



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 30 March 2017

Shire of Menzies

Commencing at 1.05 pm

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on Thursday 30 March 2017*

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1 DECLARATION OF OPENING

In the absence of the Shire President the Chief Executive Officer declared the meeting open at 1.05pm and called for nominations to Chair the meeting.

Cr Tucker nominated Cr Lee.

Cr Lee accepted the nomination.

In the absence of any further nominations Cr Lee assumed the Chair.

2 ANNOUNCEMENT OF VISITORS

Ms Iona Sheehan-Lee was in attendance.

3 RECORD OF ATTENDANCE

Present

Councillors: Cr J Lee
Cr I Tucker
Cr K Mader
Cr J Mazza via electronic means

Staff Mrs R Evans Chief Executive Officer
Mrs J Taylor Manager Finance and Administration
Mrs D Whitehead Executive Assistant

Apologies Cr J Dwyer Shire President
Cr I Baird Deputy Shire President

Leave of Absence Cr D Hansen

Public Ms Iona Sheehan-Lee

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There were no questions taken on notice at the previous meeting.

5 PUBLIC QUESTION TIME

There were no questions from the public.

6 APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for leave of absence.

7 DECLARATIONS OF INTEREST

There were no declaration of interest.

8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There were no items to be discussed behind closed doors.

9 CONFIRMATION / RECEIVAL OF MINUTES

**9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING
HELD ON 23 FEBRUARY 2017**

*That the minutes of the Ordinary Meeting of Council held on Thursday 23 February
2017 be confirmed as a true and correct record.*

COUNCIL RESOLUTION:	No1161
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Moved: Cr Mazza **Seconded: Cr Mader**

*That the minutes of the Ordinary Meeting of Council held on Thursday
23 February 2016 be confirmed as a true and correct record.*

Carried 4/0

**9.2 CONFIRMATION OF MINUTES OF THE AUDIT COMMITTEE MEETING
HELD ON 23 FEBRUARY 2017**

*That the minutes of the Audit Committee Meeting of Council held on Thursday
23 February 2017 be confirmed as a true and correct record.*

COUNCIL RESOLUTION:	No 1162
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Moved: Cr Tucker **Seconded: Cr Mader**

*That the minutes of the Audit Committee Meeting of Council held on Thursday
23 February 2016 be confirmed as a true and correct record.*

Carried 4/0

**9.3 CONFIRMATION OF RECEIVAL OF MINUTES OF WESTERN
AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION STATE COUNCIL
MEETING HELD ON 1 MARCH 2017**

*That the minutes of the Western Australian Local Government Association State
Council Meeting held on Wednesday 1 March 2017 be received for information.*

COUNCIL RESOLUTION:	No 1163
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Moved: Cr Mader **Seconded: Cr Mazza**

*That the minutes of the Western Australian Local Government Association State
Council meeting held on Wednesday 1 March 2017 be received.*

Carried 4/0



SHIRE OF MENZIES

MINUTES

**OF THE AUDIT COMMITTEE MEETING OF
COUNCIL HELD**

Thursday 23 February 2017

Shire of Menzies

Commencing at 11.06am

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1 DECLARATION OF OPENING

The Shire President declared the meeting open at 11.16am.

2 RECORD OF ATTENDANCE

Present

Councillors:

Cr J Dwyer
Cr I Baird
Cr J Lee
Cr I Tucker
Cr J Mazza
Cr K Mader

Shire President
Deputy Shire President

Staff:

Mrs R Evans
Mrs J Taylor
Mrs D Whitehead

Chief Executive Officer
Manager Finance and Administration
Executive Assistant

Apologies

Cr D Hansen

Visitors

Mr M Van Der Merwe

Auditor – Entered at 11.30am

3 APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for leave

4 DECLARATIONS OF INTEREST

There were no declarations of Interest

5 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There were no items to be discussed behind closed doors.

6 CONFIRMATION / RECEIVAL OF MINUTES

6.1 Confirmation of Minutes of the Audit Committee Meeting held on 27 October 2016

That the minutes of the Audit Committee Meeting held on Thursday 27 October 2016 be confirmed as a true and correct record.

COUNCIL RESOLUTION:

No 1131

Moved: Cr Mader

Seconded: Cr Tucker

That the minutes of the Audit Committee Meeting held on Thursday 27 October 2016 be confirmed as a true and correct record.

Carried 6/0

7 REPORTS OF OFFICERS

7.1 Auditor's Management Letter for the year ending 30 June 2016.

LOCATION:	N/A
APPLICANT:	Butler Settineri
FILE REF:	EDM 052
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	13 February 2017
AUTHOR:	Jeanette Taylor, Manager Finance & Administration
ATTACHMENT:	7.1 Auditor Management Letter year end 30 June 2016

COUNCIL RESOLUTION:	No 1132
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Moved: Cr Tucker

Seconded: Cr Mazza

That the Audit Committee recommend that Council receive the Audit Management Letter provided by Butler Settineri dated 20 December 2016.

Carried 6/0

OFFICER RECOMMENDATION:

That the Audit Committee recommend that Council **receive** the Audit Management Letter provided by Butler Settineri dated 20 December 2016.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

The Annual Financial Report is supported by the Independent Auditor's Report. This is a statutory requirement which addresses matters of statute and compliance. In addition to this, a letter addressing other areas audited is addressed to the President. This letter is attached.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government Act 1995

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS:

Council Policy – Financial Management Section 4.

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENT:

OP22 General Ledger does not contain accurate financial information.

OP23 General Ledger policies and procedures not current.

BACKGROUND:

A function of the audit process is to review systems and controls adopted by the Council. The Management Letter outlines any deficits that have been found.

COMMENT:

The letter notes that due to the size of our Shire and staffing numbers, a lack of segregation of duties exists within the general financial administrative process. Our responsibility is to continually monitor this and ensure effective controls are in place to minimize risk.

Procedures have been implemented to meet these requirements by training the existing staff to cross check area of significant risk. These include –

- Creation and amendment of client details cannot be undertaken by the same member of staff responsible for the entry of invoices for payment
- The member of staff responsible for entry of invoices cannot raise a purchase order
- Credit card acquittals are processed by two members of staff.
- All mail is opened with two staff in attendance
- Monthly reconciliation of subsidiary ledgers to general ledger are reviewed by two members of staff.

7.2 Compliance Audit Report for the Year ended 31 December 2016

LOCATION:	N/A
APPLICANT:	Department of Local Government and Communities
FILE REF:	EDM 058
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	10 February 2017
AUTHOR:	Jeanette Taylor, Manager Finance & Administration
ATTACHMENT:	7.2 Compliance Audit Report

COUNCIL RESOLUTION:	No 0000
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Moved: Cr Baird

Seconded: Cr Mazza

That the Audit Committee provide the following advice to Council:

- 1. That it has conducted a review of the Compliance Audit Return for the year ending 31 December 2016, noting the comments contained in the Return;*
- 2. Recommend that Council adopt the attached Compliance Audit Return for the year ending 31 December 2016; and*
- 3. Recommend that the Return be certified by the President and the Chief Executive Officer and submitted by 31 March 2017.*

Carried 6/0

OFFICER RECOMMENDATION:

That the Audit Committee provide the following advice to Council:

1. That it has conducted a review of the Compliance Audit Return for the year ending 31 December 2016, noting the comments contained in the Return;
2. Recommend that Council adopt the attached Compliance Audit Return for the year ending 31 December 2016; and
3. Recommend that the Return be certified by the President and the Chief Executive Officer and submitted by 31 March 2017.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Consideration of the Compliance Audit Return (CAR) for the year ending 31 December 2016.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

LOCAL GOVERNMENT (AUDIT) REGULATIONS 1996 - REG 14

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Local Government (Audit) Regulations 1996 - REG 15

15. Compliance Audit Return, certified copy of etc, to be given to Executive Director

- (1) After the compliance audit return has been given to the council in accordance with regulation 14(3) a certified copy of the return together with-
 - (a) A copy of the relevant section of the minutes referred to in regulation 14(3)c; and
 - (b) Any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next year following the period to which the return relates
- (2) In this regulation — *certified* in relation to a compliance audit return means signed by
 - (a) The mayor or president, and
 - (b) the CEO

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP13 Council does not comply with statutory reporting requirements and deadlines.

BACKGROUND:

The Compliance Annual Return (CAR) for the period 1 January to 31 December 2016 must be completed and returned to the Executive Director, Department of Local Government and Communities by 31 March 2017.

COMMENT:

The CAR is to be:

- a) Reviewed by the Audit Committee
- b) Presented to Council at a meeting of the Council
- c) Adopted by the Council (along with comments and amendments)
- d) The adoption recorded in the minutes of the meeting to which it is adopted.

The compliance audit report must be completed on-line prior to being downloaded for presentation and consideration by Council. Unfortunately, despite every effort, difficulty in accessing the document has resulted in it being unavailable for presentation to the Audit Committee prior to the meeting. Time will be set aside during the meeting to enable members to review the document, and request additional information or clarification.

7.3 Annual Statutory Budget Review

LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	EDM052
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	10 February 2017
AUTHOR:	Jeanette Taylor, Manager Finance & Administration
ATTACHMENT:	7.3.1 Capital Statement as at 31 January 2017 7.3.2 Operating Statement as at 31 January 2017 7.3.3 Reserve Balances following Budget Review 7.3.4 Summary of Budget Amendments

COUNCIL RESOLUTION:	No 1134
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Moved: Cr Mazza

Seconded: Cr Baird

That the Audit Committee recommend that Council:

- 1. Adopt the 2016/2017 Review of the Annual Budget; and*
- 2. Undertake a further Budget review in May 2017 to reconsider the levels of Reserve Fund transfers proposed in the Adopted Budget for the year ending 30 June 2017.*
- 3. Amend the purpose of the Road Reserve to be “for the purpose of future reseal or roads, and upgrade or construction of footpaths, dual use paths, kerbing and crossovers”.*

Carried 6/0

OFFICER RECOMMENDATION:

That the Audit Committee recommend that Council:

1. Adopt the 2016/2017 Review of the Annual Budget; and
2. Undertake a further Budget review in May 2017 to reconsider the levels of Reserve Fund transfers proposed in the Adopted Budget for the year ending 30 June 2017.
3. Amend the purpose of the Road Reserve to be “for the purpose of future reseal or roads, and upgrade or construction of footpaths, dual use paths, kerbing and crossovers”.

VOTING REQUIREMENTS: Absolute Majority

IN BRIEF:

The purpose of this item is for Council to undertake the annual statutory Budget review.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 - REG 33A

33A. Review of budget

- (2) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
- (a) consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government’s financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
***Absolute majority required.**
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

	Adopted Budget	Revisions	Current Budget
Rates Levied	2,635,872	0	2,635,872
Operating Income	4,941,044	0	4,941,044
Operating Expenditure	(8,135,470)	(110,000)	(8,245,470)
Non Cash Written Back	2,561,125	0	2,561,125
Capital Income	87,500	0	87,500
Capital Expenditure	(4,422,496)	480,012	(3,942,484)
Transfer to Reserve	(500,000)	(1,581,238)	(2,081,238)
Transfer from Reserve	482,235	(250,000)	232,235
Surplus brought forward	2,350,190	1,461,226	3,811,416
Net Current Surplus / (Deficit)	0	0	0

There is no variance to the net current surplus. However, there is a movement of cash from Municipal fund to Reserve Funds.

RISK ASSESSMENTS:

- OP9** Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration.
- OP10** Budgets do not reflect strategic objectives.
- OP16** Council's statutory reports provide inaccurate financial information.
- OP30** Unrealistic budgets adopted.

BACKGROUND:

The Budget Review was undertaken by the Chief Executive Officer based on comparison with actual income and expenditure information to 31 January 2017 and projections to 30 June 2017

COMMENT:

This report contains annual budget estimates, actual amounts of expenditure and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

Detailed statement of Capital Expenditure by ledger account by program is provided for Council consideration.

Detailed statement of Operating Expenditure by nature or type by program is provided for Council information.

Proposed reallocations

From

12112	Bicycle Path construction	\$90,000
12110	Shire House Crossover construction	\$80,012

To

Bitumen Reseal Reserve	\$170,012
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Council will be considering the report on the Road Condition for the town sites of Menzies and Kookynie. As town site roads are resealed, it is proposed to consider footpaths and crossovers associated with those roads. The costs for this part of the project will be funded from this Reserve.

Note: Amend purpose of Reserve to include upgrade of footpaths crossovers and curbs adjacent to resealed road.

Changes to adopted budget	
Operating Budget	0
Capital Budget	(\$ 170,012)
Transfer to Reserve	\$ 170,012
Effect on surplus / deficit	0

From

CR0010	Menzies Main Street Upgrade	\$195,000
11150	Construction Public Toilets	\$ 80,000
Total		\$275,000

To

Job C13001	Tourism Information Bay Shenton / Brown	\$50,000
Job C13002	Truck Bay Wilson and Shenton (design/stabilise)	\$95,000
Job NEW	Public Toilet (site to be determined)	\$80,000
Job C13200	Museum and Surrounds	\$50,000
Total		\$275,000

This amendment is to define the purpose of allocations included in the adopted budget.

Change to adopted budget	
Operating Budget	0
Capital Budget	0
Transfer to Reserve	0
Effect on surplus / deficit	0

From

11350	Aunty Nelly Water Reclaim Project	\$110,000
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To

Sinking of Bores to support Road Work	\$50,000
Transfer to Reserve – Niagara Dam reinstatement	\$60,000
Total	\$110,000

The Aunty Nelly water source is now being mined. This project is not longer to be undertaken.

Change to adopted budget	
Operating Budget	0
Capital Budget	\$(60,000)
Transfer to Reserve	\$60,000
Effect on surplus / deficit	0

From

11351 Playground Equipment Upgrade \$30,000

To

S11301 Softfall / surface for existing playground \$100,000

There is only one playground facility in the town of Menzies, and it is well used. The playing surface is dirt, which is high maintenance. More importantly it does not meet current standards. Attempts have been made to access funding for this, however, until we complete the Youth Services project, it is unlikely that this will be successful.

Change to adopted budget	
Operating Budget	0
Capital Budget	\$70,000
Transfer to Reserve	0
Effect on surplus / (deficit)	\$(70,000)

From

11650 Upgrade of Old Church Menzies \$50,000
11651 Stone Restoration and Repairs Buildings \$270,000
Transfer from Reserve (\$270,000)

To

Transfer to Building Reserve \$50,000

Plans for the Heritage Precinct will be the subject of a separate meeting during March. At this time priorities for the use of these funds will be established.

Change to adopted budget	
Operating Budget	0
Capital Budget	\$(320,000)
Transfer from Reserve	\$270,000
Transfer to Reserve	\$50,000
Effect on surplus / deficit	0

Change to adopted budget	
Operating Budget	\$110,000
Capital Budget	\$(480,012)
Transfer from Reserve	\$270,000
Transfer to Reserve	\$1,561,238
Effect on surplus / (deficit)	\$1,461,226

7.4 Risk Management Report

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	EDM 052
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	17 February 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	7.4.1 – Strategic Risk Report Updates

COUNCIL RESOLUTION:	No 1135
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Moved: Cr Mazza

Seconded: Cr Lee

That the Audit Committee receive the updates to the Enterprise Risk Assessment document as attached.

Carried 6/0

OFFICER RECOMMENDATION:

That the Audit Committee receive the updates to the Enterprise Risk Assessment document as attached.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

The Enterprise Risk Report is presented to Council for information and comment. This document is the reporting mechanism for the policy 1.7 Enterprise Risk Management.

RELEVANT TO STRATEGIC PLAN:

Active Civic Leadership

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.

STATUTORY AUTHORITY:

Local Government (Audit) Regulations 1996 – Chief Executive Officer to review certain systems and procedures.

POLICY IMPLICATIONS:

Policy 107 Enterprise Risk Management – The Risk Management Policy outlines the shire's commitment and approach to managing risks that may impact in its day-to-day operations and threaten the achievement of its objectives

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

Allocation has been made in the 2016/2017 annual budget for the internal audit risk function.

BACKGROUND:

The Shire continues to review its risk profile as part of the monthly reviews and quarterly analysis.

For the Audit Committee to note

- Progress made in the Risk Management Framework
- The Strategic and Operational Risks
- The introduction of a Risk Services Program to guide the internal audit activity and function and other monitoring and reviewing activities that need to be undertaken. This program is subject to change and modification during the year on the authorisation of the Chief Executive Officer.

The program sets out the internal audit activity for the year 2016/2017 carried out by the Shire Internal Audit Function (which reports directly to the Chief Executive Officer for assigned activities). The internal audit activity is established in consultation between the Chief Executive Officer, the Manager Finance, the Executive Assistant, the Works Supervisor and Consultants to address areas that present risks to the Shire's operations.

COMMENT:

The Shire continues to review its risk profile and to update the set of Strategic and Operational Risks for the Audit Committee to consider. Additional operational and strategic risks have been identified. The attached report recognises these additional operations and strategic risks.

**8 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE
BEEN GIVEN**

There were no elected members motions presented

**9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF
THE MEETING**

There was no new business of an urgent nature introduce by decision of the meeting.

10 ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

There were no items for consideration behind closed doors.

11 NEXT MEETING

To be advised

12 CLOSURE OF MEETING

There being no further business the Shire President closed the meeting at 12.15pm.

I, _____ hereby certify that the Minutes of the Audit
Committee of Council held 23 February are confirmed as a true and correct record, as
per the Council Resolution of the Ordinary Meeting of Council held 30 March 2017.

Signed: _____

Dated: 30 March 2017



SUMMARY MINUTES

STATE COUNCIL MEETING

MARCH 2017

NOTICE OF MEETING

Meeting No. 1 of 2017 of the Western Australian Local Government Association State Council held at WALGA, 170 Railway Parade, West Leederville on Wednesday 1 March 2017 commenced at 4.00pm.

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1 Attendance

Chair	President of WALGA Deputy President of WALGA North Metropolitan Zone	President Cr Lynne Craigie Mayor Tracey Roberts JP
Members	Avon-Midland Country Zone Central Country Zone Central Metropolitan Zone East Metropolitan Zone Goldfields Esperance Country Zone Gascoyne Country Zone Great Eastern Country Zone Great Southern Country Zone Kimberley Country Zone Murchison Country Zone North Metropolitan Zone Northern Country Zone Peel Country Zone Pilbara Country Zone South East Metropolitan Zone South Metropolitan Zone South West Country Zone	President Cr Steven Pollard (Deputy) President Cr Phillip Blight Mayor Heather Henderson Cr Sue Bilich Cr Darryl Trease JP President Cr Malcolm Cullen President Cr Cheryl Cowell President Cr Stephen Strange President Cr Ken Clements President Cr Elsia Archer President Cr Mark Halleen (Deputy) Cr John Logan (Deputy) Cr David Boothman (Deputy) President Cr Karen Chappel Cr Wally Barrett Mayor Peter Long Mayor Henry Zelones OAM JP Cr Sharron Hawkins Zeeb (Deputy) Cr Jon Strachan (Deputy) Cr Doug Thompson Mayor Logan Howlett President Cr Wayne Sanford
Ex-Officio	Local Government Professionals (WA)	Mr Ian Cowie
Guests	LGIS Avon-Midland Country Zone	Mr Howard King Mr Jonathan Seth Cr Brendan White (Observer)
Secretariat	Chief Executive Officer Deputy Chief Executive Officer EM Environment & Waste EM Governance & Organisational Services EM Finance & Marketing EM Planning & Community Development EM Infrastructure EM Business Solutions Manager Governance Manager Strategy & Association Governance	Ms Ricky Burges Mr Wayne Scheggia Mr Mark Batty Mr Tony Brown Mr Zac Donovan Ms Jo Burges Mr Ian Duncan Mr John Filippone Mr James McGovern Mr Tim Lane
1.2 Apologies	Central Metropolitan Zone South East Metropolitan Zone	Cr Janet Davidson OAM JP Cr Pauline O'Connor JP (Deputy) Cr Andre Timmermanis (Deputy) Cr Fiona Reid

	North Metropolitan Zone	Cr David Michael
	Avon-Midland Country Zone	Cr Russ Fishwick
Ex-Officio	Local Government Professionals (WA)	Cr Darren Slyns
Secretariat	EO Governance	Mr Jonathan Throssell
		Ms Ana Fernandez

MEETING ASSESSMENT

President Cr Phillip Blight was invited to undertake a meeting assessment at the conclusion of the meeting.

ANNOUNCEMENTS

- A Presentation from the LGIS Chair by Mr Howard King was provided on the activities of LGIS and the performance of the schemes.

President Cr Karen Chappel left the meeting at 4:07pm and returned at 4:11pm.
Mayor Henry Zelones left the meeting at 4:08pm and returned at 4:13pm.

2. MINUTES OF THE PREVIOUS MEETINGS

2.1 Minutes of December 2016 State Council Meeting

Moved: Cr Wally Barrett
Seconded: Mayor Logan Howlett

That the Minutes of the Western Australian Local Government Association (WALGA) State Council Meeting held on 7 December 2016 be confirmed as a true and correct record of proceedings.

RESOLUTION 1.1/2017

CARRIED

Cr Sue Bilich left the meeting at 4.27pm.

2.1.1 Business Arising from the Minutes of December 2016

Nil

2.2 Flying Minute 28 February 2017

Moved: Mayor Henry Zelones
Seconded: President Cr Elsie Archer

That the flying minute of 28 February 2017 be confirmed as a true and correct record of proceedings.

RESOLUTION 2.1/2017

CARRIED

2.2.1 Business Arising from the Flying Minute of 28 February 2017

Nil

3. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, the following State Councillors declared an interest:

- Mayor Logan Howlett - 5.16A - Selection Committee Minutes (01-006-03-0011 MD).
- President Cr Phillip Blight – 5.16A - Selection Committee Minutes (01-006-03-0011 MD).

PAPERS

State Councillors were distributed the following papers under separate cover:

- President's Report (previously emailed to your Zone meeting)
- 5.14 - Executive Committee Minutes (01-006-03-0006 TB)
- 5.15 - Honours Panel Appointment (01-006-04-0001TB)
- 5.16A - Selection Committee Minutes (01-006-03-0011 MD)
- 5.16B - Selection Committee Interview Report (01-006-03-0011 MD)
- CEO's report to State Council.
- Emerging Issue Item – WALGA Investment Policy

4. EMERGING ISSUES

4.1 WALGA Investment Policy

Cr Sue Bilich returned at 4:45pm.

Mr Wayne Scheggia left the meeting at 5:06pm

Moved: President Cr Wayne Sanford

Seconded: President Cr Philip Blight

That WALGA State Council

- 1. Rescind Investment Policy FS080 endorsed at the December 2016 State Council Meeting; and,**
- 2. Revert to the previous version of this policy.**

LOST

BACKGROUND

At the request of the Executive Committee, the secretariat has been asked to provide a summary of the decision making process that took place for WALGA to endorse an updated investment policy at the October 2016 Executive Committee meeting.

The following is the sequence of events that led to the Executive Committee and then subsequently State Council endorsing the updated Investment Policy;

- South Metropolitan Zone resolved to request WALGA to provide information to the sector on Divestment and also for WALGA to consider the divestment issue for its own investment policy.
- This item was then referred to the appropriate policy unit to consider.
- WALGA's Environment unit subsequently prepared a discussion paper. The Discussion paper was circulated to the sector for their information and consideration. It is up to each Council to determine their investment policies. There was no request for a sector position on this issue.
- In respect to WALGA, the issue was referred to our finance unit to look at the issue with the view of preparing information for the WALGA Executive Committee to consider and subsequently State Council.
- An agenda item with a draft investment policy was prepared for the October Executive Committee meeting. The Executive Committee recommended as follows;

RESOLUTION

Moved: Mayor Henry Zelones

Seconded: Cr Wally Barrett

That:

- 1. WALGA adopt the following Investment Policy*

Divestment from Fossil Fuels:

WALGA acknowledges climate change and supports more environmentally responsible investing. It will seek to invest in financial institutions which do not fund fossil fuel, directly or indirectly; subject to minimum credit risk and portfolio exposure limits prescribed elsewhere in this policy.

2. *That WALGA adopt the updated Investment Policy as attached which includes the addition of Divestment from Fossil Fuels.*

CARRIED

- State Council at its meeting on 7 December 2016 endorsed the minutes of the September Executive Committee meeting.

A copy of the report to the October 2016 Executive Committee and revised investment policy is attached.

This information was provided to the Executive Committee meeting held on 15 February 2017, with the committee recommending that the issue be listed as an Emerging Issue item for the State Council meeting.

Comment

In responding to the request by the South Metropolitan Zone for WALGA to consider divestment as part of its investment policy, it was considered that the practice was aligned with the Association’s previous State Council endorsed Policy Statement on Climate Change (December 2009).

That policy in part required the Association:

- “considers a wide range of policy measures from regulatory intervention and market-based mechanisms through to voluntary scheme, education and behaviour change programs (1.4.3)”
- “supports collaborative action (1.5)”

The item recommended by the Executive Committee and subsequently endorsed by State Council applies only to the investment strategy to be adopted by WALGA. The Association has no State Council endorsed position on divestment as applicable to the wider sector.

The financial implications for the Association in adopting a divestment strategy does not seek to change or diminish the Association’s policy on investment profile or portfolio allocation. The intent was for WALGA to retain its conservative investment risk profile in adapting divestment.

The investment required by WALGA around \$12 million, variations to meet cash requirements, does not approach the quantum of many Local Governments. However a conservative approach is applied with the principle objective to preserve capital. As such WALGA only invests with institutions with a minimum credit rating of “A” with a restricted portfolio exposure to higher risk rated institutions.

The portfolio requirements under the WALGA investment policy are depicted in the table below:

	Long Term Rating (S&P)	Maximum Total Portfolio	Maximum for Each Institution
Australian ADI	AAA - AA	100%	75%
Australian ADL (b)	A	50%	10%
Cash Fund Manager	AAA - AA	10%	10%

In practical application, there are currently three financial institutions that qualify for divestment – Suncorp, ING and Macquarie – each of which are currently have a “A” rating. The implication of which for the application of the divestment strategy would result in no more than 10 per cent investment in each of the institutions for a total portfolio allocation of 30 per cent.

However should State Council now resile from the interpretation of the Association's Policy Statement on Climate Change to include divestment as applicable under sections 1.4.3 and 1.5, then the consideration of the implications for the application of the investment policy is moot.

That is, it is proposed that the discussion by State Council first consider the principle of the divestment option as a mechanism to support its Climate Change Policy and dependent on that position endorse or otherwise the investment policy implication and practical implementation.

Attachment 1

2.3 Divestment from Fossil Fuels

By Rick Murray, Financial Controller

BACKGROUND

This report has been prepared in response to a request from the City of Fremantle which at its Ordinary Meeting of Council held on 16 December 2015 resolved that:

“The Western Australian Local Government Association consider amending their investment strategy/policy to provide for divestment away from carbon supporting financial institutions while maintaining financial prudence”.

The City of Fremantle amended its Investment Policy in August 2014 to include a preference to manage its investment portfolio away from financial institutions which support fossil fuel companies either directly or indirectly. The City has been able to ensure that “upward of 75% of its surplus cash” has been invested in non-carbon supporting products and institutions. Up to 27 local governments across Australia have now adopted divestment strategies including the Cities of Melbourne and Newcastle (source: gofossilfree.org.au; September 2016). Western Australia Local Governments which have committed to divest include City of Fremantle, Shire of Goomalling, City of Armadale, Town of Bassendean, City of Stirling, Town of East Fremantle, City of Vincent and City of Swan. The objective is that collectively Local Government are significant customers for banks and can influence banks to reconsider their financial support for fossil fuels.

Fossil fuel refers to buried combustible deposits of organic materials that have been formed over millions of years. The five main fossil fuels include, coal, natural gas, oil, petroleum and liquefied natural gas (LNG). Local Governments generally not have direct investment in fossil fuel companies due to restrictions on investing in shares. However Local Governments will be indirectly exposed through placement of deposits with the four major Australian Banks which are estimated to have funded \$49.9 billion dollars’ worth of coal and gas projects across the country (source: [marketforces.org.au/fueling the fire](http://marketforces.org.au/fueling-the-fire); September 2016).

STRATEGY

Relevant strategies of WALGA include:

- Continue to build capacity to deliver sustainable Local Government
- Represent the diversity of members’ aspirations in the further development of Local Government in Western Australia

Mission:

- WALGA provides value to member Local Governments by providing effective leadership on behalf of the sector.

LEGISLATION

Climate Change Management

The Local Government Act Section 1.3(3) states that “In carrying out its functions a Local Government is to use its best endeavours to meet the needs of current and future generations through the integration of environmental protection, social advancement and economic prosperity”.

Investment

Investment of monies and restrictions on investments for Local Governments is prescribed by Regulation 19C of the Local Government (Financial Management) Regulations 1996. WALGA however because it is not a Local Government is not bound by these regulations. WALGA’s practice of only investing with ADI’s (Approved Deposit taking Institutions) and not fixing terms beyond 12 months would effectively place it in compliance with the regulation.

POLICY

Investment Policy (Attachment 1 – below)

WALGA’s Investment Policy provides for funds to be invested in managed funds with a minimum credit rating of “A” from Standard and Poor’s (S&P), Moody’s or an equivalent ratings agency.

Current investment practice is to invest only within the major Australian banks, reflecting a preservation of capital first strategy borne out by the lessons of the 2008 Global Financial Crisis.

There is currently no policy to divest away from fossil fuel supporting financial institutions.

Climate Change Policy (Attachment 2)

The Association formally established its position with the adoption of *WA Local Government Association Policy Statement on Climate Change June 2009*. This policy formally states the Association’s acknowledgement of climate change.

A paper by the Project Officer Environment reinforces the case for climate change and outlines the current fossil fuel divestment campaign and methods Australian Local Governments have used to divest. **(Refer Attachment 3)**

DISCUSSION

The question is whether WALGA wishes to adopt a policy of divesting its cash funds away from fossil fuel supporting financial institutions.

Investment portfolio

WALGA’s Investment portfolio has averaged \$12.4 million over the past 12 months with 60% being attributable to restricted funds (unexpended grants and reserves). The current banking services provider is the Commonwealth Bank. Surplus cash is invested within term deposits not exceeding 12 months with placements limited to the four major Australian banks and Bankwest which are all currently “AA” rated.

Summary of Cash funds		
Unrestricted cash reserves	\$ 4.9M	40%
Restricted		
Unexpended grants	\$ 5.1M	41%
<u>Reserves</u>	<u>\$ 2.4M</u>	<u>19%</u>
Total	\$12.4M	100%

Average across June 2015 to May 2016

Benefits of divestment

The Association's *WA Local Government Association Policy Statement on Climate Change December 2008* (Climate Change Policy) states within its Policy Objective that it "... is committed to greenhouse emissions reductions and risk management through appropriate mitigation and adaptations strategies".

Furthermore, this Policy states that Local Government:

- Acknowledges climate change and "... recognises that the global climate is changing as a consequence of increased concentrations of greenhouse gases in the atmosphere..." (1.1).
- "Considers climate change to be a serious threat to our way of life and the earth's ecosystems." (1.1.2).
- "...considers a wide range of policy measures from regulatory intervention and market-based mechanisms through to voluntary scheme, education and behaviour change programs – is required ..." (1.4.3).
- Supports collaborative action (1.5).

Adopting a divestment policy could be considered as taking action consistent with WALGA's position on Climate Change. While it does not have cash reserves on the scale of large metropolitan Local Governments, WALGA's adoption of a divestment policy may potentially prove to be a strong statement on behalf of the sector.

Profile of Australian Banks

The following table shows how a selection of Australian banks compare in terms of exposure to fossil fuels and credit ratings. Note, all references to credit rating are based upon Standard and Poor's Long Term Credit Rating.

Bank	Banks Funding fossil fuels	Long-Term Credit Rating (S&P)
AMP	Y	AA+
ANZ	Y	AA-
Commonwealth Bank (CBA)	Y	AA-
NAB	Y	AA-
Westpac	Y	AA-
HSBC Australia	Y	A+
Suncorp	N	A+
ING	Y	A
Macquarie	Y	A
Bendigo & Adelaide	N	A-

Rural Bank	N	A-
Bank of Queensland	N	BBB+
Bank of Melbourne	Owned by Westpac	
Bankwest	Owned by CBA	
RAMS	Owned by Westpac	
St George	Owned by Westpac	
Beyond Bank	N	BBB+
ME Bank	N	BBB+
Auswide	N	BBB

Long-Term Issue Credit Ratings are explained as below. Positives and negative signs refer to the direction the risk is trending.

AAA

An obligation rated 'AAA' has the highest rating assigned by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

AA

An obligation rated 'AA' differs from the highest-rated obligations only to a small degree. The obligor's capacity to meet its financial commitment on the obligation is very strong.

A

An obligation rated 'A' is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

BBB

An obligation rated 'BBB' exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation

Financial Prudence

The matter of risk is subjective and dependent upon probability and scale of adverse events. Standard and Poor's credit ratings above refer to the banks susceptibility to adverse economic conditions. This refers to recession or downturns which may last for a period of time, or to sudden economic shocks such as the Asian Crisis of 1997 or the Global Financial Crisis of 2008, both of which saw the collapse of banks and other financial institutions around the world.

WALGA's current investment practice is conservative and reflects an expectation that any lost monies would be viewed unfavourably by its Local Government members. Unrestricted funds averaging \$4.9 million have been accumulated over many years due to targeting modest surpluses and would take many years to replenish. Additionally any loss of investment monies equal to most or all of unexpended grant funds would see WALGA having to fund its contractual grant program obligation out its own unrestricted funds.

Volatility and ongoing risks within the global economy support a conservative investment policy with capital preservation remaining the primary investment objective and justification for the current minimum 'A' credit rating for investments. Additionally there is the expectation that the major banks are too big to fail and are more likely to be bailed out in the event of another Global Financial Crisis.

CONCLUSION

Given the Association's commitment through its *Policy Statement on Climate Change* and the request from the City of Fremantle, it is recommended that WALGA consider amending its investment policy to provide for divestment away from fossil fuel supporting financial institutions.

The inclusion of the following three clauses within WALGA's investment policy are proposed:

Objectives

3(d) *To encourage financial institutions to reconsider their support for fossil fuel companies by limiting investment in such companies.*

Strategy

4d) *To identify and invest in institutions which do not support fossil fuel companies to the extent permitted by the parameters under this policy.*

Divestment from Fossil Fuels

11. *WALGA acknowledges climate change and supports more environmentally responsible investing. It will seek to invest in financial institutions which do not fund fossil fuel, directly or indirectly; subject to minimum credit risk and portfolio exposure limits prescribed elsewhere in this policy.*

Such action would be consistent with the Association's acknowledgement of climate change within *WA Local Government Association Policy Statement on Climate Change December 2008*. Divestment action which also be consistent with its mission statement, "WALGA provides value by providing effective leadership on behalf of the sector."

Financial prudence would be maintained as divestment would be only to ADI's with a minimum credit rating of "A". This is appropriate as protecting the operating capacity of WALGA within a volatile global economy, requires a higher degree of risk aversion than normal.

RESOLUTION

Moved: Mayor Henry Zelones
Seconded: Cr Wally Barrett

That:

1. WALGA adopt the following Investment Policy

Divestment from Fossil Fuels:

WALGA acknowledges climate change and supports more environmentally responsible investing. It will seek to invest in financial institutions which do not fund fossil fuel, directly or indirectly; subject to minimum credit risk and portfolio exposure limits prescribed elsewhere in this policy.

2. That WALGA adopt the updated Investment Policy as attached which includes the addition of Divestment from Fossil Fuels.

CARRIED

INVESTMENTS – FS080

OBJECTIVE

Provides parameters and guidelines for the investment of the Association's surplus cash.

POLICY

Risk

1. Preservation of capital is the principal objective of WALGA
2. A lower rate of return consistent with investments offering capital protection is an accepted outcome.

Objectives

3. The objectives of this policy are to ensure that WALGA:
 - a) Conservatively and prudently invests surplus cash funds ensuring the best possible level of capital protection,
 - b) Where possible preserves the real value of investments
 - c) Earns a level of return commensurate with a low risk investment profile
 - d) To encourage financial institutions to reconsider their support for fossil fuel companies by limiting investment in such companies
 - e) Ensure that Trust Monies (if any) are invested in accordance with Part III of the Trustees Act 1962, as amended.

Strategy

4. WALGA will apply the following investment strategies in order to achieve its objectives:
 - a) A preference that the portfolio is biased towards cash deposits with high grade banking institutions
 - b) Maintenance of an adequate level of diversification
 - c) Provision of sufficient liquidity to meet allow for all reasonably foreseeable cash flow requirements.
 - d) To identify and invest in institutions which do not support fossil fuel companies to the extent permitted by the parameters under this policy.

Authorised Investments

5. Authorised investments are limited to:

- a) Interest bearing term deposits with authorized deposit taking institutions (ADI's) e.g. Australian banks, building societies and credit unions
- b) Bonds guaranteed by the Commonwealth Government or Western Australian State Government with a maturity of less than three years
- c) Managed Cash funds

Diversification – credit risk

- 6. The Association's funds may be deposited in ADIs with a minimum credit rating of "A" from S&P, Moody's or an equivalent ratings agency.
- 7. Any investments in managed cash funds will be with a minimum credit rating of "AAA" to "A" by S&P, Moody's or an equivalent ratings agency).

Diversification - risk

- 8. Limits for investments by category are as followings:

Institution	Long Term Rating (S&P)	Maximum Total Portfolio	Maximum Funds single institution
Australian ADI	AAA -AA	100%	75%
Australian ADI (b)	A	50%	10%
Cash Fund Manager	AAA -AA	10%	10%

- 9. In the event that no Australian ADI's hold AAA- AA ratings the maximum portfolio shall be permitted to be increased from 50% to 100%.

Investment time horizon

- 10. WALGA will follow the following limits on the investment portfolio by time horizon

Maturity	Minimum	Maximum
Portfolio % <1 Year	75%	100%
Portfolio % >1 Year and <2 years	0%	25%

Divestment from Fossil Fuels

- 11. WALGA acknowledges climate change and supports more environmentally responsible investing. It will seek to invest in financial institutions which do not fund fossil fuel, directly or indirectly; subject to minimum credit risk and portfolio exposure limits prescribed elsewhere in this policy.

Reporting

- 12. The ongoing performance of the Association's investments is monitored by the Financial Controller and reported provided to the Finance & Services Committee at each scheduled meeting, providing analysis the investment portfolio by institution.

Policy custodian: **Financial Controller.**

VERSION HISTORY

Version	Date	Approval	By
Original	7/11/2003	FSC 7/11/2003	Unknown
Updated	7/6/2016	SET 13/6/2016	Rick Murray

APPENDIX

Standard & Poor's (S&P) Long-Term Issue Credit Ratings

Category	Definition
AAA	An obligation rated 'AAA' has the highest rating assigned by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.
AA	An obligation rated 'AA' differs from the highest-rated obligations only to a small degree. The obligor's capacity to meet its financial commitment on the obligation is very strong.
A	An obligation rated 'A' is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

5. MATTERS FOR DECISION

5.1 Discontinuation of Vehicle Licence Concessions (05-041-03-0002 MS)

WALGA RECOMMENDATION

That State Council:

1. Endorse the recent and on-going advocacy actions undertaken by WALGA to have the decision to discontinue vehicle licence concessions for Local Governments reversed; and
2. Encourages Member Local Governments to highlight to existing and potential Members of Parliament the adverse impact this decision will have on local communities.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

SOUTH EAST METROPOLITAN ZONE

That:

1. State Council endorse actions undertaken by the WALGA Administration to have the decision to discontinue vehicle licence concessions for Local Governments reviewed; and
2. WALGA encourage its Members to draw to the attention of existing and potential Members of Parliament the adverse impact this decision will have on local communities.

SECRETARIAT COMMENT

Amendments included in the composite recommendation.

GOLDFIELDS ESPERANCE COUNTRY ZONE

That the WALGA State Council recommendation be amended to read as follows:

1. That State Council endorse the recent and on-going advocacy actions undertaken by WALGA in relation to the discontinuation of the vehicle license concessions for Local Governments; and
2. That WALGA, as a matter of urgency and prior to the State Election on Saturday 11 March 2017, lobby individual political parties seeking their commitment to the reinstatement of the vehicle licensing concessions when in government.

SECRETARIAT COMMENT

Item 2 has been actioned as part of the direct response to the initial decision by the State Government to remove the licensing concession.

NORTHERN COUNTRY ZONE

That:

1. WALGA insist the State Government have the decision to discontinue vehicle licence concessions and the proposed introduction of Stamp Duty on new vehicles for local government, reversed immediately; and
2. WALGA strongly express the concerns of Local Government with the ongoing practice of cost shifting from the State to Local Government, this is simply a way of State Government indirectly taxing constituents through the local government sector and must be discontinued; and
3. WALGA advocate for an increasing of the funding received under the State Agreement for Transport to local government, in the light of the proposed increase in vehicle licensing fees and introducing Stamp Duty on new Local Government vehicles.

SECRETARIAT COMMENT

Amendments included in the composite recommendation.

CENTRAL COUNTRY ZONE

That the WALGA State Council recommendation be amended to read as follows:

1. That State Council endorse the recent and on-going advocacy actions undertaken by WALGA in relation to the discontinuation of the vehicle license concessions for Local Governments;
2. That State Council adopt a position in its advocacy that the licensing and stamp duty concession be removed for any vehicle that is provided to an employee, as part of an employment contract and all other plant and equipment continue to receive the exemption from the payment of the license fee and stamp duty, as at present.
3. That WALGA as a matter of urgency and prior to the State Election on Saturday 11 March 2017, advocate to individual political parties seeking their commitment to the reinstatement of the vehicle licensing concessions when in government.
4. That WALGA recognise the impact of this decision via a media campaign prior to the election.

SECRETARIAT COMMENT

In respect to item 2 the Central Country Zone recommendation is seen as weakening the Sector's position prior to any negotiation being carried out.

Item 3 has been actioned as part of the direct response to the initial decision by the State Government to remove the licensing concession.

Item 4 has been actioned via the flying minute distributed to State Councillors on 28 February 2017.

Mr Wayne Scheggia returned at 5:09pm.

Moved: President Cr Karen Chappel

Seconded: Mayor Henry Zelones

That:

1. State Council endorse actions undertaken by the WALGA Administration to have the decision to discontinue vehicle licence concessions for Local Governments reviewed;
2. WALGA encourage its Members to draw to the attention of existing and potential Members of Parliament the adverse impact this decision will have on local communities;
3. WALGA strongly express the concerns of Local Government with the ongoing practice of cost shifting from the State to Local Government; and
4. WALGA advocate for an increasing of the funding received under the State Agreement for Transport to local government, in the light of the proposed increase in vehicle licensing fees and introducing Stamp Duty on new Local Government vehicles.

REOSOLUTION 3.1/2017

CARRIED

5.2 Compulsory Third Party Insurance Scheme for Cyclists (05-005-03-0006 MS)

WALGA RECOMMENDATION

That WALGA does not support a compulsory third party insurance scheme for cyclists.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

CENTRAL METROPOLITAN ZONE

That State Council defer consideration of this item pending a report on the level of risk associated with the 26 April 2016 decision to permit cycling on footpaths and the adequacy of the level of participation in private insurance cover to protect pedestrians.

SECRETARIAT COMMENT

All other Zones support the recommendation.

Mr Zac Donovan left the meeting at 5:10pm

Moved: Cr Wally Barrett
Seconded: Mayor Tracey Roberts

That WALGA does not support a compulsory third party insurance scheme for cyclists.

RESOLUTION 4.1/2017

CARRIED

5.3 Regional Subsidiaries Regulations (05-034-01-0004 TB TL)

WALGA RECOMMENDATION

That WALGA advocate for legislative and regulatory amendments to enable Regional Subsidiaries to:

1. Borrow in their own right;
2. Enter into land transactions; and,
3. Undertake commercial activities.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

SOUTH EAST METROPOLITAN ZONE

That the South East Metropolitan Zone supports Item 5.3 Regional Subsidiaries Regulations within the March 2017 State Council Agenda subject to amendment of the recommendation to State Council as follows:

“Once the outcome of the State Election is known, that WALGA advocate for legislative and regulatory amendments to enable Regional Subsidiaries to:

1. Borrow in their own right;
2. Enter into land transactions; and
3. Undertake commercial activities.”

SECRETARIAT COMMENT

The WALGA recommendation is a proposed policy position and not dependant on an election outcome.

Moved: Cr Doug Thompson
Seconded: President Cr Mark Halleen

That WALGA advocate for legislative and regulatory amendments to enable Regional Subsidiaries to:

1. Borrow in their own right;
2. Enter into land transactions; and,
3. Undertake commercial activities.

RESOLUTION 5.1/2017

CARRIED

5.4 Review of the Emergency Services Levy (05-24-02-0001 MP)

WALGA RECOMMENDATION

Recommendation

That:

1. State Council notes the work undertaken by WALGA and members to advocate for a review of the Emergency Services Levy (ESL) and undertake economic modelling in support of the ESL review;
2. State Council endorses and promotes that critical to the success of the submission is participation of all Councils to demonstrate a unified sector position; and
3. WALGA undertakes formal consultation with the sector, building on previous work and State Council resolutions, to prepare a submission to the Economic Regulatory Authority to addressing the terms of reference of the Review of the Emergency Services Levy on behalf of all Councils.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

PEEL ZONE

That the Peel Zone supports Item 5.4 with an addition point 4 to the recommendation.

4. "That WALGA develops a discussion paper on ESL Management after it has received submissions from member Local Governments. That WALGA convenes an interactive forum of member Council's to consider the ERA's interim report (phase 2) prior to preparing a submission to the ERA to address the terms of reference of the review of the ESL on behalf of Council's."

SOUTH EAST METROPOLITAN ZONE

That the South East Metropolitan Zone supports Item 5.4 Review of the Emergency Services Levy within the March 2017 State Council Agenda subject to, amendment of the recommendation to State Council as follows:

"That:

1. State Council notes the work undertaken by WALGA and members to advocate for a review of the Emergency Services Levy (ESL) and undertake economic modelling in support of the ESL review;
2. State Council endorses and promotes that critical to the success of the submission is wide spread participation of all Councils ~~to determine a unified sector position~~; and

3. WALGA undertakes formal consultation with the sector, building on previous work and State Council resolutions, to prepare a submission to the Economic Regulatory Authority to address the terms of reference of the Review of the Emergency Services Levy on behalf of all Councils.”

SECRETARIAT COMMENT

Amendments for both Zones are accepted.

Moved: President Cr Phillip Blight
Seconded: President Cr Malcolm Cullen

That:

1. **State Council notes the work undertaken by WALGA and members to advocate for a review of the Emergency Services Levy (ESL) and undertake economic modelling in support of the ESL review;**
2. **State Council endorses and promotes that critical to the success of the submission is wide spread participation of all Councils;**
3. **WALGA undertakes formal consultation with the sector, building on previous work and State Council resolutions, to prepare a submission to the Economic Regulatory Authority to address the terms of reference of the Review of the Emergency Services Levy on behalf of all Councils.”; and,**
4. **That WALGA develops a discussion paper on ESL Management after it has received submissions from member Local Governments. That WALGA convenes an interactive forum of member Council’s to consider the ERA’s interim report (phase 2) prior to preparing a submission to the ERA to address the terms of reference of the review of the ESL on behalf of Council’s.”**

RESOLUTION 6.1/2017

CARRIED

5.5 Submission to Building Commission on operation of the Building Act 2011 (05-015-01-0003 VJ)
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WALGA RECOMMENDATION

That WALGA:

1. Endorse the 'Top Ten' issues for improvement to the operation of the *Building Act 2011*; and
2. Further advocate for improvements to the operation of the *Building Act 2011* with the Minister for Commerce and the Building Commission.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

GREAT SOUTHERN COUNTRY ZONE

That the recommendation for Item 5.5 of the March 2017 WALGA State Council Agenda be accepted with the additional Point 3 – That WALGA lobbies to ensure that Local Government is not solely responsible for mandatory inspections.

SECRETARIAT COMMENT

Amendment included in the composite recommendation.

Moved: Mayor Logan Howlett

Seconded: Cr Doug Thompson

That WALGA:

1. Endorse the 'Top Ten' issues for improvement to the operation of the *Building Act 2011*;
2. Further advocate for improvements to the operation of the *Building Act 2011* with the Minister for Commerce and the Building Commission; and
3. That WALGA advocates to ensure that Local Government is not solely responsible for mandatory inspections.

RESOLUTION 7.1/2017

CARRIED

5.6 Interim submission – State Planning Policy 3.6 – Development Contributions for Infrastructure (05-036-03-0010 VJ)

WALGA RECOMMENDATION

That the interim submission to the WA Planning Commission on State Planning Policy 3.6 – Development Contributions for Infrastructure be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported

SOUTH EAST METROPOLITAN ZONE

That the South East Metropolitan Zone:

1. Supports Item 5.6 Interim submission – State Planning Policy 3.6 – Development Contributions for Infrastructure within the March 2017 State Council Agenda; and
2. Requests that the WALGA submission be amended to strengthen its focus and position in regard to:
 - Scheme amendment process timeframes are too long; and
 - Development Control Plan time periods of 5-10 years are too short.

SECRETARIAT COMMENT

In the covering letter to the submission, stronger emphasis will be placed on the issues associated with time frames.

SOUTH WEST COUNTRY ZONE

That the State Planning Policy 5.5 be amended to allow for an unlimited time scale on a Greenfield sites.

SECRETARIAT COMMENT

Unlimited time frames unfairly disadvantage residents in terms of their expectations for delivery of the components of the development contribution plan. However longer time frames (10-20 years) provide a more realistic set of parameters.

Moved: Cr Sharron Hawkins Zeeb
Seconded: Cr Doug Thompson

That the interim submission to the WA Planning Commission on State Planning Policy 3.6 – Development Contributions for Infrastructure be endorsed.

RESOLUTION 8.1/2017

CARRIED

5.7 Interim Submission to the WA Planning Commission on the Design WA Framework (05-036-03-0058 CG)

WALGA RECOMMENDATION

That:

1. The interim submission to the WA Planning Commission regarding State Planning Policy 7 - Design of the Built Environment and the wider Design WA Framework be endorsed; and
2. WALGA advocates its opposition to the introduction of any mandatory design review process, as it should be at the discretion of individual Local Governments.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

SOUTH EAST METROPOLITAN ZONE

That the South East Metropolitan Zone supports Item 5.7 Interim Submission to the WA Planning Commission on the Design WA Framework within the March 2017 State Council Agenda, subject to amendment of the WALGA Interim Submission to the WAPC on Design WA Framework, paragraph 4.17 – Adaptive reuse, as follows:

“For a wide range of cultural heritage and sustainability reasons, the adaptive reuse of buildings for residential and commercial development is supported.”

Moved: Mayor Henry Zelones
Seconded: Mayor Tracey Roberts

That:

1. The interim submission to the WA Planning Commission regarding State Planning Policy 7 - Design of the Built Environment and the wider Design WA Framework be endorsed subject to an amendment of the WALGA Interim Submission to the WAPC on Design WA Framework, paragraph 4.17 – Adaptive reuse, as follows:

“For a wide range of cultural heritage and sustainability reasons, the adaptive reuse of buildings for residential and commercial development is supported.”

2. WALGA advocates its opposition to the introduction of any mandatory design review process, as it should be at the discretion of individual Local Governments.

RESOLUTION 9.1/2017

CARRIED

5.8 WALGA Model Heritage Strategy for Local Governments (05-071-03-0003 GC)
WALGA RECOMMENDATION

That the *Model Heritage Strategy for Local Governments* is endorsed and that WALGA recommends use of the resource by Local Governments when reviewing and preparing heritage strategies.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Mr Zac Donovan returned at 5:23pm

Moved: Mayor Logan Howlett
Seconded: Cr Wally Barrett

That the *Model Heritage Strategy for Local Governments* is endorsed and that WALGA recommends use of the resource by Local Governments when reviewing and preparing heritage strategies.

RESOLUTION 10.1/2017

CARRIED

5.9 Interim Submission on the Seniors Housing Strategy Discussion Paper (05-036-03-0020 CG)

WALGA RECOMMENDATION

That WALGA's interim submission regarding Seniors Housing Strategy, Discussion Paper be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Mayor Tracey Roberts
Seconded: Cr Wally Barrett

That WALGA's interim submission regarding Seniors Housing Strategy, Discussion Paper be endorsed.

RESOLUTION 11.1/2017

CARRIED

5.10 Local Government and Tourism Position and Recommendations Paper (05-060-03-01 NH)

WALGA RECOMMENDATION

That WALGA:

1. Continues to advocate for a Local Government tourism strategy to deliver local tourism outcomes;
2. In the short-medium term, advocates that the State Government:
 - a. Produces targeted communication and education for Local Government using existing Tourism WA data to demonstrate the value of tourism to local communities, Elected Members and Local Government officers;
 - b. Provides guidance for Local Government on marketing small projects including events and attractions; and,
 - c. Directs Regional Development Commissions to facilitate the coordination of tourism stakeholders to provide strategic support where required for Local Government.
3. In the long term, advocates that the State Government:
 - a. Articulates the lead agency and defines the roles of other agencies in tourism, to facilitate coordination and collaboration of tourism activities across the State and to enhance Local Government's understanding of tourism in WA;
 - b. Defines and communicates how it provides destination marketing support to Local Governments and communicates how Local Governments can most effectively direct their resources;
 - c. Develops a sustainable State Government tourism funding mechanism for both regional and metropolitan Local Governments which is clearly communicated to Local Governments;
 - d. Implements and invests in Regional Investment Blueprints and delivers through appropriate funding models such as Royalties for Regions and federal funding opportunities which are clearly communicated to Local Government;
 - e. Continues funding to support sustainability of visitor centres; and,
 - f. Undertakes improvements to tourism-related infrastructure and technology including mobile signals and WIFI in regional areas.

Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

PEEL ZONE

That the Peel Zone supports Item 5.10 with point 3 (d). amended to read:

3d. Implements and invests in Regional Investment Blueprints and delivers through appropriate funding models such as Royalties for Regions ~~and~~ federal funding opportunities and other sources, which is clearly communicated to Local Governments.

NORTHERN COUNTRY ZONE

Supports this motion with the inclusion of item 2(d).

2(d). Provides funding to Local Government for tourist infrastructure.

AVON MIDLAND COUNTRY ZONE

The meeting recommended that the Zone support recommendation dot points 1 and 3 but not dot point 2. The meeting recommended that dot point 2 be replaced with “Advocate for a stronger regional representation presence.”

GASCOYNE COUNTRY ZONE

That item 5.10 be supported subject to point (g) being added to part 3 of the recommendation.

- g. Undertakes measures to reduce the cost and improve the scheduling and routes of regional air services.

SECRETARIAT COMMENT

Amendments included in the composite recommendation.

Moved: President Cr Karen Chappel
Seconded: President Cr Wayne Sanford

That WALGA:

- 1. Continues to advocate for a Local Government tourism strategy to deliver local tourism outcomes;**
- 2. In the short-medium term, advocates that the State Government:**
 - a. Produces targeted communication and education for Local Government using existing Tourism WA data to demonstrate the value of tourism to local communities, Elected Members and Local Government officers;**
 - b. Provides guidance for Local Government on marketing small projects including events and attractions; and,**
 - c. Directs Regional Development Commissions to facilitate the coordination of tourism stakeholders to provide strategic support where required for Local Government.**
 - d. Provides funding to Local Government for tourist infrastructure.**
- 3. In the long term, advocates that the State Government:**
 - a. Articulates the lead agency and defines the roles of other agencies in tourism, to facilitate coordination and collaboration of tourism activities across the State and to enhance Local Government's understanding of tourism in WA;**
 - b. Defines and communicates how it provides destination marketing support to Local Governments and communicates how Local Governments can most effectively direct their resources;**
 - c. Develops a sustainable State Government tourism funding mechanism for both regional and metropolitan Local Governments which is clearly communicated to Local Governments;**
 - d. Implements and invests in Regional Investment Blueprints and delivers through appropriate funding models such as Royalties for Regions and federal funding opportunities and other sources, which is clearly communicated to Local Governments.**
 - e. Continues funding to support sustainability of visitor centres; and,**
 - f. Undertakes improvements to tourism-related infrastructure and technology including mobile signals and WIFI in regional areas.**
 - g. Undertakes measures to reduce the cost and improve the scheduling and routes of regional air services.**

Ms Ricky Burges left the meeting at 5:30pm

AMENDMENT

Moved: President Cr Steven Pollard

Seconded: President Cr Phillip Blight

That WALGA:

1. Continues to advocate for a Local Government tourism strategy to deliver local tourism outcomes;
- ~~2. In the short-medium term, advocates that the State Government:
 - a. Produces targeted communication and education for Local Government using existing Tourism WA data to demonstrate the value of tourism to local communities, Elected Members and Local Government officers;
 - b. Provides guidance for Local Government on marketing small projects including events and attractions; and,
 - c. Directs Regional Development Commissions to facilitate the coordination of tourism stakeholders to provide strategic support where required for Local Government.
 - d. Provides funding to Local Government for tourist infrastructure.~~
2. Advocate for a stronger regional representation presence.
3. In the long term, advocates that the State Government:
 - a. Articulates the lead agency and defines the roles of other agencies in tourism, to facilitate coordination and collaboration of tourism activities across the State and to enhance Local Government's understanding of tourism in WA;
 - b. Defines and communicates how it provides destination marketing support to Local Governments and communicates how Local Governments can most effectively direct their resources;
 - c. Develops a sustainable State Government tourism funding mechanism for both regional and metropolitan Local Governments which is clearly communicated to Local Governments;
 - d. Implements and invests in Regional Investment Blueprints and delivers through appropriate funding models such as Royalties for Regions and federal funding opportunities and other sources, which is clearly communicated to Local Governments.
 - e. Continues funding to support sustainability of visitor centres; and,
 - f. Undertakes improvements to tourism-related infrastructure and technology including mobile signals and WIFI in regional areas.
 - g. Undertakes measures to reduce the cost and improve the scheduling and routes of regional air services.

THE AMENDMENT WAS PUT AND LOST

Ms Ricky Burges returned at 5:32pm.

ORIGINAL MOTION WAS PUT;

That WALGA:

- 1. Continues to advocate for a Local Government tourism strategy to deliver local tourism outcomes;**
- 2. In the short-medium term, advocates that the State Government:**
 - a. Produces targeted communication and education for Local Government using existing Tourism WA data to demonstrate the value of tourism to local communities, Elected Members and Local Government officers;**
 - b. Provides guidance for Local Government on marketing small projects including events and attractions; and,**
 - c. Directs Regional Development Commissions to facilitate the coordination of tourism stakeholders to provide strategic support where required for Local Government.**
 - d. Provides funding to Local Government for tourist infrastructure.**
- 3. In the long term, advocates that the State Government:**
 - a. Articulates the lead agency and defines the roles of other agencies in tourism, to facilitate coordination and collaboration of tourism activities across the State and to enhance Local Government's understanding of tourism in WA;**
 - b. Defines and communicates how it provides destination marketing support to Local Governments and communicates how Local Governments can most effectively direct their resources;**
 - c. Develops a sustainable State Government tourism funding mechanism for both regional and metropolitan Local Governments which is clearly communicated to Local Governments;**
 - d. Implements and invests in Regional Investment Blueprints and delivers through appropriate funding models such as Royalties for Regions and federal funding opportunities and other sources, which is clearly communicated to Local Governments.**
 - e. Continues funding to support sustainability of visitor centres; and,**
 - f. Undertakes improvements to tourism-related infrastructure and technology including mobile signals and WIFI in regional areas.**
 - g. Undertakes measures to reduce the cost and improve the scheduling and routes of regional air services.**

RESOLUTION 12.1/2017

CARRIED

Mayor Logan Howlett and Cr Jon Strachan left the meeting at 5:32pm and did not return.

5.11 Urban Forest (05-038-04-2211 LS)

WALGA RECOMMENDATION

That WALGA advocate and work with the State Government to further prevent the loss of urban tree canopy, which is a significant environmental and social issue for communities across the State.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

CENTRAL METROPOLITAN ZONE

That the Central Metropolitan Zone support Item 5.11 with an additional point 2.

That WALGA:

1. advocate and work with the State Government to further prevent the loss of urban tree canopy, which is a significant environmental and social issue for communities across the State; and
2. work with member Councils to develop a system of charges as part of the Development Application process and rebates to rates to promote the increase in the urban tree canopy on private property.

SECRETARIAT COMMENT

Amendment included in the composite recommendation.

Moved: Mayor Heather Henderson

Seconded: Cr Sharron Hawkins Zeeb

That WALGA:

1. **Advocate and work with the State Government to further prevent the loss of urban tree canopy, which is a significant environmental and social issue for communities across the State; and**
2. **Work with member Councils to develop a system of appropriate market based and regulatory instruments to promote the increase in the urban tree canopy on private property.**

RESOLUTION 13.1./2017

CARRIED

5.12 Post Border Biosecurity Policy Position and Recommendations to the State Government (03-05-046-03-001 MB)

WALGA RECOMMENDATION

That WALGA:

1. Endorse the proposed post-border biosecurity policy position;
2. Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of the *Biosecurity and Agriculture Management Act 2007* as a priority.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported

CENTRAL COUNTRY ZONE

That WALGA:

1. Endorse the proposed post-border biosecurity policy position but including a recommendation for the re-instatement of an appropriately resourced Agricultural Protection Board; and
2. Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of the *Biosecurity and Agriculture Management Act 2007* as a priority, noting that the Central Country Zone does not support recognised biosecurity groups being a part of the six natural resource managements groups across the south west land division.

SOUTH WEST COUNTRY ZONE

That WALGA:

1. Endorse the proposed post-border biosecurity policy position subject to amending policy position 3.2 to state that "Local Government are not supportive of Recognised Biosecurity Groups". WALGA's policy position in item 3.2 is to call on the State Government to adequately fund DAFWA for biosecurity officers to be able to administer full compliance regarding biosecurity matters.
2. Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of the *Biosecurity and Agriculture Management Act 2007* as a priority.

Mayor Heather Henderson left the meeting at 5:34pm and did not return.

Moved: President Cr Malcolm Cullen
Seconded: Cr Doug Thompson

That WALGA:

1. **Endorse the proposed post-border biosecurity policy position with the addition of a recommendation for the re-instatement of an appropriately resourced Agricultural Protection Board; and**
2. **Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of the *Biosecurity and Agriculture Management Act 2007* as a priority.**

AMENDMENT

Moved: President Cr Wayne Sanford
Seconded: President Cr Phillip Blight

That WALGA:

1. **Endorse the proposed post-border biosecurity policy position with:**
 - a) **The adoption of a recommendation for the re-instatement of an appropriately resourced Agriculture Protection Board; and,**
 - b) **An amended policy position 3.2 to state that “Local Government are not supportive of Recognised Biosecurity Groups”. WALGA’s policy position in item 3.2 is to call on the State Government to adequately fund DAFWA for biosecurity officers to be able to administer full compliance regarding biosecurity matters.**
2. **Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of *the Biosecurity and Agriculture Management Act 2007* as a priority.**

CARRIED

RESOLUTION 14.1/2017

THE MOTION AS AMENDED WAS PUT AND CARRIED

5.13 WALGA Annual General Meeting - Criteria for Member Motions (01-003-02-0001 TB)
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WALGA RECOMMENDATION

A. That WALGA amend the Association's Corporate Governance Charter to provide for the following criteria in determining Member motions to be considered at an Annual General meeting:

Motions will be included in the Business Paper agenda where they:

1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);
2. Relate to Local Government in WA and/or across Australia;
3. Concern or are likely to concern Local Government as a sector;
4. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
5. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
6. Are clearly worded and unambiguous in nature;

Motions will not be included where they are:

7. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).

Motions of similar objective:

8. Will be consolidated as a single item.

B. Determination of acceptable motions be carried out by WALGA's Executive Committee and the Terms of Reference of the Executive Committee be amended accordingly.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

SOUTH METROPOLITAN ZONE

That the South Metropolitan Zone amends Item 5.13 to read as follows:

A. That WALGA amend the Association's Corporate Governance Charter to provide for the following criteria in determining Member motions to be considered at the Annual General Meeting:

1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);

2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.
 3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
 4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
 5. Are clearly worded and unambiguous in nature.
 6. Motions that are not accepted for submission to the AGM will be referred to the next meeting of State Council for consideration.
 7. Motions will not be included where they are consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).
 8. Motions of similar objective will be consolidated as a single item.
- B. Determination of acceptable motions be carried out by WALGA's Executive Committee and the Terms of Reference of the Executive Committee be amended accordingly.

SECRETARIAT COMMENT

Amendment number two has been included in the composite recommendation.

In respect to item 6, items would not be accepted only if they are existing policy positions or not relating to Local Government. It may be appropriate for the Local Government submitting an item that has not been accepted to be encouraged to present the item through their Zone.

EAST METROPOLITAN ZONE

That the East Metropolitan Zone supports item 5.13 with the addition of the following two points:

- Standing Orders to be amended to provide that a delegate from a different Member Council to that moving the motion should be required to second the motion.
- Standing Orders be amended to limit the ability of movers and seconders of motions to read out the information that has already been published in the agenda.

SECRETARIAT COMMENT

In respect to point 1, the Association's Constitution currently allows for any delegate to an Annual General Meeting to move or second any motion.

In respect to the point 2, the current standing orders allow for movers of motions to speak for 5 minutes.

NORTHERN COUNTRY ZONE

That WALGA retain the "status quo".

SECRETARIAT COMMENT

The Zones recommendation is not supported by other Zones.

Moved: President Cr Ken Clements
Seconded: Mayor Tracey Roberts

A. That WALGA amend the Association's Corporate Governance Charter to provide for the following criteria in determining Member motions to be considered at an Annual General meeting:

Motions will be included in the Business Paper agenda where they:

- 1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);**
- 2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.**
- 3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;**
- 4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);**
- 5. Are clearly worded and unambiguous in nature;**

Motions will not be included where they are:

- 6. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).**

Motions of similar objective:

- 7. Will be consolidated as a single item.**

B. Determination of acceptable motions be carried out by WALGA's Executive Committee and the Terms of Reference of the Executive Committee be amended accordingly.

RESOLUTION 15.1/2017

CARRIED

**MATTERS FOR CONSIDERATION BY STATE COUNCILLORS
(UNDER SEPARATE COVER)**

5.14 Executive Committee Minutes (01-006-03-0006 TB)

President Cr Ken Clements left the meeting at 5:52pm and did not return.

**Moved: President Cr Karen Chappel
Seconded: Mayor Henry Zelones**

That the Minutes of the Executive Committee meeting held 15 February 2017 be endorsed.

RESOLUTION 16.1/2017

CARRIED

5.15 Honours Panel Appointment (01-006-04-0001TB)

**Moved: Mayor Tracey Roberts
Seconded: Cr Doug Thompson**

That Non- Metropolitan State Councillors be invited to nominate for appointment to the WALGA Honours Panel and that President Cr Karen Chappel be appointed to the position.

RESOLUTION 17.1/2017

CARRIED

5.16A Selection Committee Minutes (01-006-03-0011 MD)

President Cr Phillip Blight declared an interest and left the meeting at 5:53pm.

**Moved: Mayor Henry Zelones
Seconded: Cr Doug Thompson**

That:

- 1. The recommendations from the Selection Committee Minutes of 14 February 2017 be endorsed by State Council.**
- 2. The resolutions from the Selection Committee Minutes of 14 February 2017 be noted by State Council.**

RESOLUTION 18.1/2017

CARRIED

5.16B Selection Committee Interview Report (01-006-03-0011 MD)

President Cr Wayne Sanford left the meeting at 5:54pm and did not return.
President Cr Phillip Blight returned to the meeting at 5:54pm.

Moved: Mayor Henry Zelones
Seconded: President Cr Karen Chappel

That, as recommended by the Selection Committee Interview Panel, the following three candidates be put forward to the Minister for Local Government in order of preference for the appointment of one Country Rural Member to the WA Local Government Grants Commission be endorsed.

- 1. Cr Ian West Shire of Irwin**
- 2. Cr Moira Girando Shire of Coorow**
- 3. President Anthony Dean Shire of Nannup**

RESOLUTION 19.1/2017

CARRIED

6. MATTERS FOR NOTING / INFORMATION

6.1 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

WALGA RECOMMENDATION

That the resolution of the Municipal Waste Advisory Council at its 14 December 2016 meeting be noted.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	WALGA Recommendation Noted
Murchison Country Zone	Meeting not held
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	WALGA Recommendation Noted
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: Cr Doug Thompson
Seconded: President Cr Cheryl Cowell

That the resolution of the Municipal Waste Advisory Council at its 14 December 2016 meeting be noted.

RESOLUTION 20.1./2017

CARRIED

7. ORGANISATIONAL REPORTS

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Environment and Waste (01-006-03-0017 MJB)

Moved: Mayor Henry Zelones
Seconded: Mayor Tracey Roberts

That the Key Activities Report from the Environment and Waste Unit to the March 2017 State Council meeting be noted.

RESOLUTION 21.1/2017

CARRIED

7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)

Moved: Mayor Henry Zelones
Seconded: Mayor Tracey Roberts

That the Key Activities Report from the Governance and Organisational Services Unit to the March 2017 State Council meeting be noted.

RESOLUTION 22.1/2017

CARRIED

7.1.3. Report on Key Activities, Infrastructure (05-001-02-0003 ID)

Moved: Mayor Henry Zelones
Seconded: Mayor Tracey Roberts

That the Key Activities Report from the Infrastructure Unit to the March 2017 State Council meeting be noted.

RESOLUTION 23.1/2017

CARRIED

7.1.4 Report on Key Activities, Planning and Community Development (01-006-03-0014 JB)

Mr Tony Brown left the meeting at 5:59pm and returned at 6:00pm.
President Cr Karen Chappel left the meeting at 6:00pm.

Moved: Mayor Henry Zelones
Seconded: Mayor Tracey Roberts

That the Key Activities Report from the Planning and Community Development Unit to March 2017 State Council meeting be noted.

RESOLUTION 24.1/2017

CARRIED

7.2 Policy Forum Report (01-006-03-0007 TB)

Moved: Mayor Henry Zelones
Seconded: Mayor Tracey Roberts

That the report on the key activities of the Association's Policy Forums to the March 2017 State Council meeting be noted.

RESOLUTION 25.1/2017

CARRIED

7.3 President's Report

President Cr Karen Chappel returned at 6:02pm.

Moved: President Cr Stephen Strange
Seconded: Mayor Tracey Roberts

That the President's Report for March 2017 be received.

RESOLUTION 26.1/2017

CARRIED

7.4 CEO's Report

Moved: President Cr Cheryl Cowell
Seconded: President Cr Malcolm Cullen

That the CEO's Report for March 2017 be received.

RESOLUTION 27.1/2017

CARRIED

7.5 Local Government Professionals (WA) Report

Local Government Professionals (WA) Deputy President, Ian Cowie presented on the activities of the Local Government Professionals (WA).

8. ADDITIONAL ZONE RESOLUTIONS

Moved: President Cr Karen Chappel
Seconded: Cr John Logan

That the additional Zone Resolutions from the March 2017 round of Zones meetings as follows be referred to the appropriate policy area for consideration.

RESOLUTION 28.1/2017

CARRIED

Moved: Cr Sharron Hawkins Zeeb
Seconded: Mayor Tracey Roberts

That the following resolution from the Central Country Zone be considered as special urgent business:

Police Resources in Regional Towns - Shire of Dumbleyung (Planning & Community Development)

That WALGA be requested to advocate to all political parties, ahead of the State Election on Saturday 11 March 2017, the need for adequate police staff resources for regional centres to avoid the need for police staff resources from smaller communities being used to supplement the needs of regional centres.

RESOLUTION 29.1/2017

CARRIED

Moved: President Cr Phillip Blight
Seconded: President Cr Malcolm Cullen

That WALGA be requested to advocate to all political parties, ahead of the State Election on Saturday 11 March 2017, the need for adequate police staff resources for regional centres to avoid the need for police staff resources from smaller communities being used to supplement the needs of regional centres.

RESOLUTION 30.1/2017

CARRIED

SOUTH METROPOLITAN ZONE

Demolition Updates – Amendments to the Planning and Development (Local Planning Scheme) Regulations 2015 (Planning and Community Development)

1. That the South Metropolitan Zone request WALGA to advise the Department of Planning that the Zone opposes the removal of the requirement for Demolition Planning approval for demolition of a single house dwelling from the Local Planning Scheme Regulations.
2. That the heritage concerns raised by the Zone are provided to the Department of Planning and the Heritage Council.

Funding for Climate Change Adaption and Planning by Local Government (Environment and Waste)

That the South Metro Zones requests WALGA to advocate the State Government to provide grants to provide plan and support the implementation of climate change initiatives in Local Government.

The Impact on Human Health of Vehicle Diesel Particulate Emissions (Infrastructure)

That WALGA:

Advocate to State Government that the impact on human health of vehicle diesel particulate emissions are fully integrated into transport and urban planning with a view to reducing the harm caused by them.

Specifically, WALGA will:

- a) seek to ensure that diesel particulate emissions and their cost to human health and the consequent need to reduce them are integrated into all relevant State Government policies as these are updated and reviewed;
- b) advocate for an integrated approach by all levels of government to the reduction in absolute terms of vehicular diesel particulate pollution; and
- c) support the integration of the health costs of diesel particulate pollution into benefit - cost ratio analyses used to evaluate transport infrastructure and other significant projects.

Support for WALGA updated Investment Policy (Economics)

That the South Metropolitan Zone:

- Supports WALGA's updated Investment Policy which includes the addition of Divestment from Fossil Fuels.
- Supports WALGA's intention to seek to invest in financial institutions which do not fund fossil fuel, directly or indirectly; subject to minimum credit risk and portfolio exposure limits prescribed elsewhere in the policy.
- Requests WALGA to provide further information and updates to the South Metropolitan Zone as this policy is implemented.

Impact of Major Infrastructure projects and biodiversity (Environment and Waste)

That the South Metropolitan Zone:

1. Requests WALGA to consider the implications for Local Government associated with clearing of land for major infrastructure projects and subsequent impacts on local biodiversity.
2. Requests WALGA to investigate whether offsets implemented outside the affected Local Government are a suitable way to address damage to local biodiversity and if not, how can the system be changed to improve it?
3. Requests WALGA to seek information from State Government with regard to ways in which projects that cause significant adverse impacts on individual Local Government's commitment to bio diversity, can be better dealt with.

NORTH METROPOLITAN ZONE

Provision of Football Facilities and Amenities across Local Government Districts (Planning & Community Development)

That the North Zone of WALGA recommends to the WALGA State Council:

1. WALGA advocate on behalf of Local Government and engage with the Department of Sport and Recreation, and Football West to inform them that the sector's role is to support community based sport and recreation development and that the development of elite/high level sport facilities should be funded through the State and State Sporting Association; and
2. Local Government Authorities be engaged and consulted in the development of the Football West Strategic Plan and that it develops a sustainable model for the provision and management of NPL facility development and relegation to accordance with Local Government Authorities' role.

NORTHERN COUNTRY ZONE

Shire of Irwin – Seeking Amendment to the Dog Act (Governance)

That the Northern Country Zone of WALGA requests WALGA to lobby the State Government to have the Dog Act 1976 amended to define 'dog' as: Canis Familiaris, Canis Lupus or derivatives of Canis Familiaris and Canis Lupus under Section 3. Terms used.

WANDRRA funding shortcomings (Infrastructure)

WALGA call upon the State Government to amend WANDRRA funding to allow for upgrade works to be undertaken on road infrastructure that is habitually impacted by flooding events.

AVON MIDLAND COUNTRY ZONE

WA Natural Disaster Relief Recovery Arrangements (WANDRRA) (Planning & Community Development)

The meeting requested that the WA Local Government Association be asked to provide a briefing note on the WA Natural Disaster Relief Recovery Arrangements.

CENTRAL COUNTRY ZONE

Police Resources in Regional Towns - Shire of Dumbleyung (Planning & Community Development)

That WALGA be requested to advocate to all political parties, ahead of the State Election on Saturday 11 March 2017, the need for adequate police staff resources for regional centres to avoid the need for police staff resources from smaller communities being used to supplement the needs of regional centres.

SOUTH WEST COUNTRY ZONE

Hazard Reduction on Highway Reserves (Infrastructure)

That WALGA consult with Main Roads Western Australia seeking the development of some clear standards for roadside hazard reduction noting that this summer has seen a significant reduction in such hazard reduction within the South-West Region.

Annual Electors Meetings (Governance)

That the South West Zone seeks the support of WALGA in lobbying the Department of Local Government and Communities to remove the requirement in the Local Government Act (S.5.27) to conduct Annual Electors Meetings as it is considered that Annual Electors Meetings have little relevance to the Electors when issues can be raised on a regular basis at Council meetings during Public Question Time.

Divestment from Fossil Fuels (Environment & Waste)

That WALGA State Council

1. Rescind Investment Policy FS080 endorsed at the December 2016 State Council Meeting:
2. Revert to the previous version of this policy.

The President, Cr Lynne Craigie, on behalf of State Council, wished all the best to all State Councillors contesting the 2017 State Election.

9. MEETING ASSESSMENT

President Cr Phillip Blight provided feedback as to the effectiveness of the meeting.

10. DATE OF NEXT MEETING

That the next meeting of the Western Australia Local Government Association State Council be held in Cue in the Murchison Zone at a location to be advised on 5 May 2017, commencing at 9am.

11. CLOSURE

There being no further business, the President closed the meeting at 6:19pm.

10 PETITIONS / DEPUTATIONS / PRESENTATIONS

Miss Iona Sheehan-Lee presented a video to the Council about her intention in relation to the potential lease of the Menzies Railway Station.

Ms Sheehan-Lee left the meeting at 1.15pm.

11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 PRESIDENTS REPORT

COUNCIL RESOLUTION:	No 1164
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Moved: Cr Lee

Seconded: Cr Tucker

That Council receive the Presidents report for February 2017.

Carried 4/0

26th February

I travelled to Perth with Chief Executive Officer Rhonda Evans.

27 February 2017

I attended a meeting in Perth at Department of Planning Office with Chief Executive Officer and representatives from Tjuntjuntjarra regarding land use for Tjuntjuntjarra. We were given an overview on the proposal for new Age Care/HACC Building.

28 February 2017

The Chief Executive Officer and myself attended breakfast with Mark McGowan, hosted by Tourism WA.

At 3pm I attended Mayor's and President's Forum at Western Australian Local Government Association (WALGA), hosted by Lynne Craigie WALGA President.

8 March 2017

I attended a Civic Reception for Wendy Duncan MLA. An exceptionally successful evening and congratulations to Staff, Students and volunteers for a great evening. I have received letters of appreciation from Wendy Duncan and John Tonkin.

27 March 2017

I chaired the Special Meeting of Council at 2pm and then at 4pm I chaired a meeting of the Lake Ballard Management Advisory Committee.

The positive comments I am constantly receiving on the clean and tidy state of our town is very pleasing. I have already had comments on how great the covered display area looks after the clean-up and distribution of gravel. Well done to the crew.

12 REPORTS OF OFFICERS

12.1 HEALTH BUILDING AND TOWN PLANNING

12.1.1 Health and Building Report February 2017

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	ADM384
DISCLOSURE OF INTEREST:	The author has no interest to disclose
DATE:	22 March 2017
AUTHOR:	David Hadden, Environmental Health Officer
ATTACHMENTS	Nil

COUNCIL RESOLUTION:	No 1165
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Moved: Cr Lee

Seconded: Cr Mazza

That Council receive the report of the Environmental Health Officer for the month of February 2017 for information.

Carried 4/0

OFFICER RECOMMENDATION:

That Council receive the report of the Environmental Health Officer for the month of February 2017 for information.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

This report is for the information of Council, and relates to matters addressed by the Environmental Health Officer for the month of February 2017.

RELEVANT TO STRATEGIC PLAN:

Active Civic Leadership Achieved

- Regularly Monitor and Report on the Shire's Activities, Budgets, Plans and Performance

STATUTORY AUTHORITY:

Building Act 2011

Public Health Act 2016

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS : Nil

RISK ASSESSMENTS:

No Risk Assessments have been adopted in relation to these matters.

BACKGROUND:

The Shire contracts the services of an Environmental Health Officer (EHO) for two days per month. The Officer is available for consultation at all times, and attends the administration office once per month to meet with the Chief Executive Officer.

The following is a brief report of the monthly activities.

COMMENT:

Building/Planning

Carried out inspection of Davyhurst Mine Village swimming pool in readiness for retrospective application for approval. This pool was constructed a number of years ago without the relevant Health Department approval. As such the Mine is preparing a retrospective application for approval after carrying out an upgrade of the facility to meet compliance requirements under the WA Aquatic Facilities Code of Practice.

Health

Prepared correspondence to a number of aboriginal housing agencies expressing Councils concern around poor maintenance of aboriginal housing and the impact this is having on health outcomes for tenants.

The Health Department are commencing work on stage 3 of the implementation of the new Health Act 2016. Stage 3 will incorporate a consultative review/replacement/rescission of 22 sets of regulations under the old Health Act which will result in new regulations using a risk based approach being created. Once complete the intention of the Department is to rescind all local government Health Local Laws as the new Regulations are expected to provide enough regulatory controls that health local laws will not be needed. In future if local government still wish to create health local laws they will only be able to do so under the Local Government Act in future not Public Health Act.

Made enquiries with the Health Department of WA regarding Dr Christine Jeffries-Stokes concerns around Nitrate levels in drinking water in the Goldfields area.

Contacted the Menzies School and Menzies Aboriginal Corporation requesting application from them for the kitchen being used for meals preparation for school children. The kitchen will be required to comply with the Food Act 2008 and Food Standards Code 3.2.3 prior to being registered as a food premises.

12.1.2 Planning Application – Alfresco Dining 22 Shenton Street Menzies

LOCATION:	22 Shenton Street Menzies
APPLICANT:	David William McKenna
DOCUMENT REF:	EDM 245
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	22 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.1.2-1 Sketch of Outdoor Dining 12.1.2-2 Plan of proposed area and existing premises 12.1.2-3 Planning Application Form 1

COUNCIL RESOLUTION:

No 1166

Moved: Cr Mazza

Seconded: Cr Tucker

That Council approve the application for development for approval of an alfresco dining area adjacent to the premises of 22 Shenton Street Menzies subject to the following conditions:

- 1. All structures to be removable and the area able to be cleared within four hours*
- 2. The applicant will be responsible for the restoration of any damage to the paving in the area covered by the application.*
- 3. A minimum width of one (1) metre of footpath open to the public to be retained at all times*
- 4. Public Liability of a minimum of twenty million dollars to be held by David William McKenna, and a copy of the certificate of currency provided to the Shire annually*
- 5. Details of any complaints relating to the facility to be reported to Council within 60 days of submission.*

Carried 4/0

OFFICER RECOMMENDATION:

That Council approve the application for development for approval of an alfresco dining area adjacent to the premises of 22 Shenton Street Menzies subject to the following conditions:

- All structures to be removable and the area able to be cleared within four hours
- The applicant will be responsible for the restoration of any damage to the paving in the area covered by the application.
- A minimum width of one (1) metre of footpath open to the public to be retained at all times
- Public Liability of a minimum of twenty million dollars to be held by David William McKenna, and a copy of the certificate of currency provided to the Shire annually
- Details of any complaints relating to the facility to be reported to Council within 60 days of submission.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

The owner of the Menzies Hotel has applied for permission to use a portion of the footpath immediately outside the southern-most doors of the public bar area. It is proposed that subject to Council approval that Mr McKenna will apply to the Department of Liquor and Gaming to extend his licence to include this area.

RELEVANT TO STRATEGIC PLAN:

Sustainable local economy encouraged

- A strong local economy accessing the commercial options and services in place for timely development.

STATUTORY AUTHORITY:

Town Planning Scheme No 1 – Shire of Menzies

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS: Nil

BACKGROUND:

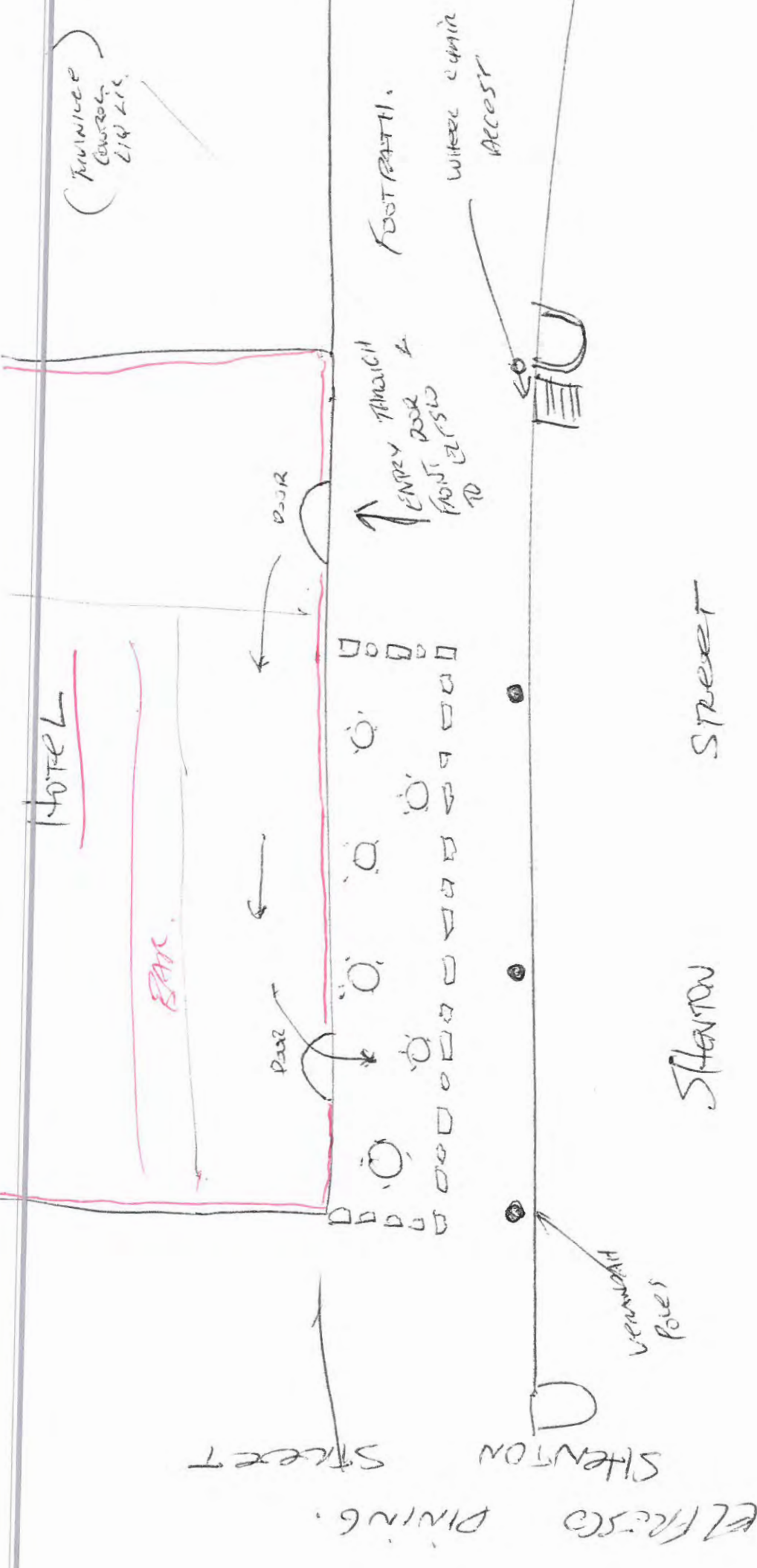
The Shire of Menzies has not previously received any applications for similar facilities although alfresco dining is not unusual in most towns. This application has been received as approval will be required prior to Mr McKenna making application to extend the licenced premises.

COMMENT:

In a town as small as Menzies, with the majority of traffic being through traffic, visible signs of occupation is important to business. It is believed that the presence of an alfresco area may encourage passing travellers to stop

There is an existing alfresco area on the opposite side of the road, which is removed each evening. It is proposed that the perimeter demarcation for the Hotel will be removable, but it will not be necessary to remove it each evening.

The applicant will be responsible for providing full documentation of the condition of the paving of the area prior to the commencement of the installation, and must ensure that pedestrian access along the footpath is not compromised.



2

9/2/13

Hotel

ROHINDA, DO YOU RECIEN
THIS INFO IS ENOUGH!

Done

FILE:		IB
CEO		PRES
10 FEB 2017		
DCEO		MCS
MWS		EHO
CEOXA		STAFF

FENCED OFF AREA.
TO BE MADE OF GALVANIZED
TUBING IN SECTIONS.

SIDE SECTIONS 2.5 x 12.00
FRONT SECTION 3.6 x 12.00
FRONT POSTS 80 x 80



COLOUR BOND SHEET INSERTS
SECTIONS BOLTED TOGETHER,
TO ENABLE EASY REMOVAL
IF REQUIRED. (DM)

EL-FRESNO AREA 3.6 x 2.5
ENTRY THROUGH PUBLIC BAR.

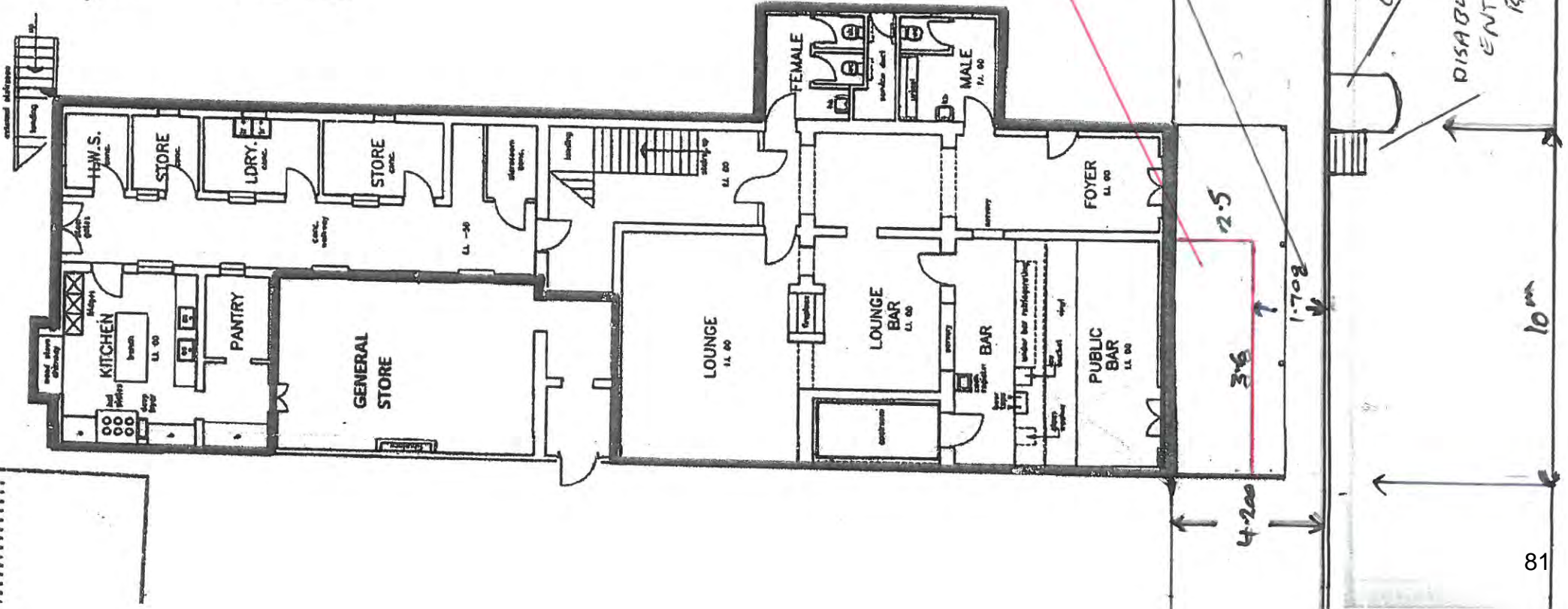
PUBLIC WALKWAY
= 1.700 wide.

SIDE WALK
PAVING.

CONCRETE RHYTHM.

ROAD

DISABLED
ENTRY
RAMP.





FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL

FILE:	CEO	PRES	IB
16 FEB 2017			
DCEO	MWS	CEQA	MC EHO STAFF

Owner Details

Name(s):	DAVID WILLIAM MYLENNA		
ABN (if applicable):			
Mailing Address:	22 SHENTON STREET		Postcode: 6436
	MENZIES		
Work Phone:	9024 2016	Fax:	90
Home Phone:		Email:	
Mobile Phone:	0419044801	MENZIES.HOTEL@ACTIV3.NET.AU	
Contact Person for Correspondence:	DAVE		
Signature:		Date:	19.2.17
Signature:		Date:	

The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).

Applicant Details (if different from owner)

Name(s):			
Mailing Address:			Postcode:
Work Phone:		Fax:	
Home Phone:		Email:	
Mobile Phone:			
Contact Person for Correspondence:			
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application.			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Signature:		Date:	

Property Details

Lot No:	606	Street No:	43	Location No:	
Diagram or Plan No:	301310	Certificate of Title Volume No:	1878	Folio:	537 538
Title encumbrances (e.g. easements, restrictive covenants):					
Street Name:	SHENTON	Suburb:	MENZIES		
Nearest street intersection:	BROWN STREET				

Proposed Development								
Nature of Development:	Works	<input type="checkbox"/>	Use	<input checked="" type="checkbox"/>	Works and Use	<input type="checkbox"/>		
Is an exemption from development claimed for part of the development?					Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, is the exemption for:		Works	<input type="checkbox"/>	Use	<input type="checkbox"/>			
Description of proposed works and/or land use:		EL FRESCO DINING AREA IN FRONT OF HOTEL. SHENTON STREET.						
Description of exemption claimed (if relevant)								
Nature of any existing buildings and/or land use:		FOOT PATH.						
Approximate cost of proposed development:				\$	4000.00			
Estimated time of completion:			2 DAYS.					

OFFICE USE ONLY																				
Application Fee:							File No.													
Fees Paid:			/			/						Application No.	P			/				
Received By:							Record No.													
Date Received			/			/	Receipt No.													

12.2 FINANCE AND ADMINISTRATION

12.2.1 Statement of Financial Activity for the Month of February 2017

**THIS ITEM HAS BEEN WITHDRAWN FROM THE AGENDA PROIR TO THE
COUNCIL MEETING TO BE PRESENTED AT A LATER MEETING.**

12.2.2 Monthly Listing of Payments for the Month of February 2017

LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	EDM 017
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	20 March 2017
AUTHOR:	Jeanette Taylor, Manager Finance and Administration
ATTACHMENT:	12.2.2-1 Payment Listings for February 2017

COUNCIL RESOLUTION:	No 1167
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Moved: Cr Tucker

Seconded: Cr Mader

That Council receive the list of payments for the month of February 2017 totalling \$261,131.13 being:

- 1) No cheques were drawn.*
- 2) Electronic Fund Transfer EFT1919 - EFT1981 payments in the Municipal Fund totalling \$224,724.95.*
- 3) Direct Debit payments from the Municipal Fund totalling \$36,406.18.*
- 4) Credit card payments for the statement period 29 December 2016 to 28 January 2017 (included in direct debits) totalling \$7,773.25.*

Carried 4/0

OFFICER RECOMMENDATION:

That Council receive the list of payments for the month of February 2017 totalling \$261,131.13 being:

- 1) No cheques were drawn.
- 2) Electronic Fund Transfer EFT1919 - EFT1981 payments in the Municipal Fund totalling \$224,724.95.
- 3) Direct Debit payments from the Municipal Fund totalling \$36,406.18.
- 4) Credit card payments for the statement period 29 December 2016 to 28 January 2017 (included in direct debits) totalling \$7,773.25.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The list of payments made for the month of February 2017 to be received by Council.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 Number 13.

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for Payment

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP7 Accounts payable amounts and disbursements are either inaccurately recorded or not recorded at all.

BACKGROUND:

Payments have been made by electronic funds transfer (EFT) and direct transfer from Council's Municipal bank account and duly authorised as required by Council Policy. There have been no cheque payments made this month. These payments have been made under authority delegated to the Chief Executive Officer and are not reported to Council.

COMMENT:

The EFT and Direct Debit payments that have been raised for the month of February 2017 are attached.

After payment, the balance of creditors will be \$14,698.43.

**Shire of Menzies
Payments for the Month of February 2017
Cheques**

Chq/EFT	Date	Name	Description	Amount
		Cheques		\$(0.00)
		EFT		\$224,724.95
		Direct Debit		\$36,406.18
		Total Payments		<u>\$261,131.13</u>
		Credit Card Payments (included in Direct Debit)		\$7,773.25

Shire of Menzies
Payments for the Month of February 2017
EFT

Chq/EFT	Date	Name	Description	Amount
EFT1919	09/02/2017	Canine Control	Agreement Ranger Services 2016 2017 January 2017	\$1,600.50
EFT1920	09/02/2017	Emerge Technologies	Quote 201981 - two ASUS notebooks for use by mobile staff	\$1,203.40
EFT1921	09/02/2017	Fe Limited	Rates refund for assessment A4868 E77/02116	\$205.42
EFT1922	09/02/2017	Fraka Investments Pty Ltd	Rates refund for assessment A4483 E77/01851	\$779.92
EFT1923	09/02/2017	Aruma Exploration Pty Ltd	Rates refund for assessment A4629 E29/00852	\$27.73
EFT1924	09/02/2017	Air Liquide WA Pty Ltd	Rental June 2016	\$87.81
EFT1925	09/02/2017	Australian Taxation Office	Activity Statement January 2017	\$35,368.00
EFT1926	09/02/2017	Toll Ipec/Courier Australia	Freight	\$10.30
EFT1927	09/02/2017	Everett Butchers	Australia Day Breakfast & Kookynie Cricket game on 26/1/2017	\$115.57
EFT1928	09/02/2017	Goldfields Locksmiths	Master Key System	\$186.80
EFT1929	09/02/2017	Goldfields Toyota	40,000 kilometer Service 1MN - CEO Vehicle	\$751.38
EFT1930	09/02/2017	Menzies Hotel	Gas bottles for 14B Walsh St, Aust Day, Papers & Xmas vouchers	\$718.90
EFT1931	09/02/2017	Landgate	Mining tenements chargeable schedule No. M2017/1 Dated 03/12/2016 to 09/01/2017	\$38.00
EFT1932	09/02/2017	Shire of Menzies Social Club	Payroll deductions	\$120.00
EFT1933	09/02/2017	Netlogic Information Technology	Set up CEO email and calendar on CEOXA laptop	\$185.00
EFT1934	09/02/2017	Shire of Leonora	Health / Building Services January 2017	\$3,507.50
EFT1935	09/02/2017	Sparlon Electrical	Electrical repairs Admin & 14A & B Walsh St	\$2,436.50
EFT1936	17/02/2017	Goldfields T-Ball Association	Funding assistance for Jake Tucker to play in the WA State Championships in Perth	\$550.00
EFT1937	17/02/2017	Netlogic Information Technology	1 year subscription Office 365	\$6,056.82
EFT1938	20/02/2017	Ian Cowden	Rates refund for assessment A5175 E29/00951	\$1,335.25
EFT1939	24/02/2017	Western Diagnostic	Testing for employee	\$70.07
EFT1940	24/02/2017	Tenderlink	E-Tendering portal	\$2,750.00
EFT1941	24/02/2017	Force Equipment Pty Ltd	Hire of D10t dozer	\$19,060.80
EFT1942	24/02/2017	Jervois Mining Ltd	Rates refund for assessment A3357 E77/01440	\$1,125.47
EFT1943	24/02/2017	St George Mining Limited	Rates refund for assessment A4267 E39/01565	\$1,551.76
EFT1944	24/02/2017	Emu NI	Rates refund for assessment A5037 E30/00462	\$140.55
EFT1945	24/02/2017	Bergies	Retaining panels and post	\$727.00
EFT1946	24/02/2017	Apollo Mining Pty Ltd	Rates refund for assessment A3200 E39/01236	\$156.08
EFT1947	24/02/2017	Australian Taxation Office	BAS December 2016	\$3,590.00
EFT1948	24/02/2017	Bah Henneker & CO	Service of 10 Air Con Units - Town Hall Office	\$3,630.00
EFT1949	24/02/2017	Bunnings	Shelving - 1200 wide	\$2,705.90
EFT1950	24/02/2017	Cabcharge Australia Limited	Cabcharges 2/1-29/1/17	\$12.78
EFT1951	24/02/2017	C Direct	Prepaid recharge \$20	\$495.20
EFT1952	24/02/2017	City Of Kalgoorlie - Boulder	Member Contribution 15/16	\$8,800.00
EFT1953	24/02/2017	Toll Ipec/Courier Australia	Freight	\$85.76
EFT1954	24/02/2017	Coyles Mower & Chainsaw Centre	Stihl BG86C Blower	\$422.80
EFT1955	24/02/2017	Cybersecure	Backup service January 2017	\$129.00
EFT1956	24/02/2017	Dean's Auto Glass	Cut and fit new window to grader	\$1,048.03
EFT1957	24/02/2017	Eagle Petroleum (W.A) Pty Ltd	Deliver 10,000 ltrs fuel to depot	\$13,251.42
EFT1958	24/02/2017	Energy Metals Limited	Rates refund for assessment A5161 R29/00001	\$357.74
EFT1959	24/02/2017	Flex Industries	2, 24/13 mack mudflaps	\$580.95
EFT1960	24/02/2017	Global Communication Services	Antenna and base for uhf	\$103.00
EFT1961	24/02/2017	Goldline Distributors	Refreshments for Aust Day, meeting & cleaning products	\$816.98
EFT1962	24/02/2017	Heatleys safety and Industrial	Safety work boots	\$203.80
EFT1963	24/02/2017	Hoops Plumbing & Gas Fitting	Blocked Drain 39 Mercer	\$867.35
EFT1964	24/02/2017	Tucker, Ian Cr	Travel Menzies Esperence & return councillor training	\$739.88
EFT1965	24/02/2017	JR & A Hersey	100 litre model FC700 portable evaporative air/con	\$2,079.00
EFT1966	24/02/2017	Kalmech Pty Ltd	Service rubbish truck	\$389.35
EFT1967	24/02/2017	Kalgoorlie - Boulder Urban Landcare Group	Kurrajong trees, native plants & Consultation, planning & planting	\$3,167.20
EFT1968	24/02/2017	Marketforce	Review of System Representation	\$816.04
EFT1969	24/02/2017	Shire of Menzies Social Club	Payroll deductions	\$130.00
EFT1970	24/02/2017	McLean Print	2000 DL Printed Envelopes	\$462.00
EFT1971	24/02/2017	Netlogic Information Technology	Set up CEO email and calendar on CEOXA laptop	\$600.00
EFT1972	24/02/2017	Titan Australia Pty Ltd	2-14.00 grader tyres	\$2,090.00
EFT1973	24/02/2017	Office National	Paper	\$1,060.55
EFT1974	24/02/2017	Penns Cartage	Deliver dozer from Riverina Stn to Force Equipment kalgoolie	\$5,555.55
EFT1975	24/02/2017	Refresh Water	Water	\$54.00

Shire of Menzies
Payments for the Month of February 2017
EFT

EFT1976	24/02/2017	Shire of Leonora	Refund of building licence (sewage system) collected by Menzies but should have been for Leonora	\$118.00
EFT1977	24/02/2017	Sparlon Electrical	39 Mercer Street - install wireless router into house and aerial to roof or gutter, electrical work on various Shire properties, replace light globes, investigate water leak through light fittings	\$2,248.40
EFT1978	24/02/2017	St John Ambulance Menzies	First Aid Kit for Depot	\$184.00
EFT1979	24/02/2017	Moore Stephens	Preparation & lodgement of November 2016 IAS	\$379.50
EFT1980	24/02/2017	WML Consultants	Claim 3 Menzies NW Road 16.6	\$15,107.68
EFT1981	24/02/2017	WesTrac Pty Ltd	Right Hand door window Cat 12M Grader	\$1,207.96
Payroll	31/01/2017	Payroll	Payroll	\$35,579.05
Payroll	14/02/2017	Payroll	Payroll	\$34,789.55
				\$224,724.95

Shire of Menzies
Payments for the Month of February 2017
Direct Debit

Chq/EFT	Date	Name	Description	Amount
DD1075.1	01/02/2017	WESTNET	Lady Shenton Computers 01/02/2017 to 01/03/2017	\$90.45
DD1075.2	16/02/2017	Horizon Power		\$624.27
DD1075.3	21/02/2017	Horizon Power	29B Shenton St 31/12/16- 02/02/2017	\$80.06
DD1079.1	14/02/2017	Wa Local Govt Superannuation Plan	Superannuation contributions	\$3,756.09
DD1079.2	14/02/2017	Kinetic Superannuation	Superannuation contributions	\$1,015.38
DD1079.3	14/02/2017	Wa Local Govt Superannuation Plan	Payroll deductions	\$1,326.07
DD1079.4	14/02/2017	B T Finanacial Group Superannuation	Superannuation contributions	\$441.78
DD1079.5	14/02/2017	Catholic Super	Superannuation contributions	\$698.62
DD1079.6	14/02/2017	Australian Super	Superannuation contributions	\$274.43
DD1079.7	14/02/2017	Commonwealth Essential Super	Superannuation contributions	\$345.36
DD1101.1	24/02/2017	BOQ Finance	Copier Charges February 2017	\$389.40
DD1101.2	24/02/2017	Australia Post	Post Office	\$270.00
DD1103.1	28/02/2017	Wa Local Govt Superannuation Plan	Superannuation contributions	\$3,916.08
DD1103.2	28/02/2017	Kinetic Superannuation	Superannuation contributions	\$1,015.38
DD1103.3	28/02/2017	Wa Local Govt Superannuation Plan	Payroll deductions	\$1,328.48
DD1103.4	28/02/2017	B T Finanacial Group Superannuation	Superannuation contributions	\$490.04
DD1103.5	28/02/2017	Catholic Super	Superannuation contributions	\$714.38
DD1103.6	28/02/2017	Australian Super	Superannuation contributions	\$259.15
DD1103.7	28/02/2017	Commonwealth Essential Super	Superannuation contributions	\$454.30
DD1105.1	27/02/2017	Jillian Dwyer	Meeting Fees February 2017	\$2,562.08
DD1105.2	27/02/2017	Ian Baird	Meeting Fees February 2017	\$1,091.08
DD1105.3	27/02/2017	Jamie Mazza	Meeting Fees February 2017	\$872.50
DD1105.4	27/02/2017	Keith Mader	Meeting Fees February 2017	\$872.50
DD1105.5	27/02/2017	Tucker, Ian Cr	Meeting Fees February 2017	\$872.50
DD1105.6	27/02/2017	Debbie Hansen	Meeting Fees February 2017	\$872.50
DD1105.7	27/02/2017	Justin Lee	Meeting Fees February 2017	\$872.50
DD1111.1	15/02/2017	Toyota Finance	Golden Quest Vehicle February 2017	\$991.90
DD1111.2	15/02/2017	BOQ Finance	Copier Charges February 2017	\$1,719.10
1617-08.02	01/02/2017	NAB	Merch fee	\$250.81
1617-08.02	01/02/2017	NAB	Merch fee	\$38.90
1617-08.02	01/02/2017	NAB	Merch fee	\$36.90
1617-08.03	02/02/2017	NAB	Credit Card	\$7,773.25
1617-08.19	23/02/2017	NAB	NAB Connect fee Access and Usage	\$46.24
1617-08.24	28/02/2017	NAB	Account fees	\$43.70
				\$36,406.18

Shire of Menzies
Payments for the Month of February 2017
Credit Card

Date	Name	Description	Amount
03/02/2017	Microsoft Store	Microsoft Software	539.00
03/02/2017	Office National	Office National	20.90
03/02/2017	Harvey Norman	Harvey Norman - uniden cordless phone, microsoft wireless display	167.00
03/02/2017	Office National	Office National - Ledah Hobby Trimmer	137.50
03/02/2017	GR Hot Bread Shop	Hot Bread Shop - Australia Day	14.00
03/02/2017	Woolworths	Woolworths - Australia Day	70.00
03/02/2017	Sports Power	Sports Power - cricket sets	100.00
03/02/2017	Howbel Pty Ltd	Howbell PL - Telstra prepaid phone for sale at Visitor Centre	151.50
03/02/2017	NAB	Card fee	9.00
03/01/2017	Local Government	LGMA Finance Professionals Conference 2017	1505.00
13/10/2016	Water Corporation	90 07530 35 5 Water Corp 14B Walsh St	46.04
13/10/2016	Water Corporation	90 13365 87 8 Water Corp Unit B 53 Walsh St	39.67
13/10/2016	Water Corporation	90 13365 88 6 Water Corp Unit A 53 Walsh St	39.67
13/10/2016	Water Corporation	90 07530 05 6 Water Corp 52-54 Shenton St	39.67
13/10/2016	Water Corporation	90 07530 06 4 Water Corp 50 Shenton St	39.67
13/10/2016	Water Corporation	90 16555 23 9 Water Corp 29B Shenton St	92.26
13/10/2016	Water Corporation	90 19918 36 5 Water Corp 41 Mercer St	89.08
13/10/2016	Water Corporation	90 07529 98 7 Water Corp LA Standpipe No 2 Dam Pump Line	75.94
13/10/2016	Water Corporation	90 17145 74 1 Water Corp 40 Wilson St	71.54
13/10/2016	Water Corporation	90 16555 22 0 Water Corp 29A Shenton St	65.17
13/10/2016	Water Corporation	90 19918 35 7 Water Corp 39 Mercer St	60.39
13/10/2016	Water Corporation	90 18481 73 9 Water Corp 25 Onslow St	60.39
13/10/2016	Water Corporation	90 07530 33 9 Water Corp Unit A 14 Walsh St	50.82
04/01/2017	Water Corporation	Water Authority - rental charges town water tank land 1/1/17 to 31/12/17	550.00
03/01/2017	Water Corporation	Water Corp 90 20779 07 5 - Reserve 5064 Suiter street-CC fee	2.64
13/10/2016	Water Corporation	90 07530 04 8 Water Corp 31 Shenton St	412.56
13/10/2016	Water Corporation	90 17644 61 2 Water Corp Centre at Shenton St Lot 41	204.01
13/10/2016	Water Corporation	90 07529 96 0 Water Corp Caravan Park	192.68
13/10/2016	Water Corporation	90 07530 01 3 Water Corp 33 Shenton St	184.69
13/10/2016	Water Corporation	90 07530 36 3 Water Corp Walsh St Lot 1089	162.38
13/10/2016	Water Corporation	90 19446 63 6 Water Corp 25 Walsh st	149.61
13/10/2016	Water Corporation	90 20378 29 8 Water Corp 36 Mercer St	117.75
13/10/2016	Water Corporation	90 16689 38 4 Water Corp Lot 1 Reid St	108.20
03/01/2017	CPA Australia LTD	CPA Membership 1 Jan to 31 Dec 2017	720.00
23/12/2016	Telstra	Telstra Acct 367 1243 388 - Mobile Phones	686.97
21/12/2016	Telstra	Telstra Acct 118 2919 000 - Office, Lady Shenton and internet	527.36
20/12/2016	Telstra	Telstra Acct 330 7495 295 -Satelite phones	261.19
03/01/2017	NAB	Card fees Expenses	9.00

Direct Debit

\$ 7,773.25

12.3 WORKS AND SERVICES

12.3.1 Reseal Program Assessment February 2017

LOCATION:	Road Assets
APPLICANT:	N/A
DOCUMENT REF:	EDM 127 6403
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	20 March 2016
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.3.1-1 Road Reseal Program 2016/2017 12.3.1-2 Reseal Program Assessment February 2017

COUNCIL RESOLUTION:	No 1168
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Moved: Cr Mader

Seconded: Cr Tucker

That Council

- 1. Receive the Reseal Program Assessment as at February 2017 from WML Consultants (Attachment 2)*
- 2. Endorse the reseal program for the year ending 30 June 2017 (attachment 1)*
- 3. Review the priority for the reseal program for the year ending 30 June 2018 at the April 2017 meeting of Council.*

Carried 4/0

OFFICER RECOMMENDATION:

That Council

4. Receive the Reseal Program Assessment as at February 2017 from WML Consultants (Attachment 2)
5. Endorse the reseal program for the year ending 30 June 2017 (attachment 1)
6. Review the priority for the reseal program for the year ending 30 June 2018 at the April 2017 meeting of Council.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

WML Consultants have undertaken an assessment of all sealed roads within the Shire of Menzies, and rated each road. A listing of all roads and their rating is attached to this report.

Roads to be resealed in the 2016/2017 Financial year have been highlighted in green. These roads are all in the Menzies Townsite. This is to maximise the area of reseal to be undertaken as there will be little mobilisation and demobilisation of plant.

RELEVANT TO STRATEGIC PLAN:

Priority Sustainable local economy encouraged
Safe and useable road network

STATUTORY AUTHORITY:

Local Government Act 14995 Section 3.53 – control of certain unvested Facilities

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Job CR0032 in the annual budget of \$100,000 will be used for the 2016/2017 Reseal Program.

RISK ASSESSMENTS:

OP42 Capacity to Deliver Services – Pot Holes and road shoulder wearing causing potential traffic hazards and/or closures.

BACKGROUND:

Council Long Term Financial Plan includes an allocation for Town Streets reseal of \$70,000. The adopted budget for the year has provided \$100,000 for this purpose.

With the change of staff, and the decision of Council to no longer have the position of Works Manager, WML Consultants were commissioned to undertake an assessment of all sealed roads, and provide the assessment to assist Council in setting priorities for the future.

COMMENT:

Changes to staffing, and other pressures encountered by Council since the preparation of the Long Term Financial Plan together with the freezing of the Financial Assistance Grant necessitate a review of the figures and aspirations of Council.

This assessment will guide Council to identify and prioritise it's reseal program for the forthcoming years. The total reseal needs have been estimated as \$1.42 million dollars.

Council's current commitment to spend the majority of the Roads to Recovery Grant funding on the sealing of Menzies North West Road will retard Council's ability to meet it's obligations on other roads unless additional funds can be sourced. Seeking these funds will become increasingly important in future years.

**Menzies Roads Condition Review
2016/17 Reseal Program**

Date 2/26/2017

Rate (\$/m²)
Reseal: 3.85
New two-coat seal: 5.67

Street	From	To	Length (m)	Width (m)	Area (m ²)	Rate (\$/m ²)	Amount (\$)	Cum Amt (\$)	Cum Amt (\$)	40% 20% 10% 30%				Rating	Comment
										LSD	Cracking	Rutting	Binder		
Walsh	GF Hwy	GF Hwy + 100m	100	6.7	670.0	3.85	2,579.5	2,579.5		4	3	1	5	380	Sth of town - very old. Average width
Mercer	Florence	1st 15m	15	16.5	247.5	3.85	952.9	3,532.4	952.9	5	3	2	2	340	
Onslow	Brown	Wilson	230	6.5	1,495.0	3.85	5,755.8	9,288.1	6,708.6	2	3	1	4	270	
Brown	Mercer	Reid	138	7.6	1,048.8	3.85	4,037.9	13,326.0	10,746.5	2	2	1	4	250	
Mercer	Last 10m	Brown	10	7.7	77.0	3.85	296.5	13,622.5	11,043.0	2	3	1	3	240	
GF Hwy parking LHS	7th nib	8th nib (1 bay + service station driveway + 4 bays)	60	4.2	252.0	3.85	970.2	14,592.7	12,013.2	4	2	1	1	240	LSD widen to 2m worst at nth driveway
Reid	1st 15m	last 10m	200	6.1	1,220.0	3.85	4,697.0	19,289.7	16,710.2	1	2	1	5	240	Coarse, hungry, stripping
Kookynie Road	6.3	6.5	200	8.2	1,640.0	3.85	6,314.0	25,603.7	25,603.7	4	1	3	1	240	Floodway & Grid
Gregory	Kensington	EOB	160	5.8	928.0	3.85	3,572.8	29,176.5	20,283.0	3	2	1	2	230	
Mercer	Bend	NP Entry	85	6.5	552.5	3.85	2,127.1	31,303.6	22,410.1	1	3	1	4	230	
GF Hwy parking RHS	4th nib	5th nib Brown Str (6 bays)	42	4.2	176.4	3.85	679.1	31,982.7	23,089.2	4	1	1	1	220	Opposite pub
Reid	Brown	1st 15m	15	6.7	100.5	3.85	386.9	32,369.6	23,476.1	3	1	2	2	220	Intersection taper. Average width quoted
Evanston - Menzies	West end		180	7.5	1,350.0	3.85	5,197.5	37,567.1	37,567.1	1	2	1	4	210	
GF Hwy parking LHS	4th nib (Brown str)	5th nib (6 bays)	42	4.2	176.4	3.85	679.1	38,246.3	24,155.3	3	2	1	1	200	Old bit
GF Hwy parking LHS	6th nib	7th nib (8 bays)	56	4.2	235.2	3.85	905.5	39,151.8	25,060.8	3	2	1	1	200	
GF Hwy parking RHS	Accross Intersection		10	4.2	42	3.85	161.7	39,313.5	25,222.5	3	2	1	1	200	Full width 3.5 inclu bike lane
Reid	Last 10m	Wilson / Kensington	10	6.7	67.0	3.85	258.0	39,571.5	25,480.5	3	2	1	1	200	
Mercer	1st 15m	Last 10m	202	7.7	1,555.4	3.85	5,988.3	45,559.7	31,468.7	1	3	1	3	200	
Mercer	Wilson	Bend	200	6.4	1,280.0	3.85	4,928.0	50,487.7	36,396.7	1	3	1	3	200	
Onslow	Wilson	Menzies NW Road	220	7.3	1,606.0	3.85	6,183.1	56,670.8	42,579.8	1	3	1	3	200	Includes bend to Cemetery T/Off
Wilson	Onslow	Mercer	136	7.4	1,006.4	3.85	3,874.6	60,545.5	46,454.5	1	3	1	3	200	
Wilson	Reid	GF Hwy-50m	85	7.6	646.0	3.85	2,487.1	63,032.6	48,941.6	1	3	1	3	200	
Kookynie Road	19.9	19.95	50	7.2	360.0	3.85	1,386.0	64,418.6	50,327.6	3	1	3	1	200	Floodway
Kookynie Road	21.95	22	50	7.2	360.0	3.85	1,386.0	65,804.6	51,713.6	3	1	3	1	200	Floodway
Brittania	Hotel / Champion	EOB	350	7	2,450.0	3.85	9,432.5	75,237.1	61,147.1	2.5	2	3	1	200	
Hotel parking			25	7	175.0	3.85	673.8	75,910.8	61,820.9	2.5	2	3	1	200	
Mercer	Brown	Wilson	232	7.6	1,763.2	3.85	6,788.3	82,699.2	55,729.9	2	2	1	2	190	
Kookynie Road	9.7	9.8	100	7.4	740.0	3.85	2,849.0	85,548.2	68,578.9	3	1	2	1	190	Donkey Rocks RHS 9.85SLk
Kookynie Road	18.6	18.65	50	8.2	410.0	3.85	1,578.5	87,126.7	70,157.4	3	1	2	1	190	Floodway
GF Hwy parking LHS	5th nib	6th nib (7 bays)	49	4.2	205.8	3.85	792.3	87,919.0	56,522.2	3	1	1	1	180	
Kookynie Road	23.4	23.6	200	7.1	1,420.0	3.85	5,467.0	93,386.0	71,989.2	2	2	3	1	180	
Kookynie Road	23.6	23.7	100	7.1	710.0	3.85	2,733.5	96,119.5	74,722.7	2	2	3	1	180	Floodway
Champion St Nth	Roundabout	Hotel/Brittania	100	6.9	690.0	3.85	2,656.5	98,776.0	77,379.2	2	2	3	1	180	
Kookynie Road	13.75	14.05	300	7	2,100.0	3.85	8,085.0	106,861.0	85,464.2	2.5	1	3	1	180	Some loss of stone. Reseal soon. Grid at 13.75SLk
Kookynie Road	14.1	16.5	2400	7	16,800.0	3.85	64,680.0	171,541.0	117,645.2	2.5	1	3	1	180	Some loss of stone. Reseal soon.Niagra T/Off RHS 15.4 SLk
Kookynie Road	18.65	19.9	1250	7.4	9,250.0	3.85	35,612.5	207,153.5	153,160.2	2.5	1	3	1	180	Some loss of stone. Reseal soon.
Kookynie Road	19.95	21	1050	7	7,350.0	3.85	28,297.5	235,451.0	181,457.7	2.5	1	3	1	180	Some loss of stone. Reseal soon.
Kookynie Road	22	22.5	500	7.1	3,550.0	3.85	13,667.5	249,118.5	195,125.2	2.5	1	3	1	180	Some loss of stone. Reseal soon.
Mercer	NP Loop	NP Loop	125	6.5	812.5	3.85	3,128.1	252,246.6	198,253.7	1	2	1	3	180	
Wilson	Mercer	Reid	140	7.5	1,050.0	3.85	4,042.5	256,289.1	202,306.2	1	2	1	3	180	
Wilson	GF Hwy-50m	GF Hwy-20m	30	12	360.0	3.85	1,386.0	257,675.1	203,692.2	1	2	1	3	180	
Brown	Onslow	Mercer	136	7.4	1,006.4	3.85	3,874.6	261,549.8	207,566.8	1	2	1	3	180	
Brown	Reid	GF Hwy-50m	83	7.4	614.2	3.85	2,364.7	263,914.4	210,001.5	1	2	1	3	180	
Brown	GF Hwy-50m	GF Hwy	50	10	500.0	3.85	1,925.0	265,839.4	211,926.5	1	2	1	3	180	Average width
GF Hwy parking RHS	9th nib	10th nib (8 bays) adjacent to playground	56	4.2	235.2	3.85	905.5	266,744.9	212,832.0	2	1	1	2	170	
Florence	Reid	GF Hwy	135	7.7	1,039.5	3.85	4,002.1	270,747.0	216,834.1	1	3	1	2	170	
GF Hwy parking LHS	1st nib	2nd small nib (3 bays)	21	4.2	88.2	3.85	339.6	271,086.6	217,223.7	2	2	1	1	160	Meandering cracks. Part old bit part new
GF Hwy parking LHS	2nd nib	3rd bit (7 bays)	49	4.2	205.8	3.85	792.3	271,878.9	218,016.0	2	2	1	1	160	Old bit
GF Hwy parking LHS	Accross Intersection		20	4.2	84.0	3.85	323.4	272,202.3	218,339.4	2	2	1	1	160	Old bit
GF Hwy parking RHS	7th nib	8th nib	50	4.2	210	3.85	808.5	273,010.8	219,147.9	2	2	1	1	160	
Caravan Park	Internal roads	Internal roads	310	5.8	1,798.0	3.85	6,922.3	279,933.1	220,070.2	1	4	1	1	160	Big shrinkage cracks - require attention
Kookynie Road	2.45	2.55	100	8.2	820.0	3.85	3,157.0	283,090.1	221,227.2	2	1	3	1	160	Floodway
Kookynie Road	3.2	3.35	150	8.2	1,230.0	3.85	4,735.5	287,825.6	222,962.7	2	1	3	1	160	Floodway
Kookynie Road	6.1	6.3	200	8.2	1,640.0	3.85	6,314.0	294,139.6	224,276.7	2	1	3	1	160	Floodway & Grid
Kookynie Road	14.05	14.1	50	8.2	410.0	3.85	1,578.5	295,718.1	225,855.2	2	1	3	1	160	Floodway

**Menzies Roads Condition Review
2016/17 Reseal Program**

Date 2/26/2017

Rate (\$/m²)
Reseal: 3.85
New two-coat seal: 5.67

Street	From	To	Length (m)	Width (m)	Area (m ²)	Rate (\$/m ²)	Amount (\$)	Cum Amt (\$)	Cum Amt (\$)	40%	20%	10%	30%	USD	Cracking	Rutting	Binder	Rating	Comment
Kookynie Road	23.7	24.1	400	7	2,800.0	3.85	10,780.0	306,498.1	306,498.1	2	1	3	1	160				160	Roundabout entry at 24.15Lk
Roundabout					880.0			306,498.1	306,498.1	1	3.5	2	1	160				160	Crack repairs required
Niagra access rd	Kookynie Rd	Niagra dam	2911	5.1	14,846.1	3.85	57,157.5	363,655.6	363,655.6	2	1	3	1	160				160	Includes down hill 100m at dam
GF Hwy parking RHS	6th nib (Brown Str)	7th small nib (7 bays)	49	4.2	205.8	3.85	792.3	364,447.9	364,447.9	1	2	1	2	150				150	
Florence	Mercer	Reid	140	7.7	1,078.0	3.85	4,150.3	368,598.2	368,598.2	1	2	1	2	150				150	
Onslow	Florence	1st 15m	15	16.5	247.5	3.85	952.9	369,551.1	369,551.1	1	2	1	2	150				150	
Onslow	1st 15m	Brown	92	7.5	690.0	3.85	2,656.5	372,207.6	372,207.6	1	2	1	2	150				150	
Kensington	Mahon	Walton	137	6.9	945.3	3.85	3,639.4	375,847.0	375,847.0	1	2	1	2	150				150	
Kensington	Walton	Gregory	139	6.9	959.1	3.85	3,692.5	379,539.5	379,539.5	1	2	1	2	150				150	
Kensington	Gregory	Gregory+50m	50	7.1	355.0	3.85	1,366.8	380,906.3	380,906.3	1	2	1	2	150				150	
Gregory	School	Kensington	148	5.8	858.4	3.85	3,304.8	384,211.1	384,211.1	1	2	1	2	150				150	
Walsh	Kensington	Brown / Owen	231	6.7	1,547.7	3.85	5,958.6	390,169.8	390,169.8	1	2	1	2	150				150	
Kookynie Road	1.25	1.4	150	7.4	1,110.0	3.85	4,273.5	394,443.3	394,443.3	2	1	2	1	150				150	Staining evident
Kookynie Road	2.55	3.2	650	7.4	4,810.0	3.85	18,518.5	412,961.8	412,961.8	2	1	2	1	150				150	Staining evident
Kookynie Road	4.7	6.1	1400	7.2	10,080.0	3.85	38,808.0	451,769.8	451,769.8	2	1	2	1	150				150	
Kookynie Road	9.8	10.6	800	7.4	5,920.0	3.85	22,792.0	474,561.8	474,561.8	2	1	2	1	150				150	Morapoi LHS 10.6 SLk
Kookynie Road	16.5	18.6	2100	7.1	14,910.0	3.85	57,403.5	531,965.3	531,965.3	2	1	2	1	150				150	Some stone loss but less. Old Niagra townsite RHS 17.6SLk
Kookynie Road	21	21.95	950	7.1	6,745.0	3.85	25,968.3	557,933.5	557,933.5	2	1	2	1	150				150	Some stone loss
Cumberland St	Roundabout	EOB	350	6.8	2,380.0	3.85	9,163.0	567,096.5	567,096.5	2	1	2	1	150				150	
GF Hwy parking RHS	8th nib	9th nib (3 bays)	21	4.2	88.2	3.85	339.6	567,436.1	567,436.1	1	1	1	2	130				130	
Florence	West end	Onslow	105	7.7	808.5	3.85	3,112.7	570,548.8	570,548.8	1	1	1	2	130				130	
Florence	Onslow	Mercer	175	7.7	1,347.5	3.85	5,187.9	575,736.7	575,736.7	1	1	1	2	130				130	
Wilson	GF Hwy-20m	GF Hwy	20	12	240.0	3.85	924.0	576,660.7	576,660.7	1	1	1	2	130				130	
Kensington	GF Hwy	GF Hwy +20m	20	11.5	230.0	3.85	885.5	577,546.2	577,546.2	1	1	1	2	130				130	
Kensington	GF Hwy +20m	GF Hwy +50m	30	9.1	273.0	3.85	1,051.1	578,597.3	578,597.3	1	1	1	2	130				130	
Kensington	GF Hwy +50m	Walsh	85	6.7	569.5	3.85	2,192.6	580,789.8	580,789.8	1	1	1	2	130				130	
Kensington	Walsh	Rail Crossing	71	6.9	489.9	3.85	1,886.1	582,675.9	582,675.9	1	1	1	2	130				130	
Kensington	Rail Crossing	Mahon	78	6.9	538.2	3.85	2,072.1	584,748.0	584,748.0	1	1	1	2	130				130	
Kensington	LHS	RHS	5	10	50.0	3.85	192.5	584,940.5	584,940.5	1	1	1	2	130				130	Add 5m x 10m tapers ea side of Mahon
Brown	GF Hwy	GF Hwy +20m	20	7.4	148.0	3.85	569.8	585,510.3	585,510.3	1	1	1	2	130				130	Average width
Brown	GF Hwy+20m	Walsh	116	6	696.0	3.85	2,679.6	588,189.9	588,189.9	1	1	1	2	130				130	
Kookynie Road	1.2	1.25	50	8.2	410.0	3.85	1,578.5	589,768.4	589,768.4	1	1	3	1	120				120	Floodway
Kookynie Road	1.95	2	50	8.2	410.0	3.85	1,578.5	591,346.9	591,346.9	1	1	3	1	120				120	Floodway
Reid	Florence	Brown	230	7.3	1,679.0	3.85	6,464.2	597,811.1	597,811.1	1	2	1	1	120				120	Recently resealed with 5/7mm?
Kookynie Road	0	0.8	800	7.4	5,920.0	3.85	22,792.0	620,603.1	620,603.1	1	1	2	1	110				110	00 = GF Hwy. Staining evident
Kookynie Road	0.8	1.2	400	6.6	2,640.0	3.85	10,164.0	630,767.1	630,767.1	1	1	2	1	110				110	Staining evident
Kookynie Road	1.4	1.95	550	7.2	3,960.0	3.85	15,246.0	646,013.1	646,013.1	1	1	2	1	110				110	Staining evident
Kookynie Road	2	2.45	450	7.4	3,330.0	3.85	12,820.5	658,833.6	658,833.6	1	1	2	1	110				110	Staining evident
Kookynie Road	3.35	4.7	1350	7.2	9,720.0	3.85	37,422.0	696,255.6	696,255.6	1	1	2	1	110				110	
Kookynie Road	10.6	11.5	900	7.4	6,660.0	3.85	25,641.0	721,896.6	721,896.6	1	1	2	1	110				110	
Kookynie Road	22.5	23.4	900	7.1	6,390.0	3.85	24,601.5	746,498.1	746,498.1	1	1	2	1	110				110	Tip T/Off RHS 23.4SLk
Champion St Sth	Roundabout	EOB	750	7	5,250.0	3.85	20,212.5	766,710.6	766,710.6	1	1	2	1	110				110	
Niagra access rd	Kookynie Rd	Niagra dam	340	6.4	2,176.0	3.85	8,377.6	775,088.2	775,088.2	1	1	2	1	110				110	Resealed widenings x 8
Niagra access rd	Kookynie Rd	Kookynie Rd + 50	50	15	750.0	3.85	2,887.5	777,975.7	777,975.7	1	1	2	1	110				110	Taper at Kookynie Rd
GF Hwy parking LHS	Oval / Carpark	1st nib (6 bays)	42	4.2	176.4	3.85	679.14	778,654.8	778,654.8	1	1	1	1	100				100	New bitumen. Width includes bike lane
GF Hwy parking RHS	1st nib (Wilson str)	2nd small nib (10 bays)	70	4.2	294	3.85	1,131.9	779,786.7	779,786.7	1	1	1	1	100				100	
GF Hwy parking RHS	2nd nib	3rd nib (8 bays)	56	4.2	235.2	3.85	905.5	780,692.2	780,692.2	1	1	1	1	100				100	
GF Hwy parking RHS	3rd nib	4th nib (6 bays)	42	4.2	176.4	3.85	679.1	781,371.4	781,371.4	1	1	1	1	100				100	
Menzies NW Road	0.0km	16.6km	16600	7.4	122,840.0	3.85	472,934.0	1,254,305.4	1,254,305.4	1	1	1	1	100				100	
Kensington	Gregory+50m	Webb	85	7.3	620.5	3.85	2,388.9	1,256,694.3	1,256,694.3	1	1	1	1	100				100	New seal
Kensington	Webb	Jowett-50m	83	7.3	605.9	3.85	2,332.7	1,259,027.0	1,259,027.0	1	1	1	1	100				100	New seal
Kensington	Jowett-50m	Jowett	50	8.6	430.0	3.85	1,655.5	1,260,682.5	1,260,682.5	1	1	1	1	100				100	New seal
Gregory	School carpark	School carpark	64	19.5	1,248.0	3.85	4,804.8	1,265,487.3	1,265,487.3	1	1	1	1	100				100	
Brown	Parking embayment	at caravan park	102	6	612.0	3.85	2,356.2	1,267,843.5	1,267,843.5	1	1	1	1	100				100	New asphalt (4bays + 1 disabled)
Kookynie Road	6.5	9.7	3200	7.4	23,680.0	3.85	91,168.0	1,359,011.5	1,359,011.5	1	1	1	1	100				100	Average width
Kookynie Road	11.5	13.75	2250	7.4	16,650.0	3.85	64,102.5	1,423,114.0	1,423,114.0	1	1	1	1	100				100	Enriched "Black" in 2016. Rail xing 12.8SLk
GF Hwy parking RHS				4.2	0	3.85	-	1,423,114.0	1,423,114.0					0				0	

**Menzies Roads Condition Review
2016/17 Reseal Program**

Date 2/26/2017

Rate (\$/m²)
 Reseal: 3.85
 New two-coat seal: 5.67

Street	From	To	Length (m)	Width (m)	Area (m ²)	Rate (\$/m ²)	Amount (\$)	Cum Amt (\$)	Cum Amt (\$)	40%	20%	10%	30%	Rating	Comment
										LSD	Cracking	Rutting	Binder		
Total					370,520.0		1,423,114.00								

12.4 COMMUNITY DEVELOPMENT

12.4.1 Monthly Report Lady Shenton Building – February 2017

LOCATION:	Lady Shenton Building
APPLICANT:	N/A
DOCUMENT REF:	ADM281
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	22 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.4.1-1 Monthly Sales Categories Report for February 12.4.1-2 Monthly Department Sales Report for February

COUNCIL RESOLUTION:	No 1169
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Moved: Cr Tucker

Seconded: Cr Mader

That Council receive the report of the activities in the Lady Shenton Building for the month of February 2017 for information.

Carried 4/0

OFFICER RECOMMENDATION:

That Council receive the report of the activities in the Lady Shenton Building for the month of February 2017 for information.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

The Menzies Community Resource Centre, Visitor Centre, Community Postal Agency and Caravan Park operate from the Lady Shenton Building on the corner of Brown and Shenton Street.

Visitor Centre Sales	Year to Date	\$17,848	Year to Date Prior Year	\$22,789
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Caravan Park income	Year to Date	\$42,347	Year to Date Prior Year	\$30,436
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RELEVANT TO STRATEGIC PLAN:

Sustainable local economy encouraged

- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

Strong sense of community maintained

- Our community will value each other, building relationships and networks to interact, socialise and for recreation.

- Our community will have access to all necessary service requirements.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

Active civic leadership achieved

- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

No Risk Assessment has been undertaken relating to this item.

BACKGROUND:

The Lady Shenton building operates the CRC and Menzies Visitor Centre and administers the Menzies Caravan Park. The statistics are compiled each month by the operator for recording purposes.

COMMENT:

Community Resource Centre (CRC)

This month has seen 16 patrons at the CRC and a total of 60 copies of the Menzies Matters were printed in February 2017.

Visitor Centre

February 2017 saw 106 visitors to The Visitor Centre. We continue to encourage customer feedback by way of the Lake Ballard Surveys. The Facebook continues to convey information to people online.

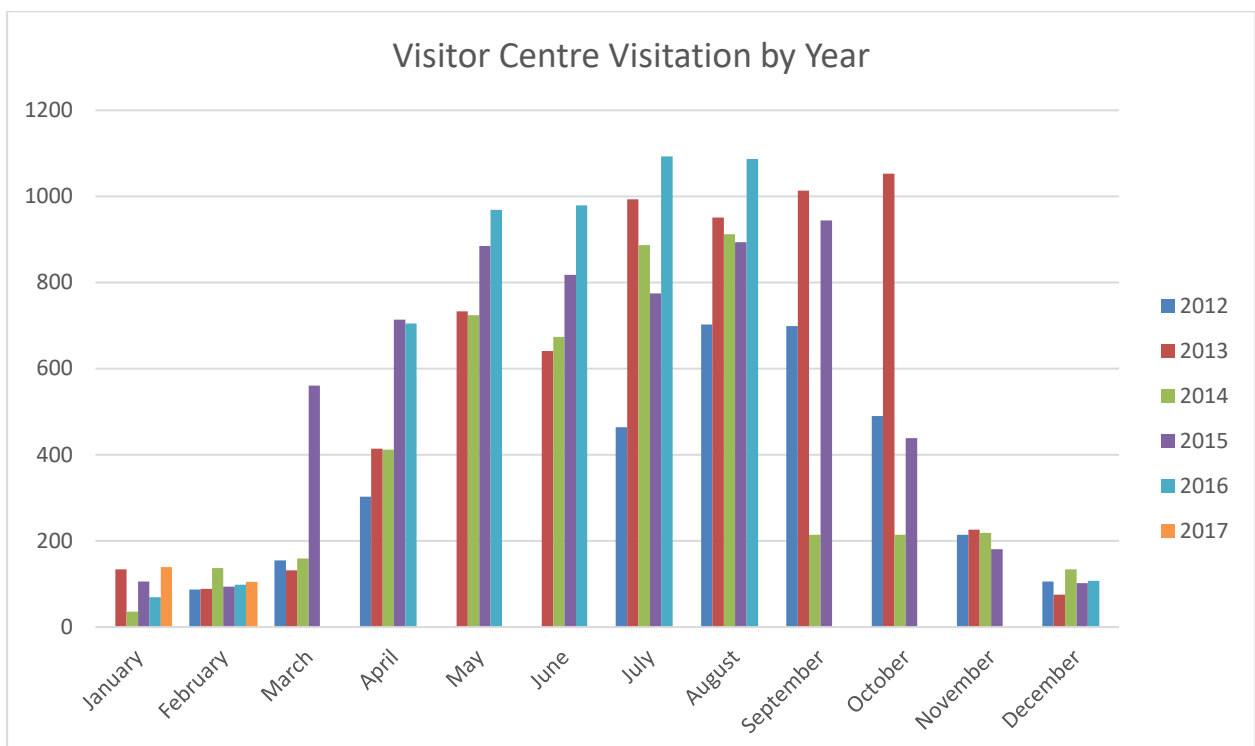
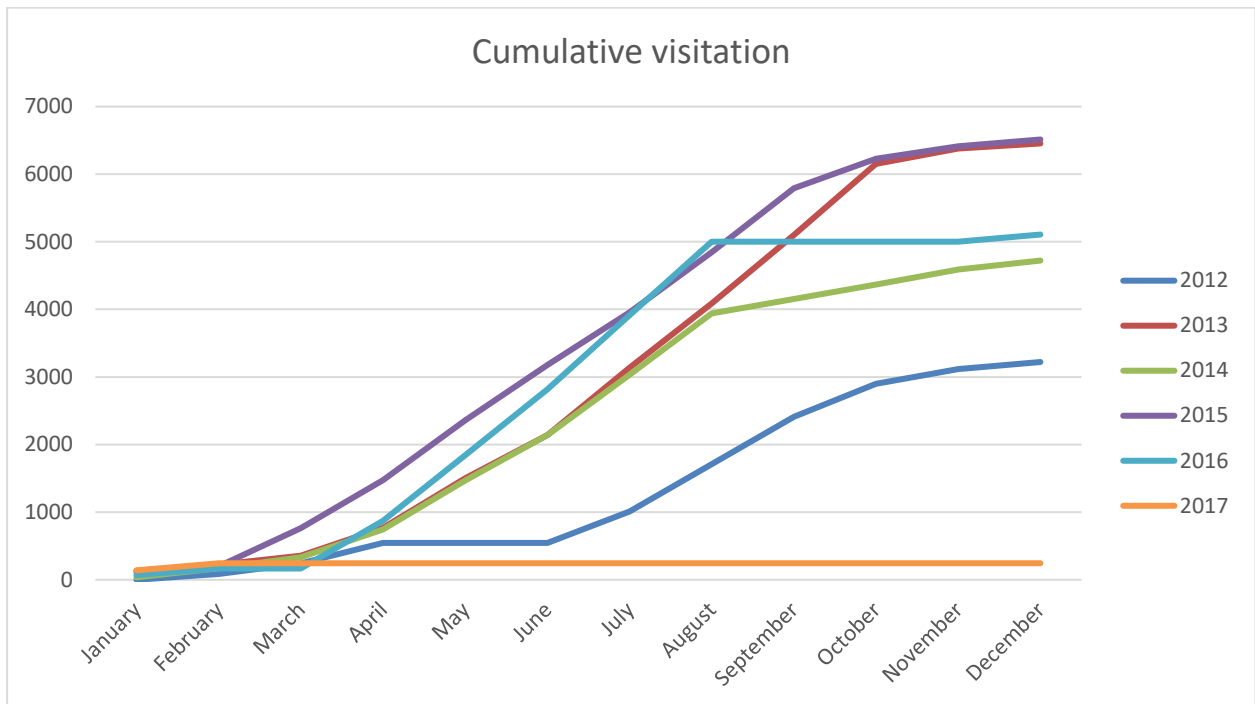
Community Postal Agency

We had a total of 184 Postal Customers for February 2017.

Caravan Park

A total of \$1,296.37 was taken for the month of February 2017.

Lady Shenton – Client Statistics

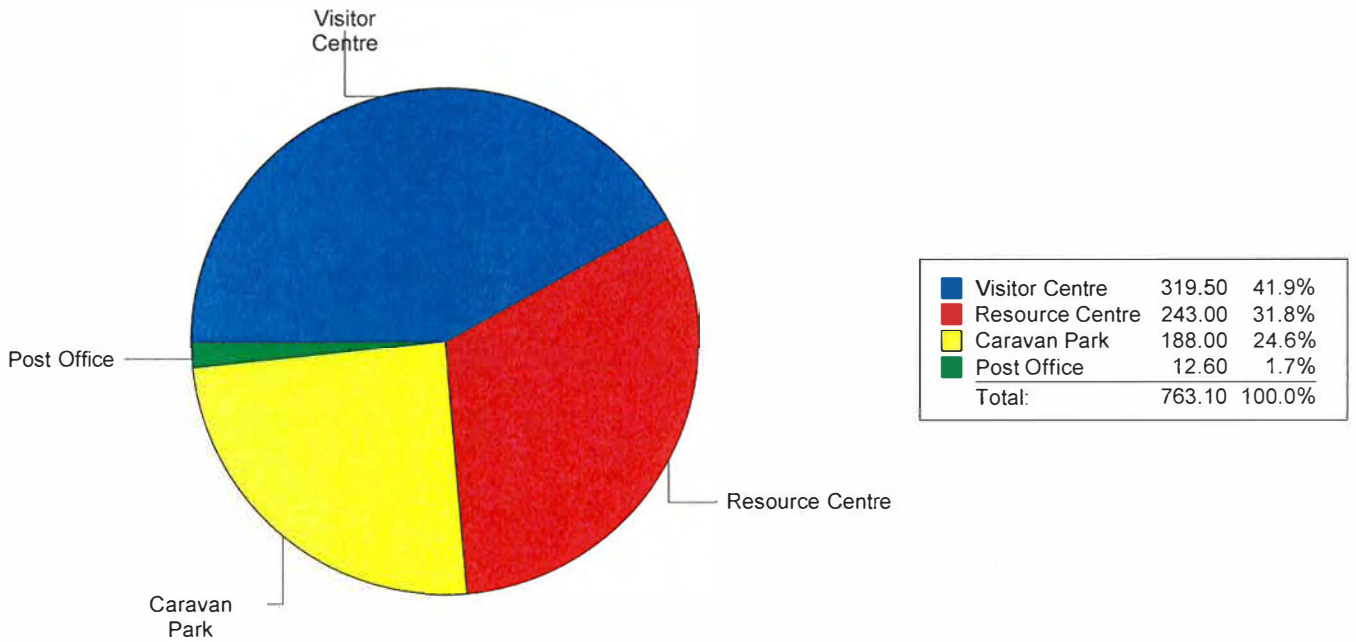


Menzies CRC (pos2)

Sales Categories Report
08 Feb 2017 00:00:00 to 28 Feb 2017 23:59:59

Printed 23/03/2017 09:59:52
Page 1 of 1

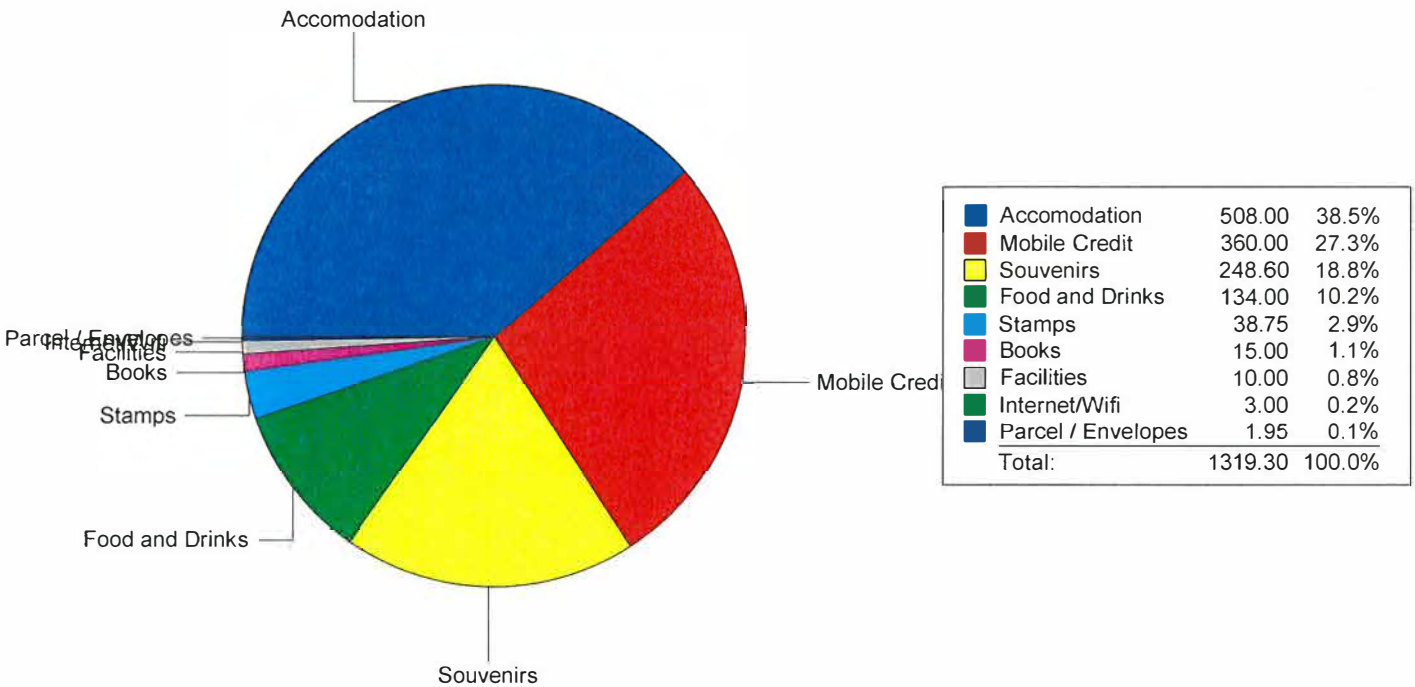
Code	Description	Sales		
		Quantity	Amount	%
1	Resource Centre	7.0000	243.00	31.84
2	Caravan Park	9.0000	188.00	24.64
3	Visitor Centre	63.0000	319.50	41.87
4	Post Office	9.0000	12.60	1.65
		88.0000	763.10	



Department Sales Report

01 Feb 2017 00:00:00 to 28 Feb 2017 23:59:59

Code	Description	Sales		
		Quantity	Amount	%
10	Internet/Wifi	1.0000	3.00	0.23
40	Mobile Credit	10.0000	360.00	27.29
100	Stamps	11.0000	38.75	2.94
110	Parcel / Envelopes	3.0000	1.95	0.15
200	Souvenirs	32.0000	248.60	18.84
210	Food and Drinks	48.0000	134.00	10.16
220	Books	1.0000	15.00	1.14
300	Accomodation	9.0000	508.00	38.51
301	Facilities	2.0000	10.00	0.76
		117.0000	1,319.30	



12.5 MANAGEMENT AND POLICY

12.5.1 Actions performed under Delegation for the month of February 2017

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	EDM 058
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	22 March 2017
AUTHOR:	Deborah Whitehead, Executive Assistant
ATTACHMENT:	Nil

COUNCIL RESOLUTION:	No 1170
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Moved: Cr Lee

Seconded: Cr Mader

That Council receive the report of the actions performed under delegation for the month of February 2017 for information.

Carried 4/0

OFFICER RECOMMENDATION:

That Council receive the report of the actions performed under delegation for the month of February 2017 for information.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

To report back to Council actions performed under delegated authority from the period 1 February 2017 to 28 February 2017.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP13 Governance – Council does not comply with statutory requirements

BACKGROUND:

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for:-

- Bushfire
- Common Seal
- Planning Approvals
- Building Permits
- Health Approvals
- Ranger related Dog Issues

The following tables outline the actions performed within the organisation relative to delegated authority from the period 1 February 2017 to 28 February 2017.

Bushfire

No delegated decisions were undertaken by the Shire of Menzies pursuant to bushfire matters from the period 1 February 2017 to 28 February 2017.

Common Seal

<i>Date of decision</i>	<i>Decision ref:</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
23/2/2013	Council Resolution 1098 - November 24, 2016	Lease of 52 Shenton St, Menzies	N/A	Achievable Outback Café

Planning Approvals

No delegated decisions were undertaken by the Shire of Menzies pursuant to Planning Approvals from the period 1 February 2017 to 28 February 2017.

Building Permits (including Septic Tank approvals)

No delegated decisions were undertaken by the Shire of Menzies pursuant to Building Permits from the period 1 February 2017 to 28 February 2017.

Health Approvals

No delegated decisions were undertaken by the Shire of Menzies pursuant to Health Approvals from the period 1 February 2017 to 28 February 2017.

Ranger Related Dog Issues

<i>Date of decision</i>	<i>Decision ref:</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
February 2017	N/A	4 Dogs were surrendered to the Ranger in February 2017	N/A	N/A

12.5.2 Delegation 2.1 Use of the Common Seal

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	EDM 047
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	25 February 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	Nil

COUNCIL RESOLUTION:	No 1171
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Moved: Cr Mader

Seconded: Cr Mazza

That Council amend the following in Delegation 2.1 – Use of Common Seal.

From

- 2. In the normal course of business, where the legal document is the initial document, it must be approved by Council prior to the signing and affixing of the Common Seal.*

to

- 2. In the normal course of business, (except where the legal document is related to a matter to the benefit of Council such as the transfer of land or property), where the legal document is the initial document, it must be approved by Council prior to the signing and affixing of the Common Seal.*

Carried 4/0

OFFICER RECOMMENDATION:

That Council amend the following in Delegation 2.1 – Use of Common Seal.

From

- 2. In the normal course of business, where the legal document is the initial document, it must be approved by Council prior to the signing and affixing of the Common Seal.*

to

- 2. In the normal course of business, (except where the legal document is related to a matter to the benefit of Council such as the transfer of land or property), where the legal document is the initial document, it must be approved by Council prior to the signing and affixing of the Common Seal.*

VOTING REQUIREMENTS:

Simple majority

IN BRIEF:

Documents relating to the transfer of property to Council require the use of the Common Seal. Transfer of Land documents are initial documents, and therefore require a Council resolution prior to their execution. This may delay the processing of the documents for up to 60 days.

RELEVANT TO STRATEGIC PLAN: Nil

STATUTORY AUTHORITY:

*Local Government Act 1995, Section 9.49A
Local Government Act (Functions and General Regulations) 34.*

POLICY IMPLICATIONS:

Delegations – 2.1 – Use of the Common Seal.

FINANCIAL IMPLICATIONS:

Where there are financial implications that do not benefit Council, this delegation will not apply.

RISK ASSESSMENTS: Nil

BACKGROUND:

In the past months, some rate payers have indicated that they wish to surrender the title of their property to the Shire of Menzies. In February 2016, 13 Cosmos Street in Kookynie was surrendered.

COMMENT:

The value of residential property in small country towns such as Menzies continues to fall. The rates on these properties may render them a burden that some owners cannot manage.

Property owners who transfer the title of their property may only do so when all outstanding rates are paid, and they assume all costs for the transfer of the title. The future of these properties will be the subject of Council consideration during planning for the future.

12.5.3 Restoration of Indexation to Financial Assistance Grants (FAGS)

LOCATION:	N/A
APPLICANT:	Australian Local Government Association
DOCUMENT REF:	EDM 299
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	21 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.3-1 Letter Australian Local Government Association – 7 March 2017 12.5.3-2 Letter Australian Local Government Association – 3 March 2017

COUNCIL RESOLUTION:	No 1172
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Moved: Cr Mazza

Seconded: Cr Tucker

That Council support the Australian Local Government Association campaign to ensure the restoration of indexation of the Financial Assistance Grants due to commence for the 2017-18 Federal Budget by

- *Writing to the Federal members to reinforce the importance of Financial Assistance Grants to the Council, and*
- *Encourage all Councillors and electors of the Shire of Menzies to participate in the thunderclap.endthefreeze.com campaign.*

Carried 4/0

OFFICER RECOMMENDATION:

That Council support the Australian Local Government Association campaign to ensure the restoration of indexation of the Financial Assistance Grants due to commence for the 2017-18 Federal Budget by

- Writing to the Federal members to reinforce the importance of Financial Assistance Grants to the Council, and
- Encourage all Councillors and electors of the Shire of Menzies to participate in the thunderclap.endthefreeze.com campaign.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

The Australian Local Government Association is asking all Councils and their communities to participate in a campaign to ensure the freeze of indexation of FAGs ceases by the 2017-18 financial year.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.

STATUTORY AUTHORITY: N/A

POLICY IMPLICATIONS: N/A

FINANCIAL IMPLICATIONS:

There are no financial implications for the current year. The loss of indexation of the FAGS grants has resulted in increased pressure to increase rates to provide services and governance to the community.

RISK ASSESSMENTS:

OP2 Financial and Legal – Council loses recurrent grant funding to provide existing services.

BACKGROUND:

In 2014 the Federal Government chose to freeze the level of FAGS, and to cease to apply indexation to the funding each year. The Government's estimates indicated that this would save \$1 billion over four years. At the time it was indicated that indexation would be restored in the 2017-18 Federal Budget.

COMMENT:

Local government Financial Assistance Grants funded by the Commonwealth Government are distributed among 137 local government in Western Australia each year. The grants are the State's entitlement for financial assistance from the Commonwealth Government, paid in equal quarterly instalments for a financial year, under the Australian law, *Local Government (financial Assistance) Act 1995*. The distribution of Financial Assistance Grants is for local government purposes, to achieve equitable levels of services by reasonable effort.

Western Australia's share of commonwealth funding for 2016-17 is \$280,000,186 which equals 12.23 per cent of the national allocation of \$2,288 billion. The allocation has decreased from \$281 million in 2015-16. The funding is untied; there are no conditions on how the funds should be spent. The amount is divided into two parts, a general purpose component and a local roads component.

The WA Local Government Grants Commission (grants commission) is responsible for making recommendations on the allocations of Financial Assistance Grants.

Over the past four years the freeze is estimated to have cost the Shire of Menzies \$151,000, or about one percent of rates each year.



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

7 March 2017

Shire of Menzies
PO Box 4
MENZIES WA 6436



To the Mayor, Councillors and CEO (please distribute accordingly)

I am writing to you to seek your assistance.

In January, ALGA provided its submission to the Commonwealth Government to assist in the development of the 2017-18 Federal Budget. I am now enclosing a copy of that submission to inform you of the key strategic priorities in which ALGA is urging the Commonwealth to invest - priorities which reflect the aspirations of your council and your state or territory local government association.

The submission is titled *Investment in Tomorrow's Communities* and the recommendations contained within are designed to support our councils and communities to grow and develop into the future.

ALGA's number one priority is to ensure that the Government keeps its commitment to restore indexation to Financial Assistance Grants (FAGs) in the 2017-18 Federal Budget. This is an issue that impacts on every council in the nation.

By the Government's own estimates, the 2014-15 freeze on indexation to FAGs will see councils miss out on around \$925 million in funding over the four years to 30 June 2018. This is funding that councils such as your own could have used to maintain local community infrastructure and fund crucial community services.

Although the 2016-17 Federal Budget indicated that the Government intends to restore indexation in the coming financial year, there are no guarantees and neither the local government sector, nor your council, should take this outcome for granted.

While I and the ALGA team are lobbying at the Federal level on your behalf, I urge you to give our campaign a local flavour and meet with your local Federal Parliamentary representative(s) to explain the impact the freeze has had on your community, and how much more you will be able to do if the freeze is ended in this year's Federal Budget.

You can also help our national advocacy efforts by contacting your Federal Parliamentary representatives through our online campaign website: www.endthefreeze.com

3 March 2017



Dear Colleagues,

RE: Support ALGA's bid to restore indexation to Financial Assistance Grants

Financial Assistance Grants (FAGs) are a vital payment from the Commonwealth to local councils that makes up part of the revenue base of all councils.

These untied payments are essential and allow local councils such as yours to provide a reasonable level of service to your local residents. Councils invest these funds in areas such as maintaining a range of infrastructure including local roads, bridges, parks, swimming pools, libraries and community halls as well as services to the young, the elderly and community groups.

The decision in the 2014 Federal Budget to freeze indexation of FAGs for three years was disappointing. According to the Government's own estimates, the freeze will see councils miss out on nearly \$1 billion over the four years to 30 June 2018 and your council will surely have felt the pinch. Councils in regional and remote Australia in particular will have felt the biggest impact.

We welcomed the indication of a return of FAGs indexation in last year's Budget outyears. However, to date, our sector has received no firm guarantee that the Government will indeed restore indexation to FAGs in the upcoming 2017-18 Federal Budget

ALGA's number one advocacy priority over the next two months is to ensure that the Government honours its commitment to restore indexation to FAGs in this year's Federal Budget. With Budget preparations and discussions already well underway, now is the time to remind the Commonwealth of its commitments to local government.

It is important that your council actively engages in supporting ALGA in this national campaign. ALGA can make the national arguments and make the national representations at the Federal level, but nothing gets the attention of politicians, the party room or party leadership better than local stories from the front line of local community governance - you.

I urge you to support ALGA's campaign by:

1. contacting your Federal Parliamentary representatives through our online campaign website: endthefreeze.com
2. writing to your local Federal member to reinforce the importance of FAGs
3. booking meetings with your local Federal representatives (before 20 March if possible) to highlight the impact the freeze has already had on your community
4. joining our thunderclap campaign – thunderclap.endthefreeze.com – before 20 April 2017
5. using your local media to mobilise this issue among your community and Federal representatives.

The team at ALGA has prepared a council advocacy kit – available at councils.endthefreeze.com – that includes templates, background information and talking points to assist your campaign at the local level to ensure the Government keeps its promise to restore indexation to FAGs in this year's Federal Budget.

Write, phone or speak up - it's your community and your call.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "David O'Loughlin", is written over a light blue horizontal line.

Mayor David O'Loughlin
President, Australian Local Government Association

12.5.4 Bush Fire Notice 2017/18

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	EDM 407
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	21 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.4-1 2017/18 Bush Fire Notice

COUNCIL RESOLUTION:	No 1173
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Moved: Cr Tucker

Seconded: Cr Mazza

That Council:

- 1. Request the Department of Fire and Emergency Services to set the concluding date for the Shire of Menzies Restricted Burning Time to 30 April;*
- 2. Adopt the 2017/18 Bush fire notice and Regulatory Information as attached; and*
- 3. Endorse the publication of the 2017/18 Bush Fire Notice and Regulatory information in the Menzies Matters, on noticeboards including the administration building for the Tjuntjuntjara and distributed with the 2017/18 Rate Notices.*

Carried 4/0

OFFICER RECOMMENDATION:

That Council:

1. Request the Department of Fire and Emergency Services to set the concluding date for the Shire of Menzies Restricted Burning Time to 30 April;
2. Adopt the 2017/18 Bush fire notice and Regulatory Information as attached; and
3. Endorse the publication of the 2017/18 Bush Fire Notice and Regulatory information in the Menzies Matters, on noticeboards including the administration building for the Tjuntjuntjara and distributed with the 2017/18 Rate Notices.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

There is discretion to prescribe what type of fire preventative or hazard reduction measures should be taken by the Shire, and what dates these are applicable to. This Bush Fire Notice has been drafted to require all properties within the town sites of Menzies and Kookynie. For land outside the town sites owners will be required to clear all flammable material for a distance of 20 metres around any buildings or structures.

RELEVANT TO STRATEGIC PLAN:

Sustainable local economy encouraged.

- The prevention of fire risk throughout the community.

STATUTORY AUTHORITY:

Bush Fires Act 1954 Section 33 – Local Government may require occupier of land to plough or clear fire-break.

POLICY IMPLICATIONS:

7.2 Bush Fires Act - Enforcement

FINANCIAL IMPLICATIONS:

Job ES001 – Emergency Services Callouts, and Job S05399 – Other Law Order and Safety Expenses will cover costs associated with these services.

RISK ASSESSMENTS:

- OP95** relate to the resourcing of Bush Fire Brigades. No Risk assessments are in place
OP96 directly relating to the issue of Bush Fire Notice.

BACKGROUND:

Good local rainfall has resulted in strong grass growth and will result in an obvious fire hazard around the town later in the season. It is therefore prudent for Council to approach this risk in a responsible manner and for the Shire to issue an appropriate Bush Fire Notice to owners and occupiers of land in the Shire of Menzies for 2017/18.

COMMENT:

Local Governments adopt a Bush Fire Notice tailored to the local conditions and needs of their district.

A Bush fire Notice is similar in operation to a local law. Once adopted, there is a duty to enforce the requirements for the good governance of all in the community. To do otherwise would be inconsistent and negligent.

The attached draft 2017/18 Bush Fire notice is submitted for approval. Much of the material has a prescribed element – for example, Council has no discretion to vary the restricted and prohibited burning times once established via a Declaration made pursuant to sections 17 and 18 of the Bush Fires Act 1954 by the Department of Fire and Emergency Services (DFES).

There is discretion to prescribe what type of fire preventative or hazard reduction measures should be taken, and what dates these are applicable to. Most local governments see the merit in requiring the removal of flammable material from the whole of residential, commercial and light industrial lots. For 2017/18 the Bush Fire Notice has been drafted to require all properties within both town sites to be completely clear of flammable material. For land outside of the

town sites, owners will also be required to clear all flammable material for a distance of 20 metres around any buildings or structures.

‘Flammable material’ does not include buildings, structures or fences erected on the land.

NOTICE TO ALL OWNERS OF LAND SITUATED IN THE SHIRE OF MENZIES

TAKE NOTICE that pursuant to section 33(4) of the *Bush Fires Act 1954*, where the owner of land who has received notice fails or neglects to comply with the requisitions of the notice within the time specified, the Shire of Menzies may by its officers and with such servants, workmen and contractors, vehicles and machinery as the officers deem fit, enter upon the land and carry out the requisitions of the notice which have not been complied with and pursuant to section 33(5) of the *Bush Fires Act 1954*, the amount of any costs and expenses incurred may be recovered from you as the owner of the land.

Owners of land are reminded it is their responsibility to ensure the Bush Fire Notice is complied with and that the requirements of the Bush Fire Notice will be strictly enforced by the Shire.

FIRE PREVENTATIVE MEASURES

Pursuant to the powers contained in section 33 of the *Bush Fires Act 1954*, you are hereby required to clear completely of flammable material (save building, structures and fences) any lot owned by you and situated within the **Menzies and Kookynie Town Sites**. You are also required to clear of flammable material for a distance of 20 metres around any buildings or structures on any land owned by you **outside of town sites of Menzies and Kookynie**.

Such clearing may be constructed by one or more of the following methods:

SLASHING, PLOUGHING, CULTIVATING, SCARIFYING, RAKING, BURNING, CHEMICAL SPRAYING OR OTHER APPROVED METHOD, and are to be cleared to the satisfaction of an Authorised Officer of the Shire. In addition, you may be required to carry out further works which are considered necessary by an Authorised Officer of the Shire and specified by way of a separate written notice forwarded to the address as shown on the Shire of Menzies rates record for the relevant land.

In some instances, naturally occurring features such as rocky outcrops or natural watercourses and landscaping such as reticulated gardens or driveways may be an acceptable substitute for cleared firebreaks. This option must first be discussed with an Authorised Officer of the Shire and approved the Shire of Menzies in writing. For the purpose of this notice grass kept at a height of less than 5 centimeters at all times covered by this notice will be deemed not to be flammable material.

All clearing and other alternative arrangements allowed by the preceding parts of this notice must be established by 15 October 2017 (or within 14 days of you becoming the owner should this occur after that date) and maintained clear of flammable material up to and including 15 March 2018.

APPLICATION TO VARY THE ABOVE REQUIREMENTS

If it is considered impracticable for any reason whatsoever to take fire preventative measures or establish other arrangements as required by this notice, you may apply in writing to the Shire of Menzies not later than 1 October 2017 for permission to carry out fire preventative work in alternative position on the land. If permission is not granted by the Shire you must comply with the requirements of this notice. If the requirements of this notice are carried out by burning, such burning must be in accordance with the relevant provision of the *Bush Fires Act 1954*.

THE PENALTY FOR FAILING TO COMPLY with this notice is a fine not exceeding \$2,000 and a person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this notice. If it is not carried out by the owner by the date required by this notice.

Any alternatives to firebreaks as describe in the Bush Fire Notice must be submitted in writing to the Shire of Menzies by 1 October 2017. The responsibility for ensuring the protection of your property is yours. Proper preparedness for the fire season will enhance the capacity for you, your family and property to survive a fire should one occur. Fire preparedness measures are a defensive method of ensuring survivability from within your property boundary. This may be achieved by a variety of measures which include;

Cleared firebreaks and driveways: Have the capacity to slow the progress and contain fire as well as provide access for emergency services.

Hazard reduction: Burning, slashing, mowing and chemical treatment have the capacity to reduce the amount of flammable material on your property. The less fuel available to burn during a fire, the less intense the fire.

Natural features: Such as rock outcrops usually have little flammable material on them. Natural features may be used in conjunction with other firebreak installation methods, such as linking them with constructed firebreaks and driveways, and as containment zones for hazard reduction burns.

Reticulation: Where specialized pastures are established under reticulation, this may, on application, be accepted in lieu of firebreaks provided the pasture is kept green.

DATES TO REMEMBER IN 2017/2018

RESTRICTED BURING PERIOD 1

19 SEPTEMBER 2017 TO 31 OCTOBER 2017 (INCLUSIVE)

Permits to burn are required during this period for hazard reduction burning.

Alternative firebreak applications to be submitted by 1 October 2017.

Firebreaks must be installed by 15 October 2017.

Please note that penalties apply where burning regulations are contravened or permit conditions are not complied with.

PROHIBITED BURNING PERIOD

1 NOVEMBER 2017 TO 15 MARCH 2018 (INCLUSIVE)

All burning, including garden refuse is prohibited during this period.

Properties to be maintained clear of flammable material until 15 March 2018.

RESTRICTED BURING PERIOD 2

16 MARCH 2018 TO 30 APRIL 2018 (INCLUSIVE)

Permits to burn are required during this period for hazard reduction burning.

Please note that penalties apply where burning regulations are contravened or permit conditions are not complied with.

Certain climate or weather conditions may cause these periods to be extended or shortened. You must check the press for details or call the Shire office on (08) 9024 2041 before commencing to burn.

TO REPORT ALL FIRES RING 000

Rhonda Evans
Chief Executive Officer
Shire of Menzies

12.5.5 Liquor Control Regulations 2014

LOCATION:	Tjuntjuntjara
APPLICANT:	Department of Racing Gaming and Liquor
DOCUMENT REF:	EDM 166
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	21 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.5-1 Letter seeking Comment 12.5.5-2 Liquor Control (Spinifex Area) Regulations 2014

COUNCIL RESOLUTION:	No 1174
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Moved: Cr Mazza

Seconded: Cr Tucker

That Council advise the Department of Racing Gaming and Liquor that they support the extension of the Liquor Control (Spinifex Area) Regulations 2014 for a further period.

Carried 4/0

OFFICER RECOMMENDATION:

That Council advise the Department of Racing Gaming and Liquor that they support the extension of the Liquor Control (Spinifex Area) Regulations 2014 for a further period.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

The Regulations which control the consumption and possession of Liquor in the Spinifex Area are due to be reviewed prior to 2 July 2017. It is proposed to extend the current controls for a further three years.

RELEVANT TO STRATEGIC PLAN: Nil

STRATEGIC IMPLICATIONS: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS: Nil

BACKGROUND:

This item was presented to Council at the ordinary meeting on 23 February 2017. The resolution was

That Council advise the Department of Racing Gaming and Liquor that they will provide comment on the extension of the Liquor Control (Spinifex Area) Regulations 2014 by 30 March 2017 following consultation with the residents of the affected Lands.

COMMENT:

Councillor Baird has now advised that the Community wishes to continue with the current arrangements under the Liquor Control (Spinifex Area) Regulations 2014, and has sought to have this agreement extended for the further period.



Our Ref: L45/11/101
 Enquiries: Melanie Vote
 ☎(08) 6551 4964

Ms Rhonda Evans
 Chief Executive Officer
 Shire of Menzies
 PO Box 4
 MENZIES WA 6436

FILE:	IB
CEO	PRES
12 JAN 2017	
DCEO	
MWS	EHC
CEOXA	STAFF

SECTION 175 LIQUOR CONTROL ACT 1988
LIQUOR CONTROL (SPINIFEX RESTRICTED AREA) REGULATIONS 2014

On 2 July 2014, the *Liquor Control (Spinifex Restricted Area) Regulations 2014* came into operation for a period of three years. The regulations declare the Spinifex Native Title Determination Area (with the exception of Reserve 17614, which is leased by the Ngaanyatjarra Land Council) a restricted area and prohibit the bringing in and consumption of liquor. The Tjuntjuntjara and Ilkurkla Aboriginal communities are the two communities which reside in the restricted area.

The regulations are scheduled to expire on **2 July 2017**. I seek your comments on extending the declarations beyond this date.

Under section 175(1a) of the *Liquor Control Act 1988*, the Governor, on the recommendation of the Minister, may make regulations declaring an area of the State to be a restricted area. However, pursuant to section 175(1b) of the Act, the Minister may only recommend the making of such regulations after consultation with the Commissioner of Police, the local government authority and any other stakeholders he considers appropriate to consult. Further, the Minister must also be satisfied that the regulations are in the public interest.

I seek your comments on extending the declarations for a further three year period. It would be appreciated if you could provide me with your comments for the Minister's consideration by **Friday, 3 February 2017**.

Barry A Sargeant
 DIRECTOR GENERAL

6 January 2017



Western Australia

Liquor Control Act 1988

**Liquor Control (Spinifex Restricted Area)
Regulations 2014**

As at 02 Jul 2014

Version 00-a0-03

Extract from www.slp.wa.gov.au, see that website for further information

Liquor Control (Spinifex Restricted Area) Regulations 2014

Contents

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10.	Period during which regulations have effect	4

Schedule 1 — Spinifex Native Title Determination Area

Schedule 2 — Map of Restricted Area

Notes

Compilation table	7
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Defined terms

Liquor Control (Spinifex Restricted Area) Regulations 2014

1. Citation

These regulations are the *Liquor Control (Spinifex Restricted Area) Regulations 2014*.

2. Commencement

These regulations come into operation as follows —

- (a) regulations 1 and 2 — on the day on which these regulations are published in the *Gazette*;
- (b) the rest of the regulations — on the day after that day.

3. Terms used

Restricted Area means the area declared to be a restricted area under regulation 5(1);

Spinifex Native Title Determination Area means the area described in the Schedule 1;

tourist means a person who is —

- (a) staying at a place that is at least 50 kilometres from his or her usual place of residence for a period of at least one night; and
- (b) intending to stay away from his or her usual place of residence for a period of less than 12 months; and

r. 4

- (c) not in the course of travelling on a regular journey between his or her usual place of residence or his or her place of work or education; and
- (d) travelling in the course of a holiday or for leisure, business, to visit friends or relatives or for any other reason; and
- (e) not usually resident in the Restricted Area.

4. Notes not part of regulations

Notes do not form part of these regulations.

5. Declaration of Restricted Area

- (1) The Spinifex Native Title Determination Area, excluding the portion that is within Reserve 17614, is declared to be a restricted area for the purposes of section 175(1a) of the Act.
- (2) The map in Schedule 2 shows the Restricted Area crosshatched.

6. Notice of Restricted Area

- (1) The Director of Liquor Licensing must take all reasonable steps to cause to be posted, and while the Restricted Area continues to be a restricted area by operation of regulation 5(1) to be kept posted, at each place where a customary access route enters the Restricted Area a notice —
 - (a) describing the offences set out in regulation 7; and
 - (b) specifying the penalties for those offences.
- (2) A failure to comply with subregulation (1) does not invalidate the declaration in regulation 5(1).

7. Prohibitions as to liquor in *Restricted Area*

- (1) Subject to regulation 8, a person who —
 - (a) brings liquor into, or causes liquor to be brought into, the Restricted Area; or

(b) has liquor in his or her possession in the Restricted Area, commits an offence.

Penalty:

- (a) if subregulation (2) applies, a fine of \$5 000;
 - (b) in any other case, a fine of \$2 000.
- (2) This subregulation applies to an offence under subregulation (1) committed by a licensee, a manager of licensed premises or a director of a body corporate that holds a licence.

8. Defences for tourists

- (1) A tourist to whom this regulation applies does not commit an offence under regulation 7.
- (2) This regulation applies to a tourist if —
 - (a) the tourist is in the portions of the Restricted Area that are within 50 metres either side of the Anne Beadell Highway (also known as the Serpentine Lakes Road), and continuously maintains possession of, or consumes, the liquor in his or her possession; or
 - (b) the tourist is in any other part of the Restricted Area and continuously maintains possession of, but does not consume, the liquor in his or her possession.
- (3) The map in Schedule 2 shows the Anne Beadell Highway.

9. Seizure and disposal of containers of liquor

Despite section 155(4) and (5) of the Act, a member of the Police Force may seize and, as soon as is practicable, dispose of any opened or unopened container of liquor suspected on reasonable grounds to be the subject of an offence under regulation 7.

r. 10

10. Period during which regulations have effect

Unless sooner repealed, these regulations have effect for the period that ends on the day 3 years after the day referred to in regulation 2(b).

Note:

Under the *Liquor Control Act 1988* section 175(1d), these regulations expire at the end of the period referred to in regulation 10.

Schedule 1 — Spinifex Native Title Determination Area

[r. 3]

All those lands and waters —

- (a) commencing at the westernmost north-western corner of Yowalga Location 7 as shown on Deposited Plan 220992 and extending east along the northernmost northern boundary of that location and east and south-easterly along boundaries of Milyuga Location 20 to the Western Australian-South Australian Border;
- (b) then southerly along that border to latitude 29.498578 South;
- (c) then west to the south-eastern corner of Delisser Location 9;
- (d) then west and north along boundaries of that location and north along the western boundary of Delisser Location 8 to the south-western corner of Yowalga Location 7;
- (e) then generally northerly along boundaries of Delisser Location 8 to the commencement point.

Note:

Deposited Plan 220992 is held by the Western Australian Land Information Authority established by the *Land Information Authority Act 2006*.

Notes

- ¹ This is a compilation of the *Liquor Control (Spinifex Restricted Area) Regulations 2014*. The following table contains information about those regulations.

Compilation table

Citation	Gazettal	Commencement
<i>Liquor Control (Spinifex Restricted Area) Regulations 2014</i>	1 Jul 2014 p. 2341-4	r. 1 and 2: 1 Jul 2014 (see r. 2(a)); Regulations other than r. 1 and 2: 2 Jul 2014 (see r. 2(b))

- ² These regulations expire on 2 Jul 2017 (see r. 10).

Defined terms

Defined terms

*[This is a list of terms defined and the provisions where they are defined.
The list is not part of the law.]*

Defined term	Provision(s)
Restricted Area	3
Spinifex Native Title Determination Area	3
tourist	3

12.5.6 Proposed Purchase of Land Hayes Street Kookynie

LOCATION:	Lots 337 and 338 on Deposited Plan 222719
APPLICANT:	Department of Lands
DOCUMENT REF:	EDM 245
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	21 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.6-1 Department of Lands letter and attachments

COUNCIL RESOLUTION:	No 1175
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Moved: Cr Mazza

Seconded: Cr Mader

That Council advise the Department of Lands that it supports the proposed purchase of lots 337 and 338 on deposited plan 222719 Hayes Street Kookynie within the Shire of Menzies.

Carried 4/0

OFFICER RECOMMENDATION:

That Council advise the Department of Lands that it supports the proposed purchase of lots 337 and 338 on deposited plan 222719 Hayes Street Kookynie within the Shire of Menzies.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

The Department of Lands is seeking any objections to the proposed sale of land in Hayes Street Kookynie.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved.

- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.

STATUTORY AUTHORITY: N/A

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS: Nil

BACKGROUND:

The Department of Lands has advised that it has received a proposal from the Lessee of Lots 337 and 338 Hayes Street Kookynie to convert Lease K689498 to freehold.

The property is currently leased for the purpose of Residence and Storage.

COMMENT:

The property is within the zone of Townsite, which, under the Town Planning Scheme No 1 is defined:

- To maintain a small-town atmosphere.
- To maintain the status quo of uses within the zone.
- To allow a variety of uses necessary to service the normal functions of a small Townsite.
- To provide for residential development and a range of commercial, industrial and other uses in small towns.

The permissions table for this zone does not require planning approval for a single residential dwelling, or grouped dwelling.

The property has been established for some years, and shows continuous occupation.

The purchase of property in the Shire, particularly in our Town sites is to be encouraged, and the Shire welcomes this initiative from residents to apply for the free hold title to land.



Government of **Western Australia**
Department of **Lands**

Regional and Metro Services

Our ref: 00977-1987 Job No: 170251

Enquiries: Jihan Baroquillo

Ph: (08) 6552 4752

Email: jihan.baroquillo@lands.wa.gov.au

Chief Executive Officer
Shire of Menzies
PO Box 4
MENZIES WA 6436

FILE:		118
CEO		PRES
27 FEB 2017		
DCEO		ME
MWS		ENG
CEOXA		STAFF

Dear Sir or Madam

PROPOSED PURCHASE OF LOTS 337 AND 338 ON DEPOSITED PLAN 222719 HAYES STREET KOOKYNIE – SHIRE OF MENZIES

The Department of Lands (DoL) has received a proposal from the Lessee, Anthony Babb, regarding the potential purchase of Lots 337 and 338 on Deposited Plan 222719.

Mr Babb has proposed for the conversion of his Lease K689498 over Lots 337 and 338 into freehold. Lots 337 and 338 are currently leased for the purpose of "Residence and Storage" which expires on 30 June 2018.

I have attached a SmartPlan graphic and Aerial of Lots 337 and 338 for your reference.

Accordingly, to facilitate the abovementioned proposal, could you please provide comments regarding whether the Shire of Menzies has any objections to the disposal of Lots 337 and 338.

If you have any enquiries about this matter, please do not hesitate to contact me.

Yours sincerely


Jihan Baroquillo

A/State Land Officer – Case Management, Goldfields Esperance Wheatbelt

20 February 2017



P222719
342
1012 m²

UCL
P222719
341
1012 m²

UCL
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LGE K6894337
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P222718
184
1012 m²

R 8895
P222721
399
1012 m²

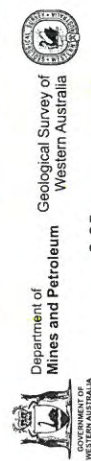
P222718
400

P222721

Scale : 1:550 (Geographical)
 MGA : SW=353797.1E,6753264.7N Zone 51 / NE=353958.9E,6753382.4N Zone 51
 UTM/Long : 121°29'38.616", -29°20'28.484" / 121°29'44.672", -29°20'24.728" H 184mm by W 297mm

Printed : 17:10 Wed 25/Jun/2017
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This product is for information purposes only and is not guaranteed. The information may be out of date and should not be relied upon without further verification from the original documents. Where the information is being used for legal purposes then the original documents must be searched for all legal requirements.



0.05



Kilometers

NOTE: Scale is calculated at the centre of the map. Scale representative fraction will vary in a North South direction.



Recommend Reference for this map is: Geological Survey of Western Australia 2017, extracted from GeoVIEW.WA, on 25/01/2017 Perth, Western Australia: Department of Mines and Petroleum.

The data presented herein are interpreted, and made available in good faith and derived from sources believed to be reliable and accurate at the time of release. You should not solely rely on this information when making a commercial decision.

Geological Survey of Western Australia.

12.5.7 Transfer of Land – Sealing of Document

LOCATION:	23 Sheridan Street Menzies
APPLICANT:	Margaret Anne Persic
DOCUMENT REF:	EDM 294
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	7 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	Nil

COUNCIL RESOLUTION:	No 1176
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Moved: Cr Mazza

Seconded: Cr Mader

That Council

- 1. Endorse the action of the Chief Executive Officer and the President having signed and affixed the seal of the Shire of Menzies to the transfer of title deeds for the property at 23 Sheridan Street Menzies from Margaret Anne Persic to the Shire of Menzies in accordance with delegation 2.1 Use of the Common Seal.*
- 2. Add the property at 23 Sheridan Street Menzies to the asset register for the Shire of Menzies.*

Carried 4/0

OFFICER RECOMMENDATION:

That Council

1. Endorse the action of the Chief Executive Officer and the President having signed and affixed the seal of the Shire of Menzies to the transfer of title deeds for the property at 23 Sheridan Street Menzies from Margaret Anne Persic to the Shire of Menzies in accordance with delegation 2.1 *Use of the Common Seal*.
2. Add the property at 23 Sheridan Street Menzies to the asset register for the Shire of Menzies.

VOTING REQUIREMENTS: Simple majority

IN BRIEF:

Mr Rowley has instructed that the title of the property at 13 Cosmos Street Kookynie be transferred to the Shire of Menzies. All rates and charges have been paid on this property, and Mr Rowley has paid all costs relating to this transfer.

RELEVANT TO STRATEGIC PLAN: Nil

STATUTORY AUTHORITY:

Local Government Act 1995 S9.49A – Execution of Documents.

POLICY IMPLICATIONS:

Delegation 2.1 – Use of the Common Seal.

FINANCIAL IMPLICATIONS:

Council will not receive rates on this property until such time as it is either again in private ownership, or is leased. The annual loss will be the equivalent of the minimum rate for the Kookynie town site. Emergency Services levy will now be paid by Council.

RISK ASSESSMENTS: Nil

BACKGROUND:

Ms Persic has determined that the capital value of this property is too low to realise the value of the rates and charges being paid. She has therefore offered to return the title of the land to the Council.

COMMENT:

This action is to be commended. The alternative often taken is to leave the rates on the property in arrears and forfeit the land after three years. At this point Council may sell the land to recover the rates. This is a time consuming and laborious process which leaves both parties poorer, and the previous owner with an unpaid debt registered with the courts.

Council may add this property to its list of properties available for sale in Menzies.

12.5.8 RFT01-2017 Construct and Seal Menzies NW Road

LOCATION:	Menzies NW Road – Menzies to Sandstone
APPLICANT:	N/A
DOCUMENT REF:	EDM 127
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	22 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.8-1 Assessment Report (<i>Confidential</i>) 12.5.8-2 Assessment against Criteria (<i>Confidential</i>)

COUNCIL RESOLUTION:	No 1177
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Moved: Cr Tucker

Seconded: Cr Mazza

That Council

- 1. Not accept any Tenderer for Tender 01-2017 Construct and Seal Menzies NW Road*
- 2. WML Consultants review the design of the section of Road and amend tender documents to reflect the changes*
- 3. Tender 03-2017 Construct and Seal Menzies NW Road be advertised prior to the next meeting of Council*

Carried 4/0

OFFICER RECOMMENDATION:

That Council

1. Not accept any Tenderer for Tender 01-2017 Construct and Seal Menzies NW Road
2. WML Consultants review the design of the section of Road and amend tender documents to reflect the changes
3. Tender 03-2017 Construct and Seal Menzies NW Road be advertised prior to the next meeting of Council

VOTING REQUIREMENTS: Absolute Majority

IN BRIEF:

Tender responses for Tender 01-2017 were significantly higher in price than expected. It is proposed to review the design specifications and invite new tenders.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Maintain sustainability through leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

STATUTORY AUTHORITY:

Local Government Act 1995 Section 5.57

Local Government (Functions and General) Regulations 1996 Division 2

POLICY IMPLICATIONS:

4.2 Purchasing and Tenders

FINANCIAL IMPLICATIONS:

Job CR0001 Menzies Northwest Road is funded by Roads to Recovery (Federal) funding of \$850,685.

RISK ASSESSMENTS: N/A

BACKGROUND:

The sealing of the Menzies North West Road has been a major project for the Shire over a number of years. The sealing of the road at least to the Lake Ballard Inside Australia has been identified as a high priority during consultations.

COMMENT:

This project accounts for almost all of Councils annual Roads to Recovery Grant provided by the Federal Government for infrastructure projects.

With an available budget to \$850,685, none of the tendered prices fall within budget. Adjustments for Regional price preference claimed by 3 of the tenderers did not impact on the relative ranking between tenderers.

Consultation with the tenderers has revealed that there is opportunity to amend some of the specified requirements (for example using pre-cast culvert bases and end treatments as opposed to cast in-situ) with a view to reducing cost.

The most practical option for Council to consider is to not award any contract in respect of RTF01-2017 and to amend the specified requirements relating to culvert and other items and to re-advertise based on a modified scope of work including possible consideration of reducing the project length for works scheduled in the current financial year. It should be noted that this is an ongoing project and there are more external funds approved for 2017/18.

12.5.9 RFT02-2017 Supply of Plant and Operators for Gravel Re-sheeting of Roads

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	EDM 127
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	22 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.9-1 Tender Report (<i>Confidential</i>) 12.5.9-2 Tender Assessment (<i>Confidential</i>)

COUNCIL RESOLUTION:	No 1178
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Moved: Cr Mazza

Seconded: Cr Mader

That Council award tender 02-2017 Supply of Plant and Operators for Gravel Re-sheeting of Roads to Quadrio EM of Geraldton.

Carried 4/0

OFFICER RECOMMENDATION:

That Council award tender 02-2017 Supply of Plant and Operators for Gravel Re-sheeting of Roads to Quadrio EM of Geraldton.

VOTING REQUIREMENTS: Absolute Majority

IN BRIEF:

Tender 02-2017 for the supply of plant and operators for gravel re-sheeting of Roads was closed on 20 March 2019.

Three compliant tenders were received and considered.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved.

- Maintain sustainability through leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

STATUTORY AUTHORITY:

Local Government Act 1995 Section 5.57

Local Government (Functions and General) Regulation 1996 Division 2

POLICY IMPLICATIONS:

4.2 Purchasing and Tenders

FINANCIAL IMPLICATIONS:

Jobs CR0004, Evanston Menzies Road, CR0005 Yarri Road, CR0013 Menzies North West Road partially funded by Regional Road Group (State), CR0012 Connie Sue funded by Roads to Recovery (Federal) and CR0009 Tjuntjuntjara Access Road funded by Main Roads (State) will be included within the adopted budget.

RISK ASSESSMENTS: N/A

BACKGROUND:

This contract is for the supply of plant and operators for the undertaking re-sheeting of various roads within the Shire of Menzies. The works associated with this contract are expected to commence in late March to early April 2017 and are to be completed by 30 June 2017.

COMMENT:

Roads earmarked for re-sheeting are located over a widespread area within the Shire and can be grouped into two broad geographical locations

- Menzies Area – Evanston Menzies Road, Menzies North West Road and Yarri Road
- Connie Sue / Tjuntjuntjara – Connie Sue Highway and Tjuntjuntjara Access Roads.

The range of gravel re-sheeting and associated works include:

- Re-sheet with gravel
- Reform and re-sheet formation
- Construct embankment formation
- Reconstruct and reform surface drains / reform drain lines
- Light, medium and heavy grading.

**13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE
BEEN GIVEN**

There were no Elected Members motion of which previous notice has been given.

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION
OF THE MEETING**

There was no new business of an urgent nature introduced by a decision of the Meeting.

15 ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

There were no items for consideration behind closed doors.

16 NEXT MEETING

The next Ordinary Council Meeting for the Shire of Menzies will be held on Thursday
27 April 2017 commencing at 1pm.

17 CLOSURE OF MEETING

There being no further business the Chairperson closed the meeting at 1.52pm.

I, _____ hereby certify that the Minutes of the Ordinary
Meeting of Council held 30 March 2017 are confirmed as a true and correct record, as per
the Council Resolution of the Ordinary Meeting of Council held 27 April 2017.

Signed: _____

Dated: 27 April 2017