



SHIRE OF MENZIES

# Agenda

**FOR THE ORDINARY MEETING OF COUNCIL  
TO BE HELD ON**

**26 September 2019**

**Commencing at 1.00pm**

26  
September  
2019

**Ordinary Meeting of Council**

**SHIRE OF MENZIES  
NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on 26 September 2019 in the Tjuntjuntjara Community commencing at 1pm.

Peter Money  
Chief Executive Officer

20 September 2019

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

**FINANCIAL INTEREST**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

**Councillors should declare an interest:**

- a) In a written notice given to the Chief Executive Officer (CEO) before the meeting: or
- b) At the meeting, immediately before the matter is discussed.

A member who has declared an interest must not:

- Preside at the part of the meeting relating to the matter: or
- Participate in or be present during the discussion of decision-making procedure relating to the matter unless the member is allowed to do so under Section 5.68 or 5.69 of the *Local Government Act 1995*.

**Councillor Attendance  
at Shire of Menzies Council Meetings 2018/2019**

Council Meeting Date	Leave of Absence	Apologies	Electronic Attendance	Absent
22 February 2018	-	Cr J Dwyer Cr J Lee	Cr D Hansen	-
29 March 2018	-	-	-	-
26 April 2018	-	Cr D Hansen	Cr I Baird	-
31 May 2018	-	Cr D Hansen	-	-
28 June 2018	-	-	-	-
6 August 2018	-	-	-	-
30 August 2018	-	Cr D Hansen	Cr I Baird	-
27 September 2018	-	Cr D Hansen Cr I Baird Cr J Dwyer	-	-
25 October 2018	-	-	Cr D Hansen Cr I Baird	-
29 November 2018	-	-	Cr J Dwyer	-
13 December 2018	-	-	-	Cr I Baird Cr D Hansen
28 February 2019	-	Cr D Hansen	Cr I Baird	
28 March 2019	-	-	-	-
24 April 2019	-	-	Cr D Hansen Cr I Baird	-
30 May 2019	-	-	-	-
27 June 2019	-	-	-	Cr D Hansen
25 July 2019	-	Cr D Hansen	-	-
29 August 2019	-	Cr I Tucker Cr J Lee	-	-
26 September 2019				
31 October 2019				
28 November 2019				
12 December 2019				

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## TABLE OF CONTENTS

1	DECLARATION OF OPENING .....	1
2	ANNOUNCEMENT OF VISITORS.....	1
3	RECORD OF ATTENDANCE .....	1
4	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	1
5	PUBLIC QUESTION TIME.....	1
6	APPLICATIONS BY MEMBERS.....	1
7	DECLARATIONS OF INTEREST.....	1
8	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	1
9	CONFIRMATION / RECEIVAL OF MINUTES	
9.1	CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2019 ( <i>PROVIDED UNDER SEPARATE COVER</i> ) .....	1
10	PETITIONS / DEPUTATIONS / PRESENTATIONS.....	1
11	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	
11.1	PRESIDENTS REPORT FOR MONTH OF JULY 2019 .....	1
12	REPORTS OF OFFICERS	
12.1.1	HEALTH AND BUILDING REPORT FOR THE MONTH OF SEPTEMBER.....	3
12.1.2	RATES WRITE OFF A1878, A8049 AND A8002.....	7
12.2	FINANCE AND ADMINISTRATION	
12.2.1	STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF AUGUST.....	10
12.2.2	MONTHLY LISTING OF PAYMENTS FOR THE MONTH OF AUGUST .....	35
12.3	WORKS AND SERVICES	
12.3.1	WORKS REPORT FOR THE MONTH OF AUGUST .....	43
12.3.2	CATTLE IN MENZIES TOWNSITE .....	46
12.3.3	ASSET TRANSFER - RAILWAY DAM .....	50
12.4	MANAGEMENT AND POLICY	
12.4.1	DONATION REQUEST - COOKING SESSIONS .....	54
12.4.2	SUPPORT FOR COMMUNITY GARDEN.....	58
12.4.3	STATUS UPDATE.....	63
12.4.4	UNBUDGETED EXPENDITURE - PURCHASE OF TELESCOPE .....	67
12.4.5	LATE FINANCIAL STATEMENTS - MINISTERIAL APPROVAL .....	71
12.4.6	LEAVE APPLICATION - CEO.....	74
12.4.7	OPERATING MODEL - GOLDEN QUEST DISCOVERY TRAIL.....	77
12.5.1	CONFIDENTIAL .....	80

**TABLE OF CONTENTS**

13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN .....84

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING ..... 84

15 NEXT MEETING..... 84

16 CLOSURE OF MEETING ..... 84

**1 DECLARATION OF OPENING**

The Shire President declared the meeting open at .

**2 ANNOUNCEMENT OF VISITORS**

The Shire President welcomed visitors <name of visitors>

**3 RECORD OF ATTENDANCE**

**4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

There were no questions taken on notice at the previous meeting.

**5 PUBLIC QUESTION TIME**

**6 APPLICATIONS BY MEMBERS**

**7 DECLARATIONS OF INTEREST**

**8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Confidential Legal Advice.

**9 CONFIRMATION / RECEIVAL OF MINUTES**

**9.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2019 (Provided under Separate Cover)**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*That the minutes of the Ordinary Meeting of Council held on Thursday 29 August 2019 be confirmed as a true and correct record.*

*Carried /*

**10 PETITIONS / DEPUTATIONS / PRESENTATIONS**

**11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**11.1 PRESIDENTS REPORT FOR MONTH OF JULY 2019**

To be presented at the Ordinary Council Meeting 26 September 2019.

**MOVED: Cr**

**SECONDED: Cr**

*That the President's Report for the month of August 2019 be received.*

*Carried /*



## **12. REPORTS OF OFFICERS**

### **12.1 HEALTH BUILDING AND TOWN PLANNING**

#### **12.1.1 HEALTH BUILDING REPORT SEPTEMBER 2019**

<b>LOCATION:</b>	Menzies
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	N/A
<b>DISCLOSURE OF INTEREST:</b>	The author has no interest to disclose
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	David Hadden Health/Building Surveyor
<b>ATTACHMENT:</b>	Nil

#### **SUMMARY**

That Council receive the report of the Environmental Health Officer/Building Surveyor for the month of September 2019.

#### **BACKGROUND**

This report is for the information of Council. It identifies matters addressed by the Environmental Health Officer/Building Surveyor for the month of September 2019.

#### **COMMENT**

The following is a report of the monthly activities extracted from the report to the Chief Executive Officer from David Hadden, EHO/Building Surveyor.

##### **Building:**

Provided further comment (below) to WALGA regarding CTF becoming responsible to collect its own BCITF fees in future rather than through local government. With the recent Portal creation applicants can now pay CTF directly through the portal which will reduce local government administrative costs of ensuring payment by applicants and providing monthly receipt advice to CTF as well as payment of collection fees.

The CTF Portal is very poorly designed to the point that most of my local authorities will still need to be forwarding the top copy of triplicate BCITF forms with payment each month because CTF have not thought about the 80% of the State not captured under the Builders Registration Act.

We are unable to enter unregistered builders details on the portal and can only choose from a list of registered builders and local authorities listed on the portal so they are now asking us to forward the top copy of the BCITF forms with payments monthly which is what we have always done anyway.

So in effect all that has happened is we enter the collection data on their portal and still have to send forms with payment monthly which has actually increased our administrative workload with little gain from our perspective.

Processed a building permit for a new transportable dwelling to be placed at Tjuntjuntjarra through the Spinifex Art Program. The dwelling value is \$496,187.00 and is a three bedroom two bathroom dwelling constructed by Murray River North (TR Homes).

In the presence of CEO Peter Money and Works Supervisor I carried out a brief inspection of Mr Gopels property at 85 Suiter Street Menzies and noted a large shade structure has been constructed over his caravan without a building permit. Photographs of the structure will be attached to this report.

It is recommended that correspondence be forwarded to Mr Gopel explaining the noncompliance with the Building Act 2011 requesting the structures removal within a specified time.

If Mr Gopel fails to remove the structure within the specified timeline staff recommend that McLeods Barristers and Solicitors be engaged to prepare the Building Order and cover letter for presentation to Council in an agenda item with a recommendation to serve the notice.

Legal representation is recommended in this instance as a Building Order is appealable through SAT where competent legal representation is a must.

Dealt with various other enquiries.

### **Health:**

Processed a new Food Premises registration certificate for the Menzies Hotel kitchen which will be issued after receipt of application fee.

Discussed refuse site compliance (Environmental Protection (Rural Landfill) Regulations 2002) with shire staff as the site is generating a lot of windblown refuse that needs to be collected and returned to site for burial.

### **CONSULTATION**

Peter Money – CEO  
Paul Warner – Works Supervisor

### **STATUTORY ENVIRONMENT**

*Public Health Act 2016, Building Act 2011 and various other.*

## **POLICY IMPLICATIONS**

N/A

## **FINANCIAL IMPLICATIONS**

N/A

## **RISK ASSESSMENT**

OP97 – Council unable to fill the position of Authorised Officer under the Public Health Act 2016 previously.

## **STRATEGIC IMPLICATIONS**

**Select one or more of the outcomes from the Strategic Plan – delete those not relevant**

### *14.1 Sustainable local economy encouraged*

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

### *14.2 Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

### *14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

*14.4 Heritage & Natural assets conserved*

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

**VOTING REQUIREMENTS**

Simple majority

**OFFICERS RECOMMENDATION**

That Council accept the Health and Building Report for the Month of September 2019.

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*



### 12.1.2 RATES WRITE OFF.

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	A1878, A8049 and A8002
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	Carol McAllan Finance Officer
<b>ATTACHMENT:</b>	Nil

### SUMMARY

The Finance Officer is requesting the write off of some rates that were raised on Shire owned properties.

### BACKGROUND

Some time in the past rates have been raised in error on Council owned properties.  
Assessment 1878 Lot 17 Cumberland Street Kookynie - \$1800.29  
Assessment 8049 Lot 306 Cumberland Street Kookynie - \$691.58  
Assessment 8002 Lot 1 Reid Street Menzies - \$147.28  
The interest has been calculated to 26 September 2019

### COMMENT

These properties have now been made non-rateable on the Shire's rate records.

### CONSULTATION

Peter Money – Chief Executive Officer

### STATUTORY ENVIRONMENT

*Local Government Act 1995 Section 6.26 – Rateable Land*

## **POLICY IMPLICATIONS**

There is no Policy relating to this matter.

## **FINANCIAL IMPLICATIONS**

The reduces unpaid rate debts by \$2,639.15

## **RISK ASSESSMENT**

Failure to write off the rates will result in apparent outstanding accumulated debts that will never be collected.

The rates were raised in error and need to be written off to correct the rate records.

## **STRATEGIC IMPLICATIONS**

### *14.1 Sustainable local economy encouraged*

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

### *14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.

## **VOTING REQUIREMENTS**

Absolute majority

## **OFFICERS RECOMMENDATION**

That Council approve to write off rates and interest on:

Assessment 1878 – Lot 17 Cumberland Street Kookynie to the value of \$1800.29.

Assessment 8049 – Lot 306 Cumberland Street Kookynie to the value of \$691.58

Assessment 8002 – Lot 1 Reid Street Menzies to the value of \$147.28

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

## 12.2 FINANCE AND ADMINISTRATION

### 12.2.1 Statement of Financial Activity for August 2019

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	N/A
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	16 September 2019
<b>AUTHOR:</b>	Ally Bryant Finance Contractor
<b>ATTACHMENT:</b>	12.2.1-1 Monthly Financial Report for the period ending 31 August 2019

#### SUMMARY

Statutory Financial Reports are submitted to Council as a record of financial activity for the year to 31 August 2019.

#### BACKGROUND

The Financial Management Regulation 34 requires each Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget under Regulation 22(1)(d):

- The annual budget estimates,
- Budget estimates to the end of the month to which the statement relates.  
Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates,
- Any material variations between year to date for income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period
- Include an operating statement,
- Include the net current assets, and
- Any other relevant reporting notes



## **COMMENT**

This report contains annual budget estimates, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

## **CONSULTATION**

Manager of Finance and Administration.  
Chief Executive Officer.

## **STATUTORY ENVIRONMENT**

*Local Government Act 1995 Section 6.4*  
*Local Government (Financial Management) Regulation 1996, 34*

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

As detailed in the attachment

## **RISK ASSESSMENT**

**OP9** Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration

**OP16** Council's statutory reports provide inaccurate financial information

## **STRATEGIC IMPLICATIONS**

*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.

## **VOTING REQUIREMENTS**

Simple majority

**OFFICERS RECOMMENDATION**

That Council receive the Statement of Financial Activity for the period ending 31 August 2019 as attached and note any material differences.

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

**SHIRE OF MENZIES**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 August 2019**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Monthly Summary Information	2
Summary Graphs	3
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Note 1      Statement of Financial Activity Information	8
Note 2      Cash and Financial Assets	9
Note 3      Receivables	10
Note 5      Payables	11
Note 7      Disposal of Assets	12
Note 8      Capital Acquisitions	13-16
Note 9      Cash Reserves	17
Note 10     Other Current Liabilities	18
Note 11     Grants and Contributions	19-20
Note 12     Trust	21
Note 13     Explanation of Material Variances	22

### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 19 August 2019

Prepared by: Ally Bryant

Reviewed by: Jeanette Taylor

### **BASIS OF PREPARATION**

#### **REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

### **SIGNIFICANT ACCOUNTING POLICES**

#### **GOODS AND SERVICES TAX**

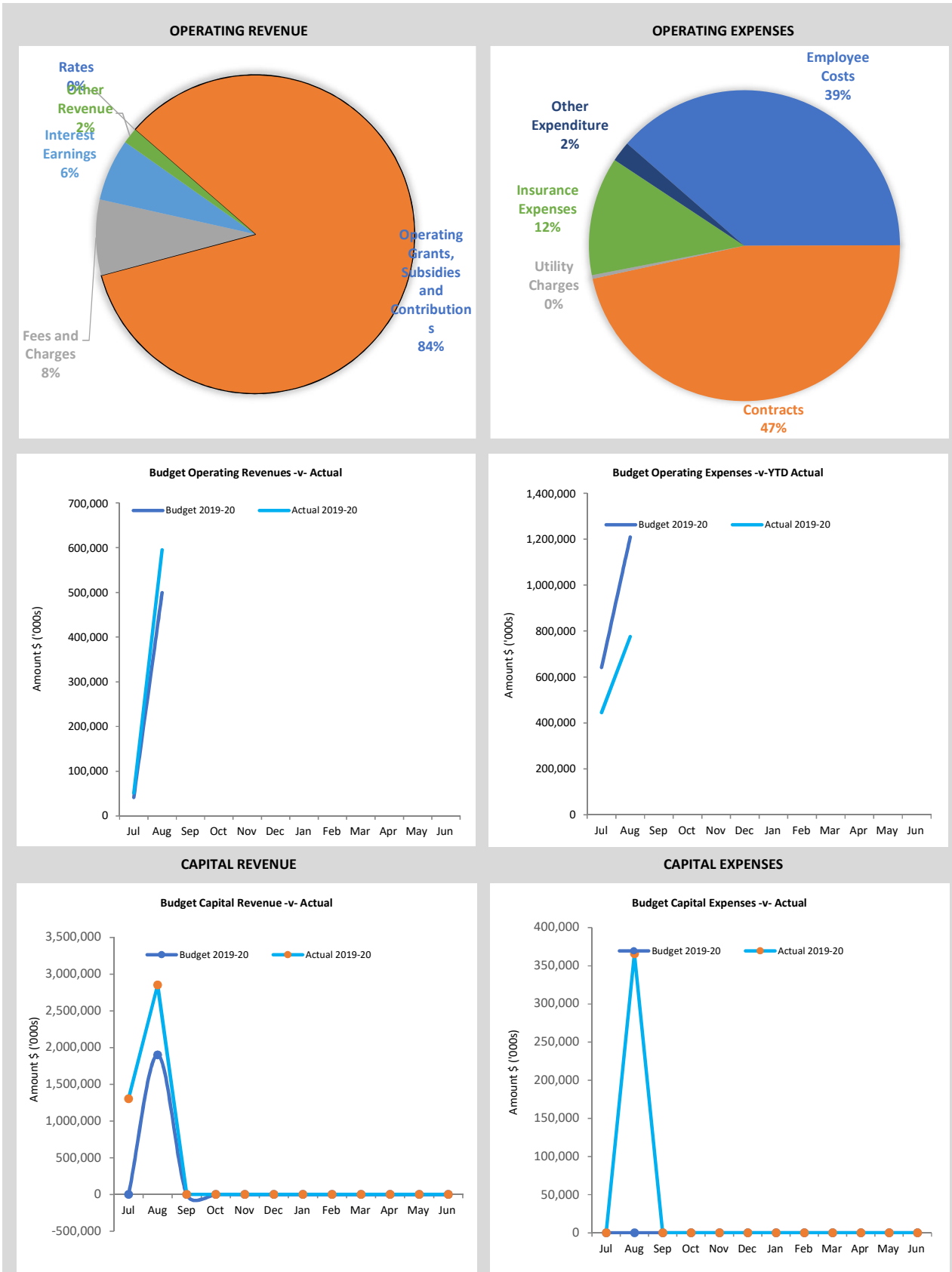
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 AUGUST 2019**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	<b>ACTIVITIES</b>
<b>GOVERNANCE</b> Members and Administration	Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.
<b>GENERAL PURPOSE FUNDING</b> General Revenue	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b> Community Safety	Supervision of various local laws. Fire prevention and animal support.
<b>HEALTH</b> Community Health	Monitor and control health standards within the community, provide support and assistance for Emergency Services. Analytical services.
<b>EDUCATION AND WELFARE</b> Facilitate Education and Welfare	Support of education facilities within the shire and of any external resources necessary to assist with educational programs for all residents.
<b>HOUSING</b> Staff Housing	Provision and Maintenance of staff housing.
<b>COMMUNITY AMENITIES</b> Provide facilities for the community	Maintain refuse sites for Menzies and Kookynie. Provision of public toilets to both townsites.
<b>RECREATION AND CULTURE</b> Recreational and cultural activities	Provide a library and museum. Maintenance and operations of Town Hall, sports oval and other recreational facilities.
<b>TRANSPORT</b> Transport Network	Construction and maintenance of roads, drainage works and traffic signs. Maintenance of airstrips at Menzies and Kookynie.
<b>ECONOMIC SERVICES</b> Area Promotion and economic development.	Building control, provision of power and water supplies. Supply and maintenance of television rebroadcasting service.
<b>OTHER PROPERTY AND SERVICES</b> Pooled operations cost centre	Public works operations, plant repairs and operation costs. Cost of administration.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus / (Deficit)</b>	1(c)	2,262,666	2,262,666	<b>2,173,199</b>	(89,467)	(3.95%)	
<b>Revenue from operating activities</b>							
Governance		16,980	2,830	<b>3,978</b>	1,148	40.57%	
General Purpose Funding - Rates	6	3,266,373	0	<b>0</b>	0	0.00%	
General Purpose Funding - Other		1,130,751	259,227	<b>230,539</b>	(28,688)	(11.07%)	▼
Law, Order and Public Safety		6,722	34	<b>0</b>	(34)	(100.00%)	
Health		1,300	216	<b>300</b>	84	38.89%	
Housing		100,600	16,766	<b>14,371</b>	(2,395)	(14.28%)	
Community Amenities		17,277	2,880	<b>3,585</b>	705	24.48%	
Recreation and Culture		800	134	<b>0</b>	(134)	(100.00%)	
Transport		1,172,603	183,312	<b>300,665</b>	117,353	64.02%	▲
Economic Services		226,292	27,674	<b>36,456</b>	8,782	31.73%	
Other Property and Services		28,983	6,265	<b>5,277</b>	(988)	(15.77%)	
		<b>5,968,681</b>	<b>499,338</b>	<b>595,171</b>	95,833		
<b>Expenditure from operating activities</b>							
Governance		(903,820)	(171,218)	<b>(148,402)</b>	22,816	13.33%	
General Purpose Funding		(225,840)	(38,187)	<b>(28,969)</b>	9,218	24.14%	
Law, Order and Public Safety		(116,855)	(16,382)	<b>(17,980)</b>	(1,598)	(9.75%)	
Health		(128,587)	(19,641)	<b>(7,555)</b>	12,086	61.53%	
Housing		(157,257)	(29,707)	<b>(5,258)</b>	24,449	82.30%	
Community Amenities		(315,359)	(41,696)	<b>(57,116)</b>	(15,420)	(36.98%)	
Recreation and Culture		(953,595)	(144,095)	<b>(135,215)</b>	8,880	6.16%	
Transport		(2,352,537)	(386,348)	<b>(195,943)</b>	190,405	49.28%	▲
Economic Services		(1,317,284)	(194,873)	<b>(132,340)</b>	62,533	32.09%	▲
Other Property and Services		(406,655)	(153,938)	<b>(46,559)</b>	107,379	69.75%	▲
		<b>(6,877,789)</b>	<b>(1,196,085)</b>	<b>(775,337)</b>	420,748		
Non-cash amounts excluded from operating activities	1(a)	1,982,393	331,042	<b>0</b>	(331,042)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>1,073,285</b>	<b>(365,705)</b>	<b>(180,166)</b>	185,539		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	11(b)	3,374,402	1,900,000	<b>2,256,389</b>	356,389	18.76%	▲
Proceeds from disposal of assets	7	250,911	0	<b>0</b>	0	0.00%	
Purchase of property, plant and equipment	8	(5,689,174)	0	<b>(365,716)</b>	(365,716)	0.00%	▼
<b>Amount attributable to investing activities</b>		<b>(2,063,861)</b>	<b>1,900,000</b>	<b>1,890,673</b>	(9,327)		
<b>Financing Activities</b>							
Transfer from Reserves	9	3,377,435	0	<b>0</b>	0	0.00%	
Transfer to Reserves	9	(4,658,077)	(29,663)	<b>(29,663)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>(1,280,642)</b>	<b>(29,663)</b>	<b>(29,663)</b>	0		
<b>Closing Funding Surplus / (Deficit)</b>	1(c)	<b>(8,552)</b>	<b>3,767,298</b>	<b>3,854,043</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$25,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 AUGUST 2019

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.



**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019**

**BY NATURE OR TYPE**

	Ref Note	Draft Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus / (Deficit)</b>	1(c)	2,262,666	2,262,666	<b>2,173,199</b>	(89,467)	(3.95%)	
<b>Revenue from operating activities</b>							
Rates	6	3,266,373	0	<b>0</b>	0	0.00%	
Operating grants, subsidies and contributions	11(a)	2,137,567	412,809	<b>502,604</b>	89,795	21.75%	▲
Fees and charges		242,047	39,704	<b>45,729</b>	6,025	15.17%	
Interest earnings		233,789	37,520	<b>37,391</b>	(129)	(0.34%)	
Other revenue		49,693	9,305	<b>9,447</b>	142	1.53%	
Profit on disposal of assets	7	39,212	0	<b>0</b>	0	0.00%	
		<b>5,968,681</b>	<b>499,338</b>	<b>595,171</b>	95,833		▲
<b>Expenditure from operating activities</b>							
Employee costs		(2,055,237)	(347,300)	<b>(299,106)</b>	48,194	13.88%	▲
Materials and contracts		(2,129,633)	(386,564)	<b>(361,361)</b>	25,203	6.52%	▲
Utility charges		(86,147)	(14,614)	<b>(2,896)</b>	11,718	80.18%	
Depreciation on non-current assets		(1,986,269)	(331,042)	<b>0</b>	331,042	100.00%	▲
Insurance expenses		(149,012)	(74,457)	<b>(95,668)</b>	(21,211)	(28.49%)	
Other expenditure		(436,155)	(42,108)	<b>(16,306)</b>	25,802	61.28%	▲
Loss on disposal of assets	7	(35,336)	0	<b>0</b>	0	0.00%	
		<b>(6,877,789)</b>	<b>(1,196,085)</b>	<b>(775,337)</b>	420,748		▲
Non-cash amounts excluded from operating activities	1(a)	1,982,393	331,042	<b>0</b>	(331,042)	(100.00%)	
<b>Amount attributable to operating activities</b>		<b>1,073,285</b>	<b>(365,705)</b>	<b>(180,166)</b>	185,539		▲
<b>Investing activities</b>							
Non-operating grants, subsidies and contributions	11(b)	3,374,402	1,900,000	<b>2,256,389</b>	356,389	18.76%	▲
Proceeds from disposal of assets	7	250,911	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment	8	(5,689,174)	0	<b>(365,716)</b>	(365,716)	0.00%	▼
<b>Amount attributable to investing activities</b>		<b>(2,063,861)</b>	<b>1,900,000</b>	<b>1,890,673</b>	(9,327)		
<b>Financing Activities</b>							
Transfer from reserves	9	3,377,435	0	<b>0</b>	0	0.00%	
Transfer to reserves	9	(4,658,077)	(29,663)	<b>(29,663)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>(1,280,642)</b>	<b>(29,663)</b>	<b>(29,663)</b>	0		
<b>Closing Funding Surplus / (Deficit)</b>	1(c)	<b>(8,552)</b>	<b>3,767,298</b>	<b>3,854,043</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Notes	Draft Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
<b>Non-cash items excluded from operating activities</b>			
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(39,212)	0	0
Add: Loss on asset disposals	35,336	0	0
Add: Depreciation on assets	1,986,269	331,042	0
<b>Total non-cash items excluded from operating activities</b>	<b>1,982,393</b>	<b>331,042</b>	<b>0</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

	Last Year Closing	This Year Opening	This Time Last Year	Year to Date
	30 Jun 2019	01 Jul 2019	31 Aug 2018	31 Aug 2019
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	10 (8,497,246)	(8,497,246)	(8,397,076)	(8,526,909)
Add: Provisions - employee	11 140,097	140,097	170,534	140,097
<b>Total adjustments to net current assets</b>		(8,357,149)	(8,226,542)	(8,386,812)

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>					
Cash and cash equivalents	2	10,633,768	10,633,768	11,284,196	12,235,291
Rates receivables	3	828,118	828,118	3,922,634	756,231
Receivables	3	(75,123)	(75,123)	(75,409)	(267,042)
Other current assets	4	10,706	10,706	1,982	7,651
<b>Less: Current liabilities</b>					
Payables	5	(724,537)	(724,537)	(1,061,792)	(351,179)
Provisions	11	(140,097)	(140,097)	(170,534)	(140,097)
<b>Less: Total adjustments to net current assets</b>	1(c)	(8,357,149)	(8,357,149)	(8,226,542)	(8,386,812)
<b>Closing Funding Surplus / (Deficit)</b>		<b>2,175,686</b>	<b>2,175,686</b>	<b>5,674,536</b>	<b>3,854,043</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Trust	Total	Institution	Interest Rate	Maturity Date
		\$	\$	\$	YTD Actual			
<b>Cash on hand</b>								
Cash Munni		772,180			772,180	NAB		
Cash Floats		715			715			
Cash Maximiser		922,014			922,014	NAB		
Muni Term Deposit		2,000,000			2,000,000			
Reserves Term Deposit		0	8,540,382		8,540,382			
<b>Total</b>		<b>3,694,909</b>	<b>8,540,382</b>	<b>0</b>	<b>12,235,291</b>			
<b>Comprising</b>								
Cash and cash equivalents		3,694,909	8,540,382	0	12,235,291			
Financial assets at amortised cost		0	0	0	0			
		<b>3,694,909</b>	<b>8,540,382</b>	<b>0</b>	<b>12,235,291</b>			

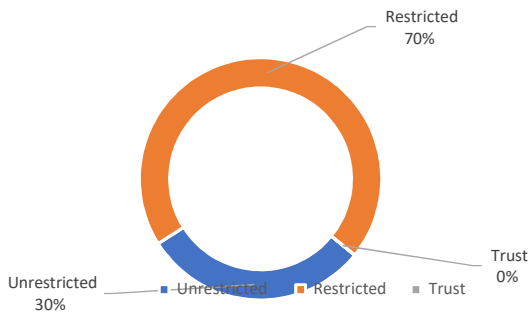
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
<b>\$12.24 M</b>	<b>\$3.69 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019**

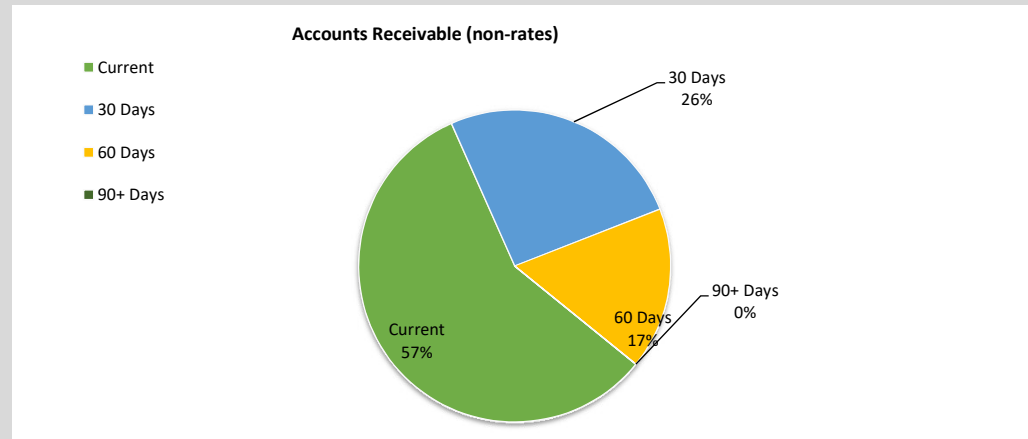
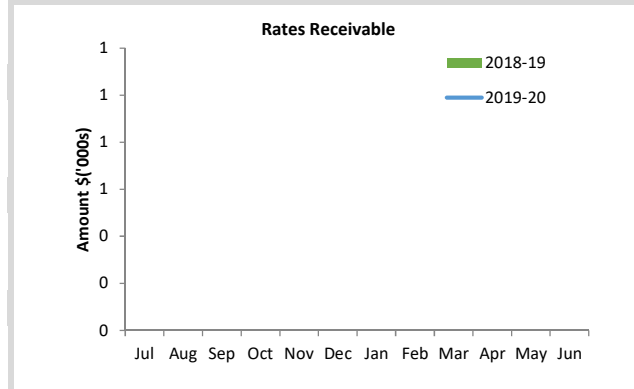
**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates Receivable	30 Jun 2019	31 Aug 19
	\$	\$
Opening Arrears Previous Years	828276	828,118
Levied this year	3,123,011	0
Less - Collections to date	-3123169	(71,887)
Equals Current Outstanding	<b>828118</b>	<b>756,231</b>
<b>Net Rates Collectable</b>	<b>828,118</b>	<b>756,231</b>
% Collected	79%	8.7%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	0	4,677	2,089	1,364	0	8,130
Percentage	0%	57.5%	25.7%	16.8%	0%	
<b>Balance per Trial Balance</b>						
Sundry receivable						14,809
GST receivable						86,510
Provision for doubtful debts						(385,257)
Accrued income/payments in advance						16,896
<b>Total Receivables General Outstanding</b>						<b>(267,042)</b>
Amounts shown above include GST (where applicable)						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Debtors Due</b>
<b>(\$267,042)</b>
<b>Over 30 Days</b>
<b>43%</b>
<b>Over 90 Days</b>
<b>0%</b>

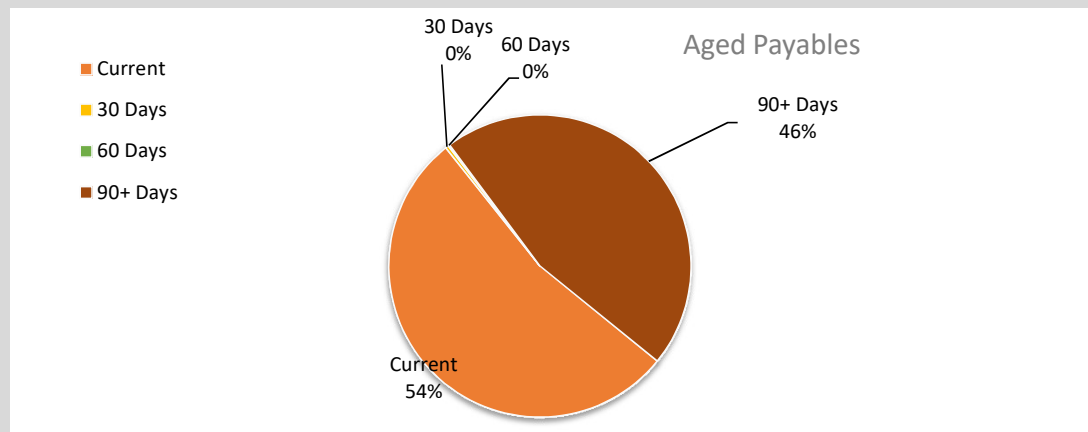
Collected	Rates Due
<b>8.7%</b>	<b>\$756,231</b>

Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	139,622	913	423	120,262	261,219
Percentage	0%	53.5%	0.3%	0.2%	46%	
<b>Balance per Trial Balance</b>						
Sundry creditors						281,449
ATO liabilities						16,324
Payroll Creditors						27,085
Income Received in advance						26,321
<b>Total Payables General Outstanding</b>						<b>351,179</b>

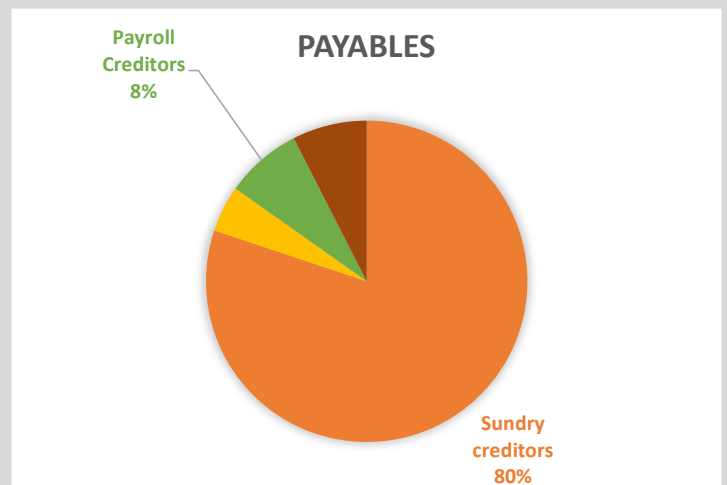
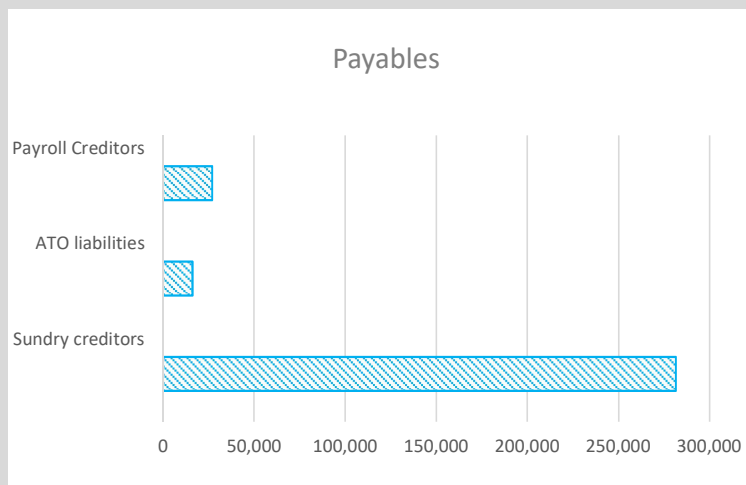
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



<b>Creditors Due</b>
<b>\$351,179</b>
<b>Over 30 Days</b>
<b>47%</b>
<b>Over 90 Days</b>
<b>46%</b>

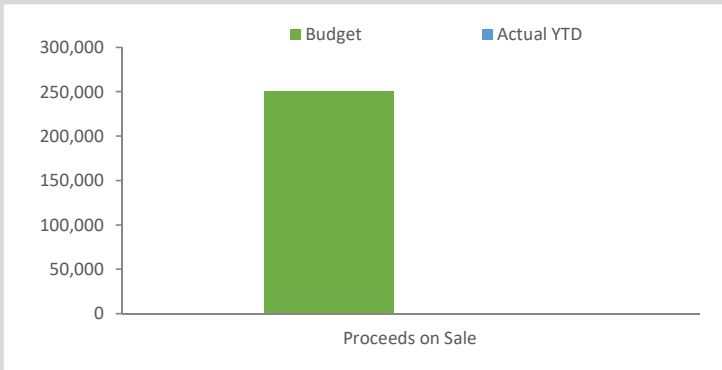


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	Vehicles	247,035	250,911	3,876	0			0	0
		<b>247,035</b>	<b>250,911</b>	<b>3,876</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
<b>\$250,911</b>	<b>\$0</b>	<b>0%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019**

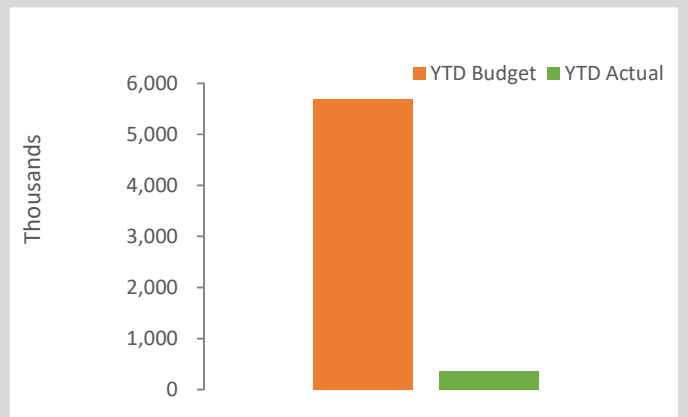
**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital Acquisitions	Draft		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buidings - non-specialised	1,076,000	0	1,895	1,895
Building - specialised	786,000	0	665	665
Furniture and equipment	45,000	0	0	0
Plant and equipment	705,085	0	0	0
Infrastructure - Roads	2,193,439	0	248,315	248,315
Infrastructure - Footpaths	100,000	0	0	0
Infrastructure - Other	783,650	0	114,840	114,840
<b>Capital Expenditure Totals</b>	<b>5,689,174</b>	<b>0</b>	<b>365,716</b>	<b>365,716</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	3,374,402	1,900,000	2,256,389	356,389
Other (Disposals & C/Fwd)	250,911	0	0	0
Cash Backed Reserves				
Building Reserve	1,782,000	0	2,560	2,560
Plant Reserve	435,785	0	0	0
Roads Reserve	300,000	0	0	0
Main Street Reserve	10,000	0	0	0
Staff amenities Reserve	650,000	0	0	0
Caravan Park Reserve	20,650	0	0	0
Niagara Dam Reserve	84,000	0	0	0
Waste Managemnet Reserve	45,000	0	0	0
Old Post Office Reserve	50,000	0	0	0
Contribution - operations	(1,313,575)	(1,900,000)	(1,893,233)	6,767
<b>Capital Funding Total</b>	<b>5,689,174</b>	<b>0</b>	<b>365,716</b>	<b>365,716</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**

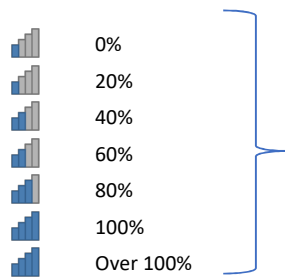


<b>Acquisitions</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Spent</b>
	<b>\$5.69 M</b>	<b>\$.37 M</b>	<b>6%</b>
<b>Capital Grant</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Received</b>
	<b>\$3.37 M</b>	<b>\$2.26 M</b>	<b>67%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)**

**Capital Expenditure Total  
Level of Completion Indicators**



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.































% of  
Completion



















*Level of completion indicator, please see table at the end of this note for further detail.*

Draft

			Draft		Variance
Account Description			Budget	YTD Budget	(Under)/Over
<b>Capital Expenditure</b>					
<b>Governance</b>					
	C04002	Software and Systems	35,000	0	0
	C04001	Administration Communication Equipment	10,000	0	0
<b>Housing</b>					
	BC001	Construct new staff housing	650,000	0	0
100%	C09002	Lot 1 37-39 Reid St	8,000	0	1,895
	C09012	Lot 91 40 Mercer St	20,000	0	0
	C09019	Lot 1085 39 Mercer St	20,000	0	0
	C09020	Lot 165 25 Onslow St	15,000	0	0
	C09021	Lot 93 36 Mercer St	10,000	0	0
	C09022	41 Mercer St	10,000	0	0
	C09205	55B (14B) Walsh St	22,000	0	0
	C09206	12A walsh Street	16,000	0	0
	C09013	29B Shenton St	15,000	0	0



		C09014	Old Post Office	50,000	0	0
		<b>Community Amenities</b>				
		C10000	Menzies Refuse Site New Hole	30,000	0	0
		C10002	Kookynie Refuse Site New Hole	15,000	0	0
		NEW	Cometvale Cemetary Fence	20,000	0	0
		<b>Recreation &amp; Culture</b>				
		C08001	Youth Centre	20,000	0	0
100%		C11100	Town Hall Upgrade	160,000	0	665
		C14583	Town Hall Admin Office Upgrade	46,000	0	0
		C11312	Rodeo Grounds Infrastructure	50,000	0	0
		C11313	Sports Courts Adjustable Poles	9,000	0	0
		C11305	Upgrade Town Dam	200,000	0	0
		C11600	Butch Shop and Tea Room Upgrade	25,000	0	0
		<b>Transport</b>				
100%		CR0001	Menzies North West Rd Bitumen R2R	751,100	0	16,906
		CR0012	Connie Sue Remote Access Road R2R	300,000	0	0
		CR0009	Tjunjuntjarra Access Rd	66,667	0	0
		CR0032	Townsite Reseal	200,000	0	0
100%		CR0004	Evanston Menzies Road RRG	254,755	0	10,894
100%		CR0005	Yarri Road RRG	121,008	0	207,454
100%		CR0013	Menzies Nrth West Rd Bitumen RRG	348,900	0	13,061
		CR0007	Menzies North West Rd Resheeting RRG	121,008	0	0
		CR0006	Shire House Crossover	30,000	0	0
100%		C11311	Street Lights at Kookynie	7,000	0	6,341
		C12100	Bicycle Path Construction	100,000	0	0
100%		C12101	Depot Extention Asset Upgrade	30,000	0	520
		C12103	Bores to support Roadwroks	35,000	0	0
		NEW	Kookynie Airstrip Extention	20,000	0	0
		C12104	Grid Replacement Program	130,000	0	0
		C12102	Minor Palnt Purchases	11,300	0	0
		NEW	Removable Frame for Service Truck	10,000	0	0
		NEW	Building Maintenance Utility	33,285	0	0
		CP002	Vehicle Replacement Works Supervisor	88,000	0	0
		CP001	Vehicle Replacement MFA	43,000	0	0
		CP011	New Grader 12m	390,000	0	0

	CP012	Community Bus	56,500	0	0
	C12301	Banners and Signage	10,000	0	0
	CP007	CEO Car Replacement	73,000	0	0
	<b>Economic Services</b>				
	C13013	Bicycle Track Menzies Town	120,000	0	0
	C13002	Truck Bay Wilson and Shenton Streets	8,000	0	107,979
	NEW	Truck Bay Abultion Block	120,000	0	0
	C13010	Niagara Dam	84,000	0	0
	C13107	Old Church Building 50 Shenton Street	55,000	0	0
	C13100	Lady Shenton Upgrade	40,000	0	0
	C13106	Goongarrie Cottage Maintenance	50,000	0	0
	C13802	Caravan Park Upgrade	10,000	0	0
	C13803	Caravan Park Security Gate Barrier	10,650	0	0
	C13804	Construction Caravan Park New Unit Disable Compliant	400,000	0	0
	<b>Other Property &amp; Services</b>				
	NEW	Construct new records facility	100,000	0	0
	NEW	Fruit Trees Protection Arbor	5,000	0	0
	<b>Grand Total</b>		<b>5,689,174</b>	<b>0</b>	<b>365,716</b>

100%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019

OPERATING ACTIVITIES  
NOTE 9  
CASH RESERVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	201,643	2,966	690	0	0	0	0	204,609	202,333
Building Reserve	2,298,078	33,805	7,869	946,374	0	(1,782,000)	0	1,496,257	2,305,947
Plant Reserve	1,395,073	20,522	4,777	536,707	0	(435,785)	0	1,516,517	1,399,850
Roads Reserve	1,529,390	22,497	5,237	1,200,000	0	(300,000)	0	2,451,887	1,534,627
Main Street Reserve	138,105	2,032	473	0	0	(10,000)	0	130,137	138,578
Staff amenities Reserve	74,299	1,093	254	1,150,000	0	(650,000)	0	575,392	74,553
TV Reserve	17,589	259	60	0	0	0	0	17,848	17,649
Caravan Park Reserve	434,027	6,385	1,486	0	0	(20,650)	0	419,762	435,513
Bitumen Reserve	397,088	5,841	1,360	200,000	0	0	0	602,929	398,448
Rates Creditors	50,118	737	341	0	0	0	0	50,855	50,459
Niagara Dam Reserve	1,349,520	19,851	4,621	0	0	(84,000)	0	1,285,371	1,354,141
Water Park Reserve	98,142	1,444	336	200,000	0	0	0	299,586	98,478
Waste Managemnet Reserve	102,766	1,512	352	0	0	(45,000)	0	59,278	103,118
Old Post Office Reserve	411,408	6,052	1,807	0	0	(50,000)	0	367,460	413,215
Commercial Enterprise Reserve	0	0	0	100,000	0	0	0	100,000	0
Land Purchase Reserve	0	0	0	200,000	0	0	0	200,000	0
	<b>8,497,246</b>	<b>124,996</b>	<b>29,663</b>	<b>4,533,081</b>	<b>0</b>	<b>(3,377,435)</b>	<b>0</b>	<b>9,777,888</b>	<b>8,526,909</b>

Other Current Liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 31 August 2019
		\$	\$	\$	\$
<b>Provisions</b>					
Annual leave		118,191			118,191
<b>Contract Liabilities</b>					
Lease liability		0			0
<b>Amounts shown above include GST (where applicable)</b>					
<b>A breakdown of contract liabilities and associated movements is provided on the followign pages at 11(a) and 11(b)</b>					

#### KEY INFORMATION

##### PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### EMPLOYEE BENEFITS

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019

NOTE 11(a)

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Unspent Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating Grants and Subsidies</b>											
<b>General purpose funding</b>											
WA Grants Commision						886,653	221,663	886,653		886,653	193,012
<b>Law, order, public safety</b>											
Fire Prevention						6,522	0	6,522		6,522	0
<b>Transport</b>											
Grant Roads						820,598		820,598		820,598	106,344
Grant - MRWA Direct Grant						183,146	183,146	183,146		183,146	194,321
Grant Other Tjun Access Rd						128,647		128,647		128,647	0
<b>Economic services</b>											
Community Resource Centre						112,000	8,000	112,000		112,000	8,927
	0	0	0	0	0	2,137,566	412,809	2,137,566	0	2,137,566	502,604
<b>TOTALS</b>	0	0	0	0	0	2,137,566	412,809	2,137,566	0	2,137,566	502,604

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019

NOTE 11(b)  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-Operating Grants and Subsidies</b>											
<b>Recreation and culture</b>											
Lottery West Youth Services						25,570	0	25,570		25,570	11,744
<b>Transport</b>											
Grants R2R						695,000		695,000		695,000	179,000
Grants RRG						301,165		301,165		301,165	0
Grants Wandrra						1,900,000	1,900,000	1,900,000		1,900,000	2,065,646
Grant Other TjunTjun						66,667		66,667		66,667	0
<b>Economic services</b>											
Tourism - Truck Bay						290,000		290,000		290,000	0
Tourism - Bicycle Path						96,000		96,000		96,000	0
	0	0	0	0	0	3,374,402	1,900,000	3,374,402	0	3,374,402	2,256,389
<b>Total Non-operating grants, subsidies and contributions</b>	0	0	0	0	0	3,374,402	1,900,000	3,374,402	0	3,374,402	2,256,389

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019**

**NOTE 12  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance 31 Aug 2019
	\$	\$	\$	\$
Trust Account	1,680			1,680
	1,680	0	0	1,680

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2019**

**NOTE 13  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$25,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
General Purpose Funding - Other	(28,688)	(11.07%)	▼ Timing	General Purpose Operating Grant
Transport	117,353	64.02%	▲	Grant Roads \$106,344 Timing Direct Grant \$11,175 Permanent
<b>Expenditure from operating activities</b>				
Transport	190,405	49.28%	▲ Timing	Monthly depreciation has't been ran yet for 19/20
Economic Services	62,533	32.09%	▲ Timing	Lady Shenton exp down due to depreciation & wages
Other Property and Services	107,379	69.75%	▲ Timing	Plant depreciation not ran, Admin cost down \$11,000, Allocations up
<b>Investing Activities</b>				
Non-operating Grants, Subsidies and Contributions	356,389	18.76%	▲	Wandrra over \$165,000 permanent, RRG over \$179,000 timing
Capital Acquisitions	(365,716)	0.00%	▼	\$107,979 LR Ex Truckbay, \$207,000 carryover from last YR exp not budgeted



## 12.2.2 MONTHLY LISTING OF PAYMENTS FOR THE MONTH OF AUGUST 2019

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	FIN.935.1/NAM307
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	18 September 2019
<b>AUTHOR:</b>	Jeanette Taylor Manager Finance and Administration
<b>ATTACHMENT:</b>	12.2.2-1 Payment Listing for August 2019

### SUMMARY

The list of payments made for the month of August 2019 to be received by Council.

### BACKGROUND:

Payments have been made by electronic funds transfer (EFT), cheque and direct transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the Chief Executive Office and are reported to Council.

### COMMENT:

The EFT and Direct Debit payments that have been raised for the month of August 2019 are attached.

After payment, the balance of creditors will be \$261,219.36.

### CONSULTATION

N/A

**STATUTORY Environment:**

*Local Government (Financial Management) Regulations 1996 Regulation 13*

**POLICY IMPLICATIONS:**

**Policy 4.7 – Creditors – Preparation for Payment**

**FINANCIAL IMPLICATIONS:**

Nil

**RISK ASSESSMENTS:**

**OP7** Accounts payable amounts and disbursements are either inaccurately recorded or not recorded at all.

**STRATEGIC IMPLICATIONS:**

*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council receive the list of payments for the month of August 2019 totalling \$2,741,118.19 being:

- 1) There were no cheques written.
- 2) Electronic Fund Transfer EFT4314 – EFT4374 payments in the Municipal Fund totalling \$693,974.96.
- 3) Direct Debit payments from the Municipal Fund totally \$47,143.23.

- 4) Transfer to term deposit \$2,000,000.00.
- 5) Credit Card payments for the statement period 30 June 2019 to 30 July 2019 totalling \$5,716.53.

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

**Shire of Menzies**  
**Payments for the Month of August 2019**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
		Cheques		\$0.00
		EFT		\$693,974.96
		Direct Debit		\$52,855.93
		Transfer to Term Deposit		\$2,000,000.00
		<b>Total Payments</b>		<b>\$2,746,830.89</b>
		Credit Card Payments (included in Direct Debit)		\$5,712.70

**Shire of Menzies**  
**Payments for the Month of August 2019**

Chq/EFT	Date	Name	Description	
EFT4314	08/08/2019	Leonora Pharmacy	Pharmacy for July 2019	\$437.94
EFT4315	08/08/2019	Gearing Butchers	Meat provided for Murdoch Vet Students in Nov 2018	\$138.84
EFT4316	08/08/2019	Pumps Australia	Replacement Motor - Fire fighting unit	\$984.50
EFT4317	08/08/2019	Child Support	Payroll deductions	\$300.00
EFT4318	08/08/2019	3E Advantage	Copier charges to 31/7/2019	\$2,575.67
EFT4319	08/08/2019	Urbis Pty Ltd	LPS - Stage 4 - preparation of Draft LPS - Complete for advertising	\$6,271.56
EFT4320	08/08/2019	Market Creations	Tecnology, website support	\$1,750.66
EFT4321	08/08/2019	Northern Goldfields Earthmoving Pty Ltd	Contract Grading	\$54,766.25
EFT4322	08/08/2019	AL Welding & Fabrication	Fabricate light poles - Kookynie streetlights	\$2,504.70
EFT4323	08/08/2019	Comiskey's Contracting	Tender C13002-2018 - Truck Bay - Claim 2	\$118,044.30
EFT4324	08/08/2019	Quality Publishing Australia	Maps and Books for resale	\$172.04
EFT4325	08/08/2019	EMC Asset Management Pty Ltd	Storm damage to solar energy system - Insurance claim	\$6,028.00
EFT4326	08/08/2019	Down to Earth Training & Assessing	Grader ticket training - staff	\$470.00
EFT4327	08/08/2019	OAG Office of the Auditor General	Audit fees for 2017/2018 financial year, additional fee for valuation issues	\$35,200.00
EFT4328	08/08/2019	Air Liquide WA Pty Ltd	Rental of Gas Cylinder x 2 months	\$56.32
EFT4329	08/08/2019	Toll Transport Pty Ltd	Transport Our Place, Our Way Brochures	\$166.22
EFT4330	08/08/2019	Coyles Mower & Chainsaw Centre	Repair chainsaw	\$203.00
EFT4331	08/08/2019	Eagle Petroleum (W.A) Pty Ltd	Bulk Fuel Purchase 4000 litres @ 1.3357 +gst	\$5,877.08
EFT4332	08/08/2019	Harvey Norman	Microsoft Surface Dock x 2	\$598.00
EFT4333	08/08/2019	Menzies Hotel	Lunch for Training, papers for July	\$605.60
EFT4334	08/08/2019	Landgate	2 x Certificate of Title	\$52.40
EFT4335	08/08/2019	Marketforce	Advertising- Audit Meeting, Differential Rates	\$561.57
EFT4336	08/08/2019	Samuel Mckay	Reimburse Inspection costs - Camper Trailer	\$130.50
EFT4337	08/08/2019	Shire of Menzies Social Club	Payroll deductions	\$120.00
EFT4338	08/08/2019	Netlogic Information Technology	Technology support	\$675.00
EFT4339	08/08/2019	Office National	Toner, equipment for youth centre, stationery.	\$3,091.89
EFT4340	08/08/2019	Penns Cartage	Transport 1box from Pump Australia	\$37.40
EFT4341	08/08/2019	SNAP	Caravan Park Receipt Books	\$1,039.50
EFT4342	08/08/2019	Verlinden's Electrical Service	Supply and install replacement wall oven - 37 Reid Street	\$3,774.65
EFT4343	22/08/2019	Netlogic Information Technology	Server rack, 2x PC's for CRC and setup, support	\$7,193.00
EFT4344	22/08/2019	Arteil (WA) Pty Ltd	1x Executive chair(CEO) 1 staff chair.	\$1,075.80
EFT4345	22/08/2019	Roadtech Construction	Evanston-Menzies Road, Yarri Road re-sheeting	\$235,617.80
EFT4346	22/08/2019	Child Support	Payroll deductions	\$300.00
EFT4347	22/08/2019	Yeti's Records Management Consultancy	Yeti's Record Cataloguing July 2019	\$1,408.00
EFT4348	22/08/2019	Xstra Global IT and Communication Solutions	PABX Telephone support	\$298.73
EFT4349	22/08/2019	Department Of Mines Industry Regulation and Safety	BSL - Levy collections for July 2019	\$63.50
EFT4350	22/08/2019	Smart Digital	Outdoor cinema	\$4,257.71
EFT4351	22/08/2019	Anne Lake Consultancy	CEO Review	\$2,350.00
EFT4352	22/08/2019	Bunnings	Screws, Ramset, & Hooks, herbicide, potting mix,	\$483.03
EFT4353	22/08/2019	Cabcharge Australia Limited	Cabcharges - Local Government Convention	\$143.33
EFT4354	22/08/2019	Goldline Distributors	Garbage bags, biscuits, water, toilet paper	\$767.42
EFT4355	22/08/2019	Goldfields Records Storage	User charges x 2 months	\$52.79
EFT4356	22/08/2019	Goldfields Toyota	CEO Car Service	\$759.29
EFT4357	22/08/2019	Menzies Hotel	45Kg Gas Bottle	\$184.50
EFT4358	22/08/2019	Institute of Public Works Engineering Australasia Limited (IPWEA)	NAMS Plus subscription fee 1/7/19 to 30/6/20	\$814.00
EFT4359	22/08/2019	IT Vision	Year end payroll processing - STP compliant	\$4,125.00
EFT4360	22/08/2019	Landgate	Custom Map Smart Plan-Townsite of Menzies	\$689.90
EFT4361	22/08/2019	Local Government Supervisors Association	Conference Dinner and excursions - Works Supervisor	\$242.00

**Shire of Menzies  
Payments for the Month of August 2019**

EFT4362	22/08/2019	Marketforce	Advert for Administration Finance Officer on SEEK	\$174.02
EFT4363	22/08/2019	Samuel Mckay	Reimburse Inspection certificate and weighbridge costs	\$150.50
EFT4364	22/08/2019	Shire of Menzies Social Club	Payroll deductions	\$110.00
EFT4365	22/08/2019	Netlogic Information Technology	Install Landgate viewer for CEO,setup and install updates, email etc on new ipad for Councillor	\$487.50
EFT4366	22/08/2019	Office National	Travel for copier service,opticon scanner, printer, labels for works, stationery.	\$1,746.35
EFT4367	22/08/2019	Onsite Rental Group	Hire of 1 message board	\$458.51
EFT4368	22/08/2019	Paupiyala Tjarutja Aboriginal Corporation	Accomodation Millen Street - OMC 25 July - Cr. Baird	\$187.00
EFT4369	22/08/2019	Shire Of Leonora	Northern Goldfields Tourism Brochure - Annual storage and distribution fee paid to Toll Customised Solutions (shared). LG Act training for 3 staff	\$1,987.43
EFT4370	22/08/2019	SNAP	25 General Receipt Books as per Quote F034-4046	\$513.70
EFT4371	22/08/2019	State Library of W.A.	Better Beginning Program 2019/20	\$11.00
EFT4372	22/08/2019	Moore Stephens	Quarterly fee for statutory compliance services, training on related party disclosures, preparation of annual financial statements,	\$31,063.03
EFT4373	22/08/2019	Wa Country Health Service - Goldfields	Invoice 508423 - 1 August to 31 August 2019	\$4,554.54
EFT4374	22/08/2019	WML Consultants	Engineering consultant	\$15,783.72
	01/08/2019	Payroll		\$43,162.49
	15/08/2019	Payroll		\$44,353.70
	29/08/2019	Payroll		\$41,772.08
				\$693,974.96

**Shire of Menzies**  
**Payments for the Month of August 2019**

Chq/EFT	Date	Name	Description	Amount
DD2797.1	01/08/2019	NAB	Merchant Fee 007132994 1 August 2019	\$146.99
DD2797.2	01/08/2019	WESTNET	CRC Internet 1 August 2019 to 1 September 2019	\$54.99
DD2799.1	07/08/2019	Power ICT Pty Ltd	Phone Messages on Hold - August 2019	\$75.90
DD2804.1	08/08/2019	Telstra - DIRECT DEBIT ONLY	Office Internet - 8 August	\$6,812.74
DD2806.1	12/08/2019	Telstra - DIRECT DEBIT ONLY	Office Internet - 11 August	\$694.94
DD2808.1	13/08/2019	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,767.13
DD2808.2	13/08/2019	WA Local Govt Superannuation Plan	Payroll deductions	\$2,169.94
DD2808.3	13/08/2019	Sunsuper	Superannuation contributions	\$872.35
DD2808.4	13/08/2019	Australian Super	Superannuation contributions	\$1,000.03
DD2808.5	13/08/2019	GESB Superannuation	Superannuation contributions	\$69.97
DD2808.6	13/08/2019	Kinetic Superannuation	Payroll deductions	\$256.58
DD2810.1	15/08/2019	Woolworths Ltd	Youth Centre	\$143.17
DD2813.1	15/08/2019	Toyota Finance DIRECT DEBIT ONLY	Toyota Prado Lease - August 2019	\$1,099.07
DD2813.2	15/08/2019	Horizon Power	Power Teachers unit - to be invoiced	\$146.28
DD2815.1	16/08/2019	Horizon Power	Streetlights - 1 July 2019 to 31 July 2019	\$764.83
DD2818.1	05/08/2019	NAB	Credit Card	\$5,716.53
DD2829.1	27/08/2019	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,764.96
DD2829.2	27/08/2019	WA Local Govt Superannuation Plan	Payroll deductions	\$2,230.04
DD2829.3	27/08/2019	Sunsuper	Superannuation contributions	\$872.35
DD2829.4	27/08/2019	Australian Super	Superannuation contributions	\$937.59
DD2829.5	27/08/2019	GESB Superannuation	Superannuation contributions	\$69.97
DD2829.6	27/08/2019	Kinetic Superannuation	Payroll deductions	\$256.58
DD2831.1	28/08/2019	Water Corporation	Water usage 13 June 2019 to 10 August 2019	\$1,174.44
DD2833.1	29/08/2019	Wright Express Australia Pty Ltd	Motorpass fuel card to 15 August - 624.88litres	\$1,042.43
DD2835.1	26/08/2019	Gregory Dwyer	Presidents Allowance 26 August 2019	\$3,364.49
DD2835.2	26/08/2019	Ian Baird	Sitting Fees - 26 August 2019	\$1,289.67
DD2835.3	26/08/2019	Jillian Dwyer	Sitting Fees 26 August 2019	\$875.83
DD2835.4	26/08/2019	Cr Justin Lee	Sitting Fees 26 August 2019	\$875.83
DD2835.5	26/08/2019	Cr Debbie Hansen	Sitting Fees - 26 August 2019	\$875.83
DD2835.6	26/08/2019	Cr Ian Tucker	Sitting Fees 26 August 2019	\$875.83
DD2835.7	26/08/2019	Cr Keith Mader	Sitting Fees - August 2019	\$700.66
DD2835.8	26/08/2019	NAB	NAB Connect Fees - 26 August 2019	\$36.49
DD2837.1	30/08/2019	NAB	Merchant Fees 6854150 - 30 August 2019	\$215.10
DD2839.1	04/08/2019	Shire Of Menzies	Credit card payment ceo	\$5,234.64
DD2841.1	04/08/2019	Shire Of Menzies	MFA credit card July 2019	\$478.06
DD2843.1	20/08/2019	WA Local Govt Superannuation Plan	Super for Darien Tucker	\$1,889.30
DD	30/08/2019	NAB	Bpay Charge	\$4.40
				<b>\$52,855.93</b>

**Shire of Menzies**  
**Payments for the Month of August 2019**

<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
<b>CEO CARD</b>			
11/07/2019	Goldfields Medicine	Preemployment Medical	\$ 295.00
18/07/2019	Goldfields Medicine	Preemployment Medical	\$ 290.00
22/07/2019	NIB Travel Insurance	Airfare Insurance	\$ 24.00
18/07/2019	Kmart Kalgoorlie	Glasses for Town Hall kitchen	\$ 18.00
22/07/2019	Coles Kalgoorlie	Refreshments	\$ 90.26
22/07/2019	Qantas Airway	LG Week Airfares 2 x Councillor	\$ 2,095.02
22/07/2019	Crown Promenade Perth	Accommodation LG Week - Councillor	\$ 534.33
22/07/2019	Crown Promenade Perth	Accommodation LG Week - CEO	\$ 402.77
22/07/2019	Office Works	Brother Wireless Printer	\$ 638.95
22/07/2019	Retravisision Kalgoorlie	Vacuum Cleaner - Town Hall	\$ 598.00
26/07/2019	Office National	Mobile Pedestal	\$ 239.31
29/07/2019	NAB	Card Fee	\$ 9.00
<b>MFA CARD</b>			
01/07/2019	Celebration City	Table skirting for meeting	\$ 48.00
11/07/2019	Woolworths Kalgoorlie	Sparkling Water for Councillors	\$ 15.30
12/07/2019	Office National	Printer Ink	\$ 121.96
22/07/2019	Harvey Norman	Computer mini ports & Speakers	\$ 132.00
24/07/2019	Square Space Inc	Menzies Rodeo Website	\$ 27.00
24/07/2019	Square Space Inc	Menzies Rodeo Website	\$ 100.80
29/07/2019	Department of Transport	Camper Trailer	\$ 24.00
29/07/2019	NAB	Card Fee	\$ 9.00
		Direct Debit	\$ 5,712.70
		Direct Debit	<b><u>\$ 11,425.40</u></b>



## 12.3 WORKS AND SERVICES

### 12.3.1 Works Report for the period of August 2019

<b>LOCATION:</b>	Works Depot
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	N/A
<b>DATE:</b>	17/09/2019
<b>AUTHOR:</b>	Paul Warner, Works Supervisor
<b>ATTACHMENT:</b>	Nil

#### SUMMARY

Summary of activities of the Works Team for August/September 2019.

#### BACKGROUND

The Shire manages the Works section with a permanent staff of a Works Supervisor, and 4.5 full time equivalent workers. Additional resources are contracted as required

#### COMMENT

- Streetlights put up at Kookynie, three were put up, three more to go. The work was held up because of hard ground a new drill had to be acquired.
- One solar light put up at BBQ area on oval.
- One solar light put up at public toilets and inside light fixed.
- Contractor grader grading Evanston-Menzies Road.
- Shire grader grading Snake Hill Road.
- Picked up new Toyota Hiace 10-seater bus.
- Working with EMC Asset Management in getting solar on admin building up and running.
- Po202 and Po206 had battery isolators fitted.
- Fence around laydown yard erected.

## **CONSULTATION**

NIL

## **STATUTORY ENVIRONMENT**

NIL

## **POLICY IMPLICATIONS**

NIL

## **FINANCIAL IMPLICATIONS**

NIL

## **RISK ASSESSMENT**

No Risk Assessment has been undertaken relating to this item.

## **STRATEGIC IMPLICATIONS**

### *14.1 Sustainable local economy encouraged*

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

### *14.2 Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

### *14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.

- Regularly monitor and report on the Shire’s activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

*14.4 Heritage & Natural assets conserved*

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

**VOTING REQUIREMENTS**

Simple majority

**OFFICERS RECOMMENDATION**

That Council receive the Works Report for the month of August/September 2019.

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

### 12.3.2 CATTLE IN MENZIES TOWNSITE

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	Peter Money Chief Executive Officer
<b>ATTACHMENT:</b>	Nil

#### SUMMARY

This item is brought to Council to discuss the fencing of the Menzies Town Common.

#### BACKGROUND

Menzies townsite is surrounded by Adelong and Jeedamya cattle stations which are unfenced around the townsite which enables cattle to wander in through the townsite.

Over the past months there have been complaints about the cattle invading private property and eating gardens. They have also eaten much of the shrubbery from the pots in Shenton Street and been into the Caravan Park and destroyed most of the kurrajong trees and other vegetation.

There are also concerns that Park patrons may confront the cattle at night while they are attending the ablutions which could result in distress or injury to the Park patrons.

The *Local Government (Miscellaneous Provisions) Act 1960* contains a vast number of requirements in regards to managing cattle that stray into towns or on to private property but to implement the requirements under this Act would require considerable Council resources.

The Council could approach its approved Ranger for additional services to impound and manage within an approved pound, the cattle which includes feeding and watering twice daily, notifying owners (if any), collecting fees and a number of other requirements until some more permanent solution is found.

However this would be costly and time consuming and considering that the cattle ownership is unknown there is little or no chance of recovering the costs of all these requirements.

The Shire's of Leonora and Laverton are in the process of fencing their Commons in cooperations with the owners of the Stations that are adjoining their townsites.

In the instance of Leonora Shire costs are shared with the landowners; the Shire purchases all the materials and the Station owners erect the fencing.

If the Council agrees to consider fencing the Common, the adjoining stations of Jeedamya and Adelong will be approached about contributing to the fence.

## **COMMENT**

The length of the Menzies Town Common is approximately 55 kilometres, but this length and its specific location will need to be confirmed, possibly by surveying.

There will be a number of grids to be installed across designated roads.

## **CONSULTATION**

Shire President  
Works Manager  
Northern Goldfield Councils Group

## **STATUTORY ENVIRONMENT**

*Local Government (Miscellaneous Provisions) Act 1960*

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

This will be dependent on the actual length of fence, the type of construction, the contribution from adjoining Stations and ultimately determined by quotation or tender submissions.

A budget provision for this project was not included in 2019/2020 budget. If it is to proceed this financial year a budget variation will be required.

## **RISK ASSESSMENT**

The Council has an obligation to address issues that affect the safety and well-being of its residents. Cattle wandering through the town at night are a safety risk aside from the damage they cause to vegetation and gardens.

The owners of the cattle are obligated to contain their cattle and there are many regulations enforceable by the Shire to penalise and eventually prosecute the owners if necessary.

These Regulations are complex and expensive to enforce.

It has been found that some cattle are not tagged, and ownership is unknown. In instances of claims for damage or fines, they cannot be applied.

The construction of a fence will severely restrict the ability of cattle to enter the townsite minimising personal risk and damage to property.

## **STRATEGIC IMPLICATIONS**

### *14.2 Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

### *14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

## **VOTING REQUIREMENTS**

Simple majority

## **OFFICERS RECOMMENDATION**

That Council request the CEO to proceed with necessary arrangements to cost the installation of a fence and other facilities on the Town Common boundary; liaise with adjoining Station owners for shared costs and prepare a budget amendment to allocate the necessary funds at the appropriate time.

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

### 12.3.3 ASSET TRANSFER - RAILWAY DAM

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	Water Corporation
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	Peter Money Chief Executive Officer
<b>ATTACHMENT:</b>	Nil

#### SUMMARY

The Shire seeks ownership of the Railway Dam for use for road works purposes.

#### BACKGROUND

The Railway Dam was originally built to provide water for the steam trains that passed through Menzies in past years.

This use has long since dissipated and the dam though used by the Shire, remains an asset of the Water Corporation and is leased to the Shire.

The Water Corporation has no use for the dam whereas the Shire uses the dam as a water source for roadworks and other Shire activities.

Water Corporation is willing to pass ownership of the dam to the Shire if the Council so requests.

In the 2019/2020 Budget, in anticipation of gaining ownership of the dam, the Council set aside funds to line the dam to prevent water seepage and repair the dam fencing to make the dam safe.

The dam also has value as an historical asset being part of Menzies early history.

#### COMMENT

If Council agrees to seek ownership of the asset, the process to transfer will take some time – the time not being specified by Water Corporation.



## **CONSULTATION**

Works Supervisor  
Shire President  
Tony Snelling – Water Corporation

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

There may be some minor transfer costs.

## **RISK ASSESSMENT**

If the Shire takes ownership it will be responsible for the management, maintenance and any capital works on the asset.

The asset will be valued and included as part of Council's assets and will be depreciated in accordance with depreciation schedules.

Without ownership of the asset, the Shire would be investing funds to maintain an asset that is not the Shires.

The asset is an essential water source for Shire roads and other works. To acquire the volume of water from other sources especially in dry seasons, would be quite expensive.

## **STRATEGIC IMPLICATIONS**

**Select one or more of the outcomes from the Strategic Plan – delete those not relevant**

### *14.1 Sustainable local economy encouraged*

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

### *14.2 Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.

- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

#### *14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire’s activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

#### *14.4 Heritage & Natural assets conserved*

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

### **VOTING REQUIREMENTS**

Simple majority.

### **OFFICERS RECOMMENDATION**

That Council advises Water Corporation that it seeks a transfer of asset being the old Menzies Railway Dam from Water Corporation to the Shire of Menzies.

### **COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
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**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

Your Ref:  
Our Ref: Nexus: Shire of Menzies Asset Transfer of Railway Dam 27Aug19  
Enquiries: Tony Snelling  
Telephone: (08) 9080 1020



ICR/295

27 August 2019

Mr Paul Warner  
Works Supervisor  
Shire of Menzies  
PO Box 4  
MENZIES WA 6436

Dear Mr Warner,

### **Asset Transfer of Railway Dam to Shire of Menzies**

Thank you for your telephone call on 26 August 2019 and your request to provide correspondence confirming our discussions regarding the old Railway Dam at Menzies. Currently the Shire of Menzies leases this facility from Water Corporation.

Please be advised Water Corporation is supportive of transferring this asset to the Shire of Menzies. The Railway Dam is surplus to our requirements, has potential value to the Shire as part of a non-potable water supply scheme and is an important part of the Shire's history.

The administration of transferring this asset will take some time and I would be pleased to receive a copy of your Council's resolution, as adopted at a formally constituted Shire Council meeting, indicating Council's intent to pursue the asset transfer.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Tony Snelling".

Tony Snelling  
Manager Customer & Stakeholder  
Goldfields & Agricultural Region

### 12.4.1 DONATION REQUEST - COOKING SESSIONS

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	Gaye Money & Cynthia Taylor
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	Peter Money Chief Executive Officer
<b>ATTACHMENT:</b>	Nil

#### SUMMARY

Council has received a request for a donation to conduct adult community cooking sessions.

#### BACKGROUND

The applicants have requested a donation to re-commence adult cooking sessions on a fortnightly basis which would provide for 30 cooking sessions.

These occurred in the past and were apparently well received.

Council does provide a number of activities and facilities for youth but little for adults in the community. Cooking sessions would provide an activity for adult people.

The participants would be using the kitchen in the Administration building.

#### COMMENT

Council advertised for submissions from the community for any donations to be considered in the budget deliberations, but no applications were received.

Though this is strictly an unbudgeted request, the funds could be allocated from account 04245 - Other Governance Operations.

The donation asked for being \$1,500 is to purchase food supplies (and some advertising) but Council may want to consider that the participants should provide their own ingredients other than perhaps some seeding funds to get the sessions underway.

If Council agrees to the full \$1,500 grant, this should be administered by the Shire and receipts provided for any expenses then being refunded.

## **CONSULTATION**

Cynthia Taylor  
Gaye Money

## **STATUTORY ENVIRONMENT**

*Nil*

## **POLICY IMPLICATIONS**

Policy 4.4 Donations, Sponsorship and Contributions

1. As a general practice, Council will restrict making donations of cash, materials and/or works to organisations which benefit the local community.

3. Criteria for consideration of donation or sponsorship –

a) Applicants should note that donations will be made at the absolute discretion of Council.

b) Donation requests will not be considered where the applicant is –

i) a private and for profit organisation or association

ii) an individual person

iii) in relation to general fundraising

iv) for funding for conferences and conventions

c) Priority will be given where –

i) The applicant is a registered not for profit organisation and has a base or visible presence in the Shire.

ii) The applicant is a community group based in the Shire or has visible presence within the Shire or has a significant impact on residents of the Shire.

iii) The applicant can demonstrate that the funds will provide some benefit to the Shire residents.

iv) The funds are required for a new initiative or significant once off project.

v) The applicant has not received a donation from Council within the previous two years.

## **FINANCIAL IMPLICATIONS**

Up to \$1,500 to come from account 0425 – Other Governance Operations (Other expenses) with IE code 580

## **RISK ASSESSMENT**

The donation to provide for cooking sessions will provide an activity for adults and a sense of community cohesion.

Community participation provides for a contented and healthy community which aligns with the Councils increasing responsibility for community health and well-being.

There is a risk that interest in the sessions may wane in which case the session may close earlier than planned.

For this reason and for correct accounting for donations, the Shire should administer the funds.

## STRATEGIC IMPLICATIONS

### 14.2 *Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

### 14.3 *Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

## VOTING REQUIREMENTS

Absolute majority

## OFFICERS RECOMMENDATION

That Council allocate a donation of \$xxxx to the community cooking sessions.

## COUNCIL DECISION

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

CEO  
CC Counsellors  
PO Box 4  
Menzies 6436

Dear Mr Money

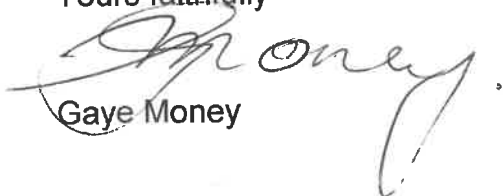
We would like to put in a request for funding to recommence adult community cooking sessions. Our previous sessions were well received and supported by the community which proved to be a great success. On receipt of this we have been approached by the local community expressing an interest in restarting the cooking sessions.

It is envisioned that sessions will be held on a fortnightly basis. We will ensure that advertising and promoting our cooking sessions will be done by flyers, word of mouth and social media. We hope this coverage engages the wider community( Kookynie, Marapoi and others.

In light of this we would like to request a donation of \$1500 which would cover approximately 30 sessions + other expenses incurred.

We look forward to working together with the support of the shire and the community to bring back this wonderful opportunity.

Yours faithfully

  
Gaye Money

Cynthia Taylor



## 12.4.2 SUPPORT FOR COMMUNITY GARDEN

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	The author of this document may partake in the garden
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	Peter Money Chief Executive Officer
<b>ATTACHMENT:</b>	Nil

### SUMMARY

This is a request to use Council owned land to create a community garden.

### BACKGROUND

Community gardens are a popular means of enabling people to grow their own fresh vegetables which is especially useful as Menzies does not have a supermarket.

Community gardens can also create a sense of community whereby people work together, share knowledge and ultimately swap their favoured products with others and so receive a variety of fresh vegetables.

The gardens can also provide constructive activities, help develop interpersonal skills, develop social control and improved behaviour in young people. All while providing excellent nutritional opportunities.

The WA Government through its Community Health Plans is preparing to shift some responsibility for community health and well-being onto local governments.

A community garden could have health benefits for our community with the supply of fresh and health vegetables and fulfil some of the expectations from a health plan.

It is requested that the garden be set up on the north side of the old butcher shop between that and the roadhouse block as shown below.

The set-up cost would be minimal with the carting of good growing soil, using old railway sleepers from the rubbish tip and installation of sprinklers and provision of water.



## **COMMENT**

How plots of land within the garden are allocated will be decided at a later date but participants will be expected to maintain any plots that they are granted.

## **CONSULTATION**

Paul Warner – Works Supervisor

## **STATUTORY ENVIRONMENT**

*Nil*

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Cost will depend of the size of the area granted. All soils and garden framing will be at transport cost only.

## **RISK ASSESSMENT**

A community garden will provide many health and well-being benefits to the community through the provision of nutritious vegetables;  
will provide social and community interaction resulting in a more cohesive and contented community;  
there are benefits to the elderly with light exercise and activity;  
there are potential benefits to youth through social interaction and creative activities in the growth of vegetable.

There is a risk that people will lose interest in the garden and it could fall into disrepair.

It may require the formation of an informal management group to ensure participants comply with some courtesies and consideration others, and to discourage conflicts of interest within the garden community.

**STRATEGIC IMPLICATIONS**

Select one or more of the outcomes from the Strategic Plan – delete those not relevant

*14.2 Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire’s activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

**VOTING REQUIREMENTS**

Simple majority

**OFFICERS RECOMMENDATION**

That Council approve the use a portion of 53 Shenton Street on the north side of the old butcher shop as a community garden with setup costs to come from existing budgets..

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*



To the Shire Council

The Menzies community garden are looking for a patch of land to set up our garden beds and will the Council be as kind to give us the land on the north side of the Butcher shop running down the side of the Road house. We are hoping to set up the garden to get more people within the town and surrounds to get together and become more active and get more of a understanding in growing their own vegetables

Menzies Community Garden

### 12.4.3 STATUS UPDATE

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	Shire of Menzies
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 August 2019
<b>AUTHOR:</b>	Peter Money Chief Executive Officer
<b>ATTACHMENT:</b>	Nil

### SUMMARY

The table below shows progress of Council resolutions.

### BACKGROUND

Status Update – Council Resolutions

MEETING DATE	ITEM NO	RESOLUTION	RESPONSE / OFFICER	TIMEFRAME
25/07/2019	12.1.3	That Council write-off all rates and charges on Assessment A4450 being E77/01814 for \$178.77 and Assessment A4466 being lease E77/01911 for the sum of \$457.06 with the total amount to be written off being \$635.83.	MFA	Completed
25/07/2019	12.1.4	That Council approve the write-off of 2017/2018 rates and interest on Assessment 5259 (E77/2327) to the value of \$443.12: and Assessment 5260 (E77/2328) to the value of \$183.50	MFA	Completed
29/08/2019	12.2.3	Over invoicing from remote roads – seek legal advice	CEO	Underway
29/08/2019	Council resolution 1716	Commission a building defect and maintenance assessment	CEO	Underway – expect completion

				late October 2019

### Administrative and Budgeted Matters

TITLE	COMMENT	COMPLETION
Ward Review	In progress – process recommenced as previous work is outdated	Mid 2020
Planning Scheme Review	In progress – May 2018 documents to Council were incomplete and progress was halted	Late 2020
Annual Report 2017/2018	Information requests were not followed up early in 2019 delaying the report.	Completed August 2019
Budget 2019/2020	Delayed due to complications in the accounts system	Completed August 2019
Niagara Dam	Underway	Late 2019
Town Dam Project	Underway – dependent on Water Corp processes	
Caravan Park Units	Tender process to be finalised	
Construction of Truck Bay Ablutions	Tender process to be finalised	
Construction of 3 Bedroom House	Tender process to be finalised	
Risk Management	Underway – will require external support	Mid 2020
HR Reviews	Underway – positions and duties being reviewed for greater efficiencies	
Standardise Accounts System	Underway early October 2019	Late 2019 / early 2020
Ongoing IT Deficiencies	Assessed and changes being introduced	End of 2019

Amendments to the LG Act	Numerous matters are being implemented with many more to come	Depending on when the Act is finalised – late 2020?
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Category	Status
Not Started	
In Progress	
Completed	

## COMMENT

Updated monthly. Completed Items are removed after the Meeting the Item is accepted by Council.

## CONSULTATION

As applicable

## STATUTORY ENVIRONMENT

*Local Government Act 1995 s5.41*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Not applicable

**RISK ASSESSMENT**

This report will ensure Council is informed about the progress of its resolutions and advising of any reasons for delays.

**STRATEGIC IMPLICATIONS**

Select one or more of the outcomes from the Strategic Plan – delete those not relevant

*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire’s activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

**VOTING REQUIREMENTS**

Simple majority –

**OFFICERS RECOMMENDATION**

That Council accepts the Status Update Report.

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*



#### 12.4.4 UNBUDGETED EXPENDITURE - PURCHASE OF TELESCOPE

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	The author of this document may partake in stargazing
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	Peter Money Chief Executive Officer
<b>ATTACHMENT:</b>	Nil

#### SUMMARY

This is a request to Council to expend unbudgeted funds to purchase a telescope for stargazing.

#### BACKGROUND

Astrotourism is a rapidly growing hobby or past time for many people.

Several websites list various places in Western Australia for stargazing among the best being Lake Ballard.

Typical writeups are as follows from urbanlist.com.

*If you're after a truly unique stargazing experience, head north-east to Lake Ballard. A bit of a hike, at around 10-hours from Perth. The long drive is definitely worth it to see artist Anthony Gormley's 51 steel sculptures positioned across the salt plains, which are strangely eerie and beautiful against the curtain of black, starlit sky.*

The stargazersclub.wa.com.au has Lake Ballard as number 2 on their list of the top 10 stargazing sites in western Australia and writes as follows:

*2. Lake Ballard in the Golden Outback: The stars over the Gormley sculptures on the lake bed will take your breath away. The stark contrast of the metal human figures stands out against the stillness of the landscape.*

The RAC and weekendnotes websites similarly list Lake Ballard among the best sites in Western Australia for stargazing.

It is proposed that Menzies be promoted as an Astrotourism Town which can be recognised by Astrourism WA and promoted through the Australian Golden outback.

Many visitors will bring their own telescopes but if the Shire has its own telescope it will be able to be used by visitors and also by controlled groups of local people including children.

This will help provide an outlet and pastime for the whole community to share the magnificence of the night skies in remote Lake Ballard and closer to the Menzies townsite at other times – and take people and children away from their TV’s and computer screens.

This will help in a small way to provide a healthy pastime that adds to the overall health and wellbeing of our community.

The proposed cost of \$3,000 will purchase a quality telescope that will be computerised and contains up to 50 or 60 pre-set sites that enables quick locating of celestial objects.

Establishing Menzies as an astrotourism Town would likely attract more visitors and would likely encourage them to stay another day or more which ultimately adds economic benefits to the town.

## **COMMENT**

The use of the telescope would be controlled by Shire staff particularly the Works Supervisor and the CEO.

## **CONSULTATION**

Paul Warner – Works Supervisor

## **STATUTORY ENVIRONMENT**

*Local Government Act*

### **6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Up to \$3,000

## **RISK ASSESSMENT**

There are benefits for the community providing a healthy outdoor activity.

Menzies can be advertised as an Astrotourism Town attracting another form of tourism.

There is a risk that people will lose interest in the activity though it is not just for local people but visitors.

## **STRATEGIC IMPLICATIONS**

**Select one or more of the outcomes from the Strategic Plan – delete those not relevant**

### *14.2 Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

### *14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

## **VOTING REQUIREMENTS**

Absolute majority

## **OFFICERS RECOMMENDATION**

That Council approve expenditure of up to \$3,000 to purchase a reflector telescope suitable for stargazing.

**COUNCIL DECISION**

**COUNCIL RESOLUTION:**

**No.**

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*



Home / Telescopes / Cassegrain Telescopes / Celestron Advanced VX 8" f/10 Schmidt-Cassegrain GoTo EQ Telescope

**Celestron Advanced VX 8" f/10 Schmidt-Cassegrain GoTo EQ Telescope**

~~\$3,449.00~~ **\$2,899.00**

Installments by **afterpay** available between \$0.00 - \$1,000.00 [Learn More](#)



- 8" (203.2mm) f/10 Schmidt-Cassegrain includes StarBright XLT coatings for better light transmission
- The most compact and portable of Celestron's German equatorial mounts offers the same rigidity as our larger mounts with minimal flexure and an improved industrial design
- Holds a maximum instrument capacity of 30 lb
- Every feature an astroimager wants: PEC, an autoguider port, the ability to image across the meridian, and more
- **NEW** dual saddle plate is compatible with narrow CG-5 dovetails and wider CGE dovetail. Also compatible with Vixen format dovetails longer than 100mm, but not compatible with Losmandy D format plates.
- Latitude range allows the mount to perform between 7° and 77° latitude
- Accessories include a 25mm eyepiece, 1.25" star diagonal and 6×30 finderscope

## 12.4.5 LATE FINANCIAL STATEMENTS - MINISTERIAL APPROVAL

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	Peter Money Chief Executive Officer
<b>ATTACHMENT:</b>	Nil

### SUMMARY

This Item seeks Council endorsement of the CEO request to the Minister for Local Government to approve an extension of time for the annual financial report.

### BACKGROUND

In accordance with the Local Government Act, Councils are to prepare an annual financial report for the preceding financial year, in the prescribed format and submit the report to its auditors by September 30 each year.

The Shire has been advised by Moore Stephens that we should seek an extension of time they expect at least another two weeks before the statements are prepared.

There is still a little more work to be done by the Shire and unfortunately the complexities of the changes to the standards is making compiling the statements a lot more difficult.

Moore Stephens have also advised that we may need to defer the visit by the auditors which was scheduled for the first week in October.

### COMMENT

We have been working on the annuals information and still have a few issues to iron out relating to road valuations as at 30<sup>th</sup> June. There are some imbalances in the Statement of Financial Position that we are still waiting for ITVision to correct when the fault is found.

## **CONSULTATION**

Moore Stephens  
Manager Finance and Administration  
RSM – Auditors

## **STATUTORY ENVIRONMENT**

*Local Government Act s6.4*

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **RISK ASSESSMENT**

Failing to seek an extension of time will lead to an adverse finding by the Auditors.

## **STRATEGIC IMPLICATIONS**

**Select one or more of the outcomes from the Strategic Plan – delete those not relevant**

### *14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

## **VOTING REQUIREMENTS**

Simple majority

**OFFICERS RECOMMENDATION**

That Council endorse the CEO’S action in seeking an extension of time to 31<sup>st</sup> October 2019 from the Minister for Local Government for the completion of the Annual Financial Statements.

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
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**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

#### **12.4.6 LEAVE APPLICATION - CEO**

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	Peter Money
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	The applicant is the subject of this report
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	Peter Money Chief Executive Officer
<b>ATTACHMENT:</b>	Nil

#### **SUMMARY**

The CEO is applying for 2 days leave to attend to personal family business.

#### **BACKGROUND**

Within the employment contract the CEO clause 9.1 leave for the CEO is to be approved by the Council.

The applicant requires leave from 7<sup>th</sup> to the 8<sup>th</sup> October to attend to personal business.

This time is chosen as it is least likely to interfere with Council meeting requirements.

#### **COMMENT**

Nil

#### **CONSULTATION**

Manager Finance and Administration  
Shire President

#### **STATUTORY ENVIRONMENT**

*CEO Contract clause 9.1*



## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **RISK ASSESSMENT**

Ensuring the CEO takes leave at the least inconvenient time.

The CEO will be in constant contact with the office and as it is only two days there is no need for an acting CEO.

## **STRATEGIC IMPLICATIONS**

**Select one or more of the outcomes from the Strategic Plan – delete those not relevant**

### *14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

## **VOTING REQUIREMENTS**

Simple majority

## **OFFICERS RECOMMENDATION**

That Council approve three days annual leave for the Chief Executive Officer for the period 7<sup>th</sup> October and 8<sup>th</sup> October 2019 inclusive.

**COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
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**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

## 12.4.7 OPERATING MODEL - GOLDEN QUEST DISCOVERY TRAIL

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	Golden Quest Discovery Trail Inc.
<b>DOCUMENT REF:</b>	as applicable
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	26 September 2019
<b>AUTHOR:</b>	Peter Money Chief Executive Officer
<b>ATTACHMENT:</b>	Nil

### SUMMARY

The GQDT has proposed several operating options for its future operations.

### BACKGROUND

With the demise of the Goldfields Tourism Network Association (GTNA), the membership has shifted to the Shire becoming a part of the Golden Quest Discovery Trail (GQDT).

Councillors were provided with a number of documents by separate email that consisted of:

An Overview;  
Marketing Plan options;  
Funding Model; and  
An Operations Model.

It was intended that Members will make a decision on the GQDT operating model by 16 September 2019 for a meeting to be held on 19 September 2019.

This was an impossible timetable to meet and by the time Council discusses this matter it could be that an operating model has already been adopted by the organisation.

It is quite possible that the GQDT receives so little feedback that no decision will be made and therefore Council may wish to choose a preferred option and forward that decision to the GQDT.

There are a number of operating options provided and consistent throughout the budgets and marketing plan:

- 1 (a) – Full time employee, office based,
- 1 (b) – Full time employee, home based,
- 2 (a) – Part time employee, office based,
- 2 (b) – Part time employee, home based,

- 3 – Consultant, part time,
- 4 – Shire co-ordinated/located, part time,
- 5 – Other organisation – similar interests, part time,
- 6 – AGO max support, employee minimal hours, home based.
- 7 – Menzies is not yet a member of the GQDT and this could be considered at this time.

## **COMMENT**

Nil

## **CONSULTATION**

Cr Greg Dwyer – Shire President

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

There is a suggestion in the overview that the GQDT lease a vehicle through the Shire of Menzies as the GTNA did.

## **RISK ASSESSMENT**

An option may be selected that this Council does not favour but it may be already decided by the majority before this Council can make its decision.

## **STRATEGIC IMPLICATIONS**

**Select one or more of the outcomes from the Strategic Plan – delete those not relevant**

### *14.1 Sustainable local economy encouraged*

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

#### 14.2 *Strong sense of community maintained*

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

#### 14.3 *Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

#### 14.4 *Heritage & Natural assets conserved*

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

### **VOTING REQUIREMENTS**

Simple majority

### **OFFICERS RECOMMENDATION**

1. That Council select its preferred option for the operations of the Golden Quest Discovery Trail and advise the GQDT of its decision.
2. That Council applies for membership of the Golden Quest Discovery Trail.

### **COUNCIL DECISION**

<b>COUNCIL RESOLUTION:</b>	<b>No.</b>
----------------------------	------------

**MOVED: Cr**

**SECONDED: Cr**

*Carried /*

**12.5.1 CONFIDENTIAL LEGAL ADVICE**

CONFIDENTIAL

CONFIDENTIAL

CONFIDENTIAL



CONFIDENTIAL

**13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN**

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**15 NEXT MEETING**

The next Ordinary Meeting of Council will be held on 31 October 2019 commencing at 1pm.

**16 CLOSURE OF MEETING**

There being no further business the President closed the meeting at                      pm.