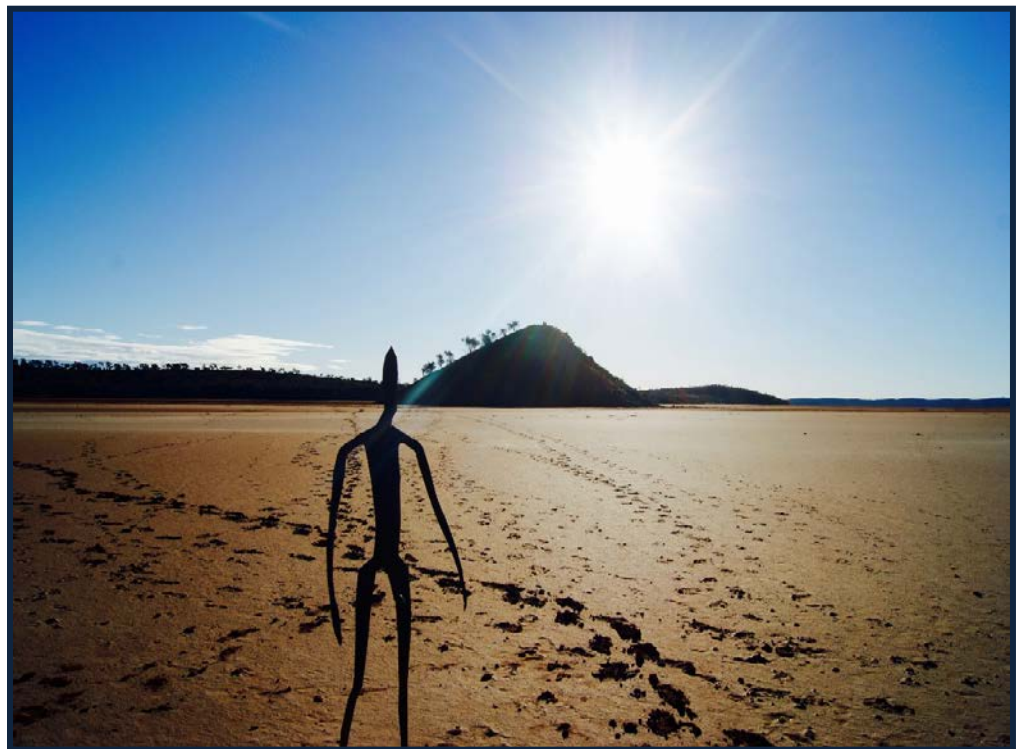


SHIRE OF MENZIES AGENDA



29 September 2016

ORDINARY COUNCIL MEETING

Agenda for the Ordinary Council Meeting to be held on Thursday
29 September 2016 commencing at 1.00pm in the Council Chambers.

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**SHIRE OF MENZIES
NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on 29 September 2016 in the Shire of Menzies council chambers commencing at 1.00pm.

Rhonda Evans
Chief Executive Officer

23 September 2016

DISCLAIMER

No responsibility whatsoever is implied or accepted by the shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the Chief Executive Officer (CEO) before the meeting:
or**
- b) At the meeting immediately before the matter is discussed.**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or

Participate in, or be present during the discussion of decision making procedure relating to the matter unless the member is allowed to do so under Section 5.68 or 5.69 of the Local Government Act 1995.

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*Agenda for the Ordinary Meeting of Council held in the Shire of Menzies Council Chambers
on Thursday 29 September 2016*

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- 1 DECLARATION OF OPENING**
- 2 ANNOUNCEMENT OF VISITORS**
- 3 RECORD OF ATTENDANCE**
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- 5 PUBLIC QUESTION TIME**
- 6 APPLICATIONS FOR LEAVE OF ABSENCE**
- 7 DECLARATIONS OF INTEREST**
- 8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**
- 9 CONFIRMATION / RECEIVAL OF MINUTES**
 - 9.1 Confirmation of Minutes of the Ordinary Council Meeting held on 25 August 2016**
*That the minutes of the Ordinary Meeting of Council held on Thursday 25 August 2016
be confirmed as a true and correct record.*
- 10 PETITIONS / DEPUTATIONS / PRESENTATIONS**
- 11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
 - 11.1 Presidents Report (to be tabled at the meeting)**

12 REPORTS OF OFFICERS

12.1 HEALTH BUILDING AND TOWN PLANNING

12.1.1 Health and Building Report August 2016 - Shire of Menzies

| | |
|--------------------------------|--|
| LOCATION: | Shire of Menzies |
| APPLICANT: | N/A |
| DOCUMENT REF: | 3920 |
| DISCLOSURE OF INTEREST: | The author has no interest to disclose |
| DATE: | 23 September 2016 |
| AUTHOR: | David Hadden, Environmental Health Officer |
| ATTACHMENT: | Nil |

SUMMARY:

This report is for the information of Council, and relates to matters addressed by the Environmental Health Officer for the month of August 2016.

BACKGROUND:

The Shire contracts the services of an Environmental Health Officer for two days per month. The Officer is available for consultation at all times, and attends the administration office once per month to meet with the Chief Executive Officer.

The following is a brief report of the monthly activities.

COMMENT:

Health

- Completed needle and syringe survey for Shire of Menzies.
- Visited hotel to advise owner that caravans at rear of hotel only able to stay for three days over a twenty-eight day period.
- Researched previous plumbing approvals for Saracen Gold Deep South mine site at request of Forman Plumbing.
- Processed a site investigation report form for a plumbing application for installation of a septic system at Saracen Gold Deep South Mine Village for submission of application to the Health Department.
- The new Public Health Act 2016 together with the supporting Public Health (Consequential Provisions) Act 2016 are now law in Western Australia. These Acts will repeal much of the outdated Health Act 1911 and are designed to better protect and promote the health of all Western Australians. As there is a significant amount of work required to transition to the new regulatory framework, the Act will be progressively introduced over the next 3 to 5 years. Staff will provide advice on the implementation timeline as more details are received from the Health Department.

Quarterly Building Statistics

Prepared quarterly building returns and forwarded to the ABS as required. The WA Building Commission are in the process of organising training for local authority staff on new requirements for submission of building statistics in the future. The Building Commission will become the agency responsible for coordinating building returns and passing on to the ABS.

Dealt with various other enquiries

CONSULTATION : Nil

STATUTORY ENVIRONMENT:

Public Health Act 2016

POLICY IMPLICATIONS : Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Active Civic Leadership Achieved – Regularly Monitor and Report on the Shire’s Activities, Budgets, Plans and Performance

VOTING REQUIREMENTS:

Simple Majority

OFFICER’S RECOMMENDATION:

That Council receive the report of the Environmental Health Officer for the month of August 2016 for information.

12.1.2 Section 40 Application –Deep South Red October Mine

| | |
|--------------------------------|--|
| LOCATION: | Shire of Menzies |
| APPLICANT: | David Hadden |
| DOCUMENT REF: | 3919 |
| DISCLOSURE OF INTEREST: | The author has no interest to disclose |
| DATE: | 21 September 2016 |
| AUTHOR: | David Hadden, Environmental Health Officer |
| ATTACHMENT: | 2.1.2 – Plans & Diagrams |

SUMMARY:

Application received from Compass Group seeking Council health/planning approvals in the form of signed Section 39 certificate (health) and Section 40 certificate (planning).

BACKGROUND:

Compass Group have been contracted to manage both wet and dry mess facilities at the Deep South Red October mine that has recently recommenced activities. Buildings are currently being placed at the Village while all associated servicing works are being completed.

COMMENT:

Mining associated development is currently exempt from the requirement for Planning Approval as the Mining Act takes precedence over the Planning Act however the Department of Racing and Gaming still require applicants to produce a Section 40 (Planning Certificate) from relevant local authorities in this instance. Councils CEO has forwarded a signed Section 40 certificate along with the EHO signed Section 39 certificate as requested by Compass Group to maintain development timelines on the Deep South site. The CEO currently does not have delegation to sign a Section 40 certificate in this instance (planning approval not required due to the Mining Act) however has done so, so as not to delay the Compasses liquor licence application with an agenda item to Council. A new delegation will be presented for approval at the annual review of Policies/Delegations to allow the CEO delegation to sign future Section 40 certificates relating to liquor licencing applications for mine site wet messes.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Department of Racing and Gaming require Section 39 and 40 certificates submitted with any liquor licence applications. The Mining Act overrides the Planning Act but not the Health Act.

POLICY IMPLICATIONS : Nil

FINANCIAL IMPLICATIONS Nil

STRATEGIC IMPLICATIONS

Active Civic Leadership Achieved – Regularly Monitor and Report on the Shire’s Activities, Budgets, Plans and Performance

VOTING REQUIREMENTS

Simple Majority

OFFICER’S RECOMMENDATION:

That Council:

- a) **Authorise the CEO’s action in signing and forwarding the Section 40 certificate to Compass Group to support its licence application to the Department of Racing and Gaming.**
- b) **Request the CEO to develop a new delegation regarding the signing of Section 40 certificates where planning approval for a licenced (liquor) development is not required and present to the annual review of Policies/Delegations.**

12.2 FINANCE AND ADMINISTRATION

12.2.1 Statement of Financial Activity and Associated Reports for August 2016

| | |
|--------------------------------|--|
| LOCATION: | N/A |
| APPLICANT: | N/A |
| FILE REF: | 3921 |
| DISCLOSURE OF INTEREST: | The Author has no interest to disclose |
| DATE: | 22 September 2016 |
| AUTHOR: | Jeanette Taylor, Manager Finance & Administration |
| ATTACHMENT: | 12.2.1 (<i>Provided to Council under Separate Cover</i>) |

SUMMARY:

Statutory Financial Reports submitted to Council for acceptance as a record of financial activity for the period to 31 July 2016.

BACKGROUND:

The Financial Management Regulation 34 required each Local Government to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under Regulation 22(1)(d), for that month with the following details:

- The annual budget estimates,
- The operating revenue, operating income and all other operating income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period,
- Include an operating statement, and
- Any other relevant supporting notes.

COMMENT:

This report contains annual budget estimates, actual amounts of expenditure and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

CONSULTATION:

Jeanette Taylor – Manager Finance and Administration

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996, 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

As detailed within the attachments.

STRATEGIC IMPLICATIONS:

Sustainable Resource Management

- Ensure resources are managed effectively
- Prepare timely accurate reports on the Shire's activities, budgets, plans and performance.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council receive the Statement of Financial Activity for the month ending 31 July 2016 included as attachment 12.2.1 as presented, and note any material variances.

12.2.2 Monthly Listing of Payments for the Month of August 2016

| | |
|--------------------------------|---|
| LOCATION: | N/A |
| APPLICANT: | N/A |
| FILE REF: | 3924 |
| DISCLOSURE OF INTEREST: | The Author has no interest to disclose |
| DATE: | 22 September 2016 |
| AUTHOR: | Jeanette Taylor, Manager Finance & Administration |
| ATTACHMENT: | 12.2.2 |

SUMMARY:

The list of payments made for the month of August 2016 to be received by Council.

BACKGROUND:

Payments have been made by cheque payment, electronic funds transfer (EFT) and direct transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the Chief Executive Officer (CEO) and are not reported to Council.

COMMENT:

The cheque, EFT and Direct Debit payments that have been raised for the month of August 2016 are attached.

After payment, the balance of creditors will be \$264,073.47.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996 Number 13.

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for Payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council receive the list of payments for the month of August 2016 totalling \$560,483.45 being:

- 1) Cheques 10458 in the Municipal fund totalling \$48.52.**
- 2) Electronic Fund Transfer EFT1538-EFT1628 payments in the Municipal Fund totalling \$422,780.39.**
- 3) Direct Debit payments in the Municipal Fund totalling \$137,654.54.**
- 4) Credit card payments relating to the August 2016 statement (included in direct debits) totalling \$17,092.76.**

12.2.3 Adoption of Annual Budget for the year ending 30 June 2017

| | |
|--------------------------------|--|
| LOCATION: | N/A |
| APPLICANT: | N/A |
| DOCUMENT REF: | 3914 |
| DISCLOSURE OF INTEREST: | The Author has no interest to disclose |
| DATE: | 25 September 2016 |
| AUTHOR: | Rhonda Evans, Chief Executive Officer |
| ATTACHMENT: | 12.2.3 – 2016/2017 Statutory Budget <i>(Provided to Council under separate cover)</i> |

SUMMARY:

For Council to consider the Adoption for the year ending 30 June 2017.

BACKGROUND:

At the special meeting of Council on 6 September 2016, Council resolved to adopt differential rates. The Minister for Local Government has approved the proposed Differential Gross Rental Value minimum rate.

The Statutory Budget has been developed following a review of the draft budget at a workshop in April 2016.

COMMENT:

Rate increases for the 2016/19 Financial year for properties rated in the category of Gross Rental Value have been limited to 1.9%. The total

Reserves are, for the most part retained, with a substantial increase to be allocated to the Niagara Dam Reserve. The report from the President and the Chief Executive Officer at the commencement of the Budget document highlights other notable features of the Budget being presented for adoption.

CONSULTATION:

Workshop and Briefing Sessions with Councillors and Staff

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 5.98, 6.32, 6.36, 6.46(3), 6.47 and 6.51
Waste Avoidance and Resource Recovery Act 2007 Section 67
Local Government (Financial Management) Regulations 1996 Regulation 64(2) and 67

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Active civic leadership achieved –

- Regularly monitor and report on the Shire’s activities, budgets, plans and performance
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER’S RECOMMENDATION:

Recommendation 1 – Valuations and Rates

That the valuations supplied by the Valuer General and totalling as stated be adopted and recorded in the rate book for use in the 2016/17 financial year

Gross Rental Value (GRV) \$1,416,262

Unimproved Value (UV) \$16,498,477

That in accordance with the Local Government Act 1995 Section 6.32, Council impose general rates in GRV and UV in the 2016/17 financial year as:

| | | |
|------------------------------|-----------------------------------|---------------------------|
| GRV non Vacant | 8.18 cents in the dollar | Minimum Rate \$306 |
| GRV Vacant | 8.20 cents in the dollar | Minimum Rate \$306 |
| UV Mining Operating | 15.7 cents in the dollar | Minimum Rate \$306 |
| UV Mining Exploration | 14.475 cents in the dollar | Minimum Rate \$270 |
| UV Mining Prospecting | 14.26 cents in the dollar | Minimum Rate \$240 |
| UV Pastoral | 8 cents in the dollar | Minimum Rate \$306 |
| UV Special and Other | 8 cents in the dollar | Minimum Rate \$306 |

Recommendation 2 – Rubbish Removal Charge

That in accordance with section 67 of the Waste Avoidance and Resource Recovery Act 2007, Council impose Receptacle Collection Charges as:

| | |
|---|--------------|
| 240 litre bin (first service for residential property) | \$135 |
| 240 litre bin (additional service for residential property) | \$149 |
| 242 litre bin service (per service) for non residential property | \$149 |

Recommendation 3 – Payment Options

That in accordance with Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominate the following due dates for the payment of rates and charges in the 2016/17 financial year

| | |
|------------------------------------|-------------------------|
| Issue Date | 7 October 2016 |
| Payment in Full | 11 November 2016 |
| Payment in Four Instalments | |
| First Instalment | 11 November 2016 |
| Second Instalment | 13 January 2017 |
| Third Instalment | 17 March 2017 |
| Fourth Instalment | 19 May 2017 |

Recommendation 5 – Instalment Charges

That in accordance with section 6.45(3) of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, Council impose administration fees (excluding eligible pensioners and seniors) as:

Payment of rates and charges by instalments (not including the first instalment) \$10 per instalment and 5.5% interest to apply to instalments that remain outstanding after the due date;

Payment of rates and charges by alternative arrangement to be \$80 per arrangement, and to incur penalty interest of 11% for rates remaining outstanding after the due date.

Recommendation 6 – Penalties and Additional Charges for unpaid Rates and Charges

That in accordance with section 6.51 of the Local Government Act 1995, Council impose penalty interest of 11% per annum, calculated daily, on rates and service charges remaining unpaid (excluding eligible pensioners opting to defer the payment of their rates), after the due date and that the following fees be adopted for the non-payment of rates and charges

A fee of \$11 will be levied on each Final Notice issued (concession holders not to receive final notices).

A fee of \$40 will be levied on each title search required for recovery of outstanding rates.

Recommendation 7 – Fees and Charges

That Council adopt the proposed fees and charges for the year ending 30 June 2017 as included in the Adopted Budget (attached).

Recommendation 8 – Adoption of Variance

That Council adopt the following percentage and dollar value for identifying and reporting material variances for the Monthly Statement of Financial Activity presented to Council for review and comparison to Budget will indicate the variance value plus (+) or minus (-) of 10% for items greater than \$25,000 variance.

Recommendation 9 – Adoption of Annual Budget for the year ending 30 June 2017

That the following statements as presented be adopted.

**Rates Setting Statement
Statement of Cash Flows
Comprehensive Income Statement by Program
Comprehensive Income Statement by Nature/Type
Note to and forming Part of the Budget
Capital Work Program
Reserve Budget
Trust Fund Budget**

Recommendation 10

That in accordance with Section 5.98 of the Local Government Act 1995 allowances for the year ending 30 June 2017 be set as

| | |
|--|------------------|
| President Allowance | \$xx xxxx |
| Deputy President Allowance | \$xx xxxx |
| Sitting Fee – President Sitting Fee | \$xx xxxx |
| Sitting Fee – All members | \$xx xxxx |
| Telecommunications Allowance | \$xx xxxx |

12.3 WORKS AND SERVICES

12.3.1 Works Report for August 2016

| | |
|--------------------------------|---|
| LOCATION: | N/A |
| APPLICANT: | N/A |
| DOCUMENT REF: | 3904 |
| DISCLOSURE OF INTEREST: | The author has no interest in this matter |
| DATE: | 23 September 2016 |
| AUTHOR: | Rhonda Evans, Chief Executive Officer |
| ATTACHMENT: | 12.3.1 - Regional Road Group Assessment forms |

SUMMARY:

To advise Council of the status of the Works program for the months of August and September 2016.

BACKGROUND:

The annual program for the Works Section of the Shire is led by the Works Supervisor, Paul Warner. Mr Warner leads a small team who undertake general duties in and around the town of Menzies, and service Kookynie, Niagara Dam, and the Lake Ballard camping and parking area. Two graders undertake the maintenance of unsealed roads.

Consulting Engineers WML assist the Shire in matters which have in the past been undertaken by the Works Manager.

COMMENT:

Shire Services Crew

Works Completed

- Slashing verges (Menzies Northwest)
- Slashing Block in Menzies
- Weed control at Cemeteries
- Solar Bore at Water Corporation Dam

Works Underway in next period

- Slashing verges (Kookynie)
- Slashing Block in Kookynie
- Tree Planting around truck bay Wilson Street
- Protection of Statues in Brown Street

Works Outstanding

- Kookynie airstrip windsock and cones

Works Outstanding – the following works will be let to contractors. Quotes are being sought.

- Evanstone Menzies Road – Culvert (Blackspot)
- Menzies North West Road Re-sheet

Consultant

RAV Network Investigation – including advise on Evanston-Menzies Road for crossing conditions and requirements.

Road Condition and Surveys, and Five Year Reseal Program – site pickups work and preparation of the program.

R2R Reporting – including analysis of expenditure for input into R2R annual report and the submission of the pre audit report to the Federal Government. The Manager Finance and Administration is responsible for the submission of the report to auditors. The auditor report is due to be submitted by 30 October 2016.

Regional Road Group (RRG) Project Grant applications including the assessment forms for four projects and liaison with Main Roads.

Commodity Services Route Funding (CSRF) application – Research of potential projects and liaison with Main Roads WA. Preparation and submission for Pinjin Road.

CONSULTATION:

Paul Warner, Works Supervisor

Tony Chisholm, WML Consultants

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Active civic leadership – Regularly monitor and report on the Shire’s activities, budgets, plans and performance.

VOTING REQUIREMENTS:

Simple Majority

OFFICER’S RECOMMENDATION:

That Council receive the Works Report for August for information.

12.4 COMMUNITY DEVELOPMENT

12.4.1 Monthly Report Lady Shenton – August 2016

| | |
|--------------------------------|--|
| LOCATION: | Lady Shenton Building |
| APPLICANT: | N/A |
| FILE REF: | 3925 |
| DISCLOSURE OF INTEREST: | The Author has no interest to disclose |
| DATE: | 22 September 2016 |
| AUTHOR: | Rhonda Evans, Chief Executive Officer |
| ATTACHMENT: | Nil |

SUMMARY:

To receive information relating to the activities at the Lady Shenton for the month of August 2016.

BACKGROUND:

The Menzies Community Resource Centre, Visitor Centre, Community Postal Agency and Caravan Park operate from the Lady Shenton Building on the corner of Brown and Shenton Street. The following is a brief report of the monthly activities.

COMMENT:

Community Resource Centre (CRC)

This month has seen thirty-five patrons at the CRC and also saw the introduction of the Prescription Service from Leonora Pharmacy which produced \$213.00. Due to inclement weather the Keep Australia Beautiful clean-up that was scheduled was cancelled. State Library representatives will be in Menzies on 25 October 2016 to offer assistance and discuss the Library service. Spirit FM radio broadcast from Menzies Shire office on 1 September 2016.

Fifty copies of the Menzies Matters were printed this month.

Fourteen patrons requested the free CRC WIFI password and there was \$600 in Mobile credit with \$12.50 for copy and print.

Visitor Centre

August saw one thousand and eighty-seven visitors to The Visitor Centre. We continue to encourage customer feedback by way of the Lake Ballard Surveys and fifty-six were completed in August 2016. Our Facebook page has been an easy medium to convey information to people online and regular updates of Wildflower sighting have been included.

A seniors group is coming to the region for Wildflowers on Tuesday 6 September 2016.

Promotion

A letter to the Editor of the Kalgoorlie Miner saw a picture and letter from President Cr J Dwyer published promoting Wildflower Hotspots within the Shire to boost tourism and the profile of the Shire.

Community Postal Agency

We had a total of two hundred and ninety-five Postal Customers for August.

Caravan Park

- A total of \$9,984.00 was taken for the month of August.
- October we will be seeing two large Caravan Groups stay at the park.
- Urban Landcare came to Menzies in August with volunteers to plant trees in the park.

CONSULTATION:

Laura Dwyer – CRC Co-Ordinator

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council receive the report of the activities in the Lady Shenton Building for the month of August 2016 for information.

12.5 MANAGEMENT AND POLICY

12.5.1 Review of Policy 3.10 - Agenda Format / Officers Reports

| | |
|--------------------------------|--|
| LOCATION: | N/A |
| APPLICANT: | N/A |
| DOCUMENT REF: | 3875 |
| DISCLOSURE OF INTEREST: | The Author has no interest to disclose |
| DATE: | 25 September 2016 |
| AUTHOR: | Rhonda Evans Chief Executive Officer |
| ATTACHMENTS: | 12.5.1-1 12.5.1-2 |

SUMMARY:

To amend policy 3.10 to reflect new agenda format to be implemented October 2016.

BACKGROUND:

In December 2015, the Council adopted policy 3.10 (Attachment 12.5.1-1) which sets out the format for agenda items from Officers. It is proposed to amend this format to assist users with easier access to recommendations of officers and resolutions of Council by placing these at the commencement of the item rather than at the end (Attachment 12.5.1-2).

COMMENT:

The current format is that shown in this item. The item commences with a block that provides information relating to the item. It is not proposed to amend this block. It is proposed to reorganise the headings following the block to assist users with immediate access to the recommendation and resolution and a summary of the agenda item. The headings will be

- Recommendation
- Voting Requirements
- In Brief
- Relevant to Strategic Plan
- Policy Implications
- Risk Assessment
- Budgetary Implications
- Background
- Comment

The proposed changes will permit the reader to immediately view the officer recommendation which, if written correctly will provide a focus for the points to be understood and reviewed by the Council. When undertaking later research, it will be much easier to locate the recommendation immediately following the information block.

Following the recommendation will be the voting requirements, again, bringing this to the immediate attention of the reader whether or not the resolution must be passed by a simple or absolute majority.

During a meeting, the member can quickly turn to the next item, see from the address block which item it is, and immediately have the recommendation before them. A brief summary of the item follows the recommendation. This should contain a summary of each of the points to be considered. While this replaces the summary in the current format, it is expected that it will highlight the basic facts of the report, excluding any arguments for or against that the author may introduce in the background or comments.

Attachment 1 is an example of the first page of an agenda item from the State Council Meeting held in September 2016. State Council meeting agendas have dispensed with the information block at the commencement of the report, however the proposed format will retain the information block, with the recommendation following.

Background and Comment from the author are the last two headings on the report. Whilst important in that this is the opportunity for the officer to provide Council with the pros and cons of the subject of the report. The report should contain all available information available to the officer.

Attachment 2 is the proposed amended policy 3.10 for member consideration.

CONSULTATION:

Deborah Whitehead – Executive Assistant
WALGA – State Council Executive

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS:

Policy 3.10 – Agenda Format / Officer’s Reports

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Strategic Objectives:

- Active Civic Leadership
 - Regularly monitor and report on the Shire’s activities, budgets, plans and performance.

VOTING REQUIREMENTS:

Simple Majority

OFFICER’S RECOMMENDATION:

That Council

- 1) **Adopt Policy 3.10 Agenda Format / Officer’s Reports as attached.**

12.5.2 Proposal to Lease Property

| | |
|--------------------------------|---|
| LOCATION: | 56 Shenton Street, Menzies DP65986. |
| APPLICANT: | Achievable Outback (Café) Trading |
| DOCUMENT REF: | 3877 |
| DISCLOSURE OF INTEREST: | The Author has no interest to disclose |
| DATE: | 25 September 2016 |
| AUTHOR: | Rhonda Evans Chief Executive Officer |
| ATTACHMENTS: | 12.5.2-1 – Certificate of Title 12.5.2-2 – Letter of Offer to Lease. 12.5.2-3 – Application for Planning Approval |

SUMMARY:

To consider a proposal to lease the property known as the Former Police Station, located on the corner of Wilson and Shenton Streets Menzies.

BACKGROUND:

The police station was closed in 2007 due to budget cuts. The two officers who patrolled over 145,000 square kilometres were transferred, one to Kalgoorlie and the other to Perth. Crime was low in Menzies during their tenure, attributed to the close community ties and work of one of the senior constables. The building has been vacant since 2007.

COMMENT:

An application has been received from the proprietor of the Achievable Outback (Café) Trading to lease the property at 56 Shenton Street. Mr Lee has requested that the premises be leased to him for a peppercorn rent for five years with an option of five years.

The Shire has no immediate purpose for this property, and for it to be used as a retail outlet meets the objectives of the Community Strategic Plan to “*encourage commercial growth which provides jobs and services.*”

The property is zoned Public Purpose (Police). In accordance with the Town Planning Scheme, an application must be made, and approval given for any use not relating to Police activities. The purpose of the Reserve is for office and accommodation. An application for change of Reserve purpose from office and accommodation to Local Government Purpose will be submitted to the Department of Lands.

Council has the power to lease Reserve 50513 for any term not exceeding 10 years, subject to the consent of the Minister for Lands.

The premises are located next to a residential property which may be consideration when approving the application. The owners of the property will be advised of the proposal when an application is received.

The lease of a property by the Shire is, for the purpose of the Local Government Act 1995, a disposal of property. That is, the property is disposed by Council for the period of the lease.

A valuation of the property estimating the annual lease value as a commercial premise must be obtained, and the offer to lease advertised showing both the valuation and the annual lease fee offered by the applicant. Any submissions received must be considered prior to the action of signing the lease documents.

The lease documents must then be registered with the State.

The proposed lease will be the standard retail lease agreement (attachment 3). This will require the lessee to be responsible for

- all day-to-day maintenance for the

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

The property is zoned Public Purpose Police. The applicant will be required to submit an application for planning approval as outlined in Part 9 of the Town Planning Scheme No 1. The application must then be advertised, and consideration given to any submissions.

When considering the application Council must have due regard for the following:

- the aims and provision of the Scheme
- the ultimate purpose intended for the reserve
- the compatibility of a use or development within its setting
- any social issues that have an effect on the amenity of the locality
- the cultural significance of any place or area affected by the development
- the likely effect of the proposal on the natural environment
- the preservation of the amenity of the locality
- The amount of traffic likely to be generated by the proposal
- Whether public utility services are available and adequate for the proposal
- Whether adequate provision has been made for access by disabled persons
- The potential loss of any community service or benefit resulting from the planning approval
- Any relevant submissions received on the application
- Any other planning consideration the local government considers relevant.

In determining an application for planning approval the local government may

- Grant its approval with or without conditions
- Refuse to grant its approval.

Planning approval may be granted

- For the development for which the approval is sought
- For that development, except for a specified part or aspect of that development
- For a specified part or aspect of that development.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

The cost to the Shire to maintain the building and grounds, to insure the building, and pay rates and services costs is estimated to be \$6,000 per annum. Council will continue to pay for insurance on the building. It is anticipated that all other costs for the building and grounds will be borne by the lessee.

Any structural maintenance will continue to be the responsibility of the Shire.

STRATEGIC IMPLICATIONS:

Sustainable local economy encouraged - The community would like the Shire to promote a strong economy, diversified through encouraging commercial growth, which provides jobs and services.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council

- 1) Accept the offer from Achievable Outback (Café) Trading to lease the property at 56 Shenton Street Menzies being Reserve 50513 for the annual fee of one dollar subject to**
 - a) A Planning Application for the development being submitted by the applicant**
 - b) No relevant submissions being received relating to the application**
 - c) All adjoining owners are advised of the application and invited to make a submission relating to the development**
- 2) Advertise the offer to lease in accordance with Section 3.58(3) of the Local Government Act 1995**
- 3) Authorise the Chief Executive Officer and the President to sign and seal documents relating to the lease of the Reserve 50513 to Achievable Outback (Café) Trading subject to**
 - a) No relevant submissions being received relating to the advertising of the proposal**
 - b) No significant changes to the standard retail lease document (as attached).**

12.5.3 Establishment of Youth Committee

| | |
|--------------------------------|--|
| LOCATION: | N/A |
| APPLICANT: | N/A |
| DOCUMENT REF: | 3888 |
| DISCLOSURE OF INTEREST: | The Author has no interest to disclose |
| DATE: | 25 September 2016 |
| AUTHOR: | Rhonda Evans Chief Executive Officer |
| ATTACHMENT: | Nil |

SUMMARY:

To consider the establishment of a Youth Facility Committee to assist the Council during the building of a youth facility.

BACKGROUND:

In October 2014 Council resolved that a Youth Centre would be built on the sports field at the Walsh Street Boundary. A project plan was prepared, and funding application submitted. At the time a Youth Advisory Committee appears to have been in place.

In April 2016, council was successful in attracting funding from Lotteries Commission to assist with the project.

COMMENT:

The most effective way ahead for this process (building the Youth Centre) would be for a committee to meet and make recommendations to Council, and to liaise with the Community where input is required.

A committee must have at least three members.

A committee may comprise of

- Council Members only
- Council Members and Employees
- Council Members, employees and other persons
- Council Members and other persons
- Employees and other persons or
- Other persons only.

It is proposed that a committee comprising of the Chief Executive Officer and five other persons be established to review plans and tender documents and make recommendations to Council on matters relating to

- The development of a Youth Strategy
- Input into the building and fit out of the Youth Centre, and

- the development of the structure for the management for the operation of the Youth Centre.

The term of the committee will cease at the opening of the Youth Centre.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 5.8

POLICY IMPLICATIONS:

A Youth Policy will be developed in conjunction with the Youth Strategy.

FINANCIAL IMPLICATIONS:

The Committee is not a paid activity. Minimal funding for refreshments will be provided from the existing Members Refreshments Job S04009

STRATEGIC IMPLICATIONS:

Community Priority

Strong sense of community maintained – Our community will value each other, building relationships and networks to interact, socialise and for recreation.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council establish a Committee of Council to be known as The Youth Services Committee

- 1) **With the purpose to be to**
 - a) **Develop a Youth Strategy and Policy for presentation to Council**
 - b) **Provide input to Council relating to the building and fit out of the Youth Centre, and**
 - c) **Recommend the structure for the management for the operation of the Youth Centre.**
- 2) **To be made up of the Chief Executive Officer and five others, and that Council call for nominations from the Community and the Menzies Aboriginal Corporation Youth Committee to become members of the Shire of Menzies Youth Services Committee**
- 3) **To report to Council at least every two months commencing from November 2016.**
- 4) **With the term of the Committee to cease at the opening of the Menzies Youth Centre**

12.5.4 Surrender of Management Order - Reserve 10041

| | |
|--------------------------------|--|
| LOCATION: | Reserve 10041 - Pinjin |
| APPLICANT: | Department of Minerals and Petroleum |
| DOCUMENT REF: | 3911 |
| DISCLOSURE OF INTEREST: | The Author has no interest to disclose |
| DATE: | 25 September 2016 |
| AUTHOR: | Rhonda Evans, Chief Executive Officer |
| ATTACHMENTS: | 12.5.4-1 Agenda Item 12.5.2 12.5.4-2 Maps showing Reserve 10041 12.5.4-3 Email from Hawthorn Resources |

SUMMARY:

To consider further information relating to the surrender of Reserve 10041.

BACKGROUND:

In May 2016 an agenda item was presented to Council following a query from the Department of Minerals and Petroleum. Council resolved to lay the item on the table pending additional information relating to the occupancy of buildings on the Reserve.

COMMENT:

The buildings referred to by the Department of Minerals and Petroleum appear to be the Pinjin Homestead. The best information available indicates that they are occupied, although the occupation may not be of the permanent nature.

Correspondence from the mining lease holder requesting time for them to make a presentation to Council on matters that they believe to be of relevance to any decision of Council is attached. The Chief Executive Officer of Hawthorne Resources has also been in contact, and has advised that additional correspondence will be sent to in relation to this matter. At the time of writing this agenda, the letter had not been received.

No correspondence has been received from other interested parties in this matter.

The matter is returning to Council as it has been laid on the table in May 2016 pending information relating to the occupation of the buildings on the land.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Land Administration Act

POLICY IMPLICATIONS:

Council does not have a policy on this matter.

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Active Civic Leadership achieved – maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council

- 1. Invite a representative of Hawthorne Resources to address the next meeting at the next ordinary meeting of Council on 27 November 2016 and**
- 2. Advise the Department of Minerals and Petroleum that the matter of the surrender of Reserve 10041 remains under consideration, and no decision has been made.**

12.5.5 Lease of the Lady Shenton Building

| | |
|--------------------------------|---|
| LOCATION: | Lady Shenton Building |
| APPLICANT: | Smith's Tearooms |
| DOCUMENT REF: | 3918 |
| DISCLOSURE OF INTEREST: | None |
| DATE: | 1 September 2016 |
| AUTHOR: | Rhonda Evans, Chief Executive Officer |
| ATTACHMENTS: | 12.5.5-1 Menzies Caravan Park (Draft) 12.5.5-2 Menzies Caravan Park (Draft with mark-ups) 12.5.5-3 Visitors Centre and CRC (Draft) 12.5.5-4 Visitors Centre and CRC (Draft with mark-ups) 12.5.5-5 Lease of Café (Draft) 12.5.5-6 Plan of Shared Use |

SUMMARY:

This is a confidential document to be provided to Council under separate cover

- 13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN**
- 14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**
- 15 ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**
- 16 NEXT MEETING**
- 17 CLOSURE OF MEETING**



SHIRE OF MENZIES

Ordinary Meeting of Council 29 September 2016

ATTACHMENTS

| | |
|---------------------------------------|---|
| Attachment 1 – 12.1.2 | Section 40 Application documents |
| <i>Attachment 12.2.1</i> | <i>Provided under separate cover</i> |
| Attachment 2 – 12.2.2 | Payment Listing – August 2016 |
| <i>Attachment 12.2.3</i> | <i>Provided under separate cover</i> |
| Attachment 3 – 12.3.1 | Regional Road Group Assessment forms |
| Attachment 4 – 12.5.1 (1) | Agenda Format Officers Report |
| Attachment 5 – 12.5.1 (2) | Proposed Agenda Format |
| Attachment 6 – 12.5.2 (1) | Certificate of Title |
| Attachment 7 – 12.5.2 (2) | Former Police Station – Offer to Lease |
| Attachment 8 – 12.5.2 (3) | Application for Planning Approval |
| Attachment 9 – 12.5.4 (1) | Surrender of Management Order |
| Attachment 10 – 12.5.4 (2) | Maps showing Reserve |
| Attachment 11 – 12.5.4 (3) | Email from Hawthorn Resources |
| <i>Attachment 12.5.5 (1-6)</i> | <i>Confidential Item (Provided under separate cover)</i> |

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LIQUOR CONTROL ACT 1988 CERTIFICATE OF LOCAL PLANNING AUTHORITY – SECTION 40

Reverse side to be completed by applicant BEFORE SUBMISSION TO THE LOCAL AUTHORITY

THIS SECTION TO BE COMPLETED BY THE LOCAL AUTHORITY

I, (full name) Rhonda Evans

being the Chief Executive Officer

(Title)

for the Shire of Menzies

(Name of Local Planning Authority)

with respect to an application by COMPASS GROUP REMOTE HOSPITALITY SERVICES PTY LTD

(Name of applicant)

hereby certify that the premises known as DEEP SOUTH

and situated at 130KM SOUTH EAST OF LEONORA LEONORA WA

Post Code 6438

will comply with all relevant planning laws, namely;

OR

would comply with the relevant planning laws if consent were to be given by the following authority;

Shire of Menzies

(i) It is not known whether the authority will give their consent; or

(ii) It is known that the authority will give that consent subject to the following probable condition/restrictions;

OR

will not comply with the relevant planning laws for the following reasons:-

Dated the sixteenth day of September 2016

Rhonda Evans Signature of Authorised Officer

THIS SECTION MUST BE COMPLETED BY THE APPLICANT BEFORE SUBMISSION TO THE LOCAL AUTHORITY

APPLICATION DETAILS

Category and Type of Licence: SPECIAL FACILITY - WORKS CANTEEN.

Nature of application and an outline of proposed use of the premises: WE ARE MAKING AN APPLICATION WITH THE DIRECTOR OF LIQUOR LICENSING FOR A SPECIAL FACILITY WORKS CANTEEN SO WE CAN PROVIDE THE WORKERS OF DEEP SOUTH OPERATIONS WITH A RELAXED AND CONTROLLED AREA TO ENJOY A BEVERAGES AFTER THEIR SHIFTS.

In the case of a SPECIAL FACILITY LICENCE application:-

(a) For what purpose is the licence sought? (Refer to Regulation 9A of the Liquor Control Regulations 1989)

TO PROVIDE A SAFE, CONTROLLED AND RELAXED ENVIRONMENT FOR OUR WORKERS TO ENJOY A DRINK

(b) What trading hours are sought?

| | | | THEN | | |
|------------|---------------------|--------------|-----------|---------------------|--------------|
| Monday: | <u>6:00 To 8:00</u> | <u>am/pm</u> | <u>to</u> | <u>5:00 To 8:30</u> | <u>am/pm</u> |
| Tuesday: | <u>6:00 To 8:00</u> | <u>am/pm</u> | <u>to</u> | <u>5:00 To 8:30</u> | <u>am/pm</u> |
| Wednesday: | <u>6:00 To 8:00</u> | <u>am/pm</u> | <u>to</u> | <u>5:00 To 8:30</u> | <u>am/pm</u> |
| Thursday | <u>6:00 To 8:00</u> | <u>am/pm</u> | <u>to</u> | <u>5:00 To 8:30</u> | <u>am/pm</u> |
| Friday | <u>6:00 To 8:00</u> | <u>am/pm</u> | <u>to</u> | <u>5:00 To 8:30</u> | <u>am/pm</u> |
| Saturday | <u>6:00 To 8:00</u> | <u>am/pm</u> | <u>to</u> | <u>5:00 To 8:30</u> | <u>am/pm</u> |
| Sunday | <u>6:00 To 8:00</u> | <u>am/pm</u> | <u>to</u> | <u>5:00 To 8:30</u> | <u>am/pm</u> |

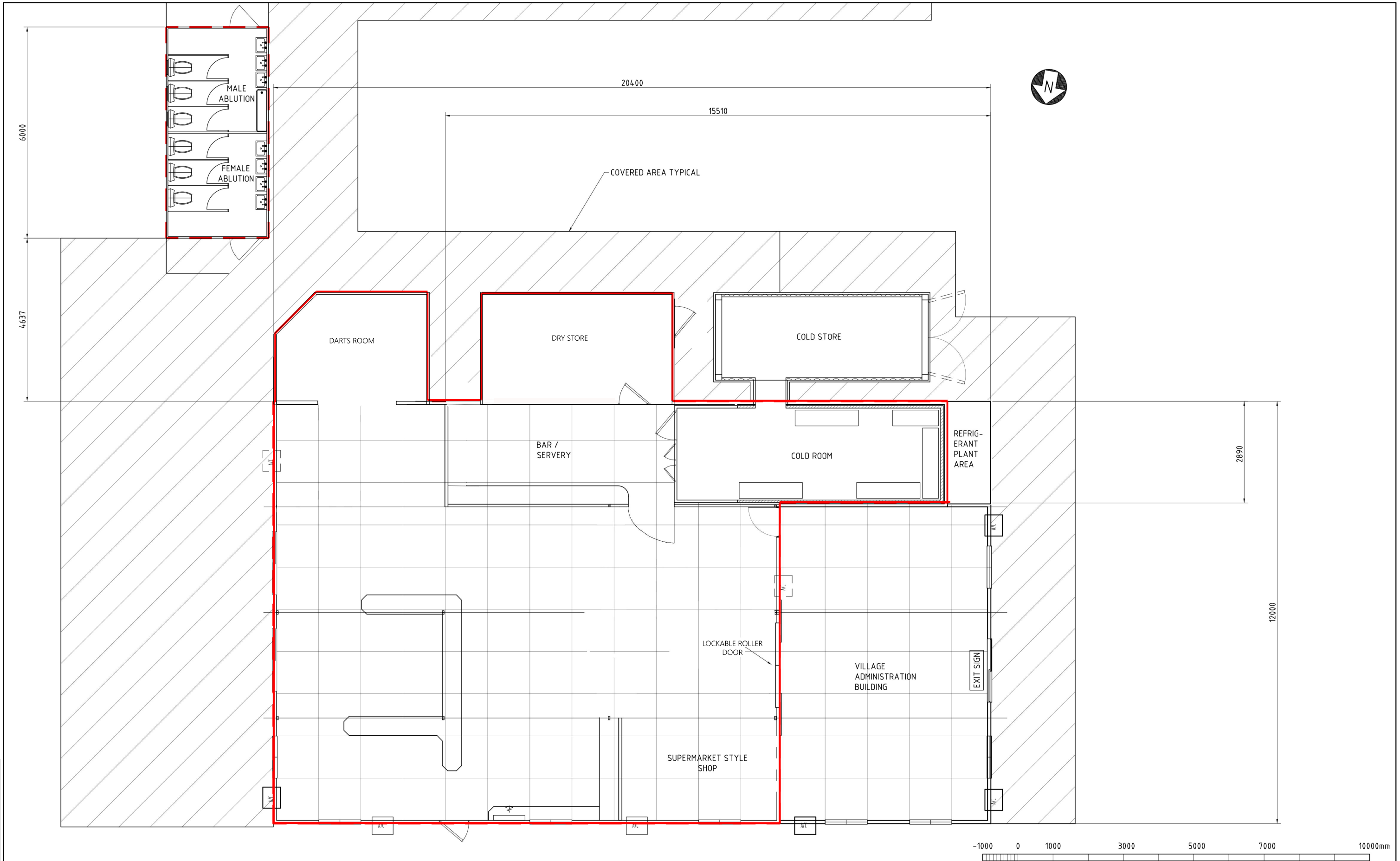
(c) Is approval sought to sell and supply liquor on:-

Christmas Day YES NO Good Friday YES NO Anzac Day YES NO

(d) Is approval sought to sell liquor for consumption off the licensed premises? YES NO

(e) Please detail the trading conditions sought and provide an outline on how it is proposed the premises will operate (attach separate submission if necessary):

ALL STAFF WILL BE TRAINED IN RSA OR/AND MLPI AND OUR SITES WILL OPERATE UNDER OUR STRICT HARM MINIMISATION PROCEDURES



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| No. | BY | DATE | REVISION | CHK'D | APP'D |
|-----|-----|----------|---|-------|-------|
| 3 | RO | 05.08.10 | LAYOUT AMENDED | | |
| 2 | RO | 21.04.09 | PROPOSED LICENSED PREMISES AREA AMENDED | | |
| 1 | PS | 24/02/09 | LAYOUT UPDATED, COLD STORE ADDED, 2ND BAR SERVERY ADDED | | |
| 0 | PAS | 16.03.02 | ISSUED FOR LICENSE APPROVAL | | |
| A | PAS | 06.02.07 | ISSUED FOR CLIENT REVIEW | | |

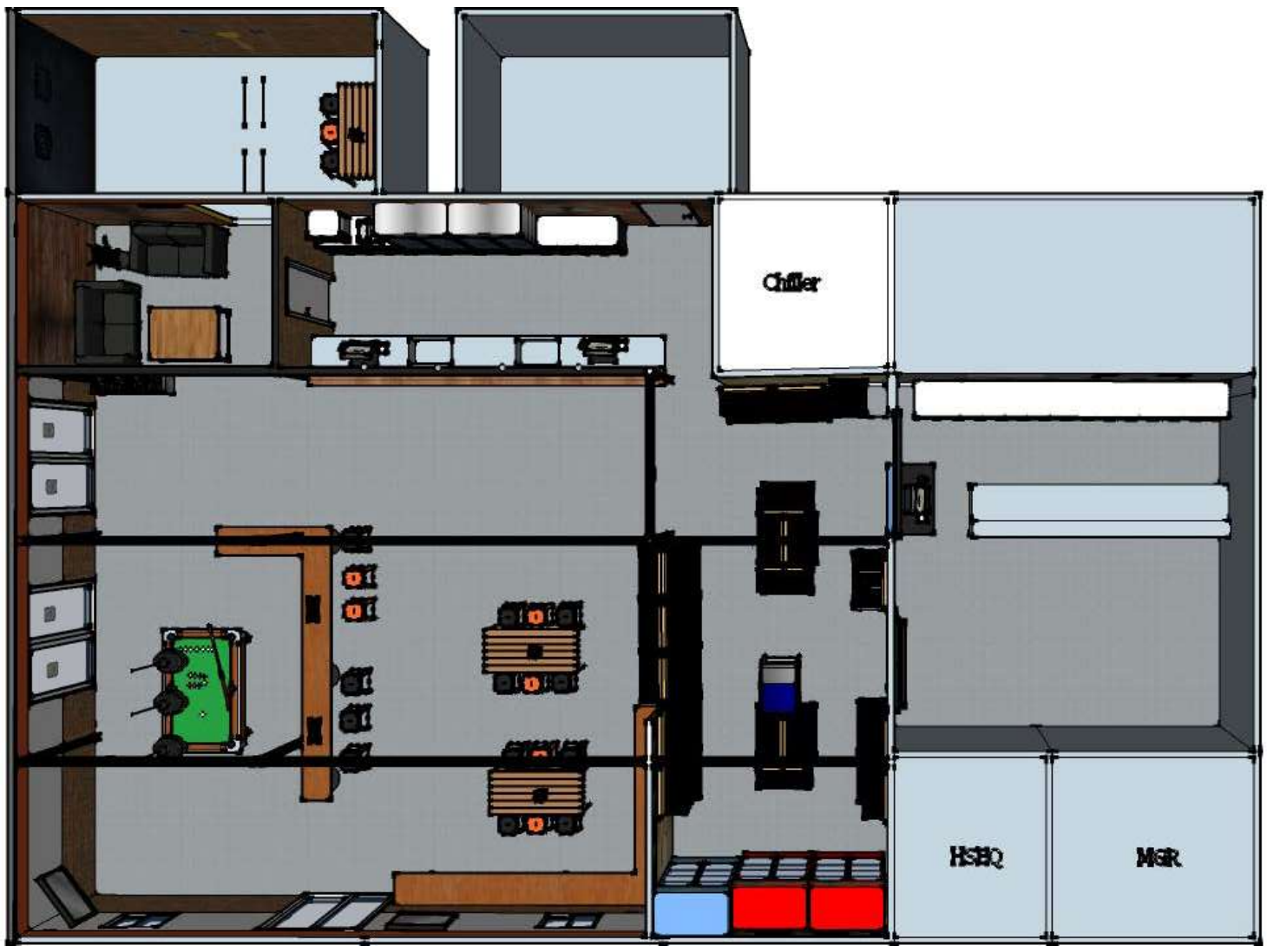
| PROJECT APPROVED | BY | DATE |
|------------------|-----|----------|
| DESIGN APPROVED | | |
| DESIGNED | | |
| CHECKED | | |
| DRAWN | PAS | JAN 2007 |

WILSHAW ENGINEERING

PO Box 421 Belmont WA 6984
 Phone (08) 9479 0800
 Fax (08) 9478 2834

| | |
|--------|--|
| CLIENT | ANGLOGOLD ASHANTI AUSTRALIA LTD |
| TITLE | SUNRISE DAM GOLD MINE VILLAGE - WET MESS (LION'S DEN) REVISION OF LICENSED PREMISES PLAN AND ELEVATIONS |

| | | |
|--------------|-----------|---|
| SCALE | 1:100 | UNLESS OTHERWISE NOTED ALL DIMENSIONS ARE IN MILLIMETRES. |
| JOB No. | 3755 | |
| DRAWING No. | 056-A-057 | REV No. |
| | | 3 |
| DO NOT SCALE | | |





Tavern





Tavern



Shire of Menzies
Payments for the Month of August 2016
Cheques

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|------------------------|--|---------------|
| 10458 | 26/08/2016 | Metaliko Resources Ltd | Rates refund for assessment A3239 P29/01974 MINING TENEMENT | \$ 48.52 |
| | | | | \$48.52 |

| | |
|--|---------------------|
| Cheques | \$48.52 |
| EFT | \$422,780.39 |
| Direct Debit | \$137,654.54 |
| Total Payments | \$560,483.45 |
| Credit Card Payments (included in Direct Debit) | \$0.00 |

Shire of Menzies
Payments for the Month of August
2016
EFT

| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|------------------------------------|---|---------------|
| EFT1538 | 12/08/2016 | Digga West & Earthparts WA | Brush poly 20' & gutter broom | \$ 1,460.80 |
| EFT1539 | 12/08/2016 | Air Liquide WA Pty Ltd | Oxygen Ind E Cyl 4.2 m3 & Acetylene Ind E cyl 3.2. m3 | \$ 553.48 |
| EFT1540 | 12/08/2016 | Ian Baird | Monthly meeting fees July 2016 | \$ 2,440.54 |
| EFT1541 | 12/08/2016 | Beaurepairs | 4 x Roadstone Tyres | \$ 651.64 |
| EFT1542 | 12/08/2016 | Bitutek Pty Ltd | Bituminous Spray seal Works Menzies NW Road | \$ 207,726.31 |
| EFT1543 | 12/08/2016 | Blackwoods | Stumpy oil & drum oil | \$ 129.60 |
| EFT1544 | 12/08/2016 | BOC limited | Kit BOC master start | \$ 396.00 |
| EFT1545 | 12/08/2016 | Bunnings | Screws, anchor system & drill bit | \$ 555.50 |
| EFT1546 | 12/08/2016 | Chubb Fire & Security | Test Fire Extinguishers & signs | \$ 839.55 |
| EFT1547 | 12/08/2016 | CJC Holdings | Rates refund for assessment A2416 E39/00592 MINING TENEMENT | \$ 243.30 |
| EFT1548 | 12/08/2016 | Coates Hire | Hire of Roller Multi -Tyre 25/6-18/7/2016 | \$ 3,866.61 |
| EFT1549 | 12/08/2016 | Cooper Fluid Systems | Enerpac Combi Bead Breaker | \$ 2,376.00 |
| EFT1550 | 12/08/2016 | Tool Ipec/Courier Australia | Freight Netlogic, Westrac, Pathwest | \$ 105.65 |
| EFT1551 | 12/08/2016 | Cybersecure | Back up Service August 2016 | \$ 129.00 |
| EFT1552 | 12/08/2016 | Digitalrez Australia | Monthly access fee, setup & training, helpdesk software support | \$ 1,165.82 |
| EFT1553 | 12/08/2016 | Laura Dwyer | Reimbursement for Australia's biggest morning tea | \$ 104.18 |
| EFT1554 | 12/08/2016 | Jillian Dwyer | Monthly meeting fees July 2016 | \$ 3,749.14 |
| EFT1555 | 12/08/2016 | Ecowater Services | Service Unit & replace pump | \$ 1,354.46 |
| EFT1556 | 12/08/2016 | Forman Bros | Pump out tanks Niagara Dam, Lake Ballard Caravan Park Menzies | \$ 2,593.80 |
| EFT1557 | 12/08/2016 | Goldline Distributors | Refreshments | \$ 1,447.00 |
| EFT1558 | 12/08/2016 | Goldfields Locksmiths | Restricted cut key | \$ 116.70 |
| EFT1559 | 12/08/2016 | Goldfields Toyota | 36 Month/60000KM Service 1EPF107 | \$ 661.21 |
| EFT1560 | 12/08/2016 | Goldfields Truck Power | flag set & cobra cleaner | \$ 94.66 |
| EFT1561 | 12/08/2016 | Hampton Transport Services Pty Ltd | Accommodation and meals Edjudina Station | \$ 308.00 |
| EFT1562 | 12/08/2016 | Menzies Hotel | Newspaper July 2016 | \$ 89.60 |
| EFT1563 | 12/08/2016 | Tucker, Ian Cr | Monthly meeting fees June 2016 | \$ 1,745.00 |
| EFT1564 | 12/08/2016 | Itvision | Payroll correction for EOY | \$ 242.00 |
| EFT1565 | 12/08/2016 | Jamie Mazza | Monthly meeting fees July 2016 | \$ 872.50 |
| EFT1566 | 12/08/2016 | Jump 4 Us | Obstacle Course Menzies Cyclastic | \$ 500.00 |
| EFT1567 | 12/08/2016 | Kalmec Pty Ltd | 40K Service on Hino Truck 1ESM849 | \$ 930.16 |
| EFT1568 | 12/08/2016 | Kelyn Training Services | Chainsaw, polesaw & worksite traffic management control | \$ 4,897.20 |
| EFT1569 | 12/08/2016 | Landgate | Mining Tenement Charagable schedule NoM2015/6 05/06-20/06/2015 & M2015/7 21/06-06/07/2015 | \$ 319.20 |
| EFT1570 | 12/08/2016 | Justin Lee | Monthly meeting fees July 2016 | \$ 872.50 |
| EFT1571 | 12/08/2016 | Keith Mader | Monthly meeting fees July 2016 | \$ 1,189.62 |
| EFT1572 | 12/08/2016 | Main Roads Western Australia | Refund of Duplicate payment - 2nd claim for RRG road funding | \$ 38,184.00 |
| EFT1573 | 12/08/2016 | Marketforce | Local Govt Notices Notice of Intention to Levy Differential Rates | \$ 1,436.24 |
| EFT1574 | 12/08/2016 | Shire of Menzies Social Club | Social club contributions February _ Aug 2016 | \$ 1,910.00 |
| EFT1575 | 12/08/2016 | Netlogic Information Technology | Consulting Remote 9/7 Setup Office 365 - 10/7/16 Setup mailbox | \$ 1,537.50 |
| EFT1576 | 12/08/2016 | Office National | Stationery | \$ 46.61 |
| EFT1577 | 12/08/2016 | Online Business eSystems | Supply and install new PC (blackbox) for smartboard | \$ 3,123.12 |
| EFT1578 | 12/08/2016 | Pila Nguru Aboriginal Corporation | Air fares Ian Baird & Debbie Hansen to attend Council Meeting | \$ 1,440.00 |
| EFT1579 | 12/08/2016 | Sparlon Electrical | Install new 15amp power points in the passage | \$ 2,009.70 |
| EFT1580 | 12/08/2016 | Westland Autos | 45,000km Service 5MN | \$ 854.00 |
| EFT1581 | 12/08/2016 | WML Consultants | Menzies Shire Eng, Technical & LG Service | \$ 6,100.05 |
| EFT1582 | 26/08/2016 | Wa Local Govt Association | 2016 WA Local Government Convention Ian Tucker | \$ 6,160.00 |
| EFT1583 | 26/08/2016 | Achievable Outback Cafe | Refreshments for Mark Weller | \$ 20.60 |
| EFT1584 | 26/08/2016 | Apollo Mining Pty Ltd | Rates refund for assessment A3819 P39/04789 MINING TENEMENT | \$ 9.01 |
| EFT1585 | 26/08/2016 | Australian Taxation Office | IAS July 2016 | \$ 23,900.00 |
| EFT1586 | 26/08/2016 | Ian Baird | Meeting fees August 2016 | \$ 1,091.08 |
| EFT1587 | 26/08/2016 | C Direct | Telstra Prepaid Recharge \$20 x 20, \$30 x 30, \$40 x 12, \$50 x 4 | \$ 1,900.80 |
| EFT1588 | 26/08/2016 | Tool Ipec/Courier Australia | Freight Digga West | \$ 386.80 |
| EFT1589 | 26/08/2016 | Dean's Auto Glass | Supply & fit windscreen to Hino 300 & fit own Door Glass to Grader | \$ 1,499.30 |
| EFT1590 | 26/08/2016 | Jillian Dwyer | Meeting fees August 2016 | \$ 4,544.08 |

Shire of Menzies
Payments for the Month of August
2016
EFT

| | | | | | |
|---------|------------|--|--|----|----------------------------|
| EFT1591 | 26/08/2016 | Eagle Petroleum (W.A) Pty Ltd | Fuel ULP | \$ | 55.67 |
| EFT1592 | 26/08/2016 | Flex Industries | Filter CCRS hazmat | \$ | 112.97 |
| EFT1593 | 26/08/2016 | Forman Bros | Unblock Gauze Filters | \$ | 324.50 |
| EFT1594 | 26/08/2016 | Goldline Distributors | Refreshments & cleaning supplies | \$ | 406.27 |
| EFT1595 | 26/08/2016 | Goldfields Locksmiths | Restricted Cut Key (Gen 6) | \$ | 23.34 |
| EFT1596 | 26/08/2016 | Goldfields Records Storage | Charges for record storage 01/07/-31/07/2016 | \$ | 8.80 |
| EFT1597 | 26/08/2016 | Goldfields Tourism Network Assoc Inc | 2016-2017 Contribution to Goldfields Tourism Network | \$ | 40,150.00 |
| EFT1598 | 26/08/2016 | Goldfields Voluntary Regional Org | Attendance at GVROC Dinner Local Government Week 02/08/2016 5 Guests | \$ | 417.50 |
| EFT1599 | 26/08/2016 | Debbie Hansen | Meeting fees August 2016 | \$ | 872.50 |
| EFT1600 | 26/08/2016 | Hart Sport | Hart Super Skin Form Ball 160mm Red | \$ | 96.60 |
| EFT1601 | 26/08/2016 | Menzies Hotel | 1 x 45 kg Gas Bottle | \$ | 368.50 |
| EFT1602 | 26/08/2016 | Tucker, Ian Cr | Meeting fees August 2016 | \$ | 872.50 |
| EFT1603 | 26/08/2016 | Jamie Mazza | Meeting fees August 2016 | \$ | 2,309.46 |
| EFT1604 | 26/08/2016 | JR & A Hersey | PPE & Tools | \$ | 2,532.75 |
| EFT1605 | 26/08/2016 | Kmart | Linen, Pillows, pillow protectors, Hand Towels, Bath Towels, Quilt cover & Quilt | \$ | 202.00 |
| EFT1606 | 26/08/2016 | Justin Lee | Meeting fees August 2016 | \$ | 872.50 |
| EFT1608 | 26/08/2016 | Local Health Authorities Analtical Committee | Analytical Services Ref No: MA2016 078 | \$ | 385.00 |
| EFT1609 | 26/08/2016 | Keith Mader | Meeting fees August 2016 | \$ | 1,096.21 |
| EFT1610 | 26/08/2016 | Mcleods Barristers & Solicitors | Advice Caravan Park, Vistor Centre & Community Resource Centre | \$ | 291.88 |
| EFT1611 | 26/08/2016 | MLG OZ Pty Ltd | Tarmoola Roadbase & pre-mix | \$ | 764.06 |
| EFT1612 | 26/08/2016 | John Raymond Morgan | Rates refund for assessment A4573 P40/01279 MINING TENEMENT | \$ | 78.33 |
| EFT1613 | 26/08/2016 | Mark Pinnington | Return flight to Perth per agreement to provide nurse to Menzies | \$ | 541.33 |
| EFT1614 | 26/08/2016 | Mukinbudin Agencies | Jolt, Glyphosate & Niteroad | \$ | 382.80 |
| EFT1615 | 26/08/2016 | Netlogic Information Technology | Remote Consulting Install renewed SSL & Certificate 1 year | \$ | 1,122.50 |
| EFT1616 | 26/08/2016 | Titan Australia Pty Ltd | Sealastic Earthmover Kit | \$ | 200.20 |
| EFT1617 | 26/08/2016 | Office National | Stationery | \$ | 236.55 |
| EFT1618 | 26/08/2016 | Pila Nguru Aboriginal Corporation | Flights and Accommodation for Ian Baird & Debbie Hansen to attend July 2016 council meeting | \$ | 885.00 |
| EFT1619 | 26/08/2016 | Polaris Metals NI | Rates refund for assessment A5081 E77/02230 MINING TENEMENT | \$ | 60.48 |
| EFT1620 | 26/08/2016 | Paupiyala Tjarutja Aboriginal Council | School Holiday Program 4/7-15/7/2016 | \$ | 13,041.34 |
| EFT1621 | 26/08/2016 | Refresh Water | 12 Bottles 15l Water | \$ | 120.00 |
| EFT1622 | 26/08/2016 | R F Young | Mark oout airport & put white airport cones | \$ | 1,400.00 |
| EFT1623 | 26/08/2016 | Shire of Leonora | Health & Building Report 27/7/2016 | \$ | 3,507.50 |
| EFT1624 | 26/08/2016 | Govt of WA State Library Of WA | Lost & Damaged Books 2016-17 | \$ | 242.00 |
| EFT1625 | 26/08/2016 | Tourism Council Western Australia | ATAP Registration fee and non golden membership 2016/17 | \$ | 469.00 |
| EFT1626 | 26/08/2016 | The Work Wear Group | Uniform Carol McAllan | \$ | 1,527.42 |
| EFT1627 | 26/08/2016 | WesTrac Pty Ltd | Motor GP ELE, Core Charge | \$ | 423.31 |
| EFT1628 | 26/08/2016 | Lgis | Cyber Liability 30/6/2016-30/06/2017 | \$ | 5,500.00 |
| | | | | | <u>\$422,780.39</u> |

Shire of Menzies
Payments for the Month of August
2016
Direct Debit

| Chq/EFT | Date | Name | Description | Amount |
|----------------|-------------|-----------------------------------|---|---------------|
| DD801.1 | 07/08/2016 | Australia Post | Stamps | 423.00 |
| DD823.1 | 02/08/2016 | Wa Local Govt Superannuation Plan | Superannuation contributions | 3,942.54 |
| DD823.2 | 02/08/2016 | Wa Local Govt Superannuation Plan | Payroll deductions | 1,324.37 |
| DD823.3 | 02/08/2016 | B T Finacial Group Superannuation | Superannuation contributions | 525.14 |
| DD823.4 | 02/08/2016 | Kinetic Superannuation | Payroll deductions | 1,095.77 |
| DD823.5 | 02/08/2016 | Amp | Superannuation contributions | 259.83 |
| DD823.6 | 02/08/2016 | Australian Super | Superannuation contributions | 411.09 |
| DD823.7 | 02/08/2016 | Catholic Super | Superannuation contributions | 482.78 |
| DD846.1 | 16/08/2016 | Wa Local Govt Superannuation Plan | Superannuation contributions | 3,702.27 |
| DD846.2 | 16/08/2016 | Wa Local Govt Superannuation Plan | Payroll deductions | 1,324.37 |
| DD846.3 | 16/08/2016 | B T Finacial Group Superannuation | Superannuation contributions | 542.63 |
| DD846.4 | 16/08/2016 | Kinetic Superannuation | Payroll deductions | 1,015.38 |
| DD846.5 | 16/08/2016 | Amp | Superannuation contributions | 253.00 |
| DD846.6 | 16/08/2016 | Australian Super | Superannuation contributions | 331.83 |
| DD846.7 | 16/08/2016 | Catholic Super | Superannuation contributions | 434.50 |
| DD862.1 | 30/08/2016 | Wa Local Govt Superannuation Plan | Superannuation contributions | 3,767.87 |
| DD862.2 | 30/08/2016 | Wa Local Govt Superannuation Plan | Payroll deductions | 1,323.25 |
| DD862.3 | 30/08/2016 | B T Finacial Group Superannuation | Superannuation contributions | 542.50 |
| DD862.4 | 30/08/2016 | Catholic Super | Superannuation contributions | 682.78 |
| DD862.5 | 30/08/2016 | Kinetic Superannuation | Payroll deductions | 1,015.38 |
| DD862.6 | 30/08/2016 | Amp | Superannuation contributions | 259.83 |
| DD862.7 | 30/08/2016 | Australian Super | Superannuation contributions | 290.51 |
| | 01/08/2016 | Westnet | CRC Westnet - internet for CRC - DD bank Statement | 90.45 |
| | 01/08/2016 | Pacific Brands Workware | cancelled cheque and duplicate invoices cancelled cheque 14/15 | (1,016.40) |
| | 02/08/2016 | | Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays | 39,173.93 |
| | 15/08/2016 | BOQ | copier charges for August 2016 | 1,636.53 |
| | 15/08/2016 | Toyota Finance | Lease Vehicle Goldfields Tourism | 991.90 |
| | 15/08/2016 | | Nab Audit Cert fee DD on bank statement | 70.00 |
| | 15/08/2016 | BOQ | copier charges for August 2016 | 389.40 |
| | 15/08/2016 | Australia Post | Australia Post DD 24/8/16 | 409.68 |
| | 16/08/2016 | | Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays | 34,893.07 |
| | 24/08/2016 | | NAB connect fee bank fees | 62.24 |
| | 24/08/2016 | | NAB connect fee NAB account fees 31/8/16 | 47.90 |
| | 29/08/2016 | Motorpass | Fuel Card - July 2016 | 542.98 |
| | 30/08/2016 | | Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays | 36,412.24 |
| | | | | 137,654.54 |

Shire of Menzies
Payments for the Month of August 2016
Credit Card

| Date | Name | Description | Amount |
|-------------|-------------------------|---|-----------------------|
| 29/07/2016 | Wizard Pharmacy | | \$ 44.02 |
| 29/07/2016 | IBIS Styles | Rhonda Evans - GG visit | \$ 296.89 |
| 29/07/2016 | Harver Norman | Councillor IPad | \$ 280.00 |
| 2/08/2016 | Swan Taxi | Rhonda Evans | \$ 35.60 |
| 3/08/2016 | Rooms on line | Internet | \$ 9.95 |
| 4/08/2016 | Perth Convention Centre | Internet | \$ 30.00 |
| 4/08/2016 | Qantas | Paul Warner - conference | \$ 670.49 |
| 8/08/2016 | Taxi Epay | Paul Warner | \$ 14.25 |
| 9/08/2016 | Adina Hotel | Rhonda Evans | \$ 2,082.17 |
| 9/08/2016 | Adina Hotel | Cr Jill Dwyer | \$ 1,991.43 |
| 9/08/2016 | Adina Hotel | Cr Ian Tucker | \$ 1,701.65 |
| | | | <u>\$ 6,535.54</u> |
| 29/07/2016 | Horizon Power | | \$ 4,938.85 |
| 29/07/2016 | Horizon Power | | \$ 832.83 |
| 2/08/2016 | ACMA | Broadcating License | \$ 43.00 |
| 4/08/2016 | Telstra | | \$ 75.82 |
| 4/08/2016 | Department of Transport | | \$ 64.60 |
| 4/08/2016 | Horizon Power | | \$ 638.89 |
| 4/08/2016 | Metro Count | Parts | \$ 138.60 |
| 5/08/2016 | Telstra | | \$ 342.29 |
| 5/08/2016 | Telstra | | \$ 304.88 |
| 11/08/2016 | Telstra | | \$ 877.46 |
| 15/08/2016 | LGMA | | \$ 2,300.00 |
| | | | <u>\$ 10,557.22</u> |
| | | Previous months credit on account | \$ 17,100.00 |
| | | New Charges | \$ 17,092.76 |
| | | TOTAL - Credit carried forward to next month | <u>\$ 7.24</u> |

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**PRESERVATION
ROAD PROJECT ASSESSMENT FORM**

COVER SHEET

| | |
|-----------------|------------------|
| LOCAL AUTHORITY | Shire of MENZIES |
|-----------------|------------------|

| | | | |
|-----------|-------------------------|----|------|
| ROAD NAME | Evanston – Menzies Road | No | 0008 |
|-----------|-------------------------|----|------|

PROJECT DESCRIPTION: Resheet & improve geometry & drainage.....

START SLK: 40.00 END SLK: 80.00 LENGTH: Various.....

START SLK END SLK: LENGTH:

START SLK END SLK: LENGTH:

LOCATION OF START OF ROAD...40km from Menzies.....

LOCATION OF END OF ROAD...80km from Menzies.....

ROADS 2030

Roads 2030 Project No.:.....

Roads 2030 Priority A / B / C

PROJECT TIMING

| YEAR | 17/18 | 18/19 | 19/20 | 20/21 | 21/22 | TOTALS |
|---------|---------|---------|---------|---------|---------|-----------|
| POOL \$ | 195,000 | 195,000 | 195,000 | 195,000 | 195,000 | 975,000 |
| LGA \$ | 97,500 | 97,500 | 97,500 | 97,500 | 97,500 | 487,500 |
| TOTAL | 292,500 | 292,500 | 292,500 | 292,500 | 292,500 | 1,462,500 |

ROAD STANDARD

| | Existing | Proposed in this project |
|-----------------|----------|--------------------------|
| Formation Width | 9 | 12 |
| Seal Width | - | - |
| Shoulder Width | - | - |
| Speed Zoning | Nil | Nil |

EVALUATION

Total Raw Score

69

Enquiries:

Signed *Aloude Evans* 23 Sept, 2016

CEO

Date

Phone:

**PRESERVATION
ROAD PROJECT ASSESSMENT FORM**

COVER SHEET

| | |
|-----------------|------------------|
| LOCAL AUTHORITY | Shire of MENZIES |
|-----------------|------------------|

| | | | |
|-----------|-----------------|----|------|
| ROAD NAME | Menzies NW Road | No | 0007 |
|-----------|-----------------|----|------|

PROJECT DESCRIPTION: Resheet & improve drainage.....

START SLK: 30.00 END SLK: 70.00 LENGTH: 40.00

START SLK END SLK: LENGTH:

START SLK END SLK: LENGTH:

LOCATION OF START OF ROAD...30Km from Menzies.....

LOCATION OF END OF ROAD...70Km from Menzies.....

ROADS 2030

Roads 2030 Project No.:

Roads 2030 Priority A / B / C

PROJECT TIMING

| YEAR | 17/18 | 18/19 | 19/20 | 20/21 | 21/22 | TOTALS |
|---------|---------|---------|---------|---------|---------|---------|
| POOL \$ | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 450,000 |
| LGA \$ | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 225,000 |
| TOTAL | 135,000 | 135,000 | 135,000 | 135,000 | 135,000 | 675,000 |

ROAD STANDARD

| | Existing | Proposed in this project |
|-----------------|----------|--------------------------|
| Formation Width | 9 | 12 |
| Seal Width | - | - |
| Shoulder Width | - | - |
| Speed Zoning | Nil | Nil |

EVALUATION

Total Raw Score

69

Enquiries:

Signed

Rhonda Gas

23 Sept 16

CEO

Date

Phone:

**PRESERVATION
ROAD PROJECT ASSESSMENT FORM**

COVER SHEET

| | |
|-----------------|------------------|
| LOCAL AUTHORITY | Shire of MENZIES |
|-----------------|------------------|

| | | | |
|-----------|------------|----|------|
| ROAD NAME | Yarri Road | No | 0039 |
|-----------|------------|----|------|

PROJECT DESCRIPTION: Gravel Re-sheeting and improve drainage

START SLK 56.33 END SLK: 82.8 LENGTH: 26.47

START SLK END SLK: LENGTH:

START SLK END SLK: LENGTH:

LOCATION OF START OF ROAD Southern Shire Boundary with CKB.....

LOCATION OF END OF ROAD...SLK 82.80.....

ROADS 2030

Roads 2030 Project No.:.....

Roads 2030 Priority A / B / C

PROJECT TIMING

| YEAR | 17/18 | 18/19 | 19/20 | 20/21 | 21/22 | TOTALS |
|---------|---------|---------|---------|---------|---------|---------|
| POOL \$ | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 450,000 |
| LGA \$ | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 225,000 |
| TOTAL | 135,000 | 135,000 | 135,000 | 135,000 | 135,000 | 675,000 |

ROAD STANDARD

| | Existing | Proposed in this project |
|-----------------|----------|--------------------------|
| Formation Width | 9 | 12 |
| Seal Width | - | - |
| Shoulder Width | - | - |
| Speed Zoning | Nil | Nil |

EVALUATION

Total Raw Score

64

Enquiries:

Signed

Alvinda Was

23 Sept 2016

CEO

Date

Phone:

**IMPROVEMENT / EXPANSION PROJECT
ROAD PROJECT ASSESSMENT FORM**

COVER SHEET

| | |
|-----------------|------------------|
| LOCAL AUTHORITY | Shire of MENZIES |
|-----------------|------------------|

| | | | |
|-----------|-----------------|----|------|
| ROAD NAME | Menzies NW Road | No | 0007 |
|-----------|-----------------|----|------|

PROJECT DESCRIPTION: Construct and Seal to 7.4m width

START SLK 21.6 END SLK: 23.0 LENGTH: 1.4 (in 17/18)

START SLK END SLK: LENGTH:

START SLK END SLK: LENGTH:

LOCATION OF START OF ROAD 21.6Km from Menzies.....

LOCATION OF END OF ROAD ...23.0 Km from Menzies.....

ROADS 2030

Roads 2030 Project No.:.....

Roads 2030 Priority A / B / C

PROJECT TIMING

| YEAR | 17/18 | 18/19 | 19/20 | 20/21 | 21/22 | TOTALS |
|---------|---------|---------|---------|---------|---------|-----------|
| POOL \$ | 160,000 | 200,000 | 200,000 | 200,000 | 200,000 | 960,000 |
| LGA \$ | 80,000 | 100,000 | 100,000 | 100,000 | 100,000 | 480,000 |
| TOTAL | 240,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,440,000 |

ROAD STANDARD

| | Existing | Proposed in this project |
|-----------------|----------|--------------------------|
| Formation Width | 10 | |
| Seal Width | | 7.4 |
| Shoulder Width | | |
| Speed Zoning | | |

EVALUATION

Total Raw Score

176

Enquiries:

Signed *Shirley Cross* 23 Sept, 2016

CEO

Date

Phone:

5.2 Development Assessment Panels (05-047-01-0016 CG)

Christopher Green, Senior Planner

Recommendation

That WALGA endorse the findings and recommendations of the Association's report *Development Assessment Panels, 2011-16 Review* and advocate for;

1. A full and comprehensive cost-benefit analysis of Development Assessment Panels be conducted by an independent organisation.
2. Abolishing the current opt-in mechanism which allows applicants to choose either elected Councils or the DAP as the decision maker in favour of a Ministerial call-in power for projects of state or regional significance, with a minimal value of \$20 million, as has been adopted in the eastern states.
3. The Local Government sector be consulted prior to any amendments to the Development Assessment Panels system, to ensure that operational efficiencies can be achieved.

In Brief

- The Development Assessment Panels (DAPs) planning approval system was introduced in July 2011 with the intention of creating a more streamlined planning approval process and to establish a better balance between professional advice and community representation. The criteria for a planning assessment by DAPs was amended at the beginning of 2015-16, with a lowering of the 'opt in' eligibility threshold to \$2m.
- Recently a number of Metropolitan Local Governments have adopted motions calling for the abolition of DAPs. In addition a motion was presented to WALGA's AGM calling for the abolition of DAPs.
- The Association has undertaken review examining the performance of the DAPs system against its aims and objectives. In addition to the review, the Association conducted a survey to gather member's experience of the DAPs system and has collated development processing information from several Metropolitan Local Governments to provide a comparative analysis of DAPs performance.
- The review provides evidence to demonstrate that the DAPs system is failing to meet its aims and objectives. The average processing time for development applications in 2015-16 was 108 days and whilst 258 meetings were held, only 238 development applications were determined during the past financial year.

Attachment

Development Assessment Panels, 2011-16 Review

Relevance to Strategic Plan**Key Strategies**Sustainable Local Government

- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia.

Enhanced Reputation and Relationships

- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government; and

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3.1 Agenda Format / Officer's Reports

| | | |
|-------------------------|----------------|-------------------|
| History | New Policy | 17 December 2015 |
| | Amended Policy | 29 September 2016 |
| Policy Statement | | |

The Ordinary Council Meeting Agenda and Officer's reports will contain the following information:

- 12.1 Health, Building and Town Planning
- 12.2 Finance and Administration
- 12.3 Management and Policy

Agenda format used for Council meetings:

| | | | |
|------------|--|--|---------------------|
| 12. | | | REPORT TITLE |
|------------|--|--|---------------------|

| | |
|--------------------------------|--|
| LOCATION: | |
| APPLICANT: | |
| DOCUMENT REF: | |
| DISCLOSURE OF INTEREST: | |
| DATE: | |
| AUTHOR: | |
| ATTACHMENT: | |

RECOMMENDATION:

VOTING REQUIREMENTS:

IN BRIEF:

RELEVANT TO STRATEGIC PLAN:

POLICY IMPLICATIONS:

RISK ASSESSMENTS:

BUDGETARY IMPLICATIONS:

BACKGROUND:

COMMENT:

That:



| | | |
|------------|---|--|
| 1. | DECLARATION OF OPENING | |
| 2. | ANNOUNCEMENT OF VISITORS | |
| 3. | RECORD OF ATTENDANCE | |
| 4. | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE | |
| 5. | PUBLIC QUESTION TIME | |
| 6. | APPLICATIONS FOR LEAVE OF ABSENCE | |
| 7. | DECLARATIONS OF INTEREST | |
| 8. | NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED | |
| 9. | CONFIRMATION / RECEIVAL OF MINUTES | |
| 10. | PETITIONS/DEPUTATIONS/PRESENTATIONS | |
| 11. | ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION | |
| | 11.1 President's Report (to be tabled at meeting) | |
| 12. | REPORTS OF COMMITTEES AND OFFICERS | |
| | 12.1 Health, Building and Town Planning | |
| | 12.2 Finance and Administration | |
| | 12.3 Management and Policy | |
| 13. | ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN | |
| 14. | NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING | |
| 15. | ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS | |
| 16. | NEXT MEETING | |
| 17. | CLOSURE OF MEETING | |

– End of Policy

COMMENT



| | |
|---------------------------------------|-------------------------------------|
| REGISTER NUMBER 502/DP65986 | |
| DUPLICATE EDITION N/A | DATE DUPLICATE ISSUED N/A |

RECORD OF CERTIFICATE
OF
CROWN LAND TITLE
UNDER THE TRANSFER OF LAND ACT 1893
AND THE LAND ADMINISTRATION ACT 1997

VOLUME **LR3159** FOLIO **762**

NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE of WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.


REGISTRAR OF TITLES 

LAND DESCRIPTION:

LOT 502 ON DEPOSITED PLAN 65986

**STATUS ORDER AND PRIMARY INTEREST HOLDER:
(FIRST SCHEDULE)**

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: SHIRE OF MENZIES OF PO BOX 4, MENZIES
(XE M275196) REGISTERED 16 MAY 2013

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)**

- L505204 RESERVE 50513 FOR THE PURPOSE OF SHIRE ACCOMODATION REGISTERED 13.12.2010.
M275195 CHANGE OF RESERVE PURPOSE. PURPOSE CHANGED TO OFFICE AND ACCOMMODATION REGISTERED 16.5.2013.
M275196 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. WITH POWER TO LEASE FOR ANY TERM NOT EXCEEDING 10 YEARS, SUBJECT TO THE CONSENT OF THE MINISTER FOR LANDS. REGISTERED 16.5.2013.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP65986.
PREVIOUS TITLE: LR3033-210.
PROPERTY STREET ADDRESS: 56 SHENTON ST, MENZIES.
LOCAL GOVERNMENT AREA: SHIRE OF MENZIES.

END OF PAGE 1 - CONTINUED OVER

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Achievable Outback (Cafe) Trading

ABN 33 696 816 730

36 Shenton Street, Menzies WA 6436

Ph/Fax: 08 9024 2858

Mobile: 0447 666 984

Email: achievable_outback_cafe@bigpond.com

10/09/16

Mrs Rhonda Evans
Chief Executive Officer
Shire of Menzies
P.O. Box 4
Menzies WA 6436

Dear Rhonda,

RE: Former Police Station – 8 Wilson Street, Menzies

Thank you for the opportunity to inspect these premises. I believe this would be the ideal location to establish a business activity primarily focusing on the resale of second hand goods and I am confident that this would add a sense of vibrancy to the northern entrance of the town. To progress this concept further I would like to enter into a Peppercorn Lease for five years with the option to renew the lease beyond this for a further period. Can you provide me some information with regard to the steps involved in making these arrangements with the Shire?

Yours faithfully,

Justin Lee

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SCHEDULE 5 FORM OF APPLICATION FOR PLANNING APPROVAL

APPLICATION FOR APPROVAL

Please tick which approval is being sought and fill out the appropriate sections of this form.

| | | | |
|-------------------------------------|--------------------|--------------------------|------------------|
| <input checked="" type="checkbox"/> | PLANNING APPROVAL | <input type="checkbox"/> | BUILDING LICENCE |
| <input type="checkbox"/> | DEMOLITION LICENCE | <input type="checkbox"/> | SIGN LICENCE |

PROPERTY DETAILS:

Lot No House/Street No 8 Location No Diagram or Plan No.
 Volume Folio Lot Area (m²)
 Title Encumbrances (eg, easements, restrictive covenants)
 Street Name Wilson Street Suburb Menzies
 Nearest Street Intersection Shenton St. Assessment No: (property rate no.)

OWNER DETAILS:

Name Shire of Menzies
 Address Lot 124 Shenton Street, Menzies WA Post Code 6436
 Telephone (home) 08 9024 2041 Fax 08 9024 2110
 Contact Person
 Signature Date
 Signature Date
 Signature Date

The signature of the landowners is required for all applications. This application will not proceed without that signature.

APPLICANT DETAILS:

Name Justin Lee
 Address 36 Shenton Street, Menzies WA Post Code 6436
 Phone (work) 9024 2020 (home) 9024 2858 Fax 9024 2858
 Contact Person Justin Lee
 Signature J. Lee Date 21/09/16

PLANNING APPROVAL

Existing Building/Land Use Fmr Police Station - Vacant Property
 Approx. Cost of Development N/A Est Date of Completion N/A
 Description of Development of Proposed Use Retail Activity - Primarily second hand goods. (see floorplan for proposed use of space with building.)
 Is the land affected by a Restricted Covenant?

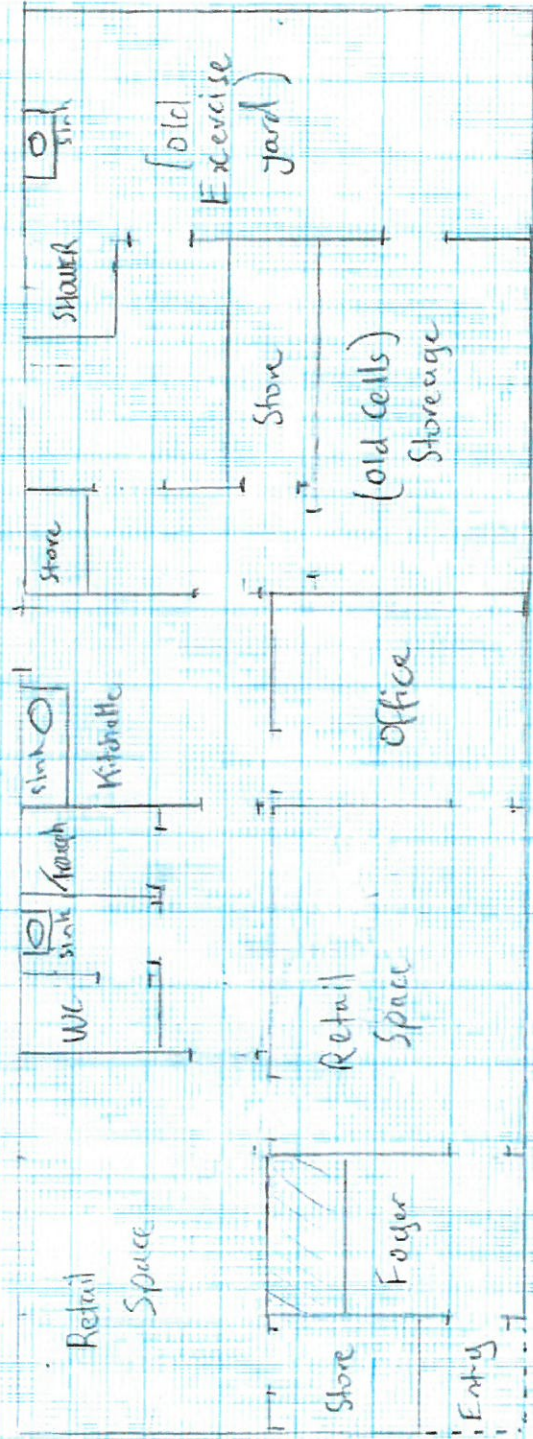


Fmv Merrie, Police Station

8 Wilson Street

Menzies Wof 6436

Service entry



Scale 1cm = 1m

WILSON STREET

SHENTON STREET
(GOLDFIELDS HWY)

SURRENDER OF MANAGEMENT ORDER – RESERVE 10041

| | |
|------------------------------------|--|
| SUBMISSION TO: | Ordinary Meeting of Council, 26 May, 2016 |
| LOCATION | Reserve 10041 |
| APPLICANT: | N/A |
| FILE REF: | ADM294 |
| DISCLOSURE OF INTEREST: | None |
| DATE: | 16 May, 2016 |
| AUTHOR: | Pascoe Durtanovich, Acting Chief Executive Officer |
| SIGNATURE OF AUTHOR: | |
| PREVIOUS MEETING REFERENCE: | None |

ATTACHMENTS:

Locality map

SUMMARY:

The purpose of this item is for Council to consider the surrender of Management responsibility for Crown Reserves 10041 (Pinjin Homestead)

BACKGROUND:

The Department of Mines and Petroleum is currently assessing a mining proposal that intercepts with Crown Reserve 10041. Reserve 10041 is vested in the Shire of Menzies.

The Department of Mines and Petroleum would like to know:-

1. If the Shire of Menzies has a lease agreement over the Reserve (with the pastoralist at Pinjin Station)
2. Are the building located on the reserve considered "occupied"

COMMENT:

The reserve is vested in the Shire of Menzies. The Shire does not have a lease over the subject land.

Without an onsite inspection the writer of this report is not aware of what buildings are on the reserve and whether they are occupied.

In any case, it is not clear why the Shire has management control of the reserve and given that council does not utilise the reserve it would be appropriate to surrender the management order.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Land Administration Act

POLICY IMPLICATIONS:

Council does not have a policy on this matter.

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION:

That the management order, in favour of the Shire of Menzies over Reserve 10041 be surrendered and the Chief Executive Officer advises the Department of Lands accordingly.

COUNCIL DECISION:

**Moved Cr Mazza Seconded Cr Lee
Resolution 0992**

That the management order in favour of the Shire of Menzies over Reserve 10041 be laid on the table for further information.

Carried 7/0

Map Viewer

Created 23 Sep 2016

30° 00' 08"S

30° 00' 08"S

122° 35' 36"E

122° 35' 36"E

122° 35' 36"E

122° 35' 36"E

122° 35' 36"E

122° 35' 36"E

30° 09' 26"S

30° 09' 26"S



Scale: 1:60,000

Description

Map Projection: GDA 94 (Lat/Long)

Datum: Geocentric Datum of Australia
1994

1 Midland Square
Midland WA 6056
(08) 9273 7341
customerservice@landgate.wa.gov.au
www.landgate.wa.gov.au



© Western Australian Land Information Authority 2007



Image © 2016 DigitalGlobe

© 2016 Cnes/Spot Image

Google earth

Google earth

feet
km



$30^{\circ} 09' 13.055''$ $122^{\circ} 21' 0.12''$



From: [Roy Burton](#)
To: [Rhonda Evans](#)
Cc: minister.LEstrange@dpc.wa.gov.au; Minister.Redman@dpc.wa.gov.au; mkerr@bercon.com.au; Ivor.Roberts@dmp.wa.gov.au
Subject: Common Reserve 10041 - Mining Leases 31/79 and 31/284 - Hawthorn Resources
Date: Thursday, 22 September 2016 5:04:35 PM

Dear Ms Evans

To confirm our discussion earlier this afternoon, I would reiterate that the proposed action of the Menzies Shire Council to surrender its Management Order over the Common Reserve 10041 will have serious repercussions on Hawthorn Resources proposal to commence a mining operation on the existing open pit on Mining Lease 31/284.

Hawthorn Resources has expended in the order of \$6 m in the past 16 years on its Pinjin Project mining tenements to establish that a mineable ore body exists around and under the existing open pit on Mining Lease 31/284. The company has the Minister for Mines consent to conditions of approval for exploration/mining on Mining Leases 31/79 and 31/284 on Common Reserve 10041 and Director of Environment Divisions approval to its Mining Proposal and Mine Closure Plan has also been given.

These approvals have been given on the basis that the land where the mining operations will take place is on the Common Reserve which comes under the definition of Crown Land under the Mining Act 1978.

Any change in the current status of Common Reserve 10041 could lead to an outcome where a third party could apply for rights under the Land Administration Act 1997 which could result in the proposed mining operations being prevented because consent could be withheld.

Hawthorn Resources would like to make a presentation to Council before action to surrender the Management Order is made. It is therefore requested please that the current surrender action be withheld in order that Hawthorn Resources' position can be put before and considered by the Council.

Regards

Roy Burton
Principal Consultant
Austwide Mining Title Management Pty Ltd

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