



Shire of Menzies

CEO SELECTION COMMITTEE MEETING

MINUTES

SECTION 5.9 (2)(d) LGA 1995

Committee Brief:

To recommend to the Council a person to be appointed as CEO of the Shire of Menzies pursuant to Section 5.36 of the Local Government Act 1996 and the Local Government (Administration) Regulations 1996

A meeting of the CEO Selection Committee will be held in the Council Chambers, 124 Shenton Street, Menzies, at 9.00am on Thursday 23 July 2026.

Rob Stewart
Acting Chief Executive Officer

Committee Members:

Cr P Warner, Cr S Sudhir, Cr J Dwyer and Mr S Tweedie
(Council Resolution-055/26)

Resolution Numbers CSC 003/26 to CSC 008/26

TABLE OF CONTENTS

1	DECLARATION OF OPENING	3
2	RECORD OF ATTENDANCE	3
3	MEETING CLOSED TO THE PUBLIC	3
4	DISCLOSURES OF INTEREST	4
5	CONFIRMATION/RECEIVAL OF MINUTES.....	4
6	SUSPENSION OF MEETING PROCEDURES.....	4
7	REPORT OF OFFICERS	5
8	RESUMPTION OF MEETING PROCEDURES	6
9	MEETING REOPENED TO THE PUBLIC.....	6
10	NEXT MEETING.....	6
11	CLOSURE OF MEETING.....	6

1 DECLARATION OF OPENING

The Presiding Member declared the meeting open at 9am.

2 RECORD OF ATTENDANCE

Ms L Highfield and Mr S Tweedie confirmed that they were in a secure location suitable for discussing confidential matters and that the equipment they intended to use to attend the meeting was suitable to enable them to effectively participate in deliberations and communications during the meeting. Accordingly, they applied for approval to attend the CEO Selection Committee meeting by electronic means.

The Presiding Member was satisfied that Ms Highfield and Mr Tweedie were in a secure location and that the equipment they intended to use to attend the meeting was suitable. The Presiding Member approved their attendance by electronic means and allowed them to participate fully in the meeting from 9am.

Committee Members:	Cr P Warner, Presiding Member Cr S Sudhir Cr J Dwyer Mr S Tweedie (joined electronically at 9am)
Staff:	Ms M Yulo-Uy, Executive Officer (Minutes)
Recruitment Consultant:	Ms L Highfield (joined electronically at 9am)

3 MEETING CLOSED TO THE PUBLIC

COMMITTEE DECISION:

Committee Resolution Number:	CSC 003/26
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Moved	Cr J Dwyer	Seconded	Mr S Tweedie
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That pursuant to Section 5.23(2)(b) of the Local Government Act 1995, the meeting be closed to members of the public to deal with matters relating to the recruitment or employment of the CEO or a senior employee.

Carried	4/0
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For: Cr P Warner, Cr S Sudhir, Cr J Dwyer and Mr S Tweedie
Against: Nil

The meeting room was closed to the members of the public at 9.02am.

4 DISCLOSURES OF INTEREST

All Committee Members confirmed that as a consequence, there may be a perception that their impartiality on the matter may be affected. All declared that they will consider this matter on its merits and vote accordingly.

Name	Interest	Nature of Interest
Cr P Warner, Presiding Member	Impartiality	Knows some of the applicants in a professional capacity
Cr S Sudhir	Impartiality	Knows some of the applicants in a professional capacity
Cr J Dwyer	Impartiality	Knows some of the applicants in a professional capacity.
Mr S Tweedie	Impartiality	Knows some of the applicants in a professional capacity.

5 CONFIRMATION/RECEIVAL OF MINUTES

COMMITTEE DECISION:

Committee Resolution Number:	CSC 004/26
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Moved **Mr S Tweedie** **Seconded** **Cr S Sudhir**

That the Minutes of the CEO Selection Committee Meeting held on 18 June 2026 be confirmed as a true and correct record.

Carried	4/0
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For: Cr P Warner, Cr S Sudhir, Cr J Dwyer and Mr S Tweedie
Against: Nil

6 SUSPENSION OF MEETING PROCEDURES

COMMITTEE DECISION:

Committee Resolution Number:	CSC 005/26
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Moved **Mr S Tweedie** **Seconded** **Cr J Dwyer**

That in accordance with cl 17.1 of the Shire of Menzies Meeting Procedures Local Law 2021 that so much of the Meeting Procedures be suspended, to allow Committee Members to speak for longer than would otherwise be permitted, and to speak more than once, as the case might be, to ensure a full and frank discussion of the matters on the agenda.

Carried	4/0
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For: Cr P Warner, Cr S Sudhir, Cr J Dwyer and Mr S Tweedie
Against: Nil

7 REPORT OF OFFICERS

Draft CEO Contract – Item Withdrawn (to be considered at a Council Meeting)

Shortlisting of Applicants

COMMITTEE DECISION:

Committee Resolution Number:	CSC 006/26
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Moved **Mr S Tweedie** **Seconded** **Cr S Sudhir**

That:

- 1. That the candidates contained in Confidential Attachment A be interviewed**
- 2. The first round of interviews be conducted via Microsoft Teams, with the Independent Member of the CEO Selection Committee and the Recruitment Consultant present at the Shire of Menzies Council Chambers**
- 3. The interview date be confirmed and communicated to the Recruitment Consultant to enable coordination with the shortlisted applicants**
- 4. The Recruitment Consultant be requested to prepare a draft set of interview questions for consideration by the CEO Selection Committee and organise the interview timetable**

Carried	4/0
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For: Cr P Warner, Cr S Sudhir, Cr J Dwyer and Mr S Tweedie
Against: Nil

8 RESUMPTION OF MEETING PROCEDURES

COMMITTEE DECISION:

Committee Resolution Number:	CSC 007/26
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Moved **Mr S Tweedie** **Seconded** **Cr S Sudhir**

That Meeting Procedures be resumed.

Carried	4/0
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For: Cr P Warner, Cr S Sudhir, Cr J Dwyer and Mr S Tweedie

Against: Nil

9 MEETING REOPENED TO THE PUBLIC

COMMITTEE DECISION:

Committee Resolution Number:	CSC 008/26
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Moved **Mr S Tweedie** **Seconded** **Cr S Sudhir**

That the meeting be reopened to the members of the public.

Carried	4/0
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For: Cr P Warner, Cr S Sudhir, Cr J Dwyer and Mr S Tweedie

Against: Nil

The meeting room was reopened to the members of the public at 10.01am.

10 NEXT MEETING

The next meeting of the CEO Selection Committee will be determined following consultation with Committee Members and the Recruitment Consultant.

11 CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 10.04am.