the Policy Manual is a critical document, and is essential that it be current and clear. Together with the Delegations Register, they are the day to day instructions manuals primarily to the Chief Executive Officer but also to other staff exercising delegated authority, and to staff carrying out normal operational tasks to complete their function in a particular way. These are Council's instructions and non-compliance with them is non-compliance with a Council instruction.

Unless required by the Local Government Act in relation to a specific matter, policies can be made, amended or revoked at any time, by simple majority of Council and do not need to be advertised. As noted above, however care does need to be taken. In this respect they are quite different to Planning Policy which has a legislative framework and must be advertised.

Policies which have had changes made since last are advised on the next page:-

30 July 2015	Review	6.4 Fitness for Work
24 September 2015	Revocation and Adoption	3.7 Staff Recruitment – Permanent, Part and Full Time 4.9 Investments 8.1 Compulsory Waste Collection Service
29 October 2015	Adoption	4.10 Financial Management – Payment of Accounts & Purchasing Authority Limits
17 December 2015	Adoption	3.8 Ordinary Council Meetings 3.9 Meeting Venue 3.10 Agenda Format / Officer’s Reports
25 February 2016	Amendment Amendment Adoption	9.2 Shire Housing – Tenancy Conditions 3.8 Meeting of Council 3.11 Council Forums/Briefing Sessions
26 May 2016	Amendment	5.5 Emergency Services – Callouts affecting work hours
30 June 2016	Amendment	5.10 Employee Housing Allowance
29 September 2016	Amendment	3.10 Agenda Format
24 November 2016	Adoption	4.9 Investments
25 May 2017	Adoption	3.12 Annual Performance Review
27 July 2017	Amendment	2.2 Capitalization of Assets
31 August 2017	Amendment	4.5 Credit Card Facilities 5.1 Acting Chief Executive Office 5.2 Designated Staff
6 August 2018	New Amendment New New New Amendment New Amendment New New New New	1.8 Official Communication 3.2 (4)(a) Conferences, Meeting & Training Expenses 3.2 (4)(b) Conference, Meetings & Training Expenses 3.2 (10(a) Conferences, Meetings & Training Expenses 3.2 (10(b) Conferences, Meetings & Training Expenses 4.9 (4)(4.2) Investments (add Bankwest) 4.11 Rating Strategy Policy 5.11 Loyalty Pay – <i>formerly Menzies Allowance & Service Pay</i> 5.14 Social Media Policy 5.15 Use of Mobile Phones and GPS Satellite Devices 10.2 Tree Policy 14.3 Community Engagement Policy
6 August 2018	Revocation and Adoption	Full review – August 2018 Revocation of all previous policies, Adoption of Manual Review and amendment of those policies to continue.

12.5.3 Chief Executive Officer Review 2018

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	PER.885.1/NAM156
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	30 July 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.3-1 - <i>Confidential</i> - Under Separate Cover
COUNCIL RESOLUTION:	No.

MOVED: Cr

SECONDED: Cr

That Council move to go behind closed doors subject to Section 5.23(2)(a) a matter affecting an employee or employees;

Carried /

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council:

1. Endorse the Summary CEO Performance Review Report (confidential attachment) for the year ended 31 July 2018
2. Endorse the Key Performance Indicators for the Chief Executive Officer for the year ending 31 July 2019.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The Local Government Act 1995 requires that Council undertake a review of the Chief Executive Officer at least once in relation to every year of employment.

This process has been undertaken with the assistance of Natalie Lincolne of Price Consulting Group Pty Ltd.

RELEVANT TO STRATEGIC PLAN:

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

STATUTORY AUTHORITY:

Local Government Act 1995 Section 5.38 – Annual Review of Certain Employees' Performance.

POLICY IMPLICATIONS:

Policy 3.12 – Chief Executive Officer Performance Review

FINANCIAL IMPLICATIONS:

The Council will consider the remuneration of the Chief Executive Officer as a part of the Review.

RISK ASSESSMENTS: Nil

BACKGROUND:

The Chief Executive Officer, Rhonda Evans was appointed to the position on 1 June 2016. A review of her performance at the end of twelve months and confirmation of her appointment was noted in Council Resolution 1258 (31 August 2017).

COMMENT:

At the May 2018 meeting of Council, it was resolved to appoint Price Consulting Group Pty Ltd to assist Council to conduct the Performance Review for the Chief Executive Officer which would include an additional service to develop a full Chief Executive Officer (CEO) remuneration review report, including benchmarking of comparative Band 3 Council CEO

Total Remuneration Packages (where made available), State Administrative Tribunal determinations and current state economic indicators (e.g. CPI and wage index rates).

A methodology and process was agreed and the outcomes have been presented to both Council and the Chief Executive Officer.

13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

15 NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 30 August 2018 commencing at 1pm.

16 CLOSURE OF MEETING

There being no further business the Chairperson closed the meeting at _____ pm.

I, _____ hereby certify that the Minutes of the Ordinary Meeting of Council held 28 June 2018 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held 6 August 2018.

Signed: _____

Dated: 6 August 2018