SHIRE OF MENZIES

Minutes

OF THE ORDINARY MEETING OF THE COUNCIL HELD ON

TUESDAY, 15 SEPTEMBER 2026

Commencing at 1.00PM

At the Council Chambers,
124 Shenton Street, Menzies

Pascoe Durtanovich
Acting Chief Executive Officer

Resolution Numbers 128/26 to 146/26

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DISCLOSURES OF INTEREST

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to a Proximity or Financial interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

RECORDING OF MEETINGS

- All Council Meetings are digitally recorded, for audio only, except for Confidential Agenda Items (in accordance with Section 5.23(2) of the Local Government Act 1995) during which time recording ceases.
- Following publication and distribution of the meeting minutes to Council Members the digital audio recording will be available on the Shire's website.

Defamation – cl 14K Local Government (Administration) Regulations 1996

(1) A local government is not liable to an action for defamation in relation to any of the following done by the local government as required or authorised under this Part —

(a) publicly broadcasting a meeting;
(b) making a recording of a meeting;
(c) making a recording of a meeting publicly available;
(d) retaining a recording of a meeting or a copy of a recording;
(e) providing a copy of a recording of a meeting to the Departmental CEO.

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1 DECLARATION OF OPENING

The Shire President, as Presiding Member, declared the meeting open at 1pm.

2 ANNOUNCEMENT OF VISITORS

Nil

3 RECORD OF ATTENDANCE

Cr S Sudhir confirmed that he was alone in a secure location inside his car at Mayor Street, Harrisdale, WA, which was suitable for discussing confidential matters. Accordingly, he applied for approval to attend the meeting by electronic means.

Cr I Baird confirmed that he was alone in a secure location at CRC Tjuntjuntjara, which was suitable for discussing confidential matters. Accordingly, he applied for approval to attend the meeting by electronic means.

Cr J Dwyer confirmed that she was alone in her car at ARC Infrastructure Depot, Three Springs, WA, which was suitable for discussing confidential matters. Accordingly, she applied for approval to attend the meeting by electronic means.

The Presiding Member was satisfied that Cr S Sudhir, Cr I Baird and Cr J Dwyer were in a secure location appropriate for discussing confidential matters and allowed them to participate fully in the meeting at 1pm.

Councillors:	Cr P Warner, Shire President Cr S Sudhir, Deputy Shire President (joined electronically at 1pm) (left 1.14pm, returned 1.22pm) Cr I Baird (joined electronically at 1pm) (left 1.26pm, returned 1.28pm) Cr K Tucker Cr J Dwyer (joined electronically at 1pm) Cr A Tucker
Staff:	Mr P Durtanovich, Acting Chief Executive Officer Ms T Tran, Acting Deputy CEO Ms M Yulo-Uy, Executive Officer (Minutes)

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 PUBLIC QUESTION TIME

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Cr A Tucker – from 30 June 2026 to 30 September 2026 (Previously approved, pursuant to Council Resolution 070/26)

Cr S Wessely - from 19 July 2026 to 19 October 2026 (Previously approved, pursuant to Council Resolution 091/26)

7 DISCLOSURES OF INTEREST

Name	Item No	Interest	Extent of Interest
Cr S Sudhir	13.2.3 Assignment of Lease - 53 Shenton Street, Menzies	Financial	Unknown

8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

16.1 Amended Contract of Employment - Chief Executive Officer

9 CONFIRMATION/RECEIVAL OF MINUTES

9.1 Confirmation of Minutes – Ordinary Council Meeting

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**128/26**

Moved: **Cr A Tucker** **Seconded:** **Cr S Sudhir**

That the Minutes of the Ordinary Council Meeting held on 20 August 2026 be confirmed as a true and correct record.

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

9.2 Confirmation of Minutes – Special Council Meeting – 2 September 2026

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number	**129/26**

Moved **Cr A Tucker** **Seconded** **Cr J Dwyer**

That the Minutes of the Special Council Meeting held on 2 September 2026 be confirmed as a true and correct record.

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

10 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

President's Report – September 2026

The Works Manager, Garth Marland, Cr Ian Baird, Cr Sudhir Sudhir and myself travelled to Cairns from 24–26 August 2026 for the National Local Roads, Transport & Infrastructure Congress. The Congress focused on the infrastructure councils need to support housing growth, safer and more connected communities, resilient supply chains and stronger local economies.

In the opening session, Cairns Mayor Amy Eden welcomed delegates and highlighted the region's priorities and ambitions for resilient, well-planned growth. Senator Susan McDonald, Shadow Minister for Resources and Shadow Minister for Northern Australia, and Matt Smith MP also addressed the Congress, reinforcing the importance of strong partnerships with local government to deliver the infrastructure, services and economic opportunities communities need.

The Commonwealth Treasury session on enabling infrastructure highlighted that achieving national housing and productivity goals depends on local roads, water, drainage and community facilities being properly funded and sequenced. Councils must be engaged early in planning and supported with sustainable, predictable funding to deliver infrastructure in the right place at the right time.

Road safety remained a central priority. Sessions highlighted how road design, speed management and safer intersections can influence driver behaviour, as well as the responsibilities of road managers at level crossings and the importance of strong temporary traffic management, asbestos and silica safety practices.

With a quick reflection from Cairns, where the Cairns Festival was just beginning to unfold. The Queensland Symphony Orchestra hosted a beautiful Night Under the Stars, and it was a powerful reminder of how important community events are — not just for entertainment, but for connection.

On 11 September, the Acting CEO, Pascoe Durtanovich, and I attended the Goldfields Voluntary Regional Organisation of Councils (GVROC) meeting, hosted by the Shire of Dundas in Norseman. These regional meetings provide an important opportunity for Goldfields councils to come together, share information, discuss matters of common interest and advocate collectively on issues affecting our communities.

Back here at home, the Council convened a Special Meeting on Wednesday the 2nd of September to consider the CEO Selection Committee's recommendation. After careful review, the Council has now made a decision, and we have appointed a new permanent CEO. This marks an important step forward for stability and leadership across the organisation.

The Mt Owen Astro Tourism site has been temporarily closed. A complaint was received regarding possible asbestos on site, and until we can confirm the situation with certainty, we've restricted access as a precaution. Safety remains our top priority.

I also want to acknowledge some staff changes. Our cleaner, Tammie, has moved on to bigger and better things. We thank her sincerely for the great work she's done and wish her all the very best in her next chapter.

On the machinery front, our new excavator has arrived — and it hasn't wasted a moment. It's already out there working hard and strengthening our capacity on the ground.

I'd also like to acknowledge Ora Banda Mining for their contribution to the Shire's rock collection. Back in February 2026, I approached Ora Banda Mining to ask whether they would be willing to donate a gold-bearing rock specimen to the collection. On 27 August, Kale Ross and Andrew Czerw from Ora Banda Mining delivered the specimen to the Shire administration building. We appreciate their generosity and support in helping build and enhance this local collection.

And finally, with the second round of tree planting now complete, the rain has been doing us a favour. The steady falls are giving those new trees exactly the start they need, and it's good to see nature lending a hand.

Paul Warner
Shire President

12 REPORTS OF COMMITTEES

12.1.1	**Audit, Risk and Improvement Committee Meeting - Unconfirmed Minutes - 9 September 2026**
LOCATION	**Not Applicable**
APPLICANT	**Internal**
DOCUMENT REF	**Not Applicable**
DATE OF REPORT	**9 September 2026**
AUTHOR	**Acting CEO, Pascoe Durtanovich**
RESPONSIBLE OFFICER	**Acting CEO, Pascoe Durtanovich**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	1. CONFIDENTIAL REDACTED - Audit, Risk and Improvement Committee Meeting minutes confidential_ 9 September 2026 [**12.1.1.1** - 14 pages] 2. CONFIDENTIAL REDACTED - Audit, Risk and Improvement Committee Meeting minutes confidential attachment_ 9 September 2026 [**12.1.1.2** - 46 pages]

COMMITTEE RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**130/26**

Moved: **Cr J Dwyer** **Seconded:** **Cr K Tucker**

That the unconfirmed minutes of the Audit, Risk and Improvement Committee (the ARIC) meeting held on 9 September 2026 be received.

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

12.1.2	Compliance Audit Return 2025
LOCATION	**Not applicable**
APPLICANT	**Internal**
DOCUMENT REF	**IAM1712**
DATE OF REPORT	**26 August 2026**
AUTHOR	**Deputy Acting CEO, Tien Tran**
RESPONSIBLE OFFICER	**Acting CEO, Pascoe Durtanovich**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	1. 2025 Compliance Audit Return [**12.1.2.1** - 17 pages]

SUMMARY:

To consider the completed 2025 Compliance Audit Return together with the review and recommendations of the Audit, Risk and Improvement Committee (ARIC). The ARIC has recommended that Council adopt the return, arrange for its certification by the Shire President and Chief Executive Officer, and submit the required information to the Local Government Inspector by 30 September 2026, unless an extension is granted.

BACKGROUND:

The Shire is required to complete a compliance audit for the period 1 January to 31 December 2025. The Chief Executive Officer prepared the Compliance Audit Return and provided it to the ARIC for review. The ARIC considered the return and resolved to recommend its adoption by Council.

Moore Australia prepared a limited desktop review to assist the Shire with the 2025 Compliance Audit Return. The review considered the supplied working paper, management comments and reference records as well as on-site and remote meetings with the Shire. It was not an audit or assurance engagement and did not independently re-test every underlying document or transaction.

COMMENT:

The final summary records three matters as non-compliant.

For question 59, the records reviewed did not clearly demonstrate that a complete regulation 17 review had been completed within the required three-year period. The Shire should schedule and document the review, record its scope and Council acceptance date, and monitor the recurring due date.

For question 77, the 2025 Financial Management Review and Shire comments noted a small number of purchasing policy exceptions. Recommended actions are to use a concise Policy 4.2 checklist, raise purchase orders before invoices where practicable, maintain a shared contract and service register, and spot-check a small sample each quarter.

For question 81, an instance of non-compliance was identified in relation to the tender opening process where a second authorised person was not present. Staff have been reminded of the legislative requirements for tender opening to ensure future compliance.

The ARIC recommendation provides the appropriate basis for Council to adopt the return and ensure the identified actions are progressed through the Shire's legislative compliance, risk management and improvement monitoring processes.

CONSULTATION:

Audit, Risk and Improvement Committee, Moore Australia and Shire management.

STATUTORY AUTHORITY:

The Local Government (Audit) Regulations 1996, as amended from 1 January 2026, apply to the 2025 compliance audit through transitional regulation 20.

- Regulation 13 prescribes the statutory requirements covered by the compliance audit.
-
- Regulation 14 requires the Chief Executive Officer to prepare the return, the ARIC to review the return and report its results and recommendations to Council, and Council to consider that material and adopt the return or adopt it subject to amendments.
-
- Regulation 15 requires the adopted return to be signed by the Shire President and Chief Executive Officer and provided to the Local Government Inspector with the ARIC recommendations, relevant Council minutes and any explanatory or qualifying information.
-
- Regulation 20 sets a special deadline of 30 September 2026 for information relating to the 2025 compliance audit, unless the Inspector grants an extension.
-
-

Section 7.13(i) of the Local Government Act 1995 authorises regulations prescribing the statutory requirements for compliance audits.

POLICY IMPLICATIONS:

No specific policy implications were identified in the supplied CAR materials. Implementation of the recommended actions may require updates to administrative procedures, checklists and compliance calendars.

FINANCIAL IMPLICATIONS:

No specific financial implications were quantified in the supplied materials. Any costs associated with remedial actions should be considered through the Shire's normal budgeting and procurement processes.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Failure to finalise accurate CAR responses, address identified non-compliance and meet the statutory submission requirements may expose the Shire to legislative compliance and governance risk.	The perceived level of risk is medium prior to treatment.	Complete and monitor the regulation 17 review, strengthen purchasing controls, reinforce legislative requirements for tender opening procedures and submit the adopted return and supporting information by the applicable deadline.

STRATEGIC IMPLICATIONS:

The Shire’s Council Plan 2025-2035 outlines the following outcomes and strategies:

7. A strategically focused Council, leading our community.
7.1 Provide strategic leadership and governance.
8. An efficient and effective organisation.
8.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Shire’s Council Plan.

VOTING REQUIREMENTS:

Simple Majority

COMMITTEE RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**131/26**

Moved: **Cr J Dwyer** **Seconded:** **Cr I Baird**

That:

1. **The Audit, Risk and Improvement Committee's review of the 2025 Compliance Audit Return and its recommendation to Council be received.**
2. **The completed 2025 Compliance Audit Return, as attached, for certification by the Shire President and the Chief Executive Officer in accordance with Regulation 15(1) of the Local Government (Audit) Regulations 1996, with the following amendments:**

- **Item 4 and 5: The response be amended from "N/A" to "Yes" with the comment: "Item 13.2.5 Ordinary Council Meeting held 26 June 2025".**
- **Item 40: The following comment be added: "No additional requirements were adopted. Policy 1.1.1 strictly follows the Local Government (Model Code of Conduct) Regulations 2021", and response "Yes" be added to the third question.**
- **Item 49: The following comment be added: "Council Plan 2025-35 complies with Regulation 19DA(2) and 3(C), covering a period of at least four financial years and integrating asset management, workforce planning and long-term financial planning".**
- **Item 59: The following comment be added: "Although Council's resolution dates were provided, the records reviewed did not clearly demonstrate that a complete regulation 17 review had been completed within the required three-year period".**

be adopted.

3. **The Chief Executive Officer be requested to submit the certified 2025 Compliance Audit Return, the ARIC recommendations, the relevant Council minutes and any required explanatory or qualifying information to the Local Government Inspector by 30 September 2026, unless an extension is granted.**

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

13 REPORTS OF OFFICERS

13.1 Finance Reports

13.1.1	**List of Payments - August 2026**
LOCATION	**Not Applicable**
APPLICANT	**Internal**
DOCUMENT REF	**Not Applicable**
DATE OF REPORT	**06 September 2026**
AUTHOR	**Finance Officer, Samuel Mazza**
RESPONSIBLE OFFICER	**Acting Deputy CEO, Tien Tran**
OFFICER DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	1. 01. List of Payments - August 2026 [**13.1.1.1** - 8 pages]

SUMMARY:

To receive the list of payments made for the month of August 2026.

BACKGROUND:

Payments have been made by electronic funds transfer (EFT), direct transfer from the Shire Municipal Bank account, and duly authorised as required by Council Policy. These payments have been made under delegated authority by the Chief Executive Officer and are reported to the Council.

COMMENT:

The EFT, Direct Debit, Credit Card and Payroll payments that have been made for the month of August 2026 are attached.

CONSULTATION:

Nil

STATUTORY AUTHORITY:

Regulation 13 of the Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS:

Policy 4.7 – Creditors Preparation for Payment.

FINANCIAL IMPLICATIONS:

A total of $1,261,156.11 has been withdrawn from the Municipal Bank Account.

RISK ASSESSMENT:

The Shire may incur reputational damage if financial obligations are not met.

STRATEGIC IMPLICATIONS:

The Shire's Council Plan 2025 - 2035 outlines the following Outcome, Strategy and Activity:

8. An efficient and effective organisation.
8.1 Maintain a high level of corporate governance, responsibility and accountability.
8.1.2 Demonstrate sound financial planning and management, seeking a high level of legislative compliance and effective internal controls.

Accordingly, the officer's recommendation aligns with the Shire's Council Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**132/26**

Moved: **Cr I Baird** **Seconded:** **Cr J Dwyer**

That the list of payments for the month of August 2026 totalling $1,261,156.11 being:

1. **Electronic Funds Transfer from EFT11507 to EFT11583, payments from Municipal Fund totalling $1,069,909.87**
2. **Direct Debit payments from the Municipal Fund totalling $61,311.86**
3. **Payroll payments from the Municipal Fund totalling $122,310.68**
4. **Credit Card payments for the Statement Month of July 2026 from the Municipal Fund totalling $7,169.70**
5. **Fuel Card payments from the Municipal Fund totalling $454.00**

be received.

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

13.1.2	Finance Report - August 2026
LOCATION	**Not Applicable**
APPLICANT	**Internal**
DOCUMENT REF	**Not Applicable**
DATE OF REPORT	**07 September 2026**
AUTHOR	**Acting Deputy CEO, Tien Tran**
RESPONSIBLE OFFICER	**Acting Chief Executive Officer, Pascoe Durtanovich**
OFFICER DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	1. Statement of Finacial Activity - August 2026 [**13.1.2.1** - 26 pages] 2. Financial Information Schedule - August 2026 [**13.1.2.2** - 9 pages]

SUMMARY:

To receive the Statement of Financial Activity for the period ended 31 August 2026.

BACKGROUND:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the revenue and expenditure, including:

a. The annual budget estimates;
b. Budget estimates to the end of the month;
c. The actual amounts of expenditure, revenue, income to the end of the relevant month;
d. Material variances between the comparable amounts between budget estimates to the end of the month and the year-to-date amount of expenditure, revenue and income to the end of the relevant month;
e. Net current assets.

Regulation 35 of the Regulations requires a local government to prepare each month a statement of financial position of the local government as at the last day of the previous month and the last day of the previous financial year.

COMMENT:

This report contains the annual budget, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated with timing differences for the purpose of keeping the Council informed of the current financial position.

CONSULTATION:

No external consultation occurred during the preparation of this report

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations (1996):
Regulation 34 requires the local government to prepare and provide a statement of financial activity as of the end of the relevant month.

Regulation 35 requires the local government to prepare and provide a statement of financial position as of the end of the relevant month.

POLICY IMPLICATIONS:

There is no policy related to the subject matter.

FINANCIAL IMPLICATIONS:

There are no financial implications for this report.

RISK ASSESSMENT:

Applying the Council's Risk Management matrix, should the statutory process required not be followed there is a minor risk of reputational damage. As it is unlikely that the Council would ignore the statutory process there is a low overall consequence. However, should the officer's recommendation not be applied, the Council will be in contravention of Regulation 34 of the Regulations.

STRATEGIC IMPLICATIONS:

The Shire's Council Plan 2025-2035 outlines the following Outcome, Strategy and Activity:

8. An efficient and effective organisation.

8.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Shire's Council Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**133/26**

Moved: **Cr K Tucker** **Seconded:** **Cr J Dwyer**

That the Statement of Financial Activity for the period ending 31 August 2026, as attached, be received.

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

13.2 Administration Reports

13.2.1	Adoption of Policy 2.1 Accounting for Non-current Assets
LOCATION	**Not Applicable**
APPLICANT	**Internal**
DOCUMENT REF	**Not Applicable**
DATE OF REPORT	**27 August 2026**
AUTHOR	**Acting Deputy CEO, Tien Tran**
RESPONSIBLE OFFICER	**Acting Chief Executive Officer, Pascoe Durtanovich**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Nil**

SUMMARY:

To consider the adoption of a consolidated Policy 2.1 Accounting for non-current assets, which replaces the existing Policy 2.1 Valuation of Non-Current Assets, Policy 2.2 Capitalisation of Assets and Policy 2.4 Depreciation of Non-Current Assets.

BACKGROUND:

The following policies were last reviewed by the Council on 31 July 2025:

Policy 2.1 Valuation of Non-current Assets

Policy 2.2. Capitalisation of Assets

Policy 2.4 Depreciation of Non-Current Assets

COMMENT:

The following shortcomings have been identified in the Shire's current asset accounting policies:

Policy 2.1 Valuation of Non-Current Assets is significantly outdated. It was adopted in 2018 and references AASB 1041 *Revaluation of Non-Current Assets*, which was superseded in 2005 following the adoption of IFRS-based Australian Accounting Standards. Asset recognition, valuation and depreciation requirements are now primarily governed by AASB 116 *Property, Plant and Equipment* and AASB 13 *Fair Value Measurement.*

Policy 2.2 Capitalisation of Assets establishes a capitalisation threshold and includes provisions for attractive assets. However, it provides limited guidance on assessing expenditure by nature and does not comprehensively address contemporary asset accounting practices.

Policy 2.4 Depreciation of Non-Current Assets provides estimated useful lives and the application of straight-line depreciation. However, it gives limited guidance on accounting for significant parts of an asset that have different useful lives.

As these policies address related aspects of accounting for non-current assets, it is considered appropriate to consolidate them into a single policy. This would simplify the Shire's governance framework by replacing three separate documents with a comprehensive policy that aligns with current legislative and accounting requirements while promoting consistent asset accounting practices.

CONSULTATION:

No external consultation occurred during the preparation of this report.

STATUTORY AUTHORITY:

Section 2.7(2)(b) of the Local Government Act 1995 provides that the role of a local government is to determine its policies.

POLICY IMPLICATIONS:

Policy 1.11, Policy Review Schedule.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this report.

RISK ASSESSMENT:

The risk associated with adopting the proposed policy is considered low.
Adoption of the policy will improve governance, ensure alignment with current legislative and accounting requirements, and reduce the risk of inconsistent accounting treatment of the Shire's non-current assets.

STRATEGIC IMPLICATIONS:

The Shire’s Council Plan 2025-2035 outlines the following Outcome and Strategy:

7. A strategically focused Council, leading our community.

7.1 Provide strategic leadership and governance.

8. An efficient and effective organisation.

8.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Shire’s Council Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**134/26**

Moved: **Cr K Tucker** **Seconded:** **Cr J Dwyer**

That:

1. **The existing Policy 2.1 Valuation of Non-Current Assets, Policy 2.2 Capitalisation of Assets and Policy 2.4 Depreciation of Non-Current Assets be repealed.**
2. **Policy 2.1 Accounting for Non-Current Assets, as follows:**

‘Objective

To establish a consistent framework for the capitalisation, depreciation and valuation of the Shire's non-current assets in accordance with legislative and accounting requirements.

Policy Statement

1. **Capitalisation of Assets**

The Shire will capitalise expenditure where:

- **The expenditure results in the acquisition, construction, enhancement, or replacement of an asset controlled by the Shire;**
- **Future economic benefits or service potential are expected to be derived from the asset;**
- **The cost or value can be measured reliably; and**
- **The expenditure meets the capitalisation threshold specified in this policy.**

<u>Capitalisation Threshold</u>

Assets acquired or constructed at a cost of $5,000 or greater (excluding GST) shall be capitalised and recorded in the Asset Register.

Assets costing less than $5,000 (excluding GST) will generally be recognised as an operating expense in the period incurred.

Where a number of related items form part of a single project or asset system, the total project cost may be considered when determining whether capitalisation is appropriate.

<u>Nature of Expenditure</u>

The accounting treatment of expenditure will be determined by both its value and nature.

Expenditure that:

- **creates a new asset;**
- **extends an asset's useful life;**
- **increases an asset's capacity;**
- **improves functionality; or**
- **enhances service potential**

may be capitalised where the relevant criteria are met.

Expenditure incurred to maintain an asset in its existing condition, including routine repairs and maintenance, will be treated as an operating expense regardless of value.

<u>Attractive and Minor Assets</u>

Plant and equipment with a value between $500 and $5,000 may be recorded in the Attractive Items Register for control purposes. Inclusion in the Register does not constitute capitalisation.

2. **Valuation of Non-Current Assets**

As required by regulation 17A of the *Local Government (Financial Management) Regulations 1996*, the Shire will measure and report non-current assets using fair value or the cost model, as applicable to the relevant asset class and in accordance with Australian Accounting Standards.

The Shire will revalue non-current assets:

a) whenever the fair value of an asset is considered likely to differ materially from its carrying amount; and

b) as part of a revaluation program designed to ensure asset carrying amounts do not differ materially from fair value, with comprehensive revaluations generally undertaken at intervals not exceeding five years.

Revaluations may be undertaken by suitably qualified officers, independent valuers or other appropriately qualified professionals, having regard to the nature, materiality and complexity of the asset class.

The Chief Executive Officer will ensure that an appropriate revaluation program is maintained to comply with legislative requirements and to ensure the carrying value of non-current assets fairly reflects their value at the reporting date.

3. **Depreciation of Non-Current Assets**

All Shire-controlled non-current assets will be subject to depreciation or amortisation, as applicable, in accordance with AASB 116.

Where a non-current asset comprises material components with significantly different useful lives, those components may be separately identified and depreciated over their respective useful lives.

Land, cultural and heritage assets (including artwork) and certain identified earthworks are not depreciated.

Depreciation and amortisation, where applicable, are calculated using a straight-line method over an asset's estimated useful life, commencing from the date the asset is held ready for use.

The determination of the useful life of an asset requires professional judgement and considers factors such as the asset's nature, condition, expected usage, maintenance practices and experience with similar assets.

The indicative useful lives adopted by the Shire for major asset classes are:

Asset Class	Useful Life
Buildings	13 to 120 years
Plant and Equipment	5 to 10 years
Sealed/Gravel Roads and Streets	
- Formation	Not depreciated
- Pavement	80 years
- Bituminous Seal	15 years
- Asphalt Surface	15 years
Footpaths - Slab	30 to 60 years
Other Infrastructure	10 to 100 years
Parks and Ovals	10 to 40 years

4. References

Local Government Act 1995 (WA)
Local Government (Financial Management) Regulations 1996
AASB 116 Property, Plant and Equipment
AASB 136 Impairment of Assets
AASB 13 Fair Value Measurement
AASB 140 Investment Property'

be adopted.

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

13.2.2	Review of Policy 2.3 Annual Stocktake of Assets
LOCATION	**Not Applicable**
APPLICANT	**Internal**
DOCUMENT REF	**Not Applicable**
DATE OF REPORT	**28 August 2026**
AUTHOR	**Acting Deputy CEO, Tien Tran**
RESPONSIBLE OFFICER	**Acting Chief Executive Officer, Pascoe Durtanovich**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Nil**

SUMMARY:

To review and adopt the revised Policy 2.3 Annual Stocktake of Assets, in accordance with the Council's annual rolling review of all policies.

BACKGROUND:

Policy 2.3 Annual Stocktake of Assets was last reviewed by the Council on 28 August 2025.

COMMENT:

The policy has been reviewed and updated to improve clarity and align with current asset management practices. Minor amendments have been made regarding asset register reconciliation, asset acquisitions and disposals, and reporting requirements.

As part of the review, the policy number has been changed from Policy 2.3 to Policy 2.2 to align with the current policy register.

CONSULTATION:

No external consultation occurred during the preparation of this report.

STATUTORY AUTHORITY:

Section 2.7(2)(b) of the Local Government Act 1995 provides that the role of a local government is to determine its policies.

POLICY IMPLICATIONS:

Policy 1.11, Policy Review Schedule.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this report.

RISK ASSESSMENT:

The risk associated with adopting the revised policy is considered low.

The amendments improve governance and accountability by providing clearer requirements for the annual stocktake of assets, maintenance of the Asset Register and reporting to Council.

STRATEGIC IMPLICATIONS:

The Shire's Council Plan 2025-2035 outlines the following Outcome and Strategy:

7. A strategically focused Council, leading our community.
7.1 Provide strategic leadership and governance.

8. An efficient and effective organisation.
8.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Shire's Council Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**135/26**

Moved: **Cr K Tucker** **Seconded:** **Cr A Tucker**

That the revised Policy 2.2 Annual Stocktake of Assets, as follows:

'Objective

To ensure the accuracy, completeness and accountability of the Shire's asset records through the annual stocktake, verification and reconciliation of Shire assets.

Policy Statement

1. **Annual Stocktake**

The Chief Executive Officer must ensure that an annual stocktake of the Shire assets is undertaken and, where appropriate, considered in conjunction with a review of insurance coverage and asset valuations.

2. **Asset Register**

The results of the annual stocktake must be reconciled against the Shire's Asset Register and any discrepancies must be appropriately investigated and resolved.

3. **Asset Acquisitions and Disposals**

The annual stocktake process must identify and verify:

- **assets acquired or received by the Shire;**
- **assets disposed of; and**
- **assets that are no longer serviceable or required.**

Any changes identified must be recorded in the Asset Register.

4. **Reporting**

A report must be presented to Council outlining recommendations for the write-off of unserviceable assets, details of disposals not yet effected and any assets donated to or otherwise acquired by the Shire.'

be adopted.

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

Cr S Sudhir declared a financial interest in Item 13.2.3, Assignment of Lease - 53 Shenton Street, Menzies and left the meeting at 1.14pm.

SUSPENSION OF MEETING PROCEDURES

Council Resolution Number:	**136/26**

Moved **Cr K Tucker** **Seconded** **Cr J Dwyer**

That in accordance with cl 17.1 of the Shire of Menzies Meeting Procedures Local Law 2021 that so much of the Meeting Procedures be suspended, to allow Elected Members to speak for longer than would otherwise be permitted, to speak more than once, as the case might be, and to be permitted to address each other by first names, to ensure a full and frank discussion of the matters on the agenda.

Carried	**5 / 0**

For: Cr P Warner, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

13.2.3	Assignment of Lease - 53 Shenton Street, Menzies
LOCATION	**53 Shenton Street, Menzies**
APPLICANT	**Claire Woolmer**
DOCUMENT REF	**IE20079**
DATE OF REPORT	**7 September 2026**
AUTHOR	**Acting Chief Executive Officer, Pascoe Durtanovich**
RESPONSIBLE OFFICER	**Acting Chief Executive Officer, Pascoe Durtanovich**
DISCLOSURE OF INTEREST	**Cr S Sudhir declared a Financial Interest in Item 13.2.3 – Assignment of Lease - 53 Shenton Street, Menzies**
ATTACHMENT	1. CONFIDENTIAL REDACTED - Request from lessee [**13.2.3.1** - 1 page] 2. CONFIDENTIAL REDACTED - Assignee's Resume [**13.2.3.2** - 7 pages]

SUMMARY:

The purpose of this report is to recommend Council approve assignment of the current lease on 53 Shenton Street, Menzies and approve an extension to the term of lease.

BACKGROUND:

The current lease was granted by Council on 28 September 2023. Term of the lease is 3 years, commencing 14 October 2023 and expiring on 13 October 2026 with a further term of 3 years, extending on 13 October 2029.

The permitted purpose specified in the lease is cafe and uses reasonable ancillary to that purpose.

COMMENT:

The current lessee has advised that there is a contract of sale in place for the business, which is subject to Council approving the assignment of the lease. The prospective lessee has indicated that they wish to have a further three-year lease term. In other words, the term would be three years to October 2029 with a further term to October 2032 (The exact dates of the term may vary slightly based on the actual takeover date).

A copy of the formal request from the current lessee together with the assignee's resume is attached.

CONSULTATION:

Not Applicable

STATUTORY AUTHORITY:

Commercial Tenancy (Retail Shops) Agreement Act 1985 and the current lease, which states:

23. Assignment, Subletting and charging

    23.1 No assignment without consent

    (1) The Lessee must not transfer, assign, mortgage, charge, sublet or otherwise part with possession or any way dispose of any of its rights or obligations under this Lease, without the prior written consent of the Lessor and any other person whose consent is required under this Lease or at law.

    (2) Provided all parties whose consent is required under this Lease or at law to an assignment give their consent, then the Lessor may not unreasonably withhold its consent to the assignment of the leasehold estate created by this Lease if:

(a) the proposed assignee is a respectable and responsible person of good financial standing;

(b) all Amounts Payable due and payable have been paid and there is no existing unremedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;

(c) the Lessee procures the execution by the proposed assignee of a deed of assignment to which:

    i. the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and

    ii. the deed of assignment contains a covenant by the assignee with the Lessor to pay all Amounts Payable and to perform and observe all the Lessee's Covenants; and

(d) the Lessor's consent to assignment of the Lease, where provided, may be given subject to such reasonable conditions as the Lessor sees fit.

POLICY IMPLICATIONS:

Council does not have a policy on the assignment/renewal of this lease.

FINANCIAL IMPLICATIONS:

<u>Fees and Charges</u>

There are no fees or charges outstanding.

Legal Costs

Costs associated with the assignment/renewal of the lease are the responsibility of the assignee.

Rent and other Payments

The following applies in the current lease:

Rent:

$5,000 per annum plus GST, payable annually in advance by equal monthly instalments with the first payment due on the first anniversary of the Commencement Date and reviewed annually in accordance with the terms of this Lease.

Outgoings:

The Lessee must pay to the Lessor on demand and punctually all the following outgoings or charges (if applicable), assessed or incurred in respect of the Premises:

(a) local government rates, services and other charges (including but not limited to rubbish collection charges and the emergency services levy);

(b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and water consumption charges including excess water charges;

(c) telephone charges, wiring, internet and telephone connections;

(d) electricity and power consumption charges including meter rents;

(e) gas connection and consumption charges including meter rents;

(f) any fee or charge for the connection of any service to the Premises;

(g) land tax;

(h) premiums, excess and other costs arising from the insurance obtained by the Lessor in respect of the Premises; and

(i) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.

Currently Council does not rate the property or seek reimbursement for building insurance and land tax is not applicable.

Rent reviews have not been undertaken during the term of the current lessee. The cost of a rent review may well be more than the rent increase the review would achieve. The annual building insurance premium is $1,962.00 and if rated, the property would probably attract the minimum rate of $200.00.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Failure of the lessee to comply with the statutory requirements of the lease.	Minor	Regular building inspection to be undertaken by the Environmental Health Officer. Monthly reporting to the CEO on fees and charges paid and payable.

STRATEGIC IMPLICATIONS:

The Shire's Council Plan 2025-2035 outlines the following Outcome and Strategy:

3. An innovative, diverse and prosperous economy.

3.1 Support and facilitate opportunities for new business development.

3.2 Continue to work with industry and stakeholders for the economic development of the district.

Accordingly, the officer's recommendation aligns with the Shire's Council Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**137/26**

Moved: **Cr K Tucker** **Seconded:** **Cr I Baird**

That:

1. **The assignment of the current lease of the premises known as 53 Shenton Street, Menzies, from Claire Emma Woolmer to Vivek Budhwar be approved and if required a new lease document with a term of three years and a further term of three years be granted.**
2. **The Acting CEO be authorised to issue instructions to Council's legal advisors for suitable lease documents to be prepared.**
3. **The Shire President and Acting CEO be authorised to affix the Council's seal to the lease documents referred to in part 2 above.**

Carried	**5 / 0**

For: Cr P Warner, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

RESUMPTION OF MEETING PROCEDURES:

Council Resolution Number:	**138/26**

Moved **Cr K Tucker** **Seconded** **Cr J Dwyer**

That Meeting Procedures be resumed.

Carried	**5 / 0**

For: Cr P Warner, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

Cr S Sudhir returned to the meeting room at 1.22pm.

Cr I Baird left the meeting at 1.26pm due to technical difficulties with the Teams connection.

13.2.4	Menzies Caravan Park - Updates to Policies, Procedures and Rules
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**Not Applicable**
DATE OF REPORT	**2 September 2026**
AUTHOR	**Community Development Manager** **Sean McGay**
RESPONSIBLE OFFICER	**Acting Chief Executive Officer,** **Pascoe Durtanovich**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	1. Caravan Park Rules & Regulations - September 2026 [**13.2.4.1** - 2 pages]

SUMMARY:

For the Council of Shire of Menzies to provide clarification on policies, procedures and rules relating to the management and operation of Menzies Caravan Park.

BACKGROUND:

Rules for Menzies Caravan Park were initially adopted by Council on 15 December 2023. On 31 July 2026, these rules were updated to reflect the facts that the Caretaker position was removed from the Organisational Chart and the caravan park is fully online outside of Visitor Centre hours (Monday to Friday, 9am to 4pm).

On 23 July 2026, Council adopted a 20% discount for ‘Long-stay Tenants’.

In the ordinary course of business, there are instances where the management (Community Development Manager) of Menzies Caravan Park must consider offering a discounts/refunds for those guests who experience inconvenience or emergencies that conflict with the refund policy. Currently, no delegation allows for such discounts or refunds to be provided without CEO or Council approval.

In mid-2026, the Menzies Hotel closed for renovations. Menzies Caravan Park and Shire of Menzies has since been experiencing a large volume of requests from private businesses (contractors and consultants) for accommodation in Menzies, placing a strain on staff resources.

Menzies Caravan Park is one of the highest-rated tourist caravan parks in the Goldfields-Esperance region, as per multiple platforms such as Google.

COMMENT:

There are four items for Council to consider and provide direction, as outlined in the Background above.

1) Clarify that ‘Long-stay Tenants’ means persons who have already stayed three consecutive months or more at Menzies Caravan Park. Those who leave and come back will need to stay another three consecutive months to be defined as a ‘Long-stay Tenant’.

2) With a discount being offered to Long-stay Tenants, Council is asked to reconsider a cap on the number of Long-stay Tenants in the park – this concept was first introduced at the Special Council Meeting of 23 November 2023, though Council asked Shire administration to remove the restriction. Should Council wish for Menzies Caravan Park to remain tourist-focused, then a recommendation limiting the number of Long-stay Tenants to six (6) should be considered.

3) Likewise, with limited accommodation in Menzies, it is also recommended that caps on private businesses reserving accommodation be endorsed by Council.

4) A limited financial delegation be issued to the Community Development Manager to offer discounts and refunds to guests on an as-needed basis, along with authority to make unavailable accommodation for reservation to relieve cleaning services.

CONSULTATION:

Caravan and Camping Western Australia (formerly, Caravan Industry Association WA)
Australia’s Golden Outback

STATUTORY AUTHORITY:

Local Government Act 1995
Caravan Parks and Camping Grounds Act 1995
Residential Parks (Long-stay Tenants) Act 2006

POLICY IMPLICATIONS:

Policy 4.8 – Financial Management – Payments of Accounts and Purchasing Authority Limits

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENT:

Nil

STRATEGIC IMPLICATIONS:

The Shire's Council Plan 2025-2035 outlines the following Outcome and Strategy:

1. An engaged and inclusive community.

1.2 Welcoming to all residents, strengthen community cohesiveness and participation.

1.3 Provide, maintain and improve community facilities.

3. An innovative, diverse and prosperous economy.

3.2 Continue to work with industry and stakeholders for the economic development of the district.

4. An attractive destination for visitors.

4.2 Maintain and enhance our local attractions.

4.3 Continue to provide and maintain visitor support services.

7. A strategically focused Council, leading our community.

7.1 Provide strategic leadership and governance.

8. An efficient and effective organisation.

8.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Shire's Council Plan.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**139/26**

Moved: **Cr J Dwyer** **Seconded:** **Cr S Sudhir**

That:

1. **The definition of 'Long-stay Tenant' as a person who has stayed three consecutive months or longer at Menzies Caravan Park**
2. **The Menzies Caravan Park Rules, as attached**
3. **The wording of the delegation for Community Development in Policy 4.8 – Financial Management – Payments of Accounts and Purchasing Authority Limits changed to read as follows:**

   'Limited to a maximum of $3,000.00 per purchase order/invoice and per month relating to Menzies Caravan Park revenue stream. The budgeted expenditure relating to events, caravan park operations, and the Community Resource Centre in accordance with the Annual Budget Provision approved by the Council.'

be endorsed.

Carried by Absolute Majority	**5 / 0**

For: Cr P Warner, Cr S Sudhir, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

Cr I Baird returned to the meeting at 1.28pm.

13.2.5	Perth Symphony Orchestra at Lake Ballard
LOCATION	**Lake Ballard**
APPLICANT	**Internal**
DOCUMENT REF	**Not Applicable**
DATE OF REPORT	**8 September 2026**
AUTHOR	**Community Development Manager** **Sean McGay**
RESPONSIBLE OFFICER	**Acting Chief Executive Officer** **Pascoe Durtanovich**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Nil**

SUMMARY:

For Council to consider progressing plans for an orchestral event to be held at Lake Ballard in May 2027, hosted by Perth Symphony Orchestra.

BACKGROUND:

In early 2026, the Shire of Menzies began talks with Perth Symphony Orchestra (PSO) about hosting an orchestral event at Lake Ballard.

These talks culminated in June 2026 with PSO providing a proposal valued at $49,100, excluding GST. The proposal includes:

- A feature concert performed by eight musicians and one vocalist;
- Two workshops delivered at the school prior to the concert;
- All flights, accommodation and associated travel for the touring party.

At the Special Council Meeting on 3 July 2026, Council approved the 2026/2027 Annual Budget, which included an expense of $50,000 (ex GST) for the orchestral event.

COMMENT:

Shire of Menzies staff do not have the resources to organise such a prominent event, so have reached out to professional event coordinators to sound out their ability and interest in managing the orchestral event at Lake Ballard.

The Shire is seeking Council's approval to utilise the aforementioned budgeted funds to hire an event coordinator in order to a) plan the event and b) more accurately estimate resources needed to facilitate it.

Further, the Shire is also asking Council to consider that, at a future time, additional funding may need to be sourced to host PSO. Shire administration will do its best to source such funding from external sources, and it is hoped a full project plan from the event coordinator will help to attract grant funders.

CONSULTATION:

Perth Symphony Orchestra
Australia's Golden Outback

STATUTORY AUTHORITY:

Local Government Act 1995

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

None at this time.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
There may not be enough time to plan the event	Low	Look at pushing out the date from May 2027
It may be found that the event is too burdensome on Shire resources	Medium	Search for outside assistance in terms of funding or in kind services

STRATEGIC IMPLICATIONS:

The Shire’s Council Plan 2025-2035 outlines the following Outcome and Strategy:

4. An attractive destination for visitors.

4.1 Promote our natural attractions and heritage sites as part of a regional approach.

4.2 Maintain and enhance our local attractions.

4.3 Continue to provide and maintain visitor support services.

Accordingly, the officer’s recommendation aligns with the Shire’s Council Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**140/26**

Moved: **Cr K Tucker** **Seconded:** **Cr A Tucker**

That the Shire of Menzies progress with plans for the Perth Symphony Orchestra hosting an orchestral event at Lake Ballard in May 2027, which includes the hiring of an event coordinator.

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15 NEW BUSINESS OF AN URGENT NATURE

Nil

16 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS

Item 16.1 Amended Contract of Employment – Chief Executive Officer

This agenda item is confidential in accordance with Section 5.23(2)(b) of the Local Government Act 1995 which permits the meeting to be closed to the public, for business relating to the following:

- a matter relating to the recruitment or employment of the CEO or a senior employee

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**141/26**

Moved **Cr K Tucker** **Seconded** **Cr A Tucker**

That in accordance with Section 5.23(2)(b) of the Local Government Act 1995, the meeting be closed to members of the public to consider Item 16.1 'Amended Contract of Employment – Chief Executive Officer'

Carried	**6 / 0**

For: Cr P Warner, Cr S Sudhir, Cr I Baird, Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

The meeting was closed to the public at 1.31pm.

16.1 Amended Contract of Employment – Chief Executive Officer

OFFICER RECOMMENDATION 1/COUNCIL DECISION:

Council Resolution Number:	**142/26**

Moved: Cr K Tucker Seconded: Cr A Tucker

That the amended Contract of Employment – Chief Executive Officer, remuneration package, employment conditions and noting that the total remuneration package is consistent with the Salaries and Allowances Tribunal Local Government Chief Executive Officers and Elected Council Members Determination No. 1 of 2026 for a Band 4 Local Government, be approved.

Carried by Absolute Majority	**4 / 2**

For: Cr P Warner, Cr S Sudhir, Cr K Tucker and Cr A Tucker
Against: Cr I Baird and Cr J Dwyer

OFFICER RECOMMENDATION 2/COUNCIL DECISION:

Council Resolution Number:	**143/26**

Moved: Cr K Tucker Seconded: Cr S Sudhir

That:

1. **The Key Performance Indicators, as attached, be approved.**
2. **Azure be appointed to undertake the Chief Executive Officer Performance Review.**
3. **The Shire President and Acting CEO be authorised to execute the final Contract of Employment and apply the common seal of the Shire of Menzies in accordance with section 9.49A(1) of the Local Government Act 1995.**
4. **Confidentiality regarding the identity of the preferred candidate be maintained until the Contract of Employment has been formally executed and the preferred candidate has confirmed that they have completed any necessary notifications and/or resignation requirements with their current employer and have authorised the Shire of Menzies to publicly announce their appointment.**

Carried	**4 / 2**

For: Cr P Warner, Cr S Sudhir, Cr K Tucker and Cr A Tucker
Against: Cr I Baird and Cr J Dwyer

MEETING REOPENED TO THE PUBLIC

Council Resolution Number:	144/26

Moved: **Cr S Sudhir** **Seconded:** **Cr J Dwyer**

That the meeting be reopened to the members of the public.

Carried	6 / 0

For: Cr P Warner, Cr S Sudhir, Cr I Baird , Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

The meeting was reopened to the public at 1.52pm.

MEETING CLOSED TO THE PUBLIC

Council Resolution Number:	145/26

Moved: **Cr K Tucker** **Seconded:** **Cr J Dwyer**

That the meeting be closed to members of the public in accordance with section 5.23(2)(b) of the Local Government Act 1995, as the matter relates to the recruitment or employment of the CEO.

Carried	6 / 0

For: Cr P Warner, Cr S Sudhir, Cr I Baird , Cr K Tucker, Cr J Dwyer and Cr A Tucker
Against: Nil

The meeting was closed to the public at 1.55pm.

16.2 Certification of Compliance with the Shire of Menzies Adopted Model Standard for CEO Recruitment and Selection, Performance Review and Termination

OFFICER RECOMMENDATION/COUNCIL DECISION:

Council Resolution Number:	**146/26**

Moved: **Cr K Tucker** **Seconded:** **Cr A Tucker**

That:

1. **The recruitment of the Chief Executive Officer be certified as performed in accordance with the Model Standards for CEO Recruitment and Selection, Performance Review and Termination.**
2. **The Departmental CEO for the Department of Local Government, Sport and Cultural Industries be advised in terms of (1) above.**

Carried by Absolute Majority	**4 / 2**

For: Cr P Warner, Cr S Sudhir, Cr K Tucker and Cr A Tucker
Against: Cr I Baird and Cr J Dwyer

17 NEXT MEETING

The next meeting is to be held on Thursday, 15 October 2026 at the Council Chambers, 124 Shenton Street, Menzies commencing at 1.00pm.

18 CLOSURE OF MEETING

The Shire President, as Presiding Member, declared the meeting closed at 2.16pm.