



**SHIRE OF MENZIES**

# **Agenda**

**FOR THE ORDINARY MEETING OF COUNCIL  
TO BE HELD ON**

**26 AUGUST 2021**

**Commencing at 1.00 pm**

**At the Council Chambers  
124 Shenton Street, Menzies**

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

## **FINANCIAL INTEREST**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

### **Councillors should declare an interest:**

- a) In a written notice given to the Chief Executive Officer (CEO) before the meeting; or
- b) At the meeting, immediately before the matter is discussed.

A member who has declared an interest must not:

- Preside at the part of the meeting relating to the matter; or
- Participate in or be present during the discussion of decision-making procedure relating to the matter unless the member is allowed to do so under Section 5.68 or 5.69 of the *Local Government Act 1995*.

**Councillor Attendance**  
**Shire of Menzies Council Meetings**

<b>Council Meeting Date</b>	<b>Attended in Person</b>	<b>Electronic Attendance</b>	<b>Leave of Absence</b>	<b>Apologies</b>	<b>Absent</b>
28 January 2021	Cr G Dwyer Cr K Mader Cr S Baird	Cr J Dwyer (Kambalda) Cr J Lee (MAC Office) Cr I Baird (Wongary)	Cr J Dwyer Cr V Ashwin		
25 February 2021	Cr G Dwyer Cr I Baird Cr J Dwyer Cr K Mader	Cr J Lee (MAC Office)	Cr V Ashwin	Cr S Baird	
25 March 2021	Cr G Dwyer Cr I Baird Cr J Dwyer Cr K Mader Cr S Baird Cr J Lee		Cr V Ashwin		
29 April 2021	Cr G Dwyer Cr J Dwyer Cr K Mader	Cr I Baird (PT) Cr J Lee (MAC)		Cr S Baird	
27 May 2021	Cr G Dwyer Cr K Mader Cr I Baird Cr S Baird	Cr J Dwyer (Kambalda East)		Cr J Lee	
24 June 2021	Cr G Dwyer Cr J Dwyer Cr K Mader Cr I Baird Cr S Baird	Cr J Lee (MAC)			
29 July 2021	Cr G Dwyer Cr K Mader Cr J Lee Cr J Dwyer	Cr I Baird (Wongary) Cr S Baird (Wongary)			

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# 1 DECLARATION OF OPENING

The President declared the meeting open at \_\_\_\_\_.

# 2 ANNOUNCEMENT OF VISITORS

# 3 RECORD OF ATTENDANCE

Councillors:      Cr G Dwyer, Shire President  
                         Cr I Baird, Deputy Shire President  
                         Cr J Dwyer  
                         Cr J Lee  
                         Cr K Mader  
                         Cr S Baird

Staff:                Mr B Joiner, Chief Executive Officer  
                         Ms D Bower, Executive Officer (Minutes)

# 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Public question time OCM 29 July 2021:

Mr Sudhir of the Menzies Hotel asked:

1. If there is any support for essential service providers?

*Response: An opportunity was provided for businesses to apply for grants of up to \$10,000 from the Shire. The Menzies Hotel did not apply for a grant even though the availability of the grants was discussed directly with yourself. The Shire also provided assistance during the first COVID wave to ensure that essential products were available, through the Menzies Hotel shop, to local residents.*

2. If there is any allocation of funding for restoration of buildings that have a tourism purpose?

*Response: The Shire of Menzies has \$1,560,000 allocated in this year's budget to the restoration and maintenance of buildings that have a tourism purpose. The Shire will normally only fund restoration of Shire owned buildings and facilities.*

3. What business consultation occurs before supporting other similar businesses in town?

*Response: Businesses requesting Shire support can do so by submitting a formal request. Any such request would be considered by Council at a Council meeting in*

*open session. Officers would consult with any affected businesses before providing a recommendation to Council.*

4. What support is available for services that are essential for the community (e.g. fuel)?

*Response: This question is similar to Question 1 and a response has been provided.*

5. What future planning is occurring to boost tourism in Menzies?

*Response: The Shire has employed a person to the new position of Community Development Specialist. This role is focused on developing industry and tourism within the region to secure the economic future of the Shire. In addition, Council is considering a request from officers at the 26 August 2021 OCM for funding of a tourism development strategy and destination marketing plan.*

## **5 PUBLIC QUESTION TIME**

## **6 APPLICATION BY MEMBERS**

## **7 DECLARATIONS OF INTEREST**

## **8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

## **9 CONFIRMATION/RECEIVAL OF MINUTES**

CONFIRMATION of the Minutes of the Ordinary Council Meeting held on 29 July 2021.

*(Provided under Separate Cover)*

### **OFFICER RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held on 29 July 2021 be confirmed as a true and correct record.

### **COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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## **10 PETITIONS/DEPUTATIONS/PRESENTATIONS**

## **11 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION**

### **OFFICER RECOMMENDATION**

That the President's Report for the month of July 2021 be received.

### **COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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## 12 REPORTS OF OFFICERS

### 12.1 Finance Reports

12.1.1	Finance Report	
LOCATION	Shire of Menzies	
APPLICANT	Internal	
DOCUMENT REF	NAM448	
DATE OF REPORT	18 August 2021	
AUTHOR	Chief Financial Officer, Antonio Giometti	
RESPONSIBLE OFFICER	Chief Financial Officer, Antonio Giometti	
DISCLOSURE OF INTEREST	Nil	
ATTACHMENT	<ol style="list-style-type: none"><li>1. Monthly Financial Reports July 2021 V 2 [12.1.1.1 - 20 pages]</li><li>2. FIS - Financial Information Schedule July 2021 [12.1.1.2 - 31 pages]</li></ol>	

#### SUMMARY:

Statutory Financial Reports are submitted to Council as a record of financial activity for the year to 31 July 2021.

#### BACKGROUND:

The Financial Management *Regulation 34* requires Local Government entities to prepare each month a Statement of Financial Activity reporting on the sources and application of funds, as set out in the Annual Budget under *Regulation 22(1)(d)*:

- The annual budget estimates
- Budget estimates to the end of the month to which the statement relates. Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates
- Any material variations between year to date for income and expenditure and the relevant budget provisions to the end of the relevant reporting period
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period
- Include an operating statement
- Include the net current assets, and
- Any other relevant reporting notes

#### COMMENT:

This report contains annual budget, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated with timing differences for the purpose of keeping Council informed of the current financial position.

**CONSULTATION:**

Nil.

**STATUTORY AUTHORITY:**

*Local Government Act 1995 section 6.4*

*Local Government (Financial Management) Regulation 1996, 34*

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

As detailed in the attachment.

**RISK ASSESSMENT:**

Nil.

**STRATEGIC IMPLICATIONS:**

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council Receive the Statement of Financial Activity for the period ending 31 July 2021 as attached and note any material differences.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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**SHIRE OF MENZIES**

**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 July 2021**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Shire of Menzies  
Information Summary  
For the Period Ended 31 July 2021**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 July 2021 of \$3,501,633.

### Items of Significance

The material variance adopted by the Shire of Menzies for the 2021/22 year is plus (+) or minus (-) of 10% for items greater than \$25,000 variance. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Income & Expenditure		Annual Budget	YTD Budget	YTD Actual
Operating Grants, Subsidies and Contributions	12%	\$ 1,646,099	\$ 7,349	\$ 199,558
Non-operating Grants, Subsidies and Contributions	0%	\$ 3,485,806	\$ -	\$ -
	<b>4%</b>	<b>\$ 5,131,905</b>	<b>\$ 7,349</b>	<b>\$ 199,558</b>
Rates Levied	0%	\$ 3,556,470	\$ -	\$ -
Materials & Contracts	15%	(\$1,445,382)	(\$120,313)	(\$219,147)
Capital Projects				
Infrastructure Assets - Roads	0%	(\$50,000)	(\$4,165)	\$0
Infrastructure Assets - Other	0%	(\$226,078)	(\$18,838)	\$0

% Compares current ytd actuals to annual budget

Financial Position		This Time Last Year	31 Jul 2021
Adjusted Net Current Assets	276%	\$ 1,269,921	\$ 3,501,633
Cash and Equivalent - Unrestricted	340%	\$ 949,652	\$ 3,229,534
Cash and Equivalent - Restricted	104%	\$ 11,866,216	\$ 12,303,244
Receivables - Rates	84%	\$ 786,491	\$ 661,965
Receivables - Other	-366%	\$ 67,188	-\$ 246,160
Payables	29%	\$ 547,033	\$ 158,917

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

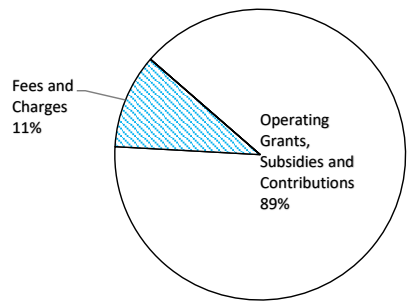
## Preparation

Prepared by: Antonio Giometti

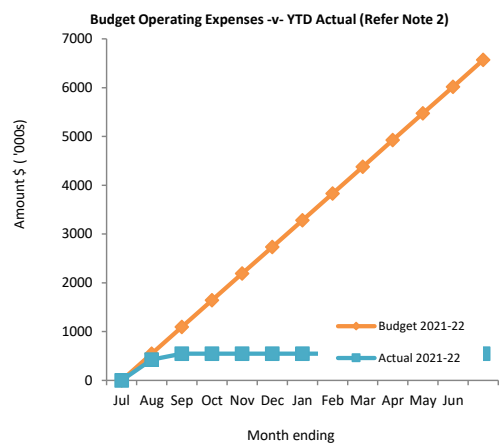
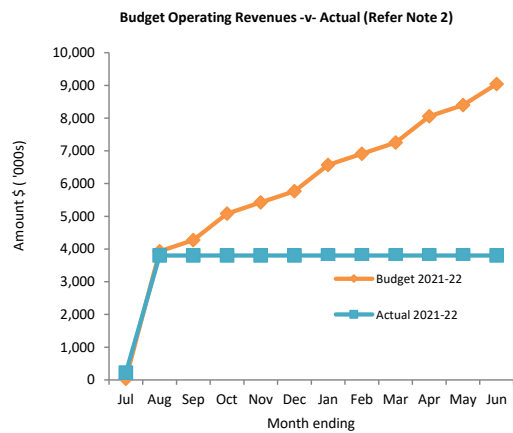
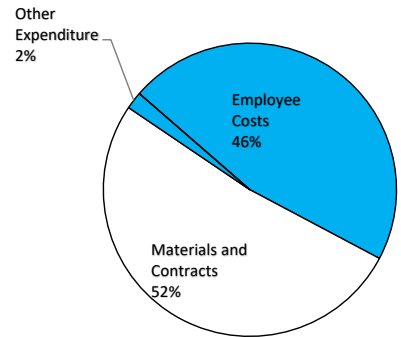
Date Prepared:

Shire of Menzies  
Information Summary  
For the Period Ended 31 July 2021

Operating Revenue



Operating Expenditure



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 July 2021**

	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	3,418,114	3,418,114	3,796,605	378,491	11%	
<b>Revenue from operating activities</b>							
Governance		0	0	0	0		
General Purpose Funding - Rates	9	3,556,470	0	0	0		
General Purpose Funding - Other		1,498,385	9,947	1,866	(8,081)	(81%)	
Law, Order and Public Safety		14,650	1,219	4	(1,215)	(100%)	
Health		300	25	0	(25)	(100%)	
Education and Welfare		0	0	0	0		
Housing		37,880	3,156	1,096	(2,060)	(65%)	
Community Amenities		25,885	2,156	0	(2,156)	(100%)	
Recreation and Culture		700	56	0	(56)	(100%)	
Transport		182,613	308	190,034	189,726	61599%	▲
Economic Services		212,150	17,674	30,081	12,407	70%	
Other Property and Services		28,435	2,368	0	(2,368)	(100%)	
		5,557,468	36,909	223,081	186,172	504%	▲
<b>Expenditure from operating activities</b>							
Governance		(1,018,986)	(84,905)	(35,242)	49,663	58%	▲
General Purpose Funding		(412,190)	(34,342)	(1,475)	32,867	96%	▲
Law, Order and Public Safety		(135,188)	(11,256)	(2,062)	9,194	82%	
Health		(42,592)	(3,548)	(2,003)	1,545	44%	
Education and Welfare		0	0	0	0		
Housing		(204,819)	(17,029)	(8,603)	8,426	49%	
Community Amenities		(375,724)	(31,270)	(22,589)	8,681	28%	
Recreation and Culture		(854,772)	(71,192)	(12,243)	58,949	83%	▲
Transport		(2,261,383)	(188,244)	(36,592)	151,652	81%	▲
Economic Services		(1,262,110)	(105,121)	(46,170)	58,951	56%	▲
Other Property and Services		(3,069)	(221)	(257,078)	(256,857)	(116225%)	▼
		(6,570,832)	(547,128)	(424,057)	123,071	22%	▲
<b>Operating activities excluded from budget</b>							
Add back Depreciation		2,032,027	169,323	0	(169,323)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	2,140	178	0	(178)	(100%)	
Adjust Provisions and Accruals			0	0	0		
<b>Amount attributable to operating activities</b>		<b>1,020,803</b>	<b>(340,718)</b>	<b>(200,976)</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	3,485,806	0	0	0		
Proceeds from Disposal of Assets	8	25,000	2,083	0	(2,083)	(100%)	
Land and Buildings	13	(5,116,900)	(426,392)	(93,769)	332,623	78%	▲
Plant and Equipment	13	(260,000)	(21,666)	0	21,666	100%	
Infrastructure Assets - Roads	13	(5,590,189)	(465,845)	(227)	465,618	100%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Infrastructure Assets - Bridges	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	(50,000)	(4,165)	0	4,165	100%	
Infrastructure Assets - Parks and Ovals	13	(226,078)	(18,838)	0	18,838	100%	
Infrastructure Assets - Airports	13	0	0	0	0		
Infrastructure Assets - Sewerage	13	0	0	0	0		
Infrastructure Assets - Other	13	(1,930,000)	(160,826)	0	160,826	100%	▲
<b>Amount attributable to investing activities</b>		<b>(9,662,361)</b>	<b>(1,095,649)</b>	<b>(93,996)</b>	1,001,653	91%	▲
<b>Financing Activities</b>							
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	5,835,821	486,313	0	(486,313)	(100%)	▼
Transfer from Restricted Cash		0	0	0	0		
Repayment of Debentures	10	(2,363)	0	0	0		
Transfer to Reserves	7	(610,000)	(50,825)	0	50,825	100%	▲
<b>Amount attributable to financing activities</b>		<b>5,223,458</b>	<b>435,488</b>	<b>0</b>	(435,488)	100%	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>14</b>	<b>2,417,235</b>	<b>3,501,633</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 July 2021**

		Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	Note						
<b>Opening Funding Surplus (Deficit)</b>	3	\$ 3,418,114	\$ 3,418,114	\$ 3,796,605	\$ 378,491	11%	▲
<b>Revenue from operating activities</b>							
Rates	9	3,556,470	0	0	0		
Operating Grants, Subsidies and Contributions	11	1,646,099	7,349	199,558	192,209	2615%	▲
Fees and Charges		207,265	17,262	23,445	6,183	36%	
Interest Earnings		112,500	9,374	78	(9,296)	(99%)	
Other Revenue		35,135	2,924	0	(2,924)	(100%)	
Profit on Disposal of Assets	8	0	0	0	0		
		5,557,469	36,909	223,081	186,172	504%	▲
<b>Expenditure from operating activities</b>							
Employee Costs		(2,442,899)	(203,509)	(196,548)	6,961	3%	
Materials and Contracts		(1,445,382)	(120,313)	(219,147)	(98,834)	(82%)	▼
Utility Charges		(88,150)	(7,328)	(228)	7,100	97%	
Depreciation on Non-Current Assets		(2,032,027)	(169,323)	0	169,323	100%	▲
Insurance Expenses		(135,382)	(11,257)	0	11,257	100%	
Other Expenditure		(422,601)	(35,211)	(8,134)	27,077	77%	▲
Loss on Disposal of Assets	8	(2,140)	(178)	0			
		(6,568,580)	(547,119)	(424,057)	123,062	22%	▲
<b>Operating activities excluded from budget</b>							
Add back Depreciation		2,032,027	169,323	0	(169,323)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	2,140	178	0	(178)	(100%)	
Adjust Provisions and Accruals		0		0	0		
<b>Amount attributable to operating activities</b>		<b>1,023,056</b>	<b>(340,709)</b>	<b>(200,976)</b>	<b>139,733</b>		
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	3,485,806	0	0	0		
Proceeds from Disposal of Assets	8	25,000	2,083	0	(2,083)	(100%)	
Land and Buildings	13	(5,116,900)	(426,392)	(93,769)	332,623	(78%)	
Plant and Equipment	13	(260,000)	(21,666)	0	21,666	(100%)	
Infrastructure Assets - Roads	13	(5,590,189)	(465,845)	(227)	465,618	(100%)	
Infrastructure Assets - Drainage	13	0	0	0	0		
Infrastructure Assets - Bridges	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	(50,000)	(4,165)	0	4,165	(100%)	
Infrastructure Assets - Parks and Ovals	13	(226,078)	(18,838)	0	18,838	(100%)	
Infrastructure Assets - Airports	13	0	0	0	0		
Infrastructure Assets - Sewerage	13	0	0	0	0		
Infrastructure Assets - Other	13	(1,930,000)	(160,826)	0	160,826	(100%)	
<b>Amount attributable to investing activities</b>		<b>(9,662,361)</b>	<b>(1,095,649)</b>	<b>(93,996)</b>	<b>1,001,653</b>	<b>91%</b>	
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Advances to Community Groups		0	0	0	0		
Transfer from Reserves	7	5,835,821	486,313	0	(486,313)	(100%)	▼
Repayment of Debentures	10	(2,363)	0	0	0		
Transfer to Reserves	7	(610,000)	(50,825)	0	50,825	100%	▲
<b>Amount attributable to financing activities</b>		<b>5,223,458</b>	<b>435,488</b>	<b>0</b>	<b>(435,488)</b>	<b>100%</b>	
<b>Closing Funding Surplus (Deficit)</b>	3	<b>2,267</b>	<b>2,417,244</b>	<b>3,501,633</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MENZIES**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
**For the Period Ended 31 July 2021**

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Budget YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	93,769	0	426,392	5,116,900	93,769	(332,623)
Plant and Equipment	13	0	0	21,666	260,000	0	(21,666)
Infrastructure Assets - Roads	13	227	0	465,845	5,590,189	227	(465,618)
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Infrastructure Assets - Bridges	13	0	0	0	0	0	0
Infrastructure Assets - Footpaths	13	0	0	4,165	50,000	0	(4,165)
Infrastructure Assets - Parks and Ovals	13	0	0	18,838	226,078	0	(18,838)
Infrastructure Assets - Airports	13	0	0	0	0	0	0
Infrastructure Assets - Sewerage	13	0	0	0	0	0	0
Infrastructure Assets - Other	13	0	0	160,826	1,930,000	0	(160,826)
<b>Capital Expenditure Totals</b>		<b>93,996</b>	<b>0</b>	<b>1,097,732</b>	<b>13,173,167</b>	<b>93,996</b>	<b>(1,003,736)</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				0	3,485,806	0	
Other (Disposals & C/Fwd)				2,083	25,000	0	
Council contribution - Cash Backed Reserves							
Building Reserve Accumulation				0	(2,055,725)	0	
Plant Reserve Accumulation				0	(180,000)	0	
Roads Reserve Accumulation				0	(1,290,000)	0	
Main Street Reserve Accumulation				0	0	0	
Staff Amenities Reserve Accumulation				0	(398,160)	0	
Caravan Park Reserve Accumulation				0	(400,000)	0	
Bitumen Reserve Accumulation				0	0	0	
Niagara Dam Reserve Accumulation				0	(1,000,000)	0	
Waste Management Reserve Accumulation				0	0	0	
Former Post Office Reserve Accumulation				0	(410,000)	0	
Council contribution - operations				1,095,649	15,396,246	93,996	
<b>Capital Funding Total</b>				<b>1,097,732</b>	<b>13,173,167</b>	<b>93,996</b>	

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2021**

**Note 1: Significant Accounting Policies**

The Shire of Menzies adopts its significant accounting policies at the time of adopting its annual budget. Significant accounting policies are set in relation to the following:

- a) Basis of preparation
- b) Prior year actual balances
- c) Rounding off figures
- d) Comparative figures
- e) Budget comparative figures
- f) Forecast fair value adjustments
- g) Rates, grants, donations & other contributions
- h) Goods and services tax (GST)
- i) Superannuation
- j) Cash and cash equivalents
- k) Trade and other payables
- l) Inventories
- m) Fixed assets
- n) Fair value of assets and liabilities
- o) Financial instruments
- p) Impairment of assets
- q) Trade and other payables
- r) Employee benefits
- s) Borrowing costs
- t) Provisions
- u) Leases
- v) Investments in associates
- x) Interests in joint arrangements
- y) Current and non-current classification

There have been no changes to the Shire of Menzies significant accounting policies since adopting the 2021/22 Annual Budget.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2021**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is plus (+) or minus (-) of 10% for items greater than \$25,000 variance.

Year to date (YTD) Budgets have not been amended during the Budget Review process therefore Timing issues will occur.

Reporting Program	YTD Budget	YTD Actual	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>			\$	%			
Transport	308	190,034	189,726	61599%	▲		
<b>Operating Expense</b>							
Governance	(84,905)	(35,242)	49,663	58%	▲		
General Purpose Funding	(34,342)	(1,475)	32,867	96%	▲		
Law, Order and Public Safety	(11,256)	(2,062)	9,194	82%	▲		
Health	(3,548)	(2,003)	1,545	44%	▲		
Education and Welfare	0	0	0		▲		
Housing	(17,029)	(8,603)	8,426	49%	▲		
Community Amenities	(31,270)	(22,589)	8,681	28%	▲		
Recreation and Culture	(71,192)	(12,243)	58,949	83%	▲		
Transport	(188,244)	(36,592)	151,652	81%	▲		
Economic Services	(105,121)	(46,170)	58,951	56%	▲		
Other Property and Services	(221)	(257,078)	(256,857)	(116225%)	▲		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	0	0	0		▲	Timing	The budget for Grants has been uploaded and divided by twelve months. This will be rectified by next meeting.
<b>Capital Expenses</b>							
Land and Buildings	(426,392)	(93,769)	332,623	78%	▲	Timing	The budget for Capital works has been uploaded and divided by twelve months. This will be rectified by next meeting.
Infrastructure Assets - Roads	(465,845)	(227)	465,618	100%	▲	Timing	The budget for Capital works has been uploaded and divided by twelve months. This will be rectified by next meeting.
Infrastructure Assets - Other	(160,826)	0	160,826	100%	▲	Timing	The budget for Capital works has been uploaded and divided by twelve months. This will be rectified by next meeting.
<b>Financing</b>							

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2021**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is plus (+) or minus (-) of 10% for items greater than \$25,000 variance.

Year to date (YTD) Budgets have not been amended during the Budget Review process therefore Timing issues will occur.

Reporting Program	YTD Budget	YTD Actual	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Transfer from Reserves	-	- -	486,313	(100%)	▲	Timing	The budget for Reserve transfers has been uploaded and divided by twelve months. This will be rectified by next meeting.



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2021**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		<b>Last Years Closing</b>	<b>This Time Last Year</b>	<b>Current</b>
	<b>Note</b>	<b>30 June 2021</b>	<b>31 Jul 2020</b>	<b>31 Jul 2021</b>
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	3,535,481	949,652	3,229,534
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	12,303,244	11,866,216	12,303,244
Receivables - Rates	6	663,136	786,491	661,965
Receivables - Other	6	(291,509)	67,188	(246,160)
Interest / ATO Receivable/Trust				0
Inventories		15,211	13,623	15,211
		16,225,562	13,683,169	15,963,794
<b>Less: Current Liabilities</b>				
Payables		(125,714)	(547,033)	(158,917)
Provisions Leases		(3,985)	(3,985)	(3,985)
Provisions Leave		(197,106)	(197,106)	(197,106)
		(326,805)	(748,124)	(360,008)
Less: Cash Reserves	7	(12,303,244)	(11,866,216)	(12,303,244)
Less: Unspent Grants			0	0
Add: Loan Current		0	0	0
Add: Lease Current		3,985	3,985	3,985
Less: SSL Repayments		0	0	0
Add Back : Component of Leave Liability not Required to be Funded		197,106	197,106	197,106
Adjustment				
<b>Net Current Funding Position</b>		<b>3,796,605</b>	<b>1,269,921</b>	<b>3,501,633</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2021**

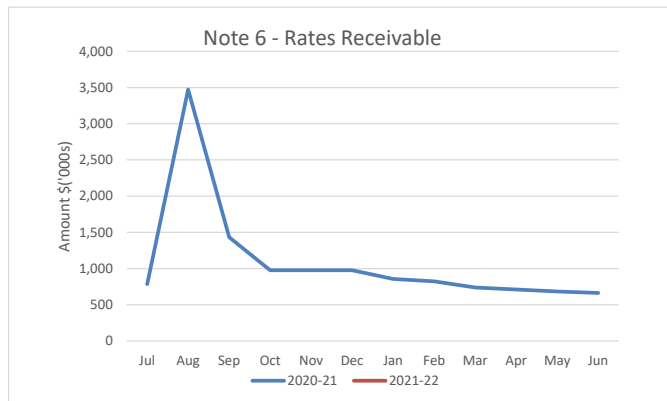
**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution
	\$	\$	\$	\$	
<b>(a) Cash Deposits</b>					
Cash At Bank	3,198,742			3,198,742	NAB
Cash At Call - Bank	29,473			29,473	NAB
Municipal Fund Term Deposits	0			0	NAB
Cash at Reserve - Bank		12,303,244		12,303,244	NAB
Reserve Fund Term Deposits		0		0	NAB
Trust Fund Bank			0	0	NAB
Petty Cash Float	1,320			1,320	
<b>Total</b>	<b>3,229,534</b>	<b>12,303,244</b>	<b>0</b>	<b>15,532,778</b>	

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2021**

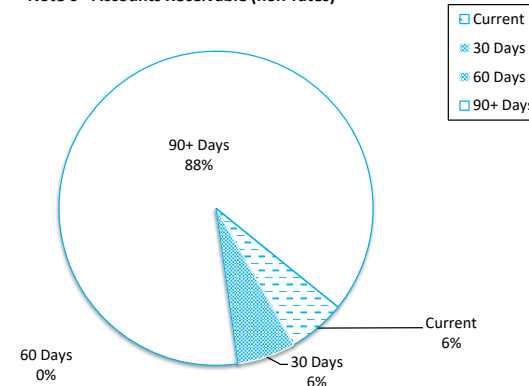
**Note 6: Receivables**

Receivables - Rates Receivable	31 Jul 2021	30 June 2020
	\$	\$
Opening Arrears Previous Years	863,375	794,305
Levied this year	0	3,476,331
Less Collections to date	201,410	3,407,262
Equals Current Outstanding	661,965	863,375
<b>Net Rates Collectable</b>	<b>661,965</b>	<b>863,375</b>
% Collected	23.33%	79.78%



Receivables - General	Current	30 Days	60 Days	90+ Days	Totals
	\$	\$	\$	\$	\$
Sundry Debtors	254	255	0	3,756	4,264
Rates - Pensioner Rebate Claimed					65
<b>Balance per Trial Balance</b>					
Sundry Debtors					15,390
<b>Total Receivables General Outstanding</b>					<b>15,390</b>

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2021**

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve - Accumulation	206,067		0.00	502	0	0	0	206,569	206,067
Building Reserve Accumulation	3,462,259		0.00	588,442	0	(2,055,725)	0	1,994,976	3,462,259
Plant Reserve Accumulation	1,922,975		0.00	4,689	0	(180,000)	0	1,747,664	1,922,975
Roads Reserve Accumulation	2,732,648		0.00	6,663	0	(1,290,000)	0	1,449,311	2,732,648
Main Street Reserve Accumulation	141,133		0.00	344	0	0	0	141,477	141,133
Staff Amenities Reserve Accumulation	397,246		0.00	969	0	(398,160)	0	55	397,246
TV Reserve Accumulation	17,976		0.00	44	0	0	0	18,020	17,976
Caravan Park Reserve Accumulation	429,505		0.00	1,047	0	(400,000)	0	30,552	429,505
Bitumen Reserve Accumulation	606,768		0.00	1,480	0	0	0	608,248	606,768
Rates Creditors Reserve Accumulation	51,391		0.00	125	0	0	0	51,516	51,391
Niagara Dam Reserve Accumulation	1,248,675		0.00	3,045	0	(1,000,000)	0	251,720	1,248,675
Water Park Reserve Accumulation	301,266		0.00	735	0	0	0	302,001	301,266
Waste Management Reserve Accumulation	59,802		0.00	146	0	0	0	59,948	59,802
Former Post Office Reserve Accumulation	420,432		0.00	1,025	0	(410,000)	0	11,457	420,432
Commercial Enterprise Reserve - Accumulation	101,698		0.00	248	0	(101,936)	0	10	101,698
Land Purchase Reserve - Accumulation	203,402		0.00	496	0	0	0	203,898	203,402
	<b>12,303,243.64</b>	<b>0</b>	<b>0.00</b>	<b>610,000</b>	<b>0</b>	<b>(5,835,821)</b>	<b>0</b>	<b>7,077,423</b>	<b>12,303,244</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2021**

### Note 8: Disposal of Assets

Asset		YTD Actual				Budget			
		Net Book				Net Book			
Number	Asset Description	Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
321	Plant and Equipment P0160 Komatsu WB93R-5EO Backhoe Loader MN960					27,140	25,000		(2,140)
		0	0	0	0	27,140	25,000	0	(2,140)

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2021**

**Note 9: Rating Information**

RATE TYPE	Rate in	Number of Properties	Rateable Value	YTD Actual				Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
<b>Gross rental valuations</b>											
GRV - Vacant	0.0864	4	20,956				0	215,537	0	0	215,537
GRV - General	0.0862	32	2,500,428				0	1,811	0	0	1,811
<b>Unimproved valuations</b>											
UV - Mining	0.1655	230	15,652,482				0	2,590,486	0	0	2,590,486
UV - Exploration	0.1500	334	3,244,695				0	486,704	0	0	486,704
UV - Prospecting	0.1477	211	510,594				0	75,415			75,415
UV - Pastoral	0.0829	23	826,983				0	56,592	0	0	56,592
UV - Other	0.0829	63	307,900				0	25,525	0	0	25,525
<b>Sub-Totals</b>		<b>897</b>	<b>23,064,038</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,452,070</b>	<b>0</b>	<b>0</b>	<b>3,452,070</b>
<b>Minimum Payment</b>	<b>Minimum</b>										
	<b>\$</b>										
<b>Gross rental valuations</b>											
GRV - Vacant	200.00	198	40,769		0	0	0	39,600	0	0	39,600
GRV - General	200.00	8	5,537		0	0	0	1,600	0	0	1,600
<b>Unimproved valuations</b>											
UV - Mining	200.00	55	41,119		0	0	0	11,000	0	0	11,000
UV - Pastoral	200.00	4	129,365		0	0	0	32,800	0	0	32,800
UV - Other	200.00	1	50,421		0	0	0	18,400	0	0	18,400
UV - Exploration	200.00	164	4,638		0	0	0	800	0	0	800
UV - Prospecting	200.00	92	100		0	0	0	200	0	0	200
							0				0
<b>Sub-Totals</b>		<b>522</b>	<b>271,949</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>104,400</b>	<b>0</b>	<b>0</b>	<b>104,400</b>
		<b>1,419</b>	<b>23,335,987</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,556,470</b>	<b>0</b>	<b>0</b>	<b>3,556,470</b>
Movement in Excess Rates							0				0
Discounts							0				0
<b>Amount from General Rates</b>							<b>0</b>				<b>3,556,470</b>
Write Offs							0				0
Ex-Gratia Rates							0				0
Specified Area Rates							0				0
<b>Totals</b>							<b>0</b>				<b>3,556,470</b>

**Comments - Rating Information**

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2021

## Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue
				\$	\$	\$				\$
<b>General Purpose Funding</b>										
GEN PUR - Financial Assistance Grant - General	WALGGC	Operating	0	890,340	0	0	890,340		890,340	0
GEN PUR - Financial Assistance Grant - Roads	WALGGC	Operating	0	488,646	0	0	488,646		488,646	0
GEN PUR - Grant Funding	LRCI	Non-operating	0	0	1,531,180	0	1,531,180		1,531,180	0
GEN PUR - Contributions & Donations		Operating	0	0	0	0	0		0	0
GEN PUR - Other Income	Landgate	Operating	0	0	0	0	0		0	0
<b>Governance</b>										
OTH GOV - Reimbursements		Operating	0	0	0	0	0		0	0
<b>Law, Order and Public Safety</b>										
ESL BFB - Operating Grant	Dept. of Fire & Emergency Serv.	Operating	0	6,500	0	541	6,500		6,500	0
<b>Community Amenities</b>										
COM AMEN - Grants		Non-operating		0	0	0	0		0	0
<b>Recreation and Culture</b>										
REC - Grants		Non-operating	0	0	0	0	0		0	0
OTH CUL - Grants - Other Culture		Non-operating	0	0	0	0	0		0	0
<b>Transport</b>										
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA	Non-operating	0	0	1,014,000	0	1,014,000		1,014,000	0
ROADC - Roads to Recovery Grant	Commonwealth Gvt	Non-operating	0	0	700,626	0	700,626		700,626	0
ROADC - Other Grants - Roads/Streets	Main Roads WA	Non-operating	0	0	0	0	0		0	0
ROADM - Street Lighting Subsidy		Operating	0	1,713	0	142	1,713		1,713	0
ROADM - Direct Road Grant (MRWA)	Main Roads WA	Operating	0	178,900	0	0	178,900		178,900	190,034
<b>Economic Services</b>										
TOUR - Grants	Main Roads WA	Non-operating	0	0	0	0	0		0	0
OTH ECON - Community Resource Centre Income		Operating	0	0	0	0	0		0	0
OTH ECON - Community Resource Centre Grant		Operating	0	80,000	0	6,666	80,000		80,000	0
OTH ECON - Grants	Indue, DPIRD	Operating	0	0	0	0	0		0	9,524
<b>Other Property &amp; Services</b>										
ADMIN - Reimbursements	DFES	Operating	0	0	0	0	0		0	0
<b>TOTALS</b>			<b>0</b>	<b>1,646,099</b>	<b>3,485,806</b>	<b>7,349</b>	<b>5,131,905</b>	<b>0</b>	<b>5,131,905</b>	<b>199,558</b>
<b>SUMMARY</b>										
Operating	Operating Grants, Subsidies and Contributions		0	1,646,099	0	7,349	1,646,099	0	1,646,099	199,558
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	3,485,806	0	3,485,806	0	3,485,806	0
<b>TOTALS</b>			<b>0</b>	<b>1,646,099</b>	<b>3,485,806</b>	<b>7,349</b>	<b>5,131,905</b>	<b>0</b>	<b>5,131,905</b>	<b>199,558</b>

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2021

**Note 13: Capital Acquisitions**

% of  
Completion

ation		YTD Actual				Budget			
		Assets	Job	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
				\$	\$	\$	\$	\$	\$
<div><div></div></div> Level of completion indicator, please see table at the end of this note for further detail.									
		Buildings							
		Education & Welfare							
0.00	<div><div></div></div>	Arts Centre	BC060	0	0	0	149,000	12,416	(12,416)
0.00	<div><div></div></div>	Men's Shed	BC060A	0	0	0	200,000	16,666	(16,666)
Education & Welfare Total				0	0	0	349,000	29,082	(29,082)
		Housing							
0.00	<div><div></div></div>	New 2x1 Staff House - Building (Capital)	BC010	0	0	0	238,900	19,907	(19,907)
0.00	<div><div></div></div>	New 2x1 Staff House (21-22)	BC011	0	0	0	520,000	43,332	(43,332)
0.00	<div><div></div></div>	Old Post Office House Lot 102 (33) Walsh St - Building (Capital	BC020	0	0	0	1,000,000	83,331	(83,331)
1.00	<div><div></div></div>	MWS House Lot 165 (25) Onslow St - Building (Capital)	BC003	460	0	460	0	0	460
1.00	<div><div></div></div>	New Staff House 2020 - Building (Capital)	BC009	10,197	0	10,197	0	0	10,197
1.00	<div><div></div></div>	Teachers Unit Lot 1090 (53a) (14a) Walsh St - Building (Capita	BC015	2,599	0	2,599	0	0	2,599
Housing Total				13,256	0	13,256	1,758,900	146,570	(133,314)
		Recreation And Culture							
0.00	<div><div></div></div>	Town Hall (Hall) - Building (Capital)	BC026	0	0	0	110,000	9,166	(9,166)
0.40	<div><div></div></div>	Old Butcher Shop Lot 1094 (53) Shenton St - Building (Capital)	BC029	80,513	0	80,513	200,000	16,665	63,848
Recreation And Culture Total				80,513	0	80,513	310,000	25,831	54,682



SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2021

**Note 13: Capital Acquisitions**

% of  
Completion

	Assets	Job	YTD Actual			Budget		
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
			\$	\$	\$	\$	\$	\$
	<b>Transport</b>							
0.00	Depot - Building (Capital)	BC037	0	0	0	250,000	20,832	(20,832)
0.00	Workshop - Chemical Storage	BC037A	0	0	0	50,000	4,165	(4,165)
	<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>24,997</b>	<b>(24,997)</b>
	<b>Economic Services</b>							
	Building not specified	BC000	0	0	0	100,000	8,333	(8,333)
	Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	BC028	0	0	0	299,000	24,916	(24,916)
	Church Hall Lot 8 (50) Shenton St - Building (Capital)	BC030	0	0	0	50,000	4,166	(4,166)
	Mercer Street Caravan Park Infrastructure	BC050	0	0	0	1,800,000	149,998	(149,998)
	<b>Economic Services Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>2,249,000</b>	<b>187,413</b>	<b>(187,413)</b>
	<b>Other Property &amp; Services</b>							
0.00	Town Hall (Admin) - Building (Capital)	BC027	0	0	0	150,000	12,499	(12,499)
	<b>Other Property &amp; Services Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>12,499</b>	<b>(12,499)</b>
0.02	<b>Buildings Total</b>		<b>93,769</b>	<b>0</b>	<b>93,769</b>	<b>5,116,900</b>	<b>426,392</b>	<b>(332,623)</b>
	<b>Plant &amp; Equipment (inc Furniture)</b>							
	<b>Governance</b>							
0.00	Administration Communications Equipment	C0141	0	0	0	10,000	833	(833)
	<b>Governance Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>833</b>	<b>(833)</b>
	<b>Law Order &amp; Public Safety</b>							
0.00	Tjunjuntjara CCTV	PE113	0	0	0	70,000	5,833	(5,833)
	<b>Law Order &amp; Public Safety Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>70,000</b>	<b>5,833</b>	<b>(5,833)</b>
	<b>Transport</b>							
0.00	Backhoe Replacement	PA160	0	0	0	180,000	15,000	(15,000)
1.00	Steel Drum Roller Replacement	PA161	0	0	0	0	0	0
	<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>180,000</b>	<b>15,000</b>	<b>(15,000)</b>
0.00	<b>Plant &amp; Equipment Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>260,000</b>	<b>15,833</b>	<b>(15,833)</b>

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2021

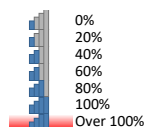
% of Completion		Note 13: Capital Acquisitions						
		Assets	Job	YTD Actual			Budget	
				New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget
				\$	\$	\$	\$	\$
		<b>Infrastructure Assets - Roads</b>						
		<b>Transport</b>						
0.00		Program Reseal	C1213	0	0	0	200,000	16,666
0.00		Kookynie Malcom Rd (Capital)	RC038	0	0	0	300,000	25,000
0.00		Tjuntjunjarra Access Rd (Capital) 20-21	RC049	0	0	0	231,327	19,277
0.00		Tjuntjunjarra Internal Roads Program (20-21)	RC249	0	0	0	100,000	8,333
0.00		Menzies North West Road Improvements (RRG 20-21)	RRG007A	0	0	0	510,000	42,500
0.00		Menzies North West Road Improvements (RRG 21-22)	RRG007B	0	0	0	142,500	11,875
0.00		Menzies North West Road Improvements (RRG 21-22)	RRG007C	0	0	0	510,000	42,500
0.00		Evanston Menzies Road (RRG 21-22)	RRG008A	0	0	0	300,000	25,000
0.00		Yarri Road (RRG 21-22)	RRG039A	0	0	0	142,500	11,875
0.00		Tjuntjunjarra Access Rd (RRG)	RRG049	0	0	0	80,000	0
0.00		Menzies North West Rd (R2R)	R2R007	0	0	0	510,628	0
0.00		Tjuntjunjarra Access Rd (R2R)	R2R049	0	0	0	88,443	0
0.00		Tjuntjunjarra Access Road (R2R 20-21)	R2R049A	0	0	0	499,901	41,658
0.00		Tjuntjunjarra Access Road (R2R 21-22)	R2R049B	0	0	0	190,000	15,833
0.00		LRCI Projects Phase 3 - Budgeting Purposes Only	LRC000A	0	0	0	1,094,890	91,240
0.00		Evanston Road (LRCI 20-21)	LRC008	0	0	0	450,000	37,500
0.00		Tjuntjunjarra Access Road (Indigenous Community Access Rd)	ICA049	0	0	0	240,000	20,000
1.00		Kookynie Rd - Flood Damage	RFD025	227	0	227	0	0
		<b>Transport Total</b>		<b>227</b>	<b>0</b>	<b>227</b>	<b>5,590,189</b>	<b>409,257</b>
0.00		<b>Infrastructure Roads Total</b>		<b>227</b>	<b>0</b>	<b>227</b>	<b>5,590,189</b>	<b>409,257</b>
		<b>Footpaths</b>						
		<b>Transport</b>						
0.00		Footpath Construction General (Budgeting Only)	FC000	0	0	0	50,000	4,165
		<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>4,165</b>
0.00		<b>Footpaths Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>4,165</b>

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2021

**Note 13: Capital Acquisitions**

% of  
Completion

Assets	Job	YTD Actual			Budget		
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$
<b>Infrastructure Assets - Parks and Ovals</b>							
<b>Recreation and Culture</b>							
0.00	Marmion Village Reserve Improvements	PC005	0	0	0	90,000	7,500 (7,500)
0.00	Marmion Village - Outdoor Exercise Equip	PC005A	0	0	0	18,633	1,552 (1,552)
0.00	Drink Fountain in Park	PC036	0	0	0	10,000	833 (833)
0.00	Hand Wash at BBQ Area Water Park	PC112	0	0	0	10,000	833 (833)
0.00	Tjuntjunjarra Playground	PC113	0	0	0	97,445	8,120 (8,120)
	<b>Recreation and Culture Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>226,078</b>	<b>18,838 (18,838)</b>
0.00	<b>Infrastructure Parks and Ovals Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>226,078</b>	<b>18,838 (18,838)</b>
<b>Other Infrastructure</b>							
<b>Community Amenities</b>							
0.00	Tjuntjunjarra Cemetery Shade	C0104	0	0	0	50,000	4,166 (4,166)
	<b>Community Amenities Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>4,166 (4,166)</b>
<b>Recreation And Culture</b>							
0.00	Marmion Village - Access Road	IO005	0	0	0	200,000	16,666 (16,666)
0.00	Kookynie Fencing	IO040	0	0	0	500,000	41,666 (41,666)
0.00	Niagra Dam Capital Works	C0131	0	0	0	1,000,000	83,331 (83,331)
	<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,700,000</b>	<b>141,663 (141,663)</b>
<b>Transport</b>							
0.00	Bores to Support Road Works	C0123	0	0	0	50,000	4,166 (4,166)
0.00	Grids Capital	GRIDCAP	0	0	0	60,000	4,999 (4,999)
0.00	Pilot Activated Lighting - Tjunjuntjara	IO12601	0	0	0	50,000	4,166 (4,166)
0.00	Town Dam Upgrade	C0121	0	0	0	20,000	1,666 (1,666)
	<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>180,000</b>	<b>14,997 (14,997)</b>
0.00	<b>Other Infrastructure Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,930,000</b>	<b>160,826 (160,826)</b>
0.01	<b>Capital Expenditure Total</b>		<b>93,996</b>	<b>0</b>	<b>93,996</b>	<b>13,173,167</b>	<b>1,035,311 (941,315)</b>



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

# SHIRE OF MENZIES

## F.I.S

### FINANCIAL INFORMATION

### SCHEDULE AS

### @ 31/07/2021



PURPOSE OF DOCUMENT - The Financial Information Schedule has been developed so that Councillors can have a more detailed breakdown of operating expenses and income. The document should be read in conjunction with the Monthly Financial Report as it is a useful tool in understanding variances to the budget.

FIS Financial Information Schedule For the Period Ending  
30 April 2021

COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>General Purpose Funding</b>					<b>REVIEW PERCENTAGES</b>	
<b>Rates</b>						
<b>Operating Income</b>						
3030120	RATES - Instalment Admin Fee Received	-\$5,500.00	-\$458.00	\$0.00	\$458.00	-100.00%
3030121	RATES - Account Enquiry Charges	-\$100.00	-\$8.00	\$0.00	\$8.00	-100.00%
3030122	RATES - Reimbursement of Debt Collection Costs	-\$5,000.00	-\$416.00	\$0.00	\$416.00	-100.00%
3030123	RATES - Special Payment Arrangement	\$0.00	\$0.00	\$0.00	\$0.00	
3030130	RATES - Rates Levied - Synergy	-\$3,556,469.00	\$0.00	\$0.00	\$0.00	
3030135	RATES - Other Income Relating To Rates	\$0.00	\$0.00	\$0.00	\$0.00	
3030138	RATES - Discount on Rates Levied	\$0.00	\$0.00	\$0.00	\$0.00	
3030139	RATES - Movement in Excess Rates	\$0.00	\$0.00	\$0.00	\$0.00	
3030140	RATES - Ex-Gratia Rates	\$0.00	\$0.00	\$0.00	\$0.00	
3030145	RATES - Penalty Interest Received	-\$67,000.00	-\$5,583.00	-\$41.39	\$5,541.61	-99.26%
3030146	RATES - Instalment Interest Received	-\$5,500.00	-\$458.00	\$0.00	\$458.00	-100.00%
3030147	RATES - Pensioner Deferred Interest Received	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Rates Operating Income Total</b>		<b>-\$3,639,569.00</b>	<b>-\$6,923.00</b>	<b>-\$41.39</b>	<b>\$6,881.61</b>	<b>-99.40%</b>
<b>Rates</b>						
<b>Operating Expenditure</b>						
2030100	RATES - Employee Costs	\$69,813.22	\$5,817.00	\$1,099.13	-\$4,717.87	-81.10%
2030103	RATES - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2030104	RATES - Training & Development	\$2,500.00	\$208.00	\$0.00	-\$208.00	-100.00%
2030105	RATES - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2030106	RATES - Fringe Benefits Tax	\$0.00	\$0.00	\$0.00	\$0.00	
2030107	RATES - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2030108	RATES - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2030109	RATES - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2030110	RATES - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2030111	RATES - Rates Incentive Scheme	\$0.00	\$0.00	\$0.00	\$0.00	
2030112	RATES - Valuation Expenses	\$10,000.00	\$833.00	\$164.00	-\$669.00	-80.31%
2030113	RATES - Title/Company Searches	\$100.00	\$8.00	\$0.00	-\$8.00	-100.00%
2030114	RATES - Debt Collection Expenses	\$13,000.00	\$1,083.00	\$211.83	-\$871.17	-80.44%
2030115	RATES - Printing and Stationery	\$500.00	\$41.00	\$0.00	-\$41.00	-100.00%
2030116	RATES - Postage and Freight	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2030117	RATES - Doubtful Debts Expense	\$0.00	\$0.00	\$0.00	\$0.00	
2030118	RATES - Rates Write Off	\$201,191.00	\$16,765.00	\$0.00	-\$16,765.00	-100.00%
2030119	RATES - Seizure of Land	\$5,000.00	\$416.00	\$0.00	-\$416.00	-100.00%
2030120	RATES - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2030121	RATES - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2030122	RATES - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2030130	RATES - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2030140	RATES - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2030141	RATES - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2030152	RATES - Consultants	\$8,750.00	\$729.00	\$0.00	-\$729.00	-100.00%
2030165	RATES - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2030185	RATES - Legal Expenses (not recoverable)	\$0.00	\$0.00	\$0.00	\$0.00	
2030186	RATES - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2030187	RATES - Other Expenses Relating To Rates	\$0.00	\$0.00	\$0.00	\$0.00	
2030198	RATES - Staff Housing Costs Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
2030199	RATES - Administration Allocated	\$57,195.00	\$4,766.00	\$0.00	-\$4,766.00	-100.00%
		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Rates Operating Expenditure Total</b>		<b>\$369,049.22</b>	<b>\$30,749.00</b>	<b>\$1,474.96</b>	<b>-\$29,274.04</b>	<b>-95.20%</b>
<b>General Purpose</b>						
<b>Operating Income</b>						
3030200	GEN PUR - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3030201	GEN PUR - Reimbursements	-\$100.00	-\$8.00	\$0.00	\$8.00	-100.00%
3030202	GEN PUR - Commissions	\$0.00	\$0.00	\$0.00	\$0.00	
3030210	GEN PUR - Financial Assistance Grant - General	-\$890,340.00	\$0.00	\$0.00	\$0.00	
3030211	GEN PUR - Financial Assistance Grant - Roads	-\$488,646.00	\$0.00	\$0.00	\$0.00	
3030212	GEN PUR - Royalties for Regions - CLGF (Individual)	\$0.00	\$0.00	\$0.00	\$0.00	
3030213	GEN PUR - Royalties for Regions - CLGF (Regional)	\$0.00	\$0.00	\$0.00	\$0.00	
3030220	GEN PUR - Charges - Photocopying / Faxing	-\$200.00	-\$16.00	\$0.00	\$16.00	-100.00%
3030221	GEN PUR - Charges - Sale Of Electoral Rolls, Minutes, Loca	\$0.00	\$0.00	\$0.00	\$0.00	

FIS Financial Information Schedule For the Period Ending  
30 April 2021

COA	Description		Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
3030222	GEN PUR - Charges - Secretarial Services		\$0.00	\$0.00	\$0.00	\$0.00	
3030223	GEN PUR - Special Payment Arrangement Fee		\$0.00	\$0.00	\$0.00	\$0.00	
3030235	GEN PUR - Other Income		\$0.00	\$0.00	-\$1,791.15	-\$1,791.15	
3030245	GEN PUR - Interest Earned - Reserve Funds		-\$30,000.00	-\$2,500.00	\$0.00	\$2,500.00	-100.00%
3030246	GEN PUR - Interest Earned - Municipal Funds		-\$6,000.00	-\$500.00	-\$33.31	\$466.69	-93.34%
3030247	GEN PUR - Penalty Interest - Sundry Debtors		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>			<b>-\$1,415,286.00</b>	<b>-\$3,024.00</b>	<b>-\$1,824.46</b>	<b>\$1,199.54</b>	<b>-39.67%</b>
<b>General Purpose</b>							
<b>Operating Expenditure</b>							
2030211	GEN PUR - Bank Fees & Charges		\$5,000.00	\$416.00	\$0.00	-\$416.00	-100.00%
2030213	GEN PUR - Interest on Overdraft		\$0.00	\$0.00	\$0.00	\$0.00	
2030214	GEN PUR - Rounding		\$10.00	\$0.00	\$0.00	\$0.00	
2030252	GEN PUR - Grants Consultant		\$0.00	\$0.00	\$0.00	\$0.00	
2030291	GEN PUR - Loss on FV Valuation of Assets		\$0.00	\$0.00	\$0.00	\$0.00	
2030299	GEN PUR - Administration Allocated		\$38,130.00	\$3,177.00	\$0.00	-\$3,177.00	-100.00%
			\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>			<b>\$43,140.00</b>	<b>\$3,593.00</b>	<b>\$0.00</b>	<b>-\$3,593.00</b>	<b>-100.00%</b>
<b>General Purpose Funding Total Income</b>			<b>-\$5,054,855.00</b>	<b>-\$9,947.00</b>	<b>-\$1,865.85</b>	<b>\$8,081.15</b>	<b>-81.24%</b>
<b>General Purpose Funding Total Expenditure</b>			<b>\$412,189.22</b>	<b>\$34,342.00</b>	<b>\$1,474.96</b>	<b>-\$32,867.04</b>	<b>-95.71%</b>

FIS Financial Information Schedule For the Period Ending  
30 April 2021

COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Governance</b>						
<b>Members of Council</b>						
<b>Operating Income</b>						
3040100	MEMBERS - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3040101	MEMBERS - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3040110	MEMBERS - Grant Funding - Members	\$0.00	\$0.00	\$0.00	\$0.00	
3040120	MEMBERS - Council Chamber Hire	\$0.00	\$0.00	\$0.00	\$0.00	
3040135	MEMBERS - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3040190	MEMBERS - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Members of Council</b>						
<b>Operating Expenditure</b>						
2040100	MEMBERS - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2040103	MEMBERS - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2040104	MEMBERS - Training & Development	\$45,000.00	\$3,750.00	\$0.00	-\$3,750.00	-100.00%
2040105	MEMBERS - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2040106	MEMBERS - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2040107	MEMBERS - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2040108	MEMBERS - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040109	MEMBERS - Members Travel and Accommodation	\$25,000.00	\$2,083.00	\$0.00	-\$2,083.00	-100.00%
2040110	MEMBERS - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040111	MEMBERS - Mayors/Presidents Allowance	\$19,864.00	\$1,655.00	\$0.00	-\$1,655.00	-100.00%
2040112	MEMBERS - Deputy Mayors/Presidents Allowance	\$4,966.00	\$413.00	\$0.00	-\$413.00	-100.00%
2040113	MEMBERS - Members Sitting Fees	\$75,870.00	\$6,322.00	\$3,364.49	-\$2,957.51	-46.78%
2040114	MEMBERS - Communications Allowance	\$7,700.00	\$641.00	\$0.00	-\$641.00	-100.00%
2040115	MEMBERS - Printing and Stationery	\$400.00	\$33.00	\$0.00	-\$33.00	-100.00%
2040116	MEMBERS - Election Expenses	\$22,000.00	\$1,833.00	\$0.00	-\$1,833.00	-100.00%
2040120	MEMBERS - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040121	MEMBERS - Information Systems	\$3,000.00	\$250.00	\$0.00	-\$250.00	-100.00%
2040122	MEMBERS - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2040129	MEMBERS - Donations to Community Groups	\$30,000.00	\$2,500.00	\$4,770.00	\$2,270.00	90.80%
2040130	MEMBERS - Insurance Expenses	\$10,212.00	\$851.00	\$0.00	-\$851.00	-100.00%
2040140	MEMBERS - Advertising & Promotions	\$0.00	\$0.00	\$0.00	\$0.00	
2040141	MEMBERS - Subscriptions & Publications	\$0.00	\$0.00	\$0.00	\$0.00	
2040152	MEMBERS - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2040165	MEMBERS - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2040185	MEMBERS - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040186	MEMBERS - Expensed Minor Asset Purchases	\$5,000.00	\$416.00	\$0.00	-\$416.00	-100.00%
2040187	MEMBERS - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040188	MEMBERS - Chambers Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040189	MEMBERS - Chambers Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2040191	MEMBERS - Loss on Disposal of Asset	\$0.00	\$0.00	\$0.00	\$0.00	
2040192	MEMBERS - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2040198	MEMBERS - Staff Housing Costs Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
2040199	MEMBERS - Administration Allocated	\$381,297.00	\$31,774.00	\$0.00	-\$31,774.00	-100.00%
<b>Operating Expenditure Total</b>		\$630,309.00	\$52,521.00	\$8,134.49	-\$44,386.51	-84.51%
<b>Other Governance</b>						
<b>Operating Income</b>						
3040200	OTH GOV - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3040201	OTH GOV - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3040202	OTH GOV - Commissions	\$0.00	\$0.00	\$0.00	\$0.00	
3040210	OTH GOV - Grant Funding - Council	\$0.00	\$0.00	\$0.00	\$0.00	
3040220	OTH GOV - Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	
3040235	OTH GOV - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Other Governance</b>						
<b>Operating Expenses</b>						
2040200	OTH GOV - Employee Costs	\$233,967.72	\$19,496.00	\$26,587.22	\$7,091.22	36.37%
2040203	OTH GOV - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2040204	OTH GOV - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2040205	OTH GOV - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2040206	OTH GOV - Fringe Benefits Fax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2040207	OTH GOV - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2040208	OTH GOV - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040209	OTH GOV - Travel and Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2040210	OTH GOV - Motor Vehicle Expenses	\$18,232.00	\$1,519.00	\$0.00	-\$1,519.00	-100.00%
2040211	OTH GOV - Civic Functions, Refreshments & Receptions	\$4,000.00	\$333.00	\$180.75	-\$152.25	-45.72%
2040212	OTH GOV - Public Relations Expense	\$0.00	\$0.00	\$0.00	\$0.00	
2040213	OTH GOV - Indigenous Affairs	\$0.00	\$0.00	\$0.00	\$0.00	
2040215	OTH GOV - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2040216	OTH GOV - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2040220	OTH GOV - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040221	OTH GOV - Information Systems	\$4,080.00	\$340.00	\$340.00	\$0.00	0.00%
2040222	OTH GOV - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2040223	OTH GOV - LGIS Risk Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	
2040230	OTH GOV - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040240	OTH GOV - Advertising & Promotion	\$600.00	\$50.00	\$0.00	-\$50.00	-100.00%
2040241	OTH GOV - Subscriptions & Memberships	\$37,549.00	\$3,129.00	\$0.00	-\$3,129.00	-100.00%
2040250	OTH GOV - Consultancy - Statutory	\$11,000.00	\$916.00	\$0.00	-\$916.00	-100.00%
2040251	OTH GOV - Consultancy - Strategic	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2040252	OTH GOV - Other Consultancy	\$5,000.00	\$416.00	\$0.00	-\$416.00	-100.00%
2040265	OTH GOV - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2040270	OTH GOV - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2040284	OTH GOV - Audit Fees	\$0.00	\$0.00	\$0.00	\$0.00	
2040285	OTH GOV - Legal Expenses	\$20,000.00	\$1,666.00	\$0.00	-\$1,666.00	-100.00%
2040286	OTH GOV - Expensed Minor Asset Purchases	\$5,000.00	\$416.00	\$0.00	-\$416.00	-100.00%
2040287	OTH GOV - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040291	OTH GOV - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2040292	OTH GOV - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2040298	OTH GOV - Staff Housing Allocated	\$10,119.00	\$843.00	\$0.00	-\$843.00	-100.00%
2040299	OTH GOV - Administration Allocated	\$38,130.00	\$3,177.00	\$0.00	-\$3,177.00	-100.00%
<b>Operating Expenses Total</b>		<b>\$388,677.72</b>	<b>\$32,384.00</b>	<b>\$27,107.97</b>	<b>-\$5,276.03</b>	<b>-16.29%</b>
<b>Governance Total Income</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Governance Total Expenditure</b>		<b>\$1,018,986.72</b>	<b>\$84,905.00</b>	<b>\$35,242.46</b>	<b>-\$49,662.54</b>	<b>-58.49%</b>



FIS Financial Information Schedule For the Period Ending  
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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Law, Order &amp; Public Safety</b>						
<b>Fire Prevention</b>						
<b>Operating Income</b>						
3050100	FIRE - Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3050101	FIRE - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3050102	FIRE - Commissions	\$0.00	\$0.00	\$0.00	\$0.00	
3050110	FIRE - Grants	\$0.00	\$0.00	\$0.00	\$0.00	
3050120	FIRE - Charges - Fire Prevention	\$0.00	\$0.00	\$0.00	\$0.00	
3050135	FIRE - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3050140	FIRE - Fines and Penalties	\$0.00	\$0.00	\$0.00	\$0.00	
3050145	FIRE - Interest	\$0.00	\$0.00	\$0.00	\$0.00	
3050190	FIRE - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Fire Prevention</b>						
<b>Operating Expenditure</b>						
2050100	FIRE - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2050110	FIRE - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050113	FIRE - Fire Prevention and Planning	\$500.00	\$41.00	\$0.00	-\$41.00	-100.00%
2050130	FIRE - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050187	FIRE - Other Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	
2050188	FIRE - Building Operations	\$788.00	\$64.00	\$0.00	-\$64.00	-100.00%
2050192	FIRE - Depreciation	\$3,250.00	\$270.00	\$0.00	-\$270.00	-100.00%
2050199	FIRE - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		\$4,538.00	\$375.00	\$0.00	-\$375.00	-100.00%
<b>Animal Control</b>						
<b>Operating Income</b>						
3050220	ANIMAL - Pound Fees	-\$50.00	-\$4.00	\$0.00	\$4.00	-100.00%
3050221	ANIMAL - Animal Registration Fees	-\$100.00	-\$8.00	\$0.00	\$8.00	-100.00%
<b>Operating Income Total</b>		-\$150.00	-\$12.00	\$0.00	\$12.00	-100.00%
<b>Animal Control</b>						
<b>Operating Expenditure</b>						
2050200	ANIMAL - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2050203	ANIMAL - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2050204	ANIMAL - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2050205	ANIMAL - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2050206	ANIMAL - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2050207	ANIMAL - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2050208	ANIMAL - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2050209	ANIMAL - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2050210	ANIMAL - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050212	ANIMAL - Animal Destruction	\$0.00	\$0.00	\$0.00	\$0.00	
2050215	ANIMAL - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2050216	ANIMAL - Ranger Services	\$0.00	\$0.00	\$0.00	\$0.00	
2050220	ANIMAL - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050221	ANIMAL - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2050222	ANIMAL - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2050230	ANIMAL - Insurance Expenses (Other Than Buildings)	\$0.00	\$0.00	\$0.00	\$0.00	
2050240	ANIMAL - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2050241	ANIMAL - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2050252	ANIMAL - Consultants	\$0.00	\$0.00	\$1,455.00	\$1,455.00	
2050265	ANIMAL - Animal Care Day Menzies	\$5,000.00	\$416.00	\$0.00	-\$416.00	-100.00%
2050270	ANIMAL - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2050284	ANIMAL - Audit Fees	\$0.00	\$0.00	\$0.00	\$0.00	
2050285	ANIMAL - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050286	ANIMAL - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2050287	ANIMAL - Other Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	
2050288	ANIMAL - Animal Pound Operations	\$100.00	\$8.00	\$0.00	-\$8.00	-100.00%
2050289	ANIMAL - Animal Pound Maintenance	\$100.00	\$8.00	\$0.00	-\$8.00	-100.00%
2050291	ANIMAL - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2050292	ANIMAL - Depreciation	\$1,252.00	\$104.00	\$0.00	-\$104.00	-100.00%
2050298	ANIMAL - Staff Housing Costs Allocated	\$0.00	\$0.00	\$0.00	\$0.00	

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2050299	ANIMAL - Administration Allocated	\$38,130.00	\$3,177.00	\$0.00	-\$3,177.00	-100.00%
<b>Operating Expenditure Total</b>		\$44,582.00	\$3,713.00	\$1,455.00	-\$2,258.00	-60.81%
<b>Other Law, Order &amp; Public Safety</b>						
<b>Operating Expenditure</b>						
2050300	OLOPS - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2050303	OLOPS - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2050304	OLOPS - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2050305	OLOPS - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2050306	OLOPS - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2050307	OLOPS - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2050308	OLOPS - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2050309	OLOPS - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2050310	OLOPS - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050311	OLOPS - CCTV Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2050312	OLOPS - LEMC Support	\$10,000.00	\$833.00	\$0.00	-\$833.00	-100.00%
2050313	OLOPS - Community Emergency Services	\$8,975.00	\$747.00	\$606.67	-\$140.33	-18.79%
2050314	OLOPS - Crime Prevention Strategies	\$0.00	\$0.00	\$0.00	\$0.00	
2050315	OLOPS - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2050316	OLOPS - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2050317	OLOPS - Relief Ranger Services	\$0.00	\$0.00	\$0.00	\$0.00	
2050320	OLOPS - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050321	OLOPS - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2050322	OLOPS - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2050330	OLOPS - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050340	OLOPS - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2050341	OLOPS - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2050352	OLOPS - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2050370	OLOPS - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2050385	OLOPS - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050386	OLOPS - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2050389	OLOPS - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2050391	OLOPS - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2050392	OLOPS - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2050398	OLOPS - Staff Housing Costs Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
2050399	OLOPS - Administration Allocated	\$9,532.00	\$794.00	\$0.00	-\$794.00	-100.00%
<b>Operating Expenditure Total</b>		\$28,507.00	\$2,374.00	\$606.67	-\$1,767.33	-74.45%
<b>Emergency Services Levy - Bush Fire Brigade</b>						
<b>Operating Income</b>						
3050500	ESL BFB - Contribution	\$0.00	\$0.00	\$0.00	\$0.00	
3050502	ESL BFB - Admin Fee/Commission	-\$4,000.00	-\$333.00	\$0.00	\$333.00	-100.00%
3050510	ESL BFB - Operating Grant	-\$6,500.00	-\$541.00	\$0.00	\$541.00	-100.00%
3050515	ESL BFB - Capital Grant	\$0.00	\$0.00	\$0.00	\$0.00	
3050516	ESL BFB - Other Grants	\$0.00	\$0.00	\$0.00	\$0.00	
3050545	ESL BFB - Non-Payment Penalty Interest	-\$4,000.00	-\$333.00	-\$3.52	\$329.48	-98.94%
3050590	ESL BFB - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$14,500.00	-\$1,207.00	-\$3.52	\$1,203.48	
<b>Emergency Services Levy - Bush Fire Brigade</b>						
<b>Operating Expenditure</b>						
2050507	ESL BFB - Clothing & Accessories	\$0.00	\$0.00	\$0.00	\$0.00	
2050530	ESL BFB - Insurance Expenses	\$1,500.00	\$125.00	\$0.00	-\$125.00	-100.00%
2050565	ESL BFB - Maintenance Plant & Equipment	\$8,403.00	\$700.00	\$0.00	-\$700.00	-100.00%
2050566	ESL BFB - Maintenance Vehicles/Trailers/Boats	\$0.00	\$0.00	\$0.00	\$0.00	
2050569	ESL BFB - Plant & Equipment \$1,200 to \$5,000 per item	\$0.00	\$0.00	\$0.00	\$0.00	
2050586	ESL BFB - Plant & Equipment < \$1,200 per item	\$0.00	\$0.00	\$0.00	\$0.00	
2050587	ESL BFB - Other Goods and Services	\$0.00	\$0.00	\$0.00	\$0.00	
2050588	ESL BFB - Utilities, Rates & Taxes	\$0.00	\$0.00	\$0.00	\$0.00	
2050589	ESL BFB - Maintenance Land & Buildings	\$7,223.00	\$601.00	\$0.00	-\$601.00	-100.00%
2050591	ESL BFB - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2050599	ESL BFB - Administration Allocated	\$9,532.00	\$794.00	\$0.00	-\$794.00	-100.00%
<b>Operating Expenditure Total</b>		\$26,658.00	\$2,220.00	\$0.00	-\$2,220.00	-100.00%

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
	Law, Order & Public Safety Total Income	-\$14,650.00	-\$1,219.00	-\$3.52	\$1,215.48	-99.71%
	Law, Order & Public Safety Total Expenditure	\$104,285.00	\$6,462.00	\$2,061.67	-\$4,400.33	-68.10%

FIS Financial Information Schedule For the Period Ending  
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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Health</b>						
<b>Other Health</b>						
<b>Operating Income</b>						
3070400	HEALTH - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3070401	HEALTH - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3070402	HEALTH - Commissions	\$0.00	\$0.00	\$0.00	\$0.00	
3070410	HEALTH - Grants	\$0.00	\$0.00	\$0.00	\$0.00	
3070420	HEALTH - Health Regulatory Fees & Charges	-\$300.00	-\$25.00	\$0.00	\$25.00	-100.00%
3070421	HEALTH - Health Regulatory Licenses	\$0.00	\$0.00	\$0.00	\$0.00	
3070422	HEALTH - Health Officer Services Charged Out	\$0.00	\$0.00	\$0.00	\$0.00	
3070435	HEALTH - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3070440	HEALTH - Health Regulatory Fines and Penalties	\$0.00	\$0.00	\$0.00	\$0.00	
3070445	HEALTH - Interest	\$0.00	\$0.00	\$0.00	\$0.00	
3070490	HEALTH - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$300.00	-\$25.00	\$0.00	\$25.00	-100.00%
<b>Other Health</b>						
<b>Operating Expenditure</b>						
2070400	HEALTH - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2070403	HEALTH - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2070404	HEALTH - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2070405	HEALTH - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2070406	HEALTH - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2070407	HEALTH - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2070408	HEALTH - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2070409	HEALTH - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2070410	HEALTH - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2070411	HEALTH - Contract EHO	\$22,000.00	\$1,833.00	\$1,642.80	-\$190.20	-10.38%
2070412	HEALTH - Analytical Expenses	\$360.00	\$30.00	\$360.00	\$330.00	1100.00%
2070413	HEALTH - Control Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2070415	HEALTH - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2070416	HEALTH - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2070420	HEALTH - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2070421	HEALTH - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2070422	HEALTH - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2070430	HEALTH - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2070440	HEALTH - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2070441	HEALTH - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2070452	HEALTH - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2070465	HEALTH - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2070470	HEALTH - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2070485	HEALTH - Legal Expenses	\$3,000.00	\$250.00	\$0.00	-\$250.00	-100.00%
2070486	HEALTH - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2070487	HEALTH - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2070488	HEALTH - Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2070489	HEALTH - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2070491	HEALTH - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2070498	HEALTH - Staff Housing Costs Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
2070499	HEALTH - Administration Allocated	\$9,532.00	\$794.00	\$0.00	-\$794.00	-100.00%
<b>Operating Expenditure Total</b>		\$34,892.00	\$2,907.00	\$2,002.80	-\$904.20	-31.10%
<b>Other Health</b>						
<b>Operating Income</b>						
3070700	OTH HEALTH - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3070701	OTH HEALTH - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3070710	OTH HEALTH - Grants	\$0.00	\$0.00	\$0.00	\$0.00	
3070720	OTH HEALTH - Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	
3070735	OTH HEALTH - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3070790	OTH HEALTH - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Other Health</b>						
<b>Operating Expenditure</b>						

FIS Financial Information Schedule For the Period Ending  
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COA	Description		Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2070700	OTH HEALTH - Employee Costs		\$0.00	\$0.00	\$0.00	\$0.00	
2070703	OTH HEALTH - Uniforms		\$0.00	\$0.00	\$0.00	\$0.00	
2070704	OTH HEALTH - Training & Development		\$0.00	\$0.00	\$0.00	\$0.00	
2070705	OTH HEALTH - Recruitment		\$0.00	\$0.00	\$0.00	\$0.00	
2070706	OTH HEALTH - Fringe Benefits Tax (FBT)		\$0.00	\$0.00	\$0.00	\$0.00	
2070707	OTH HEALTH - Protective Clothing		\$0.00	\$0.00	\$0.00	\$0.00	
2070708	OTH HEALTH - Other Employee Expenses		\$0.00	\$0.00	\$0.00	\$0.00	
2070709	OTH HEALTH - Travel & Accommodation		\$0.00	\$0.00	\$0.00	\$0.00	
2070710	OTH HEALTH - Motor Vehicle Expenses		\$0.00	\$0.00	\$0.00	\$0.00	
2070715	OTH HEALTH - Printing and Stationery		\$0.00	\$0.00	\$0.00	\$0.00	
2070716	OTH HEALTH - Postage and Freight		\$0.00	\$0.00	\$0.00	\$0.00	
2070720	OTH HEALTH - Communication Expenses		\$0.00	\$0.00	\$0.00	\$0.00	
2070721	OTH HEALTH - Information Technology		\$0.00	\$0.00	\$0.00	\$0.00	
2070722	OTH HEALTH - Security		\$0.00	\$0.00	\$0.00	\$0.00	
2070730	OTH HEALTH - Insurance Expenses		\$0.00	\$0.00	\$0.00	\$0.00	
2070740	OTH HEALTH - Advertising & Promotion		\$0.00	\$0.00	\$0.00	\$0.00	
2070741	OTH HEALTH - Subscriptions & Membership		\$0.00	\$0.00	\$0.00	\$0.00	
2070750	OTH HEALTH - Nurse Expenses		\$7,700.00	\$641.00	\$0.00	-\$641.00	-100.00%
2070752	OTH HEALTH - Consultants		\$0.00	\$0.00	\$0.00	\$0.00	
2070765	OTH HEALTH - Maintenance/Operations		\$0.00	\$0.00	\$0.00	\$0.00	
2070770	OTH HEALTH - Loan Interest Repayments		\$0.00	\$0.00	\$0.00	\$0.00	
2070799	OTH HEALTH - Administration Allocated		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>			\$7,700.00	\$641.00	\$0.00	-\$641.00	-100.00%
<b>Health Total Income</b>			-\$300.00	-\$25.00	\$0.00	\$25.00	-100.00%
<b>Health Total Expenditure</b>			\$42,592.00	\$3,548.00	\$2,002.80	-\$1,545.20	-43.55%

FIS Financial Information Schedule For the Period Ending  
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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Housing</b>						
<b>Staff Housing</b>						
<b>Operating Income</b>						
3090101	STF HOUSE - Staff Rental Reimbursements	\$0.00	\$0.00	-\$996.00	-\$996.00	
3090110	STF HOUSE - Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	
3090120	STF HOUSE - Fees & Charges	-\$13,500.00	-\$1,125.00	\$0.00	\$1,125.00	-100.00%
3090135	STF HOUSE - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3090190	STF HOUSE - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$13,500.00	-\$1,125.00	-\$996.00	\$129.00	-11.47%
<b>Staff Housing</b>						
<b>Operating Expenditure</b>						
2090111	STF HOUSE - Rental Property Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2090122	STF HOUSE - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2090165	STF HOUSE - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2090170	STF HOUSE - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2090185	STF HOUSE - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2090186	STF HOUSE - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$2,263.00	\$2,263.00	
2090187	STF HOUSE - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2090188	STF HOUSE - Staff Housing Building Operations	\$18,649.00	\$1,548.00	\$835.06	-\$712.94	-46.06%
2090189	STF HOUSE - Staff Housing Building Maintenance	\$46,839.00	\$3,890.00	\$1,188.71	-\$2,701.29	-69.44%
2090191	STF HOUSE - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2090192	STF HOUSE - Depreciation	\$57,150.00	\$4,762.00	\$0.00	-\$4,762.00	-100.00%
2090198	STF HOUSE - Staff Housing Costs Recovered	-\$73,838.00	-\$6,153.00	\$0.00	\$6,153.00	-100.00%
2090199	STF HOUSE - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		\$48,800.00	\$4,047.00	\$4,286.77	\$239.77	5.92%
<b>Other Housing</b>						
<b>Operating Income</b>						
3090201	OTH HOUSE - Rental Reimbursements	\$0.00	\$0.00	-\$100.00	-\$100.00	
3090210	OTH HOUSE - Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	
3090235	OTH HOUSE - Other Income	-\$200.00	-\$16.00	\$0.00	\$16.00	-100.00%
3090240	OTH HOUSE - Fines & Penalties	\$0.00	\$0.00	\$0.00	\$0.00	
3090245	OTH HOUSE - Interest	\$0.00	\$0.00	\$0.00	\$0.00	
3090290	OTH HOUSE - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$200.00	-\$16.00	-\$100.00	-\$84.00	525.00%
<b>Other Housing</b>						
<b>Operating Expenditure</b>						
2090211	OTH HOUSE - Rental Property Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2090215	OTH HOUSE - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2090216	OTH HOUSE - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2090222	OTH HOUSE - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2090230	OTH HOUSE - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2090240	OTH HOUSE - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2090241	OTH HOUSE - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2090252	OTH HOUSE - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2090265	OTH HOUSE - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2090270	OTH HOUSE - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2090285	OTH HOUSE - Legal Expenses	\$0.00	\$0.00	\$2,300.00	\$2,300.00	
2090286	OTH HOUSE - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2090287	OTH HOUSE - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2090288	OTH HOUSE - Building Operations	\$14,606.00	\$1,208.00	\$586.30	-\$621.70	-51.47%
2090289	OTH HOUSE - Building Maintenance	\$29,653.00	\$2,462.00	\$1,429.71	-\$1,032.29	-41.93%
2090291	OTH HOUSE - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2090292	OTH HOUSE - Depreciation	\$35,500.00	\$2,958.00	\$0.00	-\$2,958.00	-100.00%
2090299	OTH HOUSE - Administration Allocated	\$76,259.00	\$6,354.00	\$0.00	-\$6,354.00	-100.00%
<b>Operating Expenditure Total</b>		\$156,018.00	\$12,982.00	\$4,316.01	-\$8,665.99	-66.75%
<b>Housing Total Income</b>		-\$13,700.00	-\$1,141.00	-\$1,096.00	\$45.00	-3.94%
<b>Housing Total Expenditure</b>		\$204,818.00	\$17,029.00	\$8,602.78	-\$8,426.22	-49.48%

FIS Financial Information Schedule For the Period Ending  
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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Community Amenities</b>						
<b>Sanitation General</b>						
<b>Operating Income</b>						
3100100	SAN - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3100101	SAN - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3100102	SAN - Commissions/Royalties	\$0.00	\$0.00	\$0.00	\$0.00	
3100110	SAN - Grants	\$0.00	\$0.00	\$0.00	\$0.00	
3100120	SAN - Domestic Refuse Collection Charges	-\$9,685.00	-\$807.00	\$0.00	\$807.00	-100.00%
3100121	SAN - Domestic Services (Additional)	\$0.00	\$0.00	\$0.00	\$0.00	
3100125	SAN - Domestic Recycling Service	\$0.00	\$0.00	\$0.00	\$0.00	
3100126	SAN - Domestic Recycling Services (additional)	\$0.00	\$0.00	\$0.00	\$0.00	
3100127	SAN - Domestic Additional Pick Up	\$0.00	\$0.00	\$0.00	\$0.00	
3100135	SAN - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3100190	SAN - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$9,685.00	-\$807.00	\$0.00	\$807.00	-100.00%
<b>Sanitation General</b>						
<b>Operating Expenditure</b>						
2100100	SAN - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2100103	SAN - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2100104	SAN - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2100105	SAN - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2100106	SAN - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2100107	SAN - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2100108	SAN - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100109	SAN - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2100110	SAN - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100111	SAN - Waste Collection	\$87,517.00	\$7,289.00	\$8,171.28	\$882.28	12.10%
2100112	SAN - Waste Disposal	\$0.00	\$0.00	\$0.00	\$0.00	
2100113	SAN - Waste Recycling	\$0.00	\$0.00	\$0.00	\$0.00	
2100114	SAN - Regional Waste	\$0.00	\$0.00	\$0.00	\$0.00	
2100115	SAN - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2100116	SAN - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2100117	SAN - General Tip Maintenance	\$76,157.00	\$6,343.00	\$5,385.06	-\$957.94	-15.10%
2100118	SAN - Purchase of Bins (Sulo and Other)	\$2,000.00	\$166.00	\$0.00	-\$166.00	-100.00%
2100120	SAN - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100121	SAN - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2100122	SAN - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2100130	SAN - Insurance Expenses (Other Than Buildings)	\$0.00	\$0.00	\$0.00	\$0.00	
2100140	SAN - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2100141	SAN - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2100152	SAN - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2100165	SAN - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2100185	SAN - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100186	SAN - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2100187	SAN - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100188	SAN - Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2100189	SAN - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2100191	SAN - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2100192	SAN - Depreciation	\$8,625.00	\$718.00	\$0.00	-\$718.00	-100.00%
2100199	SAN - Administration Allocated	\$38,130.00	\$3,177.00	\$0.00	-\$3,177.00	-100.00%
<b>Operating Expenditure Total</b>		\$212,429.00	\$17,693.00	\$13,556.34	-\$4,136.66	-23.38%
<b>Sanitation Other</b>						
<b>Operating Income</b>						
3100200	SAN OTH - Commercial Collection Charge	-\$15,000.00	-\$1,250.00	\$0.00	\$1,250.00	-100.00%
3100201	SAN OTH - Commercial Collection Charge (Additional)	\$0.00	\$0.00	\$0.00	\$0.00	
3100202	SAN OTH - Commercial Tipping Charge	\$0.00	\$0.00	\$0.00	\$0.00	
3100203	SAN OTH - Non-Rateable Collection Charge	\$0.00	\$0.00	\$0.00	\$0.00	
3100204	SAN OTH - Non Rateable Collection Charge (Additional)	\$0.00	\$0.00	\$0.00	\$0.00	
3100206	SAN OTH - Non-Rateable Additional Pick Up	\$0.00	\$0.00	\$0.00	\$0.00	
3100207	SAN OTH - Commercial Additional Pick Up	\$0.00	\$0.00	\$0.00	\$0.00	
3100210	SAN OTH - Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	
3100220	SAN OTH - Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
3100235	SAN OTH - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3100290	SAN OTH - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>-\$15,000.00</b>	<b>-\$1,250.00</b>	<b>\$0.00</b>	<b>\$1,250.00</b>	<b>-100.00%</b>

<b>Sanitation Other</b>						
<b>Operating Expenditure</b>						
2100200	SAN OTH - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2100203	SAN OTH - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2100204	SAN OTH - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2100205	SAN OTH - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2100206	SAN OTH - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2100207	SAN OTH - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2100208	SAN OTH - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100209	SAN OTH - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2100210	SAN OTH - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100211	SAN OTH - Waste Collection	\$2,723.00	\$225.00	\$0.00	-\$225.00	-100.00%
2100212	SAN OTH - Waste Disposal	\$1,110.00	\$92.00	\$0.00	-\$92.00	-100.00%
2100213	SAN OTH - Waste Recycling	\$0.00	\$0.00	\$0.00	\$0.00	
2100214	SAN OTH - Purchase of Street Bins	\$500.00	\$41.00	\$0.00	-\$41.00	-100.00%
2100215	SAN OTH - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2100216	SAN OTH - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2100220	SAN OTH - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100221	SAN OTH - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2100222	SAN OTH - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2100230	SAN OTH - Insurance Expenses (Other Than Buildings)	\$0.00	\$0.00	\$0.00	\$0.00	
2100240	SAN OTH - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2100241	SAN OTH - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2100252	SAN OTH - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2100265	SAN OTH - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2100285	SAN OTH - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100286	SAN OTH - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2100287	SAN OTH - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100288	SAN OTH - Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2100289	SAN OTH - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2100291	SAN OTH - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2100292	SAN OTH - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2100299	SAN OTH - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		<b>\$4,333.00</b>	<b>\$358.00</b>	<b>\$0.00</b>	<b>-\$358.00</b>	<b>-100.00%</b>

<b>Sewerage</b>						
<b>Operating Income</b>						
3100300	SEW - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3100301	SEW - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3100310	SEW - Grants	\$0.00	\$0.00	\$0.00	\$0.00	
3100320	SEW - Waste Water Charges	\$0.00	\$0.00	\$0.00	\$0.00	
3100321	SEW - Septic Tank Inspection Fees	-\$700.00	-\$58.00	\$0.00	\$58.00	-100.00%
3100335	SEW - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3100390	SEW - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>-\$700.00</b>	<b>-\$58.00</b>	<b>\$0.00</b>	<b>\$58.00</b>	<b>-100.00%</b>

<b>Sewerage</b>						
<b>Operating Expenditure</b>						
2100300	SEW - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2100303	SEW - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2100304	SEW - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2100305	SEW - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2100306	SEW - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2100307	SEW - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2100308	SEW - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100309	SEW - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2100310	SEW - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100311	SEW - Waste Water Treatment	\$0.00	\$0.00	\$0.00	\$0.00	
2100330	SEW - Insurance Expenses (Other Than Buildings)	\$0.00	\$0.00	\$0.00	\$0.00	
2100341	SEW - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	



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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2100352	SEW - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2100365	SEW - Maintenance/Operations	\$5,774.00	\$480.00	\$0.00	-\$480.00	-100.00%
2100386	SEW - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2100387	SEW - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100388	SEW - Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2100389	SEW - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2100391	SEW - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2100392	SEW - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2100399	SEW - Administration Allocated	\$38,130.00	\$3,177.00	\$0.00	-\$3,177.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$43,904.00</b>	<b>\$3,657.00</b>	<b>\$0.00</b>	<b>-\$3,657.00</b>	<b>-100.00%</b>
<b>Town Planning and Regional Development</b>						
<b>Operating Income</b>						
3100620	PLAN - Planning Application Fees	-\$500.00	-\$41.00	\$0.00	\$41.00	-100.00%
<b>Operating Income Total</b>		<b>-\$500.00</b>	<b>-\$41.00</b>	<b>\$0.00</b>	<b>\$41.00</b>	
<b>Town Planning and Regional Development</b>						
<b>Operating Expenditure</b>						
2100600	PLAN - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2100603	PLAN - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2100604	PLAN - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2100605	PLAN - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2100606	PLAN - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2100607	PLAN - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2100608	PLAN - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100609	PLAN - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2100610	PLAN - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100615	PLAN - Printing and Stationery	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2100616	PLAN - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2100620	PLAN - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100621	PLAN - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2100622	PLAN - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2100630	PLAN - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100640	PLAN - Advertising & Promotion	\$5,000.00	\$416.00	\$0.00	-\$416.00	-100.00%
2100641	PLAN - Subscription & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2100650	PLAN - Contract Town Planning	\$2,880.00	\$240.00	\$0.00	-\$240.00	-100.00%
2100652	PLAN - Consultants	\$20,000.00	\$1,666.00	\$0.00	-\$1,666.00	-100.00%
2100653	PLAN - Scheme Amendments	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2100665	PLAN - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2100685	PLAN - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100686	PLAN - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2100687	PLAN - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100688	PLAN - Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2100689	PLAN - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2100691	PLAN - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2100692	PLAN - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2100698	PLAN - Staff Housing Costs Recovered	\$0.00	\$0.00	\$0.00	\$0.00	
2100699	PLAN - Administration Allocated	\$9,532.00	\$794.00	\$0.00	-\$794.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$39,412.00</b>	<b>\$3,282.00</b>	<b>\$0.00</b>	<b>-\$3,282.00</b>	
<b>Other Community Amenities</b>						
<b>Operating Income</b>						
		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Operating Expenditure</b>						
2100700	COM AMEN - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2100703	COM AMEN - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2100704	COM AMEN - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2100705	COM AMEN - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2100706	COM AMEN - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2100707	COM AMEN - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2100708	COM AMEN - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100709	COM AMEN - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2100710	COM AMEN - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100711	COM AMEN - Cemetery Maintenance/Operations	\$5,915.00	\$491.00	\$0.00	-\$491.00	-100.00%
2100714	COM AMEN - Other Community Amenity Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2100715	COM AMEN - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2100716	COM AMEN - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2100717	COM AMEN - Townscape	\$0.00	\$0.00	\$0.00	\$0.00	
2100720	COM AMEN - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100721	COM AMEN - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2100722	COM AMEN - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2100730	COM AMEN - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100740	COM AMEN - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2100752	COM AMEN - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2100765	COM AMEN - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2100770	COM AMEN - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2100785	COM AMEN - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100786	COM AMEN - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2100787	COM AMEN - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2100788	COM AMEN - Public Conveniences Operations	\$1,549.00	\$123.00	\$5,921.94	\$5,798.94	4714.59%
2100789	COM AMEN - Public Conveniences Maintenance	\$56,150.00	\$4,664.00	\$3,110.60	-\$1,553.40	-33.31%
2100791	COM AMEN - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2100792	COM AMEN - Depreciation	\$2,500.00	\$208.00	\$0.00	-\$208.00	-100.00%
2100799	COM AMEN - Administration Allocated	\$9,532.00	\$794.00	\$0.00	-\$794.00	-100.00%
<b>Operating Expenditure Total</b>		\$75,646.00	\$6,280.00	\$9,032.54	\$2,752.54	43.83%
<b>Community Amenities Total Income</b>		-\$25,885.00	-\$807.00	\$0.00	\$807.00	-100.00%
<b>Community Amenities Total Expenditure</b>		\$375,724.00	\$31,270.00	\$22,588.88	-\$8,681.12	-27.76%

FIS Financial Information Schedule For the Period Ending  
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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Recreation &amp; Culture</b>						
<b>Public Halls &amp; Civic Centres</b>						
<b>Operating Income</b>						
3110100	HALLS - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3110101	HALLS - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3110102	HALLS - Commissions	\$0.00	\$0.00	\$0.00	\$0.00	
3110110	HALLS - Grants	\$0.00	\$0.00	\$0.00	\$0.00	
3110120	HALLS - Town Hall Hire	-\$200.00	-\$16.00	\$0.00	\$16.00	-100.00%
3110121	HALLS - Local Hall Hire	\$0.00	\$0.00	\$0.00	\$0.00	
3110122	HALLS - Lease/Rental Income	\$0.00	\$0.00	\$0.00	\$0.00	
3110135	HALLS - Other Income	-\$100.00	-\$8.00	\$0.00	\$8.00	-100.00%
3110190	HALLS - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>-\$300.00</b>	<b>-\$24.00</b>	<b>\$0.00</b>	<b>\$24.00</b>	<b>-100.00%</b>
<b>Public Halls &amp; Civic Centres</b>						
<b>Operating Expenditure</b>						
2110100	HALLS - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2110103	HALLS - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2110104	HALLS - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2110105	HALLS - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2110106	HALLS - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2110107	HALLS - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2110108	HALLS - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110109	HALLS - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2110110	HALLS - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110115	HALLS - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2110116	HALLS - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2110120	HALLS - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110121	HALLS - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2110122	HALLS - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2110130	HALLS - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110140	HALLS - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2110152	HALLS - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2110165	HALLS - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2110170	HALLS - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2110186	HALLS - Expensed Minor Asset Purchases	\$5,000.00	\$416.00	\$0.00	-\$416.00	-100.00%
2110187	HALLS - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110188	HALLS - Town Halls and Public Bldg Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2110189	HALLS - Town Halls and Public Bldg Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2110191	HALLS - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2110192	HALLS - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2110199	HALLS - Administration Allocated	\$95,324.00	\$7,943.00	\$0.00	-\$7,943.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$100,324.00</b>	<b>\$8,359.00</b>	<b>\$0.00</b>	<b>-\$8,359.00</b>	<b>-100.00%</b>
<b>Other Recreation &amp; Sport</b>						
<b>Operating Income</b>						
3110300	REC - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3110301	REC - Reimbursements - Other Recreation	\$0.00	\$0.00	\$0.00	\$0.00	
3110302	REC - Commissions	\$0.00	\$0.00	\$0.00	\$0.00	
3110311	REC - Grants - Kidsport	\$0.00	\$0.00	\$0.00	\$0.00	
3110312	REC - Grants - Regional Talent Program	\$0.00	\$0.00	\$0.00	\$0.00	
3110320	REC - Fees & Charges	-\$100.00	-\$8.00	\$0.00	\$8.00	-100.00%
3110321	REC - Sport Leases and Rentals	\$0.00	\$0.00	\$0.00	\$0.00	
3110322	REC - Oval/Reserve Hire	\$0.00	\$0.00	\$0.00	\$0.00	
3110323	REC - Annual Sporting Group Hire	\$0.00	\$0.00	\$0.00	\$0.00	
3110335	REC - Other Income	-\$100.00	-\$8.00	\$0.00	\$8.00	-100.00%
3110340	REC - Fines & Penalties	\$0.00	\$0.00	\$0.00	\$0.00	
3110390	REC - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>-\$200.00</b>	<b>-\$16.00</b>	<b>\$0.00</b>	<b>\$16.00</b>	<b>-100.00%</b>
<b>Other Recreation &amp; Sport</b>						
<b>Operating Expenditure</b>						
2110300	REC - Employee Costs	\$43,694.06	\$3,640.00	\$0.00	-\$3,640.00	-100.00%
2110303	REC - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2110304	REC - Training & Conferences	\$0.00	\$0.00	\$0.00	\$0.00	
2110305	REC - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2110306	REC - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2110307	REC - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2110308	REC - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2110309	REC - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2110310	REC - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110311	REC - Kids Sport & Activities	\$0.00	\$0.00	\$0.00	\$0.00	
2110312	REC - Regional Talent Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	
2110315	REC - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2110316	REC - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2110320	REC - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110321	REC - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2110322	REC - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2110330	REC - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110340	REC - Advertising and Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2110341	REC - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2110352	REC - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2110353	REC - Sports Courts Maintenance/Operations	\$7,754.00	\$644.00	\$0.00	-\$644.00	-100.00%
2110355	REC - Water Park Maintenance/Operations	\$60,417.00	\$5,033.00	\$1,689.96	-\$3,343.04	-66.42%
2110364	REC - Trails & Tracks Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2110365	REC - Parks & Gardens Maintenance/Operations	\$170,217.00	\$14,176.00	\$3,396.95	-\$10,779.05	-76.04%
2110366	REC - Town Sports Oval Maintenance/Operations	\$6,282.00	\$521.00	\$0.00	-\$521.00	-100.00%
2110367	REC - Rodeo Grounds Maintenance/Operations	\$1,862.00	\$153.00	\$0.00	-\$153.00	-100.00%
2110368	REC - Playground Equipment Mtce	\$6,345.00	\$528.00	\$373.98	-\$154.02	-29.17%
2110369	REC - Community Garden Projects	\$0.00	\$0.00	\$0.00	\$0.00	
2110370	REC - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2110386	REC - Expensed Minor Asset Purchases	\$500.00	\$41.00	\$0.00	-\$41.00	-100.00%
2110387	REC - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110388	REC - Youth Centre Building Operations	\$1,293.26	\$107.00	\$3,598.90	\$3,491.90	3263.46%
2110389	REC - Youth Centre Building Maintenance	\$14,818.00	\$1,233.00	\$0.00	-\$1,233.00	-100.00%
2110391	REC - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2110392	REC - Depreciation	\$34,728.00	\$2,893.00	\$0.00	-\$2,893.00	-100.00%
2110399	REC - Administration Allocated	\$152,519.00	\$12,709.00	\$0.00	-\$12,709.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$500,429.32</b>	<b>\$41,678.00</b>	<b>\$9,059.79</b>	<b>-\$32,618.21</b>	<b>-78.26%</b>
<b>Television &amp; Rebroadcasting</b>						
<b>Operating Expenditure</b>						
2110400	TV RADIO - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2110403	TV RADIO - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2110404	TV RADIO - Training & Conferences	\$0.00	\$0.00	\$0.00	\$0.00	
2110405	TV RADIO - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2110406	TV RADIO - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2110407	TV RADIO - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2110408	TV RADIO - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2110409	TV RADIO - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2110410	TV RADIO - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110415	TV RADIO - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2110416	TV RADIO - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2110420	TV RADIO - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110421	TV RADIO - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2110422	TV RADIO - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2110430	TV RADIO - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110440	TV RADIO - Advertising and Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2110441	TV RADIO - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2110452	TV RADIO - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2110465	TV RADIO - Re-Broadcasting Maintenance/Operations	\$7,314.00	\$608.00	\$3,183.50	\$2,575.50	423.60%
2110470	TV RADIO - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2110485	TV RADIO - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110486	TV RADIO - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2110487	TV RADIO - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110488	TV RADIO - Other TV RADIO Facilities Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2110489	TV RADIO - Other TV RADIO Facilities Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2110491	TV RADIO - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2110492	TV RADIO - Depreciation	\$65,823.00	\$5,485.00	\$0.00	-\$5,485.00	-100.00%
2110498	TV RADIO - Staff Housing Costs Recovered	\$0.00	\$0.00	\$0.00	\$0.00	
2110499	TV RADIO - Administration Allocated	\$38,130.00	\$3,177.00	\$0.00	-\$3,177.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$111,267.00</b>	<b>\$9,270.00</b>	<b>\$3,183.50</b>	<b>-\$6,086.50</b>	<b>-65.66%</b>
<b>Libraries</b>						
<b>Operating Expenditure</b>						
2110500	LIBRARY - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2110503	LIBRARY - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2110504	LIBRARY - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2110505	LIBRARY - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2110506	LIBRARY - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2110509	LIBRARY - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2110510	LIBRARY - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110511	LIBRARY - Office Equipment Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2110512	LIBRARY - Book Purchases	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2110513	LIBRARY - Lost Books	\$0.00	\$0.00	\$0.00	\$0.00	
2110514	LIBRARY - Local History	\$0.00	\$0.00	\$0.00	\$0.00	
2110515	LIBRARY - Printing and Stationery	\$200.00	\$16.00	\$0.00	-\$16.00	-100.00%
2110516	LIBRARY - Postage and Freight	\$200.00	\$16.00	\$0.00	-\$16.00	-100.00%
2110517	LIBRARY - Event Catering	\$0.00	\$0.00	\$0.00	\$0.00	
2110520	LIBRARY - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110521	LIBRARY - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2110541	LIBRARY - Subscriptions & Memberships	\$1,460.00	\$121.00	\$0.00	-\$121.00	-100.00%
2110560	LIBRARY - General Office Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110570	LIBRARY - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2110586	LIBRARY - Expensed Minor Asset Purchases	\$100.00	\$8.00	\$0.00	-\$8.00	-100.00%
2110587	LIBRARY - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110588	LIBRARY - Library Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2110589	LIBRARY - Library Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2110591	LIBRARY - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2110592	LIBRARY - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2110599	LIBRARY - Administration Allocated	\$9,532.00	\$794.00	\$0.00	-\$794.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$12,492.00</b>	<b>\$1,038.00</b>	<b>\$0.00</b>	<b>-\$1,038.00</b>	<b>-100.00%</b>
<b>Heritage</b>						
<b>Operating Expenditure</b>						
2110600	HERITAGE - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2110603	HERITAGE - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2110604	HERITAGE - Training & Conferences	\$0.00	\$0.00	\$0.00	\$0.00	
2110605	HERITAGE - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2110606	HERITAGE - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2110607	HERITAGE - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2110608	HERITAGE - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2110609	HERITAGE - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2110610	HERITAGE - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110615	HERITAGE - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2110616	HERITAGE - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2110620	HERITAGE - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110621	HERITAGE - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2110622	HERITAGE - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2110630	HERITAGE - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110640	HERITAGE - Advertising and Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2110641	HERITAGE - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2110652	HERITAGE - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2110665	HERITAGE - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2110670	HERITAGE - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2110686	HERITAGE - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2110687	HERITAGE - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110688	HERITAGE - Building Operations	\$2,938.00	\$244.00	\$0.00	-\$244.00	-100.00%
2110689	HERITAGE - Building Maintenance	\$13,831.00	\$1,149.00	\$0.00	-\$1,149.00	-100.00%
2110691	HERITAGE - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2110692	HERITAGE - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2110699	HERITAGE - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	

FIS Financial Information Schedule For the Period Ending  
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COA	Description		Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
	<b>Operating Expenditure Total</b>		\$16,769.00	\$1,393.00	\$0.00	-\$1,393.00	-100.00%

FIS Financial Information Schedule For the Period Ending  
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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Other Culture</b>						
<b>Operating Income</b>						
3110700	OTH CUL - Contributions & Donations - Other Culture	\$0.00	\$0.00	\$0.00	\$0.00	
3110701	OTH CUL - Reimbursements - Other Culture	\$0.00	\$0.00	\$0.00	\$0.00	
3110702	OTH CUL - Commissions	\$0.00	\$0.00	\$0.00	\$0.00	
3110720	OTH CUL - Fees & Charges	-\$100.00	-\$8.00	\$0.00	\$8.00	-100.00%
3110735	OTH CUL - Other Income	-\$100.00	-\$8.00	\$0.00	\$8.00	-100.00%
3110790	OTH CUL - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$200.00	-\$16.00	\$0.00	\$16.00	-100.00%
<b>Other Culture</b>						
<b>Operating Expenditure</b>						
2110700	OTH CUL - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2110703	OTH CUL - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2110704	OTH CUL - Training & Conferences	\$0.00	\$0.00	\$0.00	\$0.00	
2110705	OTH CUL - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2110706	OTH CUL - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2110707	OTH CUL - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2110708	OTH CUL - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2110709	OTH CUL - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2110710	OTH CUL - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110711	OTH CUL - Australia Day	\$1,261.00	\$104.00	\$0.00	-\$104.00	-100.00%
2110712	OTH CUL - ANZAC Day	\$550.00	\$45.00	\$0.00	-\$45.00	-100.00%
2110713	OTH CUL - Indigenous Affairs	\$0.00	\$0.00	\$0.00	\$0.00	
2110714	OTH CUL - Christmas Events	\$4,500.00	\$375.00	\$0.00	-\$375.00	-100.00%
2110715	OTH CUL - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2110716	OTH CUL - Postage and Freight	\$50.00	\$4.00	\$0.00	-\$4.00	-100.00%
2110717	OTH CUL - Community Arts	\$0.00	\$0.00	\$0.00	\$0.00	
2110718	OTH CUL - Community Grants Scheme	\$0.00	\$0.00	\$0.00	\$0.00	
2110719	OTH CUL - Menzies School Programs	\$2,500.00	\$208.00	\$0.00	-\$208.00	-100.00%
2110720	OTH CUL - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110721	OTH CUL - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2110722	OTH CUL - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2110723	OTH CUL - Outback Graves	\$15,000.00	\$1,250.00	\$0.00	-\$1,250.00	-100.00%
2110724	OTH CUL - Artwork Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2110725	OTH CUL - Festival & Events	\$0.00	\$0.00	\$0.00	\$0.00	
2110730	OTH CUL - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110740	OTH CUL - Advertising and Promotions	\$0.00	\$0.00	\$0.00	\$0.00	
2110741	OTH CUL - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2110742	OTH CUL - Event/Festival Matching Funding	\$0.00	\$0.00	\$0.00	\$0.00	
2110743	OTH CUL - Other Festival Events	\$0.00	\$0.00	\$0.00	\$0.00	
2110744	OTH CUL - Other Grant Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	
2110752	OTH CUL - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2110760	OTH CUL - Tjuntjunjara Community Programs & Events	\$51,500.00	\$4,291.00	\$0.00	-\$4,291.00	-100.00%
2110765	OTH CUL - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2110770	OTH CUL - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2110786	OTH CUL - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2110787	OTH CUL - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2110788	OTH CUL - Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2110789	OTH CUL - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2110791	OTH CUL - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2110792	OTH CUL - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2110799	OTH CUL - Administration Allocated	\$38,130.00	\$3,177.00	\$0.00	-\$3,177.00	-100.00%
<b>Operating Expenditure Total</b>		\$113,491.00	\$9,454.00	\$0.00	-\$9,454.00	-100.00%
<b>Recreation &amp; Culture Total Income</b>		-\$700.00	-\$56.00	\$0.00	\$56.00	-100.00%
<b>Recreation &amp; Culture Total Expenditure</b>		\$854,772.32	\$71,192.00	\$12,243.29	-\$58,948.71	-82.80%

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Transport</b>						
<b>Maintenance - Streets, Roads, Bridges</b>						
<b>Operating Income</b>						
3120200	ROADM - Street Lighting Subsidy	-\$1,713.00	-\$142.00	\$0.00	\$142.00	-100.00%
3120201	ROADM - Road Contribution Income	\$0.00	\$0.00	\$0.00	\$0.00	
3120202	ROADM - Commissions	\$0.00	\$0.00	\$0.00	\$0.00	
3120210	ROADM - Direct Road Grant (MRWA)	-\$178,900.00	\$0.00	-\$190,034.00	-\$190,034.00	
3120220	ROADM - Sale of Scrap	\$0.00	\$0.00	\$0.00	\$0.00	
3120235	ROADM - Other Income	-\$2,000.00	-\$166.00	\$0.00	\$166.00	-100.00%
3120290	ROADM - Profit on Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
3120390	PLANT - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>-\$182,613.00</b>	<b>-\$308.00</b>	<b>-\$190,034.00</b>	<b>-\$189,726.00</b>	<b>61599.35%</b>
<b>Streets, Roads, Bridges</b>						
<b>Operating Expenditure</b>						
2120211	ROADM - Road Maintenance - Built Up Areas	\$138,127.00	\$11,509.00	\$0.00	-\$11,509.00	-100.00%
2120212	ROADM - Road Maintenance - Sealed Outside BUA	\$12,445.00	\$1,037.00	\$0.00	-\$1,037.00	-100.00%
2120213	ROADM - Road Maintenance - Gravel Outside BUA	\$240,365.00	\$20,027.00	\$0.00	-\$20,027.00	-100.00%
2120214	ROADM - Road Maintenance - Formed Outside BUA	\$316,277.00	\$26,354.00	\$31,077.70	\$4,723.70	17.92%
2120215	ROADM - Bridge Maintenance - Built Up Areas	\$0.00	\$0.00	\$0.00	\$0.00	
2120216	ROADM - Bridge Maintenance - Outside BUA	\$0.00	\$0.00	\$0.00	\$0.00	
2120217	ROADM - Ancillary Maintenance - Built Up Areas	\$154,625.00	\$12,881.00	\$4,050.77	-\$8,830.23	-68.55%
2120218	ROADM - Ancillary Maintenance - Outside BUA	\$0.00	\$0.00	\$0.00	\$0.00	
2120219	ROADM - Road Build Up Area - Sealed - Flood Damage	\$0.00	\$0.00	\$0.00	\$0.00	
2120231	ROADM - Litter Control	\$0.00	\$0.00	\$0.00	\$0.00	
2120232	ROADM - Crossover Council Contribution	\$18,975.00	\$1,580.00	\$0.00	-\$1,580.00	-100.00%
2120233	ROADM - Rural Road Numbering Program	\$0.00	\$0.00	\$0.00	\$0.00	
2120234	ROADM - Street Lighting	\$8,360.00	\$696.00	\$0.00	-\$696.00	-100.00%
2120235	ROADM - Traffic Signs/Equipment (Safety)	\$500.00	\$41.00	\$0.00	-\$41.00	-100.00%
2120236	ROADM - Bores for Roadworks Maintenance/Operations	\$361.00	\$29.00	\$0.00	-\$29.00	-100.00%
2120237	ROADM - Road Grids Maintenance	\$20,775.00	\$1,731.00	\$0.00	-\$1,731.00	-100.00%
2120252	ROADM - Consultants	\$10,000.00	\$833.00	\$0.00	-\$833.00	-100.00%
2120270	ROADM - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2120285	ROADM - Legal Expenses	\$5,000.00	\$416.00	\$0.00	-\$416.00	-100.00%
2120286	ROADM - Workshop/Depot Expensed Equipment	\$15,000.00	\$1,250.00	\$0.00	-\$1,250.00	-100.00%
2120287	ROADM - Other Expenses	\$0.00	\$0.00	\$444.15	\$444.15	
2120288	ROADM - Depot Building Operations	\$3,150.00	\$262.00	\$208.63	-\$53.37	-20.37%
2120289	ROADM - Depot Building Maintenance	\$24,685.00	\$2,056.00	\$510.00	-\$1,546.00	-75.19%
2120291	ROADM - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2120292	ROADM - Depreciation	\$1,196,387.00	\$99,697.00	\$0.00	-\$99,697.00	-100.00%
2120298	ROADM - Staff Housing Costs Recovered	\$0.00	\$0.00	\$0.00	\$0.00	
2120299	ROADM - Administration Allocated	\$76,259.00	\$6,354.00	\$0.00	-\$6,354.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$2,241,291.00</b>	<b>\$186,753.00</b>	<b>\$36,291.25</b>	<b>-\$150,461.75</b>	<b>-80.57%</b>
<b>Road Plant Purchases</b>						
<b>Operating Expenditure</b>						
2120391	PLANT - Loss on Disposal of Assets	\$2,140.00	\$178.00	\$0.00	-\$178.00	-100.00%
2120399	PLANT - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		<b>\$2,140.00</b>	<b>\$178.00</b>	<b>\$0.00</b>	<b>-\$178.00</b>	<b>-100.00%</b>
<b>Aerodromes</b>						
<b>Operating Expenditure</b>						
2120600	AERO - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2120603	AERO - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2120604	AERO - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2120605	AERO - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2120606	AERO - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2120607	AERO - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2120608	AERO - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2120609	AERO - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2120610	AERO - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2120615	AERO - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2120616	AERO - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2120620	AERO - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	



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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2120621	AERO - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2120622	AERO - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2120630	AERO - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2120640	AERO - Advertising and Promotions	\$0.00	\$0.00	\$0.00	\$0.00	
2120641	AERO - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2120652	AERO - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2120665	AERO - Airstrip & Grounds Maintenance/Operations	\$7,218.00	\$600.00	\$301.21	-\$298.79	-49.80%
2120670	AERO - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2120684	AERO - Audit Fees	\$0.00	\$0.00	\$0.00	\$0.00	
2120685	AERO - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2120686	AERO - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2120687	AERO - Other Expenses Relating To Aerodromes	\$0.00	\$0.00	\$0.00	\$0.00	
2120688	AERO - Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2120689	AERO - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2120691	AERO - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2120692	AERO - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2120698	AERO - Staff Housing Costs Recovered	\$0.00	\$0.00	\$0.00	\$0.00	
2120699	AERO - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		<b>\$7,218.00</b>	<b>\$600.00</b>	<b>\$301.21</b>	<b>-\$298.79</b>	<b>-49.80%</b>
<b>Water Transport Facilities</b>						
<b>Operating Expenditure</b>						
2120700	WATER - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2120703	WATER - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2120704	WATER - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2120705	WATER - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2120706	WATER - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2120707	WATER - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2120708	WATER - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2120709	WATER - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2120710	WATER - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2120715	WATER - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2120716	WATER - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2120720	WATER - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2120721	WATER - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2120722	WATER - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2120740	WATER - Advertising and Promotions	\$0.00	\$0.00	\$0.00	\$0.00	
2120741	WATER - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2120751	WATER - Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	
2120752	WATER - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2120765	WATER - Town Dam Maintenance/Operations	\$8,594.00	\$713.00	\$0.00	-\$713.00	-100.00%
2120770	WATER - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2120784	WATER - Audit Fees	\$0.00	\$0.00	\$0.00	\$0.00	
2120785	WATER - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2120786	WATER - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2120787	WATER - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2120788	WATER - Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2120789	WATER - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2120791	WATER - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2120792	WATER - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2120798	WATER - Staff Housing Costs Recovered	\$0.00	\$0.00	\$0.00	\$0.00	
2120799	WATER - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		<b>\$8,594.00</b>	<b>\$713.00</b>	<b>\$0.00</b>	<b>-\$713.00</b>	<b>-100.00%</b>
<b>Transport Total Income</b>		<b>-\$182,613.00</b>	<b>-\$308.00</b>	<b>-\$190,034.00</b>	<b>-\$189,726.00</b>	<b>61599.35%</b>
<b>Transport Total Expenditure</b>		<b>\$2,259,243.00</b>	<b>\$188,066.00</b>	<b>\$36,592.46</b>	<b>-\$151,473.54</b>	<b>-80.54%</b>
<b>Economic Services</b>						
<b>Rural Services</b>						
<b>Operating Income</b>						
3130100	RURAL - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3130101	RURAL - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	

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COA	Description		Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
3130102	RURAL - Commission		\$0.00	\$0.00	\$0.00	\$0.00	
3130110	RURAL - Grants		\$0.00	\$0.00	\$0.00	\$0.00	
3130120	RURAL - Fees & Charges		\$0.00	\$0.00	\$0.00	\$0.00	
3130135	RURAL - Other Income Relating to Rural Services		\$0.00	\$0.00	\$0.00	\$0.00	
3130140	RURAL - Fines & Penalties		\$0.00	\$0.00	\$0.00	\$0.00	
3130145	RURAL - Interest		\$0.00	\$0.00	\$0.00	\$0.00	
3130190	RURAL - Profit on Disposal of Assets		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	

FIS Financial Information Schedule For the Period Ending  
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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Economic Services</b>						
<b>Rural Services</b>						
<b>Operating Expenditure</b>						
2130100	RURAL - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2130103	RURAL - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2130104	RURAL - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2130105	RURAL - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2130106	RURAL - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2130107	RURAL - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2130108	RURAL - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2130109	RURAL - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2130110	RURAL - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130111	RURAL - Noxious Weed Control	\$31,206.00	\$2,597.00	\$0.00	-\$2,597.00	-100.00%
2130115	RURAL - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2130116	RURAL - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2130120	RURAL - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130121	RURAL - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2130122	RURAL - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2130130	RURAL - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130140	RURAL - Advertising and Promotions	\$0.00	\$0.00	\$0.00	\$0.00	
2130141	RURAL - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2130152	RURAL - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2130160	RURAL - Dog Health Program Tjuntjunjara	\$20,000.00	\$1,666.00	\$0.00	-\$1,666.00	-100.00%
2130165	RURAL - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2130170	RURAL - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2130185	RURAL - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130186	RURAL - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
2130187	RURAL - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130188	RURAL - Building Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2130189	RURAL - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	
2130190	RURAL - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130191	RURAL - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2130192	RURAL - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2130199	RURAL - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		<b>\$51,206.00</b>	<b>\$4,263.00</b>	<b>\$0.00</b>	<b>-\$4,263.00</b>	<b>-100.00%</b>
<b>Tourism &amp; Area Promotion</b>						
<b>Operating Income</b>						
3130200	TOUR - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3130201	TOUR - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3130202	TOUR - Commission	-\$500.00	-\$41.00	\$0.00	\$41.00	-100.00%
3130220	TOUR - Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	
3130221	TOUR - Caravan Park Fees	-\$80,000.00	-\$6,666.00	-\$15,266.25	-\$8,600.25	129.02%
3130222	TOUR - Caravan Park Laundry Fees	-\$3,500.00	-\$291.00	-\$1,049.99	-\$758.99	260.82%
3130225	TOUR - Visitors Centre Lady Shenton Income	-\$30,000.00	-\$2,500.00	-\$3,062.41	-\$562.41	22.50%
3130235	TOUR - Other Income Relating to Tourism & Area Promotion	-\$500.00	-\$41.00	\$0.00	\$41.00	-100.00%
3130290	TOUR - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>-\$114,500.00</b>	<b>-\$9,539.00</b>	<b>-\$19,378.65</b>	<b>-\$9,839.65</b>	<b>103.15%</b>
<b>Tourism &amp; Area Promotion</b>						
<b>Operating Expenditure</b>						
2130200	TOUR - Employee Costs	\$69,363.50	\$5,779.00	\$0.00	-\$5,779.00	-100.00%
2130203	TOUR - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2130204	TOUR - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2130205	TOUR - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2130206	TOUR - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2130207	TOUR - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2130208	TOUR - Other Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2130209	TOUR - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2130210	TOUR - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130211	TOUR - Visitor Centre Operations	\$70,855.00	\$5,904.00	\$4,725.09	-\$1,178.91	-19.97%
2130215	TOUR - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2130216	TOUR - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2130220	TOUR - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130221	TOUR - Information Technology	\$0.00	\$0.00	\$0.00	\$0.00	
2130222	TOUR - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2130230	TOUR - Insurance Expenses	\$45.00	\$3.00	\$0.00	-\$3.00	-100.00%
2130235	TOUR - Signage	\$10,000.00	\$833.00	\$0.00	-\$833.00	-100.00%
2130236	TOUR - Tour Guide	\$100.00	\$8.00	\$0.00	-\$8.00	-100.00%
2130240	TOUR - Public Relations & Area Promotion	\$3,500.00	\$291.00	\$0.00	-\$291.00	-100.00%
2130241	TOUR - Subscriptions & Memberships	\$12,845.00	\$1,070.00	\$11,784.08	\$10,714.08	1001.32%
2130242	TOUR - Events Other	\$14,000.00	\$1,166.00	\$0.00	-\$1,166.00	-100.00%
2130243	TOUR - Cyclastic Event	\$75,000.00	\$6,250.00	\$363.64	-\$5,886.36	-94.18%
2130244	TOUR - Rodeo Event	\$0.00	\$0.00	\$0.00	\$0.00	
2130245	TOUR - Astro tourism & Black Sky Projects	\$20,000.00	\$1,666.00	\$0.00	-\$1,666.00	-100.00%
2130252	TOUR - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2130257	TOUR - Old Butcher Shop Maintenance /Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2130258	TOUR - Kookynie Townsite and Info Bay Maintenance/Ope	\$7,213.00	\$599.00	\$0.00	-\$599.00	-100.00%
2130259	TOUR - Goongarrie Cottages Maintenance/Operations	\$16,849.00	\$1,400.00	\$0.00	-\$1,400.00	-100.00%
2130260	TOUR - Niagra Dam Maintenance/Operations	\$4,400.00	\$365.00	\$4,269.78	\$3,904.78	1069.80%
2130261	TOUR - Goldern Quest Trail Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2130265	TOUR - Lake Ballard Maintenance/Operations	\$745.00	\$60.00	\$640.00	\$580.00	966.67%
2130266	TOUR - Caravan Park General Maintenance/Operations	\$268,681.23	\$22,381.00	\$11,749.85	-\$10,631.15	-47.50%
2130270	TOUR - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2130285	TOUR - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130286	TOUR - Expensed Minor Asset Purchases	\$10,000.00	\$833.00	\$0.00	-\$833.00	-100.00%
2130287	TOUR - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130288	TOUR - Building Operations	\$10,454.00	\$868.00	\$5,051.66	\$4,183.66	481.99%
2130289	TOUR - Building Maintenance	\$124,410.00	\$10,360.00	\$302.56	-\$10,057.44	-97.08%
2130291	TOUR - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2130292	TOUR - Depreciation	\$106,524.00	\$8,875.00	\$0.00	-\$8,875.00	-100.00%
2130299	TOUR - Administration Allocated	\$181,116.00	\$15,093.00	\$0.00	-\$15,093.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$1,006,100.73</b>	<b>\$83,804.00</b>	<b>\$38,886.66</b>	<b>-\$44,917.34</b>	<b>-53.60%</b>
<b>Building Control</b>						
<b>Operating Income</b>						
3130301	BUILD - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3130302	BUILD - Commission - BSL & CTF	-\$150.00	-\$12.00	\$0.00	\$12.00	-100.00%
3130310	BUILD - Grants	\$0.00	\$0.00	\$0.00	\$0.00	
3130320	BUILD - Fees & Charges (including Licences)	-\$5,000.00	-\$416.00	\$0.00	\$416.00	-100.00%
3130321	BUILD - Private Swimming Pool Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	
3130322	BUILD - Building Officer Charge Out Income	\$0.00	\$0.00	\$0.00	\$0.00	
3130323	BUILD - Building Officer Vehicle Charge Out Income	\$0.00	\$0.00	\$0.00	\$0.00	
3130335	BUILD - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3130340	BUILD - Fines & Penalties	\$0.00	\$0.00	\$0.00	\$0.00	
3130345	BUILD - Interest	\$0.00	\$0.00	\$0.00	\$0.00	
3130390	BUILD - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>-\$5,150.00</b>	<b>-\$428.00</b>	<b>\$0.00</b>	<b>\$428.00</b>	<b>-100.00%</b>
<b>Building Control</b>						
<b>Operating Expenditure</b>						
2130300	BUILD - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2130303	BUILD - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2130304	BUILD - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2130305	BUILD - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2130306	BUILD - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2130307	BUILD - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2130308	BUILD - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130309	BUILD - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2130310	BUILD - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130315	BUILD - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2130316	BUILD - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2130320	BUILD - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130321	BUILD - Information Systems	\$0.00	\$0.00	\$0.00	\$0.00	
2130322	BUILD - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2130330	BUILD - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130340	BUILD - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	

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COA	Description		Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2130341	BUILD - Subscriptions & Memberships		\$0.00	\$0.00	\$0.00	\$0.00	
2130350	BUILD - Contract Building Services		\$18,000.00	\$1,500.00	\$0.00	-\$1,500.00	-100.00%
2130352	BUILD - Consultants		\$0.00	\$0.00	\$0.00	\$0.00	
2130365	BUILD - Maintenance/Operations		\$0.00	\$0.00	\$0.00	\$0.00	
2130370	BUILD - Loan Interest Repayments		\$0.00	\$0.00	\$0.00	\$0.00	
2130385	BUILD - Legal Expenses		\$5,000.00	\$416.00	\$1,114.96	\$698.96	168.02%
2130386	BUILD - Expensed Minor Asset Purchases		\$0.00	\$0.00	\$0.00	\$0.00	
2130387	BUILD - Other Expenses		\$0.00	\$0.00	\$0.00	\$0.00	
2130388	BUILD - Building Operations		\$0.00	\$0.00	\$0.00	\$0.00	
2130389	BUILD - Building Maintenance		\$0.00	\$0.00	\$0.00	\$0.00	
2130391	BUILD - Loss on Disposal of Assets		\$0.00	\$0.00	\$0.00	\$0.00	
2130392	BUILD - Depreciation		\$0.00	\$0.00	\$0.00	\$0.00	
2130398	BUILD - Staff Housing Costs Recovered		\$0.00	\$0.00	\$0.00	\$0.00	
2130399	BUILD - Administration Allocated		\$38,130.00	\$3,177.00	\$0.00	-\$3,177.00	-100.00%
<b>Operating Expenditure Total</b>			<b>\$61,130.00</b>	<b>\$5,093.00</b>	<b>\$1,114.96</b>	<b>-\$3,978.04</b>	<b>-78.11%</b>

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Economic Development</b>						
<b>Operating Expenditure</b>						
2130651	ECON DEV - NGWG	\$20,000.00	\$1,666.00	\$0.00	-\$1,666.00	
2130652	ECON DEV - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		\$20,000.00	\$1,666.00	\$0.00	-\$1,666.00	
<b>Other Economic Services</b>						
<b>Operating Income</b>						
3130800	OTH ECON - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3130801	OTH ECON - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3130802	OTH ECON - Commission	\$0.00	\$0.00	\$0.00	\$0.00	
3130810	OTH ECON - Grants	\$0.00	\$0.00	-\$9,523.62	-\$9,523.62	
3130820	OTH ECON - Commercial Property Lease income	\$0.00	\$0.00	\$0.00	\$0.00	
3130821	OTH ECON - Standpipe Income	-\$3,500.00	-\$291.00	-\$457.95	-\$166.95	57.37%
3130824	OTH ECON - Community Resource Centre Grant	-\$80,000.00	-\$6,666.00	\$0.00	\$6,666.00	-100.00%
3130825	OTH ECON - Community Resource Centre Income	\$0.00	\$0.00	\$0.00	\$0.00	
3130826	OTH ECON - Post Office Income	-\$9,000.00	-\$750.00	-\$721.13	\$28.87	-3.85%
3130834	OTH ECON - Other Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	
3130835	OTH ECON - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
3130890	OTH ECON - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$92,500.00	-\$7,707.00	-\$10,702.70	-\$2,995.70	38.87%
<b>Other Economic Services</b>						
<b>Operating Expenditure</b>						
2130800	OTH ECON - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2130803	OTH ECON - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	
2130804	OTH ECON - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	
2130805	OTH ECON - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2130806	OTH ECON - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2130807	OTH ECON - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2130808	OTH ECON - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130809	OTH ECON - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2130810	OTH ECON - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130815	OTH ECON - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	
2130816	OTH ECON - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00	
2130820	OTH ECON - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130821	OTH ECON - Information Systems	\$0.00	\$0.00	\$0.00	\$0.00	
2130822	OTH ECON - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2130830	OTH ECON - Insurance Expenses (Other Than Buildings)	\$0.00	\$0.00	\$0.00	\$0.00	
2130840	OTH ECON - Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2130841	OTH ECON - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2130851	OTH ECON - COVID Stimulus	\$0.00	\$0.00	\$0.00	\$0.00	
2130852	OTH ECON - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	
2130855	OTH ECON - Community Bus	\$5,332.00	\$444.00	\$0.00	-\$444.00	-100.00%
2130860	OTH ECON - Community Resource Centre Operations	\$89,600.23	\$7,462.00	\$5,765.81	-\$1,696.19	-22.73%
2130863	OTH ECON - Post Office Operations	\$8,621.54	\$716.00	\$402.33	-\$313.67	-43.81%
2130865	OTH ECON - Standpipe Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2130870	OTH ECON - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2130885	OTH ECON - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2130886	OTH ECON - Expensed Minor Asset Purchases	\$4,000.00	\$333.00	\$0.00	-\$333.00	-100.00%
2130887	OTH ECON - Other Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	
2130888	OTH ECON - Building Operations	\$1,688.00	\$140.00	\$0.00	-\$140.00	-100.00%
2130889	OTH ECON - Building Maintenance	\$3,695.00	\$306.00	\$0.00	-\$306.00	-100.00%
2130892	OTH ECON - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2130899	OTH ECON - Administration Allocated	\$9,532.00	\$794.00	\$0.00	-\$794.00	-100.00%
<b>Operating Expenditure Total</b>		\$122,468.77	\$10,195.00	\$6,168.14	-\$4,026.86	-39.50%
<b>Economic Services Total Income</b>		-\$212,150.00	-\$17,674.00	-\$30,081.35	-\$12,407.35	70.20%
<b>Economic Services Total Expenditure</b>		\$1,260,905.50	\$103,355.00	\$46,169.76	-\$57,185.24	-55.33%

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COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>Other Property &amp; Services</b>						
<b>Private Works</b>						
<b>Operating Expenditure</b>						
2140187	PRIVATE - Private Works Expenses	\$2,906.00	\$241.00	\$0.00	-\$241.00	-100.00%
<b>Operating Expenditure Total</b>		\$2,906.00	\$241.00	\$0.00	-\$241.00	
<b>Private Works</b>						
<b>Operating Income</b>						
3140120	PRIVATE - Private Works Income	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Administration costs</b>						
<b>Operating Income</b>						
3140200	ADMIN - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3140201	ADMIN - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3140202	ADMIN - Commission	\$0.00	\$0.00	\$0.00	\$0.00	
3140210	ADMIN - Grants	\$0.00	\$0.00	\$0.00	\$0.00	
3140220	ADMIN - Fees & Charges	-\$250.00	-\$20.00	\$0.00	\$20.00	-100.00%
3140235	ADMIN - Other Income Relating to Administration	-\$3,185.00	-\$265.00	\$0.00	\$265.00	-100.00%
3140237	ADMIN - Admin Rebates	\$0.00	\$0.00	\$0.00	\$0.00	
3140290	ADMIN - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$3,435.00	-\$285.00	\$0.00	\$285.00	-100.00%
<b>Administration costs</b>						
<b>Operating Expenditure</b>						
2140200	ADMIN - Employee Costs	\$849,093.00	\$70,756.00	\$44,962.83	-\$25,793.17	-36.45%
2140203	ADMIN - Uniforms	\$6,250.00	\$520.00	\$0.00	-\$520.00	-100.00%
2140204	ADMIN - Training & Development	\$21,000.00	\$1,750.00	\$525.45	-\$1,224.55	-69.97%
2140205	ADMIN - Recruitment	\$10,000.00	\$833.00	\$5,080.00	\$4,247.00	509.84%
2140206	ADMIN - Fringe Benefits Tax (FBT)	\$9,656.00	\$804.00	\$0.00	-\$804.00	-100.00%
2140207	ADMIN - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	
2140208	ADMIN - Other Employee Expenses	\$1,000.00	\$83.00	\$65.34	-\$17.66	-21.28%
2140209	ADMIN - Travel & Accommodation	\$10,000.00	\$833.00	\$0.00	-\$833.00	-100.00%
2140210	ADMIN - Motor Vehicle Expenses	\$25,925.00	\$2,160.00	\$0.00	-\$2,160.00	-100.00%
2140215	ADMIN - Printing and Stationery	\$38,000.00	\$3,166.00	\$4,395.90	\$1,229.90	38.85%
2140216	ADMIN - Postage and Freight	\$2,500.00	\$208.00	\$0.00	-\$208.00	-100.00%
2140220	ADMIN - Communication Expenses	\$76,000.00	\$6,333.00	\$549.29	-\$5,783.71	-91.33%
2140221	ADMIN - Information Technology	\$54,700.00	\$4,558.00	\$1,875.80	-\$2,682.20	-58.85%
2140222	ADMIN - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2140226	ADMIN - Office Equipment Mtce	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2140227	ADMIN - Records Management	\$2,600.00	\$216.00	\$0.00	-\$216.00	-100.00%
2140228	ADMIN - Title Searches	\$100.00	\$8.00	\$0.00	-\$8.00	-100.00%
2140230	ADMIN - Insurance Expenses (Other than Bld and W/Com	\$34,435.00	\$2,869.00	\$0.00	-\$2,869.00	-100.00%
2140240	ADMIN - Advertising and Promotion	\$12,400.00	\$1,033.00	\$0.00	-\$1,033.00	-100.00%
2140241	ADMIN - Subscriptions and Memberships	\$1,000.00	\$83.00	\$1,002.73	\$919.73	1108.11%
2140252	ADMIN - Consultants	\$205,000.00	\$17,083.00	\$56,703.72	\$39,620.72	231.93%
2140253	ADMIN - Drug and Alcohol Testing	\$0.00	\$0.00	\$0.00	\$0.00	
2140265	ADMIN - Software Licences/Upgrades	\$94,243.00	\$7,853.00	\$36,311.74	\$28,458.74	362.39%
2140270	ADMIN - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2140282	ADMIN - Bad Debts Expense	\$0.00	\$0.00	\$0.00	\$0.00	
2140283	ADMIN - Doubtful Debts Expense	\$0.00	\$0.00	\$0.00	\$0.00	
2140284	ADMIN - Audit Fees	\$0.00	\$0.00	\$48,000.00	\$48,000.00	
2140285	ADMIN - Legal Expenses	\$55,000.00	\$4,583.00	\$0.00	-\$4,583.00	-100.00%
2140286	ADMIN - Expensed Minor Asset Purchases	\$10,000.00	\$833.00	\$1,614.85	\$781.85	93.86%
2140287	ADMIN - Other Expenses	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2140288	ADMIN - Building Operations	\$95,329.00	\$7,943.00	\$2,054.68	-\$5,888.32	-74.13%
2140289	ADMIN - Building Maintenance	\$86,614.00	\$7,215.00	\$301.18	-\$6,913.82	-95.83%
2140291	ADMIN - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2140292	ADMIN - Depreciation	\$150,259.00	\$12,520.00	\$0.00	-\$12,520.00	-100.00%
2140298	ADMIN - Admin Staff Housing Costs Allocated	\$53,363.00	\$4,446.00	\$0.00	-\$4,446.00	-100.00%
2140299	ADMIN - Administration Overheads Recovered	-\$1,906,484.00	-\$158,873.00	\$0.00	\$158,873.00	-100.00%
<b>Operating Expenditure Total</b>		-\$17.00	-\$18.00	\$203,443.51	\$203,461.51	-1130341.72%
<b>PWOH Costs</b>						
<b>Operating Income</b>						

FIS Financial Information Schedule For the Period Ending  
30 April 2021

COA	Description		Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
3140300	PWO - Long Service Leave Recoup		\$0.00	\$0.00	\$0.00	\$0.00	
3140301	PWO - Other Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	
3140310	PWO - Grants		\$0.00	\$0.00	\$0.00	\$0.00	
3140390	PWO - Profit on Disposal of Assets		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	



FIS Financial Information Schedule For the Period Ending  
30 April 2021

COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
<b>PWOH Costs</b>						
<b>Operating Expenditure</b>						
2140300	PWO - Employee Costs	\$208,606.00	\$17,382.00	\$83,301.00	\$65,919.00	379.24%
2140303	PWO - Uniforms	\$6,000.00	\$500.00	\$240.91	-\$259.09	-51.82%
2140304	PWO - Training & Development	\$15,000.00	\$1,250.00	\$0.00	-\$1,250.00	-100.00%
2140305	PWO - Recruitment	\$4,000.00	\$333.00	\$0.00	-\$333.00	-100.00%
2140306	PWO - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2140307	PWO - Protective Clothing	\$2,000.00	\$166.00	\$77.27	-\$88.73	-53.45%
2140308	PWO - Other Employee Expenses	\$750.00	\$62.00	\$0.00	-\$62.00	-100.00%
2140309	PWO - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2140310	PWO - Motor Vehicle Expenses	\$85,067.00	\$7,088.00	\$0.00	-\$7,088.00	-100.00%
2140315	PWO - Printing and Stationery	\$0.00	\$0.00	\$34.40	\$34.40	
2140316	PWO - Postage and Freight	\$2,000.00	\$166.00	\$0.00	-\$166.00	-100.00%
2140320	PWO - Communication Expenses	\$8,000.00	\$666.00	\$0.00	-\$666.00	-100.00%
2140321	PWO - Information Technology	\$8,000.00	\$666.00	\$0.00	-\$666.00	-100.00%
2140322	PWO - Security	\$0.00	\$0.00	\$0.00	\$0.00	
2140323	PWO - Sick Pay	\$21,038.00	\$1,753.00	\$1,121.64	-\$631.36	-36.02%
2140324	PWO - Annual Leave	\$49,438.00	\$4,119.00	\$8,309.50	\$4,190.50	101.74%
2140325	PWO - Public Holidays	\$25,246.00	\$2,103.00	\$0.00	-\$2,103.00	-100.00%
2140326	PWO - Long Service Leave	\$0.00	\$0.00	\$0.00	\$0.00	
2140327	PWO - RDO's	\$0.00	\$0.00	\$0.00	\$0.00	
2140328	PWO - Supervision	\$0.00	\$0.00	\$0.00	\$0.00	
2140329	PWO - Insurance Expenses (Except Workers Comp)	\$16,217.00	\$1,351.00	\$0.00	-\$1,351.00	-100.00%
2140330	PWO - OHS and Toolbox Meetings	\$0.00	\$0.00	\$7,071.42	\$7,071.42	
2140340	PWO - Advertising and Promotion	\$0.00	\$0.00	\$0.00	\$0.00	
2140341	PWO - Subscriptions & Memberships	\$0.00	\$0.00	\$0.00	\$0.00	
2140352	PWO - Consultants	\$10,000.00	\$833.00	\$0.00	-\$833.00	-100.00%
2140361	PWO - Engineering & Technical Support	\$0.00	\$0.00	\$0.00	\$0.00	
2140365	PWO - Maintenance/Operations	\$65,717.00	\$5,476.00	\$13,842.30	\$8,366.30	152.78%
2140370	PWO - Loan Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00	
2140371	PWO Bldg Mtce - Employee Costs	\$20,918.00	\$1,743.00	\$7,268.61	\$5,525.61	317.02%
2140372	PWO Bldg Mtce - Uniforms	\$500.00	\$41.00	\$0.00	-\$41.00	-100.00%
2140373	PWO Bldg Mtce - Training & Development	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2140374	PWO Bldg Mtce - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	
2140375	PWO Bldg Mtce - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00	
2140376	PWO Bldg Mtce - Protective Clothing	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2140377	PWO Bldg Mtce - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2140378	PWO Bldg Mtce - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$0.00	
2140379	PWO Bldg Mtce - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2140380	PWO Bldg Mtce - Expendable Tools	\$1,000.00	\$83.00	\$0.00	-\$83.00	-100.00%
2140381	PWO Bldg Mtce - Minor Expenses	\$0.00	\$0.00	\$172.73	\$172.73	
2140385	PWO - Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2140386	PWO - Expensed Minor Asset Purchases	\$20,000.00	\$1,666.00	\$0.00	-\$1,666.00	-100.00%
2140387	PWO - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2140391	PWO - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2140392	PWO - Depreciation	\$16,013.00	\$1,333.00	\$0.00	-\$1,333.00	-100.00%
2140393	PWO - LESS Allocated to Works (PWO's)	-\$1,112,549.00	-\$92,712.00	-\$57,604.42	\$35,107.58	-37.87%
2140398	PWO - Staff Housing Costs Allocated	\$10,356.00	\$863.00	\$0.00	-\$863.00	-100.00%
2140399	PWO - Administration Allocated	\$514,751.00	\$42,895.00	\$0.00	-\$42,895.00	-100.00%
<b>Operating Expenditure Total</b>		\$68.00	-\$8.00	\$63,835.36	\$63,843.36	-798042.00%
<b>Plant Operations</b>						
<b>Operating Income</b>						
3140401	POC - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3140410	POC - Fuel Tax Credits Grant Scheme	-\$25,000.00	-\$2,083.00	\$0.00	\$2,083.00	-100.00%
3140420	POC - Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$25,000.00	-\$2,083.00	\$0.00	\$2,083.00	-100.00%
<b>Plant Operations</b>						
<b>Operating Expenditure</b>						
2140400	POC - Internal Plant Repairs - Wages & O/Head	\$204,663.00	\$17,055.00	\$3,900.60	-\$13,154.40	-77.13%
2140411	POC - External Parts & Repairs	\$55,000.00	\$4,583.00	\$1,523.19	-\$3,059.81	-66.76%
2140412	POC - Fuels and Oils	\$98,735.00	\$8,227.00	\$7,962.40	-\$264.60	-3.22%

FIS Financial Information Schedule For the Period Ending  
30 April 2021

COA	Description	Amended Budget	31/07/2021 YTD Budget	31/07/2021 YTD Actual	Variance (\$)	Variance (%)
2140413	POC - Tyres and Tubes	\$23,600.00	\$1,966.00	\$0.00	-\$1,966.00	-100.00%
2140416	POC - Licences/Registrations	\$6,735.00	\$561.00	\$0.00	-\$561.00	-100.00%
2140417	POC - Insurance Expenses	\$20,689.00	\$1,724.00	\$0.00	-\$1,724.00	-100.00%
2140418	POC - Expendable Tools / Consumables (USE 2140380)	\$0.00	\$0.00	\$0.00	\$0.00	
2140419	POC - Cutting Edges (DO NOT USE)	\$0.00	\$0.00	\$0.00	\$0.00	
2140482	POC - Plant Ledger (Historical Reference Only)	\$0.00	\$0.00	\$0.00	\$0.00	
2140483	POC - Jobs (Historical Reference Only)	\$0.00	\$0.00	\$0.00	\$0.00	
2140492	POC - Depreciation	\$299,516.00	\$24,959.00	\$0.00	-\$24,959.00	-100.00%
2140494	POC - LESS Plant Operation Costs Allocated to Works	-\$708,938.00	-\$59,078.00	-\$23,587.50	\$35,490.50	-60.07%
2140499	POC - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		\$0.00	-\$3.00	-\$10,201.31	-\$10,198.31	339943.67%
<b>Salaries and Wages</b>						
<b>Operating Income</b>						
3140501	SAL - Reimbursement - Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure</b>						
2140500	SAL - Gross Salary and Wages	\$2,126,078.68	\$177,173.00	\$123,308.21	-\$53,864.79	-30.40%
2140501	SAL - LESS Salaries & Wages Allocated	-\$2,126,078.68	-\$177,173.00	-\$123,308.21	\$53,864.79	-30.40%
<b>Operating Expenditure Total</b>		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Other Property &amp; Services Total Income</b>		-\$28,435.00	-\$2,368.00	\$0.00	\$2,368.00	-100.00%
<b>Other Property &amp; Services Total Expenditure</b>		\$2,957.00	-\$29.00	\$257,077.56	\$257,106.56	-886574.34%
<b>Total Income</b>		-\$5,533,288.00	-\$33,545.00	-\$223,080.72	-\$189,535.72	565.02%
<b>Total Expenditure</b>		\$6,536,472.76	\$540,140.00	\$424,056.62	-\$116,083.38	-21.49%

<b>12.1.2</b>	<b>List of monthly payments for July 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM447</b>
<b>DATE OF REPORT</b>	<b>18 August 2021</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Antonio Giometti</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Financial Officer, Antonio Giometti</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. List of Payments July 2021 [ <b>12.1.2.1</b> - 6 pages]

#### **SUMMARY:**

The list of payments made for the Month of July 2021 be received by Council.

#### **BACKGROUND:**

Payments have been made by electronic funds transfer (EFT), direct transfer from Council's Municipal Bank account and duly authorised as required by Council Policy. These payments have been made under delegated authority to the Chief Executive Officer and are reported to Council.

#### **COMMENT:**

The EFT, Direct Debit, Credit Card and Payroll payments that have been made for the Month of July 2021 are attached.

#### **CONSULTATION:**

Antonio Giometti – Chief Financial Officer.

#### **STATUTORY AUTHORITY:**

*Local Government (Financial Management) Regulations 1996 Regulation 13.*

#### **POLICY IMPLICATIONS:**

Policy 4-7 – Creditors – Preparation for Payment

#### **FINANCIAL IMPLICATIONS:**

\$419,102.43 withdrawn from Municipal Bank Account.

**RISK ASSESSMENT:**

Nil.

**STRATEGIC IMPLICATIONS:**

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

**VOTING REQUIREMENTS:**

Simple Majority.

**OFFICER RECOMMENDATION:**

That Council receive the list of payments for the Month of July 2021 totaling \$419,102.43 being:

1. Electronic Funds Transfer EFT 6115 – 6184, payments from Municipal Fund totaling \$377,371.57.
2. Direct Debit payments from the Municipal Fund totaling \$41,730.86.
3. Payroll payments from the Municipal Fund totaling \$87,496.36.
4. Credit Card payments of \$3,633.91 for the Statement Month of July are included in Direct Debits of 41,730.86.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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**Shire of Menzies**  
**Payments for the Month of July 2021**

Chq/EFT	Date	Name	Description	Amount
		Cheques		\$(0.00)
		EFT		\$(377,371.57)
		Direct Debit		\$(41,730.86)
		<b>Total Payments</b>		<b><u>\$(419,102.43)</u></b>
		Credit Card Payments (included in Direct Debit)		\$3,633.91

**Shire of Menzies**  
**Payments for the Month of July 2021**

Chq/EFT	Date	Name	Description	Amount
EFT6115	02/07/2021	The People & Culture Office	ADMIN RECRUITMENT partial HR Audit	\$4,488.00
EFT6116	02/07/2021	Gregory Dwyer	MEMBERS TRAVEL Pres. G. Dwyer	\$2,955.17
EFT6117	02/07/2021	Jillian Dwyer	COUNCIL MEETINGS Reimburse costs for Tjuntjuntjara meeting meals.	\$640.88
EFT6118	02/07/2021	Cr Keith Mader	MEMBERS TRAVEL Cr. K. Mader	\$820.78
EFT6119	08/07/2021	Xstra Global IT and Communication Solutions	ADMIN COMMUNICATION PBX Monthly Rental	\$279.29
EFT6120	08/07/2021	Emyjr Services	VARIOUS PROPERTIES Pump Out Public Toilets Kookynie, Lake Ballard and Niagra Dam	\$7,056.50
EFT6121	08/07/2021	OAG Office of the Auditor General	AUDIT FEES FY 20/21	\$52,800.00
EFT6122	08/07/2021	Cloud Collections Pty Ltd	COLLECTION COMMISSION	\$233.01
EFT6123	08/07/2021	LG Best Practices	ADMIN CONSULTANT DCEO Finance Support	\$28,207.88
EFT6124	08/07/2021	The People & Culture Office	JOB ADVERTS DRAFT Community Development Specialist and Snr Admin Officer	\$660.00
EFT6125	08/07/2021	Golden Mile Cleaning Services	COUNCIL PROPERTIES Contractor Cleaning Service	\$2,280.00
EFT6126	08/07/2021	RSEA Pty Ltd	UNIFORM John Warner	\$214.95
EFT6127	08/07/2021	Petroleum Technologies Australia Pty Ltd	DEPOT FUEL TANK Pump Repair	\$3,018.68
EFT6128	08/07/2021	WA Local Govt Association	TRAINING LOCAL GOVERNMENT ACT Jan Hancock	\$578.00
EFT6129	08/07/2021	Air Liquide Australia Ltd	MONTHLY RENTAL Cylinder Fee 30/06/2021	\$28.16
EFT6130	08/07/2021	Bunnings	COUNCIL PROPERTIES Cleaning Materials and Consumables	\$455.94
EFT6131	08/07/2021	Core Business Australia Pty Ltd	CONTRACTOR WORKS MANAGER REPLACEMENT Claim 4	\$65,019.24
EFT6132	08/07/2021	Toll Transport Pty Ltd	FREIGHT Uniforms	\$25.03
EFT6133	08/07/2021	Eagle Petroleum (W.A) Pty Ltd	FUEL SUPPLY Diesel Fuel Card June 2021	\$8,597.64
EFT6134	08/07/2021	Ecowater Services	BIOMAX SERVICE Caravan Park	\$689.03
EFT6135	08/07/2021	Goldrush Tours	BUS TICKET Purchase in Visitor Centre	\$45.90
EFT6136	08/07/2021	Harvey Norman Bedding Kalgoorlie	BO003 25 ONSLOW BEDDINGS	\$459.59
EFT6137	08/07/2021	IT Vision	ADMIN SOFTWARE Annual Licence Renewal FY 21/22	\$37,192.91
EFT6138	08/07/2021	Kleenheat Gas	25 ONSLOW ST Yearly facility Fees	\$85.80
EFT6139	08/07/2021	Landgate	MINING TENEMENT SCHEDULE M2021/6	\$164.00
EFT6140	08/07/2021	D J McGinty & Co Pty Ltd	23 ONSLOW ST Install concrete for new shed	\$10,197.00
EFT6141	08/07/2021	McLeods Barristers & Solicitors	BUILDING ACT PROSECUTION Gopel	\$1,226.46
EFT6142	08/07/2021	Netlogic Information Technology	ADMIN IT CONSULTING LABOUR July 2021	\$1,754.00
EFT6143	08/07/2021	Office National	ADMIN STATIONERY	\$342.55
EFT6144	08/07/2021	Pila Nguru Aboriginal Corporation	IMN DIESEL PURCHASE IN Tjuntjuntjara OCM	\$161.00
EFT6145	08/07/2021	Kalgoorlie Retravision	14A WALSH FURNITURE Lounge Suite	\$2,599.00
EFT6146	08/07/2021	Satellite Television & Radio Australia	ANNUAL TV/RADIO Transmission Site inspection and maintenance	\$3,501.85
EFT6147	08/07/2021	Moore Australia	STATUTORY COMPLIANCE SERVICES Quarterly Fee April to June 2021	\$18,631.25
EFT6148	19/07/2021	Rentokil Initial Group	VARIOUS PROPERTIES Sanitary Bin Service	\$5,806.83
EFT6149	19/07/2021	AlcoLimit Breathalysers Pty Ltd	WHS Worksafe Breathalyser Recalibration	\$85.00
EFT6150	19/07/2021	IT Vision User Group Inc	ADMIN MEMBERSHIP IT Vision User Group Membership 21/22	\$748.00
EFT6151	19/07/2021	Acumentis	LEGAL EXPENSE 37 Reid St and 49-51 Mercer St	\$2,530.00
EFT6152	19/07/2021	Golden Mile Cleaning Services	VARIOUS PROPERTIES Contract Cleaner	\$2,697.50
EFT6153	19/07/2021	Maiolo Construction	OLD BUTCHER SHOP Cafe Refurbishment, Deposit Invoice	\$51,818.42
EFT6154	19/07/2021	BOC limited	DEPOT WORKSHOP OXYGEN Annual Container Fee	\$136.51
EFT6155	19/07/2021	C Direct	VISITOR CENTRE Goods for Resale	\$411.20
EFT6156	19/07/2021	Dean's Auto Glass	P0233 3MN Windscreen Replacement	\$434.50
EFT6157	19/07/2021	Laura Dwyer	REIMBURSTMENT Lunch for Special Council Meeting	\$88.99
EFT6158	19/07/2021	Goldline Distributors	VARIOUS PROPERTIES Cleaning Materials, Refreshments and Goods for Resale	\$1,027.75
EFT6159	19/07/2021	Goldfields Tourism Network Association	GOLDEN QUEST Financial Membership 20/21	\$12,650.00
EFT6160	19/07/2021	Goldfields Toyota	P0233 3MN TOYOTA LANDCRUISER 70,000KM SERVICE	\$457.09
EFT6161	19/07/2021	Harvey Norman Electrical - Computers	25 ONSLOW ST STAFF HOUSE Electrical Goods	\$2,263.00
EFT6162	19/07/2021	Menzies Remote Community School	SCHOOL DONATION Community Event	\$4,770.00
EFT6163	19/07/2021	Shire of Menzies Social Club	Payroll deductions	\$130.00
EFT6164	19/07/2021	Office National	VARIOUS STATIONERY	\$2,237.29
EFT6165	19/07/2021	The West Australian	GENERAL NEWS Cycclassic Event	\$400.00
EFT6166	27/07/2021	Gregory Dwyer	SITTING FEES President Gregory Dwyer	\$3,364.49
EFT6167	28/07/2021	Canine Control	RANGER SERVICE for 02 July 2021	\$1,600.50
EFT6168	28/07/2021	Leonora Pharmacy	PHARMACY ITEMS for June 2021	\$640.99
EFT6169	28/07/2021	3E Advantage	ADMIN Copier Monthly Charges to 30th June 2021	\$3,006.92
EFT6170	28/07/2021	Xstra Global IT and Communication Solutions	PBX MONTHLY RENTAL March 2021 Late Invoice	\$324.93
EFT6171	28/07/2021	Emyjr Services	CARAVAN PARK Pump out Ezy Dump Septic Tank	\$1,320.00
EFT6172	28/07/2021	Vanessa Australia- Paid by CEO Credit Card	VISITOR CENTRE JEWELRY FOR RESALE GOODS	\$332.88
EFT6173	28/07/2021	LG Best Practices	COMPLETION OF FY 2020 to 2021 Annual Financial Report and Assistance to CFO	\$6,666.00

**Shire of Menzies**  
**Payments for the Month of July 2021**

EFT6174	28/07/2021 Michael Bargerbos	SALE SECOND HAND ELECTRONIC EQUIPMENT 29A Shenton St	\$665.34
EFT6175	28/07/2021 The People & Culture Office	ADMIN RECRUITMENT Interview Panel Participation	\$396.00
EFT6176	28/07/2021 Golden Mile Cleaning Services	GOLDEN MILE CONTRACT CLEANER	\$5,200.00
EFT6177	28/07/2021 Integrity Staffing	CONTRACTO EXECUTIVE OFFICER	\$3,898.02
EFT6178	28/07/2021 Bunnings	STAFF HOUSING AND CARAVAN PARK Cloths line, Exhaust Fan, Building Material Maintenance	\$604.22
EFT6179	28/07/2021 Cybersecure	ADMIN IT Backup Service for July 2021	\$309.38
EFT6180	28/07/2021 Goldfields Toyota	P0236 009MN TOYOTA HILUX 2020 SERVICE 30,000km	\$569.42
EFT6181	28/07/2021 Kalgoorlie-Boulder Chamber Of Commerce & Industry Inc	MEMBERSHIP OF THE CHAMBER for July 2020 to June 2021	\$667.49
EFT6182	28/07/2021 Shire of Menzies Social Club	Payroll deductions	\$120.00
EFT6183	28/07/2021 Office National	OFFICE FURNITURE FOR CFO	\$1,776.34
EFT6184	28/07/2021 Shire Of Leonora	CONTRACT HEALTH BUILDING OFFICER	\$1,807.08
<b>TOTAL</b>			<b><u>\$377,371.57</u></b>

**Shire of Menzies**  
**Payments for the Month of July 2021**

Chq/EFT	Date	Name	Description	Amount
DD4096.1	13/07/2021	IOOF Essential Super	Superannuation contributions	\$644.23
DD4096.2	13/07/2021	Australian Super	Payroll deductions	\$2,607.37
DD4096.3	13/07/2021	Sunsuper	Payroll deductions	\$1,125.00
DD4096.4	13/07/2021	Aware Super Pty Ltd	Payroll deductions	\$5,463.88
DD4107.1	27/07/2021	IOOF Essential Super	Superannuation contributions	\$644.23
DD4107.2	27/07/2021	Australian Super	Payroll deductions	\$2,173.95
DD4107.3	27/07/2021	Sunsuper	Payroll deductions	\$1,125.00
DD4107.4	27/07/2021	Aware Super Pty Ltd	Payroll deductions	\$6,040.25
DD4123.1	01/07/2021	WESTNET	TOURISM Visitor Centre Internet	\$54.99
DD4125.1	01/07/2021	NAB	ADMIN BANK FEES Merchant fees EFTPOS machines	\$239.06
DD4127.1	07/07/2021	Power ICT Pty Ltd	ADMIN COMMUNICATION EXPENSE Messages on hold	\$75.90
DD4129.1	08/07/2021	Horizon Power	CARAVAN PARK Electricity charges and usage	\$6,488.30
DD4131.1	09/07/2021	Telstra - DIRECT DEBIT ONLY	PWO EXPENSES Satellite phones	\$485.40
DD4133.1	15/07/2021	Horizon Power	BO018 29B SHENTON STREET Electricity charges and usage	\$138.18
DD4135.1	19/07/2021	Horizon Power	ROAD MAINTENANCE Street Lighting	\$839.12
DD4137.1	26/07/2021	Jillian Dwyer	COUNCILLORS SITTING FEES Cr J. Dwyer	\$875.83
DD4137.2	26/07/2021	Cr Keith Mader	COUNCILLORS SITTING FEES Cr. K. Mader	\$875.83
DD4137.3	26/07/2021	Cr Justin Lee	COUNCILLORS SITTING FEES Cr. J Lee	\$875.83
DD4137.4	26/07/2021	Rohan S Baird	COUNCILLORS SITTING FEES Cr. R. Baird	\$875.83
DD4137.5	26/07/2021	Ian Baird	COUNCILLORS SITTING FEES Cr. I. Baird	\$1,289.67
DD4137.6	26/07/2021	Gregory Dwyer	COUNCILLORS SITTING FEES Pres. G. Dwyer	\$3,364.49
DD4140.1	29/07/2021	NAB	ADMIN BANK FEES NAB Connect Fee	\$36.74
DD4142.1	30/07/2021	NAB	ADMIN BANK FEES EFTPOS, AKF, B-Pay	\$224.31
DD4144.1	05/07/2021	NAB	ADMIN NAB Credit Card	\$3,633.91
DD4146.1	12/07/2021	Telstra - DIRECT DEBIT ONLY	COMMUNICATION EXPENSES RAMMS, Works, Caravan Park, Office	\$456.99
DD4148.1	29/07/2021	Wright Express Australia Pty Ltd	VEHICLE EXPENSES Fuel Cards	\$1,076.57
<b>TOTAL</b>				<b><u>\$41,730.86</u></b>



Shire of Menzies  
Payments for the Month of July 2021

\$(0.00)

**Shire of Menzies**  
**Payments for the Month of July 2021**

<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
		Card No: **** * 2831	
01/06/2021	Harvey Norman Kalgoorlie	Coffee Pods	\$ 60.00
02/06/2021	The Flower Run	Flowers for IT Consultant	\$ 78.90
03/06/2021	Woolworths Online	Supplies for rental unit	\$ 119.90
10/06/2021	ACTIV 8	Final payment on CEO House Internet	\$ 141.30
15/06/2021	Seek.	Advertise Community Development position	\$ 401.50
21/06/2021	Seek.	Advertise Senior Administration position	\$ 390.50
22/06/2021	Qantas	Airfare Ann Lake Consultant	\$ 816.96
23/06/2021	WA Newspapers	Monthly online newspaper fee	\$ 28.00
	WALGA	Online Training- Jan Hancock - Rohan Baird	\$ 429.00
	ADOBE Systems	Monthly Adobe fee	\$ 299.88
	Kalgoorlie-Boulder Chamber of Commerce	Business After Hours Fee	\$ 220.00
24/06/2021	Plaza Hotel Kalgoorlie	Accommodation Cr.Mader - Tjuntjuntjara OMC	\$ 294.45
28/06/2021	Qantas	Air fare change - Jan Hancock	\$ 31.00
	Flight Centre	Airfare Jan Hancock - Training	\$ 313.52
	National Australia Bank	Card Fee	\$ 9.00
		<b>TOTAL</b>	<b>\$ 3,633.91</b>
		Credit Card included in Direct Debits	
14/07/2021	Automatic Drawing	Payroll	\$ 41,112.38
28/07/2021	Automatic Drawing	Payroll	\$ 46,383.98
		<b>TOTAL</b>	<b>\$ 87,496.36</b>

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<b>12.1.3</b>	<b>Investment Report - July 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM 449</b>
<b>DATE OF REPORT</b>	<b>09 August 2021</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Antonio Giometti</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Financial Officer, Antonio Giometti</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

### **SUMMARY:**

This item recommends Council receives the investment report for the month of July 2021.

### **BACKGROUND:**

The Chief Executive Officer has delegated authority to invest funds into interest bearing accounts under Delegation 2.5 – Investment of Surplus Funds.

### **COMMENT:**

Below are the current investments for the Shire of Menzies as at 31/07/2021.

<b>INSTITUTION / ACCOUNT TYPE</b>	<b>SUM</b>	<b>TERM</b>	<b>DATE OF MATURITY</b>	<b>INTEREST RATE</b>	<b>RISK ASSESMENT</b>
NAB – Municipal	\$3,229,572.48	Open	Open		Medium
NAB – Reserve Fund – Cash Maximiser	\$12,303,338.38	Open	Open	0.010%	Medium
NAB – Cash Maximiser	\$29,472.84	Open	Open	0.010%	Medium

### **CONSULTATION:**

Nil

### **STATUTORY AUTHORITY:**

## **Local Government Act**

2.7 (2) *Without limiting subsection (1), the council is to —*

- (a) *oversee the allocation of the local government's finances and resources; and*
- (b) *determine the local government's policies.*

### **3.1. General function**

- (1) *The general function of a local government is to provide for the good government of persons in its district.*

### **6.14 Power to invest**

## **Local Government (Administration) Regulations**

### **19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) *In this regulation —*

**authorised institution** means —

- (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
- (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*
- (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
  - (a) *deposit with an institution except an authorised institution;*
  - (b) *deposit for a fixed term of more than 3 years;*
  - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
  - (d) *invest in bonds with a term to maturity of more than 3 years;*
  - (e) *invest in a foreign currency.*

## **POLICY IMPLICATIONS:**

Council Policy 4.9 - Investments

Delegation 2.5 – Investment of Surplus Funds

## **FINANCIAL IMPLICATIONS:**

Nil.

## **RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
There is always a certain risk in investment of funds as banking institutions are no longer the stable and unfailing institutions they once were.	Medium	Close management of investment.  Close attention to financial markets and information.

<p>The proposal is to closely manage the Shire's investments and avoid the possibility of loss on the investment.</p> <p>At the same time this proposal still seeks the safest and not necessarily the most profitable return on investments.</p>		<p>Diversity of investments as much as possible.</p>
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#### **STRATEGIC IMPLICATIONS:**

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

#### **VOTING REQUIREMENTS:**

Simple Majority

#### **OFFICER RECOMMENDATION:**

That Council receives the investment report for the month of July 2021.

#### **COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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## 12.2 Administration Reports

12.2.1	Repeal Local Law 2021
LOCATION	Shire of Menzies
APPLICANT	Internal
DOCUMENT REF	SS
DATE OF REPORT	02 August 2021
AUTHOR	Chief Executive Officer, Brian Joiner
RESPONSIBLE OFFICER	CEO, Brian Joiner
DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. 210725 Repeal Local Law v 1 [12.2.1.1 - 1 page]

### SUMMARY:

This matter was considered as part of the 2021 Local Laws Review presented and adopted by Council at the Ordinary Council Meeting held 27 May 2021.

### BACKGROUND:

This local law is to repeal six very old local laws.

This agenda item is the commencement of the statutory process to do so.

### COMMENT:

The Local Government Act requires the following statements –

Purpose – to revoke old local laws no longer having relevance.

Effect – revocation of outdated requirements and local laws.

The local laws are well out of date, and no longer applicable. Some of the circumstances existing at the time of adoption of the local laws are no longer applicable.

The statutory process is the same for making, amending or revoking a local law -

- Local public notice inviting public comment – minimum of 6 weeks
- During this time, submit to Dept of Local Government.

- At the end of public comment, summary of public comments and any changes recommended by the departments to Council for decision regarding those comments, and consideration of any changes to the draft local law
- final adoption of the amendment local law by Council
- publication in the Government Gazette
- local public notice to be given of the adoption, publication and commencement date of the local law
- submission all necessary documents to Parliamentary Joint Standing Committee on Delegated Legislation for their review.

The JSCDL reviews the local law, its effects and may recommend to Parliament that it be amended and request an undertaking, or that it be disallowed. The JSCDL will not review the draft until after it has been formally adopted, Gazetted etc.

## **CONSULTATION:**

Niel Mitchell, Consultant.

## **STATUTORY AUTHORITY:**

*Local Government Act 1995 –*  
 - s.3.12 – *Procedure for making local laws*

## **POLICY IMPLICATIONS:**

Nil.

## **FINANCIAL IMPLICATIONS:**

Minor costs for advertising when required.

## **RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
Continuation and potential inadequacy of increasingly out of date local laws.	High.	Revocation of local laws that are extremely out of date.  Development and adoption of new or amendment local laws where appropriate

## **STRATEGIC IMPLICATIONS:**

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

## **VOTING REQUIREMENTS:**

Simple Majority

## **OFFICER RECOMMENDATION:**

That Council:

1. In accordance with section 3.12 (2) and (3) of the Local Government Act 1995, and all other legislation enabling it, give local public notice, inviting submissions during a minimum 6-week time frame, that it intends to make a Repeal Local Law 2021 –

Purpose – to revoke old local laws no longer having relevance.

Effect – revocation of outdated requirements and local laws.

2. Provide copies, in accordance with section 3.12 (3) of the Local Government Act, to the Minister for Local Government and any other person requesting it, of the proposed Repeal Local Law 2021.

## **COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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LOCAL GOVERNMENT ACT 1995  
CEMETERIES ACT 1986

SHIRE OF MENZIES

**REPEAL LOCAL LAW 2021**

Under the powers conferred by the *Local Government Act 1995*, the *Cemeteries Act 1986* and under all other powers enabling it, the Council of the Shire of Menzies resolved on \_\_\_\_\_ to make the following local law.

**1. Citation**

This local law may be cited as the *Shire of Menzies Repeal Local Law 2021*.

**2. Commencement**

This local law will come into operation 14 days after publication in the *Government Gazette*.

**3. Repeal**

The following local laws are repealed –

- (a) *By-laws Menzies General Cemetery*, published in the *Government Gazette* on 15 January 1904;
- (b) *By-laws for the Regulation of the Kookynie Cemetery*, published in the *Government Gazette* on 26 February 1904;
- (c) *By-laws of the Comet Vale Public Cemetery*, published in the *Government Gazette* on 5 February 1915;
- (d) *Health Series "B" Model By-laws*, published in the *Government Gazette* on 16 September 1915;
- (e) *Health Series A Model By-laws*, published in the *Government Gazette* on 17 December 1948;
- (f) *Health Series "A" Mode By-laws*, published in the *Government Gazette* on 13 August 1957.

Dated \_\_\_\_\_

The Common Seal of the Shire of Menzies was affixed by authority of a resolution of Council in the presence of –

G. DWYER, President.

B. JOINER, Chief Executive Officer.

<b>12.2.2</b>	<b>Bush Fire Brigades Amendment Local Law 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>02 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<ol style="list-style-type: none"> <li>1. 210728 BFB Local Law 2015 Amend 2021 v 1 tracked [<b>12.2.2.1</b> - 7 pages]</li> <li>2. 210728 BFB Amend Local Law 2021 draft v 1 [<b>12.2.2.2</b> - 1 page]</li> </ol>

### **SUMMARY:**

This matter was considered as part of the 2021 Local Laws Review presented and adopted by Council at the Ordinary Council Meeting held 27 May 2021.

### **BACKGROUND:**

This local law is to amend the Bush Fire Brigades Local Law 2015, enabling broader discretions to be exercised.

This agenda item is the commencement of the statutory process to do so.

### **COMMENT:**

The Local Government Act requires the following statements –

Purpose – to amend the Bush Fire Brigades Local Law so as to permit greater flexibility

Effect – amendment by removing mandatory training and specified dates to be met by bush fires brigades

In preparing the Amendment Local Law, it was noted that removal of several dates within the local law would allow for greater flexibility and remove some potential constraints on brigades.

The statutory process is the same for making, amending or revoking a local law -

- Local public notice inviting public comment – minimum of 6 weeks
- During this time, submit to Dept of Local Government and Dept of Fire and Emergency Services.
- At the end of public comment, summary of public comments and any changes recommended by the departments to Council for decision regarding those comments, and consideration of any changes to the draft local law
- final adoption of the amendment local law by Council
- publication in the Government Gazette
- local public notice to be given of the adoption, publication and commencement date of the local law
- submission all necessary documents to Parliamentary Joint Standing Committee on Delegated Legislation for their review.

The JSCDL reviews the local law, its effects and may recommend to Parliament that it be amended and request an undertaking, or that it be disallowed. The JSCDL will not review the draft until after it has been formally adopted, Gazetted etc.

#### **CONSULTATION:**

Niel Mitchell, Consultant.

#### **STATUTORY AUTHORITY:**

*Local Government Act 1995 –*  
 - s.3.12 – *Procedure for making local laws*

#### **POLICY IMPLICATIONS:**

Nil.

#### **FINANCIAL IMPLICATIONS:**

Minor costs for advertising when required.

#### **RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
Mandated training likely to discourage otherwise experienced and competent people from volunteering.	High.	Training to remain a high priority. Assist volunteers to attend / participate in training Pursue local or joint

		training initiatives
Removal of specified dates.	Low.	Administrative requirements to be notified to Council at any time.

## **STRATEGIC IMPLICATIONS:**

1.1 An engaged and inclusive community.

1.1.1 Facilitate, encourage and support community volunteers, groups, events and initiatives.

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

## **VOTING REQUIREMENTS:**

Simple Majority

## **OFFICER RECOMMENDATION:**

That Council:

1. In accordance with section 3.12 (2) and (3) of the Local Government Act 1995, and all other legislation enabling it, give local public notice, inviting submissions during a minimum 6-week time frame, that it intends to make a Bush Fire Brigades Amendment Local Law 2021 –

Purpose – to amend the Bush Fire Brigades Local Law so as to permit greater flexibility.

Effect – amendment by removing mandatory training and specified dates to be met by bush fires brigades.

2. Provide copies, in accordance with section 3.12 (3) of the Local Government Act, to the Minister for Local Government and the Minister for Fire and Emergency Services and any other person requesting it, of the proposed Bush Fire Brigades Amendment Local Law 2021.

## **COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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BUSH FIRES ACT 1954

SHIRE OF MENZIES

**BUSH FIRE BRIGADES LOCAL LAW 2015**

**CONTENTS**

<b>PART 1 -</b>	<b>PRELIMINARY</b>
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1.4	Repeal
1.5	Interpretations
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2.2	Name and area of bush fire brigade
2.3	Objects of bush fire brigades
2.4	Chain of Command during fire fighting activities
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2.6	Dissolution of bush fire brigade
2.7	New arrangement after dissolution
<b>PART 3 -</b>	<b>ORGANISATION OF BUSH FIRE BRIGADES</b>
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3.2	Appointment of bush fire control officers
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6.4	Consideration in the local government budget

## BUSH FIRES ACT 1954

### SHIRE OF MENZIES

#### BUSH FIRE BRIGADES LOCAL LAW 2015

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Menzies resolved on 21 May 2015 to make the following local law.

#### PART 1 - PRELIMINARY

##### 1.1 Citation

This local law may be cited as the *Shire of Menzies Bush Fire Brigades Local Law 2015*.

##### 1.2 Commencement

This local law will come into operation 14 days after its publication in the *Government Gazette*.

##### 1.3 Application

This local law applies throughout the district.

##### 1.4 Repeal

The *Shire of Menzies Bush Fire Brigades Local Law 2007* published in the *Government Gazette* on 6 July 2007 is repealed.

##### 1.5 Interpretations

In this local law unless the context otherwise requires –

**Act** means the Bush Fires Act 1954;

**brigade area** is defined in clause 2.2(b);

**brigade member** means a volunteer fire fighter of a bush fire brigade;

**brigade officer** means a person holding a position referred to in clause 5.5 (1)(a), irrespective of method of appointment to the position;

**bush fire brigade** is defined in section 7 of the Act;

**bush fire control officer** means a person appointed to that office by the local government;;

**Bush Fire Operating Procedures** means the Bush Fire Operating Procedures as may be adopted by the local government and amended from time to time;

**Captain** means the person holding or acting in that position in a bush fire brigade;

**CBFCO** means the Chief Bush Fire Control Officer;

**CEO** means the chief executive officer of the local government;

**Council** means the Council of the local government;

**DFES** means the Department of Fire and Emergency Services;

**district** means the district of the local government;

**fire fighting activities** means all normal brigade activities relating to an live bush fire which is active in the district, and includes burning off, creating fire breaks and other methods for the control of bush fires;

**Lieutenant** means the person holding that position in a bush fire brigade;

**local government** means the Shire of Menzies;

**normal brigade activities** is defined in section 35A of the Act.

**Regulations** means Regulations made under the Act; and

**volunteer fire fighter** is defined in section 35A of the Act.

#### PART 2 - ESTABLISHMENT OF BUSH FIRE BRIGADES

##### 2.1 Establishment of a bush fire brigade

(1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade

activities.

- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).

## **2.2 Name and area of bush fire brigade**

On establishing a bush fire brigade under clause 2.1(1) the local government is to –

- (a) give a name to the bush fire brigade;
- (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities .

## **2.3 Objects of bush fire brigades**

The objects of the bush fire brigade are to carry out—

- (a) the normal brigade activities; and
- (b) the functions of the bush fire brigade which are specified in the Act, the Regulations and the local law.

## **2.4 Chain of command during fire fighting activities**

- (1) Subject to the Act, the chain of command to apply during fire fighting activities is –
  - (a) Bush fire control officers in order of seniority;
  - (b) Brigade officers in order of seniority;
  - (c) all other volunteer fire fighters.
- (2) The person in command has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters, and may exercise all the powers and duties provided for by the Act.

## **2.5 Existing bush fire brigades**

A bush fire brigade established prior to the day on which this local law comes into operation—

- (a) is to be taken to be a bush fire brigade established under and in accordance with this local law;
- (b) the provisions of this local law apply to the bush fire brigade save for clause 2.1; and
- (c) any rules governing the operation of the bush fire brigade are repealed and substituted with the provisions of this local law.

## **2.6 Dissolution of bush fire brigade**

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, or is not achieving the objectives for which it was established.

## **2.7 New arrangement after dissolution**

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

# **PART 3 - ORGANISATION OF BUSH FIRE BRIGADES**

## **3.1 Local government responsible for structure**

The local government is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

## **3.2 Appointment of bush fire control officers**

- (1) The local government may appoint bushfire control officers in their absolute discretion, and apply conditions as considered appropriate.
- (2) Where only one person is appointed as a bush fire control officer, that person is a Chief Bush Fire Control Officer for the purposes of this local law.
- (3) Where more than one person is appointed as a fire control officer, the local government shall determine seniority as Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, and further seniority as is considered appropriate.
- (4) When considering the appointment of a person as a bush fire control officer, the local government is to have regard to the qualifications and experience which may be advisable to fill the position.

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### 3.3 Training of officers

- (1) The local government is to supply each bush fire control officer and brigade officer with a copy of the Act, the Regulations, any Bush Fire Operating Procedures adopted, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments made from time to time.
- (2) ~~Bush fire control officers are to complete a Bush Fire Control Officers course conducted by DFES within 12 months of appointment, unless a course has been completed within the 4 years prior to appointment as a bush fire control officer. Deleted~~
- (3) ~~Bush fire control officers are required to complete a Fire Control Officers course at least once every five years. Deleted~~

### 3.4 Managerial role of Chief Bush Fire Control Officer

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

### 3.5 Duties of Chief Bush Fire Control Officer and Captain

The duties of the Chief Bush Fire Control Officer and Captain include –

- (a) to provide leadership to volunteer bush fire brigades;
- (b) to monitor bush fire brigades' resourcing, equipment and training levels;
- (c) to liaise with the local government concerning fire prevention/suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) to ensure that lists of brigade members are maintained;
- (e) to report to the local government **not later than 31 March** each year, for consideration and appropriate provision being made in the next local government budget, the status of a bush fire brigade's–
  - (i) training and readiness;
  - (ii) protective clothing;
  - (iii) equipment; and
  - (iv) vehicles and appliances.

### 3.6 Chief Bush Fire Control Officer to act as Captain

In the absence of a person elected as the Captain of a bush fire brigade, or in order of seniority, willing to act in that position until a meeting of the bush fire brigade is held, the Chief Bush Fire Control Officer is to act as Captain until a meeting of the bush fire brigade is held and a person is elected to the position.

## PART 4 - MEMBERSHIP

### 4.1 Types of membership of bush fire brigade

- (1) The membership of a bush fire brigade consists of volunteer fire fighters.
- (2) Registration as a volunteer fire fighter does not commit the person to participating in all normal brigade activities.

### 4.2 Membership applications

- (1) An application for membership of a bush fire brigade as a volunteer fire fighter is to be made in writing in the form determined by DFES.
- (2) The decision on an application for admission of member, with or without conditions or restrictions, may be made by –
  - (a) either the Captain or CBFCO; jointly with
  - (b) either the CEO or local government president.
- (3) DFES is to be notified of acceptance of an application, and provided with a copy of the application.

### 4.3 Membership – review, refusal, suspension or termination

- (1) **No later than 31 March in each year, the Captain is to regularly** review the membership and report to the CEO the name and contact details of each brigade member.

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- (2) If circumstances warrant, membership of the bush fire brigade may be refused or suspended at any time for a period considered appropriate in the opinion of –
  - (i) either the Captain or CBFCO; jointly with
  - (ii) either the CEO or Shire President.
- (3) Membership of the bush fire brigade terminates if the member –
  - (a) dies;
  - (b) gives written notice of resignation to the Captain or CEO;
  - (c) is permanently incapacitated by mental or physical ill-health in the opinion of –
    - (i) either the Captain or CBFCO; jointly with
    - (ii) either the CEO or Shire President;
  - (d) has been removed from the membership list as being no longer resident, or for other sufficient reason in the opinion of –
    - (i) either the Captain or CBFCO; jointly with
    - (ii) either the CEO or Shire President.
- (4) Where a decision under subclause (2), (3)(c) or (3)(d) is unable to be agreed, the matter is to be referred to Council, whose decision shall be final.
- (5) Members are eligible to reapply where membership has ceased for any reason.
- (6) DFES is to be notified of the outcome of review of membership.

#### **4.4 Member has right to review**

A brigade member may appeal to the Council, whose decision shall be final, any –

- (a) refusal of membership;
- (b) suspension of membership; or
- (c) termination of membership.

#### **4.5 Existing liabilities to continue**

The resignation, suspension or termination of a member under clause 4.3 does not affect any liability of the brigade member arising prior to the date of resignation, suspension or termination of membership.

#### **4.6 Disagreements**

- (1) Any disagreement between brigade members regarding normal brigade activities may be referred to the Captain.
- (2) Where a disagreement in sub-clause (1) is considered by the Captain to be of importance to the interests of the bush fire brigade, then the Captain is to refer the disagreement to the CEO.
- (3) The local government is the final authority on matters affecting the bush fire brigade, and may resolve any disagreement which is not resolved under sub-clause (1) or (2).

### **PART 5 - MEETINGS**

#### **5.1 Holding of meetings**

- (1) A bush fire brigade is to hold a meeting at least annually **between 1 April and 30 June**.
- (2) The person presiding at bush fire brigade meetings shall be the senior most brigade officer in attendance, or if of equal seniority, selected by the members then present.
- (3) Notice of all meetings of a brigade is to be given to the local government and to DFES.

#### **5.2 Calling of meetings**

- (1) Meetings may be called at any time by giving at least 7 days notice to all brigade members, by –
  - (a) the Captain;
  - (b) the CEO; or
  - (c) sufficient number of members to constitute a quorum of a meeting.
- (2) Business may be conducted at an ordinary meeting of the bush fire brigade notwithstanding that it was not specified in a notice given under sub-clause (1) in relation to that meeting.

#### **5.3 Quorum at meetings**

- (1) The quorum for a meeting of the a fire brigade is –

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- (a) Where membership is 3 or less – 100% of members;
  - (b) Where membership is 4 or more, but less than 8 – 3 members;
  - (c) Where membership is 8 or more, but less than 12 – 4 members;
  - (d) Where membership is 12 or more, but less than 20 – 5 members; or
  - (e) Where membership is 20 or more – 25% of members.
- (2) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person.
  - (3) Should a quorum not be present, all matters requiring urgent decision are to be referred to the CEO for decision.
  - (4) If a meeting ceases to have a quorum at any time, the presiding member is to immediately –
    - (a) close the meeting; or
    - (b) adjourn the meeting for not more than 30 minutes, after which the meeting is to be closed if a quorum is not achieved within that time.

#### **5.4 Voting at meetings**

- (1) Each brigade member is to have one vote.
- (2) In the event of an equality of votes, the person presiding may exercise a casting vote.
- (3) All decisions of the meeting are to be made by majority of the members then present at the meeting.
- (4) Proxy voting is not permitted.

#### **5.5 Business of meetings**

- (1) The business of bush fire brigade meetings is –
  - (a) At the first brigade meeting held in accordance with clause 5.1(1), elect –
    - (i) a Captain;
    - (ii) First Lieutenant;
    - (iii) Second Lieutenant;
    - (iv) any additional officers as necessary for the effective management of normal brigade activities;
  - (b) where a vacancy has occurred in a position elected under subclause (1)(a), elect persons to the positions necessary;
  - (c) to consider the nomination of persons to the local government for appointment as bush fire control officers by the local government;
  - (d) to arrange for normal brigade activities as authorised by the Act or by the local government;
  - (e) to discuss any matter considered appropriate; and
  - (f) to make recommendations to the local government for endorsement prior to implementation.
- (2) When considering the appointment of persons to the positions of Captain, Lieutenant or other position, the brigade members are to have regard to the qualifications and experience which may be advisable to fill each position.

#### **5.6 Minutes of meetings**

Within 10 business days of a meeting of a bush fire brigade, the Captain is to ensure that minutes of each meeting of the brigade are –

- (a) available on request to brigade members, and
- (b) sent to the local government and to DFES.

### **PART 6 - GENERAL**

#### **6.1 Administration**

All administrative matters of a bush fire brigade are to be managed by the local government.

#### **6.2 Finances**

All financial matters of a bush fire brigade are to be managed by the local government.

#### **6.3 Equipment**

All equipment purchased by the local government is the property of, and shall be insured by, the local

government.

**6.4 Consideration in the local government budget**

In addition to funding made available through emergency services grants, the local government may provide further funding depending upon the assessment of budget priorities for the year in question.

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Dated this 28th day of May 2015

The Common Seal of the Shire of Menzies was affixed by authority of a resolution of Council in the presence of –

G. DWYER, President.

M. FITZ GERALD, Acting Chief Executive Officer.

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**Notes to this administrative compilation –**

1. Original local law published in Government Gazette on 8 September 2017
2. Changes tracked for proposed amendment 2021

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**BUSH FIRES ACT 1954  
LOCAL GOVERNMENT ACT 1995**

SHIRE OF MENZIES

**BUSH FIRE BRIGADES AMENDMENT LOCAL LAW 2021**

Under the powers conferred by the *Bush Fires Act 1954* and the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Menzies resolved on \_\_\_\_\_ to adopt the following local law.

**1. Citation**

This local law may be cited as the *Shire of Menzies Bush Fire Brigades Amendment Local Law 2021*.

**2. Commencement**

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

**3. Principal local law amended**

This local law amends the *Shire of Menzies Bush Fire Brigades Local Law 2015* published in the *Government Gazette* on 23 June 2015.

**4. Clause 3.3 amended**

Delete subclauses 3.3(2) and (3).

**5. Clause 3.5 amended**

In subclause 3.3(e) delete the words "not later than 31 March".

**6. Clause 4.3 amended**

In subclause 4.3(1) replace the words "No later than 31 March in each year the Captain is to" with the words "The Captain is to regularly".

**7. Clause 5.1 amended**

In subclause 5.1(1) delete the words "between 1 April and 30 June".

\_\_\_\_\_  
Dated \_\_\_\_\_

The Common Seal of the Shire of Menzies was affixed by authority of a resolution of Council in the presence of –

G. DWYER, President

B. JOINER, Chief Executive Officer

<b>12.2.3</b>	<b>Meeting Procedures Local Law 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>03 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Meeting Procedures 2021 v 2 [12.2.3.1 - 22 pages]

### **SUMMARY:**

This matter was considered as part of the 2021 Local Laws Review presented and adopted by Council at the Ordinary Council Meeting held 27 May 2021.

### **BACKGROUND:**

This local law is to adopt a new local law.

This agenda item is the commencement of the statutory process to do so.

### **COMMENT:**

The Local Government Act requires the following statements –

Purpose – for management of meetings of the local government.

Effect – to provide for the conduct of Council, committee and electors meetings.

This local law is very largely based on the WA Local Government Model, with some amendments or additions for circumstances not in the model, or to ensure its relevance to Council. These include –

- A requirement to re-establish committee every two years at the same time the tenure of committee members terminates under the Act.
- Removal of the prohibition on speaking twice, but increasing the powers of the presiding person to control the meeting.

There is a penalty clause that can be implemented through court action, not by infringement, where the behaviour of a person is disruptive to a meeting or consistently non-compliant with the local law. This penalty provisions does not apply to Council or committee members since disciplinary action –

- against Council members is through the complaint provisions of the Local Government Act, and
- in relation to committee members, Council may cause their membership of the committee to be revoked, Council may amend the committee terms of reference or disband the committee entirely, or overturn committee decisions.

The statutory process is the same for making, amending or revoking a local law -

- Local public notice inviting public comment – minimum of 6 weeks .
- During this time, submit to Dept of Local Government and Dept of Fire and Emergency Services.
- At the end of public comment, summary of public comments and any changes recommended by the departments to Council for decision regarding those comments, and consideration of any changes to the draft local law.
- final adoption of the amendment local law by Council.
- publication in the Government Gazette.
- local public notice to be given of the adoption, publication and commencement date of the local law.
- submission all necessary documents to Parliamentary Joint Standing Committee on Delegated Legislation for their review.

The JSCDL reviews the local law, its effects and may recommend to Parliament that it be amended and request an undertaking, or that it be disallowed. The JSCDL will not review the draft until after it has been formally adopted, Gazetted etc.

## **CONSULTATION:**

Niel Mitchell, Consultamnt.

## **STATUTORY AUTHORITY:**

*Local Government Act 1995 –*

- s.3.12 – Procedure for making local laws

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Minor costs associated with advertising.

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
Meetings that may be difficult to manage.	Medium.	Training and awareness of provisions to be provided to elected members.
Disruptive member of the public.	Medium.	Members of the public to be clearly advised of unacceptable behaviour when necessary.

**STRATEGIC IMPLICATIONS:**

4.1 A strategically focused Council, leading our community.

4.1.1 Provide strategic leadership and governance.

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council:

1. In accordance with section 3.12 (2) and (3) of the Local Government Act 1995, and all other legislation enabling it, give local public notice, inviting



submissions during a minimum 6-week time frame, that it intends to make a Meeting Procedures Local Law 2021 –

Purpose – for management of meetings of the local government.

Effect – to provide for the conduct of Council, committee and electors meetings.

2. Provide copies, in accordance with section 3.12 (3) of the Local Government Act, to the Minister for Local Government and the Minister for Fire and Emergency Services and any other person requesting it, of the proposed Meeting Procedures Local Law 2021.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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**LOCAL GOVERNMENT ACT 1995**  
**SHIRE OF MENZIES**  
**MEETING PROCEDURES LOCAL LAW 2021**

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DRAFT

## LOCAL GOVERNMENT ACT 1995

### SHIRE OF MENZIES

## MEETING PROCEDURES LOCAL LAW 2016

Under the powers conferred by the *Local Government Act 1995* and under all other relevant powers, the Council of the Shire of Menzies resolved on \_\_\_\_\_ to adopt the following local law.

### PART 1 - PRELIMINARY

#### 1.1 Citation

This local law may be cited as the *Shire of Menzies Meeting Procedures Local Law 2021*.

#### 1.2 Commencement

The local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

#### 1.3 Application

This local law provides rules and guidelines which apply to the conduct of meetings of the Council, its committees and to meetings of electors.

#### 1.4 Interpretation

(1) In this local law unless the context otherwise requires –

**absolute majority** has the meaning given to it in section 1.4 of the Act;

**Act** means the *Local Government Act 1995*;

**CEO** means the Chief Executive Officer of the local government;

**committee** means a committee of the Council established under section 5.8 of the Act;

**committee meeting** means a meeting of a committee;

**Council** means the Council of the local government;

**local government** means the Shire of Menzies;

**meeting** means a meeting of the Council or a committee, as the context requires;

**member** has the meaning given to it in section 1.4 of the Act, and where the context permits, a committee member;

**Minister** means the Minister for Local Government;

**officer** means an officer of the local government;

**President** means the President of the local government or other presiding member at a Council meeting under section 5.6 of the Act;

**presiding member** means –

(a) in respect of the Council, the person presiding under section 5.6 of the Act; and

(b) in respect of a committee, the person presiding under sections 5.12, 5.13, or 5.14 of the Act;

**Regulations** means the *Local Government (Administration) Regulations 1996*;

**simple majority** means more than 50% of the members present and voting; and

**substantive motion** means an original motion or an original motion as amended, but does not include an amendment or a procedural motion.

(2) Unless otherwise defined in this local law, the terms and expressions used in this local law are to have the meaning given to them in the Act and Regulations.

### PART 2 - ESTABLISHMENT AND MEMBERSHIP OF COMMITTEES

#### 2.1 Establishment of committees

(1) The establishment of committees is dealt with in section 5.8 of the Act.

(2) A Council resolution to establish a committee under section 5.8 of the Act is to include –

(a) the terms of reference of the committee;

- (b) the number of Council members, officers and other persons to be appointed to the committee;
  - (c) the names or titles of the Council members and officers to be appointed to the committee;
  - (d) the names of other persons to be appointed to the committee or an explanation of the procedure to be followed to determine the appointments; and
  - (e) details of the delegation of any powers or duties to the committee under section 5.16 of the Act.
- (3) This local law is to apply to the conduct of committee meetings.
- (4) Unless earlier determined by Council, a Committee established by Council ceases to exist immediately prior to the first ordinary meeting of the Council held after the next following ordinary local government election.
- (5) Council may re-establish the Committee by resolution until the first meeting held after the next following ordinary local government election.

## **2.2 Types of committees**

The types of committees are dealt with in section 5.9 of the Act.

## **2.3 Delegation of some powers and duties to certain committees**

The delegation of some powers and duties to certain committees is dealt with in section 5.16 of the Act.

## **2.4 Limits on delegation of powers and duties to certain committees**

The limits on the delegation of powers and duties to certain committees are dealt with in section 5.17 of the Act.

## **2.5 Appointment of committee members**

The appointment of committee members is dealt with in sections 5.10 and 5.11A of the Act.

## **2.6 Tenure of committee membership**

Tenure of committee membership is dealt with in section 5.11 of the Act.

## **2.7 Resignation of committee members**

The resignation of committee members is dealt with in regulation 4 of the Regulations.

## **2.8 Register of delegations to committees**

The register of delegations to committees is dealt with in section 5.18 of the Act.

## **2.9 Committees to report**

A committee –

- (a) is answerable to the Council; and
- (b) is to report on its activities when, and to the extent, required by the Council.

# **PART 3 - CALLING AND CONVENING MEETINGS**

## **3.1 Ordinary and special Council meetings**

- (1) Ordinary and special Council meetings are dealt with in the Act.
- (2) An ordinary meeting of the Council, held as determined by the Council, is for the purpose of considering and dealing with the ordinary business of the Council.
- (3) A special meeting of the Council is held for the purpose of considering and dealing with Council business that is urgent, complex in nature, for a particular purpose or confidential.

## **3.2 Calling Council meetings**

The calling of Council meetings is dealt with in section 5.4 of the Act.

## **3.3 Convening Council meetings**

- (1) The convening of a Council meeting is dealt with in section 5.5 of the Act.
- (2) The CEO is to give at least 72 hours notice, for the purposes of section 5.5 of the Act, in convening a special meeting of the Council, subject to subclause (3).

- (3) Where, in the opinion of the President or at least one-third of the members, there is a need to meet urgently, the CEO may give a lesser period of notice of a special Council meeting.

#### **3.4 Calling committee meetings**

The CEO is to call a meeting of any committee when requested by the President, the presiding member of a committee or any two members of that committee.

#### **3.5 Public notice of meetings**

Public notice of meetings is dealt with in regulation 12 of the Regulations.

### **PART 4 - PRESIDING MEMBER AND QUORUM**

#### **4.1 Who presides**

Who presides at a Council meeting is dealt with in section 5.6 of the Act.

#### **4.2 When the Deputy President can act**

When the Deputy President can act is dealt with in section 5.34 of the Act.

#### **4.3 Who acts if no President**

Who acts if there is no President is dealt with in section 5.35 of the Act.

#### **4.4 Election of presiding members of committees**

The election of presiding members of committees is dealt with in section 5.12(1) of the Act.

#### **4.5 Election of deputy presiding members of committees**

The election of deputy presiding members of committees is dealt with in section 5.12(2) of the Act.

#### **4.6 Functions of deputy presiding members**

The functions of deputy presiding members are dealt with in section 5.13 of the Act.

#### **4.7 Who acts if no presiding member**

Who acts if no presiding member is dealt with in section 5.14 of the Act.

#### **4.8 Quorum for meetings**

The quorum for meetings is dealt with in section 5.19 of the Act.

#### **4.9 Reduction of quorum for Council meetings**

The power of the Minister to reduce the number for a quorum and certain majorities is dealt with in section 5.7 of the Act.

#### **4.10 Reduction of quorum for committee meetings**

The reduction of a quorum for committee meetings is dealt with in section 5.15 of the Act.

#### **4.11 Procedure where no quorum to begin a meeting**

The procedure where there is no quorum to begin a meeting is dealt with in regulation 8 of the Regulations.

#### **4.12 Procedure where quorum not present during a meeting**

If at any time during a meeting a quorum is not present, the presiding member is –

- (a) immediately to suspend the proceedings of the meeting for a period of up to 30 minutes; and
- (b) if a quorum is not present at the expiry of that period, the presiding member is to adjourn the meeting to some future time or date.

#### **4.13 Names to be recorded**

The names of the members then present are to be recorded in the minutes at any meeting –

- (a) at which there is not a quorum present; or



- (b) which is adjourned for want of a quorum.

## **PART 5 - BUSINESS OF A MEETING**

### **5.1 Business to be specified**

- (1) No business is to be transacted at any ordinary meeting of the Council other than that specified in the agenda, without the approval of the presiding member or the Council.
- (2) No business is to be transacted at a special meeting of the Council other than that given in the notice as the purpose of the meeting.
- (3) Where a meeting is adjourned to the next ordinary meeting of the Council then, unless the Council resolves otherwise, the business unresolved at the adjourned meeting is to be dealt with before considering Reports under Item 8 of clause 5.2(1) at that ordinary meeting.
- (4) Subject to subclause (3), no business is to be transacted at an adjourned meeting of the Council other than that –
  - (a) specified in the notice of the meeting which had been adjourned; and
  - (b) which remains unresolved.

### **5.2 Order of business**

- (1) The order of business of an ordinary meeting of the Council shall be determined by the local government from time to time.
- (2) Unless otherwise decided by the Council, the order of business at any special meeting of the Council is to be the order in which that business stands in the agenda of the meeting.
- (3) In determining the order of business for any meeting of the Council, the provisions of the Act and Regulations relating to the time at which public question time is to be held are to be observed.

### **5.3 Motions of which previous notice has been given**

- (1) Unless the Act, Regulations or this local law otherwise provide, a member may raise at a meeting such business as he or she considers appropriate, in the form of a motion, of which notice has been given in writing to the CEO and which has been included on the agenda.
- (2) A notice of motion under subclause (1) is to be given at least seven working days before the meeting at which the motion is moved.
- (3) A notice of motion is to relate to the good governance of the district.
- (4) The CEO –
  - (a) with the concurrence of the President, may exclude from the notice paper any notice of motion deemed to be, or likely to involve, a breach of any of this local law or any other written law;
  - (b) will inform members on each occasion that a notice has been excluded and the reasons for that exclusion;
  - (c) after consultation with the member where this is practicable, may make such amendments to the form but not the substance as will bring the notice of motion into due form; and
  - (d) may provide to the Council relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.
- (5) A motion of which notice has been given is to lapse unless –
  - (a) the member who gave notice of it, or some other member authorised by the originating member in writing, moves the motion when called on; or
  - (b) the Council on a motion agrees to defer consideration of the motion to a later stage or date.
- (6) If a notice of motion is given and lapses under subclause (5), notice of a motion in the same terms or to the same effect is not to be given again for at least three months from the date of such lapse.

### **5.4 New business of an urgent nature**

- (1) In cases of urgency or other special circumstances, matters may, on a motion by the presiding member that is carried by the meeting, be raised without notice and decided by the meeting.
- (2) In subclause (1), "cases of urgency or other special circumstances" means matters that have arisen after the preparation of the agenda that are considered by the presiding member to be of such importance and urgency that they are unable to be dealt with administratively by the local government and must be considered and dealt with by the Council before the next meeting.

#### **5.5 Adoption by exception resolution**

- (1) In this clause “adoption by exception resolution” means a resolution of the Council that has the effect of adopting, for a number of specifically identified reports, the officer recommendation as the Council resolution.
- (2) Subject to subclause (3), the local government may pass an adoption by exception resolution.
- (3) An adoption by exception resolution may not be used for a matter –
  - (a) in which an interest has been disclosed;
  - (b) that has been the subject of a petition or deputation;
  - (c) that is a matter on which a member wishes to make a statement; or
  - (d) that is a matter on which a member wishes to move a motion that is different to the recommendation.

### **PART 6 - PUBLIC PARTICIPATION**

#### **6.1 Meetings generally open to the public**

Meetings being generally open to the public is dealt with in section 5.23(1) of the Act.

#### **6.2 Meetings not open to the public**

- (1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public.
- (2) The Council or a committee, in one or more of the circumstances dealt with in section 5.23(2) of the Act, may at any time, by resolution, decide to close a meeting or part of a meeting.
- (3) If a resolution under subclause (2) is carried –
  - (a) the presiding member is to direct everyone to leave the meeting except –
    - (i) the members; unless a relevant interest is declared; and
    - (ii) any officer specified by the presiding member; and
  - (b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the Council or the committee, by resolution, decides otherwise.
- (4) A person who fails to comply with a direction under subclause (3)(a) may, by order of the presiding member, be removed from the meeting.
- (5) While the resolution under subclause (2) remains in force, the operation of clause 8.8 is to be suspended until the Council or the committee, by resolution, decides otherwise.
- (6) A resolution under this clause may be made without notice.
- (7) Once the meeting is reopened to members of the public, the presiding member is to ensure that any resolution of the Council made while the meeting was closed is to be read out including a vote of a member requested to be included in the minutes.

#### **6.3 Question time for the public**

Question time for the public is dealt with in section 5.24 of the Act.

#### **6.4 Question time for the public at certain meetings**

Question time for the public at certain meetings is dealt with in regulation 5 of the Regulations.

#### **6.5 Minimum question time for the public**

Minimum question time for the public is dealt with in regulation 6 of the Regulations.

#### **6.6 Procedures for question time for the public**

Procedures for question time for the public are dealt with in regulation 7 of the Regulations.

#### **6.7 Other procedures for question time for the public**

- (1) A member of the public who raises a question during question time, is to state his or her name and address.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that –

- (a) a response is given to the member of the public in writing; and
- (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to –
  - (a) declare that he or she has an interest in the matter; and
  - (b) allow another person to respond to the question.
- (5) A member of the public shall have two minutes to submit a question or questions, unless the presiding member agrees to extend the time permitted.
- (6) Each member of the public with a question is entitled to ask up to two questions before other members of the public will be invited to ask their questions.
- (7) Where a member of the public provides written questions then the presiding member may elect for the questions to be responded to as normal business correspondence.
- (8) The presiding member may decide that a public question shall not be responded to where –
  - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
  - (b) the member of the public uses public question time to make a statement, provided that the presiding member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
  - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the presiding member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (9) The presiding member may agree to extend public question time beyond the prescribed 15 minutes, but not more than an additional 15 minutes.
- (10) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

#### **6.8 Distinguished visitors**

If a distinguished visitor is present at a meeting of the Council, the presiding member may acknowledge the presence of the distinguished visitor at an appropriate time during the meeting, and the presence of that visitor shall be recorded in the minutes.

#### **6.9 Deputations**

- (1) Any person or group wishing to be received as a deputation by the Council is to either –
  - (a) apply, before the meeting, to the CEO for approval; or
  - (b) with the approval of the presiding member, at the meeting, address the Council.
- (2) The CEO may either –
  - (a) approve the request and invite the deputation to attend a meeting of the Council; or
  - (b) refer the request to the Council to decide by simple majority whether or not to receive the deputation.
- (3) A deputation invited to attend a Council meeting is not to exceed a reasonable number as determined by the presiding member, and members of the delegation may address the Council, as permitted by the presiding member;
- (4) A person addressing the Council is to cease that address immediately after being directed to do so by the presiding member –
  - (a) in order to preserve order;
  - (b) the time permitted has expired; or
  - (c) the presentation has diverged from the purpose of the deputation.
- (5) A person who fails to comply with a direction of the presiding member under subclause (4) may, by order of the presiding member, be removed from the meeting.
- (6) Any matter which is the subject of a deputation to the Council is not to be decided by the Council until the deputation has completed its presentation.

#### **6.10 Petitions**

- (1) A petition to the local government is to –
  - (a) be addressed to the President;

- (b) be made by electors of the district;
  - (c) state the request on each page of the petition;
  - (d) contain the name, address and signature of each elector making the request, and the date each elector signed;
  - (e) contain a summary of the reasons for the request; and
  - (f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.
- (2) Upon receiving a petition, the local government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition, subject to subclause (3).
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless –
- (a) the matter is the subject of a report included in the agenda; and
  - (b) the Council has considered the issues raised in the petition.

#### **6.11 Presentations**

- (1) In this clause, “presentation” means the acceptance of a gift or an award by the Council on behalf of the local government or the community.
- (2) A presentation may be made to the Council at a meeting only with the prior approval of the President or CEO.

#### **6.12 Participation at committee meetings**

- (1) In this clause a reference to a person is to a person who –
- (a) is entitled to attend a committee meeting;
  - (b) attends a committee meeting; and
  - (c) is not a member of that committee.
- (2) Without the consent of the presiding member, no person is to address a committee meeting.
- (3) A person is not to address the committee for a period exceeding five minutes without the agreement of the presiding member.
- (4) A person addressing the committee with the consent of the presiding member is to cease that address immediately after being directed to do so by the presiding member.
- (5) A person who fails to comply with a direction of the presiding member under subclause (4) may, by order of the presiding member, be removed from the meeting.
- (6) The Council may make a policy dealing with the circumstances in which a person may be given consent to address a committee meeting.

#### **6.13 Public inspection of agenda materials**

The right of the public to inspect the documents referred to, and in accordance with, regulation 14 of the Regulations may be exercised at the office of the local government.

#### **6.14 Confidentiality of information withheld**

- (1) Information withheld by the CEO from the public under regulation 14(2) of the Regulations –
- (a) the matter is to be identified in the agenda of a Council meeting as being confidential;
  - (b) any documents are to be marked as being confidential in the agenda or referred to in subclause (1)(a); and
  - (c) is to be kept confidential by officers and members until the Council resolves or the CEO determines otherwise.
- (2) A member or an officer in receipt of confidential information under subclause (1) or information that is provided or disclosed during a meeting or part of a meeting that is closed to the public is not to disclose any of that information to any person other than another member or an officer to the extent necessary for the purpose of carrying out his or her duties.
- (3) Subclause (2) does not apply where a member or officer discloses the information to his or her lawyer or government officer for the purpose of seeking advice in order to lawfully fulfil his or her role and responsibilities.

#### **6.15 Recording of proceedings**

- (1) A person is not to use any electronic, visual or audio recording device or instrument to record the proceedings of the Council without the permission of the presiding member.
- (2) If the presiding member gives permission under subclause (1), the presiding member is to advise the meeting, immediately before the recording is commenced, that such permission has been given and the nature and extent of that permission.

#### **6.16 Prevention of disturbance**

- (1) A reference in this clause to a person is to a person other than a member.
- (2) A person addressing the Council shall extend due courtesy and respect to the Council and the processes under which it operates and shall comply with any direction by the presiding member.
- (3) A person observing a meeting shall not create a disturbance at a meeting, by interrupting or interfering with the proceedings, whether by expressing approval or dissent, by conversing or by any other means.
- (4) A person shall ensure that his or her mobile telephone or pager is not audible or used during any meeting of the Council.
- (5) The presiding member may expel a person from the meeting by ordering the person to leave the meeting room, if –
  - (a) after being warned, the person again acts contrary to this clause, or to this local law; or
  - (b) a person refuses or fails to comply with a direction of the presiding member.
- (6) A person who is ordered to leave the meeting room and fails to do so may by order of the presiding member, be removed from the meeting room, and if the presiding member orders, from the premises.
- (7) A person in breach of this clause is subject to the penalties specified in clause 19.1.

### **PART 7 - QUESTIONS BY MEMBERS**

#### **7.1 Questions by members**

- (1) Members may ask questions relating to an item on the notice paper or on matters related to the good government of persons in the district.
- (2) A member requesting general information from an officer at a Council meeting may ask a question without notice and with the consent of the presiding member, may ask one or more further questions of that officer or another officer present at the meeting.
- (3) Where possible the officer shall endeavour to answer the question to the best of his or her knowledge and ability, however, if the information is unavailable or the answer requires research or investigation, the officer may ask that –
  - (a) the question be placed on notice for the next meeting of Council; and
  - (b) the answer to the question be given to the member who asked it within 14 days.
- (4) Every question and answer –
  - (a) is to be brief and concise; and
  - (b) is not to be accompanied by argument, expression of opinion or statement of facts, except to the extent necessary to explain the question or answer.
- (5) In answering any question, an officer may qualify his or her answer and may at a later time in the meeting or at a subsequent meeting alter, correct, add to or otherwise amend the original answer.

### **PART 8 - CONDUCT OF MEMBERS**

#### **8.1 Members to be in their proper places**

- (1) At the first meeting held after each election day, Council will, by consensus, determine a position at the Council table for each member.
- (2) Each member is to occupy his or her allotted position at each Council meeting until otherwise agreed by Council.

#### **8.2 Official titles to be used**

A speaker, when referring to the President, Deputy President or presiding member, or a member or officer, is to use the title of that person's office.

### **8.3 Entering or leaving a meeting**

- (1) During the course of a meeting of the Council, a member is not to enter or leave the meeting without first advising the presiding member, in order to facilitate the recording in the minutes of the time of entry or departure, and ensuring a quorum is present in the meeting.
- (2) Where a member is leaving a meeting and does not intend to return, the member is to advise the presiding member of such prior to departing.

### **8.4 Members to indicate their intention to speak**

A member of the Council who wishes to speak is to indicate his or her intention to speak by raising his or her hand or by another method agreed by the Council.

### **8.5 Priority of speaking**

- (1) Where two or more members indicate, at the same time, their intention to speak, the presiding member is to decide which member is entitled to be heard first.
- (2) A decision of the presiding member under subclause (1) is not open to discussion or dissent.
- (3) A member is to cease speaking immediately after being asked to do so by the presiding member.

### **8.6 Presiding member may take part in debates**

The presiding member may take part in a discussion of any matter before the Council, subject to compliance with this local law.

### **8.7 Relevance**

- (1) A member is to restrict his or her remarks to –
  - (a) the motion or amendment under discussion;
  - (b) a personal explanation;
  - (c) or point of order.
- (2) The presiding member may at any time –
  - (a) call the attention of the meeting to –
    - (i) any irrelevant, repetitious, offensive or insulting language by a member; or
    - (ii) any breach of order by a member; and
  - (b) direct that member, if speaking, to discontinue his or her speech.
- (3) A member is to comply with the direction of the presiding member under subclause (2) by immediately ceasing to speak.

### **8.8 Speaking twice**

Without the consent of the presiding member, a member is not to address the Council more than once on any motion or amendment except –

- (a) as the mover of a substantive motion, to exercise a right of reply;
- (b) to raise a point of order; or
- (c) to make a personal explanation.

### **8.9 Duration of speeches**

A member is not to speak on any matter for more than five minutes without the consent of the Council which, if given, is to be given without debate.

### **8.10 No speaking after conclusion of debate**

A member is not to speak on any motion or amendment –

- (a) after the mover has replied; or
- (b) after the question has been put.

### **8.11 No interruption**

A member is not to interrupt another member who is speaking unless –

- (a) to raise a point of order;
- (b) to call attention to the absence of a quorum;

- (c) to make a personal explanation under clause 8.12; or
- (d) to move a procedural motion that the member be no longer heard under clause 11.1.

#### **8.12 Personal explanations**

- (1) A member who wishes to make a personal explanation relating to a matter referred to by another member who is then speaking is to indicate to the presiding member his or her intention to make a personal explanation.
- (2) The presiding member is to determine whether the personal explanation is to be heard immediately or at the conclusion of the speech by the other member.
- (3) A member making a personal explanation is to confine his or her observations to a succinct statement relating to a specific part of the speech at which he or she may have been misunderstood.

#### **8.13 No reopening of discussion**

A member is not to reopen discussion on any Council decision, except to move that the decision be revoked or changed.

#### **8.14 Adverse reflection**

- (1) A member is not to reflect adversely on a decision of the Council except on a motion that the decision be revoked or changed.
- (2) Unless the meeting resolves, without debate, that the motion then before the meeting cannot otherwise be adequately considered, a member is not –
  - (a) to reflect adversely on the character or actions of another member or officer; or
  - (b) to impute any motive to a member or officer.
- (3) A member is not to use offensive or objectionable expressions in reference to any member, officer or other person.
- (4) If a member specifically requests, immediately after their use, that any particular words used by a member be recorded in the minutes –
  - (a) the presiding member is to cause the words used to be taken down and read to the meeting for verification; and
  - (b) the Council may, by resolution, decide to record those words in the minutes.

#### **8.15 Withdrawal of offensive language**

- (1) A member must withdraw the expression and make a satisfactory apology when directed by the presiding member, if the presiding member is of the opinion that an expression used by the member –
  - (a) in the absence of a resolution under subclause 8.14(2) –
    - (i) reflects adversely on the character or actions of another member or officer; or
    - (ii) imputes any motive to a member or officer; or
  - (b) is offensive or insulting.
- (2) If a member fails to comply with a direction of the presiding member under subclause (1), the presiding member may refuse to hear the member further on the matter then under discussion and call on the next speaker.

### **PART 9 - PRESERVING ORDER**

#### **9.1 Presiding member to preserve order**

- (1) The presiding member is to preserve order, and, whenever considered necessary, may call any member to order.
- (2) When the presiding member speaks during a debate, any member then speaking, or indicating that he or she wishes to speak, and every member present is to preserve strict silence so that the presiding member may be heard without interruption.
- (3) Subclause (2) is not to be used by the presiding member to exercise the right provided in clause 8.6, but to preserve order.

#### **9.2 Point of order**

- (1) A member may object, by way of a point of order, only to a breach of –

- (a) this local law; or
- (b) any other written law.
- (2) Despite anything in this local law to the contrary, a point of order –
  - (a) takes precedence over any discussion; and
  - (b) until determined, suspends the consideration or discussion of any other matter.

### **9.3 Procedures on a point of order**

- (1) A member who is addressing the presiding member is not to be interrupted except on a point of order.
- (2) A member interrupted on a point of order shall not continue until permitted, but is to remain silent until –
  - (a) the member raising the point of order has been heard; and
  - (b) the presiding member has ruled on the point of order.

### **9.4 Calling attention to breach**

A member may, at any time, draw the attention of the presiding member to any breach of this local law.

### **9.5 Ruling by the presiding member**

- (1) The presiding member is to rule on any point of order which is raised by either upholding or rejecting the point of order.
- (2) A ruling by the presiding member on a point of order –
  - (a) Is not to be subject to debate; and
  - (b) is to be final unless the majority of members then present and voting dissent from the ruling, on a motion moved immediately after the ruling.
- (3) Subject to a motion of dissent being carried under subclause (2), if the presiding member rules that –
  - (a) any motion, amendment or other matter before the meeting is out of order, it is not to be considered further; and
  - (b) a statement made or act done by a member is out of order, the presiding member may require the member to make an explanation, retraction or apology.

### **9.6 Continued breach of order**

The presiding member may direct the member to refrain from taking any further part in the debate of that item, other than by voting, and the member is to comply with that direction, if a member –

- (a) persists in any conduct that the presiding member had ruled is out of order; or
- (b) refuses to make an explanation, retraction or apology required by the presiding member under clause 9.5(3).

### **9.7 Right of presiding member to adjourn**

- (1) For the purpose of preserving or regaining order, the presiding member may adjourn the meeting for a period up to 15 minutes.
- (2) On resumption, the debate is to continue at the point at which the meeting was adjourned.
- (3) If, at any one meeting, the presiding member adjourns the meeting more than once for the purpose of preserving or regaining order, the second or subsequent adjournment may be to a later time on the same day or to another day.

## **PART 10 - DEBATE OF SUBSTANTIVE MOTIONS**

### **10.1 Motions to be stated and in writing**

Any member who wishes to move a substantive motion or an amendment to a substantive motion –

- (a) is to state the substance of the motion before speaking to it; and
- (b) if required by the presiding member, is to put the motion or amendment in writing.

### **10.2 Motions to be supported**

- (1) A substantive motion or an amendment to a substantive motion is not open to debate until it has been seconded.
- (2) A motion to revoke or change a decision made at a Council meeting is not open to debate unless the motion has the support required under regulation 10 of the Regulations.



### **10.3 Unopposed business**

- (1) Immediately after a substantive motion has been moved and seconded, the presiding member may ask the meeting if any member opposes it.
- (2) If no member opposes the motion, the presiding member may declare it carried without debate and without taking a vote.
- (3) A motion declared carried under this clause is to be recorded in the minutes as a unanimous decision of the Council.
- (4) This clause does not apply –
  - (a) if a member opposes a motion; or
  - (b) to a motion to revoke or change a decision which has been made at a Council meeting.

### **10.4 Only one substantive motion at a time**

- (1) When a substantive motion is under debate at a meeting of the Council, no further substantive motion is to be accepted.
- (2) The Council is not to consider more than one substantive motion at any time.

### **10.5 Complex motions**

The presiding member may require that a complex substantive motion, or a complex amendment to a substantive motion, is to be broken down and put in the form of more than one motion, each of which is to be put in sequence.

### **10.6 Order of call in debate**

The presiding member –

- (a) is to manage debate in any manner considered appropriate to fully consider and determine the business before Council, and
- (b) may call speakers to a substantive motion or amendment in the following order –
  - (i) the mover to state the motion;
  - (ii) a seconder to the motion;
  - (iii) the mover to speak to the motion;
  - (iv) the seconder to speak to the motion;
  - (v) a speaker against the motion;
  - (vi) a speaker for the motion;
  - (vii) other speakers against and for the motion, alternating where possible; and
  - (viii) mover takes right of reply which closes debate.

### **10.7 Limit of debate**

The presiding member may offer the right of reply and put a substantive motion to the vote if he or she believes that sufficient discussion has taken place even though all members may not have spoken.

### **10.8 Member may require motion to be read**

A member may require the motion under discussion to be read at any time during a debate, but not so as to interrupt any other member who is speaking.

### **10.9 Consent of seconder required for alteration**

The mover of a substantive motion may not alter the wording of the motion without the consent of the seconder.

### **10.10 Order of amendments**

Any number of amendments may be proposed to a substantive motion, but when an amendment is moved to a substantive motion, no second or subsequent amendment is to be moved or considered until the first amendment has been withdrawn, carried or lost.

### **10.11 Form of an amendment**

An amendment must add, delete, or substitute words to the substantive motion.

**10.12 Amendment must not negate original motion**

An amendment to a substantive motion cannot negate the original motion or the intent of the original motion.

**10.13 Relevance of amendments**

Each amendment is to be relevant to the motion in respect of which it is moved.

**10.14 Mover of motion may speak on amendment**

Any member may speak during debate on an amendment consistent with subclause 10.6(b).

**10.15 Effect of an amendment**

If an amendment to a substantive motion is carried, the motion as amended then becomes the substantive motion, on which any member may speak and any further amendment may be moved.

**10.16 Withdrawal of motion or amendment**

- (1) Subject to subclause (2), the Council may, without debate, grant leave to withdraw a motion or amendment on the request of the mover of the motion or amendment and with the approval of the seconder.
- (2) Where an amendment has been proposed to a substantive motion, the substantive motion is not to be withdrawn, except by consent of the majority of members present, until the amendment proposed has been withdrawn or lost.

**10.17 Right of reply**

- (1) The mover of a substantive motion has the right of reply.
- (2) The mover of any amendment to a substantive motion has a right of reply.
- (3) The right of the reply may only be exercised –
  - (a) where no amendment is moved to the substantive motion, at the conclusion of the discussion on the motion; or
  - (b) where one or more amendments have been moved to the substantive motion, at the conclusion of the discussion on the substantive motion and any amendments.
- (4) After the mover of the substantive motion has commenced the reply –
  - (a) no other member is to speak on the motion;
  - (b) there is to be no further discussion on, or any further amendment to, the motion.
- (5) The right of the reply is to be confined to rebutting arguments raised by previous speakers and no new matter is to be introduced.
- (6) At the conclusion of the right of reply, the substantive motion, or the substantive motion as amended, is immediately to be put to the vote.

**PART 11 - PROCEDURAL MOTIONS**

**11.1 Permissible procedural motions**

In addition to the right to move an amendment to a substantive motion a member may move the following procedural motions –

- (a) that the meeting proceed to the next item of business;
- (b) that the debate be adjourned;
- (c) that the meeting now adjourn;
- (d) that the question be now put;
- (e) that the member be no longer heard;
- (f) that the ruling of the presiding member be disagreed with; or
- (g) that the meeting be closed to the public.

**11.2 No debate**

- (1) The mover of a motion specified in clause 11.1(a), (b), (c), (f) or (g) may speak to the motion for not more than two minutes, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.
- (2) The mover of a motion specified in clause 11.1 (d) or (e) may not speak to the motion, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.

### **11.3 Procedural motion – right of reply on substantive motion**

The carrying of a procedural motion which closes debate on the substantive motion or amendment and forces a decision on the substantive motion or amendment does not deny the right of reply to the mover of the substantive motion.

### **11.4 Meeting to proceed to the next business**

- (1) If carried, the motion that the meeting proceed to the next item of business, has the effect that –
  - (a) the debate on the substantive motion or amendment ceases immediately;
  - (b) no decision is made on the substantive motion;
  - (c) the Council moves to the next item of business; and
  - (d) is to state either –
    - (i) when the matter is to be reconsidered; or
    - (ii) that there is no requirement for the matter to be raised again for consideration.
- (2) No person who has moved, seconded, or spoken for or against the substantive motion, or any amendment to the substantive motion, may move a motion to proceed to the next business.

### **11.5 Debate to be adjourned**

A motion that the debate be adjourned –

- (a) is to state the time and date or circumstances to which the debate is to be adjourned; and
- (b) if carried, has the effect that all debate on the substantive motion or amendment ceases immediately, but continues at the time stated in the motion.

### **11.6 Meeting now adjourn**

- (1) A member is not to move or second more than one motion of adjournment during the same sitting of the Council.
- (2) Before putting the motion for the adjournment of the Council, the presiding member may seek leave of the Council to deal first with matters that may be the subject of an adoption by exception resolution under clause 5.5.
- (3) A motion that the meeting now adjourn is to state the time and date or circumstances to which the meeting is to be adjourned.
- (4) If carried, a motion that the meeting now adjourn has the effect that the meeting is adjourned to the time and date or circumstances specified in the motion.
- (5) A meeting adjourned under subclause (3) is to continue from the point at which it was adjourned, unless the presiding member or the Council determines otherwise.

### **11.7 Question to be put**

- (1) If the motion that the question be now put is carried during debate on a substantive motion without amendment, the presiding member is to offer the right of reply and then put the motion to the vote without further debate.
- (2) If the motion that the motion be now put is carried during discussion of an amendment, the presiding member is to put the amendment to the vote without further debate.
- (3) If lost, the motion that the question be now put causes debate to continue.
- (4) No person who has moved, seconded, or spoken for or against the substantive motion, or any amendment to the substantive motion, may move a motion that the question be now put.

### **11.8 Member to be no longer heard**

If the motion that the member be no longer heard is carried, the speaker against whom the motion has been moved cannot speak further on the current substantive motion, or any amendment relating to it, except to exercise the right of reply if he or she is the mover of the substantive motion.

**11.9 Ruling of the presiding member to be disagreed with**

If the motion that the ruling of the presiding member be disagreed with is carried, that ruling is to have no effect and the meeting is to proceed accordingly.

**PART 12 - DISCLOSURE OF INTERESTS**

**12.1 Disclosure of interests**

Disclosure of interests is dealt with in Division 6 of Part 5 of the Act.

**PART 13 - VOTING**

**13.1 Motion – when put**

- (1) Immediately after the debate on any motion is concluded and the right of reply has been exercised, the presiding member –
  - (a) is to put the motion to the Council; and
  - (b) if requested by any member, is to again state the terms of the motion.
- (2) A member is not to leave the meeting when the presiding member is putting any motion.

**13.2 Voting**

Voting is dealt with in section 5.25(1)(d) the Act and regulation 9 of the Regulations.

**13.3 Majorities required for decisions**

The majorities required for decisions of the Council and committees are dealt with in the Act.

**13.4 Method of taking vote**

- (1) In taking the vote on any motion or amendment the presiding member –
  - (a) is to put the motion, first in the affirmative, and then in the negative;
  - (b) may put the motion in this way as often as may be necessary to enable determination whether the affirmative or the negative has the majority of votes;
  - (c) may accept a vote on the voices or may require a show of hands; and,
  - (d) subject to this clause, is to declare the result.
- (2) If a member calls for a show of hands, the result of the vote is to be determined on the count of raised hands.

**13.5 Recording of votes**

Recording of votes is dealt with in section 5.21(4) of the Act.

**PART 14 - MINUTES OF MEETINGS**

**14.1 Keeping of minutes**

The keeping and confirmation of minutes are dealt with in section 5.22 of the Act.

**14.2 Content of minutes**

- (1) The content of minutes is dealt with in regulation 11 of the Regulations.
- (2) In addition to the matters required by regulation 11 of the Regulations, the minutes of a Council meeting is to include, where an application for approval is refused or the authorisation of a licence, permit or certificate is withheld or cancelled, the reasons for the decision.

**14.3 Public inspection of unconfirmed minutes**

The public inspection of unconfirmed minutes is dealt with in regulation 13 of the Regulations.

**14.4 Confirmation of minutes**

- (1) When minutes of an ordinary meeting of the Council are distributed for consideration prior to their confirmation at the next meeting, if a member is dissatisfied with the accuracy of the minutes, the

member may provide the local government with a written copy of the alternative wording to amend the minutes no later than seven working days before the next ordinary meeting of the Council.

- (2) At the next ordinary meeting of the Council, the member who provided the alternative wording shall, at the time for confirmation of minutes –
  - (a) state the item or items with which he or she is dissatisfied; and
  - (b) propose a motion clearly outlining the alternative wording to amend the minutes.
- (3) Members must not discuss items of business contained in the minutes, other than discussion as to their accuracy as a record of the proceedings.

## PART 15 - ADJOURNMENT OF MEETING

### 15.1 Meeting may be adjourned

The Council may adjourn any meeting –

- (a) to a later time on the same day; or
- (b) to any other time on any other day, including a time which coincides with the conclusion of another meeting or event.

### 15.2 Effect of adjournment

Where any matter, motion, debate or meeting is adjourned under this local law, debate is to be resumed at the next meeting at the point where it was interrupted.

## PART 16 - REVOKING OR CHANGING DECISIONS

### 16.1 Requirements to revoke or change decisions

The requirements to revoke or change a decision made at a meeting are dealt with in regulation 10 of the Regulations.

### 16.2 Limitations on powers to revoke or change decisions

- (1) Subject to subclause (2), the Council or a committee is not to consider a motion to revoke or change a decision –
  - (a) where, at the time the motion is moved or notice is given, any action has been taken under clause 16.3 to implement the decision; or
  - (b) where the decision is procedural in its form or effect.
- (2) The Council or a committee may consider a motion to revoke or change a decision of the kind described in subclause (1)(a) if the motion is accompanied by a written statement of the legal and financial consequences of carrying the motion.

### 16.3 Implementing a decision

- (1) In this clause –

**authorisation** means a licence, permit, approval or other means of authorising a person to do anything;

**implement**, in relation to a decision, includes –

- (i) communicate notice of the decision to a person affected by, or with an interest in, the decision; and
- (ii) take any other action to give effect to the decision; and

**valid notice of revocation motion** means a notice of motion to revoke or change a decision that complies with the requirements of the Act, Regulations and the Local Laws and may be considered, but has not yet been considered, by the Council or a committee as the case may be.

- (2) Subject to subclause (4), and unless a resolution is made under subclause (3), a decision made at a meeting is not to be implemented by the CEO or any other person until the afternoon of the first business day after the commencement of the meeting at which the decision was made.
- (3) The Council or a committee may, by resolution carried at the same meeting at which a decision was made, direct the CEO or another person to take immediate action to implement the decision.
- (4) A decision made at a meeting is not to be implemented by the CEO or any other person –
  - (a) if, before commencing any implementation action, the CEO or that person is given a valid notice of revocation motion; and

- (b) unless and until the valid notice of revocation motion has been determined by the Council or the committee as the case may be.
- (5) The CEO is to ensure that members of the public attending the meeting are informed by an appropriate notice at the commencement of both agenda and minutes of the meeting, that a decision to grant an authorisation –
  - (a) is to take effect only in accordance with this clause; and
  - (b) cannot be acted upon by the person who has been granted the authorisation unless and until the decision has been implemented in accordance with this clause.

## **PART 17 - SUSPENSION OF LOCAL LAW**

### **17.1 Suspension of local law**

- (1) A member may at any time move that the operation of one or more of the provisions of this local law be suspended.
- (2) A member moving a motion under subclause (1) is to state the reasons for the motion but no other discussion is to take place.
- (3) Unless the meeting resolves otherwise, a resolution to suspend the operation of the clause or clauses to which the motion relates is for the duration of the meeting.

### **17.2 Where local law does not apply**

- (1) The presiding member is to decide any question relating to the conduct of the meeting in situations where –
  - (a) one or more provisions of this local law have been suspended; or
  - (b) a matter is not regulated by the Act, the Regulations or this local law.
- (2) The decision of the presiding member under subclause (1) is final, except where a motion is moved and carried under clause 11.9.
- (3) Notwithstanding the provisions of subclause (1), the presiding member may call for a vote on a ruling open to him or her under subclause (1).
- (4) The vote is to be taken without a motion and without debate and the presiding member shall be bound by the outcome of the vote.

## **PART 18 - MEETINGS OF ELECTORS**

### **18.1 Electors' general meetings**

Electors' general meetings are dealt with in section 5.27 of the Act.

### **18.2 Matters for discussion at electors' general meetings**

The matters to be discussed at electors' general meetings are dealt with in regulation 15 of the Regulations.

### **18.3 Electors' special meetings**

Electors' special meetings are dealt with in section 5.28 of the Act.

### **18.4 Requests for electors' special meetings**

Requests for electors' special meetings are dealt with in regulation 16 of the Regulations.

### **18.5 Convening electors' meetings**

Convening electors' meetings is dealt with in section 5.29 of the Act.

### **18.6 Who presides at electors' meetings**

Who presides at electors' meetings is dealt with in section 5.30 of the Act.

### **18.7 Procedure for electors' meetings**

- (1) The procedure for electors' meetings is dealt with in section 5.31 of the Act and regulation 18 of the Regulations.

- (2) In exercising his or her discretion to determine the procedure to be followed at an electors' meeting, the presiding person is to have regard to this local law.

**18.8 Participation of non-electors**

A person who is not an elector of the local government shall not take part in any discussion at an electors' meeting unless the meeting, by resolution, permits the person do so.

**18.9 Voting at electors' meetings**

Voting at electors' meetings is dealt with in regulation 17 of the Regulations.

**18.10 Minutes of electors' meetings**

Minutes of electors' meetings are dealt with in section 5.32 of the Act.

**18.11 Decisions made at electors' meetings**

Decisions made at electors' meetings are dealt with in section 5.33 of the Act.

**PART 19 - ENFORCEMENT**

**19.1 Penalty for breach**

A person who breaches a provision of this local law commits an offence, and is liable for a penalty up to \$1,000, and if the breach is of a continuing nature, a further penalty of up to \$500 in respect of each day during which the offence has continued.

**19.2 Who can prosecute**

Who can prosecute is dealt with in the Act.

Dated \_\_\_\_\_

The Common Seal of the Shire of Menzies was affixed by authority of a resolution of Council in the presence of –

G. DWYER, President

B. JOINER, Chief Executive officer.

<b>12.2.4</b>	<b>Dogs Local Law 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>03 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. 210803 Dogs Local Law v 2 [12.2.4.1 - 6 pages]

### **SUMMARY:**

This matter was considered as part of the 2021 Local Laws Review presented and adopted by Council at the Ordinary Council Meeting held 27 May 2021.

### **BACKGROUND:**

This local law is to repeal the Dogs Local Law 2007, and adopt a new Dogs Local Law.

This agenda item is the commencement of the statutory process to do so.

### **COMMENT:**

The Local Government Act requires the following statements –

Purpose – to make provisions about the impounding, the number that may be kept on premises, the manner of keeping dogs and create offences for non-compliance.

Effect – to repeal existing Dogs Local Law 2007 and provide for the controls of dogs within the district and impose penalties for non-compliance.

The local law complies with recent legislative changes relating to assistance animals and some specific control measures required of owners. It does not prescribe the requirements for kennels, but does permit the flexibility for kennels to be approved under the Dog Act s.27 at Council's discretion.

The statutory process is the same for making, amending or revoking a local law -



- Local public notice inviting public comment – minimum of 6 weeks.
- During this time, submit to Dept of Local Government and Dept of Fire and Emergency Services.
- At the end of public comment, summary of public comments and any changes recommended by the departments to Council for decision regarding those comments, and consideration of any changes to the draft local law.
- Final adoption of the amendment local law by Council.
- Publication in the Government Gazette.
- Local public notice to be given of the adoption, publication and commencement date of the local law.
- Submission all necessary documents to Parliamentary Joint Standing Committee on Delegated Legislation for their review.

The JSCDL reviews the local law, its effects and may recommend to Parliament that it be amended and request an undertaking, or that it be disallowed. The JSCDL will not review the draft until after it has been formally adopted, Gazetted etc.

#### **CONSULTATION:**

Niel Mitchell, Consultant.

#### **STATUTORY AUTHORITY:**

*Local Government Act 1995 –*  
 - s.3.12 – *Procedure for making local laws*

#### **POLICY IMPLICATIONS:**

Nil.

#### **FINANCIAL IMPLICATIONS:**

Minor costs associated with advertising.

#### **RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
Outdated requirements potentially resulting in enforcement being inconsistent with legislation.	Medium.	Staff awareness of resultant changes in the new local law.

### **STRATEGIC IMPLICATIONS:**

4.1 A strategically focused Council, leading our community.

4.1.1 Provide strategic leadership and governance.

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

### **VOTING REQUIREMENTS:**

Simple Majority

### **OFFICER RECOMMENDATION:**

That Council:

1. In accordance with section 3.12 (2) and (3) of the Local Government Act 1995, and all other legislation enabling it, give local public notice, inviting submissions during a minimum 6-week time frame, that it intends to make a Dogs Local Law 2021 –

Purpose – to make provisions about the impounding, the number that may be kept on premises, the manner of keeping dogs and create offences for non-compliance.

Effect – to repeal existing Dogs Local Law 2007 and provide for the controls of dogs within the district and impose penalties for non-compliance.

2. Provide copies, in accordance with section 3.12 (3) of the Local Government Act, to the Minister for Local Government and any other person requesting it, of the proposed Dogs Local Law 2021.

### **COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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**LOCAL GOVERNMENT ACT 1995  
DOG ACT 1976**

**SHIRE OF MENZIES**

**DOGS LOCAL LAW 2021**

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**Schedule 1 – Prescribed offences**

LOCAL GOVERNMENT ACT 1995  
DOG ACT 1976

SHIRE OF MENZIES

DOGS LOCAL LAW 2021

Under the powers conferred by the *Dog Act 1976*, the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Menzies resolved on \_\_\_\_\_ to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Menzies Dogs Local Law 2021*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Application

This local law applies throughout the district, excluding –

- (a) Crown Reserve 30490 Great Victoria Desert Nature Reserve and the Tjuntjuntjara Community located within that Reserve; and
- (b) the land subject to Native Title Determination WCD2000/003 – Spinifex People north of Crown Reserve 30490.

1.4 Repeal

The *Shire of Menzies Dogs Local Law 2007* published in the *Government Gazette* on 6 July 2007, is repealed.

1.5 Definitions

In this local law unless the context otherwise requires –

**Act** means the *Dog Act 1976*;

**adjoining** includes land or premises which have a portion of a common boundary with a lot or is separated from that lot by a public reserve, road, right-of-way, pedestrian access way, access leg of a battle-axe lot or the equivalent not more than 6m in width;

**authorised person** means a person appointed by the local government to perform all or any of the functions conferred on an authorised person under this local law;

**CEO** means the Chief Executive Officer of the local government;

**dangerous dog** has the meaning given to it by section 3(1) of the Act;

**district** means the district of the Shire of Menzies;

**dog management facility** has the meaning given to it in section 3(1) of the Act;

**infringement notice** means the notice referred to in clause 6.4;

**kennel establishment** means any premises licensed under section 27 of the Act where more than the number of dogs under clause 3.3 over the age of 3 months are kept, boarded, trained or bred;

**local government** means the Shire of Menzies;

**local planning scheme** means a planning scheme of the local government made under the *Planning and Development Act 2005*;

**notice of withdrawal** means the notice referred to in clause 6.7(1);

**nuisance** means –

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person's ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the

interference;

**owner** in relation to a dog, has the same meaning as in section 3(1) of the Act;

**person liable for the control of the dog** has the same meaning as in section 3(1) of the Act;

**premises** in addition to the meaning given to it in section 3(1) of the Act;

**public place** has the meaning given to it by section 3(1) of the Act;

**Regulations** means the *Dog Regulations 2013*;

**Schedule** means a schedule to this local law;

**thoroughfare** has the meaning given to it in section 1.4 of the *Local Government Act 1995*; and

**townsite** means the townsites of Menzies and Kookynie as identified by the local planning scheme.

## PART 2 - IMPOUNDING OF DOGS

### 2.1 Attendance of authorised person at dog management facility

An authorised person is to be in attendance at the dog management facility for the release of dogs at the times and on the days of the week as determined by the CEO.

### 2.2 Release of impounded dog

- (1) A claim for the release of a dog seized and impounded is to be made to an authorised person or if absent, to the CEO.
- (2) An authorised person is not to release a dog seized and impounded to any person unless that person has produced, to the satisfaction of an authorised person, evidence –
  - (a) of her or his ownership of the dog or of her or his authority to take delivery of it; or
  - (b) that he or she is the person identified as the owner on a microchip implanted in the dog.

### 2.3 Unauthorised release

Unauthorised release of dogs is dealt with by section 43(1)(d) of the Act.

## PART 3 - KEEPING OF DOGS

### 3.1 Dogs to be confined

- (1) An occupier of premises on which a dog is kept must –
  - (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
  - (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
  - (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises (unless the gate is temporarily opened in a manner that ensures that the dog remains confined) and is fitted with a proper latch or other means of fastening it;
  - (d) maintain the fence and all gates and doors in the fence in good order and condition; and
  - (e) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subclause (1), he or she commits an offence.
- (3) Notwithstanding subclause (1) and (2), the confinement of dangerous dogs is dealt with in the Act and the Regulations.

### 3.2 Limitation on the number of dogs

- (1) This clause does not apply to premises which have been –
  - (a) granted an exemption under section 26(3) of the Act; or
  - (b) licensed under section 27 of the Act as an approved kennel establishment.
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act –
  - (a) two dogs over the age of three months and the young of those dogs under that age if the premises are within Menzies or Kookynie townsites; or

- (b) four dogs over the age of three months and the young of those dogs under that age if the premises are outside of Menzies or Kookynie townsites.

### **3.3 Application to keep additional dog or dogs**

Subject to clause 3.5, the local government may consider –

- (1) an application to keep additional dogs to a maximum of four dogs on premises within Menzies or Kookynie townsites shall –
  - (a) provide sufficient detail regarding the reason for keeping more than two dogs;
  - (b) provide written consent from owners and occupiers of any premises adjoining the premises; and
  - (c) in the case of a tenanted property, provide written consent from either the landowner or their appointed real estate agent.
- (2) an application to keep more than four dogs on premises outside the Menzies and Kookynie shall –
  - (a) provide sufficient detail regarding the reason for keeping more than four dogs; and
  - (b) in the case of a tenanted property, provide written consent from either the landowner or their appointed real estate agent.
- (3) applications to keep an additional dog or dogs where –
  - (a) the property is deemed suitable by an authorised person –
    - (i) having sufficient space capable of confining all dogs;
    - (ii) noise, odours, fleas, flies and other vectors of disease will be effectively controlled; and
    - (iii) the care and welfare of the dogs is considered adequate.
  - (b) the details of every dog proposed to be kept on the premises are provided including name, age, colour/description, breed, registration number and microchip details; and
  - (c) sufficient reason has been provided, including –
    - (i) to replace an elderly or sick dog not expected to live;
    - (ii) a family emergency resulting in the dog being inherited;
    - (iii) merging of two households;
    - (iv) where the applicants have had approval to keep an additional dog or dogs in another local authority; or
    - (v) on premises outside the Menzies and Kookynie townsites, the dog or dogs are required for stock management or to be on the premises temporarily for the purposes of training for stock management.

### **3.4 Determination of application**

In determining an application for approval to keep additional dogs, the local government is to have regard to –

- (a) the matters referred to in clause 3.5;
- (b) the effect which approval of the proposed may have on the environment or amenity of the neighbourhood; and
- (c) whether approval of the application may create a nuisance for the owners and occupiers of adjoining premises.

### **3.5 Where application cannot be approved**

The local government will not approve an application to keep an additional dog or dogs where –

- (a) more than four dogs are proposed to be kept on premises within the Menzies or Kookynie townsites;
- (b) more than six dogs are proposed to be kept on premises outside the Menzies or Kookynie townsites; or
- (c) where any dog already kept or proposed to be kept on the premises is a dangerous dog.

### **3.6 Conditions of approval**

The local government may approve an application to keep additional dogs subject to any conditions as considered appropriate.

### **3.7 Variation of permit conditions**

The local government may vary the conditions of approval to keep additional dogs by giving not less than

14 days notice.

### **3.8 Transfer of approval not permitted**

Transfer of approval to keep additional dogs is not transferable to –

- (a) successive owners or occupiers of the premises; or
- (b) alternative premises.

### **3.9 Revocation of approval to keep additional dogs**

Where a person does not comply with the conditions of approval to keep an additional dog or dogs under clause 3.6 the local government may revoke the approval to keep an additional dog or dogs.

## **PART 4 - DOGS IN PUBLIC PLACES**

### **4.1 Places where dogs are prohibited absolutely**

- (1) Designation of places where dogs are prohibited absolutely is dealt with in the Act.
- (2) If a dog enters or is in a place specified in subclause (1), every person liable for the control of the dog at that time commits an offence.
- (3) Subclause (2) does not apply to a dog who is being used as an assistance animal as defined in the *Disability Discrimination Act 1992* (Commonwealth).

### **4.2 Places which are dog exercise areas**

Designation of places which are dog exercise areas is dealt with in the Act.

## **PART 5 - MISCELLANEOUS**

### **5.1 Offence to excrete**

- (1) A dog must not excrete on –
  - (a) any thoroughfare or other public place; or
  - (b) any land which is not a public place without the consent of the occupier.
- (2) Subject to subclause (3), if a dog excretes contrary to subclause (1), every person liable for the control of the dog at that time commits an offence.
- (3) The person liable for the control of the dog does not commit an offence against subclause (2) if any excreta is removed immediately by that person.

## **PART 6 - ENFORCEMENT**

### **6.1 Offences**

A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

### **6.2 General penalty**

A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000 and if the offence is of a continuing nature, to an additional penalty not exceeding \$100 for each day or part of the day during which the offence has continued.

### **6.3 Modified penalties**

The offences contained in Schedule 1 are offences in relation to which a modified penalty may be imposed.

### **6.4 Issue of infringement notice**

Where an authorised person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form of Form 8 of Schedule 1 of the Regulations.

### **6.5 Failure to pay modified penalty**

Where a person who has received an infringement notice fails to pay the modified penalty within the time



specified in the notice, or within such further time as may in any particular case be allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

#### 6.6 Payment of modified penalty

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local government may appropriate that amount in satisfaction of the penalty and issue an acknowledgment.

#### 6.7 Withdrawal of infringement notice

- (1) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice in the form of Form 9 of Schedule 1 of the Regulations.
- (2) A person authorised to issue an infringement notice under clause 6.4 cannot sign or send a notice of withdrawal.

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#### Schedule 1 – Prescribed offences

[cl.7.3]

Item	Clause	Nature of offence	Modified penalty \$
1	3.1	Failing to provide means for effectively confining a dog	200
2	3.6	Failure to comply with conditions of approval to keep additional dog or dogs	200
3	6.2	Dog excreting in prohibited place	100

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Dated \_\_\_\_\_

The Common Seal of the Shire of Menzies was affixed by authority of a resolution of Council in the presence of –

G. DWYER, President

B. JOINER, Chief Executive Officer

<b>12.2.5</b>	<b>Cemeteries Local Law 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>12 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. 210812 Cemetery v 2 [ <b>12.2.5.1</b> - 11 pages]

### **SUMMARY:**

This matter was considered as part of the 2021 Local Laws Review presented and adopted by Council at the Ordinary Council Meeting held 27 May 2021.

### **BACKGROUND:**

This local law is to adopt a new local law.

This agenda item is the commencement of the statutory process to do so.

### **COMMENT:**

The Local Government Act requires the following statements –

Purpose – to provide for the management of cemeteries within the district and create offences for non-compliance.

Effect – to provide for the management and control of cemeteries.

While having its origin in the WA Local Government Association model, this local law is very different to that model and all other cemetery local laws known. The reason for this is that the intention of the local law –

- ☐ is not to regulate burials, other than a near irreducible minimum, and control interment of ashes to a very limited extent,
- ☐ but to manage behaviour within cemeteries. to protect the gravesites, headstones etc, and to give Council the legal basis to infringe or prosecute those responsible for damage etc.

Accordingly, many of the provisions usually found in a cemetery local law have either been removed entirely or cut down to very abbreviated statements that allow for Council to adopt a policy if necessary and when required. This policy would then instruct staff on the requirements or standards for approval of the matter applied for and gives Council the discretion to vary these if appropriate.

There are a number of matters that Council should be aware of –

- Definitions – the term “Board” is used since the Cemeteries Act applies not just to local governments that have responsibilities for cemeteries but also to a number of independent Boards such as the Metropolitan Cemeteries Board and others. Accordingly, the Act and the draft local law use the following definitions that need some explanation –
  - o Board – used the same way as the term “local government” is in other local laws. It means the organisation, so that where a matter must be reported on it means hand it in at the front counter or submit by email etc. However, where a decision is required, consistent with Dept of Local Government Guidelines, it should be read as being the highest possible decision making level, which is the Council. However, in line with the Guidelines these decisions can be delegated to the CEO unless specified. This is consistent with clause 1.3 of the draft local law where all matters have been delegated to the CEO unless specified, or otherwise instructed by Council.
  - o By resolution of the Board – in effect, this term means the Council at a meeting, and the decision cannot be delegated to the CEO, since it requires a resolution. This is consistent with the Department’s interpretation of the term “Council” to mean the elected members in session, and is not to be interpreted as being able to be delegated to CEO, nor to mean the organisation.
  - o Council, CEO or other specific position – can’t be removed from that position or role, nor over-ridden.
  - o Authorised person – an authorised person’s function and powers are defined by the local law and is not to be confused with a delegation. A delegation relates to decision, whereas and authorisation relates to an action. The CEO may delegate power to a senior staff member to make decisions, but this does not include acting as an authorised person to issue infringements (as an example).
- All cemeteries are now closed to burials, but some are still listed as cemetery reserves, and some are listed by Landgate as historic cemeteries. The effect is the same.

- o Burials are no longer permitted, except with the approval of the Minister for Local Government in accordance with the Cemeteries Act, and so there is still some possibility of a burial being permitted, although provably very low. Accordingly, there is provision that by resolution of the Board, the requirements and standards for such a burial can be adopted when needed. If they are needed, one option would be to adopt the provisions of another local government's Cemetery Local Law as the policy, and this then becomes the instructions to staff concerning the requirements.
- o Abbreviated requirements for interment of ashes apply, and provisions are included separating the two cemetery reserves (Menzies and Kookynie) from the 11 historic cemeteries.
- o Similarly, provisions for headstones, plaques etc are removed, and can be adopted by resolution of the Board if necessary.
- Penalties – the level of both general penalty and modified penalties permitted under the Act are pathetic and constitute next to no level of deterrent at all. The draft local law suggests the maximum penalties allowed under the Act, with the exception of the daily penalty upon conviction. This could be increased from a maximum of \$20 per day to a maximum \$50 per day if desired. Following prosecution, this could amount to a sizeable sum if non-compliance continues for an extended period. The daily penalty would be set by the Council in the event of a successful prosecution.
- Liability for damage, notice to correct and undertaking remedial works – clauses 8.6, 8.7 and 8.8 are the real power of the Council where damage has occurred. Similar to an infringement notice or a prosecution, this also relies on knowing the identity of the offender. These clauses allow Council, where the offender is known to –
  - o Issue a notice to repair, pay for repairs or carry out works needed for compliance with the local law. Generally, if there is damage, it is suggested that paying for reinstatement or repairs is most appropriate as Council would then control the standard of works, but if in the case of a non-complying headstone or plaque, there is no reason why Council needs to be involved.
  - o If the recipient of the notice does not comply with the notice, they can be infringed or prosecuted.
  - o Council may carry out the works and recover the cost as a debt, applying interest to the outstanding amount if necessary, or taking legal action. This is consistent with the provisions of the Local Government Act s.3.25 and 3.26 in relation to notices issued concerning Schedule 3.1 matters.

The statutory process is the same for making, amending or revoking a local law -

- Local public notice inviting public comment – minimum of 6 weeks.
- During this time, submit to Dept of Local Government and Dept of Fire and Emergency Services.
- At the end of public comment, summary of public comments and any changes recommended by the departments to Council for decision regarding those comments, and consideration of any changes to the draft local law.
- final adoption of the amendment local law by Council.
- publication in the Government Gazette.
- local public notice to be given of the adoption, publication and commencement date of the local law.
- submission all necessary documents to Parliamentary Joint Standing Committee on Delegated Legislation for their review.

The JSCDL reviews the local law, its effects and may recommend to Parliament that it be amended and request an undertaking, or that it be disallowed. The JSCDL will not review the draft until after it has been formally adopted, Gazetted etc.

## **CONSULTATION:**

Niel Mitchell, Consultant.

## **STATUTORY AUTHORITY:**

*Local Government Act 1995 –*

- *s.3.12 – Procedure for making local laws*

## **POLICY IMPLICATIONS:**

Nil.

## **FINANCIAL IMPLICATIONS:**

Minor costs associated with advertising.

## **RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
Management of burials in a cemetery permitted by the Minister.	Very Low	Council to approve requirements for a burial if necessary.
Management of internment of ashes.	Low.	Basic provisions included in draft local law. Council has discretion to approve additional or alternative arrangements.
Management of memorials etc.	Low.	Basic provisions included in draft local law. Council has discretion to approve additional or alternative arrangements.
Inappropriate behaviour, damage to plants, memorials etc.	Medium.	Provisions for remedial action and cost recovery included in local law.

## **STRATEGIC IMPLICATIONS:**

1.1 An engaged and inclusive community.

1.1.3 Provide, maintain and improve community facilities.

3.1 A well maintained, attractive built environment servicing the needs of the community.

3.1.1 Maintain the integrity of our cultural and heritage assets and places.

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

## **VOTING REQUIREMENTS:**

Simple Majority

## **OFFICER RECOMMENDATION:**

That Council;

1. In accordance with section 3.12 (2) and (3) of the Local Government Act 1995, and all other legislation enabling it, give local public notice, inviting submissions during a minimum 6-week time frame, that it intends to make a Cemeteries Local Law 2021 –

Purpose – to provide for the management of cemeteries within the district and create offences for non-compliance.

Effect – to provide for the management and control of cemeteries.

2. Provide copies, in accordance with section 3.12 (3) of the Local Government Act, to the Minister for Local Government and any other person requesting it, of the proposed Cemeteries Local Law 2021.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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**CEMETERIES ACT 1986  
LOCAL GOVERNMENT ACT 1995**

SHIRE OF MENZIES

**CEMETERIES LOCAL LAW 2021**

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DRAFT

**CEMETERIES ACT 1986  
LOCAL GOVERNMENT ACT 1995**

SHIRE OF MENZIES

**CEMETERIES LOCAL LAW 2021**

Under the powers conferred by the *Cemeteries Act 1986* and the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Menzies resolved on \_\_\_\_\_ to adopt the following local law.

**PART 1 - PRELIMINARY**

**1.1 Citation**

This local law may be cited as the *Shire of Menzies Cemeteries Local Law 2021*.

**1.2 Commencement**

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

**1.3 Application**

This local law applies to the cemeteries and cemetery reserves located in the district specified in clause 3.1(1) and (2).

**1.4 Definitions**

In this local law, unless the context otherwise requires –

**Act** means the *Cemeteries Act 1986*;

**administrator** means –

- (a) the administrator or executor of an estate of a deceased person;
- (b) the person who, by law or practice, has the right to apply for administration of the estate of the deceased person; or
- (c) a person having the lawful custody of a dead body;

**ashes** means so much of the remains of a dead body after the due processes of cremation;

**authorised person** means a person appointed under section 9.10 of the *Local Government Act 1995* for the purposes of performing any function or exercising any power conferred upon an authorised person by this local law; or

**Board** means the local government;

**burial** means burial of a dead body;

**cemetery** means a cemetery specified in clause 3.1(1) or (2);

**CEO** means the Chief Executive Officer of the Board;

**commemorative works** means a grave cover, headstone, memorial, memorial plaque, monument and includes any base upon which the commemorative work may be placed;

**district** means the district of the local government;

**grave cover** means a covering a grave of durable material whether permeable or impermeable;

**headstone** means a memorial designed for placement at the head of a grave, commemorating a grave or the placement of ashes;

**interment of ashes** includes, as the case may be –

- (a) placement of ashes in a grave, niche wall or under a commemorative plaque; or
- (b) scattering of ashes;

**local government** means the Shire of Menzies;

**mausoleum** means a burial chamber wholly above or partially above and below ground level, so constructed as to allow the deposition of dead bodies into a compartment in the wall or floor and being sealed from view;

**memorial** has the meaning set out in the Act;

**memorial plaque** means a panel, plate or tablet designed or used for purposes of bearing a commemorative inscription;

**memorial work** means to install, repair, renovate or remove a memorial;

**monument** means a sculpture, statue, cover of a grave or other form of memorial approved by the Board commemorating a grave or the placement of ashes, other than a headstone or memorial plaque;

**set fee** refers to fees and charges set by resolution of the Board and published in the *Government Gazette*, under section 53 of the Act;

**standard grave** means a grave which does not exceed 2.4m long, 1.2m wide and 2.1m deep; and

**vault** means a below ground lined grave with one or more sealed compartments.

## PART 2 - ADMINISTRATION

### 2.1 Powers and functions of CEO

Subject to any directions given by resolution of the Board, the CEO shall exercise all the powers and functions of the Board in respect of cemeteries.

## PART 3 - BURIALS

### 3.1 Burials

- (1) In accordance with the Cemeteries (Menzies and Kookynie Cemeteries) Order 2016 the following cemeteries are closed to burials –
  - (a) Kookynie Cemetery (Reserve 7839); and
  - (b) Menzies Cemetery (Reserve 3348).
- (2) Burials are not permitted in the following historical cemetery reserves –
  - (a) Yerilla Reserve 3738;
  - (b) Goongarrie Reserve 3780;
  - (c) Tampa Reserve 4096;
  - (d) Niagara Reserve 4560;
  - (e) Yerilla Reserve 4587;
  - (f) Mulwarrie Reserve 7609;
  - (g) Edjudina Reserve 8679;
  - (h) Daveyhurst Reserve 9453;
  - (i) Mount Ida Reserve 9672;
  - (j) Pinjin Reserve 10843; and
  - (k) Comet Vale Reserve 11107.
- (3) Burials within the Shire of Menzies are permitted only in accordance with sections 12 or 43(2) of the Act.
- (4) Where a burial is approved under subclause (3) and is to be undertaken by the Board, the burial shall be –
  - (a) at the expense of the administrator; and
  - (b) the expense shall be calculated in accordance with the set fee; and
  - (c) on the agreed date at the agreed time.

### 3.2 Minimum notice required

An application for a burial shall be made to the Board at least one week prior to the day proposed for burial, otherwise an extra charge may be made.

### 3.3 Vaults and mausoleums

A person shall not construct a vault or mausoleum within the cemetery, except with the specific approval by resolution of the Board.

### 3.4 Re-opening a grave

A person shall not reopen a grave without the approval of the Board.

## PART 4 - INTERMENT OF ASHES

#### **4.1 Interment of ashes**

- (1) An administrator may apply for approval for interment of ashes in a cemetery listed in clause 3.1(1).
- (2) Interment of ashes in the cemetery reserves listed in clause 3.1(2) is –
  - (a) subject to the appropriateness of the interment as determined by the Board; and
  - (b) not permitted in a grave.
- (3) An application under subclause (1) shall be accompanied by the set fee.
- (4) Where an interment is approved under subclause (1) and is to be undertaken by the Board, the interment shall be –
  - (a) at the expense of the administrator; and
  - (b) the expense shall be calculated in accordance with the set fee; and
  - (c) if specified, on the agreed date at the agreed time.

#### **4.2 Applications to be accompanied by statement**

- An application under clause 4.1(1) shall be accompanied by a statement by an administrator of –
- (a) identity of the ashes to be interred; and
  - (b) such other information as may be required by the Board.

#### **4.3 Minimum notice required**

An application for interment of ashes in a grave shall be made to the Board at least one week prior to the day proposed for interment, otherwise an extra charge may be made.

#### **4.4 Refusal of application**

- (1) The Board shall refuse an application for approval for the interment of ashes –
  - (a) if the ashes are not being scattered; or
  - (b) if the ashes are not being interred as otherwise approved by the Board; or
  - (c) if the ashes are to be interred in an existing gravesite of a person in a cemetery listed in clause 3.1(1) and the ashes are to be interred do not have a direct and readily identifiable association with the person buried, as deemed appropriate by the Board; or
  - (d) on any other grounds considered appropriate.
- (2) If the Board refuses to approve an application under subclause (1), written notice of the refusal is to be given to the applicant.

#### **4.5 Ashes not to be held by the Board**

The Board shall not accept custody of ashes of a deceased person.

### **PART 5 - MEMORIAL SERVICES**

#### **5.1 Memorial services or processions**

Upon application, the Board may approve under such conditions as deemed appropriate, and with or without a burial or interment or broadcasting of ashes –

- (a) the conduct of a memorial service; or
- (b) a procession.

### **PART 6 - MEMORIALS**

#### **6.1 Application to place memorial**

- (1) An administrator may apply for approval of the Board for commemorative works in a cemetery listed in clause 3.1(1).
- (2) An administrator may apply for approval by resolution of the Board for commemorative works in a cemetery listed in clause 3.1(2).
- (3) An application under subclause (1) or (2) shall be accompanied by the set fee.
- (4) The Board may require an application for a memorial made under section 30 of the Act, to be accompanied by the written consent of –
  - (a) the holder of the right of burial of the grave;

- (b) an administrator of a deceased person; or
- (c) other person to the satisfaction of the Board.
- (5) Where written consent under subclause (4) is not able to be produced, the Board may approve with or without conditions or decline an application in its absolute discretion.
- (6) If the Board refuses to approve an application under subclause (5), written notice of that refusal is to be provided to the applicant.

## **6.2 Requirement for commemorative works**

- (1) Commemorative works shall comply with such requirements and conditions as may be imposed by resolution the Board, including but not limited to –
  - (a) grave cover –
    - (i) dimensions not to exceed the width and length of a standard grave without approval under clause 6.3(3);
    - (ii) thickness shall not to exceed 150mm; and
    - (iii) materials;
  - (b) headstone, memorials and bases, monuments –
    - (i) dimensions not to extend beyond any grave cover in place, its base or dimensions of a standard grave if no grave cover is in place;
    - (ii) height; and
    - (iii) materials;
  - (c) plaques –
    - (i) maximum dimensions;
    - (ii) dimensions shall not extend beyond any base upon which the plaque is mounted; and
    - (iii) materials;
  - (d) gravesite boundary, whether kerbing, loose or cemented rock, or fencing –
    - (i) dimensions shall not to exceed the width and length of a standard grave without approval under clause 6.3(3);
    - (ii) height; and
    - (iii) materials.
- (2) Where commemorative works approved under subclause (1) and is to be undertaken by the Board, the commemorative works shall be –
  - (a) at the expense of the administrator; and
  - (b) the expense shall be calculated in accordance with the set fee; and
  - (c) if specified, on the agreed date at the agreed time.

## **6.3 Limitation on dimensions of memorials**

- (1) No part of any commemorative works, including any kerbing, boundary marker or enclosure is to extend beyond the dimensions of a standard grave.
- (2) No part of a headstone, memorial plaque or monument above its base shall extend horizontally beyond its base.
- (3) Notwithstanding subclause (1), on request of an administrator, the Board may approve commemorative works over multiple adjoining gravesites –
  - (a) where the persons interred are of the same family; or
  - (b) for another acceptable reason.

## **6.4 Display of trade names not allowed**

A person shall not display any trade names or marks on commemorative works.

## **6.5 Use of wood**

No wooden fence, railing or construction other than a cross, shall be allowed on or around a grave, other than –

- (a) as a temporary marker; or
- (b) with the approval of the Board.

## **6.6 Placing of grave ornaments**

- (1) A person shall not place vases or other grave ornaments –
  - (a) outside the perimeter of a standard grave; or
  - (b) outside of an area set aside by the Board as a memorial plaque section.
- (2) The use of glass, porcelain, ceramics or pottery is not permitted, other than that already in place at commencement of this local law.

#### **6.7 Carrying out commemorative works**

- (1) A person shall not carry out commemorative works within the cemetery without the approval of the Board to do so under clause 6.1.
- (2) All material required in the erection and completion of any commemorative works shall, be prepared before being taken to the cemetery.
- (3) The Board may place restrictions on the hours of work, access to the cemetery or other matters considered appropriate.
- (4) Work is not permitted to be left unattended in an untidy or unsafe state.

#### **6.8 Australian War Graves**

Notwithstanding anything in this local law to the contrary, the Office of Australian War Graves –

- (a) may place a complying memorial on a military grave; and
- (b) is not required to pay the set fee for any memorial that is placed upon a military grave.

### **PART 7 - OTHER WORK**

#### **7.1 Numbering of graves**

A person shall not install commemorative works on a grave unless the number of that grave is, depending on the area where the grave is located, indelibly and legibly inscribed either on the base of the head of the monument or on the base of the headstone, or if this is not practicable, on the kerbing at the foot of the grave.

#### **7.2 Removal of sand, soil or loam**

No sand, earth or other material shall be taken from any part of the cemetery for use in the construction of any memorial or other work, or cause any material to be removed from the cemetery except with the approval of the Board.

#### **7.3 Removal of rubbish**

All refuse, rubbish or surplus material remaining after approved memorial works are completed shall be immediately removed from the cemetery by the person carrying out the same.

#### **7.4 Plants and trees**

No trees or shrubs shall be planted on any grave or within the cemetery except such as shall be approved by the Board.

#### **7.5 Supervision**

All workers, whether employed by the Board or by any other person, shall at all times while within the boundaries of the cemetery be subject to the supervision of the Board and shall obey any directions of the Board or authorised person.

#### **7.6 Hours of work**

Except in accordance with the permission of an authorised person, a person shall not carry out memorial or other work within the cemetery –

- (a) during a funeral; or
- (b) outside the hours approved by the Board.

#### **7.7 Unfinished work**

A person who does not complete any work within the approved hours shall leave the work in a neat and safe condition to the satisfaction of the Board or an authorised person.

## PART 8 - GENERAL

### 8.1 Assistance animals

A person shall not bring an animal into or allow to be brought an animal to enter or remain in a cemetery, other than –

- (a) an 'assistance animal' as defined in section 9(2) of the *Disability Discrimination Act 1992* (Commonwealth); or
- (b) with the approval of the Board or an authorised person.

### 8.2 Littering, vandalism or removal of objects

Without the approval of the Board or an authorised person, a person shall not –

- (a) damage, remove or pick any tree, plant, shrub or flower;
- (b) damage, deface or interfere with any monument or gravesite in any manner whatsoever;
- (c) damage or interfere with any property, object or infrastructure which is the property of the Board or other person;
- (d) break or cause to be broken any glass, ceramic or other material in or upon a cemetery;
- (e) discard, deposit, leave or cause to be discarded, deposited or leave any refuse or litter in a cemetery other than in a receptacle provided for that purpose.

### 8.3 Withered flowers

Notwithstanding clause 8.2 a person may remove withered flowers from a grave or memorial and these are to be disposed of in an appropriate manner.

### 8.4 Signs and directions of the Board

A person shall obey –

- (a) all signs displayed, marked, placed or erected by the Board within a cemetery; and
- (b) any other lawful direction by the Board or authorised person.

### 8.5 Removal from the cemetery

Any person failing to comply with any provisions of this local law or behaving in a manner that in the opinion of the Board or an authorised person is inappropriate in a cemetery may in addition to any penalty provided by this local law be directed to leave the cemetery by the Board or an authorised person.

### 8.6 Liability for damage or works required to comply

Where a person commits a breach of this local law the Board may by written notice to that person require that person within the time required in the notice to, at the option of the Board –

- (a) pay the costs of reinstating the property to the state it was in prior to the occurrence of the damage;
- (b) pay the costs of replacing that property;
- (c) pay the costs of works required to comply with this local law; or
- (d) carry out works required to comply with this local law.

### 8.7 Offence to fail to comply with notice

Whenever the Board gives a notice under this local law requiring a person to do any thing, if a person fails to comply with the notice, that person commits an offence.

### 8.8 Board may undertake requirements of notice

Where a person fails to comply with a notice referred to in clause 8.6, the Board may do the thing specified in the notice and recover from the person to whom the notice was given, as a debt, the costs incurred in so doing.

## PART 9 - OFFENCES AND MODIFIED PENALTIES

### 9.1 General penalties

A person who commits a breach of any provisions of this local law commits an offence and shall on conviction be liable to a penalty not exceeding \$500, and if the offence is a continuing one to a further penalty not exceeding \$20 for every day or part of a day during which the offence has continued.

## 9.2 Modified penalties

- (1) The offences specified in Schedule 1 are offences which may be dealt with under section 63 of the Act.
- (2) The modified penalty payable in respect of an offence specified in Schedule 1 is set out in the fourth column of Schedule 1.
- (3) The infringement notice referred to in section 63(1) of the Act shall be in the form set out in the Schedule 2.
- (4) The notice withdrawing an infringement notice referred to in section 63(3) of the Act shall be in the form set out in Schedule 3.

### Schedule 1 – Modified Penalties [cl.9.2]

Item	Clause	Nature of offence	Modified Penalty \$
1	3.1(3)	Unauthorised burial of dead body	50
2	3.3	Unauthorised construction of vault or mausoleum	50
3	3.4	Unauthorised reopening of a grave	50
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19	7.2	Unauthorised use of materials taken from within the cemetery	50
20	7.3	Failure to remove rubbish and surplus materials	50
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22	7.5	Failure to comply with direction of authorised person	50
23	7.6(b)	Failure to comply with approved hours of work	50
24	7.7	Failure to leave uncompleted works in a tidy and safe condition	50
25	8.2	Littering or damage	50
26	8.3	Failure to dispose of withered flowers appropriately	50



27	8.4	Failure to obey sign or lawful direction within cemetery	50
28	8.5	Failure to comply with order to leave cemetery	50
29	8.7	Failure to comply with notice within specified period	50
30	9.2(2)	Offences not elsewhere specified	50

**Schedule 2 – Infringement Notice**  
[cl. 9.2(3)]  
**Shire of Menzies**

INFRINGEMENT NUMBER –		
To:		
Address:		
	It is alleged that –	
At –		
On –	Day	Date
Name of cemetery or cemetery reserve –	as defined in clause 3.1 of the Shire of Menzies Cemeteries Local Law 2021	
	You committed the following offence –	
Contrary to –	Shire of Menzies Cemeteries Local Law 2021	
Schedule 1 reference –	Item No. –	Clause –
Offence –		
Brief description –		
The modified penalty for the offence is –	\$	
	If you do not wish to have a complaint of the alleged offence heard and determined by a court, the amount of the modified penalty may be paid at the Shire of Menzies within a period of 28 days after the giving of this notice.	
Name of authorised person –		
Position –		
Signature –		
Date –		
	Payments may be made – a) by EFT (contact Shire office for details) b) In person at – Shire of Menzies, 124 Shenton Street, Menzies during business hours c) By mail to – Shire of Menzies PO Box 4, Menzies 6436	

	Please make cheques payable to Shire of Menzies.
--	--

**Schedule 3 – Withdrawal of Infringement Notice**  
 [cl. 9.2(4)]  
**Shire of Menzies**

To –	
Address –	
	It is advised that –
Infringement Notice No. –	
Dated –	
For the alleged offence of –	
	has been withdrawn.
The modified penalty of –	\$
Reason for withdrawal –	No further action will be taken.
(Delete whichever does not apply)	It is proposed to institute court proceedings for the alleged offence
Name of authorised person –	
Position –	
Signature –	
Date –	

Dated \_\_\_\_\_

The Common Seal of the Shire of Menzies was affixed by authority of a resolution of Council in the presence of –

G. DWYER, President

B JOINER, Chief Executive Officer

<b>12.2.6</b>	<b>Public health and wellbeing plan 2021-2025</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>03 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. DRAFT MENZIES PUBLIC HEALTH AND WELLBEING PLAN 2021-2025 [ <b>12.2.6.1</b> - 14 pages]

### **SUMMARY:**

Council engaged the services of Mr Llew Withers in late 2018 to undertake the preparation of Councils Public Health Plan. Unfortunately Covid-19 delayed preparation of this plan to this point.

### **BACKGROUND:**

The State Government through the new Public Health Act 2016 requires that each local authority produce a public health plan that applies to its district. The requirement to produce the plan comes into effect two years after the Public Health Act 2016 is finalised. That is the State is currently transitioning between the Health Act 1911 and new Public Health Act 2016 which, when completed, will require the individual public health plans to be completed within two years.

Council engaged Mr Withers in an effort to beat the rush for consultants as there are very few working in this field currently. The WA Health Department is aware that many local governments are developing their local plans before the Public Health Act 2016 is finalised and is highly supportive of this occurring.

### **COMMENT:**

The local plan is required to be consistent with the State Public Health Plan whilst responding to local public health risks and must:

- Identify the public health needs of the local government district.
- Include an examination of data relating to health status and health determinants in the local government district.

- Establish objectives and policy priorities for the promotion and protection of public health in the local government district.
- Describe the development and delivery of public health services in the local government district, and
- Include a report on the local governments performance of its functions under the Act.

Mr Withers has met with previous Council management a number of times while arranging consultation surveys, assessing responses and preparing the plan.

#### **CONSULTATION:**

Consultation was carried out in accordance with requirements.

#### **STATUTORY AUTHORITY:**

*Public Health Act 2016.*

#### **POLICY IMPLICATIONS:**

Nil.

#### **FINANCIAL IMPLICATIONS:**

Nil immediate.

#### **RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
N/A		

#### **STRATEGIC IMPLICATIONS:**

1.1 An engaged and inclusive community.

1.1.2 Welcoming to all residents, strengthen community cohesiveness and participation.

1.2 A healthy and safe community.

1.2.3 Support community health and wellbeing initiatives.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council:

1. Endorse the Shire of Menzies Public Health and Wellbeing Plan 2021 – 2025;  
and
2. Submit a copy of the Shire of Menzies Public Health and Wellbeing Plan to the Health Department of WA, Director Environmental Health, Dr Michael Lindsay.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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# Public Health and Wellbeing Plan 2021-2025



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## Acknowledgement of Country

The Shire of Menzies acknowledges the Tjuntjuntjara People, the Traditional Owners of the country within the Shire's boundaries.

## Introduction

We are proud to present the Shire of Menzies' Public Health Plan 2021-2025 (the Plan). This Plan is designed to be both a stand-alone Plan and also one that influences the periodic revisions of the Shire of Menzies Strategic Community Plan 2020 – 2030.

Each local government in Western Australia is required by the *Public Health Act 2016* to maintain and enhance the health, wellbeing and safety of all of its citizens and align with the *State Public Health Plan for Western Australia 2019 – 2024*. Incorporating the outcomes and strategies of the State Public Health Plan into Council's Strategic Community Plan, will ensure it remains relevant to community needs and keeps pace with the ever-changing demographics of the local community.

While the process of the development of the Plan has taken over four years, some of the delay has been caused by the inability to travel to the Goldfields during the COVID 19 lockdown during 2020/21 and the need to consult with nearby Shires and trying to coordinate information sessions through a combined consultation process.

In a practical sense, it was decided to consult with all communities within the local government district by an electronic survey process using social media and the website. Shire of Menzies results were received from both electronic and paper submissions.

We would like you to enjoy reading this Plan as we look forward to working collaboratively with the community to continuously improve the public health outcomes of all of our citizens.

Greg Dwyer  
Shire President  
August 2021

Brian Joiner  
Chief Executive Officer

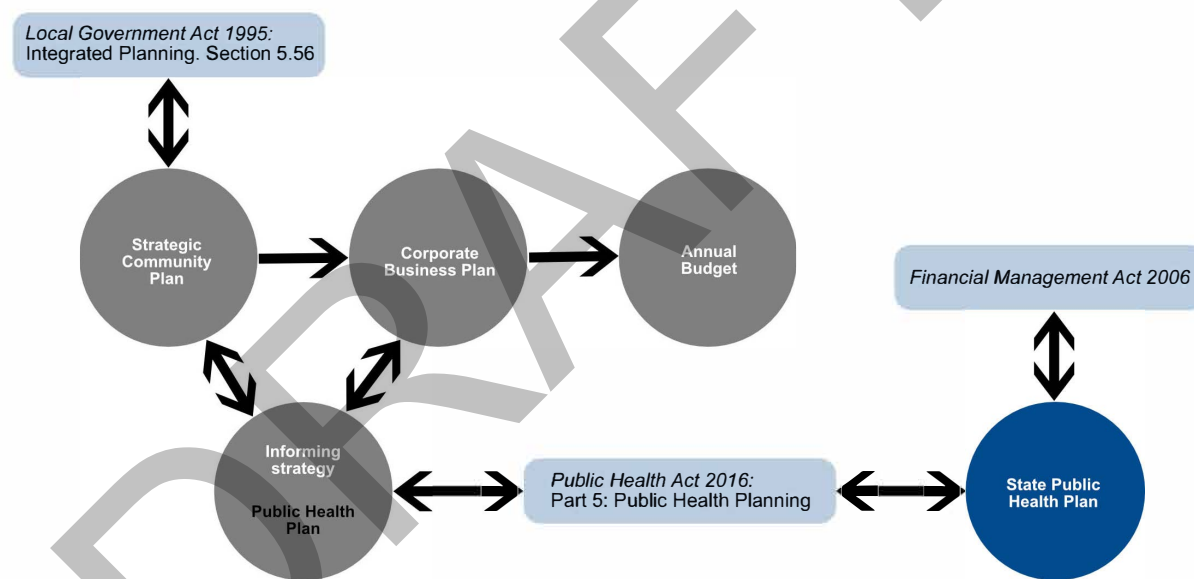




## Plan Implementation

The State Public Health Plan is a stand-alone Plan. Each local government is required to create its own Public Health Plan, which in turn, is incorporated into the Shire's Strategic Community Plan. The Strategic Community Plan connects with the Shire's Business Plan which is funded by each local government's revenue stream. Each local government is then required to prepare and adopt a local government Public Health Plan.

The diagram below provides a pictorial representation of how this is to be achieved.



Linkages between Part 5: Public Health Planning of the *Public Health Act 2016* and Local Government Planning for the future requirements under section 5.56 of the *Local Government Act 1995*



## Our Current Health Role

The Shire of Menzies currently supports the promotion of Public Health outcomes through its community.



These may be explained in more detail in the core business described here:

- **Infrastructure and property services** including provision of local roads, footpaths, drainage, waste collection and management.
- **Environmental Health Services** to prevent and control environmental health hazards, emissions, communicable disease and vector-borne disease. To prevent and reduce the incidence of alcohol, other drug and tobacco health impacts, noise and air pollution, and to maintain water and food quality.
- **Community Services** such as provision of a medical doctor, accessible dental care and other relevant health and well being interventions as well as youth and aged care services that promote enhanced mental and physical health outcomes.
- **Cultural facilities and services** such as libraries, art galleries, places of historic importance and museums which display associations to local indigenous groups and that encourage community participation.
- **Provision of recreation facilities** such as parks, ovals, golf course, water spraypark, sports centre, and camping grounds.
- **Building services, planning and development control** including inspections, licensing, certification and enforcement.
- **Administration of facilities** such as airport, cemetery, community recreation and resource centres, and provision or protection of waste and wastewater management.
- **Local Government Health Law Enforcement, Ranger and Emergency Services.**



## Snapshot of the Health of Goldfields Residents



\*Western Australian Country Health Services

\*\*Compared with the WA State average





# THE RESIDENTS OF MENZIES SPEAK

## Key results from the Menzies Health and Wellbeing Survey

### AS THINGS ARE NOW

The worst health risks in the community are from:

- Tobacco/cigarette smoking
- Drinking too much alcohol
- Using illegal drugs
- Sniffing volatile substances
- Drinking too much soft or sugary drinks
- Not getting enough exercise

The most serious mental & social health issues in our community are:

- Alcoholism
- Anxiety
- Drug addiction
- Worry about COVID-19

The sport & recreation facilities we use the most are:

- Indoor Badminton
- Menzies Oval

The top six volunteering activities we do are for:

- Charities
- Emergency services eg SES, DFES
- Environment and conservation
- Youth development
- Health
- Public events

The things which worry us the most about COVID-19 are:

- Our families' future finances
- Our families' future health

isolation peace  
fresh air safe Peace and quiet dirt bike riding people  
vibrant Aboriginal community in Tjuntjuntjara friendly  
lifestyle clean healthy environment love  
the sky & the bush

The words we used the most, to say what we like best about living in Menzies

### CHANGE FOR THE FUTURE

More of these programs will improve the health of our community

- Healthy living programs
- Routine screening for health issues eg cervical cancer, prostate cancer
- Programs for Children

We support new programs to reduce harm from:

- Illegal drugs
- Sniffing volatiles
- Alcohol
- Tobacco

To help us be more physically active, we'd like

- Public exercise equipment that is free to use
- Exercise/play equipment in parks that cater for various age groups
- More recreational community activities

For good community health, we need:

- Safe roads
- Affordable housing
- Parks and public open spaces
- Recreation & sporting facilities, inc gyms & pools

For easier access to healthy food, we need:

- Knowledge of quick ways to prepare healthy meals
- Healthy food options at sporting & community & events
- Healthy food being easier to identify and find in the shops
- More information to help me decide which foods are healthy

The key environmental issues for good community health are:

- Safe, clean water for the Town supply
- Clean & safe air
- Access to safe, affordable & nutritious food
- Environmental testing

I enjoy interacting with my neighbours (75%)

I feel like my life has a sense of purpose (67%)

I feel like I belong in my local community (75%)

I know where to get help when I need it (59%)

There is strong community spirit in Menzies (27%)

I am proud of the community where I live (67%)

I feel the Shire cares about our welfare (55%)



## Integrating the Public Health Vision into the Strategic Community Plan

The Public Health Plan incorporates the 4 key themes of community interest from the Shire of Menzies Strategic Community Plan:

- **Our Community**      A vibrant and inclusive community
- **Local Economy**      A prosperous local economy
- **Our Environment**    Enhance and maintain our built infrastructure and natural environment
- **Leadership**            Responsible management and good governance, leading an empowered community  
And introduces a new theme:
- **Health**                 Improving the health outcome of all people living in our community

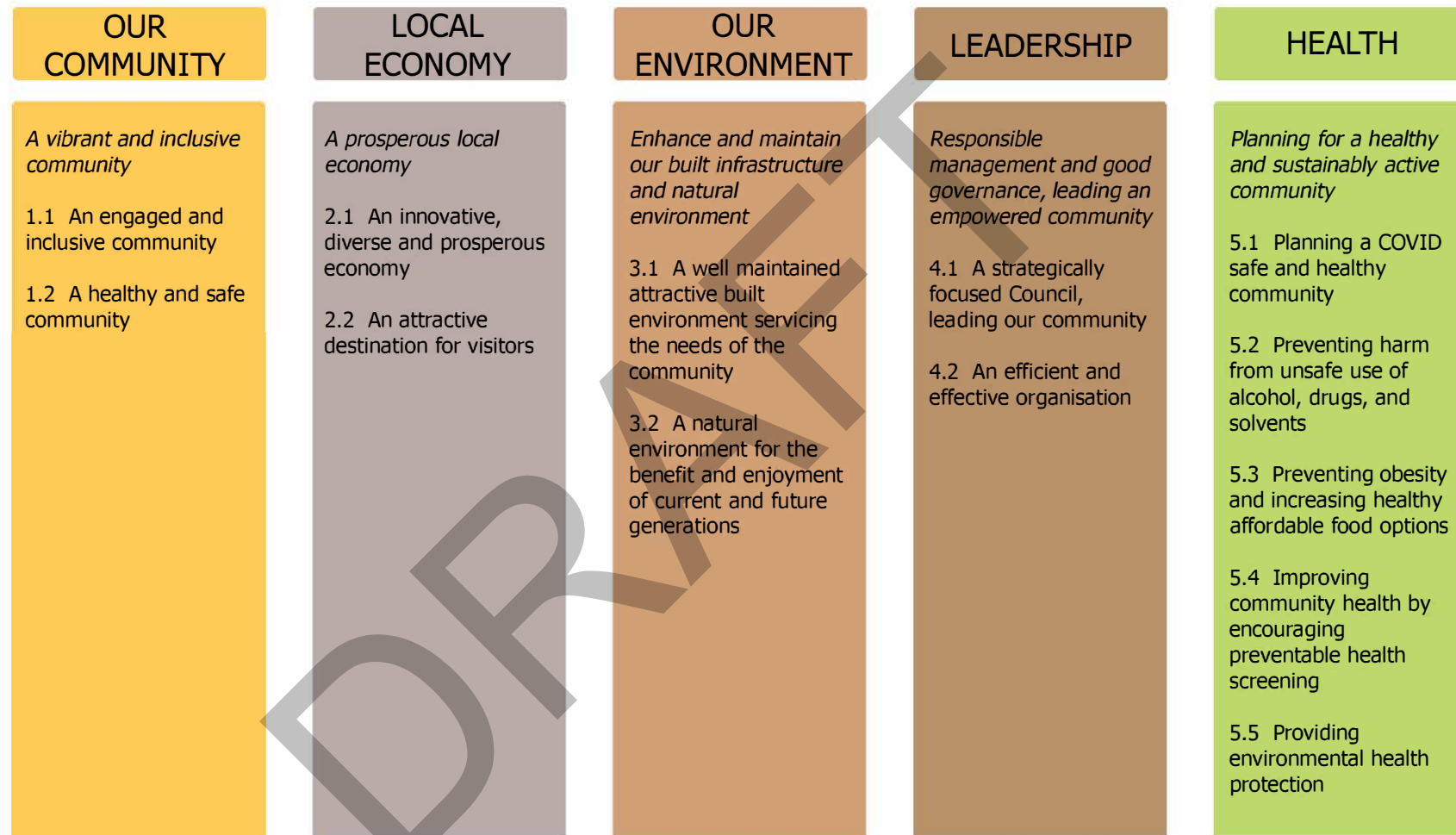
Persons living in the Shires of Menzies are described by the Australian Bureau of Statistics (2016) – the SEIFA Index (the Socio-Economic Indexes for Areas) as being heavily disadvantaged. Only 4% of Indigenous persons in Western Australia are considered more disadvantaged.

Persons living in this Shire are likely to be Indigenous (45% of the population compared to the State Average per local government of 3%) are likely to require dialysis (16% of the population), be prone to violent head and upper limb injuries, have a very high rate of teenage births (20%), and have very high levels of sexually transmitted disease (8 times the State Average).

Persons living in Menzies need to address basic health conditions and plan for a future where the quality of life can be improved through better services and community and civic generated infrastructure.



## The Public Health Vision added to the Strategic Community Plan





## Community and Public Health Outcomes

Infectious Disease	Harm Minimisation	Preventing Obesity	Improving Community Health	Environmental Health Protection
<p><b>5.1 Planning a COVID safe and healthy community</b></p> <p>5.1.1 Minimise incidents of infectious disease by surveillance and providing information for disease prevention</p> <p>5.1.2 Keep the community informed on COVID-19 revisions</p> <p>5.1.3 Implement COVID-19 Safety plans in consultation with emergency authorities</p> <p>5.1.4 Develop COVID risk management guidelines for public events</p> <p>5.1.5 Encourage all persons to keep premises safe by regular cleaning and disinfection</p>	<p><b>5.2 Preventing harm from unsafe use alcohol &amp; drug &amp; solvents.</b></p> <p>5.2.1 Work with the community and Police and other stakeholders to improve safety, prevent crime and anti-social behaviour associated with alcohol and drug use.</p> <p>5.2.2 Plan more alcohol and smoke free community events.</p> <p>5.2.3 Continue to promote smoke free playgrounds and public spaces.</p> <p>5.2.4 Liaise with sporting clubs to promote good times without alcohol and reward those clubs with responsible service policies and alcohol-free areas.</p> <p>5.2.5 Encourage FIFO workers to reduce smoking consumption.</p>	<p><b>5.3 Preventing obesity and increasing healthy affordable food options</b></p> <p>5.3.1 Link with LiveLighter and get involved in the campaigns to raise awareness.</p> <p>5.3.2 Raise awareness of recreation activities and facilities to reduce overweight and obese persons.</p> <p>5.3.3 Promote recipes for healthy meals in takeaway / fast food outlets prepared with local ingredients.</p> <p>5.3.4 Develop and implement a healthy catering policy for all Council functions and meetings</p>	<p><b>5.4 Improving community health by encouraging preventable health screening</b></p> <p>5.4.1 Encourage government agencies to institute a regular cycle to promote personal screening services e.g. cervical cancer &amp; mammograms.</p> <p>5.4.2 Recognise child health nurses for achieving a 100% immunisation rate amongst pre-schoolers.</p> <p>5.4.3 Work with Road Safety authorities to make safer roads.</p> <p>5.4.4 Continue to recognise individuals who volunteer in community health.</p>	<p><b>5.5 Providing environmental health protection</b></p> <p>5.5.1 Provide access to educational information for relevant operators on public health matters, e.g. Foodsafe online.</p> <p>5.5.2 Continuing inspection of food premises based on risk.</p> <p>5.5.3 Continue to monitor and report on all drinking and aquatic facility waters highlighting any areas of high risk.</p> <p>5.5.4 Working in the built environment for safe and sustainable constructions.</p>







## Conclusion

This Plan was developed in consultation with elected members and the community to reflect the needs of the local community.

Although health is everyone's responsibility, the Shire of Menzies is already contributing substantially to supporting the community through the provision of recreational services, tourism activities, airport, health and building administration.

Specifically, the Plan will directly influence the way in which the Shire of Menzies supports public health in the community by addressing better health outcomes for its citizens through the Strategic Community Plan outcomes.

These initiatives will provide the Shire of Menzies with a strong leadership role in the health and wellbeing of its population by:

- Adopting a leadership and advocacy role in better health planning;
- Having a whole of Council approach to delivering better health and wellbeing initiatives;
- Encouraging external partnerships in health; and
- Engaging elected members with the community to promote healthy lifestyles.

The Plan was developed by including:

- Extensive analysis of health data (a well-developed Health Profile Report);
- Participation in an electronic Health and Wellbeing Survey; and
- Consultation with elected members and senior officers.



## The Way Forward

The strategies contained in the Shire of Menzies' Public Health Plan are intended to mirror the work already underway. The Shire of Menzies effectively communicates with its citizens and provides a wide range of recreational services and facilities. This connection with community was noted by the number of positive comments in the Public Health and Wellbeing Survey.

It is intended that the Plan be one where the Shire of Menzies can continue to do the good work already underway but take the opportunity to also include measures designed to increase early intervention against health illnesses (heart through overweight & obesity, harm minimisation through addressing smoking and drug awareness and cancer screening by lobbying health agencies to increase the number of opportunities for screening of cancers). There are a number of strategies which are designed to guide the Shire of Menzies in the manner in which it addresses better public health outcomes in this locality.

The Shire of Menzies may give consideration to liaising with the Goldfields Population Unit Health Promotion Officer in conjunction with neighbouring Shires to review the supporting information in the Health Profile Report and the Better Health & Wellbeing Survey, and to work with government and funding agencies to raise awareness of disease situations and lifestyle illnesses.

Over the next four years, the Shire of Menzies will undertake initiatives to achieve the key strategies under each theme. Success will be measured by reporting against the outcomes of the Plan. Modifying public health outcomes in the community is likely to be a slow process and may take a number of plans implemented to bring about community change.

Information used in the research phase of this Plan was principally drawn from Census material (2011 & 2016), SEIFA Index (2016), AEDC (Education) data (2018), Health Department hospital admissions data (2018), and the Shire of Menzies Public Health and Wellbeing Survey 2020.







<b>12.2.7</b>	<b>Unconfirmed GVROC Council meeting minutes July 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>03 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<ol style="list-style-type: none"> <li>1. Unconfirmed Minutes GVROC Council Meeting 30 07 21 [<b>12.2.7.1</b> - 24 pages]</li> <li>2. Action Sheet GVROC Meeting 30 July 2021 [<b>12.2.7.2</b> - 2 pages]</li> </ol>

#### **SUMMARY:**

This item recommends Council accepts the unconfirmed Minutes from the GVROC meetings of 29 July 2021.

#### **BACKGROUND:**

The Shire of Menzies is a member of the Goldfields Voluntary Regional Organisation of Councils (GVROC).

The unconfirmed minutes of each of the meetings are attached for Councillor information.

#### **COMMENT:**

The GVROC secretariat does not provide confirmed Minutes of the Meetings. Members are advised if the Minutes are amended at any future meetings.

Significant changes to the confirmed minutes will be provided to Council.

#### **CONSULTATION:**

Nil.

#### **STATUTORY AUTHORITY:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Council pays membership fees to the GVROC and contributes to projects organised by the NGWG.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

**STRATEGIC IMPLICATIONS:**

4.1 A strategically focused Council, leading our community.

4.1.1 Provide strategic leadership and governance.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council Accepts the unconfirmed Minutes from the GVROC meetings of 29 July 2021.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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Fax: (08) 908027 3125  
M: 0403 447 303  
PO BOX 138, KAMBALDA WA 6442  
Email: [ceo@coolgardie.wa.gov.au](mailto:ceo@coolgardie.wa.gov.au)  
[mannadvisory@bigpond.com](mailto:mannadvisory@bigpond.com)

## GVROC Council Meeting

Friday 30th July 2021  
In person meeting  
hosted by City of Kalgoorlie Boulder  
9:00am – 1:00pm  
held at the  
CKB Administration Offices - 577 Hannan Street, Kalgoorlie  
**Unconfirmed Minutes**

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## GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC)

**A in person and video conference meeting of the GVROC Council was held  
Friday 30 July 2021 commencing at 9:00 am**

# AGENDA

### 1. OPENING AND ANNOUNCEMENTS

The purpose of the meeting is to discuss business related to the activities of the Goldfields Voluntary Regional Organisation of Councils.

### 2. DECLARATION OF INTEREST

Pursuant to the Code of Conduct, Councillors and CEOs must declare to the Chairman any potential conflict of interest they may have in a matter before the Goldfields Voluntary Regional Organisation of Councils as soon as they become aware of it. Councillors, CEOs and Deputies may be directly or indirectly associated with some recommendations of the Goldfields Voluntary Regional Organisation of Councils. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

**Declarations:**

Cr Mal Cullen (GVROC Chair) and President, Shire of Coolgardie declared an interest in relation to Item 8.2 on the agenda regarding proposed remuneration for the GVROC Chairperson.

### 3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

#### 3.1 Attendance

Cr Mal Cullen (Chair)	President, Shire of Coolgardie
Mr James Trail	CEO, Shire of Coolgardie
Mr John Walker	CEO, City of Kalgoorlie Boulder
Cr Laurene Bonza	President, Shire of Dundas
Mr Peter Fitchat	CEO, Shire of Dundas
Cr Sharon Warner	Councillor, Shire of Dundas
Cr Ian Mickel	President Shire of Esperance
Cr Ron Chambers	Councillor, Shire of Esperance
Mr Shane Burge	CEO, Shire of Esperance
Cr Patrick Hill	President, Shire of Laverton
Mr Peter Naylor	CEO, Shire of Laverton
Cr Peter Craig	President, Shire of Leonora
Mr Jim Epis	CEO, Shire of Leonora
Cr Jill Dwyer	Councillor, Shire of Menzies
Cr Keith Mader	Councillor, Shire of Menzies
Mr Brian Joiner	CEO, Shire of Menzies
Cr Jim Quadrio	President, Shire of Wiluna
Mr Gary Gaffney	A/CEO, Shire of Wiluna (via Zoom) left meeting at 9:30am
Mr Kevin Hannagan	CEO, Shire of Ngaanyatjaraku
Mr Cary Green	Director Governance & Corporate, Shire of Ngaanyatjaraku (via Zoom)
Mr Andrew Mann	Executive Officer



**3.2 Apologies**

Cr Tracey Rathbone	Councillor, Shire of Coolgardie
Cr John Bowler	Mayor, City of Kalgoorlie-Boulder
Cr David Grills	Councillor, City of Kalgoorlie Boulder
Cr Shaneane Weldon	Councillor, Shire of Laverton
Cr Damian McLean	President, Shire of Ngaanyatjaraku
Cr Timothy Carmody	Councillor, Shire of Wiluna

**3.3 Guests**

<b>Ali Kent MLA</b>	Member for Kalgoorlie
<b>Jessica Stojkovski MLA</b>	Parliamentary Secretary to the Minister for Transport; Planning; Ports
<b>Gail McGowan</b>	Strategic Adviser – Planning, Lands & Heritage
<b>Marie Mills</b>	Mills Wilson. Managing Director
<b>Laurie Curro</b>	Horizon Power - Head of Power Systems
<b>Rachel Frazer</b>	Horizon Power - Manager Operations Goldfields Esperance
<b>Peter Oldfield</b>	Horizon Power – Asset Manager Goldfields Esperance
<b>Priscilla Davies</b>	Horizon Power - Retail and Community Manager Goldfields Esperance

**3.4 WALGA Representatives**

<b>Tim Lane</b>	Manager Strategy and Association Governance
<b>Engel Prendergast</b>	Senior Road Safety Consultant (Via Zoom)
<b>Garry Middle</b>	Acting Manager Environment Policy (Via Zoom for Item 10.1))

**3.5 DLGSC Representatives**

<b>Shannon Wood</b>	Local Government Regulation
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**3.6 GEDC Representatives**

<b>Kris Starcevich</b>	CEO
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## 4. GUEST SPEAKERS

Note: Items 4.1 and 4.2 were held between 10:45am to 11:50am.

### 4.1 Ali Kent MLA, Member for Kalgoorlie

Ali Kent MLA, the new Member for Kalgoorlie provided an update on matters of interest from her perspective for the region and of the McGowan Labor Government followed by short Q&A session.

### 4.2 Jessica Stojkovski MLA, Parliamentary Secretary to the Minister for Transport; Planning; Ports and Gail McGowan, Strategic Adviser Planning, Lands & Heritage

Jessica Stojkovski MLA and Gail McGowan provided a briefing on the Planning Reform process underway and then opened the session up for discussion.

#### Background

The State Government, through the Department of Planning, Lands and Heritage is undertaking a [consultation program](#) to obtain feedback to help inform the next phase of reforms to the State's planning system. Attached are two brochures for reference (**Attachments 1.1 and 1.2**) – one summarises the progress so far against the [Action Plan for Planning Reform](#), and one that proposes a number of new reforms being considered by the Government. This work continues, and adds to, delivery against the [Action Plan for Planning Reform](#).

As part of the Government's consultation, Jessica Stojkovski MLA - Parliamentary Secretary to the Minister for Transport, Planning and Ports and Gail McGowan (former Director General of the Department of Planning, Lands and Heritage; now advising the Minister on a number of special projects, including this next phase of planning reform) will speak on the current Planning Reform agenda by the State Government and the hold an open consultation session with the Goldfields Voluntary Regional Organisation of Councils from 10:30am – 11:30am as part of our meeting on 30 July 2021.

Jessica and Gail will be accompanied by Marie Mills who will be taking notes from the discussions to feed into a summary report from all of our consultations.

The Department has also advised that for anyone unable to attend this consultation session, that they also have a survey online which you can complete - <https://consultation.dplh.wa.gov.au/planning-reform-phase-2/>. The Department is also looking to engage with WALGA so LGAs can also submit feedback via that avenue if preferred.

## 5. PRESENTATIONS

Note: Item 5.1 was held between 11:50am and 12:15pm

### 5.1 Horizon Power

Presentation (**Attachment 2**) was provided by Priscilla Davies, Retail and Community Manager and Peter Oldfield, Asset Manager Goldfields Esperance – on Horizon Powers operations and plans for the region, including underground power and renewable energy.

## 6. AGENCY REPORTS

### 6.1 WALGA

WALGA verbal update report was provided by Tim Lane

### 6.2 Department of Local Government, Sport and Cultural Industries

DLGSC verbal update report was provided by Shannon Wood

### 6.3 Goldfields Esperance Development Commission

GEDC verbal update report was provided by Kris Starceвич.

#### RECOMMENDATION:

That the GVROC note the Agency Reports as provided.

#### RESOLUTION:

Moved: *Cr Patrick Hill, Shire of Laverton*  
Seconded: *Cr Laurene Bonza, Shire of Dundas*

Carried

## 7. MINUTES OF MEETINGS

### 7.1 Minutes of the Goldfields Voluntary Regional Organisation of Councils (GVROC) meeting held 28 May 2021

Minutes of the GVROC Council Meeting held Friday 28 May 2021 are presented for adoption (**Attachment 3**).

#### RECOMMENDATION:

That the Minutes of the GVROC Council Meeting held Friday 28 May 2021 be confirmed as a true and correct record of proceedings.

#### RESOLUTION:

Moved: *Cr Laurene Bonza, Shire of Dundas*  
Seconded: *Cr Ian Mickel, Shire of Esperance*

Carried

### 7.2 Action Sheet Report

An update on the actions based on the resolutions from the meeting held on 28 May meeting are presented for noting (**Attachment 4**).

#### RECOMMENDATION:

That the Action Sheet Report as listed for noting be received.

#### RESOLUTION:

Moved: *Cr Patrick Hill, Shire of Laverton*  
Seconded: *Cr Laurene Bonza, Shire of Dundas*

Carried

### 7.3 **Matters for Noting**

The following matters were presented for noting.

1. WA Government Ministerial Media Statements of relevance to the Goldfields Esperance Zone since the last GVROC meeting (**Attachment 5**).
2. The Summary Meeting Minutes of the WALGA State Council meeting held 7 July 2021 (**Attachment 6**). The Full Minutes are available on the WALGA [here](#).  
If you have any queries in relation the State Council, please do not hesitate to contact Tony Brown on 9213 2051.
3. WALGA letter to Hon John Carey MLA, Minister for Housing and Local Government Re: Local Government Financial Ratios, Financial Statements and Budget Statements 14 May 2021 (**Attachment 7**).
4. WALGA details regarding the upcoming **2021 WA LOCAL GOVERNMENT CONVENTION** as follows and the Information and Registration Brochure (**Attachment 8**):

WALGA advise that registration for the 2021 WA Local Government Convention is now open. The event, which incorporates WALGA's AGM, will take place on **Monday, 20 and Tuesday, 21 September 2021**, with the Opening Welcome Reception being held on the evening of Sunday, 19 September 2021. After many years the event returns to Crown Perth and will once again provide a valuable opportunity to meet other Council CEOs and Elected Members from around the State, share stories and experiences and learn from one another.

More information regarding the conference and venue are available on the [WALGA website](#). If you would like to attend please visit the [LGC21 Registration Page](#) to complete your registration online. The registration deadline is Wednesday, 1 September.

Accommodation suggestions were earlier circulated and are also available on the WALGA website.

For other assistance please contact Event Manager, Ulla Prill on 9213 2043 or email [registration@walga.asn.au](mailto:registration@walga.asn.au).

#### **RECOMMENDATION:**

That the matters for noting listed be received.

**RESOLUTION:**                      **Moved: Cr Ian Mickel, Shire of Esperance**  
    **Seconded: Cr Patrick Hill, Shire of Laverton**

**Carried**

### 7.4 **Correspondence for Noting**

The following correspondence was sent and received since the last GVROC meeting (refer to **Attachment 9** for copies of correspondence).

#### **Correspondence sent:**

1. Letter dated 20 July 2021 to Mr Duncan Ord thanking him for his service to local governments in the region during his tenure as Director General of the Department of Local Government, Sports and Cultural Industries.

#### **RECOMMENDATION:**

That the correspondence that was sent or received since the last GVROC meeting be noted.

**RESOLUTION:**                      **Moved: Cr Ron Chambers, Shire of Esperance**  
    **Seconded: Cr Peter Craig, Shire of Leonora**

**Carried**

## 8. GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS FINANCE

### 8.1 Financial Statement for 30 June 2021

**Reporting Officer:** James Trail, Chief Executive Officer Shire Coolgardie

**Disclosure of Interest:** No interest to disclose

**Date:** 30 July 2021

**Attachments:** Financial Statement and accounts paid to 30 June 2021 (**Attachment 10**)

**Background:**

Presenting the financial statement for the period and the accounts approved for payment for the period 1st April 2021 to 30 June 2021.

**Financial Statement:**

The Officer provides the following comment:

The Financial Statement for the period ended 30 June 2021 includes;

- Payment to Shire Ravensthorpe \$38,940.60
- Payments to the Executive Officer

**Accounts Paid and Receipts:**

**Credit Interest**

1/06/2021	CREDIT INTEREST		9.95
3/05/2021	CREDIT INTEREST		10.98
1/04/2021	CREDIT INTEREST		10.63

**Payments**

24/05/2021	Executive Fees March and April	-22247.5
7/04/2021	Executive Fees February 2021	-11000

**Consultation:** Nil

**Financial Implications:** Funds for the expenditure is included in the 2020/2021 Budget

**Strategic Implications:** GVROC Strategic Plan 2017-2022 Objective 3

**RECOMMENDATION:**

That GVROC:

1. Endorse the Statement of Financial Position for the period 1 April 2021 to 30 June 2021 and the accounts approved for payment for the period 1 July 2020 to 30 June 2021 totalling \$33,247.50.
2. Endorse the actions taken by the Shire of Coolgardie Chief Executive Officer to pay for GVROC expenses and receipt of GVROC Revenue.

**RESOLUTION:** **Moved: Cr Patrick Hill, Shire of Laverton**  
**Seconded: Cr Jill Dwyer, Shire of Menzies**

**Carried**

**8.2 Proposed Remuneration for the GVROC Chairperson****Reporting Officer:** Andrew Mann, GVROC Executive Officer**Disclosure of Interest:** No interest to disclose**Date:** 30 July 2021**Attachments:** Nil**Background:**

Shire President of Laverton, Patrick Hill, has put forward a motion for the GVROC members to consider a budget item to pay the GVROC Chairperson an annual remuneration.

The basis of this motion is on the understanding that the GVROC Chairperson does an enormous amount of work for the region, also spends a lot of time away from their local commitments and family to attend various functions and meetings in Perth and interstate when required to represent the GVROC.

In recognition of these demands and the time expected of the GVROC Chairperson by the GVROC to represent its interests, it is proposed that an annual remuneration of \$10,000 (to be indexed annually in accordance with CPI) be considered by the GVROC.

**Officer Comment:**

The annual remuneration for the GVROC Chair has been included in the draft 2021/22 GVROC Budget, to be discussed in Item 8.3 – Proposed 2020/2021 Budget, so that the GVROC can consider the financial implications of this request should the GVROC wish to endorse the motion.

**Consultation:** GVROC**Financial Implications:** Annual \$10,000 cost to the GVROC Budget**Strategic Implications:** GVROC Strategic Plan 2017-2022 Objective 3**RECOMMENDATION:**

That the GVROC endorse an annual budget item of \$10,000 (to be indexed annually in accordance with CPI) to be paid as remuneration to the GVROC Chairperson to undertake the roles and expectations placed on this position.

**RESOLUTION:**                    **Moved: Cr Patrick Hill, Shire of Laverton**  
    **Seconded: Cr Ian Mickel, Shire of Esperance**

**Carried**

**8.3      Proposed 2021/2022 Budget**

**Reporting Officer:** James Trail, Chief Executive Officer, Shire of Coolgardie

**Disclosure of Interest:** No interest to disclose

**Date:** 30 July 2021

**Attachments:** GVROC Proposed Draft Budget 2021/2022 (**Attachment 11.1**)  
GVROC Projected Financial Position 30 June 2021 (**Attachment 11.2**)

**Background:**

At the GVROC Council Meeting on Friday 26<sup>th</sup> June 2020 Council resolved;

**That the GVROC Council Adopt the Proposed Draft Budget for the year ending 30 June 2021 with each Member Council contribution remaining at \$10,000 (excluding GST)**

**RESOLUTION:**                    **Moved: Cr Tracey Rathbone – Shire Coolgardie**  
   **Seconded: Mr John Walker – City Kalgoorlie Boulder**

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**Carried**

**Officer Comment:**

The Chair of the GVROC CEO's group will provide additional information were requested on the projected financial position for period ending 30 June 2021 and the proposed draft budget for 2021/2022 as highlighted in the attachments. It is proposed annual membership fees are increased as per the out of session resolution from the CEOs to \$15,000 per annum.

The 2021/2022 Budget also includes an allocation of \$87,000 towards the Regional Climate Alliance project. It also includes an allocation for the Chairperson of GVROC Council of \$10,000 per annum for consideration.

**Consultation:** GVROC Chair

**Financial Implications:** Funds for expenditure are included in the 2021/2022 Budget

**Strategic Implications:** GVROC Strategic Plan 2017-2022 Objective 3

**RECOMMENDATION:**

That the GVROC Council Adopt the Proposed Draft Budget for the year ending 30 June 2022 with each Member Council contribution increasing to \$15,000 (excluding GST).

**RESOLUTION:**                    **Moved: Cr Patrick Hill, Shire of Laverton**  
   **Seconded: Cr Peter Craig, Shire of Leonora**

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**Carried**

## 9. GVROC - LAW AND ORDER

**Reporting Officer:** Mr Andrew Mann, GVROC Executive Officer

**Disclosure of Interest:** Nil

**Date:** 26 March 2021

**Attachments:** GVROC Law and Order Delegation – Notes from its meetings on 1-2 June 2021 in Perth to discuss anti-social law and order issues facing the region with key State Government stakeholders (**Attachment 12**).

**Background:**

At the 28 May 2021 meeting the GVROC resolved the following:

**RECOMMENDATION:**

That the GVROC:

1. Note the updated discussion paper.
2. Note the dates for the GVROC delegation to visit Perth and for all GVROC LGAs to provide any further supporting information or documents to the GVROC Executive Officer prior to the visit for the delegation to push its case.

**RESOLUTION:** **Moved: Cr Patrick Hill - Shire of Laverton**  
**Seconded: Cr Tracey Rathbone - Shire of Coolgardie**

**Carried**

**Motion for additional recommendation as follows:**

3. Post the delegations visit to Perth, the GVROC Law and Order discussion can be released by GVROC members to the public.

**RESOLUTION:** **Moved: Mr Jim Epis - Shire of Leonora**  
**Seconded: Mayor John Bowler - City of Kalgoorlie-Boulder**

**Carried**

**Officer Comment:**

The GVROC Law and Order delegation to Perth on 1-2 June 2021 was well received by all the key stakeholders that they met to discuss anti-social law and order issues facing the region.

The notes that form the basis of the discussions and direction on next steps from these meetings are contained in the attached notes (**Attachment 12**).

**Consultation:** GVROC and all LGA members

**RECOMMENDATION:**

That the GVROC note the delegations notes and its update as provided from its trip to Perth on 1-2 June 2021.

**RESOLUTION:** **Moved: Cr Patrick Hill, Shire of Laverton**  
**Seconded: Mr Kevin Hannagan, Shire of Ngaanyatjaraku**

**Carried**



## 10. GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS BUSINESS

### 10.1 Expression of Interest - Regional Climate Alliance Program

<b>Reporting Officers:</b>	Andrew Mann, GVROC Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	July 2021
<b>Attachments:</b>	Letter of Offer and Contract for Funding ( <b>Attachment 13.1 - pending</b> ) Position statement and EOI advert has been drafted for recruitment of the Regional Climate Alliance Coordinator ( <b>Attachment 13.2 &amp; 13.3</b> )

#### **Background:**

At the 28 May 2021 meeting the GVROC resolved the following:

#### **RECOMMENDATION:**

That the GVROC:

1. Notes the EOI regarding the Regional Climate Alliance Program.
2. Supports a Goldfields Climate Alliance of GVROC LGAs for this program and requests each LGA CEO to liaise with the Shire of Dundas CEO as the lead LGA to complete and submit an application by the due date of 21 June 2021.
3. Agree to provide up to \$50,000 towards the hiring of consultants to assist in completing the application on behalf of the GVROC Goldfields Climate Alliance.

**RESOLUTION:**                      **Moved: Cr Tracey Rathbone - Shire of Coolgardie**  
    **Seconded: Cr Laurene Bonza - Shire of Dundas**

**Carried**

Subsequently, Whitney Consulting was contracted to assist with compiling the GVROC application to the program at a fee of \$3,980 exc GST.

The GVROC were then approached via an email sent by the Executive Officer on 14 June 2021 on a pathway forward for the GVROC Regional Climate Alliance Application. The pathway included that the application should be made as a whole of GVROC proposal retaining a fully regional approach as per the GVROC's commitment to fund initially \$50,000 towards this project as part of its resolution at our meeting of 28 May 2021.

Thus, as part of the proposed budget for the GVROC Regional Alliance, it was proposed that all additional funding for the Regional Climate Alliance Coordinator for the application should come entirely from the GVROC funds, rather than have individual LGAs contribute additional funds on top of the already committed \$50,000. This approach would mean that the Alliance is reflective of a whole of region approach and not just those GVROC members that choose to contribute towards the Alliance and the application.

The salary to engage an Alliance Coordinator with sufficient environmental, communication and project management skills to do the role justice was estimated to be around \$140,000 per year including on costs. To cover this cost the agreement was made to provide \$85,000 per year along with the \$55,000 per year available for funding under the program. E.g. Total of \$170,000 cash contribution over 2 years to be provided by GVROC.

To cover this cost within the Finances of the GVROC, it required the GVROC to endorse out of session an increase to the current annual LGA subscriptions from \$10,000 per annum to \$15,000 per annum. This increase is to be ratified and reflected in the GVROC Financials and budget item in this agenda for the 2021/22 year.

With the current GVROC Financial reserves, plus the increase of \$5,000 per year in annual subscriptions, this will allow the GVROC to meet the costs of the Alliance Coordinator for the two-year period, and subsequently then look at further projects post that two-year period.

On this basis the following out of session recommendation was agreed to by GVROC Delegates for endorsement to finalise the application.

## RECOMMENDATION

### That the GVROC:

1. **Endorse an increase to the current annual LGA subscriptions from \$10,000 per annum to \$15,000 per annum, commencing from the 2021/22 financial year.**
2. **Endorse a commitment for a further \$124,000 over two years towards meeting the costs of the Regional Climate Alliance Coordinator along with the existing \$50,000 committed at the GVROC meeting on 28 May 2021.**
3. **Note that the Regional Climate Alliance Coordinator, will be hosted by the City of Kalgoorlie Boulder.**

### Officer Comment:

The GVROC were officially advised on the 5 July 2021, that we were successful as one of the two Regional Climate Alliances to be awarded funding under the program. We are now awaiting a formal letter of offer and acceptance of the contractual obligations for the program funding.

In conjunction with the CKB a draft Position statement and EOI advert has been drafted for recruitment of the Regional Climate Alliance Coordinator (**Attachment 13.2 & 13.3**). As the position will be hosted by the CKB it is recommended that recruitment panel include a representative from the CKB with the two other panellists to be nominated by GVROC from each LGAs nominated representative to the GVROC Regional Climate Alliance Working Group. The CKB has nominated Dylan Martini, Waste Management Team Leader as it representative on the recruitment panel. It is hoped to advertise and have applications for the position close on 27 August 2021.

**Consultation:** GVROC

**Financial Implications:** \$170,000 commitment over two years 2020/21 and 2021/22

**Strategic Implications:** GVROC Strategic Plan 2017-2022

**Voting:** Simple Majority

## RECOMMENDATION:

### That the GVROC:

1. Ratify the out of session recommendation as follows:
  - 1.1 Endorse an increase to the current annual LGA subscriptions from \$10,000 per annum to \$15,000 per annum, commencing from the 2021/22 financial year.
  - 1.2 Endorse a commitment for a further \$124,000 over two years towards meeting the costs of the Regional Climate Alliance Coordinator along with the existing \$50,000 committed at the GVROC meeting on 28 May 2021.
  - 1.3 Note that the Regional Climate Alliance Coordinator, will be hosted by the City of Kalgoorlie Boulder.
2. Endorse the draft Position statement and EOI advert as drafted and presented for recruitment of the Regional Climate Alliance Coordinator.
3. Nominate the following two GVROC Regional Climate Alliance Working Group, Peter Fitchat, CEO Shire of Dundas & Cr Mal Cullen – President Shire of Coolgardie as the additional representatives to the CKB to be on the recruitment panel for the appointment of the Regional Climate Alliance Coordinator.
4. Delegate approval of WALGA Contract acceptance and execution to GVROC Chair and Executive Officer when received.

## RESOLUTION:

**Moved: Cr Laurene Bonza, Shire of Dundas**  
**Seconded: Cr Ian Mickel, Shire of Esperance**

**Carried**

## 10.2 Prioritising improved government public and social housing and affordable residential housing for the region

**Reporting Officers:** Andrew Mann, GVROC Executive Officer

**Disclosure of Interest:** Nil

**Date:** July 2021

**Attachments:** GEDC – Goldfields Housing Snapshot (**Attachment 14 to be provided at the meeting**)

### Background:

At the meeting on 28 May 2021 the GVROC resolved:

### RECOMMENDATION:

That the GVROC:

1. Note the GEDC update on the production of a 'Goldfields-Esperance Housing & Land Snapshot.
2. Note the GEDC will provide a copy of the Snapshot once finalised in the coming weeks.
3. Request that the GVROC Executive Officer undertake a gap analysis between the snapshot when received with the GVROC Discussion Paper presented at its meeting on 26 March 2021, and present this back to the GVROC with a proposed action plan at the next meeting.

**RESOLUTION:** Moved: *Cr Tracey Rathbone – Shire of Coolgardie*  
Seconded: *Cr Patrick Hill - Shire of Laverton*

Carried

### Officer Comment:

The GEDC snapshot work is now completed and with the Minister for Regional Development for approval.

The GEDC CEO, Kris Starceвич has advised that given the delays in getting the July – December 2020 snapshot finalised and approved, work has already commenced on preparing the Jan-June 2021 report, which is planned to be released in Sept/Oct 2021 once the relevant data has been released.

In regard to the comparison of this data to that of the GVROC LGA view, which was provided in a discussion paper at its GVROC meeting on 26 March 2021, it is now proposed that this will be undertaken by the Executive Officer and provided back to the GVROC at its next meeting in September 2021.

**Consultation:** GVROC CEOs  
GEDC

**Financial Implications:** TBD

**Strategic Implications:** Improved Liveability, social and community wellbeing.

### RECOMMENDATION:

That the GVROC:

1. Note the GEDC produced 'Goldfields-Esperance Housing & Land Snapshot as presented.
2. Note that the GVROC Executive Officer will now undertake a gap analysis between the snapshot with the GVROC Discussion Paper presented at its meeting on 26 March 2021, and present this back to the GVROC with a proposed action plan at the next meeting in September 2021.

**RESOLUTION:** Moved: *Cr Laurene Bonza, Shire of Dundas*  
Seconded: *Mr Jim Epis, Shire of Leonora*

Carried

**Motion to adjourn the meeting for Morning tea break at 10:20am:**

**Moved: Cr Patrick Hill, Shire of Laverton**

**Seconded: Mr Kevin Hannagan, Shire of Ngaanyatjaraku**

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**Carried**

**Motion to reopen the meeting after Morning tea break at 10:45am:**

**Moved: Cr Patrick Hill, Shire of Laverton**

**Seconded: Cr Ian Mickel, Shire of Esperance**

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**Carried**

Note Items 4.1, 4.2 and 5.1 on the Agenda were now presented between 10:45am to 12:15pm.

At conclusion of these items meeting continued back to Item 10.3.

**10.3 CEO recruitment, attraction and retention allowances for regional and remote Local Government Authorities – Item to be presented at the next WALGA State Council Forum in August.**

**Reporting Officers:** Mal Cullen, GVROC Chair  
Andrew Mann, GVROC Executive Officer

**Disclosure of Interest:** Nil

**Date:** July 2021

**Attachments:** GVROC WALGA State Council Forum Agenda Item – August 2021  
(Attachment 15)

**Background:**

At the GVROC WALGA State Council meeting on 25 June 2021 the GVROC discussion was held regarding the Minister for Local Government's comments made to the GVROC delegation at its meeting on 1 June 2021 regarding the ability of regional and remote Local Government Authorities attracting and retaining good quality CEOs and the Minister advising that he was looking into developing a proposal around LGA CEOs that included the possibility of smaller regional neighbouring LGAs having a shared CEO and lifting the SAT levels for CEO remuneration for attraction and retention.

As a result, the GVROC placed an action on the GVROC Chair and Executive Officer look at these CEO items and raise them through the WALGA State Council and directly with the Minister.

**Officer Comment:**

The attached WALGA State Council Forum Item has been drafted, and the GVROC Chair has submitted this to WALGA and requested that it be discussed at the next WALGA State Council Forum discussion prior to its meeting on 2-3 September 2021

**Consultation:** GVROC CEOs

**Financial Implications:** TBD

**Strategic Implications:** Improved LGA operations.

**RECOMMENDATION:**

That the GVROC:

1. Note the GVROC WALGA State Council Item as presented.
2. Request that the GVROC Chair report back at the next meeting on 20-21 September 2021 regarding the discussion held at the State Council Forum and any outcomes that may have been resolved related to this item.

**RESOLUTION:** Moved: *Cr Jill Dwyer, Shire of Menzies*  
Seconded: *Cr Laurene Bonza, Shire of Dundas*

**Carried**

#### **10.4 Sponsorship Opportunity: 2021 Sustainable Economic Development Conference (SEGRA)**

<b>Reporting Officers:</b>	Andrew Mann, GVROC Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	July 2021
<b>Attachments:</b>	City of Kalgoorlie Boulder Letter seeking GVROC Sponsorship dated 7 July 2021 ( <b>Attachment 16</b> )

##### **Background:**

The City of Kalgoorlie-Boulder (CKB) together with Regional Development Australia, Goldfields-Esperance Development Commission and the Kalgoorlie Boulder Chamber of Commerce and Industry are excited to host the 2021 Sustainable Economic Development Conference (SEGRA) in Kalgoorlie this November 2021.

This year marks 25 years since the formation of SEGRA, which is now widely recognised as Australia's most credible independent voice on issues affecting regional, rural and remote Australia.

Hosting the SEGRA conference gives the Goldfields region an outstanding opportunity to showcase its economic development credentials as well as highlighting its unique attributes and the ways in which business, government and community can work collaboratively to promote economic growth and sustainability for the Region.

##### **Officer Comment:**

The CKB has approached the GVROC Chair via the attached letter (**Attachment 16**) following initial discussions with Shire of Coolgardie CEO, James Trail, inviting the Goldfields Voluntary Regional Organisation of Councils to sponsor SEGRA for \$20,000.

This sponsorship would include recognition of the GVROC as a Silver Sponsor, and nine complimentary tickets, including functions, for use by the GVROC Mayors and Shire Presidents, CEOs or nominated GVROC Delegates in lieu of the other benefits listed. The package has been developed in special recognition of the importance of GVROC and is not being made available to other parties.

<b>Consultation:</b>	GVROC Chair
<b>Financial Implications:</b>	Commitment of \$20,000 in 2021/22 Financial Year
<b>Strategic Implications:</b>	N/A
<b>Voting:</b>	Simple Majority

##### **RECOMMENDATION:**

That the GVROC endorse the invitation from the City of Kalgoorlie Boulder to sponsor the 2021 Sustainable Economic Development Conference (SEGRA) to be held in Kalgoorlie in November as a Silver Sponsor at a cost of \$20,000.

<b>RESOLUTION:</b>	<b>Moved: Mr John Walker, City Kalgoorlie Boulder</b> <b>Seconded: Cr Peter Craig, Shire of Leonora</b>
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**Carried**

## 10.5 Regional Telecommunications Review 2021

<b>Reporting Officers:</b>	Andrew Mann, GVROC Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	July 2021
<b>Attachments:</b>	Regional Telecommunications Review 2021 – Issues Paper (Attachment 17)

### **Background:**

The Federal Government's Department of Infrastructure, Transport, Regional Development and Communications is calling for feedback from people who live or work in regional, rural or remote areas of Australia as part of its Regional Telecommunications Review 2021.

The Regional Telecommunications Review (the Review) is an opportunity for people living and working in regional, rural and remote areas of Australia to share their views and experiences using telecommunications services in their area.

Every three years the Regional Telecommunications Independent Review Committee (the Committee) is appointed to conduct the review. Committee reports are important in setting the regional communications policy agenda in the following years.

The 2021 Committee was appointed on 1 June 2021. The Review will be held from June to December. The five members appointed to the Committee are the Hon Luke Hartsuyker (Chair), Ms Sue Middleton, Ms Kristy Sparrow, Professor Hugh Bradlow and Mr Michael Cosgrave.

The Review will examine the adequacy of telecommunications services in regional, rural and remote Australia. It will also consider particular issues identified in the Terms of Reference, including the impact of Government policies and programs, insights from COVID-19, emerging technologies, service reliability, regional development, and improving coordination between tiers of government.

The Committee has been asked to deliver its report to the Australian Government by 31 December 2021 or earlier. The Committee may make recommendations to the Government, on which it must respond. An Issues Paper setting out key areas of interest for the Review is attached (**Attachment 17**) and is requesting feedback on it through submissions until 30 September 2021.

Feedback will be important in setting the Government's regional telecommunications policy agenda over the coming years.

The Department advises that submissions would help the Committee understand the issues of concern in regional Australia and to develop recommendations to address those issues.

The RTIRC's 16-page Issues Paper, including information on how to have a say, can be accessed at this [Link](#)

### **Officer Comment:**

Regional Telecommunications has been raised as an area of concern within the region, and it is listed within our GVROC Economic Policy plan for the Region as an infrastructure priority to improve the digital and telecommunications infrastructure in the region by:

- Continuing to eliminate Mobile 'Blackspots';
- Facilitation of real-time data intensive services; and
- Partnering with the WA SuperNet plan which involves running 4000km of optic fibre, buried within the easements of the regional rail network stretching from Northampton to Esperance
- Looking at ABC Radio telecommunication coverage across the region, especially for emergency notification purposes.

The Shire of Laverton CEO, Peter Naylor, has suggested that perhaps the GVROC should get a consultant to prepare a submission addressing the many questions raised in the issues paper and the importance of regional telecommunications to the region.

Given this it is recommended that the GVROC should provide a submission on behalf of the region to the review and the Committee. It will be a decision of the GVROC as to whether they wish to also engage a consultant to undertake this work or request that the GVROC Executive Officer liaise with the GVROC CEOs to prepare the submission.

**Consultation:** GVROC

**Financial Implications:** N/A

**Strategic Implications:** N/A

**RECOMMENDATION:**

That the GVROC:

1. Note the Regional Telecommunications Review 2021 and the attached Issues Paper.
2. Endorse the GVROC making a submission to the Regional Telecommunications Review.
3. If endorsed, request that the GVROC Executive Officer look at obtaining a quote for a consultant with technical expertise to assist with the submission and to also liaise with the GVROC CEOs Group to prepare a GVROC submission by the due date of 30 September 2021.

**RESOLUTION:** **Moved: Mr Kevin Hannagan, Shire of Ngaanyatjaraku**  
**Seconded: Cr Ian Mickel, Shire of Esperance**

**Carried**



## 10.6 **Infrastructure WA's inaugural draft 20-year State Infrastructure Strategy released for public comment**

<b>Reporting Officers:</b>	Andrew Mann, GVROC Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	July 2021
<b>Attachments:</b>	Go to <a href="https://www.infrastructure.wa.gov.au/state-infrastructure-strategy">https://www.infrastructure.wa.gov.au/state-infrastructure-strategy</a> for a copy of the draft strategy.

### **Background:**

Infrastructure WA has today released Foundations for a Stronger Tomorrow, its first State Infrastructure Strategy which is now available for public comment.

The infrastructure body, which was a key election commitment of the McGowan Labor Government, provides an advisory and assistance role to the State Government on infrastructure related matters to drive Western Australia's economy and create jobs.

Foundations for a Stronger Tomorrow provides a whole-of-State infrastructure outlook to ensure that decision-making will be based on robust and evidence-based planning in a more holistic, collaborative environment.

The draft strategy addresses future challenges and opportunities and provides recommendations to maximise the value of every dollar spent by government.

It also helps provide businesses and industry with long term planning clarity by supporting emerging local industries, focusing on climate change, leveraging and promoting our regions, and highlighting investment in training and education.

Pathways to jobs, projects and programs that aim to improve services for Aboriginal communities and essential social services for all Western Australians are also included in the draft strategy.

The draft strategy, which has State-wide coverage, includes 88 recommendations of which around 75 per cent are non-build recommendations.

Some recommendations outline the potential next steps for key projects that require further investigation and develop a roadmap for future work already being implemented, including METRONET and Westport.

State Government initiatives already underway are reinforced in some of the recommendations in the draft strategy including:

- developing an Aboriginal Cultural Centre near the Swan River (Derbarl Yerrigan);
- planning and preparing for a new container port in Kwinana - Westport;
- building an additional desalination plant to increase the volume of desalinated water;
- achieving WA's target for net zero emissions by 2050;
- increasing the capacity and quality of convention and exhibition facilities in Perth's CBD
- progressing possible next stage plans for METRONET and long-term road projects;
- investing in social and affordable housing to meet WA's long-term needs;
- increasing participation of Aboriginal businesses in government projects;
- investing in infrastructure to support WA's growing hydrogen industry; and
- exploring opportunities to expand carbon farming.

An eight-week consultation program for the draft strategy now commences, and this includes more than 20 workshops and consultation sessions across the State to seek feedback on the recommendations.

Infrastructure WA will be travelling the state from July to September to discuss Foundations for a Stronger Tomorrow its draft State Infrastructure Strategy as part of its public consultation process.

Whether you're from industry, government or the community, this is your opportunity to have your say! Public consultation on the draft Strategy provides an opportunity to refine and sharpen the recommendations, and identify any gaps.

Regional Roadshow sessions - each regional roadshow will include members of Infrastructure WA's Executive and Board and will consist of an overview briefing and engagement component.

The Goldfields Roadshow will be held as follows:

Date: Monday 16 August

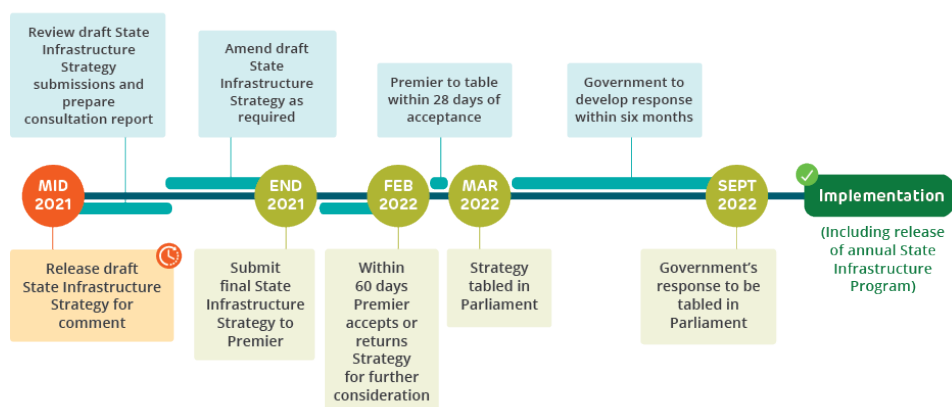
Time: 12.00pm - 2.00pm

Venue: Overland Motel - 566 Hannan St, Kalgoorlie

RSVP: By 5pm Monday 9 August. Early registration is advised.

[Register here](#)

The timeline below details the process for finalisation of the Strategy and delivery, through to implementation.



To find out more about the draft State Infrastructure Strategy, visit:

<http://www.infrastructure.wa.gov.au/draftstrategy>

Public consultation on the Draft Strategy closes at 5pm, 15 September 2021. Late submissions will not be considered

#### Officer Comment:

One of the cross-cutting themes in the draft strategy is Regional Development. This theme and section can be found on page 90 of the draft strategy.

The item has been presented to the GVROC to note and decide as to whether they wish to lodge a whole of regional submission on the draft strategy or allow each individual LGA to make its own decision on whether they wish to individually make submissions.

Regardless, of whether the GVROC make a submission it is recommended that each LGA, look to attend the Regional Roadshow in the Goldfields to be held on 16 August 2021 in Kalgoorlie,

**Consultation:** GVROC

**Financial Implications:** N/A

**Strategic Implications:** Improved Liveability, social and community wellbeing

**RECOMMENDATION:**

That the GVROC:

1. Note Infrastructure WA's Foundations for a Stronger Tomorrow, its first Draft State Infrastructure Strategy which is now available for public comment.
2. Endorse the GVROC making a submission on the Draft Strategy.
3. If endorsed, request that the GVROC Executive Officer liaise with the GVROC CEOs Group to prepare a GVROC submission by the due date of 15 September 2021.

**RESOLUTION:**

**Moved: Cr Patrick Hill, Shire of Laverton**

**Seconded: Mr Kevin Hannagan, Shire of Ngaanyatjaraku**

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**Carried**

## **11. LATE ITEMS as notified, introduced by decision of the Meeting**

James Trail, CEO Shire of Coolgardie, and John Walker, CEOI City of Kalgoorlie Boulder provided details regarding an upcoming media campaign that will start in August regarding a push for FBT reform to the Federal Government.

Along with the media campaign a paper has been compiled by the Brendon Grylls Group, which will be presented by Brendon Grylls at the upcoming Developing Northern Australia Conference in Darwin on 16-18 August 2021.

Essentially the messaging is for a fairer equalised FBT for the transient working population as well as the resident population.

## **12. FUTURE GVROC COUNCIL MEETINGS/FUNCTIONS**

### **Next Meetings**

With the continuing and evolving situation of the COVID-19 “Corona Virus” scheduling of future meetings as in person is a watching brief. This will be reviewed at each meeting by GVROC and decisions made on whether the meetings are held as in person meetings or conducted through Zoom video conferencing.

In noting the above, the following suggested dates in 2021 have been set for the remaining GVROC meetings.

- September 2021 (tbc by GVROC Executive Officer based on Delegate preferences)
- 26 November 2021 (Shire of Coolgardie)

The following are the WALGA State Council meeting dates in 2021 with suggested GVROC Zoom video conference meeting dates prior to these to inform the GVROC’s representatives attending the meetings with relevant input for State Council Agenda Items:

- 2-3 September 2021 – (GVROC Video Conference on 20 August 2021)
- 1 December 2021 – (GVROC Video Conference on 19 November 2021)

## **13. CLOSURE OF MEETING**

There being no further business the Chair declared the meeting closed at 1:20pm.



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**GVROC Council Meeting – Action Arising**  
 From the GVROC meeting on Friday 30th July 2021

Item	Action	Responsibility	Due Date
4.2	<b>Planning Reform</b> – following the consultation session all LGAs asked if they have any further comments to provide on the reform action plan to send these to <a href="http://www.dplh.wa.gov.au/planning-reform">www.dplh.wa.gov.au/planning-reform</a> and if possible also complete the on-line survey <a href="https://consultation.dplh.wa.gov.au/planning-reform-phase-2/">https://consultation.dplh.wa.gov.au/planning-reform-phase-2/</a>	All	<b>August 2021</b>
6.1	<b>Ministerial Expert Committee on Electoral Reform</b> – Following discussion by WALGA on their submission to this process it was suggested that the City of Karratha's Mayor, Peter Long' response to the Committee should be distributed and read by the GVROC. GVROC Executive Officer to distribute with Minutes.	Andrew Mann	<b>August 2021 – completed sent with minutes.</b>
7.2	<b>Goldfields Records Storage Facility</b> – Further update on the sale of the facility to be provided at the next meeting, noting the following progress since the 28 May 2021 meeting. <ul style="list-style-type: none"> <li>The Title of the property is in the name of the City of Kalgoorlie Boulder and put simply they can't sell the facility to themselves.</li> <li>Whilst there is a Deed or Agreement at GVROC level amongst the parties it is not registered on title.</li> <li>Therefore, the way forward is to separate the Sale from administrative arrangements.</li> <li>The CKB will sell the property to 3 parties in equal shares. That is the Shire of Leonora, Shire of Coolgardie and City of Kalgoorlie Boulder. The sale price is \$450k less selling and settlement fees.</li> <li>The purchasers will pay this amount at the rate of \$150k each.</li> <li>Administratively the 3 purchasers need to enter into a simple agreement to purchase the property in equal shares. GVROC will act as the bank and will receive the nett proceeds of sale and distribute to members according to the deed less any costs.</li> <li>The purchasers will nett off their purchase and selling amounts.</li> <li>Goldfields Settlements has been asked to act for CKB in this matter.</li> <li>The operation of the facility will be a matter for the 3 new owners to determine</li> </ul>	John Walker James Trail	<b>September 2021</b>
8.3	<b>2021/22 Budget</b> - Suggestion was made that a potential report be compiled to show how much funding has been received in the Goldfields Esperance Region by each LGA in relation to Federal Government versus State Government	Andrew Mann All CEOs	<b>September 2021</b>
10.1	<b>Regional Climate Alliance Program</b> <ol style="list-style-type: none"> <li>GVROC Chair and Executive Officer to review, negotiate and execute WALGA Contract for funding when received.</li> <li>GVROC Executive Officer to advise CKB lead, Dylan Martini, of GVROC endorsement of the Regional Climate Alliance Coordinator position statement and EOI advert, plus recruitment panel representatives of Peter Fitchat, CEO Shire of Dundas &amp; Cr Mal Cullen – President Shire of Coolgardie</li> </ol>	Mal Cullen Andrew Mann  Andrew Mann	<b>August 2021</b>

Item	Action	Responsibility	Due Date
10.2	<b>Prioritising improved government public and social housing and affordable residential housing for the region</b> GVROC Executive Officer undertake a gap analysis between the snapshot when received with the GVROC Discussion Paper presented at its meeting on 26 March 2021, and present this back to the GVROC with a proposed action plan at the next meeting	Andrew Mann	September 2021
10.3	<b>CEO recruitment, attraction and retention allowances for regional and remote Local Government Authorities – Item to be presented at the next WALGA State Council Forum in August</b> - GVROC Chair to report back at the next GVROC meeting regarding the discussion held at the State Council Forum and any outcomes that may have been resolved related to this item	Mal Cullen	September 2021
10.4	<b>Sponsorship Opportunity: 2021 Sustainable Economic Development Conference (SEGRA)</b> Following endorsement by GVROC to become a silver sponsor, GVROC Executive Officer to write back to CKB confirming our acceptance of sponsorship on behalf of the GVROC Chair. GVROC Executive Officer to also email out with minutes copy of SEGRA Conference Sponsorship Prospectus to GVROC Delegates.	Andrew Mann	August 2021
10.5	<b>Regional Telecommunications Review 2021</b> - GVROC Executive Officer to obtain a quote for a consultant with technical expertise to assist with the submission and to also liaise with the GVROC CEOs Group to prepare a GVROC submission by the due date of 30 September 2021.	Andrew Mann All LGA CEOs	30 September 2021
10.6	<b>Infrastructure WA's inaugural draft 20-year State Infrastructure Strategy released for public comment</b> - GVROC Executive Officer liaise with the GVROC CEOs Group to prepare a GVROC submission by the due date of 15 September 2021.	Andrew Mann All LGA CEOs	15 September 2021
12	<b>FUTURE GVROC COUNCIL MEETINGS</b> – GVROC to seek delegates preference for next meeting in September/October given the schedule during the LGA Convention and WALGA AGM on 20-21 September is quite full. Options include: <ol style="list-style-type: none"> <li>1. Either meet before on Sunday 19 September or after on Wednesday morning 22 September 2021 in Perth.</li> <li>2. Hold a Zoom Video Conference Meeting on Friday 1 October 2021.</li> <li>3. Cancel the September meeting altogether and have the next meeting as scheduled on 26 November 2021.</li> </ol>	Andrew Mann	August 2021 – completed request to delegates sent out with minutes.

<b>12.2.8</b>	<b>RFT 03/21 Unsealed Road Maintenance Grading Tender</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>05 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. CONFIDENTIAL REDACTED - Menzies RFT 03-2021 Unsealed Road Grading Tender Confidential Tender Assessment Report ( Ver 2) [12.2.8.1 - 20 pages]

### **SUMMARY:**

RFT 03/21 was issued for unsealed road maintenance grading and, if requested, minor road works. This paper nominates a preferred tenderer for Council approval.

### **BACKGROUND:**

Council operational budgets for FY 2021/22 include allocations for grading and maintenance of gravel roads that are not maintained by internal Shire staff. In general, the roads included are those that are east of the Goldfields Highway.

Tenders were advertised on 19 June 2021 and closed on 06 July 2021.

Four (4) tenders were received and opened in the presence of Brian Joiner (CEO), Garth Marland (Works Manager) and Bruce Lorimer (Consultant). The tenders were received from:

- Lambron Contracting Pty Ltd.
- Leschenault Excavations Pty Ltd.
- Northern Goldfields Earthmoving.
- Remote Civils Australia.

### **COMMENT:**

Tenders were assessed by Brian Joiner (CEO), Garth Marland (Works Manager) and Bruce Lorimer (Consultant).

The detailed evaluation report and assessment summary form a confidential attachment to this report.

The tender assessment panel assessed each tender in relation to the following:



- Compliance with the Condition of Tendering (Compliance Criteria);
- Responses provided addressing the Qualitative Criteria set out in the Request for Tender (Qualitative Criteria); and
- Price (Price Criteria).

One tender was assessed as non-compliant as no Form of Tender was submitted. The other three (3) tenders were assessed as compliant.

The qualitative criteria for the assessment was:

Qualitative Criteria	Weighting
Relevant Experience	20%
Key Personnel	10%
Resources	10%
Work Health & Safety Management	10%
Quality Management	10%

Respondents were required to complete a 'price schedule' with the final basis of the tender being the schedule of rates. Indicative hours for each machine/personnel/activity were applied to come up with a total indicative cost of works.

Raw price scores were then scaled to take into account a Price weighting of 40%.

A regional price preference was available however none of the respondents qualified.

The following overall scores were achieved by the respondents:

Tenderer	Conforming	Relevant experience 20%	Key Personnel 10%	Tenderers Resources 10%	WH&S 10%	Quality Management 10%	Price 40%	Total Score out of 5	Rank
Lambron	Yes	0.47	0.25	0.20	0.22	0.18	2.00	3.32	1
2	Yes	0.63	0.30	0.30	0.30	0.32	0.63	2.48	2
3	Yes	0.60	0.23	0.33	0.28	0.22	0.00	1.67	3
4	No	-	-	-	-	-	-	-	-

From the panel assessment, Lambron Contracting Pty Ltd was determined to be the most suitable respondent.

## CONSULTATION:

Garth Marland, Works Manager.  
Bruce Lorimer, Consultant.

## STATUTORY AUTHORITY:

*Local Government (Functions and General) Regulations Reg. 11(2)(C) and Reg, 18(4) and Reg. 20(1).*

*Local Government Act 1995 s5.42 Delegation of powers and duties to the Chief Executive Officer.*

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Operational maintenance of unsealed roads is incorporated in the 2021/22 FY budgets. Works is allocated to the preferred tenderer to remain within the budgets.

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
Expenditure exceeds allocated operational budget.	Medium.	Works manager overseeing allocation of works. Works schedules provided in advance.

**STRATEGIC IMPLICATIONS:**

1.1 An engaged and inclusive community.

1.1.3 Provide, maintain and improve community facilities.

3.1 A well maintained, attractive built environment servicing the needs of the community.

3.1.2 Maintain and enhance our roads, built infrastructure, parks and reserves.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That Council:

1. Award tender RFT 03/21 Unsealed Road Maintenance Grading and (if requested) Minor Works, to Lambron Contracting Pty Ltd in accordance with the tendered schedule of rates; and

2. Delegates formation of the contract to the Chief Executive Officer in accordance with the tendered schedule of rates subject to any variations of a minor nature.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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<b>12.2.9</b>	<b>Tourism development strategy and destination marketing plan</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>09 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

### **SUMMARY:**

To obtain budget allocation for the development of a Tourism Development Strategy and Destination Marketing Plan.

### **BACKGROUND:**

The Shire of Menzies has an economy predominantly based on mining. However, it is one of the few local government areas within the Goldfields that has a world class tourism showpiece through the Lake Ballard sculptures.

A concept has been developed to provide an innovative tourism strategy that focuses on attracting world class artists and their work to Menzies and surrounding areas.

By developing a tourism strategy that embraces the treasures the Shire of Menzies has on its doorstep, and further developing the connection of art and environment, the area will have a unique selling point that will attract visitors from across the globe.

The proposal is for:

- Tourism Development Strategy – research and development of a 4-year tourism strategy.
- Destination Marketing Plan – Research and development of a 4-year marketing plan.
- New Initiative Project Plans – Write and design project plans for each new initiative.

### **COMMENT:**

The Shire of Menzies is ideally situated to improve its tourist visitation. Without a strategy and plan the Shire risks wasting resources through ill-conceived ideas.

There is common agreement that leveraging off the Lake Ballard sculptures is a way that the Shire can grow tourism without similar initiatives elsewhere. Other places

with greater tourist potential within the Shire include Niagara Dam and historic townships, to name a few.

Development of the strategy and plan allows the community to be involved in having a say towards tourism growth in the future.

**CONSULTATION:**

N/A

**STATUTORY AUTHORITY:**

N/A

**POLICY IMPLICATIONS:**

N/A

**FINANCIAL IMPLICATIONS:**

Total cost is \$47,500 ex GST. An allocation of \$47,500 to GL 2130287 TOUR – Other expenses is required from operating surplus is required thereby reducing budgeted return to Reserves. It is anticipated that cost savings in other areas will be made over the year, negating any impact.

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
N/A		

**STRATEGIC IMPLICATIONS:**

2.1 An innovative, diverse and prosperous economy.

2.1.1 Support local business and encourage further investment in the district.

2.1.2 Continue to work with industry and stakeholders for the economic development of the district.

2.2 An attractive destination for visitors.

2.2.1 Promote our natural attractions and heritage sites as part of a regional approach.

2.2.2 Maintain and enhance our local attractions.

2.2.3 Continue to provide and maintain visitor support services.

4.1 A strategically focused Council, leading our community.

4.1.1 Provide strategic leadership and governance.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That Council Approve a funding allocation of \$47,500 ex GST to GL 2130287 TOUR – Other Expenses.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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<b>12.2.10</b>	<b>Oak Valley Road - Tjuntjuntjara Access</b>
<b>LOCATION</b>	<b>Tjuntjuntjara</b>
<b>APPLICANT</b>	<b>External</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>13 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

### **SUMMARY:**

To provide Council with a request from Paupiyala Tjarutja Aboriginal Corporation (PTAC) for funding of a maintenance grade of Oak Valley Road.

### **BACKGROUND:**

The Shire of Menzies receives funding from the State and federal Governments to maintain the access road into the Tjuntjuntjara Community. RFT 02/21 was awarded on 06 May 2021 for \$627,002 for upgrades and repairs to the Tjuntjuntjara Access Road. Due to contractor availability, this work is only just commencing.

For the remainder of this FY there is another \$702,669 of funding for works on the Access Road consisting of RRG, R2R and Council funds. An RFT is shortly to be issued for this work.

PTAC has requested support from Council of \$100,000 to conduct a maintenance grade on the Oak Valley Road which provides access to the community from the east. The Oak Valley Road is 191km long to the point where it crosses the South Australian border.

### **COMMENT:**

The Oak Valley Road is not on the Shire's inventory and is not deemed a significant road. As such, it is not eligible for RRG funding. R2R funding might be available to use, on application to the Department of Infrastructure. Shire funding currently allocated to the Tjuntjuntjara Access Road is a co-contribution amount to RRG and R2R works. Shire funding of works on the Oak Valley Road would have to be as a co-contribution or as a separate budget allocation.

The Tjuntjuntjara Access Road is the primary access road to the community and an application for any special funding from the WA Government under schemes covering 'orphan roads' would need a compelling business case.

Although the Tjuntjuntjara Access Road is the primary access road, the community's food supplies come in via the Oak Valley Road. PTAC has advised that the haulage contractor will cease deliveries if the road is not improved. Although the road distance to Kalgoorlie is shorter the community has existing contracts in place for supply and delivery of essential supplies from South Australia.

**CONSULTATION:**

Moray Ralph, CEO PTAC.

**STATUTORY AUTHORITY:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Reduction of \$100,000 from GL 4120146 – Tjuntjuntjara Access Road (R2R) to a new GL for the Oak Valley Road. Reallocation only with no impact on budget position.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

**STRATEGIC IMPLICATIONS:**

1.1 An engaged and inclusive community.

1.1.3 Provide, maintain and improve community facilities.

1.2 A healthy and safe community.

1.2.1 Support provision of emergency and essential services.

**VOTING REQUIREMENTS:**

Absolute Majority



**OFFICER RECOMMENDATION:**

That Council Approve:

1. An application to the Department of Infrastructure to allocate \$100,000 of R2R funding to the Oak Valley Road; and
2. Reducing GL 4120146 by \$100,000 and creating a new GL with a budget of \$100,000 for the Oak Valley Road works.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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<b>12.2.11</b>	<b>Shire of Menzies Local Planning Strategy and Local Planning Scheme No 2</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>13 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<ol style="list-style-type: none"> <li>1. Schedule of Submissions [<b>12.2.11.1</b> - 2 pages]</li> <li>2. Received submissions [<b>12.2.11.2</b> - 4 pages]</li> <li>3. Schedule of Modifications [<b>12.2.11.3</b> - 1 page]</li> </ol>

## **SUMMARY:**

Council resolved at its 25 June 2020 meeting to adopt draft Shire of Menzies Local Planning Scheme No.2 and draft Shire of Menzies Local Planning Strategy for the purpose of advertising. The advertising period has now been completed and this report recommends that Council resolve to adopt the reviewed Scheme and Strategy subject to modifications arising from the submissions received during the advertising period, and forward them to the Western Australian Planning Commissions ('WAPC') seeking final approval.

## **BACKGROUND:**

A local planning scheme is a Shire's statutory planning document that establishes zones and establishes controls for the development of land. The current Shire of Menzies Local Planning Scheme No.1 was gazetted on 13 June 2003 and required review to ensure the Shire's statutory planning document was consistent with the *Planning and Development (Local Planning Schemes) Regulations 2015* ('the Regulations').

The Regulations introduced a standardised state-wide template for the layout of Local Planning Schemes and the Shire's current Scheme No.1 required updating to ensure it was consistent with legislation. The review of the Scheme will ensure it remains contemporary and is also more robust to challenge in the event that Council finds itself subject to appeal.

The Shire of Menzies does not have a local planning strategy, this is a Shire's strategic planning document that provides much of the strategic background and explanatory reasoning for the scheme, and sets a vision for the Shire's planning aims for the next 10-15 year period.

Council resolved at its 27 July 2017 meeting to prepare a new Local Planning Scheme and Local Planning Strategy and subsequently resolved at its 30 November 2017 meeting to accept the quote from Urbis to prepare the new documents.

Council resolved at its 31 May 2018 meeting to receive the draft Local Planning Scheme and Local Planning Strategy in preparation for public consultation to be held at a date to be set and advise the CEO of matters for consideration prior to public consultation.

Since that time Shire staff liaised with the Department of Planning, Lands and Heritage regarding the format for the documents to meet statutory requirements.

A copy of the updated draft Shire of Menzies Local Planning Scheme No.2 (text and maps) was provided with the 26 June 2020 Council Agenda for consideration and a copy of the advertised Scheme is provided at <https://www.menzies.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting-26-august-2021/123> (Note: an inline attachment has not been provided due to file size).

A copy of the advertised draft Shire of Menzies Local Planning Strategy been provided at <https://www.menzies.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting-26-august-2021/123> (Note: an inline attachment has not been provided due to file size).

For comparative purposes the current Shire of Menzies Local Planning Scheme No.1 can be viewed at the following link to the Department of Planning, Lands & Heritage website:

<https://www.dplh.wa.gov.au/menzies>

#### **COMMENT:**

Draft Scheme No.2 does not represent a major overhauling of the existing Scheme No.1, rather a fine-tuning exercise with changes generally limited to the following:

- Updating the Scheme Text provisions to reference those as contained in the Regulations to ensure consistency and assist Council in statutory matters.
- Reconciling omissions and anomalies in the Scheme Text provisions.
- Inserting into the Zoning Table and Schedules the updated and standardised land use definitions as contained in the Regulations and the current Regulations review.
- Standardising the zonings upon the Scheme Map and their corresponding objectives in the Scheme Text with those in the Regulations.
- Minor modifications to the Scheme Maps around the Menzies townsite to correct land use anomalies and align with directions of the Strategy.

Council resolved at its 25 June 2020 meeting as follows:

*“That Council resolve to:*

- 1 Adopt Shire of Menzies Local Planning Scheme No.2 pursuant to Part 5 of the Planning and Development Act 2005 and forward, in accordance with Part 5*

- Division 3 Section 81 of the Planning and Development Act 2005, notice of the resolution to adopt and a copy of the Scheme to the Environmental Protection Authority to determine whether the Scheme should be formally assessed.*
- 2 Forward the Shire of Menzies Local Planning Scheme No.2, in accordance with Part 4 Division 2 Section 21 of the Planning and Development (Local Planning Schemes) Regulations 2015, to the Western Australian Planning Commission seeking its consent to advertise.*
  - 3 Adopt the Shire of Menzies Local Planning Strategy for advertising.*
  - 4 Forward a copy of the draft Shire of Menzies Local Planning Strategy to the Western Australian Planning Commission in accordance with Part 3 Regulation 12 of the Planning and Development (Local Planning Schemes) Regulations 2015, and request consent for advertising of the Strategy for an extended period of 90 days (to enable concurrent advertising with the Scheme).*
  - 5 Delegate to the Chief Executive Officer to undertake minor modifications to the Shire of Menzies Local Planning Scheme No.2 and Local Planning Strategy that do not significantly alter the intent (including but not limited to; changes to format, spelling, grammar, numbering, drafting corrections; Model or Deemed provisions; updates necessitated by documents endorsed/adopted by either Council or the Commission in the interim period etc.) as may be required by the Western Australian Planning Commission or otherwise prior to its advertising consent being granted.*
  - 6 Upon receipt of the Western Australian Planning Commission's advice that the Shire of Menzies Local Planning Scheme No.2 and Local Planning Strategy can be advertised, and compliance with Part 5 Division 3 Section 82 of the Planning and Development Act 2005, proceed to advertise the Scheme in accordance with Part 4 Division 2 Section 22 of the Planning and Development (Local Planning Schemes) Regulations 2015 and the Strategy in accordance with Part 3 Regulation 13 of the Planning and Development (Local Planning Schemes) Regulations 2015.*
  - 7 At the conclusion of the advertising period return the draft Shire of Menzies Local Planning Scheme No.2 and Local Planning Strategy, and any received submissions, to Council for its further consideration.*
  - 8 Not proceed with Scheme Amendment No.9 to Scheme No.1 as this has been superseded by the preparation of a new Scheme and advise the Western Australian Planning Commission of this pursuant to Part 5 Division 2 clause 37(5) of the Planning and Development (Local Planning Schemes) Regulations 2015."*

Scheme No.2 was subsequently forwarded to the Environmental Protection Authority ('EPA') who determined on 5 August 2020 that it should not be assessed under Part IV of the *Environmental Protection Act 1986* and the Shire advised the WAPC of the EPA's determination and requested the WAPC's consent to advertise Scheme No.2 and the Strategy.

The WAPC liaised with the Shire regarding some requested modifications intended to align the draft Scheme with the WAPC's Regulations review, these were considered by the Shire to be minor in nature and were agreed to and undertaken. The WAPC then advised on 16 March 2021 of its consent to advertise Scheme No.2 and the Strategy.

## CONSULTATION:

The draft Scheme No.2 and Strategy were advertised as per Section 84 of the Act and Part 3 Regulations 13 and 22 of the Regulations for a period of 97 days, commencing on 27 March 2021 and concluding on 2 July 2021, and the advertising included the following actions:

- display of the Scheme and Strategy at the Shire office;
- display of the Scheme and Strategy at the WAPC office in Perth;
- display of the Scheme and Strategy on the Shire website;
- notice inviting comment in the Kalgoorlie Miner on 27 March 2021;
- correspondence inviting comment being sent to the following 32 state government agencies, neighbouring local governments and interested parties:
  - ATCO Gas;
  - Australian Gas Infrastructure Group;
  - Cooperative Bulk Handling;
  - Department of Biodiversity, Conservation and Attractions;
  - Department of Communities;
  - Department of Education;
  - Department of Finance;
  - Department of Fire & Emergency Services;
  - Department of Health;
  - Department of Jobs, Tourism, Science and Innovation;
  - Department of Lands;
  - Department of Local Government, Sport and Cultural Industries;
  - Department of Mines, Industry Regulation and Safety;
  - Department of Planning, Lands and Heritage;
  - Department of Primary Industries and Regional Development;
  - Department of Transport;
  - Department of Water and Environment Regulation;
  - Development WA;
  - Horizon Power;
  - Housing Authority;
  - Goldfields-Esperance Development Commission;
  - Land Information Authority Western Australia (Landgate);
  - Shire of Coolgardie;
  - Shire of Laverton;
  - Shire of Leonora;
  - Shire of Sandstone;
  - Shire of Yilgarn;
  - Main Roads WA;
  - Telstra;
  - Water Corporation;
  - Western Power.

At the conclusion of the advertising period 4 submissions had been received, all seeking only minor modifications to the Scheme.

A Schedule of Submissions has been provided as **Attachment 12.2.11.1** that identifies the respondents, the nature of their submissions, and provides individual comment and recommends a modification to the Scheme based upon the

submissions (if considered required). Regulations 14(3) and 28(1)(a) require that the Schedule of Submissions is forwarded to the WAPC with Council's resolution.

Copies of the submissions received have been provided as **Attachment 12.2.11.2**.

A Schedule of Modifications is also required to be prepared by Shire staff following Council's determination. The Schedule of Modifications will draw upon the individual recommendations of the Schedule of Submissions, and any required Council modifications and will list the suggested changes to the Scheme. Regulations 13(c) and 28(1)(c) require that the Schedule of Modifications is forwarded to the WAPC with Council's resolution.

A copy of the draft Schedule of Modifications has been provided as **Attachment 12.2.12.3**.

### **STATUTORY AUTHORITY:**

Section 88 of the *Planning and Development Act 2005* ('the Act') requires Local Governments to review their planning scheme every 5 years. Schemes are prepared and adopted under Part 5 of the Act and in compliance with the Regulations.

Regulations 11(1) and 11(2) of the Regulations requires that:

- "(1) A local government must prepare a local planning strategy in accordance with this Part for each local planning scheme that is approved for land within the district of the local government.*
- (2) A local planning strategy must —*
- (a) set out the long-term planning directions for the local government; and*
  - (b) apply any State or regional planning policy that is relevant to the strategy; and*
  - (c) provide the rationale for any zoning or classification of land under the local planning scheme."*

Regulations 11(1) and 11(2) require that:

- "(3) A local planning strategy may be prepared concurrently with the local planning scheme to which it relates."*

With the conclusion of the advertising period Council can now consider the submissions received and, if satisfied, subsequently forward the Scheme and Strategy to the WAPC, with or without request for modification to the advertised version. The WAPC and Minister for Planning may then resolve to either:

- approve Scheme No.2 and/or the Strategy; or
- require modification to Scheme No.2 and/or the Strategy; or
- refuse Scheme No.2 and/or the Strategy.

### **POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
N/A		

**STRATEGIC IMPLICATIONS:**

4.1 A strategically focused Council, leading our community.

4.1.1 Provide strategic leadership and governance.

4.1.3 Encourage and support community engagement and collaboration.

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council Resolve to:

1. Note the submissions received during the formal advertising period of the draft Shire of Menzies Local Planning Scheme No.2 and Shire of Menzies Local Planning Strategy as outlined in the Schedule of Submissions provided as Attachment 12.3.2(c) pursuant to Regulations 14 and 25 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
2. Adopt Shire of Menzies Local Planning Scheme No.2 pursuant to Regulation 25 of the Planning and Development (Local Planning Schemes) Regulations 2015 subject to the modifications as outlined in the recommendations of the Schedule of Submissions and instruct Shire staff to accordingly prepare the Schedule of Modifications pursuant to Regulation 28 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

3. Adopt the Shire of Menzies Local Planning Strategy pursuant to Regulation 14 of the Planning and Development (Local Planning Schemes) Regulations 2015 without modification.
4. Forward to the Western Australian Planning Commission the following, pursuant to Section 87 of the *Planning and Development Act 2005* and Regulations 14 and 28 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
  - (a) Notice of Council's resolution to adopt Shire of Menzies Local Scheme No.2 and Shire of Menzies Local Planning Strategy;
  - (b) Schedule of Submissions made on Shire of Menzies Local Scheme No.2 and Shire of Menzies Local Planning Strategy;
  - (c) Schedule of Modifications made to Shire of Menzies Local Scheme No.2.
5. Request the Minister for Planning grant final approval to Shire of Menzies Local Planning Scheme No.2 and Shire of Menzies Local Planning Strategy.
6. Inform those parties who made a submission of its resolution.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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**Draft Shire of Menzies Draft Local Planning Scheme No.2  
& Draft Shire of Menzies Local Planning Strategy  
Schedule of Submissions**

Submission No.	Respondent	Nature of Submission	Shire Comment	Shire Recommendation
<b>Draft Shire of Menzies Local Planning Scheme No.2</b>				
1	Paul Warner	<p><i>Request for Rezoning</i> Request the rezoning of 6 Wilson Street, Menzies from local reserve 'Public Purposes: Government Services' to 'Rural Townsite'.</p> <p>The land was originally used as a Police Station. This use is no longer active. The submission identifies that the lot is now under private freehold ownership.</p>	The rezoning of 6 Wilson Street, Menzies from local reserve 'Public Purposes: Government Services' to 'Rural Townsite' is supported.	Modify 6 Wilson Street, Menzies on the Scheme Map (Map 4-Menzies Townsite) from local reserve 'Public Purposes: Government Services' to 'Rural Townsite'.
2.	Dennis Kennedy	<p><i>Request for Rezoning</i> Request the rezoning of 6 Wilson Street, Menzies from local reserve 'Public Purposes: Government Services' to 'Rural Townsite'.</p> <p>The land was originally used as a Police Station. This use is no longer active. The submission identifies that the lot is now under private freehold ownership.</p>	The rezoning of 6 Wilson Street, Menzies from local reserve 'Public Purposes: Government Services' to 'Rural Townsite' is supported.	Modify 6 Wilson Street, Menzies on the Scheme Map (Map 4-Menzies Townsite) from local reserve 'Public Purposes: Government Services' to 'Rural Townsite'.
3.	Brian Joiner	<p><i>Request for Additional Use</i> The submission seeks additional permitted uses at 29 Wilson Street, Menzies (Reserve 4531) being short term accommodation (Motel and Workers' Accommodation).</p> <p>The request is supported by a business case.</p>	An Additional Use upon 29 Wilson Street, Menzies to allow short term accommodation is supported.	<p>Modify Part 3, Clause 19 to refer to an Additional Uses table at Schedule 5.</p> <p>Introduce a "Schedule 5 – Additional Uses."</p> <p>Identify 29 Wilson Street Menzies as Additional Use site No. 1 in Schedule 5</p>

**Draft Shire of Menzies Draft Local Planning Scheme No.2  
& Draft Shire of Menzies Local Planning Strategy  
Schedule of Submissions**

Submission No.	Respondent	Nature of Submission	Shire Comment	Shire Recommendation
				and modify the Scheme Map (Map 4-Menzies Townsite) accordingly.  Schedule 5 to identify the following Additional Uses as Permitted Uses on 29 Wilson Street, Menzies: <ul style="list-style-type: none"> <li>• Motel</li> <li>• Workforce Accommodation</li> </ul>
4.	Brian Joiner	<p><i>Request for Rezoning</i></p> <p>Request the rezoning of 6 Wilson Street and 56 Shenton Street, Menzies from local reserve 'Public Purposes: Government Services' to 'Rural Townsite'.</p> <p>The land was originally used as a Police Station. This use is no longer active. The submission identifies that 6 Wilson Street is now under private freehold ownership while 56 Shenton Street is owned by the Shire of Menzies.</p>	The rezoning of 6 Wilson Street and 56 Shenton Street, Menzies from local reserve 'Public Purposes: Government Services' to 'Rural Townsite' is supported.	Modify 6 Wilson Street and 56 Shenton Street, Menzies on the Scheme Map (Map 4-Menzies Townsite) from local reserve 'Public Purposes: Government Services' to 'Rural Townsite'.
<b>Draft Shire of Menzies Local Planning Strategy</b>				
Nil				



SHIRE OF MENZIES

Planning and Development Act 2005

RECEIVED  
17 MAY 2021BY: *John*

ICR 1987

+ I21335 from Simon

TO: Chief Executive Officer  
Shire of Menzies  
PO Box 4 MENZIES WA 6436

or

[Gov@menzies.wa.gov.au](mailto:Gov@menzies.wa.gov.au)

**SUBMISSION FORM  
SHIRE OF MENZIES LOCAL PLANNING SCHEME No.2  
SHIRE OF MENZIES LOCAL PLANNING STRATEGY**

Name: PAUL WarnerPostal Address: 6 Wilson street Menzies 6436.Phone Number: 0407 252371**SUBJECT OF SUBMISSION**

(state how your interests are affected, whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property)

Property OWNER**ADDRESS OF PROPERTY AFFECTED**

(if applicable - include lot number and nearest street intersection)

6 Wilson street**SUBMISSION:**

(provide your comments in full and any arguments to support them - attach additional sheets if necessary)

Property was Purchased and it is.  
Now Identified as still being on  
The Police reserve. This Property is on  
Police reserve R50513.  
As This property is in Private ownership.  
it needs to be Rezoned as rural.  
Townsite

Signature: Paul Warner Date: 16/05/2021.**Submissions Close: 2 July 2021**

SS.

1A/264



SHIRE OF MENZIES

## Planning and Development Act 2005

TO: Chief Executive Officer  
Shire of Menzies  
PO Box 4 MENZIES WA 6436

or

Gov@menzies.wa.gov.au

**SUBMISSION FORM**  
**SHIRE OF MENZIES LOCAL PLANNING SCHEME No.2**  
**SHIRE OF MENZIES LOCAL PLANNING STRATEGY**

Name: DENNIS KENNEDYPostal Address: 3/19 Richardson St, Boulder. 6432Phone Number: 04 009 266 88**SUBJECT OF SUBMISSION**

(state how your interests are affected, whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property)

PROPERTY OWNER.**ADDRESS OF PROPERTY AFFECTED**

(if applicable - include lot number and nearest street intersection)

6 WILSON STREET**SUBMISSION:**

(provide your comments in full and any arguments to support them - attach additional sheets if necessary)

PROPERTY WAS PURCHASED AND IT IS  
NOW IDENTIFIED AS STILL BEING ON THE  
POLICE RESERVE. THE PROPERTY IS ON  
POLICE RESERVE RS0513.

AS THE PROPERTY IS IN PRIVATE OWNERSHIP  
IT NEEDS TO BE REZONED AS 'RURAL  
TOWNSITE'.

Signature: Date: 13/04/2021

Submissions Close: 2 July 2021

1AP263



SHIRE OF MENZIES

## Planning and Development Act 2005

TO: Chief Executive Officer  
Shire of Menzies  
PO Box 4 MENZIES WA 6436

or

[Gov@menzies.wa.gov.au](mailto:Gov@menzies.wa.gov.au)

**SUBMISSION FORM**  
**SHIRE OF MENZIES LOCAL PLANNING SCHEME No.2**  
**SHIRE OF MENZIES LOCAL PLANNING STRATEGY**

Name: BRIAN JOINER

Postal Address: PO BOX 4 MENZIES WA 6436

Phone Number: 0817 955 852

**SUBJECT OF SUBMISSION**

(state how your interests are affected, whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property)

BEHALF OF THE SHIRE OF MENZIES

**ADDRESS OF PROPERTY AFFECTED**

(if applicable - include lot number and nearest street intersection)

RESERVE 4531 (BOUNDED BY MCKER  
BROWN, OSBORN & JINSON STREETS)

**SUBMISSION:**

(provide your comments in full and any arguments to support them - attach additional sheets if necessary)

REQUEST FOR A CHANGE OF USE TO  
ALLOW ACCOMMODATION, INCLUDING EITHER  
HOTEL TYPE OR MINING VILLAGE, AS WELL  
AS THE EXISTING USE AS CARAVAN PARK.

BUSINESS CASE ATTACHED AS PREVIOUSLY  
SUPPLIED TO DPH

Signature: Date: 13/04/2021

Submissions Close: 2 July 2021

IAP 262.  
Forwarded to

15/7/21



SHIRE OF MENZIES

## Planning and Development Act 2005

TO: Chief Executive Officer  
Shire of Menzies  
PO Box 4 MENZIES WA 6436

or

[Gov@menzies.wa.gov.au](mailto:Gov@menzies.wa.gov.au)

**SUBMISSION FORM**  
**SHIRE OF MENZIES LOCAL PLANNING SCHEME No.2**  
**SHIRE OF MENZIES LOCAL PLANNING STRATEGY**

Name: Brian TozerPostal Address: PO Box 4 MENZIES WA 6436Phone Number: 08 955 852**SUBJECT OF SUBMISSION**

(state how your interests are affected, whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property)

ON BEHALF OF SHIRE OF MENZIES AND  
OWNER OF 6 WILSON ST.

**ADDRESS OF PROPERTY AFFECTED**

(if applicable - include lot number and nearest street intersection)

6 WILSON ST MENZIES AND 56 SHENTON  
ST MENZIES

**SUBMISSION:**

(provide your comments in full and any arguments to support them - attach additional sheets if necessary)

BOTH PROPERTIES ARE ON POLICE RESERVE  
RS0513. 6 WILSON ST IS OWNED BY  
A PRIVATE PERSON, AND 56 SHENTON ST  
IS OWNED BY SHIRE OF MENZIES.  
BOTH PROPERTIES NEED TO BE REZONED  
'RURAL-TOWN SITE' TO REFLECT THE  
OWNERSHIP.

Signature: [Signature]Date: 13/07/2021**Submissions Close: 2 July 2021**

**Draft Shire of Menzies Draft Local Planning Scheme No.2  
& Draft Shire of Menzies Local Planning Strategy  
Schedule of Modifications**

No.	Modification	Justification
<b>Draft Shire of Menzies Local Planning Scheme No. 2</b>		
1	Modify 6 Wilson Street, Menzies on the Scheme Map (Map 4-Menzies Townsite) from local reserve 'Public Purposes: Government Services' to 'Rural Townsite'.	In response to submissions from: <ul style="list-style-type: none"> <li>• Paul Warner (Submission 1)</li> <li>• Dennis Kennedy (Submission 2)</li> <li>• Brian Joiner (Submission 4)</li> </ul>
2	<p>Modify Part 3, Clause 19 to refer to an Additional Uses table at Schedule 5.</p> <p>Introduce "Schedule 5 – Additional Uses."</p> <p>Identify 29 Wilson Street Menzies as Additional Use site No. 1 in Schedule 5 and modify the Scheme No. 4 Map accordingly.</p> <p>Schedule 5 to identify the following Additional Uses as Permitted Uses on 29 Wilson Street, Menzies:</p> <ul style="list-style-type: none"> <li>• Motel</li> <li>• Workforce Accommodation</li> </ul>	In response to submission from Brian Joiner (Submission 3).
3	Modify 56 Shenton Street, Menzies on the Scheme Map (Map 4-Menzies Townsite) from local reserve 'Public Purposes: Government Services' to 'Rural Townsite'.	In response to submission from Brian Joiner (Submission 4).
<b>Draft Shire of Menzies Local Planning Strategy</b>		
Nil		

## 13 INFORMATION REPORTS

### OFFICER RECOMMENDATION:

That Council receive the information reports en bloc.

### COUNCIL DECISION:

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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<b>13.1</b>	<b>Actions performed under delegation for July 2021</b>	
<b>LOCATION</b>	<b>Shire of Menzies</b>	
<b>APPLICANT</b>	<b>Internal</b>	
<b>DOCUMENT REF</b>	<b>SS</b>	
<b>DATE OF REPORT</b>	<b>12 July 2021</b>	
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>	
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>	
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>	
<b>ATTACHMENT</b>	<ol style="list-style-type: none"><li>1. MGK Resources - L 29 154 [<b>13.1.1</b> - 3 pages]</li><li>2. Toucan Gold Pty Ltd L 29 155 [<b>13.1.2</b> - 4 pages]</li><li>3. Ardea Exploration Pty Ltd M 29 423 [<b>13.1.3</b> - 4 pages]</li><li>4. Coxsrocks Pty Ltd and Nexus Mt Celia Pty Ltd M 31 495 [<b>13.1.4</b> - 3 pages]</li></ol>	

### SUMMARY:

To report to the Council actions performed under delegated authority for the month of June 2021.

### COMMENT:



To increase transparency this report has been prepared for the Council to identify all actions performed under delegated authority for:

- Bushfire
- Common Seal
- Planning Approvals
- Building Permits
- Health Approvals
- Ranger Related Issues
- Mining / Exploration / Miscellaneous Applications

### **Bushfire**

The following decisions were undertaken by the Shire of Menzies pursuant to the Bushfire matters for the month.

<b>Date of decision</b>	<b>Decision ref:</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>

### **Common Seal**

The following decisions were undertaken by the Shire of Menzies pursuant to the Common Seal for the month.

<b>Date of decision</b>	<b>Decision ref:</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>

### **Planning Approvals**

The following decisions were undertaken by the Shire of Menzies pursuant to the Planning applications for the month.

<b>Date of decision</b>	<b>Decision ref:</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>

### **Health Approvals**

The following decisions were undertaken by the Shire of Menzies pursuant to Health approvals for the month.

<b>Date of decision</b>	<b>Decision ref:</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>

### **Building Permits (including Septic Tank approvals)**

The following decisions were undertaken by the Shire of Menzies pursuant to Building Permits (including Septic Tank approvals) for the month.

<b>Date of decision</b>	<b>Decision ref:</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>

### **Ranger Related Dog Issues**

The following decisions were undertaken by the Shire of Menzies pursuant to Ranger related dog issues for the month.

<i><b>Date of decision</b></i>	<i><b>Decision ref:</b></i>	<i><b>Decision details</b></i>	<i><b>Applicant</b></i>	<i><b>Other affected person(s)</b></i>

### **Applications**

The following Mining/Prospecting/Exploration/Miscellaneous Applications were made for the month of January 2021.

<b>Applicant Name</b>	<b>Application Type</b>	<b>Application Details</b>
MGK Resources	Miscellaneous	L29/154
Toucan Gold Pty Ltd	Miscellaneous	L29/155
Ardea Exploration Pty Ltd	Mining	M29/423
Coxsrocks Pty Ltd and Nexus Mt Celia Pty Ltd	Mining	M31/495

RECEIVED  
30 JUL 2021  
BY: .....



20 July 2021

Chief Executive Officer  
Shire of Menzies  
PO Box 4  
MENZIES WA 6436

REG'D POST ID: 63800 09400 22898 75603

Dear Sir/Madam,

**APPLICATION FOR MISCELLANEOUS LICENCE 29/154  
BY MGK RESOURCES PTY LTD**

Strategic Tenement Services act on behalf of MGK Resources Pty Ltd ("**Applicant**") in respect of application for Miscellaneous Licence L29/154 ("**Application**").

The Application effects the Shire of Menzies.

On behalf of the Applicant, by way of notice, a copy of the Application and a map are enclosed as required by the Mining Act 1978 (as amended).

If you have queries do not hesitate to contact myself.

Yours Faithfully,

A handwritten signature in black ink, appearing to read 'Jim Hawtin', is written over a light blue horizontal line.

**Jim Hawtin  
Director**

PO BOX 1340 WEST PERTH WA 6872

Tel : +61 (0) 422 755 036

Email : [jim@strategictenements.com](mailto:jim@strategictenements.com)

ACN : 167 441 116

Online Lodgement - Submission: 15/07/2021 16:16:28; Receipt: 15/07/2021 16:16:28

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

### APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Miscellaneous Licence		No. L 29/154
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) NORTH COOLGARDIE	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	MGK RESOURCES PTY LTD (ACN: 611 002 709) C/- STS, PO BOX 1340, WEST PERTH, WA, 6872		100
(e) Address			
(f) No. of shares			
(g) Total No. of shares			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR:	(h) West Pianto Bore		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) Datum is located in MGA Zone 51 at 252012.800 mE 6767425.245 mN		
	(j) Thence to 252370.812 mE 6767437.810 mN		
	Thence to 252412.053 mE 6766062.751 mN		
	Thence to 252029.025 mE 6766133.139 mN		
	Thence to 252012.800 mE 6767425.245 mN BTD		
	(All coordinates are located in MGA Zone 51)		
(h) Locality	Purposes: a bore, a communications facility, a drainage channel, a meteorological station, a minesite accommodation facility, a minesite administration facility, a pipeline, a power generation and transmission facility, a power line, a pump station, a road, a search for groundwater, a water management facility, a workshop and storage facility, an aerodrome and taking water.		
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km <sup>2</sup> )	(k) 49.33000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) Jim HAWTIN PO BOX 1340, WEST PERTH, WA, 6872		Date: 15/07/2021

#### OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 19th day of August 2021 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at 16:16:28 on 15 July 2021 with fees of

Application \$579.00

Rent \$985.00

TOTAL \$1,564.00

Receipt No: 15274309910

*V Wright*  
Mining Registrar

#### NOTES

##### Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

##### Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

##### Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
- (a) public plan search; (b) register search; (c) ground inspection.

##### Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





Government of Western Australia  
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 51

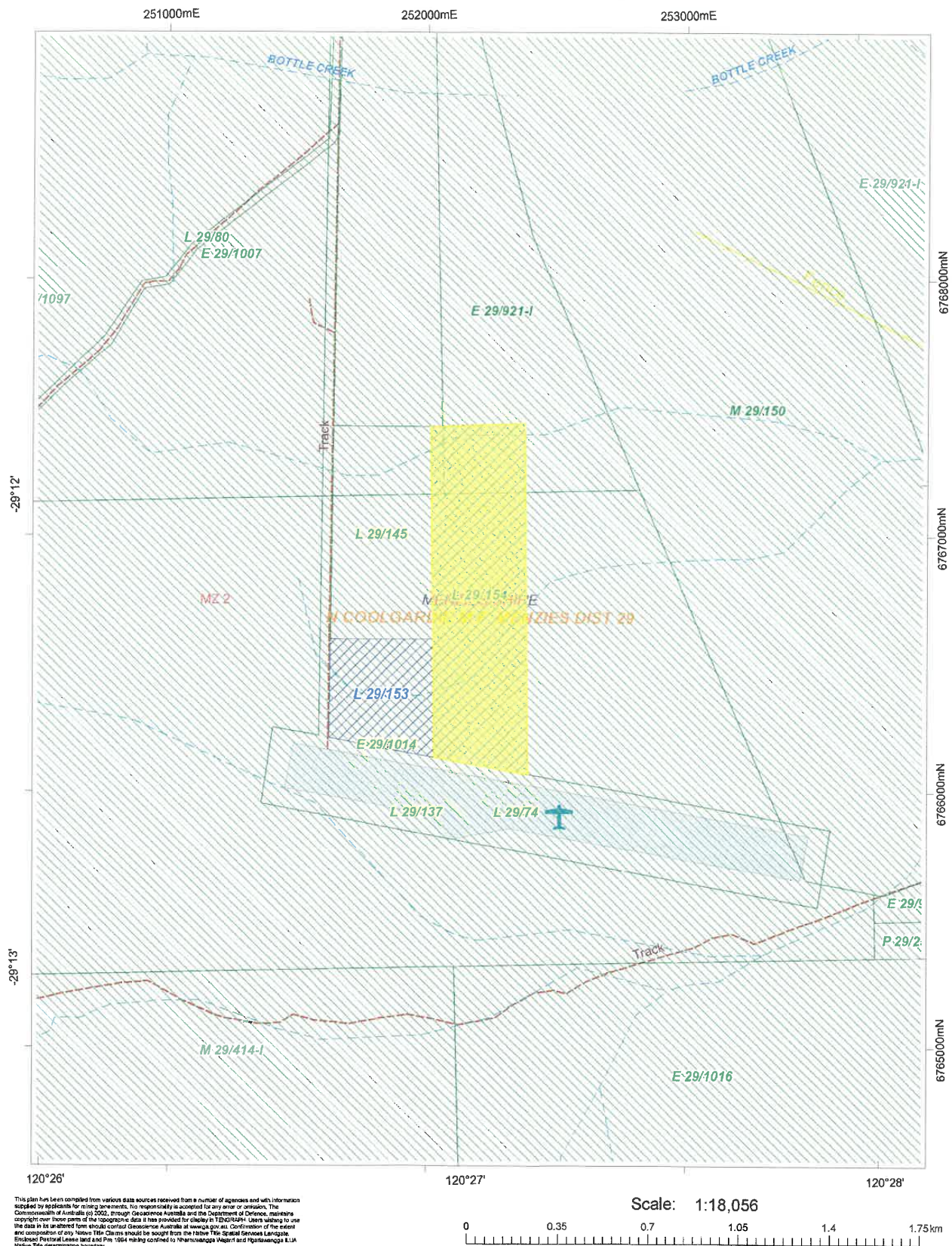
L 29/154 , Quick Appraisal Plan

- Pending Application
- Live Tenement
- Application over Live Tenement

TENGRAPH (c) 2014

10:51 AM, 19/07/2021

MITNTMB





29 July 2021

Shire of Menzies  
124 Shenton Street (PO Box 4)  
Menzies WA 6436  
Attention: Chief Executive Officer

**Registered Post:**  
**RPP44 63800 09400 32054 00602**

Dear Sir/Madam,

**APPLICATION FOR MISCELLANEOUS LICENCE 29/155**

On behalf of our client, Toucan Gold Pty Ltd, an application has been made for the above-mentioned Miscellaneous Licence 29/155.

In accordance with the requirements set out in the West Australian Mining Act, notification must be forwarded to the appropriate local government authority affected by the application.

As the land affected lies within your shire, please find attached a copy of the application and a plan showing the area of the application.

Should you have any queries, please do not hesitate to contact our office.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Nguyen'.

Sussan Nguyen

McMahon Mining Title Services Pty Ltd

Online Lodgement - Submission: 28/07/2021 14:14:10; Receipt: 28/07/2021 14:14:10

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Miscellaneous Licence		No. L 29/155
(b) Time & Date marked out (where applicable)			
(c) Mineral Field	(b) a.m./p.m. / /	(c) NORTH COOLGARDIE	
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	TOUCAN GOLD PTY LTD (ACN: 614 147 116) C/- MCMAHON MINING TITLE SERVICES PTY LTD, PO BOX 592, MAYLANDS, WA, 6931		100
(e) Address			
(f) No. of shares			
(g) Total No. of shares			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR:	(h) Ularring		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) All coordinates situated in GDA 94 Zone 50		
(h) Locality	Datum situated at 6793519.533 mN 786646.158 mE		
(i) Datum Peg	(j) Thence to 6793722.320 mN 786651.752 mE		
(j) Boundaries	Thence to 6794035.593 mN 786667.136 mE		
	Thence to 6794329.285 mN 786716.084 mE		
	Thence to 6794475.432 mN 786755.243 mE		
	Thence to 6794915.862 mN 786808.141 mE		
	Thence to 6795056.733 mN 786964.266 mE		
	Thence to 6795388.723 mN 787075.527 mE		
	Thence to 6795552.026 mN 787123.980 mE		
	Thence to 6795718.918 mN 787204.734 mE		
	Thence to 6796029.373 mN 787357.269 mE		
	Thence to 6796420.582 mN 787612.991 mE		
	Thence to 6796529.152 mN 787754.760 mE		
	Thence to 6796542.341 mN 788156.165 mE		
	Thence to 6796532.155 mN 788688.370 mE		
	Thence to 6796552.434 mN 789557.561 mE		
	Thence to 6796543.343 mN 789696.715 mE		
	Thence to 6796497.191 mN 789871.532 mE		
	Thence to 6796495.618 mN 790023.623 mE		
	Thence to 6796392.126 mN 790030.616 mE		
	Thence to 6796393.700 mN 789863.141 mE		
	Thence to 6796448.243 mN 789661.752 mE		
	Thence to 6796434.782 mN 788705.502 mE		
	Thence to 6796440.574 mN 788114.924 mE		
	Thence to 6796434.041 mN 787810.390 mE		
	Thence to 6796339.828 mN 787683.875 mE		
	Thence to 6795960.283 mN 787437.126 mE		
	Thence to 6795683.027 mN 787299.844 mE		
	Thence to 6795512.546 mN 787212.809 mE		
	Thence to 6795329.503 mN 787158.076 mE		
	Thence to 6794992.130 mN 787047.712 mE		
	Thence to 6794853.053 mN 786893.381 mE		
	Thence to 6794446.762 mN 786853.840 mE		
	Thence to 6794306.909 mN 786815.380 mE		
	Thence to 6794018.111 mN 786766.432 mE		
	Thence to 6793709.734 mN 786745.454 mE		
	Thence to 6793502.051 mN 786748.950 mE		
	Thence to 6793189.478 mN 786551.057 mE		
	Thence to 6793249.615 mN 786468.543 mE		
	Back to Datum.		
	Purposes: a road.		
(k) Area (ha or km <sup>2</sup> )	(k) 59.00000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) Kara Williams PO BOX 592, MAYLANDS, WA, 6931		Date: 28/07/2021

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 1st day of September 2021 (See Note 4).

Online Lodgement - Submission: 28/07/2021 14:14:10; Receipt: 28/07/2021 14:14:10

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	14:14:10	on	28 July 2021	with fees of
Application	\$579.00			
Rent	\$1,162.30			
TOTAL	\$1,741.30			
Receipt No:	15623014109			

***Mining Registrar***

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:  
(a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





Government of Western Australia  
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 50

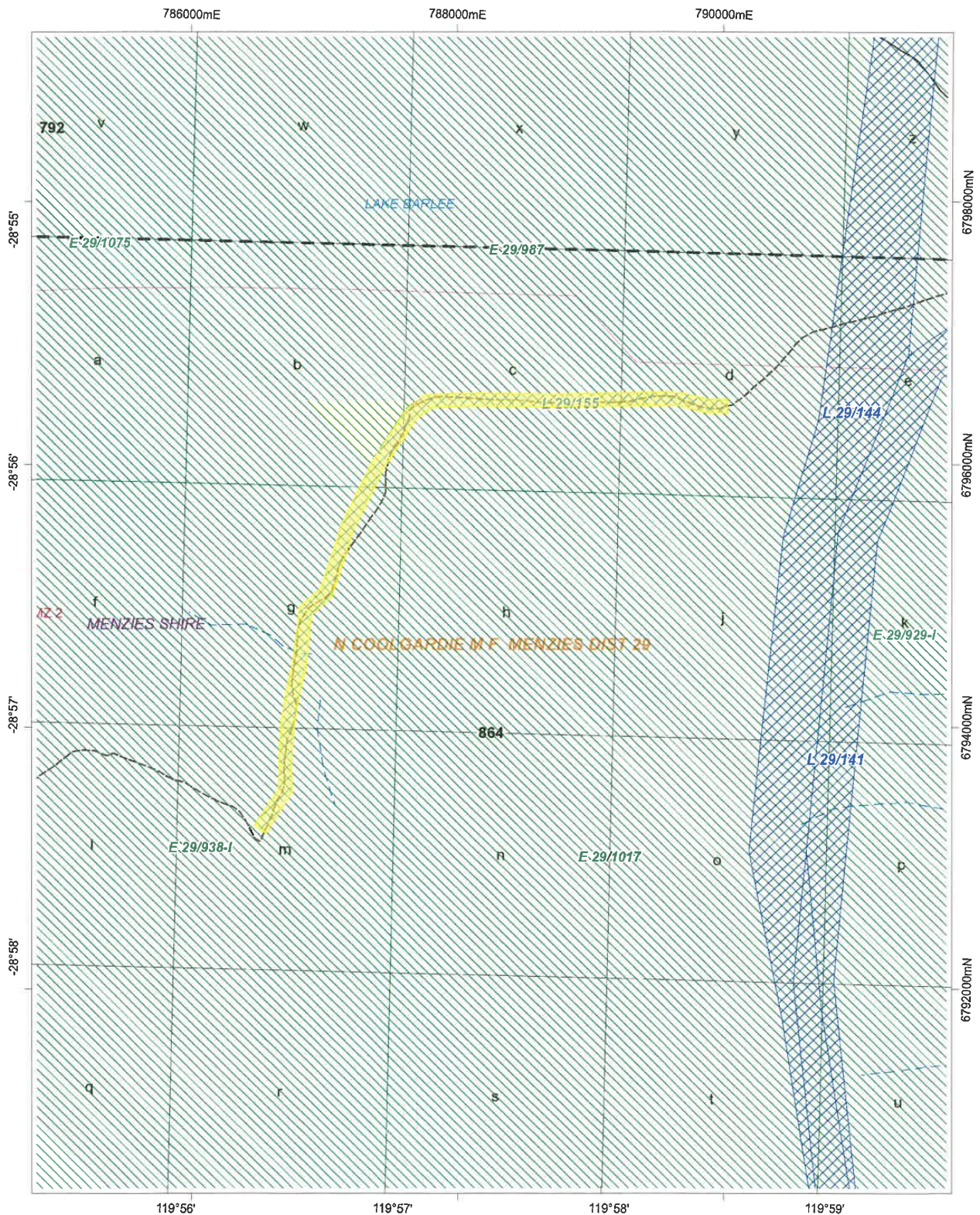
L 29/155 , Quick Appraisal Plan

- Pending Application
- Live Tenement
- Application over Live Tenement

TENGRAPH (c) 2014

11:23 AM, 29/07/2021

ex124708



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is intended for any error or omission. The Commonwealth of Australia (© 2002), through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at [www.ga.gov.au](http://www.ga.gov.au). Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Unit. Crooked Pastoral Lease and and Pre 1994 mining entitled to Nindjilwungu Wajem and Ngardnengga LJA Native Title determination boundary.





Government of Western Australia  
Department of Mines, Industry Regulation and Safety

RECEIVED  
1 2 AUG 2021

Our ref M29/423 BY: .....  
Enquiries Gillian Kippin  
08 9021 9494  
gill.kippin@dmirs.wa.gov.au

Chief Executive Officer  
Shire of Menzies  
PO Box 4  
MENZIES WA 6436

Dear Sir/Madam,

**APPLICATION FOR CONSENT TO MINE - GOONGARRIETOWNSITE  
BY ARDEA EXPLORATION PTY LTD  
SITUATED ON MINING LEASE 29/423**

I refer to the attached letter dated 2 December 2019 requesting Council's comments and recommendation with regard to the impact of the application on the reserve listed above. To this date we haven't received a reply from your office.

To enable the progression of the application for consent to mine we require notification from your office.

I have also enclosed a copy and plan of the application for mining lease 29/423 for this purpose.

Your reply at your earliest convenience would be appreciated please.

Yours sincerely

*Gillian Kippin*

NAME Gillian Kippin  
TITLE Tenure Officer  
RESOURCE TENURE DIVISION

4 August 2021

TNT-0173/Grant Letter E15-1756  
Objective Document ID  
Release Classification: - Addressee Use Only

Mineral House 100 Plain Street East Perth Western Australia 6004  
Postal address: Locked Bag 100 East Perth WA 6892  
Telephone +61 8 9222 3333 Facsimile +61 8 9222 3862  
[www.dmirs.wa.gov.au](http://www.dmirs.wa.gov.au)  
ABN 69 410 335 356



Government of Western Australia  
Department of Mines, Industry Regulation and Safety

Our ref M29/423  
Enquiries Gillian Kippin  
08 9021 9494  
mineraltitles.kalgoorlie@dmirs.wa.gov.au

Chief Executive Officer  
Shire of Menzies  
PO Box 4  
MENZIES WA 6436

Dear Sir/Madam,

**APPLICATION FOR CONSENT TO MINE - GOONGARRIE TOWNSITE  
BY ARDEA EXPLORATION PTY LTD  
SITUATED ON MINING LEASE 29/423**

Under Sections 23 to 26 of the *Mining Act 1978* (the Act) mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum.

In respect to townsites, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the local municipality and the Minister for Lands before he can grant consent to mine.

The Minister for Mines and Petroleum has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above.

Should your response be favourable, could you please advise if you agree to have the following endorsement and condition imposed upon the above tenement.

Endorsement: The grant of this lease does not include any private land referred to in Section 29(2) of the Act except that below 30 metres from the natural surface of the land.

TNT-0173

Mineral House 100 Plain Street East Perth Western Australia 6004  
Telephone +61 8 9222 3333 Facsimile +61 8 9222 3862  
[www.dmirs.wa.gov.au](http://www.dmirs.wa.gov.au)  
ABN 69 410 335 356

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Mining Lease		No. M 29/423
(b) Time & Date marked out (where applicable)	(b) 22/08/2013 14:45:00	(c) NORTH COOLGARDIE	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	KALGOORLIE NICKEL PROJECT PTY LTD (ACN: 137 889 279)		100
(e) Address	PO BOX 1380, WEST PERTH, WA, 6872		
(f) No. of shares			(g) Total 100
(g) Total No. of shares			
DESCRIPTION OF GROUND APPLIED FOR:	(h) Goongarrie		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) 6675722mN, 320260mE		
	(j) Datum hence to 6675865mN, 321244mE,		
	Thence to 6674679mN, 321420mE,		
	Thence to 6674811mN, 322312mE,		
	Thence to 6673601mN, 322482mE,		
	Thence to 6673576mN, 322306mE,		
	Thence to 6672453mN, 322595mE,		
	Thence to 6671179mN, 322857mE,		
	Thence to 6671162mN, 321834mE,		
	Thence to 6668692mN, 321874mE,		
	Thence to 6673334mN, 320611mE,		
	Thence to 6674534mN, 320435mE,		
	And back to 6675722mN, 320260mE being datum.		
(h) Locality	Minerals: Nickel		
(i) Datum Peg	Cobalt		
(j) Boundaries			
(k) Area (ha or km <sup>2</sup> )	(k) 822.09760 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) Kathleen Patrick		Date: 27/08/2013

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 1st day of October 2013 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	15:54:27	on	27 August	2013	with fees of
Application	\$439.65				
Rent	\$12,921.10				
TOTAL	\$13,360.75				
Receipt No:	323917273074				

**Mining Registrar****NOTES****Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
- (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

Online Lodgement - Submission: 27/08/2013 15:54:27; Receipt: 27/08/2013 15:54:27

Page 1 of 1





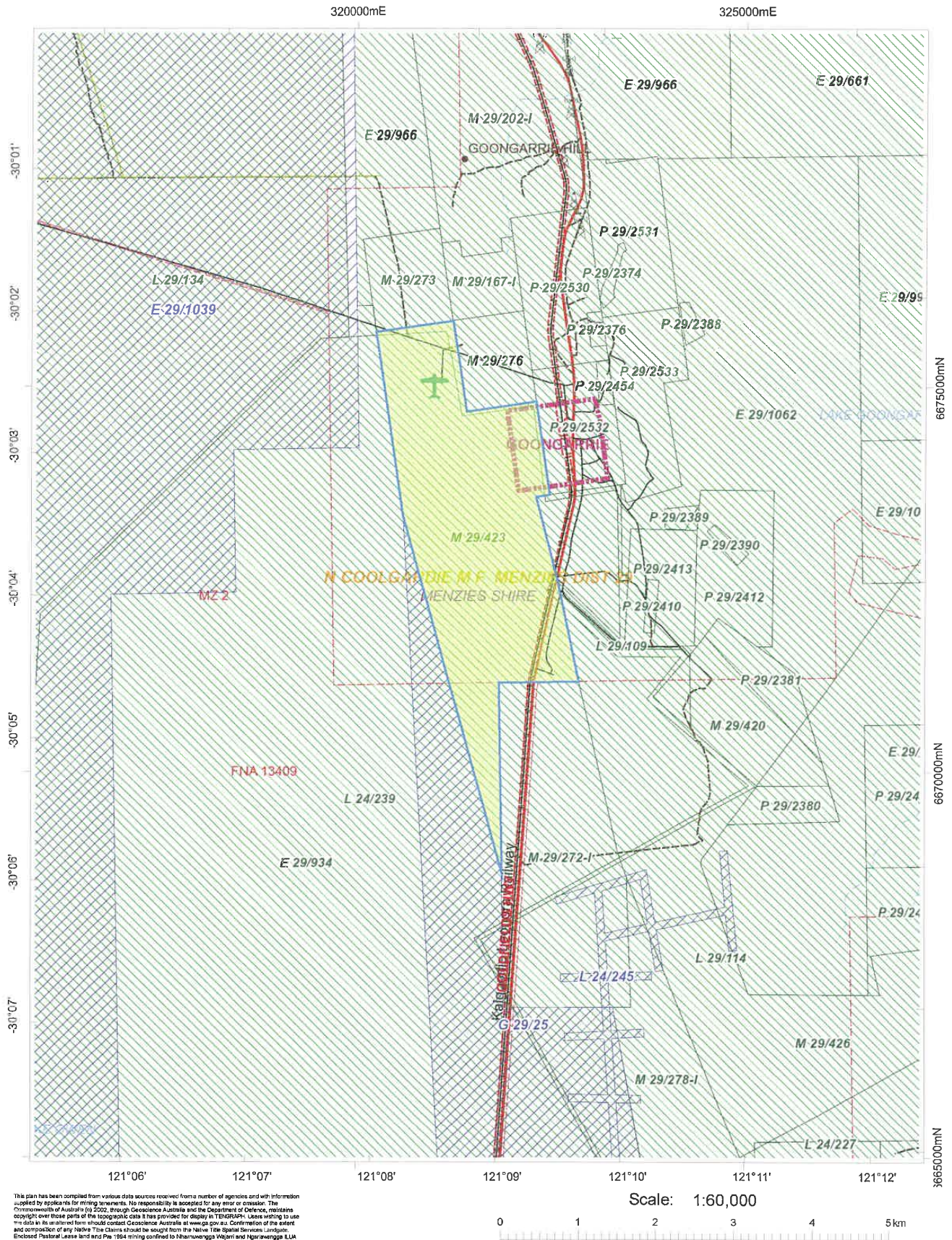
Government of Western Australia  
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 51

- Pending Application
- Live Tenement
- Application over Live Tenement

TENGRAPH (c) 2014  
12:54 PM, 04/08/2021

MIMTSGK  
[Tenement Status]







# AUSTWIDE

Mining Title Management PTY LTD ACN 064 099 109

RECEIVED  
17 AUG 2021  
BY: .....

11 August 2021

Chief Executive Officer  
Shire of Menzies  
PO Box 4  
MENZIES WA 6436

**By Registered Post #44 63800 09400 22781 26600**

Dear Sir/Madam,

**APPLICATION FOR MINING LEASE 31/495 BY COXSROCKS PTY LTD AND NEXUS MT CELIA PTY LTD**

Austwide Mining Title Management Pty Ltd acts on behalf of Cocksrocks Pty Ltd and Nexus Mt Celia Pty Ltd in relation to application for Mining Lease 31/495 ("**the Application**").

The Application is located within the Shire of Menzies. On behalf of the registered holder, by way of notice, a copy of the Application and plan are enclosed as required by the *Mining Act 1978 (as amended)*.

Please do not hesitate to contact me should you wish to discuss the application.

Yours faithfully,

**Tahlia Ivey | Assistant Mining Title Consultant**  
E: [tahlia@austwidemining.com.au](mailto:tahlia@austwidemining.com.au)

Unit 6 42 Dellamarta Road  
Wangara Western Australia 6065  
PO Box 1434 Wangara  
Western Australia 6947

Austwide Mining Title Management Pty Ltd  
is the Trustee Company for the  
Humberston Family Trust  
ABN 80 386 756 916

Telephone: 08 9309 0400  
Facsimile: 08 9309 0499  
Email: [reception@austwidemining.com.au](mailto:reception@austwidemining.com.au)  
Web: [www.austwidemining.com.au](http://www.austwidemining.com.au)

Online Lodgement - Submission: 30/07/2021 11:11:14; Receipt: 30/07/2021 11:11:14

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Mining Lease		No. M 31/495
(b) Time & Date marked out (where applicable)	(b) 26/07/2021 14:56:00	(c) NORTH COOLGARDIE	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	NEXUS MT CELIA PTY LTD (ACN: 622 301 875)		90
(e) Address	C/- AUSTWIDE MINING TITLE MANAGEMENT PTY LTD, PO BOX 1434, WANGARA, WA, 6947		
(f) No. of shares	COXSROCKS PTY LTD (ACN: 111 457 231)		10
(g) Total No. of shares	C/- AUSTWIDE MINING TITLE MANAGEMENT PTY LTD, PO BOX 1434, WANGARA, WA, 6947		
			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Edjudina (i) All coordinates are MGA Zone 51 450190mE 6707104mN (j) From datum to 449222mE 6707100mN 448827mE 6707526mN 449376mE 6707984mN Thence BT The application is a Conversion of E 31/1179		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km <sup>2</sup> )	(k) 64.00000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) Paul Humberston 6/42 DELLAMARTA ROAD, WANGARA, WA, 6065		Date: 30/07/2021

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 3rd day of September 2021 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	11:11:14	on	30 July	2021	with fees of
Application	\$579.00				
Rent	\$1,408.00				
TOTAL	\$1,987.00				
Receipt No:	15673587871				

**Mining Registrar****NOTES****Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:  
(a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





Government of Western Australia  
Department of Mines, Industry Regulation and Safety

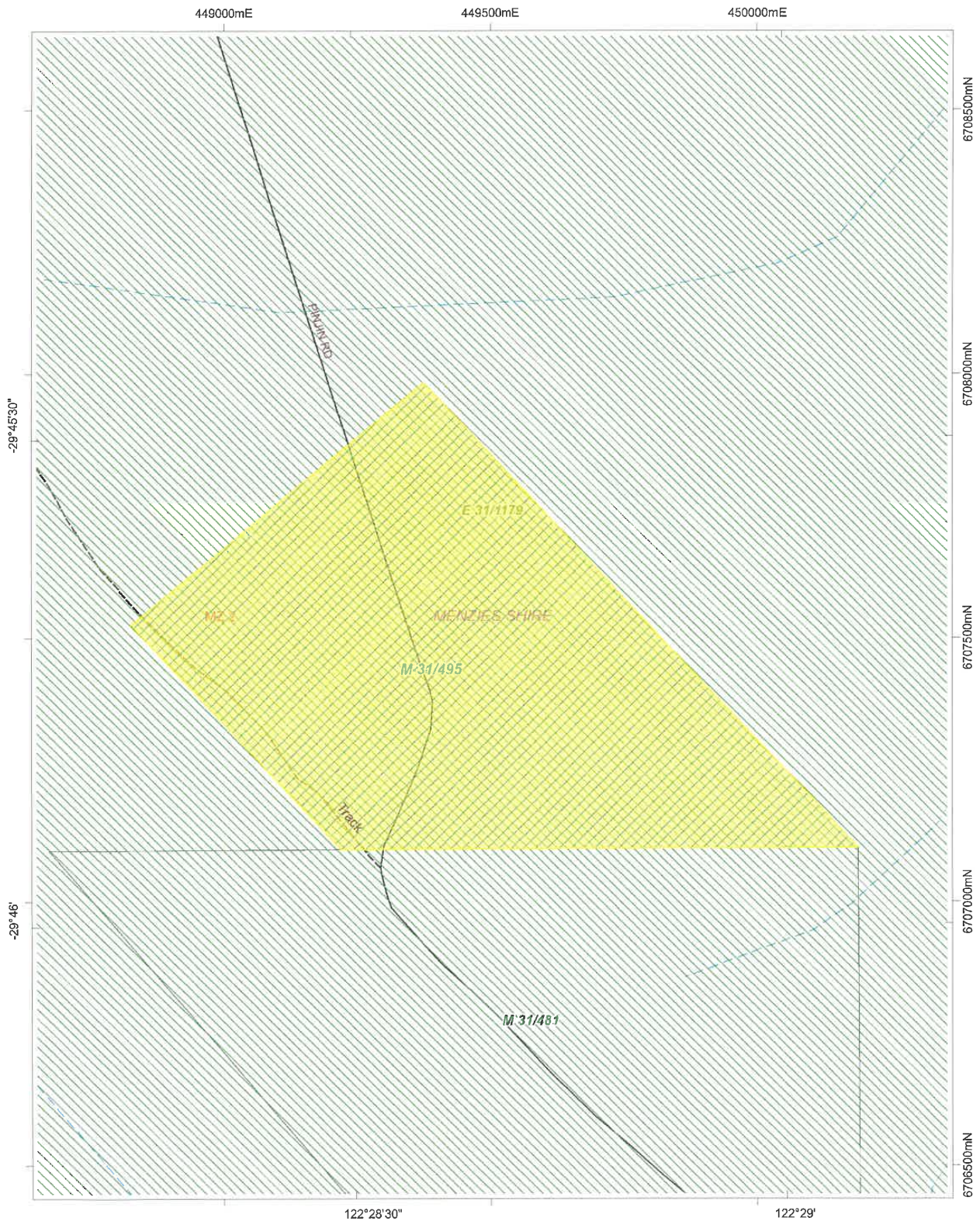
GDA 1994 MGA Zone 51

- Pending Application
- Live Tenement
- Application over Live Tenement

TENGRAPH (c) 2014  
01:23 PM, 10/08/2021

ex103565

M 31/495 , Quick Appraisal Plan



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over these parts of the topographic data. It has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at [www.ga.gov.au](http://www.ga.gov.au). Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Services Landgate. Enclosed Pastoral Lease land and Pre 1984 mining confined to Nannarwonggo Wajurr and Ngin-Swergun I.L.A. Native Title determination boundary.

Scale: 1:9,028

0 0.15 0.3 0.45 0.6 0.75 km



<b>13.2</b>	<b>EHO report for July 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>04 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

### **SUMMARY:**

To advise the council of the activities of the Environmental Health Officer / Building Surveyor for the month of July 2021.

### **BACKGROUND:**

The Environmental Health Officer / Building Surveyor undertakes inspections in the Shire of Menzies in relation to legislative requirements as set out in the Public Health Act 2016, Building Act 2011 and associated regulations.

### **COMMENT:**

The following is a report of the monthly activities extracted from the report to the Chief Executive Officer from David Hadden, Environmental Health Officer / Building Surveyor.

#### **Building:**

No building permits were processed during the month.

Reported to DMIRS on number of private pool barriers inspected in the last financial year in accordance with requirements created by the State Ombudsman.

#### **Health:**

Processed two applications for installation of waste water treatment systems (septic systems) at Anglo Gold Ashanti Tropicana mine site.

Inspected the hotel kitchen again and spoke with the manager who has advised that the hotel kitchen will be closed from the 13<sup>th</sup> July to 31<sup>st</sup> July 2021 to enable

renovation of the kitchen facilities to be carried out. A further inspection of the kitchen facilities will be carried out when renovation works have been completed.

Carried out an inspection of the Davyhurst and Riverina village camp kitchens and followed up with correspondence requesting listed items to be repaired. A follow up inspection of both camps will be carried out later.

The Health Department of WA is inviting local authorities to sign up to a Mobile Food Vendor Centralised Register. The Register allows essential information on temporary and mobile food businesses to be stored in a centralised location that can be accessed by participating local government enforcement agencies. The ability to access essential information on such registered and notified food businesses will help achieve compliance with Food Act section 109 - conduct of an unregistered food business and advances the health objectives of the Food Act. Environmental Health staff support the initiative but will confirm with individual local authorities before signing up to the register.

Dealt with many various enquiries relating to health services.

<b>13.3</b>	<b>Works report for July 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>16 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>Manager Works, Garth Marland</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

### **SUMMARY:**

This report provides a summary of works conducted by the Shire of Menzies.

### **BACKGROUND:**

The Shire's works crew conduct and supervise a range of works. This report provides visibility in regard to their works program and issues arising through the works section.

### **COMMENT:**

#### **Maintenance Grading**

Maintenance Grading has been carried out on Menzies Sandstone Road from Walling Rock back to Snake Hill. Grading mainly to repair areas with damaged surface has been carried out on Riverina Snake Hill Road. The grader is now back at Menzies Evanston Road and work will commence there in early August.

#### **Construction Works**

Tenders have been called for maintenance grading to the East of the Highway and several responses received. The report for award of tender has been submitted for Council at the August OCM..

A tender was accepted for works on the Connie Sue Highway and Tjuntjuntjara access road. The successful tenderer, Fraser Range Station, will need to carry out a maintenance grade on Cut Road within CKB in order to make the road suitable for mobilising to a camp site on the access road.

A tender has been awarded for the sealing of sections of Menzies Sandstone Road and Menzies Evanston Road and work is expected to be able to commence late August.

**Town Work and Garbage Runs.**

Outside staff have been hampered by being short part of the time due to leave by some members. However, they have kept up very well with garbage disposal and basic town work. Some catch up work will need to be completed in August as time and manpower allow.

**Land Fills**

Both Menzies and Kookynie landfills have been maintained by pushing in rubbish and covering with fill. Menzies landfill will shortly require extension, and this will be discussed with the EHO. Survey and fencing will be required.

**Airstrips**

Both Menzies and Kookynie airstrips have been regularly inspected. Cattle have been crossing Kookynie strip, but damage is minimal. The new windsock has been fitted at Menzies strip.

**Depot**

Work has continued, as time permits, on cleaning up and hazard reduction in depot. Short staffing has limited the work, but considerable progress has been made.

**Tourist Sites and Truck Bay**

The pumps in the BioMac system at the Caravan Park stopped working. An inspection revealed blocking by plastic tap fitting introduced through the individual grey water points in the park. Pumps were removed, cleaned and replaced by staff. There have been no further problems.

Dump point at Niagra dam has needed clearing on two occasions due to blockage of inlet. Composting toilets also needed some clearing to prevent build up. It has been suggested that flushing with water regularly would help.

A price was requested for a hot tap at the Truck Bay as the shower has been known to be used as a toilet and hot water facilitates cleaning.

**Other Works**

Staff have continued to lend a hand with movement of furniture in Shire homes as and when required.

<b>13.4</b>	<b>WHS Update for July 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM450</b>
<b>DATE OF REPORT</b>	<b>18 August 2021</b>
<b>AUTHOR</b>	<b>Manager Governance &amp; Minor Projects, Jan Hancock</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO, Brian Joiner</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

#### **SUMMARY:**

To report to Council on the WHS actions undertaken to improve safety and reduce organisational risk during the month of July 2021.

#### **BACKGROUND:**

WHS Committee meetings are now being held quarterly to align with reporting to the Audit Committee.

#### **COMMENT:**

To ensure that Council has appropriate oversight of safety management activities this information report is produced with key activities undertaken.

CEO continues to attend the Weekly Management and Works Crew Safety Meetings.

19 – 23 July – Core Advisors on site.

#### **Completed Tasks:**

WHS Monitor Support Desk via Core is available for all Monitor queries (functionality, training, knowledge base and training materials).

CEO invited to present at the LG Goldfields Forum to be held on 2 & 3 September 2021 on the WHS journey that the Shire of Menzies has undertaken and the success achieved.

Introduction by Core to Shire staff on the WHS Monitor System.

Hazard and Incident report training with WHS Representatives.

Test and tag scope of work provided by Core for RFQ issue.

Fire equipment register under construction.

Continuation of plan for storing chemical/hazardous substances.

Continuation of depot storage and housekeeping plan.

Labelling as required of products for identification purposes (labels have peeled off, torn or weathered).

<b>13.5</b>	<b>Community services report July 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>SS</b>
<b>DATE OF REPORT</b>	<b>18 August 2021</b>
<b>AUTHOR</b>	<b>Chief Executive Officer, Brian Joiner</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Financial Officer, Antonio Giometti</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

### SUMMARY:

The purpose of the report is to advise Council of Community Service Activates for the month of June 2021.

### BACKGROUND:

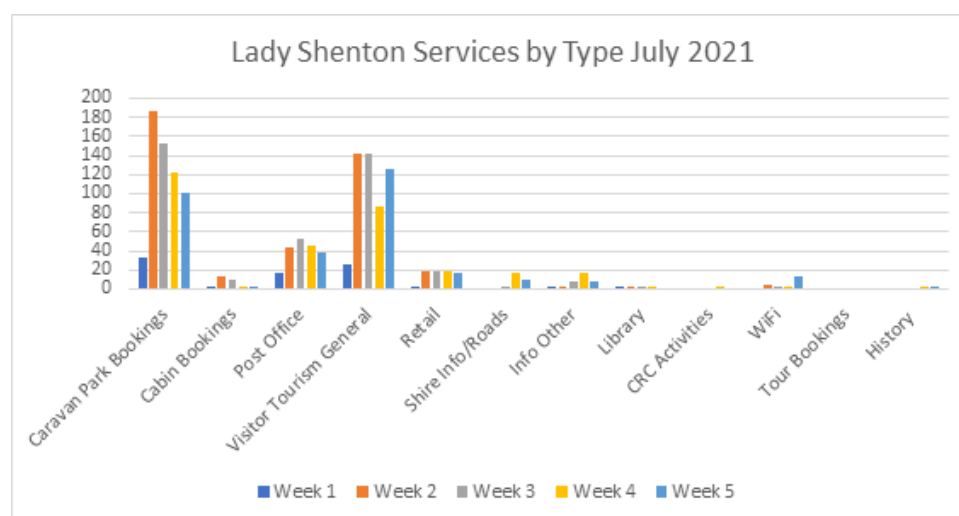
The Lady Shenton Building accommodates the Community Resource Centre, Menzies Visitor Centre and the Menzies Caravan Park management.

The Youth Centre Ngalipaku Building forms a key part of the Menzies Youth and Community Precinct and operates as a space to host youth and community events.

### COMMENT:

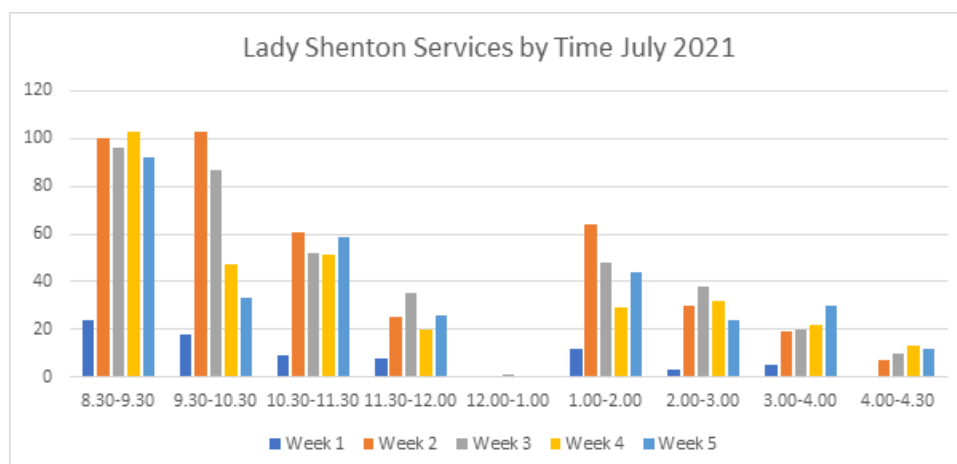
#### Lady Shenton

The Lady Shenton received 1 512 visitors in July 2021.

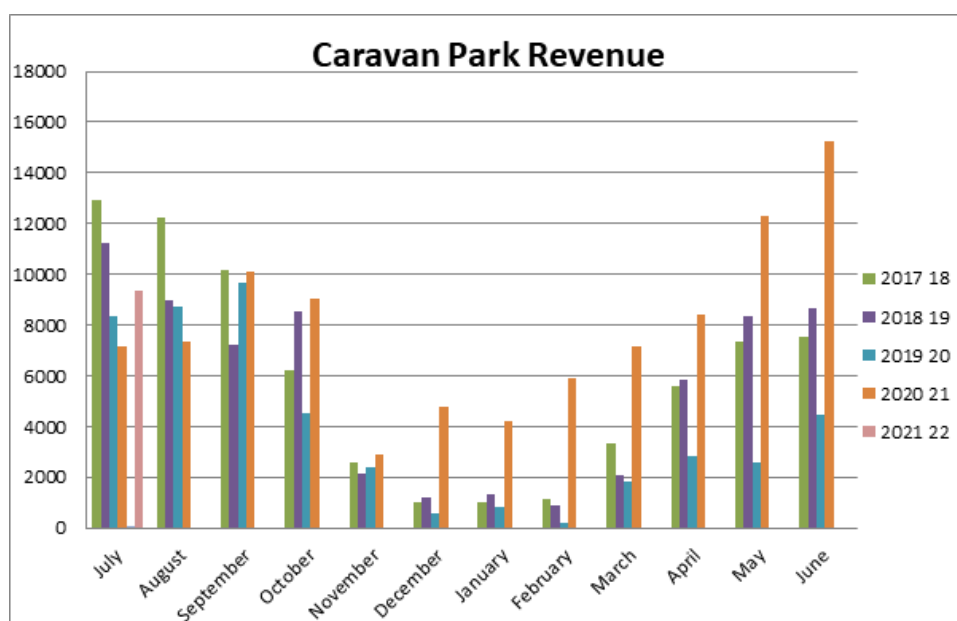


#### Caravan Park

Caravan Park Bookings was the most popular in July 2021.



Caravan park revenue decreased from June (2021) to July (2021).



Annual takings for the Menzies Caravan Park Year 2020 – 21:

	Cabin A	Cabin B	12A Walsh	29A Shenton	Accounts		Consultation	Number of Days
Jul-20		\$ 528.00	\$ 250.00	\$ 515.00		\$ 1,293.00		
Aug-20	\$ 352.00	\$ 638.00	\$ 625.00	\$ 195.00		\$ 1,810.00		
Sep-20	\$ 704.00	\$ 176.00	\$ 125.00	\$ 935.00		\$ 1,940.00	\$ 286.00	2
Oct-20	\$ 1,056.00	\$ 2,486.00	\$ 195.00			\$ 3,737.00	\$ 682.00	5
Nov-20	\$ 176.00	\$ 1,694.00				\$ 1,870.00	\$ 902.00	7
Dec-20	\$ 1,012.00	\$ 2,101.00			\$ 3,190.00	\$ 6,303.00	\$ 1,012.00	8
Jan-21	\$ 1,188.00	\$ 616.00			\$ 3,520.00	\$ 5,324.00	\$ 1,012.00	8
Feb-21	\$ 1,122.00	\$ 836.00			\$ 1,452.00	\$ 3,410.00	\$ 2,288.00	19
Mar-21	\$ 1,496.00	\$ 880.00				\$ 2,376.00	\$ 1,408.00	11
Apr-21	\$ 1,474.00	\$ 2,464.00				\$ 3,938.00	\$ 572.00	4
May-21	\$ 1,078.00	\$ 2,222.00			\$ 396.00	\$ 3,696.00	\$ 1,122.00	9
Jun-21	\$ 2,706.00	\$ 4,422.00			\$ 1,298.00	\$ 8,426.00	\$ 1,738.00	14
<b>Total</b>	<b>\$ 12,364.00</b>	<b>\$ 19,063.00</b>	<b>\$ 1,195.00</b>	<b>\$ 1,645.00</b>	<b>\$ 9,856.00</b>	<b>\$44,123.00</b>	<b>\$ 11,022.00</b>	<b>87</b>



	Caravan Park	
Jul-20	\$ 5,352.00	\$ 5,352.00
Aug-20	\$ 6,496.00	\$ 6,496.00
Sep-20	\$ 9,104.00	\$ 9,104.00
Oct-20	\$ 6,195.00	\$ 6,195.00
Nov-20	\$ 1,094.00	\$ 1,094.00
Dec-20	\$ 849.00	\$ 849.00
Jan-21	\$ 1,857.00	\$ 1,857.00
Feb-21	\$ 967.00	\$ 967.00
Mar-21	\$ 4,735.00	\$ 4,735.00
Apr-21	\$ 5,697.00	\$ 5,697.00
May-21	\$ 11,907.00	\$ 11,907.00
Jun-21	\$ 11,902.00	\$ 11,902.00
<b>Total</b>	<b>\$ 66,155.00</b>	<b>\$ 66,155.00</b>

26 Powered Sites		
6 Unpowered Sites		
A Block 3 male and 3 Female Toilet and shower 1 Disabled		
B Block 3 male and 3 Female Toilet and shower 1 Disabled		
2 Washing machine & Dryers		

### Youth Centre and General Community Services

After school youth engagement activities continue to have a steady attendance.

The weekly Badminton games held in the Menzies Town Hall continue to engage with a reasonable number of participants every week in July (2021).

<b>13.6</b>	<b>Compliance Calendar July 2021</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM446</b>
<b>DATE OF REPORT</b>	<b>17 August 2021</b>
<b>AUTHOR</b>	<b>Manager Governance &amp; Minor Projects, Jan Hancock</b>
<b>RESPONSIBLE OFFICER</b>	<b>Manager Governance &amp; Minor Projects, Jan Hancock</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Compliance Calendar July 2021 [ <b>13.6.1</b> - 2 pages]

### **SUMMARY:**

The Compliance Calendar tracks and centralises important dates and deadlines associated with the *Local Government Act 1995* and various other regulations and reporting obligations.

### **BACKGROUND:**

To enable the Shire to meet its obligations the Compliance Calendar, a living document, has been introduced.

Senior staff are required to update the Compliance Calendar on a monthly basis to indicate completed, or in progress tasks, providing Council with a clear record of the Shire's obligatory regulatory requirements.

### **COMMENT:**

All items on the Compliance Calendar for the month of July have been met, with the exception of the following items:

<b>ITEM</b>	<b>REASON FOR EXCEPTION</b>
Prepare an up-to-date information statement, adopted by the Council and publish	Freedom of Information Statement is in the process of being prepared with a report to Council in September 2021.
Prepare for annual audit & adopt Audit Committee dates - place dates on website	Process is just commencing and being handed over to the LG Best Practices consultant.
Annual Capital Works Services Program	Works Manager is in the process of discussing with CEO.
Prepare for elections, enrolment eligibility claims, review register	Accounts staff have been busy with Annual Rates issuance. Item tabled with

	Accounts staff and will be completed by the required deadline.
Check Dog registration renewal stock & reorder as required	Accounts staff have been busy with Annual Rates issuance. Item tabled with Accounts staff today, as time available to action.
Review fixed asset register	CFO is in the process of finding out when this was last done and when next due.
Review investment register	Reviewed monthly as a part of OCM reports. Post budget finalisation and review of forward works, review will be undertaken with the benefit of forward cashflow statement analysis.
Review Staff training Matrix	Staff training matrix to be established and will be an ongoing project.
Review Policy 4.1 Budget Adoption Timetable	Budget recently finalised. Reviewing other Local Government processes, along with contemporary practices.
Public access to information, website (All Managers), library (Antonio), office (All Managers). Ensure information under admin Reg 29 is available to public	Audit is underway and will be finalised by the end of August.

Shire of Menzies - Compliance Calendar											
Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)	Description of Activity	Legislation	Officer	Timetable Attached	Completed
July	Briefing	2nd last Thursday in Month	1st week of month	Fri prior to the meeting	Fri prior to the meeting	Monthly	Commence Briefing Agenda Agenda to be issued on the Friday prior to the Briefing Session		CEO/EO		✓
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	Commence Agenda - Council requires the Agenda to be issued to Councillors WEDNESDAY the week before the OCM	LG Act 1995 (issue to Cr. within 72 hrs)	CEO/EO		✓
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	11.1 Presidents Report		President		✓
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	12.1.1 Prepare a statement of Financial Activity reporting on the previous months Revenue and Expenditure as set out in the annual budget under FM/.Reg 22(1)(d)	LG Act 6.4 FM Reg 34	CFO		✓
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	12.1.2 Prepare a remittance Report statement - Payments made to creditors during the previous month		CFO/Rates Officer		✓
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	12.1.3 Prepare an investment Report for the previous month		CFO		✓
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	13.1 Information Reports from Officers: 13.1.1 Report Actions Performed Under Delegation 13.1.2 Work Managers Report 13.1.3 Health and Building Report 13.1.4 Community Services Report 13.1.5 Monthly Compliance CalendarUpdate Report		CEO/WMS/EHO /COMMUNITY SERVICES/GOV		✓
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Annual	Prepare Fire Break Notice	BF Act 33	MWS		✓
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Annual	Report to Council re elections in person, electoral commission, postal etc, Advise WAEC (October election dat - 2021 16 October)		CEO		✓
	Action	BY 14 JULY				Annual	Upload Elected Members Register of Fees and Allownce for the last financial year		GOV		✓
	Action					Annual	Send a copy of the adopted budget to the Dept of Local Government within 30 days of Budget adoption		CFO		✓
	Action					Annual	Commence Annual Financial Report		CFO		✓
	Action					Agenda	Prepare an up to date information statement, adopted by the Council and publish	FOI 96	CEO		in progress
	Action					Annual	Issue Employee Group Certificates (payment summaries) after last pay in June		CFO/Payroll		✓
	Action					Annual	Prepare for annual audit & adopt Audit Committee dates - place dates on website (refer to Leonora website which has been done by Moore Australia)		CFO		in progress
	Action					Annual	Annual Capital Works Services Program		MWS		in progress
	Action	80 days				Elections	Electoral Commission agreement to conduct election in October (Councillors are elected for terms of four years. Elections are held every 2 years for half of the Council) - Cr G Dwyer, Cr J Dwyer, Cr J Lee and Cr K Mader)	LG Act 4.20(2)(3)(4) & 4.61(2)(4)	CEO/RO/WAEC		in progress
	Action	WAEC				Annual	Prepare for elections, enrolment eligibility claims, review register	LG Act 4.35	CEO/RO/WAEC		in progress
	Action					Annual	Run deferred rates report & assess		CFO/Rates		✓
	Action					Annual	Check Dog registration renewal stock & reorder as required	recommended	CFO		in progress
	Returns					Monthly (as required)	Primary return for Elected Members within 3 months of Election/Commencement date	LG Act 5.75	GOV		✓
	Review					Annual	Issue new licences for new financial year - Caravan Park, Food Premises, Home occupations, Funeral director etc		CFO/Accounts		✓
	Review	31-Aug				as required	Complete Annual Financial Returns of Staff & Councillors (CEO to acknowledge receipt of returns)	LG Act 5.76(1)	GOV		✓
	Review					Annual	Building - BSL (paid 15th of each month) & BCITF (paid on invoice)	LG Act 5.76(1)	CFO/Accounts		✓
	Review					Annual	Review fixed asset register		CFO		in progress
	Review					Annual	Review investment register		CFO		in progress
	Review		1-Mar	2-Jul	1-Mar	5 Years	Planning Scheme No. 2		CEO		Report to August OCM
	Review					Annual	Undertake an annual performance review of all staff (allow sufficient time for changes to be included in the budget)	LG Act 5.38	All Managers		in progress
	Review					Annual	Review Staff training Matrix		HR		in progress

	Review				<b>Annual</b>	Review Policy 4.1 Budget Adoption Timetable		<b>CFO</b>		in progress
	Review				<b>Every 2 years</b>	Record Keeping Plan & Systems Review		<b>GOV</b>		in progress
	Remittance				<b>Annual</b>	Public access to information, website (All Managers), library (Antonio), office (All Managers). Ensure information under admin Reg 29 is available to public	LG Act 5.94-96	<b>All Managers</b>		in progress
	Review				<b>Quarterly</b>	Meeting attendance register, check members attendance to ensure compliance or leave of absence has been granted	LG Act 2.25	<b>GOV</b>		✓

## **14 ELECTED MEMBER MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

## **15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

## **16 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS**

## **17 NEXT MEETING**

The next Ordinary Council Meeting will be held on 30 September 2021 at Tjuntjuntjara.

## **18 CLOSURE OF MEETING**

The President declared the meeting closed at \_\_\_\_\_.