



SHIRE OF MENZIES

Minutes

**FOR THE ORDINARY MEETING OF COUNCIL
HELD ON**

29 SEPTEMBER 2022

Commencing at 11.00 am

**At the Tjuntjuntjara Meeting Room
Tjuntjuntjara**

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DECLARATIONS OF INTEREST

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to a Proximity or Financial interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

Councillor Meeting Information

Shire of Menzies Council Meetings

Elected Members are bound by legislation to act with integrity and make decisions for the whole of the Shire.

Attending meetings

Elected Members have a duty to attend all council meetings to ensure that electors are adequately represented. In recognition of this, under the Local Government Act 1995 an Elected Member who is absent from three consecutive ordinary council meetings without leave being granted by the Council, is automatically disqualified. If a member wishes to be absent for more than six consecutive ordinary meetings, Ministerial approval is necessary as well as Council approval.

It should be noted that applications for leave of absence are usually supported but must be approved by Council before, or at, the meeting(s) the council member is to be absent from. Leave of absence cannot be approved retrospectively.

Voting at meetings

If an Elected Member is present at a council meeting, he or she is required by law to vote on all matters before that meeting unless he or she has a financial interest in the matter. Agendas are delivered to Elected Members within the required timeframes of the Local Government Act 1995, being a minimum of seventy-two (72) hours prior to the advertised commencement of the meeting. While late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Councillors are required to give due consideration to all matters contained in the agenda. Without adequate time for reading the agenda, it is extremely difficult for Elected Members to make effective assessments of issues and provide constructive input to council debate and decision making. It is recommended that further information be requested if there is insufficient material available to make an informed decision.

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1 DECLARATION OF OPENING

The Shire President declared the meeting open at 11:10am.

2 ANNOUNCEMENT OF VISITORS

Mr Gary Kairn	- Chief Executive Officer - Paupiyala Tjarutja Aboriginal Corporation (Tjuntjuntjara)
Mr. Bruce Lorimer	- Core Business Australia Project Manager – Old Post Office Refurbishment Project
Ms Melina Lorsignol	- Core Business Australia - Project Support Officer
Mr Steve Beckingham	- Digital Radio Systems

3 RECORD OF ATTENDANCE

Councillors: Cr G Dwyer, Shire President
Cr I Baird, Deputy Shire President
Cr J Dwyer
Cr S Baird
Cr P Warner
Cr A Tucker
Cr S Sudhir

Staff: Mr P Durtanovich - Acting Chief Executive Officer
Ms Kristy Van Kuyl - Acting Chief Financial Officer
Ms Almetra Bethlehem - Community Development Specialist

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5 PUBLIC QUESTION TIME

The following questions were received, in writing, from Mr Simon Poole:

1. How much did the delay in sale of properties in Reid Street costs the Shire?

Answer: The Acting Chief Executive Officer advised that the only cost due to the delay is approximately \$66 per block for Shire rates.

2. Could you please advise what is the status of the negotiations to gain back the Old Railway Station Building?

Answer: The Acting Chief Executive Officer advised that prior to consideration being given to the acquisition of the building costings are being obtained for the restoration works identified. It is anticipated that the costing should be available late October early November.

Note: The above responses will be communicated to Mr Poole in writing.

6 APPLICATION BY MEMBERS

Nil.

7 DECLARATIONS OF INTEREST

Name	Item No	Interest	Nature
Cr S Sudhir	13.2.4	Financial Interest	Is the applicant
Cr S Sudhir	13.2.8	Financial Interest	Is the purchaser of one of the lots

8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil.

9 CONFIRMATION/RECEIVAL OF MINUTES

9.1 Confirmation/Receival of Minutes -Ordinary Council Meeting -25/08/22

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 25 August be confirmed as a true and correct record.

COUNCIL DECISION:

Council Resolution Number:	CM-304
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Moved: Cr J Dwyer

Seconded: Cr P Warner

That the Minutes of the Ordinary Council Meeting held on 25 August be confirmed as a true and correct record.

Carried	7 / 0
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9.2 Receival of Notes -Briefing Session -21/09/22

OFFICER RECOMMENDATION

That the Notes of the Briefing Session held on 21 September 2022 be received.

COUNCIL DECISION:

Council Resolution Number:	CM-305
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Moved: Cr P Warner

Seconded: Cr S Sudhir

That the Notes of the Briefing Session held on 21 September 2022 be received.

Carried	7 / 0
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10 PETITIONS/DEPUTATIONS/PRESENTATIONS

11:20am -Mr Bruce Lorimer provided an update on the Old Post Office Building Project in relation to Heritage Council discussions, project ownership and tender timeline.

Presentation concluded 11:29am.

11:30am -Mr Steve Beckingham provided an overview of the project proposed under Item 13.2.7 - Communication Mast.

Presentation concluded 11:40am.

11 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

PRESIDENT'S REPORT SEPTEMBER 2022

On Wednesday 7th September 2022, Christine Boase, Manager Community and Environmental Officers Rose Lane and Matt Stringmore from Anglo Gold Ashanti Australia met with Cr's Sudhir, Dwyer (via phone), I Baird (via video), Acting CEO and myself, for an update on how Tropicana Goldmine is going. Talks also included plans to increase renewable energy options and the updating of the Mine Closure Plan.

With Cr Dwyer and ACEO, we attended the Northern Goldfields Working Group Meeting in Leonora on the 16th, which included Phil Marshall ACEO, Laverton, Gary Gaffney, CEO Wiluna, Jim Epis, CEO Leonora, Chair, Peter Craig, President Leonora Shire and Kris Starceвич, CEO GEDC who spoke at length on the Project Running Sheet. Matters of interest that was discussed were the Summer Response actions and the Voluntary Liquor Accord.

Following on from the NGWG meeting the Golden Quest Discovery Trail Association conducted a General Meeting. The City of Kalgoorlie Boulder and the Shire of Coolgardie will be written to regards joining the Association as financial and voting members.

On the evening of Friday 16th, Cr Dwyer and myself, by invitation, attended the City of Kalgoorlie Boulder Art Prize at the Goldfields Art Centre. The "Best Overall Winner" "All Consuming" by Savannah Morrison and also the "Best Artwork by Kalgoorlie/Boulder Artist.

I attended the Audit and Risk Committee meeting with Cr Sudhir. After lunch we attended the Briefing Session with Cr's Tucker and Warner.

Cr Dwyer and I were invited to the Anangu-Tjukurra Indigenous Protected Area (also known colloquially as Spinifex IPA) ceremony. We travelled to Tjuntjuntjara via Neale Junction to Ilkuka, staying overnight Monday 26th and travelled to Tjuntjuntjara via Aboriginal Business Road on Tuesday for a lunch time ceremony.

Greg Dwyer
Shire President

12 REPORTS OF COMMITTEES

12.1 Reports of Audit & Risk Committee - 21 September, 2022

12.1.1	Request for Quote – Financial and Corporate Services
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM931
DATE OF REPORT	10 September 2022
AUTHOR	Pascoe Durtanovich – Acting Chief Executive Officer
RESPONSIBLE OFFICER	Pascoe Durtanovich – Acting Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.
ATTACHMENT	<ol style="list-style-type: none">1. CONFIDENTIAL - Budget Preparation Services [12.1.1.1 - 24 pages]2. CONFIDENTIAL - Integrated Planning and Reporting Requirements [12.1.1.2 - 34 pages]3. CONFIDENTIAL - Preparation of Annual Financial Statements [12.1.1.3 - 24 pages]4. CONFIDENTIAL - Proposal for Provision of Compliance Audit Return Registers & Records Risk Management Support [12.1.1.4 - 23 pages]

SUMMARY:

The purpose of this report is for Council to appoint a provider of Financial and Corporate support.

BACKGROUND:

For a number of years administration has engaged suitably qualified accounting firms and individuals to assist staff in the area of Financial and Corporate requirements and responsibilities.

From 1 July, 2018, the Shire of Menzies, Laverton, Wiluna and Leonora awarded a tender, which included a number of Financial and Corporate Services. This contract concluded on 30 June, 2022.

Administration has continued to engage outside assistance to ensure Financial and Corporate requirements are met.

COMMENT:

Council is now requested to formalize the engagement of a provider for this service.

The engagement is for four key areas:

- | | |
|---|----------------------------|
| • Registers and Records, Risk Management | -2022, 2023, 2024 |
| • Compliance Audit and other consultancy services | -2022, 2023, 2024 |
| • Integrated Planning and Reporting Requirements | -2022/23, 2023/24, 2024/25 |
| • Assistance with statutory budget preparation | -2023/24, 2024/25 |
| • Preparation of Annual Financial Statements | -2022/23, 2023/24, 2024/25 |

Submissions were invited, via WALGA e'quotes, from WALGA pre qualified providers.

In the categories listed invitations were issued as follows:

- | | |
|---|-----|
| - Compliance Audit/registers and Record/Risk Management support | - 4 |
| - Integrated Planning and Reporting Requirements | - 3 |
| - Assistance with Budget Preparation | - 9 |
| - Preparation of Annual Financial Statements | - 5 |

At the close of the submission period there was only one submission received for each of the above categories, that being Moore Australia. See confidential attachments.

In the 2021/2022 Financial year the Council spent \$155,000 on consultants for Financial and Corporate services. This included \$72,985 which was the last year of the joint Councils agreement with Moore Australia.

The 2022/2023 budget includes \$200,000 for consultancy services.

CONSULTATION:

Not applicable

STATUTORY AUTHORITY:

Various Accounting Standards and compliance issues set out in the *Local Government Act, 1995* and other legislation have to be met.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Budget provision has been made for this service.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Failure to meet Accounting Standards and Compliance	High	Ensure processes and resources are in place to achieve the standards required.

STRATEGIC IMPLICATIONS:

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

4.2.2 Provide appropriate services to the community in a professional and efficient manner.

VOTING REQUIREMENTS:

Simple Majority

COMMITTEE RECOMMENDATION:

That Moore Australia be appointed to provide Financial and Corporate Services support as outlined in the RFQ1/22 documentation and in accordance with the attached confidential quotations.

COUNCIL DECISION:

Council Resolution Number:	CM-306
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Moved: Cr J Dwyer

Seconded: Cr S Baird

That Moore Australia be appointed to provide Financial and Corporate Services support as outlined in the RFQ1/22 documentation and in accordance with the attached confidential quotations.

Carried	7 / 0
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12.1.2	Risk Management Updates
LOCATION	Not Applicable
APPLICANT	Not Applicable
DOCUMENT REF	NAM932
DATE OF REPORT	14 September 2022
AUTHOR	Tanya Browning – Moore Australia
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	<ol style="list-style-type: none"> 1. CONFIDENTIAL - Shire of Menzies - Risk Updates Summary - August 2022 [12.1.2.1 - 1 page] 2. CONFIDENTIAL - Shire of Menzies - Risk Profile Updates - August 2022 [12.1.2.2 - 6 pages] 3. CONFIDENTIAL - Shire of Menzies - Risk Register August 2022 [12.1.2.3 - 2 pages] 4. CONFIDENTIAL - Risk Register August 2022 - Full Register [12.1.2.4 - 2 pages]

SUMMARY:

Summary of risk management activities since June 2022, including risk profile updates, summary report (as included in confidential attachments to the agenda).

BACKGROUND:

From 1 July 2018, the Shires of Leonora, Laverton, Menzies and Wiluna awarded a tender which included risk management support services, and the delivery of statutory support and compliance services. This service concluded on 30 June 2022.

The previous service with Moore Australia facilitated the Shire adopting an updated risk management policy aligned to AS/NZS ISO 31000:2018 Risk Management Guidelines. A Risk Management Strategy was also prepared utilising the Principles, Framework and Process as defined within the standard. The Strategy considers the context of the Shire and conforms to the requirements of the standard by providing the necessary guidance and direction to be followed by the Shire in its risk management activities, and is aligned with the risk management policy.

The Risk Management Strategy provides guidance and direction around risk management activities, including the assessment, prioritisation and communication of risk. This includes the reporting of risks through the Audit and Risk Committee. Historically, the reporting of risk management activities occurred through quarterly 'dash

board reports', bi-annual 'summary reports' and an annual 'risk control assurance workshop', developed through the former engagement with Moore Australia.

An offsite workshop was performed with the executive team in late May 2022 to complete risk updates prior to the service concluding on 30 June 2022. Moore Australia were engaged again in August 2022 to assist with updating the risk profiles for the Shire of Menzies, and to populate the risk register with updated information to be reported to the Audit and Risk Committee. These activities continue to form the foundation for risk management activities to be reported and monitored through the Audit and Risk Committee.

COMMENT:

A summary of updates to the risk profiles, the risk register and risk profiles up to August 2022 were presented at a briefing session for the Committee's information. These documents are not circulated with agenda documents, as they include the controls to be implemented / actioned by the Shire in an effort to reduce risk levels. Publication of such information may adversely impact on risk management activities if published.

The risk summary report is intended to be provided bi-annually to the committee. This report enables analysis of what has changed for the organisation, and whether these changes result in new or emerging risks against each risk profile. This subsequently allows for the risk register to be updated, and to summarise new risks or changes to existing risks for the committee. The risk summary report highlighting risk changes identified against each profile since the last review, including actions and treatments in place for high level risks, is attached.

A quarterly dashboard report is essentially a progress report informing the committee with a summary of the current number of risks, unaddressed high level risks, total new risks etc. The table below demonstrates the format of quarterly reports to the committee communicating risk movements.

Risk Category	No. of High or Extreme Rated Risks Identified	No. of High or Extreme Rated Risks after Treatment	No. of New Risks Identified (August 2022)	No. of Risks Closed (August 2022)
Performance	2	1	0	0
Environmental	2	1	0	0
Reputational Damage	2	0	0	0
Financial	4	1	0	0
Service Delivery / Business Interruption	5	2	0	0
Legislative / Regulatory / Policy/ Occupational Safety and Health	3	1	0	0

Future service options are currently being considered to assist the Shire with its risk management activities, to enable continued monitoring and review by the Audit and Risk Committee.

CONSULTATION:

Moore Australia (Consultants)

STATUTORY AUTHORITY:

Regulation 17.1 of the Local Government (Audit) Regulations 1996 requires the CEO to monitor the appropriateness and effectiveness of systems and procedures in regard to risk management, internal controls and legislative compliance.

POLICY IMPLICATIONS:

The Risk Management Policy outlines the Shire's commitment and approach to managing risks impacting on day-to-day operations and the delivery of strategic objectives.

FINANCIAL IMPLICATIONS:

Provision for consultants is included in the 2022/23 budget.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
This item has been evaluated against the Shire of Menzies' Risk Management Strategy, Risk Assessment Matrix.	The perceived level of risk is high prior to treatment.	The progression of risk management activities aligned with the Risk Management Strategy will reduce the risk to low.

STRATEGIC IMPLICATIONS:

One of Council's responsibilities in risk management is to be satisfied risks are identified, managed and controlled appropriately, to achieve Shire's strategic objectives, as well as to support the allocation of funds / resources to treat risks as required.

The Chief Executive Officer and executive team plays a key role in the establishment and development of an effective risk management framework. To ensure the successful delivery of the Strategic Planning objectives, the strategy requires ongoing monitoring and revision for alignment to the Plan for the Future.

One role of the audit committee is to monitor identified strategic high level risks and their treatment solutions to ensure the community receives the services delivered effectively as outlined within the Plan for the Future.

Monitoring and reviewing activities will continue to provide evidence of the appropriateness and effectiveness of systems and procedures in regard to risk management, internal control and legislative compliance, as required by the Local Government (Audit) Regulations 1996. The Risk Management Strategy also provides direction for the implementation of risk management activities.

The Shire's Strategic Community Plan 2021-2031 strategies 4.1.1 Provide strategic leadership and governance, and 4.2.1 Maintain a high level of corporate governance, responsibility and accountability will be further supported by this activity.

VOTING REQUIREMENTS:

Simple Majority

COMMITTEE RECOMMENDATION:

That Council receives the summary of updates to the risk profiles, the risk register and risk profiles up to August 2022, and the above report updating risk management activities undertaken to date.

COUNCIL DECISION:

Council Resolution Number:	CM-307
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Moved: Cr J Dwyer

Seconded: Cr S Sudhir

That Council receives the summary of updates to the risk profiles, the risk register and risk profiles up to August 2022, and the above report updating risk management activities undertaken to date.

Carried	7 / 0
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12.1.3	Work Health and Safety
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM933
DATE OF REPORT	17 September 2022
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	Nil

SUMMARY:

To update the Audit and Risk Committee and Council on the progress with compliance with the *Work Health and Safety Act (2020)*.

BACKGROUND:

In brief actions to date include:

- Engagement of consultant to audit non compliance. Report prepared and received.
- WHS Monitor Software purchased as a recording and actioning tool for identified risks.
- Work Health and Safety Committee formed, initially meeting monthly, now supposed to meet quarterly.
- Some staff training undertaken.

COMMENT:

The WHS Monitor is an effective tool and for future meetings reports from the system will be provided for information purposes.

Generally, there has been improvement in compliance with the legislation, however there are areas that require attention. A dedicated officer has been appointed to manage WHS, primarily to ensure Committee Meetings are held on time, outstanding issues identified in the initial audit are addressed and reported incidents in the WHS Monitor are actioned.

CONSULTATION:

Core Business Consultancy

STATUTORY AUTHORITY:

Work Health and Safety Act (2020)

POLICY IMPLICATIONS:

Policy 6.1 details the organisation's WHS Policy.

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

4.1 A strategically focused Council, leading our community.

4.1.1 Provide strategic leadership and governance.

4.2 An efficient and effective organisation.

4.2.2 Provide appropriate services to the community in a professional and efficient manner.

VOTING REQUIREMENTS:

Simple Majority

COMMITTEE RECOMMENDATION:

That the WHS update be noted.

COUNCIL DECISION:

Council Resolution Number:	CM-308
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Moved: **Cr I Baird**

Seconded: **Cr S Sudhir**

That the WHS update be noted.

Carried	7 / 0
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12.1.4	Budget Amendment – Grants Commission Funding		
LOCATION	Not Applicable		
APPLICANT	Internal		
DOCUMENT REF	NAM934		
DATE OF REPORT	14 September 2022		
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich		
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich		
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare		
ATTACHMENT	Nil		

SUMMARY:

The purpose of this report is for Council to agree to amendments to the 2022/2023 Municipal Fund Budget to address a significant error in the compilation of the budget.

BACKGROUND:

The error identified in the 2022/2023 budget is in Program 3- Other General Purpose Funding- Operating Revenue Accounts 3030210 and 30302111.

Basically the prepaid component of these grants – General grant \$1,135,728 and Local Roads \$538,061, received in April, 2022 was included in the 2022/2023 budget as income, in addition to the balance of the 2022/2023 Grants Commission Funding, without any adjustment in the Cash Balance B/F from 30/6/22. This has resulted in overstated income in the 2022/2023 Budget of \$1,416,155. Calculation as under:

CALCULATION

	General Grant	Local Road Grant
Total 2022/2023 Grant	\$1,657,840	\$875,583
Less pre paid April, 2022	\$1,135,728	\$583,061
Amount that should have been included in Budget	\$522,112	\$337,522
Amount Included	\$1,544,728	\$731,061
Error in Budget	\$1,022,616	\$393,539

Total Budget Adjustment Required

\$1,416,155

COMMENT:

Budget and amendments recommended.

Reduce Transfer to Commercial Enterprise Reserve by A/C 4130881 by	\$900,000
Reduce Capital Expenditure A/C 4100610 Caravan Park (accommodation village) by	\$500,000
	<hr/>
Total	<u>\$1,400,000</u>

Difference of \$16,155 can be treated as budget variance (Income)

CONSULTATION:

Not applicable

STATUTORY AUTHORITY:

Local Grant Act, 1995 – Budget Amendment

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

As outlined in this report.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Overstating Revenue Budget by a significant amount creates a false financial position.	High	Amend Budget to reduce expenditure.

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Absolute Majority

COMMITTEE RECOMMENDATION:

That the 2022/2023 Municipal and Reserve Fund budgets be amended by reducing Transfer to Commercial Enterprise Reserve -A/C 4130881 by \$900,000 and reducing expenditure A/C 4100610 – Town Planning/Regional Development by \$500,000.

COUNCIL DECISION:

Council Resolution Number:	CM-309
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Moved: Cr J Dwyer

Seconded: Cr I Baird

That the 2022/2023 Municipal and Reserve Fund budgets be amended by reducing Transfer to Commercial Enterprise Reserve -A/C 4130881 by \$900,000 and reducing expenditure A/C 4100610 – Town Planning/Regional Development by \$500,000.

Carried by Absolute Majority	7 / 0
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12.1.5	Compliance Calendar update for July, August 2022
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM935
DATE OF REPORT	15 September 2022
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	<ol style="list-style-type: none"> 1. Compliance Calendar - Jul 2022 [12.1.5.1 - 4 pages] 2. Compliance Calendar - Aug 2022 [12.1.5.2 - 4 pages]

SUMMARY:

The Compliance Calendar has been created to track and centralise important dates and deadlines associated with the *Local Government Act 1995* and various other legislation and reporting obligations the Shire is required to undertake.

BACKGROUND:

The Shire is committed to maintaining its governance and compliance obligations under its 'Leadership Strategy: Responsible management and good governance, leading an empowered community'.

To assist the Shire in meeting its obligations the Compliance Calendar has been introduced for reporting to Council on a monthly basis, to the Audit and Risk Committee in the month it meets and to the Councillors Briefing Sessions via the information Bulletin in other months.

Senior staff update the Compliance Calendar which outlines the status and progress of tasks, providing Council with a clear and concise snapshot of the Shire's current position on its obligatory regulatory requirements.

COMMENT:

The majority of items on the Compliance Calendar for July, August 2022 have been completed.

The main outstanding item is the Policy review, this is currently under review.

CONSULTATION:

Not applicable

STATUTORY AUTHORITY:

Detailed in Compliance Calendar

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

VOTING REQUIREMENTS:

Simple Majority

COMMITTEE RECOMMENDATION:

That the Compliance Calendar report be noted.

COUNCIL DECISION:

Council Resolution Number:	CM-310
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Moved: Cr S Sudhir

Seconded: Cr P Warner

That the Compliance Calendar report be noted.

Carried	7 / 0
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Shire of Menzies - Compliance Calendar - July 2022									
Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)	Description of Activity	Legislation	Officer
	Briefing	2nd last Thursday in Month	1st week of month	Fri prior to the meeting	Fri prior to the meeting	Monthly	Commence Briefing Agenda Agenda to be issued on the Friday prior to the Briefing Session		CEO/EO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	Commence Agenda - Council requires the Agenda to be issued to Councillors WEDNESDAY the week before the OCM	LG Act 1995 (issue to Cr. At least 72 hrs)	CEO/EO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	11.1 Presidents Report		President
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	13.1.1 Prepare a statement of Financial Activity reporting on the previous months Revenue and Expenditure as set out in the annual budget under FM/.Reg 22(1)(d)	LG Act 6.4 FM Reg 34	CFO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	13.1.2 Prepare a remittance Report statement - Payments made to creditors during the previous month		CFO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	13.1.3 Prepare an investment Report for the previous month		CFO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.1 Prepare actions performed under Delegations for the previous to current month (i.e. October - November 2020)		CEO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.2 Prepare Compliance Calendar update for previous month re actions completed/outstanding		EO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.3 Health and Building Report for the previous month		EHO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.4 Works Report for the previous month		MW
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.5 WHS Report for the previous month		MW
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.6 Prepare Community Development Report for the previous month		CDS
	Collections			End of July		Annual	Integrity and conduct annual collection Submission period		EO
	Collections			Mid-July		Annual	FOI Annual Statistical Data - Response to Information Commissioner Due by: 30 June	FOI Act s111(3)	CEO
	Collections			End of July		Annual	Department of Communities reporting for DAIP will commence around April 2021 (advised by DoC)		CEO
	Elections					Every 2 years	Elections - Electoral Commission agreement to conduct the election required by: (80th day)	LG Act s.4.20(2)(3)(4) s.4.61(2)(4)	CEO
	Review						Authorisations to Incur Liabilities - Review Review list of persons authorised under the CEO's procedures for FM.Reg.5 to incur a liability. Check \$value limitations and authorised persons to ensure efficient operations and appropriate internal controls - This is included as a SOM policy - so review to take place with annual policy manual review	FM.Reg.5	CFO
	Review						Policy Manual - Review Undertake a review of all Council Policies and provide report / reports to Council to, as necessary; amend policies or delete redundant policies	LG Act s.2.7(2)(b)	CEO/EO CFO/WM

Shire of Menzies - Compliance Calendar - July 2022									
Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)	Description of Activity	Legislation	Officer
July	Action	31-Dec-21				Annual	Annual Report - Commence Begin Preparation of Annual Report (absolute Majority), to be accepted within 2 months of receipt of auditors report	LG Act 5.53, 5.54(1)(2) Admin. Regs. 19BA, 19B, 19CA	EO
	Action	31-Dec-21				Annual	Annual Report - Disability Access and Inclusion Plan - LG must include in its Annual Report about the implementation of the DAIP.	Disability Service act 1993, s29 Reg 8	EO
	Action	31-Dec-21				Annual	Annual Report - Record Keeping Statement The Annual report is to include a section addressing - efficiency and effectiveness of record keeping systems, record keeping training program, efficiency and effectiveness of training, employee induction for record keeping	State Records Act 2000 Principles and Standards 2002 - Principle 6	EO
	Action					Annual	Prepare Firebreak Notice	BF Act 33	WM
	Action					Annual	Elected Members Register of Fees and Charges (website by 14 July)) Info to be published on website: the type, and the amount or value, of any fees, expenses or allowances paid to each council member during a financial year beginning on or after 1 July 2020. This register is updated to the Shire Website no later than 14 July of each Financial Year, pursuant to Local Government Act and Administration Regulations	LG Act 1995 s 5.96A LG (Administration) Regulations 1996 r 29C(2)(f)	EO
	Action					Annual	Elected Member Training report (1) A local government must prepare a report for each financial year on the training completed by council members in the financial year. (2) The CEO must publish the report on the local government's official website within 1 month after the end of the financial year to which the report relates.	LG Act s5.127	EO
	Action					Every 4 years	Strategic Community Plan - Review - Begin process Review completed after community consultation, and adopted by Council, by absolute majority, at least once every 4 years Last reviewed (OCM decision date): 25.02.2021	LG Act s.5.56 Admin.Reg.19C	CEO
	Action					Annual	Information Statement An agency (other than a Minister or an exempt agency) has to cause an up-to-date information statement about the agency to be published - reviewed within every 12-months Last completed: September 2021 Due by: September 2022	s96 FOI Act 1992	EO
	Action					Annual	Information Statement & Internal Manuals - Publicly Available LG must cause copies of the most up-to-date Information Statement and internal manuals to be made available for public inspection (deleting any exempt matter from those copies).	s97 FOI Act 1992	EO
	Action					Every 5 years	Record Keeping Systems - Review Undertake a review of the efficiency and effectiveness of the LGs record keeping systems - evaluated not less than once every 5 years. CEO function - to ensure that records and document are properly kept. Last completed: 2019 Due by 2024	State Records Act 2000 Principles and Standards 2002 - Principle 6 LGAct s5.41(h)	CEO

Shire of Menzies - Compliance Calendar - July 2022									
Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)	Description of Activity	Legislation	Officer
	Action					Every 5 years	Record Keeping Plan - Review The LG's Record Keeping Plan must be reviewed within 5 years of its approval by the Commission Last completed: 2019 Due by 2024	State Records Act 2000 228(5) LGAct s5.41(h)	CEO
	Action					Every 2 years	Business Continuity Plan - Review Review the Business Continuity Plan to ensure it remains functional and is tested against current operational requirements. Last completed: August 2021 Next Due: August 2023		CEO
	Action					Annual	ICT Plan/IT Disaster Recovery Plan Review the ICT Plan/IT Disaster Recovery Plan to ensure it remains functional and is tested against current operational requirements.		CFO
	Review					Every 4 years	Local Planning Scheme - Review New Local Planning Scheme due to come in 2022. Review 2026	Planning and Development Act 2005	CEO
	Action					Annual	Commence Annual Financial Report Prepare and submit to the Auditor. Content of Annual Report to comply with FM.Reg.36(2).	LGAct s.6.4 FM.Reg.36	CFO
	Action					Agenda	Annual Returns All Elected Members and staff with delegated authority to complete Annual returns by 31.08	LG Act 5.76(1)	GOV
	Action					Agenda	Annual Returns CEO to acknowledge (And President to acknowledge CEO's)	LG Act 5.76(1)	GOV
	Action					Annual	Issue Employee Group Certificates (payment summaries) after last pay in June		Payroll
	Action					Annual	Run deferred rates report & assess		Rates
	Action					Annual	Check Dog registration renewal stock & reorder as required	recommended	Admin
	Action					Annual	Renew leases for Shire rental properties		Works Admin / BMO
	Action					Annual	Property inspections for all leases		Works Admin / BMO
	Review					Annual	Issue new licences for new financial year - Caravan Park, Food Premises, Home occupations, Funeral director etc		Accounts
	Update					Monthly	Resolution register After each OCM update resolution register and send out actions.		EO
	Update					Monthly	Resolution register - Briefing For each Briefing Session prepare update for Elected Members re actions not started/in progress/complete.		EO
	Update					Monthly	Meeting attendance register Update register following each OCM and Audit Committee meeting. Check members' attendance to ensure compliance or leave of absence has been granted.	LG Act 2.25	EO
	Update					Monthly / As required	Financial Interests Register - Primary returns Primary return for Elected Members/Staff within 3 months of Election/Commencement Date. Update Financial interests register accordingly - must be on website	LG Act 5.75, s5.96A(I), (2),(3) &(4) Admin Reg 29C	EO
	Update					Monthly / As required	Related Party Disclosures Related Party Disclosures required for new / departing staff with delegations	AASB124	EO

Shire of Menzies - Compliance Calendar - July 2022									
Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)	Description of Activity	Legislation	Officer
	Update					Monthly / As required	Gift registers Update as required gift and notifiable gift registers (must be updated within 10 days of person receiving gift) - Registers required to be included on website	LG Act s5.89A(5) & (5A). Elect Regs 30G(1) &(2)	EO
	Update					Monthly / As required	Tender register Update as required and ensure current version on website	s5.96A(l), (2),(3) &(4). F&G Reg 17	FTL

Shire of Menzies - Compliance Calendar - August 2022									
Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)	Description of Activity	Legislation	Officer
	Briefing	2nd last Thursday in Month	1st week of month	Fri prior to the meeting	Fri prior to the meeting	Monthly	Commence Briefing Agenda Agenda to be issued on the Friday prior to the Briefing Session		CEO/EO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	Commence Agenda - Council requires the Agenda to be issued to Councillors WEDNESDAY the week before the OCM	LG Act 1995 (issue to Cr. At least 72 hrs)	CEO/EO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	11.1 Presidents Report		President
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	13.1.1 Prepare a statement of Financial Activity reporting on the previous months Revenue and Expenditure as set out in the annual budget under FM/.Reg 22(1)(d)	LG Act 6.4 FM Reg 34	CFO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	13.1.2 Prepare a remittance Report statement - Payments made to creditors during the previous month		CFO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	13.1.3 Prepare an investment Report for the previous month		CFO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.1 Prepare actions performed under Delegations for the previous to current month (i.e. October - November 2020)		CEO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.2 Prepare Compliance Calendar update for previous month re actions completed/outstanding		EO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.3 Health and Building Report for the previous month		EHO
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.4 Works Report for the previous month		MW
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.5 WHS Report for the previous month		MW
	Agenda	Last Thurs in Month	1st week of month	Wed prior to meeting	Wed prior to meeting	Monthly	14.6 Prepare Community Development Report for the previous month		CDS
	Elections					Every 2 years	Elections - Statewide Public Notice Enrolment Eligibility Claims - CEO to give notice of the closing date and time for elector enrolments. (to be given 70th to 56th days)	LG Act s.4.39(2)	CEO
	Elections					Every 2 years	Elections - DUE NOW for CEO to advise Electoral Commissioner of the need to prepare an updated residents roll	s.4.47(1)	CEO
	Elections					Every 2 years	Elections - Close of Rolls at 5pm on 30/08/2019. Enrolment eligibility claims received by 5pm can continue to be processed with a decision on eligibility required by	s.4.39(1)	CEO
	Action	31-Dec-21		Wed prior to meeting	Wed prior to meeting	Annual	Begin Preparation of Annual Report (absolute Majority), to be accepted within 2 months of receipt of auditors report	LG Act 5.54(1)(2)	EO
	Action					Annual	Issue fire break notice with rates notice		Rates
	Action					Annual	Public Access to Information - Audit Check LG website to ensure all information listed in s.5.94 and Admin. Reg.29 is publicly accessible (see s.5.96 too) and that customer service staff are trained to provide access accordingly. Audit to note limitations: s.5.95 and Admin. Regs. 29A and 29B	LGH Act s.5.94 Admin. Reg.29 s.5.95 s.5.96 Admin. Regs 29A and 29B	EO
	Action					Annual	Tender Register - Internal Audit Review Register for compliance with F&G.Reg.17 and ensure the Register accurately and completely records all tenders.	Local Government Act 1995 F&G.Reg.17.	EO

Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)	Description of Activity	Legislation	Officer
August	Action					Annual	Integrity in Procurement - Internal Audit Review policies, procedures, internal controls, relevant to purchasing activities, making payments and contract management, as well as practices for recruitment, induction and training of employees involved in procurement. Option: Report Audit Outcomes / Actions to Audit Committee	Local Government Act 1995 FM Reg.5 Audit.Reg.17(1)	EO
	Action					Annual	Official Conduct Complaints Officer - Internal Audit Local Government has designated a Senior Employee [s.5.37] as its Complaints Officer, if not, then the CEO is the Complaints Officer.	Local Government Act 1995 s.5.120	EO
	Action					Annual	Official Conduct Complaints Register - Internal Audit Review register for compliance with s.5.121	Local Government Act 1995 s.5.121	EO
	Action					Annual	Gift Register - Internal Audit Audit the Register for: <ul style="list-style-type: none"> • Compliance with Admin.Reg.28A • Register accurately records all declarations • Declaration form complies with disclosure requirements under s.5.82 and s.5.83 	Local Government Act 1995 s.5.82 Admin.Reg.25 s.5.83 Admin.Reg.26 s.5.89A Admin.Reg.28A Form 4.	EO
	Action					Annual	Notifiable Gift Register - Internal Audit Review the register for: <ul style="list-style-type: none"> • Compliance with Admin.Reg.34B(5) • Register accurately records all declarations • Declarations comply with Admin Reg. 34B(5) and Code of Conduct 	Local Government Act 1995 Admin. Regs.34B(5)	EO
	Action					Annual	Financial Interests Register - Internal Audit Review the register for <ul style="list-style-type: none"> • Compliance with s.5.88 and Admin. Reg. 28 • Register accurately records all declarations • Declarations comply with disclosure requirements under LG Act, Part 5, Div.6, SubDiv.1. 	Local Government Act 1995 s.5.88 Admin.Reg.28	EO
	Action					Annual	Electoral Gift Register - Internal Audit CEO to establish and maintain <ul style="list-style-type: none"> • Record disclosures by candidates and donors • Remove disclosures relating to unsuccessful candidates and retain separately for at least 2 years. • Register is to be publicly available at LG Office. 	Local Government Act 1995 s.4.59 Elections Regs.30G, 30H Form 6	EO
	Action					Annual	Elections - Enrolment Eligibility Claims (Owners and Occupiers) Register - Internal Audit - CEO is to maintain a register recording decisions - audit for compliance with s.4.32 and Reg.13.	Local Government Act 1995 s.4.32(6) Elections Reg.13	EO

Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)	Description of Activity	Legislation	Officer
	Action					Annual	Trust Fund s.6.9 - Internal Audit Conduct an audit of the Trust Fund to ensure compliance with the following: <ul style="list-style-type: none"> • Trust Fund holds all money or value of assets required by this Act or other written laws • Money or value of assets held only applied for the purposes of the Trusts affecting it. • Money or value of assets is paid or delivered to the person entitled to it, when due - including interest earned. • Money held for 10 years may be transferred to Municipal Fund, but LG is required to repay the money, together with interest earned, to a person claiming and establishing a right to repayment - records have been retained and protected to evidence entitlement. Option: Report Audit Outcomes / Actions to Audit Committee	n/a	EO
	Action					Annual	Approved Gates across Public Thoroughfares Register - Internal Audit Review Register for compliance with ULP.Reg.9 and ensure Register accurately records all gates and other devices approved across public thoroughfares.	Local Government Act 1995 ULP.Reg.9(4)	EO
	Action					Annual	Public Interest Disclosure Officer - Internal Audit - CEO must appoint a specified position with the authority as the person responsible for receiving public interest disclosures. PID Officer Declaration Form must be completed and provided to the PSC Commissioner	Public Interest Disclosure Act 2003 s.23(1)(a)	EO
	Action					Annual	Public Interest Disclosure Procedures - Internal Audit - LG must prepare and publish internal procedures relating to the LG's obligations under the PID Act. Procedures must be consistent with the Commissioner's Guidelines.	Public Interest Disclosure Act 2003 s.21 and s.23(1)(e), (2)	EO
	Action					Annual	Local Emergency Management Committee - Internal Audit LG must establish a LEMC, constituted and under the procedures established by the State Emergency Committee (Note - this is not a Committee of Council under s.5.8 of the Local Government Act).	Emergency Management Act 2005 s38	EO
	Action					Annual	Local Emergency Management Arrangements - Internal Audit LEMC must establish Local Emergency Management Arrangements for the LG District. Audit for compliance with the LEMA Guideline and Model	Emergency Management Act 2005 s39	EO
	Action					Annual	Compliance Calendar - Internal Audit Review level of compliance achieved in response to Compliance Calendar Actions. Option: Report Audit Outcomes / Actions to Audit Committee	Local Government Act 1995 Audit Reg.17(1)	EO
	Action					Agenda	Annual Returns All Elected Members and staff with delegated authority to complete Annual returns by 31.08	LG Act 5.76(1)	EO
	Action					Agenda	Annual Returns CEO to acknowledge (And President to acknowledge CEO's)	LG Act 5.76(1)	EO
	Update					Monthly	Resolution register After each OCM update resolution register and send out actions.		EO
	Update					Monthly	Resolution register - Briefing For each Briefing Session prepare update for Elected Members re actions not started/in progress/complete.		EO
	Update					Monthly	Meeting attendance register Update register following each OCM and Audit Committee meeting. Check members' attendance to ensure compliance or leave of absence has been granted.	LG Act 2.25	EO

Month	Document Type	Meeting Date	Commencement of Activity	Completion of Activity	Activity Issue Date	Compliance Frequency (Timing)	Description of Activity	Legislation	Officer
	Update					Monthly / As required	Financial Interests Register - Primary returns Primary return for Elected Members/Staff within 3 months of Election/Commencement Date. Update Financial interests register accordingly - must be on website	LG Act 5.75, s5.96A(l), (2),(3) &(4) Admin Reg 29C	EO
	Update					Monthly / As required	Related Party Disclosures Related Party Disclosures required for new / departing staff with delegations	AASB124	EO
	Update					Monthly / As required	Gift registers Update as required gift and notifiable gift registers (must be updated within 10 days of person receiving gift) - Registers required to be included on website	LG Act s5.89A(5) & (5A). Elect Regs 30G(1) &(2)	EO
	Update					Monthly / As required	Tender register Update as required and ensure current version on website	s5.96A(l), (2),(3) &(4). F&G Reg 17	FTL

12.1.6	Annual Financial Report – Interim Audit Result 2021/2022
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM936
DATE OF REPORT	15 September 2022
AUTHOR	Acting Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Financial Officer, Kristy Van Kuyl
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	1. 6.6.1 Annual Financial Report - Interim Audit FY 21-22 [12.1.6.1 - 6 pages]

SUMMARY:

The Annual Financial Report Interim Audit has been completed for the year ending 30 June 2022. This paper provides the Audit Committee with the documents for review.

BACKGROUND:

Local Governments are subject to audits by agents appointed by the Office of the Auditor General (OAG).

The 2021/2022 interim audit was conducted by RSM via external means.

COMMENT:

As can be seen on the attachment only two minor classified items were identified for action. Both items have been addressed.

CONSULTATION:

Kristy Van Kuyl
RSM

STATUTORY AUTHORITY:

Local Government Act 1995 S7.9 and S7.12(A).
Local Government (Audit) Regulations 10.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

COMMITTEE RECOMMENDATION:

That the Council note the interim audit outcome and the actions taken.

COUNCIL DECISION:

Council Resolution Number:	CM-311
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Moved: **Cr S Baird**

Seconded: **Cr J Dwyer**

That the Council note the interim audit outcome and the actions taken.

Carried	7 / 0
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Our Ref: 7944

Mr Brian Joiner
Chief Executive Officer
Shire of Menzies
PO Box 4
MENZIES WA 6436

7th Floor, Albert Facey House
469 Wellington Street, Perth

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: 08 6557 7500
Email: info@audit.wa.gov.au

Dear Mr Joiner

**ANNUAL FINANCIAL REPORT
INTERIM AUDIT RESULTS FOR THE YEAR ENDING 30 JUNE 2022**

We have completed the interim audit for the year ending 30 June 2022. We performed this phase of the audit in accordance with our audit plan. The focus of our interim audit was to evaluate your overall control environment, but not for the purpose of expressing an opinion on the effectiveness of internal control, and to obtain an understanding of the key business processes, risks and internal controls relevant to our audit of the annual financial report.

Management Control Issues

We would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the course of the interim audit. These matters have been discussed with management and their comments have been included on the attachment. The matters reported are limited to those deficiencies that were identified during the interim audit that we have concluded are of sufficient importance to merit being reported to management.

This letter has been provided for the purposes of your local government and may not be suitable for other purposes.

We have forwarded a copy of this letter to the President. A copy will also be forwarded to the Minister for Local Government when we forward our auditor's report on the annual financial report to the Minister on completion of the audit.

Feel free to contact me on 6557 7544 if you would like to discuss these matters further.

Yours sincerely

Punitha Perumal
Director
Financial Audit
26 July 2022

Attach

ATTACHMENT

SHIRE OF MENZIES

PERIOD OF AUDIT: 1 JULY 2021 TO 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

Index Of Findings	Rating		
	Significant	Moderate	Minor
Current Year Findings			
1. Review of Credit Card Policy			✓
2. No evidence of review on fixed asset register reconciliation			✓
Matters Carried Forward from Prior Years			
3. Non-compliance with Local Government (Financial Management) Regulations 1996 - assets			✓

KEY TO RATINGS

The ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

- Significant - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. However, even if the issue is not likely to impact the audit report, it should be addressed promptly.
- Moderate - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.
- Minor - Those findings that are not of primary concern but still warrant action being taken.

ATTACHMENT

SHIRE OF MENZIES

PERIOD OF AUDIT: 1 JULY 2021 TO 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

1. Credit card policy

Finding:

We noted that the review of the credit card policy that was due on February 2021 is still not completed yet.

Rating: Minor

Implication:

Outdated credit card policy could increase risk of unauthorised expenditure occurring and going undetected and the policy may not be fit for purpose for Shire's current circumstance

Recommendation:

The Shire should ensure all policies are reviewed and updated in timely manner.

Management Comment:

Credit Card policy review and update has been commenced (draft provided to auditors) and is pending review and formal approval by Council, anticipated 28 July 2022 OCM.

Responsible person: Chief Financial Officer and Team Leader Finance
Completion Date: 31 August 2022

ATTACHMENT

SHIRE OF MENZIES

PERIOD OF AUDIT: 1 JULY 2021 TO 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

2. Fixed Asset Reconciliation

Findings

We noted that fixed asset reconciliations are completed monthly by the Team Leader Finance with the assistance of an external Local Government consultant. However, the fixed asset reconciliations are not formally signed by the preparer and reviewer, so there is no formal audit trail evidencing when they were prepared and reviewed and by whom.

Rating: Minor

Implication:

Failure to maintain sufficient evidence of review and audit trail of the review process, undermines the control and there is an increased risk of errors in the financial statements not being detected in timely manner.

Recommendation:

The Shire should ensure that fixed asset reconciliations are regularly reviewed and evidenced as such.

Management Comment:

Formal audit and sign-off by Chief Financial Officer have been commenced and will be formally reviewed, signed-off and recorded.

Responsible person: Chief Financial Officer
Completion Date: July 2022 and ongoing

ATTACHMENT

SHIRE OF MENZIES

PERIOD OF AUDIT: 1 JULY 2021 TO 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

Prior Year Issue

3. Non-compliance with the Local Government (Financial Management) Regulations 1996 – assets

Findings

2021-22

Prior year issue is not satisfactorily resolved as, no 'portable and attractive items register' had been established to maintain a listing of assets under \$5,000 which have been excluded from the fixed asset register as required under regulation 17A(5) of the Financial Management Regulations.

Regulation 17B of the Local Government (Financial Management) Regulations 1996 (Financial Management Regulations) provides that CEO to take steps to protect excluded portable and attractive assets

2020-21

Effective from 1 July 2018, regulation 17A (5) of the Local Government (Financial Management) Regulations 1996 (Financial Management Regulations) provides that an asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5,000.

During our audit we noted that five (5) assets with a total net book value of \$10,040, were recorded on the fixed assets register with acquired cost of less than \$5,000 each. Management has advised that the fixed asset register is being reviewed and assets with a cost less than \$5,000 will be expensed during the 30 June 2021 financial year.

Furthermore, we were unable to obtain an attractive item register.

2019-20

During our audit we noted six (6) assets, with a total net book value of \$12,777, were recorded on the fixed assets register with acquired cost of less than \$5,000 each. Management has advised that the fixed asset register is being reviewed and assets with a cost less than \$5,000 will be expensed.

2018-19

During our audit, we noted that 17 assets were still recorded on the fixed assets register with acquired cost of less than \$5,000 with net book value of \$19,800. Subsequent to audit, these assets were expensed in the current financial year.

Rating: Minor (2021,2020 and 2019: Moderate)

Implication:

Non-compliance with regulation 17A(5) of the Financial Management Regulations. In addition, fixed assets balances may be overstated, and expenses understated.

Recommendation:

The Shire should ensure that appropriate procedures are developed and implemented to protect and monitor portable and attractive assets below \$5,000.

ATTACHMENT

SHIRE OF MENZIES

PERIOD OF AUDIT: 1 JULY 2021 TO 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

Management Comment:

From May 2022, we have commenced the work to maintain this register and a list of Attractive Assets has been extracted from SynergySoft for items greater than \$500 and less than \$5,000.

A check of the item's location/are they still held is to be undertaken and the register formalised in SynergySoft Records and General Ledger – Balance Sheet items.

Responsible position: Chief Financial Officer
Completion Date: 31 December 2022

13 REPORTS OF OFFICERS

13.1 Finance Reports

13.1.1	Finance Report - August 2022
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM937
DATE OF REPORT	12 September 2022
AUTHOR	Acting Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Financial Officer, Kristy Van Kuyl
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	<ol style="list-style-type: none">1. Statement of Financial Activity - Menzies - August 2022 [13.1.1.1 - 30 pages]2. FIS - Financial Information Statement - August 2022 [13.1.1.2 - 10 pages]

SUMMARY:

Statutory Financial Reports are submitted to Council as a record of financial activity for the year to 31 August 2022

BACKGROUND:

The *Local Government (Financial Management) Regulations r34* requires Local Government entities to prepare each month a Statement of Financial Activity reporting on the sources and application of funds, as set out in the Annual Budget under *r22(1)(d)*:

- The annual budget estimates;
- Budget estimates to the end of the month to which the statement relates. Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- Any material variations between year to date for income and expenditure and the relevant budget provisions to the end of the relevant reporting period;
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period;
- Include an operating statement;
- Include the net current assets; and
- Any other relevant reporting notes.

COMMENT:

This report contains the annual budget, actual amounts of expenditure and income by the end of the month. It shows the material variances between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping the Council informed of the current financial position.

CONSULTATION:

Kristy Van Kuyl, Acting Chief Financial Officer
Bob Waddell, Consultant

STATUTORY AUTHORITY:

Local Government Act 1995 s6.4
Local Government (Financial Management) Regulations 1996, r34

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

As detailed in the Attachment.

RISK ASSESSMENT:

Nil.

STRATEGIC IMPLICATIONS:

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council receives the Statement of Financial Activity for the period ending 31 August 2022 as attached and notes any material differences.

COUNCIL DECISION:

Council Resolution Number:	CM-312
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Moved: **Cr I Baird**

Seconded: **Cr J Dwyer**

That Council receives the Statement of Financial Activity for the period ending 31 August 2022 as attached and notes any material differences.

Carried	7 / 0
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SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 August 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2022

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire for the 2022/23 year is \$25,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
Arts Centre	0%	269,369	0	0	0
Community Shed	0%	300,000	0	0	0
New 2x1 Staff House - Building (Capital)	0%	226,691	0	0	0
New 2x1 Staff House (21-22)	0%	520,000	0	0	0
Old Post Office House Lot 102 (33) Walsh St - Building (Capit:	0%	932,746	0	0	0
PLAN - Building (Capital)	0%	760,371	0	0	0
Town Hall (Hall) - Building (Capital)	5%	106,825	17,804	5,000	12,804
Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	34%	308,192	102,730	104,715	(1,985)
Goongarrie Cottage South - Building (Capital)	0%	50,000	0	0	0
Goongarrie Cottage North - Building (Capital)	0%	50,000	0	0	0
Mercer Street Caravan Park Infrastructure	0%	818,827	0	0	0
Town Hall (Admin) - Building (Capital)	11%	175,000	115,332	19,436	95,896
Software and IT Systems	0%	100,000	0	0	0
ERP (Accounts/Records maintenance system upgrade)	0%	100,000	0	0	0
LRCI Menzies CCTV Expenditure	0%	90,000	0	0	0
Rubbish Truck with Compactor	0%	290,000	0	0	0
Program Reseal	12%	200,000	33,332	23,148	10,184
Niagara Dam Rd (Capital)	0%	330,000	0	0	0
Kookynie Malcom Rd (Capital)	0%	300,000	0	0	0
Lake Ballard Entrance Rd/Carpark	0%	200,000	0	0	0
Tjuntjuntjara Internal Roads Program (20-21)	0%	100,000	0	0	0
Davyhurst Road Resheet/upgrade 5klm	0%	250,000	0	0	0
Tjuntjuntjara Access Road (R2R 22-23)	0%	190,000	31,666	0	31,666
Evanston Menzies Rd (R2R)	0%	510,628	0	0	0
Yarri Road (RRG 21-22)	0%	95,000	0	0	0
Menzies North West Resurfacing SLK 5 - 10 (RRG 22/23)	0%	480,000	0	0	0
Menzies North West 6 Klm to Lake Ballard turn-off (RRG 22/;	-2%	1,332,000	0	(20,000)	20,000
Evanston Menzies Road (RRG 21-22)	0%	283,312	0	0	0
Tjuntjuntjara Access Road (Indigenous Community Access R	0%	240,000	0	0	0
LRCI Kookynie road sealing 3 KLM (Dust suppression) Expenc	0%	484,890	0	0	0
Footpath Construction General (Budgeting Only)	0%	50,000	8,332	0	8,332
Marmion Village Reserve Improvements	Unbudgeted	0	0	32,439	(32,439)
LRCI Rodeo Site Development Expenditure	0%	50,000	0	0	0
LRCI Meeting Structure Tjuntjuntjara Expenditure	0%	70,000	0	0	0
LRCI Sealing of Parking Menzies Public Toilets Expenditure	0%	100,000	3,962	0	3,962
Total - Community Amenities	0%	170,000	3,962	0	3,962
Water Park Infrastructure Expenditure	0%	50,000	0	0	0
Kookynie Fencing	0%	484,750	0	298	(298)
Bores to Support Road Works	0%	50,000	8,332	0	8,332
Main Street (Shenton) Streetscaping	0%	50,000	0	0	0
Grids Capital	0%	50,000	8,330	0	8,330
Niagara Dam Capital Works	0%	936,374	0	0	0
LRCI Tourism Signage (district wide) Expenditure	0%	200,000	0	0	0
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	17%	2,831,502	214,946	475,743	260,797
Non-operating Grants, Subsidies and Contributions	1%	4,223,830	132,000	32,439	(99,561)
	7%	7,055,332	346,946	508,182	161,236
Rates Levied	101%	4,100,270	4,100,270	4,124,168	23,897

% Compares current ytd actuals to annual budget

Financial Position		Prior Year 31 August 2021	Current Year 31 August 2022
Adjusted Net Current Assets	104%	\$ 7,070,328	\$ 7,319,573
Cash and Equivalent - Unrestricted	114%	\$ 4,327,317	\$ 4,928,383
Cash and Equivalent - Restricted	92%	\$ 12,303,244	\$ 11,339,767
Receivables - Rates	111%	\$ 3,293,137	\$ 3,662,347
Receivables - Other	354%	\$ 173,005	\$ 611,944
Payables	128%	\$ 221,365	\$ 283,018

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2022**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 August 2022
Prepared by: Kristy Van Kuyl (Team Leader Finance)
Reviewed by: CEO

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

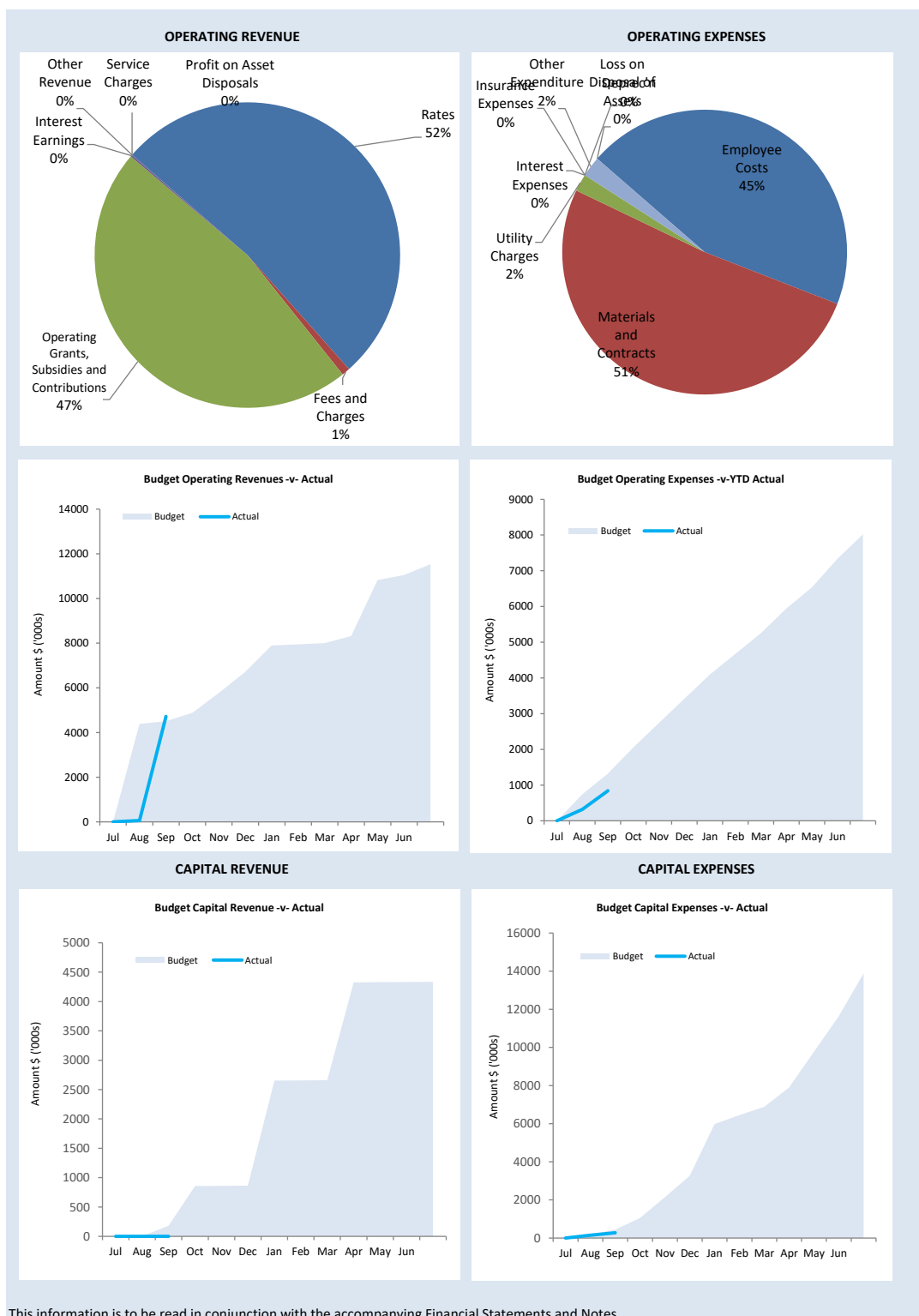
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2022

SUMMARY GRAPHS



SHIRE OF MENZIES
KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<p>GOVERNANCE</p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>ACTIVITIES</p> <p>Includes the members of council and the administrative support available to the council for the provision of the governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.</p>
<p>GENERAL PURPOSE FUNDING</p> <p>To collect revenue to allow for the provision of services.</p>	<p>The reporting of the Shire's general rating income and the recognition of the Western Australian Grants Commission payment together with interest on investments and costs associated with the collection of funds.</p>
<p>LAW, ORDER, PUBLIC SAFETY</p> <p>To provide services to help ensure a safer and environmentally conscious community.</p>	<p>Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.</p>
<p>HEALTH</p> <p>To provide an operational framework for environmental and community health.</p>	<p>Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.</p>
<p>EDUCATION AND WELFARE</p> <p>To provide services to disadvantaged persons, the elderly, children and youth.</p>	<p>Expenditure to assist in the education of the children and youth within the Shire.</p>
<p>HOUSING</p> <p>To provide and maintain housing.</p>	<p>Income and expenditure associated with the provision of housing to staff and others.</p>
<p>COMMUNITY AMENITIES</p> <p>To provide services required by the community.</p>	<p>Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.</p>
<p>RECREATION AND CULTURE</p> <p>To establish and effectively manage infrastructure and resources that help the social wellbeing of the community.</p>	<p>The reporting of income and expenditure associated with the Town Hall, library and recreation area, oval and reserves operated by Council.</p>
<p>TRANSPORT</p> <p>To provide effective and efficient transport services to the community.</p>	<p>Construction and maintenance of roads, grids, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting and the maintenance of the Council's airstrips.</p>
<p>ECONOMIC SERVICES</p> <p>To help promote the Shire and improve its economic wellbeing.</p>	<p>The reporting of income and expenditure including the operation of Council's caravan park and administration of the Building Code of Australia.</p>
<p>OTHER PROPERTY AND SERVICES</p> <p>To monitor and control overheads and operating accounts.</p>	<p>Involves the expenditure and allocation of employee overheads and plant costs. Also included is the accounting for private works, salary and wages reconciliation and other incomes and expenditure not included elsewhere.</p>

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	1	4,059,160	3,718,015	3,718,015	3,718,015	0	0%		
Revenue from operating activities									
Governance		0	0	0	(6,055)	(6,055)		▼	
General Purpose Funding - Rates	6	4,100,270	4,100,270	4,100,270	4,124,168	23,897	1%	▲	
General Purpose Funding - Other		2,385,694	2,385,694	16,312	272,449	256,137	1570%	▲	\$
Law, Order and Public Safety		16,150	16,150	2,022	670	(1,352)	(67%)	▼	
Health		100,300	100,300	100,050	461	(99,589)	(100%)	▼	\$
Education and Welfare		0	0	0	0	0			
Housing		45,380	45,380	7,562	10,386	2,824	37%	▲	
Community Amenities		17,200	17,200	2,862	11,120	8,258	289%	▲	
Recreation and Culture		38,700	38,700	18,776	4,170	(14,606)	(78%)	▼	
Transport		296,444	296,444	48,700	206,775	158,075	325%	▲	\$
Economic Services		284,650	284,650	74,102	54,164	(19,938)	(27%)	▼	
Other Property and Services		25,250	25,250	4,206	6,858	2,652	63%	▲	
		7,310,038	7,310,038	4,374,862	4,685,165				
Expenditure from operating activities									
Governance		(1,148,904)	(1,148,904)	(251,212)	(130,518)	120,694	48%	▲	\$
General Purpose Funding		(427,643)	(427,643)	(76,244)	(34,253)	41,991	55%	▲	\$
Law, Order and Public Safety		(119,439)	(119,439)	(19,831)	(4,466)	15,365	77%	▲	
Health		(154,990)	(154,990)	(29,162)	(38,037)	(8,875)	(30%)	▼	
Education and Welfare		(54,514)	(54,514)	(8,432)	(6,420)	2,012	24%	▲	
Housing		(203,165)	(203,165)	(33,562)	(68,739)	(35,177)	(105%)	▼	\$
Community Amenities		(441,837)	(441,837)	(73,964)	(59,456)	14,508	20%	▲	
Recreation and Culture		(1,119,974)	(1,119,974)	(179,246)	(85,098)	94,148	53%	▲	\$
Transport		(2,662,235)	(2,662,235)	(404,192)	(62,061)	342,131	85%	▲	\$
Economic Services		(1,683,084)	(1,683,084)	(259,910)	(165,677)	94,233	36%	▲	\$
Other Property and Services		(3,935)	(3,935)	13,962	(185,323)	(199,285)	1427%	▼	
		(8,019,719)	(8,019,719)	(1,321,793)	(840,047)				
Operating activities excluded from budget									
Add back Depreciation		1,961,063	1,961,063	326,830	0	(326,830)	(100%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	16,596	16,596	0	0	0			
Movement in Leave Reserve (Added Back)		0	0	0	0	0			
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		1,267,979	1,267,979	3,379,899	3,845,118				
Investing Activities									
Non-operating Grants, Subsidies and Contributions	13	4,223,830	4,223,830	132,000	32,439	(99,561)	(75%)	▼	\$
Proceeds from Disposal of Assets	7	40,000	40,000	0	0	0			
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(4,778,021)	(4,778,021)	(268,342)	(157,971)	110,371	41%	▲	\$
Plant and Equipment	8	(655,000)	(655,000)	(8,666)	(21,100)	(12,434)	(143%)	▼	
Infrastructure Assets - Roads	8	(4,995,830)	(4,995,830)	(64,998)	(3,148)	61,850	95%	▲	\$
Infrastructure Assets - Footpaths	8	(50,000)	(50,000)	(8,332)	0	8,332	100%	▲	
Infrastructure Assets - Parks and Ovals	8	(70,000)	(122,700)	(52,700)	(89,559)	(36,859)	(70%)	▼	\$
Infrastructure Assets - Other	8	(2,021,124)	(2,021,124)	(20,766)	(298)	20,469	99%	▲	
Amount attributable to investing activities		(8,306,145)	(8,358,845)	(291,804)	(239,637)				
Financing Activities									
Proceeds from New Debentures	9	0	0	0	0	0			
Repayment of Debentures	9	0	0	0	0	0			
Repayment of Lease Financing	9	0	0	0	0	0			
Advances to Community Groups		0	0	0	0	0			
Transfer from Reserves	10	4,294,927	4,294,927	180,000	0	(180,000)	(100%)	▼	\$
Transfer to Reserves	10	(1,315,921)	(1,263,221)	(15,304)	(3,923)	11,381	74%	▲	
Amount attributable to financing activities		2,979,006	3,031,706	164,696	(3,923)				
Closing Funding Surplus(Deficit)	1	(0)	(341,146)	6,970,806	7,319,573				

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$25,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MENZIES**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 AUGUST 2022****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

BY NATURE OR TYPE

	Note	Adopted Annual Budget \$	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
Opening Funding Surplus (Deficit)	1	4,059,160	3,718,015	3,718,015	3,718,015	\$ 0	0%		
Revenue from operating activities									
Rates	6	4,100,270	4,100,270	4,100,270	4,124,168	23,897	1%	▲	
Operating Grants, Subsidies and Contributions	12	2,831,502	2,831,502	214,946	475,743	260,797	121%	▲	\$
Fees and Charges		242,085	242,085	46,164	68,520	22,356	48%	▲	
Service Charges		0	0	0	0	0			
Interest Earnings		101,500	101,500	8,414	15,544	7,130	85%	▲	
Other Revenue		30,450	30,450	5,068	1,189	(3,879)	(77%)	▼	
Profit on Disposal of Assets	7	4,231	4,231	0	0	0			
Gain FV Valuation of Assets		0	0	0	0	0			
		7,310,038	7,310,038	4,374,862	4,685,165				
Expenditure from operating activities									
Employee Costs		(2,562,798)	(2,562,798)	(389,054)	(374,105)	14,949	4%	▲	
Materials and Contracts		(2,770,434)	(2,770,434)	(481,305)	(430,082)	51,223	11%	▲	\$
Utility Charges		(114,910)	(114,910)	(19,116)	(16,527)	2,589	14%	▲	
Depreciation on Non-Current Assets		(1,961,063)	(1,961,063)	(326,830)	0	326,830	100%	▲	\$
Interest Expenses		0	0	0	0	0			
Insurance Expenses		(135,278)	(135,278)	(22,432)	0	22,432	100%	▲	
Other Expenditure		(454,410)	(454,410)	(83,056)	(19,333)	63,723	77%	▲	\$
Loss on Disposal of Assets	7	(20,827)	(20,827)	0	0	0			
Loss FV Valuation of Assets		0	0	0	0	0			
		(8,019,719)	(8,019,719)	(1,321,793)	(840,047)				
Operating activities excluded from budget									
Add back Depreciation		1,961,063	1,961,063	326,830	0	(326,830)	(100%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	16,596	16,596	0	0	0			
Movement in Leave Reserve (Added Back)		0	0	0	0	0			
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		1,267,979	1,267,978	3,379,899	3,845,118				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	4,223,830	4,223,830	132,000	32,439	(99,561)	(75%)	▼	\$
Proceeds from Disposal of Assets	7	40,000	40,000	0	0	0			
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(4,778,021)	(4,778,021)	(268,342)	(157,971)	110,371	41%	▲	\$
Plant and Equipment	8	(655,000)	(655,000)	(8,666)	(21,100)	(12,434)	(143%)	▼	
Infrastructure Assets - Roads	8	(4,995,830)	(4,995,830)	(64,998)	(3,148)	61,850	95%	▲	\$
Infrastructure Assets - Footpaths	8	(50,000)	(50,000)	(8,332)	0	8,332	100%	▲	
Infrastructure Assets - Parks and Ovals	8	(70,000)	(122,700)	(52,700)	(89,559)	(36,859)	(70%)	▼	\$
Infrastructure Assets - Other	8	(2,021,124)	(2,021,124)	(20,766)	(298)	20,469	99%	▲	
Amount attributable to investing activities		(8,306,145)	(8,358,845)	(291,804)	(239,637)				
Financing Activities									
Proceeds from New Debentures		0	0	0	0	0			
Repayment of Debentures	9	0	0	0	0	0			
Repayment of Lease Financing	9	0	0	0	0	0			
Transfer from Reserves	10	4,294,927	4,294,927	180,000	0	(180,000)	(100%)	▼	\$
Transfer to Reserves	10	(1,315,921)	(1,263,221)	(15,304)	(3,923)	11,381	74%	▲	
Amount attributable to financing activities		2,979,006	3,031,706	164,696	(3,923)				
Closing Funding Surplus (Deficit)	1	(0)	(341,146)	6,970,806	7,319,573				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$25,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022OPERATING ACTIVITIES
NOTE 1
ADJUSTED NET CURRENT ASSETS

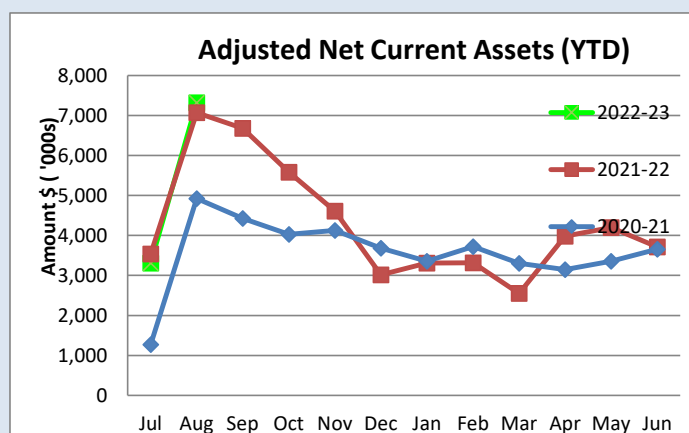
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 31/08/2021	Year to Date Actual 31/08/2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	4,124,409	4,327,317	4,928,383
Cash Restricted - Reserves	2	11,335,845	12,303,244	11,339,767
Cash Restricted - Bonds & Deposits	2	0	0	0
Receivables - Rates	3	594,451	3,293,137	3,662,347
Receivables - Other	3	522,611	173,005	611,944
Impairment of Receivables	3	(377,131)	(320,812)	(377,131)
Other Assets Other Than Inventories	4	0	8,358	62,617
Inventories	4	16,438	15,211	16,438
		16,216,623	19,799,459	20,244,366
Less: Current Liabilities				
Payables	5	(302,689)	(221,365)	(283,018)
Contract Liabilities	11	(850,533)	(190,000)	(1,287,169)
Bonds & Deposits	14	(9,541)	(14,522)	(14,838)
Loan and Lease Liability	9	0	(2,363)	0
Provisions	11	(169,384)	(192,238)	(169,384)
		(1,332,148)	(620,489)	(1,754,409)
Less: Cash Reserves	10	(11,335,845)	(12,303,244)	(11,339,767)
Add Back: Component of Leave Liability not Required to be funded		169,384	192,238	169,384
Add Back: Loan and Lease Liability		0	2,363	0
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		3,718,015	7,070,328	7,319,573

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$7.32 M

Last Year YTD

Surplus(Deficit)

\$7.07 M

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

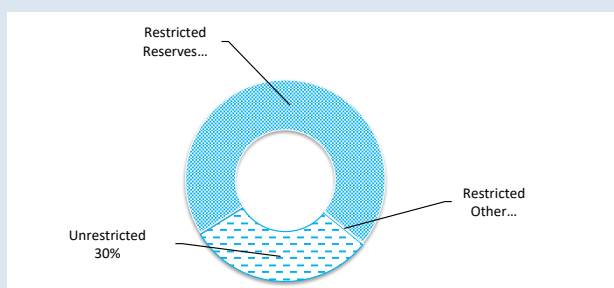
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash On Hand - Admin	830			830	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Bank Account	2,222,282			2,222,282	NAB	0.00%	Ongoing
Reserve Bank Account		6,339,767		6,339,767	NAB	0.01%	Ongoing
Trust Cash at Bank			0	0	NAB		
Term Deposits							
Municipal Maximiser Investment Account	2,705,271			2,705,271	NAB	0.01%	Ongoing
Reserve Bank - Term Deposit Investments		5,000,000		5,000,000	NAB	2.40%	Ongoing
Investments							
Total	4,928,383	11,339,767	0	16,268,151			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$16.27 M	\$11.34 M

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

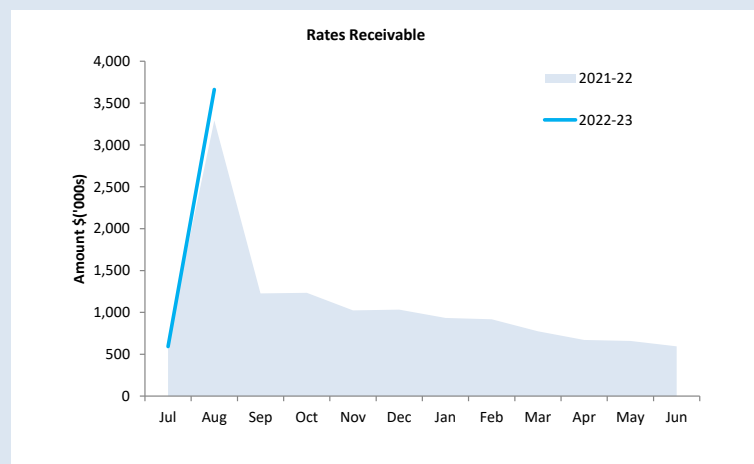
OPERATING ACTIVITIES

NOTE 3
RECEIVABLES

Receivables - Rates & Rubbish	30 June 2022	31 Aug 22
	\$	\$
Opening Arrears Previous Years	663,136	594,451
Levied this year	3,641,762	4,134,815
Less Collections to date	(3,710,447)	(1,066,920)
Equals Current Outstanding	594,451	3,662,347
Net Rates Collectable	594,451	3,662,347
% Collected	86.19%	22.56%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

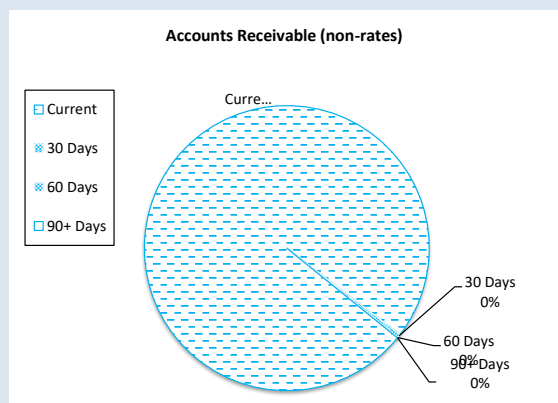


Collected	Rates Due
23%	\$3,662,347

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	538,270	2,111	400	0	540,780
Percentage	100%	0%	0%	0%	
Balance per Trial Balance					
Sundry Debtors					541,180
Impairment of Receivables					(377,131)
Receivables - Other					70,764
Total Receivables General Outstanding					234,813
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due

\$234,813

Over 30 Days

0%

Over 90 Days

0%

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES

NOTE 4

OTHER CURRENT ASSETS

	Opening Balance 1 Jul 2022	Asset Increase	Asset Reduction	Closing Balance 31 Aug 2022
Other Current Assets	\$	\$	\$	\$
Other Financial Assets at Amortised Cost				
Financial assets at amortised cost - self supporting loans	0	0	0	0
Inventory				
Fuel, Oil & Materials on hand	16,438	0	0	16,438
Land held for resale	0	0	0	0
Accrued income and prepayments				
Accrued income and prepayments	0	62,617	0	62,617
Contract assets				
Contract assets	0	0	0	0
Total Other Current assets				79,055
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES

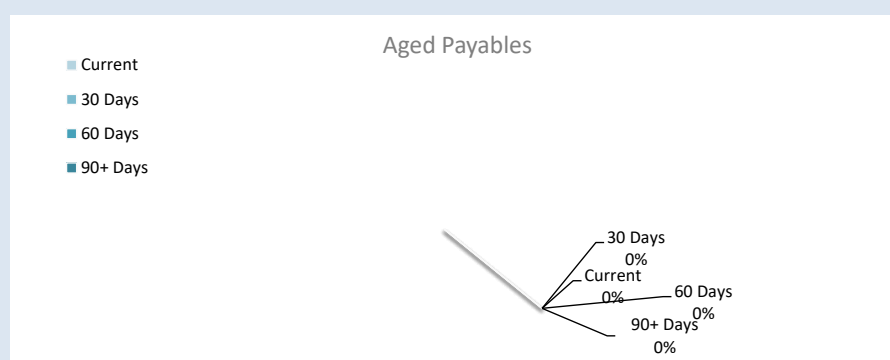
NOTE 5

Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	0	0	0	0	0
Percentage	0%	0%	0%	0%	
Balance per Trial Balance					
Sundry creditors - General					84,689
ATO liabilities					(2,413)
Other accruals/payables					39,425
Prepaid rates					21,544
Total Payables General Outstanding					283,018
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



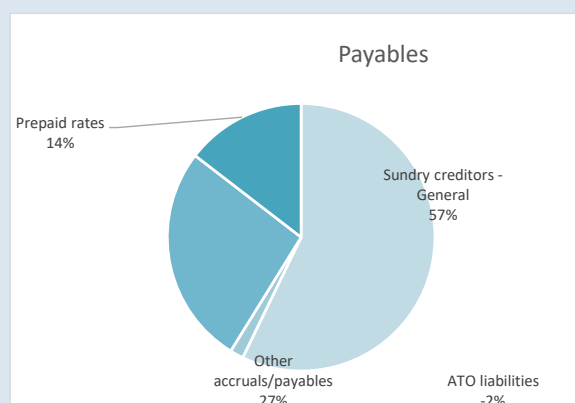
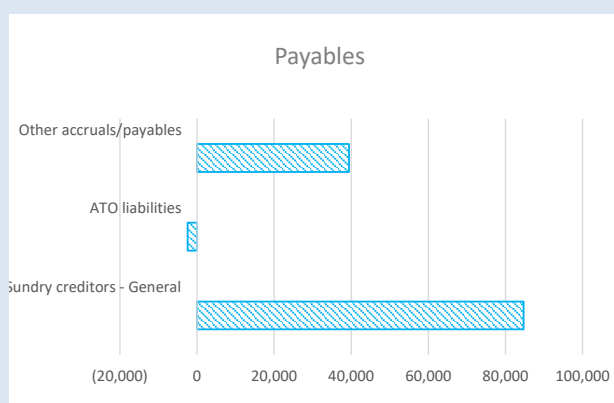
Creditors Due

\$283,018

Over 30 Days

0%

Over 90 Days

0%

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES

NOTE 6

RATE REVENUE

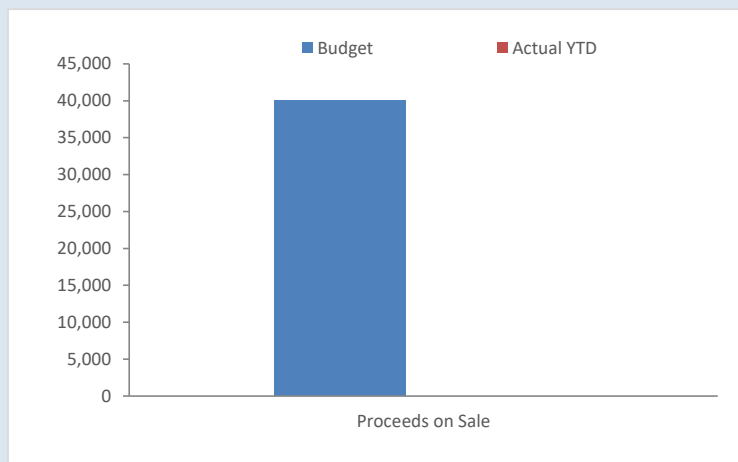
RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Gross rental valuations											
Vacant	0.089400	2	10,712	958	0	0	958	958	0	0	958
Residential	0.089200	31	1,696,196	151,301	0	0	151,301	151,301	0	0	151,301
Unimproved valuations											
Mining lease	0.171300	230	17,306,859	2,964,665	0	0	2,964,665	2,964,665	0	0	2,964,665
Exploration lease	0.155300	342	4,256,136	643,896	0	0	643,896	660,978	0	1,809	662,788
Prospecting lease	0.152900	240	659,607	96,960	0	0	96,960	100,854	0	597	101,451
Pastoral lease	0.085800	20	665,453	57,096	0	0	57,096	57,096	0	0	57,096
Other	0.085800	68	333,500	28,614	0	0	28,614	28,614	0	0	28,614
Non-Rateable							0	0	0	(31)	(31)
Sub-Totals		933	24,928,463	3,943,490	0	0	3,943,490	3,964,466	0	2,375	3,966,841
Minimum Payment											
	Minimum										
	\$										
Gross rental valuations											
Vacant	200	200	41,663	40,000	0	0	40,000	40,000	0	0	40,000
Residential	328	11	15,863	3,608	0	0	3,608	3,608	0	0	3,608
Unimproved valuations											
Mining lease	328	60	19,680	19,680	0	0	19,680	19,680	0	0	19,680
Exploration lease	290	227	244,357	65,540	0	0	65,540	65,830	0	0	65,830
Prospecting lease	257	97	67,473	24,672	0	0	24,672	24,929	0	0	24,929
Pastoral lease	328	7	12,265	2,296	0	0	2,296	2,296	0	0	2,296
Other	328	3	6,700	984	0	0	984	984	0	0	984
Sub-Totals		605	408,001	156,780	0	0	156,780	157,327	0	0	157,327
		1,538	25,336,464	4,100,270	0	0	4,100,270	4,121,793	0	2,375	4,124,168
Amount from General Rates											
Ex-Gratia Rates							0				0
Total Rates							4,100,270				4,124,168

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
53	Diesel Transfer Pump 4" Varisco P0222	5,769	10,000	4,231		0	0		
515	P0207 Hino 300 Series 816 Medium Auto Rubb	50,827	30,000		(20,827)	0	0		
		56,596	40,000	4,231	(20,827)	0	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$40,000	\$0	0%

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2022

INVESTING ACTIVITIES

NOTE 8

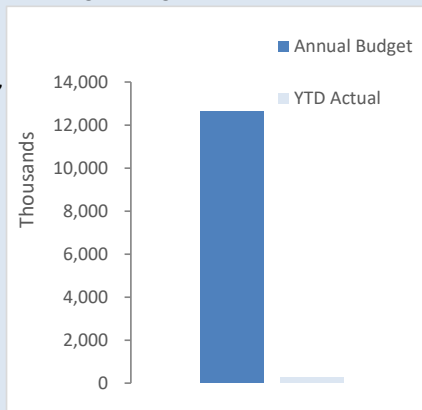
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	4,778,021	268,342	4,778,021	157,971	(110,371)
Plant and Equipment	655,000	8,666	655,000	21,100	12,434
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	4,995,830	64,998	4,995,830	3,148	(61,850)
Infrastructure Assets - Footpaths	50,000	8,332	50,000	0	(8,332)
Infrastructure Assets - Parks and Ovals	70,000	52,700	122,700	89,559	36,859
Infrastructure Assets - Other	2,021,124	20,766	2,021,124	298	(20,469)
Capital Expenditure Totals	12,569,975	423,804	12,622,675	272,075	(151,729)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	4,223,830	132,000	4,223,830	32,439	(99,561)
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	40,000	0	40,000	0	0
Council contribution - Cash Backed Reserves					
Various Reserves	4,294,927	180,000	4,294,927	0	(180,000)
Council contribution - operations	4,011,218	111,804	4,063,918	239,637	127,833
Capital Funding Total	12,569,975	423,804	12,622,675	272,075	(151,729)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$12.62 M	\$0.27 M	2%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$4.22 M	\$0.03 M	1%

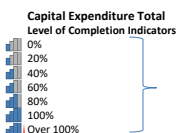
Capital Expenditure Total
Level of Completion Indicators

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red

% of Completion	Level of completion indicator, please see table at the top of this note for further detail.				Balance		Adopted	Amended		
	Assets	Account Number	Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over	
					\$	\$	\$	\$	\$	
hide	Land Held for Resale									
hide	Economic Services									
hide	1.00				0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	Total - Economic Services				0	0	0	0	0	
hide	1.00	Total - Land Held for Resale				0	0	0	0	
hide	Land									
hide	Economic Services									
hide	1.00	OTH ECON - Land (Capital)	4130809	508	0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	Total - Economic Services				0	0	0	0	0	
hide	Other Property & Services									
hide	1.00	UNCLASS - Land (Capital)	4140709	508	0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	Total - Other Property & Services				0	0	0	0	0	
hide	1.00	Total - Land				0	0	0	0	
hide	Buildings									
hide	Governance									
hide	1.00				0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	Total - Governance				0	0	0	0	0	
hide	Health									
hide	1.00				0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	Total - Health				0	0	0	0	0	
hide	Education & Welfare									
hide	0.00	Arts Centre	4080410	510	BC060	(269,369)	(269,369)	0	0	
hide	0.00	Community Shed	4080410	510	BC060A	(300,000)	(300,000)	0	0	
hide	1.00				0	0	0	0	0	
hide	Total - Education & Welfare				(569,369)	(569,369)	0	0	0	
hide	Housing									
hide	0.00	Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	4090110	510	BC007	(20,000)	(20,000)	0	0	
hide	0.16	Duplex Lot 12b Walsh St (South Unit) - Building (Capital)	4090110	510	BC008	(35,000)	(35,000)	0	(5,500)	
hide	0.00	New 2x1 Staff House - Building (Capital)	4090110	510	BC010	(226,691)	(226,691)	0	0	
hide	0.00	New 2x1 Staff House (21-22)	4090110	510	BC011	(520,000)	(520,000)	0	0	
hide	1.00	Teachers Unit Lot 1090 (53a) (14a) Walsh St - Building (Capital)	4090210	510	BC015	0	0	0	0	
hide	0.14	Lot 1089 (57) Walsh St Rental - Building (Capital)	4090210	510	BC019	(35,000)	(35,000)	(5,810)	(5,000)	
hide	0.00	Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	4090210	510	BC020	(932,746)	(932,746)	0	0	
hide	1.00				0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	Total - Housing				(1,769,437)	(1,769,437)	(5,810)	(10,500)	(4,690)	
hide	Community Amenities									
hide	1.00	Truck Bay Ablution Block - Building (Capital)	4100710	510	BC048	0	0	0	0	
hide	0.00	PLAN - Building (Capital)	4100610	510		(760,371)	(760,371)	0	0	
hide	1.00				0	0	0	0	0	
hide	Total - Community Amenities				(760,371)	(760,371)	0	0	0	
hide	Recreation And Culture									
hide	0.05	Town Hall (Hall) - Building (Capital)	4110110	510	BC026	(106,825)	(106,825)	(17,804)	(5,000)	
hide	0.77	Old Butcher Shop Lot 1094 (53) Shenton St - Building (Capital)	4110610	510	BC029	(15,000)	(15,000)	(10,000)	(11,500)	
hide	1.00				0	0	0	0	0	
hide	1.00				0	0	0	0	0	
hide	Total - Recreation And Culture				(121,825)	(121,825)	(27,804)	(16,500)	11,304	
hide	Transport									
hide	1.00	Depot - Building (Capital)	4120110	510	BC037	0	0	0	(251)	
hide	1.00	Workshop - Chemical Storage	4120110	510	BC037A	0	0	0	0	
hide	0.08	Depot Office (Capital)	4120110	510	BC037B	(55,000)	(55,000)	0	(4,501)	
hide	1.00				0	0	0	0	0	
hide	Total - Transport				(55,000)	(55,000)	0	(4,752)	(4,752)	
hide	Economic Services									
hide	0.01	Building not specified	4130210	510	BC000	(100,000)	(100,000)	(16,666)	(968)	
hide	0.34	Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	4130210	510	BC028	(308,192)	(308,192)	(102,730)	(104,715)	
hide	0.00	Goongarrie Cottage South - Building (Capital)	4130210	510	BC032	(50,000)	(50,000)	0	0	
hide	0.00	Goongarrie Cottage North - Building (Capital)	4130210	510	BC033	(50,000)	(50,000)	0	0	
hide	0.00	Mercer Street Caravan Park Infrastructure	4130210	510	BC050	(818,827)	(818,827)	0	0	
hide	1.00	Ex Police Station 8 Wilson (56 Shenton) - Building (Capital)	4130810	510	BC034	0	0	0	(1,100)	
hide	1.00				0	0	0	0	0	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

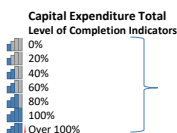


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion		Level of completion indicator, please see table at the top of this note for further detail.				Adopted		Amended		Total YTD	Variance (Under)/Over
		Assets	Account Number	Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget			
						\$	\$	\$	\$	\$	\$
		Total - Economic Services				(1,327,019)	(1,327,019)	(119,396)	(106,783)		12,613
		Other Property & Services									
0.11		Town Hall (Admin) - Building (Capital)	4140210	510	BC027	(175,000)	(175,000)	(115,332)	(19,436)		95,896
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
0.11		Total - Other Property & Services				(175,000)	(175,000)	(115,332)	(19,436)		95,896
0.03		Total - Buildings				(4,778,021)	(4,778,021)	(268,342)	(157,971)		110,371
		Plant & Equipment									
		Governance									
hide		MEMBERS - Plant & Equipment (Capital)	4040130	530		0	0	0	0		0
0.00		Administration Communications Equipment	4040230	530	C0141	(10,000)	(10,000)	(1,666)	0		1,666
0.00		Software and IT Systems	4040230	530	C0142	(100,000)	(100,000)	0	0		0
0.00		ERP (Accounts/Records maintenance system upgrade)	4040230	530	C0143	(100,000)	(100,000)	0	0		0
0.00		Vehicle Replacement CEO	4040230	530	CP001	(30,000)	(30,000)	0	0		0
hide						0	0	0	0		0
		Total - Governance				(240,000)	(240,000)	(1,666)	0		1,666
		Other Law, Order & Public Safety									
0.00		LRCI Menzies CCTV Expenditure	4050330	530	LRC0118	(90,000)	(90,000)	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
		Total - Other Law, Order & Public Safety				(90,000)	(90,000)	0	0		0
		Health									
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
		Total - Health				0	0	0	0		0
		Community Amenities									
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
		Total - Community Amenities				0	0	0	0		0
		Recreation & Culture									
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
		Total - Recreation & Culture				0	0	0	0		0
		Transport									
0.00		Minor Plant Purchases	4120330	530	C0127	(20,000)	(20,000)	(4,000)	0		4,000
0.00		Banners and Signage	4120330	530	C0128	(15,000)	(15,000)	(3,000)	0		3,000
0.00		Rubbish Truck with Compactor	4120330	530	CP006	(290,000)	(290,000)	0	0		0
1.00		Emulsion Sprayer	4120330	530	PA162	0	0	0	(21,100)		(21,100)
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
		Total - Transport				(325,000)	(325,000)	(7,000)	(21,100)		(14,100)
		Economic Services									
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
		Total - Economic Services				0	0	0	0		0
		Other Property & Services									
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
		Total - Other Property & Services				0	0	0	0		0
0.03		Total - Plant & Equipment				(655,000)	(655,000)	(8,666)	(21,100)		(12,434)
		Furniture & Equipment									
		Governance									
hide						0	0	0	0		0
hide						0	0	0	0		0
hide						0	0	0	0		0
		Total - Governance				0	0	0	0		0
		Other Health									

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

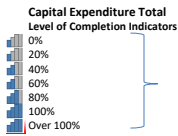


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion		Level of completion indicator, please see table at the top of this note for further detail.			Balance		Adopted		Amended		Variance (Under)/Over
		Account Number	Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD			
Assets					\$	\$	\$	\$	\$		
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide		Total - Other Health			0	0	0	0	0		
hide		Housing									
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide		Total - Housing			0	0	0	0	0		
hide		Recreation & Culture									
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide		Total - Recreation & Culture			0	0	0	0	0		
hide		Transport									
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide		Total - Transport			0	0	0	0	0		
hide		Other Property & Services									
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide		Total - Other Property & Services			0	0	0	0	0		
hide	1.00	Total - Furniture & Equipment			0	0	0	0	0		
		Infrastructure - Roads									
hide		Housing									
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide		Total - Housing			0	0	0	0	0		
hide		Transport									
hide	0.12	Program Reseal	4120140	540	C1213	(200,000)	(200,000)	(33,332)	(23,148)	10,184	
hide	0.00	Niagara Dam Rd (Capital)	4120141	540	RC059	(330,000)	(330,000)	0	0	0	
hide	0.00	Kookynie Malcom Rd (Capital)	4120142	540	RC038	(300,000)	(300,000)	0	0	0	
hide	0.00	Lake Ballard Entrance Rd/Carpark	4120142	540	RC075	(200,000)	(200,000)	0	0	0	
hide	0.00	Tjunjungjarra Internal Roads Program (20-21)	4120142	540	RC249	(100,000)	(100,000)	0	0	0	
hide	0.00	Davyhurst Road Resheet/upgrade Sklm	4120143	540	RC010	(250,000)	(250,000)	0	0	0	
hide	1.00	Tjunjungtjara Access Road (R2R 20-21)	4120146	540	R2R049A	0	0	0	0	0	
hide	1.00	Tjunjungtjara Access Road (R2R 21-22)	4120146	540	R2R049B	0	0	0	0	0	
hide	0.00	Tjunjungtjara Access Road (R2R 22-23)	4120146	540	R2R049C	(190,000)	(190,000)	(31,666)	0	31,666	
hide	0.00	Evanston Menzies Rd (R2R)	4120147	540	R2R008	(510,628)	(510,628)	0	0	0	
hide	0.00	Yarri Road (RRG 21-22)	4120150	540	RRG039A	(95,000)	(95,000)	0	0	0	
hide	1.00	Tjunjungjarra Access Rd (RRG)	4120150	540	RRG049	0	0	0	0	0	
hide	1.00	Menzies North West Road Improvements (RRG 20-21)	4120151	540	RRG007A	0	0	0	0	0	
hide	1.00	Menzies North West Road Improvements (RRG 21-22)	4120151	540	RRG007B	0	0	0	0	0	
hide	1.00	Menzies North West Road Improvements (RRG 21-22)	4120151	540	RRG007C	0	0	0	0	0	
hide	0.00	Menzies North West Resurfacing SLK 5 - 10 (RRG 22/23)	4120151	540	RRG007D	(480,000)	(480,000)	0	0	0	
hide	0.02	Menzies North West 6 Km to Lake Ballard turn-off (RRG 22/23)	4120151	540	RRG007E	(1,332,000)	(1,332,000)	0	20,000	20,000	
hide	1.00	Evanston Menzies Rd (RRG 20-21)	4120151	540	RRG008	0	0	0	0	0	
hide	0.00	Evanston Menzies Road (RRG 21-22)	4120151	540	RRG008A	(283,312)	(283,312)	0	0	0	
hide	1.00	Pianto Rd - Flood Damage	4120158	540	RFD036	0	0	0	0	0	
hide	1.00	Kookynie Rd - Flood Damage	4120159	540	RFD025	0	0	0	0	0	
hide	0.00	Tjunjungtjara Access Road (Indigenous Community Access Rd)	4120164	540	ICA049	(240,000)	(240,000)	0	0	0	
hide	1.00	LRCI Projects Phase 3 - Budgeting Purposes Only	4120164	540	LRC000A	0	0	0	0	0	
hide	1.00	Evanston Road (LRCI 20-21)	4120164	540	LRC008	0	0	0	0	0	
hide	0.00	LRCI Kookynie road sealing 3 KLM (Dust suppression) Expenditur	4120164	540	LRC0119	(484,890)	(484,890)	0	0	0	
hide	1.00					0	0	0	0	0	
hide	1.00					0	0	0	0	0	
hide	1.00					0	0	0	0	0	
hide	1.00					0	0	0	0	0	
hide		Total - Transport			(4,995,830)	(4,995,830)	(64,998)	(3,148)	61,850		
hide		Economic Services									
hide	1.00					0	0	0	0	0	
hide	1.00					0	0	0	0	0	
hide		Total - Economic Services			0	0	0	0	0		
hide	0.00	Total - Infrastructure - Roads			(4,995,830)	(4,995,830)	(64,998)	(3,148)	61,850		
		Infrastructure - Drainage									
hide		Recreation & Culture									
hide	1.00				0	0	0	0	0		
hide	1.00				0	0	0	0	0		
hide		Total - Recreation & Culture			0	0	0	0	0		

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

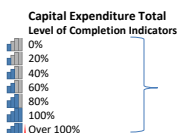


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion		Level of completion indicator, please see table at the top of this note for further detail.				Adopted		Amended		Total YTD	Variance (Under)/Over
		Assets	Account Number	Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget			
						\$	\$	\$		\$	\$
hide		Transport									
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide		Total - Transport				0	0	0		0	0
hide	1.00	Total - Infrastructure - Drainage				0	0	0		0	0
Infrastructure - Footpaths											
	0.00	Transport				(50,000)	(50,000)	(8,332)		0	8,332
hide	1.00	Footpath Construction General (Budgeting Only)	4120170	560	FC000	0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
		Total - Transport				(50,000)	(50,000)	(8,332)		0	8,332
	0.00	Total - Infrastructure - Footpaths				(50,000)	(50,000)	(8,332)		0	8,332
Infrastructure - Airfields											
hide		Transport									
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide		Total - Transport				0	0	0		0	0
hide	1.00	Total - Infrastructure - Airfields				0	0	0		0	0
Infrastructure - Parks & Ovals											
hide		Law, Order & Public Safety									
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide		Total - Law, Order & Public Safety				0	0	0		0	0
hide		Housing									
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide		Total - Housing				0	0	0		0	0
hide		Community Amenities									
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide		Total - Community Amenities				0	0	0		0	0
Recreation And Culture											
hide	1.00	Marmion Village Reserve Improvements	4110370	570	PC005	0	0	0		(32,439)	(32,439)
hide	0.00	LRCI Rodeo Site Development Expenditure	4110370	570	LRC0113	(50,000)	(50,000)	0		0	0
hide	0.00	Drink Fountain in Park	4110370	570	PC036	(10,000)	(10,000)	0		0	0
hide	0.00	Hand Wash at BBQ Area Water Park	4110370	570	PC112	(10,000)	(10,000)	0		0	0
hide	1.08	Tjuntjunjarra Playground	4110370	570	PC113	0	(52,700)	(52,700)		(57,120)	(4,420)
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide		Total - Recreation And Culture				(70,000)	(122,700)	(52,700)		(89,559)	(36,859)
hide		Transport									
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide		Total - Transport				0	0	0		0	0
hide		Economic Services									
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide		Total - Economic Services				0	0	0		0	0
hide	0.73	Total - Infrastructure - Parks & Ovals				(70,000)	(122,700)	(52,700)		(89,559)	(36,859)
Infrastructure - Other											
hide		Law, Order & Public Safety									
hide	1.00					0	0	0		0	0
hide	1.00					0	0	0		0	0
hide		Total - Law, Order & Public Safety				0	0	0		0	0
hide		Housing									
hide	1.00					0	0	0		0	0

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion		Level of completion indicator, please see table at the top of this note for further detail.				Adopted		Amended		Total YTD	Variance (Under)/Over
		Assets	Account Number	Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget			
						\$	\$	\$	\$	\$	\$
hide	1.00					0	0	0	0	0	0
hide						0	0	0	0	0	0
		Total - Housing									
		Community Amenities									
	0.00	LRCI Meeting Structure Tjuntjuntjara Expenditure	4100790	590	LRC0114	(70,000)	(70,000)	0	0	0	0
	0.00	LRCI Sealing of Parking Menzies Public Toilets Expenditure	4100790	590	LRC0116	(100,000)	(100,000)	(3,962)	0	0	3,962
hide	1.00					0	0	0	0	0	0
hide	1.00					0	0	0	0	0	0
		Total - Community Amenities				(170,000)	(170,000)	(3,962)	0	0	3,962
		Recreation And Culture									
	0.00	Water Park Infrastructure Expenditure	4110390	590	PC002	(50,000)	(50,000)	0	0	0	0
	0.00	Kookynie Fencing	4110390	590	IO040	(484,750)	(484,750)	0	(298)	0	(298)
hide	1.00					0	0	0	0	0	0
hide	1.00					0	0	0	0	0	0
		Total - Recreation And Culture				(534,750)	(534,750)	0	(298)	0	(298)
		Transport									
	0.00	Bores to Support Road Works	4120190	590	C0123	(50,000)	(50,000)	(8,332)	0	0	8,332
	0.00	Main Street (Shenton) Streetscaping	4120190	590	C100	(50,000)	(50,000)	0	0	0	0
	0.00	Truck Bay Wilson and Shenton	4120190	590	C1211	(10,000)	(10,000)	(142)	0	0	142
	0.00	Grids Capital	4120190	590	GRIDCAP	(50,000)	(50,000)	(8,330)	0	0	8,330
hide	1.00	Pilot Activated Lighting - Tjunjuntjara	4120690	590	IO12601	0	0	0	0	0	0
hide	0.00	Town Dam Upgrade	4120790	590	C0121	(20,000)	(20,000)	0	0	0	0
	1.00					0	0	0	0	0	0
		Total - Transport				(180,000)	(180,000)	(16,804)	0	0	16,804
		Economic Services									
	0.00	Niagara Dam Capital Works	4130290	590	C0131	(936,374)	(936,374)	0	0	0	0
	0.00	LRCI Tourism Signage (district wide) Expenditure	4130290	590	LRC0117	(200,000)	(200,000)	0	0	0	0
hide	1.00					0	0	0	0	0	0
hide	1.00					0	0	0	0	0	0
		Total - Economic Services				(1,136,374)	(1,136,374)	0	0	0	0
	0.00	Total - Infrastructure - Other				(2,021,124)	(2,021,124)	(20,766)	(298)	0	20,469
	0.02	Grand Total				(12,569,975)	(12,622,675)	(423,804)	(272,075)	0	151,729

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

FINANCING ACTIVITIES
NOTE 9
LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

The Shire of Menzies do not have any loan debenture borrowings to be reported.

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

The Shire of Menzies do not have any lease financing to be reported.

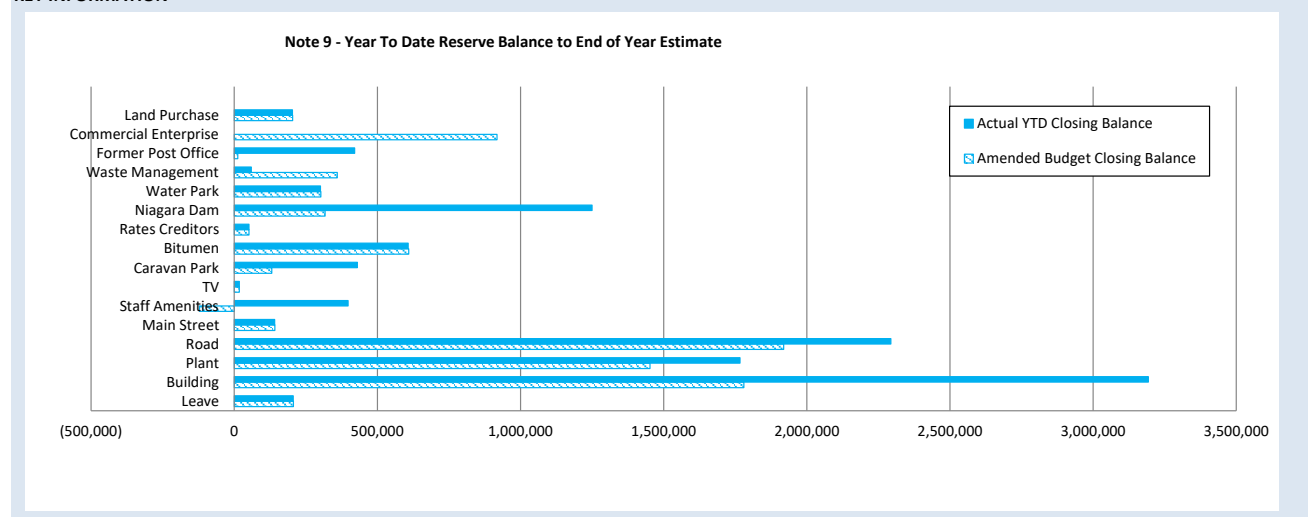
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave	206,107	822	127	0	0	0	0	206,929	206,235
Building	3,192,928	12,735	120	0	0	(1,425,241)	0	1,780,422	3,193,048
Plant	1,765,297	7,041	1,093	0	0	(320,000)	0	1,452,338	1,766,390
Road	2,293,174	9,146	182	0	0	(383,312)	0	1,919,008	2,293,356
Main Street	141,160	563	87	0	0	0	0	141,723	141,247
Staff Amenities	397,322	1,585	246	0	0	(520,000)	0	(121,093)	397,568
TV	17,979	72	11	0	0	0	0	18,051	17,990
Caravan Park	429,588	1,713	266	0	0	(300,000)	0	131,301	429,854
Bitumen	606,885	2,421	376	0	0	0	0	609,306	607,261
Rates Creditors	51,401	205	32	0	0	0	0	51,606	51,432
Niagara Dam	1,248,915	4,981	773	0	0	(936,374)	0	317,522	1,249,688
Water Park	301,323	1,202	187	0	0	0	0	302,525	301,509
Waste Management	59,814	239	37	300,000	0	0	0	360,053	59,850
Former Post Office	420,512	1,677	260	0	0	(410,000)	0	12,189	420,772
Commercial Enterprise	0	4,787	0	913,221	0	0	0	918,008	0
Land Purchase	203,441	811	126	0	0	0	0	204,252	203,567
	11,335,845	50,000	3,923	1,213,221	0	(4,294,927)	0	8,304,139	11,339,767

KEY INFORMATION



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES

NOTE 11

OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2022	Liability Increase	Liability Reduction	Closing Balance 31 Aug 2022
		\$	\$	\$	\$
Contract Liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	220,983	7,152	(1,277)	226,857
- non-operating	13	629,550	463,200	(32,439)	1,060,311
Total unspent grants, contributions and reimbursements		850,533	470,352	(33,716)	1,287,169
Provisions					
Annual leave		87,305	0	0	87,305
Long service leave		82,080	0	0	82,080
Total Provisions		169,384	0	0	169,384
Total Other Current Liabilities					1,456,553
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2022	Current Liability 31 Aug 2022	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies									
General purpose funding									
Grants Commission - General (WALGGC)	0	0	0	0	0	1,544,728	1,544,728	0	130,528
Grants Commission - Roads (WALGGC)	0	0	0	0	0	731,061	731,061	0	124,381
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	5,519	7,152	0	12,671	12,671	8,000	8,000	1,332	0
Health									
WAPHA - LGA Suicide Prevention Grant	75,560	0	0	75,560	75,560	100,000	100,000	100,000	0
Recreation and culture									
Regional Library Services Grant	0	0	0	0	0	10,000	10,000	10,000	0
Menzies Discovery Day Grant	6,904	0	(1,277)	5,626	5,626	8,000	8,000	5,332	1,277
Transport									
Direct Grant (MRWA)	0	0	0	0	0	190,000	190,000	31,666	206,730
Street Lighting Subsidy (MRWA)	0	0	0	0	0	1,713	1,713	284	0
LRCIP Grant - Menzies Town Greening	50,000	0	0	50,000	50,000	100,000	100,000	16,668	0
Economic services									
WACRN Community Resource Centre Grant	83,000	0	0	83,000	83,000	80,000	80,000	40,000	0
	220,983	7,152	(1,277)	226,857	226,857	2,773,502	2,773,502	205,282	462,916
Operating Contributions									
Recreation and culture									
Menzies Discovery Day Contributions	0	0	0	0	0	20,000	20,000	3,332	2,818
Economic services									
INDUE Cashless Debit Card Contribution	0	0	0	0	0	38,000	38,000	6,332	10,009
	0	0	0	0	0	58,000	58,000	9,664	12,828
TOTALS	220,983	7,152	(1,277)	226,857	226,857	2,831,502	2,831,502	214,946	475,743

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2022	Current Liability 31 Aug 2022	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies									
Law, order, public safety									
LRCIP Grant - Menzies CCTV	45,000	0	0	45,000	45,000	90,000	90,000	0	0
Community amenities									
LRCIP Grant - Meeting Structure Tjunjtjara	35,000	0	0	35,000	35,000	70,000	70,000	0	0
LRCIP Grant - Sealing of Parking Menzies Public Toilets	50,000	0	0	50,000	50,000	100,000	100,000	0	0
LRCIP Grant - Rodeo site development	22,727	0	0	22,727	22,727	50,000	50,000	0	0
LRCIP Grant - Marmion Village Reserve Improvements	44,879	0	(32,439)	12,440	12,440	0	0	0	32,439
Transport									
RTR Grant Funded - Tjunjtjara Access Road	0	0	0	0	0	190,000	190,000	0	0
RTR Grant Funded - Evanston Menzies Rd	0	0	0	0	0	510,628	510,628	0	0
RRG Grant Funded -Menzies North West Road Improvements (RRG 21-22)	9,500	0	0	9,500	9,500	0	0	0	0
RRG Grant Funded -Menzies North West Road Improvements (RRG 21-22)	0	0	0	0	0	198,000	198,000	132,000	0
RRG Grant Funded -Menzies North West Road Resurfacing SLK 5 - 10 (RRG 22-23)	0	128,000	0	128,000	128,000	480,000	480,000	0	0
RRG Grant Funded -Menzies North West Road 6 Km to Lake Ballard (RRG 22-23)	0	335,200	0	335,200	335,200	1,332,000	1,332,000	0	0
RRG Grant Funded -Evanston Menzies Road (RRG 21-22)	0	0	0	0	0	183,312	183,312	0	0
RRG Grant Funded -Tjunjtjara Access Rd	79,999	0	0	79,999	79,999	0	0	0	0
RRG Grant Funded -Yarri Road (RRG 21-22)	0	0	0	0	0	95,000	95,000	0	0
WALGGC Special Road Grant - Tjunjtjara Access Road	0	0	0	0	0	240,000	240,000	0	0
LRCIP Grant - Kookynie road sealing 3 KLM (Dust suppression)	242,445	0	0	242,445	242,445	484,890	484,890	0	0
Economic services									
LRCIP Grant - Tourism Signage (district wide)	100,000	0	0	100,000	100,000	200,000	200,000	0	0
	629,550	463,200	(32,439)	1,060,311	1,060,311	4,223,830	4,223,830	132,000	32,439
Total Non-operating grants, subsidies and contributions	629,550	463,200	(32,439)	1,060,311	1,060,311	4,223,830	4,223,830	132,000	32,439

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 14

BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2022	Amount Received	Amount Paid	Closing Balance 31 Aug 2022
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Pet Bonds	200.00	0.00	0.00	200.00
Staff Housing Bonds	3,520.00	0.00	0.00	3,520.00
BCITF	(608.25)	0.00	0.00	(608.25)
Building Levy	(15.00)	3,160.56	(3,098.91)	46.65
Nomination Fees	0.00	0.00	0.00	0.00
Unclaimed Moines	400.00	0.00	0.00	400.00
Hall Hire Bond	100.00	0.00	0.00	100.00
Other Housing Bond	0.00	0.00	0.00	0.00
Community Bus Bond	200.00	0.00	0.00	200.00
Retention Bonds & Liabilities	5,744.25	0.00	0.00	5,744.25
Sub-Total	9,541.00	3,160.56	(3,098.91)	9,602.65
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	0.00
	9,541.00	3,160.56	(3,098.91)	9,602.65

KEY INFORMATION

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 15

EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2022/23 year is \$25,000 and 10%.

Reporting Program	Var. \$	Var. %	Significant		Timing/ Permanent	Explanation of Variance
			Var. ▲▼	Var. \$		
Revenue from operating activities	\$	%				
General Purpose Funding - Rates	23,897	1%	▲		Timing	Regenerate Rates Notice for FY 22/23
General Purpose Funding - Other	256,137	1570%	▲	\$	Timing	Timing - allocation budget FY 22/23
Law, Order and Public Safety	(1,352)	(67%)	▼		Timing	Timing - allocation budget FY 22/23
Health	(99,589)	(100%)	▼	\$	Timing	Timing - allocation budget FY 22/23
Housing	2,824	37%	▲		Timing	Timing - Increase of housing revenue
Community Amenities	8,258	289%	▲		Timing	Timing - allocation budget FY 22/23
Recreation and Culture	(14,606)	(78%)	▼		Timing	Timing - allocation budget FY 22/23
Transport	158,075	325%	▲	\$	Timing	Timing - allocation budget FY 22/23
Economic Services	(19,938)	(27%)	▼		Timing	Timing - allocation budget FY 22/23
Other Property and Services	2,652	63%	▲		Timing	Timing - allocation budget FY 22/23
Expenditure from operating activities						
Governance	120,694	48%	▲	\$	Timing	Timing - allocation expenditure budget FY 22/23
General Purpose Funding	41,991	55%	▲	\$	Timing	Timing - allocation expenditure budget FY 22/23
Law, Order and Public Safety	15,365	77%	▲		Timing	Timing - allocation expenditure budget FY 22/23
Health	(8,875)	(30%)	▼		Timing	Timing - allocation expenditure budget FY 22/23
Education and Welfare	2,012	24%	▲		Timing	Timing - allocation expenditure budget FY 22/23
Housing	(35,177)	(105%)	▼	\$	Timing	Timing - allocation expenditure budget FY 22/23
Community Amenities	14,508	20%	▲		Timing	Timing - allocation expenditure budget FY 22/23
Recreation and Culture	94,148	53%	▲	\$	Timing	Timing - allocation expenditure budget FY 22/23
Transport	342,131	85%	▲	\$	Timing	Timing - allocation expenditure budget FY 22/23
Economic Services	94,233	36%	▲	\$	Timing	Timing - allocation expenditure budget FY 22/23
Other Property and Services	(199,285)	1427%	▼		Timing	Timing - allocation expenditure budget FY 22/23
Investing Activities						
Non-operating Grants, Subsidies and Contributions	(99,561)	(75%)	▼	\$	Timing	Budget Allocations for completed project grant related to this FY
Land and Buildings	110,371	41%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Plant and Equipment	(12,434)	(143%)	▼		Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Roads	61,850	95%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Footpaths	8,332	100%	▲		Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Parks and Ovals	(36,859)	(70%)	▼	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Other	20,469	99%	▲		Timing	Capital works - Refer to Note 8 Capital details
Financing Activities						
Transfer from Reserves	(180,000)	(100%)	▼	\$	Timing	the allocation transfer from reserve to operating account
Transfer to Reserves	11,381	74%	▲		Timing	Interest reserve allocation to operating account

SHIRE OF MENZIES
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 16
 BUDGET AMENDMENTS

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		Budget Adoption		Closing Surplus/(Deficit)			0	0
		Opening surplus adjustment		Opening Surplus(Deficit)		(341,145)		(341,145)
4110370	PC113	Tjuntjunjarra Playground	CM-278	Capital Expenses			18,500	(322,645)
4130881		OTH ECON - Transfers to Commercial Enterprise Reserve	CM-278	Capital Expenses		(18,500)		(341,145)
4110370	PC113	Tjuntjunjarra Playground	CM-292	Capital Expenses			34,200	(306,945)
4130881		OTH ECON - Transfers to Commercial Enterprise Reserve	CM-292	Capital Expenses		(34,200)		(341,145)
								(341,145)

SHIRE OF MENZIES F.I.S FINANCIAL INFORMATION SCHEDULE AS @ 31/08/2022



PURPOSE OF DOCUMENT - The Financial Information Schedule has been developed so that Councillors can have a more detailed breakdown of operating expenses and income. The document should be read in conjunction with the Monthly Financial Report as it is a useful tool in understanding variances to the budget.

SHIRE OF MENZIES
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as at 31/03/2022

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31/08/2022	COA	Description	Current Budget FY 22/23	YTD Budget 31/08/2022	YTD Actual 31/08/2022	Variance (\$)
		General Purpose Funding				
		Rates				
		Operating Income				
		3030120 RATES - Instalment Admin Fee Received	-\$7,000.00	-\$7,000.00	-\$1,230.00	\$5,770.00
		3030121 RATES - Account Enquiry Charges	-\$100.00	-\$16.00	\$0.00	\$16.00
		3030122 RATES - Reimbursement of Debt Collection Costs	-\$5,000.00	-\$832.00	\$0.00	\$832.00
		3030130 RATES - Rates Levied - Synergy	-\$4,100,270.33	-\$4,100,270.33	-\$4,123,977.65	-\$23,707.32
		3030145 RATES - Penalty Interest Received	-\$40,000.00	\$0.00	-\$6,627.94	-\$6,627.94
		3030146 RATES - Instalment Interest Received	-\$7,000.00	\$0.00	-\$2,034.98	-\$2,034.98
		Operating Income Total	-\$4,159,370.33	-\$4,108,118.33	-\$4,133,870.57	-\$25,752.24
		Other General Purpose Funding				
		Operating Income				
		3030201 GEN PUR - Reimbursements	-\$100.00	-\$16.00	\$0.00	\$16.00
		3030210 GEN PUR - Financial Assistance Grant - General	-\$1,544,728.00	\$0.00	-\$130,528.00	-\$130,528.00
		3030211 GEN PUR - Financial Assistance Grant - Roads	-\$731,061.00	\$0.00	-\$124,380.50	-\$124,380.50
		3030214 GEN PUR - Grant Funding	\$0.00	\$0.00	-\$12,146.25	-\$12,146.25
		3030220 GEN PUR - Charges - Photocopying / Faxing	-\$205.00	-\$34.00	\$0.00	\$34.00
		3030235 GEN PUR - Other Income	\$0.00	\$0.00	-\$1,385.52	-\$1,385.52
		3030245 GEN PUR - Interest Earned - Reserve Funds	-\$50,000.00	-\$8,332.00	-\$3,922.54	\$4,409.46
		3030246 GEN PUR - Interest Earned - Municipal Funds	-\$500.00	-\$82.00	-\$2,339.05	-\$2,257.05
		Operating Income Total	-\$2,326,594.00	-\$8,464.00	-\$274,701.86	-\$266,237.86
		Rates				
		Operating Expenditure				
		2030100 RATES - Employee Costs	\$73,130.66	\$11,248.00	\$8,284.83	-\$2,963.17
		2030104 RATES - Training & Development	\$2,500.00	\$500.00	\$0.00	-\$500.00
		2030112 RATES - Valuation Expenses	\$10,000.00	\$1,666.00	\$602.26	-\$1,063.74
		2030113 RATES - Title/Company Searches	\$100.00	\$20.00	\$0.00	-\$20.00
		2030114 RATES - Debt Collection Expenses	\$14,000.00	\$2,332.00	\$13,820.79	\$11,488.79
		2030115 RATES - Printing and Stationery	\$500.00	\$82.00	\$0.00	-\$82.00
		2030116 RATES - Postage and Freight	\$1,000.00	\$166.00	\$227.27	\$61.27
		2030118 RATES - Rates Write Off	\$220,000.00	\$44,000.00	\$403.00	-\$43,597.00
		2030119 RATES - Seizure of Land	\$5,000.00	\$1,000.00	\$51.28	-\$948.72
		2030152 RATES - Consultants	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
		2030187 RATES - Other Expenses Relating To Rates	\$500.00	\$82.00	\$0.00	-\$82.00
		2030199 RATES - Administration Allocated	\$51,541.00	\$8,590.00	\$0.00	-\$8,590.00
		Operating Expenditure Total	\$388,271.66	\$69,686.00	\$33,389.43	-\$36,296.57
		Other General Purpose Funding				
		Operating Expenditure				
		2030211 GEN PUR - Bank Fees & Charges	\$5,000.00	\$832.00	\$673.48	-\$158.52
		2030214 GEN PUR - Rounding	\$10.00	\$0.00	\$0.00	\$0.00
		2030299 GEN PUR - Administration Allocated	\$34,361.00	\$5,726.00	\$0.00	-\$5,726.00
		Operating Expenditure Total	\$39,371.00	\$6,558.00	\$673.48	-\$5,884.52
		General Purpose Funding Total Income	-\$6,485,964.33	-\$4,116,582.33	-\$4,408,572.43	-\$291,990.10
		General Purpose Funding Total Expenditure	\$427,642.66	\$76,244.00	\$34,062.91	-\$42,181.09
		Governance				
		Members Of Council				
		Operating Income				
		3040101 MEMBERS - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
		Operating Income Total	\$0.00	\$0.00	\$0.00	\$0.00
		Other Governance				
		Operating Income				
		3040201 OTH GOV - Reimbursements	\$0.00	\$0.00	\$6,055.11	\$6,055.11
		Operating Income Total	\$0.00	\$0.00	\$6,055.11	\$6,055.11
		Members Of Council				
		Operating Expenditure				
		2040104 MEMBERS - Training & Development	\$45,000.00	\$7,470.00	\$12,900.00	\$5,430.00
		2040109 MEMBERS - Members Travel and Accommodation	\$30,000.00	\$4,996.00	\$3,598.96	-\$1,397.04
		2040111 MEMBERS - Mayors/Presidents Allowance	\$19,864.00	\$3,310.00	\$3,310.66	\$0.66
		2040112 MEMBERS - Deputy Mayors/Presidents Allowance	\$4,966.00	\$826.00	\$827.66	\$1.66
		2040113 MEMBERS - Members Sitting Fees	\$75,870.00	\$12,644.00	\$12,645.04	\$1.04
		2040114 MEMBERS - Communications Allowance	\$7,700.00	\$1,282.00	\$1,283.32	\$1.32
		2040115 MEMBERS - Printing and Stationery	\$400.00	\$66.00	\$0.00	-\$66.00
		2040116 MEMBERS - Election Expenses	\$4,000.00	\$0.00	\$0.00	\$0.00
		2040120 MEMBERS - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00
		2040121 MEMBERS - Information Systems	\$3,000.00	\$500.00	\$0.00	-\$500.00
		2040129 MEMBERS - Donations to Community Groups	\$30,000.00	\$6,000.00	\$0.00	-\$6,000.00
		2040130 MEMBERS - Insurance Expenses	\$10,058.00	\$1,676.00	\$0.00	-\$1,676.00
		2040186 MEMBERS - Expensed Minor Asset Purchases	\$5,000.00	\$832.00	\$0.00	-\$832.00
		2040187 MEMBERS - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00
		2040199 MEMBERS - Administration Allocated	\$343,606.00	\$57,266.00	\$0.00	-\$57,266.00
		Operating Expenditure Total	\$579,464.00	\$96,868.00	\$34,565.64	-\$62,302.36

SHIRE OF MENZIES
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as at 31/03/2022

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31/08/2022	COA	Description	Current Budget FY 22/23	YTD Budget 31/08/2022	YTD Actual 31/08/2022	Variance (\$)
		Other Governance				
		Operating Expenditure				
	2040200	OTH GOV - Employee Costs	\$337,783.98	\$51,964.00	\$66,860.98	\$14,896.98
	2040204	OTH GOV - Training & Development	\$15,000.00	\$3,000.00	\$0.00	-\$3,000.00
	2040205	OTH GOV - Recruitment	\$25,000.00	\$5,000.00	\$1,174.21	-\$3,825.79
	2040206	OTH GOV - Fringe Benefits Tax (FBT)	\$0.00	\$0.00	\$0.00	\$0.00
	2040208	OTH GOV - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00
	2040210	OTH GOV - Motor Vehicle Expenses	\$15,857.00	\$2,642.00	\$0.00	-\$2,642.00
	2040211	OTH GOV - Civic Functions, Refreshments & Receptions	\$4,000.00	\$666.00	\$639.98	-\$26.02
	2040216	OTH GOV - Postage and Freight	\$0.00	\$0.00	\$0.00	\$0.00
	2040220	OTH GOV - Communication Expenses	\$0.00	\$0.00	\$0.00	\$0.00
	2040221	OTH GOV - Information Systems	\$4,080.00	\$680.00	\$0.00	-\$680.00
	2040240	OTH GOV - Advertising & Promotion	\$2,000.00	\$332.00	\$358.91	\$26.91
	2040241	OTH GOV - Subscriptions & Memberships	\$74,452.00	\$74,452.00	\$25,937.99	-\$48,514.01
	2040250	OTH GOV - Consultancy - Statutory	\$11,000.00	\$2,200.00	\$0.00	-\$2,200.00
	2040251	OTH GOV - Consultancy - Strategic	\$1,000.00	\$200.00	\$0.00	-\$200.00
	2040252	OTH GOV - Other Consultancy	\$15,000.00	\$2,500.00	\$710.00	-\$1,790.00
	2040285	OTH GOV - Legal Expenses	\$15,000.00	\$2,500.00	\$0.00	-\$2,500.00
	2040286	OTH GOV - Expensed Minor Asset Purchases	\$5,000.00	\$832.00	\$270.55	-\$561.45
	2040298	OTH GOV - Staff Housing Allocated	\$9,906.00	\$1,650.00	\$0.00	-\$1,650.00
	2040299	OTH GOV - Administration Allocated	\$34,361.00	\$5,726.00	\$0.00	-\$5,726.00
		Operating Expenditure Total	\$569,439.98	\$154,344.00	\$95,952.62	-\$58,391.38
		Governance Total Income	\$0.00	\$0.00	\$6,055.11	\$6,055.11
		Governance Total Expenditure	\$1,148,903.98	\$251,212.00	\$130,518.26	-\$120,693.74
		Law, Order & Public Safety				
		Animal Control				
		Operating Income				
	3050220	ANIMAL - Pound Fees	-\$50.00	-\$8.00	\$0.00	\$8.00
	3050221	ANIMAL - Animal Registration Fees	-\$100.00	-\$16.00	-\$50.00	-\$34.00
		Operating Income Total	-\$150.00	-\$24.00	-\$50.00	-\$26.00
		Emergency Services Levy - Bush Fire Brigade				
		Operating Income				
	3050502	ESL BFB - Admin Fee/Commission	-\$4,000.00	-\$666.00	\$0.00	\$666.00
	3050510	ESL BFB - Operating Grant	-\$8,000.00	-\$1,332.00	\$0.00	\$1,332.00
	3050545	ESL BFB - Non-Payment Penalty Interest	-\$4,000.00	\$0.00	-\$619.89	-\$619.89
		Operating Income Total	-\$16,000.00	-\$1,998.00	-\$619.89	\$1,378.11
		Fire Prevention				
		Operating Expenditure				
	2050113	FIRE - Fire Prevention and Planning	\$500.00	\$82.00	\$0.00	-\$82.00
	2050115	FIRE - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00
	2050188	FIRE - Building Operations	\$795.00	\$130.00	\$101.35	-\$28.65
	2050189	FIRE - Building Maintenance	\$961.00	\$158.00	\$0.00	-\$158.00
	2050192	FIRE - Depreciation	\$3,268.00	\$544.00	\$0.00	-\$544.00
		Operating Expenditure Total	\$5,524.00	\$914.00	\$101.35	-\$812.65
		Animal Control				
		Operating Expenditure				
	2050252	ANIMAL - Consultants	\$0.00	\$0.00	\$0.00	\$0.00
	2050253	ANIMAL - Contract Services	\$30,000.00	\$5,000.00	\$4,365.00	-\$635.00
	2050265	ANIMAL - Animal Care Day Menzies	\$5,000.00	\$832.00	\$0.00	-\$832.00
	2050288	ANIMAL - Animal Pound Operations	\$100.00	\$16.00	\$0.00	-\$16.00
	2050289	ANIMAL - Animal Pound Maintenance	\$100.00	\$16.00	\$0.00	-\$16.00
	2050292	ANIMAL - Depreciation	\$1,259.00	\$208.00	\$0.00	-\$208.00
	2050299	ANIMAL - Administration Allocated	\$34,361.00	\$5,726.00	\$0.00	-\$5,726.00
		Operating Expenditure Total	\$70,820.00	\$11,798.00	\$4,365.00	-\$7,433.00
		Other Law, Order & Public Safety				
		Operating Expenditure				
	2050312	OLOPS - LEMC Support	\$1,000.00	\$166.00	\$0.00	-\$166.00
	2050313	OLOPS - Community Emergency Services	\$8,975.00	\$1,460.00	\$0.00	-\$1,460.00
	2050399	OLOPS - Administration Allocated	\$8,590.00	\$1,430.00	\$0.00	-\$1,430.00
		Operating Expenditure Total	\$18,565.00	\$3,056.00	\$0.00	-\$3,056.00
		Emergency Services Levy - Bush Fire Brigade				
		Operating Expenditure				
	2050530	ESL BFB - Insurance Expenses	\$1,500.00	\$250.00	\$0.00	-\$250.00
	2050565	ESL BFB - Maintenance Plant & Equipment	\$7,209.50	\$1,200.00	\$0.00	-\$1,200.00
	2050589	ESL BFB - Maintenance Land & Buildings	\$7,223.00	\$1,176.00	\$0.00	-\$1,176.00
	2050599	ESL BFB - Administration Allocated	\$8,590.00	\$1,430.00	\$0.00	-\$1,430.00
		Operating Expenditure Total	\$24,522.50	\$4,056.00	\$0.00	-\$4,056.00

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31/08/2022	COA	Description	Current Budget FY 22/23	YTD Budget 31/08/2022	YTD Actual 31/08/2022	Variance (\$)
		Law, Order & Public Safety Total Income	-\$16,150.00	-\$2,022.00	-\$669.89	\$1,352.11
		Law, Order & Public Safety Total Expenditure	\$119,431.50	\$19,824.00	\$4,466.35	-\$15,357.65
		Health				
		Preventative Services - Inspection/Admin				
		Operating Income				
	3070410	HEALTH - Grants	-\$100,000.00	-\$100,000.00	\$0.00	\$100,000.00
	3070420	HEALTH - Health Regulatory Fees & Charges	-\$300.00	-\$50.00	-\$461.25	-\$411.25
		Operating Income Total	-\$100,300.00	-\$100,050.00	-\$461.25	\$99,588.75
		Preventative Services - Inspection/Admin				
		Operating Expenditure				
	2070411	HEALTH - Contract EHO	\$40,000.00	\$6,666.00	\$2,986.91	-\$3,679.09
	2070412	HEALTH - Analytical Expenses	\$400.00	\$66.00	\$360.00	\$294.00
	2070485	HEALTH - Legal Expenses	\$3,000.00	\$500.00	\$0.00	-\$500.00
	2070487	HEALTH - Other Expenses	\$100,000.00	\$20,000.00	\$34,690.00	\$14,690.00
	2070499	HEALTH - Administration Allocated	\$8,590.00	\$1,430.00	\$0.00	-\$1,430.00
		Operating Expenditure Total	\$151,990.00	\$28,662.00	\$38,036.91	\$9,374.91
		Other Health				
		Operating Expenditure				
	2070750	OTH HEALTH - Nurse Expenses	\$3,000.00	\$500.00	\$0.00	-\$500.00
		Operating Expenditure Total	\$3,000.00	\$500.00	\$0.00	-\$500.00
		Health Total Income	-\$100,300.00	-\$100,050.00	-\$461.25	\$99,588.75
		Health Total Expenditure	\$154,990.00	\$29,162.00	\$38,036.91	\$8,874.91
		Education & Welfare				
		Other Welfare				
		Operating Expenditure				
	2080700	WELFARE - Employee Costs	\$50,513.69	\$7,768.00	\$6,420.12	-\$1,347.88
	2080712	WELFARE - Youth Services	\$4,000.00	\$664.00	\$0.00	-\$664.00
		Operating Expenditure Total	\$54,513.69	\$8,432.00	\$6,420.12	-\$664.00
		Education & Welfare Total Expenditure	\$54,513.69	\$8,432.00	\$6,420.12	-\$664.00
		Housing				
		Staff Housing				
		Operating Income				
	3090101	STF HOUSE - Staff Rental Reimbursements	-\$21,000.00	-\$3,500.00	-\$4,427.50	-\$927.50
	3090120	STF HOUSE - Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00
		Operating Income Total	-\$21,000.00	-\$3,500.00	-\$4,427.50	-\$927.50
		Other Housing				
		Operating Income				
	3090220	OTH HOUSE - Fees & Charges	-\$24,180.00	-\$4,030.00	-\$5,958.81	-\$1,928.81
	3090235	OTH HOUSE - Other Income	-\$200.00	-\$32.00	\$0.00	\$32.00
		Operating Income Total	-\$24,380.00	-\$4,062.00	-\$5,958.81	-\$1,896.81
		Staff Housing				
		Operating Expenditure				
	2090186	STF HOUSE - Expensed Minor Asset Purchases	\$0.00	\$0.00	\$4,855.46	\$4,855.46
	2090188	STF HOUSE - Staff Housing Building Operations	\$19,767.00	\$3,274.00	\$6,139.68	\$2,865.68
	2090189	STF HOUSE - Staff Housing Building Maintenance	\$55,079.00	\$9,018.00	\$31,256.23	\$22,238.23
	2090192	STF HOUSE - Depreciation	\$57,462.00	\$9,576.00	\$0.00	-\$9,576.00
	2090198	STF HOUSE - Staff Housing Costs Recovered	-\$62,676.00	-\$10,446.00	\$0.00	\$10,446.00
		Operating Expenditure Total	\$69,632.00	\$11,422.00	\$42,251.37	\$30,829.37
		Other Housing				
		Operating Expenditure				
	2090285	OTH HOUSE - Legal Expenses	\$4,000.00	\$666.00	\$0.00	-\$666.00
	2090288	OTH HOUSE - Building Operations	\$14,213.00	\$2,352.00	\$2,354.72	\$2.72
	2090289	OTH HOUSE - Building Maintenance	\$31,194.00	\$5,102.00	\$24,132.52	\$19,030.52
	2090292	OTH HOUSE - Depreciation	\$35,694.00	\$5,948.00	\$0.00	-\$5,948.00
	2090298	OTH HOUSE - Staff Housing Costs Recovered	-\$20,290.00	-\$3,380.00	\$0.00	\$3,380.00
	2090299	OTH HOUSE - Administration Allocated	\$34,361.00	\$5,726.00	\$0.00	-\$5,726.00
		Operating Expenditure Total	\$99,172.00	\$16,414.00	\$26,487.24	\$10,073.24
		Housing Total Income	-\$45,380.00	-\$7,562.00	-\$10,386.31	-\$2,824.31
		Housing Total Expenditure	\$168,804.00	\$27,836.00	\$68,738.61	\$40,902.61

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31/08/2022	COA	Description	Current Budget FY 22/23	YTD Budget 31/08/2022	YTD Actual 31/08/2022	Variance (\$)
		Community Amenities				
		Sanitation - General				
		Operating Income				
	3100120	SAN - Domestic Refuse Collection Charges	-\$10,000.00	-\$1,666.00	-\$10,647.54	-\$8,981.54
		Operating Income Total	-\$10,000.00	-\$1,666.00	-\$10,647.54	-\$8,981.54
		Sanitation - Other				
		Operating Income				
	3100200	SAN OTH - Commercial Collection Charge	-\$5,000.00	-\$832.00	\$0.00	\$832.00
		Operating Income Total	-\$5,000.00	-\$832.00	\$0.00	\$832.00
		Sewerage				
		Operating Income				
	3100321	SEW - Septic Tank Inspection Fees	-\$700.00	-\$116.00	\$0.00	\$116.00
	3100335	SEW - Other Income	-\$1,000.00	-\$166.00	-\$472.00	-\$306.00
		Operating Income Total	-\$1,700.00	-\$282.00	-\$472.00	-\$190.00
		Town Planning & Regional Development				
		Operating Income				
	3100620	PLAN - Planning Application Fees	-\$500.00	-\$82.00	\$0.00	\$82.00
		Operating Income Total	-\$500.00	-\$82.00	\$0.00	\$82.00
		Other Community Amenities				
		Operating Income				
	3100735	COM AMEN - Other Income	\$0.00	\$0.00	\$0.00	\$0.00
		Operating Income Total	\$0.00	\$0.00	\$0.00	\$0.00
		Sanitation - General				
		Operating Expenditure				
	2100111	SAN - Waste Collection	\$94,464.00	\$15,486.00	\$12,811.67	-\$2,674.33
	2100117	SAN - General Tip Maintenance	\$83,568.00	\$13,788.00	\$11,815.94	-\$1,972.06
	2100118	SAN - Purchase of Bins (Sulo and Other)	\$2,000.00	\$332.00	\$0.00	-\$332.00
	2100119	SAN - Landfill Closure	\$26,000.00	\$4,000.00	\$7,800.00	\$3,800.00
	2100192	SAN - Depreciation	\$8,672.00	\$1,444.00	\$0.00	-\$1,444.00
	2100199	SAN - Administration Allocated	\$34,361.00	\$5,726.00	\$0.00	-\$5,726.00
		Operating Expenditure Total	\$249,065.00	\$40,776.00	\$32,427.61	-\$8,348.39
		Sanitation - Other				
		Operating Expenditure				
	2100211	SAN OTH - Waste Collection	\$0.00	\$0.00	\$0.00	\$0.00
	2100212	SAN OTH - Waste Disposal	\$1,300.00	\$1,300.00	\$0.00	-\$1,300.00
	2100214	SAN OTH - Purchase of Street Bins	\$500.00	\$500.00	\$0.00	-\$500.00
		Operating Expenditure Total	\$1,800.00	\$1,800.00	\$0.00	-\$1,800.00
		Sewerage				
		Operating Expenditure				
	2100365	SEW - Maintenance/Operations	\$6,340.00	\$1,028.00	\$0.00	-\$1,028.00
	2100399	SEW - Administration Allocated	\$34,361.00	\$5,726.00	\$0.00	-\$5,726.00
		Operating Expenditure Total	\$40,701.00	\$6,754.00	\$0.00	-\$6,754.00
		Town Planning & Regional Development				
		Operating Expenditure				
	2100615	PLAN - Printing and Stationery	\$1,000.00	\$166.00	\$0.00	-\$166.00
	2100640	PLAN - Advertising & Promotion	\$5,000.00	\$832.00	\$0.00	-\$832.00
	2100650	PLAN - Contract Town Planning	\$2,880.00	\$480.00	\$0.00	-\$480.00
	2100652	PLAN - Consultants	\$25,000.00	\$4,166.00	\$6,742.50	\$2,576.50
	2100653	PLAN - Scheme Amendments	\$1,000.00	\$166.00	\$0.00	-\$166.00
	2100699	PLAN - Administration Allocated	\$8,590.00	\$1,430.00	\$0.00	-\$1,430.00
		Operating Expenditure Total	\$43,470.00	\$7,240.00	\$6,742.50	-\$497.50
		Other Community Amenities				
		Operating Expenditure				
	2100711	COM AMEN - Cemetery Maintenance/Operations	\$6,961.00	\$1,134.00	\$0.00	-\$1,134.00
	2100788	COM AMEN - Public Conveniences Operations	\$72,120.00	\$11,716.00	\$13,250.42	\$1,534.42
	2100789	COM AMEN - Public Conveniences Maintenance	\$19,130.00	\$3,114.00	\$7,035.38	\$3,921.38
	2100792	COM AMEN - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00
	2100799	COM AMEN - Administration Allocated	\$8,590.00	\$1,430.00	\$0.00	-\$1,430.00
		Operating Expenditure Total	\$106,801.00	\$17,394.00	\$20,285.80	\$2,891.80
		Community Amenities Total Income	-\$17,200.00	-\$2,862.00	-\$11,119.54	-\$8,257.54
		Community Amenities Total Expenditure	\$441,837.00	\$73,964.00	\$59,455.91	-\$14,508.09

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31/08/2022	COA	Description	Current Budget FY 22/23	YTD Budget 31/08/2022	YTD Actual 31/08/2022	Variance (\$)
		Recreation & Culture				
		Public Halls And Civic Centres				
		Operating Income				
	3110120	HALLS - Town Hall Hire	-\$200.00	-\$32.00	-\$74.55	-\$42.55
	3110135	HALLS - Other Income	-\$100.00	-\$16.00	\$0.00	\$16.00
		Operating Income Total	-\$300.00	-\$48.00	-\$74.55	-\$26.55
		Other Recreation And Sport				
		Operating Income				
	3110320	REC - Fees & Charges	-\$100.00	-\$16.00	\$0.00	\$16.00
	3110335	REC - Other Income	-\$100.00	-\$16.00	\$0.00	\$16.00
		Operating Income Total	-\$200.00	-\$32.00	\$0.00	\$32.00
		Libraries				
		Operating Income				
	3110501	LIBRARY - Reimbursements Lost Books	\$100.00	\$16.00	\$0.00	-\$16.00
	3110540	LIBRARY - Fines & Penalties	-\$100.00	-\$16.00	\$0.00	\$16.00
		Operating Income Total	\$0.00	\$0.00	\$0.00	\$0.00
		Other Culture				
		Operating Income				
	3110700	OTH CUL - Contributions & Donations - Other Culture	-\$20,000.00	-\$3,332.00	-\$2,818.18	\$513.82
	3110710	OTH CUL - Grants - Other Culture	-\$8,000.00	-\$5,332.00	-\$175.09	\$5,156.91
	3110720	OTH CUL - Fees & Charges	-\$100.00	-\$16.00	\$0.00	\$16.00
	3110735	OTH CUL - Other Income	-\$100.00	-\$16.00	\$0.00	\$16.00
		Operating Income Total	-\$28,200.00	-\$8,696.00	-\$2,993.27	\$5,702.73
		Public Halls And Civic Centres				
		Operating Expenditure				
	2110186	HALLS - Expensed Minor Asset Purchases	\$5,000.00	\$832.00	\$0.00	-\$832.00
	2110188	HALLS - Town Halls and Public Bldg Operations	\$9,792.00	\$1,628.00	\$1,405.93	-\$222.07
	2110189	HALLS - Town Halls and Public Bldg Maintenance	\$3,538.00	\$574.00	\$0.00	-\$574.00
	2110199	HALLS - Administration Allocated	\$85,902.00	\$14,316.00	\$0.00	-\$14,316.00
		Operating Expenditure Total	\$104,232.00	\$17,350.00	\$1,405.93	-\$15,944.07
		Other Recreation And Sport				
		Operating Expenditure				
	2110300	REC - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00
	2110353	REC - Sports Courts Maintenance/Operations	\$9,684.00	\$1,590.00	\$850.02	-\$739.98
	2110355	REC - Water Park Maintenance/Operations	\$64,563.00	\$10,572.00	\$1,888.38	-\$8,683.62
	2110365	REC - Parks & Gardens Maintenance/Operations	\$187,472.00	\$30,742.00	\$24,968.26	-\$5,773.74
	2110366	REC - Town Sports Oval Maintenance/Operations	\$100,000.00	\$0.00	\$2,142.57	\$2,142.57
	2110367	REC - Rodeo Grounds Maintenance/Operations	\$13,050.00	\$1,896.00	\$0.00	-\$1,896.00
	2110368	REC - Playground Equipment Mtce	\$6,869.00	\$1,116.00	\$585.73	-\$530.27
	2110386	REC - Expensed Minor Asset Purchases	\$20,000.00	\$0.00	\$0.00	\$0.00
	2110388	REC - Youth Centre Building Operations	\$15,631.00	\$2,546.00	\$334.28	-\$2,211.72
	2110389	REC - Youth Centre Building Maintenance	\$6,020.00	\$980.00	\$1,400.00	\$420.00
	2110392	REC - Depreciation	\$39,226.00	\$6,536.00	\$0.00	-\$6,536.00
	2110399	REC - Administration Allocated	\$137,443.00	\$22,906.00	\$0.00	-\$22,906.00
		Operating Expenditure Total	\$599,958.00	\$78,884.00	\$32,169.24	-\$46,714.76
		Tv And Radio Re-Broadcasting				
		Operating Expenditure				
	2110465	TV RADIO - Re-Broadcasting Maintenance/Operations	\$12,566.00	\$2,260.00	\$40.91	-\$2,219.09
	2110492	TV RADIO - Depreciation	\$42,732.00	\$7,122.00	\$0.00	-\$7,122.00
	2110499	TV RADIO - Administration Allocated	\$34,361.00	\$5,726.00	\$0.00	-\$5,726.00
		Operating Expenditure Total	\$89,659.00	\$15,108.00	\$40.91	-\$15,067.09
		Libraries				
		Operating Expenditure				
	2110512	LIBRARY - Book Purchases	\$1,000.00	\$166.00	\$0.00	-\$166.00
	2110515	LIBRARY - Printing and Stationery	\$200.00	\$32.00	\$0.00	-\$32.00
	2110516	LIBRARY - Postage and Freight	\$200.00	\$32.00	\$89.18	\$57.18
	2110541	LIBRARY - Subscriptions & Memberships	\$1,460.00	\$242.00	\$20.00	-\$222.00
	2110586	LIBRARY - Expensed Minor Asset Purchases	\$2,000.00	\$0.00	\$0.00	\$0.00
	2110588	LIBRARY - Library Building Operations	\$1,000.00	\$166.00	\$0.00	-\$166.00
	2110599	LIBRARY - Administration Allocated	\$8,590.00	\$1,430.00	\$0.00	-\$1,430.00
		Operating Expenditure Total	\$14,450.00	\$2,068.00	\$109.18	-\$1,958.82
		Heritage				
		Operating Expenditure				
	2110688	HERITAGE - Building Operations	\$3,719.00	\$612.00	\$21.83	-\$590.17
	2110689	HERITAGE - Building Maintenance	\$12,848.00	\$2,088.00	\$73.39	-\$2,014.61
		Operating Expenditure Total	\$16,567.00	\$2,700.00	\$95.22	-\$2,604.78

31/08/2022	COA	Description	Current Budget FY 22/23	YTD Budget 31/08/2022	YTD Actual 31/08/2022	Variance (\$)
		Other Culture				
		Operating Expenditure				
	2110711	OTH CUL - Australia Day	\$1,857.00	\$302.00	\$0.00	-\$302.00
	2110712	OTH CUL - ANZAC Day	\$1,000.00	\$166.00	\$0.00	-\$166.00
	2110714	OTH CUL - Christmas Events	\$5,000.00	\$832.00	\$0.00	-\$832.00
	2110716	OTH CUL - Postage and Freight	\$50.00	\$8.00	\$0.00	-\$8.00
	2110718	OTH CUL - Community Grants Scheme	\$9,500.00	\$1,582.00	\$0.00	-\$1,582.00
	2110719	OTH CUL - Menzies School Programs	\$50,000.00	\$8,332.00	\$50,000.00	\$41,668.00
	2110723	OTH CUL - Outback Graves	\$25,000.00	\$4,166.00	\$0.00	-\$4,166.00
	2110725	OTH CUL - Festival & Events	\$46,340.00	\$27,692.00	\$1,277.31	-\$26,414.69
	2110760	OTH CUL - Tjuntjunjara Community Programs & Events	\$62,000.00	\$10,330.00	\$0.00	-\$10,330.00
	2110799	OTH CUL - Administration Allocated	\$34,361.00	\$5,726.00	\$0.00	-\$5,726.00
		Operating Expenditure Total	\$235,108.00	\$59,136.00	\$51,277.31	-\$7,858.69
		Recreation & Culture Total Income	-\$28,700.00	-\$8,776.00	-\$3,067.82	\$5,708.18
		Recreation & Culture Total Expenditure	\$1,059,974.00	\$175,246.00	\$85,097.79	-\$90,148.21
		Transport				
		Construction - Streets, Roads, Bridges & Depots				
		Operating Income				
	3120110	ROADC - Regional Road Group Grants (MRWA)	-\$2,288,312.00	-\$132,000.00	\$0.00	\$132,000.00
	3120111	ROADC - Roads to Recovery Grant	-\$700,628.00	\$0.00	\$0.00	\$0.00
	3120117	ROADC - Other Grants - Aboriginal Roads	-\$240,000.00	\$0.00	\$0.00	\$0.00
		Operating Income Total	-\$3,228,940.00	-\$132,000.00	\$0.00	\$132,000.00
		Maintenance - Streets, Roads, Bridges & Depots				
		Operating Income				
	3120200	ROADM - Street Lighting Subsidy	-\$1,713.00	-\$284.00	\$0.00	\$284.00
	3120210	ROADM - Direct Road Grant (MRWA)	-\$190,000.00	-\$31,666.00	-\$206,730.00	-\$175,064.00
	3120235	ROADM - Other Income	-\$500.00	-\$82.00	-\$45.45	\$36.55
		Operating Income Total	-\$192,213.00	-\$32,032.00	-\$206,775.45	-\$174,743.45
		Maintenance - Streets, Roads, Bridges & Depots				
		Operating Expenditure				
	2120211	ROADM - Road Maintenance - Built Up Areas	\$88,182.00	\$14,688.00	\$2,061.55	-\$12,626.45
	2120212	ROADM - Road Maintenance - Sealed Outside BUA	\$12,445.00	\$2,028.00	\$0.00	-\$2,028.00
	2120213	ROADM - Road Maintenance - Gravel Outside BUA	\$326,120.00	\$54,030.00	\$32,139.00	-\$21,891.00
	2120214	ROADM - Road Maintenance - Formed Outside BUA	\$452,278.00	\$73,948.00	\$6,120.00	-\$67,828.00
	2120217	ROADM - Ancillary Maintenance - Built Up Areas	\$327,859.00	\$20,638.00	\$7,072.80	-\$13,565.20
	2120232	ROADM - Crossover Council Contribution	\$18,975.00	\$3,158.00	\$0.00	-\$3,158.00
	2120234	ROADM - Street Lighting	\$10,200.00	\$1,700.00	\$1,743.60	\$43.60
	2120235	ROADM - Traffic Signs/Equipment (Safety)	\$500.00	\$82.00	\$0.00	-\$82.00
	2120236	ROADM - Bores for Roadworks Maintenance/Operations	\$1,321.00	\$214.00	\$0.00	-\$214.00
	2120237	ROADM - Road Grids Maintenance	\$6,880.00	\$1,138.00	\$0.00	-\$1,138.00
	2120252	ROADM - Consultants	\$15,000.00	\$2,500.00	\$0.00	-\$2,500.00
	2120285	ROADM - Legal Expenses	\$5,000.00	\$832.00	\$0.00	-\$832.00
	2120286	ROADM - Workshop/Depot Expensed Equipment	\$15,000.00	\$2,500.00	\$1,550.00	-\$950.00
	2120287	ROADM - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00
	2120288	ROADM - Depot Building Operations	\$16,284.00	\$2,672.00	\$2,603.30	-\$68.70
	2120289	ROADM - Depot Building Maintenance	\$31,551.00	\$5,148.00	\$5,245.98	\$97.98
	2120292	ROADM - Depreciation	\$1,215,439.00	\$202,572.00	\$0.00	-\$202,572.00
	2120299	ROADM - Administration Allocated	\$68,721.00	\$11,452.00	\$0.00	-\$11,452.00
		Operating Expenditure Total	\$2,611,755.00	\$399,300.00	\$58,536.23	-\$340,763.77
		Road Plant Purchases				
		Operating Expenditure				
	2120391	PLANT - Loss on Disposal of Assets	\$20,826.80	\$0.00	\$0.00	\$0.00
		Operating Expenditure Total	\$20,826.80	\$0.00	\$0.00	\$0.00
		Aerodromes				
		Operating Expenditure				
	2120665	AERO - Airstrip & Grounds Maintenance/Operations	\$12,020.00	\$1,986.00	\$3,423.20	\$1,437.20
		Operating Expenditure Total	\$12,020.00	\$1,986.00	\$3,423.20	\$1,437.20
		Water Transport Facilities				
		Operating Expenditure				
	2120765	WATER - Town Dam Maintenance/Operations	\$17,633.00	\$2,906.00	\$101.35	-\$2,804.65
		Operating Expenditure Total	\$17,633.00	\$2,906.00	\$101.35	-\$2,804.65
		Transport Total Income	-\$3,421,153.00	-\$164,032.00	-\$206,775.45	-\$42,743.45
		Transport Total Expenditure	\$2,662,234.80	\$404,192.00	\$62,060.78	-\$342,131.22

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31/08/2022	COA	Description	Current Budget FY 22/23	YTD Budget 31/08/2022	YTD Actual 31/08/2022	Variance (\$)
		Economic Services				
		Tourism And Area Promotion				
		Operating Income				
	3130202	TOUR - Commission	-\$500.00	-\$82.00	\$0.00	\$82.00
	3130221	TOUR - Caravan Park Fees	-\$100,000.00	-\$16,666.00	-\$29,348.39	-\$12,682.39
	3130222	TOUR - Caravan Park Laundry Fees	-\$4,500.00	-\$750.00	-\$1,528.19	-\$778.19
	3130225	TOUR - Visitors Centre Lady Shenton Income	-\$25,000.00	-\$4,166.00	-\$6,409.69	-\$2,243.69
	3130235	TOUR - Other Income Relating to Tourism & Area Promotion	-\$500.00	-\$82.00	-\$106.37	-\$24.37
		Operating Income Total	-\$130,500.00	-\$21,746.00	-\$37,392.64	-\$15,646.64
		Building Control				
		Operating Income				
	3130302	BUILD - Commission - BSL & CTF	-\$150.00	-\$24.00	-\$10.00	\$14.00
	3130320	BUILD - Fees & Charges (Including Licences)	-\$18,000.00	-\$3,000.00	-\$4,421.63	-\$1,421.63
		Operating Income Total	-\$18,150.00	-\$3,024.00	-\$4,431.63	-\$1,407.63
		Other Economic Services				
		Operating Income				
	3130821	OTH ECON - Standpipe Income	-\$9,000.00	-\$1,500.00	-\$256.40	\$1,243.60
	3130823	OTH ECON - Community Resource Centre Contributions	-\$38,000.00	-\$6,332.00	-\$10,009.32	-\$3,677.32
	3130824	OTH ECON - Community Resource Centre Grants	-\$80,000.00	-\$40,000.00	\$0.00	\$40,000.00
	3130825	OTH ECON - Community Resource Centre Other Income	\$0.00	\$0.00	\$0.00	\$0.00
	3130826	OTH ECON - Post Office Income	-\$9,000.00	-\$1,500.00	-\$2,073.69	-\$573.69
		Operating Income Total	-\$136,000.00	-\$49,332.00	-\$12,339.41	\$36,992.59
		Rural Services				
		Operating Expenditure				
	2130111	RURAL - Noxious Weed Control	\$32,162.00	\$892.00	\$1,583.80	\$691.80
	2130160	RURAL - Dog Health Program Tjuntunjara	\$20,000.00	\$3,332.00	\$0.00	-\$3,332.00
		Operating Expenditure Total	\$52,162.00	\$4,224.00	\$1,583.80	-\$2,640.20
		Tourism And Area Promotion				
		Operating Expenditure				
	2130200	TOUR - Employee Costs	\$94,588.35	\$14,740.00	\$11,350.78	-\$3,389.22
	2130211	TOUR - Visitor Centre Operations	\$80,430.90	\$12,710.00	\$11,455.81	-\$1,254.19
	2130215	TOUR - Printing and Stationery	\$0.00	\$0.00	\$468.64	\$468.64
	2130230	TOUR - Insurance Expenses	\$47.00	\$6.00	\$0.00	-\$6.00
	2130235	TOUR - Signage	\$10,000.00	\$1,666.00	\$0.00	-\$1,666.00
	2130236	TOUR - Tour Guide	\$100.00	\$16.00	\$0.00	-\$16.00
	2130240	TOUR - Public Relations & Area Promotion	\$3,500.00	\$582.00	\$268.18	-\$313.82
	2130241	TOUR - Subscriptions & Memberships	\$14,145.00	\$8,778.00	\$0.80	-\$8,777.20
	2130242	TOUR - Events Other	\$17,000.00	\$1,832.00	\$0.00	-\$1,832.00
	2130243	TOUR - Cyclistic Event	\$90,000.00	\$0.00	\$0.00	\$0.00
	2130244	TOUR - Rodeo Event	\$90,000.00	\$0.00	\$0.00	\$0.00
	2130245	TOUR - Astrotourism & Black Sky Projects	\$20,000.00	\$3,332.00	\$0.00	-\$3,332.00
	2130258	TOUR - Kookynie Townsite and Info Bay Maintenance/Operations	\$5,143.00	\$848.00	\$0.00	-\$848.00
	2130259	TOUR - Goongarrie Cottages Maintenance/Operations	\$13,419.00	\$2,200.00	\$3,067.68	\$867.68
	2130260	TOUR - Niagra Dam Maintenance/Operations	\$19,558.00	\$3,218.00	\$0.00	-\$3,218.00
	2130261	TOUR - Goldern Quest Trail Maintenance/Operations	\$11,869.00	\$1,948.00	\$5,000.00	\$3,052.00
	2130265	TOUR - Lake Ballard Maintenance/Operations	\$10,648.00	\$1,742.00	\$0.00	-\$1,742.00
	2130266	TOUR - Caravan Park General Maintenance/Operations	\$254,421.82	\$40,100.00	\$84,226.55	\$44,126.55
	2130286	TOUR - Expensed Minor Asset Purchases	\$10,000.00	\$1,666.00	\$0.00	-\$1,666.00
	2130288	TOUR - Building Operations	\$64,597.00	\$10,594.00	\$5,252.34	-\$5,341.66
	2130289	TOUR - Building Maintenance	\$119,474.00	\$19,598.00	\$2,771.26	-\$16,826.74
	2130292	TOUR - Depreciation	\$167,997.00	\$27,998.00	\$0.00	-\$27,998.00
	2130299	TOUR - Administration Allocated	\$163,213.00	\$27,202.00	\$0.00	-\$27,202.00
		Operating Expenditure Total	\$1,260,151.07	\$180,776.00	\$123,862.04	-\$56,913.96
		Building Control				
		Operating Expenditure				
	2130350	BUILD - Contract Building Services	\$18,000.00	\$3,000.00	\$0.00	-\$3,000.00
	2130385	BUILD - Legal Expenses	\$5,000.00	\$832.00	\$0.00	-\$832.00
	2130399	BUILD - Administration Allocated	\$34,361.00	\$5,726.00	\$0.00	-\$5,726.00
		Operating Expenditure Total	\$57,361.00	\$9,558.00	\$0.00	-\$9,558.00
		Economic Development				
		Operating Expenditure				
	2130630	ECON DEV - Insurance Expenses	\$1,213.00	\$202.00	\$0.00	-\$202.00
	2130651	ECON DEV - NGWG	\$20,000.00	\$3,332.00	\$0.00	-\$3,332.00
		Operating Expenditure Total	\$21,213.00	\$3,534.00	\$0.00	-\$3,534.00
		Other Economic Services				
		Operating Expenditure				
	2130855	OTH ECON - Community Bus	\$5,680.50	\$946.00	\$0.00	-\$946.00
	2130860	OTH ECON - Community Resource Centre Operations	\$227,114.46	\$35,068.00	\$35,564.33	\$496.33
	2130863	OTH ECON - Post Office Operations	\$9,202.31	\$1,452.00	\$951.70	-\$500.30
	2130886	OTH ECON - Expensed Minor Asset Purchases	\$4,000.00	\$666.00	\$0.00	-\$666.00
	2130887	OTH ECON - Other Expenditure	\$0.00	\$0.00	\$0.00	\$0.00

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31/08/2022	COA	Description	Current Budget FY 22/23	YTD Budget 31/08/2022	YTD Actual 31/08/2022	Variance (\$)
	2130888	OTH ECON - Building Operations	\$1,738.00	\$288.00	\$43.66	-\$244.34
	2130889	OTH ECON - Building Maintenance	\$3,872.00	\$636.00	\$3,671.30	\$3,035.30
	2130899	OTH ECON - Administration Allocated	\$8,590.00	\$1,430.00	\$0.00	-\$1,430.00
		Operating Expenditure Total	\$260,197.27	\$40,486.00	\$40,230.99	-\$255.01
		Economic Services Total Income	-\$284,650.00	-\$74,102.00	-\$54,163.68	\$19,938.32
		Economic Services Total Expenditure	\$1,651,084.34	\$238,578.00	\$165,676.83	-\$72,901.17
		Other Property & Services				
		Private Works				
		Operating Income				
	3140120	PRIVATE - Private Works Income	\$0.00	\$0.00	\$0.00	\$0.00
		Operating Income Total	\$0.00	\$0.00	\$0.00	\$0.00
		General Administration Overheads				
		Operating Income				
	3140201	ADMIN - Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
	3140220	ADMIN - Fees & Charges	-\$250.00	-\$40.00	\$0.00	\$40.00
	3140235	ADMIN - Other Income Relating to Administration	\$0.00	\$0.00	\$0.00	\$0.00
		Operating Income Total	-\$250.00	-\$40.00	\$0.00	\$40.00
		Plant Operating Costs				
		Operating Income				
	3140410	POC - Fuel Tax Credits Grant Scheme	-\$25,000.00	-\$4,166.00	-\$6,289.00	-\$2,123.00
	3140420	POC - Fees & Charges	\$0.00	\$0.00	-\$568.73	-\$568.73
		Operating Income Total	-\$25,000.00	-\$4,166.00	-\$6,857.73	-\$2,691.73
		Private Works				
		Operating Expenditure				
	2140187	PRIVATE - Private Works Expenses	\$3,935.00	\$640.00	\$0.00	-\$640.00
		Operating Expenditure Total	\$3,935.00	\$640.00	\$0.00	-\$640.00
		General Administration Overheads				
		Operating Expenditure				
	2140200	ADMIN - Employee Costs	\$545,145.46	\$84,158.00	\$75,297.61	-\$8,860.39
	2140203	ADMIN - Uniforms	\$6,750.00	\$1,124.00	\$283.56	-\$840.44
	2140204	ADMIN - Training & Development	\$22,000.00	\$3,666.00	\$4,472.61	\$806.61
	2140205	ADMIN - Recruitment	\$14,200.00	\$2,236.00	\$2,503.91	\$267.91
	2140206	ADMIN - Fringe Benefits Tax (FBT)	\$9,656.00	\$1,484.00	\$1,971.96	\$487.96
	2140207	ADMIN - Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00
	2140208	ADMIN - Other Employee Expenses	\$5,000.00	\$818.00	\$0.00	-\$818.00
	2140209	ADMIN - Travel & Accommodation	\$12,000.00	\$2,400.00	\$16.17	-\$2,383.83
	2140210	ADMIN - Motor Vehicle Expenses	\$29,296.00	\$4,882.00	\$0.00	-\$4,882.00
	2140215	ADMIN - Printing and Stationery	\$50,000.00	\$8,332.00	\$11,523.33	\$3,191.33
	2140216	ADMIN - Postage and Freight	\$2,500.00	\$416.00	\$425.60	\$9.60
	2140220	ADMIN - Communication Expenses	\$70,000.00	\$11,666.00	\$9,964.15	-\$1,701.85
	2140221	ADMIN - Information Technology	\$60,700.00	\$10,116.00	\$16,025.62	\$5,909.62
	2140226	ADMIN - Office Equipment Mtce	\$1,000.00	\$166.00	\$60.00	-\$106.00
	2140227	ADMIN - Records Management	\$2,600.00	\$432.00	\$0.00	-\$432.00
	2140228	ADMIN - Title Searches	\$100.00	\$16.00	\$0.00	-\$16.00
	2140230	ADMIN - Insurance Expenses (Other than Bld and W/Comp)	\$34,748.64	\$5,790.00	\$0.00	-\$5,790.00
	2140240	ADMIN - Advertising and Promotion	\$12,400.00	\$2,066.00	\$824.65	-\$1,241.35
	2140241	ADMIN - Subscriptions and Memberships	\$7,000.00	\$1,166.00	\$1,975.62	\$809.62
	2140252	ADMIN - Consultants	\$200,000.00	\$33,332.00	\$47,459.60	\$14,127.60
	2140265	ADMIN - Software Licences/Upgrades	\$100,000.00	\$16,666.00	\$1,401.36	-\$15,264.64
	2140271	ADMIN - Lease Interest Repayments	\$0.00	\$0.00	\$0.00	\$0.00
	2140284	ADMIN - Audit Fees	\$65,000.00	\$10,832.00	\$0.00	-\$10,832.00
	2140285	ADMIN - Legal Expenses	\$45,000.00	\$7,500.00	\$1,523.09	-\$5,976.91
	2140286	ADMIN - Expensed Minor Asset Purchases	\$15,000.00	\$2,500.00	\$5,140.00	\$2,640.00
	2140287	ADMIN - Other Expenses	\$1,000.00	\$166.00	\$0.00	-\$166.00
	2140288	ADMIN - Building Operations	\$101,809.00	\$16,688.00	\$7,151.33	-\$9,536.67
	2140289	ADMIN - Building Maintenance	\$94,853.00	\$15,430.00	\$12,143.22	-\$3,286.78
	2140292	ADMIN - Depreciation	\$147,935.00	\$24,654.00	\$0.00	-\$24,654.00
	2140298	ADMIN - Admin Staff Housing Costs Allocated	\$62,343.00	\$10,390.00	\$0.00	-\$10,390.00
	2140299	ADMIN - Administration Overheads Recovered	-\$1,718,036.00	-\$286,338.00	\$0.00	\$286,338.00
		Operating Expenditure Total	\$0.10	-\$7,246.00	\$200,163.39	\$207,409.39
		Public Works Overheads				
		Operating Expenditure				
	2140300	PWO - Employee Costs	\$285,420.00	\$43,908.00	\$102,122.23	\$58,214.23
	2140303	PWO - Uniforms	\$7,500.00	\$1,250.00	\$388.41	-\$861.59
	2140304	PWO - Training & Development	\$20,000.00	\$3,332.00	\$0.00	-\$3,332.00
	2140305	PWO - Recruitment	\$4,000.00	\$666.00	\$0.00	-\$666.00
	2140307	PWO - Protective Clothing	\$2,000.00	\$332.00	\$0.00	-\$332.00
	2140308	PWO - Other Employee Expenses	\$750.00	\$114.00	\$0.00	-\$114.00
	2140310	PWO - Motor Vehicle Expenses	\$84,996.50	\$14,166.00	\$869.36	-\$13,296.64
	2140316	PWO - Postage and Freight	\$2,000.00	\$332.00	\$0.00	-\$332.00
	2140320	PWO - Communication Expenses	\$8,000.00	\$1,332.00	\$698.90	-\$633.10

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	2140321	PWO - Information Technology	\$8,000.00	\$1,332.00	\$9,529.64	\$8,197.64
	2140323	PWO - Sick Pay	\$23,376.00	\$3,596.00	\$9,003.84	\$5,407.84
	2140324	PWO - Annual Leave	\$46,753.00	\$7,192.00	\$8,187.21	\$995.21
	2140325	PWO - Public Holidays	\$31,206.00	\$4,800.00	\$0.00	-\$4,800.00
	2140326	PWO - Long Service Leave	\$0.00	\$0.00	-\$538.58	-\$538.58
	2140329	PWO - Insurance Expenses (Except Workers Comp)	\$16,212.00	\$2,702.00	\$0.00	-\$2,702.00
	2140330	PWO - OHS and Toolbox Meetings	\$35,820.00	\$5,894.00	\$0.00	-\$5,894.00
	2140341	PWO - Subscriptions & Memberships	\$9,000.00	\$1,500.00	\$0.00	-\$1,500.00
	2140352	PWO - Consultants	\$10,000.00	\$1,666.00	\$0.00	-\$1,666.00
	2140365	PWO - Maintenance/Operations	\$120,162.00	\$19,224.00	\$16,132.46	-\$3,091.54
	2140371	PWO Bldg Mtce - Employee Costs	\$40,422.00	\$6,216.00	\$6,674.16	\$458.16
	2140372	PWO Bldg Mtce - Uniforms	\$500.00	\$76.00	\$0.00	-\$76.00
	2140373	PWO Bldg Mtce - Training & Development	\$1,000.00	\$166.00	\$0.00	-\$166.00
	2140376	PWO Bldg Mtce - Protective Clothing	\$1,000.00	\$152.00	\$0.00	-\$152.00
	2140380	PWO Bldg Mtce - Expendable Tools	\$1,000.00	\$166.00	\$0.00	-\$166.00
	2140381	PWO Bldg Mtce - Minor Expenses	\$500.00	\$82.00	\$0.00	-\$82.00
	2140386	PWO - Expensed Minor Asset Purchases	\$20,000.00	\$3,332.00	\$853.50	-\$2,478.50
	2140392	PWO - Depreciation	\$16,101.00	\$2,682.00	\$0.00	-\$2,682.00
	2140393	PWO - LESS Allocated to Works (PWO's)	-\$1,270,306.00	-\$211,716.00	-\$179,987.04	\$31,728.96
	2140398	PWO - Staff Housing Costs Allocated	\$10,717.00	\$1,786.00	\$0.00	-\$1,786.00
	2140399	PWO - Administration Allocated	\$463,870.00	\$77,310.00	\$0.00	-\$77,310.00
		Operating Expenditure Total	-\$0.50	-\$6,410.00	-\$26,065.91	-\$19,655.91
		Plant Operating Costs				
		Operating Expenditure				
	2140400	POC - Internal Plant Repairs - Wages & O/Head	\$232,877.00	\$37,870.00	\$15,848.77	-\$22,021.23
	2140411	POC - External Parts & Repairs	\$71,400.00	\$11,900.00	\$5,259.89	-\$6,640.11
	2140412	POC - Fuels and Oils	\$156,431.25	\$26,070.00	\$1,729.09	-\$24,340.91
	2140413	POC - Tyres and Tubes	\$28,140.00	\$4,690.00	\$2,640.00	-\$2,050.00
	2140416	POC - Licences/Registrations	\$6,929.00	\$1,154.00	\$0.00	-\$1,154.00
	2140417	POC - Insurance Expenses	\$18,224.00	\$3,036.00	\$0.00	-\$3,036.00
	2140492	POC - Depreciation	\$225,278.00	\$37,546.00	\$0.00	-\$37,546.00
	2140494	POC - LESS Plant Operation Costs Allocated to Works	-\$739,279.25	-\$123,212.00	-\$14,252.50	\$108,959.50
		Operating Expenditure Total	\$0.00	-\$946.00	\$11,225.25	\$12,171.25
		Salaries And Wages				
		Operating Expenditure				
	2140500	SAL - Gross Salary and Wages	\$2,245,082.74	\$345,396.00	\$319,470.52	-\$25,925.48
	2140501	SAL - LESS Salaries & Wages Allocated	-\$2,245,082.74	-\$345,396.00	-\$319,470.52	\$25,925.48
		Operating Expenditure Total	\$0.00	\$0.00	\$0.00	\$0.00
		Other Property & Services Total Income	-\$25,250.00	-\$4,206.00	-\$6,857.73	-\$2,651.73
		Other Property & Services Total Expenditure	\$3,934.60	-\$13,962.00	\$185,322.73	\$199,284.73
		Total Income	-\$10,424,747.33	-\$4,480,194.33	-\$4,696,018.99	-\$215,824.66
		Total Expenditure	\$7,838,836.88	\$1,282,296.00	\$839,857.20	-\$448,858.92

13.1.2	List of Monthly Payments - August 2022
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM938
DATE OF REPORT	12 September 2022
AUTHOR	Acting Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Financial Officer, Kristy Van Kuyl
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	1. List of Creditors Payments - August 2022 [13.1.2.1 - 8 pages]

SUMMARY:

The list of payments made for the month of August 2022 be received by Council.

BACKGROUND:

Payments have been made by electronic funds transfer (EFT), direct transfer from Council's Municipal Bank account and duly authorized as required by Council Policy. These payments have been made under delegated authority to Chief Executive Officer and are reported to Council.

COMMENT:

The EFT, Cheque, Direct Debit, Credit Card and Payroll payments that have been made for the month of August 2022 are attached.

CONSULTATION:

Nil.

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 r13.

POLICY IMPLICATIONS:

Policy 4.7 – Creditors Preparation for Payment.

FINANCIAL IMPLICATIONS:

\$ 698,466.09 withdrawn from Municipal Bank Account.

RISK ASSESSMENT:

Nil.

STRATEGIC IMPLICATIONS:

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council receives the list of payments for the month of August 2022 totaling \$ 698,466.09 being:

1. Electronic Funds Transfer EFT 7278 – EFT 7391 payments from Municipal Fund totaling \$ 545,018.14
2. Cheque payments from the Municipal Fund totaling \$ 500.00
3. Direct Debit payments from the Municipal Fund totaling \$ 57,916.00
4. Payroll payments from the Municipal Fund totaling \$ 93,897.45
5. Credit Card payments for the Statement Month of July 2022 from the Municipal Fund totaling \$ 1,134.50

COUNCIL DECISION:

Council Resolution Number:	CM-313
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Moved: Cr J Dwyer

Seconded: Cr S Sudhir

That Council receives the list of payments for the month of August 2022 totaling \$ 698,466.09 being:

- 1. Electronic Funds Transfer EFT 7278 – EFT 7391 payments from Municipal Fund totaling \$ 545,018.14**
- 2. Cheque payments from the Municipal Fund totaling \$ 500.00**
- 3. Direct Debit payments from the Municipal Fund totaling \$ 57,916.00**
- 4. Payroll payments from the Municipal Fund totaling \$ 93,897.45**
- 5. Credit Card payments for the Statement Month of July 2022 from the Municipal Fund totaling \$ 1,134.50**

Carried	7 / 0
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Shire of Menzies
Payments for the Month of August 2022

Chq/EFT	Date	Name	Description	Amount
		Cheques		\$ 500.00
		EFT		\$ 545,018.14
		Direct Debit		\$ 57,916.00
		Credit Card Payments		\$ 1,134.50
		Payroll		\$ 93,897.45
		<u>Total Payments</u>		<u>\$ 698,466.09</u>

Shire of Menzies
Payments for the Month of August 2022

Chq/EFT	Date	Name	Description	Amount
EFT7278	05/08/2022	LEONORA PAINTING SERVICE	RENOVATION PAINTING AT 57 WALSH STREET & 12B WALSH STREET	3,968.80
EFT7279	05/08/2022	TRADELINK PTY LIMITED	PLUMBING SUPPLIES FOR CARAVAN PARK/WASTE WATER	2,350.33
EFT7280	05/08/2022	3E ADVANTAGE	ADMIN AND CRC COPIER CHARGES FOR THE MONTH OF AUGUST 2022	3,545.02
EFT7281	05/08/2022	URBIS PTY LTD	PLANNING CONSULTANT FOR SHIRE OF MENZIES FY 21/22	4,343.63
EFT7282	05/08/2022	LED GOLDFIELDS	FLUORO TUBESFOR CARAVAN PARK	84.26
EFT7283	05/08/2022	COOLGARDIE TYRE SERVICE	TYRES REPLACEMENT FOR RAV4 5MN	1,364.00
EFT7284	05/08/2022	NORTHERN GOLDFIELDS ELECTRICAL PTY LTD	ELECTRICAL MAINTENANCE AT CARAVAN PARK	1,650.00
EFT7285	05/08/2022	DONNA'S DINNER & TAKEAWAY	CATERING OCM 28 JULY 2022	75.00
EFT7286	05/08/2022	BOB WADDELL & ASSOCIATES PTY LTD	FINANCE CONSULTANT	412.50
EFT7287	05/08/2022	DORSETT RETAIL PTY LTD T/AS KALGOORLIE RETRAVISION	USB WIFI ADAPTER	68.00
EFT7288	05/08/2022	A&K BUILDING AND PROPETY MAINTENANCE	MAINTENANCE & DEMOLITION 57 WALSH STREET, WORK DEPO, ADMIN	6,160.00
EFT7289	05/08/2022	TRUDY HODGE-O'BRIEN T/AS H-OB TRAINING AND CONSULTATION SERVICES	MENTAL HEALTH FIRST AID COURSE - WAPHA PROGRAMS	3,290.00
EFT7290	05/08/2022	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA MEMBERSHIP SUBSCRIPTIONS FY 22/23	28,181.79
EFT7291	05/08/2022	WESTFARMERS LTD T/AS BUNNINGS	DEPOT BUILDING MAINTENANCE SUPPLIES - TAPES, SCREWS, SEALENTS, PLYWOODS, DOORS	1,238.93
EFT7292	05/08/2022	DEBRA KAY PIANO	REIMBURSE FOR KITCHEN ITEMS & CLEANING SUPPLIES	216.07
EFT7293	05/08/2022	GOLDFIELDS TOYOTA	LONG RANGE FUEL TANK FOR 3MN	956.30
EFT7294	05/08/2022	KLEENHEAT GAS	GAS SUPPLIES FOR CARAVAN PAR, CAMP KITCHEN, STAFF ACCOMODATIONS	1,881.00
EFT7295	05/08/2022	OFFICE NATIONAL	OFFICE FURNITURE FOR NEW DEPOT OFFICE	1,753.61
EFT7296	05/08/2022	MOORE STEPHENS T/AS MOORE AUSTRALIA	NUTS AND BOLTS TRAINING 25/11/2022 - K VAN KUYL	1,045.00
EFT7297	05/08/2022	VERLINDEN'S ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE FOR VARIOUS PROPERTIES	1,403.00
EFT7298	05/08/2022	WESTRAC PTY LTD	GRADER BLADES, OIL FILTERS	2,810.92
EFT7299	05/08/2022	WURTH AUSTRALIA	SUPPLIES FOR DEPOT - WINDSCREEN, COCKPIT CLEANERS	509.43
EFT7300	10/08/2022	LGISWA	LGIS PROPERTY ADJUSTMENT 2021/2022	786.02
EFT7301	10/08/2022	SAFE FINANCE PTY LTD AUSTRALIAN	PAYROLL DEDUCTIONS PPE 09/08/2022	149.09
EFT7302	10/08/2022	COMMUNICATIONS & MEDIA AUTH	ACMA LICENCE NO. 196529/1 - RENEWAL NO 502989208	45.00
EFT7303	10/08/2022	CYBERSECURE	CLOUD STORAGE, BACKUP SUBSCRIPTION FROM JULY 2022 TO AUGUST 2022	618.76
EFT7304	10/08/2022	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 09/08/2022	140.00
EFT7305	10/08/2022	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 09/08/2022	360.00

Shire of Menzies
Payments for the Month of August 2022

Chq/EFT	Date	Name	Description	Amount
EFT7306	10/08/2022	OFFICE NATIONAL	4X STAINLESS STEEL VERTICAL LIQUID SOAP DISPENSER 1.2 LITRE	455.43
EFT7307	16/08/2022	CANINE CONTROL	RANGER SERVICE FROM 31/07/2022 TO 01/08/2022	1,600.50
EFT7308	16/08/2022	RENTOKIL INITIAL GROUP	ANNUAL FEE FOR FY 22/23 SANITARY SERVICES - VARIOUS PROPERTIES	8,545.71
EFT7309	16/08/2022	LEONORA PHARMACY	PHARMACY ITEMS SOLD ON CONSIGNMENT FOR MONTH OF JULY 2022	706.32
EFT7310	16/08/2022	LEONORA PAINTING SERVICE	MAINTENANCE PAINTING STAGE 1 (57 AND 12A WALSH ST)	10,373.00
EFT7311	16/08/2022	TRADELINK PTY LIMITED	TOWN HALL TOILET - MIRROR BEVELLED EDGE FIENZA 600MM X 750 BEM-6075	196.83
EFT7312	16/08/2022	MARKET CREATIONS	PUBLIC RELATIONS FOR THE MONTH OF JULY 2022	231.00
EFT7313	16/08/2022	AMPAC DEBT RECOVERY (WA) PTY LTD	AMPAC MONTHLY DEBT RECOVERY FY 22/23 JULY 2022	1,813.45
EFT7314	16/08/2022	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY PAYMENTS COLLECTED IN JULY 2022	3,098.91
EFT7315	16/08/2022	COOLGARDIE TYRE SERVICE	TYRE REPAIR FOR P0207 AND P0216	528.00
EFT7316	16/08/2022	EMYJOR SERVICES	LAKE BALLARD & NIAGARA SEPTIC MAINTENANCE	4,314.20
EFT7317	16/08/2022	SPINIFEX ARTS PROJECT ABORIGINAL CORPORATION	MILPA ARTS LEADERSHIP PROGRAM - WAPHA PROGRAM	34,540.00
EFT7318	16/08/2022	ASK WASTE MANAGEMENT	LANDFILL CLOSURE MANAGEMENT PLAN - OPTIONAL REGULATORY COMPLIANCE ASSESMENT	8,580.00
EFT7319	16/08/2022	KRISTY VAN KUYL	REIMBURSEMENT FOR ACCOMODATION - LG PROF FINANCE WORKSHOP FROM 18/8/22 TO 21/8/2022	581.37
EFT7320	16/08/2022	SLADE CONTRACTING PTY LTD	CARAVAN PARK - EMERGENCY SUPPLY AND INSTALL 2 OF HEAT PUMP HOT WATER UNITS, SUPPLY AND INSTALL HOT WATER SYSTEM AT OLD DEPOT ABLUTION BLOCK	14,515.80
EFT7321	16/08/2022	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL CONSULTANCY FY22/23 FROM JUNE TO AUGUST 2022	2,681.25
EFT7322	16/08/2022	LAMBRON CONTRACTING PTY LTD	RFT 03/2021 - UNSEALED ROAD MAINTENANCE GRADING (COUNCIL RESOLUTION CM-54) FROM 25/6/2022 TO 19/07/2022	42,084.90
EFT7323	16/08/2022	SIMON POOLE	FUEL REIMBURSEMENT FOR DISCOVERY DAY	115.99
EFT7324	16/08/2022	HI CONSTRUCTIONS (AUST) PTY LTD	OLD BUTCHER SHOP EXTERNAL RENOVATIONS, RENOVATION FOR SHIRE OFFICE	9,550.75
EFT7325	16/08/2022	GOLDFIELDS DECOR PTY LTD	ADDITIONAL REQUIRED TILING MATERIALS AS PER ATTACHED QUOTATION FOR SHIRE RENOVATION PROJECT	4,285.00
EFT7326	16/08/2022	JB AUOTO ELECTRICS	PO242 - WORKS MANAGER VEHICLE - SUPPLY AND FIT LED LIGHT, AMBER LIGHT AND ANDERSON PLUG	1,212.48
EFT7327	16/08/2022	TATENDA CHRISTIAN RUSERE	REIMBURSEMENT FOR TUITION FEE (FINANCIAL ACCOUNTING AND REPORTING) - FUNDING ASSITANCE FOR FURTHER EDUCATION	1,248.50

Shire of Menzies
Payments for the Month of August 2022

Chq/EFT	Date	Name	Description	Amount
EFT7328	16/08/2022	RURAL PRESS PTY LTD T/AS AUSTRALIAN COMMUNITY MEDIA	ADVERTS MENZIES DISCOVERY DAY	692.00
EFT7329	16/08/2022	HARVEY NORMAN FURNITURE	CEO HOUSE FURNITURE 39 MERCER ST. - DINING SET, LOUNGE, COFFEE TABLE AND TV STAND	4,746.00
EFT7330	16/08/2022	ABCO	5X TOILET ROLL DISPENSER	869.22
EFT7331	16/08/2022	AIR LIQUIDE AUSTRALIA LTD	RENTAL ON OXYGEN CYLINDERS JULY 2022	28.16
EFT7332	16/08/2022	WESTFARMERS LTD T/AS BUNNINGS	ADMIN TOILET RENOVATION MATERIALS	2,332.49
EFT7333	16/08/2022	CONWAY HIGHBURY	ASSISTANCE IN UPDATING OMNIBUS AMENDMENT LOCAL LAW	550.00
EFT7334	16/08/2022	TOLL TRANSPORT PTY LTD	HONOUR BOARD, OFFICE NATIONAL AND LIBRARY FREIGHT CHARGE	749.86
EFT7335	16/08/2022	ROVAR PTY LTD T/AS GOLDLINE DISTRIBUTORS	CLEANING SUPPLY AND VISITOR CENTRE RESALE	319.63
EFT7336	16/08/2022	ORE INVESTMENTS PTY LTD T/A GOLDRUSH TOURS, GRT COMMERCIAL PANEL & PAINT	BUS TICKETS SOLD ON CONSIGNMENT FOR THE MONTH OF AUGUST 2022	160.20
EFT7337	16/08/2022	IT VISION	RATES SERVICE - EOY RATES FY 2022	14,093.75
EFT7338	16/08/2022	KMART	CEO - 39 MERCER ST. KITCHEN UTENSIL, BEDDINGS AND TOWELS	303.50
EFT7339	16/08/2022	LANDGATE	CERTIFICATE OF TITLE - 32 AND 48 BALLARD STREET	107.40
EFT7340	16/08/2022	LOCAL HEALTH AUTHORITIES ANALTICAL COMMITTEE	ANALYTICAL SERVICES ANNUAL FEE FY 22/23 - MA2022 078	396.00
EFT7341	16/08/2022	MARKETFORCE	ADVERTISE ADOPTION OF AMENDMENT LOCAL LAWS	211.86
EFT7342	16/08/2022	NETLOGIC INFORMATION TECHNOLOGY	IT SUPPORT SERVICES - JULY 2022	3,408.00
EFT7343	16/08/2022	SHIRE OF LEONORA	HEALTH/BUILDING SERVICE - ONE DAY VISIT IN PERSON AND 1 DAY VISIT REMOTE ENQUIRY BUILDING PERMIT/ANNUAL WASTE CENSUS REPORT ETC. FROM 13/07/2022 TO 14/07/2022	3,285.60
EFT7344	16/08/2022	MOORE STEPHENS T/AS MOORE AUSTRALIA	PROGRESSIVE CLAIM EOFY 21/22 ROLLOVER	7,040.00
EFT7345	16/08/2022	WESTRAC PTY LTD	P0188 AND P0216 FILTERS	264.17
EFT7346	24/08/2022	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 23/08/2022	17.10
EFT7347	24/08/2022	SAFE FINANCE PTY LTD	PAYROLL DEDUCTIONS PPE 23/08/2022	149.09
EFT7348	24/08/2022	KAILI RESOURCES LIMITED	RATES REFUND FOR ASSESSMENT A5257 E31/01114 MINING TENEMENT	2,924.47
EFT7349	24/08/2022	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 23/08/2022	160.00
EFT7350	24/08/2022	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 23/08/2022	360.00
EFT7351	24/08/2022	WATER CORPORATION	WATER - SHIRE OF MENZIES PROPERTIES USAGE FROM 09/06/2022 TO 10/08/2022	3,972.28
EFT7352	26/08/2022	KRISTY VAN KUYL	REIMBURSEMENT FOR TAXI - TRAVEL FOR LG TRAINING	16.17
EFT7353	26/08/2022	DONNA'S DINNER & TAKEAWAY	CRC COMMUNITY SOCIAL ACTIVITY - 8 X MEALS FOR HENRY & RANDAHL	300.00

Shire of Menzies
Payments for the Month of August 2022

Chq/EFT	Date	Name	Description	Amount
EFT7354	26/08/2022	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL CONSULTANCY FY22/23 - FBT QUERY AND GJ REVIEW	536.25
EFT7355	26/08/2022	NORTHERN STAR RESOURCES LTD	RATES REFUND FOR ASSESSMENT A5611 E31/01159 MINING TENEMENT	909.56
EFT7356	26/08/2022	GOLDFIELDS LOCKSMITHS	57 WALSH, 12B UNIT & 12A UNIT - VELOCITY PRIVACY LEVER	1,476.50
EFT7357	26/08/2022	EMTERPRISE DEVELOPMENT AUSTRALIA T/AS DANCING BROLGAS MUSIC PTY LTD	COMMUNITY BAND PERFORMANCE - HENRY & RANAHL BAND 11 AUGUST 2022	2,970.00
EFT7358	26/08/2022	HELENE PTY LTD T/AS LO-GO APPOINTMENTS	TEMPORARY EA FROM 01/08/2022 TO 05/08/2022	5,464.94
EFT7359	26/08/2022	JACK MICHAEL MCDONALD	COMPLETION OF PLAY GROUND IN TJUNTJUNTJARA	34,200.00
EFT7360	26/08/2022	AUSTRALIAN TAXATION OFFICE	IAS FROM 01/07/2022 TO 31/07/2022	41,888.00
EFT7361	26/08/2022	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FY 22/23 ESL QUARTERLY PAYMENT - 1ST QUARTER PAYMENT 19/08/2022	16,271.20
EFT7362	26/08/2022	MCLEODS BARRISTERS & SOLICITORS	PREPARATION OF CONTRACT OF SALE - LOTS 81 AND 82 ON DEPOSITED PLAN 222795, MENZIES	1,058.91
EFT7363	26/08/2022	NETLOGIC INFORMATION TECHNOLOGY	CONSULTING LABOUR FROM 10/08/2022 TO 17/08/2022	450.00
EFT7364	30/08/2022	ROHAN S BAIRD	TRAVEL CLAIM FROM TJUNTJUNTJARA TO MENZIES - OCM AUGUST 2022	1,544.56
EFT7365	31/08/2022	BATTERIES N MORE	CABINS CARAVAN PARK - SAMSUNG TV REMOTE CONTROL.	143.90
EFT7366	31/08/2022	TRADELINK PTY LIMITED	TOWN HALL ADMIN - TOILET RENOVATION MATERIALS	3,036.21
EFT7367	31/08/2022	URBIS PTY LTD	STAGE 4 PREPARATION OF DRAFT LPS AND STAGE 5 PUBLIC CONSULTATION	3,073.13
EFT7368	31/08/2022	XSTRA GLOBAL IT AND COMMUNICATION SOLUTIONS	FY 22/23 MONTHLY PBX RENTAL AND SERVICES FOR JULY 2022	309.10
EFT7369	31/08/2022	ARTEMIS INTERNATIONAL PTY LTD	RESALE VISITOR CENTRE - ANTONY GORMLEY INSIDE AUSTRALIA DVD	568.50
EFT7370	31/08/2022	COOLGARDIE TYRE SERVICE	PO236 - 4 X 225/70R17 YOKOHAMA G015 AT TYRES, SERVICE CHARGE AND DISPOSAL AS PER QUOTE 24567	1,540.00
EFT7371	31/08/2022	PASCOE DURTANOVICH	REIMBURSEMENT FOR TAXI FARE WHILE IN PERTH FOR MEETING	75.39
EFT7372	31/08/2022	DONNA'S DINNER & TAKEAWAY	CATERING FOR OCM 25/8/22	152.00
EFT7373	31/08/2022	HI CONSTRUCTIONS (AUST) PTY LTD	MARMION VILLAGE FENCING PROJECT SUPPLY AND INSTALLATION OF (360) LINEAR METERS OF REPLAS RECYCLED PLASTIC POSTS AND 40NB MEDIUM GALVANIZED STEEL PIPE. LRC12	22,321.75
EFT7374	31/08/2022	GOLDFIELDS LOCKSMITHS	VARIOS PROPERTIES - KEY CUT DUPLICATE	325.80
EFT7375	31/08/2022	MENON INDUSTRIES PTY LTD	ADMIN TOILET, 57 WALSH AND 12B WALSH - TILING WORKS	23,595.00
EFT7376	31/08/2022	JB AUOTO ELECTRICS	PO 178 - 2 X LED AMBER BEACONS	226.00
EFT7377	31/08/2022	HELENE PTY LTD T/AS LO-GO APPOINTMENTS	TEMPORARY EA FROM 15/08/2022 TO 19/08/2022	2,732.47

Shire of Menzies
Payments for the Month of August 2022

Chq/EFT	Date	Name	Description	Amount
EFT7378	31/08/2022	WESTFARMERS LTD T/AS BUNNINGS	TOWN HALL TOILET RENOVATION MATERIALS	1,527.53
EFT7379	31/08/2022	TECHNOLOGICA PTY LTD	VISITOR CENTRE RESALE - 8X A13 SAMSUNG PHONE , SIMCARD AND PHONE CREDIT	2,634.86
EFT7380	31/08/2022	TOLL TRANSPORT PTY LTD	OFFICE NATIONAL FREIGHT 18/05/2022 & 12/07/2022	62.13
EFT7381	31/08/2022	DEBRA KAY PIANO	REIMBURSEMENT FOR 2X BEDSIDE TABLES, 2X LAMP & 2X BULB FOR CABIN CARAVAN PARK	224.55
EFT7382	31/08/2022	ROVAR PTY LTD T/AS GOLDLINE DISTRIBUTORS	CLEANING SUPPLIES	1,975.18
EFT7383	31/08/2022	GOLDFIELDS TOYOTA	P0242 - 3MN CLIP	4.97
EFT7384	31/08/2022	HORIZON POWER	ELECTRICITY - SHIRE OF MENZIES PROPERTIES - USAGE FROM 22/06/2022 TO 18/08/2022	8,638.07
EFT7385	31/08/2022	MENZIES REMOTE COMMUNITY SCHOOL	MENZIES SCHOOL HOLIDAY PROGRAM FY 22/23	50,000.00
EFT7386	31/08/2022	METROCOUNT	SUPPLIES FOR TRAFFIC MONITORING EQUIPMENT	1,705.00
EFT7387	31/08/2022	OFFICE NATIONAL	PHOTOCOPIER MONTHLY MAINTENANCE, KEYBORDS, PAPERS	484.32
EFT7388	31/08/2022	ONLINE BUSINESS ESYSTEMS	LABOUR AND TRAVEL FEE FOR ISSUES RELATING TO VIDEO-CONFERENCING EQUIPMENT.	242.00
EFT7389	31/08/2022	PAUPIYALA TJARUTJA ABORIGINAL CORPORATION	TJUNTJUNTJARA PLAYGROUND WORK - FENCING AND SHADE SAILS	18,612.00
EFT7390	31/08/2022	MOORE STEPHENS T/AS MOORE AUSTRALIA	LAST AGREEMENT - STATUTORY COMPLIANCE SERVICES 4TH QUARTEE FEE FROM APRIL 2022 TO JUNE 2022	19,730.81
EFT7391	31/08/2022	VERLINDEN'S ELECTRICAL SERVICE	CARAVAN PARK ABLUTION - REPLACE ABLUTION BLOCK EXTERIOR LIGHTING AND WASTE DUMPFLOOD LIGHT	6,184.75
10487	09/08/2022	SHIRE OF MENZIES	INCREASE CRC CASH FLOAT AND CARAVAN PARK AFTER HOURS FLOAT	500.00
TOTAL EFT & CHEQUE				\$ 545,518.14

Shire of Menzies
Payments for the Month of August 2022

Chq/EFT	Date	Name	Description	Amount
DD4910.1	08/08/2022	TELSTRA	PHONE, MOBILE, INTERNET, SATELITE PHONE USAGE FROM 17/07/2022 TO 16/07/2022	3,343.69
DD4910.2	29/08/2022	WRIGHT EXPRESS AUSTRALIA PTY LTD	FUEL CARDS OR THE MONTH OF JULY 2022	1,207.96
DD4916.1	09/08/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 09/08/2022	1,800.91
DD4916.2	09/08/2022	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS PPE 09/08/2022	7,209.36
DD4916.3	09/08/2022	CBUS	SUPERANNUATION CONTRIBUTIONS PPE 09/08/2022	886.95
DD4916.4	09/08/2022	LGIASUPER	SUPERANNUATION CONTRIBUTIONS PPE 09/08/2022	12.57
DD4916.5	09/08/2022	HESTA	SUPERANNUATION CONTRIBUTIONS PPE 09/08/2022	671.60
DD4916.6	09/08/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS PPE 09/08/2022	538.12
DD4930.1	01/08/2022	WESTNET	CRC PUBLIC INTERNET FROM 01/08/2022 TO 31/08/2022	54.99
DD4932.1	08/08/2022	POWER ICT PTY LTD	MESSAGES ON HOLD AUGUST 2022	75.90
DD4934.1	11/08/2022	TELSTRA	MOBILE PHONE USAGE FROM 23/07/2022 TO 22/08/2022	356.99
DD4942.1	18/08/2022	HORIZON POWER	ELECTRICITY - STREETLIGHTS FROM 01/07/2022 TO 31/08/2022	1,002.16
DD4944.1	17/08/2022	THE WEST AUSTRALIAN	NEWSPAPERS ONLINE MONTHLY SUBSCRIPTION - AUGUST 2022	28.00
DD4946.1	23/08/2022	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS PPE 23/08/2022	28,161.82
DD4946.2	23/08/2022	CBUS	SUPERANNUATION CONTRIBUTIONS PPE 23/08/2022	888.48
DD4946.3	23/08/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 23/08/2022	1,197.27
DD4946.4	23/08/2022	HESTA	SUPERANNUATION CONTRIBUTIONS PPE 23/08/2022	673.13
DD4946.5	23/08/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS PPE 23/08/2022	538.12
DD4955.1	26/08/2022	JILLIAN DWYER	MEMBERS SITTING FEES CR. JD	875.83
DD4955.2	26/08/2022	ROHAN S BAIRD	MEMBERS SITTING FEES CR. R.B.	875.83
DD4955.3	26/08/2022	ANDREW TUCKER	MEMBERS SITTING FEES CR. AT	875.84
DD4955.4	09/09/2022	PAUL WARNER	MEMBERS SITTING FEES CR. PW	875.84
DD4955.5	26/08/2022	SUDHIR	MEMBERS SITTING FEES CR. S	875.84
DD4957.1	30/08/2022	NAB	NAB CONNECT FEE	32.74
DD4960.1	26/08/2022	GREGORY DWYER	MEMBERS SITTING FEES CR. GD	3,364.49
DD4960.2	26/08/2022	IAN BAIRD	MEMBERS SITTING FEES CR. IB	1,289.67
DD4965.1	31/08/2022	NAB	BANK CHARGES - BPAY	180.40
DD4967.1	31/08/2022	NAB	BANK FEES A.K.F	21.50
TOTAL DIRECT DEBIT				\$ 57,916.00

Shire of Menzies
Payments for the Month of August 2022

Date	Name	Description	Amount
		CARD NO: **** * 2831	
30/06/2022	WOOLWORTHS	CRC AND ADMIN SUPPLIES - SAUCE, ONIONS, OIL, WATER, BISCUITS	101.30
11/07/2022	WOOLWORTHS	CATERING OCM 11/07/2022	42.86
06/06/2022	WA NEWS	WA NEWS SUBRIPTION JUNE 2022	28.00
22/07/2022	VIRGIN FLIGHT	FLIGHT RETURN KAL - PERTH 18/08 - 21/08 LG PROFESSIONALS - FINANCE FOR NON FINANCE PEOPLE 19/8 - K VAN KUYL	401.74
	ADOBE	ADOBE ACROPRO SUBSCRIPTION FROM 21/07/2022 - 20/08/2022	324.90
25/07/2022	COLES	ADMIN SUPPLIES - COFFEE, MILK, DOMESTOS	226.70
28/07/2022	NAB	CREDIT CARD FEE	9.00
		TOTAL CREDIT CARD	\$ 1,134.50
10/08/2022	AUTOMATIC DRAWING	PAYROLL PAYMENT PPE 09/08/2022	54,683.99
24/08/2022	AUTOMATIC DRAWING	PAYROLL PAYMENT PPE 24/08/2022	39,213.46
		TOTAL PAYROL	\$ 93,897.45

13.1.3	Outstanding Rates – Dead Tenements	
LOCATION	Not Applicable	
APPLICANT	Internal	
DOCUMENT REF	NAM939	
DATE OF REPORT	12 September 2022	
AUTHOR	Acting Chief Financial Officer, Kristy Van Kuyl	
RESPONSIBLE OFFICER	Acting Chief Financial Officer, Kristy Van Kuyl	
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare	
ATTACHMENT	1. CONFIDENTIAL - Dead Tenements Report [13.1.3.1 - 2 pages]	

SUMMARY:

For the Council to consider writing off rates relating to dead mining tenements.

BACKGROUND:

The Finance Rates Officer has prepared a list of tenements with outstanding rates where the tenements have been ceased in excess of 7 years.

Mail relating to outstanding rates is being returned to the Shire.

Outstanding rates and debt affect the Shire's bottom line and impacts on sustainability ratios.

At the OCM 30 Juned 2022, Council decision:

That Council table the item until the 28 July 2022 Ordinary Meeting of Council to enable officers to seek further tenement details.

COMMENT:

The following tenements with outstanding rates are presented for write off:

- A499 – \$ 7,229.62 owing;
- A4789 – \$ 4,750.30 owing;

Further details are included in the confidential attachment. All are considered dead tenements and have been to debt collection previously.

The Rates Officer has sought advice from AMPAC debt recovery consultants with the following advice:

Looking at these they are probably all Statute Barred in which case we cannot instigate legal action and our avenues to collect are very limited.

I am prepared to conduct some searches on these and take some legal advice, but the Shire would need to pay the legal advice on this, which is a cost to us for this type of information.

The statute of limitations usually is 6 years from date of last payment or notice of debt. It seems these companies are still trading though, and the individual is not bankrupt. We would like to get some advice if these fall outside the scope of the normal statute of limitations.

The Shire has 2 options:

1. Seek legal advice relating to avenues available for the collection of outstanding rates, if any; or
2. Write off the outstanding rates as a bad debt.

While it is not the most favorable option, it appears that the likelihood of recovering the outstanding rates is low and seeking legal advice may just incur further costs.

All these mining Tenements are dead, so caveats are not an option.

These mining tenements have been handed to other Debt Collection Agencies before (Dunn and Bradstreet, Austral Mercantile, and Cloud Collections) with the same result.

The debt is increasing with interest charges and Legal Charges.

AMPAC recommends write-off as taking mining tenements down the legal path with the Magistrates Court in the past has proven to be not a worthwhile process as you cannot enforce the matter with land if they don't own land.

CONSULTATION:

Kristy Van Kuyl Acting Chief Financial Officer
Carol McAllan, Finance Rates Officer.
AMPAC, Debt collector.

STATUTORY AUTHORITY:

Local Government Act 1995
Debt Collectors Licensing Act 1964

POLICY IMPLICATIONS:

4.6 Debt Recovery – Outstanding Rates and Sundry Debtors

FINANCIAL IMPLICATIONS:

Outstanding rates for dead mining tenements exceeding 7 years as of the 29 September 2022 totalling \$ 11,979.92

Name	Amount
A499	\$ 7,229.62
A4789	\$ 4,750.30
Total	\$ 11,979.92

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
The Shire has a significant number of outstanding debtors on its books relating to the non-payment of rates.	High	Undertake a debt collection process to recover debts Write off outstanding rates where the likelihood of collection is low or the cost of collection exceeds the benefit.

STRATEGIC IMPLICATIONS:

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

4.2.2 Provide appropriate services to the community in a professional and efficient manner.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

That Council in accordance with clause 6.12(1)(c) of the *Local Government Act 1995* write off the outstanding rates and interest of the mining leases of the properties identified in the attachment which have been outstanding for a period of more than 7 years and total \$ 11,979.92

COUNCIL DECISION:

Council Resolution Number:	CM-314
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Moved: Cr I Baird

Seconded: Cr S Baird

That Council in accordance with clause 6.12(1)(c) of the *Local Government Act 1995* write off the outstanding rates and interest of the mining leases of the properties identified in the attachment which have been outstanding for a period of more than 7 years and total \$ 11,979.92

Carried by Absolute Majority	7 / 0
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13.1.4	Amendment to 22/23 Schedule of Fees & Charges
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM940
DATE OF REPORT	14 September 2022
AUTHOR	Acting Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Financial Officer, Kristy Van Kuyl
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	Nil

SUMMARY:

The purpose of this report is for Council to adopt Amendment Schedule of Fees and Charges for 2022/2023 Financial Year.

BACKGROUND:

The adoption of the 2022/2023 Annual Budget included the adoption of the Schedule of Fees & Charges for the same financial year.

There are some significant complaints from tourists relating to unrounded amount due to an increase of 2.5% CPI from previous years.

The major impact is on effecting to Caravan Park customer servicing.

COMMENT:

The Amendment Schedule of Fees and Charges for 2022/2023 Financial Year has been reviewed, and where applicable/allowable an amendment is recommended.

There are also some additional fees included for consideration. These fees are considered relevant now that the Depot Accommodation has been completed

Recommended fees are as follows:

CARAVAN PARK			
	Current Fee	New Fee	
Non-Powered Site - Day Rate	\$ 22.55	\$ 23.00	inc GST
Non-Powered Site - Weekly Rate	\$ 102.50	\$ 103.00	inc GST
Powered Site - Day Rate	\$ 30.75	\$ 31.00	inc GST
Powered Site - Weekly Rate	\$ 169.15	\$ 170.00	inc GST
Additional fee per day for extra person over the age of 5 years	\$ 5.15	\$ 5.00	inc GST
Chalet - 2 bedrooms 29A Shenton Street	\$ 128.15	\$ 128.00	inc GST
Chalet - additional days	\$ 71.75	\$ 72.00	inc GST
Chalet - Bond - Refundable by bank deposit	\$ 153.75	\$ 150.00	GST Free
Old Depot Accomodation - 2x King Single Bed	\$ -	\$ 100.00	inc GST
Old Depot Accomodation - additional days	\$ -	\$ 60.00	inc GST
Old Depot Accomodation Bond - Refundable by bank deposit	\$ 153.75	\$ 120.00	GST Free
Caravan Park Cabins Per Night	\$ 180.40	\$ 180.00	inc GST
Caravan Park Cabins Extra Nights	\$ 112.75	\$ 113.00	inc GST
Caravan Park Cabins- Bond - Refundable by bank deposit	\$ 205.00	\$ 200.00	GST Free
Washing Machine - per load	\$ 3.00	\$ 3.00	inc GST
Dryer - per load	\$ 3.00	\$ 3.00	inc GST
Showers - per person	\$ 5.15	\$ 5.00	inc GST
Water from Caravan park (5 litres up to 150 litres)	\$ 1.00 / Lt	\$ 5.00	GST Free

CONSULTATION:

Pascoe Durtanovich, Acting Chief Executive Officer.

Kristy Van Kuyl, Acting Chief Financial Officer.

Almetra Bethlehem, Community Development Coordinator.

Amended / New fees and charges have to be advertised for public information.

STATUTORY AUTHORITY:

Local Government Act 1995

Local Government Act 1995 s6.16 (3) Imposition of Fees and Charges

Local Government Act 1995 s6.19 Notice of Fees and Charges

Local Government Act 1995 s6.17 Setting Level of Fees and Charge

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The Budget for 2022/2023 FY incorporates income from fee & charges very minor these amendment will base impact on the budget.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Council's statutory reports provide inaccurate financial information.	Low	Internal and external audit. Regular reporting of financial results.

STRATEGIC IMPLICATIONS:

4.2 An efficient and effective organisation.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council adopt the following amendment fees and charges for financial year 2022/2023

CARAVAN PARK			
	Current Fee	New Fee	
Non-Powered Site - Day Rate	\$ 22.55	\$ 23.00	inc GST
Non-Powered Site - Weekly Rate	\$ 102.50	\$ 103.00	inc GST
Powered Site - Day Rate	\$ 30.75	\$ 31.00	inc GST
Powered Site - Weekly Rate	\$ 169.15	\$ 170.00	inc GST
Additional fee per day for extra person over the age of 5 years	\$ 5.15	\$ 5.00	inc GST
Chalet - 2 bedrooms 29A Shenton Street	\$ 128.15	\$ 128.00	inc GST
Chalet - additional days	\$ 71.75	\$ 72.00	inc GST
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Old Depot Accomodation - 2x King Single Bed	\$ -	\$ 100.00	inc GST
Old Depot Accomodation - additional days	\$ -	\$ 60.00	inc GST
Old Depot Accomodation Bond - Refundable by bank deposit	\$ 153.75	\$ 120.00	GST Free
Caravan Park Cabins Per Night	\$ 180.40	\$ 180.00	inc GST
Caravan Park Cabins Extra Nights	\$ 112.75	\$ 113.00	inc GST
Caravan Park Cabins- Bond - Refundable by bank deposit	\$ 205.00	\$ 200.00	GST Free
Washing Machine - per load	\$ 3.00	\$ 3.00	inc GST
Dryer - per load	\$ 3.00	\$ 3.00	inc GST
Showers - per person	\$ 5.15	\$ 5.00	inc GST
Water from Caravan park (5 litres up to 150 litres)	\$ 1.00 / Lt	\$ 5.00	GST Free

COUNCIL DECISION:

Council Resolution Number:	CM-315
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Moved: Cr J Dwyer**Seconded: Cr P Warner**

That Council adopt the following amendment fees and charges for financial year 2022/2023

CARAVAN PARK			
	Current Fee	New Fee	
Non-Powered Site - Day Rate	\$ 22.55	\$ 23.00	inc GST
Non-Powered Site - Weekly Rate	\$ 102.50	\$ 103.00	inc GST
Powered Site - Day Rate	\$ 30.75	\$ 31.00	inc GST
Powered Site - Weekly Rate	\$ 169.15	\$ 170.00	inc GST
Additional fee per day for extra person over the age of 5 years	\$ 5.15	\$ 5.00	inc GST
Chalet - 2 bedrooms 29A Shenton Street	\$ 128.15	\$ 128.00	inc GST
Chalet - additional days	\$ 71.75	\$ 72.00	inc GST
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Old Depot Accomodation - 2x King Single Bed	\$ -	\$ 100.00	inc GST
Old Depot Accomodation - additional days	\$ -	\$ 60.00	inc GST
Old Depot Accomodation Bond - Refundable by bank deposit	\$ 153.75	\$ 120.00	GST Free
Caravan Park Cabins Per Night	\$ 180.40	\$ 180.00	inc GST
Caravan Park Cabins Extra Nights	\$ 112.75	\$ 113.00	inc GST
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Washing Machine - per load	\$ 3.00	\$ 3.00	inc GST
Dryer - per load	\$ 3.00	\$ 3.00	inc GST
Showers - per person	\$ 5.15	\$ 5.00	inc GST
Water from Caravan park (5 litres up to 150 litres)	\$ 1.00 / Lt	\$ 5.00	GST Free

Carried	7 / 0
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13.2 Administration Reports

13.2.1	Donation - 10 Cosmos Street, Kookynie		
LOCATION	10 Cosmos Street, Kookynie		
APPLICANT	Wayne Parola		
DOCUMENT REF	NAM941		
DATE OF REPORT	7 September 2022		
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich		
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich		
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare		
ATTACHMENT	1. 10 Cosmos Street Kookynie - Map [13.2.1.1 - 1 page]		

SUMMARY:

Council is requested to consider resuming ownership of 10 Cosmos Street, Kookynie.

BACKGROUND:

10 Cosmos Street, Kookynie is owned by Mr Wayne Parola. Mr Parola has no plans to do anything with the block and has asked if it can be donated back to the Shire for community purposes or to a community group that may be able to utilise it.

Mr Parola no longer wants the property in his name.

COMMENT:

Mr Parola has paid all arrears rates. Only current rates of \$487.68 are outstanding.

The lot is 1000sqm in area, zoned Rural Townsite under Draft Town Planning Scheme No2 and is vacant.

If Council accepts Mr Parola's offer it is recommended that Council be responsible for the current rate (write off) and the land transfer costs.

CONSULTATION:

Not applicable

STATUTORY AUTHORITY:

Not applicable

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Apart from the write off of rates the only other cost is approximately \$900 for the transfer of the lot to the Shire of Menzies.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the offer from Mr Wayne Parola to donate Lot 10 Cosmos Street, Kookynie to the Shire of Menzies be accepted, outstanding current rates be written off and land transfer costs be the responsibility of the Shire of Menzies.

COUNCIL DECISION:

Council Resolution Number:	CM-316
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Moved: Cr J Dwyer

Seconded: Cr I Baird

That the offer from Mr. Wayne Parola to donate Lot 10 Cosmos Street, Kookynie to the Shire of Menzies be accepted, outstanding current rates be written off and land transfer costs be the responsibility of the Shire of Menzies.

Carried	7 / 0
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12:10pm - Suspension of Standing Orders

COUNCIL DECISION:

Council Resolution Number:	CM-326
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Moved: Cr I Baird

Seconded: Cr J Dwyer

That Standing Orders be suspended to receive a presentation from Mr Gary Kairn - CEO Paupiyala Tjarutja Aboriginal Corporation (Tjuntjuntjara)

Carried	7 / 0
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Mr Kairn provided an update on activities and projects currently underway in Tjuntjuntjara.

Mr Kairn's address concluded 12:20pm.

12:10pm - Resumption of Standing Orders

COUNCIL DECISION:

Council Resolution Number:	CM-327
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Moved: Cr I Baird

Seconded: Cr J Dwyer

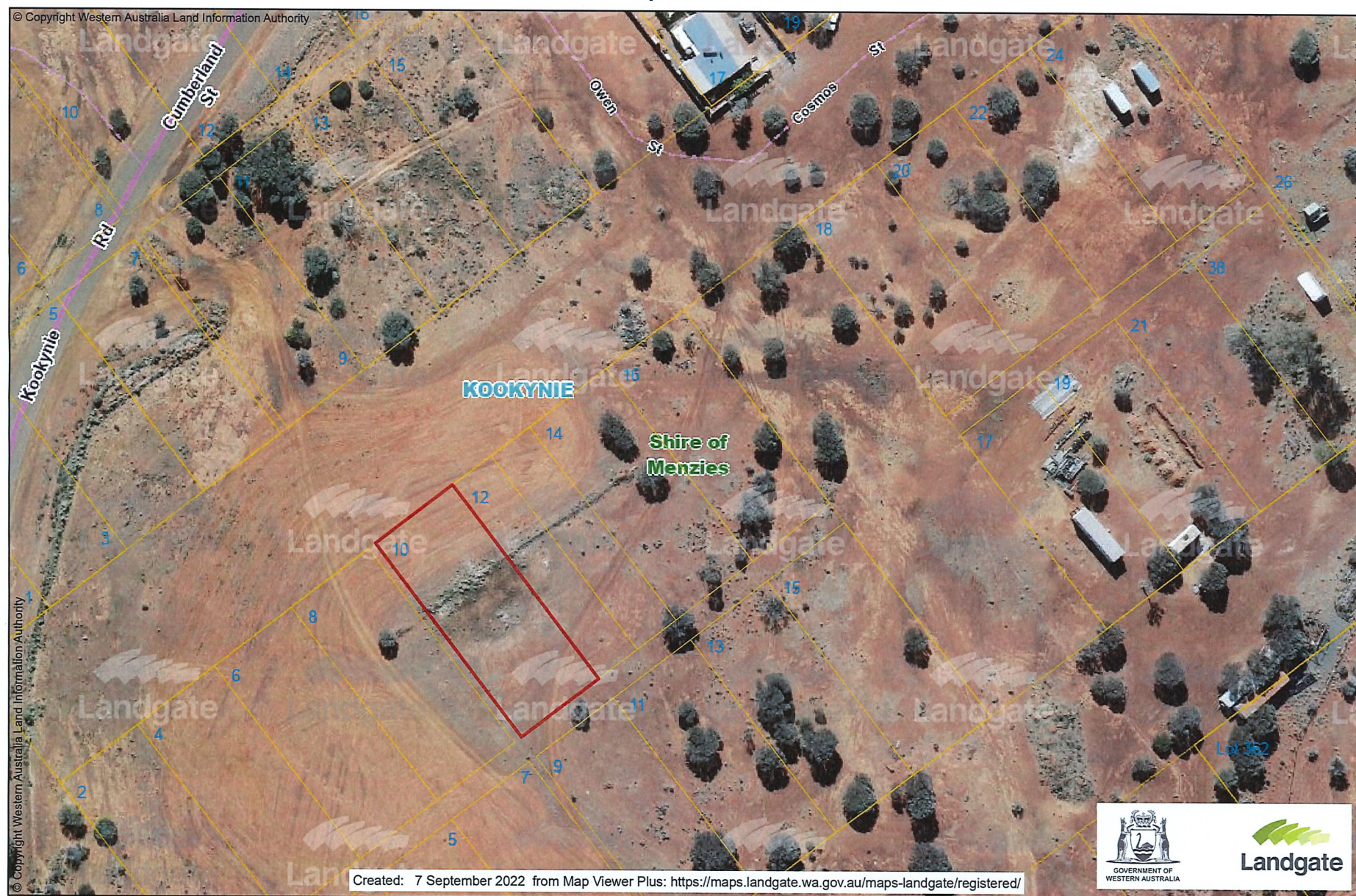
That Standing Orders be resumed.

Carried	7 / 0
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12:21pm - Meeting adjourned for lunch

12:55pm - Meeting resumed

-- map viewer Plus --



13.2.2	Menzies School Council
LOCATION	Not Applicable
APPLICANT	Not Applicable
DOCUMENT REF	NAM942
DATE OF REPORT	6 September 2022
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	Nil

SUMMARY:

An invitation has been received from the Principal of the Menzies Community School inviting a Councillor representative of the Menzies Community School Council.

BACKGROUND:

The previous CEO was the chair of the School Council. I understand in a private capacity and not Council appointed.

COMMENT:

The term of incumbency is three years, with meetings held on a Wednesday between 3-4pm. There is one meeting per term, therefore four meetings a year.

A Councillor representative would ensure an ongoing communication channel between the Menzies Community School and the Council.

CONSULTATION:

Not applicable

STATUTORY AUTHORITY:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

There are no significant costs associated with their position.

If a Councillor from outside the Town Centre is appointed there may be travelling costs.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

4.1 A strategically focused Council, leading our community.

4.1.1 Provide strategic leadership and governance.

4.1.2 Effectively represent, promote and advocate for the community and district.

4.1.3 Encourage and support community engagement and collaboration.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council accept the invitation to have a representative on the Menzies Community School Council and Cr _____ be appointed to the position.

COUNCIL DECISION:

Council Resolution Number:	CM-317
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Moved: Cr P Warner

Seconded: Cr J Dwyer

That Council accept the invitation to have a representative on the Menzies Community School Council and Cr A Tucker be appointed to the position.

Carried	7 / 0
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13.2.3	Establishment of Tourism and Economic Development Committee
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM943
DATE OF REPORT	7 September 2022
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	Nil

SUMMARY:

The purpose of this report is for Council to establish a Tourism and Economic Development Committee as resolved at the August, 2022 OCM – Resolution Number CM-301.

BACKGROUND:

In receiving the Shire of Menzies Tourism Strategy and Action Plan, Council determined that a Committee with Community representation, be established to progress recommendations and Actions arising from the Strategy/Action Plan and to pursue economic growth opportunities, particularly in light of funding in the current Reserve Fund Budget of \$2.170M for Commercial Enterprises. Council has also allocated \$200,000 from the LRCI grant for Tourism signage, including town entry statements, this will have to be progressed.

COMMENT:

The Committee proposed is an Advisory Committee with no delegated authority, established under Section 5.9(2)(2) of the *Local Government Act, 1995*, Council members, employees and other persons.

The following membership and operational guidelines are recommended for the Committee.

1. Name

Shire of Menzies Tourism and Economic Development Advisory Committee

2. Government Legislation

Local Government Act, 1995 Section 5.8 to 5.25

3. Membership

Membership of five (5)

- Two current serving members of the Shire of Menzies

- Two staff:

Shire of Menzies CEO

Shire of Menzies Community Service Manager

- One Community Member

Term of membership is until a person resigns from membership of the Committee, the Committee is disbanded or the next ordinary Council Election (October 2023).

4. Objectives

4.1 Advise Council on the development of tourism in the Shire of Menzies.

4.2 Advise Council on Economic development/commercial enterprise opportunities for the Shire of Menzies.

5. Terms of Reference

- Prepare a Tourism Signage Plan, including Town Entry Statements, for the Shire of Menzies.
- Progress initiatives and Actions identified in the Shire of Menzies Tourism Strategy and Action Plan review.
- Identify and investigate service industry opportunities in the Shire of Menzies.

6. Meetings

Committee Meetings

The Committee shall meet as often as its Chairperson and/or the Council decides but not less than once a month, commencing October, 2022.

Quorum

The quorum at any meeting shall be three members of the Committee.

Voting

Shall be in accordance with *Local Government Act, 1995*.

Section 5.21 States:

- (1) Each council member and each member of a committee who is present at a meeting of the council or committee is entitled to one vote.
- (2) Subject to section 5.67, each council member and each member of a committee to which a local government power or duty has been delegated who is present at a meeting of the council or committee is to vote.

Note: The Shire of Menzies Tourism and Economic Development Committee does not have delegation of a Local Government power or duty therefore Section 5.21 (2) does not apply.

(3) If the votes of members present at a council or a committee meeting are equally divided, the person presiding is to cast a second vote.

(4) If a member of a council or a committee specifically requests that there be recorded —

- (a) his or her vote; or
- (b) the vote of all members present,

on a matter voted on at a meeting of the council or the committee, the person presiding is to cause the vote or votes, as the case may be, to be recorded in the minutes.

(5) A person who fails to comply with subsection (2) or (3)

Minutes

Shall be in accordance with *Local Government Act, 1995* Section 5.22

Members Interest to the Disclosed

Member of the Committee are bound by the provisions of the *Local Government Act 1995* with respect to disclosure of Interest.

Secretariat

A Shire staff Officer appointed by the Chief Executive Officer will fulfil the role of non-voting Secretary who will also be responsible for preparation and distribution of Agendas and Minutes.

Chairperson

The Chairperson and Deputy Chairperson are to be elected by the Committee at the first meeting of the Committee.

The term for both positions is to October, 2023.

Ex Office Members

The Committee is authorized to co-opt standing ex-office members as non voting members.

Meeting Attendance Fees

Nil

Delegated Authority

Nil

CONSULTATION:

Not applicable

STATUTORY AUTHORITY:

Local Government Act, 1995
Sections 5.8 – 5.25

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

2.1 An innovative, diverse and prosperous economy.

2.1.1 Support local business and encourage further investment in the district.

2.1.2 Continue to work with industry and stakeholders for the economic development of the district.

2.1.3 Advocate for reliable essential utility services to the district.

2.2 An attractive destination for visitors.

2.2.1 Promote our natural attractions and heritage sites as part of a regional approach.

2.2.2 Maintain and enhance our local attractions.

2.2.3 Continue to provide and maintain visitor support services.

VOTING REQUIREMENTS:

Absolute Majority for Establishment of Committee (Recommendation 1)

Simple Majority for Appointment of Member (Recommendation 2)

Simple Majority for Recommendation (3)

OFFICER RECOMMENDATION (1):

That in accordance with *Section 5.9 of the Local Government Act, 1995* the following Committee be established:

1. Name

Shire of Menzies Tourism and Economic Development and Advisory Committee

- **Government Legislation**

Local Government Act, 1995 Section 5.8 to 5.25

2. Membership

Membership of five (5)

- Two current serving members of the Shire of Menzies

- Two staff:

 - Shire of Menzies CEO

 - Shire of Menzies Community Service Manager

- One Community Member

Term of membership is until a person resigns from membership of the Committee, the Committee is disbanded or the next ordinary Council Election (October 2023).

3. Objectives

4.1 Advise Council on the development of tourism in the Shire of Menzies.

4.2 Advise Council on Economic development/commercial enterprise opportunities for the Shire of Menzies.

4. Terms of Reference

- Prepare a Tourism Signage Plan, including Town Entry Statements, for the Shire of Menzies.
- Progress initiatives and Actions identified in the Shire of Menzies Tourism Strategy and Action Plan review.
- Identify and investigate service industry opportunities in the Shire of Menzies.

5. Meetings

Committee Meetings

The Committee shall meet as often as its Chairperson and/or the Council decides but not less than once a month, commencing October, 2022.

Quorum

The quorum at any meeting shall be three members of the Committee.

Voting

Shall be in accordance with *Local Government Act, 1995*.

Section 5.21 States:

- (3) Each council member and each member of a committee who is present at a meeting of the council or committee is entitled to one vote.
- (4) Subject to section 5.67, each council member and each member of a committee to which a local government power or duty has been delegated who is present at a meeting of the council or committee is to vote.

Note: The Shire of Menzies Tourism and Economic Development Committee does not have delegation of a Local Government power or duty therefore Section 5.21 (2) does not apply.

(3) If the votes of members present at a council or a committee meeting are equally divided, the person presiding is to cast a second vote.

(4) If a member of a council or a committee specifically requests that there be recorded —

- (a) his or her vote; or
- (b) the vote of all members present,

on a matter voted on at a meeting of the council or the committee, the person presiding is to cause the vote or votes, as the case may be, to be recorded in the minutes.

(5) A person who fails to comply with subsection (2) or (3)

Minutes

Shall be in accordance with *Local Government Act, 1995* Section 5.22

Members Interest to the Disclosed

Member of the Committee are bound by the provisions of the *Local Government Act 1995* with respect to disclosure of Interest.

Secretariat

A Shire staff Officer appointed by the Chief Executive Officer will fulfil the role of non-voting Secretary who will also be responsible for preparation and distribution of Agendas and Minutes.

Chairperson

The Chairperson and Deputy Chairperson are to be elected by the Committee at the first meeting of the Committee.

The term for both positions is to October, 2023.

Ex Office Members

The Committee is authorized to co-opt standing ex-office members as non voting members.

Meeting Attendance Fees

Nil

Delegated Authority

Nil

COUNCIL DECISION:

Council Resolution Number:	CM-318
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Moved: Cr J Dwyer

Seconded: Cr P Warner

That in accordance with *Section 5.9 of the Local Government Act, 1995* the following Committee be established:

1. Name

Shire of Menzies Tourism and Economic Development and Advisory Committee

2. Government Legislation

Local Government Act, 1995 Section 5.8 to 5.25

3. Membership

Membership of seven (7)

- Four current serving members of the Shire of Menzies plus one proxy

- Two staff:

Shire of Menzies CEO

Shire of Menzies Community Service Manager

- One Community Member

Term of membership is until a person resigns from membership of the Committee, the Committee is disbanded or the next ordinary Council Election (October 2023).

4. Objectives

4.1 Advise Council on the development of tourism in the Shire of Menzies.

4.2 Advise Council on Economic development/commercial enterprise opportunities for the Shire of Menzies.

5. Terms of Reference

- **Prepare a Tourism Signage Plan, including Town Entry Statements, for the Shire of Menzies.**
- **Progress initiatives and Actions identified in the Shire of Menzies Tourism Strategy and Action Plan review.**
- **Identify and investigate service industry opportunities in the Shire of Menzies.**

6. Meetings

Committee Meetings

The Committee shall meet as often as its Chairperson and/or the Council decides but not less than once a month, commencing October, 2022.

Quorum

The quorum at any meeting shall be three members of the Committee.

Voting

Shall be in accordance with *Local Government Act, 1995*.

Section 5.21 States:

- (3) Each council member and each member of a committee who is present at a meeting of the council or committee is entitled to one vote.**
- (4) Subject to section 5.67, each council member and each member of a committee to which a local government power or duty has been delegated who is present at a meeting of the council or committee is to vote.**

Note: The Shire of Menzies Tourism and Economic Development Committee does not have delegation of a Local Government power or duty therefore Section 5.21 (2) does not apply.

(3) If the votes of members present at a council or a committee meeting are equally divided, the person presiding is to cast a second vote.

(4) If a member of a council or a committee specifically requests that there be recorded —

(a) his or her vote; or

(b) the vote of all members present,

on a matter voted on at a meeting of the council or the committee, the person presiding is to cause the vote or votes, as the case may be, to be recorded in the minutes.

(5) A person who fails to comply with subsection (2) or (3)

Minutes

Shall be in accordance with *Local Government Act, 1995* Section 5.22

Members Interest to the Disclosed

Member of the Committee are bound by the provisions of the *Local Government Act 1995* with respect to disclosure of Interest.

Secretariat

A Shire staff Officer appointed by the Chief Executive Officer will fulfil the role of non-voting Secretary who will also be responsible for preparation and distribution of Agendas and Minutes.

Chairperson

The Chairperson and Deputy Chairperson are to be elected by the Committee at the first meeting of the Committee.

The term for both positions is to October, 2023.

Ex Office Members

The Committee is authorized to co-opt standing ex-office members as non voting members.

Meeting Attendance Fees

Nil

Delegated Authority

Nil

Carried by Absolute Majority	7 / 0
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OFFICER RECOMMENDATION (2):

That Cr _____ and Cr _____ be appointed to the Tourism and Economic Development Committee.

COUNCIL DECISION:

Council Resolution Number:	CM-328
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Moved: Cr J Dwyer

Seconded: Cr P Warner

That Crs S Sudhir, P Warner, G Dwyer and I Baird be appointed to the Tourism and Economic Development Committee and Cr J Dwyer be appointed proxy member.

Carried	7 / 0
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OFFICER RECOMMENDATION (3):

That the Acting CEO invite nominations through Menzies Matters and social media for the community member position on the Tourism and Economic Development Committee. Nominations to be considered by Council and appointment made at the October, 2022 Ordinary Council Meeting.

COUNCIL DECISION:

Council Resolution Number:	CM-329
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Moved: Cr J Dwyer

Seconded: Cr P Warner

That the Acting CEO invite nominations through Menzies Matters and social media for the community member position on the Tourism and Economic Development Committee. Nominations to be considered by Council and appointment made at the October, 2022 Ordinary Council Meeting.

Carried	7 / 0
----------------	--------------

Cr S Sudhir declared a financial interest in item 13.2.4 on the basis that he is the applicant.

Cr S Sudhir left the room at 1:13pm.

13.2.4	Offer to Lease Lot 10, 54 Shenton Street, Menzies
LOCATION	Lot 10, 54 Shenton Street, Menzies
APPLICANT	Sudhir Sudhir
DOCUMENT REF	NAM944
DATE OF REPORT	10 September 2022
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	1. Lot 10, 54 Shenton Street [13.2.4.1 - 2 pages]

SUMMARY:

The purpose of this report is for Council to consider disposing of Lot 10, 54 Shenton Street, Menzies by way of lease.

BACKGROUND:

Mr. Sudhir has expressed interest in acquiring Lot 10, 54 Shenton Street, Menzies by way of a 5-year lease. See plans attached.

The land is owned freehold by the Shire of Menzies and is zone Rural townsite under the Shire of Menzies Town Planning Scheme No 2.

Mr. Sudhir proposes to locate a gymnasium, laundromat and recreation room on the land. All buildings will be transportable and can be removed at short notice if Council require the land for other purposes.

Mr. Sudhir acknowledges that he will be responsible for a lease fee plus Shire rates and water service charges.

COMMENT:

Disposal of land by a Local Government Authority is in accordance with the following sections of the *Local Government Act 1995*:

3.58 Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.*
- (2) Except as stated in this section, a local government can only dispose of property to —
(a) the highest bidder at public auction; or
(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
(a) it gives local public notice of the proposed disposition —
(i) describing the property concerned; and
(ii) giving details of the proposed disposition; and
(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
(a) the names of all other parties concerned; and
(b) the consideration to be received by the local government for the disposition; and
(c) the market value of the disposition —
(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) This section does not apply to —
(a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
(d) any other disposition that is excluded by regulations from the application of this section.*

Given the request is to acquire the property by lease it would be appropriate to dispose of the property by private treaty, under Section 3.58 (3) of the *Local Government Act, 1995*.

A lease valuation has not been obtained at this point. If council agrees to the leasing of the property a lease fee value will be obtained prior to the proposal being advertised.

CONSULTATION:

Community consultation will be undertaken in accordance with the public advertising requirements under Section 3.58 (3) (a) of the Act.

STATUTORY AUTHORITY:

Local Government Act, 1995, Section 3.58 (3)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The lease fee has not been included in the current budget. The only cost will be for obtaining a lease valuation and preparation of a lease document.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

2.1 An innovative, diverse and prosperous economy.

2.1.1 Support local business and encourage further investment in the district.

2.1.2 Continue to work with industry and stakeholders for the economic development of the district.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. Authorise the Acting Chief Executive Officer to approve the lease of Lot 10, 54 Shenton Street, Menzies to Mr. Sudhir Sudhir under the following conditions:
 - (a) The lease fee be in accordance with the valuation.
 - (b) The lease purpose be for a gymnasium, laundromat and recreation room and other uses approved by Council.
 - (c) All buildings erected on the land be constructed to enable removal at short notice.
 - (d) The lessee be responsible for all outgoing.
 - (e) The lease term be five (5) years, commencing on the execution of the lease agreement document.
 - (f) The acting CEO effects public notice of the proposal to lease as required under Section 3.58 of the Local Government Act, 1995 and
 - (g) There are no objections to the proposal received during the advertising period.
2. That if any objection to the proposal to lease Lot 10, 54 Shenton Street, Menzies is received during the advertising period the matter be referred to Council for decision.

Note: In leasing the land, the Shire does not provide approvals for the purchaser's intended uses. Development approvals will still be required for any construction on the Lots and the use of the land will be required to comply with Town Planning Schemes and other statutory requirements.

COUNCIL DECISION:

Council Resolution Number:	CM-319
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Moved: Cr P Warner

Seconded: Cr S Baird

That Council:

1. Authorise the Acting Chief Executive Officer to approve the lease of Lot 10, 54 Shenton Street, Menzies to Mr. Sudhir Sudhir under the following conditions:
 - (a) The lease fee be in accordance with the valuation.
 - (b) The lease purpose be for a gymnasium, laundromat and recreation room and other uses approved by Council.

(c) All buildings erected on the land be constructed to enable removal at short notice.

(d) The lessee be responsible for all outgoings.

(e) The lease term be five (5) years, commencing on the execution of the lease agreement document.

(f) The acting CEO effects public notice of the proposal to lease as required under Section 3.58 of the Local Government Act, 1995 and

(g) There are no objections to the proposal received during the advertising period.

2. That if any objection to the proposal to lease Lot 10, 54 Shenton Street, Menzies is received during the advertising period the matter be referred to Council for decision.

Note: In leasing the land, the Shire does not provide approvals for the purchaser's intended uses. Development approvals will still be required for any construction on the Lots and the use of the land will be required to comply with Town Planning Schemes and other statutory requirements.

Vote was tied 3 for 3 against the Presiding Person exercised his right to a second vote and voted against the motion therefore the motion was lost 3/4

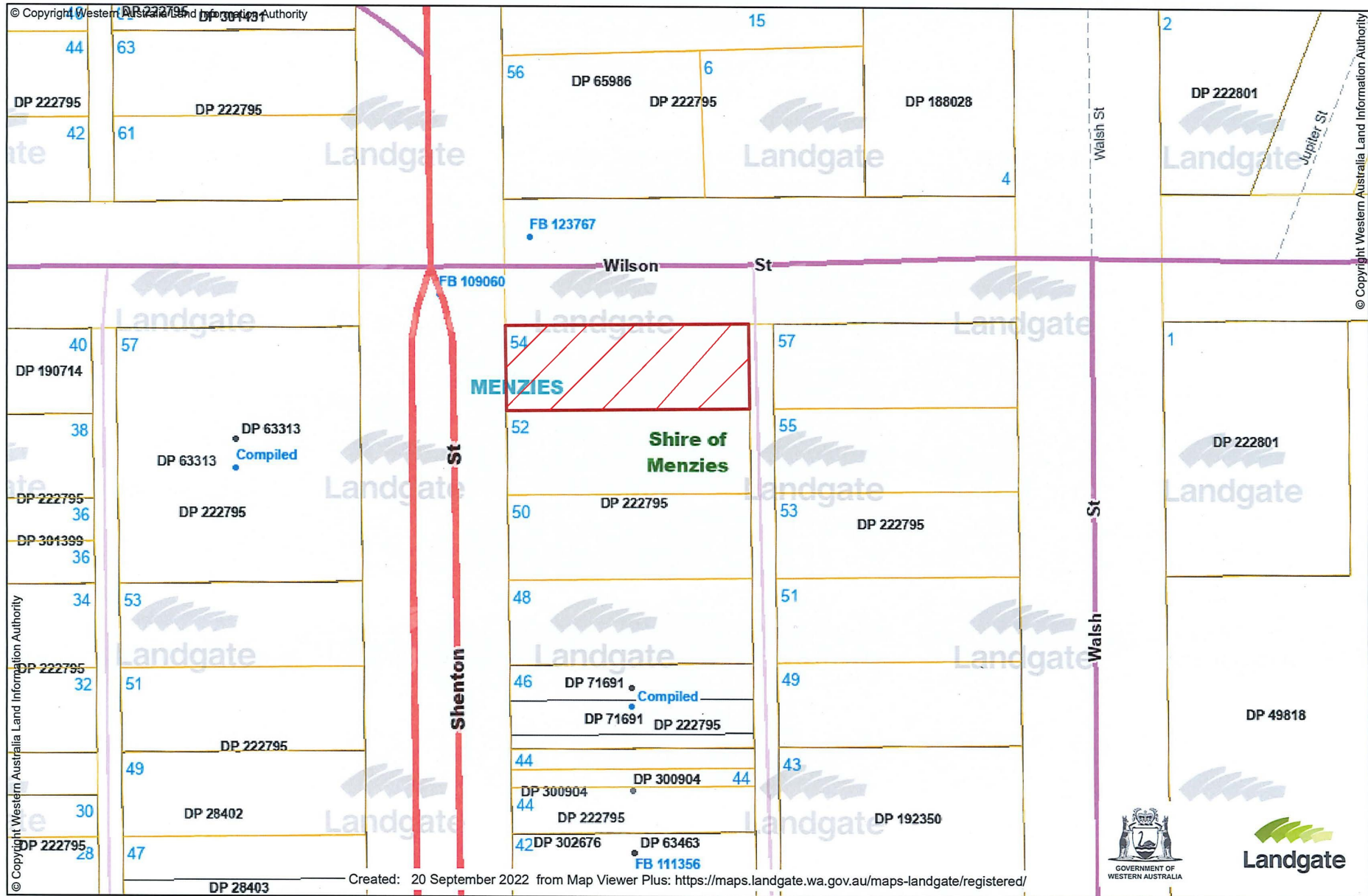
Lost	3 / 4
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Reason for change to officer recommendation

Property to be retained for Shire purposes, such as housing

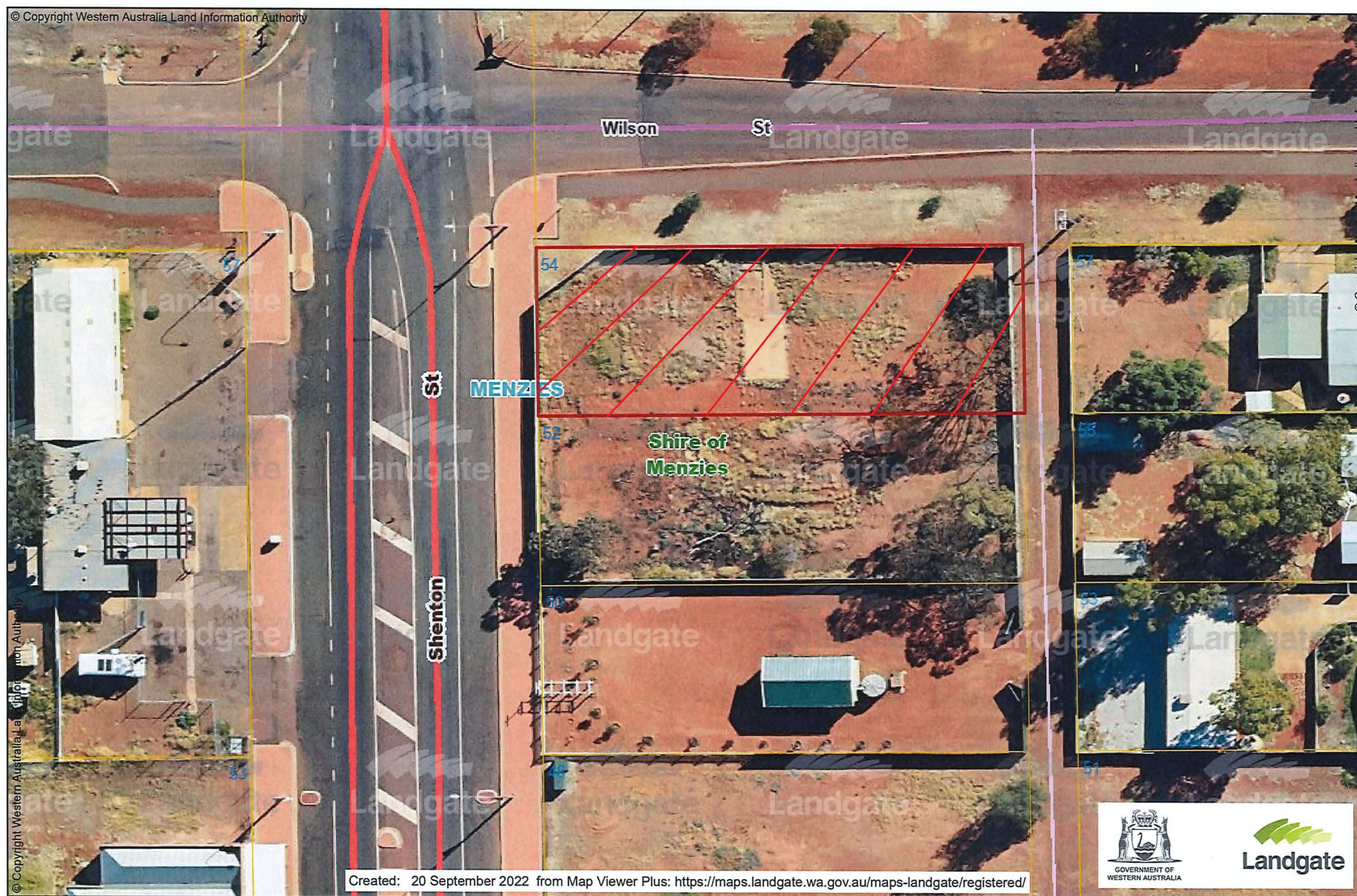
Cr S Sudhir returned to the meeting at 1:20pm

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13.2.5	Crown Land Lot 3122269 - Kookynie
LOCATION	Lot 3122269 - Kookynie
APPLICANT	Tony Faull
DOCUMENT REF	NAM945
DATE OF REPORT	10 September 2022
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	1. Lot 3122269 [13.2.5.1 - 2 pages]

SUMMARY:

Council has been invited to comment on a request made on behalf of Mr. Tony Faull to the Department of Planning, Lands and Heritage (DPLH) to purchase/lease Lot 3122269 Kookynie. See map attached.

BACKGROUND:

When a request for the purchase/leasing of Crown land is received by the DPLH the Local Government is consulted. This particular lot is 76ha in area and situated within the Kookynie Townsite. It is zoned Rural Townsite in Draft Town Planning Scheme No 2.

It is understood that the prospective purchaser wishes to reside on the block, periodically, in a caravan.

COMMENT:

Given the said land is within the Kookynie Townsite and is the majority of the unallocated crown land in the townsite it would not serve Kookynie well in the future if the lot was freehold. Whilst there is no immediate plans for further development of the townsite Council should avoid restricting Crown land availability. To this end, if Council supports the disposal of Lot 3122269 it should be by annual lease only.

CONSULTATION:

Not applicable

STATUTORY AUTHORITY:

The Shire of Menzies has no statutory authority over Lot 3122269.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Freeholding such a large parcel of land within the Kookynie Townsite could restrict future long tenure development.	Low	Only support short term leasing of the land.

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION (1):

That Council not support freeholding of Crown Land Lot 3122269 Kookynie and the CEO advise the proponent and the Department of Planning, Lands and Heritage accordingly.

COUNCIL DECISION:

Council Resolution Number:	CM-320
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Moved: Cr J Dwyer**Seconded: Cr I Baird**

That Council not support freeholding of Crown Land Lot 3122269 Kookynie and the Acting CEO advise the proponent and the Department of planning, Lands and Heritage accordingly.

Carried	4/3
----------------	------------

Cr P Warner requested that Councillors votes be recorded

For	Against
Cr J Dwyer	Cr P Warner
Cr G Dwyer	Cr A Tucker
Cr I Baird	Cr S Sudhir
Cr S Baird	

OFFICER RECOMMENDATION (2):

That Council support disposal of Crown Land Lot 3122269 Kookynie by leasing, on an annual basis and the CEO advise the proponent and the Department of Planning, Lands and Heritage accordingly.

COUNCIL DECISION:

Council Resolution Number:	CM-330
-----------------------------------	---------------

Moved: Cr S Baird**Seconded: Cr J Dwyer**

That Council support disposal of Crown Land Lot 3122269 Kookynie by leasing, on an annual basis and the CEO advise the proponent and the Department of Planning, Lands and Heritage accordingly.

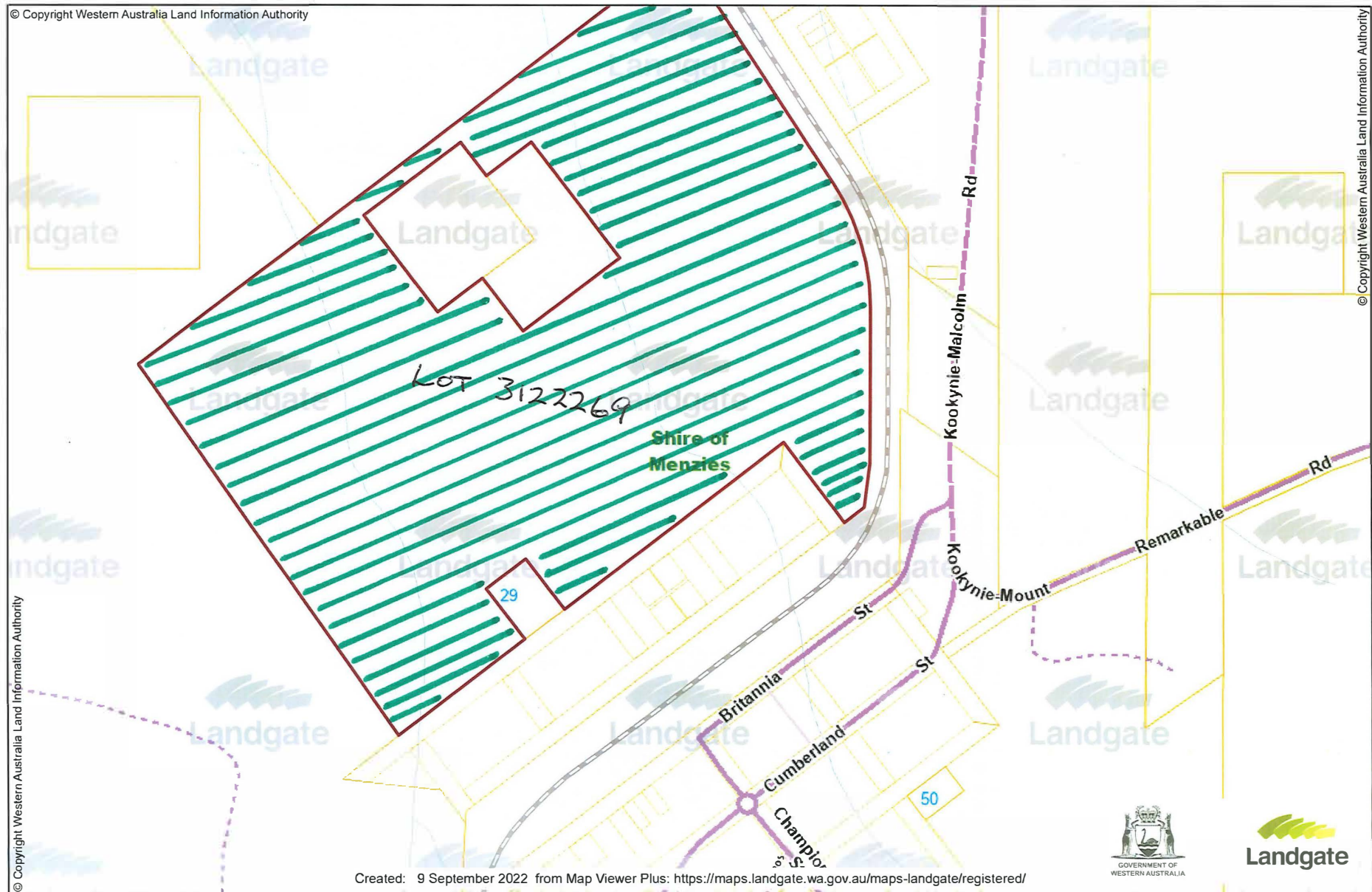
Lost	3/4
-------------	------------

Cr S Sudhir requested that Councillors' votes be recorded.

For	Against
Cr P Warner	Cr J Dwyer
Cr A Tucker	Cr G Dwyer
Cr S Sudhir	Cr I Baird
	Cr S Baird

Reason for Change to Office Recommendation

As the said land is within the Kookynie Townsite and disposal could limit future development.





13.2.6	Memorandum of Understanding between the Shire of Menzies and Artist for the Sale of Artwork	
LOCATION	Not Applicable	
APPLICANT	Internal	
DOCUMENT REF	NAM946	
DATE OF REPORT	20 September 2022	
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich Community Development Specialist, Almetra Bethlehem	
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich Community Development Specialist, Almetra Bethlehem	
OFFICER DISCLOSURE OF INTEREST	Nil.	
ATTACHMENT	MoU Between the Shire of Menzies and Artist	

SUMMARY:

Council is requested to approve a Memorandum of Understanding between the Shire of Menzies and the Artist, as well as the 20 per cent commission for artwork sold at the Menzies Community Resource Centre (Menzies CRC) Gallery.

BACKGROUND:

The Shire of Menzies has no records of a Memorandum of Understanding (MoU) drafted for the sale of artwork sold on behalf of the artist. Having a written agreement agreeing on the claim commission on artist sales when negotiating the terms and conditions between the Shire and the Artist is a standard industry practice.

The range of commission paid to agent galleries generally ranges from 30 per cent to 40 per cent, but the amount of commission should reflect the range and quality of services the gallery is providing. The Menzies CRC is pleased to display artwork for sale in its gallery and will do its best to market, promote and sell the artwork.

COMMENT:

Following further research:

- The Shire of Wiluna, Tjukurba Art Gallery claim a 28 per cent inclusive of GST as they supply a canvas, paint and paint brushes for the Artist.
- The Waalitj Foundation (formerly Wirrpanda Foundation) claim a 10 per cent commission as part of their community development program (CDP) as they supply a canvas, paint and paint brushes to the Artist. They also connect with Mining Companies and promote and sell Artist's paintings on their mine sites.
- Artgold Kalgoorlie are currently in discussion with their board members on the commission and leaning towards a 10 per cent commission for Artist to display and sell their artwork at their community gallery.

As a result, it is recommended that a 20 per cent commission inclusive of GST be adopted for the sale of the artwork displayed at the Menzies CRC Gallery, as well as any other buildings owned by the Shire.

See the **attachment** for the terms and conditions of the MoU between the Shire of Menzies and the Artist for Council discussion and review.

CONSULTATION:

Nil.

STATUTORY AUTHORITY:

Nil.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

To be included in the 2022/2023 Fees and Charges Schedule.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

2.1 An innovative, diverse and prosperous economy.

2.1.1 Support local business and encourage further investment in the district.

2.1.2 Continue to work with industry and stakeholders for the economic development of the district.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. Adopt the draft Memorandum of Understanding between the Shire of Menzies and the Artist.
2. Adopt a commission rate of 20% inclusive of GST for the sale of artwork in Shire of Menzies venues.

COUNCIL DECISION:

Council Resolution Number:	CM-321
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Moved: Cr J Dwyer

Seconded: Cr I Baird

That Council:

1. **Adopt the draft Memorandum of Understanding between the Shire of Menzies and the Artist.**
2. **Adopt a commission rate of 20% inclusive of GST for the sale of artwork in Shire of Menzies venues.**

Carried	7 / 0
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Memorandum of Understanding “MoU”

Between

“Shire of Menzies”

and

“Artist”

This is an agreement between _____ (“Artist”), and the Shire of Menzies (“SoM”) for an Artist to exhibit their artwork for sale at the Menzies Community Resource Centre (“Menzies CRC”) Gallery at the location of the Lady Shenton Building. Both parties shall comply with the following requirements:

Art Display and Offer for Sale

1. SoM to display the Artist’s works for sale at the Menzies CRC Gallery or any other buildings owned by the SoM.
2. SoM to promote the Artist’s work and offer it for sale to the public, website, galleries, and institutions.

Art Sales and Commission

3. Together SoM and Artist maintain accurate documentation of the Artist’s work and all associated financial and other transactions.
4. That the Artist set the price of their own artwork, which will include a twenty (20) per cent commission inclusive of the ten (10) per cent GST. For example, if the Artist wanted to sell their artwork for \$1,000.00 this will include the 20 per cent taken out of the SoM commission and include the 10 per cent GST.
5. Postage and handling are an additional cost to the Artist based on the size, dimension and shipping insurance. This will be deducted from the sale of the artwork.
6. Make payment to the Artist for their share of the proceeds for the sale of their work on a designated finance pay run.

The Named Artist agrees to:

7. Provide Bank Statements for the Sale of their artwork
8. Allow the SoM to act as their agent regarding the sale of the completed artwork.
9. The SoM understands and agrees that the artwork provided by Artist is the exclusive property of the Artist and will be returned to the Artist at the end of the viewing period, or if the Artist request for it returned, or unless otherwise sold.
10. Allow the SoM to photograph their work.
11. Allow the SoM to photograph them for identification.
12. Allow the SoM to use photographs of their work to promote them as an Artist, their work and the Gallery, and use images of their work in printed advertising material such as exhibition catalogues, magazines, invitations, on the internet and the Shire website and social media.

13. Allow the SoM to consign their work to approved Galleries for exhibition and sale.
14. Allow the SoM to type up the story of their completed artwork by their description.
15. Artist shall be responsible for their own insurance while the work is in transit or at the Menzies CRC event location for the term of the event and until picked up by the artist.
16. Artist will be responsible for the delivery of work to and from the event site in a timely manner.
17. All works of art delivered by the artist, in whole or part, are the responsibility of the artist.
18. Artist will not hold SoM liable for any damage, loss or theft of the artwork while on display.

Prize Money

19. Where the SoM has submitted the Artist's work in a competition, any prize money awarded to that work will become the property of the Artist in total.

Alteration to Agreement

20. Any changes to this Agreement must be in writing and signed by both parties.

Disputes

21. Should a dispute arise concerning any matter referred to in this contract, each party can appoint an arbitrator to act on their behalf. If the arbitrators cannot reach an agreement, the dispute will be referred to an umpire chosen by the arbitrators. No action or suit relating to this contract will be brought or maintained by either party against the other party until an award has first been obtained from the arbitrators or umpire.

Termination of Agreement

22. Either party may make termination the agreement by providing at least three (3) months' written notice to the other.
23. The Artist will not be entitled to display their work in the Menzies CRC Gallery. Work-means painting, print, artefacts, art craft etc.

Agreement

I (Artist's name) of
.....(Address)
agree to comply with the terms of this Agreement.

..... SignatureDate

For Shire of Menzies Chief Executive Officer (Name)

..... SignatureDate

13.2.7	Communication Mast
LOCATION	100 (Lot 561) Suiter Street / (Lot 3001)15 Ballard Street
APPLICANT	Digital Radio Systems Pty Ltd
DOCUMENT REF	NAM947
DATE OF REPORT	19 September 2022
AUTHOR	Simon Lancaster, Planning Advisor
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.
ATTACHMENT	1. Digital Radio Systems information [13.2.7.1 - 8 pages]

SUMMARY:

Digital Radio Systems are seeking to site a 55m high communications mast in the Menzies townsite. This report recommends that Council advise the applicant that it is supportive of either of the 2 potential sites under investigation and issue delegated authority to the Shire CEO to conditionally approve a planning/building application in the event that the applicant obtains the necessary landowner tenure/consents and submits the necessary technical information to make assessment,

BACKGROUND:

The applicant is seeking to site communications mast at one of the following locations:

- 100 (Lot 561) Suiter Street, Menzies; or
- 15 (Lot 3001) Ballard Street, Menzies.

100 (Lot 561) Suiter Street is a privately owned vacant 1,012m² lot on the eastern edge of the Menzies townsite.

Figure 1 - Location Plan for 100 (Lot 561) Suiter Street, Menzies



Figure 2 – Aerial Photo of 100 (Lot 561) Suiter Street, Menzies

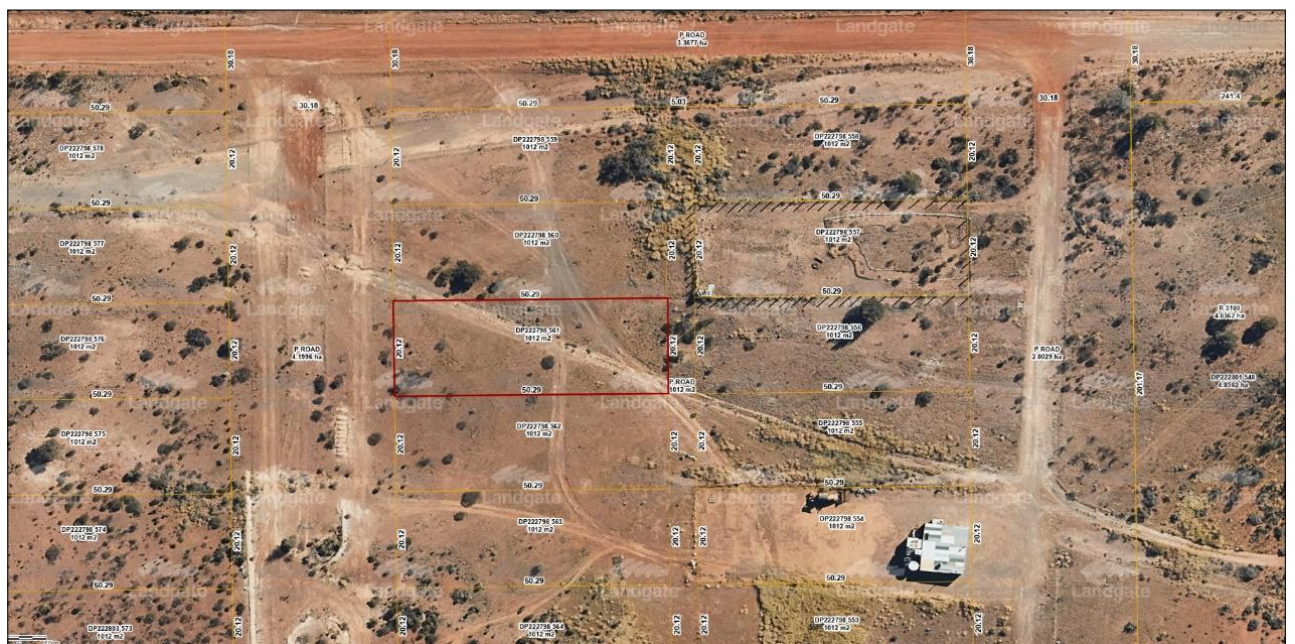


Figure 3 – View of 100 (Lot 561) Suiter Street, Menzies looking south



15 (Lot 3001) Ballard Street is a 1.9728ha Crown Land (Reserve 9040) that contains a water tank, and is also located at the eastern end of the Menzies townsite, and has a management order issued to the Water Corporation.

Figure 4 - Location Plan for 15 (Lot 3001) Ballard Street, Menzies



Figure 5 – Aerial Photo of 15 (Lot 3001) Ballard Street, Menzies

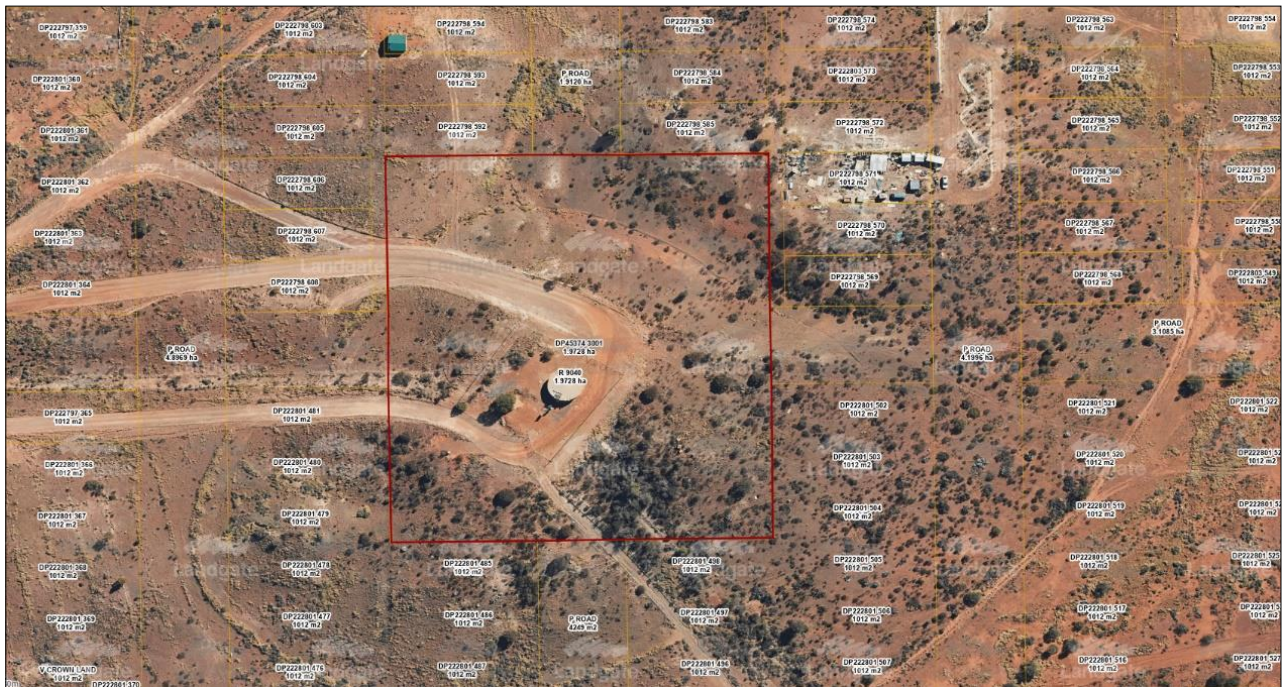


Figure 6 – View of 15 (Lot 3001) Ballard Street, Menzies looking south



The applicant is seeking Council's consideration in regards to these 2 potential sites. In the event that Council were supportive of one (or both) of these locations as being suitable for the siting of a communication mast the applicant would enter into formal negotiations with the relevant landowner. In the case of the Suiter Street site the applicant would seek to purchase the property and in the case of the Ballard Street site the applicant would seek to enter into lease negotiations with the Water Corporation.

COMMENT:

The applicant has advised the following in support of their proposal:

"History:

DRS Approached the Zenith group last year to enter into an agreement to use the MT Menzies Hill Site to install a 12 mtr tower unfortunately after four months of being told yes we have recently been told no with no explanation. This approval will be the last option we have to bring Not only the internet to the Mining companies but to the Menzies community itself. It is to be clear DRS is selling a service not the Network DRS owns and maintains the Network privately.

Use:

Digital Radio Systems provides high speed internet to Mining companies this tower will assist in the chain of towers to provide internet to Mining companies in the Menzies area, while still being available for the local community. and Local shire.

Towers in Menzies

Menzies currently has a Telstra tower, DRS has approached Telstra for a co siting agreement, unfortunately Testras Backbone capacity is full, while the tower being in the incorrect location to provide LOS (Line of sight) to our tower at Goongarrie, the Telstra tower is 44mtrs height and we propose 55 mtrs out of the residential area zone.

Network

Four towers are proposed in this chain of towers with Menzies being the last to be approved, the network starts at DRS tower on MT Charlotte water tank Kalgoorlie - Bardoc tower -Goongarrie tower-Menzies tower. The network is currently backhauled By Fiber internet on the NBN network as such DRS has a wholesale and carriage agreement."

The applicant's submitted preliminary technical information has been provided as **Attachment 1**.

CONSULTATION:

Council is not required to advertise the application for comment but may reserve the right to do so should it consider that consultation be undertaken.

STATUTORY AUTHORITY:

100 (Lot 561) Suiter Street is zoned 'Rural' under both the current Shire of Menzies Local Planning Scheme No.1 and draft Scheme No.2.

The objectives for the 'Rural' zone are defined under Scheme No.1 as being:

- “• To provide for a range of rural pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality.
- To protect land from urban uses and mining activities that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning.
- To protect the land from closer development which could detract from the rural character and amenity of the area.
- To prevent any development which may affect the viability of a holding.”

'Radio & TV Installation' is listed as a land use that is not permitted unless the local government has exercised its discretion by granting planning approval in the 'Rural' zone under Scheme No.1.

The objectives for the 'Rural' zone are defined under draft Scheme No.2 as being:

- “• To provide for the maintenance or enhancement of specific local rural character.
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.
- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.”

The superseding land use definition of 'Telecommunications Infrastructure' is also listed as a land use that is not permitted unless the local government has exercised its discretion by granting planning approval in the 'Rural' zone under draft Scheme No.2.

15 (Lot 3001) Ballard Street is zoned 'Public Purpose' under both the current Shire of Menzies Local Planning Scheme No.1 and draft Scheme No.2.

The objectives for the 'Public Purpose' Local Reserve are defined under both Scheme No.1 and draft Scheme No.2 as being:

- “• *To provide for a range of essential physical and community infrastructure.*”

The Commonwealth *Telecommunications Act 1997* exempts telecommunications equipment from environmental and planning legislation except where the facility does not meet the definition of a ‘low impact’ facility, in this case requiring the lodgement of a planning application and assessment by the Shire of this matter.

In addition to the requirements of the *Telecommunications Act 1997* and the *Planning and Development Act 2005* the applicant is also bound by the *Telecommunications Code of Practice 1997*, and the Australian Communications and Media Authority’s *Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003* and the *Industry Code-Mobile Phone Base Station Deployment*.

POLICY IMPLICATIONS

The Western Australian Planning Commission have prepared State Planning Policy 5.2 ‘Telecommunications Infrastructure’ (2015) for applications for above and below ground telecommunications infrastructure other than those facilities exempted under the *Telecommunications Act 1997*. The policy has the following objectives:

- facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs;
- manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure;
- ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons; and,
- promote a consistent approach in the preparation, assessment and determination of planning decisions for telecommunications infrastructure.

The policy identifies visual impact as a key issue in assessing applications of this nature noting that:

5.1 Visual impacts

For telecommunications infrastructure to be effective, structures are generally located prominently, at high points in the landscape or on top of buildings, where they are more likely to be visible to the public.

The planning authority may exercise discretion in addressing the visual impacts of telecommunications infrastructure. Visual impacts of an infrastructure development proposal should be assessed by applying the following set of policy measures to guide the location, siting and design of the structure.

5.1.1 The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.

- i) Assessment of the visual impact of development proposals for telecommunications infrastructure should be made on a case by case basis;*
- ii) Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:
 - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;*
 - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;*
 - c) not be located on sites where environmental, cultural heritage, social and visual landscape values maybe compromised and d) display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape;**
- iii) In addition to the existing exemptions under the Telecommunication Act, local governments should consider exempting telecommunications infrastructure from the requirement for development approval where:
 - a) The infrastructure has a maximum height of 30 metres from finished ground level;*
 - b) The proposal complies with the policy measures outlined in this policy; and*
 - c) The proponent has undertaken notification of the proposal in a similar manner to 'low impact facilities' as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011);**
- iv) Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community;&*
- v) Telecommunications infrastructure should be colocated and whenever possible:
 - a) Cables and lines should be located within an existing underground conduit or duct; and*
 - b) Overhead lines and towers should be co-located with existing infrastructure and/or within existing infrastructure corridors and/or mounted on existing or proposed buildings."**

WAPC State Planning Policy can be viewed at the following link:
https://www.wa.gov.au/system/files/2021-06/SPP-5_2_Telecommunications_Infrastructure.pdf

FINANCIAL IMPLICATIONS:

The application for a communications mast would be subject to standard planning and building fees.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
The applicant will be required to operate under the State and Federal Regulatory Framework and this may include (but not be limited to) the Telecommunications Act 1997, Telecommunication Low Impact Facilities Determination 2019, Commonwealth Environmental Protection and Biodiversity Conservation Act 1999 along with a number of other industry controls including compliance with the maximum electromagnetic energy level set by the Australian Radiation Protection and Nuclear Safety Agency public exposure limits.	Medium	Applicant must comply with regulatory framework.

STRATEGIC IMPLICATIONS

The delivery of improved communications can be considered as assisting in meeting the following objective of the Strategic Community Plan 2021-2031:

Outcome 2.1: An innovative, diverse and prosperous economy
Strategy 2.1.3 - Advocate for reliable essential utility services to the district

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION:

That Council advise the applicant that it supports in principle the siting of a communications mast upon either 100 (Lot 561) Suiter Street, Menzies or 15 (Lot 3001) Ballard Street, Menzies and issue delegated authority to the Shire CEO to approve the necessary planning and building approvals subject to the following conditions:

- 1 The applicant must obtain all necessary consent/tenure agreement of the landowner relevant to the site and the access to the site.

- 2 The applicant must submit all necessary information to enable the assessment of the planning and building permit applications.

Advice Notes:

- (a) In regards to condition 1 the Western Australian Planning Commission have prepared State Planning Policy 5.2 'Telecommunications Infrastructure' and Section 6.3.1 outlines the information to be submitted when lodging a development application.
- (b) Separate approvals to undertake certain activities may be required from other government agencies under separate legislation of which it is the applicant's responsibility to investigate and address.
- (c) All operations must be carried out in accordance with any separate requirements from other government agencies under separate legislation which may include the Australian Communications and Media Authority, and Australian Radiation Protection and Nuclear Safety Agency pertaining (but not limited) to electromagnetic energy.
- (d) In the event that the Shire CEO is not satisfied with the level of information provided by the applicant this matter is to be returned to a meeting of Council for further consideration.

COUNCIL DECISION:

Council Resolution Number:	CM-322
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Moved: Cr I Baird

Seconded: Cr P Warner

That Council support the siting of a communications mast upon either 100 (Lot 561) Suiter Street, Menzies or 15 (Lot 3001) Ballard Street, Menzies and issue delegated authority to the Shire CEO to approve the necessary planning and building approvals subject to the following conditions:

- 1 The applicant must obtain all necessary consent/tenure agreement of the landowner relevant to the site and the access to the site.**
- 2 The applicant must submit all necessary information to enable the assessment of the planning and building permit applications.**
- 3 That the structure comply with civil aviation requirements in respect to the Menzies airstrip.**

Advice Notes:

- (a) In regards to condition 1 the Western Australian Planning Commission have prepared State Planning Policy 5.2 'Telecommunications Infrastructure' and Section 6.3.1 outlines the information to be submitted when lodging a development application.**
- (b) Separate approvals to undertake certain activities may be required from other government agencies under separate legislation of which it is the applicant's responsibility to investigate and address.**
- (c) All operations must be carried out in accordance with any separate requirements from other government agencies under separate legislation which may include the Australian Communications and Media Authority, and Australian Radiation Protection and Nuclear Safety Agency pertaining (but not limited) to electromagnetic energy.**
- (d) In the event that the Shire CEO is not satisfied with the level of information provided by the applicant this matter is to be returned to a meeting of Council for further consideration.**

Carried	7 / 0
----------------	--------------



Roam Pty Ltd T/A Roam Engineering
 ACN: 066 347 117 ABN: 56 066 347 117
 8 Meka Street MALAGA WA 6090 AUSTRALIA
 Ph: (618) 9248 4950 Fax: (618) 9248 4951
 Email: roam@roameng.com Web: www.roameng.com.au

- Job Summary -

RJ13065 30m RM450 mast

Kalgoorlie

Lot:Pre

Job No	Family	Name	Description	Qty	Unit Weight	Group Weight
RJ13065						
	RJ13065	RJ13065-3-2	Foundation	1	129.4	129.4 kg
	RJ13065	RJ13065-3-3	Mast base pin	1	27.8	27.8 kg
	RJ13065	RJ13065-3-4	Embedded anchor plate	1	120.6	120.6 kg

Total Weight 278 kg

SITE PACKAGE ISSUE STAMP	Document Controller Signed
A3 Erection Drawing	JQ
Steel Shipping List	JQ
Hardware Shipping List	JQ
W1-01 Construction Work Instruction	-
QA Checklist	-
OH & S Document	-
Other	-
Date of Issue	16-06-21

3:07 pm Wednesday, 16 June 2021

Page 1 of 1

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 ACN: 066 347 117 ABN: 56 066 347 117
 8 Meka Street MALAGA WA 6090 AUSTRALIA
 Ph: (618) 9248 4950 Fax: (618) 9248 4951
 Email: roam@roameng.com Web: www.roameng.com.au

- Shipping Component List -

RJ13065 30m RM450 mast

Kalgoorlie

Lot Pre

Qty	Name	Family	Rev	Description	Length	kg/each	kg/set
6	AB 18	RM01	A	Anchor bar	1800 mm	13.0 kg	78.2 kg
3	AP 1	RM01	A	Embedded anchor plate	450 mm	40.2 kg	120.6 kg
3	GG 1	RM01	A	Splitter plate	325 mm	7.7 kg	23.0 kg
3	GP 3	RM01	A	Anchor plate	300 mm	8.7 kg	26.0 kg
1	PIN 36	RM01	A	Mast base pin	475 mm	27.8 kg	27.8 kg
6	PP 8	RM01	A	Spacer plate	75 mm	0.4 kg	2.2 kg
G.Total Components		22			Total Weight	277.7 kg	



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 8 Meka Street MALAGA WA 6090 AUSTRALIA
 Ph: (618) 9248 4950 Fax: (618) 9248 495
 Email: roam@roameng.com Web: www.roameng.com.au

- Hardware Shipping List -

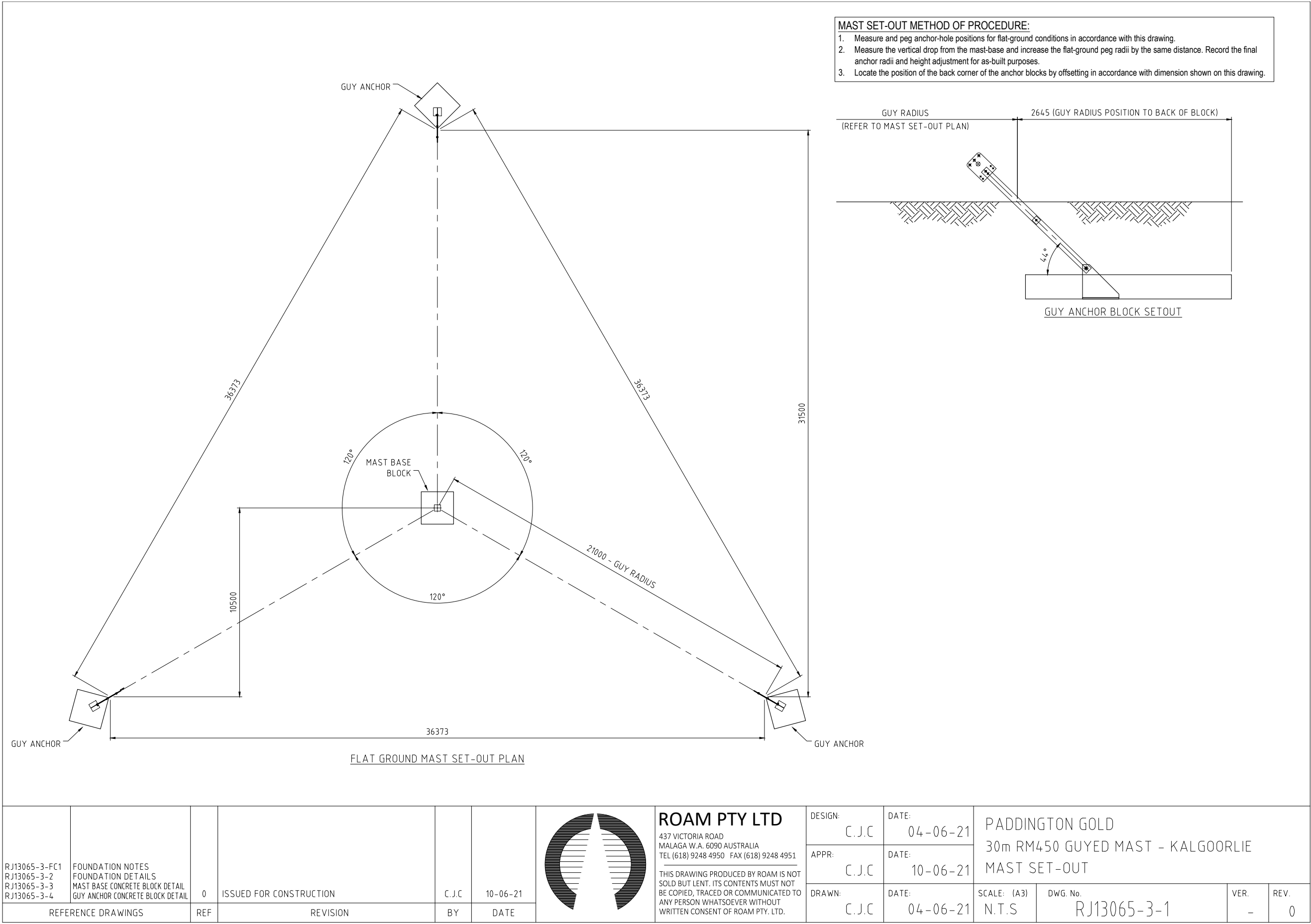
RJ13065 RJ13065 - 30m RM450 mast

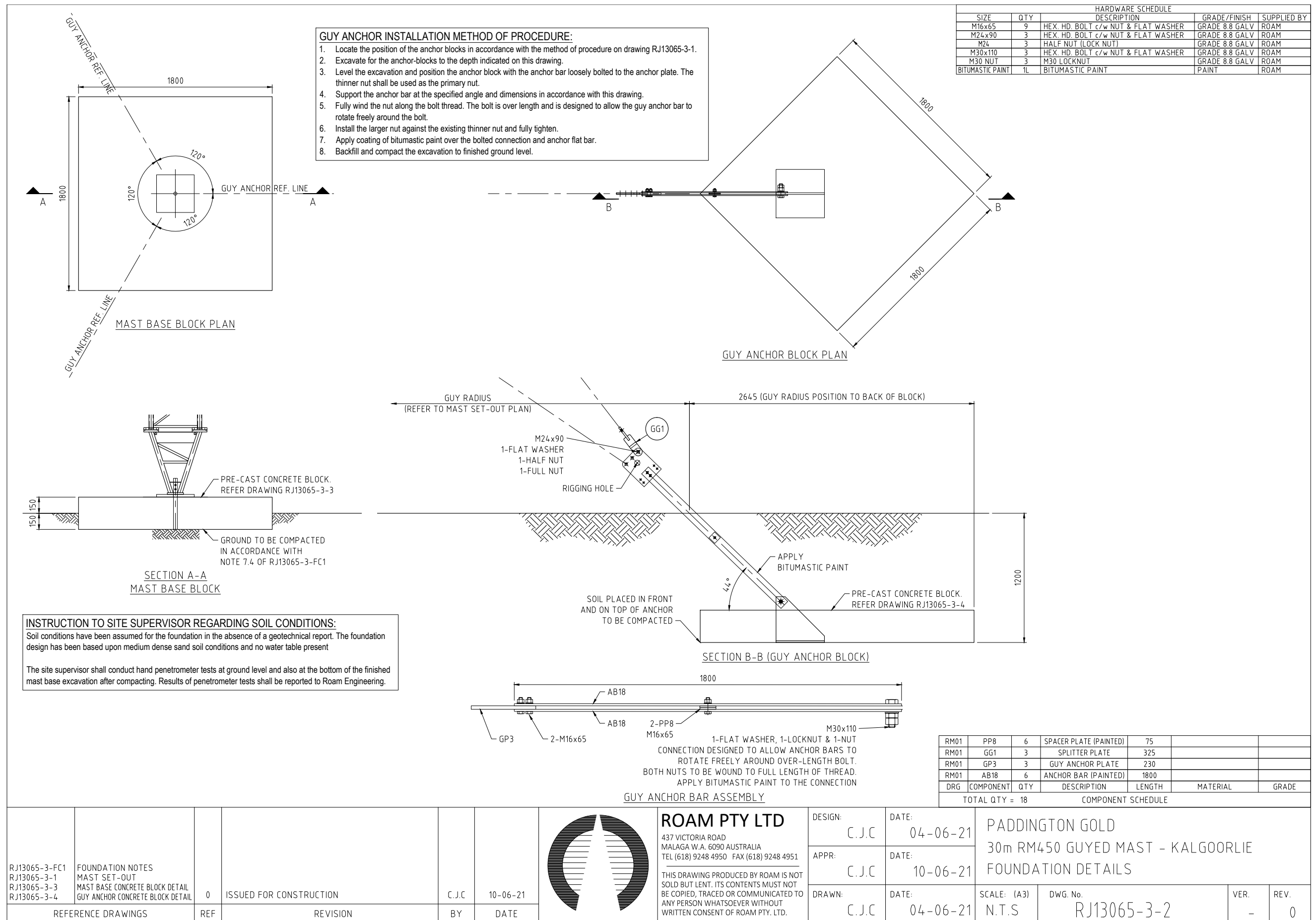
Kalgoorlie

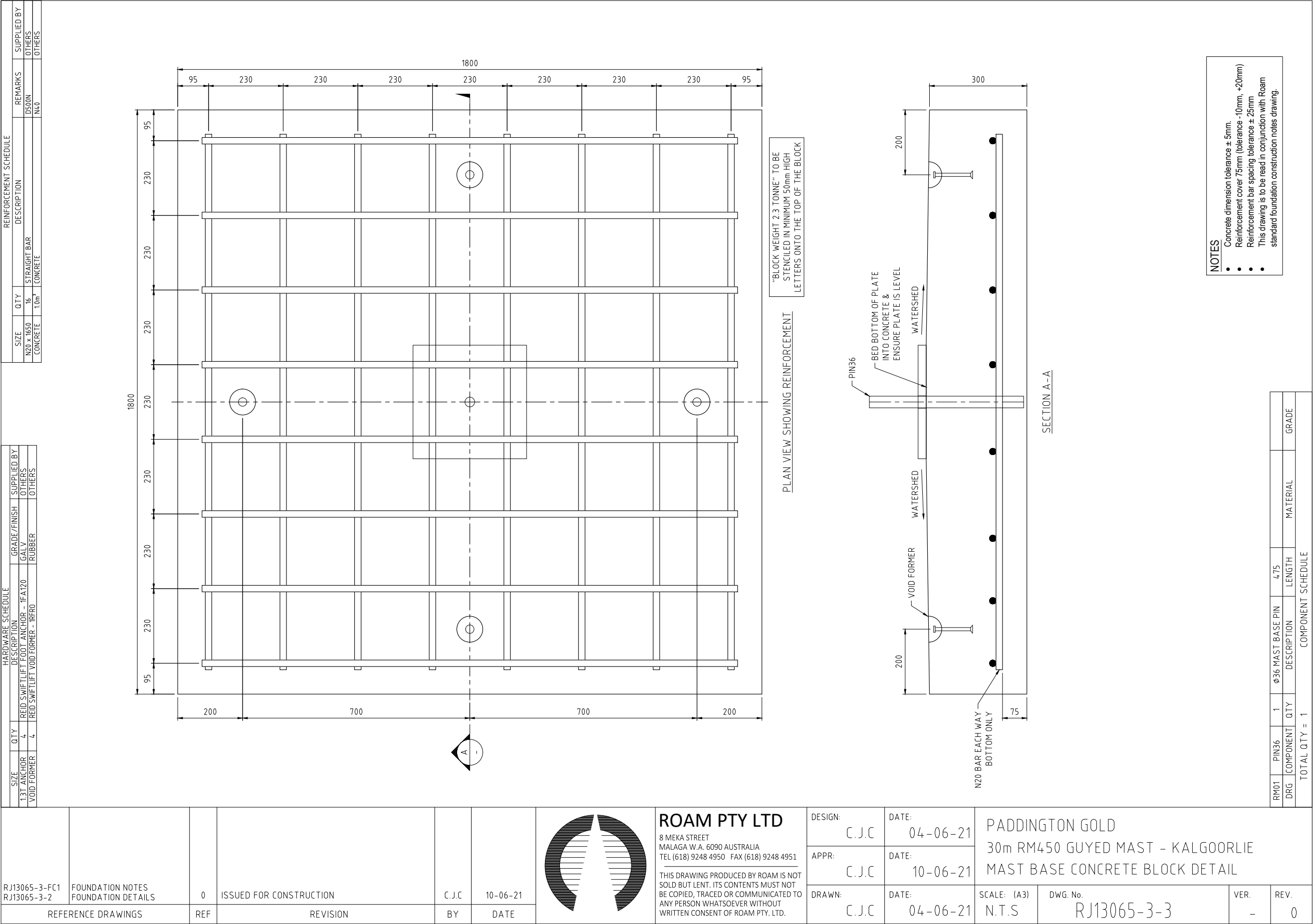
Lot:Pre

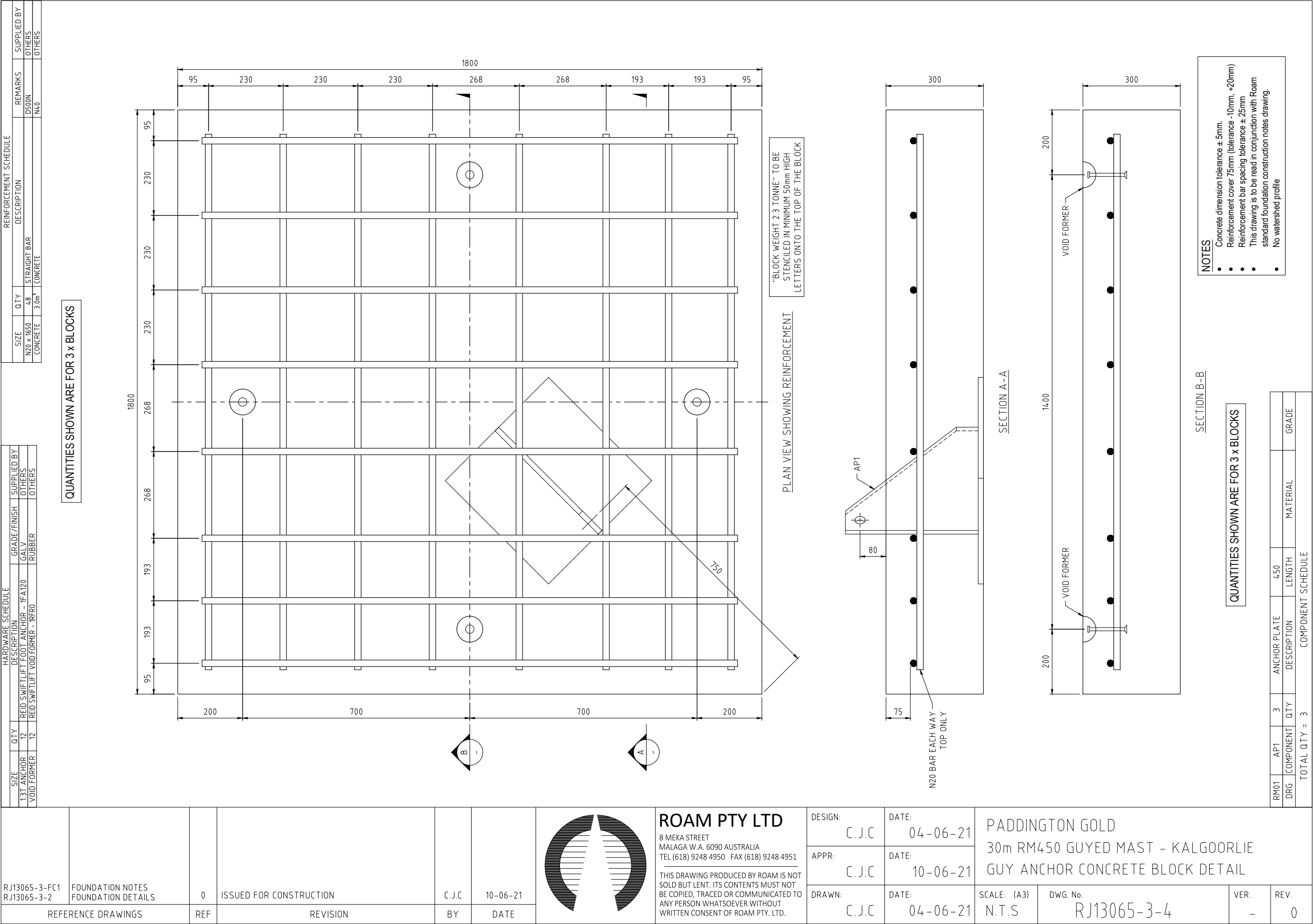
All bolts to be hot dipped galvanized
All bolts to be supplied with nuts and flat washers
All U-bolts to be supplied with two nuts and two flat washers
3% extra hardware supplied for smaller items.

Type	Material	Extras	Total	kg/Set
Bolts G 8.8 c/w nut and flat washer	M16 x 65 (Grade 8.8)	0	9 each	1.9 kg
	M24 x 90 (Grade 8.8)	0	3 each	2.1 kg
	M30 x 110 (Grade 8.8)	0	3 each	3.9 kg
Nuts & Wash	M24 NUT Locknut type galv	0	3 each	0.3 kg
	M30 NUT Locknut type galv	0	3 each	0.5 kg
Paint	BITUMASTIC Black Gripset paint - 1-Lt tin	0	1 each	1.2 kg
Total Weight				9.8 kg









STANDARD FOUNDATION CONSTRUCTION NOTES

A safety in design risk assessment has been undertaken by the designer and any residual risks to the constructor are presented on this document. The document is located within the site document pack (hardcopy attached with the goods). The site supervisor shall read, acknowledge and sign-off all residual risks identified by the designer.

1.0 FOUNDATION SET-OUT

- 1.1 Foundation orientation to be confirmed with customer and customer specifications.
- 1.2 Use set-out templates provided but always ensure the set-out is checked with a tape measure to ensure all dimensions match for-construction drawing dimensions.

2.0 TOLERANCES

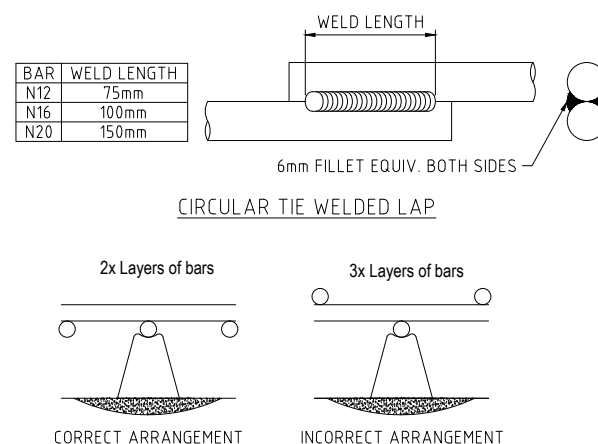
- 2.1 All concrete structures to be constructed as per AS 3600-2018 section 17 "Material and construction requirements".
- 2.2 Unless otherwise stated on drawings, acceptable construction tolerances shall be;
 - Foundation bolts: Plan 2mm, Level 15mm
 - Helical piles: Plan 50mm, Level 15mm
 - Concrete: 10mm maximum reduction
 - Concrete cover: 75mm \pm 15mm
 - Anchors: Plan 10mm, Level 25mm

3.0 EXCAVATION & COMPACTION

- 3.1 The foundations on these drawings have been designed based upon soil parameters inferred from the site Geotechnical Report which can be requested from the Main Contractor. The Contractor shall verify that the excavated site soil conditions match the Geotechnical Report and any design parameters stated on the drawings. The verification shall be carried out by an experienced person competent in the interpretation of soil properties.
- 3.2 If ground-water is encountered at a level higher than stated in the Geotechnical Report, or higher than indicated on drawings, or encountered and not identified in the Geotechnical Report, then Roam Engineering will need to be notified to determine what additional measures or changes to the foundation design needs to be taken before proceeding with further works.
- 3.3 Foundation bases, other than bored piers, shall be compacted to achieve a minimum relative compaction of 95% of density ratio for cohesive soils or 75% of the density index for sand. An acceptable method of verifying the density would be a Dynamic Cone Penetrometer test (DCP). A minimum number of 12-blows per 300mm shall be achieved. Records of testing shall be retained.
- 3.4 Wherever possible, the vertical surfaces of concrete below ground level shall be cast directly against the soil or rock without the use of formwork. Otherwise, the soil surrounding temporary formwork shall be compacted after the removal of the formwork.
- 3.5 The bottom of the excavation shall be dry prior to placing concrete. The only exception to this is for a bored pier in which displacement of water is acceptable provided concrete is carefully and continuously discharged below the water level, into concrete, using a concrete pump or tremie-tube equipment in such a way as to ensure no water is enveloped into the concrete.

4.0 CONCRETE REINFORCEMENT & EMBEDDED ITEMS

- 4.1 Material prefixes
 - N -Grade 500 MPa yield strength reinforcing bar
 - G8.8 -Grade 640 MPa yield strength threaded rod
- 4.2 Minimum reinforcement lap lengths to be 50 x bar diameter.
- 4.3 Main slab reinforcement shall be repositioned from standard spacing to suit available space between foundation bolts. Under no circumstance shall reinforcement be cut or omitted to clear obstacles.
- 4.4 All steel items protruding from concrete shall be galvanised (not applicable to anchor bars passing from concrete to grout unless specified otherwise)
- 4.5 Foundation bolts are to be fixed using tie-wire and not welded. Tack-welding of reinforcing bar is permissible.
- 4.6 Concrete cover to be 75mm \pm 15mm unless otherwise noted.
- 4.7 Loading of embedded steelwork such as foundation bolts and foundation anchors shall not take place until concrete has cured for a minimum period of 72-hours. In any event care should be taken to ensure embedded steel items are not subject to impact loading.
- 4.8 Helical reinforcement shall be anchored at its end by one and one-half extra turns of the helix. Helix may be spliced within its length either by welding or mechanical means.
- 4.9 Helical reinforcement can be replaced with circular ties of the same size in accordance with either of the options below, provided the circular ties are installed at spacings equal to the helix pitch and that an additional circular tie is installed at the top of the column(s):
 - A circular tie which is lapped and welded in accordance with the detail below.
 - A circular tie which is spliced by overlapping and fixing two 135° fitment hooks around adjacent longitudinal bars or bundles.



5.0 CONCRETE

- 5.1 Concrete to comply with AS3600. Minimum 28-day strength 40 MPa.
- 5.2 Concrete shall not be placed if the ambient temperature is likely to exceed 35 degrees Celsius unless special precautions are undertaken.
- 5.3 During, and immediately after placing, concrete shall be thoroughly compacted by means of vibrators. Contractor shall provide a minimum of one concrete vibrator for each 8-cubic metres of concrete placed per hour with a backup vibrator available on-site.
- 5.4 Concrete curing shall be provided for 5-days after placing concrete. Immediately after the concrete has achieved initial set, the drying-out of exposed concrete surfaces shall be prevented by the use of continuous spraying, flooding, water-soaked hessian bags, curing compounds or other approved curing method.
- 5.5 Upward facing concrete surfaces shall be finished to provide a watershed.

6.0 BACKFILLING


- 6.1 No backfill compaction shall take place until concrete has cured for 54-hours
- 6.2 Backfill material to be free of deleterious material and be compacted in 300mm thick layers to the extent required to prevent excessive long-term settlement.

7.0 GROUND PREPARATION AND COMPACTION FOR PRECAST SLABS

- 7.1 Ground for foundation slabs to be free of vegetation, levelled and compacted.
- 7.2 Slabs to be positioned directly onto soil with no intermediate product such as plastic sheet or weed-mat.
- 7.3 Appropriate methods of erosion mitigation such as the construction of soil retaining structures and partial burying of the slabs shall be instigated where potential erosion of soil below the slab foundations could occur, particularly for sloping sites.
- 7.4 Foundation slab bases shall be compacted to achieve a minimum relative compaction of 95% of density ratio for cohesive soils or 75% of the density index for sand. An acceptable method of verifying compacted soil density would be a Dynamic Cone Penetrometer test (DCP). A minimum number of 12-blows per 300mm shall be achieved. Records of testing shall be retained.

8.0 FOUNDATION STEELWORK ERECTION NOTES

- 8.1 Structural foundation steelwork erection shall conform to the requirements of AS/NZS 5131.
- 8.2 Erection tolerances shall conform to the requirement of AS/NZS 5131. The tolerance class for function tolerances shall be Class 1 unless noted otherwise.
- 8.3 All bolts are to be fitted with a single flat washer and single nut unless a spring washer or second locking nut are specified.
- 8.4 All slotted holes are to be fitted with flat washers on both sides of the bolted ply.
- 8.5 All bolts are to be snug tightened to AS4100 bolting category 4.6/S or 8.8/S unless noted otherwise.
- 8.6 If two or more ply cannot be bolted together without eliminating a gap between them then Roam Engineering shall be engaged to assess the connection.
- 8.7 Proprietary items shall be installed in accordance with the manufacturer's specifications.

-	-	0	ISSUED FOR CONSTRUCTION	C.J.C	14-06-21	 <div>ROAM PTY LTD 437 VICTORIA ROAD MALAGA W.A. 6090 AUSTRALIA TEL (618) 9248 4950 FAX (618) 9248 4951</div> <div>THIS DRAWING PRODUCED BY ROAM IS NOT SOLD BUT LENT. ITS CONTENTS MUST NOT BE COPIED, TRACED OR COMMUNICATED TO ANY PERSON WHATSOEVER WITHOUT WRITTEN CONSENT OF ROAM PTY. LTD.</div>	DESIGN: C.J.C	DATE: 14-06-21	ROAM PTY LTD STANDARD FOUNDATION NOTES (SHEET 1 OF 1)			
							APPR: C.J.C	DATE: 14-06-21				
							DRAWN: C.J.C	DATE: 14-06-21	SCALE: (A3) N.T.S	DWG. No. B113065-3-FC1	VER. 31	REV. 0
REFERENCE DRAWINGS		REF	REVISION	BY	DATE							

Cr S Sudhir declared a financial interest in item 13.2.8 on the basis that he is a purchaser of one of the lots.

Cr S Sudhir left the room at 1:44pm

13.2.8	Disposal of 21 and 23 Reid Street
LOCATION	21 and 23 Reid Street
APPLICANT	External
DOCUMENT REF	NAM948
DATE OF REPORT	12 July 2022
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare
ATTACHMENT	Nil

SUMMARY:

This paper is for Council to finalise the disposal of 21 and 23 Reid Street, Menzies.

BACKGROUND:

Council first considered this matter on 31 March 2022 and resolved as follows:

That Council:

1. Authorises the CEO to sell through auction, in accordance with Section 3.58 of the *Local Government Act (1995)*, 21 and 23 Reid Street, Menzies with pricing to be in accordance with Shire of Menzies Delegation 1.1.19;
2. Notes the sale will be subject to a caveat requiring the purchaser to commence building within two years from the date of sale; and
3. Authorises the Shire President and CEO to sign and affix the Common Seal of the Shire of Menzies to sale documentation.

The disposal was again considered by Council on 28 July 2022 following advice that licensed Auctioneers may not be available and a recommendation that the lots be disposed of by private treaty.

The matter was deferred pending further investigation into the availability of licensed Auctioneers. The lots in question are depicted below.



The matter was further considered by Council on 25 August, 2022 and it was resolved:

That Council:

1. Appoints Mr Boyd Fraser, Auctioneer, Acton Projects to conduct an online auction for the disposal of 21 and 23 Reid Street, Menzies.
2. Notes the sale will be subject to a caveat requiring the purchaser to commence building within two years from the date of execution of the contract of sale.
3. Sets a reserve price as per valuation.
4. Authorises the Shire President and Acting CEO to sign and affix the common seal of the Shire of Menzies on sale documentation.

COMMENT:

The online auction was conducted on 17 September, 2022. Both properties were passed in, having not reached the Reserve price.

Two of the bidders have indicated their desire to negotiate a purchase price.

CONSULTATION:

N/A

STATUTORY AUTHORITY:

Local Government Act 1995, Part 3, Division 3, section 3.58.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Sale price has not been included in the 2022/2023 Budget.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

2.1 An innovative, diverse and prosperous economy.

2.1.1 Support local business and encourage further investment in the district.

2.1.2 Continue to work with industry and stakeholders for the economic development of the district.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That 21 and 23 Reid Street, Menzies be disposed of to the highest bidders at the online auction held 17 September, 2022 at a negotiated price above the Reserve set.

COUNCIL DECISION:

Council Resolution Number:	CM-323
-----------------------------------	---------------

Moved: Cr P Warner **Seconded:** Cr A Tucker

That 21 and 23 Reid Street, Menzies be disposed of to the highest bidders at the online auction held 17 September, 2022 at a negotiated price above the Reserve set.

Carried	7 / 0
----------------	--------------

Cr S Sudhir returned to the meeting at 1:47pm

1:47pm - Suspension of Standing Orders

COUNCIL DECISION:

Council Resolution Number:	CM-331
-----------------------------------	---------------

Moved: Cr J Dwyer **Seconded:** Cr P Warner

That Standing Orders be suspended to allow discussion on Item 13.2.9

Carried	7 / 0
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1:54pm - Resumption of Standing Orders

COUNCIL DECISION:

Council Resolution Number:	CM-332
-----------------------------------	---------------

Moved: Cr J Dwyer **Seconded:** Cr I Baird

That Standing Orders be resumed.

Carried	7 / 0
----------------	--------------

13.2.9	RFQ 01/22 Design and Construct Staff Accommodation
LOCATION	29 Reid Street
APPLICANT	Internal
DOCUMENT REF	NAM949
DATE OF REPORT	23 September 2022
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. CONFIDENTIAL - 1126 Menzies Confidential Quote Assessment Report RFQ 01-2022 Staff Accommodation DC (Ver 1) [13.2.9.1 - 18 pages]

SUMMARY:

This report provides a recommendation to Council for award of RFQ 01/22 for the construction of new staff accommodation.

BACKGROUND:

IN FY 2022/23 Council has budgeted \$746,691 for the construction of two (2) staff houses with two (2) bedrooms and 1 bathroom.

A request for quotation (RFQ 01/22) was issued on 2 September, 2022 via WALGA e'quotes. Four prequalified suppliers were invited to quote. Two (2) responses were received when quotes closed on 20 September, 2022.

Both responses were assessed as being compliant and they were submitted by

- CLPM Pty Ltd
- Evoke Living

COMMENT:

Tenders were assessed by a tender assessment panel that composed: Pascoe Durtanovich, Acting Chief Executive Officer, Shane Hearn, Building Maintenance Officer and Core Business Consultant.

Each tender was assessed in relation to the following:

- Compliance with the conditions of RFQ (Compliance Criteria)
- Responses provided addressing the qualitative criteria set out in the request for quotation (Qualitative Criteria) - 60% and
- Price (Price Criteria) - 40%

The Qualitative Criteria used for the RFQ was:

Qualitative Criteria	Weighting
Relevant Experience	20%
Proposed Offering	20%
Project Program and Practical Completion	20%

The Confidential RFQ Assessment Report forms an attachment to this report. A summary of the assessment is provided below.

Core Business Australia Tender Assessment Template							
Client:	Shire of Menzies						
Quote No:	RFQ 01/22						
Quote Name:	Design and Construct Staff Accommodation						
Compliance Assessor:	Milena Lorsignol						
Assessor 1:	Pascoe Durtanovich						
Assessor 2:	Shane Hearn						
Assessor 3:	Bruce Lorimer						
Consensus Score Summary							
Quote	Assess Yes / No	Relevant Experience 20%	Proposed Offering 20%	Project Program and Practical Completion 20%	Price 40%	Total Score Out of 5	Rank
CLPM Pty Ltd	Yes	0.80	0.80	0.80	1.34	3.74	2
Evoke Living Homes	Yes	0.70	0.60	0.70	2.00	4.00	1

Based on the assessment the RFQ assessment and panel resolved to recommend to Council that the quote from Evoke Living be accepted.

The price quoted is for a complete job, including fencing, site works, landscaping, concrete driveway etc.

CONSULTATION:

Pascoe Durtanovich – Acting CEO
 Shane Hearn – Building Maintenance Officer
 Core Business – Consultant

STATUTORY AUTHORITY:

Local Government Act, 1995

Local Government (Functions and General) Regs 1996.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The total budget for this project is \$746,691.

The tendered amount of \$756,748 for two units results in a shortfall of \$10,000

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Project costs exceed allocated budget	Medium.	Negotiation of all variables before execution of contracts.

STRATEGIC IMPLICATIONS:

2.1 An innovative, diverse and prosperous economy.

2.1.2 Continue to work with industry and stakeholders for the economic development of the district.

4.2 An efficient and effective organisation.

4.2.2 Provide appropriate services to the community in a professional and efficient manner.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. Accept the quote of \$756,748 (ex GST) from Evoke Living for the design and construction of two 2x1 accommodation units.
2. Authorise the ACEO, in consultation with the Major Projects Advisory Committee, to negotiate design and cost variations to the contract sum.

COUNCIL DECISION:

Council Resolution Number:	CM-324
-----------------------------------	---------------

Moved: Cr J Dwyer

Seconded: Cr P Warner

That Council:

1. **Accept the quote of \$756,748 (ex GST) from Evoke Living for the design and construction of two 2x1 accommodation units.**
2. **Authorise the ACEO, in consultation with the Major Projects Advisory Committee, to negotiate design and cost variations to the contract sum.**

Carried	7 / 0
----------------	--------------

13.2.10	Sectional Upgrades of Shire of Menzies Roads to Sealed Standard	
LOCATION	Not Applicable	
APPLICANT	Internal	
DOCUMENT REF	NAM950	
DATE OF REPORT	21 September 2022	
AUTHOR	Milena Lorsignol (CORE Business Australia)	
RESPONSIBLE OFFICER	Garth Marland, Works Manager	
OFFICER DISCLOSURE OF INTEREST	Council officers contributing to the preparation and approval of this report have no conflicts of interest to declare.	
ATTACHMENT	1. CONFIDENTIAL - 1126 Menzies RFT 01-22 Confidential Tender Assessment Report (Ver 1.0) [13.2.10.1 - 21 pages]	

SUMMARY:

For council to consider the submissions for Tender 01/22 – Sectional Upgrades of Shire of Menzies Roads to Sealed Standard.

BACKGROUND:

The Shire of Menzies is upgrading Menzies Northwest Road and Evanston Road from unsealed roads to a sealed roads utilising Roads to Recovery, Regional Road Group and LRCI Funding and the upgrading and sealing of Lake Ballard Access Road and Kookynie Township Roads from other sources.

This contract is for reforming and embankment construction to bring the existing road above terrain level, installation of basecourse and bituminous surfacing to 6.66km of Menzies Northwest Road from 43.55 SLK to 50.21 SLK and 5km of Evanston Road from 5.00 SLK to 10.00 SLK. The works includes installation of floodways with downstream rock protection and adjoins previous sealing works finishing at 43.55 SLK on Menzies Northwest Road and previous sealing works finishing at 5.05 SLK on Evanston Road.

The contract includes the removal of existing seal, the addition of extra base course and resealing of 5.38km of Menzies NW Road from 5.07 SLK to 10.45 SLK.

The contract includes the upgrading and sealing of 1.56km of the Lake Ballard Access Road beginning 40m from Menzies NW Road and following the existing road in and through the loop joining the camping area.

The contract also includes the upgrade and seal of the following roads at Kookynie

1. Mt Remarkable Road 0.00 SLK to 0.23 SLK (230m)
2. Kookynie Yarri Road 0.83 SLK to 1.06 SLK (230m)

3. Malcolm Road from 25.4 SLK on Kookynie Road to 0.18 SLK on Malcolm Road (260m)
4. Projection of Kookynie Road 25.04 SLK to Mt Remarkable Road (170m)
5. Britannia Street 0.38 SLK to 0.54 SLK (160m)
6. Diamantina Street 0.00 SLK to 0.14 SLK (140m)

On Saturday, July 30 2022, the Shire of Menzies called tenders from suitably qualified and experienced Civil Contractors for the supply of civil works plant, equipment and labour to undertake road upgrades, reconstruction, and resealing works at several locations of the Shire's local road network.

COMMENT:

Tender open period was from Saturday, July 30 2022 to 2:00pm WST, Friday, August 26th 2022. The tender opening was held on Monday, August 29th 2022 at the offices of the Shire of Menzies, attended by the Shire of Menzies Acting CEO, Pascoe Durtanovich, Shire Works Manager, Garth Marland, and Acting CFO, Kristy Van Kuyl. There were no members of the public present. Four tenders were received (see attached report for detail).

CONSULTATION:

Nil.

STATUTORY AUTHORITY:

Local Government Act 1995

1. Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
2. Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
3. Section 3.57 – Requires that a local government invite tenders for the supply of goods and services of a prescribed type

POLICY IMPLICATIONS:

Council Policy Manual:

Policy 4.2 – Purchasing and Tenders

Policy 4.3 – Regional Price Preference

FINANCIAL IMPLICATIONS:

Current budget impact: As this has gone to public tender, the acceptance of the offer/tender and subsequent award of any such contract is to be determined by Council. The tender recommended by assessment panel is priced within the allocated \$3.3M budget for this project.

Future budget impact: Not applicable

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
N/A		

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the council awards the contract associated with RFT 01/22 Sectional Upgrades of Shire of Menzies Roads to Sealed Standard to Monarch Ventures Pty Ltd trading as Roadtech Civil & Construction (ABN: 36 137 920 631) for the lump sum price of \$2,731,669.90 (excl. GST).

COUNCIL DECISION:

Council Resolution Number:	CM-325
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Moved: Cr P Warner

Seconded: Cr J Dwyer

That the council awards the contract associated with RFT 01/22 Sectional Upgrades of Shire of Menzies Roads to Sealed Standard to Monarch Ventures Pty Ltd trading as Roadtech Civil & Construction (ABN: 36 137 920 631) for the lump sum price of \$2,731,669.90 (excl. GST).

Carried	7 / 0
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14 ELECTED MEMBER MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

16 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS

Nil

17 NEXT MEETING

The next meeting will be held on 27 October 2022.

18 CLOSURE OF MEETING

The Shire President declared the meeting closed at 2:01 pm.