



SHIRE OF MENZIES

Ordinary Agenda

Notice is hereby given that an **ORDINARY** Meeting of
the Council will be held:

DATE : 15 DECEMBER 2023

TIME : 1.00 pm

VENUE : Council Chambers,
124 Shenton Street, Menzies

Glenda Teede
Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff. The Shire of Menzies disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council / Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Menzies during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Menzies. The Shire of Menzies warns that anyone who has an application lodged with the Shire of Menzies must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Menzies in respect of the application.

DISCLOSURES OF INTEREST

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to a Proximity or Financial interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

Councillor Meeting Information

Shire of Menzies Council Meetings

Elected Members are bound by legislation to act with integrity and make decisions for the whole of the Shire.

Attending meetings

Elected Members have a duty to attend all the Council Meetings to ensure that electors are adequately represented. In recognition of this, under the *Local Government Act 1995* an Elected Member who is absent from three consecutive meetings of the Council without leave being granted by the Council, is automatically disqualified. If a member wishes to be absent for more than six consecutive ordinary meetings, Ministerial approval is necessary as well as the Council approval.

It should be noted that applications for leave of absence are usually supported but must be approved by the Council before, or at, the meeting(s) the Council Member is to be absent from. Leave of absence cannot be approved retrospectively.

Voting at meetings

If an Elected Member is present at a Council Meeting, he or she is required by law to vote on all matters before that meeting unless he or she has a financial interest in the matter. Agendas are delivered to the Elected Members within the required timeframes of the Local Government Act 1995, being a minimum of seventy-two (72) hours prior to the advertised commencement of the meeting. While late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Councillors are required to give due consideration to all matters contained in the agenda. Without adequate time for reading the agenda, it is extremely difficult for the Elected Members to make effective assessments of issues and provide constructive input to the Council debate and decision making. It is recommended that further information be requested if there is insufficient material available to make an informed decision.

TABLE OF CONTENTS

- 1 DECLARATION OF OPENING.....5
- 2 ANNOUNCEMENT OF VISITORS.....5
- 3 MEMBERS OF THE PUBLIC PRESENT5
- 4 RECORD OF ATTENDANCE5
- 5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....5
- 6 PUBLIC QUESTION TIME.....5
- 7 APPROVED LEAVE OF ABSENCE.....5
- 8 DISCLOSURES OF INTEREST.....5
- 9 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS6
- 10 CONFIRMATION/RECEIVAL OF MINUTES6
 - 10.1 CONFIRMATION OF MINUTES - SPECIAL MEETING 23 NOVEMBER 20236
- 11 PETITIONS/DEPUTATIONS/PRESENTATIONS6
- 12 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION7
- 13 REPORTS OF COMMITTEES8
 - 13.1 AUDIT FINANCIAL REPORT FY 2022/2023.....8
 - 13.2 AUDIT FINDINGS FY 2022/2023.....11
- 14 REPORTS OF OFFICERS18
 - 14.1 FINANCE REPORTS18
 - 14.1.1 Finance Report - November 202318
 - 14.1.2 List of Monthly Payments - November 202356
 - 14.1.3 Rates Write Off.....67
 - 14.1.4 Rates Debtor Report November 202370
 - 14.2 ADMINISTRATION REPORTS73
 - 14.2.1 Annual Report, Audit Report and Electors Meeting73
 - 14.2.2 Adoption of Caravan Park Rules77
 - 14.2.3 Local Road and Community Infrastructure (LRCI) Program Phase 4.....84
 - 14.2.4 Change of Venue for the March Ordinary Meeting of the Council90
- 15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN93
- 16 NEW BUSINESS OF AN URGENT NATURE93
- 17 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS93
- 18 NEXT MEETING93
- 19 CLOSURE OF MEETING93

1 DECLARATION OF OPENING

The Shire President declared the meeting open at _____pm.

2 ANNOUNCEMENT OF VISITORS

3 MEMBERS OF THE PUBLIC PRESENT

4 RECORD OF ATTENDANCE

Councillors: Cr P Warner, Shire President
Cr S Sudhir, Deputy Shire President
Cr G Dwyer
Cr J Dwyer
Cr A Tucker
Cr I Baird
Cr K Tucker

Staff: Ms G Teede, Chief Executive Officer
Ms K Van Kuyl, Chief Financial Officer
Ms M Mertyn, Executive Officer (Minutes)

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

7 APPROVED LEAVE OF ABSENCE

8 DISCLOSURES OF INTEREST

9 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

10 CONFIRMATION/RECEIVAL OF MINUTES

10.1 Confirmation of Minutes - Special Meeting 23 November 2023
(Provided under Separate Cover)

OFFICER RECOMMENDATION

That the Minutes of the Special Meeting of the Council held on 23 November 2023 be confirmed as a true and correct record.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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11 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

12 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

OFFICER RECOMMENDATION

That the President’s Report for the month of December 2023 be received.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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13 REPORTS OF COMMITTEES

13.1 Audit Financial Report FY 2022/2023

13.1	Audit Financial Report FY 2022/2023
LOCATION	Not applicable
APPLICANT	Internal
DOCUMENT REF	NAM1218
DATE OF REPORT	01 December 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	To be Tabled

SUMMARY:

To present the Audited Financial Report for the year ending 30 June 2023.

BACKGROUND:

In May 2023, representatives of RSM Australia attended to the Shire of Menzies to conduct an interim audit and furthermore in October 2023 to conduct final audit for financial year ending 30 June 2023. It should be noted that the audit is designed primarily to enable the auditors to form an opinion on the financial statement and therefore does not extend to all the Council's systems and procedures.

COMMENT:

The Audited Financial Report is presented to the Council upon recommendation of the Audit and Risk Committee. The Audited Financial Report will then be incorporated into the Annual Report to be presented at the Annual Electors Meeting.

CONSULTATION:

Office of the Auditor General
RSM Australia, auditors
Moore Australia, consultants

STATUTORY AUTHORITY:

Local Government Act 1995:

Section 7.9 refers to the audit to be conducted

Section 7.12A. relates to the duties of local government with respect to audits

Local Government (Audit) Regulations 1996:

Regulation 10 relates to reports by auditors to be forwarded within 30 days of completing the audit

POLICY IMPLICATIONS:

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from the recommendation of this report.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome
4.2 An efficient and effective organisation.

Strategy
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

COMMITTEE RECOMMENDATION:

That the Audited Financial Report and Management Report for the year ending 30 June 2023, as attached be adopted.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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13.2 Audit Findings FY 2022/2023

13.2	Audit Findings FY 2022/2023
LOCATION	Not applicable
APPLICANT	Internal
DOCUMENT REF	NAM1219
DATE OF REPORT	01 December 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	Audit Findings for the year ending 30 June 2023

SUMMARY:

To present the Audit Finding for the year ending 30 June 2023 that is provided by the independent auditors. (To be tabled)

BACKGROUND:

Local governments are subject to annual audits by agents appointed by the Office of the Auditor General (OAG).

The 2022/23 audit was conducted by RSM with site visits and external means.

The *Local Government Act 1995* section 7.12A. specifies certain duties of Local Government with respect to Audits:

- (3) *A local government must -*
 - (aa) *examine an audit report received by the local government; and*
 - (a) *determine if any matters raised by the audit report, require action taken by the local government; and*
 - (b) *ensure that appropriate action is taken in respect of those matters.*
- (4) *A local government must -*
 - (a) *prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and*
 - (b) *give a copy of that report to the Minister within 3 months after the audit report is received by the local government.*
- (5) *Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.*

COMMENT:

A copy of RSM Australia Draft Audit Finding has been enclosed. This report provides the Audit Committee with the significant findings from the Audit planned and actions to rectify the issues identified.

CONSULTATION:

Office of the Auditor General
RSM Australia, auditors
Moore Australia, consultants

STATUTORY AUTHORITY:

Local Government Act 1995:

Section 7.9 specifies the audit requirement

Section 7.12A specifies the duties of local government with respect to audits

POLICY IMPLICATIONS:

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from the recommendation of this report.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome
4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

COMMITTEE RECOMMENDATION:

That the Audit Findings for the year ending 30 June 2023, as attached be adopted.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
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Carried	
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ATTACHMENT

SHIRE OF MENZIES

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

Index of findings	Potential impact on audit opinion	Rating			Prior year finding
		Significant	Moderate	Minor	
1. Purchase Recommendation Reports or conflict of interest forms not completed	No		✓		Yes
2. Inadequate reconciliation of payroll report to trial balance	No			✓	
3. Review of credit card policy	No			✓	Yes

Key to ratings

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Significant - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However even if the issue is not likely to impact the audit opinion, it should be addressed promptly.

Moderate - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.

Minor - Those findings that are not of primary concern but still warrant action being taken.

The ratings included are preliminary ratings and could be modified pending other findings being identified, rated and the consideration of them collectively on the ratings and any potential impact on the audit opinion. (Wording to be included when the draft management letter is provided for comment – to be removed when issued formally to the entity.)

ATTACHMENT

SHIRE OF MENZIES

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

1. Purchase Recommendation Reports or conflict of interest forms not completed

In accordance with Shire Policy 4.2 Purchasing and Tenders, purchasing decisions for all purchases above \$5,000 (excluding GST) are to be evidenced using Assessment Forms, and are authorised by the CEO or CFO per the delegation of authority.

RSM selected 20 samples, noting that 18 samples required a Recommendation Report and Conflict of Interest to be completed. Of the 18 samples, 6 (33%) did not have a Recommendation Report and the Conflict of Interest completed. The suppliers for whom this procedure was not completed are Eagle Petroleum (fuel), IT Vision (IT Consulting services), Netlogic Information Technology (general adhoc IT support) and 3E Advantage (printer usage service). Management have advised that these suppliers are long-term provider of services to the Shire and hence these procedures were not conducted.

This finding was first raised in 2022. We acknowledge the improvement in the completion of the Recommendation Reports. In FY22 testing, 100% of the samples selected did not have a Recommendation Report or Conflict of Interest form completed.

Rating: Moderate (2022: Moderate)

Implication

Purchases made without an appropriately completed Assessment Form and Conflict of Interest Form may increase the risk of conflicts of interest occurring and going undetected. Additionally, non-compliance with the internal purchasing policy increases the risk of breaching Part 4 of the Local Government (Functions and General) Regulations 1996 and regulation 11A (3)(b) of the Local Government (Finance and General ledger) Regulations. There is a further risk of not achieving the objectives of 'Value for Money' as stated in Policy 4 Value for Money of the Shire's purchasing policy.

Recommendation

The Shire should ensure that all purchase orders above \$5,000 have a corresponding Recommendation Report and a Conflict of Interest Form completed in accordance with the policy even if these are long-term vendors.

Management comment

In order to complete Conflict of Interest Form, management amended to include "Conflict of Interest" section in the current purchase order recommendation form. The update was effective from January 2023 onwards. All staff are continuing this current practice of completing purchase order form for any goods and services purchased above \$5,000.

Responsible person: Kristy Van Kuyl, Chief Financial Officer
Completion date: January 2023

ATTACHMENT

SHIRE OF MENZIES

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

2. Inadequate reconciliation of payroll report to trial balance

As part of our payroll testing, we identified a \$24,000 variance between the payroll report and trial balance as at 30 June 2023. The Shire was unable to identify the cause and subsequently was unable to resolve the variance.

Rating: Minor

Implication

There is a risk that the payroll expenses are not recorded correctly.

Recommendation

The Shire should implement measures that allow for the payroll report to be reconciled to the Trial Balance on a regular basis, to ensure there are no variances.

Management comment

The Shire is progressing on reviewing and updating the payroll reconciliation worksheet to ensure all amounts reconciles to the trial balance moving forward. Monthly payroll reconciliation will still be part of month end process and will be continued to be reviewed by Chief Financial Officer.

Responsible person: Kristy Van Kuyl, Chief Financial Officer
Completion date: June 2024

ATTACHMENT

SHIRE OF MENZIES

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2023

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

3. Review of credit card policy

We noted that the review of the credit card policy that was due on February 2021 is still not complete.

This finding was first raised in 2022

Rating: Minor (2022: Minor)

Implication

An outdated credit card policy could increase risk of unauthorised expenditure occurring and going undetected and the policy may not be fit for purpose for Shire's current circumstance.

Recommendation

The Shire should ensure all policies are reviewed and updated in timely manner.

Management comment

The credit card policy was reviewed with the resolution at the Ordinary Council Meeting on 28 July 2022. Due to the movement of Senior Staff, the policy wasn't updated on the Shire's website. This task has been completed now by Executive Officer. The Shire is continuing its review of all other policies from May 2023 to current date and updated policies will be available to be extracted from Shire website.

Responsible person: Kristy Van Kuyl, Chief Financial Officer

Completion date: Credit Card Policy completed , Other policies ongoing

14 REPORTS OF OFFICERS

14.1 Finance Reports

14.1.1	Finance Report - November 2023
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1222
DATE OF REPORT	4 December 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	<ol style="list-style-type: none">1. Statement of Financial Activity - Menzies - November 2023 [14.1.1.1 - 26 pages]2. FIS - Financial Information Statement - November 2023 [14.1.1.2 - 9 pages]

SUMMARY:

To receive the Statement of Financial Activity for the period ended 30 November 2023

BACKGROUND:

Regulation 34 of the *Local Government (Financial Management) Regulations (1996)* requires a local government to prepare each month a statement of financial activity reporting on the revenue and expenditure, in the following detail:

- a. The annual budget estimates;
- b. Budget estimates to the end of the month;
- c. The actual amounts of expenditure, revenue, income to the end of the relevant month;
- d. Material variances between the comparable amounts between budget estimates to the end of the month and the year to date amount of expenditure, revenue and income to the end of the relevant month;
- e. Include the net current assets.

Regulation 35 of the *Local Government (Financial Management) Regulations (1996)* requires a local government to prepare each month a statement of financial position of the local government as at the last day of the previous month and the last day of the previous financial year.

COMMENT:

This report contains the annual budget, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping the Council informed of the current financial position.

CONSULTATION:

Bob Waddell and Associates

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations (1996)

Section 34 of the Act provides the requirement of the local government to prepare and provides the information a statement financial activity as at the end of the relevant month.

Section 35 of the Act provides the requirement of the local government to prepare and provides the information a statement financial position as at the end of the relevant month.

POLICY IMPLICATIONS:

There is no policy related to the subject matter.

FINANCIAL IMPLICATIONS:

There are no financial implications for this report.

RISK ASSESSMENT:

Nil

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome
4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ending 30 November 2023 as attached be received.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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SHIRE OF MENZIES

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 November 2023**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	3 - 5
Key Terms and Descriptions - Nature or Type Descriptions	6
Statement of Financial Activity by Nature or Type	7
Statement of Financial Position	8
Note 1 Adjusted Net Current Assets	9
Note 2 Cash and Financial Assets	10
Note 3 Receivables	11
Note 4 Other Current Assets	12
Note 5 Payables	13
Note 6 Rating Revenue	14
Note 7 Disposal of Assets	15
Note 8 Capital Acquisitions	16-18
Note 9 Borrowings and Financing	19
Note 10 Reserves	20
Note 11 Other Current Liabilities	21
Note 12 Operating Grants and Contributions	22
Note 15 Explanation of Material Variances	25
Note 16 Budget Amendments	26

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**SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2023**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire for the 203/24 year is \$25,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Annual Budget	YTD Budget (a)	YTD Actual (b)	Variance (Under)/Over (a-b)
New 2x1 Staff House - Building (Capital)	159%	326,691	136,120	518,087	(381,967)
New 2x1 Staff House (21-22)	53%	570,000	237,500	301,400	(63,900)
Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	17%	496,486	413,735	86,567	327,168
Town Hall (Admin) - Building (Capital)	51%	100,000	96,750	51,413	45,337
Vehicle Replacement CEO	89%	80,000	80,000	70,994	9,006
Tjunjuntjara Access Road (R2R 23-24)	100%	510,627	212,760	510,627	(297,867)
Tjunjuntjarra Access Road (Indigenous Community Access Rd)	75%	320,000	133,330	241,439	(108,109)
Cutline Road Expenditure CKB	36%	3,033,000	1,263,750	1,093,129	170,621
Tjunjuntjara Access Road (NoRA Supplementary Funding 22/23)					
Expenditure	99%	700,000	291,665	694,313	(402,648)

Financial Position		Prior Year	
		30 November 2022	Current Year 30 November 2023
Adjusted Net Current Assets	66%	\$ 6,767,672	\$ 4,464,755
Cash and Equivalent - Unrestricted	87%	\$ 4,215,669	\$ 3,679,270
Cash and Equivalent - Restricted	98%	\$ 14,379,799	\$ 14,120,071
Receivables - Rates	150%	\$ 977,871	\$ 1,469,196
Receivables - Other	146%	\$ 155,723	\$ 227,346
Payables	51%	\$ 298,720	\$ 151,132

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2023**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 November 2023
Prepared by: Kristy Van Kuyl (Chief Financial Officer)
Reviewed by: CEO

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

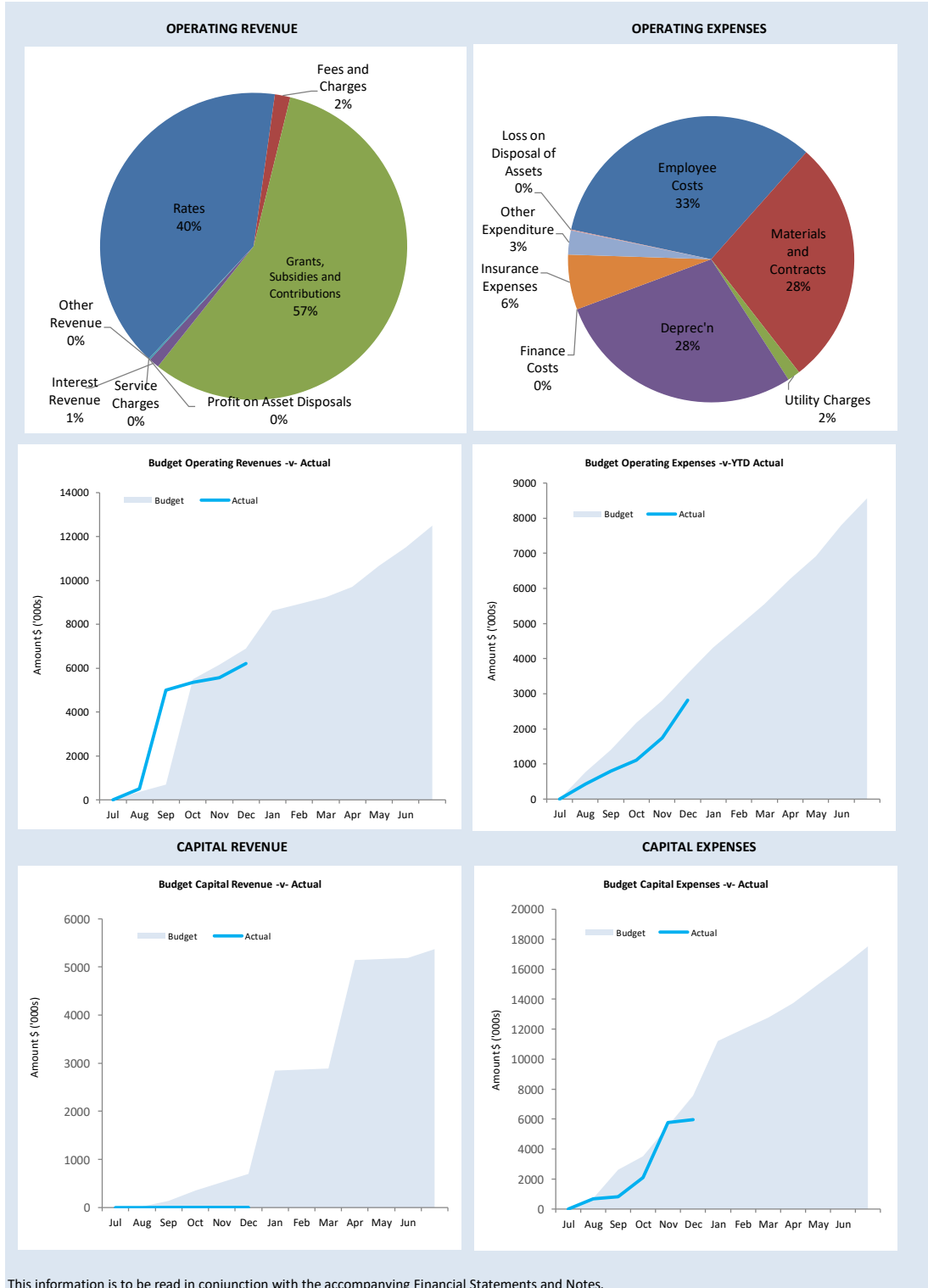
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2023**

SUMMARY GRAPHS



SHIRE OF MENZIES**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 30 NOVEMBER 2023****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments,

EXPENSES**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

BY NATURE

Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	\$	\$	\$	\$	%		
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates	6	4,335,810	4,335,809	4,412,293	76,484	2%	▲
Grants, Subsidies and Contributions	12	558,417	171,873	323,606	151,733	88%	▲ S
Fees and Charges		240,205	104,125	177,929	73,804	71%	▲ S
Service Charges		0	0	0	0		
Interest Revenue		301,000	155,165	119,426	(35,739)	(23%)	▼ S
Other Revenue		30,450	12,670	16,883	4,213	33%	▲
Profit on Disposal of Assets	7	43,894	16,434	0	(16,434)	(100%)	▼
Gain FV Valuation of Assets		0	0	0	0		
		5,509,776	4,796,076	5,050,138			
Expenditure from operating activities							
Employee Costs		(2,896,464)	(1,216,866)	(936,357.51)	280,508	23%	▲ S
Materials and Contracts		(2,627,425)	(1,093,296)	(786,589.06)	306,707	28%	▲ S
Utility Charges		(110,200)	(45,820)	(40,343)	5,477	12%	▲
Depreciation		(2,140,427)	(891,810)	(800,283)	91,527	10%	▲ S
Finance Costs		(26,085)	(10,432)	0	10,432	100%	▲
Insurance Expenses		(163,583)	(68,025)	(174,934)	(106,909)	(157%)	▼ S
Other Expenditure		(601,711)	(243,690)	(76,552)	167,138	69%	▲ S
Loss on Disposal of Assets	7	0	0	(2,730)	(2,730)		▼
Loss FV Valuation of Assets		0	0	0	0		
		(8,565,893)	(3,569,939)	(2,817,789)			
Non-cash amounts excluded from operating activities							
Add back Depreciation		2,140,427	891,810	800,283	(91,527)	(10%)	▼ S
Adjust (Profit)/Loss on Asset Disposal	7	(43,894)	(16,434)	2,730	19,164	(117%)	▲
Movement in Leave Reserve (Added Back)		(2,544)	0	976	976		▲
Movement in Deferred Pensioner Rates/ESL		0	0	0	0		
Movement in Employee Benefit Provisions		0	0	0	0		
Rounding Adjustments		0	0	0	0		
Movement Due to Changes in Accounting Standards		0	0	0	0		
Loss on Asset Revaluation		0	0	0	0		
Adjustment in Fixed Assets		0	0	0	0		
		2,093,989	875,376	803,990			
Amount attributable to operating activities		(962,129)	2,101,513	3,036,339			
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital Grants, Subsidies and Contributions	13	6,986,077	2,092,084	1,162,433	(929,651)	(44%)	▼ S
Proceeds from Disposal of Assets	7	80,000	20,830	3,500	(17,330)	(83%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	0		
		7,066,077	2,112,914	1,165,933			
Outflows from investing activities							
Land Held for Resale	8	0	0	0	0		
Land and Buildings	8	(4,213,177)	(2,076,766)	(993,959)	1,082,807	52%	▲ S
Plant and Equipment	8	(800,000)	(114,750)	(73,005)	41,745	36%	▲ S
Furniture and Equipment	8	0	0	0	0		
		(14,961,005)	(6,233,920)	(3,620,986)			
Amount attributable to investing activities		(7,894,928)	(4,121,006)	(2,455,054)			
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new borrowings		650,000	162,500	0	(162,500)	(100%)	▼ S
Transfer from Reserves	10	4,640,924	513,330	0	(513,330)	(100%)	▼ S
Transfer from Restricted Cash - Other		0	0	0	0		
		5,290,924	675,830	0			
Outflows from financing activities							
Repayment of borrowings	9	(53,627)	(13,406)	0	13,406	100%	▲
Payments for principal portion of lease liabilities	9	0	0	0	0		
Transfer to Reserves	10	(2,510,699)	(1,291,665)	(2,345,235)	(1,053,570)	(82%)	▼ S
Transfer to Restricted Cash - Other		0	0	0	0		
		(2,564,326)	(1,305,071)	(2,345,235)			
Amount attributable to financing activities		2,726,598	(629,241)	(2,345,235)			
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	1	6,130,460	6,228,705	6,228,705	0	0%	
Amount attributable to operating activities		(962,129)	2,101,513	3,036,339			
Amount attributable to investing activities		(7,894,928)	(4,121,006)	(2,455,054)			
Amount attributable to financing activities		2,726,598	(629,241)	(2,345,235)			
Surplus or deficit at the end of the financial year	1	1	3,579,971	4,464,755			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$25,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 NOVEMBER 2023

	30 June 2023	30 November 2023
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	17,795,820	17,799,340
Trade and other receivables	488,087	1,392,413
Inventories	17,234	17,234
Contract assets	813,398	302,771
TOTAL CURRENT ASSETS	19,114,539	19,511,758
NON-CURRENT ASSETS		
Trade and other receivables	506	506
Other financial assets	19,451	19,451
Property, plant and equipment	12,032,928	12,769,116
Infrastructure	173,846,812	175,925,098
TOTAL NON-CURRENT ASSETS	185,899,697	188,714,170
TOTAL ASSETS	205,014,236	208,225,928
CURRENT LIABILITIES		
Trade and other payables	291,691	172,322
Other liabilities	868,495	804,774
Employee related provisions	161,180	161,180
TOTAL CURRENT LIABILITIES	1,321,366	1,138,276
NON-CURRENT LIABILITIES		
Employee related provisions	50,641	50,641
TOTAL NON-CURRENT LIABILITIES	50,641	50,641
TOTAL LIABILITIES	1,372,007	1,188,917
NET ASSETS	203,642,229	207,037,011
EQUITY		
Retained surplus	27,086,972	28,136,518
Reserve accounts	11,774,836	14,120,071
Revaluation surplus	164,780,422	164,780,422
TOTAL EQUITY	203,642,229	207,037,011

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES

NOTE 1

ADJUSTED NET CURRENT ASSETS

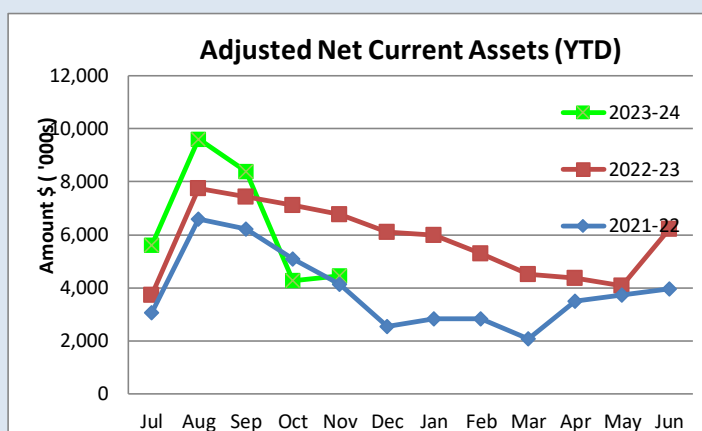
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2023	This Time Last Year 30/11/2022	Year to Date Actual 30/11/2023
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	6,020,984	4,215,669	3,679,270
Cash Restricted - Reserves	2	11,774,836	14,379,799	14,120,071
Cash Restricted - Bonds & Deposits	2	0	0	0
Receivables - Rates	3	518,992	977,871	1,469,196
Receivables - Other	3	273,224	155,723	227,346
Impairment of Receivables	3	(304,129)	(377,062)	(304,129)
Other Assets Other Than Inventories	4	813,398	393,829	302,771
Inventories	4	17,234	16,438	17,234
		19,114,539	19,762,267	19,511,758
Less: Current Liabilities				
Payables	5	(276,645)	(298,720)	(151,132)
Contract Liabilities	11	(868,495)	(1,299,803)	(804,774)
Bonds & Deposits	14	(15,046)	(15,356)	(21,190)
Loan and Lease Liability	9	0	0	0
Provisions	11	(161,180)	(207,824)	(161,180)
		(1,321,366)	(1,821,704)	(1,138,276)
Less: Cash Reserves	10	(11,774,836)	(11,379,799)	(14,120,071)
Add Back: Component of Leave Liability not Required to be funded		210,368	206,908	211,344
Add Back: Loan and Lease Liability		0	0	0
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		6,228,705	6,767,672	4,464,755

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$4.46 M

Last Year YTD

Surplus(Deficit)

\$6.77 M

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

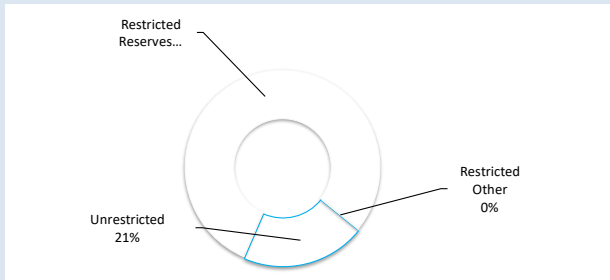
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash On Hand - Admin	830	0	0	830	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Bank Account	1,420,917	0	0	1,420,917	NAB	1.250%	Ongoing
Reserve Bank Account		14,120,071		14,120,071	NAB	1.250%	Ongoing
Trust Cash at Bank			0	0	NAB		
Term Deposits							
Municipal Maximiser Investment Account	2,257,523	0	0	2,257,523	NAB	1.250%	Ongoing
Investments							
Total	3,679,270	14,120,071	0	17,799,340			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$17.8 M	\$14.12 M

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Receivables - Rates & Rubbish	30 June 2023	30 Nov 23
	\$	\$
Opening Arrears Previous Years	594,451	519,498
Levied this year	4,191,359	4,425,045
Less Collections to date	(4,266,313)	(3,474,841)
Equals Current Outstanding	519,498	1,469,702
Net Rates Collectable	519,498	1,469,702
% Collected	89.15%	70.28%

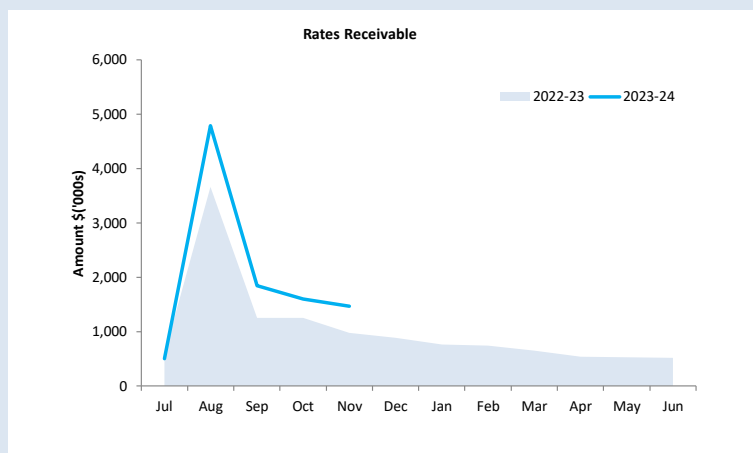
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	0	3,973	236	6,074	10,283
Percentage	0%	39%	2%	59%	
Balance per Trial Balance					
Sundry Debtors					10,283
Impairment of Receivables					(304,129)
Receivables - Other					217,063
Total Receivables General Outstanding					(76,783)
Amounts shown above include GST (where applicable)					

KEY INFORMATION

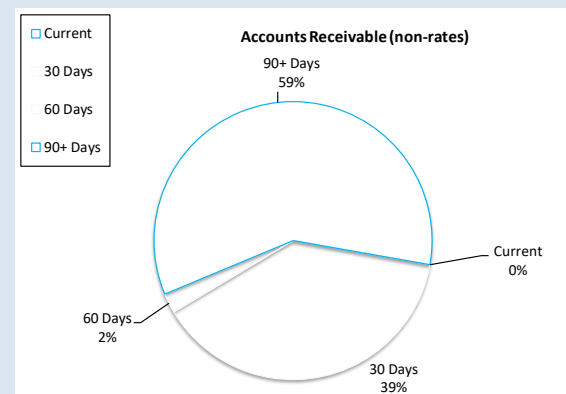
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
70%	\$1,469,702



Debtors Due
-\$76,783
Over 30 Days
100%
Over 90 Days
59%

SHIRE OF MENZIES
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES
 NOTE 4
 OTHER CURRENT ASSETS

	Opening Balance 1 Jul 2023	Asset Increase	Asset Reduction	Closing Balance 30 Nov 2023
Other Current Assets	\$	\$	\$	\$
Inventory				
Fuel, Oil & Materials on hand	17,234	0	0	17,234
Contract assets				
Contract assets	813,398	0	(510,627)	302,771
Total Other Current assets				320,005
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

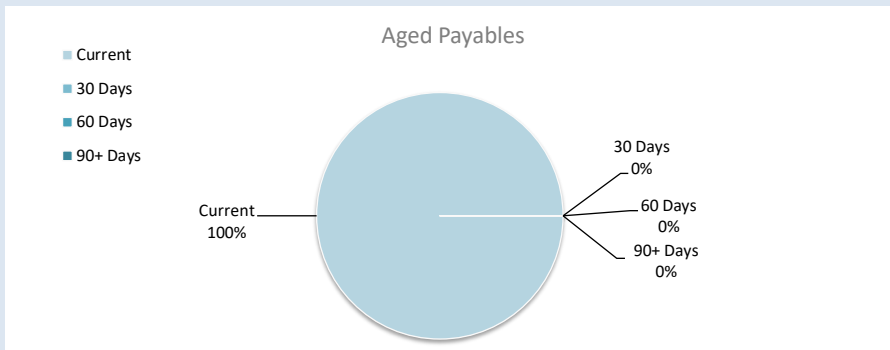
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	35,313	0	0	0	35,313
Percentage	100%	0%	0%	0%	
Balance per Trial Balance					
Sundry creditors - General					35,313
ATO liabilities					51,939
Other accruals/payables					22,685
Prepaid rates					29,487
Total Payables General Outstanding					151,132

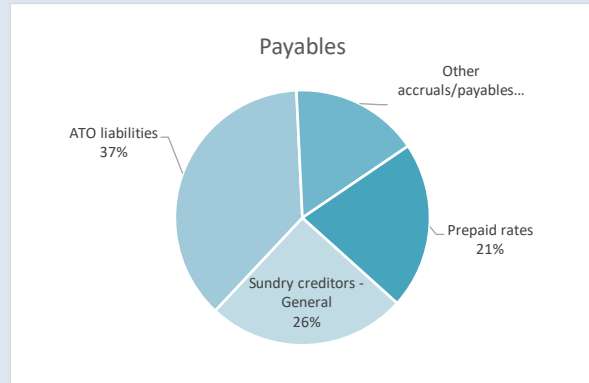
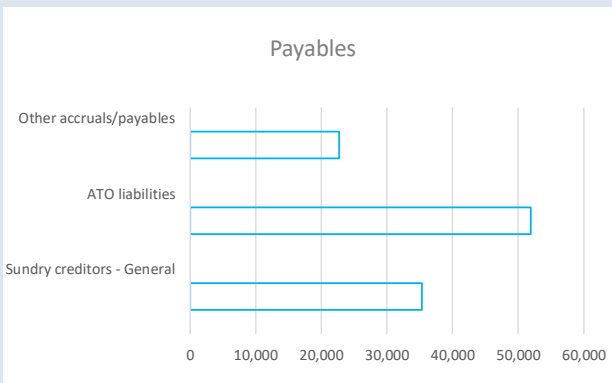
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$151,132
Over 30 Days
0%
Over 90 Days
0%



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES

NOTE 6

RATE REVENUE

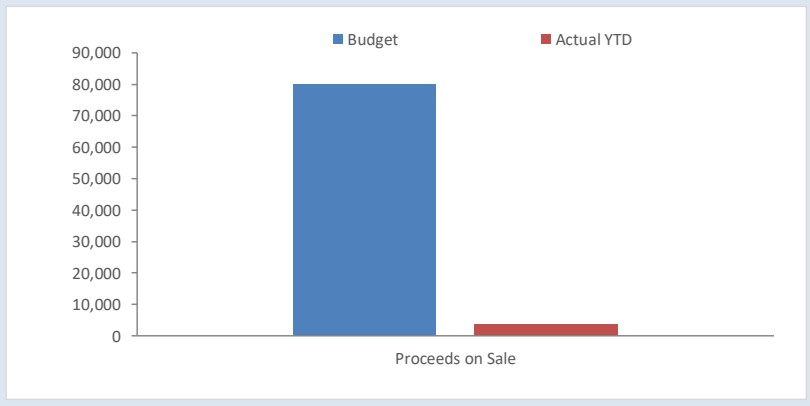
RATE TYPE	Budget							YTD Actual			
	Rate in \$	Number of Properties	Rateable Value	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$
Differential General Rate											
Gross rental valuations											
Vacant and improved	0.089400	36	1,716,320.00	153,439.00	0.00	0.00	153,439	153,439.00	5,006.40	4,995.20	163,440.60
Non Rateable	0.000000	38	2,781.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
Unimproved valuations											
Mining	0.163934	231	18,903,738.00	3,098,965.00	0.00	0.00	3,098,965	3,098,965.39	66,626.93	2,826.76	3,168,419.08
Exploration and Prospecting	0.147548	557	5,449,383.00	804,046.00	0.00	0.00	804,046	804,045.58	(432.22)	(2,454.27)	801,159.09
Pastoral and Other	0.085300	88	999,953.00	85,296.00	0.00	0.00	85,296	85,295.99	(511.80)	(300.42)	84,483.77
Non-Rateable			63,326.00				0	0.00	1,370.20	(643.42)	726.78
Sub-Totals		950	27,135,501.00	4,141,746.00	0.00	0.00	4,141,746	4,141,745.96	72,059.51	4,423.85	4,218,229.32
Minimum Payment											
Gross rental valuations											
Vacant and improved	200	211	48,774.00	42,200.00	0.00	0.00	42,200	42,200.00	0.00	0.00	42,200.00
					0.00	0.00	0	0.00	0.00	0.00	0.00
Unimproved valuations											
Mining	328	59	56,615.00	19,352.00	0.00	0.00	19,352	19,352.00	0.00	0.00	19,352.00
Exploration and Prospecting	328	394	465,000.00	129,232.00	0.00	0.00	129,232	129,232.00	0.00	0.00	129,232.00
Pastoral and Other	328	10	18,965.00	3,280.00	0.00	0.00	3,280	3,280.00	0.00	0.00	3,280.00
				0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
Sub-Totals		674	589,354.00	194,064.00	0.00	0.00	194,064	194,064.00	0.00	0.00	194,064.00
		1,624	27,724,855.00	4,335,810.00	0.00	0.00	4,335,810	4,335,809.96	72,059.51	4,423.85	4,412,293.32
Discounts							0				0.00
Concession							0				0.00
Amount from General Rates							4,335,810				4,412,293.32
Ex-Gratia Rates							0				0.00
Movement in Excess Rates							0				0.00
Specified Area Rates							0				0.00
Total Rates							4,335,810				4,412,293.32

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
83	Toyota Prado Dsl Wagon 1Mn, P0230	8,912	50,000	41,088		0	0		
	P0207 Hino 300 Series 816 Medium Auto Rubbish								
515	Truck - Mn963	27,194	30,000	2,806		0	0		
541	Auto Tyre Changer	0	0			6,230	3,500		(2,730)
		36,106	80,000	43,894	0	6,230	3,500	0	(2,730)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$80,000	\$3,500	4%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

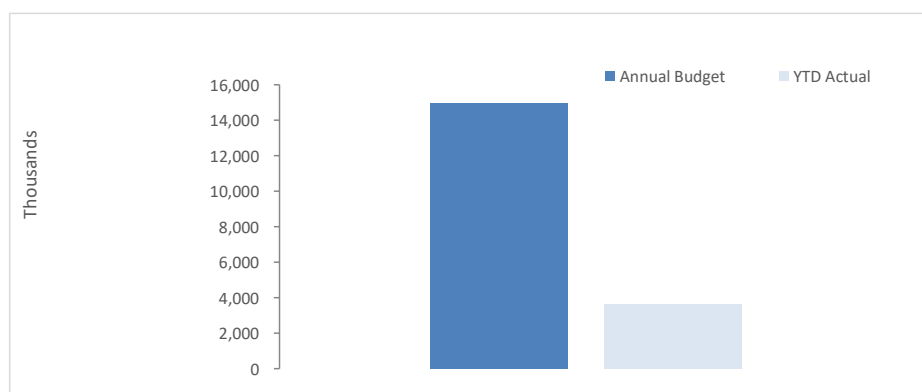
Capital Acquisitions	Amended			Total	YTD Budget Variance
	Annual	Budget	Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	4,213,177	2,076,766	4,213,177	993,959	(1,082,807)
Equipment on Reserves	0	0	0	0	0
Plant and Equipment	800,000	114,750	800,000	73,005	(41,745)
Motor Vehicles	0	0	0	0	0
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	7,574,541	3,200,939	7,574,541	2,539,507	(661,432)
Infrastructure Assets - Footpaths	50,000	20,830	50,000	0	(20,830)
Infrastructure Assets - Parks and Ovals	0	0	0	0	0
Infrastructure Assets - Other	2,323,287	820,635	2,323,287	14,515	(806,120)
Capital Expenditure Totals	14,961,005	6,233,920	14,961,005	3,620,986	(2,612,934)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	6,986,077	2,092,084	6,986,077	1,162,433	(929,651)
Borrowings	650,000	162,500	650,000	0	(162,500)
Other (Disposals & C/Fwd)	80,000	20,830	80,000	3,500	(17,330)
Council contribution - Cash Backed Reserves					
Various Reserves	4,640,924	513,330	4,640,924	0	(513,330)
Council contribution - operations	2,604,004	3,445,176	2,604,004	2,455,054	(990,122)
Capital Funding Total	14,961,005	6,233,920	14,961,005	3,620,986	(2,612,934)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair

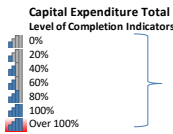
KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$14.96 M	\$3.62 M	24%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$6.99 M	\$1.16 M	17%



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

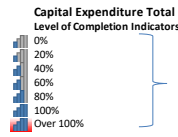


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion	Level of completion indicator, please see table at the top of this note for further detail.	Balance Sheet		Adopted			Amended		Total YTD	Variance (Under)/Over
		Account Number	Job Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD		
					\$	\$	\$	\$	\$	
Assets										
Land										
Economic Services										
0.00		Lot 500-502 (56) Wilson St - Land (Capital)	4130809	508	LC001	(64,000)	(64,000)	(63,999)	0	63,999
0.00		Lot 9 (54) Shenton Street - Land (Capital)	4130809	508	LC002	(12,000)	(12,000)	(12,000)	0	12,000
		Total - Economic Services				(76,000)	(76,000)	(75,999)	0	75,999
0.00		Total - Land				(76,000)	(76,000)	(75,999)	0	75,999
Buildings										
Education & Welfare										
0.00		Community Shed	4080410	510	BC060A	(300,000)	(300,000)	(200,000)	0	200,000
		Total - Education & Welfare				(300,000)	(300,000)	(200,000)	0	200,000
Housing										
1.59		New 2x1 Staff House - Building (Capital)	4090110	510	BC010	(326,691)	(326,691)	(136,120)	(518,087)	(381,967)
0.53		New 2x1 Staff House (21-22)	4090110	510	BC011	(570,000)	(570,000)	(237,500)	(301,400)	(63,900)
0.00		Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	4090210	510	BC020	(894,000)	(894,000)	0	0	0
0.03		GROH House 4x2	4090210	510	BC023	(700,000)	(700,000)	(466,666)	(18,437)	448,229
0.03		GROH House 2x1	4090210	510	BC024	(550,000)	(550,000)	(366,666)	(18,055)	348,611
		Total - Housing				(3,040,691)	(3,040,691)	(1,206,952)	(855,979)	350,973
Recreation And Culture										
0.00		Town Hall (Hall) - Building (Capital)	4110110	510	BC026	(100,000)	(100,000)	(41,665)	0	41,665
		Total - Recreation And Culture				(100,000)	(100,000)	(41,665)	0	41,665
Economic Services										
0.00		Building not specified	4130210	510	BC000	(100,000)	(100,000)	(41,665)	0	41,665
0.17		Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	4130210	510	BC028	(496,486)	(496,486)	(413,735)	(86,567)	327,168
		Total - Economic Services				(596,486)	(596,486)	(455,400)	(86,567)	368,833
Other Property & Services										
0.51		Town Hall (Admin) - Building (Capital)	4140210	510	BC027	(100,000)	(100,000)	(96,750)	(51,413)	45,337
		Total - Other Property & Services				(100,000)	(100,000)	(96,750)	(51,413)	45,337
0.24		Total - Buildings				(4,137,177)	(4,137,177)	(2,000,767)	(993,959)	1,006,808
Plant & Equipment										
Governance										
0.00		Administration Communications Equipment	4040230	530	C0141	(15,000)	(15,000)	(6,250)	0	6,250
0.00		Software and IT Systems	4040230	530	C0142	(100,000)	(100,000)	0	0	0
0.89		Vehicle Replacement CEO	4040230	530	CP001	(80,000)	(80,000)	(80,000)	(70,994)	9,006
		Total - Governance				(195,000)	(195,000)	(86,250)	(70,994)	15,256
Other Law, Order & Public Safety										
0.02		LRCI Menzies CCTV Expenditure	4050330	530	LRC0118	(90,000)	(90,000)	(22,500)	(2,011)	20,489
		Total - Other Law, Order & Public Safety				(90,000)	(90,000)	(22,500)	(2,011)	20,489
Transport										
0.00		Minor Plant Purchases	4120330	530	C0127	(15,000)	(15,000)	(6,000)	0	6,000
0.00		Rubbish Truck with Compactor	4120330	530	CP006	(340,000)	(340,000)	0	0	0
0.00		Trailer for Accommodation (23/24)	4120330	530	C1220	(160,000)	(160,000)	0	0	0
		Total - Transport				(515,000)	(515,000)	(6,000)	0	6,000
0.09		Total - Plant & Equipment				(800,000)	(800,000)	(114,750)	(73,005)	41,745
Infrastructure - Roads										
Transport										
0.00		Program Reseal	4120140	540	C1213	(250,000)	(250,000)	(104,165)	0	104,165
0.00		Grids Capital	4120140	540	GRIDCAP	(100,000)	(100,000)	(41,665)	0	41,665
0.00		Niagara Dam Rd (Capital)	4120141	540	RC059	(200,000)	(200,000)	0	0	0
0.00		Kookynie Malcom Rd (Capital)	4120142	540	RC038	(300,000)	(300,000)	0	0	0
0.00		Tjuntjunjarra Access Rd (Capital)	4120142	540	RC049	(300,000)	(300,000)	(125,000)	0	125,000
0.00		Tjuntjunjarra Internal Roads Program (20-21)	4120142	540	RC249	(250,000)	(250,000)	0	0	0
1.00		Tjuntjunjarra Access Road (R2R 23-24)	4120146	540	R2R049D	(510,627)	(510,627)	(212,760)	(510,627)	(297,867)
0.00		Yarri Road (RRG 21-22)	4120150	540	RRG039A	(38,000)	(38,000)	0	0	0
0.00		Tjuntjunjarra Access Rd (RRG)	4120150	540	RRG049	(80,000)	(80,000)	(33,330)	0	33,330
0.00		Menzies North West (RRG 23/24)	4120151	540	RRG007F	(624,000)	(624,000)	(416,000)	0	416,000
0.00		Evanston - Menzies Road (RRG 23/24)	4120151	540	RRG008B	(81,000)	(81,000)	(54,000)	0	54,000
0.00		Riverina - Snake Hill Road (RRG 23/24)	4120151	540	RRG013A	(490,000)	(490,000)	(326,666)	0	326,666
0.00		Kookynie - Malcom Road (RRG 23/24)	4120151	540	RRG038A	(297,914)	(297,914)	(198,608)	0	198,608
0.75		Tjuntjunjarra Access Road (Indigenous Community Access Rd)	4120164	540	ICA049	(320,000)	(320,000)	(133,330)	(241,439)	(108,109)
0.36		Cutline Road Expenditure CKB	4120164	540	ICA050	(3,033,000)	(3,033,000)	(1,263,750)	(1,093,129)	170,621
0.99		Tjuntjunjarra Access Road (NoRA Supplementary Funding 22/23) E	4120164	540	NORA049	(700,000)	(700,000)	(291,665)	(694,313)	(402,648)
		Total - Transport				(7,574,541)	(7,574,541)	(3,200,939)	(2,539,507)	661,432
0.34		Total - Infrastructure - Roads				(7,574,541)	(7,574,541)	(3,200,939)	(2,539,507)	661,432
Infrastructure - Footpaths										

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted		Amended		Total YTD	Variance (Under)/Over	
				Annual Budget	Annual Budget	YTD Budget	Total YTD			
				\$	\$	\$	\$	\$		
Transport										
0.00		Footpath Construction General (Budgeting Only)	4120170	560	FC000	(50,000)	(50,000)	(20,830)	0	20,830
		Total - Transport				(50,000)	(50,000)	(20,830)	0	20,830
0.00		Total - Infrastructure - Footpaths				(50,000)	(50,000)	(20,830)	0	20,830
Infrastructure - Other										
Community Amenities										
0.06		LRCI Sealing of Parking Menzies Public Toilets Expenditure	4100790	590	LRC0116	(143,350)	(143,350)	(35,837)	(8,695)	27,142
		Total - Community Amenities				(143,350)	(143,350)	(35,837)	(8,695)	27,142
Recreation And Culture										
0.00		Tjuntjuntjara Water Park Expenditure	4110390	590	PC114	(150,000)	(150,000)	(100,000)	0	100,000
0.00		LRCI Phase 4 (Budget Only)	4110390	590	LRC0008	(863,223)	(863,223)	(575,482)	0	575,482
		Total - Recreation And Culture				(1,013,223)	(1,013,223)	(675,482)	0	675,482
Transport										
0.07		Bores to Support Road Works	4120190	590	C0123	(50,000)	(50,000)	(20,830)	(3,420)	17,410
0.00		Main Street (Shenton) Streetscaping	4120190	590	C100	(50,000)	(50,000)	0	0	0
0.00		Truck Bay Wilson and Shenton	4120190	590	C1211	(10,000)	(10,000)	(2,676)	0	2,676
		Total - Transport				(110,000)	(110,000)	(23,506)	(3,420)	20,086
Economic Services										
0.00		Niagara Dam Capital Works	4130290	590	C0131	(850,762)	(850,762)	0	0	0
0.01		LRCI Tourism Signage (district wide) Expenditure	4130290	590	LRC0117	(205,952)	(205,952)	(85,810)	(2,400)	83,410
		Total - Economic Services				(1,056,714)	(1,056,714)	(85,810)	(2,400)	83,410
0.01		Total - Infrastructure - Other				(2,323,287)	(2,323,287)	(820,635)	(14,515)	806,120
0.24		Grand Total				(14,961,005)	(14,961,005)	(6,233,920)	(3,620,986)	2,612,934

SHIRE OF MENZIES
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 NOVEMBER 2023

FINANCING ACTIVITIES
 NOTE 9
 LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

Movement in borrowings and interest between the beginning and the end of the current financial year.

Particulars/Purpose	01 Jul 2023	New Loans		Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments			
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Housing													
GROH House Construction x 2	0	0	650,000	650,000	0	53,627	53,627	0	596,373	596,373	0	26,085	26,085
Total	0	0	650,000	650,000	0	53,627	53,627	0	596,373	596,373	0	26,085	26,085
Current loan borrowings		0						0					
Non-current loan borrowings		0						0					
		0						0					
Current financing borrowings		0						0					

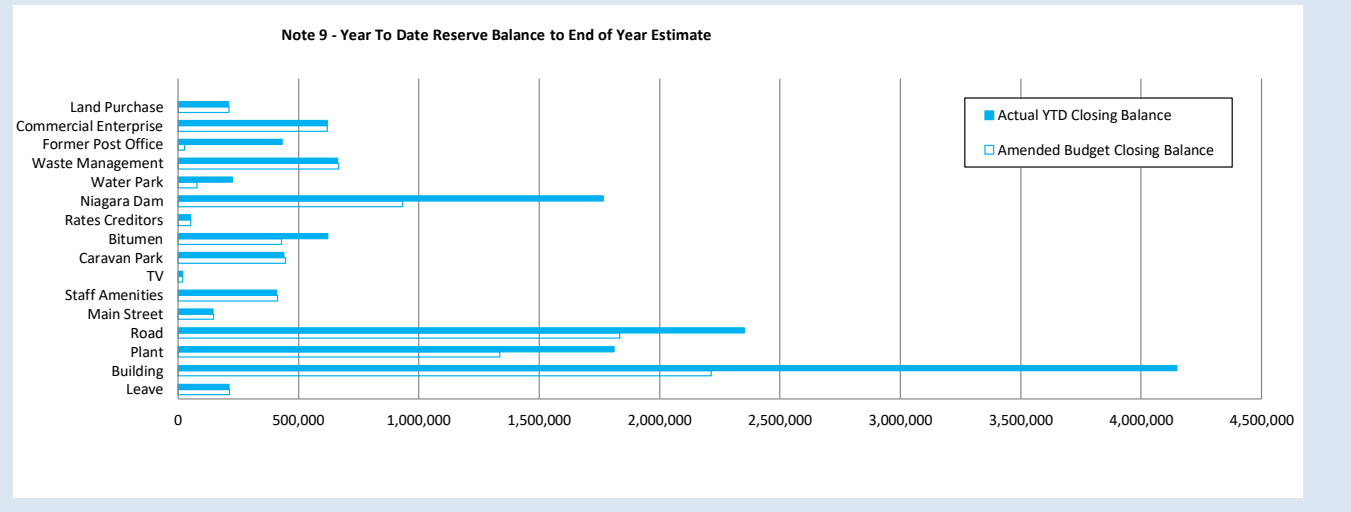
SHIRE OF MENZIES
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES
 NOTE 10
 CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave	\$ 210,368	\$ 3,930	\$ 976	\$ 0	\$ 0	\$ 0	\$ 0	\$ 214,298	\$ 211,344
Building	3,234,402	60,431	14,976	900,000	900,000	(1,980,162)	0	2,214,671	4,149,378
Plant	1,801,730	33,663	8,344	0	0	(500,000)	0	1,335,393	1,810,074
Road	2,340,514	43,730	10,842	0	0	(550,000)	0	1,834,244	2,351,356
Main Street	144,086	2,692	665	0	0	0	0	146,778	144,751
Staff Amenities	405,535	7,577	1,876	0	0	0	0	413,112	407,411
TV	18,354	343	87	0	0	0	0	18,697	18,442
Caravan Park	438,455	8,192	2,029	0	0	0	0	446,647	440,484
Bitumen	619,404	11,573	2,869	0	0	(200,000)	0	430,977	622,273
Rates Creditors	52,454	980	245	0	0	0	0	53,434	52,699
Niagara Dam	1,274,702	23,816	5,906	484,750	484,750	(850,762)	0	932,506	1,765,358
Water Park	223,733	4,180	1,036	0	0	(150,000)	0	77,913	224,770
Waste Management	361,054	6,746	1,674	300,000	300,000	0	0	667,800	662,728
Former Post Office	429,193	8,019	1,991	0	0	(410,000)	0	27,212	431,184
Commercial Enterprise	13,221	247	60	605,949	605,949	0	0	619,417	619,230
Land Purchase	207,630	3,881	960	0	0	0	0	211,511	208,590
	11,774,836	220,000	54,536	2,290,699	2,290,699	(4,640,924)	0	9,644,611	14,120,071

KEY INFORMATION



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2023	Liability Increase	Liability Reduction	Closing Balance 30 Nov 2023
		\$	\$	\$	\$
Other Liabilities					
- Contract liabilities	12	75,501	39,734	(7,543)	107,693
- Capital grant/contribution liabilities	13	792,994	1,066,520	(1,162,433)	697,081
Total other liabilities		868,495	1,106,254	(1,169,975)	804,774
Employee Related Provisions					
Annual leave		124,637	0	0	124,637
Long service leave		36,543	0	0	36,543
Total Provisions		161,180	0	0	161,180
Total Other Current Liabilities					965,954
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE RELATED PROVISIONS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the

CAPITAL GRANT/CONTRIBUTION LIABILITIES

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

NOTE 12
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Grant, Subsidies and Contributions Liability					Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2023	Current Liability 30 Nov 2023	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and Subsidies									
General purpose funding									
Grants Commission - General (WALGGC)	0	0	0	0	0	87,722	87,722	0	36,988
Grants Commission - Roads (WALGGC)	0	0	0	0	0	46,788	46,788	0	25,083
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	3,369	0	(3,369)	0	0	8,000	8,000	3,330	3,369
Transport									
Direct Grant (MRWA)	0	0	0	0	0	190,000	190,000	79,165	230,243
Street Lighting Subsidy (MRWA)	0	0	0	0	0	1,713	1,713	710	0
LRCIP Grant - Menzies Town Greening	46,460	0	0	46,460	46,460	96,460	96,460	24,115	0
Economic services									
WACRN Community Resource Centre Grant	0	0	0	0	0	80,000	80,000	40,000	0
DSS Community Hub Grant	4,376	39,734	(4,000)	40,110	40,110	39,734	39,734	16,555	4,000
	54,205	39,734	(7,369)	86,570	86,570	550,417	550,417	163,875	299,683
Contributions									
Recreation and culture									
Menzies Discovery Day Contributions	0	0	0	0	0	8,000	8,000	7,998	23,750
Economic services									
INDUE Cashless Debit Card Contribution	21,296	0	(174)	21,123	21,123	0	0	0	174
	21,296	0	(174)	21,123	21,123	8,000	8,000	7,998	23,924
TOTALS	75,501	39,734	(7,543)	107,693	107,693	558,417	558,417	171,873	323,606

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

NOTE 13
CAPITAL GRANTS AND CONTRIBUTIONS

Provider	Unspent Capital Grants, Subsidies and Contributions Liability					Capital Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2023	Current Liability 30 Nov 2023	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital Grants and Subsidies									
General purpose funding									
LRCIP Grant - Phase 4 - Budgeting Purposes Only	0	0	0	0	0	863,223	863,223	0	0
Law, order, public safety									
LRCIP Grant - Menzies CCTV	38,988	0	(2,011)	36,977	36,977	90,000	90,000	22,500	2,011
Community amenities									
LRCIP Grant - Sealing of Parking Menzies Public Toilets	68,350	0	(8,695)	59,655	59,655	150,000	150,000	37,500	8,695
LRCIP Grant - Marmion Village Reserve Improvements	14,604	0	0	14,604	14,604	0	0	0	0
Transport									
RTR Grant Funded - Tjuntjuntjara Access Road	0	510,627	(510,627)	0	0	510,627	510,627	0	510,627
RRG Grant Funded -Menzies North West Road Resurfacing SLK 5 - 10 (RRG 23/24)	227,048	0	0	227,048	227,048	0	0	0	0
RRG Grant Funded -Menzies North West Road - 23/24	0	0	0	0	0	416,000	416,000	277,332	0
RRG Grant Funded -Evanston Menzies Road (RRG 23-24)	0	0	0	0	0	54,000	54,000	36,000	0
RRG Grant Funded -Riverina - Snake Hill Road (RRG 23/24)	0	0	0	0	0	326,666	326,666	217,776	0
RRG Grant Funded 20/21 -Tjuntjuntjara Access Rd	32,000	0	(32,000)	0	0	80,000	80,000	53,332	32,000
RRG Grant Funded -Kookynie - Malcolm Road (RRG 23/24)	0	0	0	0	0	198,609	198,609	132,406	0
RRG Grant Funded -Yarri Road (RRG 21-22)	0	0	0	0	0	38,000	38,000	0	0
WALGGC Special Road Grant - Tjuntjuntjara Access Road	160,000	342,635	(241,439)	261,197	261,197	320,000	320,000	0	241,439
NORA Supplementry Funding Grant - Tjuntjuntjara Access Road	80,000	200,000	(280,000)	0	0	700,000	700,000	0	280,000
City Kalgoorlie Boulder Cutline Road Expenditure	72,004	13,258	(85,261)	0	0	3,033,000	3,033,000	1,263,750	85,261
Economic services									
LRCIP Grant - Tourism Signage (district wide)	100,000	0	(2,400)	97,600	97,600	205,952	205,952	51,488	2,400
	792,994	1,066,520	(1,162,433)	697,081	697,081	6,986,077	6,986,077	2,092,084	1,162,433
Total Capital grants, subsidies and contributions	792,994	1,066,520	(1,162,433)	697,081	697,081	6,986,077	6,986,077	2,092,084	1,162,433

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

NOTE 14

BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2023	Amount Received	Amount Paid	Closing Balance 30 Nov 2023
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Pet Bonds	302.50	100.00	0.00	402.50
Staff Housing Bonds	3,617.00	628.00	0.00	4,245.00
BCITF	(591.75)	1,245.95	(1,245.94)	(591.74)
Building Levy	37.95	2,115.55	(2,115.55)	37.95
Nomination Fees	0.00	700.00	(400.00)	300.00
Unclaimed Moines	400.00	502.42	0.00	902.42
Hall Hire Bond	100.00	500.00	(500.00)	100.00
Other Housing Bond	0.00	385.00	0.00	385.00
Community Bus Bond	200.00	205.00	(205.00)	200.00
Retention Bonds & Liabilities	10,979.98	4,228.55	0.00	15,208.53
Sub-Total	15,045.68	10,610.47	(4,466.49)	21,189.66
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	0.00
	15,045.68	10,610.47	(4,466.49)	21,189.66

KEY INFORMATION

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2023/24 year is \$25,000 and 10%.

Reporting Program	Var. \$	Var. %	Var.	Significant Var.	Timing/ Permanent	Explanation of Variance
			▲▼	\$		
Revenue from operating activities	\$	%				
Governance	(16,434)	(100%)	▼		Timing	Variance is expected profit from disposal of vehicle, vehicle is yet to be disposed
General Purpose Funding - Other	69,626	44%	▲	\$	Timing	Phasing for FAGS Grant Income budget differs from actuals and the receipt of the Menzies \$40,000 CRC approved FAA Grant, which was not budgeted for.
Recreation and Culture	15,729	190%	▲		Timing	Positive variance due to Various Sponsorships, Grants and Donations received, budget phased over twelve months.
Transport	126,048	121%	▲	\$	Timing	Positive variance due to Main Roads WA Direct Grant higher than budgeted and budget phased over 12 months.
Expenditure from operating activities						
General Purpose Funding	141,551	63%	▲	\$	Timing	Positive variance due to Rates expenditure in general tracking lower than budgeted and phasing of Rates Write Off \$96,000 YTD budgeted against \$131 YTD actuals.
Education and Welfare	13,529	60%	▲		Timing	Positive variance due to Other Welfare Employment Cost tracking lower than budgeted.
Community Amenities	63,913	30%	▲	\$	Timing	Positive variance due to expenditure tracking lower than budgeted across all programs.
Recreation and Culture	71,231	18%	▲	\$	Timing	Positive variance due to Tjuntjunjara Community events have not yet gone ahead.
Transport	430,515	35%	▲	\$	Timing	Positive variance due to Road Maintenance in built up areas and depreciation both tracking lower than budgeted.
Economic Services	187,275	27%	▲		Timing	Positive variance due to various maintenance & Operation expenditure and admin overheads tracking lower than budgeted.
Other Property and Services	(213,207)	(1550%)	▼	\$	Timing	Negative Variance due PWO Employee costs and POC Depreciation tracking higher than budgeted.
INVESTING ACTIVITIES						
Capital Grants, Subsidies and Contributions	(929,651)	(44%)	▼	\$	Timing	Budget Allocations for completed projects which are grant related in this FY are ahead of actuals.
Proceeds from Disposal of Assets	(17,330)	(83%)	▼		Timing	Not all budgeted Disposal have occurred yet.
Land and Buildings	1,082,807	52%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Plant and Equipment	41,745	36%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Roads	661,432	21%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Footpaths	20,830	100%	▲		Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Other	806,120	98%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
FINANCING ACTIVITIES						
Proceeds from new borrowings	(162,500)	(100%)	▼	\$	Timing	Not yet received.
Repayment of borrowings	13,406	100%	▲		Timing	As above.
Transfer from Reserves	(513,330)	(100%)	▼	\$	Timing	Most allocations occur at year-end
Transfer to Reserves	(1,053,570)	(82%)	▼	\$	Timing	Most allocations occur at year-end

SHIRE OF MENZIES
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 NOVEMBER 2023

NOTE 16
 BUDGET AMENDMENTS

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		Budget Adoption		Closing Surplus/(Deficit)			0	0
		Opening surplus adjustment		Opening Surplus(Deficit)			98,245	98,245
								98,245
								98,245
								98,245
								98,245
								98,245
					0	0	98,245	98,245

SHIRE OF MENZIES FINANCIAL INFORMATION SCHEDULE AS AT 30 NOVEMBER 2023



PURPOSE OF DOCUMENT - The Financial Information Schedule has been developed so that Councillors can have a more detailed breakdown of operating expenses and income. The document should be read in conjunction with the Monthly Financial Report as it is a useful tool in understanding variances to the budget.

30/11/2023	COA	Description	Budget 23/24	YTD Budget 30/09/2023	YTD Actual 30/09/2023
		General Purpose Funding			
		Rates			
		Operating Income			
		3030120 RATES - Instalment Admin Fee Received	-\$7,000.00	-\$7,000.00	-\$5,700.00
		3030121 RATES - Account Enquiry Charges	-\$100.00	-\$40.00	\$0.00
		3030122 RATES - Reimbursement of Debt Collection Costs	-\$3,000.00	-\$1,250.00	-\$100.00
		3030130 RATES - Rates Levied - Synergy	-\$4,335,809.96	-\$4,335,809.00	-\$4,412,293.32
		3030145 RATES - Penalty Interest Received	-\$40,000.00	-\$40,000.00	-\$18,627.85
		3030146 RATES - Instalment Interest Received	-\$7,000.00	-\$7,000.00	-\$13,434.52
		Total Operating Income	-\$4,392,909.96	-\$4,391,099.00	-\$4,450,155.69
		Other General Purpose Funding			
		Operating Income			
		3030201 GEN PUR - Reimbursements	-\$100.00	-\$40.00	\$0.00
		3030210 GEN PUR - Financial Assistance Grant - General	-\$87,722.00	\$0.00	-\$36,987.50
		3030211 GEN PUR - Financial Assistance Grant - Roads	-\$46,788.00	\$0.00	-\$25,083.00
		3030214 GEN PUR - Grant Funding	-\$863,223.00	\$0.00	\$0.00
		3030220 GEN PUR - Charges - Photocopying / Faxing	-\$205.00	-\$85.00	\$0.00
		3030235 GEN PUR - Other Income	\$0.00	\$0.00	-\$44,446.01
		3030245 GEN PUR - Interest Earned - Reserve Funds	-\$220,000.00	-\$91,665.00	-\$69,042.73
		3030246 GEN PUR - Interest Earned - Municipal Funds	-\$30,000.00	-\$12,500.00	-\$30,291.10
		Total Operating Income	-\$1,248,038.00	-\$104,290.00	-\$205,850.34
		Rates			
		Operating Expenditure			
		2030100 RATES - Employee Costs	\$146,133.90	\$61,816.00	\$30,601.58
		2030104 RATES - Training & Development	\$2,500.00	\$1,000.00	\$1,739.54
		2030109 RATES - Travel & Accommodation	\$2,000.00	\$830.00	\$712.16
		2030112 RATES - Valuation Expenses	\$15,000.00	\$6,250.00	\$849.60
		2030113 RATES - Title/Company Searches	\$500.00	\$200.00	\$0.00
		2030114 RATES - Debt Collection Expenses	\$17,000.00	\$7,080.00	\$0.00
		2030116 RATES - Postage and Freight	\$2,000.00	\$830.00	\$767.00
		2030118 RATES - Rates Write Off	\$240,000.00	\$96,000.00	\$131.46
		2030119 RATES - Seizure of Land	\$10,000.00	\$4,000.00	\$429.00
		2030152 RATES - Consultants	\$20,000.00	\$8,000.00	\$12,499.50
		2030187 RATES - Other Expenses Relating To Rates	\$500.00	\$205.00	\$335.00
		2030199 RATES - Administration Allocated	\$50,347.00	\$20,975.00	\$18,432.83
		Total Operating Expenditure	\$505,980.90	\$207,186.00	\$66,497.67
		Other General Purpose Funding			
		Operating Expenditure			
		2030211 GEN PUR - Bank Fees & Charges	\$7,000.00	\$2,915.00	\$3,748.78
		2030214 GEN PUR - Rounding	\$10.00	\$0.00	\$0.00
		2030299 GEN PUR - Administration Allocated	\$33,564.00	\$13,985.00	\$12,288.57
		Total Operating Expenditure	\$40,574.00	\$16,900.00	\$16,037.35
		Total Operating Income	-\$5,640,947.96	-\$4,495,389.00	-\$4,656,006.03
		Total Operating Expenditure	\$546,554.90	\$224,086.00	\$82,535.02
		Governance			
		Other Governance			
		Operating Income			
		3040290 OTH GOV - Profit on Disposal of Assets	-\$41,088.00	-\$16,434.00	\$0.00
		Total Operating Income	-\$41,088.00	-\$16,434.00	\$0.00
		Members Of Council			
		Operating Expenditure			
		2040104 MEMBERS - Training & Development	\$30,000.00	\$12,500.00	\$9,428.64
		2040109 MEMBERS - Members Travel and Accommodation	\$70,000.00	\$29,165.00	\$28,148.47
		2040111 MEMBERS - Mayors/Presidents Allowance	\$20,666.00	\$8,610.00	\$8,610.85
		2040112 MEMBERS - Deputy Mayors/Presidents Allowance	\$5,167.00	\$2,150.00	\$1,937.61
		2040113 MEMBERS - Members Sitting Fees	\$78,868.00	\$32,860.00	\$32,861.45
		2040114 MEMBERS - Communications Allowance	\$7,700.00	\$3,205.00	\$3,208.45
		2040115 MEMBERS - Printing and Stationery	\$400.00	\$165.00	\$121.00
		2040116 MEMBERS - Election Expenses	\$22,000.00	\$0.00	\$0.00
		2040121 MEMBERS - Information Systems	\$3,000.00	\$1,250.00	\$0.00
		2040129 MEMBERS - Donations to Community Groups	\$30,000.00	\$12,000.00	\$3,500.00
		2040130 MEMBERS - Insurance Expenses	\$11,959.00	\$4,980.00	\$11,958.96
		2040186 MEMBERS - Expensed Minor Asset Purchases	\$5,000.00	\$2,080.00	\$969.00
		2040199 MEMBERS - Administration Allocated	\$335,648.00	\$139,850.00	\$122,885.31
		Total Operating Expenditure	\$620,408.00	\$248,815.00	\$223,629.74

30/11/2023	COA	Description	Budget 23/24	YTD Budget 30/09/2023	YTD Actual 30/09/2023
		Other Governance			
		Operating Expenditure			
		2040200 OTH GOV - Employee Costs	\$513,607.53	\$217,288.00	\$194,916.00
		2040204 OTH GOV - Training & Development	\$15,000.00	\$6,000.00	\$1,262.99
		2040205 OTH GOV - Recruitment	\$25,000.00	\$25,000.00	\$18,955.89
		2040209 OTH GOV - Travel and Accommodation	\$10,000.00	\$4,165.00	\$4,122.34
		2040210 OTH GOV - Motor Vehicle Expenses	\$17,103.00	\$7,120.00	\$9,357.35
		2040211 OTH GOV - Civic Functions, Refreshments & Receptions	\$5,000.00	\$2,080.00	\$3,865.05
		2040215 OTH GOV - Printing and Stationery	\$500.00	\$205.00	\$367.50
		2040216 OTH GOV - Postage and Freight	\$500.00	\$205.00	\$0.00
		2040221 OTH GOV - Information Systems	\$5,000.00	\$2,080.00	\$0.00
		2040240 OTH GOV - Advertising & Promotion	\$2,000.00	\$830.00	\$1,224.16
		2040241 OTH GOV - Subscriptions & Memberships	\$90,000.00	\$36,000.00	\$63,393.69
		2040250 OTH GOV - Consultancy - Statutory	\$11,000.00	\$4,400.00	\$0.00
		2040251 OTH GOV - Consultancy - Strategic	\$26,000.00	\$10,400.00	\$6,416.67
		2040252 OTH GOV - Other Consultancy	\$8,000.00	\$3,330.00	\$0.00
		2040285 OTH GOV - Legal Expenses	\$15,000.00	\$6,250.00	\$1,661.33
		2040286 OTH GOV - Expensed Minor Asset Purchases	\$5,000.00	\$2,080.00	\$4,253.64
		2040298 OTH GOV - Staff Housing Allocated	\$0.00	\$0.00	\$0.00
		2040299 OTH GOV - Administration Allocated	\$33,564.00	\$13,985.00	\$12,288.57
		Total Operating Expenditure	\$782,274.53	\$341,418.00	\$322,085.18
		Total Operating Income	-\$41,088.00	-\$16,434.00	\$0.00
		Total Operating Expenditure	\$1,402,682.53	\$590,233.00	\$545,714.92
		Law, Order & Public Safety			
		Animal Control, Law, Order & Public Safety			
		Operating Income			
		3050220 ANIMAL - Pound Fees	-\$50.00	-\$20.00	\$0.00
		3050221 ANIMAL - Animal Registration Fees	-\$100.00	-\$40.00	-\$600.00
		3050310 OLOPS - Grants	-\$90,000.00	-\$22,500.00	-\$2,010.86
		Total Operating Income	-\$90,150.00	-\$22,560.00	-\$2,610.86
		Emergency Services Levy - Bush Fire Brigade			
		Operating Income			
		3050502 ESL BFB - Admin Fee/Commission	-\$4,000.00	-\$1,665.00	\$0.00
		3050510 ESL BFB - Operating Grant	-\$8,000.00	-\$3,330.00	-\$3,369.25
		3050545 ESL BFB - Non-Payment Penalty Interest	-\$4,000.00	-\$4,000.00	-\$2,536.47
		Total Operating Income	-\$16,000.00	-\$8,995.00	-\$5,905.72
		Fire Prevention			
		Operating Expenditure			
		2050110 FIRE - Motor Vehicle Expenses	\$0.00	\$0.00	\$109.45
		2050113 FIRE - Fire Prevention and Planning	\$500.00	\$205.00	\$0.00
		2050188 FIRE - Building Operations	\$3,665.00	\$1,537.00	\$487.62
		2050189 FIRE - Building Maintenance	\$998.00	\$413.00	\$0.00
		2050192 FIRE - Depreciation	\$3,250.00	\$1,350.00	\$920.97
		Total Operating Expenditure	\$8,413.00	\$3,505.00	\$1,518.04
		Animal Control			
		Operating Expenditure			
		2050253 ANIMAL - Contract Services	\$30,000.00	\$12,500.00	\$14,850.00
		2050265 ANIMAL - Animal Care Day Menzies	\$5,000.00	\$2,080.00	\$4,070.45
		2050288 ANIMAL - Animal Pound Operations	\$100.00	\$40.00	\$188.70
		2050289 ANIMAL - Animal Pound Maintenance	\$100.00	\$40.00	\$0.00
		2050292 ANIMAL - Depreciation	\$1,252.00	\$520.00	\$647.95
		2050299 ANIMAL - Administration Allocated	\$33,564.00	\$13,985.00	\$12,288.57
		Total Operating Expenditure	\$70,016.00	\$29,165.00	\$32,045.67
		Other Law, Order & Public Safety			
		Operating Expenditure			
		2050313 OLOPS - Community Emergency Services	\$4,000.00	\$1,671.00	\$792.13
		2050392 OLOPS - Depreciation	\$26,592.00	\$11,080.00	\$11,116.39
		2050399 OLOPS - Administration Allocated	\$8,391.00	\$3,495.00	\$3,072.17
		Total Operating Expenditure	\$40,983.00	\$17,076.00	\$14,980.69
		Emergency Services Levy - Bush Fire Brigade			
		Operating Expenditure			
		2050530 ESL BFB - Insurance Expenses	\$3,250.00	\$1,350.00	\$3,250.00
		2050565 ESL BFB - Maintenance Plant & Equipment	\$8,671.50	\$3,610.00	\$7,680.84
		2050589 ESL BFB - Maintenance Land & Buildings	\$5,545.00	\$2,316.00	\$0.00
		2050599 ESL BFB - Administration Allocated	\$8,391.00	\$3,495.00	\$3,072.17
		Total Operating Expenditure	\$25,857.50	\$10,771.00	\$14,003.01
		Total Operating Income	-\$106,150.00	-\$31,555.00	-\$8,516.58
		Total Operating Expenditure	\$145,269.50	\$60,517.00	\$62,547.41

30/11/2023	COA	Description	Budget 23/24	YTD Budget 30/09/2023	YTD Actual 30/09/2023
		Health			
		Preventative Services - Inspection/Admin			
		Operating Income			
	3070420	HEALTH - Health Regulatory Fees & Charges	-\$300.00	-\$125.00	-\$159.50
		Total Operating Income	-\$300.00	-\$125.00	-\$159.50
		Preventative Services - Inspection/Admin			
		Operating Expenditure			
	2070411	HEALTH - Contract EHO	\$40,000.00	\$16,665.00	\$12,125.02
	2070412	HEALTH - Analytical Expenses	\$400.00	\$165.00	\$360.00
	2070485	HEALTH - Legal Expenses	\$3,000.00	\$1,250.00	\$0.00
	2070499	HEALTH - Administration Allocated	\$8,391.00	\$3,495.00	\$3,072.17
	2070553	PEST - Pest Control Programs	\$5,000.00	\$2,000.00	\$0.00
		Total Operating Expenditure	\$56,791.00	\$23,575.00	\$15,557.19
		Other Health			
		Operating Expenditure			
	2070750	OTH HEALTH - Nurse Expenses	\$3,000.00	\$1,250.00	\$0.00
		Total Operating Expenditure	\$3,000.00	\$1,250.00	\$0.00
		Total Operating Income	-\$300.00	-\$125.00	-\$159.50
		Total Operating Expenditure	\$59,791.00	\$24,825.00	\$15,557.19
		Community Amenities			
		Other Welfare			
		Operating Expenditure			
	2080700	WELFARE - Employee Costs	\$49,437.89	\$20,907.00	\$8,448.73
	2080712	WELFARE - Youth Services	\$4,000.00	\$1,660.00	\$589.08
		Total Operating Expenditure	\$53,437.89	\$22,567.00	\$9,037.81
		Total Operating Expenditure	\$53,437.89	\$22,567.00	\$9,037.81
		Housing			
		Staff and Other Housing			
		Operating Income			
	3090101	STF HOUSE - Staff Rental Reimbursements	-\$25,000.00	-\$10,415.00	-\$13,441.00
	3090220	OTH HOUSE - Fees & Charges	-\$24,300.00	-\$10,125.00	-\$11,816.44
	3090235	OTH HOUSE - Other Income	-\$200.00	-\$80.00	\$0.00
		Total Operating Income	-\$49,500.00	-\$20,620.00	-\$25,257.44
		Staff Housing			
		Operating Expenditure			
	2090186	STF HOUSE - Expensed Minor Asset Purchases	\$10,000.00	\$4,165.00	\$7,450.90
	2090188	STF HOUSE - Staff Housing Building Operations	\$24,451.00	\$10,140.00	\$18,501.66
	2090189	STF HOUSE - Staff Housing Building Maintenance	\$104,670.00	\$43,650.00	\$17,410.38
	2090192	STF HOUSE - Depreciation	\$65,878.00	\$27,445.00	\$24,291.16
	2090198	STF HOUSE - Staff Housing Costs Recovered	-\$129,121.00	-\$53,800.00	-\$34,829.98
	2090199	STF HOUSE - Administration Allocated	\$33,564.00	\$13,985.00	\$0.00
		Total Operating Expenditure	\$109,442.00	\$45,585.00	\$32,824.12
		Other Housing			
		Operating Expenditure			
	2090270	OTH HOUSE - Loan Interest Repayments	\$26,084.59	\$10,432.00	\$0.00
	2090285	OTH HOUSE - Legal Expenses	\$4,000.00	\$1,665.00	\$0.00
	2090288	OTH HOUSE - Building Operations	\$16,630.00	\$6,885.00	\$8,562.64
	2090289	OTH HOUSE - Building Maintenance	\$65,942.00	\$27,489.00	\$11,027.39
	2090292	OTH HOUSE - Depreciation	\$36,929.00	\$15,385.00	\$24,132.77
	2090298	OTH HOUSE - Staff Housing Costs Recovered	-\$44,313.00	-\$18,460.00	-\$3,746.40
	2090299	OTH HOUSE - Administration Allocated	\$33,564.00	\$13,985.00	\$24,577.05
		Total Operating Expenditure	\$138,836.59	\$57,381.00	\$64,553.45
		Total Operating Income	-\$49,500.00	-\$20,620.00	-\$25,257.44
		Total Operating Expenditure	\$248,278.59	\$102,966.00	\$97,377.57
		Community Amenities			
		Community Amenities			
		Operating Income			
	3100120	SAN - Domestic Refuse Collection Charges	-\$10,000.00	-\$4,165.00	-\$12,751.36
	3100200	SAN OTH - Commercial Collection Charge	-\$5,000.00	-\$2,080.00	\$0.00
	3100321	SEW - Septic Tank Inspection Fees	-\$700.00	-\$290.00	\$0.00
	3100335	SEW - Other Income	-\$1,000.00	-\$415.00	-\$901.08
	3100620	PLAN - Planning Application Fees	-\$500.00	-\$205.00	\$0.00
	3100710	COM AMEN - Grants	-\$150,000.00	-\$37,500.00	-\$8,695.00
	3100735	COM AMEN - Other Income	\$0.00	\$0.00	-\$275.73
		Total Operating Income	-\$167,200.00	-\$44,655.00	-\$22,623.17

30/11/2023	COA	Description	Budget 23/24	YTD Budget 30/09/2023	YTD Actual 30/09/2023
		Sanitation - General			
		Operating Expenditure			
	2100111	SAN - Waste Collection	\$99,023.00	\$41,375.00	\$32,627.85
	2100117	SAN - General Tip Maintenance	\$78,934.00	\$32,924.00	\$20,044.94
	2100118	SAN - Purchase of Bins (Sulo and Other)	\$2,000.00	\$830.00	\$1,875.00
	2100119	SAN - Landfill Closure	\$0.00	\$0.00	\$550.00
	2100192	SAN - Depreciation	\$8,625.00	\$3,590.00	\$6,320.25
	2100199	SAN - Administration Allocated	\$33,564.00	\$13,985.00	\$12,288.57
		Total Operating Expenditure	\$222,146.00	\$92,704.00	\$73,706.61
		Sanitation - Other			
		Operating Expenditure			
	2100212	SAN OTH - Waste Disposal	\$1,300.00	\$1,300.00	\$0.00
	2100214	SAN OTH - Purchase of Street Bins	\$500.00	\$500.00	\$0.00
		Total Operating Expenditure	\$1,800.00	\$1,800.00	\$0.00
		Sewerage			
		Operating Expenditure			
	2100365	SEW - Maintenance/Operations	\$7,142.00	\$2,976.00	\$792.13
	2100399	SEW - Administration Allocated	\$33,564.00	\$13,985.00	\$12,288.57
		Total Operating Expenditure	\$40,706.00	\$16,961.00	\$13,080.70
		Town Planning & Regional Development			
		Operating Expenditure			
	2100615	PLAN - Printing and Stationery	\$1,000.00	\$415.00	\$0.00
	2100640	PLAN - Advertising & Promotion	\$5,000.00	\$2,080.00	\$903.43
	2100650	PLAN - Contract Town Planning	\$2,880.00	\$1,200.00	\$350.00
	2100652	PLAN - Consultants	\$40,000.00	\$16,665.00	\$2,714.00
	2100653	PLAN - Scheme Amendments	\$1,000.00	\$415.00	\$0.00
	2100699	PLAN - Administration Allocated	\$8,391.00	\$3,495.00	\$3,072.17
		Total Operating Expenditure	\$58,271.00	\$24,270.00	\$7,039.60
		Other Community Amenities			
		Operating Expenditure			
	2100711	COM AMEN - Cemetery Maintenance/Operations	\$12,695.00	\$5,269.00	\$7,254.72
	2100788	COM AMEN - Public Conveniences Operations	\$95,056.00	\$39,739.00	\$37,201.85
	2100789	COM AMEN - Public Conveniences Maintenance	\$55,142.00	\$22,970.00	\$5,680.22
	2100792	COM AMEN - Depreciation	\$13,880.00	\$5,780.00	\$2,039.63
	2100799	COM AMEN - Administration Allocated	\$8,391.00	\$3,495.00	\$3,072.17
		Total Operating Expenditure	\$185,164.00	\$77,253.00	\$55,248.59
		Total Operating Income	-\$167,200.00	-\$44,655.00	-\$22,623.17
		Total Operating Expenditure	\$508,087.00	\$212,988.00	\$149,075.50
		Recreation & Culture			
		Recreation & Culture			
		Operating Income			
	3110120	HALLS - Town Hall Hire	-\$200.00	-\$80.00	-\$75.45
	3110135	HALLS - Other Income	-\$100.00	-\$40.00	\$0.00
	3110320	REC - Fees & Charges	-\$100.00	-\$40.00	-\$181.82
	3110335	REC - Other Income	-\$100.00	-\$40.00	\$0.00
	3110501	LIBRARY - Reimbursements Lost Books	\$100.00	\$40.00	\$0.00
	3110540	LIBRARY - Fines & Penalties	-\$100.00	-\$40.00	\$0.00
	3110700	OTH CUL - Contributions & Donations - Other Culture	-\$8,000.00	-\$7,998.00	-\$23,750.00
	3110720	OTH CUL - Fees & Charges	-\$100.00	-\$40.00	\$0.00
	3110735	OTH CUL - Other Income	-\$100.00	-\$40.00	\$0.00
		Total Operating Income	-\$8,700.00	-\$8,278.00	-\$24,007.27
		Public Halls And Civic Centres			
		Operating Expenditure			
	2110186	HALLS - Expensed Minor Asset Purchases	\$5,000.00	\$2,080.00	\$0.00
	2110188	HALLS - Town Halls and Public Bldg Operations	\$10,000.00	\$4,165.00	\$6,855.86
	2110189	HALLS - Town Halls and Public Bldg Maintenance	\$10,305.00	\$4,296.00	\$0.00
	2110199	HALLS - Administration Allocated	\$50,347.00	\$20,975.00	\$30,721.37
		Total Operating Expenditure	\$75,652.00	\$31,516.00	\$37,577.23
		Other Recreation And Sport			
		Operating Expenditure			
	2110353	REC - Sports Courts Maintenance/Operations	\$16,349.00	\$6,872.00	\$3,261.17
	2110355	REC - Water Park Maintenance/Operations	\$55,403.00	\$23,389.00	\$25,539.45
	2110365	REC - Parks & Gardens Maintenance/Operations	\$162,636.00	\$68,240.00	\$55,216.67
	2110366	REC - Town Sports Oval Maintenance/Operations	\$16,799.00	\$7,084.00	\$7,296.87
	2110367	REC - Rodeo Grounds Maintenance/Operations	\$1,396.00	\$584.00	\$1,590.55
	2110368	REC - Playground Equipment Mtce	\$7,261.00	\$3,069.00	\$2,132.97

30/11/2023	COA	Description	Budget 23/24	YTD Budget 30/09/2023	YTD Actual 30/09/2023
	2110386	REC - Expensed Minor Asset Purchases	\$10,000.00	\$4,165.00	\$0.00
	2110388	REC - Youth Centre Building Operations	\$7,299.00	\$3,041.00	\$2,287.83
	2110389	REC - Youth Centre Building Maintenance	\$8,261.00	\$3,455.00	\$9.34
	2110392	REC - Depreciation	\$69,796.00	\$29,080.00	\$31,026.27
	2110399	REC - Administration Allocated	\$83,911.00	\$34,960.00	\$49,154.15
		Total Operating Expenditure	\$439,111.00	\$183,939.00	\$177,515.27
		TV And Radio Re-Broadcasting			
		Operating Expenditure			
	2110465	TV RADIO - Re-Broadcasting Maintenance/Operations	\$8,074.00	\$3,360.00	\$253.78
	2110492	TV RADIO - Depreciation	\$42,500.00	\$17,705.00	\$8,652.97
	2110499	TV RADIO - Administration Allocated	\$33,564.00	\$13,985.00	\$12,288.57
		Total Operating Expenditure	\$84,138.00	\$35,050.00	\$21,195.32
		Libraries			
		Operating Expenditure			
	2110512	LIBRARY - Book Purchases	\$1,000.00	\$415.00	\$77.95
	2110516	LIBRARY - Postage and Freight	\$400.00	\$160.00	\$0.00
	2110541	LIBRARY - Subscriptions & Memberships	\$1,460.00	\$605.00	\$146.36
	2110586	LIBRARY - Expensed Minor Asset Purchases	\$2,000.00	\$830.00	\$0.00
	2110588	LIBRARY - Library Building Operations	\$1,000.00	\$415.00	\$0.00
	2110599	LIBRARY - Administration Allocated	\$8,391.00	\$3,495.00	\$3,072.17
		Total Operating Expenditure	\$14,251.00	\$5,920.00	\$3,296.48
		Heritage			
		Operating Expenditure			
	2110688	HERITAGE - Building Operations	\$3,470.00	\$1,440.00	\$3,084.64
	2110689	HERITAGE - Building Maintenance	\$17,723.00	\$7,404.00	\$9,640.43
		Total Operating Expenditure	\$21,193.00	\$8,844.00	\$12,725.07
		Other Culture			
		Operating Expenditure			
	2110711	OTH CUL - Australia Day	\$2,117.00	\$879.00	\$0.00
	2110712	OTH CUL - ANZAC Day	\$1,000.00	\$415.00	\$0.00
	2110714	OTH CUL - Christmas Events	\$7,000.00	\$2,915.00	\$0.00
	2110716	OTH CUL - Postage and Freight	\$50.00	\$20.00	\$0.00
	2110717	OTH CUL - Community Arts	\$20,000.00	\$20,000.00	\$0.00
	2110719	OTH CUL - Menzies School Programs	\$20,000.00	\$8,330.00	\$0.00
	2110723	OTH CUL - Outback Graves	\$25,000.00	\$10,415.00	\$25,000.00
	2110725	OTH CUL - Festival & Events	\$22,959.00	\$21,230.00	\$34,249.57
	2110743	OTH CUL - Other Festival Events	\$5,000.00	\$2,000.00	\$4,829.31
	2110760	OTH CUL - Tjuntjunjara Community Programs & Events	\$134,300.00	\$55,950.00	\$1,500.00
	2110799	OTH CUL - Administration Allocated	\$33,564.00	\$13,985.00	\$12,288.57
		Total Operating Expenditure	\$270,990.00	\$136,139.00	\$77,867.45
		Total Operating Income	-\$8,700.00	-\$8,278.00	-\$24,007.27
		Total Operating Expenditure	\$905,335.00	\$401,408.00	\$330,176.82
		Transport			
		Operating Income			
	3120110	ROADC - Regional Road Group Grants (MRWA)	-\$1,113,275.00	-\$716,846.00	-\$31,999.80
	3120111	ROADC - Roads to Recovery Grant	-\$510,627.00	\$0.00	-\$510,627.00
	3120117	ROADC - Other Grants - Aboriginal Roads	-\$1,020,000.00	\$0.00	-\$521,438.54
	3120133	ROADC - Other Contrib & Donations - Roads/Streets	-\$3,033,000.00	-\$1,263,750.00	-\$85,261.32
	3120200	ROADM - Street Lighting Subsidy	-\$1,713.00	-\$710.00	\$0.00
	3120210	ROADM - Direct Road Grant (MRWA)	-\$190,000.00	-\$79,165.00	-\$230,243.00
	3120211	ROADM - Other Grants	-\$96,460.00	-\$24,115.00	\$0.00
	3120235	ROADM - Other Income	-\$500.00	-\$205.00	\$0.00
	3120390	PLANT - Profit on Disposal of Assets	-\$2,806.00	\$0.00	\$0.00
		Total Operating Income	-\$5,968,381.00	-\$2,084,791.00	-\$1,379,569.66
		Maintenance - Streets, Roads, Bridges & Depots			
		Operating Expenditure			
	2120211	ROADM - Road Maintenance - Built Up Areas	\$179,191.00	\$74,656.00	\$40,897.17
	2120212	ROADM - Road Maintenance - Sealed Outside BUA	\$12,535.00	\$5,220.00	\$1,829.19
	2120213	ROADM - Road Maintenance - Gravel Outside BUA	\$406,074.00	\$169,551.00	\$2,537.35
	2120214	ROADM - Road Maintenance - Formed Outside BUA	\$423,180.00	\$176,865.00	\$225,384.29
	2120217	ROADM - Ancillary Maintenance - Built Up Areas	\$331,358.00	\$120,754.00	\$58,289.44
	2120232	ROADM - Crossover Council Contribution	\$2,896.00	\$1,200.00	\$0.00
	2120234	ROADM - Street Lighting	\$10,200.00	\$4,250.00	\$4,797.33
	2120235	ROADM - Traffic Signs/Equipment (Safety)	\$500.00	\$205.00	\$0.00
	2120236	ROADM - Bores for Roadworks Maintenance/Operations	\$1,396.00	\$577.00	\$0.00
	2120237	ROADM - Road Grids Maintenance	\$22,924.00	\$9,573.00	\$0.00
	2120252	ROADM - Consultants	\$100,000.00	\$41,665.00	\$14,229.70
	2120285	ROADM - Legal Expenses	\$5,000.00	\$2,080.00	\$0.00

30/11/2023	COA	Description	Budget 23/24	YTD Budget 30/09/2023	YTD Actual 30/09/2023
	2120286	ROADM - Workshop/Depot Expensed Equipment	\$15,000.00	\$6,250.00	\$0.00
	2120288	ROADM - Depot Building Operations	\$60,254.00	\$25,208.00	\$12,752.46
	2120289	ROADM - Depot Building Maintenance	\$29,713.00	\$12,422.00	\$407.27
	2120292	ROADM - Depreciation	\$1,254,629.00	\$522,760.00	\$395,175.58
	2120299	ROADM - Administration Allocated	\$67,129.00	\$27,970.00	\$24,577.05
	2120391	PLANT - Loss on Disposal of Assets	\$0.00	\$0.00	\$2,730.38
		Total Operating Expenditure	\$2,921,979.00	\$1,201,206.00	\$783,607.21
		Aerodromes			
		Operating Expenditure			
	2120665	AERO - Airstrip & Grounds Maintenance/Operations	\$16,440.00	\$6,846.00	\$2,113.10
	2120765	WATER - Town Dam Maintenance/Operations	\$26,812.00	\$11,170.00	\$2,986.94
		Total Operating Expenditure	\$43,252.00	\$18,016.00	\$5,100.04
		Total Operating Income	-\$5,968,381.00	-\$2,084,791.00	-\$1,379,569.66
		Total Operating Expenditure	\$2,965,231.00	\$1,219,222.00	\$788,707.25
		Economic Services			
		Economic Services			
		Operating Income			
	3130202	TOUR - Commission	-\$500.00	-\$205.00	\$0.00
	3130210	TOUR - Grants	-\$205,952.00	-\$51,488.00	-\$2,400.00
	3130221	TOUR - Caravan Park Fees	-\$100,000.00	-\$41,665.00	-\$62,969.85
	3130222	TOUR - Caravan Park Laundry Fees	-\$4,500.00	-\$1,875.00	-\$2,538.18
	3130225	TOUR - Visitors Centre Lady Shenton Income	-\$25,000.00	-\$10,415.00	-\$12,373.05
	3130235	TOUR - Other Income Relating to Tourism & Area Promotion	-\$500.00	-\$205.00	-\$278.20
	3130302	BUILD - Commission - BSL & CTF	-\$150.00	-\$60.00	-\$10.00
	3130320	BUILD - Fees & Charges (including Licences)	-\$18,000.00	-\$7,500.00	-\$3,649.28
	3130821	OTH ECON - Standpipe Income	-\$2,000.00	-\$830.00	-\$545.16
	3130823	OTH ECON - Community Resource Centre Contributions	\$0.00	\$0.00	-\$173.54
	3130824	OTH ECON - Community Resource Centre Grants	-\$119,734.02	-\$56,555.00	-\$3,999.92
	3130826	OTH ECON - Post Office Income	-\$9,000.00	-\$3,750.00	-\$4,313.93
		Total Operating Income	-\$485,336.02	-\$174,548.00	-\$93,251.11
		Rural Services			
		Operating Expenditure			
	2130111	RURAL - Noxious Weed Control	\$42,589.00	\$6,619.00	\$0.00
	2130160	RURAL - Dog Health Program Tjunjunjara	\$20,000.00	\$8,330.00	\$0.00
	2130165	RURAL - Maintenance/Operations	\$30,000.00	\$12,500.00	\$0.00
		Total Operating Expenditure	\$92,589.00	\$27,449.00	\$0.00
		Tourism And Area Promotion			
		Operating Expenditure			
	2130200	TOUR - Employee Costs	\$70,120.81	\$29,592.00	\$27,515.56
	2130205	TOUR - Recruitment	\$0.00	\$0.00	\$0.00
	2130211	TOUR - Visitor Centre Operations	\$86,130.08	\$36,262.00	\$31,421.04
	2130215	TOUR - Printing and Stationery	\$1,000.00	\$415.00	\$150.34
	2130230	TOUR - Insurance Expenses	\$52.00	\$20.00	\$51.92
	2130235	TOUR - Signage	\$7,000.00	\$2,915.00	\$0.00
	2130236	TOUR - Tour Guide	\$100.00	\$40.00	\$7.99
	2130240	TOUR - Public Relations & Area Promotion	\$8,500.00	\$3,535.00	\$1,060.96
	2130241	TOUR - Subscriptions & Memberships	\$12,900.00	\$12,900.00	\$1,975.82
	2130242	TOUR - Events Other	\$6,000.00	\$0.00	\$0.00
	2130243	TOUR - Cyclassic Event	\$90,000.00	\$0.00	\$0.00
	2130258	TOUR - Kookynie Townsite and Info Bay Maintenance/Operations	\$3,094.00	\$1,286.00	\$1,286.37
	2130259	TOUR - Goongarrie Cottages Maintenance/Operations	\$29,938.00	\$12,496.00	\$4,534.50
	2130260	TOUR - Niagra Dam Maintenance/Operations	\$7,776.00	\$3,241.00	\$3,470.47
	2130261	TOUR - Golden Quest Trail Maintenance/Operations	\$6,396.00	\$2,657.00	\$0.00
	2130265	TOUR - Lake Ballard Maintenance/Operations	\$7,912.00	\$3,279.00	\$3,641.95
	2130266	TOUR - Caravan Park General Maintenance/Operations	\$375,538.03	\$157,344.00	\$104,911.13
	2130286	TOUR - Expensed Minor Asset Purchases	\$5,000.00	\$2,080.00	\$0.00
	2130288	TOUR - Building Operations	\$55,322.00	\$23,074.00	\$32,598.11
	2130289	TOUR - Building Maintenance	\$67,708.00	\$28,253.00	\$1,155.14
	2130292	TOUR - Depreciation	\$191,065.00	\$79,610.00	\$96,118.34
	2130299	TOUR - Administration Allocated	\$243,342.00	\$101,390.00	\$58,370.56
		Total Operating Expenditure	\$1,274,893.92	\$500,389.00	\$368,270.20
		Building Control			
		Operating Expenditure			
	2130350	BUILD - Contract Building Services	\$20,000.00	\$8,330.00	\$0.00
	2130385	BUILD - Legal Expenses	\$5,000.00	\$2,080.00	\$656.50
	2130399	BUILD - Administration Allocated	\$33,564.00	\$13,985.00	\$12,288.57
		Total Operating Expenditure	\$58,564.00	\$24,395.00	\$12,945.07

30/11/2023	COA	Description	Budget 23/24	YTD Budget 30/09/2023	YTD Actual 30/09/2023
		Economic Development			
		Operating Expenditure			
	2130630	ECON DEV - Insurance Expenses	\$1,476.00	\$615.00	\$1,476.00
	2130641	ECON DEV - Subscriptions & Memberships	\$33,000.00	\$33,000.00	\$32,314.00
		Total Operating Expenditure	\$34,476.00	\$33,615.00	\$33,790.00
		Other Economic Services			
		Operating Expenditure			
	2130855	OTH ECON - Community Bus	\$5,759.00	\$2,395.00	\$6,378.52
	2130860	OTH ECON - Community Resource Centre Operations	\$224,384.89	\$94,598.00	\$68,670.27
	2130863	OTH ECON - Post Office Operations	\$10,340.43	\$4,359.00	\$3,939.07
	2130886	OTH ECON - Expensed Minor Asset Purchases	\$4,000.00	\$1,665.00	\$0.00
	2130888	OTH ECON - Building Operations	\$3,432.00	\$1,425.00	\$6,287.01
	2130889	OTH ECON - Building Maintenance	\$8,584.00	\$3,584.00	\$6,742.09
	2130899	OTH ECON - Administration Allocated	\$8,391.00	\$3,495.00	\$3,072.17
		Total Operating Expenditure	\$264,891.32	\$111,521.00	\$95,089.13
		Total Operating Income	-\$485,336.02	-\$174,548.00	-\$93,251.11
		Total Operating Expenditure	\$1,725,414.24	\$697,369.00	\$510,094.40
		Other Property & Services			
		Operating Income			
	3140120	PRIVATE - Private Works Income	-\$3,000.00	-\$1,250.00	-\$3,019.40
	3140220	ADMIN - Fees & Charges	-\$250.00	-\$100.00	-\$296.00
	3140235	ADMIN - Other Income Relating to Administration	\$0.00	\$0.00	-\$1,459.10
	3140410	POC - Fuel Tax Credits Grant Scheme	-\$25,000.00	-\$10,415.00	-\$12,912.00
		Total Operating Income	-\$28,250.00	-\$11,765.00	-\$17,686.50
		Private Works and General Administration Overheads			
		Operating Expenditure			
	2140187	PRIVATE - Private Works Expenses	\$5,805.00	\$2,421.00	\$0.00
	2140200	ADMIN - Employee Costs	\$596,726.38	\$252,302.00	\$184,354.43
	2140203	ADMIN - Uniforms	\$6,800.00	\$2,830.00	\$294.94
	2140204	ADMIN - Training & Development	\$17,100.00	\$7,125.00	\$10,703.17
	2140205	ADMIN - Recruitment	\$9,000.00	\$3,777.00	\$1,874.52
	2140206	ADMIN - Fringe Benefits Tax (FBT)	\$9,656.00	\$4,082.00	\$15,320.00
	2140208	ADMIN - Other Employee Expenses	\$5,000.00	\$2,084.00	\$158.86
	2140209	ADMIN - Travel & Accommodation	\$12,000.00	\$4,800.00	\$1,381.01
	2140210	ADMIN - Motor Vehicle Expenses	\$29,308.00	\$12,210.00	\$6,509.34
	2140215	ADMIN - Printing and Stationery	\$50,000.00	\$20,830.00	\$19,262.06
	2140216	ADMIN - Postage and Freight	\$2,500.00	\$1,040.00	\$470.50
	2140220	ADMIN - Communication Expenses	\$48,000.00	\$20,000.00	\$18,575.11
	2140221	ADMIN - Information Technology	\$50,000.00	\$20,830.00	\$6,092.16
	2140226	ADMIN - Office Equipment Mtce	\$1,000.00	\$415.00	\$300.00
	2140227	ADMIN - Records Management	\$2,600.00	\$1,080.00	\$0.00
	2140230	ADMIN - Insurance Expenses (Other than Bld and W/Comp)	\$45,801.16	\$19,080.00	\$47,910.86
	2140240	ADMIN - Advertising and Promotion	\$15,000.00	\$6,250.00	\$1,538.96
	2140241	ADMIN - Subscriptions and Memberships	\$7,000.00	\$2,915.00	\$2,690.20
	2140252	ADMIN - Consultants	\$150,000.00	\$62,500.00	\$104,231.57
	2140265	ADMIN - Software Licences/Upgrades	\$100,000.00	\$41,665.00	\$55,988.76
	2140284	ADMIN - Audit Fees	\$70,000.00	\$29,165.00	\$9,300.00
	2140285	ADMIN - Legal Expenses	\$20,000.00	\$8,330.00	\$0.00
	2140286	ADMIN - Expensed Minor Asset Purchases	\$15,000.00	\$6,250.00	\$3,284.00
	2140287	ADMIN - Other Expenses	\$1,000.00	\$415.00	-\$60.71
	2140288	ADMIN - Building Operations	\$94,185.00	\$39,380.00	\$49,992.74
	2140289	ADMIN - Building Maintenance	\$24,309.00	\$10,139.00	\$2,720.30
	2140292	ADMIN - Depreciation	\$148,737.00	\$61,970.00	\$40,382.90
	2140298	ADMIN - Admin Staff Housing Costs Allocated	\$147,498.00	\$61,455.00	\$31,151.08
	2140299	ADMIN - Administration Overheads Recovered	-\$1,678,221.00	-\$699,255.00	-\$614,426.76
		Total Operating Expenditure	\$5,804.54	\$6,085.00	\$0.00
		Public Works Overheads			
		Operating Expenditure			
	2140300	PWO - Employee Costs	\$267,164.75	\$113,025.00	\$277,328.35
	2140303	PWO - Uniforms	\$7,500.00	\$3,125.00	\$1,546.18
	2140304	PWO - Training & Development	\$10,000.00	\$4,165.00	\$2,137.09
	2140305	PWO - Recruitment	\$5,000.00	\$2,080.00	\$44.50
	2140307	PWO - Protective Clothing	\$2,000.00	\$830.00	\$0.00
	2140308	PWO - Other Employee Expenses	\$750.00	\$314.00	\$0.00
	2140310	PWO - Motor Vehicle Expenses	\$77,595.50	\$32,330.00	\$25,904.35
	2140316	PWO - Postage and Freight	\$2,000.00	\$830.00	\$1,219.41
	2140320	PWO - Communication Expenses	\$8,000.00	\$3,330.00	\$2,347.40
	2140321	PWO - Information Technology	\$8,000.00	\$3,330.00	\$9,597.51
	2140323	PWO - Sick Pay	\$28,059.00	\$11,869.00	\$13,417.79
	2140324	PWO - Annual Leave	\$65,936.00	\$27,896.00	\$34,685.67
	2140325	PWO - Public Holidays	\$37,003.00	\$15,653.00	\$2,248.93

30/11/2023	COA	Description	Budget 23/24	YTD Budget 30/09/2023	YTD Actual 30/09/2023
	2140329	PWO - Insurance Expenses (Except Workers Comp)	\$19,566.00	\$8,150.00	\$19,565.46
	2140330	PWO - OHS and Toolbox Meetings	\$45,337.00	\$18,832.00	\$34,116.50
	2140352	PWO - Consultants	\$10,000.00	\$4,165.00	\$13,335.74
	2140361	PWO - Engineering & Technical Support	\$50,000.00	\$20,830.00	\$1,000.00
	2140365	PWO - Maintenance/Operations	\$117,960.00	\$49,588.00	\$57,195.51
	2140371	PWO Bldg Mtce - Employee Costs	\$47,772.00	\$20,207.00	\$7,258.79
	2140372	PWO Bldg Mtce - Uniforms	\$500.00	\$209.00	\$0.00
	2140373	PWO Bldg Mtce - Training & Development	\$1,000.00	\$415.00	\$0.00
	2140374	PWO Bldg Mtce - Recruitment	\$0.00	\$0.00	\$0.00
	2140376	PWO Bldg Mtce - Protective Clothing	\$1,000.00	\$419.00	\$0.00
	2140380	PWO Bldg Mtce - Expendable Tools	\$1,000.00	\$415.00	\$0.00
	2140381	PWO Bldg Mtce - Minor Expenses	\$500.00	\$205.00	\$0.00
	2140386	PWO - Expensed Minor Asset Purchases	\$20,000.00	\$8,330.00	\$6,840.48
	2140392	PWO - Depreciation	\$16,013.00	\$6,670.00	\$19,472.92
	2140393	PWO - LESS Allocated to Works (PWO's)	-\$1,328,705.00	-\$553,625.00	-\$532,481.06
	2140398	PWO - Staff Housing Costs Allocated	\$25,936.00	\$10,805.00	\$7,425.30
	2140399	PWO - Administration Allocated	\$453,120.00	\$188,800.00	\$165,894.69
	2140400	POC - Internal Plant Repairs - Wages & O/Head	\$217,106.00	\$90,902.00	\$38,022.32
	2140411	POC - External Parts & Repairs	\$78,960.00	\$32,900.00	\$17,515.46
	2140412	POC - Fuels and Oils	\$163,181.25	\$67,990.00	\$50,893.33
	2140413	POC - Tyres and Tubes	\$29,400.00	\$12,250.00	\$2,320.50
	2140416	POC - Licences/Registrations	\$6,929.00	\$6,929.00	\$6,700.97
	2140417	POC - Insurance Expenses	\$21,366.00	\$8,900.00	\$21,364.00
	2140492	POC - Depreciation	\$261,280.50	\$108,865.00	\$139,984.91
	2140494	POC - LESS Plant Operation Costs Allocated to Works	-\$778,222.75	-\$324,255.00	-\$219,938.03
		Total Operating Expenditure	\$7.25	\$7,673.00	\$226,964.97
		Salaries And Wages			
		Operating Expenditure			
	2140500	SAL - Gross Salary and Wages	\$2,441,406.57	\$1,032,900.00	\$841,950.61
	2140501	SAL - LESS Salaries & Wages Allocated	-\$2,441,406.57	-\$1,032,900.00	-\$841,950.61
		Total Operating Expenditure	\$0.00	\$0.00	\$0.00
		Total Operating Income	-\$28,250.00	-\$11,765.00	-\$17,686.50
		Total Operating Expenditure	\$5,811.79	\$13,758.00	\$226,964.97
		Total Operating Income	-\$12,495,852.98	-\$6,888,160.00	-\$6,227,077.26
		Total Operating Expenditure	\$8,565,893.44	\$3,569,939.00	\$2,817,788.86

14.1.2	List of Monthly Payments - November 2023
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1223
DATE OF REPORT	4 December 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. List of Payment November 2023 [14.1.2.1 - 8 pages]

SUMMARY:

To receive the list of payments made for the month of November 2023

BACKGROUND:

Payments have been made by cheque, electronic funds transfer (EFT), direct transfer from the Council's Municipal Bank account and duly authorised as required by Council Policy. These payments have been made under delegated authority to the Chief Executive Officer and are reported to the Council.

COMMENT:

The Cheque, EFT, Direct Debit, Credit Card, Payroll, Fuel Card payments that have been made for the month of November 2023 are attached.

CONSULTATION:

Nil

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 r13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors Preparation for Payment

FINANCIAL IMPLICATIONS:

A total of \$2,123,045.61 has been withdrawn from Municipal Bank Account.

RISK ASSESSMENT:

The Shire may incur reputational damage if financial obligations are not met.

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome

4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the list of payments for the month of November 2023 totalling \$2,123,045.61 being:

1. Electronic Funds Transfer from EFT8549 to EFT8694, payments from Municipal Fund totalling \$1,904,891.27
2. Direct Debit payments from the Municipal Fund totalling \$35,472.78
3. Payroll payments from the Municipal Fund totalling \$175,697.17
4. Credit Card payments for the Statement Month of October 2023 from the Municipal Fund totalling \$4,920.48
5. Fuel Card payments from the Municipal Fund totalling \$2,063.91

be received.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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Shire of Menzies
Payments for the Month of November 2023

Date	Name	Description	Amount
	Cheque		-
	EFT		1,904,891.27
	Direct Debit		35,472.78
	Credit Card Payment		4,920.48
	Payroll		175,697.17
	Fuel Card Payment		2,063.91
	CabCharge Payment		
	<u>Total Payments</u>		\$ 2,123,045.61

Shire of Menzies
Payments for the Month of November 2023

EFT	Date	Name	Description	Amount
EFT8549	01/11/2023	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 31/10/2023	344.28
EFT8550	01/11/2023	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 31/10/2023	245.00
EFT8551	01/11/2023	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 31/10/2023	360.00
EFT8552	01/11/2023	SHIRE OF MENZIES	PAYROLL DEDUCTIONS PPE 31/10/2023	353.90
EFT8553	02/11/2023	CARROLL & RICHARDSON FLAGWORLD PTY LTD	FATHERS DAY PRINTED FLAG	148.50
EFT8554	02/11/2023	CANINE CONTROL	MENZIES RANGER SERVICE ON 25 OCTOBER 2023	1,815.00
EFT8555	02/11/2023	STRATCO	CONCRETE KWIKSET 20KG	479.40
EFT8556	02/11/2023	MONARCH VENTURES PTY LTD	DEMOMOBILISTAION TJUNTTJUNTTJARRA MENZIES SECTION, KALGOORLIE SECTION, GRAVEL FOR KITCHENER CUTLINE ROAD	67,888.59
EFT8557	02/11/2023	ZENITH AUSTRALIA GROUP PTY LTD	RATES REFUND FOR ASSESSMENT A5373	910.22
EFT8558	02/11/2023	REMOTE ELECTRICAL TA PWT ELECTRICAL AND REFRIGERATION NORTH	ELECTRICAL WORK IN POLICE STATION, CARAVAN PARK AND 40 MERCER STREET	3,863.20
EFT8559	02/11/2023	SUPER SARAH & FRIENDS	MENZIES DISCOVERY DAY - FACE PAINTING, PLASTER CRAFT, GAZEBO, TRAVEL	1,140.00
EFT8560	02/11/2023	LGISWA	CONTRIBUTION PAYMENTS FOR LOCAL GOVERNMENT INSURANCE FROM 30/06/2023 TO 30/06/2024	91,248.92
EFT8561	02/11/2023	NORTHERN GOLDFIELDS ELECTRICAL PTY LTD	ELECTRICAL WORK AT TOWN HALL SOLAR PANEL, LAURIE CAFÉ	1,478.40
EFT8562	02/11/2023	ASK WASTE MANAGEMENT	LANDFILL CLOSURE MANAGEMENT PLAN FINAL REPORT	605.00
EFT8563	02/11/2023	SPARTAN FIRST PTY LTD	PRE-EMPLOYMENT MEDICAL CEO	368.50
EFT8564	02/11/2023	THINKPROJECT	RENTAL OF POCKET RAMM SOFTWARE FROM 1 JULY 2023 TO 30 JUNE 2024	10,557.26
EFT8565	02/11/2023	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL ASSISTANT SUPPORT AND ASSET RECONCILIATION FOR THE MONTH OF SEPTEMBER 2023 AND AUDITOR QUERIES RESPONSE	1,897.50
EFT8566	02/11/2023	LINKWEST	CRC MEMBERSHIP FOR THE PERIOD FROM 1 JUL 2023 THROUGH 30 JUN 2024	389.00
EFT8567	02/11/2023	LEWIS HORNE	FINAL PAYMENT LANTERN WORKSHOP AND FESTIVAL FOR MENZIES DISCOVERY DAY 2023	3,500.00
EFT8568	02/11/2023	HOLIDAY INN PERTH CITY CENTRE	ACCOMMODATION FOR WALGA RATES TRAINING DEBT COLLECTION	564.00
EFT8569	02/11/2023	MENZIES HOTEL	REFRESHMENT FOR SPECIAL COUNCIL MEETING 12 OCTOBER 2023	27.00
EFT8570	02/11/2023	ROBERT JOHN STEWART	REIMBURSEMENT FOR VARIOUS EXPENSES RELATED TO TRAVEL FOR TENDERS, CONFERENCES, ETC	2,317.55
EFT8571	02/11/2023	ACCREDIT BUILDING SURVEYING & CONSTRUCTION SERVICES PTY LTD	BUILDING SURVEYING FOR ISSUE OF BA03 CERTIFICATE OF DESIGN COMPLIANCE 52 SHENTON STREET	385.00
EFT8572	02/11/2023	VELO RESOURCES PTY LTD	RATES REFUND FOR ASSESSMENT A5690, A5836	1,622.06
EFT8573	02/11/2023	ZULEIKA GOLD LIMITED	RATES REFUND FOR ASSESSMENT A6197, A6187, A6200, A6202, A6203	622.50
EFT8574	02/11/2023	LY MINH THU VO	REIMBURSEMENT EMPLOYEE RELOCATION EXPENSES, SUPPLIES FOR MOVIE NIGHT EVENT	436.17
EFT8575	02/11/2023	TPR GROUP HOLDINGS	DESERT STARS PERFORMANCE FEE - MENZIES DISCOVERY DAY 2023	6,000.00
EFT8576	02/11/2023	IAN BAIRD	COUNCILLOR TRAVEL KALGOORLIE TO MENZIES FOR SEPTEMBER MEETING	184.26
EFT8577	02/11/2023	BUNNINGS	MAINTENANCE SUPPLIES FOR DEPOT, CARAVAN PARK, CAFÉ, 39 MERCER STREET	1,914.80
EFT8579	02/11/2023	EAGLE PETROLEUM (W.A) PTY LTD	FUEL BULK DELIVERY 7700L TO SHIRE DEPOT	16,975.57
EFT8580	02/11/2023	GOLDLINE DISTRIBUTORS	CARAVAN PARK FOOD CONSUMABLES	155.89
EFT8581	02/11/2023	GOLDEN QUEST DISCOVERY TRAIL ASSOCIATION INC (GQDT)	ITEMS FOR RESALE - GOLDEN QUEST DISCOVERY TRAIL POSTCARDS	90.00
EFT8582	02/11/2023	GOLDFIELDS TOYOTA	VEHICLE MAINTENANCE TOYOTA PRADO 1MN	495.72
EFT8583	02/11/2023	HORIZON POWER	ELECTRICITY CONNECTION FOR NEW ASSET LOT 29 REID STREET	43,490.77
EFT8584	02/11/2023	LANDGATE	MINING TENEMENT SCHEDULES 07/09/23 - 03/10/23	123.20
EFT8585	02/11/2023	NETLOGIC INFORMATION TECHNOLOGY	IT SUPPORT SERVICE FROM 09/10/2023 TO 23/10/2023	1,846.25
EFT8586	02/11/2023	OFFICE NATIONAL	PRINTING PAPER SUPPLIES FOR CRC	496.82
EFT8587	02/11/2023	PUBLIC LIBRARIES WESTERN AUSTRALIA INCORPORATED	PAYMENT FOR ANNUAL PUBLIC LIBRARIES WESTERN AUSTRALIA (PLWA) MEMBERSHIP	150.00
EFT8588	02/11/2023	THE TRUSTEE FOR BIRDANCO PRACTICE TRUST T/A RSM	AUDIT FEE FY 22/23- ROAD TO RECOVERY, LRCIP PHASE 2 AND 3	10,230.00
EFT8589	02/11/2023	THE TRUSTEE OF MAJ TRUST T/AS SHERIDAN'S	NAME BADGE FOR CEO - G TEEDE	42.85

Shire of Menzies
Payments for the Month of November 2023

EFT	Date	Name	Description	Amount
EFT8590	02/11/2023	TAPS INDUSTRIES	PUMP OUT DUMP WASTE POINT LAKE BALLARD	1,624.72
EFT8591	02/11/2023	TUDOR HOUSE	AUSTRALIAN FLAG, ABORIGINAL FLAG, WEST AUSTRALIAN FLAG, SHIRE OF MENZIES FLAG	1,960.00
EFT8592	02/11/2023	MOORE AUSTRALIA	ACCOUNTING SUPPORT SERVICES ANNUAL FINANCIAL REPORT FOR FY 2022/2023	39,043.17
EFT8593	02/11/2023	VERLINDEN'S ELECTRICAL SERVICE	WATER PARK MAINTENANCE REPAIR VALVE SWITCH	902.00
EFT8594	02/11/2023	VISSIGN AUSTRALIA PTY LTD	1200 X 900 X 3MM CARAVAN PARK SIGN	333.08
EFT8595	02/11/2023	WESTRAC PTY LTD	205 LITRE DRUM COOLANT	1,411.28
EFT8596	15/11/2023	MONARCH VENTURES PTY LTD T/AS ROADTECH CIVIL & CONSTRUCTION	ROAD REPAIRS KITCHENER CUTLINE OCTOBER PROGRESS CLAIM	899,759.63
EFT8597	15/11/2023	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 14/11/2023	344.28
EFT8598	15/11/2023	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 14/11/2023	180.00
EFT8599	15/11/2023	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 14/11/2023	360.00
EFT8600	16/11/2023	LEONORA PHARMACY	PHARMACY ITEMS SOLD ON CONSIGNMENT FOR THE MONTH OF OCTOBER 2023	500.24
EFT8601	16/11/2023	STRATCO	ROLLER DOOR MOTOR 36 MERCER, 57 WALSH	683.40
EFT8602	16/11/2023	MONARCH VENTURES PTY LTD T/AS ROADTECH CIVIL & CONSTRUCTION	RFT 02/23 WATER EXPROATION AND BORE ESTABISHMENT ON KITCHENER CUTLINE ROAD	274,590.61
EFT8603	16/11/2023	BATTERIES N MORE	NEW BATTERY FOR VEHICLE 3MN	285.00
EFT8604	16/11/2023	3E ADVANTAGE	ADMIN AND CRC PRINTER USAGE FOR THE MONTH OF OCTOBER 2023	2,640.01
EFT8605	16/11/2023	XSTRA GLOBAL IT AND COMMUNICATION SOLUTIONS	MONTHLY PBX RENTAL AND SERVICES OCTOBER 2023	370.41
EFT8606	16/11/2023	SOUTHERN CROSS AUSTEREO	MENZIES DISCOVERY DAY RADIO ADVERTISEMENT	3,179.00
EFT8607	16/11/2023	OUTBACK GRAVE MARKERS	ANNUAL CONTRIBUTION PAYMENT FOR MARKING OF MENZIES CEMETERIES	27,500.00
EFT8608	16/11/2023	BEILBY DOWNING TEAL PTY LTD	CEO RECRUITMENT PROCESS FINAL STAGE PAYMENT	4,537.50
EFT8609	16/11/2023	RSEA PTY LTD	CORPORATE UNIFORM LOGO SETUP	60.50
EFT8610	16/11/2023	KRISTY VAN KUYL	REIMBUSREMENT TRAVEL AND ACCOMADATION TRAINING LG PRO - REPORT WRITINMG AND UNIFORM.	1,171.00
EFT8611	16/11/2023	BLUEMAR PTY LTD	PRELIMINARY SITE INVESTIGATION FOR SUSPECTED CONTAMINATION - 50 AND 52 SHENTON STREET MENZIES	7,262.01
EFT8612	16/11/2023	PSCP INVESTMENTS PTY LTD T/A FINISHING WA	BINDING OF MINUTE BOOKS FROM OCTOBER 2022 TO MAY 2023	404.25
EFT8613	16/11/2023	ROBERT JOHN STEWART	REIMBURSEMENT FOR KALGOORLIE PARKING AND PEN REFILL	38.50
EFT8614	16/11/2023	HARVEY NORMAN	DISH WASHER REPLACEMENT 37 REID, 23 ONSLOW AND 57 WALSH STREET	3,891.00
EFT8615	16/11/2023	TEAM GLOBAL EXPRESS PTY LTD	DELIVERY UNIFORM JOEL BONE	553.18
EFT8616	16/11/2023	SEAN MCGAY	REIMBUSEMENT FOR PURCHASE YOUTH CENTRE ACTIVITIES	119.98
EFT8617	16/11/2023	TALIS CONSULTANTS	PROVISION OF CONSULTING SERVICES FOR PERIOD ENDING 30 SEPTEMBER	1,113.75
EFT8618	16/11/2023	SHIRE OF MOUNT MAGNET	EHO/BUILDING SURVEYOR SERVICES FOR SEPTEMBER 2023	9,281.86
EFT8619	16/11/2023	SECURE ENERGY PTY LTD	OPERATION AND MAINTENANCE OF SHIRE SOLAR SMOOTHING SYSTEM - ANNUAL FEE	12,072.50
EFT8620	16/11/2023	LY MINH THU VO	REIMBURSEMENT FOR PURCHASE YOUTH CENTRE NINTENDO SWITCH	289.20
EFT8621	16/11/2023	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	INTRODUCTION TO LOCAL GOVERNMENT TRAINING - L VO AND S MAZZA	484.00
EFT8622	16/11/2023	AIR LIQUIDE AUSTRALIA LTD	RENTAL ON OXYGEN CYLINDER OCTOBER 2023	28.16
EFT8623	16/11/2023	AUSTRALIAN TAXATION OFFICE	INCOME ACTIVITY STATEMENT PAYMENT PERIOD FROM 1 TO 31 OCTOBER 2023	57,543.00
EFT8624	16/11/2023	BUNNINGS	SENSOR LIGHTS, CLOTH LINES, PVC	994.71
EFT8625	16/11/2023	CORE BUSINESS AUSTRALIA PTY LTD	CLAIM 13 MENZIES TECHNICAL SUPPORT - AUGUST 2023 GROH, TJUNTJUNTJARA KITCHENER ROAD, RFT TRUCK COMPACTOR	31,220.16
EFT8626	16/11/2023	CYBERSECURE	CLOUD STORAGE, BACKUP SUBCRPTION FOR OCTOBER 2023	549.18
EFT8627	16/11/2023	EAGLE PETROLEUM (W.A) PTY LTD	P0235 - 5MN FUEL	29.47
EFT8628	16/11/2023	ECOWATER SERVICES	QUARTERLY, BIOMAX C120 MAINTENANCE AND MATERIALS	1,022.40
EFT8629	16/11/2023	GOLDFIELDS TOYOTA	CAR SERVICE - P0242 3MN TOYOTA HILUX	1,385.21

Shire of Menzies
Payments for the Month of November 2023

EFT	Date	Name	Description	Amount
EFT8630	16/11/2023	ORE INVESTMENTS PTY LTD T/A GOLDRUSH TOURS, GRT COMMERCIAL PANEL & PAINT	BUS TICKET SOLD ON CONSIGNMENT MENZIES TO KALGOORLIE RAILWAY STATION 11/08/23	160.70
EFT8631	16/11/2023	KLEENHEAT GAS	SUPPLY 12 X 45KG GAS BOTTLES	3,415.48
EFT8632	16/11/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	AWARE SUPER WEBINAR FOR PAYROLL OFFICER	50.00
EFT8633	16/11/2023	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE FOR BUILDING MATTERS, COMMERCIAL LEASE	1,269.60
EFT8634	16/11/2023	NETLOGIC INFORMATION TECHNOLOGY	FY 23/24 IT SUPPORT - CONSULTING LABOUR 26/10/2023 TO 03/11/2023	487.50
EFT8635	16/11/2023	THE TRUSTEE OF MAJ TRUST T/AS SHERIDAN'S	DESK NAME STAND AND PLATE - CR KRISTIE TUCKER	133.10
EFT8636	16/11/2023	MOORE AUSTRALIA	REVIEW AND LODGE THE QUARTERLY BAS/IAS FROM JULY - SEPTEMBER 2023	825.00
EFT8637	16/11/2023	CORE BUSINESS AUSTRALIA PTY LTD	CLAIM 14 MENZIES TECHNICAL SUPPORT FOR SEPTEMBER 2023 - GROH, TJUNTJUNTJARA KITCHENER ROAD, RFT TRUCK COMPACTOR	23,555.80
EFT8638	24/11/2023	HELEN SMITH	2024 MURDOCH UNIVERSITY STERILISATION PROGRAM AND MICROCHIPPING	3,812.00
EFT8639	24/11/2023	COOLGARDIE TYRE SERVICE	REPLACEMENT AND SPARE TYRES FOR SERVICE TRUCK	1,994.30
EFT8640	24/11/2023	SUDHIR	SITTING FEE FOR CR. SUDHIR NOVEMBER 2023	1,122.87
EFT8641	24/11/2023	KRISTIE TUCKER	SITTING FEE FOR CR. KRISTIE TUCKER NOVEMBER 2023	907.58
EFT8642	24/11/2023	IAN BAIRD	SITTING FEE CR. IAN BAIRD NOVEMBER 2023	907.58
EFT8643	24/11/2023	BUILT BY GEOFF FENCING	FENCING AND GATE FOR DAM FOR ROAD WORKS	3,761.95
EFT8644	24/11/2023	GREGORY DWYER	SITTING FEE CR. GREG DWYER NOVEMBER 2023	2,199.13
EFT8645	24/11/2023	JILLIAN DWYER	SITTING FEE CR JILL DWYER NOVEMBER 2023	907.58
EFT8646	24/11/2023	GOLDFIELDS TOYOTA	12 MONTHS 20,000KM SERVICE 14MN	919.45
EFT8647	24/11/2023	ANDREW TUCKER	SITTING FEE FOR CR. ANDREW TUCKER NOVEMBER 2023	907.58
EFT8648	24/11/2023	PAUL WARNER	SITTING FEE FOR CR. PAUL WARNER NOVEMBER 2023	2,199.12
EFT8649	24/11/2023	WESTRAC PTY LTD	REPAIR GRADER REPLACE BATTERIES AND DRIVE BELT	2,218.39
EFT8650	29/11/2023	CANINE CONTROL	RANGER SERVICES PATROL TOWN AND SURROUNDING AREA 12/11/23, SET UP FOR MURDOCH VET PROGRAM	1,815.00
EFT8651	29/11/2023	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 28/11/2023	344.28
EFT8652	29/11/2023	3E ADVANTAGE	ADMIN AND CRC PRINTER USAGE NOVEMBER 2023	2,442.03
EFT8653	29/11/2023	SPECTRUM SURVEYS PTY LTD	PROJECT CROWN LAND AMALGAMATION OF 52 AND 54 SHENTON STREET (LOTS 9 AND 10)	2,985.40
EFT8654	29/11/2023	HERSEY'S SAFETY PTY LTD	DEPOT CONSUMABLES WATER BOTTLES, JUMPER LEADS, GLOVES ETC	1,247.95
EFT8655	29/11/2023	KRISTY VAN KUYL	REIMBURSEMENT TRAVEL FOR STAFF TRAINING LG PRO - REPORT WRITING	129.01
EFT8656	29/11/2023	SLADE CONTRACTING PTY LTD	REPAIR HOT WATER SYSTEM AND TOILET	1,278.89
EFT8657	29/11/2023	SUDHIR	NOMINATION FEE REFUND	100.00
EFT8658	29/11/2023	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL ASSISTANT SUPPORT FOR THE MONTH OF SEPTEMBER 2023	1,526.25
EFT8659	29/11/2023	MENZIES HOTEL	REFRESHMENT - NOVEMBER COUNCIL MEETING	97.65
EFT8660	29/11/2023	KIM TIEN TRAN	REIMBURSEMENT TRAVEL WALGA TRAINING - RATES	500.43
EFT8661	29/11/2023	ESPERANCE TOYOTA/ T/AS ESPERANCE MOTOR GROUP PTY LTD	CEO VEHICLE PRADO DIESEL GXL WAGON	77,638.67
EFT8662	29/11/2023	SEAN MCGAY	REIMBURSEMENT FOR WORKING WITH CHILDREN TICKET	87.00
EFT8663	29/11/2023	TALIS CONSULTANTS	VARIANCE PRELIMINARY SITE INVESTIGATION 54, 56 SHENTON STREET	2,782.17
EFT8664	29/11/2023	CIRCLE H HELI-SERVICES PTY LTD	MOBILISATION AND DEMOBILISATION OF R44 HELICOPTER TO MENZIES	2,530.00
EFT8665	29/11/2023	KRISTIE TUCKER	NOMINATION FEE REFUND	100.00
EFT8666	29/11/2023	W RILEY FAMILY TRUST TRADING AS MCD GROUP	SANITARY BINS SUPPLIES FOR PUBLIC AND SHIRE FACILITIES	3,049.78
EFT8667	29/11/2023	SANDALWOOD FAMILY CENTRE INC	POSTER PRINTING FOR MENZIES DISCOVERY DAY 2023	120.00
EFT8668	29/11/2023	SECURE ENERGY PTY LTD	REPAIR, MAINTENANCE AND MATERIALS TOWN HALL SOLAR SYSTEM	9,746.00
EFT8669	29/11/2023	LY MINH THU VO	REIMBURSEMENT FOR WORK SHOES	119.99
EFT8670	29/11/2023	CLAIRE WOOLMER T/AS LAURIE'S CAFE	REFRESHMENT - VET PROGRAMS, OCTOBER - NOVEMBER COUNCIL MEETING, GVROC MEETING	1,914.00
EFT8671	29/11/2023	RON YURYEVIH	REIMBURSEMENT FOR FLIGHT TO ATTEND CEO INTERVIEW	401.43
EFT8672	29/11/2023	NATIVE TITLE SERVICES GOLDFIELDS	REIMBURSEMENT FOR HALL HIRE BOND	300.00
EFT8673	29/11/2023	ARDEA RESOURCES LIMITED	RATES REFUND FOR ASSESSMENT A5849	3,777.57
EFT8674	29/11/2023	BAYARD, DANIELLE MARIE TA DANIELLE BAYARD CONSULTANT	THE DESERT STARS - FUNDRAISING AND PROJECT MANAGEMENT OCTOBER 2023	1,500.00

Shire of Menzies
Payments for the Month of November 2023

EFT	Date	Name	Description	Amount
EFT8675	29/11/2023	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	DIPLOMA OF LOCAL GOVERNMENT - CR P WARNER	10,170.00
EFT8676	29/11/2023	ATOM	AIR HORN AND PUMP KIT RECHARGEABLE AND ECOKIT.	122.98
EFT8677	29/11/2023	IAN BAIRD	REIMBURSEMENT KALGOORLIE ACCOMODATION - OCM OCTOBER 2023	360.00
EFT8678	29/11/2023	BUILT BY GEOFF FENCING	STAR PICKETS AND DROPPERS	672.54
EFT8679	29/11/2023	BUNNINGS	SCAFFOLD TOWER, SOLAR CHRISTMAS LIGHT, BUILDING MAINTENANCE SUPPLIES FOR TOWN HALL, 39 MERCER STREET, 41 MERCER STREET	8,998.87
EFT8680	29/11/2023	CANNING POOL & PUMP CENTRE PTY	SIX DRUMS CHLORINE, FOUR DRUMS ACID	510.00
EFT8681	29/11/2023	COMFORT STYLE	DEPOT ACCOMODATION BED AND MATTRESS	1,884.00
EFT8682	29/11/2023	EAGLE PETROLEUM (W.A) PTY LTD	DEPOT BULK FUEL DELIVERY - 8001 LITRES	22,271.00
EFT8683	29/11/2023	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FY 23/24 ESL QUARTERLY 2 CONTRIBUTION	17,607.00
EFT8684	29/11/2023	GOLDLINE DISTRIBUTORS	CLEANING CONSUMABLES FOR CARAVAN PARK, ABLUTION BLOCKS AND PUBLIC FACILITIES	1,628.46
EFT8685	29/11/2023	KMART	28L AIR FRYER CONVECTION MICROWAVE FOR LADY SHENTON	169.00
EFT8686	29/11/2023	LANDGATE	GRV SCHEDULE G2023/4 DATED 22/07/2023 TO 27/10/2023	74.15
EFT8687	29/11/2023	CR KEITH MADER	NOMINATION FEE REFUND	100.00
EFT8688	29/11/2023	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 28/11/2023	180.00
EFT8689	29/11/2023	MENZIES ABORIGINAL CORPORATION	CHRISTMAS DONATION 2023, PAYROLL DEDUCTION 28/11/2023	1,860.00
EFT8690	29/11/2023	OFFICE NATIONAL	ADMIN PRINTING AND STATIONERY PRINTER TONER, WHITEBOARD	1,608.39
EFT8691	29/11/2023	SHIRE OF MENZIES	PAYROLL DEDUCTIONS PPE 28/11/2023	209.10
EFT8692	29/11/2023	SQUIRE PATTON BOGGS	NATIVE TITLE CLAIMS - NYALPA PIRNIKU	163.16
EFT8693	29/11/2023	TAPS INDUSTRIES	PUMP OUT COMPOSTING TOILET LAKE BALLARD	2,101.68
EFT8694	29/11/2023	PAUL WARNER	TRAVEL FOR TRAINING - THE ROLE OF MAYORS AND PRESIDENTS TRAINING	431.30
TOTAL EFT PAYMENT				\$ 1,904,891.27

Shire of Menzies
Payments for the Month of November 2023

Direct Debit	Date	Name	Description	Amount
DD5966.1	01/11/2023	WESTNET	CRC PUBLIC INTERNET NOVEMBER 2023	54.99
DD5966.2	01/11/2023	NAB	NAB CONNECT FEE SEPTEMBER 2023	27.99
DD5973.1	02/11/2023	WATER CORPORATION	WATER - 9007529987 - STANDPIPE AT NO.2 SAM PUMP LINE - LOT STANDPIPE - USAGE FROM 9/08/2023 TO 11/10/2023	927.14
DD5975.1	07/11/2023	THE WEST AUSTRALIAN	SUBSCRIPTION TO NEWSPAPER ONLINE NOVEMBER 2023	28.00
DD5975.2	07/11/2023	POWER ICT PTY LTD	MESSAGES ON HOLD - NOVEMBER 2023	75.90
DD5977.1	08/11/2023	TELSTRA	SHIRE OF MENZIES OFFICE, CRC, INTERNET AND MOBILE PHONE FROM 20/10/2023 TO 19/11/2023	3,710.29
DD5982.1	13/11/2023	TELSTRA	ADMIN AND WORKS MOBILE PHONE USAGE FROM 23/10/2023 TO 22/11/2023	705.49
DD5984.1	14/11/2023	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS PPE 14/11/2023	10,920.35
DD5984.2	14/11/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 14/11/2023	1,524.99
DD5984.3	14/11/2023	CARE SUPER	SUPERANNUATION CONTRIBUTIONS PPE 14/11/2023	694.26
DD5984.4	14/11/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS PPE 14/11/2023	676.50
DD5984.5	14/11/2023	TWU SUPER FUND	SUPERANNUATION CONTRIBUTIONS PPE 14/11/2023	541.43
DD5984.6	14/11/2023	CBUS	SUPERANNUATION CONTRIBUTIONS PPE 14/11/2023	402.17
DD5986.1	14/11/2023	HORIZON POWER	ELECTRICITY - 510117 - UNIT B/29 SHENTON STREET - USAGE FROM 26/08/2023 TO 26/10/2023	555.83
DD5993.1	15/11/2023	RESONLINE	COMMISSION ON CARAVAN PARK ONLINE BOOKING FEES OCTOBER 2023	242.00
DD5995.1	17/11/2023	HORIZON POWER	ELECTRICITY - 161515 - STREET LIGHT - USAGE FROM 01/10/2023 TO 31/10/2023	1,081.01
DD5998.1	21/11/2023	PIVOTEL SATELLITE PTY LTD	TRAK SPOT TRACKING CHARGE ACCOUNT 40063522 - NOVEMBER 2023	31.50
DD6005.1	24/11/2023	AUSTRALIA POST	POSTAGE OF RATES 2ND INSTALMENT NOTICES FY23/24	67.83
DD6009.1	28/11/2023	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS PPE 28/11/2023	9,244.24
DD6009.2	28/11/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 28/11/2023	1,301.37
DD6009.3	28/11/2023	CARE SUPER	SUPERANNUATION CONTRIBUTIONS PPE 28/11/2023	694.26
DD6009.4	28/11/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS PPE 28/11/2023	563.75
DD6009.5	28/11/2023	TWU SUPER FUND	SUPERANNUATION CONTRIBUTIONS PPE 28/11/2023	586.09
DD6009.6	28/11/2023	CBUS	SUPERANNUATION CONTRIBUTIONS PPE 28/11/2023	402.17
DD6018.1	30/11/2023	NAB	ACCOUNT FEES A.K.F NOVEMBER 2023	413.23
TOTAL DIRECT DEBIT				\$ 35,472.78

**Shire of Menzies
Payments for the Month of November 2023**

Date	Name	Description	Amount
CEO CARD NO: **** * 2547			
29/09/2023	TJUNTTJUNTTJARA STORE	FOOD AND FUEL - TO ATTEND COUNCIL MEETING IN TJUNTTJUNTTJARA	33.68
29/09/2023	ROSA AND JOE'S KALGOORLIE	BREAKFAST TRAVEL FROM MENZIES TO TJUNTTJUNTTJARA	20.50
29/09/2023	TJUNTTJUNTTJARA STORE	FOOD AND FUEL - TO ATTEND COUNCIL MEETING IN TJUNTTJUNTTJARA	99.00
29/09/2023	TJUNTTJUNTTJARA STORE	FOOD AND FUEL - TO ATTEND COUNCIL MEETING IN TJUNTTJUNTTJARA	99.00
2/10/2023	DESERT INN HOTEL LAVERTON	LUNCH TRAVEL FROM TJUNTTJUNTTJARA TO MENZIES	34.76
18/10/2023	DE BERNALES KALGOORLIE	FOOD TRAVEL TO TJUNTTJUNTTJARA FOR ELECTION 2023	44.15
TOTAL CEO CREDIT CARD			\$ 331.09
CFO CARD NO: **** * 6310			
04/10/2023	KENNARDS HIRE	SCAFFOLD HIRE	411.99
06/10/2023	TOURISM COUNCIL	MEMBERSHIP TOURISM COUNCIL WESTERN AUSTRALIA	375.00
11/10/2023	SHIRE OF MENZIES	BUILDING PERMIT 3/23 - 53 SHENTON TRANSPORTABLE TOILET	56.65
11/10/2023	TNS CONTINUING ED	PROFESSIONAL DEVELOPMENT COURSE SEAN MCGAY	1,583.74
11/10/2023	AGODA	ACCOMADATION FOR AUSTRALIAN GOLDEN OUTBACK AGM - SEAN MCGAY	155.00
16/10/2023	GOLDFIELD ABORIGINAL	PROFESSIONAL DEVELOPMENT ABORIGINAL LAUNGAGE - CATE VO	33.00
17/10/2023	SURVEY MONKEY	ANNUAL SUBSCRIPTION SUNVEY MONKEY	384.00
18/10/2023	KENNARDS HIRE	SCAFFOLD HIRE	412.00
23/10/2023	COLES KALGOORLIE	OFFICE BEVERAGE CONSUMABLES	44.00
23/10/2023	ADOBE	ADOBE SUBSCRIPTION NOVEMBER 2023	386.65
27/10/2023	BUNNINGS	CONSUMABLES RENOVATION ADMIN BUILDING	738.36
27/10/2023	NAB	CARD FEE	9.00
TOTAL CFO CREDIT CARD			\$ 4,589.39
TOTAL CREDIT CARD			4,920.48
01/11/2023		PAYROLL PAYMENT PPE 31/10/2023	62,757.20
15/11/2023		PAYROLL PAYMENT PPE 14/11/2023	60,086.09
29/11/2023		PAYROLL PAYMENT PPE 28/11/2023	52,853.88
TOTAL PAYROL			\$ 175,697.17

**Shire of Menzies
Payments for the Month of November 2023**

29/11/2023	FUEL CARD - CEO - FOR THE MONTH OF NOVEMBER 2023	715.36
29/11/2023	FUEL CARD - CFO - FOR THE MONTH OF NOVEMBER 2023	869.22
29/11/2023	FUEL CARD - WSM - FOR THE MONTH OF NOVEMBER 2023	62.21
29/11/2023	FUEL CARD - CDM - FOR THE MONTH OF NOVEMBER 2023	417.12
	TOTAL FUEL CARD	\$ 2,063.91

14.1.3	Rates Write Off
LOCATION	Not Applicable
APPLICANT	Not Applicable
DOCUMENT REF	NAM1224
DATE OF REPORT	01 December 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	<ol style="list-style-type: none"> 1. CONFIDENTIAL - E 39 1434 Notice of Forfeiture [14.1.3.1 - 1 page] 2. CONFIDENTIAL - balance A 3910 [14.1.3.2 - 1 page] 3. CONFIDENTIAL - Letter to Menzies Shire - K Sibraa E 39 1434 [14.1.3.3 - 1 page]

SUMMARY:

To consider writing off rates relating to a dead mining tenement.

BACKGROUND:

These rates have been outstanding for many years. The tenement was forfeited by the Department of Mines, Industry and Regulation on 2 May 2014 for non-payment of rent.

The outstanding rates and debts affect the Shire's balance sheet and sustainability ratios.

COMMENT:

The Assessment A3910 owing \$3,421.70 as at 15 December 2023.

These Mining Tenement which is dead and much of the outstanding balance is penalty interest. This debt was handed to AMPAC Debt Collection with suggested write off the outstanding rates relating to a dead mining tenement.

CONSULTATION:

AMPAC Debt Collection Agency

STATUTORY AUTHORITY:

Local Government Act 1995

Section 6.12(1)c provides a local government may write off any amount of money which is owned to the local government.

*Absolute majority required.

Debt Collectors Licensing Act 1964

POLICY IMPLICATIONS:

Policy 4.6 Debt Recovery – Outstanding Rates and Sundry Debtors

FINANCIAL IMPLICATIONS:

Reduction in Rates Revenue of \$3,421.70 which is mainly penalty interest.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
The Shire has a significant number of outstanding debtors on its books relating to the non-payment of rates.	High	Undertake a debt collection process to recover debts Write off outstanding rates where the likelihood of collection is low or the cost of collection exceeds the benefit.

STRATEGIC IMPLICATIONS:

The Shire of Menzies Strategic Community Plan 2021-2031 includes the following Outcome and Strategies.

Outcome
4.2 An efficient and effective organization.

Strategies
4.2.1 Maintain a high level of corporate governance, responsibility, and accountability.
4.2.2 Provide appropriate services to the community in a professional and efficient manner.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

That in accordance with clause 6.12(1)c of the Local Government Act 1995, outstanding rates and penalty interest of the mining leases of the properties identified in the attachment which have been outstanding for a period of more than 7 years and total \$3,421.70 be written off.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried by Absolute Majority	
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14.1.4	Rates Debtor Report November 2023
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1225
DATE OF REPORT	06 December 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. CONFIDENTIAL - Rates Outstanding Debtors - November 2023 [14.1.4.1 - 4 pages]

SUMMARY:

To present a list of overdue rates of more than 12 months, through to three years plus, as at 30 November 2023.

BACKGROUND:

Unpaid overdue rates comprise 251 properties, totaling \$437,898.74 with the following breakdown:

- 12 months arrears, totaling \$69,014.68
- 2 years arrears, totaling \$48,483.20
- 3 years plus arrears, totaling \$320,400.86

The sixteenth rates assessments totalling \$59,795.92 are with debt collector AMPAC for collection.

COMMENT:

The report also shows the 'Current' payments that are due for these long outstanding rates. This has been provided to the Council to give an understanding that these rates appear to have ongoing arrears situations.

The report shows property details and rates amount and is therefore confidential.

Collection in some cases is difficult or not possible due to tenements becoming 'dead tenements'. This matter has been raised by the CEO with the Department of Mines, Industry Regulation and Safety.

The Administration progresses actions and processes in accordance with Policy 4.6 Debt Recovery

CONSULTATION:

Consultation occurs with the appointed Debt Collection Agency.

STATUTORY AUTHORITY:

Local Government Act 1995

Section 3.26. of the Act relates to debt recovery powers.

POLICY IMPLICATIONS:

Policy – 4.6 Debt Recovery – Outstanding Rates and Sundry Debtors

FINANCIAL IMPLICATIONS:

Unpaid Overdue Rates total \$437,898.74 While these remain unpaid, financial implications, apart from possible cashflow implications, are the ongoing costs associated with debt collection, staff time and an unacceptable ratio of rates not collected on an ongoing basis.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is always a certain risk in outstanding Sundry Debtors and Overdue Rates from a cashflow liquidity and the Council’s requirement to collect rates for the provision of services across the shire’s communities.	Medium	Debt recovery progressed as per Policy 4.6 Debt Recovery. Engagement of Debt Collection Agency. Charging of interest.

STRATEGIC IMPLICATIONS:

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome
4.2 An efficient and effective organisation.

Strategy
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the list of overdue rates showing:

- i. 12 months arrears, totaling \$69,014.68
- ii. 2 years arrears, totaling \$48,483.20
- iii. 3 years plus arrears, totaling \$320,400.86

be received.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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14.2 Administration Reports

14.2.1	Annual Report, Audit Report and Electors Meeting
LOCATION	Not Applicable
APPLICANT	Not Applicable
DOCUMENT REF	NAM1226
DATE OF REPORT	7 December 2023
AUTHOR	Executive Officer, Maureen Mertyn
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	To be Tabled

SUMMARY:

To accept the Annual Report for Financial Year 2022/2023 and to set a date for the holding of the 2022/2023 Electors' General Meeting.

BACKGROUND:

An annual audit of the Shire's accounting activities and responsibilities is conducted, overseen by the Auditor General for Western Australia.

The Shire of Menzies' Financial Year 2022/2023 audit was undertaken by RSM Australia.

RSM Australia has issued an independent audit report which has to be included in the Annual Report. The audited financial statements were also submitted to the Auditor General's Office for review.

The Annual Financial Report and Auditor's Report have now been received from the Office of the Auditor General.

The Audit exit meeting was held on 8 December 2023 during the Audit and Risk Committee Meeting.

COMMENT:

In accordance with Section 7.12A (3) of the Local Government Act 1995, the local government must examine the audit report received and address the issues raised in the report, if any.

In accordance with Section 5.53 of the Local Government Act 1995, the local government is to prepare an annual report each financial year. The Council is required to accept the annual report by 31 December. The Annual Report is to contain various reports etc. as prescribed.

*Absolute Majority required

Section 5.27 of the Local Government Act 1995 requires that the Electors' General Meetings be held on a day and time selected by the local government, but not more than 56 days after the Annual Report is accepted.

CONSULTATION:

RSM Australia
Office of Auditor General
Audit exit meeting 8 December 2023

STATUTORY AUTHORITY:

Local Government Act 1995:

- Section 5.27 states that an Annual General Meeting of Electors must be held within 56 days of Council accepting the Annual Report
- Section 5.53 states that Local governments are to prepare an Annual Report each financial year and provides the information to be included in the annual report
- Section 5.54 (1) provides that local government is required to accept the Annual Report by an absolute majority
- Section 5.55 specifies that the CEO is to give local public notice of the availability of the accepted Annual Report
- Section 7.12A states the duties of local government with respect to audits

Local Government (Administration) Regulations 1996:

- Section 19B provides the information to be included in annual report

Local Government (Financial Management) Regulations 1996:

- Regulation 36 provides the content of annual financial report

Local Government (Audit) Regulations 1996:

- Regulation 16 provides the functions of audit committee

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
If the Annual Report is not accepted, and the Electors' General meeting is not held within the stipulated timeframe, the local government is deemed non-compliant.	Moderate	The Council will mitigate this risk by promptly accepting the Annual Report and ensuring the timely convening of the Electors' General Meeting in accordance with the legislation.

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome

4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Absolute Majority – Officer Recommendation 1

Simple Majority – Officer Recommendation 2

OFFICER RECOMMENDATION 1:

That the Annual Report for Financial Year 2022/2023 be accepted.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried by Absolute Majority	
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OFFICER RECOMMENDATION 2:

That the Electors' General Meeting for the Financial Year 2022/2023 be held on Thursday 1 February 2024, commencing at 5pm in the Menzies Town Hall.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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14.2.2	Adoption of Caravan Park Rules		
LOCATION	Shire of Menzies		
APPLICANT	Internal		
DOCUMENT REF	NAM1227		
DATE OF REPORT	04/12/2023		
AUTHOR	Community	Development	Manager
	Sean McGay		
RESPONSIBLE OFFICER	Chief Executive Officer		
	Glenda Teede		
OFFICER DISCLOSURE OF INTEREST	Nil		
ATTACHMENT	1. Caravan Park Rules Regulations December 2023 [14.2.2.1 - 2 pages]		

SUMMARY:

To request that the Council endorse the rules and regulations of the Menzies Caravan Park.

BACKGROUND:

Menzies Caravan Park is run by the Shire of Menzies, with day-to-day operations managed by the Caravan Park Caretaker and overall management the responsibility of the Community Development Manager.

The caravan park has unofficial rules and regulations from 2021, though they have never been confirmed by the Council.

The rules and regulations have recently been updated to reflect recent changes in the booking system and security (i.e. a new online booking system and check-in procedure and installation of an electric gate, respectively) and to ensure they are in compliance with industry standards and laws.

COMMENT:

Menzies Caravan Park has seen improvements to its infrastructure and management over the last six months, including joining the industry peak body, Caravan Industry Association of Western Australia.

The caravan park has maintained its 4.7-star rating on the Wikicamps app, making it the equal highest rated (with Grass Patch) caravan park in the Goldfields-Esperance region.

Updating the caravan park rules and regulations in accordance with industry standards, best practice and laws, and having them confirmed by the Council is one more step to having a professionally run caravan park.

At the Special Council Meeting of 23 November 2023, caravan park rules and regulations were presented, though Councillors had some changes they would like seen to the rules. Their comments have been incorporated into this latest set of rules.

CONSULTATION:

Caravan Industry Association of Western Australia

STATUTORY AUTHORITY:

Local Government Act 1995
 Residential Parks (Long-stay Tenants) Act 2006
 Residential Parks (Long-stay Tenants) Regulations 2007

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Injury to guests or visitors should they lack clear guidance/direction on Caravan Park rules.	Medium	Ensure caravan park rules and regulations are updated regularly in accordance with relevant laws.
Legal action taken against Shire of Menzies by guests and visitors to the caravan park should they injure themselves in absence of formalised rules.	High	Formalise/confirm caravan park rules and regulations.
The rating and reputation of Menzies Caravan Park lowers in absence of rules that follow best practice.	Low	Ensure caravan park rules and regulations are updated regularly in accordance with industry standards and best practice.

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcomes and Strategies:

1.1 An engaged and inclusive community.

1.1.3 Provide, maintain and improve community facilities.

2.2 An attractive destination for visitors.

2.2.1 Promote our natural attractions and heritage sites as part of a regional approach.

2.2.2 Maintain and enhance our local attractions.

2.2.3 Continue to provide and maintain visitor support services.

3.2 A natural environment for the benefit and enjoyment of current and future generations.

3.2.1 Encourage community and visitors to keep our district clean and tidy.

3.2.2 Promote reduced environmental impact within the Shire.

3.2.3 Effective biosecurity management within the Shire.

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the Menzies Caravan Park Rules & Regulations, read as follows:

'Check-in and check-out: Check-in time is 2pm, check-out time is 10am, unless arranged otherwise with the Caravan Park Caretaker (Caretaker).

Site Arrival: Payment in full must be made prior to checking-in. Payment can be made at the Visitor Centre, with the Caretaker, or via envelopes located in the Camp Kitchen.

Guests are to park only in sites designated at reservation or check-in.

Parking: Caravans and camper trailers must park with the draw facing the access road, for ease of evacuation in case of emergency.

Site Departure: Sites must be left clear of litter and personal belongings upon departure.

Power: All powered sites require a 15A-rated lead.

Airconditioning: Air conditioners are not to be left on while guests are away from caravans/cabins.

Water: Water is trucked into Menzies and is a scarce commodity. Washing of vehicles and caravans is strictly prohibited.

Wastewater: Appropriate drains are to be used for wastewater. Where a hose is not long enough, a bucket is to be used.

Fires: Fires are not to be lit on the ground and no hot coals are to be placed in rubbish bins. Fires are prohibited during a Total Fire Ban.

Fire hose: The fire hose is only to be used in emergencies. Any other use is a prosecutable offense.

Smoking: no smoking indoors on caravan park grounds.

Vehicles: Only one vehicle per site is allowed. Vehicles are to be parked so as not to block the driveways or to protrude on other sites.

Pets: Pets are allowed in the caravan park, though they must be kept on a leash or in an enclosed area at all times.

Pets are not to be left in caravans or vehicles whilst guests are away from the caravan park.

Pets are prohibited from being on the lawn adjacent to the Camp Kitchen, as this is used as a camping spot for guests. Guests are encouraged to use the allocated dog area in the caravan park instead.

Guests are to clean after their pets immediately.

Visitors: Visitors are welcome to the caravan park. Caravan park patrons are responsible for the behaviour of their guests.

Visitors must abide by these rules, the same as patrons/guests.

Visitors must park their vehicles outside of the caravan park. Visitors are responsible for the security of their own vehicle/s.

Noise: All guests are to use the caravan park facilities in a quiet and cooperative manner, recognising the limited services available and respecting others staying at the caravan park. Any loud music or uncouth language will not be tolerated.

Requests and complaints: All requests and complaints are to be made only to the Caretaker, or in their absence, the Community Services Officer.

Speed Limit: Walking pace for all vehicles.

Responsibilities: Parents are responsible for controlling and supervising the behaviour of their children, for their own safety and comfort of others.

Ablution: Children under the age of eight must be accompanied by a parent in the ablutions at all times.

Glass: Glass items are prohibited in the ablution blocks.

Camp Kitchen: The Camp Kitchen is available to use by all guests and their visitors. Those using the kitchen must clean up after themselves.

Limits on residence: The number of long-term sites (as defined as guests staying on the site for more than three months total per year, year starting from the first date of check-in of more than three days) at Menzies Caravan Park is limited to five.

Disclaimer

Park patrons use Menzies Caravan Park facilities at their own risk; no responsibility will be taken by the park management for any loss or damage to persons, property, or equipment.'

be endorsed.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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Menzies Visitor Centre	Caravan Afterhours & Weekends
Hours: Monday to Friday 9am to 4pm	Phone: 0473 633 149
Phone: (08) 9024 2702	

Menzies Caravan Park Rules & Regulations

Check-in and check-out: Check-in time is 2pm, check-out time is 10am, unless arranged otherwise with the Caravan Park Caretaker (Caretaker).

Site Arrival: Payment in full must be made prior to checking-in. Payment can be made at the Visitor Centre, with the Caretaker, or via envelopes located in the Camp Kitchen.

Guests are to park only in sites designated at reservation or check-in.

Parking: Caravans and camper trailers must park with the draw facing the access road, for ease of evacuation in case of emergency.

Site Departure: Sites must be left clear of litter and personal belongings upon departure.

Power: All powered sites require a 15A-rated lead.

Airconditioning: Air conditioners are not to be left on while guests are away from caravans/cabins.

Water: Water is trucked into Menzies and is a scarce commodity. Washing of vehicles and caravans is strictly prohibited.

Wastewater: Appropriate drains are to be used for wastewater. Where a hose is not long enough, a bucket is to be used.

Fires: Fires are not to be lit on the ground and no hot coals are to be placed in rubbish bins. Fires are prohibited during a Total Fire Ban.

Fire hose: The fire hose is only to be used in emergencies. Any other use is a prosecutable offense.

Smoking: no smoking indoors on caravan park grounds.

Vehicles: Only one vehicle per site is allowed. Vehicles are to be parked so as not to block the driveways or to protrude on other sites.

Pets: Pets are allowed in the caravan park, though they must be kept on a leash or in an enclosed area at all times.

Pets are not to be left in caravans or vehicles whilst guests are away from the caravan park.

Pets are prohibited from being on the lawn adjacent to the Camp Kitchen, as this is used as a camping spot for guests. Guests are encouraged to use the allocated dog area in the caravan park instead.

Guests are to clean after their pets immediately.

Visitors: Visitors are welcome to the caravan park. Caravan park patrons are responsible for the behaviour of their guests.

Visitors must abide by these rules, the same as patrons/guests.

Visitors must park their vehicles outside of the caravan park. Visitors are responsible for the security of their own vehicle/s.

Noise: All guests are to use the caravan park facilities in a quiet and cooperative manner, recognising the limited services available and respecting others staying at the caravan park. Any loud music or uncouth language will not be tolerated.

Requests and complaints: All requests and complaints are to be made only to the Caretaker, or in their absence, the Community Services Officer.

Speed Limit: Walking pace for all vehicles.

Responsibilities: Parents are responsible for controlling and supervising the behaviour of their children, for their own safety and comfort of others.

Ablution: Children under the age of eight must be accompanied by a parent in the ablutions at all times.

Glass: Glass items are prohibited in the ablution blocks.

Camp Kitchen: The Camp Kitchen is available to use by all guests and their visitors. Those using the kitchen must clean up after themselves.

Limits on residence: The number of long-term sites (as defined as guests staying on the site for more than three months total per year, year starting from the first date of check-in of more than three days) at Menzies Caravan Park is limited to five.

Disclaimer

Park patrons use Menzies Caravan Park facilities at their own risk; no responsibility will be taken by the park management for any loss or damage to persons, property, or equipment.

14.2.3	Local Road and Community Infrastructure (LRCI) Program Phase 4
LOCATION	Shire of Menzies
APPLICANT	Internal
DOCUMENT REF	NAM1228
DATE OF REPORT	08 December 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	

SUMMARY:

To consider submission of the Local Road and Community Infrastructure (LRCI) Program Phase 4 work schedule allocation.

BACKGROUND:

The Shire has been allocated a maximum amount of \$863,223 for work schedule allocation that conforms to the guidelines Local Road and Community Infrastructure (LRCI) Program Phase 4.

The construction activity must be undertaken between 01 July 2023 and 30 June 2025, to with all costs acquitted by 30 June 2026

The detail of the eligible project within Grant Agreement – Phase 4 are attached to this report.

COMMENT:

The Shire completed and acquitted Local Road and Community Infrastructure (LRCI) Program Phase 1 and Phase 2, hence four projects allocation from Phase 3 are undergoing construction with estimate completion by 30 June 2023.

Local Road and Community Infrastructure (LRCI) Program Phase 1, 2 and 3 are providing benefit to as many residents and community as possible.

The proposed work schedule - projects nomination that the Council may wish to consider are as follows:

1. Marmion Village Access Improvement - \$100,000

The project allocation of the improvement access to Marmion Village by sealed pathway estimated 2 meters width, start from side entrance at Florence Street continuing along the Marmion Village.

2. Menzies Skatepark and upgrade outdoor facilities. - \$350,000

The project allocation to construct the new Menzies Skatepark, identified as the main outcome from the Community Survey, as presented in the Information Bulletin in February 2022. It aims to provide benefits for youth and community activities. The project allocation includes the addition of outdoor seating, shade structures, and a BBQ facility.

3. Historical Mining Headframe - \$75,000

The project allocation to relocate a historical mining headframe from Aspacia Gold Mine to Menzies; hence headframe as a mining icon for Goldfields Region.

Location: Shenton Street or to be advise (TBA)

4. Visitor Information Bays Improvement \$75,000

The project allocation improves the information bays at Menzies, Kookynie, Niagra Dam and Lake Ballard. This aims to provide visitors with enhanced tourism information.

5. Sealing of Car Park at Menzies public toilet \$200,000

The project allocation to seal the car park at the Menzies public toilet, enhancing public access to the facility.

CONSULTATION:

No external consultation has occurred.

STATUTORY AUTHORITY:

Local Government Act 1995.

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The Local Road and Community Infrastructure (LRCI) Program Phase 4 funding of \$863,223 has been incorporated into the budgets for the financial year 2023/24. The funding has not been allocated to any specific projects.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Inability to acquit all funding in the required timeframes.	Medium	Early identification of projects.

STRATEGIC IMPLICATIONS:

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome:

4.2 An efficient and effective organisation.

Strategies:

1.1.3 Provide, maintain, and improve community facilities.

2.2.2 Maintain and enhance our local attractions.

4.2.1 Maintain a high level of corporate governance, responsibility, and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the allocation, work schedule and costing for the Local Roads and Community Infrastructure (LRCI) Phase 4 of the following projects:

- a) _____
- b) _____
- c) _____
- d) _____
- e) _____

be approved.



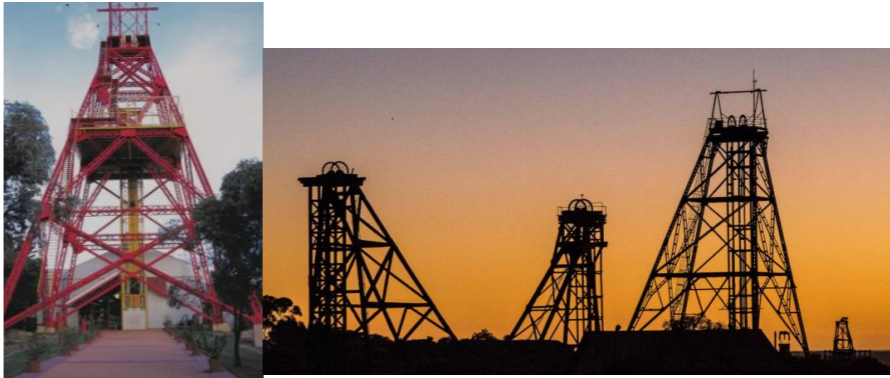
COUNCIL DECISION:

Council Resolution Number	
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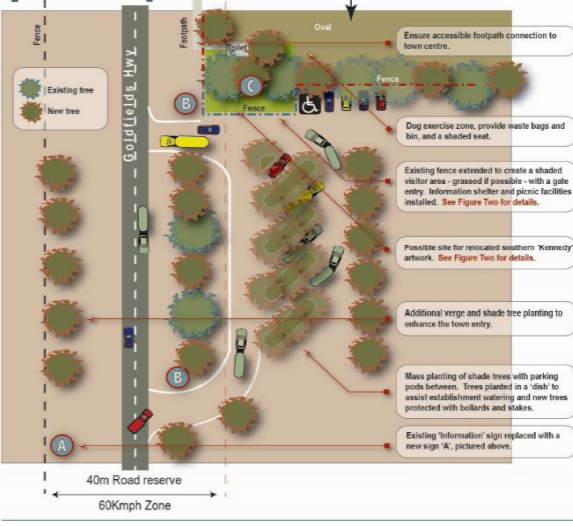
Moved		Seconded	
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Carried	
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Proposal LRCI Phase 4 projects

No	Project	Background	Funding amount	Image	Own Source
1	Marmion Village Access Improvement	<ul style="list-style-type: none"> - Improvement access to community usage by sealed pathway estimate 2 metre width along the side of the village, side entrance from Florence street, installation lock gate from external motorist access including reticulation installation for future purposes. - Continuing from LRCI Phase 2 project - Location: Marmion Village 	\$ 100,000		
2	Menzies Skatepark and outdoor facilities (Stage 1)	<ul style="list-style-type: none"> - Construct new Menzies Skatepark as the main result from community survey with the purpose of increase youth and community outdoor activities, building outdoor sitting and BBQ area for parent, tourist, community usage. - Energy Solar light, Outdoor sitting, BBQ facility - Location: Shenton Street, Menzies 	\$ 350,000	<p>e.g. Coolgardie and Leonora Skatepark</p> 	150,000 own source, will be incorporating with FY24/25 Budget
3	Historical Mining Headframe	<ul style="list-style-type: none"> - Relocating historical mining headframe to menzies town. Purpose to bring an icon of mining regional and make a perfect opportunity to highlight Menzies for families and visitors to enjoy. - Location: Shenton Street, Menzies 	\$ 75,000	<p>e.g. Goldfields Museum headframe viewing platform, Mining headframes view</p> 	

Proposal LRCI Phase 4 projects

No	Project	Background	Funding amount	Image	Own Source
4	Visitor Bay Information improvement	-Improvement within the visitor information bay at Menzies, Kookynie, Niagra Dam, and Lake Ballard information bay	\$ 75,000		
5	Sealed car park (new entry statement and public toilet)	- Continue from LRCI phase 3, expanding sealing car park area with new relocation of town entry statement, public toilet facility. - Location:Goldields Highway	\$ 200,000	 	
Total Funding allocation			\$ 800,000		

14.2.4	Change of Venue for the March Ordinary Meeting of the Council	
LOCATION	Kookynie	
APPLICANT	Internal	
DOCUMENT REF	NAM1229	
DATE OF REPORT	8 December 2023	
AUTHOR	Chief Executive Officer, Glenda Teede	
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede	
OFFICER DISCLOSURE OF INTEREST	Nil	
ATTACHMENT	Nil	

SUMMARY:

To change the venue for the March 2024 Ordinary Meeting of the Council from Tjuntjuntjara to Kookynie.

BACKGROUND:

At its Ordinary Meeting on 3 November 2023, the Council resolved:

That:

1. The schedule of Ordinary Meetings of the Council for the year 2024, as follows:

Thursday, 29 February 2024	1PM	Menzies
Thursday, 28 March 2024	1PM	Tjuntjuntjara
Wednesday, 24 April 2024	1PM	Menzies
Thursday, 30 May 2024	1PM	Menzies
Thursday, 27 June 2024	1PM	Menzies
Thursday, 25 July 2024	1PM	Menzies
Thursday, 29 August 2024	1PM	Menzies
Thursday, 26 September 2024	1PM	Tjuntjuntjara
Thursday, 31 October 2024	1PM	Menzies
Thursday, 28 November 2024	1PM	Menzies
Thursday, 19 December 2024	1PM	Menzies

be adopted.

Council Policy 3.9 provides that the venue for ordinary meetings of the Council will be held in Menzies Council Chambers with the exception of two ordinary meetings which may be held in Tjuntjuntjara or Kookynie.

COMMENT:

The decision to hold a meeting in Kookynie is supported by several reasons:

- a. It is an opportunity to foster equitable representation and local engagement with community members across different areas within Menzies.
- b. There is a Council Policy that supports this.
- c. There is adequate infrastructure like venue and internet connection where meetings can be held without logistical challenges.

CONSULTATION:

Nil

STATUTORY AUTHORITY:

Local Government (Administration) Regulations 1996:
Regulation 10 provides the revoking or changing of Council decisions

POLICY IMPLICATIONS:

Policy 3.9 Meeting Venue

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Nil		

STRATEGIC IMPLICATIONS:

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome:

4.1 A strategically focused Council, leading our community.

Strategies:

4.1.1 Provide strategic leadership and governance.

4.1.2 Effectively represent, promote and advocate for the community and district.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

That the March 2024 Ordinary Meeting of the Council be held in Kookynie at 1pm.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried by Absolute Majority	
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15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 NEW BUSINESS OF AN URGENT NATURE

Nil

17 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS

Nil

18 NEXT MEETING

The next meeting is to be held on Thursday 29 February 2024 at the Shire Offices in Menzies commencing at 1.00pm.

19 CLOSURE OF MEETING

The Shire President declared the meeting closed at _____pm.