



SHIRE OF MENZIES

# Minutes

**FOR THE ORDINARY MEETING OF COUNCIL  
HELD ON**

**26 November 2020**

**26  
November  
2020**

**Ordinary Meeting of Council**

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

## **FINANCIAL INTEREST**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

### **Councillors should declare an interest:**

- a) In a written notice given to the Chief Executive Officer (CEO) before the meeting: or
- b) At the meeting, immediately before the matter is discussed.

A member who has declared an interest must not:

- Preside at the part of the meeting relating to the matter: or
- Participate in or be present during the discussion of decision-making procedure relating to the matter unless the member is allowed to do so under Section 5.68 or 5.69 of the *Local Government Act 1995*.

**Councillor Attendance**  
**Shire of Menzies Council Meetings 2019/2020**

<b>Council Meeting Date</b>	<b>Attended In Person</b>	<b>Electronic Attendance</b>	<b>Leave of Absence</b>	<b>Apologies</b>	<b>Absent</b>
28 February 2019		Cr I Baird	-	Cr D Hansen	
28 March 2019		-	-	-	-
24 April 2019		Cr D Hansen Cr I Baird	-	-	-
30 May 2019		-	-	-	-
27 June 2019		-	-	-	Cr D Hansen
25 July 2019		-	-	Cr D Hansen	-
29 August 2019		-	-	Cr I Tucker Cr J Lee	-
26 September 2019		Adjourned			
31 October 2019		-	-	-	-
28 November 2019		-	-	Cr D Hansen	-
12 December 2019		-	-	Cr I Baird Cr D Hansen	-
27 February 2020		Cr J Lee	-	-	-
26 March 2020		Crs I Baird & Hansen by video Crs Lee, Ashwin by telephone with Cr J Dwyer by	-	-	-
30 April 2020		Crs Baird (at Pila Nguru Aboriginal Corp), Lee & Ashwin (at MAC) by	-	Cr Hansen	-
28 May 2020		Crs Baird (at Pila Nguru Aboriginal Corp), Lee (at MAC) by video conference	-	-	-
25 June 2020		Cr Ashwin in the transportable in the MAC yard. Cr Lee in the	-	-	Cr Baird Cr Hansen

<b>Council Meeting Date</b>		<b>Electronic Attendance</b>	<b>Leave of Absence</b>	<b>Apologies</b>	<b>Absent</b>
30 July 2020		Cr Baird (at Pila Nguru Aboriginal Corp)	-	Cr J Lee Cr V Ashwin Cr D Hansen	-
27 August 2020		Cr Ashwin in the transportable in the MAC yard.		Cr D Hansen	
24 September 2020		Cr G Dwyer, Cr Baird, Cr J Dwyer by conference call (from Tjunjunjara) Cr Lee by conference call (from Perth) Cr V Ashwin by conference call (from the transportable in the MAC yard)			
29 October 2020		Cr I Baird (Tjunjuntjara) Cr J Lee (MAC Office) Cr V Ashwin (MAC Transportable)	Cr J Dwyer		
26 November 2020	Cr G Dwyer Cr I Baird Cr J Dwyer Cr K Mader	Cr J Lee (MAC Office) Cr V Ashwin (MAC Transportable)			



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## **1 DECLARATION OF OPENING**

The President declared the meeting open at 1.05pm.

## **2 ANNOUNCEMENT OF VISITORS**

Carol-Ann Bradley

## **3 RECORD OF ATTENDANCE**

Present

Councillors:

Cr G Dwyer  
Cr I Baird  
Cr. J Dwyer  
Cr J Lee  
Cr V Ashwin  
Cr K Mader

Shire President  
Deputy Shire President

Staff:

Mr R Brookes  
Ms R Stoker

A/Chief Executive Officer  
A/Executive Officer

## **4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

There were no questions from the public.

## **5 PUBLIC QUESTION TIME**

Nil

## **6 APPLICATIONS BY MEMBERS**

Nil

## **7 DECLARATIONS OF INTEREST**

Financial

Cr J Lee Item 12.5.2  
Cr J Lee Item 12.5.5  
Cr J Lee Item 12.5.8  
Cr V Ashwin 12.5.2  
Cr V Ashwin 12.5.5

Impartiality

Cr J Lee Item 12.5.2  
Cr J Lee Item 12.5.5  
Cr J Lee Item 12.5.8  
Cr V Ashwin 12.5.2  
Cr V Ashwin 12.5.5

**8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

14.1.1 Report - Selection of Chief Executive Officer

**9 CONFIRMATION / RECEIVAL OF MINUTES**

**9.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 OCTOBER 2020 (*Provided under Separate Cover*)**

<b>COUNCIL RESOLUTION:</b>	<b>No. 2029</b>
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**MOVED:** Cr K Mader

**SECONDED:** Cr J Dwyer

*Carried 6 / 0*

**That the minutes of the Ordinary Meeting held on Thursday 29 October 2020 be confirmed as a true and correct record of proceeding subject to the following corrections to the resolution of item 14.1.3**

<b>COUNCIL RESOLUTION:</b>	<b>No. 2025</b>

**MOVED:** Cr J Lee

**SECONDED:** Cr V Ashwin

**That the Council request further information in relation to proposals relating to the establishment of ULP fuel outlet in Menzies.**

*Carried 5 / 0*

**10 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Carol-Ann Bradley advised the Council in relation to the Road Ribbons for Road Safety

**11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**11.1 PRESIDENTS REPORT FOR MONTH OF NOVEMBER 2020**

Thursday 5 November 2020: I attended via video conference the Annual General Meeting and General Board Meeting of the Golden Quest Discovery Trail Association. Discussion on the full audit of the trail in November and the need for extra signage.

Monday 16 November 2020: With the Acting CEO, we met with representations of Menzies Resources Pty Ltd for discussion on the Irwin Hill Mine development that sits within the Shire of Menzies South of Laverton.

Thursday 19 November 2020: With Crs Dwyer and Mader we attended the KBCCI What's Down the Track Forum and Exhibition in Kalgoorlie. Those presenting at the Forum that are of significant interest to the Shire of Menzies include the City of Kalgoorlie-Boulder, with this push to increase population. Aurizon who are the freight haulers on rail, Saracen Mineral Holdings with Carosue Dam, Safari Bore and Porphyry Mines, Vimy Reserves with Mulga Rock Uranium Deposit, AngloGold Ashanti with Tropicana Mine and the State Government services of GEDC and WA Country Health

Friday 20 November 2020: With ACEO attended the Regional Road Group Meeting in Kalgoorlie

Tuesday 24 November 2020: I was invited to meet with Mr Wilson MP, Federal Member for O'Connor, in Leonora with others to give feedback on the CDC, prior to legislation going through Parliament to make the card permanent in the Trial areas. Other issues were also put to Mr Wilson MP from those attending, like the lack of funding for the retirement village in Leonora

<b>COUNCIL RESOLUTION:</b>	<b>No. 2030</b>
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**MOVED: Cr J Dwyer**

**SECONDED: Cr Baird**

**That the Shire President's Report be received**

*Carried 6 / 0*

## **12 REPORTS OF OFFICERS**

### **12.1 FINANCE AND ADMINISTRATION**

### **12.2 WORKS AND SERVICES**

#### **12.2.1 Works Report for the period October 2020**

### **12.3 HEALTH BUILDING AND TOWN PLANNING**

#### **12.3.1 Health and Building Report for the period October**

### **12.4 COMMUNITY DEVELOPMENT**

#### **12.4.1 Community Development Report for the period October 2020**

### **12.5 MANAGEMENT AND POLICY**

## **13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN**

## **14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**14.1.2 Application for Miscellaneous Licence Callion**

**14.1.1 Selection of Chief Executive Officer**

**15 NEXT MEETING**

**16 CLOSURE OF MEETING**

### 12.1.1 Statement of Financial Activity for October 2020

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	As Applicable
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	15 November 2020
<b>AUTHOR:</b>	Rhona Hawkins Executive Consultant
<b>ATTACHMENT:</b>	Yes - Monthly Financial Report for the period ending 31 October 2020

#### IN BRIEF:

Statutory Financial Reports are submitted to Council as a record of financial activity for the year to 31 October 2020.

#### BACKGROUND:

The Financial Management *Regulation 34* requires Local Government entities to prepare each month a Statement of Financial Activity reporting on the sources and application of funds, as set out in the Annual Budget under *Regulation 22(1)(d)*:

- The annual budget estimates;
- Budget estimates to the end of the month to which the statement relates. Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- Any material variations between year to date for income and expenditure and the relevant budget provisions to the end of the relevant reporting period;
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period;
- Include an operating statement;
- Include the net current assets; and
- Any other relevant reporting notes.

#### COMMENT:

This report contains annual budget, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

#### CONSULTATION:

Nil

**STATUTORY ENVIRONMENT:**

*Local Government Act 1995 Section 6.4*

*Local Government (Financial Management) Regulation 1996, 34*

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

As detailed in the attachment.

**RISK ASSESSMENT:**

Nil

**STRATEGIC IMPLICATIONS:**

*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.

**VOTING REQUIREMENTS:**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council receive the Statement of Financial Activity for the period ending 31 October 2020 as attached and note any material differences.

**COUNCIL DECISION:****COUNCIL RESOLUTION:****No. 2031****MOVED: Cr V Ashwin****SECONDED: Cr J Dwyer**

**That Council receive the Statement of Financial Activity for the period ending 31 October 2020 as attached and note any material differences**

***Carried 6/0***



## SHIRE OF MENZIES

### MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 October 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Menzies  
Information Summary  
For the Period Ended 31 October 2020**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 October 2020 of \$4,063,770.

### Items of Significance

The material variance adopted by the Shire of Menzies for the 2020/21 year is plus (+) or minus (-) of 10% for items greater than \$25,000 variance. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Income & Expenditure		Annual Budget	YTD Budget	YTD Actual
Operating Grants, Subsidies and Contributions	38%	\$ 1,515,687	\$ 570,336	\$ 577,776
Non-operating Grants, Subsidies and Contributions	20%	\$ 2,241,861	\$ 747,276	\$ 454,328
	27%	\$ 3,757,548	\$ 1,317,612	\$ 1,032,104
Rates Levied	98%	\$ 3,562,400	\$ 3,508,800	\$ 3,485,748
Materials & Contracts	21%	(\$2,307,568)	(\$768,808)	(\$491,905)
Capital Projects				
Infrastructure Assets - Roads	11%	(\$200,000)	(\$66,660)	(\$22,575)
Infrastructure Assets - Other	0%	(\$60,000)	(\$19,996)	\$0

% Compares current ytd actuals to annual budget

Financial Position		This Time Last Year	31 Oct 2020
Adjusted Net Current Assets	64%	\$ 6,313,199	\$ 4,066,854
Cash and Equivalent - Unrestricted	62%	\$ 5,084,142	\$ 3,172,956
Cash and Equivalent - Restricted	134%	\$ 8,860,019	\$ 11,856,154
Receivables - Rates	81%	\$ 1,549,066	\$ 1,250,344
Receivables - Other	110%	-\$ 242,423	-\$ 266,673
Payables	93%	\$ 147,817	\$ 137,288

% Compares current ytd actuals to prior year actuals at the same time

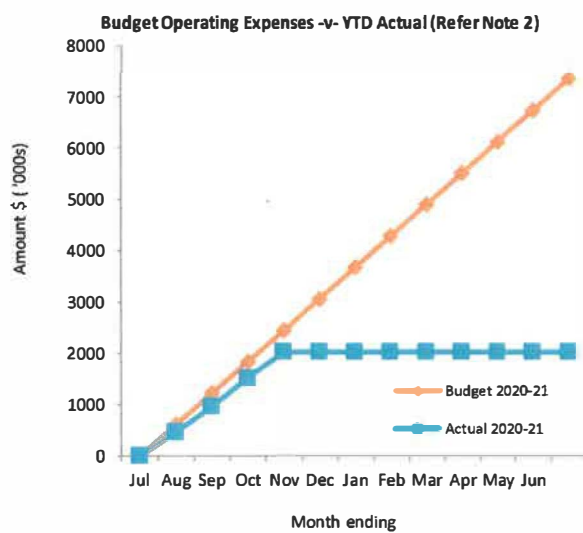
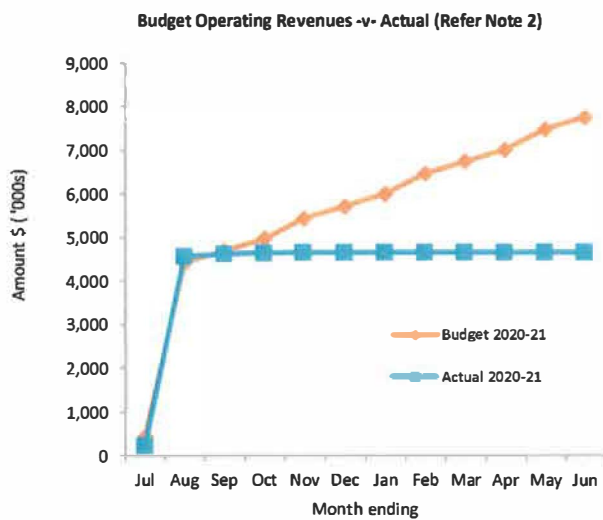
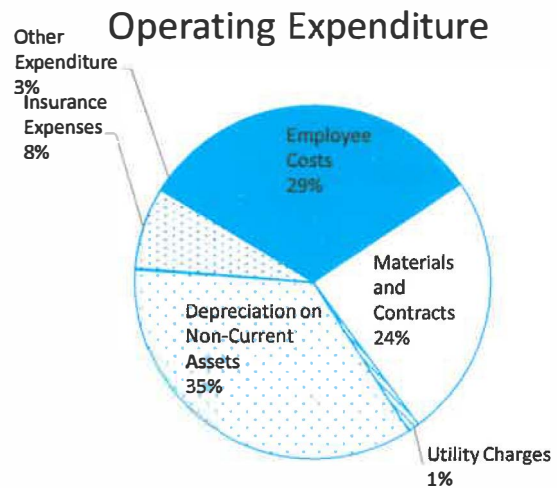
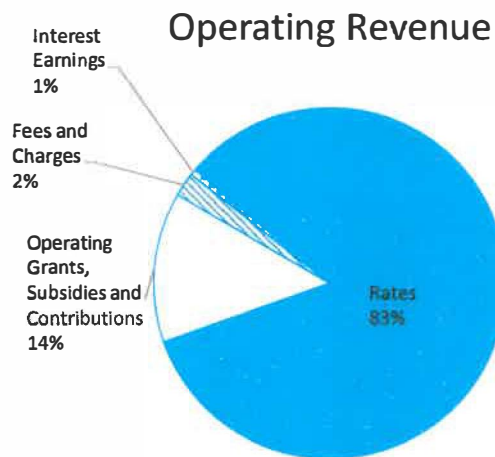
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

## Preparation

Prepared by: Rhona Hawkins

Date Prepared: 15 Nov 2020

**Shire of Menzies  
Information Summary  
For the Period Ended 31 October 2020**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 October 2020**

	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)/(a)	Var.
<b>Opening Funding Surplus(Deficit)</b>	3	\$ 811,748	\$ 811,748	\$ 1,389,574	\$ 577,826	71%	
<b>Revenue from operating activities</b>							
Governance		100	32	24,285	24,253	75790%	
General Purpose Funding - Rates	9	3,562,400	3,508,800	3,485,748	(23,052)	(1%)	
General Purpose Funding - Other		1,411,622	421,524	375,758	(45,766)	(11%)	▼
Law, Order and Public Safety		11,462	3,816	6,465	2,649	69%	
Health		300	100	0	(100)	(100%)	
Education and Welfare		0	0	0	0		
Housing		65,700	21,892	19,938	(1,954)	(9%)	
Community Amenities		25,630	15,106	16,009	903	6%	
Recreation and Culture		800	256	0	(256)	(100%)	
Transport		198,034	180,132	181,238	1,106	1%	
Economic Services		207,359	69,100	62,931	(6,169)	(9%)	
Other Property and Services		22,200	7,392	17,363	9,971	135%	
		5,505,607	4,228,150	4,189,735	(38,415)	(1%)	
<b>Expenditure from operating activities</b>							
Governance		(560,170)	(186,640)	(391,745)	(205,105)	(110%)	▼
General Purpose Funding		(312,214)	(104,032)	(66,004)	38,028	37%	▲
Law, Order and Public Safety		(41,613)	(13,844)	(40,012)	(26,168)	(189%)	▼
Health		(39,360)	(13,116)	(8,881)	4,235	32%	
Education and Welfare		0	0	0	0		
Housing		(293,070)	(97,652)	(56,443)	41,210	42%	▲
Community Amenities		(126,501)	(42,124)	(105,197)	(63,073)	(150%)	▼
Recreation and Culture		(389,382)	(129,672)	(325,637)	(195,965)	(151%)	▼
Transport		(2,043,769)	(681,192)	(734,992)	(53,800)	(8%)	
Economic Services		(911,987)	(303,856)	(291,454)	12,402	4%	
Other Property and Services		(2,626,514)	(875,372)	(4,925)	870,447	99%	▲
		(7,344,580)	(2,447,500)	(2,025,289)	422,211	17%	▲
<b>Operating activities excluded from budget</b>							
Add back Depreciation		2,225,431	741,764	712,374	(29,390)	(4%)	
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
<b>Amount attributable to operating activities</b>		<b>386,458</b>	<b>2,522,414</b>	<b>2,876,820</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	2,241,861	747,276	454,328	(292,948)	(39%)	▼
Proceeds from Disposal of Assets	8	0	0	0	0		
Land and Buildings	13	(2,162,500)	(720,808)	(482,849)	237,959	33%	▲
Plant and Equipment	13	(159,000)	(52,996)	(4,762)	48,234	91%	▲
Infrastructure Assets - Roads	13	(3,319,000)	(1,106,320)	(135,898)	970,422	88%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Infrastructure Assets - Bridges	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	(200,000)	(66,660)	(22,575)	44,085	66%	▲
Infrastructure Assets - Parks and Ovals	13	(60,000)	(19,996)	0	19,996	100%	
Infrastructure Assets - Airports	13	0	0	0	0		
Infrastructure Assets - Sewerage	13	0	0	0	0		
Infrastructure Assets - Other	13	(275,000)	(91,652)	(10,868)	80,784	88%	▲
<b>Amount attributable to investing activities</b>		<b>(3,933,639)</b>	<b>(1,311,156)</b>	<b>(202,624)</b>	<b>1,108,532</b>	<b>85%</b>	<b>▲</b>
<b>Financing Activities</b>							
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	2,835,433	(945,140)	0	945,140	(100%)	
Transfer from Restricted Cash		0	0	0	0		
Repayment of Debentures	10	0	0	0	0		
Transfer to Reserves	7	(100,000)	33,320	0	(33,320)	100%	
<b>Amount attributable to financing activities</b>		<b>2,735,433</b>	<b>(911,820)</b>	<b>0</b>	<b>911,820</b>	<b>100%</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>1,111,186</b>	<b>4,063,770</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 October 2020**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	811,748	811,748	1,389,574	577,826	71%	▲
<b>Revenue from operating activities</b>							
Rates	9	3,562,400	3,508,800	3,485,748	(23,052)	(1%)	
Operating Grants, Subsidies and Contributions	11	1,515,687	570,336	577,776	7,440	1%	
Fees and Charges		192,830	70,802	92,466	21,664	31%	
Interest Earnings		211,640	70,544	25,849	(44,695)	(63%)	▼
Other Revenue		23,050	7,668	7,895	227	3%	
Profit on Disposal of Assets	8	0	0	0	0		
		5,505,607	4,228,150	4,189,735	(38,415)	(1%)	
<b>Expenditure from operating activities</b>							
Employee Costs		(2,020,866)	(673,484)	(592,109)	81,375	12%	▲
Materials and Contracts		(2,307,568)	(768,808)	(491,905)	276,903	36%	▲
Utility Charges		(80,588)	(26,812)	(21,273)	5,539	21%	
Depreciation on Non-Current Assets		(2,225,431)	(741,764)	(712,374)	29,390	4%	
Non Operating Expenses		0	0	(2,933)	(2,933)		
Insurance Expenses		(129,692)	(43,188)	(150,908)	(107,720)	(249%)	▼
Other Expenditure		(580,435)	(193,444)	(53,786)	139,658	72%	▲
Loss on Disposal of Assets	8	0	0	0			
		(7,344,580)	(2,447,500)	(2,025,289)	422,211	17%	▲
<b>Operating activities excluded from budget</b>							
Add back Depreciation		2,225,431	741,764	712,374	(29,390)	(4%)	
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0		0	0		
<b>Amount attributable to operating activities</b>		<b>386,458</b>	<b>2,522,414</b>	<b>2,876,820</b>	<b>354,406</b>		
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	2,241,861	747,276	454,328	(292,948)	(39%)	▼
Proceeds from Disposal of Assets	8	0	0	0	0		
Land and Buildings	13	(2,162,500)	(720,808)	(482,849)	237,959	(33%)	
Plant and Equipment	13	(159,000)	(52,996)	(4,762)	48,234	(91%)	
Infrastructure Assets - Roads	13	(3,319,000)	(1,106,320)	(135,898)	970,422	(88%)	
Infrastructure Assets - Drainage	13	0	0	0	0		
Infrastructure Assets - Bridges	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	(200,000)	(66,660)	(22,575)	44,085	(66%)	
Infrastructure Assets - Parks and Ovals	13	(60,000)	(19,996)	0	19,996	(100%)	
Infrastructure Assets - Airports	13	0	0	0	0		
Infrastructure Assets - Sewerage	13	0	0	0	0		
Infrastructure Assets - Other	13	(275,000)	(91,652)	(10,868)	80,784	(88%)	
<b>Amount attributable to investing activities</b>		<b>(3,933,639)</b>	<b>(1,311,156)</b>	<b>(202,624)</b>	<b>1,108,532</b>	<b>85%</b>	
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Advances to Community Groups		0	0	0			
Transfer from Reserves	7	2,835,433	(945,140)	0	945,140	(100%)	
Repayment of Debentures	10	0	0	0	0		
Transfer to Reserves	7	(100,000)	33,320	0	(33,320)	100%	
<b>Amount attributable to financing activities</b>		<b>2,735,433</b>	<b>(911,820)</b>	<b>0</b>	<b>911,820</b>	<b>100%</b>	
<b>Closing Funding Surplus (Deficit)</b>	3	<b>0</b>	<b>1,111,186</b>	<b>4,063,770</b>	<b>2,952,584</b>	<b>266%</b>	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MENZIES**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
**For the Period Ended 31 October 2020**

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Budget YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	482,849	0	720,808	2,162,500	482,849	(237,959)
Plant and Equipment	13	4,762	0	52,996	159,000	4,762	(48,234)
Infrastructure Assets - Roads	13	135,898	0	1,106,320	3,319,000	135,898	(970,422)
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Infrastructure Assets - Bridges	13	0	0	0	0	0	0
Infrastructure Assets - Footpaths	13	22,575	0	66,660	200,000	22,575	(44,085)
Infrastructure Assets - Parks and Ovals	13	0	0	19,996	60,000	0	(19,996)
Infrastructure Assets - Airports	13	0	0	0	0	0	0
Infrastructure Assets - Sewerage	13	0	0	0	0	0	0
Infrastructure Assets - Other	13	10,868	0	91,652	275,000	10,868	(80,784)
<b>Capital Expenditure Totals</b>		<b>656,952</b>	<b>0</b>	<b>2,058,432</b>	<b>6,175,500</b>	<b>656,952</b>	<b>(1,401,480)</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				747,276	2,241,861	454,328	
Other (Disposals & C/Fwd)				0	0	0	
Council contribution - Cash Backed Reserves							
Building Reserve Accumulation				0	(1,098,433)	0	
Plant Reserve Accumulation				0	(72,000)	0	
Roads Reserve Accumulation				0	(600,000)	0	
Main Street Reserve Accumulation				0	0	0	
Staff Amenities Reserve Accumulation				0	(420,000)	0	
Caravan Park Reserve Accumulation				0	(150,000)	0	
Bitumen Reserve Accumulation				0	0	0	
Niagara Dam Reserve Accumulation				0	(85,000)	0	
Waste Management Reserve Accumulation				0	0	0	
Former Post Office Reserve Accumulation				0	(410,000)	0	
Council contribution - operations				1,311,156	6,769,072	202,624	
<b>Capital Funding Total</b>				<b>2,058,432</b>	<b>6,175,500</b>	<b>656,952</b>	

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 1: Significant Accounting Policies**

The Shire of Menzies adopts its significant accounting policies at the time of adopting its annual budget. Significant accounting policies are set in relation to the following:

- a) Basis of preparation
- b) Prior year actual balances
- c) Rounding off figures
- d) Comparative figures
- e) Budget comparative figures
- f) Forecast fair value adjustments
- g) Rates, grants, donations & other contributions
- h) Goods and services tax (GST)
- i) Superannuation
- j) Cash and cash equivalents
- k) Trade and other payables
- l) Inventories
- m) Fixed assets
- n) Fair value of assets and liabilities
- o) Financial instruments
- p) Impairment of assets
- q) Trade and other payables
- r) Employee benefits
- s) Borrowing costs
- t) Provisions
- u) Leases
- v) Investments in associates
- x) Interests in joint arrangements
- y) Current and non-current classification

There have been no changes to the Shire of Menzies significant accounting policies since adopting the 2020/21 Annual Budget.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is plus (+) or minus (-) of 10% for items greater than \$25,000 variance.

Reporting Program	YTD Budget	YTD Actual	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>			\$	%			
Governance	32	24,285	24,253	75790%	▲	Permanent	GVROC Refund \$22,727
General Purpose Funding- Other	421,524	375,758	(45,766)	(11%)	▲	Timing	Investments matured in October, Budget has been apportioned over twelve months.
Economic Services	69,100	62,931	(6,169)	(9%)	▲	Timing	CRC Income lower than anticipated.
Other Property and Services	7,392	17,363	9,971	135%	▲	Permanent	Credit received form LGIS.
<b>Operating Expense</b>							
Governance	(186,640)	(391,745)	(205,105)	(110%)	▲	Permanent	CEO termination payout.
General Purpose Funding	(104,032)	(66,004)	38,028	37%	▲	Timing	Rates write-offs have not occurred as anticipated in th Budget.
Law, Order and Public Safety	(13,844)	(40,012)	(26,168)	(189%)	▲	Timing	
Health	(13,116)	(8,881)	4,235	32%	▲	Timing	
Housing	(97,652)	(56,443)	41,210	42%	▲	Timing	Housing maintenance has not occurred in accordance with the Budget.
Community Amenities	(42,124)	(105,197)	(63,073)	(150%)	▲	Timing	Operational services higher than anticipated for this time of year.
Recreation and Culture	(129,672)	(325,637)	(195,965)	(151%)	▲	Timing	Budget has been loaded into accounting system and apportioned over twelve months.
Transport	(681,192)	(734,992)	(53,800)	(8%)	▲	Timing	Road Maintenance higher than anticipated at Budget preparation.
Economic Services	(303,856)	(291,454)	12,402	4%	▲	Timing	Noxious weed control not commence at this stage. Caravan Park maintenance higher than the twelve month apportionment.
Other Property and Services	(875,372)	(4,925)	870,447	99%	▲	Timing	1st instalment of Insurance paid and not apportioned over twelve months. Allocations are to be reviewed.
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	747,276	454,328	(292,948)	(39%)	▲	Timing	



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is plus (+) or minus (-) of 10% for items greater than \$25,000 variance.

Reporting Program	YTD Budget	YTD Actual	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Capital Expenses</b>							
Land and Buildings	(720,808)	(482,849)	237,959	33%	▲	Timing	Capital expenditure has not occurred in accordance with the Budget upload.
Plant and Equipment	(52,996)	(4,762)	48,234	91%	▲	Timing	Capital expenditure has not occurred in accordance with the Budget upload.
Infrastructure Assets - Roads	(1,106,320)	(135,898)	970,422	88%	▲	Timing	Capital expenditure has not occurred in accordance with the Budget upload.
Infrastructure Assets - Footpaths	(66,660)	(22,575)	44,085	66%	▲	Timing	
Infrastructure Assets - Parks and Ovals	(19,996)	0	19,996	100%	▲	Timing	
Infrastructure Assets - Other	(91,652)	(10,868)	80,784	88%	▲	Timing	Capital expenditure has not occurred in accordance with the Budget upload.
<b>Financing</b>							
Transfer from Reserves	-	-	945,140	(100%)	▲	Timing	
Transfer to Reserves	33,320	0	0	100%	▲	Timing	

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2020	31 Oct 2019	31 Oct 2020
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,045,697	5,084,142	3,172,956
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	11,856,154	8,860,019	11,856,154
Receivables - Rates	6	863,375	1,549,066	1,250,344
Receivables - Other	6	(100,699)	(242,423)	(266,673)
Interest / ATO Receivable/Trust				
Inventories		13,623	6,939	39,547
		13,678,151	15,257,744	16,052,329
<b>Less: Current Liabilities</b>				
Payables		(435,801)	(147,817)	(137,288)
Provisions Leases		(3,985)	(9,565)	(3,985)
Provisions Leave		(197,106)	(138,351)	(197,106)
		(636,892)	(295,733)	(338,379)
<b>Less: Cash Reserves</b>	7	(11,856,154)	(8,860,019)	(11,856,154)
Less: Unspent Grants			0	0
Add: Loan Current		0	0	0
Add: Lease Current		3,985	9,565	3,985
Less: SSL Repayments		0	0	0
Add: Leave Reserve		201,643	201,643	205,074
Trust imbalance (Department of Transport funds timing)		(1,158)	0	
<b>Net Current Funding Position</b>		<b>1,389,574</b>	<b>6,313,199</b>	<b>4,066,854</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution
	\$	\$	\$	\$	
<b>(a) Cash Deposits</b>					
Cash At Bank	3,142,188			3,142,188	NAB
Cash At Call - Bank	29,448			29,448	NAB
Municipal Fund Term Deposits	0			0	NAB
Cash at Reserve - Bank		8,601,945		8,601,945	NAB
Reserve Fund Term Deposits		3,254,210		3,254,210	NAB
Trust Fund Bank			0	0	NAB
Petty Cash Float	1,320			1,320	
<b>Total</b>	<b>3,172,956</b>	<b>11,856,154</b>	<b>0</b>	<b>15,029,110</b>	

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In	Actual Transfers In	Budget Transfers Out	Actual Transfers Out	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	(+)	(+)	(-)	(-)	\$	\$
Leave Reserve - Accumulation	205,074		0	1,724	0	0	0	206,798	205,074
Building Reserve Accumulation	2,795,090		0	23,774	0	(1,098,433)	0	1,720,431	2,795,090
Plant Reserve Accumulation	1,946,393		0	16,370	0	(72,000)	0	1,890,763	1,946,393
Roads Reserve Accumulation	2,755,425		0	23,183	0	(600,000)	0	2,178,608	2,755,425
Main Street Reserve Accumulation	140,456		0	1,181	0	0	0	141,637	140,456
Staff Amenities Reserve Accumulation	575,564		0	4,847	0	(420,000)	0	160,411	575,564
TV Reserve Accumulation	17,889		0	150	0	0	0	18,039	17,889
Caravan Park Reserve Accumulation	431,416		0	3,626	0	(150,000)	0	285,042	431,416
Bitumen Reserve Accumulation	603,847		0	5,079	0	0	0	608,926	603,847
Rates Creditors Reserve Accumulation	51,144		0	428	0	0	0	51,572	51,144
Niagara Dam Reserve Accumulation	1,252,493		0	10,525	0	(85,000)	0	1,178,018	1,252,493
Water Park Reserve Accumulation	299,813		0	2,524	0	0	0	302,337	299,813
Waste Management Reserve Accumulation	59,515		0	499	0	0	0	60,014	59,515
Former Post Office Reserve Accumulation	418,407		0	3,517	0	(410,000)	0	11,924	418,407
Commercial Enterprise Reserve - Accumulation	101,210		0	857	0	0	0	102,067	101,210
Land Purchase Reserve - Accumulation	202,420		0	1,716	0	0	0	204,136	202,420
	<b>11,856,154</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>(2,835,433)</b>	<b>0</b>	<b>9,120,721</b>	<b>11,856,154</b>
GL Reserve Bank 9130101	-8,601,945								

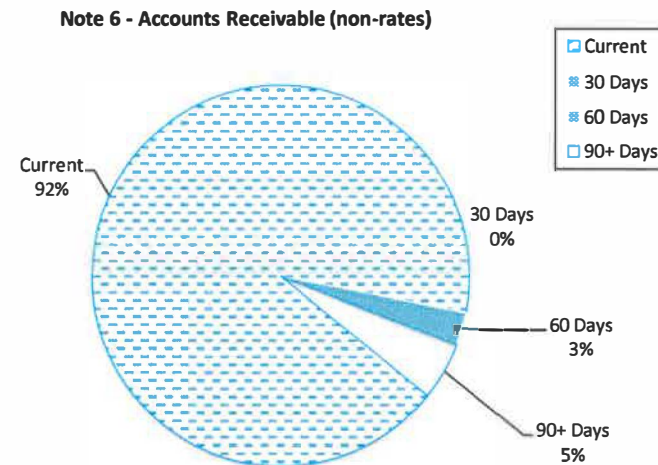
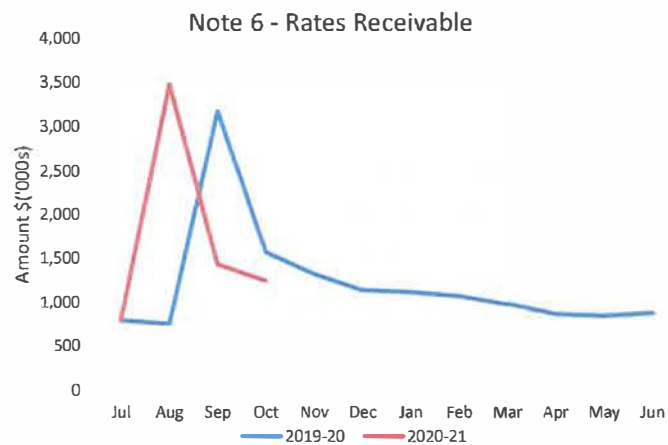
**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 6: Receivables**

Receivables - Rates Receivable	31 Oct 2020	30 June 2020
	\$	\$
Opening Arrears Previous Years	863,375	794,305
Levied this year	3,535,231	3,476,331
Less Collections to date	3,148,262	3,407,262
Equals Current Outstanding	1,250,344	863,375
<b>Net Rates Collectable</b>	<b>1,250,344</b>	<b>863,375</b>
% Collected	71.57%	79.78%

Receivables - General	Current	30 Days	60 Days	90+ Days	Totals
	\$	\$	\$	\$	\$
Sundry Debtors	7,179	0	220	385	7,784
Rates - Pensioner Rebate Claimed					952
<b>Balance per Trial Balance</b>					
Sundry Debtors					8,736
<b>Total Receivables General Outstanding</b>					<b>8,736</b>

Amounts shown above include GST (where applicable)



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual				Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV - Residential	0.0862	40	2,500,428	215,537	0	0	215,537	214,694	0	0	214,694
GRV - Vacant	0.0864	204	20,956	1,811	0	0	1,811	1,811	0	0	1,811
UV - Mining	0.1655	282	15,472,156	2,560,642	-180	-355	2,560,107	2,561,176	50,000	0	2,611,176
UV - Pastoral	0.0829	27	826,983	68,557	0	0	68,557	67,750	0	0	67,750
UV - Other	0.0829	64	307,900	25,525	0	0	25,525	24,978	0	0	24,978
UV - Exploration	0.1500	451	3,082,413	462,362	-10,705	3,005	454,662	467,552	0	0	467,552
UV - Prospecting	0.1477	269	463,848	68,510	426	1,124	70,060	63,039			63,039
<b>Sub-Totals</b>		<b>1,337</b>	<b>22,674,684</b>	<b>3,402,943</b>	<b>(10,459)</b>	<b>3,775</b>	<b>3,396,259</b>	<b>3,401,000</b>	<b>50,000</b>	<b>0</b>	<b>3,451,000</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV - Residential	200.00	8	5,537	1,600	0	0	1,600	2,200	0	0	2,200
GRV - Vacant	200.00	200	41,081	40,000	0	0	40,000	40,000	0	0	40,000
UV - Mining	200.00	54	34,031	10,800	0	0	10,800	12,000	0	0	12,000
UV - Pastoral	200.00	4	4,638	800	0	0	800	1,400	0	0	1,400
UV - Other	200.00	1	100	200	0	0	200	600	0	0	600
UV - Exploration	200.00	141	45,622	28,200	0	0	28,200	37,400	0	0	37,400
UV - Prospecting	200.00	73	49,913	14,600	0	0	14,600	17,800	0	0	17,800
<b>Sub-Totals</b>		<b>481</b>	<b>180,922</b>	<b>96,200</b>	<b>0</b>	<b>0</b>	<b>96,200</b>	<b>111,400</b>	<b>0</b>	<b>0</b>	<b>111,400</b>
		<b>1,818</b>	<b>22,855,606</b>	<b>3,499,143</b>	<b>(10,459)</b>	<b>3,775</b>	<b>3,492,459</b>	<b>3,512,400</b>	<b>50,000</b>	<b>0</b>	<b>3,562,400</b>
Movement in Excess Rates							0				0
Discounts							0				0
<b>Amount from General Rates</b>							<b>3,492,459</b>				<b>3,562,400</b>
Write Offs							0				0
Ex-Gratia Rates							0				0
Specified Area Rates											0
<b>Totals</b>							<b>3,492,459</b>				<b>3,562,400</b>

**Comments - Rating Information**

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue
				\$	\$	\$				\$
<b>General Purpose Funding</b>										
GEN PUR - Financial Assistance Grant - General	WALGGC	Operating	0	772,046	0	208,340	772,046		772,046	208,340
GEN PUR - Financial Assistance Grant - Roads	WALGGC	Operating	0	425,376	0	141,792	425,376		425,376	136,776
<b>Governance</b>										
OTH GOV - Reimbursements		Operating	0	0	0	0	0		0	22,727
<b>Law, Order and Public Safety</b>										
ESL BFB - Operating Grant	Dept. of Fire & Emergency Serv.	Operating	0	6,522	0	2,172	6,522		6,522	1,416
<b>Community Amenities</b>										
COM AMEN - Grants		Non-operating		0	50,000	16,664	50,000		50,000	0
<b>Recreation and Culture</b>										
REC - Grants		Non-operating	0	0	150,000	50,000	150,000		150,000	0
OTH CUL - Grants - Other Culture		Non-operating	0	0	0	0	0		0	10,328
<b>Transport</b>										
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA	Non-operating	0	0	563,780	187,924	563,780		563,780	292,000
ROADC - Roads to Recovery Grant	Commonwealth Gvt	Non-operating	0	0	700,626	233,540	700,626		700,626	152,000
ROADC - Other Grants - Roads/Streets	Main Roads WA	Non-operating	0	0	230,000	76,664	230,000		230,000	0
ROADM - Street Lighting Subsidy		Operating	0	1,713	0	568	1,713		1,713	0
ROADM - Direct Road Grant (MRWA)	Main Roads WA	Operating	0	194,321	0	178,900	194,321		194,321	178,900
<b>Economic Services</b>										
TOUR - Grants	Main Roads WA	Non-operating	0	0	547,455	182,484	547,455		547,455	0
OTH ECON - Community Resource Centre Income		Operating	0	80,000	0	26,664	80,000		80,000	55
OTH ECON - Community Resource Centre Grant		Operating	1	0	0	0	0		0	2,500
OTH ECON - Grants	Indue, DPIRD	Operating	0	35,709	0	11,900	35,709		35,709	9,291
<b>Other Property &amp; Services</b>										
ADMIN - Reimbursements	DFES	Operating	0	0	0	0	0		0	11,402
<b>TOTALS</b>			<b>1</b>	<b>1,515,687</b>	<b>2,241,861</b>	<b>1,317,612</b>	<b>3,757,548</b>	<b>0</b>	<b>3,757,548</b>	<b>1,032,104</b>
<b>SUMMARY</b>										
Operating	Operating Grants, Subsidies and Contributions		1	1,515,687	0	570,336	1,515,687	0	1,515,687	577,776
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	2,241,861	747,276	2,241,861	0	2,241,861	454,328
<b>TOTALS</b>			<b>1</b>	<b>1,515,687</b>	<b>2,241,861</b>	<b>1,317,612</b>	<b>3,757,548</b>	<b>0</b>	<b>3,757,548</b>	<b>1,032,104</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2020

**Note 13: Capital Acquisitions**

% of  
Completion
























Assets	Job	YTD Actual			Budget		
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>							
<b>Buildings</b>							
<b>Education &amp; Welfare</b>							
0.00	Seniors Centre	BC060	0	0	0	350,000	116,664 (116,664)
	<b>Education &amp; Welfare Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>	<b>116,664 (116,664)</b>
<b>Housing</b>							
0.00	CEO's House - Lot 1 (37-39) Reid St - Building (Capital)	BC001	0	0	0	20,000	6,664 (6,664)
0.00	MFA's House - Lot - 1085 (39) Mercer St - Building (Capital)	BC002	0	0	0	15,000	5,000 (5,000)
1.00	MWS House Lot 165 (25) Onslow St - Building (Capital)	BC003	5,500	0	5,500	0	5,500
0.00	Lot 91 (40) Mercer St - Building (Capital)	BC004	(0)	0	(0)	47,000	15,664 (15,664)
0.00	Lot 93 (36) Mercer St - Building (Capital)	BC005	0	0	0	10,000	3,332 (3,332)
0.00	Lot 1086 (41) Mercer St - Building (Capital)	BC006	0	0	0	15,000	5,000 (5,000)
0.00	Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	BC007	0	0	0	45,000	15,000 (15,000)
1.26	New Staff House 2020 - Building (Capital)	BC009	227,496	0	227,496	180,000	60,000 167,496
0.00	New 2x1 Staff House - Building (Capital)	BC010	0	0	0	240,000	80,000 (80,000)
0.00	Teachers Unit Lot 1090 (53a) (14a) Walsh St - Building (Capital)	BC015	0	0	0	18,000	6,000 (6,000)
0.01	Teachers Unit Lot 1090 (53b) (14b) Walsh St - Building (Capital)	BC016	112	0	112	18,000	6,000 (5,888)
0.00	Unit Lot 45 (29a) Shenton (Front) - Building (Capital)	BC017	0	0	0	7,500	2,500 (2,500)
0.02	Unit Lot 45 (29b) Shenton (Back) - Building (Capital)	BC018	431	0	431	18,000	6,000 (5,569)
0.00	Lot 1089 (57) Walsh St Rental - Building (Capital)	BC019	0	0	0	22,000	7,332 (7,332)
0.00	Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	BC020	0	0	0	500,000	166,664 (166,664)
	<b>Housing Total</b>		<b>233,538</b>	<b>0</b>	<b>233,538</b>	<b>1,155,500</b>	<b>385,156 (151,618)</b>
<b>Community Amenities</b>							
9.94	Truck Bay Ablution Block - Building (Capital)	BC048	99,421	0	99,421	10,000	3,332 96,089
	<b>Community Amenities Total</b>		<b>0</b>	<b>0</b>	<b>99,421</b>	<b>10,000</b>	<b>3,332 96,089</b>
<b>Recreation And Culture</b>							
0.00	Town Hall (Hall) - Building (Capital)	BC026	0	0	0	50,000	16,664 (16,664)
1.00	Town Hall (Admin) - Building (Capital)	BC027	700	0	700	0	700
1.00	Youth Centre - Building (Capital)	BC036	1,785	0	1,785	0	1,785
	<b>Recreation And Culture Total</b>		<b>2,485</b>	<b>0</b>	<b>2,485</b>	<b>50,000</b>	<b>16,664 (14,179)</b>
<b>Transport</b>							
0.62	Depot - Building (Capital)	BC037	19,921	0	19,921	32,000	10,664 9,257
0.00	Workshop - Enclosed Carport	BC037A	0	0	0	50,000	16,664 (16,664)
	<b>Transport Total</b>		<b>19,921</b>	<b>0</b>	<b>19,921</b>	<b>82,000</b>	<b>27,328 (7,407)</b>
<b>Economic Services</b>							
	Caravan Park Unit (Disabled) - Building (Capital)	BC021	94,277	0	94,277	0	94,277
	Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	BC028	0	0	0	300,000	100,000 (100,000)
	Church Hall Lot 8 (50) Shenton St - Building (Capital)	BC030	30,914	0	30,914	25,000	8,332 22,582
	Caravan Park Ablution Blocks - Building (Capital)	BC038	2,292	0	2,292	0	2,292
	Shelter at Lake Ballard - Building (Capital)	BC046	0	0	0	25,000	8,332 (8,332)
0.00	Mercer Street Caravan Park Infrastructure	BC050	0	0	0	150,000	50,000 (50,000)
	Shelter and BBQ Niagara Dam	BC131	0	0	0	15,000	5,000 (5,000)
	<b>Economic Services Total</b>		<b>127,483</b>	<b>0</b>	<b>127,483</b>	<b>515,000</b>	<b>171,664 (44,181)</b>
0.22	<b>Buildings Total</b>		<b>383,427</b>	<b>0</b>	<b>482,849</b>	<b>2,162,500</b>	<b>604,144 (121,295)</b>



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2020

**Note 13: Capital Acquisitions**

% of  
Completion

Item		Assets	Job	YTD Actual			Budget		
				New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
				\$	\$	\$	\$	\$	\$
Plant & Equipment (inc Furniture)									
Governance									
0.00		Administration Communications Equipment	C0141	0	0	0	10,000	3,332	(3,332)
0.00		Software and Systems	C0142	0	0	0	25,000	8,332	(8,332)
Governance Total				0	0	0	35,000	11,664	(11,664)
Transport									
0.00		Minor Plant Purchases	C0127	0	0	0	15,000	5,000	(5,000)
0.32		Banners and Signage	C0128	4,762	0	4,762	15,000	5,000	(238)
0.00		Mechanics Vehicle	CP013	0	0	0	72,000	24,000	(24,000)
0.00		Test and Tag System	C1217	0	0	0	6,000	2,000	(2,000)
0.00		Auto Tyre Changer	C1218	0	0	0	6,000	2,000	(2,000)
0.00		Bore Trailer	C1219	0	0	0	10,000	3,332	(3,332)
Transport Total				4,762	0	4,762	124,000	41,332	(36,570)
0.03		Plant & Equipment Total		4,762	0	4,762	159,000	52,996	(48,234)
Infrastructure Assets - Roads									
Transport									
0.00		Sundry Roads Capex	RC000	0	0	0	747,000	248,996	(248,996)
0.00		Kookynie Malcom Rd (Capital)	RC038	0	0	0	100,000	33,332	(33,332)
0.00		Menzies North West Rd (R2R)	R2R007	0	0	0	1,100,000	366,664	(366,664)
0.39		Tjuntjunjarra Access Rd (R2R)	R2R049	73,635	0	73,635	190,000	63,332	10,303
0.00		Menzies North West Rd (RRG)	RRG007	0	0	0	121,000	40,332	(40,332)
0.00		Evanston Menzies Rd (RRG)	RRG008	0	0	0	255,000	85,000	(85,000)
0.00		Yarri Rd (RRG)	RRG039	0	0	0	121,000	40,332	(40,332)
1.00		Connie Sue Rd (Capital)	RC048	5,754	0	5,754	0	0	5,754
0.01		Tjuntjunjarra Access Rd (Capital)	RC049	2,509	0	2,509	240,000	0	2,509
0.00		Pinjin Rd (Capital)	RC001	0	0	0	345,000	115,000	(115,000)
0.00		Tjuntjunjarra Internal Roads Program	RC249	0	0	0	100,000	33,332	(33,332)
1.00		Shire House Crossovers	C1214	54,000	0	54,000	0	0	54,000
1.00		Grid Replacement Program	C0124	10,868	0	10,868	0	0	10,868
Transport Total				146,766	0	146,766	3,319,000	1,026,320	(879,554)
0.04		Infrastructure Roads Total		146,766	0	146,766	3,319,000	1,026,320	(879,554)

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2020**

**Note 13: Capital Acquisitions**

% of  
Completion

	Assets	Job	YTD Actual			Budget		
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
			\$	\$	\$	\$	\$	\$
	<b>Footpaths</b>							
	<b>Transport</b>							
1.00	Wilson St - Footpath Capital	FC031	7,280	0	7,280	0	0	7,280
0.29	Onslow St - Footpath Capital	FC047	14,280	0	14,280	50,000	16,664	(2,384)
0.00	Mercer St - Footpath Capital	FC053	0	0	0	50,000	16,664	(16,664)
1.00	Shenton St - Footpath Capital	FC100	1,015	0	1,015	0	0	1,015
0.00	Footpath Construction General (Budgeting Only)	FC000	0	0	0	100,000	33,332	(33,332)
	<b>Transport Total</b>		<b>22,575</b>	<b>0</b>	<b>22,575</b>	<b>200,000</b>	<b>66,660</b>	<b>(44,085)</b>
0.11	<b>Footpaths Total</b>		<b>22,575</b>	<b>0</b>	<b>22,575</b>	<b>200,000</b>	<b>66,660</b>	<b>(44,085)</b>
	<b>Infrastructure Assets - Parks and Ovals</b>							
	<b>Recreation and Culture</b>							
0.00	Drink Fountain in Park	PC036	0	0	0	10,000	3,332	(3,332)
0.00	Hand Wash at BBQ Area Water Park	PC112	0	0	0	10,000	3,332	(3,332)
0.00	Rodeo Grounds Infrastructure	C0113	0	0	0	40,000	13,332	(13,332)
	<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>19,996</b>	<b>(19,996)</b>
0.00	<b>Infrastructure Parks and Ovals Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>19,996</b>	<b>(19,996)</b>
	<b>Other Infrastructure</b>							
	<b>Community Amenities</b>							
0.00	Cometvale Cemetery Fence	C0103	0	0	0	50,000	16,664	(16,664)
0.00	Tjuntjunjarra Cemetery Shade	C0104	0	0	0	50,000	16,664	(16,664)
	<b>Community Amenities Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>33,328</b>	<b>(33,328)</b>
	<b>Transport</b>							
0.00	Town Dam Upgrade	C0121	0	0	0	20,000	6,664	(6,664)
0.00	Bores to Support Road Works	C0123	0	0	0	50,000	16,664	(16,664)
0.00	Kookynie Airstrip Extension	C0126	0	0	0	20,000	6,664	(6,664)
	<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>29,992</b>	<b>(29,992)</b>
	<b>Economic Services</b>							
0.00	Niagra Dam Capital Works	C0131	0	0	0	85,000	28,332	(28,332)
	<b>Economic Services Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>85,000</b>	<b>28,332</b>	<b>(28,332)</b>
0.00	<b>Other Infrastructure Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>275,000</b>	<b>91,652</b>	<b>(91,652)</b>
0.11	<b>Capital Expenditure Total</b>		<b>557,531</b>	<b>0</b>	<b>656,952</b>	<b>6,175,500</b>	<b>1,861,768</b>	<b>(1,204,816)</b>



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

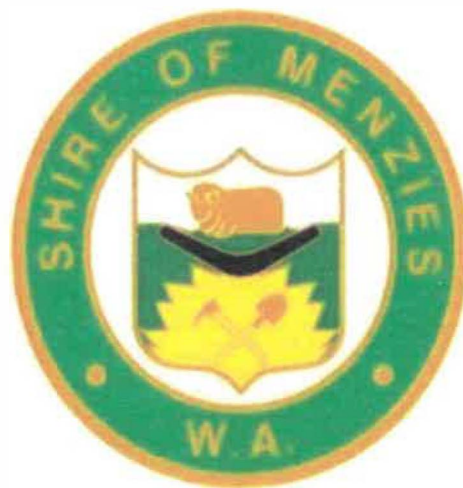
# SHIRE OF MENZIES

## F.I.S

### FINANCIAL INFORMATION

### SCHEDULE AS

### @ 31/10/2020



**PURPOSE OF DOCUMENT** - The Financial Information Schedule has been developed so that Councilors can have a more detailed breakdown of operating expenses and income. The document should be read in conjunction with the Monthly Financial Report as it is a useful tool in understanding variances to the budget.

FIS Financial Information Schedule For the Period Ending  
30 September 2020

COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>General Purpose Funding</b>						
<b>Rates</b>						
<b>Operating Income</b>						
3030120	RATES - Instalment Admin Fee Received	-\$5,500.00	-\$1,832.00	-\$5,280.00	-\$3,448.00	188.21%
3030122	RATES - Reimbursement of Debt Collection Costs	-\$1,000.00	-\$332.00	\$0.00	\$332.00	-100.00%
3030130	RATES - Rates Levied - Synergy	-\$3,562,400.00	-\$3,508,800.00	-\$3,485,748.26	\$23,051.74	-0.66%
3030145	RATES - Penalty Interest Received	-\$87,000.00	-\$29,000.00	-\$19,083.41	\$9,916.59	-34.20%
3030146	RATES - Instalment Interest Received	-\$5,500.00	-\$1,832.00	-\$5,568.65	-\$3,736.65	203.97%
<b>Rates Operating Income Total</b>		-\$3,661,400.00	-\$3,541,796.00	-\$3,515,680.32	\$26,115.68	-0.74%
<b>Rates</b>						
<b>Operating Expenditure</b>						
2030100	RATES - Employee Costs	\$53,904.00	\$17,964.00	\$20,182.11	\$2,218.11	12.35%
2030112	RATES - Valuation Expenses	\$3,000.00	\$1,000.00	\$529.27	-\$470.73	-47.07%
2030113	RATES - Title/Company Searches	\$1,000.00	\$332.00	\$17.00	-\$315.00	-94.88%
2030114	RATES - Debt Collection Expenses	\$15,000.00	\$5,000.00	\$0.00	-\$5,000.00	-100.00%
2030115	RATES - Printing and Stationery	\$1,000.00	\$328.00	\$0.00	-\$328.00	-100.00%
2030116	RATES - Postage and Freight	\$1,000.00	\$332.00	\$636.09	\$304.09	91.59%
2030118	RATES - Rates Write Off	\$200,000.00	\$66,664.00	\$1,434.77	-\$65,229.23	-97.85%
2030119	RATES - Seizure of Land	\$5,000.00	\$1,664.00	\$564.38	-\$1,099.62	-66.08%
2030130	RATES - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2030140	RATES - Advertising & Promotion	\$1,000.00	\$332.00	\$0.00	-\$332.00	-100.00%
2030141	RATES - Subscriptions & Memberships	\$100.00	\$32.00	\$0.00	-\$32.00	-100.00%
2030152	RATES - Consultants	\$20,000.00	\$6,664.00	\$8,250.00	\$1,586.00	23.80%
2030187	RATES - Other Expenses Relating To Rates	\$600.00	\$196.00	\$0.00	-\$196.00	-100.00%
2030199	RATES - Administration Allocated	\$0.00	\$0.00	\$19,305.59	\$19,305.59	
<b>Rates Operating Expenditure Total</b>		\$307,204.00	\$102,368.00	\$50,919.21	-\$51,448.79	-50.26%
<b>General Purpose</b>						
<b>Operating Income</b>						
3030200	GEN PUR - Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	
3030210	GEN PUR - Financial Assistance Grant - General	-\$772,046.00	-\$208,340.00	-\$208,339.50	\$0.50	0.00%
3030235	GEN PUR - Other Income	-\$100.00	-\$32.00	-\$390.74	-\$358.74	1121.06%
3030245	GEN PUR - Interest Earned - Reserve Funds	-\$100,000.00	-\$33,332.00	\$0.00	\$33,332.00	-100.00%
3030246	GEN PUR - Interest Earned - Municipal Funds	-\$15,000.00	-\$5,000.00	-\$147.51	\$4,852.49	-97.05%
3030247	GEN PUR - Penalty Interest - Sundry Debtors	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		-\$1,312,622.00	-\$388,528.00	-\$345,826.23	\$42,701.77	-10.99%
<b>General Purpose</b>						
<b>Operating Expenditure</b>						
2030211	GEN PUR - Bank Fees & Charges	\$5,000.00	\$1,664.00	\$2,214.37	\$550.37	33.08%
2030299	GEN PUR - Administration Allocated	\$0.00	\$0.00	\$12,870.42	\$12,870.42	
<b>Operating Expenditure Total</b>		\$5,010.00	\$1,664.00	\$15,084.79	\$13,420.79	806.54%
<b>General Purpose Funding Total Income</b>		-\$4,974,022.00	-\$3,930,324.00	-\$3,861,506.55	\$68,817.45	-1.75%
<b>General Purpose Funding Total Expenditure</b>		\$312,214.00	\$104,032.00	\$66,004.00	-\$38,028.00	-36.55%

FIS Financial Information Schedule For the Period Ending  
30 September 2020

COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Governance</b>						
<b>Members of Council</b>						
<b>Operating Expenditure</b>						
2040109	MEMBERS - Members Travel and Accommodation	\$25,000.00	\$8,332.00	\$4,320.87	-\$4,011.13	-48.14%
2040111	MEMBERS - Mayors/Presidents Allowance	\$19,864.00	\$6,620.00	\$6,621.32	\$1.32	0.02%
2040112	MEMBERS - Deputy Mayors/Presidents Allowance	\$4,966.00	\$1,652.00	\$1,655.36	\$3.36	0.20%
2040113	MEMBERS - Members Sitting Fees	\$75,870.00	\$25,288.00	\$24,597.57	-\$690.43	-2.73%
2040114	MEMBERS - Communications Allowance	\$7,700.00	\$2,564.00	\$2,383.16	-\$180.84	-7.05%
2040116	MEMBERS - Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2040120	MEMBERS - Communication Expenses	\$5,000.00	\$1,664.00	\$0.00	-\$1,664.00	-100.00%
2040129	MEMBERS - Donations to Community Groups	\$5,000.00	\$1,664.00	\$0.00	-\$1,664.00	-100.00%
2040141	MEMBERS - Subscriptions & Publications	\$800.00	\$264.00	\$0.00	-\$264.00	-100.00%
2040186	MEMBERS - Expensed Minor Asset Purchases	\$5,000.00	\$1,664.00	\$0.00	-\$1,664.00	-100.00%
2040187	MEMBERS - Other Expenses	\$100.00	\$32.00	\$0.00	-\$32.00	-100.00%
2040188	MEMBERS - Chambers Operating Expenses	\$800.00	\$264.00	\$0.00	-\$264.00	-100.00%
2040199	MEMBERS - Administration Allocated	\$0.00	\$0.00	\$128,704.03	\$128,704.03	
<b>Operating Expenditure Total</b>		<b>\$201,835.00</b>	<b>\$67,244.00</b>	<b>\$168,282.31</b>	<b>\$101,038.31</b>	<b>150.26%</b>
<b>Other Governance</b>						
<b>Operating Income</b>						
3040201	OTH GOV - Reimbursements	-\$100.00	-\$32.00	-\$24,284.90	-\$24,252.90	75790.31%
<b>Operating Income Total</b>		<b>-\$100.00</b>	<b>-\$32.00</b>	<b>-\$24,284.90</b>	<b>-\$24,252.90</b>	<b>75790.31%</b>
<b>Other Governance</b>						
<b>Operating Expenses</b>						
2040200	OTH GOV - Employee Costs	\$261,298.00	\$87,096.00	\$168,363.65	\$81,267.65	93.31%
2040205	OTH GOV - Recruitment	\$10,000.00	\$3,332.00	\$1,299.10	-\$2,032.90	-61.01%
2040209	OTH GOV - Travel and Accommodation	\$2,000.00	\$664.00	\$0.00	-\$664.00	-100.00%
2040210	OTH GOV - Motor Vehicle Expenses	\$0.00	\$0.00	\$5,649.26	\$5,649.26	
2040211	OTH GOV - Civic Functions, Refreshments & Receptions	\$4,000.00	\$1,332.00	\$1,021.09	-\$310.91	-23.34%
2040215	OTH GOV - Printing and Stationery	\$250.00	\$80.00	\$0.00	-\$80.00	-100.00%
2040216	OTH GOV - Postage and Freight	\$500.00	\$164.00	\$144.30	-\$19.70	-12.01%
2040221	OTH GOV - Information Systems	\$4,080.00	\$1,360.00	\$1,360.00	\$0.00	0.00%
2040240	OTH GOV - Advertising & Promotion	\$500.00	\$164.00	\$0.00	-\$164.00	-100.00%
2040241	OTH GOV - Subscriptions & Memberships	\$11,000.00	\$3,664.00	\$22,649.31	\$18,985.31	518.16%
2040250	OTH GOV - Consultancy - Statutory	\$500.00	\$164.00	\$0.00	-\$164.00	-100.00%
2040252	OTH GOV - Other Consultancy	\$5,000.00	\$1,664.00	\$9,582.74	\$7,918.74	475.89%
2040284	OTH GOV - Audit Fees	\$0.00	\$0.00	\$0.00	\$0.00	
2040285	OTH GOV - Legal Expenses	\$20,000.00	\$6,664.00	\$523.00	-\$6,141.00	-92.15%
2040286	OTH GOV - Expensed Minor Asset Purchases	\$5,000.00	\$1,664.00	\$0.00	-\$1,664.00	-100.00%
2040287	OTH GOV - Other Expenses	\$500.00	\$164.00	\$0.00	-\$164.00	-100.00%
2040299	OTH GOV - Administration Allocated	\$0.00	\$0.00	\$12,870.42	\$12,870.42	
<b>Operating Expenses Total</b>		<b>\$358,335.00</b>	<b>\$119,396.00</b>	<b>\$223,462.87</b>	<b>\$104,066.87</b>	<b>87.16%</b>
<b>Governance Total Income</b>		<b>-\$100.00</b>	<b>-\$32.00</b>	<b>-\$24,284.90</b>	<b>-\$24,252.90</b>	
<b>Governance Total Expenditure</b>		<b>\$560,170.00</b>	<b>\$186,640.00</b>	<b>\$391,745.18</b>	<b>\$205,105.18</b>	<b>\$759.41</b>



FIS Financial Information Schedule For the Period Ending  
30 September 2020

COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Law, Order &amp; Public Safety</b>						
<b>Fire Prevention</b>						
<b>Operating Income</b>						
3050110	FIRE - Grants	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Fire Prevention</b>						
<b>Operating Expenditure</b>						
2050100	FIRE - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2050110	FIRE - Motor Vehicle Expenses	\$0.00	\$0.00	\$4,997.38	\$4,997.38	
2050113	FIRE - Fire Prevention and Planning	\$500.00	\$164.00	\$0.00	-\$164.00	-100.00%
2050130	FIRE - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
2050187	FIRE - Other Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	
2050188	FIRE - Building Operations	\$0.00	\$0.00	\$105.36	\$105.36	
2050192	FIRE - Depreciation	\$3,550.00	\$1,180.00	\$1,092.20	-\$87.80	-7.44%
2050199	FIRE - Administration Allocated	\$0.00	\$0.00	\$3,217.62	\$3,217.62	
<b>Operating Expenditure Total</b>		\$4,050.00	\$1,344.00	\$9,412.56	\$8,068.56	600.34%
<b>Animal Control</b>						
<b>Operating Income</b>						
3050221	ANIMAL - Animal Registration Fees	-\$750.00	-\$248.00	\$0.00	\$248.00	-100.00%
<b>Operating Income Total</b>		-\$750.00	-\$248.00	\$0.00	\$248.00	-100.00%
<b>Animal Control</b>						
<b>Operating Expenditure</b>						
2050252	ANIMAL - Consultants	\$300.00	\$100.00	\$8,730.00	\$8,630.00	8630.00%
2050265	ANIMAL - Animal Care Day Menzies	\$5,000.00	\$1,664.00	\$1,340.91	-\$323.09	-19.42%
2050292	ANIMAL - Depreciation	\$1,255.00	\$416.00	\$420.90	\$4.90	1.18%
2050299	ANIMAL - Administration Allocated	\$0.00	\$0.00	\$12,870.42	\$12,870.42	
<b>Operating Expenditure Total</b>		\$24,315.00	\$8,096.00	\$23,362.23	\$15,266.23	188.57%
<b>Other Law, Order &amp; Public Safety</b>						
<b>Operating Expenditure</b>						
2050313	OLOPS - Community Emergency Services	\$3,500.00	\$1,168.00	\$4,019.79	\$2,851.79	244.16%
2050399	OLOPS - Administration Allocated	\$0.00	\$0.00	\$3,217.62	\$3,217.62	
<b>Operating Expenditure Total</b>		\$4,000.00	\$1,332.00	\$7,237.41	\$5,905.41	443.35%
<b>Emergency Services Levy - Bush Fire Brigade</b>						
<b>Operating Income</b>						
3050545	ESL BFB - Non-Payment Penalty Interest	-\$4,140.00	-\$1,380.00	-\$1,049.73	\$330.27	-23.93%
<b>Operating Income Total</b>		-\$10,662.00	-\$3,552.00	-\$6,465.23	-\$2,913.23	
<b>Law, Order &amp; Public Safety Total Income</b>		-\$11,412.00	-\$3,800.00	-\$6,465.23	-\$2,665.23	70.14%
<b>Law, Order &amp; Public Safety Total Expenditure</b>		\$32,365.00	\$10,772.00	\$40,012.20	\$29,240.20	271.45%

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COA	Description		31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Health</b>							
<b>Other Health</b>							
<b>Operating Income</b>							
3070420	HEALTH - Health Regulatory Fees & Charges		-\$300.00	-\$100.00	\$0.00	\$100.00	-100.00%
<b>Operating Income Total</b>			-\$300.00	-\$100.00	\$0.00	\$100.00	-100.00%
<b>Other Health</b>							
<b>Operating Expenditure</b>							
2070411	HEALTH - Contract EHO		\$18,000.00	\$6,000.00	\$3,118.67	-\$2,881.33	-48.02%
2070412	HEALTH - Analytical Expenses		\$360.00	\$120.00	\$180.00	\$60.00	50.00%
2070485	HEALTH - Legal Expenses		\$10,000.00	\$3,332.00	\$0.00	-\$3,332.00	-100.00%
2070498	HEALTH - Staff Housing Costs Allocated		\$0.00	\$0.00	\$0.00	\$0.00	
2070499	HEALTH - Administration Allocated		\$0.00	\$0.00	\$3,217.62	\$3,217.62	
<b>Operating Expenditure Total</b>			\$28,360.00	\$9,452.00	\$6,516.29	-\$2,935.71	-31.06%
<b>Other Health</b>							
<b>Operating Income</b>							
3070720	OTH HEALTH - Fees & Charges		\$0.00	\$0.00	\$0.00	\$0.00	
			\$0.00	\$0.00	\$0.00	\$0.00	
<b>Other Health</b>							
<b>Operating Expenditure</b>							
2070750	OTH HEALTH - Nurse Expenses		\$11,000.00	\$3,664.00	\$2,364.46	-\$1,299.54	-35.47%
<b>Operating Expenditure Total</b>			\$11,000.00	\$3,664.00	\$2,364.46	-\$1,299.54	-35.47%
<b>Health Total Income</b>			-\$300.00	-\$100.00	\$0.00	\$100.00	-100.00%
<b>Health Total Expenditure</b>			\$39,360.00	\$13,116.00	\$8,880.75	-\$4,235.25	-32.29%

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COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Housing</b>						
<b>Staff Housing</b>						
<b>Operating Income</b>						
3090101	STF HOUSE - Staff Rental Reimbursements	-\$13,000.00	-\$4,332.00	-\$3,930.00	\$402.00	-9.28%
<b>Operating Income Total</b>		-\$13,500.00	-\$4,496.00	-\$3,930.00	\$566.00	-12.59%
<b>Staff Housing</b>						
<b>Operating Expenditure</b>						
2090165	STF HOUSE - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	
2090186	STF HOUSE - Expensed Minor Asset Purchases	\$10,000.00	\$3,332.00	\$0.00	-\$3,332.00	-100.00%
2090188	STF HOUSE - Staff Housing Building Operations	\$32,205.00	\$10,724.00	\$12,537.71	\$1,813.71	16.91%
2090189	STF HOUSE - Staff Housing Building Maintenance	\$55,000.00	\$18,328.00	\$3,245.08	-\$15,082.92	-82.29%
2090192	STF HOUSE - Depreciation	\$79,711.00	\$26,568.00	\$19,206.06	-\$7,361.94	-27.71%
2090198	STF HOUSE - Staff Housing Costs Recovered	\$0.00	\$0.00	-\$34,988.85	-\$34,988.85	
<b>Operating Expenditure Total</b>		\$176,916.00	\$58,952.00	\$160.00	-\$58,792.00	-99.73%
<b>Other Housing</b>						
<b>Operating Income</b>						
3090201	OTH HOUSE - Rental Reimbursements	-\$52,000.00	-\$17,332.00	-\$16,007.92	\$1,324.08	-7.64%
3090235	OTH HOUSE - Other Income	-\$200.00	-\$64.00	\$0.00	\$64.00	-100.00%
<b>Operating Income Total</b>		-\$52,200.00	-\$17,396.00	-\$16,007.92	\$1,388.08	-7.98%
<b>Other Housing</b>						
<b>Operating Expenditure</b>						
2090286	OTH HOUSE - Expensed Minor Asset Purchases	\$10,000.00	\$3,332.00	\$0.00	-\$3,332.00	-100.00%
2090288	OTH HOUSE - Building Operations	\$21,254.00	\$7,076.00	\$6,061.75	-\$1,014.25	-14.33%
2090289	OTH HOUSE - Building Maintenance	\$45,000.00	\$14,992.00	\$12,549.77	-\$2,442.23	-16.29%
2090292	OTH HOUSE - Depreciation	\$39,900.00	\$13,300.00	\$11,930.19	-\$1,369.81	-10.30%
2090299	OTH HOUSE - Administration Allocated	\$0.00	\$0.00	\$25,740.79	\$25,740.79	
<b>Operating Expenditure Total</b>		\$116,154.00	\$38,700.00	\$56,282.50	\$17,582.50	45.43%
<b>Housing Total Income</b>		-\$65,700.00	-\$21,892.00	-\$19,937.92	\$1,954.08	-8.93%
<b>Housing Total Expenditure</b>		\$293,070.00	\$97,652.00	\$56,442.50	-\$41,209.50	-42.20%



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COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Community Amenities</b>						
<b>Sanitation General</b>						
<b>Operating Income</b>						
3100120	SAN - Domestic Refuse Collection Charges	-\$9,850.00	-\$9,850.00	-\$16,009.00	-\$6,159.00	62.53%
<b>Operating Income Total</b>		-\$9,850.00	-\$9,850.00	-\$16,009.00	-\$6,159.00	62.53%
<b>Sanitation General</b>						
<b>Operating Expenditure</b>						
2100111	SAN - Waste Collection	\$12,500.00	\$4,164.00	\$27,675.58	\$23,511.58	564.64%
2100117	SAN - General Tip Maintenance	\$15,205.00	\$5,068.00	\$10,081.53	\$5,013.53	98.93%
2100192	SAN - Depreciation	\$8,650.00	\$2,880.00	\$2,898.48	\$18.48	0.64%
2100199	SAN - Administration Allocated	\$0.00	\$0.00	\$12,870.42	\$12,870.42	
<b>Operating Expenditure Total</b>		\$40,515.00	\$13,496.00	\$53,526.01	\$40,030.01	296.61%
<b>Sanitation Other</b>						
<b>Operating Expenditure</b>						
2100211	SAN OTH - Waste Collection	\$5,500.00	\$1,832.00	\$5,002.38	\$3,170.38	173.06%
2100214	SAN OTH - Purchase of Street Bins	\$500.00	\$164.00	\$0.00	-\$164.00	-100.00%
<b>Operating Expenditure Total</b>		\$6,000.00	\$1,996.00	\$5,002.38	\$3,006.38	150.62%
<b>Sewage</b>						
<b>Operating Income</b>						
3100335	SEW - Other Income	-\$300.00	-\$100.00	\$0.00	\$100.00	-100.00%
<b>Operating Income Total</b>		-\$400.00	-\$132.00	\$0.00	\$132.00	-100.00%
<b>Sewage</b>						
<b>Operating Expenditure</b>						
2100365	SEW - Maintenance/Operations	\$1,000.00	\$324.00	\$0.00	-\$324.00	-100.00%
2100399	SEW - Administration Allocated	\$0.00	\$0.00	\$12,870.42	\$12,870.42	
<b>Operating Expenditure Total</b>		\$1,000.00	\$324.00	\$12,870.42	\$12,546.42	3872.35%
<b>Town Planning and Regional Development</b>						
<b>Operating Income</b>						
3100620	PLAN - Planning Application Fees	-\$500.00	-\$164.00	\$0.00	\$164.00	-100.00%
<b>Operating Income Total</b>		-\$500.00	-\$164.00	\$0.00	\$164.00	
<b>Town Planning and Regional Development</b>						
<b>Operating Expenditure</b>						
2100652	PLAN - Consultants	\$40,000.00	\$13,332.00	\$766.25	-\$12,565.75	-94.25%
2100699	PLAN - Administration Allocated	\$0.00	\$0.00	\$3,217.62	\$3,217.62	
<b>Operating Expenditure Total</b>		\$47,000.00	\$15,660.00	\$3,983.87	-\$11,676.13	
<b>Other Community Amenities</b>						
<b>Operating Expenditure</b>						
2100711	COM AMEN - Cemetery Maintenance/Operations	\$1,650.00	\$548.00	\$0.00	-\$548.00	-100.00%
2100788	COM AMEN - Public Conveniences Operations	\$13,500.00	\$4,496.00	\$22,364.26	\$17,868.26	397.43%
2100789	COM AMEN - Public Conveniences Maintenance	\$4,741.00	\$1,576.00	\$4,232.35	\$2,656.35	168.55%
2100799	COM AMEN - Administration Allocated	\$0.00	\$0.00	\$3,217.62	\$3,217.62	
<b>Operating Expenditure Total</b>		\$31,986.00	\$10,648.00	\$29,814.23	\$19,166.23	180.00%
<b>Community Amenities Total Income</b>		-\$9,850.00	-\$9,850.00	-\$16,009.00	-\$6,159.00	62.53%
<b>Community Amenities Total Expenditure</b>		\$126,501.00	\$42,124.00	\$105,196.91	\$63,072.91	149.73%

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COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Recreation &amp; Culture</b>						
<b>Public Halls &amp; Civic Centres</b>						
<b>Operating Income</b>						
3110120	HALLS - Town Hall Hire	-\$200.00	-\$64.00	\$0.00	\$64.00	-100.00%
3110135	HALLS - Other Income	-\$100.00	-\$32.00	\$0.00	\$32.00	-100.00%
<b>Operating Income Total</b>		-\$300.00	-\$96.00	\$0.00	\$96.00	-100.00%
<b>Public Halls &amp; Civic Centres</b>						
<b>Operating Expenditure</b>						
2110188	HALLS - Town Halls and Public Bldg Operations	\$2,000.00	\$660.00	\$9,585.24	\$8,925.24	1352.31%
2110199	HALLS - Administration Allocated	\$0.00	\$0.00	\$32,176.04	\$32,176.04	
<b>Operating Expenditure Total</b>		\$13,580.00	\$4,516.00	\$60,401.62	\$55,885.62	1237.50%
<b>Other Recreation &amp; Sport</b>						
<b>Operating Income</b>						
3110335	REC - Other Income	-\$100.00	-\$32.00	\$0.00	\$32.00	-100.00%
<b>Operating Income Total</b>		-\$150,200.00	-\$50,064.00	\$0.00	\$50,064.00	-100.00%
<b>Other Recreation &amp; Sport</b>						
<b>Operating Expenditure</b>						
2110316	REC - Postage and Freight	\$1,000.00	\$332.00	\$0.00	-\$332.00	-100.00%
2110353	REC - Sports Courts Maintenance/Operations	\$6,300.00	\$2,092.00	\$1,564.90	-\$527.10	-25.20%
2110355	REC - Water Park Maintenance/Operations	\$20,000.00	\$6,660.00	\$5,053.53	-\$1,606.47	-24.12%
2110365	REC - Parks & Gardens Maintenance/Operations	\$58,000.00	\$19,328.00	\$72,453.79	\$53,125.79	274.86%
2110366	REC - Town Sports Oval Maintenance/Operations	\$14,935.00	\$4,968.00	\$879.85	-\$4,088.15	-82.29%
2110367	REC - Rodeo Grounds Maintenance/Operations	\$2,000.00	\$664.00	\$0.00	-\$664.00	-100.00%
2110368	REC - Playground Equipment Mtce	\$1,000.00	\$332.00	\$1,783.53	\$1,451.53	437.21%
2110386	REC - Expensed Minor Asset Purchases	\$500.00	\$164.00	\$0.00	-\$164.00	-100.00%
2110388	REC - Youth Centre Building Operations	\$8,006.00	\$2,660.00	\$18,136.82	\$15,476.82	581.84%
2110389	REC - Youth Centre Building Maintenance	\$1,700.00	\$564.00	\$1,208.04	\$644.04	114.19%
2110392	REC - Depreciation	\$39,265.00	\$13,084.00	\$11,670.86	-\$1,413.14	-10.80%
2110399	REC - Administration Allocated	\$0.00	\$0.00	\$51,481.61	\$51,481.61	
<b>Operating Expenditure Total</b>		\$181,642.00	\$60,480.00	\$164,232.93	\$103,752.93	171.55%
<b>Television &amp; Rebroadcasting</b>						
<b>Operating Expenditure</b>						
2110465	TV RADIO - Re-Broadcasting Maintenance/Operations	\$11,000.00	\$3,664.00	\$6,716.82	\$3,052.82	83.32%
2110492	TV RADIO - Depreciation	\$65,900.00	\$21,964.00	\$22,126.03	\$162.03	0.74%
2110499	TV RADIO - Administration Allocated	\$0.00	\$0.00	\$12,870.42	\$12,870.42	
<b>Operating Expenditure Total</b>		\$76,900.00	\$25,628.00	\$41,713.27	\$16,085.27	62.76%
<b>Libraries</b>						
<b>Operating Expenditure</b>						
2110513	LIBRARY - Lost Books	\$250.00	\$80.00	\$0.00	-\$80.00	-100.00%
2110592	LIBRARY - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
2110599	LIBRARY - Administration Allocated	\$0.00	\$0.00	\$3,217.62	\$3,217.62	
<b>Operating Expenditure Total</b>		\$6,710.00	\$2,216.00	\$3,217.62	\$1,001.62	45.20%
<b>Heritage</b>						
<b>Operating Expenditure</b>						
2110688	HERITAGE - Building Operations	\$2,500.00	\$828.00	\$95.43	-\$732.57	-88.47%
2110689	HERITAGE - Building Maintenance	\$23,000.00	\$7,664.00	\$1,171.55	-\$6,492.45	-84.71%
<b>Operating Expenditure Total</b>		\$25,500.00	\$8,492.00	\$1,266.98	-\$7,225.02	-85.08%

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COA	Description		31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Other Culture</b>							
<b>Operating Expenditure</b>							
2110711	OTH CUL - Australia Day		\$900.00	\$300.00	\$0.00	-\$300.00	-100.00%
2110714	OTH CUL - Christmas Events		\$4,500.00	\$1,500.00	\$0.00	-\$1,500.00	-100.00%
2110716	OTH CUL - Postage and Freight		\$50.00	\$16.00	\$0.00	-\$16.00	-100.00%
2110719	OTH CUL - Menzies School Programs		\$2,500.00	\$832.00	\$0.00	-\$832.00	-100.00%
2110723	OTH CUL - Outback Graves		\$25,000.00	\$8,332.00	\$25,000.00	\$16,668.00	200.05%
2110725	OTH CUL - Festival & Events		\$0.00	\$0.00	\$0.00	\$0.00	
2110760	OTH CUL - Tjuntjunjara Community Programs & Events		\$51,500.00	\$17,164.00	\$16,933.73	-\$230.27	-1.34%
2110787	OTH CUL - Other Expenses		\$100.00	\$32.00	\$0.00	-\$32.00	-100.00%
2110792	OTH CUL - Depreciation		\$0.00	\$0.00	\$0.00	\$0.00	
2110799	OTH CUL - Administration Allocated		\$0.00	\$0.00	\$12,870.42	\$12,870.42	
<b>Operating Expenditure Total</b>			\$85,050.00	\$28,340.00	\$54,804.15	\$26,464.15	93.38%
<b>Recreation &amp; Culture Total Income</b>			-\$150,800.00	-\$50,256.00	\$0.00	\$50,256.00	-100.00%
<b>Recreation &amp; Culture Total Expenditure</b>			\$389,382.00	\$129,672.00	\$325,636.57	\$195,964.57	151.12%

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COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Transport</b>						
<b>Streets, Roads, Bridges</b>						
<b>Operating Income</b>						
3120200	ROADM - Street Lighting Subsidy	-\$1,713.00	-\$568.00	\$0.00	\$568.00	-100.00%
3120201	ROADM - Road Contribution Income	\$0.00	\$0.00	\$0.00	\$0.00	
3120210	ROADM - Direct Road Grant (MRWA)	-\$194,321.00	-\$178,900.00	-\$178,900.00	\$0.00	0.00%
3120235	ROADM - Other Income	-\$2,000.00	-\$664.00	-\$2,337.78	-\$1,673.78	252.08%
3120290	ROADM - Profit on Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
3120390	PLANT - Profit on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>-\$198,034.00</b>	<b>-\$180,132.00</b>	<b>-\$181,237.78</b>	<b>-\$1,105.78</b>	<b>0.61%</b>
<b>Streets, Roads, Bridges</b>						
<b>Operating Expenditure</b>						
2120211	ROADM - Road Maintenance - Built Up Areas	\$27,000.00	\$8,996.00	-\$27,000.00	-\$35,996.00	-400.13%
2120212	ROADM - Road Maintenance - Sealed Outside BUA	\$500.00	\$164.00	\$0.00	-\$164.00	-100.00%
2120213	ROADM - Road Maintenance - Gravel Outside BUA	\$195,000.00	\$64,996.00	\$37,992.53	-\$27,003.47	-41.55%
2120214	ROADM - Road Maintenance - Formed Outside BUA	\$362,000.00	\$120,664.00	\$241,781.99	\$121,117.99	100.38%
2120217	ROADM - Ancillary Maintenance - Built Up Areas	\$61,000.00	\$20,332.00	\$40,414.30	\$20,082.30	98.77%
2120234	ROADM - Street Lighting	\$8,200.00	\$2,732.00	\$2,339.36	-\$392.64	-14.37%
2120252	ROADM - Consultants	\$10,000.00	\$3,332.00	\$0.00	-\$3,332.00	-100.00%
2120286	ROADM - Workshop/Depot Expensed Equipment	\$50,000.00	\$16,664.00	\$0.00	-\$16,664.00	-100.00%
2120287	ROADM - Other Expenses	\$11,000.00	\$3,660.00	\$6,067.91	\$2,407.91	65.79%
2120288	ROADM - Depot Building Operations	\$5,700.00	\$1,896.00	\$1,948.01	\$52.01	2.74%
2120289	ROADM - Depot Building Maintenance	\$500.00	\$164.00	\$1,203.46	\$1,039.46	633.82%
2120292	ROADM - Depreciation	\$1,180,050.00	\$393,344.00	\$402,064.39	\$8,720.39	2.22%
2120299	ROADM - Administration Allocated	\$0.00	\$0.00	\$25,740.79	\$25,740.79	
<b>Operating Expenditure Total</b>		<b>\$2,038,950.00</b>	<b>\$679,600.00</b>	<b>\$732,552.74</b>	<b>\$52,952.74</b>	<b>7.79%</b>
<b>Road Plant Purchases</b>						
<b>Operating Expenditure</b>						
2120391	PLANT - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	
2120399	PLANT - Administration Allocated	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Aerodromes</b>						
<b>Operating Expenditure</b>						
2120665	AERO - Airstrip & Grounds Maintenance/Operations	\$800.00	\$264.00	\$0.00	-\$264.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$800.00</b>	<b>\$264.00</b>	<b>\$0.00</b>	<b>-\$264.00</b>	<b>-100.00%</b>
<b>Water Transport Facilities</b>						
<b>Operating Expenditure</b>						
2120765	WATER - Town Dam Maintenance/Operations	\$4,019.00	\$1,328.00	\$2,438.92	\$1,110.92	83.65%
<b>Operating Expenditure Total</b>		<b>\$4,019.00</b>	<b>\$1,328.00</b>	<b>\$2,438.92</b>	<b>\$1,110.92</b>	<b>83.65%</b>
<b>Transport Total Income</b>		<b>-\$198,034.00</b>	<b>-\$180,132.00</b>	<b>-\$181,237.78</b>	<b>-\$1,105.78</b>	<b>0.61%</b>
<b>Transport Total Expenditure</b>		<b>\$2,043,769.00</b>	<b>\$681,192.00</b>	<b>\$734,991.66</b>	<b>\$53,799.66</b>	<b>7.90%</b>



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COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Economic Services</b>						
<b>Rural Services</b>						
<b>Operating Expenditure</b>						
2130111	RURAL - Noxious Weed Control	\$49,150.00	\$16,380.00	\$478.18	-\$15,901.82	-97.08%
2130160	RURAL - Dog Health Program Tjuntjunjara	\$20,000.00	\$6,664.00	\$0.00	-\$6,664.00	-100.00%
<b>Operating Expenditure Total</b>		<b>\$69,150.00</b>	<b>\$23,044.00</b>	<b>\$478.18</b>	<b>-\$22,565.82</b>	<b>-97.92%</b>
<b>Tourism &amp; Area Promotion</b>						
<b>Operating Income</b>						
3130202	TOUR - Commission	-\$350.00	-\$116.00	\$0.00	\$116.00	-100.00%
3130221	TOUR - Caravan Park Fees	-\$40,000.00	-\$13,332.00	-\$32,519.13	-\$19,187.13	143.92%
3130222	TOUR - Caravan Park Laundry Fees	-\$1,400.00	-\$464.00	-\$1,189.09	-\$725.09	156.27%
3130225	TOUR - Visitors Centre Lady Shenton Income	-\$30,000.00	-\$10,000.00	-\$10,061.93	-\$61.93	0.62%
3130235	TOUR - Other Income Relating to Tourism & Area Promot	-\$1,000.00	-\$332.00	-\$122.74	\$209.26	-63.03%
<b>Operating Income Total</b>		<b>-\$72,750.00</b>	<b>-\$24,244.00</b>	<b>-\$43,892.89</b>	<b>-\$19,648.89</b>	<b>81.05%</b>
<b>Tourism &amp; Area Promotion</b>						
<b>Operating Expenditure</b>						
2130211	TOUR - Visitor Centre Operations	\$20,800.00	\$6,928.00	\$23,152.10	\$16,224.10	234.18%
2130235	TOUR - Signage	\$10,000.00	\$3,328.00	\$0.00	-\$3,328.00	-100.00%
2130236	TOUR - Tour Guide	\$100.00	\$32.00	\$0.00	-\$32.00	-100.00%
2130240	TOUR - Public Relations & Area Promotion	\$2,500.00	\$832.00	\$0.00	-\$832.00	-100.00%
2130241	TOUR - Subscriptions & Memberships	\$2,000.00	\$664.00	\$310.00	-\$354.00	-53.31%
2130242	TOUR - Events Other	\$183,800.00	\$61,260.00	\$5,000.00	-\$56,260.00	-91.84%
2130243	TOUR - Cyclistic Event	\$26,200.00	\$8,724.00	\$0.00	-\$8,724.00	-100.00%
2130244	TOUR - Rodeo Event	\$0.00	\$0.00	\$0.00	\$0.00	
2130258	TOUR - Kookynie Townsite and Info Bay Maintenance/Ope	\$5,600.00	\$1,864.00	\$1,243.94	-\$620.06	-33.27%
2130259	TOUR - Goongarrie Cottages Maintenance/Operations	\$35,350.00	\$11,776.00	\$1,229.89	-\$10,546.11	-89.56%
2130260	TOUR - Niagra Dam Maintenance/Operations	\$6,357.00	\$2,112.00	\$6,076.06	\$3,964.06	187.69%
2130261	TOUR - Goldern Quest Trail Maintenance/Operations	\$15,000.00	\$5,000.00	\$0.00	-\$5,000.00	-100.00%
2130265	TOUR - Lake Ballard Maintenance/Operations	\$6,302.00	\$2,096.00	\$2,924.31	\$828.31	39.52%
2130266	TOUR - Caravan Park General Maintenance/Operations	\$79,739.00	\$26,564.00	\$64,671.81	\$38,107.81	143.46%
2130286	TOUR - Expensed Minor Asset Purchases	\$10,000.00	\$3,332.00	\$5,326.00	\$1,994.00	59.84%
2130287	TOUR - Other Expenses	\$0.00	\$0.00	\$100.00	\$100.00	
2130288	TOUR - Building Operations	\$14,133.00	\$4,704.00	\$29,921.45	\$25,217.45	536.09%
2130289	TOUR - Building Maintenance	\$15,200.00	\$5,060.00	\$4,577.97	-\$482.03	-9.53%
2130292	TOUR - Depreciation	\$145,820.00	\$48,604.00	\$35,799.04	-\$12,804.96	-26.35%
2130299	TOUR - Administration Allocated	\$0.00	\$0.00	\$61,134.48	\$61,134.48	
<b>Operating Expenditure Total</b>		<b>\$668,480.00</b>	<b>\$222,724.00</b>	<b>\$241,467.05</b>	<b>\$18,743.05</b>	<b>8.42%</b>
<b>Building Control</b>						
<b>Operating Income</b>						
3130302	BUILD - Commission - BSL & CTF	\$0.00	\$0.00	\$0.00	\$0.00	
3130320	BUILD - Fees & Charges (including Licences)	-\$1,500.00	-\$500.00	-\$1,364.16	-\$864.16	172.83%
<b>Operating Income Total</b>		<b>-\$1,500.00</b>	<b>-\$500.00</b>	<b>-\$1,364.16</b>	<b>-\$864.16</b>	<b>172.83%</b>
<b>Building Control</b>						
<b>Operating Expenditure</b>						
2130300	BUILD - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	
2130352	BUILD - Consultants	\$18,000.00	\$6,000.00	\$0.00	-\$6,000.00	-100.00%
2130385	BUILD - Legal Expenses	\$15,000.00	\$5,000.00	\$0.00	-\$5,000.00	-100.00%
2130399	BUILD - Administration Allocated	\$0.00	\$0.00	\$12,870.42	\$12,870.42	
<b>Operating Expenditure Total</b>		<b>\$33,000.00</b>	<b>\$11,000.00</b>	<b>\$12,870.42</b>	<b>\$1,870.42</b>	<b>17.00%</b>

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COA	Description		31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Economic Development</b>							
<b>Operating Expenditure</b>							
2130652	ECON DEV - Consultants		\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Expenditure Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	
<b>Other Economic Services</b>							
<b>Operating Income</b>							
3130810	OTH ECON - Grants		-\$35,709.00	-\$11,900.00	-\$9,291.35	\$2,608.65	-21.92%
3130821	OTH ECON - Standpipe Income		-\$2,000.00	-\$664.00	-\$1,809.91	-\$1,145.91	172.58%
3130825	OTH ECON - Community Resource Centre Income		-\$80,500.00	-\$26,828.00	-\$54.55	\$26,773.45	-99.80%
3130826	OTH ECON - Post Office Income		-\$9,000.00	-\$3,000.00	-\$4,017.76	-\$1,017.76	33.93%
3130835	OTH ECON - Other Income		-\$5,900.00	-\$1,964.00	\$0.00	\$1,964.00	-100.00%
<b>Operating Income Total</b>			-\$133,109.00	-\$44,356.00	-\$17,673.57	\$26,682.43	-60.16%
<b>Other Economic Services</b>							
<b>Operating Expenditure</b>							
2130855	OTH ECON - Community Bus		\$0.00	\$0.00	\$4,256.54	\$4,256.54	
2130860	OTH ECON - Community Resource Centre Operations		\$87,500.00	\$29,156.00	\$24,824.76	-\$4,331.24	-14.86%
2130863	OTH ECON - Post Office Operations		\$7,500.00	\$2,492.00	\$3,312.68	\$820.68	32.93%
2130865	OTH ECON - Standpipe Maintenance/Operations		\$51.00	\$16.00	\$0.00	-\$16.00	-100.00%
2130886	OTH ECON - Expensed Minor Asset Purchases		\$4,000.00	\$1,332.00	\$0.00	-\$1,332.00	-100.00%
2130889	OTH ECON - Building Maintenance		\$7,300.00	\$2,432.00	-\$0.33	-\$2,432.33	-100.01%
2130899	OTH ECON - Administration Allocated		\$0.00	\$0.00	\$3,217.62	\$3,217.62	
<b>Operating Expenditure Total</b>			\$121,357.00	\$40,424.00	\$36,638.73	-\$3,785.27	-9.36%
<b>Economic Services Total Income</b>			-\$207,359.00	-\$69,100.00	-\$62,930.62	\$6,169.38	-8.93%
<b>Economic Services Total Expenditure</b>			\$891,987.00	\$297,192.00	\$291,454.38	-\$5,737.62	-1.93%

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COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Other Property &amp; Services</b>						
<b>Private Works</b>						
<b>Operating Expenditure</b>						
2140187	PRIVATE - Private Works Expenses	\$600.00	\$196.00	\$0.00	-\$196.00	-100.00%
<b>Operating Expenditure Total</b>		\$600.00	\$196.00	\$0.00	-\$196.00	
<b>Private Works</b>						
<b>Operating Income</b>						
3140120	PRIVATE - Private Works Income	-\$2,000.00	-\$664.00	\$0.00	\$664.00	
<b>Operating Income Total</b>		-\$2,000.00	-\$664.00	\$0.00	\$664.00	
<b>Administration costs</b>						
<b>Operating Income</b>						
3140201	ADMIN - Reimbursements	\$0.00	\$0.00	-\$11,401.61	-\$11,401.61	
<b>Operating Income Total</b>		\$0.00	\$0.00	-\$11,401.61	-\$11,401.61	
<b>Administration costs</b>						
<b>Operating Expenditure</b>						
2140200	ADMIN - Employee Costs	\$520,150.00	\$173,380.00	\$162,264.54	-\$11,115.46	-6.41%
2140203	ADMIN - Uniforms	\$4,000.00	\$1,332.00	\$564.46	-\$767.54	-57.62%
2140204	ADMIN - Training & Development	\$15,000.00	\$5,000.00	\$1,290.16	-\$3,709.84	-74.20%
2140205	ADMIN - Recruitment	\$10,000.00	\$3,332.00	\$285.00	-\$3,047.00	-91.45%
2140208	ADMIN - Other Employee Expenses	\$1,000.00	\$332.00	\$0.00	-\$332.00	-100.00%
2140209	ADMIN - Travel & Accommodation	\$10,000.00	\$3,332.00	\$2,831.47	-\$500.53	-15.02%
2140210	ADMIN - Motor Vehicle Expenses	\$0.00	\$0.00	\$3,319.43	\$3,319.43	
2140215	ADMIN - Printing and Stationery	\$35,000.00	\$11,664.00	\$11,987.86	\$323.86	2.78%
2140216	ADMIN - Postage and Freight	\$2,500.00	\$832.00	\$341.67	-\$490.33	-58.93%
2140220	ADMIN - Communication Expenses	\$75,000.00	\$25,000.00	\$18,945.41	-\$6,054.59	-24.22%
2140221	ADMIN - Information Technology	\$55,000.00	\$18,332.00	\$4,594.09	-\$13,737.91	-74.94%
2140226	ADMIN - Office Equipment Mtce	\$1,000.00	\$332.00	\$616.36	\$284.36	85.65%
2140227	ADMIN - Records Management	\$2,600.00	\$864.00	\$788.10	-\$75.90	-8.78%
2140228	ADMIN - Title Searches	\$100.00	\$32.00	\$0.00	-\$32.00	-100.00%
2140230	ADMIN - Insurance Expenses (Other than Bid and W/Com	\$49,380.00	\$16,460.00	\$101,712.77	\$85,252.77	517.94%
2140240	ADMIN - Advertising and Promotion	\$3,000.00	\$1,000.00	\$1,505.82	\$505.82	50.58%
2140241	ADMIN - Subscriptions and Memberships	\$10,000.00	\$3,332.00	\$1,002.73	-\$2,329.27	-69.91%
2140252	ADMIN - Consultants	\$105,000.00	\$35,000.00	\$85,192.36	\$50,192.36	143.41%
2140253	ADMIN - Drug and Alcohol Testing	\$10,000.00	\$3,332.00	\$77.27	-\$3,254.73	-97.68%
2140265	ADMIN - Software Licences/Upgrades	\$55,000.00	\$18,332.00	\$34,076.88	\$15,744.88	85.89%
2140284	ADMIN - Audit Fees	\$45,000.00	\$15,000.00	\$0.00	-\$15,000.00	-100.00%
2140286	ADMIN - Expensed Minor Asset Purchases	\$18,000.00	\$6,000.00	\$0.00	-\$6,000.00	-100.00%
2140287	ADMIN - Other Expenses	\$201.00	\$68.00	\$800.00	\$732.00	1076.47%
2140288	ADMIN - Building Operations	\$56,999.00	\$18,992.00	\$7,575.34	-\$11,416.66	-60.11%
2140289	ADMIN - Building Maintenance	\$13,580.00	\$4,520.00	\$3,571.23	-\$948.77	-20.99%
2140292	ADMIN - Depreciation	\$135,000.00	\$44,992.00	\$50,496.79	\$5,504.79	12.24%
2140298	ADMIN - Admin Staff Housing Costs Allocated	\$0.00	\$0.00	\$34,988.85	\$34,988.85	
2140299	ADMIN - Administration Overheads Recovered	\$0.00	\$0.00	-\$643,520.24	-\$643,520.24	
<b>Operating Expenditure Total</b>		\$1,252,166.00	\$417,340.00	-\$94,509.60	-\$511,849.60	-122.65%
<b>PWOH Costs</b>						
<b>Operating Income</b>						
3140300	PWO - Long Service Leave Recoup	\$0.00	\$0.00	\$0.00	\$0.00	
3140301	PWO - Other Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		\$0.00	\$0.00	\$0.00	\$0.00	



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COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>PWOH Costs</b>						
<b>Operating Expenditure</b>						
2140300	PWO - Employee Costs	\$277,385.00	\$92,456.00	\$73,271.28	-\$19,184.72	-20.75%
2140303	PWO - Uniforms	\$4,000.00	\$1,332.00	\$4,151.18	\$2,819.18	211.65%
2140304	PWO - Training & Development	\$15,000.00	\$5,000.00	\$1,690.00	-\$3,310.00	-66.20%
2140305	PWO - Recruitment	\$500.00	\$164.00	\$0.00	-\$164.00	-100.00%
2140307	PWO - Protective Clothing	\$2,000.00	\$664.00	\$0.00	-\$664.00	-100.00%
2140308	PWO - Other Employee Expenses	\$500.00	\$164.00	\$745.91	\$581.91	354.82%
2140309	PWO - Travel & Accommodation	\$10,000.00	\$3,332.00	\$0.00	-\$3,332.00	-100.00%
2140310	PWO - Motor Vehicle Expenses	\$0.00	\$0.00	\$18,193.98	\$18,193.98	
2140316	PWO - Postage and Freight	\$2,000.00	\$664.00	\$341.58	-\$322.42	-48.56%
2140320	PWO - Communication Expenses	\$8,000.00	\$2,664.00	\$1,430.56	-\$1,233.44	-46.30%
2140323	PWO - Sick Pay	\$29,779.00	\$9,924.00	\$7,038.73	-\$2,885.27	-29.07%
2140324	PWO - Annual Leave	\$51,986.00	\$17,328.00	\$13,660.26	-\$3,667.74	-21.17%
2140329	PWO - Insurance Expenses (Except Workers Comp)	\$1,500.00	\$500.00	\$0.00	-\$500.00	-100.00%
2140341	PWO - Subscriptions & Memberships	\$1,800.00	\$596.00	\$7,858.13	\$7,262.13	1218.48%
2140352	PWO - Consultants	\$1,000.00	\$332.00	\$0.00	-\$332.00	-100.00%
2140361	PWO - Engineering & Technical Support	\$3,000.00	\$1,000.00	\$0.00	-\$1,000.00	-100.00%
2140365	PWO - Maintenance/Operations	\$62,000.00	\$20,660.00	\$51,933.66	\$31,273.66	151.37%
2140371	PWO Bldg Mtce - Employee Costs	\$40,428.00	\$13,472.00	\$14,305.87	\$833.87	6.19%
2140381	PWO Bldg Mtce - Minor Expenses	\$16,000.00	\$5,332.00	\$7,124.60	\$1,792.60	33.62%
2140386	PWO - Expensed Minor Asset Purchases	\$20,000.00	\$6,664.00	\$4,909.00	-\$1,755.00	-26.34%
2140387	PWO - Other Expenses	\$0.00	\$0.00	\$74.76	\$74.76	
2140392	PWO - Depreciation	\$22,000.00	\$7,328.00	\$5,381.48	-\$1,946.52	-26.56%
2140393	PWO - LESS Allocated to Works (PWO's)	\$0.00	\$0.00	-\$322,272.07	-\$322,272.07	
2140399	PWO - Administration Allocated	\$0.00	\$0.00	\$128,704.03	\$128,704.03	
<b>Operating Expenditure Total</b>		<b>\$590,578.00</b>	<b>\$196,792.00</b>	<b>\$18,574.89</b>	<b>-\$178,217.11</b>	<b>-90.56%</b>
<b>Plant Operations</b>						
<b>Operating Income</b>						
3140410	POC - Fuel Tax Credits Grant Scheme	-\$20,000.00	-\$6,664.00	-\$5,961.00	\$703.00	-10.55%
<b>Operating Income Total</b>		<b>-\$20,200.00</b>	<b>-\$6,728.00</b>	<b>-\$5,961.00</b>	<b>\$767.00</b>	<b>-11.40%</b>
<b>Plant Operations</b>						
<b>Operating Expenditure</b>						
2140400	POC - Internal Plant Repairs - Wages & O/Head	\$45,000.00	\$15,000.00	\$50,650.34	\$35,650.34	237.67%
2140411	POC - External Parts & Repairs	\$80,000.00	\$26,664.00	\$20,595.23	-\$6,068.77	-22.76%
2140412	POC - Fuels and Oils	\$100,000.00	\$33,332.00	\$2,459.87	-\$30,872.13	-92.62%
2140413	POC - Tyres and Tubes	\$25,000.00	\$8,332.00	\$11,238.00	\$2,906.00	34.88%
2140416	POC - Licences/Registrations	\$4,890.00	\$1,628.00	\$6,573.70	\$4,945.70	303.79%
2140417	POC - Insurance Expenses	\$20,730.00	\$6,912.00	\$23,490.38	\$16,578.38	239.85%
2140418	POC - Expendable Tools / Consumables	\$25,000.00	\$8,328.00	\$272.49	-\$8,055.51	-96.73%
2140492	POC - Depreciation	\$476,550.00	\$158,848.00	\$130,888.06	-\$27,959.94	-17.60%
2140494	POC - LESS Plant Operation Costs Allocated to Works	\$0.00	\$0.00	-\$210,905.02	-\$210,905.02	
2140499	POC - Administration Allocated	\$0.00	\$0.00	\$45,046.18	\$45,046.18	
<b>Operating Expenditure Total</b>		<b>\$783,170.00</b>	<b>\$261,044.00</b>	<b>\$80,309.23</b>	<b>-\$180,734.77</b>	<b>-69.24%</b>
<b>Salaries and Wages</b>						
<b>Operating Income</b>						
3140501	SAL - Reimbursement - Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Operating Income Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Operating Expenditure</b>						
2140500	SAL - Gross Salary and Wages	\$1,641,415.00	\$547,136.00	\$560,299.83	\$13,163.83	2.41%
2140501	SAL - LESS Salaries & Wages Allocated	-\$1,641,415.00	-\$547,136.00	-\$559,749.83	-\$12,613.83	2.31%
<b>Operating Expenditure Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$550.00</b>	<b>\$550.00</b>	
<b>Other Property &amp; Services Total Income</b>		<b>-\$20,200.00</b>	<b>-\$6,728.00</b>	<b>-\$17,362.61</b>	<b>-\$10,634.61</b>	<b>158.06%</b>
<b>Other Property &amp; Services Total Expenditure</b>		<b>\$2,625,914.00</b>	<b>\$875,176.00</b>	<b>\$4,924.52</b>	<b>-\$870,801.48</b>	<b>-99.44%</b>



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COA	Description	31/10/2020 Draft Budget	31/10/2020 YTD Budget	31/10/2020 YTD Actual	Variance (\$)	Variance (%)
<b>Total Income</b>		<b>-\$5,637,777.00</b>	<b>-\$4,272,214.00</b>	<b>-\$4,189,734.61</b>	<b>\$82,479.39</b>	<b>-1.93%</b>
<b>Total Expenditure</b>		<b>\$7,314,732.00</b>	<b>\$2,437,568.00</b>	<b>\$2,025,288.67</b>	<b>-\$412,829.33</b>	<b>-16.91%</b>

## **12. MONTHLY LIST OF PAYMENTS FOR THE MONTH OF OCTOBER 2020**

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	FIN.935/NAM307
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	9 October 2020
<b>AUTHOR:</b>	Carol McAllan Finance Officer
<b>ATTACHMENT:</b>	Yes - Payment Listing for October 2020

### **SUMMARY:**

The list of payments made for the month of October 2020 to be received by Council.

### **BACKGROUND**

Payments have been made by electronic funds transfer (EFT), and direct transfer from Council's Municipal Bank account and duly authorised as required by Council Policy. These payments have been made under delegated authority to the Chief Executive Officer and are reported to Council.

### **COMMENT**

The EFT, Direct Debit and Credit Card payments that have been raised for the month of October 2020 are attached.

### **CONSULTATION**

Rhona Hawkins – Consultant Deputy Chief Executive Officer.

### **STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations 1996 Regulation 13.*

### **POLICY IMPLICATIONS**

**Policy 4.7-** Creditors – Preparation for Payment.

## **FINANCIAL IMPLICATIONS**

\$555,416.29 withdrawn from Municipal Bank

## **RISK ASSESSMENT**

Nil

## **STRATEGIC IMPLICATIONS**

### *14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.

## **VOTING REQUIREMENTS**

Simple majority –

## **OFFICERS RECOMMENDATION**

That Council receive the list of payments for the month of October 2020 totalling \$555,416.29 being:

1. No cheques were drawn
2. Electronic Funds Transfer EFT 5456 – EFT 5555 payments from the Municipal Fund totalling \$436,200.65
3. Direct Debit payments from the Municipal Fund totalling \$49,444.23
4. Payroll payments from the municipal Fund totalling \$69,771.41
5. Credit Card payments of \$11,094.93 for the statement month of August 2020 are included in Direct Debits of \$49,444.23.

## **COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>2032</b>
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**MOVED: Cr I Baird**

**SECONDED: Cr K Mader**

**That Council receive the list of payments for the month of October 2020 totalling \$555,416.29 being:**

- 1. No cheques were drawn**
- 2. Electronic Funds Transfer EFT 5456 – EFT 5555 payments from the Municipal Fund totalling \$436,200.65**
- 3. Direct Debit payments from the Municipal Fund totalling \$49,444.23**
- 4. Payroll payments from the municipal Fund totalling \$69,771.41**
- 5. Credit Card payments of \$11,094.93 for the statement month of August 2020 are included in Direct Debits of \$49,444.23.**

<b>Carried 6/0</b>
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**Shire of Menzies**  
**Payments for the Month of October 2020**

<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
01/09/2020	Vanessa Australia	Goods for resale at CRC	\$ 493.93
11/09/2020	Activ8me	Internet at CEO residence	\$ 70.65
22/09/2020	Adobe Acropro Subs	Adobe Licence for computers	\$ 263.87
28/09/2020	National Bank	Card Fee	\$ 9.00
01/09/2020	Department of Transport	Fleet Vehicle Licensing	\$ 7,188.20
03/09/2020	Qantas		\$ 572.01
11/09/2020	Railway Motel	Accomodation - Acting Chief Executive Officer	\$ 149.00
17/09/2020	Virgin Australia	Flight - Acting EA - Jan Hancock	\$ 236.40
25/09/2020	Comfort Style Kalgoorlie	Bed - 12a Walsh Street	\$ 1,208.00
28/09/2020	Harvey Norman	Printer and Cartridges - EA	\$ 499.95
28/09/2020	Harvey Norman Bedding	Bedding 12a Walsh Street	\$ 387.00
28/09/2020	National Bank	Card Fee	\$ 9.00
28/09/2020	National Bank	Interest ( being investigated)	\$ 7.92
			<b><u>\$ 11,094.93</u></b>

Direct Debit

**\$ 22,189.86**

**Shire of Menzies**  
**Payments for the Month of October 2020**

Chq/EFT	Date	Name	Description	Amount
DD3633.1	06/10/2020	WA Local Govt Superannuation Plan	Superannuation contributions	\$5,074.72
DD3633.2	06/10/2020	GESB Superannuation	Superannuation contributions	\$156.93
DD3633.3	06/10/2020	Australian Super	Superannuation contributions	\$378.86
DD3633.4	06/10/2020	WA Local Govt Superannuation Plan	Superannuation deduction	\$1,954.21
DD3649.1	09/10/2020	Telstra - DIRECT DEBIT ONLY	Satellite Phones to 20 September 2020	\$425.40
DD3651.1	12/10/2020	Telstra - DIRECT DEBIT ONLY	Office Phones & Internet to 24 September 2020	\$6,323.24
DD3653.1	12/10/2020	Telstra - DIRECT DEBIT ONLY	Mobile Phones	\$431.96
DD3656.1	20/10/2020	WA Local Govt Superannuation Plan	Superannuation contributions	\$5,489.49
DD3656.2	20/10/2020	Australian Super	Superannuation contributions	\$514.55
DD3656.3	20/10/2020	WA Local Govt Superannuation Plan	Superannuation deduction	\$2,030.46
DD3665.1	20/10/2020	WA Local Govt Superannuation Plan	Superannuation contributions	\$206.15
DD3669.1	19/10/2020	Horizon Power	Streetlights 1 September to 30 September 2020	\$839.12
DD3671.1	01/10/2020	NAB	Bank Fees	\$812.91
DD3673.1	05/10/2020	NAB	Credit Card	\$11,094.93
DD3675.1	07/10/2020	Power ICT Pty Ltd	Messages on hold - October 2020	\$75.90
DD3677.1	23/10/2020	Horizon Power	Final power for 12B - now in employees name	\$51.42
DD3679.1	26/10/2020	Gregory Dwyer	Sitting fees and allowances	\$3,364.49
DD3679.2	26/10/2020	Ian Baird	Sitting fees and allowances	\$1,289.67
DD3679.3	26/10/2020	Jillian Dwyer	Sitting fees and allowances	\$875.83
DD3679.4	26/10/2020	Cr Keith Mader	Sitting fees and allowances	\$875.83
DD3679.5	26/10/2020	Vashti Marie Fay Ashwin	Sitting fees and allowances	\$875.83
DD3679.6	26/10/2020	Cr Justin Lee	Sitting fees and allowances	\$875.83
DD3681.1	26/10/2020	Water Corporation	Water usage Council Properties - to 8 October	\$1,251.33
DD3683.1	29/10/2020	NAB	Nab Connect Fees 29 October 2020	\$30.24
DD3685.1	29/10/2020	Wright Express Australia Pty Ltd	Fuel Cards to 15 October 2020	\$991.41
DD3687.1	30/10/2020	NAB	Merchant Fees 6854150 30 October 2020	\$272.91
DD3689.1	01/10/2020	WESTNET	Internet services from 1 October 2020 to 1 November 2020	\$54.99
DD3691.1	29/10/2020	Water Corporation	Water Usage Council buildings to 8 October 2020	\$2,825.62
				<b><u>\$49,444.23</u></b>
	07/10/2020		Payroll	\$33,955.30
	22/10/2020		Payroll	\$33,863.06
	29/10/2020	Michelle F.....	Termination	\$1,953.05
				<b><u>\$69,771.41</u></b>

**Shire of Menzies**  
**Payments for the Month of October 2020**

EFT5518	15/10/2020	Dylan Maynard	Reimburse Medical (drug & Alcohol)	\$302.50
EFT5519	15/10/2020	Mcleods Barristers & Solicitors	Advice - Cattle Grids on Local Roads	\$5,021.49
EFT5520	15/10/2020	Shire of Menzies Social Club	Payroll deductions	\$100.00
EFT5521	15/10/2020	Netlogic Information Technology	IT Support	\$337.50
EFT5522	15/10/2020	Office National	Stationery	\$217.15
EFT5523	15/10/2020	Penns Cartage	Cartage of Washer /Dryer for Caravan park from Perth	\$138.60
EFT5524	15/10/2020	Rylan Pty Ltd	Installing footpaths	\$25,602.50
EFT5525	15/10/2020	Paul Warner	Refund of Internet subscription as per contract	\$101.90
EFT5526	28/10/2020	Canine Control	Ranger Services - 15 October 2020	\$1,600.50
EFT5527	28/10/2020	York Embroidery	VISITOR CENTRE STOCK Promotional Shirts	\$2,512.87
EFT5528	28/10/2020	Domesheker Australia	DEPOT BUILDING Dome Shelter	\$15,339.17
EFT5529	28/10/2020	Eliza Plum Locally Handcrafted Soaps	VISITOR CENTRE STOCK Mixed Soaps	\$116.50
EFT5530	28/10/2020	Booktopla	VISITOR CENTRE Antony Gormley - Inside Australia	\$263.15
EFT5531	28/10/2020	Goldfields Auto Electrical	PLANT REPAIRS Redo wiring Haulmore Tri Axle Drop Deck	\$2,244.00
EFT5532	28/10/2020	3E Advantage	INFORMATION SYSTEMS Hire Interactive Smartboard	\$374.00
EFT5533	28/10/2020	NGE Earthmoving Transport	MAINTENANCE GRADING Kookynie-Yarri Road	\$60,252.50
EFT5534	28/10/2020	Coolgardie Tyre Service	PLANT REPAIRS New Tyres PO232 010MN - TOYOTA HILUX TTOP	\$437.80
EFT5535	28/10/2020	LG Best Practices	ADMIN FINANCIAL SERVICES 03/10/20 - 14/10/20	\$10,164.00
EFT5536	28/10/2020	Eastgold Dairy Distributors	Goods on consignment to Menzies Hotel	\$744.00
EFT5537	28/10/2020	Clockworks	To repair Wall pendulum clock in Council Chambers	\$480.00
EFT5538	28/10/2020	Edwin Walter Piper	EMPLOYEE COSTS Demobilisation as per contract (Piper)	\$800.00
EFT5539	28/10/2020	Boord Constructions	NEW HOUSE 23 Onslow Street Concrete	\$3,027.20
EFT5540	28/10/2020	Bunnings	BUILDING MAINTENANCE CEO House and Public Toilets Hardware supplies	\$886.17
EFT5541	28/10/2020	C Direct	VISITOR CENTRE STOCK Recharge Cards, USB Hard Drive, Phones	\$1,780.17
EFT5542	28/10/2020	Goldline Distributors	Goods on consignment for Menzies Hotel 15 October 2020	\$1,129.99
EFT5543	28/10/2020	Goldfields Toyota	PLANT REPAIRS Service 3MN - TOYOTA LC70 T/D DUAL CAB CHASSIS	\$1,356.44
EFT5544	28/10/2020	JR & A Hersey	HARDWARE 1 x Harness for weed sprayer backpack	\$51.84
EFT5545	28/10/2020	LO-Go Appointments	Provision of Executive Assistant - Giulia Bono Week ending 26 September 2020 plus travel	\$2,785.60
EFT5546	28/10/2020	Carol Mcallan	Expenses while in Perth training as attached list	\$195.04
EFT5547	28/10/2020	Shire of Menzies Social Club	Payroll deductions	\$120.00
EFT5548	28/10/2020	Netlogic Information Technology	Invoice 9000 - IT Support	\$187.50
EFT5549	28/10/2020	Office National	ADMIN STATIONARY Various Items	\$570.05
EFT5550	28/10/2020	Penns Cartage	BANNERS FREIGHT from Flagworld	\$1,397.00
EFT5551	28/10/2020	Pila Nguru Aboriginal Corporation	Accommodation Coolgardie OMC August 2020	\$300.00
EFT5552	28/10/2020	Kalgoorlie Retravislon	CEO HOUSE White goods - washing machine, fridge/freezer, toaster, kettle	\$1,624.00
EFT5553	28/10/2020	The Work Wear Group	ADMIN UNIFORMS Admin Finance Officer	\$459.20
EFT5554	28/10/2020	WesTrac Pty Ltd	PLANT REPAIRS Blade Sideshift Cylinder, & Replace Blade Slide P0188 Cat 12M Road Grader 1EJU935	\$3,691.90
EFT5555	28/10/2020	Wurth Australia	HARDWARE Washers, Pipe Sealant & Delivery	\$164.58
				<b><u>\$436,200.65</u></b>

**Shire of Menzies**  
**Payments for the Month of October 2020**

Chq/EFT	Date	Name	Description	Amount
EFT5456	01/10/2020	Aruma Exploration Pty Ltd	Rates refund	\$114.12
EFT5457	01/10/2020	AD Engineering International Pty Ltd	WAN Annual Service 3G for - 2x Radar Speed Display	\$1,056.00
EFT5458	01/10/2020	Llew Withers	2nd Payment - Public Health Plan	\$3,118.67
EFT5459	01/10/2020	ModularWA	Completion of residence on builders premises	\$65,810.00
EFT5460	01/10/2020	Arrow (Strickland) Pty Ltd	Rates refund	\$546.86
EFT5461	01/10/2020	Bellini Bulk Haulage	3 Tonne of Quartz Rock for Side of Office	\$726.00
EFT5462	01/10/2020	LG Best Practices	1-9 September 2020 - Consultant - Finance	\$10,032.00
EFT5463	01/10/2020	Eastgold Dairy Distributors	Goods on consignment - Menzies Hotel	\$478.90
EFT5464	01/10/2020	Janet Hancock	Reimburse costs for food for OCM and Briefing Day	\$64.07
EFT5465	01/10/2020	Toucan Gold Pty Ltd	Rates refund	\$162.62
EFT5466	01/10/2020	Wendy Taylor	Rates refund	\$196.07
EFT5467	01/10/2020	Atom	Plant Repairs - Water Tanker	\$223.37
EFT5468	01/10/2020	Bunnings	Retic Consumables Materials	\$76.02
EFT5469	01/10/2020	Coyles Mower & Chainsaw Centre	1x Stihl HSA 66 Hedge Trimmer & Accessories	\$497.00
EFT5470	01/10/2020	Eagle Petroleum (W.A) Pty Ltd	2x 200L Drums of Unleaded Petrol & Grease	\$1,271.60
EFT5471	01/10/2020	Goldline Distributors	Goods on consignment for Menzies Hotel	\$1,248.36
EFT5472	01/10/2020	Goldfields Records Storage	Records storage and boxes to 31 August 2020	\$44.10
EFT5473	01/10/2020	Harvey Norman Bedding Kalgoorlie	Quilt Covers for Cabins	\$886.55
EFT5474	01/10/2020	JR & A Hersey	Protective clothing - outside staff	\$4,385.90
EFT5475	01/10/2020	LO-Go Appointments	Provision of Executive Assistant	\$9,445.06
EFT5476	01/10/2020	Carol Mcallan	Reimburse charge for flight to Perth & return for Training - CEO	\$882.48
			Credit card not available.	
EFT5477	01/10/2020	Shire of Menzies Social Club	Payroll deductions	\$90.00
EFT5478	01/10/2020	Netlogic Information Technology	Technology Support	\$825.00
EFT5479	01/10/2020	Office National	Stationery	\$511.72
EFT5480	01/10/2020	Moore Stephens	Statutory Compliance Services - 1 July to 31 September	\$18,246.25
EFT5481	01/10/2020	WesTrac Pty Ltd	Check Aircon on 12MN Grader and 1000 hr Service	\$3,750.37
EFT5482	15/10/2020	Carroll & Richardson Flagworld Pty Ltd	20 x banners for main street as per quote 44064	\$3,371.50
EFT5483	15/10/2020	Canine Control	RangerServices - 10/8 - 19/8 - 25/9	\$4,801.50
EFT5484	15/10/2020	Moki International Pty Ltd	Moki BO - Syncharge Cable	\$35.99
EFT5485	15/10/2020	Desert Fox Resources Pty Ltd	Rates refund	\$1,583.84
EFT5486	15/10/2020	Tradelink Pty Limited	Assorted Pipe and Fittings	\$955.01
EFT5487	15/10/2020	3E Advantage	2 x Copier charges	\$3,253.68
EFT5488	15/10/2020	Urbis Pty Ltd	Stage 6 - Finalisation of LPS Scheme and Strategy	\$842.88
EFT5489	15/10/2020	Xstra Global IT and Communication Solutions	PABX phone system	\$950.95
EFT5490	15/10/2020	Department Of Mines Industry Regulation and Safety	Payment of Monies collected on behalf of DP.MIRS by way of Building Services levy	\$1,160.79
EFT5491	15/10/2020	Emyjar Services	Plumbing at various locations	\$4,651.90
EFT5492	15/10/2020	Quality Publishing Australia	Books for resale at CRC	\$357.28
EFT5493	15/10/2020	ITR Pacific Pty Ltd	10 x fuel filters	\$382.14
EFT5494	15/10/2020	Lgiswa	Installment 2 - LGIS PROPERTY 31/10/2020 to 30/06/2021	\$47,873.76
EFT5495	15/10/2020	Hosemasters	Hydraulic hose repairs	\$392.81
EFT5496	15/10/2020	Bellini Bulk Haulage	2 tonne quartz rock for office	\$484.00
EFT5497	15/10/2020	LG Best Practices	23 - 30 September - Consultant - Financial Services	\$5,016.00
EFT5498	15/10/2020	Eastgold Dairy Distributors	Goods on consignment to Menzies Hotel	\$228.45
EFT5499	15/10/2020	Michael William Bargerbos	Medical Reimbursement	\$160.60
EFT5500	15/10/2020	Shauna Harvey	Medical (Drug and Alcohol)	\$302.50
EFT5501	15/10/2020	Air Liquide Australia Ltd	Cylinder Rental 01/09/2020 to 30/09/2020	\$28.16
EFT5502	15/10/2020	Aquarius Technologies Pty Ltd	Water Park Web Access - Annual Renewal	\$275.00
EFT5503	15/10/2020	Australian Taxation Office	PAYG Tax ending 31 August 2020	\$63,544.00
EFT5504	15/10/2020	Bunnings	Fencing materials and depot consumables	\$3,404.47
EFT5505	15/10/2020	Toll Transport Pty Ltd	Freight	\$227.44
EFT5506	15/10/2020	Cybersecure	Inv 1358A201001 - Backup subscription - 5 October 2020	\$259.88
EFT5507	15/10/2020	Eagle Petroleum (W.A) Pty Ltd	Bulk Fuel Delivery S000L 29/09/2020	\$5,879.50
EFT5508	15/10/2020	Ecowater Services	Biomax Service 01/09/2020	\$689.03
EFT5509	15/10/2020	Department of Fire And Emergency Services	ESL on council properties.	\$2,100.00
EFT5510	15/10/2020	Flex Industries	Service on Mack and mudflaps for Tipping trailer	\$1,501.95
EFT5511	15/10/2020	Goldline Distributors	Catering and cleaning materials	\$1,865.01
EFT5512	15/10/2020	Menzies Hotel	Newspapers May - September 2020	\$436.30
EFT5513	15/10/2020	IT Vision	Janet Hancock 22/09/2020 Training for SynergySoft Records	\$440.00
EFT5514	15/10/2020	Landgate	M2020/9 - Mining Tenement Schedules	\$270.60
EFT5515	15/10/2020	LO-Go Appointments	Provision of EA Week ending 26 Sept 2020	\$5,758.59
EFT5516	15/10/2020	Cr Keith Mader	Travel Allowance	\$1,029.60
EFT5517	15/10/2020	Marketforce	Advertising General Hand - Kalgoorlie Miner	\$119.64



**Shire of Menzies**  
**Payments for the Month of October 2020**

Chq/EFT	Date	Name	Description	Amount
		Cheques		\$0.00
		EFT		\$436,200.65
		Direct Debit		\$49,444.23
		<b>Total Payments</b>		<b><u>\$485,644.88</u></b>
		Credit Card Payments (included in Direct Debit)		\$11,094.93
		Payroll		\$69,771.41
		<b>GRAND TOTAL</b>		<b><u>\$555,416.29</u></b>

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	NAM314
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	15 November 2020
<b>AUTHOR:</b>	Rhona Hawkins Executive Consultant
<b>ATTACHMENT:</b>	

**IN BRIEF:**

This item recommends Council receives the investment report for the month of October 2020.

**BACKGROUND:**

The Chief Executive Officer has delegated authority to invest funds into interest bearing accounts under Delegation 2.5 – Investment of Surplus Funds.

**COMMENT:**

Below are the current investments for the Shire of Menzies as at 31/10/2020.

<b>INSTITUTION / ACCOUNT TYPE</b>	<b>SUM</b>	<b>TERM</b>	<b>DATE OF MATURITY</b>	<b>INTEREST RATE</b>	<b>RISK ASSESSMENT</b>
NAB – Reserve Term Deposit *6210	\$3,270,035.08	90 Days	04/01/2021	0.45%	Medium
NAB – Reserve Term Deposit – *6410	\$8,517,815.07	90 Days	19/01/2021	0.52%	Medium
NAB – Muni TD *2057	\$1,000,000	90 Days	02/12/2020	0.70%	Medium
NAB – Muni TD *2067	\$1,000,000	90 Days	21/12/2020	0.70%	Medium
NAB – Muni TD *6491	\$500,000	90 Days	21/12/2020	0.70%	Medium
NAB – Reserve Maximiser account	\$29,468.78	Open	Open		Medium

**CONSULTATION:**

Nil

## **STATUTORY ENVIRONMENT**

### ***Local Government Act***

2.7 (2) Without limiting subsection (1), the council is to —

- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies.

### **3.1. General function**

- (1) The general function of a local government is to provide for the good government of persons in its district.

### **6.14 Power to invest**

### ***Local Government (Administration) Regulations***

### **19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) In this regulation —

***authorised institution*** means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

- (2) When investing money under section 6.14(1), a local government may not do any of the following —

- (a) deposit with an institution except an authorised institution;
- (b) deposit for a fixed term of more than 3 years;
- (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- (d) invest in bonds with a term to maturity of more than 3 years;
- (e) invest in a foreign currency.

## **POLICY IMPLICATIONS:**

Council Policy 4.9 - Investments

Delegation 2.5 – Investment of Surplus Funds

## **FINANCIAL IMPLICATIONS:**

Nil

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
<p>There is always a certain risk in investment of funds as banking institutions are no longer the stable and unfailing institutions they once were.</p> <p>The proposal is to closely manage the Shire's investments and avoid the possibility of loss on the investment.</p> <p>At the same time this proposal still seeks the safest and not necessarily the most profitable return on investments</p>	Medium	<p>Close management of investment.</p> <p>Close attention to financial markets and information.</p> <p>Diversity of investments as much as possible.</p>

**STRATEGIC IMPLICATIONS:***14.3 Active civic leadership achieved*

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.

**VOTING REQUIREMENTS:**

Simple majority.

**OFFICERS RECOMMENDATION:**

That Council receives the investment report for the month of October 2020.

**COUNCIL DECISION:****COUNCIL RESOLUTION:****No. 2033****MOVED: Cr J Dwyer****SECONDED: Cr K Mader**

**That Council receives the investment report for the month of October 2020**

*Carried 6/0*

### 12.2.1 Works Report for the period October 2020

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	<b>NAM327</b>
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	20 November 2020
<b>AUTHOR:</b>	Paul Warner Works Supervisor
<b>ATTACHMENT:</b>	Nil

#### **IN BRIEF:**

That Council receive the Works Supervisor's report for the month October 2020.

#### **BACKGROUND:**

The Shire manages the Works section with a permanent staff of a Works Supervisor, and 4.5 full time equivalent workers. Additional resources are contracted as required.

#### **COMMENT:**

- General cleaning of townsite.
- Attended fire at Daveyhurst.
- The Shire grader is currently grading Menzies /Evanston road.
- The Contractor grader is grading Kookynie / Malcolm road and Mt Remarkable Rd.
- Septic at new staff house and truck bay completed.
- Ground works for new house getting done ready for concrete.
- New signs erected at Kookynie roundabout.
- Fence around side and back of church completed.
- Put up remaining banner frames in main St.
- Kookynie airstrip graded.
- Blowout on Menzies/Evanston Rd dug out and filled with fresh gravel.
- Started filling in with gravel next to new Kerbing.
- All house yards cleaned.
- Pest control on Niagara, Lake Ballard, public toilets, Ullaring soak completed.

#### **Workshop:**

New aircon in grader camp

Po 234 had Westrac come to sort out oil leak

#### **Building:**

Toilets at Kookynie damaged replaced toilet bowl.

Clean all aircon units in offices.

General maintenance on buildings.

**General notes.**

**CONSULTATION:**

Nil.

**STATUTORY ENVIRONMENT:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**RISK ASSESSMENT:**

No Risk Assessment has been undertaken relating to this item.

**STRATEGIC IMPLICATIONS:**

*14.1 Sustainable local economy encouraged*

- The acquisition of appropriate resources to assist with economic and tourism planning and development.

*14.2 Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

*14.3 Active civic leadership achieved*

- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community

*14.4 Heritage & Natural assets conserved*

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

**VOTING REQUIREMENTS:**

Simple majority.

**OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL**

That the Works Supervisor's Report for the month of October 2020 be received

**COUNCIL DECISION:**

**MOVED: Cr V Ashwin****SECONDED: Cr J Dwyer****That the Works Supervisor's Report for the month of October 2020 be received*****Carried 6 / 0***

### 12.3.1 HEALTH AND BUILDING REPORT FOR THE PERIOD NOVEMBER 2020

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	NAM315
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	20/10/2020
<b>AUTHOR:</b>	David Hadden Environmental Health Officer / Building Surveyor
<b>ATTACHMENT/S:</b>	Nil

#### **IN BRIEF:**

That Council receive the report of the Environmental Health Officer / Building Surveyor for the month of November 2020.

#### **BACKGROUND:**

This report is for the information of Council. It identifies matters addressed by the Environmental Health Officer / Building Surveyor for the month of November 2020.

#### **COMMENT:**

The following is a report of the monthly activities extracted from the report to the Chief Executive Officer from David Hadden, Environmental Health Officer / Building Surveyor.

##### **Building:**

Served Mr Gopel with the Building Order on 15<sup>th</sup> September 2020 after previously providing a warning of the pending Order requiring him to cease residing in his caravan at 85 Suiter Street. Menzies.

Mr Gopel has not complied with the building order advice within the specified timeline. As such all correspondence associated with the issue has been forwarded to McLeods Barristers and Solicitors (Peter Gillett) to enable them to prepare the prosecution documentation and arrange a Court Hearing date which is expected to be in the early new year.

Liaised with Council staff on preparing the building pad and foundations for the new residence at Lot 166 Onslow Street Menzies.

Dealt with an enquiry from shire staff regarding the old butchers shop in Shenton Street as they were seeking copies of building plans for the building to determine the inside floor area.

Building is so old that there was unlikely to be any building plans but did advise staff to check any relevant files for heritage/renovation plans for the most recent work at the building being the gymnasium upgrade.

Dealt with various enquiries relating to building services.

##### **Health:**

Processed a plumbing approval (tanks & leach drains) for the new dwelling at Lot 166 Onslow Street Menzies.

Visited Kookynie to check on a cattle watering trough that has been developed over two properties (72 & 74 Till Street) as requested by the CEO. Both properties are under the control of the Department of Planning Lands and Heritage. The CEO has now forwarded a request that the DPLH provide Council with approval to remove the water troughs and associated water piping from the properties in an effort to stop cattle entering the townsite seeking drinking water.

Dealt with many various enquiries relating to health services.

#### **CONSULTATION:**



Nil

**STATUTORY ENVIRONMENT:**

*Public Health Act 2016, Building Act 2011 and various other.*

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**RISK ASSESSMENT:**

OP97 – Council unable to fill the position of Authorised Officer under the Public Health Act 2016 previously.

**STRATEGIC IMPLICATIONS:**

*14.1 Sustainable local economy encouraged*

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

*14.2 Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

*14.4 Heritage & Natural assets conserved*

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

**VOTING REQUIREMENTS:**

Simple majority.

**OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council receive the report of the Environmental Health Officer / Building Surveyor for the month of October 2020

**COUNCIL DECISION:**

**COUNCIL RESOLUTION:**

**No. 2035**

**MOVED: Cr J Dwyer**

**SECONDED: Cr I Baird**

**That Council receive the report of the Environmental Health Officer / Building Surveyor  
for the month of October 2020**

*Carried 6 / 0*

## 12.4.1 COMMUNITY SERVICES REPORT – October 2020

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	NAM316
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	26 November 2020
<b>AUTHOR:</b>	Sethen Sheehan-Lee Community Service Officer
<b>ATTACHMENT:</b>	Nil

### IN BRIEF:

The purpose of the report is to advise Council of Community Service Activates for the month of 2020.

### BACKGROUND:

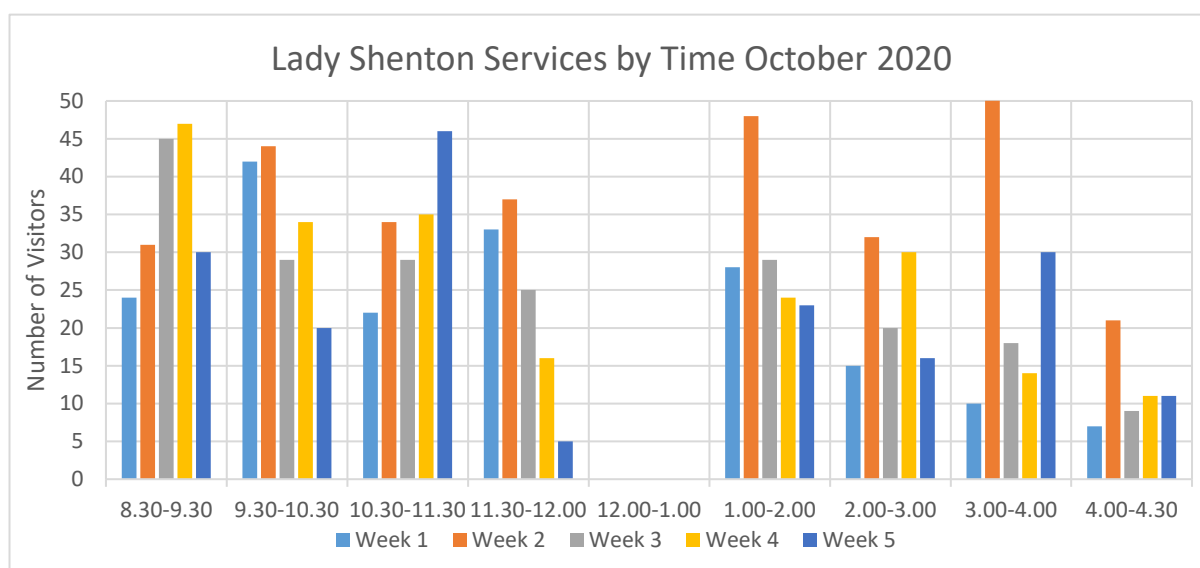
The Lady Shenton Building accommodate the Community Resource Centre, Menzies Visitor Centre and the Menzies Caravan Park management.

The Youth Centre Ngalipaku Building forms a key part of the Menzies Youth and Community Precinct and operates as a space to host youth and community events.

### COMMENT:

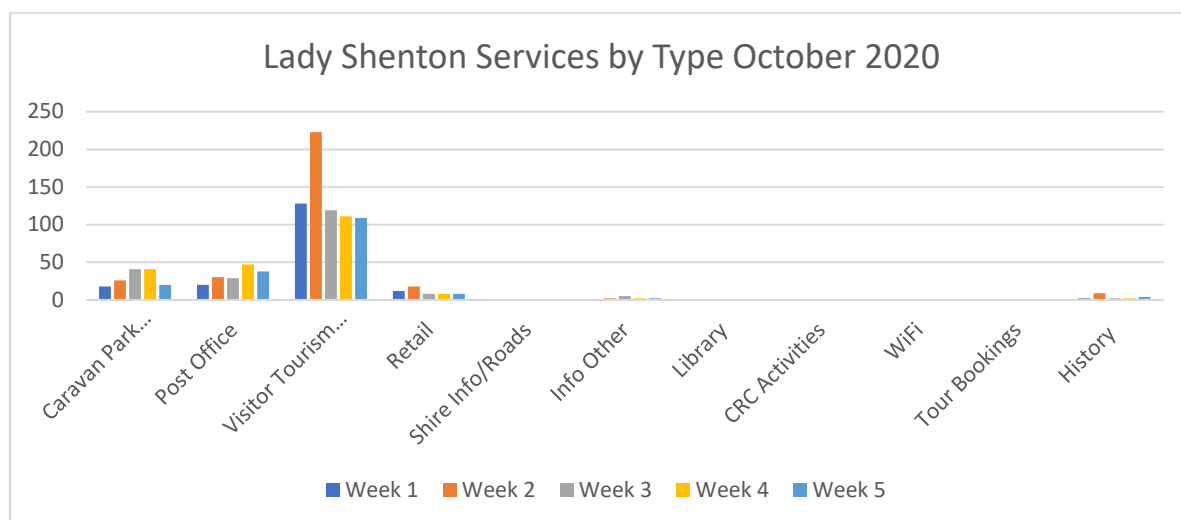
#### Lady Shenton

The Lady Shenton received 1086 visitors in October 2020. This was a reasonable drop from 1281 visitors in September 2020 and 1266 in October 2019, however it was slightly above the visitation in October 2017 (with 1077 visitors in that period). This is only example of the last three months where visitation in 2020 was higher than previous years.



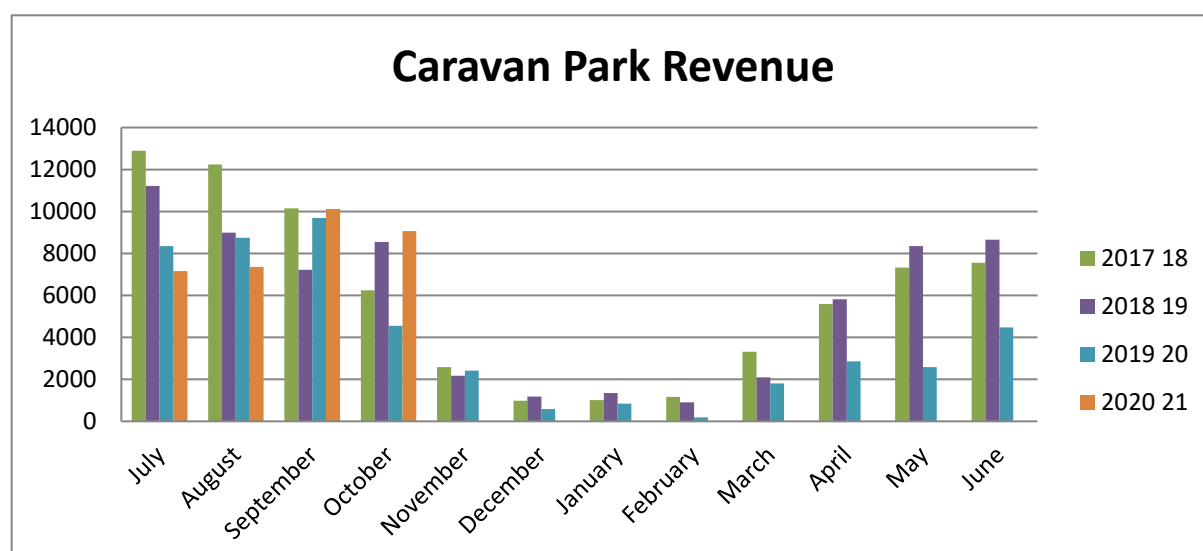
By the way of service types, 'Visitor Tourism General' was the most popular service in October

2020, with a total on 690 people visiting for this purpose. While the availability of paid WIFI is not a massive draw card to the Lady Shenton, it should be noted that this service is currently not available due to technique issue and hence we've received no visitors using this service. Following the trends of previous years, the Post Office service should be the most popular service from November to February.



### Caravan Park

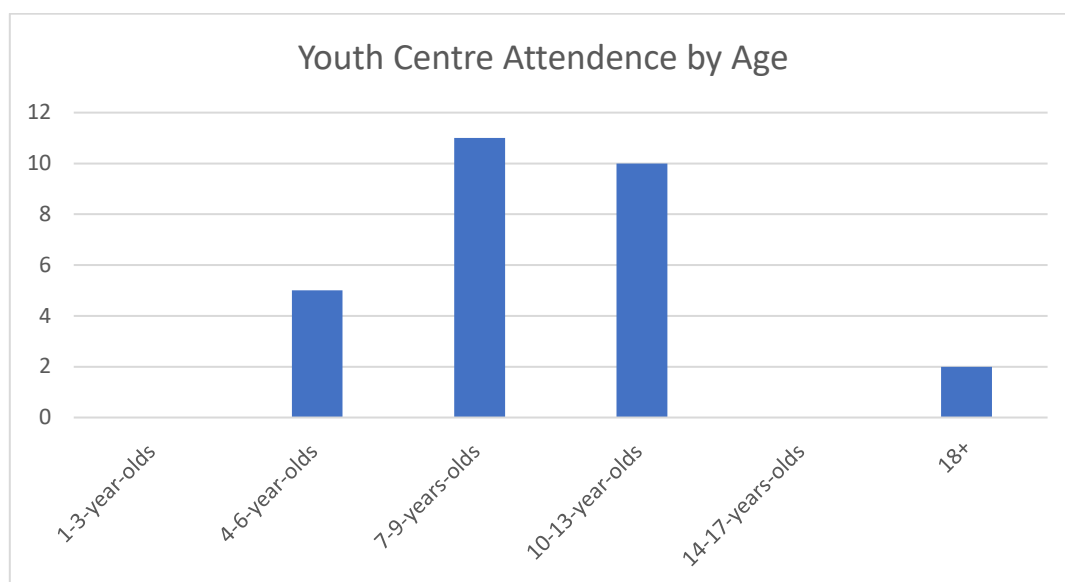
Caravan Park revenue in October (2020) was lower than that of September (2020). That being said, the revenue for the month (October 2020) was higher than that of previous financial years and a significant increase on the revenue for October 2019. The increase of revenue from previous years is attributed from the introduction of the Caravan Park Units and the increase in bookings at the Caravan Park.



## Youth Centre and General Community Services

The Youth Centre and general youth activities had lower than average attendance in October 2020. The lower than average attendance is parochially due to the limited popularity of the school holiday program. At the time of planning the school holiday schedule, community services staff were still seeking clarification on the level of appropriate occupancy for private transport. This meant that they were unable to organize any excursions which are usually the major draw card for the school holiday program. Shire of Menzies staff have also assisted with facilitating community sports games in October (2020). While these games were not part of a formal competition, it has allowed community members of a broad age range and context to engage positively through physical exercise.

In November community services staff will be assessing the results of the Youth Centre survey released in August (2020). As we value the thoughts of every community member and aim to cater for the individual needs of every client, each response and comment will be taken into consideration. A brief summary of the survey's findings will be included in the November Community Services Report.



### CONSULTATION:

Debra Pianto  
Sethen Sheehan-Lee

Lady Shenton Visitors Centre & Community Resource Centre Officer  
Community Service Officer

### STATUTORY ENVIRONMENT:

Nil.

### POLICY IMPLICATIONS:

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**RISK ASSESSMENT:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority.

**OFFICER RECOMMENDATION:**

That Council receive the Report of Activity for Community Services for the month of October 2020.

**COUNCIL DECISION:**

<b>COUNCIL RESOLUTION:</b>
----------------------------

<b>No. 2036</b>
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**MOVED:**

**SECONDED:**

**That Council receive the Report of Activity for Community Services for the month of October 2020.**

*Carried 6 /0*

## 12.5.1 ACTIONS PERFORMED UNDER DELEGATIONS FOR THE MONTHS OF NOVEMBER

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	NAM318
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	26 November 2020
<b>AUTHOR:</b>	Richard Brookes A/Chief Executive Officer
<b>ATTACHMENT:</b>	XX

### IN BRIEF:

To report back to Council actions performed under delegated authority for the month ended October - November 2020.

### BACKGROUND:

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for:-

- Bushfire
- Common Seal
- Planning Approvals
- Building Permits
- Health Approvals
- Ranger Related Issues
- Mining / Exploration / Miscellaneous Applications

The following tables outline the actions performed within the organisation relative to delegated authority for the month ended October – November 2020.

#### ***Bushfire***

No delegated decisions were undertaken by the Shire of Menzies pursuant to Bushfire matters for the month ended October – November 2020.

#### ***Common Seal***

The following decisions were undertaken by the Shire of Menzies pursuant to the Common Seal for the month ended October – November 2020:

<i><b>Date of decision</b></i>	<i><b>Decision ref:</b></i>	<i><b>Decision details</b></i>	<i><b>Applicant</b></i>	<i><b>Other affected person(s)</b></i>
		No seal applied		

#### ***Planning Approvals***

No delegated decisions were undertaken by the Shire of Menzies pursuant to Planning Approvals for the month ended October – November 2020.

#### ***Health Approvals***

No delegated decisions were undertaken by the Shire of Menzies pursuant to Health Approvals for the Month ended October – November 2020.

**Building Permits (including Septic Tank approvals)**

The following decisions were undertaken by the Shire of Menzies pursuant to Building Permits (including Septic Tank approvals) for the month ended October – November 2020.

<i>Date of decision</i>	<i>Decision ref:</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
		XX		

**Ranger Related Dog Issues**

No delegated decisions were undertaken by the Shire of Menzies pursuant to Ranger related Dog issues for the month ended October – November 2020.

**Applications**

The following Mining/Prospecting/Exploration/Miscellaneous Applications were made for the month ended November 2020.

<i>Applicant Name</i>	<i>Application Type</i>	<i>Application Details</i>
Carnegie Gold Pty Ltd (ACN 117 116 097)	General Purpose Lease G30/9	Within the Shire of Menzies For the purpose of a waste landform and a drainage channel
Wessely, David Alois	Mining Lease	The application is a conversion of E 29/1079
Ross Frederick Crew	Mining Tenement 40/349	Within the Shire of Menzies within the township of Kookynie 55Ha

The following Community Assistance Fund Applications were made for the month ended October - November 2020.

<i>Applicant Name</i>	<i>Application Type</i>	<i>Grant Approved</i>
	Nil	

**CONSULTATION:**

Acting Chief Executive Officer

**STATUTORY ENVIRONMENT:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**RISK ASSESSMENT:**

**OP13** Governance – Council does not comply with statutory requirements

**STRATEGIC IMPLICATIONS:**

*14.3 Active civic leadership achieved*



- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council receive the report of the actions performed under delegation for the month ended October - November 2020.

<b>COUNCIL RESOLUTION:</b>	<b>No. 2037</b>
----------------------------	-----------------

**MOVED: Cr J Dwyer**

**SECONDED: Cr I Baird**

**That Council receive the report of the actions performed under delegation for the month ended October - November 2020.**

*Carried 6 /0*



NAM320

21 October 2020

CHIEF EXECUTIVE OFFICER  
SHIRE OF MENZIES  
PO BOX 4  
MENZIES WA 6436

RECEIVED  
28 OCT 2020  
BY: IAP192

our ref: 0660 Shire of Menzies \_ Appl service \_ G30.8-9\_ 23102020

**DELIVERY BY WAY OF REGISTERED POSTAL SERVICE 44 63800 09400 12888 16600**

Dear Sir/Madam,

**RE: APPLICATION FOR GENERAL PURPOSE LEASES 30/8 AND 30/9 BY CARNEGIE GOLD PTY LTD**

On behalf of Carnegie Gold Pty Ltd, a wholly owned subsidiary of Ora Banda Mining Ltd, please find attached a copy and plan of each of the applications for G30/8 and G30/9.

Pursuant to Regulation 64A of the Western Australian **Mining Regulations 1981 (As Amended)**, this notice has been served on you because the application encroaches onto the Shire of Menzies.

Should you have any queries or require any further information, please do not hesitate to contact this office.

Regards

  
Jacqueline Ly  
GIS/Tenement Administration Officer

[info@orabandamining.com.au](mailto:info@orabandamining.com.au)

T: 08 6365 4548

LEVEL 1, 2 KINGS PARK ROAD, WEST PERTH WA 6005

ABN 69 100 038 266

- 1 -

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) General Purpose Lease		No. G 30/8
(b) Time & Date marked out (where applicable)	(b) 30/09/2020 15:05:00	(c) NORTH COOLGARDIE	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	CARNEGIE GOLD PTY LTD (ACN: 117 116 097) PO BOX 464, WEST PERTH, WA, 6872		100
(e) Address			
(f) No. of shares			
(g) Total No. of shares			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) RIVERINA WLF NTH (i) DATUM SITUATED AT GDA 94, ZONE 51, 6706405N, 263238E (j) thence: 6708212N, 263238E thence: 6709142N, 264032E thence: 6706417N, 263823E back to datum Purposes: a waste landform and a drainage channel.		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km <sup>2</sup> )	(k) 151.00000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) <i>Jacquiline Ly</i> LEVEL 1, 2 KINGS PARK ROAD, WEST PERTH, WA, 6005		Date: 09/10/2020

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 13th day of November 2020 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	11:51:53	on	9 October	2020	with fees of
Application	\$551.00				
Rent	\$2,702.90				
TOTAL	\$3,253.90				
Receipt No:	57618347159				

**Mining Registrar****NOTES****Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**



- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

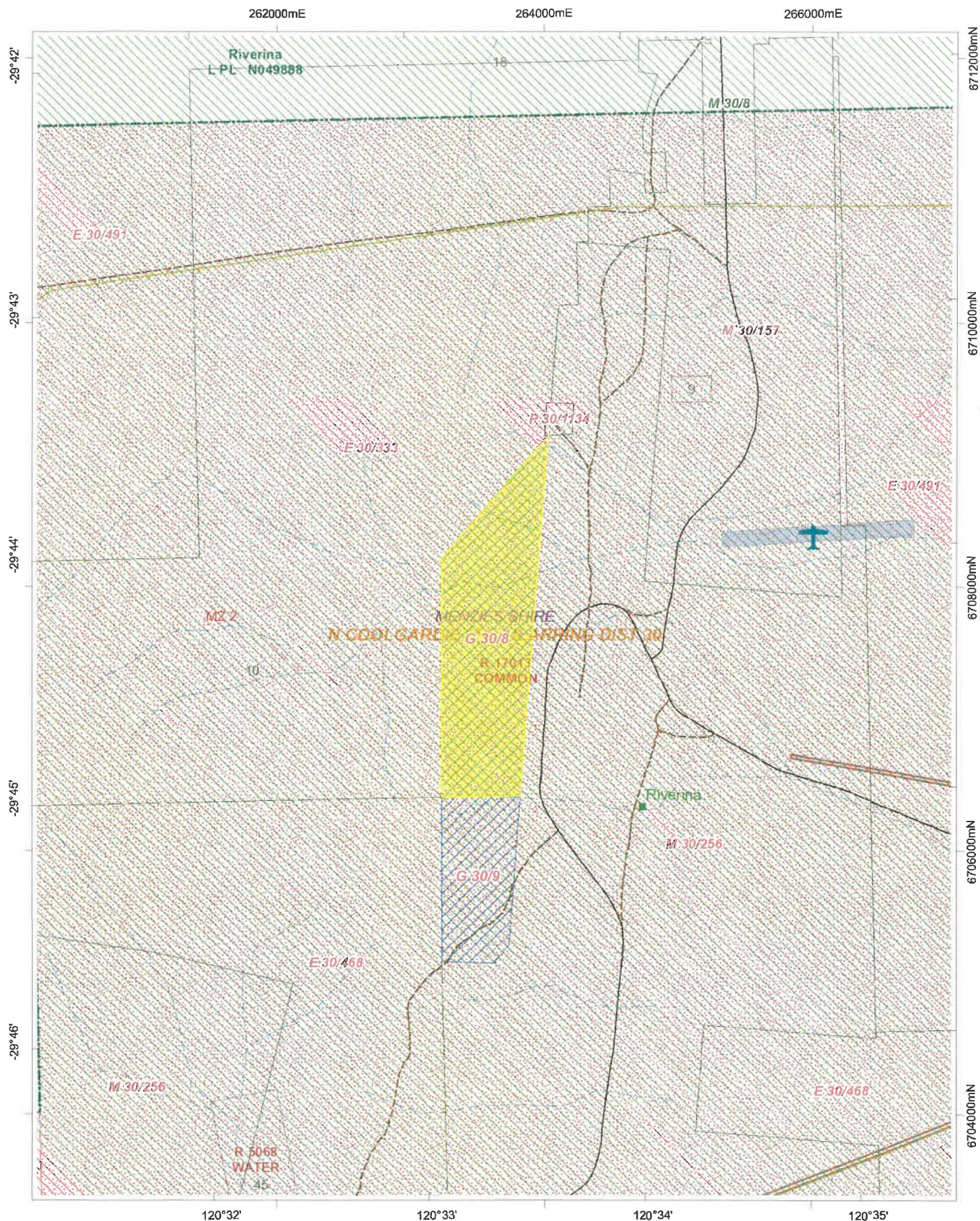




-  Pending Application
-  Live Tenement
-  Application over Live Tenement

MIENVVP

## QuickAppraisalPlan



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains a copyright in this map. The topographic data it has provided for display in TEGSDATA1. Users wishing to use the data in its unaltered form should contact Geoscience Australia at [www.ga.gov.au](http://www.ga.gov.au). Confirmation of the content and composition of any Native Title Claims may be sought from the Native Title (Spain) Services Unit. Enclosed Pastoral Lease land and Pw 1994 mining provided to Nhamuyanga Waljari and Nhamuyanga LJA Native Title determination boundary.

Scale: 1:36,112

0 0.7 1.4 2.1 2.8 3.5km



Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

## APPLICATION FOR MINING TENEMENT

- (a) Type of tenement  
(b) Time & Date marked out (where applicable)  
(c) Mineral Field

(a) General Purpose Lease

No. G 30/9

(b) 30/09/2020 15:05:00

(c) NORTH COOLGARDIE

For each applicant:

- (d) Full Name and ACN/ABN  
(e) Address  
(f) No. of shares  
(g) Total No. of shares

(d) and (e)  
CARNEGIE GOLD PTY LTD (ACN: 117 116 097)  
PO BOX 464, WEST PERTH, WA, 6872

(f) Shares  
100

(g) Total 100

DESCRIPTION OF GROUND APPLIED FOR:  
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)

(h) RIVERINA WLF STH  
(i) DATUM SITUATED AT GDA 94, ZONE 51, 6706405N, 263238E  
(j) thence; 6706417N, 263823E  
thence; 6705285N, 263738E  
thence; 6705147N, 263627E  
thence; 6705157N, 263238E  
back to datum  
Purposes: a waste landform and a drainage channel.

- (h) Locality  
(i) Datum Peg  
(j) Boundaries  
(k) Area (ha or km<sup>2</sup>)

(k) 67.00000 HA

- (l) Signature of applicant or agent (if agent state full name and address)

(l) *Jacquiline Ly*  
LEVEL 1, 2 KINGS PARK ROAD, WEST  
PERTH, WA, 6005

Date: 09/10/2020

### OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 13th day of November 2020 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	11:51:53	on	9 October	2020	with fees of
Application	\$551.00				
Rent	\$1,199.30				
TOTAL	\$1,750.30				
Receipt No:	57618347159				

V Wright  
Mining Registrar

### NOTES

#### Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.  
(ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

#### Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

#### Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.  
(ii) The following action should be taken to ascertain ground availability:  
(a) public plan search; (b) register search; (c) ground inspection.

#### Note 4: ALL APPLICATIONS OVER PRIVATE LAND

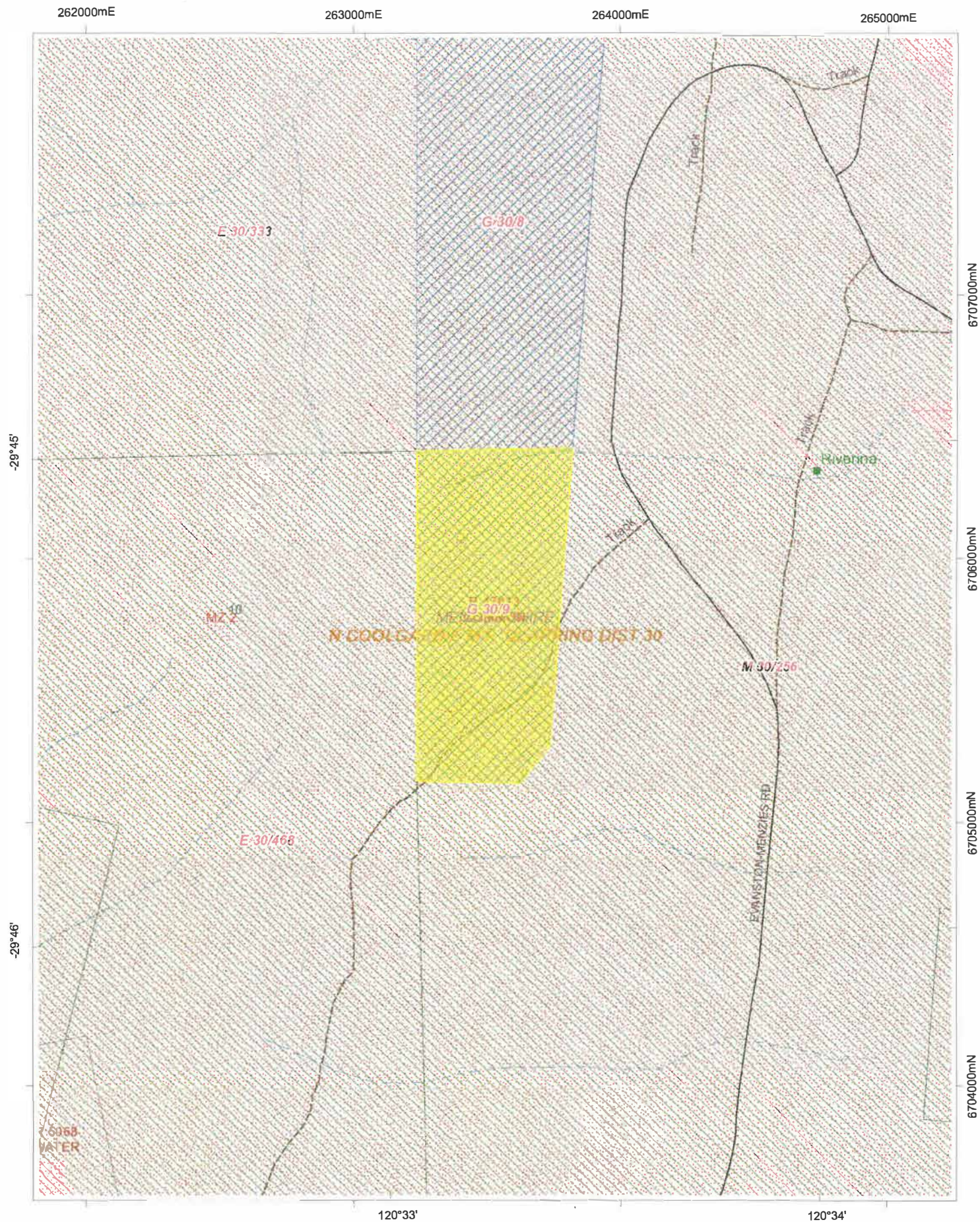
The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





QuickAppraisalPlan

- Pending Application
- Live Tenement
- Application over Live Tenement



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over these parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at [swagpa.gov.au](mailto:swagpa.gov.au). Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Regional Services Landgate. Excluded Pastoral lease land and Pre-1964 mining awarded to Narmawongga Wajant and Narmawongga LJA. Native Title determination boundary.

Scale: 1:18,056

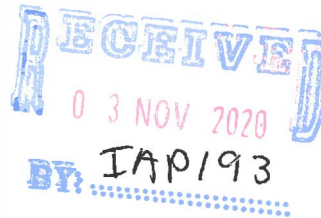
0 0.35 0.7 1.05 1.4 1.75km





**MKII CONSULTING PTY LTD**  
MINING TENEMENT MANAGEMENT

Our ref: [WES-M29-435-2020-10-CMW]



**By Registered Post: [No. 945784026016]**

20 October 2020

The CEO  
Shire of Menzies  
PO Box 4  
MENZIES WA 6436

Dear Sir/Madam,

**RE: APPLICATION FOR MINING LEASE 29/435 BY DAVID ALOIS WESSLEY**

This Company acts as tenement advisors to Mr David Alois Wessley ('Mr Wessley').

We wish to advise that Mr Wessley has made an application for the abovementioned Mining Lease which affects the local government authority of the Shire of Menzies.

For your information and records, and in accordance with r.64A of the *Mining Regulations 1981*, a copy of the Form 21 application including attachments together with a map showing the boundaries of the ground applied for are enclosed.

Should you have any questions in relation to this application, please don't hesitate to contact this office.

**MKII CONSULTING PTY LTD**

Corrina Wiedemann  
Tenement Administrator/Office Manager  
**Email: corri@mk2consulting.com.au**

Encl: *Form 21, Maps*

Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

## APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Mining Lease		No. M 29/435
(b) Time & Date marked out (where applicable)	(b) 15/10/2020 07:07:00	(c) NORTH COOLGARDIE	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	WESSELY, David Alois		100
(e) Address	C/- MKII CONSULTING PTY LTD, PO BOX 753, WEMBLEY, WA, 6913		
(f) No. of shares			
(g) Total No. of shares			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Menzies (i) Datum is located in GDA Co-ordinates Zone 51, 301515 m E, 6721372 m N; (j) From Datum, Thence 301505 m E, 6721934 m N; Thence 302132 m E, 6721946 m N, Thence back to Datum. The application is a Conversion of E 29/1079. Minerals: Gold		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km <sup>2</sup> )	(k) 17.62000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) Martin Wiedemann C/- MKII CONSULTING PTY LTD, PO BOX 753, WEMBLEY, WA, 6913		Date: 19/10/2020

### OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 23rd day of November 2020 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	15:05:38	on	19 October	2020	with fees of
Application	\$551.00				
Rent	\$360.00				
TOTAL	\$911.00				
Receipt No:	57891986198				

*V. Wright*  
**Mining Registrar**

### NOTES

#### Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

#### Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

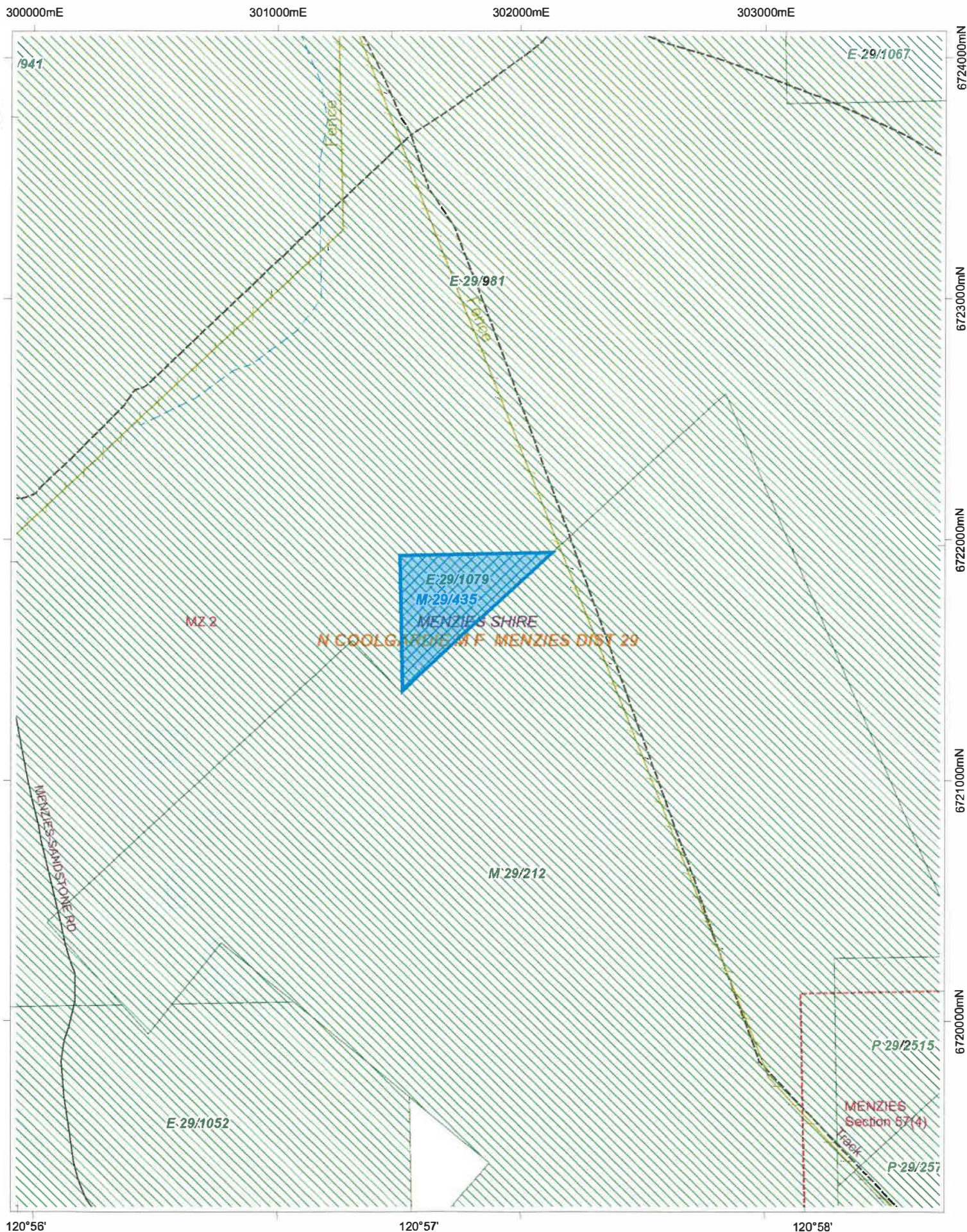
#### Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:  
(a) public plan search; (b) register search; (c) ground inspection.

#### Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.







Cr J Lee and Cr V Ashwin disclosed a financial and impartiality declaration in item 12.5.2 and were muted and video link disconnected from the electronic meeting prior to discussion

## **12.5.2 REPORT ON MARMION VILLAGE DUST SUPPRESSION**

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Internal
<b>DOCUMENT REF:</b>	<b>DEV.973.1</b>
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	<b>19<sup>th</sup> November 2020</b>
<b>AUTHOR:</b>	Richard Brookes Acting Chief Executive Officer
<b>ATTACHMENT:</b>	Attachment

### **IN BRIEF:**

For the Council to give consideration to the construction of road infrastructure to the Marmion Village

### **BACKGROUND:**

Members will be aware that the issue of dust caused by traffic around Marmion village has been of concern to local residents for some time. The Menzies Aboriginal Corporation (MAC) has been working on solutions to a number of issues relating to the lack of appropriate access.

Marmion Village is located on Reserve 35509 vested in the Aboriginal Lands Trust for the use and benefit of Aboriginals.

The adjacent land, reserve 3973 is held with the Shire of Menzies under a management order to be used for recreation.

The Marmion village stands alone on the edge of the townsite and has no internal road access.

### **COMMENT:**

The CEO met with Justin Lee, from the MAC in relation to the access and dust issues. An initial plan that MAC have developed showed access to the site from the highway however this may be problematic due to the additional access onto the highway. This may not be supported by Main Roads WA

Justin supplied a draft map showing an option for internal access with road access adjoining Florence/Reid Street

This proposal would integrate the village into the towns street network and keep access away from the highway and out of the recreation reserve

Vehicles utilise the recreation reserve to access the dwellings in the village. This access may be mitigated by undertaking a tree planting program to “block” vehicles.

There are a number of projects that may need to be undertaken to support the village residents:

- Internal road access with a link to the road system
- Creation of an easement for water and power

- Tree planting around the adjoining recreation reserve for beautification, dust suppression and vehicle restriction
- A footpath to link the village to the main street.
- Street and path lighting

#### **CONSULTATION:**

Menzies Aboriginal Corporation, Councils Information Session.

#### **STATUTORY AUTHORITY:**

Local Government Act 2020

#### **POLICY IMPLICATIONS:**

There are no Council policies that relate to a matter of this nature

#### **FINANCIAL IMPLICATIONS:**

There is no budget allocation in the 2020/21 budget to undertake any works in relation to the Marmion Village

#### **RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>

#### **STRATEGIC IMPLICATIONS:**

From a strategic perspective it would be appropriate to link Marmion village to the existing road network. The easiest and most cost effective solution would appear to be to join an internal road structure to Florence Street

#### **VOTING REQUIREMENTS:**

Simple majority

#### **OFFICER RECOMMENDATION (1):**

That the Council of the Shire of Menzies

1. supports the Menzies Aboriginal Corporation proposal to link their internal road network to the Shire's road system
2. supports the notion of making Reserve 3973 a vehicle free recreation reserve
3. invite the Menzies Aboriginal Corporation to put forward a proposal in relation to proposed improvements to reserve 3973.

#### **COUNCIL DECISION:**

#### **COUNCIL RESOLUTION:**

**No. 2038**

**MOVED: Cr J Dwyer**

**SECONDED: Cr K Mader**

**That the Council of the Shire of Menzies**

- 1. supports the Menzies Aboriginal Corporation proposal to link their internal road network to the Shire's road system**
- 2. supports the notion of making Reserve 3973 a vehicle free recreation reserve**
- 3. invite the Menzies Aboriginal Corporation to put forward a proposal in relation to proposed improvements to reserve 3973.**

***Carried 4 / 0***

Cr J Lee and Cr V Ashwin were reconnected to the meeting after council resolution



### 12.5.3 TRAFFIC COUNTER - NIAGARA DAM

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	<b>Internal</b>
<b>DOCUMENT REF:</b>	<b>COU882.1</b>
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	<b>19<sup>th</sup> November 2020</b>
<b>AUTHOR:</b>	Richard Brookes Acting Chief Executive Officer
<b>ATTACHMENT:</b>	Attachment

#### **IN BRIEF:**

For the Shire to consider the purchase and installation of a road counter for the Niagara Dam Road

#### **BACKGROUND:**

Niagara Dam is an important tourist destination in the Shire of Menzies and the Shire has spend a considerable amount of time and resources improving the tourist experience in the area. There is no reliable information on the visitor numbers that utilise the facilities

#### **COMMENT:**

A quotation from Metrocount has been sought to provide the Shire with a system that will provide accurate traffic information for a specific location.

The proposed traffic counter is similar to the existing Metrocount permanent vehicle monitoring site at Lake Ballard

#### **CONSULTATION:**

Council Information Session, Metrocount & Works Supervisor

#### **STATUTORY AUTHORITY:**

Not applicable

#### **POLICY IMPLICATIONS:**

There are no Council policies that refer to a matter of this nature

#### **FINANCIAL IMPLICATIONS:**

There is no specific budget allocation in the 2020/21 budget for this item.

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>

**STRATEGIC IMPLICATIONS:**

The knowledge of visitor numbers to tourist facilities will assist the Shire in:

- providing the appropriate level of facilities to the location;
- giving an indication of promotional/advertising priorities; and
- allocating resources (refuse collection, cleaning etc) to specific locations.

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER RECOMMENDATION (1):**

That the Council of the Shire of Menzies include the installation of a permanent traffic counter on the Niagara Dam road in its capital works program for consideration during the preparation of the 2021/22 budget.

**COUNCIL DECISION:**

<b>COUNCIL RESOLUTION:</b>	<b>No. 2039</b>
----------------------------	-----------------

**MOVED: Cr K Mader**

**SECONDED: Cr J Lee**

**That the Council of the Shire of Menzies include the installation of a permanent traffic counter on the Niagara Dam road in its capital works program for consideration during the preparation of the 2021/22 budget.**

*Carried 6/0*

# METROCOUNT PROPOSAL

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**Menzies Shire Council**

**02 November 2020**



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## 1. CLIENT INFORMATION

CLIENT NAME	Menzies Shire Council
PRIMARY CONTACT NAME	Paul Warner
TITLE	Works Supervisor
TELEPHONE NO	9024 2041
MOBILE NO	0408 494 925
EMAIL	works@menzies.wa.gov.au
ADDRESS	Shenton Street, Council Hedland, WA 6436 AUSTRALIA

## 2. METROCOUNT CONTACT INFORMATION

NAME	TITLE	TEL NO	MOBILE NO	EMAIL
Sarah Davies	Technical Sales	08 9430 6164	0433 693 043	sdavies@metrocount.com
Glenn Crafton	Engineering Manager	08 9430 6164	0421 690170	gcrafter@metrocount.com

## 3. METROCOUNT INSTALLATION CONTRACTOR INFORMATION

NAME	TITLE	TEL NO	MOBILE NO	EMAIL
Michael Gladwell	Director	0400 201 075	0400 201 075	michael@trafficlogistics.com.au

## 4. INTRODUCTION

Menzies Shire Council installed a Permanent MetroCount vehicle monitoring system at Lake Ballard in 2015 to capture visitor numbers at this popular tourist location. They now wish to add another site at Niagara Dam. Since gaining full AustRoads 12 class axle based vehicle classification is important to Council, MetroCount proposes to install piezo-electric sensors a suitable enclosure and other equipment to support the continuous gathering of axle-based traffic data.

All time-stamped data will be available for the Council to download and will be in our standard raw format that can be processed with the MetroCount Traffic Executive® (MTE®) software. All Plus level reports will be available, including individually time-stamped vehicles, as well as many summaries of classification, speed, volume and gap. For more information see [RoadPod 5910 permanent piezo classifier](#)

The Client will be provided with a key to access the cabinet and equipment, full access will be available to them at all times.

## 5. PREAMBLE

The site would monitor the volume, class, direction & speed of vehicles accessing the Niagara Dam Road, a popular tourist spot. Since mobile phone reception in the area is unreliable, at this stage it is proposed that data be retrieved from the site manually. Should mobile phone coverage improve, [FieldPod](#) remote access data services may be added at any stage in the future to minimise routine site visits.

[NearMap View](#)



Figure 1 & 2 client provided photos of existing tube installation at proposed site







Figure 3 – Existing MetroCount permanent vehicle monitoring site at Lake Ballard

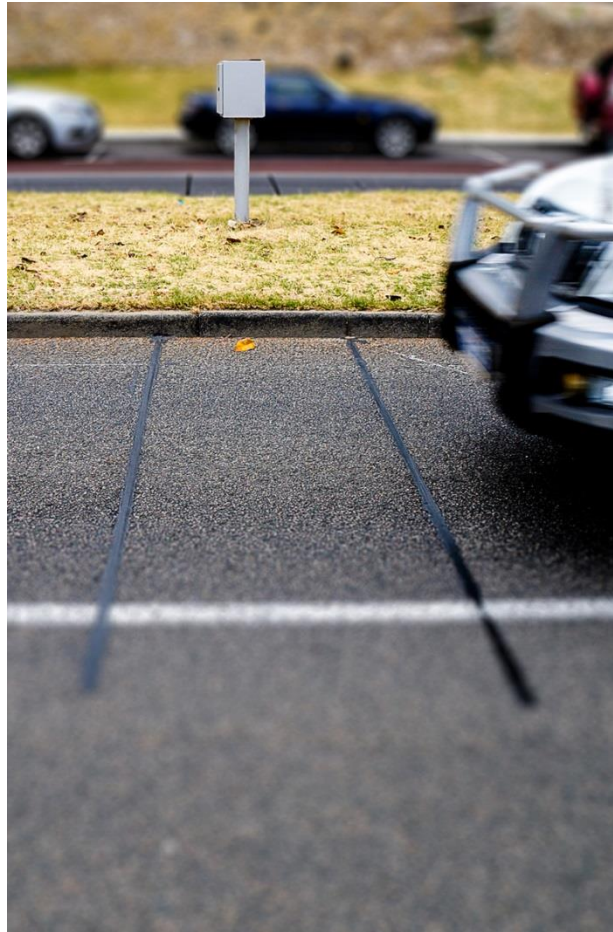


Figure 2 - Example of a completed MetroCount ROADPOD 5910 piezo permanent vehicle monitoring site



## 6. SITE INFORMATION

### Niagara Dam Rd

<b>Coordinates</b>	-29.381444, 121.419686
<b>Map Reference</b>	<a href="#">Google Map Reference</a>
<b>Address</b>	Niagara Dam Rd, off Kookynie Rd, Kookynie, WA
<b>Post Code</b>	6431
<b>Verge</b>	See photos – sandy scrub
<b>Road Surface</b>	Chip seal
<b>Number of Lanes</b>	No lane marking
<b>Lane Width</b>	3.75m



**7. INFRASTRUCTURE INSTALLATION**

The Infrastructure installed at the site consists of the cabinet and piezo sensors. All infrastructure installed at the above site will be owned and maintained by Menzies Shire Council. Additionally, the RoadPod 5910 vehicle classifier is also owned by the Council.

MetroCount and our approved installation contractor will provide the cabinet and sensors to enable installation of the infrastructure.

**8. EQUIPMENT INSTALLATION**

MetroCount and our approved installation contractor will install the ROADPOD 5910 vehicle classifier at the site, as agreed by Menzies Shire Council.

**9. COMMISSIONING**

MetroCount will commission the site and the equipment installed. MetroCount will also provide all project management.

MetroCount will provide photos and drawings of the installed sites as part of the commissioning process. MetroCount will also carry out various tests on the equipment and certify that the equipment is operating correctly.

**10. PERMITS, PERMMISSIONS & LICENCES**

MetroCount requires Menzies Shire Council to provide written authorisation to carry out the installation at the site. We require full access to the site on the named dates of the installation, along with full authorisation for parking during the installation.

MetroCount understands that it may be a requirement to apply for a works permit on behalf of the Council. It is therefore the responsibility of the Council to notify MetroCount of the permit requirements and provide MetroCount with all the necessary documentation and applications.

MetroCount requires full permissions and work permits to be active and in place prior to deploying our installation contractor to carry out the works.

**11. FIELDPOD**

Due to unreliable mobile phone reception in the area, remote data services are not included in this proposal, but may be added at any future date.

**12. DATA DELIVERY**

**See point 11 above. Manual data retrieval from site is required at this stage.**

**13. TRAINING**

Training can be made available to the Council and other staff members as required, on the use of MTE<sup>®</sup> software and analysis of the data.

**14. LEAD TIME**

All installations and commissioning will be complete within 12 weeks from placement of order, weather and unforeseen events permitting.



**15. WARRANTY**

A 12 month warranty on all logging equipment, plus the piezos sensors will be issued by MetroCount.

A 12 month warranty on the installation of the cabinet and sensors will be issued by our installation contractors. Warranty only applies to poor installation and workmanship.

**16. WORKS APPROVAL AGREEMENT FORM**

On behalf of Menzies Shire Council, I request that MetroCount carry out the works and services described and outlined within this proposal.

I agree that I have read and accepted all of the Terms & Conditions.

NAME: .....

POSITION: .....

DATE: .....

SIGNATURE: .....

To: Mr Paul Warner  
Menzies Shire Council  
A: P.O. Box 4,  
MENZIES WA 6436,  
P: 08 9024 2041  
E: works@menzies.wa.gov.au

02 Nov 2020

\_AutoQuoteMCAU-Installation.docx  
File name: Menzie-SD0457.doc

## Installation of Traffic Monitoring Equipment – Niagara Dam

Dear Paul,

I am pleased to provide you with a Special Quotation for the MetroCount-managed installation of traffic monitoring equipment at Niagara Dam.

Since mobile phone coverage is unreliable in the area, remote access has not been included, but may be added at any time subject to signing up for a FieldPod remote access data services subscription.

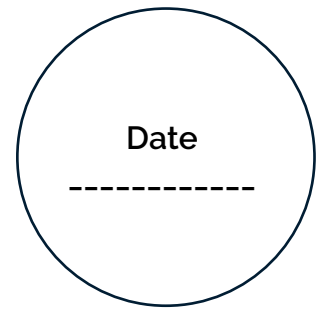
This offer supersedes all previous offers.

To take up this Special Offer, please return the attached Order Form prior to the offer's expiry date.

Kind regards,

**Sarah Davies**  
Technical Sales Specialist  
P: 08 9430 6164  
E: sdavies@metrocount.com

From: Mr Paul Warner  
Menzies Shire Council  
A: P.O. Box 4,  
MENZIES WA 6436,  
P: 08 9024 2041  
E: works@menzies.wa.gov.au



## Order Form

Commercial-in-Confidence

SITE INSTALLATION	SITES	PRICE/SITE	TOTAL
Installation fee for a <b>permanent vehicle monitoring site at Niagara Dam Rd compatible with the RoadPod VP piezoelectric system</b> including: Site visits to assist with site selection; All site works and materials; Authorisations; Installation and Traffic Management crew.  Project Management supplied by MetroCount.	1	\$11,950.00	\$11,950.00
RoadPod VP 5910 Plus Vehicle Classifier	1	\$8,145.00	\$8,145.00
Discount	1	-\$1,350.00	-\$1,350.00
Freight Included			NC
TOTAL TO BE PAID PRIOR TO INSTALLATION Excluding GST			\$18,745.00
*** GST: \$1,874.50 (Total including GST: \$20,619.50) ***			

**NOTE:** Please note all prices expressed in AUD, are EXCLUSIVE of GST and will remain valid for four weeks from 02 Nov 2020. Most items are available ex stock however, some items may be back ordered, on a first come, first served basis. Payments are to be made in accordance with the Payment Schedule, via Direct Transfer or Credit Card unless otherwise advised. Government Terms 15 days net. MetroCount reserves the right to include credit card merchant facility fees and any associated processing admin fees of up to 5%. All payments of import duties/taxes are the responsibility of the consignee/buyer unless special arrangements have been made. This offer supersedes all previous offers.

## PAYMENT METHOD

- ☐ I will direct credit to MetroCount's bank account (EFT).

Account name: Microcom Pty Ltd

BSB: 066 112

Account number: 1004 7192

Bank name: Commonwealth Bank of Australia

Bank address: 21 Haynes Street, Kalamunda

WA 6079, Australia

Bank Swift code: CTBA AU2S

- ☐ I will provide a Purchase Order Number:

\_\_\_\_\_.

- ☐ I will pay via my Visa/Amex/MasterCard.

Please contact me by phone to receive my credit/debit card details.

## SHIPPING

Ship goods to\*: Mr Paul Warner , Menzies Shire Council  
Shenton Street, MENZIES WA 6436

\*Please amend if necessary.

#### 12.5.4 UNLEADED FUEL MENZIES

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	<b>Internal</b>
<b>DOCUMENT REF:</b>	<b>CA.870.1</b>
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	<b>19<sup>th</sup> November 2020</b>
<b>AUTHOR:</b>	Richard Brookes Acting Chief Executive Officer
<b>ATTACHMENT:</b>	No attachment

#### **IN BRIEF:**

For the Council to consider the issue of the provision of unleaded fuel in Menzies

#### **BACKGROUND:**

Members will be aware that the availability of unleaded fuel has ceased.

The Shire has been in discussion with a number of persons and companies in relation to the provision of unleaded fuel in Menzies.

The Council at its ordinary meeting held 29<sup>th</sup> October resolved

*That Council:*

*Advise the proprietor of the Menzies Hotel that it will not proceed with further negotiation on the proposal.*

*Advise the representative of WA Fuels that further negotiation needs to be undertaken to establish the true establishment costs to Council, the non-addressing of a ULP outlet in Menzies and the possible impact on the operations of the Menzies Hotel. ACEP to report back to Council about the ULP.*

#### **COMMENT:**

The Shire have been in contact with Lance Burns - Regional Manager WA Fuels who has expressed an interest in providing fuel to Menzies.

This issue appears to be raising its head on a number of occasions with differing opinions on how it should be addressed.

The retail sale of fuel is a business decision with a number of risks and rewards that need to be addressed by the business proprietor. Unless the Council wants to become involved, it is recommended that business decisions relation to fuel and fuel outlets be left to businesses that are prepared to investigate and undertake their own proposals.

Notwithstanding the above, the Shire should continue to try to assist in facilitating business opportunities.

**CONSULTATION:**

Menzies Hotel Sudhir Suonjar & WA Fuels Regional Manager Lance Burns & Council Briefing session

**STATUTORY AUTHORITY:**

Local Government Act 1995

**POLICY IMPLICATIONS:**

There are no Council policies that relate to a matter of this nature

**FINANCIAL IMPLICATIONS:**

There are currently no financial implications for the Shire in relation to this issue

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER RECOMMENDATION (1):**

That the Council of the Shire of Menzies:

1. take no further action in relation to the provision of unleaded fuel in Menzies
2. encourage any proponent wishing to provide additional fuel facilities in the town to include unleaded petrol as part of the development.

**COUNCIL DECISION:**

<b>COUNCIL RESOLUTION:</b>	<b>No. 2040</b>
----------------------------	-----------------

**MOVED:** Cr J Dwyer

**SECONDED:** Cr V Ashwin

**That the Council of the Shire of Menzies encourage any proponent wishing to provide additional fuel facilities in the town to include unleaded petrol as part of the development**

*Carried 6 / 0*

Cr J Lee and Cr V Ashwin disclosed a financial and impartiality declaration in item 12.5.5 and were muted and video link disconnected from the electronic meeting prior to discussion

### **12.5.5 MENZIES NORTH WEST ROAD SEALING & REALIGNMENT**

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	<b>COU.950.1</b>
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	<b>19<sup>th</sup> November 2020</b>
<b>AUTHOR:</b>	Richard Brookes Acting Chief Executive Officer
<b>ATTACHMENT:</b>	Attachment

#### **IN BRIEF:**

To advise the Council on the current status of works relating to the sealing and realignment of Menzies North West Road

#### **BACKGROUND:**

The Project is part of Menzies long term plan of sealing 5km per annum of the Menzies North West road to improve access to Lake Ballard.

#### **COMMENT:**

The existing road corridor does not reflect the true alignment of the road and there is a process in place to allocate a new road corridor and creating a new gravel pit  
The process includes negotiation with the Menzies Aboriginal Corporation and affected pastoralists.

#### **CONSULTATION:**

Menzies Aboriginal Corporation, general Notices to close portions of road, Affected pastoralists

#### **STATUTORY AUTHORITY:**

Local Government Act 1995  
Land Administration Act 1997

#### **POLICY IMPLICATIONS:**

There are no specific Council policies that deal with a matter of this nature

#### **FINANCIAL IMPLICATIONS:**



The sealing and realignment project is included in the 2020/21 budget

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>

**STRATEGIC IMPLICATIONS:**

The sealing & realignment of the Menzies northwest road is part of Menzies long term plan to improve access to Lake Ballard.

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER RECOMMENDATION (1):**

That the report entitled Menzies North West Road realignment and sealing be received

**COUNCIL DECISION:**

<b>COUNCIL RESOLUTION:</b>	<b>No. 2041</b>
----------------------------	-----------------

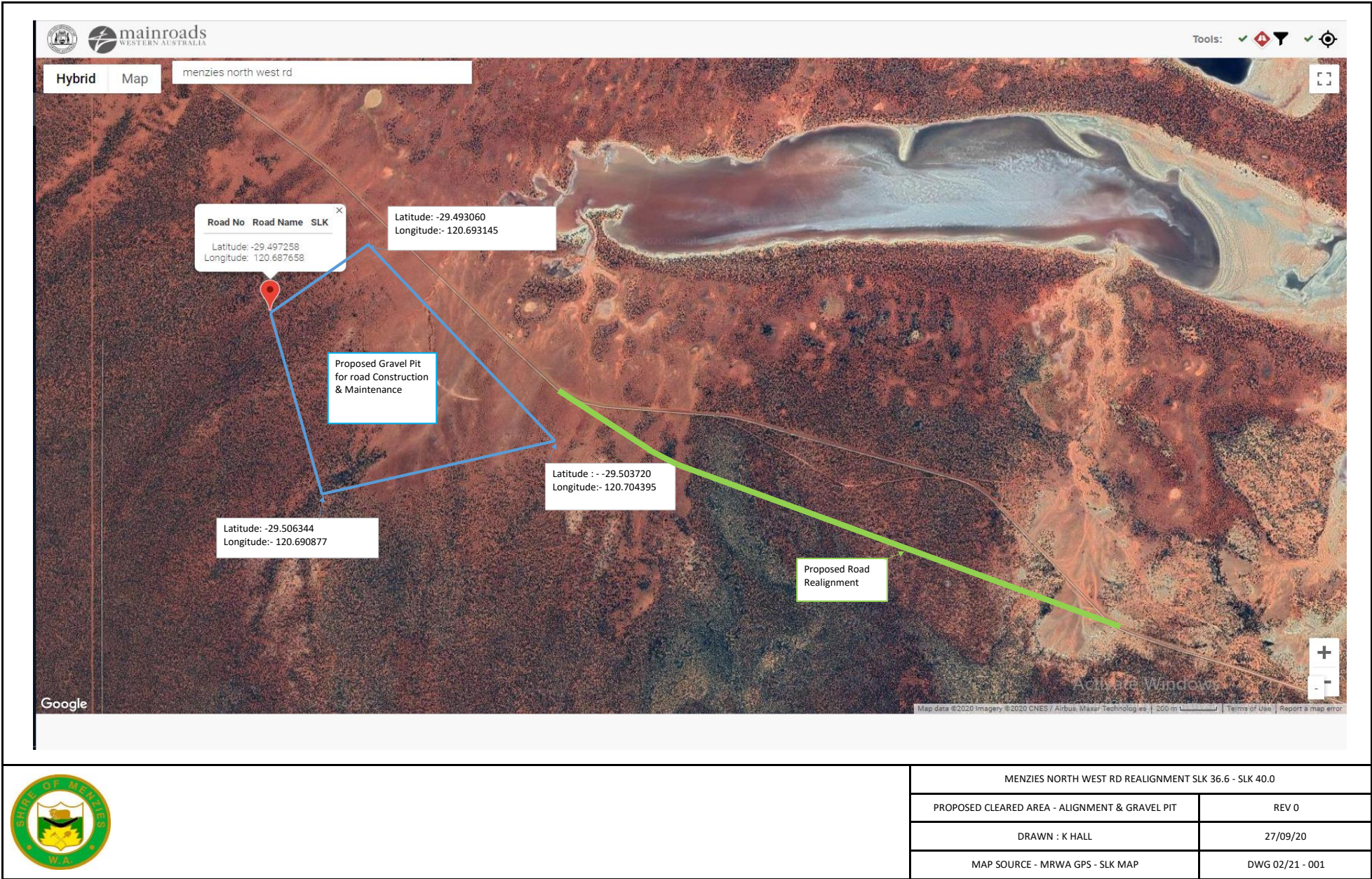
**MOVED: Cr J Dwyer**

**SECONDED: Cr K Mader**

**That the report entitled Menzies North West Road realignment and sealing be received**

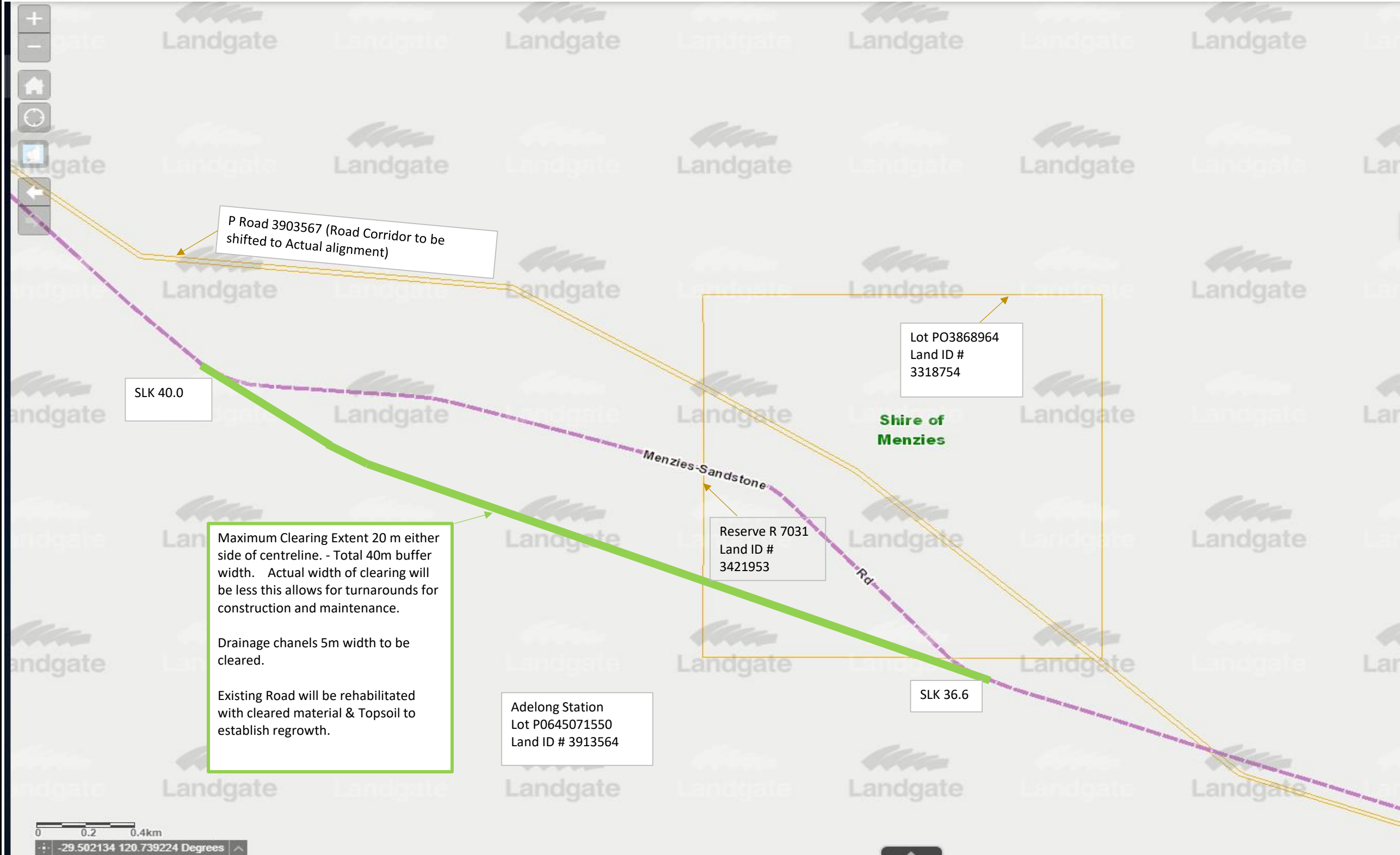
***Carried 4 /0***


Cr J Lee and Cr V Ashwin were reconnected to the meeting after Council resolution



MENZIES NORTH WEST RD REALIGNMENT SLK 36.6 - SLK 40.0	
PROPOSED CLEARED AREA - ALIGNMENT & GRAVEL PIT	REV 0
DRAWN : K HALL	27/09/20
MAP SOURCE - MRWA GPS - SLK MAP	DWG 02/21 - 001





	NOTES : GRAVEL PIT (NOT SHOWN REFER DWG: 02/21-001) IS WITHIN PASTORAL LEASE ADELONG STATION P 064 507 1550 Land ID # 390 3564	
	MENZIES NORTH WEST RD REALIGNMENT SLK 36.6 - SLK 40.0	
	PROPOSED CLEARED AREA - REALIGNMENT & LAND PARCELS ASSOCIATED WITH CLEARING	REV 1
	DRAWN : K HALL	19/10/20
	MAP SOURCE - LANDGATE	DWG 02/21 - 002

## 12.5.6 DRAFT POLICY – PLANT REPLACEMENT

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	<b>Internal</b>
<b>DOCUMENT REF:</b>	<b>COU.879.1</b>
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	<b>19<sup>th</sup> November 2020</b>
<b>AUTHOR:</b>	Richard Brookes Acting Chief Executive Officer
<b>ATTACHMENT:</b>	Attachment

### **IN BRIEF:**

For the Council to consider the adoption of a new policy for Plant Replacement

### **BACKGROUND:**

The existing policy 12.1 Plant replacement was adopted by the Council in August 2018  
The policy outlines plant replacement cycles for a number of classes of plant

### **COMMENT:**

The existing policy lacks details and guidance for the Shire staff to assist in the Councils process during the plant replacement process. An updated draft policy is attached for the Councils consideration.

The draft policy refers to the plant replacement cycle and Shire officers will continue to review other vehicle policies relating to vehicle allocation , private usage, decals and the like.

### **CONSULTATION:**

Council information session.

### **STATUTORY AUTHORITY:**

Local Government Act 1995

### **POLICY IMPLICATIONS:**

Draft Policy replaces existing policy 12.1 Plant Replacement

### **FINANCIAL IMPLICATIONS:**

There are no direct financial implications relating to the draft policy however the draft policy gives clearer guidelines for the plant replacement program which can be used during the annual budget preparation process

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>

**STRATEGIC IMPLICATIONS:**

There are no specific strategic implications relating to the plant replacement program

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER RECOMMENDATION (1):**

That the Council of the Shire of Menzies in relation to its Policy Manual:

1. delete existing policy 12.1 Plant Replacement
2. adopt policy Plant Replacement Program Policy as attached

**COUNCIL DECISION:**

<b>COUNCIL RESOLUTION:</b>	<b>No. 2042</b>
----------------------------	-----------------

**MOVED:** Cr J Dwyer

**SECONDED:** Cr I Baird

**That the Council of the Shire of Menzies in relation to its Policy Manual:**

1. delete existing policy 12.1 Plant Replacement
2. adopt policy Plant Replacement Program Policy as attached

*Carried 6 /0*

## **Draft – Option 2**

### **Plant Replacement Program Policy**

#### **Objective**

The objective of this policy is to help ensure that the Council's vehicles, plant & equipment is replaced at a time which optimises its use and minimises the whole of life cost.

#### **Policy Statement**

This Policy is intended to provide guidance as to the timing of changeover of plant and equipment.

In order to enable this policy to be implemented effectively and to eliminate the requirement to amend the policy each time vehicles, plant or equipment is replaced, the Council's current list of plant has been separated into several categories with a replacement strategy for each category.

1. The attached table forms part of the policy and identifies the plant replacement cycle and vehicle types and specifications.
2. The replacement cycles are intended as a guide only and are subject to review during the Budget adoption process.
3. The Shire will purchase ANCAP five (5) star rated motor vehicles where practicable.
4. The Shire will generally purchase vehicles fitted with diesel engines

Vehicle Use	Description	Replacement Strategy	Equipment Standards / Comments
<b>Road Plant and Trailer</b>			
Grader	specifications to be determined	5 Years / 10,000hrs	Window tint, floor mats, seat covers, UHF radio, Sat phone, Emergency GPS, first aid kit, fire extinguisher, twin flashing beacons
Wheel loader	specifications to be determined	5 Years / 10,000hrs	Window tint, floor mats, seat covers, UHF radio, Sat phone, Emergency GPS, first aid kit, fire extinguisher, twin flashing beacons
SP Vibrator Roller	specifications to be determined	5 Years / 4,000hrs	twin flashing beacons, window tint, floor mats, seat covers, UHF radio, fire extinguisher
SP Multi tyre Roller	specifications to be determined	6 Years / 4,000hrs	twin flashing beacons, window tint, floor mats, seat covers, UHF radio, fire extinguisher
Towed M/T roller	specifications to be determined	20+ Years	twin flashing beacons, window tint, floor mats, seat covers, UHF radio, fire extinguisher
<b>Trucks and Trailers</b>			
Prime mover	specifications to be determined	6 years / 300,000km	Roo bar, towbar, window tint, floor mats, seat covers, UHF radio, Sat phone, Emergency GPS, first aid kit, fire extinguisher, twin flashing beacons
Side Tipper	specifications to be determined	12-15 Years	Roo bar, towbar, window tint, floor mats, seat covers, UHF radio, Sat phone, Emergency GPS, first aid kit, fire extinguisher, twin flashing beacons
Drop deck semi trailer float	specifications to be determined	8-10 Years	
Tri-axle water tanker	specifications to be determined	8-10 Years	
Tandem Dolly	specifications to be determined	8-10 Years	
Service Truck – crew cab	specifications to be determined	4 Years / 80,000 km	Roo bar, towbar, window tint, floor mats, seat covers, UHF radio, Sat phone, Emergency GPS, first aid kit, fire extinguisher, twin flashing beacons
Town truck – standard cab	specifications to be determined	5 Years / 150,000klm	towbar, window tint, floor mats, seat covers, UHF radio, first aid kit, fire extinguisher, twin flashing beacons
<b>Fire Vehicles</b>			
Light Tanker	specifications to be determined with DFES	4 Years / 80,000 km	Subject to DFES requirements
<b>Other Plant</b>			



Backhoe	specifications to be determined	7 Years / 8,000 hrs	twin flashing beacons, window tint, floor mats, seat covers, UHF radio, fire extinguisher
Ride on mower – front deck	specifications to be determined	5-7 Years	Fire extinguisher
Ride on mower – mid mount	specifications to be determined	2 Years	Fire extinguisher
<b>Trailers</b>			
Box trailers	specifications to be determined	8-10 Years	galvanized
Car Trailer	specifications to be determined	8-10 Years	galvanized
Fuel Trailer	specifications to be determined	8-10 Years	Galvanized, fire extinguisher
<b>Light Vehicles</b>			
Chief Executive Officer	4WD Executive Vehicle Toyota Prado GXL or equivalent	3 years or 100,000km	Roo bar, towbar, window tint, floor mats, dash mat, seat covers, Sat phone, UHF radio, emergency GPS, first aid kit, fire extinguisher, spotlights
DCEO or Manager Finance	4WD Executive Vehicle – Toyota RAV 4 GXL or equivalent	3 years or 100,000km	Roo bar, towbar, window tint, floor mats, dash mat, seat covers, Sat phone, UHF radio, emergency GPS, first aid kit, fire extinguisher, spotlights
Works Manager/ Supervisor	4x4 Crew Cab Hilux or equivalent	3 years or 100,000km	Roo bar, towbar, window tint, floor mats, dash mat, seat covers, Sat phone, UHF radio, Emergency GPS, flashing beacon 1 <sup>st</sup> Aid kit, Spotlights
Single Cab Work Utes	Hilux WorkMate or equivalent	3 years or 100,000km	Aircon, towbar, seat covers, floor mats fire extinguisher, twin flashing beacons
Dual Cab Work Utes	Hilux WorkMate or equivalent	3 years or 100,000km	Aircon, towbar, seat covers, floor mats fire extinguisher, twin flashing beacons

– End of Schedule\

## 12.5.7 ORA BANDA MINING – WATER INFRASTRUCTURE

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Ora Banda Mining
<b>DOCUMENT REF:</b>	CA.870.1
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	19 <sup>th</sup> November 2020
<b>AUTHOR:</b>	Richard Brookes Acting Chief Executive Officer
<b>ATTACHMENT:</b>	Attachment

### IN BRIEF:

For the Council to consider a proposal from Orabanda Mining in relation to water infrastructure

### BACKGROUND:

The Council has received a letter from Orabanda Mining requesting approval to run a water pipeline in the road reserve adjacent to the road

The water pipeline would be used by the mine to supply water for dust suppression and road maintenance

### COMMENT:

The company would construct and offer for mutual use 3 standpipes located at the Pancontinental bores, Lady Gladys and at the Riverina access road turn off.

Water from the proposed standpipes would be made available to the Shire for the duration of mining activities.

### CONSULTATION:

Ora Banda Mining

### STATUTORY AUTHORITY:

Local Government Act 1995

### POLICY IMPLICATIONS:

There are no Council policies that refer to a matter of this nature

### FINANCIAL IMPLICATIONS:

There are no financial impacts to the Shire in relation to this application however there may be advantages in relation the availability of water that may result in lower costs of water cartage to the Shire.

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>

**STRATEGIC IMPLICATIONS:**

There are no strategic implications that are identified in relation to this matter.

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER RECOMMENDATION (1):**

That the Council of the Shire of Menzies advise Ora Banda Mining that the Shire has no objection to the laying of water piping in the road reserve subject to:

1. The piping being located and buried in a such a position and location as to not interfere with road traffic;
2. Undertaking discussions with the Shires works supervisor in relation to the appropriate locations for the standpipes prior to their installation

**COUNCIL DECISION:**

<b>COUNCIL RESOLUTION:</b>	<b>No. 2043</b>
----------------------------	-----------------

**MOVED: Cr K Mader**

**SECONDED: Cr I Baird**

**That the Council of the Shire of Menzies advise Ora Banda Mining that the Shire has no objection to the laying of water piping in the road reserve subject to:**

- 1. The piping being located and buried in a such a position and location as to not interfere with road traffic;**
- 2. Undertaking discussions with the Shires works supervisor in relation to the appropriate locations for the standpipes prior to their installation**

*Carried 6 / 0*

Cr J Lee disclosed a financial and impartiality declaration in item 12.5.8 and was muted and video link disconnected from the electronic meeting prior to discussion

### **12.5.8 COMMUNITY SERVICES OFFICER - HOURS**

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Internal Operations
<b>DOCUMENT REF:</b>	PER.940.1
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	<b>18<sup>th</sup> November 2020</b>
<b>AUTHOR:</b>	Richard Brookes Acting Chief Executive Officer
<b>ATTACHMENT:</b>	No attachment

#### **IN BRIEF:**

For the Council to consider the increase of hours of the Community Services Officer to accommodate youth centre activities and a greater presence at the Visitor Centre

#### **BACKGROUND:**

The current Community Services Officer Sethen Sheehan-Lee is currently employed by the Shire to undertake the role as a part time (20hrs per week) youth officer working from the youth centre. The Youth Officer met with the previous CEO last year and requested additional working hours. It was agreed that assistance was required to provide a better level of service from the Community Resource Centre. The CRC is also the home of the library, visitor centre and Shire operated post office.

#### **COMMENT:**

An investigation has revealed that the part time position to full time position may not have been referred to or formally endorsed by the resolution of Council. A draft copy of a position description has been developed but not finalised.

In order to ensure that the Community Service Officer position (currently Sethen Sheehan-Lee) within the organisation is formalised in the appropriate manner, it is recommended that the Council resolve to amend the organisational structure to increase the part time 20hr position to a full time 38 hr position.

Anecdotal evidence would suggest that services levels appear to have improved and additional work has been undertaken. Sethen is currently also involved in the community consultation process of the Community Strategic Plan.

**CONSULTATION:**

Council Briefing Session, Sethen Sheehan-Lee

**STATUTORY AUTHORITY:**

Local Government Act 1995

**POLICY IMPLICATIONS:**

There are no specific Council Policies that deal with a matter of this nature

**FINANCIAL IMPLICATIONS:**

The employment a full time Community services officer is currently included in the 2020/21 budget.

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>

**STRATEGIC IMPLICATIONS:**

To provide an increased level of service to the community particularly in relation to youth services, the visitor centre, library and post office.

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER RECOMMENDATION (1):**

That the Council of the Shire of Menzies amend the organisational structure to increase the hours of the Community Services Officer from a 20hrs part time to 38 hrs full time position.

**COUNCIL DECISION:**

<b>COUNCIL RESOLUTION:</b>	<b>No. 2044</b>
----------------------------	-----------------

**MOVED:** Cr J Dwyer

**SECONDED:** Cr V Ashwin

**That the Council of the Shire of Menzies amend the organisational structure to increase the hours of the Community Services Officer from a 20hrs part time to 38 hrs full time position.**

*Carried 5 /0*

Cr J Lee was reconnected to the meeting after Council resolution

## 12.5.9 GENERAL VALUATION OF REGIONAL GROSS RENTAL VALUES

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Landgate
<b>DOCUMENT REF:</b>	<b>RAT.823.1</b>
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	<b>19<sup>th</sup> November 2020</b>
<b>AUTHOR:</b>	Richard Brookes Acting Chief Executive Officer
<b>ATTACHMENT:</b>	No Attachment

### **IN BRIEF:**

To advise the Council of the current requirements for the general valuation of regional gross rental value

### **BACKGROUND:**

Councillors will be aware that there is a requirement for local governments to undertake a valuation of GRV gross rental value as required. The valuer general determines when those valuations are to take place and the cost of revaluations is borne by each Shire. The current/historical cycle for revaluation is every 5 years

### **COMMENT:**

Landgate has advised that the frequency of the valuation process has been changed to a 6 year cycle. Due to the programming of these valuations and the implications of COVID, the revaluations are timed for the following years

Next valuation in force from **01/07/2022**

Subsequent valuation in force from **01/07/2027**

Subsequent valuation in force from **01/07/2033**

### **CONSULTATION:**

Valuer General

### **STATUTORY AUTHORITY:**

Valuation of Land Act 1978

### **POLICY IMPLICATIONS:**

There are no specific Council policies that deal with a matter of this nature.

### **FINANCIAL IMPLICATIONS:**

The Shire will need to make a budget allocation to undertake a revaluation during the years where a revaluation is required to be undertaken.

**RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>

**STRATEGIC IMPLICATIONS:**

The revaluations for GRV are used as the basis for the calculations of rating land.

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER RECOMMENDATION (1):**

That the report entitled General Valuation of Regional Gross rental Values be received.

**COUNCIL DECISION:**

<b>COUNCIL RESOLUTION:</b>	<b>No. 2045</b>
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**MOVED: Cr K Mader**

**SECONDED: Cr I Baird**

**That the report entitled General Valuation of Regional Gross rental Values be received.**

*Carried 6 /0*



**13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN**

Nil

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

14.1.2 Application for Miscellaneous Licence Callion

14.1.1 Selection of Chief Executive Officer

<b>14.1.2</b>	<b>Application for Miscellaneous Licence Callion</b>
<b>LOCATION</b>	<b>Callion Shire of Menzies</b>
<b>APPLICANT</b>	<b>Ora Banda Mining</b>
<b>DOCUMENT REF</b>	<b>IAP 199, CA.870.1</b>
<b>DATE OF REPORT</b>	<b>26<sup>th</sup> November 2020</b>
<b>AUTHOR</b>	<b>ACEO Richard Brookes</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Application and Maps</b>

#### **SUMMARY:**

For the Council to consider an application for a miscellaneous licence over a portion of the Callion townsite.

#### **BACKGROUND:**

The Shire has received an application by Carnegie Gold Pty Ltd a subsidiary of Ora Banda Mining Ltd for a miscellaneous licence over a portion of the Callion townsite.  
A response in relation to the application is required on or before the 14<sup>th</sup> December 20

#### **COMMENT:**

An application of this nature would generally be considered under delegated authority however the application covers a portion of the Callion townsite and an airstrip.  
There is no details relating to any proposed activities that may impact on the town site or airstrip.

#### **CONSULTATION:**

N/A

#### **STATUTORY AUTHORITY:**

Mining Act 1978

#### **POLICY IMPLICATIONS:**

There are no Council policies that deal with a matter of this nature

#### **FINANCIAL IMPLICATIONS:**

There are no known financial implications for the Shire in relation to this issue

#### **RISK ASSESSMENT:**

<b>Risk Statement</b>	<b>Level of Risk</b>	<b>Risk Mitigation Strategy</b>
Undertaking miscellaneous mining activities in a Shire townsite	Low	Impose conditions of approval relevant to the activities and location

#### **STRATEGIC IMPLICATIONS:**

There are no specific strategic implications relating to a matter of this nature.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That the Council of the Shire of Menzies request that prior to any mining related activities being undertaken within the Callion townsite and impacting on the existing airstrip, that the Carnegie Gold Pty Ltd advise the Shire of the proposed activities and negotiate a mutually agreed outcome.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	<b>2046</b>
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<b>Moved</b>	<b>Cr J Dwyer</b>	<b>Seconded</b>	<b>Cr K Mader</b>
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That the Council of the Shire of Menzies request that prior to any mining related activities being undertaken within the Callion townsite and impacting on the existing airstrip, that the Carnegie Gold Pty Ltd advise the Shire of the proposed activities and negotiate a mutually agreed outcome.

**Carried 6/0**

18 November 2020

CHIEF EXECUTIVE OFFICER  
SHIRE OF MENZIES  
PO BOX 4  
MENZIES WA 6436

**RECEIVED**  
25 NOV 2020  
BY: IAP199.

our ref: 0674 Shire of Menzies \_ Appl service \_L30.81-82\_17112020

**DELIVERY BY WAY OF REGISTERED POSTAL SERVICE 44 63800 09400 24711 06607**

Dear Sir/Madam,

**RE: APPLICATIONS FOR MISCELLANEOUS LICENCE 30/81 AND 30/82 BY CARNEGIE GOLD PTY LTD**

On behalf of Carnegie Gold Pty Ltd, a wholly owned subsidiary of Ora Banda Mining Ltd, please find **attached** a copy and plan of each of the applications for L30/81 and L30/82.

Pursuant to section 91(9) of the *Mining Act 1978 (WA)*, this notice has been served on you because the application encroaches onto the Shire of Menzies.

Should you have any queries or require any further information, please do not hesitate to contact this office.

Kind regards,

  
Jacqueline Ly  
**GIS/Tenement Administration Officer**

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Miscellaneous Licence		No. L 30/81
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) NORTH COOLGARDIE	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	CARNEGIE GOLD PTY LTD (ACN: 117 116 097)		100
(e) Address	PO BOX 464, WEST PERTH, WA, 6872		
(f) No. of shares			
(g) Total No. of shares			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Callion West (i) Datum located at GDA94, Zone 51, 263781E, 6666088N (j) Thence, 263923E, 6666088N Thence, 263923E, 6665994N Thence, 263888E, 6665994N Thence, 264215E, 6665179N Thence, 266454E, 6665540N Thence, 266456E, 6665399N Thence, 265588E, 6665015N Thence, 264847E, 6664676N Thence, 264159E, 6664992N Thence, 263839E, 6665994N Thence, 263781E, 6665994N Back to Datum Purposes: a bore, a road and airstrip.		
(k) Area (ha or km <sup>2</sup> )	(k) 95.00000 HA		
(l) Signature of applicant or agent (if agent state full name and address)	(l) <i>Jacquiline Ly</i> LEVEL 1, 2 KINGS PARK ROAD, WEST PERTH, WA, 6005		Date: 09/11/2020

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 14th day of December 2020 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	12:12:07	on	9 November	2020	with fees of
Application	\$551.00				
Rent	\$1,700.50				
TOTAL	\$2,251.50				
Receipt No:	58455722515				

V Wright  
Mining Registrar

**NOTES****Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

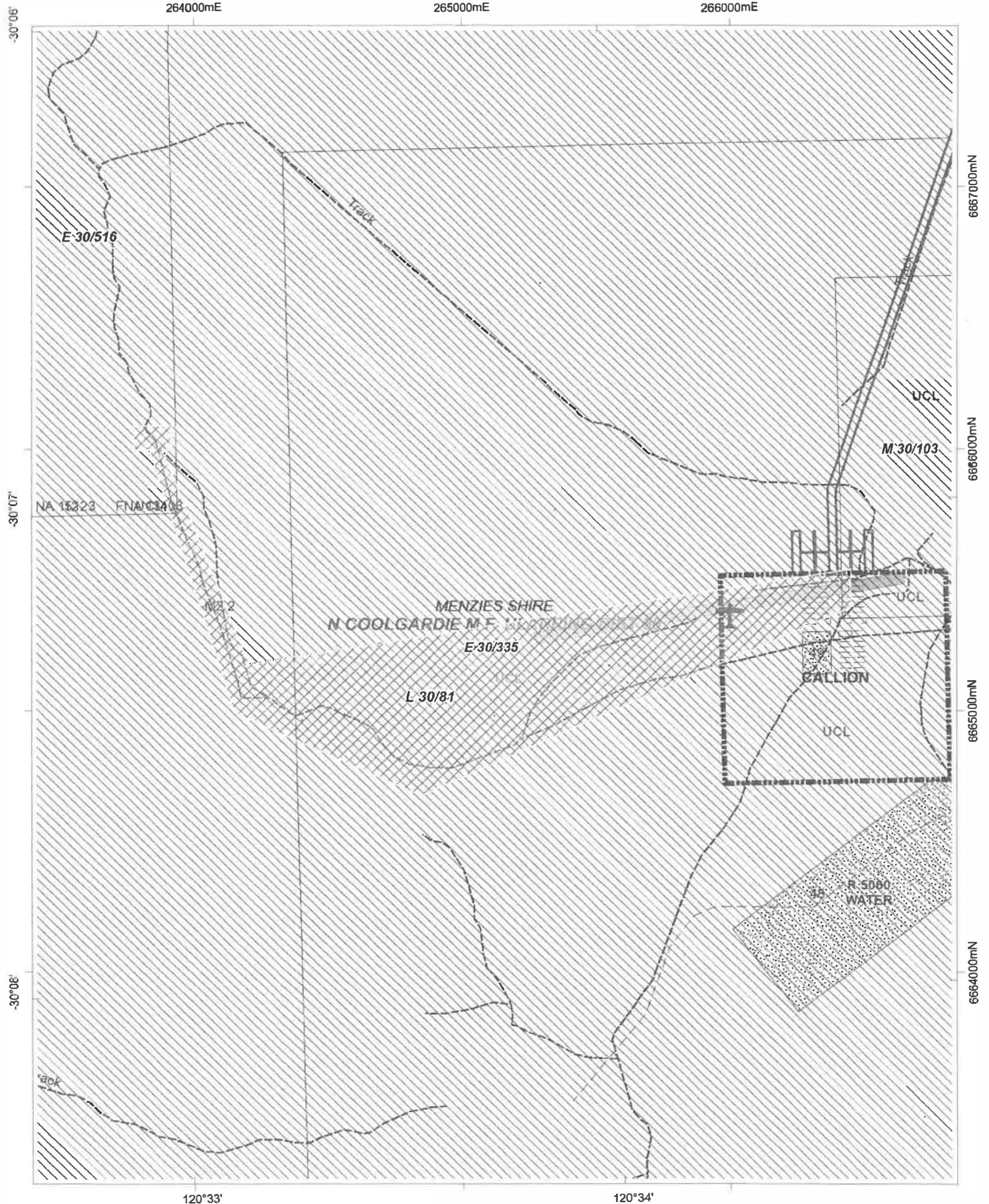
- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

- (a) Type of tenement  
(b) Time & Date marked out (where applicable)  
(c) Mineral Field

(a) Miscellaneous Licence

No. L 30/82

(b) a.m./p.m. / /

(c) NORTH COOLGARDIE

For each applicant:

(d) Full Name and ACN/ABN

(d) and (e)

CARNEGIE GOLD PTY LTD (ACN: 117 116 097)  
PO BOX 464, WEST PERTH, WA, 6872

(f) Shares

100

(e) Address

(f) No. of shares

(g) Total No. of shares

(g) Total 100

DESCRIPTION OF  
GROUND APPLIED  
FOR:(For Exploration  
Licences see Note 1. For  
other Licences see Note  
2. For all Licences see  
Note 3.)

(h) Callion East

(i) Datum located at GDA94, Zone 51, 270317E, 6664000N

(j) Thence, 270848E, 6664465N

Thence, 271672E, 6664887N

Thence, 272901E, 6664901N

Thence, 272918E, 6664799N

Thence, 271705E, 6664788N

Thence, 270892E, 6664393N

Thence, 270324E, 6663819N

Thence, 268023E, 6664956N

Thence, 268025E, 6665133N

Back to Datum

Purposes: a bore and a road.

(h) Locality

(i) Datum Peg

(j) Boundaries

(k) Area (ha or km<sup>2</sup>)

(k) 70.00000 HA

(l) Signature of  
applicant or  
agent(if agent  
state full name  
and address)

(l) Jacqueline Ly

LEVEL 1, 2 KINGS PARK ROAD, WEST  
PERTH, WA, 6005

Date: 09/11/2020

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 14th day of December 2020 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	12:12:07	on	9 November	2020	with fees of
Application	\$551.00				
Rent	\$1,253.00				
TOTAL	\$1,804.00				
Receipt No:	58455722515				

V Wright  
Mining Registrar

**NOTES****Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:  
(a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**



The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





L 30/82

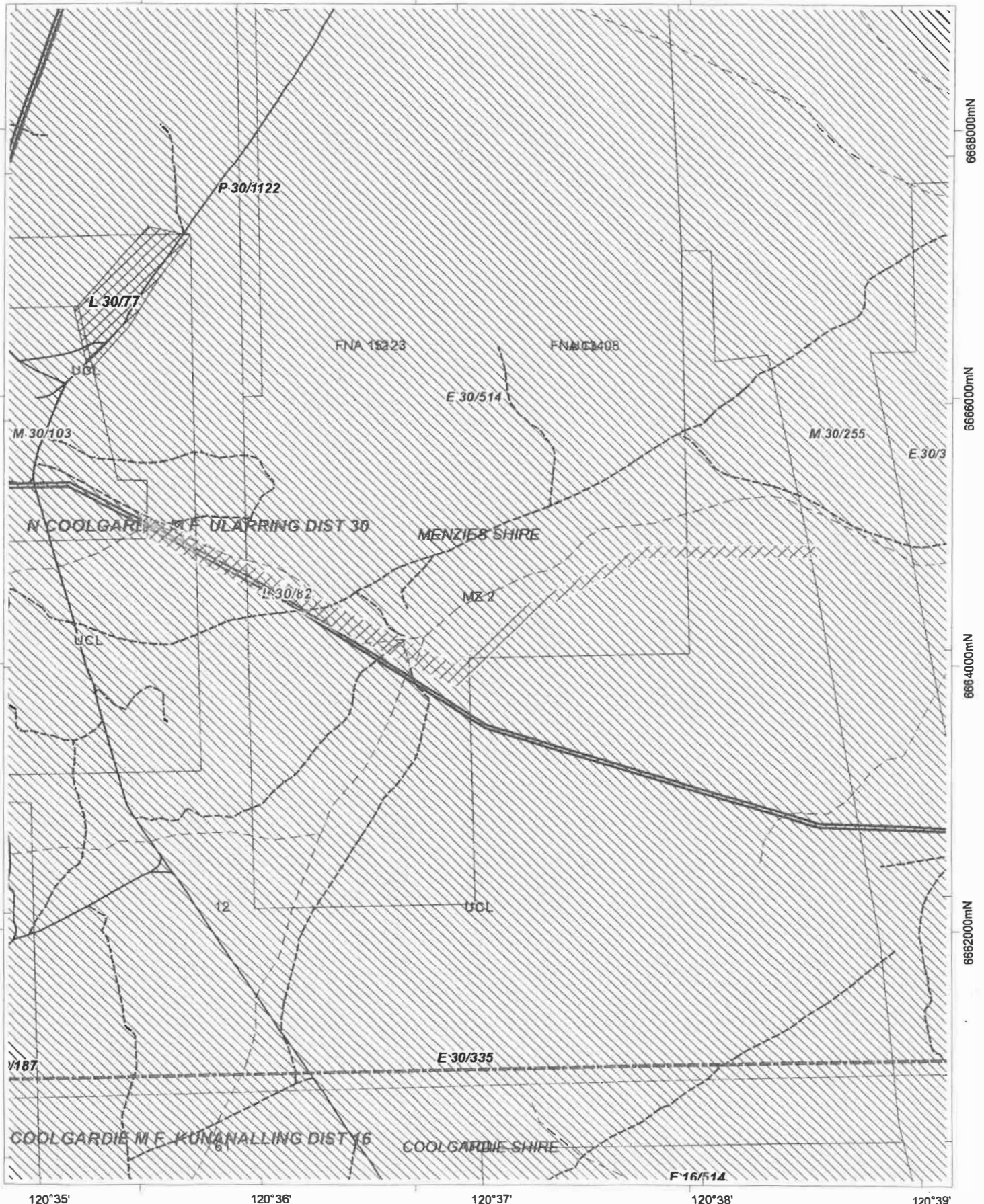
Quick Appraisal Plan

-  Pending Application
-  Live Tenement
-  Application over Live Tenement

268000mE

270000mE

272000mE



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Department of Mines, Industry Regulation and Safety, through Geoscience Australia and the Department of Defence, maintains the official record of the topographic data it has provided for display in TENGRAPH. Users wishing to use this data in its unaltered form should contact Geoscience Australia at [www.ga.gov.au](http://www.ga.gov.au). Confirmation of the extent and condition of any Native Title Claims should be sought from the Native Title Services Land Office. Enclosed Pastoral Lease land and Pre 1994 mining continued to Kharnewanga (Wajarri) and Ngarwanga LUR Native Title determination boundary.

Scale: 1:36,112

0 0.7 1.4 2.1 2.8 3.5 km

As the following item is of a confidential nature relating to the Selection of Chief Executive Officer it is considered necessary to consider the matter behind closed doors.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	<b>2047</b>
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<b>Moved</b>	<b>Cr J Dwyer</b>	<b>Seconded</b>	<b>Cr I Baird</b>
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That the meeting proceed behind closed doors to consider the following confidential item.

<b>Carried</b>	<b>6/0</b>
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**CONFIDENTIAL**

<b>14.1.1</b>	<b>Selection of Chief Executive Officer</b>
<b>LOCATION</b>	<b>Shire of Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>PER.863.1</b>
<b>DATE OF REPORT</b>	<b>24<sup>th</sup> November 2020</b>
<b>AUTHOR</b>	<b>ACEO Richard Brookes</b>
<b>DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>No Attachments</b>

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	<b>2048</b>
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<b>Moved</b>	<b>Cr J Dwyer</b>	<b>Seconded</b>	<b>Cr I Baird</b>
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That the meeting come out from behind closed doors.

<b>Carried</b>	<b>6/0</b>
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**COUNCIL DECISION:**

<b>Council Resolution Number</b>	<b>2049</b>
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<b>Moved</b>	<b>Cr J Dwyer</b>	<b>Seconded</b>	<b>Cr I Baird</b>
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That the Council of the Shire of Menzies:

1. appoint Brian Joiner to the position of Chief Executive Officer with the Shire of Menzies for a period of 3 years commencing (date) January 2021 and concluding on (date) January 2024;
2. is of the belief that Brian Joiner is suitably qualified for the position of Chief Executive Officer;
3. is satisfied with the provisions of the proposed employment contract to be entered into with Brian Joiner as outlined in the advertised package; and

4. **authorises the Shire President, Councillor Baird and Beilby Downing Teal (principal consultant) to finalise the contract conditions of employment.**

<b>Carried</b>	<b>6/0</b>
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## **15 NEXT MEETING**

The next Ordinary Meeting of Council will be held on Thursday, 17 December 2020 commencing at 1pm.

## **16 CLOSURE OF MEETING**

There being no further business, the meeting closed at 3.58pm.