



SHIRE OF MENZIES

Minutes

**FOR THE ORDINARY MEETING OF COUNCIL
HELD ON**

25 June 2020

Commencing at 1.07pm

**25 June
2020**

Ordinary Meeting of Council

**SHIRE OF MENZIES
NOTICE OF ORDINARY MEETING OF COUNCIL**

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the Chief Executive Officer (CEO) before the meeting: or
- b) At the meeting, immediately before the matter is discussed.

A member who has declared an interest must not:

- Preside at the part of the meeting relating to the matter: or
- Participate in or be present during the discussion of decision-making procedure relating to the matter unless the member is allowed to do so under Section 5.68 or 5.69 of the *Local Government Act 1995*.

**Councillor Attendance
at Shire of Menzies Council Meetings 2019/2020**

Council Meeting Date	Leave of Absence	Apologies	Electronic Attendance	Absent
28 February 2019	-	Cr D Hansen	Cr I Baird	
28 March 2019	-	-	-	-
24 April 2019	-	-	Cr D Hansen Cr I Baird	-
30 May 2019	-	-	-	-
27 June 2019	-	-	-	Cr D Hansen
25 July 2019	-	Cr D Hansen	-	-
29 August 2019	-	Cr I Tucker Cr J Lee	-	-
26 September 2019	Adjourned			
31 October 2019	-	-	-	-
28 November 2019	-	Cr D Hansen	-	-
12 December 2019	-	Cr I Baird Cr D Hansen	-	-
27 February 2020	-	-	Cr J Lee	-
26 March 2020	-	-	Crs I Baird & Hansen by video Crs Lee, Ashwin by telephone with Cr J Dwyer by telephone at 1.29 pm.-	-
30 April 2020		Cr Hansen	Crs Baird (at Pila Nguru Aboriginal Corp), Lee & Ashwin (at MAC) by video conference	
28 May 2020			Crs Baird (at Pila Nguru Aboriginal Corp), Lee (at MAC) by video conference and Ashwin by telephone	
25 June 2020			Cr Ashwin in the transportable in the MAC yard. Cr Lee in the office at the MAC Centre	Cr Baird Cr Hansen

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1 DECLARATION OF OPENING

The President declared the meeting open at 1:07 pm.

2 ANNOUNCEMENT OF VISITORS

Nil.

3 RECORD OF ATTENDANCE

Present

Councillors: Cr. G. Dwyer Shire President
Cr. J. Dwyer
Cr K. Mader
Cr. J. Lee (By Video – in the office at the MAC Centre)
Cr. V. Ashwin (By Video – in the transportable at the MAC yard)

Staff: Mr P Money Chief Executive Officer
Mrs A Bryant A/DCEO

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There were no questions from the public.

5 PUBLIC QUESTION TIME

Nil.

6 APPLICATIONS BY MEMBERS

Nil.

7 DECLARATIONS OF INTEREST

The Chief Executive Officer declared an interest in the first recommendation of Item 14.1.2 – annual leave application for the Chief Executive Officer.

8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Item 14.1.2 Confidential – Staff Matters - Annual leave for the Chief Executive Officer and appointment of an Acting Chief Executive Officer for five (5) days.

9 CONFIRMATION / RECEIVAL OF MINUTES

9.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28 MAY 2020 (*Provided under Separate Cover*)

COUNCIL RESOLUTION:

No. 1885

MOVED: Cr V Ashwin

SECONDED: Cr K Mader

That the minutes of the Ordinary Meeting of Council held on Thursday 28 May 2020 be confirmed as a true and correct record.

Carried 5 / 0

10 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil.

11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 PRESIDENTS REPORT FOR MONTH OF JUNE 2020

To be presented at the Ordinary Council Meeting 25 June 2020.

COUNCIL RESOLUTION:

No. 1886

MOVED: Cr K Mader

SECONDED: Cr V Ashwin

That the President's Report for the month of June 2020 be received.

Carried 5 / 0

President's Report June 2020

29th May

With Cr J Dwyer and the Chief Executive Officer, we attended the Northern Goldfields Working Group meeting in Leonora, Minutes of the meeting are included for the Ordinary Meeting of Council June 2020.

10th June

Cr J Dwyer and I travelled to Tjuntjuntjara, observing Menzies Shire Roadworks underway on the Connie Sue Highway.

11th June

We attended a funeral at the Community, officiated by Don Green.

12th June

We returned to Kalgoorlie down the Connie Sue Highway via Rawlinna to experience the road conditions Kalgoorlie Boulder Council face if the road network becomes the preferred access to Tjuntjuntjara.

18th June

With Chief Executive Officer and Acting Deputy Chief Executive Officer I participated in a video conference to discuss the monthly Financial Information Schedule for June.

Greg Dwyer
Shire President

12.1

FINANCE AND ADMINISTRATION

12.1.1

Statement of Financial Activity for May 2020

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	28 May 2020
AUTHOR:	Ally Bryant Acting DCEO
ATTACHMENT:	12.1.1-1 Monthly Financial Report for the period ending 31 May 2020

SUMMARY:

Statutory Financial Reports are submitted to Council as a record of financial activity for the year to 31 May 2020.

BACKGROUND:

The Financial Management *Regulation 34* requires Local Government entities to prepare each month a Statement of Financial Activity reporting on the sources and application of funds, as set out in the Annual Budget under *Regulation 22(1)(d)*:

- The annual budget estimates;
- Budget estimates to the end of the month to which the statement relates.
Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- Any material variations between year to date for income and expenditure and the relevant budget provisions to the end of the relevant reporting period;
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period;
- Include an operating statement;
- Include the net current assets; and
- Any other relevant reporting notes

COMMENT:

This report contains annual budget, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

CONSULTATION:

Moore Stephens.

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 6.4
Local Government (Financial Management) Regulation 1996, 34

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

As detailed in the attachment.

RISK ASSESSMENT:

OP9 Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration.

OP16 Council's statutory reports provide inaccurate financial information.

STRATEGIC IMPLICATIONS:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

VOTING REQUIREMENTS:

Simple majority.

OFFICERS RECOMMENDATION:

That Council receive the Statement of Financial Activity for the period ending 31 May 2020 as attached and note any material differences.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1887

MOVED: Cr K Mader

SECONDED: Cr J Dwyer

That Council receive the Statement of Financial Activity for the period ending 31 May 2020 as attached and note any material differences.

Carried 5 / 0

SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 May 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Menzies
Information Summary
For the Period Ended 31 May 2020**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 May 2020 of \$5,604,372.

Items of Significance

The material variance adopted by the Shire of Coorow for the 2019/20 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Income & Expenditure		Annual Budget		YTD Budget		YTD Actual
Operating Grants, Subsidies and Contributions	126%	\$ 2,166,568	\$	1,749,914	\$	2,732,460
Non-operating Grants, Subsidies and Contributions	97%	\$ 3,575,979	\$	2,489,351	\$	3,469,532
	108%	\$ 5,742,547	\$	4,239,265	\$	6,201,992
 Rates Levied	 103%	 \$ 3,266,373	 \$	 3,270,596	 \$	 3,352,627
Materials & Contracts	69%	-\$ 2,194,755	-\$	1,970,416	-\$	1,523,305
Capital Projects						
Infrastructure Assets - Roads	50%	-\$ 2,316,771	-\$	1,863,432	-\$	1,161,701
Infrastructure Assets - Other	37%	-\$ 777,761	-\$	507,261	-\$	288,596

% Compares current ytd actuals to annual budget

Financial Position		This Time Last Year		31 May 2020
Adjusted Net Current Assets	301%	\$ 1,860,656	\$	5,604,372
Cash and Equivalent - Unrestricted	230%	\$ 2,136,522	\$	4,903,743
Cash and Equivalent - Restricted	105%	\$ 8,497,246	\$	8,924,933
Receivables - Rates	108%	\$ 767,983	\$	829,306
Receivables - Other	65%	-\$ 104,708	-\$	67,833
Payables	11%	\$ 816,653	\$	86,594

% Compares current ytd actuals to prior year actuals at the same time

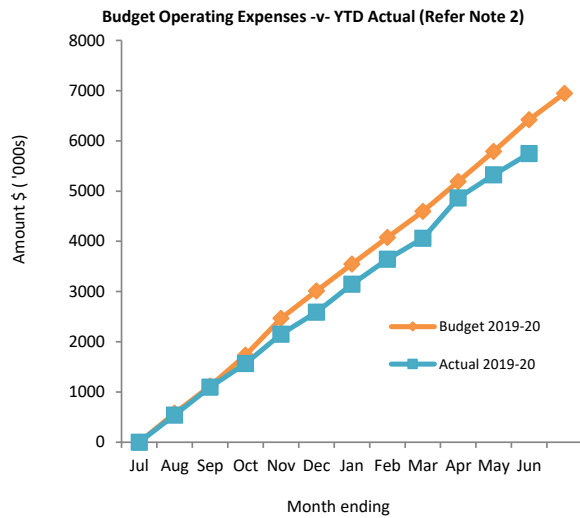
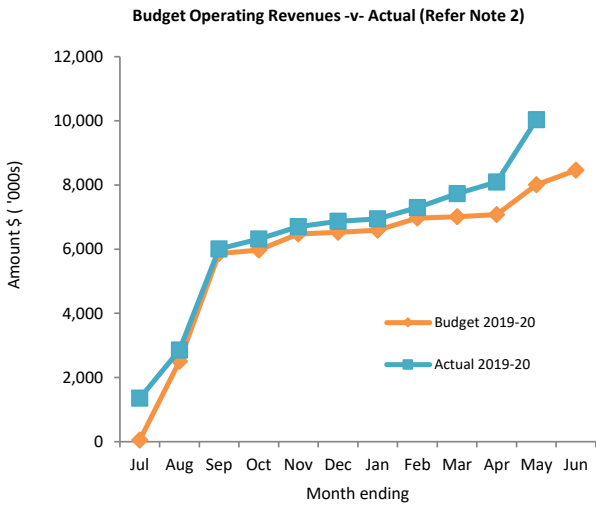
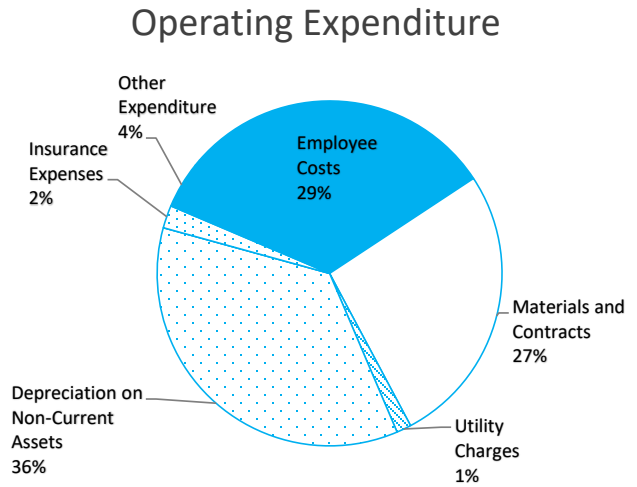
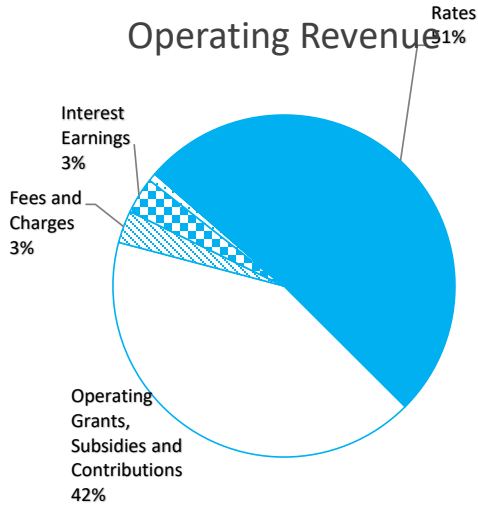
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

Prepared by: Ally Bryant

Date Prepared 11 Jun 2020

**Shire of Menzies
Information Summary
For the Period Ended 31 May 2020**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2020

	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	1,994,974	1,994,974	1,994,975	1	0%	
Revenue from operating activities							
Governance		16,980	15,565	9,306	(6,259)	(40%)	
General Purpose Funding - Rates	9	3,266,373	3,270,596	3,335,291	64,695	2%	
General Purpose Funding - Other		1,126,704	1,108,256	2,197,282	1,089,026	98%	▲
Law, Order and Public Safety		10,569	8,599	8,559	(40)	(0%)	
Health		1,300	1,188	450	(738)	(62%)	
Education and Welfare		0	0	0	0		
Housing		100,600	92,213	81,851	(10,362)	(11%)	
Community Amenities		17,277	15,840	26,724	10,884	69%	
Recreation and Culture		800	737	16,730	15,993	2170%	
Transport		1,172,603	651,271	643,151	(8,120)	(1%)	
Economic Services		226,292	196,832	198,749	1,917	1%	
Other Property and Services		28,983	26,565	44,371	17,806	67%	
		<u>5,968,480</u>	<u>5,387,661</u>	<u>6,562,463</u>	<u>1,174,802</u>	<u>22%</u>	<u>▲</u>
Expenditure from operating activities							
Governance		(951,320)	(879,380)	(828,508)	50,872	6%	
General Purpose Funding		(225,840)	(207,140)	(259,818)	(52,678)	(25%)	▼
Law, Order and Public Safety		(116,855)	(109,367)	(104,095)	5,272	5%	
Health		(112,337)	(102,971)	(31,636)	71,335	69%	▲
Education and Welfare		0	0	0	0		
Housing		(206,258)	(194,156)	(126,452)	67,704	35%	▲
Community Amenities		(315,359)	(294,171)	(288,854)	5,317	2%	
Recreation and Culture		(971,687)	(888,348)	(776,600)	111,749	13%	▲
Transport		(2,493,759)	(2,164,967)	(2,047,012)	117,955	5%	
Economic Services		(1,388,398)	(1,294,832)	(821,391)	473,441	37%	▲
Other Property and Services		(301,447)	(286,181)	(464,186)	(178,005)	(62%)	▼
		<u>(7,083,260)</u>	<u>(6,421,513)</u>	<u>(5,748,552)</u>	<u>672,961</u>	<u>10%</u>	<u>▲</u>
Operating activities excluded from budget							
Add back Depreciation		1,986,269	1,859,143	2,050,629	191,486	10%	▲
Adjust (Profit)/Loss on Asset Disposal	8	(3,876)	(3,876)	33,735	37,611	(970%)	
Adjust Provisions and Accruals				(2,313)	(2,313)		
Amount attributable to operating activities		867,613	821,416	2,895,963			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	3,564,402	2,489,351	3,469,532	980,181	39%	▲
Proceeds from Disposal of Assets	8	250,911	0	222,901	222,901		▲
Land and Buildings	13	(1,867,000)	(1,612,000)	(314,483)	1,297,517	80%	▲
Infrastructure Assets - Roads	13	(2,316,771)	(1,863,432)	(1,161,701)	701,731	38%	▲
Infrastructure Assets - Other	13	(777,761)	(507,261)	(288,596)	218,665	43%	▲
Infrastructure Assets - Footpaths	13	(220,000)	(160,000)	0	160,000	100%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(836,585)	(836,585)	(792,521)	44,064	5%	
Amount attributable to investing activities		(2,202,804)	(2,489,927)	1,135,132	3,625,060	146%	▲
Financing Activities							
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	3,626,546	0	0	0		
Transfer from Restricted Cash		0	0	0	0		
Repayment of Debentures	10	0	0	0	0		
Transfer to Reserves	7	(4,262,750)	(724,256)	(419,455)	304,801	42%	▲
Amount attributable to financing activities		(636,204)	(724,256)	(419,455)	304,801	42%	
Closing Funding Surplus(Deficit)	3	23,580	(397,794)	5,604,372			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2020

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	1,994,974	1,994,974	1,994,975	1	0%	
Revenue from operating activities							
Rates	9	3,266,373	3,270,596	3,352,627	82,031	3%	
Operating Grants, Subsidies and Contributions	11	2,137,567	1,749,914	2,732,460	982,546	56%	▲
Fees and Charges		241,847	224,850	201,202	(23,648)	(11%)	
Interest Earnings		233,789	215,027	225,397	10,370	5%	
Other Revenue		49,693	16,709	49,184	32,475	194%	▲
Profit on Disposal of Assets	8	39,212	39,212	1,593	(37,619)	(96%)	
		5,968,481	5,516,308	6,562,463	1,046,155	19%	▲
Expenditure from operating activities							
Employee Costs		(2,119,987)	(1,891,075)	(1,685,982)	205,092	11%	▲
Materials and Contracts		(2,194,755)	(1,970,416)	(1,523,305)	447,112	23%	▲
Utility Charges		(86,147)	(78,793)	(79,452)	(659)	(1%)	
Depreciation on Non-Current Assets		(1,986,269)	(1,859,143)	(2,050,629)	(191,486)	(10%)	▼
Non Operating Expenses		0	0	0	0		
Insurance Expenses		(149,012)	(152,268)	(122,358)	29,910	20%	▲
Other Expenditure		(511,755)	(434,482)	(251,498)	182,984	42%	▲
Loss on Disposal of Assets	8	(35,336)	(35,336)	(35,329)			
		(7,083,260)	(6,421,513)	(5,748,552)	672,961	10%	▲
Operating activities excluded from budget							
Add back Depreciation		1,986,269	1,859,143	2,050,629	191,486	10%	▲
Adjust (Profit)/Loss on Asset Disposal	8	(3,876)	(3,876)	33,735	37,611	(970%)	
Adjust Provisions and Accruals		0		(2,313)	(2,313)		
Amount attributable to operating activities		867,613	950,062	2,895,963	1,945,900		
Investing activities							
Grants, Subsidies and Contributions	11	3,564,402	2,489,351	3,469,532	980,181	39%	▲
Proceeds from Disposal of Assets	8	250,911	0	222,901	222,901		▲
Land and Buildings	13	(1,867,000)	(1,612,000)	(314,483)	1,297,517	80%	▲
Infrastructure Assets - Roads	13	(2,316,771)	(1,863,432)	(1,161,701)	701,731	38%	▲
Infrastructure Assets - Other	13	(777,761)	(507,261)	(288,596)	218,665	43%	▲
Infrastructure Assets - Footpaths	13	(220,000)	(160,000)	0	160,000	100%	▲
Plant and Equipment	13	(836,585)	(836,585)	(792,521)	44,064	5%	
Furniture and Equipment	13	0	0	0	0		
Amount attributable to investing activities		(2,202,804)	(2,489,927)	1,135,132	3,625,060	146%	
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Advances to Community Groups		0	0	0	0		
Transfer from Reserves	7	3,626,546	0	0	0		
Repayment of Debentures	10	0	0	0	0		
Transfer to Reserves	7	(4,262,750)	(724,256)	(419,455)	304,801	42%	▲
Amount attributable to financing activities		(636,204)	(724,256)	(419,455)	304,801	42%	
Closing Funding Surplus (Deficit)	3	23,580	(269,147)	5,604,372	5,873,518	(2182%)	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MENZIES
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 May 2020

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Budget YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	314,483	0	1,612,000	1,867,000	314,483	(1,297,517)
Infrastructure Assets - Roads	13	1,161,701	0	1,863,432	1,801,203	1,161,701	(701,731)
Infrastructure Assets - Other	13	288,596	0	507,261	777,761	288,596	(218,665)
Infrastructure Assets - Footpaths	13	0	0	160,000	220,000	0	(160,000)
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Plant and Equipment	13	792,521	0	836,585	836,585	792,521	(44,064)
Capital Expenditure Totals		2,557,301	0	4,979,278	5,502,549	2,557,301	(2,421,977)
Capital acquisitions funded by:							
Capital Grants and Contributions				2,489,351	3,575,979	3,469,532	
Other (Disposals & C/Fwd)				0	250,911	222,901	
Council contribution - Cash Backed Reserves							
Building Reserve				0	1,832,000	0	
Plant Reserve				0	300,000	0	
Road Infrastructure Reserve				0	0	0	
					0	0	
Council contribution - operations				2,489,927	(456,341)	(1,135,132)	
Capital Funding Total				4,979,278	5,502,549	2,557,301	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 1: Significant Accounting Policies

The Shire of Menzies adopts its significant accounting policies at the time of adopting its annual budget. Significant accounting policies are set in relation to the following:

- a) Basis of preparation
- b) Prior year actual balances
- c) Rounding off figures
- d) Comparative figures
- e) Budget comparative figures
- f) Forecast fair value adjustments
- g) Rates, grants, donations & other contributions
- h) Goods and services tax (GST)
- i) Superannuation
- j) Cash and cash equivalents
- k) Trade and other payables
- l) Inventories
- m) Fixed assets
- n) Fair value of assets and liabilities
- o) Financial instruments
- p) Impairment of assets
- q) Trade and other payables
- r) Employee benefits
- s) Borrowing costs
- t) Provisions
- u) Leases
- v) Investments in associates
- x) Interests in joint arrangements
- y) Current and non-current classification

There have been no changes to the Shire of Menzies significant accounting policies since adopting the 2019/2020 budget.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$25,000 or 10% whichever is the greater.

Reporting Program	YTD Budget	YTD Actual	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues			\$	%			
Governance	15,565	9,306	(6,259)	(40%)			
General Purpose Funding- Rates	3,270,596	3,335,291	64,695	2%	▲	Permanent	Interim Rates
General Purpose Funding- Other	1,108,256	2,197,282	1,089,026	98%	▲	Permanent	Earyl Fags Payment
Law, Order and Public Safety	8,599	8,559	(40)	(0%)			
Health	1,188	450	(738)	(62%)			
Education and Welfare	0	0	0				
Housing	92,213	81,851	(10,362)	(11%)			
Community Amenities	15,840	26,724	10,884	69%			
Recreation and Culture	737	16,730	15,993	2170%			
Transport	651,271	643,151	(8,120)	(1%)			
Economic Services	196,832	198,749	1,917	1%			
Other Property and Services	26,565	44,371	17,806	67%			
Operating Expense							
Governance	(879,380)	(828,508)	50,872	6%			
General Purpose Funding	(207,140)	(259,818)	(52,678)	(25%)	▼	Permanent	Admin Allocations over budget and rates write off over budget
Law, Order and Public Safety	(109,367)	(104,095)	5,272	5%			
Health	(102,971)	(31,636)	71,335	69%	▲	Permanent	Shire is no longer liable for supply of nurse
Education and Welfare	0	0	0				
Housing	(194,156)	(126,452)	67,704	35%	▲	Timing	Housing maintenance delayed & tree removal delay
Community Amenities	(294,171)	(288,854)	5,317	2%			
Recreation and Culture	(888,348)	(776,600)	111,749	13%	▲	Timing	Parks & Gardens Maintenance expense down and depreciation down
Transport	(2,164,967)	(2,047,012)	117,955	5%			
Economic Services				37%	▲	Permanent	Rodeo under \$80,000 Visitors centre and Caravan park down \$110,000, Buildersbudget employee costs in wrong account \$140,000, Noxious Weed down \$47,000
	(1,294,832)	(821,391)	473,441				

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2019/20 year is \$25,000 or 10% whichever is the greater.

Reporting Program	YTD Budget	YTD Actual	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Other Property and Services	(286,181)	(464,186)	(178,005)	(62%)	▼	Permanent	Depreciation POC over \$170,000 varies other accounts under and over.
Capital Revenues							
Grants, Subsidies and Contributions	2,489,351	3,469,532	980,181	39%	▲	Timing	Budget Timing for roads
Proceeds from Disposal of Assets	0	222,901	222,901		▲	Timing	Budget allocated for incorrect time
Capital Expenses							
Land and Buildings	(1,612,000)	(314,483)	1,297,517	80%	▲	Timing	Major building projects have commenced budget timing
Infrastructure - Roads	(1,863,432)	(1,161,701)	701,731	38%	▲	Timing	Payment timing
Infrastructure - Other	(507,261)	(288,596)	218,665	43%	▲	Timing	Timing with Niagara dam, kookynie Airstrip and Grid replacement work.
Infrastructure - Footpaths	(160,000)	0	160,000	100%	▲	Permanent	Bicycle tracks not getting started
Infrastructure - Drainage	0	0	0				
Plant and Equipment	(836,585)	(792,521)	44,064	5%		Timing	Invoice need recognition of trade in Ute

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2020	01 Jun 2019	31 May 2020
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,136,522	2,136,522	4,903,743
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	8,497,246	8,497,246	8,924,933
Receivables - Rates	6	767,983	767,983	829,306
Receivables - Other	6	(104,708)	(104,708)	(67,833)
Interest / ATO Receivable/Trust				
Inventories		10,706	15,863	20,838
		11,307,749	11,312,906	14,610,987
Less: Current Liabilities				
Payables		(816,653)	(816,653)	(86,594)
Provisions Loans		0	0	0
Provisions Leave		(138,351)	(138,351)	(129,659)
		(955,004)	(955,004)	(216,253)
Less: Cash Reserves	7	(8,497,246)	(8,497,246)	(8,924,933)
Less: Unspent Grants		0	0	0
Add: Loan Current		0	0	0
Less: SSL Repayments		0	0	0
Add: Leave Reserve		140,097	0	134,572
Trust imbalance (Department of Transport funds timing)			0	0
Net Current Funding Position		1,994,975	1,860,656	5,604,372

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution
	\$	\$	\$	\$	
(a) Cash Deposits					
Cash At Bank	1,662,626			1,662,626	NAB
Cash At Call - Bank	3,239,796			3,239,796	NAB
Municipal Fund Term Deposits	0			0	NAB
Cash at Reserve - Bank		3,466,062		3,466,062	NAB
Reserve Fund Term Deposits		5,458,871		5,458,871	NAB
Trust Fund Bank			0	0	NAB
Petty Cash Float	1,320			1,320	
Total	4,903,743	8,924,933	0	13,828,676	

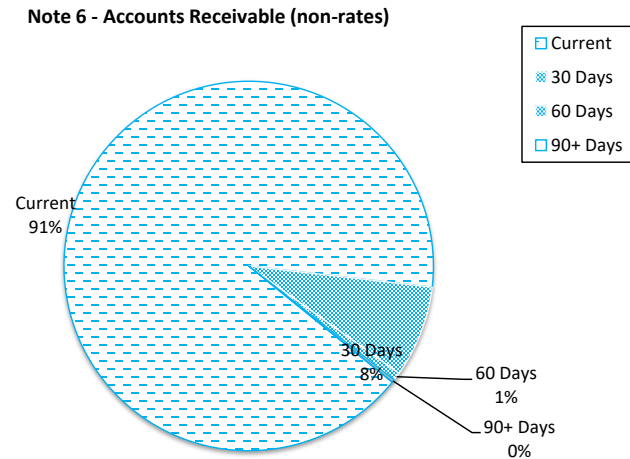
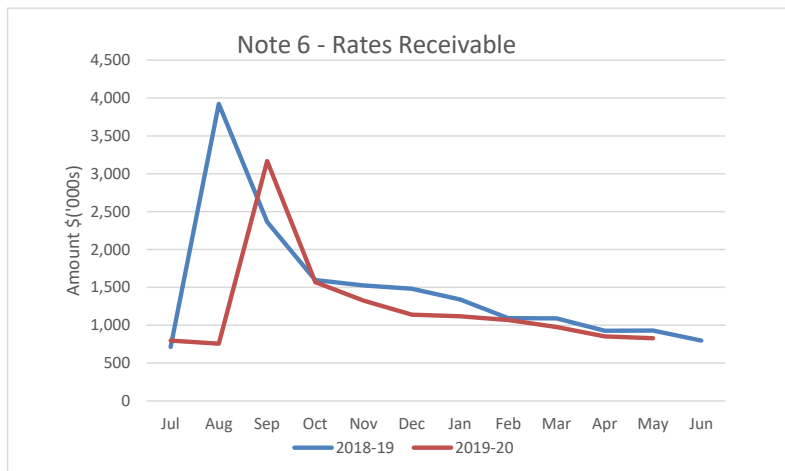
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 6: Receivables

Receivables - Rates Receivable	31 May 2020	30 June 2019
	\$	\$
Opening Arrears Previous Years	767,983	648,784
Levied this year	3,378,887	3,237,134
Less Collections to date	3,317,564	3,117,935
Equals Current Outstanding	829,306	767,983
Net Rates Collectable	829,306	767,983
% Collected	80.00%	80.24%

Receivables - General	Current	30 Days	60 Days	90+ Days	Totals
	\$	\$	\$	\$	\$
Sundry Debtors	176,309	15,600	1,364	485	193,757
Balance per Trial Balance					
Sundry Debtors					193,757
Total Receivables General Outstanding					193,757

Amounts shown above include GST (where applicable)



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve - Accumulation	201,643	2,966	2,767	0	0	0	0	204,609	204,409
Building Reserve Accumulation	2,298,078	33,805	31,546	560,180	0	(1,832,000)	0	1,060,063	2,329,624
Plant Reserve Accumulation	1,395,073	20,526	19,150	527,570	0	(515,785)	0	1,427,384	1,414,222
Roads Reserve Accumulation	1,529,390	22,497	20,993	1,200,000	0	(300,000)	0	2,451,887	1,550,383
Main Street Reserve Accumulation	138,105	2,032	1,896	0	0	(10,000)	0	130,137	140,001
Staff Amenities Reserve Accumulation	74,299	1,093	1,020	1,150,000	0	(650,000)	0	575,392	75,319
TV Reserve Accumulation	17,590	259	241	0	0	0	0	17,849	17,831
Caravan Park Reserve Accumulation	434,027	6,385	5,958	0	0	(20,650)	0	419,762	439,985
Bitumen Reserve Accumulation	397,088	5,841	5,451	200,000	0	0	0	602,929	402,538
Rates Creditors Reserve Accumulation	50,119	737	859	0	0	0	0	50,856	50,978
Niagara Dam Reserve Accumulation	1,349,520	19,851	18,524	0	0	(203,111)	0	1,166,260	1,368,044
Water Park Reserve Accumulation	98,143	1,444	1,347	200,000	0	0	0	299,587	99,490
Waste Management Reserve Accumulation	102,766	1,512	1,411	0	0	(45,000)	0	59,278	104,176
Former Post Office Reserve Accumulation	411,407	6,052	5,647	0	0	(50,000)	0	367,459	417,054
Commercial Enterprise Reserve - Accumulation	0	0	882	100,000	100,000	0	0	100,000	100,882
Land Purchase Reserve - Accumulation	0	0	1,764	200,000	200,000	0	0	200,000	201,764
	8,497,246	125,000	119,455	4,137,750	300,000	(3,626,546)	0	9,133,450	8,916,701

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Plant and Equipment									
517	P213 Toyota Landcruiser Dual Cab Ute - KBC 866N	57,013	57,073	60		35,637	57,273	21,636	
233	P0105 2008 Caterpillar 120M Grader MN980	116,430	83,601		(32,829)	132,000	100,000		(32,000)
34	Toyota Landcruiser LC200 4.5L 2018 1MN - P0218	67,754	65,255		(2,499)	53,788	65,455	11,667	
491	P0173 Digga Cleena Roadsweeper	1,011	1,218	207		825	455		(370)
495	P0189 Digga Slasher Mower	912	1,409	497		880	455		(425)
29	Nissan Xtrail ST-L 4WD CVT AUTO 2017 Rego 5MN - P0214	14,345	14,345	830		18,905	16,364		(2,541)
393	P0183 Trayback ute VW Amarok with toolboxes fitted 1EER484					5,000	10,909	5,909	
		257,466	222,901	1,594	(35,329)	247,035	250,911	39,212	(35,336)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual			Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Vacant	0.0864	4	20,956	1,811	0	0	1,811	1,811	0	0	1,811
GRV - General	0.0862	29	2,490,652	214,694	0	0	214,694	214,694	0	0	214,694
UV - Mining Lease	0.1655	220	14,454,262	2,390,135	23,145	0	2,413,280	2,349,951	0	0	2,349,951
UV - Exploration	0.1500	269	2,751,508	420,983	0	0	420,983	412,726	0	0	412,726
UV - Prospecting	0.1477	159	380,152	53,882	0	0	53,882	56,148	0	0	56,148
UV - Pastoral	0.0829	19	734,152	60,861	0	0	60,861	60,861	0	0	60,861
UV - Other	0.0829	61	300,937	24,978			24,978	24,948			24,948
Sub-Totals		761	21,132,619	3,167,344	23,145	0	3,190,489	3,121,139	0	0	3,121,139
Minimum Payment	\$										
GRV - Townsites	200.00	200	40,000	40,000	0	0	40,000	40,000	0	0	40,000
UV - Agricultural	317.00	11	3,487	3,487	0	0	3,487	3,487	0	0	3,487
UV - Mining	317.00	60	19,020	19,020	0	0	19,020	19,020	0	0	19,020
UV - Exploration	280.00	190	53,200	53,760	0	0	53,760	53,200	0	0	53,200
UV - Prospecting	248.00	105	26,040	25,048	0	0	25,048	26,040	0	0	26,040
UV - Pastoral	317.00	8	2,536	2,536	0	0	2,536	2,536	0	0	2,536
UV - Other	317.00	3	951	951			951	951			951
Sub-Totals		577	145,234	144,802	0	0	144,802	145,234	0	0	145,234
		1,338	21,277,853	3,312,146	23,145	0	3,335,291	3,266,373	0	0	3,266,373
Movement in Excess Rates							0				0
Discounts							0				0
Amount from General Rates							3,335,291				3,266,373
Write Offs							0				0
Ex-Gratia Rates							0				0
Specified Area Rates											0
Totals							3,335,291				3,266,373

Comments - Rating Information

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2019	New Loans Budgeted	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Housing		0	0	0	0	0	0	0
Economic Services		0	0	0	0	0	0	0
		0	0	0	0	0	0	0

The Shire of Menzies has no borrowings

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue
				\$	\$	\$				\$
General Purpose Funding										
GEN PUR - Financial Assistance Grant - General	WALGGC	Operating	0	886,654	0	886,654	886,654		886,654	1,580,993
GEN PUR - Financial Assistance Grant - Roads	WALGGC	Operating	0	0	0	0	0		0	362,172
GEN PUR - Contributions & Donations		Operating	0	0	0	0	0		0	1,000
GEN PUR - Other Income	Landgate	Operating	0	268	0	242	268		268	432
Governance										
OTH GOV - Reimbursements		Operating	0	16,980	0	15,565	16,980		16,980	9,306
Law, Order and Public Safety										
FIRE - Grants	Dept. of Fire & Emergency Serv.	Operating	0	6,522	0	4,892	6,522		6,522	3,991
Housing										
OTH HOUSE - Rental Reimbursements		Operating	0	0	0	0	0		0	7,668
Recreation and Culture										
OTH CUL - Grants - Other Culture		Non-operating	0	0	25,570	25,570	25,570		25,570	11,744
Transport										
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA	Non-operating	0	0	563,781	563,781	563,781		563,781	722,927
ROADC - Other Grants - Aboriginal Roads	Main Roads WA	Operating	0	128,647	0	128,647	128,647		128,647	0
ROADC - Roads to Recovery Grant	Commonwealth Gvt	Non-operating	0	0	700,628	0	700,628		700,628	548,628
ROADC - Other Grants - Aboriginal Roads	Commonwealth Gvt	Operating	0	0	0	0	0		0	0
ROADC - Other Grants - Flood Damage	Main Roads WA	Non-operating	0	0	1,900,000	1,900,000	1,900,000		1,900,000	2,065,646
ROADM - Street Lighting Subsidy		Operating	0	0	0	0	0		0	1,713
ROADM - Direct Road Grant (MRWA)	Main Roads WA	Operating	0	183,146	0	183,146	183,146		183,146	194,321
ROADM - Road Contribution Income	WALGGC	Operating	0	820,598	0	428,000	820,598		820,598	425,376
Economic Services										
TOUR - Other Income Relating to Tourism & Area Promotion		Operating	0	0	0	0	0		0	909
TOUR - Grants	Main Roads WA	Non-operating	0	0	386,000	0	386,000		386,000	120,588
OTH ECON - Community Resource Centre Income		Operating	0	0	0	0	0		0	109
OTH ECON - Grants	Indue, DPIRD	Operating	0	112,000	0	92,000	112,000		112,000	115,984
Other Property & Services										
ADMIN - Reimbursements	DFES	Operating	0	11,753	0	10,769	11,753		11,753	6,713
POC - Reimbursements		Operating	0	0	0	0	0		0	2,214
POC - Fuel Tax Credits Grant Scheme		Operating	0	0	0	0	0		0	9,932
PWO - Long Service Leave Recoup		Operating	0	0	0	0	0		0	9,450
PWO - Other Reimbursements		Operating	0	0	0	0	0		0	176
TOTALS			0	2,166,568	3,575,979	4,239,265	5,742,547	0	5,742,547	6,201,816

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue
				\$	\$	\$				\$
SUMMARY										
Operating		Operating Grants, Subsidies and Contributions	0	2,166,568	0	1,749,914	2,166,568	0	2,166,568	2,732,460
Operating - Tied		Tied - Operating Grants, Subsidies and Contributions	0	0	0	0	0	0	0	0
Non-operating		Non-operating Grants, Subsidies and Contributions	0	0	3,575,979	2,489,351	3,575,979	0	3,575,979	3,469,532
TOTALS			0	2,166,568	3,575,979	4,239,265	5,742,547	0	5,742,547	6,201,992

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31/05/2020
	\$ 0	\$ 0	\$ 0	\$ 0
	0	0	0	0
	0	0	0	0

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 13: Capital Acquisitions

% of
Completion

Assets	Job	YTD Actual			Budget			
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Buildings								
Housing								
1.31	CEO's House - Lot 1 (37-39) Reid St - Building (Capital)	BC001	10,452	0	10,452	8,000	8,000	2,452
0.12	MFA's House - Lot - 1085 (39) Mercer St - Building (Capital)	BC002	2,305	0	2,305	20,000	20,000	(17,695)
0.00	MWS House Lot 165 (25) Onslow St - Building (Capital)	BC003	0	0	0	15,000	15,000	(15,000)
0.25	Lot 91 (40) Mercer St - Building (Capital)	BC004	4,924	0	4,924	20,000	20,000	(15,076)
0.49	Lot 93 (36) Mercer St - Building (Capital)	BC005	4,918	0	4,918	10,000	10,000	(5,082)
0.43	Lot 1086 (41) Mercer St - Building (Capital)	BC006	4,306	0	4,306	10,000	10,000	(5,694)
0.00	Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	BC007	0	0	0	16,000	16,000	(16,000)
0.04	New Staff House 2020 - Building (Capital)	BC009	19,090	0	19,090	530,000	530,000	(510,910)
0.38	Unit Lot 45 (29b) Shenton (Back) - Building (Capital)	BC018	5,721	0	5,721	15,000	15,000	(9,279)
0.00	Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	BC020	0	0	0	50,000	50,000	(50,000)
1.00	Unit Lot 45 (29a) Shenton (Front) - Building (Capital)	BC017	1,250	0	1,250	0	0	1,250
0.21	Teachers Unit Lot 1090 (53b) (14b) Walsh St - Building (Capital)	BC016	4,690	0	4,690	22,000	22,000	(17,310)
	Housing Total		57,657	0	57,657	716,000	716,000	(658,343)
Community Amenities								
0.04	Truck Bay Ablution Block - Building (Capital)	BC048	10,510	0	10,510	240,000	240,000	(229,490)
	Community Amenities Total		10,510	0	10,510	240,000	240,000	(229,490)
Recreation And Culture								
0.05	Town Hall (Hall) - Building (Capital)	BC026	8,236	0	8,236	160,000	70,000	(61,764)
0.23	Youth Centre - Building (Capital)	BC036	4,596	0	4,596	20,000	20,000	(15,404)
	Recreation And Culture Total		12,832	0	12,832	180,000	90,000	(77,168)
Transport								
0.70	Depot - Building (Capital)	BC037	21,148	0	21,148	30,000	30,000	(8,852)
	Transport Total		21,148	0	21,148	30,000	30,000	(8,852)
Economic Services								
	Caravan Park Unit (Disabled) - Building (Capital)	BC021	179,840	0	179,840	400,000	400,000	(220,160)
	Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	BC028	2,567	0	2,567	40,000	25,000	(22,433)
	Church Hall Lot 8 (50) Shenton St - Building (Capital)	BC030	13,822	0	13,822	55,000	55,000	(41,178)
0.13	Caravan Park Upgrade	C0133	1,314	0	1,314	10,000	10,000	(8,686)
	Economic Services Total		197,543	0	197,543	555,000	490,000	(292,457)
Other Property & Services								
0.00	New Records Facility - Building (Capital)	BC049	0	0	0	100,000	0	0
0.32	Town Hall (Admin) - Building (Capital)	BC027	14,792	0	14,792	46,000	46,000	(31,208)
	Other Property & Services Total		14,792	0	14,792	146,000	46,000	(31,208)
0.17	Buildings Total		314,483	0	314,483	1,867,000	1,612,000	(1,297,517)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 13: Capital Acquisitions

% of
Completion

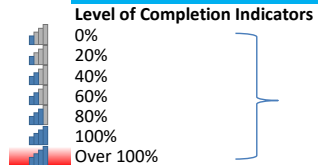
Assets	Job	YTD Actual			Budget			
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Plant & Equipment (inc Furniture)								
Governance								
0.59	Administration Communications Equipment	C0141	5,900	0	5,900	10,000	10,000	(4,100)
0.72	Software and Systems	C0142	25,325	0	25,325	35,000	35,000	(9,675)
0.91	Vehicle Replacement CEO	CP001	66,376	0	66,376	73,000	73,000	(6,624)
	Governance Total		97,602	0	97,602	118,000	118,000	(20,398)
Transport								
0.99	Minor Plant Purchases	C0127	11,235	0	11,235	11,300	11,300	(65)
0.89	Ice Machine	C1216	5,770	0	5,770	6,500	6,500	(730)
1.96	Removable Frame for Service Truck	C1210	19,647	0	19,647	10,000	10,000	9,647
0.48	New ute to replace stolen one 2020	CP012	19,216	0	19,216	40,000	40,000	(20,785)
1.00	CAT Grader 12m	CP008	390,214	0	390,214	390,000	390,000	214
	Transport Total		446,082	0	446,082	457,800	457,800	(11,718)
Economic Services								
0.99	Community Bus	CP009	56,161	0	56,161	56,500	56,500	(339)
	Economic Services Total		56,161	0	56,161	56,500	56,500	(339)
Other Property & Services								
0.96	Vehicle Replacement Manager Finance and Administratic	CP002	41,161	0	41,161	43,000	43,000	(1,839)
0.92	Vehicle Replacement Works Supervisor	CP003	80,944	0	80,944	88,000	88,000	(7,056)
0.92	Vehicle Building Maintenance Utily	CP005	30,571	0	30,571	33,285	33,285	(2,714)
1.00	Toyota Landcruiser Prado rego 1GED860	CP011	40,000	0	40,000	40,000	40,000	0
	Other Property & Services Total		192,677	0	192,677	204,285	204,285	(11,608)
0.95	Plant & Equipment Total		792,521	0	792,521	836,585	836,585	(44,064)
Infrastructure Assets - Roads								
Transport								
0.00	Program Reseal	C1213	0	0	0	200,000	200,000	(200,000)
0.30	Connie Sue Rd (Capital)	RC048	97,446	0	97,446	330,000	330,000	(232,554)
0.34	Menzies North West Rd (R2R)	R2R007	379,064	0	379,064	1,100,000	1,008,337	(629,273)
0.00	Tjuntjunjarra Access Rd (R2R)	R2R049	0	0	0	190,000	190,000	(190,000)
1.14	Menzies North West Rd (RRG)	RRG007	137,613	0	137,613	121,008	121,008	16,605
0.86	Evanston Menzies Rd (RRG)	RRG008	219,310	0	219,310	254,755	254,755	(35,445)
2.65	Yarri Rd (RRG)	RRG039	320,582	0	320,582	121,008	121,008	199,574
0.00	Tjuntjunjarra Access Rd (RRG)	RRG049	0	0	0	136,666	136,666	(136,666)
0.26	Shire House Crossovers	C1214	7,687	0	7,687	30,000	30,000	(22,313)
	Transport Total		1,161,701	0	1,161,701	2,483,437	2,391,774	(1,230,073)
0.47	Infrastructure Roads Total		1,161,701	0	1,161,701	2,483,437	2,391,774	(1,230,073)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2020

Note 13: Capital Acquisitions

% of
Completion

Assets	Job	YTD Actual			Budget			
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Footpaths								
Transport								
0.00	Bicycle Path construction	C0125	0	0	0	100,000	100,000	(100,000)
0.00	Bicycle Track Menzies Town	C1212	0	0	0	120,000	60,000	(60,000)
	Transport Total		0	0	0	220,000	160,000	(160,000)
0.00	Footpaths Total		0	0	0	220,000	160,000	(160,000)
Other Infrastructure								
Community Amenities								
1.72	Menzies Refuse Site New Hole	C0101	51,544	0	51,544	30,000	30,000	21,544
0.61	Kookynie Refuse Site New Hole	C0102	9,154	0	9,154	15,000	15,000	(5,846)
0.00	Cometvale Cemetary fence	C0103	0	0	0	20,000	0	0
	Community Amenities Total		60,698	0	60,698	65,000	45,000	15,698
Recreation And Culture								
0.00	Rodeo Grounds Infrastructure	C0113	0	0	0	50,000	25,000	(25,000)
1.87	Sport Courts Adjustable Basketball Poles	C0114	16,815	0	16,815	9,000	9,000	7,815
0.00	Arbor for Fruit Trees	C0115	0	0	0	5,000	5,000	(5,000)
	Recreation And Culture Total		16,815	0	16,815	64,000	39,000	(22,185)
Transport								
1.61	Street Lights at Kookynie	C0122	11,240	0	11,240	7,000	7,000	4,240
0.85	Banners and Signage	C0128	8,510	0	8,510	10,000	10,000	(1,490)
0.00	Bores to Support Road Works	C0123	0	0	0	35,000	35,000	(35,000)
0.49	Grid Replacement Program	C0124	63,907	0	63,907	130,000	130,000	(66,093)
0.08	Truck Bay Wilson and Shenton	C1211	666	0	666	8,000	8,000	(7,334)
0.00	Town Dam Upgrade	C0121	0	0	0	200,000	100,000	(100,000)
0.00	Kookynie Airstrip Extension	C0126	0	0	0	20,000	20,000	(20,000)
	Transport Total		84,323	0	84,323	410,000	310,000	(225,677)
Economic Services								
0.58	Niagra Dam Capital Works	C0131	118,111	0	118,111	203,111	203,111	(85,000)
0.00	Goongarrie Security	C0137	0	0	0	25,000	25,000	(25,000)
0.81	Caravan Park Security Gate	C0134	8,649	0	8,649	10,650	10,650	(2,001)
	Economic Services Total		126,760	0	126,760	238,761	238,761	(112,001)
0.37	Other Infrastructure Total		288,596	0	288,596	777,761	632,761	(344,165)
0.41	Capital Expenditure Total		2,557,301	0	2,557,301	6,184,783	5,633,120	(3,075,819)



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

12.1.2**MONTHLY LISTING OF PAYMENTS FOR THE MONTH OF
MAY 2020**

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	FIN.935.1/NAM307
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	25 June 2020
AUTHOR:	Carol Mc Allan Finance Officer
ATTACHMENT:	12.1.2-1 Payment Listing for May 2020 12.1.2-2 EFT Payment Listing for May 2020 12.1.2-3 Direct Debit Payment Listing for May 2020 12.1.2-4 Credit Card Payment Listing for May 2020

SUMMARY:

The list of payments made for the month of May 2020 to be received by Council.

BACKGROUND:

Payments have been made by electronic funds transfer (EFT), cheque and direct transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under delegated authority to the Chief Executive Office and are reported to Council.

COMMENT:

The EFT and Direct Debit payments that have been raised for the month of April 2020 are attached.

CONSULTATION:

N/A.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996 Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for Payment

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENTS:

OP7 Accounts payable amounts and disbursements are either inaccurately recorded or not recorded at all.

STRATEGIC IMPLICATIONS:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the Shire.

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION:

That Council receive the list of payments for the month of May 2020 totalling \$949,233.69 being:

- 1) No cheques were drawn;
- 2) Electronic Fund Transfer EFT5066 – EFT5149 payments in the Municipal Fund totalling \$909,343.18;
- 3) Direct Debit payments from the Municipal Fund totally \$39,890.51; and
- 4) Credit Card payments for the statement month of April 2020 included in Direct Debits.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1888

MOVED: Cr J Dwyer

SECONDED: Cr K Mader

That Council receive the list of payments for the month of May 2020 totalling \$949,233.69 being:

- 1) No cheques were drawn;**
- 2) Electronic Fund Transfer EFT5066 – EFT5149 payments in the Municipal Fund totalling \$909,343.18;**
- 3) Direct Debit payments from the Municipal Fund totally \$39,890.51; and**
- 4) Credit Card payments for the statement month of April 2020 included in Direct Debits.**

Carried 5 / 0

Shire of Menzies
Payments for the Month of May 2020

Chq/EFT	Date	Name	Description	Amount
		Cheques		\$(0.00)
		EFT		\$(909,343.18)
		Direct Debit		\$(39,890.51)
		Total Payments	<hr/>	<u>\$(949,233.69)</u>
		Credit Card Payments (included in Direct Debit)		\$1,807.78

Shire of Menzies
Payments for the Month of May 2020

Chq/EFT	Date	Name	Description	Amount
EFT5066	08/05/2020	Canine Control	Ranger Services- 21 April 2020	\$1,600.50
EFT5067	08/05/2020	Leonora Pharmacy	Pharmacy goods for Month of April	\$320.41
EFT5068	08/05/2020	Roadtech Civil & Construction	Sealing Menzies NW Road - Claim 2	\$224,170.20
EFT5069	08/05/2020	Goldfields Auto Electrical	Supply and Fit Battery to P0224	\$60.50
EFT5070	08/05/2020	Tradelink Pty Limited	Cisterns, seats, pigtails, pump, water hose etc.	\$2,204.64
EFT5071	08/05/2020	Piccadilly Butchers	Repay previous payment paid to wrong bank account.	\$137.91
EFT5072	08/05/2020	Market Creations	Support to 29 April 2020	\$1,969.96
EFT5073	08/05/2020	Cloud Collections Pty Ltd	Debt collection expenses	\$194.70
EFT5074	08/05/2020	Mathew Gordon Vanmaris	Rates refund for assessment A5297	\$78.45
EFT5075	08/05/2020	Katrina Kittel	Purchase of book for Library (Shooting Through)	\$45.00
EFT5076	08/05/2020	Abco	6x towel and soap dispensers 4x toilet roll holders	\$2,663.30
EFT5077	08/05/2020	Air Liquide Australia Ltd	Monthly Rental Cylinder Fee April - Depot	\$28.16
EFT5078	08/05/2020	Australian Taxation Office	PAYG Tax 1 April 2020 to 30 April 2020	\$27,910.00
EFT5079	08/05/2020	Toll Transport Pty Ltd	Transport of Fuel Pump	\$11.15
EFT5080	08/05/2020	JR & A Hersey	Staff Uniforms - CEO	\$352.48
EFT5081	08/05/2020	Kleenheat Gas	Yearly Rental for 2 - 45kg Cylinder (Admin)	\$79.20
EFT5082	08/05/2020	LO-Go Appointments	Labour hire - H Cooper - week ending 2 May 2020	\$2,249.28
EFT5083	08/05/2020	Marketforce	Advertising - Change of Venue & Format	\$535.94
EFT5084	08/05/2020	Shire of Menzies Social Club	Payroll deductions	\$100.00
EFT5085	08/05/2020	Netlogic Information Technology	Software MS 365 Business Basic Cr Email / Teams License	\$306.04
EFT5086	08/05/2020	Office National	Whiteboard with stand on wheels, stationery	\$1,696.04
EFT5087	08/05/2020	Online Business eSystems	Logitech Rally Ultra System	\$6,489.84
EFT5088	08/05/2020	Sheridan's For Badges	Supply & Engraving of Brass Plate for Cr Ian Tucker	\$147.40
EFT5089	08/05/2020	Moore Stephens	Assist Term Deposit Interest, BAS, Assets	\$3,465.00
EFT5090	15/05/2020	Carroll & Richardson Flagworld Pty Ltd	12 new banners	\$2,057.00
EFT5091	15/05/2020	Diggawest & Earthparts WA	cutting edges and bolts for slasher	\$582.56
EFT5092	15/05/2020	Canine Control	Ranger Services - 5 May 2020	\$1,600.50
EFT5093	15/05/2020	Roadtech Civil & Construction	Resheeting various Roads Claim 3	\$189,447.82
EFT5094	15/05/2020	Bunnings	Wire Tie, Axe, Paint Hedge Shear Saxon, Sponge	\$283.79
EFT5095	15/05/2020	Cybersecure	Backup services to 8 May 2020	\$259.88
EFT5096	15/05/2020	Goldline Distributors	Cleaning Supplies	\$452.48
EFT5097	15/05/2020	Goldfields Records Storage	Usage Charges for April 2020	\$30.36
EFT5098	15/05/2020	Goldfields Toyota	20,000 km service and wheel alignment -P0220	\$522.01
EFT5099	15/05/2020	Goldrush Tours	Tickets sold on consignment April 2020	\$59.50
EFT5100	15/05/2020	LO-Go Appointments	Labour Hire - H Cooper - week ending 9 May 2020	\$2,881.89
EFT5101	15/05/2020	Cr Keith Mader	April Travel	\$113.39
EFT5102	15/05/2020	Netlogic Information Technology	Setup Councillor mailboxes, Disaster recovery plan, Boardroom access, assist Debbie T.A.F.E	\$1,500.00
EFT5103	15/05/2020	Office National	Stationery	\$293.08
EFT5104	15/05/2020	Penns Cartage	Generator delivery for contractor - to be invoiced	\$193.60
EFT5105	15/05/2020	Refresh Water	15 x 15L Bottles of water	\$150.00
EFT5106	15/05/2020	WesTrac Pty Ltd	Air Filter, Element-Prim, Lube Filter for P0234	\$2,559.80
EFT5107	21/05/2020	Yeti's Records Management Consultancy	Update RKP - Procedure Manual	\$1,056.00
EFT5108	21/05/2020	Department Of Mines Industry Regulation and Safety	Building Services Levy collected from Modular WA	\$320.05
EFT5109	21/05/2020	Peter Money	Refund second half of removal costs	\$2,200.00
EFT5110	21/05/2020	Ivan Wells	Tiles for ceiling of female toilets	\$102.11
EFT5111	21/05/2020	Roadstone West Pty Ltd t/a Greenfield Technical Services	Evaluation of Tender 03/2020	\$3,960.00
EFT5112	21/05/2020	Bunnings	Self Adhesive Film - Youth Centre	\$9.96
EFT5113	21/05/2020	C Direct	Telstra pre-paid credit for resale	\$1,293.23
EFT5114	21/05/2020	Conway Highbury	Assistance with processes for land seizure	\$715.00
EFT5115	21/05/2020	Goldfields Toyota	Purchase new Toyota Hilux 4x2	\$21,137.05
EFT5116	21/05/2020	Hare & Forbes Machinery House	4 filters for plasma cutter	\$90.10
EFT5117	21/05/2020	Harvey Norman	Furniture for new Caravan Park Accomodation Units	\$4,359.00
EFT5118	21/05/2020	Menzies Hotel	Council refreshments, newspapers Feb, March & April	\$415.00
EFT5119	21/05/2020	JR & A Hersey	Staff Uniforms CEO	\$252.24
EFT5120	21/05/2020	KT Cable Accessories	1x water tank 1x diesel tank for power pack	\$567.97
EFT5121	21/05/2020	LO-Go Appointments	Labour hire - H Cooper Week ending 16 May 2020	\$2,881.89
EFT5122	21/05/2020	Samuel Mckay	Refund for Fuel Filter purchased on behalf of Shire	\$38.99
EFT5123	21/05/2020	Shire of Menzies Social Club	Payroll deductions	\$100.00
EFT5124	21/05/2020	Netlogic Information Technology	Instal Google Earth (CEO) Setup Zoom, Reset IE settings.	\$525.00
EFT5125	21/05/2020	Office National	Laminator, footrest, stationery	\$509.40

**Shire of Menzies
Payments for the Month of May 2020**

EFT5126	21/05/2020	Penns Cartage	Deliver building materials and cutting edges.	\$254.10
EFT5127	21/05/2020	R F Young	Contract Labour to 24 April 2020	\$3,003.00
EFT5128	21/05/2020	Shire Of Leonora	Northern Goldfields Tourism Brochure. Shared costs	\$213.62
EFT5129	21/05/2020	Moore Stephens	Statutory Compliance Services - Quarterly fee to June 30	\$18,246.25
EFT5130	27/05/2020	Diggawest & Earthparts WA	Extension arm for post hole borer	\$214.50
EFT5131	27/05/2020	Roadtech Civil & Construction	Resheeting various roads Progress Claim 5	\$157,385.07
EFT5132	27/05/2020	3E Advantage	Smartboard Rental April to May 2020	\$374.00
EFT5133	27/05/2020	Nullarbor Transport	Mob, excavator, Grader, Side-tippers, Accomodation	\$80,982.00
EFT5134	27/05/2020	Chris Hicks Pty Ltd	Artificial grass for staff houses.	\$24,591.00
EFT5135	27/05/2020	Helen Louise Cooper	Travel, accom and food for 6/7 March and 22/23 March	\$642.57
EFT5136	27/05/2020	ModularWA	Completion of residence on builders premises Caravan Park Units	\$59,316.00
EFT5137	27/05/2020	Katrina Kittel	Repay money paid to wrong account.	\$45.00
EFT5138	27/05/2020	Construction Training Fund (B C I T F)	Permit 02/2- Rebus Restrooms	\$382.80
EFT5139	27/05/2020	Bunnings	Building Maintenance Consumables	\$760.39
EFT5140	27/05/2020	Eagle Petroleum (W.A) Pty Ltd	Fuel - Bulk Delivery 6999L - \$0.989/L	\$7,614.21
EFT5141	27/05/2020	Department of Fire And Emergency Services	ESL Quarter 4	\$5,006.40
EFT5142	27/05/2020	Goldline Distributors	Floor Cleaner Heavy duty	\$132.56
EFT5143	27/05/2020	Menzies Hotel	4x 45kg Gas Bottles	\$820.60
EFT5144	27/05/2020	Landgate	2020 Mining Roll, tenure extraction	\$8,574.25
EFT5145	27/05/2020	LO-Go Appointments	Labour hire - H Cooper week ending 23 May 2020	\$2,881.89
EFT5146	27/05/2020	OCLC(uk)	Amlib Maintenance services to April 2021	\$1,421.75
EFT5147	27/05/2020	Penns Cartage	Transport 2x concrete grids, 1 skid Perth to Menzies	\$2,252.80
EFT5148	27/05/2020	R F Young	Contract Labour to 24 May 2020	\$13,231.05
EFT5149	27/05/2020	Taps Industries	Plumbing services - Teachers Unit	\$660.62
				<u>\$909,343.18</u>

Shire of Menzies
Payments for the Month of May 2020

Chq/EFT	Date	Name	Description	Amount
DD3383.1	05/05/2020	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,939.38
DD3383.2	05/05/2020	Australian Super	Superannuation contributions	\$853.85
DD3383.3	05/05/2020	WA Local Govt Superannuation Plan	Payroll deductions	\$2,331.73
DD3383.4	05/05/2020	GESB Superannuation	Superannuation contributions	\$52.48
DD3388.1	11/05/2020	Telstra - DIRECT DEBIT ONLY	Office & Sat Phones	\$6,788.34
DD3390.1	12/05/2020	Telstra - DIRECT DEBIT ONLY	Works Phones and Data	\$431.96
DD3396.1	07/05/2020	Power ICT Pty Ltd	Phone Messages on Hold - May 2020	\$75.90
DD3398.1	14/05/2020	Horizon Power	Power charges Buildings - 27/2 - 27/4 2020	\$7,558.56
DD3400.1	19/05/2020	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,904.43
DD3400.2	19/05/2020	Australian Super	Superannuation contributions	\$866.53
DD3400.3	19/05/2020	WA Local Govt Superannuation Plan	Payroll deductions	\$2,339.86
DD3400.4	19/05/2020	GESB Superannuation	Superannuation contributions	\$52.48
DD3404.1	20/05/2020	Horizon Power	Streetlights - 1 April 2020 to 30 April 2020	\$740.17
DD3407.1	01/05/2020	WESTNET	CRC Internet - 1/6 to 1/7 2020	\$54.99
DD3409.1	04/05/2020	NAB	Credit Cards	\$1,807.78
DD3415.1	26/05/2020	Ian Baird	Sitting Fee for May 2020	\$1,289.67
DD3415.2	26/05/2020	Cr Justin Lee	Sitting Fees for May 2020	\$875.83
DD3415.3	26/05/2020	Cr Keith Mader	Sitting Fees for may 2020	\$875.83
DD3415.4	26/05/2020	Cr Debbie Hansen	Sitting Fees for may 2020	\$875.83
DD3415.5	26/05/2020	Vashti Marie Fay Ashwin	Sitting Fees for May 2020	\$875.83
DD3417.1	29/05/2020	Wright Express Australia Pty Ltd	Fuel Cards	\$637.73
DD3422.1	08/05/2020	Horizon Power	Power Charges - Caravan Park incl subsidy	\$491.85
DD3427.1	15/05/2020	NAB	NAB Connect Fee - May	\$36.99
DD3427.2	29/05/2020	NAB	Merchant Fees - May	\$132.51
				<u>\$39,890.51</u>

Shire of Menzies
Payments for the Month of May 2020

Date	Name	Description	Amount
CEO Credit Card			
31/03/2020	MACH 1 Auto Parts	Engine Oil 1MN	\$ 64.95
01/04/2020	ZOOM	Zoom 12 months renewal	\$ 230.89
01/04/2020	Department of Transport	Registration 15MN Prado	\$ 217.10
06/04/2020	Activ8me	Staff Internet	\$ 70.65
06/04/2020	Bunnings	Wire Netting and fuel can for outside crew	\$ 119.98
14/04/2020	Coles	Stock for consignment at Hotel store	\$ 156.09
14/04/2020	One Music Australia	Licence for events	\$ 116.67
15/04/2020	Activ8me	Staff Internet	\$ 70.65
15/04/2020	Coles	Stock for consignment at Hotel store	\$ 60.85
16/04/2020	Coles	Stock for consignment at Hotel store	\$ 76.10
17/04/2020	Bunnings	Poly Pipe elbows	\$ 27.97
17/04/2020	Goldline Distributors	Toilet Urinal Blocks	\$ 123.45
22/04/2020	Coles	Stock for consignment at Hotel store	\$ 78.85
23/04/2020	Australia Post	Phone for resale at Visitors Centre	\$ 79.95
23/04/2020	Harvey Norman	Kettle and Toaster	\$ 178.00
28/04/2020	NAB Fees	Bank Charges	\$ 15.93
DCEO Credit Card			
28/04/2020	BP Wubin	Diesel	\$ 110.70
28/04/2020	NAB Fees	Bank Charges	\$ 9.00
Direct Debit			<u>\$ 1,807.78</u>

12.1.3

MONTHLY INVESTMENT REPORT

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	Nil

SUMMARY:

This item recommends Council receives the investment report for the month of May 2020.

BACKGROUND:

The Chief Executive Officer has delegated authority to determine the investment of funds into the most suitable interest bearing accounts under Delegation 2.5 – Investment of Surplus Funds.

COMMENT:

Below are the current investments for the Shire of Menzies as at 31 May 2020:

INSTITUTION / ACCOUNT TYPE	SUM	TERM	DATE OF MATURITY	INTEREST RATE	RISK ASSESMENT
NAB – TD Reserve	\$3,254,209.54	90 Days	08/07/2020	1.22%	Medium
NAB – TD Reserve	\$2,217,857.33	90 Days	28/06/2020	1.35%	Medium

Note that we only have only two Term Deposits at the moment as the remainder of our funds are held in general accounts awaiting movements to investments for the End Of Financial Year.

CONSULTATION:

Acting Deputy Chief Executive Officer

STATUTORY ENVIRONMENT:

Local Government Act 1995

- 2.7 (2) Without limiting subsection (1), the council is to —
- (a) oversee the allocation of the local government's finances and resources; and
 - (b) determine the local government's policies.

3.1. General function

- (1) The general function of a local government is to provide for the good government of persons in its district.

6.14 Power to invest

Local Government (Administration) Regulations 1996

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —
authorised institution means —
 - (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
 - (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;
- (2) When investing money under section 6.14(1), a local government may not do any of the following —
 - (a) deposit with an institution except an authorised institution;
 - (b) deposit for a fixed term of more than 3 years;
 - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
 - (d) invest in bonds with a term to maturity of more than 3 years;
 - (e) invest in a foreign currency.

POLICY IMPLICATIONS:

Council Policy 4.9 - Investments

Delegation 2.5 – Investment of Surplus Funds

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT

Risk Statement	Level of Risk	Risk Mitigation Strategy
<p>There is always a certain risk in investment of funds as banking institutions are no longer the stable and unfailing institutions they once were.</p> <p>The proposal is to closely manage the Shire's investments and avoid the possibility of loss on the investment.</p> <p>At the same time this proposal still seeks the safest and not necessarily the most profitable return on investments</p>	Medium	<p>Close management of investment.</p> <p>Close attention to financial markets and information.</p> <p>Diversity of investments as much as possible.</p>

STRATEGIC IMPLICATIONS:

14.3 Active civic leadership achieved

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.

VOTING REQUIREMENTS:

Simple majority.

OFFICERS RECOMMENDATION:

That Council receives the investment report for the month of May 2020.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1889

MOVED: Cr J Dwyer

SECONDED: Cr K Mader

That Council receives the investment report for the month of May 2020.

Carried 5 / 0

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Ally Bryant Acting DCEO
ATTACHMENT:	12.1.4-1 Fees and Charges 2020-2021

SUMMARY:

For Council to adopt the proposed amended Fees and Charges to be effective from 1 July 2020 and accept, for advertising.

BACKGROUND:

It is proposed to adopt amended Fees and Charges for the year ending 30 June 2021 prior to the adoption of the Budget for the year ending 30 June 2021 to ensure the new schedule can take effect as soon as possible.

COMMENT:

Due to the effects of CONVID – 19 on our economy we have not increased any Fees and Charges for the year 2020 - 2021. We have only reduced some fees and added required new fees.

All fees and charges are inclusive of goods and services tax (GST) where GST is applicable.

- Internet usage on Community Resource Centre computers has been reduced to come in line with charges from other Community Resource Centres.
- Charges have been added for the purchase of Internet Vouchers.
- Charges for the new Cabins at the Caravan Park have been added.
- Tyre and conveyor belt disposal charges have been added.
- Purchase of Shire gravel charge has been added.
- Hire of Shire Roller has been added.
- Additional waste charges for commercial have been added.

- Asbestos disposal charges added.

INTERNET USE (for use of computers at Community Resource Centre)		
15 Minutes	\$ 1.50	inc GST
30 Minutes	\$ 3.00	inc GST
45 Minutes	\$ 4.50	inc GST
60 Minutes	\$ 6.00	inc GST
Full Day Usage	\$ 20.00	inc GST
INTERNET USE - Vouchers for Public Usage		
Guests at the Caravan Park	\$ -	
General Public per 1 hour	\$ 5.00	inc GST
General Public 24 Hour Internet Access	\$ 15.00	inc GST
CARAVAN PARK		
Caravan Park Cabins Per Night	\$ 176.00	inc GST
Caravan Park Cabins Extra Nights	\$ 110.00	inc GST
Caravan Park Cabins- Bond - Refundable by bank deposit	\$ 200.00	GST Free
TYRE DISPOSAL		
Commercial tyres and conveyor belts (per tonne) - local business	\$ 250.00	inc GST
Commercial tyres and conveyor belts (per tonne)-business based outside Menzies	\$ 355.00	inc GST
Gravel from Shire pits - per tonne	\$ 0.20	inc GST
GENERAL		
Commercial Waste (per tonne)	\$ 44.24	inc GST
Containers 200L Drums (per tonne) washed and cleaned only	\$ 44.24	inc GST
Asbestos (per tonne)	\$ 76.51	inc GST
Additional fee for waste generated outside Menzies Shire (per tonne)	\$ 170.75	inc GST
PRIVATE WORKS (MUST BE APPROVED BY CEO)		
Roller – per hour	\$ 242.00	inc GST

CONSULTATION:

Chief Executive Officer - Peter Money

Environmental Health Officer - Dave Hadden

STATUTORY ENVIRONMENT:

Local Government Act 1995 (as amended) Section 6.16 (3) Imposition of Fees and Charges
Local Government Act 1995 (as amended) Section 6.19 Notice of Fees and Charges
Local Government Act 1995 (as amended) Section 6.17 Setting Level of Fees and Charge

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Fees and Charges as amended, will be reflected in the Annual Budget for the year ending 30 June 2021

RISK ASSESSMENT:

OP9 Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration.

OP16 Council's statutory reports provide inaccurate financial information.

STRATEGIC IMPLICATIONS:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

VOTING REQUIREMENTS:

Absolute majority.

OFFICERS RECOMMENDATION:

That Council:

1. Adopt the amended Fees and Charges as attached; and
2. Advertise the amended Fees and Charges in accordance with the Local Government Act 1995 with the adoption date of 1 July 2020.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1890

MOVED: Cr V Ashwin

SECONDED: Cr K Mader

That Council:

- 3. Adopt the amended Fees and Charges as attached; and**
- 4. Advertise the amended Fees and Charges in accordance with the Local Government Act 1995 with the adoption date of 1 July 2020.**

*Carried 5 / 0
By Absolute Majority*

NOTE:

- 1. Council amended the Caravan Park Cabins - Bond and the 12a and 12b Walsh Street Chalets to read – Pre-authorisation of credit card; and**
- 2. In Private Works, Council amended the cost of Roller Hire to \$165 per hour inclusive of GST.**

SHIRE OF MENZIES



FEES AND CHARGES

2020/2021

2020/2021 FEES AND CHARGES

GENERAL		
Photocopying - per A4 sheet	\$ 0.60	inc GST
Photocopying - per A3 sheet	\$ 0.85	inc GST
Council Meeting Agenda - hard copy. Free at Council Meeting or on website)	\$ 15.00	inc GST
Council Minutes - hard copy with attachments. (Free on website)	\$ 15.00	inc GST
Council Minutes - hard copy without attachments. (Free on website)	\$ 5.00	inc GST
Faxes Sent - minimum charge	\$ 2.20	inc GST
Faxes Received - per sheet	\$ 0.60	inc GST
Rate Refund Admin Fee - per assessment	\$ 25.00	inc GST
Laminating - A4 colour per sheet	\$ 3.50	inc GST
Laminating - A3 colour per sheet	\$ 4.40	inc GST
Orders & Requisitions - per assessment	\$ 65.00	inc GST
Rate Enquiry Fee - per assessment (1-3 enquiries)	\$ 15.00	inc GST
Rate Enquiry Fee - per half hour - bulk enquiries (minimum charge)	\$ 40.00	inc GST
Rate Title Search - for recovery of outstanding rates	\$ 40.00	inc GST
Gravel from Shire pits - per tonne	\$ 0.20	inc GST
Water from Standpipe - per 1,000 litres	\$ 15.00	inc GST
ROOM FOR HIRE		
Room Hire Town Hall & Lady Shenton - per day - alcohol consumed - \$250 bond	\$ 80.00	inc GST
Room Hire Town Hall & Lady Shenton- per day - no alcohol consumed - \$100 bond	\$ 80.00	inc GST
Room Hire Town Hall & Lady Shenton - per day - Community purpose - \$100 bond	\$ -	inc GST
WASTE		
Domestic Refuse Removal - first bin, per annum (issued with rates notice)	\$ 140.00	GST Free
Domestic Refuse Removal - second bin or non rateable properties	\$ 155.00	plus GST
Non Residential Property - 240lt Bin Service (per service)	\$ 168.00	inc GST
Commercial Premises Tip Fee - per annum	\$ 920.00	inc GST
Commercial Waste (per tonne)	\$ 44.24	inc GST
Containers 200L Drums (per tonne) washed and cleaned only	\$ 44.24	inc GST
Asbestos (per tonne)	\$ 76.51	inc GST
Additional fee for waste generated outside Menzies Shire (per tonne)	\$ 170.75	inc GST
Commercial tyres and conveyor belts (per tonne) - local business	\$ 250.00	inc GST
Commercial tyres and conveyor belts (per tonne)-business based outside Menzies	\$ 355.00	inc GST
PRIVATE WORKS (MUST BE APPROVED BY CEO)		
Grader Hire - per hour	\$ 224.00	inc GST
Roller - per hour	\$ 165.00	inc GST
Mercedes Truck & Side Tipper Trailer Hire - per hour	\$ 194.00	inc GST
Mack Truck & Trailer Hire - per hour	\$ 244.00	inc GST
Light Truck - Hino - per hour	\$ 124.00	inc GST
Backhoe - per hour	\$ 120.00	inc GST
Loader - John Deere - per hour	\$ 129.00	inc GST
Mack Truck & Water Cart Hire - per hour	\$ 244.00	inc GST
Skid Steer (Caterpillar) - per hour	\$ 99.00	inc GST
Labour hire - per hour	\$ 55.00	inc GST
Whipper Snipper - per hour	\$ 70.00	inc GST
Lawn Mower - per hour	\$ 64.00	inc GST
<i>Please Note - no dry hire of machinery</i>		
SULLAGE/WASTE REMOVAL		
Oil - no charges if delivered to Menzies Shire Depot	\$ -	
Sewerage deposited in Sewer Ponds - per litre	\$ 0.05	inc GST

2020/2021 FEES AND CHARGES

BUS HIRE		
First 100km	\$ 100.00	inc GST
Over 100km - per km rate	\$ 0.90	inc GST
Bond	\$ 200.00	inc GST
Cleaning if required - per hour	\$ 35.00	inc GST
If fuel tank empty - per litre	\$ 1.80	inc GST
Community/medical use for sponsored medical services	No Charge	
CARAVAN PARK		
<i>* Family is defined as "a group of UP TO seven related people (two of whom may be over 18 years of age) i.e. One adult and up to six minors or two adults and up to five minors."</i>		
Non-Powered Site - Day Rate*	\$ 22.00	inc GST
Non-Powered Site - Weekly Rate*	\$ 100.00	inc GST
Powered Site - Day Rate*	\$ 30.00	inc GST
Additional Fee per day for caravans with more than 4 people over the age of 5	\$ 5.00	inc GST
Powered Site - Weekly Rate*	\$ 165.00	inc GST
Chalet - 2 bedrooms 29 Shenton St & 12A & 12B Walsh St	\$ 125.00	inc GST
Chalet - additional days	\$ 70.00	inc GST
Chalet - Bond - Pre Authorisation of Credit Card	\$ 150.00	GST Free
Caravan Park Cabins Per Night	\$ 176.00	inc GST
Caravan Park Cabins Extra Nights	\$ 110.00	inc GST
Caravan Park Cabins- Bond - Pre Authorisation of Credit Card	\$ 200.00	GST Free
Showers - per person	\$ 5.00	inc GST
Washing Machine - per load	\$ 3.00	inc GST
Dryer - per load	\$ 3.00	inc GST
STAFF HOUSING RENTAL		
Housing Rental - per week. Category 1 - separate house - 3 bed 2 bath	\$ 70.00	GST Free
Housing Rental - per week. Category 2 - Duplex - 2 bed 1 bath	\$ 40.00	GST Free
INTERNET USE (for use of computers at Community Resource Centre)		
15 Minutes	\$ 1.50	inc GST
30 Minutes	\$ 3.00	inc GST
45 Minutes	\$ 4.50	inc GST
60 Minutes	\$ 6.00	inc GST
Full Day Usage	\$ 20.00	inc GST
INTERNET USE - Vouchers for Public Usage		
Guests at the Caravan Park	\$ -	
General Public per 1 hour	\$ 5.00	inc GST
General Public 24 Hour Internet Access	\$ 15.00	inc GST
ADVERTISING IN MENZIES MATTERS		
Quarter Page - per issue	\$ 5.00	inc GST
Half Page - per issue	\$ 10.00	inc GST
Whole Page - per issue	\$ 20.00	inc GST
COMMUNITY POST BOX LEASE		
Small Box - per annum	\$ 25.00	inc GST
Large Box - per annum	\$ 50.00	inc GST

2020/2021 FEES AND CHARGES

DOG FEES AND CHARGES - STATUTORY (DOG ACT, 1976)		
Annual Registration - Sterilised Dog or Bitch*	\$ 20.00	inc GST
Annual Registration - Unsterilised Dog or Bitch	\$ 50.00	inc GST
Three Year Registration - Sterilised Dog or Bitch*	\$ 42.50	inc GST
Three Year Registration - Unsterilised Dog or Bitch	\$ 120.00	inc GST
Life Registration - Sterilised Dog or Bitch*	\$ 100.00	inc GST
Life Registration - Unsterilised Dog or Bitch	\$ 250.00	inc GST
Concessions - Guide Dogs	\$ -	
Concessions - Dogs used for Droving/Tending Stock - 25% of Fee	25% of Fee	inc GST
Concessions - Dogs owned by Pensioners - 50% of Fee	50% of Fee	inc GST
Concessions - Registration after 31 May - 50% of Fee	50% of Fee	inc GST
Impounding Fees - As per Dog Act & Regulations	\$ 100.00	inc GST
Impounded Dog - Sustenance and maintenance Fee per day	\$ 20.00	inc GST
Microchipping	At Cost	inc GST
<p><i>* Must sight certificate signed by a Registered Vet, a Statutory Declaration or sight ear tattoo for Sterilisation Concession</i></p> <p><i>All dogs three months of age + must be licenced. Licences are due on November 1 of each year and can be paid at the Shire of Menzies Administration office during normal office hours.</i></p> <p><i>In respect of every first registration made after 31 May, in any year, only one half of the registration fee shall be payable. Renewals are to take effect from 1 November in any year, within the preceding period period of 21 days from and including 11 October</i></p>		
CAT FEES AND CHARGES - STATUTORY (CAT REGULATIONS 2012)		
Annual Registration	\$ 20.00	inc GST
Three Year Registration	\$ 42.50	inc GST
Life Registration	\$ 100.00	inc GST
Pensioners	50% of Fee	inc GST
Microchipping	At Cost	inc GST
HEALTH		
Lodging House Licence Per Annum	\$ 225.00	GST Free
Lodging House New Registration	\$ 125.00	GST Free
Eating House Application	\$ 120.00	GST Free
Notification of New Food Business	\$ 55.00	GST Free
Registration Fee of New Food Business	\$ 150.00	GST Free
Low Risk Food Business Registration Renewal - Annual	\$ 120.00	GST Free
Medium Risk Food Business Registration Renewal - Annual	\$ 235.00	GST Free
Request for Inspection/Service/Advise - Per Hour	\$ 130.00	inc GST
STATUTORY - HEALTH ACT, 1911		
Septic Tank Application Fee	\$ 118.00	GST Free
Septic Tank Installation Fee	\$ 118.00	inc GST
Septic Tank Inspection Fee	\$ 40.00	inc GST

2020/2021 FEES AND CHARGES

TOWN PLANNING		
Town Planning Scheme Amendment - text based only plus advertising costs	\$ 600.00	inc GST
Town Planning Scheme Amendment - minor plus advertising costs	\$ 1,350.00	inc GST
Town Planning Scheme Amendment - major plus advertising costs	\$ 2,640.00	inc GST
Planning Application for all Land Uses other than "P" (Permitted) uses as set out in the Zoning Table		
- Not more than \$50,000	\$ 147.00	GST Free
- More than \$50,000 but less than \$500,000	0.32% of the estimated cost of development	GST Free
- More than \$500,000 but not more than \$2.5 Million	\$1,700 + 0.257% for every \$1 in excess of \$0.5m	GST Free
- More than \$2.5 Million but not more than \$5 Million	\$7,161 + 0.206% for every \$1 in excess of \$2.5m	GST Free
- More than \$5 Million but not more than \$21.5 Million	\$12,633 + .123% for every \$1 in excess of \$5m	GST Free
- More than \$21.5 Million	\$ 34,196.00	GST Free
Inspection/ Assessment of Potential Home-Based Businesses, other than Home Occupation as Defined by the Town Planning Scheme.	\$ 60.00	GST Free
Home Occupation - Initial Application	\$ 222.00	GST Free
Home Occupation - Annual Fee	\$ 73.00	GST Free
Zoning & Other Information Enquiry (Non Resident), or provide Zoning Certificate	\$ 73.00	GST Free

2020/2021 FEES AND CHARGES

BUILDING FEES					
Building Act 2011 - Fees and Levies					
Item	Building Classification	Multiplier	Trigger	Minimum or Set Fee	Application Fee
Certified Application for a Building Permit	1a & 10	0.19%	\$ 48,421	\$ 105.00	GST Free
Certified Application for a Building Permit	1b, 2 - 9	0.09%	\$ 102,222	\$ 105.00	GST Free
Uncertified Building Application	1a & 10	0.32%	\$ 28,750	\$ 105.00	GST Free
Demolition Permit	1a & 10	-	Fixed	\$ 105.00	GST Free
Demolition Permit	1b, 2 - 9	Per storey	Per Storey	\$ 105.00	GST Free
Extend Time which an Occupancy Permit or Building Approval Certificate has Effect	-	-	Fixed	\$ 105.00	GST Free
Occupancy Permit - Completed Building	-	-	Fixed	\$ 105.00	GST Free
Temporary Occupancy Permit - Incomplete Building	-	-	Fixed	\$ 105.00	GST Free
Modification of an Occupancy Permit	-	-	Fixed	\$ 105.00	GST Free
Occupancy Permit for a Permanent Change to Classification	-	-	Fixed	\$ 105.00	GST Free
Occupancy Permit or Building Approval Certificate for Strata or Subdivision	-	\$11.60 / Unit	No. of Units	\$ 115.00	GST Free
Occupancy Permit - Unauthorised Works	-	0.18%	\$ 51,111	\$ 105.00	GST Free
Replace Occupancy Permit for Existing Building			Fixed	\$ 105.00	GST Free
Building Approval Certificate - Unauthorised Building Work	-	0.38%	\$ 24,210	\$ 105.00	GST Free
Building Approval Certificate for Existing Building - Authorised Building Work	-	-	Fixed	\$ 105.00	GST Free
Building Services Levy (BSL) - (Former Builders Registration Board Levy - BRB)					
Item	Building Classification	Value/Quantity		Minimum or Set Fee	
Building Commission Levy (old BRB) under \$45,000	All			\$ 61.65	
Building Commission Levy (old BRB) over \$45,000	All	Value of work x 0.137%			
Building Commission Levy (Unauthorised works) under \$45,000	All			\$ 123.30	
Building Commission Levy (Unauthorised works) over \$45,000	All	Value of works x 0.274%			
Demolition Permit Application Residential	All			\$ 61.65	
Demolition Permit Application Commercial	All	per storey		\$ 61.65	
Demolition Licence	All	-	= < \$45000	\$ 61.65	
Occupancy Permit Application New Building Work	All	-	Fixed	\$ 61.65	
Occupancy Permit Unauthorised Building Work	All	Value of works x 0.18%		\$ 123.30	
Building Approval Certificate	All			\$ 61.65	
Building Approval Certificate Unauthorised Work	All	Value of works x 0.38%		\$ 61.65	
Authorised Building Work \$45,000 or under	All	-	= < \$45000	\$ 61.65	
Construction Training Fund (CTF) - (Former BCITF Levy)					
Item	Building Classification	Multiplier	Trigger	Minimum or Set Fee	
CTF Levy (old BCITF) over \$20,000	All	Value of work x 0.2%		-	

General Notes:

A **Certified Application** has a Certificate of Design Compliance prepared by a Registered Building Surveyor before the application is lodged.

Uncertified Applications can be lodged with the Local Government Authority as usual. They will be assessed and if approved will be issued with a Certificate of Design Compliance and a Building Permit.

12.1.5 REQUEST TO WRITE OFF RATE INTEREST

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	10 June 2020
AUTHOR:	Carol McAllan Finance Officer
ATTACHMENT:	Nil

SUMMARY:

This is a request for Council approval to write off interest to the value of \$1,060.36 raised in error on Assessment 1926 in the name of Harrie W Reid for Lot 40 Brown Street MENZIES.

BACKGROUND:

In 2008 the Shire of Menzies conducted a land sale after revesting land that had unpaid rates for over 3 years as per the Local Government Act 1995. This property was sold in the auction as a portion Lot 40 Brown Street, owned by Harrie W Reid. The property was marked non-rateable in the rate system, but the penalty interest was not written off. For reasons unknown a new assessment (A1447) was created in the rate system as house number 20 Brown Street, Lot 40. In effect two assessments existed in the rate system for same property.

COMMENT:

The continued raising of interest was made in error not realising the two assessments were for the same property. The CEO is limited by delegation to write off sums not exceeding \$500.

The recent activity of writing off rate debts and actions to dispose of properties has exposed the error in this matter. At the ordinary meeting in May 2020, approved the disposal of the land and as a result Assessment 1926 will be cancelled (when the interest is written off) and Assessment 1447 will be revested to the Shire.

CONSULTATION:

Niel Mitchell – Consultant
Peter Money – Chief Executive Officer

STATUTORY ENVIRONMENT:

Local Government Act 1995 – Section 6.12

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

[Section 6.12 amended: No. 64 of 1998 s. 39.]

POLICY IMPLICATIONS:

Policy 4.6 – Debt Recovery – Outstanding Rates and Sundry Debtors.

Delegation 2.6 – CEO is permitted to write off sums up to \$500 without Council approval.

FINANCIAL IMPLICATIONS:

\$1,060.36 which has been budgeted.

RISK ASSESSMENTS:

Nil.

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.
- A strengthening of our cultural and heritage awareness and values.

VOTING REQUIREMENTS:

Absolute Majority.

OFFICERS RECOMMENDATION:

That Council write off interest which has been raised in error to the value of \$1,060.36 on Assessment 1926 – Lot 40 Brown Street MENZIES.

COUNCIL DECISION

COUNCIL RESOLUTION:

No. 1891

MOVED: Cr J Dwyer

SECONDED: Cr K Mader

That Council write off interest which has been raised in error to the value of \$1,060.36 on Assessment 1926 – Lot 40 Brown Street MENZIES.

Carried 5 / 0
By Absolute Majority

12.1.6 AMENDMENTS TO PROPOSAL TO TAKE LAND FOR UNPAID RATES

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	Nil

SUMMARY:

This item recommends two properties in Mahon Street Menzies that Council approved for transfer to the Crown, now be approved for transfer to the Shire of Menzies: and

Council note and amendment to the Certificate of Title number for assessment 1677 from 2075/412 to 2075/413.

BACKGROUND:

Privately held land is rateable property, and where rates are not paid, a range of remedies is available to the local government to attempt recovery as a debt, subject to various conditions that must be met. These range from reminders, to debt collection, legal action and ultimately, seizure of the land and sale or transfer to the Crown or Shire. Repeated attempts to recover the debts or to contact the owners have not been successful.

At the Ordinary Council Meeting of May 2020 Council approved a number of properties to be transferred to the Crown and others to be transferred to the Shire after due process.

COMMENT:

The Local Government Act 1995 provides for a number of options for the recovery of rates if reminders and usual debt recovery actions have not been successful in accordance with the Local Government Act s.6.55 and 6.56 which includes disposing of the land to the Crown or to the Shire.

Since the approval for was given by Council for seizure, the Shire has been approached by private interests who wish to purchase two properties that were scheduled for transfer to the Crown. The properties are numbers 52 and 54 Mahon Street Menzies.

With Council's approval we can amend the proposed transfer to the Crown and include them with properties approved for transfer to the Shire.

The Local Government Act s.3.58 requires that any land transferred to the Shire, that is subsequently proposed to be sold or otherwise disposed of, must comply with the Local Government Act s.3.58 regarding disposition of property at the time of disposal.

When the list of properties for transfer to the Crown was presented to Council at the May Council meeting, assessment 1677 had the title deed number incorrectly recorded as 2075/412 but it should have been 2075/413.

This does not affect any of the Council approvals and is included in this report for noting the correction and it will be publicly advertised with the correct title number.

CONSULTATION:

Peter Money - Chief Executive Officer

Carol McAllan - Finance Officer

Niel Mitchell – Consultant

STATUTORY ENVIRONMENT:

Local Government Act 1995 –

- *s.6.64 – power to lease, sell, or transfer to State or Shire*
- *s.6.72 – title to the land transferred*
- *s.6.73 – discharge of liabilities on sale or transfer of land*
- *s.6.74 – power to re-vest land in the State*
- *s.6.75 – land to be transferred to Shire*
- *Schedule 6.3 – provisions relating to sale or transfer of land where rates etc are unpaid*

Local Government (Financial Management) Regulations 1996 –

- *regs 72 to 75 and 78 – various forms of notices required by the Act to be given to owner, placed on the land etc*
- *reg 77 – requirement to advise owners (to last known address) and publish intent in the Government Gazette*

POLICY IMPLICATIONS:

4.6 – Debt Recovery – Outstanding Rates and Sundry Debtors

FINANCIAL IMPLICATIONS:

Costs of advertising, production of notices, publication in the Government Gazette, etc.

Cost of lodgement of forms, discharge of memorials on titles, etc.

Eventual write off of rates totalling \$183,280.72 as at 11 May 2020.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Continued distortion of rate debtors outstanding in financial statements and budgets	High	Transfer of land to the Crown or Shire, resulting in write-off of rates and charges
Continued distortion of financial ratios in mandatory reporting	High	Transfer of land to the Crown or Shire, resulting in write-off of rates and charges

STRATEGIC IMPLICATIONS:

14.3 Active civic leadership achieved

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

That Council:

1. Approves the disposal of land being numbers 52 and 54 Mahon Street Menzies, be disposed of by transfer to the Shire and not to the Crown; and
2. Note an amendment to the Certificate of Title number for assessment 1677 from 2075/412 to 2075/413.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1892

MOVED: Cr J Lee

SECONDED: Cr J Dwyer

That Council:

- 1. Approves the disposal of land being numbers 52 and 54 Mahon Street Menzies, be disposed of by transfer to the Shire and not to the Crown; and**
- 2. Note an amendment to the Certificate of Title number for assessment 1677 from 2075/412 to 2075/413.**

Carried 5 / 0

12.1.7 PROPOSAL TO AGREE TO LEASE UNITS 12A & 12B WALSH STREET AT A REDUCED RATE

LOCATION:	Shire of Menzies
APPLICANT:	Salt Lake Potash
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	Nil

SUMMARY:

This item recommends that Council agrees to the lease of units 12A & 12 B Walsh Street to Salt Lake Potash for \$500 per week,

BACKGROUND:

Salt Lake Potash have been leasing the Shire house at 57 Walsh Street for some time at a cost of \$500 per week on a verbal agreement with the Shire. This house is to revert to use by Shire staff in the near future.

COMMENT:

The Shire has two 2-bedroom units at 12A & 12B Walsh Street that it used for occasional accommodation of contractors. Salt Lake Potash are going to be increasing their employee numbers working in the Menzies area have need of 4 bedrooms to accommodate their employees.

In the short term 4 bedrooms will suit their needs and they may be seeking further accommodation later in 2020, which is all good for activity in the Menzies town.

The Council has a daily fee only for these buildings which is \$125 per night and no weekly or long-term rate has been necessary and consequently is not included in the Fees and Charges Schedule.

At the current nightly rate it would cost Salt Lake Potash \$1,750 per week to lease both units which could see them look to relocate elsewhere.

Therefore they request a reduced rate from Council for the two units and it is suggested that \$500 would be agreeable.

CONSULTATION:

Names – positions

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations

6.16 (1) & (3)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

A fee of \$500 is what is currently paid on 57 Walsh Street Menzies.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is always some risk that we may need to accommodate additional contractors at times.	Low	By timing the business of contractors in Menzies, contractors can still be accommodated at 29A Shenton Street

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

VOTING REQUIREMENTS:

Absolute Majority.

OFFICERS RECOMMENDATION:

That Council agrees to enter a lease with Salt Lake Potash for the lease of 12A and 12B Walsh Street Menzies for \$500 per week for both units.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1893

MOVED: Cr J Lee

SECONDED: Cr K Mader

That Council declines to enter into a lease agreement for the units at 12A and 12B Walsh Street with Salt Lake Potash

*Carried 5 / 0
By Absolute Majority*

NOTE:

Council amended the Officer Recommendation as it does not want to enter into long term leases on these units as they prefer they are kept available for short term use.

The units can be available for up to weekly hire at the cost in the Council's Schedule of Fees and Charges.

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Paul Warner Works Supervisor
ATTACHMENT:	Nil

SUMMARY:

That Council receive the Works Supervisor's report for the month May 2020.

BACKGROUND:

The Shire manages the Works section with a permanent staff of a Works Supervisor, and 4.5 full time equivalent workers. Additional resources are contracted as required.

COMMENT:

- The Menzies North West Road construction is completed.
- The Contractor's grader is grading Yarri Road.
- Shire grader is grading Davey Hurst Road.
- Work has commenced on the Connie Sue Highway.
- The Yarri Road re-sheeting has been completed.
- Work has started on the Shire's front car park entry, with old trees being removed and new trees to be planted and front lawn removed ready for artificial grass.
- Weeding and spraying around town has been completed.
- Driveways at 37 Reid, 39 Mercer, 25 Onslow, 40 Mercer, 41 Mercer, and 36 Mercer have been sealed.
- Kerbing installed on Onslow Street, the top of Wilson Street, side entrance to the town hall and the broken curbing replaced at the front of the roadhouse.

Workshop:

- Loader and backhoe have been serviced.
- PO 234 12m grader has been serviced.
- 2 hoses replaced on backhoe.

Building:

- Caravan Park – new Cabins arrived, and work has commenced on power and plumbing and ancillary works for connection (eg acquiring quotes).
- Preparation for truck bay toilets is now completed.
- All internal work orders completed.
- Old post office meter box has been rectified.
- Gutters on all buildings have been cleaned out.
- Lady Shenton Building office door alarms have been installed.

CONSULTATION:

Nil.

STATUTORY ENVIRONMENT:

Nil.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

No Risk Assessment has been undertaken relating to this item.

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

14.3 Active civic leadership achieved

- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

That Council receive the Works Supervisor's Report for the month of May 2020.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1894

MOVED: Cr J Dwyer

SECONDED: Cr K Mader

That Council receive the Works Supervisor's Report for the month of May 2020.

Carried 5 / 0

12.3.1 HEALTH AND BUILDING REPORT FOR THE PERIOD MAY 2020

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Dave Haddon Environmental Health Officer / Building Surveyor
ATTACHMENT:	Nil

SUMMARY:

That Council receive the report of the Environmental Health Officer / Building Surveyor for the month of May 2020.

BACKGROUND:

This report is for the information of Council. It identifies matters addressed by the Environmental Health Officer / Building Surveyor for the month of May 2020.

COMMENT:

The following is a report of the monthly activities extracted from the report to the Chief Executive Officer from David Hadden, Environmental Health Officer / Building Surveyor.

Building:

The building permit has been processed for the two (2) accommodation units to be situated within the Shire of Menzies Caravan Park.

With the Shire CEO, I inspected the building and new proposals at the Davyhurst Mining Village.

Health:

Plumbing applications processed for Shenton Street Village camp has now been approved by the Department of Health.

The Reid Street Village camp plumbing application is still awaiting confirmation from the Department of Health.

A further plumbing application for the Saracen / Edjudina camp has been processed to service a small ablution block.

CONSULTATION:

N/A.

STATUTORY ENVIRONMENT:

Public Health Act 2016, Building Act 2011 and various others.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

OP97 – Council unable to fill the position of Authorised Officer under the Public Health Act 2016 previously.

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

That Council receive the report of the Environmental Health Officer / Building Surveyor for the month of May 2020.

COUNCIL DECISION:

COUNCIL RESOLUTION:	No. 1895
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MOVED: Cr J Lee

SECONDED: Cr K Mader

That Council receive the report of the Environmental Health Officer / Building Surveyor for the month of May 2020.

Carried 5 / 0

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	The author has no interest to disclose
DATE:	11 June 2020
AUTHOR:	Simon Lancaster
ATTACHMENT:	12.3.2(a) draft Shire of Menzies Local Planning Scheme No.2 12.3.2(b) draft Shire of Menzies Local Planning Strategy (both provided as separate attachment due to size)

SUMMARY:

The draft Shire of Menzies Local Planning Scheme No.2 and draft Shire of Menzies Local Planning Strategy have been further updated and this report recommends that Council resolve to seek the necessary consents to advertise as required under legislation from the Environmental Protection Authority ('EPA') and the Western Australian Planning Commission ('WAPC'), and subsequently advertise the documents for public and government agency comment and return this matter to a future meeting of Council for further consideration of the documents and the received submissions.

BACKGROUND:

A local planning scheme is a Shire's statutory planning document that establishes zones and establishes controls for the development of land. The current Shire of Menzies Local Planning Scheme No.1 was gazetted on 13 June 2003 and requires review to ensure the Shire's statutory planning document is consistent with the *Planning and Development (Local Planning Schemes) Regulations 2015* ('the Regulations').

The Regulations introduced a standardised state-wide template for the layout of Local Planning Schemes and the Shire's current Scheme No.1 requires updating to ensure it is consistent with legislation. The review of the Scheme will ensure it remains contemporary and is also more robust to challenge in the event that Council finds itself subject to appeal.

The Shire of Menzies does not have a local planning strategy, this is a Shire's strategic planning document that provides much of the strategic background and explanatory reasoning for the scheme, and sets a vision for the Shire's planning aims for the next 10-15 year period.

Council resolved at its 27 July 2017 meeting to prepare a new Local Planning Scheme and Local Planning Strategy and subsequently resolved at its 30 November 2017 meeting to accept the quote from Urbis to prepare the new documents.

Council resolved at its 31 May 2018 meeting to receive the draft Local Planning Scheme and Local Planning Strategy in preparation for public consultation to be held at a date to be set and advise the CEO of matters for consideration prior to public consultation.

Since that time Shire staff have liaised with the Department of Planning, Lands and Heritage regarding the format for the documents to meet statutory requirements.

A copy of the updated draft Shire of Menzies Local Planning Scheme No.2 (text and maps) has been provided as **separate Attachment 12.3.2(a)** for Council's consideration.

A copy of the updated draft Shire of Menzies Local Planning Strategy has been provided as **separate Attachment 12.3.2(b)** for Council's consideration.

For comparative purposes the current Shire of Menzies Local Planning Scheme No.1 can be viewed at the following link to the Department of Planning, Lands & Heritage website:

<https://www.dplh.wa.gov.au/menzies>

COMMENT:

Draft Scheme No.2 does not represent a major overhauling of the existing Scheme No.1, rather a fine-tuning exercise with changes generally limited to the following:

- Updating the Scheme Text provisions to reference those as contained in the Regulations to ensure consistency and assist Council in statutory matters.
- Reconciling omissions and anomalies in the Scheme Text provisions.
- Inserting into the Zoning Table and Schedules the updated and standardised land use definitions as contained in the Regulations and the current Regulations review.
- Standardising the zonings upon the Scheme Map and their corresponding objectives in the Scheme Text with those in the Regulations.
- Minor modifications to the Scheme Maps around the Menzies townsite to correct land use anomalies and align with directions of the Strategy.

CONSULTATION:

In the event that Council (and subsequently the EPA and the WAPC) are satisfied with draft Scheme No.2, the consultation process required for the advertising of a Local Planning Scheme is set by the Regulations. Scheme No.2 would be required to be advertised for a period of 90 days, and the advertising would include the following actions:

- display of Scheme No.2 at the Shire office;
- display of Scheme No.2 at the WAPC office;
- display of Scheme No.2 on the Shire website;
- notice inviting comment to be published in a newspaper circulating in the district;
- notice inviting comment being sent to all relevant government agencies.

At the conclusion of the advertising period Scheme No.2 would be returned to Council for its consideration of the received submissions, and modified as Council considers appropriate before being sent to the WAPC seeking final approval.

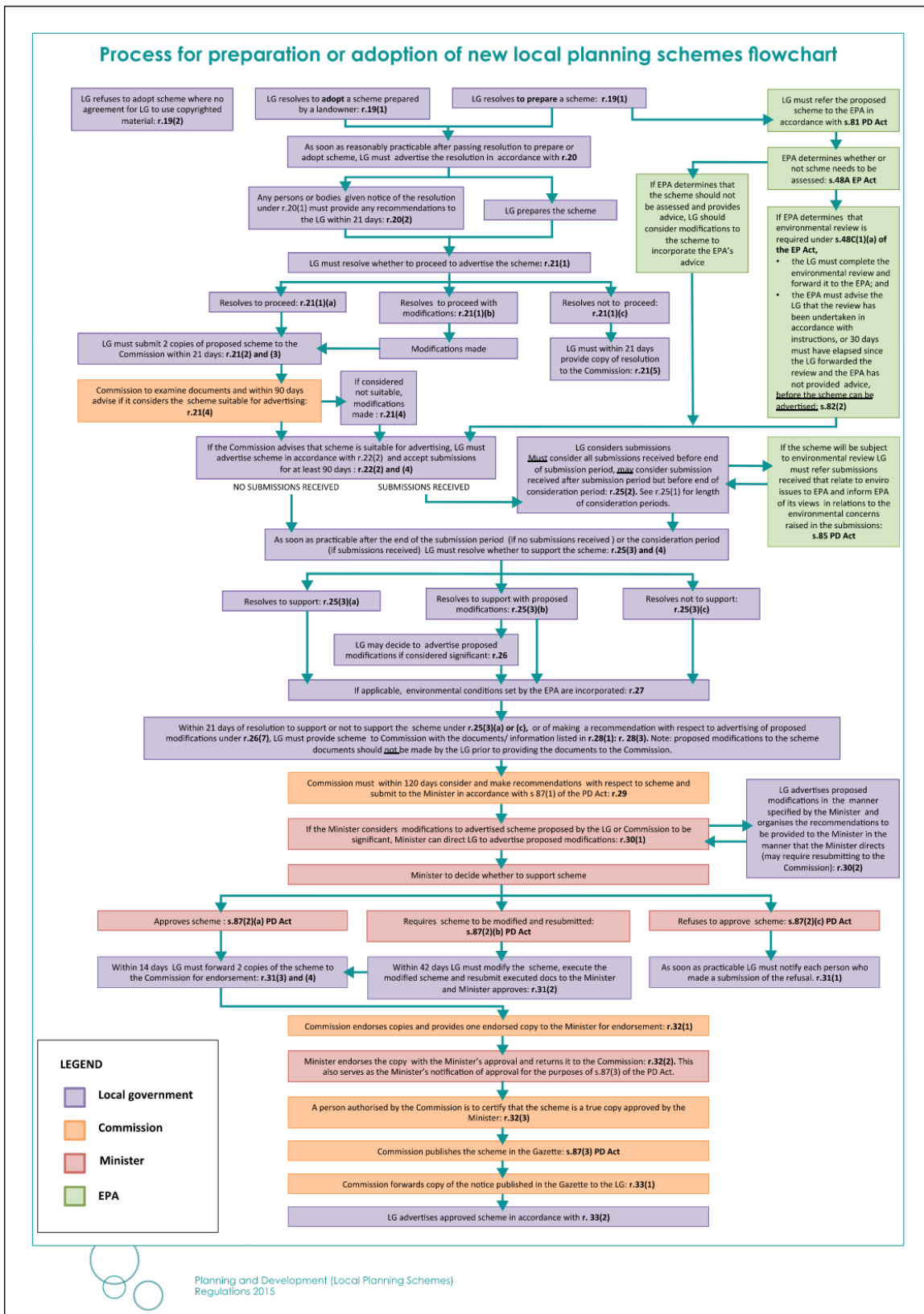
In the event that Council (and subsequently the WAPC) are satisfied with the draft Strategy then it can be advertised as per the requirements of Regulation 13 for a minimum period of 21 days. However, it is proposed that the draft Strategy should be advertised concurrently with the draft Scheme, for the longer period of 90 days, and through the same consultation processes as outlined for the Scheme.

Regulation 14 requires that Council give regard for any submissions received during the advertising period and, in the event that Council is satisfied with the Strategy, forward it to the WAPC (with or without modification arising from Council's consideration of any issues raised during the submission period) for final consideration and potential endorsement.

STATUTORY ENVIRONMENT:

Section 88 of the *Planning and Development Act 2005* ('the Act') requires Local Governments to review their planning scheme every 5 years. Schemes are prepared and adopted under Part 5 of the Act and in compliance with the Regulations.

Part 5 (Local Planning Schemes) of the Act and Part 4 (Preparation or adoption of Local Planning Scheme) of the Regulations provide the procedure by which a Local Planning Scheme is required to be reviewed. A flowchart illustrating the Scheme Review process is provided in the below figure.



Should Council be satisfied with draft Scheme No.2, then Section 81 of the Act and Section 48 of the *Environmental Protection Act 1986* require the Scheme to be forwarded to the EPA for assessment, and the EPA have the authority under these Acts to call in the Scheme for Environmental Review. Given that the Scheme essentially responds to the Regulations and does not propose any significant change to the zoning of land, it is not anticipated that the EPA would require an Environmental Review of draft Scheme No.2. In the event that an Environmental

Review was requested by the EPA this matter would be returned to Council for its further consideration.

Should the EPA not require the preparation of an Environmental Review, then Scheme No.2 can then be forwarded to the WAPC seeking its consent to advertise.

Regulations 11(1) and 11(2) of the Regulations requires that:

- “(1) A local government must prepare a local planning strategy in accordance with this Part for each local planning scheme that is approved for land within the district of the local government.*
- (2) A local planning strategy must —*
 - (a) set out the long-term planning directions for the local government; and*
 - (b) apply any State or regional planning policy that is relevant to the strategy; and*
 - (c) provide the rationale for any zoning or classification of land under the local planning scheme.”*

Regulations 11(1) and 11(2) require that:

- “(3) A local planning strategy may be prepared concurrently with the local planning scheme to which it relates.”*

Should Council be satisfied with the reviewed Strategy then Regulation 12 of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires that before advertising the Strategy must be forwarded to the WAPC for consideration.

POLICY IMPLICATIONS:

N/A

FINANCIAL IMPLICATIONS:

N/A

STRATEGIC IMPLICATIONS:

The draft Local Planning Scheme and Local Planning Strategy also give regard to the outcomes identified within the Shire of Menzies Strategic Community Plan (2013-2023).

The WAPC’s ‘Local Planning Manual’ (2010) notes the purpose of a Strategy as follows:

“The local planning strategy is the framework for local planning and the strategic basis for local planning schemes. It provides the interface between regional and local planning, and is increasingly being seen by other agencies as the means by which to address economic, resource management, environmental and social issues at a strategic level.

The strategy sets out the local government's objectives for future planning and development and includes a broad framework by which to pursue those objectives. The strategy will need to address the social, environmental, resource management and economic factors that affect, and are in turn affected by, land use and development.

The local planning strategy should:

- *be consistent with state and regional planning policy, including current strategies, structure plans and strategic development initiatives (or provide the rationale for why it is not);*
- *provide strategic direction for land use planning and development over the ensuing 10 years or longer as the basis for the local planning scheme;*
- *set out the strategic direction for sustainable resource management and development in the context of state and regional planning;*
- *provide the rationale for the zoning and reservation of land and for the provisions of the scheme relating to development and development control;*
- *provide a strategic framework for assessment and decision-making in relation to proposed scheme amendments, subdivision, and development;*
- *provide the context for coordinated planning and programming of physical and social infrastructure at the local level;*
- *identify the need for further studies or investigation within a local government area to address longer-term strategic planning and development issues."*

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

That Council resolve to:

- 1 Adopt Shire of Menzies Local Planning Scheme No.2 pursuant to Part 5 of the *Planning and Development Act 2005* and forward, in accordance with Part 5 Division 3 Section 81 of the *Planning and Development Act 2005*, notice of the resolution to adopt and a copy of the Scheme to the Environmental Protection Authority to determine whether the Scheme should be formally assessed.
- 2 Forward the Shire of Menzies Local Planning Scheme No.2, in accordance with Part 4 Division 2 Section 21 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, to the Western Australian Planning Commission seeking its consent to advertise.
- 3 Adopt the Shire of Menzies Local Planning Strategy for advertising.
- 4 Forward a copy of the draft Shire of Menzies Local Planning Strategy to the Western Australian Planning Commission in accordance with Part 3 Regulation 12 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and request consent for advertising of the Strategy for an extended period of 90 days (to enable concurrent advertising with the Scheme).

- 5 Delegate to the Chief Executive Officer to undertake minor modifications to the Shire of Menzies Local Planning Scheme No.2 and Local Planning Strategy that do not significantly alter the intent (including but not limited to; changes to format, spelling, grammar, numbering, drafting corrections; Model or Deemed provisions; updates necessitated by documents endorsed/adopted by either Council or the Commission in the interim period etc.) as may be required by the Western Australian Planning Commission or otherwise prior to its advertising consent being granted.
- 6 Upon receipt of the Western Australian Planning Commission's advice that the Shire of Menzies Local Planning Scheme No.2 and Local Planning Strategy can be advertised, and compliance with Part 5 Division 3 Section 82 of the *Planning and Development Act 2005*, proceed to advertise the Scheme in accordance with Part 4 Division 2 Section 22 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the Strategy in accordance with Part 3 Regulation 13 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 7 At the conclusion of the advertising period return the draft Shire of Menzies Local Planning Scheme No.2 and Local Planning Strategy, and any received submissions, to Council for its further consideration.
- 8 Not proceed with Scheme Amendment No.9 to Scheme No.1 as this has been superseded by the preparation of a new Scheme and advise the Western Australian Planning Commission of this pursuant to Part 5 Division 2 clause 37(5) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

COUNCIL DECISION:

COUNCIL RESOLUTION:	No. 1896
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MOVED: Cr J Lee

SECONDED: Cr V Ashwin

That Council resolve to:

- 1 **Adopt Shire of Menzies Local Planning Scheme No.2 pursuant to Part 5 of the *Planning and Development Act 2005* and forward, in accordance with Part 5 Division 3 Section 81 of the *Planning and Development Act 2005*, notice of the resolution to adopt and a copy of the Scheme to the Environmental Protection Authority to determine whether the Scheme should be formally assessed.**
- 2 **Forward the Shire of Menzies Local Planning Scheme No.2, in accordance with Part 4 Division 2 Section 21 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, to the Western Australian Planning Commission seeking its consent to advertise.**
- 3 **Adopt the Shire of Menzies Local Planning Strategy for advertising.**

- 4 Forward a copy of the draft Shire of Menzies Local Planning Strategy to the Western Australian Planning Commission in accordance with Part 3 Regulation 12 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and request consent for advertising of the Strategy for an extended period of 90 days (to enable concurrent advertising with the Scheme).**
- 5 Delegate to the Chief Executive Officer to undertake minor modifications to the Shire of Menzies Local Planning Scheme No.2 and Local Planning Strategy that do not significantly alter the intent (including but not limited to; changes to format, spelling, grammar, numbering, drafting corrections; Model or Deemed provisions; updates necessitated by documents endorsed/adopted by either Council or the Commission in the interim period etc.) as may be required by the Western Australian Planning Commission or otherwise prior to its advertising consent being granted.**
- 6 Upon receipt of the Western Australian Planning Commission's advice that the Shire of Menzies Local Planning Scheme No.2 and Local Planning Strategy can be advertised, and compliance with Part 5 Division 3 Section 82 of the *Planning and Development Act 2005*, proceed to advertise the Scheme in accordance with Part 4 Division 2 Section 22 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the Strategy in accordance with Part 3 Regulation 13 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
- 7 At the conclusion of the advertising period return the draft Shire of Menzies Local Planning Scheme No.2 and Local Planning Strategy, and any received submissions, to Council for its further consideration.**
- 8 Not proceed with Scheme Amendment No.9 to Scheme No.1 as this has been superseded by the preparation of a new Scheme and advise the Western Australian Planning Commission of this pursuant to Part 5 Division 2 clause 37(5) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

Carried 5 / 0

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	30 July 2020
AUTHOR:	Sethen Sheehan-Lee Community Service Officer
ATTACHMENT:	Nil

SUMMARY:

The Menzies Community Resource Centre, Visitor Centre. Community Postal Agency and Caravan Park operate from the Lady Shenton Building on the corner of Brown and Shenton Streets.

Youth activities at the Menzies Youth centre, outdoor sports area, the Town Hall's indoor sporting area and the Town Hall kitchen.

BACKGROUND:

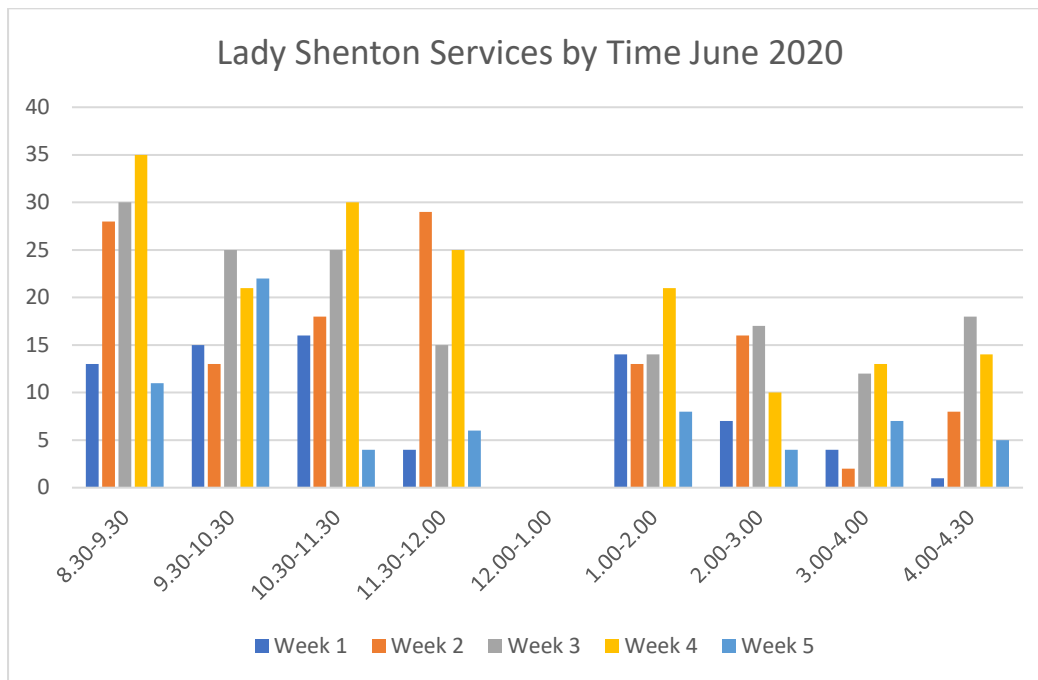
The Lady Shenton Building operates the Community Resource Centre, Menzies Visitor Centre and administers the Menzies Caravan Park. The statistics are compiled each month by the staff for recording purposes.

The Youth Centre Ngalipaku Building forms a key part of the Menzies Youth and Community Precinct and operates as a space to host youth and community events.

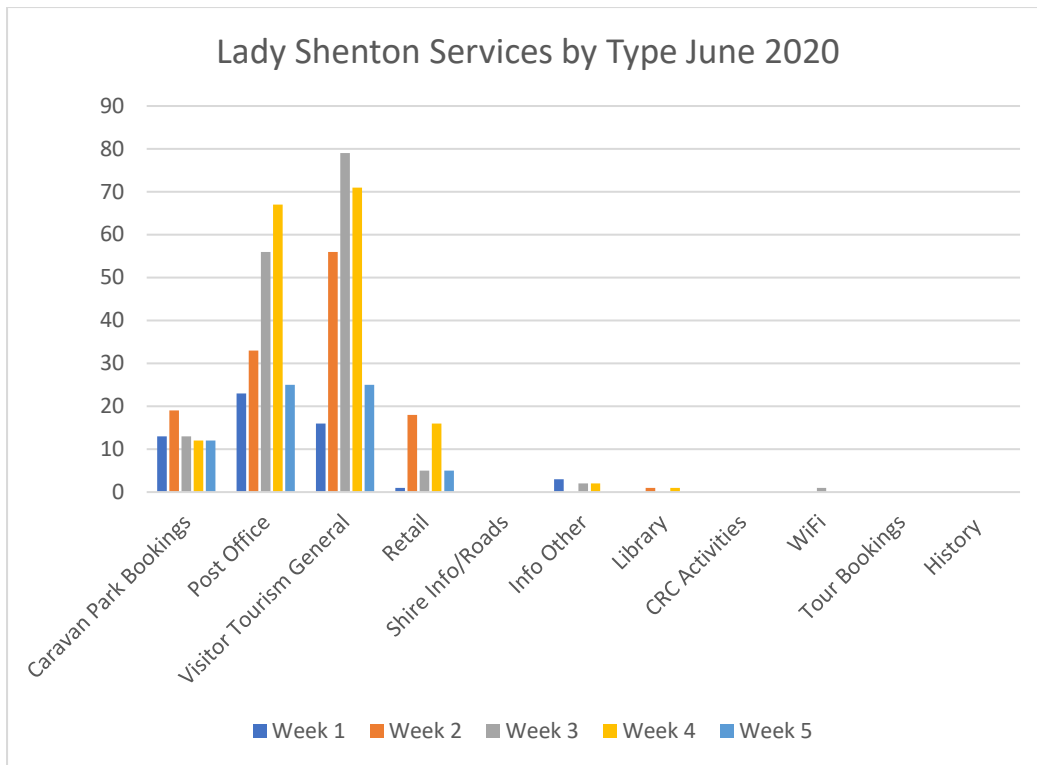
COMMENT:**Lady Shenton**

The Lady Shenton received 575 visitors in June 2020. While this was a significant increase from 291 visitors in June 2020 it is still far less than the visitation for June 2018 (with 1 258 visitors) and June 2017 (with 986 visitors). Over the five-week trading period (including the start of July) the visitation was the highest between the 21st and 27th of June. In previous months, the Lady Shenton has had an increase in visitors after restrictions were lifted, however this was not the case after the 27th of June (the date for the introduction of phase 4 (four) of Western Australia's COVID-19 roadmap). A possible reason for this is that, with the

opening of concert halls, gyms and other recreational facilities, there was a decreased demand for people to use travel as a forum of leisure and therefore people were not travelling to Menzies or visiting the Lady Shenton.

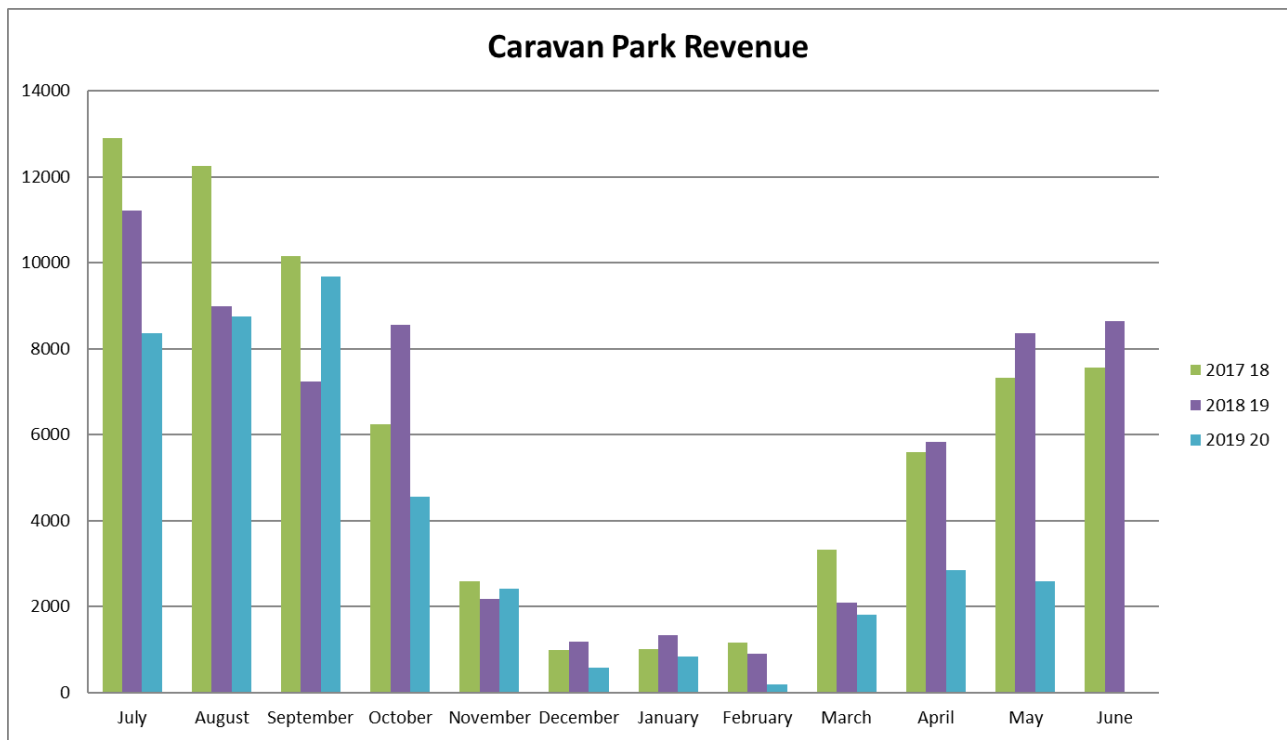


While “visitor tourist general” was one of the most used services at the Lady Shenton in June 2020, the use of this service was still greatly less than previous years. Two services that are performing at a relative average are the “Post Office” and “Retail”. Following national statistics on demand for postal services, technically there should be an increase in the use of “Post Office” but in comparison to previous years this service is taking about a larger portion of the overall visitation at the Lady Shenton.



Caravan Park

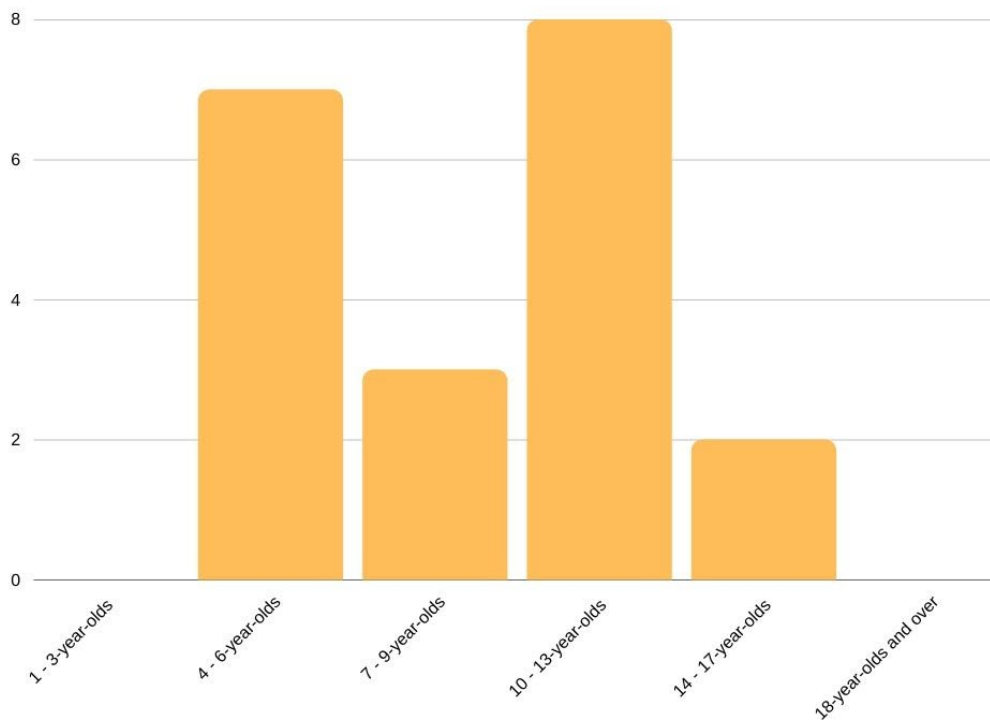
The Caravan Park revenue in May 2020 was less than that of April 2020 and well below the average of past financial years. The decrease in revenue is most likely caused by the restrictions put in place due to the COVID-19 pandemic. As travel restrictions are lifted there should be some increase revenue for the Caravan Park.



Youth Centre and General Community Services

The Ngalipaku Building Youth Centre was able to reopen on the 18th of May with physical distancing and hygiene measures in place. Staff continue to follow updates closely to ensure the safety of participants during activities. As in previous months and of operation, the Youth Centre tends to engage with more ten to thirteen-year-olds than any other audience. As restrictions are lifted, the aim is to engage audiences in their late teens through participation in contact sport and other activities.

Youth Centre Attendance by Age – 18th to 28th of May



CONSULTATION:

Ally Bryant – Acting Deputy Chief Executive Officer
Debra Pianto – Lady Shenton Visitors Centre & Community Resource Centre Officer
Sethen Sheehan-Lee – Community Service Officer

STATUTORY ENVIRONMENT:

Nil.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

No Risk Assessment has been undertaken in relation to this item.

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.

Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.

14.3 Heritage & Natural assets conserved

- A strengthening of our cultural and heritage awareness and values.

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

That Council receive the Report of Activity for Community Services for the month of May 2020.

COUNCIL DECISION:

COUNCIL RESOLUTION:	No.1897
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MOVED: J Dwyer

SECONDED: K Mader

That Council receive the Report of Activity for Community Services for the month of May 2020.

Carried 5 / 0

12.5.1 Actions Performed Under Delegations for the Month of May - June 2020

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	Not Applicable
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	25 June 2020
AUTHOR:	Peter Money, Chief Executive Officer
ATTACHMENT:	Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the month ended May - June 2020.

BACKGROUND:

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for: -

- Bushfire
- Common Seal
- Planning Approvals
- Building Permits
- Health Approvals
- Ranger related Dog Issues
- Mining / Exploration / Miscellaneous Applications

The following tables outline the actions performed within the organisation relative to delegated authority for the month ended April – May 2020.

Bushfire

No delegated decisions were undertaken by the Shire of Menzies pursuant to Bushfire matters for the month ended April - May 2020.

Common Seal

The following decisions were undertaken by the Shire of Menzies pursuant to the Common Seal for the month ended April – May 2020:

<i>Date of decision</i>	<i>Decision ref:</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
		Nil		

Planning Approvals

No delegated decisions were undertaken by the Shire of Menzies pursuant to Planning Approvals for the month ended April – May 2020.

Health Approvals

No delegated decisions were undertaken by the Shire of Menzies pursuant to Health Approvals for the Month ended April - May 2020.

Building Permits (including Septic Tank approvals)

The following decisions were undertaken by the Shire of Menzies pursuant to Building Permits (*including Septic Tank approvals*) for the month ended May - June 2020.

<i>Date of decision</i>	<i>Decision ref:</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
	Nil			

Ranger Related Dog Issues

No delegated decisions were undertaken by the Shire of Menzies pursuant to Ranger related Dog issues for the month ended May - June 2020.

Applications

The following Mining/Prospecting/Exploration/Miscellaneous Applications were made for the month ended May - June 2020.

<i>Applicant Name</i>	<i>Application Type</i>	<i>Application Details</i>
Maxwell Peter Strindberg	Mining Lease	Yarri (Edjudina)
Nu-Fortune Gold Ltd	Miscellaneous Licence 30/70	Mulwarrie Townsite

The following Community Assistance Fund Applications were made for the month ended April – May 2020.

<i>Applicant Name</i>	<i>Application Type</i>	<i>Grant Approved</i>
	Nil	

CONSULTATION:

Chief Executive Officer.

STATUTORY AUTHORITY:

Nil.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

OP13 Governance – Council does not comply with statutory requirements

STRATEGIC IMPLICATIONS:

14.3 Active civic leadership achieved

- Regularly monitor and report on the Shire’s activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION:

That Council receive the report of the actions performed under delegation for the month ended May - June 2020.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1898

MOVED: Cr V Ashwin

SECONDED: Cr J Dwyer

That Council receive the report of the actions performed under delegation for the month ended May - June 2020.

Carried 5 / 0

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	12.5.2-1 GVROC Council Minutes 010219

SUMMARY:

This item recommends Council accepts the confirmed Minutes from the GVROC meeting of 1 May 2020 and the Minutes of the NGWG meeting of 29.05.2020.

BACKGROUND:

The Shire of Menzies is a member of the Goldfields Voluntary Regional Organisation of Councils. The Shire is also a member of the Northern Goldfields Working Group.

The confirmed minutes of each of the meetings are attached for Councillor information.

COMMENT:

The minutes are attached.

CONSULTATION:

Nil.

STATUTORY ENVIRONMENT:

Not applicable.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Council pays membership fees to the GVROC and contributes to projects organised by the NGWG.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Nil		Nil

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

That Council accepts the confirmed Minutes from the GVROC meeting of 1 February 2019 and the Minutes of the NGWG meeting of 29 May 2020.

COUNCIL DECISION:

COUNCIL RESOLUTION:	No. 1899
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MOVED: Cr J Dwyer

SECONDED: Cr K Mader

That Council accepts the confirmed Minutes from the GVROC meeting of 1 February 2019 and the Minutes of the NGWG meeting of 29 May 2020.

Carried 5 / 0

MINUTES

The Northern Goldfields Working Group Meeting held on Friday 29th May 2020 in the Council Chambers, Shire of Leonora Administration Offices, Leonora, commencing at 1.00 pm.

The Working Group comprises of the following local governments:

- Shire of Wiluna
- Shire of Laverton
- Shire of Leonora
- Shire of Menzies
- Shire of Ngaanyatjarraku

Present:

Peter Craig, Shire President, Shire of Leonora, Greg Dwyer, Shire President, Shire of Menzies, Cr J Dwyer, Shire of Menzies, Cr Gary Buckmaster, Shire of Laverton, Patrick Hill, Shire President, Shire of Laverton, Peter Money, Chief Executive Officer, Shire of Menzies, Jim Epis, Chief Executive Officer, Shire of Leonora, Linda Gray, Deputy Chief Executive Officer, Shire of Leonora.

By zoom:

Warren Olsen, A/Chief Executive Officer, Shire of Wiluna, Jim Quadrio, Shire President, Shire of Wiluna, Kevin Hannagan, Chief Executive Officer, Shire of Ngaanyatjarraku.

Apologies:

Paul Naylor, Chief Executive Officer, Shire of Laverton

Visitors by Zoom:

1.00 pm Anne Finlay, Project Manager, Mid West Development Commission
1.30 pm David Utting, WA MYIG Inc, WA Midwest Yilgarn Infrastructure Group

Welcome:

Peter Craig welcomed everyone to the meeting.

Presentations:

1.30 pm Anne Finley, Project Manager, Mid West Development Commission, presented to the Group on the progress of the project for the sealing of the Wiluna to Meekatharra section of the Goldfields Highway. After the presentation, questions were asked in regard to the cost of the project and the length of time, as well as the outcomes expected from the project. The need for economic modelling of the project was also mentioned. The meeting was then asked to write a letter of support for the project which was totally supported by the Group.

ACTION: A letter to be forwarded to Anne Finlay, MWDC, marked To Whom It May Concern, demonstrating the Northern Goldfields Working Group's support for the project.

1.35 pm David Utting joined the meeting via zoom, he presented to the Group on the Midwest Yilgarn Infrastructure Group (MYIG), and their status in regard to

lobbying to politicians about issues like a lack of infrastructure. He invited the Group to become associate members of MYIG.

ACTION: To consider becoming associated members of the WA Midwest Yilgarn Infrastructure Group as a Group and/or as individual members.

(Linda to investigate process of joining and advise the members).

Minutes of the Previous Meeting:

Refer to notes from the informal meeting held on Friday 6th March, 2020 in Wiluna.

General Business relating to the Minutes of the Previous Meeting

- Joint Waste Management Strategy (Leonora) – A short discussion about waste management.

Outback Way/Outback Way Tourist Strategy

Notification was given of the Outback Way AGM to be held in Winton on 1st September 2020. Advice was received to travel and be there on 31st August. Work is being done to see if money can be brought forward as part of the stimulus package. Also meetings hope to be held in Queensland prior to their election. The next stage in road works is about to start from Laverton. There is still a drive from the group for the project to be an approved National Project by Infrastructure Australia in order to be considered for future funding.

General Business:

1. Joint Initiative re Economic Development

Kate Mills, Puzzle Consulting, will be in Leonora and Laverton early next week so will catch up on the document. She has done a draft. The meeting agreed to let her complete the draft and then review it. Kate has had several zoom meetings with Ngaanyatjarraku and has completed the first draft of their document.

2. GVROC Meeting

General robust discussion on the subject of the GVROC Meetings was heard from all present. The discourse over the Records Management Building in Kalgoorlie being very much the point of contention. There was some comment about the lack of information given to the GVROC members and thus inclusivity of GVROC and what that meant for smaller regional Councils.

It was decided that the Group's concerns needed to be conveyed to GVROC.

The meeting nominated Patrick Hill and Jim Epis to meet with Mal Cullen and Andrew Mann to ask the question as to what is the viability and worth of the GVROC?

ACTION: Patrick Hill, Shire President, Shire of Laverton, and Jim Epis, Chief Executive Officer, Shire of Leonora, to meet with Mal Cullen, GVROC Chair, and Andrew Mann, Executive Officer, to convey the Northern Goldfields concerns.

3. Grids – placement, replacement, policies on ownership etc

General discussion about the responsibility of road reserves and the grids.

Comments

General discussion about internal issues and some of the challenges being managed by the Shires.

Meeting Closure: The meeting closed at 4.20 pm.



GVROC Council Meeting to consider WALGA State Council Agenda Items

Friday 1 May 2020
Teleconference, commencing at 8.30am

Unconfirmed Minutes

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GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC)

Teleconference meeting of the GVROC Council to consider WALGA State Council Agenda Items was held Friday 1 May 2020 8.30am

AGENDA

1. OPENING AND ANNOUNCEMENTS

The purpose of the meeting is to provide advice to the WALGA State Council Representative, Cr Mal Cullen on the Agenda for the WALGA State Council Meeting to be held on 6 May 2020.

2. DECLARATION OF INTEREST

Pursuant to the Code of Conduct, Councillors and CEOs must declare to the Chairman any potential conflict of interest they may have in a matter before the Goldfields Voluntary Regional Organisation of Councils as soon as they become aware of it. Councillors, CEOs and Deputies may be directly or indirectly associated with some recommendations of the Goldfields Voluntary Regional Organisation of Councils. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

3.1 Attendance

Cr Mal Cullen (Chair)	President, Shire of Coolgardie
Mr James Trail	CEO, Shire of Coolgardie
Cr Tracey Rathbone	Deputy Shire President, Shire of Coolgardie
Mr John Walker	CEO, City of Kalgoorlie Boulder
Cr Laurene Bonza	President, Shire of Dundas
Mr Peter Fitchat	CEO, Shire of Dundas
Cr Ian Mickel	President Shire of Esperance
Cr Shelley Payne	Councillor, Shire of Esperance
Mr Shane Burge	A/CEO, Shire of Esperance
Cr Patrick Hill	President, Shire of Laverton
Mr Peter Naylor	CEO, Shire of Laverton
Mr Jim Epis	CEO, Shire of Leonora
Mr Andrew Mann	Executive Officer, GVROC

3.2 Apologies

Cr John Bowler	Mayor, City of Kalgoorlie-Boulder
Cr David Grills	Councillor, City of Kalgoorlie Boulder
Cr Sharon Warner	Councillor, Shire of Dundas
Mr Matthew Scott	CEO, Shire of Esperance
Cr Shaneane Weldon	Councillor, Shire of Laverton
Cr Peter Craig	President, Shire of Leonora
Cr Greg Dwyer	President, Shire of Menzies
Cr Jill Dwyer	Councillor, Shire of Menzies
Mr Peter Money	CEO, Shire of Menzies
Cr Damian McLean	President, Shire of Ngaanyatjarraku
Mr Kevin Hannagan	CEO, Shire of Ngaanyatjarraku

Mr Gavin Pollock	CEO, Shire of Ravensthorpe
Cr Keith Dunlop	President, Shire of Ravensthorpe
Cr Ian Goldfinch	Councillor, Shire of Ravensthorpe
Cr Jim Quadrio	President, Shire of Wiluna
Cr Timothy Carmody	Councillor, Shire of Wiluna
Mr Warren Olsen	A/CEO, Shire of Wiluna
Mr Colin Bastow	CEO, Shire of Wiluna

3.3 Guests

Nil

3.4 WALGA Representatives (Via Teleconference)

Mr Nick Sloan, Chief Executive Officer
Nebojsa Franich, Economics Policy Manager

3.5 DLGSCI Representatives (Via Teleconference)

Kirsty Martin, Project Manager Special Initiatives (LG Bill and regulations update)
Ben Armstrong, Senior Policy and Project Delivery Officer (Redress update)
Erin Bond, Regional Manager Goldfields

4. MINUTES OF MEETINGS

4.1 Minutes of a Meeting of GVROC to consider WALGA State Council Agenda Items held 28 February 2020

Minutes of the GVROC Council Meeting to consider WALGA State Council held Friday 28 February 2020 are presented for adoption (**Attachment 1**).

RECOMMENDATION:

That the Unconfirmed Minutes of the GVROC Council Meeting to consider WALGA State Council held Friday 28 February 2020 be confirmed as a true and correct record of proceedings.

RESOLUTION:

Moved: Mr Jim Epis - Shire of Leonora
Seconded: Cr Laurene Bonza - Shire of Dundas

Carried

5. EMERGING ISSUES

From: Chair GVROC

Background:

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure. The Zone can provide comment or submit an alternate recommendation that is then presented to the State Council for consideration.

A full copy of the State Council Agenda for the 6 May 2020 can be found at **Attachment 2**

5.1 COVID-19 Pandemic – WALGA Response

The information contained in this report is correct and up-to-date as of 14 April 2020. Further supplementary information will be provided at Zone and State Council meetings as well as through other channels, such as the COVID-19 Daily Update from the WALGA President and CEO.

WALGA Recommendation

That the information contained in this report relating to WALGA’s response to the COVID-19 pandemic be noted.

IN BRIEF:

- The COVID-19 pandemic, declared as a State of Emergency on 16 March 2020 in Western Australia, is having a profound impact on the health, wellbeing and economy of Western Australia
- WALGA’s Local Government members have been severely impacted by the pandemic and WALGA is working hard to provide advocacy, resources, communications and guidance on a range of fronts to support the Local Government sector.
- This item summarises at a high level the activities that WALGA is undertaking to provide support for members, and is correct and up-to-date as at 14 April 2020.
- Additional supplementary information will be provided at the Zone and State Council meetings.

Special Meeting of State Council

Following [correspondence from the Premier](#), Hon Mark McGowan MP, to the WALGA President, Mayor Tracey Roberts JP, a Special Meeting of State Council was convened for Friday, 27 March 2020.

State Council noted the significant contribution of Local Governments in supporting their communities through the pandemic from a range of perspectives, and considered a number of options for how Local Governments, subject to having capacity, could further support their communities.

The State Council resolution is outlined in full below:

That WALGA:

- 1. Notes the significant contribution of Local Governments in supporting their communities through the COVID-19 pandemic from a financial, economic, community and social perspective.**
- 2. Requests each Local Government give consideration to the following suite of actions, for Local Governments with the capacity to do so, to provide a coordinated and consistent response to the COVID-19 pandemic:**
 - a. Consider not increasing rates for the 2020-21 financial year**

- b. **Adoption of the WALGA template rates hardship policy by Local Governments that do not currently have a policy**
 - c. **Consider rate relief options to support small businesses affected by the COVID-19 pandemic**
 - d. **Review fees and charges considering whether fees can be reduced, waived or deferred during the COVID-19 pandemic**
 - e. **Bring forward capital works and infrastructure spending with aggressive application of reserves and borrowing**
 - f. **Prioritise Local Government spending with businesses and contractors located within the Local Government**
 - g. **Implement business friendly payment terms to support business cash flow**
 - h. **Consider supporting Community sporting and cultural groups by either establishing grant programs or waiving fees and charges**
 - i. **Redeploy staff affected by facility closures to tasks that support the community**
3. **Notes the State Government is urgently drafting legislative and regulatory amendments to support the actions outlined in point 2 above**
4. **Notes the advocacy for the following:**
- a. **An increase in Local Government borrowing capacity beyond current Western Australian Treasury Corporation borrowing limits**
 - b. **Suspension of the Western Australian Treasury Corporation's borrowing guarantee charge of 0.7 percent on top of the loan interest rate for the 2020-2021 financial year**
 - c. **No increase to street lighting and utility tariffs in 2020-2021**
 - d. **Deferral of revaluations for the 2020-2021 financial year**
 - e. **Request the Office of the Auditor General to cease performance audits for the 2020-2021 financial year**
 - f. **Freezing of the waste levy for the 2020-2021 financial year**

COMMENT:

Given the significant impact of the COVID-19 pandemic, WALGA is working on multiple fronts to provide communications, support and advocacy on behalf of members. As noted above, the information contained in this report is correct as at 14 April 2020 and supplementary information will be provided at Zone and State Council meetings and through alternative communication channels.

RECOMMENDATION:

That GVROC note the WALGA Response report as provided.

RESOLUTION: **Moved: Cr Tracey Rathbone -Shire of Coolgardie**
 Seconded: Mr John Walker – City of Kalgoorlie Boulder

Carried

5.2 Local Government Act Emergency Provisions (05-034-02-0015 TL)

WALGA Recommendation

That WALGA:

- 1. Notes and supports the introduction of legislation that:**
 - a. Provides for Ministerial emergency powers on the condition that the Local Government sector is consulted prior to the issuing of an order using this power, and,**
 - b. Provides the ability for Local Governments to suspend a provision of a local law**
- 2. Continues to advocate for the 2019-20 valuations to apply to the 2020-21 rates.**

IN BRIEF:

- The Minister for Local Government announced the following four proposals to amend the *Local Government Act 1995* to incorporate a number of emergency provisions as follows:
 1. Valuations from 2019-20 to apply to 2020-21 rates
 2. Rates, fees and charges to remain at 2019-20 levels in 2020-21
 3. Ministerial power to make changes to the Act, and
 4. Ability for Local Governments to suspend Local Law provisions.
- Following the Minister's announcement, it is understood that the Government decided not to progress with items (1) and (2) above
- The legislative amendments are likely to progress through Parliament in mid-April providing little opportunity for the Local Government sector to influence the legislation
- The amendments will only apply to the current State of Emergency and will be removed from the Act following the COVID-19 pandemic
- It is recommended that the legislative proposals be broadly supported and that WALGA continue to advocate for deferment of the 2020-21 valuations

BACKGROUND

As part of the State Government's response to the COVID-19 Pandemic, the Minister for Local Government announced, during a WALGA hosted webinar to the Local Government sector held on 9 April 2020, that the Government would be amending the *Local Government Act 1995* to enable the following:

1. Valuations – valuations from 2019-20 to apply to 2020-21 rates
2. Rates, fees and charges – rates, fees and charges not to be increased above 2019-20 levels
3. Ministerial emergency powers – the Minister for Local Government will be able to make changes to provisions of the *Local Government Act 1995* by gazetting an order
4. Local Laws – Local Governments will be able to suspend a local law provision by absolute majority

Following the webinar, the WALGA Chief Executive Officer was advised that the Government had decided not to implement points (1) and (2) above relating to rates, fees and charges and the application of 2019-20 valuations to the 2020-21 rates.

It is important to note that the legislative amendments that are implemented will only apply during the current COVID-19 State of Emergency. The Government's intention is to introduce a new Part 10 of the *Local Government Act 1995* that will include a provision for that part of the Act to be deleted following the pandemic.

The legislative amendments will be introduced to Parliament in mid-April.

COMMENT

Comment is provided below in relation to each of the components of the proposed legislative amendments.

Ministerial Emergency Powers

The power of the Minister to vary provisions by gazetting an order is strong and far-reaching and it is anticipated that this power will enable certainty and clarity in relation to a range of issues.

For instance, by issuing an order, the Minister would be able to waive the requirement for an annual meeting of electors to be held, or the Minister could issue an order changing the date by which the annual budget must be set.

Given the strong relationship between the Minister and the Local Government sector, and the flexibility that this legislative power will accord the Minister, there will be opportunities for advocacy on issues as they arise, which will be able to be addressed in a timely manner with Ministerial support.

It should also be noted that, due to the far-reaching nature of this power, there may be the potential for unintended consequences or outcomes detrimental to the interests of the Local Government sector.

It is recommended that this proposal be supported on the basis that the Local Government sector is consulted to the extent possible prior to the issuing of any orders under this power.

Local Laws – Power to Suspend Provisions by Absolute Majority

The proposal for Local Governments to suspend provisions of a Local Law by absolute majority is supported. This power is in accordance with the principle that Local Governments are best positioned to make decisions on behalf of their communities, and will be useful for Local Governments to respond to the current crisis situation in a range of contexts.

Amendments Announced, but not Progressing

The following commentary relates to the amendments that were announced by the Minister prior to the Government decision not to proceed with these aspects of the proposal.

Rating, Fees and Charges – Application of 2019-20 Valuations to 2020-21 Rates

The Local Government sector and WALGA have been advocating for valuations to be deferred for the upcoming financial year so that fluctuations in rates will not dilute the impact of overall zero percent rate increases.

To that end, WALGA President, Mayor Tracey Roberts JP, wrote to the Hon Ben Wyatt MLA, Treasurer and Minister for Lands, seeking deferment of the upcoming valuations. The Minister has responded to the WALGA President advising that the Valuer General will continue to fulfill his statutory obligations. The [Minister's letter is available here](#).

Analysis from one metropolitan Local Government indicates that some property owners will have a significant increase in their rates liability (in the order of 300 percent), and that some property owners would have a sizeable reduction in their rates liability (in the order of 40 percent).

It is recommended that WALGA continue to advocate for the 2019-20 valuations to apply to 2020-21 rates.

Rating, Fees and Charges – No Increases Forced Legislatively

From the point of view of the secretariat, forcing rates, fees and charges to remain at 2019-20 levels is unnecessary and unhelpful and should not be supported. It is pleasing that the Government has decided not to proceed with this proposal.

Legislating to ensure rates, fees and charges remain at 2019-20 levels would be unnecessary because most Local Governments have committed to doing this in any case. State Council, at its [27 March 2020 Special Meeting](#) noted the significant support Local Governments were already providing the community

in this regard, and recommended, amongst a range of measures, that not increasing rates be considered by its members to support the community.

Concurrently, WALGA commissioned former Local Government Chief Executive Officer, Dr Shayne Silcox, to speak with all Local Governments about their plans to support the community during the 2020-21 financial year. The preliminary findings of Dr Silcox's work indicates that 98 percent of Local Governments are developing a budget predicated on no increases in rates.

It is for these reasons that a legislative solution would be unnecessary; notwithstanding the crisis situation impacting all aspects of society, the proposed legislative approach would undermine the key role of Local Government Councils as democratically elected decision makers responsible for revenue and expenditure decisions on behalf of their communities.

State Council endorsed a [Rate Setting Policy Statement](#) in December 2015 that emphasises the fundamental role of Council in making rating decisions.

RECOMMENDATION:

That GVROC note the WALGA Response report as provided.

RESOLUTION:

Moved: *Mr John Walker – City of Kalgoorlie Boulder*
Seconded: *Cr Tracey Rathbone -Shire of Coolgardie*

Carried

6. Review of WALGA State Council Agenda - Matters for Decision

6.1 Amendment to Third Party Appeal Rights – Preferred Model (06-03-01-0001 VJ)

WALGA Recommendation

1. That the proposed amendment to the Third Party Appeals Process Preferred Model, being that third parties in addition to Local Governments are able to make an appeal on decisions made by Development Assessment Panels, is not supported, and
2. That the proposed amendment to the Third Party Appeals Process Preferred Model, being that closely associated third parties in addition to Local Governments are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels, is not supported.

IN BRIEF

- At the 2019 WALGA Annual General Meeting (AGM), a motion was carried to amend the existing Preferred Model for Third Party Appeal rights for decisions made by Development Assessment Panels.
- All Local Governments were contacted, seeking their views on a two part motion. The closing date for feedback was 28 February 2020.
- 35 Local Governments provided a response, 11 supported the motions, 19 did not support the AGM motions and 5 did not support any Third Party Appeal rights being introduced in WA.
- The 2019 WALGA AGM motion is therefore not supported.

BACKGROUND:

At the August 2019 WALGA AGM, an item was discussed by members which proposed an amendment to the existing 'Preferred Model' for Third Party Appeal Rights for decisions made by Development Assessment Panels.

The following two part motion was carried by the attendees: -

1. *That there be an amendment to the Third Party Appeals Process Preferred Model, being that third parties in addition to Local Governments are able to make an appeal.*
2. *That there be an amendment to the Third Party Appeals Process Preferred Model, being that closely associated third parties in addition to Local Governments are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.*

AGM motions are non-binding on State Council. The 2019 AGM motions were considered at the September 2019 State Council meeting where it was resolved, that:

1. The Motions passed by the 2019 Annual General Meeting be noted,
2. All items be forwarded to the relevant State Council Policy Team/Forum/Committee for action, and
3. A report on the progress and action taken in respect to the AGM items be presented to State Council no later than the March 2020 State Council Meeting.

As per point 2 of the resolution above, State Council referred the item to the Planning Policy Team for action. Given that the AGM motions were not consistent with State Council's adopted position, additional consultation with the sector was undertaken, so that State Council would be able to make a fully informed decision.

On the 6 November 2019, an email was sent from WALGA's CEO to all members, requesting that each member provide a clear indication as to whether or not their Council supports the AGM motions to amend the Preferred Model.

The closing date for feedback was 27 January 2020. This date was extended to 28 February 2020 following member requests for additional time.

COMMENT

A total of 35 Local Governments provided a response, as outlined in the attachment.

In summary: -

- 11 Local Governments supported the AGM motions
- 19 Local Governments did not support the AGM motions
- 5 Local Governments do not support any Third Party Appeal Rights being introduced.

The responses indicate that nearly twice as many members do not support the proposed changes. Therefore, it is recommended that the proposed amendments to the preferred Model, proposed at the AGM, are not supported.

RECOMMENDATION

GVROC support.

RESOLUTION: **Moved: Cr Tracey Rathbone -Shire of Coolgardie**
 Seconded: Mr Jim Epis - Shire of Leonora

Carried

6.2 Managing Lodging House Health Risks in WA (05-031-01-0001 BW)

WALGA Recommendation

That the submission to the Department of Health in response to the Managing Lodging House Health Risks in WA discussion paper be endorsed.

IN BRIEF:

- The *Public Health Act 2016* is progressing through a five-stage process of implementation and is currently at Stage 4. All regulations from the previous *Health Act 1911* will be repealed and replaced with new regulations at the commencement of Stage 5, which is anticipated to commence in 2021.
- The Department of Health released the 'Managing Lodging House Health Risks in WA' discussion paper for public comment with three options for consideration.
- WALGA's Submission discusses the Local Governments preference for Option C to regulate lodging houses under the Public Health Act using housing regulations

BACKGROUND:

The Department of Health (DOH) released the "Managing lodging house health risks in WA" discussion paper for public comment. The discussion paper outlines three options for consideration for Western Australia. These options include:

- **Option A:** Repeal without replacement. This option would also mean that existing local laws under the Health (MP) Act will become void;
- **Option B:** Repeal and replace with model local laws. Existing local laws under the Health (MP) Act will become void and Local Governments will need to make local laws for public health matters under the *Local Government Act 1995*;
- **Option C:** Continue to regulate lodging houses under the Public Health Act using housing regulations.

COMMENT:

The report contains technical advice in response to the 16 survey questions. Some key feedback from Local Governments were:

- All responses were supportive of Option C; the DOH preferred approach.
- Ongoing management of lodging house health risks are essential due to the vulnerable community members that utilise them
- Many of the current issues associated with lodging houses are due to inappropriate managers; the new legislation provides an opportunity to introduce minimum requirements for owners/managers, as well as more effective enforcement tools for Local Government.

WALGA has requested that Local Government officers are directly involved in process of drafting any new regulations to ensure that they adequately address Local Government issues.

Local Governments provided input to this submission via a WALGA information session on 26 February where 13 officers (representing seven Local Governments) participated in person, and eight officers (representing eight Local Governments) participated via webinar. City of Wanneroo also provided a formal submission and City of Subiaco provided additional written comments. WALGA officers responsible for the areas of Governance, Community, Emergency Management and Planning Policy have provided comment on the submission.

RECOMMENDATION:

GVROC support.

RESOLUTION: **Moved: Cr Laurene Bonza - Shire of Dundas**
Seconded: Cr Tracey Rathbone -Shire of Coolgardie

Carried

7. Review of WALGA State Council Agenda - Matters for Noting/Information

7.1 Submission Position Statement: Special Entertainment Precincts and Options Paper for Proposed Amendments to the Environmental Protection (Noise) Regulations 1997 (05-036-02-0022 VJ)

Recommendation

That State Council note the submission on Position Statement: Special Entertainment Precincts & the Options Paper for proposed amendments to the Environmental Protection (Noise) Regulations 1997.

IN BRIEF:

- The State Government prepared a position statement and options paper, which outlined possible planning and environmental approvals processes to manage noise within entertainment precincts.
- Three options were provided: Status Quo, agent of change and indoor assigned noise levels or establishment of a Special Control Area (SCA) for an entertainment precinct.
- The submission was due by 14 February 2020, consequently, the submission was processed through WALGA's interim submission process, and endorsed by State Council by Flying Minute.

BACKGROUND:

The Department of Mines, Industry Regulation and Safety (DMIRS) has prepared a Consultation Regulatory Impact Statement (CRIS), as a step to fulfill the McGowan Government's commitment to improve processes to enhance the quality and standard of commercial and apartment buildings in WA. This is in response to the recommendations contained in the National Building Confidence report. The Building Confidence report concluded that there are a number of significant systematic deficiencies with Australia's building industry culture and Australia's governance arrangements and made 24 principle-based recommendations for reform, ranging from reviewing the registration requirements for building practitioners, powers of regulators and strategies for the proactive regulation of building design and construction.

The State's CRIS proposes 28 reforms to improve building compliance for class 2-9 buildings in WA. The reform proposals are wide-ranging and seek to address issues identified in the Building Confidence report, such as documentation requirements; performance solutions; fire authority consultation; engagement of building surveyors; third-party review of high-risk designs; variations to the design during construction; inspections of building work; material compliance; and the Building Commissioner's powers.

COMMENT:

Support or qualified support was provided for 25 of the 28 proposals, as they have the potential to improve the building assessment and construction process for Class 2-9 buildings.

Three of the proposals are not supported, as follows:

1. Proposal 8 – DFES can provide their advice at any stage, which could occur after a Building Permit has been issued. This would be difficult for the Building Surveyor to respond to, as all paperwork has been submitted to the Permit Authority.

It would also be an administrative nightmare for Local Government if the advice is received after the building permit had been issued. DFES advice should be included into the application for a Building Permit to make it a 'complete application' rather than after, as the advice could affect the building design.

2. Proposal 19 – Removing the need for a Notice of Completion (BA7 form from the Builder) when an Occupancy Permit is being sought (by the building surveyor). The builder should be accountable for the submission of the Notice of Completion to state that all works have been completed in accordance with the National Construction Code and the Building Permit issued, the Occupancy

Permit covers a different range of issues to ensure that the building is suitable to be occupied. Due to the processes covering different aspects of the building, i.e building product compliance versus the building's function, removing the BA7 requirement is not supported.

3. Proposal 26 - Inspections: The discussion paper proposes a new inspection regime, with Mandatory inspections for all construction work, either by permit authorities (Option A); or private sector inspectors (Option B). Option A is not supported, as the full responsibility of Class 2-9 inspections would be placed on the Local Government sector, which is contrary to existing WALGA policy positions. Option B is therefore supported, subject to the Independent Building Surveyor who signed the Certificate of Design Compliance being responsible for undertaking the inspections. Therefore, Local Government would only be responsible for follow up inspections if they signed the CDC, other inspections would be the responsibility of the building surveyor who certified the building as part of the permit application process.

Feedback from the sector: -

- 35 officers attended a workshop session held on the 13 February 2020 (representing 21 Local Governments) including the Cities of Bayswater, Bunbury, Canning, Cockburn, Fremantle, Greater Geraldton, Joondalup, Kalamunda, Mandurah, Melville, Perth, Rockingham, South Perth, Stirling, Subiaco, Vincent, Town of Cottesloe and Shires of Augusta Margaret River, Collie, Dandaragan and Serpentine Jarrahdale. The workshop collated the thoughts and comments of these technical practitioners, in order to prepare the attached submission.

The submission was reviewed and supported by the People and Place Policy Team, and endorsed by State Council via flying minute on 1 April 2020 (RESOLUTION 43.FM/2020).

The endorsed submission was lodged with the Department of Mines, Industry Regulation and Safety on 3 April 2020.

RECOMMENDATION:

GVROC note the submission on Position Statement: Special Entertainment Precincts & the Options Paper for proposed amendments to the Environmental Protection (Noise) Regulations 1997.

RESOLUTION:

**Moved: Mr John Walker – City of Kalgoorlie Boulder
Seconded: Mr Jim Epis - Shire of Leonora**

Carried

7.2 Submission on the Proposed Reforms to the Approval Process for Commercial Buildings (05-015-02-0005 VJ)

Recommendation

That State Council note the endorsed submission on the proposed reforms to the approval process for commercial buildings.

IN BRIEF:

- In December 2019, the State Government prepared a Consultation Regulatory Impact Statement (CRIS) for improvements to the commercial building approvals processes.
- The CRIS proposes 28 improvements, ranging from documentation requirements; performance solutions; fire authority consultation; engagement of building surveyors; third-party review of high-risk designs; variations to the design during construction; inspections of building work; material compliance; and the Building Commissioner's powers.
- The submission was due on 3 April 2020, consequently, the submission was processed through WALGA's interim submission process, and endorsed by State Council by Flying Minute on 1 April 2020.

BACKGROUND:

The Department of Mines, Industry Regulation and Safety (DMIRS) has prepared a Consultation Regulatory Impact Statement (CRIS), as a step to fulfill the McGowan Government's commitment to improve processes to enhance the quality and standard of commercial and apartment buildings in WA. This is in response to the recommendations contained in the National Building Confidence report. The Building Confidence report concluded that there are a number of significant systematic deficiencies with Australia's building industry culture and Australia's governance arrangements and made 24 principle-based recommendations for reform, ranging from reviewing the registration requirements for building practitioners, powers of regulators and strategies for the proactive regulation of building design and construction.

The State's CRIS proposes 28 reforms to improve building compliance for class 2-9 buildings in WA. The reform proposals are wide-ranging and seek to address issues identified in the Building Confidence report, such as documentation requirements; performance solutions; fire authority consultation; engagement of building surveyors; third-party review of high-risk designs; variations to the design during construction; inspections of building work; material compliance; and the Building Commissioner's powers.

COMMENT:

Support or qualified support was provided for 25 of the 28 proposals, as they have the potential to improve the building assessment and construction process for Class 2-9 buildings.

Three of the proposals are not supported, as follows:

1. Proposal 8 – DFES can provide their advice at any stage, which could occur after a Building Permit has been issued. This would be difficult for the Building Surveyor to respond to, as all paperwork has been submitted to the Permit Authority.

It would also be an administrative nightmare for Local Government if the advice is received after the building permit had been issued. DFES advice should be included into the application for a Building Permit to make it a 'complete application' rather than after, as the advice could affect the building design.

2. Proposal 19 – Removing the need for a Notice of Completion (BA7 form from the Builder) when an Occupancy Permit is being sought (by the building surveyor). The builder should be accountable for the submission of the Notice of Completion to state that all works have been completed in accordance with the National Construction Code and the Building Permit issued, the Occupancy Permit covers a different range of issues to ensure that the building is suitable to be occupied. Due to the processes covering different aspects of the building, i.e building product compliance versus the building's function, removing the BA7 requirement is not supported.
3. Proposal 26 - Inspections: The discussion paper proposes a new inspection regime, with Mandatory inspections for all construction work, either by permit authorities (Option A); or private sector

inspectors (Option B). Option A is not supported, as the full responsibility of Class 2-9 inspections would be placed on the Local Government sector, which is contrary to existing WALGA policy positions. Option B is therefore supported, subject to the Independent Building Surveyor who signed the Certificate of Design Compliance being responsible for undertaking the inspections. Therefore, Local Government would only be responsible for follow up inspections if they signed the CDC, other inspections would be the responsibility of the building surveyor who certified the building as part of the permit application process.

Feedback from the sector: -

- 35 officers attended a workshop session held on the 13 February 2020 (representing 21 Local Governments) including the Cities of Bayswater, Bunbury, Canning, Cockburn, Fremantle, Greater Geraldton, Joondalup, Kalamunda, Mandurah, Melville, Perth, Rockingham, South Perth, Stirling, Subiaco, Vincent, Town of Cottesloe and Shires of Augusta Margaret River, Collie, Dandaragan and Serpentine Jarrahdale. The workshop collated the thoughts and comments of these technical practitioners, in order to prepare the attached submission.

The submission was reviewed and supported by the People and Place Policy Team, and endorsed by State Council via flying minute on 1 April 2020 (RESOLUTION 43.FM/2020).

The endorsed submission was lodged with the Department of Mines, Industry Regulation and Safety on 3 April 2020.

RECOMMENDATION:

GVROC note the endorsed submission on the proposed reforms to the approval process for commercial buildings.

RESOLUTION:

**Moved: Cr Tracey Rathbone -Shire of Coolgardie
Seconded: Cr Laurene Bonza - Shire of Dundas**

Carried

7.3 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

Recommendation

That State Council note the resolutions of the Municipal Waste Advisory Council at its 26 February 2020 meeting.

IN BRIEF:

- This item relates to the MWAC meeting held on 26 February 2020, key outcomes of this meeting included:
 1. Endorsement of the Submission on the Consultation Regulatory Impact Statement on phasing out certain waste exports
 2. Endorsement of the Plastic Reduction Options for Local Government Paper.

BACKGROUND:

The Municipal Waste Advisory Council is seeking State Council noting of the resolutions from the 26 February 2020 meeting, consistent with the delegated authority granted to the Municipal Waste Advisory Council to deal with waste management issues.

Copies of Agendas and Minutes are available from WALGA staff, on request.

COMMENT:

The key issues considered at the meetings held on **26 February 2020** included:

Regulatory Impact Statement on Export Bans

A Consultation Regulatory Impact Statement on the proposed export bans for glass, plastic, tyres and paper/cardboard has been released. The Paper identifies options for Government interventions in relation to the proposed bans for paper, cardboard, plastic, tyres and glass. The Draft Submission which has been developed identifies the necessary conditions for the bans to be implemented effectively and some of the cost implications for Local Government. The Submission also identifies the need for effective product stewardship schemes for the products covered by the ban.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the Submission on the Consultation Regulatory Impact Statement on phasing out certain waste exports.

Moved: Mayor Howlett Secoded: Cr Abetz

Plastic Reduction Options for Local Government

In July 2019 MWAC undertook a survey of Local Governments to identify what action the sector was taking in relation to single use plastic. MWAC agreed that a summary of these actions would be developed to inform Local Government decision making. The summary has been developed into a Plastic Reduction Options for Local Government Paper. The Paper investigates the current approaches taken by Local Governments to address single use plastic products in their own operations and in the broader community.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the Plastic Reduction Options for Local Government Paper.

Moved: Mayor Howlett Secoded: Cr Abetz

RECOMMENDATION:

GVROC note the resolutions of the Municipal Waste Advisory Council at its 26 February 2020 meeting.

RESOLUTION:

Moved: Cr Tracey Rathbone -Shire of Coolgardie

Secoded: Mr John Walker – City of Kalgoorlie Boulder

Carried

8. Review of WALGA State Council Agenda - Organisational Key Activity Reports

- 8.1 Report on Key Activities, Commercial and Communications (01-006-03-0017 ZD)
- 8.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)
- 8.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)
- 8.4 Report on Key Activities, Strategy, Policy and Planning (01-006-03-0014 MJB)

GVROC COMMENT:

GVROC note the Organisation Key Activity Reports

RESOLUTION: *Moved: Cr Laurene Bonza - Shire of Dundas*
 Seconded: Cr Tracey Rathbone -Shire of Coolgardie

Carried

9. Review of WALGA State Council Agenda - Policy Forum Reports

The following provides an outline of the key activities of the Association's Policy Forums that have met since the last State Council meeting.

Recommendation

That the report on the key activities of the Association's Policy Forums to the May State Council Meeting be noted.

Policy Forums

The following Policy Forums have been established

- Mayors / Presidents Policy Forum
- Container Deposit Legislation Policy Forum
- Mining Communities Policy Forum
- Economic Development Policy Forum

All Policy Forums have not held meeting since the last State Council meeting due to the COVID-19 pandemic.

RECOMMENDATION:

GVROC notes the Policy Forum Reports update

RESOLUTION: *Moved: Mr James Trail – Shire of Coolgardie*
 Seconded: Cr Ian Mickle – Shire of Esperance

Carried

10. Review of WALGA State Council Agenda – State Council Status Report

10.1 Complete Status Report on State Council Resolutions - To the May 2020 State Council Meeting

GVROC COMMENT:

Additional to the Complete Status Report on State Council Resolutions, Attachment 3 provides the relevant Goldfields Esperance Country Zone Status Report.

RECOMMENDATION:

GVROC notes the Complete State Council Status Report to the May 2020 State Council meeting and the Goldfields Esperance Country Zone Status Report.

RESOLUTION: **Moved: Cr Laurene Bonza - Shire of Dundas**
 Seconded: Cr Tracey Rathbone -Shire of Coolgardie

Carried

11. DLGSC Update

11.1 Local Government Bill and Regulations update

Update provided by Kirsty Martin Project Manager Special Initiatives, DLGSC

11.2 National Redress Scheme update

Update provided by Ben Armstrong Senior Policy and Project Delivery Officer

12. LATE ITEMS as notified, introduced by decision of the Meeting

MOTION called to accept Late Items below:

RESOLUTION: **Moved: Cr Tracey Rathbone -Shire of Coolgardie**
 Seconded: Cr Laurene Bonza - Shire of Dundas

Carried

12.1 Video Conferencing Options for future GVROC meetings

Reporting Officer: Andrew Mann, Executive Officer

Disclosure of Interest: Nil

Date: April 2020

Attachments: Nil

Background:

Given the current Covid-19 restrictions and need for social distancing, the GVROC Chair requested the Executive Officer to look at alternative options for holding future meetings via video conferencing.

A number of alternatives have been viewed and are listed below:

Platform	Details	Cost
Microsoft Teams	<p>Microsoft Teams is a chat-based workspace within Office 365, which enables users to view and collaborate on documents directly within the application, participate in voice and video conference calls, view full conversation histories and email-style conversation threads, and more.</p> <p>Microsoft Teams can be customized to suit each individual team, with users able to create tabs for frequently accessed documents or regularly used cloud services. Integrations with Word, PowerPoint, Excel, OneNote, SharePoint, Power BI, Delve, and Planner are all built into Microsoft Teams, allowing users to access and collaborate on a range of files. Skype for Business integration facilitates video and voice conference calls between users, connectors can be used to pull in notifications and updates from a range of third party services including GitHub and Twitter, and the Microsoft Bot Framework is also supported, bringing intelligent bots into the team environment.</p>	<p>Would require each LGA to have a Microsoft license for Office 365, charged at \$17.20 to \$50.90 depending on level of functionality per month per user.</p>
Meet by MKAS	<p>Managed Meet virtual meeting (1 session per month) (May 2020 - Dec 2020)</p> <ul style="list-style-type: none"> - Up to 50 participants - Up to 4 hours run time - Failover platform if required - 1 hour Meet Support <p>This service gives you access to your own online meeting space for a specific meeting or online get together. It includes support setting up your meeting on the day and to make sure you get off on the right foot.</p> <p>More than just videoconferencing the Meet platform offers a comprehensive suite of features making it well suited to host one on one meetings, large group meetings and online training or workshops. It includes everything you'd expect from video conferencing - video, audio and screen share - as well as collaboration tools such as breakout rooms, shared chat, direct messaging, recording capabilities and complete moderation by the meeting host (or their delegates).</p> <p>Help to get you started - MKAS know that using new platforms does not always come easily. When you use our Managed Meet service, we will help get you set up before your meeting to make sure everything working as expected, and to answer any last-minute questions. We will also stick around for the start of your meeting to help smooth out any issues you have as you get started.</p> <p>As much or as little support as you need. In addition to our Managed Meet support, MKAS are also able to provide more</p>	<p>\$550 per meeting or total of \$4,400 to the end of 2020 inclusive of GST</p>

	comprehensive training in using Meet so you can go into your online meetings with confidence. Maybe you want to make sure everyone on your call is able to access the meeting - we can help check in to make sure everyone has what they need to join the conversation without the technical issues. We can also be on hand throughout your meeting duration to give you peace of mind, and to make sure you are getting the most out of the service. Chat to us about your needs, and we'll be able to tailor a solution, so you have exactly what you need.	
Being There	Used for our last GVROC meeting on 20 March 2020. Experts in the use of video communications to deliver business outcomes. Provide a dedicated Local Government Video Conference Network, which allows LGAs to collaborate from your desktop CEO to CEO, HR to candidate, Zone to Zone, Share resources, Councillor to Council Meetings, Face to face with suppliers...	The cost to hold the last GVROC meeting would have been \$2,500 but was done as a trial using the Shire of Dundas membership. Normal cost would be \$250 per month for each LGA.
Zoom	Zoom offers a suite of software applications depending on the size of business and the scope of needs. Most will use Zoom for its user-friendly videoconferencing platform, Zoom Meetings, which comes in four different subscription tiers: Basic The Basic ("Personal Meeting") version of Zoom is free and is surprisingly full featured, with support for up to 100 participants, group collaboration, web-based desktop sharing and local recording of meetings. Note that the free tier only supports meetings of a maximum length of 40 minutes, and you can only have a single host. Not suitable for GVROC meetings Pro The Pro Zoom package runs AUD\$20.99 per month, but your meetings can run up to 24 hours. There's the same basic 100-user limit, but with the option to buy add-on packages for up to 500 or 1,000 active participants if needed. Business and Enterprise The AUD\$27.99 Business tier gives you up to 300 participants, plus cloud-recording transcript options and company branding options. The same pricing applies to the Enterprise tier, which bumps up regular participant numbers to 500.	Can be done from one host at cost of \$20.99 per month to \$27.99 per host.
Google Meet	Similar to Microsoft Teams will require each LGA to have a license for Google Suite Applications.	\$16.80 per month per user.

Officer Comment:

There are lots of different and additional video platforms that are available all similar in functionality. The Meet by MKAS and Being There are local Western Australian companies and providers that also provide a hands-on approach to the meetings. The others like Microsoft Teams, Zoom and Google meet are generally easy to use and are large global companies that require you to pay ongoing monthly subscriptions with no hands-on support processes during meetings. They do provide overall though a cheaper alternative. The local companies provide a more reliable service.

Each of the GVROC CEOs were also asked to advise which current video conferencing platforms they may be using to see if there was any dominant platform that could be used without additional costs. The table below highlights the feedback provided.

GVROC LGA	Existing Platforms					
	Microsoft Teams	Zoom	Skype	Being There	Google Meet	Others
City Kalgoorlie Boulder	X	X	X			
Shire of Coolgardie	X	X				
Shire of Dundas				X		
Shire of Esperance		X				
Shire of Laverton		X				
Shire of Leonora		X		X		
Shire of Menzies	X	X				
Shire of Ngaanyatjaraku	X		X			
Shire of Ravensthorpe*	X*	X*				
Shire of Wiluna		X				

*Shire of Ravensthorpe currently only using voice, but investigating using Teams & Zoom

Consultation: GVROC Chair, GVROC CEOs

Financial Implications: Could be a general cost to GVROC, e.g. Meet at MKAS paid by GVROC or an individual cost to each LGA by subscribing to monthly payments for the other platforms.

Strategic Implications: N/A

RECOMMENDATION:

That GVROC:

1. Note the options available for video conferencing future GVROC meetings during the social distancing and Covid-19 regulations in place.
2. Note that 7 of the 10 GVROC LGAs currently use Zoom, with Shire of Ravensthorpe also investigating its use that would bring total to 8.
3. Agree that GVROC should have some form of common video conferencing platform used by all members for future meetings.
4. If agreed to point 3 above, and based on most LGAs using Zoom, that this be the chosen platform to hold future GVROC video conference meetings.

Motion for debate called: **Moved: Cr Tracey Rathbone – Shire of Coolgardie**
Seconded: Cr Laurene Bonza - Shire of Dundas

Debate was held around the security issues of utilising Zoom versus BeingThere or other platforms.

Following discussion and debate on this motion a vote was called on the recommendation.

The vote for using Zoom (Coolgardie, Esperance, Kalgoorlie Boulder, Leonora and Laverton)

The vote against (Dundas)

Based on a majority on the motion for recommendation above was carried 5 to 1.

RESOLUTION: **Moved: Cr Tracey Rathbone – Shire of Coolgardie**
Seconded: Mr Peter Naylor - Shire of Laverton

Carried 5 to 1

12.2 Regional Level Vulnerability Analysis

Reporting Officer: Nebojsa Franich, Economics Policy Manager

Disclosure of Interest: Nil

Date: April 2020

Attachments: Email from WALGA circulated with agendal

Background:

COVID-19 Regional Level Vulnerability Analysis

To assist Local Governments as they look to provide the most appropriate response and recovery packages in light of the COVID-19 pandemic, WALGA have been assessing the extent to which each local community in WA will be impacted by COVID-19. As a way of doing this, WALGA analysed a range of demographic and social data that provide an indication of the COVID-19 health and economic vulnerability of each Local Government Area in WA. The indicators analysed for each Local Government Area include:

Health vulnerability

- Share of people aged over 70
- Share of lone person households
- Share of households with no motor vehicles
- Share of people who need assistance with core activities
- Population density

Economic Vulnerability

- Share of people who work in impacted industries
- Share of businesses in impacted industries
- Share of non-employing businesses
- Share of businesses with less than \$2m in annual turnover
- Share of households with no internet access

Over 60 individual Local Governments have been provided with an analysis pack specific to their district, and now WALGA have aggregated and reported on this data at the WALGA Zone level.

Officer Comment:

Analysis of the above indicators for the Goldfields Esperance Zone was presented in attached slides.

Consultation: GVROC Chair, GVROC CEOs

Financial Implications: Nil

Strategic Implications: N/A

RECOMMENDATION:

That GVROC note the COVID-19 Regional Level Vulnerability Analysis.

RESOLUTION: **Moved: Mr James Trail – Shire of Coolgardie**
Seconded: Mr Jim Epis - Shire of Leonora

Carried

13. FUTURE MEETINGS

- 15 May 2020 (Zoom Video Conference)
- 10 July 2020 (Laverton)
- 11 September 2020 – (Venue TBC – originally was scheduled 5-7 August to coincide with WALGA State Conference & Convention)
- 13 November 2020 (Coolgardie)

The following are the WALGA State Council meeting dates in 2020 with suggested GVROC teleconference meeting dates prior to these to inform the GVROCs representatives attend the meetings with relevant input for State Council Agenda Items:

- 3 June 2020 Budget meeting - (WALGA advise no need for GVROC Teleconference for budget meeting)
- 1 July 2020 - (GVROC Teleconference 26 June 2020)
- 3-4 September 2020 Regional meeting Broome - (GVROC Teleconference 28 August 2020)
- 2 December 2020 - (GVROC Teleconference 27 November 2020)

14. CLOSURE OF MEETING

There being no further business the Chair declared the meeting closed at 9:30am.

12.5.3

ORDINARY MEETING DATES

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	Nil

SUMMARY:

The dates of the Ordinary Meeting Dates are attached for Council approval.

BACKGROUND:

At least once each year a local government is to give local public notice of the dates and the time and place at which the ordinary council meetings are to be held.

COMMENT:

The meeting dates will also be advertised on the Shire website.

CONSULTATION:

Nil.

STATUTORY ENVIRONMENT:

Local Government (Administration) Regulations 1996. Regulation 12.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

Without nominating and advertising the dates of meetings, Council would be non-compliant with the Regulations.

STRATEGIC IMPLICATIONS:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

VOTING REQUIREMENTS:

Simple majority.

OFFICERS RECOMMENDATION:

That Council approves the following Ordinary Council meeting dates for the period July 2020 to June 2021:

Thursday 30 July 2020	1pm	Menzies
Thursday 27 August 2020	1pm	Menzies
Thursday 24 September 2020	1pm	Tjuntjuntjara Community
Thursday 29 October 2020	1pm	Menzies
Thursday 26 November 2020	1pm	Menzies
Thursday 17 December 2020	1pm	Menzies
Thursday 28 January 2021	1pm	Menzies
Thursday 25 February 2021	1pm	Menzies
Thursday 25 March 2021	1pm	Menzies
Thursday 29 April 2021	1pm	Menzies
Thursday 27 May 2021	1pm	Menzies
Thursday 24 June 2021	1pm	Menzies

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1900

MOVED: Cr J Dwyer

SECONDED: Cr K Mader

Thursday 30 July 2020	1pm	Menzies
Thursday 27 August 2020	1pm	Menzies
Thursday 24 September 2020	1pm	Tjuntjuntjara Community
Thursday 29 October 2020	1pm	Menzies
Thursday 26 November 2020	1pm	Menzies
Thursday 17 December 2020	1pm	Menzies
Thursday 28 January 2021	1pm	Menzies
Thursday 25 February 2021	1pm	Menzies
Thursday 25 March 2021	1pm	Menzies
Thursday 29 April 2021	1pm	Tjuntjuntjara Community
Thursday 27 May 2021	1pm	Menzies
Thursday 24 June 2021	1pm	Menzies

Carried 5 / 0

NOTE:

Council amended the Officer Recommendation changing the April 2021 meeting location to Tjuntjuntjara Community in accordance with Council Policy of two meetings per year at the Community.

LOCATION:	Shire of Menzies	
APPLICANT:	Shire of Menzies	
DOCUMENT REF:	As Applicable	
DISCLOSURE OF INTEREST:	Nil	
DATE:	25 June 2020	
AUTHOR:	Peter Money Chief Executive Officer	
ATTACHMENT:	12.5.4-1	Draft Agenda Format
	12.5.4-2	Draft Meeting Structure

SUMMARY:

This item recommends that Council adopts amendments to Policy 3.10 to formalise the Agenda Format and the Meeting Structure.

BACKGROUND:

Policy 3.10 has been reviewed and it is noted that some minor changes to the Agenda Format would make the structure of the template document better structured keeping similar items together.

I have also included some new standard items in the monthly meeting as requested recently by the Shire President.

COMMENT:

1. Council has requested that two additional permanent Officer Reports be included in each Council agenda.

These are:

- Report on Investments;
- Presentation of confirmed minutes of GVROC meetings and NGWG meetings.

Note that GVROV is the Goldfields Voluntary Regional Organisation of Councils and NGWG is the Northern Goldfields Working Group.

I have also added a new item 13 for confidential matters behind closed doors shown in Attachment B.

2. There are some minor amendments to the Agenda Format document to improve the flow of the information provided shown in Attachment A.

CONSULTATION:

Council.

STATUTORY ENVIRONMENT:

Local Government Act 1995

POLICY IMPLICATIONS:

Amendments to Policy 3.10

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
There are no risks involved as these are minor administrative changes		

STRATEGIC IMPLICATIONS:

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.

14.3 Active civic leadership achieved

- Regularly monitor and report on the Shire’s activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

That Council adopts the policy changes and additions to Policy 3.10 in accordance with Attachment A and Attachment B.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1901

MOVED: Cr K Mader

SECONDED: Cr J Dwyer

That Council adopts the policy changes and additions to Policy 3.10 in accordance with Attachment A and Attachment B.

Carried 5 / 0

ATTACHMENT A AGENDA ITEM FORMAT

1.1.1 TITLE

LOCATION:

APPLICANT:

DOCUMENT REF:

DISCLOSURE OF INTEREST:

DATE:

AUTHOR:

ATTACHMENT:

IN BRIEF:

BACKGROUND:

COMMENT:

CONSULTATION:

STATUTORY AUTHORITY:

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy

STRATEGIC IMPLICATIONS:

Select one or more of the outcomes from the Strategic Plan – delete those not relevant

14.1 Sustainable local economy encouraged

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

VOTING REQUIREMENTS:

Simple / absolute majority

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council

COUNCIL DECISION:

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

ATTACHMENT B – ORDER OF THE MEETING

ORDER OF THE MEETING

- 1 DECLARATION OF OPENING
- 2 ANNOUNCEMENT OF VISITORS
- 3 RECORD OF ATTENDANCE
- 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- 5 PUBLIC QUESTION TIME
- 6 APPLICATIONS BY MEMBERS
- 7 DECLARATIONS OF INTEREST
- 8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS
- 9 CONFIRMATION / RECEIVAL OF MINUTES
- 10 PETITIONS / DEPUTATIONS / PRESENTATIONS
- 11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION
- 12 REPORTS OF OFFICERS
 - 12.1 FINANCE AND ADMINISTRATION
 - 12.1.1 Statement of Financial Activity for the Month of
 - 12.1.2 Monthly Listing of Payments for the Month of
 - 12.1.3 Monthly Investment Report for the Month of
 - 12.1.4 Other Reports on Financial Matters
 - 12.2 WORKS AND SERVICES
 - 12.3 HEALTH BUILDING AND TOWN PLANNING
 - 12.4 COMMUNITY DEVELOPMENT
 - 12.5 MANAGEMENT AND POLICY
 - 12.5.1 Actions Performed under Delegation for the period April - May 2020
 - 12.5.2 CEO Status Report
 - 12.5.3 Other Management and Policy Reports
 - 12.5.4 Confirmed Minutes of the GVROC and NGWG Meetings
- 13 CONFIDENTIAL MATTERS BEHIND CLOSED DOORS
- 14 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

- 15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING (LATE ITEMS)
- 16 NEXT MEETING
- 17 CLOSURE OF MEETING

12.5.5

PROPOSED REMOVAL OF STOCK GRIDS

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	

SUMMARY:

This item recommends Council approves the removal of unsafe stock grids in accordance with the attached schedule.

BACKGROUND:

Over past years stock grids are installed on various rural roads in cooperation between station owners and the local government.

COMMENT:

The Shire has a number of stock grids that were installed in past years that have passed their useful life or may no longer meet the expected stock grid standards.

These grids are potential safety hazards for people driving shire roads and should be removed and the roads appropriately repaired.

I have inspected these grids with Works Supervisor Paul Warner and I concur that these grids are a safety concern and should be removed.

CONSULTATION:

Works Supervisor – Paul Warner

STATUTORY ENVIRONMENT:

Local Government (Uniform Local Provisions) Regulations 1996

9. *Permission to have gate across public thoroughfare — Sch. 9.1 cl. 5(1)*

(1) *A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.*

POLICY IMPLICATIONS:

Policy 12.3 -Stock grids

policy 12.6 - Retention of stock grids

FINANCIAL IMPLICATIONS:

The Shire has budgeted \$150,000 in 2020/2021 for the grid programme. It is recommended that unsafe grids be removed before the consideration of new installations.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is potential for vehicle crashes to occur for drivers unaware of the condition of some of these grids.	Medium	The proposal is to remove the grids on the basis of removing the worst first.

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

That Council approve the removal of stock grids in accordance with the attached document.

COUNCIL DECISION:

COUNCIL RESOLUTION:

No. 1902

MOVED: Cr V Ashwin

SECONDED: Cr J Dwyer

That Council approve the removal of stock grids in accordance with the attached document.

Carried 5 / 0

PROPOSED GRID REMOVALS

Yarri Road near Menangina Station



Yarri Road – Lake Raeside



Yarri Road – Haul Road at Ejudina (9 metre grid)



Pianto Road 5 grids – Except at Gindalbie station boundary fence
(Gildalbie Station boundary grid requires replacement)



12.5.6 PROPOSED ROAD DIVERSIONS – ORA BANDA MINING

LOCATION:	Riverina, Waihi & Callion Mine Sites
APPLICANT:	OraBanda Mining
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	28 November 2019
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	Callion Public Map Riverina Public map Waihi Public Map Copy of Public Notice for Road Diversions

SUMMARY:

This item recommends Council supports the proposed road deviations as follows:

Waihi Mine Site – Extension of Davyhurst – Mulline Road SLK 1,62 to Coolgardie North Road at SLK 1.57 which involves closure of Coolgardie North Road at SLK 1.19 – SLK 1.57. Closure of Davyhurst Mulline Road at SLK 0 – SLK 1.62. Closure of the Access Track linking Davyhurst Road and Davyhurst Mulline Road.

Riverina Mine Site – Realignment of Riverina -Snake Hill Road and Evanston Menzies Road; which involves closure of Snake Hill Road SLK 0 – SLK 0.6 and closure of Evanston Menzies Road SLK 44.8 – SLK 49.3.

Callion Mine Site – Coolgardie North Road Realignment which requires closure of Coolgardie North Road between SLK 11.0 – SLK 11.08. Construct a new section of road approximately 100 metres to the east of the existing alignment.

BACKGROUND:

Ora Banda Mining have purchased leases in the vicinity of these roads and require the road diversions to enable free and safe movement of heavy trucks on the various mine sites which will carry ore for processing at the Davyhurst Mill.

COMMENT:

The Shire has been working through engineering consultant Katie Hall and Works Supervisor Paul Warner with Ora Banda and their consultants to achieve the best possible outcomes to make this project a success and avoiding as much inconvenience as possible to other road users.

There has been a consultation process in which the proposals were advertised in the Kalgoorlie Miner and have been on the Shire website for the required 35 days in accordance with the Land Administration Act.

Katie Hall has also been liaising with Landgate and the Department of Lands, Heritage and Planning and advertising has been in accord with regulations.

The consultation period expired on 20 June 2020 and there were no submissions on the proposals.

As these are Shire managed roads the proposed amendments require Council agreement. If Council is satisfied with the proposals negotiations can commence with Ora Banda or their consultants over the contracting of the works. Ora Banda initially asked the Shire to contract the works but now prefer to employ contractors themselves to avoid the delays that will occur due to local government tendering processes.

However, if Council approves the proposals it is recommended that the Shire has the final say about who does the work to ensure that an experienced road construction company is employed to do the work.

CONSULTATION:

Landgate
Department of Lands, Heritage and Planning,
Ora Banda Mining
Main Roads WA
Kalgoorlie Miner Advertising

STATUTORY ENVIRONMENT:

*Land Administration Act Section 58,
Local Government Act 3.50(4) & 3.50(5)*

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Ora Banda Mining is to pay all costs incurred by the Shire plus an administration cost.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
The proposed works need to be carried out to a standard expected by the Shire as these are Shire owned roads. Eventually road haulage will cease and it is imperative that the Shire does not have to carry out remedial works after that time.	Low Low	The Shire needs to make the final decision in who carries out the roadworks. The Shire will also manage the roadworks to ensure a high standard or work is the outcome.

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

1. That Council supports the proposed road deviations as follows:

Waihi Mine Site – Extension of Davyhurst – Mulline Road SLK 1,62 to Coolgardie North Road at SLK 1.57 which involves closure of Coolgardie North Road at SLK 1.19 – SLK 1.57. Closure of Davyhurst Mulline Road at SLK 0 – SLK 1.62. Closure of the Access Track linking Davyhurst Road and Davyhurst Mulline Road.

Riverina Mine Site – Realignment of Riverina -Snake Hill Road and Evanston Menzies Road; which involves closure of Snake Hill Road SLK 0 – SLK 0.6 and closure of Evanston Menzies Road SLK 44.8 – SLK 49.3.

Callion Mine Site – Coolgardie North Road Realignment which requires closure of Coolgardie North Road between SLK 11.0 – SLK 11.08. Construct a new section of road approximately 100 metres to the east of the existing alignment.

2. That Ora Banda Mining and its consultants liaise with the Shire of Menzies as to the awarding of the roadworks to an experienced road construction company.

COUNCIL DECISION:

COUNCIL RESOLUTION:	No. 1903
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MOVED: Cr J Dwyer

SECONDED: Cr K Mader

1. That Council supports the proposed road deviations as follows:

Waihi Mine Site – Extension of Davyhurst – Mulline Road SLK 1,62 to Coolgardie North Road at SLK 1.57 which involves closure of Coolgardie North Road at SLK 1.19 – SLK 1.57. Closure of Davyhurst Mulline Road at SLK 0 – SLK 1.62. Closure of the Access Track linking Davyhurst Road and Davyhurst Mulline Road.

Riverina Mine Site – Realignment of Riverina -Snake Hill Road and Evanston Menzies Road; which involves closure of Snake Hill Road SLK 0 – SLK 0.6 and closure of Evanston Menzies Road SLK 44.8 – SLK 49.3.

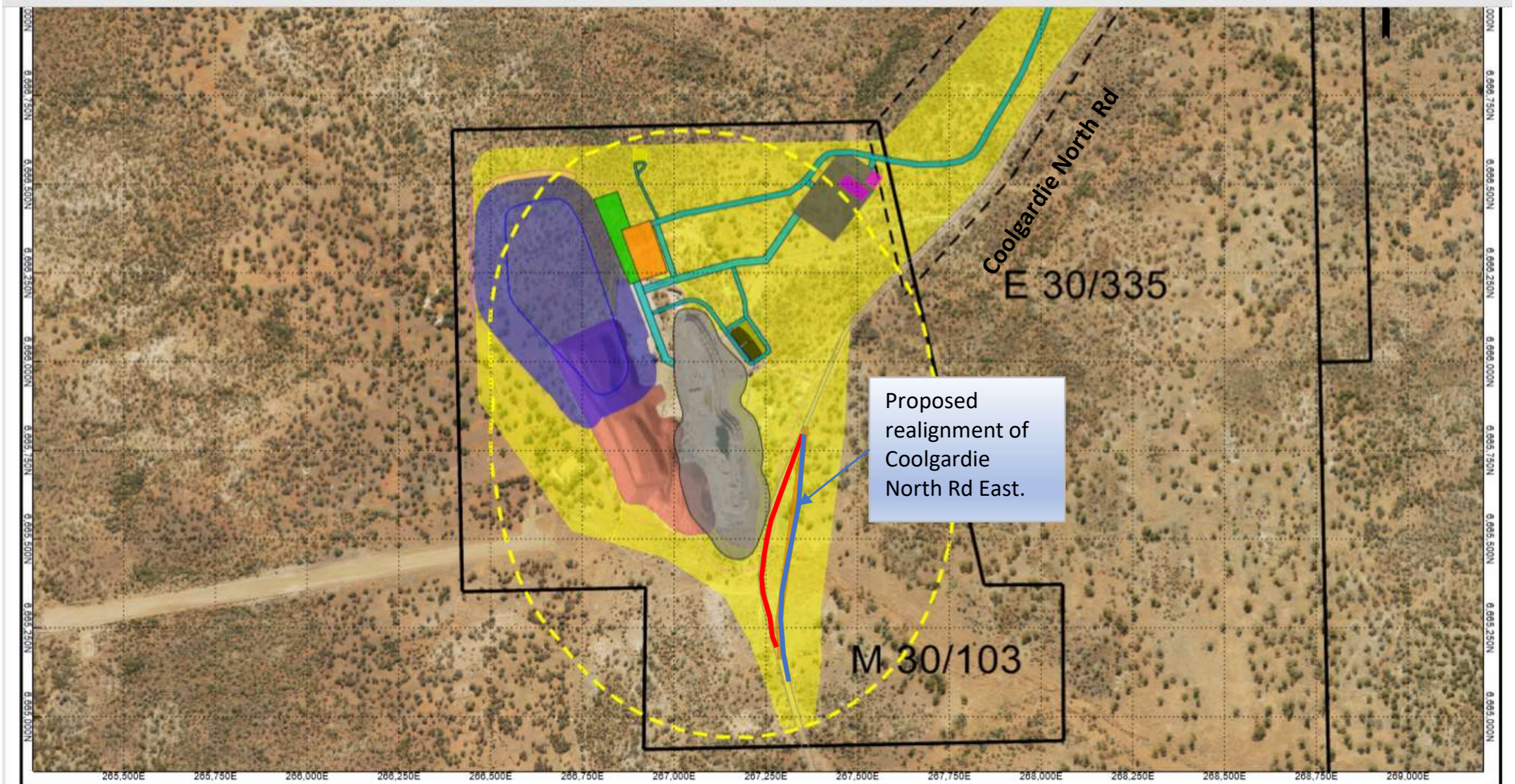
Callion Mine Site – Coolgardie North Road Realignment which requires closure of Coolgardie North Road between SLK 11.0 – SLK 11.08. Construct a new section of road approximately 100 metres to the east of the existing alignment.

2. That Ora Banda Mining and its consultants liaise with the Shire of Menzies as to the awarding of the roadworks to an experienced road construction company.

Carried 5 / 0

NOTE:

Council asked the Chief Executive Officer to ensure that appropriate signage is included at completion of the works.



Proposed realignment of Coolgardie North Rd East.



LEGEND

- 500m Backwash Zone
- Existing Downstream Pipeline
- Proposed Gulliest Road Change
- Proposed Haul / Internal Road
- Proposed Abandonment Band
- Current Tenements
- Proposed Tenement Application

■ Existing Waste Dump	■ Proposed Office/Warehouse
■ Proposed Waste Dump	■ Proposed Carpark/GoBay/Laydown
■ Proposed Pit Design	■ Proposed Low Grade Stockpile
■ Proposed ROM Pad	■ Proposed Topsoil Stockpile
■ Proposed Water Storage	■ Proposed Magazine / Bulk Storage

Scale 1:10000

Plot Date 11/04/2020

Plot File: Callion v2.dcf



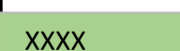
Sheet 1

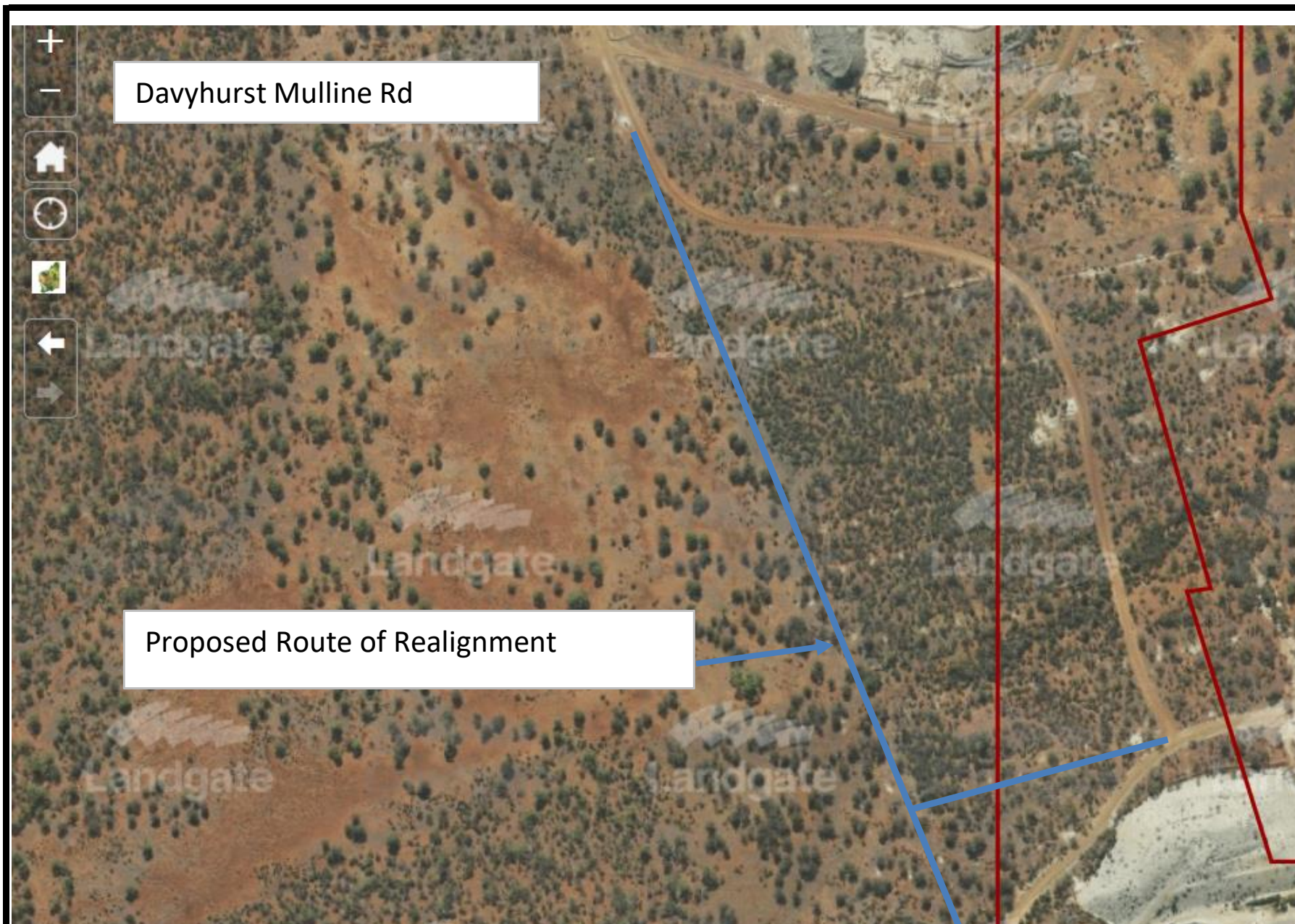
GDA 1994 MGA Zone 51

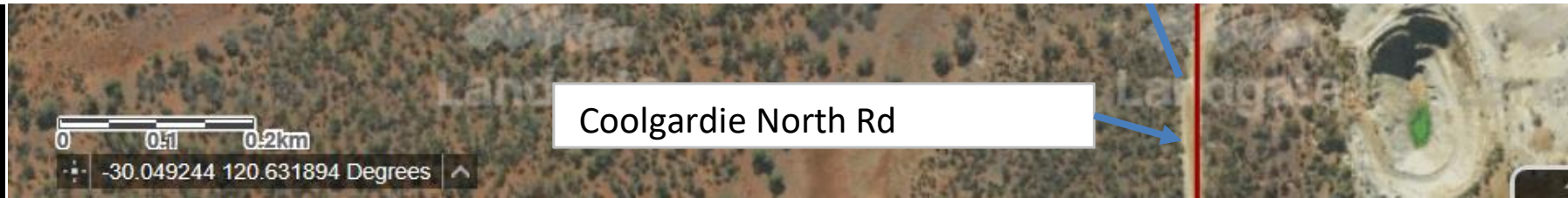
Proposed Mine Development & Clearing Application

Callion Gold Operations



	Proposed New Road	PROPOSED ROAD CLOSURES OF EVANSTON MENZIES RD SLK - SLK & RIVERINA SNAKE HILL RD SLK 0 - SLK 0.6 IN VICINITY OF RIVERINA MINESITE			
	Proposed Road Closures				
	Land Parcel Reference no	RIVERINA, ULARRING, SHIRE OF MENZIES			
		MINING LEASES M30/256, M30/157, LR3089/710, VACANT CROWN LAND 3123441			
		DRAWN	K HALL	DATE	12/05/2020

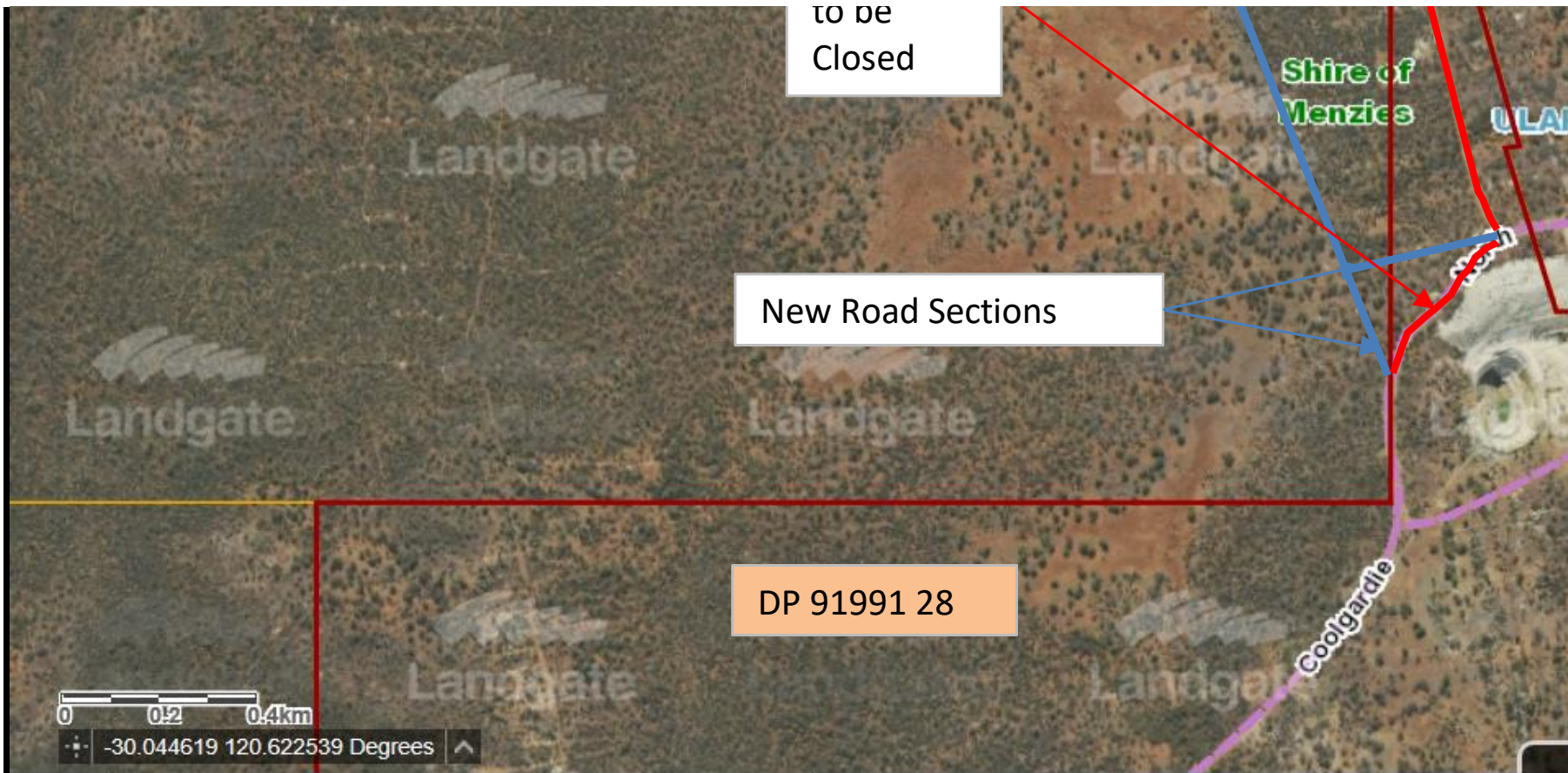




— Proposed New Road

PROPOSED REALIG
MULLINE RD
DAVYHURST, ULARRIN
MINING LEASE M30/255
DRAWN | K HALL





- Proposed New Road
- Proposed Road Closures
- XXXX Land Parcel Reference no

PROPOSED ROAD CL	
DAVYHURST MULLI	
DAVYHURST, ULARRIN	
MINING LEASE M30/255	
DRAWN	K HALL





NMENT OF COOLGARDIE NORTH RD AND DAVYHURST
IN VICINITY OF WAIHI & LADY EILEEN MINESITES

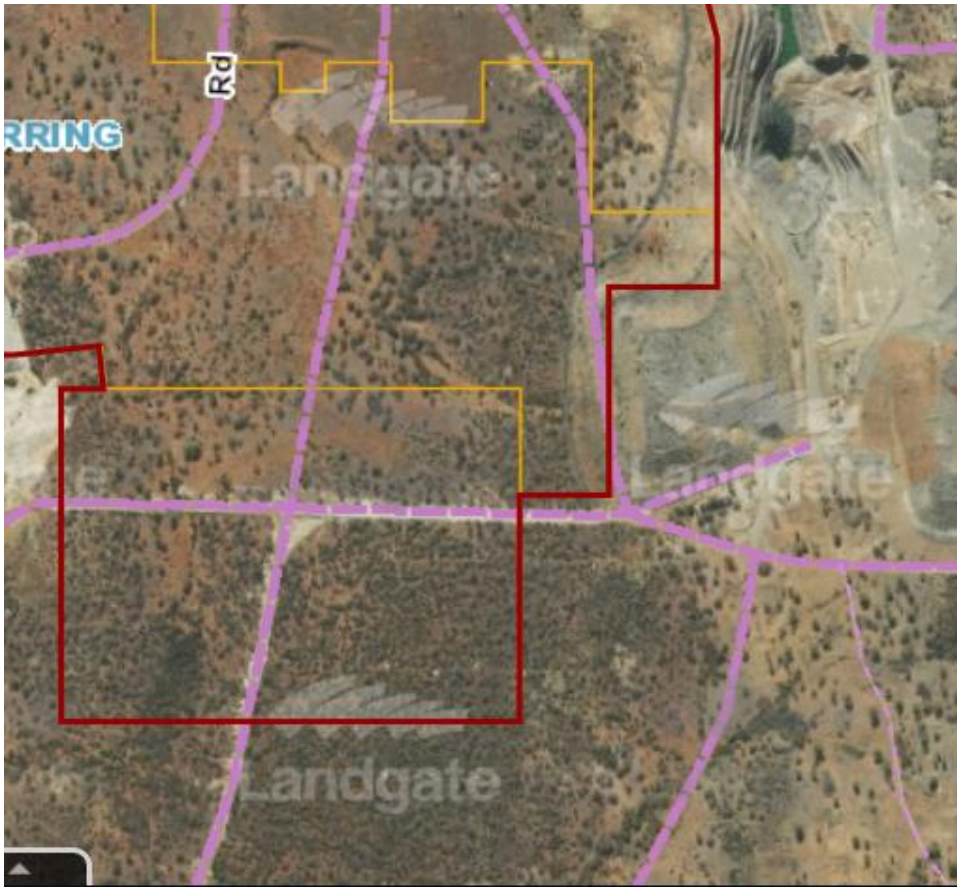
IG, SHIRE OF MENZIES

, RESERVE R 10111, DEPOSITED PLAN DP 91997 28

DATE

10/05/2020





CLOSURES OF SECTIONS OF COOLGARDIE NORTH RD AND
NE RD IN VICINITY OF WAIHI & LADY EILEEN MINESITES
VIC, SHIRE OF MENZIES

, RESERVE R 10111, DEPOSITED PLAN DP 91997 28

DATE

10/05/2020

Notice is hereby given pursuant to Section 58 of the Land Administration Act 1997 and Sections 3.50(4) and Section 3.50(5) of the Local Government Act 1995 of the Shire of Menzie's intention to permanently close sections of Coolgardie North Rd, Davyhurst Mulline Rd, Snake Hill - Riverina Rd and Evanston - Menzies Rd. *The specific sections to be closed are shown on the plans in the public notices section of the Shire of Menzies Website and described in detail below. The road closures will form part of the Ora Banda Mining Expansion of Waihi, Riverina and Callion Minesites Project. This project involves realignment of the roads in close proximity to the minesites to facilitate pit expansion.*

Waihi Minesite – Extension of Davyhurst - Mulline Rd SLK 1.62 to Coolgardie North Rd at SLK1.57

Closure of Coolgardie North Rd SLK 1.19 – SLK 1.57, Closure of Davyhurst Mulline Rd SLK 0 – SLK 1.62; Closure of Access Track linking Davyhurst Rd and Davyhurst Mulline Rd. .

Land Parcels DP 9199728, R1011, M30/255

Riverina Minesite – Realignment of Riverina - Snake Hill Rd and Evanston Menzies Rd.

Closure of Snake Hill Rd SLK 0 – SLK 0.6 & Closure of Evanston Menzies Rd SLK 44.8 - SLK 49.3

Land Parcels – R17013 Common, Vacant Crown Land 312 3441 Mining Leases M30/256 & M30/157

Callion Minesite - Coolgardie North Rd Realignment

Coolgardie North Rd to be closed between SLK 11 – SLK 11.8. New section of Road constructed approximately 100m to the east of the existing alignment.

Land Parcels : Vacant Crown Land lots 3123230 & 3124757, M30/103

For details and plans of the proposal, please refer to the public notices located on Shire of Menzies website www.menzies.wa.gov.au

Written submissions in respect of the proposed road closures may be lodged with the Shire on or before 5pm, 20 June 2020. Submissions should be marked “Proposed road closures associated with Ora Banda Mining Expansion Project” and addressed to the Chief Executive Officer, Shire of Menzies 124 Shenton St (PO BOX 4) Menzies WA 6436 or ceo@menzies.wa.gov.au.

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	Nil

SUMMARY:

The table below shows progress of Council resolutions and administrative and budget matters.

BACKGROUND:

Status Update – Council Resolutions

MEETING DATE	RESOLUTION NO	RESOLUTION	RESPONSE / OFFICER	TIMEFRAME
	1733	Engage McLeods Barristers and Solicitors to prepare a notice advising the owner Mr Gopel of 85 Suiter Street Menzies, that Council intends to issue a Building Order forcing the removal of the illegally constructed structure built over his caravan within 30 days from the date of the Building Order. The notice prepared by McCleods is to provide Mr Gopel 14 days to make a submission to Council as to why it should not issue the Building Order. If a submission is not received from Mr Gopel or resolution of the issue reached within the 14 days then McCleods Barristers and Solicitors be		November resolution held over for Christmas. Further discussions with Mr. Gopel – did not accept options. Move to resolve to issue letters February 2020 Meeting Letters in progress March 2020 Item recommending

		requested to issue the building Order requiring demolition and removal of the illegally constructed structure built over his caravan at 85 Suiter Street Menzies within 30 days from the date of the Building Order.		<p>Council defer action due to the declared Medical Emergency</p> <p>June 2020 – Letter to be issued via solicitors</p>
	1742	That Council request the CEO to proceed with necessary arrangements to cost the installation of a fence and other facilities on the Town Common boundary; liaise with adjoining Station owners for shared costs and prepare a budget amendment to allocate the necessary funds at the appropriate time.		<p>For personal reasons, the letters to adjoining owners has been delayed.</p> <p>Letters sent to two station owners – one has responded that all, their cattle are to be removed.</p>
	1746	<p>MOVED: Cr Justin Lee SECONDED: Cr Ian Baird</p> <p>1. That Council applies for membership of the Golden Quest Discovery Trail Association;</p> <p>2. That the CEO develop a Draft Tourism Strategy for presentation to Council by June 2020.</p>		<p>It appears that Shire of Menzies is already be a member of the GQDT as a result of name change from the GTNA</p> <p>Part time Project Officer to pursue – may also combine with Northern Goldfields Group</p> <p>Draft Tourism Strategy underway</p>

Administrative and Budgeted Matters

TITLE	COMMENT	EXPECTED COMPLETION
Planning Scheme Review	In progress – May 2018 documents to Council were incomplete and progress was halted	<p>Late 2020</p> <p>March 2020 – Maps were sent to Councillors of the proposed Scheme seeking comments.</p> <p>April 2020 – with the move of Ally Bryant as temporary DCEO, this project is further delayed. It is still 2 years away from being resolved.</p> <p>June 2020 Draft Documents presented to the June 2020 Council Meeting for advertising approval</p>
Niagara Dam Repairs to sluice valves	Underway	<p>Quotes have been received and budget allocations made to enable progress – currently under water – March 2020</p> <p>April 2020 – a purchase order has been issued but no time yet of the completion of the work</p> <p>May 2020 – Monadelphous have been asked to slowly release the water in the dam and prepare for carrying on the work – next financial year.</p> <p>June 2020 Report that the valves are frozen and further action to be considered.</p>
Town Dam Project	Underway – dependent on Water Corp processes	<p>Deferred pending advice from consultation process mid 2020.</p> <p>Water Corp have advised against using the dam as a water source due to substantial evaporation and the upkeep costs. Exploring other water storage options.</p>

Comet Vale Cemetery Fencing	Quotations are being sought but prices indicate the cost will greatly exceed the budget of \$20,000	Carryover to 2020/2021 The cost is likely to exceed the budget substantially – perhaps as much as \$50,000
Rodeo Grounds Infrastructure	Some indicative pricing has been sought	Still seeking costs – may expedite to start in late May/early June 2020 Deferred to 2020/2021
Youth Centre Building	Installation of large shade sails There are limited suppliers of shade sails and Perth suppliers have shown no interest in installations in Menzies and hence prices are unconfirmed at this time	The poles for the sails will interfere with the activities outside the building. Suggest a revised design to cover only a small area. PO has been issued and work to be completed prior to June 30 th June 2020 – contractor has not yet arrived on site
Menzies NW Road Sealing	Waiting on the completion of design drawings Underway	Tendered – to March 2020 Council Meeting April 2020 – works underway; expect completion prior to June 15 Completed
Gravel Roads re-Sheeting and construction Works	Tenders are being prepared Underway	Expect ready for March 2020 Council Meeting April 2020 – contract issued works underway
Bicycle track Menzies Townsite		Looking to expedite this project Deferred to 2020/2021
Housing Capital Works	Houses in Mercer, Onslow and Reid Streets	Quotes are being reviewed – may be considerable savings in in-house completion March 2020 April 2020 – materials are to be purchased prior to June 30.

		To be completed in-house in June/July 2020
Caravan Park Units	Tender process to be finalised Underway	Construction underway – expected delivery May 2020 April 2020 – expected completion and delivery Early June 2020 June 2020 – on site waiting for connection of utilities
Construction of Truck Bay Ablutions	Tender process to be finalised Underway	Purchase order issued, pad being prepared and water connection applied for, quotes for leach drains underway – March 2020 April 2020 – building plans being produced – expected completion prior to June 30 June 2020 – Contractor now expects a late July 2020 delivery.
Construction of 3 Bedroom House	Tender process to be finalised	Underway – waiting on building plans to be provided and reviewed. March 2020 April 2020 – contract signed. Completion expected late September 2020
Administration Building – Front Counter	In-house – June 2020	Old counter currently being assessed, measured and replacement timber being sought – Expect completion late June 2020 April 2020 – timber has arrived in Menzies – on the BMO project list as a priority
Goongarrie Cottage Maintenance	Securing of the cottages	Item to Council April 2020 on options April 2020 – sourcing wrought iron to protect the doors and

		windows after repairs – late August 2020
Risk Management	Underway – will require external support	Mid 2020 April 2020 – ongoing process
HR Reviews	Underway – positions and duties being reviewed gradually for greater efficiencies	Underway – completion late May 2020 June 2020 – future staffing for considering the 10 year Workforce Plan
Develop Compliance Calendar	Develop an accurate Compliance Calendar for internal and Council information	Underway – completion expected April 2020 April 2020 – being modified and reviewed June 2020 – final review to be carried out.
Develop Internal Activity / Processes Calendar	A calendar of internal activities to guide staff	Expect completion May/June 2020 Delayed to July/August 2020
Updating of all Strategic Plans	Preparations underway	Expect completion April/May 2020. Delayed due to travel restrictions – expect completion by June 30 June 2020 – contractor has not completed the plans - - expect late July 2020
Updating of Disability Plan	Not yet programmed May 2020 - Underway	Expect completion by June 2020 COMPLETED
Amendments to the LG Act	Numerous matters are being implemented with many more to come	Depending on when the Act is finalised – late 2020?

Category	Status
Not Started	
In Progress	
Completed	

COMMENT:

Updated monthly. Completed Items are removed after the Meeting the Item is accepted by Council.

CONSULTATION:

As Applicable.

STATUTORY ENVIRONMENT:

Local Government Act 1995 s5.41

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Not applicable.

RISK ASSESSMENT:

This report will ensure Council is informed about the progress of its resolutions and advising of any reasons for delays.

STRATEGIC IMPLICATIONS:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

VOTING REQUIREMENTS:

Simple Majority.

OFFICERS RECOMMENDATION:

That Council accepts the June 2020 Status Update Report.

COUNCIL DECISION:

COUNCIL RESOLUTION:	No. 1904
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MOVED: Cr V Ashwin

SECONDED: Cr J Lee

That Council accepts the June 2020 Status Update Report.

Carried 5 / 0

Council adjourned the meeting at 3:11 pm.

Council resumed the meeting at 3:33 pm with all members and staff again present.

12.5.8 ADOPTION OF THE DRAFT CORPORATE BUSINESS PLAN 2020/2024

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	Nil
DATE:	25 June 2020
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	Draft Corporate Business Plan 2020/2024

SUMMARY:

The Corporate Business Plan has been reviewed by Moore Stephens for updating of data and compliance with changing Regulations.

BACKGROUND:

Achieving the community's vision and the Shire's strategic objectives requires the development of actions to address each strategy contained within the Strategic Community Plan.

Careful operational planning and prioritisation is required to achieve the objectives and desired outcomes due to the limited resources available.

This planning process is formalised by the development of our Corporate Business Plan.

The Corporate Business Plan then converts the Strategic Community Plan into action through the adoption of an Annual Budget.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability. Along with achieving the community aspirations and objectives, the Corporate Business Plan draws on information contained within the Strategic Resource Plan (Asset Management Plan & Long-Term Financial Plan) and the Workforce Plan.

COMMENT:

The Corporate Business Plan is the action document for the Strategic Community Plan. It is the source document for the Annual Budget, and, while Council may choose to set a budget that diverges from the Plan, it is used by Officers to assist in the preparation of the Budget.

The Corporate Business Plan is developed by drawing from the strategies of the Asset Management Plan, the Workforce Plan, the Long-Term Financial Plan and the Strategic Community Plan. The Youth Strategy, and Disability Access Plan will be incorporated into the process.

In accordance with statutory requirements, the Corporate Business Plan is to be reviewed and updated annually to assess the progress of projects and realign the Plan’s actions and priorities based on current information and available funding.

The Chief Executive Officer will report to the Audit Committee and Council at regular intervals on the progress of the activities within the Corporate Plan.

CONSULTATION:

- Tanya Browning - Moore Stephens
- Jessica Spark – Moore Stephens
- Ally Bryant – Acting DCEO
- Paul Warner - Works Supervisor

STATUTORY ENVIRONMENT:

Local Government Act 1995 S5.56
Local Government (Administration) Regulations 1996

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil as activities proposed in the Plan are subject to funding in the budget process.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is no risk in the adoption of the Corporate Business Plan as it is used only to give direction to the CEO in preparing the annual budget and the budget remains subject to Council approval.		Failure to adopt the Plan annually would leave the Council non-compliant.

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

VOTING REQUIREMENTS:

Absolute Majority.

OFFICERS RECOMMENDATION:

That Council Adopt the Corporate Business Plan for the period 2020 - 2024.

COUNCIL DECISION

COUNCIL RESOLUTION:

MOVED:

SECONDED:

Carried /

THE ITEM HAD NO MOVER OR SECONDER TO ADOPT THE OFFICER RECOMMENDATION AND AS A CONSEQUENCE THE OFFICER RECOMMENDATION LAPSED.

NO REASON WAS GIVEN.

Shire of Menzies

Draft Corporate Business Plan 2020-2024



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Shire of Menzies
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Our Vision:

To be a prosperous, sustainable and dedicated community in which all residents are able to participate in decision making and benefit from the Shire's many opportunities and resources.

Integrated Planning and Reporting Framework

All Western Australian local governments are required to prepare a Plan for the Future for their district, comprising of two key strategic documents, a Strategic Community Plan and Corporate Business Plan, which the local government is required to have regard for when forming its annual budget.

This Draft Corporate Business Plan, together with the Strategic Community Plan, is the Shire of Menzies's Plan for the Future and has been prepared to achieve compliance with the *Local Government (Administration) Regulations 1996*.

Under *Local Government (Administration) Regulations 1996 Regulation 19DA (3)*, a Corporate Business Plan is to:

- a) set out, consistent with any relevant priorities included in the Strategic Community Plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
- b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

In the preparation of the annual budget the local government is to have regard to the contents of the Plan for the Future in terms of Section 6.2(2) of the *Local Government Act 1995*.

Development of the Plan has also been influenced by the Department of Local Government, Sport and Cultural Industries Framework and Guidelines for Integrated Planning and Reporting.

Strategic Community Plan

The Shire of Menzies community were invited to share their vision, aspirations and objectives for the future of the Shire of Menzies during the development of the Strategic Community Plan 2013 - 2023. In early 2020 a community survey was launched, and community workshops advertised as part of the major review of the Strategic Community Plan, however due to the COVID-19 Pandemic this engagement process was postponed.

In the interim and whilst in the current restricted situation, to maintain our strategic direction and focus, the elected members and staff have drawn on their ongoing communications and engagement with our communities to update the Strategic Community Plan.

This information provided a valuable insight into the key issues and aspirations, as held by the local community. Importantly for the Council, these views have helped establish clear priorities and shaped the visions, values, objectives and strategies contained within the Strategic Community Plan. The Strategic Community Plan will have a major review in conjunction with community consultation, at the earliest opportunity once COVID-19 restrictions are lifted and it is safe for our community.

The following four key strategic objectives are defined within the Strategic Community Plan.

- **Local Economy:** Sustainable local economy encouraged;
- **Community:** Maintain a Strong Sense of Community;
- **Civic Leadership:** Active Civic Leadership Achieved; and
- **Heritage:** Heritage and Natural Assets Conserved.

Integrated Planning and Reporting Framework (continued)

Corporate Business Plan

Achieving the community's vision and the Shire's strategic objectives requires the development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required to achieve the objectives and desired outcomes due to the limited resources available. This planning process is formalised by the development of our Corporate Business Plan. The Corporate Business Plan then converts the Strategic Community Plan into action through the adoption of an Annual Budget.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability. Along with achieving the community aspirations and objectives, the Corporate Business Plan draws on information contained within the following strategic documents.

Strategic Resource Plan

The Shire is taking a combined approach to asset management and long term financial planning processes to produce an overarching Strategic Resource Plan. A key objective of the Strategic Resource Plan is to highlight and define key long term strategies to maintain financial and asset services to the community over the long term.

Asset Management Planning Component

The Shire has developed an Asset Management Plan for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plan forms a component of an overall Asset Management Strategy which addresses the Shire's current processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal estimates contained within the Asset Management Plan have been included to the extent the financial and workforce resources are available to enable the renewals to occur.

Long Term Financial Planning Component

The Shire of Menzies is planning for a positive and sustainable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Corporate Business Plan, the Long Term Financial Plan was considered to ensure integration. The COVID-19 Pandemic situation increased the level of uncertainty about the future. As a result, the long term financial and long term asset management planning requires further development to best reflect the current situation and the Pandemic's impact on planned future projects and service delivery.

A number of projects currently forecast to be undertaken during the life of the Plan result in additional capital expenditure. The projects include new, expansion, upgrade and renewal of assets and are detailed in the forecast capital expenditure provided in the Strategic Resource Plan (SRP). A number of the projects listed in the SRP are reliant on external contributions, should these not be received the project may be deferred until adequate funding is available.

Workforce Plan

The Workforce Plan provides the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan.

Workforce issues have been considered during the development of this Corporate Business Plan and the financial impacts of the Plan captured within the Long Term Financial Plan. A combination of workforce and financial constraints has influenced the prioritisation of actions within this Plan.

Review of Plan

In accordance with statutory requirements, the Corporate Business Plan is to be reviewed and updated annually to assess the progress of projects and realign the Plan's actions and priorities based on current information and available funding.

Forecast Statement of Funding

The following Forecast Statement of Funding is extracted from the Draft Strategic Resource Plan 2020 - 2035 to provide an indication of the net funding available. The forecast statement should be read in conjunction with the full Strategic Resource Plan and its underlying assumptions and predictions.

	2020-21	2021-22	2022-23	2023-24
	\$	\$	\$	\$
FUNDING FROM OPERATIONAL ACTIVITIES				
Revenues				
Rates	3,348,032	3,431,733	3,517,526	3,605,464
Operating grants, subsidies and contributions	2,859,997	2,931,497	3,004,784	3,079,904
Fees and charges	248,100	254,302	260,661	267,177
Interest earnings	195,592	154,123	146,200	159,051
Other revenue	50,936	52,210	53,515	54,853
	6,702,657	6,823,865	6,982,686	7,166,449
Expenses				
Employee costs	(2,106,627)	(2,159,295)	(2,213,278)	(2,268,610)
Materials and contracts	(2,001,642)	(1,991,695)	(2,041,486)	(2,092,524)
Utility charges (electricity, gas, water etc.)	(88,300)	(90,504)	(92,765)	(95,083)
Depreciation on non-current assets	(2,071,044)	(2,173,485)	(2,236,414)	(2,294,158)
Insurance expense	(152,739)	(156,555)	(160,470)	(164,483)
Other expenditure	(447,058)	(458,230)	(469,683)	(481,424)
	(6,867,410)	(7,029,764)	(7,214,096)	(7,396,282)
	(164,753)	(205,899)	(231,410)	(229,833)
Funding position adjustments				
Depreciation on non-current assets	2,071,044	2,173,485	2,236,414	2,294,158
Net funding from operational activities	1,906,291	1,967,586	2,005,004	2,064,325
FUNDING FROM CAPITAL ACTIVITIES				
Inflows				
Proceeds on disposal	14,350	523,209	107,690	401,787
Non-operating grants, subsidies and contributions	2,431,407	1,264,407	1,264,407	1,264,407
Outflows				
Purchase of property plant and equipment	(2,334,500)	(2,355,002)	(823,286)	(1,176,869)
Purchase of infrastructure	(4,091,000)	(1,796,297)	(1,911,297)	(2,076,297)
Net funding from capital activities	(3,979,743)	(2,363,683)	(1,362,486)	(1,586,972)
FUNDING FROM FINANCING ACTIVITIES				
Inflows				
Transfer from reserves	3,098,150	1,776,793	780,596	940,082
Outflows				
Transfer to reserves	(748,455)	(1,380,696)	(1,423,114)	(1,417,435)
Net funding from financing activities	2,349,695	396,097	(642,518)	(477,353)
Estimated surplus/deficit July 1 B/Fwd	(276,243)	0	0	0
Estimated surplus/deficit June 30 C/Fwd	0	0	0	0

Capital Program

A number of projects are forecast to be undertaken during the life of the Plan, which result in additional capital expenditure. The projects include new, expansion, upgrade and renewals of assets and are detailed in the forecast capital expenditure provided in the Draft Strategic Resource Plan 2020-2035 (SRP).

A number of the projects listed in the SRP are reliant on external contributions, should these not be received the project may be deferred until adequate funding is available.

Key projects included within this Plan are:

Projects by Asset Class	2020-21 \$	2021-22 \$	2022-23 \$	2023-24 \$
Building Infrastructure upgrades and renewals	2,190,500	470,000	380,000	75,000
Plant and Equipment upgrades and renewals	144,000	1,885,002	443,286	1,101,869
Road Infrastructure upgrades and renewals	2,772,000	1,546,297	1,546,297	1,546,297
Footpaths Infrastructure upgrades and renewals	200,000	100,000	100,000	100,000
Other Infrastructure upgrades and renewals	1,119,000	150,000	265,000	430,000
Total	6,425,500	4,151,299	2,734,583	3,253,166

Service Delivery

The Shire of Menzies delivers services to its community in line with its vision, values and the four key strategic objectives set out within the Strategic Community Plan. Each of the four objectives has several outcomes the Shire seeks to achieve over the 10+ years of the Strategic Community Plan.

The table below summarises the desired outcomes under each of the four key strategic objectives. Strategies and detailed actions to achieve these outcomes have been developed and are detailed on the following pages.

Local Economy

Sustainable local economy encouraged

- Outcome 1.1 Land Development:** Adequate land for commercial, industrial and residential purposes
- Outcome 1.2 Mining Partnership:** Working in partnership with the local mining industry to formalise service levels and funding arrangements to deliver mutual benefits
- Outcome 1.3 Emerging Industries:** Collaborate and support local emerging industries such as sandalwood crops and industrial potash production to deliver mutual benefits
- Outcome 1.4 Reliable Utilities:** Lobby State Government service providers for reliable access to power and water with the capacity to meet future demand
- Outcome 1.5 Safe and Useable Road Network:** Provide all seasons access to major roads where practicable
- Outcome 1.6 Commercial and Industrial Growth:** Facilitate Commercial and Service Industry Growth
- Outcome 1.7 Tourism Growth:** Promote and develop Menzies as a regional place to visit

Community

Maintain a Strong Sense of Community

- Outcome 2.1 Health and Wellbeing:** Ensure community health and wellbeing by: managing cactus, domestic animals and stray stock; adequate access to health services; appropriate power, water, sanitation and septic infrastructure
- Outcome 2.2 Essential Services:** Adequate and appropriate essential services are available. Continue to recognize and support volunteers: encourage community initiatives; provide opportunities to acknowledge the valuable contribution of volunteers
- Outcome 2.3 Recreational Facilities:** Logical and affordable recreation facilities
- Outcome 2.4 Connected Community:** Strengthen community cohesiveness and participation. Continue to develop the main street in Menzies. Encourage large scale events that celebrate local life and attract visitors. Continue to provide facilities for visiting services, community members and visitors, such as a Community Resource Centre
- Outcome 2.5 Community Needs and Services:** Ensure access to quality services to meet changing needs within the community
- Outcome 2.6 Quality Built Environment:** Logical and affordable upgrades and maintenance of infrastructure and assets
- Outcome 2.7 Increased Capacity and Accommodation Choices:** Construction of a variety of new housing. Provision of caravan and camping facilities
- Outcome 2.8 Community Identity:** Maintain effective representation of the local community's identity: continue to develop the main street in Menzies; increase communication and tourism signage throughout the Shire; review Shire logo and promotional materials.

Service Delivery

Civic Leadership

Active Civic Leadership Achieved

- | | |
|--------------------|---|
| Outcome 3.1 | Sustainability: Improve the sustainability of the Shire of Menzies |
| Outcome 3.2 | Regional and Onsite Record Keeping: Continued use of the Regional Records Facility whilst preparing for the return of Shire records to Menzies Lady Shenton Building record storage; implementation of standard internal record keeping |
| Outcome 3.3 | Reliable Emergency Services: Support local Bushfire Brigades and St Johns Ambulance Sub-Centre |
| Outcome 3.4 | Sustainable Shire Workforce: Develop workforce capability retain and attract the right people to do the work |
| Outcome 3.5 | Sustainable Resource Management: Ensure resources are managed effectively. Prepare timely accurate reports on the Shire’s activities, budgets, plans and performance |
| Outcome 3.6 | Council and Community Leadership: Provide leadership and advocacy on behalf of the community |
| Outcome 3.7 | Community Engagement: Continue to engage in effective communication and collaboration with community members. Shire representatives involved in local initiatives with community group. Review plans with community consultation in alignment with community engagement policy |

Heritage

Heritage and Natural Assets Conserved

- | | |
|--------------------|--|
| Outcome 4.1 | Natural Environment Conserved: Protect and preserve natural environment |
| Outcome 4.2 | “Inside Australia” and Lake Ballard Protected: Manage and maintain the Lake Ballard Reserve |
| Outcome 4.3 | Niagara Dam Protected: Manage and maintain the Niagara Dam and camping area where practicable |
| Outcome 4.4 | Sculptures in Town to Attract and Inform: Increase the number and maintain sculptures in Menzies and Kookynie |
| Outcome 4.5 | Preservation of Indigenous Culture and Heritage: Work with Menzies Aboriginal Corporation and Tjuntjuntjara community to appropriately preserve indigenous culture and heritage |
| Outcome 4.6 | Built Environment Preserved: Restore and maintain historical buildings and places as financially able |

As the Shire strives to achieve these outcomes, the community will be kept informed of the progress by means of the Annual Report.

Local Economy

Sustainable local economy encouraged

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

Outcome 1.1		Land Development: Adequate land for commercial, industrial and residential purposes						
Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024		
1.1.1	Facilitate land availability for development	1.1.1.1	Review land availability and current demand level	■		■	→	
1.1.2	Ensure Town planning scheme is effective	1.1.2.1	Review Town Planning Scheme	■			→	
1.1.3	Encourage industry growth	1.1.3.1	Ensure adequate provision for land use requirements included in the Town Planning Scheme	■			→	
		1.1.3.2	Encourage value add tertiary industries to support primary industry	■	■	■	■	→
Outcome 1.2		Mining Partnership: Working in partnership with the local mining industry to formalise service levels and funding arrangements to deliver mutual benefits						
Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024		
1.2.1	Provide effective transport network	1.2.1.1	Maintain transport infrastructure in line with Asset Management Plan	■	■	■	■	→
1.2.2	Work with key stakeholders to formalise service levels and funding arrangements	1.2.2.1	Develop, maintain and implement framework for managing development contributions		■	■	■	→
		1.2.2.2	Develop, maintain and implement framework for managing community benefit contributions		■	■	■	→
Outcome 1.3		Emerging Industries: Collaborate and support local emerging industries such as sandalwood crops and industrial potash production to deliver mutual benefits						
Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024		
1.3.1	Encourage local emerging industries	1.3.1.1	Collaborate and support local emerging industries to deliver mutual benefits	■	■	■	■	→
Outcome 1.4		Reliable Utilities: Lobby State Government service providers for reliable access to power and water with the capacity to meet future demand						
Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024		
1.4.1	Lobby for reliable and adequate access to utilities	1.4.1.1	Ensure properties in the designated area have Horizon power service and water corporation meter connected	■	■	■	■	→

Local Economy

Sustainable local economy encouraged

Outcome 1.5 Safe and Useable Road Network: Provide all seasons access to major roads where practicable

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
1.5.1 Provide all seasons access to major roads	1.5.1.1 Prioritise Riverina and Sandstone Roads in asset management planning to provide all seasons access	■	■	■	■	➔
	1.5.1.2 Maintain and implement asset management planning, aligned with long term financial planning	■	■	■	■	➔
	1.5.1.3 Review capital works plan and facilities maintenance, in line with annual and long term financial planning	■	■	■	■	➔

Outcome 1.6 Commercial and Industrial Growth: Facilitate Commercial and Service Industry Growth

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
1.6.1 Facilitate commercial and service industry growth	1.6.1.1 Actively promote local business development	■	■	■	■	➔

Outcome 1.7 Tourism Growth: Promote and develop Menzies as a regional place to visit

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
1.7.1 Promote and develop Menzies as a regional place to visit	1.7.1.1 Participate and complete development of a regional tourism plan	■	■	■	■	➔
	1.7.1.2 Support the local visitor centre	■	■	■	■	➔
	1.7.1.3 Build tourism capability through events, arts, history, walkways, and cultural experiences	■	■	■	■	➔
	1.7.1.4 Maintain 'place making' and community art/ garden initiatives in Main Street	■	■	■	■	➔

Measuring our progress

Indicator	Target
Council facility local business visitors	Increase in number of visitors
Alternate energy sources available	Maintain increase connections to Council facilities
Development building approvals	Increase in applications and approvals

Community

Maintain a strong sense of community

Outcome 2.1 Health and Wellbeing: Ensure community health and wellbeing by: managing cactus, domestic animals and stray stock; adequate access to health services; appropriate power, water, sanitation and septic infrastructure

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
2.1.1 Support pest and weed control within the district	2.1.1.1 Effective management of cactus, domestic animals and stray stock	■	■	■	■	→
	2.1.1.2 Maximise external funding for pest and weed control	■	■	■	■	→
2.1.2 Seek adequate medical and health services	2.1.2.1 Lobby for adequate access to health services	■	■	■	■	→
2.1.3 Ensure appropriate power, water, sanitation and septic infrastructure	2.1.3.1 Provide high quality regulatory services	■	■	■	■	→
	2.1.3.2 Lobby for appropriate power, water, sanitation and septic infrastructure	■	■	■	■	→

Outcome 2.2 Essential Services: Adequate and appropriate essential services are available. Continue to recognize and support volunteers: encourage community initiatives; provide opportunities to acknowledge the valuable contribution of volunteers

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
2.2.1 Support provision of emergency services and encourage community volunteers	2.2.1.1 Work with key stakeholders and community to recognize and support volunteers	■	■	■	■	→
	2.2.1.2 Encourage and support community initiatives	■	■	■	■	→
	2.2.1.3 Provide opportunities to acknowledge the valuable contribution of volunteers	■	■	■	■	→

Outcome 2.3 Recreational Facilities: Logical and affordable recreation facilities

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
2.3.1 Maintain and enhance recreation facilities	2.3.1.1 Maintain recreation facilities in line with asset management plan	■	■	■	■	→

Community

Maintain a strong sense of community

Outcome 2.4 Connected Community: Strengthen community cohesiveness and participation. Continue to develop the main street in Menzies. Encourage large scale events that celebrate local life and attract visitors. Continue to provide facilities for visiting services, community members and visitors, such as a Community Resource Centre

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
2.4.1 Actively promote and support community events and activities within the district	2.4.1.1 Actively promote and support local events and activities	■	■	■	■	➔
	2.4.1.2 Actively promote and support the bi-annual rodeo event		■		■	➔
2.4.2 Community services and infrastructure meeting the needs of the district	2.4.2.1 Continue to provide facilities for visiting services, community members and visitors	■	■	■	■	➔
	2.4.2.2 Maintain and renew infrastructure in line with the Asset Management Plans	■	■	■	■	➔
	2.4.2.3 Participate in development of a regional plan for the provision of aged care services	■				
	2.4.2.4 Complete and implement plan to deliver specific youth activities and opportunities	■	■	■	■	➔
	2.4.2.5 Complete and implement plan to support cultural experiences (events, festivals, crafts and entertainment)	■	■	■	■	➔

Outcome 2.5 Community Needs and Services: Ensure access to quality services to meet changing needs within the community

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
2.5.1 Facilitate community safety, security and well being	2.5.1.1 Define role, level of service, and develop partnerships for delivery	■	■	■	■	➔
	2.5.1.2 Facilitate improved regional health and education services	■	■	■	■	➔

Community

Maintain a strong sense of community

Outcome 2.6 Quality Built Environment: Logical and affordable upgrades and maintenance of infrastructure and assets

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
2.6.1 Ongoing assessment of services and infrastructure	2.6.1.1 Maintain and renew infrastructure in line with the Asset Management Plans	■	■	■	■	➔

Outcome 2.7 Increased Capacity and Accommodation Choices: Construction of a variety of new housing. Provision of caravan and camping facilities

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
2.7.1 Support the community to address housing issues as well as enhancing and maintaining local attractions and associated infrastructure	2.7.1.1 Review land use strategy and policies	■	■	■	■	➔
	2.7.1.2 Facilitate affordable and sustainable housing options	■	■	■	■	➔
	2.7.1.3 Provision of caravan and camping facilities	■	■	■	■	➔
	2.7.1.4 Advocate relevant agencies on behalf of the community to access appropriate services	■	■	■	■	➔

Outcome 2.8 Community Identity: Maintain effective representation of the local community's identity: continue to develop the main street in Menzies; increase communication and tourism signage throughout the Shire; review Shire logo and promotional materials

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
2.8.1 Effective representation of the local community identity	2.8.1.1 Continue to develop and maintain the main street in Menzies	■	■	■	■	➔
	2.8.1.2 Review Shire branding and style guide		■			

Measuring our progress

Indicator	Target
Local volunteer base	Maintain Increase
Community activities events	Maintain Increase
Partnerships with private and public bodies	Maintain Increase

Civic Leadership

Active Civic Leadership Achieved

Outcome 3.1 Sustainability: Improve the sustainability of the Shire of Menzies

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
3.1.1 Provide strategic leadership	3.1.1.1 Support and implement the Integrated Planning and Reporting Framework	■	■	■	■	➔

Outcome 3.2 Regional and Onsite Record Keeping: Continued use of the Regional Records Facility whilst preparing for the return of Shire records to Menzies Lady Shenton Building record storage; implementation of standard internal record keeping

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
3.2.1 Maintain a high level of corporate governance, responsibility and accountability	3.2.1.1 Review and implement Record Keeping Plan	■		■		➔
	3.2.1.2 Active participant of Regional Records Facility	■	■	■	■	➔

Outcome 3.3 Reliable Emergency Services: Support local Bushfire Brigades and St Johns Ambulance Sub-Centre

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
3.3.1 Advocate and actively support emergency management and services	3.3.1.1 Lobby for regular and adequate support of volunteers	■		■		➔
	3.3.1.2 Continue to support emergency service volunteers	■	■	■	■	➔
	3.3.1.3 Active involvement with the Local Emergency Management Committee (LEMC)	■	■	■	■	➔

Outcome 3.4 Sustainable Shire Workforce: Develop workforce capability to retain and attract the right people to do the work

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
3.4.1 Maintain organisational policies and strategies for the attraction and retention of quality employees	3.4.1.1 Review and maintain effective workforce planning	■	■	■	■	➔
	3.4.1.2 Ensure implementation and commitment to continual workplace health and safety improvement	■	■	■	■	➔
	3.4.1.3 Provide opportunities for training and development for staff	■	■	■	■	➔
	3.4.1.4 Provision of quality housing to attract the necessary staff, locally and externally, to ensure committed and productive employees	■	■	■	■	

Civic Leadership

Active Civic Leadership Achieved

Outcome 3.5 Sustainable Resource Management: Ensure resources are managed effectively. Prepare timely accurate reports on the Shire's activities, budgets, plans and performance

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
3.5.1 Maintain a high level of corporate governance, responsibility and accountability	3.5.1.1 Seek to deliver best practice services and outcomes within resource capacity	■	■	■	■	→
	3.5.1.2 Develop and maintain strategic plans	■	■	■	■	→
	3.5.1.3 Maintain effective policies, procedures and practices	■	■	■	■	→
	3.5.1.4 Demonstrate sound financial planning and management	■	■	■	■	→
	3.5.1.5 Seek a high level of legislative compliance and effective internal controls	■	■	■	■	→

Outcome 3.6 Council and Community Leadership: Provide leadership and advocacy on behalf of the community

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
3.6.1 Provide leadership to the community, staff and wider region	3.6.1.1 Effectively represent and promote the Shire of Menzies	■	■	■	■	→
	3.6.1.2 Collaborate with regional partners, key stakeholders and other organisations to enhance community services and infrastructure	■	■	■	■	→
	3.6.1.3 Lobby and advocate for improved services, infrastructure and access	■	■	■	■	→

Outcome 3.7 Community Engagement: Continue to engage in effective communication and collaboration with community members. Shire representatives involved in local initiatives with community groups. Review plans with community consultation in alignment with community engagement policy

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
3.7.1 Effective communication and engagement with community	3.7.1.1 Ongoing communication and engagement with community	■	■	■	■	→
3.7.2 Promote and advocate for the community and district	3.7.2.1 Actively promoting and advocating on behalf of the community	■	■	■	■	→
	3.7.2.2 Participation with key stakeholders and committees	■	■	■	■	→

Measuring our progress

Indicator	Target
Elected members representation	Maintain participation on boards and committees
Strategic plans and reports	Maintain currency
Statutory financial ratios	Maintain healthy ratios

Heritage

Heritage and Natural Assets Conserved

Outcome 4.1 Natural Environment Conserved: Protect and preserve natural environment

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
4.1.1 Protect and preserve our natural environment	4.1.1.1 Develop a Tourism Strategy and Tourism Plan including a Shire Prospectus		■			
	4.1.1.2 Support programs to eradicate pest plants and animals	■	■	■	■	→
	4.1.1.3 Ensure restricted vehicle access to fragile areas	■	■	■	■	→

Outcome 4.2 "Inside Australia" and Lake Ballard Protected: Manage and maintain the Lake Ballard Reserve

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
4.2.1 Manage and maintain the Lake Ballard Reserve	4.2.1.1 Maintain infrastructure in line with asset management plan	■	■	■	■	→
	4.2.1.2 Review Local Laws in relation to vehicle access		■			→
	4.2.1.3 Liaise with Australia's Golden Outback and key stakeholders to promote Lake Ballard Reserve	■	■	■	■	→

Outcome 4.3 Niagara Dam Protected: Manage and maintain the Niagara Dam and camping area where practicable

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
4.3.1 Manage and maintain the Niagara Dam and camping area	4.3.1.1 Maintain infrastructure in line with asset management plan	■	■	■	■	→

Outcome 4.4 Sculptures in Town to Attract and Inform: Increase the number and maintain sculptures in Menzies and Kookynie

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
4.4.1 Enhance and maintain local attractions and infrastructure	4.4.1.1 Maintain sculptures and information boards in consultation with the artists	■	■	■	■	→
	4.4.1.2 Increase number of sculptures in Menzies and Kookynie			■		

Heritage

Heritage and Natural Assets Conserved

Outcome 4.5 Preservation of Indigenous Culture and Heritage: Work with Menzies Aboriginal Corporation and Tjuntjuntjara community to appropriately preserve indigenous culture and heritage

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
4.5.1 Preserve our culture and heritage	4.5.1.1 Collaborate with key stakeholders to develop a complete register of sites to be protected	■	■	■	■	→
	4.5.1.2 Collaborate with key stakeholders to develop appropriate information for public use and distribution regarding the culture, heritage, significant sites		■			

Outcome 4.6 Built Environment Preserved: Restore and maintain historical buildings and places as financially able

Strategy	Actions	2020-21	2021-22	2022-23	2023-24	2024
4.6.1 Maintain our heritage assets	4.6.1.1 Develop a program for the preservation and restoration of buildings in Menzies, Kookynie, Goongarrie in line with asset management plan	■	■	■	■	→
	4.6.1.2 Investigate opportunity to develop former rifle range and potential for Kings Cup event			■	■	→

Measuring our progress

Indicator	Target
Statutory asset management ratios	Improve Maintain healthy ratios
Infrastructure maintenance and renewal	In line with budget

Services and Facilities

Services and facilities provided by the Shire have been linked with the relevant strategies in the Strategic Community Plan in the following table. The table provides a connection between the services and facilities and the desired outcomes and community vision for the Shire of Menzies.

Services Facilities Support	Strategy
Customer service	3.6.1
Community consultation engagement	3.7.1
Strategic planning	3.1.1
Town planning	1.1.2
Economic development	1.1.3 1.3.1 1.6.1
Lake Ballard Reserve	4.2.1
Tourism management	1.7.1 2.4.2
Event management	2.4.1
Emergency services fire control	2.2.1 3.3.1
Ranger services	2.1.3
Natural resource management	4.1.1
Rubbish kerbside collection	2.1.3
Building control	2.1.3
Health administration inspection	2.1.3
Parks gardens reserves	2.4.1 2.4.2
Town beautification landscaping	2.4.1 2.8.1
Sport recreation facilities	2.3.1
Council buildings heritage assets	4.6.1
Caravan park	2.7.1
Airstrip	2.6.1
Library library services Post office	2.4.2 2.5.1
Visitor Centre Community Resource Centre	1.7.1
Cemetery management	2.6.1
Roads infrastructure	1.2.1, 1.5.1
Street lighting	1.4.1
Public toilets	1.7.1
Waste management facility	2.1.3
Medical health services	2.1.2 2.5.1
Youth services	2.4.2
Aged disabled services	2.4.2
Indigenous relations	1.2.2 4.5.1
Support for volunteers	3.3.1

Strategic Risk Management

It is important to consider the external and internal context in which the Shire of Menzies operates, relative to risk, to understand the environment in which the Shire seeks to achieve its strategic objectives. The factors identified and considered during the preparation of this Plan are:

External Factors

- Increasing community expectations in relation to service levels and service delivery
- Demand for resourcing due to potential expansion in service delivery
- Rapid changes in information technology changing the service delivery environment
- Increased compliance requirements due to Government Policy and Legislation
- Cost shifting by Federal and State Governments
- Reducing external funding for infrastructure and operations
- Changes in mining and pastoral practices and the associated social impacts
- Climate change and subsequent response
- COVID-19 Pandemic

Internal Factors

- The objectives and strategies contained in the Council's current Strategic Community Plan
- The timing and actions contained in the Council's Corporate Business Plan
- Organisational size, structure, activities and location
- Human resourcing levels and staff retention
- The financial capacity of the Shire
- Allocation of resources to achieve strategic outcomes
- Maintenance of corporate records

References and Acknowledgement

Reference to the following documents or sources were made during the preparation of the Corporate Business Plan:

- Shire of Menzies Draft Strategic Community Plan 2020 – 2030;
- Council website: www.menzies.wa.gov.au;
- Shire of Menzies Corporate Business Plan 2019-2023; and
- Shire of Menzies Draft Strategic Resource Plan 2020 – 2035.

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Disclaimer

This Plan has been prepared for the exclusive use of the Shire of Menzies.

This Plan contains quantitative and qualitative statements, including projections, estimates, opinions and forecasts concerning the anticipated future performance of the Shire of Menzies, based on a large number of assumptions, and will be, subject to significant uncertainties and contingencies many, if not all, of which are outside the control of the Shire of Menzies.

This Plan is supplied in good faith for public information purposes and the Shire accepts no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the Plan.

Document Management

Version	2020 – 2024 V3
Status	Draft
Date of Adoption	

Shire of Menzies
Abridged Forecast Statement of Funding
For the period 2020 - 2035
Draft Base Scenario - Version 1

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
FUNDING FROM OPERATIONAL ACTIVITIES															
Revenues															
Rates	3,348,032	3,431,733	3,517,526	3,605,464	3,695,601	3,787,991	3,882,691	3,979,758	4,079,252	4,181,233	4,285,764	4,392,908	4,502,731	4,615,299	4,730,681
All other operating revenue	3,354,625	3,392,132	3,465,160	3,560,985	3,655,581	3,754,834	3,861,425	3,969,927	4,077,773	4,182,446	4,293,875	4,404,556	4,521,339	4,649,696	4,763,689
	6,702,657	6,823,865	6,982,686	7,166,449	7,351,182	7,542,825	7,744,116	7,949,685	8,157,025	8,363,679	8,579,639	8,797,464	9,024,070	9,264,995	9,494,370
Expenses															
Cash operating expenditure	(4,796,366)	(4,856,279)	(4,977,682)	(5,102,124)	(5,229,685)	(5,360,421)	(5,494,430)	(5,631,791)	(5,772,575)	(5,916,888)	(6,064,814)	(6,216,437)	(6,371,858)	(6,531,141)	(6,694,429)
Movement in non current liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Net funding available from operational activities	1,906,291	1,967,586	2,005,004	2,064,325	2,121,497	2,182,404	2,249,686	2,317,894	2,384,450	2,446,791	2,514,825	2,581,027	2,652,212	2,733,854	2,799,941
Net capital program (excluding carry over projects)	(3,979,743)	(2,363,683)	(1,362,486)	(1,586,971)	(1,517,614)	(1,320,454)	(1,404,139)	(1,619,327)	(1,962,092)	(1,806,617)	(2,035,859)	(1,923,162)	(1,545,017)	(2,477,671)	(2,275,538)
Net borrowings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Net reserve transfers	2,349,695	396,097	(642,518)	(477,354)	(603,883)	(861,950)	(845,547)	(698,567)	(422,358)	(640,174)	(478,966)	(657,865)	(1,107,195)	(256,183)	(524,403)
Opening surplus/(deficit) July 1	(276,243)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Estimated surplus/(deficit) for the year ended 30 June	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Shire of Menzies
Forecast Statement of Comprehensive Income - by Nature or Type
For the period 2020 - 2035
Draft Base Scenario - Version 1

	2016-17	2017-18	2018-19	Base	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues																			
Rates	2,863,670	3,035,767	3,123,507	3,266,373	3,348,032	3,431,733	3,517,526	3,605,464	3,695,601	3,787,991	3,882,691	3,979,758	4,079,252	4,181,233	4,285,764	4,392,908	4,502,731	4,615,299	4,730,681
Operating grants, subsidies and contributions	4,178,927	3,027,985	2,938,278	2,137,567	2,859,997	2,931,497	3,004,784	3,079,904	3,156,901	3,235,823	3,316,719	3,399,638	3,484,631	3,571,747	3,661,041	3,752,569	3,846,384	3,942,544	4,041,107
Fees and charges	175,723	246,983	398,736	242,047	248,100	254,302	260,661	267,177	273,859	280,706	287,722	294,914	302,284	309,841	317,586	325,528	333,668	342,010	350,561
Interest earnings	250,445	312,795	337,268	233,789	195,592	154,123	146,200	159,051	168,596	180,675	197,913	214,827	228,797	237,246	250,046	259,627	272,784	294,927	300,051
Other revenue	84,399	52,357	28,364	49,693	50,936	52,210	53,515	54,853	56,225	57,630	59,071	60,548	62,061	63,612	65,202	66,832	68,503	70,215	71,970
	7,553,164	6,675,887	6,826,153	5,929,469	6,702,657	6,823,865	6,982,686	7,166,449	7,351,182	7,542,825	7,744,116	7,949,685	8,157,025	8,363,679	8,579,639	8,797,464	9,024,070	9,264,995	9,494,370
Expenses																			
Employee costs	(1,569,381)	(1,597,958)	(1,687,899)	(2,055,237)	(2,106,627)	(2,159,295)	(2,213,278)	(2,268,610)	(2,325,326)	(2,383,462)	(2,443,050)	(2,504,126)	(2,566,731)	(2,630,897)	(2,696,669)	(2,764,085)	(2,833,190)	(2,904,019)	(2,976,618)
Materials and contracts	(1,224,847)	(1,441,736)	(1,817,759)	(2,129,633)	(2,001,642)	(1,991,695)	(2,041,486)	(2,092,524)	(2,144,845)	(2,198,462)	(2,253,430)	(2,309,772)	(2,367,505)	(2,426,692)	(2,487,357)	(2,549,540)	(2,613,287)	(2,678,606)	(2,745,579)
Utility charges	(48,211)	(100,056)	(89,726)	(86,147)	(88,300)	(90,504)	(92,765)	(95,083)	(97,461)	(99,897)	(102,392)	(104,952)	(107,577)	(110,265)	(113,024)	(115,851)	(118,747)	(121,716)	(124,760)
Depreciation on non-current assets	(2,076,922)	(2,392,955)	(2,013,495)	(1,986,269)	(2,071,044)	(2,173,485)	(2,236,414)	(2,294,158)	(2,349,745)	(2,407,646)	(2,467,110)	(2,527,666)	(2,589,785)	(2,653,497)	(2,718,629)	(2,785,574)	(2,854,835)	(2,919,666)	(2,991,266)
Insurance expenses	(138,200)	(127,351)	(137,988)	(149,012)	(152,739)	(156,555)	(160,470)	(164,483)	(168,595)	(172,809)	(177,128)	(181,556)	(186,096)	(190,747)	(195,515)	(200,401)	(205,407)	(210,540)	(215,804)
Other expenditure	(524,345)	(278,054)	(301,063)	(436,155)	(447,058)	(458,230)	(469,683)	(481,424)	(493,458)	(505,791)	(518,430)	(531,385)	(544,666)	(558,287)	(572,249)	(586,560)	(601,227)	(616,260)	(631,668)
	(5,581,906)	(5,938,110)	(6,047,930)	(6,842,453)	(6,867,410)	(7,029,764)	(7,214,096)	(7,396,282)	(7,579,430)	(7,768,067)	(7,961,540)	(8,159,457)	(8,362,360)	(8,570,385)	(8,783,443)	(9,002,011)	(9,226,693)	(9,450,807)	(9,685,695)
	1,971,258	737,777	778,223	(912,984)	(164,753)	(205,899)	(231,410)	(229,833)	(228,248)	(225,242)	(217,424)	(209,772)	(205,335)	(206,706)	(203,804)	(204,547)	(202,623)	(185,812)	(191,325)
Non-operating grants, subsidies and contributions	608,491	2,274,434	1,279,246	3,374,402	2,431,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407
Loss on revaluation	0	(84,699)	(18,922)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Profit on asset disposals	7,138	28,141	18,401	39,212	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loss on asset disposal	0	(11,183)	(23,859)	(35,336)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NET RESULT	2,586,887	2,944,470	2,033,089	2,465,294	2,266,654	1,058,508	1,032,997	1,034,574	1,036,159	1,039,165	1,046,983	1,054,635	1,059,072	1,057,701	1,060,603	1,059,860	1,061,784	1,078,595	1,073,082
Other comprehensive income	(2,385,160)	(2,754,292)	639,667	0	3,234,920	3,404,103	3,536,176	3,617,880	3,720,364	3,831,690	3,934,827	4,028,313	4,139,204	4,259,526	4,372,141	4,500,708	4,641,782	4,724,340	4,872,174
TOTAL COMPREHENSIVE INCOME	201,727	190,178	2,672,756	2,465,294	5,501,574	4,462,611	4,569,173	4,652,454	4,756,523	4,870,855	4,981,810	5,082,948	5,198,276	5,317,227	5,432,744	5,560,568	5,703,566	5,802,935	5,945,256

Shire of Menzies
Forecast Statement of Financial Position
For the period 2020 - 2035
Draft Base Scenario - Version 1

	2017	2018	2019	Base	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	\$	\$	\$	\$	30 June 21	30 June 22	30 June 23	30 June 24	30 June 25	30 June 26	30 June 27	30 June 28	30 June 29	30 June 30	30 June 31	30 June 32	30 June 33	30 June 34	30 June 35	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
CURRENT ASSETS																				
Unrestricted cash and cash equivalents	5,302,584	4,039,686	2,132,836	(2,005)	274,238	274,238	274,238	274,238	274,238	274,238	274,238	274,238	274,238	274,238	274,238	274,238	274,238	274,238	274,238	274,238
Restricted cash and cash equivalent	4,793,090	8,368,964	8,500,931	9,781,573	7,431,878	7,035,781	7,678,299	8,155,653	8,759,536	9,621,486	10,467,033	11,165,600	11,587,958	12,228,132	12,707,098	13,364,963	14,472,158	14,728,341	15,252,744	
Trade and other receivables	779,660	564,214	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510	728,510
Inventories	8,522	5,157	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706	10,706
TOTAL CURRENT ASSETS	10,883,856	12,978,021	11,372,983	10,518,784	8,445,332	8,049,235	8,691,753	9,169,107	9,772,990	10,634,940	11,480,487	12,179,054	12,601,412	13,241,586	13,720,552	14,378,417	15,485,612	15,741,795	16,266,198	
NON-CURRENT ASSETS																				
Property plant and equipment	8,803,884	8,797,243	9,380,577	10,977,421	13,209,894	14,930,356	15,569,556	16,255,364	16,857,967	17,275,730	17,779,913	18,491,470	19,204,055	19,718,788	20,410,096	20,999,021	21,230,409	22,361,107	23,315,010	
Infrastructure	115,200,938	113,590,657	117,269,232	119,128,257	124,470,810	127,609,056	130,896,511	134,385,803	137,935,840	141,526,982	145,159,062	148,831,886	152,895,219	157,057,539	161,320,009	165,633,787	169,998,770	174,414,824	178,881,774	
TOTAL NON-CURRENT ASSETS	124,004,822	122,387,900	126,649,809	130,105,678	137,680,704	142,539,412	146,466,067	150,641,167	154,793,807	158,802,712	162,938,975	167,323,356	172,099,274	176,776,327	181,730,105	186,632,808	191,229,179	196,775,931	202,196,784	
TOTAL ASSETS	134,888,678	135,365,921	138,022,792	140,624,462	146,126,036	150,588,647	155,157,820	159,810,274	164,566,797	169,437,652	174,419,462	179,502,410	184,700,686	190,017,913	195,450,657	201,011,225	206,714,791	212,517,726	218,462,982	
CURRENT LIABILITIES																				
Trade and other payables	634,837	879,554	880,763	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	1,017,139	
Provisions	125,858	170,534	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	140,097	
TOTAL CURRENT LIABILITIES	760,695	1,050,088	1,020,860	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	1,157,236	
NON-CURRENT LIABILITIES																				
Provisions	70,253	67,925	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	
TOTAL NON-CURRENT LIABILITIES	70,253	67,925	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	81,268	
TOTAL LIABILITIES	830,948	1,118,013	1,102,128	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	1,238,504	
NET ASSETS	134,057,730	134,247,908	136,920,664	139,385,958	144,887,532	149,350,143	153,919,316	158,571,770	163,328,293	168,199,148	173,180,958	178,263,906	183,462,182	188,779,409	194,212,153	199,772,721	205,476,287	211,279,222	217,224,478	
EQUITY																				
Retained surplus	16,039,864	15,235,528	17,138,002	18,322,654	22,939,003	24,393,608	24,784,087	25,341,307	25,773,583	25,950,798	26,152,234	26,508,302	27,145,016	27,562,543	28,144,180	28,546,175	28,500,764	29,323,176	29,871,855	
Reserves - cash backed	4,617,825	8,366,631	8,497,246	9,777,888	7,428,193	7,032,096	7,674,614	8,151,968	8,755,851	9,617,801	10,463,348	11,161,915	11,584,273	12,224,447	12,703,413	13,361,278	14,468,473	14,724,656	15,249,059	
Asset revaluation surplus	113,400,041	110,645,749	111,285,416	111,285,416	114,520,336	117,924,439	121,460,615	125,078,495	128,798,859	132,630,549	136,565,376	140,593,689	144,732,893	148,992,419	153,364,560	157,865,268	162,507,050	167,231,390	172,103,564	
TOTAL EQUITY	134,057,730	134,247,908	136,920,664	139,385,958	144,887,532	149,350,143	153,919,316	158,571,770	163,328,293	168,199,148	173,180,958	178,263,906	183,462,182	188,779,409	194,212,153	199,772,721	205,476,287	211,279,222	217,224,478	

Shire of Menzies
Forecast Statement of Changes in Equity
For the period 2020 - 2035
Draft Base Scenario - Version 1

	2017	2018	2019	Base	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	\$	\$	\$	\$	30 June 21	30 June 22	30 June 23	30 June 24	30 June 25	30 June 26	30 June 27	30 June 28	30 June 29	30 June 30	30 June 31	30 June 32	30 June 33	30 June 34	30 June 35
RETAINED SURPLUS																			
Opening balance	13,452,977	16,039,864	15,235,528	17,138,002	18,322,654	22,939,003	24,393,608	24,784,087	25,341,307	25,773,583	25,950,798	26,152,234	26,508,302	27,145,016	27,562,543	28,144,180	28,546,175	28,500,764	29,323,176
Net result	2,586,887	2,944,470	2,033,089	2,465,294	2,266,654	1,058,508	1,032,997	1,034,574	1,036,159	1,039,165	1,046,983	1,054,635	1,059,072	1,057,701	1,060,603	1,059,860	1,061,784	1,078,595	1,073,082
Amount transferred (to)/from reserves		(3,748,806)	(130,615)	(1,280,642)	2,349,695	396,097	(642,518)	(477,354)	(603,883)	(861,950)	(845,547)	(698,567)	(422,358)	(640,174)	(478,966)	(657,865)	(1,107,195)	(256,183)	(524,403)
Closing balance	16,039,864	15,235,528	17,138,002	18,322,654	22,939,003	24,393,608	24,784,087	25,341,307	25,773,583	25,950,798	26,152,234	26,508,302	27,145,016	27,562,543	28,144,180	28,546,175	28,500,764	29,323,176	29,871,855
RESERVES - CASH/INVESTMENT BACKED																			
Opening balance	4,617,825	4,617,825	8,366,631	8,497,246	9,777,888	7,428,193	7,032,096	7,674,614	8,151,968	8,755,851	9,617,801	10,463,348	11,161,915	11,584,273	12,224,447	12,703,413	13,361,278	14,468,473	14,724,656
Amount transferred to/(from) retained surplus	0	3,748,806	130,615	1,280,642	(2,349,695)	(396,097)	642,518	477,354	603,883	861,950	845,547	698,567	422,358	640,174	478,966	657,865	1,107,195	256,183	524,403
Closing balance	4,617,825	8,366,631	8,497,246	9,777,888	7,428,193	7,032,096	7,674,614	8,151,968	8,755,851	9,617,801	10,463,348	11,161,915	11,584,273	12,224,447	12,703,413	13,361,278	14,468,473	14,724,656	15,249,059
ASSET REVALUATION SURPLUS																			
Opening balance	113,400,041	110,645,749	111,285,416	111,285,416	111,285,416	114,520,336	117,924,439	121,460,615	125,078,495	128,798,859	132,630,549	136,565,376	140,593,689	144,732,893	148,992,419	153,364,560	157,865,268	162,507,050	167,231,390
Total other comprehensive income	0	0	0	0	3,234,920	3,404,103	3,536,176	3,617,880	3,720,364	3,831,690	3,934,827	4,028,313	4,139,204	4,259,526	4,372,141	4,500,708	4,641,782	4,724,340	4,872,174
Closing balance	113,400,041	110,645,749	111,285,416	111,285,416	114,520,336	117,924,439	121,460,615	125,078,495	128,798,859	132,630,549	136,565,376	140,593,689	144,732,893	148,992,419	153,364,560	157,865,268	162,507,050	167,231,390	172,103,564
TOTAL EQUITY	134,057,730	134,247,908	136,920,664	139,385,958	144,887,532	149,350,143	153,919,316	158,571,770	163,328,293	168,199,148	173,180,958	178,263,906	183,462,182	188,779,409	194,212,153	199,772,721	205,476,287	211,279,222	217,224,478

Shire of Menzies

Forecast Statement of Cashflows - for the period 2020 - 2035

Draft Base Scenario - Version 1

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash flows from operating activities															
Receipts															
Rates	3,348,032	3,431,733	3,517,526	3,605,464	3,695,601	3,787,991	3,882,691	3,979,758	4,079,252	4,181,233	4,285,764	4,392,908	4,502,731	4,615,299	4,730,681
Operating grants, subsidies and contributions	2,859,997	2,931,497	3,004,784	3,079,904	3,156,901	3,235,823	3,316,719	3,399,638	3,484,631	3,571,747	3,661,041	3,752,569	3,846,384	3,942,544	4,041,107
Fees and charges	248,100	254,302	260,661	267,177	273,859	280,706	287,722	294,914	302,284	309,841	317,586	325,528	333,668	342,010	350,561
Interest earnings	195,592	154,123	146,200	159,051	168,596	180,675	197,913	214,827	228,797	237,246	250,046	259,627	272,784	294,927	300,051
Other revenue	50,936	52,210	53,515	54,853	56,225	57,630	59,071	60,548	62,061	63,612	65,202	66,832	68,503	70,215	71,970
	6,702,657	6,823,865	6,982,686	7,166,449	7,351,182	7,542,825	7,744,116	7,949,685	8,157,025	8,363,679	8,579,639	8,797,464	9,024,070	9,264,995	9,494,370
Payments															
Employee costs	(2,106,627)	(2,159,295)	(2,213,278)	(2,268,610)	(2,325,326)	(2,383,462)	(2,443,050)	(2,504,126)	(2,566,731)	(2,630,897)	(2,696,669)	(2,764,085)	(2,833,190)	(2,904,019)	(2,976,618)
Materials and contracts	(2,001,642)	(1,991,695)	(2,041,486)	(2,092,524)	(2,144,845)	(2,198,462)	(2,253,430)	(2,309,772)	(2,367,505)	(2,426,692)	(2,487,357)	(2,549,540)	(2,613,287)	(2,678,606)	(2,745,579)
Utility charges	(88,300)	(90,504)	(92,765)	(95,083)	(97,461)	(99,897)	(102,392)	(104,952)	(107,577)	(110,265)	(113,024)	(115,851)	(118,747)	(121,716)	(124,760)
Insurance expenses	(152,739)	(156,555)	(160,470)	(164,483)	(168,595)	(172,809)	(177,128)	(181,556)	(186,096)	(190,747)	(195,515)	(200,401)	(205,407)	(210,540)	(215,804)
Other expenditure	(447,058)	(458,230)	(469,683)	(481,424)	(493,458)	(505,791)	(518,430)	(531,385)	(544,666)	(558,287)	(572,249)	(586,560)	(601,227)	(616,260)	(631,668)
	(4,796,366)	(4,856,279)	(4,977,682)	(5,102,124)	(5,229,685)	(5,360,421)	(5,494,430)	(5,631,791)	(5,772,575)	(5,916,888)	(6,064,814)	(6,216,437)	(6,371,858)	(6,531,141)	(6,694,429)
Net cash provided by (used in) operating activities	1,906,291	1,967,586	2,005,004	2,064,325	2,121,497	2,182,404	2,249,686	2,317,894	2,384,450	2,446,791	2,514,825	2,581,027	2,652,212	2,733,854	2,799,941
Cash flows from investing activities															
Payments for purchase of property, plant & equipment	(2,334,500)	(2,355,002)	(823,286)	(1,176,868)	(1,126,972)	(842,270)	(725,589)	(1,122,497)	(1,071,187)	(1,034,277)	(1,206,639)	(1,017,840)	(378,921)	(1,753,905)	(1,391,930)
Payments for construction of infrastructure	(4,091,000)	(1,796,297)	(1,911,297)	(2,076,297)	(2,096,297)	(2,096,297)	(2,096,297)	(2,096,297)	(2,446,297)	(2,496,297)	(2,546,297)	(2,546,297)	(2,546,297)	(2,546,297)	(2,546,297)
Proceeds from non-operating grants, subsidies and contributions	2,431,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407
Proceeds from sale of plant & equipment	14,350	523,209	107,690	401,787	441,248	353,706	153,340	335,060	290,985	459,550	452,670	376,568	115,794	558,124	398,282
Net cash provided by (used in) investing activities	(3,979,743)	(2,363,683)	(1,362,486)	(1,586,971)	(1,517,614)	(1,320,454)	(1,404,139)	(1,619,327)	(1,962,092)	(1,806,617)	(2,035,859)	(1,923,162)	(1,545,017)	(2,477,671)	(2,275,538)
Cash flows from financing activities															
Net cash provided by (used in) financing activities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Net increase (decrease) in cash held	(2,073,452)	(396,097)	642,518	477,354	603,883	861,950	845,547	698,567	422,358	640,174	478,966	657,865	1,107,195	256,183	524,403
Cash at beginning of year	9,779,568	7,706,116	7,310,019	7,952,537	8,429,891	9,033,774	9,895,724	10,741,271	11,439,838	11,862,196	12,502,370	12,981,336	13,639,201	14,746,396	15,002,579
Cash and cash equivalents at the end of year	7,706,116	7,310,019	7,952,537	8,429,891	9,033,774	9,895,724	10,741,271	11,439,838	11,862,196	12,502,370	12,981,336	13,639,201	14,746,396	15,002,579	15,526,982
Reconciliation of net cash provided by operating activities to net result															
Net result	2,266,654	1,058,508	1,032,997	1,034,574	1,036,159	1,039,165	1,046,983	1,054,635	1,059,072	1,057,701	1,060,603	1,059,860	1,061,784	1,078,595	1,073,082
Depreciation	2,071,044	2,173,485	2,236,414	2,294,158	2,349,745	2,407,646	2,467,110	2,527,666	2,589,785	2,653,497	2,718,629	2,785,574	2,854,835	2,919,666	2,991,266
Grants/contributions for the development of assets	(2,431,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)	(1,264,407)
Net cash from operating activities	1,906,291	1,967,586	2,005,004	2,064,325	2,121,497	2,182,404	2,249,686	2,317,894	2,384,450	2,446,791	2,514,825	2,581,027	2,652,212	2,733,854	2,799,941

Shire of Menzies

Forecast Statement of Capital Funding - for the period 2020 - 2035

Draft Base Scenario - Version 1

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital expenditure															
Infrastructure - roads	2,772,000	1,546,297	1,546,297	1,546,297	2,096,297	2,096,297	2,096,297	2,096,297	2,446,297	2,496,297	2,546,297	2,546,297	2,546,297	2,546,297	2,546,297
Infrastructure - other	1,119,000	150,000	265,000	430,000	0	0	0	0	0	0	0	0	0	0	0
Infrastructure - footpaths	200,000	100,000	100,000	100,000	0	0	0	0	0	0	0	0	0	0	0
Buildings	2,190,500	470,000	380,000	75,000	0	0	0	0	0	0	0	0	0	0	0
Plant and equipment	144,000	1,885,002	443,286	1,101,868	1,126,972	842,270	725,589	1,122,497	1,071,187	1,034,277	1,206,639	1,017,840	378,921	1,753,905	1,391,930
Total - Capital expenditure	6,425,500	4,151,299	2,734,583	3,253,165	3,223,269	2,938,567	2,821,886	3,218,794	3,517,484	3,530,574	3,752,936	3,564,137	2,925,218	4,300,202	3,938,227
Funded by:															
Capital grants & contributions															
Infrastructure - roads	1,734,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407
Infrastructure - other	547,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Buildings	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total - Capital grants & contributions	2,431,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407	1,264,407
Own source funding															
Infrastructure - roads	1,037,593	281,890	281,890	281,890	831,890	831,890	831,890	831,890	1,181,890	1,231,890	1,281,890	1,281,890	1,281,890	1,281,890	1,281,890
Infrastructure - other	572,000	150,000	265,000	430,000	0	0	0	0	0	0	0	0	0	0	0
Infrastructure - footpaths	200,000	100,000	100,000	100,000	0	0	0	0	0	0	0	0	0	0	0
Buildings	2,040,500	470,000	380,000	75,000	0	0	0	0	0	0	0	0	0	0	0
Plant and equipment	129,650	1,361,793	335,596	700,081	685,724	488,564	572,249	787,437	780,202	574,727	753,969	641,272	263,127	1,195,781	993,648
Total - Own source funding	3,979,743	2,363,683	1,362,486	1,586,971	1,517,614	1,320,454	1,404,139	1,619,327	1,962,092	1,806,617	2,035,859	1,923,162	1,545,017	2,477,671	2,275,538
Borrowings															
Total - Borrowings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other (disposals & C/Fwd)															
Plant and equipment	14,350	523,209	107,690	401,787	441,248	353,706	153,340	335,060	290,985	459,550	452,670	376,568	115,794	558,124	398,282
Total - Other (disposals & C/Fwd)	14,350	523,209	107,690	401,787	441,248	353,706	153,340	335,060	290,985	459,550	452,670	376,568	115,794	558,124	398,282
Total Capital Funding	6,425,500	4,151,299	2,734,583	3,253,165	3,223,269	2,938,567	2,821,886	3,218,794	3,517,484	3,530,574	3,752,936	3,564,137	2,925,218	4,300,202	3,938,227
Unfunded - capital works															
Total - Unfunded - capital works	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Shire of Menzies
Forecast Ratio Analysis
For the period 2020 - 2035
Draft Base Scenario - Version 1

	Target Range		Average	1 2020-21	2 2021-22	3 2022-23	4 2023-24	5 2024-25	6 2025-26	7 2026-27	8 2027-28	9 2028-29	10 2029-30	11 2030-31	12 2031-32	13 2032-33	14 2033-34	15 2034-35
LIQUIDITY RATIOS																		
Current ratio	> 1.00	> 1.20	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
OPERATING RATIOS																		
Operating surplus ratio	> 1.00%	> 15.00%	(4.60%)	(4.29%)	(5.29%)	(5.82%)	(5.62%)	(5.44%)	(5.23%)	(4.91%)	(4.61%)	(4.39%)	(4.31%)	(4.14%)	(4.05%)	(3.91%)	(3.49%)	(3.51%)
Own source revenue coverage ratio	> 40.00%	> 60.00%	55.76%	55.96%	55.37%	55.14%	55.25%	55.34%	55.44%	55.61%	55.76%	55.87%	55.91%	56.00%	56.04%	56.12%	56.32%	56.30%
BORROWINGS RATIOS																		
Debt service cover ratio	> 3	> 5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FIXED ASSET RATIOS																		
Asset sustainability ratio	> 90.00%	> 110.00%	145.50%	310.25%	191.00%	122.28%	141.80%	137.18%	122.05%	114.38%	127.34%	135.82%	133.05%	138.05%	127.95%	102.47%	147.28%	131.66%
Asset consumption ratio	> 50.00%	> 60.00%	99.59%	98.43%	98.40%	98.38%	98.68%	98.96%	99.07%	99.20%	99.41%	99.78%	100.01%	100.33%	100.55%	100.53%	100.95%	101.23%
Asset renewal funding ratio	> 75.00%	> 95.00%	394.55%	749.61%	613.66%	492.05%	58.32%	59.11%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Shire of Menzies

Asset Class	Asset Sub-Class	Heirarchy	Pavement Type	Max Est Useful Life	Min Est Useful Life	Adjusted Useful Life	Residual Value
Buildings						50	
Buildings - specialised						50	
Furniture and equipment						20	
Infrastructure - footpaths						50	
Infrastructure - other						50	
Infrastructure - parks and gardens						50	
Infrastructure - roads	Pavement Structure	LOCAL DISTRIBUTOR	Thin Surfaced Flexible			80	
Infrastructure - roads	Pavement Structure	ACCESS ROAD	Thin Surfaced Flexible			80	
Infrastructure - roads	Pavement Structure	ACCESS ROAD	Unsealed			30	
Infrastructure - roads	Pavement Structure	LOCAL DISTRIBUTOR	Unsealed			30	
Infrastructure - roads	Pavement Structure	ACCESS ROAD	Structural Asphaltic Concrete			80	
Infrastructure - roads	Pavement Structure	LOCAL DISTRIBUTOR	Structural Asphaltic Concrete			80	
Infrastructure - roads	Subgrade Structure	ACCESS ROAD	Thin Surfaced Flexible			100	100%
Infrastructure - roads	Subgrade Structure	LOCAL DISTRIBUTOR	Structural Asphaltic Concrete			100	100%
Infrastructure - roads	Subgrade Structure	ACCESS ROAD	Structural Asphaltic Concrete			100	100%
Infrastructure - roads	Subgrade Structure	LOCAL DISTRIBUTOR	Thin Surfaced Flexible			100	100%
Infrastructure - roads	Subgrade Structure	ACCESS ROAD	Unsealed			100	100%
Infrastructure - roads	Subgrade Structure	LOCAL DISTRIBUTOR	Unsealed			100	100%
Infrastructure - roads	Surface Structure	ACCESS ROAD	Thin Surfaced Flexible			15	
Infrastructure - roads	Surface Structure	ACCESS ROAD	Unsealed				
Infrastructure - roads	Surface Structure	LOCAL DISTRIBUTOR	Structural Asphaltic Concrete			15	
Infrastructure - roads	Surface Structure	ACCESS ROAD	Structural Asphaltic Concrete			15	
Infrastructure - roads	Surface Structure	LOCAL DISTRIBUTOR	Thin Surfaced Flexible			15	
Infrastructure - roads	Surface Structure	LOCAL DISTRIBUTOR	Unsealed				
Land - freehold land							
Plant and equipment						10	60%

13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

Nil.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

LATE ITEMS:

14.1.1 Chief Executive Officer Leave & Acting Chief Executive Officer

14.1.2 The 2020/2021 Budget for Discussion

COUNCIL RESOLUTION:

No. 1905

MOVED: Cr J Dwyer

SECONDED: Cr K Mader

That Council accept the Late Items:

14.1.1 Chief Executive Officer Leave & Acting Chief Executive Officer

14.1.2 The 2020/2021 Budget for Discussion.

Carried 5 / 0

3.54 PM Council moved to go behind closed doors to discuss a staff matter.

COUNCIL RESOLUTION:

No. 1906

MOVED: Cr J Dwyer

SECONDED: Cr K Mader

That Council move behind closed doors to discuss a staff matter.

Carried 5 / 0

The Chief Executive Officer declared an interest in the first matter of Chief Executive Officer Leave Application and had no personal interest in the second item, that being the appointment of an Acting Chief Executive Officer.

The Chief Executive Officer was instructed by the President to leave the meeting for both items.

The Chief Executive Officer and A/Deputy Chief Executive Officer departed Chambers at 3:59 pm.

**14.1.1 CEO LEAVE APPLICATION AND APPOINTMENT OF AN ACTING
CEO **CONFIDENTIAL****

LOCATION:	Shire of Menzies
APPLICANT:	Peter Money
DOCUMENT REF:	As Applicable
DISCLOSURE OF INTEREST:	The CEO declares an interest as he is the applicant
DATE:	25 June 2020
AUTHOR:	Peter Money Chief Executive Officer
ATTACHMENT:	Nil

SUMMARY:

This has been left intentionally blank.

BACKGROUND:

This has been left intentionally blank.

COMMENT:

This has been left intentionally blank.

CONSULTATION:

President Cr Dwyer
Acting DCEO - Ally Bryant

STATUTORY ENVIRONMENT:

Local Government Act s5.36
Local government Employees

POLICY IMPLICATIONS:

Policy 5.1 Acting Chief Executive Officer

FINANCIAL IMPLICATIONS:

This has been left intentionally blank.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
If the Acting CEO was confronted with any unexpected major decisions there are options available with advice from various sources – DLGSC, WALGA, Moore Stephens, colleagues.	Low	If an extreme emergency arose that could not be resolved or deferred, the President may be consulted in accordance with the Local Government Act.

STRATEGIC IMPLICATIONS:

14.1 Sustainable local economy encouraged

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

VOTING REQUIREMENTS:

Simple majority.

OFFICERS RECOMMENDATION:

That Council grant 5 days annual leave to the Chief Executive officer from 6th July 2002 to 10th July 2020;

That Council appoint acting DCEO Ally Bryant as acting CEO for the period 6th July to 10th July and be paid at the same rate as the CEO.

COUNCIL DECISION:

COUNCIL RESOLUTION:	No. 1907
----------------------------	-----------------

MOVED: Cr V Ashwin

SECONDED: Cr K Mader

That Council:

- 1. Grant 5 days annual leave to the Chief Executive officer from 6th July 2020 to 10th July 2020; and**
- 2. Appoint Pascoe Durtanovich as Acting Chief Executive Officer for the period 6th July to 10th July 2020 and endorse the President to negotiate terms of the contract for that period including hourly rate plus travel costs.**

Carried 5/0

COUNCIL DECISION:

COUNCIL RESOLUTION:	No. 1908
----------------------------	-----------------

MOVED: Cr J Dwyer

SECONDED: Cr K Mader

That Council move out from behind closed doors at 4:19 pm.

Carried 5/0

NOTE:

The Council did not accept the Officers Recommendation for the Acting Chief Executive Officer position and Council based their decision on Policy 5.1 and Local Government Act s5.36

(1). “the Council is to employ a Chief Executive Officer, who must be suitably qualified (which may be experienced based) for the position”.

4:20 pm The Chief Executive Officer, Mr Peter Money and Acting Deputy Chief Executive Officer, Mrs Ally Bryant were requested by Councillors to re-enter Chambers.

14.1.2 ADOPTION OF BUDGET FOR THE YEAR ENDING 30 JUNE 2021

LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
DOCUMENT REF:	
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	25 June 2020
AUTHOR:	Ally Bryant Acting DCEO
ATTACHMENT:	14.1.2a Statutory Budget for year ending 30 June 2021 14.1.2b Supplementary Notes to the Budget 14.1.2c Capital Budget Job Details 2021-21

IN BRIEF:

For Council to consider the adoption of the Budget for the year ending 30 June 2021.

BACKGROUND:

The Statutory Budget has been developed following three workshops with input from Councillor's. All items were discussed for both the operating and capital budget.

COMMENT:

There has been a zero dollar increase in the rate in the dollar for the 2020/21 Financial year. All valuations have now been applied so the rates revenue is up to date. Due to the Shire's minimum rates not being compliant with the Local Government Act 1995 we have adjusted all minimum rates to \$200 so that we comply for the 2020/21 year. This will result in a decrease in income of \$28,709 which will result in a decrease in the reserves of that amount. The total Reserves for the 2020/21 year see an overall decrease of \$2,956,724.

The budget as presented has been developed by using the following reference documents.

- Workforce Plan
- Asset Management Plan
- Long Term Financial Management Plan
- Strategic Community Plan
- Corporate Business Plan.

CONSULTATION:

- Three Budget Workshops with Council.
- Chief Executive Officer
- Works Supervisor
- Acting DCEO
- Local Advertising

STATUTORY AUTHORITY:

Local Government Act 1995 Section 5.98, 6.32, 6.36, 6.46(3), 6.47 and 6.51

Waste Avoidance and Resource Recovery Act 2007 Section 67

Local Government (Financial Management) Regulations 1996 Regulation 64(2) and 67

POLICY IMPLICATIONS:

Policy Schedule 4.1 – Budget Preparation Timetable

FINANCIAL IMPLICATIONS:

The Annual Budget determines how funds will be allocated for the forthcoming financial year.

RISK ASSESSMENTS:

- OP9** Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration.
- OP10** Budgets do not reflect strategic objectives.
- OP13** Council does not comply with statutory reporting requirements and deadlines.
- OP14** Council does not raise the correct level of rate income.
- OP30** Unrealistic budgets adopted.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

VOTING REQUIREMENTS:

Absolute Majority.

OFFICER RECOMMENDATION:

Recommendation 1 – Valuations and Rates

That the valuations supplied by the Valuer General below, be adopted and recorded in the rate book for use in the 2020/2021 financial year

- Gross Rental Value (GRV) \$2,568,002
- Unimproved Value (UV) \$20,467,104

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
---------------------	-----

MOVED: Cr J Dwyer

SECONDED: Cr

As there was no seconder the motion lapsed.

Carried /

VOTING REQUIREMENTS:

Absolute Majority.

OFFICER RECOMMENDATION:

Recommendation 2 - Rate in the Dollar

That in accordance with the Local Government Act 1995 Section 6.32, Council impose the advertised general rates in GRV and UV in the 2019/2020 financial year as:

- | | | |
|-----------------------------|---------------------------|--------------------|
| 1. Gross Rental Value (GRV) | | |
| a. GRV Improved | 8.62 cents in the dollar | Minimum Rate \$200 |
| b. GRV Vacant | 8.64 cents in the dollar | Minimum Rate \$200 |
| 2. Unimproved Value | | |
| a. UV Mining Operating | 16.55 cents in the dollar | Minimum Rate \$200 |
| b. UV Mining Exploration | 15.00 cents in the dollar | Minimum Rate \$200 |
| c. UV Mining Prospecting | 14.77 cents in the dollar | Minimum Rate \$200 |
| d. UV Pastoral and Other | 8.29 cents in the dollar | Minimum Rate \$200 |

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

Recommendation 3 – Rubbish Removal Charge

That in accordance with section 67 of the Waste Avoidance and Resource Recovery Act 2007, Council impose Receptacle Collection Charges at no increase to the 2019/20 year.

- | | | |
|----|--|-------|
| 1. | 240 litre bin (first service for residential property) | \$140 |
| 2. | 240 litre bin (additional service for residential property) | \$155 |
| 3. | 240 litre bin service (per service) for non-residential property | \$168 |

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

Recommendation 4 – Payment Options

That in accordance with Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominate the following due dates for the payment of rates and charges in the 2019/2020 financial year

Issue Date	14 July 2020
1. Payment in Full	27 August 2020
2. Payment in Four Instalments	
a. First Instalment	27 August 2020
b. Second Instalment	27 October 2020
c. Third Instalment	11 January 2021
d. Fourth Instalment	11 March 2021

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
---------------------	-----

MOVED: Cr

SECONDED: Cr

Carried /

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

Recommendation 5 – Instalment Charges

That in accordance with section 6.45(3) of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, Council impose administration fees (excluding eligible pensioners and seniors) as:

1. Payment of rates and charges by instalments (not including the first instalment) \$10 per instalment and 5.5% interest to apply to instalments that remain outstanding after the due date;

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

Recommendation 6 – Penalties and Additional Charges for unpaid Rates and Charges

That in accordance with section 6.51 of the Local Government Act 1995, Council impose penalty interest of 8% per annum, calculated daily, on rates and service charges remaining unpaid (excluding eligible pensioners opting to defer the payment of their rates), after the due date and that the following fees be adopted for the non-payment of rates and charges

1. A fee of \$11 will be levied on each Final Notice issued (concession holders not to receive final notices).
2. A fee of \$40 will be levied on each title search required for recovery of outstanding rates.

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

Recommendation 7 – Councillor Remuneration

As determined by Western Australia Salaries and Allowances Act 1975, Determination of the Salaries and Allowances Tribunal for Local Government, Chief Executive Officers and Elected Members Part 6.4 and Part 7 Band 4, the following Fees and Allowances be adopted.

President

Annual Attendance Fee	\$19,410.00
Annual Presidents Allowance	\$19,864.00

Deputy President

Annual Attendance Fee	\$9,410.00
Annual Deputy Presidents Allowance	\$4,966.00

All other Councillors

Annual Attendance Fee	\$9,410.00
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All Councillors

Annual Communication Fee	\$1,100.00
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COUNCIL DECISION

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

Recommendation 8 – Loyalty Payment

That Council adopts the following employee Loyalty Payment in accordance with Policy 5.11 and approves an increase of the Cost Index due for release 30 June 2020.

Year 1	\$41.69	per fortnight
Year 2	\$83.52	per fortnight
Year 3	\$125.29	per fortnight
Year 4	\$167.06	per fortnight

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

Recommendation 9 – Adoption of Variance

That Council adopt the percentage and dollar value for identifying and reporting material variances for the Monthly Statement of Financial Activity presented to Council for review and comparison to Budget which indicates the variance value of plus (+) or minus (-) of 10% for items greater than \$25,000 variance.

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

Recommendation 10 – Adoption of Threshold for Capitalisation

That Council adopt a minimum value of \$5,000 for the capitalisation of purchases as Assets as per the Local Government (Financial Management) Regulations 1996 Reg 17a (amended 26th June 2018)

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

Recommendation 11 – Adoption of 2019/2020 Budget

That the 2020/2021 Annual Budget including the following be adopted:

- a. Statements of Comprehensive Income by Nature and Type
- b. Statement of Comprehensive Income by Program
- c. Statement of Cash Flows
- d. Rate Setting Statement by Program
- e. Notes to and forming the Annual Budget
- f. Capital Works Program

COUNCIL DECISION

COUNCIL RESOLUTION:	No.
----------------------------	------------

MOVED: Cr

SECONDED: Cr

Carried /

NOTE: Officer Recommendation 1 lapsed as there was no seconder.

The Meeting determined by silence that they would not consider any Officer Recommendations and as a consequence the remaining recommendations lapsed, and no further action was taken on adopting the Item.

SHIRE OF MENZIES

BUDGET

FOR THE YEAR ENDED 30 JUNE 2021

LOCAL GOVERNMENT ACT 1995

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Basis of Preparation	3
Statement of Comprehensive Income by Program	4
Statement of Cash Flows	6
Rate Setting Statement	7
Index of Notes to the Budget	8

SHIRE'S VISION

The Shire will endeavour to provide the community services and facilities to meet the needs of the community and enable them to enjoy a pleasant and healthy way of life.

SHIRE OF MENZIES
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	3,562,400	3,352,627	3,266,373
Operating grants, subsidies and contributions	9(a)	1,515,687	2,706,390	2,137,567
Fees and charges	8	192,830	212,030	242,047
Interest earnings	11(a)	211,640	242,751	233,789
Other revenue	11(b)	23,050	82,397	49,693
		5,505,607	6,596,195	5,929,469
Expenses				
Employee costs		(2,020,866)	(1,844,687)	(2,055,237)
Materials and contracts		(2,307,568)	(2,045,231)	(2,129,633)
Utility charges		(80,588)	(77,638)	(86,147)
Depreciation on non-current assets	5	(2,225,431)	(2,169,448)	(1,986,269)
Insurance expenses		(129,692)	(121,790)	(149,012)
Other expenditure		(580,435)	(192,102)	(436,155)
		(7,344,580)	(6,450,896)	(6,842,453)
Subtotal		(1,838,973)	145,299	(912,984)
Non-operating grants, subsidies and contributions	9(b)	2,241,861	3,586,953	3,374,402
Profit on asset disposals	4(b)	0	1,594	39,212
Loss on asset disposals	4(b)	0	(35,329)	(35,336)
		2,241,861	3,553,218	3,378,278
Net result		402,888	3,698,517	2,465,294
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		402,888	3,698,517	2,465,294

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MENZIES FOR THE YEAR ENDED 30 JUNE 2021

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Menzies controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the budget.

2019/20 ACTUAL BALANCES

Balances shown in this budget as 2019/20 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2020 the following new accounting policies are to be adopted and may impact the preparation of the budget:

AASB 1059 Service Concession Arrangements: Grantors

AASB 2018-7 Amendments to Australian Accounting Standards - Materiality

AASB 1059 is not expected to impact the annual budget. Specific impacts of AASB 2018-7 have not been identified.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF MENZIES
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
Revenue	1,8,9(a),11(a),11(b)	\$	\$	\$
Governance		100	9,306	16,980
General purpose funding		4,974,022	5,549,644	4,397,124
Law, order, public safety		11,462	10,121	6,722
Health		300	450	1,300
Housing		65,700	86,831	100,600
Community amenities		25,630	28,025	17,277
Recreation and culture		800	16,730	800
Transport		198,034	642,410	1,133,391
Economic services		207,359	198,737	226,292
Other property and services		22,200	53,941	28,983
		5,505,607	6,596,195	5,929,469
Expenses excluding finance costs	4(a),5,11(c),(d),(e),(f)			
Governance		(746,054)	(892,421)	(903,820)
General purpose funding		(421,679)	(272,971)	(225,840)
Law, order, public safety		(75,511)	(112,741)	(116,855)
Health		(46,337)	(37,058)	(128,587)
Housing		(270,951)	(175,337)	(157,257)
Community amenities		(326,485)	(316,322)	(315,359)
Recreation and culture		(767,059)	(860,122)	(953,595)
Transport		(2,820,848)	(2,290,753)	(2,317,201)
Economic services		(1,258,356)	(884,750)	(1,317,284)
Other property and services		(611,300)	(608,421)	(406,655)
		(7,344,580)	(6,450,896)	(6,842,453)
Subtotal		(1,838,973)	145,299	(912,984)
Non-operating grants, subsidies and contributions	9(b)	2,241,861	3,586,953	3,374,402
Profit on disposal of assets	4(b)	0	1,594	39,212
(Loss) on disposal of assets	4(b)	0	(35,329)	(35,336)
		2,241,861	3,553,218	3,378,278
Net result		402,888	3,698,517	2,465,294
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		402,888	3,698,517	2,465,294

This statement is to be read in conjunction with the accompanying notes.

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

HEALTH

To provide an operational framework for environmental and community health.

EDUCATION AND WELFARE

To provide services to disadvantages persons, the elderly, children and youth.

HOUSING

To provide and maintain housing.

COMMUNITY AMENITIES

To provide services required by the community.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

ECONOMIC SERVICES

To help promote the Shire and its economic well being.

OTHER PROPERTY AND SERVICES

To monitor and control Shire's overheads operating accounts.

ACTIVITIES

Includes the members of Council and the administrative support available to the Council for the provision of the governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire services.

The reporting of the Shire's general rating income and the recognition of the Western Australian Grants Commission payment together with interest on investments and costs associated with the collection of funds.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

Expenditure to assist in the education of the children and youth within the Shire.

Income and expenditure associated with the provision of housing to staff and others.

Rubbish collections services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

The reporting of income and expenditure associated with the Town Hall, library and recreation area, oval and reserves operated by the Shire.

Construction and maintenance of roads, grids, footpaths, depots, cycleways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting and the maintenance of the Shire's airstrips.

The reporting of income and expenditure including the operation of Shire's caravan park and administration of the Building Code of Australia.

Involves the expenditure and allocation of employee overheads and plant costs. Also included is the accounting for private works, salary and wages reconciliation and other incomes and expenditures not included elsewhere.

SHIRE OF MENZIES
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		3,562,400	3,345,257	3,266,373
Operating grants, subsidies and contributions		1,515,687	2,721,114	2,137,567
Fees and charges		192,830	212,030	242,047
Interest earnings		211,640	242,751	233,789
Goods and services tax		0	53,142	256,579
Other revenue		23,050	82,397	49,693
		5,505,607	6,656,691	6,186,048
Payments				
Employee costs		(2,020,866)	(1,780,187)	(2,055,237)
Materials and contracts		(2,307,568)	(2,110,494)	(1,993,257)
Utility charges		(80,588)	(77,638)	(86,147)
Interest expenses		0	(155,998)	0
Insurance expenses		(129,692)	(121,790)	(149,012)
Goods and services tax		0	0	(256,579)
Other expenditure		(580,435)	(192,102)	(436,155)
		(5,119,149)	(4,438,209)	(4,976,387)
Net cash provided by (used in) operating activities	3	386,458	2,218,482	1,209,661
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	4(a)	(2,334,500)	(1,478,666)	(2,612,085)
Payments for construction of infrastructure	4(a)	(4,091,000)	(2,479,882)	(3,077,088)
Non-operating grants, subsidies and contributions		2,241,861	3,586,953	3,374,402
Proceeds from sale of plant and equipment	4(b)	0	222,901	250,911
Net cash provided by (used in) investing activities		(4,183,639)	(148,694)	(2,063,860)
Net increase (decrease) in cash held		(3,797,181)	2,069,788	(854,199)
Cash at beginning of year		12,703,555	10,633,767	10,632,087
Cash and cash equivalents at the end of the year	3	8,906,374	12,703,555	9,777,888

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MENZIES
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2021

NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
OPERATING ACTIVITIES			
Net current assets at start of financial year - surplus/(deficit)	811,748	1,994,974	2,262,666
	811,748	1,994,974	2,262,666
Revenue from operating activities (excluding rates)			
Governance	100	9,306	16,980
General purpose funding	1,411,622	2,197,017	1,130,751
Law, order, public safety	11,462	10,121	6,722
Health	300	450	1,300
Housing	65,700	86,831	100,600
Community amenities	25,630	28,025	17,277
Recreation and culture	800	16,730	800
Transport	198,034	644,004	1,172,603
Economic services	207,359	198,737	226,292
Other property and services	22,200	53,941	28,983
	1,943,207	3,245,162	2,702,308
Expenditure from operating activities			
Governance	(746,054)	(892,421)	(903,820)
General purpose funding	(421,679)	(272,971)	(225,840)
Law, order, public safety	(75,511)	(112,741)	(116,855)
Health	(46,337)	(37,058)	(128,587)
Housing	(270,951)	(175,337)	(157,257)
Community amenities	(326,485)	(316,322)	(315,359)
Recreation and culture	(767,059)	(860,122)	(953,595)
Transport	(2,820,848)	(2,326,082)	(2,352,537)
Economic services	(1,258,356)	(884,750)	(1,317,284)
Other property and services	(611,300)	(608,421)	(406,655)
	(7,344,580)	(6,486,225)	(6,877,789)
Non-cash amounts excluded from operating activities	2 (a)(i) 2,225,431	2,192,745	1,982,393
Amount attributable to operating activities	(2,364,194)	946,656	69,578
INVESTING ACTIVITIES			
Non-operating grants, subsidies and contributions	9(b) 2,241,861	3,586,953	3,374,402
Purchase property, plant and equipment	4(a) (2,334,500)	(1,478,666)	(2,612,085)
Purchase and construction of infrastructure	4(a) (4,091,000)	(2,479,882)	(3,077,088)
Proceeds from disposal of assets	4(b) 0	222,901	250,911
Amount attributable to investing activities	(4,183,639)	(148,694)	(2,063,860)
FINANCING ACTIVITIES			
Transfers to cash backed reserves (restricted assets)	7(a) (100,000)	(3,616,133)	(4,658,077)
Transfers from cash backed reserves (restricted assets)	7(a) 3,085,433	277,292	3,377,435
Amount attributable to financing activities	2,985,433	(3,338,841)	(1,280,642)
Budgeted deficiency before general rates	(3,562,400)	(2,540,879)	(3,274,924)
Estimated amount to be raised from general rates	1 3,562,400	3,352,627	3,266,373
Net current assets at end of financial year - surplus/(deficit)	2 (a)(iii) 0	811,748	(8,551)

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MENZIES
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FOR THE YEAR ENDED 30 JUNE 2021**

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SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2020/21 Budgeted rate revenue	2020/21 Budgeted interim rates	2020/21 Budgeted back rates	2020/21 Budgeted total revenue	2019/20 Actual total revenue	2019/20 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Gross rental valuations									
GRV Vacant	0.08640	4	20,956	1,811	0	0	1,811	1,811	1,811
GRV General	0.08620	29	2,490,652	214,694	0	0	214,694	214,694	214,694
Unimproved valuations									
UV Mining Lease	0.16550	223	15,475,383	2,561,176	50,000	0	2,611,176	2,430,616	2,349,951
UV Exploration Lease	0.15000	280	3,117,012	467,552	0	0	467,552	420,983	412,726
UV Prospecting	0.14770	174	426,802	63,039	0	0	63,039	53,882	56,148
UV Pastoral	0.08290	20	817,244	67,750	0	0	67,750	60,861	60,861
UV Other	0.08290	61	301,300	24,978	0	0	24,978	24,978	24,948
Sub-Totals		791	22,649,349	3,401,000	50,000	0	3,451,000	3,207,825	3,121,139
Minimum									
Minimum payment									
	\$								
Gross rental valuations									
GRV Vacant	200	200	41,081	40,000	0	0	40,000	40,280	40,000
GRV General	200	11	15,313	2,200	0	0	2,200	3,487	3,487
Unimproved valuations									
UV Mining Lease	200	60	49,994	12,000	0	0	12,000	19,020	19,020
UV Exploration Lease	200	187	186,850	37,400	0	0	37,400	53,480	53,200
UV Prospecting	200	89	71,442	17,800	0	0	17,800	25,048	26,040
UV Pastoral	200	7	14,377	1,400	0	0	1,400	2,536	2,536
UV Other	200	3	6,700	600	0	0	600	951	951
Sub-Totals		557	385,757	111,400	0	0	111,400	144,802	145,234
		1,348	23,035,106	3,512,400	50,000	0	3,562,400	3,352,627	3,266,373
Total amount raised from general rates							3,562,400	3,352,627	3,266,373

All land (other than exempt land) in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Menzies.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Minutes for the Shire of Menzies Ordinary Council Meeting held Thursday 25 June 2020

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Pay in full	27/08/2020	0	0.0%	8.0%
Option two				
First Installment	27/08/2020	0	0.0%	8.0%
Second Installment	27/10/2020	10	5.5%	8.0%
Third Installment	11/01/2021	10	5.5%	8.0%
Fourth Installment	11/03/2021	10	5.5%	8.0%

	2020/21 Budget revenue	2019/20 Actual revenue	2019/20 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	5,500	4,795	10,040
Instalment plan interest earned	5,500	4,973	8,667
Unpaid rates and service charge interest earned	91,140	85,507	98,622
	102,140	95,275	117,329

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
GRV Vacant	Vacant lots within the townsite of Menzies	The majority of the properties rates GRV are vacant lots. The minimum of \$200 has been set for these vacant lots. This represents a contribution to the community of \$3.85 per week, which although below expectation is considered fair to encourage owners of vacant blocks in town to retain ownership and not hand the blocks back into the Shire.	The reason for differentially rating this category is to meet the criteria of the Local Government Act 1995, which does not allow for a minimum rate exceeding \$200 per lot where the number of lots which attract the minimum rate is greater than 50% of the properties in the category (being GRV).
UV Mining, Exploration and Prospecting Leases	Mining tenements	Mining, Exploration and Prospecting Leases are rated differentially to reflect the nature of the lease. Prospecting leases attract a lower minimum and rate in the dollar (RID) to acknowledge that these leases are not, for the most part, income producing.	As per previous years, the differential rate for the UV Pastoral and Other has been set taking into account issues of rating equity including capacity to pay. The Pastoral and Other sector are increasingly taking opportunities afforded to them to diversify, and it is believed that the capacity to pay.

(d) Differential Minimum Payment

Description	Characteristics	Objects	Reasons
All properties charged a minimum payment.	Properties with a value below a designated threshold will attract a minimum charge.	The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount.	A minimum rate for UV Mining, Exploration and Prospecting categories has been set lower than other rating categories to reflect the Shire's goal to encourage mining in the district.

**SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

1. RATES AND SERVICE CHARGES (CONTINUED)

(e) Specified Area Rate

The Shire did not raise specified area rates for the year ended 30 June 2021.

(f) Service Charges

The Shire did not raise service charges for the year ended 30 June 2021.

1. RATES AND SERVICE CHARGES (CONTINUED)

(g) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30 June 2021.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

2 (a). NET CURRENT ASSETS

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(i) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

Adjustments to operating activities

	Note	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
Less: Profit on asset disposals	4(b)	0	(1,594)	(39,212)
Less: Movement in employee liabilities associated with restricted cash		0	(10,438)	0
Add: Loss on disposal of assets	4(b)	0	35,329	35,336
Add: Depreciation on assets	5	2,225,431	2,169,448	1,986,269
Non cash amounts excluded from operating activities		2,225,431	2,192,745	1,982,393

(ii) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

Adjustments to net current assets

Less: Cash - restricted reserves	3	(8,850,654)	(11,836,087)	(9,777,888)
Add: Current liabilities not expected to be cleared at end of year - Employee benefit provisions		129,659	129,659	0
Total adjustments to net current assets		(8,720,995)	(11,706,428)	(9,777,888)

2 (a). NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
Note	\$	\$	\$
(iii) Composition of estimated net current assets			
Current assets			
Cash and cash equivalents- unrestricted	55,720	867,468	0
Cash and cash equivalents - restricted			
Cash backed reserves	8,850,654	11,836,087	9,777,888
Receivables	668,014	668,014	808,324
Inventories	12,916	12,916	13,654
	9,587,304	13,384,485	10,599,866
Less: current liabilities			
Trade and other payables	(736,650)	(736,650)	(830,529)
Provisions	(129,659)	(129,659)	0
	(866,309)	(866,309)	(830,529)
Net current assets	8,720,995	12,518,176	9,769,337
Less: Total adjustments to net current assets	(8,720,995)	(11,706,428)	(9,777,888)
Closing funding surplus / (deficit)	0	811,748	(8,551)

2 (b). NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Menzies becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Menzies contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Menzies contributes are defined contribution plans.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire of Menzies's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Menzies's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of Menzies's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Cash at bank and on hand	8,906,374	12,703,555	0
Term deposits	0	0	9,777,888
	8,906,374	12,703,555	9,777,888
- Unrestricted cash and cash equivalents	55,720	867,468	0
- Restricted cash and cash equivalents	8,850,654	11,836,087	9,777,888
	8,906,374	12,703,555	9,777,888
The following restrictions have been imposed by regulation or other externally imposed requirements on cash and cash equivalents:			
Leave reserve	206,413	204,689	204,609
Building Reserve	1,452,386	2,777,045	1,496,257
Plant Reserve	1,901,735	1,957,365	1,516,517
Roads Reserve	2,175,679	2,752,496	2,451,887
Main Street Reserve	141,373	140,192	130,137
Staff Amenities Reserve	159,412	574,565	575,392
TV Reserve	18,862	18,712	17,848
Caravan Park Reserve	284,210	430,584	419,762
Bitumen Reserve	608,166	603,087	602,929
Rates Creditors Reserve	51,303	50,875	50,855
Niagara Dam Reserve	1,175,434	1,249,909	1,285,371
Water Park Reserve	302,149	299,625	299,586
Waste Management Reserve	59,818	59,319	59,278
Former Post Office Reserve	11,141	417,624	367,460
Commercial Enterprise Reserve	100,857	100,000	100,000
Land Purchase Reserve	201,716	200,000	200,000
	8,850,654	11,836,087	9,777,888
Reconciliation of net cash provided by operating activities to net result			
Net result	402,888	3,698,517	2,465,294
Depreciation	5	2,225,431	2,169,448
(Profit)/loss on sale of asset	4(b)	0	33,735
(Increase)/decrease in receivables		0	60,496
(Increase)/decrease in inventories		0	(2,210)
Increase/(decrease) in payables		0	(144,113)
Increase/(decrease) in employee provisions		0	(10,438)
Non-operating grants, subsidies and contributions		(2,241,861)	(3,586,953)
Net cash from operating activities	386,458	2,218,482	1,209,661

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program							2020/21 Budget total	2019/20 Actual total	2019/20 Budget total
	Governance	Housing	Community amenities	Recreation and culture	Transport	Economic services	Other property and services			
	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<i>Property, Plant and Equipment</i>										
Buildings - non-specialised	0	1,155,500	10,000	400,000	250,000	325,000	50,000	2,190,500	667,643	1,076,000
Buildings - specialised	0	0	0	0	0	0	0	0	0	786,000
Furniture and equipment	0	0	0	0	0	0	0	0	0	45,000
Plant and equipment	35,000	0	0	0	25,000	0	84,000	144,000	811,023	705,085
	35,000	1,155,500	10,000	400,000	275,000	325,000	134,000	2,334,500	1,478,666	2,612,085
<i>Infrastructure</i>										
Infrastructure - roads	0	0	0	0	2,772,000	0	0	2,772,000	2,175,389	2,193,438
Infrastructure - footpaths	0	0	0	0	200,000	0	0	200,000	0	100,000
Infrastructure - other	0	0	120,000	40,000	125,000	822,000	12,000	1,119,000	304,493	783,650
	0	0	120,000	40,000	3,097,000	822,000	12,000	4,091,000	2,479,882	3,077,088
Total acquisitions	35,000	1,155,500	130,000	440,000	3,372,000	1,147,000	146,000	6,425,500	3,958,548	5,689,173

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

SHIRE OF MENZIES
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2021

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss	2019/20 Actual Net Book Value	2019/20 Actual Sale Proceeds	2019/20 Actual Profit	2019/20 Actual Loss	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss
By Program	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport	0	0	0	0	256,636	222,901	1,594	(35,329)	247,035	250,911	39,212	(35,336)
	0	0	0	0	256,636	222,901	1,594	(35,329)	247,035	250,911	39,212	(35,336)
By Class												
<i>Property, Plant and Equipment</i>												
Plant and equipment	0	0	0	0	256,636	222,901	1,594	(35,329)	247,035	250,911	39,212	(35,336)
	0	0	0	0	256,636	222,901	1,594	(35,329)	247,035	250,911	39,212	(35,336)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

5. ASSET DEPRECIATION

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
By Program			
Governance	15,451	0	0
Law, order, public safety	4,805	4,804	5,515
Housing	119,611	119,559	121,852
Community amenities	12,745	8,625	9,097
Recreation and culture	105,165	105,103	50,783
Transport	1,180,050	1,180,050	1,145,192
Economic services	154,054	103,020	209,244
Other property and services	633,550	648,287	444,586
	2,225,431	2,169,448	1,986,269
By Class			
Buildings - non-specialised	121,194	118,971	121,253
Buildings - specialised	270,614	265,651	249,253
Furniture and equipment	15,907	15,615	48,133
Plant and equipment	517,059	492,408	349,567
Infrastructure - roads	1,131,261	1,110,514	1,091,120
Infrastructure - footpaths	7,670	7,529	7,024
Infrastructure - other	154,933	152,092	79,175
Infrastructure - parks and ovals	6,793	6,668	40,744
	2,225,431	2,169,448	1,986,269

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	20 to 50 years
Buildings - specialised	20 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Infrastructure - roads	Not depreciated
Infrastructure - footpaths	20 years
Infrastructure - other	80 years
Infrastructure - parks and ovals	30 to 75 years

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

The Shire has not budgeted to have any borrowings for the year ended 30 June 2021 and did not have or budget to have any borrowings for the year ended 30 June 2020

(a) New borrowings - 2020/21

The Shire does not intend to undertake any new borrowings for the year ended 30 June 2021

(b) Unspent borrowings

The Shire had no unspent borrowing funds as at 30 June 2020 nor is it expected to have unspent borrowing funds as at 30 June 2021.

(c) Credit Facilities

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	0	0	20,000
Credit card balance at balance date	0	0	0
Total amount of credit unused	0	0	20,000

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2020/21 Budget Opening Balance	2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance	2019/20 Actual Opening Balance	2019/20 Actual Transfer to	2019/20 Actual Transfer (from)	2019/20 Actual Closing Balance	2019/20 Budget Opening Balance	2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Leave reserve	204,689	1,724	0	206,413	201,643	3,046	0	204,689	201,643	2,966	0	204,609
(b) Building Reserve	2,777,045	23,774	(1,348,433)	1,452,386	2,298,078	581,259	(102,292)	2,777,045	2,298,078	980,179	(1,782,000)	1,496,257
(c) Plant Reserve	1,957,365	16,370	(72,000)	1,901,735	1,395,073	562,292	0	1,957,365	1,395,073	557,229	(435,785)	1,516,517
(d) Roads Reserve	2,752,496	23,183	(600,000)	2,175,679	1,529,390	1,223,106	0	2,752,496	1,529,390	1,222,497	(300,000)	2,451,887
(e) Main Street Reserve	140,192	1,181	0	141,373	138,105	2,087	0	140,192	138,105	2,032	(10,000)	130,137
(f) Staff Amenities Reserve	574,565	4,847	(420,000)	159,412	74,299	500,266	0	574,565	74,299	1,151,093	(650,000)	575,392
(g) TV Reserve	18,712	150	0	18,862	17,589	1,123	0	18,712	17,589	259	0	17,848
(h) Caravan Park Reserve	430,584	3,626	(150,000)	284,210	434,027	6,557	(10,000)	430,584	434,027	6,385	(20,650)	419,762
(i) Bitumen Reserve	603,087	5,079	0	608,166	397,088	205,999	0	603,087	397,088	205,841	0	602,929
(j) Rates Creditors Reserve	50,875	428	0	51,303	50,118	757	0	50,875	50,118	737	0	50,855
(k) Niagara Dam Reserve	1,249,909	10,525	(85,000)	1,175,434	1,349,520	20,389	(120,000)	1,249,909	1,349,520	19,851	(84,000)	1,285,371
(l) Water Park Reserve	299,625	2,524	0	302,149	98,142	201,483	0	299,625	98,142	201,444	0	299,586
(m) Waste Management Reserve	59,319	499	0	59,818	102,766	1,553	(45,000)	59,319	102,766	1,512	(45,000)	59,278
(n) Former Post Office Reserve	417,624	3,517	(410,000)	11,141	411,408	6,216	0	417,624	411,408	6,052	(50,000)	367,460
(o) Commercial Enterprise Reserve	100,000	857	0	100,857	0	100,000	0	100,000	0	100,000	0	100,000
(p) Land Purchase Reserve	200,000	1,716	0	201,716	0	200,000	0	200,000	0	200,000	0	200,000
	11,836,087	100,000	(3,085,433)	8,850,654	8,497,246	3,616,133	(277,292)	11,836,087	8,497,246	4,658,077	(3,377,435)	9,777,888

7. CASH BACKED RESERVES (CONTINUED)

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Perpetual	To be used to fund annual and long service leave requirements
(b) Building Reserve	Perpetual	To be used for the purchase of major plant.
(c) Plant Reserve	Perpetual	To be used for the acquisition of future buildings and renovation of existing building
(d) Roads Reserve	Perpetual	To be use to fund major road works
(e) Main Street Reserve	Perpetual	Established for the beautification of the main street
(f) Staff Amenities Reserve	Perpetual	Established for the purpose of providing staff housing and amenities
(g) TV Reserve	Perpetual	To be used to fund upgrades to the rebroadcasting equipment.
(h) Caravan Park Reserve	Perpetual	Established for the purpose of providing upgrades to the caravanpark.
(i) Bitumen Reserve	Perpetual	Established to fund resealing of roads
(j) Rates Creditors Reserve	Perpetual	Established for future rates claims
(k) Niagara Dam Reserve	Perpetual	Established for ongoing upgrade of Niagara Dam valve workings and other maintenance
(l) Water Park Reserve	Perpetual	Established to provide a water park
(m) Waste Management Reserve	Perpetual	Provide for the statutory reinstatement and development of the reserve.
(n) Former Post Office Reserve	Perpetual	For restoration and maintenance of the Former Post Office.
(o) Commercial Enterprise Reserve	Perpetual	To fund an activity or purchase with a view to producing a profit.
(p) Land Purchase Reserve	Perpetual	To be used to purchase land for the Shire of Menzies.

SHIRE OF MENZIES
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2021

8. FEES & CHARGES REVENUE

	2020/21 Budget	2019/20 Actual	2019/20 Budget
General purpose funding	\$ 6,500	\$ 13,661	\$ 10,040
Law, order, public safety	800	710	200
Health	300	450	1,300
Housing	65,700	86,831	100,600
Community amenities	25,630	28,025	15,215
Recreation and culture	500	0	800
Economic services	91,300	82,353	113,892
Other property and services	2,100	0	0
	192,830	212,030	242,047

9. GRANT REVENUE

	Unspent grants, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Total Liability 30 June 2021	Current Liability 30 June 2021	2020/21 Budget	2019/20 Actual	2019/20 Budget
By Program:	\$	\$	\$	\$	\$	\$	\$	\$
(a) Operating grants, subsidies and contributions								
General purpose funding	0	0	0	0	0	1,197,422	1,943,165	886,654
Law, order, public safety	0	0	0	0	0	6,522	5,271	6,522
Transport	0	0	0	0	0	196,034	621,410	1,132,391
Economic services	0	0	0	0	0	115,709	115,984	112,000
Other property and services	0	0	0	0	0	0	20,560	0
	0	0	0	0	0	1,515,687	2,706,390	2,137,567
(b) Non-operating grants, subsidies and contributions								
Recreation and culture	0	0	0	0	0	200,000	25,570	25,570
Transport	0	0	0	0	0	1,494,406	3,440,795	2,962,832
Economic services	0	0	0	0	0	547,455	120,588	386,000
	0	0	0	0	0	2,241,861	3,586,953	3,374,402
Total	0	0	0	0	0	3,757,548	6,293,343	5,511,969

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

10. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

11. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Investments			
- Reserve funds	100,000	130,000	125,000
- Other funds	15,000	22,271	1,500
Other interest revenue (refer note 1b)	96,640	90,480	107,289
	211,640	242,751	233,789

* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 5%.

(b) Other revenue

Reimbursements and recoveries	23,050	82,397	49,693
	23,050	82,397	49,693

The net result includes as expenses

(c) Auditors remuneration

Audit services	45,000	74,000	45,000
	45,000	74,000	45,000

(d) Elected members remuneration

Meeting fees	75,870	70,764	75,870
Mayor/President's allowance	19,864	19,864	19,864
Deputy Mayor/President's allowance	4,966	4,966	4,966
Travelling expenses	25,000	20,189	37,000
Telecommunications allowance	7,700	7,333	7,700
	133,400	123,116	145,400

(e) Write offs

General rate	200,000	85,954	50,000
	200,000	85,954	50,000

(f) Low Value lease expenses

Office equipment	4,488	4,488	4,488
	4,488	4,488	4,488

12. INTERESTS IN JOINT ARRANGEMENTS

The Shire together with the City of Kalgoorlie Boulder, Shires of Coolgardie, Dundas, Esperance, Laverton, Leonora, Ngaanyatjarraku, Ravensthorpe and Wiluna have a joint arrangement, classified as a joint operation with regards to the provision of a Regional Records Service. Management have determined this as a joint operation.

The assets included in the joint venture are one tenth share

Non-current assets

Land and buildings

Furniture and equipment

Plant and equipment

Light vehicles

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Land and buildings	0	69,500	66,500
Furniture and equipment	0	3582	6204
Plant and equipment	0	7204	2982
Light vehicles	0	2650	2100

SIGNIFICANT ACCOUNTING POLICIES

INTERESTS IN JOINT ARRANGEMENTS

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire of Menzies's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.

13. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

**SUPPLEMENTARY NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

Detail - Note 4 - Capital Acquisition

Governance	Governance - General	
C0141	Administration Communications Equipment	\$10,000.00
C0142	Software And Systems	\$25,000.00
TOTAL GOVERNANCE		\$35,000.00

Housing	Housing	
BC001	Ceo'S House - Lot 1 (37-39) Reid St - Building (Capital)	\$20,000.00
BC002	Mfa'S House - Lot - 1085 (39) Mercer St - Building (Capital)	\$15,000.00
BC004	Lot 91 (40) Mercer St - Building (Capital)	\$47,000.00
BC005	Lot 93 (36) Mercer St - Building (Capital)	\$10,000.00
BC006	Lot 1086 (41) Mercer St - Building (Capital)	\$15,000.00
BC007	Duplex Lot 12A Walsh St (North Unit) - Building (Capital)	\$45,000.00
BC009	New Staff House 2020 - Building (Capital)	\$180,000.00
BC016	Teachers Unit Lot 1090 (53B) (14B) Walsh St - Building (Capita	\$18,000.00
BC015	Teachers Unit Lot 1090 (53A) (14A) Walsh St - Building (Capita	\$18,000.00
BC017	Unit Lot 45 (29A) Shenton (Front) - Building (Capital)	\$7,500.00
BC018	Unit Lot 45 (29B) Shenton (Back) - Building (Capital)	\$18,000.00
BC019	Lot 1089 (57) Walsh St Rental - Building (Capital)	\$22,000.00
BC020	Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	\$500,000.00
NEW	New 2x1 Staff House	\$240,000.00
TOTAL HOUSING		\$1,155,500.00

Community Amen Other		
C0103	Cometvale Cemetery Fence	\$50,000.00
NEW	Shade at Tjuntjunjarra Cemetery	\$50,000.00
BC048	Truck Bay Ablution Block	\$10,000.00
NEW	Drink Fountain in Park	\$10,000.00
NEW	Hand wash at BBQ Area	\$10,000.00
TOTAL COMMUNITIES AMENITIES		\$130,000.00

Recreation & Cu Public Halls & Civic Centres		
NEW	Seniors Centre	\$350,000.00
BC026	Town Hall - Building (Capital)	\$50,000.00
Recreation & Cu Other Recreation & Sport		
C0113	Rodeo Grounds Infrastructure	\$40,000.00
TOTAL RECREATION AND CULTURE		\$440,000.00

Transport	Construction Streets, Roads, Bridges & Depot	
	Road Construction CFRP -Jobs	
NEW	Pinjin Rd Commodity Freight Route Program	\$345,000.00
	Roads to Recovery Construction -Jobs	
R2R007	Menzies North West Rd (R2R)	\$1,100,000.00
R2R049	Tjuntjunjarra Access Rd (R2R)	\$190,000.00
	Road Construction Muni - Jobs	
RC049	Tjuntjunjarra Access Rd (Capital)	\$240,000.00
	Road Construction RRG - jobs	
RRG007	Menzies North West Rd (Rrg)	\$121,000.00
RRG008	Evanston Menzies Rd (Rrg)	\$255,000.00
RRG039	Yarri Rd (Rrg)	\$121,000.00
	Footpaths	
FC047	Onslow St - Footpath Capital	\$50,000.00
FC053	Mercer St - Footpath Capital	\$50,000.00
NEW	Footpaths Menzies Townsite	\$100,000.00

**SUPPLEMENTARY NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

Transport	<i>Muni Jobs - Other</i>	
C1213	Program Reseal	\$200,000.00
BC037	Depot - Building (Capital)	\$250,000.00
NEW	Wash Bay Dome	\$20,000.00
C0121	Town Dam Upgrade	\$20,000.00
C0123	Bores To Support Road Works	\$50,000.00
C0126	Kookynie Airstrip Extension	\$20,000.00
NEW	Special Projeect - Regional Road Seal	\$100,000.00
NEW	Tjuntjunjarra Internal Roads Program	\$100,000.00
Transport	Plant & Equipment Purchases	
C0127	Minor Plant Purchases	\$15,000.00
NEW	Bore Trailer	\$10,000.00
C0128	Banners And Signage	\$15,000.00
TOTAL TRANSPORT		\$3,372,000.00
Economic Servic Tourism & Area Promotion		
BC028	Lady Shenton/Crc Lot 41 (37) Shenton St - Building (Capital)	\$300,000.00
BC030	Church Hall Lot 8 (50) Shenton St - Building (Capital)	\$25,000.00
C0131	Niagara Dam Capital Works	\$85,000.00
NEW	Shelter and upgrade Lake Ballard	\$25,000.00
NEW	Shelter and BBQ Niagara Dam	\$15,000.00
NEW	Infrastructure & Road Stimulas Jobs	\$547,000.00
Economic Servic Caravan Park		
NEW	Mercer St Caravan Park Infrastructure	\$150,000.00
TOTAL ECONOMIC SERVICES		\$1,147,000.00
Other Property & Services		
NEW	Roller doors on Workshop Shed	\$12,000.00
NEW	Enclosed carport in workshop yard	\$50,000.00
NEW	Mechanics Vehicle	\$72,000.00
NEW	Test and Tag System	\$6,000.00
NEW	Auto Tyre Changer	\$6,000.00
TOTAL OTHER PROPERTY AND SERVICES		\$146,000.00
 AS PER BUDGET		 \$6,425,500.00

Job	Description	Budget 20/21	Budget Notes	Project Funded By
Governance				
C0141	Administration Communications Equipment	\$10,000.00	Phone lines to new Workshop Office	Operating Surplus
C0142	Software And Systems	\$25,000.00	New Payroll System Altus	Operating Surplus
	TOTAL	\$35,000.00		
Housing				
BC001	Ceo'S House - Lot 1 (37-39) Reid St - Building (Cap	\$20,000.00	Patio, Storm water Pipes	Building Reserve
BC002	Mfa'S House - Lot - 1085 (39) Mercer St - Building	\$15,000.00	Patio, windbreaks, outdoor blinds	Building Reserve
BC004	Lot 91 (40) Mercer St - Building (Capital)	\$47,000.00	Decking Base Board	Building Reserve
BC005	Lot 93 (36) Mercer St - Building (Capital)	\$10,000.00	Pergola	Building Reserve
BC006	Lot 1086 (41) Mercer St - Building (Capital)	\$15,000.00	Patio & Outdoor Blinds	Building Reserve
BC007	Duplex Lot 12A Walsh St (North Unit) - Building (C	\$45,000.00	Tiling and Painting	Building Reserve
BC009	New Staff House 2020 - Building (Capital)	\$180,000.00	New Staff House carry over from 19/20	Staff Amenities Reserve
BC016	Teachers Unit Lot 1090 (53B) (14B) Walsh St - Buil	\$18,000.00	Painting	Building Reserve
BC015	Teachers Unit Lot 1090 (53A) (14A) Walsh St - Bu	\$18,000.00	Painting	Building Reserve
BC017	Unit Lot 45 (29A) Shenton (Front) - Building (Capi	\$7,500.00	New retaining walls ana concrete paths	Building Reserve
BC018	Unit Lot 45 (29B) Shenton (Back) - Building (Capit	\$18,000.00	Painting	Building Reserve
BC019	Lot 1089 (57) Walsh St Renta) - Building (Capital)	\$22,000.00	inside paint and floor coverings	Building Reserve
BC020	Old Post Office House Lot 102 (33) Walsh St - Buil	\$500,000.00	Full Renovation required this covers half	Post Office Reserve \$410,000 Building Reserve \$90,000
NEW	New 2x1 Staff House	\$240,000.00		Staff Amenities Reserve
	TOTAL	\$1,155,500.00		
Community Amenities				
C0103	Cometvale Cemetery Fence	\$50,000.00	Fence and markers measure and quote	Operating Surplus
NEW	Shade at Tjuntjunjarra Cemetery	\$50,000.00		Grant
BC048	Truck Bay Ablution Block	\$10,000.00	concrete path and concrete walkways security door	Operating Surplus
NEW	Drink Fountain in Park	\$10,000.00	Drinking Fountain	Operating Surplus
NEW	Hand wash at BBQ Area	\$10,000.00	Hand was at BBQ area	Operating Surplus
	TOTAL	\$130,000.00		
Recreation & Culture				
NEW	Seniors Centre	\$350,000.00	Shed with workshop area & indoor area	Building Reserve \$200,000 Grant Funding \$150,000
BC026	Town Hall - Building (Capital)	\$50,000.00	Roof Carried forward from 19/20	Building Reserve
C0113	Rodeo Grounds Infrastructure	\$40,000.00	Shades, Infrastructure	Operating Surplus
	TOTAL	\$440,000.00		

Job	Description	Budget 20/21	Budget Notes	Project Funded By
Transport				
BC037	Depot - Building (Capital)	\$250,000.00	New Office	Building Reserve
NEW	Wash Bay Dome	\$20,000.00	Dome over wash bay	Operating Surplus
C0121	Town Dam Upgrade	\$20,000.00	Fencing	Operating Surplus
C0123	Bores To Support Road Works	\$50,000.00	Continual Program	Operating Surplus
C0126	Kookynie Airstrip Extension	\$20,000.00	Extend Airstrip	Operating Surplus
C0127	Minor Plant Purchases	\$15,000.00	Minor plant over \$5,000	Operating Surplus
C0128	Banners And Signage	\$15,000.00	Signage in Main Street	Operating Surplus
C1213	Program Reseal	\$200,000.00		Roads Reserve
NEW	Special Project - Regional Road Seal	\$100,000.00	Floodway works and extend bitumen Kookynie Malcolm Rd	Roads Reserve
FC047	Onslow St - Footpath Capital	\$50,000.00		Roads Reserve
FC053	Mercer St - Footpath Capital	\$50,000.00		Roads Reserve
NEW	Footpaths Menzies Townsite	\$100,000.00	Extra Footpath Funding location undecided.	Roads Reserve
R2R007	Menzies North West Rd (R2R)	\$1,100,000.00	Bitumen 5 kms	R2R Funds 510,627 RRG 232,600 Operating Surplus 20/21 356,773
R2R049	Tjuntjunjarra Access Rd (R2R)	\$190,000.00	Resheeting	R2R Funding 190,000
RRG007	Menzies North West Rd (Rrg)	\$121,000.00	Resheeting	RRG Funds 80,672 Operating Surplus 40,328
RRG008	Evanston Menzies Rd (Rrg)	\$255,000.00	Resheeting	RRG Funds 169,836 Operating Surplus 85,164
RRG039	Yarri Rd (Rrg)	\$121,000.00	Resheeting	RRG Funds 80,672 Operating Surplus 40,328
RC049	Tjuntjunjarra Access Rd (Capital)	\$240,000.00	Resheet - Special Funding for Remote Indigenous Communities	FAGS 160,000 State MRWA 80,000
NEW	Pinjin Rd Commodity Freight Route Program	\$345,000.00	Improve Formation and Drainage	CFRP 230,000 Operating Surplus 115000
NEW	Tjuntjunjarra Internal Roads Program	\$100,000.00		Roads Reserve
NEW	Bore Trailer	\$10,000.00	Trailer for the Bore Projects	Operating Surplus
	TOTAL	\$3,372,000.00		
Economic Services				
BC028	Lady Shenton/Crc Lot 41 (37) Shenton St - Building	\$300,000.00	Replace Stone, electrical, roof flushing	Building Reserve
BC030	Church Hall Lot 8 (50) Shenton St - Building (Capital)	\$25,000.00	Landscaping and Fencing	Building Reserve
C0131	Niagara Dam Capital Works	\$85,000.00	Valve Repair Carryover from 19/20	Niagara Dam Reserve
NEW	Shelter and upgrade Lake Ballard	\$25,000.00	Shelter for observatory section	Operating Surplus
NEW	Shelter and BBQ Niagara Dam	\$15,000.00	New Shelter and BBQ	Operating Surplus
NEW	Mercer St Caravan Park Infrastructure	\$150,000.00	For Mercer st Site	Caravan Park Reserve
NEW	Infrastructure & Road Stimulas Jobs	\$547,000.00	Money not yet allocated to any job	Stimulas Grant of \$547,000
	TOTAL	\$1,147,000.00		

Job	Description	Budget 20/21	Budget Notes	Project Funded By
Other Property & Services				
NEW	Roller doors on Workshop Shed	\$12,000.00		Operating Surplus
NEW	Enclosed carport in workshop yard	\$50,000.00	4 bays for onsite vehicles EG Bus and Prado	Operating Surplus
NEW	Mechanics Vehicle	\$72,000.00	Vehicle for Mechanic. Changing to toyota for higher load capacity current vehicle 6 years old	Plant Reserve
NEW	Test and Tag System	\$6,000.00	New testing and tagging machine to replace obsolete one.	Operating Surplus
NEW	Auto Tyre Changer	\$6,000.00		Operating Surplus
	TOTAL	\$146,000.00		

TOTAL CAPITAL EXPENDITURE \$6,425,500.00

Total Funded By		Breakdown by Asset	
Operating Surplus	\$1,056,593.00	Land and Building	\$2,190,500.00
Building Reserve	\$1,348,433.00	Plant and Equipment	\$144,000.00
Staff Amenities Reserve	\$420,000.00	Infrastructure - Roads	\$2,772,000.00
Caravan Park Reserve	\$150,000.00	Infrastructure - Other	\$1,119,000.00
Plant Reserve	\$72,000.00	Infrastructure - Footpaths	\$200,000.00
Former Post Office Reserve	\$410,000.00		
Niagara Dam Reserve	\$85,000.00		
Road Reserve	\$600,000.00		
Road Grants Capital	\$1,494,407.00		
Road Grants Operational	\$240,000.00		
Grants Lottery West or similar	\$200,000.00		
Grant Stimulus Package	\$547,000.00		
Total	\$6,623,433.00		Total \$6,425,500.00

Building Reserve has extra \$197,933 being transferred out so that we end with a \$0 dollar budget.

15 NEXT MEETING

The next Ordinary Meeting of Council will be held on 30 July 2020 commencing at 1pm.

16 CLOSURE OF MEETING

There being no further business, the meeting closed at 4:38 pm.