SHIRE OF MENZIES

Agenda

FOR THE ORDINARY MEETING OF COUNCIL
TO BE HELD ON

29 APRIL 2021

Commencing at 1.00pm

At Tjuntjuntjara

DISCLAIMER

No responsibility whatsoever is implied or accepted by the shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

a) In a written notice given to the Chief Executive Officer (CEO) before the meeting: or
b) At the meeting, immediately before the matter is discussed.

A member who has declared an interest must not:

- Preside at the part of the meeting relating to the matter: or

- Participate in or be present during the discussion of decision-making procedure relating to the matter unless the member is allowed to do so under Section 5.68 or 5.69 of the *Local Government Act 1995*.

Councillor Attendance
Shire of Menzies Council Meetings 2020/2021

Council Meeting Date	Attended in Person	Electronic Attendance	Leave of Absence	Apologies	Absent
29 October 2020		Cr I Baird (Tjuntjuntjara) Cr J Lee (MAC Office) Cr V Ashwin (MAC Transportable	Cr J Dwyer		
26 November 2020	Cr G Dwyer Cr I Baird Cr J Dwyer Cr K Mader	Cr J Lee (MAC Office) Cr V Ashwin (MAC Transportable)			
17 December 2021	Cr G Dwyer Cr I Baird Cr J Dwyer Cr K Mader			Cr J Lee Cr V Ashwin	
28 January 2021	Cr G Dwyer Cr K Mader Cr S Baird	Cr J Dwyer - Kambalda Cr J Lee - MAC Office Cr I Baird -Wongary	Cr J Dwyer Cr V Ashwin		
25 February 2021	Cr G Dwyer Cr I Baird Cr J Dwyer Cr K Mader	Cr J Lee- MAC Office	Cr V Ashwin	Cr S Baird	
25 March 2021	Cr G Dwyer Cr I Baird Cr J Dwyer Cr K Mader Cr J Lee Cr S Baird		Cr V Ashwin		

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ORDINARY COUNCIL MEETING 29 APRIL 2021

1. DECLARATION OF OPENING

The President declared the meeting open at _______.

2. ANNOUNCEMENT OF VISITORS

3. RECORD OF ATTENDANCE

Councillors:	**Cr G Dwyer Shire President** **Cr I Baird Deputy Shire President** **Cr J Dwyer** **Cr J Lee** **Cr K Mader** **Cr S Baird**
Staff:	**Mr B Joiner Chief Executive Officer** **Ms S Mik (Executive Officer)**

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5. PUBLIC QUESTION TIME

6. APPLICATIONS BY MEMBERS

6.1 RESIGNATION

6.1.1 Cr Vashti Ashwin

6.1.1 COUNCILLOR RESIGNATION – VASHTI ASHWIN	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	
DATE OF REPORT	**09 April 2021**
AUTHOR	**CEO Brian Joiner**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Nil**

SUMMARY:

This paper is for Council to consider the written resignation of Cr Vashti Ashwin and subsequent actions required following the resignation.

BACKGROUND:

Cr Vashti Ashwin was on an approved leave of absence until 28 April 2021. On 07 April 2021 Cr Ashwin wrote to the CEO advising of her resignation from Council. Cr Ashwin's term was due to expire in 2023.

Council must decide whether to hold an extraordinary election or apply to the Department to hold the election coincident with the general elections in October 2021.

COMMENT:

S. 2.32 (a) of the Local Government Act 1995 states that an extraordinary vacancy occurs in offices, elected by electors, if the member resigns.

Elections following a resignation are normally required to be held within four (4) months after the vacancy occurs. However, under S. 4.16 (4):

If a member's office becomes vacant under section 2.32 –

(a) After the third Saturday in January in an election year but
(b) Before the third Saturday in July in that election year,

The Council may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy.

CONSULTATION:

Nil required.

STATUTORY AUTHORITY:

Local Government Act 1995, Part 2, Division 5, section 2.32.
Local Government Act 1995, Part 4, Division 6, section 4.8 to 4.16.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:
Not relevant.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. Note the resignation of Cr Vashti Ashwin and thank the member for her service to the Shire of Menzies; and
2. Authorise the CEO to apply to the Electoral Commissioner to hold the extraordinary election coincident with the ordinary elections day in October 2021.

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

7. DECLARATIONS OF INTEREST

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

9. CONFIRMATION/ RECIEVAL OF MINUTES

10. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

11. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

12. REPORTS OF OFFICERS

12.1 FINANCE REPORTS

12.1.1 Finance Report for March 2021

12.1.1 FINANCE REPORT – MARCH 2021	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**FIN.551.1**
DATE OF REPORT	**15 April 2021**
AUTHOR	**R Hawkins**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**NIL**
ATTACHMENT	**Monthly Financial Report for the period ending 31 March 2021**

SUMMARY:
Statutory Financial Reports are submitted to Council as a record of financial activity for the year to 31 March 2021.

BACKGROUND:
The Financial Management *Regulation 34* requires Local Government entities to prepare each month a Statement of Financial Activity reporting on the sources and application of funds, as set out in the Annual Budget under *Regulation 22(1)(d)*:

- The annual budget estimates;
- Budget estimates to the end of the month to which the statement relates. Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- Any material variations between year to date for income and expenditure and the relevant budget provisions to the end of the relevant reporting period;
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period;
- Include an operating statement;
- Include the net current assets; and
- Any other relevant reporting notes.

COMMENT:
This report contains annual budget, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

CONSULTATION:
Nil

STATUTORY AUTHORITY:

Local Government Act 1995 Section 6.4
Local Government (Financial Management) Regulation 1996, 34

POLICY IMPLICATIONS:
Nil

FINANCIAL IMPLICATIONS:
As detailed in the attachment.

RISK ASSESSMENT:
Nil

STRATEGIC IMPLICATIONS:
14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:
That Council receive the Statement of Financial Activity for the period ending 31 March 2021 as attached and note any material differences.

COUNCIL DECISION:

Council Resolution Number	

Moved		Seconded	

Carried	

SHIRE OF MENZIES
F.I.S
FINANCIAL INFORMATION SCHEDULE AS
@ 31/03/2021

PURPOSE OF DOCUMENT - The Financial Information Schedule has been developed so that Councillors can have a more detailed breakdown of operating expenses and income. The document should be read in conjuntion with the Monthly Financial Report as it is a useful tool in understanding variances to the budget.

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
General Purpose Funding							REVIEW PERCENTAGES
Rates							
Operating Income							
3030120	RATES - Instalment Admin Fee Received		-$5,500.00	-$4,122.00	-$5,280.00	-$1,158.00	28.09%
3030121	RATES - Account Enquiry Charges		$0.00	$0.00	$0.00	$0.00	
3030122	RATES - Reimbursement of Debt Collection Costs		-$1,000.00	-$747.00	$0.00	$747.00	-100.00%
3030123	RATES - Special Payment Arrangement		$0.00	$0.00	$0.00	$0.00	
3030130	RATES - Rates Levied - Synergy		-$3,562,400.00	-$2,671,794.00	-$3,504,718.95	-$832,924.95	31.17%
3030135	RATES - Other Income Relating To Rates		$0.00	$0.00	$0.00	$0.00	
3030138	RATES - Discount on Rates Levied		$0.00	$0.00	$0.00	$0.00	
3030139	RATES - Movement in Excess Rates		$0.00	$0.00	$0.00	$0.00	
3030140	RATES - Ex-Gratia Rates		$0.00	$0.00	$0.00	$0.00	
3030145	RATES - Penalty Interest Received		-$77,000.00	-$57,744.00	-$48,050.26	$9,693.74	-16.79%
3030146	RATES - Instalment Interest Received		-$5,500.00	-$4,122.00	-$5,568.65	-$1,446.65	35.10%
3030147	RATES - Pensioner Deferred Interest Received		$0.00	$0.00	$0.00	$0.00	
Rates Operating Income Total			-$3,651,400.00	-$2,738,529.00	-$3,563,617.86	-$825,088.86	30.13%
Rates							
Operating Expenditure							
2030100	RATES - Employee Costs		$53,904.00	$40,419.00	$41,687.59	$1,268.59	3.14%
2030103	RATES - Uniforms		$500.00	$369.00	$0.00	-$369.00	-100.00%
2030104	RATES - Training & Development		$2,500.00	$1,872.00	$0.00	-$1,872.00	-100.00%
2030105	RATES - Recruitment		$0.00	$0.00	$0.00	$0.00	
2030106	RATES - Fringe Benefits Tax		$0.00	$0.00	$0.00	$0.00	
2030107	RATES - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2030108	RATES - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2030109	RATES - Travel & Accommodation		$2,500.00	$1,872.00	$0.00	-$1,872.00	-100.00%
2030110	RATES - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2030111	RATES - Rates Incentive Scheme		$0.00	$0.00	$0.00	$0.00	
2030112	RATES - Valuation Expenses		$3,000.00	$2,250.00	$5,730.26	$3,480.26	154.68%
2030113	RATES - Title/Company Searches		$1,000.00	$747.00	$17.00	-$730.00	-97.72%
2030114	RATES - Debt Collection Expenses		$15,000.00	$11,250.00	$847.32	-$10,402.68	-92.47%
2030115	RATES - Printing and Stationery		$1,000.00	$738.00	$100.00	-$638.00	-86.45%
2030116	RATES - Postage and Freight		$1,000.00	$747.00	$554.64	-$192.36	-25.75%
2030117	RATES - Doubtful Debts Expense		$0.00	$0.00	$0.00	$0.00	
2030118	RATES - Rates Write Off		$200,000.00	$149,994.00	$141,197.73	-$8,796.27	-5.86%
2030119	RATES - Seizure of Land		$5,000.00	$3,744.00	$1,064.38	-$2,679.62	-71.57%
2030120	RATES - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2030121	RATES - Information Technology		$100.00	$72.00	$0.00	-$72.00	-100.00%
2030122	RATES - Security		$0.00	$0.00	$0.00	$0.00	
2030130	RATES - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2030140	RATES - Advertising & Promotion		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2030141	RATES - Subscriptions & Memberships		$100.00	$72.00	$0.00	-$72.00	-100.00%
2030152	RATES - Consultants		$20,000.00	$14,994.00	$8,250.00	-$6,744.00	-44.98%
2030165	RATES - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2030185	RATES - Legal Expenses (not recoverable)		$0.00	$0.00	$0.00	$0.00	
2030186	RATES - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2030187	RATES - Other Expenses Relating To Rates		$600.00	$441.00	$0.00	-$441.00	-100.00%
2030198	RATES - Staff Housing Costs Allocated		$0.00	$0.00	$0.00	$0.00	
2030199	RATES - Administration Allocated		$46,541.76	$34,902.00	$24,979.08	-$9,922.92	-28.43%
			$0.00	$0.00	$0.00	$0.00	
Rates Operating Expenditure Total			$353,745.76	$265,230.00	$224,428.00	-$40,802.00	-15.38%
General Purpose							
Operating Income							
3030200	GEN PUR - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3030201	GEN PUR - Reimbursements		-$100.00	-$72.00	$0.00	$72.00	-100.00%

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
3030202	GEN PUR - Commissions		$0.00	$0.00	$0.00	$0.00	
3030210	GEN PUR - Financial Assistance Grant - General		-$772,046.00	-$579,033.00	-$665,018.50	-$85,985.50	14.85%
3030211	GEN PUR - Financial Assistance Grant - Roads		-$425,376.00	-$319,032.00	-$370,327.25	-$51,295.25	16.08%
3030212	GEN PUR - Royalties for Regions - CLGF (Individual)		$0.00	$0.00	$0.00	$0.00	
3030213	GEN PUR - Royalties for Regions - CLGF (Regional)		$0.00	$0.00	$0.00	$0.00	
3030220	GEN PUR - Charges - Photocopying / Faxing		-$200.00	-$144.00	-$172.73	-$28.73	19.95%
3030221	GEN PUR - Charges - Sale Of Electoral Rolls, Minutes, Loca		$0.00	$0.00	$0.00	$0.00	
3030222	GEN PUR - Charges - Secretarial Services		$0.00	$0.00	$0.00	$0.00	
3030223	GEN PUR - Special Payment Arrangement Fee		$0.00	$0.00	$0.00	$0.00	
3030235	GEN PUR - Other Income		-$1,200.00	-$900.00	-$970.70	-$70.70	7.86%
3030245	GEN PUR - Interest Earned - Reserve Funds		-$50,000.00	-$37,494.00	$0.00	$37,494.00	-100.00%
3030246	GEN PUR - Interest Earned - Municipal Funds		-$5,000.00	-$3,744.00	-$2,519.99	$1,224.01	-32.69%
3030247	GEN PUR - Penalty Interest - Sundry Debtors		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$1,253,922.00	-$940,419.00	-$1,039,009.17	-$98,590.17	10.48%
General Purpose							
Operating Expenditure							
2030211	GEN PUR - Bank Fees & Charges		$5,000.00	$3,744.00	$3,753.88	$9.88	0.26%
2030213	GEN PUR - Interest on Overdraft		$0.00	$0.00	$0.00	$0.00	
2030214	GEN PUR - Rounding		$10.00	$0.00	$0.00	$0.00	
2030252	GEN PUR - Grants Consultant		$0.00	$0.00	$0.00	$0.00	
2030291	GEN PUR - Loss on FV Valuation of Assets		$0.00	$0.00	$0.00	$0.00	
2030299	GEN PUR - Administration Allocated		$31,027.84	$23,265.00	$16,768.77	-$6,496.23	-27.92%
			$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$36,037.84	$27,009.00	$20,522.65	-$6,486.35	-24.02%
General Purpose Funding Total Income			**-$4,905,322.00**	**-$3,678,948.00**	**-$4,602,627.03**	**-$923,679.03**	25.11%
General Purpose Funding Total Expenditure			**$389,783.60**	**$292,239.00**	**$244,950.65**	**-$47,288.35**	-16.18%

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Governance							
Members of Council							
Operating Income							
3040100	MEMBERS - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3040101	MEMBERS - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3040110	MEMBERS - Grant Funding - Members		$0.00	$0.00	$0.00	$0.00	
3040120	MEMBERS - Council Chamber Hire		$0.00	$0.00	$0.00	$0.00	
3040135	MEMBERS - Other Income		$0.00	$0.00	$0.00	$0.00	
3040190	MEMBERS - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			$0.00	$0.00	$0.00	$0.00	
Members of Council							
Operating Expenditure							
2040100	MEMBERS - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2040103	MEMBERS - Uniforms		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2040104	MEMBERS - Training & Development		$46,000.00	$34,497.00	$660.00	-$33,837.00	-98.09%
2040105	MEMBERS - Recruitment		$0.00	$0.00	$0.00	$0.00	
2040106	MEMBERS - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2040107	MEMBERS - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2040108	MEMBERS - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2040109	MEMBERS - Members Travel and Accommodation		$25,000.00	$18,747.00	$16,534.31	-$2,212.69	-11.80%
2040110	MEMBERS - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2040111	MEMBERS - Mayors/Presidents Allowance		$19,864.00	$14,895.00	$14,897.97	$2.97	0.02%
2040112	MEMBERS - Deputy Mayors/Presidents Allowance		$4,966.00	$3,717.00	$3,724.56	$7.56	0.20%
2040113	MEMBERS - Members Sitting Fees		$75,870.00	$56,898.00	$53,857.66	-$3,040.34	-5.34%
2040114	MEMBERS - Communications Allowance		$7,700.00	$5,769.00	$5,453.31	-$315.69	-5.47%
2040115	MEMBERS - Printing and Stationery		$400.00	$297.00	$0.00	-$297.00	-100.00%
2040116	MEMBERS - Election Expenses		$0.00	$0.00	$0.00	$0.00	
2040120	MEMBERS - Communication Expenses		$5,000.00	$3,744.00	$0.00	-$3,744.00	-100.00%
2040121	MEMBERS - Information Systems		$3,000.00	$2,250.00	$0.00	-$2,250.00	-100.00%
2040122	MEMBERS - Security		$0.00	$0.00	$0.00	$0.00	
2040129	MEMBERS - Donations to Community Groups		$5,000.00	$3,744.00	$3,193.50	-$550.50	-14.70%
2040130	MEMBERS - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2040140	MEMBERS - Advertising & Promotions		$100.00	$72.00	$0.00	-$72.00	-100.00%
2040141	MEMBERS - Subscriptions & Publications		$800.00	$594.00	$0.00	-$594.00	-100.00%
2040152	MEMBERS - Consultants		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2040165	MEMBERS - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2040185	MEMBERS - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2040186	MEMBERS - Expensed Minor Asset Purchases		$5,000.00	$3,744.00	$0.00	-$3,744.00	-100.00%
2040187	MEMBERS - Other Expenses		$200.00	$144.00	$185.26	$41.26	28.65%
2040188	MEMBERS - Chambers Operating Expenses		$1,800.00	$1,341.00	$69.00	-$1,272.00	-94.85%
2040189	MEMBERS - Chambers Building Maintenance		$500.00	$369.00	$0.00	-$369.00	-100.00%
2040191	MEMBERS - Loss on Disposal of Asset		$0.00	$0.00	$0.00	$0.00	
2040192	MEMBERS - Depreciation		$0.00	$0.00	$0.00	$0.00	
2040198	MEMBERS - Staff Housing Costs Allocated		$0.00	$0.00	$0.00	$0.00	
2040199	MEMBERS - Administration Allocated		$310,278.40	$232,704.00	$166,527.28	-$66,176.72	-28.44%
Operating Expenditure Total			$513,478.40	$385,020.00	$265,102.85	-$119,917.15	-31.15%
Other Governance							
Operating Income							
3040200	OTH GOV - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3040201	OTH GOV - Reimbursements		-$24,385.00	-$18,279.00	-$24,284.90	-$6,005.90	32.86%
3040202	OTH GOV - Commissions		$0.00	$0.00	$0.00	$0.00	
3040210	OTH GOV - Grant Funding - Council		$0.00	$0.00	$0.00	$0.00	
3040220	OTH GOV - Fees & Charges		$0.00	$0.00	$0.00	$0.00	
3040235	OTH GOV - Other Income		$0.00	$0.00	$0.00	$0.00	
			$0.00	$0.00	$0.00	$0.00	

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Operating Income Total			-$24,385.00	-$18,279.00	-$24,284.90	-$6,005.90	32.86%
Other Governance							
Operating Expenses							
2040200	OTH GOV - Employee Costs		$261,298.00	$195,966.00	$303,736.34	$107,770.34	54.99%
2040203	OTH GOV - Uniforms		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2040204	OTH GOV - Training & Development		$5,000.00	$3,744.00	$0.00	-$3,744.00	-100.00%
2040205	OTH GOV - Recruitment		$25,000.00	$18,747.00	$25,847.78	$7,100.78	37.88%
2040206	OTH GOV - Fringe Benefits Fax (FBT)		$9,656.00	$7,236.00	$0.00	-$7,236.00	-100.00%
2040207	OTH GOV - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2040208	OTH GOV - Other Employee Expenses		$100.00	$72.00	$0.00	-$72.00	-100.00%
2040209	OTH GOV - Travel and Accommodation		$2,000.00	$1,494.00	$553.00	-$941.00	-62.99%
2040210	OTH GOV - Motor Vehicle Expenses		$17,000.00	$12,744.00	$12,010.98	-$733.02	-5.75%
2040211	OTH GOV - Civic Functions, Refreshments & Receptions		$4,000.00	$2,997.00	$2,695.48	-$301.52	-10.06%
2040212	OTH GOV - Public Relations Expense		$0.00	$0.00	$0.00	$0.00	
2040213	OTH GOV - Indigenous Affairs		$0.00	$0.00	$0.00	$0.00	
2040215	OTH GOV - Printing and Stationery		$250.00	$180.00	$0.00	-$180.00	-100.00%
2040216	OTH GOV - Postage and Freight		$500.00	$369.00	$144.30	-$224.70	-60.89%
2040220	OTH GOV - Communication Expenses		$0.00	$0.00	$12.72	$12.72	
2040221	OTH GOV - Information Systems		$4,080.00	$3,060.00	$3,060.00	$0.00	0.00%
2040222	OTH GOV - Security		$0.00	$0.00	$0.00	$0.00	
2040223	OTH GOV - LGIS Risk Expenditure		$2,000.00	$1,494.00	$0.00	-$1,494.00	-100.00%
2040230	OTH GOV - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2040240	OTH GOV - Advertising & Promotion		$500.00	$369.00	$494.87	$125.87	34.11%
2040241	OTH GOV - Subscriptions & Memberships		$32,650.00	$24,480.00	$32,739.31	$8,259.31	33.74%
2040250	OTH GOV - Consultancy - Statutory		$500.00	$369.00	$0.00	-$369.00	-100.00%
2040251	OTH GOV - Consultancy - Strategic		$500.00	$369.00	$0.00	-$369.00	-100.00%
2040252	OTH GOV - Other Consultancy		$15,000.00	$11,250.00	$9,777.74	-$1,472.26	-13.09%
2040265	OTH GOV - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2040270	OTH GOV - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2040284	OTH GOV - Audit Fees		$0.00	$0.00	$0.00	$0.00	
2040285	OTH GOV - Legal Expenses		$20,000.00	$14,994.00	$1,151.80	-$13,842.20	-92.32%
2040286	OTH GOV - Expensed Minor Asset Purchases		$5,000.00	$3,744.00	$0.00	-$3,744.00	-100.00%
2040287	OTH GOV - Other Expenses		$500.00	$369.00	$0.00	-$369.00	-100.00%
2040291	OTH GOV - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2040292	OTH GOV - Depreciation		$15,451.00	$11,583.00	$0.00	-$11,583.00	-100.00%
2040298	OTH GOV - Staff Housing Allocated		$0.00	$0.00	$0.00	$0.00	
2040299	OTH GOV - Administration Allocated		$31,027.84	$23,265.00	$16,652.71	-$6,612.29	-28.42%
Operating Expenses Total			$453,012.84	$339,642.00	$408,877.03	$69,235.03	20.38%
Governance Total Income			**-$24,385.00**	**-$18,279.00**	**-$24,284.90**	**-$6,005.90**	**32.86%**
Governance Total Expenditure			**$966,491.24**	**$724,662.00**	**$673,979.88**	**-$50,682.12**	**-6.99%**

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Law, Order & Public Safety							
Fire Prevention							
Operating Income							
3050100	FIRE - Contributions and Donations		$0.00	$0.00	$0.00	$0.00	
3050101	FIRE - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3050102	FIRE - Commissions		$0.00	$0.00	$0.00	$0.00	
3050110	FIRE - Grants		$0.00	$0.00	$0.00	$0.00	
3050120	FIRE - Charges - Fire Prevention		$0.00	$0.00	$0.00	$0.00	
3050135	FIRE - Other Income		$0.00	$0.00	$0.00	$0.00	
3050140	FIRE - Fines and Penalties		$0.00	$0.00	$0.00	$0.00	
3050145	FIRE - Interest		$0.00	$0.00	$0.00	$0.00	
3050190	FIRE - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			$0.00	$0.00	$0.00	$0.00	
Fire Prevention							
Operating Expenditure							
2050100	FIRE - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2050110	FIRE - Motor Vehicle Expenses		$13,427.00	$10,062.00	$10,080.55	$18.55	0.18%
2050113	FIRE - Fire Prevention and Planning		$500.00	$369.00	$0.00	-$369.00	-100.00%
2050130	FIRE - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2050187	FIRE - Other Expenditure		$0.00	$0.00	$0.00	$0.00	
2050188	FIRE - Building Operations		$0.00	$0.00	$410.58	$410.58	
2050192	FIRE - Depreciation		$3,550.00	$2,655.00	$2,166.64	-$488.36	-18.39%
2050199	FIRE - Administration Allocated		$7,756.96	$5,814.00	$4,163.22	-$1,650.78	-28.39%
Operating Expenditure Total			$25,233.96	$18,900.00	$16,820.99	-$2,079.01	-11.00%
Animal Control							
Operating Income							
3050220	ANIMAL - Pound Fees		-$50.00	-$36.00	$0.00	$36.00	-100.00%
3050221	ANIMAL - Animal Registration Fees		-$100.00	-$72.00	-$100.00	-$28.00	38.89%
Operating Income Total			-$150.00	-$108.00	-$100.00	$8.00	-7.41%
Animal Control							
Operating Expenditure							
2050200	ANIMAL - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2050203	ANIMAL - Uniforms		$0.00	$0.00	$0.00	$0.00	
2050204	ANIMAL - Training & Development		$0.00	$0.00	$0.00	$0.00	
2050205	ANIMAL - Recruitment		$0.00	$0.00	$0.00	$0.00	
2050206	ANIMAL - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2050207	ANIMAL - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2050208	ANIMAL - Other Employee Costs		$0.00	$0.00	$0.00	$0.00	
2050209	ANIMAL - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2050210	ANIMAL - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2050212	ANIMAL - Animal Destruction		$100.00	$72.00	$0.00	-$72.00	-100.00%
2050215	ANIMAL - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2050216	ANIMAL - Ranger Services		$29,100.00	$21,825.00	$0.00	-$21,825.00	-100.00%
2050220	ANIMAL - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2050221	ANIMAL - Information Technology		$0.00	$0.00	$0.00	$0.00	
2050222	ANIMAL - Security		$0.00	$0.00	$0.00	$0.00	
2050230	ANIMAL - Insurance Expenses (Other Than Buildings)		$0.00	$0.00	$0.00	$0.00	
2050240	ANIMAL - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2050241	ANIMAL - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2050252	ANIMAL - Consultants		$300.00	$225.00	$20,370.00	$20,145.00	8953.33%
2050265	ANIMAL - Animal Care Day Menzies		$5,000.00	$3,744.00	$1,340.91	-$2,403.09	-64.19%
2050270	ANIMAL - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2050284	ANIMAL - Audit Fees		$0.00	$0.00	$0.00	$0.00	
2050285	ANIMAL - Legal Expenses		$0.00	$0.00	$0.00	$0.00	

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
2050286	ANIMAL - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2050287	ANIMAL - Other Expenditure		$0.00	$0.00	$0.00	$0.00	
2050288	ANIMAL - Animal Pound Operations		$100.00	$72.00	$0.00	-$72.00	-100.00%
2050289	ANIMAL - Animal Pound Maintenance		$100.00	$72.00	$0.00	-$72.00	-100.00%
2050291	ANIMAL - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2050292	ANIMAL - Depreciation		$1,255.00	$936.00	$834.95	-$101.05	-10.80%
2050298	ANIMAL - Staff Housing Costs Allocated		$0.00	$0.00	$0.00	$0.00	
2050299	ANIMAL - Administration Allocated		$31,027.84	$23,265.00	$16,652.71	-$6,612.29	-28.42%
Operating Expenditure Total			$66,982.84	$50,211.00	$39,198.57	-$11,012.43	-21.93%

Other Law, Order & Public Safety							
Operating Expenditure							
2050300	OLOPS - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2050303	OLOPS - Uniforms		$0.00	$0.00	$0.00	$0.00	
2050304	OLOPS - Training & Development		$0.00	$0.00	$0.00	$0.00	
2050305	OLOPS - Recruitment		$0.00	$0.00	$0.00	$0.00	
2050306	OLOPS - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2050307	OLOPS - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2050308	OLOPS - Other Employee Costs		$0.00	$0.00	$0.00	$0.00	
2050309	OLOPS - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2050310	OLOPS - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2050311	OLOPS - CCTV Maintenance		$0.00	$0.00	$0.00	$0.00	
2050312	OLOPS - LEMC Support		$500.00	$369.00	$0.00	-$369.00	-100.00%
2050313	OLOPS - Community Emergency Services		$4,250.00	$3,186.00	$4,238.14	$1,052.14	33.02%
2050314	OLOPS - Crime Prevention Strategies		$0.00	$0.00	$0.00	$0.00	
2050315	OLOPS - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2050316	OLOPS - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2050317	OLOPS - Relief Ranger Services		$0.00	$0.00	$0.00	$0.00	
2050320	OLOPS - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2050321	OLOPS - Information Technology		$0.00	$0.00	$0.00	$0.00	
2050322	OLOPS - Security		$0.00	$0.00	$0.00	$0.00	
2050330	OLOPS - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2050340	OLOPS - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2050341	OLOPS - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2050352	OLOPS - Consultants		$0.00	$0.00	$0.00	$0.00	
2050370	OLOPS - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2050385	OLOPS - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2050386	OLOPS - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2050389	OLOPS - Building Maintenance		$0.00	$0.00	$0.00	$0.00	
2050391	OLOPS - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2050392	OLOPS - Depreciation		$0.00	$0.00	$0.00	$0.00	
2050398	OLOPS - Staff Housing Costs Allocated		$0.00	$0.00	$0.00	$0.00	
2050399	OLOPS - Administration Allocated		$7,756.96	$5,814.00	$4,163.22	-$1,650.78	-28.39%
Operating Expenditure Total			$12,506.96	$9,369.00	$8,401.36	-$967.64	-10.33%

Emergency Services Levy - Bush Fire Brigade							
Operating Income							
3050500	ESL BFB - Contribution		$0.00	$0.00	$0.00	$0.00	
3050502	ESL BFB - Admin Fee/Commission		-$4,000.00	-$2,997.00	-$4,000.00	-$1,003.00	33.47%
3050510	ESL BFB - Operating Grant		-$6,522.00	-$4,887.00	-$2,831.00	$2,056.00	-42.07%
3050515	ESL BFB - Capital Grant		$0.00	$0.00	$0.00	$0.00	
3050516	ESL BFB - Other Grants		$0.00	$0.00	$0.00	$0.00	
3050545	ESL BFB - Non-Payment Penalty Interest		-$4,140.00	-$3,105.00	-$3,003.37	$101.63	-3.27%
3050590	ESL BFB - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$14,662.00	-$10,989.00	-$9,834.37	$1,154.63	

Emergency Services Levy - Bush Fire Brigade	

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Operating Expenditure							
2050507	ESL BFB - Clothing & Accessories		$500.00	$369.00	$0.00	-$369.00	-100.00%
2050530	ESL BFB - Insurance Expenses		$5,164.00	$3,870.00	$0.00	-$3,870.00	-100.00%
2050565	ESL BFB - Maintenance Plant & Equipment		$0.00	$0.00	$0.00	$0.00	
2050566	ESL BFB - Maintenance Vehicles/Trailers/Boats		$0.00	$0.00	$0.00	$0.00	
2050569	ESL BFB - Plant & Equipment $1,200 to $5,000 per item		$0.00	$0.00	$0.00	$0.00	
2050586	ESL BFB - Plant & Equipment < $1,200 per item		$500.00	$369.00	$0.00	-$369.00	-100.00%
2050587	ESL BFB - Other Goods and Services		$0.00	$0.00	$0.00	$0.00	
2050588	ESL BFB - Utilities, Rates & Taxes		$584.00	$432.00	$0.00	-$432.00	-100.00%
2050589	ESL BFB - Maintenance Land & Buildings		$2,500.00	$1,872.00	$0.00	-$1,872.00	-100.00%
2050591	ESL BFB - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2050599	ESL BFB - Administration Allocated		$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$9,248.00	$6,912.00	$0.00	-$6,912.00	-100.00%
Law, Order & Public Safety Total Income			**-$14,812.00**	**-$11,097.00**	**-$9,934.37**	**$1,162.63**	**-10.48%**
Law, Order & Public Safety Total Expenditure			**$113,971.76**	**$78,480.00**	**$64,420.92**	**-$14,059.08**	**-17.91%**

FIS Financial Information Schedule For the Period Ending
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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Health							
Other Health							
Operating Income							
3070400	HEALTH - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3070401	HEALTH - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3070402	HEALTH - Commissions		$0.00	$0.00	$0.00	$0.00	
3070410	HEALTH - Grants		$0.00	$0.00	$0.00	$0.00	
3070420	HEALTH - Health Regulatory Fees & Charges		-$300.00	-$225.00	$0.00	$225.00	-100.00%
3070421	HEALTH - Health Regulatory Licenses		$0.00	$0.00	$0.00	$0.00	
3070422	HEALTH - Health Officer Services Charged Out		$0.00	$0.00	$0.00	$0.00	
3070435	HEALTH - Other Income		$0.00	$0.00	$0.00	$0.00	
3070440	HEALTH - Health Regulatory Fines and Penalties		$0.00	$0.00	$0.00	$0.00	
3070445	HEALTH - Interest		$0.00	$0.00	$0.00	$0.00	
3070490	HEALTH - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$300.00	-$225.00	$0.00	$225.00	-100.00%
Other Health							
Operating Expenditure							
2070400	HEALTH - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2070403	HEALTH - Uniforms		$0.00	$0.00	$0.00	$0.00	
2070404	HEALTH - Training & Development		$0.00	$0.00	$0.00	$0.00	
2070405	HEALTH - Recruitment		$0.00	$0.00	$0.00	$0.00	
2070406	HEALTH - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2070407	HEALTH - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2070408	HEALTH - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2070409	HEALTH - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2070410	HEALTH - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2070411	HEALTH - Contract EHO		$18,000.00	$13,500.00	$16,163.15	$2,663.15	19.73%
2070412	HEALTH - Analytical Expenses		$360.00	$270.00	$180.00	-$90.00	-33.33%
2070413	HEALTH - Control Expenses		$0.00	$0.00	$0.00	$0.00	
2070415	HEALTH - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2070416	HEALTH - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2070420	HEALTH - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2070421	HEALTH - Information Technology		$0.00	$0.00	$0.00	$0.00	
2070422	HEALTH - Security		$0.00	$0.00	$0.00	$0.00	
2070430	HEALTH - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2070440	HEALTH - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2070441	HEALTH - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2070452	HEALTH - Consultants		$0.00	$0.00	$0.00	$0.00	
2070465	HEALTH - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2070470	HEALTH - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2070485	HEALTH - Legal Expenses		$10,000.00	$7,497.00	$0.00	-$7,497.00	-100.00%
2070486	HEALTH - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2070487	HEALTH - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2070488	HEALTH - Building Operations		$0.00	$0.00	$0.00	$0.00	
2070489	HEALTH - Building Maintenance		$0.00	$0.00	$0.00	$0.00	
2070491	HEALTH - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2070498	HEALTH - Staff Housing Costs Allocated		$0.00	$0.00	$0.00	$0.00	
2070499	HEALTH - Administration Allocated		$7,756.96	$5,814.00	$4,163.22	-$1,650.78	-28.39%
Operating Expenditure Total			$36,116.96	$27,081.00	$20,506.37	-$6,574.63	-24.28%
Other Health							
Operating Income							
3070700	OTH HEALTH - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3070701	OTH HEALTH - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3070710	OTH HEALTH - Grants		$0.00	$0.00	$0.00	$0.00	
3070720	OTH HEALTH - Fees & Charges		$0.00	$0.00	$0.00	$0.00	

FIS Financial Information Schedule For the Period Ending
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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
3070735	OTH HEALTH - Other Income		$0.00	$0.00	$0.00	$0.00	
3070790	OTH HEALTH - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
			$0.00	$0.00	$0.00	$0.00	
Other Health							
Operating Expenditure							
2070700	OTH HEALTH - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2070703	OTH HEALTH - Uniforms		$0.00	$0.00	$0.00	$0.00	
2070704	OTH HEALTH - Training & Development		$0.00	$0.00	$0.00	$0.00	
2070705	OTH HEALTH - Recruitment		$0.00	$0.00	$0.00	$0.00	
2070706	OTH HEALTH - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2070707	OTH HEALTH - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2070708	OTH HEALTH - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2070709	OTH HEALTH - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2070710	OTH HEALTH - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2070715	OTH HEALTH - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2070716	OTH HEALTH - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2070720	OTH HEALTH - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2070721	OTH HEALTH - Information Technology		$0.00	$0.00	$0.00	$0.00	
2070722	OTH HEALTH - Security		$0.00	$0.00	$0.00	$0.00	
2070730	OTH HEALTH - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2070740	OTH HEALTH - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2070741	OTH HEALTH - Subscriptions & Membership		$0.00	$0.00	$0.00	$0.00	
2070750	OTH HEALTH - Nurse Expenses		$11,000.00	$8,244.00	$3,519.39	-$4,724.61	-57.31%
2070752	OTH HEALTH - Consultants		$0.00	$0.00	$0.00	$0.00	
2070765	OTH HEALTH - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2070770	OTH HEALTH - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2070799	OTH HEALTH - Administration Allocated		$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$11,000.00	$8,244.00	$3,519.39	-$4,724.61	-57.31%
Health Total Income			**-$300.00**	**-$225.00**	**$0.00**	**$225.00**	**-100.00%**
Health Total Expenditure			**$47,116.96**	**$35,325.00**	**$24,025.76**	**-$11,299.24**	**-31.99%**

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Housing							
Staff Housing							
Operating Income							
3090101	STF HOUSE - Staff Rental Reimbursements		-$13,000.00	-$9,747.00	-$10,133.00	-$386.00	3.96%
3090110	STF HOUSE - Grant Income		$0.00	$0.00	$0.00	$0.00	
3090120	STF HOUSE - Fees & Charges		$0.00	$0.00	$0.00	$0.00	
3090135	STF HOUSE - Other Income		-$500.00	-$369.00	$0.00	$369.00	-100.00%
3090190	STF HOUSE - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$13,500.00	-$10,116.00	-$10,133.00	-$17.00	0.17%
Staff Housing							
Operating Expenditure							
2090111	STF HOUSE - Rental Property Expenses		$0.00	$0.00	$0.00	$0.00	
2090122	STF HOUSE - Security		$0.00	$0.00	$0.00	$0.00	
2090165	STF HOUSE - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2090170	STF HOUSE - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2090185	STF HOUSE - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2090186	STF HOUSE - Expensed Minor Asset Purchases		$10,000.00	$7,497.00	$0.00	-$7,497.00	-100.00%
2090187	STF HOUSE - Other Expenses		$160.00	$117.00	$160.00	$43.00	36.75%
2090188	STF HOUSE - Staff Housing Building Operations		$55,000.00	$41,220.00	$23,298.83	-$17,921.17	-43.48%
2090189	STF HOUSE - Staff Housing Building Maintenance		$104,665.00	$78,480.00	$19,669.93	-$58,810.07	-74.94%
2090191	STF HOUSE - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2090192	STF HOUSE - Depreciation		$79,711.00	$59,778.00	$38,099.82	-$21,678.18	-36.26%
2090198	STF HOUSE - Staff Housing Costs Recovered		-$236,036.00	-$177,021.00	-$73,569.70	$103,451.30	-58.44%
2090199	STF HOUSE - Administration Allocated		$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$13,500.00	$10,071.00	$7,658.88	-$2,412.12	-23.95%
Other Housing							
Operating Income							
3090201	OTH HOUSE - Rental Reimbursements		-$52,000.00	-$38,997.00	-$29,382.91	$9,614.09	-24.65%
3090210	OTH HOUSE - Grant Income		$0.00	$0.00	$0.00	$0.00	
3090235	OTH HOUSE - Other Income		-$200.00	-$144.00	$0.00	$144.00	-100.00%
3090240	OTH HOUSE - Fines & Penalties		$0.00	$0.00	$0.00	$0.00	
3090245	OTH HOUSE - Interest		$0.00	$0.00	$0.00	$0.00	
3090290	OTH HOUSE - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$52,200.00	-$39,141.00	-$29,382.91	$9,758.09	-24.93%
Other Housing							
Operating Expenditure							
2090211	OTH HOUSE - Rental Property Expenses		$0.00	$0.00	$0.00	$0.00	
2090215	OTH HOUSE - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2090216	OTH HOUSE - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2090222	OTH HOUSE - Security		$0.00	$0.00	$0.00	$0.00	
2090230	OTH HOUSE - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2090240	OTH HOUSE - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2090241	OTH HOUSE - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2090252	OTH HOUSE - Consultants		$0.00	$0.00	$0.00	$0.00	
2090265	OTH HOUSE - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2090270	OTH HOUSE - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2090285	OTH HOUSE - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2090286	OTH HOUSE - Expensed Minor Asset Purchases		$10,000.00	$7,497.00	$0.00	-$7,497.00	-100.00%
2090287	OTH HOUSE - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2090288	OTH HOUSE - Building Operations		$15,000.00	$11,232.00	$12,258.72	$1,026.72	9.14%
2090289	OTH HOUSE - Building Maintenance		$34,000.00	$25,488.00	$31,178.27	$5,690.27	22.33%
2090291	OTH HOUSE - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2090292	OTH HOUSE - Depreciation		$39,900.00	$29,925.00	$23,666.38	-$6,258.62	-20.91%
2090299	OTH HOUSE - Administration Allocated		$62,055.68	$46,539.00	$33,305.43	-$13,233.57	-28.44%

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Operating Expenditure Total			$160,955.68	$120,681.00	$100,408.80	-$20,272.20	-16.80%
Housing Total Income			**-$65,700.00**	**-$49,257.00**	**-$39,515.91**	**$9,741.09**	**-19.78%**
Housing Total Expenditure			**$174,455.68**	**$130,752.00**	**$108,067.68**	**-$22,684.32**	**-17.35%**

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Community Amenities							
Sanitation General							
Operating Income							
3100100	SAN - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3100101	SAN - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3100102	SAN - Commissions/Royalties		$0.00	$0.00	$0.00	$0.00	
3100110	SAN - Grants		$0.00	$0.00	$0.00	$0.00	
3100120	SAN - Domestic Refuse Collection Charges		-$16,009.00	-$12,006.00	-$16,390.82	-$4,384.82	36.52%
3100121	SAN - Domestic Services (Additional)		$0.00	$0.00	$0.00	$0.00	
3100125	SAN - Domestic Recycling Service		$0.00	$0.00	$0.00	$0.00	
3100126	SAN - Domestic Recycling Services (additional)		$0.00	$0.00	$0.00	$0.00	
3100127	SAN - Domestic Additional Pick Up		$0.00	$0.00	$0.00	$0.00	
3100135	SAN - Other Income		$0.00	$0.00	$0.00	$0.00	
3100190	SAN - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$16,009.00	-$12,006.00	-$16,390.82	-$4,384.82	36.52%
Sanitation General							
Operating Expenditure							
2100100	SAN - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2100103	SAN - Uniforms		$0.00	$0.00	$0.00	$0.00	
2100104	SAN - Training & Development		$0.00	$0.00	$0.00	$0.00	
2100105	SAN - Recruitment		$0.00	$0.00	$0.00	$0.00	
2100106	SAN - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2100107	SAN - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2100108	SAN - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2100109	SAN - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2100110	SAN - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2100111	SAN - Waste Collection		$73,150.00	$54,810.00	$53,863.38	-$946.62	-1.73%
2100112	SAN - Waste Disposal		$0.00	$0.00	$0.00	$0.00	
2100113	SAN - Waste Recycling		$0.00	$0.00	$0.00	$0.00	
2100114	SAN - Regional Waste		$0.00	$0.00	$0.00	$0.00	
2100115	SAN - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2100116	SAN - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2100117	SAN - General Tip Maintenance		$36,065.00	$27,036.00	$27,559.08	$523.08	1.93%
2100118	SAN - Purchase of Bins (Sulo and Other)		$2,000.00	$1,494.00	$0.00	-$1,494.00	-100.00%
2100120	SAN - Communication Expenses		$2,160.00	$1,620.00	$0.00	-$1,620.00	-100.00%
2100121	SAN - Information Technology		$0.00	$0.00	$0.00	$0.00	
2100122	SAN - Security		$0.00	$0.00	$0.00	$0.00	
2100130	SAN - Insurance Expenses (Other Than Buildings)		$0.00	$0.00	$0.00	$0.00	
2100140	SAN - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2100141	SAN - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2100152	SAN - Consultants		$0.00	$0.00	$0.00	$0.00	
2100165	SAN - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2100185	SAN - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2100186	SAN - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2100187	SAN - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2100188	SAN - Building Operations		$0.00	$0.00	$0.00	$0.00	
2100189	SAN - Building Maintenance		$0.00	$0.00	$0.00	$0.00	
2100191	SAN - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2100192	SAN - Depreciation		$8,650.00	$6,480.00	$5,749.83	-$730.17	-11.27%
2100199	SAN - Administration Allocated		$31,028.00	$23,265.00	$16,652.71	-$6,612.29	-28.42%
Operating Expenditure Total			$153,053.00	$114,705.00	$103,825.00	-$10,880.00	-9.49%
Sanitation Other							
Operating Income							
3100200	SAN OTH - Commercial Collection Charge		-$14,880.00	-$11,160.00	$0.00	$11,160.00	-100.00%
3100201	SAN OTH - Commercial Collection Charge (Additional)		$0.00	$0.00	$0.00	$0.00	

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
3100202	SAN OTH - Commercial Tipping Charge		$0.00	$0.00	$0.00	$0.00	
3100203	SAN OTH - Non-Rateable Collection Charge		$0.00	$0.00	$0.00	$0.00	
3100204	SAN OTH - Non Rateable Collection Charge (Additional)		$0.00	$0.00	$0.00	$0.00	
3100206	SAN OTH - Non-Rateable Additional Pick Up		$0.00	$0.00	$0.00	$0.00	
3100207	SAN OTH - Commercial Additional Pick Up		$0.00	$0.00	$0.00	$0.00	
3100210	SAN OTH - Grant Income		$0.00	$0.00	$0.00	$0.00	
3100220	SAN OTH - Fees & Charges		$0.00	$0.00	$0.00	$0.00	
3100235	SAN OTH - Other Income		$0.00	$0.00	$0.00	$0.00	
3100290	SAN OTH - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$14,880.00	-$11,160.00	$0.00	$11,160.00	-100.00%
Sanitation Other							
Operating Expenditure							
2100200	SAN OTH - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2100203	SAN OTH - Uniforms		$0.00	$0.00	$0.00	$0.00	
2100204	SAN OTH - Training & Development		$0.00	$0.00	$0.00	$0.00	
2100205	SAN OTH - Recruitment		$0.00	$0.00	$0.00	$0.00	
2100206	SAN OTH - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2100207	SAN OTH - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2100208	SAN OTH - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2100209	SAN OTH - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2100210	SAN OTH - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2100211	SAN OTH - Waste Collection		$8,575.00	$6,426.00	$5,002.38	-$1,423.62	-22.15%
2100212	SAN OTH - Waste Disposal		$0.00	$0.00	$0.00	$0.00	
2100213	SAN OTH - Waste Recycling		$0.00	$0.00	$0.00	$0.00	
2100214	SAN OTH - Purchase of Street Bins		$500.00	$369.00	$0.00	-$369.00	-100.00%
2100215	SAN OTH - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2100216	SAN OTH - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2100220	SAN OTH - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2100221	SAN OTH - Information Technology		$0.00	$0.00	$0.00	$0.00	
2100222	SAN OTH - Security		$0.00	$0.00	$0.00	$0.00	
2100230	SAN OTH - Insurance Expenses (Other Than Buildings)		$0.00	$0.00	$0.00	$0.00	
2100240	SAN OTH - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2100241	SAN OTH - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2100252	SAN OTH - Consultants		$0.00	$0.00	$0.00	$0.00	
2100265	SAN OTH - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2100285	SAN OTH - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2100286	SAN OTH - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2100287	SAN OTH - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2100288	SAN OTH - Building Operations		$0.00	$0.00	$0.00	$0.00	
2100289	SAN OTH - Building Maintenance		$0.00	$0.00	$0.00	$0.00	
2100291	SAN OTH - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2100292	SAN OTH - Depreciation		$0.00	$0.00	$0.00	$0.00	
2100299	SAN OTH - Administration Allocated		$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$9,075.00	$6,795.00	$5,002.38	-$1,792.62	-26.38%
Sewerage							
Operating Income							
3100300	SEW - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3100301	SEW - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3100310	SEW - Grants		$0.00	$0.00	$0.00	$0.00	
3100320	SEW - Waste Water Charges		$0.00	$0.00	$0.00	$0.00	
3100321	SEW - Septic Tank Inspection Fees		-$200.00	-$144.00	$0.00	$144.00	-100.00%
3100335	SEW - Other Income		-$450.00	-$333.00	-$450.55	-$117.55	35.30%
3100390	SEW - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$650.00	-$477.00	-$450.55	$26.45	-5.55%

COA	Description	Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Sewerage						
Operating Expenditure						
2100300	SEW - Employee Costs	$0.00	$0.00	$0.00	$0.00	
2100303	SEW - Uniforms	$0.00	$0.00	$0.00	$0.00	
2100304	SEW - Training & Development	$0.00	$0.00	$0.00	$0.00	
2100305	SEW - Recruitment	$0.00	$0.00	$0.00	$0.00	
2100306	SEW - Fringe Benefits Tax (FBT)	$0.00	$0.00	$0.00	$0.00	
2100307	SEW - Protective Clothing	$0.00	$0.00	$0.00	$0.00	
2100308	SEW - Other Employee Expenses	$0.00	$0.00	$0.00	$0.00	
2100309	SEW - Travel & Accommodation	$0.00	$0.00	$0.00	$0.00	
2100310	SEW - Motor Vehicle Expenses	$0.00	$0.00	$0.00	$0.00	
2100311	SEW - Waste Water Treatment	$0.00	$0.00	$0.00	$0.00	
2100330	SEW - Insurance Expenses (Other Than Buildings)	$0.00	$0.00	$0.00	$0.00	
2100341	SEW - Subscriptions & Memberships	$0.00	$0.00	$0.00	$0.00	
2100352	SEW - Consultants	$0.00	$0.00	$0.00	$0.00	
2100365	SEW - Maintenance/Operations	$2,000.00	$1,467.00	$150.12	-$1,316.88	-89.77%
2100386	SEW - Expensed Minor Asset Purchases	$0.00	$0.00	$0.00	$0.00	
2100387	SEW - Other Expenses	$0.00	$0.00	$0.00	$0.00	
2100388	SEW - Building Operations	$0.00	$0.00	$0.00	$0.00	
2100389	SEW - Building Maintenance	$0.00	$0.00	$0.00	$0.00	
2100391	SEW - Loss on Disposal of Assets	$0.00	$0.00	$0.00	$0.00	
2100392	SEW - Depreciation	$0.00	$0.00	$0.00	$0.00	
2100399	SEW - Administration Allocated	$31,027.84	$23,265.00	$16,652.71	-$6,612.29	-28.42%
Operating Expenditure Total		$33,027.84	$24,732.00	$16,802.83	-$7,929.17	-32.06%
Town Planning and Regional Development						
Operating Income						
3100620	PLAN - Planning Application Fees	-$500.00	-$369.00	$0.00	$369.00	-100.00%
Operating Income Total		-$500.00	-$369.00	$0.00	$369.00	
Town Planning and Regional Development						
Operating Expenditure						
2100600	PLAN - Employee Costs	$0.00	$0.00	$0.00	$0.00	
2100603	PLAN - Uniforms	$0.00	$0.00	$0.00	$0.00	
2100604	PLAN - Training & Development	$0.00	$0.00	$0.00	$0.00	
2100605	PLAN - Recruitment	$0.00	$0.00	$0.00	$0.00	
2100606	PLAN - Fringe Benefits Tax (FBT)	$0.00	$0.00	$0.00	$0.00	
2100607	PLAN - Protective Clothing	$0.00	$0.00	$0.00	$0.00	
2100608	PLAN - Other Employee Expenses	$0.00	$0.00	$0.00	$0.00	
2100609	PLAN - Travel & Accommodation	$0.00	$0.00	$0.00	$0.00	
2100610	PLAN - Motor Vehicle Expenses	$0.00	$0.00	$0.00	$0.00	
2100615	PLAN - Printing and Stationery	$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2100616	PLAN - Postage and Freight	$0.00	$0.00	$0.00	$0.00	
2100620	PLAN - Communication Expenses	$0.00	$0.00	$0.00	$0.00	
2100621	PLAN - Information Technology	$0.00	$0.00	$0.00	$0.00	
2100622	PLAN - Security	$0.00	$0.00	$0.00	$0.00	
2100630	PLAN - Insurance Expenses	$0.00	$0.00	$0.00	$0.00	
2100640	PLAN - Advertising & Promotion	$5,000.00	$3,744.00	$778.25	-$2,965.75	-79.21%
2100641	PLAN - Subscription & Memberships	$0.00	$0.00	$0.00	$0.00	
2100650	PLAN - Contract Town Planning	$0.00	$0.00	$0.00	$0.00	
2100652	PLAN - Consultants	$40,000.00	$29,997.00	$7,137.50	-$22,859.50	-76.21%
2100653	PLAN - Scheme Amendments	$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2100665	PLAN - Maintenance/Operations	$0.00	$0.00	$0.00	$0.00	
2100685	PLAN - Legal Expenses	$0.00	$0.00	$0.00	$0.00	
2100686	PLAN - Expensed Minor Asset Purchases	$0.00	$0.00	$0.00	$0.00	
2100687	PLAN - Other Expenses	$0.00	$0.00	$0.00	$0.00	
2100688	PLAN - Building Operations	$0.00	$0.00	$0.00	$0.00	

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
2100689	PLAN - Building Maintenance		$0.00	$0.00	$0.00	$0.00	
2100691	PLAN - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2100692	PLAN - Depreciation		$0.00	$0.00	$0.00	$0.00	
2100698	PLAN - Staff Housing Costs Recovered		$0.00	$0.00	$0.00	$0.00	
2100699	PLAN - Administration Allocated		$7,756.96	$5,814.00	$4,163.22	-$1,650.78	-28.39%
Operating Expenditure Total			$54,756.96	$41,049.00	$12,078.97	-$28,970.03	
Other Community Amenities							
Operating Income							
			$0.00	$0.00	$0.00	$0.00	
Operating Income Total			$0.00	$0.00	$0.00	$0.00	
Operating Expenditure							
2100700	COM AMEN - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2100703	COM AMEN - Uniforms		$0.00	$0.00	$0.00	$0.00	
2100704	COM AMEN - Training & Development		$0.00	$0.00	$0.00	$0.00	
2100705	COM AMEN - Recruitment		$0.00	$0.00	$0.00	$0.00	
2100706	COM AMEN - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2100707	COM AMEN - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2100708	COM AMEN - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2100709	COM AMEN - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2100710	COM AMEN - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2100711	COM AMEN - Cemetery Maintenance/Operations		$1,650.00	$1,233.00	$0.00	-$1,233.00	-100.00%
2100714	COM AMEN - Other Community Amenity Maintenance		$0.00	$0.00	$348.69	$348.69	
2100715	COM AMEN - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2100716	COM AMEN - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2100717	COM AMEN - Townscape		$8,000.00	$5,994.00	$528.42	-$5,465.58	-91.18%
2100720	COM AMEN - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2100721	COM AMEN - Information Technology		$0.00	$0.00	$0.00	$0.00	
2100722	COM AMEN - Security		$0.00	$0.00	$0.00	$0.00	
2100730	COM AMEN - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2100740	COM AMEN - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2100752	COM AMEN - Consultants		$0.00	$0.00	$0.00	$0.00	
2100765	COM AMEN - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2100770	COM AMEN - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2100785	COM AMEN - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2100786	COM AMEN - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2100787	COM AMEN - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2100788	COM AMEN - Public Conveniences Operations		$48,730.00	$36,414.00	$35,983.86	-$430.14	-1.18%
2100789	COM AMEN - Public Conveniences Maintenance		$15,720.00	$11,709.00	$11,233.19	-$475.81	-4.06%
2100791	COM AMEN - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2100792	COM AMEN - Depreciation		$4,095.00	$3,069.00	$0.00	-$3,069.00	-100.00%
2100799	COM AMEN - Administration Allocated		$7,757.00	$5,814.00	$4,163.22	-$1,650.78	-28.39%
Operating Expenditure Total			$85,952.00	$64,233.00	$52,257.38	-$11,975.62	-18.64%
Community Amenities Total Income			**-$32,039.00**	**-$12,006.00**	**-$16,841.37**	**-$4,384.82**	**40.27%**
Community Amenities Total Expenditure			**$335,864.80**	**$251,514.00**	**$189,966.56**	**-$61,547.44**	**-24.47%**

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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Recreation & Culture							
Public Halls & Civic Centres							
Operating Income							
3110100	HALLS - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3110101	HALLS - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3110102	HALLS - Commissions		$0.00	$0.00	$0.00	$0.00	
3110110	HALLS - Grants		$0.00	$0.00	$0.00	$0.00	
3110120	HALLS - Town Hall Hire		-$200.00	-$144.00	$0.00	$144.00	-100.00%
3110121	HALLS - Local Hall Hire		$0.00	$0.00	$0.00	$0.00	
3110122	HALLS - Lease/Rental Income		$0.00	$0.00	$0.00	$0.00	
3110135	HALLS - Other Income		-$100.00	-$72.00	$0.00	$72.00	-100.00%
3110190	HALLS - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$300.00	-$216.00	$0.00	$216.00	-100.00%
Public Halls & Civic Centres							
Operating Expenditure							
2110100	HALLS - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2110103	HALLS - Uniforms		$0.00	$0.00	$0.00	$0.00	
2110104	HALLS - Training & Development		$0.00	$0.00	$0.00	$0.00	
2110105	HALLS - Recruitment		$0.00	$0.00	$0.00	$0.00	
2110106	HALLS - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2110107	HALLS - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2110108	HALLS - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2110109	HALLS - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2110110	HALLS - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2110115	HALLS - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2110116	HALLS - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2110120	HALLS - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2110121	HALLS - Information Technology		$0.00	$0.00	$0.00	$0.00	
2110122	HALLS - Security		$0.00	$0.00	$0.00	$0.00	
2110130	HALLS - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2110140	HALLS - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2110152	HALLS - Consultants		$0.00	$0.00	$0.00	$0.00	
2110165	HALLS - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2110170	HALLS - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2110186	HALLS - Expensed Minor Asset Purchases		$5,000.00	$3,744.00	$0.00	-$3,744.00	-100.00%
2110187	HALLS - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2110188	HALLS - Town Halls and Public Bldg Operations		$25,700.00	$19,233.00	$19,682.45	$449.45	2.34%
2110189	HALLS - Town Halls and Public Bldg Maintenance		$30,437.00	$22,806.00	$20,291.21	-$2,514.79	-11.03%
2110191	HALLS - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2110192	HALLS - Depreciation		$0.00	$0.00	$0.00	$0.00	
2110199	HALLS - Administration Allocated		$77,569.60	$58,176.00	$41,631.88	-$16,544.12	-28.44%
Operating Expenditure Total			$138,706.60	$103,959.00	$81,605.54	-$22,353.46	-21.50%
Other Recreation & Sport							
Operating Income							
3110300	REC - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3110301	REC - Reimbursements - Other Recreation		$0.00	$0.00	$0.00	$0.00	
3110302	REC - Commissions		$0.00	$0.00	$0.00	$0.00	
3110311	REC - Grants - Kidsport		$0.00	$0.00	$0.00	$0.00	
3110312	REC - Grants - Regional Talent Program		$0.00	$0.00	$0.00	$0.00	
3110320	REC - Fees & Charges		-$100.00	-$72.00	$0.00	$72.00	-100.00%
3110321	REC - Sport Leases and Rentals		$0.00	$0.00	$0.00	$0.00	
3110322	REC - Oval/Reserve Hire		$0.00	$0.00	$0.00	$0.00	
3110323	REC - Annual Sporting Group Hire		$0.00	$0.00	$0.00	$0.00	
3110335	REC - Other Income		-$100.00	-$72.00	$0.00	$72.00	-100.00%
3110340	REC - Fines & Penalties		$0.00	$0.00	$0.00	$0.00	

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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
3110390	REC - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$200.00	-$144.00	$0.00	$144.00	-100.00%

Other Recreation & Sport							
Operating Expenditure							
2110300	REC - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2110303	REC - Uniforms		$500.00	$369.00	$0.00	-$369.00	-100.00%
2110304	REC - Training & Conferences		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2110305	REC - Recruitment		$0.00	$0.00	$0.00	$0.00	
2110306	REC - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2110307	REC - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2110308	REC - Other Employee Costs		$0.00	$0.00	$0.00	$0.00	
2110309	REC - Travel & Accommodation		$500.00	$369.00	$0.00	-$369.00	-100.00%
2110310	REC - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2110311	REC - Kids Sport & Activities		$0.00	$0.00	$0.00	$0.00	
2110312	REC - Regional Talent Program Expense		$0.00	$0.00	$0.00	$0.00	
2110315	REC - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2110316	REC - Postage and Freight		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2110320	REC - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2110321	REC - Information Technology		$0.00	$0.00	$0.00	$0.00	
2110322	REC - Security		$0.00	$0.00	$0.00	$0.00	
2110330	REC - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2110340	REC - Advertising and Promotion		$0.00	$0.00	$0.00	$0.00	
2110341	REC - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2110352	REC - Consultants		$0.00	$0.00	$0.00	$0.00	
2110353	REC - Sports Courts Maintenance/Operations		$4,470.00	$3,339.00	$3,866.33	$527.33	15.79%
2110355	REC - Water Park Maintenance/Operations		$52,130.00	$39,096.00	$42,680.66	$3,584.66	9.17%
2110364	REC - Trails & Tracks Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2110365	REC - Parks & Gardens Maintenance/Operations		$171,486.00	$128,556.00	$128,528.50	-$27.50	-0.02%
2110366	REC - Town Sports Oval Maintenance/Operations		$5,065.00	$3,771.00	$4,250.26	$479.26	12.71%
2110367	REC - Rodeo Grounds Maintenance/Operations		$2,000.00	$1,494.00	$0.00	-$1,494.00	-100.00%
2110368	REC - Playground Equipment Mtce		$5,905.00	$4,419.00	$4,458.83	$39.83	0.90%
2110369	REC - Community Garden Projects		$0.00	$0.00	$0.00	$0.00	
2110370	REC - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2110386	REC - Expensed Minor Asset Purchases		$500.00	$369.00	$0.00	-$369.00	-100.00%
2110387	REC - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2110388	REC - Youth Centre Building Operations		$47,508.00	$35,613.00	$34,821.92	-$791.08	-2.22%
2110389	REC - Youth Centre Building Maintenance		$2,040.00	$1,521.00	$3,293.39	$1,772.39	116.53%
2110391	REC - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2110392	REC - Depreciation		$39,265.00	$29,439.00	$23,151.94	-$6,287.06	-21.36%
2110399	REC - Administration Allocated		$124,111.36	$93,078.00	$66,610.94	-$26,467.06	-28.44%
Operating Expenditure Total			$457,480.36	$342,927.00	$311,662.77	-$31,264.23	-9.12%

Television & Rebroadcasting							
Operating Expenditure							
2110400	TV RADIO - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2110403	TV RADIO - Uniforms		$0.00	$0.00	$0.00	$0.00	
2110404	TV RADIO - Training & Conferences		$0.00	$0.00	$0.00	$0.00	
2110405	TV RADIO - Recruitment		$0.00	$0.00	$0.00	$0.00	
2110406	TV RADIO - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2110407	TV RADIO - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2110408	TV RADIO - Other Employee Costs		$0.00	$0.00	$0.00	$0.00	
2110409	TV RADIO - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2110410	TV RADIO - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2110415	TV RADIO - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2110416	TV RADIO - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2110420	TV RADIO - Communication Expenses		$0.00	$0.00	$0.00	$0.00	

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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
2110421	TV RADIO - Information Technology		$0.00	$0.00	$0.00	$0.00	
2110422	TV RADIO - Security		$0.00	$0.00	$0.00	$0.00	
2110430	TV RADIO - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2110440	TV RADIO - Advertising and Promotion		$0.00	$0.00	$0.00	$0.00	
2110441	TV RADIO - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2110452	TV RADIO - Consultants		$0.00	$0.00	$0.00	$0.00	
2110465	TV RADIO - Re-Broadcasting Maintenance/Operations		$11,000.00	$8,244.00	$6,716.82	-$1,527.18	-18.52%
2110470	TV RADIO - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2110485	TV RADIO - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2110486	TV RADIO - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2110487	TV RADIO - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2110488	TV RADIO - Other TV RADIO Facilities Building Operations		$0.00	$0.00	$0.00	$0.00	
2110489	TV RADIO - Other TV RADIO Facilities Building Maintenanc		$0.00	$0.00	$0.00	$0.00	
2110491	TV RADIO - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2110492	TV RADIO - Depreciation		$65,900.00	$49,419.00	$43,892.29	-$5,526.71	-11.18%
2110498	TV RADIO - Staff Housing Costs Recovered		$0.00	$0.00	$0.00	$0.00	
2110499	TV RADIO - Administration Allocated		$31,027.84	$23,265.00	$16,652.71	-$6,612.29	-28.42%
Operating Expenditure Total			$107,927.84	$80,928.00	$67,261.82	-$13,666.18	-16.89%
Libraries							
Operating Expenditure							
2110500	LIBRARY - Employee Costs		$1,220.00	$909.00	$142.00	-$767.00	-84.38%
2110503	LIBRARY - Uniforms		$0.00	$0.00	$0.00	$0.00	
2110504	LIBRARY - Training & Development		$500.00	$369.00	$0.00	-$369.00	-100.00%
2110505	LIBRARY - Recruitment		$0.00	$0.00	$0.00	$0.00	
2110506	LIBRARY - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2110509	LIBRARY - Travel & Accommodation		$100.00	$72.00	$0.00	-$72.00	-100.00%
2110510	LIBRARY - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2110511	LIBRARY - Office Equipment Maintenance		$100.00	$72.00	$0.00	-$72.00	-100.00%
2110512	LIBRARY - Book Purchases		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2110513	LIBRARY - Lost Books		$0.00	$0.00	$0.00	$0.00	
2110514	LIBRARY - Local History		$0.00	$0.00	$0.00	$0.00	
2110515	LIBRARY - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2110516	LIBRARY - Postage and Freight		$200.00	$144.00	$0.00	-$144.00	-100.00%
2110517	LIBRARY - Event Catering		$0.00	$0.00	$0.00	$0.00	
2110520	LIBRARY - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2110521	LIBRARY - Information Technology		$3,000.00	$2,250.00	$0.00	-$2,250.00	-100.00%
2110541	LIBRARY - Subscriptions & Memberships		$110.00	$81.00	$1,441.27	$1,360.27	1679.35%
2110560	LIBRARY - General Office Expenses		$0.00	$0.00	$0.00	$0.00	
2110570	LIBRARY - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2110586	LIBRARY - Expensed Minor Asset Purchases		$100.00	$72.00	$0.00	-$72.00	-100.00%
2110587	LIBRARY - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2110588	LIBRARY - Library Building Operations		$30.00	$18.00	$0.00	-$18.00	-100.00%
2110589	LIBRARY - Library Building Maintenance		$100.00	$72.00	$0.00	-$72.00	-100.00%
2110591	LIBRARY - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2110592	LIBRARY - Depreciation		$0.00	$0.00	$0.00	$0.00	
2110599	LIBRARY - Administration Allocated		$7,756.96	$5,814.00	$4,163.22	-$1,650.78	-28.39%
Operating Expenditure Total			$14,216.96	$10,620.00	$5,746.49	-$4,873.51	-45.89%
Heritage							
Operating Expenditure							
2110600	HERITAGE - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2110603	HERITAGE - Uniforms		$0.00	$0.00	$0.00	$0.00	
2110604	HERITAGE - Training & Conferences		$0.00	$0.00	$0.00	$0.00	
2110605	HERITAGE - Recruitment		$0.00	$0.00	$0.00	$0.00	
2110606	HERITAGE - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2110607	HERITAGE - Protective Clothing		$0.00	$0.00	$0.00	$0.00	

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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
2110608	HERITAGE - Other Employee Costs		$0.00	$0.00	$0.00	$0.00	
2110609	HERITAGE - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2110610	HERITAGE - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2110615	HERITAGE - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2110616	HERITAGE - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2110620	HERITAGE - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2110621	HERITAGE - Information Technology		$0.00	$0.00	$0.00	$0.00	
2110622	HERITAGE - Security		$0.00	$0.00	$0.00	$0.00	
2110630	HERITAGE - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2110640	HERITAGE - Advertising and Promotion		$0.00	$0.00	$0.00	$0.00	
2110641	HERITAGE - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2110652	HERITAGE - Consultants		$0.00	$0.00	$0.00	$0.00	
2110665	HERITAGE - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2110670	HERITAGE - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2110686	HERITAGE - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2110687	HERITAGE - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2110688	HERITAGE - Building Operations		$2,500.00	$1,863.00	$709.82	-$1,153.18	-61.90%
2110689	HERITAGE - Building Maintenance		$4,150.00	$3,105.00	$2,766.07	-$338.93	-10.92%
2110691	HERITAGE - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2110692	HERITAGE - Depreciation		$0.00	$0.00	$0.00	$0.00	
2110699	HERITAGE - Administration Allocated		$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$6,650.00	$4,968.00	$3,475.89	-$1,492.11	-30.03%

FIS Financial Information Schedule For the Period Ending
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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Other Culture							
Operating Income							
3110700	OTH CUL - Contributions & Donations - Other Culture		-$100.00	-$72.00	$0.00	$72.00	-100.00%
3110701	OTH CUL - Reimbursements - Other Culture		$0.00	$0.00	$0.00	$0.00	
3110702	OTH CUL - Commissions		$0.00	$0.00	$0.00	$0.00	
3110720	OTH CUL - Fees & Charges		-$100.00	-$72.00	$0.00	$72.00	-100.00%
3110735	OTH CUL - Other Income		-$100.00	-$72.00	$0.00	$72.00	-100.00%
3110790	OTH CUL - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$300.00	-$216.00	$0.00	$216.00	-100.00%
Other Culture							
Operating Expenditure							
2110700	OTH CUL - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2110703	OTH CUL - Uniforms		$0.00	$0.00	$0.00	$0.00	
2110704	OTH CUL - Training & Conferences		$0.00	$0.00	$0.00	$0.00	
2110705	OTH CUL - Recruitment		$0.00	$0.00	$0.00	$0.00	
2110706	OTH CUL - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2110707	OTH CUL - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2110708	OTH CUL - Other Employee Costs		$0.00	$0.00	$0.00	$0.00	
2110709	OTH CUL - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2110710	OTH CUL - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2110711	OTH CUL - Australia Day		$600.00	$441.00	$577.26	$136.26	30.90%
2110712	OTH CUL - ANZAC Day		$500.00	$369.00	$0.00	-$369.00	-100.00%
2110713	OTH CUL - Indigenous Affairs		$0.00	$0.00	$0.00	$0.00	
2110714	OTH CUL - Christmas Events		$40.00	$27.00	$40.00	$13.00	48.15%
2110715	OTH CUL - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2110716	OTH CUL - Postage and Freight		$50.00	$36.00	$0.00	-$36.00	-100.00%
2110717	OTH CUL - Community Arts		$0.00	$0.00	$0.00	$0.00	
2110718	OTH CUL - Community Grants Scheme		$0.00	$0.00	$0.00	$0.00	
2110719	OTH CUL - Menzies School Programs		$2,500.00	$1,872.00	$0.00	-$1,872.00	-100.00%
2110720	OTH CUL - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2110721	OTH CUL - Information Technology		$0.00	$0.00	$0.00	$0.00	
2110722	OTH CUL - Security		$0.00	$0.00	$0.00	$0.00	
2110723	OTH CUL - Outback Graves		$25,000.00	$18,747.00	$25,000.00	$6,253.00	33.35%
2110724	OTH CUL - Artwork Purchases		$0.00	$0.00	$0.00	$0.00	
2110725	OTH CUL - Festival & Events		$0.00	$0.00	$0.00	$0.00	
2110730	OTH CUL - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2110740	OTH CUL - Advertising and Promotions		$0.00	$0.00	$0.00	$0.00	
2110741	OTH CUL - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2110742	OTH CUL - Event/Festival Matching Funding		$0.00	$0.00	$0.00	$0.00	
2110743	OTH CUL - Other Festival Events		$0.00	$0.00	$0.00	$0.00	
2110744	OTH CUL - Other Grant Expenditure		$0.00	$0.00	$0.00	$0.00	
2110752	OTH CUL - Consultants		$0.00	$0.00	$0.00	$0.00	
2110760	OTH CUL - Tjuntjunjara Community Programs & Events		$51,500.00	$38,619.00	$38,303.63	-$315.37	-0.82%
2110765	OTH CUL - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2110770	OTH CUL - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2110786	OTH CUL - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2110787	OTH CUL - Other Expenses		$100.00	$72.00	$0.00	-$72.00	-100.00%
2110788	OTH CUL - Building Operations		$0.00	$0.00	$0.00	$0.00	
2110789	OTH CUL - Building Maintenance		$0.00	$0.00	$0.00	$0.00	
2110791	OTH CUL - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2110792	OTH CUL - Depreciation		$0.00	$0.00	$0.00	$0.00	
2110799	OTH CUL - Administration Allocated		$31,027.84	$23,265.00	$16,652.71	-$6,612.29	-28.42%
Operating Expenditure Total			$111,317.84	$83,448.00	$80,573.60	-$2,874.40	-3.44%
Recreation & Culture Total Income			**-$800.00**	**-$576.00**	**$0.00**	**$576.00**	**-100.00%**

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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Recreation & Culture Total Expenditure			**$836,299.60**	**$626,850.00**	**$550,326.11**	**-$76,523.89**	**-12.21%**

FIS Financial Information Schedule For the Period Ending
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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Transport							
Maintenance - Streets, Roads, Bridges							
Operating Income							
3120200	ROADM - Street Lighting Subsidy		-$1,713.00	-$1,278.00	-$1,712.58	-$434.58	34.00%
3120201	ROADM - Road Contribution Income		$0.00	$0.00	$0.00	$0.00	
3120202	ROADM - Commissions		$0.00	$0.00	$0.00	$0.00	
3120210	ROADM - Direct Road Grant (MRWA)		-$194,321.00	-$145,737.00	-$178,900.00	-$33,163.00	22.76%
3120220	ROADM - Sale of Scrap		$0.00	$0.00	$0.00	$0.00	
3120235	ROADM - Other Income		-$2,355.00	-$1,764.00	-$2,372.32	-$608.32	34.49%
3120290	ROADM - Profit on Sale of Assets		$0.00	$0.00	$0.00	$0.00	
3120390	PLANT - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$198,389.00	-$148,779.00	-$182,984.90	-$34,205.90	22.99%
Streets, Roads, Bridges							
Operating Expenditure							
2120211	ROADM - Road Maintenance - Built Up Areas		$27,000.00	$20,241.00	$30,744.30	$10,503.30	51.89%
2120212	ROADM - Road Maintenance - Sealed Outside BUA		$500.00	$369.00	$0.00	-$369.00	-100.00%
2120213	ROADM - Road Maintenance - Gravel Outside BUA		$195,000.00	$146,241.00	$113,373.10	-$32,867.90	-22.48%
2120214	ROADM - Road Maintenance - Formed Outside BUA		$362,000.00	$271,494.00	$451,135.62	$179,641.62	66.17%
2120215	ROADM - Bridge Maintenance - Built Up Areas		$0.00	$0.00	$0.00	$0.00	
2120216	ROADM - Bridge Maintenance - Outside BUA		$0.00	$0.00	$0.00	$0.00	
2120217	ROADM - Ancillary Maintenance - Built Up Areas		$83,480.00	$62,550.00	$87,713.20	$25,163.20	40.23%
2120218	ROADM - Ancillary Maintenance - Outside BUA		$34,520.00	$25,884.00	$0.00	-$25,884.00	-100.00%
2120231	ROADM - Litter Control		$0.00	$0.00	$0.00	$0.00	
2120232	ROADM - Crossover Council Contribution		$30,000.00	$22,491.00	$0.00	-$22,491.00	-100.00%
2120233	ROADM - Rural Road Numbering Program		$0.00	$0.00	$0.00	$0.00	
2120234	ROADM - Street Lighting		$8,200.00	$6,147.00	$6,178.96	$31.96	0.52%
2120235	ROADM - Traffic Signs/Equipment (Safety)		$565.00	$423.00	$377.00	-$46.00	-10.87%
2120236	ROADM - Bores for Roadworks Maintenance/Operations		$1,000.00	$738.00	$0.00	-$738.00	-100.00%
2120237	ROADM - Road Grids Maintenance		$30,500.00	$22,869.00	$10,867.93	-$12,001.07	-52.48%
2120252	ROADM - Consultants		$40,000.00	$29,997.00	$7,881.82	-$22,115.18	-73.72%
2120270	ROADM - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2120285	ROADM - Legal Expenses		$10,000.00	$7,497.00	$2,235.60	-$5,261.40	-70.18%
2120286	ROADM - Workshop/Depot Expensed Equipment		$50,000.00	$37,494.00	$0.00	-$37,494.00	-100.00%
2120287	ROADM - Other Expenses		$11,000.00	$8,226.00	$11,380.87	$3,154.87	38.35%
2120288	ROADM - Depot Building Operations		$7,000.00	$5,247.00	$6,029.00	$782.00	14.90%
2120289	ROADM - Depot Building Maintenance		$7,000.00	$5,247.00	$5,495.25	$248.25	4.73%
2120291	ROADM - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2120292	ROADM - Depreciation		$1,180,050.00	$885,024.00	$797,591.16	-$87,432.84	-9.88%
2120298	ROADM - Staff Housing Costs Recovered		$0.00	$0.00	$0.00	$0.00	
2120299	ROADM - Administration Allocated		$62,055.68	$46,539.00	$33,305.43	-$13,233.57	-28.44%
Operating Expenditure Total			$2,139,870.68	$1,604,718.00	$1,564,309.24	-$40,408.76	-2.52%
Road Plant Purchases							
Operating Expenditure							
2120391	PLANT - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2120399	PLANT - Administration Allocated		$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$0.00	$0.00	$0.00	$0.00	$0.00
Aerodromes							
Operating Expenditure							
2120600	AERO - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2120603	AERO - Uniforms		$0.00	$0.00	$0.00	$0.00	
2120604	AERO - Training & Development		$0.00	$0.00	$0.00	$0.00	
2120605	AERO - Recruitment		$0.00	$0.00	$0.00	$0.00	
2120606	AERO - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2120607	AERO - Protective Clothing		$0.00	$0.00	$0.00	$0.00	

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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
2120608	AERO - Other Employee Costs		$0.00	$0.00	$0.00	$0.00	
2120609	AERO - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2120610	AERO - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2120615	AERO - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2120616	AERO - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2120620	AERO - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2120621	AERO - Information Technology		$0.00	$0.00	$0.00	$0.00	
2120622	AERO - Security		$0.00	$0.00	$0.00	$0.00	
2120630	AERO - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2120640	AERO - Advertising and Promotions		$0.00	$0.00	$0.00	$0.00	
2120641	AERO - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2120652	AERO - Consultants		$0.00	$0.00	$0.00	$0.00	
2120665	AERO - Airstrip & Grounds Maintenance/Operations		$4,655.00	$3,483.00	$3,103.04	-$379.96	-10.91%
2120670	AERO - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2120684	AERO - Audit Fees		$0.00	$0.00	$0.00	$0.00	
2120685	AERO - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2120686	AERO - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2120687	AERO - Other Expenses Relating To Aerodromes		$0.00	$0.00	$0.00	$0.00	
2120688	AERO - Building Operations		$0.00	$0.00	$0.00	$0.00	
2120689	AERO - Building Maintenance		$0.00	$0.00	$0.00	$0.00	
2120691	AERO - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2120692	AERO - Depreciation		$0.00	$0.00	$0.00	$0.00	
2120698	AERO - Staff Housing Costs Recovered		$0.00	$0.00	$0.00	$0.00	
2120699	AERO - Administration Allocated		$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$4,655.00	$3,483.00	$3,103.04	-$379.96	-10.91%
Water Transport Facilities							
Operating Expenditure							
2120700	WATER - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2120703	WATER - Uniforms		$0.00	$0.00	$0.00	$0.00	
2120704	WATER - Training & Development		$0.00	$0.00	$0.00	$0.00	
2120705	WATER - Recruitment		$0.00	$0.00	$0.00	$0.00	
2120706	WATER - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2120707	WATER - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2120708	WATER - Other Employee Costs		$0.00	$0.00	$0.00	$0.00	
2120709	WATER - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2120710	WATER - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2120715	WATER - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2120716	WATER - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2120720	WATER - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2120721	WATER - Information Technology		$0.00	$0.00	$0.00	$0.00	
2120722	WATER - Security		$0.00	$0.00	$0.00	$0.00	
2120740	WATER - Advertising and Promotions		$0.00	$0.00	$0.00	$0.00	
2120741	WATER - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2120751	WATER - Contract Services		$0.00	$0.00	$0.00	$0.00	
2120752	WATER - Consultants		$0.00	$0.00	$0.00	$0.00	
2120765	WATER - Town Dam Maintenance/Operations		$7,325.00	$5,481.00	$5,850.52	$369.52	6.74%
2120770	WATER - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2120784	WATER - Audit Fees		$0.00	$0.00	$0.00	$0.00	
2120785	WATER - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2120786	WATER - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2120787	WATER - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2120788	WATER - Building Operations		$0.00	$0.00	$0.00	$0.00	
2120789	WATER - Building Maintenance		$0.00	$0.00	$0.00	$0.00	
2120791	WATER - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2120792	WATER - Depreciation		$0.00	$0.00	$0.00	$0.00	
2120798	WATER - Staff Housing Costs Recovered		$0.00	$0.00	$0.00	$0.00	

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
2120799	WATER - Administration Allocated		$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$7,325.00	$5,481.00	$5,850.52	$369.52	6.74%
Transport Total Income			**-$198,389.00**	**-$148,779.00**	**-$182,984.90**	**-$34,205.90**	**22.99%**
Transport Total Expenditure			**$2,151,850.68**	**$1,613,682.00**	**$1,573,262.80**	**-$40,419.20**	**-2.50%**
Economic Services							
Rural Services							
Operating Income							
3130100	RURAL - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3130101	RURAL - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3130102	RURAL - Commission		$0.00	$0.00	$0.00	$0.00	
3130110	RURAL - Grants		$0.00	$0.00	$0.00	$0.00	
3130120	RURAL - Fees & Charges		$0.00	$0.00	$0.00	$0.00	
3130135	RURAL - Other Income Relating to Rural Services		$0.00	$0.00	$0.00	$0.00	
3130140	RURAL - Fines & Penalties		$0.00	$0.00	$0.00	$0.00	
3130145	RURAL - Interest		$0.00	$0.00	$0.00	$0.00	
3130190	RURAL - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			$0.00	$0.00	$0.00	$0.00	

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COA	Description	Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Economic Services						
Rural Services						
Operating Expenditure						
2130100	RURAL - Employee Costs	$0.00	$0.00	$0.00	$0.00	
2130103	RURAL - Uniforms	$0.00	$0.00	$0.00	$0.00	
2130104	RURAL - Training & Development	$0.00	$0.00	$0.00	$0.00	
2130105	RURAL - Recruitment	$0.00	$0.00	$0.00	$0.00	
2130106	RURAL - Fringe Benefits Tax (FBT)	$0.00	$0.00	$0.00	$0.00	
2130107	RURAL - Protective Clothing	$0.00	$0.00	$0.00	$0.00	
2130108	RURAL - Other Employee Costs	$0.00	$0.00	$0.00	$0.00	
2130109	RURAL - Travel & Accommodation	$0.00	$0.00	$0.00	$0.00	
2130110	RURAL - Motor Vehicle Expenses	$0.00	$0.00	$0.00	$0.00	
2130111	RURAL - Noxious Weed Control	$50,000.00	$37,485.00	$911.04	-$36,573.96	-97.57%
2130115	RURAL - Printing and Stationery	$0.00	$0.00	$0.00	$0.00	
2130116	RURAL - Postage and Freight	$0.00	$0.00	$0.00	$0.00	
2130120	RURAL - Communication Expenses	$0.00	$0.00	$0.00	$0.00	
2130121	RURAL - Information Technology	$0.00	$0.00	$0.00	$0.00	
2130122	RURAL - Security	$0.00	$0.00	$0.00	$0.00	
2130130	RURAL - Insurance Expenses	$0.00	$0.00	$0.00	$0.00	
2130140	RURAL - Advertising and Promotions	$0.00	$0.00	$0.00	$0.00	
2130141	RURAL - Subscriptions & Memberships	$0.00	$0.00	$0.00	$0.00	
2130152	RURAL - Consultants	$0.00	$0.00	$0.00	$0.00	
2130160	RURAL - Dog Health Program Tjuntjunjara	$20,000.00	$14,994.00	$10,885.00	-$4,109.00	-27.40%
2130165	RURAL - Maintenance/Operations	$0.00	$0.00	$0.00	$0.00	
2130170	RURAL - Loan Interest Repayments	$0.00	$0.00	$0.00	$0.00	
2130185	RURAL - Legal Expenses	$0.00	$0.00	$0.00	$0.00	
2130186	RURAL - Expensed Minor Asset Purchases	$0.00	$0.00	$0.00	$0.00	
2130187	RURAL - Other Expenses	$0.00	$0.00	$0.00	$0.00	
2130188	RURAL - Building Operations	$0.00	$0.00	$0.00	$0.00	
2130189	RURAL - Building Maintenance	$0.00	$0.00	$0.00	$0.00	
2130190	RURAL - Insurance Expenses	$0.00	$0.00	$0.00	$0.00	
2130191	RURAL - Loss on Disposal of Assets	$0.00	$0.00	$0.00	$0.00	
2130192	RURAL - Depreciation	$0.00	$0.00	$0.00	$0.00	
2130199	RURAL - Administration Allocated	$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total		$70,000.00	$52,479.00	$11,796.04	-$40,682.96	-77.52%
Tourism & Area Promotion						
Operating Income						
3130200	TOUR - Contributions & Donations	$0.00	$0.00	$0.00	$0.00	
3130201	TOUR - Reimbursements	$0.00	$0.00	$0.00	$0.00	
3130202	TOUR - Commission	$0.00	$0.00	$0.00	$0.00	
3130220	TOUR - Fees & Charges	$0.00	$0.00	$0.00	$0.00	
3130221	TOUR - Caravan Park Fees	-$50,000.00	-$37,494.00	-$55,891.87	-$18,397.87	49.07%
3130222	TOUR - Caravan Park Laundry Fees	-$2,500.00	-$1,872.00	-$2,214.52	-$342.52	18.30%
3130225	TOUR - Visitors Centre Lady Shenton Income	-$30,000.00	-$22,500.00	-$16,715.73	$5,784.27	-25.71%
3130235	TOUR - Other Income Relating to Tourism & Area Promoti	-$1,000.00	-$747.00	-$317.30	$429.70	-57.52%
3130290	TOUR - Profit on Disposal of Assets	$0.00	$0.00	$0.00	$0.00	
Operating Income Total		-$83,500.00	-$62,613.00	-$75,139.42	-$12,526.42	20.01%
Tourism & Area Promotion						
Operating Expenditure						
2130200	TOUR - Employee Costs	$66,079.00	$49,545.00	$0.00	-$49,545.00	-100.00%
2130203	TOUR - Uniforms	$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2130204	TOUR - Training & Development	$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2130205	TOUR - Recruitment	$0.00	$0.00	$0.00	$0.00	
2130206	TOUR - Fringe Benefits Tax (FBT)	$0.00	$0.00	$0.00	$0.00	

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
2130207	TOUR - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2130208	TOUR - Other Employee Costs		$0.00	$0.00	$0.00	$0.00	
2130209	TOUR - Travel & Accommodation		$500.00	$369.00	$0.00	-$369.00	-100.00%
2130210	TOUR - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2130211	TOUR - Visitor Centre Operations		$20,800.00	$15,588.00	$49,161.53	$33,573.53	215.38%
2130215	TOUR - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2130216	TOUR - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2130220	TOUR - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2130221	TOUR - Information Technology		$0.00	$0.00	$0.00	$0.00	
2130222	TOUR - Security		$0.00	$0.00	$0.00	$0.00	
2130230	TOUR - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2130235	TOUR - Signage		$10,000.00	$7,488.00	$0.00	-$7,488.00	-100.00%
2130236	TOUR - Tour Guide		$100.00	$72.00	$0.00	-$72.00	-100.00%
2130240	TOUR - Public Relations & Area Promotion		$2,500.00	$1,872.00	$3,300.00	$1,428.00	76.28%
2130241	TOUR - Subscriptions & Memberships		$12,375.00	$9,270.00	$12,375.46	$3,105.46	33.50%
2130242	TOUR - Events Other		$100,000.00	$74,997.00	$10,000.00	-$64,997.00	-86.67%
2130243	TOUR - Cyclassic Event		$100,000.00	$74,970.00	$0.00	-$74,970.00	-100.00%
2130244	TOUR - Rodeo Event		$0.00	$0.00	$0.00	$0.00	
2130245	TOUR - Astrotourism & Black Sky Projects		$20,000.00	$14,994.00	$0.00	-$14,994.00	-100.00%
2130252	TOUR - Consultants		$0.00	$0.00	$0.00	$0.00	
2130257	TOUR - Old Butcher Shop Maintenance /Operations		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2130258	TOUR - Kookynie Townsite and Info Bay Maintenace/Oper		$4,000.00	$2,979.00	$2,243.86	-$735.14	-24.68%
2130259	TOUR - Goongarrie Cottages Maintenance/Operations		$5,350.00	$4,005.00	$1,229.89	-$2,775.11	-69.29%
2130260	TOUR - Niagra Dam Maintenance/Operations		$9,000.00	$6,723.00	$7,066.06	$343.06	5.10%
2130261	TOUR - Goldern Quest Trail Maintenance/Operations		$5,000.00	$3,744.00	$0.00	-$3,744.00	-100.00%
2130265	TOUR - Lake Ballard Maintenance/Operations		$5,000.00	$3,744.00	$3,232.14	-$511.86	-13.67%
2130266	TOUR - Caravan Park General Maintenance/Operations		$140,000.00	$104,931.00	$120,733.97	$15,802.97	15.06%
2130270	TOUR - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2130285	TOUR - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2130286	TOUR - Expensed Minor Asset Purchases		$8,000.00	$5,994.00	$5,326.00	-$668.00	-11.14%
2130287	TOUR - Other Expenses		$150.00	$108.00	$100.00	-$8.00	-7.41%
2130288	TOUR - Building Operations		$82,810.00	$62,046.00	$61,700.58	-$345.42	-0.56%
2130289	TOUR - Building Maintenance		$11,275.00	$8,433.00	$8,140.60	-$292.40	-3.47%
2130291	TOUR - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2130292	TOUR - Depreciation		$145,820.00	$109,359.00	$71,015.99	-$38,343.01	-35.06%
2130299	TOUR - Administration Allocated		$147,382.24	$110,529.00	$79,100.54	-$31,428.46	-28.43%
Operating Expenditure Total			$899,141.24	$674,001.00	$434,726.62	-$239,274.38	-35.50%

Building Control							
Operating Income							
3130301	BUILD - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3130302	BUILD - Commission - BSL & CTF		$0.00	$0.00	$0.00	$0.00	
3130310	BUILD - Grants		$0.00	$0.00	$0.00	$0.00	
3130320	BUILD - Fees & Charges (including Licences)		-$1,500.00	-$1,125.00	-$1,364.16	-$239.16	21.26%
3130321	BUILD - Private Swimming Pool Inspection Fees		$0.00	$0.00	$0.00	$0.00	
3130322	BUILD - Building Officer Charge Out Income		$0.00	$0.00	$0.00	$0.00	
3130323	BUILD - Building Officer Vehicle Charge Out Income		$0.00	$0.00	$0.00	$0.00	
3130335	BUILD - Other Income		$0.00	$0.00	$0.00	$0.00	
3130340	BUILD - Fines & Penalties		$0.00	$0.00	$0.00	$0.00	
3130345	BUILD - Interest		$0.00	$0.00	$0.00	$0.00	
3130390	BUILD - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$1,500.00	-$1,125.00	-$1,364.16	-$239.16	21.26%

Building Control							
Operating Expenditure							
2130300	BUILD - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2130303	BUILD - Uniforms		$0.00	$0.00	$0.00	$0.00	

FIS Financial Information Schedule For the Period Ending
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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
2130304	BUILD - Training & Development		$0.00	$0.00	$0.00	$0.00	
2130305	BUILD - Recruitment		$0.00	$0.00	$0.00	$0.00	
2130306	BUILD - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2130307	BUILD - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2130308	BUILD - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2130309	BUILD - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2130310	BUILD - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2130315	BUILD - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2130316	BUILD - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2130320	BUILD - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2130321	BUILD - Information Systems		$0.00	$0.00	$0.00	$0.00	
2130322	BUILD - Security		$0.00	$0.00	$0.00	$0.00	
2130330	BUILD - Insurance Expenses		$0.00	$0.00	$0.00	$0.00	
2130340	BUILD - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2130341	BUILD - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2130350	BUILD - Contract Building Services		$0.00	$0.00	$0.00	$0.00	
2130352	BUILD - Consultants		$18,000.00	$13,500.00	$0.00	-$13,500.00	-100.00%
2130365	BUILD - Maintenance/Operations		$0.00	$0.00	$0.00	$0.00	
2130370	BUILD - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2130385	BUILD - Legal Expenses		$15,000.00	$11,250.00	$2,943.77	-$8,306.23	-73.83%
2130386	BUILD - Expensed Minor Asset Purchases		$0.00	$0.00	$0.00	$0.00	
2130387	BUILD - Other Expenses		$0.00	$0.00	$0.00	$0.00	
2130388	BUILD - Building Operations		$0.00	$0.00	$0.00	$0.00	
2130389	BUILD - Building Maintenance		$0.00	$0.00	$0.00	$0.00	
2130391	BUILD - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2130392	BUILD - Depreciation		$0.00	$0.00	$0.00	$0.00	
2130398	BUILD - Staff Housing Costs Recovered		$0.00	$0.00	$0.00	$0.00	
2130399	BUILD - Administration Allocated		$31,027.84	$23,265.00	$16,652.71	-$6,612.29	-28.42%
Operating Expenditure Total			$64,027.84	$48,015.00	$19,596.48	-$28,418.52	-59.19%

FIS Financial Information Schedule For the Period Ending
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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Economic Development							
Operating Expenditure							
2130651	ECON DEV - NGWG		$20,000.00	$14,994.00	$0.00	-$14,994.00	
2130652	ECON DEV - Consultants		$0.00	$0.00	$0.00	$0.00	
Operating Expenditure Total			$20,000.00	$14,994.00	$0.00	-$14,994.00	
Other Economic Services							
Operating Income							
3130800	OTH ECON - Contributions & Donations		$0.00	$0.00	$0.00	$0.00	
3130801	OTH ECON - Reimbursements		$0.00	$0.00	$0.00	$0.00	
3130802	OTH ECON - Commission		$0.00	$0.00	$0.00	$0.00	
3130810	OTH ECON - Grants		-$35,709.00	-$26,775.00	-$27,592.48	-$817.48	3.05%
3130820	OTH ECON - Commercial Property Lease income		$0.00	$0.00	$0.00	$0.00	
3130821	OTH ECON - Standpipe Income		-$3,000.00	-$2,250.00	-$3,164.41	-$914.41	40.64%
3130824	OTH ECON - Community Resource Centre Grant		-$2,500.00	-$1,872.00	-$2,500.00	-$628.00	33.55%
3130825	OTH ECON - Community Resource Centre Income		-$80,500.00	-$60,363.00	-$127.28	$60,235.72	-99.79%
3130826	OTH ECON - Post Office Income		-$9,000.00	-$6,750.00	-$7,388.90	-$638.90	9.47%
3130834	OTH ECON - Other Fees & Charges		$0.00	$0.00	$0.00	$0.00	
3130835	OTH ECON - Other Income		-$5,900.00	-$4,419.00	$0.00	$4,419.00	-100.00%
3130890	OTH ECON - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$136,609.00	-$102,429.00	-$40,773.07	$61,655.93	-60.19%
Other Economic Services							
Operating Expenditure							
2130800	OTH ECON - Employee Costs		$0.00	$0.00	$0.00	$0.00	
2130803	OTH ECON - Uniforms		$0.00	$0.00	$0.00	$0.00	
2130804	OTH ECON - Training & Development		$0.00	$0.00	$0.00	$0.00	
2130805	OTH ECON - Recruitment		$0.00	$0.00	$0.00	$0.00	
2130806	OTH ECON - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2130807	OTH ECON - Protective Clothing		$0.00	$0.00	$0.00	$0.00	
2130808	OTH ECON - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2130809	OTH ECON - Travel & Accommodation		$0.00	$0.00	$0.00	$0.00	
2130810	OTH ECON - Motor Vehicle Expenses		$0.00	$0.00	$0.00	$0.00	
2130815	OTH ECON - Printing and Stationery		$0.00	$0.00	$0.00	$0.00	
2130816	OTH ECON - Postage and Freight		$0.00	$0.00	$0.00	$0.00	
2130820	OTH ECON - Communication Expenses		$0.00	$0.00	$0.00	$0.00	
2130821	OTH ECON - Information Systems		$0.00	$0.00	$0.00	$0.00	
2130822	OTH ECON - Security		$0.00	$0.00	$0.00	$0.00	
2130830	OTH ECON - Insurance Expenses (Other Than Buildings)		$0.00	$0.00	$0.00	$0.00	
2130840	OTH ECON - Advertising & Promotion		$0.00	$0.00	$0.00	$0.00	
2130841	OTH ECON - Subscriptions & Memberships		$0.00	$0.00	$0.00	$0.00	
2130851	OTH ECON - COVID Stimulus		$50,000.00	$37,494.00	$0.00	-$37,494.00	-100.00%
2130852	OTH ECON - Consultants		$0.00	$0.00	$0.00	$0.00	
2130855	OTH ECON - Community Bus		$12,200.00	$9,144.00	$7,969.91	-$1,174.09	-12.84%
2130860	OTH ECON - Community Resource Centre Operations		$87,500.00	$65,601.00	$52,133.62	-$13,467.38	-20.53%
2130863	OTH ECON - Post Office Operations		$7,500.00	$5,607.00	$5,479.63	-$127.37	-2.27%
2130865	OTH ECON - Standpipe Maintenance/Operations		$100.00	$72.00	$52.64	-$19.36	-26.89%
2130870	OTH ECON - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2130885	OTH ECON - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2130886	OTH ECON - Expensed Minor Asset Purchases		$4,000.00	$2,997.00	$0.00	-$2,997.00	-100.00%
2130887	OTH ECON - Other Expenditure		$5,000.00	$3,744.00	-$168.24	-$3,912.24	-104.49%
2130888	OTH ECON - Building Operations		$1,772.00	$1,323.00	$761.23	-$561.77	-42.46%
2130889	OTH ECON - Building Maintenance		$0.00	$0.00	-$0.33	-$0.33	
2130892	OTH ECON - Depreciation		$8,234.00	$6,174.00	$0.00	-$6,174.00	-100.00%
2130899	OTH ECON - Administration Allocated		$7,756.96	$5,814.00	$4,163.22	-$1,650.78	-28.39%
Operating Expenditure Total			$184,062.96	$137,970.00	$70,391.68	-$67,578.32	-48.98%

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COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Economic Services Total Income			**-$221,609.00**	**-$166,167.00**	**-$117,276.65**	**$48,890.35**	**-29.42%**
Economic Services Total Expenditure			**$1,237,232.04**	**$912,465.00**	**$536,510.82**	**-$375,954.18**	**-41.20%**

FIS Financial Information Schedule For the Period Ending
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COA	Description	Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Other Property & Services						
Private Works						
Operating Expenditure						
2140187	PRIVATE - Private Works Expenses	$2,000.00	$1,485.00	$0.00	-$1,485.00	-100.00%
Operating Expenditure Total		$2,000.00	$1,485.00	$0.00	-$1,485.00	
Private Works						
Operating Income						
3140120	PRIVATE - Private Works Income	-$2,000.00	-$1,494.00	-$469.09	$1,024.91	
Operating Income Total		-$2,000.00	-$1,494.00	-$469.09	$1,024.91	
Administration costs						
Operating Income						
3140200	ADMIN - Contributions & Donations	$0.00	$0.00	$0.00	$0.00	
3140201	ADMIN - Reimbursements	-$11,610.00	-$8,703.00	-$11,607.76	-$2,904.76	33.38%
3140202	ADMIN - Commission	$0.00	$0.00	$0.00	$0.00	
3140210	ADMIN - Grants	$0.00	$0.00	$0.00	$0.00	
3140220	ADMIN - Fees & Charges	$0.00	$0.00	-$342.37	-$342.37	
3140235	ADMIN - Other Income Relating to Administration	$0.00	$0.00	$0.00	$0.00	
3140237	ADMIN - Admin Rebates	$0.00	$0.00	$0.00	$0.00	
3140290	ADMIN - Profit on Disposal of Assets	$0.00	$0.00	$0.00	$0.00	
Operating Income Total		-$11,610.00	-$8,703.00	-$11,950.13	-$3,247.13	37.31%
Administration costs						
Operating Expenditure						
2140200	ADMIN - Employee Costs	$390,150.00	$292,581.00	$287,547.89	-$5,033.11	-1.72%
2140203	ADMIN - Uniforms	$4,000.00	$2,997.00	$1,614.16	-$1,382.84	-46.14%
2140204	ADMIN - Training & Development	$15,000.00	$11,250.00	$3,753.79	-$7,496.21	-66.63%
2140205	ADMIN - Recruitment	$10,000.00	$7,497.00	$1,634.10	-$5,862.90	-78.20%
2140206	ADMIN - Fringe Benefits Tax (FBT)	$9,656.00	$7,236.00	$0.00	-$7,236.00	-100.00%
2140207	ADMIN - Protective Clothing	$0.00	$0.00	$27.50	$27.50	
2140208	ADMIN - Other Employee Expenses	$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2140209	ADMIN - Travel & Accommodation	$10,000.00	$7,497.00	$3,251.52	-$4,245.48	-56.63%
2140210	ADMIN - Motor Vehicle Expenses	$0.00	$0.00	$5,372.08	$5,372.08	
2140215	ADMIN - Printing and Stationery	$35,000.00	$26,244.00	$31,413.57	$5,169.57	19.70%
2140216	ADMIN - Postage and Freight	$2,500.00	$1,872.00	$1,516.02	-$355.98	-19.02%
2140220	ADMIN - Communication Expenses	$75,000.00	$56,250.00	$57,760.28	$1,510.28	2.68%
2140221	ADMIN - Information Technology	$55,000.00	$41,247.00	$20,425.80	-$20,821.20	-50.48%
2140222	ADMIN - Security	$0.00	$0.00	$0.00	$0.00	
2140226	ADMIN - Office Equipment Mtce	$1,000.00	$747.00	$1,042.03	$295.03	39.50%
2140227	ADMIN - Records Management	$2,600.00	$1,944.00	$985.97	-$958.03	-49.28%
2140228	ADMIN - Title Searches	$100.00	$72.00	$24.27	-$47.73	-66.29%
2140230	ADMIN - Insurance Expenses (Other than Bld and W/Com	$49,380.00	$37,035.00	$101,712.77	$64,677.77	174.64%
2140240	ADMIN - Advertising and Promotion	$3,500.00	$2,619.00	$9,433.18	$6,814.18	260.18%
2140241	ADMIN - Subscriptions and Memberships	$10,000.00	$7,497.00	$1,002.73	-$6,494.27	-86.62%
2140252	ADMIN - Consultants	$265,000.00	$198,738.00	$199,846.66	$1,108.66	0.56%
2140253	ADMIN - Drug and Alcohol Testing	$10,000.00	$7,497.00	$77.27	-$7,419.73	-98.97%
2140265	ADMIN - Software Licences/Upgrades	$55,000.00	$41,247.00	$40,920.48	-$326.52	-0.79%
2140270	ADMIN - Loan Interest Repayments	$0.00	$0.00	$0.00	$0.00	
2140282	ADMIN - Bad Debts Expense	$0.00	$0.00	$0.00	$0.00	
2140283	ADMIN - Doubtful Debts Expense	$0.00	$0.00	$0.00	$0.00	
2140284	ADMIN - Audit Fees	$45,000.00	$33,750.00	$0.00	-$33,750.00	-100.00%
2140285	ADMIN - Legal Expenses	$25,000.00	$18,747.00	$20,182.05	$1,435.05	7.65%
2140286	ADMIN - Expensed Minor Asset Purchases	$18,000.00	$13,500.00	$2,325.45	-$11,174.55	-82.77%
2140287	ADMIN - Other Expenses	$1,000.00	$747.00	$800.00	$53.00	7.10%
2140288	ADMIN - Building Operations	$75,000.00	$56,232.00	$21,142.95	-$35,089.05	-62.40%
2140289	ADMIN - Building Maintenance	$24,080.00	$18,036.00	$7,322.44	-$10,713.56	-59.40%
2140291	ADMIN - Loss on Disposal of Assets	$0.00	$0.00	$0.00	$0.00	

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
2140292	ADMIN - Depreciation		$135,000.00	$101,232.00	$100,172.50	-$1,059.50	-1.05%
2140298	ADMIN - Admin Staff Housing Costs Allocated		$236,036.00	$177,021.00	$73,569.70	-$103,451.30	-58.44%
2140299	ADMIN - Administration Overheads Recovered		-$1,551,392.00	-$1,163,538.00	-$832,636.51	$330,901.49	-28.44%
Operating Expenditure Total			$11,610.00	$8,541.00	$162,240.65	$153,699.65	1799.55%
PWOH Costs							
Operating Income							
3140300	PWO - Long Service Leave Recoup		-$6,678.00	-$5,004.00	-$6,678.50	-$1,674.50	33.46%
3140301	PWO - Other Reimbursements		$0.00	$0.00	$0.00	$0.00	
3140310	PWO - Grants		$0.00	$0.00	$0.00	$0.00	
3140390	PWO - Profit on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			-$6,678.00	-$5,004.00	-$6,678.50	-$1,674.50	

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
PWOH Costs							
Operating Expenditure							
2140300	PWO - Employee Costs		$277,385.00	$208,026.00	$192,039.78	-$15,986.22	-7.68%
2140303	PWO - Uniforms		$6,035.00	$4,518.00	$6,034.54	$1,516.54	33.57%
2140304	PWO - Training & Development		$15,000.00	$11,250.00	$6,984.97	-$4,265.03	-37.91%
2140305	PWO - Recruitment		$500.00	$369.00	$0.00	-$369.00	-100.00%
2140306	PWO - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2140307	PWO - Protective Clothing		$2,000.00	$1,494.00	$912.58	-$581.42	-38.92%
2140308	PWO - Other Employee Expenses		$745.00	$558.00	$745.91	$187.91	33.68%
2140309	PWO - Travel & Accommodation		$10,000.00	$7,497.00	$0.00	-$7,497.00	-100.00%
2140310	PWO - Motor Vehicle Expenses		$50,666.00	$37,998.00	$39,031.12	$1,033.12	2.72%
2140315	PWO - Printing and Stationery		$2,000.00	$1,494.00	$31.95	-$1,462.05	-97.86%
2140316	PWO - Postage and Freight		$2,000.00	$1,494.00	$755.41	-$738.59	-49.44%
2140320	PWO - Communication Expenses		$8,000.00	$5,994.00	$5,037.54	-$956.46	-15.96%
2140321	PWO - Information Technology		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2140322	PWO - Security		$0.00	$0.00	$0.00	$0.00	
2140323	PWO - Sick Pay		$29,779.00	$22,329.00	$13,639.72	-$8,689.28	-38.91%
2140324	PWO - Annual Leave		$51,986.00	$38,988.00	$38,964.95	-$23.05	-0.06%
2140325	PWO - Public Holidays		$0.00	$0.00	$0.00	$0.00	
2140326	PWO - Long Service Leave		$0.00	$0.00	$0.00	$0.00	
2140327	PWO - RDO's		$0.00	$0.00	$0.00	$0.00	
2140328	PWO - Supervision		$0.00	$0.00	$0.00	$0.00	
2140329	PWO - Insurance Expenses (Except Workers Comp)		$1,500.00	$1,125.00	$0.00	-$1,125.00	-100.00%
2140330	PWO - OHS and Toolbox Meetings		$100.00	$72.00	$0.00	-$72.00	-100.00%
2140340	PWO - Advertising and Promotion		$500.00	$369.00	$0.00	-$369.00	-100.00%
2140341	PWO - Subscriptions & Memberships		$8,040.00	$6,021.00	$8,085.38	$2,064.38	34.29%
2140352	PWO - Consultants		$1,000.00	$747.00	$0.00	-$747.00	-100.00%
2140361	PWO - Engineering & Technical Support		$3,000.00	$2,250.00	$0.00	-$2,250.00	-100.00%
2140365	PWO - Maintenance/Operations		$139,870.00	$104,895.00	$102,734.73	-$2,160.27	-2.06%
2140370	PWO - Loan Interest Repayments		$0.00	$0.00	$0.00	$0.00	
2140371	PWO Bldg Mtce - Employee Costs		$81,428.00	$61,056.00	$26,606.52	-$34,449.48	-56.42%
2140372	PWO Bldg Mtce - Uniforms		$500.00	$369.00	$0.00	-$369.00	-100.00%
2140373	PWO Bldg Mtce - Training & Development		$5,000.00	$3,744.00	$150.13	-$3,593.87	-95.99%
2140374	PWO Bldg Mtce - Recruitment		$0.00	$0.00	$0.00	$0.00	
2140375	PWO Bldg Mtce - Fringe Benefits Tax (FBT)		$0.00	$0.00	$0.00	$0.00	
2140376	PWO Bldg Mtce - Protective Clothing		$100.00	$72.00	$0.00	-$72.00	-100.00%
2140377	PWO Bldg Mtce - Other Employee Expenses		$0.00	$0.00	$0.00	$0.00	
2140378	PWO Bldg Mtce - Travel & Accommodation		$2,500.00	$1,872.00	$0.00	-$1,872.00	-100.00%
2140379	PWO Bldg Mtce - Motor Vehicle Expenses		$15,000.00	$11,250.00	$0.00	-$11,250.00	-100.00%
2140380	PWO Bldg Mtce - Expendable Tools		$10,000.00	$7,497.00	$0.00	-$7,497.00	-100.00%
2140381	PWO Bldg Mtce - Minor Expenses		$16,000.00	$11,997.00	$6,806.20	-$5,190.80	-43.27%
2140385	PWO - Legal Expenses		$0.00	$0.00	$0.00	$0.00	
2140386	PWO - Expensed Minor Asset Purchases		$20,000.00	$14,994.00	$4,909.00	-$10,085.00	-67.26%
2140387	PWO - Other Expenses		$200.00	$144.00	$74.76	-$69.24	-48.08%
2140391	PWO - Loss on Disposal of Assets		$0.00	$0.00	$0.00	$0.00	
2140392	PWO - Depreciation		$22,000.00	$16,488.00	$10,675.45	-$5,812.55	-35.25%
2140393	PWO - LESS Allocated to Works (PWO's)		-$1,094,112.40	-$820,584.00	-$652,292.66	$168,291.34	-20.51%
2140398	PWO - Staff Housing Costs Allocated		$0.00	$0.00	$0.00	$0.00	
2140399	PWO - Administration Allocated		$310,278.40	$232,704.00	$166,527.28	-$66,176.72	-28.44%
Operating Expenditure Total			$0.00	-$162.00	-$21,544.74	-$21,382.74	13199.22%
Plant Operations							
Operating Income							
3140401	POC - Reimbursements		-$100.00	-$72.00	$0.00	$72.00	-100.00%
3140410	POC - Fuel Tax Credits Grant Scheme		-$20,000.00	-$14,994.00	-$5,961.00	$9,033.00	-60.24%
3140420	POC - Fees & Charges		-$100.00	-$72.00	$0.00	$72.00	-100.00%
			$0.00	$0.00	$0.00	$0.00	

FIS Financial Information Schedule For the Period Ending
31 January 2021

COA	Description		Amended Budget	31/03/2021 YTD Budget	31/03/2021 YTD Actual	Variance ($)	Variance (%)
Operating Income Total			-$20,200.00	-$15,138.00	-$5,961.00	$9,177.00	-60.62%
Plant Operations							
Operating Expenditure							
2140400	POC - Internal Plant Repairs - Wages & O/Head		$150,600.00	$112,941.00	$111,559.22	-$1,381.78	-1.22%
2140411	POC - External Parts & Repairs		$55,000.00	$41,238.00	$53,305.06	$12,067.06	29.26%
2140412	POC - Fuels and Oils		$100,000.00	$74,997.00	$4,424.42	-$70,572.58	-94.10%
2140413	POC - Tyres and Tubes		$25,000.00	$18,747.00	$13,815.50	-$4,931.50	-26.31%
2140416	POC - Licences/Registrations		$6,575.00	$4,923.00	$6,573.70	$1,650.70	33.53%
2140417	POC - Insurance Expenses		$23,490.00	$17,613.00	$23,490.38	$5,877.38	33.37%
2140418	POC - Expendable Tools / Consumables		$25,000.00	$18,738.00	$272.49	-$18,465.51	-98.55%
2140419	POC - Cutting Edges		$6,000.00	$4,500.00	$0.00	-$4,500.00	-100.00%
2140482	POC - Plant Ledger (Historical Reference Only)		$0.00	$0.00	$0.00	$0.00	
2140483	POC - Jobs (Historical Reference Only)		$0.00	$0.00	$0.00	$0.00	
2140492	POC - Depreciation		$476,550.00	$357,408.00	$259,610.89	-$97,797.11	-27.36%
2140494	POC - LESS Plant Operation Costs Allocated to Works		-$976,812.44	-$732,609.00	-$387,727.52	$344,881.48	-47.08%
2140499	POC - Administration Allocated		$108,597.44	$81,441.00	$58,284.43	-$23,156.57	-28.43%
Operating Expenditure Total			$0.00	-$63.00	$143,608.57	$143,671.57	-228050.11%
Salaries and Wages							
Operating Income							
3140501	SAL - Reimbursement - Workers Compensation		$0.00	$0.00	$0.00	$0.00	
Operating Income Total			$0.00	$0.00	$0.00	$0.00	
Operating Expenditure							
2140500	SAL - Gross Salary and Wages		$1,586,875.00	$1,190,151.00	$1,116,797.72	-$73,353.28	-6.16%
2140501	SAL - LESS Salaries & Wages Allocated		-$1,586,875.00	-$1,190,151.00	-$1,116,247.72	$73,903.28	-6.21%
Operating Expenditure Total			$0.00	$0.00	$550.00	$550.00	
Other Property & Services Total Income			**-$40,488.00**	**-$30,339.00**	**-$25,058.72**	**$5,280.28**	**-17.40%**
Other Property & Services Total Expenditure			**$13,610.00**	**$8,316.00**	**$284,854.48**	**$275,988.48**	**3325.38%**
Total Income			**-$5,503,844.00**	**-$4,115,673.00**	**-$5,018,523.85**	**-$902,400.30**	**21.94%**
Total Expenditure			**$6,266,676.36**	**$4,674,285.00**	**$4,250,365.66**	**-$424,469.34**	**-9.07%**

SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

For the Period Ended 31 March 2021

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Shire of Menzies
Information Summary
For the Period Ended 31 March 2021

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34* .

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 March 2021 of $3,330,851.

Items of Significance

The material variance adopted by the Shire of Menzies for the 2020/21 year is plus (+) or minus (-) of 10% for items greater than $25,000 variance. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Income & Expenditure		**Annual Budget**	**YTD Budget**	**YTD Actual**
Operating Grants, Subsidies and Contributions	83%	$ 1,559,202	$ 1,169,352	$ 1,296,452
Non-operating Grants, Subsidies and Contributions	27%	$ 2,620,494	$ 1,965,339	$ 703,167
	48%	**$ 4,179,696**	**$ 3,134,691**	**$ 1,999,619**
Rates Levied	98%	$ 3,562,400	$ 2,671,794	$ 3,504,719
Materials & Contracts	89%	($1,286,014)	($962,064)	($1,142,047)
Capital Projects				
Infrastructure Assets - Roads	18%	($200,000)	($149,985)	($36,113)
Infrastructure Assets - Other	0%	($157,445)	($73,080)	$0

% Compares current ytd actuals to annual budget

Financial Position		**This Time Last Year**	**31 Mar 2021**
Adjusted Net Current Assets	66%	$ 5,073,073	$ 3,334,015
Cash and Equivalent - Unrestricted	67%	$ 4,357,532	$ 2,916,492
Cash and Equivalent - Restricted	133%	$ 8,912,467	$ 11,856,154
Receivables - Rates	73%	$ 1,003,264	$ 736,792
Receivables - Other	62%	-$ 288,873	-$ 178,398
Payables	267%	$ 84,573	$ 226,154

% Compares current ytd actuals to prior year actuals at the same time

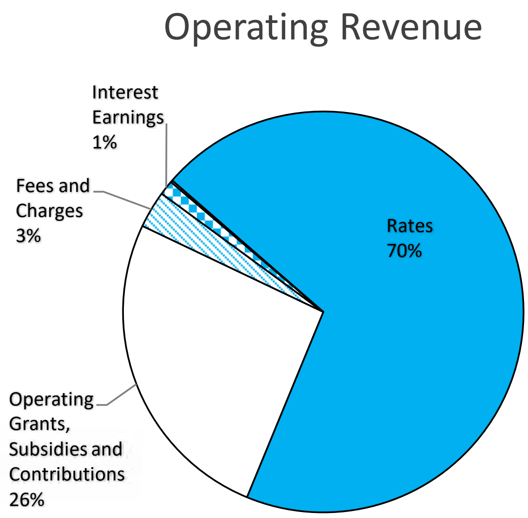
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

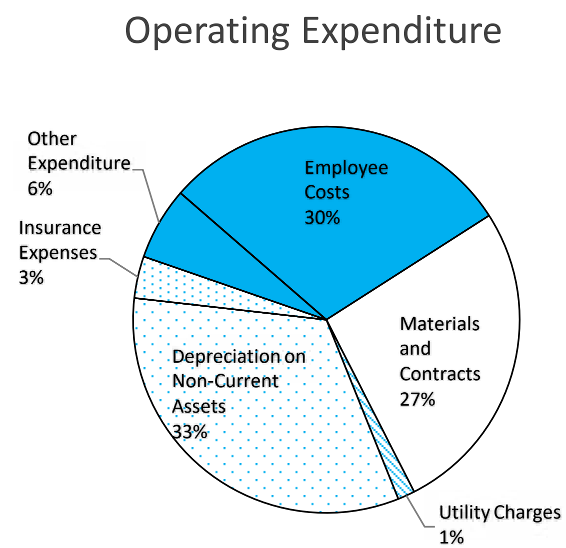
Preparation

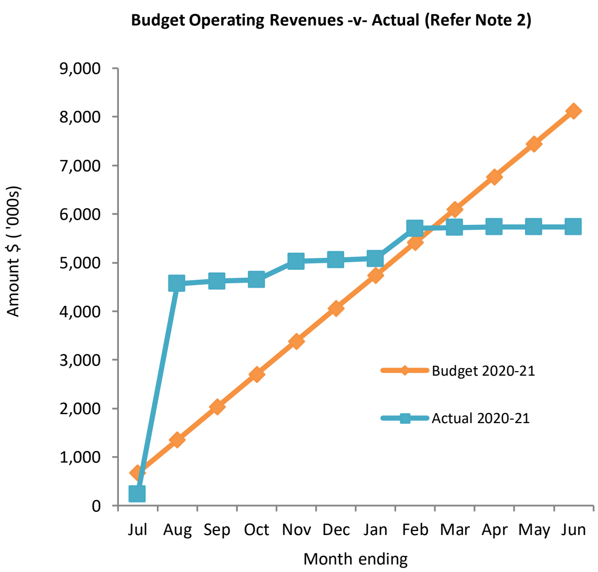
Prepared by: Rhona Hawkins

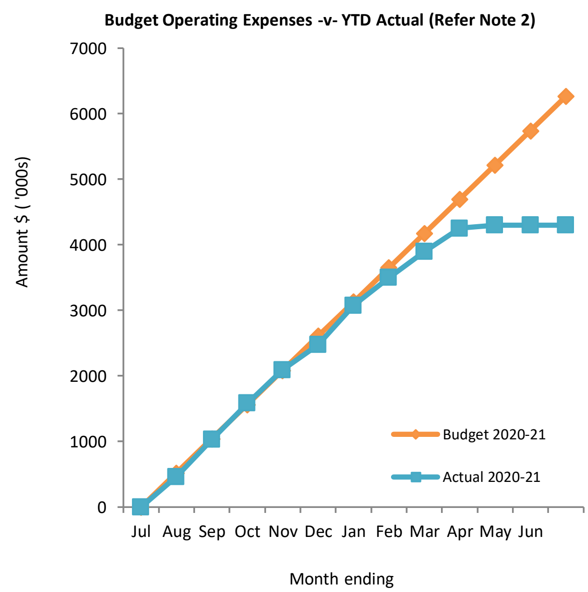
Date Prepared: 17 Apr 2021

Shire of Menzies
Information Summary
For the Period Ended 31 March 2021









This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2021

	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening Funding Surplus(Deficit)	3	1,357,350	1,357,350	**1,389,574**	32,224	2%	
Revenue from operating activities							
Governance		24,385	18,279	24,285	6,006	33%	
General Purpose Funding - Rates	9	3,562,400	2,671,794	3,504,719	832,925	31%	
General Purpose Funding - Other		1,342,922	1,007,154	1,097,908	90,754	9%	
Law, Order and Public Safety		14,812	11,097	9,934	(1,163)	(10%)	
Health		300	225	0	(225)	(100%)	
Education and Welfare		0	0	0	0		
Housing		65,700	49,257	39,516	(9,741)	(20%)	
Community Amenities		32,039	24,012	16,841	(7,171)	(30%)	
Recreation and Culture		800	576	0	(576)	(100%)	
Transport		198,389	148,779	182,985	34,206	23%	▲
Economic Services		221,609	166,167	117,277	(48,890)	(29%)	▼
Other Property and Services		40,488	30,339	25,059	(5,280)	(17%)	
		5,503,844	4,127,679	5,018,524	890,845	22%	▲
Expenditure from operating activities							
Governance		(966,491)	(724,662)	(673,980)	50,682	7%	
General Purpose Funding		(389,784)	(292,239)	(244,951)	47,288	16%	▲
Law, Order and Public Safety		(113,972)	(85,392)	(64,421)	20,971	25%	
Health		(47,117)	(35,325)	(24,026)	11,299	32%	
Education and Welfare		0	0	0	0		
Housing		(174,456)	(130,752)	(108,068)	22,684	17%	
Community Amenities		(335,865)	(251,514)	(189,967)	61,547	24%	▲
Recreation and Culture		(836,300)	(626,850)	(550,326)	76,524	12%	▲
Transport		(2,151,851)	(1,613,682)	(1,575,290)	38,392	2%	
Economic Services		(1,237,233)	(927,459)	(536,511)	390,948	42%	▲
Other Property and Services		(13,610)	(9,801)	(284,854)	(275,053)	(2806%)	▼
		(6,266,678)	(4,697,676)	(4,252,393)	445,283	9%	
Operating activities excluded from budget							
Add back Depreciation		2,279,360	1,709,406	1,413,128	(296,278)	(17%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0		0	0		
Amount attributable to operating activities		**1,516,526**	**1,139,409**	**2,179,259**			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	2,620,494	1,965,339	703,167	(1,262,172)	(64%)	▼
Proceeds from Disposal of Assets	8	0	0	0	0		
Land and Buildings	13	(3,169,314)	(2,328,147)	(747,692)	1,580,455	68%	▲
Plant and Equipment	13	(121,500)	(83,619)	(55,669)	27,950	33%	▲
Infrastructure Assets - Roads	13	(3,774,754)	(1,937,043)	(88,482)	1,848,561	95%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Infrastructure Assets - Bridges	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	(200,000)	(149,985)	(36,113)	113,872	76%	▲
Infrastructure Assets - Parks and Ovals	13	(157,445)	(73,080)	0	73,080	100%	▲
Infrastructure Assets - Airports	13	0	0	0	0		
Infrastructure Assets - Sewerage	13	0	0	0	0		
Infrastructure Assets - Other	13	(275,000)	(153,729)	(13,194)	140,535	91%	▲
Amount attributable to investing activities		**(5,077,519)**	**(2,760,264)**	**(237,982)**	2,522,282	91%	▲
Financing Actvities							
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	3,451,703	2,126,565	0	(2,126,565)	(100%)	▼
Transfer from Restricted Cash		0	0	0	0		
Repayment of Debentures	10	0	0	0	0		
Transfer to Reserves	7	(1,248,060)	74,952	0	(74,952)	100%	
Amount attributable to financing activities		**2,203,643**	**2,201,517**	**0**	(2,201,517)	100%	
Closing Funding Surplus(Deficit)	3	**0**	**1,938,012**	**3,330,851**			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 March 2021

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening Funding Surplus (Deficit)	3	1,357,350	1,357,350	**1,389,574**	32,224	2%	
Revenue from operating activities							
Rates	9	3,562,400	2,671,794	3,504,719	832,925	31%	▲
Operating Grants, Subsidies and Contributions	11	1,559,202	1,169,352	1,296,452	127,100	11%	▲
Fees and Charges		210,889	158,067	150,281	(7,786)	(5%)	
Interest Earnings		141,640	106,209	59,142	(47,067)	(44%)	▼
Other Revenue		29,713	22,257	7,930	(14,327)	(64%)	
Profit on Disposal of Assets	8	0	0	0	0		
		5,503,844	4,127,679	5,018,524	890,845	22%	▲
Expenditure from operating activities							
Employee Costs		(1,826,054)	(1,369,098)	(1,270,174)	98,924	7%	
Materials and Contracts		(1,286,014)	(962,064)	(1,142,047)	(179,983)	(19%)	▼
Utility Charges		(98,065)	(73,431)	(61,557)	11,874	16%	
Depreciation on Non-Current Assets		(2,279,360)	(1,709,406)	(1,413,128)	296,278	17%	▲
Insurance Expenses		(139,211)	(104,346)	(150,908)	(46,562)	(45%)	▼
Other Expenditure		(637,974)	(478,395)	(261,428)	216,967	45%	▲
Loss on Disposal of Assets	8	0	0	0			
		(6,266,678)	(4,696,740)	(4,299,241)	397,499	8%	
Operating activities excluded from budget							
Add back Depreciation		2,279,360	1,709,406	1,413,128	(296,278)	(17%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0		0	0		
Amount attributable to operating activities		**1,516,526**	**1,140,345**	**2,132,411**	**992,066**		
Investing activities							
Grants, Subsidies and Contributions	11	2,620,494	1,965,339	703,167	(1,262,172)	(64%)	▼
Proceeds from Disposal of Assets	8	0	0	0	0		
Land and Buildings	13	(3,169,314)	(2,328,147)	(747,692)	1,580,455	(68%)	
Plant and Equipment	13	(121,500)	(83,619)	(55,669)	27,950	(33%)	
Infrastructure Assets - Roads	13	(3,774,754)	(1,937,043)	(88,482)	1,848,561	(95%)	
Infrastructure Assets - Drainage	13	0	0	0	0		
Infrastructure Assets - Bridges	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	(200,000)	(149,985)	(36,113)	113,872	(76%)	
Infrastructure Assets - Parks and Ovals	13	(157,445)	(73,080)	0	73,080	(100%)	
Infrastructure Assets - Airports	13	0	0	0	0		
Infrastructure Assets - Sewerage	13	0	0	0	0		
Infrastructure Assets - Other	13	(275,000)	(153,729)	(13,194)	140,535	(91%)	
Amount attributable to investing activities		**(5,077,519)**	**(2,760,264)**	**(237,982)**	2,522,282	91%	
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Advances to Community Groups		0	0	0			
Transfer from Reserves	7	3,451,703	2,126,565	0	(2,126,565)	(100%)	▼
Repayment of Debentures	10	0	0	0	0		
Transfer to Reserves	7	(1,248,060)	74,952	0	(74,952)	100%	
Amount attributable to financing activities		**2,203,643**	**2,201,517**	**0**	(2,201,517)	100%	
Closing Funding Surplus (Deficit)	3	**0**	**1,938,948**	**3,284,003**			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MENZIES
STATEMENT OF CAPITAL ACQUSITIONS AND CAPITAL FUNDING
For the Period Ended 31 March 2021

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Budget YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		$	$	$	$	$	$
Land and Buildings	13	747,692	0	2,328,147	3,169,314	747,692	(1,580,455)
Plant and Equipment	13	55,669	0	83,619	121,500	55,669	(27,950)
Infrastructure Assets - Roads	13	88,482	0	1,937,043	3,774,754	88,482	(1,848,561)
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Infrastructure Assets - Bridges	13	0		0	0	0	0
Infrastructure Assets - Footpaths	13	36,113	0	149,985	200,000	36,113	(113,872)
Infrastructure Assets - Parks and Ovals	13	0	0	73,080	157,445	0	(73,080)
Infrastructure Assets - Airports	13	0		0	0	0	0
Infrastructure Assets - Sewerage	13	0	0	0	0	0	0
Infrastructure Assets - Other	13	13,194		153,729	275,000	13,194	(140,535)
Capital Expenditure Totals		941,149	0	4,725,603	7,698,013	**941,149**	(3,784,454)
Capital acquisitions funded by:							
Capital Grants and Contributions				1,965,339	2,620,494	703,167	
Other (Disposals & C/Fwd)				0	0	0	
Council contribution - Cash Backed Reserves							
Building Reserve Accumulation				0	1,098,433	0	
Plant Reserve Accumulation				0	72,000	0	
Roads Reserve Accumulation				0	600,000	0	
Main Street Reserve Accumulation				0	0	0	
Staff Amenities Reserve Accumulation				0	420,000	0	
Caravan Park Reserve Accumulation				0	150,000	0	
Bitumen Reserve Accumulation				0	0	0	
Niagara Dam Reserve Accumulation				0	85,000	0	
Waste Management Reserve Accumulation				0	0	0	
Former Post Office Reserve Accumulation				0	410,000	0	
Council contribution - operations				2,760,264	2,242,086	237,982	
Capital Funding Total				**4,725,603**	**7,698,013**	**941,149**	

Note 1: Significant Accounting Policies

The Shire of Menzies adopts its significant accounting policies at the time of adopting its annual budget. Significant accounting policies are set in relation to the following:

a) Basis of preparation
b) Prior year actual balances
c) Rounding off figures
d) Comparative figures
e) Budget comparative figures
f) Forecast fair value adjustments
g) Rates, grants, donations & other contributions
h) Goods and services tax (GST)
i) Superannuation
j) Cash and cash equivalents
k) Trade and other payables
l) Inventories
m) Fixed assets
n) Fair value of assets and liabilities
o) Financial instruments
p) Impairment of assets
q) Trade and other payables
r) Employee benefits
s) Borrowing costs
t) Provisions
u) Leases
v) Investments in associates
x) Interests in joint arrangements
y) Current and non-current classification

There have been no changes to the Shire of Menzies significant accounting policies since adopting the 2020/21 Annual Budget.

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2020/21 year is plus (+) or minus (-) of 10% for items greater than $25,000 variance.
The explanations of material variances has not been updated due to the adoption of the Budget Review in the same month - February 2021.

Reporting Program	YTD Budget	YTD Actual	Var. $	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues			$	%			
General Purpose Funding- Rates	2,671,794	3,504,719	832,925	31%	▲	Timing	Budget has been loaded into accounting system and apportioned over twelve months.
General Purpose Funding- Other	1,007,154	1,097,908	90,754	9%	▲	Timing	Budget has been loaded into accounting system and apportioned over twelve months.
Transport	148,779	182,985	34,206	23%	▲	Timing	Budget has been loaded into accounting system and apportioned over twelve months.
Economic Services	166,167	117,277	(48,890)	(29%)	▲	Permanent	CRC Income lower than anticipated.
Operating Expense							
General Purpose Funding	(292,239)	(244,951)	47,288	16%	▲	Timing	Rates write-offs have not occurred as anticipated in the Budget.
Community Amenities	(251,514)	(189,967)	61,547	24%	▲	Timing	Operational services higher than anticipated for this time of year.
Recreation and Culture	(626,850)	(550,326)	76,524	12%	▲	Timing	Budget has been loaded into accounting system and apportioned over twelve months.
Transport	(1,613,682)	(1,575,290)	38,392	2%	▲	Timing	Road Maintenance higher than anticipated at Budget preparation.
Economic Services	(927,459)	(536,511)	390,948	42%	▲	Timing	Noxious weed control not commence at this stage. Caravan Park maintenance higher than the twelve month apportionment.
Other Property and Services	(9,801)	(284,854)	(275,053)	(2806%)	▲	Timing	1st instalment of Insurance paid and not apportioned over twelve months. Allocations are to be reviewed.
Capital Revenues							
Grants, Subsidies and Contributions	1,965,339	703,167	(1,262,172)	(64%)	▲	Timing	
Capital Expenses							

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2020/21 year is plus (+) or minus (-) of 10% for items greater than $25,000 variance.
The explanations of material variances has not been updated due to the adoption of the Budget Review in the same month - February 2021.

Reporting Program	YTD Budget	YTD Actual	Var. $	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Land and Buildings	(2,328,147)	(747,692)	1,580,455	68%	▲	Timing	Capital expenditure has not occurred in accordance with the Budget upload.
Plant and Equipment	(83,619)	(55,669)	27,950	33%	▲	Timing	Capital expenditure has not occurred in accordance with the Budget upload.
Infrastructure Assets - Roads	(1,937,043)	(88,482)	1,848,561	95%	▲	Timing	Capital expenditure has not occurred in accordance with the Budget upload.
Infrastructure Assets - Footpaths	(149,985)	(36,113)	113,872	76%	▲	Timing	
Infrastructure Assets - Parks and Ovals	(73,080)	0	73,080	100%	▲	Timing	
Infrastructure Assets - Other	(153,729)	(13,194)	140,535	91%	▲	Timing	Capital expenditure has not occurred in accordance with the Budget upload.
Financing							
Transfer from Reserves	-	- -	2,126,565	(100%)	▲	Timing	
Transfer to Reserves	74,952	0	0	100%	▲	Timing	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2021

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 June 2020	This Time Last Year 31 Mar 2020	Current 31 Mar 2021
		$	$	$
Current Assets				
Cash Unrestricted	4	1,045,697	4,357,532	2,916,492
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	11,856,154	8,912,467	11,856,154
Receivables - Rates	6	863,375	1,003,264	736,792
Receivables - Other	6	(100,699)	(288,873)	(178,398)
Interest / ATO Receivable/Trust				
Inventories		13,623	13,740	77,314
		13,678,151	13,998,129	15,408,355
Less: Current Liabilities				
Payables		(435,801)	(84,573)	(226,154)
Provisions Leases		(3,985)	(9,565)	(3,985)
Provisions Leave		(197,106)	(129,659)	(197,106)
		(636,892)	(223,797)	(427,245)
Less: Cash Reserves	7	(11,856,154)	(8,912,467)	(11,856,154)
Less: Unspent Grants			0	0
Add: Loan Current		0	0	0
Add: Lease Current		3,985	9,565	3,985
Less: SSL Repayments		0	0	0
Add: Leave Reserve		201,643	201,643	205,074
Trust imbalance (Department of Transport funds timing)		(1,158)	0	
Net Current Funding Position		**1,389,574**	**5,073,073**	**3,334,015**

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2021

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution
	$	$	$	$	
(a) **Cash Deposits**					
Cash At Bank	885,724			885,724	NAB
Cash At Call - Bank	2,029,448			2,029,448	NAB
Municipal Fund Term Deposits	0			0	NAB
Cash at Reserve - Bank		8,601,945		8,601,945	NAB
Reserve Fund Term Deposits		3,254,210		3,254,210	NAB
Trust Fund Bank			0	0	NAB
Petty Cash Float	1,320			1,320	
Total	**2,916,492**	**11,856,154**	**0**	**14,772,647**	

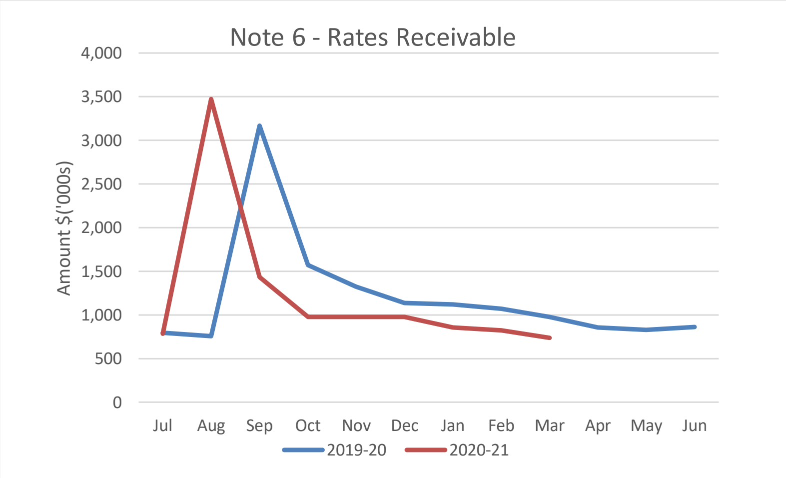
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2021

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Leave Reserve - Accumulation	205,074		0	(1,724)	0	0	0	203,350	205,074
Building Reserve Accumulation	2,795,090		0	(23,774)	0	1,098,433	0	3,869,749	2,795,090
Plant Reserve Accumulation	1,946,393		0	(16,370)	0	72,000	0	2,002,023	1,946,393
Roads Reserve Accumulation	2,755,425		0	(23,183)	0	600,000	0	3,332,242	2,755,425
Main Street Reserve Accumulation	140,456		0	(1,181)	0	0	0	139,275	140,456
Staff Amenities Reserve Accumulation	575,564		0	(4,847)	0	420,000	0	990,717	575,564
TV Reserve Accumulation	17,889		0	(150)	0	0	0	17,739	17,889
Caravan Park Reserve Accumulation	431,416		0	(3,626)	0	150,000	0	577,790	431,416
Bitumen Reserve Accumulation	603,847		0	(5,079)	0	0	0	598,768	603,847
Rates Creditors Reserve Accumulation	51,144		0	(1,148,488)	0	616,270	0	(481,074)	51,144
Niagara Dam Reserve Accumulation	1,252,493		0	(10,525)	0	85,000	0	1,326,968	1,252,493
Water Park Reserve Accumulation	299,813		0	(2,524)	0	0	0	297,289	299,813
Waste Management Reserve Accumulation	59,515		0	(499)	0	0	0	59,016	59,515
Former Post Office Reserve Accumulation	418,407		0	(3,517)	0	410,000	0	824,890	418,407
Commercial Enterprise Reserve - Accumulation	101,210		0	(857)	0	0	0	100,353	101,210
Land Purchase Reserve - Accumulation	202,420		0	(1,716)	0	0	0	200,704	202,420
	11,856,154	**0**	**0**	**(1,248,060)**	**0**	**3,451,703**	**0**	**14,059,797**	**11,856,154**

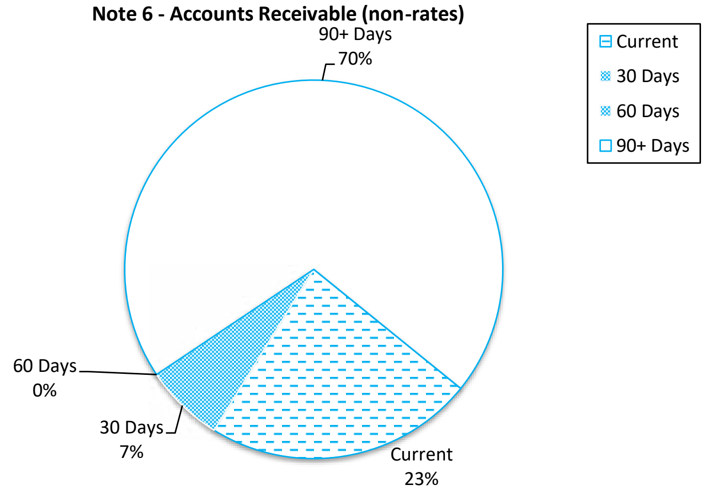
Note 6: Receivables

Receivables - Rates Receivable	31 Mar 2021	30 June 2020
	$	$
Opening Arrears Previous Years	863,375	794,305
Levied this year	3,524,092	3,476,331
Less Collections to date	3,650,674	3,407,262
Equals Current Outstanding	736,792	863,375
Net Rates Collectable	**736,792**	**863,375**
% Collected	83.21%	79.78%



Receivables - General	Current	30 Days	60 Days	90+ Days	Totals
	$	$	$	$	$
Sundry Debtors	2,832	836	0	8,646	12,314
Rates - Pensioner Rebate Claimed					457
Balance per Trial Balance					
Sundry Debtors					12,770
Total Receivables General Outstanding					**12,770**

Amounts shown above include GST (where applicable)



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2021

Note 9: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual Rate Revenue	YTD Actual Interim Rates	YTD Actual Back Rates	YTD Actual Total Revenue	Budget Rate Revenue	Budget Interim Rate	Budget Back Rate	Budget Total Revenue
RATE TYPE	$		$	$	$	$	$	$	$	$	$
Differential General Rate											
GRV - Residential	0.0862	40	2,500,428	215,537	0	0	215,537	214,694	0	0	214,694
GRV - Vacant	0.0864	204	20,956	1,811	(310)	0	1,501	1,811	0	0	1,811
UV - Mining	0.1655	282	15,472,156	2,560,642	(393)	-355	2,559,894	2,561,176	50,000	0	2,611,176
UV - Pastoral	0.0829	27	826,983	68,557	0	0	68,557	67,750	0	0	67,750
UV - Other	0.0829	64	307,900	25,525	0	0	25,525	24,978	0	0	24,978
UV - Exploration	0.1500	451	3,082,413	462,362	4,015	3,005	469,382	467,552	0	0	467,552
UV - Prospecting	0.1477	269	463,848	68,510	5,033	1,124	74,667	63,039			63,039
Sub-Totals		**1,337**	**22,674,684**	**3,402,943**	**8,345**	**3,775**	**3,415,063**	**3,401,000**	**50,000**	**0**	**3,451,000**
	Minimum										
Minimum Payment	**$**										
GRV - Residential	200.00	8	5,537	1,600	0	0	1,600	2,200	0	0	2,200
GRV - Vacant	200.00	200	41,081	40,000	0	0	40,000	40,000	0	0	40,000
UV - Mining	200.00	54	34,031	10,800	0	0	10,800	12,000	0	0	12,000
UV - Pastoral	200.00	4	4,638	800	0	0	800	1,400	0	0	1,400
UV - Other	200.00	1	100	200	0	0	200	600	0	0	600
UV - Exploration	200.00	141	45,622	28,200	0	0	28,200	37,400	0	0	37,400
UV - Prospecting	200.00	73	49,913	14,600	0	0	14,600	17,800	0	0	17,800
							0				0
Sub-Totals		**481**	**180,922**	**96,200**	**0**	**0**	**96,200**	**111,400**	**0**	**0**	**111,400**
		1,818	**22,855,606**	**3,499,143**	**8,345**	**3,775**	**3,511,263**	**3,512,400**	**50,000**	**0**	**3,562,400**
Movement in Excess Rates							0				0
Discounts							0				0
Amount from General Rates							**3,511,263**				**3,562,400**
Write Offs							0				0
Ex-Gratia Rates							0				0
Specified Area Rates											0
Totals							**3,511,263**				**3,562,400**

Comments - Rating Information

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue
				$	$	$				$
General Purpose Funding										
GEN PUR - Financial Assistance Grant - General	WALGGC	Operating	0	772,046	0	579,033	772,046		772,046	665,019
GEN PUR - Financial Assistance Grant - Roads	WALGGC	Operating	0	425,376	0	319,032	425,376		425,376	370,327
GEN PUR - Grant Funding	LRCI	Non-operating	0	0	378,633	283,968	378,633		378,633	248,839
GEN PUR - Contributions & Donations		Operating	0	0	0	0	0		0	0
GEN PUR - Other Income	Landgate	Operating	0	0	0	0	0		0	368
Governance					0					
OTH GOV - Reimbursements		Operating	0	22,727	0	17,037	22,727		22,727	22,727
Law, Order and Public Safety					0					
ESL BFB - Operating Grant	Dept. of Fire & Emergency Serv.	Operating	0	6,522	0	4,887	6,522		6,522	2,831
Community Amenities					0					
COM AMEN - Grants		Non-operating		0	50,000	37,494	50,000		50,000	0
Recreation and Culture					0					
REC - Grants		Non-operating	0	0	150,000	112,500	150,000		150,000	0
OTH CUL - Grants - Other Culture		Non-operating	0	0	0	0	0		0	10,328
Transport					0					
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA	Non-operating	0	0	563,780	422,829	563,780		563,780	292,000
ROADC - Roads to Recovery Grant	Commonwealth Gvt	Non-operating	0	0	700,626	525,465	700,626		700,626	152,000
ROADC - Other Grants - Roads/Streets	Main Roads WA	Non-operating	0	0	230,000	172,494	230,000		230,000	0
ROADM - Street Lighting Subsidy		Operating	0	1,713	0	1,278	1,713		1,713	1,713
ROADM - Direct Road Grant (MRWA)	Main Roads WA	Operating	0	194,321	0	145,737	194,321		194,321	178,900
Economic Services					0					
TOUR - Grants	Main Roads WA	Non-operating	0	0	547,455	410,589	547,455		547,455	0
OTH ECON - Community Resource Centre Income		Operating	0	80,000	0	59,994	80,000		80,000	127
OTH ECON - Community Resource Centre Grant		Operating	0	2,500	0	1,872	2,500		2,500	2,500
OTH ECON - Grants	Indue, DPIRD	Operating	0	35,709	0	26,775	35,709		35,709	27,592
Other Property & Services					0					
ADMIN - Reimbursements	DFES	Operating	0	11,610	0	8,703	11,610		11,610	11,608
TOTALS			**0**	**1,559,202**	**2,620,494**	**3,134,691**	**4,179,696**	**0**	**4,179,696**	**1,999,619**
SUMMARY										
Operating	Operating Grants, Subsidies and Contributions		0	1,559,202	0	1,169,352	1,559,202	0	1,559,202	1,296,452
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	2,620,494	1,965,339	2,620,494	0	2,620,494	703,167
TOTALS			**0**	**1,559,202**	**2,620,494**	**3,134,691**	**4,179,696**	**0**	**4,179,696**	**1,999,619**

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2021

Note 13: Capital Acquisitions

% of Completion	Assets	Job	YTD Actual New/Upgrade	YTD Actual Renewal	YTD Actual Total YTD	Budget Annual Budget	Budget YTD Budget	Budget YTD Variance
			$	$	$	$	$	$
	Level of completion indicator, please see table at the end of this note for further detail.							
	Buildings							
	Education & Welfare							
0.00	Seniors Centre	BC060	1,000	0	1,000	350,000	262,494	(261,494)
	Education & Welfare Total		**1,000**	**0**	**1,000**	**350,000**	**262,494**	**(261,494)**
	Housing							
0.00	CEO's House - Lot 1 (37-39) Reid St - Building (Capital)	BC001	0	0	0	20,000	14,994	(14,994)
0.00	MFA's House - Lot - 1085 (39) Mercer St - Building (Capital)	BC002	0	0	0	15,000	11,250	(11,250)
1.00	MWS House Lot 165 (25) Onslow St - Building (Capital)	BC003	5,500	0	5,500	5,500	4,122	1,378
0.00	Lot 91 (40) Mercer St - Building (Capital)	BC004	0	0	0	47,000	35,244	(35,244)
0.00	Lot 93 (36) Mercer St - Building (Capital)	BC005	0	0	0	10,000	7,497	(7,497)
0.00	Lot 1086 (41) Mercer St - Building (Capital)	BC006	0	0	0	15,000	0	0
0.00	Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	BC007	0	0	0	45,000	33,750	(33,750)
1.00	Duplex Lot 12b Walsh St (South Unit) - Building (Capital)	BC008	0	0	0	0	0	0
0.72	New Staff House 2020 - Building (Capital)	BC009	366,724	0	366,724	509,900	382,419	(15,695)
0.00	New 2x1 Staff House - Building (Capital)	BC010	1,100	0	1,100	240,000	180,000	(178,900)
0.15	Teachers Unit Lot 1090 (53a) (14a) Walsh St - Building (Capit‹	BC015	2,687	0	2,687	18,000	13,500	(10,813)
0.00	Teachers Unit Lot 1090 (53b) (14b) Walsh St - Building (Capit	BC016	0	0	0	18,000	13,500	(13,500)
0.00	Unit Lot 45 (29a) Shenton (Front) - Building (Capital)	BC017	0	0	0	7,500	5,625	(5,625)
0.00	Unit Lot 45 (29b) Shenton (Back) - Building (Capital)	BC018	0	0	0	18,000	13,500	(13,500)
0.00	Lot 1089 (57) Walsh St Rental - Building (Capital)	BC019	0	0	0	22,000	16,497	(16,497)
0.01	Old Post Office House Lot 102 (33) Walsh St - Building (Capit‹	BC020	3,015	0	3,015	500,000	374,994	(371,979)
0.00	New Caravan Park Unit	BC021A	0	0	0	378,633	283,968	(283,968)
1.00			0	0	0	0	0	0
1.00			0	0	0	0	0	0
1.00			0	0	0	0	0	0
	Housing Total		**379,026**	**0**	**379,026**	**1,869,533**	**1,390,860**	**(1,011,834)**
	Community Amenities							
1.00	Niagra Toilet Block (Septic) - Building (Capital)	BC041	0	0	0	0	0	0
1.04	Truck Bay Ablution Block - Building (Capital)	BC048	164,335	0	164,335	158,070	118,530	45,805
	Community Amenities Total		**164,335**	**0**	**164,335**	**158,070**	**118,530**	**45,805**
	Recreation And Culture							
0.00	Town Hall (Hall) - Building (Capital)	BC026	0	0	0	50,000	37,494	(37,494)
1.00	Town Hall (Admin) - Building (Capital)	BC027	0	0	0	0	0	0
1.00	Youth Centre - Building (Capital)	BC036	0	0	0	0	0	0
	Recreation And Culture Total		**0**	**0**	**0**	**50,000**	**37,494**	**(37,494)**
	Transport							
1.00	Depot - Building (Capital)	BC037	36,770	0	36,770	36,770	27,576	9,194
0.00	Workshop - Enclosed Carport	BC037A	0	0	0	50,000	0	0
	Transport Total		**36,770**	**0**	**36,770**	**86,770**	**27,576**	**9,194**
	Economic Services							
	Caravan Park Unit (Disabled) - Building (Capital)	BC021	94,277	0	94,277	139,941	104,949	(10,672)
	Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	BC028	1,000	0	1,000	300,000	225,000	(224,000)
	Church Hall Lot 8 (50) Shenton St - Building (Capital)	BC030	45,900	0	45,900	25,000	18,747	27,153
	Station Masters House Goongarrie - Building (Capital)	BC031	729	0	729	0	0	729

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2021

Note 13: Capital Acquisitions

% of Completion	Assets	Job	YTD Actual New/Upgrade	YTD Actual Renewal	YTD Actual Total YTD	Budget Annual Budget	Budget YTD Budget	Budget YTD Variance
			$	$	$	$	$	$
	Caravan Park Ablution Blocks - Building (Capital)	BC038	0	0	0	0	0	0
	Shelter at Lake Ballard - Building (Capital)	BC046	16,362	0	16,362	25,000	18,747	(2,385)
0.01	Mercer Street Caravan Park Infrastructure	BC050	1,000	0	1,000	150,000	112,500	(111,500)
	Shelter and BBQ Niagara Dam	BC131	7,292	0	7,292	15,000	11,250	(3,958)
	Economic Services Total		**166,560**	**0**	**166,560**	**654,941**	**491,193**	**(324,633)**
0.24	**Buildings Total**		**747,692**	**0**	**747,692**	**3,169,314**	**2,328,147**	**(1,580,455)**
	Plant & Equipment (inc Furniture)							
	Governance							
0.00	Administration Communications Equipment	C0141	0	0	0	10,000	7,497	(7,497)
0.00	Software and Systems	C0142	0	0	0	25,000	18,747	(18,747)
	Governance Total		**0**	**0**	**0**	**35,000**	**26,244**	**(26,244)**
	Transport							
0.00	Minor Plant Purchases	C0127	0	0	0	15,000	11,250	(11,250)
1.00	Mechanics Vehicle	CP013	32,840	0	32,840	33,000	24,750	8,090
0.00	Test and Tag System	C1217	0	0	0	6,000	4,500	(4,500)
1.04	Auto Tyre Changer	C1218	6,230	0	6,230	6,000	4,500	1,730
0.00	Bore Trailer	C1219	0	0	0	10,000	0	0
	Transport Total		**39,070**	**0**	**39,070**	**70,000**	**45,000**	**(5,930)**
0.37	**Plant & Equipment Total**		**39,070**	**0**	**39,070**	**105,000**	**71,244**	**(32,174)**
	Infrastructure Assets - Roads							
	Transport							
0.00	Program Reseal	C1213	0	0	0	200,000	0	0
1.00	Shire House Crossovers	C1214	0	0	0	0	0	0
0.01	Menzies North West Rd (R2R)	R2R007	10,727	0	10,727	1,100,000	824,994	(814,267)
0.39	Tjuntjunjarra Access Rd (R2R)	R2R049	73,635	0	73,635	190,000	142,497	(68,862)
0.00	Sundry Roads Capex	RC000	0	0	0	647,000	0	0
0.00	Pinjin Rd (Capital)	RC001	0	0	0	345,000	0	0
0.00	Evanston Menzies Rd (Capital)	RC008	0	0	0	450,000	337,500	(337,500)
1.00	Kookynie Malcom Rd (Capital)	RC038	0	0	0	0	0	0
1.00	Connie Sue Rd (Capital)	RC048	5,754	0	5,754	5,754		5,754
0.04	Tjuntjunjarra Access Rd (Capital)	RC049	8,619	0	8,619	240,000		8,619
0.00	Tjuntjunjarra Internal Roads Program	RC249	0	0	0	100,000	74,997	(74,997)
1.00	Brown St - Flood Damage	RFD042	0	0	0	0	0	0
1.00	Florence St - Flood Damage	RFD046	0	0	0	0	0	0
0.00	Menzies North West Rd (RRG)	RRG007	205	0	205	121,000	90,747	(90,542)
0.00	Evanston Menzies Rd (RRG)	RRG008	205	0	205	255,000	191,250	(191,045)
0.00	Yarri Rd (RRG)	RRG039	205	0	205	121,000	90,747	(90,542)
1.00			0	0	0	0	0	0
1.00			0	0	0	0	0	0
1.00			0	0	0	0	0	0
1.00			0	0	0	0	0	0
	Transport Total		**99,350**	**0**	**99,350**	**3,774,754**	**1,752,732**	**(1,653,382)**
0.03	**Infrastructure Roads Total**		**99,350**	**0**	**99,350**	**3,774,754**	**1,752,732**	**(1,653,382)**

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2021

Note 13: Capital Acquisitions

% of Completion	Assets	Job	YTD Actual New/Upgrade	YTD Actual Renewal	YTD Actual Total YTD	Budget Annual Budget	Budget YTD Budget	Budget YTD Variance
			$	$	$	$	$	$
	Footpaths							
	Transport							
1.00	Wilson St - Footpath Capital	FC031	7,280	0	7,280	0	0	7,280
0.48	Onslow St - Footpath Capital	FC047	24,093	0	24,093	50,000	37,494	(13,401)
0.07	Mercer St - Footpath Capital	FC053	3,725	0	3,725	50,000	37,494	(33,769)
1.00	Shenton St - Footpath Capital	FC100	1,015	0	1,015	0	0	1,015
0.00	Footpath Construction General (Budgeting Only)	FC000	0	0	0	100,000	74,997	(74,997)
	Transport Total		**36,113**	**0**	**36,113**	**200,000**	**149,985**	**(113,872)**
0.18	**Footpaths Total**		**36,113**	**0**	**36,113**	**200,000**	**149,985**	**(113,872)**
	Infrastructure Assets - Parks and Ovals							
	Recreation and Culture							
0.00	Drink Fountain in Park	PC036	0	0	0	10,000	0	0
0.00	Hand Wash at BBQ Area Water Park	PC112	0	0	0	10,000	0	0
0.00	Tjuntjunjarra Playground	PC113	0	0	0	97,445	73,080	(73,080)
0.00	Rodeo Grounds Infrastructure	C0113	0	0	0	40,000	0	0
	Transport Total		**0**	**0**	**0**	**157,445**	**73,080**	**(73,080)**
0.00	**Infrastructure Parks and Ovals Total**		**0**	**0**	**0**	**157,445**	**73,080**	**(73,080)**
	Other Infrastructure							
	Community Amenities							
0.01	Cometvale Cemetery Fence	C0103	456	0	456	50,000	0	456
0.00	Tjuntjunjarra Cemetery Shade	C0104	0	0	0	50,000	37,494	(37,494)
1.00	Grid Replacement Program	C0124	0	0	0	0	0	0
	Community Amenities Total		**456**	**0**	**456**	**100,000**	**37,494**	**(37,038)**
	Transport							
0.00	Town Dam Upgrade	C0121	0	0	0	20,000	14,994	(14,994)
0.00	Bores to Support Road Works	C0123	0	0	0	50,000	37,494	(37,494)
0.00	Kookynie Airstrip Extension	C0126	0	0	0	20,000	0	0
1.01	Banners and Signage	C0128	16,599	0	16,599	16,500	12,375	4,224
	Transport Total		**16,599**	**0**	**16,599**	**106,500**	**64,863**	**(48,264)**
	Economic Services							
0.02	Niagra Dam Capital Works	C0131	1,870	0	1,870	85,000	63,747	(61,877)
	Economic Services Total		**1,870**	**0**	**1,870**	**85,000**	**63,747**	**(61,877)**
0.06	**Other Infrastructure Total**		**18,925**	**0**	**18,925**	**291,500**	**166,104**	**(147,179)**
0.12	**Capital Expenditure Total**		**941,149**	**0**	**941,149**	**7,698,013**	**4,541,292**	**(3,600,143)**

0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

12.1.2 List of Payments for March 2021

12.1.2 MONTHLY LIST OF PAYMENTS FOR THE MONTH OF MARCH 2021	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**NAM 380**
DATE OF REPORT	**13 March 2021**
AUTHOR	**Carol McAllan – Finance Officer**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Payments for the Month of March**

SUMMARY:
The list of payments made for the month of March 2021 be received by Council.

BACKGROUND:
Payments have been made by electronic funds transfer (EFT), direct transfer from Council's Municipal Bank account and duly authorised as required by Council Policy. These payments have been made under delegated authority to the Chief Executive Officer and are reported to Council.

COMMENT:
The EFT, Direct Debit, Credit Card and Payroll payments that have been made for the month of March 2021 are attached.

CONSULTATION:
Rhona Hawkins – Consultant Deputy Chief Executive Officer.

STATUTORY AUTHORITY:
Local Government (Financial Management) Regulations 1996 Regulation 13.

POLICY IMPLICATIONS:
Policy 4-7 – Creditors – Preparation for Payment

FINANCIAL IMPLICATIONS:
$585,965.28 withdrawn from Municipal Bank Account.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy

STRATEGIC IMPLICATIONS:
14.3 – *Active Civil leadership achieved.*

- Regularly review plans with community consultation on significant decisions affecting the shire.

VOTING REQUIREMENTS:
Simple Majority

OFFICER RECOMMENDATION:
That Council receive the list of payments for the month of March 2021 totalling $585,965.28 being:

1. Electronic Funds Transfer EFT 5804 – 5909, payments from Municipal Fund totalling $466,701.53

2. Direct Debit payments from the municipal Fund totalling $50,079.72

3. Payroll payments from the Municipal Fund totalling $69,184.03

4. Credit Card payments of $2,296.45 for the Statement month of February are included in Direct Debits of $50,079.72

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

Shire of Menzies
Payments for the Month of March 2021

Chq/EFT	Date	Name	Description	Amount

Cheques	$0.00
EFT	$466,701.53
Direct Debit	$50,079.72
Payroll	$69,184.03
Total Payments	**$585,965.28**
Credit Card Payments (included in Direct Debit)	-$2,296.45

Shire of Menzies
Payments for the Month of March 2021

Chq/EFT	Date	Name	Description	Amount
EFT5804	02/03/2021	Stratco	CAPITAL NEW STAFF HOUSE Shed	$8,857.15
EFT5805	02/03/2021	Batteries N More	PO225 15MN TOYOTA LANDCRUISER Battery	$340.00
EFT5806	02/03/2021	3E Advantage	ADMIN INFORMATION SYSTEM Hire of interactive smartboard	$374.00
EFT5807	02/03/2021	Piccadilly Butchers	EVENTS AUSTRALIA DAY Supplies for BBQ	$432.00
EFT5808	02/03/2021	Coolgardie Tyre Service	PO027 RUBBISH TRUCK Tyres	$294.25
EFT5809	02/03/2021	Emyjor Services	TRUCK BAY CAPITAL Connect water meter	$2,978.80
EFT5810	02/03/2021	Cloud Collections Pty Ltd	RATES DEBT COLLECTION Commission on collection	$233.01
EFT5811	02/03/2021	St John Ambulance Kalgoorlie	MOTOR VEHICLE EXPENSES First aid kits	$980.10
EFT5812	02/03/2021	Adecco Australia	ADMIN EMPLOYEE COSTS Relief EA	$3,124.84
EFT5813	02/03/2021	Acumentis	RATES EXPENSES Valuation	$4,510.00
EFT5814	02/03/2021	Brian Joiner	GOVERNANCE TRAVEL & ACCOMODATION Dwyer, Mader, Joiner GVROC meeting	$591.70
EFT5815	02/03/2021	Australian Taxation Office	PAYG TAXATION	$42,316.00
EFT5816	02/03/2021	Ian Baird	GOVERNANCE Members Travel I. Baird	$1,158.30
EFT5817	02/03/2021	Bunnings	CARAVAN PARK MAINTENANCE Scrub brush, tilet roll holders	$20.89
EFT5818	02/03/2021	Coyles Mower & Chainsaw Centre	PARKS AND GARDENS MAINTENANCE Cutter cord, stihl 20-2	$185.00
EFT5819	02/03/2021	Debra Kay Pianto	LIBRARY EMPLOYEE COSTS Police clearance, working with children	$142.00
EFT5820	02/03/2021	Eagle Petroleum (W.A) Pty Ltd	PLANT MAINTENANCE Bulk Fuel 9,800litres	$12,564.09
EFT5821	02/03/2021	Department of Fire And Emergency Services	ESL LIABILITY 3rd Quarter payment	$15,246.00
EFT5822	02/03/2021	Goldfields Medicine (hannan street)	ADMIN RECRUITMENT Pre-employment medical	$585.00
EFT5823	02/03/2021	Menzies Hotel	BO002 39 MERCER STREET Gas	$410.00
EFT5824	02/03/2021	JR & A Hersey	P0202 HINO CREW CAB TRUCK Fuel pump	$2,599.30
EFT5825	02/03/2021	Kalaire	BO027 TOWN HALL MAINTENANCE Replace air conditioner in records storage container	$12,435.00
EFT5826	02/03/2021	LG Assist	ADMIN ADVERTISING Recruitment DCEO and EA	$660.00
EFT5827	02/03/2021	Shire of Menzies Social Club	Payroll deductions	$120.00
EFT5828	02/03/2021	Netlogic Information Technology	ADMIN INFORMATION TECHNOLOGY Setup new councillor, repair outlook,	$337.50
EFT5829	02/03/2021	Office National	ADMIN STATIONERY Binders, paper	$392.92
EFT5830	02/03/2021	Squire Patton Boggs	LEGAL EXPENSES Native title watching brief WAD91/2019	$414.48
EFT5831	09/03/2021	Netlogic Information Technology	ADMIN TECHNOLOGY Antenna, backup drive.	$2,558.00
EFT5832	15/03/2021	Diggawest & Earthparts WA	P0216 SKID STEER LOADER Shaft for pallet forks	$121.00
EFT5833	15/03/2021	Canine Control	ANIMAL CONSULTANT Ranger services	$1,600.50
EFT5834	15/03/2021	St George Mining Limited	Rates refund for assessment A2922 E39/01229 MINING TENEMENT	$4,127.43
EFT5835	15/03/2021	Stratco	CAPITAL 23 ONSLOW STREET Fencing	$8,158.23
EFT5836	15/03/2021	3E Advantage	ADMIN PRINTING Copier charges February 2021	$3,750.35
EFT5837	15/03/2021	Cynthia Taylor	NURSE EXPENSES Airfare converted to cash	$622.00
EFT5838	15/03/2021	Xstra Global IT and Communication Solutions	ADMIN COMMUNICATION PABX Telephones February 2021	$314.77
EFT5839	15/03/2021	NGE Earthmoving Transport	ROAD MAINTENANCE Grading Mt Celia Road	$76,230.00
EFT5840	15/03/2021	Department Of Mines Industry Regulation and Safety	CAPITAL 23 ONSLOW STREET Building licence	$56.65
EFT5841	15/03/2021	ModularWA	CAPITAL BC009 23 ONSLOW STREET Final payment	$15,000.00
EFT5842	15/03/2021	Janet Hancock	P0235 5MN Fuel.	$106.42
EFT5843	15/03/2021	Rayleen Stoker	ADMIN BUILDING Coffee machine	$149.00
EFT5844	15/03/2021	Adecco Australia	ADMIN EMPLOYEE COSTS Relief EA to 19 February2021	$8,098.67
EFT5845	15/03/2021	Ray Stent	BUILDING CONSULTANTS CDC Certificates for shelters x 4	$2,100.00
EFT5846	15/03/2021	PrymeWater	WATER PARK MAINTENANCE Shark UV system	$1,910.00
EFT5847	15/03/2021	KIngwest Resources Limited	Rates refund for assessment A5261 P29/02366 MINING TENEMENT	$87.07
EFT5848	15/03/2021	WA Local Govt Association	ADMIN PRINTING & STATIONERY Desk calendars	$105.60
EFT5849	15/03/2021	Air Liquide Australia Ltd	DEPOT Gas cylinder hire	$28.16
EFT5850	15/03/2021	Australian Taxation Office	ATO BAS PAYG Taxation February 2021	$20,726.00
EFT5851	15/03/2021	Bunnings	TREE PLANTING Trees and plants	$429.13
EFT5852	15/03/2021	Core Business Australia Pty Ltd	EMPLOYEE COSTS Relief works manager	$25,540.06
EFT5853	15/03/2021	Toll Transport Pty Ltd	CAPITAL DEPOT Tyre changer freight	$578.53
EFT5854	15/03/2021	Cybersecure	ADMIN INFORMATION TECHNOLOGY Backup system	$334.13
EFT5855	15/03/2021	Debra Kay Pianto	CARAVAN PARK CABINS Bedding	$824.00

EFT5856	15/03/2021	Gregory Dwyer	GOVERNANCE MEMBERS TRAVEL G Dwyer June 2020 to Feb 2021	$5,635.04
EFT5857	15/03/2021	Jillian Dwyer	GOVERNANCE MEMBERS TRAVEL Travel, hampers, food for OMC	$1,110.32
EFT5858	15/03/2021	Eagle Petroleum (W.A) Pty Ltd	DEPOT FUEL Bulk Fuel Delivery 26/02/2021 - 4002Litres	$7,357.70
EFT5859	15/03/2021	Goldline Distributors	GOVERNANCE TOURISM Milk, biscuits, sml milk for cabins	$277.11
EFT5860	15/03/2021	Goldfields Medicine (hannan street)	EMPLOYEE COSTS Medical, P Blizzard x 2	$580.00
EFT5861	15/03/2021	Goldrush Tours	TOURISM Bus tickets on consignment	$90.10
EFT5862	15/03/2021	Harvey Norman Bedding Kalgoorlie	CAPITAL FURNITURE 23 Onslow St, 14a Walsh Street	$5,912.00
EFT5863	15/03/2021	Kalgoorlie Precast Concrete	NIAGARA DAM Sewer access cover	$1,089.00
EFT5864	15/03/2021	Landgate	RATES VALUATION EXPENSES Mining tenement schedule M2021/2	$270.60
EFT5865	15/03/2021	Marketforce	ADMIN ADVERTISING West Australian, Deputy CEO	$3,681.86
EFT5866	15/03/2021	Mcleods Barristers & Solicitors	ADMIN CONSULTANTS Employment contract advice	$8,197.55
EFT5867	15/03/2021	Shire of Menzies Social Club	Payroll deductions	$110.00
EFT5868	15/03/2021	Netlogic Information Technology	ADMIN INFORMATION TECHNOLOGY Install updates, reset login, setup DCEO	$597.50
EFT5869	15/03/2021	OCLC(uk)	LIBRARY Amlib licence renewal	$1,464.40
EFT5870	15/03/2021	Office National	ADMIN STATIONERY Paper,paper clips, sign here flags.	$979.90
EFT5871	15/03/2021	Penns Cartage	TOURISM Freigt for shelters	$1,254.00
EFT5872	15/03/2021	Pila Nguru Aboriginal Corporation	GOVERNANCE MEMBERS TRAVEL & ACCOM Cr. Baird	$187.00
EFT5873	15/03/2021	Paupiyala Tjarutja Aboriginal Corporation	TJUNTJUNTJARA School holiday program - Dec-Jan	$14,938.65
EFT5874	15/03/2021	Quality Inn Railway Motel Kalgoorlie	GOVERNANCE CONSULTANTS Accom - Anne Lake	$214.50
EFT5875	15/03/2021	Refresh Water	ADMIN BUILDING Water cooler, water	$380.00
EFT5876	15/03/2021	Shire Of Leonora	HEALTH BUILDING CONSULTANT Services for January 2021	$3,666.96
EFT5877	15/03/2021	Tudor House	BANNERS & SIGNAGE Shire of Menzies flag	$243.00
EFT5878	15/03/2021	Moore Stephens	ADMIN CONSULTANTS Review & Lodge Oct-Dec BAS	$990.00
EFT5879	15/03/2021	Woodlands Distributors & Agencies Pty Ltd	TOURISM Shelters	$26,831.20
EFT5880	15/03/2021	WesTrac Pty Ltd	P0188 12MN CAT 12m GRADER Repair circle drive	$12,756.92
EFT5881	31/03/2021	Canine Control	ANIMAL CONSULTANTS Ranger to 15 March 2021	$1,600.50
EFT5882	31/03/2021	Leonora Pharmacy	VISITOR CENTRE Pharmacy items on consignment	$445.72
EFT5883	31/03/2021	3E Advantage	ADMIN PHOTOCOPIER Copier charges	$2,776.55
EFT5884	31/03/2021	Seek	ADMIN ADVERTISING General hand, Works Manager	$748.00
EFT5885	31/03/2021	Emyjor Services	HOUSING WALSH ST 53a, 14a Alter water pipes, install trough	$966.90
EFT5886	31/03/2021	Purewater Pool Services Pty Ltd	WATER PARK MAINTENANCE Chlorine measuring probe	$1,319.67
EFT5887	31/03/2021	LG Best Practices	ADMIN CONSULTANTS Deputy CEO consultant	$17,448.35
EFT5888	31/03/2021	Access Hire Kalgoorlie	TOWN HALL MAINTENANCE Boom lift to repair clock	$344.86
EFT5889	31/03/2021	Adecco Australia	ADMIN EMPLOYEE COSTS Relief EA	$9,374.52
EFT5890	31/03/2021	The People & Culture Office	RECRUITMENT Works Manager	$682.00
EFT5891	31/03/2021	G2N Pty Ltd	Menzies North West Rd (R2R) Design, specification development assistance	$11,800.14
EFT5892	31/03/2021	Menzies Goldfield Limited	Rates refund for assessment A4671 P29/02226 MINING TENEMENT	$3,743.52
EFT5893	31/03/2021	Council Direct	ADMIN ADVERTISING 12 month unlimited package	$880.00
EFT5894	31/03/2021	WA Local Govt Association	GOVERNANCE WALGA Subscription for governance	$99.00
EFT5895	31/03/2021	Built By Geoff Fencing	ROADS MAINTENANCE Steel Droppers	$440.00
EFT5896	31/03/2021	Bunnings	BUILDING MAINTENANCE Laundry trough, tap mixers, toilet brushes	$679.93
EFT5897	31/03/2021	Toll Transport Pty Ltd	FREIGHT Pallet forks on Loader 005MN	$61.56
EFT5898	31/03/2021	Gregory Dwyer	MEMBERS TRAVE, & ACCOMODATION Cr. G. Dwyer, Leonora meeting	$137.03
EFT5899	31/03/2021	Ecowater Services	CARAVAN PARK MAINTENANCE Biomax service	$689.03
EFT5900	31/03/2021	Goldline Distributors	ADMIN REFRESHMENTS Water, biscuits	$131.14
EFT5901	31/03/2021	JR & A Hersey	DEPOT CONSUMABLES Gloves, tape, glasses, cable ties, masks	$803.00
EFT5902	31/03/2021	LG Assist	ADMIN ADVERTISING Works Manager, General Hand	$660.00
EFT5903	31/03/2021	Shire of Menzies Social Club	Payroll deductions	$110.00
EFT5904	31/03/2021	Netlogic Information Technology	ADMIN SOFTWARE LICENCE Microsoft 365 26 March 2021 to 26 March 2022	$16,109.15
EFT5905	31/03/2021	Office National	ADMIN STATIONERY Labels, batteries, foldback clips, folders, files	$587.66

EFT5906	31/03/2021	Pila Nguru Aboriginal Corporation	MEMBERS TRAVEL Cr I Baird Flight Tjun, Kalgoorlie return OMC February	$740.00
EFT5907	31/03/2021	Sheridan's For Badges	GOVERNANCE Members name plate	$75.90
EFT5908	31/03/2021	Shire Of Leonora	HEALTH EHO Building Surveyor February 2021	$7,296.96
EFT5909	31/03/2021	Verlinden's Electrical Service	BUILDING MAINTENANCE Electrical works	$1,277.10
				$466,701.53

Shire of Menzies
Payments for the Month of March 2021

Chq/EFT	Date	Name	Description	Amount
DD3875.1	01/03/2021	Wright Express Australia Pty Ltd	CREDIT CARDS	$733.59
DD3877.1	01/03/2021	WESTNET	VISITOR CENTRE OPERATIONS Internet	$54.99
DD3886.1	02/03/2021	Water Corporation	COUNCIL PROPERTIES- Water charges and usage	$1,752.48
DD3892.1	09/03/2021	IOOF Essential Super	Superannuation contributions	$584.62
DD3892.2	09/03/2021	Aware Super Pty Ltd	Payroll deductions	$6,185.31
DD3892.3	09/03/2021	Australian Super	Superannuation contributions	$311.21
DD3901.1	04/03/2021	Water Corporation	COUNCIL BUILDINGS - Water charges and usage	$2,018.99
DD3903.1	18/03/2021	Horizon Power	ROADS MAINTENANCE Streetlights	$783.18
DD3905.1	17/03/2021	Horizon Power	COUNCIL PROPERTIES - Power charges and usage	$4,793.95
DD3907.1	08/03/2021	Power ICT Pty Ltd	ADMIN COMMUNICATION EXPENSE Messages on Hold	$75.90
DD3909.1	10/03/2021	Horizon Power	CARAVAN PARK MAINTENANCE Power charges and usage	$3,114.64
DD3911.1	11/03/2021	Telstra - DIRECT DEBIT ONLY	WORKS COMMUNICATION EXPENSES Satellite phones	$595.60
DD3913.1	11/03/2021	Telstra - DIRECT DEBIT ONLY	ADIN COMMUNICATION Telephone, internet, crc, depot	$8,871.76
DD3915.1	15/03/2021	Telstra - DIRECT DEBIT ONLY	COMMUNIATION EXPENSE CRC, data, speed signs,caravan park	$456.99
DD3917.1	17/03/2021	Horizon Power	BO019 BUTCHER SHOP TEAROOMS 29b SHENTON STREET Power charges and usage	$249.25
DD3920.1	23/03/2021	IOOF Essential Super	Superannuation contributions	$584.62
DD3920.2	23/03/2021	Aware Super Pty Ltd	Payroll deductions	$6,431.96
DD3920.3	23/03/2021	Australian Super	Superannuation contributions	$243.35
DD3929.1	29/03/2021	NAB	ADMIN Bank Fees - NAB Connect	$26.49
DD3931.1	26/03/2021	Gregory Dwyer	MEMBERS SITTING FEES Cr. G Dwyer	$3,364.49
DD3931.2	26/03/2021	Ian Baird	MEMBERS SITTING FEES Cr. I. Baird	$1,289.67
DD3931.3	26/03/2021	Cr Justin Lee	MEMBERS SITTING FEES Cr. J. Lee	$875.83
DD3931.4	26/03/2021	Vashti Marie Fay Ashwin	MEMBERS SITTING FEES Cr. V. Ashwin	$875.83
DD3931.5	26/03/2021	Rohan S Baird	MEMBERS SITTING FEES Cr. R. Baird	$875.83
DD3931.6	26/03/2021	Jillian Dwyer	MEMBERS SITTING FEES Cr. J. Dwyer	$875.83
DD3931.7	26/03/2021	Cr Keith Mader	MEMBERS SITTING FEES Cr. K. Mader	$875.83
DD3933.1	31/03/2021	NAB	ADMIN Bank Fees	$69.24
DD3935.1	03/03/2021	NAB	CREDIT CARD Face masks, newspapers, flights, tracking devices	$2,296.45
DD3937.1	29/03/2021	Wright Express Australia Pty Ltd	FUEL CARD - Fuel costs to 15 March 2021	$811.84
				$50,079.72

$(0.00)

Shire of Menzies
Payments for the Month of March 2021

Date	Name	Description	Amount
		Card No: ** **** **** 6531**	
12/02/2021	Activ8me	CEO House Internet	$62.95
26/02/2021	NAB	Card Fee	
		TOTAL	**$62.95**
		Card No: ** **** **** 2831**	
2/02/2021	Chemist Warehouse	COVID 19 Face Masks	$169.92
8/02/2021	WA Newspapers	Online newspapers	$13.99
10/02/2021	SPOT	Tracking Devices - Depot	$322.04
10/02/2021	SPOT	Tracking Devices - Depot	$267.82
15/02/2021	SEEK	Advertise DCEO position	$412.50
15/02/2021	SEEK	Advertise EA position	$379.50
23/02/2021	Edreams	Airline Booking Company	$40.92
23/02/2021	Qantas Airways	Air fare - R. Hawkins - Perth - Kalg	$322.18
23/02/2021	Virgin Australia	Air fare - R. Hawkins - Kalg - Perth	$267.71
26/02/2021	NAB	Card Fee	
		TOTAL	**$2,196.58**
		Interest and other charges (card fees, etc)	**$36.92**
		Direct Debit (included in Direct Debits)	**$2,296.45**
10/03/2021	Automatic Drawing	Payroll	$35,774.60
24/03/2021	Automatic Drawing	Payroll	$33,409.43
		TOTAL	**$69,184.03**

12.1.3 Monthly Investment Report March 2021

12.1.3 MONTHLY INVESTMENT REPORT MARCH 2021	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**FIN.551.1**
DATE OF REPORT	**15 April 2021**
AUTHOR	**R Hawkins**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**NIL**
ATTACHMENT	**FINANCE**

SUMMARY:
This item recommends Council receives the investment report for the month of March 2021.

BACKGROUND:
The Chief Executive Officer has delegated authority to invest funds into interest bearing accounts under Delegation 2.5 – Investment of Surplus Funds.

COMMENT:
Below are the current investments for the Shire of Menzies as at 31/03/21.

INSTITUTION / ACCOUNT TYPE	**SUM**	**TERM**	**DATE OF MATURITY**	**INTEREST RATE**	**RISK ASSESMENT**
NAB – Reserve Term Deposit *6210	$3,273,663.46	60 Days	04/06/2021	0.05%	Medium
NAB – Reserve Term Deposit – *6410	$8,528,736.55	90 Days	19/04/2021	0.35%	Medium
NAB – Muni TD *2057	$500,000	60 Days	31/05/2021	0.25%	Medium
NAB – Muni TD *2067	$1,001,992.22	90 Days	20/05/2021	0.10%	Medium
NAB – Muni TD *6491	$500,996.12	60 Days	20/04/2021	0.05%	Medium
NAB – Reserve Maximiser account	$29,471.87	Open	Open		Medium

CONSULTATION:
Nil

STATUTORY AUTHORITY:
Local Government Act

2.7 (2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.

3.1. General function

(1) The general function of a local government is to provide for the good government of persons in its district.

6.14 Power to invest

Local Government (Administration) Regulations

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

authorised institution means —

(a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or

(b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

(2) When investing money under section 6.14(1), a local government may not do any of the following —

(a) deposit with an institution except an authorised institution;

(b) deposit for a fixed term of more than 3 years;

(c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;

(d) invest in bonds with a term to maturity of more than 3 years;

(e) invest in a foreign currency.

POLICY IMPLICATIONS:
Council Policy 4.9 - Investments
Delegation 2.5 – Investment of Surplus Funds

FINANCIAL IMPLICATIONS:
Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is always a certain risk in investment of funds as banking institutions are no longer the stable and unfailing institutions they once were. The proposal is to closely manage the Shire's investments and avoid the possibility of loss on the investment. At the same time this proposal still seeks the safest	Medium	Close management of investment. Close attention to financial markets and information. Diversity of investments as much as possible.

and not necessarily the most profitable return on investments		

STRATEGIC IMPLICATIONS:
14.3 Active civic leadership achieved
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.

VOTING REQUIREMENTS:
Simple Majority

OFFICER RECOMMENDATION:
That Council receives the investment report for the month of December 2020.

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

12.2 ADMINISTRATION REPORTS

12.2.1 Unconfirmed GVROS Council Meeting Minutes March 2021

12.2.1 UNCONFIRMED GVROC MINUTES COUNCIL MEETING 26 MARCH 2021	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	
DATE OF REPORT	**09 April 2021**
AUTHOR	**CEO Brian Joiner**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Unconfirmed Minutes GVROC Council Meeting 26-03-21. Action Sheet GVROC Meeting 26 March 2021.**

SUMMARY:

This item recommends Council accepts the unconfirmed Minutes from the GVROC meetings of 26 March 2021.

BACKGROUND:

The Shire of Menzies is a member of the Goldfields Voluntary Regional Organisation of Councils (GVROC).

The unconfirmed minutes of each of the meetings are attached for Councillor information.

COMMENT:

The GVROC secretariat does not provide confirmed Minutes of the Meetings. Members are advised if the Minutes are amended at any future meetings.

Significant changes to the confirmed minutes will be provided to Council.

CONSULTATION:

Nil.

STATUTORY AUTHORITY:

Not applicable.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Council pays membership fees to the GVROC and contributes to projects organised by the NGWG.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

3.6 Council and Community Leadership: Provide leadership and advocacy on behalf of the community.

3.6.1 Provide leadership to the community, staff, and wider region.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council accepts the unconfirmed Minutes from the GVROC meetings of 26 March 2021.

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

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PO BOX 138, KAMBALDA WA 6442
Email: ceo@coolgardie.wa.gov.au
mannadvisory@bigpond.com

GVROC Council Meeting

Friday 26th March 2021
In person and video meeting
hosted by Shire of Dundas
8:30am – 12:30pm
held at the
Shire of Dundas Offices - 88-92 Prinsep Street, Norseman

Unconfirmed Minutes

CONTENTS

GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC)

A in person and video conference meeting of the GVROC Council was held Friday 26 March 2021 commencing at 8:30 am

AGENDA

1. OPENING AND ANNOUNCEMENTS

The purpose of the meeting is to discuss business related to the activities of the Goldfields Voluntary Regional Organisation of Councils.

2. DECLARATION OF INTEREST

Pursuant to the Code of Conduct, Councillors and CEOs must declare to the Chairman any potential conflict of interest they may have in a matter before the Goldfields Voluntary Regional Organisation of Councils as soon as they become aware of it. Councillors, CEOs and Deputies may be directly or indirectly associated with some recommendations of the Goldfields Voluntary Regional Organisation of Councils. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Declaration of Interest
Cr Shelley Payne, Shire of Esperance declares a standing interest as a member of the GEDC for this and all future GVROC meetings.
Mr Andrew Mann, GVROC Executive Officer declares an interest in relation to Item 8.7 – GVROC Executive Officer contract.

3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

3.1 Attendance

Cr Mal Cullen (Chair)	President, Shire of Coolgardie	
Mr James Trail	CEO, Shire of Coolgardie	
Cr Tracey Rathbone	Councillor, Shire of Coolgardie	
Cr John Bowler	Mayor, City of Kalgoorlie-Boulder	
Mr David Trevaskis	A/CEO, City of Kalgoorlie-Boulder	
Cr Laurene Bonza	President, Shire of Dundas	
Mr Peter Fitchat	CEO, Shire of Dundas	
Cr Ian Mickel	President Shire of Esperance	
Mr Shane Burge	CEO, Shire of Esperance	
Cr Patrick Hill	President, Shire of Laverton	(Via Zoom Video)
Mr Peter Naylor	CEO, Shire of Laverton	(Via Zoom Video)
Cr Peter Craig	President, Shire of Leonora	
Mr Jim Epis	CEO, Shire of Leonora	
Cr Jill Dwyer	Councillor, Shire of Menzies	
Mr Brian Joiner	CEO, Shire of Menzies	
Cr Jim Quadrio	President, Shire of Wiluna	
Cr Timothy Carmody	Councillor, Shire of Wiluna	
Ms Laura Dwyer	CEO, Shire of Wiluna	
Mr Kevin Hannagan	CEO, Shire of Ngaanyatjarraku	(Via Zoom Video)
Mr Cary Green	Director Governance & Corporate, Shire of Ngaanyatjarraku (Via Zoom Video)	
Mr Andrew Mann	Executive Officer	

3.2 Apologies

Cr Sharon Warner	Councillor, Shire of Dundas
Mr John Walker	CEO, City of Kalgoorlie Boulder
Cr David Grills	Councillor, City of Kalgoorlie Boulder
Cr Shelley Payne	Councillor, Shire of Esperance
Cr Shaneane Weldon	Councillor, Shire of Laverton
Cr Keith Mader	Councillor, Shire of Menzies
Cr Damian McLean	President, Shire of Ngaanyatjarraku

3.3 Guests

Ali Kent MLA	Member for Kalgoorlie and her Electorate Officer - Klasey Hirst
Hon. Kyle McGinn MLC	Mining and Pastoral Region (Arriving 10:30am)
Rick Wilson MP	Federal Member for O'Connor (Arriving 10:30 to11:00am)

3.4 WALGA Representatives

Ms Jo Burges	Intergovernmental Relations & Risk Senior Advisor
Engel Prendergast	Senior Road Safety Consultant (Via Zoom Video)

3.5 DLGSC Representatives

Kelly Waterhouse A/ Regional Manager - Goldfields

3.6 GEDC Representatives

Kris Starcevich CEO

3.7 RDAGE Representatives

Apologies provided by Lee Jacobson (Chair) no RDAGE representatives will be in attendance.

4. PRESENTATIONS

4.1 Nbn Local - $300 million Regional Co-investment Fund (20 mins)

A presentation was provided by Head of nbn Local WA Naomi Evans to discuss their $300 million Regional Co-investment Fund (refer to **Attachment 1**).

Nbn Local, is boosting efforts to lift the digital capability of regional and remote areas across the country. They are looking at doing this through the development of infrastructure that connects communities, and the delivery of wholesale products and services designed to meet the needs of regional and remote communities.

4.2 Business Foundations (20 mins)

A presentation was provided by Phil Kemp, Chief Executive and Susan O'Byrne, Project Director of Business Foundations.

Business Foundations helps businesses to create, review and refine their business models. They equip business owners with the skills and knowledge to get started, navigate their markets and grow. They have nearly 30 years providing strategic development and growth services across Australia and have helped more than 3000 businesses each year start, evolve and grow.

Business Foundations has extensive experience in providing one-to-one advisory services and training workshops for small and medium businesses within regional and metropolitan Local Government Areas (LGAs). They have worked with ten LGAs in 2020 to provide tailored advisory services to more than 300 small-to-medium businesses affected by COVID-19 and the associated implications. Their guidance and support helped inform local businesses on how to manage their business operations through the COVID-19 pandemic.

Both Phil and Susan have been running Small Business Workshop program for the Shire of Dundas to assist businesses in their Shire to build resilience and sustainability. This program was Federally funded, and Phil and Susan will talk about the outcomes from their workshop program with the Shire and how this could open other opportunities for LGAs in our region.

For further details refer to the attached Business Foundations Capability Statement (**Attachment 2**)

4.3 WA Country Health Service – Goldfields (20 mins)

A presentation was provided by Regional Director, Peter Tredinnick, providing an update around the Covid-19 Pandemic and its impact on the region on what the department is undertaking or planning for the future for the region in regard to health and mental health during this time.

4.4 Shire of Dundas (15 mins)

A presentation was provided by Shire President, Laurene Bonza on current and future developments in the Shire of Dundas.

Morning tea break – 15 minutes

5. MINUTES OF MEETINGS

5.1 Minutes of the Goldfields Voluntary Regional Organisation of Councils (GVROC) meeting held 13 November 2020

Minutes of the GVROC Council Meeting held Friday 5 February 2021 are presented for adoption (**Attachment 3**).

RECOMMENDATION:

That the Minutes of the GVROC Council Meeting held Friday 5 February 2021 be confirmed as a true and correct record of proceedings.

RESOLUTION: **Moved:** ***Cr Ian Mickel, Shire of Esperance***
Seconded: ***Cr Laurene Bonza, Shire of Dundas***

Carried

5.2 Action Sheet Report

An update on the actions based on the resolutions from the meeting held on 5 February and the WALGA State Council meeting held 19 February 2021 are presented for noting (**Attachment 4**).

RECOMMENDATION:

That the Action Sheet Report as listed for noting be received.

RESOLUTION: **Moved:** ***Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: ***Cr Laurene Bonza, Shire of Dundas***

Carried

5.3 Matters for Noting

The following matters were presented for noting.

1. WA Government Ministerial Media Statements of relevance to the Goldfields Esperance Zone since the last GVROC meeting (**Attachment 5**).

2. The Summary Meeting Minutes of the WALGA State Council meeting held 3 March 2021 (**Attachment 6**). The following link provides a copy of the Full Minutes which can also be found on the WALGA website Full-Minutes-State-Council-3-March-2021.pdf .

   If you have any queries in relation the State Council, please do not hesitate to contact Tony Brown on 9213 2051.

3. The Shire of Dundas was approached by GFG Consulting services requesting attendance at this meeting to provide details on the types of services they could provide to GVROC member LGAs. Rather than presenting this information is provided for members to note and if interested to meet directly with GFG Consulting.

   GFG Consulting believe with new “live” phone video and conferencing technologies the need to send high level qualified capability to site to carry out inspections, can be minimised and therefore cost to access such high-level capability can be significantly reduced for regional LGAs.

   The sorts of capability that they offer through the GFG Temp Assist (WALGA Temporary Personnel Panel Member) include:

   1. Heath Surveyor Capability
   2. Building Surveyor Capability (NB: only services that an in-house Building Surveyor can provide, not major certification exercises)
   3. Structural Engineering Capability
   4. Civil Engineering Capability (Roads/Drainage/Path/LATM design)

5. CADD Drafting Capability
6. Traffic/Transport Engineering Capability
7. Environmental Scientist Capability
8. Contaminated Land Management Capability
9. Pool Specialist Engineering Capability
10. Electrical & Mechanical Engineering Capability
11. Project/Program Management Capability
12. Communication/Marketing Support Capability
13. Funding Application Support Capability
14. Human Resource Capability
15. Other LG Capability as required?

The intention with the above support is to provide access to high level specialist capability on an hourly rate through their GFG Temp Assist (WALGA Temp Personnel Panel) offering. Using current technologies, they aim to reduce the need for expensive site visits and establish communication methods so that a seamless specialist support can be accessed when needed for realistic and competitive rates.

GFG have been providing Temp Support for Regional Councils for a number of years, and now see this as a next step in providing support for Regional Local Authorities to enable them to access high level quality support as and when needed.

(Refer **Attachments 7.1 and 7.2** and their Website: www.gfgconsulting.com.au for further Company background and experience.)

RECOMMENDATION:

That the matters for noting listed be received.

RESOLUTION: **Moved:** ***Cr Laurene Bonza, Shire of Dundas***
Seconded: ***Cr Tracey Rathbone, Shire of Coolgardie***

Carried

5.4 Correspondence for Noting

No correspondence was sent or received since the last GVROC meeting.

RECOMMENDATION:

That it be noted that no correspondence was sent or received since the last GVROC meeting.

RESOLUTION: **Moved:** ***Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: ***Cr Timothy Carmody, Shire of Wiluna***

Carried

6. GVROC - LAW AND ORDER

Reporting Officer: Mr Andrew Mann, GVROC Executive Officer

Disclosure of Interest: Nil

Date: 26 March 2021

Attachments: GVROC Discussion Paper on anti-social law and order issues arising in the region (**Attachment 8)**

Background:

At the 5 February 2021 meeting the GVROC resolved the following:

RECOMMENDATION:

That the GVROC:

1. Endorse a delegation of GVROC member LGAs to visit Perth post the March election to meet with key figures and stakeholders that can make change and address the anti-social law and order issues facing the region.
2. Endorse the following GVROC members to form the delegation:
    - Mal Cullen – GVROC Chair and Shire of Coolgardie President
    - John Bowler – Mayor of City Kalgoorlie Boulder
    - Patrick Hill – Shire of Laverton President
    - Linden Brownley – City of Kalgoorlie Boulder Councillor

   and supported by the GVROC Executive Officer.
3. Each GVROC LGA CEO to provide key issues and evidence around the anti-social law and order issues arising in their towns to the GVROC Executive Officer for collation of a paper to be provided to the delegation for consideration and discussion prior to the visit to Perth.
4. Request the nominated GVROC delegation to report back to the GVROC at its next meeting on 26 March 2021, on any progress made in organising the visit.

RESOLUTION: **Moved: *Mr James Trail – Shire of Coolgardie***
Seconded: *Cr Peter Craig - Shire of Leonora*

Carried

Officer Comment:
A discussion paper has been prepared based on the feedback received from the GVROC LGA CEOs to date for consideration and feedback by the GVROC.

Once this feedback is provided, the paper can be updated for use by the GVROC delegation once it has organised its plan trip to Perth to meet with the key government figures and stakeholders that can make change and address the law-and-order issues facing the region.

Consultation: GVROC and all LGA members

RECOMMENDATION:

That the GVROC:

1. Note the discussion paper and provide feedback to the GVROC Executive Officer by the 16 April 2021.
2. Request the nominated GVROC delegation to report back to the GVROC at its next meeting on 28 May 2021, on any progress made.

RESOLUTION: **Moved: *Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: *Mr Kevin Hannagan, Shire of Ngaanyatjarraku*

Carried

7. GOLDFIELDS RECORDS STORAGE FACILITY

7.1 Goldfields Records Storage Facility – Update

Reporting Officer: Andrew Mann, Executive Officer GVROC

Disclosure of Interest: Nil

Date: March 2021

Attachments: Nil

Background:
At the meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) held 5th February 2021, Council resolved;

RECOMMENDATION:

That the GVROC Council as representative of the Original Parties to the Records Facility Agreement:

1. Agree to sell the Facility to the City of Kalgoorlie Boulder for a purchase price of $450,000.
2. Note after the disposal of the Facility the Joint Venture will be promptly wound up.
3. Note that each of the original parties will be entitled to a one tenth share of this purchase price ($45,000) less all third-party costs of the sale of the Facility and the winding up of the Joint Venture.
4. Note for those Original Parties still interested in utilising the facility for records storage post the sale, that the City of Kalgoorlie Boulder will work with those parties to negotiate and make necessary arrangements for its continued use.
5. Note this will remove the matter from the GVROC.

Following discussion and debate on this alternate recommendation a vote for and against was called on the motion.

Motion Resolution:
The motion of the alternate recommendation was unanimously carried by all

RESOLUTION: **Moved:** ***Mr James Trail – Shire of Coolgardie***
Seconded: ***Cr Patrick Hill – Shire of Laverton***

Carried

Officer's Report:
The City Kalgoorlie Boulder CEO, John Walker advised on 17 March 2021 that he had wrote to all Shires asking them to advise whether they wished to sell or hold their shares in the facility post purchase. To date only five Shires have responded.

John advised that when the other four Shires have provided their responses, he will then move forward with the purchase of the facility.

Consultation: GVROC Chair
GVROC CEOs Group

Financial Implications: Nil to the GVROC but could have implications based on disposal price for those LGAs that wish to remain or purchase the facility.

Strategic Implications: Disposal of the Facility will remove the item from the GVROC agenda

RECOMMENDATION:

That the GVROC Council as representative of the Original Parties to the Records Facility Agreement:

1. note the current update in the progress to wind up the Records Storage Facility.
2. Request the CEO for Shire of Coolgardie to send out all documents regarding the Goldfields Records Storage Facility (GRS) to those LGAs that were not conversant with previous discussions on the GRS.

RESOLUTION: **Moved:** ***Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: ***Cr Peter Craig, Shire of Leonora***

Carried

8. GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS BUSINESS

8.1 Royal Commission into Child Sexual Abuse recommendation for Local Government Child Safety Officers

Reporting Officer: Andrew Mann, Executive Officer GVROC

Disclosure of Interest: Nil

Date: March 2021

Attachments: Suggested GVROC Response to the DLGSC on its discussion paper related to recommendation 6.12 of the Royal Commission into Child Sexual Abuse (**Attachment 9**)

Background:
Local Government Child Safety Officers: Recommendation 6.12 of the Royal Commission was that, with support from Commonwealth and State Governments, Local Governments should designate child safety officers form existing staff profiles to develop child safe messages in Local Government facilities, assist local institutions to access online child safe resources, provide child safe information and support to local institutions as needed, and to support local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds. The Department of Communities and DLGSC released a discussion paper for the WA Local Government sector which can be found at the following link.

Discussion paper on the implementation of child safety officers in local governments (dlgsc.wa.gov.au)

At the last GVROC meeting held on 19 February 2021 the GVROC resolved the following in regards to this matter:

RECOMMENDATION

That the GVROC:

1. **Request that the GVROC Executive Officer compile a combined regional response for the Goldfields WALGA Zone on the DLGSC discussion paper on the implementation of child safety officers in local governments for sign off by the GVROC Chair by the due date of Friday 2 April 2021.**
2. **Request that each GVROC LGA CEO provide their LGA's views and input to the general combined response to the GVROC Executive Officer by 20 March 2021 to meet the due date of Friday 2 April 2021.**
3. **Request that within the response an invitation be extended for members of the Royal Commission and officers from the various responsible Federal and State Government Departments to visit the Goldfields region to see and understand the existing issues happening on the ground and limited resources of the LGAs to implement such policies as those coming out of the recommendations.**
4. **Note, that notwithstanding the above recommendations that each individual GVROC LGA, can if they wish, submit their own direct response to the discussion paper.**

RESOLUTION: **Moved:** ***Cr Tracey Rathbone - Shire of Coolgardie***
Seconded: ***Cr Timothy Carmody - Shire of Wiluna***

Carried

Officer's Report:
As per the above resolution a combined regional response for the Goldfields WALGA Zone on the DLGSC discussion paper on the implementation of child safety officers in local governments has been prepared based on feedback received from the GVROC CEOs.

This response is now presented to the GVROC for comment and endorsement so that it can be submitted by the due date of Friday 2 April 2021.

Consultation: GVROC Chair
GVROC CEOs Group

Financial Implications: N/A

Strategic Implications: N/A

RECOMMENDATION:

That the GVROC Council note and endorse the GVROC Chair to sign on its behalf the combined regional response to the DLGSC discussion paper for submission by the 2 April 2021.

RESOLUTION: **Moved:** ***Cr Ian Mickel, Shire of Esperance***
Seconded: ***Cr Timothy Carmody, Shire of Wiluna***

Carried

8.2 Prioritising improved government public and social housing and affordable residential housing for the region

Reporting Officers: Andrew Mann, GVROC Executive Officer

Disclosure of Interest: Nil

Date: March 2021

Attachments: GVROC Information Paper **(Attachment 10)**

Background:
At the meeting on 5 February 2021 the GVROC resolved:

RECOMMENDATION:

That the GVROC:
1. Note the GEDC Statement of Requirements to engage consultant for a Goldfields Housing Snapshot update on prioritising affordable housing for the region.
2. Note that the GEDC is leading and funding this Snapshot data collection work.
3. Request each GVROC LGA CEO to identify their known housing issues and needs i.e. land requirements, long or short-term housing needs (GROH, Public, Social, Private) amount and types of housing, affordable village style housing, joint venture opportunities with Government and provide to this to the GVROC Chair and Executive Officer for collation within 30 days.

RESOLUTION: **Moved: *Cr Patrick Hill - Shire of Laverton***
Seconded: *Cr Tracey Rathbone – Shire of Coolgardie*

Carried

Officer Comment:
The GEDC has now engaged a consultant as per the above resolution and they have commenced collecting the required data to highlight the current status of the housing and land availability, quality and affordability across the Goldfields-Esperance region to produce a 'Goldfields-Esperance Housing & Land Snapshot' (similar to the Pilbara Development Commissions' 'Pilbara Half Yearly Housing & Land Snapshot' that will summarise the housing and land status across the region, which includes a section on government public and social housing. This work is expected to be completed in April 2021.

An information paper has been prepared (see Attachment 9) that provides the GVROC with a current snapshot of each of the GVROC LGAs views on its housing issues and needs i.e. land requirements, long or short-term housing needs (GROH, Public, Social, Private) amount and types of housing, affordable village style housing, joint venture opportunities with Government.

Once the GEDC snapshot work is completed a comparison can be made between the snapshot data with that of the GVROC LGA view in this discussion paper to identify gaps and determine a plan of action on how the GVROC wishes to use this information to approach the State Government and the private sector to address these gaps and issues.

Consultation: GVROC CEOs

Financial Implications: TBD

Strategic Implications: Improved Liveability, social and community wellbeing.

RECOMMENDATION:

That the GVROC:
1. note the GEDC has engaged a consultant to produce a 'Goldfields-Esperance Housing & Land Snapshot, with this work expected to be completed in April 2021.

2. Note the information paper provided detailing each GVROC LGAs views on housing issues and needs within its boundaries i.e. land requirements, long or short-term housing needs (GROH, Public, Social, Private) amount and types of housing, affordable village style housing, joint venture opportunities with Government.

RESOLUTION: **Moved:** ***Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: ***Cr Patrick Hill, Shire of Laverton***

Carried

8.3 Proposed Review of the Road Asset Preservation Model (APM) - Options Paper

Reporting Officers: Andrew Mann, GVROC Executive Officer
Peter Fitchat, CEO Shire of Dundas

Disclosure of Interest: Nil

Date: March 2021

Attachments: Draft GVROC Response to the WALGA Infrastructure Policy Team regarding a preferred advocacy approach to any review of the Road Asset Preservation Model (APM) (**Attachment 11)**

Background:
At the meeting on 5 February 2021 the GVROC resolved:

RECOMMENDATION:

That the GVROC:

1. **Request that the GVROC Executive Officer, with assistance from the CEO – Shire of Dundas, compile a combined regional response to the WALGA Infrastructure Policy Team regarding a preferred advocacy approach to any review of the Road Asset Preservation Model (APM) for sign off by the GVROC Chair.**
2. **Request that each GVROC LGA CEO provide their LGA's views and input to the combined regional response to the GVROC Executive Officer by 16 April 2021 so that the response can be completed in time for the next WALGA State Council meeting to be held on 5 May 2021.**

RESOLUTION: **Moved:** ***Mr Cary Green - Shire of Ngaanyatjarraku***
Seconded: ***Cr Tracey Rathbone - Shire of Coolgardie***

Carried

Officer Comment:
A draft response has been drafted for consideration and comment by the GVROC before it is submitted to the WALGA Infrastructure Policy Team.

It has been compiled through feedback provided mainly by CEO of the Shire of Dundas and further input from the CEOs of the Shires of Coolgardie and Ngaanyatjarraku.

Once feedback and comment are received back from the GVROC, the response will be finalised for submission to WALGA prior to the next State Council meeting to beheld on 5 May 2021.

Consultation: GVROC CEOs

Financial Implications: TBD

Strategic Implications: Improved Liveability, social and community wellbeing.

RECOMMENDATION:

Motion for Amendment to Draft Response to WALGA called:
Moved: ***Cr Ian Mickel, Shire of Esperance***
Seconded: ***Mr Kevin Hannagan, Shire of Ngaanyatjarraku***

An amendment to the Draft Response to WALGA on the review of the Road APM was suggested that removes all reference to the Community Infrastructure Fund including those that reference City of Kalgoorlie Boulder receiving increased funding in Phase 2 allocation of funds under this program, plus references to population as a criteria, given they are not relevant to the existing Financial Assistance Grants methodology and the Asset Preservation Model.

This motion was agreed and requested that the GVROC Executive Officer amend the GVROC response and circulate to all GVROC CEOs for consensus approval before sending to WALGA.

Based on the above agreed amendment the recommendation is:

That the GVROC Council note and endorse the GVROC Chair to sign on its behalf the amended combined regional response to the WALGA Infrastructure Policy Team regarding a preferred advocacy approach to any review of the Road Asset Preservation Model (APM).

RESOLUTION: **Moved:** ***Cr Timothy Carmody, Shire of Wiluna***
Seconded: ***Cr Jill Dwyer, Shire of Menzies***

Carried

8.4 Regional Activators Alliance

Reporting Officers: Andrew Mann, GVROC Executive Officer

Disclosure of Interest: Nil

Date: March 2021

Attachments: Regional Activator Case Study Template **(Attachment 12)**

Background:
RDA Goldfields Esperance is part of the Regional Activators Alliance (refer to link below).
http://www.regionalaustralia.org.au/home/regional-activators-alliance/

The Regional Activators Alliance (RAA) is a group of 37 regional stakeholders brought together by the Regional Australia Institute (RAI) to help create its national awareness campaign aimed at driving population to the regions.

Launched on Wednesday 28 October 2020 by Deputy Prime Minister the Hon. Michael McCormack, RAA members are at the forefront of this powerful national movement to change the narrative and show the rest of the country the opportunities available to live, work and invest in Regional Australia.

Activators will help co-create the campaign not only for the benefit of their region, but the nation as a whole. The national awareness campaign also has the support of the Regional Australia Council 2031 (RAC2031). All aspects of the impact project will focus on RAI evidence-based research relating to four key pillars: Jobs, Population, Liveability and Leadership. RAA members will come together four times a year with relevant political, industry and community leaders invited to participate in the discussion and workshops.

Officer Comment:
The Chair of RDA Goldfields Esperance has approached the GVROC requesting assistance in identifying stories from new residents in our Region to be featured on Stories of people who have #madethemove - Regional Australia Institute as part of the campaign.

RDA Goldfields Esperance are looking to highlight reasons why other potential metropolitan movers should consider making the move to our region. If you, or someone you know, are interested in sharing their story (RDA Goldfields Esperance are using the attached template),and request these be sent in via email to admin@rdage.com.au or simply call on 9091 6051.

Consultation: GVROC CEOs

Financial Implications: N/A

Strategic Implications: N/A

RECOMMENDATION:

That the GVROC note the request from the RDAGE in relation to the Regional Activators Alliance and for GVROC members to provide or pass on to others information regarding potential case studies of new residents moving into the region.

RESOLUTION: **Moved:** ***Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: ***Cr Patrick Hill, Shire of Laverton***

Carried

8.5 GVROC representative for the District Emergency Management Committee (DEMC)

Reporting Officers: Andrew Mann, GVROC Executive Officer

Disclosure of Interest: Nil

Date: March 2021

Attachments: Nil

Background:
The GVROC representation on the DEMC is currently Cr David Grills from the City of Kalgoorlie Boulder with proxy delegate of Cr Tracey Rathbone from the Shire of Coolgardie.

The DEMC is managed through the Department Fire and Emergency Services and the local DFES District Emergency Management Advisor for the Goldfields has advised that GVROC has not had representation from its nominated person, Cr David Grills, for some time at its meetings.

Due to this situation, it has been requested that the GVROC nominate a new representative and proxy delegate to the DEMC.

DFES ask that the nominated GVROC delegate be able to attend regularly or provide a proxy. It is expected that they will represent the GVROC in their discussions, so may need to seek clarifications from other GVROC members to answer issues or participate in discussions that will be outlined in the agenda. This can also be an excellent forum for GVROC to raise district level concerns in regard to Emergency Management matters.

The overarching role of the DEMC is to build resilience in communities through encouraging the prevention of and planning for high-risk emergencies within the District in order to create safer, sustainable communities.

Officer Comment:
At the next meeting of the DEMC on 24 March 2021, there will be a presentation from DFES Air operations on the new generation helicopters and their capabilities if stationed in Kalgoorlie. DEMC's business case to have a helicopter located in the region is growing, and with all of the GVROC support the District Emergency Management Advisor for the Goldfields believes the chances of brining one to the region is getting closer. The GVROC Chair will attend the DEMC meeting on 24 March 2021.

It is important that the GVROC has ongoing representation to the DEMC with its nominated delegate or proxy attending all meetings.

Consultation: GVROC Chair

Financial Implications: Nil

Strategic Implications: N/A

Voting Requirement: Simple majority

RECOMMENDATION:

That the GVROC endorse the new GVROC representative on the DEMC as Cr Tracey Rathbone from the Shire of Coolgardie and as proxy delegate Cr Laurene Bonza from the Shire of Dundas.

RESOLUTION: **Moved:** ***Cr Timothy Carmody, Shire of Wiluna***
Seconded: ***Cr Peter Craig, Shire of Leonora***

Carried

8.6 Local Government Emergency Management Advisory Group & the Local Government Grant Scheme (LGGS) Working Group Update

Reporting Officers: Peter Fitchat, CEO Shire of Dundas

Disclosure of Interest: Nil

Date: March 2021

Attachments: LGGS Working Group Focus Areas: Eligible and ineligible lists (**Attachment 13)**

Background:
Peter Fitchat, CEO Shire of Dundas, attends the WALGA Local Government Emergency Management Advisory Group (LGEMAG) and also sits on the Local Government Grant Scheme (LGGS) Working Group on behalf of the Goldfields Region.

At a meeting of the LGEMAG on 3 March 2021, a brief update on the LGGS and State Council item was brought by the South West Country Zone and Emergency Management Policy Team on Slip-on units.

Discussion on the motion brought by the Bushfire Volunteers: The LGGS Working Group supports the AVBFB recommended option in the Focus Area: Eligible and ineligible lists document (refer to **Attachment 12**) as tabled at its 4 October 2020 meeting and the immediate modification of the current LGGS Manual and attached AVBFB Paper.

The Group has requested to have a broad discussion on this motion, with reference to the below Economic Regulation Authority recommendation.

> The Department of Fire and Emergency Services, together with a rural fire service if one is established, should develop one funding allocation manual for frontline service delivery organisations (the Career Fire and Rescue Service and all volunteer services). This manual should:
>
> a. be described sufficiently broadly so as to not be too prescriptive, in turn allowing for discretion and flexible decision making based on needs; and
>
> b. be developed and reviewed regularly in consultation with stakeholders, including the Western Australian Local Government Association and Volunteer Advisory Committees.

Officer Comment:
There is a lot of confusion currently among the LG sector of what is eligible and ineligible when it comes to grant funding schemes. This has been shown when DFES bought in its latest Grant Funding opportunities.

The attached LGGS Focus Area: Eligible an ineligible list provides a summary of where the Local Government Grant Scheme Working Group is at regarding LGGS matters. The LGGS Working Group is trying to make this process easier and more beneficial for all LG's.

As the Goldfields Esperance Representative on the LGGS Working Group, I would be keen to hear from the other GVROC LGAs if they have thoughts that could contribute to the LGGS discussions, especially if they have concerns that the LGGS has missed the mark.

The next meeting of the LGEMAG and LGGS groups is scheduled for 8 June 2021.

Consultation: GVROC Chair

Financial Implications: Nil

Strategic Implications: N/A

RECOMMENDATION:

That the GVROC:

1. note this information update on the LGGS Working Group.
2. request that if GVROC LGAs have any comments or input they want to contribute to discussions on refining the LGGS to provide this to Peter Fitchat by the end of May 2021 so he can raise them at the next meeting of the LGGS Working Group on 8 June 2021.

RESOLUTION: **Moved:** ***Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: ***Cr Timothy Carmody, Shire of Wiluna***

Carried

8.7 GVROC Executive Officer – contract (Confidential Members only)

Reporting Officers: James Trail, CEO Shire of Coolgardie

Disclosure of Interest: Nil

Date: March 2021

Attachments: GVROC KPI's Executive Officer – Next 12 Months (**Attachment 14**)

Background:
At GVROC meeting held on 5 February 2021 the GVROC resolved as follows:

RECOMMENDATION:

That the GVROC:
1. Agree in principle to a twelve – month contract extension through to 28th February 2022 for the GVROC Executive Officer role with Andrew Mann, Principal of Mann Advisory, based on the current terms and fees subject to setting KPI's for the period of the contract extension.
2. Request the KPI's and twelve – month contract extension be presented to the 26th March 2021 Council meeting for endorsement;
3. Note the financial implications of the contract extension and ensure sufficient funds are available to meet the extended contract if approved as per recommendation 2.

RESOLUTION: **Moved:** ***Cr David Grills – City of Kalgoorlie Boulder***
Seconded: ***Mr James Trail – Shire of Coolgardie***

Carried

Officer Comment:
A set of seven KPIs have been agreed to by the GVROC CEOs for the GVROC Executive Officer to be measured against over the next 12 months through to February 2022 (refer to Attachment 14).

The GVROC Executive Officer has agreed to these KPIs.

It is recommended, that the GVROC endorse these KPIs for the next 12 months.

Consultation: GVROC CEOs

Financial Implications: Ongoing costs of contract at $10,000 per month.

Strategic Implications: Will have limited Executive Officer support if current contract is not extended if other options are preferred.

Voting Requirement: Simple majority

RECOMMENDATION:

That the GVROC:
1. Endorse the new KPI's for the twelve – month contract extension through to 28th February 2022 for the GVROC Executive Officer role with Andrew Mann, Principal of Mann Advisory.
2. Request the GVROC Chair and the CEO for Shire of Coolgardie present the new contract with these KPIs to Andrew Mann of Mann Advisory for execution.
3. Request that the GVROC Chair and the CEO for Shire of Coolgardie initiate discussions relevant to contract review/renewal 3 months prior (28 November 2021) to the contract end date of 28 February 2022.

RESOLUTION: **Moved:** ***Cr Peter Craig, Shire of Leonora***
Seconded: ***Cr Jill Dwyer, Shire of Menzies***

Carried

9. GUEST SPEAKERS

9.1 Ali Kent MLA, Member for Kalgoorlie

Ali Kent MLA, the new Member for Kalgoorlie discussed matters of interest from her perspective for the region and of the re-elected McGowan Labor Government followed by short Q&A session.

9.2 Hon Kyle McGinn MLC, Mining and Pastoral

Hon Kyle McGinn MLC, Mining and Pastoral discussed matters of interest from his perspective for the region and of the re-elected McGowan Labor Government followed by short Q&A session.

9.3 Mr Rick Wilson MP, Federal Member for O'Connor, Chair of Parliamentary Standing Committee on Public Works and Chair of Standing Committee on Agriculture and Water Resources

Mr Rick Wilson, Federal member for O'Connor discussed matters of interest from the perspective of the current Federal Government to the Region followed by short Q&A session.

Mr Rick Wilson also mentioned the proposed redistribution of federal electoral division boundaries for WA that have been released by the Australian Electoral Commission for comment. The Division of O'Connor will now include a further 18 Local Government Shires but still excludes the Shire of Wiluna. It was mentioned that based on the Shire of Wiluna being park of the GVROC, and soon to be GEDC and RDAGE boundaries, it could be argued that it should also be included as part of the electoral boundary for the Division of O'Connor. Mr Rick Wilson requested, if agreed by the GVROC, for a letter to be forwarded to the Australian Electoral Commission, requesting that the Shire of Wiluna be brought into the Division of O'Connor on that basis.

RECOMMENDATION:

That the GVROC:

1. note the reports as provided by each of the guest speakers and thank them for their attendance and contributions.
2. Request that GVROC Executive Officer draft a letter for the Chair to send to the Australian Electoral Commission to consider as part of its redistribution of federal electoral division boundaries, the Shire of Wiluna moving into the Division of O'Connor to align with GVROC, GEDC and RDAGE boundaries.

RESOLUTION: **Moved:** ***Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: ***Cr Ian Mickel, Shire of Esperance***

Carried

10. AGENCY REPORTS

10.1 WALGA

WALGA verbal update report by Jo Burges

10.2 Department of Local Government, Sport and Cultural Industries

DLGSC verbal update report by Kelly Waterhouse

10.3 Goldfields Esperance Development Commission

GEDC verbal update report by Kris Starcevich.

RECOMMENDATION:

That the GVROC note the Agency Reports as provided.

RESOLUTION: **Moved:** ***Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: ***Cr Timothy Carmody, Shire of Wiluna***

Carried

11. LATE ITEMS as notified, introduced by decision of the Meeting

1. That the Shire of Wiluna seek support from GVROC in relation to for an application for a liquor licence in Wiluna

Since the only liquor outlet has closed in Wiluna there have increased rates of alcohol abuse in Wiluna. This has in turn lead to increased rates of alcohol related incidents and domestic violence. In reference to the Yarning Tree Project which was a study conducted through NAHS the local medical service and UWA community members commented on the effect of not having a liquor outlet. Drinking is now taken into the home and those engaging in these behaviours are also travelling further distances and purchasing larger quantities of alcohol which there are concerns for people's safety on roads. This is also having an effect on other neighbouring towns for those travelling to them to purchase alcohol. This is also having a negative impact on youths who are often avoiding being in their homes due to parents drinking, which is also leading to antisocial behaviours and youth offending.

The Shire has not yet determined the applicant for a liquor licence however, this is yet to be investigated as well as potential controls that could be implemented to control the volume and type of liquor sold to minimise the current social harm created in the community.

The GVROC noted this request for support and agreed that the matter should be presented for discussion on the agenda as a formal item at its next meeting on 28 May in Kalgoorlie.

2. That the Shire of Wiluna seek support from GVROC for any funding for the Wiluna North Road upgrades.

The Shire of Wiluna is seeking support from GVROC for the Wiluna North Road Upgrades as this is a major connection from the Goldfields to north of the State. If Wiluna North were to be upgraded this would open up a major freight corridor, particularly with opportunities with progression of the intermodal hub in Kalgoorlie-Boulder.

The Wiluna North Road crosses over the Wiluna and Meekatharra Shires, and as a regular route for Aboriginal people, safety is an issue for this road. Two deaths were recorded on this road in 2020.

The GVROC noted this request for support and agreed that the matter should be presented for discussion on the agenda as a formal item at its next meeting on 28 May in Kalgoorlie.

3. Local Roads and Community Infrastructure Program – Request for GVROC Chair to write to the relevant Federal Ministers outlining the success of this program and requesting its continued funding post the 2020/2021 financial year.

The CEO of Shire of Esperance, Shane Burge, highlighted that the process, criteria and funding provided under the Local Roads and Community Infrastructure Program, was one of the best grant funding programs that he had experienced. It was raised whether the GVROC should formally write to the Federal Ministers outlining this and requesting that the program be continued post 2020/21 financial year, with additional funding provided in the next Federal Budget. Proposed that this be sent to the Minister for Infrastructure, Transport and Regional Development plus the Minister for Regional Health, Regional Communications and Local Government.

CEO for Shire of Coolgardie, James Trail, advised that when he recently visited Canberra and met with the Minister for Regional Health, Regional Communications and Local Government, the Local Roads and Community Infrastructure Program was discussed. In this meeting it was highlighted that more funding such as this model would be very helpful to small LGAs for the following reasons – it's non-competitive but performance based; funding direct from Commonwealth to LGA is good; allowance of local decision making on where the funding goes is also good. A request was also made at the meeting for the Minister to consider a further round of funding under the program.

The GVROC noted the above and request the GVROC Executive Officer to draft a letter to the Federal Ministers mentioned with input and support provided by the CEO Shire of Coolgardie, for circulation, consideration and endorsement as soon as possible so it can be considered in the Federal Budget due for release in May 2021.

RECOMMENDATION:

That the GVROC note the late items raised and endorse the agreed actions as proposed.

RESOLUTION: **Moved:** ***Cr Tracey Rathbone, Shire of Coolgardie***
Seconded: ***Cr Ian Mickel, Shire of Esperance***

Carried

12. FUTURE GVROC COUNCIL MEETINGS/FUNCTIONS

Next Meetings

With the continuing and evolving situation of the COVID-19 “Corona Virus” scheduling of future meetings as in person is a watching brief. This will be reviewed at each meeting by GVROC and decisions made on whether the meetings are held as in person meetings or conducted through Zoom video conferencing.

In noting the above, the following suggested dates in 2021 have been set for the remaining GVROC meetings.

- 28 May 2021 (central meeting hosted by CKB in Kalgoorlie)
- 30 July 2021 (regional hosted Shire of Leonora)
- 21 September 2021 (Aligned with LGA Convention in Perth and WALGA AGM Sept 20-21)
- 26 November 2021 (tbc)

The following are the WALGA State Council meeting dates in 2021 with suggested GVROC Zoom video conference meeting dates prior to these to inform the GVROC’s representatives attending the meetings with relevant input for State Council Agenda Items:

- 5 May 2021 – (GVROC Video Conference on 23 April 2021)
- 7 July 2021 – (GVROC Video Conference on 25 June 2021)
- 2-3 September 2021 – (GVROC Video Conference on 20 August 2021)
- 1 December 2021 – (GVROC Video Conference on 19 November 2021)

13. CLOSURE OF MEETING

There being no further business the Chair declared the meeting closed at 12:35pm.

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GVROC Council Meeting – Action Arising

From the GVROC meeting on Friday 26th March 2021

Item	Action	Responsibility	Due Date
6	**GVROC - LAW AND ORDER** 1. All to provide feedback on the discussion paper presented at the meeting to the GVROC Executive Officer by the 16 April 2021. 2. The GVROC Delegation to set a date to visit Perth and arrange meetings with relevant stakeholders. 3. The nominated GVROC delegation to report back to the GVROC at its next meeting on 28 May 2021, on any progress made.	All GVROC Delegation & Executive Officer	**16 April 2021** **April 2021**
7	**GOLDFIELDS RECORDS STORAGE FACILITY** 1. All Shires to respond if they have not already to CEO of CKB based on his request and advise whether their Council wishes to sell or hold their shares in the facility post purchase. 2. The CEO for Shire of Coolgardie to send out all documents regarding the Goldfields Records Storage Facility (GRS) to those LGAs that were not conversant with previous discussions on the GRS.	All GVROC CEOs James Trail	**April 2021** **April 2021**
8.1	**Royal Commission into Child Sexual Abuse recommendation for Local Government Child Safety Officers** GVROC Executive Officer to send to the DLGSC the endorsed GVROC response signed by the Chair.	Andrew Mann	**2 April 2021** **Completed sent 29 March 2021**
8.3	**Proposed Review of the Road Asset Preservation Model (APM) - Options Paper** 1. GVROC Executive Officer to amend the GVROC response to remove all reference to the Local Roads and Community Infrastructure Fund including those that reference City of Kalgoorlie Boulder receiving increased funding in Phase 2 allocation of funds under this program, plus references to population as a criteria, given they are not relevant to the existing Financial Assistance Grants methodology and the Asset Preservation Model and circulate to all GVROC CEOs for consensus approval before sending to WALGA.	Andrew Mann and all GVROC CEOs	**31 March 2021**
8.5	**GVROC representative for the District Emergency Management Committee (DEMC)** GVROC Executive Officer to advise the DEMC Coordinator of the new GVROC representative and proxy delegate for the DEMC.	Andrew Mann	**31 March 2021**
8.6	**Local Government Emergency Management Advisory Group & the Local Government Grant Scheme (LGGS) Working Group** If GVROC CEOs have any comments or input, they want to contribute to discussions on refining the LGGS to provide this to Peter Fitchat by the end of May 2021 so he can raise them at the next meeting of the LGGS Working Group on 8 June 2021	All GVROC CEOs	**31 May 2021**
8.7	**GVROC Executive Officer – contract** 1. the GVROC Chair and the CEO for Shire of Coolgardie present the new contract with the new KPIs to Andrew Mann of Mann Advisory for execution. 2. the GVROC Chair and the CEO for Shire of Coolgardie initiate discussions relevant to contract review/renewal 3 months prior (28 November 2021) to the contract end date of 28 February 2022.	Mal Cullen & James Trail Mal Cullen & James Trail	**31 March 2021** **28 November 2021**

Item	Action	Responsibility	Due Date
9	**Australian Electoral Commission redistribution of federal electoral division boundaries for WA** GVROC Executive Officer draft a letter for the Chair to send to the Australian Electoral Commission to consider as part of its redistribution of federal electoral division boundaries, the Shire of Wiluna moving into the Division of O'Connor to align with GVROC, GEDC and RDAGE boundaries.	Andrew Mann & Mal Cullen	**16 April 2021**
11.1	**Shire of Wiluna seek support from GVROC in relation to for an application for a liquor licence in Wiluna** Shire of Wiluna to work with the GVROC Executive Officer to include on the agenda for discussion as a formal item at the next meeting on 28 May in Kalgoorlie	Laura Dwyer & Andrew Mann	**7 May 2021**
11.2	**Shire of Wiluna seek support from GVROC for any funding for the Wiluna North Road upgrades** Shire of Wiluna to work with the GVROC Executive Officer to include on the agenda for discussion as a formal item at the next meeting on 28 May in Kalgoorlie	Laura Dwyer & Andrew Mann	**7 May 2021**
11.3	**Local Roads and Community Infrastructure Program** GVROC Executive Officer to draft a letter to the relevant Federal Ministers requesting continued funding for this program post the 2020/2021 financial year with input and support provided by the CEO Shire of Coolgardie, for circulation, consideration and endorsement by GVROC as soon as possible so it can be considered in the Federal Budget due for release in May 2021.	Andrew Mann & James Trail	**9 April 2021**

12.2.2 Goldfields Record Storage Facility

12.2.2 GOLDFIELDS RECORD STORAGE FACILITY	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	
DATE OF REPORT	**09 April 2021**
AUTHOR	**CEO Brian Joiner**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**The CEO has declared an impartiality interest**
ATTACHMENT	**Nil**

SUMMARY:

This report provides recommendations for the GVROC Records Facility following discussion at the GVROC Council Meeting on 09 April 2021.

BACKGROUND:

The Shire stores essential paper records at a facility that is owned by a joint venture consisting of ten (10) Councils. The joint venture is managed through GVROC with several Councils wishing to exit from the arrangement. To wind up the joint venture, each of the Councils must be paid out. The joint venture has had the facility on the market but has been unable to find a buyer.

At the GVROC Council Meeting held on 5 February 2021 the City of Kalgoorlie-Boulder offered to buy the facility for $450,000. This would net each Council approximately $43,000 after costs are deducted.

The following resolution was passed by the GVROC Council Meeting:

RECOMMENDATION:

That the GVROC Council as representative of the Original Parties to the Records Facility Agreement:

1. *Agree to sell the Facility to the City of Kalgoorlie Boulder for a purchase price of $450,000.*
2. *Note after the disposal of the Facility the Joint Venture will be promptly wound up.*
3. *Note that each of the original parties will be entitled to a one tenth share of this purchase price ($45,000) less all third-party costs of the sale of the Facility and the winding up of the Joint Venture.*
4. *Note for those Original Parties still interested in utilising the facility for records storage post the sale, that the City of Kalgoorlie Boulder will work with those parties to negotiate and make necessary arrangements for its continued use.*
5. *Note this will remove the matter from the GVROC.*

Following discussion and debate on this alternate recommendation a vote for and against was called on the motion.

Motion Resolution:

The motion of the alternate recommendation was unanimously carried by all

RESOLUTION: ***Moved: Mr James Trail – Shire of Coolgardie***

Seconded: Cr Patrick Hill – Shire of Laverton

Carried

COMMENT:

The offer by the City of Kalgoorlie-Boulder is potentially less than the value of the facility. When queried, the City advised that it was a take it or leave it offer. The City has also advised that Councils can maintain an equity in the facility post its current ownership with those that don't enter into an equity arrangement having 'no access to the facility in the future' (email from John Walker, CEO City of Kalgoorlie-Boulder 08/02/2021).

The option to maintain equity has been explored noting that the *Strategic Community Plan 2020-2030* provides for preparation to return document storage to the Lady Shenton building in Menzies.

Questions raised by the Shire of Menzies in regard to the ownership structure and ongoing business model have not been answered by City of Kalgoorlie-Boulder.

CONSULTATION:

Options for the Goldfields Record Storage Facility were presented as a paper at the February 2021 GVROC meeting in Esperance.

No community consultation is considered necessary.

STATUTORY AUTHORITY:

Nil applicable.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Approximately $43,000 will be returned to the Shire of Menzies being its 10% ownership minus costs. The original purchase of the facility was through grant funding.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Failure to come to an agreement with City of Kalgoorlie-Boulder may result in there being no suitable location for storage of records.	Low.	Investigate alternative options.

STRATEGIC IMPLICATIONS:

3.2 Continued use of the Regional Records Facility whilst preparing for the return of Shire records to Menzies Lady Shenton Building record storage; implementation of standard internal record keeping.

3.2.1 Maintain a high level of corporate governance, responsibility, and accountability.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council Authorise the CEO to advise GVROC and City of Kalgoorlie-Boulder that the Shire of Menzies wishes to withdraw from the Goldfields Record Storage Facility.

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

12.2.3 Sale of Land at Kookynie to MelNay Lungkutjarra Pty Ltd

12.2.3 SALE OF LAND AT KOOKYNIE TO MELNAY LUNGKUTJARRA PTY LTD	
LOCATION	**Shire of Menzies**
APPLICANT	**MelNay Lungkutjarra Pty Ltd**
DOCUMENT REF	
DATE OF REPORT	**09 April 2021**
AUTHOR	**CEO Brian Joiner**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Valuation Report Lots 68-70 Britannia St and Lots 3, 74-76 Cumberland St, Kookynie WA 6431.**

SUMMARY:

This paper is for Council to consider the sale of Lots 68-70 Britannia Street and Lots 3 & 74-76 Cumberland Street, Kookynie WA 6431, to MelNay Lungkutjarra Pty Ltd.

BACKGROUND:

MelNay Lungkutjarra Pty Ltd are intending to start a 100% owned and operated aboriginal tourist business in Kookynie WA. The business will be aiming to provide the following within 1-3 years:

- Tourist centre.
- Mechanical workshop.
- Seasonal café, selling traditional foods.

The company has offered to purchase several Lots of land in Kookynie to provide these services.

COMMENT:

A valuation was conducted on the land that determined that the land was worth $23,000 (ex GST) if sold as individual Lots or $15,000 (ex GST) if sold together.

In selling the Lots, the Shire does not provide approvals for the purchaser's intended uses. Development approvals will still be required for any construction on the Lots and the use of the land will be required to comply with Town Planning Schemes and other statutory requirements.

Demand for land in Kookynie has been low and the sale of this land may assist in bringing new residents to the town.

Sale of land by a Local Government Authority is in accordance with the following sections of the Local Government Act (1995):

3.58. Disposing of property

(1) In this section —

dispose *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

property *includes the whole or any part of the interest of a local government in property, but does not include money.*

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

CONSULTATION:

Community consultation will be conducted in accordance with the *Local Government Act 1995*.

STATUTORY AUTHORITY:

Local Government Act 1995, Part 3, Division 3, section 3.58.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

The sale price of $15,000 (ex GST) has not been included in this year's budget

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

2.1 An Innovative, diverse, and prosperous economy.

2.1.1 Support local busines and encourage further investment in the district.

2.1.2 Continue to work with industry and stakeholders for the economic development of the district.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. Authorise the CEO to approve the sale of Lots 68-70 Britannia Street and Lots 3 & 74-76 Cumberland Street, Kookynie WA 6431 to MelNay Lungkutjarra Pty Ltd under the following conditions:

    a. The sale price be in accordance with the valuation undertaken on 02 March 2021, being the sum of $15,000 (ex GST); and

    b. The Shire effects public notice as required in accordance with s. 3.58 of the *Local Government Act 1995*.

2. Subject to no adverse submissions being received, authorise the CEO and President to affix the Common Seal of the Shire of Menzies, in accordance with Shire of Menzies Delegation 2.1, to the sale agreement between the Shire and MelNay Lungkutjarra Pty Ltd for Lots 68-70 Britannia Street and Lots 3 & 74-76 Cumberland Street, Kookynie WA 6431.

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

12.2.4 Community Grant Funding Request

12.2.4 COMMUNITY GRANT FUNDING REQUEST	
LOCATION	**Shire of Menzies**
APPLICANT	**Menzies Community School**
DOCUMENT REF	
DATE OF REPORT	**14 April 2021**
AUTHOR	**CEO Brian Joiner**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**The CEO is a community member of the School Council.**
ATTACHMENT	**Community Event Quotation** **Community Event Information**

SUMMARY:

This item provides a request from the Menzies Community School for funding through community grant funding.

BACKGROUND:

Menzies Community School has requested community grant funding to provide an extracurricular event.

Scitech would be engaged to travel to Menzies and provide a series of science shows and exhibits for the students.

Scitech is a not-for-profit organisation.

COMMENT:

To attract and retain residents, especially those with school aged children, it is important to provide services and events that close the gap with larger communities. Without Shire funding this science event could not occur and would limit the exposure of students to advanced science activities.

CONSULTATION:

Nil.

STATUTORY AUTHORITY:

Nil.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The requested funding is $6030 and can be accommodated within the total operational expense budget of Council.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Nil.		

STRATEGIC IMPLICATIONS:

4.1 A strategically focussed Council, leading our community.

4.1.3 Encourage and support community engagement and collaboration.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council Approves funding of $6030 to the Menzies Community School for the community event as detailed in the report attachments.

COUNCIL DECISION:

Council Resolution Number	

Moved		Seconded	

Carried	

s|c|i|t|e|c|h

Address City West
Sutherland St, West Perth

Post PO Box 1155, West Perth,
Western Australia 6872

Phone +61 8 9215 0700
Fax +61 8 9321 2869

ABN 55 009 292 700

scitech.org.au

Friday, 26 March 2021

Attn: Megan Irving

Menzies Primary School – Community Event

Ph:

Email: megan.irving@education.wa.edu.au

Dear Megan,

Quote for Scitech to attend Menzies Primary School – Community Event

Thank you for inviting Scitech to provide shows and workshops at your regional centres. Below is the minimum cost for the program options that we can provide for you:

a)	Science Wonderland Exhibit <up to 5 hours per day>	$1300.00
b)	Science Shows <2 shows per day>	**$450.00**
c)	Science Shows <4 shows per day>	$600.00
d)	Science Shows <6 shows per day>	$700.00
e)	Early Childhood Exhibit <up to 2 hours per day>	$600.00
f)	Early Childhood Exhibit <up to 3 hours per day>	$750.00
g)	Travel costs, includes accommodation	**$3,680.00**
	Total	**TBA**



Please note these prices are GST Free. Quotes are valid for 30 days from the date of the quote and are subject to change. To complete the booking, please fill in and return the accompanying booking form via email

Kind regards,

Renee Russo

Customer Liaison Officer

bookings@scitech.org.au

Ph: 08 9215 0740

Address City West
Sutherland St, West Perth

Post PO Box 1155, West Perth,
Western Australia 6872

Phone +61 8 9215 0700
Fax +61 8 9321 2869

ABN 55 009 292 700

scitech.org.au

scitech

In Your Community

Community Events

Are you part of a community group, school P&C or a local retailer? We'll bring the wonders of science to you with our engaging, inclusive community events that are high on energy and higher on learning.

Whether you're running an agricultural show, fair or fete, let our Science Presenters put on a show you'll never forget.

No matter your budget or location across Western Australia, Scitech has a program to suit you.

Science Wonderland

Enter a Science Wonderland with Scitech.

Science Wonderland is a unique collection of exhibits that allows your visitors to explore, experiment and discover the world of science, technology, engineering and maths.

Packed with interactive exhibits, Science Wonderland will ignite curiosity in kids and adults alike with exciting puzzles, amazing challenges and awesome tech.

Science Shows

I've got a problem

Does public speaking make your heart race? Do you have a friend with a 'gas' problem, Come on a journey as we use experiments, and a bit of research, to investigate how to solve some of life's everyday problems... from the quirky, to the interesting, to the downright stinky.

Burning, melting, saving

Can a nappy help us save water? Are there other ways to make fuel? Burning, Melting, Saving uses curiosity and experimentation to find out how science, technology, engineering and maths can help us solve some of the biggest world's problems. Explore the science behind plastic recycling, water conservation and fuels as we melt, burn and explode our way through a series of spectacular experiments.

Early Childhood Exhibits

An interactive and exciting learning environment for ages 0-5, where developing young minds are able to learn through play. A hands-on learning experience for adults and children to enjoy together.

VR Experience

Immerse yourself in Virtual Reality with Scitech's Samsung Gear VR station! Supported by Oculus technology, these portable headsets allow you to explore fascinating new worlds all without leaving your seat (must be 13yrs+).

Duration

Scitech's community programs can be offered for up to 5 hours per day. A science show runs for 30 minutes.

Conditions

All of our community programs require an undercover or indoor space with access to power.

Quotes include travel charges for regional events.

Program Requirements

It is compulsory that a member of your organisation meet our staff on arrival for a venue induction to address any potential occupational, health and safety issues that may arise.

If you are choosing both Science Shows and Science Wonderland for your program, please ensure you meet both sets of requirements. Please confirm that you are able to provide the following:

Science Wonderland

- [ ] An undercover/indoor space a minimum of 8m x 10m, protected from sun, wind and rain
- [ ] Access to normal power outlets
- [ ] Perimeter fencing
- [ ] Vehicle access as close as possible to setup location two hours before the exhibit opening time and 90 minutes after our closing time.

Vehicle Access

- [ ] Please include a map with the preferred parking area clearly marked.

Science Shows

- [ ] An undercover/indoor space a minimum of 6m x 3m, protected from sun, wind and rain. Please consider additional covered space for your audience.
- [ ] Access to normal power outlets
- [ ] Access to water
- [ ] Perimeter fencing to close off area between shows
- [ ] If we are sharing a stage with other parties we will need an area as close as possible to the stage to set up and prepare our equipment, plus 15 minutes either side of shows to move equipment on and off the stage.
- [ ] Please include a map with the preferred parking area clearly marked.

Request a quote

bookings@scitech.org.au
Or call 9215 0740

12.2.5 Changes to Senior Management Positions

12.2.5 CHANGES TO SENIOR MANAGEMENT POSITIONS	
LOCATION	Shire of Menzies
APPLICANT	Internal
DOCUMENT REF	
DATE OF REPORT	21 April 2021
AUTHOR	CEO Brian Joiner
RESPONSIBLE OFFICER	CEO Brian Joiner
DISCLOSURE OF INTEREST	Nil
ATTACHMENT	Organisational Structure Diagram

SUMMARY:

This item requests Council approve changes to the senior positions, reporting to the CEO, for the Shire of Menzies.

BACKGROUND:

The previous organisational structure was approved by Council in March 2020 at the OCM. There have been several issues that have arisen which are systemic in nature and have not been addressed in the past. The 2020 compliance audit review resulted in some non-compliances that should have been picked up and fixed before this year. Although most of the issues arising have been rectified there is still a lot of work to put processes in place to ensure they do not occur again.

While reviewing the organisational structure it is also a good time to look to the future in other areas. Although further work is required, this is indicative of a service model that is more responsive and aligns effort and resources to areas of growth.

An initial structural review was bought to Council at the March 2021 OCM.

COMMENT:

The move of governance and compliance to become a direct report to the CEO is an indication of the commitment of the organisation in these areas. Reworking the role in charge to take on leadership responsibilities is a reflection on the changes in expectations and accountability.

Manager Economic Growth and Strategic Planning assists the CEO in developing strategies to grow communities and encourage industry. The role also takes responsibility for the administration, prioritising and tasking of the monthly works programme.

There is a net increase to FTE of one (1) however the net cost increase is less than the cost of the FTE as reliance on contract labour companies decrease.

CONSULTATION:

Nil.

STATUTORY AUTHORITY:

Local Government Act (1995)

POLICY IMPLICATIONS:

No change to policies at this time.

FINANCIAL IMPLICATIONS:

The appointment of an Executive Officer reduces the reliance on contract staff through labour hire organisations. This will result in a net saving of $33,000p.a. The pay rate for the Manager Governance and Assurance will be marginally more than the current rate.

Adjustments in rates and conditions may result in costs increasing in other positions by up to $20,000p.a.

An additional FTE for the Senior Advisor Economic Growth and Strategic Planning will cost the organisation approximately $120,000 p.a. inclusive of all costs.

Total adjustment to the annual budget will be approximately $100,000. For the current FY, allowing for recruitment to occur, the adjustment to costs will be less than $10,000. This can be absorbed within the current staffing budgets.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Nil.		

STRATEGIC IMPLICATIONS:

4.2 An efficient and effective organisation.

> 4.2.1 Maintain a high level of corporate governance, responsibility, and accountability.
>
> 4.2.2 Provide appropriate services to the community in a professional and efficient manner.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council approve changes to the organisational structure in accordance with the diagram at Attachment A.

COUNCIL DECISION:

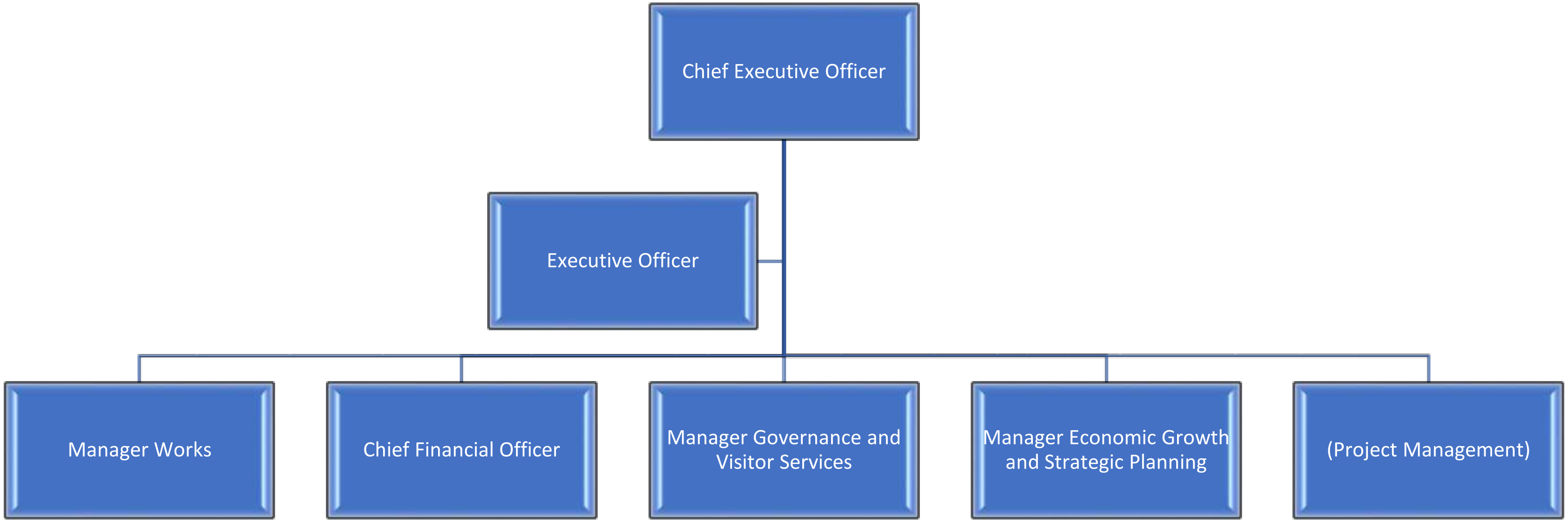
Council Resolution Number	

Moved		Seconded	

Carried	

Attachment A to Item 12.2.5 – Changes to Senior Management Positions

Level 1 – CEO and Direct Reports



12.2.6 Appointment of CFO

12.2.6 APPOINTMENT OF CFO	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	
DATE OF REPORT	**09 April 2021**
AUTHOR	**CEO Brian Joiner**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Confidential Selection Report**

SUMMARY:

Designated senior employees require Council approval for appointment or dismissal. The selection panel, for the position of CFO, has nominated a preferred candidate.

BACKGROUND:

Local Government Act (1995) states:

5.37. Senior employees

(1) A local government may designate employees or persons belonging to a class of employee to be senior employees.

(2) The CEO is to inform the council of each proposal to employ or dismiss a senior employee, other than a senior employee referred to in section 5.39(1a), and the council may accept or reject the CEO's recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.

COMMENT:

The position was advertised in accordance with Local Government (Administration) Regulations 1996 Part 4 Section 18A (2).

Eighteen (18) applications were received. A shortlist of six (6) applicants were interviewed by Mr Brian Joiner (CEO) and Ms Jan Hancock (Governance Coordinator). It was the opinion of the selection panel that the persons recommended in the selection report are suitable for the position. An order of preference has been supplied within the report.

CONSULTATION:

Nil.

STATUTORY AUTHORITY:

Local Government Act (1995).

Local Government (Administration) Regulations 1996 Part 4 section 18A.

POLICY IMPLICATIONS:

In accordance with Council Policy 5.2 Designated Staff the position of CFO is treated as a Designated Position.

FINANCIAL IMPLICATIONS:

The position is included within the Budgets for FY 2020/21.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Nil		

STRATEGIC IMPLICATIONS:

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility, and accountability.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council Approves the appointment to the CFO position in accordance with the recommendation of the selection panel within this confidential report.

COUNCIL DECISION:

Council Resolution Number	

Moved		Seconded	

Carried	

12.2.7 New Policy 1.1.2 Employee Code of Conduct

12.2.7 DRAFT POLICY 1.1.2 – EMPLOYEE CODE OF CONDUCT	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**COR.860.1 / NAM387**
DATE OF REPORT	**21 April 2021**
AUTHOR	**GOV Jan Hancock**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Draft Policy 1.1.2 - Employee Code of Conduct**

SUMMARY:

This item recommends adoption of a new Policy 1.1.2 - Employee Code of Conduct (refer to attachment).

BACKGROUND:

On 27 June 2019 the Local Government Legislation Amendment Act 2019 was passed in Parliament with the Reforms introduced on 3 February which addressed a new Model Code of Conduct for Council Members, Committee Members and Candidates.

In making the required change by adopting a new Policy 1.1.1 – Model Code of Conduct for Council Members, Committee Members and Candidates there was a necessity to create a standalone Employee Code of Conduct (extracted from former Shire of Menzies Policy 1.1 Code of Conduct for Elected Member, Committee Members and Employees).

COMMENT:

The purpose of Policy 1.1.2 - Employee Code of Conduct is to provide consistent guidelines and expectations for the Shire of Menzies employees. The Employee Code of Conduct encourages commitment to ethical and professional behaviour and outlines principles in which individual and collective responsibilities may be based.

CONSULTATION:

DLGC Reform Documentation
Chief Executive Officer.

STATUTORY AUTHORITY:

Required under:

- *Local Government Act 1995 S.5.103*
- *Local Government (Administration) Regulations 1996 (Regs 34B and 34C)*

POLICY IMPLICATIONS:

- Policy 1.1 – Code of Conduct be amended as required under *Local Government Regulations 2021*

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Employees may not be aware of the requirements of ethical and professional conduct and their obligation to follow Council's principles	Low/Medium	Ensures consistency with the principles of procedural fairness and community expectations of local government.

STRATEGIC IMPLICATIONS:

4.2 An efficient and effective organisation.
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.
4.2.3 Provide a positive and safe workplace

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

That Council adopt Policy 1.1.2 – Employee Code of Conduct.

COUNCIL DECISION:

Council Resolution Number	

Moved		Seconded	

Carried	

SHIRE OF MENZIES

1.1.2 - EMPLOYEE CODE OF CONDUCT (Interim)

2021

Adopted 29 November 2012

Adopted 25 June 2015

Adopted 30 August 2018

Adopted 30 April 2020

Draft Policy 1.1.2 (Extracted from former SoM Policy 1.1 Code of Conduct for Elected Members, Committee Members and Employees – due to February 2021 Reforms (Awaiting a template Policy from WALGA)

POLICY – 1.1.2 – Employee Code of Conduct (Interim)

Relevant Delegation
N/A

The Local Government Act 1995 (LG Act) requires all local governments to prepare or adopt a code of conduct to be observed by employees. Codes of Conduct communicate expected standards of conduct and integrity to all those in an organisation. Effective codes that are well communicated throughout the workplace contribute to building and sustaining a culture of integrity and create a robust and transparent framework in which to operate, both of which are fundamental to good organisation performance and public confidence.

The Employee Code of Conduct provides employees of the Shire of Menzies with consistent guidelines for an acceptable standard of professional conduct. The Code addresses in a concise manner the broader issue of ethical responsibility and encourages greater transparency and accountability in individual Local Governments.

The Code is complementary to the principles adopted in the *Local Government Act 1995* and regulations which incorporates four fundamental aims to result in–

(a) better decision-making by local governments;

(b) greater community participation in the decisions and affairs of local governments;

(c) greater accountability of local governments to their communities; and

(d) more efficient and effective local government.

The Code provides a guide and a basis of expectations for employees. It encourages a commitment to ethical and professional behaviour and outlines principles in which individual and collective responsibilities may be based.

OBLIGATIONS TO OBSERVE

Employees

The obligation for employees to observe a Code of Conduct arises from:

- the *Local Government Act 1995* s.5.103.
- the *Local Government (Administration) Regulations 1996* (Regs 34B and 34C), and
- the terms and conditions of their employment with the Shire.

The observance of Council policies and this Code is a key responsibility of any employee and any breach of those responsibilities could incur disciplinary action, including termination, via the management framework established in accordance with the CEO's responsibilities under Section 541(g) of the *Local Government Act 1995.*

Breach of Certain Provisions

Where a requirement in the Code of Conduct is prescribed in an Act or Regulations, any alleged breach may be investigated by another statutory body, including but not limited to:

- Department of Local Government and Communities; and

- Corruption and Crime Commission.

1. MATTERS OF CONDUCT

1.1 Role of Employees

The role of employees is determined by the functions of the Chief Executive Officer as set out in S 5.41 of the *Local Government Act 1995*: -

"The Chief Executive Officer's functions are to:

(a) *advise the council in relation to the functions of a local government under this Act and other written laws;*

(b) *ensure that advice and information is available to the council so that informed decisions can be made;*

(c) *cause council decisions to be implemented;*

(d) *manage the day to day operations of the local government;*

(e) *liaise with the mayor or president on the local government's affairs and the performance of the local government's functions;*

(f) *speak on behalf of the local government if the mayor or president agrees;*

(g) *be responsible for the employment, management supervision, direction and dismissal of other employees (subject to S 5.37(2) in relation to senior employees);*

(h) *ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*

(i) *perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the Chief Executive Officer."*

1.2 Role of Council.

Refer to Policy 1.1.1 - Mandatory Code of Conduct – Elected Members, Committee Members and Candidates Relationships between Council Members and Employees

To achieve an effective Council, it is imperative that the Chief Executive Officer and other members of staff work together as part of the Council Team. Teamwork will only occur if Council Members and staff have a mutual respect and co-operate with each other to achieve the Council's corporate goals and implement the Council's strategies.

2. GENERAL – Applicable to Employees

2.1 Lawful Actions

It is the responsibility of all employees to act in a manner that is lawful and in accordance with the Acts, Regulations, codes and other policies and procedures that are relevant to their particular position.

Any omission of a specific requirement from this Code of Conduct does not negate a person's

2.2 Compliance with orders and policies

(a) Employees will comply with any lawful and reasonable order given by any person having authority to make or give such an order.

Any doubts as to the propriety of any such order shall be taken up with the superior of the person who gave the order and, if resolution cannot be achieved, with the Chief Executive Officer.

(b) Employees will give effect to the lawful policies of the local government and/or have due regard for the lawful policies of the local government in decision making, whether or not they agree with or approve of them.

3. CONFLICT AND DISCLOSURE OF INTEREST

An important consideration for any employee is to ensure that there is no actual (or perceived) conflict of interest between their personal interests and the impartial fulfilment of their statutory or contracted civic or professional duties:

3.1 Conflict of Interest

(a) Any employee intending to undertake a dealing in land within the local government area that involves an application for planning consent or subdivision approval, or which may otherwise be in conflict with the Shire's functions, shall provide written notice of this intention to the Chief Executive Officer. The notice shall be provided as soon as practicable in all circumstances, but where an application is to be lodged with the local government or another statutory body for approval, then within 7 days of the lodgement of that application. This requirement does not extend to the purchase of the principal place of residence.

(b) Where a relative (refer definition in section 4.4 of this code) of an employee with that person's knowledge is intending to undertake a dealing in land within the local government area that involves an application for planning consent or subdivision approval, or which may otherwise be in conflict with the Shire's functions, written notice shall also be provided.

(c) Where it is the Chief Executive Officer or a relative of the Chief Executive Officer intending to undertake a dealing in land in accordance with this section, the written notification required is to be provided to the President

(d) When an application is made by an employee or a relative of any of those persons, the employee has no greater or lesser rights than those of any other member of the public in relation to access to information and access to Shire officers. Employees shall observe the requirements of seeking information through the usual local government process for a member of the public and booking appointments in their own time to meet with officers of the Shire.

(e) In receiving a written notice on a matter where a local government decision is required, the Chief Executive Officer or the President as the case may be, shall consult with the most senior officer having responsibility for planning matters who is not otherwise the dealing in land as to the requirement or otherwise of an assessment of the application by a suitably qualified independent person and as to the appropriateness of determining the application under delegation or referring it to Council for a decision.

(f) Employees who exercise a recruitment or other discretionary function will make disclosure before dealing with relatives or close friends and will disqualify themselves from dealing with those persons.

(g) Employees will refrain from partisan political activities which could cast doubt on their neutrality and impartiality in acting in their professional capacity. An individual's rights to maintain their own political convictions are not impinged upon by this clause. It is recognised that such convictions cannot be a basis for discrimination, and this is supported by anti- discriminatory legislation.

3.2 Financial Interest

Employees are to adopt the principles of disclosure of financial interest as contained within the *Local Government Act 1995*.

3.3 Disclosure of Interest

Definitions*:*

In this clause, and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996 -

"interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

(a) A person who is an employee and who has an interest in any matter to be discussed at a council or committee meeting attended by the person is required to disclose the nature of the interest –

(i) in a written notice given to the Chief Executive Officer before the meeting; or

(ii) at the meeting immediately before the matter is discussed.

(b) A person who is an employee and who has given, or will give, advice in respect of any matter to be discussed at a council or committee meeting not attended by the person is required to disclose the nature of any interest the person has in the matter -

(i) in a written notice given to the Chief Executive Officer before the meeting; or

(ii) at the time the advice is given.

(c) A requirement described under items (a) and (b) exclude an interest referred to in S.5.60 of the *Local Government Act 1995*.

(d) A person is excused from a requirement made under items (a) or (b) to disclose the nature of an interest if -

(i) the person's failure to disclose occurs because the person did not know he or she had an interest in the matter; or

(ii) the person's failure to disclose occurs because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person discloses the nature of the interest as soon as possible after becoming aware of the discussion of a matter of that kind.

(e) If a person who is an employee makes a disclosure in a written notice given to the Chief Executive Officer before a meeting to comply with requirements of items (a) or (b), then -

(i) before the meeting the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and

(ii) immediately before a matter to which the disclosure relates is discussed at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present.

(f) If -
   (i) to comply with a requirement made under item (a), the nature of a person's interest in a matter is disclosed at a meeting; or

   (ii) a disclosure is made as described in item (d)(ii) at a meeting; or

   (iii) to comply with a requirement made under item (e)(ii), a notice disclosing the nature of a person's interest in a matter is brought to the attention of the persons present at a meeting,

the nature of the interest is to be recorded in the minutes of the meeting.

Nothing in this section negates or replaces the disclosure requirements of any person in accordance with:

- Division 6 of the *Local Government Act 1995* Disclosure of Financial Interests;
- Regulation 11 of the *Local Government (Administration) Regulations 1996* Disclosure of Interest; or
- Any other disclosure requirements in this code.

It is not the intention of this requirement to disadvantage any person due to their employment. The requirement is to ensure there is minimum potential for perceptions of or actual undue influence, advantage or disadvantage for an employee.

4. PERSONAL BENEFIT

4.1 Use of Confidential Information

Employees will not use confidential information to gain improper advantage for themselves or for any other person or body, in ways which are inconsistent with their obligation to act impartially and in good faith, or to improperly cause harm or detriment to any person or organisation.

4.2 Intellectual Property

The title to Intellectual Property in all duties relating to contracts of employment will be assigned to the Local Government upon its creation unless otherwise agreed by separate contract.

4.3 Improper or Undue Influence

Employees will not take advantage of their position to improperly influence other Council Members or staff in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain for themselves or for any other person or body.

4.4 Gifts*

*This section does not relate to the Chief Executive Officer, who is bound by separate gift provision under the *Local Government Act 1995*. In this section the Chief Executive Officer has determined a threshold for the provisions of *Local Government (Administration) Regulations* 19AF as being $300.00.

Definitions

In this clause, and in accordance with Regulation 34B of the Local Government (Administration) Regulations 1996 -

"activity involving a local government discretion" means an activity –

(a) *that cannot be undertaken without an authorisation from the local government; or*

(b) *by way of a commercial dealing with the local government;*

*"**gift**" has the meaning given to that term in S 5.82(4) except that it does not include –*

(a) *a gift from a relative as defined in S 5.74(1); or*

(b) *a gift that must be disclosed under Regulation 30B of the Local Government (Elections) Regulations 1997; or*

(c) *a gift from a statutory authority, government instrumentality or non-profit association for professional training;*

*"**notifiable gift**", in relation to a person who is an employee, means –*

(a) *a gift worth between $50 and $300; or*

(b) *a gift that is one of 2 or more gifts given to the employee by the same person within a period of 6 months that are in total worth between $50 and $300;*

*"**prohibited gift**", in relation to a person who is an employee, means –*

(a) *a gift worth $300 or more; or*

(b) *a gift that is one of 2 or more gifts given to the employee by the same person within a period of 6 months that are in total worth $300 or more.*

Gift Acceptance/Non-Acceptance Notification

(a) A person who is an employee is to refrain from accepting a prohibited gift from a person who:

- is undertaking or seeking to undertake an activity involving a local government discretion; or
- it is reasonable to believe is intending to undertake an activity involving a local government discretion, notify the Chief Executive Officer, in accordance with item (c) and within 10 days of accepting the gift, of the acceptance.

(b) The notification of the acceptance of a notifiable gift must be in writing to the Chief Executive Officer within 10 days of accepting the gift and include –

- the name of the person who gave the gift; and
- the date on which the gift was accepted; and
- a description, and the estimated value, of the gift; and
- the nature of the relationship between the person who is an employee and the person who gave the gift;
- is undertaking or seeking to undertake an activity involving a local government discretion; or
- it is reasonable to believe is intending to undertake an activity involving a local government discretion; and

- if the gift is a notifiable gift under paragraph (b) of the definition of "notifiable gift" (whether or not it is also a notifiable gift under paragraph (a) of that definition)–
    (1) a description; and
    (2) the estimated value; and
    (3) the date of acceptance,

of each other gift accepted within the 6-month period.

(c) The Chief Executive Officer is to maintain a register of notifiable gifts and record in it details of notifications given to comply with a requirement made under item (c).

(d) This clause does not apply to gifts received from a relative (as defined in S 5.74(1) of the Local Government Act) or an electoral gift (to which other disclosure provisions apply).

(e) This clause does not prevent the acceptance of a gift on behalf of the local government in the course of performing professional or ceremonial duties in circumstances where the gift is presented in whole to the Chief Executive Officer, entered into the Register of Notifiable Gifts and used or retained exclusively for the benefit of the local government.

(f) The CEO is to record details of the gifts received on the Shire's website.

5. CONDUCT OF EMPLOYEES

5.1 Honesty and Integrity

Employees are to:

(a) observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards;

(b) bring to the notice of the Chief Executive Officer any dishonesty or possible dishonesty on the part of any other employee; and

(c) be courteous and honest in their official dealing with each other.

5.2 Performance of Duties

While on duty, employees will give their whole time and attention to the Local Government's business and ensure that their work is carried out efficiently, economically and effectively, and that their standard of work reflects favourably both on them and on the Local Government.

5.3 Administrative and Management Practices

Employees will ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

5.4 Corporate Obligations

Dress Standard

Employees dress standards are to be neat and responsible at all times.

Management reserves the right to adopt policies relating to corporate dress and to raise the issue of dress with individual employees.

5.5 Communication and Public Relations

All aspects of communication by employees (including verbal, written or personal) involving Local Government's activities should reflect the status and objectives of that Local Government. Communications should be accurate, polite and professional.

6.0 LOCAL GOVERNMENT RESOURCE USAGE

An employee shall make proper use of Shire's resources:

(a) and shall not use them for personal or private purposes, unless the use is otherwise provided for in a contract of employment, or authorised by the CEO by some other means.

(b) It is acknowledged that minor incidental (not primary and not majority) use of certain resources will be provided for in operational requirements. As an example, this would be to conduct an internet search or check a personal email account on a Shire computer during a designated break. This type of minor incidental use is provided for in the Shire's email and internet practice, whereby it is stated these facilities are for almost exclusive business use.

(c) be scrupulously honest in their use of the Local Government's resources and shall not misuse them or permit their misuse (or the appearance of misuse) by any other person or body;

(d) use the Local Government resources entrusted to them effectively and economically in the course of their duties; and

6.1 Travelling and Sustenance Expenses

Employees are only to claim or accept travelling and sustenance expenses arising out of travel-related matters which have a direct bearing on the services, policies or business of the Local Government in accordance with Local Government policy and the provisions of the *Local Government Act 1995*.

6.2 Access to Information

Employees will ensure that Council Members are given access to all information necessary for them to properly perform their functions and comply with their responsibilities.

– End of Schedule

COMMENTS

A copy of this Code of Conduct is to be placed on the local government's official website, pursuant to Section 5.51(3) of the *Local Government Act 1995*.

Formerly	February 2021 regulations required the adoption of a separate Code of Conduct for Council Members, Members and Candidates (provided by DLGC)	Formerly: 1.1 - Code of Conduct – Council Members and Shire Employees
Last Reviewed	New Policy now 1.1.2 29 April 2021	
Next Review Date	April 2022	
Amended		
Adopted	29 April 2021(NWI120)	
Version	Draft	

12.2.8 New Policy 5.16 Standards for CEO Recruitment and Selection

12.2.8	DRAFT POLICY 5.16 – STANDARDS FOR CEO RECRUITMENT AND SELECTION, PERFORMANCE REVIEW AND TERMINATION
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**COR.860.1 / NAM386**
DATE OF REPORT	**21 April 2021**
AUTHOR	**GOV Jan Hancock**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Draft Policy 5.16 – Standards for CEO Recruitment and Selection, Performance Review and Termination**

SUMMARY:

This item recommends adoption of a new Policy 5.16 – Standards for CEO Recruitment and Selection, Performance Review and Termination (refer to attachment).

BACKGROUND:

On 27 June 2019 the Local Government Legislation Amendment Act 2019 was passed in Parliament with the Reforms introduced on 3 February which addressed new standards for CEO recruitment and selection, performance review and termination.

Local Governments are required to prepare and adopt the Standards within three months of the regulations coming into effect (by 3 May 2021).

COMMENT:

The purpose of the Policy 5.16 – Standards for CEO Recruitment and Selection, Performance Review and Termination is to provide a framework for decisions and actions when recruiting a CEO that brings consistency to local governments.

CONSULTATION:

- Chief Executive Officer
- WALGA

STATUTORY AUTHORITY:

Required under:

- *Local Government (Administration) Amendment Regulations 2021 (CEO Standards Regulations)*
- *Section 22 of the Amendment Act*

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:
Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
The Model CEO Standards provide a framework for local governments to select a CEO in accordance with principles of merit, probity, equity and transparency.	Medium	Adhering to the Reforms are intended to ensure best practice and greater consistency in these processes between local governments.

STRATEGIC IMPLICATIONS:
4.2.3 Provide a positive and safe workplace

VOTING REQUIREMENTS:
Absolute Majority

OFFICER RECOMMENDATION:

That Council adopt the Policy 5.16 – Standards for CEO Recruitment and Selection, Performance Review and Termination

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

POLICY – 5.16 – CEO Recruitment and Selection, Performance Review and Termination

Relevant Delegation
N/A

Policy Statement

This Policy is adopted in accordance with section 5.39B of the *Local Government Act 1995*.

1. Division 1 — Preliminary Provisions

1.1 1. Citation

These are the Shire of Menzies Standards for CEO (Chief Executive Officer) Recruitment, Performance and Termination.

1.2 2. Terms Used

(1) In these standards —

Act means the Local Government Act 1995;

additional performance criteria means performance criteria agreed by the local government and the CEO under clause 16(1)(b);

applicant means a person who submits an application to the local government for the position of CEO;

contract of employment means the written contract, as referred to in section 5.39 of the Act, that governs the employment of the CEO;

contractual performance criteria means the performance criteria specified in the CEO's contract of employment as referred to in section 5.39(3)(b) of the Act;

job description form means the job description form for the position of CEO approved by the local government under clause 5(2);

local government means the Shire of Menzies;

selection criteria means the selection criteria for the position of CEO determined by the local government under clause 5(1) and set out in the job description form;

selection panel means the selection panel established by the local government under clause 8 for the employment of a person in the position of CEO.

(2) Other terms used in these standards that are also used in the Act have the same meaning as they have in the Act unless the contrary intention appears.

2. Division 2 — Standards for Recruitment of CEOs

2.1 3. Overview of Division

This Division sets out standards to be observed by the local government in relation to the recruitment of CEOs.

2.2 4. Application of Division

(1) Except as provided in subclause (2), this Division applies to any recruitment and selection process carried out by the local government for the employment of a person in the position of CEO.

(2) This Division does not apply —

(a) if it is proposed that the position of CEO be filled by a person in a class prescribed for the purposes of section 5.36(5A) of the Act; or

(b) in relation to a renewal of the CEO's contract of employment, except in the circumstances referred to in clause 13(2).

2.3 5. Determination of Selection Criteria and Approval of Job Description Form

(1) The local government must determine the selection criteria for the position of CEO, based on the local government's consideration of the knowledge, experience, qualifications and skills necessary to effectively perform the duties and responsibilities of the position of CEO of the local government.

(2) The local government must, by resolution of an absolute majority of the council, approve a job description form for the position of CEO which sets out —

(a) the duties and responsibilities of the position; and

(b) the selection criteria for the position determined in accordance with subclause (1).

2.4 6. Advertising Requirements

(1) If the position of CEO is vacant, the local government must ensure it complies with section 5.36(4) of the Act and the Local Government (Administration) Regulations 1996 regulation 18A.

(2) If clause 13 applies, the local government must advertise the position of CEO in the manner referred to in the Local Government (Administration) Regulations 1996 regulation 18A as if the position was vacant.

2.5 7. Job Description Form to be made Available by Local Government

If a person requests the local government to provide to the person a copy of the job description form, the local government must —

(a) inform the person of the website address referred to in the Local Government (Administration) Regulations 1996 regulation 18A(2)(da); or

(b) if the person advises the local government that the person is unable to access that website address —

(i) email a copy of the job description form to an email address provided by the person; or

(ii) mail a copy of the job description form to a postal address provided by the person.

2.6 8. Establishment of Selection Panel for Employment of CEO

(1) In this clause —

independent person means a person other than any of the following —

(a) a council member;

(b) an employee of the local government;

(c) a human resources consultant engaged by the local government.

(2) The local government must establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.

(3) The selection panel must comprise —

(a) council members (the number of which must be determined by the local government); and

(b) at least 1 independent person.

2.7 9. Recommendation by Selection Panel

(1) Each applicant's knowledge, experience, qualifications and skills must be assessed against the selection criteria by or on behalf of the selection panel.

(2) Following the assessment referred to in subclause (1), the selection panel must provide to the local government —

(a) a summary of the selection panel's assessment of each applicant; and

(b) unless subclause (3) applies, the selection panel's recommendation as to which applicant or applicants are suitable to be employed in the position of CEO.

(3) If the selection panel considers that none of the applicants are suitable to be employed in the position of CEO, the selection panel must recommend to the local government —

(a) that a new recruitment and selection process for the position be carried out in accordance with these standards; and

(b) the changes (if any) that the selection panel considers should be made to the duties and responsibilities of the position or the selection criteria.

(4) The selection panel must act under subclauses (1), (2) and (3) —

(a) in an impartial and transparent manner; and

(b) in accordance with the principles set out in section 5.40 of the Act.

(5) The selection panel must not recommend an applicant to the local government under subclause (2)(b) unless the selection panel has —

(a) assessed the applicant as having demonstrated that the applicant's knowledge, experience, qualifications and skills meet the selection criteria; and

(b) verified any academic, or other tertiary level, qualifications the applicant claims to hold; and

(c) whether by contacting referees provided by the applicant or making any other inquiries the selection panel considers appropriate, verified the applicant's character, work history, skills, performance and any other claims made by the applicant.

(6) The local government must have regard to, but is not bound to accept, a recommendation made by the selection panel under this clause.

2.8 10. Application of Clause 5 where New Process Carried Out

(1) This clause applies if the local government accepts a recommendation by the selection panel under clause 9(3)(a) that a new recruitment and selection process for the position of CEO be carried out in accordance with these standards.

(2) Unless the local government considers that changes should be made to the duties and responsibilities of the position or the selection criteria —

(a) clause 5 does not apply to the new recruitment and selection process; and

(b) the job description form previously approved by the local government under clause 5(2) is the job description form for the purposes of the new recruitment and selection process.

2.9 11. Offer of Employment in Position of CEO

Before making an applicant an offer of employment in the position of CEO, the local government must, by resolution of an absolute majority of the council, approve —

(a) the making of the offer of employment to the applicant; and

(b) the proposed terms of the contract of employment to be entered into by the local government and the applicant.

2.10 12. Variations to Proposed Terms of Contract of Employment

(1) This clause applies if an applicant who is made an offer of employment in the position of CEO under clause 11 negotiates with the local government a contract of employment (the negotiated contract) containing terms different to the proposed terms approved by the local government under clause 11(b).

(2) Before entering into the negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.

2.11 13. Recruitment to be Undertaken on Expiry of Certain CEO Contracts

(1) In this clause —

commencement day means the day on which the Local Government (Administration) Amendment Regulations 2021 regulation 6 comes into operation.

(2) This clause applies if —

(a) upon the expiry of the contract of employment of the person (the incumbent CEO) who holds the position of CEO —

(i) the incumbent CEO will have held the position for a period of 10 or more consecutive years, whether that period commenced before, on or after commencement day; and

(ii) a period of 10 or more consecutive years has elapsed since a recruitment and selection process for the position was carried out, whether that process was carried out before, on or after commencement day;

and

(b) the incumbent CEO has notified the local government that they wish to have their contract of employment renewed upon its expiry.

(3) Before the expiry of the incumbent CEO's contract of employment, the local government must carry out a recruitment and selection process in accordance with these standards to select a person to be employed in the position of CEO after the expiry of the incumbent CEO's contract of employment.

(4) This clause does not prevent the incumbent CEO's contract of employment from being renewed upon its expiry if the incumbent CEO is selected in the recruitment and selection process referred to in subclause (3) to be employed in the position of CEO.

2.12 14. Confidentiality of Information

The local government must ensure that information provided to, or obtained by, the local government in the course of a recruitment and selection process for the position of CEO is not disclosed, or made use of, except for the purpose of, or in connection with, that recruitment and selection process.

3. Division 3 — Standards for Review of Performance of CEOs

3.1 15. Overview of Division

This Division sets out standards to be observed by the local government in relation to the review of the performance of CEOs.

3.2 16. Performance Review Process to be Agreed between Local Government and CEO

(1) The local government and the CEO must agree on —

- (a) the process by which the CEO's performance will be reviewed; and
- (b) any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.

(2) Without limiting subclause (1), the process agreed under subclause (1)(a) must be consistent with clauses 17, 18 and 19.

(3) The matters referred to in subclause (1) must be set out in a written document.

3.3 17. Carrying Out a Performance Review

(1) A review of the performance of the CEO by the local government must be carried out in an impartial and transparent manner.

(2) The local government must —

- (a) collect evidence regarding the CEO's performance in respect of the contractual performance criteria and any additional performance criteria in a thorough and comprehensive manner; and
- (b) review the CEO's performance against the contractual performance criteria and any additional performance criteria, based on that evidence.

3.4 18. Endorsement of Performance Review by Local Government

Following a review of the performance of the CEO, the local government must, by resolution of an absolute majority of the council, endorse the review.

3.5 19. CEO to be Notified of Results of Performance Review

After the local government has endorsed a review of the performance of the CEO under clause 18, the local government must inform the CEO in writing of —

- (a) the results of the review; and

(b) if the review identifies any issues about the performance of the CEO — how the local government proposes to address and manage those issues.

4. Division 4 — Standards for Termination of Employment of CEOs

4.1 20. Overview of Division

This Division sets out standards to be observed by the local government in relation to the termination of the employment of CEOs.

4.2 21. General Principles Applying to any Termination

(1) The local government must make decisions relating to the termination of the employment of a CEO in an impartial and transparent manner.

(2) The local government must accord a CEO procedural fairness in relation to the process for the termination of the CEO's employment, including —

- (a) informing the CEO of the CEO's rights, entitlements and responsibilities in relation to the termination process; and
- (b) notifying the CEO of any allegations against the CEO; and
- (c) giving the CEO a reasonable opportunity to respond to the allegations; and
- (d) genuinely considering any response given by the CEO in response to the allegations.

4.3 22. Additional Principles Applying to Termination for Performance Related Reasons

(1) This clause applies if the local government proposes to terminate the employment of a CEO for reasons related to the CEO's performance.

(2) The local government must not terminate the CEO's employment unless the local government has —

- (a) in the course of carrying out the review of the CEO's performance referred to in subclause (3) or any other review of the CEO's performance, identified any issues (the performance issues) related to the performance of the CEO; and
- (b) informed the CEO of the performance issues; and
- (c) given the CEO a reasonable opportunity to address, and implement a plan to remedy, the performance issues; and
- (d) determined that the CEO has not remedied the performance issues to the satisfaction of the local government.

(3) The local government must not terminate the CEO's employment unless the local government has, within the preceding 12 month period, reviewed the performance of the CEO under section 5.38(1) of the Act.

4.4 23. Decision to Terminate

Any decision by the local government to terminate the employment of a CEO must be made by resolution of an absolute majority of the council.

4.5 24. Notice of Termination of Employment

(1) If the local government terminates the employment of a CEO, the local government must give the CEO notice in writing of the termination.

(2) The notice must set out the local government's reasons for terminating the employment of the CEO.

– *End of Policy*

COMMENT

A copy of this Policy is to be placed on the local government's official website, pursuant to Section 5.39B(6) of the Local Government Act 1995.

Formerly		New Policy under February 2021 Reforms
Last Reviewed	21 March 2021	
Next Review Date	March 2022	
Amended		
Adopted	29 April 2021 (NWI115)	
Version		

12.2.9 New Policy 1.14 Universal Training

12.2.9 DRAFT POLICY – 1.14 – UNIVERSAL TRAINING – ELECTED MEMBERS AND CANDIDATES	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**COR.860.1 / NAM385**
DATE OF REPORT	**21 April 2021**
AUTHOR	**GOV Jan Hancock**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Draft Policy – 1.14 – Universal Training – Elected Members and Candidates**

SUMMARY:

This item recommends adoption of a new Policy 1.14 – Universal Training - Elected Members and Candidates (refer to attachment).

BACKGROUND:

On 27 June 2019 the Local Government Legislation Amendment Act 2019 was passed in Parliament with the Reforms introduced on 3 February 2021 which addressed mandatory training for Elected Members and Candidates.

Local Governments are required to prepare and adopt the Universal Training Standards as soon as practicable after the date the regulations came into effect (3 February 2021).

COMMENT:

Universal Training has been introduced to equip Council members with the necessary skills to assume the important leadership role they undertake for the Shire and the Community.

Equally important is the provision of an introductory online training module for Candidates to provide an understanding of the role they will potentially take on and what laws affect the way they conduct their campaign

CONSULTATION:

Chief Executive Officer.

STATUTORY AUTHORITY:

Required under:

The *Local Government Act 1995*

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:
Training requirements have been allocated in the budget.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Council Members have significant and complex roles that require a diverse skillset. Candidates may have no prior Council knowledge.	Medium	Training will enhance Elected Members skillset. The Candidate induction training module will provide a comprehensive overview of the skillset required to become and Elected Member

STRATEGIC IMPLICATIONS:
4.1.2 Effectively represent, promote and advocate for the community and district.

VOTING REQUIREMENTS:
Simple Majority

OFFICER RECOMMENDATION:
That Council adopt Policy 1.14 – Universal Training - Elected Members and Candidates.

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

POLICY – 1.14 – Universal Training - Elected Members and Candidates

Relevant Delegation
N/A

Policy Statement

Reforms to The Local Government Act 1995 ("the Act") introduced in February 2021 requires all Elected Members and Election Candidates undertake mandatory training.

Councillors play an important community leadership role and being on a council is a way to make sure community perspectives are heard and considered.

Elected Members

Elected Members are to undertake compulsory training within 12 months of being elected. The Shire of Menzies is required under the Act to adopt and report on compulsory training and continuing professional development for Elected Members of the Shire of Menzies.

Candidates

Candidates nominating in a local government election are required to complete the Department of Local Government's compulsory online induction – Local Government Candidate Introduction (prior to nominating)

Scope

This policy applies to Elected Members and Nominating Candidates for the Shire of Menzies.

Compulsory Elected Member Training

Elected Members of the Shire of Menzies have significant and complex roles that require a diverse skillset. From 2019, all newly Elected Members are required under the *Local Government Act 1995* to complete the Council Member Essentials Course, unless they meet limited exemptions (having previously served as a Councillor does not constitute an exemption).

The exemptions are provided for in regulation 36 of the Local Government (Administration) Regulations 1996.

The Shire's preferred provider for the conduct of the compulsory training courses is the Western Australian Local Government Association ("WALGA")

The expenses for the compulsory Elected Member Training will be form part of the Elected Member training annual spend limits for Elected Members as per Policy 1.12 – Elected Members Ongoing Professional Development.

The training is valid for five years. The courses must be completed within 12 months of appointment to Council unless the elected member meets any of the above exemptions and will take approximately 5 days to complete.

Continuing Professional Development

Further professional development training in addition to the mandatory training will be as per the provisions contained in council policy 1.11 Attendance at Events and 1.12 Elected Members Ongoing Professional Development.

Reporting

The Shire is required to report annually on completed training. Completed training must be published on the Shire's website for that financial year. The Shire will publish the Elected Member training register on the Shire's website, updated annually following the report to Council. This will include the Council Member Essentials Course and any continuing professional development undertaken by Elected Members.

Compulsory Candidate Induction

To be able to nominate in a Western Australian local government election nominees are required to complete the online induction and declaration (it is an offence to make false or misleading statements on the nomination form).

The induction is free of charge and takes approximately 1 hour to complete.

Council members who are recontesting their seat will also be required to complete the Candidate Induction.

Induction topics:

- About government in Australia
- A closer look at government
- Local government decision making process
- The role of a councillor
- Relationship between Councillors and staff
- What you will need to do as a Councillor
- Decisions you might make as a Councillor
- Qualities and skills of effective Councillors
- Other things that are helpful to know
- Advice from the WA Electoral Commission
- Why stand for Council?
- What should you do now?
- Support for candidates

Reporting

Nil

– End of Policy

COMMENT

Note: Candidate Profiles are to be placed on the local government website.

Formerly		New Policy April 2021 (Reforms)
Last Reviewed	29 April 2021	
Next Review Date	April 2022	
Amended		
Adopted	29 April 2021 (NWI119)	
Version		

12.2.10 Policy 1.9 Internal Control

12.2.10 DRAFT POLICY – 1.9 INTERNAL CONTROL	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**COR.860.1 / NAM383**
DATE OF REPORT	**21 April 2021**
AUTHOR	**GOV Jan Hancock**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Draft Policy – 1.9 - Internal Control**

SUMMARY:

This item recommends adoption of new Policy - 1.9 – Internal Control (refer to attachment).

BACKGROUND:

This Policy was developed for adoption by Council in 2020 by Moore Australia (MA) through the engagement of MA by the NGCG (Northern Goldfields Compliance Group).

COMMENT:

The objective of this policy is to evidence Council's commitment to appropriate and effective internal controls and their importance to the organisation through the implementation of policies, procedures and processes designed to promote compliance, encourage effective and efficient operations and to protect the Shire's assets.

CONSULTATION:

Chief Executive Officer
Moore Australia

STATUTORY AUTHORITY:

- Audit Regulation 17 (Financial Management)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy

Implement and maintain risk management strategies through policies, procedures, processes and controls to protect Shire assets	Medium/High	Appropriate and effective internal controls.

STRATEGIC IMPLICATIONS:

4.1 A Strategically focused Council, leading our community
4.1.1 Provide strategic leadership and governance
4.2 An efficient and effective organisation
4.2.1 Maintain a high level of corporate governance, responsibility and accountability

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council adopt Policy 1.9 - Internal Control.

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

POLICY – 1.9 – Internal Control

Relevant Delegation
N/A

Objective

To evidence Council's commitment to appropriate and effective internal controls and their importance to the organisation through the implementation of policies, procedures and processes designed to promote compliance, encourage effective and efficient operations and to protect the Shire's assets as follows:

a) Implement and maintain risk management activities to consider and address the risk of loss caused by fraud, error and / or misstatement;

b) Protect the Shire's assets, including people, property, reputation, finances and information;

c) Continually monitor, review and address gaps / weaknesses with internal controls;

d) Ensure appropriateness of internal controls to meet compliance with regulations, good governance principles and achievement of strategic objectives; and

e) Maintain adequate safeguards and supervision to any update or changes to established internal controls.

Policy Statement

The Shire is committed to maintaining an emphasis on integrity, ethical values and competence.

The Council is responsible for mandating a strong internal control framework be implemented to ensure Council objectives are achieved efficiently and effectively and the principles of good governance are applied throughout the organisation.

The Chief Executive Officer is responsible for developing and maintaining an internal control framework and will report periodically through the Audit and Risk Committee on the appropriateness, effectiveness, monitoring and evaluation of internal controls. All employees are accountable for documenting and implementing systems, controls, processes and procedures in their own area of responsibility and will play a part in the internal control framework.

Elements of an Internal Control Framework:

The essential elements and examples of an effective internal control framework includes:

1. Control environment

- Structure and culture of Council
- Senior management compliance
- Proper tone at the top

2. Risk Assessment

- Risk identification and evaluation
- Assessment of impact and likelihood
- Implementing safeguards to treat risks

Elements of an Internal Control Framework: (Continued)

3. Control activities

- Delegations of Authority
- Policies and procedures
- Trained and properly qualified staff

4. Information and communication

- IT controls
- Liaising with auditors and legal advisors
- Consultation and organisational communication

5. Monitoring

- Review process e.g. internal audits
- Self-assessment and continuous improvement
- Evaluation and reporting

Monitoring, Reviewing and Reporting:

Procedures are to be established to allow for the appropriate development, review, amendment and authorisation of internal control documentation (such as processes and checklists). This is intended to reduce the risk of breakdowns in controls through unilateral undocumented changes to authorised established procedures.

Internal controls will be reviewed and assessed through risk management activities aligned with the Risk Management Policy and Strategy and reported through the appropriate channels as detailed in these documents.

In line with Regulation 17 of the *Local Government (Audit) Regulations 1996*, the Chief Executive Officer is required to report on a review of risk management, internal controls and legislative compliance every three calendar years. This is in addition to the three yearly review required by Regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996* which also includes a review of the Shire's financial internal controls.

– End of Policy

COMMENT

Amendments to this Policy
Amendments to this policy require a simple majority decision of council.

Formerly	New Policy	
Last Reviewed	January 2021	
Next Review Date	February 2021	
Amended		
Adopted	February 2021	
Version		

12.2.11 Policy 1.10 Legislative Compliance

12.2.11 DRAFT POLICY – 1.10 - LEGISLATIVE COMPLIANCE	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**COR.860.1 / NAM384**
DATE OF REPORT	**21 April 2021**
AUTHOR	**GOV Jan Hancock**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Draft Policy – 1.10 – Legislative Compliance**

SUMMARY:
This item recommends adoption of new Policy - 1.10 – Legislative Compliance (refer to attachment).

BACKGROUND:
This Policy was developed for adoption by Council in 2020 by Moore Australia (MA) through the engagement of MA by the NGCG (Northern Goldfields Compliance Group).

COMMENT:
The objective of this policy is to ensure that the Shire upholds its commitment to meet a high level of compliance with legislative requirements applying to local government and takes the necessary action to rectify any breach as soon as reasonably possible.

CONSULTATION:
Chief Executive Officer
Moore Australia

STATUTORY AUTHORITY:
Required under:

- The *Local Government Act 1995*

POLICY IMPLICATIONS:
Nil

FINANCIAL IMPLICATIONS:
Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
To enable Council to uphold its commitment to meet a high level of compliance with legislative requirements.	Low/Medium	Ensures consistency with the principles of transparency of local government.

STRATEGIC IMPLICATIONS:

4.2 An efficient and effective organisation

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council adopt Policy 1.10 – Legislative Compliance.

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

Carried	

POLICY – 1.10 – Legislative Compliance

Relevant Delegation
N/A

Policy Objective

To ensure that the Shire upholds its commitment to meet a high level of compliance with legislative requirements applying to local government and takes any necessary action to rectify any breach as soon as reasonably possible.

Many principles of good governance make reference to ensuring appropriate policies, procedures and processes are in place for local governments to comply with both the letter and the spirit of the law.

The community elected members and employees of the Shire have an expectation that the local government will comply with applicable legislation and the Council should take all appropriate measures to ensure this expectation is met.

Policy Statement

The Shire will have appropriate processes and structures in place to ensure that legislative requirements are achievable and are integrated into the operations of the local government.

These processes and structures will aim to:

a) Develop and maintain a system for identifying legislation applicable to the Shire's activities;

b) Assign responsibilities for ensuring that regulatory obligations are fully considered and implemented;

c) Provide relevant and appropriate training for staff, elected members, volunteers and other applicable people in the legislative and regulatory requirements affecting them;

d) Provide necessary resources to identify and remain up-to-date with new legislation;

e) Establish a mechanism for recording and reporting non-compliance;

f) Review instances where there may have been non-compliance and report through risk management processes to mitigate against future occurrences;

g) Review audit reports, incident reports, complaints and other information to assess how the systems of compliance can be improved;

h) Ensure audits are performed to assess compliance;

i) Requires necessary action to rectify any identified breach as soon as reasonably possible; and

j) Establish an internal audit function to provide an independent and objective evaluation of the Shire's internal procedures and controls.

Roles and Responsibilities
Elected Members and Committee Members

Councillors and Committee members have a responsibility to be aware of and to abide by legislation applicable to their role.

Senior/Executive Management

Senior staff should ensure that directions relating to compliance are clear, unambiguous and applicable legal requirements for each activity they are responsible for administering are identified. All staff are to be given the opportunity to be regularly informed, briefed, updated and/or trained about key legal requirements relative to their position description, utilising available resources to accomplish this.

Employees

Employees have a duty to seek information and guidance on legislative requirements applicable to their area of work and to comply with the legislation. Employees shall report through their supervisors to Senior Management any areas of non-compliance they become aware of.

Implementation of Legislation

The Shire will have procedures in place to ensure that when legislation changes, steps are taken to ensure future actions comply with the amended legislation and changes are appropriately communicated to all required personnel.

– End of Policy

COMMENT

Amendments to this Policy
Amendments to this policy require a simple majority decision of council.

Formerly	New Policy April 2021 (NWI118)	
Last Reviewed		
Next Review Date	29 April 2022	
Amended		
Adopted	29 April 2021	
Version		

12.2.12 New Policy 1.1.2 Employee Code of Conduct

12.2.12 CAPITAL ROAD WORKS FUNDING ALLOCATION	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	
DATE OF REPORT	**23 April 2021**
AUTHOR	**CEO Brian Joiner**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Nil**

SUMMARY:

This item requests Council approval to reallocate capital funding for several road projects within the Shire.

BACKGROUND:

The primary sources of funding for road projects are Roads to Recovery (R2R) and Regional Road Group (RRG). There are two (2) road projects that are yet to commence in this financial year:

1. Menzies NW Road (bitumen) – This involves a bitumen surface for approximately 5km of road from the end of the current bitumen surface. Funding for this project consists of R2R $510,627 and RRG $232,600, with the rest comprising operating surplus.
2. Tjuntjuntjara Access Road (improvements and resheeting) – This involves resheeting and improving portions of the road between Tjuntjuntjara and into the Connie Sue Highway. Funding for this project consists of R2R $190,000, FAGS $160,000 and MRWA $80,000, of which $73635 has been expended.

Delays in design and approvals for the Menzies NW Road project have meant that it is unlikely to proceed in this financial year. As it is difficult to get funding rolled over into the next financial year, some reallocation of funding needs to occur to ensure it is acquitted.

COMMENT:

Design for the Menzies NW Road was delayed for many reasons. The primary reason was seeking approvals to realign the road to take out a corner that was problematic. As this progressed it was decided to re-engineer the current alignment. Some of the other reasons for delay included Covid-19 and rainfall events redirecting efforts into restitution of roads rather than road improvements.

Although a tender could now be issued it is unlikely that the works could be completed in this financial year. The works would also be restricted as laying bitumen in cold weather is normally avoided. Delaying the works until the weather warms up is considered prudent to ensure the end result is of a better quality.

The amount of funding for bitumen on the Menzies NW Road would be higher next year with the Shire's operational contribution rolling over to next financial year. This would mean that a budget of at least $1.5M would be available. Extending the current resheeting program would mean that some of the pre-work, such as re-engineering the problematic corner, would have been completed. Doing a larger component next financial year will result in almost the same amount of bitumen laid when compared to doing it over the two separate years.

The Tjuntjuntjara Access Road project has $356,375 left in the available budget. This is not considered adequate to achieve significant works on this project. Due to the remoteness of the community and the road a significant portion of the funding would be taken up with mobilisation and demobilisation. Previous years have had larger amounts allocated.

This project is currently out for tender and the scope can be easily increased with the tender being for a schedule of rates.

CONSULTATION:

On Council approval, consultation will occur with R2R and RRG officers.

STATUTORY AUTHORITY:

Nil.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The reallocation of funding allows Council to use all its allocated funding.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Nil.		

STRATEGIC IMPLICATIONS:

2.1 An innovative, diverse and prosperous economy.

> 2.1.2 Continue to work with industry and stakeholders for the economic development of the district.

VOTING REQUIREMENTS:

Absolute Majority 6.8(1)

OFFICER RECOMMENDATION:

That Council:

1. Authorises the CEO to apply for reallocations of Regional Road Group and Roads to Recovery funding with the available $627,002 of Roads to Recovery funding to be utilised for the Tjuntjuntjara Access Road Project (R2R049) and $232,600 of Regional Road Group funding to be utilised for further works on Projects RRG007, 008 and 009 fixing damage from March 2021 rain events; and

2. Approves the budget amendments to account for subsequent approvals of the capital reallocations; and

3. Notes that an application will be made to roll over other capital funding that cannot be expended this financial year.

COUNCIL DECISION:

Council Resolution Number	

Moved		Seconded	

Carried	

12.2.13 Economic Stimulus Grant Applications

12.2.13 ECONOMIC STIMULUS GRANT APPLICATIONS	
LOCATION	**Shire of Menzies**
APPLICANT	**Various**
DOCUMENT REF	
DATE OF REPORT	**23 April 2021**
AUTHOR	**CEO Brian Joiner**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Application Mike Crowley**

SUMMARY:

This item provides Council with the applications for the economic stimulus grant scheme.

BACKGROUND:

Small business in the Shire have suffered through Covid and the impacts from reduced tourism visitation to the region. Many Councils have provided a scheme for small business to apply for grants where they can demonstrate that it will be used to stimulate activity within the region.

The Shire of Menzies budget review identified funding that could be made available for a small business stimulus grant scheme.

At the OCM held 25 March 2021 Council resolved:

That Council approve an allocation of $50,000 funding to the small business stimulus grant scheme with applications, for scheme funding, to be presented to Council.

To date there have been two (2) applications for funding with both submissions attached.

COMMENT:

The intention of the grants is to provide either:

- New product from an existing business.
- Enhanced product from an existing business.
- Increased hours of operations.
- Activity from a business that increases employment in the Shire.
- Support for growing tourism or industry.
- Improved amenity for residents.

Grant Application 1 has requested funding to provide a water bore on Mining Lease M29/143. The application states that it will allow further mining potentially supporting more employment in the region.

The applicant does not have a residential address in the Shire only the mining lease. The application does not detail any economic growth and or detail where anyone working the mining lease would live.

CONSULTATION:

Nil.

STATUTORY AUTHORITY:

Local Government Act (1995)

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Council has approved a budget allocation of $50,000 to the scheme with up to $10,000 for any single applicant.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Nil.		

STRATEGIC IMPLICATIONS:

4.1 A strategically focussed Council, leading our community.

4.1.3 Encourage and support community engagement and collaboration.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council Reject the application from Mike Crowley as it does not provide, in sufficient detail, evidence that funding would provide an economic stimulus.

COUNCIL DECISION:

Council Resolution Number	

Moved		Seconded	

Carried	

Menzies Shire
124 Shenton Street
PO Box 4
MENZIES WA 6436
Phone: (08) 9024 2041
Email: admin@menzies.wa.gov.au
ABN: 70 799 264 783

Attention: Councillors

Re: Financial Assistance Grant Program

Dear Menzies Shire Councillors,

Please accept this letter as my application to local funding as part of the Financial Assistance Grant Program provided by the Australian Government. The funding would be utilised to construct a water bore on Mining Lease M29/143.

For Councillors whom do not know me, my name is Michael Crowley commonly known as Mike or Mick. I was born at the Leonora hospital and grew up in the township of Mt. Ida. Apart from high school years and a short-term living in Darwin my life has been dedicated to the Goldfields Region. Of the last 40 years I have dedicated my time to mining within the Menzies Shire at Mining Lease M29/143.

Through my working career I have worked on the Lake View & Star Goldmine, operated service stations in Kalgoorlie, operated my own Mechanical Repairs business including a 15-year contract with the RAC. Whilst operating my Mechanical Repairs business my time has been devoted to my Mining Lease M29/143.

Over the years I have transitioned from conducting Heap Leach Gold extraction to building a Gold Processing Plant consisting of; Grinding, CIL (Carbon in Leach) and Gravity circuits. The plant is currently in Care & Maintenance due to lack of Process Water availability.

Prior to the 31st March 2020 I had an agreement in place with the neighbouring lease holder allowing me access to water. On the 31st of March 2020 the neighbouring lease holder entered an arrangement with a third party where the agreement and access to water ceased. I was advised on the 31st of March to remove all pumping equipment as a result of the then worsening Corona Virus. I understand this to be based on the imposed social distancing laws.

At this time, I was forced to stop processing activities mid campaign ultimately placing the lease into Care & Maintenance, leaving me with processed ore within the circuit. Without process water I am unable to recover any processed ore nor operate the Plant.

Artisan water is available on my lease although a bore is required to gain access. Having a dedicated bore constructed on my lease will allow my lease to come out of Care & Maintenance and Plant back into production.

Since the water access ceased, I have consulted with the Department of Water & Environment and been granted the 5C – License to Take Water & 26D License to Construct or alter a well. License numbers as a reference are; GWL204350(1) & CAW204349(1).

The funding value which I am requesting assistance with has been based on obtained estimates to the value of up to $10,000.00 by Drilling Companies working within Menzies Shire. Being successful with this funding will allow me to not only begin production once again but to continue in contributing to the local Menzies community.

To further support my application my son and his family have made the decision to return to the Goldfields where we will be partnered again allowing our journey to continue and be told for years to come within the Menzies Shire.

Thankyou for your time in reviewing this application and I welcome any opportunity to discuss the above in greater detail in hope of some means of support.

Yours Sincerely,

Mike Crowley
1 Arthur Street
Kalgoorlie, WA 6430
Home: (08) 9021 8211
Mine Site (08) 6555 6951
Mobile +61 488 218 214

INFORMATION REPORTS

13.1.1 Actions Performed Under Delegation for March 2021

13.1.1 ACTIONS PERFORMED UNDER DELEGATION FOR MARCH 2021	
LOCATION	Shire of Menzies
APPLICANT	Internal
DOCUMENT REF	
DATE OF REPORT	19 April 2021
AUTHOR	CEO Brian Joiner
RESPONSIBLE OFFICER	CEO Brian Joiner
DISCLOSURE OF INTEREST	Nil
ATTACHMENT	Nil

PURPOSE:

To report to the Council actions performed under delegated authority for the month of March 2021.

COMMENT:

To increase transparency this report has been prepared for the Council to identify all actions performed under delegated authority for:

- Bushfire
- Common Seal
- Planning Approvals
- Building Permits
- Health Approvals
- Ranger Related Issues
- Mining / Exploration / Miscellaneous Applications

The following tables outline the actions performed within the organisation relative to delegated authority for the month.

Bushfire

The following decisions were undertaken by the Shire of Menzies pursuant to the Bushfire matters for the month.

Date of decision	Decision ref:	Decision details	Applicant	Other affected person(s)
		(insert details)		

Common Seal

The following decisions were undertaken by the Shire of Menzies pursuant to the Common Seal for the month.

Date of decision	Decision ref:	Decision details	Applicant	Other affected person(s)
		(insert details)		

Planning Approvals

The following decisions were undertaken by the Shire of Menzies pursuant to the Planning applications for the month.

Date of decision	Decision ref:	Decision details	Applicant	Other affected person(s)
		(insert details)		

Health Approvals

The following decisions were undertaken by the Shire of Menzies pursuant to Health approvals for the month

Date of decision	Decision ref:	Decision details	Applicant	Other affected person(s)
		(insert details)		

Building Permits (including Septic Tank approvals)

The following decisions were undertaken by the Shire of Menzies pursuant to Building Permits (including Septic Tank approvals) for the month.

Date of decision	Decision ref:	Decision details	Applicant	Other affected person(s)
		(insert details)		

Ranger Related Dog Issues

The following decisions were undertaken by the Shire of Menzies pursuant to Ranger related dog issues for the month.

Date of decision	*Decision ref:*	*Decision details*	*Applicant*	*Other affected person(s)*
		(insert details)		

Applications

The following Mining/Prospecting/Exploration/Miscellaneous Applications were made for the month of January 2021.

Applicant Name	Application Type	Application Details
Ardea Resources Limited	Invitation for comment regarding closure of mine.	Jump Up Dam
BMGS Perth Pty Ltd	Invitation for comment regarding closure of mine.	Granny Venn
Saturn Metals Ltd	Miscellaneous Licence	31/76-78
Iris Metals Pty Ltd	Prospecting Licence	40/1535

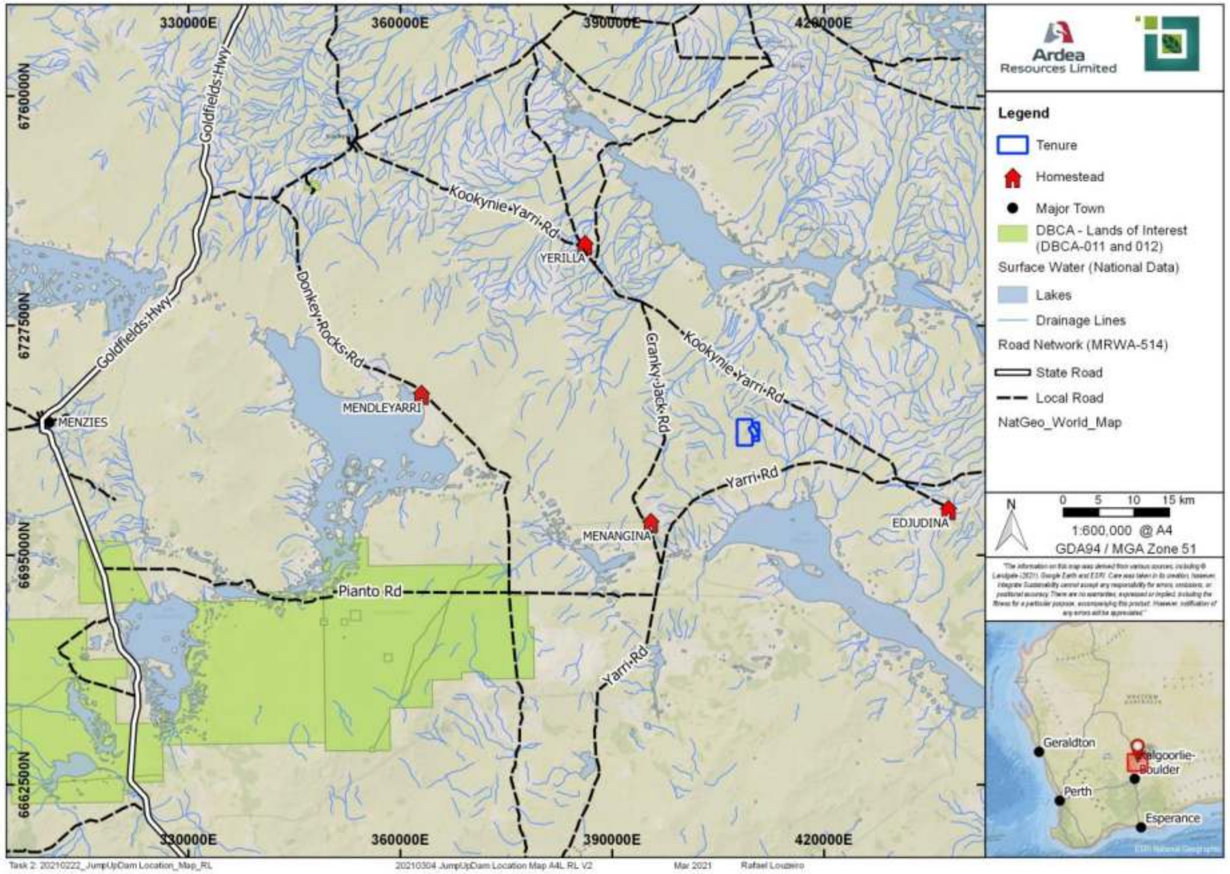
The following Community Assistance Fund Applications were made for the month

Applicant Name	Application Type	Grant Approved
Menzies Community School	Community and School Science Shows ($6030)	Item 12.2.4 Refers

Jump Up Dam Nickel Project

M31/479, M31/477 and M31/475

The Jump Up Dam Project is a lateritic nickel deposit located 130km north-east of Kalgoorlie-Boulder and 80km east of Menzies.



The Project is located on M31/475, M31/477 and M31/479 which overlap the Menangina Pastoral Station.

Ardea Resources Limited

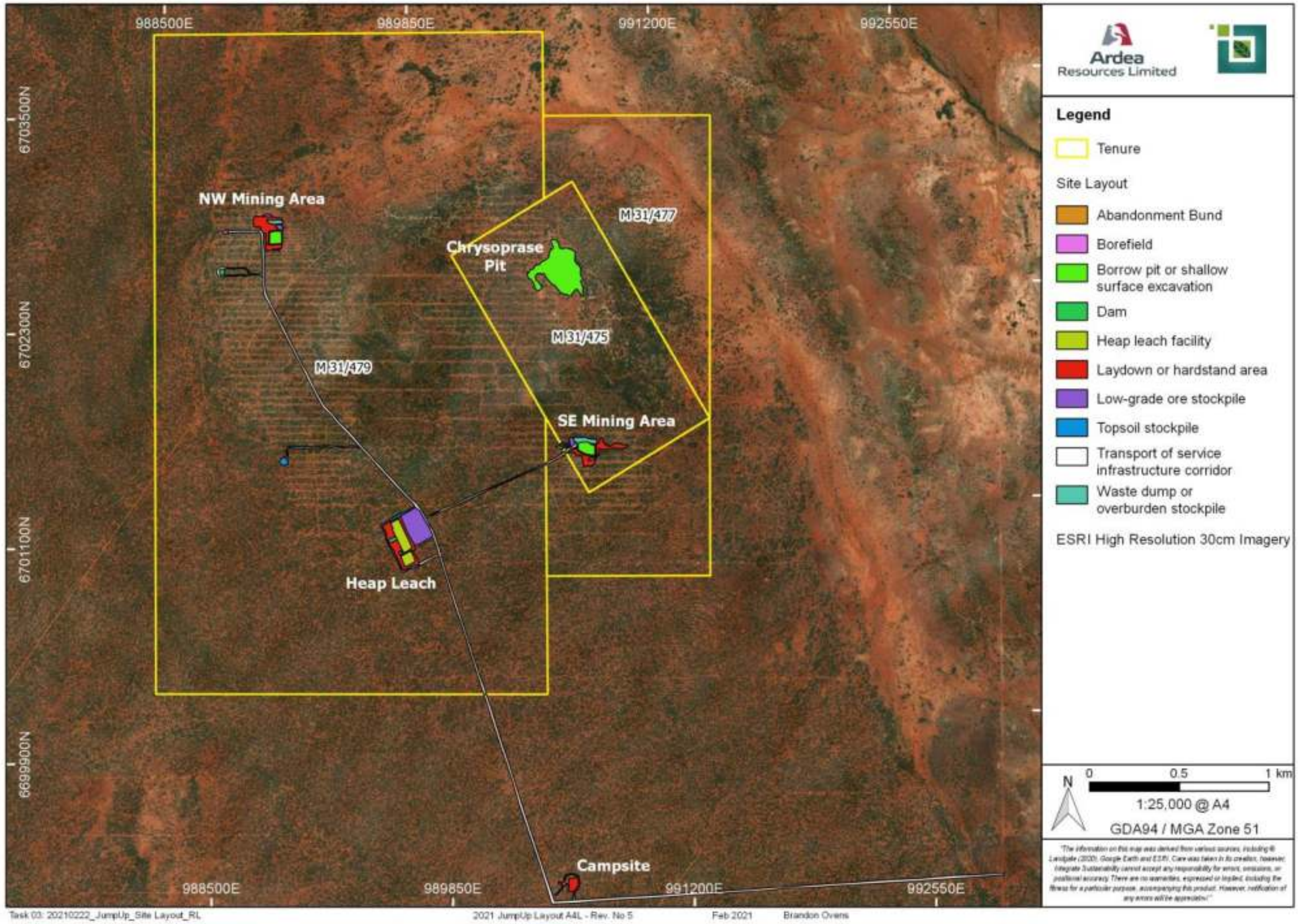
Project History

- Nickel laterite mineralisation was discovered in the project area by Heron in early 2006.
- A trial heap leach operation was commenced in November 2007, with two trial pits being dug and the infrastructure for the trial operation being established on site.
- Early 2008 it was decided to suspend the trial and the site was put on Care and Maintenance.
- Ardea acquired the tenure in June 2018 following its demerger from Heron Resources Ltd.

Ardea Resources Limited

Current Status

- The project has remained on care and maintenance since 2008.
- Features on site include:
  - Two Shallow Open Pits
  - Waste Rock Landforms
  - Low-grade Ore Stockpiles
  - ROM Pad
  - Heap Leach
  - Ponds
  - Laydown or Hardstand Areas
  - Roads and Pipelines



Ardea Resources Limited

Disturbance Area

Tenement	Domain	JUD area	Disturbed (ha)
M31/475	Pits	SE Pit	0.82
	Waste Dumps	SE Pit Stockpile	0.46
	Low Grade Ore Stockpiles	SE Pit Mineralised Waste	0.16
	Topsoil Stockpile	Topsoil Stockpile	0.06
	Laydown & hardstand Area	Hardstand	1.2
	Haul roads	Haul Road B	0.12
	Pits	Chrysoprase workings	5.9
		TOTAL	8.71
M31/477	Transport of service infrastructure corridor	Road between Leach Pad and SE Pit	0.16
	Waste dump or overburden stockpile (class 2)	SE Pit Base Material 2	0.054
	Topsoil stockpile	SE Pit Topsoil 1	0.01
		TOTAL	0.23
M31/479	Pits	NW Pit	0.69
	Waste Dumps	NW Pit Stockpile	0.21
	Low grade ore stockpiles	SE Pit Mineralised Waste	2.68
	Topsoil	Topsoil	0.84
	Laydown & hardstand	Hardstand	3.25
	Transport of service infrastructure corridor	Haul Rd A	0
		Haul Rd B	0
	ROM Pads	ROM Stockpile and crusher pad	1.81
	Plant Sites and workshops	Feed Preparation	
		Plant Site mining infrastructure (Office and workshop included)	
	Heap/Vat leach	Heap Leach Pad	
	Evaporation and Water Ponds	Evaporation and Water Ponds	
	Dam - freshwater	Turkey's Nest	0.10
	Borefield	Bore	0.06
	Fresh water pipeline	Water Pipeline A	0
	Hypersaline pipeline	Water Pipeline B	0
	Roads/access tracks	Site Access Road	6.13
		TOTAL	**15.76**
		PROJECT TOTAL	**24.69**

Open Pits

- The NW Pit and SE Pit are located ≈1500m and 1000m from the leach facility.
- They are ≈12m deep and involved the removal of approximately120,000t, carried out by a contractor using truck and excavator, over approximately one month.
- A relatively small (5.9ha) historic Chrysoprase 1 pit is located on M31/475. This pit was excavated prior to the granting of Heron’s exploration leases. Ardea is not responsible for this disturbance.

Ardea
Resources Limited

Waste Rock Landforms, ROM and Stockpiles

- Approximately 22,000t of ore and ≈90,000t of waste, mineralised waste and overburden was generated during mining.
- The ore was retained on the ROM pad with waste and overburden stockpiled adjacent to the trial mining pits.
- Waste rock dumps were planned to be 4 m high, with 37° sides.


Ore on ROM


Waste Stockpiles

Ardea Resources Limited

Heap Leach, Plant Site and Ponds

- The heap leach pads and ponds were constructed in 2007, but never used.
- A turkeys nest between NW Pit and the Heap Leach are was also constructed.
- The plant site consists of a HDPE lined bund constructed for storage of the acid tank, a second HDPE lined for storage of the MSBS tank and seven process ponds. Both the chemical storage bunds and process ponds were never used.


Heap Leach Pad


Turkey's Nest

Roads and Pipelines

- Access within the project area is via 2.99ha of haul roads and 1.39ha light vehicle road access.
- The haul road was constructed on-site between the mining pits and ROM ore stockpile.
- The transport of groundwater across the project occurred via above ground pipeline located within V trenches.
- Two pipeline where established one for the transport of high saline water from a bore south of the process water pond and one for the transport of low salinity water adjacent to the North-west pit

Ardea Resources Limited

Campsite

- The operations workforce was accommodated at a camp area located 2km south of the heap leach facility.
- Since the trial the camp buildings have been removed from the site.

Campsite
(pre-removal of buildings)

Ardea Resources Limited

Future Activity

- The Jump Up Dam Site has remained in care and maintenance with project recommencement dependent on future nickel prices and demand.
- At the current time Ardea does not envisage mining of this resource will re-commence and instead will be focusing on closure.
- Post closure, the land is anticipated to be used for pastoralism integrated with native habitat that supports both the flora and fauna values of the region.
- Project infrastructure will be removed and the trial pits backfilled using the stockpiles material prior to rehabilitation.
- Ardea plan to make the Chrysoprase pit safe within the limitation of available resources. Ardea are not accountable for this area, however they acknowledge it is messy and presents a risk to people and the environment.

Ardea Resources Limited

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Tel: +61 8 6244 5136
Email: ardea@ardearesources.com.au

Brian Joiner
Acting Chief Executive Officer
Shire of Menzies
ceo@menzies.wa.gov.au
9024 2041
PO Box 4, Menzies, WA 6436

29 March 2021

Dear Mr Joiner,

Re: Jump Up Dam (M31/479, M31/477 and M31/475) – Mine Closure Update and Request for Feedback

We are writing to provide you with an update on the Jump Up Dam (Project) owned by Ardea Exploration Pty Ltd, a wholly owned subsidiary of Ardea Resources Limited (Ardea). Please see Attachment A for an overview of the Project. The Project is currently under care and maintenance and will remain so until at least 2026 dependent on future nickel prices. The area has a significant nickel resource at pit floor level and may be required for additional feed at Ardea's Goongarrie Nickel Cobalt Project. Rehabilitation is tentatively planned for the end of the decade and Ardea is requesting your feedback on the current proposed post-closure land uses and closure objectives.

Closure Planning

The current MCP for Jump Up Dam was submitted to DMIRS in 2018. Ardea is currently compiling the 2021 MCP submission which will be compliant with the *2020 Statutory Guidelines for Mine Closure Plans.*

The total disturbance for Jump Up Dam is 24.69ha, which is comprised of:

- Two Shallow Open Pits;
- Waste Rock Landforms;
- Low-grade Ore Stockpiles;
- ROM Pad;
- Heap Leach (not used);
- Ponds;
- Laydown or Hardstand Areas; and
- Roads and Pipelines.

These activities have been used to define the closure domains. It is also worth noting a historic Chrysoprase Pit is located within the Jump Up Dam Project tenure. While Ardea is not responsible for this pit, it does however intend to make the area safe while rehabilitating other features.

Post Mining Land Use

The Project is located on Menangina Station; prior to exploration and development the area was used for pastoral activities. Access to the pits is partially restricted by bunds and the waste stockpiles, however the access roads remain unrestricted.

The intended post closure land-use is for the area to remain much as it is now; pastoralism integrated with native habitat that supports both the flora and fauna values of the region.

Risk Assessment

A risk assessment has been completed for the site and no residual closure risks have been rated as High or Extreme, with the highest residual risk being rated as Medium. The main site wide risks identified include:

- Failure to meet legal obligations;
- Insufficient material available to completely backfill trial pits or appropriately restrict access;
- Backfilled pits provide a geotechnically unstable surface making the area unsafe;
- Compaction of the road and pipeline channels making revegetation difficult or unsuccessful; and
- Ineffective rehabilitation, lack of rehabilitation material, poor revegetation success or introduction of weeds prevents achieving post closure land use objectives.

Closure Implementation

The closure plan outlines the activities that Ardea will undertake to close and rehabilitate the pits, waste and ore landforms, heap leach, ponds, laydown/hardstand areas and service infrastructure corridors. Ardea envisage rehabilitation of the site will begin post 2026 dependent on future nickel prices and Ardea's ongoing operating strategies.

In summary, Ardea's current plans for rehabilitation of the Jump Up Dam project includes:

- Determining sufficient material is available to back fill the trial pits;
- Back fill trial pits with ore/stockpiled material from the ROM and waste landforms and cover over with bund material;
- Remove all infrastructure;
- Re-contour the area so that surface water drainage fits in with local drainage patterns as much as practicable;
- Rip compacted areas covering with topsoil and scarify where required;
- Spread seed mix as required and apply fertiliser as required;
- Remove all road furnishings, fencing and signage; and
- Make safe the historic Chrysoprase pit area.

Closure Monitoring and Maintenance

On-going monitoring will be completed in the lead up to relinquishment of tenure. Post-closure monitoring of rehabilitated features is proposed to be completed using annual site inspections. The results of these inspections will be reported annually within the Annual Environmental Report until the completion criteria have been met. If results of the inspections reveal that the rehabilitation does not meet the completion criteria set in the MCP, remedial work will be completed to rectify any issues identified with the rehabilitation. Once completion criteria have been met annual monitoring will cease and a report of the results will be submitted to DMIRS for closure sign off.

Request for Feedback

As part of the 2021 update of the Jump Up Dam MCP, we are looking for feedback regarding closure of the Jump Up Dam Project. Integrate Sustainability Pty Ltd has been engaged by Ardea to collate information from Key Stakeholders, and it is hoped that this approach will encourage participants to provide their thoughts and any concerns.

Below are a series of questions that relate to mine closure, that we would appreciate being completed to assist with future closure planning.

Should you have questions please contact Belinda Bastow at Ardea@integratesustainability.com.au and if possible, please return the feedback form by the 7th of April 2021. We thank you for your participation.

Kind regards,

A. Mukherji

Ms Alex Mukherji
Manager Land Access & Compliance
Ardea Resources Limited

Organisation: Shire of Menzies

Completed by: Contact No.:

Survey Questions
What immediate & long-term outcomes does the Shire expect from mine closure?
What tangible changes could Ardea consider during mine closure to benefit the Shire?
What one closure objective would the Shire consider the most important for Ardea to achieve?
What are the Shire’s concerns (if any) with Ardea’s current approach to closure?
Can the Shire identify a major problem with the mine closure process or post-land-use objectives?

Mining Proposal for Small Mining Operations

1. COVER PAGE

Project Title: Granny Venn	**Tenement(s):** M29/189
Operator(s): BMGS Perth Pty Ltd	
Contact Name: William Lloyd	
Address: 36 Hannan st, Kalgoorlie	
Phone: 0421 047 610	**Email:** william.lloyd@outlook.com
Date: 22/03/2021	

2. TENEMENT HOLDER AUTHORISATION

	Yes	No
Are you the registered tenement holder? If No, attach written authorisation from the tenement holder.	☐	☒

3. SCOPE OF WORKS

3.1 Describe the activities proposed:

The Granny Venn project will mine approximately 60kt of ore from the base of the historical Granny Venn open pit, mined in 1999 by Paddington Gold Mines. Approximately 200,000BCM of waste will be mined and added to the existing waste dump or backfilled into the southern end of the existing open pit (sterilisation report attached). The ore will be processed at the Gwalia or Lakewood facilities.

The site is accessed via existing haul roads and the Goldfields highway with the mining crew to be accommodated in the Menzies township where possible.

Mining will be undertaken with a small mining fleet (40t articulated trucks and an 80t excavator). Project activities occur entirely on land previously disturbed by mining activities. Mining is expected to take place on day shift only. No change to the location of the abandonment bund is expected but this will be reassessed at the completion of mining. Sufficient disturbance area has been allowed for

in Section 6 should minor changes to the abandonment bund location be required.				
3.2 Estimated commencement date:	1/5/2021			
3.3 Estimated completion date:	31/7/2021			
3.4 Mineral(s) to be mined:	Gold			
3.5 Maximum number of excavations and length, width and depth of excavations (in metres):	Main 150m x 200m excavation into base of existing Granny Venn Pit to a depth of 20m below the existing pit floor. Up to 2 small excavations approximately 75m x 75m to a maximum depth of up to 35m.			
3.6 Maximum tonnes of material mined and processed:	110,000			
3.7 Will ore be processed on-site or off-site?	**On-site** ☐	**Off-site** ☒	**N/A** ☐	
If off-site, where will processing occur?	Gwalia Mill (Leonora) and/or Lakewood Mill (Kalgoorlie)			
If <u>on-site</u>, please describe: • the type of processing (e.g. dry or wet gold plant, CIP plant, heap or vat leach, crushing and screening[1]); and • maximum total throughput or processing volume (in tonnes) for the life of the operation:	NA			
3.8 Will you be utilising chemicals, explosives, cyanide or other dangerous goods? If yes, please describe:2	Explosives for blasting rock.			
3.9 Description of other support facilities (e.g. camp).	The existing go line and hardstand areas will be used. Ablutions and a site crib room/office will be installed temporarily. The			

[1] The Department of Water and Environmental Regulation (DWER) regulates emissions and discharges to the environment through a works approval and licensing process, under Part V of the *Environmental Protection Act 1986*. You will be required to obtain relevant approvals for a processing plant from DWER if you meet the relevant threshold.
[2] If you will be using dangerous goods, you will need to comply with Dangerous Goods Safety and Storage legislation. Contact DMIRS Mine Safety for further information (www.dmp.wa.gov.au/Utilities/Safety-contacts-8366.aspx).

	Menzies caravan park will be the main location for accommodation.

4. SITE LAYOUT PLAN	
A site plan(s) is attached that includes: • The location of the operation. • All proposed and existing site activities. • Tenement boundaries and labels. • A north indication. • A key or labelling of all infrastructure and activities.	**Yes** ☒

5. EXISTING ENVIRONMENT		
5.1 Identify the environment in which the operation is located: Open Scrub ☐ Dense Scrub ☐ Low Scrub ☐ Tall Scrub ☐ Salt Bush/Blue Bush ☐ Spinifex Country ☐ Salt Lake/Marsh ☐ Sand Dunes ☐ Woodland ☐ Hilly Country ☐ Flat Country ☐ Creek-Lines ☐ Breakaway Country ☐ Other (specify): All mining activities will take place entirely within ground disturbed by previous mining activities. The waste dump will primarily be located over the unrehabilitated 2017 waste rock dump and the existing topsoil stockpile will be used for its rehabilitation. The dump will extend on to the side of the 1999 rehabilitated dump which demonstrates good regrowth of Acacia species despite limited topsoil. Topsoil and scrub will be cleared from the rehabilitated dump before mining.		
5.2 Any previous workings (historical mines, shafts, open stopes, tailings dams, dumps, old equipment etc.)?	**Yes** ☒	**No** ☐
If **yes above**, describe the previous workings: The Granny Venn, Caesar and Auntie Nellie open pits all form part of the project area. There are numerous other small workings on the lease.		
5.3 Will the activities occur in Reserved Lands?	**Yes** ☒	**No** ☐
If **yes to 5.3**, identify the Reserve (e.g. Timber Reserve, Nature Reserve): P2 Water Reserve		
If **yes to 5.3**, have you received consent to mine within the Reserve?	**Yes** ☒	**No** ☐

	Yes	No
5.4 Will the activities occur in a Public Drinking Water Source Area?[3]	☒	☐
If **yes to 5.4**, confirm that you have consulted with the Department of Water and Environmental Regulation and attach relevant information.	☒	☐

If **yes to 5.4**, describe any specific management actions you will undertake to protect the Public Drinking Water Source.

Any water that accumulates in the pit will be removed via water cart from sumps and used for dust suppression. The natural drainage of the area is to the north and west, hence out of and away from the Water Reserve.

Toilets will be of the internal tank type, with effluent pumped out and disposed of offsite by a licenced contractor.

Fuel storage will be limited to a single, self bunded 30kl tank.

DWER were consulted as part of the 2017 Mining Proposal and a copy of this mining proposal will be provided to DWER via email (info@dwer.wa.gov.au).

	Yes	No
5.5 Will the activities occur in an Environmentally Sensitive Area?[4]	☐	☒
5.6 Have you identified any flora or fauna of conservation significance that will be impacted by the proposed activities?[5]	☐	☒

If **yes to 5.6**, describe the distribution, locations and/or habitat and attach any relevant surveys as appendices.

See Attachent 2.

If yes to 5.6, how will the impacts to conservation significant flora or fauna be managed?

NA

6. AREA OF DISTURBANCE

List the maximum area of disturbance (ha):	Tenement(s)

[3] Public Drinking Water Source Area as proclaimed under the *Metropolitan Water Supply, Sewerage and Drainage Act 1909* or the *Country Areas Water Supply Act 1947*

[4] Environmentally Sensitive Area as declared by the Minister for Environment under section 51B of the *Environmental Protection Act 1986.* These can be identified through the Department of Water and Environmental Regulation's Clearing Permit System – Map.

[5] A flora and fauna desktop enquiry/search of the project tenements can be undertaken on the Department of Biodiversity, Conservation and Attractions (DBCA) NatureMap website (link: https://naturemap.dpaw.wa.gov.au/). If the search identifies flora or fauna of conservation significance, then further work, including on-ground surveys, may be required. This should be discussed with the relevant DMIRS Environmental Officer.

Activity/Disturbance Type (e.g. Dryblowing, Scraping/Detecting, Pit, Plant, Waste Dump, Camp, Road, etc.)	M29/189	Click or tap here to enter text.	Click or tap here to enter text.
Pit	2.0ha	Click or tap here to enter text.	Click or tap here to enter text.
Waste Dump	5.0ha	Click or tap here to enter text.	Click or tap here to enter text.
Roads and Hardstand	0.5ha	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
TOTAL (ha)	7.5ha	Click or tap here to enter text.	Click or tap here to enter text.

7. WASTE ROCK/TAILINGS/MINE WASTE MANAGEMENT		
	Yes	No
7.1 Will any waste rock or tailings be generated as part of this proposal?	☒	☐
7.2 Are you proposing to stockpile waste rock as a permanent landform?	☒	☐
7.3 Will waste rock/overburden be backfilled into excavation/s?	☒	☐
If **'no'** to all of the above please continue at Section 8. If '**yes'** to any of the above, provide the following information and include any supporting documentation as attachments.	☐	☐

7.4 Provide a description of any problematic materials present in the waste rock, tailings and/or material to be leached (e.g. presence of potentially acid forming material, sodicity, salinity, dispersive potential).

The waste rock characteristics have been extensively studied in previous mining proposals with no deleterious characteristics identified. The mass added to the existing dumps will be incremental. The existing dumps have been in place for >20 years and are both physically and chemically stable with good rehabilitation outcomes evident.

Multiple studies have been undertaken for AMD potential. The most recent is attached as Attachment 1.

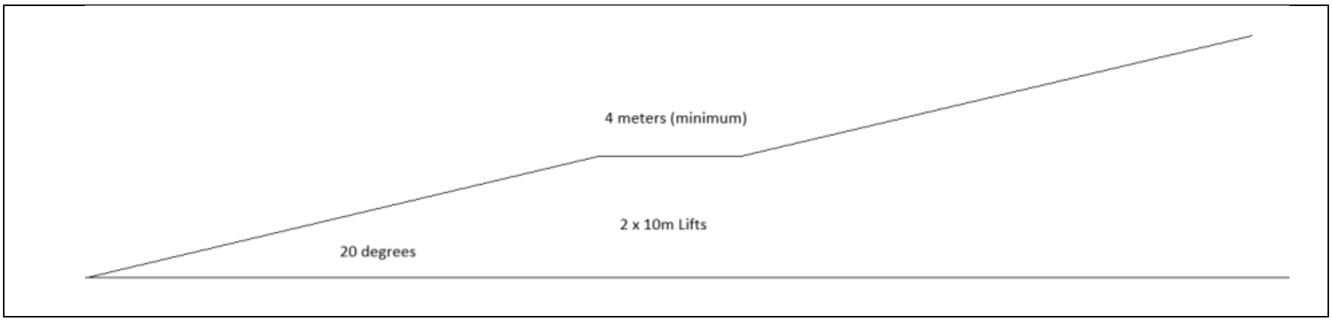
7.5 If a heap or vat leach is proposed, provide a description of the heap/vat leach facility (e.g. max. height, liner type, process chemicals used, output).

NA

7.6 Describe and provide a diagram of the dimensions and/or design of the waste rock landform(s), tailings storage facilities, heap leach, vat leach and/or any other landform(s) to be constructed, including maximum height, and attach any relevant design reports.

The profile of the existing rock dump will be retained as it has been proven successful. The dump will be to a maximum of two 10m lifts, which is conisent with the current design. Refer to Attachent 3 for plan view.

At the completion of operations or progressively where possible, waste dump outslopes being battered down to an angle of no greater than 20 degrees. For every 10m in vertical height, the waste dump having a backsloping berm of no less than 4m in width to minimise erosion and the dump being covered with topsoil, deep ripped on the contour and revegetated with local native grasses, shrubs and trees to the satisfaction of the State Mining Engineer.



8. DUST/NOISE		
Is dust/noise likely to affect any sensitive receptors nearby (e.g. flora or fauna, places of residence, public road, towns/communities, etc.)?[6]	Yes ☐	No ☒
If **yes to above**, detail dust/noise management measures: A water cart will be used to control dust throughout the project. Mining will be conducted primarily on a dayshift only basis.		

9. WATER		
9.1 Is water extraction required to support the mining operation? If **No** continue at question 9.2.	Yes ☒	No ☐
If **yes to 9.1**, for what purpose is water extraction required (e.g. processing, dust suppression)? Dust supression		
If **yes to 9.1**, where will water be extracted from (e.g. surface dams, groundwater bores, artesian wells, watercourses, old shafts)?[7] Water will be extracted from the historical Auntie Nellie pit. This pit has been used as a water source by the local shire for many years.		
9.2 Is dewatering required?[8]	Yes ☐	No ☒
If **yes to 9.2,** describe the Volume to be extracted: The pit was dewatered under existing approvals and is currently empty. Any runoff will be extracted via sumps with water cart.		

[6] The operation will be required to comply with the requirements of the Environmental Protection (Noise) Regulations 1997.

[7] The construction of bores/wells and the extraction of groundwater or surface waters may require approval and licensing from the Department of Water and Environmental Regulation (DWER).

[8] If dewatering is required, this may also require approval and licensing from the Department of Water and Environmental Regulation (DWER).

Water quality: Brackish How the water will be managed (e.g. stored, discharged): Water will be used for dust suppression.

	Yes	No
9.3 Does the proposed activity involve disturbing the beds and/or banks of a watercourse?	☐	☒

9.4 Describe the quality of the water (e.g. "fresh"/"brackish"/"saline"/"hypersaline") and quantity of water extracted (kilolitres/year): Assuming 90 days of operation and 3 x 20kl loads of water per day 5,400kl of water will be used. The water is brackish and is composed primarily of surface run off.
9.5 Describe how the water will be stored and utilised on site. Provide the height and/or depth of any dams/turkeys nests: Water will be pumped from the Auntie Nellie pit directly into the water cart via a small diesel pump from 25m below ground level.

10. LAND USE AND STAKEHOLDER ENGAGEMENT[9]

10.1 Describe the underlying and/or pre-existing land uses of the area: The underlying land use is mining/pastoral.		
10.2 If the activities are on a pastoral lease, confirm that the pastoralist has been notified.	Yes ☒	
10.3 For stakeholders that will be affected by the proposed operation, list those stakeholders and any engagement undertaken to date including any issues raised. Jeedamya Station: Copy of this mining proposal to be provided to homestead. Menzies shire. Copy of this mining proposal provided to ceo@menzies.wa.gov.au		
10.4 Confirm that you have completed an enquiry/search of the Department of Planning, Lands and Heritage (DPLH) [Aboriginal Heritage Inquiry System](https://maps.daa.wa.gov.au/AHIS/) (link: https://maps.daa.wa.gov.au/AHIS/) for the area subject to this proposal.	Yes ☒	
10.5 Does your proposal partly or wholly intersect the boundary of a Registered Site? Should the proposed activities intersect with an Aboriginal heritage site, a copy of written consent or clearance from DPLH regarding the potential impact of the mining operation on the identified place or objects of heritage significance is required.	Yes ☐	No ☒

[9] Please note that under section 20 (5) of the *Mining Act 1978* you must obtain written consent from the occupier of any Crown Land (e.g. pastoral lease holder) for any activities within 100 metres of a yard, garden, cultivated field, orchard, vineyard, plantation, airstrip, burial ground, land under crop, house, substantial occupied building; or within 400 metres of a water works, race, dam, bore.

11. ENVIRONMENTAL MANAGEMENT COMMITMENTS

Please note, the following tenement conditions (where relevant) will be imposed under the Mining Act 1978 if this mining proposal is approved. If you have any objections to any of these, please detail in section 11.1.

- Topsoil and vegetation to be removed ahead of mining operations and appropriately stockpiled for later respreading or immediately respread as rehabilitation progresses.
- All reasonable and practicable measures will be taken to prevent the spread of dieback and weeds.
- Lined storage dams will be fitted with appropriate fauna egress points to ensure that any fauna does not become entrapped.
- All rubbish and waste will be appropriately managed and disposed.
- All reasonable measures will be taken to ensure all hydrocarbons, environmentally hazardous chemicals, process water and other environmentally hazardous substances or waste are stored and managed in a manner to prevent discharges to the environment.
- All hydrocarbon spills or chemical spills will be contained and cleaned up within a timely manner.
- Clearing of large, mature trees will be avoided, where practicable.
- All activities to be undertaken so as to avoid or minimise damage, disturbance or contamination of waterways, including their beds and banks, and riparian and other water dependent vegetation.
- The development and operation of the project being carried out in such a manner so as to create the minimum practicable disturbance to the existing native vegetation and natural landform.
- The lessee taking all reasonable and practicable measures to prevent or minimise the generation of dust from mining operations.

For scrape and detecting and dry blowing operations:

- Scrape and detecting and dry blowing operations are to be progressively rehabilitated so that no more than two hectares will be open (meaning disturbed without rehabilitation works being completed) at any one time.

For tailings storage, heap leach and/or vat leach facilities:

- The lessee directing stormwater runoff away from areas adjacent to tailings storage, vat leach or heap leach facilities to minimise the potential for pollution or contamination of stormwater, or erosion of the facility.
- All vat leach or heap leach facilities being constructed with an appropriate liner to prevent the pollution or contamination of the natural ground, surface water or underground waters.
- All reasonable measures will be taken to construct tailings storage, vat leach or heap leach facilities in a manner to prevent discharges from the facility to the environment.

For river sand mining:

- No materials shall be extracted from below the bed load zone of the river.

11.1 Describe any modified or additional management commitments and/or methods of minimising disturbance that you will be implementing; or any objections you have to the above conditions:

Click or tap here to enter text.

ATTACHMENTS

Attachment 1: AMD Analysis

Attachment 2: Fauna and Veg Survey

Attachment 3: Granny Venn Site Plan

Attachment 4: Sterilisation Report

Attachment 5: Letter of Consent

Mine Closure Plan for Small Mining Operations

1. COVER PAGE	
If this mine closure plan is submitted as part of a mining proposal, confirm whether the below details are as per Section 1 of the mining proposal. If there are any differences please complete the below.	Yes ☒
Project Title: Click or tap here to enter text.	**Tenement(s):** Click or tap here to enter text.
Operator(s): Click or tap here to enter text.	
Contact Name: Click or tap here to enter text.	
Address: Click or tap here to enter text.	
Phone: Click or tap here to enter text.	**Email:** Click or tap here to enter text.
Date: Click or tap to enter a date.	

2. PROJECT SUMMARY	
If this mine closure plan is submitted as part of a mining proposal, confirm whether section 2.1 and 2.2 are the same as Section 3 and 4 of the mining proposal and proceed to question 3. If there are any differences or this is a reviewed mine closure plan complete 2.1 and 2.2 below.	Yes ☒
2.1 Describe the operation including major mine activities, land disturbances, tenements and other land tenure. Click or tap here to enter text.	
2.2 A site plan(s) is attached that includes: • The location of the operation. • All proposed and existing site activities. • Tenement boundaries and labels. • A north indication. • A key or labelling of all infrastructure and activities.	Yes ☐

3. POST-MINING LAND USE AND STAKEHOLDER ENGAGMENT		
If this mine closure plan is submitted as part of a mining proposal, confirm whether the below details are the same as Section 10 of the mining proposal and proceed to question **3.3**. If there any differences or this is a reviewed mine closure plan, complete 3.1 and 3.2 below.	Yes ☒	
3.1 What are the underlying and/or pre-existing land uses of the area? *Click or tap here to enter text.*		
3.2 List those stakeholders affected by rehabilitation and mine closure and any consultation undertaken to date. *Click or tap here to enter text.*		
3.3 Is the underlying/pre-existing land use expected to change after the completion of mining?	Yes ☐	No ☒
3.4 If **yes at 3.3**, describe the changed end land use. Note: if the underlying/pre-existing land use is expected to change after completion of mining then consultation is expected to be conducted with the relevant stakeholders. *Click or tap here to enter text.*		
3.5 Has engagement been undertaken with stakeholders affected by a change in land use?	Yes ☐	No ☐
3.6 Describe the strategy for ongoing stakeholder engagement: A copy of this Mining Proposal and Mine Closure Plan will be provided to Jeedama station and Menzies Shire.		

4. CLOSURE OUTCOMES, COMMITMENTS AND IMPLEMENTATION
4.1 Describe the rehabilitation commitments for any landform(s) (e.g. waste rock landform, tailings storage facility, heap leach): The waste rock landform will be profiled to 15 degrees and topsoil will be respread and contour ripped. Seeding will be undertaken as required to achieve vegetation cover that is similar in density and diversity to the abutting rehabilitated waste dump.
4.2 Please note, the tenement conditions will be imposed under the *Mining Act 1978* if this mine closure plan is approved. If you have any objections to these, please detail in section 4.3. • All mining related landforms and disturbances must be rehabilitated, in a progressive manner where practicable, to ensure they are safe, stable, non-polluting ,integrated with the surrounding landscape and support self-sustaining, functional ecosystems or alternative agreed outcome to the satisfaction of the Executive Director, Resource and Environmental Compliance, Department of Mines, Industry Regulation and Safety. • All excavations will be backfilled and/or closed to ensure they are stable and safe, to the satisfaction of the Executive Director, Resource and Environmental Compliance Division, DMIRS. • Placement of waste material must be such that the final footprint after rehabilitation will not be impacted upon by pit wall subsidence or be within the zone of pit instability to the satisfaction of the Executive Director, Resource and Environmental Compliance, Department of Mines, Industry Regulation and Safety.

- All waste materials, rubbish, plastic sample bags, abandoned equipment and temporary buildings to be removed from the mining prior to or at the termination of the operation.
- Any watercourses that are disturbed by mining operations will be restored, as far as practicable, to the pre-disturbance conditions.
- Any shafts will be covered, fenced or otherwise made safe to the satisfaction of the Executive Director, Resource and Environmental Compliance Division, DMIRS.
- All chemicals and hydrocarbons will be removed from site prior to or at the termination of the operation.

For heap leach and/or vat leach facilities:

- Upon discontinuation of use of heap leach or vat leach facilities, the lessee to appropriately flush each facility to ensure the absence of free cyanide within the facility.

4.3 Describe any modified or additional rehabilitation and closure commitments; or any objections you have to the above conditions:

Click or tap here to enter text.

4.4 Confirm that you will keep records, documents or other evidence to demonstrate that the above commitments have been met.	Yes ☒
4.5 Confirm that you will provide evidence to DMIRS to demonstrate the completion of these commitments at the end of operations.	Yes ☒

5. CLOSURE MONITORING AND MANAGEMENT

5.1 Describe the rehabilitation monitoring that will be undertaken to demonstrate you have met the closure commitments in section 4:[10]

Once an area is seeded regular (nominally annual) monitoring will be undertaken to track progress towards the target density and diversity criteria. The outcomes of this monitoring will either confirm progression towards closure criteria or will identify a need for further rehabilitation work. Successfully rehabilitated areas will be monitored in parallel to areas under rehabilitation.

5.2 How often will this monitoring be conducted (e.g. annually)?

Annually as required.

[10] Monitoring is required to demonstrate the advancement towards, and achievement of, the closure outcomes and commitments for the site through the implementation of rehabilitation activities and closure commitments. An appropriate monitoring program would also include records of mining areas before disturbance, or appropriate analogue sites, that may be used as reference points in monitoring the progress of rehabilitated areas towards achieving closure outcomes. It is expected that the Annual Environmental Report will include an update on the progress towards meeting those outcomes and that the monitoring results provided will serve to demonstrate these outcomes.

ATTACHMENTS

NIL

TMP235

RECEIVED
[illegible] MAY [illegible]
BY: [illegible]

McMAHON MINING TITLE SERVICES

[illegible] March [illegible]

Shire of Menzies
PO Box 4
MENZIES WA 6436

Attention: Chief Executive Officer

Registered Post:
[illegible]

Dear Sir/Madam,

RE: APPLICATION FOR MISCELLANEOUS LICENCE 31/76, 77 & 78.

On behalf of our client, Saturn Metals Limited, an application has been made for the abovementioned new Miscellaneous Licence 31/76, 77 & 78.

In accordance with the requirements set out in the Western Australian Mining Act, notification must be forwarded to the appropriate local government authority affected by the application.

As the land affected lies within your shire, please find attached a copy of the application and a plan showing the area of the applications.

Should you have any queries, please do not hesitate to contact our office.

Yours faithfully,

Ryan Jones
McMahon Mining Title Services Pty Ltd

Form 21

WESTERN AUSTRALIA
Mining Act 1978
(Secs [illegible] Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement: (b) Time & Date marked out/time of application (c) Mineral Field	(a) Miscellaneous Licence (b) [illegible]	No. [illegible] (c) NORTH COOLGARDIE
For each applicant: (d) Full Name and ACN/ARBN (e) Address (f) No. of shares (g) Total No. of shares	(d) and (e) [illegible] METALS LIMITED (ACN: [illegible]) C/- [illegible] MINING [illegible] SERVICES PTY LTD, PO BOX [illegible] WA [illegible]	(f) [illegible] (g) Total [illegible]
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Tenements see Note 2. For all Licences see Note 4.) (h) Locality (i) Datum Peg (j) Boundaries	(h) [illegible] (i) [illegible] (j) [illegible] [illegible] [illegible] [illegible] Purpose: [illegible]	
(k) Area [illegible]	(k) [illegible] HA	
(l) Signature of applicant or agent [illegible] and address	[illegible] SHOP 20, 160 GUILDFORD ROAD, MAYLANDS, WA, 6051	Date [illegible]/2021

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 12th day of April 2021 (See Note 4)

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at [illegible] on 9 March 2021 with fees of

Application	$351.00
Rent	$863.80
TOTAL	$1,214.80
Receipt No:	

[illegible]
Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

(i) [illegible]

(ii) An application for an Exploration Licence shall be accompanied by a [illegible]

Note 2: PROSPECTING [illegible] LICENCE AND MINING/GENERAL PURPOSE LEASE

(i) [illegible]

Note 3: GROUND AVAILABILITY

(i) [illegible]

(ii) The following action should be [illegible]

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

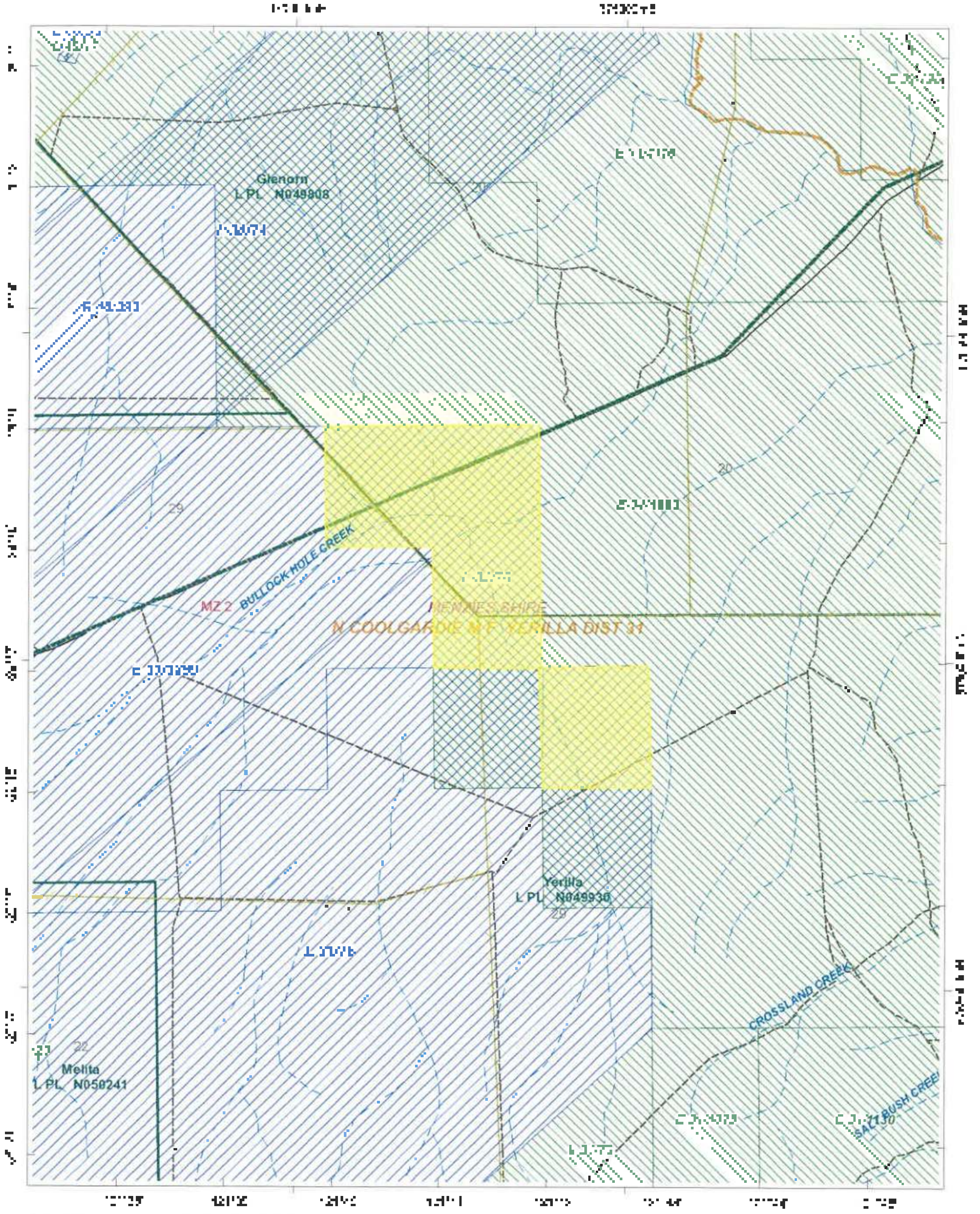
[illegible]

Government of Western Australia

GDA 1994 MGA Zone 51 [illegible]

TENGRAPH [illegible]

L 31/72 , Quick Appraisal Plan



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Form 21

WESTERN AUSTRALIA
Mining Act 1978
(Secs. 41, 58, 70C, 74, 85, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement (b) Time & Date marked out (where applicable) (c) Mineral Field	(a) Miscellaneous Licence	No. L 31/77
	(b) a.m./p.m. / /	(c) NORTH COOLGARDIE
Full name(s) and address(es) of applicant(s) (d) Full Name and ACN/ARBN (e) Address (f) No. of shares (g) Total No. of shares	(d) and (e) [illegible] METALS LIMITED (ACN [illegible]) C/- MONARCH MINING TITLE SERVICES PTY LTD, PO BOX 592, MAYLANDS WA, 6931	(f) Shares 100 (g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.) (h) Locality (i) Datum Peg (j) Boundaries (k) Area (ha or km²)	(h) [illegible] (i) All coordinates [illegible] [illegible] mN [illegible] mE (j) [illegible] mN [illegible] mE [illegible] mN [illegible] mE [illegible] mN [illegible] mE [illegible] Purposes: [illegible] (k) [illegible] 100.[illegible] HA	
(l) Signature of applicant or agent (if agent state full name and address)	[illegible] SHOP 28, 133 GUILDFORD ROAD MAYLANDS WA, 6051	Date: 08/03/2021

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 12th day of April 2021 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	12:03:40	on	8 March	2021	with fees of
Application	$551.00				
Rent	$657.80				
TOTAL	$1,208.80				
Receipt No:	[illegible]				

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

(i) [illegible] form part of every application for an exploration licence and must be lodged with the application [illegible] above.

(ii) An application for an exploration licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

(i) The application form shall be accompanied by a map [illegible] the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

(i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.

(ii) The following action should be taken to ascertain ground availability:
(a) public plan search (b) register search [illegible]

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

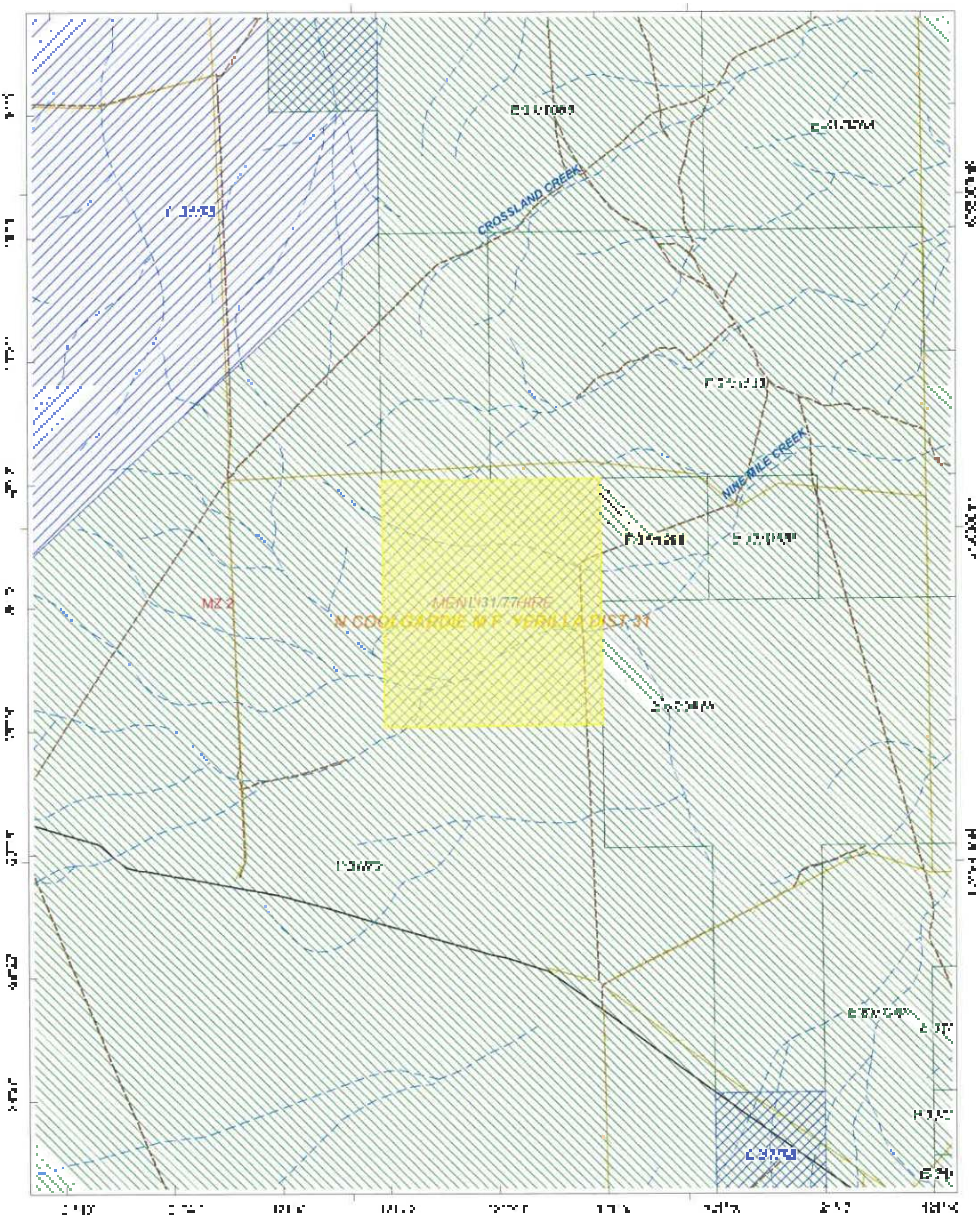
The period for lodgement of an objection is within 21 days of service of the notice, or the date stated above for lodging objections, whichever is the longer period.

GDA 1994 MGA Zone 51

TENGRAPH (c) 2014

03:37 PM 13/03/2021

L 31/77 Quick Appraisal Plan



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Online Lodgement - Submission: 08/03/2021 13:33:40 Receipt: [illegible]

Form 21

WESTERN AUSTRALIA
Mining Act 1978
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 59)

APPLICATION FOR MINING TENEMENT

(1) Type of tenement (2) Time & Date marked out (where applicable) (3) Mineral Field	(1) Miscellaneous Licence	No. L [illegible]
	(2) [illegible]	(3) NORTH COOLGARDIE
For each applicant: (4) Full Name and ACN/ARBN (5) Address (6) No. of shares (7) Total No. of shares	(4) and (5) [illegible] LIMITED (ACN [illegible]) C/- MONAGHAN MINING TITLE SERVICES PTY LTD, PO BOX 552, MAYLANDS, WA, 6931	(6) Shares 100
		(7) Total 100
DESCRIPTION OF GROUND APPLIED FOR (For Exploration Licences see Note 1. For other Licences and Mining Leases see Note 2.) (8) Locality (9) Datum Peg (10) Boundaries (11) Area (ha or km²)	(8) [illegible] (9) All coordinates are in GDA Zone [illegible] [illegible] mN [illegible] mE (10) [illegible] mN [illegible] mE [illegible] mN [illegible] mE [illegible] mN [illegible] mE Thence back to datum. For access to [illegible] purposes. (11) [illegible] HA	
(12) Signature of applicant or agent (if agent state full name and address)	[illegible] SHOP 28, 168 GUILDFORD ROAD, MAYLANDS, WA, 6051	Date: 08/03/2021

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 12th day of April 2021 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set

Received at:	13:33:40	on	8 March	2021	with fees of
Application	$551.00				
Rent	$[illegible]				
TOTAL	$[illegible]				
Receipt No:	11787930105				

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

(i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form [illegible] above.

(ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

(i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

(i) It is the responsibility of the applicant to ensure that ground is available to be marked out and/or applied for.

(ii) The following action should be taken to ascertain ground availability:
(a) [illegible]

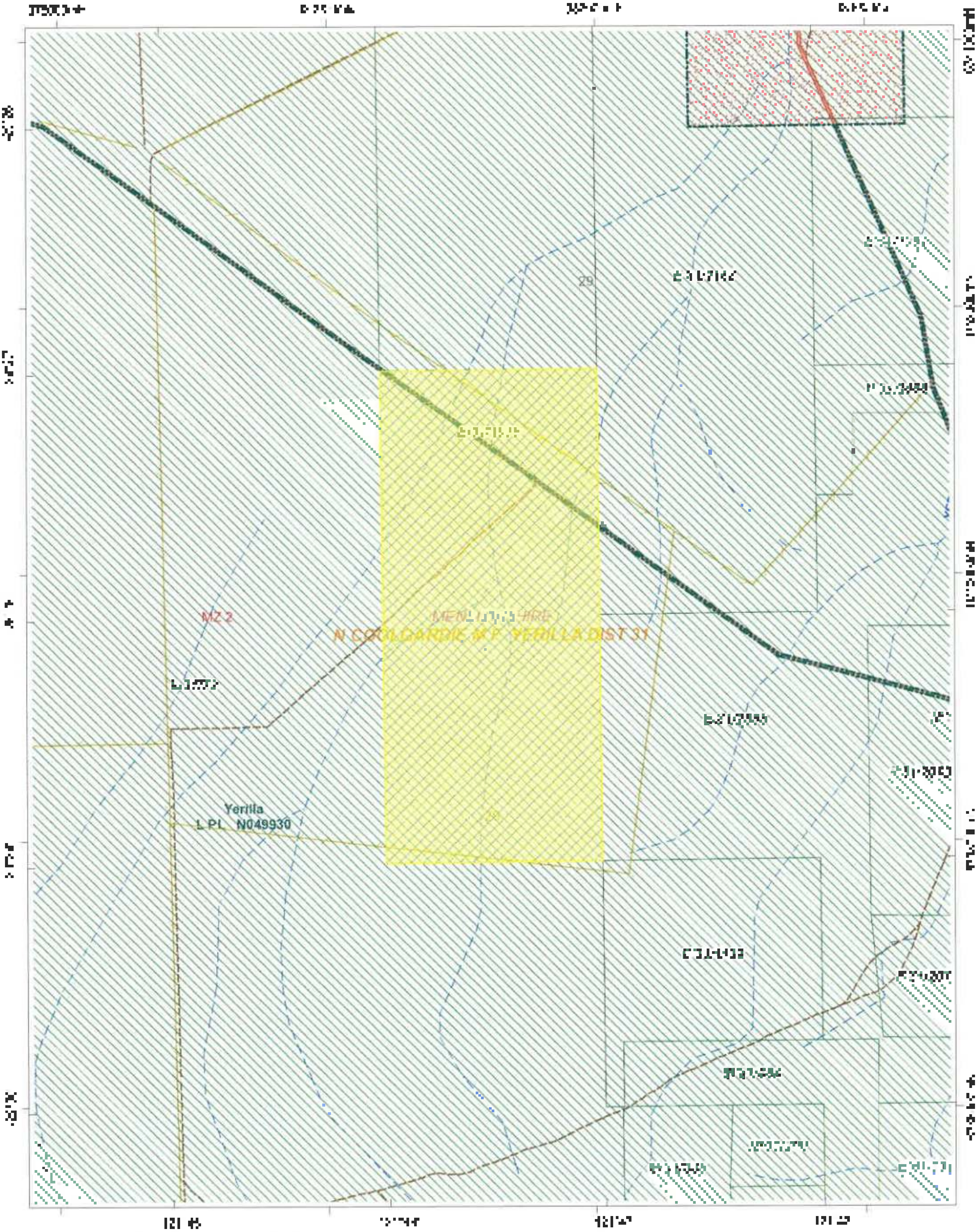
Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice or the date stated above for lodging objections, whichever is the longer period.

GDA 1994 MGA Zone 51

TENGRAPH (c) 2014

L 31/78 Quick Appraisal Plan



Scale

Anderson's Tenement Management

PO Box 2162
Warwick WA 6024
Ph 08 9448 5241
Fax 08 9448 5242
Mob 0401 215 095
marcot@atmwa.net.au
ABN 32 368 166 763

BY: ....

10th March 2021

The Chief Executive Officer
Shire of Menzies
PO Box 4
MENZIES WA 6436

Registered Post ID: RPP44 63800 09400 22952 01601

Dear Sir/Madam;

APPLICATION FOR PROSPECTING LICENCE 40/1535

Anderson's Tenement Management acts on behalf Iris Metals Pty Ltd in regards to this matter.

In accordance with Section 33(1a) the Mining Act, I advise that the application for P40/1535 was lodged the Department of Mines, Industry Regulation and Safety on the 8th of March 2021.

The abovementioned tenement application falls within the Shire of Menzies. Please find enclosed a copy of the application and plan showing the area applied for.

Please do not hesitate to contact me should you have any queries.

Yours sincerely
Anderson's Tenement Management

Marco Tentori
Tenement Consultant

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement (b) Time & Date marked out (where applicable) (c) Mineral Field	(a) Prospecting Licence	No. P 40/1535
	(b) 01/03/2021 08:50:00	(c) NORTH COOLGARDIE
For each applicant: (d) Full Name and ACN/ABN (e) Address (f) No. of shares (g) Total No. of shares	(d) and (e) IRIS METALS PTY LTD (ACN: 646 787 135) C/- ANDERSON'S TENEMENT MANAGEMENT, PO BOX 2162, WARWICK, WA, 6024	(f) Shares 100 (g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.) (h) Locality (i) Datum Peg (j) Boundaries (k) Area (ha or km^2)	(h) McCarthy Well (i) Datum is situated at MGA94 Zone 51 at 346232.000E, 6756954.000N, (j) thence to 346220.574E, 6757736.203N, thence to 346353.043E, 6757735.944N, thence to 346363.599E, 6756956.262N, thence Back to Datum. This application affects Private Property. Details of Private Property Affected:In respect of any areas of the application affected by private property, the application over those areas is for sub-surface rights only (k) 10.31000 HA	
(l) Signature of applicant or agent(if agent state full name and address)	(l)*Marco Tentori* PO BOX 2162, WARWICK, WA, 6024	Date: 08/03/2021

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 12th day of April 2021 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at 16:21:07 on 8 March 2021 with fees of

Application	$374.00
Rent	$33.00
TOTAL	$407.00
Receipt No:	11791398788

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

(i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.

(ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

(i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

(i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.

(ii) The following action should be taken to ascertain ground availability:
(a) public plan search; (b) register search; (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**

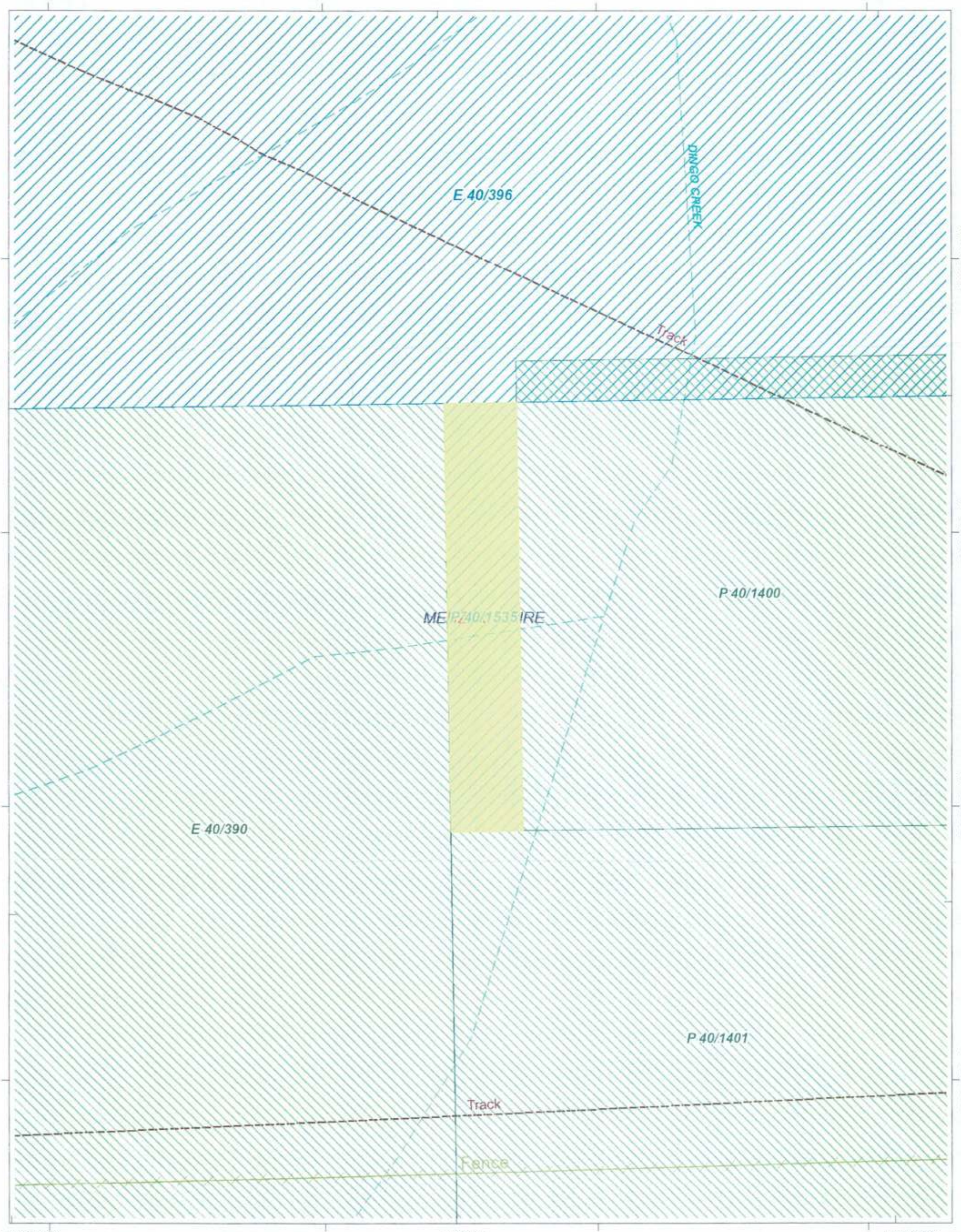
GDA 1994 MGA Zone 51

P 40/1535 , Quick Appraisal Plan

Pending Application
Live Tenement
Application over Live Tenement

TENGRAPH (c) 2014
08:54 AM, 09/03/2021
MIMPOIN

213



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0 0.15 0.3 0.45 0.6 0.75km

13.1.2 Menzies EHO Report March 2021

13.1.2 HEALTH AND BUILDING REPORT	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**NCR1964**
DATE OF REPORT	**24/03/2021**
AUTHOR	**Dave Hadden**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**Nil**

SUMMARY:

To advise the council of the activities of the Environmental Health Officer / Building Surveyor for the month of March 2021.

COMMENT:

Building:
Processed two building permits for shade shelters, one at the truck bay and one at Niagara Dam. The other shade shelters proposed for Lake Ballard were under 10 square metres in floor area and therefore exempt from the requirement for a building permit under the Building Regulations 2021.

Have been liaising with representatives from the Edjudena Camp who are planning on placing an additional 6 accommodation units at the village. Have advised that they need to determine that the existing wastewater treatment system has capacity to service the extra 24 rooms before application is made for the building permit. If the existing treatment system will not be adequate for the additional staff numbers the treatment system will require an upgrade that will require Shire and Health Department

Ora Banda mining are still working on providing certifications from relevant trades for the Riverina Village Camp to support their application for occupancy.

Dealt with various enquiries relating to building services.

Health:
Both Menzies and Kookynie tip sites were noted as noncompliant due to putrescible waste not being covered correctly in accordance with the Environmental Protection (Rural Landfill) Regulations 2002. The risk with leaving waste uncovered is that any visitor can set the waste on fire which then requires a series of reporting protocols to the Department of Water and Environmental Regulation as well as being left with a fire that could take weeks to extinguish if the buried waste has been ignited.

Checked Menzies Hotel kitchen and spoke to the owner regarding cleaning schedule again. He has ordered new filters for the exhaust canopy. He was requested to improve cleaning throughout as well as repaint the ceilingagain.Owner advised he will be applying for approval to relocate the general store to the room behind the front counter as he needs a letter of support from Council with his application to Racing and Gaming for approval under the Hotel Licence to do so. A further inspection will be carried out in April to confirm cleaning improvement.

Dealt with many various enquiries relating to health services.

13.1.3 Compliance Calendar March 2021

13.1.3 COMPLIANCE CALENDAR MARCH 2021 STATUS	
LOCATION	**Shire of Menzies**
APPLICANT	**Internal**
DOCUMENT REF	**COR.860.1**
DATE OF REPORT	**21 April 2021**
AUTHOR	**GOV Jan Hancock**
RESPONSIBLE OFFICER	**CEO Brian Joiner**
DISCLOSURE OF INTEREST	**Nil**
ATTACHMENT	**March 2021 Compliance Calendar**

COMMENT:

All items on the compliance calendar have been met for this month with the exception of the following items:

ITEM	REASON FOR EXCEPTION
2019/20 Annual Report	Awaiting Auditors Report
CEO Performance Review & Set KPI's	Consultant has issued questionnaires for completion by staff. Consultant to review and complete by May 2021
Local Law Review	Public Comment expiry date 30.4.21
Budget Preparation	In Progress – Report due to Council in June 2021. Council workshops to be held in May
NGWG Contract	CEO in discussions with stakeholders
Planning Scheme No. 2 Planning Strategy	Public Comment expiry date 2.7.21

Shi

Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)
March	Briefing	2nd last Thursday in Month	1st week of month	Fri prior to the meeting	Fri prior to the meeting	Monthly
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly
	Agenda	Last Thurs in Month	2nd week of month	Wed prior to meeting	Wed prior to meeting	Monthly
	Agenda	Thurs 28 Jan	1st week of month	31-Mar	Review must be submitted to Council in the same month it is carried out	Monthly
	Audit	URGENT	URGENT	URGENT	URGENT	Annual
	Audit	Thur 25 Mar	January	Wed 17 Mar	25-Mar	Annual
	Remittance					end month
	Remittance					end month
	Returns					Monthly/as required
	Action					Annual
	Action					Annual

	Action		**ASAP**	**30.4.21**	**ASAP**	**8 Years**
	Review			**1-Mar**	**30-Jun**	**Annual**
	Review					**Ongoing**
	Review		**1-Mar**	**2-Jul**	**1-Mar**	**5 Years**

ire of Menzies - Compliance Calendar

Description of Activity
Commence Briefing Agenda **Agenda to be issued on the Friday prior to the Briefing Session**
Commence Agenda - Council requires the Agenda to be issued to Councillors WEDNESDAY the week before the OCM. Papers due to CEO's office by Friday prior to Briefing session
11.1 Presidents Report
12.1.1 Prepare a statement of Financial Activity reporting on the previous months Revenue and Expenditure as set out in the annual budget under FM/.Reg 22(1)(d)
12.1.2 Prepare a remittance Report statement - Payments made to creditors during the previous month
12.1.3 Prepare an investment Report for the previous month
13 .1 **Information Reports from Officers:** 13.1.1 Report Actions Performed Under Delegation 13.1.2 Work Managers Report 13.1.3 Health and Building Report 13.1.4 Community Services Report 13.1.5 Monthly Compliance Calendar Update Report
Undertake a mid year Budget Review Between 1 January and 31 March in each financial year, a review of the annual budget is to be carried out. - Review must be submitted to Council in the same month the review is carried out - Council is to consider the review and determine, by absolute majority, whether or not to adopt the review, any parts of the review or any recommendations made in the review
2019/20 Annual Report to be finalised and adopted by the Audit Committee. Special Meeting to adopt Annual Report and Elector's meeting to be held prior to OCM meeting on 25 February 2021 (if possible hold the 4 meetings on the same day)
Statutory Compliance Audit Return (CAR - NGCG) - Commence & Complete Including **Risk Management Review** undertaken as part of this review
Emergency Services Levy (recipient invoice)
Building - BSL (paid 15th of each month) & BCITF (paid on invoice)
Primary return for Elected Members/Staff within 3 months of Election/Commencement Date
CEO Performance Review & set KPI's
Select Independent Consultant

Local Law Review (Refer to Item 12.5.8 - 28.1.21 OCM)

Title	Gazetted	Amendments	Comments
Bush Fire Brigade Local Law 2015	23 June 2015 P2201	Repealed Bush Fire Brigade Local Law 2007	Content is current. Review to align with other local laws.
Activities in thoroughfares and Public Places Amendment Local Law 2013	21 January 2014 P83-84		Full review of content. Consolidate with the principal local law.
Activities in thoroughfares and Public Places Local Law 2007	06 July 2007 P3392-4		Full review of content. Consolidate with the local law amendment.
Urban Environment and Nuisance Local Law 2007	06 July 2007 P3394-5		Full review of content.
Dogs Local Law 2007	06 July 2007 P3391-2		Full review of content.

Budget preparation (period March - Report issue in June)

Discuss with Moore Australia - NGWG Contract obligations

Planning Scheme No. 2

Planning Strategy

Legislation	Officer	Timetable Attached	Completed
	CEO/EA		✓
LG Act 1995 (issue to Cr. within 72 hrs)	**CEO/EA**		✓
	President		✓
LG Act 6.4 FM Reg 34	**MFA**		✓
	Rates Officer		✓
	MFA		✓
	Officers		✓
FM Reg33A	**MFA/MA**		✓
	CEO/MFA		With auditors
LG Act 7.13(1) Audit Reg 13-15	**MFA/MA**		✓
DFES ESL 5.13	**Accounts**		✓
	Accounts		✓
LG Act 5.75	**Gov Coord**		✓
	Council		in progress
	Council		✓

Local Government Act 1995 s.3.16	**CEO**		**In progress**
	CEO/CFO		in progress
	CEO		in progress
	CEO		in progress

13.1.4 Community Services Report for March 2021

13.1.4 – COMMUNITY SERVICES REPORY – March 2021	
LOCATION	Shire of Menzies
APPLICANT	Shire of Menzies
DOCUMENT REF	COR.860.1/NAM335
DATE OF REPORT	25 March 2021
AUTHOR	Sethen Sheehan-Lee Community Services Officer
RESPONSIBLE OFFICER	CEO Brian Joiner
DISCLOSURE OF INTEREST	Nil
ATTACHMENT	Nil

SUMMARY:
The purpose of the report is to advise Council of Community Service Activates for the month of February 2021.

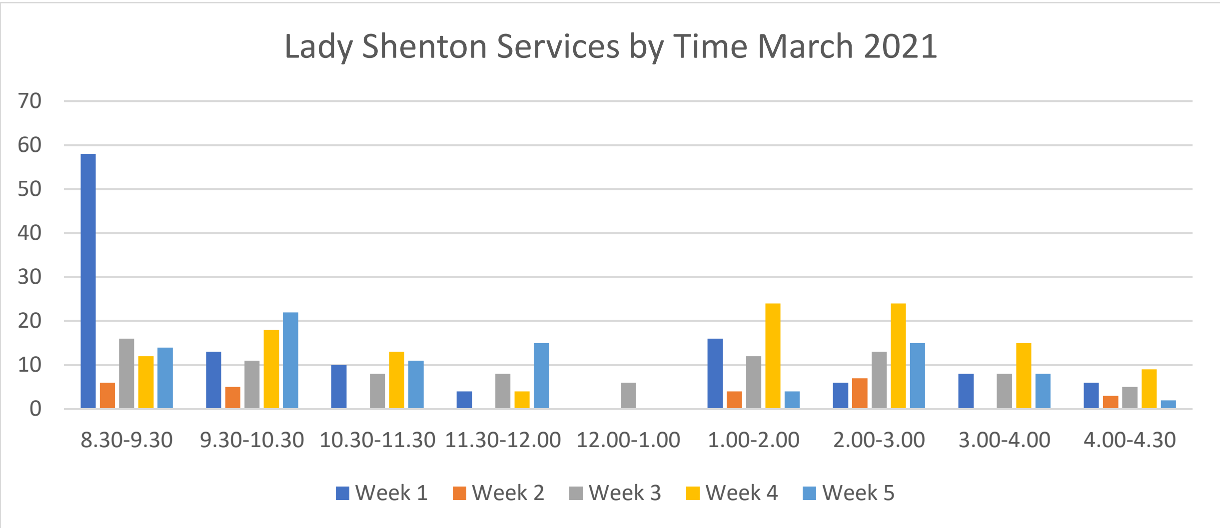
BACKGROUND:
The Lady Shenton Building accommodate the Community Resource Centre, Menzies Visitor Centre and the Menzies Caravan Park management.

The Youth Centre Ngalipaku Building forms a key part of the Menzies Youth and Community Precinct and operates as a space to host youth and community events.

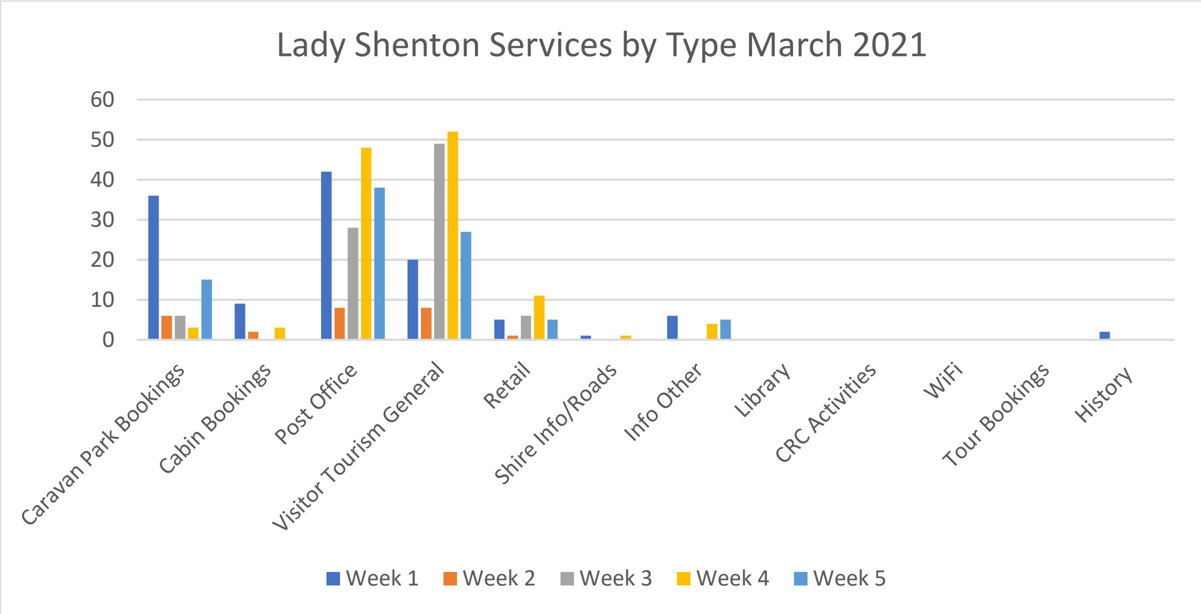
COMMENT:

Lady Shenton

The Lady Shenton received 447 visitors in March 2021, an increase from 394 in the previous month (February 2021).

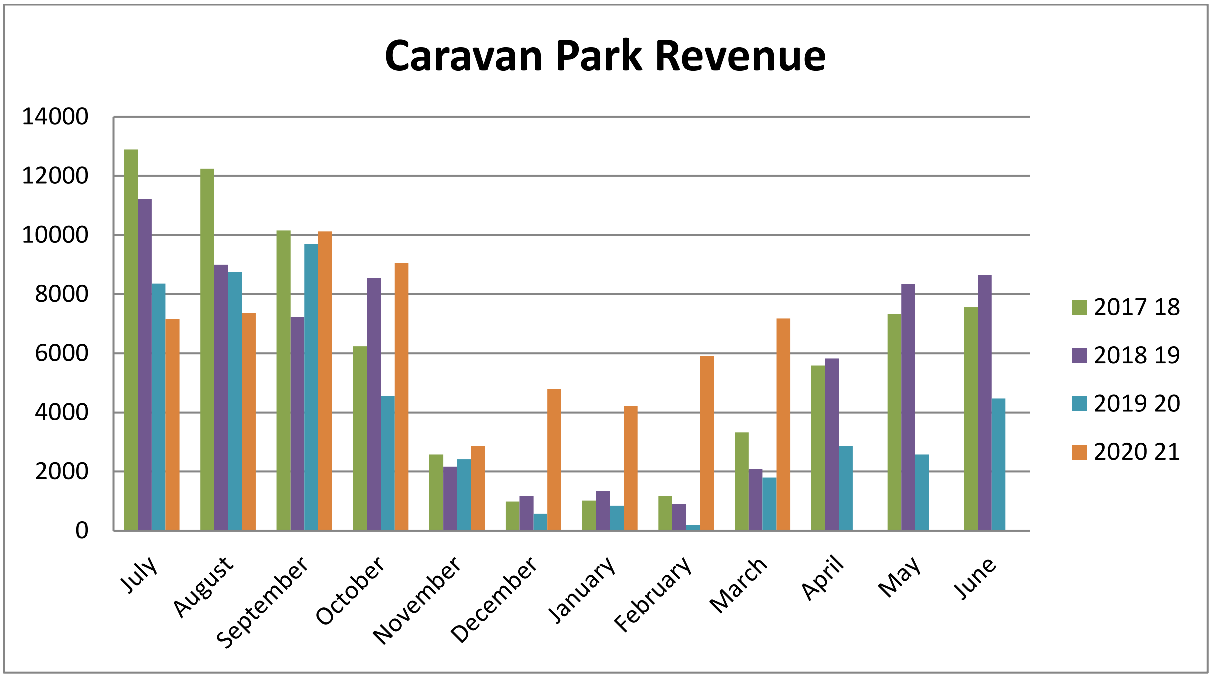


The *Post Office* was the most popular in March 2021 with 164 people visiting for this purpose, followed by Visitor Tourism General (with 156 visitor) and Caravan Park Bookings (with 66 visitors).



Caravan Park

Caravan park revenue increased from February (2021) to March (2021) and was well above the average for this period.



Youth Centre and General Community Services

Due to limited staffing availability the Youth Centre had limited operating hours in March (2021).

Community Badminton games continued throughout the month with a reasonable number of participants attending games at the Town Hall every Wednesday night of Marc (2021).

Two workers from the NBN (National Broadband Network) based themselves outside Community Recourse Centre on the morning of March 22nd (2021). The paired operated out of a specialised NBN van and offered information on the National Broadband Network to passes-by. Community Services Staff assisted by promoting this service through the Shire Facebook page and community newsletter.

CONSULTATION:

Debra Pianto	Lady Shenton Visitors Centre & Community Resource Centre Officer
Sethen Sheehan-Lee	Community Service Officer

STATUTORY AUTHORITY:

Nil.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Nil	Nil	Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council receive the Report of Activity for Community Services for the month of March 2020.

COUNCIL DECISION:

Council Resolution Number	

Moved		**Seconded**	

That Council receive the Report of Activity for Community Services for the month of February 2021.

Carried	


314500
315000
315500
316000
6717000
6716500
6716000
M29/189
Section 1
N
Granny Venn MP Plan
Disturbance Envelope
Overburden Stockpile
Pit Void
0 50 100 150 200 250 m

13. ELECTED MEMBER MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

14. NEW BUSINESS OF AN UGRENT NAURE INTRODUEC BY DECISION OF THE MEETING

15. BEHIND CLOSED DOORS- CONFIDENTIAL REPORTS

16. NEXT MEETING

17. CLOSURE OF MEETING