



SHIRE OF MENZIES

AGENDA

**FOR THE ORDINARY MEETING OF COUNCIL
TO BE HELD ON**

30 May 2019

Commencing at 1.00pm



**SHIRE OF MENZIES
NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on 30 May 2019 in the Shire of Menzies Council Chambers commencing at 1pm.

Peter Money
Chief Executive Officer

30 May 2019

DISCLAIMER

No responsibility whatsoever is implied or accepted by the shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the Chief Executive Officer (CEO) before the meeting: or
- b) At the meeting, immediately before the matter is discussed.

A member who has declared an interest must not:

- Preside at the part of the meeting relating to the matter: or
- Participate in or be present during the discussion of decision-making procedure relating to the matter unless the member is allowed to do so under Section 5.68 or 5.69 of the *Local Government Act 1995*.

**Councillor Attendance
at Shire of Menzies Council Meetings 2018/2019**

Council Meeting Date	Leave of Absence	Apologies	Electronic Attendance	Absent
22 February 2018	-	Cr J Dwyer Cr J Lee	Cr D Hansen	-
29 March 2018	-	-	-	-
26 April 2018	-	Cr D Hansen	Cr I Baird	-
31 May 2018	-	Cr D Hansen	-	-
28 June 2018	-	-	-	-
6 August 2018	-	-	-	-
30 August 2018	-	Cr D Hansen	Cr I Baird	-
27 September 2018	-	Cr D Hansen Cr I Baird Cr J Dwyer	-	-
25 October 2018	-	-	Cr D Hansen Cr I Baird	-
29 November 2018	-	-	Cr J Dwyer	-
13 December 2018	-	-	-	Cr I Baird Cr D Hansen
28 February 2019	-	Cr D Hansen	Cr I Baird	
28 March 2019	-	-	-	-
24 April 2019	-	-	Cr D Hansen Cr I Baird	-
30 May 2019				
27 June 2019				

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1 DECLARATION OF OPENING

The Shire President declared the meeting open at

2 ANNOUNCEMENT OF VISITORS

The Shire President welcomed visitors <name of visitors>

3 RECORD OF ATTENDANCE

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There were no questions taken on notice at the previous meeting.

5 PUBLIC QUESTION TIME

6 APPLICATIONS BY MEMBERS

7 DECLARATIONS OF INTEREST

8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

9 CONFIRMATION / RECEIVAL OF MINUTES

9.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 24 APRIL 2019 (*Provided under Separate Cover*)

COUNCIL RESOLUTION:	No.
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MOVED: Cr **SECONDED: Cr**

That the minutes of the Ordinary Meeting of Council held on Wednesday 24 April 2019 be confirmed as a true and correct record.

Carried /

10 PETITIONS / DEPUTATIONS / PRESENTATIONS

11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 PRESIDENTS REPORT FOR MONTH OF APRIL 2019

To be presented at the Ordinary Council Meeting 30 May 2019.

COUNCIL RESOLUTION:	No.
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MOVED: Cr **SECONDED: Cr**

That the President's Report for the month of April 2019 be received.

Carried /

12. REPORTS OF OFFICERS

12.1 HEALTH BUILDING AND TOWN PLANNING

12.1.1 Health and Building Report for the Months of May 2019

LOCATION:	Menzies
APPLICANT:	David Hadden
DOCUMENT REF:	N/A
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	May 2019
AUTHOR:	David Hadden Health/Building Surveyor
ATTACHMENT:	Nil

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council receive the report of the Environmental Health Officer for the months of May 2019 for information.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

This report is for the information of Council. It identifies matters addressed by the Environmental Health Officer for the months of May 2019.

RELEVANT TO STRATEGIC PLAN:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

STATUTORY AUTHORITY:

Building Act 2011

Public Health Act 2016

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP97 – Council unable to fill the position of Authorised Officer under the Public Health Act 2016

BACKGROUND:

The Shire contracts the services of an Environmental Health Officer (EHO) for two days per month. The Officer is available for consultation at all times, and attend the administration offices once per month to meet with the Chief Executive Officer.

COMMENT:

The following is a report of the monthly activities extracted from the report to the Chief Executive Officer from David Hadden, Environmental Health Officer.

Health

Visited Tjuntjuntjarra on Monday 20th May to collect water samples after receipt of complaints from community members about salty taste of the water. Analysis results for these samples were unavailable at time of writing this report. Management advised that there had been a breakdown with the Reverse Osmosis plant in January that would have led to the complaints. After further investigation it was noted that the RO plant was currently treating bore water from one bore sterilising this water with chlorine then pumping to a storage tank. The water in this storage tank was then being shandied with untreated bore water from a different bore then pumped through out the village through both reticulation lines. Advice from the Health Department who monitor the water quality at Tjuntjuntjarra was that the water quality was being maintained in accordance with the drinking water guidelines.

Currently the Department of Communities contract the NG Council to carry out the sampling of water at Tjuntjuntjarra with bacterial sampling occurring monthly and chemical 6 monthly. When I made enquiry of the Department of Communities regarding being provided with copies of Tjuntjuntjarra analysis results I was advised that they would not provide analysis advice. They were willing to provide a noncompliance advice when noted on analysis reports but not the full analysis results. After checking with the Health Department of WA whether the Shire of Menzies was entitled to see all water analysis results for Tjuntjuntjarra I was advised that the Crown is still exempt in certain circumstances from the new 2016 WA Public Health Act. At this point I made a requested to the Department of Communities that the Shire of

Menzies be placed on the email mailing list for all noncompliance water analysis results in future which the Department have agreed to.

While visiting Tjuntjuntjarra it was noted that most of the new homes and refurbished homes have deteriorated significantly through vandalism and lack of domestic experience. The new Sewerage Scheme is close to commencing with machines on site preparing to dig the new ponds.

The kitchen in the new HAAC building has been handed over to Spinifex Health uncompleted with stainless steel benches not fixed to walls and kitchen appliances less electric plugs for connection to power. Correspondence will be forwarded to Spinifex Health requesting resolution of these issues.

Building

Processed a building permit for Visionstream to erect a telecommunications tower at Goongarrie.

Dealt with various other enquiries

Planning Approvals

No delegated decisions were undertaken by the Shire of Menzies pursuant to Planning Approvals from the Month of May 2019.

<i>Date of decision</i>	<i>Decision ref:</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
Nil				

Building Permits (including Septic Tank approvals)

<i>Date of decision</i>	<i>Decision ref:</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
15/05/2019	Granted	Telecom Tower	Visionstream	

Health Approvals

<i>Date of decision</i>	<i>Decision ref:</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
Nil				

12.2 FINANCE AND ADMINISTRATION

12.2.1 STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF MARCH 2019

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	NAM283
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 May 2019
AUTHOR:	Jeanette Taylor, Manager Finance and Administration
ATTACHMENT:	
COUNCIL RESOLUTION:	No.

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION:

No recommendation as the report was not available insufficient time.

12.2.2 Monthly List of Payments for April 2019

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	/NAM298
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	20 May 2019
AUTHOR:	Jeanette Taylor, Manager Finance and Administration
ATTACHMENT:	12.2.2-1 Payment Listing for April 2019

COUNCIL RESOLUTION:	No.
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MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION:

That Council receive the list of payments for the month of April 2019 totalling \$1,234,010.31 being:

- 1) There were no cheques written.
- 2) Electronic Fund Transfer EFT3987 – EFT4068 payments in the Municipal Fund totalling \$1,192,399.40.
- 3) Direct Debit payments from the Municipal Fund totally \$41,610.91.
- 4) Credit Card payments for the statement period totalling \$3,522.18.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The list of payments made for the month of April 2019 to be received by Council.

RELEVANT TO STRATEGIC PLAN:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for Payment

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP7 Accounts payable amounts and disbursements are either inaccurately recorded or not recorded at all.

BACKGROUND:

Payments have been made by electronic funds transfer (EFT), cheque and direct transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the Chief Executive Office and are reported to Council.

COMMENT:

The EFT and Direct Debit payments that have been raised for the month of April 2019 are attached.

After payment, the balance of creditors will be \$623,412.28

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Shire of Menzies
Payments for the Month of April 2019

Chq/EFT	Date	Name	Description	Amount
		Cheques		\$0.00
		EFT		\$1,192,399.40
		Direct Debit		\$41,610.91
		Total Payments	<hr/>	\$1,234,010.31 <hr/>
		Credit Card Payments (included in Direct Debit)		\$3,522.18

Shire of Menzies
EFT Payments for the Month of April 2019

Chq/EFT	Date	Name	Description	Amount
EFT3987	02/04/2019	Roadtech Construction	Job 61576 Yarri Road WANDRRA	\$289,867.60
EFT3988	02/04/2019	Department Of Mines Industry Regulation and Safety	BSL Collected in February	\$406.00
EFT3989	02/04/2019	Construction Training Fund (B C I T F)	BCITF Collected in February 2019	\$300.00
EFT3990	05/04/2019	Western Diagnostic	Random Drug and Alcohol Testing	\$1,876.50
EFT3991	05/04/2019	Canine Control	Ranger Duties	\$1,600.50
EFT3992	05/04/2019	Leonora Pharmacy	Pharmacy account for February 2019	\$225.33
EFT3993	05/04/2019	Child Support	Payroll deductions	\$300.00
EFT3994	05/04/2019	3E Advantage	Copier and Smartboard Charges	\$1,782.35
EFT3995	05/04/2019	Yeti's Records Management Consultancy	Records and Cataloguing	\$968.00
EFT3996	05/04/2019	Riklan Emergency Management Services	Outside staff training	\$1,440.00
EFT3997	05/04/2019	Market Creations	Technology Support	\$1,963.31
EFT3998	05/04/2019	AMPAC Debt Recovery (WA) Pty Ltd	Debt Recovery - Rates	\$110.00
EFT3999	05/04/2019	Northern Goldfields Earthmoving Pty Ltd	Contract Grading	\$28,875.00
EFT4000	05/04/2019	Remote Roads	Supervisor Services - WANDRRA	\$34,458.77
EFT4001	05/04/2019	Gencon Civil Pty Ltd	Road patching	\$9,819.70
EFT4002	05/04/2019	Child Support 2290	Payroll deductions	\$16.37
EFT4003	05/04/2019	Emyjor Services	Pump out 5 sewage tanks	\$1,628.00
EFT4004	05/04/2019	Duratec Australia Pty Ltd	Sandblast and paint side tipper	\$13,107.28
EFT4005	05/04/2019	WA Local Govt Association	Aiims awareness training online- Works Supervisor	\$215.00
EFT4006	05/04/2019	Atom	1 safety flag pole	\$126.50
EFT4007	05/04/2019	Bunnings	Plants,Seeds, potting mix, compost,irrigation equipment	\$931.36
EFT4008	05/04/2019	Cabcharge Australia Limited	Taxi - Perth - President	\$80.43
EFT4009	05/04/2019	Dean's Auto Glass	New windscreen	\$412.50
EFT4010	05/04/2019	Ecowater Services	Service biomax system	\$708.00
EFT4011	05/04/2019	Fast Finishing Services	Binding of Minute books	\$129.58
EFT4012	05/04/2019	Cr Justin Lee	Councillors Travel - GTNA Meeting	\$269.31
EFT4013	05/04/2019	Shire of Menzies Social Club	Payroll deductions	\$140.00
EFT4014	05/04/2019	Netlogic Information Technology	Trend Smart Protection 1 year subscription	\$875.00
EFT4015	05/04/2019	Office National	Youth Centre furniture and consumables	\$1,452.21
EFT4016	05/04/2019	Penns Cartage	Freight of new fencing	\$1,771.00
EFT4017	05/04/2019	Paupiyala Tjarutja Aboriginal Corporation	January / February 2019 School Holiday Program	\$23,758.13
EFT4018	05/04/2019	Kalgoorlie Retravision	TV for Caravan Park, Fridge,Microwave for Contractors unit	\$958.00
EFT4019	05/04/2019	Leonora Art Prize INC	Inland Art Prize Sponsorship - Bronze Sponsorship	\$5,000.00
EFT4020	05/04/2019	Taps Industries	Plumbing at Caravan Park	\$1,245.96
EFT4021	05/04/2019	WesTrac Pty Ltd	2x batteries	\$906.42
EFT4022	11/04/2019	Haulmore Trailer Sales	New Haulmore tri axle drop deck widener with extra king pin and licencing	\$144,980.00
EFT4023	18/04/2019	Carroll & Richardson Flagworld Pty Ltd	6 x new banners road safety	\$1,171.50
EFT4024	18/04/2019	Stratco	Garden shed	\$743.09
EFT4025	18/04/2019	Roadtech Construction	Job 61576 Cranky Jack WANDRRA	\$338,591.00
EFT4026	18/04/2019	Child Support	Payroll deductions	\$300.00
EFT4027	18/04/2019	Goldfields Auto Electrical	Supply and fit lights to side tipper	\$3,967.37
EFT4028	18/04/2019	Lone Star Surveys Pty Ltd	Survey of Menzies North West Road to Lake Ballard	\$22,024.75
EFT4029	18/04/2019	Zenith Australia Group Pty Ltd	Repair on snake hill road	\$2,706.55
EFT4030	18/04/2019	Market Creations	Advance Server / Networking maintenance	\$68.75
EFT4031	18/04/2019	Xstra Global IT and Communication Solutions	Phone system rental	\$331.67
EFT4032	18/04/2019	Northern Goldfields Earthmoving Pty Ltd	Contract Grading	\$47,547.50
EFT4033	18/04/2019	Child Support Other	Child Support deductions	\$175.17
EFT4034	18/04/2019	Coolgardie Tyre Service	Supply and fit tyres on dolly	\$110.00
EFT4035	18/04/2019	Visage Productions	50% payment - Participation in OUR TOWN television series	\$5,500.00
EFT4036	18/04/2019	WA Local Govt Association	2019 Salary Survey results	\$1,832.00
EFT4037	18/04/2019	Air Liquide WA Pty Ltd	Workshop gas bottle rental	\$28.16
EFT4038	18/04/2019	Ian Baird	Councillors Travel - Kalgoorlie to Tjuntjuntjara -OMC	\$1,544.56
EFT4039	18/04/2019	Blackwoods	Brass nipple, valve ball shackle	\$116.92
EFT4040	18/04/2019	C Direct	Phone credit for resale	\$1,396.95
EFT4041	18/04/2019	Coyles Mower & Chainsaw Centre	Repair blower and chainsaw	\$641.90
EFT4042	18/04/2019	Cybersecure	Computer order backup service - April 2019	\$259.88
EFT4043	18/04/2019	Eagle Petroleum (W.A) Pty Ltd	deliver 5003 ltrs diesel to bulk tank	\$7,514.23
EFT4044	18/04/2019	Global Communication Services	4x new iridium 9575 complete sat phones	\$7,796.01
EFT4045	18/04/2019	Goldline Distributors	Cleaning and catering costs	\$978.30
EFT4046	18/04/2019	Goldfields Records Storage	User charges for February 2019	\$17.66
EFT4047	18/04/2019	Goldfields Toyota	70,000km service	\$638.34
EFT4048	18/04/2019	Goldrush Tours	1 Ticket Menzies to Kalgoorlie	\$91.80
EFT4049	18/04/2019	Hart Sport	School Playball Kit - Youth Centre	\$380.00
EFT4050	18/04/2019	Harvey Norman	2 x Surface Pro - Administration	\$4,261.00

Shire of Menzies
EFT Payments for the Month of April 2019

EFT4051	18/04/2019	Menzies Hotel	Newspapers March 2019	\$96.30
EFT4052	18/04/2019	Kmart	12B Walsh. Shower curtains, curtain rings, towels, bedding.	\$336.50
EFT4053	18/04/2019	Landgate	Mining Tenements schedule M2019/3	\$210.60
EFT4054	18/04/2019	Marketforce	Advertising RFT CR0032-2018 - The West Australian	\$601.78
EFT4055	18/04/2019	D J McGinty & Co Pty Ltd	Supply and install stainless steel serving bench.	\$2,481.60
EFT4056	18/04/2019	Shire of Menzies Social Club	Payroll deductions	\$140.00
EFT4057	18/04/2019	Netlogic Information Technology	Preconfigure server	\$3,225.00
EFT4058	18/04/2019	Titan Australia Pty Ltd	Tyre patches	\$240.90
EFT4059	18/04/2019	Office National	Chair single seater, Photocopier maintenance.	\$1,268.81
EFT4060	18/04/2019	Shire Of Leonora	Health Control	\$3,507.50
EFT4061	18/04/2019	Taps Industries	Caravan Park block B. Replace cracked cistern and install pressure relief valve on hot water system.	\$1,256.50
EFT4062	18/04/2019	Tower Hotel	Accommodation Cr Baird	\$626.00
EFT4063	18/04/2019	Moore Stephens	2019 Financial & Management Reporting Workshop	\$6,938.80
EFT4064	18/04/2019	Wa Country Health Service - Goldfields	Service at Menzies Health Centre 1 April 19 to 30 April 19	\$4,554.63
EFT4065	18/04/2019	WML Consultants	Consultant Fees WANDRRA	\$21,618.31
EFT4066	18/04/2019	Wurth Australia	Workshop consumables	\$655.26
EFT4067	26/04/2019	Stephen Peacock Construction	Quote 63 stoneworks on town hall	\$42,350.00
EFT4068	26/04/2019	Federal Hospitality Equipment Pty Ltd	Gas with Oven - Kitchen Upgrade	\$3,597.00
	11/04/2019	Payroll	Payroll	\$37,964.98
	24/04/2019	Payroll	Payroll	\$37,289.76
				\$1,192,399.40

Shire of Menzies
Direct Debit Payments for the Month of April 2019

Chq/EFT	Date	Name	Description	Amount
DD2574.1	09/04/2019	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,892.44
DD2574.2	09/04/2019	WA Local Govt Superannuation Plan	Payroll deductions	\$1,841.69
DD2574.3	09/04/2019	Australian Super	Superannuation contributions	\$429.91
DD2574.4	09/04/2019	Sunsuper	Superannuation contributions	\$817.31
DD2574.5	09/04/2019	Kinetic Superannuation	Payroll deductions	\$240.38
DD2587.1	23/04/2019	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,935.55
DD2587.2	23/04/2019	WA Local Govt Superannuation Plan	Payroll deductions	\$1,925.21
DD2587.3	23/04/2019	Australian Super	Superannuation contributions	\$687.15
DD2587.4	23/04/2019	Sunsuper	Superannuation contributions	\$817.31
DD2587.5	23/04/2019	Commonwealth Essential Super	Superannuation contributions	\$87.01
DD2587.6	23/04/2019	Kinetic Superannuation	Payroll deductions	\$240.38
DD2593.1	15/04/2019	Woolworths Ltd	Consumables for Valentines Day	\$231.26
DD2596.1	18/04/2019	Horizon Power	Street Lights 01/03/2019 to 31/03/2019	\$662.59
DD2598.1	29/04/2019	Water Corporation	Water charges 7 Feb 2019 to 11 April 2019 - 41 Mercer Street residence	\$1,459.43
DD2600.1	26/04/2019	Gregory Dwyer	Presidents allowance April 2019	\$3,364.49
DD2600.2	26/04/2019	Ian Baird	Sitting fee April 2019	\$1,289.67
DD2600.3	26/04/2019	Cr Debbie Hansen	Sitting fee April 2019	\$875.83
DD2600.4	26/04/2019	Cr Justin Lee	Sitting Fee April 2019	\$875.83
DD2600.5	26/04/2019	Cr Ian Tucker	Sitting Fee April 2019	\$875.83
DD2600.6	26/04/2019	Jillian Dwyer	Sitting Fee April 2019	\$875.83
DD2600.7	26/04/2019	Cr Keith Mader	Sitting Fee April 2019	\$700.66
DD2602.1	15/04/2019	Toyota Finance DIRECT DEBIT ONLY	Toyota fleet payment for toyota landcruiser prado IGED860 Lease to GTNA - April 2019	\$1,099.07
DD2604.1	02/04/2019	NAB	Credit card payment 01/03/19 to 28/03/19	\$3,522.18
DD2606.1	04/04/2019	NAB	NAB Connect March 2019	\$54.99
DD2608.1	01/04/2019	WESTNET	NBN Satelite 120 Boost service 1 April 2019 to 1 May 2019	\$54.99
DD2608.2	01/04/2019	NAB	Merchant Fee 007132994 March 2019	\$115.32
DD2610.1	08/04/2019	Telstra - DIRECT DEBIT ONLY	T311 Satelite phones March 2019	\$6,669.74
DD2610.2	08/04/2019	GoGo Media	On Hold messages for office phone system April 2019	\$75.90
DD2612.1	29/04/2019	Wright Express Australia Pty Ltd	Fuel card charges 16/03/2019 to 15/04/2019	\$1,064.37
DD2614.1	30/04/2019	NAB	BPAY Charge April 2019	\$79.16
DD2616.1	11/04/2019	Telstra - DIRECT DEBIT ONLY	Acct 367 1243 388 - Office Internet March 2019	\$694.94
DD2620.1	29/04/2019	NAB	NAB Connect April 2019	\$54.49
				\$41,610.91

Shire of Menzies
Credit Card Payments for the Month of April 2019

Date	Name	Description	Amount
07/03/2019	Harvey Norman		\$ 139.00
11/03/2019	Montys Restaurant	Rodeo meeting refreshments	\$ 5.00
11/03/2019	Montys Restaurant	Rodeo meeting refreshments	\$ 26.00
11/03/2019	Montys Restaurant	Rodeo meeting refreshments	\$ 13.00
13/03/2019	SEEK	Employment advertisement	\$ 308.00
14/03/2019	AIM Group	Webinar - data privacy and security	\$ 50.00
18/03/2019	Zoom	Annual licence	\$ 209.90
18/03/2019	NAB	Foreign fee	\$ 6.30
28/03/2019	NAB	Card fee	\$ 9.00
4/03/2019	QBE Insurance	Councillor air fare insurance	\$ 12.00
8/03/2019	SPOT Messenger	SPOT for grader driver	\$ 388.05
8/03/2019	NAB	Foreign fee	\$ 11.64
8/03/2019	SPOT Messenger	SPOT for workshop	\$ 353.41
8/03/2019	NAB	Foreign fee	\$ 10.60
11/03/2019	TransWA	Staff conference - train fare	\$ 91.80
13/03/2019	Wokinabox	Staff conference - meal	\$ 17.35
13/03/2019	Swan Taxis	Staff conference - taxi	\$ 16.80
13/03/2019	Railway Motel	Staff conference - accomodation	\$ 194.93
18/03/2019	TransWA	Staff conference - train fare	\$ 91.80
18/03/2019	Crown Metropol	Staff conference - accomodation	\$ 1,363.67
19/03/2019	Railway Motel	Staff conference - accomodation	\$ 194.93
28/03/2019	NAB	Card Fee	\$ 9.00
		Direct Debit	\$ 3,522.18

12.2.3 INVITATION TO COMMENT ON PROPOSED EXPLORATION LICENCE

LOCATION:	N/A
APPLICANT:	Department of Mines, Industry Regulation and Safety
DOCUMENT REF:	N/A
DISCLOSURE OF INTEREST:	The Author is the subject of this report
DATE:	Council Agenda - 30 May 2019
AUTHOR:	Peter Money, Chief Executive Officer
ATTACHMENT:	12.2.3-1 Letters and Maps
COUNCIL RESOLUTION:	No.

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council objects to the granting of Exploration Licence 40/355 to Western Resources Pty Ltd in that it encroaches on significant historical sites including an historic cemetery, racecourse and camping ground.

VOTING REQUIREMENTS:

Simple majority

IN BRIEF:

Exploration Licence 40/355 held by Western Resources Pty Ltd is on land situated in the Shire of Menzies and is situated on 'C' Class Reserve Recreation and Racecourse – CR 7962 in the Kookynie townsite area. (Map attached).

Council is invited to make comment or recommendations and as this application affects sties that may be significant to the Shire such comments may be essential to restrict the encroachments.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy that has close working partnerships with mining companies and other industries.
- A local economy accessing the commercial options and services in place, for timely development.

- The prevention of fire risk throughout the community.
- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.
- The installation of State Government infrastructure such as power, water and broadband to facilitate residential and commercial growth

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Our natural environment will be protected and preserved for future generations.
- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY:

The application is submitted in accordance with Section 23 to 26 of the Mining Act 1976.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENTS:

Nil

BACKGROUND:

The Department OF Mines, Industry Regulation and Safety has advised the Shire that an application has been lodged for an exploration licence that will affect lands in the Shire of Menzies.

The Council is invited to make comments or recommendations on the application.

COMMENT:

Nil



Your ref E40/355
Our ref
Enquiries Tracey BUSH
(08) 9037 7546
Tracey.Bush@dmirs.wa.gov.au

SENT BY EMAIL: admin@menzies.wa.gov.au

**SHIRE OF MENZIES
PO BOX 4
MENZIES WA 6436**

Dear Sir/Madam

**EXPLORATION LICENCE 40/355 HELD BY WESTERN RESOURCES PTY LTD
SITUATED ON "C" CLASS RESERVE RECREATION & RACECOURSE - CR 7962.**

Under Sections 23 to 26 of the Mining Act 1978 mining may be carried out on certain classes of reserved land with the written consent of the Minister for Mines, Industry Regulation & Safety.

In respect to reserves vested with local authorities, the Minister for Mines, Industry Regulation & Safety is to first consult and obtain the recommendation of the vested authority and responsible Minister before he can grant consent to mine.

The Minister for Mines, Industry Regulation & Safety has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above.

I have enclosed a copy and plan of the application for this purpose.

Your reply in due course would be appreciated please.

Yours sincerely

Tracey Bush

Tracey Bush | Acting Tenure Officer
Resource Tenure Branch

6 May 2019



QUICK APPRAISAL DISCLAIMER: This report has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and Department of Defence maintains copyright over those parts of the topographic data it has provided for display in TENGGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Tengraph does not identify any land that has been alienated from the Crown before 1 January 1899 and a search of title records should be carried out through Landgate to identify this category of land. Land alienated from the Crown prior to 1 January 1899 may be open for mining only in respect to gold, silver and precious metals.

APPRAISAL ID: E 40/355

Tenement Status: Live **Boundary Type:** Granted Live
Holder/Applicant: WESTERN RESOURCES PTY LTD
Markout Date: 19/10/2015 08:30:00
Object Area: 1854.50 Ha. **Centroid:** (29° 21' 29" S, 121° 28' 49" E)
Appraisal Options: Admin Boundaries Affected, Tenements Affected, Land Affected, Native Title Details, Petroleum, Services/Infrastructure Affected, Map Sheet Details

ADMINISTRATION BOUNDARIES AFFECTED

Name	Type	Encroached Area	Encroached Percentage
MARMION	Land District	1854.4986HA	100%
EASTERN LAND DIVISION	Land Division	1854.4986HA	100%
MENZIES SHIRE	LGA (Shire) Boundaries	1854.4986HA	100%
KOOKYNIE	Townsite Boundary	36.9143HA	1.99%
N COOLGARDIE M F NIAGARA DIST 40	Mineral Field Boundaries	1854.4986HA	100%

TENEMENTS AFFECTED

Tenement ID	Marking out/Lodgement	Holder/Applicant(s)	Status	Encroached Area	Encroached Percentage
no intersections					

DEAD TENEMENTS AFFECTED (NOT SELECTED)

LAND AFFECTED

Land ID	Purpose/Name	Land Type	Responsible Agency	Encroached Area	Encroached Percentage
R 10393	"C" CLASS RESERVE COMMON	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	384.3831HA	20.73%
R 3905	"C" CLASS RESERVE RACECOURSE	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	17.687HA	0.95%
R 7839	"C" CLASS RESERVE HISTORICAL CEMETERY SITE	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	8.0891HA	0.44%
R 7841	"C" CLASS RESERVE RECREATION	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	3.4243HA	0.18%
R 7962	"C" CLASS RESERVE RECREATION & RACECOURSE	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	83.8705HA	4.52%
R 8108	"C" CLASS RESERVE CAMPING GROUND	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	0.0079HA	<0.01%
Railway Reserve Unnumbered	Abandoned Railway	Reserve	Landgate	29.9488HA	1.61%
	Road Reserves	Reserve	Department of Planning, Lands and Heritage		
Robinson Road	Road Reserves	Reserve	Department of Planning, Lands and Heritage		



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APPRAISAL ID: E 40/355

Tenement Status: Live **Boundary Type:** Granted Live
Holder/Applicant: WESTERN RESOURCES PTY LTD
Markout Date: 19/10/2015 08:30:00
Object Area: 1854.50 Ha. **Centroid:** (29° 21' 29" S, 121° 28' 49" E)
Appraisal Options: Admin Boundaries Affected, Tenements Affected, Land Affected, Native Title Details, Petroleum, Services/Infrastructure Affected, Map Sheet Details

LAND AFFECTED

Land ID	Purpose/Name	Land Type	Responsible Agency	Encroached Area	Encroached Percentage
PL N050241	Pastoral Lease (C) Melita	Lease	Pastoral Lands Board, Department of Planning, Lands and Heritage	1077.293HA	58.09%
Unallocated crown land	Unallocated crown land:25 Land parcels affected	Cadastral	Landgate	240.8547HA	12.99%
HSA 17265 1	DAA Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	0.0026HA	<0.01%
GWA 21	GROUNDWATER AREA GOLDFIELDS	Special Category Land	Dept. of Water and Environmental Regulation	1854.4986HA	100%
MZ 2	MINERALISATION ZONE, NON SECTION 57(2AA) SOUTHERN SECTION	Special Category Land	Dept. of Mines, Industry Regulation and Safety	1854.4986HA	100%
RAIL CORRIDOR LAND GOONGARRIE TO KOOYNIIE	Rail Corridor Land	Special Category Land	Public Transport Authority of WA	27.3472HA	1.47%
RAIL CORRIDOR LAND KOOKYNIIE TO LEONORA	Rail Corridor Land	Special Category Land	Public Transport Authority of WA	2.5662HA	0.14%

NATIVE TITLE AREAS AFFECTED

NTRB ID	Name	NTRB	Description	Encroached Area	Encroached Percentage
ARB 13	Goldfields (ARB13)	GOLDFIELDS LAND COUNCIL GPO BOX 10006, KALGOORLIE, WA, 6430 14 THROSSELL STREET, KALGOORLIE, WA, 6430	Aboriginal Representative Body	1854.4986HA	100%

Claimed FED CRT Name No	Claimant Representative	Description	Encroached Area	Encroached Percentage
no intersections				

Determined FED CRT No	Name	Prescribed Body Corporate	Description	Encroached Area	Encroached Percentage
no intersections					

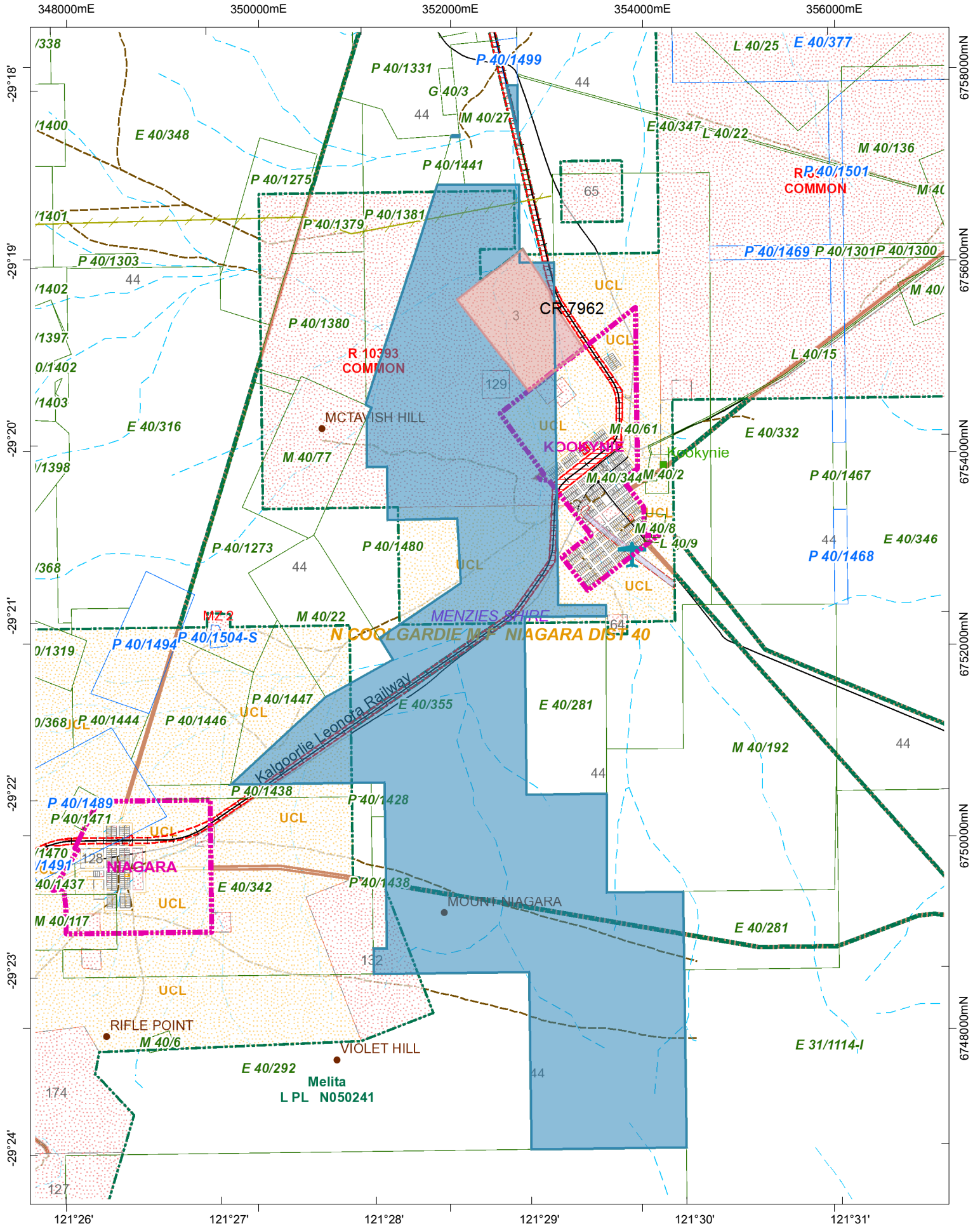
ILUA Subject Matter ID	Name	ILUA Title	Description	Encroached Area	Encroached Percentage
no intersections					

ENT No	Name	Managed By	Description	Encroached Area	Encroached Percentage
no intersections					

Pre-1994 Leases	Description	Encroached Area	Encroached Percentage
no intersections			



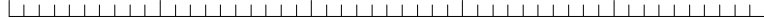
- Pending Application
- Live Tenement
- Application over Live Tenement



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002. Through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. If you wish to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the accuracy and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Enclosed Pastoral Lease land and Pre 1994 mining confined to Nharuwannga Wajarri and Ngariawangga ILUA Native Title determination boundary.

Scale: 1:50,000

Ordinary Council Meeting to be held on Thursday 30 May 2019



12.2.4 APPLICATION TO CLEAR NATIVE VEGETATION

LOCATION:	N/A
APPLICANT:	Department of Mines, Industry Regulation and Safety
DOCUMENT REF:	N/A
DISCLOSURE OF INTEREST:	The Author is the subject of this report
DATE:	Council Agenda - 30 May 2019
AUTHOR:	Peter Money, Chief Executive Officer
ATTACHMENT:	12.2.4-1 Letters and Maps
COUNCIL RESOLUTION:	No.

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council has no objection to the granting of a permit to clear 216.4 hectares of land on Mining Lease 29/428 for applicant Shine Resources Pty Ltd – Chameleon Project.

VOTING REQUIREMENTS:

Simple majority

IN BRIEF:

An application to clear native vegetation under the Environmental Protection Act 1986 has been received from the Department of Mines, Industry Regulation and Safety on behalf of Shire Resources Pty Ltd – Chameleon project to clear 216.4 hectares of native vegetation. (Map attached).

It is considered that the Shire has a direct interest in this application and as such the Council is invited to make comments as to the granting or refusal of the application.

The Council's comments will be considered subject to sections 51O and 51P of the Act.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy that has close working partnerships with mining companies and other industries.
- A local economy accessing the commercial options and services in place, for timely

development.

- The prevention of fire risk throughout the community.
- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.
- The installation of State Government infrastructure such as power, water and broadband to facilitate residential and commercial growth

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Our natural environment will be protected and preserved for future generations.
- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY:

The application is submitted in accordance with Subsection 54E(4) of the Environmental Protection Act 1986.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENTS:

Nil

BACKGROUND:

The Department of Mines, Industry Regulation and Safety has advised the Shire that an application has been lodged to clear native vegetation by Shine Resources on land in the Menzies Shire.

The Council is invited to make comments or recommendations on the application.

COMMENT:

Nil



Chief Executive Officer
 Shire of Menzies
 PO Box 4
MENZIES WA 6436

Dear Sir/Madam

Application to Clear Native Vegetation under the *Environmental Protection Act 1986*

The Department of Mines, Industry, Regulation and Safety has received the following application for permit to clear native vegetation under the *Environmental Protection Act 1986* (the Act):

Applicant Name:	Shine Resources Pty Ltd – Chameleon Project
Permit Type:	Area Permit
Tenement:	Mining Lease 29/428
Purpose:	Mineral Production
Area (ha):	216.4 ha
Period Applied for:	1 July 2019 – 31 July 2022
Shires:	Shire of Menzies, City of Kalgoorlie-Boulder
Clearing Permit System (CPS) No:	8484/1

In accordance with sub-section 51E(4) of the Act, on behalf of the General Manager Environmental Compliance, Resource and Environmental Compliance Division, I consider that you may have a direct interest in the subject matter of the application and invite your comment on the proposal. The General Manager Environmental Compliance, Resource and Environmental Compliance Division, will then, after having taken into account any comments received and subject to sections 51O and 51P, either grant a clearing permit (including any specified conditions) or refuse to grant a permit.

Enclosed are maps indicating the area proposed to clear. Please forward your submission to the above address within 21 days from **Monday, 13 May 2019**, quoting CPS 8484/1.

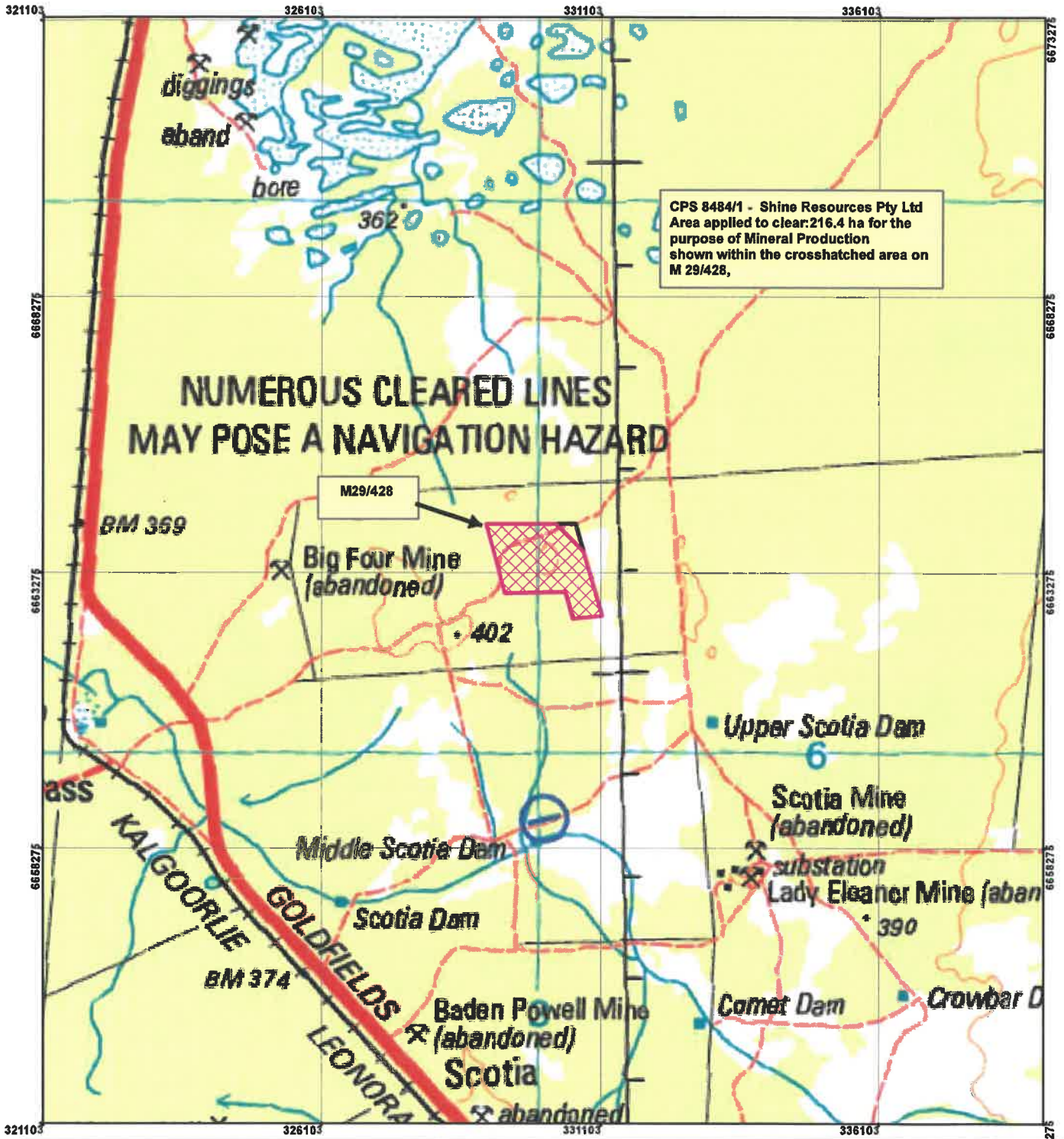
If you have any queries regarding this matter, please contact Heather Johnson in the Department’s Resource and Environmental Division at the address above, for further information.

Yours sincerely



p.p *Heather Johnson*
 Daniel Endacott
 General Manager Environmental Compliance
 Resource and Environmental Compliance Division

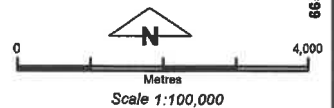
10 May 2019

CPS 8484/1 - Shine Resources Pty Ltd



Legend

-  Clearing Instruments
-  Mining Tenements



Geocentric Datum Australia 1994
 Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

..... Date

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986



Information derived from this map should be confirmed with the data custodian acknowledged by the agency acronym in the legend.

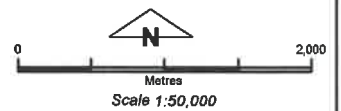


CPS 8484/1 - Shine Resources Pty Ltd



Legend

-  Clearing Instruments
-  Mining Tenements



Geocentric Datum Australia 1994
 Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

..... Date

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowledged by the agency acronym in the legend.



12.3 WORKS AND SERVICES

12.3.1 Works Report for the period April 2019

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	ROA.860.1/NAM247
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	Council Agenda - 30 May 2019
AUTHOR:	Paul Warner, Works Supervisor
ATTACHMENT:	Nil
COUNCIL RESOLUTION:	No.

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION:

That Council receive the Works Report for the month of April 2019.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Councils annual works program is now underway

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- The prevention of fire risk throughout the community.
- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.

14.4 *Heritage & Natural assets conserved*

- Our natural environment will be protected and preserved for future generations.
- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

No Risk Assessment has been undertaken relating to this item.

BACKGROUND:

The Shire manages the Works section with a permanent staff of a Works Supervisor, and 4.5 full time equivalent workers. Additional resources are contracted as required.

COMMENT:

The following is a brief report of the monthly activities extracted from the report to the Chief Executive Officer from Paul Warner, Works Supervisor.

12.4.1 LEAVE FOR THE CEO

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	GOV.860.1/NAM250
DISCLOSURE OF INTEREST:	The Author is the subject of this report
DATE:	Council Agenda - 30 May 2019
AUTHOR:	Peter Money, Chief Executive Officer
ATTACHMENT:	Nil
COUNCIL RESOLUTION:	No.

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council approve leave without pay for the Chief Executive Officer for the period 10th June 2019 to 14th June 2019.

That the Manager of Finance and Administration be appointed Acting CEO for this period.

VOTING REQUIREMENTS:

Simple majority

IN BRIEF:

At the interviews for the CEO position, the applicant advised the interview panel that he had pre-arranged appointments in Geraldton for this period and these appointments could not be changed.

Accordingly, the CEO seeks leave for this period to attend to these matters but will be available by telephone for any urgent matters that need to be addressed.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy that has close working partnerships with mining companies and other industries.
- A local economy accessing the commercial options and services in place, for timely development.

- The prevention of fire risk throughout the community.
- The significant natural features of the shire for tourism.
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14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
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- The Shire to review disability access throughout the Shire of Menzies.
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- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

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- Our natural environment will be protected and preserved for future generations.
- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY:

National Employment Standards require an employee to have the employer's permission to take leave.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENTS:

Nil

BACKGROUND:

The CEO has appointment that were made up to 3 months prior to be appointed to the CEO position. To not attend these appointments would cause considerable inconvenience and cost should these not be attended to.

The CEO advised the Council's interview panel of these appointments at the time of interview.

COMMENT:

Nil

12.4.2 REVIEW OF POLICY 3.10

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	GOV.860.1/NAM250
DISCLOSURE OF INTEREST:	None
DATE:	Council Agenda - 30 May 2019
AUTHOR:	Peter Money, Chief Executive Officer
ATTACHMENT:	Nil
COUNCIL RESOLUTION:	No.

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council amend Policy 3.10 and revert to the agenda format adopted by Council on 8th December 2015 as shown in the attachment below.

VOTING REQUIREMENTS:

Simple majority

IN BRIEF:

The current format is deficient and in particular the placement of the Council Resolution at the head of the Item is a format not used in any known local governments.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy that has close working partnerships with mining companies and other industries.
- A local economy accessing the commercial options and services in place, for timely development.
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- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY:

Nil

POLICY IMPLICATIONS:

Policy 3.10 – Agenda Format / Officers Reports

FINANCIAL IMPLICATIONS:

Nil

RISK ASSESSMENTS:

Nil

BACKGROUND:

The format of the Council Agenda has been changed over time but the current format has some deficiencies. Agendas and minutes of a meeting should demonstrate a logical flow of events from a meeting with the outcome of discussion on an item being the last part of a record of the item itself.

A logical sequence of the meeting should be;

- a) Information and a summary of the information provided;
- b) Consultation is an important factor in the meeting decision and should always form part of an agenda. It demonstrates that a CEO has not come to a recommendation arbitrarily;
- c) The Officers Recommendation is based on the preceding information provided by Council officers.
- d) The voting requirements let the Council know what is statutorily required for their resolution to be valid.
- e) The Council resolution/decision is placed at the end of the Item as it is a result of all the preceding information and the Councillors debate.
- f) If there is any amendment to the Officers Recommendation, this is noted and the sequence of Officers Recommendation, Council Resolution and (if required) reasons for not accepting the Officers Recommendation/s.

COMMENT:

Nil

ATTACHMENT

Below is the recommended Agenda format:

SUMMARY

BACKGROUND

COMMENT

CONSULTATION

STATUTORY ENVIRONMENT

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

RISK ASSESSMENT

STRATEGIC IMPLICATIONS

VOTING REQUIREMENTS

OFFICERS RECOMMENDATION

COUNCIL DECISION

12.4.3 LOCAL GOVERNMENT ORDINARY ELECTION 2019

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	GOV.860.1/NAM250
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	Council Agenda - 28 February 2019
AUTHOR:	Peter Money, Chief Executive Officer
ATTACHMENT:	Nil
COUNCIL RESOLUTION:	No.

MOVED: Cr

SECONDED: Cr

Carried /

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council

1. Declare in accordance with S4.20(20) of the Local Government Act that the Electoral Commissioner be responsible for conducting of the 2019 Ordinary Election together with any other elections of polls that may be required at that time: and
2. Resolve that in accordance with s 4.61(2) of the Local Government Act that the method conducting the 2019 Ordinary Election will be by postal vote.

VOTING REQUIREMENTS:

Absolute majority

IN BRIEF:

Council needs to consider the method of conducting the 2019 Ordinary Election. The Local Government Act 1995 s4.20 designates the CEO as the returning officer unless the Council determines otherwise. If Council determines to not nominate the Electoral Commission as returning officer for the election, or any other person, it needs to do nothing as the Act then defers to the CEO.

It is the opinion of the CEO that with so employees experienced in running an election process, the majority of work associated with the election will be left in the hands of the CEO.

At this early stage of appointment, with much of the CEO'S time required to catch up with the practices and events within the Shire and District, running an election will place a considerable burden on the CEO.

This should also be considered in conjunction with the performance criteria that needs to be set for the CEO and how running an election process could impede on achieving the performance criteria.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy that has close working partnerships with mining companies and other industries.
- A local economy accessing the commercial options and services in place, for timely development.
- The prevention of fire risk throughout the community.
- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.
- The installation of State Government infrastructure such as power, water and broadband to facilitate residential and commercial growth

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Our natural environment will be protected and preserved for future generations.
- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY:

Local Government Act 1995 s4.4
Local Government Act 1995 s4.20(4)
Local Government Act 1995 s4.61(2)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Funds would be allocated in 2019/2020 Budget

RISK ASSESSMENTS:

There is a minimal risk that current staff do not have the full capacity to conduct the full electoral processes.

BACKGROUND:

The election is to be held on Saturday 19th October 2019. This matter was brought before Council at the Ordinary Meeting of 28th February 2019 at which it was resolved to lay the motion on the table.

A decision needs to be made at this Meeting as there are limits to the time required by the Electoral Commission to agree to hold a postal election.

COMMENT:

Some local governments use the electoral commission for elections and it usually depends on the capacity of the Shire staff and their knowledge of the Election Regulations and also having the time to prepare electoral rolls for the various voting formats such as resident and ratepayer rolls, absentee voting, postal voting and early voting.

This is overcome with the Electoral Commission which manages all these processes.

It has been found that postal voting can be quite successful in terms of numbers voting as voters do not have to attend polling booths.

The cost of an election by the Electoral Commission is considerably more than an election managed in-house but that cost is yet to be advised.

13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

15 NEXT MEETING

The next Ordinary Meeting of Council will be held on 30 May 2019 commencing at 1pm.

16 CLOSURE OF MEETING

There being no further business the Chairperson closed the meeting at pm.