



SHIRE OF MENZIES

MINUTES

**FOR THE ORDINARY MEETING OF COUNCIL
HELD ON**

Thursday 27 March 2014

Shire of Menzies Council Chambers

Commencing at 10:27am

**SHIRE OF MENZIES
NOTICE OF ORDINARY COUNCIL MEETING**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on Thursday 27th March 2014 in the Shire of Menzies Council Chambers commencing at 10:27am.

N P Crawford
Chief Executive Officer

Date _____

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

**FINANCIAL INTEREST
(EFFECTIVE 1 JULY 1996)**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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AGENDA FOR ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Shire President, Cr Greg Dwyer declared the meeting open at 10:27am, welcomed the attendees and adjourned the meeting to resume the Audit Committee meeting. The Ordinary Meeting of Council was reconvened at 10:42am.

2. ANNOUNCEMENT OF VISITORS

Mr D Hadden, Environmental Health Officer (from 10:44am until 11:12am)

Ms C McAllan, Rates Officer (from 11:20am until 11:30am)

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:	Cr G Dwyer	President
	Cr P Twigg	Deputy President (by phone from 10:31am until 11:39am)
	Cr I R Tucker	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor
	Cr J Graham	Councillor (by phone from 10:32am)
	Cr C Bennell	Councillor (by phone from 10:32am)

Staff:	Mr N P Crawford	Chief Executive Officer
	Mr R Pepper	MWS (from 10:44am)
	Ms B Povah	Deputy CEO
	Mr D Hadden	EHO (from 10:44am until 11:12am)
	Mrs L Downie	Minutes

3.2 APOLOGIES

Councillors:	Nil
Staff:	Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. DECLARATIONS OF INTEREST

The Chief Executive Officer declared a financial interest in Item 12.5.4.

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES

**9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING
HELD ON THURSDAY 27 FEBRUARY 2014**

COUNCIL DECISION/OFFICER'S RECOMMENDATION:	No: 0491
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Moved: Cr Mazza

Seconded: Cr Tucker

That the minutes of the Ordinary Meeting of Council held on 27 February 2014 be confirmed as a true and accurate record.

10:46am

CARRIED 7/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS
Nil

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

Saturday 1 March

Attended the opening of the Miner's Memorial situated in the entry grounds of the Hainault Tourist Mine, top end of Hannan Street. Special mention must be given to Moya Sharp, Doug Daws and John Bowler for their sterling efforts in getting the Memorial to this stage.

Wednesday 5 March

With our Housing Consultant, Ian McKay, attended a prestart meeting with TR Homes for houses 3 and 4, staff housing.

Thursday 6 March

Along with MWS, Ray Pepper and Works Supervisor, Glenn Casley attended the 2014 Transport and Roads Forum. An interesting presentation by the Keynote Speaker Dr Soames Job. Available via email. Suggest all Councillors seek the link through WALGA to this presentation.

Attended meeting with Minister for Agriculture Hon Ken Baston regarding cactus and wild dogs.

Thursday 13 March

Had a meeting with Rob Northcoat regarding the Menzies/Goldfields Cyclclassic – update and briefing.

Wednesday 19 March

Attended Northern Goldfields LIAM meeting in Leonora.

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:	No: 0492
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Moved: Cr Mazza

Seconded: Cr Tucker

That the President's Report as tabled, be received.

10:51am

CARRIED 7/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.1 HEALTH AND BUILDING BUSINESS

12.1.1 DRAFT LOCAL PLANNING POLICY – LPP 12 – OUTBUILDINGS

SUBMISSION TO:	Ordinary Meeting of Council 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM355
DISCLOSURE OF INTEREST:	None
DATE:	14 February 2014
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Draft Local Planning Policy 12 – Outbuildings

SUMMARY:

Local Planning Policy is developed to assist with the development of the Shire, and for the guidance of staff and developers. LPP is made under the authority of the Planning Scheme, and consequently has a degree of legal standing. However, since policy is discretionary rather than mandatory, it can be challenged and referred to the State Administrative Tribunal.

Having been made by the authority of the Planning Scheme, advertised for public submissions, does mean that the SAT will give close consideration to the effect of policy on any appeal made to them, particularly the reasons for the policy.

COMMENT:

The purpose of this Local Planning Policies is to control the development of outbuildings on land.

It is limited by the Building Act which currently exempts land outside the townsites being Menzies, Kookynie, and the 12 undeveloped townsites.

It limits the aggregate size of buildings that are permitted on a lot, subject to the area of the lot. Please note, there is no provision under the policy for aggregation of lots, and any proposal that relies on the area of multiple lots, will need to be referred to Council for approval. From plans, it would appear that lots in Menzies and Kookynie are virtually all either under roughly 1,000m² or else well over 4,000m².

As a Planning Policy, it has a legal foundation for applicability.

Matters that should be noted –

- While EHO has authority to approve all applications, but the LPP provides for an avenue of appeal

No additional fees and charges are proposed under this Local Planning Policy.

Closing

The actual LPP itself is the stated Policy Statement. Other information is included for guidance and explanation, and to place the LPP within context. While not part of the LPP Statement, this information does constitute part of Council's reason for making the decisions.

Due to their higher legal standing, legislative recognition and differing processes for adoption, amendment and revocation, Local Planning Policy is retained as a separate document to administrative policy.

Provisions of the Planning Scheme require that details of Local Planning Policies proposed for adoption or amendment of be advertised for public comment for two consecutive weeks in a newspaper.

The Scheme also requires that any LPPs that may affect Commission decisions be advised to them. It is suggested that this Local Planning Policy be forwarded to them for information.

CONSULTATION:

Mr Peter Crawford, CEO Shire of Menzies
Mr Dave Hadden, EHO Shire of Menzies

STATUTORY ENVIRONMENT:

Planning and Development Act
Shire of Menzies Town Planning Scheme No.1
Building Act 2005 s.72 and Sch.4

POLICY IMPLICATIONS:

Guidance and framework for development of outbuildings in the Shire

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

Moved: Cr Mazza

Seconded: Cr Tucker

That:

1. The draft Local Planning Policy LPP 12 Outbuildings, as presented be adopted, subject to being advertised as required for planning policy;

2. If no submissions are received, adoption of Local Planning Policy LPP 12 - Outbuildings is confirmed and comes into immediate effect, and is then inserted into the Local Planning Policy Manual; and
3. A copy of the adopted Local Planning Policy LPP 12 0- Outbuildings be sent to WA Planning Commission for their information and records.

COUNCIL DECISION:	No: 0493
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Moved: Cr Mazza

Seconded: Cr Tucker

Amendment Resolution

That:

1. **The draft Local Planning Policy LPP 12 Outbuildings, as presented be adopted, subject to being advertised as required for planning policy;**
2. **If no submissions are received, adoption of Local Planning Policy LPP 12 - Outbuildings is confirmed and comes into immediate effect, and is then inserted into the Local Planning Policy Manual;**
3. **A copy of the adopted Local Planning Policy LPP 12 - Outbuildings be sent to WA Planning Commission for their information and records; and**
4. **Part A – Townsites Item 5 be amended to increase the aggregate restriction to 85m².**

11:02am

CARRIED 7/0

Reason for the change was to increase the restriction on the aggregate size of outbuildings in the Shire of Menzies to 85m² before an application before Council is required.

12.1.2 DRAFT LOCAL PLANNING POLICY 13 TEMPORARY OCCUPATION OF MOVEABLE AND OUTBUILDINGS

SUBMISSION TO:	Ordinary Meeting of Council 27 th March 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM355
DISCLOSURE OF INTEREST:	None
DATE:	14 February 2014
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Draft Local Planning Policy 13 – Temporary Occupation of Moveable and Outbuildings.

SUMMARY:

Local Planning Policy is developed to assist with the development of the Shire, and for the guidance of staff and developers. LPP is made under the authority of the Planning Scheme, and consequently has a degree of legal standing. However, since policy is discretionary rather than mandatory, it can be challenged and referred to the State Administrative Tribunal.

Having been made by the authority of the Planning Scheme, advertised for public submissions, does mean that the SAT will give close consideration to the effect of policy on any appeal made to them, particularly the reasons for the policy.

COMMENT:

The purpose of this draft Local Planning Policy for Temporary Occupation of Moveable and Outbuildings is to control the use of sheds and the like as weekenders or while a residence is being constructed.

Many Shires have a local planning policy to control this activity, as their experience is that it is a frequent occurrence, and once a shed is being occupied it becomes very difficult, time consuming, potentially expensive and always disagreeable to force compliance with the Health Act and other legislation.

As a Planning Policy, it has a legal foundation for applicability.

Matters that should be noted –

- LPP 13 requires the applicant to complete a Statutory Declaration to avoid any possibility that they are unaware of the conditions of grant of approval.
- Approval of temporary occupation can only be given once a building licence for a dwelling has been issued
- Approval for temporary occupation is limited to a maximum of 2 years

- Own arrangements for water and power must be made.

Fees and charges

An administrative cost will be incurred in the time required to assess the application, issue of approval, subsequent follow up at the end of the approval period.

Accordingly, the following scale of fees is proposed to cover administrative costs incurred –

- Application for temporary occupation of a moveable or outbuilding \$50 + GST

Any fees are to be adopted by absolute majority, and must be advertised.

Closing

The actual LPP itself is the stated Policy Statement. Other information is included for guidance and explanation, and to place the LPP within context. While not part of the LPP Statement, this information does constitute part of Council's reason for making the decisions.

Due to their higher legal standing, legislative recognition and differing processes for adoption, amendment and revocation, Local Planning Policy is retained as a separate document to administrative policy.

Provisions of the Planning Scheme require that details of Local Planning Policies proposed for adoption or amendment of be advertised for public comment for two consecutive weeks in a newspaper.

The Scheme also requires that any LPPs that may affect Commission decisions be advised to them. It is suggested that this Local Planning Policy be forwarded to them for information.

CONSULTATION:

Mr Peter Crawford, CEO Shire of Menzies
Mr Dave Hadden, EHO Shire of Menzies

STATUTORY ENVIRONMENT:

Planning and Development Act
Shire of Menzies Town Planning Scheme No.1
Health Act
Building Act

POLICY IMPLICATIONS:

Guidance and framework for temporary occupation of a structure not being a dwelling.

FINANCIAL IMPLICATIONS:

Imposition of new fee

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0494

Moved: Cr Mazza

Seconded: Cr Lee

1. That draft Local Planning Policy LPP 13 Temporary Occupation of Moveable and Outbuildings, as presented be adopted, subject to being advertised as required for planning policy;
2. That draft Local Planning Policy LPP 13 Temporary Occupation of Moveable and Outbuildings be advertised for a minimum of 2 weeks, following which any submissions received are to be presented to Council for consideration;
3. If no submissions are received, adoption of Local Planning Policy LPP 13 Temporary Occupation of Moveable and Outbuildings is confirmed and comes into immediate effect, and is then inserted into the Local Planning Policy Manual; and
4. That a copy of the adopted Local Planning Policy LPP 13 Temporary Occupation of Moveable and Outbuildings be sent to WA Planning Commission for their information and records.

11:02am

CARRIED 7/0

VOTING REQUIREMENTS:

Absolute Majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0495

Moved: Cr Mazza

Seconded: Cr Lee

5. That the following fees for assessment and determination of applications in accordance with Local Planning Policy LPP 13 Temporary Occupation of Moveable and Outbuildings be adopted –
 - Application for temporary occupation of a moveable or outbuilding \$50 + GST; and
6. That the adopted fees be advertised for public information, with the application date being the date of Local Planning Policy LPP 13 Temporary Occupation of Moveable and Outbuildings coming into effect.

11:03am

CARRIED BY ABSOLUTE MAJORITY 7/0

12.1.3 DRAFT LOCAL PLANNING POLICY 14 DEVELOPMENT OF UNSERVICED LAND – WATER AND POWER

SUBMISSION TO:	Ordinary Meeting of Council 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM355
DISCLOSURE OF INTEREST:	None
DATE:	14 February 2014
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Draft Local Planning Policy 14 Development of Unserviced Land – Water and Power

SUMMARY:

Local Planning Policy is developed to assist with the development of the Shire, and for the guidance of staff and developers. LPP is made under the authority of the Planning Scheme, and consequently has a degree of legal standing. However, since policy is discretionary rather than mandatory, it can be challenged and referred to the State Administrative Tribunal.

Having been made by the authority of the Planning Scheme, advertised for public submissions, does mean that the SAT will give close consideration to the effect of policy on any appeal made to them, particularly the reasons for the policy.

COMMENT:

The purpose of this draft Local Planning Policy for Development of Unserviced Land – Water and Power is to ensure that any development of these lots has adequate water supply and arrangement, appropriate power provision, and to emphasise that the Shire does not accept any liability or obligation whatsoever for the provision of these supplies.

The local planning policy also mandates connection to reticulated water and main power where readily available, and within 12 months should it become available.

Regulatory controls exist for –

- Plumbing connections
- Electrical connection and wiring
- Construction of wind towers for turbines etc
- Standards for greywater reuse systems
- Potable water
- Backflow devices once/if reticulated water supply is connected

As a Planning Policy, it has a legal foundation for applicability.

Matters that should be noted –

- LPP 14 requires the applicant to complete a Statutory Declaration to avoid any possibility that they are unaware of the conditions of grant of approval.
- Acknowledging the requirement to connect where it becomes reasonably available, and fitting of backflow protection

Fees and charges

No additional fees and charges are proposed.

Closing

The actual LPP itself is the stated Policy Statement. Other information is included for guidance and explanation, and to place the LPP within context. While not part of the LPP Statement, this information does constitute part of Council's reason for making the decisions.

Due to their higher legal standing, legislative recognition and differing processes for adoption, amendment and revocation, Local Planning Policy is retained as a separate document to administrative policy.

Provisions of the Planning Scheme require that details of Local Planning Policies proposed for adoption or amendment of be advertised for public comment for two consecutive weeks in a newspaper.

The Scheme also requires that any LPPs that may affect Commission decisions be advised to them. It is suggested that this Local Planning Policy be forwarded to them for information.

CONSULTATION:

Mr Peter Crawford, CEO Shire of Menzies
Mr DaveHadden, EHO Shire of Menzies

STATUTORY ENVIRONMENT:

Planning and Development Act
Shire of Menzies Town Planning Scheme No.1
Building Act 2005
Health Act

POLICY IMPLICATIONS:

Guidance and framework for development of lots without access to water or power, or wishing to use alternative supply to supplement existing connections.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0496

Moved: Cr Mazza

Seconded: Cr Tucker

- 1. That draft Local Planning Policy LPP 14 Development of Unserviced Land – Water and Power, as presented be adopted, subject to being advertised as required for planning policy.**
- 2. That draft Local Planning Policy LPP 14 Development of Unserviced Land – Water and Power be advertised for a minimum of 2 weeks, following which any submissions received are to be presented to Council for consideration.**
- 3. If no submissions are received, adoption of Local Planning Policy LPP 14 Development of Unserviced Land – Water and Power is confirmed and comes into immediate effect, and is then inserted into the Local Planning Policy Manual.**
- 4. That a copy of the adopted Local Planning Policy LPP 14 Development of Unserviced Land – Water and Power be sent to WA Planning Commission for their information and records.**

11:09am

CARRIED 7/0

Mrs Downie and Mr Hadden left the meeting at 11:10am

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORT – FEBRUARY 2014

SUBMISSION TO:	Ordinary Meeting of Council 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	14 March 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month

BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 28 February 2014.

COMMENT:

A Compilation Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

CONSULTATION:

N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

COUNCIL DECISION/OFFICER'S RECOMMENDATION

No: 0497

Moved: Cr Tucker

Seconded: Cr Lee

That Council acknowledge receipt of the Statement of Financial Activity and associated reports for the period to 28 February 2014.

11:10am

CARRIED 7/0

The Chief Executive Officer
Shire of Menzies
Shenton Street
Menzies WA 6436

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COMPILATION REPORT TO THE SHIRE OF MENZIES

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Menzies, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 28 February 2014. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF MENZIES

The Shire of Menzies are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Menzies we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Menzies provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Menzies. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

UHY Haines Norton (WA) Pty Ltd
UHY Haines Norton (WA) Pty Ltd
Chartered Accountants



Paul Breman
Director

18 March 2014

Shire of Menzies
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 28th February 2014

	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		3,400	2,264	4,337	2,073	47.80%	
General Purpose Funding		1,532,986	1,160,140	1,065,484	(94,656)	(8.88%)	
Law, Order and Public Safety		3,200	2,300	6,162	3,862	62.67%	
Health		500	336	393	57	14.50%	
Housing		59,600	39,736	40,337	601	1.49%	
Community Amenities		95,980	48,984	47,352	(1,632)	(3.45%)	
Recreation and Culture		17,400	11,600	36,353	24,753	68.09%	▲
Transport		693,269	370,602	553,636	183,034	33.06%	▲
Economic Services		137,300	108,208	113,977	5,769	5.06%	
Other Property and Services		80,806	71,314	71,315	1	0.00%	
Total (Ex. Rates)		2,624,441	1,815,484	1,939,346	123,862		
Operating Expense							
Governance		(430,992)	(292,336)	(249,371)	42,965	17.23%	▲
General Purpose Funding		(276,854)	(177,404)	(120,264)	57,140	47.51%	▲
Law, Order and Public Safety		(93,529)	(62,360)	(59,383)	2,977	5.01%	
Health		(40,689)	(27,128)	(20,527)	6,601	32.16%	
Education and Welfare		(15,000)	(10,000)	0	10,000	100.00%	▲
Housing		(41,750)	(22,620)	(17,375)	5,245	30.19%	
Community Amenities		(249,193)	(166,135)	(78,199)	87,936	112.45%	▲
Recreation and Culture		(387,551)	(260,712)	(266,773)	(6,061)	(2.27%)	
Transport		(2,911,810)	(1,956,209)	(1,995,765)	(39,556)	(1.98%)	
Economic Services		(1,319,711)	(880,840)	(676,764)	204,076	30.15%	▲
Other Property and Services		(4,000)	(48,337)	(145,360)	(97,023)	(66.75%)	▼
Total		(5,771,079)	(3,904,081)	(3,629,781)	274,300		
Funding Balance Adjustment							
Add back Depreciation		1,880,945	1,253,966	1,047,429	(206,537)	(19.72%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(7,306)	(7,306)	26,984	34,290	127.08%	▲
Adjust Provisions and Accruals		0	0	0	0		
Adjust on Previous P & E Revaluation		0	0	9,902	9,902	100.00%	
Net Operating (Ex. Rates)		(1,272,999)	(841,937)	(606,120)	225,915		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,264,598	1,607,108	683,729	(923,379)	(135.05%)	▼
Proceeds from Disposal of Assets	8	184,000	184,000	116,363	(67,637)	(58.13%)	▼
Transfer from Reserves	7	1,606,741	0	0	0		
Total		4,055,339	1,791,108	800,092	(991,016)		
Capital Expenses							
Land and Buildings	8	(1,794,000)	(1,564,000)	(168,740)	1,395,260	826.87%	▲
Plant and Equipment	8	(521,500)	(521,500)	(553,095)	(31,595)	(5.71%)	
Furniture and Equipment	8	(43,000)	(43,000)	(12,951)	30,049	232.02%	▲
Infrastructure Assets - Roads	8	(3,922,793)	(2,614,249)	(1,141,800)	1,472,449	128.96%	▲
Infrastructure Assets - Other	8	(500,000)	(333,333)	(72,500)	260,833	359.77%	▲
Loan Principal	10	(30,000)	(15,833)	(15,833)	0	0.00%	
Transfer to Reserves	7	(245,001)	0	(10,063)	(10,063)	(100.00%)	▼
Total		(7,056,294)	(5,091,915)	(1,974,982)	3,116,933		
Net Capital		(3,000,955)	(3,300,807)	(1,174,890)	2,125,917		
Total Net Operating + Capital		(4,273,954)	(4,142,744)	(1,781,010)	2,351,833		
Opening Funding Surplus(Deficit)	3	2,455,006	2,455,006	2,353,584	(101,422)	(4.31%)	
Rate Revenue	9	2,257,689	2,257,689	2,374,690	117,001	4.93%	
Closing Funding Surplus(Deficit)	3	438,741	569,951	2,947,264	2,367,411		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. ▲ ▼

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

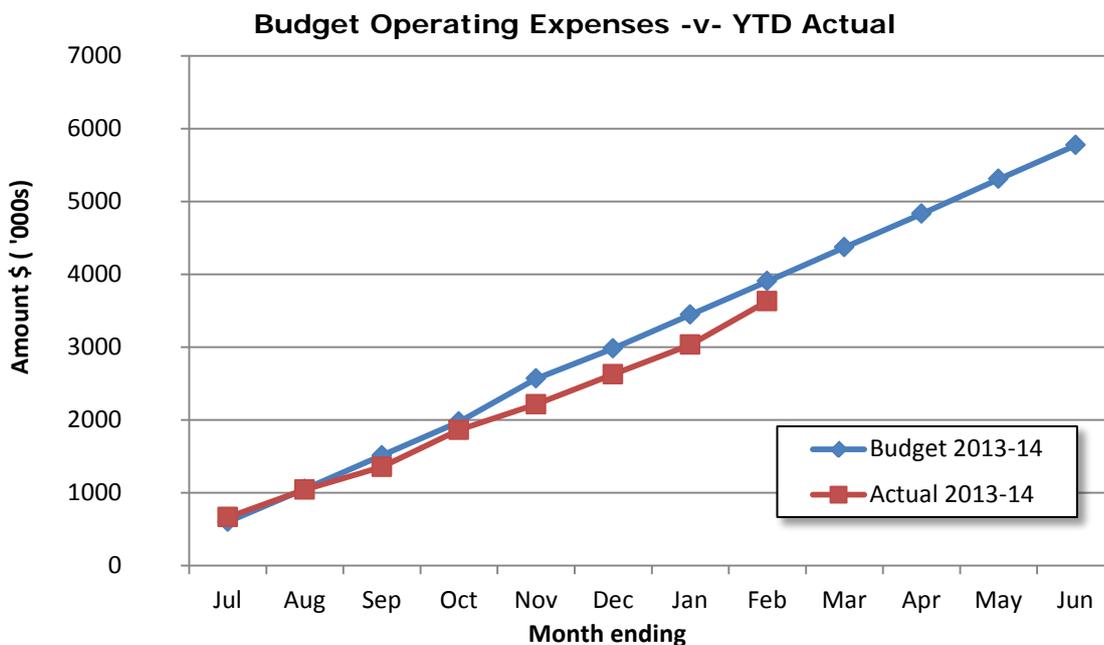
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

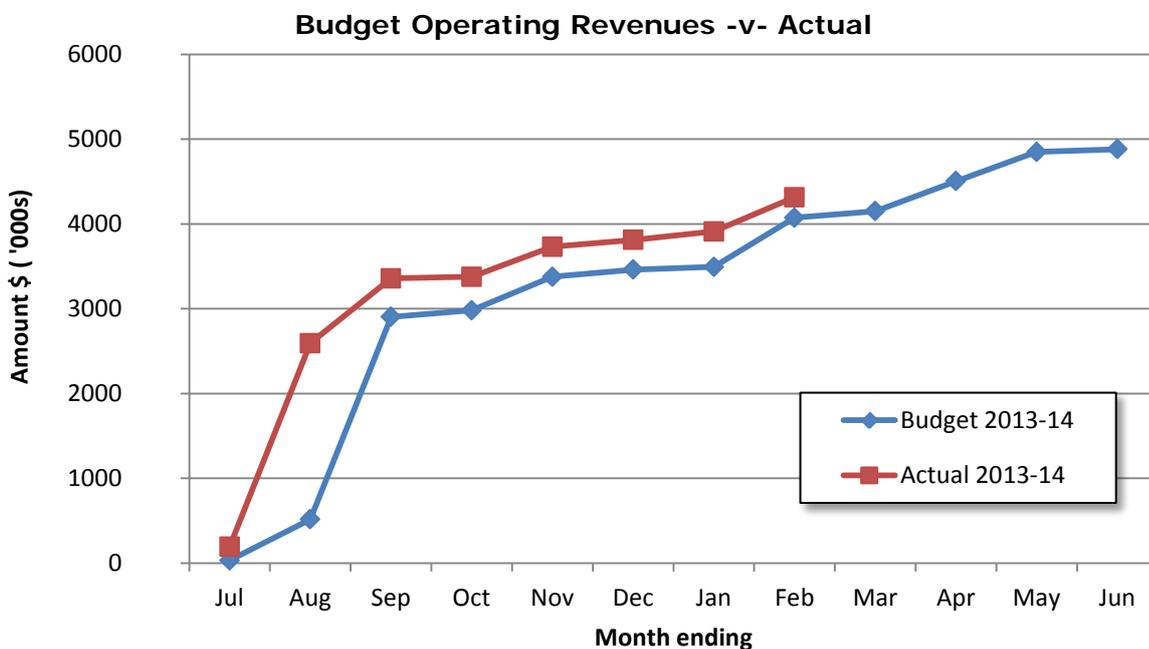
Private works operations, plant repairs and operations costs.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity

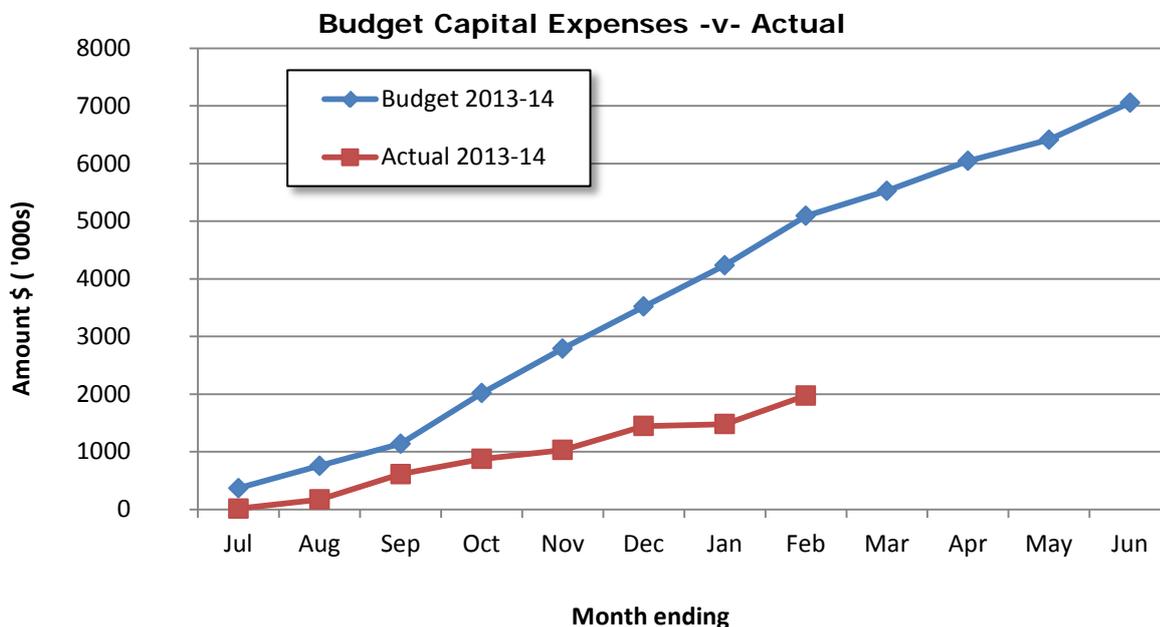


Comments/Notes - Operating Expenses

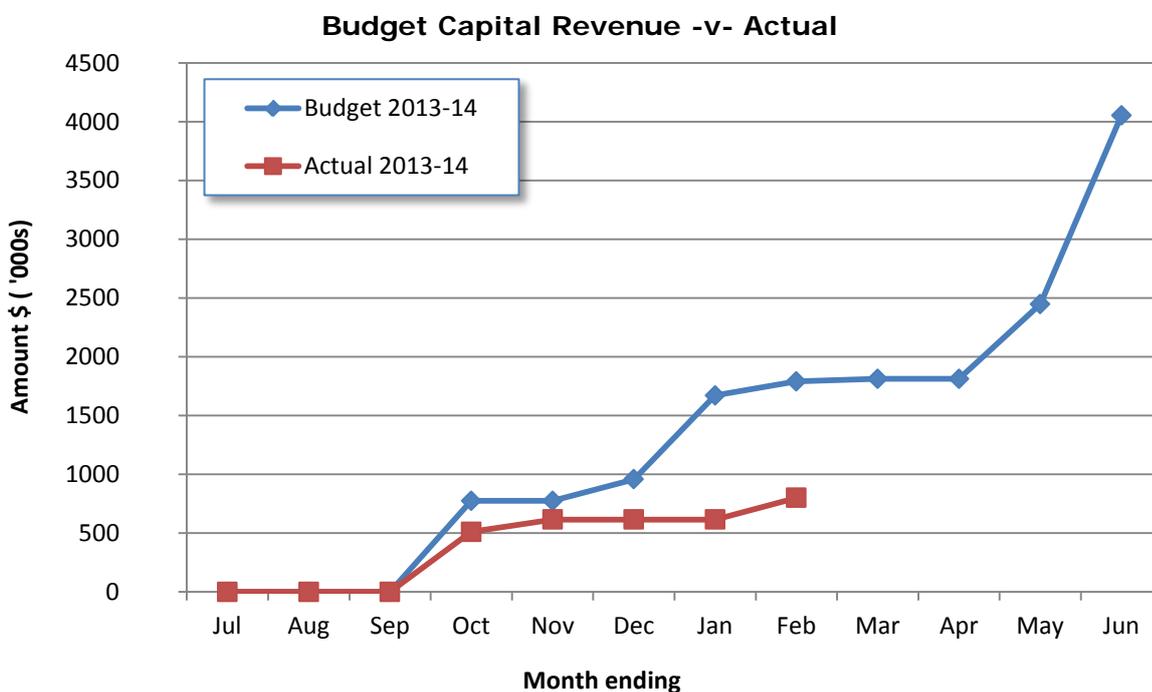


Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

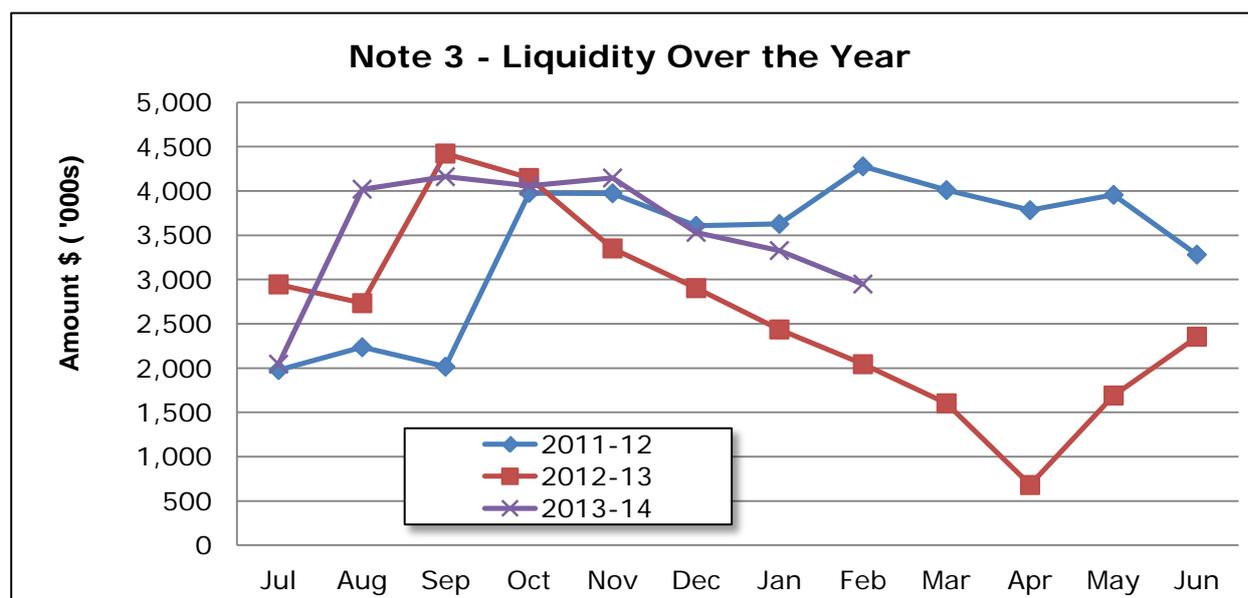


Comments/Notes - Capital Revenues

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 28th Feb 2014	30th June 2013	YTD 28th Feb 13
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,616,453	2,518,864	1,653,551
Cash Restricted	4	2,541,035	2,530,972	2,590,633
Receivables - Rates	6	897,793	770,454	934,277
Receivables -Other	6	147,327	273,467	444,113
Provision for Doubtful Debts		(581,962)	(581,962)	(581,962)
Inventories		10,954	10,636	6,397
		5,631,600	5,522,431	5,047,009
Less: Current Liabilities				
Payables		(143,301)	(637,873)	(411,393)
Provisions		(92,700)	(92,700)	(60,744)
		(236,001)	(730,573)	(472,137)
Less: Cash Reserves	7	(2,541,035)	(2,530,974)	(2,590,633)
Add: Cash Backed Leave Provisions		92,700	92,700	60,744
Net Current Funding Position		2,947,264	2,353,584	2,044,983



Comments - Net Current Funding Position

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	587,406			587,406	NAB	Cheque Acc.
Cash Maximiser Account		521,615			521,615	NAB	
Trust	Variable			3,350	3,350	NAB	Cheque Acc.
Cash On Hand	Nil	580			580	N/A	On Hand
(b) Term Deposits							
Municipal Investment		1,506,852			1,506,852	NAB	Various
Reserves			2,541,035		2,541,035	NAB	Various
(c) Other Investments							
N/A					0		
Total		2,616,453	2,541,035	3,350	5,160,838		

Comments/Notes - Investments

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Surplus/(Deficit) on Budget Adoption						0
	Plant Reserve - amend error to opening balance		Non Cash Item			(141,763)	(141,763)
	Building Reserve - amend error to opening balance		Non Cash Item		141,763		141,763
11002	Building Reserve - Increase Transfer from	471	Capital Revenue		438,741		438,741
	Closing Funding Surplus (Deficit)			0	580,504	(141,763)	438,741

Shire of Menzies
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28th February 2014

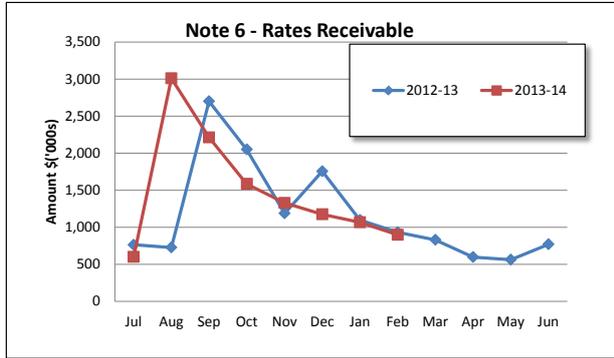
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

	YTD 28th Feb 2014	YTD 30th June 2013
	\$	\$
Opening Arrears Previous Years	770,454	816,782
Levied this year	2,502,758	2,522,339
Less Collections to date	(2,375,419)	(2,568,667)
Equals Current Outstanding	897,793	770,454
Net Rates Collectable	897,793	770,454
% Collected	72.57%	76.93%

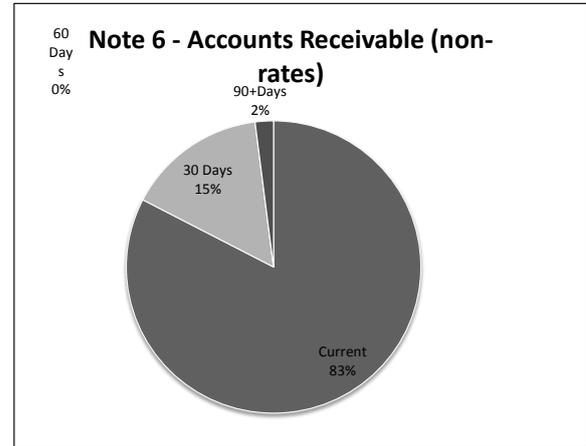


Comments/Notes - Receivables Rates

Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	121,695	22,673	0	2,959
Total Receivables General Outstanding				147,327

Amounts shown above include GST (where applicable)



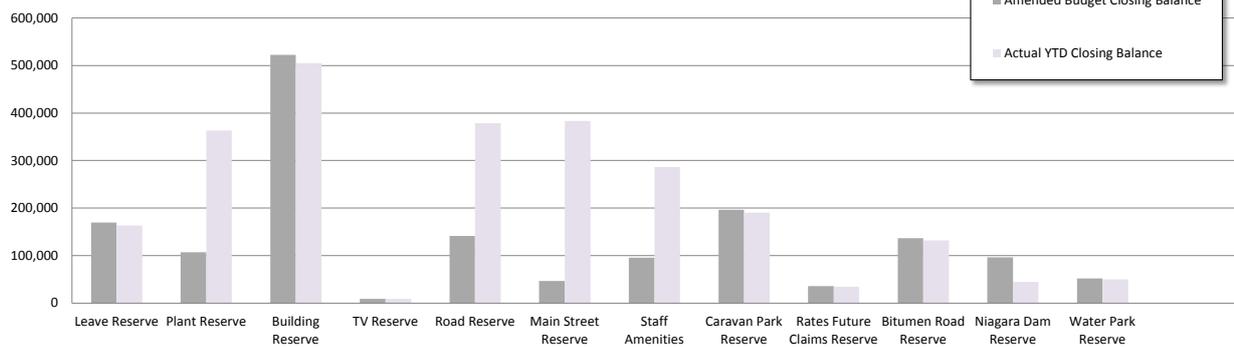
Comments/Notes - Receivables General

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 7: Cash Backed Reserve

2013-14 Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	163,214	0	649	6,121	0	0	0		169,335	163,863
Plant Reserve	361,429	0	1,437	113,554	0	(368,000)	0		106,983	362,866
Building Reserve	503,192	0	2,000	18,860	0	(438,741)	0		522,052	505,192
TV Reserve	8,688	0	35	326	0	0	0		9,014	8,723
Road Reserve	376,946	0	1,499	14,135	0	(250,000)	0		141,081	378,445
Main Street Reserve	381,980	0	1,519	14,324	0	(350,000)	0		46,304	383,499
Staff Amenities	285,167	0	1,134	10,694	0	(200,000)	0		95,861	286,301
Caravan Park Reserve	189,568	0	753	7,208	0	0	0		196,776	190,321
Rates Future Claims Reserve	34,619	0	138	1,298	0	0	0		35,917	34,757
Bitumen Road Reserve	131,527	0	523	4,932	0	0	0		136,459	132,050
Niagara Dam Reserve	44,642	0	177	51,674	0	0	0		96,316	44,819
Water Park Reserve	50,000	0	199	1,875	0	0	0		51,875	50,199
	2,530,972	0	10,063	245,001	0	(1,606,741)	0		1,607,973	2,541,035

Note 9 - Year To Date Reserve Balance to End of Year Estimate



Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Budget YTD 28th Feb 2014		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
5,000	(390)	11,818	7,208	Plant and Equipment			
				Ford Territory	7,606	7,208	(398)
				Hino Dutro	15,000	0	(15,000)
				3 Axle Dolly	20,000	0	(20,000)
				Utility	8,000	0	(8,000)
				Utility	1,700	0	(1,700)
25,000	0	0	(25,000)	DFES Fire Truck	0	(25,000)	(25,000)
120,000	(6,263)	104,545	(9,192)	Caterpillar Grader	(45,000)	(9,192)	35,808
150,000	(6,653)	116,363	(26,984)		7,306	(26,984)	(34,290)

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Amended Budget YTD 28th Feb 2014		
		Annual Budget	Actual	Variance
		\$	\$	\$
	Land and Buildings	1,794,000	168,740	(1,625,260)
	Plant and Equipment	521,500	553,095	31,595
	Furniture and Equipment	43,000	12,951	(30,049)
	Infrastructure - Roads	3,922,793	1,141,800	(2,780,993)
	Infrastructure - Other	500,000	72,500	(427,500)
	Capital Totals	6,781,293	1,949,086	(4,832,207)

Comments - Capital Acquisitions

Comments	Buildings	Amended Budget YTD 28th Feb 2014		
		Budget	Actual	Variance
		\$	\$	\$
	Land	20,000	20,000	0
	Houses x 4	1,350,000	110,899	(1,239,101)
	Garage 40 Mercer Street	20,000	15,328	(4,672)
	Public Toilets - Menzies	75,000	0	(75,000)
	Public Toilets - Menzies Hall	160,000	0	(160,000)
	Floor Coverings for Hall	4,000	0	(4,000)
	Upgrade Old Post Office	150,000	7,375	(142,625)
	Upgrade Kitchen - Admin Building	15,000	15,138	138
	Capital Totals	1,794,000	168,740	(1,625,260)

Comments	Plant & Equipment	Amended Budget YTD 28th Feb 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Comm Dev Vehicle	24,000	0	(24,000)
	Grader	360,000	334,145	(25,855)
	Workshop Hoist	9,000	0	(9,000)
	Utility 1 - Motor Vehicle	40,000	0	(40,000)
	Utility 2 - Motor Vehicle	48,500	0	(48,500)
	DCEO Vehicle	40,000	34,329	(5,671)
	DFES Fire Truck	0	184,621	184,621
	Capital Totals	521,500	553,095	31,595

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Amended Budget		
		YTD 28th Feb 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Chambers - Table & Sideboard	15,000	2,700	(12,300)
	Fridge & Dishwasher	3,000	2,216	(784)
	Defibulator	3,000	0	(3,000)
	Computer Equipment CRC	10,000	8,035	(1,965)
	Upgrade Security Locks	12,000	0	(12,000)
	Capital Totals	43,000	12,951	(30,049)

Comments	Roads	Amended Budget		
		YTD 28th Feb 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Menzies Northwest - improve alignments and seal	220,710	0	(220,710)
	Menzies Northwest - instal culverts & drainage	350,000	346,263	(3,737)
	Menzies Northwest - upgrade seal	1,000,000	255,260	(744,740)
	Menzies Northwest - improve alignments and seal	129,250	0	(129,250)
	Evanston-Menzies - drainage & sheet	352,682	395,739	43,057
	Yarri Road - Impr drain/sheet	133,723	126,697	(7,026)
	Menzies Northwest - improve alignments and seal RTR	495,307	0	(495,307)
	Tjuntjuntjurra Access Road - R2R	340,000	0	(340,000)
	Town Street - kerbing	100,000	0	(100,000)
	Town Streets - Footpaths	92,550	5,541	(87,009)
	Tjuntjuntjurra Access Road - improvements & sheeting	217,508	0	(217,508)
	Mount Menzies access road	10,000	0	(10,000)
	Main Street Upgrade- Median Strip	350,000	0	(350,000)
	Yakadunia Road - RTR (carry over)	31,063	12,300	(18,763)
	Oak Valley Road RTR	80,000	0	(80,000)
	Traffic Counter - Lake Ballard	20,000	0	(20,000)
	Capital Totals	3,922,793	1,141,800	(2,780,993)

Comments	Other Infrastructure	Amended Budget		
		YTD 28th Feb 2014		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Water Park - Menzies	450,000	72,500	(377,500)
	War Memorial Park Development	50,000	0	(50,000)
	Capital Totals	500,000	72,500	(427,500)

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 9: RATING INFORMATION

RATE TYPE		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate												
GRV		0.0652	30	198,484	12,941	(1,913)	0	11,028	12,334	0	0	12,334
UV	Pastoral	0.0225	18	1,066,172	23,989	0	0	23,989	23,989	0	0	23,989
	Other	0.0225	0	0	0	0	0	0	0	0	0	0
UV	Mining	0.1268	849	16,963,688	2,150,996	(16,667)	0	2,134,329	2,114,126	7,540	0	2,121,666
Sub-Totals			897	18,228,344	2,187,926	(18,580)	0	2,169,346	2,150,449	7,540	0	2,157,989
Minimum Rates		Minimum \$										
GRV		200	243	39,796	48,600	(4,819)	0	43,781	51,000	0	0	51,000
UV	Pastoral	220	8	26,284	1,760	0	0	1,760	1,760	0	0	1,760
	Other	200	122	334,980	24,400	14,924	0	39,324	24,400	0	0	24,400
UV	Mining	220	550	419,836	121,000	(521)	0	120,479	122,540	0	0	122,540
Sub-Totals			923	820,896	195,760	9,584	0	205,344	199,700	0	0	199,700
Write offs								2,374,690				2,357,689
Totals								2,374,690				(100,000)
												2,257,689

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing Loan 17 - Teacher's Units	32,141	0	15,833	30,000	16,308	2,141	963	1,750
	32,141	0	15,833	30,000	16,308	2,141	963	1,750

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2013-14 Budget \$	Variations Additions (Deletions) \$	Operating \$	Capital \$	Recoup Status	
							Received \$	Not Received \$
GENERAL PURPOSE GRANTS								
I032010-Grants Commission	WALGGC	Y	914,812	0	914,812		668,400	246,412
I032020-Federal Roads	WALGGC	Y	342,924	0	342,924		255,792	87,132
HOUSING								
I091020-Staff Housing Grants	CLGF	Y	937,108	0		937,108	499,108	438,000
LAW, ORDER, PUBLIC SAFETY								
I051800- Non-reciprocated Contrib.	DFES		0	184,621		184,621	184,621	0
I051010-Fire Prevention Grant	DFES	Y	2,000	0	2,000		1,720	280
COMMUNITY AMENITIES								
I107410-Other Community Amenities	Dept. of Reg. Develop.	Y	90,000	0	90,000		40,670	49,330
RECREATION AND CULTURE								
I113010-Menzies Water Park	CSRFF	Y	120,000	0		120,000	0	120,000
I111015-Toilets Hall	CLGF	N	160,000	0		160,000	0	160,000
I116010-Old Post Office	CLGF	N	150,000	0		150,000	0	150,000
I116020-Lotterywest Grant - Old POSB	Lotterywest			7,375	7,375		7,375	0
I114015- SBS TV Digital	SBS	Y		21,465	21,465		21,465	0
TRANSPORT								
MRWA ROAD FUNDING								
I122102-Direct Grants	MRWA Direct	Y	136,935	0	136,935		136,935	0
I122140-Black Spot Grants	MRWA	Y	149,333	0	149,333		59,733	89,600
I122141-Yarri Rd - RRG	RRG	Y	86,667	0	86,667		86,667	0
I122142-Menzies NW - RRG	RRG	Y	86,667	0	86,667		34,667	52,000
I122116-Commodity Route	MRWA	Y	233,667	0	233,667		233,567	100
OTHER ROAD/STREETS GRANTS								
I122100-Menzies North - R2R	Building Program	Y	495,307	0		495,307	0	495,307
I122101-Tjun Access Indig - R2R	Building Program	Y	340,000	0		340,000	0	340,000
I122125-Oak Valley Rd R2R	Building Program	Y	40,000	0		40,000	0	40,000
I122052-Other - Footpaths	Other	Y	22,183	0		22,183	0	22,183
ECONOMIC SERVICES								
I132020-Lake Ballard Marketing Plan	Lotterywest	Y	50,000	0	50,000	0	50,000	0
TOTALS			4,357,603	213,461	2,121,845	2,449,219	2,280,720	2,290,344
	Operating		2,093,005				1,596,991	
	Non-operating		2,264,598				683,729	
			<u>4,357,603</u>				<u>2,280,720</u>	

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th February 2014

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 28-Feb-14
	\$	\$	\$	\$
Housing Bonds	2,600	1,300	(1,000)	2,900
Pet Bonds	0	450		450
	2,600	1,750	(1,000)	3,350

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ending 28 February 2014

Note 13: MAJOR VARIANCES

Comments/Reason for Variance

13.1.1 GOVERNANCE

13.1.2 GENERAL PURPOSE FUNDING

13.1.3 LAW, ORDER AND PUBLIC SAFETY

13.1.4 HEALTH

13.1.5 HOUSING

13.1.6 COMMUNITY AMENITIES

13.1.7 RECREATION AND CULTURE

SBS Digital Grant Funds received that were budgeted in 2012-3 not in 2013-4

13.1.8 TRANSPORT

Budget timing issue - funding received from Main Roads WA and Regional Roads Group

13.1.9 ECONOMIC SERVICES

13.1.10 OTHER PROPERTY AND SERVICES

13.2 OPERATING EXPENSE

13.2.1 GOVERNANCE

Budget slightly underspent

13.2.2 GENERAL PURPOSE FUNDING

Budget Underspent mainly - very few rates written off

13.2.3 LAW, ORDER AND PUBLIC SAFETY

13.2.4 HEALTH

13.2.4.5 EDUCATION & WELFARE

Donations not yet made to Menzies School and Collections Goldfields Care

13.2.5 HOUSING

13.2.6 COMMUNITY AMENITIES

Budget underspent on Domestic Refuse and liter control

13.2.7 RECREATION AND CULTURE

13.2.8 TRANSPORT

13.2.9 ECONOMIC SERVICES

Budget underspent - timing issues such as Tjuntjuntjarra Programs and Cyclclassic

13.2.10 OTHER PROPERTY AND SERVICES

Primarily Plant allocation costs have been too low - they have been adjusted

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ending 28 February 2014

Note 13: MAJOR VARIANCES

Comments/Reason for Variance

13.1.1 GOVERNANCE

13.3 CAPITAL REVENUE

13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

Budget timing issue on disposal of assets

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.4 CAPITAL EXPENSES

13.4.2 LAND AND BUILDINGS

Budget timing issue particularly on new houses

13.4.3 PLANT AND EQUIPMENT

13.4.4 FURNITURE AND EQUIPMENT

Under-expenditure year-to-date

13.4.5 INFRASTRUCTURE ASSETS - ROADS

Several capital jobs have not been started

13.4.6 INFRASTRUCTURE ASSETS - OTHER

Work on CI14602 Water Park deferred to 14/15; CI24602 War Memorial Park not started

13.4.7 PURCHASES OF INVESTMENT

13.4.8 REPAYMENT OF DEBENTURES

13.4.9 ADVANCES TO COMMUNITY GROUPS

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

Some interest credited to the reserve accounts

13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.5.1 RATE REVENUE

13.5 OTHER ITEMS

13.5.1 RATE REVENUE

13.5.2 OPENING FUNDING SURPLUS(DEFICIT)

Shire of Menzies
Income Statement by Program (Detailed)
 Period July 1, 2013 to February 28, 2014

	Jul 13 - Feb 14	Budget	\$ Over Budget	Annual Budget
Income				
I03 - General Purpose Funding revenue				
I031000 - Rating revenue				
I031001 - UV Rates Revenue - Mining	2,271,475.39	2,114,348.00	157,127.39	2,114,348.00
I031002 - UV Rates Revenue Other	22,948.31			
I031003 - UV Pastoral	25,748.87	23,988.00	1,760.87	23,988.00
I031010 - GRV Rates Residential	6,051.61	9,197.00	-3,145.39	9,197.00
I031011 - GRV Commercial	7,251.35	5,488.00	1,763.35	5,488.00
I031012 - GRV Vacant	43,419.18	53,528.00	-10,108.82	53,528.00
I031040 - Minimum Rates Raised				
I031041 - UV Mining	0.00	122,540.00	-122,540.00	122,540.00
I031042 - UV Other	-1,342.00	26,840.00	-28,182.00	26,840.00
I031043 - UV Pastoral Mins	0.00	1,760.00	-1,760.00	1,760.00
Total I031040 - Minimum Rates Raised	-1,342.00	151,140.00	-152,482.00	151,140.00
I031300 - Interim Rates				
I031301 - GRV Interim Rates	-1,913.44			
I031302 - UV Interim Mining Rates	-20,377.88	0.00	-20,377.88	0.00
I031300 - Interim Rates - Other	21,429.12			
Total I031300 - Interim Rates	-862.20	0.00	-862.20	0.00
I031311 - Instalment Charges	12,903.27	2,664.00	10,239.27	4,000.00
I031312 - LG Penalty Interest	23,750.62	23,336.00	414.62	35,000.00
I031320 - Rates Accounts Inquiries	295.50			
I031321 - Legal Charges	0.00	502.00	-502.00	750.00
Total I031000 - Rating revenue	2,411,639.90	2,384,191.00	27,448.90	2,397,439.00
I032 - General Purpose Funding Other				
I032010 - WALGGC General Purpose Grant	668,399.25	686,109.00	-17,709.75	914,812.00
I032020 - WALGGC Local Roads Grant	255,792.00	257,193.00	-1,401.00	342,924.00
I032030 - ESL Penalty Interest	-801.11	336.00	-1,137.11	500.00
I032040 - Interest on Municipal Investmen	38,680.22	26,664.00	12,016.22	40,000.00
I032042 - Interest on Reserve Investments	66,463.80	63,336.00	3,127.80	95,000.00
Total I032 - General Purpose Funding Other	1,028,534.16	1,033,638.00	-5,103.84	1,393,236.00
Total I03 - General Purpose Funding revenue	3,440,174.06	3,417,829.00	22,345.06	3,790,675.00
I04 - Governance Revenue				
I042 - Other Governance Revenue				
I042010 - Governance Reimbursements	1,753.81	264.00	1,489.81	400.00
I042020 - Sale of History Books	2,437.91	1,336.00	1,101.91	2,000.00
I042021 - Sale of Souvenirs	145.30	664.00	-518.70	1,000.00
Total I042 - Other Governance Revenue	4,337.02	2,264.00	2,073.02	3,400.00
Total I04 - Governance Revenue	4,337.02	2,264.00	2,073.02	3,400.00
I05 - Law Order & Public Safety Reven				
I051 - Fire Prevention Revenue				
I051010 - FESA Operating Grant	1,720.00	1,500.00	220.00	2,000.00
I051015 - Other Revenue	0.00	664.00	-664.00	1,000.00
I051800 - Non-reciprocated Contribution	184,620.80			
I051 - Fire Prevention Revenue - Other	4,000.00			

Shire of Menzies
Income Statement by Program (Detailed)
 Period July 1, 2013 to February 28, 2014

	Jul 13 - Feb 14	Budget	\$ Over Budget	Annual Budget
Total I051 - Fire Prevention Revenue	190,340.80	2,164.00	188,176.80	3,000.00
I052 - Animal Control Revenue				
I052010 - Dog Registration Fees	423.84	136.00	287.84	200.00
I052020 - Cat Registration Fees	18.18			
Total I052 - Animal Control Revenue	442.02	136.00	306.02	200.00
Total I05 - Law Order & Public Safety Reven	190,782.82	2,300.00	188,482.82	3,200.00
I07 - Health Revenue				
I072 - Health Administration Revenue				
I072010 - Septic Tank Application Fees	392.72	336.00	56.72	500.00
Total I072 - Health Administration Revenue	392.72	336.00	56.72	500.00
Total I07 - Health Revenue	392.72	336.00	56.72	500.00
I09 - Housing Revenue				
I091 - Staff Housing Revenue				
I091010 - Staff Housing Rent Fees	8,940.00	6,064.00	2,876.00	9,100.00
I091020 - Staff Housing Grants	499,108.00	937,108.00	-438,000.00	937,108.00
I091030 - Staff Housing Reimbursements	119.17	1,336.00	-1,216.83	2,000.00
I091031 - Staff Housing Other Revenue	0.00	336.00	-336.00	500.00
Total I091 - Staff Housing Revenue	508,167.17	944,844.00	-436,676.83	948,708.00
I092 - Other Housing				
I092010 - Other Housing Rental Fees	2,128.00	12,000.00	-9,872.00	18,000.00
I092020 - Dept of Housing Lease Teachers	29,149.56	20,000.00	9,149.56	30,000.00
Total I092 - Other Housing	31,277.56	32,000.00	-722.44	48,000.00
Total I09 - Housing Revenue	539,444.73	976,844.00	-437,399.27	996,708.00
I10 - Community Amenities Revenue				
I101 - Sanitation Household				
I101010 - Rubbish Bins Fees	6,345.00	3,984.00	2,361.00	5,980.00
Total I101 - Sanitation Household	6,345.00	3,984.00	2,361.00	5,980.00
I107 - Other Community Amenities				
I107410 - Grant Other Community Amenities	40,670.30	45,000.00	-4,329.70	90,000.00
I107420 - Sales Visitor Centre	336.83	0.00	336.83	0.00
Total I107 - Other Community Amenities	41,007.13	45,000.00	-3,992.87	90,000.00
Total I10 - Community Amenities Revenue	47,352.13	48,984.00	-1,631.87	95,980.00
I11 - Recreation & Culture Revenue				
I111 - Halls & Civic Centres				
I111010 - Hall Hire Fees	72.73	64.00	8.73	100.00
I111015 - CLGF Grant - Toilets - Hall	0.00	0.00	0.00	160,000.00
I111020 - Hire Fees Chairs & Tables	13.64	32.00	-18.36	50.00
I111030 - Sale of Water (Hall Standpipe)	200.68	168.00	32.68	250.00
I113010 - Grant - Menzies Water Park	0.00	120,000.00	-120,000.00	120,000.00
Total I111 - Halls & Civic Centres	287.05	120,264.00	-119,976.95	280,400.00

Shire of Menzies
Income Statement by Program (Detailed)
 Period July 1, 2013 to February 28, 2014

	Jul 13 - Feb 14	Budget	\$ Over Budget	Annual Budget
I114 - Rebroadcasting Revenue				
I114015 - SBS TVDigital Service Subsidy	21,465.45			
Total I114 - Rebroadcasting Revenue	21,465.45			
I115 - Community Resource Centre				
I115025 - Lady Shenton Sales Other	1,489.87	1,336.00	153.87	2,000.00
I115026 - Lady Shenton Sales Refreshments	799.81	0.00	799.81	0.00
I115027 - Post Office Sales	4,935.44	10,000.00	-5,064.56	15,000.00
Total I115 - Community Resource Centre	7,225.12	11,336.00	-4,110.88	17,000.00
I116 - Heritage Programs - Revenue				
I116010 - CLGF Grant - Old Post Office	0.00	0.00	0.00	150,000.00
I116020 - Lotterywest Grant - Old P O	7,375.22			
Total I116 - Heritage Programs - Revenue	7,375.22	0.00	7,375.22	150,000.00
Total I11 - Recreation & Culture Revenue	36,352.84	131,600.00	-95,247.16	447,400.00
I12 - Transport Revenue				
I122 - Roads, Streets & Depot Revenue				
I122052 - Other Grants Capital	0.00	0.00	0.00	22,183.00
I122100 - Grant Menzies North R2R	0.00	210,000.00	-210,000.00	495,307.00
I122101 - Tjun Access Indigenous Access	0.00	340,000.00	-340,000.00	340,000.00
I122102 - MRWA Direct Grant-Rd Mntnce	136,935.00	136,935.00	0.00	136,935.00
I122103 - MRWA - Subsidies	1,888.11	0.00	1,888.11	0.00
I122116 - MWRA Comm.Route Evanston/Menzie	233,567.00	233,667.00	-100.00	233,667.00
I122125 - Oak Valley Road RTR	0.00	0.00	0.00	40,000.00
I122140 - Evanston Menzies MRWA	59,733.00	0.00	59,733.00	149,333.00
I122141 - Yarri Road RRG	86,667.00	0.00	86,667.00	86,667.00
I122142 - Menzies North West RRG	34,667.00	0.00	34,667.00	86,667.00
I122170 - Fuel Sales	178.55			
Total I122 - Roads, Streets & Depot Revenue	553,635.66	920,602.00	-366,966.34	1,590,759.00
Total I12 - Transport Revenue	553,635.66	920,602.00	-366,966.34	1,590,759.00
I13 - Economic Services Revenue				
I132 - Tourism & Area Promotion Revenu				
I132010 - Grants Caravan Park	173.63	0.00	173.63	0.00
I132020 - Grants Tourism- Lk Bal Mkt Plan	50,000.00	50,000.00	0.00	50,000.00
I132030 - Tourism Reimbursements	4,009.00	336.00	3,673.00	500.00
I132031 - Tourism Lease Income	8,151.40	8,536.00	-384.60	12,800.00
I132032 - Tourism Communication Income	9,553.36	6,664.00	2,889.36	10,000.00
I132033 - Tourism Other Income	1,921.27	1,336.00	585.27	2,000.00
I132034 - Caravan Park Charges	38,410.33	33,336.00	5,074.33	50,000.00
Total I132 - Tourism & Area Promotion Revenu	112,218.99	100,208.00	12,010.99	125,300.00
I133 - Building Control				
I133010 - Building Licence Fees	1,758.50	8,000.00	-6,241.50	12,000.00
Total I133 - Building Control	1,758.50	8,000.00	-6,241.50	12,000.00
Total I13 - Economic Services Revenue	113,977.49	108,208.00	5,769.49	137,300.00

Shire of Menzies
Income Statement by Program (Detailed)
 Period July 1, 2013 to February 28, 2014

	Jul 13 - Feb 14	Budget	\$ Over Budget	Annual Budget
I14 - Other Property & Services Reve				
I141 - Private Works Revenue				
I141010 - Private Works Fees	0.00	3,336.00	-3,336.00	5,000.00
Total I141 - Private Works Revenue	0.00	3,336.00	-3,336.00	5,000.00
I142 - Administration Revenue				
I142010 - Admin Reimbursements Staff	745.49	0.00	745.49	0.00
I142020 - Admin Insurance Reimbursements	13,716.88	2,336.00	11,380.88	3,500.00
I142040 - Admin Reimbursements General	4,936.25	1,336.00	3,600.25	2,000.00
I142050 - Profit on Sale of Assets	7,208.60	7,606.00	-397.40	7,606.00
I142060 - Admin Reimb-Scoping Study	7,500.00			
I142999 - Suspence Revenue	627.02			
Total I142 - Administration Revenue	34,734.24	11,278.00	23,456.24	13,106.00
I144 - Plant Operation Revenue				
I144010 - Plant Operations Reimbursements	22,034.82	12,000.00	10,034.82	18,000.00
I144600 - Profit on Sale of Assets	14,545.45	44,700.00	-30,154.55	44,700.00
Total I144 - Plant Operation Revenue	36,580.27	56,700.00	-20,119.73	62,700.00
Total I14 - Other Property & Services Reve	71,314.51	71,314.00	0.51	80,806.00
Total Income	4,997,763.98	5,680,281.00	-682,517.02	7,146,728.00
Expense				
E03 - General Purpose Funding Expense				
E031 - GPF Rates Expenditure				
E031010 - Rates Written Off	2,206.27	60,000.00	-57,793.73	100,000.00
E031020 - Account enquiry	0.00	1,664.00	-1,664.00	2,500.00
E031040 - Printing Expenses Rates	0.00	1,000.00	-1,000.00	1,000.00
E031050 - Debt Collection Expenses	0.00	2,500.00	-2,500.00	7,500.00
E031100 - Valuation expenses	1,249.60	3,336.00	-2,086.40	5,000.00
E031101 - Title Searches	6,027.85	5,000.00	1,027.85	5,000.00
E031800 - Rates Admin Allocated	110,779.94	103,904.00	6,875.94	155,854.00
Total E031 - GPF Rates Expenditure	120,263.66	177,404.00	-57,140.34	276,854.00
Total E03 - General Purpose Funding Expense	120,263.66	177,404.00	-57,140.34	276,854.00
E04 - Governance				
E041 - Governance Expenses Members				
E041010 - Members Subscriptions	180.00	2,000.00	-1,820.00	3,000.00
E041020 - Members Printing	551.32	0.00	551.32	0.00
E041030 - Members Donations	2,928.00	13,336.00	-10,408.00	20,000.00
E041031 - Members Advertising	284.68	0.00	284.68	0.00
E041032 - Members Meeting Expenses	44,703.25	56,664.00	-11,960.75	85,000.00
E041033 - Members Communication Allowance	2,002.63	3,336.00	-1,333.37	5,000.00
E041034 - President's Allowance	6,875.03	8,000.00	-1,124.97	12,000.00
E041035 - Deputy President's Allowance	1,479.18	2,000.00	-520.82	3,000.00
E041037 - Refreshments & Functions	3,283.91	4,000.00	-716.09	6,000.00
E041038 - Members Conference Expenses	592.73	5,336.00	-4,743.27	8,000.00
E041040 - Travel Allowance	19,644.63	10,000.00	9,644.63	15,000.00
E041045 - Election Expenses	9,650.18	15,000.00	-5,349.82	15,000.00

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E041298 · Depreciation on Fixed Assets	873.62	1,008.00	-134.38	1,516.00
E041800 · Admin Allocated	94,162.94	88,320.00	5,842.94	132,476.00
Total E041 · Governance Expenses Members	187,212.10	209,000.00	-21,787.90	305,992.00
E042 · Other Governance Expenses				
E042020 · Admin Travel Expenses	1,375.45	2,000.00	-624.55	3,000.00
E042022 · Printing & Stationery	1,489.27	1,336.00	153.27	2,000.00
E042024 · Legal Expenses	2,466.56	8,000.00	-5,533.44	12,000.00
E042025 · Subscriptions	19,835.16	26,664.00	-6,828.84	40,000.00
E042026 · Advertising	7,239.17	3,336.00	3,903.17	5,000.00
E042027 · Meeting Expenses	210.55	1,336.00	-1,125.45	2,000.00
E042028 · Refreshments	645.56	6,664.00	-6,018.44	10,000.00
E042029 · Communication	0.00	5,336.00	-5,336.00	8,000.00
E042030 · Records Management	13,468.23	14,664.00	-1,195.77	22,000.00
E042040 · Bad and Doubtful Debts	0.00	664.00	-664.00	1,000.00
E042070 · Other Expenses	15,429.27	13,336.00	2,093.27	20,000.00
Total E042 · Other Governance Expenses	62,159.22	83,336.00	-21,176.78	125,000.00
Total E04 · Governance	249,371.32	292,336.00	-42,964.68	430,992.00
E05 · Law Order & Public Safety Expen				
E051 · Fire Prevention Expenses				
E051010 · Fire Advertising	0.00	2,000.00	-2,000.00	3,000.00
E051011 · Utilities	113.27	2,000.00	-1,886.73	3,000.00
E051012 · Insurance	250.02			
E051020 · Fire Fighting Expenses	7,345.29	12,504.00	-5,158.71	18,755.00
E051030 · ESL Levy Council Property	60.00	336.00	-276.00	500.00
E051060 · Loss on Disposal of Fire Truck	25,000.00			
E051298 · Depreciation FA	1,590.70			
E051800 · Admin Allocated	11,078.00	10,392.00	686.00	15,585.00
Total E051 · Fire Prevention Expenses	45,437.28	27,232.00	18,205.28	40,840.00
E052 · Animal Control Expenses				
E052010 · Ranger Consultant	4,504.55	3,336.00	1,168.55	5,000.00
E052012 · Wild Dog Control	0.00	13,336.00	-13,336.00	20,000.00
E052030 · Ranger Expenses	817.00	10,000.00	-9,183.00	15,000.00
E052800 · Admin Allocated	8,308.49	7,792.00	516.49	11,689.00
Total E052 · Animal Control Expenses	13,630.04	34,464.00	-20,833.96	51,689.00
E053 · Emergency Services Expenses				
E053020 · Emergency Services - Programs	315.98	664.00	-348.02	1,000.00
Total E053 · Emergency Services Expenses	315.98	664.00	-348.02	1,000.00
Total E05 · Law Order & Public Safety Expen	59,383.30	62,360.00	-2,976.70	93,529.00
E07 · Health Expenses				
E072 · Health Admin Expenses				
E072010 · EHO Contract	7,149.81	17,336.00	-10,186.19	26,000.00
E072800 · Admin Allocated	8,308.49	7,792.00	516.49	11,689.00
Total E072 · Health Admin Expenses	15,458.30	25,128.00	-9,669.70	37,689.00
E077 · Police Station Expenses				

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E077010 · Police Station Costs	5,068.77	2,000.00	3,068.77	3,000.00
Total E077 · Police Station Expenses	5,068.77	2,000.00	3,068.77	3,000.00
Total E07 · Health Expenses	20,527.07	27,128.00	-6,600.93	40,689.00
E08 · Welfare & Education Expenses				
E087 · Welfare Expenses				
E087010 · Menzies School Donation	0.00	3,336.00	-3,336.00	5,000.00
E087020 · Collections Goldfields Care Don	0.00	6,664.00	-6,664.00	10,000.00
Total E087 · Welfare Expenses	0.00	10,000.00	-10,000.00	15,000.00
Total E08 · Welfare & Education Expenses	0.00	10,000.00	-10,000.00	15,000.00
E09 · Housing Expenses				
E091 · Staff Housing Expenses				
E091010 · Staff Housing Maintenance	82,832.82	63,768.00	19,064.82	95,655.00
E091050 · Furniture Non-Capital	0.00	6,664.00	-6,664.00	10,000.00
E091298 · Depreciation FA	51,165.75	53,744.00	-2,578.25	80,617.00
E091800 · Admin Allocated	27,694.99	25,976.00	1,718.99	38,963.00
E091900 · Less Housing Allocation	-161,220.28	-150,159.00	-11,061.28	-225,235.00
Total E091 · Staff Housing Expenses	473.28	-7.00	480.28	0.00
E092 · Other Housing Expenses				
E092010 · Other Housing Maintenance	2,118.98	6,664.00	-4,545.02	10,000.00
E092020 · Housing Lease Payments	13,820.00	15,000.00	-1,180.00	30,000.00
E092400 · Interest Paid on Loan 17	962.63	963.00	-0.37	1,750.00
Total E092 · Other Housing Expenses	16,901.61	22,627.00	-5,725.39	41,750.00
Total E09 · Housing Expenses	17,374.89	22,620.00	-5,245.11	41,750.00
E10 · Community Amenities Expenses				
E101 · Sanitation Household Expenses				
E101010 · Domestic Refuse Expenses	10,608.62	31,583.00	-20,974.38	47,371.00
E101298 · Depreciation FA	998.63			
Total E101 · Sanitation Household Expenses	11,607.25	31,583.00	-19,975.75	47,371.00
E102 · Other Sanitation Expenses				
E102010 · Maintenance Tip Sites	49,715.14	38,032.00	11,683.14	57,044.00
E102020 · Litter Control	0.00	29,496.00	-29,496.00	44,240.00
Total E102 · Other Sanitation Expenses	49,715.14	67,528.00	-17,812.86	101,284.00
E106 · Town Planning Expenses				
E106010 · Town Planning Costs	2,101.00	26,664.00	-24,563.00	40,000.00
Total E106 · Town Planning Expenses	2,101.00	26,664.00	-24,563.00	40,000.00
E107 · Community Amenity Expenses				
E107020 · Public Toilets Menzies	7,766.86	10,000.00	-2,233.14	15,000.00
E107030 · Other Community Amenities	2,263.27	21,192.00	-18,928.73	31,788.00
E107031 · Public Toilets Kookynie	4,527.55	9,168.00	-4,640.45	13,750.00
E107040 · Post Office Goods for resale	198.06	0.00	198.06	0.00
E107298 · Depreciation FA	20.21			
Total E107 · Community Amenity Expenses	14,775.95	40,360.00	-25,584.05	60,538.00

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Total E10 · Community Amenities Expenses	78,199.34	166,135.00	-87,935.66	249,193.00
E11 · Recreation & Culture Expenses				
E111 · Halls Expenses				
E111010 · Hall Maintenance	0.00	37,440.00	-37,440.00	56,161.00
Total E111 · Halls Expenses	0.00	37,440.00	-37,440.00	56,161.00
E113 · Recreation & Sport Expenses				
E113020 · Sports Courts Utilities	176.98	1,336.00	-1,159.02	2,000.00
E113030 · Other recreation Expenses	2,031.72	336.00	1,695.72	500.00
E113040 · Parks & Gardens	174,839.98	91,903.00	82,936.98	134,351.00
E113060 · Golf Club Expenses	0.00	5,600.00	-5,600.00	8,399.00
E113070 · Water Park Operations	0.00	18,136.00	-18,136.00	27,200.00
E113298 · Depreciation FA	26,454.76	18,128.00	8,326.76	27,188.00
E113800 · Admin Allocated	44,311.98	41,560.00	2,751.98	62,341.00
Total E113 · Recreation & Sport Expenses	247,815.42	176,999.00	70,816.42	261,979.00
E114 · Rebroadcasting Expenses				
E114010 · TV Radio Expenses	497.00	1,664.00	-1,167.00	2,500.00
Total E114 · Rebroadcasting Expenses	497.00	1,664.00	-1,167.00	2,500.00
E115 · Library Expenses				
E115010 · Library Training	0.00	1,336.00	-1,336.00	2,000.00
E115011 · Library Postage Freight	156.98	0.00	156.98	0.00
E115012 · Library Printing	0.00	664.00	-664.00	1,000.00
E115013 · Library Membership Fees	96.95	0.00	96.95	0.00
E115022 · Lady Shenton Goods for Resale	0.52	0.00	0.52	0.00
E115800 · Admin Allocated	5,539.01	5,193.00	346.01	7,793.00
Total E115 · Library Expenses	5,793.46	7,193.00	-1,399.54	10,793.00
E116 · Heritage Expenses				
E116010 · Heritage Consultants	0.00	13,336.00	-13,336.00	20,000.00
E116020 · Heritage Utilities	0.00	832.00	-832.00	1,250.00
E116025 · Cemetery Maintenance	11,111.02	3,336.00	7,775.02	5,000.00
E116026 · Niagara Dam Wall - Review	0.00	16,664.00	-16,664.00	25,000.00
Total E116 · Heritage Expenses	11,111.02	34,168.00	-23,056.98	51,250.00
E117 · Museum Expenses				
E117030 · ANZAC War Memorial Mtce	1,523.29	3,248.00	-1,724.71	4,868.00
E117031 · ANZAC War Memorial Utilities	33.25	0.00	33.25	0.00
Total E117 · Museum Expenses	1,556.54	3,248.00	-1,691.46	4,868.00
Total E11 · Recreation & Culture Expenses	266,773.44	260,712.00	6,061.44	387,551.00
E12 · Transport Expenses				
E121 · Roads, Streets and Depot Expens				
E121010 · Road Maintenance	671,162.85	518,896.00	152,266.85	778,348.00
E121015 · Street Lighting	4,935.06	4,664.00	271.06	7,000.00
E121020 · Ablution Block Truck Bay Mtce	0.00	336.00	-336.00	500.00
E121030 · Footpaths & Kerbing Mtce	1,486.54	68,848.00	-67,361.46	103,273.00
E121031 · Street Trees and Watering	0.00	32,368.00	-32,368.00	48,550.00

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E121040 · Main Street Development Non-Cap	0.00	8,336.00	-8,336.00	12,500.00
E121070 · Fuel for Re-Sale	158.91			
E121298 · Depreciation FA	734,089.88	973,792.00	-239,702.12	1,460,686.00
E121600 · Loss on disposal of Assets	0.00	45,000.00	-45,000.00	45,000.00
E121700 · Flood Damage	125,936.77			
E121800 · Admin Allocated	304,644.80	285,729.00	18,915.80	428,597.00
Total E121 · Roads, Streets and Depot Expens	1,842,414.81	1,937,969.00	-95,554.19	2,884,454.00
E122 · Other Expenditure				
E122102 · MRWA- Rd Maintenance	153,000.00			
Total E122 · Other Expenditure	153,000.00			
E125 · Aerodromes				
E125010 · Menzies Airstrip Maintenance	349.24	16,904.00	-16,554.76	25,356.00
E125011 · Kookynie Airstrip Maintenance	0.00	1,336.00	-1,336.00	2,000.00
Total E125 · Aerodromes	349.24	18,240.00	-17,890.76	27,356.00
Total E12 · Transport Expenses	1,995,764.05	1,956,209.00	39,555.05	2,911,810.00
E13 · Economic Services Expenses				
E131 · Rural Services Expenses				
E131010 · Pest Control	0.00	6,664.00	-6,664.00	10,000.00
Total E131 · Rural Services Expenses	0.00	6,664.00	-6,664.00	10,000.00
E132 · Tourism & Area Promotion Expens				
E132012 · Biomax Maintenance Caravan Park	0.00	1,664.00	-1,664.00	2,500.00
E132014 · Community Dev Manager	0.00	53,336.00	-53,336.00	80,000.00
E132015 · CRC Salaries	42,679.69	59,568.00	-16,888.31	89,350.00
E132016 · CRC Superannuation	0.00	23,769.00	-23,769.00	35,657.00
E132019 · CRC Insurance	5,492.34			
E132020 · CRC Maintenance	6,985.09	13,400.00	-6,414.91	19,597.00
E132021 · CRC Travel Expenses	0.00	664.00	-664.00	1,000.00
E132022 · CRC Postage & Freight	1,546.00	336.00	1,210.00	500.00
E132023 · CRC Print & Stationery	3,862.99	2,800.00	1,062.99	4,200.00
E132024 · CRC Other Admin Expenses	370.03	336.00	34.03	500.00
E132025 · CRC Membership Fees	163.64	336.00	-172.36	500.00
E132026 · CRC Computing Costs	1,573.77	3,336.00	-1,762.23	5,000.00
E132027 · CRC Furniture Non-Capital	0.00	3,336.00	-3,336.00	5,000.00
E132028 · CRC Purchase Goods for Resale	10,132.81	6,664.00	3,468.81	10,000.00
E132029 · CRC Marketing and Promotion	780.51	46,664.00	-45,883.49	70,000.00
E132031 · CRC Utilities	4,566.13	3,336.00	1,230.13	5,000.00
E132032 · CRC Refreshments	0.00	336.00	-336.00	500.00
E132033 · CRC Cleaning	11,190.29	9,009.00	2,181.29	13,517.00
E132040 · Caravan Park Upgrade NON CAPITA	0.00	3,336.00	-3,336.00	5,000.00
E132041 · Tourism & Area Promotion	30,189.56	23,336.00	6,853.56	35,000.00
E132043 · Enterprise development expense	0.00	13,336.00	-13,336.00	20,000.00
E132045 · Holiday Programs	136.36	13,336.00	-13,199.64	20,000.00
E132046 · Tourism Advertising	3,794.56	3,336.00	458.56	5,000.00
E132047 · Golden Quest Vehicle Lease	7,917.00	8,536.00	-619.00	12,800.00
E132048 · Tourism Utilities	37.89	0.00	37.89	0.00
E132050 · Community Events	3,861.35	37,016.00	-33,154.65	55,524.00
E132055 · Railway Station Mtce	23,296.30	336.00	22,960.30	500.00

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E132060 · Caravan Park Maintenance	136,553.65	87,936.00	48,617.65	130,907.00
E132061 · Caravan Park Insurance	550.53			
E132070 · Other Tourism Expenses	33,087.80	8,784.00	24,303.80	13,178.00
E132071 · Old Butcher Shop Utilities	2,537.18	1,664.00	873.18	2,500.00
E132075 · Ularring Tourist Facility	314.60	664.00	-349.40	1,000.00
E132076 · Kookynie Walk Trail Mtce	0.00	1,336.00	-1,336.00	2,000.00
E132080 · Goongarrie Cottages Mtce	11,248.00	3,336.00	7,912.00	5,000.00
E132082 · Lake Ballard Mtce	11,699.15	20,728.00	-9,028.85	31,093.00
E132085 · Niagara Dam Mtce	19,595.63	14,422.00	5,173.63	21,630.00
E132090 · Menzies Awareness Day	0.00	2,664.00	-2,664.00	4,000.00
E132095 · Cyclassic Expenses	154.55	73,336.00	-73,181.45	110,000.00
E132099 · Tourism Goldfields Network Expe	36,500.00	71,928.00	-35,428.00	107,892.00
E132298 · Depreciation FA	53,178.75	0.00	53,178.75	0.00
E132800 · Admin Allocated	94,162.93	88,320.00	5,842.93	132,476.00
Total E132 · Tourism & Area Promotion Expens	558,159.08	706,576.00	-148,416.92	1,058,321.00
E133 · Building Control Expenses				
E133010 · Building Surveyor Costs	6,675.79	8,336.00	-1,660.21	12,500.00
E133015 · Other Building Control Costs	0.00	664.00	-664.00	1,000.00
E133800 · Admin Allocated	27,694.99	25,976.00	1,718.99	38,963.00
Total E133 · Building Control Expenses	34,370.78	34,976.00	-605.22	52,463.00
E134 · Tjuntjuntjarra Expenditure				
E134010 · Tjuntjuntjarra Sculpture Course	7,000.00	14,000.00	-7,000.00	21,000.00
E134023 · Tjuntjuntjarra Consultants	0.00	3,336.00	-3,336.00	5,000.00
E134024 · Tjuntjuntjarra Holiday Programs	21,843.75	33,336.00	-11,492.25	50,000.00
E134026 · Research Names Cemeteries Etc	0.00	20,000.00	-20,000.00	30,000.00
E134027 · Tjuntjuntjarra Football Carniva	0.00	10,000.00	-10,000.00	15,000.00
E134800 · Admin Allocated	55,389.95	51,952.00	3,437.95	77,927.00
Total E134 · Tjuntjuntjarra Expenditure	84,233.70	132,624.00	-48,390.30	198,927.00
Total E13 · Economic Services Expenses	676,763.56	880,840.00	-204,076.44	1,319,711.00
E14 · Other Property & Services Expen				
E141 · Private Works Expenditure				
E141010 · Private Works Expense	4,008.70	2,668.00	1,340.70	4,000.00
Total E141 · Private Works Expenditure	4,008.70	2,668.00	1,340.70	4,000.00
E142 · Administration Expenses				
E142104 · CEO's Office FBT	8,915.00	5,000.00	3,915.00	7,500.00
E142116 · Occ. Health & Safety Consultant	1,240.00			
E142200 · Bank Charges	1,835.59	2,664.00	-828.41	4,000.00
E142201 · Office Maintenance	59,467.39	56,464.00	3,003.39	82,700.00
E142202 · Postage and Freight	2,224.71	2,000.00	224.71	3,000.00
E142203 · Printing & Stationery	27,112.04	18,336.00	8,776.04	27,500.00
E142204 · Other Admin Expenses	4,071.66	5,664.00	-1,592.34	8,500.00
E142298 · Depreciation FA	35,101.74	26,792.00	8,309.74	40,186.00
E142300 · Admin Salaries	319,642.91	342,000.00	-22,357.09	513,000.00
E142301 · Admin Superannuation Other	35,808.34	27,279.00	8,529.34	40,915.00
E142302 · Admin Superannuation Occupation	44,377.66	31,678.00	12,699.66	47,514.00
E142303 · Admin Annual Leave	30,750.26	8,000.00	22,750.26	12,000.00
E142304 · Admin Allowances	15,406.21	8,000.00	7,406.21	12,000.00

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E142305 · Admin Sick Leave	8,770.62	3,336.00	5,434.62	5,000.00
E142307 · Admin Uniforms	48.90	2,800.00	-2,751.10	4,200.00
E142308 · Admin Other Employment Costs	0.00	664.00	-664.00	1,000.00
E142309 · Admin Travel Costs	1,687.15	1,336.00	351.15	2,000.00
E142310 · Admin FBT	13,483.91	10,000.00	3,483.91	15,000.00
E142311 · Admin RDO Accrual	10,492.63			
E142312 · Housing Allowance	2,480.00			
E142400 · Insurance	55,621.50	62,000.00	-6,378.50	62,000.00
E142401 · Professional Development Study	1,074.73	1,336.00	-261.27	2,000.00
E142402 · Professional Development Subs	0.00	664.00	-664.00	1,000.00
E142403 · Professional Development Traini	7,091.90	4,664.00	2,427.90	7,000.00
E142404 · Recruitment Advertising	2,216.22	2,664.00	-447.78	4,000.00
E142405 · Recruitment Relocation	7,002.63	4,000.00	3,002.63	6,000.00
E142406 · Recruitment Medicals	746.96	336.00	410.96	500.00
E142505 · Vehicle Expenses	4,446.46	19,712.00	-15,265.54	29,571.00
E142600 · Audit Fees	37,449.92	20,000.00	17,449.92	30,000.00
E142601 · Legal Expenses	3,771.54	8,000.00	-4,228.46	12,000.00
E142602 · Membership fees	1,181.78	4,000.00	-2,818.22	6,000.00
E142603 · Contractors	1,275.00	0.00	1,275.00	0.00
E142604 · Consultants	78,357.85	89,752.00	-11,394.15	134,626.00
E142605 · Accounting Services	70,077.00	60,000.00	10,077.00	90,000.00
E142606 · Computing Costs	11,760.37	12,000.00	-239.63	18,000.00
E142607 · Newspapers & Periodicals	452.35	1,000.00	-547.65	1,500.00
E142608 · Advertising General	1,657.52	2,664.00	-1,006.48	4,000.00
E142609 · Meeting Expenses	0.00	168.00	-168.00	250.00
E142610 · Phone/Mobile	13,453.98	17,336.00	-3,882.02	26,000.00
E142611 · Internet	22,249.58	10,000.00	12,249.58	15,000.00
E142612 · Utilities	15,176.14	13,424.00	1,752.14	20,139.00
E142613 · Procurement Consult. Serv. WALG	0.00	1,464.00	-1,464.00	2,200.00
E142614 · Occ. Health & Safety Membership	0.00	336.00	-336.00	500.00
E142615 · Occ. Health & Safety Insurance	59,263.70	35,000.00	24,263.70	35,000.00
E142616 · Occ Health & Safety Consultants	31.60	0.00	31.60	0.00
E142617 · Staff Housing Allocated	89,854.99	100,159.00	-10,304.01	150,235.00
E142620 · Upgrade Shire Websites	0.00	10,000.00	-10,000.00	15,000.00
E142625 · Valuation of Assets (Fair Value	0.00	26,664.00	-26,664.00	40,000.00
E142700 · Plant & Equip. Non-Capital	227.18	6,664.00	-6,436.82	10,000.00
E142701 · Furniture & Equip. Non-Capital	441.66	6,664.00	-6,222.34	10,000.00
E142800 · Less Admin Allocated to Other P	-1,107,799.28	-1,039,024.00	-68,775.28	-1,558,536.00
Total E142 · Administration Expenses	0.00	33,660.00	-33,660.00	0.00
E143 · Public Works Overheads Expenses				
E143010 · Supervision Wages	122,216.58	155,878.00	-33,661.42	233,814.00
E143011 · Superannuation Other	3,192.17	73,336.00	-70,143.83	110,000.00
E143012 · Superannuation Occ.	36,688.83	40,000.00	-3,311.17	60,000.00
E143013 · Annual Leave	43,487.60	28,400.00	15,087.60	42,600.00
E143014 · Allowances	29,567.75	39,230.00	-9,662.25	58,842.00
E143015 · Personal Leave	7,477.33	24,168.00	-16,690.67	36,256.00
E143017 · Works Public Holidays	10,451.18			
E143020 · Protective Clothing	1,282.12	5,000.00	-3,717.88	7,500.00
E143021 · Meeting Expenses	1,341.09	8,000.00	-6,658.91	12,000.00
E143022 · Telephone	3,187.03	2,664.00	523.03	4,000.00
E143023 · Utilities	709.70	2,664.00	-1,954.30	4,000.00
E143024 · Training Expense	321.62			

Shire of Menzies
Income Statement by Program (Detailed)
 Period July 1, 2013 to February 28, 2014

	Jul 13 - Feb 14	Budget	\$ Over Budget	Annual Budget
E143025 · Other PWOH Expenses	8,028.39	5,336.00	2,692.39	8,000.00
E143026 · Recruitment Expenses	0.00	1,336.00	-1,336.00	2,000.00
E143298 · Depreciation FA	2,669.81	6,334.00	-3,664.19	9,498.00
E143400 · Depot Mtce	36,510.42	45,760.00	-9,249.58	68,638.00
E143417 · Public Holidays	3,486.73			
E143500 · Staff Housing Allocated	71,365.29	50,000.00	21,365.29	75,000.00
E143800 · Admin Allocated	249,254.84	233,783.00	15,471.84	350,671.00
E143900 · Less PWOH Allocated	-636,000.07	-721,880.00	85,879.93	-1,082,819.00
Total E143 · Public Works Overheads Expenses	-4,761.59	9.00	-4,770.59	0.00
E144 · Plant Operating Costs				
E144200 · Other Plant Costs	35,961.99	20,000.00	15,961.99	30,000.00
E144201 · Fuels & Oils	128,702.59	166,664.00	-37,961.41	250,000.00
E144202 · Tyres and Tubes	15,595.79	96,000.00	-80,404.21	144,000.00
E144203 · Vehicle Registratiions	29,482.75	38,664.00	-9,181.25	40,000.00
E144204 · Parts & Repairs	195,344.14	168,000.00	27,344.14	252,000.00
E144298 · Depreciation FA	141,285.20	125,576.00	15,709.20	188,362.00
E144600 · Loss on disposal of assets	9,191.54			
E144800 · Admin Allocated	66,467.93	62,344.00	4,123.93	93,512.00
E144900 · Less Plant Costs Allocated	-476,809.97	-665,248.00	188,438.03	-997,874.00
Total E144 · Plant Operating Costs	145,221.96	12,000.00	133,221.96	0.00
E146 · Gross Salaries and Wages				
E146010 · Gross Salaries and Wages Expens	1,006,689.05	975,840.00	30,849.05	1,463,760.00
E146011 · Workers Compensation Paid	891.00			
E146200 · Less Gross Salaries & Wages All	-1,006,689.19	-975,840.00	-30,849.19	-1,463,760.00
Total E146 · Gross Salaries and Wages	890.86	0.00	890.86	0.00
Total E14 · Other Property & Services Expen	145,359.93	48,337.00	97,022.93	4,000.00
Total Expense	3,629,780.56	3,904,081.00	-274,300.44	5,771,079.00
Net Income	1,367,983.42	1,776,200.00	-408,216.58	1,375,649.00

12.2.2 LISTING OF PAYMENTS MADE IN FEBRUARY 2014

SUBMISSION TO:	Ordinary Meeting of Council 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	14 March 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

List of payments made to Creditors in February 2014.

SUMMARY:

The list of payments made is being submitted to the Special Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in February 2014 include cheques numbered 9948 to 9965 and direct payments totalling \$597,188.81.

CONSULTATION:

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0498

Moved: Cr Mazza

Seconded: Cr Lee

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in February 2014 including cheques numbered 9948 to 9965 and direct payments totalling \$597,188.81.

11:15am

CARRIED 7/0

Ms McAllan, Rates Officer joined meeting at 11:20am

Shire of Menzies

For the period: 1 February to 28 February 2014

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/2/2014 to 28/2/2014. Cheques numbered from 009948 to 009965 and Direct Transactions totalling \$597,188.81 submitted to each member of the Council on Thursday 27th March 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Number	Payee	Details	Amount
03/02/2014	Debit	NAB	Payment of credit card balances CEO and DCEO	1,905.13
04/02/2014	Debit	Westnet	Internet costs Jan 14	90.45
07/02/2014		Payroll	Payroll	40,707.35
07/02/2014		Tucker, Andrew EFT	Error on pay 7-2-14	459.60
10/02/2014	Debit	Toyota Finance	Golden Quest Vehicle lease	991.90
11/02/2014		Australian Taxation Office EFT	70 799 264 783/Jan 2014	28,434.75
13/02/2014		AITS EFT	Prof Serv for Fuel Tax Credits January 2014	203.28
13/02/2014		Breakaway C/O Key Factors EFT	Sheeting 5km Menzies North West Road	132,000.00
13/02/2014		Courier Australia EFT	S832570S/ Courier charges	3,330.59
13/02/2014		Crawford Daphne EFT	Power boards & flyspray	78.45
13/02/2014		Cybersecure EFT	Computer back up Janaury 2014	129.00
13/02/2014		Dept. of the Premier and Cabinet EFT	Govt Gaz Thorofare & Pub Place amend Local law 2013	199.80
13/02/2014		Eagle Petroleum (WA) Pty Ltd EFT	Fuel January 2014	156.85
13/02/2014		Forrest Ivan EFT	Travel for the Lake Ballard Meeting held in Febuary 2014	175.50
13/02/2014		Goldfields Tourism Network Assoc Inc EFT	13-14 Contr to the Goldfields Trism Netwk Disc Trl	40,150.00
13/02/2014		Goldline Distributors EFT	Refreshments for CRC, cleaning products,	550.70
13/02/2014		Hampton Transport Services EFT	x2 food & accom at Edjudina station 21-29/1/2014	1,980.00
13/02/2014		KayChoLas EFT	Full Clean of Unit1/ 29 Shenton St Menzies	907.50
13/02/2014		Landgate EFT	Title search fees	1,284.40
13/02/2014		Lee Justin EFT	January meeting 2014	800.00
13/02/2014		Local Government Managers Aust. (WA) EFT	2013-2014 Membership - Member - Pro rata	348.75
13/02/2014		Mazza Jamie EFT	January 2014	800.00
13/02/2014		Menzies Hotel EFT	Refreshments & papers	154.40
13/02/2014		Mitchell Niel EFT	Professional Services 3/12/13-31/1/14	2,431.00
13/02/2014		Sheridan's For Badges EFT	Jarrah Desk Plates	532.86
13/02/2014		Shire of Menzies EFT	Variouis invoices - stamps	409.10
13/02/2014		Statewest Group EFT	Aircon Repairs on Grader	2,996.81
13/02/2014		Tucker, Ian Cr EFT	Janaury 2014	800.00
13/02/2014		Twigg, Peter EFT	Reimburse 3 days Car Hire & Fuel	484.25
13/02/2014		UHY Haines Norton Pty Ltd EFT	Accounting Service Feesanuary 2014	8,107.00
13/02/2014		WesTrac Pty Ltd EFT	Fault with Articulation Sensor	84.98
13/02/2014	9948	ATL Exploration	Request for refund on dead tenement 3714	115.32
13/02/2014	9949	Dwyer, Greg Cr	January meeting 2014	2,590.70
13/02/2014	9950	Heron Resources	Refund on dead tenements Assess 343, 3929, 3052	9,948.94
13/02/2014	9951	Pivotel Satellite Pty Ltd	0424219963 / 0424219964	160.00
13/02/2014	9952	Stationery Plus EFT	Stationery - various invoices	285.95
13/02/2014	9953	Telstra	Various invoices - phone and mobile charges	2,057.56
17/02/2014	Debit	Investec Asset Finance & leasing	Photocopier charges January 2014	1,217.18
20/02/2014	BP14-88	NAB	Transf to trust acct for Housing & Pet Bonds	1,150.00
21/02/2014		Payroll	Payroll	45,107.99
25/02/2014	Debit	Australia Post	Postage stamps & Postage bags	639.16
25/02/2014		Air Liquide WA Pty Ltd EFT	Rental 1/11-30/11/13 /1-31/1/2014	143.14
25/02/2014		Bah Henneker & Co EFT	Air cond 12B Walsh St, gen service five evap units	5,082.00
25/02/2014		Beaurepairs EFT	Supply 3 tyres	1,021.98
25/02/2014		Bims Earthmoving EFT	Grader WEt Hire DeMob/Float 2/12-6/12/13	11,907.50
25/02/2014		Breakaway C/O Key Factors EFT	Plant Hire for work Menzies/North West Road	148,786.00
25/02/2014		Bunnings EFT	Garden supplies and tools, herbicides, screws	1,359.26
25/02/2014		Courier Australia EFT	S832570S/ Courier charges	1,405.96
25/02/2014		Department of Housing EFT	Rental payments, water charges,	516.72
25/02/2014		Duncan J Jack EFT	Final Design Submission to WCWA	1,155.00
25/02/2014		Eagle Petroleum (WA) Pty Ltd EFT	Bulk diesel 7700 ltrs, grease and diesel ultra	14,006.03
25/02/2014		Forman Bros EFT	Niagara Dam	1,067.00
25/02/2014		Goldfields Locksmiths EFT	Borg Digital 5001 Lever 8mm Drive & Deadlatch	336.77
25/02/2014		Goldfields Toyota EFT	Element Kit	163.40
25/02/2014		Goldline Distributors EFT	Cleaning products,	452.76
25/02/2014		KayChoLas EFT	Cleaning of 12A Walsh	396.00
25/02/2014		Keys Bros EFT	Tracey Casley	5,168.00
25/02/2014		Kim Turnock Painting Services EFT	12B Walsh Street Menzies	5,100.00
25/02/2014		LM & MR McQuie & Sons EFT	PAtch Grading Menzies Road	3,349.50
25/02/2014		McKay Samuel Ray EFT	Oil For Honda Mower & Mig welder nozzle	84.60
25/02/2014		Menzies Hotel EFT	Gas bottles x3	508.50
25/02/2014		Office National EFT	Service and travel Ricoh, Konica C224, Konica C554	198.00
25/02/2014		Povah Brooke EFT	Can opener/knives/oil for admin kitchen	12.00
25/02/2014		Richards Dennis EFT	Medical, Drug & Police check	286.50
25/02/2014		Shire of Leonora Eft	Health & Building REports January 2014	508.16
25/02/2014		Shire of Menzies EFT	various invoices - stamps and registered mail	40.65
25/02/2014		Statewest Group EFT	Air con repairs	585.68
25/02/2014		T R Homes EFT	Balance of deposit 39 and 41 Mercier St Claim 2,	37,749.00
25/02/2014		The West Australian EFT	Classified Kal Miner January 2014	295.22

Creditor Monthly Payments Detail**Shire of Menzies****For the period: 1 February to 28 February 2014**

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/2/2014 to 28/2/2014. Cheques numbered **from 009948 to 009965 and Direct Transactions** totalling **\$597,188.81** submitted to each member of the Council on Thursday 27th March 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Number	Payee	Details	Amount
25/02/2014		UHY Haines Norton Pty Ltd EFT	WALGA Course Debbie Pianto	220.00
25/02/2014		WA Local Govt Association EFT	Advrt Annual Rept & Elec Mtg	432.28
25/02/2014		WesTrac Pty Ltd EFT	Filters, various invoices	455.56
25/02/2014	9954	Cancer Council WA	Biggest morning tea mugs 2014	206.00
25/02/2014	9955	Centre for Pavement Engineering Education	Glenn Casley Understanding Road Construction	990.00
25/02/2014	9956	Dept of Transport & Licensing	Registration MN 980	50.05
25/02/2014	9957	Gold Road Resources Limited	Refund of dead tenement 4248	1,367.51
25/02/2014	9958	Jason Signmakers	PVC Flexible Guide Post	11,495.00
25/02/2014	9959	Solazar Gold Pty Ltd	Refund on dead tenement 4406	134.41
25/02/2014	9960	Stationery Plus EFT	Clipfolders, correction tape, diary	186.15
25/02/2014	9961	Telstra	Phone and mobile charges	157.96
25/02/2014	9962	The Honda Shop	Lawnmower & brushcutter	2,298.00
25/02/2014	9963	Water Corporation cr	Various invoices water useage charges	1,818.15
25/02/2014	9964	White Cliff Minerals	Refund on dead tenements 4849 / 4850	292.50
25/02/2014	9965	Mark Willcox	Return of housing bond and interest	213.71
28/02/2014	BP14-94	NAB	NAB Connect Fees for February	36.99
28/02/2014	BP14-94	NAB	Merchant fees- CRC - February	66.90
28/02/2014	BP14-94	NAB	Merchange Fees - Shire - February	64.60
28/02/2014	BP14-94	NAB	Account Fees	60.50
				597,188.81

12.2.4 RATES WRITE OFF

SUBMISSION TO:	Ordinary Meeting of Council 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM020
DISCLOSURE OF INTEREST:	None
DATE:	19 March 2014
AUTHOR:	Carol McAllan, Rates Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

- 12.2.4 Attachment #1 – Email from Mr Williamson
- 12.2.4 Attachment #2 – Transaction Report for Assessment 1650

SUMMARY:

To write off the sum of \$2,102.86 in rates and interest owing on Assessment 1650 (Lot 650 Ballard Street, Menzies).

BACKGROUND:

Bearing in mind that there has not been a full time Rates Officer at the Shire before, it is apparent that there are many anomalies in Rate Book on Line. In the last year a large percentage of them have been corrected but there are some outstanding.

The current owner of this property inherited it from his now deceased father, however it was not until I received an Electronic Advice of Sale from a Settlement Agent that it was realised who owned the property. The property was registered under a different name in Rate Book on line. After the EAS was received and on checking with Landgate it was found that the property is in fact owned by Anglo Estates.

After completing the EAS and returning it to the Settlement agent I had a call from Mr. Ross Williamson, the Director of Williamson Brothers Property, who is now the owners of Anglo Estates. He was calling because the rates owing on the property were in excess of the purchase price. Mr Williamson proposed that the Shire of Menzies write off the rates. He said he had dealings with the Shire over this block in 2008 and had not received Rates Notices so thought it was decided. He had not been receiving Rates Notices as they were being sent to the owner listed in Rate Book on line. It was made quite clear to him that this was not acceptable to us.

After a protracted series of emails and telephone calls his last proposal was that the Shire of Menzies accepts the full proceeds of the sale after costs. This would see us receiving \$2,450.00 payment on a balance of \$4,552.86 calculated to 28 March 2014. In view of the fact that Mr Williamson had not received Rates Notices since 2008, we had the property listed under another name and there was an immediate buyer available with new rates due in 3 months, I

recommended to the Chief Executive Officer that we accept this offer. The Chief Executive Officer supported this recommendation.

COMMENT:

None

CONSULTATION:

Brooke Povah, Deputy Chief Executive Officer
Peter Crawford, Chief Executive Officer

STATUTORY ENVIRONMENT:

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.
[Section 6.12 amended by No. 64 of 1998 s. 39.]

POLICY IMPLICATIONS:

The Council has no Policy relating to this matter.

FINANCIAL IMPLICATION:

Loss of \$2,102.86 rates revenue.

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0499

Moved: Cr Mazza

Seconded: Cr Tucker

That Council write off the sum of \$2,102.86 in rates and interest owing on Assessment 1650 for the property known as Lot 650 Ballard Street, Menzies.

11:28am

CARRIED 6/1

Ms McAllan left the meeting at 11:30am

Mrs Downie returned to the meeting at 11:31am
Mr Peter Crawford and Mrs Downie left the meeting at 11:35am
Mr Peter Crawford returned to the meeting at 11:37am
Mrs Downie returned to the meeting at 11:49am
Cr P Twigg left the meeting at 11:39am

12.3 WORKS AND SERVICES BUSINESS

12.3.1 TENDER 01/14 UPGRADE OF MAIN STREET MEDIAN STRIP

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM 442
DISCLOSURE OF INTEREST:	None
DATE:	18 March 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	None

ATTACHMENTS:

None

SUMMARY:

For Council to consider the results of submissions for Tender 01/14 – Construction of Median Strip on Goldfields Highway - Menzies

BACKGROUND:

Provision was made in the current Budget to upgrade the median strip in the main street of Menzies.

COMMENT:

Tender 01/14 - Construction of Median Strip on Goldfields Highway – Menzies was advertised in the West Australian newspaper on Saturday, XXXXX and closed at 4.00 pm on Tuesday, 11 March 2014.

Tenders were opened at 1.55 pm on Thursday, 13 March 2014 in the presence of:

Mr J Mazza	Councillor
Mr P Crawford	Chief Executive Officer
Mr R Pepper	Manager Works and Services

and in the following order:

BCL Group Pty Ltd
4M Civil Pty Ltd

A tender which arrived the day following the closure was deemed to be non conforming and was disqualified.

Tenders were assessed by:

Mr B Howson	Engineering Consultant
Mr P Crawford	Chief Executive Officer
Mr R Pepper	Manager Works and Services

Mr G Casley Works Supervisor

on Monday, 17 March 2014.

A summary of tenders is:

COMPANY	PRICE (Includes GST)
BCL Group Pty Ltd	\$406,794.75
4M Civil Pty Ltd	\$377,280

Council allocated \$350,000 in the current Budget to carry out the upgrade of the main street which included construction, line marking, street furniture and shrubbery.

It was the general consensus amongst the assessors that the tenders received were too highly priced and the project could not be completed within Budget. Further discussion on the matter resulted in the intent to recommend to Council that the tenders be rejected and alternative ideas be sought regarding the project.

CONSULTATION:

Mr B Howson – Consultant
Messrs P Crawford, R Pepper and G Casley – Shire staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

None if the recommendation is followed

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0500

Moved: Cr Lee

Seconded: Cr Mazza

That Council reject all submissions for Tender 01/14 - Construction of Median Strip on Goldfields Highway – Menzies due to the project costs being outside Budget parameters and direct the Chief Executive Officer to present an alternative program to Council at the Ordinary Meeting of Council on Thursday, 24 April 2014.

12:00 Noon

CARRIED 5/0

12.3.2 REVIEW OF SHIRE ROADS

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM 443
DISCLOSURE OF INTEREST:	None
DATE:	19 March 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	None

ATTACHMENTS:

- 12.3.2 Attachment #1 – Road Guidelines
- 12.3.2 Attachment #2 – Road Criteria Calculations

SUMMARY:

To request Council receive a review and recommendations relating to the Shire road inventory for the Shire of Menzies.

BACKGROUND:

All local governments have a road network that is their respective responsibilities to maintain. Most, if not all in the rural regions struggle to accomplish these goals and as a result, many Shire roads are seldom graded on a regular basis due to the absence of the necessary resources.

This creates an environment where the local governments are open to litigation when an incident occurs.

COMMENT:

Good asset management principles dictate that the following motto should always be applied when considering whether an asset should be preserved or deleted:

“ASSETS SHOULD ONLY EXIST TO SUPPORT SERVICE DELIVERY”.

The above topic is the driver of all asset management criteria and is especially applied to a Local Government Road Inventory. All roads that are maintained by a Local Government should serve a purpose and not individual parties. That is, a road that is maintained by a Local Government should benefit the community as a whole and not a specific group.

The exception to this would be a road providing direct access to a community or a pastoral station from a local distributor road, a tourist destination or a place of common interest to the region. These roads, which are accessible to the public as a whole, are called local access roads.

Roads that should be considered unnecessary and not of any benefit to the Shire as a whole should be removed from the road inventory. They take up important resources to maintain and broaden the Shire's exposure to potential litigation if not maintained regularly.

The Shire roads have been reviewed using a weighted method. Roads with a value of less than 4.5 were deemed to be non beneficial to the Shire and have been recommended for closing.

While the list may cause some emotional reaction, it must be realised that the Shire of Menzies cannot physically maintain all of the roads listed on the road inventory. The Shire is, however, expected to ensure that all roads under their care and control are road worthy and free of defects to the best of our knowledge.

It was made very clear with the advice from solicitors in the past that local governments cannot continue to abrogate their responsibilities with regard to liability for road safety. While it may look prosperous to have many thousands of kilometres of road infrastructure, it is also incumbent on that Local Government to maintain those roads. At the very least, the roads must be inspected regularly and all defects rectified:

- as soon as they are identified
- as soon as it can be reasonably determined that damage may have occurred.

With our lengthy Shire road inventory, it is not only impractical to presume that we can inspect all of our roads on a frequent basis, it is totally impossible to begin to maintain them even on an irregular basis.

This dilemma leaves two options to consider:

- Resources - increase our resources to enable the recurrent surveillance and maintenance of all our roads infrastructure, or
- Inventory - reduce the length of our road inventory

RESOURCES:

To increase our assets to be capable of attaining the level of road maintenance required would involve a major re-assessment of our resources followed by a commitment of capital investment on a large scale. Two more graders and all associated equipment would be the first step in what would be an essential revamp of our maintenance program.

Added to that would be a program whereby road inspections would need to be scheduled to ensure that we could demonstrate that we are being vigilant with our inspections whenever we were aware that there was inclement weather in our region.

Our geographical location does not assist in that while many of our roads are very distant from Menzies, this fact does not alleviate our liability when that road is listed on our road inventory.

RESOURCES:

Road crew staff now work a 9.5 hour day by an 11 day fortnight followed by a 3 day break. After allowing for annual leave, this leaves 24 work cycles during the year.

Taking out five days for public holidays and five days sick/time off, this leaves a maximum of 23 work cycles per year that can be worked, or 253 days.

Allowing 2.5 hours per day (very conservative) per work cycle for mob/demob, breakdowns, servicing, etc, this then leaves around 186 x 7 hour days per year of actual production.

Excluding the roads in the Tjuntjuntjara region, we currently have 1,670 klms of road in our inventory that we must maintain. Added to that is about 890 klms of road that we grade at least twice per year. This makes a total length of roads to be maintained each year of 2,560 klms.

One grader carrying out a single cut maintenance grade of just the running surface will complete about 12 klms of road per day. If the grader carries out a double cut and also

completes the annual batters, table and cut off drains clean up, that distance will be reduced back to about 6 klms per day.

1,670 klms double cut @ 6 klms per day	= 278 days
890 klms of single cut (roads graded more than once) @ 12 klms per day	= 74 days
	<u>Total 352 days</u>

As can be seen, it is physically impossible to carry out a maintenance grade of all the Shire roads in one year. These figures also do not take into account the issues associated with wet weather or flooding which then throws the maintenance cycle into absolute chaos!

OPTION #1:

At present, as the Shire has no mobile accommodation, road crew staff must travel to the job site each day. This entails losing hours of production each day depending on the distance the crew are working from Menzies. Some relief is available by utilising station homesteads and mining camps but even these are restrictive on an every day basis.

Management is currently looking at the options of providing mobile accommodation for the maintenance grader operator to ensure that the level of daily production is increased. This would take the form of a sea container converted into living quarters, a bulk fuel tank, water tank and generator, etc mounted on the back of a flat top trailer. Preliminary estimates for this set up is around \$125,000 but will be investigated further in an effort to reduce the capital cost. Unit life for a configuration such as this is replacement about every ten years.

The benefits of this self contained accommodation would see the available working day increased from the region of 186 to 235 days per year.

Even using this alternative, the remainder of the maintenance will have to be picked up by a private contractor to ensure that all roads in the Shire are maintained on an annual basis. There will be a cost for a part time contractor of some \$197,000 per year based on current plant hire prices.

OPTION #2:

By reducing the road inventory by 562 klms, the following scenario could be envisaged:

1,108 klms double cut @ 6 klms per day	= 185 days
890 klms of single cut (roads graded more than once) @ 12 klms per day	= 74 days
	<u>Total 259 days</u>

While this model still does not allow the Shire to achieve a maintenance grade of all our roads, it does provide the options of patch grading on a small scale to achieve the goals. This method employs not disturbing the running surface unless it is corrugated or rutted thereby allowing more kilometres to be completed each day. While this practice will assist in the long run, the program is very finely balanced and contract graders will still have to be engaged from time to time, especially during periods of inclement weather.

INVENTORY:

The second option is far more attractive in that it not only reduces the number and length of roads that we should be maintaining with our current resources, it also decreases our exposure to possible litigation.

We currently have a road network of some 2,080 plus kilometres, some of which have never been graded by Shire plant/personnel. A certain percentage of those roads do not serve any justifiable cause and should be removed.

It should also be noted that amongst the road network are many that are not funded for maintenance purposes by the grants commission as their physical properties do not meet any of the criteria for funding.

SUMMARY:

It is becoming increasingly evident in the law courts that public authorities in particular (by the very nature of their responsibilities) are being singled out for litigation after an accident/incident has taken place. In many instances, it is where the liability was not clearly evident but a liability none the less.

In order for the Shire of Menzies to become pro active in their asset management program, it is imperative that they reduce their road inventory to a manageable size. This will involve beginning the procedure to declassify roads that are not essential to the development and progression of the district. By proceeding in this new direction, the road network could be maintained in a responsible manner.

CONSULTATION:

Shire Management Staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Land Administration Act 1997

- Section 58 – details the procedure by which Local Governments can apply to close roads in their area.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None at present but could be beneficial over the longer term.

STRATEGIC IMPLICATIONS:

Will allow the Shire to concentrate on maintaining roads that are regularly used and reduce Council's exposure to potential litigation.

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICER'S RECOMMENDATION:

That Council:

1. Approve the following roads to be closed:
 - Pinjin Road
 - Yerilla Lake Raeside Road
 - Donkey Rocks Road
 - Davyhurst Road
 - Snake Hill Walling Rock Road
 - Leonora Mt Ida Road
 - Moore Wills Road

- Perrinvale Road
- Cashmere Downs Road
- Lake Barlee Road
- Elora Homestead Road
- Mt Celia Road
- Pinjin Yarri Road
- Mt Remarkable Yerilla Road
- Stewards Road
- Goongarrie Road
- Tjuntjuntjara Ilkurka Road
- Plumridge Connie Sue Road
- Kookynie Cemetery Road; and

2. Direct the Chief Executive Officer to begin the process of closing roads by formally advertising Council's intent in the local papers.

COUNCIL DECISION:	No. 0500.1
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Moved: Cr Lee

Seconded: Cr Mazza

That Council receive a further report from the Chief Executive Officer at a future meeting of Council.

12:02pm

CARRIED 5/0

Reason for the change was to allow Officers time to prepare a status report for Council on Gazetted roads within the Shire of Menzies.

***The President adjourned the meeting for lunch at 12:22pm
Cr Mazza left the meeting for lunch and did not return
The meeting resumed at 1:21pm***

12.3.3 RESULTS OF STUDY INTO SERVICES - ROADS

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM 443
DISCLOSURE OF INTEREST:	None
DATE:	4 February 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	None

ATTACHMENTS:

12.3.3 Attachment #1 – Guidelines for the Review of Road Services

SUMMARY:

For Council to consider the report on a Review of Shire Roads.

BACKGROUND:

Council will be aware that management has been conducting a review of all our operations with the primary purpose of ensuring that we are delivering the best possible service to the rate payers of the district (See 12.3.3 Attachment #1).

The first in the line of reviews is roads as this task is the biggest and most time consuming of all our service deliveries. The review was conducted by the CEO, Manager Works and Services and the Works Supervisor.

The review was carried out as a broad brush study and whilst the report may make observations of a general nature, there are no liabilities directed at any persons or bodies. The report should be accepted as such.

COMMENT:

The Shire of Menzies' methodology in the past of carrying out road works has been under performing for some time and must get back on track if the works are to deliver any tangible improvement in the roads infrastructure. There are a number of reasons why this has been the case, some are self created and others are as a direct result of the lack of resources due to the mining boom. Neither is an excuse and while separately they create obstacles which consume vast amounts of money that is wasted, they are also in breach of all sound engineering practices.

They do however, both need to be addressed conjointly in order to move forward from here.

No road works can be successfully carried out if there is no foundation to the body tasked with the operations. In order to be able to produce the goals as set by Council, the following items are an absolute necessity:

- A program of works, properly costed and budgeted for and adopted by Council
- Competent and experienced management staff
- An adequate list of earthmoving plant

- A team of competent operators
- Suitable quantities of materials
- Clear goals on what standard of quality is required in the road works and how that standard will be achieved

PROGRAM OF WORKS:

Management present to Council each year at budget time, a detailed program of road works to be carried out in that financial year. This program should come as no surprise to Council as the matter should have been discussed at length in the months leading up to the budget adoption thereby allowing the staff to thoroughly research the matter and provide the relevant information to Council.

It could be beneficial for Councillors to conduct pre budget on site inspections of major projects that are to be presented for approval in the program.

MANAGEMENT STAFF:

Regardless of the nature of the project, only a small measure of success can expect to be achieved if there is a lack of experienced management overseeing the project. With the engagement of an experienced Manager Works and Services and Works Supervisor, this element has now been achieved.

PLANT:

A fleet of well maintained plant is essential if road projects of any dimension are going to be attempted. Machinery that is in poor condition and continuously breaking down is not going to allow works to be conducted satisfactorily nor economically.

Council has invested wisely in acquiring a fleet of modern and well maintained plant and this has been a major step in the process towards successfully carrying out roads construction and maintenance.

HUMAN RESOURCES:

Attempting to implement any type of road works without competent and experienced plant operators is a recipe for disaster. This has been a major hindrance to our works in the past due to the mining boom. Now that the demand for labour has abated somewhat, there is a better standard of plant operators available for work. This improvement in the labour resources sector is off set by the lack of housing accessible to the Shire. However, the Shire does have a small contingent of road crew staff and will build on this resource until a full complement has been reached.

SUITABLE MATERIALS:

Trying to source adequate quantities of suitable road building materials is a trial and destined to become an even greater challenge. Past practices have seen good quality materials consumed closest to the work site which now leaves the crews having to source materials increasingly further away leading to added costs to each project. Existing local materials in our region are generally below quality and by using them for cost effective reasons, it results in a less than desirable standard reached in our roads construction and maintenance program.

If we are to lift our standards of road construction and maintenance, we will need to pay a greater cost for the finished product.

An aid to achieving a higher standard of works is to ensure that fresh water is used in the process. There appears to be an abundance of saline water, especially in the eastern sector of the shire but while this is of benefit to road construction and maintenance, the longer term liabilities of using such water are not attractive and present a safety hazard. Water bores to access reasonable fresh water will need to be considered if an acceptable standard is to be attained.

QUALITY STANDARDS:

Before contemplating any project, a standard of quality must be decided on to enable the works to be measured against. This is usually set by management and is in uniformity with budget provisions according to the standard that is required to be achieved.

When consideration is given to the high cost of road construction and maintenance nowadays, it is far more practical to complete a kilometre of road to a high standard than to finish 5 kilometres in a sub standard fashion which will then require extensive repairs sooner rather than later.

RECOMMENDATIONS:

Following a review of road construction and maintenance practices, the following policies and criteria are recommended:

- Councillors and senior staff to inspect major road projects together prior to the adoption of the Budget
- Experienced staff / consultants to oversee all road projects. It is far more economical not to attempt a project without adequate professional management.
- Maintain a fleet of modern and well serviced plant
- Provide incentives to attract and retain suitable outside staff
- Conduct extensive exploration to sourcing suitable materials
- Set a standard of completion to be achieved and ensure that that standard is acquired on all projects

CONSULTATION:

Mr Ray Pepper, Manager Works & Services
Mr Glenn Casley, Works Manager

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Any impact would be provided for in future budgets

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0501

Moved: Cr Lee

Seconded: Cr Tucker

That Council receive the report on the Study into Services - Roads and endorse the recommendations contained therein.

1:30pm

CARRIED 5/0

Mrs Downie left the meeting at 1:32pm and returned at 1:35pm

12.4 COMMUNITY DEVELOPMENT

12.4.1 PROPOSED WAR MEMORIAL PARK

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	Manager Community Development
FILE REF:	ADM234
DISCLOSURE OF INTEREST:	Nil
DATE:	18 February 2014
AUTHOR:	Daphne Crawford, Manager Community Development
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER	
PREVIOUS MEETING REFERENCE:	Nil

ATTACHMENTS:

12.4.1 Attachment #1 – Drawings of proposed Memorial Park

SUMMARY:

A proposal to develop a War Memorial and park within the Menzies town site.

BACKGROUND:

Some time ago, the idea of a War Memorial and Park was investigated and plans were initiated, however with the lack of staff and other factors, this idea was placed on the back burner until now. We must now move on this project and ensure that the memorial to our Servicemen and women is firmly on the agenda for the coming year.

During the years 2014 to 2018, Australia will be commemorating the centenary of the First World War (1914-1918). It would be a fitting tribute to have the Memorial Park completed within the next twelve months so that the 2015 Dawn Service could be conducted at the new site.

COMMENT:

In the original plan the then CDO proposed that the war memorial be placed on the same town block as the relocated church. Whilst this idea was to create an addition to the main town precinct, there is the problem of lack of facilities at that end of Shenton Street. It is also considered a contentious issue to have a war memorial in the same grounds as a church due to some beliefs.

It is now proposed that Council builds the memorial down at the southern end of Menzies, where other community facilities (oval, playground, water park and most importantly, public toilets) are/will be located. There is an area along the fence line on Shenton Street that would be ideal for this project. Power and water are already in situ in that area, the grass is watered by the already installed reticulation, there are fully grown trees to shade the area and as it is close to the picnic facilities that the Shire has provided, it will be visited by many of the people who come through our town.

Last year a visiting artist was in Menzies and made it known that she was also a Landscape Architect. She was commissioned by the CEO to draw up plans for her vision of what sort of war memorial would suit Menzies. The attached drawings show the unique design that has been devised. The architect, Brigid Nicholson wrote that *'The garden design is based on Lake Ballard, its land forms and colours, the mirages and the plantings of the local area. The steel mounds echo the land forms of the lake, tying into the local aesthetic further in the way the steel is used throughout town and the creation of 'shadows' of its past while the steel is also a local material. Headstones made from local granite represent the Australian Military Forces, the Royal Australian Air Force and the Royal Australian Navy. The headstones represent ties to land, they speak of longevity. Together the forms memorialize the people and give thanks for their courage and care'*.

The garden will become a place for people to commemorate collectively on ANZAC and Remembrance Days and will add to the story of Menzies currently available to visitors through the interpretive sculptures scattered throughout the town. The garden has the potential to play the role of a town meeting place with seating, plantings, shade and history centrally located on the main street.

The Memorial Garden will also be where the bust of James Brennan will be situated upon completion and there will be a drinking fountain in the same area.

CONSULTATION:

Peter Crawford, Chief Executive Officer

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

To be budgeted for in 2014/15 year

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority Decision required

Mr Ray Pepper, MWS left the meeting at 1:40pm

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0502

Moved: Cr Lee

Seconded: Cr Bennell

That the Chief Executive Officer and the Manager Community Development be given the authority to progress the proposed War Memorial Park as per the drawings supplied by Ms Brigid Nicholson and that funding be allocated from the 2014/15 budget.

1:48pm

CARRIED 5/0

12.4.2 ADDITIONAL SERVICES AND CHARGES FOR COMMUNITY RESOURCE CENTRE

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2013
LOCATION:	Shire of Menzies
APPLICANT:	Manager Community Development
FILE REF:	ADM444
DISCLOSURE OF INTEREST:	Nil
DATE:	6 March 2013
AUTHOR:	Daphne Crawford, Manager Community Development
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER	
PREVIOUS MEETING REFERENCE:	Nil

ATTACHMENTS:
Nil

SUMMARY:

In keeping with the purpose of the Community Resource Centre, areas within the Menzies CRC are being made available to the general public for use as meeting and conference rooms. This will mean that changes must be made to the current budget to allow for additional income for this area.

BACKGROUND:

There are often times when visiting outreach staff (Centrecare, MAX Employment, Health Department etc) are unable to hold required meetings and/or interviews in Menzies because of the lack of a quiet, secure area to meet with their clients.

COMMENT:

In the current budget there is no allocation for the collection of money for room hire. Therefore, the following fees and suggested for this arrangement:

Large meeting/conference room, seating for up to 20 people	\$100 per day \$50 per ½ day
Training room for up to 6 people (2 desk top computers plus four laptops provided by students)	\$50 per day \$25 per ½ day

Room hire is available by the half day, morning or afternoon or for a full day. Morning room hire is between 8.30am and 12.30pm and afternoon room hire between 12.30pm and 4.30pm. If the room is to be used through the midday period (ie from 10.00am to 2.00pm, a full day hire will be charged because the CRC would be unable hire out the room for either the morning or afternoon on that day.

Arrangements for after hours room hire may be discussed with CRC staff.

CONSULTATION:

Peter Crawford, Chief Executive Officer
Bev Golding, CRC Coordinator

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Nil outgoing, a small income to begin with.

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Absolute Majority Decision required

OFFICER'S RECOMMENDATION:

That Council:

1. Adopt the following Fees and Charges for the hire of rooms in the Lady Shenton building:

a)	Large meeting/conference room, seating for up to 20 people	\$100 per day \$50 per ½ day
b)	Training room for up to 6 people (2 desk top computers plus 4 laptops provided by students)	\$50 per day \$25 per ½ day
2. Advertise the proposed Fees and Charges to come into effect Monday 7th April 2014.

COUNCIL DECISION:

No: 0503

Moved: Cr Tucker

Seconded: Cr Lee

That Council:

1. **Adopt the following Fees and Charges for the hire of rooms in the Lady Shenton building:**

a)	Large meeting/conference room, seating for up to 20 people	\$100 per day \$50 per ½ day
b)	Training room for up to 6 people (2 desk top computers plus 4 laptops provided by students)	\$50 per day \$25 per ½ day
2. **Advertise the proposed Fees and Charges to come into effect Monday 7th April 2014; and**
3. **Authorise the Chief Executive Officer to waive the charges for charitable organisations.**

1:51pm

CARRIED 5/0

Reason for the change was to provide more incentive for community/charitable organisations to use the facilities of the Community Resource Centre

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.1 STRATEGIC COMMUNITY PLAN - MODIFIED

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM319
DISCLOSURE OF INTEREST:	None
DATE:	14 March 2014
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.1 Attachment #1 – Strategic Community Plan – draft modifications

SUMMARY:

The Local Government Act requires Council to plan for the future, and has mandated that a strategic community plan and a corporate business plan must be prepared and adopted by Council prior to 30 June 2013.

The draft Strategic Community Plan was adopted in November 2012, advertised and subsequently provided to the Department of Local Government as required.

Some modifications were made in June 2013, as the result of perceived inadequacies by the Dept of Local Government, and advertised as required.

DLGC has further advised of required amendments, in order to acquit the GEVROC grant made for the joint project.

COMMENT:

The additional concerns advised by DLG are in part 6 only, and are centred around –

- Clarifying some aspects of performance measurement
- key performance measures, in that they wish for the repose to the measure to be quantifiable

The resulting changes were –

- Cover – amended dates of application of the SCP
- in 3.5, to recognise that mining is not solely growth, but is cyclic
- Section 6 commencement last paragraph – to state the objective of the Key Performance Indicators
- Sections 6.1 to 6.4 – rewording of KPIs so that measurement is objective (quantifiable) rather than subjective (impression)

As the SCP has previously been adopted and advertised for public comment, compliance with the regulations for adoption prior to 30 June 2013 has been achieved.

However, the regulations do require that modifications be by absolute majority and that there is local public notice that modifications have been made.

Although the amendments are considered minor in nature since they clarify rather than alter the intent of the Plan previously adopted, DLGC has now advised that they consider public consultation on the changes is still necessary. Accordingly, it is suggested that Council adopt the changes by absolute majority, subject to advertising for public comment, and if no comment is received, the Plan is confirmed.

CONSULTATION:

Mr Peter Crawford, CEO Shire of Menzies

Mr Troy Daniels, Project Manager Capacity Building, Dept of Local Government and Communities

STATUTORY ENVIRONMENT:

Local Government Act 1995

Local Government (Administration) Regulations 1996

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
**Absolute majority required.*
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

Guides the development of all other integrated planning requirements and preparation of the annual budget

VOTING REQUIREMENTS:

Absolute Majority is required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0504

Moved: Cr Lee

Seconded: Cr Tucker

That:

- 1. The Strategic Community Plan as modified be approved;**
- 2. Local public notice be given of amendments made to the Strategic Community Plan and public submissions invited;**
- 3. Should no submissions be received, the amended Strategic Community Plan is confirmed; and**
- 4. The amended Strategic Community Plan be then submitted to Dept of Local Government and Communities.**

1:53pm

CARRIED BY ABSOLUTE MAJORITY 5/0

12.5.2 TECHNICAL OFFICERS' WORKING GROUP MEETING – 7 MARCH 2014

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM126
DISCLOSURE OF INTEREST:	None
DATE:	17 March 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.2 Attachment #1 – Minutes of Technical Officers' Group Meeting 7 March 2014

SUMMARY:

For Council to receive the Minutes of the Technical Officer' Group Meeting held in Kalgoorlie on 7 March 2014 (See 12.5.2 Attachment #1)

BACKGROUND:

The last meeting of the GVROC Technical Officers' Group was held in Kalgoorlie on Friday, 27 September 2013.

COMMENT:

The minutes of the GVROC Technical Officers' Group meeting are tabled for Council's perusal and no implications for Council are evident at this point.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0505

Moved: Cr Lee

Seconded: Cr Bennell

That Council receive the Minutes of the Technical Officers' Group meeting held Friday, 7 March 2014.

1:55pm

CARRIED 5/0

**12.5.3 GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS
MEETING – 7TH MARCH 2014**

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM126
DISCLOSURE OF INTEREST:	None
DATE:	17 March 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.3 Attachment #1 – Minutes of GVROC Meeting 7 March 2014

SUMMARY:

For Council to receive the Minutes of the GVROC Meeting held in Kalgoorlie on 7 March 2014 (See Attachment “12.4.7A”)

BACKGROUND:

The last meeting of the GVROC was held in Kalgoorlie on Friday, 7 March 2014. Attached is a copy of the Minutes of that meeting.

COMMENT:

The minutes of the GVROC meeting are tabled for Council’s perusal and no implications for Council are evident at this point.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION:

No: 0506

Moved: Cr Tucker

Seconded: Cr Lee

That Council receive the Minutes of the GVROC meeting held Friday, 7 March 2014 noting the action taken by the GVROC in relation to the Minutes.

1:58pm

CARRIED 5/0

Mr Peter Crawford, Chief Executive Officer declared an interest in Item 12.5.4 to the extent that it forms part of his Contract of Employment.

12.5.4 CHIEF EXECUTIVE OFFICER – APPLICATION FOR ANNUAL LEAVE

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	Chief Executive Officer
FILE REF:	ADM 416
DISCLOSURE OF INTEREST:	The author has an interest to the extent that annual leave is a condition of his contract of employment.
DATE:	17 March 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	Item 12.4.2 of Ordinary Meeting 29 August 2013 and Item 9.1.5 of Special Meeting 30 January 2014

ATTACHMENTS:

None

SUMMARY:

For Council to consider the application from the CEO to revise the dates of his annual leave

BACKGROUND:

At the Ordinary Meeting of Council of 29 August 2013, Council approved the CEO's applications for annual leave to be taken between 24 April 2014 and 5 May 2014.

At the Special Meeting of Council 30 January 2014, Council also approved annual leave for the CEO from 23 December 2014 to 23 February 2015.

COMMENT:

Since those approvals have been granted, a number of situations have changed with the dates for the annual leave now being revised.

The CEO would like to change his leave in April this year to commence from Tuesday, 13 May 2014 until Tuesday, 3 June 2014.

The previous leave scheduled from 23 December 2014 to 23 February 2015 will be cut short to recommence duties on Monday 2 February 2015.

The main reason behind this change was to avoid being on extended leave during the hot summer months to allow for an overseas trip in May this year.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Shire of Menzies Policy Manual

- Policy No 5.1 – Provides for the Deputy CEO to assume the role of Acting CEO in the CEO's absence

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0507

Moved: Cr Lee

Seconded: Cr Tucker

That Council approves revised annual leave applications being taken by the Chief Executive Officer for the following periods:

- 1. 5.00pm on Tuesday, 13 May 2014 until 8.00am on Tuesday, 3 June 2014; and**
- 2. 5.00pm Tuesday, 23 December 2014 until 8.00am on Monday, 2 February 2015.**

2:01pm

CARRIED 5/0

12.5.5 COUNCILLORS INFORMATION BULLETIN 2/14

SUBMISSION TO:	Ordinary Meeting of Council, 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	10 March 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	None

ATTACHMENTS:

None

SUMMARY:

For Council to receive the Information Bulletin.

BACKGROUND:

The Information Bulletin 2/14 containing general and confidential information was previously circulated to Councillors.

COMMENT:

The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0508

Moved: Cr Lee

Seconded: Cr Tucker

That Council acknowledges receipt of Information Bulletin 2/14 for the period ended 28 February 2014.

2:10pm

CARRIED 5/0

**12.2.3 AUDIT COMMITTEE MEETING 27TH MARCH 2014 INCLUDING COMPLIANCE
AUDIT RETURN 2013**

SUBMISSION TO:	Ordinary Meeting of Council – 27 March 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM371
DISCLOSURE OF INTEREST:	None
DATE:	14 March 2014
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

To be circulated at the Ordinary Meeting of Council:

1. Minutes of the Audit Committee Meeting held 27 March 2014.
2. Compliance Audit Return 2013

SUMMARY:

1. Receipt of the Minutes of the Audit Committee meeting which is to be held on 27 March 2014,
2. Adoption of the recommendations of the Audit Committee meeting which is to be held on 27 March 2014, and
3. Adoption of the Compliance Audit Return for the period 1 January to 31 December 2013.

COMMENT:

It is a legislative requirement that the Audit Committee is to review the annual Compliance Audit Return prior to its adoption by Council.

The CAR is to be presented to the Audit Committee at their meeting being held on 27 March 2014, and as a consequence, Council needs to receive the Minutes of the Audit Committee and consider the Committee's recommendations to Council.

The Minutes of the Audit Committee meeting held on 27 March 2014 are now presented to Council for consideration.

It is anticipated the Audit Committee will note the outcome as to the result of the Compliance Audit Return 2013.

Based on this outcome it is then proposed that the Compliance Audit Return 2013 be presented to Council for adoption, together with any comments and/or amendments.

Whilst there were a number of comments made in the Compliance Audit Return 2013, only one requiring special comment was noted which has been explained in detail in the item placed before the Audit Committee. Other comments are noted in the CAR as explanation, however none of these comments raise any matter for concern and do not in themselves imply any non-compliance.

CONSULTATION:

Peter Crawford, CEO
Brooke Povah, Deputy CEO

STATUTORY ENVIRONMENT:

Local Government (Audit) Regulations 1996

Regulation 14 (1) – requires a local government to carry out a compliance audit for the period 1 January to 31 December in each year .

Regulation 14 (3A) -The local government's audit committee is to review the compliance audit return and is to report to council the results of that review.

Regulation 14 (3)- After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be –

(a) Presented to a meeting of the council: and

(b) Adopted by council

(c) Recorded in the minutes of the meeting at which it is adopted.

Regulation 15 - a certified copy of the return together with a copy of the relevant section of the minutes at which it was adopted, is to be submitted to the Executive Director by 31 March next following for the period to which the return relates.

POLICY IMPLICATIONS:

Council has no policies relating to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Absolute Majority required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0509

Moved: Cr Bennell

Seconded: Cr Tucker

That Council:

- 1. Receives the Minutes of the Audit Committee Meeting held on 27 March 2014;**
- 2. Adopts the recommendations of the Audit Committee as Resolutions of Council; and**
- 3. Adopts the attached Compliance Audit Return as the official return of Council for the period 1 January – 31 December 2013, and the return be certified by the President and the Chief Executive Officer.**

2:15pm

CARRIED BY ABSOLUTE MAJORITY 5/0

- 13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil

- 14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**
Nil

- 15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**
Nil

- 16. NEXT MEETING**
The next Ordinary Meeting of Council will be held on Thursday 24 April 2014 at Shire of Menzies Council Chambers commencing at 10.00am.

- 17. CLOSURE OF MEETING**
There being no further business, the Presiding Member closed the meeting at 2:17pm.