



SHIRE OF MENZIES

Ordinary Agenda

Notice is hereby given that an ORDINARY Meeting of
the Council will be held:

DATE : 27 JULY 2023

TIME : 1.00 pm

VENUE : Council Chambers,
124 Shenton Street, Menzies

A handwritten signature in black ink, appearing to read "Rob Stewart".

Rob Stewart
Acting Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff. The Shire of Menzies disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council / Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Menzies during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Menzies. The Shire of Menzies warns that anyone who has an application lodged with the Shire of Menzies must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Menzies in respect of the application.

DISCLOSURES OF INTEREST

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to a Proximity or Financial interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

Councillor Meeting Information

Shire of Menzies Council Meetings

Elected Members are bound by legislation to act with integrity and make decisions for the whole of the Shire.

Attending meetings

Elected Members have a duty to attend all the Council Meetings to ensure that electors are adequately represented. In recognition of this, under the *Local Government Act 1995* an Elected Member who is absent from three consecutive meetings of the Council without leave being granted by the Council, is automatically disqualified. If a member wishes to be absent for more than six consecutive ordinary meetings, Ministerial approval is necessary as well as the Council approval.

It should be noted that applications for leave of absence are usually supported but must be approved by the Council before, or at, the meeting(s) the Council Member is to be absent from. Leave of absence cannot be approved retrospectively.

Voting at meetings

If an Elected Member is present at a Council Meeting, he or she is required by law to vote on all matters before that meeting unless he or she has a financial interest in the matter. Agendas are delivered to the Elected Members within the required timeframes of the Local Government Act 1995, being a minimum of seventy-two (72) hours prior to the advertised commencement of the meeting. While late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Councillors are required to give due consideration to all matters contained in the agenda. Without adequate time for reading the agenda, it is extremely difficult for the Elected Members to make effective assessments of issues and provide constructive input to the Council debate and decision making. It is recommended that further information be requested if there is insufficient material available to make an informed decision.

TABLE OF CONTENTS

1	DECLARATION OF OPENING.....	6
2	ANNOUNCEMENT OF VISITORS.....	6
3	RECORD OF ATTENDANCE	6
4	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	6
5	PUBLIC QUESTION TIME.....	6
6	APPROVED LEAVE OF ABSENCE.....	7
7	DISCLOSURES OF INTEREST.....	7
8	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	7
9	CONFIRMATION/RECEIVAL OF MINUTES	7
9.1	CONFIRMATION OF MINUTES - ORDINARY MEETING 29 JUNE 2023	7
10	PETITIONS/DEPUTATIONS/PRESENTATIONS	7
11	ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION	8
12	REPORTS OF COMMITTEES.....	9
12.1.1	Interim Audit 2022/2023.....	9
13	REPORTS OF OFFICERS	12
13.1	FINANCE REPORTS	12
13.1.1	Corporate Business Plan 2023-2027	12
13.1.2	2023/2024 Draft Annual Budget.....	29
13.1.3	Finance Report - June 2023	67
13.1.4	List of Monthly Payments - June 2023.....	108
13.1.5	Changing Methods of Valuation of Land.....	119
13.2	ADMINISTRATION REPORTS	124
13.2.1	Climate Change Declaration	124
13.2.2	Purchase of Lot 9 Shenton Street Menzies	129
13.2.3	Purchase of Lot 500 (Reserve 6346) and Lot 502 (Reserve 50513).....	133
13.2.4	National Local Roads, Transport and Infrastructure Congress	137
13.2.5	Local Government Chief Executive Officers and Elected Members Determination No 1 of 2023	144
13.2.6	Stock Grids – Consideration of New Policy after Advertising	147
13.2.7	Review of Policy 1.3 - Shire Logos	157
13.2.8	Review of Policy 1.4 Elected Member Records - Capture and Management.....	163
13.2.9	Review of Policy 1.5 - External Organisations - Council Representatives and Expenses.....	167

13.2.10 Review of Policy 2.3 - Annual Stocktake of Assets	172
13.2.11 Review of Policy 3.12 - Annual Performance Review-Chief Executive Officer	175
13.2.12 Review of Policy 5.13 - Relocation Expenses	183
13.2.13 Review of Policy 6.1 Work Health and Safety	190
13.2.14 Review of Policy 6.3 Personal Protection Equipment and Uniforms.....	196
13.2.15 Review of Policy 7.1 - Dog Act Enforcement	203
13.2.16 Design and Construct of Government Regional Officer Housing Tender	215
14 ELECTED MEMBER MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	219
15 NEW BUSINESS OF AN URGENT NATURE	219
16 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS	219
17 NEXT MEETING	219
18 CLOSURE OF MEETING	219

1 DECLARATION OF OPENING

The Shire President declared the meeting open at _____pm.

2 ANNOUNCEMENT OF VISITORS

3 RECORD OF ATTENDANCE

Councillors: Cr G Dwyer, Shire President
Cr I Baird, Deputy Shire President
Cr J Dwyer
Cr S Baird
Cr P Warner
Cr A Tucker
Cr S Sudhir

Staff: Mr R Stewart, Acting Chief Executive Officer
Ms K Van Kuyl, Chief Financial Officer
Mr G Marland, Manager of Works
Mr S McGay, Community Development Manager
Ms M Mertyn, Executive Officer (Minutes)

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 PUBLIC QUESTION TIME

6 APPROVED LEAVE OF ABSENCE

7 DISCLOSURES OF INTEREST

8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

9 CONFIRMATION/RECEIVAL OF MINUTES

9.1 Confirmation of Minutes - Ordinary Meeting 29 June 2023
(Provided under Separate Cover)

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 29 June 2023 be confirmed as a true and correct record.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

10 PETITIONS/DEPUTATIONS/PRESENTATIONS

11 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

OFFICER RECOMMENDATION

That the President’s Report for the month of July 2023 be received.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

12 REPORTS OF COMMITTEES

12.1.1	Interim Audit 2022/2023
LOCATION	Not applicable
APPLICANT	Internal
DOCUMENT REF	NAM1133
DATE OF REPORT	11 July 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	Nil

SUMMARY:

To provide the verbal status of the Interim Audit Report which was presented to the Audit and Risk Committee members on 29 June 2023.

BACKGROUND:

RSM Australia has been engaged by the Office of the Auditor General (OAG) Western Australia to perform the Interim Audit and Final Audit of the Shire of Menzies for the year ending 30 June 2023.

RSM Australia presented the Audit Planning Report which outlined the proposed audit strategy including the audit timeline and areas of audit focus at the Ordinary Meeting of the Council on 27 April 2023.

At that meeting, the committee resolved:

‘That it be a recommendation to the Council:

That the audit progress status update provided by RSM Australia be noted.’

COMMENT:

RSM Australia auditors attended Shire office from 22 to 26 May 2023.

The feedback provided to Shire Staff indicates that the audit progress for this year is going well. Most of the concerns raised from the previous financial year have been resolved, and no new findings have been identified so far. Additionally, the final audit ending on June 30, 2023, will include the Asset Revaluation.

CONSULTATION:

RSM Australia

STATUTORY AUTHORITY:

Nil

POLICY IMPLICATIONS:

There are no known policy implications arising from this report.

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENT:

Not applicable.

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

COMMITTEE RECOMMENDATION:

That the audit progress status update provided by RSM Australia be noted.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

13 REPORTS OF OFFICERS

13.1 Finance Reports

13.1.1	Corporate Business Plan 2023-2027
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1134
DATE OF REPORT	11 July 2023
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Shire of Menzies Corporate Business Plan 2023 - 2027 - Draft V 2.2 [13.1.1.1 - 13 pages]

SUMMARY:

To consider the adoption of the Corporate Business Plan 2023-2027.

BACKGROUND:

On 26 August 2012 the Minister for Local Government introduced regulations (contained within the *Local Government (Administration) Regulations 1996*) which established requirements for the Plan for the Future under the *Local Government Act 1995*. This was known as the introduction of the Integrated Planning Framework.

Under these regulations, local governments are required to develop and adopt (by absolute majority) two key documents, a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP) (which comprise the Plan for the Future), to act as main strategic drivers of the annual budget.

A core component of corporate business planning includes a four-year service delivery program, aligned to the strategic direction identified during the strategic community planning process, and accompanied by financial projections. These projections were undertaken through development of the long term financial plan, with the adoption of the Strategic Resource Plan 2022 – 2037 (an integrated Long Term Financial Plan and Asset Management Plan). The CBP projections for the 2023-24 financial year have been updated during 2023-24 annual budget discussions and workshops.

A Corporate Business Plan is required for each financial year covering a period of at least four (4) years and is also required to be reviewed annually.

The *Local Government (Administration) Regulations 1996* provide the requirements for a Corporate Business Plan to:

1. set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
2. govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
3. develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

The council is to consider the CBP and determine whether to adopt the plan or modifications. The plan is required to be reviewed and adopted prior to adoption of the Annual Budget.

If the Council adopts the Corporate Business Plan the plan applies to the district for the period specified in the plan.

COMMENT:

A minor review of the Corporate Business Plan has been carried out by Moore Australia with Shire officers.

CONSULTATION:

Moore Australia

Shire of Menzies executive officers

Community consultation is not required for the Corporate Business Plan. The Strategic Community Plan was provided to the community for feedback in December 2020 and January 2021.

STATUTORY AUTHORITY:

Local Government Act 1995 s5.56

Local Government (Administration) Regulations 1996 Div 3 r19DA

POLICY IMPLICATIONS:

Not applicable

FINANCIAL IMPLICATIONS:

The CBP informs the financial planning for the Shire over the period specified in the plan.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Failure to adopt the plan would make the Shire non-compliant with the Act and Regulations	Medium	Adopting the current plan again for this Financial Year
Failure to adopt the plan would prevent adoption of the Annual Budget	Low	Adopting the current plan again for this Financial Year

STRATEGIC IMPLICATIONS:

The SCP provides the overall strategic direction for the community, for the Council and for others who deliver services and play a part in the community. The plan can be used as a guiding document, not only with respect to the Shire of Menzies’ responsibilities, but with respect to the broader community’s responsibilities; and those of other agencies, private investors, residents and so on. This CBP is aligned to the following key objectives and strategies contained in the Shire of Menzies Strategic Community Plan 2021-2031:

- 4.1 A strategically focused Council, leading our community.
 - 4.1.1 Provide strategic leadership and governance.
 - 4.1.2 Effectively represent, promote and advocate for the community and district.
- 4.2 An efficient and effective organisation.
 - 4.2.1 Maintain a high level of corporate governance, responsibility and accountability.
 - 4.2.2 Provide appropriate services to the community in a professional and efficient manner.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

That the Shire of Menzies Corporate Business Plan 2023-2027, as attached and as required by Section 5.56 of the Local Government Act 1995, be adopted

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried by Absolute Majority	
-------------------------------------	--



Shire of Menzies

Corporate Business Plan

2023-2027

Major Review – Adopted 29 July 2021

Desktop Review – Adopted 8 June 2022

Desktop Review – Draft June 2023

Contents

Integrated Planning and Reporting Framework	2
Forecast Statement of Funding	3
Capital Projects	4
Strategic Direction and Service Delivery	5
Our Community	6
Local Economy	7
Our Environment	8
Leadership	9
Services and Facilities	10
Strategic Risk Management	11
References and Acknowledgement	12

Shire of Menzies
124 Shenton Street
Menzies WA 6436
(08) 9024 2041
admin@menzies.wa.gov.au
www.menzies.wa.gov.au

***Shire of Menzies - Take
a look around!***

Integrated Planning and Reporting Framework

All Western Australian local governments are required to prepare a Plan for the Future for their district, comprising of two key strategic documents, being a Strategic Community Plan and Corporate Business Plan¹, which the local government is required to have regard for when forming their annual budget.

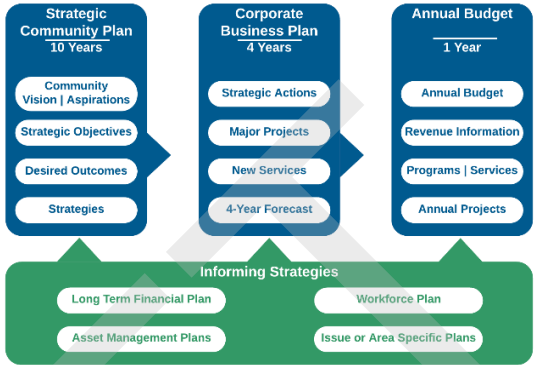
The Strategic Community Plan is Council’s principal 10-year strategy and planning tool, guiding the remainder of the Shire’s strategic planning. Community engagement is central to the Strategic Community Plan.

Achieving the community’s vision and the Shire’s strategic objectives requires the development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required to achieve the objectives and desired outcomes due to the limited resources available. This planning process is formalised by the development of our Corporate Business Plan. The Corporate Business Plan then converts the Strategic Community Plan into action through the adoption of an Annual Budget.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability. Along with achieving the community aspirations and objectives, the Corporate Business Plan draws on information contained within the following strategic documents.

- Long Term Financial Plan
- Asset Management Plan
- Workforce Plan

The Integrated Planning Structure



This Corporate Business Plan 2023-2027, together with the Strategic Community Plan 2021 - 2031, is the Shire of Menzies’s Plan for the Future.



Our Vision:
An inclusive and welcoming community, celebrating our heritage and place

¹ Local Government (Administration) Regulations 1996 Regulation 19DA (3)
Shire of Menzies Corporate Business Plan 2023-2027

Forecast Statement of Funding

The following Forecast Statement of Funding is extracted from the Draft 2023-24 Annual Budget and the Strategic Resource Plan 2022 - 2037 to provide an indication of the net funding available. The forecast statement should be read in conjunction with the full Annual Budget and Strategic Resource Plan and its underlying assumptions and predictions.

	2023-24	2024-25	2025-26	2026-27
	\$	\$	\$	\$
FUNDING FROM OPERATIONAL ACTIVITIES				
Revenues				
Rates	4,335,810	3,829,930	3,925,678	4,023,820
Grants, subsidies and contributions	1,283,541	3,143,477	3,190,629	3,238,488
Fees and charges	240,205	216,747	220,000	223,304
Interest revenue	271,500	172,654	194,607	218,522
Other revenue	30,450	36,744	37,296	37,857
	6,161,506	7,399,552	7,568,210	7,741,991
Expenses				
Employee costs	(2,797,579)	(2,482,545)	(2,519,788)	(2,557,590)
Materials and contracts	(2,566,155)	(1,585,610)	(1,609,396)	(1,633,545)
Utility charges	(109,600)	(92,173)	(93,556)	(94,961)
Depreciation	(2,140,427)	(2,114,366)	(2,197,686)	(2,318,366)
Finance costs	(26,085)	(32)	(6)	0
Insurance	(135,799)	(141,568)	(143,690)	(145,845)
Other expenditure	(601,711)	(441,904)	(448,533)	(455,262)
	(8,377,356)	(6,858,198)	(7,012,655)	(7,205,569)
	(2,215,850)	541,354	555,555	536,422
Funding position adjustments				
Depreciation on non-current assets	2,140,427	2,114,366	2,197,686	2,318,366
Net profit and losses on disposal	0	0	0	0
Movement in current employee provisions associated with restricted cash	(2,309)	0	0	0
	(77,732)	2,559,444	2,655,720	2,854,788
Net funding from operational activities				
FUNDING FROM CAPITAL ACTIVITIES				
Inflows				
Proceeds on disposal	80,000	0	0	0
Capital grants, subsidies and contributions	6,037,299	1,764,407	1,764,407	1,764,407
Outflows				
Purchase of property plant and equipment	(4,940,968)	(575,000)	(575,000)	(575,000)
Purchase of infrastructure	(8,999,050)	(2,746,297)	(2,746,297)	(2,746,297)
	(7,822,719)	(1,421,890)	(1,556,890)	(1,556,890)
Net funding from capital activities				
FUNDING FROM FINANCING ACTIVITIES				
Inflows				
Proceeds from new borrowings	650,000	0	0	0
Transfer from reserves	4,644,715	70,000	30,000	0
Outflows				
Repayment of borrowings	(53,627)	0	0	0
Transfer to reserves	(1,004,750)	(1,167,727)	(1,225,600)	(1,297,898)
Principal elements of finance lease payments	0	(1,103)	(751)	0
	4,236,338	(1,137,554)	(1,098,830)	(1,297,898)
Net funding from financing activities				
Estimated surplus/deficit July 1 B/Fwd	3,374,860	0	0	0
Estimated surplus/deficit June 30 C/Fwd	(289,253)	0	0	0
Funding available/(to be sourced)	0	0	0	0

Capital Projects

A number of projects are forecast to be undertaken during the life of this Plan, which result in additional capital expenditure. Projects include new, expansion, upgrade and renewal of assets. A number of these projects were included in detail in the Shire of Menzies Strategic Resource Plan (SRP) 2022 – 2037 (combined Long Term Financial and Asset Management Plan), with additional projects under consideration during the Annual Budget process. A number of the projects listed below are reliant on external contributions, should these not be received the project may be deferred until adequate funding is available.

Indicative Projects by Asset Class	2023/24 to 2026/27	
	Planned Expenditure	Estimated External Funding
Buildings	\$4,534,254	
Upgrades and Renewals		
Community Shed		
GROH Housing		
Employee Housing		
Town Hall Refurbishment		
Plant, Furniture and Equipment	\$2,300,000	\$90,000
Administration Communications Equipment		
Menzies CCTV		
Plant Replacement Program		
Software and Systems		
Infrastructure - Roads	\$15,080,432	\$10,587,123
RTR Road Renewals		
RRG Road Renewals		
Road Renewals		
Infrastructure - Footpaths	\$275,000	
Footpaths Menzies Townsite		
Footpath Renewals		
Infrastructure - Other	\$1,541,714	\$300,000
Bores		
Main Street (Shenton) Streetscaping		
Reticulation for Plants - Truck Stop		
Sealing of Menzies Public Toilets Parking		
Tourist Signage - District wide		
Niagara Dam Maintenance		
Other Renewals		

Strategic Direction and Service Delivery

Strategic Objectives

A strategic objective has been developed for each of four key themes of community interest, being:



- **Our Community:** A vibrant and inclusive community
- **Local Economy:** A prosperous local economy
- **Our Environment:** Enhance and maintain our built infrastructure and natural environment
- **Leadership:** Responsible management and good governance, leading an empowered community

Service Delivery

The Shire of Menzies delivers services to its community in line with its vision and the four key strategic objectives set out above. Each of the four objectives has several outcomes the Shire seeks to achieve over the 10+ years of the Strategic Community Plan.

Strategies and detailed actions to achieve these outcomes have been developed as part of the Corporate Business Planning process and are detailed on the following pages. Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability.

The prioritisation of the actions is reflected by the following symbols, indicating when the action is planned to be undertaken.

Ongoing	
Short - Medium Term 2023-2026	2023-2027
Longer Term 2027 onwards	

As the Shire strives to achieve these outcomes, the community will be kept informed of the progress by means of the Annual Report.

Measuring our Progress

The following key measures have been identified in line with our strategic objectives, the Shire will monitor and report our progress using these measures.

Measure	Desired trend
Our Community	
Local volunteer base	Stable Increase
Community activities events	Stable Increase
Facilities usage rates	Stable Increase
Local Economy	
Visitor statistics	Stable Increase
Vacancy rates (business and residential)	Decreasing
No. business licence applications	Stable Increasing
Our Environment	
Statutory asset management ratios	Improve Maintain healthy ratios
Infrastructure maintenance and renewal	In line with budget
Leadership	
Elected members representation	Maintain participation on boards and committees
Strategic plans and reports	Implementation and currency
Statutory financial ratios	Maintain healthy ratios

Our Community

A vibrant and inclusive community

Outcome 1.1

An engaged and inclusive community

Strategies and Actions



1.1.1 Facilitate, encourage and support community volunteers, groups, events and initiatives

1.1.1.1	Encourage and support community initiatives	
1.1.1.2	Provide opportunities for local volunteer skills to be utilised and acknowledged	
1.1.1.3	Actively promote and support local events and activities	
1.1.1.4	Articulate options to support cultural experiences within events held within the Shire	

1.1.2 Welcoming to all residents, strengthen community cohesiveness and participation

1.1.2.1	Review and development of welcome package for new residents	Annual Review
1.1.2.2	Actively promote and support local events and activities (1.1.1.3)	

1.1.3 Provide, maintain and improve community facilities

1.1.3.1	Maintain recreation facilities in line with asset management plan	
1.1.3.2	Provide support for the community resource centre	
1.1.3.3	Implement the capital building plan for community facilities	

Outcome 1.2

A healthy and safe community

Strategies and Actions



1.2.1 Support provision of emergency and essential services

1.2.1.1	Work with key stakeholders and community to recognize and support volunteers	
1.2.1.2	Coordinate the Local Emergency Management Committee (LEMC)	
1.2.1.3	Actively cooperate and work with volunteer and district emergency service providers	
1.2.1.4	Support the establishment of bushfire brigade at Tjuntjuntjara	If requested

1.2.2 Advocate for appropriate medical and health services

1.2.2.1	Lobby to maintain adequate access to health services	
1.2.2.2	Facilitate improved regional health and education services	

1.2.3 Support community health and wellbeing initiatives

1.2.3.1	Advocate for appropriate health and wellbeing services within the district	
1.2.3.2	Support and deliver community, including youth, activities and opportunities	

Local Economy

A prosperous local economy

Outcome 2.1

An innovative, diverse and prosperous economy

Strategies and Actions



2.1.1 Support local business and encourage further investment in the district

- | | | |
|---------|---|---------|
| 2.1.1.1 | Review land availability for industrial or residential development and current demand level | |
| 2.1.1.2 | Collaborate and support local emerging industries for mutual benefits to our community | |
| 2.1.1.3 | Actively promote local business development | |
| 2.1.1.4 | Develop economic development plan | 2023-24 |
| 2.1.1.5 | Work with mining industry to leverage opportunities for the towns and local business | |

2.1.2 Continue to work with industry and stakeholders for the economic development of the district

- | | | |
|---------|--|--|
| 2.1.2.1 | Encourage locally based industries to support primary industry | |
|---------|--|--|

2.1.3 Advocate for reliable essential utility services to the district

- | | | |
|---------|--|---------|
| 2.1.3.1 | Advocate for appropriate power, water and infrastructure services | |
| 2.1.3.2 | Develop water and waste water program policy | 2023-24 |
| 2.1.3.3 | Work with energy providers towards the 100% renewable target for the town of Menzies | 2022-25 |

Outcome 2.2

An attractive destination for visitors

Strategies and Actions



2.2.1 Promote our natural attractions and heritage sites as part of a regional approach

- | | | |
|---------|--|--|
| 2.2.1.1 | Build tourism capability through events, arts, history, walkways, and cultural experiences | |
| 2.2.1.2 | Liaise with tourism bodies and key stakeholders to promote the district's attractions | |

2.2.2 Maintain and enhance our local attractions

- | | | |
|---------|--|---------|
| 2.2.2.1 | Maintain 'place making' and community art/ garden initiatives | |
| 2.2.2.2 | Restoration of Niagara Dam | 2023-28 |
| 2.2.2.3 | Manage and maintain the Niagara Dam and camping area | |
| 2.2.2.4 | Maintain Lake Ballard sculptures and information boards in consultation with the artists | |
| 2.2.2.5 | Support opportunities to develop installation art | |

2.2.3 Continue to provide and maintain visitor support services

- | | | |
|---------|--|--|
| 2.2.3.1 | Support the local visitor centre | |
| 2.2.3.2 | Provision and growth of caravan and camping facilities | |

Our Environment

Enhance and maintain our built infrastructure and natural environment

Outcome 3.1

A well maintained attractive built environment servicing the needs of the community

Strategies and Actions



3.1.1 Maintain the integrity of our cultural and heritage assets and places

- | | | |
|---------|---|---------|
| 3.1.1.1 | Maintain cultural and heritage infrastructure assets in line with asset management plan | |
| 3.1.1.2 | Support outback grave markers initiative | |
| 3.1.1.3 | Develop heritage management strategy for the heritage listed buildings | 2021-23 |

3.1.2 Maintain and enhance our roads, built infrastructure, parks and reserves

- | | | |
|---------|---|--|
| 3.1.2.1 | Maintain and renew infrastructure in line with the asset management plan | |
| 3.1.2.2 | Review land use strategy and policies | |
| 3.1.2.3 | Continue to develop and maintain the main street in Menzies | |
| 3.1.2.4 | Maintain transport infrastructure in line with asset management plan | |
| 3.1.2.5 | Prioritise Menzies North-West and Evanston roads in asset management planning to provide all seasons access | |

Outcome 3.2

A natural environment for the benefit and enjoyment of current and future generations

Strategies and Actions



3.2.1 Encourage community and visitors to keep our district clean and tidy

- | | | |
|---------|--|--|
| 3.2.1.1 | Continue to maintain public facilities | |
|---------|--|--|

3.2.2 Promote reduced environmental impact within the Shire

- | | | |
|---------|---|--|
| 3.2.2.1 | Maintain restricted vehicle access to fragile areas within the district | |
| 3.2.2.2 | Work with industry and key stakeholders, supporting initiatives to reduce environmental impact through effective waste management | |

- | | | |
|---------|---|---------|
| 3.2.2.3 | Plan for mitigating risks associated with climate change in line with incoming legislative requirements | 2023-27 |
|---------|---|---------|

3.2.3 Effective biosecurity management within the Shire

- | | | |
|---------|--|--|
| 3.2.3.1 | Effective management of cactus, domestic animals and stray stock | |
| 3.2.3.2 | Support programs to eradicate pest plants and animals | |
| 3.2.3.3 | Seek and lobby for external funding for pest and weed control | |

Leadership

Responsible management and good governance, leading an empowered community

Outcome 4.1

A strategically focused Council, leading our community

Strategies and Actions



4.1.1 Provide strategic leadership and governance

4.1.1.1 Develop and implement strategic planning in line with the Integrated Planning and Reporting Framework

4.1.1.2 Participation with key stakeholders and committees

4.1.2 Effectively represent, promote and advocate for the community and district

4.1.2.1 Effectively represent and promote the Shire of Menzies

4.1.2.2 Lobby and advocate for appropriate services, infrastructure and access for the community

4.1.2.3 Collaborate with regional partners, key stakeholders and organisations to enhance community services and infrastructure

4.1.2.4 Lobby for regular and adequate appropriate support of volunteers

4.1.3 Encourage and support community engagement and collaboration

4.1.3.1 Regular communication and engagement with community, including Aboriginal people

4.1.3.2 Implement processes to communicate and promote the availability of Shire support to the community

Outcome 4.2

An efficient and effective organisation

Strategies and Actions



4.2.1 Maintain a high level of corporate governance, responsibility and accountability

4.2.1.1 Implementation and regular review of the Integrated Planning and Reporting Framework

4.2.1.2 Develop and maintain strategic plans, effective policies, procedures and practices

4.2.1.3 Demonstrate sound financial planning and management

4.2.1.4 Seek a high level of legislative compliance and effective internal controls

4.2.1.5 Seek to deliver best practice services and outcomes within resource capacity

4.2.1.6 Review and implement Record Keeping Plan 2023-24

4.2.1.7 Review Shire branding and style guide 2024-25

4.2.2 Provide appropriate services to the community in a professional and efficient manner

4.2.2.1 Provide quality regulatory services

4.2.2.2 Provide opportunities for service delivery training and professional development for employees

4.2.3 Provide a positive and safe workplace

4.2.3.1 Review and maintain effective workforce planning, with a key focus on attraction and retention

4.2.3.2 Acknowledge responsibilities in relation to workplace health and safety

4.2.3.3 Implement continual improvements as identified in the review of the Shire's safety management systems

4.2.3.4 Develop meaningful recognition and appreciation for our workforce, supporting development and upskilling

Services and Facilities

Services and facilities provided by the Shire have been linked with the relevant strategies in the Strategic Community Plan in the following table.

The table provides a connection between the services and facilities and the desired outcomes and community vision for the Shire of Menzies.

Services Facilities Support	Strategy
Customer service	4.2.2
Community consultation engagement	4.1.3 4.2.2
Strategic planning	4.1.1 4.2.1
Town planning	4.2.1
Economic development	2.1.1 2.1.2
Tourism management	2.2.1 2.2.3
Regional collaboration	2.2.1 4.1.2
Event management	1.1.1
Emergency services bush fire control	1.2.1
Ranger services	4.2.2
Environmental initiatives	3.2.2 3.2.3
Building control	3.1.1 4.2.2
Health administration inspection	4.2.2
Parks gardens reserves	3.1.2 3.2.1
Town beautification landscaping	3.1.2 3.2.1
Sport recreation facilities	3.1.2
Council buildings heritage assets	3.1.1 3.1.2
Caravan park	3.1.2
Library library services	4.2.2
Visitor Centre Community Resource Centre	4.2.2
Cemetery management	4.2.2
Roads infrastructure	3.1.2
Street lighting	3.1.2
Public toilets	3.1.2
Waste management	4.2.2
Medical health services	1.2.2
Youth services	1.1.1
Aged disabled services	1.1.1 1.2.3
Indigenous relations	1.1.2
Support for volunteers	1.1.1

Strategic Risk Management

It is important to consider the external and internal context in which the Shire of Menzies operates, relative to risk, to understand the environment in which the Shire seeks to achieve its strategic objectives. The factors identified and considered during the preparation of this Plan are:

External Factors

- Increasing community expectations in relation to service levels and service delivery
- Demand for resourcing due to potential expansion in service delivery
- Rapid changes in information technology changing the service delivery environment
- Increased compliance requirements due to government policy and legislation
- Cost shifting by Federal and State Governments
- Reductions in external funding for infrastructure and operations
- Changes in mining and pastoral practices and the associated social impacts
- Climate change and subsequent response
- COVID-19 Pandemic

Internal Factors

- The objectives and strategies contained in the Council's current Strategic Community Plan
- The timing and actions contained in the Council's Corporate Business Plan
- Organisational size, structure, activities and location
- Human resourcing levels and staff retention
- The financial capacity of the Shire
- Allocation of resources to achieve strategic outcomes
- Maintenance of corporate records

References and Acknowledgement

Reference to the following documents or sources were made during the preparation of the Corporate Business Plan:

- Shire of Menzies Strategic Community Plan 2021 – 2031;
- Council website: www.menzies.wa.gov.au;
- Shire of Menzies Corporate Business Plan 2020 - 2024;
- Shire of Menzies Corporate Business Plan 2021 - 2025;
- Shire of Menzies Corporate Business Plan 2022 - 2026;
- Shire of Menzies Workforce Plan 2020 – 2024; and
- Shire of Menzies Strategic Resource Plan 2022-2037.

Prepared with the assistance of:

Moore Australia (WA) Pty Ltd
Telephone: (08) 9225 5355
Email: localgov-wa@moore-australia.com.au

Disclaimer

This Plan has been prepared for the exclusive use by the Shire of Menzies.

Liability limited by a scheme approved under Professional Standards Legislation.

The services provided by Moore Australia in preparing this document comprise an advisory engagement, which is not subject to assurance or other standards issued by the Australian Auditing and Assurance Standard Board and, consequently no opinions or conclusions are intended to convey assurance either expressed or implied.

Throughout this document, a reference to Moore Australia refers to Moore Australia (WA) Pty Ltd trading as agent ABN 99 433 544 961, an independent member of Moore Global Network Limited – member in principal cities throughout the world. Moore Australia (WA) is not a partner or agent of any other Moore Australia or Moore Global member firm.

Document Management

Version	2021-2025 V3
Status	Final
Date of Adoption	29 July 2021
Motion Ref	CM-31

Version	2022 – 2026 V2
Status	Final
Date of Adoption	8 June 2022
Motion Ref	CM-230

Version	2023-2027 V2
Status	Draft
Date of Adoption	
Motion Ref	

13.1.2	2023/2024 Draft Annual Budget
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1135
DATE OF REPORT	13 July 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	<ol style="list-style-type: none"> 1. 2023-24- Statutory- Budget- Shire of Menzies [13.1.2.1 - 23 pages] 2. 2023-2024 Fees and Charges for Public [13.1.2.2 - 7 pages]

SUMMARY:

To recommend the 2023/2024 Draft Budget and associated budget schedules for the year ending 30 June 2024 be adopted.

BACKGROUND:

There have been several workshops focusing on the Shire’s Capital and Operational programs. The Council recommended a 3.5% increase over 2022/2023 rates revenue and 2.5% increase on 2023/2024 Schedule of Fees and Charges. However, a 3.6% increase over 2022/2023 rates revenue is being recommended.

COMMENT:

Rates

Unimproved Values (UV) have been provided by the Valuer General’s Office and have increased over the 2022/2023 financial year. To maintain the level of services to the community and facilities in the Shire, total rate revenue of \$4,335,809.96 for the 2023/2024 financial year is incorporated.

The following table of Rates in the dollar and Minimum payments to be applied for 2023/2024 financial year:

Rate Category	Cent in \$	Minimum Payment \$	Number of properties
GRV - Vacant	8.9400	\$200.00	205
GRV - Improved	8.9400	\$200.00	42
UV - Mining Operations	16.3934	\$328.00	290
UV - Mining Exploration	14.7548	\$328.00	621
UV - Mining Prospecting	14.7548	\$328.00	330
UV - Other	8.5300	\$328.00	98

This has resulted in the rates revenue as summarised in the table below:

Rate Category	Total Properties	Total Revenue 2023/2024	Total Revenue 2022/2023	% Revenue
Gross Rental Value (GRV)	247	\$195,639.00	\$196,059.00	-0.2%
Unimproved Value (UV)	1,339	\$4,140,170.96	\$3,983,627.00	3.8%
Total	1,586	\$4,335,809.96	\$4,179,686.00	3.6%

Instalments

It is recommended that the following two payment options be offered as in previous years.

1. To pay the total rates and charges included on the rate notice in full by the 35th day after the date of issue of the rates notice; or
2. Payment in four instalments after the date of issue of rates notice to be applied:
 - a. First Instalment 22 September 2023
 - b. Second Instalment 24 November 2023
 - c. Third Instalment 02 February 2024
 - d. Fourth Instalment 10 April 2024

Instalment Fee

It is recommended that an instalment fee of \$10 be charged for each instalment reminder after the first instalment is paid. This is the same as that charged in recent years.

Interest on Instalment

It is recommended that the maximum interest rate of 5.5% per annum be applied to instalment payment. This is the same as that charged in recent years

Late Payment Penalty Interest

It is recommended that late payment penalty interest be charged at 7% per annum aligned to the Australia Taxation Office's General Interest Charge (GIC).

It is proposed that the late payment penalty interest will apply to rates that remain unpaid, where no election was made to pay the rate by instalments and on overdue instalment payments where an election was made to pay by instalments.

Fees and Charges

The Schedule of Fees and Charges for all services has been reviewed during the budget deliberation process. The proposed Fees and Charges for 2023/2024 financial year are tabled for adoption with the Annual Budget.

Budget

The 2023/2024 Draft Budget continues to deliver services and facilities across all programs. The budget maintains focus on roads renewal, buildings as well as on renewing other assets at sustainable levels. Capital roadworks of \$7.5 million are proposed, with over \$5.6 million being directly funded from State, Federal sources, and contribution agreement with City of Kalgoorlie Boulder.

Major capital works expenditure includes construction of new staff accommodations, Government Regional Officer Housing (GROH), the continued refurbishment of Lady Shenton building, purchase of Lot 500-502 Shenton Street, Lot 9 Shenton Street, community shed, and completion of various Local Road Community Infrastructure Program (LRCIP) phase 3 work programs.

A new loan borrowing of \$650,000.00 is being introduced. These funds be used for Government Regional Officer Housing (GROH) capital project and will be fully offset by revenue (principal and interest).

Proposed renewal and plant upgrade for 2023/2024 financial year, includes the replacement of P0207 Hino 300 auto rubbish truck, upgrade CEO vehicle and replacement trailer accommodation.

The operating budget includes an overall and continued focus on improved service delivery to the community.

The 2023/2024 Annual Budget for the Shire of Menzies, contained as an attachment, includes the following:

- Statement of Comprehensive Income by Nature and Type.
- Statement of Cash Flows.
- Rate Setting Statement
- Notes to and forming part of the Budget
- Schedule of Fees and Charges

Material Variance

Pursuant to regulation 34(5) of the Local Government (Financial Management) Regulation 1996. Each financial year, a local government us to adopt a percentage or value, calculated in accordance with the AAS, to be used in statement of financial activity for reporting material variances.

a variance of 10% be adopted and a minimum of \$25,000 be used in the Statement Financial Activity and Annual Budget Review for the 2023/2024 financial year.

CONSULTATION:

External consultation and budget workshops have occurred during the preparation of this report. Moore Australia have also provided assistance with preparation of the statutory budget report.

In addition, the proposed differential rates were advertised as required by legislation on 30 June 2023. No submissions were received.

The draft budget was advertised as required by Policy 4.1 Budget Preparation Timetable and one submission was received from the Principal of the Menzies Community School. After informal consultation with councillors, an additional amount of \$20,000.00 has been incorporated into the draft budget for the proposed school holiday program.

STATUTORY AUTHORITY:

Local Government Act 1995 provides at Section 6.2 that Local Governments are to prepare an annual budget.

POLICY IMPLICATIONS:

Policy – 4.1 – Budget Preparation Timetable.

FINANCIAL IMPLICATIONS:

The Budget for the 2023/2024 financial year incorporates a 3.6% increase to Rates Revenue and 2.5% increase to the Schedule Fees and Charges.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
The Councils budget provides the mechanism to raise revenue and undertake works.	Low	Adopt budget.

STRATEGIC IMPLICATIONS:

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome
4.2 An efficient and effective organisation.

Strategy
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

- Recommendation 1 - Absolute Majority Required
- Recommendation 2 - Absolute Majority Required
- Recommendation 3 - Absolute Majority Required
- Recommendation 4 - Simple Majority Required

OFFICER RECOMMENDATION 1 – General Rates, Instalment, Fees, Interest

That:

1. For the purpose of yielding the deficiency disclosed by the 2023/2024 Municipal Fund Budget, pursuant to sections 6.32, 6.33, 6.34, and 6.35 of the Local Government Act 1995, the following general and minimum rates be imposed on Gross Rental and Unimproved Values.

1.1 General Rates

- GRV – Vacant 8.9400 cents in the dollar
- GRV – Improved 8.9400 cents in the dollar
- UV - Mining Operations 16.3934 cents in the dollar
- UV - Mining Exploration 14.7548 cents in the dollar
- UV - Mining Prospecting 14.7548 cents in the dollar
- UV – Other 8.5300 cents in the dollar

1.2 Minimum Rates

- GRV – Vacant \$200.00
- GRV – Improved \$200.00
- UV - Mining Operations \$328.00
- UV - Mining Exploration \$328.00
- UV - Mining Prospecting \$328.00
- UV – Other \$328.00

2. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, the following due dates be nominated for the payment in full or by instalments:

Payment in Full 22 September 2023

Payment in Four Instalments

- e. First Instalment 22 September 2023
- f. Second Instalment 24 November 2023
- g. Third Instalment 02 February 2024
- h. Fourth Instalment 10 April 2024

3. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, an instalment fee of \$10.00 be adopted where the owner has elected to pay rates through an instalment option for each instalment after the initial instalment payment.

4. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, an interest rate of 5.5% be adopted where the owner has elected to pay rates through an instalment option.

5. Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, an interest rate of 7% be adopted for rates that remain unpaid after becoming due and payable.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried by Absolute Majority	
-------------------------------------	--

OFFICER RECOMMENDATION 2 – 2023/2024 Annual Budget

Pursuant to the provision of section 6.2 of the local Government Act 1995 and part 3 of the Local Government Financial Management) Regulations 1996, the Budget as attached for the 2023/2024 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type.
- Statement of Cash Flows.
- Rate Setting Statement.
- Notes to and forming part of the Budget
- Schedule of Fees and Charges

be adopted.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried by Absolute Majority	
-------------------------------------	--

OFFICER RECOMMENDATION 3 – Fees and Charges for 2023/2024

Pursuant to section 6.16 of the Local Government Act 1995 and other relevant legislation, the Schedule of Fees and Charges included as attachment to the statutory document, be adopted.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried by Absolute Majority	
-------------------------------------	--

OFFICER RECOMMENDATION 4 – Material Variance Reporting for 2023/2024

Pursuant to regulation 34(5) of the Local Government (Financial Management) Regulation 1996, a variance of 10% be adopted and a minimum of \$25,000 be used in the Statement Financial Activity and Annual Budget Review for the 2023/2024 financial year.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

SHIRE OF MENZIES
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2024
LOCAL GOVERNMENT ACT 1995
TABLE OF CONTENTS

Statement of Comprehensive Income	2
Statement of Cash Flows	3
Statement of Financial Activity	4
Index of Notes to the Budget	5
Fees and Charges Schedule	24

SHIRE'S VISION

An inclusive and welcoming community, celebrating our heritage and place.

**SHIRE OF MENZIES
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
Revenue		\$	\$	\$
Rates	2(a)	4,335,810	4,179,686	4,100,270
Grants, subsidies and contributions	10	558,417	4,056,177	3,406,392
Fees and charges	13	240,205	319,830	242,085
Interest revenue	11(a)	301,000	336,207	101,500
Other revenue	11(b)	30,450	24,859	30,451
		5,465,882	8,916,759	7,880,698
Expenses				
Employee costs		(2,896,464)	(2,254,712)	(2,562,797)
Materials and contracts		(2,627,425)	(2,385,458)	(2,770,434)
Utility charges		(110,200)	(101,665)	(114,910)
Depreciation	6	(2,140,427)	(2,260,052)	(1,961,063)
Finance costs	11(d)	(26,085)	0	0
Insurance		(163,583)	(115,163)	(135,278)
Other expenditure		(601,711)	(237,265)	(454,410)
		(8,565,895)	(7,354,315)	(7,998,892)
		(3,100,013)	1,562,444	(118,194)
Capital grants, subsidies and contributions	10	6,986,077	1,931,977	3,648,940
Profit on asset disposals	5	43,894	0	4,231
Loss on asset disposals		0	(10,910)	(20,827)
		7,029,971	1,921,067	3,632,344
Net result for the period		3,929,958	3,483,511	3,514,150
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		3,929,958	3,483,511	3,514,150

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MENZIES
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		\$ 4,370,064	\$ 4,254,639	\$ 4,025,270
Grants, subsidies and contributions		483,191	3,681,225	3,561,392
Fees and charges		240,205	319,830	242,085
Interest revenue		301,000	336,207	101,500
Goods and services tax received		113,007	16,379	924,585
Other revenue		30,450	24,859	30,451
		5,537,917	8,633,139	8,885,283
Payments				
Employee costs		(2,896,464)	(2,240,443)	(2,562,797)
Materials and contracts		(2,137,525)	(2,555,214)	(2,397,434)
Utility charges		(110,200)	(101,665)	(114,910)
Finance costs		(26,085)	0	0
Insurance		(163,583)	(115,163)	(135,278)
Goods and services tax paid		(465,907)	0	(669,585)
Other expenditure		(601,711)	(237,265)	(454,410)
		(6,401,475)	(5,249,750)	(6,334,414)
Net cash provided by (used in) operating activities	4	(863,558)	3,383,389	2,550,869
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(5,013,177)	(397,420)	(5,433,021)
Payments for construction of infrastructure	5(b)	(9,947,828)	(2,948,990)	(7,136,954)
Capital grants, subsidies and contributions		6,996,981	2,091,678	3,043,940
Proceeds from sale of property, plant and equipment	5(a)	80,000	56,656	40,000
Proceeds from sale of infrastructure	5(b)	0	150,253	0
Net cash provided by (used in) investing activities		(7,884,024)	(1,047,823)	(9,486,035)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(53,627)	0	0
Proceeds on disposal of financial assets at amortised cost - term deposits		2,130,225	(438,991)	
Proceeds from new borrowings	7(a)	650,000	0	0
Net cash provided by (used in) financing activities		2,726,598	(438,991)	0
Net increase (decrease) in cash held		(6,020,984)	1,896,575	(6,935,166)
Cash at beginning of year		6,020,984	4,124,409	15,460,254
Cash and cash equivalents at the end of the year	4	0	6,020,984	8,525,088

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2024

		2023/24	2022/23	2022/23
	NOTE	Budget	Actual	Budget
OPERATING ACTIVITIES				
Revenue from operating activities				
Rates	2(a)	\$ 4,141,746	\$ 4,022,359	\$ 3,943,490
Rates excluding general rates	2(a)	194,064	157,327	156,780
Grants, subsidies and contributions	10	558,417	4,056,177	3,406,392
Fees and charges	13	240,205	319,830	242,085
Interest revenue	11(a)	301,000	336,207	101,500
Other revenue	11(b)	30,450	24,859	30,451
Profit on asset disposals	5	43,894	0	4,231
		5,509,776	8,916,759	7,884,929
Expenditure from operating activities				
Employee costs		(2,896,464)	(2,254,712)	(2,562,797)
Materials and contracts		(2,627,425)	(2,385,458)	(2,770,434)
Utility charges		(110,200)	(101,665)	(114,910)
Depreciation	6	(2,140,427)	(2,260,052)	(1,961,063)
Finance costs	11(d)	(26,085)	0	0
Insurance		(163,583)	(115,163)	(135,278)
Other expenditure		(601,711)	(237,265)	(454,410)
Loss on asset disposals	5	0	(10,910)	(20,827)
		(8,565,895)	(7,365,225)	(8,019,719)
Non-cash amounts excluded from operating activities	3(b)	2,093,989	2,275,223	1,977,659
Amount attributable to operating activities		(962,130)	3,826,757	1,842,869
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	10	6,986,077	1,931,977	3,648,940
Proceeds from disposal of assets	5	80,000	206,909	40,000
		7,066,077	2,138,886	3,688,940
Outflows from investing activities				
Payments for property, plant and equipment	5(a)	(5,013,177)	(397,420)	(5,433,021)
Payments for construction of infrastructure	5(b)	(9,947,828)	(2,948,990)	(7,136,954)
		(14,961,005)	(3,346,410)	(12,569,975)
Amount attributable to investing activities		(7,894,928)	(1,207,524)	(8,881,035)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from new borrowings	7(a)	650,000	0	0
Transfers from reserve accounts	8(a)	4,640,924	108,230	4,294,927
		5,290,924	108,230	4,294,927
Outflows from financing activities				
Repayment of borrowings	7(a)	(53,627)	0	0
Transfers to reserve accounts	8(a)	(2,510,699)	(547,221)	(1,315,921)
		(2,564,326)	(547,221)	(1,315,921)
Amount attributable to financing activities		2,726,598	(438,991)	2,979,006
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	3	6,130,460	3,950,218	4,059,160
Amount attributable to operating activities		(962,130)	3,826,757	1,842,869
Amount attributable to investing activities		(7,894,928)	(1,207,524)	(8,881,035)
Amount attributable to financing activities		2,726,598	(438,991)	2,979,006
Surplus or deficit at the end of the financial year	3	0	6,130,460	0

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MENZIES
FOR THE YEAR ENDED 30 JUNE 2024
INDEX OF NOTES TO THE BUDGET**

Note 1	Basis of Preparation	6
Note 2	Rates and Service Charges	8
Note 3	Net Current Assets	10
Note 4	Reconciliation of cash	12
Note 5	Fixed Assets	13
Note 6	Depreciation	14
Note 7	Borrowings	15
Note 8	Reserve Accounts	17
Note 9	Revenue Recognition	18
Note 10	Program Information	20
Note 11	Other Information	21
Note 12	Elected Members Remuneration	22
Note 13	Fees and Charges	23

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

1(a) BASIS OF PREPARATION

The annual budget is a forward looking document and has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

2022/23 actual balances

Balances shown in this budget as 2022/23 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2021-2 Amendments to Australian Accounting Standards
 - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-6 Amendments to Australian Accounting Standards
 - Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards

It is not expected these standards will have an impact on the annual budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
 - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards
 - Classification of Liabilities as Current or Non-current
- AASB 2021-7c Amendments to Australian Accounting Standards
 - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards
 - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards
 - Non-current Liabilities with Covenants
- AASB 2022-10 Amendments to Australian Accounting Standards
 - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

It is not expected these standards will have an impact on the annual budget.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimated useful life of assets

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

1(b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES

(a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2023/24 Budgeted rate revenue	2023/24 Budgeted interim rates	2023/24 Budgeted back rates	2023/24 Budgeted total revenue	2022/23 Actual total revenue	2022/23 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$	\$
(i) General rates										
Vacant and Improved	Gross rental valuation	0.089400	36	1,716,320	153,439	0	0	153,439	152,421	152,259
Mining	Unimproved valuation	0.163934	231	18,903,738	3,098,965	0	0	3,098,965	2,963,298	2,964,665
Exploration and Prospecting	Unimproved valuation	0.147548	557	5,449,383	804,046	0	0	804,046	820,930	740,856
Pastoral and Other	Unimproved valuation	0.085300	85	999,953	85,296	0	0	85,296	85,710	85,710
Total general rates			909	27,069,394	4,141,746	0	0	4,141,746	4,022,359	3,943,490
(ii) Minimum payment										
		\$								
Vacant and Improved	Gross rental valuation	200	211	48,774	42,200	0	0	42,200	43,608	43,608
Mining	Unimproved valuation	328	59	56,615	19,352	0	0	19,352	19,680	19,680
Exploration and Prospecting	Unimproved valuation	328	394	465,000	129,232	0	0	129,232	90,759	90,212
Pastoral and Other	Unimproved valuation	328	10	18,965	3,280	0	0	3,280	3,280	3,280
Total minimum payments			674	589,354	194,064	0	0	194,064	157,327	156,780
Total general rates and minimum payments			1,583	27,658,748	4,335,810	0	0	4,335,810	4,179,686	4,100,270
					4,335,810	0	0	4,335,810	4,179,686	4,100,270
Total rates					4,335,810	0	0	4,335,810	4,179,686	4,100,270

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

The Shire did not raise specified area rates for the year ended 30th June 2024.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Option 1 (Full Payment)

Full amount of rates and charges including arrears, to be paid on or before 22 September 2023 or 35 days after the date of issue appearing on the rate notice whichever is later.

Option 2 (Four Instalments)

First instalment to be made on or before 22 September 2023 or 35 days after the date of issue appearing on the rate notice, whichever is later including all arrears and a quarter of the current rates and service charges.

Second instalment to be made on or before 24 November 2023, or 2 months after the due date of the first instalment, whichever is later; and

Third instalment to be made on or before 2 February 2024, or 2 months after the due date of the second instalment, whichever is later; and

Fourth instalment to be made on or before 10 April 2024, or 2 months after due date of the third instalment, whichever is later.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	22/09/2023	0	0.00%	7.00%
Option two				
First instalment	22/09/2023	0	0.00%	7.00%
Second instalment	24/11/2023	10	5.50%	7.00%
Third instalment	2/02/2024	10	5.50%	7.00%
Fourth instalment	10/04/2024	10	5.50%	7.00%

	2023/24 Budget revenue	2022/23 Actual revenue	2022/23 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	7,000	5,890	7,000
Instalment plan interest earned	7,000	8,875	7,000
Unpaid rates and service charge interest earned	44,000	39,940	44,000
	58,000	54,705	58,000

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
GRV Vacant and Improved	This category includes all residential, commercial and vacant lots with the townsite of Menzies.	The object of the rate in the dollar for this category is to raise sufficient revenue to offset the costs associated with the provision of current and future services.	This rate ensures all ratepayers make a reasonable contribution towards the ongoing maintenance, provision of works, service and facilities in the Shire.
UV Mining	This category includes all mining leases.	Mining, exploration and prospecting leases are rated differentially to reflect the nature of the lease. Exploration and prospecting attract a lower rate in the dollar to acknowledge that these leases are not for the most part income producing.	As per previous years, the differential rate for the UV Pastoral and Other has been set taking into account issues of rating equity including capacity to pay. The Pastoral and Other sector are increasingly taking opportunities afforded to them to diversify and it is believed that the capacity to pay.
UV Exploration and Prospecting	This category includes all exploration and prospecting leases.	Mining, exploration and prospecting leases are rated differentially to reflect the nature of the lease. Exploration and prospecting attract a lower rate in the dollar to acknowledge that these leases are not for the most part income producing.	As per previous years, the differential rate for the UV Pastoral and Other has been set taking into account issues of rating equity including capacity to pay. The Pastoral and Other sector are increasingly taking opportunities afforded to them to diversify and it is believed that the capacity to pay.
UV Pastoral and Other	This category includes all pastoral and other land not included in other categories.	Mining, exploration and prospecting leases are rated differentially to reflect the nature of the lease. Exploration and prospecting attract a lower rate in the dollar to acknowledge that these leases are not for the most part income producing.	As per previous years, the differential rate for the UV Pastoral and Other has been set taking into account issues of rating equity including capacity to pay. The Pastoral and Other sector are increasingly taking opportunities afforded to them to diversify and it is believed that the capacity to pay.

(d) Differential Minimum Payment

GRV and UV	The Council has established minimum rates for each rate category.	These amounts represent the minimum rate that should be charged and may exceed the result of calculating a property's rating basis valuation (GRV or UV) with the rate in the dollar for the rate group.	Minimum rates have been prepared to comply with the Local Government Act 1995 which required no more than 50% of properties to be levied on a minimum rate unless Ministerial approval is obtained.
------------	---	--	---

(e) Service Charges

The Shire did not raise service charges for the year ended 30th June 2024.

(f) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2024.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
 Financial assets
 Receivables
 Contract assets
 Inventories
 Other assets

Less: current liabilities

Trade and other payables
 Contract liabilities
 Capital grant/contribution liability
 Long term borrowings
 Employee provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Rate Setting Statement

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
4	0	6,020,984	121,189
	9,644,611	11,774,836	8,403,899
	381,131	415,660	451,213
	0	813,398	0
	16,438	16,438	17,711
	0	0	37,122
	10,042,180	19,041,316	9,031,134
	(397,569)	(260,569)	(627,235)
	0	(75,501)	(20,984)
	0	(802,494)	(26,075)
7	(53,627)	0	0
	(207,824)	(207,824)	(192,238)
	(659,020)	(1,346,388)	(866,532)
	9,383,160	17,694,928	8,164,602
3(c)	(9,383,160)	(11,564,468)	(8,164,602)
	0	6,130,460	0

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
 Add: Loss on asset disposals
 Add: Depreciation
 Movement in current employee provisions associated with restricted cash

Non cash amounts excluded from operating activities

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
5	(43,894)	0	(4,231)
5	0	10,910	20,827
6	2,140,427	2,260,052	1,961,063
	(2,544)	4,261	0
	2,093,989	2,275,223	1,977,659

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts
 Add: Current liabilities not expected to be cleared at end of year
 - Current portion of borrowings
 - Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

8	(9,644,611)	(11,774,836)	(8,356,840)
	53,627	0	0
	207,824	210,368	192,238
	(9,383,160)	(11,564,468)	(8,164,602)

**SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

3(d) NET CURRENT ASSETS (CONTINUED)

MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT ASSETS

Contract assets primarily relate to the Shire's right to consideration for work completed but not billed at the end of the period.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2023/24 Budget	2022/23 Actual	2022/23 Budget
Cash at bank and on hand		\$ 0	\$ 6,020,984	\$ 8,525,088
Total cash and cash equivalents		0	6,020,984	8,525,088
Held as				
- Unrestricted cash and cash equivalents	3(a)	0	5,218,490	121,189
- Restricted cash and cash equivalents	3(a)	0	802,494	8,403,899
		0	6,020,984	8,525,088
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		0	802,494	8,403,899
- Restricted financial assets at amortised cost - term deposits	3(a)	9,644,611	11,774,836	0
		9,644,611	12,577,330	8,403,899
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Financially backed reserves	8	9,644,611	11,774,836	8,356,840
Unspent capital grants, subsidies and contribution liabilities		0	802,494	47,059
		9,644,611	12,577,330	8,403,899
Reconciliation of net cash provided by operating activities to net result				
Net result		3,929,958	3,483,511	3,514,150
Depreciation	6	2,140,427	2,260,052	1,961,063
(Profit)/loss on sale of asset	5	(43,894)	10,910	16,596
(Increase)/decrease in receivables		34,529	396,018	535,000
(Increase)/decrease in contract assets		813,398	(539,675)	0
(Increase)/decrease in inventories		0	0	(2,500)
(Increase)/decrease in other assets		0	0	20,500
Increase/(decrease) in payables		137,000	(155,487)	355,000
Increase/(decrease) in contract liabilities		(75,501)	(139,963)	(200,000)
Increase/(decrease) in unspent capital grants		(802,494)	159,701	(605,000)
Capital grants, subsidies and contributions		(6,996,981)	(2,091,678)	(3,043,940)
Net cash from operating activities		(863,558)	3,383,389	2,550,869

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

5. FIXED ASSETS

The following assets are budgeted to be acquired and/or disposed of during the year.

	2023/24 Budget	2023/24 Budget	2023/24 Budget	2022/23	2022/23 Actual	2022/23 Actual	2022/23 Actual	2022/23 Budget	2022/23 Budget	2022/23 Budget		
	2023/24 Budget Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit or Loss	2022/23 Actual Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit or Loss	2022/23 Budget Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit or Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Property, Plant and Equipment												
Land - freehold land	76,000	0	0	0	0	30,000	19,090	(10,910)	0	0	0	0
Buildings - non-specialised	896,691	0	0	0	114,742	0	0	0	801,691	0	0	0
Buildings - specialised	3,240,486	0	0	0	228,991	0	0	0	3,976,330	0	0	0
Plant and equipment	800,000	36,106	80,000	43,894	53,687	37,566	37,566	0	655,000	56,596	40,000	(16,596)
Total	5,013,177	36,106	80,000	43,894	397,420	67,566	56,656	(10,910)	5,433,021	56,596	40,000	(16,596)
(b) Infrastructure												
Infrastructure - roads	7,574,541	0	0	0	2,752,938	0	0	0	4,995,830	0	0	0
Infrastructure - footpaths	50,000	0	0	0	0	0	0	0	50,000	0	0	0
Infrastructure - parks and ovals	0	0	0	0	41,244	26,081	26,081	0	70,000	0	0	0
Infrastructure - other	2,323,287	0	0	0	154,808	124,172	124,172	0	2,021,124	0	0	0
Total	9,947,828	0	0	0	2,948,990	150,253	150,253	0	7,136,954	0	0	0
Total	14,961,005	36,106	80,000	43,894	3,346,410	217,819	206,909	(10,910)	12,569,975	56,596	40,000	(16,596)

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

6. DEPRECIATION

By Class

Buildings - non-specialised
Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - footpaths
Infrastructure - parks and ovals
Infrastructure - other

By Program

Law, order, public safety
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

2023/24 Budget	2022/23 Actual	2022/23 Budget
\$	\$	\$
108,128	108,296	99,211
298,158	308,535	10,323
0	0	241,853
314,133	417,325	384,907
1,198,635	1,202,625	1,065,611
22,863	22,863	21,073
47,473	44,885	8,519
151,037	155,523	129,566
2,140,427	2,260,052	1,961,063
31,094	31,095	4,527
102,807	102,976	93,156
22,505	23,038	8,672
112,296	114,988	81,958
1,254,629	1,261,190	1,215,439
191,065	191,178	167,997
426,031	535,587	389,314
2,140,427	2,260,052	1,961,063

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	20 to 50 years
Buildings - specialised	20 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Infrastructure - roads	20 to 50 years
Infrastructure - footpaths	20 years
Infrastructure - parks and ovals	10 to 50 years
Infrastructure - other	75 to 100 years

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

7. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2023/24	2023/24	Budget	2023/24
				Principal 1 July 2023	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2024	Budget Interest Repayments
GROH House Construction x 2	TBA	WATC	4.14%	\$ 0	\$ 650,000	\$ (53,627)	\$ 596,373	\$ (26,085)
				0	650,000	(53,627)	596,373	(26,085)

The Shire did not budget to have any borrowings for the year ended 30th June 2023

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

7. BORROWINGS

(b) **New borrowings - 2023/24**

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
GROH House Construction x 2	WATC	TBA	9	4.14%	\$ 650,000	\$ 26,085	\$ 0	\$ 650,000
					650,000	26,085	0	650,000

(c) **Unspent borrowings**

The Shire had no unspent borrowing funds as at 30th June 2023 nor is it expected to have unspent borrowing funds as at 30th June 2024.

(d) **Credit Facilities**

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Undrawn borrowing facilities credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	25,000	25,000	25,000
Credit card balance at balance date	0	(18,205)	(3,500)
Total amount of credit unused	25,000	6,795	21,500
Loan facilities			
Loan facilities in use at balance date	596,373	0	0

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy due to the unobservable inputs, including own credit risk.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2023/24 Budget Opening Balance	2023/24 Budget Transfer to	2023/24 Budget Transfer (from)	2023/24 Budget Closing Balance	2022/23 Actual Opening Balance	2022/23 Actual Transfer to	2022/23 Actual Transfer (from)	2022/23 Actual Closing Balance	2022/23 Budget Opening Balance	2022/23 Budget Transfer to	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Leave reserve	210,368	3,930	0	214,298	206,107	4,261	0	210,368	206,107	822	0	206,929
(b) Building reserve	3,234,402	960,431	(1,980,162)	2,214,671	3,192,928	65,892	(24,418)	3,234,402	3,192,928	12,735	(1,945,241)	1,260,422
(c) Plant reserve	1,801,730	33,663	(500,000)	1,335,393	1,765,297	36,433	0	1,801,730	1,765,297	7,041	(320,000)	1,452,338
(d) Road reserves	2,340,514	43,730	(550,000)	1,834,244	2,293,174	47,340	0	2,340,514	2,293,174	9,146	(383,312)	1,919,008
(e) Main Street reserve	144,086	2,692	0	146,778	141,160	2,926	0	144,086	141,160	563	0	141,723
(f) Staff Amenities reserve	405,535	7,577	0	413,112	397,322	8,213	0	405,535	397,322	1,585	0	398,907
(g) TV reserve	18,354	343	0	18,697	17,979	375	0	18,354	17,979	72	0	18,051
(h) Caravan Park reserve	438,455	8,192	0	446,647	429,588	8,867	0	438,455	429,588	1,713	(300,000)	131,301
(i) Bitumen reserve	619,404	11,573	(200,000)	430,977	606,885	12,519	0	619,404	606,885	2,421	0	609,306
(j) Rates creditors reserve	52,454	980	0	53,434	51,400	1,054	0	52,454	51,401	205	0	51,606
(k) Niagara Dam reserve	1,274,702	508,566	(850,762)	932,506	1,248,915	25,787	0	1,274,702	1,248,915	4,981	(936,374)	317,522
(l) Water reserve	223,734	4,180	(150,000)	77,914	301,323	6,223	(83,812)	223,734	301,323	1,202	0	302,525
(m) Waste Management reserve	361,054	306,746	0	667,800	59,814	301,240	0	361,054	59,814	300,239	0	360,053
(n) Former Post Office reserve	429,193	8,019	(410,000)	27,212	420,512	8,681	0	429,193	420,512	1,677	(410,000)	12,189
(o) Land Purchase reserve	207,630	3,881	0	211,511	203,441	4,189	0	207,630	203,441	811	0	204,252
(p) Commercial Enterprise reserve	13,221	606,196	0	619,417	0	13,221	0	13,221	0	970,708	0	970,708
	11,774,836	2,510,699	(4,640,924)	9,644,611	11,335,845	547,221	(108,230)	11,774,836	11,335,846	1,315,921	(4,294,927)	8,356,840

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Perpetual	To be used to fund annual and long service leave requirements.
(b) Building reserve	Perpetual	To be used for the acquisition of future buildings and renovation of existing building.
(c) Plant reserve	Perpetual	To be used for the purchase of major plant.
(d) Road reserves	Perpetual	To be used to fund major road works.
(e) Main Street reserve	Perpetual	Established for the beautification of the main street.
(f) Staff Amenities reserve	Perpetual	Established for the purpose of providing staff housing and amenities.
(g) TV reserve	Perpetual	To be used to fund upgrades to the rebroadcasting equipment.
(h) Caravan Park reserve	Perpetual	Established for the purpose of providing upgrades to the caravan park.
(i) Bitumen reserve	Perpetual	Established to fund the resealing of roads.
(j) Rates creditors reserve	Perpetual	Established for future rate claims.
(k) Niagara Dam reserve	Perpetual	Established for ongoing upgrade of Niagara Dam valve workings and other maintenance.
(l) Water reserve	Perpetual	To assist the Tjuntjunjarra community to achieve funding for a swimming pool.
(m) Waste Management reserve	Perpetual	Provide for the statutory reinstatement and development of the reserve.
(n) Former Post Office reserve	Perpetual	For restoration and maintenance of the former post office.
(o) Land Purchase reserve	Perpetual	To be used for purchase of selective properties with developmental potential.
(p) Commercial Enterprise reserve	Perpetual	To fund an activity or purchase with a view to producing a profit.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

9. REVENUE RECOGNITION

MATERIAL ACCOUNTING POLICIES

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

10. PROGRAM INFORMATION

(a) Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

To provide a decision making process for the efficient allocation of scarce resources.

Includes the members of council and the administrative support available to the council for the provision of the governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

General purpose funding

To collect revenue to allow for the provision of services.

The reporting of the Shire's general rating income and the recognition of the Western Australian Grants Commission payment together with interest on investments and costs associated with the collection of funds.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

Education and welfare

To provide services to disadvantaged persons, the elderly, children and youth.

Expenditure to assist in the education of the children and youth within the Shire.

Housing

To provide and maintain housing.

Income and expenditure associated with the provision of housing to staff and others.

Community amenities

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

Recreation and culture

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

The reporting of income and expenditure associated with the Town Hall, library and recreation area, oval and reserves operated by Council.

Transport

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, grids, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting and the maintenance of the Council's airstrips.

Economic services

To help promote the Shire and its economic well being.

The reporting of income and expenditure including the operation of Council's caravan park and administration of the Building Code of Australia.

Other property and services

To monitor and control Shire's overheads operating accounts.

Involves the expenditure and allocation of employee overheads and plant costs. Also included is the accounting for private works, salary and wages reconciliation and other incomes and expenditure not included elsewhere.

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

10 PROGRAM INFORMATION (Continued)

(b) Income and expenses

	2023/24 Budget	2022/23 Actual	2022/23 Budget
Income excluding grants, subsidies and contributions	\$	\$	\$
Governance	41,088	(6,055)	0
General purpose funding	4,643,215	4,532,162	4,210,176
Law, order, public safety	8,150	7,850	8,150
Health	300	1,239	300
Housing	49,500	65,985	45,380
Community amenities	9,200	13,506	17,200
Recreation and culture	8,700	1,085	700
Transport	3,306	9,929	4,731
Economic services	159,650	218,061	166,650
Other property and services	28,250	16,820	25,250
	4,951,359	4,860,582	4,478,537
Grants, subsidies and contributions			
General purpose funding	134,510	3,549,834	2,275,789
Law, order, public safety	8,000	18,087	98,000
Health	0	75,560	100,000
Recreation and culture	8,000	9,722	38,000
Transport	288,173	213,055	776,603
Economic services	119,734	189,919	118,000
	558,417	4,056,177	3,406,392
Capital grants, subsidies and contributions			
General purpose funding	863,223	0	0
Law, order, public safety	90,000	6,012	0
Community amenities	150,000	111,942	170,000
Recreation and culture	0	0	50,000
Transport	5,676,902	1,814,023	3,228,940
Economic services	205,952	0	200,000
	6,986,077	1,931,977	3,648,940
Total Income	12,495,853	10,848,736	11,533,869
Expenses			
Governance	(1,402,683)	(1,068,163)	(1,148,904)
General purpose funding	(546,555)	(317,623)	(427,643)
Law, order, public safety	(145,270)	(128,785)	(119,439)
Health	(59,791)	(108,222)	(154,990)
Education and welfare	(53,438)	(7,949)	(54,514)
Housing	(248,279)	(209,253)	(203,165)
Community amenities	(508,087)	(398,356)	(441,837)
Recreation and culture	(905,335)	(774,134)	(1,119,974)
Transport	(2,965,231)	(2,332,239)	(2,662,234)
Economic services	(1,725,414)	(1,426,038)	(1,683,084)
Other property and services	(5,812)	(594,463)	(3,935)
Total expenses	(8,565,895)	(7,365,225)	(8,019,719)
Net result for the period	3,929,958	3,483,511	3,514,150

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

11. OTHER INFORMATION

	2023/24 Budget	2022/23 Actual	2022/23 Budget
The net result includes as revenues	\$	\$	\$
(a) Interest earnings			
Investments			
- Reserve accounts	220,000	234,000	50,000
- Other funds	30,000	53,392	500
Other interest revenue	51,000	48,815	51,000
	<u>301,000</u>	<u>336,207</u>	<u>101,500</u>
(b) Other revenue			
Reimbursements and recoveries	100	24,859	30,451
Other	30,350	0	0
	<u>30,450</u>	<u>24,859</u>	<u>30,451</u>
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	70,000	61,200	65,000
Other services	0	6,500	0
	<u>70,000</u>	<u>67,700</u>	<u>65,000</u>
(d) Interest expenses (finance costs)			
Borrowings (refer Note 7(a))	26,085	0	0
	<u>26,085</u>	<u>0</u>	<u>0</u>
(e) Write offs			
General rate	240,000	104,024	200,000
	<u>240,000</u>	<u>104,024</u>	<u>200,000</u>

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

12. ELECTED MEMBERS REMUNERATION

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Elected member 1			
President's allowance	20,666	19,864	19,864
Meeting attendance fees	20,122	19,410	19,410
Annual allowance for ICT expenses	1,100	1,100	1,100
Travel and accommodation expenses	8,574	3,430	3,574
	50,462	43,804	43,948
Elected member 2			
Deputy President's allowance	5,167	4,966	4,966
Meeting attendance fees	9,791	9,410	9,410
Annual allowance for ICT expenses	1,100	1,100	1,100
Travel and accommodation expenses	8,571	1,411	3,571
	24,629	16,887	19,047
Elected member 3			
Meeting attendance fees	9,791	9,411	9,410
Annual allowance for ICT expenses	1,100	1,100	1,100
Travel and accommodation expenses	8,571	3,224	3,571
	19,462	13,735	14,081
Elected member 4			
Meeting attendance fees	9,791	9,410	9,410
Annual allowance for ICT expenses	1,100	1,100	1,100
Travel and accommodation expenses	8,571	4,634	3,571
	19,462	15,144	14,081
Elected member 5			
Meeting attendance fees	9,791	9,410	9,410
Annual allowance for ICT expenses	1,100	1,100	1,100
Travel and accommodation expenses	8,571	0	3,571
	19,462	10,510	14,081
Elected member 6			
Meeting attendance fees	9,791	9,410	9,410
Annual allowance for ICT expenses	1,100	1,100	1,100
Travel and accommodation expenses	8,571	1,584	3,571
	19,462	12,094	14,081
Elected member 7			
Meeting attendance fees	9,791	9,410	9,410
Annual allowance for ICT expenses	1,100	1,100	1,100
Travel and accommodation expenses	8,571	401	3,571
	19,462	10,911	14,081
Total Elected Member Remuneration	172,401	123,085	133,400
President's allowance	20,666	19,864	19,864
Deputy President's allowance	5,167	4,966	4,966
Meeting attendance fees	78,868	75,871	75,870
Annual allowance for ICT expenses	7,700	7,700	7,700
Travel and accommodation expenses	60,000	14,684	25,000
	172,401	123,085	133,400

SHIRE OF MENZIES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

13. FEES AND CHARGES

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
By Program:			
General purpose funding	10,305	16,792	12,305
Law, order, public safety	150	303	150
Health	300	1,239	300
Housing	49,500	65,827	45,380
Community amenities	17,200	13,506	17,200
Recreation and culture	500	147	500
Economic services	159,000	217,831	166,000
Other property and services	3,250	4,185	250
	240,205	319,830	242,085

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

SHIRE OF MENZIES



FEES AND CHARGES

2023/2024

2023/2024 FEES AND CHARGES

GENERAL		
Photocopying - per A4 sheet	\$ 0.60	inc GST
Photocopying - per A3 sheet	\$ 0.85	inc GST
Laminating - A4 colour per sheet	\$ 3.70	inc GST
Laminating - A3 colour per sheet	\$ 4.60	inc GST
Council Meeting Agenda - hard copy. Free at Council Meeting or on website)	\$ 15.80	inc GST
Council Minutes - hard copy with attachments. (Free on website)	\$ 15.80	inc GST
Council Minutes - hard copy without attachments. (Free on website)	\$ 5.30	inc GST
Rates - Order and Requisitions per assessment	\$ 68.30	inc GST
Rates Enquiry fee - per assessment (1-3 enquiries)	\$ 15.80	inc GST
Gravel from Shire pits - per tonne + delivery if applicable	\$ 0.20	inc GST
Water from Standpipe - per 1,000 litres	\$ 16.00	inc GST
Diesel and Unleaded Fuel - Price per litre	As per market price	inc GST
Telescope Hire - Per day	\$ 52.00	inc GST
Telescope Bond	\$ 100.00	inc GST
Towing services (i.e. Lake Ballard to Menzies or Kalgoorlie) per Klm (inc return)	\$ 11.00	inc GST
Shire of Menzies License Plate Fee	\$ 225.00	inc GST
ROOM FOR HIRE		
Room Hire Town Hall - per day - alcohol consumed - \$250 bond	\$ 82.00	inc GST
Room Hire Lady Shenton - per day - alcohol consumed - \$250 bond	\$ 82.00	inc GST
Room Hire Town Hall - per day - no alcohol consumed - \$100 bond	\$ 82.00	inc GST
Room Hire Lady Shenton- per day - no alcohol consumed - \$100 bond	\$ 82.00	inc GST
Room Hire Town Hall - per day - Community purpose - \$100 bond	Free	
Room Hire Lady Shenton - per day - Community purpose - \$100 bond	Free	
Room Hire - Ngalipaku Building (Youth Centre) Community Group (no alcohol)	\$ 35.00	inc GST
Room Hire - Ngalipaku Building (Youth Centre) General (no alcohol)	\$ 60.00	inc GST
Kitchen Hire - Per Hour	\$ 30.00	inc GST
Cleaning Bond - for all room facility hire	\$ 200.00	inc GST
Cleaning Charges - in excess of Bond - Per Hour	\$ 35.00	inc GST
WASTE		
Domestic Refuse Removal - first bin, per annum (issued with rates notice)	\$ 145.00	GST Free
Domestic Refuse Removal - second bin or non rateable properties	\$ 160.00	plus GST
Non Residential Property - 240lt Bin Service (per service)	\$ 175.00	inc GST
Commercial Premises Tip Fee - per annum	\$ 966.00	inc GST
Commercial Waste (per tonne)	\$ 46.00	inc GST
Containers 200L Drums (per tonne) washed and cleaned only	\$ 46.00	inc GST
Asbestos (per tonne)	\$ 80.00	inc GST
Additional fee for waste generated outside Menzies Shire (per tonne)	\$ 180.00	inc GST
Commercial tyres and conveyor belts (per tonne) - local business	\$ 257.00	inc GST
Commercial tyres and conveyor belts (per tonne)-business based outside Menzies	\$ 373.00	inc GST
PRIVATE WORKS (MUST BE APPROVED BY CEO)		
Grader Hire - per hour	\$ 235.00	inc GST
Roller - per hour	\$ 250.00	inc GST
Mack Truck & Side Tipper Trailer Hire - per hour	\$ 200.00	inc GST
Mack Truck & Trailer Hire - per hour	\$ 255.00	inc GST
Light Truck - Hino - per hour	\$ 130.00	inc GST
Backhoe - per hour	\$ 126.00	inc GST
Loader - John Deere - per hour	\$ 135.00	inc GST
Mack Truck & Water Cart Hire - per hour	\$ 255.00	inc GST
Skid Steer (Caterpillar) - per hour	\$ 104.00	inc GST
Forklift (Komatsu) - per hour	\$ 102.50	inc GST
Excavator (Komatsu) - per hour	\$ 102.50	inc GST

Printed 30/06/2023

2023/2024 FEES AND CHARGES

Labour hire - per hour	\$	75.00	inc GST
Whipper Snipper - per hour	\$	73.00	inc GST
Lawn Mower - per hour	\$	67.00	inc GST
<i>Please Note - no dry hire of machinery</i>			
SULLAGE/WASTE REMOVAL			
Oil - <i>no charges if delivered to Menzies Shire Depot</i>	\$	-	
Sewerage deposited in Sewer Ponds - per litre	\$	0.05	inc GST
BUS HIRE			
First 100km	\$	105.00	inc GST
Over 100km - per km rate	\$	0.90	inc GST
Bond	\$	205.00	inc GST
Cleaning if required - per hour	\$	36.00	inc GST
If fuel tank empty - per litre	\$	3.00	inc GST
Community/medical use for sponsored medical services		Free	
CARAVAN PARK			
Non-Powered Site - Day Rate	\$	24.00	inc GST
Non-Powered Site - Weekly Rate	\$	105.00	inc GST
Powered Site - Day Rate	\$	32.00	inc GST
Powered Site - Weekly Rate	\$	175.00	inc GST
Additional fee per day for extra person over the age of 5 years	\$	5.00	inc GST
Chalet - 2 bedrooms 29A Shenton Street	\$	130.00	inc GST
Chalet - additional days	\$	75.00	inc GST
Chalet - Bond - Refundable by bank deposit	\$	150.00	GST Free
Depot Accomodation - 2x King Single Bed	\$	120.00	inc GST
Depot Accomodation - 1x King Single Bed	\$	80.00	inc GST
Depot Accomodation - additional days	\$	60.00	inc GST
Depot Accomodation Bond - Refundable by bank deposit	\$	120.00	GST Free
Caravan Park Cabins Per Night	\$	185.00	inc GST
Caravan Park Cabins Extra Nights	\$	115.00	inc GST
Caravan Park Cabins- Bond - Refundable by bank deposit	\$	200.00	GST Free
Washing Machine - per load	\$	3.00	inc GST
Dryer - per load	\$	3.00	inc GST
Showers - per person	\$	5.00	inc GST
Water from Caravan park (5 litres up to 150 litres)	\$	5.00	GST Free
STAFF HOUSING RENTAL			
Housing Rental - per week. Category 1 - Separate House - 4 bed 2 bath	\$	105.00	GST Free
Housing Rental - per week. Category 2 - Separate House - 3 bed 2 bath	\$	84.00	GST Free
Housing Rental - per week. Category 3 - Duplex - 2 bed 1 bath	\$	52.00	GST Free
Housing Rental - per week. Category A - Furnished or Semi-Furnished.	\$	21.00	GST Free
Housing Rental - per tenancy. Category B - Pet Bond.	\$	105.00	GST Free
INTERNET USE (for use of computers at Community Resource Centre)			
15 Minutes	\$	1.60	inc GST
30 Minutes	\$	3.20	inc GST
45 Minutes	\$	4.70	inc GST
60 Minutes	\$	6.30	inc GST
Full Day Usage	\$	21.00	inc GST
Wi-Fi USE - Vouchers for Public & Caravan Park Usage			
Guests at the Caravan Park		Free	
General Public 24 Hour W-Fi Internet Access		Free	
ADVERTISING IN MENZIES MATTERS			
Quarter Page - per issue	\$	5.50	inc GST
Half Page - per issue	\$	11.00	inc GST
Whole Page - per issue	\$	21.00	inc GST

Printed 30/06/2023

2023/2024 FEES AND CHARGES

COMMUNITY POST BOX LEASE (Bound by Aust Post Agreement)		
Small Box - per annum	\$ 25.00	inc GST
Large Box - per annum	\$ 50.00	inc GST
DOG FEES AND CHARGES - STATUTORY (DOG ACT, 1976)		
Annual Registration - Sterilised Dog or Bitch*	\$ 20.00	inc GST
Annual Registration - Unsterilised Dog or Bitch	\$ 50.00	inc GST
Three Year Registration - Sterilised Dog or Bitch*	\$ 42.50	inc GST
Three Year Registration - Unsterilised Dog or Bitch	\$ 120.00	inc GST
Life Registration - Sterilised Dog or Bitch*	\$ 100.00	inc GST
Life Registration - Unsterilised Dog or Bitch	\$ 250.00	inc GST
Concessions - Guide Dogs	Free	
Concessions - Dogs used for Droving/Tending Stock - 25% of Fee	25% of Fee	inc GST
Concessions - Dogs owned by Pensioners - 50% of Fee	50% of Fee	inc GST
Concessions - Registration after 31 May - 50% of Fee	50% of Fee	inc GST
Impounding Fees - As per Dog Act & Regulations	\$ 100.00	inc GST
Impounded Dog - Sustenance and maintenance Fee per day	\$ 20.00	inc GST
Microchipping	At Cost	inc GST
* Must sight certificate signed by a Registered Vet, a Statutory Declaration or sight ear tattoo for Sterilisation Concession		
All dogs three months of age + must be licenced. Licences are due on November 1 of each year and can be paid at the Shire of Menzies Administration office during normal office hours.		
In respect of every first registration made after 31 May, in any year, only one half of the registration fee shall be payable. Renewals are to take effect from 1 November in any year, within the preceding period period of 21 days from and including 11 October		
CAT FEES AND CHARGES - STATUTORY (CAT REGULATIONS 2012)		
Annual Registration	\$ 20.00	inc GST
Three Year Registration	\$ 42.50	inc GST
Life Registration	\$ 100.00	inc GST
Pensioners	50% of Fee	inc GST
Microchipping	At Cost	inc GST
HEALTH		
Lodging House Licence Per Annum	\$ 236.50	GST Free
Lodging House New Registration	\$ 131.00	GST Free
Eating House Application	\$ 126.00	GST Free
Notification of New Food Business	\$ 58.00	GST Free
Registration Fee of New Food Business	\$ 157.50	GST Free
Low Risk Food Business Registration Renewal - Annual	\$ 126.00	GST Free
Medium Risk Food Business Registration Renewal - Annual	\$ 247.00	GST Free
Request for Inspection/Service/Advise - Per Hour	\$ 136.50	inc GST
Special Event or Temporary Food Permit Registration	\$ 25.00	GST Free
STATUTORY - HEALTH ACT, 1911		
Septic Tank Application Fee	\$ 118.00	GST Free
Septic Tank Installation Fee	\$ 118.00	inc GST
Septic Tank Inspection Fee	\$ 40.00	inc GST
ART GALERY		
As MoU signed by Shire of Menzies and Artist		
Commission on sale of Artwork and Other items	20% of sales items	inc GST
ANIMAL CONTROL TRAP		
Cat Trap - First 7 days	FREE	inc GST
Cat Trap - After 7 days (Per Day)	\$ 5.00	inc GST
Refundable Trap Deposit	\$ 50.00	GST Free

2023/2024 FEES AND CHARGES

CEMETERY		
Grave Preparation (Adult)	\$ 800.00	inc GST
Grave Preparation (Child under 13 years of age)	\$ 400.00	inc GST
Grave Preparation (extra deep)	\$ 100.00	inc GST

Printed 30/06/2023

2023/2024 FEES AND CHARGES

TOWN PLANNING		
Town Planning Scheme Amendment - text based only plus advertising costs	\$ 600.00	inc GST
Town Planning Scheme Amendment - minor plus advertising costs	\$ 1,350.00	inc GST
Town Planning Scheme Amendment - major plus advertising costs	\$ 2,640.00	inc GST
Planning Application for all Land Uses other than "P" (Permitted) uses as set out in the Zoning Table		
- Not more than \$50,000	\$ 147.00	GST Free
- More than \$50,000 but less than \$500,000	0.32% of the estimated cost of development	GST Free
- More than \$500,000 but not more than \$2.5 Million	\$1,700 + 0.257% for every \$1 in excess of \$0.5m	GST Free
- More than \$2.5 Million but not more than \$5 Million	\$7,161 + 0.206% for every \$1 in excess of \$2.5m	GST Free
- More than \$5 Million but not more than \$21.5 Million	\$12,633 + .123% for every \$1 in excess of \$5m	GST Free
- More than \$21.5 Million	\$ 34,196.00	GST Free
Inspection/ Assessment of Potential Home-Based Businesses, other than Home Occupation as Defined by the Town Planning Scheme.	\$ 60.00	GST Free
Home Occupation - Initial Application	\$ 222.00	GST Free
Home Occupation - Annual Fee	\$ 73.00	GST Free
Zoning & Other Information Enquiry (Non Resident), or provide Zoning Certificate	\$ 73.00	GST Free

2023/2024 FEES AND CHARGES

BUILDING FEES					
Building Act 2011 - Fees and Levies					
Item	Building Classification	Multiplier	Trigger	Minimum or Set Fee	Application Fee
Certified Application for a Building Permit	1a & 10	0.19%	\$ 48,421	\$ 110.00	GST Free
Certified Application for a Building Permit	1b, 2 - 9	0.09%	\$ 102,222	\$ 110.00	GST Free
Uncertified Building Application	1a & 10	0.32%	\$ 28,750	\$ 110.00	GST Free
Demolition Permit	1a & 10	-	Fixed	\$ 110.00	GST Free
Demolition Permit	1b, 2 - 9	Per storey	Per Storey	\$ 110.00	GST Free
Extend Time which an Occupancy Permit or Building Approval Certificate has Effect	-	-	Fixed	\$ 110.00	GST Free
Occupancy Permit - Completed Building	-	-	Fixed	\$ 110.00	GST Free
Temporary Occupancy Permit - Incomplete Building	-	-	Fixed	\$ 110.00	GST Free
Modification of an Occupancy Permit	-	-	Fixed	\$ 110.00	GST Free
Occupancy Permit for a Permanent Change to Classification	-	-	Fixed	\$ 110.00	GST Free
Occupancy Permit - Unauthorised Works	-	0.18%	\$ 51,111	\$ 110.00	GST Free
Replace Occupancy Permit for Existing Building			Fixed	\$ 110.00	GST Free
Building Approval Certificate - Unauthorised Building Work	-	0.38%	\$ 24,210	\$ 110.00	GST Free
Building Approval Certificate for Existing Building - Authorised Building Work	-	-	Fixed	\$ 110.00	GST Free
Building Services Levy (BSL) - (Former Builders Registration Board Levy - BRB)					
Item	Building Classification	Value/Quantity		Minimum or Set Fee	
Building Commission Levy (old BRB) under \$45,000	All			\$ 61.65	
Building Commission Levy (old BRB) over \$45,000	All	Value of work x 0.137%			
Building Commission Levy (Unauthorised works) under	All			\$ 123.30	
Building Commission Levy (Unauthorised works) over \$45,000	All	Value of works x 0.274%			
Demolition Permit Application Residential	All			\$ 61.65	
Demolition Permit Application Commercial	All	per storey		\$ 61.65	
Demolition Licence	All	-	= < \$45000	\$ 61.65	
Occupancy Permit Application New Building Work	All	-	Fixed	\$ 61.65	
Occupancy Permit Unauthorised Building Work	All	Value of works x 0.18%		\$ 123.30	
Building Approval Certificate	All			\$ 61.65	
Building Approval Certificate Unauthorised Work	All	Value of works x 0.38%		\$ 61.65	
Authorised Building Work \$45,000 or under	All	-	= < \$45000	\$ 61.65	
Construction Training Fund (CTF) - (Former BCITF Levy)					
Item	Building Classification	Multiplier	Trigger	Minimum or Set Fee	
CTF Levy (old BCITF) over \$20,000	All	Value of work x 0.2%		-	

General Notes:

A **Certified Application** has a Certificate of Design Compliance prepared by a Registered Building Surveyor before the application is lodged.

Uncertified Applications can be lodged with the Local Government Authority as usual. They will be assessed and if approved will be issued with a Certificate of Design Compliance and a Building Permit.

13.1.3	Finance Report - June 2023
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1136
DATE OF REPORT	10 July 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	<ol style="list-style-type: none"> 1. Statement of Financial Activity - Menzies - June 2023 OCM [13.1.3.1 - 28 pages] 2. FIS - Financial Information Statement - June 2023 OCM [13.1.3.2 - 10 pages]

SUMMARY:

To consider the Statement of Financial Activity for the period ended 30 June 2023.

BACKGROUND:

Regulation 34 of the *Local Government (Financial Management) Regulations* requires Local Government entities to prepare each month a Statement of Financial Activity reporting on the sources and application of funds, as set out in the Annual Budget under r22(1)(d):

- The annual budget estimates;
- Budget estimates to the end of the month to which the statement relates. Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- Any material variations between year to date for income and expenditure and the relevant budget provisions to the end of the relevant reporting period;
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period;
- Include an operating statement;
- Include the net current assets; and
- Any other relevant reporting notes.

COMMENT:

This report contains annual budget, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping the Council informed of the current financial position.

CONSULTATION:

Bob Waddell and Associates

STATUTORY AUTHORITY:

Local Government Act 1995 s6.4

Local Government (Financial Management) Regulations 1996, r34

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

As detailed in the Attachment

RISK ASSESSMENT:

Nil

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome

4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ending 30 June 2023 as attached be received.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



SHIRE OF MENZIES

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2023**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	3 - 5
Key Terms and Descriptions - Statutory Reporting Programs	6
Statement of Financial Activity by Program	7
Key Terms and Descriptions - Nature or Type Descriptions	8
Statement of Financial Activity by Nature or Type	9
Note 1 Adjusted Net Current Assets	10
Note 2 Cash and Financial Assets	11
Note 3 Receivables	12
Note 4 Other Current Assets	13
Note 5 Payables	14
Note 6 Rating Revenue	15
Note 7 Disposal of Assets	16
Note 8 Capital Acquisitions	17
Note 9 Borrowings and Financing	20
Note 10 Reserves	21
Note 11 Other Current Liabilities	22
Note 12 Operating Grants and Contributions	23
Note 13 Non-Operating Grants and Contributions	24
Note 14 Bonds & Deposits and Trust Fund	25
Note 15 Explanation of Material Variances	26
Note 16 Budget Amendments	27

THIS PAGE INTENTIONALLY LEFT BLANK

**SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire for the 2022/23 year is \$25,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
Arts Centre	2%	69,369	69,369	1,320	68,049
Community Shed	Unbudgeted	0	0	0	0
New 2x1 Staff House - Building (Capital)	20%	226,691	226,691	46,376	180,315
New 2x1 Staff House (21-22)	9%	520,000	520,000	46,376	473,624
Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	4%	932,746	932,746	38,185	894,561
PLAN - Building (Capital)	Unbudgeted	0	0	0	0
Town Hall (Hall) - Building (Capital)	5%	106,825	106,825	5,000	101,825
Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	13%	568,563	568,563	72,077	496,486
Goongarrie Cottage South - Building (Capital)	Unbudgeted	0	0	0	0
Goongarrie Cottage North - Building (Capital)	Unbudgeted	0	0	0	0
Mercer Street Caravan Park Infrastructure	0%	818,827	818,827	0	818,827
Town Hall (Admin) - Building (Capital)	14%	175,000	175,000	24,418	150,582
Software and IT Systems	Unbudgeted	0	0	0	0
ERP (Accounts/Records maintenance system upgrade)	Unbudgeted	0	0	0	0
LRCI Menzies CCTV Expenditure	7%	90,000	90,000	6,012	83,988
Rubbish Truck with Compactor	Unbudgeted	0	0	0	0
Program Reseal	0%	200,000	200,000	0	200,000
Niagara Dam Rd (Capital)	0%	330,000	330,000	0	330,000
Kookynie Malcom Rd (Capital)	0%	300,000	300,000	0	300,000
Lake Ballard Entrance Rd/Carpark	100%	200,000	200,000	200,000	0
Tjuntjuntjara Internal Roads Program (20-21)	0%	100,000	100,000	0	100,000
Davyhurst Road Resheet/upgrade 5klm	0%	250,000	250,000	0	250,000
Tjuntjuntjara Access Road (R2R 22-23)	0%	190,000	190,000	0	190,000
Evanston Menzies Rd (R2R)	100%	510,628	510,628	510,628	0
Yarri Road (RRG 21-22)	0%	95,000	95,000	0	95,000
Menzies North West Resurfacing SLK 5 - 10 (RRG 22/23)	93%	480,000	480,000	448,152	31,848
Menzies North West 6 Klm to Lake Ballard turn-off (RRG 22/23)	67%	1,332,000	1,332,000	888,000	444,000
Evanston Menzies Road (RRG 21-22)	71%	283,312	283,312	200,000	83,312
Tjuntjuntjara Access Road (Indigenous Community Access Rd)	0%	240,000	240,000	0	240,000
LRCI Kookynie road sealing 3 KLM (Dust suppression) Expendit	100%	484,890	484,890	484,890	0
Footpath Construction General (Budgeting Only)	0%	50,000	50,000	0	50,000
Marmion Village Reserve Improvements	100%	41,245	41,245	41,244	1
LRCI Rodeo Site Development Expenditure	0%	50,000	50,000	0	50,000
LRCI Meeting Structure Tjuntjuntjara Expenditure	91%	70,000	70,000	64,048	5,952
LRCI Sealing of Parking Menzies Public Toilets Expenditure	7%	100,000	100,000	6,650	93,350
Total - Community Amenities	42%	170,000	170,000	70,698	99,302
Menzies Water Park Infrastructure Expenditure	0%	50,000	50,000	0	50,000
Kookynie Fencing	0%	484,750	484,750	298	484,453
Bores to Support Road Works	Unbudgeted	0	0	0	0
Main Street (Shenton) Streetscaping	0%	50,000	50,000	0	50,000
Niagara Dam Capital Works	9%	936,374	936,374	83,812	852,562
LRCI Tourism Signage (district wide) Expenditure	0%	200,000	200,000	0	200,000
Grants, Subsidies and Contributions					
Grants, Subsidies and Contributions	143%	2,831,502	2,831,502	4,056,177	1,224,675
Capital Grants, Subsidies and Contributions	46%	4,223,830	4,223,830	1,931,977	(2,291,853)
	85%	7,055,332	7,055,332	5,988,153	(1,067,179)
Rates Levied	102%	4,100,270	4,100,270	4,179,686	79,416

% Compares current ytd actuals to annual budget

Financial Position		Prior Year	Current Year
		30 June 2022	30 June 2023
Adjusted Net Current Assets	155%	\$ 3,950,217	\$ 6,138,164
Cash and Equivalent - Unrestricted	146%	\$ 4,124,409	\$ 6,020,984
Cash and Equivalent - Restricted	104%	\$ 11,335,845	\$ 11,774,836
Receivables - Rates	87%	\$ 594,451	\$ 519,498
Receivables - Other	46%	\$ 594,287	\$ 272,454
Payables	58%	\$ 406,516	\$ 237,049

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2023
Prepared by: Kristy Van Kuyl (Chief Financial Officer)
Reviewed by: CEO

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

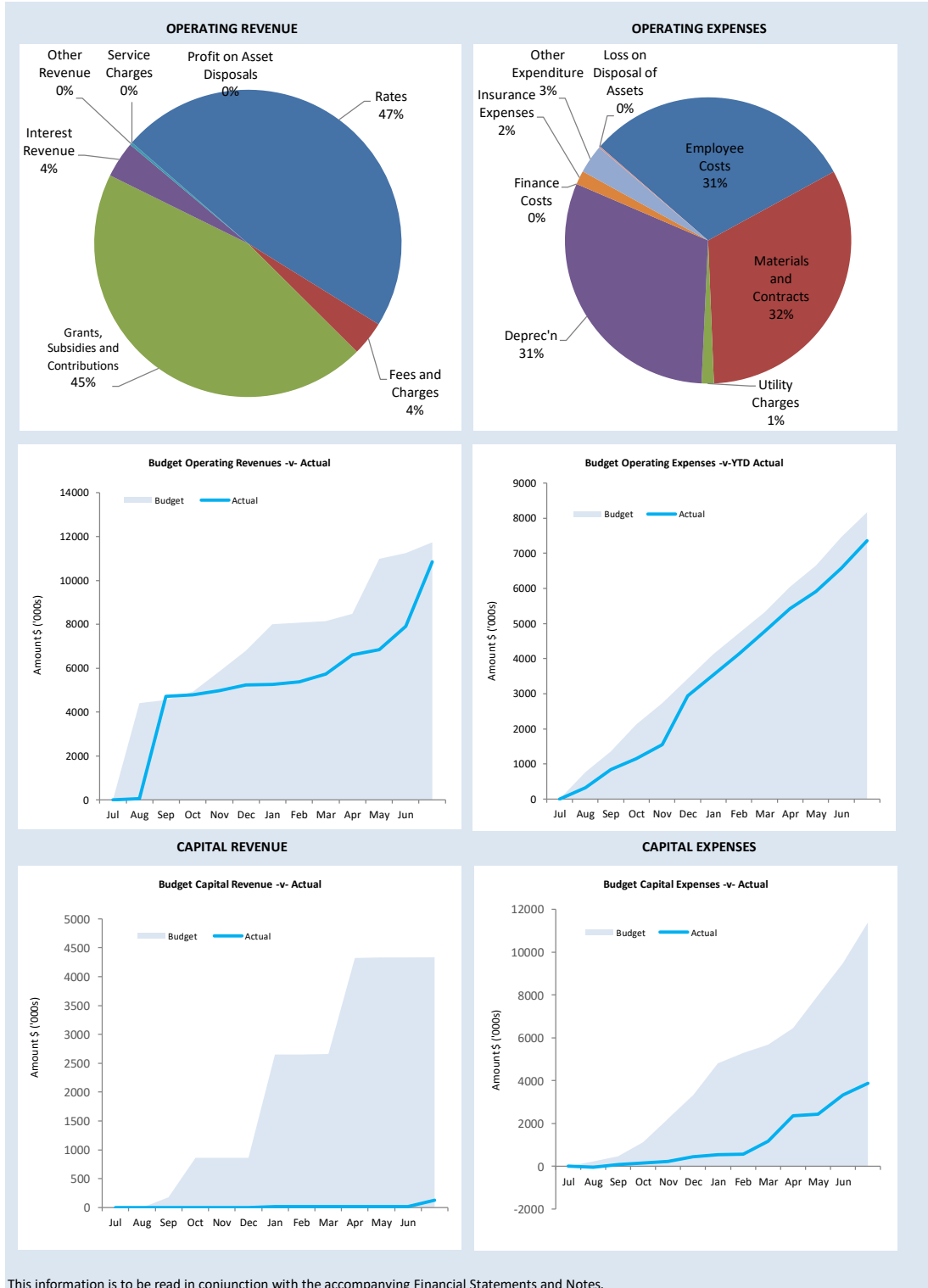
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023**

SUMMARY GRAPHS



SHIRE OF MENZIES
KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2023

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Includes the members of council and the administrative support available to the council for the provision of the governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	
To collect revenue to allow for the provision of services.	The reporting of the Shire's general rating income and the recognition of the Western Australian Grants Commission payment together with interest on investments and costs associated with the collection of funds.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	
To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.
EDUCATION AND WELFARE	
To provide services to disadvantaged persons, the elderly, children and youth.	Expenditure to assist in the education of the children and youth within the Shire.
HOUSING	
To provide and maintain housing.	Income and expenditure associated with the provision of housing to staff and others.
COMMUNITY AMENITIES	
To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resources that help the social wellbeing of the community.	The reporting of income and expenditure associated with the Town Hall, library and recreation area, oval and reserves operated by Council.
TRANSPORT	
To provide effective and efficient transport services to the community.	Construction and maintenance of roads, grids, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting and the maintenance of the Council's airstrips.
ECONOMIC SERVICES	
To help promote the Shire and improve its economic wellbeing.	The reporting of income and expenditure including the operation of Council's caravan park and administration of the Building Code of Australia.
OTHER PROPERTY AND SERVICES	
To monitor and control overheads and operating accounts.	Involves the expenditure and allocation of employee overheads and plant costs. Also included is the accounting for private works, salary and wages reconciliation and other incomes and expenditure not included elsewhere.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

BY PROGRAM

Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance	0	6,000	6,000	(6,055)	(12,055)	(201%)	▼	
General Purpose Funding - Rates	6 4,100,270	4,100,270	4,100,270	4,179,686	79,416	2%	▲	
General Purpose Funding - Other	2,385,694	2,555,194	2,555,194	3,902,310	1,347,116	53%	▲	\$
Law, Order and Public Safety	16,150	16,150	16,150	25,937	9,787	61%	▲	
Health	100,300	100,300	100,300	76,799	(23,501)	(23%)	▼	
Education and Welfare	0	0	0	0	0			
Housing	45,380	45,380	45,380	65,985	20,605	45%	▲	
Community Amenities	17,200	17,200	17,200	13,506	(3,694)	(21%)	▼	
Recreation and Culture	38,700	38,700	38,700	10,807	(27,893)	(72%)	▼	\$
Transport	296,444	296,444	296,444	222,984	(73,460)	(25%)	▼	\$
Economic Services	284,650	306,650	306,650	407,980	101,330	33%	▲	\$
Other Property and Services	25,250	30,250	30,250	16,820	(13,430)	(44%)	▼	
	7,310,038	7,512,538	7,512,538	8,916,759				
Expenditure from operating activities								
Governance	(1,148,904)	(1,179,904)	(1,179,904)	(1,068,163)	111,741	9%	▲	
General Purpose Funding	(427,643)	(450,143)	(450,143)	(317,623)	132,519	29%	▲	\$
Law, Order and Public Safety	(119,439)	(119,439)	(119,439)	(128,785)	(9,347)	(8%)	▼	
Health	(154,990)	(184,990)	(184,990)	(108,222)	76,768	41%	▲	\$
Education and Welfare	(54,514)	(24,514)	(24,514)	(7,949)	16,565	68%	▲	
Housing	(203,165)	(228,165)	(228,165)	(209,253)	18,912	8%	▲	
Community Amenities	(441,837)	(433,837)	(433,837)	(398,356)	35,481	8%	▲	
Recreation and Culture	(1,119,974)	(1,029,974)	(1,029,974)	(774,134)	255,840	25%	▲	\$
Transport	(2,662,235)	(2,797,235)	(2,797,235)	(2,332,239)	464,996	17%	▲	\$
Economic Services	(1,683,084)	(1,837,422)	(1,837,422)	(1,426,039)	411,383	22%	▲	\$
Other Property and Services	(3,935)	116,497	116,497	(586,760)	(703,257)	604%	▼	
	(8,019,719)	(8,169,125)	(8,169,125)	(7,357,523)				
Non-cash amounts excluded from operating activities								
Add back Depreciation	1,961,063	1,973,063	1,973,063	2,260,052	286,989	15%	▲	\$
Adjust (Profit)/Loss on Asset Disposal	7 16,596	16,596	16,596	10,910	(5,686)	(34%)	▼	
Movement in Leave Reserve (Added Back)	0	0	0	4,260	4,260		▲	
Movement in Deferred Pensioner Rates/ESL	0	0	0	0	0			
Movement in Employee Benefit Provisions	0	0	0	0	0			
Rounding Adjustments	0	0	0	0	0			
Movement Due to Changes in Accounting Standards	0	0	0	0	0			
Loss on Asset Revaluation	0	0	0	0	0			
Adjustment in Fixed Assets	0	0	0	166,551	166,551		▲	\$
	1,977,659	1,989,659	1,989,659	2,441,774				
Amount attributable to operating activities	1,267,979	1,333,072	1,333,072	4,001,010				
INVESTING ACTIVITIES								
Inflows from investing activities								
Capital Grants, Subsidies and Contributions	13 4,223,830	4,223,830	4,223,830	1,931,977	(2,291,853)	(54%)	▼	\$
Proceeds from Disposal of Assets	7 40,000	40,000	40,000	19,090	(20,910)	(52%)	▼	
Proceeds from financial assets at amortised cost - self supporting loans	0	0	0	0	0			
	4,263,830	4,263,830	4,263,830	1,951,067				
Outflows from investing activities								
Land Held for Resale	8 0	0	0	0	0			
Land and Buildings	8 (4,778,021)	(3,703,021)	(3,703,021)	(343,731)	3,359,290	91%	▲	\$
Plant and Equipment	8 (655,000)	(215,000)	(215,000)	(53,687)	161,313	75%	▲	\$
Furniture and Equipment	8 0	0	0	0	0			
Infrastructure Assets - Roads	8 (5,045,830)	(5,045,830)	(5,045,830)	(2,731,670)	2,314,160	46%	▲	\$
Infrastructure Assets - Footpaths	8 (50,000)	(50,000)	(50,000)	0	50,000	100%	▲	\$
Infrastructure Assets - Parks and Ovals	8 (70,000)	(91,245)	(91,245)	(41,244)	50,001	55%	▲	\$
Infrastructure Assets - Other	8 (1,971,124)	(1,921,124)	(1,921,124)	(154,808)	1,766,317	92%	▲	\$
Payments for financial assets at amortised cost - self supporting loans	0	0	0	0	0			
	(12,569,975)	(11,026,220)	(11,026,220)	(3,325,139)				
Amount attributable to investing activities	(8,306,145)	(6,762,390)	(6,762,390)	(1,374,073)				
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new borrowings	9 0	0	0	0	0			
Transfer from Reserves	10 4,294,927	4,294,927	4,294,927	108,230	(4,186,697)	(97%)	▼	\$
Transfer from Restricted Cash - Other	0	0	0	0	0			
	4,294,927	4,294,927	4,294,927	108,230				
Outflows from financing activities								
Repayment of borrowings	9 0	0	0	0	0			
Payments for principal portion of lease liabilities	9 0	0	0	0	0			
Transfer to Reserves	10 (1,315,921)	(363,221)	(363,221)	(547,221)	(184,000)	(51%)	▼	\$
Transfer to Restricted Cash - Other	0	0	0	0	0			
	(1,315,921)	(363,221)	(363,221)	(547,221)				
Amount attributable to financing activities	2,979,006	3,931,706	3,931,706	(438,991)				
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1 4,059,160	3,950,217	3,950,217	3,950,217	0	0%		
Amount attributable to operating activities	1,267,979	1,333,072	1,333,072	4,001,010				
Amount attributable to investing activities	(8,306,145)	(6,762,390)	(6,762,390)	(1,374,073)				
Amount attributable to financing activities	2,979,006	3,931,706	3,931,706	(438,991)				
Surplus or deficit at the end of the financial year	1 (0)	2,452,605	2,452,605	6,138,164				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$25,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MENZIES**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 30 JUNE 2023****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

BY NATURE

Note	Adopted	Amended	Amended YTD	YTD	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	Annual Budget	Annual Budget	Budget (a)	Actual (b)				
	\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates	6	4,100,270	4,100,270	4,100,270	4,179,686	79,416	2%	▲
Grants, Subsidies and Contributions	12	2,831,502	2,831,502	2,831,502	4,056,177	1,224,675	43%	▲
Fees and Charges		242,085	267,085	267,085	319,830	52,745	20%	▲
Service Charges		0	0	0	0	0		
Interest Revenue		101,500	271,000	271,000	336,207	65,207	24%	▲
Other Revenue		30,450	38,450	38,450	24,859	(13,591)	(35%)	▼
Profit on Disposal of Assets	7	4,231	4,231	4,231	0	(4,231)	(100%)	▼
Gain FV Valuation of Assets		0	0	0	0	0		
		7,310,038	7,512,538	7,512,538	8,916,759			
Expenditure from operating activities								
Employee Costs		(2,562,798)	(2,651,574)	(2,651,574)	(2,254,712.09)	396,862	15%	▲
Materials and Contracts		(2,770,434)	(2,812,021)	(2,812,021)	(2,377,756.25)	434,265	15%	▲
Utility Charges		(114,910)	(114,910)	(114,910)	(101,665)	13,245	12%	▲
Depreciation		(1,961,063)	(1,973,063)	(1,973,063)	(2,260,052)	(286,989)	(15%)	▼
Finance Costs		0	0	0	0	0		
Insurance Expenses		(135,278)	(137,321)	(137,321)	(115,163)	22,158	16%	▲
Other Expenditure		(454,410)	(459,410)	(459,410)	(237,264)	222,146	48%	▲
Loss on Disposal of Assets	7	(20,827)	(20,827)	(20,827)	(10,910)	9,917	48%	▲
Loss FV Valuation of Assets		0	0	0	0	0		
		(8,019,719)	(8,169,125)	(8,169,125)	(7,357,523)			
Non-cash amounts excluded from operating activities								
Add back Depreciation		1,961,063	1,973,063	1,973,063	2,260,052	286,989	15%	▲
Adjust (Profit)/Loss on Asset Disposal	7	16,596	16,596	16,596	10,910	(5,686)	(34%)	▼
Movement in Leave Reserve (Added Back)		0	0	0	4,260	4,260		▲
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0		
Movement in Employee Benefit Provisions		0	0	0	0	0		
Rounding Adjustments		0	0	0	0	0		
Movement Due to Changes in Accounting Standards		0	0	0	0	0		
Loss on Asset Revaluation		0	0	0	0	0		
Adjustment in Fixed Assets		0	0	0	166,551	166,551		▲
		1,977,659	1,989,659	1,989,659	2,441,774			
Amount attributable to operating activities		1,267,979	1,333,072	1,333,072	4,001,010			
INVESTING ACTIVITIES								
Inflows from investing activities								
Capital Grants, Subsidies and Contributions	13	4,223,830	4,223,830	4,223,830	1,931,977	(2,291,853)	(54%)	▼
Proceeds from Disposal of Assets	7	40,000	40,000	40,000	19,090	(20,910)	(52%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	0	0		
		4,263,830	4,263,830	4,263,830	1,951,067			
Outflows from investing activities								
Land Held for Resale	8	0	0	0	0	0		
Land and Buildings	8	(4,778,021)	(3,703,021)	(3,703,021)	(343,731)	3,359,290	91%	▲
Plant and Equipment	8	(655,000)	(215,000)	(215,000)	(53,687)	161,313	75%	▲
Furniture and Equipment	8	0	0	0	0	0		
Infrastructure Assets - Roads	8	(5,045,830)	(5,045,830)	(5,045,830)	(2,731,670)	2,314,160	46%	▲
Infrastructure Assets - Footpaths	8	(50,000)	(50,000)	(50,000)	0	50,000	100%	▲
Infrastructure Assets - Parks and Ovals	8	(70,000)	(91,245)	(91,245)	(41,244)	50,001	55%	▲
Infrastructure Assets - Other	8	(1,971,124)	(1,921,124)	(1,921,124)	(154,808)	1,766,317	92%	▲
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0		
		(12,569,975)	(11,026,220)	(11,026,220)	(3,325,139)			
Amount attributable to investing activities		(8,306,145)	(6,762,390)	(6,762,390)	(1,374,073)			
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new borrowings		0	0	0	0	0		
Transfer from Reserves	10	4,294,927	4,294,927	4,294,927	108,230	(4,186,697)	(97%)	▼
Transfer from Restricted Cash - Other		0	0	0	0	0		
		4,294,927	4,294,927	4,294,927	108,230			
Outflows from financing activities								
Repayment of borrowings	9	0	0	0	0	0		
Payments for principal portion of lease liabilities	9	0	0	0	0	0		
Transfer to Reserves	10	(1,315,921)	(363,221)	(363,221)	(547,221)	(184,000)	(51%)	▼
Transfer to Restricted Cash - Other		0	0	0	0	0		
		(1,315,921)	(363,221)	(363,221)	(547,221)			
Amount attributable to financing activities		2,979,006	3,931,706	3,931,706	(438,991)			
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1	4,059,160	3,950,217	3,950,217	3,950,217	0	0%	
Amount attributable to operating activities		1,267,979	1,333,072	1,333,072	4,001,010			
Amount attributable to investing activities		(8,306,145)	(6,762,390)	(6,762,390)	(1,374,073)			
Amount attributable to financing activities		2,979,006	3,931,706	3,931,706	(438,991)			
Surplus or deficit at the end of the financial year	1	(0)	2,452,605	2,452,605	6,138,164			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$25,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES

NOTE 1
ADJUSTED NET CURRENT ASSETS

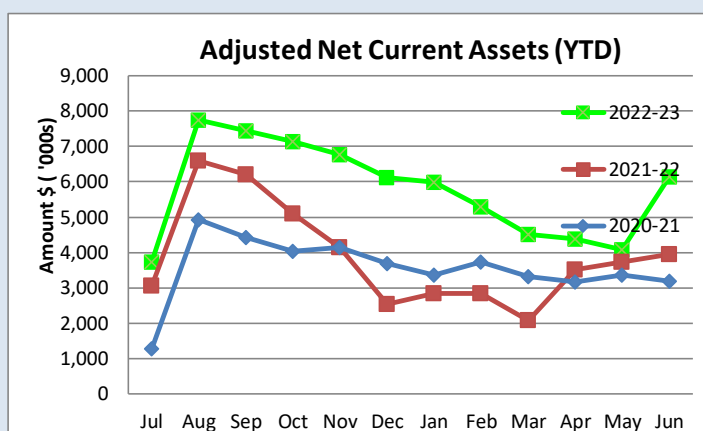
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 30/06/2022	Year to Date Actual 30/06/2023
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	4,124,409	4,124,409	6,020,984
Cash Restricted - Reserves	2	11,335,845	11,335,845	11,774,836
Cash Restricted - Bonds & Deposits	2	0	0	0
Receivables - Rates	3	594,451	594,451	519,498
Receivables - Other	3	594,287	594,287	272,454
Impairment of Receivables	3	(377,062)	(377,062)	(377,062)
Other Assets Other Than Inventories	4	273,723	273,723	813,398
Inventories	4	16,438	16,438	16,438
		16,562,091	16,562,091	19,040,545
Less: Current Liabilities				
Payables	5	(406,516)	(406,516)	(237,049)
Contract Liabilities	11	(858,255)	(858,255)	(877,995)
Bonds & Deposits	14	(9,541)	(9,541)	(15,046)
Loan and Lease Liability	9	0	0	0
Provisions	11	(207,824)	(207,824)	(207,824)
		(1,482,136)	(1,482,136)	(1,337,914)
Less: Cash Reserves	10	(11,335,845)	(11,335,845)	(11,774,836)
Add Back: Component of Leave Liability not Required to be funded		206,107	206,107	210,368
Add Back: Loan and Lease Liability		0	0	0
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		3,950,217	3,950,217	6,138,164

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$6.14 M

Last Year YTD

Surplus(Deficit)

\$3.95 M

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

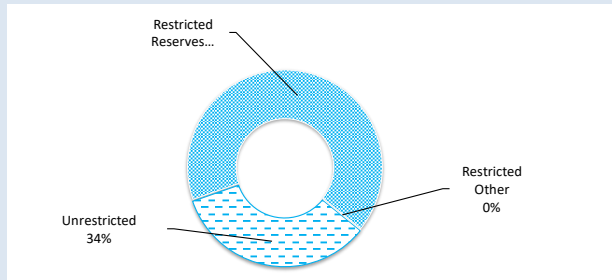
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash On Hand - Admin	830			830	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Bank Account	2,979,286			2,979,286	NAB	0.20%	Ongoing
Reserve Bank Account		11,774,836		11,774,836	NAB	10.47%	Ongoing
Trust Cash at Bank			0	0	NAB		
Term Deposits							
Municipal Maximiser Investment Account	3,040,868			3,040,868	NAB	10.47%	Ongoing
Investments							
Total	6,020,984	11,774,836	0	17,795,820			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$17.8 M	\$11.77 M

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Receivables - Rates & Rubbish	30 June 2022	30 Jun 23
	\$	\$
Opening Arrears Previous Years	663,136	594,451
Levied this year	3,641,762	4,191,359
Less Collections to date	(3,710,447)	(4,266,313)
Equals Current Outstanding	594,451	519,498
Net Rates Collectable	594,451	519,498
% Collected	86.19%	89.15%

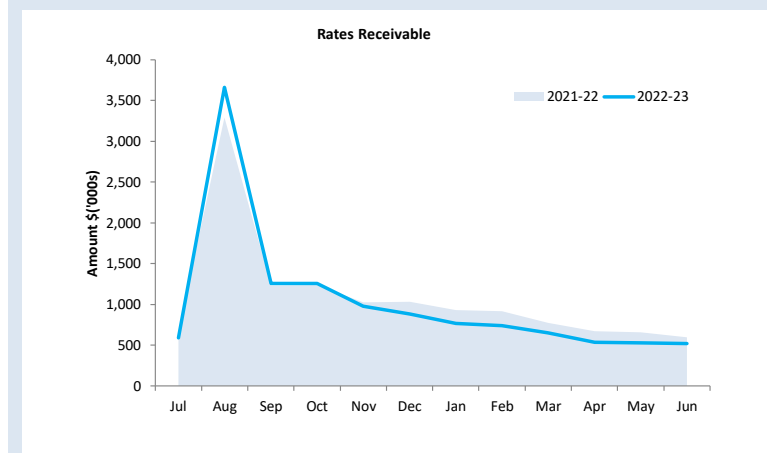
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	80,755	956	858	150	82,719
Percentage	98%	1%	1%	0%	
Balance per Trial Balance					82,719
Sundry Debtors					(377,062)
Impairment of Receivables					189,735
Receivables - Other					
Total Receivables General Outstanding					(104,608)
Amounts shown above include GST (where applicable)					

KEY INFORMATION

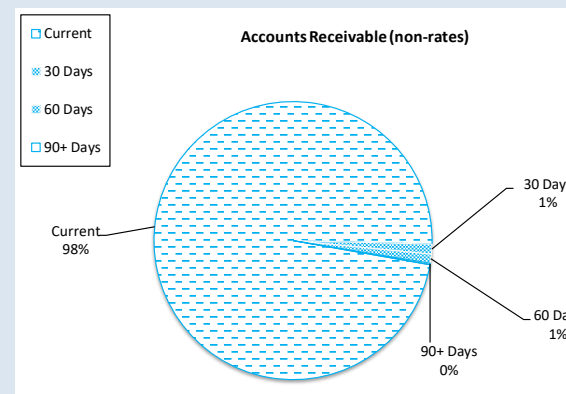
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
89%	\$519,498



Debtors Due
-\$104,608
Over 30 Days
2%
Over 90 Days
0%

SHIRE OF MENZIES
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES
 NOTE 4
 OTHER CURRENT ASSETS

	Opening Balance 1 Jul 2022	Asset Increase	Asset Reduction	Closing Balance 30 Jun 2023
Other Current Assets	\$	\$	\$	\$
Inventory				
Fuel, Oil & Materials on hand	16,438	0	0	16,438
Contract assets				
Contract assets	273,723	539,675	0	813,398
Total Other Current assets				829,836
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

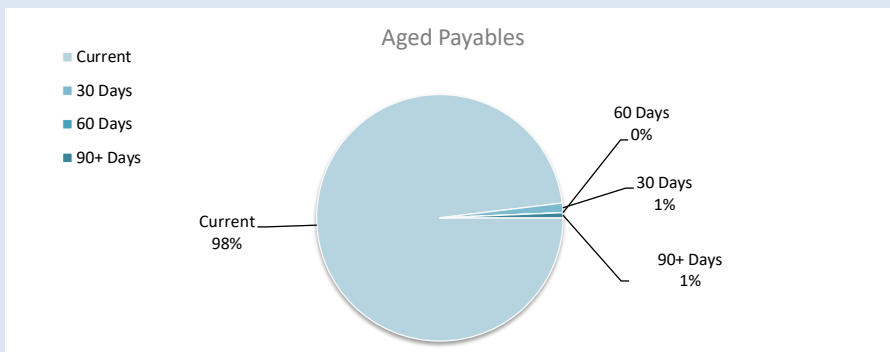
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	90,529	1,149	0	609	92,287
Percentage	98.1%	1.2%	0%	0.7%	
Balance per Trial Balance					
Sundry creditors - General					115,589
ATO liabilities					87,060
Other accruals/payables					7,569
Prepaid rates					26,830
Total Payables General Outstanding					237,049

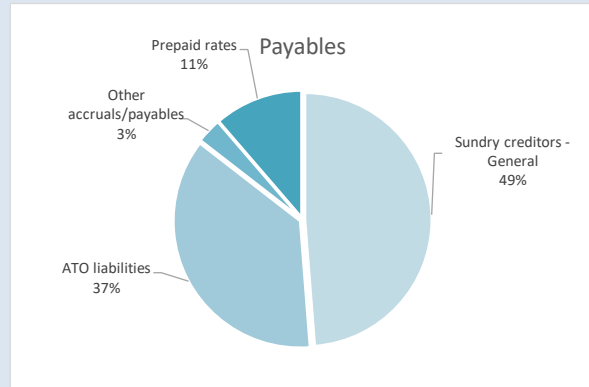
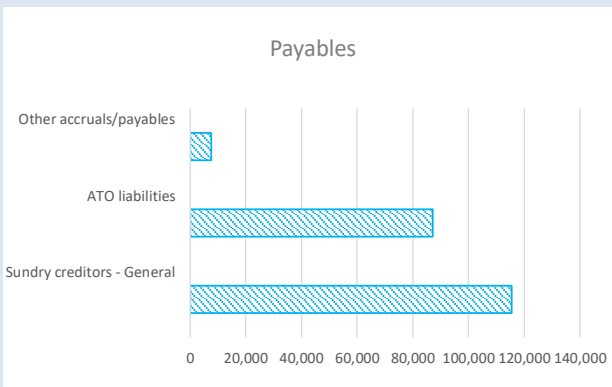
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$237,049
Over 30 Days
2%
Over 90 Days
0.7%



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES

NOTE 6

RATE REVENUE

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Gross rental valuations											
Vacant	0.089400	2	10,712	958	0	0	958	958	192	0	1,150
Residential	0.089200	31	1,696,196	151,301	0	0	151,301	151,301	0	0	151,301
Unimproved valuations											
Mining lease	0.171300	230	17,306,859	2,964,665	0	0	2,964,665	2,964,665	(1,367)	0	2,963,298
Exploration lease	0.155300	342	4,256,136	643,896	0	0	643,896	660,978	54,999	1,809	717,786
Prospecting lease	0.152900	240	659,607	96,960	0	0	96,960	100,854	1,160	597	102,611
Pastoral lease	0.085800	20	665,453	57,096	0	0	57,096	57,096	0	0	57,096
Other	0.085800	68	333,500	28,614	0	0	28,614	28,614	0	0	28,614
Non-Rateable							0	0	534	(31)	503
Sub-Totals		933	24,928,463	3,943,490	0	0	3,943,490	3,964,466	55,519	2,375	4,022,359
Minimum Payment											
Minimum											
\$											
Gross rental valuations											
Vacant	200	200	41,663	40,000	0	0	40,000	40,000	0	0	40,000
Residential	328	11	15,863	3,608	0	0	3,608	3,608	0	0	3,608
Unimproved valuations											
Mining lease	328	60	19,680	19,680	0	0	19,680	19,680	0	0	19,680
Exploration lease	290	227	244,357	65,540	0	0	65,540	65,830	0	0	65,830
Prospecting lease	257	97	67,473	24,672	0	0	24,672	24,929	0	0	24,929
Pastoral lease	328	7	12,265	2,296	0	0	2,296	2,296	0	0	2,296
Other	328	3	6,700	984	0	0	984	984	0	0	984
Sub-Totals		605	408,001	156,780	0	0	156,780	157,327	0	0	157,327
		1,538	25,336,464	4,100,270	0	0	4,100,270	4,121,793	55,519	2,375	4,179,686
Amount from General Rates											
Ex-Gratia Rates							0				0
Total Rates							4,100,270				4,179,686

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2023

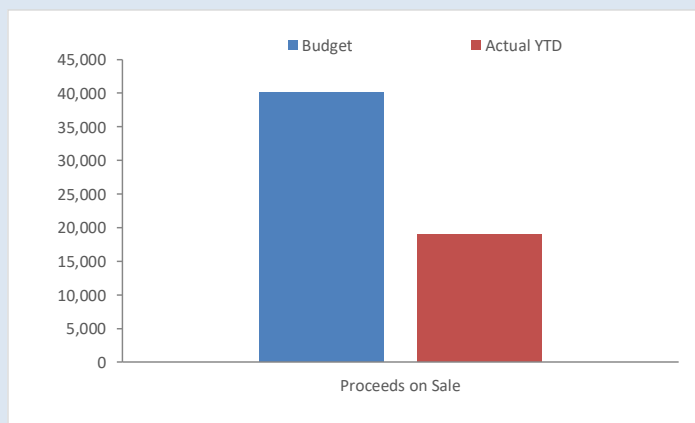
OPERATING ACTIVITIES

NOTE 7

DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land - Vacant Freehold (Level 2)								
399	Lnd - Lot 81 (21 Reid St) - Menzies	0	0			15,000	9,545		(5,455)
400	Lnd - Lot 82 (23 Reid St) - Menzies	0	0			15,000	9,545		(5,455)
	Plant and Equipment								
53	Diesel Transfer Pump 4" Varisco P0222	5,769	10,000	4,231		0	0		
515	P0207 Hino 300 Series 816 Medium Auto Rubbish	50,827	30,000		(20,827)	0	0		
		56,596	40,000	4,231	(20,827)	30,000	19,090	0	(10,910)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$40,000	\$19,090	48%

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

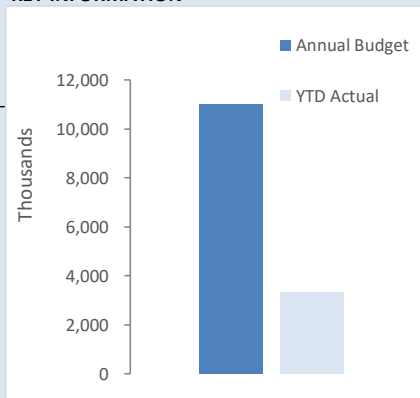
FOR THE PERIOD ENDED 30 JUNE 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	4,778,021	3,703,021	3,703,021	343,731	(3,359,290)
Plant and Equipment	655,000	215,000	215,000	53,687	(161,313)
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	5,045,830	5,045,830	5,045,830	2,731,670	(2,314,160)
Infrastructure Assets - Footpaths	50,000	50,000	50,000	0	(50,000)
Infrastructure Assets - Parks and Ovals	70,000	91,245	91,245	41,244	(50,001)
Infrastructure Assets - Other	1,971,124	1,921,124	1,921,124	154,808	(1,766,317)
Capital Expenditure Totals	12,569,975	11,026,220	11,026,220	3,325,139	(7,701,081)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	4,223,830	4,223,830	4,223,830	1,931,977	(2,291,853)
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	40,000	40,000	40,000	19,090	(20,910)
Council contribution - Cash Backed Reserves					
Various Reserves	4,294,927	4,294,927	4,294,927	108,230	(4,186,697)
Council contribution - operations	4,011,218	2,467,463	2,467,463	1,265,842	(1,201,621)
Capital Funding Total	12,569,975	11,026,220	11,026,220	3,325,139	(7,701,081)

SIGNIFICANT ACCOUNTING POLICIES

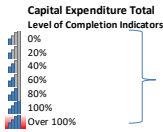
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$11.03 M	\$3.33 M	30%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$4.22 M	\$1.93 M	46%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

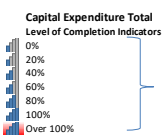


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted	Amended		Total YTD	Variance (Under)/Over	
				Annual Budget	Annual Budget	YTD Budget			
				\$	\$	\$	\$	\$	
Buildings									
Education & Welfare									
0.02	Arts Centre	4080410	510	BC060	(269,369)	(69,369)	(69,369)	(1,320)	68,049
1.00	Community Shed	4080410	510	BC060A	(300,000)	0	0	0	0
Total - Education & Welfare					(569,369)	(69,369)	(69,369)	(1,320)	68,049
Housing									
0.00	Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	4090110	510	BC007	(20,000)	(35,000)	(35,000)	0	35,000
0.55	Duplex Lot 12b Walsh St (South Unit) - Building (Capital)	4090110	510	BC008	(35,000)	(40,000)	(40,000)	(21,991)	18,010
0.20	New 2x1 Staff House - Building (Capital)	4090110	510	BC010	(226,691)	(226,691)	(226,691)	(46,376)	180,315
0.09	New 2x1 Staff House (21-22)	4090110	510	BC011	(520,000)	(520,000)	(520,000)	(46,376)	473,624
0.48	Lot 1089 (57) Walsh St Rental - Building (Capital)	4090210	510	BC019	(35,000)	(40,000)	(40,000)	(19,031)	20,969
0.04	Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	4090210	510	BC020	(932,746)	(932,746)	(932,746)	(38,185)	894,561
Total - Housing					(1,769,437)	(1,794,437)	(1,794,437)	(171,958)	1,622,479
Community Amenities									
1.00	PLAN - Building (Capital)	4100610	510		(760,371)	0	0	0	0
Total - Community Amenities					(760,371)	0	0	0	0
Recreation And Culture									
0.05	Town Hall (Hall) - Building (Capital)	4110110	510	BC026	(106,825)	(106,825)	(106,825)	(5,000)	101,825
1.08	Old Butcher Shop Lot 1094 (53) Shenton St - Building (Capital)	4110610	510	BC029	(15,000)	(15,000)	(15,000)	(16,275)	(1,275)
Total - Recreation And Culture					(121,825)	(121,825)	(121,825)	(21,275)	100,550
Transport									
0.96	Depot New Accommodation (Capital)	4120110	510	BC037B	(55,000)	(55,000)	(55,000)	(52,684)	2,316
Total - Transport					(55,000)	(55,000)	(55,000)	(52,684)	2,316
Economic Services									
0.00	Building not specified	4130210	510	BC000	(100,000)	(100,000)	(100,000)	0	100,000
0.13	Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	4130210	510	BC028	(308,192)	(568,563)	(568,563)	(72,077)	496,486
1.00	Goongarrie Cottage South - Building (Capital)	4130210	510	BC032	(50,000)	0	0	0	0
1.00	Goongarrie Cottage North - Building (Capital)	4130210	510	BC033	(50,000)	0	0	0	0
0.00	Mercer Street Caravan Park Infrastructure	4130210	510	BC050	(818,827)	(818,827)	(818,827)	0	818,827
1.00	Church Hall Lot 8 (50) Shenton St - Building (Capital)	4130210	510	BC030	0	0	0	0	0
Total - Economic Services					(1,327,019)	(1,487,390)	(1,487,390)	(72,077)	1,415,313
Other Property & Services									
0.14	Town Hall (Admin) - Building (Capital)	4140210	510	BC027	(175,000)	(175,000)	(175,000)	(24,418)	150,582
0.14	Total - Other Property & Services				(175,000)	(175,000)	(175,000)	(24,418)	150,582
0.09	Total - Buildings				(4,778,021)	(3,703,021)	(3,703,021)	(343,731)	3,359,290
Plant & Equipment									
Governance									
0.99	Administration Communications Equipment	4040230	530	C0141	(10,000)	(10,000)	(10,000)	(9,926)	74
1.00	Software and IT Systems	4040230	530	C0142	(100,000)	0	0	0	0
1.00	ERP (Accounts/Records maintenance system upgrade)	4040230	530	C0143	(100,000)	0	0	0	0
0.00	Vehicle Replacement CEO	4040230	530	CP001	(30,000)	(80,000)	(80,000)	0	80,000
Total - Governance					(240,000)	(90,000)	(90,000)	(9,926)	80,074
Other Law, Order & Public Safety									
0.07	LRCI Menzies CCTV Expenditure	4050330	530	LRC0118	(90,000)	(90,000)	(90,000)	(6,012)	83,988
Total - Other Law, Order & Public Safety					(90,000)	(90,000)	(90,000)	(6,012)	83,988
Transport									
0.73	Minor Plant Purchases	4120330	530	C0127	(20,000)	(20,000)	(20,000)	(14,500)	5,500
0.00	Banners and Signage	4120330	530	C0128	(15,000)	(15,000)	(15,000)	0	15,000
1.00	Rubbish Truck with Compactor	4120330	530	CP006	(290,000)	0	0	0	0
1.00	Emulsion Sprayer	4120330	530	PA162	0	0	0	(23,249)	(23,249)
Total - Transport					(325,000)	(35,000)	(35,000)	(37,749)	(2,749)
0.25	Total - Plant & Equipment				(655,000)	(215,000)	(215,000)	(53,687)	161,313
Infrastructure - Roads									
Transport									
0.00	Program Reseal	4120140	540	C1213	(200,000)	(200,000)	(200,000)	0	200,000
0.00	Grids Capital	4120140	540	GRIDCAP	(50,000)	(50,000)	(50,000)	0	50,000
0.00	Niagara Dam Rd (Capital)	4120141	540	RC059	(330,000)	(330,000)	(330,000)	0	330,000
0.00	Kookynie Malcom Rd (Capital)	4120142	540	RC038	(300,000)	(300,000)	(300,000)	0	300,000
1.00	Lake Ballard Entrance Rd/Carpark	4120142	540	RC075	(200,000)	(200,000)	(200,000)	(200,000)	0
0.00	Tjuntjuntjara Internal Roads Program (20-21)	4120142	540	RC249	(100,000)	(100,000)	(100,000)	0	100,000
0.00	Davyhurst Road Resheet/upgrade 5klm	4120143	540	RC010	(250,000)	(250,000)	(250,000)	0	250,000
0.00	Tjuntjuntjara Access Road (R2R 22-23)	4120146	540	R2R049C	(190,000)	(190,000)	(190,000)	0	190,000
1.00	Evanston Menzies Rd (R2R)	4120147	540	R2R008	(510,628)	(510,628)	(510,628)	(510,628)	0
0.00	Yarri Road (RRG 21-22)	4120150	540	RRG039A	(95,000)	(95,000)	(95,000)	0	95,000
0.93	Menzies North West Resurfacing SLK 5 - 10 (RRG 22/23)	4120151	540	RRG007D	(480,000)	(480,000)	(480,000)	(448,152)	31,848
0.67	Menzies North West 6 Klm to Lake Ballard turn-off (RRG 22/23)	4120151	540	RRG007E	(1,332,000)	(1,332,000)	(1,332,000)	(888,000)	444,000
0.71	Evanston Menzies Road (RRG 21-22)	4120151	540	RRG008A	(283,312)	(283,312)	(283,312)	(200,000)	83,312
0.00	Tjuntjuntjara Access Road (Indigenous Community Access Rd)	4120164	540	ICA049	(240,000)	(240,000)	(240,000)	0	240,000
1.00	LRCI Kookynie road sealing 3 KLM (Dust suppression) Expenditure	4120164	540	LRC0119	(484,890)	(484,890)	(484,890)	(484,890)	0
Total - Transport					(5,045,830)	(5,045,830)	(5,045,830)	(2,731,670)	2,314,160
0.54	Total - Infrastructure - Roads				(5,045,830)	(5,045,830)	(5,045,830)	(2,731,670)	2,314,160

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted		Amended		Total YTD	Variance (Under)/Over
				Annual Budget	Annual Budget	YTD Budget	YTD Budget		
				\$	\$	\$	\$	\$	
Infrastructure - Footpaths									
Transport									
0.00				(50,000)	(50,000)	(50,000)	0	50,000	
				(50,000)	(50,000)	(50,000)	0	50,000	
0.00				(50,000)	(50,000)	(50,000)	0	50,000	
Infrastructure - Parks & Ovals									
Recreation And Culture									
1.00				0	(41,245)	(41,245)	(41,244)	1	
0.00				(50,000)	(50,000)	(50,000)	0	50,000	
1.00				(10,000)	0	0	0	0	
1.00				(10,000)	0	0	0	0	
0.45				(70,000)	(91,245)	(91,245)	(41,244)	50,001	
				(70,000)	(91,245)	(91,245)	(41,244)	50,001	
Infrastructure - Other									
Community Amenities									
0.91				(70,000)	(70,000)	(70,000)	(64,048)	5,952	
0.07				(100,000)	(100,000)	(100,000)	(6,650)	93,350	
				(170,000)	(170,000)	(170,000)	(70,698)	99,302	
Recreation And Culture									
0.00				(50,000)	(50,000)	(50,000)	0	50,000	
0.00				(484,750)	(484,750)	(484,750)	(298)	484,453	
				(534,750)	(534,750)	(534,750)	(298)	534,453	
Transport									
1.00				(50,000)	0	0	0	0	
0.00				(50,000)	(50,000)	(50,000)	0	50,000	
0.00				(10,000)	(10,000)	(10,000)	0	10,000	
0.00				(20,000)	(20,000)	(20,000)	0	20,000	
				(130,000)	(80,000)	(80,000)	0	80,000	
Economic Services									
0.09				(936,374)	(936,374)	(936,374)	(83,812)	852,562	
0.00				(200,000)	(200,000)	(200,000)	0	200,000	
				(1,136,374)	(1,136,374)	(1,136,374)	(83,812)	1,052,562	
0.08				(1,971,124)	(1,921,124)	(1,921,124)	(154,808)	1,766,317	
0.30				(12,569,975)	(11,026,220)	(11,026,220)	(3,325,139)	7,701,081	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

FINANCING ACTIVITIES
NOTE 9
LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

The Shire of Menzies do not have any loan debenture borrowings to be reported.

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

The Shire of Menzies do not have any lease financing to be reported.

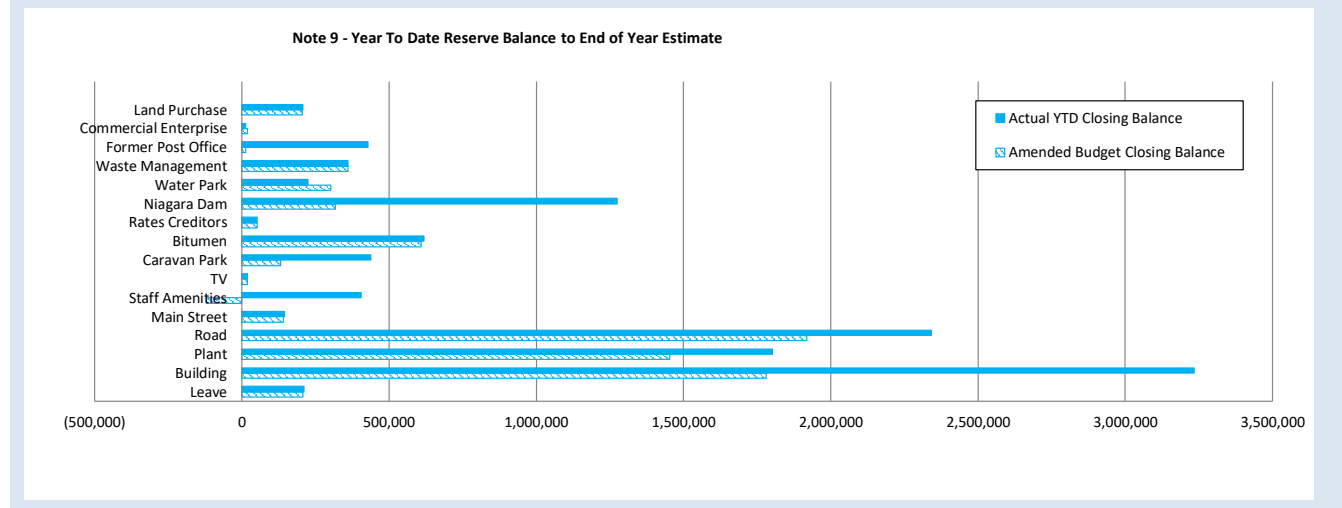
SHIRE OF MENZIES
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES
 NOTE 10
 CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave	\$ 206,107	\$ 822	\$ 4,260	\$ 0	\$ 0	\$ 0	\$ 0	\$ 206,929	\$ 210,368
Building	3,192,928	12,735	65,892	0	0	(1,425,241)	(24,418)	1,780,422	3,234,402
Plant	1,765,297	7,041	36,433	0	0	(320,000)	0	1,452,338	1,801,730
Road	2,293,174	9,146	47,340	0	0	(383,312)	0	1,919,008	2,340,514
Main Street	141,160	563	2,926	0	0	0	0	141,723	144,086
Staff Amenities	397,322	1,585	8,213	0	0	(520,000)	0	(121,093)	405,535
TV	17,979	72	375	0	0	0	0	18,051	18,354
Caravan Park	429,588	1,713	8,867	0	0	(300,000)	0	131,301	438,455
Bitumen	606,885	2,421	12,519	0	0	0	0	609,306	619,404
Rates Creditors	51,401	205	1,053	0	0	0	0	51,606	52,454
Niagara Dam	1,248,915	4,981	25,787	0	0	(936,374)	0	317,522	1,274,702
Water Park	301,323	1,202	6,223	0	0	0	(83,812)	302,525	223,733
Waste Management	59,814	239	1,241	300,000	300,000	0	0	360,053	361,054
Former Post Office	420,512	1,677	8,682	0	0	(410,000)	0	12,189	429,193
Commercial Enterprise	0	4,787	0	13,221	13,221	0	0	18,008	13,221
Land Purchase	203,441	811	4,190	0	0	0	0	204,252	207,630
	11,335,845	50,000	234,000	313,221	313,221	(4,294,927)	(108,230)	7,404,139	11,774,836

KEY INFORMATION



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2022	Liability Increase	Liability Reduction	Closing Balance 30 Jun 2023
		\$	\$	\$	\$
Other Liabilities					
- Contract liabilities	12	215,463	154,048	(294,010)	75,501
- Capital grant/contribution liabilities	13	642,792	1,577,004	(1,417,302)	802,494
Total other liabilities		858,255	1,731,051	(1,711,312)	877,995
Employee Related Provisions					
Annual leave		125,744	0	0	125,744
Long service leave		82,080	0	0	82,080
Total Provisions		207,824	0	0	207,824
Total Other Current Liabilities					1,085,819
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE RELATED PROVISIONS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed

CAPITAL GRANT/CONTRIBUTION LIABILITIES

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 12

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Grant, Subsidies and Contributions Liability					Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2023	Current Liability 30 Jun 2023	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and Subsidies									
General purpose funding									
Grants Commission - General (WALGGC)	0	0	0	0	0	1,544,728	1,544,728	1,544,728	2,276,558
Grants Commission - Roads (WALGGC)	0	0	0	0	0	731,061	731,061	731,061	1,273,276
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	0	21,456	(18,087)	3,369	3,369	8,000	8,000	8,000	18,087
Health									
WAPHA - LGA Suicide Prevention Grant Income	75,560	0	(75,560)	0	0	100,000	100,000	100,000	75,560
Recreation and culture									
Regional Library Services Grant	0	0	0	0	0	10,000	10,000	10,000	0
Menzies Discovery Day Grant	6,904	0	(6,904)	0	0	8,000	8,000	8,000	6,904
Transport									
Direct Grant (MRWA)	0	0	0	0	0	190,000	190,000	190,000	206,730
Street Lighting Subsidy (MRWA)	0	0	0	0	0	1,713	1,713	1,713	2,785
LRCIP Grant - Menzies Town Greening	50,000	0	(3,540)	46,460	46,460	100,000	100,000	100,000	3,540
Economic services									
WACRN Community Resource Centre Grant	83,000	83,000	(166,000)	0	0	80,000	80,000	80,000	166,000
DSS Community Hub Grant	0	19,867	(15,491)	4,376	4,376	0	0	0	15,491
	215,463	124,323	(285,581)	54,205	54,205	2,773,502	2,773,502	2,773,502	4,044,930
Contributions									
Recreation and culture									
Menzies Discovery Day Contributions	0	0	0	0	0	20,000	20,000	20,000	2,818
Economic services									
INDUE Cashless Debit Card Contribution	0	29,725	(8,428)	21,296	21,296	38,000	38,000	38,000	8,428
	0	29,725	(8,428)	21,296	21,296	58,000	58,000	58,000	11,247
TOTALS	215,463	154,048	(294,010)	75,501	75,501	2,831,502	2,831,502	2,831,502	4,056,177

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 13
CAPITAL GRANTS AND CONTRIBUTIONS

Provider	Unspent Capital Grants, Subsidies and Contributions Liability					Capital Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2023	Current Liability 30 Jun 2023	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital Grants and Subsidies									
Law, order, public safety									
LRCIP Grant - Menzies CCTV	45,000	0	(6,012)	38,988	38,988	90,000	90,000	90,000	6,012
Community amenities									
LRCIP Grant - Meeting Structure Tjuntjuntjara	35,000	0	(35,000)	0	0	70,000	70,000	70,000	64,048
LRCIP Grant - Sealing of Parking Menzies Public Toilets	50,000	25,000	(6,650)	68,350	68,350	100,000	100,000	100,000	6,650
LRCIP Grant - Rodeo site development	25,000	0	(25,000)	0	0	50,000	50,000	50,000	0
LRCIP Grant - Marmion Village Reserve Improvements	55,848	0	(41,244)	14,604	14,604	0	0	0	41,244
Transport									
RTR Grant Funded - Tjuntjuntjara Access Road	0	0	0	0	0	190,000	190,000	190,000	0
RTR Grant Funded - Evanston Menzies Rd	0	0	0	0	0	510,628	510,628	510,628	510,627
RRG Grant Funded -Menzies North West Road Improvements (RRG 21-22)	9,500	0	0	9,500	9,500	0	0	0	0
RRG Grant Funded -Menzies North West Road Improvements (RRG 21-22)	0	0	0	0	0	198,000	198,000	198,000	0
RRG Grant Funded -Menzies North West Road Resurfacing SLK 5 - 10 (RRG 22-23)	0	675,200	(448,152)	227,048	227,048	480,000	480,000	480,000	448,152
RRG Grant Funded -Menzies North West Road 6 Km to Lake Ballard (RRG 22-23)	0	532,800	(532,800)	0	0	1,332,000	1,332,000	1,332,000	532,800
RRG Grant Funded -Evanston Menzies Road (RRG 21-22)	0	0	0	0	0	183,312	183,312	183,312	0
RRG Grant Funded 20/21 -Tjuntjuntjara Access Rd	79,999	32,000	(79,999)	32,000	32,000	0	0	0	79,999
RRG Grant Funded -Yarri Road (RRG 21-22)	0	0	0	0	0	95,000	95,000	95,000	0
WALGGC Special Road Grant - Tjuntjuntjara Access Road	0	160,000	0	160,000	160,000	240,000	240,000	240,000	0
NORA Supplementry Funding Grant - Tjuntjuntjara Access Road	0	80,000	0	80,000	80,000	0	0	0	0
LRCIP Grant - Kookynie road sealing 3 KLM (Dust suppression)	242,445	0	(242,445)	0	0	484,890	484,890	484,890	242,445
City Kalgoorlie Boulder Cutline Road Expenditure	0	72,004	0	72,004	72,004	0	0	0	0
Economic services									
LRCIP Grant - Tourism Signage (district wide)	100,000	0	0	100,000	100,000	200,000	200,000	200,000	0
	642,792	1,577,004	(1,417,302)	802,494	802,494	4,223,830	4,223,830	4,223,830	1,931,977
Total Capital grants, subsidies and contributions	642,792	1,577,004	(1,417,302)	802,494	802,494	4,223,830	4,223,830	4,223,830	1,931,977

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 14

BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2022	Amount Received	Amount Paid	Closing Balance 30 Jun 2023
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Pet Bonds	200.00	205.00	(102.50)	302.50
Staff Housing Bonds	3,520.00	697.00	(600.00)	3,617.00
BCITF	(608.25)	2,140.19	(2,123.69)	(591.75)
Building Levy	(15.00)	24,214.74	(24,161.79)	37.95
Nomination Fees	0.00	0.00	0.00	0.00
Unclaimed Moines	400.00	0.00	0.00	400.00
Hall Hire Bond	100.00	0.00	0.00	100.00
Other Housing Bond	0.00	0.00	0.00	0.00
Community Bus Bond	200.00	0.00	0.00	200.00
Retention Bonds & Liabilities	5,744.25	0.00	0.00	5,744.25
Sub-Total	9,541.00	27,256.93	(26,987.98)	9,809.95
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	0.00
	9,541.00	27,256.93	(26,987.98)	9,809.95

KEY INFORMATION

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 15

EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$25,000 and 10%.

Reporting Program	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
General Purpose Funding - Other	1,347,116	53%	▲	\$	Permanent	Permanent - Financial Assistance Grants in advance for 23/24.
Recreation and Culture	(27,893)	(72%)	▼	\$	Timing	Negative variance due to Regional Library Services Grant not received to date and Other Culture Contributions and Donations tracking lower than budgeted.
Transport	(73,460)	(25%)	▼	\$	Timing	Negative variance due to LRCI Menzies Town Income Grant has not been received to date.
Economic Services	101,330	33%	▲	\$	Timing	Positive variance due to WACRN Grant received greater than budgeted and Caravan Park Fees tracking higher than budgeted.
Expenditure from operating activities						
General Purpose Funding	132,519	29%	▲	\$	Timing	Positive variance due to Rates Write Offs tracking lower the budgeted.
Health	76,768	41%	▲	\$	Timing	Positive variance due to Wapha - Lga Suicide Prevention, Other Health and Pest Control Program no expenditure occurred in year.
Recreation and Culture	255,840	25%	▲	\$	Timing	Positive variance due to expenditure tracking lower than budgeted across all programs
Transport	464,996	17%	▲	\$	Timing	Positive variance due to Transport Maintenance expenditure tracking lower than budgeted and expenditure on Menzies Town Greening not really commenced.
Economic Services	411,383	22%	▲	\$	Timing	Positive variance due to both Tourism & Area Promotion and Other Economic Services tracking lower than budgeted. Some Projects & Event budgeted for do not appear to have gone ahead.
INVESTING ACTIVITIES						
Capital Grants, Subsidies and Contributions	(2,291,853)	(54%)	▼	\$	Timing	Budget Allocations for completed projects which are grant related in this FY are ahead of actuals.
Land and Buildings	3,359,290	91%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Plant and Equipment	161,313	75%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Roads	2,314,160	46%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Footpaths	50,000	100%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Parks and Ovals	50,001	55%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Other	1,766,317	92%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
FINANCING ACTIVITIES						
Transfer from Reserves	(4,186,697)	(97%)	▼	\$	Timing	Most allocations occur at year-end
Transfer to Reserves	(184,000)	(51%)	▼	\$	Timing	Most allocations occur at year-end

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 16
BUDGET AMENDMENTS

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		Budget Adoption		Closing Surplus/(Deficit)			0	0
		Opening surplus adjustment		Opening Surplus(Deficit)			(108,943)	(108,943)
4110370	PC113	Tjuntjunjarra Playground	CM-278	Capital Expenses			(18,500)	(127,443)
4130881		OTH ECON - Transfers to Commercial Enterprise Reserve	CM-278	Capital Expenses		18,500		(108,943)
4110370	PC113	Tjuntjunjarra Playground	CM-292	Capital Expenses			(34,200)	(143,143)
4130881		OTH ECON - Transfers to Commercial Enterprise Reserve	CM-292	Capital Expenses		34,200		(108,943)
4130881		OTH ECON - Transfers to Commercial Enterprise Reserve	CM-309	Capital Expenses		900,000		791,057
4100610		PLAN - Building (Capital)	CM-309	Capital Expenses		500,000		1,291,057
3130320		BUILD - Fees & Charges (including Licences)	CM-020/23	Operating Revenue		22,000		1,313,057
3030245		GEN PUR - Interest Earned - Reserve Funds	CM-020/23	Operating Revenue		150,000		1,463,057
3030246		GEN PUR - Interest Earned - Municipal Funds	CM-020/23	Operating Revenue		19,500		1,482,557
3040201		OTH GOV - Reimbursements	CM-020/23	Operating Revenue		6,000		1,488,557
3140120		PRIVATE - Private Works Income	CM-020/23	Operating Revenue		3,000		1,491,557
3140201		ADMIN - Reimbursements	CM-020/23	Operating Revenue		2,000		1,493,557
2030104		RATES - Training & Development	CM-020/23	Operating Expenses			(1,500)	1,492,057
2030105		RATES - Recruitment	CM-020/23	Operating Expenses			(3,000)	1,489,057
2030114		RATES - Debt Collection Expenses	CM-020/23	Operating Expenses			(8,000)	1,481,057
2030152		RATES - Consultants	CM-020/23	Operating Expenses			(10,000)	1,471,057
2040109	M0104	Members Travel	CM-020/23	Operating Expenses			(15,000)	1,456,057
2040109	M0105	Members Conference and Training	CM-020/23	Operating Expenses		5,000		1,461,057
2040209		OTH GOV - Travel and Accommodation	CM-020/23	Operating Expenses			(6,000)	1,455,057
2040251		OTH GOV - Consultancy - Strategic	CM-020/23	Operating Expenses			(25,000)	1,430,057
2040252		OTH GOV - Other Consultancy	CM-020/23	Operating Expenses		10,000		1,440,057
2070553		PEST - Pest Control Programs	CM-020/23	Operating Expenses			(30,000)	1,410,057
2080700		WELFARE - Employee Costs	CM-020/23	Operating Expenses		30,000		1,440,057
2090186		STF HOUSE - Expensed Minor Asset Purchases	CM-020/23	Operating Expenses			(5,000)	1,435,057
2090189	BM001	Lot 1 (37-39) Reid St (MOW) - Building Maintenance	CM-020/23	Operating Expenses			(3,111)	1,431,946
2090189	BM002	Lot - 1085 (39) Mercer St (CEO) - Building Maintenance	CM-020/23	Operating Expenses			(3,111)	1,428,835
2090189	BM003	Lot 165 (25) Onslow St (CFO) - Building Maintenance	CM-020/23	Operating Expenses			(3,111)	1,425,724
2090189	BM004	Lot 91 (40) Mercer St (Works) - Building Maintenance	CM-020/23	Operating Expenses			(3,111)	1,422,613
2090189	BM005	Lot 93 (36) Mercer St - Building Maintenance	CM-020/23	Operating Expenses			(3,111)	1,419,502
2090189	BM006	Lot 1086 (41) Mercer St (CRC) - Building Maintenance	CM-020/23	Operating Expenses			(3,111)	1,416,391
2090189	BM007	Duplex Lot 12a Walsh St (North Unit) - Building Maintenance	CM-020/23	Operating Expenses			(3,111)	1,413,280
2090189	BM008	Duplex Lot 12b Walsh St (South Unit) - Building Maintenance	CM-020/23	Operating Expenses			(3,111)	1,410,168
2090189	BM009	23 Onslow Street - Building Maintenance	CM-020/23	Operating Expenses		4,889		1,415,057

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
2100117	W0011	Menzies Rubbish Tip Maintenance	CM-020/23	Operating Expenses		15,000		1,430,057
2100117	W0012	Kookynie Rubbish Tip Maintenance	CM-020/23	Operating Expenses		5,000		1,435,057
2100792		COM AMEN - Depreciation	CM-020/23	Operating Expenses	(12,000)			1,435,057
2110366	W0035	Menzies Sports Oval	CM-020/23	Operating Expenses		90,000		1,525,057
2120252		ROADM - Consultants	CM-020/23	Operating Expenses			(135,000)	1,390,057
2130111	W0040	Cactus Control	CM-020/23	Operating Expenses		17,162		1,407,219
2130215		TOUR - Printing and Stationery	CM-020/23	Operating Expenses			(1,000)	1,406,219
2130240		TOUR - Public Relations & Area Promotion	CM-020/23	Operating Expenses			(6,500)	1,399,719
2130265	BM046	Shelter at Lake Ballard - Building Maintenance	CM-020/23	Operating Expenses			(1,208)	1,398,511
2130265	BO046	Shelter at Lake Ballard - Building Operations	CM-020/23	Operating Expenses			(1,061)	1,397,450
2130265	W0010	Lake Ballard Maintenance/Operations	CM-020/23	Operating Expenses			(7,731)	1,389,719
2130266	BM038	Caravan Park Ablution Blocks - Building Maintenance	CM-020/23	Operating Expenses			(10,980)	1,378,739
2130266	BM050	Camp Kitchen Caravanpark	CM-020/23	Operating Expenses			(9,629)	1,369,110
2130266	BO038	Caravan Park Ablution Blocks - Building Operations	CM-020/23	Operating Expenses			(32,801)	1,336,309
2130266	W0013	Caravan Park Maintenance/Operations	CM-020/23	Operating Expenses			(119,459)	1,216,850
2130266	W0021	Caravan Park Waste Water Maintenance/Operations	CM-020/23	Operating Expenses			(6,131)	1,210,719
2130286		TOUR - Expensed Minor Asset Purchases	CM-020/23	Operating Expenses		5,000		1,215,719
2130651		ECON DEV - NGWG	CM-020/23	Operating Expenses		20,000		1,235,719
2140289	BM027	Town Hall (Admin) - Building Maintenance	CM-020/23	Operating Expenses		64,000		1,299,719
2140300		PWO - Employee Costs	CM-020/23	Operating Expenses			(182,877)	1,116,842
2140400		POC - Internal Plant Repairs - Wages & O/Head	CM-020/23	Operating Expenses		182,877		1,299,719
2140412		POC - Fuels and Oils	CM-020/23	Operating Expenses		56,431		1,356,151
4040230	CP001	Vehicle Replacement CEO	CM-020/23	Capital Expenses			(50,000)	1,306,151
4040230	C0142	Software and IT Systems	CM-020/23	Capital Expenses		100,000		1,406,151
4040230	C0143	ERP (Accounts/Records maintenance system upgrade)	CM-020/23	Capital Expenses		100,000		1,506,151
4120330	CP006	Rubbish Truck with Compactor	CM-020/23	Capital Expenses		290,000		1,796,151
4080410	BC060	Arts Centre	CM-020/23	Capital Expenses		200,000		1,996,151
4080410	BC060A	Community Shed	CM-020/23	Capital Expenses		300,000		2,296,151
4090110	BC007	Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	CM-020/23	Capital Expenses			(15,000)	2,281,151
4090110	BC008	Duplex Lot 12b Walsh St (South Unit) - Building (Capital)	CM-020/23	Capital Expenses			(5,000)	2,276,151
4090210	BC019	Lot 1089 (57) Walsh St Rental - Building (Capital)	CM-020/23	Capital Expenses			(5,000)	2,271,151
4100610		PLAN - Building (Capital)	CM-020/23	Capital Expenses		260,371		2,531,522
4110370	PC005	Marmion Village Reserve Improvements	CM-020/23	Capital Expenses			(41,245)	2,490,277
4110370	PC036	Drink Fountain in Park	CM-020/23	Capital Expenses		10,000		2,500,277
4110370	PC112	Hand Wash at BBQ Area Water Park	CM-020/23	Capital Expenses		10,000		2,510,277
4110370	PC113	Tjuntjunjarra Playground	CM-020/23	Capital Expenses		52,700		2,562,977
4120190	C0123	Bores to Support Road Works	CM-020/23	Capital Expenses		50,000		2,612,977
4130210	BC028	Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	CM-020/23	Capital Expenses			(260,371)	2,352,606
4130210	BC032	Goongarrie Cottage South - Building (Capital)	CM-020/23	Capital Expenses		50,000		2,402,606
4130210	BC033	Goongarrie Cottage North - Building (Capital)	CM-020/23	Capital Expenses		50,000		2,452,606
					(12,000)	3,633,630	(1,181,025)	2,452,606

SHIRE OF MENZIES FINANCIAL INFORMATION SCHEDULE AS AT 30 JUNE 2023



PURPOSE OF DOCUMENT - The Financial Information Schedule has been developed so that Councillors can have a more detailed breakdown of operating expenses and income. The document should be read in conjunction with the Monthly Financial Report as it is a useful tool in understanding variances to the budget.

30/06/2023	COA	Description	Current Budget FY 22/23	YTD Budget 30/06/2023	YTD Actual 30/06/2023	Variance (\$)
General Purpose Funding						
Rates						
Operating Income						
3030120		RATES - Instalment Admin Fee Received	-\$7,000.00	-\$7,000.00	-\$5,890.00	\$1,110.00
3030121		RATES - Account Enquiry Charges	-\$100.00	-\$100.00	\$0.00	\$100.00
3030122		RATES - Reimbursement of Debt Collection Costs	-\$5,000.00	-\$5,000.00	-\$1,187.88	\$3,812.12
3030130		RATES - Rates Levied - Synergy	-\$4,100,270.33	-\$4,100,270.33	-\$4,179,686.44	-\$79,416.11
3030145		RATES - Penalty Interest Received	-\$40,000.00	-\$40,000.00	-\$36,393.10	\$3,606.90
3030146		RATES - Instalment Interest Received	-\$7,000.00	-\$7,000.00	-\$8,874.68	-\$1,874.68
Operating IncomeCheck			-\$4,159,370.33	-\$4,159,370.33	-\$4,232,032.10	-\$72,661.77
Other General Purpose Funding						
Operating Income						
3030201		GEN PUR - Reimbursements	-\$100.00	-\$100.00	\$0.00	\$100.00
3030210		GEN PUR - Financial Assistance Grant - General	-\$1,544,728.00	-\$1,544,728.00	-\$2,276,558.00	-\$731,830.00
3030211		GEN PUR - Financial Assistance Grant - Roads	-\$731,061.00	-\$731,061.00	-\$1,273,276.00	-\$542,215.00
3030214		GEN PUR - Grant Funding	\$0.00	\$0.00	-\$41,243.90	-\$41,243.90
3030220		GEN PUR - Charges - Photocopying / Faxing	-\$205.00	-\$205.00	\$0.00	\$205.00
3030235		GEN PUR - Other Income	\$0.00	\$0.00	-\$12,738.66	-\$12,738.66
3030245		GEN PUR - Interest Earned - Reserve Funds	-\$200,000.00	-\$200,000.00	-\$234,000.02	-\$34,000.02
3030246		GEN PUR - Interest Earned - Municipal Funds	-\$200,000.00	-\$200,000.00	-\$53,392.11	-\$33,392.11
Operating IncomeCheck			-\$2,496,094.00	-\$2,496,094.00	-\$3,891,208.69	-\$1,395,114.69
Rates						
Operating Expenditure						
2030100		RATES - Employee Costs	\$73,130.66	\$73,130.66	\$76,619.37	\$3,488.71
2030104		RATES - Training & Development	\$4,000.00	\$4,000.00	\$3,244.47	-\$755.53
2030105		RATES - Recruitment	\$3,000.00	\$3,000.00	\$2,250.80	-\$749.20
2030108		RATES - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00
2030112		RATES - Valuation Expenses	\$10,000.00	\$10,000.00	\$13,955.03	\$3,955.03
2030113		RATES - Title/Company Searches	\$100.00	\$100.00	\$141.00	\$41.00
2030114		RATES - Debt Collection Expenses	\$22,000.00	\$22,000.00	\$16,850.89	-\$5,149.11
2030115		RATES - Printing and Stationery	\$500.00	\$500.00	\$0.00	-\$500.00
2030116		RATES - Postage and Freight	\$1,000.00	\$1,000.00	\$1,065.57	\$65.57
2030118		RATES - Rates Write Off	\$220,000.00	\$220,000.00	\$104,024.15	-\$115,975.85
2030119		RATES - Seizure of Land	\$5,000.00	\$5,000.00	\$311.28	-\$4,688.72
2030152		RATES - Consultants	\$20,000.00	\$20,000.00	\$21,692.60	\$1,692.60
2030187		RATES - Other Expenses Relating To Rates	\$500.00	\$500.00	\$50.78	-\$449.22
2030199		RATES - Administration Allocated	\$51,541.00	\$51,541.00	\$41,960.31	-\$9,580.69
Operating ExpenditureCheck			\$410,771.66	\$410,771.66	\$282,166.25	-\$128,605.41
Other General Purpose Funding						
Operating Expenditure						
2030211		GEN PUR - Bank Fees & Charges	\$5,000.00	\$5,000.00	\$7,482.23	\$2,482.23
2030214		GEN PUR - Rounding	\$10.00	\$10.00	\$1.35	-\$8.65
2030299		GEN PUR - Administration Allocated	\$34,361.00	\$34,361.00	\$27,973.64	-\$6,387.36
Operating ExpenditureCheck			\$39,371.00	\$39,371.00	\$35,457.22	-\$3,913.78
General Purpose Funding Total Income			-\$6,655,464.33	-\$6,655,464.33	-\$8,123,240.79	-\$1,467,776.46
General Purpose Funding Total Expenditure			\$450,142.66	\$450,142.66	\$317,623.47	-\$132,519.19
Governance						
Members Of Council						
Operating Income						
3040101		MEMBERS - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
Operating IncomeCheck			\$0.00	\$0.00	\$0.00	\$0.00
Other Governance						
Operating Income						
3040201		OTH GOV - Reimbursements	-\$6,000.00	-\$6,000.00	\$6,055.11	\$12,055.11
Operating IncomeCheck			-\$6,000.00	-\$6,000.00	\$6,055.11	\$12,055.11
Members Of Council						
Operating Expenditure						
2040104		MEMBERS - Training & Development	\$45,000.00	\$45,000.00	\$32,650.16	-\$12,349.84
2040109		MEMBERS - Members Travel and Accommodation	\$40,000.00	\$40,000.00	\$43,897.94	\$3,897.94
2040111		MEMBERS - Mayors/Presidents Allowance	\$19,864.00	\$19,864.00	\$19,863.96	-\$0.04
2040112		MEMBERS - Deputy Mayors/Presidents Allowance	\$4,966.00	\$4,966.00	\$4,965.96	-\$0.04
2040113		MEMBERS - Members Sitting Fees	\$75,870.00	\$75,870.00	\$75,870.94	\$0.94
2040114		MEMBERS - Communications Allowance	\$7,700.00	\$7,700.00	\$7,699.22	-\$0.78
2040115		MEMBERS - Printing and Stationery	\$400.00	\$400.00	\$80.00	-\$320.00
2040116		MEMBERS - Election Expenses	\$4,000.00	\$4,000.00	\$0.00	-\$4,000.00
2040120		MEMBERS - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00
2040121		MEMBERS - Information Systems	\$3,000.00	\$3,000.00	\$0.00	-\$3,000.00
2040129		MEMBERS - Donations to Community Groups	\$30,000.00	\$30,000.00	\$5,136.58	-\$24,863.42
2040130		MEMBERS - Insurance Expenses	\$10,058.00	\$10,058.00	\$7,543.50	-\$2,514.50
2040186		MEMBERS - Expensed Minor Asset Purchases	\$5,000.00	\$5,000.00	\$0.00	-\$5,000.00
2040187		MEMBERS - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00
2040199		MEMBERS - Administration Allocated	\$343,606.00	\$343,606.00	\$279,735.42	-\$63,870.58
Operating ExpenditureCheck			\$589,464.00	\$589,464.00	\$477,443.68	-\$112,020.32

30/06/2023	COA	Description	Current Budget FY 22/23	YTD Budget 30/06/2023	YTD Actual 30/06/2023	Variance (\$)
		Other Governance				
		Operating Expenditure				
	2040200	OTH GOV - Employee Costs	\$337,783.98	\$337,783.98	\$394,252.48	\$56,468.50
	2040204	OTH GOV - Training & Development	\$15,000.00	\$15,000.00	\$4,515.18	-\$10,484.82
	2040205	OTH GOV - Recruitment	\$25,000.00	\$25,000.00	\$9,672.33	-\$15,327.67
	2040206	OTH GOV - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00
	2040208	OTH GOV - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00
	2040209	OTH GOV - Travel and Accommodation	\$6,000.00	\$6,000.00	\$7,178.95	\$1,178.95
	2040210	OTH GOV - Motor Vehicle Expenses	\$15,857.00	\$15,857.00	\$23,963.46	\$8,106.46
	2040211	OTH GOV - Civic Functions, Refreshments & Receptions	\$4,000.00	\$4,000.00	\$4,182.00	\$182.00
	2040215	OTH GOV - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00
	2040216	OTH GOV - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00
	2040220	OTH GOV - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00
	2040221	OTH GOV - Information Systems	\$4,080.00	\$4,080.00	\$0.00	-\$4,080.00
	2040240	OTH GOV - Advertising & Promotion	\$2,000.00	\$2,000.00	\$1,197.09	-\$802.91
	2040241	OTH GOV - Subscriptions & Memberships	\$74,452.00	\$74,452.00	\$50,437.99	-\$24,014.01
	2040250	OTH GOV - Consultancy - Statutory	\$11,000.00	\$11,000.00	\$0.00	-\$11,000.00
	2040251	OTH GOV - Consultancy - Strategic	\$26,000.00	\$26,000.00	\$26,791.33	\$791.33
	2040252	OTH GOV - Other Consultancy	\$5,000.00	\$5,000.00	\$6,681.36	\$1,681.36
	2040285	OTH GOV - Legal Expenses	\$15,000.00	\$15,000.00	\$4,808.17	-\$10,191.83
	2040286	OTH GOV - Expensed Minor Asset Purchases	\$5,000.00	\$5,000.00	\$6,955.41	\$1,955.41
	2040298	OTH GOV - Staff Housing Allocated	\$9,906.00	\$9,906.00	\$22,110.02	\$12,204.02
	2040299	OTH GOV - Administration Allocated	\$34,361.00	\$34,361.00	\$27,973.64	-\$6,387.36
		Operating ExpenditureCheck	\$590,439.98	\$590,439.98	\$590,719.41	\$279.43
		Governance Total Income	-\$6,000.00	-\$6,000.00	\$6,055.11	\$12,055.11
		Governance Total Expenditure	\$1,179,903.98	\$1,179,903.98	\$1,068,163.09	-\$111,740.89
		Law, Order & Public Safety				
		Animal Control				
		Operating Income				
	3050110	FIRE - Grants	\$0.00	\$0.00	\$0.00	\$0.00
		Operating IncomeCheck	\$0.00	\$0.00	\$0.00	\$0.00
		Animal Control				
		Operating Income				
	3050220	ANIMAL - Pound Fees	-\$50.00	-\$50.00	\$0.00	\$50.00
	3050221	ANIMAL - Animal Registration Fees	-\$100.00	-\$100.00	-\$302.50	-\$202.50
		Operating IncomeCheck	-\$150.00	-\$150.00	-\$302.50	-\$152.50
		Emergency Services Levy - Bush Fire Brigade				
		Operating Income				
	3050310	OLOPS - Grants	-\$90,000.00	-\$90,000.00	-\$6,011.75	\$83,988.25
	3050502	ESL BFB - Admin Fee/Commission	-\$4,000.00	-\$4,000.00	-\$4,000.00	\$0.00
	3050510	ESL BFB - Operating Grant	-\$8,000.00	-\$8,000.00	-\$18,086.75	-\$10,086.75
	3050545	ESL BFB - Non-Payment Penalty Interest	-\$4,000.00	-\$4,000.00	-\$3,547.38	\$452.62
		Operating IncomeCheck	-\$106,000.00	-\$106,000.00	-\$31,645.88	\$74,354.12
		Fire Prevention				
		Operating Expenditure				
	2050110	FIRE - Motor Vehicle Expenses	\$7.00	\$7.00	\$4.74	-\$2.26
	2050113	FIRE - Fire Prevention and Planning	\$500.00	\$500.00	\$0.00	-\$500.00
	2050115	FIRE - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00
	2050188	FIRE - Building Operations	\$795.00	\$795.00	\$3,326.74	\$2,531.74
	2050189	FIRE - Building Maintenance	\$961.00	\$961.00	\$181.82	-\$779.18
	2050192	FIRE - Depreciation	\$3,268.00	\$3,268.00	\$3,249.97	-\$18.03
		Operating ExpenditureCheck	\$5,531.00	\$5,531.00	\$6,763.27	\$1,232.27
		Animal Control				
		Operating Expenditure				
	2050252	ANIMAL - Consultants	\$0.00	\$0.00	\$0.00	\$0.00
	2050253	ANIMAL - Contract Services	\$30,000.00	\$30,000.00	\$30,880.00	\$880.00
	2050265	ANIMAL - Animal Care Day Menzies	\$5,000.00	\$5,000.00	\$3,250.40	-\$1,749.60
	2050288	ANIMAL - Animal Pound Operations	\$100.00	\$100.00	\$0.00	-\$100.00
	2050289	ANIMAL - Animal Pound Maintenance	\$100.00	\$100.00	\$0.00	-\$100.00
	2050292	ANIMAL - Depreciation	\$1,259.00	\$1,259.00	\$1,252.44	-\$6.56
	2050299	ANIMAL - Administration Allocated	\$34,361.00	\$34,361.00	\$27,973.64	-\$6,387.36
		Operating ExpenditureCheck	\$70,820.00	\$70,820.00	\$63,356.48	-\$7,463.52
		Other Law, Order & Public Safety				
		Operating Expenditure				
	2050312	OLOPS - LEMC Support	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00
	2050313	OLOPS - Community Emergency Services	\$8,975.00	\$8,975.00	\$0.00	-\$8,975.00
	2050392	OLOPS - Depreciation	\$0.00	\$0.00	\$26,592.13	\$26,592.13
	2050399	OLOPS - Administration Allocated	\$8,590.00	\$8,590.00	\$6,993.43	-\$1,596.57
		Operating ExpenditureCheck	\$18,565.00	\$18,565.00	\$33,585.56	\$15,020.56
		Emergency Services Levy - Bush Fire Brigade				
		Operating Expenditure				
	2050530	ESL BFB - Insurance Expenses	\$1,500.00	\$1,500.00	\$2,209.50	\$709.50
	2050565	ESL BFB - Maintenance Plant & Equipment	\$7,209.50	\$7,209.50	\$15,877.25	\$8,667.75
	2050589	ESL BFB - Maintenance Land & Buildings	\$7,223.00	\$7,223.00	\$0.00	-\$7,223.00

30/06/2023	COA	Description	Current Budget FY 22/23	YTD Budget 30/06/2023	YTD Actual 30/06/2023	Variance (\$)
	2050599	ESL BFB - Administration Allocated	\$8,590.00	\$8,590.00	\$6,993.43	-\$1,596.57
		Operating ExpenditureCheck	\$24,522.50	\$24,522.50	\$25,080.18	\$557.68
		Law, Order & Public Safety Total Income	-\$106,150.00	-\$106,150.00	-\$31,948.38	\$74,201.62
		Law, Order & Public Safety Total Expenditure	\$119,438.50	\$119,438.50	\$128,785.49	\$9,346.99
		Health				
		Preventative Services - Inspection/Admin				
		Operating Income				
	3070410	HEALTH - Grants	-\$100,000.00	-\$100,000.00	-\$75,559.79	\$24,440.21
	3070420	HEALTH - Health Regulatory Fees & Charges	-\$300.00	-\$300.00	-\$1,238.75	-\$938.75
		Operating IncomeCheck	-\$100,300.00	-\$100,300.00	-\$76,798.54	\$23,501.46
		Preventative Services - Inspection/Admin				
		Operating Expenditure				
	2070411	HEALTH - Contract EHO	\$40,000.00	\$40,000.00	\$35,842.92	-\$4,157.08
	2070412	HEALTH - Analytical Expenses	\$400.00	\$400.00	\$360.00	-\$40.00
	2070485	HEALTH - Legal Expenses	\$3,000.00	\$3,000.00	\$0.00	-\$3,000.00
	2070487	HEALTH - Other Expenses	\$100,000.00	\$100,000.00	\$65,026.06	-\$34,973.94
	2070499	HEALTH - Administration Allocated	\$8,590.00	\$8,590.00	\$6,993.43	-\$1,596.57
		Operating ExpenditureCheck	\$151,990.00	\$151,990.00	\$108,222.41	-\$43,767.59
		Other Health				
		Operating Expenditure				
	2070750	OTH HEALTH - Nurse Expenses	\$3,000.00	\$3,000.00	\$0.00	-\$3,000.00
		Operating ExpenditureCheck	\$3,000.00	\$3,000.00	\$0.00	-\$3,000.00
		Health Total Income	-\$100,300.00	-\$100,300.00	-\$76,798.54	\$23,501.46
		Health Total Expenditure	\$154,990.00	\$154,990.00	\$108,222.41	-\$46,767.59
		Education & Welfare				
		Other Welfare				
		Operating Expenditure				
	2080700	WELFARE - Employee Costs	\$20,513.69	\$20,513.69	\$6,784.07	-\$13,729.62
	2080712	WELFARE - Youth Services	\$4,000.00	\$4,000.00	\$1,164.46	-\$2,835.54
		Operating Expenditure Total	\$24,513.69	\$24,513.69	\$7,948.53	-\$2,835.54
		Education & Welfare Total Expenditure	\$24,513.69	\$24,513.69	\$7,948.53	-\$2,835.54
		Housing				
		Staff Housing				
		Operating Income				
	3090101	STF HOUSE - Staff Rental Reimbursements	-\$21,000.00	-\$21,000.00	-\$31,153.23	-\$10,153.23
	3090120	STF HOUSE - Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00
		Operating IncomeCheck	-\$21,000.00	-\$21,000.00	-\$31,153.23	-\$10,153.23
		Other Housing				
		Operating Income				
	3090220	OTH HOUSE - Fees & Charges	-\$24,180.00	-\$24,180.00	-\$34,831.72	-\$10,651.72
	3090235	OTH HOUSE - Other Income	-\$200.00	-\$200.00	\$0.00	\$200.00
		Operating IncomeCheck	-\$24,380.00	-\$24,380.00	-\$34,831.72	-\$10,451.72
		Staff Housing				
		Operating Expenditure				
	2090186	STF HOUSE - Expensed Minor Asset Purchases	\$5,000.00	\$5,000.00	\$2,583.64	-\$2,416.36
	2090188	STF HOUSE - Staff Housing Building Operations	\$19,767.00	\$19,767.00	\$22,540.67	\$2,773.67
	2090189	STF HOUSE - Staff Housing Building Maintenance	\$75,079.00	\$75,079.00	\$61,111.31	-\$13,967.69
	2090192	STF HOUSE - Depreciation	\$57,462.00	\$57,462.00	\$65,878.17	\$8,416.17
	2090198	STF HOUSE - Staff Housing Costs Recovered	-\$62,676.00	-\$62,676.00	-\$61,685.80	\$990.20
		Operating ExpenditureCheck	\$94,632.00	\$94,632.00	\$90,427.99	-\$4,204.01
		Other Housing				
		Operating Expenditure				
	2090285	OTH HOUSE - Legal Expenses	\$4,000.00	\$4,000.00	\$0.00	-\$4,000.00
	2090288	OTH HOUSE - Building Operations	\$14,213.00	\$14,213.00	\$20,940.14	\$6,727.14
	2090289	OTH HOUSE - Building Maintenance	\$31,194.00	\$31,194.00	\$29,400.61	-\$1,793.39
	2090292	OTH HOUSE - Depreciation	\$35,694.00	\$35,694.00	\$37,097.34	\$1,403.34
	2090298	OTH HOUSE - Staff Housing Costs Recovered	-\$20,290.00	-\$20,290.00	-\$24,560.52	-\$4,270.52
	2090299	OTH HOUSE - Administration Allocated	\$34,361.00	\$34,361.00	\$55,947.03	\$21,586.03
		Operating ExpenditureCheck	\$99,172.00	\$99,172.00	\$118,824.60	\$19,652.60
		Housing Total Income	-\$45,380.00	-\$45,380.00	-\$65,984.95	-\$20,604.95
		Housing Total Expenditure	\$193,804.00	\$193,804.00	\$209,252.59	\$15,448.59
		Community Amenities				
		Sanitation - General				
		Operating Income				
	3100120	SAN - Domestic Refuse Collection Charges	-\$10,000.00	-\$10,000.00	-\$11,672.54	-\$1,672.54
		Operating IncomeCheck	-\$10,000.00	-\$10,000.00	-\$11,672.54	-\$1,672.54

30/06/2023	COA	Description	Current Budget FY 22/23	YTD Budget 30/06/2023	YTD Actual 30/06/2023	Variance (\$)
		Sanitation - Other				
		Operating Income				
	3100200	SAN OTH - Commercial Collection Charge	-\$5,000.00	-\$5,000.00	\$0.00	\$5,000.00
		Operating IncomeCheck	-\$5,000.00	-\$5,000.00	\$0.00	\$5,000.00
		Sewerage				
		Operating Income				
	3100321	SEW - Septic Tank Inspection Fees	-\$700.00	-\$700.00	\$0.00	\$700.00
	3100335	SEW - Other Income	-\$1,000.00	-\$1,000.00	-\$922.55	\$77.45
		Operating IncomeCheck	-\$1,700.00	-\$1,700.00	-\$922.55	\$777.45
		Town Planning & Regional Development				
		Operating Income				
	3100620	PLAN - Planning Application Fees	-\$500.00	-\$500.00	-\$911.00	-\$411.00
		Operating IncomeCheck	-\$500.00	-\$500.00	-\$911.00	-\$411.00
		Other Community Amenities				
		Operating Income				
	3100710	COM AMEN - Grants	-\$170,000.00	-\$170,000.00	-\$70,698.00	\$99,302.00
	3100735	COM AMEN - Other Income	\$0.00	\$0.00	\$0.00	\$0.00
		Operating IncomeCheck	-\$170,000.00	-\$170,000.00	-\$70,698.00	\$99,302.00
		Sanitation - General				
		Operating Expenditure				
	2100111	SAN - Waste Collection	\$94,464.00	\$94,464.00	\$76,397.91	-\$18,066.09
	2100117	SAN - General Tip Maintenance	\$63,568.00	\$63,568.00	\$54,344.00	-\$9,224.00
	2100118	SAN - Purchase of Bins (Sulo and Other)	\$2,000.00	\$2,000.00	\$0.00	-\$2,000.00
	2100119	SAN - Landfill Closure	\$26,000.00	\$26,000.00	\$22,450.00	-\$3,550.00
	2100192	SAN - Depreciation	\$8,672.00	\$8,672.00	\$8,624.79	-\$47.21
	2100199	SAN - Administration Allocated	\$34,361.00	\$34,361.00	\$27,973.64	-\$6,387.36
		Operating ExpenditureCheck	\$229,065.00	\$229,065.00	\$189,790.34	-\$39,274.66
		Sanitation - Other				
		Operating Expenditure				
	2100211	SAN OTH - Waste Collection	\$0.00	\$0.00	\$0.00	\$0.00
	2100212	SAN OTH - Waste Disposal	\$1,300.00	\$1,300.00	\$1,303.50	\$3.50
	2100214	SAN OTH - Purchase of Street Bins	\$500.00	\$500.00	\$0.00	-\$500.00
		Operating ExpenditureCheck	\$1,800.00	\$1,800.00	\$1,303.50	-\$496.50
		Sewerage				
		Operating Expenditure				
	2100365	SEW - Maintenance/Operations	\$6,340.00	\$6,340.00	\$408.16	-\$5,931.84
	2100399	SEW - Administration Allocated	\$34,361.00	\$34,361.00	\$27,973.64	-\$6,387.36
		Operating ExpenditureCheck	\$40,701.00	\$40,701.00	\$28,381.80	-\$12,319.20
		Town Planning & Regional Development				
		Operating Expenditure				
	2100615	PLAN - Printing and Stationery	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00
	2100640	PLAN - Advertising & Promotion	\$5,000.00	\$5,000.00	\$5,459.55	\$459.55
	2100650	PLAN - Contract Town Planning	\$2,880.00	\$2,880.00	\$0.00	-\$2,880.00
	2100652	PLAN - Consultants	\$25,000.00	\$25,000.00	\$39,698.70	\$14,698.70
	2100653	PLAN - Scheme Amendments	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00
	2100699	PLAN - Administration Allocated	\$8,590.00	\$8,590.00	\$6,993.43	-\$1,596.57
		Operating ExpenditureCheck	\$43,470.00	\$43,470.00	\$52,151.68	\$8,681.68
		Other Community Amenities				
		Operating Expenditure				
	2100711	COM AMEN - Cemetery Maintenance/Operations	\$6,961.00	\$6,961.00	\$3,177.18	-\$3,783.82
	2100788	COM AMEN - Public Conveniences Operations	\$72,120.00	\$72,120.00	\$90,469.99	\$18,349.99
	2100789	COM AMEN - Public Conveniences Maintenance	\$19,130.00	\$19,130.00	\$11,674.29	-\$7,455.71
	2100792	COM AMEN - Depreciation	\$12,000.00	\$12,000.00	\$14,413.50	\$2,413.50
	2100799	COM AMEN - Administration Allocated	\$8,590.00	\$8,590.00	\$6,993.43	-\$1,596.57
		Operating ExpenditureCheck	\$118,801.00	\$118,801.00	\$126,728.39	\$7,927.39
		Community Amenities Total Income	-\$187,200.00	-\$187,200.00	-\$84,204.09	\$102,995.91
		Community Amenities Total Expenditure	\$433,837.00	\$433,837.00	\$398,355.71	-\$35,481.29
		Recreation & Culture				
		Public Halls And Civic Centres				
		Operating Income				
	3110120	HALLS - Town Hall Hire	-\$200.00	-\$200.00	-\$147.28	\$52.72
	3110135	HALLS - Other Income	-\$100.00	-\$100.00	\$0.00	\$100.00
		Operating IncomeCheck	-\$300.00	-\$300.00	-\$147.28	\$152.72
		Other Recreation And Sport				
		Operating Income				
	3110320	REC - Fees & Charges	-\$100.00	-\$100.00	\$0.00	\$100.00
	3110335	REC - Other Income	-\$100.00	-\$100.00	\$0.00	\$100.00
		Operating IncomeCheck	-\$200.00	-\$200.00	\$0.00	\$200.00

30/06/2023	COA	Description	Current Budget FY 22/23	YTD Budget 30/06/2023	YTD Actual 30/06/2023	Variance (\$)
		Libraries				
		Operating Income				
	3110501	LIBRARY - Reimbursements Lost Books	\$100.00	\$100.00	\$0.00	-\$100.00
	3110540	LIBRARY - Fines & Penalties	-\$100.00	-\$100.00	\$0.00	\$100.00
		Operating IncomeCheck	\$0.00	\$0.00	\$0.00	\$0.00
		Other Culture				
		Operating Income				
	3110700	OTH CUL - Contributions & Donations - Other Culture	-\$20,000.00	-\$20,000.00	-\$2,818.18	\$17,181.82
	3110710	OTH CUL - Grants - Other Culture	-\$8,000.00	-\$8,000.00	-\$6,903.56	\$1,096.44
	3110720	OTH CUL - Fees & Charges	-\$100.00	-\$100.00	\$0.00	\$100.00
	3110735	OTH CUL - Other Income	-\$100.00	-\$100.00	-\$938.18	-\$838.18
		Operating IncomeCheck	-\$28,200.00	-\$28,200.00	-\$10,659.92	\$17,540.08
		Public Halls And Civic Centres				
		Operating Expenditure				
	2110186	HALLS - Expensed Minor Asset Purchases	\$5,000.00	\$5,000.00	\$0.00	-\$5,000.00
	2110188	HALLS - Town Halls and Public Bldg Operations	\$9,792.00	\$9,792.00	\$13,036.44	\$3,244.44
	2110189	HALLS - Town Halls and Public Bldg Maintenance	\$3,538.00	\$3,538.00	\$4,158.21	\$620.21
	2110199	HALLS - Administration Allocated	\$85,902.00	\$85,902.00	\$69,933.89	-\$15,968.11
		Operating ExpenditureCheck	\$104,232.00	\$104,232.00	\$87,128.54	-\$17,103.46
		Other Recreation And Sport				
		Operating Expenditure				
	2110300	REC - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00
	2110353	REC - Sports Courts Maintenance/Operations	\$9,684.00	\$9,684.00	\$14,564.95	\$4,880.95
	2110355	REC - Water Park Maintenance/Operations	\$64,563.00	\$64,563.00	\$51,231.99	-\$13,331.01
	2110365	REC - Parks & Gardens Maintenance/Operations	\$187,472.00	\$187,472.00	\$157,317.88	-\$30,154.12
	2110366	REC - Town Sports Oval Maintenance/Operations	\$10,000.00	\$10,000.00	\$8,597.38	-\$1,402.62
	2110367	REC - Rodeo Grounds Maintenance/Operations	\$13,050.00	\$13,050.00	\$1,061.05	-\$11,988.95
	2110368	REC - Playground Equipment Mtce	\$6,869.00	\$6,869.00	\$4,013.73	-\$2,855.27
	2110386	REC - Expensed Minor Asset Purchases	\$20,000.00	\$20,000.00	\$0.00	-\$20,000.00
	2110388	REC - Youth Centre Building Operations	\$15,631.00	\$15,631.00	\$5,097.73	-\$10,533.27
	2110389	REC - Youth Centre Building Maintenance	\$6,020.00	\$6,020.00	\$7,833.12	\$1,813.12
	2110392	REC - Depreciation	\$39,226.00	\$39,226.00	\$72,311.29	\$33,085.29
	2110399	REC - Administration Allocated	\$137,443.00	\$137,443.00	\$111,894.18	-\$25,548.82
		Operating ExpenditureCheck	\$509,958.00	\$509,958.00	\$433,923.30	-\$76,034.70
		Tv And Radio Re-Broadcasting				
		Operating Expenditure				
	2110465	TV RADIO - Re-Broadcasting Maintenance/Operations	\$12,566.00	\$12,566.00	\$6,060.41	-\$6,505.59
	2110492	TV RADIO - Depreciation	\$42,732.00	\$42,732.00	\$42,676.48	-\$55.52
	2110499	TV RADIO - Administration Allocated	\$34,361.00	\$34,361.00	\$27,973.64	-\$6,387.36
		Operating ExpenditureCheck	\$89,659.00	\$89,659.00	\$76,710.53	-\$12,948.47
		Libraries				
		Operating Expenditure				
	2110512	LIBRARY - Book Purchases	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00
	2110515	LIBRARY - Printing and Stationery	\$200.00	\$200.00	\$0.00	-\$200.00
	2110516	LIBRARY - Postage and Freight	\$200.00	\$200.00	\$350.64	\$150.64
	2110541	LIBRARY - Subscriptions & Memberships	\$1,460.00	\$1,460.00	\$150.00	-\$1,310.00
	2110586	LIBRARY - Expensed Minor Asset Purchases	\$2,000.00	\$2,000.00	\$0.00	-\$2,000.00
	2110588	LIBRARY - Library Building Operations	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00
	2110599	LIBRARY - Administration Allocated	\$8,590.00	\$8,590.00	\$6,993.43	-\$1,596.57
		Operating ExpenditureCheck	\$14,450.00	\$14,450.00	\$7,494.07	-\$6,955.93
		Heritage				
		Operating Expenditure				
	2110688	HERITAGE - Building Operations	\$3,719.00	\$3,719.00	\$1,552.58	-\$2,166.42
	2110689	HERITAGE - Building Maintenance	\$12,848.00	\$12,848.00	\$10,135.46	-\$2,712.54
		Operating ExpenditureCheck	\$16,567.00	\$16,567.00	\$11,688.04	-\$4,878.96
		Other Culture				
		Operating Expenditure				
	2110711	OTH CUL - Australia Day	\$1,857.00	\$1,857.00	\$657.90	-\$1,199.10
	2110712	OTH CUL - ANZAC Day	\$1,000.00	\$1,000.00	\$591.55	-\$408.45
	2110714	OTH CUL - Christmas Events	\$5,000.00	\$5,000.00	\$6,121.00	\$1,121.00
	2110716	OTH CUL - Postage and Freight	\$50.00	\$50.00	\$33.45	-\$16.55
	2110718	OTH CUL - Community Grants Scheme	\$9,500.00	\$9,500.00	\$0.00	-\$9,500.00
	2110719	OTH CUL - Menzies School Programs	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00
	2110723	OTH CUL - Outback Graves	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
	2110725	OTH CUL - Festival & Events	\$46,340.00	\$46,340.00	\$31,234.58	-\$15,105.42
	2110743	OTH CUL - Other Festival Events	\$20,000.00	\$20,000.00	\$535.00	-\$19,465.00
	2110760	OTH CUL - Tjuntjunjara Community Programs & Events	\$62,000.00	\$62,000.00	\$15,042.57	-\$46,957.43
	2110799	OTH CUL - Administration Allocated	\$34,361.00	\$34,361.00	\$27,973.64	-\$6,387.36
		Operating ExpenditureCheck	\$255,108.00	\$255,108.00	\$157,189.69	-\$97,918.31
		Recreation & Culture Total Income	-\$28,700.00	-\$28,700.00	-\$10,807.20	\$17,892.80
		Recreation & Culture Total Expenditure	\$989,974.00	\$989,974.00	\$774,134.17	-\$215,839.83

30/06/2023	COA	Description	Current Budget FY 22/23	YTD Budget 30/06/2023	YTD Actual 30/06/2023	Variance (\$)
		Transport				
		Construction - Streets, Roads, Bridges & Depots				
		Operating Income				
		3120110 ROADC - Regional Road Group Grants (MRWA)	-\$2,288,312.00	-\$2,288,312.00	-\$1,060,951.10	\$1,227,360.90
		3120111 ROADC - Roads to Recovery Grant	-\$700,628.00	-\$700,628.00	-\$510,627.00	\$190,001.00
		3120113 ROADC - Other Grants - Roads/Streets	-\$484,890.00	-\$484,890.00	-\$242,445.00	\$242,445.00
		3120117 ROADC - Other Grants - Aboriginal Roads	-\$240,000.00	-\$240,000.00	\$0.00	\$240,000.00
		Operating IncomeCheck	-\$3,713,830.00	-\$3,713,830.00	-\$1,814,023.10	\$1,899,806.90
		Maintenance - Streets, Roads, Bridges & Depots				
		Operating Income				
		3120200 ROADM - Street Lighting Subsidy	-\$1,713.00	-\$1,713.00	-\$2,784.80	-\$1,071.80
		3120210 ROADM - Direct Road Grant (MRWA)	-\$190,000.00	-\$190,000.00	-\$206,730.00	-\$16,730.00
		3120211 ROADM - Other Grants	-\$100,000.00	-\$100,000.00	-\$3,540.00	\$96,460.00
		3120235 ROADM - Other Income	-\$500.00	-\$500.00	-\$9,929.09	-\$9,429.09
		Operating IncomeCheck	-\$292,213.00	-\$292,213.00	-\$222,983.89	\$69,229.11
		Maintenance - Streets, Roads, Bridges & Depots				
		Operating Expenditure				
		2120211 ROADM - Road Maintenance - Built Up Areas	\$88,182.00	\$88,182.00	\$92,942.23	\$4,760.23
		2120212 ROADM - Road Maintenance - Sealed Outside BUA	\$12,445.00	\$12,445.00	\$0.00	-\$12,445.00
		2120213 ROADM - Road Maintenance - Gravel Outside BUA	\$326,120.00	\$326,120.00	\$115,631.82	-\$210,488.18
		2120214 ROADM - Road Maintenance - Formed Outside BUA	\$452,278.00	\$452,278.00	\$409,115.59	-\$43,162.41
		2120217 ROADM - Ancillary Maintenance - Built Up Areas	\$327,859.00	\$327,859.00	\$103,065.34	-\$224,793.66
		2120232 ROADM - Crossover Council Contribution	\$18,975.00	\$18,975.00	\$0.00	-\$18,975.00
		2120234 ROADM - Street Lighting	\$10,200.00	\$10,200.00	\$10,843.85	\$643.85
		2120235 ROADM - Traffic Signs/Equipment (Safety)	\$500.00	\$500.00	\$310.55	-\$189.45
		2120236 ROADM - Bores for Roadworks Maintenance/Operations	\$1,321.00	\$1,321.00	\$0.00	-\$1,321.00
		2120237 ROADM - Road Grids Maintenance	\$6,880.00	\$6,880.00	\$0.00	-\$6,880.00
		2120252 ROADM - Consultants	\$150,000.00	\$150,000.00	\$181,530.66	\$31,530.66
		2120285 ROADM - Legal Expenses	\$5,000.00	\$5,000.00	\$0.00	-\$5,000.00
		2120286 ROADM - Workshop/Depot Expensed Equipment	\$15,000.00	\$15,000.00	\$578.33	-\$14,421.67
		2120287 ROADM - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00
		2120288 ROADM - Depot Building Operations	\$16,284.00	\$16,284.00	\$18,831.26	\$2,547.26
		2120289 ROADM - Depot Building Maintenance	\$31,551.00	\$31,551.00	\$29,426.08	-\$2,124.92
		2120292 ROADM - Depreciation	\$1,215,439.00	\$1,215,439.00	\$1,261,190.36	\$45,751.36
		2120299 ROADM - Administration Allocated	\$68,721.00	\$68,721.00	\$55,947.03	-\$12,773.97
		Operating ExpenditureCheck	\$2,746,755.00	\$2,746,755.00	\$2,279,413.10	-\$467,341.90
		Road Plant Purchases				
		Operating Expenditure				
		2120391 PLANT - Loss on Disposal of Assets	\$20,826.80	\$20,826.80	\$0.00	-\$20,826.80
		Operating ExpenditureCheck	\$20,826.80	\$20,826.80	\$0.00	-\$20,826.80
		Aerodromes				
		Operating Expenditure				
		2120665 AERO - Airstrip & Grounds Maintenance/Operations	\$12,020.00	\$12,020.00	\$18,248.48	\$6,228.48
		Operating ExpenditureCheck	\$12,020.00	\$12,020.00	\$18,248.48	\$6,228.48
		Water Transport Facilities				
		Operating Expenditure				
		2120765 WATER - Town Dam Maintenance/Operations	\$17,633.00	\$17,633.00	\$34,577.05	\$16,944.05
		Operating ExpenditureCheck	\$17,633.00	\$17,633.00	\$34,577.05	\$16,944.05
		Transport Total Income	-\$4,006,043.00	-\$4,006,043.00	-\$2,037,006.99	\$1,969,036.01
		Transport Total Expenditure	\$2,797,234.80	\$2,797,234.80	\$2,332,238.63	-\$464,996.17
		Economic Services				
		Tourism And Area Promotion				
		Operating Income				
		3130202 TOUR - Commission	-\$500.00	-\$500.00	\$0.00	\$500.00
		3130221 TOUR - Caravan Park Fees	-\$100,000.00	-\$100,000.00	-\$144,210.29	-\$44,210.29
		3130222 TOUR - Caravan Park Laundry Fees	-\$4,500.00	-\$4,500.00	-\$5,154.54	-\$654.54
		3130225 TOUR - Visitors Centre Lady Shenton Income	-\$25,000.00	-\$25,000.00	-\$24,844.01	\$155.99
		3130235 TOUR - Other Income Relating to Tourism & Area Promotion	-\$500.00	-\$500.00	-\$270.00	\$230.00
		Operating IncomeCheck	-\$130,500.00	-\$130,500.00	-\$174,478.84	-\$43,978.84
		Building Control				
		Operating Income				
		3130302 BUILD - Commission - BSL & CTF	-\$150.00	-\$150.00	-\$30.00	\$120.00
		3130320 BUILD - Fees & Charges (including Licences)	-\$40,000.00	-\$40,000.00	-\$35,113.21	\$4,886.79
		Operating IncomeCheck	-\$40,150.00	-\$40,150.00	-\$35,143.21	\$5,006.79
		Other Economic Services				
		Operating Income				
		3130821 OTH ECON - Standpipe Income	-\$9,000.00	-\$9,000.00	-\$1,453.76	\$7,546.24
		3130823 OTH ECON - Community Resource Centre Contributions	-\$38,000.00	-\$38,000.00	-\$8,428.48	\$29,571.52
		3130824 OTH ECON - Community Resource Centre Grants	-\$80,000.00	-\$80,000.00	-\$181,491.17	-\$101,491.17
		3130825 OTH ECON - Community Resource Centre Other Income	\$0.00	\$0.00	-\$200.00	-\$200.00
		3130826 OTH ECON - Post Office Income	-\$9,000.00	-\$9,000.00	-\$6,784.79	\$2,215.21
		Operating IncomeCheck	-\$136,000.00	-\$136,000.00	-\$198,358.20	-\$62,358.20

30/06/2023	COA	Description	Current Budget FY 22/23	YTD Budget 30/06/2023	YTD Actual 30/06/2023	Variance (\$)
		Rural Services				
		Operating Expenditure				
	2130111	RURAL - Noxious Weed Control	\$15,000.00	\$15,000.00	\$8,106.72	-\$6,893.28
	2130160	RURAL - Dog Health Program Tjuntjunjara	\$20,000.00	\$20,000.00	\$0.00	-\$20,000.00
		Operating ExpenditureCheck	\$35,000.00	\$35,000.00	\$8,106.72	-\$26,893.28
		Tourism And Area Promotion				
		Operating Expenditure				
	2130200	TOUR - Employee Costs	\$94,588.35	\$94,588.35	\$60,990.75	-\$33,597.60
	2130205	TOUR - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00
	2130211	TOUR - Visitor Centre Operations	\$80,430.90	\$80,430.90	\$67,681.56	-\$12,749.34
	2130215	TOUR - Printing and Stationery	\$1,000.00	\$1,000.00	\$591.21	-\$408.79
	2130216	TOUR - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00
	2130230	TOUR - Insurance Expenses	\$47.00	\$47.00	\$35.25	-\$11.75
	2130235	TOUR - Signage	\$10,000.00	\$10,000.00	\$1,438.00	-\$8,562.00
	2130236	TOUR - Tour Guide	\$100.00	\$100.00	\$0.00	-\$100.00
	2130240	TOUR - Public Relations & Area Promotion	\$10,000.00	\$10,000.00	\$8,087.18	-\$1,912.82
	2130241	TOUR - Subscriptions & Memberships	\$14,145.00	\$14,145.00	\$12,020.80	-\$2,124.20
	2130242	TOUR - Events Other	\$17,000.00	\$17,000.00	\$0.00	-\$17,000.00
	2130243	TOUR - Classic Event	\$90,000.00	\$90,000.00	\$86,372.25	-\$3,627.75
	2130244	TOUR - Rodeo Event	\$90,000.00	\$90,000.00	\$0.00	-\$90,000.00
	2130245	TOUR - Astrotourism & Black Sky Projects	\$20,000.00	\$20,000.00	\$0.00	-\$20,000.00
	2130258	TOUR - Kookynie Townsite and Info Bay Maintenance/Operations	\$5,143.00	\$5,143.00	\$2,097.31	-\$3,045.69
	2130259	TOUR - Goongarie Cottages Maintenance/Operations	\$13,419.00	\$13,419.00	\$8,735.50	-\$4,683.50
	2130260	TOUR - Niagra Dam Maintenance/Operations	\$19,558.00	\$19,558.00	\$121,082.94	\$101,524.94
	2130261	TOUR - Golden Quest Trail Maintenance/Operations	\$11,869.00	\$11,869.00	\$5,000.00	-\$6,869.00
	2130265	TOUR - Lake Ballard Maintenance/Operations	\$20,648.00	\$20,648.00	\$837.75	-\$19,810.25
	2130266	TOUR - Caravan Park General Maintenance/Operations	\$433,421.82	\$433,421.82	\$357,507.98	-\$75,913.84
	2130286	TOUR - Expensed Minor Asset Purchases	\$5,000.00	\$5,000.00	\$5,226.46	\$226.46
	2130288	TOUR - Building Operations	\$64,597.00	\$64,597.00	\$47,957.00	-\$16,640.00
	2130289	TOUR - Building Maintenance	\$119,474.00	\$119,474.00	\$7,790.05	-\$111,683.95
	2130292	TOUR - Depreciation	\$167,997.00	\$167,997.00	\$191,177.68	\$23,180.68
	2130299	TOUR - Administration Allocated	\$163,213.00	\$163,213.00	\$132,874.31	-\$30,338.69
		Operating ExpenditureCheck	\$1,451,651.07	\$1,451,651.07	\$1,117,503.98	-\$334,147.09
		Building Control				
		Operating Expenditure				
	2130350	BUILD - Contract Building Services	\$18,000.00	\$18,000.00	\$10,777.50	-\$7,222.50
	2130385	BUILD - Legal Expenses	\$5,000.00	\$5,000.00	\$0.00	-\$5,000.00
	2130391	BUILD - Loss on Disposal of Assets	\$0.00	\$0.00	\$10,910.00	\$10,910.00
	2130399	BUILD - Administration Allocated	\$34,361.00	\$34,361.00	\$27,973.64	-\$6,387.36
		Operating ExpenditureCheck	\$57,361.00	\$57,361.00	\$49,661.14	-\$7,699.86
		Economic Development				
		Operating Expenditure				
	2130630	ECON DEV - Insurance Expenses	\$1,213.00	\$1,213.00	\$909.75	-\$303.25
	2130651	ECON DEV - NGWG	\$0.00	\$0.00	\$0.00	\$0.00
		Operating ExpenditureCheck	\$1,213.00	\$1,213.00	\$909.75	-\$303.25
		Other Economic Services				
		Operating Expenditure				
	2130855	OTH ECON - Community Bus	\$5,680.50	\$5,680.50	\$12,943.63	\$7,263.13
	2130860	OTH ECON - Community Resource Centre Operations	\$227,114.46	\$227,114.46	\$211,869.49	-\$15,244.97
	2130863	OTH ECON - Post Office Operations	\$9,202.31	\$9,202.31	\$5,607.44	-\$3,594.87
	2130886	OTH ECON - Expensed Minor Asset Purchases	\$4,000.00	\$4,000.00	\$1,258.01	-\$2,741.99
	2130887	OTH ECON - Other Expenditure	\$0.00	\$0.00	\$0.00	\$0.00
	2130888	OTH ECON - Building Operations	\$1,738.00	\$1,738.00	\$2,124.73	\$386.73
	2130889	OTH ECON - Building Maintenance	\$3,872.00	\$3,872.00	\$9,060.59	\$5,188.59
	2130899	OTH ECON - Administration Allocated	\$8,590.00	\$8,590.00	\$6,993.43	-\$1,596.57
		Operating ExpenditureCheck	\$260,197.27	\$260,197.27	\$249,857.32	-\$10,339.95
		Economic Services Total Income	-\$306,650.00	-\$306,650.00	-\$407,980.25	-\$101,330.25
		Economic Services Total Expenditure	\$1,805,422.34	\$1,805,422.34	\$1,426,038.91	-\$379,383.43
		Other Property & Services				
		Private Works				
		Operating Income				
	3140120	PRIVATE - Private Works Income	-\$3,000.00	-\$3,000.00	-\$3,616.43	-\$616.43
		Operating IncomeCheck	-\$3,000.00	-\$3,000.00	-\$3,616.43	-\$616.43
		General Administration Overheads				
		Operating Income				
	3140201	ADMIN - Reimbursements	-\$2,000.00	-\$2,000.00	-\$1,392.72	\$607.28
	3140220	ADMIN - Fees & Charges	-\$250.00	-\$250.00	\$0.00	\$250.00
	3140235	ADMIN - Other Income Relating to Administration	\$0.00	\$0.00	\$0.00	\$0.00
		Operating IncomeCheck	-\$2,250.00	-\$2,250.00	-\$1,392.72	\$857.28
		Plant Operating Costs				
		Operating Income				
	3140410	POC - Fuel Tax Credits Grant Scheme	-\$25,000.00	-\$25,000.00	-\$11,242.00	\$13,758.00
	3140420	POC - Fees & Charges	\$0.00	\$0.00	-\$568.73	-\$568.73
		Operating IncomeCheck	-\$25,000.00	-\$25,000.00	-\$11,810.73	\$13,189.27

30/06/2023	COA	Description	Current Budget FY 22/23	YTD Budget 30/06/2023	YTD Actual 30/06/2023	Variance (\$)
		Private Works				
		Operating Expenditure				
	2140187	PRIVATE - Private Works Expenses	\$3,935.00	\$3,935.00	\$0.00	-\$3,935.00
		Operating ExpenditureCheck	\$3,935.00	\$3,935.00	\$0.00	-\$3,935.00
		General Administration Overheads				
		Operating Expenditure				
	2140200	ADMIN - Employee Costs	\$545,145.46	\$545,145.46	\$471,178.05	-\$73,967.41
	2140203	ADMIN - Uniforms	\$6,750.00	\$6,750.00	\$2,737.61	-\$4,012.39
	2140204	ADMIN - Training & Development	\$22,000.00	\$22,000.00	\$19,735.60	-\$2,264.40
	2140205	ADMIN - Recruitment	\$14,200.00	\$14,200.00	\$16,263.23	\$2,063.23
	2140206	ADMIN - Fringe Benefits Tax (FBT)	\$9,656.00	\$9,656.00	\$31,256.55	\$21,600.55
	2140207	ADMIN - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00
	2140208	ADMIN - Other Employee Expenses	\$5,000.00	\$5,000.00	\$2,672.52	-\$2,327.48
	2140209	ADMIN - Travel & Accommodation	\$12,000.00	\$12,000.00	\$9,471.31	-\$2,528.69
	2140210	ADMIN - Motor Vehicle Expenses	\$29,296.00	\$29,296.00	\$19,141.43	-\$10,154.57
	2140215	ADMIN - Printing and Stationery	\$50,000.00	\$50,000.00	\$48,207.55	-\$1,792.45
	2140216	ADMIN - Postage and Freight	\$2,500.00	\$2,500.00	\$1,285.47	-\$1,214.53
	2140220	ADMIN - Communication Expenses	\$70,000.00	\$70,000.00	\$43,903.33	-\$26,096.67
	2140221	ADMIN - Information Technology	\$60,700.00	\$60,700.00	\$60,202.19	-\$497.81
	2140226	ADMIN - Office Equipment Mtce	\$1,000.00	\$1,000.00	\$420.00	-\$580.00
	2140227	ADMIN - Records Management	\$2,600.00	\$2,600.00	\$0.00	-\$2,600.00
	2140228	ADMIN - Title Searches	\$100.00	\$100.00	\$0.00	-\$100.00
	2140230	ADMIN - Insurance Expenses (Other than Bld and W/Comp)	\$34,748.64	\$34,748.64	\$31,937.03	-\$2,811.61
	2140240	ADMIN - Advertising and Promotion	\$12,400.00	\$12,400.00	\$15,613.18	\$3,213.18
	2140241	ADMIN - Subscriptions and Memberships	\$7,000.00	\$7,000.00	\$5,454.58	-\$1,545.42
	2140252	ADMIN - Consultants	\$200,000.00	\$200,000.00	\$186,041.02	-\$13,958.98
	2140265	ADMIN - Software Licences/Upgrades	\$100,000.00	\$100,000.00	\$86,086.63	-\$13,913.37
	2140271	ADMIN - Lease Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00
	2140284	ADMIN - Audit Fees	\$65,000.00	\$65,000.00	\$67,700.00	\$2,700.00
	2140285	ADMIN - Legal Expenses	\$45,000.00	\$45,000.00	\$11,488.62	-\$33,511.38
	2140286	ADMIN - Expensed Minor Asset Purchases	\$15,000.00	\$15,000.00	\$17,851.70	\$2,851.70
	2140287	ADMIN - Other Expenses	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00
	2140288	ADMIN - Building Operations	\$101,809.00	\$101,809.00	\$46,126.50	-\$55,682.50
	2140289	ADMIN - Building Maintenance	\$30,853.00	\$30,853.00	\$21,932.32	-\$8,920.68
	2140292	ADMIN - Depreciation	\$147,935.00	\$147,935.00	\$146,887.33	-\$1,047.67
	2140298	ADMIN - Admin Staff Housing Costs Allocated	\$62,343.00	\$62,343.00	\$55,833.32	-\$6,509.68
	2140299	ADMIN - Administration Overheads Recovered	-\$1,718,036.00	-\$1,718,036.00	-\$1,398,677.30	\$319,358.70
		Operating ExpenditureCheck	-\$63,999.90	-\$63,999.90	\$20,749.77	\$84,749.67
		Public Works Overheads				
		Operating Expenditure				
	2140300	PWO - Employee Costs	\$468,297.00	\$468,297.00	\$628,136.01	\$159,839.01
	2140303	PWO - Uniforms	\$7,500.00	\$7,500.00	\$4,439.48	-\$3,060.52
	2140304	PWO - Training & Development	\$20,000.00	\$20,000.00	\$1,046.70	-\$18,953.30
	2140305	PWO - Recruitment	\$4,000.00	\$4,000.00	\$2,649.44	-\$1,350.56
	2140307	PWO - Protective Clothing	\$2,000.00	\$2,000.00	\$0.00	-\$2,000.00
	2140308	PWO - Other Employee Expenses	\$750.00	\$750.00	\$0.00	-\$750.00
	2140310	PWO - Motor Vehicle Expenses	\$84,996.50	\$84,996.50	\$42,813.91	-\$42,182.59
	2140316	PWO - Postage and Freight	\$2,000.00	\$2,000.00	\$462.94	-\$1,537.06
	2140320	PWO - Communication Expenses	\$8,000.00	\$8,000.00	\$4,969.39	-\$3,030.61
	2140321	PWO - Information Technology	\$8,000.00	\$8,000.00	\$9,529.64	\$1,529.64
	2140323	PWO - Sick Pay	\$23,376.00	\$23,376.00	\$30,550.94	\$7,174.94
	2140324	PWO - Annual Leave	\$46,753.00	\$46,753.00	\$37,719.10	-\$9,033.90
	2140325	PWO - Public Holidays	\$31,206.00	\$31,206.00	\$0.00	-\$31,206.00
	2140326	PWO - Long Service Leave	\$0.00	\$0.00	-\$538.58	-\$538.58
	2140329	PWO - Insurance Expenses (Except Workers Comp)	\$16,212.00	\$16,212.00	\$12,159.00	-\$4,053.00
	2140330	PWO - OHS and Toolbox Meetings	\$35,820.00	\$35,820.00	\$17,588.94	-\$18,231.06
	2140341	PWO - Subscriptions & Memberships	\$9,000.00	\$9,000.00	\$0.00	-\$9,000.00
	2140352	PWO - Consultants	\$10,000.00	\$10,000.00	\$581.82	-\$9,418.18
	2140365	PWO - Maintenance/Operations	\$120,162.00	\$120,162.00	\$93,177.92	-\$26,984.08
	2140371	PWO Bldg Mtce - Employee Costs	\$40,422.00	\$40,422.00	\$56,062.98	\$15,640.98
	2140372	PWO Bldg Mtce - Uniforms	\$500.00	\$500.00	\$0.00	-\$500.00
	2140373	PWO Bldg Mtce - Training & Development	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00
	2140374	PWO Bldg Mtce - Recruitment	\$0.00	\$0.00	\$297.00	\$297.00
	2140376	PWO Bldg Mtce - Protective Clothing	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00
	2140380	PWO Bldg Mtce - Expendable Tools	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00
	2140381	PWO Bldg Mtce - Minor Expenses	\$500.00	\$500.00	\$0.00	-\$500.00
	2140386	PWO - Expensed Minor Asset Purchases	\$20,000.00	\$20,000.00	\$17,305.69	-\$2,694.31
	2140387	PWO - Other Expenses	\$0.00	\$0.00	\$15.78	\$15.78
	2140392	PWO - Depreciation	\$16,101.00	\$16,101.00	\$22,258.64	\$6,157.64
	2140393	PWO - LESS Allocated to Works (PWO's)	-\$1,270,306.00	-\$1,270,306.00	-\$1,083,554.66	\$186,751.34
	2140398	PWO - Staff Housing Costs Allocated	\$10,717.00	\$10,717.00	\$8,302.98	-\$2,414.02
	2140399	PWO - Administration Allocated	\$463,870.00	\$463,870.00	\$377,642.00	-\$86,228.00
		Operating ExpenditureCheck	\$182,876.50	\$182,876.50	\$283,617.06	\$100,740.56
		Plant Operating Costs				
		Operating Expenditure				
	2140400	POC - Internal Plant Repairs - Wages & O/Head	\$50,000.00	\$50,000.00	\$131,832.67	\$81,832.67
	2140411	POC - External Parts & Repairs	\$71,400.00	\$71,400.00	\$50,160.68	-\$21,239.32
	2140412	POC - Fuels and Oils	\$100,000.00	\$100,000.00	\$90,533.43	-\$9,466.57
	2140413	POC - Tyres and Tubes	\$28,140.00	\$28,140.00	\$2,640.00	-\$25,500.00
	2140416	POC - Licences/Registrations	\$6,929.00	\$6,929.00	\$6,558.79	-\$370.21

30/06/2023	COA	Description	Current Budget FY 22/23	YTD Budget 30/06/2023	YTD Actual 30/06/2023	Variance (\$)
	2140417	POC - Insurance Expenses	\$18,224.00	\$18,224.00	\$14,272.64	-\$3,951.36
	2140492	POC - Depreciation	\$225,278.00	\$225,278.00	\$366,442.22	\$141,164.22
	2140494	POC - LESS Plant Operation Costs Allocated to Works	-\$739,279.25	-\$739,279.25	-\$373,521.18	\$365,758.07
		Operating ExpenditureCheck	-\$239,308.25	-\$239,308.25	\$288,919.25	\$528,227.50
		Salaries And Wages				
		Operating Expenditure				
	2140500	SAL - Gross Salary and Wages	\$2,245,082.74	\$2,245,082.74	\$1,878,555.67	-\$366,527.07
	2140501	SAL - LESS Salaries & Wages Allocated	-\$2,245,082.74	-\$2,245,082.74	-\$1,885,081.66	\$360,001.08
		Operating ExpenditureCheck	\$0.00	\$0.00	-\$6,525.99	-\$6,525.99
		Other Property & Services Total Income	-\$30,250.00	-\$30,250.00	-\$16,819.88	\$13,430.12
		Other Property & Services Total Expenditure	-\$116,496.65	-\$116,496.65	\$586,760.09	\$703,256.74
		Total Income	-\$11,472,137.33	-\$11,472,137.33	-\$10,848,735.96	\$623,401.37
		Total Expenditure	\$8,008,250.63	\$8,008,250.63	\$7,357,523.09	-\$658,676.07

13.1.4	List of Monthly Payments - June 2023
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1137
DATE OF REPORT	10 July 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. List of Payment for Council - June 2023 OCM [13.1.4.1 - 8 pages]

SUMMARY:

To receive the list of payments made for the month of June 2023.

BACKGROUND:

Payments have been made by cheque, electronic funds transfer (EFT), direct transfer from the Council's Municipal Bank account and duly authorised as required by Council Policy. These payments have been made under delegated authority to the Chief Executive Officer and are reported to the Council.

COMMENT:

The Cheque, EFT, Direct Debit, Credit Card and Payroll payments that have been made for the month of June 2023 are attached.

CONSULTATION:

Nil

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 r13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors Preparation for Payment

FINANCIAL IMPLICATIONS:

A total of \$669,291.07 has been withdrawn from Municipal Bank Account.

RISK ASSESSMENT:

The Shire may incur reputational damage if financial obligations are not met.

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome

4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the list of payments for the month of June 2023 totalling \$669,291.07 being:

1. Electronic Funds Transfer from EFT 8137 to EFT 8226, payments from Municipal Fund totalling \$517,021.22
2. Direct Debit payments from the Municipal Fund totalling \$40,082.81
3. Payroll payments from the Municipal Fund totalling \$93,982.37
4. Credit Card payments for the Statement Month of May 2023 from the Municipal Fund totalling \$18,204.67

be received.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

Shire of Menzies
Payments for the Month of June 2023

Date	Name	Description	Amount
	Cheque		
	EFT		517,021.22
	Direct Debit		40,082.81
	Credit Card Payment		18,204.67
	Payroll		93,982.37
	Total Payments		\$ 669,291.07

Shire of Menzies
Payments for the Month of June 2023

EFT	Date	Name	Description	Amount
EFT8137	09/06/2023	BOB WADDELL & ASSOCIATES PTY LTD	FY 22/23 FINANCIAL CONSULTANCY - CASH BUDGET AND MONTHLY FINANCIAL STATEMENTS	1,072.50
EFT8138	09/06/2023	LAMBRON CONTRACTING PTY LTD	RFT 03/2021 - UNSEALED ROAD MAINTENANCE GRADING (COUNCIL RESOLUTION CM-54) - KOOKYNIIE ROAD, KOOKYNIIE YARRI ROAD AND CRANKY JACK ROAD	41,342.40
EFT8139	09/06/2023	KAL ENGINEERING CONSULTANTS	SURVEY AND ENGINEERING DESIGN FOR A PARK ADJACENT TO THE PUBLIC TOILETS SOUTH OF THE TOWN	7,315.00
EFT8140	09/06/2023	JONES LANG LASALLE ADVISORY SERVICES PTY LTD (JLL)	VALUATION OF INFRASTRUCTURE AND OTHERS (ROADS, DRAINAGE, PARKS, OVALS, OTHERS) FY 22/23	19,998.00
EFT8141	09/06/2023	RARE EARTHS M&C PTY LTD T/A AS MENZIES HOTEL	REFRESHMENT FOR BRIEFING SESSION AND ORDINARY MEETING - MAY 2023	110.00
EFT8142	09/06/2023	TEAM GLOBAL EXPRESS PTY LTD	OFFICE NATIONAL - CHARGE FREIGHT	15.69
EFT8143	09/06/2023	SEAN MCGAY	RECRUITMENT - SEAN MCGAY POLICE CHECK	115.20
EFT8144	09/06/2023	BANN AL-BADRAN	RATES REFUND FOR ASSESSMENT A1530 59 WALTON STREET MENZIES WA 6436	100.00
EFT8145	09/06/2023	GOLDFIELDS TOYOTA	P0230 - 1MN CAR SERVICE TOYOTA PRADO AND SHOCK ABSORBERS REPLACEMENT	2,294.01
EFT8146	09/06/2023	LANDGATE	CUSTOM TOWNSITE MAPS SERVICE CHARGE	2,939.60
EFT8147	09/06/2023	THE TRUSTEE OF MAJ TRUST T/AS SHERIDAN'S	NAME BADGE FOR ACTING CEO - ROBERT STEWART	42.85
EFT8148	09/06/2023	MOORE AUSTRALIA	ASSISTANCE WITH UNBALANCED PAYROLL RECONCILIATION	935.00
EFT8149	09/06/2023	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	CARAVAN PARK - DEGRADABLE DOG WASTE BAGS	163.90
EFT8150	14/06/2023	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 13/06/2023	123.88
EFT8151	14/06/2023	WBS MODULAR PTY LTD T/AS EVOKE LIVING HOMES	RFQ 01/22 DESIGN AND CONSTRUCT STAFF ACCOMMODATION CM-324 - 29A REID STREET AND 29B REID STREET - PROGRESS PAYMENT	58,158.47
EFT8152	14/06/2023	AUSTRALIAN TAXATION OFFICE	IAS - PAYROLL TAX MAY 2023	48,654.00
EFT8153	14/06/2023	CORE BUSINESS AUSTRALIA PTY LTD	PROVIDE OF ENGINEERING AND TECHNICAL SERVICES RFQ3/22 CM-341 CLAIM 9 - PREPARE TENDER DOCUMENT, RAMM ACCESS FOR NOVEMBER AND DECEMBER, CUT ROAD TENDER, GROH TENDER	19,359.91
EFT8154	14/06/2023	LANDGATE	RATES CONSULTANCY SERVICES SENIOR VALUER - RIVERINA MINING CAMP	1,784.20
EFT8155	14/06/2023	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 13/06/2023	150.00
EFT8156	14/06/2023	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 13/06/2023	360.00
EFT8157	14/06/2023	NETLOGIC INFORMATION TECHNOLOGY	LOCAL PARTNER TRANSITION PROJECT GRANT CRC COMPUTER ROOM - 4 COMPUTERS AND 1 PRINTER	7,930.00
EFT8158	23/06/2023	CANINE CONTROL	RANGER SERVICE FOR JUNE 2023	1,600.50
EFT8159	23/06/2023	LEONORA PHARMACY	PHARMACY ITEMS SOLD ON CONSIGNMENT FOR THE MONTH OF MAY 2023	563.80
EFT8160	23/06/2023	PUMPS AUSTRALIA	ES SMARTDRIVE 4WSS, HOSE, HOSE UPGRADE	6,655.00
EFT8161	23/06/2023	3E ADVANTAGE	ADMIN AND CRC PRINTER USAGE MAY 2023	2,539.46
EFT8162	23/06/2023	COOLGARDIE TYRE SERVICE	P0138 - SIDE TIPPER , P0216 - SKID STEER AND P0234 - GRADER TYRE REPAIR	3,670.15
EFT8163	23/06/2023	COVENTRY GROUP LTD T/AS COPPER FLUID SYSTEMS	P0234 ROAD GRADER - GREASE PARTS: HELIOS RESERVOIR TUBE 8L, HOSE AND FITTINGS	1,325.74
EFT8164	23/06/2023	GOLDFIELDS CANVAS	PROFESSIONAL JACKET WITH SHIRE LOGO - CR G DWYER	88.00

Shire of Menzies
Payments for the Month of June 2023

EFT	Date	Name	Description	Amount
EFT8165	23/06/2023	SPECTRUM SURVEYS PTY LTD	PEGS FOR FENCE 91 SHENTON STREET, MENZIES	1,400.00
EFT8166	23/06/2023	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL CONSULTANCY FOR JUNE 2023	6,641.25
EFT8167	23/06/2023	HI CONSTRUCTIONS (AUST) PTY LTD	REPAIRS TO LADY SHENTON AFTER BREAK IN WHERE TWO DOORS WERE DAMAGED AND ALSO THE LOCKING MECHANISM AND DOOR HANDLE HARDWARE	3,724.44
EFT8168	23/06/2023	BLUEMAR PTY LTD	PROJECT MANAGEMENT - TO CLEAR THE TITLE OF 50 SHENTON ST FROM CONTAMINATION CONCERNS	5,503.20
EFT8169	23/06/2023	TATENDA CHRISTIAN RUSERE	REFUND OF HOUSING BOND FOR 12A WALSH	122.27
EFT8170	23/06/2023	HARVEY NORMAN AVIT	COFFEE MACHINE - DELONGHI ESSENZA MINI AND MILK	308.90
EFT8171	23/06/2023	TIEN TRAN	REIMBURSE OF RELOCATION FEE - CAR TRANSPORT FROM MELBOURNE TO KALGOORLIE - TIEN TRAN	2,693.26
EFT8172	23/06/2023	CSSTECH	IPHONE 14 PRO GLASS PROTECTOR AND FREIGHT	86.41
EFT8173	23/06/2023	REDFISH TECHNOLOGIES	SHIRE OF MENZIES CCTV - SYSTEM DESIGN CONSULTANCY	6,612.93
EFT8174	23/06/2023	TEAM GLOBAL EXPRESS PTY LTD	DEPOT AND ADMIN FREIGHT CHARGE 18/05/2023	442.70
EFT8175	23/06/2023	HYDRAULINK AUSTRALIA PTY LTD	P0216 BOBCAT - REPAIR OF HYDRAULIC HOSE	185.45
EFT8176	23/06/2023	SATURN METALS LIMITED	RATES REFUND FOR ASSESSMENT A5387 E31/01132 MINING TENEMENT	119.97
EFT8177	23/06/2023	RUMBLE RESOURCES	RATES REFUND FOR ASSESSMENT A6322 E39/02345 MINING TENEMENT	697.33
EFT8178	23/06/2023	AIR LIQUIDE AUSTRALIA LTD	RENTAL ON OXYGEN CYLINDERS FOR MAY 2023	28.16
EFT8179	23/06/2023	BROWNS PARTY HIRE	CYCLASSIC - HIRE OF TABLE AND CHAIRS PLUS DELIVERY	1,372.25
EFT8180	23/06/2023	WESTFARMERS LTD T/AS BUNNINGS	PARKS AND GARDEN MAINTENANCE MATERIALS	1,167.64
EFT8181	23/06/2023	CANCER COUNCIL W A	BIGGEST MORNING TEA DONATION	378.00
EFT8182	23/06/2023	CYBERSECURE	CLOUD STORAGE, BACKUP SUBSCRIPTION FOR JUNE 2023	549.18
EFT8183	23/06/2023	DJ REV CB	DJ SERVICE DURING THE 2023 CYCLASSIC EVENT - 3 AND 4 JUNE 2023	8,800.00
EFT8184	23/06/2023	DEBRA KAY PIANTO	REIMBURSE CYCLASSIC BREAKFAST FOOD - 4 JUNE 2023	316.15
EFT8185	23/06/2023	EAGLE PETROLEUM (W.A) PTY LTD	RENOLIT XTB 2 450G - QUANTITY 12	137.28
EFT8186	23/06/2023	GOLDLINE DISTRIBUTORS	CYCLASSIC BREAKFAST SUPPLIES	1,122.42
EFT8187	23/06/2023	GOLDRUSH TOURS, GRT COMMERCIAL PANEL & PAINT	BUS TICKET SOLD ON CONSIGNMENT FOR SINCLAIR AUDREY 12/05/2023	45.90
EFT8188	23/06/2023	HEATLEYS SAFETY AND INDUSTRIAL	UNIFORM ORDER FY22/23 - TIEN TRAN	476.03
EFT8189	23/06/2023	CAROL MCALLAN	REIMBURSE FUEL COST FOR ONSITE WORK (RATES/CAROL) - RAVENSTHORPE TO MENZIES AND RETURN	243.37
EFT8190	23/06/2023	NETLOGIC INFORMATION TECHNOLOGY	CONSULTING LABOUR/IT SUPPORT FOR JUNE 2023	1,829.00
EFT8191	23/06/2023	OFFICE NATIONAL	LOCAL PARTNER TRANSITION PROJECT GRANT CRC COMPUTER ROOM - WORKSTATION 2800X1200MM, KEY TAGS	2,254.02
EFT8192	23/06/2023	PAUPIYALA TJARUTJA ABORIGINAL CORPORATION	PAINTING 21-146 ARTIST MAUREEN DONEGAN	1,960.00
EFT8193	23/06/2023	SHIRE OF LEONORA	HEALTH/BUILDING SEVICE - MAY 2023	3,285.60
EFT8194	23/06/2023	MOORE STEPHENS T/AS MOORE AUSTRALIA	SUPPORT FOR PREPARATION AND LODGEMENT FRINGE BENEFIT TAX 22/23	2,200.00

Shire of Menzies
Payments for the Month of June 2023

EFT	Date	Name	Description	Amount
EFT8195	23/06/2023	WATER CORPORATION	WATER - 9007529960- CARAVAN PARK AT 35-37 SHENTON STREET. LOT 555 - USAGE FROM 5 APRIL 2023 TO 8 JUNE 2023	3,634.54
EFT8196	28/06/2023	CANINE CONTROL	RANGER SERVICE FOR JUNE 2023	1,600.50
EFT8197	28/06/2023	MONARCH VENTURES PTY LTD T/AS ROADTECH	RFT 01/2022 - SECTIONAL UPGRADE OF SHIRE OF MENZIES ROAD TO SEALED STANDARD - OCM 29/09/2022 CM-325 - CIVIL & CONSTRUCTION (LRCI KOOKYNIE ROAD SEALING 3KLM)	148,500.00
EFT8198	28/06/2023	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 27/06/2023	123.88
EFT8199	28/06/2023	LEGEND LAND T/AS HOLIDAY INN PERTH CITY CENTRE	STANDARD ROOM FROM 21/06/2023 TO 23/06/2023 - WALGA RATES TRAINING FOR TIEN	666.00
EFT8200	28/06/2023	SEAN MCGAY	REIMBURSEMENT FOR FUEL - CDM (SEAN MCGAY)	97.90
EFT8201	28/06/2023	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	INTRODUCTION TO LOCAL GOVERNMENT (ELEARNING) - S MCGAY	242.00
EFT8202	28/06/2023	AUSTRALIAN COMMUNICATIONS & MEDIA AUTH	LICENCE NO. 1965293/1 BROADCASTING/RETRANSMISSION 6SAT	45.00
EFT8203	28/06/2023	AUSTRALIAN TAXATION OFFICE	FRINGE BENEFITS TAX RETURN FY 22/23	24,597.59
EFT8204	28/06/2023	CARDILE INTERNATIONAL FIREWORKS PTY LTD	FIREWORKS DISPLAY - 2023 CYCLASSIC EVENT	22,000.00
EFT8205	28/06/2023	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FY 22/23 ESL QUARTERLY PAYMENT	5,849.70
EFT8206	28/06/2023	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 27/06/2023	160.00
EFT8207	28/06/2023	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 27/06/2023	360.00
EFT8208	28/06/2023	OFFICE NATIONAL	LOCAL PARTNERS TRANSITION PROJECT GRANT -CRC COMPUTER ROOM - SLIDING DOOR CREDENZA, 6 X BOOKCASE, FLOOR LAMP AND WALL CLOCK	2,928.22
EFT8209	28/06/2023	TAPS INDUSTRIES	PUMP OUT PORTALOO'S APPROXIMATELY 3KM FROM MT.IDA ROAD DISPOSE OF WASTE AT LICENSED FACILITY IN LEONORA	257.07
EFT8210	28/06/2023	MOORE STEPHENS T/AS MOORE AUSTRALIA	2023 WALGA TAX WEBINAR - FINANCE	968.00
EFT8211	30/06/2023	WORKMAN-DAVIES, ADELE T/AS ADELE'S ART SERVICES	LADIES ART ACTIVITY GROUP 2023 - MOSAICS	1,668.95
EFT8212	30/06/2023	PWT ELECTRICAL	ELECTRICIAN SERVICES TO SUPPORT IT TECHNICAL WORK - INSTALLATION OF WIRELESS ANTENNAS AT STAFF HOUSES	9,586.17
EFT8213	30/06/2023	PASCOE DURTANOVICH	DAYS IN LIEU - BACK PAY FY 22/23	215.38
EFT8214	30/06/2023	HERSEY'S SAFETY PTY LTD	FY 22/23 - OUTSIDE STAFF UNIFORM	3,251.55
EFT8215	30/06/2023	ANTONIO GIOMETTI	DAYS IN LIEU - BACK PAY FY 22/23	141.70
EFT8216	30/06/2023	ALMETRA BETHLEHEM	DAYS IN LIEU - BACK PAY FY 22/23	243.14
EFT8217	30/06/2023	SHANE RUSSELL HEARN	DAYS IN LIEU - BACK PAY FY 22/23	207.06
EFT8218	30/06/2023	EVE REITMAJER	DAYS IN LIEU - BACK PAY FY 22/23	100.59
EFT8219	30/06/2023	PEMA CHHUNZOM	DAYS IN LIEU - BACK PAY FY 22/23	76.67
EFT8220	30/06/2023	TATENDA CHRISTIAN RUSERE	DAYS IN LIEU - BACK PAY FY 22/23	79.15
EFT8221	30/06/2023	KELLY MARTIN	DAYS IN LIEU - BACK PAY FY 22/23	69.16
EFT8222	30/06/2023	IAN BAIRD	BREAKFAST REIMBURSEMENT - CR IAN, CR SUDHIR AND CR PAUL	123.57

**Shire of Menzies
Payments for the Month of June 2023**

EFT	Date	Name	Description	Amount
EFT8223	30/06/2023	GREGORY DWYER	TRAVEL CLAIM FROM NIAGARA TO MENZIES, NIAGARA TO TJUNTJUNTJARRA, NIAGARA TO LEONORA AND ALGA CONFERENCE FOOD AND BEVERAGE	3,430.31
EFT8224	30/06/2023	JILLIAN DWYER	TRAVEL CLAIM FROM NIAGARA TO ESPERANCE, TO KALGOORLIE, TO MENZIES, TO LEONORA FROM MARCH 2023 TO MAY 2023	1,319.58
EFT8225	30/06/2023	CAROL MCALLAN	DAYS IN LIEU - BACK PAY FY 22/23	190.30
EFT8226	30/06/2023	MICHAEL WESTBROOK	DAYS IN LIEU - BACK PAY FY 22/23	177.17
TOTAL EFT				<u>\$517,021.22</u>

Shire of Menzies
Payments for the Month of June 2023

Direct Debit	Date	Name	Description	Amount
DD5618.1	01/06/2023	WESTNET	CRC PUBLIC INTERNET MAY 2023	54.99
DD5622.1	07/06/2023	POWER ICT PTY LTD	MESSAGES ON HOLD - JUNE 2023	75.90
DD5631.1	08/06/2023	TELSTRA	OFFICE PHONE AND INTERNET 15 MAY 2023 TO 16 JUNE 2023	3,133.28
DD5635.1	08/06/2023	TELSTRA	PHONE USAGE 20 MAY 2023 TO 19 JUNE 2023	235.60
DD5642.1	12/06/2023	TELSTRA	OFFICE PHONE USAGE FROM 23/05/2023 TO 22/06/2023	662.88
DD5646.1	13/06/2023	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS PPE 13/06/2023	9,000.16
DD5646.2	13/06/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 13/06/2023	1,427.48
DD5646.3	13/06/2023	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS PPE 13/06/2023	538.12
DD5646.4	13/06/2023	TWU SUPER FUND	SUPERANNUATION CONTRIBUTIONS PPE 13/06/2023	532.81
DD5646.5	13/06/2023	SUPERANNUATION FUND SERIES2 - SIMPLE CHOICE	SUPERANNUATION CONTRIBUTIONS PPE 13/06/2023	328.32
DD5649.1	19/06/2023	PIVOTEL SATELLITE PTY LTD	TRAK SPOT TRACKING CHARGE ACCOUNT 40063522 MAY 2023	31.00
DD5652.1	20/06/2023	HORIZON POWER	ELECTRICITY - 161515 - STREET LIGHT - USAGE FROM 1/05/2023 TO 31/05/2023	1,020.78
DD5654.1	20/06/2023	THE WEST AUSTRALIAN	SUBSCRIPTION TO NEWSPAPERS ON LINE JUNE 2023	28.00
DD5660.1	26/06/2023	AUSTRALIA POST	MENZIES POST OFFICE OPERATIONAL FROM JANUARY 2023 TO JUNE 2023 - \$1.20 STAMPS ROLL 100 AND STAMPED ENVELOPES	643.50
DD5671.1	26/06/2023	PAUL WARNER	MEMBERS SITTING FEES - CR. PAUL WARNER - JUNE 2023	875.84
DD5673.1	26/06/2023	ROHAN S BAIRD	MEMBER SITTING FEE ROHAN BAIRD - JUNE 2023	875.83
DD5675.1	26/06/2023	JILLIAN DWYER	MEMBERS SITTING FEES - CR JILL DWYER - JUNE 2023	875.83
DD5677.1	26/06/2023	IAN BAIRD	MEMBERS SITTING FEES - CR. IAN BAIRD - JUNE 2023	1,289.67
DD5679.1	26/06/2023	GREGORY DWYER	MEMBERS SITTING FEES - GREG DWYER - JUNE 2023	3,364.49
DD5681.1	26/06/2023	ANDREW TUCKER	SITTING FEE ANDREW TUCKER - JUNE 2023	875.84
DD5662.1	26/06/2023	SUDHIR	SITTING FEE SUDHIR - JUNE 2023	875.84
DD5683.1	27/06/2023	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS PPE 27/06/2023	8,690.16
DD5683.2	27/06/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 27/06/2023	1,427.99
DD5683.3	27/06/2023	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS PPE 27/06/2023	538.12
DD5683.4	27/06/2023	TWU SUPER FUND	SUPERANNUATION CONTRIBUTIONS PPE 27/06/2023	511.49
DD5683.5	27/06/2023	SUPERANNUATION FUND SERIES2 - SIMPLE CHOICE	SUPERANNUATION CONTRIBUTIONS PPE 27/06/2023	328.32
DD5683.6	27/06/2023	CBUS	SUPERANNUATION CONTRIBUTIONS PPE 27/06/2023	72.69

Shire of Menzies
Payments for the Month of June 2023

Direct Debit	Date	Name	Description	Amount
DD5690.1	29/06/2023	WRIGHT EXPRESS AUSTRALIA PTY LTD	FUEL USAGE FROM MAY 2023 TO JUNE 2023	1,085.61
DD5692.1	30/06/2023	WATER CORPORATION	WATER - 9007529987 - STANDPIPE AT NO.2 SAM PUMP LINE - LOT STANDPIPE - USAGE FROM 5/4/2023 TO 8/06/2023	453.55
DD5694.1	30/06/2023	NAB	ACCOUNT FEES - JUNE 2023	15.00
DD5696.1	30/06/2023	NAB	BPAY FEES - JUNE 2023	21.12
DD5698.1	30/06/2023	NAB	MERCHANT FEES 6854150 - EFTPOS MACHINE - JUNE 2023	192.60
TOTAL DIRECT DEBIT				<u>\$40,082.81</u>

**Shire of Menzies
Payments for the Month of June 2023**

Date	Name	Description	Amount
		CEO CARD NO: **** * 2547	
25/05/2023	VIRGIN AUSTRALIA	FLIGHTS TO ALGA CONFERENCE - COUNCILLORS	6,645.32
29/05/2023	VIRGIN AUSTRALIA	FLIGHT TO ALGA CONFERENCE - CEO	1,879.06
29/05/2023	ALGA	REGISTRATION ALGA CONFERENCE - CEO	1,265.00
29/05/2023	ALGA	REGISTRATION ALGA CONFERENCE - COUNCILLORS	7,590.00
29/05/2023	NAB	MONTHLY CARD FEE	9.00
		TOTAL CEO CREDIT CARD	<u>\$17,388.38</u>
		CFO CARD NO: **** * 6310	
11/05/2023	VANESSA	MAGNETS FOR SALE AT CRC	79.20
11/05/2023	SPOT	SPOT DEVICE 3 MONTHLY CHARGE - JANUARY 2023	273.00
11/05/2023	SPOT	CREDIT CARD FEE - SPOT PAYMENT	8.19
22/05/2023	WOOLWORTHS	COFFEE CAPSULES	44.00
23/05/2023	ADOBE	ADOBE SUBSCRIPTION - MAY 2023	324.90
29/05/2023	CJLH HOLDINGS	USB C FOR CFO COMPUTER AND MOBILE PHONE COVER FOR BMO	78.00
29/05/2023	NAB	MONTHLY CARD FEE	9.00
		TOTAL CFO CREDIT CARD	<u>\$816.29</u>
		TOTAL CREDIT CARD	<u><u>\$18,204.67</u></u>
14/06/2023		PAYROLL PAYMENT PPE 13/06/2023	49,280.84
28/06/2023		PAYROLL PAYMENT PPE 27/06/2023	44,701.53
		TOTAL PAYROL	<u><u>\$93,982.37</u></u>

13.1.5	Changing Methods of Valuation of Land
LOCATION	Edjudina Station
APPLICANT	Internal
DOCUMENT REF	NAM1155
DATE OF REPORT	10 July 2023
AUTHOR	Glen Bone, Consultant
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	Nil

SUMMARY:

To recommend the submission of an application to the Minister for Local Government to change the basis of rating to the Edjudina Mining Village used by Northern Star Resources Limited situated on Pastoral Lease N049971 for Edjudina Station Assessment A1753.

BACKGROUND:

The Council has previously agreed to the principle of ‘spot rating’ to the accommodation village at the Tropicana and Davyhurst mine sites.

At its meeting held on 27 April 2023, the Council commenced the process for a Change of Method of Valuation and accordingly resolved:

‘That formalities for changing the method of valuation for the accommodation village and associated infrastructure on Assessment A1753 Edjudina Station be commenced.’

COMMENT:

As a compliance requirement to the Department of Local Government, Sport and Cultural Industries (DLGSC) Rating Policy – Valuation of Land – Mining, following the Ordinary Council Meeting decision on 27 April 2023, a letter explaining the Council’s proposal was forwarded on 15 May 2023 to Edjudina Station Pty Ltd as tenement holder.

The policy stipulates that the holder is to be given at least 28 days with closure time set at 5pm on Friday 16 June 2023 to make submissions to the local government on the proposal.

No submission was received.

CONSULTATION:

Glenn Bone, Consultant

STATUTORY AUTHORITY:

Local Government Act 1995

Section 6.28 – Stipulates that the Minister for Local Government is responsible for determining the method of valuation of land to be used by a local government as the basis for a rate.

In determining the method of valuation, the Minister is to have regard to the general principle that the basis for a rate is to be:

- Where the land is used predominantly for rural purposes, the Unimproved Value (UV) of the land; and
- Where the land is used predominantly for non-rural purposes, the Gross Rental Value (GRV) of the land.

Section 6.31 – Enables a local government to phase-in valuations in accordance with the provisions of Schedule 6.1.

Schedule 6.1(2) – Deals with phasing-in of valuations where a determination is made by the Minister under Section 6.28 to change the method of valuing land from UV to GRV. A local government may phase-in the impact (cost) of the change over a three year period.

POLICY IMPLICATIONS:

The Council has no policy in respect to this matter.

FINANCIAL IMPLICATIONS:

The principal details relevant to the change of method of valuation for Pastoral Lease N049971 are set out below:

Proposed Change of Method of Valuing Land:

EDJUDINA STATION PTY LTD

Property Details:

Assessment A1753	Pastoral Lease N049971
Name	Edjudina Station
Location	Edjudina, 140km east of Menzies

Improvements:

Accommodation Village	Accommodates up to 156 persons
Mine Life	Edjudina - unknown

Valuation System

Currently UV rating for N049971	\$7,986.26
	2022/23 rates for the whole of the Pastoral Lease

Proposed GRV (notional) – village	\$235,000.00
-----------------------------------	--------------

Notional 2022/23 rates (without phase-in)	\$20,692.00
--	-------------

Estimated Effective Date	1 October 2023 (pro rata for 2023/24)
--------------------------	---------------------------------------

Similar Properties:

Currently there is only one other mining operation in the Shire that is subject to ‘spot’ GRV rating. This is Anglo Gold Ashanti/Regis Resources Ltd Tropicana mine site accommodation village.

However, as Councillors are aware, the Shire is also now well advanced with its ‘spot rating’ intentions for the Riverina project.

Phase-in Consideration:

Any proposal for a change of method of valuation should also include consideration as to whether there should be a phase-in of the intended change. As mentioned elsewhere, Schedule 6.1 enables a local government to phase-in the impact of the change over a period of three years.

In practical terms, such a move would ameliorate the financial impact on the Edjudina operation quite considerably. Instead of being faced with the total impact immediately, the extra cost would be borne progressively by one third in Year 1, two thirds in Year 2 and finally, the full amount in Year 3. This would result in the operators saving approximately one year’s impact of the new rating impost over the triennium.

From the Shire’s point of view, the cost (reduced income) of a phase-in for the Edjudina accommodation village based on 2022/23 notional Year 1 full rating, would be more than \$10,000 over the triennium. However, this is not a new principle for the Shire as the question also arose when Tropicana was considered in 2015. On that occasion the phase-in approach was not pursued.

A further dissuasion to the use of the phase-in approach also arises due to the 12-month embargo on capital improvements, as entrenched in the Government’s policy. Consequently, to allow a further concession on potential rating income would further add to the issue of equity being applied across-the-board.

Once again and for the reasons stated above, it is considered the phase-in approach should not be used on this occasion.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Risk 1 Legislative and policy compliance	Unlikely	Rigorously comply with legislative requirements and the Departmental Guidelines.
Risk 2 Reputation	Unlikely	Pursuing consistency to ensure all mining village operators are rated in a like manner to those who have been previously GRV rated.

STRATEGIC IMPLICATIONS:

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome
 2.1 An innovative, diverse and prosperous economy.

Strategies
 2.1.2 Continue to work with industry and stakeholders for the economic development of the district.
 2.1.3 Advocate for reliable essential utility services to the district.

Outcome
 4.2 An efficient and effective organisation.

Strategies
 4.2.1 Maintain a high level of corporate governance, responsibility and accountability.
 4.2.2 Provide appropriate services to the community in a professional and efficient manner.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That in accordance with the provisions of section 6.28 of the *Local Government Act 1995*, an application to the Minister for Local Government to change the basis of rating from Unimproved Values to Gross Rental Values, for the following mining operation:

- Edjudina Station Pty Ltd
- Edjudina Mining Village – Pastoral Lease N049971 – Assessment A1753 – with effect from 1 October 2023, or thereabouts.

Technical Description:

All that portion of land being part of JPAST/N49971 starting from a point at coordinate 437236.0 metres East, 6702086.0 metres North (MGA94 Zone 51) and extending northeasterly 23 degrees, 41 minutes, 26.5 seconds, 214 metres; thence southeasterly 113 degrees, 16 minutes, 29.3 seconds, 296 metres; thence southwesterly 203 degrees, 35 minutes, 0.9 seconds, 215 metres; thence northwesterly 293 degrees, 27 minutes, 8.4 seconds, 297 metres to the starting point.

Approximate Area: 6.36 hectares

be completed and submitted.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

13.2 Administration Reports

13.2.1	Climate Change Declaration
LOCATION	Nil
APPLICANT	Internal
DOCUMENT REF	NAM1138
DATE OF REPORT	6 July 2023
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Climate Change Declaration (2) [13.2.1.1 - 2 pages]

SUMMARY:

To consider the adoption of a Climate Change Declaration as supported by the WA Local Government Association (WALGA) and the Goldfields Voluntary Regional Organisation of Councils (GVROC) Regional Climate Alliance

BACKGROUND:

The WALGA Climate Change declaration is a voluntary pledge Councils can make to demonstrate their commitment to climate action through achievable localised mitigation and adaptation initiatives. The declaration has been in existence since 2012 and 51 councils have adopted it, representing 83% of the State's population.

COMMENT:

Through initiatives such as photovoltaic cells on the Administration Building and discussions relating to an electric vehicle charging station, the Shire of Menzies is already demonstrating its commitment to mitigation strategies relating to climate change.

Signing the declaration supports WALGA in its advocacy efforts to the Commonwealth and State governments for improved policy outcomes and increased resourcing and funding, to ensure local governments are adequately supported in delivering on-ground action for their communities in the face of increasing impacts from climate change.

CONSULTATION:

External consultation has occurred with the GVROC Regional Climate Alliance.

STATUTORY AUTHORITY:

Local Government Act 1995:
Section 2.5 provides that a local government has the legal capacity of a natural person.

POLICY IMPLICATIONS:

There is no council policy relating to climate change or mitigation.

FINANCIAL IMPLICATIONS:

None, although, if the declaration was adopted, it would be expected that climate change mitigation projects would be discussed and financed.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Rising temperatures will impact council infrastructure such as roads.	High	Adopt policies that mitigate climate change.
Climate change will increase number and severity of flooding events.	High	Adopt policies that mitigate climate change

STRATEGIC IMPLICATIONS:

The Council’s Strategic Community Plan 2021 – 2031 provides at Outcome 3.2 (A natural environment for the benefit and enjoyment of current and future generations) the following strategy:

3.2.2: ‘Promote reduced environmental impact within the Shire’.

Accordingly, the endorsement of the Declaration will align with the Strategic Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

- 1. Shire President Cr Greg Dwyer be authorised to sign the Shire of Menzies Climate Change Declaration as attached
- 2. The Acting CEO be requested to forward the Declaration to both the WA Local Government Association (WALGA) and the Goldfields Regional Voluntary Association of Councils GVROC) for endorsement.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



Climate Change Declaration

Climate Change Declaration

The Shire of Menzies acknowledges that:

- Evidence shows that climate change is occurring;
- Climate change will continue to have significant effects on the Western Australian environment, society and economy, and the Local Government sector.
- Human behaviours, pollution and consumption patterns have both immediate and future impacts on the climate and environment.
- As a Local Government, it is part of our role to mitigate and manage the impacts of climate change on our community to the best of our abilities.

The Shire of Menzies supports the:

- Environmental, social and economic benefits of addressing climate change now and into the future.
- Opportunity for Local Government to demonstrate leadership in climate change management at a community level.
- Development of equitable and implementable State and Commonwealth strategies for climate change management.

The Shire of Menzies commits from the date of signing to:

- Continue to implement and report against the GVROC Regional Climate Alliance Plan 2023 – 2030.
- Encourage, empower and assist where possible the local community and local businesses to reduce their greenhouse gas emissions and to adapt to the impacts of climate change.
- Support WALGA to work with State and Federal Government to ensure achievement of greenhouse gas emissions reduction targets as set out in key National and International agreements.
- Support WALGA to work with State and Federal Government to implement key actions and activities for climate change management at a local level.
- Work with key stakeholders within the Goldfields Esperance region to ensure achievement of the actions set out in the 2023 – 2030 Climate Plan, and which may be set out in future Local Action Plans on Climate Change.
- Assess the locally specific risks associated with climate change and implications for our services, and identify areas where appropriate mitigation and/or adaptation strategies should be developed and implemented.

- Ensure that, at appropriate review intervals, the GVROC RCA Climate Plan will be reviewed and amended to incorporate the latest climate science, and to reflect the climate change management priorities and progress achieved to date.
- Monitor the progress of our adaptation and/or mitigation actions and communicate our achievements to the Council and Community.

Signed:

Shire President -

Shire of Menzies

Date:

Signed:

President – Cr Karen Chappel

Western Australian Local Government Association

Date:

13.2.2	Purchase of Lot 9 Shenton Street Menzies
LOCATION	Lot 9 Shenton Street Menzies
APPLICANT	Internal
DOCUMENT REF	NAM1139
DATE OF REPORT	6 July 2023
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Mapping of Lots 8, 9 and 10 [13.2.2.1 - 1 page]

SUMMARY:

To consider the purchase by the Shire of Menzies of the land described as Lot 9 on DP 222795 being Reserve 38431

BACKGROUND:

The request to purchase the subject land was made to the Department of Planning, Lands and Heritage (DPLH) in November 2022 for amalgamation with contiguous lot 10 immediately to the north.

The subject site, also known as Reserve 38431 is vested in the Shire of Menzies under a Management Order for the purpose of 'Housing'.

Should the Council proceed with the purchase, the Council would then own Lots 8,9 and 10. See attachment.

COMMENT:

There has been some community interest in using Lots 8, 9 and 10 Shenton Street for a Community Hall and Garden. That project is stalled due to the need for an examination of Lot 8 for contamination. That process is occurring now and due to the offer from DPLH to offer Lot 9 for purchase, the opportunity was taken to carry out a preliminary decontamination inspection on Lot 9 as well as Lot 8. Results are not yet to hand.

Notwithstanding the issue of contamination, the opportunity to purchase Lot 9 is attractive as it will allow the Council to amalgamate that land with Lot 10 if that is the intention.

The subject land is zoned Residential R10/30.

CONSULTATION:

No consultation has occurred regarding the subject land except for communications with DPLH.

STATUTORY AUTHORITY:

The Local Government Act 1995 describes at Section 3.59 the various definitions of 'land transaction', 'acquire' and 'major land transaction'.

A major land transaction is defined as the purchase cost being more than \$10,000,000.00 or greater than 10% of the Council's operating expenditure for the last completed financial year. The Council's operating expenditure for 2022/2023 was \$8.4 million and 10% of that figure is \$840,000.00.

Further, the section provides that if the land is not going to be used for profit making purposes, it is defined as an exempt land purchase.

POLICY IMPLICATIONS:

Council Policy 4.2 Purchasing and Tenders is silent with regard to the purchase of land as it designed primarily for the purchase of goods and services.

FINANCIAL IMPLICATIONS:

The purchase price of the land has been set at \$10,000.00. Other costs relate to survey and documentation and are expected to be less than \$2,000.00. There may be costs associated with decontamination should any contamination be found.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
If land not purchased, it can only be used for 'Housing' and would need the Minister's authority to use	Low	Purchase land

STRATEGIC IMPLICATIONS:

The Shire of Menzies Community Strategic Plan 2021 – 2031 provides at Outcome 1.1 (An engaged and inclusive community) the following Strategy:

- 1 Facilitate, encourage and support community volunteers, groups, events and initiatives.

As this land is proposed to be used by a community group, purchase of the land aligns with the Strategic Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

- 1. The Acting CEO be authorised to finalise the purchase of Lot 9 Shenton Street Menzies at a purchase price of \$10,000.00
- 2. The Shire President and Acting CEO be authorised to affix the Council’s Seal to the transfer documentation
- 3. The capitalised purchase price be charged to account 4130809 Other Economic Services- Land (Capital).

COUNCIL DECISION:


Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



Property Information


Landgate
52 SHENTON ST, MENZIES

Lot on Plan	P222795 9
Land ID Number	1948559
Area	1012 m2
Local Government	MENZIES

[Products Available](#)

[Zoom to](#)

13.2.3	Purchase of Lot 500 (Reserve 6346) and Lot 502 (Reserve 50513)
LOCATION	15 Archibald Street and 56 Shenton Street Menzies
APPLICANT	Internal
DOCUMENT REF	NAM1140
DATE OF REPORT	6 July 2023
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Lots 500 and 502 [13.2.3.1 - 1 page]

SUMMARY:

To consider the purchase by the Shire of Menzies of the land described as Lot 500 (Reserve 6346) and Lot 502 (Reserve 50513) known as 15 Archibald Street and 56 Shenton Street Menzies respectively.

BACKGROUND:

The request to purchase the subject land was forwarded to the Department of Planning, Lands and Heritage (DPLH) in November 2022 for the purpose of 'Business Incubation Units for Service Industries'.

The subject sites are vested in the Shire of Menzies under Management Orders for the purpose of 'Use and Requirements of the Shire of Menzies' with relation to Lot 500. Lot 502 is vested for the use of 'Office and Accommodation'.

Should the Council proceed with the purchase, the Council would also be purchasing the house which was the former police station. See attachment.

COMMENT:

At its Ordinary Meeting held on 26 May 2022, the Council resolved:

'That Council:

1. Approves the Business Incubator project on Reserve 6346;
2. Approves a reallocation of \$600,000 to the Business Incubator project from project BC050 Mercer Street Caravan Park Infrastructure; and
3. Approves a transfer of \$160,371 from the Building reserve to the Business Incubator project.'

Council Resolution CM-218

The subject land is zoned Public Purpose

CONSULTATION:

No consultation has occurred regarding the subject land except for communications with DPLH.

STATUTORY AUTHORITY:

The Local Government Act 1995 describes at Section 3.59 the various definitions of 'land transaction', 'acquire' and 'major land transaction'.

A major land transaction is defined as the purchase cost being more than \$10,000,000.00 or greater than 10% of the Council's operating expenditure for the last completed financial year. The Council's operating expenditure for 2022/2023 was \$8.4 million and 10% of that figure is \$840,000.00.

Further, the section provides that if the land is not going to be used for profit making purposes, it is defined as an exempt land purchase.

POLICY IMPLICATIONS:

Council Policy 4.2 Purchasing and Tenders is silent with regard to the purchase of land as it is designed primarily for the purchase of goods and services.

FINANCIAL IMPLICATIONS:

The purchase price of the land has been set at \$62,000.00. Other costs relate to survey and documentation and are expected to be less than \$2,000.00.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
If land not purchased, it may not be able to be used for light industrial or 'incubator' units.	Low	Purchase land.

STRATEGIC IMPLICATIONS:

The Shire of Menzies Community Strategic Plan 2021 – 2031 provides at Outcome 2.1 (An innovative, diverse and prosperous economy) the following Strategy:
2.1.1 Support local business and encourage further investment in the district.

As this land is proposed to be used to encourage further investment in the district, purchase of the land aligns with the Strategic Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

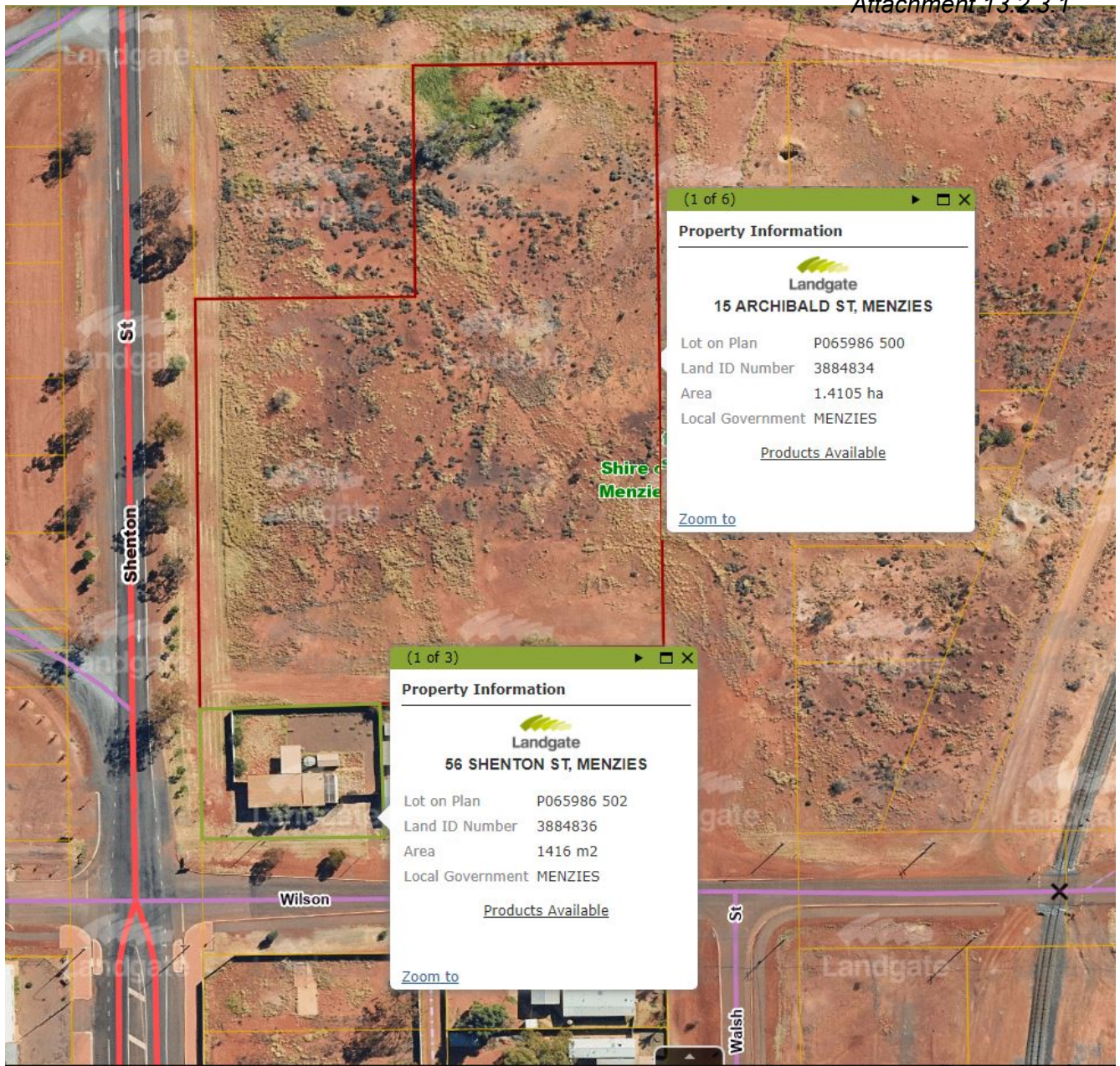
- 1. The Acting CEO be authorised to finalise the purchase of Lot 500 (Reserve 6346) and Lot 502 (Reserve 50513) known as 15 Archibald Street Menzies and 56 Shenton Street Menzies respectively 9 Shenton Street Menzies at a purchase price of \$62,000.00
- 2. The Shire President and Acting CEO be authorised to affix the Council’s Seal to the transfer documentation
- 3. The capitalised purchase price be charged to account 4130809 Other Economic Services- Land (Capital).

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



13.2.4	National Local Roads, Transport and Infrastructure Congress
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1141
DATE OF REPORT	10 July 2023
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. National Local Roads, Transport and Infrastructure Congress - Registration and Program [13.2.4.1 - 4 pages]

SUMMARY:

To recommend the attendance of Shire President Cr Greg Dwyer and Deputy Shire President Cr Ian Baird at the 2023 National Local Roads, Transport and Infrastructure Congress to be held at the Kambri Cultural Centre, Australian National University, Canberra on 6 -7 September.

BACKGROUND:

The theme of this year's Congress is 'Building Communities that are safer, stronger, smarter'. Content will include information about successful council projects from around the country, as well as opportunities to hear from leading experts across the key areas of roads, transport and related infrastructure, including community infrastructure. Opportunities to interact with policy and grant program officers from federal government agencies will also be provided. The latest trends and developments in road safety, the circular economy and decarbonisation and renewable energy are also on the program.

COMMENT:

The complexity of the role of Councillor and the demands placed on Councillors has been recognised by the Council and adequate funding has been provided in the Annual Budget for attendance at conferences and other professional development training.

CONSULTATION:

No external consultation has taken place.

STATUTORY AUTHORITY:

Local Government Act 1995 provides at section 2.5 (3):

‘The local government has the legal capacity of a natural person.’

POLICY IMPLICATIONS:

Council Policy 1.12 – Elected Members’ ongoing Professional Development applies.

FINANCIAL IMPLICATIONS:

- Airfares return Kalgoorlie to Canberra per person - approximately \$1200
- Accommodation - \$245/night
- Registration - \$895 if paid by Friday 4 August 2023
- Meals - According to Policy 3.2 Conference, Meetings and Training – Attendance and Expenses, the policy includes the provision of all meals at the accommodation provider; however, no specific costing details are provided

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Should a Councillor not participate in ongoing professional development their level of skill will decline.	Low	Should an appropriate opportunity for ongoing professional development be available, endorse attendance in accordance with council policies.

STRATEGIC IMPLICATIONS:

The Shire of Menzies Strategic Community Plan 2021 – 2031 provides at outcome 4.1 (A strategically focused Council, leading our community), the following strategies:

- 4.1.1 Provide strategic leadership and governance.
- 4.1.2 Effectively represent, promote and advocate for the community and district.

Professional development assists in achieving such corporate strategies.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Cr Greg Dwyer and Cr Ian Baird be authorised to attend the 2023 National Local Roads, Transport and Infrastructure Congress to be held at the Kambri Cultural Centre, Australian National University, Canberra on 6 -7 September with costs of accommodation, meals, registration and travel to be charged to accounts 120401090 - Members Travel and Accommodation and 120401040 Members – Training and Development.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

2023 NATIONAL LOCAL ROADS,
TRANSPORT & INFRASTRUCTURE
CONGRESS
6 - 7 September 2023

KAMBRI CULTURAL
CENTRE, ANU
CANBERRA

REGISTRATION INFORMATION



[Register Now](#)



[Cancellation Policy](#)



[Accommodation](#)

Registration fees

Early Bird Registration Fee: \$895 (must be registered and paid by Friday 4 August 2023)
Day Registration Fee: \$500 per day

Onsite Congress Registration Includes:

- »» Attendance at all conference sessions on the day/s selected
- »» Morning tea, lunch and afternoon tea as per the conference program
- »» Conference satchel and materials

Payment Procedures

Payment can be made by:

- Credit card: MasterCard and Visa
- Cheque Made payable to ALGA Roads Congress
- Electronic Fund Transfer: ALGA Roads Congress **Bank:** Commonwealth **Branch:** Woden, ACT **BSB No:** 062 905
Account No: 1014 6120

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the Conference List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

Registration Desk

The registration desk will be open for the duration of the conference.

Special Requirements

Every effort will be made to ensure all delegate and guests requirements are catered for. If you have any special requirements (eg. catering, mobility or any other assistance) please include a note on your registration form under special requirements or contact the Conference Secretariat.

Conference Co-ordinators

Phone: 02 6292 9000
Email: conference@confco.com.au

ALGA

Phone: 02 6122 9400
Email: alga@alga.asn.au

FOLLOW US



© Copyright 2023 Conference Co-ordinators



PROVISIONAL PROGRAM

Building Communities that are Safer, Stronger, Smarter

Event Time - (UTC+10:00) Canberra, Melbourne, Sy...

Tuesday, September 5, 2023

		-	-
3:00 PM - 5:00 PM	Registration Desk Opens		
5:00 PM - 7:00 PM	Welcome Reception & Exhibition Opening		

Wednesday, September 6, 2023

8:00 AM - 9:00 AM	Registration Arrival Tea and Coffee		
9:00 AM - 9:10 AM	Opening Ceremony Welcome to Country		
9:10 AM - 9:40 AM	Minister for Local Government opening address (invited)		
9:40 AM - 10:00 AM	ALGA President Opening Address		
10:00 AM - 10:30 AM	Wednesday Morning Tea		
10:30 AM - 11:15 AM	Keynote: Towards a sustainable road funding model for local government		
11:15 AM - 12:00 PM	Panel: Roads, transport and infrastructure for local governments in a rapidly changing world		
12:00 PM - 1:00 PM	Wednesday Lunch		
1:00 PM - 1:45 PM	Keynote: Automated heavy vehicle access - certainty and sustainability		
1:45 PM - 2:30 PM	Panel: Preparing for automated access - data collection, infrastructure assessments and telematics		

2:30 PM - 3:00 PM	Wednesday Afternoon Tea		
3:00 PM - 4:00 PM	Session 1: Stronger communities - Managing local government infrastructure with increasing natural disasters	Session 2 - Smarter communities - How can AI improve liveability?	Session 3: Safer communities - local government innovations in active transport
4:00 PM - 4:45 PM	NTRO: Safer, sustainable, resilient transport assets through data driven solutions		
4:45 PM - 5:00 PM	ALGA President Closing Remarks		
6:30 PM - 10:30 PM	Congress Dinner		

Thursday, September 7, 2023

	1		-
8:00 AM - 9:00 AM	Registration Arrival Tea & Coffee		
9:00 AM - 9:30 AM	Shadow Minister Address (invited)		
9:30 AM - 10:15 AM	Update on Federal Government infrastructure policy and programs		
10:15 AM - 10:45 AM	Thursday Morning Tea		
10:45 AM - 11:30 AM	Panel: Infrastructure decarbonisation and renewable energy		
11:30 AM - 12:15 PM	Keynote: Developments in waste and recycling		
12:15 PM - 1:15 PM	Thursday Lunch		
1:15 PM - 2:15 PM	Session 1: Stronger communities - Delivering affordable housing	Session 2: Smarter communities - Deploying renewable energy and emissions reduction	Session 3: Safer communities - Telecommunications infrastructure
2:15 PM - 3:00 PM	Keynote: Practical solutions for improving road safety on local roads		
3:00 PM - 3:30 PM	Thursday Afternoon Tea		
3:30 PM - 4:15 PM	Panel: Building road safety into precincts and road design		
4:15 PM - 4:30 PM	Closing comments and wrap up		

The program committee can change the program without notice.

Conference Co-ordinators

Phone: 02 6292 9000
Email: conference@confco.com.au

ALGA

Phone: 02 6122 9400
Email: alga@alga.asn.au

FOLLOW US



© Copyright 2023 Conference Co-ordinators

13.2.5	Local Government Chief Executive Officers and Elected Members Determination No 1 of 2023
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1142
DATE OF REPORT	3 July 2023
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	The Acting CEO has declared a financial interest in the subject matter relating to remuneration.
ATTACHMENT	Nil

SUMMARY:

To consider an adjustment to the remuneration of the Acting CEO in accordance with Local Government Chief Executive Officers and Elected Members Determination No 1 of 2023

BACKGROUND:

The Local Government Chief Executive Officers and Elected Members Determination No 1 of 2023 (dated 6 April 2023 and effective from 1 July 2023) has increased the remuneration of Local Government CEOs.

The Council may now choose to adjust the Acting CEO's remuneration in accordance with that determination.

COMMENT:

When accepting the position of Acting CEO with the Shire of Menzies, the Council offered compensation in accordance with the maximum allowable for a Band 4 Council for both Total Reward Package and Regional/Isolation Allowance. The most recent Determination has resulted in the Acting CEO's total compensation now being less than the maximum under the Band.

CONSULTATION:

None. However, the Salary and Allowances Tribunal is an external government organisation.

STATUTORY AUTHORITY:

Salaries and Allowances Act 1975, specifically sections 7A and 7B.

POLICY IMPLICATIONS:

Several policies refer to the positions of Chief Executive Officer and Acting Chief Executive Officer, including:

- Policy 5.1 Acting Chief Executive Officer
- Policy 5.10 Employees – Housing Allowance
- Policy 5.13 - Relocation Expenses and
- Policy 5.16 - CEO Recruitment and Selection, Performance Review and Termination

but none refers to the question of remuneration as this would normally be referred to in a contract of employment. However, it is perfectly acceptable for an Acting CEO to simply have a letter of appointment as does the current Acting CEO.

FINANCIAL IMPLICATIONS:

The new maximum Band 4 Total Reward Package is set at \$213,356.00. Previously it was \$206,141.00, an increase of \$7,215.00 per year.

The Isolation Allowance is now set at \$38,600.00 for the Shire of Menzies. Previously it was \$30,000.00, an increase of \$8,600.00 per year.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
The incumbent may choose to seek alternative employment.	Low	Consider the implementation of the Determination

STRATEGIC IMPLICATIONS:

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

- 4.2 An efficient and effective organisation.
 - 4.2.1 Maintain a high level of corporate governance, responsibility and accountability.
 - 4.2.2 Provide appropriate services to the community in a professional and efficient manner.

4.2.3 Provide a positive and safe workplace.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That with reference to the Local Government Chief Executive Officers and Elected Members Determination No 1 of 2023, the Acting Chief Executive Officer's remuneration be adjusted to the maximum total Reward Package for Band 4 Chief Executive Officers and the maximum Isolation Allowance for the Shire of Menzies backdated to 1 July 2023.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

13.2.6	Stock Grids – Consideration of New Policy after Advertising
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1143
DATE OF REPORT	4 July 2023
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	<ol style="list-style-type: none"> 1. Current Policy 12.3 Stock Grids [13.2.6.1 - 1 page] 2. Current Policy 12.6 Stock Grids Retention [13.2.6.2 - 1 page]

SUMMARY:

To present a revised policy to the Council relating to the installation, maintenance and removal of stock grids on public roads.

BACKGROUND:

At its meeting held on 27 April 2023, the Council resolved:

‘That local public notice be given of the attached Draft Stock Grids policy for a period of 28 days and that a further report be presented to the Council at the conclusion of the notice period and in any case no later than the Council Meeting scheduled for 29 June 2023.’

Council Resolution 048/23

COMMENT:

Action relating to stock grids is now critical.

Stock grids need to be either maintained as a matter of urgency or removed immediately.

The draft policy was advertised by local public notice as noted under the heading Consultation.

Adoption now will give the Administration the necessary direction to act. Without such direction the Council is potentially liable for any accident that may occur due to a stock grid that hasn't been maintained to required standards. The policy will also enable the council to seek cost sharing agreements with adjacent landholders relating to installation and maintenance of grids and associated signage.

CONSULTATION:

The Draft Policy was advertised in accordance with Section 1.7 of the Local Government Act 1995 (Local Public Notice) as follows:

Mode	Date of Publication
Shire of Menzies Website	2 May 2023
Menzies Matters	4 May 2023
Shire of Menzies Facebook page	2 May 2023
Admin Notice Board	2 May 2023
CRC Notice Board	2 May 2023
Kalgoorlie Miner	3 May 2023

Legal advice was also sought.

STATUTORY AUTHORITY:

Land Administration Act 1997.

Section 3 defines ‘road’.

Section 55 relates to a local government’s ‘care, control and management’ of certain roads.

Main Roads Act 1930. Section 26 refers to roads other than main roads (secondary roads) and that the local government of the district is responsible for maintaining such secondary roads.

Local Government Act 1995. Section 3.53. An unvested or undedicated road could be defined as an ‘unvested facility’ and therefore to be maintained by the local government, unless it is already being maintained by another authority.

Local Government (Uniform Local Provisions) Regulations 1996. Regulation 9. Provides for gates or ‘other devices’ across public thoroughfares that enable motor traffic to pass and prevent livestock from straying.

In summary, unless a road is being maintained by Main Roads WA, or is a private road, it will be under the local government’s ‘care, control and management’. Further, the installation of stock grids is considered lawful.

POLICY IMPLICATIONS:

Council Policies 12.3 (Stock Grids) and 12.6 (Retention of Stock Grids) apply.

It should be noted that part of the intent of the legal advice (and the Council’s 29 October 2020 resolution) was to publish a new policy and presumably repeal Policies 12.3 and 12.6.

Policies 12.3 and 12.6 are attached along with the suggested draft policy.

FINANCIAL IMPLICATIONS:

It is suggested that the financial implications relating to the installation and maintenance of stocks grids are substantial.

An inspection of grids undertaken in 2020 indicates that the Council is responsible for 77 grids, many of which are in a state of disrepair. At an estimated cost of \$50,000.00 to replace a grid, the total cost could be as high as \$3,850,000.00.

Further, liability for damage to vehicles, other property or life could accrue to the Council should a person maintain that the dangerous condition of a grid was known to the Council.

RISK ASSESSMENT:

The Council's Risk Register shows a high-risk rating where assets are inadequately maintained or renewed.

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

3.1 A well maintained, attractive built environment servicing the needs of the community.

3.1.2 Maintain and enhance our roads, built infrastructure, parks and reserves.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

New Stock Grids number 12.3 policy, as follows:

'Stock grids

1. Scope

This policy applies to stock grids on public roads managed by the Shire.

2. Objectives

- 2.1 To provide guidelines to ensure uniform standards are applied for the installation, maintenance, replacement and removal of stock grids on public roads managed by the Shire.
- 2.2 To reduce the risk presented by stock grids to road users, the Shire and landowners.

3. Definitions

The following definitions apply to this policy -

CEO means the Chief Executive Officer of the Shire.

Council means the Council of the Shire.

Existing stock grid means a stock grid installed on a public road before the commencement of this policy.

Stock grid means a structure designed to enable motor traffic to pass across a public road and prevent the passage (or straying) of livestock.

Public road means a road for which the Shire is responsible.

Shire means Shire of Menzies.

4. Policy statement

The Shire is the responsible authority vested with the care, control and management of roads in its district (except main roads or highways) (under section 55(2) of the Land Administration Act 1997 and section 15 and 26(5) of the Main Roads Act 1930).

Under regulation 9 of the Local Government (Uniform Local Provisions) Regulations 1996, the Shire may authorise a person who applies to the Shire for permission to have across a public thoroughfare under the control or management of the Shire, a gate or other device (such as a stock grid) that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.

Under regulation 9(4) of the Local Government (Uniform Local Provisions) Regulations, the Shire can impose any conditions it thinks fit on the grant of its permission under regulation 9 (including, but not limited to, conditions on the construction, placement and maintenance of a stock grid across a public thoroughfare).

This policy outlines the criteria for assessing a landowner's application and the appropriateness of granting approval for the installation of a new or replacement stock grid, to ensure that a stock grid does not interfere with the safe movement of motor traffic and the proper maintenance of the public road.

In each case it will be necessary to determine whether approval for the installation of a new or replacement stock grid should be granted and the conditions that will apply for the grant of approval.

5. Policy details

5.1 Application for the installation of a new or replacement stock grid

5.1.1 A landowner who seeks the installation of a new or replacement stock grid on a public road is to make an application, in writing, to the CEO.

5.1.2 A written application for the installation of a new or replacement stock grid on a public road is to –

(a) give details of the adjoining land and the landowners;

(b) confirm whether the stock grid(s) is a boundary or an internal stock grid; and

(c) include a plan showing the proposed location of the stock grid(s) the subject of the application.

5.1.3 When an application is received in accordance with this policy, a report is to be prepared by the CEO containing details of the application, an assessment of the request, an estimate of the costs and a recommendation for consideration of the Council. The estimate of costs is to include an estimate of costs to install the new or replacement stock grid(s) and any associated works required (including, the sealing of the road (if required) and the installation of safety signage).

5.2 Stock grid criteria

5.2.1 The Shire will consider the following criteria for determining whether to approve an application for the installation of a new or replacement stock grid –

(a) a functioning stock-proof fence must be in place on both sides of the proposed location for the stock grid;

(b) the proposed location for the stock grid must be suitable for the installation of a stock grid;

(c) the proposed stock grid must be capable of handling all stock;

(d) the road proposed for the location of the stock grid, must be sealed at least 20 metres on both sides of the stock grid to prevent the inadvertent filling up of the stock grid during the process of maintenance grading;

(e) the proposed stock grid must be at least 8 metres wide; and

(f) the proposed stock grid must be a boundary stock grid, unless the Shire considers that approval of an internal stock grid is suitable.

5.3 Council's powers

5.3.1 The Council may refuse, grant or grant subject to conditions, an application for the installation of a new or replacement stock grid.

5.3.2 Conditions under clause 5.3.1 must include, but are not limited to the following –

- (a) a condition requiring the landowner to enter into a cost contribution deed with the Shire for the payment of the costs (or contribution towards) the installation, maintenance, replacement and removal of the stock grid(s), in a form and on terms satisfactory to the Shire. Where any stock grid(s) are located on the boundary between two or more properties, the cost of the installation, maintenance, replacement and removal of the stock grid(s), is to be shared equally between the boundary landowners;
- (b) a condition requiring the landowner to, at their own cost, maintain a functioning stock-proof fence on both sides of the stock grid;
- (c) a condition requiring the landowner to indemnify the Shire against any loss or damage arising from the stock grid(s) being installed on a public road (except to the extent that the loss or damage arises from the failure of the Shire to carry out any statutory duty in relation to the stock grid(s));
- (d) a condition specifying that all property rights in the stock grid(s) must remain with the Shire; and
- (e) a condition specifying that the Shire reserves its right to revoke the approval and remove a stock grid, where a stock grid does not comply with any condition of approval granted under this policy, the landowner fails to make any payment required under a cost contribution deed for the stock grid, or the Shire considers the stock grid to be dangerous or redundant.

5.3.3 A landowner who is granted approval under clause 5.3.1 of this policy must comply with each condition of the approval. The Council may revoke an approval, where the landowner fails to comply with any condition of approval.

5.3.4 The Council may at any time revoke or vary an approval, or any condition of approval.

5.4 Construction standard

5.4.1 The Shire will construct all stock grid(s) approved under clause 5.3.1 in accordance with the Main Roads WA standards.

5.4.2 The installation of any stock grid(s) approved under clause 5.3.1 must include the provision of safety signage (width markers and warning signs).

5.4.3 Where a cost contribution deed has been entered into with a landowner, the cost incurred by the Shire in constructing and installing a stock grid(s) on a public road managed by the Shire, will be recovered from the landowner in accordance with the terms of the cost contribution deed. The Shire will invoice the landowner for their share of the costs for the construction and installation of the stock grid(s).

5.5. Maintenance of stock grids

5.5.1 Stock grids on public roads managed by the Shire will be maintained by the Shire to the Shire's standards and requirements.

5.5.2 Where a cost contribution deed has been entered into with a landowner, the cost incurred by the Shire in maintaining a stock grid(s) on a public road managed by the Shire, will be recovered from the landowner in accordance with the terms of the cost contribution deed. The Shire will invoice the landowner for their share of the costs for the maintenance of the stock grid(s).

5.6. Removal of existing stock grids

5.6.1 Except in the case of an emergency (where the CEO is of the opinion that providing notice would be impractical or unreasonable because of the imminent risk of injury to any road user), the CEO will provide the landowner with at least 30 days' written notice of the Shire's intention to remove an existing stock grid(s) and invite the landowner to make an application for the installation of a replacement stock grid(s) under clause 5.1.1 of this policy.

5.6.2 If a landowner does not make an application to replace a stock grid(s) under clause 5.1.1 of this policy within 30 days of receiving notice under clause 5.6.1 of this policy, the Shire will remove the stock grid and reinstate the public road at its cost.

5.6.3 Where a functioning stock proof fence is intact, the CEO is to notify the landowner that the landowner will be responsible to construct a suitable alternative on removal of the stock grid(s) (for example, a four wire star picket and strainer post fence along the road sides for a distance of 50 metres either side of the stock grid location).

5.7. Removal of stock grids installed after [insert date]

5.7.1 The Shire may remove any stock grid(s) installed without approval after [insert date].

5.7.2 Where a landowner fails to comply with any condition of approval granted under this policy or fails to make any payment required under a cost contribution deed, the Shire may after providing 30 days' written notice to the landowner, revoke any approval granted under this policy and remove the stock grid(s).

5.7.3 Where the Shire considers a stock grid(s) to be dangerous, the Shire may after providing 30 days' written notice to the landowner, revoke any approval granted under this policy and remove the stock grid(s).

5.7.4 Where the Shire considers a stock grid(s) to be redundant, the CEO will provide the landowner with at least 30 days' written notice of the Shire's intention to remove a stock grid(s) and invite the landowner to make a submission for the retention of the stock grid(s).

- 5.7.5 If no submission is made by the landowner within 30 days of notice being provided under clause 5.7.4, the Shire may revoke any approval granted under this policy and remove the stock grid(s).
- 5.7.6 If a landowner makes a submission for the retention of a stock grid under clause 5.7.4 of this policy, a report is to be prepared by the CEO containing details of the request, an assessment of the request, an estimate of the costs to maintain the stock grid(s) and a recommendation for consideration of the Council.
- 5.7.7 In considering a landowner’s submission under clause 5.7.6, the Council will consider the following (in deciding whether to retain or remove a stock grid(s)) –
 - (a) whether the stock grid(s) satisfy the construction standards outlined in this policy;
 - (b) whether a functioning stock-proof fence is in place on both sides of the stock grid(s);
 - (c) whether the stock grid(s) is at least 8 metres wide;
 - (d) whether the stock grid(s) is a boundary stock grid or internal stock grid (the retention of boundary grids will be given priority over internal and intermittent grids); and
 - (e) the cost of maintaining the stock grid(s) and whether an application for the installation of a new or replacement stock grid(s) will be required under clause 5.1.1 of this policy.’

be adopted.

2. Existing Policies 12.3 and 12.6 be repealed.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



POLICY – 12.3 - Stock Grids

Relevant Delegation

N/A

Policy Statement

1. Prior to the installation and replacement of stock grids, Council requires an application in writing to be sent to the Chief Executive Officer.
2. The Chief Executive Officer shall instigate an investigation of the fence line in question and other details relating to the installation of the grid and present the request to Council.
3. In considering the application, Council will apply the following conditions:
 - 3.1. no grid will be authorised for construction unless a stock-proof fence adjoins the proposed grid installation/replacement;
 - 3.2. capable of handling ALL stock;
 - 3.3. twenty (20) metres either side of the grid be sealed (if practical) to prevent the inadvertent filling up of the grid during the process of maintenance grading; and
 - 3.4. each grid be determined at no less than eight (8) metres wide.

– End of Policy

COMMENT

Formerly	Policy 7.4.1, 7.4.2	
Last Reviewed	29 October 2020	CURRENTLY AWAITING COMMENTS FROM PUBLIC CONSULTATION
Next Review Date	March 2023	
Amended	29 November 2012	28 February 2013
Adopted	25 June 2015	30 August 2018
Version	1	



POLICY – 12.6 – Retention of Stock Grids

Relevant Delegation

N/A

Policy Statement

1. The Chief Executive Officer will write to the property owner advising that the grid is to be removed and invite the owner to make application to have the grid retained.
2. The Chief Executive Officer shall consider all requests for retention and present a report to Council making recommendations to either retain or remove the grid.
3. In considering any request to retain the grid, Council will apply the following criteria:
 - i. The grid must be a part of a properly functioning stock proof fence line;
 - ii. The grid must be a minimum of 8 metres in width;
 - iii. Grids removed from any fence line with a stock proof fence intact shall have a four wire, star picket and strainer post fence erected along the road side for a distance of 50 metres either side of the grid location;
 - iv. Any grid to be retained shall have grid warning signs erected at 150 metre approaches; and
 - v. The retention of boundary grids shall have priority over intermittent grids.

– End of Policy

COMMENT

Formerly		
Last Reviewed	30 August 2018	Created: 16 September 2014
Next Review Date	April 2021	
Amended		
Adopted	25 September 2014 30 August 2018	25 June 2015
Version	2	

13.2.7	Review of Policy 1.3 - Shire Logos
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1144
DATE OF REPORT	10 July 2023
AUTHOR	Community Development Manager, Sean McGay
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	Policy 1.3 – Shire Logos

SUMMARY:

To review Policy 1.3 Shire Logos as attached in accordance with the Council’s annual rolling review of all policies.

BACKGROUND:

The purpose of Policy 1.3 Shire Logos, which was adopted by the Council on 25 June 2015, is to provide guidance concerning use of logos.

COMMENT:

It is recommended that the words ‘the logo’ be deleted and replaced with the word ‘logos’. [Clause 1.1]

An example of the official shire logo was not included in the policy being reviewed. There are currently two versions, one with white writing and one with gold writing. It is recommended that the logo with white writing be used, as it is easier to read on digital and paper formats and from long distances. [Clause 2.1]

There is a reference to an initialism (ICP) which is unknown. It is recommended to finish the clause at the word ‘advertisement’. [Clause 2.2]

Syntax, grammar and spelling will be changed as necessary.

After seeking permission from Antony Gormley for use of a designed logo in Shire staff emails, an additional clause has been added. [Clause 2.6]

Also, the Council has access to promotional logos, referred to in the Officer’s recommendation. Test usage of the email logo has generally received positive feedback.

CONSULTATION:

Consultation with the WA Art Gallery.

STATUTORY AUTHORITY:

Local Government Act (1995) (2.7.2b)
Copyright Act 1968
Designs Act 2003

POLICY IMPLICATIONS:

This policy is being reviewed in accordance with Policy 1.13 Policy Review Schedule.

FINANCIAL IMPLICATIONS:

Possible legal costs associated with copyright defence (see below).

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Possible copyright infringement or plagiarism by third parties.	Medium	Register designs and firm-up copyright claims. Consult with WALGA in the first instance.

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcomes and Strategies:

Outcome:

1.1 An engaged and inclusive community.

Strategies:

1.1.2 Welcoming to all residents, strengthen community cohesiveness and participation.

Outcome:

2.2 An attractive destination for visitors.

Strategies:

2.2.1 Promote our natural attractions and heritage sites as part of a regional approach.

2.2.2 Maintain and enhance our local attractions.

Outcome:

3.2 A natural environment for the benefit and enjoyment of current and future generations.

Strategy:

3.2.1 Encourage community and visitors to keep our district clean and tidy.

Outcome:

4.1 A strategically focused Council, leading our community.

Strategies:

4.1.2 Effectively represent, promote and advocate for the community and district.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That updated Policy 1.3 Shire Logos, as follows:

'1. Objective

1.1 This Policy is intended to provide guidance concerning use of logos.

2. Policy Statement

2.1 The official logo of the Shire is:



2.2. The official logo should be used:

1. On all Shire publications, letterheads, promotional materials etc.
2. Where the Shire has provided sponsorship or support for a program, activity or advertisement.

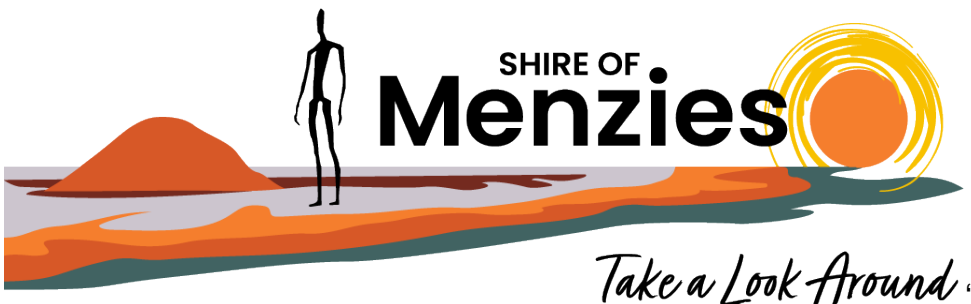
2.3. Private use of the official logo is not permitted unless the proposed use benefits the Shire or community through promotion of the district, directly or indirectly, and with permission of the CEO.

2.4 Approval for use of the logo referred to in 2.3 above, may be withdrawn if the Council is of the opinion that it is being misused, or is for an inappropriate purpose.

2.5 Promotional logos of the Shire are:



2.6 The email signature logo of the Shire is:



be endorsed.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



POLICY – 1.3 – Shire Logos

Relevant Delegation

N/A

1. Objective

1.1 This Policy is intended to provide guidance concerning use of the logos.

2. Policy Statement

2.1. The official logo of the Shire is:-



2.1.2. The official logo should be used:-

- 1. On all Shire publications, letterheads, promotional materials etc.
- 2. Where the Shire has provided sponsorship or support for a program, activity or advertisement
 - e.g. – scholarship programmes, community activities, CP support etc.

2.2. Private use of the official logo is not permitted: -

2.3. Unless the proposed use benefits the Shire or community through promotion of the district, directly or indirectly, and with permission of the CEO for example:-

- Permitted on a tourism promotion brochure indicating a facility or event is located with the Shire
- Not permitted on private communications, advertising etc.
- On materials which are provided by the Shire, or
- Without the prior approval of the Chief Executive Officer

2.3.2.4. Approval for use of materials provided by the Shire or for private use of the official logo referred to in 2.3, above may be withdrawn if the Council is of the opinion that it is being misused, or is for an inappropriate purpose.

For example:-

- To imply Shire support of a particular service, activity etc in preference to others, where no such support has been given
- To imply Council authorization or endorsement of a particular person or position, where no such endorsement has been given

2.4.2.5. Promotional logos of the Shire are:-



2.6 The email signature logo of the Shire is:



-End of Policy

COMMENT

ADOPTED: 25 JUNE 2023

LAST REVIEWED: 27 JULY 2023

13.2.8	Review of Policy 1.4 Elected Member Records - Capture and Management
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1145
DATE OF REPORT	6 July 2023
AUTHOR	Executive Officer, Maureen Mertyn
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Policy 1.4 Elected Member Records - Capture and Management [13.2.8.1 - 1 page]

SUMMARY:

To review Policy 1.4 Elected Member Records - Capture and Management in accordance with the Council's annual rolling review of all policies.

BACKGROUND:

The Elected Member Records-Capture and Management Policy was adopted by the Council on 30 August 2018.

Records created or received by elected members that relate to local government business must be captured as part of the local government's record keeping plan.

COMMENT:

Section 5.41(h) of the Local Government Act 1995 states that the Chief Executive Officer is to ensure that records and documents of the local government are properly kept for the purposes of the Act and any other written law.

Part 3 Division 1 s.16 (2b) of the State Records Act 2000 states that a government's record keeping plan must ensure that the government records kept by the organisation properly and adequately record the performance of the organisation's functions.

Consequently, there is no need to have a policy relating to Elected Member Records, as it is adequately covered by legislation and more particularly the State Records Act 2000 and the requirements for a local government to have a Record Keeping Plan approved by the State Records Office (SRO).

However, to ensure compliance and proper understanding of record keeping responsibilities, it is imperative that all Councillors attend training sessions on record keeping.

CONSULTATION:

No external consultation occurred during the preparation of this report.

STATUTORY AUTHORITY:

Section 5.41(h) of the Local Government Act 1995
Regulation 11 of the Local Government (Administration) Regulations 1996
Part 3 Division 1 s.16 (2b) of the State Records Act 2000

POLICY IMPLICATIONS:

This policy is being reviewed in accordance with Policy 1.13 Policy Review Schedule.

FINANCIAL IMPLICATIONS:

There are no financial implications if the Officer's Recommendation is endorsed.

RISK ASSESSMENT:

Lack of awareness among elected members regarding their record-keeping obligations for Council records poses a medium risk of losing corporate memory. Risk mitigation is addressed through training and adherence to the Council's Record Keeping Plan.

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome:

4.2 An efficient and effective organisation.

Strategy:

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Policy 1.4 Elected Member Records-Capture and Management be repealed.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



POLICY – 1.4 – Elected Member Records – Capture And Management

Relevant Delegation
N/A

1. Objectives

To meet the obligations imposed on elected members and the organisation by the SRO (State Records Office) under the State Records Act.

2. Policy Statement

- 2.1. The SRO requires elected members to retain and produce various records.
- 2.2. State Records Office policy imposes the obligations on elected members and the organisation under the State Records Act 2000.
- 2.3. In relation to the recordkeeping requirements of local government elected members, records must be created and kept which properly and adequately record the performance of member functions arising from their participation in the decision-making processes of Council and committees of Council.
- 2.4. This requirement should be met through the creation and retention of records of meetings of Council and committees of Council of local government and other communications and transactions of elected members which constitute evidence affecting the accountability of the Council and the discharge of its business.
- 2.5. Local governments must ensure that appropriate practices are established to facilitate the ease of capture and management of elected members' records up to and including the decision-making processes of Council.

– End of Policy

COMMENT

- 2.6. Policy review in line with Recordkeeping Plan review conducted October 2014.

Formerly		
Last Reviewed	30 August 2018	
Next Review Date	February 2021	
Amended	29 November 2012	30 October 2014
Adopted	29 November 2012 25 June 2015	30 August 2018
Version	2	

13.2.9	Review of Policy 1.5 - External Organisations - Council Representatives and Expenses
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1146
DATE OF REPORT	10 July 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Policy 1.5 External Organisations Council Representatives and Expenses [13.2.9.1 - 2 pages]

SUMMARY:

To review Policy 1.5 - External Organisations - Council Representatives and Expenses in accordance with the Council's annual rolling review of all policies.

BACKGROUND:

Policy 1.5 - External Organisations - Council Representatives and Expenses was adopted by the Council on 30 August 2018.

COMMENT:

The clauses in this policy are covered under various statutes, including the Local Government Act 1995 and Local Government (Administration) Regulations 1996. Furthermore, the payment to delegates attending external meetings under Regulation 30 [Meeting attendance fees (3B)] has since been deleted from the legislation.

This report will recommend that the existing policy 1.5 External Organisations – Council Representatives and Expenses be repealed.

CONSULTATION:

No external consultation occurred during the preparation of this report

STATUTORY AUTHORITY:

Local Government Act 1995
Section 5.98 Fees etc. for council members

Local Government (Administration) Regulation 1996:
Section 30. Meeting attendance fee (Act s.5.98(1) and 2A))

Section 31. Expenses to be reimbursed (Act s.5.98 (2)(a))

Section 32. Expenses that may be approved for reimbursement (Act s.5.98(2)(b))

POLICY IMPLICATIONS:

This policy is being reviewed in accordance with Policy 1.13 Policy Review Schedule.

FINANCIAL IMPLICATIONS:

There are no financial implications if the officer's recommendation is endorsed.

RISK ASSESSMENT:

There is no risk associated with the repeal of the existing policy. Reimbursement of elected members is covered by legislation.

STRATEGIC IMPLICATIONS:

The Council's Community Strategic Plan 2021 – 2031 outlines the following outcome and strategy:

Outcome

4.2: An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Policy 1.5 – External Organisations – Council Representatives and Expenses be repealed.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



POLICY – 1.5 – External Organisations - Council Representatives and Expenses

Relevant Delegation

N/A

1. Objectives

To ensure that Council is represented by an authorized nominee at meetings, by specifying the organisations and order of precedence to represent Council.

To establish the basis upon which Council will reimburse travel and other expenses (accommodation and meals) pursuant to section 5.98 of the Local Government Act 1995 (Discretionary Expenses)

2. Policy Statement

2.1. Council nominate representatives to a number of external organisations from time to time, but the nominated person may not always be available.

The Local Government Act 1995 provides two different classifications of expenses that can be reimbursed to members. They are those that “shall” be paid and those that “may” be paid.

2.2. Council nominates representatives to the external organisations

2.3. Nominations as Council representatives to external organisations are to be reviewed and confirmed or new nominations made, at the first meeting following the ordinary Local Government elections, to hold office until the meeting following the next ordinary Local Government elections, subject to the provisions of the Local Government Act.

2.4. Should a representative or deputy representative resign their nomination or become disqualified to continue as a Councillor, their nomination lapses immediately, and Council will decide a new nomination at the next meeting.

2.5. Subject to the Constitution or Rules of the Organisation, if precedence needs to be determined due to unavailability of the representative or for some other reason, the order of priority will be –

a) Council's nominated representative/s

b) Council's nominated deputy representative/s

c) Councillor as nominated by the President or the Chief Executive Officer.

– End of Policy

COMMENT

Refer also Policy 3.2 – Conference and Training Expenses concerning accommodation, meals and out-of- pocket expenses etc.

At minimum, nominations must be reviewed at the first Council Meeting held after general Local Government elections as all appointments lapse at this time, other than statutory appointments. Review may also be required if a position becomes vacant during the term of office of a Councillor.

Although external organisations are not Committees of Council, recent changes now mean the elected member is entitled to meeting fees (LG Act s.5.98 (2A)). Admin Regulation 30 (3A) stipulates the meetings where a fee may be claimed, and (3B) stipulates the fee to be between \$30 and \$70 per meeting.

Travel and out of pocket expenses may be paid in accordance with policy

– *End of Policy*

COMMENT

Formerly	Policy 4.4 Replaced	
Last Reviewed	30 August 2018	
Next Review Date	February 2021	
Amended	29 November 2012	
Adopted	29 November 2012 25 June 2015	30 August 2018
Version	2	

13.2.10	Review of Policy 2.3 - Annual Stocktake of Assets
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1147
DATE OF REPORT	10 July 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Policy 2.3 Annual Stocktake of Assets Adopted 25 11 2021 [13.2.10.1 - 1 page]

SUMMARY:

To review Policy 2.3 Annual Stocktake of Assets in accordance with the Council's annual rolling review of all policies.

BACKGROUND:

Policy 2.3 Annual Stocktake of Assets, was adopted by the Council on 25 November 2021.

COMMENT:

This policy assists in ensuring compliance with prescribed legislation and Australian Accounting Standards. The policy is identifying, recognising and providing control of effective asset management.

The existing Annual Stocktake of Assets can be endorsed without change.

CONSULTATION:

No external consultation occurred during the preparation of this report

STATUTORY AUTHORITY:

Local Government Act 1995

Section 6.10 – Local Government (Financial Management Regulations) 1996

POLICY IMPLICATIONS:

This policy is being reviewed in accordance with the Council’s direction to review all policies on a 12-month rolling basis.

FINANCIAL IMPLICATIONS:

There are no financial implications if the officer’s recommendation is endorsed.

RISK ASSESSMENT:

The implementation of appropriate and effective internal controls assists in legislative compliance and minimises the risk to protect Shire assets.

STRATEGIC IMPLICATIONS:

The Council’s Community Strategic Plan 2021 – 2031 outlines the following outcome and strategy:

Outcome
4.2: An efficient and effective organisation.

Strategy
4.2.1 Maintain a high level of corporate governance, responsibility and accountability

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Policy 2.3 Annual Stocktake of Assets be endorsed without amendment.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



POLICY – 2.3 – Annual Stocktake of Assets

Relevant Delegation

N/A

1. Policy Statement

- 1.1. The Chief Executive Officer is to ensure an annual stocktake of Shire Assets is undertaken in conjunction with review of insurances and the principles of Fair Value as required by legislation.
- 1.2. A report being presented to Council with recommendations for write-offs for unserviceable assets, noting disposals not yet effected, and inclusions of assets which may have been donated or otherwise acquired by the Shire.

– End of Policy

COMMENT

Now linked also to insurance review and regulations relating to fair value

Formerly	Policy 3.12 Replaced	
	29 November 2012	
Last Reviewed	30 August 2018	
Next Review Date	February 2021	
Amended	November 2012	
Adopted	30 August 2018	June 2015
Version	1	

13.2.11	Review of Policy 3.12 - Annual Performance Review-Chief Executive Officer
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1148
DATE OF REPORT	3 July 2023
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	<ol style="list-style-type: none"> 1. Policy 3.12 Annual Performance Review Chief Executive Officer with changes shown [13.2.11.1 - 2 pages] 2. Extract of Local Government Amendment Act 2023 - Section 5.38 and Section 5.39 AA [13.2.11.2 - 2 pages]

SUMMARY:

To review Policy 3.12 Annual Performance Review - Chief Executive Officer in accordance with the Council's annual rolling review of all policies.

BACKGROUND:

This policy was adopted to ensure that the process to be undertaken relating to the Council's legal obligations regarding the performance review of the Chief Executive Officer were clearly understood.

COMMENT:

The policy as it is written is acceptable as it refers to the Council's obligations under Section 5.38 of the Local Government Act. However, that section has been deleted in the upcoming amendments to the Act and replaced with a new Section 5.38. The new section includes provisions relating to the preparation of a report of the review, a copy of that report being made available to the CEO and the CEO being able to respond to the report.

The report must set out each performance criterion for the CEO and the outcome of the review for each criterion. There is also a provision for prescribed information which will be unknown until regulations are promulgated.

Further, a new section 5.39AA is incorporated which requires publication of the report prepared relating to performance criteria and the CEO's response to the report. Although

the policy does not refer to section 5.39AA, the new section 5.38 does, so it is adequately referenced.

Accordingly, it is recommended that the new section 5.39AA should be referenced in the policy.

A copy of the applicable sections is attached.

CONSULTATION:

There has been significant consultation undertaken by the Department of Local Government, the WA Local Government Association (WALGA) and Local Government Professionals WA (LGPro).

STATUTORY AUTHORITY:

Local Government Act 1995

Section 5.38 incorporates the requirements for the performance review of the CEO. Amendments that have recently received Royal Assent on 18 May 2023 have deleted that section and replaced it with a new Section 5.38 and additionally a new Section 5.39AA

POLICY IMPLICATIONS:

This matter is being reviewed in accordance with the Council's direction to review all policies on a 12-month rolling basis.

FINANCIAL IMPLICATIONS:

There are no financial implications.

RISK ASSESSMENT:

Without policy directions there is a low risk that the CEO performance review may not be undertaken in accordance with statutory requirements.

STRATEGIC IMPLICATIONS:

The Council's Strategic Community Plan 2021 – 2031 provides at Outcome 4.2 (An Efficient and Effective Organisation) the following Strategy:

4.2.1 Maintain a high level of corporate governance, responsibility and accountability. Accordingly, the officer's recommendation aligns with the Strategic Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That amended Policy 3.12 Annual Performance Review – Chief Executive Officer as follows:

‘Objective

To ensure the Shire (the Shire of Menzies) complies with:

- a. Section 5.38 of the *Local Government Act 1995*, which requires that the performance of the CEO (Chief Executive Officer), is to be reviewed at least once in relation to every year of employment and
- b. Section 5.39AA of the Act which provides the opportunity for the CEO to respond to a report prepared by the local government relating to the CEO’s performance criteria and the requirement to publish certain details relating to the review.

Policy Statement

The performance of the Chief Executive Officer will be reviewed annually by the Council and responsibility for this task shall sit with the full council. To ensure that the review is conducted with the required transparency and independence, the Council will engage the services of an appropriate independent consultant.

Administrative responsibility for the review will be allocated to the consultant. The performance of the Chief Executive Officer will be assessed each financial year against the following criteria:

1. Successful completion of the key performance indicators previously set by the Council.
2. Achievements that do not relate to set Key Performance Indicators but are of significant benefit to the Shire.
3. Prudent financial management.
4. Delivery of objectives set in the Shire’s Strategic and Corporate Plans.
5. Implementation of appropriate risk management strategies.
6. The Chief Executive Officer’s advocacy on behalf of the Shire.
7. Management of the organisational culture and the recognition of the Shire as an employer of choice.

All matters in relation to the Chief Executive Officer’s performance and remuneration will be dealt with as confidential items by the Council.

The Chief Executive Officer will ensure the following process is implemented:

1. Expressions of interest to conduct the review, in line with the Council’s purchasing policy will be sought from appropriately qualified and experienced consultants by March each year.
2. Following consultation with the Council and the Chief Executive Officer, the Council will appoint an independent consultant to conduct the review.
3. A formal report on the Shire’s achievements for the year is provided by the Chief Executive Officer against the listed criteria (1-7 above).
4. The consultant shall seek feedback from Elected Members and the Leadership Team in relation to the determined criteria above. The Chief Executive Officer and Council may agree on the appropriateness of seeking feedback from other people. Whilst nominated people are requested to provide feedback, they are not required to do so.
5. The Council will consider the report provided by the consultant in sufficient time to allow recommendations to be considered by the Council at its July meeting each year and for the publication of the report.
6. The Council will consider a recommendation that includes:
 - a. Endorsement of the Chief Executive Officer’s performance for the period under review.
 - b. The Chief Executive Officer’s remuneration for the next 12 months, having regard to the relevant determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officer’s.
 - c. If required, the extension or renewal of the Chief Executive Officer’s contract.
 - d. Determination of appropriate Key Performance Indicators for the next 12 months.’

be endorsed.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



POLICY – 3.12 Annual Performance Review – Chief Executive Officer

Relevant Delegation
N/A

1. Objective

To ensure the Shire (the Shire of Menzies) complies with:

- a. ~~Section 5.38 of the Local Government Act 1995 which requires that the performance of each employee who is employed for a term of more than one year, including the CEO (Chief Executive Officer), is to be reviewed at least once in relation to every year of employment.~~
- b. Section 5.39AA of the Act which provides the opportunity for the CEO to respond to a report prepared by the local government relating to the CEO's performance criteria and the requirement to publish certain details relating to the review.

2. Policy Statement

The performance of the Chief Executive Officer will be reviewed annually by the Council and responsibility for this task shall sit with the full council. To ensure that the review is conducted with the required transparency and independence, the Council will engage the services of an appropriate independent consultant.

Administrative responsibility for the review will be allocated to the consultant. The performance of the Chief Executive Officer will be assessed each financial year against the following criteria:

1. Successful completion of the key performance indicators previously set by the Council.
2. Achievements that do not relate to set Key Performance Indicators but are of significant benefit to the Shire.
3. Prudent financial management.
4. Delivery of objectives set in the Shire's Strategic and Corporate Plans.
5. Implementation of appropriate risk management strategies.
6. The Chief Executive Officer's advocacy on behalf of the Shire
7. Management of the organisational culture and the recognition of the Shire as an employer of choice.

All matters in relation to the Chief Executive Officer's performance and remuneration will be dealt with as confidential items by the Council.

The Chief Executive Officer will ensure the following process is implemented:

1. Expressions of interest to conduct the review, in line with the Council's purchasing policy will be sought from appropriately qualified and experienced consultants by March each year.
2. Following consultation with the Council and the Chief Executive Officer, the

Council will appoint an independent consultant to conduct the review.

3. A formal report on the Shire's achievements for the year is provided by the Chief Executive Officer against the listed criteria ~~listed~~ (1-7 above).
4. The consultant shall seek feedback from Elected Members and the Leadership Team in relation to the determined criteria ~~determined~~ above. The Chief Executive Officer and Council may agree on the appropriateness of seeking feedback ~~being sought~~ from other people. Whilst nominated people are requested to provide feedback, they are not required to do so.
5. The Council will consider the report provided by the consultant in sufficient time to allow recommendations to be considered by the Council at its July meeting each year ~~and for the publication of the report~~
6. The Council will consider a recommendation that includes:
 - a. Endorsement of the Chief Executive Officer's performance for the period under review.
 - b. The Chief Executive Officer's remuneration for the next 12 months, having regard to the relevant determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officer's.
 - c. If required, the extension or renewal of the Chief Executive Officer's contract.
 - d. Determination of appropriate Key Performance Indicators for the next 12 months.

– End of Policy

COMMENT

ADOPTED: 25 MAY 2017

LAST REVIEWED: 27 JULY 2023

Local Government Amendment Act 2023

Part 2 Local Government Act 1995 amended

s. 63

63. Section 5.38 replaced

Delete section 5.38 and insert:

5.38. Annual review of CEO's performance

- (1) A local government must review the performance of the CEO if the CEO is employed for a term of more than 1 year.
- (2) A review under subsection (1) must be conducted at least once in relation to each year of the CEO's employment.
- (3) If a local government reviews the performance of the CEO under subsection (1), the local government must —
 - (a) prepare a report of the review; and
 - (b) provide a copy of the report to the CEO; and
 - (c) give the CEO a reasonable opportunity to respond to the report.
- (4) The report under subsection (3)(a) must include, for publication under section 5.39AA(1)(b), a statement that —
 - (a) sets out each performance criterion against which the CEO's performance was reviewed; and
 - (b) for each performance criterion, summarises the outcome of the review; and
 - (c) includes any prescribed information.

Local Government Amendment Act 2023
Local Government Act 1995 amended **Part 2**

s. 64

- (5) The CEO's response under subsection (3)(c) may include, for publication under section 5.39AA(1)(c), a statement responding to the statement under subsection (4).
- (6) A report or response under subsection (3)(a) or (c), including any statement under subsection (4) or (5), must comply with any prescribed requirements relating to its form or content.

64. Section 5.39AA inserted

After section 5.39 insert:

5.39AA. Publication of information relating to CEO's performance

- (1) A local government must publish the following in accordance with regulations —
 - (a) the performance criteria specified in the CEO's contract of employment under section 5.39(3)(b);
 - (b) a copy of any statement under section 5.38(4) relating to a review of the CEO's performance;
 - (c) a copy of any statement of the CEO under section 5.38(5) responding to a statement under section 5.38(4).
- (2) The Departmental CEO may, if satisfied that it is in the public interest to do so, direct that specified information be excluded from anything published under subsection (1).

13.2.12	Review of Policy 5.13 - Relocation Expenses
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1149
DATE OF REPORT	10 July 2023
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Policy 5.13 Relocation Expenses with changes shown [13.2.12.1 - 3 pages]

SUMMARY:

To review Policy 5.13 Relocation Expenses in accordance with the Council's annual rolling review of all policies.

BACKGROUND:

The purpose of Policy 5.13 Relocation Expenses, which was adopted by the Council on 30 August 2018 is to provide guidance to the CEO when recruiting new staff members.

COMMENT:

The existing Relocation Expenses policy need to be amended in the following areas:

- a. the positions mentioned as Senior Employees need to be amended based on the Shire's adopted organisational chart on 30 March 2023.
- b. increase of current maximum contribution

CONSULTATION:

No external consultation occurred during the preparation of this report

STATUTORY AUTHORITY:

Nil

POLICY IMPLICATIONS:

To repeal and replace current Policy 5.13 Relocation Expenses.

FINANCIAL IMPLICATIONS:

If the officer's recommendation is endorsed, financial contribution for relocation expenses will increase.

RISK ASSESSMENT:

The risk is considered low. At the very least, the existing council policy needs to be amended subsequent to the current organisational chart.

STRATEGIC IMPLICATIONS:

The Council's Community Strategic Plan 2021 – 2031 outlines the following outcome and strategy:

Outcome

4.2: An efficient and effective organisation.

Strategy

4.2.3 Provide a positive and safe workplace

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

1. Current Policy 5.13 Relocation Expenses be repealed.
2. New Policy 5.13 Relocation Expenses, as follows:

'Policy Statement

1. Senior Employees

Subject to contract of employment, the Shire will meet all reasonable relocation expenses on the appointment of the following employees:

- Chief Executive Officer
- Chief Financial Officer
- Manager of Works
- Community Development Manager

2. All Other Employees

For other employees, the Chief Executive Officer, at his/her discretion, may approve relocation expenses up to a maximum contribution of \$5,000.00.

Where relocation expenses exceed the \$5,000.00, the Chief Executive Officer may meet the relocation expenses up to \$10,000.00.

3. Terms and Conditions

Reimbursement of relocation expenses, for all employees, is subject to the employee entering into an agreement with the Council such that:

- If the employee leaves before 12 months of employment, then 100% of the relocation expenses will be required to be reimbursed to the Council.
- If the employee leaves after 12 months or before 24 months of employment, then 50% of the relocation expenses will be required to be reimbursed to the Council.

4. Relocation Expenses – Definition

In respect to this Policy, 'Relocation Expenses', generally means costs incurred in the removal of household furniture and effects to Menzies.

5. Purchase Value Threshold

The Purchase Value Threshold to be applied in according to the Purchasing and Tenders Policy.'

be adopted.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



POLICY – 5.13 – Relocation Expenses

Relevant Delegation

N/A

Policy Statement

1. Senior ~~Officers~~Employees

~~Subject to the terms and conditions contained in paragraph 4 below, Subject to contract of employment,~~ the Shire will meet all reasonable relocation expenses on the appointment of the following employees–

- Chief Executive Officer
- ~~Chief Financial Officer~~Manager Finance and Administration
- ~~Manager of Works~~Supervisor Works and Services
- ~~Community Development Manager~~

2. All Other Employees

For other employees, the Chief Executive Officer, at his/her discretion, may approve meeting relocation expenses up to a maximum contribution of ~~\$53,000.00, subject to the terms and conditions as contained in paragraph 4 below.~~

~~Where relocation expenses exceed the \$5,000.00, the Chief Executive Officer may meet the relocation expenses up to \$10,000.00.~~

~~3. Alternative Arrangements for Other Employees~~

~~For all employees, other than those listed in paragraph 1 above, where their relocation expenses exceed the \$3,000 limit, the Chief Executive Officer may meet the relocation costs up to \$6,000 on their behalf, providing any amount exceeding the \$3,000 as provided for in paragraph 2 above is repaid to Council over a period not exceeding two years, by entering into a simple written agreement and making authorised payroll deductions.~~

~~The base amount of \$3,000 is then subject to the terms and conditions as stated in paragraph 4 below.~~

4.3. Terms and Conditions

Reimbursement of relocation expenses, for all employees, is subject to the employee entering into a grant with the Council such that:

- If the employee leaves before 12 months of employment, then 100% of the relocation expenses will be required to be reimbursed to the Council.
- If the employee leaves after 12 months or before 24 months of employment, then 50% of the relocation expenses will be required to be reimbursed to the Council.

4. Relocation Expenses - Definition

In respect to this Policy, ~~“Relocation Expenses”~~, generally means costs incurred in the removal of household furniture and effects to Menzies.

~~The Chief Executive Officer, may however, consider approving requests for other expenses incurred by the employee in relocation to Menzies, subject to these costs being of a reasonable nature, and, if approved, will be included in any consideration of the amounts mentioned in the foregoing sub-clauses.~~

5. ~~Alternative Quotations~~ 5. Purchase Value Threshold

~~The Purchase Value Threshold to be applied in, according to the Purchasing and Tenders Policy.~~

~~5.——~~

~~For Employees proceeding along the lines of Option 1 in paragraph 4 above, three alternative quotes are required to be submitted.~~

– End of Policy

ADOPTED: 30 AUGUST 2018
LAST REVIEWED: 27 JULY 2023

Formerly		
Last Reviewed	30 August 2018	
Next Review Date	February 2021	
Amended		

Adopted	30 August 2018 25 June 2015	29 November 2012
Version	2	

13.2.13	Review of Policy 6.1 Work Health and Safety
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1150
DATE OF REPORT	6 July 2023
AUTHOR	Manager of Works, Garth Marland
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Policy 6.1 Work Health and Safety with changes shown [13.2.13.1 - 3 pages]

SUMMARY:

To review Policy 6.1 Work Health and Safety in accordance with the Council's annual rolling review of all policies.

BACKGROUND:

The Work Health and Safety Policy was adopted by the Council on 27 May 2021 with the objective to align with the Work Health and Safety Act 2020.

COMMENT:

At its meeting on 3 July 2023, the Work Health and Safety (WHS) Committee members all agreed that the current WHS Policy be endorsed without amendment.

CONSULTATION:

No external consultation occurred during the preparation of this report.

STATUTORY AUTHORITY:

Work Health and Safety Act 2020

POLICY IMPLICATIONS:

This policy is being reviewed in accordance with Policy 1.13 Policy Review Schedule.

FINANCIAL IMPLICATIONS:

There are no financial implications if the officer's recommendation is endorsed.

RISK ASSESSMENT:

The Work Health and Safety Policy, if followed, will:

- a. Cultivate a safety culture
- b. Ensure legal compliance
- c. Establish an effective risk management mechanism
- d. Enhance employee well-being
- e. Boost productivity, and
- f. Foster a positive reputation and inspiring stakeholder confidence

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategies:

Outcome:

4.2 An efficient and effective organisation.

Strategies:

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

4.2.3 Provide a positive and safe workplace.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Policy 6.1 Work Health and Safety be endorsed without amendment except for minor formatting and syntax requirements.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



POLICY – 6.1 Work Health and Safety

Relevant Delegation

N/A

Policy Objective

The Shire of Menzies is committed to protecting the health and safety of all persons in the workplace including workers, contractors, and visitors. The Shire of Menzies demonstrates this commitment through its health and safety management system that is integrated with all Shire activities, services, and people.

The Shire of Menzies endeavours to take all reasonable and practicable steps to:

- Improve work safety conditions;
- Continuously review and improve its safety performance; and
- Strive to uphold its core values of safety, knowledge, integrity and leadership to achieve its goal of zero harm to people, equipment and the environment.

Policy Scope

This policy applies to all employees, contractors, volunteers, and visitors at all Shire of Menzies's sites and centres.

Policy Statement

The Shire of Menzies recognises its moral and legal responsibility to provide a safe and healthy work environment for workers (including contractors and workers of contractors), clients and visitors to the workplace.

The Shire of Menzies is committed to the prevention of work-related injury and ill health of its staff, contractors and visitors within its working environment. It is our aim that any work carried out within the scope of the business is conducted in compliance with the Safety Management System.

Emphasis will be placed on effective management, ensuring a systematic approach to the identification of risks using a hierarchy of controls and, the allocation of financial and physical resources to control these risks. To deliver these responsibilities, the Shire of Menzies undertakes to:

- maintain a safe and healthy place of work by providing plant, equipment and systems of work which reduces risks to people's health and safety;
- promote ~~WHS (Work, Health and Safety (WHS))~~ awareness within ~~our organisation~~ the company and encourage workers to participate in the decision-making processes for WHS;
- Support compliance with all relevant safety legislation, regulations, codes of practice and other requirements associated with our operations;

- where any process or service is outsourced, the Shire of Menzies will determine criteria and methods of control to support conformity to our requirements.
- arrange for the effective planning, organisation, control, monitoring and review of preventative and protective measures;
- have in place a framework for setting and reviewing our WHS objectives and targets;
- train, educate and inform our workers about WHS issues that may affect their work; and
- commit to reporting WHS performance with measurable targets to ensure continued improvement.
- openly encourage all staff and contractors to report hazards, including near misses, without fear of reprisal.

This WHS Policy is deemed appropriate for the Shire of Menzies. It includes a commitment to comply with this policy and all applicable regulatory requirements where reasonably practicable.

Responsibilities

Management is committed to:

- integrating WHS into all aspects of the Shire's operations where reasonably practicable;
- doing everything reasonably practicable to ensure the health and safety of its workers while they are at work;
- support compliance with legislative requirements, current industry WHS standards and co-operation with regulatory bodies, as far as is reasonably practicable;
- identifying any hazards in the workplace that may be a risk to health and safety and eliminating or controlling the risk of harm from those hazards;
- measurable targets to encourage continued improvement reflected in accountability/key performance indicators at all levels;
- provision and maintenance of a work environment that is safe and manages risks to health;
- consultation with workers and other parties to improve decision-making on WHS matters;
- development, implementation and review of written safe work procedures;
- distribution and communication of safety information and safe work procedures;
- information, training and supervision to workers, contractors, clients and visitors to support safety;
- support and assist workers in effective injury management and rehabilitation;
- encouraging compliance with WHS and taking swift rectification where required; and,
- review and assessment of WHS policies.

Workers are expected to:

- take reasonable care for the health and safety of themselves and others at work;
- cooperate with the organisation to support compliance with WHS legal obligations;
- participate in consultative arrangements;
- assist management in meeting WHS targets/key performance indicators;
- participate in return to work programs;
- comply with all reasonable instructions from managers concerning health and safety issues at work where reasonably practicable; and,
- strive to use equipment safely and that they correctly use all equipment.

The Shire of Menzies has appointed a management representative (as shown on the noticeboards) for the purposes of this WHS Policy. The Management Representative has the full support of the leadership of the Shire of Menzies to establish, implement and maintain WHS, and other applicable regulations, standards and guidance.

Review Procedure

The Shire of Menzies ~~appointed~~ 'WHS Safety Committee' will review this policy as required. The review schedule is directed in response to organisational and/or legislative changes and requirements. The review will be undertaken in consultation with workers, Shire representatives and other relevant parties. All relevant persons will be made aware of changes made due to the review. This policy will be reviewed if:

- there are changes in the workplace that may affect the policy;
- the policy is not effective;
- there are legislative changes that affect the policy; and,
- there is a breach of this policy.

This policy is reviewed at least annually, and all version control is managed via the Shire of Menzies WHS software system.

– End of Policy

ADOPTED: 27 MAY 2021

LAST REVIEWED: 27 JULY 2023

13.2.14	Review of Policy 6.3 Personal Protection Equipment and Uniforms
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1151
DATE OF REPORT	10 July 2023
AUTHOR	Manager of Works, Garth Marland
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. Policy 6.3 Personal Protection Equipment and Uniforms [13.2.14.1 - 2 pages]

SUMMARY:

To review Policy 6.3 Personal Protection Equipment and Uniforms in accordance with the Council's annual rolling review of all policies.

BACKGROUND:

The current policy was adopted by the Council on 19 August 2020 and has not been reviewed since.

COMMENT:

The objective of Policy 6.3 Personal Protection Equipment and Uniforms is to endorse protective clothing for outside crew and uniform for administration staff.

Protective clothing or equipment for outside crew is covered by the Work Health and Safety Act 2020 and consequently should be deleted from the policy under review. Policy direction for all other staff is nevertheless necessary.

CONSULTATION:

No external consultation occurred during the preparation of this report.

STATUTORY AUTHORITY:

Clause 4 Schedule 2 of the Work Health and Safety Act 2020
Regulations 44, 45, 46 and 47 of the Work Health and Safety (General) Regulations 2022.

POLICY IMPLICATIONS:

This policy is being reviewed in accordance with Policy 1.13 Policy Review Schedule.

FINANCIAL IMPLICATIONS:

There are no financial implications if the officer's recommendation is endorsed.

RISK ASSESSMENT:

There is no risk associated with the repeal of the existing policy in its entirety. However, it is recommended that the policy be replaced (extensively amended) without reference to Personal Protective Equipment and Personal Protective Clothing.

STRATEGIC IMPLICATIONS:

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome:

4.2 An efficient and effective organisation.

Strategy:

4.2.3 Provide a positive and safe workplace.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

1. Current Policy 6.3 Personal Protection Equipment and Uniforms be renamed Policy 6.3 Staff Uniforms.
2. Policy 6.3 Staff Uniforms, as follows:

'Objective:

- To provide an operating procedure that ensures the appearance of Shire employees reflects the values and professionalism of the organisation and encourages a positive public perception of the Shire and its employees.
- To build the public profile of the Shire by presenting a professional image and encourage a feeling of pride in keeping with the values of the organisation through providing employees with professional and practical uniform guidelines, including permanent staff or extended contract staff (>6 months) and salaried staff.

Policy Scope:

- This policy applies to employees of the Shire of Menzies who respond or are covered by the Local Government Officers' (Western Australia) Award (the Award).
- Uniform/clothing requirements may vary between work areas and positions.
- This policy does not apply to volunteers.

Policy Statement:

Introduction

Uniform Allowance

Employees identified in the policy scope above are entitled to a uniform allowance of \$500 per annum (pro-rata for part-time and casual employees) which can be used to purchase items through the Shire's suppliers or by agreement, for reimbursement of uniform purchases made by the employee.

One pair of shoes per annum can be reimbursed as part of the \$500 allowance.

The uniform allowance applies to the financial year and cannot be redeemed for cash.

The uniform allowance of \$500 per annum does not include a staff member's Personal Protective Equipment (PPE) or Personal Protective Clothing (PPC). Where an identified staff member has roles and responsibilities which require PPE/PPC, the Shire will provide such PPE/PPC as required.

Principles:

Uniform Standards

- Smart Business attire including name badges, should be worn by employees, particularly those in contact with members of the public.
- Corporate style pants, shirts, dresses, skirts, suits and jackets and similar items can be purchased from the Shire's identified supplier. Jeans are not considered corporate style.
- A polo shirt option is available from the Shire's supplier.
- Footwear must be fit for purpose and depending on the nature of the role. Employees may be required to wear closed in toe shoes.
- Other items may be purchased from a supplier of the employee's choice and reimbursed once approved by their Manager.
- Clothing must be in good repair, clean and appropriate for the tasks being performed for all staff representing the Shire including volunteers.
- Employees must ensure uniform items are replaced if they become faded, ripped or otherwise damaged.

Responsibilities

Managers are responsible for:

- Ensuring their team adheres to this Uniform Policy and monitoring employee dress practices to ensure compliance.

All Employees are responsible for:

- Maintenance and cleanliness of garments at all times and maintaining a high level of personal presentation at all times.
- Appropriate footwear in accordance with the uniform standards outlined above.

Staff ordering of additional items

- Orders from Shire suppliers in excess of entitlements are permitted but must be in accordance with the specifications of this operating procedure. Additional items must be paid for by the employee at the time of purchase.

Termination of employment

- Upon termination, any uniforms embroidered with the Shire logo must be returned in full.

Free Dress Days

- The CEO may designate smart dress casual Fridays. This may include jeans.
- Employees are expected to maintain a high level of personal presentation and ensure that the clothing and footwear worn is safe and appropriate for the tasks that are being performed.'

be endorsed.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--



POLICY – 6.3 – Personal Protection Equipment & Uniforms

Relevant Delegation

N/A

Policy Statement

1. Employees engaged in generally open-air duties, Standard of personal protective equipment, and clothing etc to be issued as follows –

Description	Number issued
Clothing – <ul style="list-style-type: none"> - high visibility (orange/yellow) long sleeve, light weight shirt, sleeves are not rolled up and the shirt must have a collar. - trousers or “long shorts” no higher than 50mm above the knee. - high visibility (orange/yellow) jacket <u>or</u> jumper for cold weather - boots – at least ankle height, with reinforced toe cap 	4 4 1 1
Chemical and hazardous substances – <ul style="list-style-type: none"> - breathing masks, gloves, disposable overalls 	As required
Sun protection – <ul style="list-style-type: none"> - wide brimmed sun hat - sunglasses - sunscreen applied at least twice daily to all exposed skin 	1 1 As required
Other – <ul style="list-style-type: none"> - gloves – gardening, welding etc - safety glasses - ear plugs 	As required As required As required
Where reasonable, employee’s personal preferences may be taken into account, with the type of equipment or clothing etc, selected after consultation with employees.	

2. Administrative staff uniforms –

Uniforms – <ul style="list-style-type: none"> - Councils approved colour scheme is to apply 	\$500pa <i>pro-rata</i>
--	-------------------------

3. General provisions-

- All shirts, blouses, jackets, jumpers etc to have an approved logo featured prominently –
 - the Shire of Menzies logo
 - the Lake Ballard logo
 - WALGA preferred supplier corporate local government logo
- purchases are to comply with Australian Tax Office requirements

– End of Policy

COMMENT

Formerly	Policies 5.1, 5.2, 5.13 Replaced 29 November 2012	
Last Reviewed	19 August 2020	
Next Review Date	February 2021	
Amended	19 August 2020 (Res# 1972)	28 February 2013
Adopted	19 August 2020 25 June 2015	30 August 2018
Version	3	

13.2.15	Review of Policy 7.1 - Dog Act Enforcement
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1153
DATE OF REPORT	6 July 2023
AUTHOR	Executive Officer, Maureen Mertyn
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	<ol style="list-style-type: none"> 1. Dog Act Delegation [13.2.15.1 - 9 pages] 2. Policy 7.1 Dog Act - Enforcement [13.2.15.2 - 1 page]

SUMMARY:

To review Policy 7.1 Dog Act – Enforcement.

BACKGROUND:

The Dog Act – Enforcement Policy was adopted by the Council on 30 August 2018.

COMMENT:

In November 2021, the Council approved the Shire of Menzies Delegation Register. The register was reviewed in November 2022 without any amendments. It comprehensively covers the authorities of the CEO in relation to the Dog Act 1976, which aligns with the objective of Policy 7.1 Dog Act - Enforcement.

Consequently, it is advisable to consider endorsing the repeal of the existing policy.

CONSULTATION:

No external consultation occurred during the preparation of this report.

STATUTORY AUTHORITY:

Dog Act 1976
Shire of Menzies Delegation Register

POLICY IMPLICATIONS:

This policy is being reviewed by the Council in accordance with Policy 1.13 Policy Review Schedule.

FINANCIAL IMPLICATIONS:

There are no financial implications if the Officer’s Recommendation is endorsed.

RISK ASSESSMENT:

There is no risk associated with the repeal of the existing policy.

STRATEGIC IMPLICATIONS:

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome:
4.2 An efficient and effective organisation.

Strategy:
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Policy 7.1 Dog Act - Enforcement be repealed.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

Delegation Register

Shire of Menzies

5. Dog Act 1974 Delegations

5 Dog Act 1974 Delegations

5.1 Dog Act Delegations Council to CEO

5.1.1 Part Payment of Sterilisation Costs / Directions to Veterinary Surgeons

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.10A Payments to veterinary surgeons towards costs of sterilisation
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> Authority to determine where a resident who is the owner of a registered dog, would suffer hardship in paying the whole of the cost of sterilisation and determine to pay part of such costs to a maximum value of \$250 [s.10A(1)(a) and (3)]. Authority to give written directions to a veterinary surgeon to be complied with as a condition of part payment of the cost of sterilisation [s.10A(1)(b) and (2)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Compliance Links:

Record Keeping:

In accordance with r19 Local Government (Administration) Regulations 1996

Version Control:

1	Adopted 25 November 2021 Item 12.2.1
2	

Shire of Menzies – Register of Delegations November 2021

Delegation Register

Shire of Menzies

5. Dog Act 1974 Delegations

5.1.2 Refuse or Cancel Registration

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.15(2) and (4A) Registration periods and fees s.16(3) Registration procedure s.17A(2) If no application for registration made s.17(4) and (6) Refusal or cancellation of registration
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine to refuse a dog registration and refund the fee, if any [s.16(2)]. 2. Authority to direct the registration officer to refuse to effect or renew or to cancel the registration of a dog, and to give notice of such decisions, where: <ol style="list-style-type: none"> i. the applicant, owner or registered owner has been convicted of an offence or paid a modified penalty within the past 3-years in respect of 2 or more offences against this Act, the <i>Cat Act 2011</i>, or the <i>Animal Welfare Act 2002</i>; or ii. the dog is determined to be destructive, unduly mischievous or to be suffering from a contagious or infectious disease or iii. the delegate is not satisfied that the dog is or will be effectively confined in or at premises where the dog is ordinarily kept iv. the dog is required to be microchipped but is not microchipped; or v. the dog is a dangerous dog [s.16(3) and s.17A(2)]. 3. Authority to discount or waive a registration fee, including a concessional fee, for any individual dog or any class of dogs within the Shire's District [s15(4A)]. 4. Authority to apply to a Justice of the Peace for an order to seize a dog where, following a decision to refuse or cancel a registration and the applicant / owner has not applied to the State Administration Tribunal for the decision to be reviewed. [s.17(4)]. <ol style="list-style-type: none"> i. Authority, following seizure, to determine to cause the dog to be detained or destroyed or otherwise disposed of as though it had be found in contravention of

Shire of Menzies – Register of Delegations November 2021

Delegation Register

Shire of Menzies

5. Dog Act 1974 Delegations

	section 31, 32 or 33A and had not been claimed [s.17(6)]
Council Conditions on this Delegation:	<p>a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].</p> <p>b. The CEO may waive the registration fee for a maximum of 12 months where a dog is rescued from impoundment by a new owner.</p>
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Compliance Links:	<p><i>Dog Act 1976</i> s.17A If no application for registration made – procedure for giving notice of decision under s.16(3)</p> <p>Note – Decisions under this delegation may be referred for review by the State Administration Tribunal – s.16A, s.17(4) and (6)</p>
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

Version Control:

1	Adopted 25 November 2021 Item 12.2.1
2	
3	

Shire of Menzies – Register of Delegations November 2021

Delegation Register

Shire of Menzies

5. Dog Act 1974 Delegations

5.1.3 Kennel Establishments

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.27 Licensing of approved kennel establishments
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to grant, refuse to grant or cancel a kennel licence [s.27(4) and (6)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Application processing and decisions under this delegation are to comply with the <<insert LG name>> Dogs Local Law.
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

Version Control:

1	Adopted 25 November 2021 Item 12.2.1
2	

Shire of Menzies – Register of Delegations November 2021

Delegation Register

Shire of Menzies

5. Dog Act 1974 Delegations

5.1.4 Recovery of Moneys Due Under this Act

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.29(5) Power to seize dogs
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to recover moneys, in a court of competent jurisdiction, due in relation to a dog for which the owner is liable [s.29(5)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
Compliance Links:	Includes recovery of expenses relevant to: s.30A(3) Operator of dog management facility may have dog microchipped at owner's expense s.33M Local government expenses to be recoverable. s.47 Veterinary service expenses recoverable from local government r.31 Local government expenses as to dangerous dogs (declared)
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996
Version Control:	
1	Adopted 25 November 2021 Item 12.2.1
2	
3	

Shire of Menzies – Register of Delegations November 2021

Delegation Register

Shire of Menzies

5. Dog Act 1974 Delegations

5.1.5 Dispose of or Sell Dogs Liable to be Destroyed

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.29(11) Power to seize dogs
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to dispose of or sell a dog which is liable to be destroyed [s.29(11)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Proceeds from the sale of dogs are to be directed into the Municipal Fund.
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996
Version Control:	
1	Adopted 25 November 2021 Item 12.2.1
2	

Shire of Menzies – Register of Delegations November 2021

Delegation Register

Shire of Menzies

5. Dog Act 1974 Delegations

5.1.6 Declare Dangerous Dog

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.33E(1) Individual dog may be declared to be dangerous dog (declared)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to declare an individual dog to be a dangerous dog [s.33E(1)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

Version Control:

1	Adopted 25 November 2021 Item 12.2.1
2	

Delegation Register

Shire of Menzies

5. Dog Act 1974 Delegations

5.1.7 Dangerous Dog Declared or Seized – Deal with Objections and Determine when to Revoke

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.33F(6) Owners to be notified of making of declaration s.33G(4) Seizure and destruction s.33H(1), (2) and (5) Local government may revoke declaration or proposal to destroy
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to consider and determine to either dismiss or uphold an objection to the declaration of a dangerous dog [s.33F(6)]. 2. Authority to consider and determine to either dismiss or uphold an objection to seizure of a dangerous dog [s.33G(4)]. 3. Authority to revoke a declaration of a dangerous dog or revoke notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any contravention of this Act [s.33H(1)] <ol style="list-style-type: none"> i. Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog [s.33H(2)]. 4. Authority to consider application [s.33H(5)]
Council Conditions on this Delegation:	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

Version Control:

1	Adopted 25 November 2021 Item 12.2.1
2	
3	

Shire of Menzies – Register of Delegations November 2021

Delegation Register

Shire of Menzies

5. Dog Act 1974 Delegations

5.1.8 Determine Recoverable Expenses for Dangerous Dog Declaration

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.33M(1)(a) Local Government expenses to be recoverable
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to determine the reasonable charge to be paid by an owner at the time of payment of the registration fee under s.15, up to the maximum amount prescribed, having regard to expenses incurred by the Local Government in making inquiries, investigations and inspections concerning the behaviour of a dog declared to be dangerous [s.33H(5)].
Council Conditions on this Delegation:	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)]. b. Delegation does not include s.33M(1)(b) as the setting of a fixed fee is recommended to occur by Council resolution in accordance with s.6.16 of the Local Government Act 1995
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

Version Control:

1	Adopted 25 November 2021 Item 12.2.1
2	



POLICY – 7.1 – Dog Act - Enforcement

Relevant Delegation

N/A

Policy Statement

- 1. In accordance with the Dog Act 1976, the Chief Executive Officer is authorised to undertake actions to alleviate complaints or offences relating to dogs, including the issue of infringement and orders.
- 2. Where it is proposed to implement legal proceedings, the prior consent of Council is required.

– End of Policy

COMMENT

Formerly	Delegation 41	
Last Reviewed	30 August 2018	
Next Review Date	February 2021	
Amended	29 November 2012	28 February 2013
Adopted	25 June 2015	30 August 2018
Version	1	

13.2.16	Design and Construct of Government Regional Officer Housing Tender
LOCATION	Lot 100 (22) Mercer Street Menzies
APPLICANT	Internal
DOCUMENT REF	NAM1154
DATE OF REPORT	12 July 2023
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. CONFIDENTIAL REDACTED - RFT 01-23 GROH Housing Confidential Tender Assessment Report Ver 3 [13.2.16.1 - 20 pages]

SUMMARY:

To consider the submission for Tender 01/23 – Design and Construct of Government Regional Officer Housing (GROH).

BACKGROUND:

The GROH program exists to help provide accommodation for public sector employees (i.e. teachers, health workers) and thereby facilitate the attraction and retention of staff in regional and remote locations.

Under the GROH program, the accommodation is not leased directly to the tenant, but rather the Department of Communities (which runs the GROH program) leases the property to government agencies at full market or cost rent. The government agency sub-leases the property to their eligible employees at a subsidised rate.

The Acting CEO Pascoe Durtanovich met with GROH on 19 October 2022 to seek their commitment to provide Education Department staff accommodation in Menzies. GROH was keen to provide suitable accommodation and entered into an agreement with the Shire of Menzies for the construction of one 3x2 dwelling and one 2x1. This has since been updated to a 4x2 and a 2x1. Under this agreement, the Shire of Menzies is responsible for providing land, and procure and fund the construction of the accommodation.

On Saturday 3 March 2023, the Shire of Menzies called tenders from suitably qualified and experienced registered residential building contractors to undertake Design and Construction (D&C) of two (2) prefabricated staff dwellings, one 4x2 and one 2x1, compliant with GROH specifications. Both dwellings are to be located on Lot 100, 22 Mercer St, corner of Mercer and Brown Street, Menzies.

COMMENT:

The tender open period was from Saturday 3 March 2023 until 14:00hrs (2pm) WST, Thursday 20 April 2023. The tender opening was held on Thursday, 20 April 2023 at the offices of CORE Business Australia, attended by the Robert Stewart (Shire of Menzies Acting CEO), Bruce Lorimer (Managing Director, CORE Business Australia, authorised by the Shire of Menzies' CEO to open tenders in accordance with Regulation 16 (3) (a) (ii) of the Local government (Functions and General) Regulation 1996), and Milena Lorsignol (Project Support Officer, CORE Business Australia). There were no members of the public present. One tender was received (see attached report for details).

Modular WA's tender scores well on qualitative criteria and appears to provide value for money in the current construction climate. The tender was provided to GROH Project Manager at the Department of Communities, who provided some feedback and updates to some details. This was provided to Modular WA for review, who then provided an updated design and cost. The finalised updated cost (inclusive of base price, provisional sums, and upgrades) was \$668,750.91 (ex. GST) for the 4x2, and \$480,200.91 91 (ex. GST) for the 2x1.

Once the contract between the Shire and the builder is executed, the Department of Communities will put together a lease agreement (between Department of Communities and Shire of Menzies) with payments calculated based on the contract's capital cost. The intended source of funding for this project are: Municipal Fund and Western Australian Treasury Corporation.

CONSULTATION:

Department of Communities
WA Treasury Corporation

STATUTORY AUTHORITY:

Local Government Act 1995

1. Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
2. Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.57 – Requires that a local government invite tenders for the supply of goods and services of a prescribed type

POLICY IMPLICATIONS:

Council Policy 4.2 – Purchasing and Tenders

FINANCIAL IMPLICATIONS:

Current budget impact: As this matter has gone to public tender, the acceptance of the offer/tender and subsequent award of any such contract is to be determined by the Council.

Future budget impact: It is proposed to borrow the required funds from WA Treasury Corporation. The Department of Communities will, on invoice, reimburse the six monthly instalments.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
GROH housing not built.	Low	Ensure tender is set and agreed with Department of Communities and entered into.

STRATEGIC IMPLICATIONS:

The Shire’s strategic Community Plan 2021-2031 outlines the following Outcomes and Strategies:

Outcome:
1.1 An engaged and inclusive community.

Strategies:
1.1.1 Facilitate, encourage and support community volunteers, groups, events and initiatives.

1.1.2 Welcoming to all residents, strengthen community cohesiveness and participation.

Outcome:
1.2 A healthy and safe community.

Strategy
1.2.1 Support provision of emergency and essential services.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the Tender RFT 01/2023 Design and Construct of Government Regional Officer Housing be awarded to Modular WA and the Chief Executive Officer be authorised to finalise and execute the contract as per the tendered amount of \$1,148,951.82 (ex GST) with the final sum being subject to final provisional sum items.

COUNCIL DECISION:

Council Resolution Number	
----------------------------------	--

Moved		Seconded	
--------------	--	-----------------	--

Carried	
----------------	--

14 ELECTED MEMBER MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15 NEW BUSINESS OF AN URGENT NATURE

16 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS

17 NEXT MEETING

The next meeting is to be held on 31 August 2023 at the Shire Offices in Menzies commencing at 1.00pm.

18 CLOSURE OF MEETING

The Shire President declared the meeting closed at _____pm.