



SHIRE OF MENZIES

Agenda

NOTICE OF MEETING

A Special Meeting of the Council will be held in the Council Chambers, 124 Shenton Street, Menzies on Wednesday 2 September 2026 commencing at 5PM to consider the following Special Business items:

- Recruitment of CEO – Offer to Preferred Candidate
- WALGA Convention 2026 - Attendance



Pascoe Durtanovich
Acting Chief Executive Officer

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation of approval made by a member or officer of the Shire of Menzies during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Menzies. The Shire of Menzies warns that anyone who has an application lodged with the Shire of Menzies must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Menzies in respect of the application.

DECLARATIONS OF INTEREST

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to a Proximity or Financial interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

RECORDING OF MEETINGS

- All Council Meetings are digitally recorded, for audio only, except for Confidential Agenda Items (in accordance with Section 5.23(2) of the Local Government Act 1995) during which time recording ceases.
- Following publication and distribution of the meeting minutes to Council Members the digital audio recording will be available on the Shire's website.

Defamation – cl 14K Local Government (Administration) Regulations 1996

- (1) A local government is not liable to an action for defamation in relation to any of the following done by the local government as required or authorised under this Part —
- (a) publicly broadcasting a meeting;
 - (b) making a recording of a meeting;
 - (c) making a recording of a meeting publicly available;
 - (d) retaining a recording of a meeting or a copy of a recording;
 - (e) providing a copy of a recording of a meeting to the Departmental CEO.

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1 DECLARATION OF OPENING

The Shire President, as Presiding Member, declared the meeting open at ____pm.

2 ANNOUNCEMENT OF VISITORS

3 RECORD OF ATTENDANCE

Councillors: Cr P Warner, Shire President
 Cr S Sudhir, Deputy Shire President
 Cr K Tucker
 Cr J Dwyer
 Cr S Wessely
 Cr A Tucker

Apology: Cr I Baird

Staff: Mr P Durtanovich, Acting Chief Executive Officer
 Ms M Yulo-Uy, Executive Officer (Minutes)

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Cr A Tucker – from 30 June 2026 to 30 September 2026 (Previously approved, pursuant to Council Resolution 070/26)

Cr S Wessely – from 19 July 2026 to 19 October 2026 (Previously approved, pursuant to Council Resolution 091/26)

6 DISCLOSURES OF INTEREST

7 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

10.1 Recruitment of CEO: Offer to Preferred Candidate

8 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

9 REPORTS OF OFFICERS

9.1 Administration Reports

9.1.1	WALGA Convention 2026 - Attendance
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1711
DATE OF REPORT	1 September 2026
AUTHOR	Acting Chief Executive Officer, Pascoe Durtanovich
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Pascoe Durtanovich
DISCLOSURE OF INTEREST	Nil
ATTACHMENT	1. WALGA Local Government Convention - Program [9.1.1.1 - 2 pages]

SUMMARY:

The 2026 Western Australian Local Government Association (WALGA) Local Government Convention will be held from Wednesday, 16 September to Friday, 18 September 2026 at the Perth Convention and Exhibition Centre.

The three councillors approved to attend the convention are now unable to attend. This report recommends that other councillors, if available, be authorised to attend the Convention, and that two voting delegates and one proxy be appointed to vote on behalf of the Council on Annual General Meeting motions.

BACKGROUND:

WALGA is the peak body for local government authorities in Western Australia.

The Convention is held annually and creates an opportunity for all local authorities in Western Australia to attend keynote addresses relating to local government, network with representatives from other local authorities and, usually, creates an opportunity to meet with government representatives to discuss matters relating to local government and specifically their own local government. It also provides an opportunity for service providers to the local government industry to showcase their products and services.

COMMENT:

Attendance is considered worthwhile for all Councillors.

The September Council meeting falls on Thursday, 17 September, the second day of the convention. The Council could reschedule the meeting to give councillors the opportunity to attend the WALGA Convention, or councillors attending can participate in the council meeting electronically.

CONSULTATION:

No external consultation has occurred in relation to the preparation of this report.

STATUTORY AUTHORITY:

Local Government Act 1995:

Section 5.90A (2) provides that a local government must prepare and adopt a policy that deals with matters relating to the attendance of Council Members and the CEO at events.

POLICY IMPLICATIONS:

Policy 1.9 Attendance at Events (Section 5.90A of the Local Government Act 1995)

The above policy provides (among other things) that attendance at WALGA conferences is considered part of a Council Member's ongoing professional development.

Further, any Council Member attending the conference must provide a written report to the Council on the benefits of attending.

Policy 1.10 Elected Members Ongoing Professional Development also applies.

FINANCIAL IMPLICATIONS:

The 2026–2027 Budget allocates \$65,000.00 for the professional development, travel and accommodation of Council Members.

Convention registration fees of \$5,775.00 have been paid and are not refundable.

RISK ASSESSMENT:

There exists a low overall consequence should no member or only some members attend the conference.

STRATEGIC IMPLICATIONS:

The Shire's Council Plan 2025-2035 outlines the following Outcome and Strategy:

8. An efficient and effective organisation.

8.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Shire's Council Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

1. Councillors wishing to attend the 2026 WALGA Local Government Convention be authorised for registration and the costs of registration, accommodation, meals and transport be charged to the following accounts: Members-Conference, Members-Travel and Accommodation, and Training and Development.
2. For the purposes of the 2026 WA Local Government Association Annual General Meeting (AGM), voting and proxy delegates be as noted:
 1. Cr...
 2. Cr...
 3. Cr...

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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10 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS

Item 10.1 Recruitment of CEO: Offer to Preferred Candidate

This agenda item is confidential in accordance with Section 5.23(2)(b) of the Local Government Act 1995 which permits the meeting to be closed to the public, for business relating to the following:

- a matter relating to the recruitment or employment of the CEO or a senior employee

OFFICER RECOMMENDATION:

That in accordance with Section 5.23(2)(b) of the Local Government Act 1995, the meeting be closed to members of the public to consider Item 10.1 'Recruitment of CEO: Offer to Preferred Candidate'.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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MEETING REOPENED TO THE PUBLIC

Council Resolution Number	
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Moved		Seconded	
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That the meeting be reopened to the members of the public.

Carried	
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11 CLOSURE OF MEETING

The Shire President, as Presiding Member, declared the meeting closed at ____pm.