



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 31 May 2018

Commencing at 1.15pm

Councillor Attendance
at Shire of Menzies Council Meetings 2017/2018

Council Meeting Date	Leave of Absence	Apologies	Electronic Attendance	Absent
23 February 2017		Cr D Hansen		
30 March 2017	Cr D Hansen	Cr J Dwyer Cr I Baird	Cr J Mazza	
27 April 2017		Cr D Hansen Cr J Lee	Cr J Mazza	
25 May 2017				
29 June 2017			Cr D Hansen Cr I Baird	
27 July 2017		Cr D Hansen		Cr K Mader
31 August 2017		Cr D Hansen		
30 September 2017			Cr D Hansen Cr I Baird	
26 October 2017				
30 November 2017		Cr D Hansen		
14 December 2017		Cr D Hansen		
22 February 2018		Cr J Dwyer Cr J Lee	Cr D Hansen	
29 March 2018				
26 April 2018		Cr D Hansen	Cr I Baird	
31 May 2018		Cr D Hansen		
28 June 2018				

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1 DECLARATION OF OPENING

The Shire President declared the meeting open at 1.15pm.

2 ANNOUNCEMENT OF VISITORS

Mr Dennis Kennedy was present.

3 RECORD OF ATTENDANCE

Present

Councillors:	Cr G Dwyer	Shire President
	Cr I Baird	Deputy Shire President
	Cr I Tucker	
	Cr J Dwyer	
	Cr J Lee	
	Cr K Mader	<i>entered the meeting at 3.01pm</i>

Staff	Mrs R Evans	Chief Executive Officer
	Mrs J Taylor	Manager Finance and Administration
	Mrs D Whitehead	Executive Assistant

Apologies Cr D Hansen

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There were no questions taken on notice at the previous meeting.

5 PUBLIC QUESTION TIME

There were no questions from the public.

6 APPLICATIONS BY MEMBERS

There were no applications for leave by members.

7 DECLARATIONS OF INTEREST

There were no declarations of interest.

8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There was no notice of items to be discussed behind closed doors.

9 CONFIRMATION / RECEIVAL OF MINUTES**9.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 26 APRIL 2018**

That the minutes of the Ordinary Meeting of Council held on Thursday 26 April 2018 be confirmed as a true and correct record.

COUNCIL RESOLUTION:	No.1412
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MOVED: Cr Justin Lee

SECONDED: Cr Jill Dwyer

That the minutes of the Ordinary Meeting of Council held on Thursday 26 April 2018 be confirmed as a true and correct record.

Carried 5/0

9.2 MINUTES OF THE GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC) MEETING HELD ON FRIDAY 27 APRIL 2018

That the minutes of the Goldfields Voluntary Regional Organisation of Councils (GVROC) Meeting held on Friday 27 April 2018 be received. .

COUNCIL RESOLUTION:	No.1413
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MOVED: Cr Jill Dwyer

SECONDED: Cr Justin Lee

That the minutes of the Goldfields Voluntary Regional Organisation of Councils (GVROC) Meeting held on Friday 27 April 2018 be received.

Carried 4/1

Cr Ian Tucker requested to be recorded as voting against this motion.

10 PETITIONS / DEPUTATIONS / PRESENTATIONS

There were no Petitions / Deputations / Presentations

11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

COUNCIL RESOLUTION:	No. 1414
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MOVED: Cr Ian Tucker

SECONDED: Cr Ian Baird

That Council receive the Presidents report for May 2018.

Carried 5/0

11.1 PRESIDENTS REPORT

30 April 2018

With Cr Jill Dwyer I travelled to Wiluna to attend the Training Course “Understanding Financial Reporting and Budgets” held on 1 May 2018 in Wiluna’s Council Chambers. The facilitator was Darren Long. The course was informative and well-presented, and we travelled home on Wednesday 3 May 2018.

4 May 2018

Meeting with Chief Executive Officer Rhonda Evans and the President of Eastern Goldfield Cycle Club Cameron Blythe regarding the program for the upcoming Goldfields Cyclassic/Menzies Classic, sponsored by the Shire of Menzies.

7 May 2018

Works Supervisor Paul Warner and I attended the Trail’s Forum held at the Railway Motel in Kalgoorlie.

14 May 2018

8.30am

Chief Executive Officer Rhonda Evans and myself met with Federal Minister for Social Services Minister Tehan, in Kalgoorlie regarding Community Development Program Scheme and the Cashless Debit Card.

14 May 2018

9.30am

Chief Executive Officer Rhonda Evans, Cr Keith Mader and myself attended the Waste Management Summit in Kalgoorlie.

15 May 2018

Chief Executive Officer Rhonda Evans and myself attended Leonora Shire Offices for a meeting facilitated by Llew Withers, a former Environmental Health Officer regarding Shire Health Plan – New Health Act.

17 May 2018

Chief Executive Officer Rhonda Evans and I attended the “Working with Aboriginal Heritage Forum” held at the Railway Motel Function Room in Kalgoorlie.

23 May 2018

I attended a teleconference with Shire’s of Leonora, Laverton, Wiluna, Coolgardie and Dundas facilitated by Shire of Coolgardie. Discussions were on the problems the Shire’s are experiencing with the CDP Scheme. A meeting has been arranged with Minister Scullion in Canberra during ALGA Conference. The Meeting has been organised by the Shire of Coolgardie and the National Party and will have representatives from City of Kalgoorlie Boulder, Shire of Coolgardie and Shire of Menzies.

24 May 2018

Information Session attended by Cr Keith Mader, Cr Jill Dwyer and myself. The Chief Executive Officer Rhonda Evans presented and worked through with attendees the document on “Service to Communities”.

27 May 2018

9.30am

Meet and greet meeting to discuss CDP for 2018/2019 in Menzies with Chief Executive Officer Rhonda Evans, Meedac Representatives Mary Ripper (Operations Manager) and Milton Milloy (Business Development Manager),

10.30am

Chief Executive Officer Rhonda Evans and I met with Western Australian Country Health Service to discuss contract for the Nurse.

This weekend is the 90th Year of the Menzies Classic, let’s make it a memorable occasion and support this historical event, sponsored by the Shire of Menzies.

There are Children’s events on the oval in the afternoon and fireworks in the evening, organised and sponsored by the Shire of Menzies.

There are 4 bicycles to be won donated by the Kookynie Volunteer Association. Inc. and 4 bicycles donated by the Eastern Goldfields Cycle Club. St John Ambulance are holding a fundraising sausage sizzle in the main street so let’s support our local volunteers.

DJ Rev will once again be entertaining the community with a karaoke evening in the Menzies Shire Hall on Friday night.

Our thanks to the members of the Eastern Goldfields Cycle Club who travelled to Menzies and Leonora last weekend and repaired the children’s bikes, so they can participate in the children’s events this weekend.

12. REPORTS OF OFFICERS**12.1 HEALTH BUILDING AND TOWN PLANNING****12.1.1 Health and Building Report for the Month of April 2018**

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	GOV.957.1/NAM96
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 April 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	Nil
COUNCIL RESOLUTION:	No.1415

MOVED: Cr Ian Tucker**SECONDED: Cr Ian Baird**

That Council receive the report for Environmental Health and Building for the month of April 2018

Carried 5/0

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council receive the report of the Environmental Health Officer for the month of April 2018 for information.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

This report is for the information of Council. It identifies matters addressed by the Environmental Health Officer for the month of April 2018.

RELEVANT TO STRATEGIC PLAN:*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

STATUTORY AUTHORITY:

Building Act 2011

Public Health Act 2016

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP97 – Council unable to fill the position of Authorised Officer under the Public Health Act 2016

BACKGROUND:

The Shire contracts the services of an Environmental Health Officer (EHO) for two days per month. The Officer is available for consultation at all times, and attend the administration offices once per month to meet with the Chief Executive Officer.

COMMENT:

The following is a report of the monthly activities extracted from the report to the Chief Executive Officer from David Hadden, Environmental Health Officer.

Health

Carried out a detailed inspection of Davyhurst mine site and village camp facilities. Advised caterers and mine management of matters to be addressed.

Building

Visited Mr Gopels property with Works Manager Mr Paul Warner on 24 April 2018. Mr Gopel is still occupying his caravan at his property.

General

Organised a presentation of Council responsibilities for the new Health Act for Northern Goldfields Councils in May.

A trip to Tjuntjuntjara has been organised for May 2018 to view the progress of the new housing, and view alternative living facilities for the affected residents.

12.1.2 Local Planning Project - Local Planning Strategy

LOCATION:	N/A
APPLICANT:	Urbis Pty Ltd
DOCUMENT REF:	DEV.882.1/NAM109
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 May 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.1.2-1 – Local Planning Strategy - Draft

COUNCIL RESOLUTION:	No.1416
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MOVED: Cr Justin Lee**SECONDED:** Cr Ian Tucker*That Council*

1. *Receive the draft Local Planning Scheme in preparation for public consultation to be held at a date to be set.*
2. *Advise the Chief Executive Officer of matters for consideration prior to public consultation.*

*Carried 4/1**Cr Jill Dwyer requested to be recorded as voting against this motion.***OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council

1. Receive the draft Local Planning Scheme in preparation for public consultation to be held at a date to be set.
2. Advise the Chief Executive Officer of matters for consideration prior to public consultation.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Council commenced the process to prepare a local planning strategy in July 2017. The Western Australian Planning Commission has been advised of this, and advertising has been undertaken in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.

RELEVANT TO STRATEGIC PLAN:*14.1 Sustainable local economy encouraged*

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy that has close working partnerships with mining companies and other industries.
- A local economy accessing the commercial options and services in place, for timely development.
- The prevention of fire risk throughout the community.
- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.

14.4 Heritage & Natural assets conserved

- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY:

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Job S10004 has a budget of \$50,000. An additional \$50,000 will be required in the 2018 2019 Financial Year.

RISK ASSESSMENTS:

OP98 Town Planning Scheme not updated to reflect the needs of the Shire

BACKGROUND:

The process of compiling a local planning strategy involves strategic planning and long term goals for the local government area. It is imperative that councillors are actively involved in the formulation of these plans.

In July 2017, Council advertised its intention to prepare a Local Planning Strategy.

COMMENT:

The Strategy relates mostly to the Menzies town because that is where the significant majority of sites are located.

The description of the water supply to the Menzies Town site has been amended to recognise that all water is now trucked from Kalgoorlie by the Water Corporation.

SHIRE OF MENZIES

LOCAL PLANNING STRATEGY



5 FEBRUARY 2018
PA1507
DRAFT
PREPARED FOR SHIRE OF MENZIES



URBIS STAFF RESPONSIBLE FOR THIS REPORT WERE:

Director	Ray Haeren
Associate Director	Peter Fitzgerald
Associate Director	Megan Gammon
Senior Consultant	Emma Dunning
Project Code	PA1507
Report Number	draft

ENDORSEMENT PAGE

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1. INTRODUCTION

1.1. PURPOSE

The Shire of Menzies administers the Shire of Menzies Town Planning Scheme No. 1, which was gazetted in 2003 – some 15 years ago.

The Planning and Development Act 2005 requires planning schemes to be updated every 6 years. In addition, since gazettal of Scheme 1, several issues and opportunities have presented that a new scheme can respond to.

It is a regulatory requirement that a Local Planning Strategy is prepared as a basis for any new scheme. This may occur concurrent with the new scheme.

This Local Planning Strategy will inform and support the Shire of Menzies Town Planning Scheme No. 2.

1.2. WHAT IS A LOCAL PLANNING STRATEGY?

A Local Planning Strategy is a high level strategic document that will set the long term strategic framework for the Shire and provide a strategic basis for the new scheme.

It comprises a review of current information, opportunities and constraints, objectives, mapping, recommended provisions and priorities.

More specifically it will, under the Planning and Development (Local Planning Schemes) Regulations:

- (a) set out the long-term planning directions for the local government;
- (b) apply any state or regional planning policy that is relevant to the strategy; and
- (c) provide the rationale for any zoning or classification of land under the local planning scheme.

Longer term, the strategy will be used to guide the implementation of the scheme, for example in cases where there is doubt on how scheme provisions should be interpreted in relation to a proposal.

1.3. STUDY AREA

The strategy has been prepared for the Shire of Menzies, which is in the Eastern Goldfields approximately 730km east of Perth and 130km north-west of Kalgoorlie.

The Shire spans an area of approximately 125,000sq.km and is bound by the Shires of Laverton, Leonora, and Coolgardie, and the City of Kalgoorlie-Boulder.

The Shire of Menzies contains the Menzies town site, the Tjuntjuntjara Aboriginal Community within the Western Australian portion of the Great Victoria Nature Reserve, the 'living ghost town' of Kookynie and the Goongarrie National Park. There are also several vacant towns throughout the Shire such as Mount Ida and Tampa.

Refer Figure 1 – Location Plan – Regional

Figure 1 – Location Plan – Regional

1.4. OBJECTIVES

The preparation of this strategy has been underpinned by the following overarching vision of the Shire, from the Strategic Community Plan prepared in 2013:

‘To be a prosperous, sustainable and dedicated community in which all residents are able to participate in decision making and benefit from the Shire’s many opportunities and resources’.

This vision is reflected in several over-arching objectives for the Shire, as expressed in a range of Council documents and studies as follows:

- Land development: adequate land for commercial, industrial and residential purposes. This will include provision for at least ten residential lots, two light industrial lots and an industrial precinct.
- Increased capacity and diversity of housing choice: appropriate residential zoning and density to allow diverse residential development opportunities that address affordable housing demand, and for aged persons.
- Facilitate commercial and industrial growth: develop partnerships with the mining industry for business and employment opportunities to assist with population retention. Respond to changes to the pastoral industry and provide for value-add opportunities where appropriate.
- Tourism opportunities: support Menzies as a place to visit through capacity building in events, arts, walk ways and cultural experiences.
- Preservation of Aboriginal culture and heritage: working with Menzies Aboriginal Corporation and the Tjuntjuntjara community.
- Provision of adequate health and emergency services: provision of aged care services and accommodation, and appropriate services and facilities for people with disabilities.
- Heritage preservation and protection of the built environment: a built environment that protects and restores buildings of historical value in Menzies, Kookynie and Goongarrie.
- Sustainability through regional and government partnerships: informed resource decisions for the community good.

1.5. PROCESS

The development of this strategy has occurred through the following steps:

- Literature Review/Review of Background Information
- Site Visit
- Stakeholder meetings and community consultation
- Draft strategy
- Targeted consultation on strategy recommendations
- Finalisation

The above has occurred concurrent with the development of draft Scheme 2.

1.6. COMMUNITY ENGAGEMENT

Engagement with key stakeholders and the community has been undertaken throughout the Strategy process to obtain feedback and inform the preparation of the Local Planning Strategy and Scheme Review process. Engagement was undertaken by way of the following:

- Community BBQ and open day.
- Presentation to Menzies Council.
- Community survey.
- Targeted engagement with Government agencies.

The site visit and community open day was held on Wednesday, 24th January at the Town Hall on Shenton Street. The open day was advertised in various locations around the Menzies town (shop, Council office etc.) in the lead up to the day to ensure maximum attendance and participation. The open day was run as an informal ‘drop-in’ session which provided an opportunity for Urbis to brief community members on the process and discuss any opportunities for the town or threats/constraints it was experiencing. A community survey was available for attendees to fill out, however the response rate was low.

The key themes to emerge from the community open day and surveys responses were as follows:

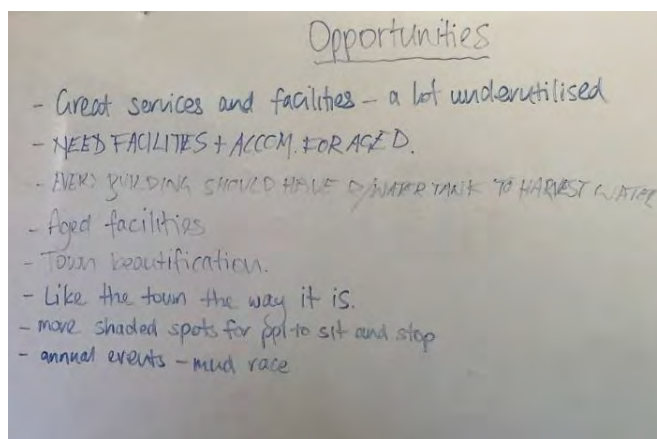
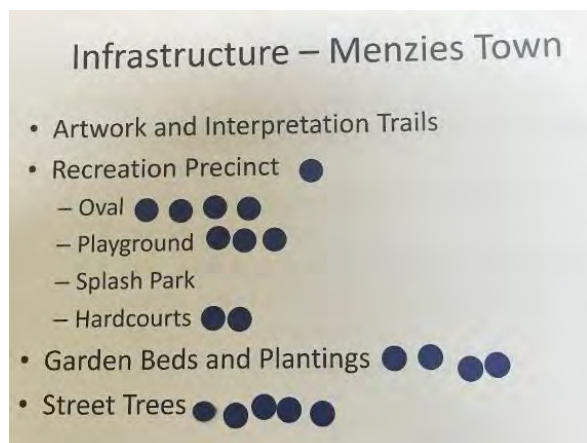
Table 1 – Community Engagement Outcomes

Opportunities (Positives)	Constraints (Issues)
Great services and facilities – many underutilised.	Lack of power/water – makes it hard for people to move to Menzies.
Need facilities and accommodation for aged persons.	Lack of health services to provide for ageing in place.
Every building should have a rainwater tank to harvest water.	Climate and wind.
Town beautification including planting of trees.	More housing.
Like the town the way it is.	More jobs.
More shaded spots for people to sit and stop.	More trees.
Annual events like the Road Race.	Need more lighting.
The people/community.	Better traffic signage.
Close to Kalgoorlie.	Need a better shop, post office, ATM's.
Tranquillity.	Shopping/food – need to travel to Kalgoorlie.
Need a ‘truck stop’ with rest/ablution facilities with personal card access.	More accommodation.

A presentation was delivered by Urbis to the Menzies Council on the 25th January. The purpose of the presentation was to provide an overview of the Strategy and Scheme process and to obtain feedback to inform the preparation of the documents.

Since project inception, a request was issued to all relevant State Government agencies, with meetings held with Main Roads WA, Water Corporation and the Department of Planning Lands and Heritage in order to inform the strategy.

Picture 1 and Picture 2 – Community Engagement Feedback



2. THE SHIRE OF MENZIES

2.1. LOCATION AND DESCRIPTION

The Shire of Menzies is in the Eastern Goldfields approximately 730km east of Perth and 130km north-west of Kalgoorlie. The broader Shire spans an area of approximately 128,353sq.km and its major settlements are Menzies, Kookynie and Tjuntjuntjara Aboriginal Community. Refer Figure 2 – Townsite Plan - Menzies, Figure 3 – Townsite Plan - Kookynie and Figure 4 – Townsite Plan - Tjuntjuntjara.

The municipality was officially gazetted in 1895 during the gold mining boom, which saw the population of the Menzies area grow rapidly. From the early 1900s the gold mining industry experienced a downturn and many of the 20+ small towns in the Shire disappeared leaving the Shire with a number of ghost towns - as depicted within the Local Planning Scheme Maps. Menzies and Kookynie remain as the only reminders of the booming communities which once made up the Shire.

The Shire is bound by the Shires of Laverton, Leonora, City of Kalgoorlie-Boulder and the Shire of Coolgardie, with the eastern boundary abutting the South Australian border.

The Menzies townsite is the primary settlement

The Shire contains the Tjuntjuntjara Aboriginal Community which is within the Western Australian portion of the Great Victoria Nature Reserve and is home for approximately 200 people.

There is also the 'living ghost town' of Kookynie which is located approximately 58km's north-east of Menzies and includes the Kookynie Pub and a small number of residences.

Picture 3 – Shire of Menzies

Figure 2 – Townsite Plan - Menzies

Figure 3 –Townsite Plan - Kookynie

Figure 4 – Townsite Plan - Tjuntjuntjara

2.2. ENVIRONMENT

2.2.1. Nature Reserves

The Shire consists of a total of 9 reserves and 3 nationally important wetlands.

The major reserves are Mount Manning Nature Reserve, Niagara Dam Nature Reserve, Plumridge Lakes Nature Reserve and the Great Victoria Desert Nature reserve as well as Goongarrie National Park.

The Great Victoria Desert also intersects the north-eastern portion of the Shire (approximate 32,000km² in land area), extending north into the Shire of Laverton and across into South Australia.

These reserves will need to be appropriately reflected in Scheme 2 designations.

Refer Figure 5 – Key Locations Plan – Regional

2.2.2. Geology and Landform

The Shire of Menzies is situated with the Norseman-Wiluna greenstone belt where a granite dome divides the belt into two sections. These greenstone belts form low ridges and areas of elevation, with the highest points found within the Mount Morley area 45km west of the Menzies townsite (541m AHD). The Shire averages an elevation of 425.9m AHD.

Refer Figure 6 – Topographic Plan - Menzies Townsite

Subject to advice from the Department of Health, Department of Water and Environmental Regulation and others, we understand that the soils of the area are suitable to accommodate the range of land use and development anticipated for the Shire, including with respect to on-site effluent disposal.

2.2.3. Climate

The climate is typically semi-arid with hot, dry summers and mild, wet winters. The highest mean maximum temperature is in January at 35.1°C and the lowest mean temperature is in July at 17 °C. The average maximum is 26.3 °C and the average minimum is 12.6 °C.

The Shire receives an average monthly rainfall of 20.8mm, with February receiving the highest monthly rainfall of 351mm. Rain is most common in the months May to August. Climate change is likely to impact the climate conditions experienced in the Shire, with longer and warmer summers and a reduction in rainfall in the winter months expected.

This may have an impact on the pastoral sector, which infers that the new scheme should support diversification on pastoral lands while still supporting pastoral farming as the predominant use.

2.2.4. Surface and Ground Water

A major geographical feature is the large salt lakes which are scattered across the landscape, including Lark Barlee, Lake Ballard, Lake Marmion, Lake Giles, Lake Minigwal, Lake Raeside, Lightfoot Lake, Plumridge Lakes, Jubilee Lake and Forrest Lakes.

In addition to the lakes there are several dams throughout the Shire, the most significant being Niagara Dam which is today utilised as a tourism camping, and picnic spot.

The Menzies Water Reserve was proclaimed in 1986 under the *Country Areas Water Supply Act 1947 (WA)* for the purpose of public drinking water source protection. There are currently no protection zones assigned to the reserve, however, Crown land is generally managed for Priority 1 protection and pastoral is managed for Priority 2 protection.

Subject to advice from the Department of Water and Environmental Regulation and others, we understand there is no flood risk that would likely impact on land use and development within the Shire.

2.2.5. Flora and Fauna

Within the Shire there are 14 listed threatened species and 9 migratory species that have been registered against the Environmental Protection and Biodiversity databases. The reserves across the Shire will facilitate ongoing protection, as will careful management of pastoral lands.

2.2.6. Bushfire

New development in the identified bushfire risk areas are required to comply with State Planning Policy 3.7 Planning in Bushfire Prone Areas, and the associated guidelines. This policy provides the foundation for land use planning and identifies the necessary precautions to be undertaken in such areas. This includes undertaking a Bushfire Attack Level (BAL) Assessment and/or preparing a Bushfire Management Plan.




Refer Figure 7 –Bushfire Prone Areas – Menzies Townsite and Figure 8 - Bushfire Hazard Levels

Note to SoM – this section to be updated once Strategen have completed its report.

2.3. POPULATION

The Shire of Menzies, like many Eastern Goldfields towns has a history linked to gold mining and the gold rush of the 1890's. It is estimated that in 1896 the population of Menzies was around 10,000 people. The below table indicates the population change from 2001 to 2016.

Table 2 – Population

Year	Population (Total)	Aboriginal / Torres Strait Islander	Movement
2016	490	223 (45%)	
2011	384	255 (66.4%)	
2006	216	135 (62.5%)	
2001	499	169 (33.9%)	N/A

From 2006 the Shire of Menzies has almost doubled in population size, however is still short of the population recorded in 2001.

Between 2006 and 2011 the Shire of Menzies had a large indigenous population, which accounted for over 60% of the overall population. However, from 2011 to 2016 there has been a reduction in the indigenous representation, falling to 45%.

The document 'WA Tomorrow' identifies a series of population forecasts which have been based on historical trends. Specifically, the report identifies the expected population forecasts for the Shire of Menzies for the years 2011 to 2026. Based on these forecasts, it is expected that between 2011 and 2026 the Shire of Menzies will achieve an estimated annual growth rate of 1.63%, estimating that the total population will be around 510 people by 2026.

The median age within the Shire is 38 years old, with a total of 20.4% of people aged between 25 – 34 years old. It is also identified that the next largest age bracket within the Shire is those aged between 40 and 49 years of age, equating to 18.2% of the age demographic of the region.

The personal median weekly income for people aged 15 and over averages higher than the West Australian average (\$724) at \$776 per week. However, when in consideration of the overall family and household income averages the Shire comes in lower than the West Australian averages; equalling \$928 compared to \$1,910 for family income and \$1,170 compared to \$1,595 for household income respectively.

It is evident, based on past census data, that the population of the Shire has a high rate of fluctuation though maintains an average population of approximately 400 people.

An analysis of housing stock and vacant land (refer section 2.5) indicates that there is sufficient land to support the predicted population growth. However, it will be important to ensure that there is sufficient other land (for industry, commercial etc.) to support that growth through jobs and economy within Scheme 2.

2.4. HOUSING

The Shire of Menzies local government area comprises an approximate total of 96 dwellings, of which 89.6% are occupied private dwellings and 10.4% unoccupied. This is made up of a composition of 75.6% separate house, 4.7% semi-detached and 11.6% other dwelling (2016 ABS data).

A total of 68.7% of the housing stock is rented with 18.1% being owned outright..

It is identified that of the total housing stock, 53.6% were family households, 42.9% were single persons' households and 3.6% were group households. With the average household size being 2.6 people.

The Shire favours attracting more families to Menzies town, rather than a large number of singles (for example associated with the mining industry).

2.5. LAND SUPPLY

The Central Regions Land Capacity Analysis for the Shire of Menzies has identified the total amount of available residential, commercial and industrial lands, compared to the amount of developed land to identify potential land use capacity. The findings are shown in Table 3 below:

Table 3 – Land Supply in Shire of Menzies by Sector

	Total zoned capacity (ha)	Total zoned developed (ha)	% developed
Residential	30	7	23%
Commercial	2	1.5	75%
Industrial	30	0	Nil

The above analysis confirms that there is ample land supply to accommodate residential and industrial growth, however, there may be a need for additional commercial land to be supplied in a flexible manner.

2.6. LAND TENURE

The Shire of Menzies includes a large proportion of land under Crown ownership. A large majority of this land is categorised under pastoral leases which has the potential to influence future development within the Shire. Activities on the pastoral leases are jointly managed by the Pastoral Lands Board and the Minister for Lands under the Pastoral Purposes Framework. Thirteen pastoral leases currently operate within the Shire, with these being renewed on 1 July 2015 for a period of up to 50 years.

Comments on freehold lots, Shire ownership and state ownership also

Refer Figure 9 - Land Tenure – Regional and Figure 10 –Land Tenure - Menzies Townsite

Figure 5 – Key Locations Plan – Regional

Figure 6 – Topographical Plan - Menzies Townsite

Figure 7 – Bushfire Prone Areas – Menzies Townsite

Figure 8 – Bushfire Hazard Level Assessment

Figure 9 – Land Tenure Plan – Regional

Figure 10 –Land Tenure Plan - Menzies Townsite

2.7. ECONOMY AND EMPLOYMENT

As per the 2016 ABS census data, mining and mining-related operations were the primary industry of employment within the Shire of Menzies as shown below:

Table 4 – Employment by Industry

Industry	Total number employed	% of workforce
Gold Ore Mining	56	28.1
Other Mining Support Services	31	15.6
Other Heavy and Civil Engineering Construction	17	8.5
Local Government Administration	14	7
Forestry Support Services	8	4

The Shire has a current employment rate of 81.2% (full time and part-time workers), with a 10.7% unemployment rate.

The employment numbers are reflective of the primary employment industries, with mining of gold, nickel and iron ore being the primary economy contributors to the area.

The broader Goldfields-Esperance region supports an economy that earns approximately \$19 billion per annum in gross revenue through its contributions to the State's mineral and agricultural exports. This is provided through \$9 billion from mineral production, \$646 million from agriculture, and the remaining being contributed by local businesses.

It is important that the new scheme maintains and protects lands for the important employment sectors across the Shire.

2.8. TOURISM

A more recent focus within the Shire has been to increase and improve infrastructure, to enable travellers to visit the townsites and wider Shire.

Of particular note is the iconic Antony Gormley sculptures on Lake Ballard that have increased visitor numbers when it was launched in 2003. A total of 51 sculptures have been placed over 10 square kilometres of the Lake Ballard Salt Lake, west of the Menzies townsite.

Another tourism attractor is the Golden Quest Discovery Trail. The trail runs from Coolgardie to Laverton and covers 965 kilometres. The trail passes many sites that are of significance to both Aboriginal and non-Aboriginal people and showcase the goldrush days within the Shire.

The Shire of Menzies also hosts the Menzies Cycclassic which is held over the WA Day long weekend each year and has been ongoing since its origins in 1928. The race sees participants compete a 132km ride between Kalgoorlie-Boulder and Menzies in a two to four-person relay ride, or as individuals.

Niagara Dam, constructed from 1897-98 was originally intended as a source of plentiful fresh water. However, over time the dam has been utilised as a picnic, swimming and camping spot for both tourists and locals.

The Scheme 2 should allow for key tourist areas to be retained and enhanced, and to provide for infrastructure – including accommodation and 'spill-over' facilities during events.

Picture 4 – Tourist Infrastructure at Nigara Dam



Picture 5 – Tourist Infrastructure at Kookynie



Picture 6 – Menzies Caravan Park



2.9. RECREATION AND OPEN SPACE

The Shire of Menzies recreation and open spaces include:

- Indoor Volleyball, Badminton, Basketball, Netball and Tennis Courts
- Golf Course
- Town Sporting Oval
- Recreational water playground

These areas will need to be appropriately protected in a scheme reserve.

Picture 7 and Picture 8 – Menzies Public Open Space and Water Park



2.10. COMMUNITY FACILITIES

The Shire of Menzies has two schools including the Menzies Community School, which has an enrolment of 32 students (as at Feb 2014), and Tjuntjuntjara Remote Community School which services the Tjuntjuntjara Aboriginal settlement.

The townsites of both Menzies and Kookynie are serviced by the Royal Flying Doctor Service.

The Nursing post within the Shire is of historical significance and is operation to this day, used as a clinic by visiting nurses and monthly visits from the Flying Doctor. The post is generally open for 5 days a week.

These areas will need to be appropriately protected in scheme reserves.

Picture 9 – Menzies Community School



2.11. HERITAGE

The Shire of Menzies has a total of 44 heritage-listed sites, of which 13 are registered on the State Heritage register, with the remaining 31 identified to be of local heritage significance.

A number of identified heritage places have since been demolished or fallen into disrepair:

Examples of heritage sites include:

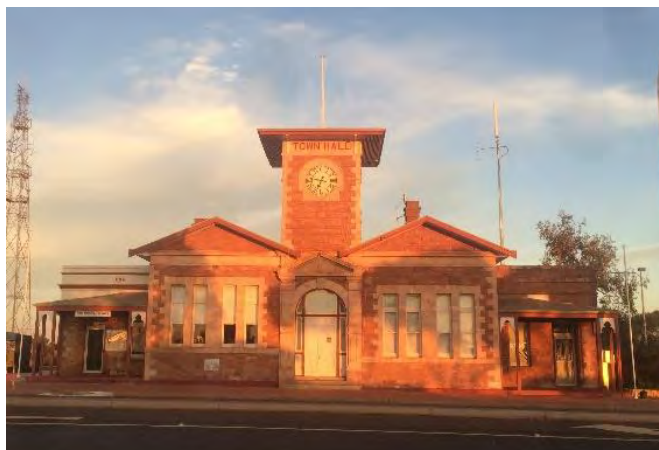
- Menzies Town Hall & Shire Offices
- Menzies Railway Station Group
- Various residence cottages
- Incorporation of part of the Rabbit Proof Fence.

Local planning policies can be utilised to protect heritage sites in addition to the deemed provisions of the Regulations.

Picture 10 – Heritage Dwelling – Menzies



Picture 11 – Menzies Town Hall and Clocktower



Picture 12, Picture 13 and Picture 14 – Expressions of Menzies Past



2.12. ABORIGINAL SETTLEMENTS / NATIVE TITLE

The Shire of Menzies incorporates the Tjuntjuntjara Aboriginal settlement area which is located in the Great Victoria Desert approximately 690 kilometres north-east of Kalgoorlie.

Current population estimates of Tjuntjuntjara approximate at around 200 residents, which closely reflects the current 2016 census data which identifies a total of 223 persons (45% of Shire population) who identify as of Aboriginal or Torres Strait Islander descent.

The Marmion Village Aboriginal Settlement is also located within the Menzies townsite.

Both of these sites have endorsed Layout Plans and it is a requirement that they are zoned for Settlement under the new scheme.

2.13. TRAFFIC AND TRANSPORT

The Shire of Menzies has a total of 41.2km's of sealed roads, however 2139km's are unsealed.

A partnership with the local mining industry has been reached which has resulted in equitable funding agreements for road network maintenance and renewal.

Goldfields Highway is a state highway that extends approximately 800km from Kambalda in the Goldfields, to Meekatharra in the State's Mid-West and is an important transport link to the broader region. A total of \$20 million has recently been spent to upgrade sections of the highway between Wiluna and Meekatharra, primarily to seal approximately 25km of road and to increase drainage provisions in areas which were susceptible to flooding.

In conjunction with the Goldfields Highway, and primarily because of the mining industry within the region, the use of rail for transportation has become essential in the transportation of minerals throughout the region. The rail line runs adjacent to many townsites within the Shire and generally runs parallel to the Goldfields Highway. The rail line also through the centre of the Menzies townsite.

Infrastructure – including transport infrastructure - will need to be appropriately protected in a scheme reserve.

Picture 15 – Goldfields Highway through Menzies Townsite



2.14. INFRASTRUCTURE AND SERVICES

As per the Shire of Menzies Corporate Business Plan 2014-18, the Shire has sought to ensure that reliable access to power and water is provided to residents within Menzies. The following summary relates to the town site of Menzies only with the remainder of the Shire unserved.

2.14.1. Electricity

The South West Interconnected System (SWIS) network provides electricity to the Menzies town site which is provided by stand-alone power stations which are fuelled by either diesel or natural gas.

2.14.2. Effluent Disposal

The Town of Menzies does not have a connected effluent disposal system, but utilises on-site septic tank and leach drain systems.

2.14.3. Water

The town of Menzies receives its water from a Water Corporation wellfield located approximately 5km east of Menzies, which draws water from a shallow rock aquifer. However due to the shallow, unconfined nature of the aquifer, the water source is vulnerable to contamination. Water Corporation conduct regular monitoring and surveillance of the wellfield.

Water is currently provided to Menzies town by way of a carting scheme with water brought into town via vehicle from Kalgoorlie 6 months of the year in order to rest the borefield and allow for recharge. There are approximately 70 water connections within Menzies. Kookynie is not connected to a water service and residents source their own water from an acquirer.

Picture 16 – Water Tank at Harcourt Hill



2.14.4. Telecommunications

Telecommunications coverage is primarily provided along Goldfields Highway, with greater emphasis on the townsite of Menzies. It is noted that the Shire of Menzies has recorded that less than half of households utilise broadband connections.

2.15. LAND CONTAMINATION

There are two contaminated sites identified within the townsite of Menzies, which are identified as being the site of the Menzies power station facility (Lot 600 (46) Shenton Street & Lot 7 (48) Shenton Street). It is noted that Lot 7 has been remediated for restricted use, while Lot 600 remains under the 'Contaminated – Restricted Use' classification. This has no particular impact on zoning outcomes and but may need to be addressed should these sites be redeveloped.

3. PLANNING CONTEXT

Tables 5 and 6 below summarise the state and local planning frameworks as they relate to this strategy.

Table 5 – State Planning Context

STATE PLANNING DOCUMENT	RELEVANT PROVISIONS	CONSIDERATIONS
<u>Planning and Development (Local Planning Schemes) Regulations 2015</u>	Provides model and deemed provisions to guide the development of local planning strategies, local planning schemes and supporting planning documentation.	Scheme text to be updated to reflect the deemed provisions and to incorporate provisions, land uses and definitions as per the model scheme text. Consider if any supplementary provisions are required to expand on the deemed provisions within proposed Scheme.
<u>State Planning Strategy 2050</u>	The Strategy identifies strategic goals that includes strong and resilient regions, sustainable communities, global competitiveness, conservation, infrastructure planning and coordination. The Strategy highlights regional planning required to inform the capacity, structure, commercial and industry base that is needed to provide an attractive choice for people wanting to live in regional towns and centres.	Consider how the Strategy provides for Menzies as an attractive choice for regional living and business. Opportunities for community services shall be adequately planned for Menzies. Ensure agricultural/rural opportunities are not undermined by adjacent development or proposed rezoning.
<u>State Planning Policy 1 State Planning Framework Policy</u>	SPP 1 brings together existing state and regional policies and plans which apply to land use and development in Western Australia into a State Planning Framework. The State Planning Strategy provides the overall vision and is further articulated and applied by policies and plans dealing with planning issues or regions of the State that come under SPP 1	Ensure the Scheme and provisions for future development within Menzies are consistent with the principles of SPP 1.
<u>State Planning Policy 2 Environment and Natural Resources</u>	SPP 2 outlines the aim for integrated land use planning and management as a practical way to achieve effective and efficient use	Ensure key environmental and natural resources within Menzies are considered in any changes to the zoning or development requirements of the Scheme.

Item 12.1.2

Attachment 12.1.2-1

STATE PLANNING DOCUMENT	RELEVANT PROVISIONS	CONSIDERATIONS
<p><u>State Planning Policy 2.5 Rural Planning</u></p>	<p>of the natural resources of the State.</p> <p>SPP 2.5 seeks to protect and preserve Western Australia's rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values. Ensuring broad compatibility between land uses is essential to delivering this outcome. Key objectives include:</p> <ul style="list-style-type: none"> • Support existing, expanded and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food; • Outside of the Perth and Peel planning regions, secure significant basic raw material resources and provide for their extraction. 	<p>Ensure any rezoning does not impact on the agricultural production capabilities within the Shire.</p> <p>Ensure any rezoning does not result in adverse impacts on the existing rural land/agricultural land.</p> <p>Provide for ongoing basic raw material extraction.</p>
<p><u>State Planning Policy 2.7 Public Drinking Water Source</u></p>	<p>The policy addresses land use and development in public drinking water supply areas.</p> <p>SPP 2.7 will not permit land uses that are detrimental to the quality and quantity of the water supply unless it can be demonstrated that such impact can be managed</p>	<p>Ensure that priority is given to the protection of the highest quality drinking water through provisions in the Scheme.</p>
<p><u>State Planning Policy 2.9 Water Resources</u></p>	<p>SPP 2.9 refers to water resources as water for consumptive, recreational, industrial and commercial purposes, including stormwater, wastewater, irrigation dams and drinking water catchments including reservoirs and bore fields. The policy seeks to protect, conserve and enhance</p>	<p>Ensure the Scheme appropriately considers the water resources within the Shire and utilises provisions and land use permissibilities to protect them.</p>

STATE PLANNING DOCUMENT	RELEVANT PROVISIONS	CONSIDERATIONS
	water resources that are identified as having significant economic, social, cultural and/or environmental values.	
<u>State Planning Policy 3.1 Residential Design Codes</u>	The R-Codes control the design of most residential development throughout Western Australia.	Ensure residential development is compliant with the R-Codes or variations are incorporated within the Scheme as appropriate.
<u>State Planning Policy 3.2 Aboriginal Settlements</u>	This policy provides for the recognition of Aboriginal Settlements across Western Australia and provides the mechanism for collaboratively planning for their future.	It is noted that all Aboriginal settlements are to have an endorsed Layout Plan. Classify areas as 'Settlement' zone within the local planning scheme in the case where a Layout Plan has been endorsed and a clear and appropriate area for a 'settlement' zone is defined and delineated in the endorsed layout plan.
<u>State Planning Policy 3.5 Historic Heritage Conservation</u>	This policy sets out the principles of sound and responsible planning for the conservation and protection of Western Australia's heritage. Key objectives include: <ul style="list-style-type: none"> • To conserve places and areas of historic heritage significance; • To ensure that development does not adversely affect the significance of heritage places and areas; 	Ensure appropriate heritage provisions are incorporated into the Scheme. Ensure a heritage register is prepared and maintained.
<u>State Planning Policy 3.7 Planning in Bushfire Prone Areas</u>	SPP 2.7 seeks to provide bushfire management through ongoing commitment and diligence to a range of management measures such as the appropriate location and design of development, managing potential fuel loads and implementing a bushfire management plan. Such measures, in conjunction with planning policy and building	Ensure bushfire planning is undertaken in parallel with the Scheme process to inform rezoning and future development potential.

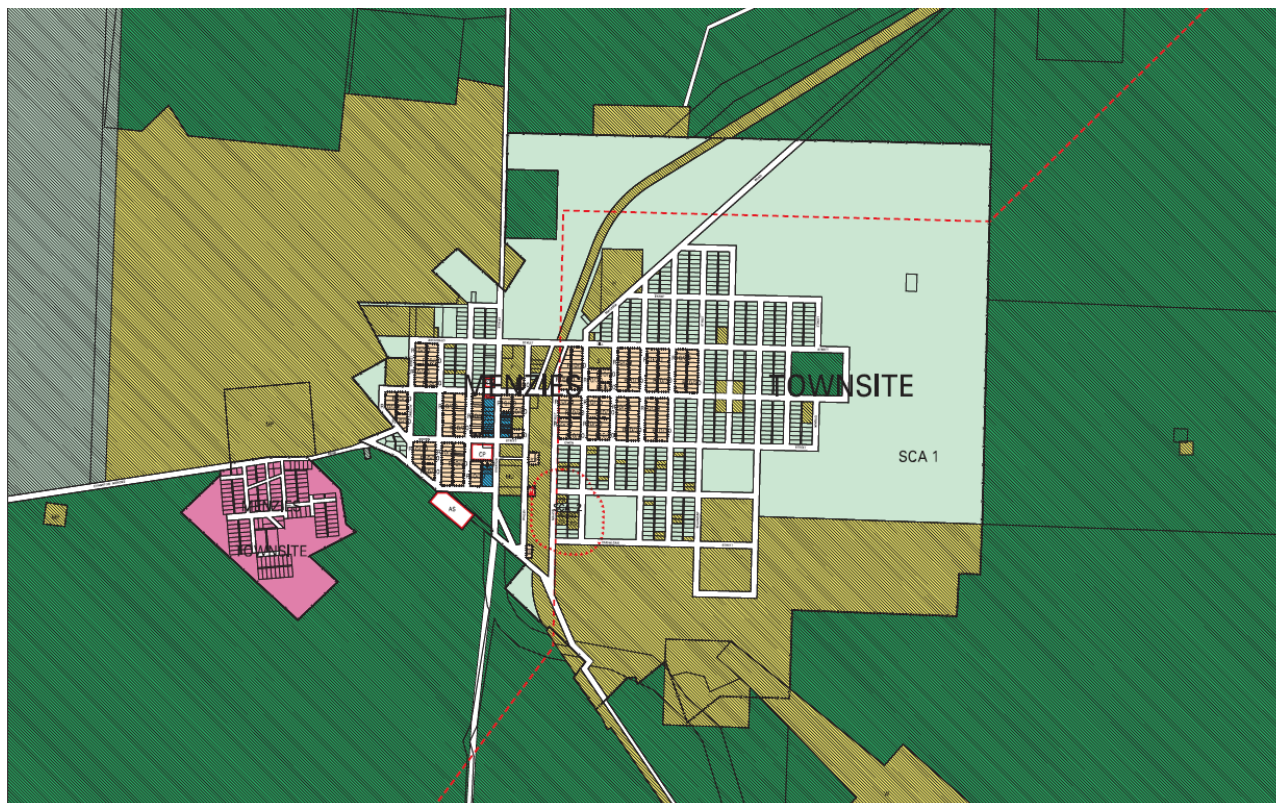
STATE PLANNING DOCUMENT	RELEVANT PROVISIONS	CONSIDERATIONS
	controls, have the effect of increasing community resilience to bushfire.	
<u>State Planning Policy 4.1 State Industrial Buffer (Industrial Interface)</u>	SPP 4.1 seeks to provide a consistent state-wide approach for the definition and securing of buffer areas around industry, infrastructure and associated uses. The protection of infrastructure from incompatible uses and recognition of interests of existing landowners within buffers a key to supporting the requirements of industry and protecting surrounding land.	Ensure appropriate placement of industrial lands. Ensure recognition of existing landowners within buffers associated with resource extraction, and infrastructure supply.
Item 12.1.2 <u>State Planning Policy 5.2 Telecommunications Infrastructure</u>	Attachment 12.1.2-1 SPP 5.2 provides guidance pertaining to the siting, location and design of telecommunications infrastructure.	Attachment 12.1.2-1 Ensure the Scheme provides for telecommunications infrastructure necessary to service the Shire.
<u>State Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning</u>	SPP 5.4 addresses transport noise from within major transport corridors, including primary freight routes, and its impact on nearby noise-sensitive land uses. The policy does not apply retrospectively to noise from existing railways or major roads in the vicinity of an existing noise-sensitive land use.	Protect the existing transport and freight corridors within the Shire from encroachment of noise-sensitive land use where practical.
<u>Development Control Policy 3.4 Subdivision of rural land</u>	Sets out the principles that will be used by the WAPC in determining applications for the subdivision of rural land.	Ensure rural agricultural land is not compromised by the provisions of the Scheme.
<u>Development Control Policy 4.1 Industrial Subdivision</u>	This policy provides guidance on the matters considered by the WAPC when determining applications for industrial subdivision throughout the state.	Ensure provisions of DCP 4.1 can be achieved within existing and any future industrial areas in the Menzies townsite.
<u>Development Control Policy 4.2 Planning for Hazards and Safety</u>	The main objective of this policy is to ensure that the planning process addresses exposure of the public to risk from man-made and natural events.	Ensure appropriate buffers can be accommodated between industrial areas, rural uses, transport and freight, and sensitive uses within the Scheme.

STATE PLANNING DOCUMENT	RELEVANT PROVISIONS	CONSIDERATIONS
<u>Draft Country Sewerage Policy</u>	To purpose of the policy is to guide the provision of sewerage systems to improve amenity and health, and foster the development of townsites through the orderly provision of sewerage services.	Ensure areas for potential rezoning and development can accommodate appropriately sized lots and are able to establish on-site wastewater/effluent disposal solutions.
<u>Draft Government Sewerage Policy</u>	This policy establishes the Western Australian Government's position on the provision of reticulated sewerage in the State for the rezoning, structure planning, subdivision and development of land.	
<u>The Central Regions Land Capacity Analysis for Shire of Menzies</u>	Provides a broad overview of the land capacity of settlements for regions with respect to forecast population growth. It examines existing and future land capacity within the Shire of Menzies.	Review areas highlighted as capable of alternative development and ascertain whether a zoning change is required or should be contemplated.
<u>Goldfields-Esperance Regional Planning and Infrastructure Framework</u>	The Regional Planning and Infrastructure Framework seeks to provide an integrated approach to strong and healthy regional communities through context for land use planning, infrastructure provision and priority actions for future development.	
<u>Goldfields-Esperance Regional Investment Blueprint</u>	The Blueprint forms part of a Regional Development Strategy across Western Australia directing investment towards regional communities to ensure vibrant regions and strong economies into the future.	
<u>Tjuntjuntjara Layout plan</u>	This plan sets out the way land is to be protected, used and developed within the Tjuntjuntjara Aboriginal settlement in order to provide an appropriate standard of living for the community into the future.	Classify land as 'Settlement' zone within the local planning scheme in the case where a Layout Plan has been endorsed and a clear and appropriate area for a 'settlement' zone is defined and delineated in the endorsed layout plan.
Marmion Village layout-plan		

Table 6 – Local Planning Context

Heading	Heading	Heading
<p><u>Shire of Menzies Local Planning Scheme No. 1</u></p>	<p>Sets out the local government’s planning aims and intentions for the Scheme area, as well as a planning control framework.</p>	

Picture 17 – Shire of Menzies Local Planning Scheme No. 1 – Menzies Townsite



4. OPPORTUNITIES, ISSUES AND OPTIONS

Stemming from the context, opportunities and constraints analysis of previous sections and informed by stakeholder/community engagement, a range of matters have been identified to be addressed in the new scheme. This section summarises those matters under various themes, by way of a description, considerations for resolution, options for the same, and recommended actions.

4.1. RURAL LANDS

Opportunity / Issue		
Description	Considerations	Options
<p>Notwithstanding scheme provisions with respect to land use permissibility, pastoral land uses also contain land use control provisions</p>	<p>There may be land uses that the Shire wishes to consider on a discretionary basis within the Rural zone – for example, short stay accommodation to provide for tourism development and diversification of rural pastoral businesses.</p> <p>However, land uses must also be consistent with the terms of any pastoral lease. Unless the prevailing pastoral lease provides for a particular use, then it cannot occur (irrespective of the scheme).</p> <p>Conflicts may arise where the planning scheme supports a particular use but the lease does not (or vice versa).</p> <p>To provide for easy application of the scheme by proponents and the Shire alike, the relationship between the scheme and leases should be clearly expressed.</p>	<p>1. Table 4 of the scheme to identify <u>no</u> land use permissibility in the Rural zone and instead state that land use control is per the applicable lease.</p> <p>This option is unlikely to be supported by the WA Planning Commission, as it delegates land use control to a third/private party.</p> <p>Notwithstanding any leasing land use restriction, it is considered appropriate for the Shire to maintain a view on what is/is not appropriate for the zoned land under its scheme.</p> <p>Further, not all Rural zoned land is subject to pastoral leases and as such appropriate land uses should be identified and managed.</p> <p>This option would be problematic in so far as:</p> <ul style="list-style-type: none"> - It could result in inconsistent land use control across the Shire. - It would be difficult for the Shire to control land use it considers inappropriate for land but is enabled by a lease.

Opportunity / Issue		
Description	Considerations	Options
		<p>- There would be an absence of land use control in the case of a lease expiring.</p> <p>2. Table 4 of the scheme to identify land use permissibility in the Rural zone.</p> <p>Include a provision within the scheme stating that leases should also be consulted in terms of land use restrictions outside of the scheme.</p> <p>This option does not avoid potential conflicts between the scheme and leases.</p> <p>However, it at least flags for proponents and Shire officers alike that a conflict may exist and that both the lease and scheme should be consulted. It is therefore considered to be a transparent outcome.</p> <p>The scheme should be clear that while leases may prohibit some uses that would be otherwise enabled by the scheme, leases cannot permit uses that are prohibited by the scheme or enable uses that have been refused by the Shire.</p>

Recommended Action:

1. Land use permissibility in the Rural zone to be included in Table 4 (Zoning Table).
2. The provisions for the Rural zone to recognise that land subject to a pastoral lease may be subject to other land use controls outside of the scheme, under that lease – but that the lease cannot enable land use not entertained by the scheme, or that has been refused by the Shire.

4.2. ABORIGINAL SETTLEMENTS

Opportunity / Issue		
Description	Considerations	Options
State Planning Policy 3.2 (Aboriginal Settlements) states that where an endorsed Layout Plan exists and where the Layout Plan identifies an area for a 'Settlement' zone, this must be reflected in the local planning scheme.	An endorsed Layout Plan is in place for Tjuntjuntjara. The Layout Plan defines a recommended Settlement zone.	1. N/A – regulatory requirement.
	An endorsed Layout Plan is in place for Marmion Village. While it does not identify a specific Settlement zone, the Layout Plan clearly defines existing and future residential areas, as well as community and open space areas.	

Recommended Action:

1. **Reflect the recommended Settlement zone of the Tjuntjuntjara Layout Plan in the new scheme.**
2. **Zone the land identified in the Marmion Village Layout Plan as existing residential, future residential, community and open space/recreation, as Settlement zone.**
3. **Include provisions in the scheme that require development to accord with the endorsed Layout Plans.**

4.3. INDUSTRIAL LANDS

Opportunity / Issue		
Description	Considerations	Options
<p>The Industrial area on the Evanston-Menzies Road has remained vacant for some time and has shown little prospect of development.</p> <p>Provision of appropriately located and serviced industrial land is required for existing and future activities within the Shire.</p>	<p>The current undeveloped industrial zone has an approximate area of 35 ha (gross).</p>	<p>1. Relocate the industrial area – there may be alternate sites available that can be readily serviced, are available for development and are more attractive to industrial proponents. Refer section 4.3.1 below in terms of potential options.</p> <p>The issue is that relocation would not address any inherent issue with industrial land supply in the town that is separate to location: number and size of lots, for example.</p> <p>2. Provide composite lots – allow for residential and non-impacting (in terms of noise, dust etc.) light industry within Menzies.</p> <p>Limiting the type of industry on these lots would minimise the potential for land use conflict.</p> <p>These lots would minimise costs for those wishing to move to Menzies and establish a light industrial business.</p> <p>3. Demand Analysis – the current and likely future demand for industrial land in Menzies is unknown. Similarly, the size, shape and needs of industrial proponents is untested, while the cost of servicing industrial land is undefined.</p> <p>Understanding the above will help to ensure that industrial land is appropriately located</p>
	<p>The land is within the mineralisation area to which buffers may apply and permanent development may not be supported.</p>	
	<p>The land is relatively distant from existing residences, which is an advantage in terms of noise and other buffers.</p>	
	<p>The land is not serviced by power.</p>	

Opportunity / Issue		
Description	Considerations	Options
		and configured based on research.
	The lots within the industrial area appear to be former residential lots – they do not reflect contemporary industrial lot sizes or provide a diversity of lot types.	
	Composite lots may be preferable as purchasing two lots (one for industry and one for residential) may be a disincentive to new investment.	
	Isolation from the town site may be a disincentive/prohibitive without a critical mass of businesses in a new industrial area.	
	Industrial land demand is likely to be cyclical based on mining needs – flexible, proponent-ready land would be advantageous.	
	Council's strategic planning has identified a need for general industrial land in Menzies.	
	A Special Control Area exists in the south-eastern portion of Menzies town for the purpose of water protection. Clause 6.2.1 of the Scheme states that: 'no development shall occur within this area that may jeopardise the continued extraction of the groundwater resources to service the town's water supply' and the Water Corporation may be consulted in this regard.	

Recommended Action:

1. **Rezone the current location of industrial land in the new scheme to 'Rural'.**
2. **Amend the new scheme to accommodate any recommended change in industrial location (subject to final Council determination).**

3. Ensure that the Rural Townsite zone provides for a wide range of land uses on the same lot, including residential and light industry.
4. Liaise with water control authorities with respect to location of industrial land within water protection areas.

4.3.1. Potential Relocation Sites

This section describes options for a new industrial lands area. They are illustrated at Figure 11 – Potential Alternative Industrial Sites – Menzies Townsite.

Site 1

Description	Area	Considerations
South East Town Site	13.08ha	<ol style="list-style-type: none"> 1. The land is relatively isolated from town – this is positive from a land use buffer perspective. 2. Unless there is a new east-east road connecting off Mahon Street, this site would drag industrial traffic through residential areas (along Kensington Street and other roads). 3. Would result in the loss of existing water catchment protected within Scheme 1 by Special Control Area 1. 4. Ensuring no impact on surrounding water harvesting area may add to development costs. 5. Access is restricted with only one constructed rail crossing to link the land to the Goldfields Highway. 6. Service extension required

Site 2

Description	Area	Considerations
East of Mahon Street	25.12 ha (Site 2) and 28.18ha (Site 2A)	<ol style="list-style-type: none"> 1. There is an existing compatible use in this area (power site). 2. Proximity to rail.

Description	Area	Considerations
		3. Mahon Street would need to be paved to enable the land to be accessed.
		4. Access is restricted with only one constructed rail crossing to link the land to the Goldfields Highway.
		5. Service extension required.
		6. Some houses are nearby – this may present land use separation issues, however there is the potential to extend the area east-west rather than north-south (option 2A).

Site 3

Description	Area	Considerations
Between Goldfields Highway and Rail Line	16.14ha	1. Proximity to rail.
		2. Direct access to Goldfields Highway subject to Main Roads approval.
		3. Service extension required.
		4. Proximity to truck stop.
		5. Proximity to airport.
		6. Some houses are nearby (Wilson Street) – this may present land use separation issues; however the industrial area could be pushed north to achieve an appropriate buffer.

Recommended Action:

- 1. Site 1 is the least favoured site for relocation. Should Council elect to relocate the site, Site 3 is the preferred option.**

Figure 11 – Potential Alternative Industrial Sites - Menzies Townsite

4.4. MINING CAMPS

Opportunity / Issue		
Description	Considerations	Options
<p>The Eastern Goldfields has a mining-based economy that is subject to rapid change including escalation and de-escalation. There may be a need in the future for accommodation to be found for associated workers on a relatively large scale – for both start-up and operational work forces.</p>	<p>The Shire does not favour large-scale workforce accommodation in or in proximity to the towns as this would alter their character and amenity, as well as place strain on their resources.</p>	<p>1. Ensure that land in the towns is appropriately zoned to accommodate new residential development but generally prohibits workforce accommodation (mining camps) except in very particular circumstances (time/size etc.).</p>
	<p>However, a limited number of families locating within Menzies town would be desirable – to add to the student population and to create demand for local goods and services, as well as reinforcing community.</p>	
	<p>The Shire is supportive of some very temporary (less than three months) overflow accommodation within Menzies town.</p>	<p>2. Identify specific sites outside of the towns for potential workforce accommodation. This is not favoured because it is simply too difficult to predict where the camps are going to be needed, what size they should be etc.</p>
		<p>3. Ensure an approximate level of flexibility in the Rural zone for workforce accommodation sites to be considered on a discretionary basis. This allows for a variety of locations to be available on an as-needs basis, however, the objectives of the Rural zone can refer to such sites needing to be distant from existing towns.</p>

Recommended Action:

1. **Ensure that Workforce Accommodation is a prohibited land use within existing towns except in particular circumstances (such as a maximum timeframe/number of persons etc).**
2. **Identify Workforce Accommodation as a discretionary land use in the Rural zone.**
3. **Include an objective in the Rural zone that Workforce Accommodation will not be supported in proximity to existing towns.**
4. **Include an objective in the Rural Townsite zone that relates to growing the permanent residential population within Menzies town.**

4.5. RATIONALISATION OF PUBLIC PURPOSE LOTS

Opportunity / Issue		
Description	Considerations	Options
<p>The Shire of Menzies contains a large number of vacant Public Purpose sites. These sites are presently designated for land use and development associated with a public outcome. It is unlikely that all this land will be needed for such purpose.</p> <p>There are some sites in and around Menzies that are incorrectly designated for Public Purpose with the nearby mine an example.</p> <p>Conversely some sites that serve a public purpose are not reserved for such purpose.</p> <p>There is a large portion of land surrounding the townsite which is zoned for 'Recreation' however does not have any recreational purpose attributed to it.</p> <p>Discussion with the Department of Planning Lands and Heritage has noted that this may be a legacy item and should be reviewed.</p>	<p>Surplus Public Purpose land can be made available for alternate land use by altering its designation under the Scheme.</p> <p>Reconciling surplus Public Purpose land and including it in a wider Rural Townsite zone (or other zones) will simplify future land use and development control on such land (for alternate uses).</p> <p>Land recommended to retain its current Public Purpose Reserve in Menzies town:</p> <ul style="list-style-type: none"> - Menzies School - Water storage site on Kensington Street - Health/Community Centres on Walsh Street - Council Offices - Water harvest area southeast of town - Airport - Nursing Station - Electrical station on Mahon Street 	<p>1. Retain current Public Purpose reserve pattern – not favoured as this would make it difficult for proponent and assessing officer alike in terms of development and land use control. It is preferable for land use to be zoned/reserved for its intended long-term purpose. It also frees land to be available for uses other than Public Purpose (where that purpose is no longer valid).</p> <p>2. Rezone and rationalise as appropriate. This option is recommended as it reflects both the current and intended future of reserves across the Shire, and will aid simple land use/development control.</p>

Opportunity / Issue		
Description	Considerations	Options
	<p>Land recommended to be reserved for Public Purpose in Menzies Town:</p> <ul style="list-style-type: none"> - Menzies Refuse Site 	
	<p>Land recommended to change from Public Purpose reserve in Menzies Town:</p> <ul style="list-style-type: none"> - Rail alignment (to Railways) - Public Open Space south of Council offices (to Parks and Recreation) - Mining land west of town (to Rural) - All other Public Purpose sites (to Rural Townsite) 	
	<p>Council wishes to allow temporary (spill over) tourist and Temporary Workers Accommodation on the park south of the Council offices (for example during the annual Menzies-Kalgoorlie Road Race).</p>	
	<p>There are a number of Public Purpose sites across the Shire that may also be surplus to requirements.</p>	
	<p>The large areas of 'Recreation' surrounding the town site are noted to be a legacy item by the Department of Planning Lands and Heritage and as such serve no real recreation purpose. These sites should be rationalised and normalised where appropriate.</p>	

Recommended Action:

- 1. Rezone and retain designations per Figure 12.**
- 2. Provide for temporary tourist accommodation and Temporary Workforce Accommodation (in limited extent and circumstances) on the park to the south of the Council offices.**

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Figure 12 – Rationalisation of Public Purpose Lots

4.6. SPECIFIC LAND USE ISSUES IN MENZIES TOWN

Opportunity / Issue		
Description	Considerations	Options
<p>Planning for regional townsites is unique in the way that development/land use control must balance certainty of outcome with the need to be flexible.</p> <p>It is important that the planning process does not become an undue barrier to investment within towns – and where possible to act as a catalyst.</p> <p>It is important to give local governments sufficient controls to plan out the uses the community does not favour, while at the same time allowing it discretion to approve new and as-yet unknown opportunities.</p>	<p>To attract new residents and business, planning should maximise land use flexibility as far as possible (while still minimising potential land use conflicts)</p>	<p>1. Zone land specifically for known/anticipated land uses. This is potentially appropriate for land on the Goldfields Highway (main street) where commercial land use is favoured as the ‘front door’ to the town, and due to noise impacts from traffic.</p> <p>Notwithstanding, while commercial should be the predominant use in this area, residential should still be available as a land use to maintain flexibility.</p> <p>The Residential zone could also be consolidated in and around the central commercial core to encourage a centralisation of activity, amenity and services.</p> <p>Specific, land use based zonings over the rest of the town may be restrictive in terms of the scope of land uses they provide for – and the ability of the Shire to approve appropriate development as far as possible, without having to update its Scheme on a case-by-case basis.</p>
	<p>Planning should not compel – except where unavoidable – potential proponents and residents to purchase two properties (one for business and one for living)</p>	<p>2. Rural Townsite Zone over majority of town – except where a specific/preferred suite of land uses are known over a portion of land (commercial/residential) or there are specific potential land use conflicts to be avoided (commercial and/or industrial areas for example)</p>

Opportunity / Issue		
Description	Considerations	Options
		<p>maximum flexibility is recommended through a Rural Townsite zone that allows a broad range of uses on lots within the town – and provides for unforeseen (but favoured uses) to be approved as ‘uses not listed.’</p> <p>This is the most appropriate zone for the planning scheme to avoid impediments to investment.</p>
	<p>There is likely to be a greater level of tolerance for land use conflict than in, say, a purely suburban area – some cross over between residential and non-residential land use (like outdoor storage) is appropriate subject to relevant controls</p>	<p>3. Development controls in Scheme – a flexible land use zone infers a high level of development control to avoid land use conflict. For example, if open air storage is to be permitted on a lot it is important to ensure the Shire can compel it to be kept neat and tidy.</p> <p>This can occur by placing development controls within the scheme itself – which then creates a high level of enforceability. The issue with this approach is that should Council wish to change those controls, a scheme amendment would be required, which is time consuming.</p> <p>Scheme provisions are also less flexible in their application than a planning policy, which can be implemented by the Shire in a pragmatic manner.</p>
	<p>Specific zoning/land use issues recommended to be addressed include:</p> <ul style="list-style-type: none"> - Residential land to have flexibility to accommodate 	<p>4. Incorporate development controls into policies that sit outside of the scheme. This approach gives the Shire enforceable means to control development outcomes in a</p>

Opportunity / Issue		
Description	Considerations	Options
	<p>other land uses such as outdoor storage (only where a residence is also in place), limited rural activity and the like.</p> <ul style="list-style-type: none"> - Ability to undertake commercial and residential activity on the same lot - Residential to be permitted on the Service Station (Special Use) site - Future Caravan Park site located between Wilson Street and Brown Street - Other specific items identified in this strategy 	<p>flexible/as needs manner. It can apply discretion in terms of the degree of enforcement, and can change the policy without requiring a scheme amendment process.</p>

Recommended Action:

1. Land adjacent to the Goldfields Highway to be zoned Commercial.
2. All other land within the town that is zoned Residential or Rural to be zoned Rural Townsite.
3. Table 4 (Zoning Table) to ensure a wide and flexible variety of land use permissibility in the Commercial, Residential and Rural Townsite zones.
4. Rezone the Special Use (SS) site to Commercial – allow Service Station and Residential on the land.
5. Retain the Parks and Recreation reserve status of the future Caravan Park site but provide for a Caravan Park as a potential use on the site.
6. Shire to identify a suite of policies to be developed and adopted as part of the new scheme – potential examples include an Open Air Storage Policy, Buffers and a Short Term Workers Accommodation Policy.

4.7. BUFFERS

Opportunity / Issue		
Description	Considerations	Options
<p>There are several land uses in and around Menzies town that are/may be associated with buffers. An appropriate level of control to minimise land use conflict is appropriate. Buffers are shown at Figure 13 –Separation Buffers – Menzies Townsite.</p>	<p>The mine to the west of town is associated with informal buffers.</p>	<p>1. Incorporate buffers into scheme – this would be appropriate for the power station site where the buffer is known. Within that buffer, the scheme can require potentially conflicting land use like residential to include standards to limit potential conflict, or to locate compatible land use (such as industry) around the site.</p> <p>This option is less appropriate for any buffer to the mine because there is no known formal buffer in place.</p> <p>If the buffer were formal then it may be possible to require higher standards of residential development (in relation to noise for example) or to allow temporary development only. But in the absence of formal buffers, such controls would represent an unnecessary constraint on potential development.</p> <p>This is particularly so given most development in Menzies is located to the west of the Goldfields Highway (the ‘mine side’ of town).</p>
	<p>The power station on Mahon Street has applicable buffers under the current scheme.</p>	<p>2. Require proposals for land potentially affected by buffers to be referred to the relevant government agencies for comment – this is likely an effective option where the Shire can utilise informal mapping by the Department of Mines and Petroleum to</p>

Opportunity / Issue		
Description	Considerations	Options
		<p>identify potential land use conflicts.</p> <p>Where conflicts are confirmed as likely, Council will need a suite of options to control land use and development to an appropriate level.</p> <p>A planning policy that sits outside of the scheme is recommended as it allows for flexible application and may be updated as technologies (both building and mining) change, along with government policy and mining timeframes.</p>
	<p>The air strip is not considered so significant or regular of service that land use constraints via buffers are appropriate.</p>	

Recommended Action:

- 1. Continue the buffer to the power station as a Special Control Area and develop appropriate land use/development controls to avoid conflict within that area.**
- 2. Develop a policy for Council to identify applications to which a potential land use conflict with the mine might exist, refer the application to the relevant government agency and to apply appropriate standards/decisions to respond to any conflict.**

Figure 13 –Separation Buffers Plan – Menzies Townsite

4.8. TRUCK STOP SITE

Opportunity / Issue		
Description	Considerations	Options
<p>An informal truck stop is located on the north-eastern intersection of Wilson Street and the Goldfields Highway.</p> <p>The truck stop is important for road safety – and it encourages drivers to stop and utilise Menzies' facilities and services.</p> <p>The land is presently zoned a combination of Rural and Special Use – Road Train Park.</p> <p>The Road Train Park designation does not extend the full area of the stop.</p>	<p>The Special Use designation represents an additional layer to the Scheme and its available zones, the value of which is questionable given that Schedule 3 (Special Uses) does not attach any conditions to the use or development of the land (as a truck stop).</p>	<p>1. Apply Special Use RTP over the whole truck stop site – potentially acceptable though a consolidation of zones within the Scheme is favoured wherever possible.</p>
	<p>The current Rural zoning over the remainder of the site does not reflect the ongoing, valued use of the land.</p>	<p>2. Remove the zoning of the land and incorporate it into road reserve. This is not favoured as it does not reflect the strategic importance of the stop site to the Shire, and it risks control of the site being relinquished to MRWA.</p>
	<p>MRWA endorsement of access into the site is required.</p>	<p>3. Apply an appropriate alternate zone and ensure that a truck stop is an available use on the land.</p>

Recommended Action:

1. **Zone the truck stop site as 'Rural Townsite' in the new scheme and ensure that the truck stop use is appropriately defined and identified as an available land use within the zone.**

4.9. TOWNSITE DIFFERENTIATION

Opportunity / Issue		
Description	Considerations	Options
<p>It can be tempting to bracket all town sites within a geographic area or local government area as the same – having the same characteristics, needs and objectives.</p> <p>However, discussions to date have revealed that the characteristics and aspirations of the towns in the Shire of Menzies do differ and that the land use/development and other controls of the new scheme should reflect this difference.</p>	<p>Menzies is the main centre and wishes to attract population and investment while retaining character and community. Availability of services and amenity is important.</p>	<p>1. Different zones for the different towns – this is unnecessary as it would add to the layers within/complexity of the scheme by including multiple zones to administer.</p> <p>Zones would need to be carefully selected to accommodate current, likely and intended land use. A simpler path would be to apply a single, highly flexible zone.</p>
	<p>By contrast, Kookynie is not a formal townsite and does not have the same level of services that Menzies would desire or consider appropriate. Anecdotal discussions indicate that the residents of this ‘living ghost town’ are attracted by the lifestyle it offers in terms of relative isolation, privacy and ‘living off-grid.’</p> <p>Within Kookynie there does not appear to be an appetite to attract many more residents or development, or for the status quo to change.</p>	<p>2. Same zones but different objectives – acknowledging that it may be appropriate for different land uses between Kookynie and Menzies in some cases, we note this can be achieved through decisions on discretionary land uses based on objectives within the scheme that capture the essence (current and intended) of each town site.</p> <p>This is an efficient and flexible approach to scheme administration.</p>
	<p>Refer to Issue 4.2 – Aboriginal Settlements.</p>	
	<p>The retention of formal town site designations for the Shire’s ghost towns are significant for the community from an historical perspective and with respect to tourism.</p>	

Recommended Action:

1. Zone most of Menzies town and all other towns in the Shire Rural Townsite (with the same land use permissibility) for ease of administration.
2. Provide separate objectives for each town in the scheme, under the description of the Rural Townsite zone.

- 3. Use differing objectives to guide land use/development control and to reflect the different needs, characteristics and aspirations of the towns.**
- 4. Retain town ship status/zoning for the ghost towns.**

5. STRATEGIES AND ACTIONS

The vision for the Shire of Menzies is as follows:

'To be a prosperous, sustainable and dedicated community in which all residents are able to participate in decision making and benefit from the Shire's many opportunities and resources'. (source: Strategic Community Plan 2013)

In this context, previous sections have identified a series of opportunities and issues to be addressed in the new scheme (and reflecting the contextual information contained at section 2) that relate to:

- Rural Lands
- Aboriginal Settlements
- Industrial Lands
- Mining Camps
- Public Purpose Lots
- Menzies Town
- Buffers
- Tuck Stop Site
- Town Site Differentiation

The response is the range of strategies and actions included in this section. Each action has been categorised per its level of priority, to ensure that an integrated and sustainable approach is applied to future planning. Timeframes applicable to each priority level are outlined in below.



It is important to note that the timeframes relate to the commencement of an action and not its completion. Each strategy and action in this section is described in the following format:

DIRECTION: A brief statement setting out the future direction of the Shire in the context of the items to be addressed.

OBJECTIVES: Sets out the specific objectives in addressing the key opportunities and issues identified in Section 4 of this Strategy.

ACTIONS: The actions are divided into recommendations for the new Local Planning Scheme (LPS) Text, Local Planning Scheme Maps, the development and review of the Shire's Local Planning Policy (LPP) framework, as well as other complementary actions outside the statutory planning framework.

Figure 14 – Shire of Menzies Local Planning Strategy Map

5.1. RURAL LANDS

Direction

The majority of the Shire is made up of rural lands. They accommodate both mining and pastoral uses, which are both big drivers of the local economy. These lands are critical to the long-term future of the Shire.

Objectives

- Protect rural lands for pastoral and mining activity
- Provide land use flexibility for pastoralists to diversify economy
- Recognise lease controls over land use

Actions:

Actions	Implementation	Responsibility	Priority
Land use permissibility in the Rural zone to be included in Table 4 (Zoning Table).	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
The provisions for the Rural zone to recognise that land subject to a pastoral lease may be subject to other land use controls outside of the scheme, under that lease – but that the lease cannot enable land use not entertained by the scheme, or that has been refused.	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term

5.2. ABORIGINAL SETTLEMENTS

Direction

All communities across the Shire to have maximum access to services, facilities and amenities that reflect their needs, aspirations and location.

Objectives

- Reflect regulatory requirements in terms of planning controls
- Reflect and respect Layout Plans for settlements
- Link Layout Plans with the new scheme
- Ensure the Layout Plans reflect the communities they have been prepared for

Actions:

Actions	Implementation	Responsibility	Priority
Reflect the recommended Settlement zone of the Tjuntjuntjara Layout Plan in the new scheme.	LPS maps	Shire of Menzies WAPC Hon Minister	Short-Term
Zone the land identified as existing residential, future	LPS maps	Shire of Menzies	Short-Term

Actions	Implementation	Responsibility	Priority
residential, community and open space/recreation as Settlement zone.		WAPC Hon Minister	
Include provisions in the scheme that require development to accord with the endorsed Layout Plan.	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term

5.3. INDUSTRIAL LANDS

Direction

Appropriately located (access, buffers, servicing etc.) industrial land is important to capture opportunities for investment.

Objectives

- Foster employment and economic opportunity
- Minimise barriers to industrial development and investment
- Ensure that industrial land can be readily available for new, including, unforeseen opportunities
- Flexible and responsive industrial land supply that meets market need - in terms of size and location, for example
- Minimise land use conflicts
- Recognise local context and expectations in terms of amenity, character and land use mix

Actions:

Actions	Implementation	Responsibility	Priority
Rezone the current location of industrial land in the new scheme to 'Rural'.	LPS maps	Shire of Menzies WAPC Hon Minister Economic consultant	Short-Term Medium Term
Amend the new scheme to accommodate any recommended change in industrial location (subject to final Council determination).			
Ensure that the Rural Townsite zone provides for a wide range of land uses on the same lot, including residential and light industry.	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
Liaise with water control authorities with respect to location of industrial land within water protection areas.	LPS text LPS maps	Shire of Menzies Department of Water and Environmental Regulation Water Corporation	Short Term

Actions	Implementation	Responsibility	Priority
		WAPC Hon Minister	

5.4. MINING CAMPS

Direction

Temporary workers' accommodation (for fly-in/fly-out and the like) to be located away from towns to protect their character and amenity. Permanent family accommodation is encouraged in the Menzies town as far as servicing, infrastructure and character retention will allow.

Objectives

- Ensure that the character and amenity of existing towns are not diminished by the established of mining (temporary workers') camps
- Encourage a limited number of families to reside in Menzies town to support local business and services, including the school
- Provide for mining camps away from town, but where required operationally
- Where necessary, to provide for limited temporary workers accommodation in existing towns to enable economic development

Actions:

Actions	Implementation	Responsibility	Priority
Ensure that Temporary Workforce Accommodation is a prohibited land use within existing towns except in particular circumstances (such as a maximum timeframe/number of persons etc).	LPS text LPP	Shire of Menzies WAPC Hon Minister	Short-Term
Identify Temporary Workers Accommodation as a discretionary land use in the Rural zone.	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
Include a provision in the Rural zone that Temporary Workers Accommodation will not be supported in proximity to existing towns.	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
Include an objective in the Rural Townsite zone that relates to growing the permanent residential population within Menzies town.	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term

5.5. RATIONALISATION OF PUBLIC PURPOSE SITES

Direction

The zoning of land and associated land use permissibility/development control to reflect the current and future needs of the Shire.

Objectives

- Reduce planning barriers to land use and development
- Align zoning with current and intended land use
- Remove surplus planning scheme reserves and make land available for alternate uses
- Protect genuine public purpose sites through a local scheme reserve

Actions:

Actions	Implementation	Responsibility	Priority
Rezone and retain designations per Figure 13	LPS Maps	Shire of Menzies WAPC Hon Minister	Short-Term
Provide for temporary tourist accommodation and Workers Accommodation (in limited extent and circumstances) on the park to the south of the Council offices.	LPS text LPP	Shire of Menzies WAPC Hon Minister	Short-Term

5.6. SPECIFIC LAND USE ISSUES IN MENZIES TOWN

Direction

The zoning of land and associated land use permissibility/development control to reflect the current and future needs of the Shire.

Objectives

- Reinforce the land adjacent to the Goldfields Highway as the commercial focus and 'front door' of Menzies
- Maximise economic, cultural and community development
- Capitalise on forecast and us-yet unforeseen opportunities
- Minimise planning barriers to land use and development
- Maximise flexibility of land use and development control to reflect the needs of the Shire

Actions:

Actions	Implementation	Responsibility	Priority
Land adjacent to the Goldfields Highway to be zoned Commercial.	LPS Maps	Shire of Menzies WAPC Hon Minister	Short-Term
All other land within the town that is zoned	LPS Maps	Shire of Menzies WAPC	Short-Term

Actions	Implementation	Responsibility	Priority
Residential or Rural to be zoned Rural Townsite.		Hon Minister	
Table 4 (Zoning Table) to ensure a wide and flexible variety of land use permissibility in the Commercial, Residential and Rural Townsite zones.	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
Rezone the Special Use (SS) site to Rural Townsite – allow Service Station and Residential on the land.	LPS Maps LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
Retain the Parks and Recreation reserve status of the future Caravan Park site but provide for a Caravan Park as a potential use on the site.	LPS Maps LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
Shire to identify a suite of policies to be developed and adopted as part of the new scheme – potential examples include an Open Air Storage Policy, Buffers and a Short Term Workers Accommodation Policy.	LPP	Shire of Menzies	Short Term

5.7. BUFFERS

Direction

Amenity for the community to be protected and the operational needs of mines and other land uses to be respected (though not at the expense of residential and economic opportunities)

Objectives

- Reflect formal buffers in land use planning
- Take a flexible approach to the implementation of informal buffers
- Work with relevant agencies to develop solutions in a pragmatic way that reflects the needs of the Shire

Actions:

Actions	Implementation	Responsibility	Priority
Identify the buffer to the power station as a Special Control Area and develop appropriate land use/development controls to avoid conflict within that area.	LPS Maps LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
Develop a policy for Council to identify applications to which a potential land use conflict with the mine might exist, refer the application to the relevant government agency and to apply appropriate standards/decisions to respond to any conflict.	LPP	Shire of Menzies Department of Mines and Petroleum	Short Term

5.8. TRUCK STOP SITE

Direction

To encourage stops within Menzies town to assist safe transit and to encourage local business opportunities.

Objectives

- To retain and reinforce the existing truck stop
- Align zoning with current and intended land use

Actions:

Actions	Implementation	Responsibility	Priority
Zone the truck stop site as 'Rural Townsite' in the new Scheme and ensure that the truck stop use is appropriately defined and identified as an available land use within the zone.	LPS Maps LPS text	Shire of Menzies WAPC Hon Minister	Short-Term

5.9. TOWN SITE DIFFERENTIATION

Direction

Planning to reflect the different needs, characteristics and aspirations of settlements within the Shire.

Objectives

- Implementation of Aboriginal Settlement Layout Plans
- Align zoning with current and intended land use

Actions:

Actions	Implementation	Responsibility	Priority
Zone Kookynie Rural Townsite, as with the majority of Menzies (and with the same land use permissibility) for ease of administration.	LPS Maps LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
Provide separate objectives for each town in the scheme, under the description of the Rural Townsite zone.	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term
The differing objectives to guide land use/development control and to reflect the different needs, characteristics and aspirations of the towns.	LPS text.	Shire of Menzies WAPC Hon Minister	Short-Term
Reflect the recommended Settlement zone of the Tjuntjuntjara Layout Plan in the new scheme.	LPS maps	Shire of Menzies WAPC Hon Minister	Short-Term
Zone the land identified in the Marmion Village Layout Plan as existing residential, future residential, community and open space/recreation, as Settlement zone.	LPS maps	Shire of Menzies WAPC Hon Minister	Short-Term
Include provisions in the scheme that require development to accord with the endorsed Layout Plans.	LPS text	Shire of Menzies WAPC Hon Minister	Short-Term

6. MONITORING AND REVIEW

Between local planning strategy/scheme reviews the planning landscape is often subject to change – through government priorities, government policy and the like.

This change is reinforced in Shires such as Menzies where the rate of growth (or decline), relationships between land uses and development control needs can alter depending on the price and rate of commodities.

On this basis, it will be important to ensure that the planning strategy is reviewed by the Shire on an annual basis in the context of its strategic goals – so that the strategy and scheme remain responsive and effective documents that reflect the needs of the Shire. This does not need to be a 'formal' review but instead would be a regular status-check of alignment between strategic/planned outcomes, actual outcomes and unforeseen circumstances.

As a minimum, the strategy and scheme will be subject to review every five years.

DISCLAIMER

This report is dated 5 February 2018 and incorporates information and events up to that date only and excludes any information arising, or event occurring, after that date which may affect the validity of Urbis Pty Ltd's (**Urbis**) opinion in this report. Urbis prepared this report on the instructions, and for the benefit only, of Shire of Menzies (**Instructing Party**) for the purpose of Local Planning Strategy (**Purpose**) and not for any other purpose or use. To the extent permitted by applicable law, Urbis expressly disclaims all liability, whether direct or indirect, to the Instructing Party which relies or purports to rely on this report for any purpose other than the Purpose, and to any other person which relies or purports to rely on this report for any purpose whatsoever (including the Purpose).

In preparing this report, Urbis was required to make judgements which may be affected by unforeseen future events, the likelihood and effects of which are not capable of precise assessment.

All surveys, forecasts, projections and recommendations contained in or associated with this report are made in good faith and on the basis of information supplied to Urbis at the date of this report, and upon which Urbis relied. Achievement of the projections and budgets set out in this report will depend, among other things, on the actions of others over which Urbis has no control.

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This report has been prepared with due care and diligence by Urbis and the statements and opinions given by Urbis in this report are given in good faith and in the reasonable belief that they are correct and not misleading, subject to the limitations above.

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12.5.2 Local Planning Strategy and Review of Town Planning Scheme

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	EDM 245/9598
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	21 July 2017
AUTHOR:	Rhonda Evans, Chief Finance Officer
ATTACHMENT:	12.5.2-1 Confidential -Letter from Department of Planning. 12.5.2-2 Advertisement of Resolution to prepare a Local Planning Scheme 12.5.2-3 Project Brief – <i>(to be tabled at the meeting)</i>

OFFICER RECOMMENDATION:

That Council:

1. Local Planning Strategy

- a. Under regulation 11(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolve to prepare a Local Planning Strategy for its area of jurisdiction; and
- b. Authorises Shire officers to undertake the preparation of a Local Planning Strategy in accordance with the procedures set out in Clauses 11-16 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
- c. Informs the Western Australian Planning Commission of its intention to prepare a Local Planning Strategy.

2. Review of Town Planning Scheme No. 1

- a. Resolves to prepare a new Local Planning Scheme for the entire area within the Shire of Menzies, pursuant to Section 72(1)(a) and 88(3) of the *Planning and Development Act 2005* and Regulation 19(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- b. Gives notice of the resolution to prepare a new Local Planning Scheme by publishing a notice in a newspaper circulating in the Shire of Menzies, pursuant to Regulation 20(1)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- c. Gives notice of the resolution to prepare a new Local Planning Scheme to all adjoining local governments, each licensee under the *Water Services Act 2012* likely to be affected, the Chief Executive Officer of the Department of Parks and Wildlife and all relevant public authorities, pursuant to Regulation 20(1)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- d. Following advertising of the resolution to prepare a new Local Planning Scheme under Regulation 20 of the *Planning and Development (Local Planning Schemes) Regulations 2015* authorises Shire officers to undertake the preparation of a new

Local Planning Scheme in accordance with the procedures set out in the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

- e. Informs the Western Australian Planning Commission of its resolution and publication of notice .

3. Financial arrangements and appointment of consultant

- a. Authorises the Chief Executive Officer to make financial arrangements and appointment of a consultant to undertake the work required for a local planning strategy and new local planning scheme.
- b. Authorises the Chief Executive Officer to coordinate the local planning strategy and new local planning scheme process and to arrange for meetings/workshops when required.
- c. Notes the project brief for services required from consultant.
- d. Resolves that the decisions listed in A and B are subject to the making of successful financial arrangements and appointment of a consultant.

4. Shire of Menzies Town planning Scheme No. 1 - Amendment no. 9 ("Omnibus Amendment")

- a. Resolves not to proceed with Amendment 9 to the Shire of Menzies Town Planning Scheme No. 1 pursuant to Regulation 37(5) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- b. Informs the Western Australian Planning Commission of the decision in D(1).

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

The introduction of the *Planning and Development (Local Planning Schemes) Regulations 2015* has resulted in a requirement for a local planning strategy and a review of the existing town planning scheme. The report recommends commencement of a local planning strategy and a review of the existing town planning scheme.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy that has close working partnerships with mining companies and other industries.
- A local economy accessing the commercial options and services in place, for timely development.
- The prevention of fire risk throughout the community.
- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.

14.4 Heritage & Natural assets conserved

- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY:

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The assistance of a town planning consultant will be required to complete a local planning strategy and new local planning scheme as required by Regulations 2015.

The Department of Planning has provided a project brief to assist with a request for quotations and appointment of consultant.

It is the Shire's role to arrange for the appointment of consultant and financial matters. A budget allocation to cover the appointment of a consultant planner has been included in the current year budget.

RISK ASSESSMENTS:

Nil

BACKGROUND:

Under the provisions of the *Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations 2015) a local government must prepare a local planning strategy and existing local planning schemes are to be reviewed within six months of the five year anniversary of the date the scheme is approved.

The Shire of Menzies has no local planning strategy and its Town Planning Scheme No. 1 (gazetted on 13 June 2003) is out of date as the Regulations 2015 created a new template for local planning schemes which is significantly different from that used in Town Planning Scheme No. 1. The introduction of the Regulations 2015 has also resulted that large sections of Town Planning Scheme No. 1 have been replaced by the 'deemed provisions' now

automatically 'read into' the scheme which means that the text of the current scheme contains provisions that have effectively been replaced emphasizing that an update is required.

A local planning strategy is a document that is prepared to guide the management of land use planning and development over a ten to fifteen year period, to balance the needs and expectations of a community in a local government area. It sets out a vision for the local government, the general aims, intentions and desired outcomes for long-term growth and change, having regard to social, economic and environmental factors and contains a strategic plan that indicates a future land use plan to form the basis for a local planning scheme. An assessment of the capacity of infrastructure such as water, sewerage, electricity and roads is usually considered in a strategy as well as compliance matters and policies required under a local planning scheme. A local planning strategy may be prepared concurrently with a local planning scheme and must:

- set out the long-term planning directions for the local government; and
- apply any State or regional planning policy that is relevant to the strategy; and
- provide the rationale for any zoning or classification of land under the local planning scheme.

Section 88(3) of the Regulations 2015 states that a local government may resolve to prepare a new local planning scheme. Based on the outcomes of a local planning strategy, a local planning scheme as statutory document, sets out the way land is to be used and developed and with the 'deemed provisions' outlines procedures for making planning policies, identification of heritage places, structure and local development plans, requirements for development approval and matters to be considered when applications are received.

COMMENT:

The process of compiling a local planning strategy and a new local planning scheme involves strategic planning and long-term goals for the local government area and it is imperative that councillors are actively involved in the formulation of these plans.

On 25 July 2015, the Shire of Menzies informed the Western Australian Planning Commission (WAPC) that at its Ordinary Council meeting on 28 March 2015, a draft Local Planning Strategy and an "Omnibus Amendment" described as Amendment 9 to the Shire of Menzies Town planning Scheme No. 1 have been adopted. The Shire requested approval from the WAPC to advertise the Amendment 9 and the draft Local Planning Strategy. On 25 August 2015, the Department of Planning advised in writing that the draft Local Planning Strategy is incomplete for assessment and that Amendment 9 cannot be progressed as it is inconsistent with Regulations 2015 and that a review of the Shire's local planning scheme should be considered instead. The Department of Planning also advised the Shire that "public advertising of Amendment 9 be withhold and that the Council resolve not to continue with Amendment 9 given its inconsistency with Regulations 2015. The Department of Planning informed that no response has been received from the Shire in relation to the discontinuation of Amendment 9 and that the amendment is still 'alive' until a resolution is taken by the Council not to proceed with the amendment under clause 37(5) of Regulations 2015.

Consultation

Consultation has been undertaken with the Department of Planning in relation to the introduction of the Regulations 2015 and its impact on a local planning strategy and review of the Shire's Town Planning Scheme No. 1.

If the Council decides to undertake a local planning strategy and review of Town Planning Scheme No. 1, a local strategy planning process can commence and when a draft strategy is completed, a new local planning scheme can be drafted that will be reviewed by the WAPC and the Environmental Protection Authority. Once these agency comments are received and incorporated into the local planning scheme, a formal advertising period will occur simultaneously with the local planning strategy. Government agencies and the public will then be able to comment on the documents.

For both documents, Council's resolution and all the submissions will then be forwarded to the WAPC for its endorsement and the final approval by the Minister for Planning where applicable.

The Department of Planning has indicated that it is prepared to guide the Shire through this process including advice on work delivered.

12.1.3 Local Planning Project - Local Planning Scheme

LOCATION:	N/A
APPLICANT:	Urbis Pty Ltd
DOCUMENT REF:	DEV.882.1/NAM110
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 May 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.1.3-1 – Local Planning Scheme Draft Template

COUNCIL RESOLUTION:	No.1417
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MOVED: Cr Ian Tucker**SECONDED:** Cr Justin Lee*That Council*

1. *Receive the draft Local Planning Scheme template for public consultation at be held at a date to be set.*
2. *Advise the Chief Executive Officer of matters for consideration prior 21 June 2018.*

*Carried 4/1**Cr Jill Dwyer requested to be recorded as voting against this motion.***OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council

1. Receive the draft Local Planning Scheme template for public consultation at be held at a date to be set.
2. Advise the Chief Executive Officer of matters for consideration prior 21 June 2018.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Council commenced the process to prepare a review of Local Planning Scheme no1 in July 2017.

The Western Australian Planning Commission has been advised of this, and advertising has been undertaken in accordance with the Planning and Development(Local Planning Schemes) Regulations 2015.

RELEVANT TO STRATEGIC PLAN:*14.1 Sustainable local economy encouraged*

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy that has close working partnerships with mining companies and other industries.
- A local economy accessing the commercial options and services in place, for timely development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY:

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Job S10004 has a budget of \$50,000. An additional \$50,000 will be required in the 2018/2019 Financial Year.

RISK ASSESSMENTS:

OP98 Town Planning Scheme not updated to reflect the needs of the Shire .

BACKGROUND:

The shire of Menzies Town Planning Scheme no. 1 (gazetted on 13 June 2003) is out of date as the Regulations 2015 created a new template for local planning schemes are to be reviewed within six months of the five year anniversary of the date the scheme is approved.

COMMENT:

The attached documents is the first part of the process of the review. It is presented in the required format, and covers all areas required.

It is important that this document is read and understood at the rule setting for Local Planning Scheme. No attempt should be made at this point to relate zones and classes to physical lots in the Shire.

Template - Local Planning Scheme prepared in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*

The following template is provided to assist local government planners and industry in the preparation, review or amendment of their local planning schemes to align with the model provisions, Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

NOTES -

Black text is from the *Planning and Development (Local Planning Schemes) Regulations 2015* and is to remain in the final scheme text.

Blue text is also from the *Planning and Development (Local Planning Schemes) Regulations 2015* but is provided for guidance only and must not be included within the final scheme text.

Red text is provided as a template for the final form of the scheme, such as title and certification pages or, if in brackets, to assist local government planners and industry in the preparation, review or amendment of their local planning schemes. Text in brackets must not be included within the final scheme text.

Text in purple has been added by Urbis in preparing the Scheme. This will be converted once final decisions on the inclusions and text are made.

~~Text with strikethrough (irrespective of colour) is to be removed before finalisation of draft. It is included in order to demonstrate what items are being removed.~~

Text highlight **yellow** denotes areas for discussion / confirmation

Text highlighted **green** denotes areas for completion – i.e schedules / clauses in final draft

SHIRE OF MENZIES

LOCAL PLANNING SCHEME NO. 2

Updated to Include AMD
[INSERT/DELETE AS NEEDED]

DISCLAIMER

This is a copy of the Local Planning Scheme produced from an electronic version of the Scheme held and maintained by the Department of Planning. Whilst all care has been taken to accurately portray the current Scheme provisions, no responsibility shall be taken for any omissions or errors in this documentation.

Consultation with the respective Local Government Authority should be made to view a legal version of the Scheme.

Please advise the Department of Planning of any errors or omissions in this document.

LOCAL PLANNING SCHEME GAZETTAL DATE: [INSERT DATE]

SHIRE OF MENZIES LOCAL PLANNING SCHEME NO. 2
~~{INSERT NUMBER}~~--AMENDMENTS

AMD.NO	GAZETTAL DATE	UPDATED		DETAILS
		WHEN	BY	

SCHEME DETAILS

SHIRE OF MENZIES

LOCAL PLANNING SCHEME NO. 2

The Shire of Menzies under the powers conferred by the *Planning and Development Act 2005* makes the following Local Planning Scheme.

TABLE OF CONTENTS

~~(Local governments may use the template provided below or a comprehensive table contents outlining parts, subheadings and page numbers)~~

Part 1 Preliminary - sets out the Scheme title, responsible authority for implementing the Scheme, definitions used in the Scheme, Scheme area, contents, purpose, aims and relationship to other Schemes and laws.

Part 2 Reserves - sets out the reserves which apply in the Scheme area and related provisions.

Part 3 Zones and the use of land - sets out the zones which apply in the Scheme area and the uses which may require approval or may be prohibited.

Part 4 General development requirements — sets out the general planning requirements which apply to land use and development within the Scheme area.

Part 5 Special control areas — sets out particular provisions which may apply in addition to the zone requirements and generally concerns landscape, environmental, built form, and land and site management issues.

Part 6 Terms referred to in Scheme — lists the general definitions and terms used in the Scheme and also lists the land use terms used in the Scheme.

Schedules

A - Supplemental provisions to the deemed provisions

1 - Site development requirements

2 - Car parking

Note full table of contents to be added prior to finalisation

Part 1 - Preliminary

~~(Local governments can utilise the numbering as per Schedule 1 of the Planning and Development (Local Planning Schemes) Regulations 2015 or alternatively continue to utilise the existing numbering format within schemes)~~

1. Citation

This local planning scheme is the Shire of Menzies Scheme No. 2.

2. Commencement

Under section 87(4) of the Act, this local planning scheme comes into operation on the day on which it is published in the *Gazette*.

3. Scheme revoked

The following local planning scheme(s) is (are) revoked -

Shire of Menzies Local Planning Scheme No. 1 (as amended) gazetted 13/06/2003.

~~(Insert (where applicable) existing local planning schemes revoked by the Scheme.)~~

4. Notes do not form part of Scheme

Notes, and instructions printed in italics, do not form part of this Scheme.

Note: The *Interpretation Act 1984* section 32 makes provision in relation to whether headings form part of the written law.

5. Responsibility for Scheme

The Shire of Menzies is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

~~(Where necessary, provision may be made for more than one responsible authority.)~~

6. Scheme area

This Scheme applies to the area shown on the Scheme Maps 1 - 16.

Note: The Scheme area (or part) is also subject to the Region planning scheme (see clause 12) and other local planning schemes (see clause 11).

~~(Insert the appropriate description. Reference may be made to the whole of a district, part of a district, land within a townsite boundary or land within an area outlined on the Scheme Map. The note only applies where a region planning scheme or another local planning scheme is in force in the Scheme area.)~~

7. Contents of Scheme

In addition to the provisions set out in this document (the **scheme text**), this Scheme includes the following -

- (a) the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) including any supplemental deemed provisions outlined in Schedule A of the scheme text
- (b) the Scheme Maps
- (c) ~~the following plans, maps, diagrams, illustrations or materials —~~
(Insert after paragraph (c) a description of any supporting plans, maps, diagrams, illustrations or materials which form part of the Scheme.)

This Scheme is to be read in conjunction with any local planning strategy for the Scheme area.

8. Purposes of Scheme

The purposes of this Scheme are to -

- (a) set out the local government's planning aims and intentions for the Scheme area; and
- (b) set aside land as local reserves for public purposes; and
- (c) zone land within the Scheme area for the purposes defined in this Scheme; and
- (d) control and guide development including processes for the preparation of structure plans, activity centre plans and local development plans; and
- (e) set out procedures for the assessment and determination of development applications; and
- (f) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans; and
- (g) make provision for the administration and enforcement of this Scheme; and
- (h) address other matters referred to in Schedule 7 of the Act.

9. Aims of Scheme

The aims of this Scheme are –

- a) To preserve, protect and enhance the amenity and character of Menzies Townsite, Kookynie Townsite and areas of cultural and natural significance across the Shire.
- b) To preserve, protect and enhance the amenity and character of Marmion Village and the Tjuntjuntjara community.
- c) To ensure there is sufficient supply of serviced and suitable land within Menzies for existing and future housing, industry, employment, commercial activities, community facilities, recreation and open space.
- d) To protect and enhance the environmental values and natural resources of the local government area and to promote ecologically sustainable land use and development.
- e) Provide opportunities for the ongoing use and potential expansion of commercial areas, and tourist facilities to serve the needs of the residents and visitors;
- f) To ensure the protection of agricultural land by discouraging land uses and developments that may detract from the principle function of the land while maintaining opportunities for innovations in agriculture to establish within the Shire.
- g) To facilitate and promote mining and any associated and subsequent developments that are required as a result, ensuring the amenity of the Shire is maintained.

10. Relationship with local laws

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

11. Relationship with other local planning schemes

There are no other local planning schemes of the Shire of Menzies which apply to the Scheme area.

~~The following local planning schemes of the City/Town/Shire of also apply in the Scheme area-~~

~~Scheme NoGazettal date~~

~~(If applicable, list any other Schemes which are complementary to the Scheme. If no other Schemes apply to the Scheme area, insert the words~~

12. Relationship with region planning scheme

There are no region planning schemes which apply to the Scheme area.

~~TheRegion Scheme made (or continued) under Part 4 of the Act applies in respect of part or all of the Scheme area.~~

~~Note: The authority responsible for implementing the Region Scheme is the Western Australian Planning Commission.~~

~~(This clause and note only apply where a region planning scheme applies to some or all of the Scheme area. If no region planning scheme applies to the Scheme area, insert the words~~

Part 2 – Reserves

13. Regional reserves

There are no regional reserves in the Scheme area.

- (1) ~~Regional reserves are marked on the Scheme Map according to the legend on the Scheme Map.~~
- (2) ~~The lands marked as regional reserves are lands reserved for a public purpose under the Region Scheme.~~

~~(This clause only applies where a region planning scheme is in force. If there is no region planning scheme in force, insert the words “There are no regional reserves in the Scheme area.”)~~

~~Note: The process of reserving land under a regional planning scheme is separate from the process of reserving land under the *Land Administration Act 1997* section 41.~~

14. Local reserves

- (1) In this clause -

Department of Main Roads means the department principally assisting in the administration of the *Main Roads Act 1930*;

Western Australian Road Hierarchy means the document of that name available on the website maintained by the Department of Main Roads.

- (2) Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.
- (3) The objectives of each local reserve are as follows -

~~(Select the reserves and the objectives for those reserves that are contained in the Scheme from the table in the model provisions, Schedule 1, Planning and Development (Local Planning Schemes) Regulations 2015.)~~

Table 1 Reserve objectives

Reserve Name	Objectives
Public Open Space	<ul style="list-style-type: none"> • To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152. • To provide for a range of active and passive recreation. • uses such as recreation buildings and courts and associated car parking and drainage.
Environmental Conservation	<ul style="list-style-type: none"> • To identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision.

Reserve Name	Objectives
	<ul style="list-style-type: none"> To identify and protect areas of biodiversity conservation significance within National Parks and State and other conservation reserves.
Community and Civic	<ul style="list-style-type: none"> To provide for a range of community facilities which are compatible with surrounding development. To provide for public facilities such as halls, theatres, art galleries, educational, health and social care facilities, accommodation for the aged and other services by organisations involved in activities for community benefit.
Cultural Facilities	<ul style="list-style-type: none"> Civic and Community which specifically provide for a range of essential cultural facilities.
Public Purpose	<ul style="list-style-type: none"> To provide for a range of essential physical and community infrastructure.
Medical Services	<ul style="list-style-type: none"> Public Purposes which specifically provide for a range of essential medical services.
Infrastructure Services	<ul style="list-style-type: none"> Public Purposes which specifically provide for a range of essential infrastructure services.
Education	<ul style="list-style-type: none"> Public Purposes which specifically provide for a range of essential education facilities.
Recreational	<ul style="list-style-type: none"> Public Purposes which specifically provide for a range of public recreational facilities.
Cemetery	<ul style="list-style-type: none"> To set aside land required for a cemetery.
Railway	<ul style="list-style-type: none"> To set aside land required for passenger rail and rail freight services.
Primary Distributor Road	<ul style="list-style-type: none"> To set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the Western Australian Road Hierarchy.
Local Road	<ul style="list-style-type: none"> To set aside land required for a local road being a road classified as an Access Road under the Western Australian Road Hierarchy.

15. Additional uses for local reserves

- (1) Table 2 sets out -
- classes of use for specified land located in local reserves that are additional to classes of use determined in accordance with the objectives of the reserve; and
 - the conditions that apply to that additional use.

Table 2 Specified additional uses for land in local reserves in Scheme area

No.	Description of land	Additional use	Conditions
A 1	Portion of Railway Reserve on Lot 301 P049818 in Walsh Street, Menzies being the old Menzies railway station site.	Office and associated activities	Property to be maintained to the satisfaction of Council.
A 2	Lot 866 P222801 (29 Walsh Street, Menzies) being Sister Sam Water Park Lot 1066 P1774084 (25 Walsh Street, Menzies)	Tourism and Workers Accommodation associated with overflow from the Tourism zoned land at Lot 555 P063650 (15 Brown Street, Menzies) being the Menzies Caravan Park.	<ol style="list-style-type: none"> Accommodation activities on these sites shall be limited to those times when the Tourism site (Caravan Park) is at capacity. Tourism and Workforce Accommodation activities are to be of a temporary nature (less than 3 months)
A 3	Lot 178 P222802 (29 Wilson Street, Menzies)	Caravan Park	

- (2) Despite anything contained in clause 15, land that is specified in the Table to sub clause (1) may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.

~~(The Table of additional uses for land in local reserves may be set out as a Schedule to the Scheme.~~

~~If the Scheme does not include additional uses for land in local reserves, insert the words "There are no additional uses for land in local reserves that apply to this Scheme."~~

~~(If used the additional uses for reserves should be shown on the scheme maps as the underlying reserve with AR1, AR2 etc. included over the lot, similar to the process for additional use for zones)~~

Part 3 - Zones and use of land

16. Zones

(1) Zones are shown on the Scheme Map according to the legend on the Scheme Map.

(2) The objectives of each zone are as follows -

~~(Select the zones and the objectives for those zones that are contained in the Scheme from the table in Clause 16 of the model provisions.)~~

Table 3 Zone objectives

Zone name	Objectives
	<ul style="list-style-type: none"> •
Settlement <small>Item 12.1.3</small>	<ul style="list-style-type: none"> • To identify existing and proposed Aboriginal settlements and to collaboratively plan for the orderly and proper development of those places by – <ul style="list-style-type: none"> (a) requiring preparation and endorsement of a layout plan in accordance with State Planning Policy 3.2; and (b) ensuring that development accords with a layout plan.
Rural	<ul style="list-style-type: none"> • To provide for the maintenance or enhancement of specific local rural character. • To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use. • To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas and watercourse systems from damage. • To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses to the Rural zone. • To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses. • To prevent any development which may affect the viability of a holding. • To provide for and monitor mining activities and its associated works.
Rural Townsite Zone	All Townsites <ul style="list-style-type: none"> • To provide for a range of land uses that would typically be found in a small country town.

Zone name	Objectives
<p>Item 12.1.3</p>	<p>Attachment 12.1.3-1</p> <ul style="list-style-type: none"> • To facilitate the variety of predominantly commercial, service, social, light industrial and administrative uses required to service the needs of local residents and visitors alike. • To facilitate an appropriate blend of land uses across the Shire's towns, including the potential for land use variety on the same lot. • To ensure the protection of amenity and character in the Shire's towns and to minimise land use conflict. • To allow the Shire to flexibly control land use and development. • To facilitate economic and community growth, and minimise barriers to investment. • To retain living ghost towns as formal townsites for their historic and tourism value. <p>Menzies</p> <ul style="list-style-type: none"> • To ensure the Menzies township is the focus for urban settlement within the Shire of Menzies, and foster the growth of the residential population in the town. • To provide a flexible approach to planning control to encourage growth within the Menzies townsite. <p>Kookynie</p> <ul style="list-style-type: none"> • To allow for limited land use and development in Kookynie commensurate with its character, amenity, location, tenure and limited access to services. • To facilitate self-sufficient land use and development that does not rely on public infrastructure.
General Industry	<ul style="list-style-type: none"> • To provide appropriately located, accessible, serviced and level industrial land to cater for the needs of anticipated industrial development within the townsite area. • To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses. • Seek to manage impacts such as noise, dust and odour within the zone.
Commercial	<ul style="list-style-type: none"> • To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres • To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades

Zone name	Objectives
	<ul style="list-style-type: none"> To ensure development is not detrimental to the amenity of adjoining owners or residential properties in the locality. To provide for residential uses only where the uses are combined with a commercial use and appropriately located on the site.
Tourism	<ul style="list-style-type: none"> To promote and provide for tourism opportunities. To provide for a variety of holiday accommodation styles and associated uses, including retail and service facilities where those facilities are provided in support of the tourist accommodation and are of an appropriate scale where they will not impact detrimentally on the surrounding or wider area. To allow limited residential uses where appropriate. To encourage the location of tourist facilities so that they may benefit from existing road services, physical service infrastructure, other tourist attractions, natural features and urban facilities.
Special Use	<ul style="list-style-type: none"> To facilitate special categories of land uses which do not sit comfortably within any other zone. To enable the local government to impose specific conditions associated with the special use.

17. Zoning table

The zoning table for this Scheme is as follows –
Table 4 - Zoning Table

Use and development class	SETTLEMENT ZONE	RURAL*	RURAL TOWNSITE	GENERAL INDUSTRY	COMMERCIAL	TOURISM
Aged persons accommodation	As per the approved community layout plan	X	D	X	X	X
Agriculture — extensive		P	X	X	X	X
Agriculture — intensive		P	I	X	X	X
Ancillary accommodation		A	A	X	X	X
Animal establishment		P	A	X	X	X

Use and development class		SETTLEMENT ZONE	RURAL*	RURAL TOWNSITE	GENERAL INDUSTRY	COMMERCIAL	TOURISM
Animal husbandry — intensive		As per the approved community layout plan	P	X	X	X	X
Bed and breakfast			P	D	X	X	P
Car park			D	D	P	P	P
Caravan park			A	X	X	X	P
Caretaker's dwelling			I	I	I	I	I
Childcare premises	Item 12.1.3		X	A	X	X	X
Civic use			D	P	D	D	D
Club premises			X	D	X	D	X
Commercial vehicle parking			D	D	P	A	X
Community purpose			A	D	X	D	A
Consulting rooms			X	D	X	P	X
Convenience store			X	D	X	P	A
Educational establishment			X	D	A	D	X
Exhibition centre			X	A	X	A	X
Family day care			X	A	X	A	X
Fuel depot			A	A	P	A	X
Garden centre			X	D	A	D	X
Grouped dwelling			A	A	X	X	X
Home occupation			X	D	X	X	X
Home office			X	D	X	X	X
Home store			X	D	X	X	X
Hotel		X	A	X	D	D	
Industry		A	I	P	A	X	
Industry — extractive		A	X	X	X	X	
Industry — light		A	A	P	A	X	

Use and development class	SETTLEMENT ZONE	RURAL*	RURAL TOWNSITE	GENERAL INDUSTRY	COMMERCIAL	TOURISM
Industry — primary production		X	I	D	A	X
Liquor store		X	A	X	A	X
Market		X	D	X	P	D
Medical Centre		X	A	X	D	X
Mining operations		A	X	X	X	X
Motel		X	A	X	D	D
Motor vehicle repair		D	A	P	A	X
Motor vehicle wash		D	A	P	A	X
Office		I	A	I	P	I
Place of worship		X	D	X	D	X
Reception centre		X	A	X	A	X
Recreation - private		X	A	X	A	X
Renewable energy facility		A	A	D	X	X
Restaurant/cafe		X	A	X	P	I
Road house		A	A	D	D	X
Rural home business		D	A	X	X	X
Rural pursuit/hobby farm		D	I	X	X	X
Service station		A	A	D	D	X
Shop		A	D	X	P	I
Single dwelling		P	P	X	D	I
Supermarket		X	A	X	P	X
Tavern		X	A	X	A	X
Telecommunications infrastructure		D	D	D	D	D
Tourist development		A	A	X	A	P
Trade supplies		D	D	P	D	X

As per the approved community layout plan

Use and development class			RURAL*	RURAL TOWNSITE	GENERAL INDUSTRY	COMMERCIAL	TOURISM
Transport depot			D	A	P	X	X
Veterinary centre			D	A	P	D	X
Warehouse/storage			D	D	P	X	X
Waste disposal facility			A	X	D	X	X
Waste storage facility			A	X	D	X	X
Workforce accommodation			D	X	X	X	D

Notes: * In addition to the permissibilities set out above, all activities within pastoral leases must be in accordance with Section 93 of the Land Administration Act and the Pastoral Purposes Framework.

~~(A symbol must appear in the cross-reference of a use class against all the zones in the zoning table.)~~

~~(Part 6 of the model provisions provides definitions for different land uses. These land uses should be included within the zoning table, where applicable to the local government, and permissibility's assigned.~~

~~Any land use included in the zoning table must be defined in Part 6 of the final scheme also. Uses defined by other state planning policy, such as the Residential Design Codes, do not have to be defined in Part 6 however local governments can elect to do so~~

~~Local governments will also need to cross-reference the permissibility's proposed in the zoning table against the development approval exemptions mandated in cl.61 of the deemed provisions. In case of inconsistencies the deemed provisions prevail. The Table may be set out as a Schedule to the Scheme.)~~

18. Interpreting zoning table

- (1) The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left hand side of the zoning table and the list of zones at the top of the zoning table.
- (2) The symbols used in the zoning table have the following meanings -
 - P means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme;

- I means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme;
- D means that the use is not permitted unless the local government has exercised its discretion by granting development approval;
- A means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions;
- X means that the use is not permitted by this Scheme.

- Note: 1. The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and the use of, land. For development on land that does not require development approval see clause 61 of the deemed provisions.
2. In considering an application for development approval, the local government will have regard to clause 67 of the deemed provisions.
- (3) A specific use class referred to in the zoning table is excluded from any other use class described in more general terms.
 - (4) The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -
 - (a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
 - (b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or
 - (c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.
 - (5) If a use of land is identified in a zone as being a class P or class I use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.
 - (6) If a use of land is identified in a zone as being a class X use, the local government must refuse an application for development approval for that use in that zone unless -

- (a) the development approval application relates to land that is being used for a non-conforming use; and
 - (b) the local government considers that the proposed use of the land would be less detrimental than the non-conforming use.
- (7) If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to any of the following plans that apply to the land -
- (a) a structure plan;
 - (b) an activity centre plan;
 - (c) a local development plan.
 - (d) **a community layout plan** ~~(delete if not applicable to scheme area).~~

19. Additional uses

There are no additional uses which apply to this Scheme.

~~(The Table of additional uses for zoned land may be set out as a Schedule to the Scheme.~~

~~If the Scheme does not include additional uses for zoned land, insert the words “There are no additional uses for zoned land that apply to this Scheme.”.)~~

20. Restricted uses

There are no restricted uses which apply to this Scheme.

~~(1) Table 6 sets out~~

- ~~(a) restricted classes of use for specified land that apply instead of the classes of use that are permissible in the zone in which the land is located; and~~
- ~~(b) the conditions that apply to that restricted use. **Table**~~

~~**6 – Restricted uses for land in Scheme area**~~

No.	Description of land	Restricted use	Conditions

~~(2) Despite anything contained in the zoning table, land that is specified in the Table to subclause (1) may be used only for the restricted class of use set out in respect of that land subject to the conditions that apply to that use.~~

~~(The Table of restricted uses for zoned land may be set out as a Schedule to the Scheme.~~

~~If the Scheme does not include additional uses for zoned land, insert the words “There are no restricted uses for zoned land that apply to this Scheme.”.)~~

21. Special use zones

There are no special use zones which apply to this Scheme.

~~(1) Table 5 sets out -~~

- ~~(a) special use zones for specified land that are in addition to the zones in the zoning table; and~~
- ~~(b) the classes of special use that are permissible in that zone; and~~
- ~~(c) the conditions that apply in respect of the special uses.~~

~~Table 5 – Special use zones in Scheme area~~

No.	Description of land	Special use	Conditions

~~(2) A person must not use any land, or any structure or buildings on land, in a special use zone except for a class of use that is permissible in that zone and subject to the conditions that apply to that use.~~

~~Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.~~

~~(The Table of special use zones may be set out as a Schedule to the Scheme.~~

~~If the Scheme does not include special use zones, insert the words “There are no special use zones which apply to this Scheme.”.)~~

22. Non-conforming uses

- (1) Unless specifically provided, this Scheme does not prevent -
 - (a) the continued use of any land, or any structure or building on land, for the purpose for which it was being lawfully used immediately before the commencement of this Scheme; or
 - (b) the carrying out of development on land if -
 - (i) before the commencement of this Scheme, the development was lawfully approved; and
 - (ii) the approval has not expired or been cancelled.
- (2) Subclause (1) does not apply if -
 - (a) the non-conforming use of the land is discontinued; and

- (b) a period of 6 months, or a longer period approved by the local government, has elapsed since the discontinuance of the non-conforming use.
- (3) Subclause (1) does not apply in respect of a non-conforming use of land if, under Part 11 of the Act, the local government -
 - (a) purchases the land; or
 - (b) pays compensation to the owner of the land in relation to the non-conforming use.

23. Changes to non-conforming use

- (1) A person must not, without development approval-
 - (a) alter or extend a non-conforming use of land; or
 - (b) erect, alter or extend a building used for, or in conjunction with, a non-conforming use; or
 - (c) repair, rebuild, alter or extend a building used for a non-conforming use that is destroyed to the extent of 75% or more of its value; or
 - (d) change the use of land from a non-conforming use to another use that is not permitted by the Scheme.
- (2) An application for development approval for the purposes of this clause must be advertised in accordance with clause 64 of the deemed provisions.
- (3) A local government may only grant development approval for a change of use of land referred to in subclause (1)(d) if, in the opinion of the local government, the proposed use -
 - (a) is less detrimental to the amenity of the locality than the existing non-conforming use; and
 - (b) is closer to the intended purpose of the zone in which the land is situated.

24. Register of non-conforming uses

- (1) The local government may prepare a register of land within the Scheme area that is being used for a non-conforming use.
- (2) A register prepared by the local government must set out the following -
 - (a) a description of each area of land that is being used for a non-conforming use;
 - (b) a description of any building on the land;

- (c) a description of the non-conforming use;
 - (d) the date on which any discontinuance of the non-conforming use is noted.
- (3) If the local government prepares a register under subclause (1) the local government -
 - (a) must ensure that the register is kept up-to-date; and
 - (b) must make a copy of the register available for public inspection during business hours at the offices of the local government; and
 - (c) may publish a copy of the register on the website of the local government.
- (4) An entry in the register in relation to land that is being used for a non-conforming use is evidence of the matters set out in the entry, unless the contrary is proved.

Part 4 - General development requirements

~~(This Part sets out the general requirements which apply to land use and development within the Scheme area and the specific requirements which apply to particular uses and forms of development, such as site requirements, access, parking, building design, setbacks and landscaping, for residential, industrial, rural and other uses.~~

~~Development requirements applying to particular zones may alternatively be incorporated with the zoning provisions in Part 3. Development requirements applying to special control areas should be included in Part 5.)~~

25. R-Codes

- (1) The R-Codes, ~~modified as set out in clause 26~~, are to be read as part of this Scheme.
- (2) The local government -
 - (a) must make a copy of the R-Codes available for public inspection during business hours at the offices of the local government; and
 - (b) may publish a copy of the R-Codes on the website of the local government.
- (3) The coding of land for the purposes of the R-Codes is shown by the coding number superimposed on a particular area contained within the boundaries of the area shown on the Scheme Map.
- (4) The R-Codes apply to an area if the area has a coding number superimposed on it in accordance with subclause (3).

26. Modification of R-Codes

There are no modifications to the R-Codes.

~~(To be inserted if exclusions and variations to the R-Codes are to apply. If no exclusions or variations are to apply, insert the words "There are no modifications to the R-Codes.")~~

27. State Planning Policy 3.6 to be read as part of Scheme

- (1) *State Planning Policy 3.6 - Development Contributions for Infrastructure*, modified as set out in clause 28, is to be read as part of this Scheme.
- (2) The local government -
 - (a) must make a copy of State Planning Policy 3.6 available for public inspection during business hours at the offices of the local government; and
 - (b) may publish a copy of State Planning Policy 3.6 on the website of the local government.

28. Modification of State Planning Policy 3.6

There are no modifications to State Planning Policy 3.6.

~~(To be inserted if exclusions and variations to State Planning Policy 3.6 are to apply. If no exclusions or variations are to apply, insert the words“~~

29. Other State planning policies to be read as part of Scheme

- (1) The State planning policies set out in Table 5, ~~modified as set out in clause X~~ are to be read as part of this Scheme.

Table 5 - State planning policies to be read as part of Scheme

State planning policies to read as part of Scheme
State Planning Policy 2.7 - Public Drinking Water Source
State Planning Policy 3.7 - Planning in Bushfire Prone Areas
State Planning Policy 5.2 – Telecommunications Infrastructure

- (2) The local government -
- (a) must make a copy of each State planning policy referred to in subclause (1) available for public inspection during business hours at the offices of the local government; and
 - (b) may publish a copy of each of those State planning policies on the website of the local government.

~~(If no other State planning policies are to be read as part of the Scheme, insert the words “There are no other State planning policies that are to be read as part of the Scheme.”.)~~

~~(Cl.29 provides local governments with an option to give statutory force and effect of the scheme to whole policies, specific requirements or objectives within State planning policy, similar to the R-codes)~~

30. Modification of State planning policies

There are no modifications to a State planning policy that, under clause 29 is to be read as part of the Scheme.

~~(To be inserted if exclusions and variations to any other State planning policy that is to be read as part of the Scheme are to apply. If no exclusions or variations are to apply, insert the words “There are no modifications to a State planning policy that, under clause 29 is to be read as part of the Scheme.”.)~~

31. Environmental conditions

There are no environmental conditions imposed under the Environmental Protection Act 1986 that apply to this Scheme.

- (1) ~~The conditions set out in Table 9 are environmental conditions that apply to this Scheme as a result of an assessment carried out under the *Environmental Protection Act 1986* Part IV Division 3.~~

Table 9 – Environmental conditions that apply to land in Scheme area

Scheme or amendment No.	Gazettal date	Environmental conditions

- (2) ~~The environmental conditions are indicated on the Scheme Map by the symbol EC to indicate that environmental conditions apply to the land.~~
- (3) ~~The local government–~~
- (a) ~~must make available for public inspection during business hours at the offices of the local government all statements relating to this Scheme published under the *Environmental Protection Act 1986* Part IV Division 3; and~~
- (b) ~~may publish those statements on the website of the local government.~~

*(The Table of environmental conditions may be set out as a Schedule to the Scheme. If no environmental conditions apply, insert the words “There are no environmental conditions imposed under the *Environmental Protection Act 1986* that apply to this Scheme.”.)*

32. Additional site and development requirements

- (1) Schedule 1 sets out requirements relating to development that are additional to those set out in the R-Codes, activity centre plans, local development plans or State or local planning policies.
- (2) To the extent that a requirement referred to in subclause (1) is inconsistent with a requirement in the R-Codes, an activity centre plan, a local development plan or a State or local planning policy the requirement referred to in subclause (1) prevails.

33. Additional site and development requirements for areas covered by structure plan, activity centre plan or local development plan

~~Table 11 sets out requirements relating to development that are included in structure plans, activity centre plans and local development plans that apply in the Scheme area.~~

(If the local government is seeking to normalise specific site and development requirements resulting from an approved structure plan, activity centre plan or local development plan they

~~can do so using this section of the model provisions. Inclusion of these provisions within the scheme provides statutory force and effect to the provisions.~~

~~If the structure plan, activity centre plan or local development plan provisions are included below they will continue to have effect through the scheme even if the structure plan expires. If the local government does not want the provisions to continue in force the provisions can also include an expiration clause such as "remain in force until such time as the [NAME] plan expires or is revoked")~~

~~**Table 11 – Additional requirements that apply to land covered by structure plan, activity centre plan or local development plan**~~

No.	Description of land	Requirement

~~(The Table of additional requirements that apply to land as a result of a structure plan, activity centre plan or local development plan may be set out as a Schedule to the Scheme.~~

~~If no additional requirements are to apply as a result of a structure plan, activity centre plan or local development plan that applies in the Scheme area, insert the words "There are no additional requirements that apply to this Scheme.".)~~

34. Variations to site and development requirements

- (1) In this clause -

additional site and development requirements means requirements set out in Schedule 1.
- (2) The local government may approve an application for a development approval that does not comply with an additional site and development requirements.
- (3) An approval under subclause (2) may be unconditional or subject to any conditions the local government considers appropriate.
- (4) If the local government is of the opinion that the non-compliance with an additional site and development requirement will mean that the development is likely to adversely affect any owners or occupiers in the general locality or in an area adjoining the site of the development the local government must -
 - (a) consult the affected owners or occupiers by following one or more of the provisions for advertising applications for development approval under clause 64 of the deemed provisions; and

- (b) have regard to any expressed views prior to making its determination to grant development approval under this clause.
- (5) The local government may only approve an application for development approval under this clause if the local government is satisfied that -
 - (a) approval of the proposed development would be appropriate having regard to the matters that the local government is to have regard to in considering an application for development approval as set out in clause 67 of the deemed provisions; and
 - (b) the non-compliance with the additional site and development requirement will not have a significant adverse effect on the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.

35. Restrictive covenants

- (1) A restrictive covenant affecting land in the Scheme area that would have the effect of limiting the number of residential dwellings which may be constructed on the land is extinguished or varied to the extent that the number of residential dwellings that may be constructed is less than the number that could be constructed on the land under this Scheme.
- (2) If subclause (1) operates to extinguish or vary a restrictive covenant
 - (a) development approval is required to construct a residential dwelling that would result in the number of residential dwellings on the land exceeding the number that would have been allowed under the restrictive covenant; and
 - (b) the local government must not grant development approval for the construction of the residential dwelling unless it gives notice of the application for development approval in accordance with clause 64 of the deemed provisions.

Part 5 - Special control areas

(This Part is included in the Scheme to identify areas which are significant for a particular reason and where special provisions in the Scheme may need to apply. These provisions would typically target a single issue or related set of issues often overlapping zone and reserve boundaries. The special control areas should be shown on the Scheme Map as additional to the zones and reserves. If a special control area is shown on the Scheme Map, special provisions related to the particular issue would apply in addition to the provisions of the zones and reserves. These provisions would set out the purpose and objectives of the special control area, any specific development requirements, the process for referring applications to relevant agencies and matters to be taken into account in determining development proposals.)

(note – if scheme provisions are proposed to link the requirement for development to accord with a structure plan the provision(s) need to be worded as "to be guided by a structure plan" to reflect the due regard status of structure plans under the Planning and Development (Local Planning Schemes) Regulations 2015, provisions such as "in accordance with a structure plan" will not be accepted)

36. Special control areas

- (1) Special control areas are marked on the Scheme Map according to the legend on the Scheme Map.
- (2) The purpose, objectives and additional provisions that apply to each special control area is set out in Table 6.

Table 6 - Special control areas in Scheme area

Name of area	Purpose	Objectives	Additional provisions
Special Control Area 1	Water supply catchment	Ensure development within the area does not jeopardise the continued extraction of groundwater resources to service the town's supply.	<ul style="list-style-type: none"> • Applications may be referred to the WA Water Corporation for comment.
Special Control Area 2	Power Station Buffer 120m (land located between Mahon, Walton and Trafalgar Streets, Menzies.	Ensure inappropriate uses do not encroach into the buffer required for the operation of the Menzies Power Station.	<ul style="list-style-type: none"> • Buffer distance is 120m from power station. • Approval is required for all uses within SCA 2.

Part 6 - Terms referred to in Scheme

~~(Local governments can add to the land use definitions provided below, such as including residential definitions, however variations to the definitions will generally be by exception and will require justification. All additional modifications, alterations or deletions of the model provisions will be subject to the approval of the Minister)~~

Division 1 - General definitions used in Scheme

37. Terms used

- (1) If a word or expression used in this Scheme is listed in this clause, its meaning is as follows —

building envelope means the area of land within which all buildings and effluent disposal facilities on a lot must be contained;

building height, in relation to a building —

- (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or
- (b) if the building is used for purposes other than residential purposes, means the maximum vertical distance between the natural ground level and the finished roof height directly above, excluding minor projections as that term is defined in the R-Codes;

cabin means a dwelling forming part of a tourist development or caravan park that is —

- (a) an individual unit other than a chalet; and
- (b) designed to provide short-term accommodation for guests;

chalet means a dwelling forming part of a tourist development or caravan park that is —

- (a) a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and
- (b) designed to provide short-term accommodation for guests;

commencement day means the day this Scheme comes into effect under section 87(4) of the Act;

commercial vehicle means a vehicle, whether licenced or not, that has a gross vehicle mass of greater than 4.5 tonnes including —

- (a) a utility, van, truck, tractor, bus or earthmoving equipment;

and

- (b) a vehicle that is, or is designed to be an attachment to a vehicle referred to in paragraph (a);

floor area has meaning given in the Building Code;

frontage, in relation to a building —

- (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or
- (b) if the building is used for purposes other than residential purposes, means the line where a road reserve and the front of a lot meet and, if a lot abuts 2 or more road reserves, the one to which the building or proposed building faces;

incidental use means a use of premises which is consequent on, or naturally attaching, appertaining or relating to, the predominant use;

minerals has the meaning given in the *Mining Act 1978* section 8(1);

net lettable area or **nla** means the area of all floors within the internal finished surfaces of permanent walls but does not include the following areas —

- (a) stairs, toilets, cleaner's cupboards, lift shafts and motor rooms, escalators, tea rooms and plant rooms, and other service areas;
- (b) lobbies between lifts facing other lifts serving the same floor;
- (c) areas set aside as public space or thoroughfares and not for the exclusive use of occupiers of the floor or building;
- (d) areas set aside for the provision of facilities or services to the floor or building where those facilities are not for the exclusive use of occupiers of the floor or building;

non-conforming use has the meaning given in the *Planning and Development Act 2005* section 172;

plot ratio means the ratio of the floor area of a building to an area of land within the boundaries of the lot or lots on which the building is located;

precinct means a definable area where particular planning policies, guidelines or standards apply;

predominant use means the primary use of premises to which all other uses carried out on the premises are incidental;

retail means the sale or hire of goods or services to the public;

short-term accommodation means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totaling more than 3 months in any 12 month period;

wall height, in relation to a wall of a building —

- (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or

- (b) if the building is used for purposes other than residential purposes, means the vertical distance from the natural ground level of the boundary of the property that is closest to the wall to the point where the wall meets the roof or parapet;

wholesale means the sale of goods or materials to be sold by others.

- (2) A word or expression that is not defined in this Scheme —

- (a) has the meaning it has in the *Planning and Development Act 2005*; or
- (b) if it is not defined in that Act — has the same meaning as it has in the R-Codes.

38. Land use terms used

- (1) If this Scheme refers to a category of land use that is listed in this provision, the meaning of that land use is as follows —

~~**abattoir** means premises used commercially for the slaughtering of animals for the purposes of consumption as food products;~~

aged persons accommodation -means a building or group of buildings consisting of either:

- (a) an aged persons' home; or
- (b) two or more aged persons' dwellings,

and which may include buildings or parts of buildings used for communal facilities, food preparation, dining, recreation, laundry or medical care;

agriculture — extensive means premises used for the raising of stock or crops including outbuildings and earthworks, but does not include agriculture — intensive or animal husbandry — intensive;

agriculture — intensive means premises used for commercial production purposes, including outbuildings and earthworks, associated with any of the following —

- (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;
- (b) the establishment and operation of plant or fruit nurseries;
- (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms);
- (d) aquaculture;

ancillary accommodation means a self-contained dwelling on the same lot as a single house which may be attached to, integrated with or detached from the single house.

~~**amusement parlour** means premises —~~

- ~~(a) that are open to the public; and~~
- ~~(b) that are used predominantly for amusement by means of amusement machines including computers; and~~
- ~~(c) where there are 2 or more amusement machines;~~

animal establishment means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry — intensive or veterinary centre;

animal husbandry — intensive means premises used for keeping, rearing or fattening of alpacas, beef and dairy cattle, goats, pigs, poultry

(for either egg or meat production), rabbits (for either meat or fur production) or other livestock in feedlots, sheds or rotational pens;

~~**art gallery** means premises —~~

- ~~(a) — that are open to the public; and~~
- ~~(b) — where artworks are displayed for viewing or sale;~~

bed and breakfast means a dwelling —

- (a) used by a resident of the dwelling to provide short-term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and
- (b) containing not more than 2 guest bedrooms;

~~**betting agency** means an office or totalisator agency established under the *Racing and Wagering Western Australia Act 2003*;~~

~~**brewery** means premises the subject of a producer's licence authorising the production of beer, cider or spirits granted under the *Liquor Control Act 1988*;~~

~~**bulky goods showroom** means premises —~~

- ~~(a) — used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes —~~
 - ~~(i) — automotive parts and accessories;~~
 - ~~(ii) — camping, outdoor and recreation goods;~~
 - ~~(iii) — electric light fittings;~~
 - ~~(iv) — animal supplies including equestrian and pet goods;~~
 - ~~(v) — floor and window coverings;~~
 - ~~(vi) — furniture, bedding, furnishings, fabrics, manchester and homewares;~~
 - ~~(vii) — household appliances, electrical goods and home entertainment goods;~~
 - ~~(viii) — party supplies;~~
 - ~~(ix) — office equipment and supplies;~~
 - ~~(x) — babies' and childrens' goods, including play equipment and accessories;~~
 - ~~(xi) — sporting, cycling, leisure, fitness goods and accessories;~~
 - ~~(xii) — swimming pools;~~

and

- ~~(b) — used to sell by retail goods and accessories by retail if —~~
 - ~~(i) — a large area is required for the handling, display or storage of the goods; or~~
 - ~~(ii) — vehicular access is required to the premises for the purpose of collection of purchased goods;~~
- ~~(c) — the list of products in subclause (a) is not exhaustive;~~

caravan park means premises that are a caravan park as defined in the *Caravan Parks and Camping Grounds Act 1995* section 5(1);

caretaker's dwelling means a dwelling on the same site as a building, operation or plant used for industry, and occupied by a supervisor of that building, operation or plant;

car park means premises used primarily for parking vehicles whether open to the public or not but does not include —

- (a) any part of a public road used for parking or for a taxi rank;
or
- (b) any premises in which cars are displayed for sale;

child care premises means premises where —

- (a) an education and care service as defined in the *Education and Care Services National Law (Western Australia)* section 5(1), other than a family day care service as defined in that section, is provided; or
- (b) a child care service as defined in the *Child Care Services Act 2007* section 4 is provided;

~~**cinema/theatre** means premises where the public may view a motion picture or theatrical production;~~

civic use means premises used by a government department, an instrumentality of the State or the local government for administrative, recreational or other purposes;

club premises means premises used by a legally constituted club or association or other body of persons united by a common interest;

commercial vehicle parking means premises used for parking of one or two commercial vehicles but does not include —

- (a) any part of a public road used for parking or for a taxi rank;
or
- (b) parking of commercial vehicles incidental to the predominant use of the land;

community purpose means premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit;

consulting rooms means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care;

convenience store means premises —

- (a) used for the retail sale of convenience goods commonly sold in supermarkets, delicatessens or newsagents; and
- (b) operated during hours which include, but may extend beyond, normal trading hours; and
- (c) the floor area of which does not exceed 300 sq.m net lettable area;

educational establishment means premises used for the purposes of providing education including premises used for a school, higher education institution, business college, academy or other educational institution;

exhibition centre means premises used for the display, or display and sale, of materials of an artistic, cultural or historical nature including a museum;

family day care means premises where a family day care service as defined in the *Education and Care Services National Law (Western Australia)* is provided;

~~**fast food outlet** means premises, including premises with a facility for drive-through service, used for the preparation, sale and serving of food to customers in a form ready to be eaten —~~

- ~~(a) without further preparation; and~~
- ~~(b) primarily off the premises;~~

~~**freeway service centre** means premises that has direct access to a freeway and which provides all the following services or facilities and may provide other associated~~

~~facilities or services but does not provide bulk fuel services —~~

- ~~(a) — service station facilities;~~
- ~~(b) — emergency breakdown repair for vehicles;~~
- ~~(c) — charging points for electric vehicles;~~
- ~~(d) — facilities for cyclists;~~
- ~~(e) — restaurant, cafe or fast food services, excluding the sale or consumption of alcohol under the liquor licensing Act 1998;~~
- ~~(f) — take-away food retailing, without a drive through facility;~~
- ~~(g) — public ablution facilities, including provision for disabled access and infant changing rooms;~~
- ~~(h) — parking for passenger and freight vehicles;~~
- ~~(i) — outdoor rest stop facilities such as picnic tables and shade areas; and~~
- ~~(j) — dump points for the disposal of black and/or grey water from recreational vehicles.~~

fuel depot means premises used for the storage and sale in bulk of solid or liquid or gaseous fuel but does not include premises used —

- (a) as a service station; or
- (b) for the sale of fuel by retail into a vehicle for use by the vehicle;

funeral parlour means premises used —

- ~~(a) — to prepare and store bodies for burial or cremation;~~
- ~~(b) — to conduct funeral services;~~

garden centre means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens;

~~***holiday accommodation*** means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot;~~

~~***holiday house*** means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast;~~

home business means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or profession —

- (a) does not involve employing more than 2 people who are not members of the occupier's household; and
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and
- (c) does not occupy an area greater than 50 m²; and
- (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and
- (f) does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight; and
- (g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located;

home occupation means a dwelling or land around a dwelling used by an

occupier of the dwelling to carry out an occupation if the carrying out of the occupation that —

- (a) does not involve employing a person who is not a member of the occupier's household; and
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and
- (c) does not occupy an area greater than 20 m²; and
- (d) does not involve the display on the premises of a sign with an area exceeding 0.2 m²; and
- (e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and
- (f) does not —
 - (i) require a greater number of parking spaces than normally required for a single dwelling; or
 - (ii) result in an increase in traffic volume in the neighbourhood;

and

- (g) does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight; and
 - (i) does not include provision for the fuelling, repair or maintenance of motor vehicles; and
 - (ii) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located;

home office means a dwelling used by an occupier of the dwelling to carry out a home occupation if the carrying out of the occupation —

- (a) is solely within the dwelling; and
- (b) does not entail clients or customers travelling to and from the dwelling; and
- (c) does not involve the display of a sign on the premises; and
- (d) does not require any change to the external appearance of the dwelling;

home store means a shop attached to a dwelling that -

- (a) has a net lettable area not exceeding 100 m²; and
- (b) is operated by a person residing in the dwelling.

~~**hospital** means premises used as a hospital as defined in the *Hospitals and Health Services Act 1927* section 2(1);~~

hotel means premises the subject of a hotel licence other than a small bar or tavern licence granted under the *Liquor Control Act 1988* including **any** betting agency on the premises;

industry means premises used for the manufacture, dismantling, **processing**, assembly, treating, testing, servicing, maintenance or repairing **of** goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes —

- (a) the storage of goods;
- (b) the work of administration or accounting;
- (c) the selling of goods by wholesale or retail;
- (d) the provision of amenities for employees;
- (e) incidental purposes;

industry — extractive means premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following purposes —

- (a) the processing of raw materials including crushing, screening, washing, blending or grading;
- (b) activities associated with the extraction of basic raw materials including wastewater treatment, storage, rehabilitation, loading, transportation, maintenance and administration;

industry — light means premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed;

industry — primary production means premises used —

- (a) to carry out a primary production business as that term is defined in the *Income Tax Assessment Act 1997* (Commonwealth) section 995-1; or
- (b) for a workshop servicing plant or equipment used in primary production businesses;

liquor store — small means premises the subject of a liquor store licence granted under the *Liquor Control Act 1988* with a net lettable area of not more than 300 m²;

~~**marina** means —~~

- ~~(a) premises used for providing mooring, fuelling, servicing, repairing, storage and other facilities for boats, including the associated sale of any boating gear or equipment; and~~
- ~~(b) all jetties, piers, embankments, quays, moorings, offices and storerooms used in connection with the provision of those services;~~

~~**marine filling station** means premises used for the storage and supply of liquid fuels and lubricants for marine craft;~~

market means premises used for the display and sale of goods from stalls by **independent vendors**;

medical centre means premises other than a hospital used by 3 or more health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care;

mining operations means premises where mining operations, as that term is defined in the Mining Act 1978 section 8(1) is carried out;

motel means premises, which may be licensed under the *Liquor Control Act 1988* —

- (a) used to accommodate guests in a manner similar to a hotel; and
- (b) with specific provision for the accommodation of guests with motor vehicles;

~~**motor vehicle, boat or caravan sales** means premises used to sell or hire motor vehicles, boats or caravans;~~

motor vehicle repair means premises used for or in connection with —

- (a) electrical and mechanical repairs, or overhauls, to vehicles other than panel beating, spray painting or chassis reshaping of vehicles; or
- (b) repairs to tyres other than recapping or re-treading of tyres;

motor vehicle wash means premises primarily used to wash motor vehicles;

~~**nightclub** means premises the subject of a nightclub licence granted under the *Liquor Control Act 1988*;~~

office means premises used for administration, clerical, technical, professional or similar business activities;

~~**park home park** means premises used as a park home park as defined in the *Caravan Parks and Camping Grounds Regulations 1997* Schedule 8.~~

place of worship means premises used for religious activities such as a chapel, church, mosque, synagogue or temple;

reception centre means premises used for hosted functions on formal or ceremonial occasions;

recreation — private means premises that are —

- (a) used for indoor or outdoor leisure, recreation or sport; and
- (b) not usually open to the public without charge;

renewable energy facility means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

~~**resource recovery centre** means premises other than a waste disposal facility used for the recovery of resources from waste;~~

restaurant/cafe means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licenced under the *Liquor Control Act 1988*;

~~**restricted premises** means premises used for the sale by retail or wholesale, or the offer for hire, loan or exchange, or the exhibition, display or delivery of —~~

- ~~(a) publications that are classified as restricted under the *Classification (Publications, Films and Computer Games) Act 1995* (Commonwealth); or~~
- ~~(b) materials, compounds, preparations or articles which are used or intended to be used primarily in or in connection with any form of sexual behaviour or activity; or~~
- ~~(c) smoking related implements;~~

road house means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services —

- (a) a full range of automotive repair services;
- (b) wrecking, panel beating and spray painting services;
- (c) transport depot facilities;
- (d) short-term accommodation for guests;
- (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies;
- (f) dump points for the disposal of black and/or grey water from recreational vehicles.

~~**rural produce store** means a premise used by the occupier of the premise for carrying out a business where:~~

- ~~(a) It does not occupy an area greater than 25m²;~~
- ~~(b) it is used for sale of produce associated with farming operations, but may include local souvenir products; and~~
- ~~(c) Will not adversely affect the amenity of the neighbourhood;~~

rural home business means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or occupation if the carrying out of the business, service or occupation —

- (a) does not involve employing more than 2 people who are not members of the occupier's household; and
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and
- (c) does not occupy an area greater than 200 m²; and
- (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and
- (f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle of more than 30 tonnes gross weight;

rural pursuit/hobby farm means any premises, other than premises used for agriculture — extensive or agriculture — intensive, that are used by an occupier of the premises to carry out any of the following activities if carrying out of the activity does not involve permanently employing a person who is not a member of the occupier's household —

- (a) the rearing, agistment, stabling or training of animals;
- (b) the keeping of bees;
- (c) the sale of produce grown solely on the premises;

~~**serviced apartment** means a group of units or apartments providing —~~

- ~~(a) self-contained short-stay accommodation for guests; and~~
- ~~(b) any associated reception or recreational facilities.~~

service station means premises other than premises used for a transport depot, panel beating, spray painting, major repairs or wrecking, that are used for —

- (a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience nature; and/or
- (b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles;

shop means premises other than a supermarket, bulky goods showroom, a liquor store — large or a liquor store — small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services;

~~**small bar** means premises the subject of a small bar licence granted under the *Liquor Control Act 1988*;~~

supermarket means a business for the retail sale of household goods where the customer collects the proposed purchase from open shelves, payment being made at a central check point but does not include a convenience store, shop or a bulky goods showroom;

tavern means premises the subject of a tavern licence granted under the *Liquor Control Act 1988*;

telecommunications infrastructure means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network;

tourist development means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide —

- (a) short-term accommodation for guests; and

- (b) onsite facilities for the use of guests; and
- (c) facilities for the management of the development;

~~**trade display** means premises used for the display of trade goods and equipment for the purpose of advertisement;~~

trade supplies means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises —

- (a) automotive repairs and servicing;
- (b) building including repair and maintenance;
- (c) industry;
- (d) landscape gardening;
- (e) provision of medical services;
- (f) primary production;
- (g) use by government departments or agencies, including local government;

transport depot means premises used primarily for the parking or garaging of 3 or more commercial vehicles including —

- (a) any ancillary maintenance or refuelling of those vehicles; and
- (b) any ancillary storage of goods brought to the premises by those vehicles; and
- (c) the transfer of goods or persons from one vehicle to another;

veterinary centre means premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders;

warehouse/storage means premises including indoor or outdoor facilities used for —

- (a) the storage of goods, equipment, plant or materials; or
- (b) the display or sale by wholesale of goods;

waste disposal facility means premises used —

- (a) for the disposal of waste by landfill; or
- (b) the incineration of hazardous, clinical or biomedical waste;

waste storage facility means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale;

~~**winery** means premises used for the production of viticultural produce and associated sale of the produce;~~

workforce accommodation means premises, which may include modular or relocatable buildings, used —

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

Schedule A - Supplemental provisions to the deemed provisions

These provisions are to be read in conjunction with the deemed provisions (Schedule 2) contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

61. Development for which Development Approval Not Required

61(1)(k) *the erection or extension of a single house on a lot if a single house is a permitted (“P”) use in the Rural zone and where the development standards set out in the scheme for the Rural zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:*

- (i) *the development is located within a designated bushfire prone area;*
- (ii) *entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or*
- (iii) *the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or*
- (iv) *included on a heritage list prepared in accordance with this Scheme; or*
- (v) *within an area designated under the Scheme as a heritage area; or*
- (vi) *the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.*

61(1)(l) *the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted (“P”) in the Rural zone and where the development standards set out in the scheme for the Rural zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:*

- (i) *the development is located within a designated bushfire prone area;*
- (ii) *entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or*
- (iii) *the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or*
- (iv) *included on a heritage list prepared in accordance with this Scheme; or*
- (v) *within an area designated under the Scheme as a heritage area; or*
- (vi) *the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.*

61(1)(m) *the erection or extension of a single house on a lot if a single house is a permitted (“P”) use in the Rural Townsite zone and where the development standards set out in the scheme for the Rural Townsite zone (including boundary setbacks) and the deemed-to-comply requirements of the R-Codes (R10) are satisfied, unless the development is located in a place that is:*

- (i) *the development is located within a designated bushfire prone area;*

- (ii) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or*
- (iii) the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or*
- (iv) included on a heritage list prepared in accordance with this Scheme; or*
- (v) within an area designated under the Scheme as a heritage area; or*
- (vi) the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.*

61(1)(n)

the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ("P") in the Rural Townsite zone and where the development standards set out in the scheme for the Rural Townsite zone (including boundary setbacks) and the deemed-to-comply requirements of the R-Codes (R10) are satisfied, unless the development is located in a place that is:

- (i) the development is located within a designated bushfire prone area; entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or*
- (ii) the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or*
- (iii) included on a heritage list prepared in accordance with this Scheme; or*
- (iv) within an area designated under the Scheme as a heritage area; or*
- (v) the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.*

Schedule 1 – General development requirements

Table 1 – General development requirements

Clause	Heading	General Development Requirements
General development requirements relating to zones		
1.	Rural Townsite	<ol style="list-style-type: none"> 1. All development within the Rural Townsite zone shall be designed and constructed from materials that complement the existing character and amenity of the townsite as determined by the local government or as outlined in any local government policy. 2. All residential development within the Rural Townsite Zone shall comply with the relevant provisions of the Residential Design Codes to a maximum density of R10. 3. Where non-residential development is proposed on or adjacent to land with an existing residential development, the local government shall have regard to the following when assessing an application for planning approval: <ol style="list-style-type: none"> (a) Any relevant Council policy; (b) the bulk, scale and height of the proposed building in relation to adjacent buildings; (c) the location of access ways, car parking, storage areas and waste disposal facilities; (d) the location of services including power, water and effluent disposal systems; and (e) the interface between non-residential and residential uses in accordance with State policy and other guidelines. 4. Open air storage shall only occur in where there is a residential dwelling located on the site.
2.	Rural	<ol style="list-style-type: none"> 1. Local government will only support subdivision of rural land that is consistent with Commission Policy DC 3.4 Subdivision of Rural Land. 2. In considering an application for planning approval in the Rural Zone the local government will have due regard for the following: <ol style="list-style-type: none"> (a) any sensitive or incompatible uses that may require buffer separation from the proposed use, including the potential for spray drift and the need to contain any spray drift within the land the subject of the application; (b) any wetland or remnant vegetation or other sensitive feature, and how the application has addressed the protection of the feature; (c) evidence of a sustainable water supply that does not rely on catchment outside the lot,

Clause	Heading	General Development Requirements
		<p>or damming of a stream that will impact on the water availability for another lot or lots;</p> <p>(d) soil conditions, slope, soil type, rock, potential for water logging, foundation stability, and how the application has addressed these site characteristics; and</p> <p>(e) proposals for treatment and disposal of waste products.</p> <p>3. In determining the establishment of intensive agricultural pursuits, and extractive industries on land within the Rural Zone local government shall consider the following:</p> <p>(a) that environmental and landscape qualities of the locality are not detrimentally affected;</p> <p>(b) that adequate provision is made for any intensive use of rural roads;</p> <p>(c) that there is sufficient capacity within the existing services, facilities and infrastructure to support the proposed activities;</p> <p>(d) that there is no conflict with existing rural activities and adjacent land uses operating in the area;</p> <p>(e) a management plan to manage the impact of the intensive agriculture and/or extractive industry.</p> <p>4. Development for short-stay tourist accommodation may be permitted on the basis that:</p> <p>(a) it is secondary to the agricultural use of the land; and</p> <p>(b) is restricted to farm-stay accommodation and ancillary uses to rural activities where the use is conducted wholly on the lot.</p>
3.	General Industry	<p>1. The local government shall not grant planning approval in the General Industry Zone, unless the proponent can adequately demonstrate to the satisfaction of the local government that there will be no adverse impacts on other properties from noise, dust, odour, risk, or gaseous emissions.</p> <p>2. In determining an application for planning approval, the local government will have due regard to the Environmental Protection Authority's Separation Distances between Industrial and Sensitive Land Uses.</p> <p>3. Unsewered industrial development will be restricted to 'dry industry' type being industries predicted to generate waste water for disposal on-site of a daily rate of less than 540 litres per 1000sq.m.</p> <p>4. Land uses within the General Industry Zone that are not required to be housed in buildings shall be</p>

Clause	Heading	General Development Requirements
		<p>designed and laid out on the land so as not to detract from the visual amenity of the area and where open storage of goods and materials is proposed on the land they shall, at the discretion of the local government, be screened from view from the street and/or other public viewpoints.</p> <p>5. All buildings within the General Industry Zone shall be located, designed and constructed so that the external appearance arising from height, bulk, method of construction, materials used, colour texture of the external appearance do not have an adverse impact on the locality.</p> <p>6. Where a security fence is proposed on a front lot boundary or a side boundary fronting onto a road, it shall be setback a distance of 1.5 metres from the lot boundary and landscaping shall be established and maintained between these lines by the owner to the satisfaction of local government.</p>
General development requirements relating to all land		
4.	Site development requirements	<p>1. Development on all lots is subject to the setbacks, plot ratio and site coverage as outlined in Schedule 2.</p> <p>2. Where development is proposed on a lot which has more than one street frontage the local government shall decide which street (if any) is the street frontage for the purposes of the Development Table and the other provisions of the Scheme.</p> <p>3. In any zone other than the Residential Zone the land between the street and the front building setback shall not be used unless otherwise approved by local government.</p> <p>4. Within the Residential Zone the land between the street alignment and the front building setback shall not be used except for one or more of the following purposes:</p> <ul style="list-style-type: none"> (a) gardens and other landscaping including pools/pergolas etc; (b) access driveways; and (c) parking of motor cars, commercial vehicles or caravans for periods of not more than eight hours consecutively.
5.	Caretakers dwellings	<p>1. Caretaker's dwellings:</p> <ul style="list-style-type: none"> (a) are limited to one caretaker's dwelling per lot; (b) shall be limited in floor area to a maximum of 100sq.m; and (c) prior to approval being granted the land upon which it is to be established is developed and/or is in use for a purpose

Clause	Heading	General Development Requirements
		<p>requiring oversight by a caretaker, as determined by the local government.</p> <ol style="list-style-type: none"> 2. A caretaker's dwelling can only be occupied once the predominant use requiring a caretaker has been constructed and/or is operational. 3. The use of a caravan as a caretaker's dwelling is not permitted except in the conjunction with an approved caravan park or camping ground. 4. A caretaker's dwelling shall be occupied by the owner, manager or an employee of the use that is established on the land. 5. The local government will not support the caretaker's dwelling to be sold separately from the predominant use of the land.
6.	Workforce accommodation	<ol style="list-style-type: none"> 1. On land within the Rural zone the local government may consider an application for Workforce Accommodation associated with an existing or proposed construction project, resource, agricultural or industrial operation to accommodate the worker(s), provided that: <ol style="list-style-type: none"> (a) the local government is satisfied that the Workforce Accommodation can be adequately serviced with water, power and effluent disposal; (b) where an operation is proposed and not yet operational, it can be adequately demonstrated to the local government that the operation will proceed prior to the approval for permanent Workforce Accommodation being issued; (c) a management plan is prepared and submitted with the local government that outlines: <ul style="list-style-type: none"> - how the Workforce Accommodation will be decommissioned should it no longer be required; How the operations will be managed to avoid any negative impact on the towns of the Shire (d) Is located a sufficient distance from any town site – and is designed/configured appropriately – so as to ensure the amenity and character of the town is not adversely impacted.
7.	Telecommunications infrastructure	<ol style="list-style-type: none"> 1. An application for planning approval to the local government is required for the development of all telecommunications infrastructure excluding those listed in the Telecommunications Low Impact Facilities Determination 1997 and subsequent amendments to that determination.

Clause	Heading	General Development Requirements
		<p>2. Applications for the development of telecommunications infrastructure will be considered in relation to the following:</p> <ul style="list-style-type: none"> (a) consistency of the proposed development with the objective and purpose of the zone or reserve; (b) social and economic benefits of the proposal; (c) the impact of the proposal on the landscape, heritage, environmental and rural character values of the locality; (d) coordination with other services; and (e) any relevant policy adopted by the local government. <p>3. Applications for telecommunications infrastructure on Crown land must be accompanied by the written consent of the Department of Planning Lands and Heritage and any applicable management body under the Lands Administration Act 1997.</p>

Schedule 2 – Site development requirements

Table 1 - Site development requirements

Zone	Coverage (max. %)	Setbacks (min. m)			Landscaping (min. %)	Special Conditions
		Front	Rear	Side		
Residential	As per the R-Codes					
Rural Townsite – Residential Uses	As per the R-Codes					
Rural Townsite – Non-Residential Uses	75	5	10	Nil*	10	*Where non-residential development is adjacent to residential development the setback shall be determined as appropriate by local government.
Commercial	75	Nil	10	Nil	10	
Rural		30	20	20	N/A	
Tourism	At the discretion of local government				10	
General Industry		10	3	Nil or 3*	10	Where development is to abut the boundary it shall have a nil setback. Where development does not sit on the boundary it shall have a minimum 3m setback.
Special Use	At the discretion of local government				10	

Note:

Schedule 3 – Car parking

Table 1 – Car parking rates

Land Use	Car parking rate	Additional requirements or conditions
All Residential uses	As per R-Codes	
Bed and breakfast	1 space per lettable room	
Betting agency	1 space per 30sq.m NLA	
Bulky goods showroom	1 space per 50sq.m NLA up to 200sq.m plus 1 space per 100sq.m above 200sq.m.	
Child care premises	1 space per 5 children	
Civic use	1 space for every 5 persons accommodated	
Club premises	1 space for every 5 persons accommodated	
Community purpose	1 space for every 5 persons accommodated	
Consulting rooms	1 space per 30sq.m NLA and an additional 1 space per employee	
Convenience store	1 space per 30sq.m NLA	
Educational establishment	1 space for every 5 persons accommodated	
Exhibition centre	1 space for every 5 persons accommodated	
Family day care	1 space per 5 children	
Garden centre	1 space per 50sq.m NLA	
Hotel	1 space per room and an additional 1 space for 4sq.m bar/lounge area	
Industry	1 space per 50sq.m NLA	
Liquor store	1 space per 30sq.m NLA	
Medical Centre	1 space per 30sq.m NLA and an additional 1 space per employee	
Motel	1 space per unit plus and an additional 1 space for every 4 units	
Motor vehicle repair	4 spaces per working bay and an additional 1 space per employee	
Motor vehicle wash	2 spaces per wash bay	

Land Use	Car parking rate	Additional requirements or conditions
Office	1 space per 50sq.m NLA	
Place of worship	1 space for every 5 persons accommodated	
Reception centre	1 space for every 5 persons accommodated	
Restaurant/cafe	1 space for every 4 seats	
Road house	2 spaces per pump and an additional 1 space per 20sq.m NLA	
Service station	2 spaces per pump and an additional 1 space per 20sq.m NLA	
Shop	1 space per 30sq.m NLA	
Supermarket	1 space per 30sq.m NLA	
Tavern	1 space per 6sq.m public area	
Tourist development		
Trade display	1 space per 50sq.m NLA up to 200sq.m plus 1 space per 100sq.m above 200sq.m.	
Trade supplies	1 space per 50sq.m NLA up to 200sq.m plus 1 space per 100sq.m above 200sq.m.	
Veterinary centre	1 space per 30sq.m NLA and an additional 1 space per employee	
Warehouse/storage	1 space per 50sq.m NLA up to 200sq.m plus 1 space per 100sq.m above 200sq.m.	
Workforce accommodation	As	

Table 2 – Car parking dimensions

Parking angle	Width (m)	Length (m)	Separation / Aisle (m)
45 degree	3.5	5.2	3.7
60 degree	2.8	5.6	5
90 degree	2.5	5.5	6.5
Paving	All parking spaces shall be paved to the satisfaction of the local government (unless otherwise agreed with the local government).		
Landscaping	Landscaping shall be undertaken at a rate of 1 bay per every 10 bays being landscaped (inclusive of a tree).		

~~The certification pages for local planning schemes have been updated as follows—~~

COUNCIL RESOLUTION TO ADVERTISE LOCAL PLANNING SCHEME

Adopted by resolution of the Council of the **Shire of Menzies** at the Ordinary Council Meeting of Council held on the _____

CHIEF EXECUTIVE OFFICER

PRESIDENT / MAYOR

COUNCIL RESOLUTION TO SUPPORT SCHEME FOR APPROVAL

Council resolved to **support** approval of the draft Scheme of the **Shire of Menzies** at the Ordinary Council Meeting of Council held on the _____

The Common Seal of the **Shire of Menzies** was

hereunto affixed by authority of a resolution

of the Council in the presence of:

CHIEF EXECUTIVE OFFICER

PRESIDENT/ MAYOR

WAPC Recommended for Approval

**Delegated under S.16 of the Planning
and Development Act, 2005**

Date:

Approval Granted

MINISTER FOR PLANNING

Date:

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12.2 FINANCE AND ADMINISTRATION**12.2.1 Statement of Financial Activity for the month of April 2018**

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	FIN.935.1/NAM101
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	9 May 2018
AUTHOR:	Jeanette Taylor, Manager Finance and Administration
ATTACHMENT:	12.2.1-1 Monthly Financial Report for the period ending 30 April 2018 12.2.1-2 Operating Statement by Nature and Type for the period ending 30 April 2018 12.2.1-3 Capital Expenditure Statement for the period ending 30 April 2018

COUNCIL RESOLUTION:**No.1418****MOVED:** Cr Justin Lee**SECONDED:** Cr Ian Baird

- 1. Receive the Statement of Financial Activity for the period ending 30 April 2018 as attached and note any material differences.*

*Carried 5/0***OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

1. Receive the Statement of Financial Activity for the period ending 30 April 2018 as attached and note any material differences.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Statutory Financial Reports submitted to Council for acceptance as a record of financial activity for the period to 30 April 2018

RELEVANT TO STRATEGIC PLAN:*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulation 1996, 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

As detailed in the attachments

RISK ASSESSMENTS:

OP9 Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration

OP16 Council's statutory reports provide inaccurate financial information

BACKGROUND:

The Financial Management Regulation 34 required each Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget under Regulation 22(1)(d), for that month with the following details:

- The annual budget estimates,
- Budget estimates to the end of the month to which the statement relates.
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates,
- Any material variations between year to date for income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activity is not in accordance with budget estimates for the relevant reporting period
- Include an operating statement,
- Include the net current assets, and

Any other relevant reporting notes

COMMENT:

This report contains annual budget estimates, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

Detailed Statement of Operating Income and Expenditure by nature or type by program is provided for Council information.

Detailed Statement of Capital Expenditure is provided for Council consideration

MONTHLY FINANCIAL REPORT

For the Period ended
30 April 2018



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- Interest Earnings
- Acquisition of Assets
- Disposal of Assets
- Rates
- Rates and Debtors Graphs
- Fees and Charges
- Reserves
- Trust

Statement of Financial Activity Vairances

Supplementary Reports - Note General Ledger is currently being reorganised

- Operating by Nature or Type Account
- Capital Jobs by General Ledger Accounts

Shire of Menzies
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
For the Period ended
30 April 2018

	Note	2017/2018 Revised Budget \$	2017/2018 Actual \$
REVENUE			
Rates	5	2,809,112	3,038,590
Operating Grants, Subsidies and Contributions		1,717,444	1,083,615
Fees and Charges	6	171,620	197,016
Interest Earnings	3	184,600	261,812
Other Revenue		46,200	35,393
		<u>4,928,976</u>	<u>4,616,426</u>
EXPENSES			
Employee Costs		(1,615,058)	(1,271,675)
Materials and Contracts		(2,876,273)	(1,221,281)
Utility Charges		(56,160)	(73,084)
Depreciation	2	(2,076,951)	(1,912,749)
Insurance Expenses		(130,430)	(100,732)
Allocation to Capital		0	152,752
Other Expenditure		(332,400)	(198,541)
		<u>(7,087,272)</u>	<u>(4,625,310)</u>
		(2,158,296)	(8,885)
Non-Operating Grants, Subsidies and Contributions		3,609,875	1,874,504
Profit on Asset Disposals		10,750	24,414
Loss on Asset Disposals		(9,250)	(11,183)
NET RESULT		1,453,079	1,878,850
Other Comprehensive Income			
Changes on Revaluation of non-current assets			
TOTAL COMPREHENSIVE INCOME		<u>1,453,080</u>	<u>1,878,851</u>

Shire of Menzies

STATEMENT OF COMPREHENSIVE INCOME
- BY PROGRAM OR FUNCTION
30 April 2018

	Note	2017/2018 Revised Budget \$	2017/2018 Actual \$
REVENUE			
Governance		0	164
General Purpose Funding		3,889,706	3,886,164
Law, Order, Public Safety		6,400	2,965
Health		0	2,113
Housing		65,220	80,774
Community Amenities		6,600	8,170
Recreation and Culture		10,000	845
Transport		727,250	464,017
Economic Services		185,100	131,572
Other Property and Services		38,700	39,642
		<u>4,928,976</u>	<u>4,616,426</u>
EXPENSES EXCLUDING FINANCE COSTS			
Governance		(534,774)	(587,818)
General Purpose Funding		(133,975)	(182,466)
Law, Order, Public Safety		(45,180)	(58,643)
Health		(109,000)	(78,768)
Housing		(291,334)	(121,452)
Community Amenities		(202,910)	(168,241)
Recreation & Culture		(503,390)	(453,370)
Transport		(2,597,655)	(2,060,800)
Economic Services		(830,321)	(672,861)
Other Property and Services		(1,838,733)	(240,892)
		<u>(7,087,272)</u>	<u>(4,625,310)</u>
		(2,158,296)	(8,885)
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS			
Recreation & Culture		261,000	206
Transport		3,333,875	1,874,298
Economic Services		15,000	0
		<u>3,609,875</u>	<u>1,874,504</u>
PROFIT/(LOSS) ON DISPOSAL OF ASSETS (Refer Note 4)			
Transport		1,500	13,231
		<u>1,500</u>	<u>13,231</u>
NET RESULT		1,453,080	1,878,851
Other Comprehensive Income			
Changes on Revaluation of non-current assets			
Total Other Comprehensive Income		<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u><u>1,453,080</u></u>	<u><u>1,878,851</u></u>

Shire of Menzies

STATEMENT OF FINANCIAL ACTIVITY

For the Period ended

30 April 2018

	Note	Revised	Revised	Actual	Variance	
		Budget	Budget		%	\$
		\$	\$	\$		
REVENUES	1,2					
Governance		0	0	164	No budget	(164)
General Purpose Funding		1,080,594	900,495	847,574	6%	52,921
Law, Order, Public Safety		6,400	5,333	2,965	44%	2,368
Health		0	0	2,113	No budget	(2,113)
Housing		65,220	54,350	80,774	-49%	(26,424)
Community Amenities		6,600	5,500	8,170	-49%	(2,670)
Recreation and Culture		10,000	8,333	845	90%	7,488
Transport		738,000	615,000	477,248	22%	137,752
Economic Services		185,100	154,250	131,572	15%	22,678
Other Property and Services		38,700	32,250	39,642	-23%	(7,392)
		<u>2,130,614</u>	<u>1,775,512</u>	<u>1,591,067</u>		
EXPENSES	1,2					
Governance		(534,774)	(445,645)	(587,818)	-32%	142,173
General Purpose Funding		(133,975)	(111,646)	(182,466)	-63%	70,820
Law, Order, Public Safety		(45,180)	(37,650)	(58,643)	-56%	20,993
Health		(109,000)	(90,833)	(78,768)	13%	(12,065)
Housing		(291,334)	(242,778)	(121,452)	50%	(121,326)
Community Amenities		(202,910)	(169,092)	(168,241)	1%	(851)
Recreation & Culture		(503,390)	(419,492)	(453,370)	-8%	33,878
Transport		(2,606,905)	(2,172,421)	(2,060,800)	5%	(111,621)
Economic Services		(830,321)	(691,934)	(672,861)	3%	(19,073)
Other Property and Services		(1,838,733)	(1,532,278)	(240,892)	84%	(1,291,386)
		<u>(7,096,522)</u>	<u>(5,913,768)</u>	<u>(4,625,310)</u>		
Net Operating Result Excluding Rates		<u>(4,965,908)</u>	<u>(4,138,257)</u>	<u>(3,034,243)</u>		
Adjustments for Cash Budget Requirements:						
Non-Cash Expenditure and Revenue						
Initial Recognition of Assets due to change in Regulations						
(Profit)/Loss on Asset Disposals	4(b)	(1,500)	(1,250)	(13,231)		
Depreciation on Assets	2	2,076,951	1,730,793	1,912,749		
Capital Expenditure and Revenue						
Purchase Land and Buildings	4(a)	(1,061,000)	(884,167)	(247,526)	-72%	(636,641)
Purchase Infrastructure Assets - Roads	4(a)	(4,310,287)	(3,591,906)	(2,017,336)	-44%	(1,574,570)
Purchase Infrastructure Assets - Parks	4(a)	(674,000)	(561,667)	(280,988)	-50%	(280,679)
Purchase Infrastructure Assets - Footpaths	4(a)	(50,000)	(41,667)	(24,594)	-41%	(17,073)
Purchase Plant and Equipment	4(a)	(337,000)	(280,833)	(278,363)	-1%	(2,470)
Purchase Furniture and Equipment	4(a)	(100,000)	(83,333)	(83,817)	1%	484
Proceeds from Disposal of Assets	4(b)	81,000	67,500	107,387	59%	(39,887)
Non Operating Grants and Subsidies		3,609,875	3,008,229	1,874,504	-38%	1,133,725
Transfers to Reserves (Restricted Assets)	7	(3,033,935)	(2,528,279)	(3,135,082)	24%	606,803
Transfers from Reserves (Restricted Assets)	7	272,000	226,667	0	-100%	226,667
ADD						
Estimated Surplus/(Deficit) July 1 B/Fwd		5,631,192	5,631,192	5,631,191		
Amount Raised from General Rates	5	2,809,112	2,809,112	3,038,590		
Net Current Assets - Surplus (Deficit)		<u>(53,500)</u>	<u>1,362,134</u>	<u>3,449,241</u>		

Shire of Menzies

STATEMENT OF COMPREHENSIVE INCOME

NET CURRENT ASSETS

For the Period ended
30 April 2018

	Brought Forward Actual \$	Movement Actual \$	YTD Actual \$
Surplus Deficit Brought Forward	5,631,191	(2,181,950)	3,449,241
CURRENT ASSETS			
Cash and Cash Equivalents			
-Unrestricted Cash	5,477,846	(2,404,782)	3,073,064
-Restricted Cash - Reserves	4,617,827	3,135,082	7,752,909
Receivables		0	0
-Rates Outstanding	999,631	(153,626)	846,005
-Sundry Debtors	51,642	(19,129)	32,513
-Provision For Doubtful Debts	(385,257)	0	(385,257)
-Gst Receivable	79,217	55,433	134,650
-Accrued Income/Payments In Advance	34,427	10,779	45,206
Inventories			0
-Fuel, Oil & Materials on Hand	8,522	(323)	8,199
	<u>10,883,855</u>	<u>623,435</u>	<u>11,507,290</u>
LESS CURRENT LIABILITIES			
Trade and Other Payables			
-Sundry Creditors	(437,982)	220,829	(217,153)
-Accrued Salaries & Wages	(21,961)	21,961	(0)
-Income Received In Advance	(26,321)	0	(26,321)
-Gst Payable	(22,874)	(38,540)	(61,414)
-Payroll Creditors	(36,653)	36,401	(252)
-Accrued Expenses	(89,046)	89,046	0
Provisions			0
-Provision For Annual Leave	(105,969)	0	(105,969)
-Provision For Long Service Leave (Current)	(19,889)	0	(19,889)
	<u>(760,695)</u>	<u>329,697</u>	<u>(430,998)</u>
Unadjusted Net Current Assets	<u>10,123,160</u>	<u>953,131</u>	<u>11,076,291</u>
Less Reserves - restricted Cash	(4,617,827)	(3,135,082)	(7,752,909)
Add back Cash Backed Provision for Leave	125,858	0	125,858
Adjustment for Trust	0	0	0
Adjusted net current assets	<u>5,631,191</u>	<u>(2,181,951)</u>	<u>3,449,241</u>

Shire of Menzies**NOTES TO AND FORMING PART OF THE REPORT****For the Period ended****30 April 2018****1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting

This document has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

Except for the statement of Financial Activity information, the document has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 16 to this document.

(c) Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to the ATO, is included with receivables or payables in the statement of financial position.

0

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the ATO, are presented as operating cash flows.

(f) Superannuation

The Council contributes to a number of superannuation funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

Shire of Menzies**NOTES TO AND FORMING PART OF THE REPORT****For the Period ended****30 April 2018****1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities on the statement of financial position.

(h) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectibility of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(i) Inventories***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in the statement of comprehensive income at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

Shire of Menzies**NOTES TO AND FORMING PART OF THE REPORT****For the Period ended****30 April 2018****1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(j) Fixed Assets**

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation or impairment losses.

Mandatory Requirement to Revalue Non-Current Assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at fair value became mandatory.

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

(a) for the financial year ending on 30 June 2016, the fair value of all of the assets of the local government that are plant and equipment; and

(b) for the financial year ending on 30 June 2017, the fair value of all of the assets of the local government -

(i) that are plant and equipment; and

(ii) that are -

(I) land and buildings; or

(II) infrastructure;

and

(c) for a financial year ending on or after 30 June 2018, the fair value of all of the assets of the local government.

Council has adopted the process of adopting Fair Value in accordance with the Regulations.

Land Under Control

In accordance with local Government (Financial Management) Regulation 16 (a), the Council is required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with other policies detailed in this Note.

Whilst they were initially recorded at cost, fair value at the date of acquisition was deemed cost as per AASB 116.

Consequently, these assets were initially recognised at cost but revalued along with other items of Land and Buildings at 30 June 2013.

Shire of Menzies

NOTES TO AND FORMING PART OF THE REPORT

For the Period ended

30 April 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

Capitalisation Threshold

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

Shire of Menzies**NOTES TO AND FORMING PART OF THE REPORT****For the Period ended****30 April 2018****1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (eg AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(l) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(m) Employee Benefits

Provision is made for the Council's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to the employee wage increases and the probability the employee may not satisfy vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity matching the expected timing of cash flows.

(n) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when:

- a) the Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Shire of Menzies**NOTES TO AND FORMING PART OF THE REPORT****For the Period ended****30 April 2018****1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(q) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation of the current budget year.

(r) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

Shire of Menzies**NOTES TO AND FORMING PART OF THE REPORT**

For the Period ended

30 April 2018

REVENUES AND EXPENSES	2017/18 Budget	2017/18 Actual
	\$	\$
Net Result from Ordinary Activities was arrived at after:		
(i) Charging as Expenses:		
 2 Depreciation		
<u>By Class</u>		
Land and Buildings	367,436	305,477
Furniture and Equipment	11,230	9,357
Plant and Equipment	283,600	269,973
Roads	1,366,070	1,285,827
Footpaths	3,380	738
Parks and Ovals	35,185	29,304
Infrastructure Other	10,050	12,073
	<u>2,076,951</u>	<u>1,912,749</u>
(ii) Crediting as Revenues:		
 3 Interest Earnings		
Investments		
- Reserve Funds	80,000	101,147
- Other Funds	50,000	52,977
Other Interest Revenue (<i>refer note 13</i>)	54,600	107,688
	<u>184,600</u>	<u>261,812</u>

Shire of Menzies**NOTES TO AND FORMING PART OF THE REPORT****For the Period ended****30 April 2018****REVENUES AND EXPENSES (Continued)****Statement of Objective**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

COMMUNITY VISION

The Shire will endeavour to provide the community services and facilities to meet the needs of the members of the Community and enable them to enjoy a pleasant and healthy way of life.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws . Fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance for Emergency Services. Analysical services.

EDUCATION AND WELFARE

Support of educational facilities within the Shire and of any external resources necessary to assist with educational programs for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain refuse sites and Menzies and Kookynie. Provision of public toilets to both townsites.

RECREATION AND CULTURE

Provide a library and museum. Maintenance and operations of Town Hall, sports oval and other recreation facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of airstrips at Menzies and Kookynie.

ECONOMIC SERVICES

Building Control, provision of power and water supplies. Supply and maintenance of television re-

OTHER PROPERTY & SERVICES

Public works operations, plant repairs and operation costs. Cost of Administration.

Shire of Menzies

NOTES TO AND FORMING PART OF THE REPORT

For the Period ended

30 April 2018

4(a) ACQUISITION OF ASSETS	2017/18 Budget \$	30-Apr-18 Actual \$
The following assets are budgeted to be acquired during the year:		
<u>By Program</u>		
Governance	80,000	61,935
General Purpose Funding	0	0
Law, Order, Public Safety	0	0
Health	0	0
Education and Welfare	0	0
Housing	116,000	37,210
Community Amenities	90,000	0
Recreation and Culture	887,000	408,540
Transport	4,709,287	2,367,913
Economic Services	545,000	50,701
Other Property and Services	30,000	6,325
	<u>6,457,287</u>	<u>2,932,624</u>
<u>By Class</u>		
Purchase Land Held for Resale	0	0
Purchase Land and Buildings	1,061,000	247,526
Purchase Infrastructure Assets - Roads	4,310,287	2,017,336
Purchase Infrastructure Assets - Parks	674,000	280,988
Purchase Infrastructure Assets - Footpaths	50,000	24,594
Purchase Plant and Equipment	262,000	278,363
Purchase Furniture and Equipment	100,000	83,817
	<u>6,457,287</u>	<u>2,932,624</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this document as follows:

- Capital Jobs Linked to General Ledger Accounts

Shire of Menzies

NOTES TO AND FORMING PART OF THE REPORT

For the Period ended

30 April 2018

4(b) DISPOSALS OF ASSETS

By Program	Net Book Value		Sale Proceeds		Profit(Loss)	
	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Other Property and Services						
P0201 Prado 2014	41,250	38,921	44,000	38,182	2,750	(739)
Plant and Equipment						
P0108 Car Skid Steer Bobcat	21,250	19,990	12,000	11,000	(9,250)	(8,990)
P0151 Water Cart	17,000	16,492	25,000	20,850	8,000	4,358
P0163 Vacuum Tank	0	4,250		16,682		12,432
P0184 Howard Porter Dog Trailer	0	12,369		19,439		7,070
P0144 Multi-Tyred Roller	0	425	0	482	0	57
P0135 Plate Compacter	0	375	0	19	0	(356)
P0139 Slasher Mower	0	128	0	100	0	(28)
PO122 Husqvarna Ride on Mower	0	1,206	0	136	0	(1,070)
Minor Equipment	0	0	0	497	0	497
	79,500	94,156	81,000	107,387	1,500	13,231

By Class	Net Book Value		Sale Proceeds		Profit(Loss)	
	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Light Vehicles						
P0201 Prado 2014	41,250	38,921	44,000	38,182	2,750	(739)
Heavy Vehicles						
P0108 Car Skid Steer Bobcat	21,250	19,990	12,000	11,000	(9,250)	(8,990)
P0151 Water Cart	17,000	16,492	25,000	20,850	8,000	4,358
P0163 Vacuum Tank	0	4,250		16,682		12,432
P0184 Howard Porter Dog Trailer	0	12,369		19,439		7,070
Plant & Equipment						
P0144 Multi-Tyred Roller	0	425	0	482	0	57
P0135 Plate Compacter	0	375	0	19	0	(356)
P0139 Slasher Mower	0	128	0	100	0	(28)
PO122 Husqvarna Ride on Mower	0	1,206	0	136	0	(1,070)
Minor Equipment	0	0	0	497	0	497
- Operating by Nature or Type Account						
	79,500	94,156	81,000	107,387	1,500	13,231

Summary	2017/18	2017/18
	BUDGET	ACTUAL
	\$	\$
Profit on Asset Disposals	10,750	24,414
Loss on Asset Disposals	(9,250)	(11,183)
	1,500	13,231

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 April 2018

5. RATING INFORMATION - 2017/18 FINANCIAL YEAR

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Actual Rate Revenue \$	2017/18 Actual Interim Rates \$	2017/18 Actual Back Rates \$	2017/18 Actual Total Revenue \$	2017/18 Budget \$
Differential Rates								
01 GRV Vacant	8.3400	3	15,652	1,305			1,305	1,305
02 GRV General	8.3200	30	2,497,152	207,763			207,763	207,763
09 UV Mining Lease	15.9700	221	11,665,114	1,862,919	115,941		1,978,860	1,862,919
13 UV Exploration Lease	14.7300	19	3,749,048	552,235			552,235	552,235
14 UV Prospecting	14.5100	63	433,233	62,862			62,862	62,862
12 UV Pastoral	8.0000	225	734,152	59,760	(1,028)		58,732	59,760
13 UV Other	8.0000	197	310,500	25,275	(435)		24,840	25,275
Sub-Totals		758	19,404,851	2,772,119	114,478	0	2,886,597	2,772,119
Minimum Rates	Minimum \$							
01 GRV Vacant	200	213	43,649	42,600			42,600	42,600
02 GRV General	311	8	8,813	2,488			2,488	2,488
09 UV Mining Lease	311	62	48,050	19,282			19,282	19,282
13 UV Exploration Lease	275	166	149,360	45,650			45,650	45,650
14 UV Prospecting	244	158	151,557	38,552			38,552	38,552
12 UV Pastoral	311	8	16,843	2,488			2,488	2,488
13 UV Other	311	3	6,700	933			933	933
Sub-Totals		618	424,972	151,993	0	0	151,993	151,993
Discounts							0	0
Total Amount of General Rates							3,038,590	2,924,112
Specified Area Rates							0	
Total Rates							3,038,590	2,924,112

Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 April 2018

6. FEES & CHARGES REVENUE	2017/18 Budget \$	2017/18 Actual \$
Governance	0	0
General Purpose Funding	1,800	9,094
Law, Order, Public Safety	400	0
Health	0	0
Education and Welfare	0	2,113
Housing	65,220	80,774
Community Amenities	6,600	8,170
Recreation & Culture	0	800
Transport	0	0
Economic Services	97,600	91,172
Other Property & Services	0	4,893
	<u>171,620</u>	<u>197,016</u>

SHIRE OF MENZIES

For the Period ended

30 April 2018

7. RESERVES - CASH BACKED

	Actual 2018 Opening Balance \$	Actual 2018 Transfer to \$	Actual 2018 Transfer (from) \$	Actual 2018 Closing Balance \$	Revised Budget 2018 Opening Balance \$	Revised Budget 2018 Transfer to \$	Revised Budget 2018 Transfer (from) \$	Revised Budget 2018 Closing Balance \$	Actual 2017 Opening Balance \$	Actual 2017 Transfer to \$	Actual 2017 Transfer (from) \$	Actual 2017 Closing Balance \$
Leave reserve	192,460	4,123	0	196,583	192,460	0	0	192,460	187,871	4,589	0	192,460
Plant reserve	932,561	306,239	0	1,238,800	932,561	283,600	(142,000)	1,074,161	558,156	521,640	(147,235)	932,561
Building reserve	1,161,096	774,591	0	1,935,688	1,161,096	750,000	(130,000)	1,781,096	684,086	477,010	0	1,161,096
TV reserve	16,789	360	0	17,148	16,789	0	0	16,789	16,388	401	0	16,789
Main street reserve	131,578	3,062	0	134,640	131,578	0	0	131,578	193,331	3,247	(65,000)	131,578
Staff amenities reserve	70,915	1,519	0	72,434	70,915	0	0	70,915	69,225	1,690	0	70,915
Roads reserve	474,836	1,010,920	0	1,485,756	474,836	1,000,000	0	1,474,836	164,020	310,816	0	474,836
Caravan park reserve	316,747	6,785	0	323,532	316,747	0	0	316,747	309,195	7,552	0	316,747
Rates future claims reserve	47,576	1,019	0	48,595	47,576	0	0	47,576	46,442	1,134	0	47,576
Bitumen resealing reserve	379,618	7,506	0	387,124	379,618	0	0	379,618	203,607	176,011	0	379,618
Niagara Dam reserve	800,049	515,608	0	1,315,657	800,049	500,000	0	1,300,049	123,062	676,987	0	800,049
Waterpark reserve	93,601	2,079	0	95,680	93,602	0	0	93,602	111,011	2,591	(20,000)	93,602
Economic Development Reserve	0	401,084	0	401,084	0	400,335	0	400,335	111,011	2,591	(20,000)	93,602
Waste Management reserve	0	100,187	0	100,187	0	100,000	0	100,000	111,011	2,591	(20,000)	93,602
	<u>4,617,827</u>	<u>3,135,082</u>	<u>0</u>	<u>7,752,908</u>	<u>4,617,827</u>	<u>3,033,935</u>	<u>(272,000)</u>	<u>7,379,762</u>	<u>2,888,416</u>	<u>2,188,850</u>	<u>(272,235)</u>	<u>4,805,031</u>

All of the reserve accounts are supported by money held in financial institutions

7. RESERVES - CASH BACKED

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

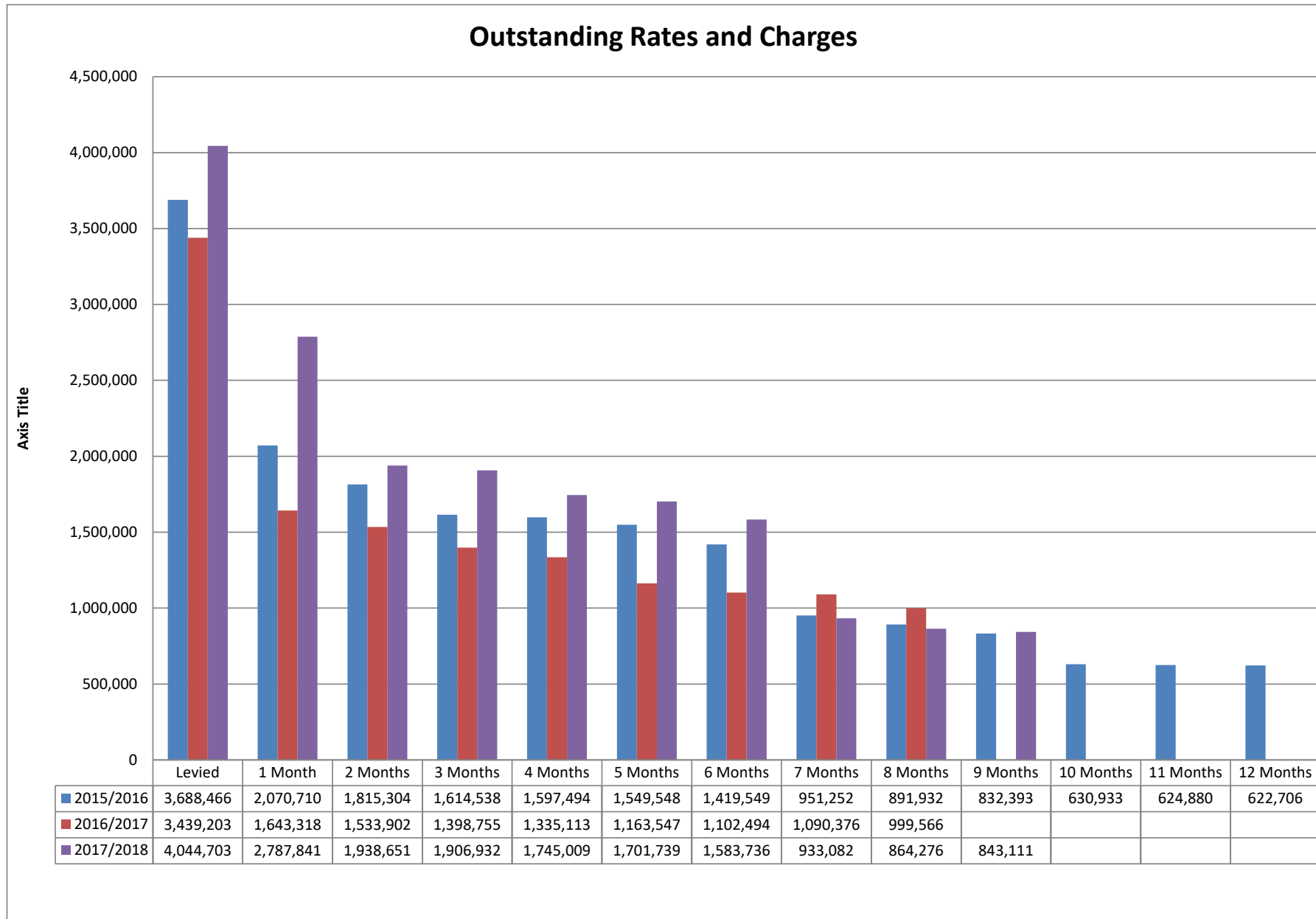
Name of Reserve	Anticipated date of use	Purpose of the reserve
Leave reserve	Perpetual	To be used to fund annual and long service leave requirements.
Plant reserve	Perpetual	To be used for the purchase of major plant.
Building reserve	Perpetual	To be used for the acquisition of future buildings and renovation of existing buildings.
TV reserve	Perpetual	To be used to fund upgrades to the rebroadcasting equipment.
Main street reserve	Perpetual	Established for the beautification of the main street.
Staff amenities reserve	Perpetual	Established for the purpose of providing staff housing and amenities.
Roads reserve	Perpetual	To be used to fund major road works.
Caravan park reserve	Perpetual	Established for the purpose of providing of upgrading the caravan park.
Rates future claims reserve	Perpetual	Established for future rates claims.
Bitumen resealing reserve	Perpetual	Established to fund future resealing of roads.
Niagara Dam reserve	Perpetual	Established for ongoing upgrade of Niagara Dam valve workings and other maintenance.
Waterpark reserve	Perpetual	Established to provide a waterpark.

Shire of Menzies
NOTES TO AND FORMING PART OF THE BUDGET
For the Period ended
30 April 2018

8. TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Apr-18 \$
Unidentified Deposits	0			0
Housing Bonds	1,680			1,680
Pet Bonds	200			200
Councillor Nomination Fees		640	(640)	0
				0
				0
	<u>1,880</u>			<u>1,880</u>



Shire of Menzies
NOTES TO AND FORMING PART OF THE REPORT
For the Period ended
30 April 2018

9(b)

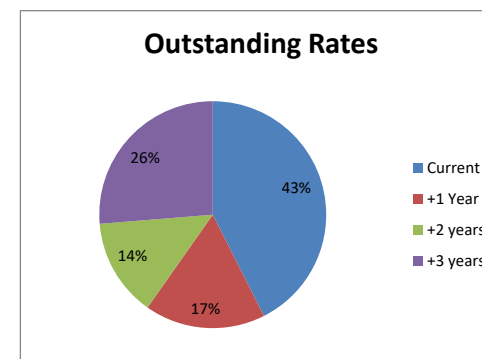
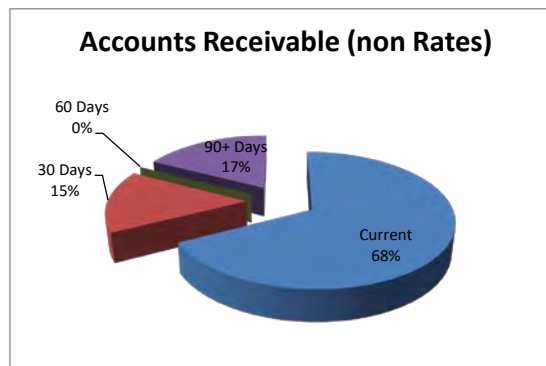
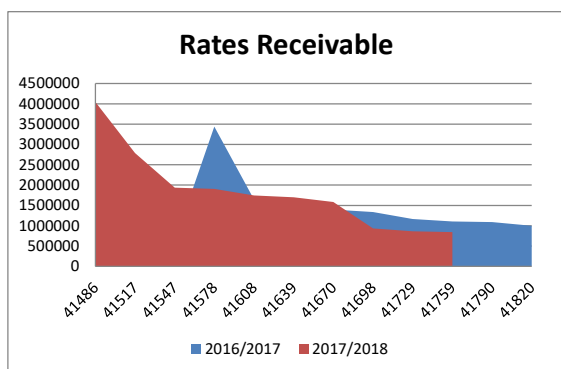
	31/12/2017	30/06/2017	<u>Receivables - Sundry Debtors</u>					<u>Total</u>	<u>Receivables - Rates Debtors</u>					<u>Total</u>
	YTD		Current	30 Days	60 Days	90+ Days		Current	+1 Year	+2 years	+3 years			
Receivables - Rates and other Rate Receivables	999,566	630,933	Sundry Debtors	6,300	1,420	-	1,617	9,337	Rates Debtors	358,755	145,012	117,725	221,619	843,111
Levied This Year	100	3,026,081												
Discounts	-	-												
Deferred	-	-												
Less Collections to Date	3,182,537	2,495,036												
Equals Current Outstanding*	843,111	999,566												

*Difference between the Rates Outstanding in this report and the Rates Outstanding in the Net Current Assets is the pensioner rebate claim.

Net Rates Collectable	457,854	614,309	Total Receivables General Outstanding		9,337	Total Receivables General Outstanding		843,111
% collected	87.4%	92.8%						

Provision for Doubtful Debts	(385,257)	(385,257)
Further doubtful debts*	-	(420,000)

*Anticipated further doubtful debt has been recovered in February 2018



*This report is purely rates billed. Rates outstanding per Net Current Assets includes Rates Pensioner Claims

Shire of Menzies
STATEMENT OF FINANCIAL ACTIVITY
For the Period ended
30 April 2018

	Note	2016/2017 Budget	2016/2017 Budget YTD	2016/2017 Actual		Variance
	Note	\$	\$	\$	%	\$
REVENUES						
	1,2					
Governance		0	0	164	No budget	(164)
General Purpose Funding		1,080,594	900,495	847,574	6%	52,921 Timing -budget spread evenly over 12 months, grants usually received quarterly
Law, Order, Public Safety		6,400	5,333	2,965	44%	2,368 Timing -budget spread evenly over 12 months
Health		0	0	2,113	No budget	(2,113) Unexpected application & instalation fees received that were not budgeted for.
Housing		65,220	54,350	80,774	-49%	(26,424) Income from staff housing included in actuals but not budget
Community Amenities		6,600	5,500	8,170	-49%	(2,670) Timing -budget spread evenly over 12 months - Rubbish charges generated with rates and exceeded budget
Recreation and Culture		10,000	8,333	845	90%	7,488 Budgeted grant from Dept Sport & Recreation no longer available.
Transport		738,000	615,000	477,248	22%	137,752 Timing -budget spread evenly over 12 months, grants usually received quarterly
Economic Services		185,100	154,250	131,572	15%	22,678 Timing
Other Property and Services		38,700	32,250	39,642	-23%	(7,392) Timing - budget spread evenly over 12 months. Received early payment discounts \$17k
		<u>2,130,614</u>	<u>1,775,512</u>	<u>1,591,067</u>		
EXPENSES						
	1,2					
Governance		(534,774)	(445,645)	(587,818)	-32%	142,173 Timing - budget spread evenly over 12 months, Admin allocated \$197k not in budget
General Purpose Funding		(133,975)	(111,646)	(182,466)	-63%	70,820 Timing - budget spread evenly over 12 months. Admin allocated \$78k not in budget
Law, Order, Public Safety		(45,180)	(37,650)	(58,643)	-56%	20,993 Timing - budget spread evenly over 12 months. Staff training in December. Admin allocated \$8k not in budget
Health		(109,000)	(90,833)	(78,768)	13%	(12,065) Admin allocated \$6k not in budget
Housing		(291,334)	(242,778)	(121,452)	50%	(121,326) Timing, Staff Housing reallocated to Admin \$68k (which is reallocated to Programs) not included in budget
Community Amenities		(202,910)	(169,092)	(168,241)	1%	(851)
Recreation & Culture		(503,390)	(419,492)	(453,370)	-8%	33,878 Timing, Admin allocated \$82k
Transport		(2,606,905)	(2,172,421)	(2,060,800)	5%	(111,621) Timing, Admin allocated \$105k
Economic Services		(830,321)	(691,934)	(672,861)	3%	(19,073) Admin allocated \$98k not in budget
Other Property and Services		(1,838,733)	(1,532,278)	(240,892)	84%	(1,291,386) Timing. Budget does not allow for the reallocation of administration expenses to Programs \$789k
		<u>(7,096,522)</u>	<u>(5,913,768)</u>	<u>(4,625,310)</u>		
Net Operating Result Excluding Rates		<u>(4,965,908)</u>	<u>(4,138,257)</u>	<u>(3,034,243)</u>		
Adjustments for Cash Budget Requirements:						
Non-Cash Expenditure and Revenue						
Initial Recognition of Assets due to change in Regulations						
(Profit)/Loss on Asset Disposals	4(b)	(1,500)	(1,250)	(13,231)		
Depreciation on Assets	2	2,076,951	1,730,793	1,912,749		
Capital Expenditure and Revenue				0		
Purchase Land and Buildings	4(a)	(1,061,000)	(884,167)	(247,526)	-72%	(636,641) Timing - budget spread evenly over 12 months - Youth Centre progressing
Purchase Infrastructure Assets - Roads	4(a)	(4,310,287)	(3,591,906)	(2,017,336)	-44%	(1,574,570) Timing - budget spread evenly over 12 months
Purchase Infrastructure Assets - Parks	4(a)	(674,000)	(561,667)	(280,988)	-50%	(280,679) Timing - budget spread evenly over 12 months
Purchase Infrastructure Assets - Footpaths	4(a)	(50,000)	(41,667)	(24,594)	-41%	(17,073) Timing - budget spread evenly over 12 months
Purchase Plant and Equipment	4(a)	(337,000)	(280,833)	(278,363)	-1%	(2,470) Timing - budget spread evenly over 12 months. Majority of plant purchased
Purchase Furniture and Equipment	4(a)	(100,000)	(83,333)	(83,817)	1%	484
Proceeds from Disposal of Assets	4(b)	81,000	67,500	107,387	59%	(39,887) Timing - budget spread evenly over 12 months - larger equipment disposed
Non Operating Grants and Subsidies		3,609,875	3,008,229	1,874,504	-38%	1,133,725 Timing - budget spread evenly over 12 months
Transfers to Reserves (Restricted Assets)	7	(3,033,935)	(2,528,279)	(3,135,082)	24%	606,803 Timing - budget spread evenly over 12 months - budget transfers to reserves have been done
Transfers from Reserves (Restricted Assets)	7	272,000	226,667	0	-100%	226,667 Timing - budget spread evenly over 12 months - budget transfers from reserves have not been done
		0	0	0		
ADD Estimated Surplus/(Deficit) July 1 B/Fwd		5,631,192	5,631,192	5,631,191		
Amount Raised from General Rates	5	2,809,112	2,809,112	3,038,590		
Net Current Assets - Surplus (Deficit)		<u>(53,500)</u>	<u>1,362,134</u>	<u>3,449,241</u>		

Shire of Menzies

Operating Report for the period ending 30 April 2018

General Purpose Funding	Current Budget	YTD Actual
Other General Purpose Funding		
Operating Revenue		
Operating Grants, Subsidies And Contributions	894,194	576,504
Interest Earnings	130,000	154,124
Subtotal Operating Revenue	1,024,194	730,628
TOTAL Other General Purpose Funding	1,024,194	730,628
Rate Revenue		
Operating Revenue		
Rates	2,809,112	3,038,590
Fees & Charges	56,400	9,094
Interest Earnings	-	107,688
Other Revenue	-	164
Subtotal Operating Revenue	2,865,512	3,155,536
Operating Expense		
Employee Costs	(100,575)	(73,599)
Materials & Contracts	(31,000)	(7,357)
Insurance Expenses	(2,400)	-
Other Expenditure	-	(22,600)
Reallocation Codes Expenditure	-	(3,202,487)
Reallocation Codes Income	-	3,123,577
Subtotal Operating Expense	(133,975)	(182,466)
TOTAL Rate Revenue	2,731,537	2,973,070
Total - Cost of General Purpose Funding	3,755,731	3,703,698

Shire of Menzies

Operating Report for the period ending 30 April 2018

Governance	Current Budget	YTD Actual
Governance - General		
Operating Expense		
Employee Costs	(220,824)	(201,006)
Materials & Contracts	(91,500)	(35,432)
Insurance Expenses	(5,000)	-
Other Expenditure	-	(3,118)
Reallocation Codes Expenditure	-	(48)
Subtotal Operating Expense	(317,324)	(239,604)
<hr/>		
TOTAL Governance - General	(317,324)	(239,604)
<hr/>		
Members Of Council		
Operating Revenue		
Operating Grants, Subsidies And Contributions	-	84
Other Revenue	-	80
Subtotal Operating Revenue	-	164
Operating Expense		
Employee Costs	(500)	(521)
Materials & Contracts	(48,300)	(36,387)
Other Expenditure	(167,900)	(114,031)
Reallocation Codes Expenditure	(750)	(197,275)
Subtotal Operating Expense	(217,450)	(348,214)
<hr/>		
TOTAL Members Of Council	(217,450)	(348,050)
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Total - Cost of Governance	(534,774)	(587,654)

Shire of Menzies

Operating Report for the period ending 30 April 2018

Law, Order & Public Safety	Current Budget	YTD Actual
Other Law, Order & Public Safety		
Operating Expense		
Employee Costs	(6,500)	(2,529)
Materials & Contracts	(500)	(5,044)
Reallocation Codes Expenditure	(5,250)	(7,149)
Subtotal Operating Expense	(12,250)	(14,721)
<hr/>		
TOTAL Other Law, Order & Public Safety	(12,250)	(14,721)
<hr/>		
Animal Control		
Operating Revenue		
Fees & Charges	400	-
Subtotal Operating Revenue	400	-
Operating Expense		
Employee Costs	-	(157)
Materials & Contracts	(20,500)	(8,950)
Depreciation On Non-Current Assets	(580)	(563)
Other Expenditure	-	(37)
Reallocation Codes Expenditure	-	(275)
Subtotal Operating Expense	(21,080)	(9,983)
<hr/>		
TOTAL Animal Control	(20,680)	(9,983)
<hr/>		
Fire Prevention		
Operating Revenue		
Operating Grants, Subsidies And Contributions	6,000	2,965
Subtotal Operating Revenue	6,000	2,965
Operating Expense		
Employee Costs	(700)	(3,533)
Materials & Contracts	(1,050)	-
Utilities	(200)	(126)
Depreciation On Non-Current Assets	(5,850)	(2,960)
Insurance Expenses	(3,000)	(2,669)
Other Expenditure	-	(75)
Reallocation Codes Expenditure	(1,050)	(24,578)
Subtotal Operating Expense	(11,850)	(33,940)
<hr/>		
TOTAL Fire Prevention	(5,850)	(30,975)
<hr/>		

Shire of Menzies
Operating Report for the period ending
30 April 2018

Total - Cost of Law, Order & Public Safety	(38,780)	(55,678)
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Shire of Menzies

Operating Report for the period ending 30 April 2018

Health	Current Budget	YTD Actual
Other Health		
Operating Revenue		
Fees & Charges	-	2,113
Subtotal Operating Revenue	-	2,113
Operating Expense		
Employee Costs	(3,200)	-
Materials & Contracts	(96,000)	(71,219)
Other Expenditure	-	(1,189)
Reallocation Codes Expenditure	(4,800)	(5,918)
Subtotal Operating Expense	(104,000)	(78,326)
TOTAL Other Health	(104,000)	(76,213)
Preventative Services - Pest Control		
Operating Expense		
Materials & Contracts	(5,000)	(350)
Other Expenditure	-	(92)
Subtotal Operating Expense	(5,000)	(442)
TOTAL Preventative Services - Pest Control	(5,000)	(442)
Total - Cost of Health	(109,000)	(76,655)

Shire of Menzies

Operating Report for the period ending 30 April 2018

Housing	Current Budget	YTD Actual
Other Housing		
Operating Revenue		
Fees & Charges	49,360	67,494
Subtotal Operating Revenue	49,360	67,494
Operating Expense		
Employee Costs	(13,100)	(5,297)
Materials & Contracts	(29,696)	(18,446)
Utilities	(2,750)	(3,550)
Depreciation On Non-Current Assets	(93,144)	(69,195)
Insurance Expenses	(3,040)	(3,380)
Other Expenditure	-	(263)
Reallocation Codes Expenditure	(19,650)	(8,041)
Subtotal Operating Expense	(161,380)	(108,172)
TOTAL Other Housing	(112,020)	(40,679)
Staff Housing		
Operating Revenue		
Fees & Charges	15,860	13,280
Subtotal Operating Revenue	15,860	13,280
Operating Expense		
Employee Costs	(10,800)	(3,751)
Materials & Contracts	(50,462)	(23,680)
Utilities	(9,700)	(8,869)
Depreciation On Non-Current Assets	(40,422)	(32,093)
Insurance Expenses	(2,370)	(4,935)
Other Expenditure	-	(563)
Reallocation Codes Expenditure	(16,200)	60,610
Subtotal Operating Expense	(129,954)	(13,280)
TOTAL Staff Housing	(114,094)	-
Total - Cost of Housing	(226,114)	(40,679)

Shire of Menzies

Operating Report for the period ending 30 April 2018

Community Amenities	Current Budget	YTD Actual
Other Community Amenities		
Operating Expense		
Employee Costs	(22,000)	(9,501)
Materials & Contracts	(2,600)	(1,355)
Depreciation On Non-Current Assets	(2,850)	(2,440)
Insurance Expenses	(240)	(212)
Other Expenditure	-	(75)
Reallocation Codes Expenditure	(33,000)	(15,608)
Subtotal Operating Expense	(60,690)	(29,190)
TOTAL Other Community Amenities	(60,690)	(29,190)
Town Planning & Regional Development		
Operating Expense		
Materials & Contracts	(50,000)	(52,006)
Subtotal Operating Expense	(50,000)	(52,006)
TOTAL Town Planning & Regional Development	(50,000)	(52,006)
Sewerage		
Operating Expense		
Employee Costs	(700)	(257)
Materials & Contracts	(6,100)	(383)
Insurance Expenses	(110)	-
Reallocation Codes Expenditure	(1,050)	(449)
Subtotal Operating Expense	(7,960)	(1,088)
TOTAL Sewerage	(7,960)	(1,088)
Sanitation - Household Refuse		
Operating Revenue		
Fees & Charges	6,600	8,170
Subtotal Operating Revenue	6,600	8,170
Operating Expense		
Employee Costs	(22,000)	(20,902)
Materials & Contracts	(20,000)	(2,237)
Depreciation On Non-Current Assets	(6,100)	(5,141)
Insurance Expenses	(160)	(144)
Reallocation Codes Expenditure	(36,000)	(65,702)
Reallocation Codes Income	-	8,170
Subtotal Operating Expense	(84,260)	(85,957)

Shire of Menzies
Operating Report for the period ending
30 April 2018

Community Amenities	Current Budget	YTD Actual
<hr/> TOTAL Sanitation - Household Refuse <hr/>	(77,660)	(77,787)
<hr/> Total - Cost of Community Amenities <hr/>	(196,310)	(160,071)

Shire of Menzies

Operating Report for the period ending 30 April 2018

Recreation & Culture	Current Budget	YTD Actual
Communities		
Operating Revenue		
Fees & Charges	-	123
Subtotal Operating Revenue	-	123
Operating Expense		
Employee Costs	(2,000)	(681)
Materials & Contracts	(6,500)	(58,644)
Other Expenditure	(164,500)	(37,575)
Reallocation Codes Expenditure	(3,000)	(39,642)
Subtotal Operating Expense	(176,000)	(136,542)
TOTAL Communities	(176,000)	(136,419)
Other Culture		
Operating Expense		
Employee Costs	(600)	-
Materials & Contracts	(500)	(2,568)
Utilities	(1,500)	(616)
Insurance Expenses	-	(1,285)
Other Expenditure	-	(75)
Reallocation Codes Expenditure	(900)	-
Subtotal Operating Expense	(3,500)	(4,544)
TOTAL Other Culture	(3,500)	(4,544)
Libraries		
Operating Expense		
Employee Costs	-	(212)
Materials & Contracts	(2,500)	(2,887)
Reallocation Codes Expenditure	-	(3,945)
Subtotal Operating Expense	(2,500)	(7,045)
TOTAL Libraries	(2,500)	(7,045)
Television And Rebroadcasting		
Operating Expense		
Employee Costs	(700)	-
Materials & Contracts	(15,000)	(12,337)
Insurance Expenses	-	(46)
Reallocation Codes Expenditure	(1,050)	-
Subtotal Operating Expense	(16,750)	(12,382)

Shire of Menzies

Operating Report for the period ending 30 April 2018

Recreation & Culture	Current Budget	YTD Actual
TOTAL Television And Rebroadcasting	(16,750)	(12,382)
Other Recreation & Sport		
Operating Revenue		
Operating Grants, Subsidies And Contributions	10,000	45
Fees & Charges	-	757
Subtotal Operating Revenue	10,000	803
Operating Expense		
Employee Costs	(115,900)	(63,414)
Materials & Contracts	(54,200)	(25,519)
Utilities	(5,200)	(5,651)
Depreciation On Non-Current Assets	(20,080)	(16,727)
Insurance Expenses	(1,640)	(1,350)
Other Expenditure	-	(17,087)
Reallocation Codes Expenditure	(90,100)	(148,266)
Subtotal Operating Expense	(287,120)	(278,014)
TOTAL Other Recreation & Sport	(277,120)	(277,211)
Public Halls & Civic Centres		
Operating Revenue		
Fees & Charges	-	(80)
Subtotal Operating Revenue	-	(80)
Operating Expense		
Employee Costs	-	(304)
Materials & Contracts	(12,000)	(9,329)
Depreciation On Non-Current Assets	(5,520)	(4,601)
Other Expenditure	-	(75)
Reallocation Codes Expenditure	-	(532)
Subtotal Operating Expense	(17,520)	(14,842)
TOTAL Public Halls & Civic Centres	(17,520)	(14,922)
Total - Cost of Recreation & Culture	(493,390)	(452,524)

Shire of Menzies

Operating Report for the period ending 30 April 2018

Transport	Current Budget	YTD Actual
Aerodromes		
Operating Expense		
Employee Costs	(2,000)	(1,313)
Materials & Contracts	(4,000)	-
Reallocation Codes Expenditure	(3,000)	(2,385)
Subtotal Operating Expense	(9,000)	(3,699)
TOTAL Aerodromes	(9,000)	(3,699)
Plant & Equipement Purchases		
Operating Revenue		
Profit On Asset Disposal	-	13,231
Subtotal Operating Revenue	-	13,231
TOTAL Plant & Equipement Purchases	-	13,231
Streets, Roads, & Bridges Maintenance		
Operating Revenue		
Operating Grants, Subsidies And Contributions	727,250	464,017
Subtotal Operating Revenue	727,250	464,017
Operating Expense		
Employee Costs	(105,700)	(99,172)
Materials & Contracts	(899,400)	(185,688)
Utilities	(9,000)	(5,158)
Depreciation On Non-Current Assets	(1,394,005)	(1,313,147)
Other Expenditure	-	(652)
Reallocation Codes Expenditure	(180,550)	(453,286)
Subtotal Operating Expense	(2,588,655)	(2,057,101)
TOTAL Streets, Roads, & Bridges Maintenance	(1,861,405)	(1,593,084)
Total - Cost of Transport	(1,870,405)	(1,583,552)

Shire of Menzies

Operating Report for the period ending 30 April 2018

Economic Services	Current Budget	YTD Actual
Caravan Park		
Operating Revenue		
Fees & Charges	65,000	56,193
Other Revenue	3,500	-
Subtotal Operating Revenue	68,500	56,193
Operating Expense		
Employee Costs	(34,000)	(35,980)
Materials & Contracts	(30,550)	(16,756)
Utilities	(10,900)	(22,619)
Insurance Expenses	(3,400)	(2,808)
Other Expenditure	-	(75)
Reallocation Codes Expenditure	(51,000)	(50,942)
Subtotal Operating Expense	(129,850)	(129,180)
TOTAL Caravan Park	(61,350)	(72,987)
Crc		
Operating Revenue		
Operating Grants, Subsidies And Contributions	80,000	40,000
Fees & Charges	-	449
Subtotal Operating Revenue	80,000	40,449
Operating Expense		
Employee Costs	(72,225)	(48,382)
Materials & Contracts	(3,475)	(2,796)
Utilities	(2,700)	(2,447)
Insurance Expenses	(1,600)	(3,721)
Reallocation Codes Expenditure	-	(1,350)
Subtotal Operating Expense	(80,000)	(58,697)
TOTAL Crc	-	(18,248)
Other Economic Services		
Operating Revenue		
Fees & Charges	3,100	1,103
Subtotal Operating Revenue	3,100	1,103
Operating Expense		
Employee Costs	(300)	(55)
Materials & Contracts	-	(924)
Depreciation On Non-Current Assets	(7,340)	(6,116)
Insurance Expenses	(1,300)	(1,199)
Other Expenditure	-	(75)
Reallocation Codes Expenditure	(450)	(96)

Shire of Menzies

Operating Report for the period ending 30 April 2018

Economic Services	Current Budget	YTD Actual
Other Economic Services		
Subtotal Operating Expense	(9,390)	(8,465)
TOTAL Other Economic Services	(6,290)	(7,362)
Building Control		
Operating Revenue		
Fees & Charges	500	-
Subtotal Operating Revenue	500	-
Operating Expense		
Materials & Contracts	(12,000)	(13,579)
Reallocation Codes Expenditure	-	(19,728)
Subtotal Operating Expense	(12,000)	(33,306)
TOTAL Building Control	(11,500)	(33,306)
Tourism & Area Promotion		
Operating Revenue		
Fees & Charges	29,000	33,427
Other Revenue	4,000	400
Subtotal Operating Revenue	33,000	33,827
Operating Expense		
Employee Costs	(131,241)	(90,923)
Materials & Contracts	(295,500)	(109,592)
Utilities	(510)	(201)
Depreciation On Non-Current Assets	(137,810)	(115,684)
Insurance Expenses	(8,970)	(8,092)
Other Expenditure	-	(1,767)
Reallocation Codes Expenditure	(25,050)	(116,954)
Subtotal Operating Expense	(599,081)	(443,213)
TOTAL Tourism & Area Promotion	(566,081)	(409,385)
Total - Cost of Economic Services	(645,221)	(541,289)

Shire of Menzies

Operating Report for the period ending 30 April 2018

Other Property & Services	Current Budget	YTD Actual
Unclassified		
Operating Expense		
Employee Costs	-	(13,641)
Other Expenditure	-	1,245
Subtotal Operating Expense	-	(12,396)
TOTAL Unclassified	-	(12,396)
Salaries & Wages		
Operating Expense		
Employee Costs	-	-
Subtotal Operating Expense	-	-
TOTAL Salaries & Wages	-	-
Administration		
Operating Revenue		
Fees & Charges	-	(1,546)
Other Revenue	7,700	26,687
Subtotal Operating Revenue	7,700	25,141
Operating Expense		
Employee Costs	(317,551)	(287,212)
Materials & Contracts	(265,200)	(230,190)
Utilities	(13,300)	(23,846)
Depreciation On Non-Current Assets	(106,480)	(96,462)
Insurance Expenses	(67,500)	(45,950)
Other Expenditure	-	(351)
Reallocation Codes Expenditure	(36,450)	671,265
Subtotal Operating Expense	(806,481)	(12,745)
TOTAL Administration	(798,781)	12,396
Plant Operation Costs		
Operating Revenue		
Other Revenue	25,500	6,452
Subtotal Operating Revenue	25,500	6,452
Operating Expense		
Employee Costs	(85,560)	(68,856)
Materials & Contracts	-	(180,343)
Depreciation On Non-Current Assets	(256,770)	(247,621)
Insurance Expenses	(28,000)	(14,532)
Reallocation Codes Expenditure	(128,340)	285,644

Shire of Menzies

Operating Report for the period ending 30 April 2018

Other Property & Services	Current Budget	YTD Actual
Plant Operation Costs		
Subtotal Operating Expense	(498,670)	(225,707)
TOTAL Plant Operation Costs	(473,170)	(219,255)
Public Works Overheads		
Operating Revenue		
Other Revenue	5,500	1,610
Subtotal Operating Revenue	5,500	1,610
Operating Expense		
Employee Costs	(346,382)	(240,212)
Materials & Contracts	(78,000)	(107,286)
Utilities	(400)	-
Insurance Expenses	(1,700)	(10,410)
Other Expenditure	-	(14)
Reallocation Codes Expenditure	(107,100)	373,074
Subtotal Operating Expense	(533,582)	15,153
TOTAL Public Works Overheads	(528,082)	16,763
Private Works		
Operating Revenue		
Fees & Charges	-	6,440
Subtotal Operating Revenue	-	6,440
Operating Expense		
Employee Costs	-	(265)
Reallocation Codes Expenditure	-	(4,932)
Subtotal Operating Expense	-	(5,197)
TOTAL Private Works	-	1,243
Total - Cost of Other Property & Services	(1,800,033)	(201,250)
TOTAL - Balance to Programme Schedule		4,346

This report differs from Statement of Comprehensive Income due to inclusion of profit on sale of assets \$13,231



**Shire of Menzies
2017-2018
Capital Jobs - linked to General Ledger Accounts
as at 30 April 2018**

printed 18/05/2018

Shire of Menzies
2017 2018
Capital Jobs - linked to General Ledger Accounts as at 30 April 2018
By Category

Buildings -

Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD
C08001	Youth Centre (Building)	(450,000)	(310,032)	(136,999)	68.90%
Sub Total - 08662		(450,000)	(310,032)	(136,999)	68.90%
C09002	Capital - Lot 1 (37 - 39 Reid) St (Asset 209)	(63,000)	(10,306)	(10,306)	16.36%
C09009	Capital - Lot 1089 (57) Walsh St (Asset 76)	(20,000)	(10,340)	(10,340)	51.70%
C09012	Capital - Lot 91 (40) Mercer St (Asset 200)	(9,000)	(12,339)	(10,306)	137.10%
C09019	39 Mercer Street (Building Capital)	(7,000)	(2,638)	(2,638)	37.69%
C09020	25 Onslow Street (Building Capital)	(10,000)	(2,636)	-	26.36%
C09021	36 Mercer Street (Building Capital)	(7,000)	(3,465)	(3,465)	49.50%
Sub Total - 09162		(116,000)	(41,724)	(37,055)	35.97%
C09001	Unit 1 / 29 Shenton Street (Building Capital)	-	(156)	(156)	100.00%
Sub Total - 09262		-	(156)	(156)	100.00%
C11100	Town Hall - Capital Upgrade	(80,000)	(49,843)	(49,843)	62.30%
Sub Total - 11162		(80,000)	(49,843)	(49,843)	62.30%
C11600	Butcher Shop And Tea Rooms (Capex Building)	(25,000)	(22,418)	(11,957)	89.67%

Shire of Menzies
2017 2018
Capital Jobs - linked to General Ledger Accounts as at 30 April 2018
By Category

Buildings -

	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD
	Sub Total - 11650		(25,000)	(22,418)	(11,957)	89.67%
	C12101	Depot Extension	(30,000)	(11,517)	(11,517)	38.39%
	Sub Total - 12120		(30,000)	(11,517)	(11,517)	38.39%
	C13100	Commercial Kitchen - Lady Shenton	(35,000)	-	-	0.00%
	C13101	Airconditioner Replacement Program	(10,000)	-	-	0.00%
	C13106	Goongarrie Cottage Maintenance	(50,000)	-	-	0.00%
	Sub Total - 13267		(95,000)	-	-	0.00%
	Buildings		(796,000)	(435,689)	(247,526)	54.73%

Shire of Menzies**2017 2018****Capital Jobs - linked to General Ledger Accounts as at 30 April 2018****By Category****Furniture & Equipment -**

Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD
C04002	Software And Systems	(35,000)	(31,098)	(31,098)	88.85%
Sub Total - 04250		(35,000)	(31,098)	(31,098)	88.85%
C04001	Administration Communications Equipment	(45,000)	(42,280)	(30,836)	93.96%
Sub Total - 04265		(45,000)	(42,280)	(30,836)	93.96%
C11307	Collections - Furniture And Equipment	(15,000)	(12,348)	(12,348)	82.32%
Sub Total - 11653		(15,000)	(12,348)	(12,348)	82.32%
C11309	Library - Furniture And Equipment	(8,000)	(4,161)	(3,210)	52.02%
Sub Total - 11654		(8,000)	(4,161)	(3,210)	52.02%
C14000	Office Furniture (Not Capitalised)	(30,000)	(8,926)	(6,325)	29.75%
Sub Total - 14595		(30,000)	(8,926)	(6,325)	29.75%

Shire of Menzies**2017 2018****Capital Jobs - linked to General Ledger Accounts as at 30 April 2018****By Category**

Furniture & Equipment	(133,000)	(98,814)	(83,817)	74.30%
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Shire of Menzies**2017 2018****Capital Jobs - linked to General Ledger Accounts as at 30 April 2018****By Category****Plant & Equipment -**

Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD
C12102	Minor Plant & Equipment (Not Capitalised)	(12,000)	(11,668)	(11,668)	97.23%
Sub Total - 12325		(12,000)	(11,668)	(11,668)	97.23%
CP002	Vehicle Replacement Works Supervisor	(70,000)	(65,708)	(65,708)	93.87%
CP004	Garden Trailer With Ramps	(6,000)	(4,427)	(4,427)	73.79%
CP005	Skid Steer Loader	(56,000)	(65,535)	(65,535)	117.03%
CP006	Water Truck And Tank	(100,000)	(99,500)	(99,500)	99.50%
CP007	Vehicle Replacement For Ceo	-	(75,527)	-	100.00%
Sub Total - 12345		(232,000)	(310,697)	(235,170)	133.92%
C12300	Electronic Signage	(15,000)	(13,404)	(13,404)	89.36%
C12301	Banners And Signage	(15,000)	(18,121)	(18,121)	120.80%
C12302	Street Lighting - Village	(15,000)	-	-	0.00%
Sub Total - 12347		(45,000)	(31,525)	(31,525)	70.06%

Shire of Menzies

2017 2018

Capital Jobs - linked to General Ledger Accounts as at 30 April 2018

By Category

Plant & Equipment	(289,000)	(353,890)	(278,363)	122.45%
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Shire of Menzies
2017 2018
Capital Jobs - linked to General Ledger Accounts as at 30 April 2018
By Category

Roads -

Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD
CR0002	Evanston- Menzies Road Crsf	(292,800)	(1,851)	(1,851)	0.63%
Sub Total - 12101		(292,800)	(1,851)	(1,851)	0.63%
CR0001	Menzies Northwest Road R2R	(778,000)	(790,131)	(790,131)	101.56%
CR0012	Connie Sue R2R Remote Aboriginal Access Roads	(200,000)	-	-	0.00%
Sub Total - 12104		(978,000)	(790,131)	(790,131)	80.79%
CR0014	Menzies Nw Rd	-	(26,356)	(25,573)	100.00%
CR0015	Evanstone Menzies Rd Black Spot	-	(4,916)	(4,916)	100.00%
Sub Total - 12105		-	(31,273)	(30,490)	100.00%
CR0007	Menzies North West Road	-	(205)	(205)	100.00%
CR0009	Tjunjuntjarra Access Road	(219,335)	(81,348)	(81,348)	37.09%
CR0010	Main Street Menzies Upgrade	-	(5,400)	(5,400)	100.00%
CR0011	Connie Sue	-	(286,955)	(286,955)	100.00%
CR0032	Town Site Reseal	(200,000)	(3,511)	(3,511)	1.76%
Sub Total - 12106		(419,335)	(377,418)	(377,418)	90.00%
CR0004	Evanston Menzies Road Rrg	(280,000)	(313,384)	(313,384)	111.92%

Shire of Menzies**2017 2018****Capital Jobs - linked to General Ledger Accounts as at 30 April 2018****By Category****Roads -**

	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD
	CR0005	Yarri Road Rrg	(265,167)	(188,354)	(188,354)	71.03%
	CR0013	Menzies Northwest Rd Rrg	(382,985)	(289,347)	(289,347)	75.55%
	CR0040	Pinjin Road Rrg	(330,000)	-	-	0.00%
	Sub Total - 12109		(1,258,152)	(791,084)	(791,084)	62.88%
	WR0000	Wandrra Funding - Associated Costs (Wml)	(1,300,000)	(42,202)	(26,362)	3.25%
	Sub Total - 12145		(1,300,000)	(42,202)	(26,362)	3.25%
	Roads		(4,248,287)	(2,033,959)	(2,017,336)	47.88%

Shire of Menzies**2017 2018****Capital Jobs - linked to General Ledger Accounts as at 30 April 2018****By Category****Footpaths -**

	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD
	CR0008	Footpaths- Walsh & Kensington Streets	-	(332)	(332)	100.00%
	Sub Total - 12108		-	(332)	(332)	100.00%
	C12100	Bicycle Path Construction	(50,000)	(90,948)	(24,262)	181.90%
	Sub Total - 12112		(50,000)	(90,948)	(24,262)	181.90%
	Footpaths		(50,000)	(91,280)	(24,594)	182.56%

Shire of Menzies
2017 2018
Capital Jobs - linked to General Ledger Accounts as at 30 April 2018
By Category

Other Infrastructure -

	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD
	C10700	Public Toilet - Construction	(90,000)	-	-	0.00%
	Sub Total - 10750		(90,000)	-	-	0.00%
	C11301	Playground Menzies Park	(30,000)	(50,453)	(50,453)	168.18%
	C11302	Splash Park Surrounds Upgrade	(20,000)	(6,457)	(6,457)	32.29%
	C11303	Softfall For Existing Playground	(94,000)	(52,663)	(52,663)	56.02%
	C11304	Tree Planting (Establishment)	(25,000)	(26,303)	(26,303)	105.21%
	C11305	Upgrade Town Dam (2)	(50,000)	(26,510)	(26,510)	53.02%
	C11306	Hardcourts - Resurface	(90,000)	(5,000)	(5,000)	5.56%
	Sub Total - 11351		(309,000)	(167,386)	(167,386)	54.17%
	C11400	Television And Radio Rebroadcast (Capital Equipment)	(50,000)	(45,757)	(26,798)	91.51%
	Sub Total - 11401		(50,000)	(45,757)	(26,798)	91.51%
	CR0006	Shire House Crossovers	(30,000)	-	-	0.00%
	Sub Total - 12110		(30,000)	-	-	0.00%
	C12103	Bores To Support Road Works	(30,000)	(14,100)	(14,100)	47.00%
	C12104	Grid Replacement Program	(32,000)	(22,004)	(22,004)	68.76%

Shire of Menzies**2017 2018****Capital Jobs - linked to General Ledger Accounts as at 30 April 2018****By Category****Other Infrastructure -**

Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD
Sub Total - 12140		(62,000)	(36,103)	(36,103)	58.23%
C13001	Tourism Information Bay Shenton / Brown	(35,000)	(10,650)	(10,650)	30.43%
C13002	Truck Bay Wilson And Shenton	(250,000)	(10,985)	(10,985)	4.39%
C13010	Niagara Dam - Other Infrastructure Capitalised	(40,000)	(28,000)	(8,518)	70.00%
C13011	Tourism Information Bay Kookynie	-	(2,848)	(2,848)	100.00%
C13200	Museum And Surrounds	(25,000)	(17,698)	(17,698)	70.79%
Sub Total - 13266		(350,000)	(70,183)	(50,701)	20.05%
C13800	Caravan Park - Solar Project	(100,000)	-	-	0.00%
Sub Total - 13820		(100,000)	-	-	0.00%

Shire of Menzies
2017 2018
Capital Jobs - linked to General Ledger Accounts as at 30 April 2018
By Category

Other Infrastructure	(991,000)	(319,429)	(280,988)	32.23%
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Total Reported Items - balance to Note 4	(6,507,287)	(2,932,624)
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12.2.2 Monthly Listing of Payments for the Month of April 2018

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	FIN.935.1/NAM97
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	9 May 2018
AUTHOR:	Jeanette Taylor, Manager Finance and Administration
ATTACHMENT:	12.2.2-1 Payment Listing for April 2018
COUNCIL RESOLUTION:	No.1419

MOVED: Cr Jill Dwyer**SECONDED:** Cr Ian Baird

That Council receive the list of payments for the month of April 2018 totalling \$583,608.96 being:

- 1) *No Cheques were drawn*
- 2) *Electronic Fund Transfer EFT2964 – EFT3043 payments in the Municipal Fund totalling \$539,610.46*
- 3) *Direct Debit payments from the Municipal Fund totally \$43,998.50*
- 4) *Credit Card payments for the statement period 1 March 2018 to 28 March 2018 (included in Direct Debits) totalling \$5,413.50*

*Carried 5/0***OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council receive the list of payments for the month of April 2018 totalling \$583,608.96 being:

- 1) No Cheques were drawn
- 2) Electronic Fund Transfers EFT2964 – EFT3043 payments in the Municipal Fund totalling \$539,610.46
- 3) Direct Debit payments from the Municipal Fund totally \$43,998.50
- 4) Credit Card payments for the statement period 1 March 2018 to 28 March 2018 (included in Direct Debits) totalling \$5,413.50

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The list of payments made for the month of April 2018 to be received by Council.

RELEVANT TO STRATEGIC PLAN:*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for Payment

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP7 Accounts payable amounts and disbursements are either inaccurately recorded or not recorded at all.

BACKGROUND:

Payments have been made by electronic funds transfer (EFT), cheque and direct transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the Chief Executive Officer and are reported to Council.

COMMENT:

The EFT and Direct Debit payments that have been raised for the month of April 2018 are attached.

After payment, the balance of creditors will be \$35,279.50.

Shire of Menzies
Payments for the Month of April 2018

Chq/EFT	Date	Name	Description	Amount
		Cheques		\$0.00
		EFT		\$539,610.46
		Direct Debit		\$43,998.50
		Total Payments		\$583,608.96
		Credit Card Payments (included in Direct Debit)		\$5,413.50

**Shire of Menzies
Payments for the Month of April 2018**

EFT	Date	Name	Description	Amount
2964	04/04/2018	Netlogic Information Services	Microsoft Office 365	\$5,440.00
2965	06/04/2018	Goldfields Engraving Specialists	Name Badge - J. Dwyer	\$21.78
2966	06/04/2018	Road Tech Construction	Supply & Install Culverts	\$37,060.00
2967	06/04/2018	Child Support	Payroll Deduction	\$696.68
2968	06/04/2018	3E Advantage	Copier Charges - March	\$1,877.98
2969	06/04/2018	Urbis Pty Ltd	Local Planning Strategy	\$19,551.36
2970	06/04/2018	Yeti's Record Management Consultants	Records Management Services	\$1,280.00
2971	06/04/2018	Sound & Picture Solutions	TV Antenna Services	\$2,220.00
2972	06/04/2018	Alpha Catering Equipment	Kitchen Equipment - Visitors Centre	\$2,409.50
2973	06/04/2018	Air Liquide WA Pty Ltd	Gas Bottle Rental - Workshop	\$103.64
2974	06/04/2018	Blackwoods	Truck wash	\$109.11
2975	06/04/2018	Cabcharge Australia Limited	Account Fee	\$6.00
2976	06/04/2018	Cornerstone Legal	Carnegie Matter	\$3,113.00
2977	06/04/2018	Toll Ipec Pty Ltd	Freight	\$238.65
2978	06/04/2018	Cybersecure	Back up Service - March	\$212.58
2979	06/04/2018	Deborah Whitehead	Refund of Power as per contract	\$382.33
2980	06/04/2018	Flex Industries	Service kit for Benz	\$1,057.97
2981	06/04/2018	Goldline Distributors	Toilet Tissue, Hand Towels	\$456.29
2982	06/04/2018	Goldfields Locksmiths	Keys cut.	\$144.30
2983	06/04/2018	Goldfields Toyota	Service Toyota Landcruiser - 1MN	\$562.62
2984	06/04/2018	Menzies Hotel	Newspapers for month of March	\$124.40
2985	06/04/2018	Kookynie Volunteer Association	Supplies for provision of breakfast - Cyclastic	\$3,666.63
2986	06/04/2018	Cr. J. Lee	GTNA Meeting Norseman	\$629.70
2987	06/04/2018	Cr. K. Mader	LEMC Meeting	\$410.23
2988	06/04/2018	Shire of Menzies Social Club	Payroll Deductions	\$150.00
2989	06/04/2018	Netlogic Information Services	Reconfigure Office 365 users, upgrade AD sync tool.	\$1,612.50
2990	06/04/2018	Refresh Water	Bulk water refill	\$120.00
2991	06/04/2018	R.F. Young	Grade Kookynie - Niagara road	\$11,880.00
2992	06/04/2018	Satellite Television & Radio Australia	Payment on new satellite dish	\$10,175.00
2993	06/04/2018	Shire of Leonora	EHO Services - 14-23 March	\$3,188.64
2994	06/04/2018	Tower Hotel	Accommodation - 28 March	\$376.00
2995	06/04/2018	T.R. Homes	Claim 2 - Youth Centre	\$53,375.83
2996	06/04/2018	Westrac Pty Ltd	Repair bottom pins on blade hitch	\$13,931.19
2997	13/04/2018	Leonora Pharmacy	1 March - 31 March	\$701.03
2998	13/04/2018	Kulbardi Hill Consulting	Kookynie - Niagara Dam Brochures	\$3,432.00
2999	19/04/2018	Carroll & Richardson Flagworld	Anzac & Visitor centre banners	\$944.90
3000	19/04/2018	Arteil (WA) Pty Ltd	5 x Office Chairs	\$1,886.50
3001	19/04/2018	Moki International Pty Ltd	Sound, Internet equipment for resale	\$286.30
3002	19/04/2018	Child Support	Payroll deductions	\$696.68
3003	19/04/2018	Tradelink Pty Limited	27 bags rapid set	\$354.46
3004	19/04/2018	3E Advantage	Smartboard rental	\$374.00
3005	19/04/2018	Elite Shelving & Display Pty Ltd	Display Cabinets for History Room - Visitors Centre	\$2,835.00
3006	19/04/2018	Yeti's Record Management Consultants	Records Management Services	\$1,280.00
3007	19/04/2018	Zenith Australia Group Pty Ltd	Grade washouts	\$8,751.60
3008	19/04/2018	Riklan Emergency Management	Driving licence training	\$792.00
3009	19/04/2018	Algaefree Australia	2 yooevee lamps	\$291.00
3010	19/04/2018	Nexus Minerals Limited	Rates Refund on dead tenements	\$1,994.02
3011	19/04/2018	Australian Taxation Office	PAYG Tax	\$35,212.00
3012	19/04/2018	Beaurepaires	Tyres	\$305.00
3013	19/04/2018	Bergies	Planting and soil conditioner	\$217.80
3014	19/04/2018	Bunnings	13 x 90l Jacaranda trees	\$11,700.91
3015	19/04/2018	Business key	Advertising	\$1,377.20
3016	19/04/2018	C Direct	Telstra pre paid phone cards for resale	\$871.20
3017	19/04/2018	City of Kalgoorlie-Boulder	Staff Training	\$1,701.00
3018	19/04/2018	Toll Ipec Pty Ltd	Freight	\$94.26
3019	19/04/2018	Coyles Mower & Chainsaw Centre	2 x Whippersnippers	\$1,053.00
3020	19/04/2018	Cybersecure	Back up Service - April	\$212.58
3021	19/04/2018	Eagle Petroleum (WA) Pty Ltd	Bulk Fuel - 7,000ltrs	\$10,159.62
3022	19/04/2018	E&MJ Rosher	Service kit & mower blades	\$1,704.45
3023	19/04/2018	Fast Finishing Services	Binding of 6 minute books	\$380.60
3024	19/04/2018	Flex Industries	New fan hub	\$469.94
3025	19/04/2018	Goldline Distributors	Catering supplies	\$115.47
3026	19/04/2018	Goldfields Pest Control	Spray road edges	\$7,610.00
3027	19/04/2018	Menzies Hotel	Accommodation consultant - G. Bone	\$386.50
3028	19/04/2018	Kalgoorlie-boulder Chamber of Commerce	Local Government Sponsorship for Economic Development Conference	\$3,300.00

**Shire of Menzies
Payments for the Month of April 2018**

3029	19/04/2018	KT Cables & Accessories	Isolator switch & battery terminals	\$122.83
3030	19/04/2018	Landgate	Mining Tenement Schedule	\$123.20
3031	19/04/2018	McLeods Barristers & Solicitors	Matter 39040 - Gopel	\$7,681.60
3032	19/04/2018	Shire of Menzies Social Club	Payroll deductions	\$170.00
3033	19/04/2018	Menzies Aboriginal Corporation	Contribution to 30th Anniversary	\$2,000.00
3034	19/04/2018	Metrocount	Metrocount, tube and flaps and freight	\$432.30
3035	19/04/2018	Netlogic Information Services	Setup cso 2-3, admin	\$1,162.50
3036	19/04/2018	Titan Australia	3 x Grader Tyres	\$5,609.56
3037	19/04/2018	Office National	Stationery	\$742.15
3038	19/04/2018	Penns Cartage	Freight for chairs	\$215.60
3039		Cancelled due to incorrect invoices supplied		
3040	19/04/2018	Public Libraries WA	Reimbursement for lost books	\$243.10
3041	19/04/2018	WA Country Health Service	Provision of registered nurse	\$5,658.20
3042	19/04/2018	WML Consultants	Management of Road works	\$9,110.75
3043	19/04/2018	Westrac Pty Ltd	9000 service on grader	\$5,456.19
	12/04/2018	Payroll		\$37,818.55
	26/04/2018	Payroll		\$35,910.39
	30/04/2018	NAB	Funds Transfer to reserve Term Deposit	\$149,078.61
				\$539,610.46

**Shire of Menzies
Payments for the Month of April 2018**

Direct Debit	Date	Name	Description	Amount
1843.1	10/04/2018	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,863.45
1843.2	10/04/2018	Kinetic Superannuation	Superannuation contributions	\$1,057.70
1843.3	10/04/2018	WA Local Govt Superannuation Plan	Payroll deductions	\$1,853.09
1843.4	10/04/2018	Catholic Super	Superannuation contributions	\$757.90
1843.5	10/04/2018	Australian Super	Superannuation contributions	\$505.19
1843.6	10/04/2018	Commonwealth Essential Super	Superannuation contributions	\$184.41
1870.1	03/04/2018	Westnet	Internet for CRC	\$54.99
1872.1	09/04/2018	Telstra	Satellite Phone Charges	\$129.14
1874.1	10/04/2018	National Australia Bank	NAB Connect Charges	\$53.99
1883.1	11/04/2018	Telstra	Office internet	\$624.92
1887.1	24/04/2018	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,701.69
1887.2	24/04/2018	Kinetic Superannuation	Superannuation contributions	\$1,057.69
1877.3	24/04/2018	WA Local Govt Superannuation Plan	Payroll deductions	\$1,833.11
1887.4	24/04/2018	Catholic Super	Superannuation contributions	\$757.90
1887.5	24/04/2018	Australian Super	Superannuation contributions	\$563.76
1887.6	24/04/2018	Commonwealth Essential Super	Superannuation contributions	\$198.87
1890.1	03/04/2018	National Australia Bank	Credit Card expenses	\$5,413.50
1894.1	09/04/2018	Telstra	Office Phones	\$6,453.55
1896.1	16/04/2018	Toyota Finance	Toyota lease	\$1,099.07
1898.1	19/04/2018	Horizon Power	Street Lighting	\$641.90
1900.1	26/04/2018	Cr. G. Dwyer	Sitting Fee	\$3,364.49
1900.2	26/04/2018	Cr. I Baird	Sitting Fee	\$1,289.67
1900.3	26/04/2018	Cr. J. lee	Sitting Fee	\$875.83
1900.4	26/04/2018	Cr. I. Tucker	Sitting Fee	\$875.83
1900.5	26/04/2018	Cr. K. Mader	Sitting Fee	\$875.83
1900.6	26/04/2018	Cr. J. Dwyer	Sitting Fee	\$875.83
1900.7	26/04/2018	Cr. D. Hansen	Sitting Fee	\$875.83
1902.1	27/04/2018	National Australia Bank	NAB Connect Charges	\$49.49
1904.1	30/04/2018	National Australia Bank	Account Fees April	\$45.32
1904.2	30/04/2018	Wright Express Australia	Fuel cards	\$914.19
1907.1	30/04/2018	Water Corporation	Water Charges	\$1,150.37
				\$43,998.50

Shire of Menzies
Payments for the Month of April 2018

Date	Name	Description	Amount
02/03/2018	Bunnings	Collectables consumables - hardware	\$ 17.12
05/02/2018	Bunnings	Operations consumables - signs	\$ 32.05
05/03/2018	Harvey Norman	Admin TV antenna	\$ 71.95
09/03/2018	Qantas	CEO conferences	\$ 674.21
12/03/2018	Woolworths	Consumables	\$ 5.00
12/03/2018	Harvey Norman	Collections DVD player and lights	\$ 176.90
13/03/2018	Cabfare	CEO Conference	\$ 41.89
14/03/2018	Officeworks	Admin IT equipment	\$ 196.00
16/03/2018	Holiday Inn Perth	CEO Conference	\$ 732.46
16/03/2018	ZOOM	Licence	\$ 209.90
16/03/2018	NAB	International bank fee	\$ 6.30
20/03/2018	IGA	Fundraising consumables	\$ 70.09
20/03/2018	Bunnings	Tables	\$ 59.98
23/03/2018	Bunnings	Caravan Park consumables	\$ 50.85
26/03/2018	Kmart	Easter egg hunt for children	\$ 83.00
27/03/2018	Woolworths	Council meals, consumables for activities	\$ 95.67
28/03/2018	NAB	Card Fee	\$ 9.00
07/03/2018	Arboriculture Australia	Arboriculture Australia 2018 Conference - staff	\$ 1,962.00
09/03/2018	Gus Spot messenger	Renewal of subscription	\$ 331.98
09/03/2018	Gus Spot messenger	Renewal of subscription	\$ 304.36
09/03/2018	NAB	International Fee	\$ 9.96
09/03/2018	NAB	International Fee	\$ 9.13
15/03/2018	IRIS	Recordkeeping & Accountability for Councillors - training for Councillor	\$ 149.00
20/03/2018	ABC	Purchase of news program from 6/3/18 featuring a Caravan & Camping and building issue relevant to shire.	\$ 93.50
26/03/2018	HJ Kalgoorlie	Staff refreshments for Rates training	\$ 12.20
28/03/2018	Card fee	Card fee	\$ 9.00
		Direct Debit	\$5,413.50

12.2.3 Transfers to Reserves 2017/2018 – Budget Review

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	FIN.997.1/NAM107
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 May 2018
AUTHOR:	Jeanette Taylor, Manager of Finance & Administration
ATTACHMENT:	12.2.3-1 Transfers to Reserves 2017/2018 – Budget Review 12.2.3-2 Reserves Post Budget Review

COUNCIL RESOLUTION:	No.1420
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MOVED: Cr Jill Dwyer**SECONDED:** Cr Ian Baird

That Council adopt the 2017/2018 Annual Budget Review for consideration of Reserve Fund transfers.

Carried by Absolute Majority 5/0

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council adopt the 2017/2018 Annual Budget Review for consideration of Reserve Fund transfers.

VOTING REQUIREMENTS:

Absolute Majority

IN BRIEF:

The purpose of this item is for Council to adopt the 2017/2018 Annual Budget Review. Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

RELEVANT TO STRATEGIC PLAN:*14.1 Sustainable local economy encouraged*

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

14.4 Heritage & Natural assets conserved

- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 – REG 33A.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

	Adopted Budget including 29 March 2018 Revision	Revision 31.05.2018	Current Budget
Rates Levied	2,924,112	0	2,924,112
Operating Income	5,669,739	0	5,669,739
Operating Expenditure	(7,087,272)	0	(7,087,272)
Non Cash Written Back	2,075,451	0	2,075,451
Capital Income	81,000	0	81,000
Capital Expenditure	(6,532,287)	0	(6,502,287)
Transfer to Reserve	(3,033,935)	(730,500)	(3,764,435)
Transfer from Reserve	272,000	0	272,000
Surplus brought forward 1/7/2017	5,631,192	0	5,631,192
Net Current Surplus / (Deficit)	0	(730,500)	(730,500)

RISK ASSESSMENTS:

OP9 Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration.

OP10 Budgets do not reflect strategic objectives.

OP16 Council's statutory reports provide inaccurate financial information

BACKGROUND:

The Budget Review presented at the Ordinary Meeting of Council on 29 March 2018 outlined a further Budget review for Reserve Transfers to be undertaken in May 2018.

The Budget Review for transfer to Reserves was undertaken by the Chief Executive Officer and Manager of Finance and Administration that identified capital projects that will not be started prior to the 30 June 2018 and therefore needs to be transferred to reserves..

COMMENT:

Attached is the list of Capital Projects that will not be started before the 30 June 2018 and are to be considered for transfer to reserves.

Shire of Menzies**Capital Projects that will not be completed in the 2017/18 financial year and are to be transferred to reserves**

Job	Budget Expense	Actual Expense	Transfer to reserve
C13002 Truck Bay Wilson and Shenton	\$ 250,000.00	\$ 11,000.00	\$ 239,000.00
C10700 Public Toilet - Construction	\$ 90,000.00	\$ -	\$ 90,000.00
C13800 Caravan Park - Solar Project	\$ 100,000.00	\$ -	\$ 100,000.00
Plant & equipment estimated depreciation 1/7/17 to 30/6/18			<u>\$ 301,500.00</u>
Total estimated transfer to reserve			<u>\$ 730,500.00</u>

SHIRE OF MENZIES
For the Period ended
31 May 2018

7. RESERVES - CASH BACKED

	Adopted Amended Budget to 31 March 2018				Amended Budget 31 May 2018		2018 Closing Balance \$
	2018 Opening Balance \$	2018 Transfer to \$	2018 Transfer (from) \$	2018 Closing Balance \$	2018 Transfer to \$	2018 Transfer (from) \$	
Leave reserve	192,460	0	0	192,460	0	0	192,460
Plant reserve	932,561	283,600	(142,000)	1,074,161	301,500	0	1,375,661
Building reserve	1,161,096	750,000	(130,000)	1,781,096	90,000	0	1,871,096
TV reserve	16,789	0	0	16,789	0	0	16,789
Main street reserve	131,578	0	0	131,578	0	0	131,578
Staff amenities reserve	70,915	0	0	70,915	0	0	70,915
Roads reserve	474,836	1,000,000	0	1,474,836	239,000	0	1,713,836
Caravan park reserve	316,747	0	0	316,747	100,000	0	416,747
Rates future claims reserve	47,576	0	0	47,576	0	0	47,576
Bitumen resealing reserve	379,618	0	0	379,618	0	0	379,618
Niagara Dam reserve	800,049	500,000	0	1,300,049	0	0	1,300,049
Waterpark reserve	93,602	0	0	93,602	0	0	93,602
Economic Development Reserve (New Reserve)	0	400,335	0	400,335	0	0	400,335
Waste Management Reserve (New Reserve)	0	100,000	0	100,000	0	0	100,000
	4,617,827	3,033,935	(272,000)	7,379,762	730,500	0	8,110,262

All of the reserve accounts are supported by money held in financial institutions

7. RESERVES - CASH BACKED

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of Reserve	Anticipated date of use	Purpose of the reserve
Leave reserve	Perpetual	To be used to fund annual and long service leave requirements.
Plant reserve	Perpetual	To be used for the purchase of major plant.
Building reserve	Perpetual	To be used for the acquisition of future buildings and renovation of existing buildings.
TV reserve	Perpetual	To be used to fund upgrades to the rebroadcasting equipment.
Main street reserve	Perpetual	Established for the beautification of the main street.
Staff amenities reserve	Perpetual	Established for the purpose of providing staff housing and amenities.
Roads reserve	Perpetual	To be used to fund major road works.
Caravan park reserve	Perpetual	Established for the purpose of providing of upgrading the caravan park.
Rates future claims reserve	Perpetual	Established for future rates claims.
Bitumen resealing reserve	Perpetual	Established to fund future resealing of roads.
Niagara Dam reserve	Perpetual	Established for ongoing upgrade of Niagara Dam valve workings and other maintenance.
Waterpark reserve	Perpetual	Established to provide a waterpark.
Economic Development Reserve (New Reserve)	Perpetual	To provide for new or additional services in the Shire in partnership with Not for Profit organisations
Waste Management Reserve (New Reserve)	Perpetual	To provide for the expansion and rehabilitation of the existing Disposal Sites

12.2.4 Amended Fees and Charges

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	FIN.997.1/NAM106
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 May 2018
AUTHOR:	Jeanette Taylor, Manager Finance & Administration
ATTACHMENT:	12.2.4-1 Fees & Charges proposed for the year ending 30 June 2019

COUNCIL RESOLUTION:	No.1421
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MOVED: Cr Justin Lee**SECONDED: Cr Ian Baird***That Council*

1. *Adopt the amended Fees and Charges as attached (Attachment 1)*
2. *Advertise the amended Fees and Charges in accordance with the Local Government Act 1995 with the adoption date of 1 July 2018*

*Carried by Absolute Majority 5/0***OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council

1. Adopt the amended Fees and Charges as attached (Attachment 1)
2. Advertise the amended Fees and Charges in accordance with the Local Government Act 1995 with the adoption date of 1 July 2018

VOTING REQUIREMENTS:

Absolute Majority

IN BRIEF:

For Council to adopt the proposed amended Fees and Charges to be effective from 1 July 2018 and accept for advertising.

RELEVANT TO STRATEGIC PLAN:*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government Act 1995 (as amended) Section 6.16 (3) Imposition of Fees and Charges
Local Government Act 1995 (as amended) Section 6.19 Notice of Fees and Charges

POLICY IMPLICATIONS: N/A

FINANCIAL IMPLICATIONS:

Fees and Charges as amended will be reflected in the Annual Budget for the year ending 30 June 2019

RISK ASSESSMENTS:

OP9 Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration.

OP16 Council's statutory reports provide inaccurate financial information.

BACKGROUND:

It is proposed to adopt amended Fees and Charges for the year ending 30 June 2019 prior to the adoption of the Budget for the year ending 30 June 2018 to ensure the new schedule can take effect 1 July 2018.

COMMENT:

All fees and charges are inclusive of goods and services tax (GST) where GST is applicable.

Charges Amended

- | | | |
|--|---------|----------------|
| • Council Meeting Agenda - hard copy with attachments | \$15.00 | (from \$11.00) |
| • Faxes Received per sheet | \$ 0.60 | (from \$0.30) |
| • Laminating – A4 colour per sheet | \$ 3.50 | (from \$2.90) |
| • Orders & Requisitions – per assessment | \$65.00 | (from \$60.00) |
| • Rate Enquiry Fee – per assessment (1-3 Enquiries) | \$15.00 | (from \$12.50) |
| • Rate Enquiry Fee - per half hour – bulk enquiries min charge | \$40.00 | (from \$30.00) |

Charges Deleted

- Float Trailer & 6 Wheel Truck – per hour
- Grid Moulds – per day

Charges Added

- Council Meeting Agenda - hard copy - no attachments \$5.00

Charge Descriptions Changed

From Mercedes Truck & Trailer Hire - per hour
To Mercedes Truck & Side Tipper Trailer Hire - per hour

From Float Trailer + 6 Wheel Truck - per hour
To Mack Truck & Water Cart Hire - per hour

COUNCIL RESOLUTION:**No.1422****MOVED: Cr Jill Dwyer****SECONDED: Cr Ian Tucker**

Council moved that the meeting be adjourned at 2.45pm for refreshment purposes.

Carried 5/0

COUNCIL RESOLUTION:**No.1423****MOVED: Cr Jill Dwyer****SECONDED: Cr Ian Tucker**

Council moved that the meeting be reconvened at 3.00pm.

Carried 5/0

Cr Keith Mader entered the meeting at 3.01pm



2018/2019 FEES AND CHARGES

GENERAL		
Photocopying - per A4 sheet	\$ 0.60	inc GST
Photocopying - per A3 sheet	\$ 0.85	inc GST
Council Meeting Agenda - hard copy. (Free when attending Council Meeting or on website)	\$ 15.00	inc GST
Council Minutes - hard copy with attachments. (Free on website)	\$ 15.00	inc GST
Council Minutes - hard copy without attachments. (Free on website)	\$ 5.00	inc GST
Electoral Rolls - per roll - set by the Electoral Act	\$ 15.00	GST Free
Faxes Sent - minimum charge	\$ 2.20	inc GST
Faxes Received - per sheet	\$ 0.60	inc GST
Rate Refund Admin Fee - per assessment	\$ 25.00	inc GST
Laminating - A4 colour per sheet	\$ 3.50	inc GST
Laminating - A3 colour per sheet	\$ 4.40	inc GST
Orders & Requisitions - per assessment	\$ 65.00	inc GST
Rate Enquiry Fee - per assessment (1-3 enquiries)	\$ 15.00	inc GST
Rate Enquiry Fee - per half hour - bulk enquiries (minimum charge)	\$ 40.00	inc GST
Water from Standpipe - per 1,000 litres	\$ 15.00	inc GST
Domestic Refuse Removal - first bin, per annum (issued with rates notice)	\$ 135.00	GST Free
Domestic Refuse Removal - second bin or non rateable properties	\$ 135.00	plus GST
Room Hire - per day - alcohol consumed - \$250 bond	\$ 80.00	inc GST
Room Hire - per day - no alcohol consumed - \$100 bond	\$ 80.00	inc GST
Room Hire - per day - Community purpose - \$100 bond - or amenity fee \$1.50 per person per day	\$ - \$ 1.50	inc GST
PRIVATE WORKS (MUST BE APPROVED BY CEO)		
Grader Hire - per hour	\$ 224.00	inc GST
Mercedes Truck & Side Tipper Trailer Hire - per hour	\$ 194.00	inc GST
Mack Truck & Trailer Hire - per hour	\$ 244.00	inc GST
Light Truck - Hino - per hour	\$ 124.00	inc GST
Backhoe - per hour	\$ 120.00	inc GST
Loader - John Deere - per hour	\$ 129.00	inc GST
Mack Truck & Water Cart Hire - per hour	\$ 244.00	inc GST
Skid Steer (Caterpillar) - per hour	\$ 99.00	inc GST
Labour hire - per hour	\$ 55.00	inc GST
Whipper Snipper - per hour	\$ 70.00	inc GST
Lawn Mower - per hour	\$ 64.00	inc GST
<i>Please Note - no dry hire of machinery</i>		
SULLAGE/WASTE REMOVAL		
Oil - no charges if delivered to Menzies Shire Depot	\$ -	
Sewerage deposited in Sewer Ponds - per litre	\$ 0.03	inc GST



2018/2019 FEES AND CHARGES

CARAVAN PARK		
<i>* Family is defined as "a group of UP TO seven related people (two of whom may be over 18 years of age) i.e. One adult and up to six minors or two adults and up to five minors."</i>		
Non-Powered Site - Day Rate*	\$ 22.00	inc GST
Non-Powered Site - Weekly Rate*	\$ 100.00	inc GST
Powered Site - Day Rate*	\$ 30.00	inc GST
Powered Site - Weekly Rate*	\$ 165.00	inc GST
Chalet - 1 bedroom	\$ 100.00	inc GST
Chalet - additional days	\$ 50.00	inc GST
Chalet - 2 bedrooms	\$ 125.00	inc GST
Chalet - additional days	\$ 50.00	inc GST
Showers - per person	\$ 5.00	inc GST
Washing Machine - per load	\$ 3.00	inc GST
Dryer - per load	\$ 3.00	inc GST
STAFF HOUSING RENTAL		
Housing Rental - per week	\$ 45.00	GST Free
INTERNET USE (for use of computers at Community Resource Centre)		
15 Minutes	\$ 3.00	inc GST
30 Minutes	\$ 5.00	inc GST
45 Minutes	\$ 8.00	inc GST
60 Minutes	\$ 10.00	inc GST
8 Hours	\$ 20.00	inc GST
Internet access is free for 15 minutes per session - users will require a Voucher with access code.		
ADVERTISING IN MENZIES MATTERS		
Quarter Page - per issue	\$ 5.00	inc GST
Half Page - per issue	\$ 10.00	inc GST
Whole Page - per issue	\$ 20.00	inc GST
COMMUNITY POST BOX LEASE		
Small Box - per annum	\$ 25.00	inc GST
Large Box - per annum	\$ 50.00	inc GST



2018/2019 FEES AND CHARGES

DOG FEES AND CHARGES - STATUTORY (DOG ACT, 1976)

Annual Registration - Sterilised Dog or Bitch*	\$ 20.00	inc GST
Annual Registration - Unsterilised Dog or Bitch	\$ 50.00	inc GST
Three Year Registration - Sterilised Dog or Bitch*	\$ 42.50	inc GST
Three Year Registration - Unsterilised Dog or Bitch	\$ 120.00	inc GST
Life Registration - Sterilised Dog or Bitch*	\$ 100.00	inc GST
Life Registration - Unsterilised Dog or Bitch	\$ 250.00	inc GST
Concessions - Guide Dogs	\$ -	
Concessions - Dogs used for Droving/Tending Stock - 25% of Fee	25% of Fee	inc GST
Concessions - Dogs owned by Pensioners - 50% of Fee	50% of Fee	inc GST
Concessions - Registration after 31 May - 50% of Fee	50% of Fee	inc GST
Impounding Fees - As per Dog Act & Regulations	\$ 100.00	inc GST
Microchipping	At Cost	inc GST

** Must sight certificate signed by a Registered Vet, a Statutory Declaration or sight ear tattoo for Sterilisation Concession*

All dogs three months of age + must be licenced. Licences are due on November 1 of each year and can be paid at the Shire of Menzies Administration office during normal office hours.

In respect of every first registration made after 31 May, in any year, only one half of the registration fee shall be payable. Renewals are to take effect from 1 November in any year, within the preceding period period of 21 days from and including 11 October

CAT FEES AND CHARGES - STATUTORY (CAT REGULATIONS 2012)

Annual Registration	\$ 20.00	inc GST
Three Year Registration	\$ 42.50	inc GST
Life Registration	\$ 100.00	inc GST
Pensioners	50% of Fee	inc GST
Microchipping	At Cost	inc GST

HEALTH

Lodging House Licence Per Annum	\$ 225.00	GST Free
Lodging House New Registration	\$ 125.00	GST Free
Eating House Application	\$ 120.00	GST Free
Notification of New Food Business	\$ 55.00	GST Free
Registration Fee of New Food Business	\$ 150.00	GST Free
Low Risk Food Business Registration Renewal - Annual	\$ 120.00	GST Free
Medium Risk Food Business Registration Renewal - Annual	\$ 235.00	GST Free
Request for Inspection/Service/Advise - Per Hour	\$ 130.00	inc GST

STATUTORY - HEALTH ACT, 1911

Septic Tank Application Fee	\$ 118.00	GST Free
Septic Tank Installation Fee	\$ 118.00	inc GST
Septic Tank Inspection Fee	\$ 40.00	inc GST



2018/2019 FEES AND CHARGES

TOWN PLANNING		
Town Planning Scheme Amendment - text based only plus advertising costs	\$ 600.00	inc GST
Town Planning Scheme Amendment - minor plus advertising costs	\$ 1,320.00	inc GST
Town Planning Scheme Amendment - major plus advertising costs	\$ 2,640.00	inc GST
Planning Application for all Land Uses other than "P" (Permitted) uses as set out in the Zoning Table		
- Not more than \$50,000	\$ 147.00	GST Free
- More than \$50,000 but less than \$500,000	0.32% of the estimated cost of development	GST Free
- More than \$500,000 but not more than \$2.5 Million	\$1,700 + 0.257% for every \$1 in excess of \$0.5m	GST Free
- More than \$2.5 Million but not more than \$5 Million	\$7,161 + 0.206% for every \$1 in excess of \$2.5m	GST Free
- More than \$5 Million but not more than \$21.5 Million	\$12,633 + .123% for every \$1 in excess of \$5m	GST Free
- More than \$21.5 Million	\$ 34,196.00	GST Free
Inspection/ Assessment of Potential Home-Based Businesses, other than Home Occupation as Defined by the Town Planning Scheme.	\$ 60.00	GST Free
Home Occupation - Initial Application	\$ 215.00	GST Free
Home Occupation - Annual Fee	\$ 70.00	GST Free
Zoning & Other Information Enquiry (Non Resident), or provide Zoning Certificate	\$ 73.00	GST Free



2018/2019 FEES AND CHARGES

BUILDING FEES					
Building Act 2011 - Fees and Levies					
Item	Building Classification	Multiplier	Trigger	Minimum or Set Fee	Application Fee
Certified Application for a Building Permit	1a & 10	0.19%	\$ 48,421	\$ 97.70	GST Free
Certified Application for a Building Permit	1b, 2 - 9	0.09%	\$ 102,222	\$ 97.70	GST Free
Uncertified Building Application	1a & 10	0.32%	\$ 28,750	\$ 97.70	GST Free
Demolition Permit	1a & 10	-	Fixed	\$ 97.70	GST Free
Demolition Permit	1b, 2 - 9	Per storey	Per Storey	\$ 97.70	GST Free
Occupancy Permit - Completed Building	-	-	Fixed	\$ 97.70	GST Free
Temporary Occupancy Permit - Incomplete Building	-	-	Fixed	\$ 97.70	GST Free
Modification of an Occupancy Permit	-	-	Fixed	\$ 97.70	GST Free
Occupancy Permit for a Permanent Change to Classification	-	-	Fixed	\$ 97.70	GST Free
Occupancy Permit or Building Approval Certificate for Strata or Subdivision	-	\$10.80 / Unit	No. of Units	\$ 107.70	GST Free
Occupancy Permit - Unauthorised Works	-	0.18%	\$ 51,111	\$ 97.70	GST Free
Building Approval Certificate - Unauthorised Building Work	-	0.38%	\$ 24,210	\$ 97.70	GST Free
Building Approval Certificate for Existing Building - Authorised Building Work	-	-	Fixed	\$ 97.70	GST Free
Extend Time which an Occupancy Permit or Building Approval Certificate has Effect	-	-	Fixed	\$ 97.70	GST Free
Building Services Levy (BSL) - (Former Builders Registration Board Levy - BRB)					
Item	Building Classification	Multiplier	Trigger	Minimum or Set Fee	
Building Permit Certified or Uncertified over \$45,000	All	0.137%	>\$45,000	-	
Building Permit Certified or Uncertified over \$45,000 or under	All	-	= < \$45000	\$ 61.65	
Demolition Licence	All	0.137%	>\$45,000	-	
Demolition Licence	All	-	= < \$45000	\$ 61.65	
Occupancy Permit	All	-	Fixed	\$ 61.65	
Building Approval Certificate	All	-	Fixed	\$ 61.65	
Unauthorised Building Work over \$45,000	All	0.274%	>\$45,000	-	
Authorised Building Work \$45,000 or under	All	-	= < \$45000	\$ 81.00	
Construction Training Fund (CTF) - (Former BCITF Levy)					
Item	Building Classification	Multiplier	Trigger	Minimum or Set Fee	
All Building Permits	All	0.20%	>\$20,000	-	

General Notes:

A **Certified Application** has a Certificate of Design Compliance prepared by a Registered Building Surveyor before the application is lodged.

Uncertified Applications can be lodged with the Local Government Authority as usual. They will be assessed and if approved will be issued with a Certificate of Design Compliance and a Building Permit.

12.2.5 Differential Rating

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	FIN.997.1/NAM108
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	28 May 2018
AUTHOR:	Jeanette Taylor, Manager of Finance & Administration
ATTACHMENT:	12.2.5-1 Rate Modelling May 2018 12.2.5-2 Objects and Reasons for Rating in the Shire of Menzies 2018/2019

COUNCIL RESOLUTION:	No.1424
----------------------------	----------------

MOVED: Cr Ian Baird**SECONDED: Cr Justin Lee***That Council***1) Adopt for advertising, differential rates for the year ending 30 June 2019****a) Gross Rental Value (GRV)**

- | | | |
|----------------------|------------------------|----------------------|
| i. GRV Vacant | 8.49c in dollar | minimum \$200 |
| ii. GRV | 8.47c in dollar | minimum \$317 |

b) Unimproved Value (UV)

- | | | |
|-----------------------------------|-------------------------|----------------------|
| i. UV Mining Operational | 16.26c in dollar | minimum \$317 |
| ii. UV Mining Exploration | 14.73c in dollar | minimum \$280 |
| iii. UV Mining Prospecting | 14.51c in dollar | minimum \$248 |
| iv. UV Other | 8.14c in dollar | minimum \$317 |

2) Endorse the Objects of Rating and Reasons**3) Consider objections received at the 28 June 2018 meeting of Council.****Carried by Absolute Majority 6/0****Note: Reason for change from Officer Recommendation***Council unanimously agreed on Option 2.*

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council

- 1) Adopt for advertising, differential rates for the year ending 30 June 2019
 - a) Gross Rental Value (GRV)
 - i. GRV 8.46c in dollar minimum \$200
 - b) Unimproved Value (UV)
 - i. UV Mining 15.50c in dollar minimum \$317
 - ii. UV Other 8.15c in dollar minimum \$317
- 2) Endorse the Objects of Rating and Reasons
- 3) Consider objections received at the June 2018 meeting of Council.

VOTING REQUIREMENTS:

Absolute Majority

IN BRIEF:

The rate modelling May 2018 (attached) has been calculated using four different scenarios;

- Model 1 – Same rate in dollar set for 2017/2018
- Model 2 - Forecast Local Government Cost Index (LGCI) of 1.8% overall, except GRV Vacant minimum will remain the same at \$200
- Model 3 – Reduce rating categories to three types – GRV (8.46%RID, minimum \$200), UV Mining (15.5%RID, minimum \$317) and UV Other (8.15%RID minimum \$317)

Model 1 Using the same rate in dollar set for 2017/2018 results in an increase in rate funding of \$22,609 (0.73%). This model reflects the growth in the property and Gross Rental Valuations but does not reflect the forecast of 1.8% increase of the operating budget for 2018/19 as resolved by the Audit Committee 22 March 2018 (minutes accepted Ordinary Council meeting 29 March 2018).

Model 2 Using the forecast of 1.8% increase of the operating budget for 2018/19 as resolved by the Audit Committee 22 March 2018 results in an increase in rate funding of \$70,231 (2.27%). GRV Vacant Minimum has remained the same at \$200. This model reflects the growth in the property and Gross Rental Valuations and the forecast of 1.8% increase of the operating budget for 2018/19 but does not allow for economic growth in the shire.

Model 3 This model condenses the rating categories from seven to three resulting in an increased rate funding.

GRV – comprises of GRV Vacant and GRV General.

The rate in dollar variances between these two rating categories in 2017/2018 was minimal. This model increases the rate in dollar by 1.8% but reduces the Minimum to \$200 for GRV Vacant. In 2017/2018 GRV Vacant had 8 properties on the minimum of \$311, therefore reducing the minimum is immaterial.

UV Mining – comprises of UV Mining, UV Exploration and UV Prospecting)

The rate in dollar for UV Mining, UV Exploration and UV Prospecting varied by 1.46 cents. This model proposes to set a rate in dollar at 15.5 cents, calculated as the average of the rate revenue for the categories divided by the number of properties (excludes minimum). The minimum for this category has been set at \$317.

UV Other – comprises of UV Pastoral and UV Other.

The rate in dollar for UV Pastoral and UV Other in 2017/2018 were the same. This model proposes to set a rate in dollar at 8.15 cents, calculated using last year's rate of 8 cents increased by 1.8%. The minimum for this category has also been raised by 1.8% and set at \$317.

This model reflects the growth in the property and Gross Rental Valuations but does not reflect the forecast of 1.8% increase of the operating budget for 2018/19 and does not allow for economic growth in the shire.

RELEVANT TO STRATEGIC PLAN:*14.3 Active civic leadership achieved*

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

STATUTORY AUTHORITY:

Local Government Act 1995 Section 6.36

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Financial Management Standards in relation to the delivery of Council services.

RISK ASSESSMENTS:

- OP14** Council does not raise the correct level of income
- OP32** Lack of working capital to meet Council's financial commitments
- OP49** Inability to fund the maintenance, replacement and renewal of infrastructure assets

BACKGROUND:

Each year, prior to adopting the Annual Budget, Council's which decide to use differential rates must, in compliance with the Local Government Act 1995 (the Act) Section 6.36, advertise the proposed rate in the dollar (RID) and minimum rates for those categories to be using the differential option.

At the Audit Committee Meeting of 22 March 2018, Minutes accepted at the Ordinary Council Meeting on 29 March 2018, the forecast for the Local Government Cost Index for the year ending 30 June 2019 of 1.8% was set as the base increase for the operating budget for the year ending 30 June 2019.

The intent to Differentially rate must be advertised in a statewide circulating newspaper **no earlier than 1 May** and must be advertised for a period for objections of no less than twenty-one days.

COMMENT:

The valuations that form the rate base are set by the Valuer General. Council must determine the rate in the dollar to set to return sufficient income to ensure the effective operations of council for the forthcoming year.

Differential rates as proposed meets the requirements of the Act. State wide advertising will be undertaken.

Shire of Menzies
Rate Modelling May 2018

1 Same Rate in \$ as 17/18 year

Code	Total Props	UV Value	GRV Value	Min Amts	UV %	GRV %	Calculated Rates	Props on Min	Concession	Actual Rates to Raise	% Var Exp	% Var LY
1 00	30	\$ 9,200.00	\$ 2,724.00				\$ -		0.00	\$ -		
2 01	205	\$ -	\$ 62,172.00	\$ 200.00		8.3400	\$ 5,185.70	201	0.00	\$ 41,947.73	708.91	0.19
3 02	40	\$ -	\$ 2,505,965.00	\$ 311.00		8.3200	\$ 208,496.33	11	0.00	\$ 210,643.28	1.02	0.29
4 09	273	\$ 12,608,592.00	\$ -	\$ 311.00	15.9700		\$ 2,013,592.24	61	0.00	\$ 2,024,747.45	0.55	3.27
5 10	27	\$ 750,995.00	\$ -	\$ 311.00	8.0000		\$ 60,079.60	8	0.00	\$ 61,220.16	1.89	0.00
6 12	64	\$ 308,000.00	\$ -	\$ 311.00	8.0000		\$ 24,640.00	3	0.00	\$ 25,037.00	1.61	0.00
7 13	448	\$ 4,342,763.00	\$ -	\$ 275.00	14.7300		\$ 639,689.33	181	0.00	\$ 663,929.58	3.78	8.40
8 14	315	\$ 526,005.00	\$ -	\$ 244.00	14.5100		\$ 76,323.35	144	0.00	\$ 92,368.20	21.02	6.23
9 99							\$ -		0.00	\$ -		
	<u>1,402</u>	<u>\$ 18,545,555.00</u>	<u>\$ 2,570,861.00</u>				<u>\$ 3,028,006.55</u>	<u>609</u>		<u>\$ 3,119,893.40</u>		

2 Rate increase of 1.8% (except GRV - Vacant Minimum same as 17/18)

Code	Total Props	UV Value	GRV Value	Min Amts	UV %	GRV %	Calculated Rates	Props on Min	Concession	Actual Rates to Raise	% Var Exp	% Var LY
1 00	30	\$ 9,200.00	\$ 2,724.00				\$ -		0.00	\$ -		
2 01	205	\$ -	\$ 62,172.00	200.00		8.4900	\$ 5,277.99	201	0.00	\$ 41,979.17	695.36	0.27
3 02	40	\$ -	\$ 2,505,965.00	317.00		8.4700	\$ 212,255.26	11	0.00	\$ 214,445.24	1.03	2.10
4 09	273	\$ 12,608,592.00	\$ -	317.00	16.2600		\$ 2,050,157.06	61	0.00	\$ 2,061,536.36	0.55	5.14
5 10	27	\$ 750,995.00	\$ -	317.00	8.1400		\$ 61,131.00	8	0.00	\$ 62,295.97	1.90	1.75
6 12	64	\$ 308,000.00	\$ -	317.00	8.1400		\$ 25,071.20	3	0.00	\$ 25,476.82	1.61	1.75
7 13	448	\$ 4,342,763.00	\$ -	280.00	14.7300		\$ 639,689.33	181	0.00	\$ 664,834.58	3.93	8.55
8 14	315	\$ 526,005.00	\$ -	248.00	14.5100		\$ 76,323.35	145	0.00	\$ 92,946.98	21.78	6.90
9 99							\$ -		0.00	\$ -		
	<u>1,402</u>	<u>\$ 18,545,555.00</u>	<u>\$ 2,570,861.00</u>				<u>\$ 3,069,905.19</u>	<u>610</u>		<u>\$ 3,163,515.12</u>		

3 Combine (GRV and GRV vacant), (UV Mining, Exploration and Prospecting), (UV Pastoral and UV Other)

Code	Total Props	UV Value	GRV Value	Min Amts	UV %	GRV %	Calculated Rates	Props on Min	Concession	Actual Rates to Raise	% Var Exp	% Var LY
1 00	30	\$ 9,200.00	\$ 2,724.00				\$ -		0	\$ -		
2 01	245	\$ -	\$ 2,568,137.00	200		8.46	\$ 217,265.01	209	0	\$ 255,109.10	17.41	1.27
3 09	1036	\$ 17,477,360.00	\$ -	317	15.5		\$ 2,708,992.62	436	0	\$ 2,777,616.23	2.53	4.42
4 10	91	\$ 1,058,995.00	\$ -	317	8.15		\$ 86,308.10	11	0	\$ 87,876.34	1.81	1.87
5 99							\$ -		0	\$ -		
	<u>1,402</u>	<u>\$ 18,545,555.00</u>	<u>\$ 2,570,861.00</u>				<u>\$ 3,012,565.73</u>	<u>656</u>		<u>\$ 3,120,601.67</u>		

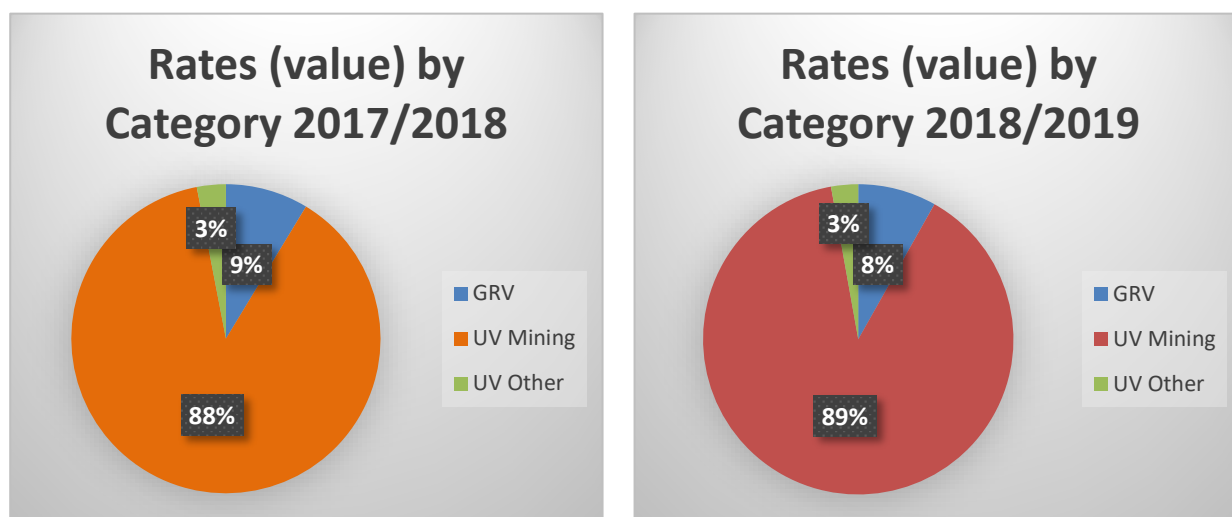


Objects and Reasons for Rating in the Shire of Menzies

The objective for all Council's rates is to meet the shortfall between planned expenditures and expected revenues in order to achieve a balanced budget.

In arriving at the proposed rate in the dollar and minimum payments, Council has taken into consideration many factors and attempted to balance the need for revenue to fund essential services, facilities and infrastructure to the entire community, given the funding variability from grants and other income sources, the shire looks to mining to be able to ensure funds are available.

The balance and contribution by each of the categories of ratepayers is materially the same. The reduced Minimum for GRV Other is to encourage owners of vacant lots in town to retain ownership and not hand the blocks back to the shire. The increase in all sectors reflects the changes to the rate in the dollar of this sector.



Rates Increase for 2018/2019.

For the 2018/2019 Council has agreed to combine rating categories as follows:

GRV = GRV Vacant and GRV General

UV Mining = UV Mining, UV Exploration and UV Prospecting

UV Other = UV Pastoral and UV Other

This will increase the overall rate yield by at least 0.88%

Basis of Rating

The basis for calculating property rates are the Gross Rental Value (GRV) and Unimproved Value (UV) provided for individual properties by Landgate's Property and Valuations area. A property's GRV represents the amount of the gross rental the land might obtain if it is let on a tenancy from year to year. A property's UV means the amount the land may reasonably be expected to obtain if it was sold and assuming no improvements to the land.

Updated Valuations

Updated unimproved values for rural properties are provided every year and updated gross rental values for residential, commercial and special rural properties are provided every five years.

Council's approach for 2018/2019 is to.....

GRV Vacant Land	from 8.34 c to 8.46c	minimum from \$200 to \$200
GRV improved Land	from 8.32c to 8.46c	minimum from \$306 to \$200
UV Mining Lease	from 15.97c to 15.50c	minimum from \$306 to \$317
UV Prospecting Lease	from 14.51c to 15.50c	minimum from \$240 to \$317
UV Exploration Lease	from 14.73c to 15.50c	minimum from \$270 to \$317
UV Other (includes Pastoral and Kookynie Townsite)	from 8.00c to 8.15c	minimum from \$306 to \$317

Objects and Reasons for Differential Rates.**GROSS RENTAL VALUE (GRV).**

Covers properties within the Townsite of Menzies and one mining camp. The average Townsite non-vacant property rate is \$555. Of the 38 properties in this category, only six attract rates in excess of \$500. Four of the six are commercial premises, and two are multi residential.

The majority of the properties rated GRV are vacant lots. The minimum of \$200 has been set for these vacant lots. This represents a contribution to the community of \$3.85 per week, which although below expectation is considered to be fair to encourage owners of vacant blocks in town to retain ownership and not hand the blocks back into the Shire.

The Council resolves to apply a minimum of \$200 per property to the 209 properties rated as GRV Vacant to recognize the difficulty of developing land in Menzies. A more onerous rating position may result in properties being surrendered to the shire.

UNIMPROVED VALUATIONS (UV)

Mining, Exploration and Prospecting Leases have been combined into one rating category as the previous difference in the Rate in Dollar for the three categories was minimal. The minimum has been increased to \$317 (previously UV Mining \$311, UV Exploration \$275 and UV Prospecting \$244)

As per previous years, the differential rate for UV Pastoral and Other has been set taking into account issues of rating equity including capacity to pay. The Pastoral and Other sector are increasingly taking the opportunities afforded to them to diversify, and it is believed that the capacity to pay for this sector has improved.

Objects and Reasons for Minimum Rates

The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount. A minimum rate for UV Mining Exploration and UV Mining Prospecting categories has been set lower than other rating categories to reflect the Shire's goal to encourage mining in the district.

12.3 WORKS AND SERVICES**12.3.1 Works Report for April 2018**

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	ROA.860.1/NAM99
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	9 May 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.3.1-1 Capital Works Report – Streets Roads and Bridges

COUNCIL RESOLUTION:**No.1425****MOVED: Cr Ian Tucker****SECONDED: Cr Ian Baird***That Council receive the Works Report for April 2018.**Carried 6/0***OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council receive the Works Report for April 2018.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Councils annual works program is now underway, with no outstanding items from prior years.

RELEVANT TO STRATEGIC PLAN:*14.1 Sustainable local economy encouraged*

- The prevention of fire risk throughout the community.
- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.

14.4 Heritage & Natural assets conserved

- Our natural environment will be protected and preserved for future generations.
- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

No Risk Assessment has been undertaken relating to this item.

BACKGROUND:

The Shire manages the Works section with a permanent staff of a Works Supervisor, and 4.5 full time equivalent workers. Additional resources are contracted as required.

COMMENT:

The following is a brief report of the monthly activities extracted from the report to the Chief Executive Officer from Paul Warner, Works Supervisor.

April 2018

- Shire Grader maintenance grading – Bullfinch Road
- Contract Grader Maintenance – Kookynie and Yarri Roads
- Concrete Pads and new cabling for new Satellite dishes in progress. The dishes are due to arrive in Australia on 12 June 2018. Installation dates will be advised as soon as we have them.
- Contractors have commenced Pinjin Road Re-sheeting. This will be followed by Yarri Road re-sheet.
- Grids to be installed during May.
- Preparation works for paths and crossovers in Menzies Townsite.

Time has been spent preparing the Menzies Town site for the upcoming Cyclassic. These duties have been combined with increased services to Niagara Dam and Lake Ballard free camp sites to accommodate the increase in use.

Attached is a report for Road Construction. Whilst some allocations between jobs are still to be processed, the report provides an excellent over-view of the status of jobs at 30 April 2018.

**Shire of Menzies
2017 2018**

**Operating Jobs - linked to General Ledger Accounts as at 30 April 2018
% against Total**

Transport

Streets, Roads, Bridges & Depot Construction -

Budget Revenue	Actual Revenue	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD	Budget Net	Actual Net
195,000	-	CR0002	Evanston- Menzies Road Crsf	(292,800)	(1,851)	(1,851)	0.02%	(97,800)	(1,851)
195,000	-	Sub Total - 12101		(292,800)	(1,851)	(1,851)	0.02%	(97,800)	(1,851)
778,000	614,354	CR0001	Menzies Northwest Road R2R	(778,000)	(790,131)	(790,131)	100.00%	-	(175,777)
180,000	-	CR0012	Connie Sue R2R Remote Aboriginal Access Roads	(200,000)	-	-	0.00%	(20,000)	-
958,000	614,354	Sub Total - 12104		(978,000)	(790,131)	(790,131)	108.79%	(20,000)	(175,777)
-	-	CR0014	Menzies Nw Rd	-	(26,356)	(25,573)	100.00%	-	(25,573)
-	-	CR0015	Evanstone Menzies Rd Black Spot	-	(4,916)	(4,916)	100.00%	-	(4,916)
-	-	Sub Total - 12105		-	(31,273)	(30,490)	100.00%	-	(30,490)
-	-	CR0007	Menzies North West Road	-	(205)	(205)	100.00%	-	(205)
146,223	188,958	CR0009	Tjunjuntjarra Access Road	(219,335)	(81,348)	(81,348)	-1.47%	(73,112)	107,611
-	-	CR0010	Main Street Menzies Upgrade	-	(5,400)	(5,400)	100.00%	-	(5,400)
-	-	CR0011	Connie Sue	-	(286,955)	(286,955)	100.00%	-	(286,955)
-	-	CR0032	Town Site Reseal	(200,000)	(3,511)	(3,511)	0.02%	(200,000)	(3,511)

Shire of Menzies**2017 2018****Operating Jobs - linked to General Ledger Accounts as at 30 April 2018****% against Total****Transport****Streets, Roads, Bridges & Depot Construction -**

Budget Revenue	Actual Revenue	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD	Budget Net	Actual Net
146,223	188,958		Sub Total - 12106	(419,335)	(377,418)	(377,418)	0.69%	(273,112)	(188,459)
-	-	CR0008	Footpaths- Walsh & Kensington Streets	-	(332)	(332)	100.00%	-	(332)
-	-		Sub Total - 12108	-	(332)	(332)	100.00%	-	(332)
-	381,667	CR0004	Evanston Menzies Road Rrg	(280,000)	(313,384)	(313,384)	-0.24%	(280,000)	68,283
176,667	176,667	CR0005	Yarri Road Rrg	(265,167)	(188,354)	(188,354)	0.13%	(88,500)	(11,687)
337,985	424,652	CR0013	Menzies Northwest Rd Rrg	(382,985)	(289,347)	(289,347)	-3.01%	(45,000)	135,305
220,000	88,000	CR0040	Pinjin Road Rrg	(330,000)	-	-	-0.80%	(110,000)	88,000
734,652	1,070,986		Sub Total - 12109	(1,258,152)	(791,084)	(791,084)	-0.53%	(523,500)	279,902
-	-	CR0006	Shire House Crossovers	(30,000)	-	-	0.00%	(30,000)	-
-	-		Sub Total - 12110	(30,000)	-	-	0.00%	(30,000)	-
-	-	C12100	Bicycle Path Construction	(50,000)	(90,948)	(24,262)	0.49%	(50,000)	(24,262)

Shire of Menzies**2017 2018****Operating Jobs - linked to General Ledger Accounts as at 30 April 2018****% against Total****Transport****Streets, Roads, Bridges & Depot Construction -**

Budget Revenue	Actual Revenue	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD	Budget Net	Actual Net
-	-		Sub Total - 12112	(50,000)	(90,948)	(24,262)	0.49%	(50,000)	(24,262)
-	-	C12101	Depot Extension	(30,000)	(11,517)	(11,517)	0.38%	(30,000)	(11,517)
-	-		Sub Total - 12120	(30,000)	(11,517)	(11,517)	0.38%	(30,000)	(11,517)
-	-	C12103	Bores To Support Road Works	(30,000)	(14,100)	(14,100)	0.47%	(30,000)	(14,100)
-	-	C12104	Grid Replacement Program	(32,000)	(22,004)	(22,004)	0.69%	(32,000)	(22,004)
-	-		Sub Total - 12140	(62,000)	(36,103)	(36,103)	0.58%	(62,000)	(36,103)
1,300,000	-	WR000	Wandrra Funding - Associated Costs (Wml) n	(1,300,000)	(42,202)	(26,362)	100.00%	-	(26,362)
1,300,000	-		Sub Total - 12145	(1,300,000)	(42,202)	(26,362)	100.00%	-	(26,362)

Shire of Menzies

2017 2018

Operating Jobs - linked to General Ledger Accounts as at 30 April 2018

% against Total

Transport

3,333,875	1,874,298	Streets, Roads, Bridges & Depot Construction	(4,420,287)	(2,172,859)	(2,089,550)	0.20%	(1,086,412)	(215,252)
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12.4 COMMUNITY DEVELOPMENT**12.4.1 Community Development Report for the Month of April 2018**

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	CS860.1/NAM98
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	9 May 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.4.1-1 Operating Jobs as at 30 April 2018
COUNCIL RESOLUTION:	No.1426

MOVED: Cr Justin Lee**SECONDED:** Cr Keith Mader

That Council receive the report of the activities for Community Development for April 2018.

Carried 6/0

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council receive the report of the activities for Community Development for April 2018.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The Menzies Community Resource Centre, Visitor Centre. Community Postal Agency and Caravan Park operate from the Lady Shenton Building on the corner of Brown and Shenton Streets.

This report also addresses other areas of Tourism and area promotion such as the operating of camping facilities at Lake Ballard and Niagara Dam, and contribution to Community Groups for activities.

RELEVANT TO STRATEGIC PLAN:*14.1 Sustainable local economy encouraged*

- A local economy accessing the commercial options and services in place, for timely development.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.
- Our community will value each other, building relationships and networks to interact, socialise and for recreation.
- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

14.4 Heritage & Natural assets conserved

- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS :

All expenditure to are within acceptable parameters of the adopted budget.

RISK ASSESSMENTS:

No Risk Assessment has been undertaken relating to this item.

BACKGROUND:

The Lady Shenton Building operates the CRC and Menzies Visitor Centre and administers the Menzies Caravan Park. The statistics are compiled each month by the staff for recording purposes.

COMMENT:**Caravan Park**

Occupancy of the caravan park is steadily increasing.

Community Resource Centre (CRC) and Community Activities

The Centre had 84 patrons in April 2018. A total of 80 copies of the Menzies Matters were printed and distributed. There is a steady increase on the number or local clients meeting and

joining in the activities. Both day time adult activities and after school activities are attracting regular clients.

Visitor Centre

April 2018 attracted 849 visitors. Our Facebook appears to be one of the major referral sources for visitors. We continue to review methods and best means of promotion for Menzies.

Community Postal Agency

This important service attended 225 customers in April 2018.

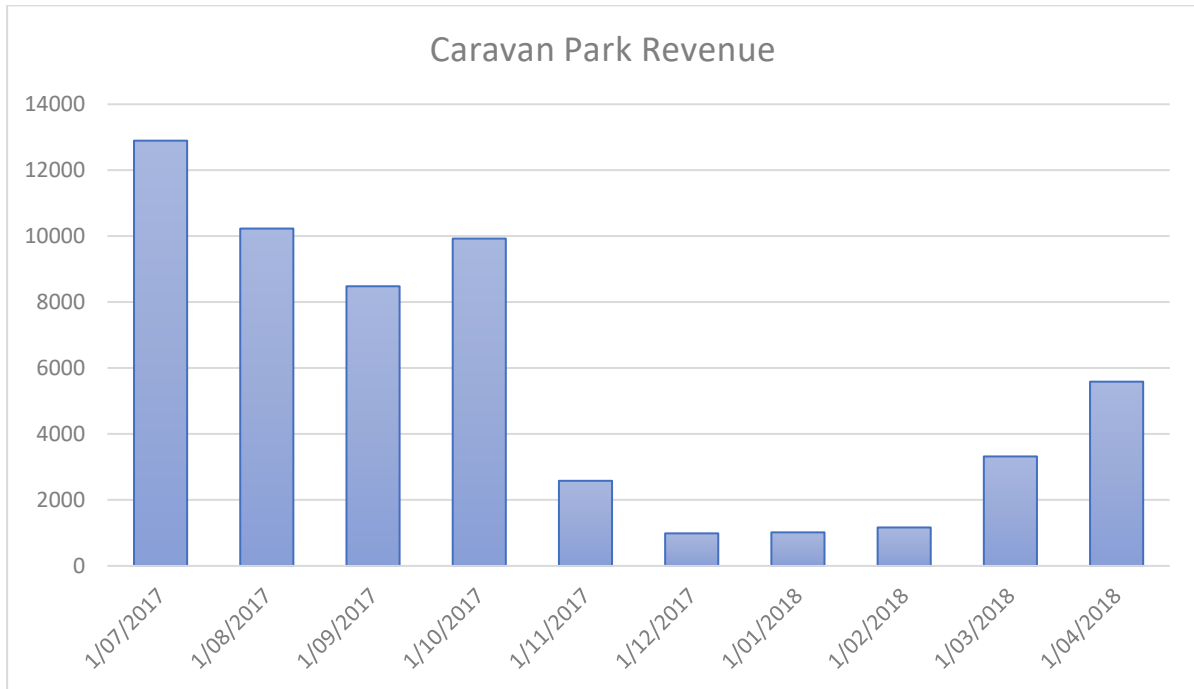
Other Services

The attachment shows the financial details for services in this area which includes contributions and Community Events.

Statistics

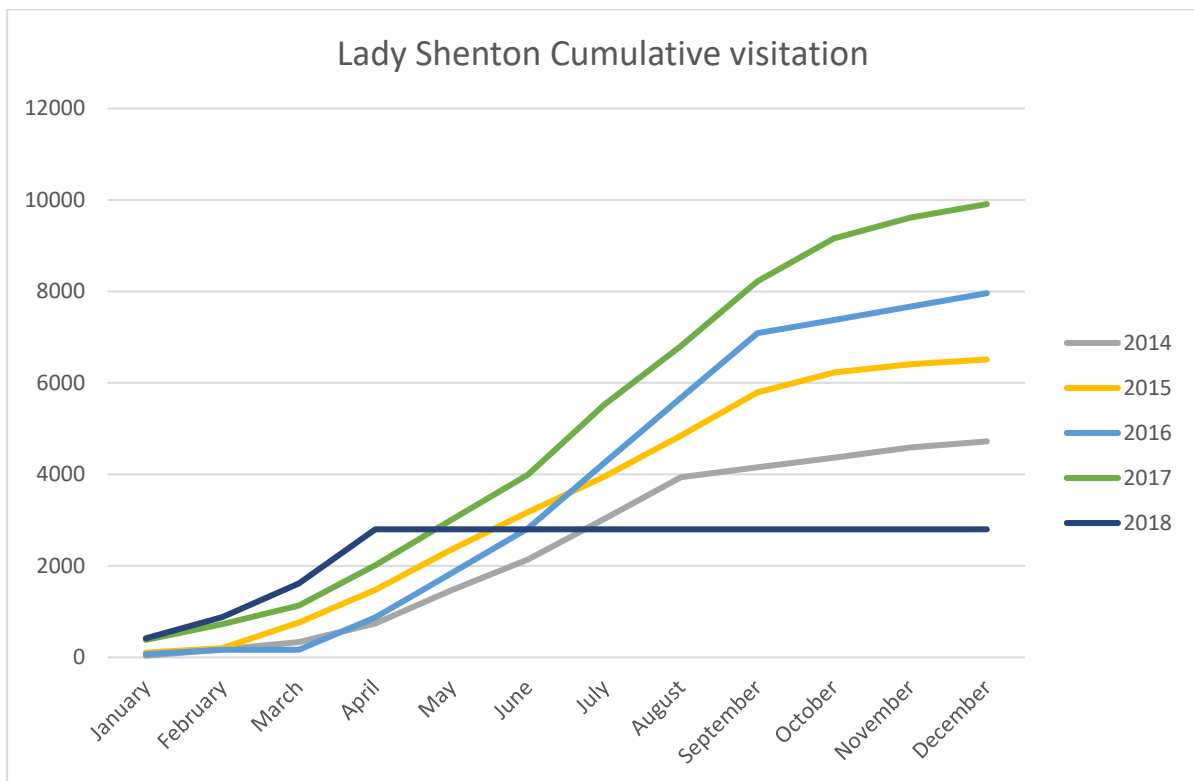
Caravan Park Revenue.

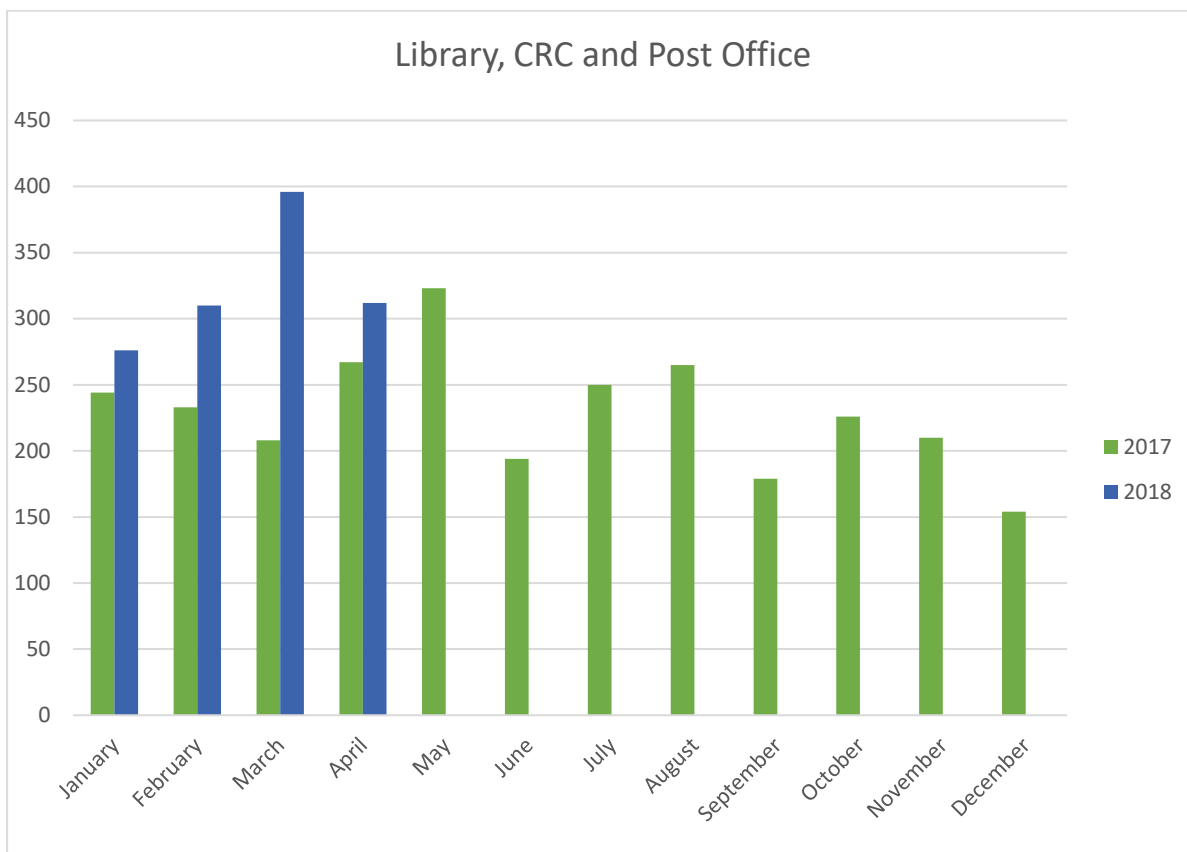
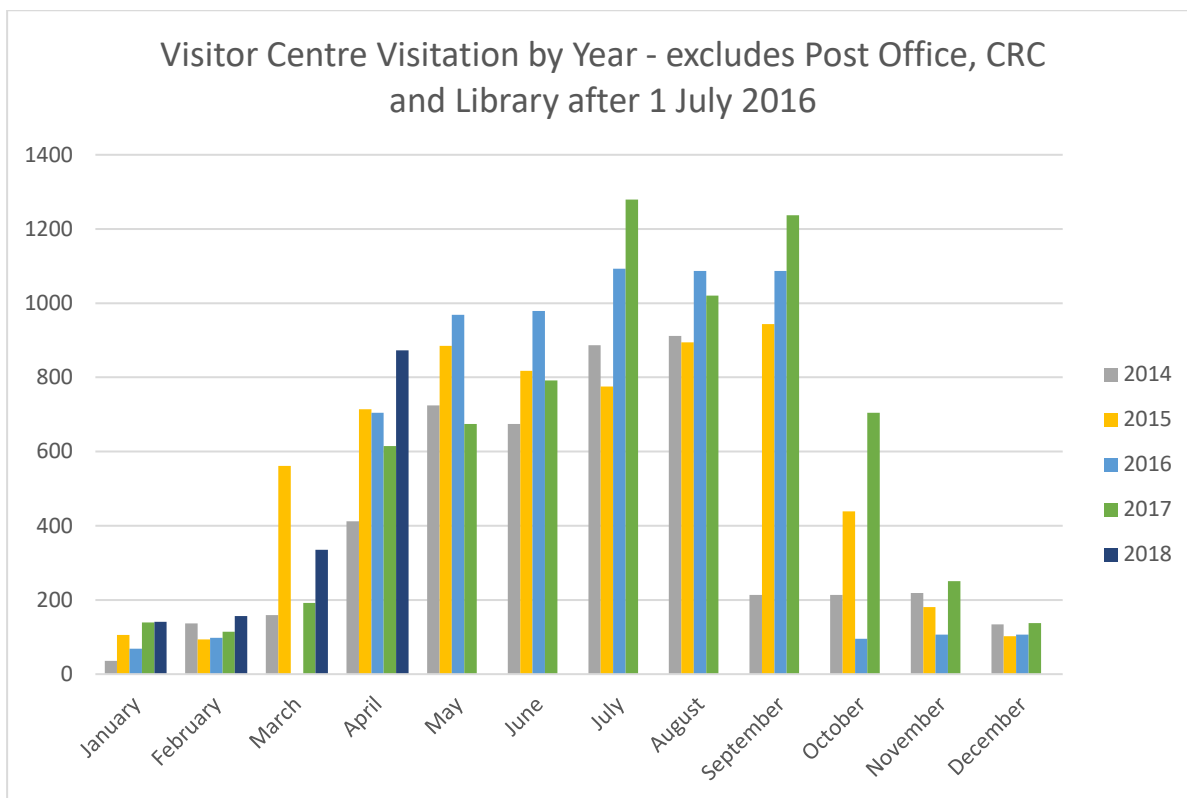
Revenue generated from the caravan park for April 2018 was \$5,587. Occupancy rates are starting to increase as the tourist season commences.



Visitation to Main Services

Over all, visitation for all services shows a steady increase in the use of services.





**Shire of Menzies
2017 2018**

**Operating Jobs - linked to General Ledger Accounts as at 30 April 2018
% against Total**

Recreation & Culture

Communities -

Budget Revenue	Actual Revenue	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD	Budget Net	Actual Net
-	-	M13400	Tjuntjuntjara School Holiday Program	(52,000)	(36,477)	(36,477)	0.70%	(52,000)	(36,477)
-	-	M13402	Tjuntjuntjara Dog Health Program	(20,000)	(19,861)	(19,861)	0.99%	(20,000)	(19,861)
-	-	M13403	Tjuntjuntjara Site To Site Program	(17,500)	(16,991)	(16,991)	0.97%	(17,500)	(16,991)
-	123	M13404	Desert Stars - Distribution / Promotion / Touring	(20,000)	(15,437)	(15,437)	0.77%	(20,000)	(15,314)
-	-	M13405	Buffel Grass Management	(20,000)	(177)	(177)	0.01%	(20,000)	(177)
-	-	M13499	Tjuntjuntjara Provision For Contributions	(15,000)	-	-	0.00%	(15,000)	-
-	123	Sub Total - 13445		(144,500)	(88,943)	(88,943)	0.61%	(144,500)	(88,820)
-	-	M04010	Contribution - Mac Christmas Tree	(1,500)	(1,364)	(1,364)	0.91%	(1,500)	(1,364)
-	-	M13111	Event - Menzies Christmas	(10,000)	(4,401)	(4,401)	0.44%	(10,000)	(4,401)
-	-	M13699	Contributions To Menzies Town Community	(20,000)	(2,379)	(2,379)	0.12%	(20,000)	(2,379)
-	-	Sub Total - 13446		(31,500)	(8,144)	(8,144)	0.26%	(31,500)	(8,144)
-	-	X13499	Admin Allocated To Tjuntjuntjara	-	(39,455)	(39,455)	100.00%	-	(39,455)
-	-	Sub Total - 13499		-	(39,455)	(39,455)	100.00%	-	(39,455)

Shire of Menzies

2017 2018

Operating Jobs - linked to General Ledger Accounts as at 30 April 2018

% against Total

Recreation & Culture

-	123	Communities	(176,000)	(136,542)	(136,542)	0.78%	(176,000)	(136,419)	

Shire of Menzies

2017 2018

Operating Jobs - linked to General Ledger Accounts as at 30 April 2018

% against Total

Economic Services

Shire of Menzies**2017 2018****Operating Jobs - linked to General Ledger Accounts as at 30 April 2018****% against Total****Economic Services****Tourism & Area Promotion -**

Budget Revenue	Actual Revenue	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD	Budget Net	Actual Net
-	-	M04011	Sponsorship - Golden Gift Leonora	(3,000)	(3,000)	-	0.00%	(3,000)	-
-	-	M04012	Sponsorship - Other	(16,000)	(3,000)	(3,000)	0.19%	(16,000)	(3,000)
4,000	-	M13102	Cyclassic Costs And Income	(108,250)	(14,328)	(11,212)	0.11%	(104,250)	(11,212)
-	24	M13104	Small Events	(25,000)	(369)	(369)	0.01%	(25,000)	(346)
-	-	M13105	Clean Up Australia Day (Keep Australia Beautiful)	(1,000)	-	-	0.00%	(1,000)	-
-	-	M13110	Event - Australia Day	(1,500)	(5,320)	(5,320)	103.55%	(1,500)	(5,320)
-	-	M13112	Event - Biggest Morning Tea	(500)	-	-	0.00%	(500)	-
-	-	M13113	Event - Anzac Day	(2,160)	(440)	(439)	0.20%	(2,160)	(439)
-	-	M13114	Event - Remembrance Day	(500)	-	-	0.00%	(500)	-
-	-	M13115	Menzies Promotion Events	(50,000)	(2,885)	(2,885)	0.06%	(50,000)	(2,885)
4,000	24	Sub Total - 13247		(207,910)	(29,343)	(23,226)	0.11%	(203,910)	(23,202)

Shire of Menzies

2017 2018

Operating Jobs - linked to General Ledger Accounts as at 30 April 2018

% against Total

Economic Services

4,000	24	Tourism & Area Promotion	(207,910)	(29,343)	(23,226)	0.11%	(203,910)	(23,202)
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Shire of Menzies**2017 2018****Operating Jobs - linked to General Ledger Accounts as at 30 April 2018****% against Total****Economic Services****CRC -**

Budget Revenue	Actual Revenue	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD	Budget Net	Actual Net
80,000	40,000	S13700	Crc Grant Funding	-	(269)	(269)	0.50%	80,000	39,731
-	155	S13701	Crc Wages And Administration	(76,525)	(57,940)	(57,247)	0.75%	(76,525)	(57,092)
-	-	S13702	Crc Community Use Computers	(2,000)	(100)	(100)	0.05%	(2,000)	(100)
-	-	S13703	Crc Government Access Point	(450)	(50)	(50)	0.11%	(450)	(50)
-	-	S13704	Crc Service Providers Information	(100)	-	-	0.00%	(100)	-
-	-	S13705	Crc Community Education Activity	(250)	-	-	0.00%	(250)	-
-	-	S13706	Crc Video Conferencing	(200)	-	-	0.00%	(200)	-
-	-	S13707	Crc Westlink Access	(300)	(141)	(91)	0.30%	(300)	(91)
-	294	S13708	Crc Community Social Activity	(100)	(343)	(343)	0.49%	(100)	(49)
-	-	S13709	Crc Community Business Activity	(75)	(559)	(559)	107.45%	(75)	(559)
-	-	S13710	Menzies Matters	-	(38)	(38)	100.00%	-	(38)
80,000	40,449	Sub Total - 13745		(80,000)	(59,440)	(58,697)	100.00%	-	(18,248)

Shire of Menzies**2017 2018****Operating Jobs - linked to General Ledger Accounts as at 30 April 2018****% against Total****Economic Services****Caravan Park -**

Budget Revenue	Actual Revenue	Job #	Job Description	Budget Expense	Total Actual Expense	Actual Expense	% YTD	Budget Net	Actual Net
-	-	S13002	Caravan Park After Hours	-	(1,395)	(1,345)	100.00%	-	(1,345)
65,000	56,193	S13004	Caravan Park - Operations Expense	(99,850)	(130,565)	(125,073)	101.98%	(34,850)	(68,880)
3,500	-	S13800	Caravan Park Software And It	-	(769)	(700)	-0.20%	3,500	(700)
-	-	S13801	Caravan Park - Waste Water System - Operting	(30,000)	(2,063)	(2,063)	0.07%	(30,000)	(2,063)
68,500	56,193		Sub Total - 13845	(129,850)	(134,792)	(129,180)	101.19%	(61,350)	(72,987)
68,500	56,193		Caravan Park	(129,850)	(134,792)	(129,180)	101.19%	(61,350)	(72,987)

12.4.2 Request for Contribution - Menzies Community School

LOCATION:	Gregory Street, Menzies
APPLICANT:	Menzies Community School
DOCUMENT REF:	COM.896.1/NAM111
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 May 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.4.2-1 Request for contribution Letter

COUNCIL RESOLUTION:	No.1427
----------------------------	----------------

MOVED: Cr Justin Lee**SECONDED:** Cr Keith Mader

That Council approve a contribution of \$1,000 toward the Menzies Community School Time Capsule Ceremony to be held on Friday 22 June 2018 subject to:

1. *The Shire of Menzies shield logo being displayed during the event*
2. *A report of the event and aquittal of expenditure be presented to Council by 31 July 2018.*

*Carried 6/0***OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council approve a contribution of \$1,000 toward the Menzies Community School Time Capsule Ceremony to be held on Friday 22 June 2018 subject to:

1. The Shire of Menzies shield logo being displayed during the event
2. A report of the event and aquittal of expenditure be presented to Council by 31 July 2018.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The Menzies Community School buried a time capsule in 1997. It was intended to be recovered in 2017, however it is still in the ground. This application is a request for support has been received.

RELEVANT TO STRATEGIC PLAN:*14.1 Sustainable local economy encouraged*

- The acquisition of appropriate resources to assist with economic and tourism planning and development.

14.2 Strong sense of community maintained

- Our community will be cohesive, inclusive and interactive, where people feel safe, are welcomed and can live comfortably.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.

14.4 Heritage & Natural assets conserved

- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Job M04103 Members Donations has a budget of \$5,000. There has been no expenditure against this job to date.

RISK ASSESSMENTS: Nil

BACKGROUND:

The Menzies Remote Community School is seeking a contribution to assist them to celebrate the opening of a Time Capsule.

COMMENT:

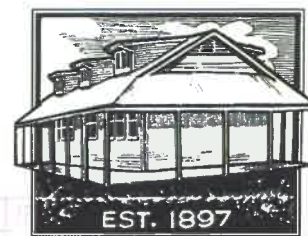
The request from the School has not identified the level of the contribution. It is proposed that \$1,000 be allocated to event.

Menzies Community School

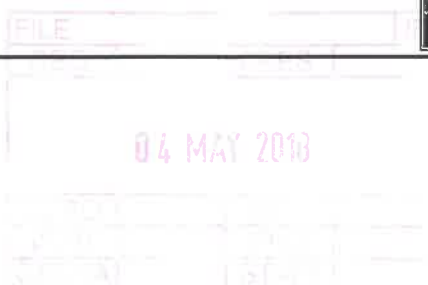
Gregory Street, Menzies 6436

Phone: 08 9024 2049

Email: Stacey.Miller@education.wa.edu.au



Rhonda Evans
CEO Shire of Menzies
Menzies WA 6436



Dear Rhonda

I am writing this letter pursuing contributions from the Shire towards supporting the Centenary Ceremony. The Time Capsule was positioned and covered in 1997 and theoretically extracted in 2017 however this did not occur as planned.

Beginning this year the School Council has been contributing time into making this happen and acknowledging its importance. During this period it was uncovered that the previous funding for this event was not set aside as understood.

Due to the decrease in student numbers this year our school budget has significantly plummeted and expenditure is constricted. I am seeking assistance with monies to purchase a time capsule and catering, being aware that people have different dietary needs.

The event is planned to be held at the end of Term 2, Friday 22nd June 2018. Invites are estimated at 60 persons including ex-student, families and community members.

Any contribution towards this event would be gladly appreciated and greatly accepted. Looking forwards to your response and please contact should you need further information.

Kind Regards,

A handwritten signature in blue ink that reads 'Stacey Miller'.

Stacey Miller
Acting Principal

12.5 MANAGEMENT AND POLICY**12.5.1 Actions performed under Delegations for the Month of April 2018**

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	GOV.860.1/NAM100
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	9 May 2018
AUTHOR:	Deborah Whitehead, Executive Assistant
ATTACHMENT:	Nil

COUNCIL RESOLUTION:	No.1428
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MOVED: Cr Jill Dwyer**SECONDED:** Cr Ian Baird

That Council receive the report of the actions performed under delegation for the month of April 2018 for information.

*Carried 6/0***OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council receive the report of the actions performed under delegation for the month of April 2018 for information.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

To report back to Council actions performed under delegated authority from the period 1 April 2018 to 30 April 2018.

RELEVANT TO STRATEGIC PLAN:*14.3 Active civic leadership achieved*

- Regularly monitor and report on the Shire's activities, budgets, plans and performance.
- Maintain sustainability through our leadership, our regional and government partnerships and ensure we make informed resource decisions for our community good.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP13 Governance – Council does not comply with statutory requirements

BACKGROUND:

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for:-

- Bushfire
- Common Seal
- Planning Approvals
- Building Permits
- Health Approvals
- Ranger related Dog Issues
- Mining / Exploration / Miscellaneous Applications

The following tables outline the actions performed within the organisation relative to delegated authority from the period 1 March 2018 to 31 March 2018.

Applications

Mining/Prospecting/Exploration/Miscellaneous Applications – No objections for the period 1 April 2018 to 30 April 2018.

- 29/428 Application for Mining Lease
- 30/60 Miscellaneous Mining Licence

No delegated decisions were undertaken by the Shire of Menzies pursuant to the following matters from the period 1 April 2018 to 30 April 2018.

- Bushfire
- Common Seal
- Planning Approvals
- Building Permits (including Septic Tank approvals)
- Health Approvals
- Ranger Related Dog Issues

12.5.2 Shire of Menzies – Chief Executive Officer Performance Review 2018

LOCATION:	N/A
APPLICANT:	Price Consulting Group
DOCUMENT REF:	PER.885.1/NAM112
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	25 May 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.2-1 Policy 3.12 Annual Performance Review 12.5.2-2 Confidential – Proposal and Quote

COUNCIL RESOLUTION:	No.1429
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MOVED: Cr Justin Lee**SECONDED: Cr Jill Dwyer**

That Council move to go behind closed doors subject to Section 5.23(2)(a) a matter affecting an employee or employees;

Carried 6/0

3.56pm Mrs Deborah Whitehead left the meeting

3.56pm Mrs Jeanette Taylor left the meeting

3.56pm Mr Dennis Kennedy left the meeting

COUNCIL RESOLUTION:	No.1430
----------------------------	----------------

MOVED: Cr Jill Dwyer**SECONDED: Cr Ian Baird**

That Council appoint Price Consulting Natalie Lincolne to facilitate the Chief Executive Officer Performance Review which will include the additional service to develop a full Chief Executive Officer (CEO) remuneration review report, including benchmarking of comparative Band 4 Council CEO Total Remuneration Packages (where made available), State Administrative Tribunal determinations and current state economic indicators (e.g. CPI and wage index rates).

Carried 6/0

Note: Reason for change to officer recommendation

Council felt additional services were required.

COUNCIL RESOLUTION:	No.1431
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MOVED: Cr Jill Dwyer**SECONDED: Cr Ian Baird**

That Council move out from behind closed doors at 4.21pm.

Carried 6/0

4.25pm *Mrs Deborah Whitehead re-entered the meeting*

4.25pm *Mrs Jeanette Taylor re-entered the meeting*

4.25pm *Mr Dennis Kennedy re-entered the meeting*

The Council Resolution was read aloud to the Meeting.

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:

That Council appoint Price Consulting to facilitate the Chief Executive Officer Performance Review.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Section 5.38 of the Local Government Act 1995 requires that the performance of each employee who is employed for a term of more than one year, including the Chief Executive Officer, is to be reviewed at least once in relation to every year of the employment.

RELEVANT TO STRATEGIC PLAN:

14.3 Active civic leadership achieved

- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY:

Local Government Act 1995 Section 5.38

POLICY IMPLICATIONS:

Policy 3.12 Annual Performance Review – Chief Executive Officer

FINANCIAL IMPLICATIONS:

Job S04203 provides the budget allocation for this purpose.

RISK ASSESSMENTS: Nil

BACKGROUND:

The performance of the chief Executive Officer must be reviewed annually. Policy sets 3.12 sets the guidelines for this process.

COMMENT:

The Chief Executive Officer sought expressions of interest from three consultants, and approached the West Australian Local Government Association for recommendations.

Natalie Lincolne of Price Consulting who undertook the process for the last review has submitted a proposal and costing. This document is attached. The proposal is a confidential document.

Policy Schedule 3.12 – Annual Performance Review - Chief Executive Officer

Objective: To ensure the Shire of Menzies (the Shire) complies with section 5.38 of the *Local Government Act 1995* which requires that the performance of each employee who is employed for a term of more than one year, including the Chief Executive Officer, is to be reviewed at least once in relation to every year of employment.

History: New Policy 24 May 2017

Policy Statement:

The performance of the Chief Executive Officer (CEO) will be reviewed annually by Council and responsibility for this task shall sit with the full council. To ensure that the review is conducted with the required transparency and independence, Council will engage the services of an appropriate independent consultant.

Administrative responsibility for the review will be allocated to a consultant.

The performance of the CEO will be assessed each financial year against the following criteria:

1. Successful completion of key performance indicators previously set by Council.
2. Achievements which do not relate to set Key Performance Indicators but are of significant benefit to the Shire.
3. Prudent financial management.
4. Delivery of objectives set in the Shire's Strategic and Corporate Plans.
5. Implementation of appropriate risk management strategies.
6. The CEO's advocacy on behalf of the Shire
7. Management of the organisational culture and the recognition of the Shire as an employer of choice.

All matters in relation to the CEO's performance and remuneration will be dealt with as confidential items by Council.

The CEO will ensure the following process is implemented:

1. Expressions of interest to conduct the review, in line with Council's purchasing policy will be sought from appropriately qualified and experienced consultants by March each year.
2. Following consultation with Council and the CEO, the Council will appoint an independent consultant to conduct the review.
3. A formal report on the Shire's achievements for the year is provided by the CEO against the criteria listed (1-7 above).

4. The consultant shall seek feedback from Elected Members and the Leadership Team in relation to the criteria determined above. The CEO and Council may agree on the appropriateness of feedback being sought from other people. Whilst nominated people are requested to provide feedback, they are not required to do so.
 5. The Council will consider the report provided by the consultant in sufficient time to allow recommendations to be considered by Council at its July meeting each year.
 6. The Council will consider a recommendation that includes:
 - a. Endorsement of the CEO's performance for the period under review.
 - b. The CEO's remuneration for the next 12 months, having regard to the relevant determination of the Salaries and Allowances Tribunal for Local Government CEO's.
 - c. If required, the extension or renewal of the CEO's contract.
 - d. Determination of appropriate Key Performance Indicators for the next 12 months.
- End of Policy

CONFIDENTIAL

12.5.3 Western Australian Local Government Annual General Meeting 2018

LOCATION:	N/A
APPLICANT:	WA Local Govt Association (WALGA)
DOCUMENT REF:	GOV.962.1/NAM113
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 May 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.3-1 Annual General Meeting 2018

COUNCIL RESOLUTION:	No.1432
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MOVED: Cr Ian Tucker**SECONDED:** Cr Justin Lee

That Council nominate Cr Greg Dwyer and Cr Justin Lee as voting delegates to the WALGA Annual General meeting and Cr Jill Dwyer or the Chief Executive Officer as their proxy.

*Carried 6/0***OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:**

That Council nominate Crs _____ and _____ as voting delegates to the WALGA Annual General meeting and Cr _____ or the Chief Executive Officer as their proxy.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

For Council to nominate voting delegates for the WALGA Annual General Meeting on Wednesday 1 August 2018.

RELEVANT TO STRATEGIC PLAN:*14.3 Active civic leadership achieved*

- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.
- Continue to engage with our community, to advocate on behalf of our community, to be accountable and to manage within our governance and legislative framework.
- Continue to participate in regional activities to the benefit of our community.

STATUTORY AUTHORITY: N/A

POLICY IMPLICATIONS:

Policy 3.2 Conferences, Meetings and Training – Attendance and Expenses.

FINANCIAL IMPLICATIONS:

Budget is provided annual job reference M04007.

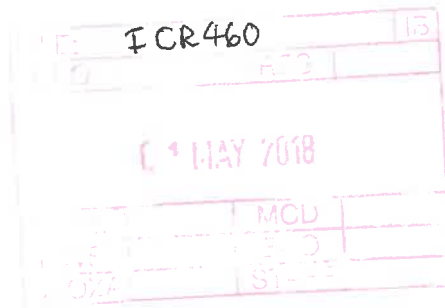
RISK ASSESSMENTS: N/A

BACKGROUND:

The Shire is a member of WALGA. The Annual General Meeting for the association is held in conjunction with the Annual Local Government Convention.

COMMENT:

All Councillors are entitled to attend the Annual Conference. The Local Government Act 1995 and Council's Policy are silent regarding voting delegates. It is appropriate that each year Council appoint them.



24 April 2018

Our Ref: 01-003-02-0003 MD

Ms Rhonda Evans
Chief Executive Officer
Shire of Menzies
DX 69396
PO Box 4
Menzies WA 6436

Dear Rhonda

Notice of Annual General Meeting 2018

The Annual General Meeting for the Western Australian Local Government Association (WALGA) will be held on **Wednesday, 1 August 2018** as part of the Local Government Convention. The meeting will be held at the Perth Convention Exhibition Centre, 21 Mounts Bay Road, Perth.

Notice of the Annual General Meeting is enclosed, together with general information on the meeting, guidelines for the preparation and submission of motions, and a form for the registration of voting delegates.

Please note that the closing date for submissions of motions is **Tuesday, 5 June 2018**. Any motions proposing alterations or amendments to the Association's Constitution must be received by **Friday 11 May 2018** in order to satisfy the 60 day constitutional notice requirements. Registration of voting delegates is required by **Monday, 2 July 2018**.

The 2018 Local Government Convention is the premier event for Elected Members and Officers within Local Government. The Association's Annual General Meeting, as an integral part of this event, is a critical forum for mobilising the views of Western Australian Councils, confronting emerging issues and developing directions forward for our sphere of government.

For enquiries, please contact Margaret Degebrodt, Executive Officer, Governance on (08) 9213 3036 or via email mdegebrodt@walga.asn.au.

Yours sincerely

Ricky Burges
Chief Executive Officer

ONE70
LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au
www.walga.asn.au



Notice of Annual General Meeting

**and
Procedural Information
for Submission of Motions**

**Perth Convention and Exhibition
Centre**

Wednesday, 1 August 2018

Deadline for Agenda Items

(Close of Business)

Tuesday, 5 June 2018

2018 Local Government Convention

General Information

The 2018 Local Government Convention will be held at the Perth Convention and Exhibition Centre (PCEC) from 1 August to 3 August 2018. The tentative schedule for the Convention is as follows:

<u>Tuesday, 31 July</u>	<u>START</u>	<u>FINISH</u>
Mayors and Presidents Forum (separate invitation)	3.30 pm	5.30 pm
Mayors and Presidents Reception (separate invitation)	5.30 pm	7.00 pm
<u>Wednesday, 1 August</u>		
State and Local Government Forum (separate registration)	9.00 am	12.15 pm
Registration for AGM and collection of voting keypads	10.00 am	1.30 pm
Honour Recipients Luncheon (by invitation only)	12.00 pm	1.15 pm
WALGA AGM (including Honours Awards Presentations)	1.30 pm	5.00 pm
Convention Opening Welcome Reception	5.00 pm	6.30 pm
<u>Thursday, 2 August</u>		
ALGWA AGM and Breakfast (separate invitation)	7.00 am	8.30 am
Opening and Convention Sessions	9.00 am	5.30 pm
Convention Gala Dinner	7.00 pm	11:00 pm
<u>Friday, 3 August</u>		
Convention Breakfast	7.30 am	8.45 am
Convention Sessions	9.00 am	3.30 pm

Further details are contained in the Registration Brochure which will be distributed to all Local Governments in May.

WALGA Annual General Meeting

The Annual General Meeting for the Western Australian Local Government Association will be held from 1.30 pm to 5.30 pm on Wednesday, 1 August 2018. This event should be attended by delegates from all Member Local Governments.

Cost for attending the Annual General Meeting

Attendance at the Annual General Meeting is **free of charge** to all Member Local Governments; lunch is not provided. All Convention delegates must register their attendance in advance. Registration for the Opening Welcome Reception that evening must also be notified in advance and will incur a cost for those not registered as a Full Delegate.

Submission of Motions

Member Local Governments are hereby invited to submit motions for inclusion on the Agenda for consideration at the 2018 Annual General Meeting. Motions should be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is **COB Tuesday, 5 June 2018**. *Please note that any motions proposing alterations or amendments to the Constitution of the WALGA must be received by COB Friday, 11 May 2018 in order to satisfy the 60 day constitutional notification requirements.*

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA Executive Committee will determine whether motions abide by the following criteria:

Motions will be included in the Business Paper agenda where they:

1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);
2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
5. Are clearly worded and unambiguous in nature;

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).

Motions of similar objective:

7. Will be consolidated as a single item.

Submitters of motions will be advised of the Executive Committee's determinations.

Enquiries relating to the preparation or submission of motions should be directed to Margaret Degebrodt, Executive Officer Governance on 9213 2036 or via email mdegebrodt@walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the Annual General Meeting after the closing date unless the Association President determines that it is of an urgent nature, sufficient to warrant immediate debate, and delegates resolve accordingly at the meeting. Please refer to the AGM Standing Orders for details.



President Cr Lynne Craigie
President



Ricky Burges
Chief Executive Officer

EMAIL BACK**Voting Delegate Information
2018 Annual General Meeting**

TO: Chief Executive Officer

Registered:

All Member Councils are entitled to be represented by two (2) voting delegates at the Annual General Meeting of the WA Local Government Association to be held on Wednesday, 1 August 2018 at the Perth Convention Centre.

Please complete and return this form to the Association by Monday, **2 July 2018** to register the attendance and voting entitlements of your Council's delegates to the Annual General Meeting.

In the event that a Voting Delegate is unable to attend, provision is made for proxy delegates to be registered.

Only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

Please Note: All Voting Delegates, whether registered for the Convention or not, will need to present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) for voting and identification tag to gain entry into the Annual General Meeting.

VOTING DELEGATES	PROXY Voting Delegates (2)
Name of Voting Delegates (2):	Name of Proxy Voting Delegates (2):
<p>For (Local Government Name): Shire/Town/City of</p> <p>Signature Chief Executive Officer _____ (An electronic signature is <u>required</u> if submitting via email)</p> <p style="text-align: right;">Date _____</p>	

ON COMPLETION PLEASE EMAIL TO: mdegebrot@walga.asn.au

Margaret Degebrot, Executive Officer Governance

12.5.4 Goldfields Tourism Network Strategic Review

LOCATION:	N/A
APPLICANT:	Goldfields Tourism Network Association (GTNA)
DOCUMENT REF:	GR.903.1/NAM114
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	24 May 2018
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.4-1 Goldfields Tourism Network Association Constitution 12.5.4-2 Goldfields Tourism Network Association Memorandum of Understanding (MOU)

COUNCIL RESOLUTION:	No.1433
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MOVED: Cr Jill Dwyer**SECONDED:** Cr Ian Tucker*That Council resolve to*

1. *Invite a panel of Councillors and Business representatives of the Shire to a meeting co-ordinated by an independent person/organisation to be held on Tuesday 3 July 2018 between 5.30pm and 7.30pm to discuss the tourism needs of the Shire*
2. *Review the purpose of membership of the Goldfields Tourism Network Association and prepare a report for consideration at the August 2018 meeting of Council to include a risk assessment for the tourism services.*

*Carried 6/0***Note: Reason for change to officer recommendation**

Point 1 & 2: Rotation of order of appearance – Council felt it more logical to be in date order so points one and two were reversed from Officers Recommendation.

Point 2: Councillors felt that an independent person should co-ordinate the meeting to be organised on 3 July 2018.

OFFICER RECOMMENDATION TO BE DEBATED AND RESOLVED BY COUNCIL:*That Council resolve to*

1. Review the purpose of membership of the Goldfields Tourism Network Association and prepare a report for consideration at the August 2018 meeting of Council to include a risk assessment for the tourism services.

2. Invite a panel of Councillors and Business representatives of the Shire to a meeting to be held on Tuesday 3 July 2018 between 5.30pm and 7.30pm to discuss the tourism needs of the Shire

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

The Shire together with other Shires in the region is a member of the Goldfields Tourism Network. The current Memorandum of Understanding is due to expire 30 June 2019.

RELEVANT TO STRATEGIC PLAN:

14.1 Sustainable local economy encouraged

- A strong local economy, diversified through encouraging commercial growth, which provides jobs and services.
- A local economy that has close working partnerships with mining companies and other industries.
- A local economy accessing the commercial options and services in place, for timely development.
- The significant natural features of the shire for tourism.
- The acquisition of appropriate resources to assist with economic and tourism planning and development.
- The installation of State Government infrastructure such as power, water and broadband to facilitate residential and commercial growth

14.2 Strong sense of community maintained

- Our community will have access to all necessary service requirements.
- The Shire to review disability access throughout the Shire of Menzies.
- The Shire to acquire appropriate resources to assist with developing the services and facilities required by the community.

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.
- Where possible, support opportunities to build the capacity of the community within the Shire of Menzies.

14.4 Heritage & Natural assets conserved

- Our natural environment will be protected and preserved for future generations.
- Our built environment will be managed to sustain our growing needs, while protecting and restoring buildings of historical value.
- Heritage and cultural places and items will be protected.
- A strengthening of our cultural and heritage awareness and values.

STATUTORY AUTHORITY: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

A allocation of \$25,000 against Job S13006, and \$11,500 against Job S13007 is included in the annual operating Budget. The review of this service, and manner of provision is not anticipated to reduce the funding needed.

RISK ASSESSMENTS:

A risk assessment will be presented to Council in August 2018.

BACKGROUND:

Membership of the Goldfields Tourism Network includes representation by the Shires of Menzies, Dundas, Coolgardie, Leonora and Laverton, and the City of Kalgoorlie-Boulder.

COMMENT:

The Goldfields Tourism Network has played an important role in the development and promotion of tourism in the region, in particular the Golden Quest Discovery Trail. Following the establishment and recognition of attractions, it is the timely to review the outcomes expected by Council from the contracted service.

It is proposed that input be invited from the Community, and that a strategy be documented to ensure that the outcomes expected from the Goldfields Tourism Network aligns with the Menzies corporate Strategic Plan.

4.53pm Mr Dennis Kennedy left the meeting

4.55pm Mr Dennis Kennedy re-entered the meeting.

	<p style="text-align: center;"><u>GOLDFIELDS TOURISM NETWORK ASSOCIATION INC.</u></p> <p style="text-align: center;"><u>CONSTITUTION 2012</u> <u>Amended 2017</u></p>
1.	<p><u>NAME</u> The name of the Association is Goldfields Tourism Network Association Inc. (“the Association”).</p>
2.	<p><u>DEFINITIONS AND INTERPRETATION</u></p> <p>2.1 <u>Definitions</u></p> <p>“Act” means the Associations Incorporation Act 1987 (WA).</p> <p>“Board of Management” and “Board” means the Board of Management appointed pursuant to this Constitution.</p> <p>“Executive Officer” means any person appointed to that position by the Board.</p> <p>“Financial Report” means a Statement of Financial Performance (or Profit and Loss Report) and a Statement of Financial Position (or Balance Sheet)..</p> <p>“Financial Year” means the period between 1 July one year to 30 June of the next year.</p> <p>“General Meetings” includes Annual General Meeting and Special General Meetings.</p> <p>“Office Holders” means the Chairperson, Deputy Chairperson, Secretary or Treasurer.</p> <p>“Quarter” means each three month period in a financial year.</p> <p>“Quorum” at a Board of Management Meeting means six members, at an AGM or Special General Meeting means at least half the members.</p> <p>“Rules” means any Rule made pursuant to Clause 8 of this Constitution.</p>

	<p>2.2 <u>Interpretation</u></p> <p>2.2.1 A reference to a person includes corporations.</p> <p>2.2.2 Words importing singular numbers include plural numbers and vice versa.</p> <p>2.2.3 Words importing a gender shall include all other genders.</p>
3.	<p><u>OBJECTS OF THE ASSOCIATION</u></p> <p>The Association is a not-for-profit organisation whose aims are:</p> <p>3.1.1 Develop and implement a comprehensive plan to manage and maintain the Trails and attractions of the partnering members.</p> <p>3.1.2 To ensure the Golden Quest Discovery Trail's ongoing maintenance and project promotion.</p> <p>3.1.3 The property and income of the association shall be applied solely towards the promotion of the objects or purposes of the association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members of the association, except in good faith in the promotion of those objects or purposes.</p> <p>3.1.4 The custody of records, books documents and securities of the incorporated association is the responsibility of the Board of Management and in the custody of an employee of the association in the position of Manager.</p> <p>3.1.5 All records and documents of the association will be available on request for inspection by members of the association.</p> <p>3.2. Ensure the Trails and attractions are marketed to their full potential to the widest possible audience.</p> <p>3.3. Contribute to the ongoing promotion of the regions through which the trails and attraction of the partnering members pass.</p> <p>3.4 Encourage all stakeholders to have an active and meaningful involvement with the Trails and attractions.</p> <p>3.5 Encourage a diverse range of members of the local community to be actively involved in the Association.</p>

4.	<p><u>MEMBERSHIP</u></p> <p>4.1. MEMBERSHIP CLASSES</p> <p>There are three classes of Membership;</p> <p>(a) "Prime Members" being the following organisation's;</p> <ul style="list-style-type: none">• Shire of Coolgardie• Shire of Laverton• Shire of Leonora• Shire of Menzies• City of Kalgoorlie-Boulder• Shire of Wiluna• Shire of Dundas• Goldfields-Esperance Development Commission• Goldfields Land and Sea Council• WA Dept of Environment and Conservation <p>(b) "Individual Members" being any natural person;</p> <p>(c) "Associate Members" being anybody, incorporated or any individual who elects to be an Associate Member and not an Individual Member;</p> <p>4.2. REGISTER OF MEMBERS</p> <p>The organisation shall maintain a register of all Members, with the name and postal address of all the members and shall make that register available for inspection by any person authorised in writing by a Member to do so at reasonable times at the registered office of the Organisation.</p> <p>4.3 APPLICATION</p> <p>Associate and Individual members shall be those eligible persons or organisations who:</p> <p>4.3.1 apply in writing for membership and agree in writing that they support the objects of the Association.</p> <p>4.3.2 are accepted by the Board as members. The Board may refer an application for membership to a General Meeting of the Board for determination. The decision of the General Meeting of the Board is final.</p> <p>4.3.3. The members may from time to time at a general meeting determine the amount of subscription to be paid by each member.</p>

	<p>4.4. MEMBERSHIP ENTITLEMENTS NOT TRANSFERABLE</p> <p>A right, privilege or obligation which a Member has by reason of being a Member of the Organisation –</p> <p>(a) is not capable of being transferred or transmitted to another person; and (b) terminates upon cessation of the Member's membership.</p>
5.	<p><u>LIABILITY OF MEMBERS</u></p> <p>5.1 The members of the Association shall not be liable to contribute towards the payment of debts and liabilities of the Association.</p>
6.	<p><u>MEETINGS</u></p> <p>6.1 <u>Annual General Meeting</u></p> <p>The Association must convene the Annual General Meeting between 1 July and 31 October each year.</p> <p>6.1.1 The business of the Annual General Meeting shall be:</p> <p>(a) to receive appropriate Reports including Chairperson's Report, Financial Report and a duly audited statement of accounts for the financial year to 30 June just ended; and</p> <p>(b) to appoint Auditors; and</p> <p>(c) to fill any vacancy on the Board of Management; and</p> <p>(d) other business of which the Secretary has been given 14 days notice; and</p> <p>(e) fulfil the customary Meeting procedures.</p> <p>6.2 <u>Special General Meetings</u></p> <p>A Special General Meeting may be convened by the Chairperson at any time and must be convened if:</p>

- (a) called for in writing by at least half the members of the Board of Management; and
- (b) those Board members calling for the Meeting specify the reason for and nature of the business to be transacted at the Special General Meeting.

6.3

6.3.1 The Secretary shall give notice to all members of General Meetings as follows:

- (a) At least 21 clear days prior to the Annual General Meeting;
- (b) At least 7 clear days prior to a Special General Meeting.

6.3.2 The Notice must specify the time, place and nature of business to be transacted at the Meeting.

6.3.3 Method of Notice

The Secretary may give notice by:

- (a) publishing an advertisement in the Public Notices of a local newspaper; or
- (b) posting, by traditional or electronic means, a notice to each member at the last known address of that member.

6.4 Procedure at Meetings

6.4.1 The Chairperson will preside at all Meetings if present.

6.4.2 If the Chairperson is not present, the Deputy Chairperson will preside.

6.4.3 If neither the Chairperson nor Deputy Chairperson is present, a chairperson shall be elected by those present at the Meeting.

6.4.4 No Meeting shall commence or continue unless a quorum is present.

6.4.5 Unless otherwise provided in this Constitution or the Rules of the Association, the majority shall rule in all votes.

6.4.6 The person presiding over the Meeting shall have a deliberative as well as a casting vote.

	<p>6.4.7 Any Meeting may be adjourned for a lack of a quorum or any reason agreed by the majority but not for a period exceeding 28 days. Only unfinished business may be dealt with at a reconvened Meeting. No further notice of an adjourned Meeting to all members is required.</p> <p>6.4.8 Proxy Voting at General Meetings</p> <p>6.4.8.1 A member unable to attend any General Meeting may apply for a proxy vote.</p> <p>6.4.8.2 Application for a proxy vote will be in the form approved by the Board.</p> <p>6.4.8.3 An application for a proxy vote must be submitted to the Secretary at least 24 hours prior to the scheduled time of the Meeting.</p> <p>6.4.8.4 A member appointing a proxy does not have to instruct the proxy how to vote on any matter but may do so.</p> <p>6.4.8.5 A member may only appoint another member as its proxy.</p>
7.	<p><u>BOARD OF MANAGEMENT</u></p> <p>7.1 The business and affairs of the Association shall, subject to this Constitution, the Act and any Rules made under this Constitution, be conducted by a Board of Management.</p> <p>7.2 The Board of Management may be made up of representatives from each of the following categories:</p> <p>7.2.1 One from each Prime Member Organisation</p> <p>7.2.2 Individual Members representing each of the following areas (One individual may be considered to represent two or more of the categories above, or, four different individuals may become Board members under this category.)</p> <ul style="list-style-type: none"> • Local Indigenous community representative • Business community • Community representative • Mining industry (up to 3) <p>7.2.3 Co-opted individual if that person has particular knowledge or skills that may assist the Association. The person will be co-opted for a nominated time frame (eg 3 months or 12 months) and may only be co-opted if a resolution to co-opt the new person is passed by a majority of three quarters of the Board members present and voting</p>

on that resolution.

7.2.4 One other organisation only if a resolution to admit the new organisation is passed by a majority of three quarters of the Board members present and voting on that resolution. This Board Member does not have voting rights.

7.2.5 Each member of the organisation has one vote.

The total number of Board members must be greater than seven but less than seventeen.

7.3 From their members, the Board of Management must elect persons to the following positions:

- (a) Chairperson;
- (b) Deputy Chairperson;
- (c) Secretary;
- (d) Treasurer.

7.4 A person may hold more than one position.

7.5 Chair or Deputy Chairperson must be representative from the Primary Members.

7.6 The terms of office of members of the Board of Management shall be elected annually for a one year period.

7.7 The grounds on which, or reasons for which a Board member shall become vacant include:

- a) Lack of attendance at bi-monthly meeting without notification exceeds 3 meetings consecutively.
- b) Death or illness or mental incapacity.
- c) Should a casual vacancy on the Board become available prior to the completion of the 12 month term, the Board shall elect a replacement at the Bi-monthly Board meeting, with no less than $\frac{3}{4}$ of the Board members present. The elected Board member shall complete the term of the vacant position.

7.8 Alternative Board members

7.8.1 Each member or the Association may appoint a person to be its Alternative Member to attend Board Meetings in case the Board Member is unable to attend particular Board Meetings.

7.8.2 If a Board Member and the Alternative Board Member both attend a Board Meeting only the Board Member is entitled to vote.

7.9 The Powers of the Board

7.9.1 The Board shall be responsible for the management and control of the business of the Association.

7.9.2 The Board shall have all the powers of a natural person, including but not restricted to the powers set out in this sub-clause, provided that at all times it acts in the best interest of the Association in managing its affairs and in accordance with this Constitution, the Act and any Rules made there under:

- (a) to manage its own internal affairs;
- (b) to buy or sell assets;
- (c) to operate bank accounts;
- (d) to issue or defend legal proceedings;
- (e) to borrow or lend with or without security;
- (f) to appoint and dismiss staff;
- (g) to lease premises;
- (h) to apply for funding and grants;
- (i) to set fees and charges;
- (j) to appoint professional advisers including auditors;
- (k) to keep records and minutes;
- (l) to have the power to delegate responsibilities to staff.

7.10 Board Meetings

7.10.1 The Board may meet at any time but must meet at least once per quarter each financial year.

7.10.2 The Board shall set its own Meeting procedures.

7.11 Board Members Indemnity

7.11.1 No Board Member is liable to the Association for any losses

	<p>incurred by the Association for any act undertaken by that Board Member on behalf of the Association provided that:</p> <p>(a) at the relevant time, the Board Member acted in good faith; and</p> <p>(b) at the relevant time, the Board Member acted in accordance with the Act, this Constitution, the Rules and any resolution of the Association; and</p> <p>(c) the act undertaken by the Board member did not constitute a criminal offence.</p> <p>7.11.2 Clause 7.11.1 applies similarly to a failure to act by a Board Member.</p> <p>7.12 Expenditure relating to funds shall be discussed by an Audit committee (3 members) which meets prior to a General Meeting, recommending all expenditure and budgets to the Board for ratification. The Audit committee can only be representative from Local Government Authorities.</p>
8.	<p><u>RULES OF THE ASSOCIATION</u></p> <p>The membership in general meeting and the Board may make such Rules as are necessary for the conduct of the Association provided that no Rule is inconsistent with this Constitution or the Act.</p> <p>8.1 A member may at any reasonable time, inspect without charge the book, documents, records and securities of the Association.</p>
9.	<p><u>CORPORATE SEAL</u></p> <p>The Board shall maintain custody of the corporate seal and it may only be used with the Board's express authority and on conditions set by the Board.</p>
10.	<p><u>FINANCIAL ACCOUNTS</u></p> <p>10.1 The Board must ensure proper and true financial accounts are kept of all moneys received and expended by the Association.</p> <p>10.2 The Board must ensure that the financial accounts are audited at the end of each financial year and that audited Financial Reports are presented to the Annual General Meeting.</p> <p>A current Financial Report must be presented to each Board Meeting by the Treasurer or a person appointed by the Board to do so.</p>

11.	<p><u>AUDITORS</u></p> <p>11.1 Auditors must be appointed at the Annual General Meeting.</p> <p>11.2 Auditors are appointed for a one year term.</p> <p>11.3 If the appointed Auditor resigns or fails to fulfil his duties, the Board may appoint another Auditor whose appointment shall be valid until the next Annual General Meeting.</p>
12.	<p><u>AMENDMENTS TO THIS CONSTITUTION</u></p> <p>12.1 Amendments to this Constitution can only be made at the Annual General Meeting or a Special General Meeting called for that purpose.</p> <p>12.2 A proposed amendment must be carried by Special Resolution by three quarters of the majority of members present and voting at the meeting to be successful.</p> <p>12.3 Members may not vote on amendments to this Constitution by proxy.</p>
13.	<p><u>DISSOLUTION</u></p> <p>13.1 The Association shall only be voluntarily wound up pursuant to a Special Resolution to do so carried by 75% of the members present and voting at a Special General Meeting called for the purpose of considering the dissolution of the Association.</p> <p>13.2 The Association shall notify the Deputy Commissioner of State Revenue of the date of winding up.</p> <p>If, upon winding up or dissolution of the Association, there shall remain, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or be distributed among the members of the Association, but shall be given or transferred to some Incorporated Association having objects similar to the objects of the Association and whose Memorandum of Association or Constitution shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Association under or by its Constitution and such Incorporated Association is to be determined by the members of the Association at or before the time of dissolution of this Association.</p>

GOLDFIELDS TOURISM NETWORK INC**MEMORANDUM OF UNDERSTANDING****For the maintenance and marketing of the
GOLDEN QUEST DISCOVERY TRAIL****VISION**

That the Golden Quest Discovery Trail is internationally recognised as one of the great interpretative drive trails of Australia-

In order to:-

- Draw attention to the rich history of the Goldfields of Western Australia and its importance in the growth of the nation, while highlighting the regions cultural and environmental biodiversity.
- Attract national and international visitors in order to provide employment and tourism related business opportunities for Goldfields communities.

MISSION

On behalf of the community of the WA Goldfields, the Goldfields Tourism Network Inc (formerly the Golden Quest Trails Association Inc.) will manage the development and promotion of the Golden Quest Discovery Trail.

1. PARTIES TO THIS AGREEMENT

The Participants of the Golden Quest Discovery Trail include the; Goldfields Tourism Network Inc, Department of Environment & Conservation, City of Kalgoorlie-Boulder and the Shires of Coolgardie, Menzies, Leonora and Laverton represent Local Governments Authorities along the route of the Golden Quest Discovery Trail ("the Trail").

2. AIM

To manage the ongoing maintenance and use of the Trail ensuring its future viability as a tourist attraction for the region whilst supporting the operational cost associated with the Goldfields Tourism Network

3. OBJECTIVES

The 'Participants' agree to work together to achieve the aim by:

1. In developing a comprehensive program to maintain and manage the Trail in perpetuity with the local government authorities agreeing to;
 - a. Accept ongoing maintenance responsibility for sites and road sections (excluding the Goldfields Highway, Leonora-Laverton Road, Great Eastern Highway and the Coolgardie-Esperance Highway) associated with the Trail.
 - b. Local government authorities accept responsibility for continuing the regrading of roads and pathways as detailed in the initial Planning Study.
2. Ensuring the Trail is marketed to its full potential, in conjunction with key-stakeholders as identified by the Goldfields Tourism Network (GTNA Inc);

3. Ensuring all stakeholders feel they have meaningful involvement in the project;
4. GTN Inc will meet with Shires/Council's GTNA Inc. Board representatives prior to their budget deliberations to report on the past twelve months on results achieved;
5. Ensuring, wherever possible, that subsequent trails within the boundaries of the Local Government Authorities, are marketed in association with the Trail and are consistent with the Golden Quest theme;

4. BENEFITS

- The Golden Quest Discovery Trail will continue to be used as a catalyst to promote the Goldfields region in its entirety as a tourist destination.
- Each contributing agency will have equal representation and voting rights on the Goldfields Tourism Network Inc board.
- Each local government area will receive the ongoing economic benefits of additional visitors to the region through the ongoing Marketing activities of the Goldfields Tourism Network.
- Continued involvement within the GTN Inc. MOU demonstrates support for a regional collaborative project that was originally initiated by the GEDC to unite and strengthen the link between communities in the Goldfields and therefore support them socially and economically.

5. PUBLIC LIABILITY

The local government authorities accept public liability responsibilities as they relate to the Trail where it runs through their local government area, excluding site 25 – the Super Pit.

6. REVIEW

- The participants will consult on the operation of this Memorandum and progress in achieving its aim. The Memorandum will be reviewed in 2019.
- The participants agree that this reviewed Memorandum of Understanding shall have effect from the date of signing.
- The Memorandum of Understanding is an agreement between the Goldfields Tourism Network Inc and each participant, being the organisation.

 Ms Rhonda Evans
 Chief Executive Officer
 Shire of Menzies

 Cr Mandy Reidy
 Chairperson
 Goldfields Tourism Network Association Inc

Date: _____

Date: _____

The Shire of Menzies agrees to renew the Memorandum of Understanding with Goldfields Tourism Network Association Inc for the following per annum amounts for the period 1 July 2016 to 30 June 2019:

- \$25,000 (ex GST) for Goldfields Tourism Network, and
- \$11,500 (ex GST) for Golden Quest Discovery Trail.

Rhonda Evans

Ms Rhonda Evans
Chief Executive Officer
Shire of Menzies

Date: *17 August 2016.*

Acknowledged by:

Mandy Reidy
Chairperson
Goldfields Tourism Network Association Inc.

Date: _____

13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN

There were no Elected Members motions of which previous notice had been given.

14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

There was no new business of an urgent nature introduced by Decision of the Meeting however two Councillors mentioned minor issues.

Cr Jill Dwyer expressed disappointment at the lack of local advertising regarding the Menzies Classic bike race given that other publications were prolific in noting Shire of Menzies as major sponsors.

Cr Keith Mader expressed concern as to who were invited to attend the upcoming Summit in Perth as guests of the Shire of Menzies.

15 NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 28 June 2018 commencing at 1pm.

16 CLOSURE OF MEETING

There being no further business the Chairperson closed the meeting at 5.04pm.

I, _____ hereby certify that the Minutes of the Ordinary Meeting of Council held 31 May 2018 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held 28 June 2018.

Signed: _____

Dated: 28 June 2018