



POLICY – 5.8 – Gratuitous Payments to Employees

Relevant Delegation

N/A

Objective

To show appreciation to valued employees, who are leaving the Shires employ and to comply with section 5.50(1) of the Local Government Act 1995.

Policy Statement

Amendments to this Policy must be advertised and submissions considered in accordance with the Local Government Act, prior to being confirmed.

1. That for the purpose of section 5.50 (1) of the Act, the following maximum total value may be spent on a presentation gift to employees who retire or resign after a period of satisfactory service –

After completing 5 years of service	\$ 700
For each additional completed year of service	\$ 100
Maximum value of gift	\$3000

2. The Chief Executive Officer may at his/her discretion make a presentation gift where an employee leaves prior to 5 years of service to a value not exceeding \$75 for each completed year of service.
3. The Council reserves the right to pay an additional amount to that set out in this policy, where it considers circumstances warrant, in which event local public notice must be given.

– End of Policy

COMMENT

Amendments to this policy are required to be advertised for public comment prior to being effective – refer LG Act s.5.50.

Admin Regulations – Maximum value of gift is \$5,000

Formerly		
New Policy	29 November 2012	
Last Reviewed	30 August 2018	
Next Review Date	February 2021	
Amended		
Adopted	30 August 2018	25 June 2015 29 November 2012
Version	2	