



SHIRE OF MENZIES

Agenda

NOTICE OF MEETING

A Special Meeting of the Council will be held in the Council Chambers, 124 Shenton Street, Menzies on Wednesday 27 May 2026 commencing at 1.00PM to consider the following Special Business items:

- Adoption of differential Rates 2026/2027
- RFT 01/26 Supply of New Long Carriage Hydraulic Excavator
- Men's Health Matters Symposium – Request for Assistance
- Chief Executive Officer Recruitment – Appointment of Recruitment Consultant

A handwritten signature in blue ink, appearing to read "Rob Stewart", is positioned above the printed name.

Rob Stewart
Acting Chief Executive Officer

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation of approval made by a member or officer of the Shire of Menzies during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Menzies. The Shire of Menzies warns that anyone who has an application lodged with the Shire of Menzies must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Menzies in respect of the application.

DECLARATIONS OF INTEREST

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to a Proximity or Financial interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

RECORDING OF MEETINGS

- All Council Meetings are digitally recorded, for audio only, except for Confidential Agenda Items (in accordance with Section 5.23(2) of the Local Government Act 1995) during which time recording ceases.
- Following publication and distribution of the meeting minutes to Council Members the digital audio recording will be available on the Shire's website.

Defamation – cl 14K Local Government (Administration) Regulations 1996

- (1) A local government is not liable to an action for defamation in relation to any of the following done by the local government as required or authorised under this Part —
- (a) publicly broadcasting a meeting;
 - (b) making a recording of a meeting;
 - (c) making a recording of a meeting publicly available;
 - (d) retaining a recording of a meeting or a copy of a recording;
 - (e) providing a copy of a recording of a meeting to the Departmental CEO.

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1 DECLARATION OF OPENING

The Shire President, as Presiding Member, declared the meeting open at _____pm.

2 ANNOUNCEMENT OF VISITORS

3 RECORD OF ATTENDANCE

Councillors: Cr P Warner, Shire President
 Cr S Sudhir, Deputy Shire President
 Cr I Baird
 Cr K Tucker
 Cr J Dwyer
 Cr S Wessely
 Cr A Tucker

Staff Mr R Stewart, Acting Chief Executive Officer
 Ms K Van Kuyl, Chief Financial Officer
 Mr G Marland, Works Manager
 Mr S McGay, Community Development Manager
 Ms M Yulo-Uy, Executive Officer (Minutes)
 Ms T Tran, Finance Team Leader

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DISCLOSURES OF INTEREST

7 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Item 10.1 Chief Executive Officer Recruitment – Appointment of Recruitment Consultant

8 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

9 REPORTS OF OFFICERS

9.1 Finance Reports

9.1.1	2026/2027 Differential Rates
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1663
DATE OF REPORT	20 May 2026
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	<ol style="list-style-type: none"> 1. 01 Notice Advertising Differential Rates 26 27 [9.1.1.1 - 1 page] 2. 01 Objects and Reasons 2026 27 [9.1.1.2 - 2 pages]

SUMMARY:

This report recommends the adoption of the 2026/2027 Statement of Objects and Reasons for Differential Rating and the endorsement of the proposed 2026/2027 differential general rates in dollar amounts and minimum payments for public comment.

BACKGROUND:

The rating system established under the Local Government Act 1995 is primarily based on two methods: Unimproved Value (UV) and Gross Rental Value (GRV). The Unimproved Value (UV) applies mainly to rural land. Each year, the Valuer General determines the UV for all land across the State. The Gross Rental Value (GRV) represents the gross annual rental that a property could reasonably be expected to achieve if leased on a tenancy basis from year to year, assuming the landlord is responsible for all rates, taxes, and other related charges, including necessary insurance and maintenance costs to uphold the property’s value. Differential Rating occurs when different categories of land within the same valuation methodology are assigned varying rates.

Pursuant to section 6.36 of the Local Government Act 1995, local governments must provide public notice of their intention to apply a differential rate category before implementing it. In addition to notifying the public and inviting submissions regarding proposed differential rates, section 6.33 of the Local Government Act 1995 provides that a local government cannot impose a differential general rate that exceeds twice the lowest differential rate without the approval of the Minister.

COMMENT:

The Unimproved Values (UV) have been provided by the Valuer General's Office and have increased compared with the 2025/2026 financial year. The proposed differential rates for the 2026/2027 financial year have been developed to provide a fair and sustainable revenue base for the Shire while responding to increasing operating costs and the ongoing need to maintain and improve community infrastructure. The proposed rate in the dollar and minimum payments apply across Gross Rental Value and Unimproved Value categories, including pastoral, mining operations, exploration and prospecting land uses.

The following table of Rates in the dollar and Minimum payments to be applied for 2026/2027 financial year:

Rate Category	FY2025/26 rate in the Dollar \$	FY2026/27 Proposed rate in the Dollar \$	FY2026/27 Proposed Minimum Payment \$
GRV	0.0894	0.0894	200.00
UV - Pastoral / Other	0.0853	0.0853	328.00
UV - Mining Operations	0.16393	0.15296	328.00
UV - Mining Exploration	0.14754	0.14754	328.00
UV - Mining Prospecting	0.14754	0.14754	328.00

The proposed 2026/27 rates revenue yield is derived from the above rating categories as detailed in the table below:

Rate Category	Total Properties	Total Revenue 2025/2026	Estimated Rates Revenue 2026/2027	% Revenue
Gross Rental Revenue (GRV)	247	\$232,791.26	\$233,434.00	0.28%
Unimproved Value (UV)	1220	\$4,955,803.30	\$4,955,176.66	-0.01%
Total	1467	\$5,188,594.56	\$5,188,610.66	0.26%

The table represents an overall increase in rate revenue of 0.26%, comprising a 0.28% increase in revenue in Gross Rental Revenue (GRV) and a 0.01% decrease in Unimproved Value (UV) revenue.

Given that the Council currently holds more than \$12 million in the reserve fund, an overall increase in rates is considered unnecessary for the 2026/27 financial year. The

Shire has sufficient financial capacity to continue supporting a range of core service areas, including environmental health, emergency management, town planning and administration, and the local road network. The differential rating will nevertheless assist the Shire in recovering a portion of the additional costs associated with servicing and maintaining infrastructure that supports safe transport, community connectivity and continued economic activity throughout the district.

The Council must advertise the proposed differential rates and give the local public notice for a period of 21 days, seeking submissions from electors and ratepayers.

The following public notice engagement will take place:

- A Public notice will be published in the local Kalgoorlie Miner newspaper on Saturday, 30 May 2026,
- Posted on notice boards at Shire Administration Office, Community Resource Centre, and
- Shire website and social media.

Any submissions received during the advertising period will be presented to the Council for consideration during the budget adoption process.

CONSULTATION:

Budget workshop has occurred during the preparation of this report.

STATUTORY AUTHORITY:

Local Government Act 1995: Subdivision 6 – Rates and Service Charges

- Section 6.33 'Differential general rates'
- Section 6.35 'Minimum payment'
- Section 6.36 'Local government to give notice of certain rates'

POLICY IMPLICATIONS:

There are no policy implications in relation to the subject matter.

FINANCIAL IMPLICATIONS:

The Annual Budget for the 2026/2027 financial year incorporates the updated differential rates.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Legislative and policy compliance	Unlikely	Rigorously comply with legislative requirements and Department Guidelines.

STRATEGIC IMPLICATIONS:

The Shire's Council Plan 2025-2035 outlines the following Outcome, Strategy and Activity:

Outcome

8. An efficient and effective organisation.

Strategy

8.1. Maintain a high level of corporate governance, responsibility and accountability.

Activity:

8.1.2 Demonstrate sound financial planning and management, seeking a high level of legislative compliance and effective internal controls.

Accordingly, the officer's recommendation aligns with the Shire's Council Plan.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

That:

1. The following proposed differential rates and minimum payments for the 2026/2027 financial year be noted and local public notice be given in accordance with Section 6.36 of the *Local Government Act 1995*, as follows:

Rate Category	Proposed rate in the Dollar \$	Proposed Minimum Payment \$
GRV	0.0894	200.00
UV - Pastoral / Other	0.0853	328.00
UV - Mining Operations	0.15296	328.00
UV - Mining Exploration	0.14754	328.00
UV - Mining Prospecting	0.14754	328.00

2. Public submissions received regarding the differential rates and minimum payments will be considered by the Council before the adoption of any proposed rate and the 2026/2027 budget.
3. The '2026/2027 Objects and Reasons' for the proposed differential rating in the Shire of Menzies be received and endorsed.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried by Absolute Majority	
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9.2 Administration Reports

9.2.1	RFT 01-2026 Supply of New Hydraulic Excavator
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1664
DATE OF REPORT	25 May 2026
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	<ol style="list-style-type: none"> 1. CONFIDENTIAL - RFT 01-2026 Tender Assessment [9.2.1.1 - 1 page] 2. CONFIDENTIAL - RFT 01-2026 Tender Assessment 01 [9.2.1.2 - 4 pages] 3. CONFIDENTIAL - RF T 01-26 Tender Attachment [9.2.1.3 - 151 pages]

SUMMARY:

The purpose of this report is for the Council to consider the submissions received for Tender 01/2026 – Supply of a New Long Carriage Hydraulic Excavator, and to determine a resolution in accordance with the tender evaluation and procurement requirements.

BACKGROUND:

The Shire of Menzies invited tenders from suitably qualified suppliers on Friday 24 April 2026, for the supply of a new long carriage hydraulic excavator.

Tenders closed at 4.00 pm on Tuesday 12 May 2026. The tender opening was held at the Shire of Menzies Administration Office and attended by Rob Stewart, Acting Chief Executive Officer, and Kristy Van Kuyl, Chief Financial Officer. No members of the public were present. Ten submissions were received from eight suitably qualified suppliers.

COMMENT:

The Tender Assessment Panel included Rob Stewart, Acting Chief Executive Officer, Garth Marland, Works Manager, and Justin Viljoen, Works Supervisor. The submissions were assessed against the quantitative criteria of price competitiveness, technical and safety compliance, warranty and maintenance, supplier capability and experience, and availability and delivery timeframe.

Each tenderer demonstrated strong capability and experience. Tender prices ranged from \$228,000.00 to \$332,490.06, excluding GST. One submission was non-compliant with the tender specifications.

Following the evaluation, CJD Equipment Pty Ltd and WesTrac Pty Ltd achieved the highest weighted scores. However, after considering qualitative factors such as supplier capability and experience, local workshop support, and the reliability of ongoing support, Komatsu Australia Pty Ltd, offering the KOMATSU PC210LC-11 excavator, was considered the supplier best suited to the Shire of Menzies' operational requirements, subject to Council resolution.

A confidential evaluation report will be provided to the Council to support its consideration of the comparative merits of each submission.

CONSULTATION:

No external consultation occurred during the preparation of this report.

STATUTORY AUTHORITY:

Section 3.57 of the Local Government Act 1995 requires that a local government invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

Division 2 of the Local Government (Functions and General) Regulations 1996 describe tenders for providing goods or services.

POLICY IMPLICATIONS:

- Policy 4.2 – Purchasing and Tenders
- Policy 4.3 Regional Price Preference
- Policy 4.13 Tender Evaluation

FINANCIAL IMPLICATIONS:

An allocation of \$400,000.00 has been included in the Council's 2025/26 Budget to support the delivery of this project. This funding provision reflects the Council's current financial commitment and has been incorporated within the overall budget framework.

RISK ASSESSMENT:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Infrastructure asset renewal	Medium	Progress with asset management plans.

Project delays impacting delivery timelines and operational outcomes	Medium	Review and update the threat log every two weeks.
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STRATEGIC IMPLICATIONS:

The Shire's Council Plan 2025-2035 outlines the following Outcome, Strategy and Activity:

Outcome

8. An efficient and effective organisation.

Strategy

8.1. Maintain a high level of corporate governance, responsibility and accountability.

Activity:

8.1.2 Demonstrate sound financial planning and management, seeking a high level of legislative compliance and effective internal controls.

Accordingly, the officer's recommendation aligns with the Shire's Council Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

1. The Confidential Tender Assessment Report, marked as Confidential Attachment, be noted
2. Tender 01/2026 – Supply of a New Long Carriage Hydraulic Excavator be awarded to Komatsu Australia Pty Ltd for the supply of a KOMATSU PC210LC-11 excavator at a total value of \$285,175.12 excluding GST
3. The CEO be authorised to finalise and execute the contract with Komatsu Australia Pty Ltd for the supply of the excavator and
4. The CEO be authorised to determine the final delivery date with Komatsu Australia Pty Ltd and include that date in the contract.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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9.2.2	Men's Health Matters Symposium- Request for Assistance
LOCATION	Not Applicable
APPLICANT	External
DOCUMENT REF	NAM1665
DATE OF REPORT	22 May 2026
AUTHOR	Acting Chief Executive Officer, Rob Stewart
RESPONSIBLE OFFICER	Acting Chief Executive Officer, Rob Stewart
DISCLOSURE OF INTEREST	Nil
ATTACHMENT	<ol style="list-style-type: none"> 1. Flyer [9.2.2.1 - 1 page] 2. Sponsorship [9.2.2.2 - 1 page]

SUMMARY:

To consider a donation to the Goldfields Community Legal Centre to assist that organisation conduct a one-day session on Men's Health and Wellbeing.

The session is being held on 12 June 2026 at the Evolution Mining Basketball Stadium in Kalgoorlie.

BACKGROUND:

The Goldfields Community Legal Centre provides free or low-cost legal advice in the Goldfields. The Council will also be considering a donation to the Centre to ensure the services of the Centre can be available in Menzies in its 2026/27 budget process.

COMMENT:

The Centre seeks sponsorships in the order of \$10,000.00 (Platinum), \$7,000.00 (Gold), \$5,000.00 (Silver) or \$1,000.00 (Food and Beverage).

CONSULTATION:

This matter is being brought before the Council at the request of the Shire President.

STATUTORY AUTHORITY:

The Local Government Act 1995 provides at Section 2.5 (3) that:

'...local government has the legal capacity of a natural person'.

POLICY IMPLICATIONS:

Although the Council has adopted Policy 4.4 Donations, Sponsorships and Contributions, any consideration of a sponsorship of this event would be outside that policy as the event will occur in the current financial year and sponsorships for this financial year have been dealt with.

FINANCIAL IMPLICATIONS:

Notwithstanding the policy implications referred to above, funds are available at account 120401290 'MEMBERS - Donations to Community Groups GEN' should the council wish to make a donation of, say, \$5,000.00.

RISK ASSESSMENT:

Should the Council not make a donation, there exists a very low risk of reputational damage.

STRATEGIC IMPLICATIONS:

The Shire of Menzies Council Plan 2025-2035 outlines the following Outcome and Strategy:

1. An engaged and inclusive community.

1.1. Facilitate, encourage and support community volunteers, groups, events and initiatives.

Accordingly, the officer's recommendation aligns with the Shire of Menzies Council Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

- (1) A Silver Sponsor donation of \$5,000.00 be made available to the Goldfields Community Legal Centre Inc to assist the running of the Men's Health Matters Symposium to be held on 12 June 2026 in Kalgoorlie
- (2) As a condition of sponsorship, the Community Legal Centre Inc must provide to the Council a full report on the effectiveness of the symposium including financials.

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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10 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS

Item 10.1 Chief Executive Officer Recruitment – Appointment of Recruitment Consultant

This agenda item is confidential in accordance with Section 5.23(2) of the Local Government Act 1995 and Regulation 4A(b) of the Local Government (Administration) Regulations 1996 which permits the meeting to be closed to the public, for business relating to the following:

- a matter relating to the recruitment or employment of the CEO or a senior employee

OFFICER RECOMMENDATION:

That in accordance with Section 5.23(2) of the Local Government Act 1995 and Regulation 4A(b) of the Local Government (Administration) Regulations 1996, the meeting be closed to members of the public to consider Item 10.1 'Chief Executive Officer Recruitment – Appointment of Recruitment Consultant'

COUNCIL DECISION:

Council Resolution Number	
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Moved		Seconded	
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Carried	
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MEETING OPENED TO THE PUBLIC:

Council Resolution Number:	
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Moved:

Seconded:

That the meeting be opened to the members of the public.

Carried	
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11 CLOSURE OF MEETING

The Shire President, as Presiding Member, declared the meeting closed at ____pm.