



SHIRE OF MENZIES

MINUTES

**FOR THE ORDINARY MEETING OF COUNCIL
HELD ON**

Thursday 31 October 2013

Shire of Menzies Council Chambers

Commencing at 10.00am

**SHIRE OF MENZIES
NOTICE OF ORDINARY COUNCIL MEETING**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on Thursday 31 October 2013 at the Shire of Menzies Council Chambers commencing at 10.00am.

N P Crawford
Chief Executive Officer

Date

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

**FINANCIAL INTEREST
(EFFECTIVE 1 JULY 1996)**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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AGENDA FOR ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 10.20am, welcomed the attendees proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Nil

3. ELECTION OF PRESIDENT AND DEPUTY PRESIDENT - 2013 to 2015

SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM 108
DISCLOSURE OF INTEREST:	None
DATE:	2 October 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

None

SUMMARY:

Election of President followed by the election of the Deputy President

BACKGROUND:

Council is required to elect the President and Deputy President as the first two matters to be dealt with at the first meeting following an ordinary election day.

COMMENT:

The process of election is the same as the process for election of that of a councillor.

The CEO is to preside at the meeting until the office of President is filled.

Following the completion of formalities for the election of President, the same process is repeated for the election of the Deputy President. The President conducts the election, but if he or she is not present, the process is conducted by the CEO.

10.28am *CEO left the room to prepare ballot papers*
10.32am *CEO returned to the room*

ELECTION OF PRESIDENT

The CEO will call for nominations for the role of President and will advise if he has received any written nominations for the position.

All nominations for the role of President must be in writing. If a councillor is nominated by another councillor, the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office

If at the close of nominations, only one nomination has been received, the CEO will declare that councillor to be elected to the office of President.

If more than one nomination is received, the councillors will vote on the matter by secret ballot which will be conducted by the CEO.

As soon as the ballot has been conducted, the CEO will give notice of the result of the ballot and declare the successful councillor elected to the office of President.

When the councillor has been elected to the office of President, the President will then complete the declaration as required by the Local Government (Constitutional) Regulations 1998.

The President will then assume the Chair.

ELECTION OF DEPUTY PRESIDENT

On assuming the Chair, the President will then call for nominations for the position of Deputy President.

All nominations for the role of Deputy President must be in writing. If a councillor is nominated by another councillor the President is not to accept the nomination unless the nominee has advised the President, orally or in writing, that he or she is willing to be nominated for the office

If at the close of nominations, only one nomination has been received, the President will declare that councillor to be elected to the position as Deputy President.

If more than one nomination is received, the councillors will vote on the matter by secret ballot which will be conducted by the CEO.

As soon as the ballot has been conducted, the CEO will give notice of the result of the ballot and the President will declare the successful councillor elected to the office of Deputy President.

When the councillor has been elected to the office of Deputy President, the Deputy President will then complete the declaration as required by the Local Government (Constitutional) Regulations 1998.

PROCEDURES:

PRESIDENT:

The CEO called for nominations for the position of President of the Shire of Menzies.

Cr Greg Dwyer was nominated in writing by Cr Ian Tucker. Cr Dwyer addressed the Council and then confirmed in writing that he would accept the nomination.

When no further nominations were forthcoming after a second call, the CEO declared Cr Greg Dwyer elected as President of the Shire of Menzies for the term ending in October 2015. Cr Dwyer then completed and signed the declaration as required by the Local Government (Constitutional) Regulations 1998. The President was congratulated by all present and then assumed the Chair.

DEPUTY PRESIDENT:

The President called for nominations for the position of Deputy President of the Shire of Menzies.

Cr Justin Lee nominated himself in writing for the position.

Cr Peter Twigg was nominated in writing by Cr Ian Tucker. Cr Twigg confirmed in writing that he would accept the nomination.

When no further nominations were forthcoming after a second call, the CEO declared that he would prepare ballot papers with the names in alphabetical order, ie,

- Justin Lee
- Peter Twigg

10.28 am *The CEO left the meeting*

10.32 am *The CEO returned to the meeting*

With the permission of the President, the CEO distributed the ballot papers and instructed the Councillors in the correct procedures for making the ballot paper. The CEO then collected the ballot papers and handed them to the President to count. After counting the ballot papers, the President declared that Cr Peter Twigg had been elected to the position of Deputy President of the Shire of Menzies for the term ending in October 2015.

Cr Twigg then completed and signed the declaration as required by the Local Government (Constitutional) Regulations 1998. The Deputy President was congratulated by all present.

4. RECORD OF ATTENDANCE

4.1 PRESENT:

Councillors:	Cr G Dwyer	President
	Cr P J Twigg	Deputy President
	Cr I R Tucker	Councillor
	Cr J Graham	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor
Staff:	Mr N P Crawford	Chief Executive Officer
	Ms B Povah	Deputy CEO

4.2 APOLOGIES

Councillors:	Cr C Bennell	Councillor
Staff:	Mr R Pepper	MWS
	Mrs D Crawford	EA to CEO

4.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. APPLICATIONS FOR LEAVE OF ABSENCE.

Nil

8. DECLARATIONS OF INTEREST

Cr G Dwyer declared an interest in Item 13.4.8

9. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

10.36am DCEO left the room

10.39am DCEO returned to the room

10. CONFIRMATION OF MINUTES

10.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 26 SEPTEMBER 2013

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:	NO: 0423
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Moved: Cr I Tucker

Seconded: Cr P Twigg

**That the minutes of the Ordinary Meeting of Council held on
26 September 2013 be confirmed as a true and accurate record.**

10.46am

CARRIED: 6/0

11. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

12. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

12.1 PRESIDENT'S REPORT (to be tabled at the meeting)

Thursday 03/10/2013 Meeting at Menzies with the Member for Kalgoorlie, Wendy Duncan

Tuesday 08/10/2013 Meeting in Kalgoorlie with the Minister for Water, Terry Redman, along with the Member for Kalgoorlie, Wendy Duncan. Discussions on the timeframe for upgrading and extending water services in Menzies.

Wednesday 09/10/2013 With the CEO, went to Laverton for discussions on the objectives of the GEDC in the North Eastern Goldfields. Subject to an agenda item.

Friday 11/10/2013 With the CEO and Cr Jill Dwyer, met with Member for Mining and Pastoral, Dave Grills, for talks on the Nursing Post and general matters.

Wednesday 16/10/2013 Attended Northern Goldfields LIAM meeting in Leonora, monthly.

Thursday 17/10/2013 With the CEO, met with Karine Miller from WACHS, outcomes subject to an agenda item.

Attended the GTN AGM and ordinary Board Meeting and met the new Manager, Amanda Warry

Friday Attended the Lake Ballard Association Meeting at Menzies.

18/10/2013

Saturday 19/10/2013 Attended the Local Government election ballot count at the Shire Office.

Monday 21/10/2013 With the CEO, attended the Regional Heads of State Government Agencies meeting chaired by the GEDC in Menzies.

Thursday 24/10/2013 With the CEO, attended 'What's Down the Track Forum' in Kalgoorlie and then a 'Yilgarn Information Forum' Menzies specific.

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:	NO: 0424
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Moved: Cr J Mazza

Seconded: Cr P Twigg

That the President's Report (Attachment 11.1.1) as tabled, be received.

10.46am

CARRIED: 6/0

13. REPORTS OF COMMITTEES AND OFFICERS

13.1 HEALTH AND BUILDING BUSINESS

NIL

13. REPORTS OF COMMITTEES AND OFFICERS

13.2 FINANCE AND ADMINISTRATION BUSINESS

13.2.1 MONTHLY FINANCIAL REPORT – AUGUST 2013
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SUBMISSION TO:	Ordinary Meeting of Council 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	The author has no interest in this item
DATE:	10 October 2013
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	Nil

ATTACHMENTS:

Attachment 13.2.1A: Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month

BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 31 August 2013.

COMMENT:

A Management Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0425

Moved: Cr J Lee

Seconded: Cr P Twigg

That Council acknowledges receipt of the Statement of Financial Activity and associated reports for the period to 31 August 2013.

10.57am

CARRIED: 6/0



24 September 2013

Mr. Peter Crawford
Chief Executive Officer
Shire of Menzies
124 Shenton Street
MENZIES WA 6436

Dear Peter

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 AUGUST 2013

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity for the month ended 31 August 2013 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

COMMENTS/SUGGESTIONS

- There are numerous un-presented cheques which were issued prior to July 2012. Please review stale cheques and re-issue them as necessary.
- The actual transport expenditure year to date is \$193 708 higher than the budgeted year to date amount. Please review the expenditure account to ensure no capital costs have been posted to these accounts.
- There has been more TOIL taken than accrued. Please reconcile the individual toil accounts.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the new format Monthly Financial Report by:

- Reviewing the YTD Budget allocations over the 12 month period to ensure you are happy with their representation in the graphs at Note 2.
- Entering any comments on Note 8 Capital Disposals and Acquisitions relating to the status of the project. For example if the project is delayed or completed or reasons for the project being under/over budget.
- Reviewing Note 11 – Grants and Contributions to update the approved Y/N status.
- Completing Note 13 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

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We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Paul Breman'. The signature is fluid and cursive, with a large initial 'P' and a long, sweeping tail.

PAUL BREMAN
Director

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 31 August 2013

	Jul - Aug 13	Budget	\$ Over Budget	Annual Budget
Income				
I03 - General Purpose Funding revenue				
I031000 - Rating revenue				
I031001 - UV Rates Revenue - Mining	2,271,475.39	0.00	2,271,475.39	2,114,348.00
I031002 - UV Rates Revenue Other	22,948.31			
I031003 - UV Pastoral	25,748.87	0.00	25,748.87	23,988.00
I031010 - GRV Rates Residential	6,051.61	0.00	6,051.61	9,197.00
I031011 - GRV Commercial	7,251.35	0.00	7,251.35	5,488.00
I031012 - GRV Vacant	43,419.18	0.00	43,419.18	53,528.00
I031040 - Minimum Rates Raised				
I031041 - UV Mining	0.00	0.00	0.00	122,540.00
I031042 - UV Other	0.00	0.00	0.00	26,840.00
I031043 - UV Pastoral Mins	0.00	0.00	0.00	1,760.00
Total I031040 - Minimum Rates Raised	0.00	0.00	0.00	151,140.00
I031300 - Interim Rates				
I031301 - GRV Interim Rates	-1,513.44			
I031302 - UV Interim Mining Rates	17,163.74	0.00	17,163.74	0.00
Total I031300 - Interim Rates	15,650.30	0.00	15,650.30	0.00
I031310 - Rates Write offs	0.00	0.00	0.00	0.00
I031311 - Instalment Charges	0.00	666.00	-666.00	4,000.00
I031312 - LG Penalty Interest	-817.49	5,834.00	-6,651.49	35,000.00
I031321 - Legal Charges	0.00	126.00	-126.00	750.00
Total I031000 - Rating revenue	2,391,727.52	6,626.00	2,385,101.52	2,397,439.00
I032 - General Purpose Funding Other				
I032010 - WALGGC General Purpose Grant	0.00	228,703.00	-228,703.00	914,812.00
I032020 - WALGGC Local Roads Grant	0.00	85,731.00	-85,731.00	342,924.00
I032030 - ESL Penalty Interest	-989.49	84.00	-1,073.49	500.00
I032040 - Interest on Municipal Investmen	-424.00	6,666.00	-7,090.00	40,000.00
I032042 - Interest on Reserve Investments	-3,059.04	15,834.00	-18,893.04	95,000.00
Total I032 - General Purpose Funding Other	-4,472.53	337,018.00	-341,490.53	1,393,236.00
Total I03 - General Purpose Funding revenue	2,387,254.99	343,644.00	2,043,610.99	3,790,675.00
I04 - Governance Revenue				
I042 - Other Governance Revenue				
I042010 - Governance Reimbursements	800.00	66.00	734.00	400.00
I042020 - Sale of History Books	1,022.43	334.00	688.43	2,000.00
I042021 - Sale of Souvenirs	72.63	166.00	-93.37	1,000.00
Total I042 - Other Governance Revenue	1,895.06	566.00	1,329.06	3,400.00
Total I04 - Governance Revenue	1,895.06	566.00	1,329.06	3,400.00
I05 - Law Order & Public Safety Reven				
I051 - Fire Prevention Revenue				
I051010 - FESA Operating Grant	0.00	500.00	-500.00	2,000.00
I051015 - Other Revenue	0.00	166.00	-166.00	1,000.00
Total I051 - Fire Prevention Revenue	0.00	666.00	-666.00	3,000.00
I052 - Animal Control Revenue				
I052010 - Dog Registration Fees	0.00	34.00	-34.00	200.00

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 31 August 2013

	Jul - Aug 13	Budget	\$ Over Budget	Annual Budget
Total I052 - Animal Control Revenue	0.00	34.00	-34.00	200.00
Total I05 - Law Order & Public Safety Reven	0.00	700.00	-700.00	3,200.00
I07 - Health Revenue				
I072 - Health Administration Revenue				
I072010 - Septic Tank Application Fees	0.00	84.00	-84.00	500.00
Total I072 - Health Administration Revenue	0.00	84.00	-84.00	500.00
Total I07 - Health Revenue	0.00	84.00	-84.00	500.00
I09 - Housing Revenue				
I091 - Staff Housing Revenue				
I091010 - Staff Housing Rent Fees	2,000.00	1,516.00	484.00	9,100.00
I091020 - Staff Housing Grants	0.00	0.00	0.00	937,108.00
I091030 - Staff Housing Reimbursements	0.00	334.00	-334.00	2,000.00
I091031 - Staff Housing Other Revenue	0.00	84.00	-84.00	500.00
Total I091 - Staff Housing Revenue	2,000.00	1,934.00	66.00	948,708.00
I092 - Other Housing				
I092010 - Other Housing Rental Fees	200.00	3,000.00	-2,800.00	18,000.00
I092020 - Dept of Housing Lease Teachers	7,182.24	5,000.00	2,182.24	30,000.00
Total I092 - Other Housing	7,382.24	8,000.00	-617.76	48,000.00
Total I09 - Housing Revenue	9,382.24	9,934.00	-551.76	996,708.00
I10 - Community Amenities Revenue				
I101 - Sanitation Household				
I101010 - Rubbish Bins Fees	6,345.00	996.00	5,349.00	5,980.00
Total I101 - Sanitation Household	6,345.00	996.00	5,349.00	5,980.00
I107 - Other Community Amenities				
I107410 - Grant Other Community Amenities	0.00	0.00	0.00	90,000.00
I107420 - Sales Visitor Centre	1,088.81	0.00	1,088.81	0.00
Total I107 - Other Community Amenities	1,088.81	0.00	1,088.81	90,000.00
Total I10 - Community Amenities Revenue	7,433.81	996.00	6,437.81	95,980.00
I11 - Recreation & Culture Revenue				
I111 - Halls & Civic Centres				
I111010 - Hall Hire Fees	0.00	16.00	-16.00	100.00
I111015 - CLGF Grant - Toilets - Hall	0.00			160,000.00
I111020 - Hire Fees Chairs & Tables	0.00	8.00	-8.00	50.00
I111030 - Sale of Water (Hall Standpipe)	65.00	42.00	23.00	250.00
I113010 - Grant - Menzies Water Park	0.00			120,000.00
Total I111 - Halls & Civic Centres	65.00	66.00	-1.00	280,400.00
I114 - Rebroadcasting Revenue				
I114015 - SBS TVDigital Service Subsidy	21,465.45			
Total I114 - Rebroadcasting Revenue	21,465.45			
I115 - Community Resource Centre				
I115025 - Lady Shenton Sales Other	421.09	334.00	87.09	2,000.00

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 31 August 2013

	Jul - Aug 13	Budget	\$ Over Budget	Annual Budget
I115026 · Lady Shenton Sales Refreshments	127.74	0.00	127.74	0.00
I115027 · Post Office Sales	0.00	2,500.00	-2,500.00	15,000.00
Total I115 · Community Resource Centre	548.83	2,834.00	-2,285.17	17,000.00
 I116 · Heritage Programs - Revenue				
I116010 · CLGF Grant - Old Post Office	0.00			150,000.00
Total I116 · Heritage Programs - Revenue	0.00			150,000.00
 I117 · Museums & Memorials Revenue				
I117100 · War Memorial Grant	0.00	0.00	0.00	0.00
I117101 · War Memorial Other Revenue	0.00	0.00	0.00	0.00
Total I117 · Museums & Memorials Revenue	0.00	0.00	0.00	0.00
 Total I11 · Recreation & Culture Revenue	22,079.28	2,900.00	19,179.28	447,400.00
 I12 · Transport Revenue				
I122 · Roads, Streets & Depot Revenue				
I122051 · Other Grants Evanston Menzies	0.00	0.00	0.00	0.00
I122052 · Other Grants Capital	0.00	0.00	0.00	22,183.00
I122054 · Other Grants Menzies North	0.00	0.00	0.00	0.00
I122100 · Grant Menzies North R2R	0.00	0.00	0.00	495,307.00
I122101 · Tjun Access Indigenous Access	0.00	0.00	0.00	340,000.00
I122102 · MRWA Direct Grant	136,935.00	136,935.00	0.00	136,935.00
I122103 · MRWA - Subsidies	0.00	0.00	0.00	0.00
I122110 · MRWA Comm. Route Grant Pinjin R	0.00	0.00	0.00	0.00
I122112 · MRWA Comm. Route Riverina Snake	0.00	0.00	0.00	0.00
I122113 · MRWA Comm. Route Trainers Rock	0.00	0.00	0.00	0.00
I122114 · MRWA Comm. Route Mt Ida Road	0.00	0.00	0.00	0.00
I122115 · MRWA Comm. Route Pennivale Rd	0.00	0.00	0.00	0.00
I122116 · MWRA Comm.Route Evanston/Menzie	0.00			233,667.00
I122125 · Oak Valley Road RTR	0.00			40,000.00
I122140 · Evanston Menzies RRG	0.00	0.00	0.00	149,333.00
I122141 · Yarrl Road RRG	0.00			86,667.00
I122142 · Menzies North West RRG	0.00			86,667.00
I122300 · Profit on Sale of Assets	0.00	0.00	0.00	0.00
Total I122 · Roads, Streets & Depot Revenue	136,935.00	136,935.00	0.00	1,590,759.00
 Total I12 · Transport Revenue	136,935.00	136,935.00	0.00	1,590,759.00
 I13 · Economic Services Revenue				
I132 · Tourism & Area Promotion Revenue				
I132010 · Grants Caravan Park	0.00	0.00	0.00	0.00
I132020 · Grants Tourism	0.00	0.00	0.00	50,000.00
I132030 · Tourism Reimbursements	0.00	84.00	-84.00	500.00
I132031 · Tourism Lease Income	2,272.24	2,134.00	138.24	12,800.00
I132032 · Tourism Communication Income	3,140.90	1,666.00	1,474.90	10,000.00
I132033 · Tourism Other Income	389.87	334.00	55.87	2,000.00
I132034 · Caravan Park Charges	13,625.31	8,334.00	5,291.31	50,000.00
Total I132 · Tourism & Area Promotion Revenue	19,428.32	12,552.00	6,876.32	125,300.00
 I133 · Building Control				
I133010 · Building Licence Fees	0.00	2,000.00	-2,000.00	12,000.00
Total I133 · Building Control	0.00	2,000.00	-2,000.00	12,000.00

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Shire of Menzies
Income Statement by Program (Detailed)
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	Jul - Aug 13	Budget	\$ Over Budget	Annual Budget
I139 - Tjunjtjun Deveop. Revenue				
I139020 - Tjunjtjunjarra Reimbursements	0.00	0.00	0.00	0.00
Total I139 - Tjunjtjun Deveop. Revenue	0.00	0.00	0.00	0.00
Total I13 - Economic Services Revenue	19,428.32	14,552.00	4,876.32	137,300.00
I14 - Other Property & Services Reve				
I141 - Private Works Revenue				
I141010 - Private Works Fees	0.00	834.00	-834.00	5,000.00
Total I141 - Private Works Revenue	0.00	834.00	-834.00	5,000.00
I142 - Administration Revenue				
I142010 - Admin Reimbursements Staff	0.00	0.00	0.00	0.00
I142020 - Admin Insurance Reimbursements	0.00	584.00	-584.00	3,500.00
I142040 - Admin Reimbursements General	0.00	334.00	-334.00	2,000.00
I142050 - Profit on Sale of Assets	0.00	0.00	0.00	7,606.00
Total I142 - Administration Revenue	0.00	918.00	-918.00	13,106.00
I144 - Plant Operation Revenue				
I144010 - Plant Operations Reimbursements	0.00	3,000.00	-3,000.00	18,000.00
I144800 - Profit on Sale of Assets	0.00	0.00	0.00	44,700.00
Total I144 - Plant Operation Revenue	0.00	3,000.00	-3,000.00	62,700.00
I147 - Unclassified Reveue				
I147020 - Profit on Sale of Land	0.00	0.00	0.00	0.00
Total I147 - Unclassified Reveue	0.00	0.00	0.00	0.00
Total I14 - Other Property & Services Reve	0.00	4,752.00	-4,752.00	80,806.00
Total Income	2,584,408.70	515,063.00	2,069,345.70	7,146,728.00
Expense				
66000 - Payroll Expenses	0.00			
E03 - General Purpose Funding Expense				
E031 - GPF Rates Expenditure				
E031010 - Rates Written Off	0.00	0.00	0.00	100,000.00
E031020 - Account enquiry	0.00	416.00	-416.00	2,500.00
E031040 - Printing Expenses Rates	0.00	1,000.00	-1,000.00	1,000.00
E031050 - Debt Collection Expenses	0.00	0.00	0.00	7,500.00
E031090 - Rates Wages Allocation	0.00	0.00	0.00	0.00
E031100 - Valuation expenses	1,249.60	834.00	415.60	5,000.00
E031101 - Title Searches	24.00	0.00	24.00	5,000.00
E031800 - Rates Admin Allocated	25,545.89	25,976.00	-430.11	155,854.00
Total E031 - GPF Rates Expenditure	26,819.49	28,226.00	-1,406.51	276,854.00
Total E03 - General Purpose Funding Expense	26,819.49	28,226.00	-1,406.51	276,854.00
E04 - Governance				
E041 - Governance Expenses Members				
E041010 - Members Subscriptions	0.00	500.00	-500.00	3,000.00
E041020 - Members Printing	0.00	0.00	0.00	0.00
E041030 - Members Donations	0.00	3,334.00	-3,334.00	20,000.00

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Shire of Menzies
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	Jul - Aug 13	Budget	\$ Over Budget	Annual Budget
E041031 · Members Advertising	0.00	0.00	0.00	0.00
E041032 · Members Meeting Expenses	5,499.23	14,166.00	-8,666.77	85,000.00
E041033 · Members Communication Allowance	302.63	834.00	-531.37	5,000.00
E041034 · President's Allowance	750.00	2,000.00	-1,250.00	12,000.00
E041035 · Deputy President's Allowance	0.00	500.00	-500.00	3,000.00
E041037 · Refreshments & Functions	959.02	1,000.00	-40.98	6,000.00
E041038 · Members Conference Expenses	0.00	1,334.00	-1,334.00	8,000.00
E041040 · Travel Allowance	1,438.06	2,500.00	-1,061.94	15,000.00
E041045 · Election Expenses	0.00	0.00	0.00	15,000.00
E041298 · Depreciation on Fixed Assets	217.42	252.00	-34.58	1,516.00
E041800 · Admin Allocated	21,714.01	22,080.00	-365.99	132,476.00
Total E041 · Governance Expenses Members	30,880.37	48,500.00	-17,619.63	305,992.00
E042 · Other Governance Expenses				
E042010 · Admin Salaries	0.00	0.00	0.00	0.00
E042020 · Admin Travel Expenses	0.00	500.00	-500.00	3,000.00
E042021 · Vehicle Expenses	0.00	0.00	0.00	0.00
E042022 · Printing & Stationery	0.00	334.00	-334.00	2,000.00
E042023 · Office Maintenance	23,799.20	0.00	23,799.20	0.00
E042024 · Legal Expenses	1,459.65	2,000.00	-540.35	12,000.00
E042025 · Subscriptions	2,594.36	6,666.00	-4,071.64	40,000.00
E042026 · Advertising	586.84	834.00	-247.16	5,000.00
E042027 · Meeting Expenses	155.33	334.00	-178.67	2,000.00
E042028 · Refreshments	562.20	1,666.00	-1,103.80	10,000.00
E042029 · Communication	0.00	1,334.00	-1,334.00	8,000.00
E042030 · Records Management	293.96	3,666.00	-3,372.04	22,000.00
E042040 · Bad and Doubtful Debts	0.00	166.00	-166.00	1,000.00
E042070 · Other Expenses	13,814.09	3,334.00	10,480.09	20,000.00
E042298 · Depreciation FA	0.00	0.00	0.00	0.00
Total E042 · Other Governance Expenses	43,265.63	20,834.00	22,431.63	125,000.00
Total E04 · Governance	74,146.00	69,334.00	4,812.00	430,992.00
E05 · Law Order & Public Safety Expen				
E051 · Fire Prevention Expenses				
E051010 · Fire Advertising	0.00	500.00	-500.00	3,000.00
E051011 · Utilities	44.62	500.00	-455.38	3,000.00
E051020 · Fire Fighting Expenses	1,500.00	3,126.00	-1,626.00	18,755.00
E051030 · ESL Levy Council Property	0.00	84.00	-84.00	500.00
E051298 · Depreciation FA	50.96			
E051800 · Admin Allocated	2,554.59	2,598.00	-43.41	15,585.00
Total E051 · Fire Prevention Expenses	4,150.17	6,808.00	-2,657.83	40,840.00
E052 · Animal Control Expenses				
E052010 · Ranger Consultant	0.00	834.00	-834.00	5,000.00
E052011 · Donations & Contributions	0.00	0.00	0.00	0.00
E052012 · Wild Dog Control	0.00	3,334.00	-3,334.00	20,000.00
E052030 · Ranger Expenses	0.00	2,500.00	-2,500.00	15,000.00
E052800 · Admin Allocated	1,915.94	1,948.00	-32.06	11,689.00
Total E052 · Animal Control Expenses	1,915.94	8,616.00	-6,700.06	51,689.00
E053 · Emergency Services Expenses				
E053010 · Emergency Services Utilities	0.00	0.00	0.00	0.00

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Shire of Menzies
Income Statement by Program (Detailed)
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	Jul - Aug 13	Budget	\$ Over Budget	Annual Budget
E053020 · Emergency Services - Programs	0.00	166.00	-166.00	1,000.00
Total E053 · Emergency Services Expenses	0.00	166.00	-166.00	1,000.00
Total E05 · Law Order & Public Safety Expen	6,066.11	15,590.00	-9,523.89	93,529.00
E07 · Health Expenses				
E072 · Health Admin Expenses				
E072010 · EHO Contract	2,479.40	4,334.00	-1,854.60	26,000.00
E072800 · Admin Allocated	1,915.94	1,948.00	-32.06	11,689.00
Total E072 · Health Admin Expenses	4,395.34	6,282.00	-1,886.66	37,689.00
E077 · Police Station Expenses				
E077010 · Police Station Costs	55.90	500.00	-444.10	3,000.00
Total E077 · Police Station Expenses	55.90	500.00	-444.10	3,000.00
Total E07 · Health Expenses	4,451.24	6,782.00	-2,330.76	40,689.00
E08 · Welfare & Education Expenses				
E087 · Welfare Expenses				
E087010 · Menzies School Donation	0.00	834.00	-834.00	5,000.00
E087020 · Collections Goldfields Care Don	0.00	1,666.00	-1,666.00	10,000.00
Total E087 · Welfare Expenses	0.00	2,500.00	-2,500.00	15,000.00
Total E08 · Welfare & Education Expenses	0.00	2,500.00	-2,500.00	15,000.00
E09 · Housing Expenses				
E091 · Staff Housing Expenses				
E091010 · Staff Housing Maintenance	21,818.96	15,942.00	5,876.96	95,655.00
E091050 · Furniture Non-Capital	0.00	1,666.00	-1,666.00	10,000.00
E091298 · Depreciation FA	13,067.80	13,436.00	-368.20	80,617.00
E091800 · Admin Allocated	6,386.47	6,494.00	-107.53	38,963.00
E091900 · Less Housing Allocation	-41,273.23	-37,540.00	-3,733.23	-225,235.00
Total E091 · Staff Housing Expenses	0.00	-2.00	2.00	0.00
E092 · Other Housing Expenses				
E092010 · Other Housing Maintenance	0.00	1,666.00	-1,666.00	10,000.00
E092020 · Housing Lease Payments	4,480.00	0.00	4,480.00	30,000.00
E092400 · Interest Paid on Loan 17	0.00	0.00	0.00	1,750.00
Total E092 · Other Housing Expenses	4,480.00	1,666.00	2,814.00	41,750.00
Total E09 · Housing Expenses	4,480.00	1,664.00	2,816.00	41,750.00
E10 · Community Amenities Expenses				
E101 · Sanitation Household Expenses				
E101010 · Domestic Refuse Expenses	2,647.06	7,896.00	-5,248.94	47,371.00
E101298 · Depreciation FA	254.79			
Total E101 · Sanitation Household Expenses	2,901.85	7,896.00	-4,994.15	47,371.00
E102 · Other Sanitation Expenses				
E102010 · Maintenance Tip Sites	4,431.65	9,508.00	-5,076.35	57,044.00
E102020 · Litter Control	0.00	7,374.00	-7,374.00	44,240.00
Total E102 · Other Sanitation Expenses	4,431.65	16,882.00	-12,450.35	101,284.00

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Shire of Menzies
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E106 - Town Planning Expenses				
E106010 - Town Planning Costs	2,101.00	6,666.00	-4,565.00	40,000.00
Total E106 - Town Planning Expenses	2,101.00	6,666.00	-4,565.00	40,000.00
E107 - Community Amenity Expenses				
E107020 - Public Toilets Menzies	1,873.36	2,500.00	-626.64	15,000.00
E107030 - Other Community Amenities	1,204.78	5,298.00	-4,093.22	31,788.00
E107031 - Public Toilets Kookynie	204.18	2,292.00	-2,087.82	13,750.00
E107040 - Post Office Goods for resale	0.00	0.00	0.00	0.00
E107298 - Depreciation FA	5.16			
Total E107 - Community Amenity Expenses	3,287.48	10,090.00	-6,802.52	60,538.00
Total E10 - Community Amenities Expenses	12,721.98	41,534.00	-28,812.02	249,193.00
E11 - Recreation & Culture Expenses				
E111 - Halls Expenses				
E111010 - Hall Maintenance	0.00	9,360.00	-9,360.00	56,161.00
Total E111 - Halls Expenses	0.00	9,360.00	-9,360.00	56,161.00
E113 - Recreation & Sport Expenses				
E113020 - Sports Courts Utilities	63.02	334.00	-270.98	2,000.00
E113030 - Other recreation Expenses	32.31	84.00	-51.69	500.00
E113040 - Parks & Gardens	20,198.34	28,226.00	-8,027.66	134,351.00
E113050 - BBQ Shelters	0.00	0.00	0.00	0.00
E113060 - Golf Club Expenses	0.00	1,400.00	-1,400.00	8,399.00
E113070 - Water Park Operations	0.00	4,534.00	-4,534.00	27,200.00
E113298 - Depreciation FA	6,292.90	4,532.00	1,760.90	27,188.00
E113800 - Admin Allocated	10,218.36	10,390.00	-171.64	62,341.00
Total E113 - Recreation & Sport Expenses	36,804.93	49,500.00	-12,695.07	261,979.00
E114 - Rebroadcasting Expenses				
E114010 - TV Radio Expenses	333.00	416.00	-83.00	2,500.00
Total E114 - Rebroadcasting Expenses	333.00	416.00	-83.00	2,500.00
E115 - Library Expenses				
E115010 - Library Training	0.00	334.00	-334.00	2,000.00
E115011 - Library Postage Freight	0.00	0.00	0.00	0.00
E115012 - Library Printing	0.00	166.00	-166.00	1,000.00
E115013 - Library Membership Fees	1,066.41	0.00	1,066.41	0.00
E115020 - Lady Shenton Wages	0.00	0.00	0.00	0.00
E115021 - Lady Shenton Employee Travel	0.00	0.00	0.00	0.00
E115022 - Lady Shenton Goods for Resale	-20.34	0.00	-20.34	0.00
E115023 - Lady Shenton Telephone Cards	0.00	0.00	0.00	0.00
E115024 - Lady Shenton Tours	0.00	0.00	0.00	0.00
E115800 - Admin Allocated	1,277.30	1,298.00	-20.70	7,793.00
Total E115 - Library Expenses	2,323.37	1,798.00	525.37	10,793.00
E116 - Heritage Expenses				
E116010 - Heritage Consultants	0.00	3,334.00	-3,334.00	20,000.00
E116020 - Heritage Utilities	0.00	208.00	-208.00	1,250.00
E116025 - Cemetery Maintenance	341.38	834.00	-492.62	5,000.00
E116026 - Niagara Dam Wall - Review	0.00	4,166.00	-4,166.00	25,000.00

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	Jul - Aug 13	Budget	\$ Over Budget	Annual Budget
Total E116 - Heritage Expenses	341.38	8,542.00	-8,200.62	51,250.00
E117 - Museum Expenses				
E117010 - Museum Expenses	0.00	0.00	0.00	0.00
E117020 - Other Cultural Expenses	0.00	0.00	0.00	0.00
E117030 - ANZAC War Memorial Mtce	1,200.00	812.00	388.00	4,868.00
E117031 - ANZAC War Memorial Utilities	34.94	0.00	34.94	0.00
Total E117 - Museum Expenses	1,234.94	812.00	422.94	4,868.00
Total E11 - Recreation & Culture Expenses	41,037.62	70,428.00	-29,390.38	387,551.00
E12 - Transport Expenses				
E121 - Roads, Streets and Depot Expens				
E121010 - Road Maintenance	417,214.03	129,724.00	287,490.03	778,348.00
E121015 - Street Lighting	0.00	1,166.00	-1,166.00	7,000.00
E121020 - Ablution Block Truck Bay Mtce	0.00	84.00	-84.00	500.00
E121030 - Footpaths & Kerbing Mtce	292.50	17,212.00	-16,919.50	103,273.00
E121031 - Street Trees and Watering	0.00	8,092.00	-8,092.00	48,550.00
E121040 - Main Street Development Non-Cap	0.00	2,084.00	-2,084.00	12,500.00
E121050 - Contract Grading	0.00	0.00	0.00	0.00
E121298 - Depreciation FA	183,751.92	243,448.00	-59,696.08	1,460,686.00
E121600 - Loss on disposal of Assets	0.00	0.00	0.00	45,000.00
E121800 - Admin Allocated	70,251.18	71,432.00	-1,180.82	428,597.00
Total E121 - Roads, Streets and Depot Expens	671,509.63	473,242.00	198,267.63	2,884,454.00
E125 - Aerodromes				
E125010 - Menzies Airstrip Maintenance	0.00	4,226.00	-4,226.00	25,356.00
E125011 - Kookynie Airstrip Maintenance	0.00	334.00	-334.00	2,000.00
Total E125 - Aerodromes	0.00	4,560.00	-4,560.00	27,356.00
Total E12 - Transport Expenses	671,509.63	477,802.00	193,707.63	2,911,810.00
E13 - Economic Services Expenses				
E131 - Rural Services Expenses				
E131010 - Pest Control	0.00	1,666.00	-1,666.00	10,000.00
Total E131 - Rural Services Expenses	0.00	1,666.00	-1,666.00	10,000.00
E132 - Tourism & Area Promotion Expens				
E132012 - Biomax Maintenance Caravan Park	0.00	416.00	-416.00	2,500.00
E132014 - Community Dev Manager	0.00	13,334.00	-13,334.00	80,000.00
E132015 - CRC Salaries	0.00	14,892.00	-14,892.00	89,350.00
E132016 - CRC Superannuation	0.00	5,942.00	-5,942.00	35,657.00
E132020 - CRC Maintenance	12,505.58	4,100.00	8,405.58	19,597.00
E132021 - CRC Travel Expenses	0.00	166.00	-166.00	1,000.00
E132022 - CRC Postage & Freight	9.05	84.00	-74.95	500.00
E132023 - CRC Print & Stationery	944.29	700.00	244.29	4,200.00
E132024 - CRC Other Admin Expenses	59.98	84.00	-24.02	500.00
E132025 - CRC Membership Fees	163.64	84.00	79.64	500.00
E132026 - CRC Computing Costs	164.46	834.00	-669.54	5,000.00
E132027 - CRC Furniture Non-Capital	0.00	834.00	-834.00	5,000.00
E132028 - CRC Purchase Goods for Resale	4,558.07	1,666.00	2,892.07	10,000.00
E132029 - CRC Marketing and Promotion	126.51	11,666.00	-11,539.49	70,000.00
E132031 - CRC Utilities	1,529.22	834.00	695.22	5,000.00

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E132032 - CRC Refreshments	0.00	84.00	-84.00	500.00
E132033 - CRC Cleaning	1,419.79	2,252.00	-832.21	13,517.00
E132040 - Caravan Park Upgrade NON CAPITA	0.00	834.00	-834.00	5,000.00
E132041 - Tourism & Area Promotion	0.00	5,834.00	-5,834.00	35,000.00
E132043 - Enterprise development expense	0.00	3,334.00	-3,334.00	20,000.00
E132045 - Holiday Programs	0.00	3,334.00	-3,334.00	20,000.00
E132046 - Tourism Advertising	0.00	834.00	-834.00	5,000.00
E132047 - Golden Quest Vehicle Lease	2,272.24	2,134.00	138.24	12,800.00
E132048 - Tourism Utilities	37.89	0.00	37.89	0.00
E132050 - Community Events	0.00	9,254.00	-9,254.00	55,524.00
E132055 - Railway Station Mtce	9,066.69	84.00	8,982.69	500.00
E132060 - Caravan Park Maintenance	63,752.03	23,484.00	40,268.03	130,907.00
E132070 - Other Tourism Expenses	4,545.45	2,196.00	2,349.45	13,178.00
E132071 - Old Butcher Shop Utilities	0.00	416.00	-416.00	2,500.00
E132072 - Kookynie Info Bay	0.00	0.00	0.00	0.00
E132075 - Ullaring Tourist Facility	0.00	166.00	-166.00	1,000.00
E132076 - Kookynie Walk Trail Mtce	0.00	334.00	-334.00	2,000.00
E132080 - Goongarrie Cottages Mtce	867.06	834.00	33.06	5,000.00
E132082 - Lake Ballard Mtce	2,413.49	5,182.00	-2,768.51	31,093.00
E132085 - Niagara Dam Mtce	5,688.76	3,606.00	2,082.76	21,630.00
E132090 - Menzies Awareness Day	0.00	666.00	-666.00	4,000.00
E132095 - Cyclassic Expenses	154.55	18,334.00	-18,179.45	110,000.00
E132099 - Tourism Goldfields Network Expe	0.00	17,982.00	-17,982.00	107,892.00
E132298 - Depreciation FA	13,543.75	0.00	13,543.75	0.00
E132800 - Admin Allocated	21,714.00	22,080.00	-366.00	132,476.00
Total E132 - Tourism & Area Promotion Expens	145,536.50	178,894.00	-33,357.50	1,058,321.00
E133 - Building Control Expenses				
E133010 - Building Surveyor Costs	2,045.19	2,084.00	-38.81	12,500.00
E133015 - Other Building Control Costs	0.00	166.00	-166.00	1,000.00
E133800 - Admin Allocated	6,386.47	6,494.00	-107.53	38,963.00
Total E133 - Building Control Expenses	8,431.66	8,744.00	-312.34	52,463.00
E134 - Tjuntjuntjarra Expenditure				
E134010 - Tjuntjuntjarra Sculpture Course	7,000.00	3,500.00	3,500.00	21,000.00
E134020 - Tjuntjuntjarra Maintenance	0.00	0.00	0.00	0.00
E134021 - Tjuntjuntjarra Signage	0.00	0.00	0.00	0.00
E134022 - Tjuntjuntjarra Contractors	0.00	0.00	0.00	0.00
E134023 - Tjuntjuntjarra Consultants	0.00	834.00	-834.00	5,000.00
E134024 - Tjuntjuntjarra Holiday Programs	0.00	8,334.00	-8,334.00	50,000.00
E134025 - Tjuntjuntjarra Road Const. Trai	0.00	0.00	0.00	0.00
E134026 - Research Names Cemeteries Etc	0.00	5,000.00	-5,000.00	30,000.00
E134027 - Tjuntjuntjarra Football Carniva	0.00	2,500.00	-2,500.00	15,000.00
E134800 - Admin Allocated	12,772.94	12,988.00	-215.06	77,927.00
Total E134 - Tjuntjuntjarra Expenditure	19,772.94	33,156.00	-13,383.06	198,927.00
E135 - Gas Depot Expenses				
E135010 - Gas Depot Mtce	0.00	0.00	0.00	0.00
E135012 - Gas Purchase for Resale	0.00	0.00	0.00	0.00
Total E135 - Gas Depot Expenses	0.00	0.00	0.00	0.00
Total E13 - Economic Services Expenses	173,741.10	222,460.00	-48,718.90	1,319,711.00

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 31 August 2013

	Jul - Aug 13	Budget	\$ Over Budget	Annual Budget
E14 - Other Property & Services Expen				
E141 - Private Works Expenditure				
E141010 - Private Works Expense	0.00	670.00	-670.00	4,000.00
Total E141 - Private Works Expenditure	0.00	670.00	-670.00	4,000.00
E142 - Administration Expenses				
E142100 - CEO's Office Wages	22,307.52	0.00	22,307.52	0.00
E142101 - CEO's Office Super Other	0.00	0.00	0.00	0.00
E142102 - CEO's Office Super Occupational	0.00	0.00	0.00	0.00
E142103 - CEO's Office Allowances	89.90	0.00	89.90	0.00
E142104 - CEO's Office FBT	0.00	1,250.00	-1,250.00	7,500.00
E142105 - CEO's Office Consultants	0.00	0.00	0.00	0.00
E142200 - Bank Charges	436.77	666.00	-229.23	4,000.00
E142201 - Office Maintenance	1,706.68	17,116.00	-15,409.32	82,700.00
E142202 - Postage and Freight	401.70	500.00	-98.30	3,000.00
E142203 - Printing & Stationery	6,618.07	4,584.00	2,034.07	27,500.00
E142204 - Other Admin Expenses	268.18	1,416.00	-1,147.82	8,500.00
E142298 - Depreciation FA	8,633.76	6,698.00	1,935.76	40,186.00
E142300 - Admin Salaries	44,174.56	85,500.00	-41,325.44	513,000.00
E142301 - Admin Superannuation Other	7,088.00	6,820.00	268.00	40,915.00
E142302 - Admin Superannuation Occupation	9,170.72	7,920.00	1,250.72	47,514.00
E142303 - Admin Annual Leave	4,990.69	2,000.00	2,990.69	12,000.00
E142304 - Admin Allowances	1,700.86	2,000.00	-299.14	12,000.00
E142305 - Admin Sick Leave	1,042.54	834.00	208.54	5,000.00
E142307 - Admin Uniforms	48.90	700.00	-651.10	4,200.00
E142308 - Admin Other Employment Costs	0.00	166.00	-166.00	1,000.00
E142309 - Admin Travel Costs	0.00	334.00	-334.00	2,000.00
E142310 - Admin FBT	340.00	2,500.00	-2,160.00	15,000.00
E142311 - Admin Toll Accrual	2,051.53			
E142400 - Insurance	23,616.53	62,000.00	-38,383.47	62,000.00
E142401 - Professional Development Study	0.00	334.00	-334.00	2,000.00
E142402 - Professional Development Subs	0.00	166.00	-166.00	1,000.00
E142403 - Professional Development Traini	1,580.00	1,166.00	414.00	7,000.00
E142404 - Recruitment Advertising	0.00	666.00	-666.00	4,000.00
E142405 - Recruitment Relocation	971.91	1,000.00	-28.09	6,000.00
E142406 - Recruitment Medicals	0.00	84.00	-84.00	500.00
E142500 - Loss on Disposals	0.00	0.00	0.00	0.00
E142505 - Vehicle Expenses	2,131.67	4,928.00	-2,796.33	29,571.00
E142600 - Audit Fees	63.64	5,000.00	-4,936.36	30,000.00
E142601 - Legal Expenses	602.04	2,000.00	-1,397.96	12,000.00
E142602 - Membership fees	864.73	1,000.00	-135.27	6,000.00
E142603 - Contractors	0.00	0.00	0.00	0.00
E142604 - Consultants	16,732.85	22,438.00	-5,705.15	134,626.00
E142605 - Accounting Services	40,251.94	15,000.00	25,251.94	90,000.00
E142606 - Computing Costs	1,726.22	3,000.00	-1,273.78	18,000.00
E142607 - Newspapers & Periodicals	151.91	250.00	-98.09	1,500.00
E142608 - Advertising General	1,657.52	666.00	991.52	4,000.00
E142609 - Meeting Expenses	0.00	42.00	-42.00	250.00
E142610 - Phone/Mobile	8,346.67	4,334.00	4,012.67	26,000.00
E142611 - Internet	0.00	2,500.00	-2,500.00	15,000.00
E142612 - Utilities	584.14	3,356.00	-2,771.86	20,139.00
E142613 - Procurement Consult. Serv. WALG	0.00	366.00	-366.00	2,200.00

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 31 August 2013

	Jul - Aug 13	Budget	\$ Over Budget	Annual Budget
E142614 · Occ. Health & Safety Membership	0.00	84.00	-84.00	500.00
E142615 · Occ. Health & Safety Insurance	29,382.40	35,000.00	-5,617.60	35,000.00
E142616 · Occ Health & Safety Consultants	0.00	0.00	0.00	0.00
E142617 · Staff Housing Allocated	26,662.51	25,040.00	1,622.51	150,235.00
E142620 · Upgrade Shire Websites	0.00	2,500.00	-2,500.00	15,000.00
E142625 · Valuation of Assets (Fair Value	0.00	6,666.00	-6,666.00	40,000.00
E142700 · Plant & Equip. Non-Capital	0.00	1,666.00	-1,666.00	10,000.00
E142701 · Furniture & Equip. Non-Capital	0.00	1,666.00	-1,666.00	10,000.00
E142800 · Less Admin Allocated to Other P	-255,458.85	-259,756.00	4,297.15	-1,558,536.00
Total E142 · Administration Expenses	10,938.21	84,166.00	-73,227.79	0.00
E143 · Public Works Overheads Expenses				
E143010 · Supervision Wages	8,175.83	38,970.00	-30,794.17	233,814.00
E143011 · Superannuation Other	493.94	18,334.00	-17,840.06	110,000.00
E143012 · Superannuation Occ.	8,334.63	10,000.00	-1,665.37	60,000.00
E143013 · Annual Leave	3,762.00	7,100.00	-3,338.00	42,600.00
E143014 · Allowances	5,615.07	9,808.00	-4,192.93	58,842.00
E143015 · Personal Leave	2,518.56	6,042.00	-3,523.44	36,256.00
E143020 · Protective Clothing	8.18	1,250.00	-1,241.82	7,500.00
E143021 · Meeting Expenses	175.27	2,000.00	-1,824.73	12,000.00
E143022 · Telephone	1,144.54	666.00	478.54	4,000.00
E143023 · Utilities	709.70	666.00	43.70	4,000.00
E143025 · Other PWOH Expenses	3,632.24	1,334.00	2,298.24	8,000.00
E143026 · Recruitment Expenses	0.00	334.00	-334.00	2,000.00
E143298 · Depreciation FA	913.66	1,584.00	-670.34	9,498.00
E143400 · Depot Mtce	27,509.45	11,440.00	16,069.45	68,638.00
E143500 · Staff Housing Allocated	14,610.72	12,500.00	2,110.72	75,000.00
E143800 · Admin Allocated	57,478.24	58,446.00	-967.76	350,671.00
E143900 · Less PWOH Allocated	-142,089.90	-180,470.00	38,380.10	-1,082,819.00
Total E143 · Public Works Overheads Expenses	-7,007.87	4.00	-7,011.87	0.00
E144 · Plant Operating Costs				
E144200 · Other Plant Costs	2,867.78	5,000.00	-2,132.22	30,000.00
E144201 · Fuels & Oils	37,767.47	41,666.00	-3,898.53	250,000.00
E144202 · Tyres and Tubes	7,863.61	24,000.00	-16,136.39	144,000.00
E144203 · Vehicle Registrations	921.34	36,666.00	-35,744.66	40,000.00
E144204 · Parts & Repairs	44,408.75	42,000.00	2,408.75	252,000.00
E144298 · Depreciation FA	34,207.71	31,394.00	2,813.71	188,362.00
E144800 · Admin Allocated	15,327.52	15,686.00	-258.48	93,512.00
E144900 · Less Plant Costs Allocated	-119,947.28	-166,312.00	46,364.72	-997,874.00
Total E144 · Plant Operating Costs	23,416.90	30,000.00	-6,583.10	0.00
E146 · Gross Salaries and Wages				
E146010 · Gross Salaries and Wages Exps	219,869.99	243,960.00	-24,090.01	1,463,760.00
E146200 · Less Gross Salaries & Wages Al	-219,869.91	-243,960.00	24,090.09	-1,463,760.00
Total E146 · Gross Salaries and Wages	0.08	0.00	0.08	0.00
Total E14 · Other Property & Services Expen	27,347.32	114,840.00	-87,492.68	4,000.00
Total Expense	1,042,320.49	1,051,160.00	-8,839.51	5,771,079.00
Net Income	1,542,088.21	-536,097.00	2,078,185.21	1,375,649.00

Shire of Menzies
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st August 2013

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues	\$	\$	\$	\$	%	
Governance	3,400	566	1,895	1,329	70.13%	
General Purpose Funding	1,532,986	343,644	1,825	(341,819)	(18726.35%)	▼
Law, Order and Public Safety	3,200	700	0	(700)	(100.00%)	
Health	500	84	0	(84)	(100.00%)	
Housing	59,600	9,934	9,382	(552)	(5.88%)	
Community Amenities	95,980	996	7,434	6,438	86.60%	
Recreation and Culture	17,400	2,900	22,079	19,179	86.87%	▲
Transport	693,269	136,935	136,935	0	0.00%	
Economic Services	137,300	14,552	19,428	4,876	25.10%	
Other Property and Services	80,806	4,752	0	(4,752)	(100.00%)	
Total (Ex. Rates)	2,624,441	515,063	198,978	(316,085)		
Operating Expense						
Governance	(430,992)	(69,334)	(74,146)	(4,812)	(6.49%)	
General Purpose Funding	(376,854)	(28,226)	(26,819)	1,407	5.25%	
Law, Order and Public Safety	(93,529)	(15,590)	(6,066)	9,524	157.01%	
Health	(40,689)	(6,782)	(4,451)	2,331	52.37%	
Education and Welfare	(15,000)	(2,500)	0	2,500	100.00%	
Housing	(41,750)	(1,664)	(4,480)	(2,816)	(62.86%)	
Community Amenities	(249,193)	(41,534)	(12,722)	28,812	226.47%	▲
Recreation and Culture	(387,551)	(70,428)	(41,038)	29,390	71.62%	▲
Transport	(2,911,810)	(477,802)	(671,510)	(193,708)	(28.85%)	▼
Economic Services	(1,319,711)	(222,460)	(173,741)	48,719	28.04%	▲
Other Property and Services	(4,000)	(114,836)	(27,344)	87,492	319.97%	▲
Total	(5,871,079)	(1,051,156)	(1,042,317)	8,839		
Funding Balance Adjustment						
Add back Depreciation	1,880,945	313,492	260,940	(52,552)	(20.14%)	▼
Adjust (Profit)/Loss on Asset Disposal	8 (7,306)	0	0	0		
Adjust Provisions and Accruals	0	0	0	0		
Net Operating (Ex. Rates)	(1,372,999)	(222,601)	(582,399)	(359,798)		
Capital Revenues						
Grants, Subsidies and Contributions	11 2,264,598	0	0	0		
Proceeds from Disposal of Assets	8 184,000	0	0	0		
Transfer from Reserves	7 1,168,000	0	0	0		
Total	3,616,598	0	0	0		
Capital Expenses						
Land and Buildings	8 (1,794,000)	(20,000)	(682)	19,318	2832.55%	▲
Plant and Equipment	8 (521,500)	0	0	0		
Furniture and Equipment	8 (43,000)	0	0	0		
Infrastructure Assets - Roads	8 (3,922,793)	(652,938)	(169,993)	482,945	284.10%	▲
Infrastructure Assets - Other	8 (500,000)	(83,334)	0	83,334	100.00%	▲
Loan Principal	10 (30,000)	0	0	0		
Transfer to Reserves	7 (245,001)	0	0	0		
Total	(7,056,294)	(756,272)	(170,675)	585,597		
Net Capital	(3,439,696)	(756,272)	(170,675)	585,597		
Total Net Operating + Capital	(4,812,695)	(978,873)	(753,074)	225,799		
Opening Funding Surplus(Deficit)	3 2,455,006	2,455,006	2,379,902	(75,104)	(3.16%)	
Rate Revenue	9 2,357,689	0	2,392,545	2,392,545	100.00%	▲
Closing Funding Surplus(Deficit)	3 0	1,476,133	4,019,373	2,543,240		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. ▲ ▼

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

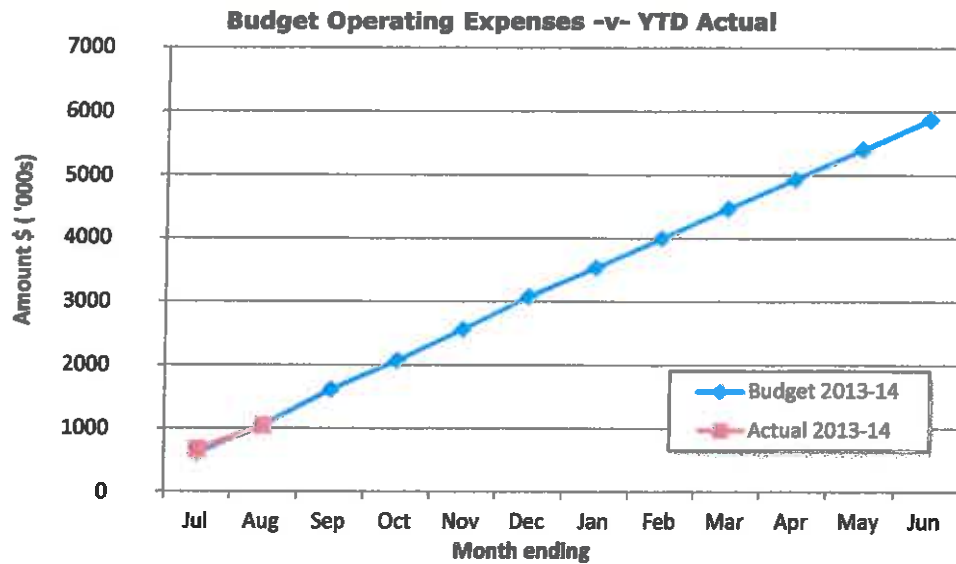
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

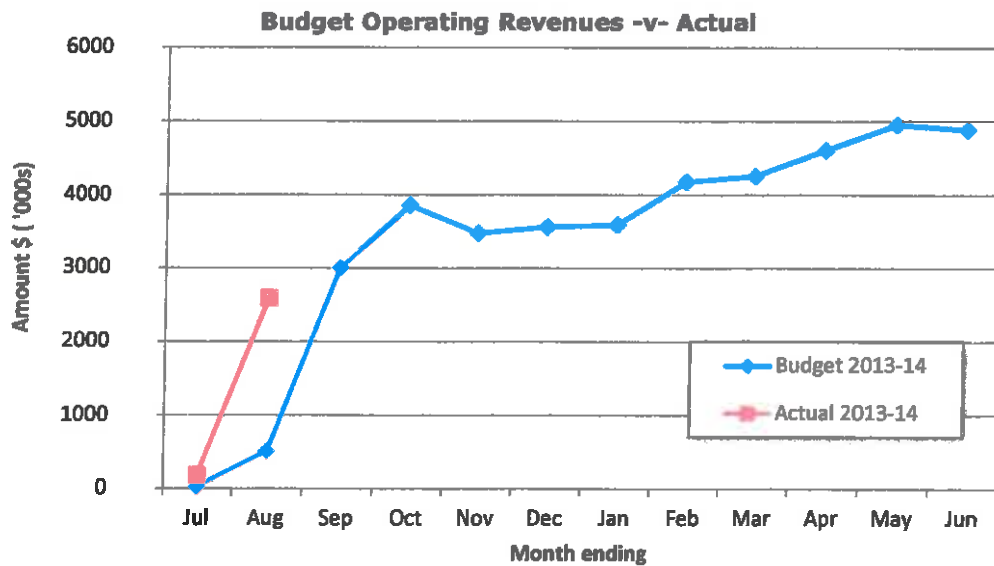
Private works operations, plant repairs and operations costs.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



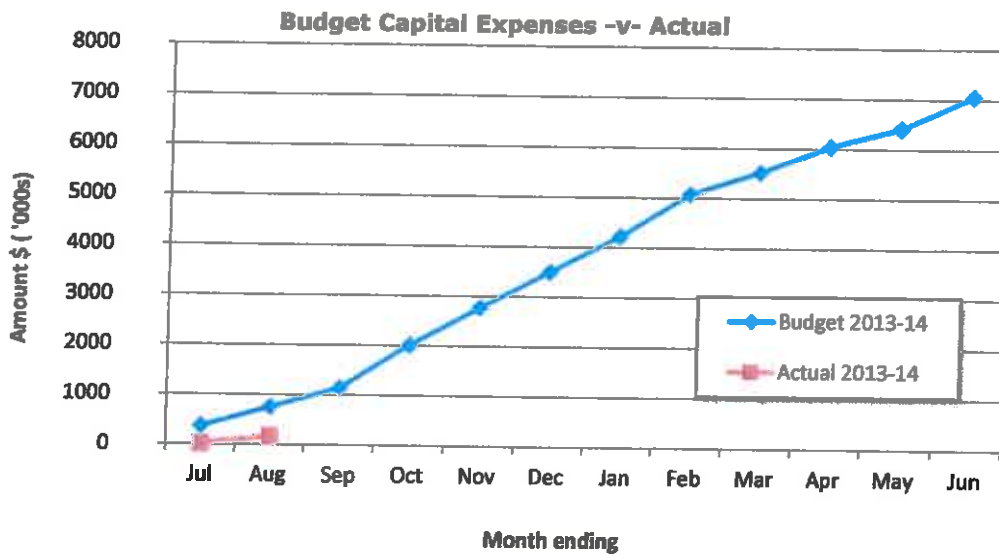
Comments/Notes - Operating Expenses



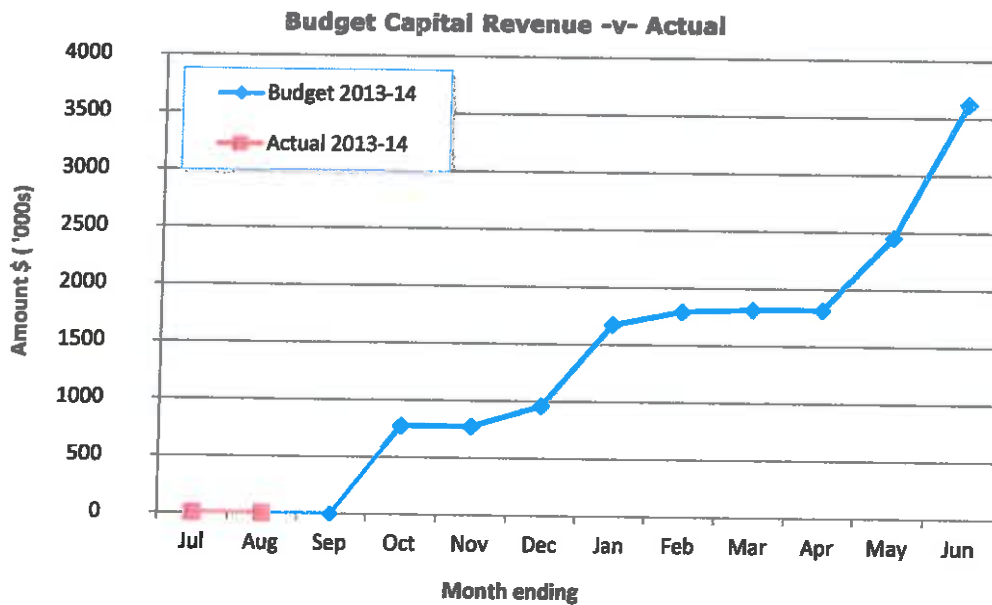
Comments/Notes - Operating Revenues

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



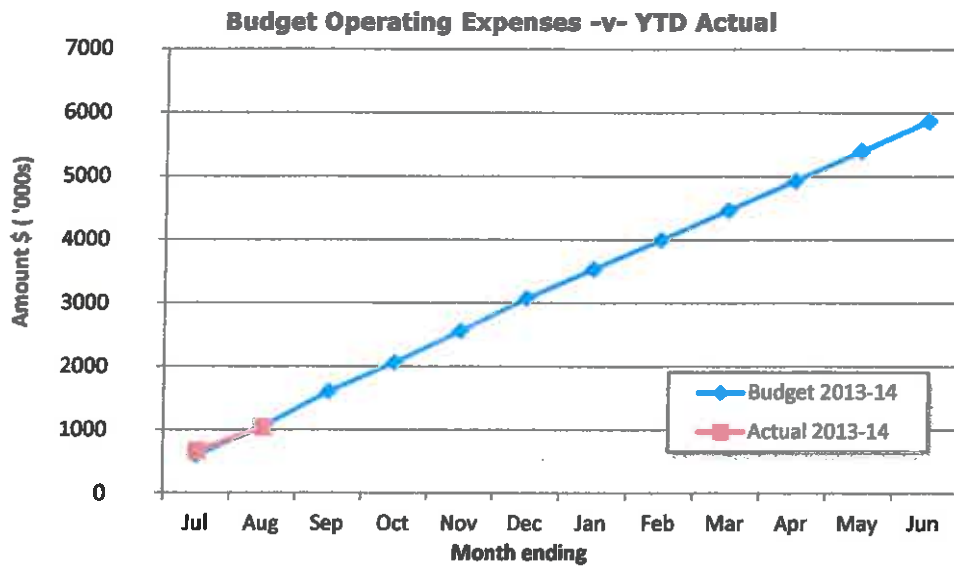
Comments/Notes - Capital Expenses



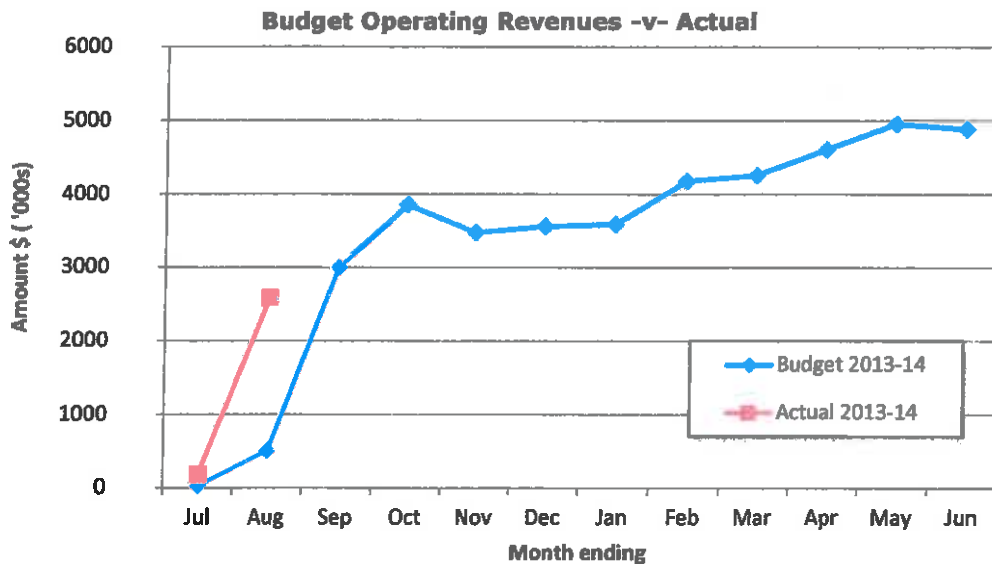
Comments/Notes - Capital Revenues

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



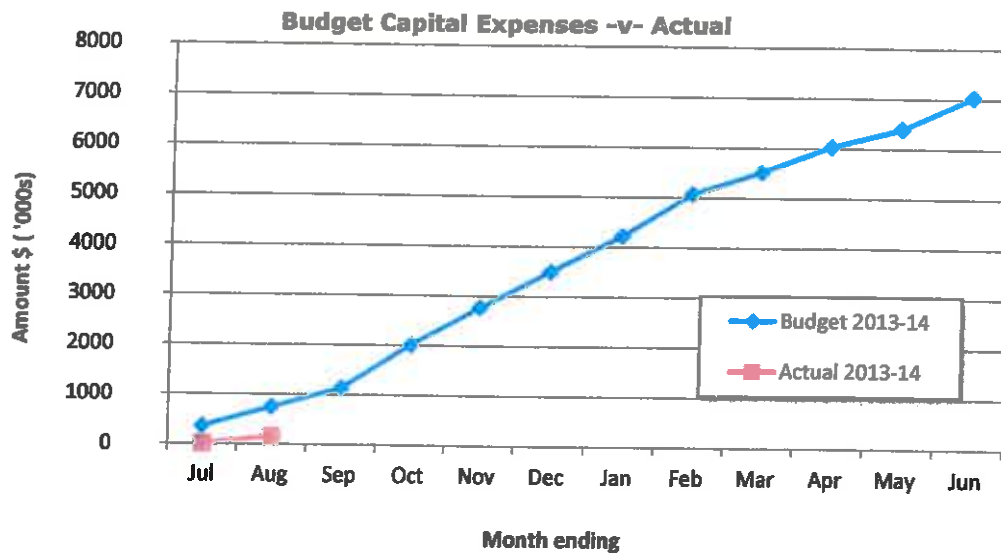
Comments/Notes - Operating Expenses



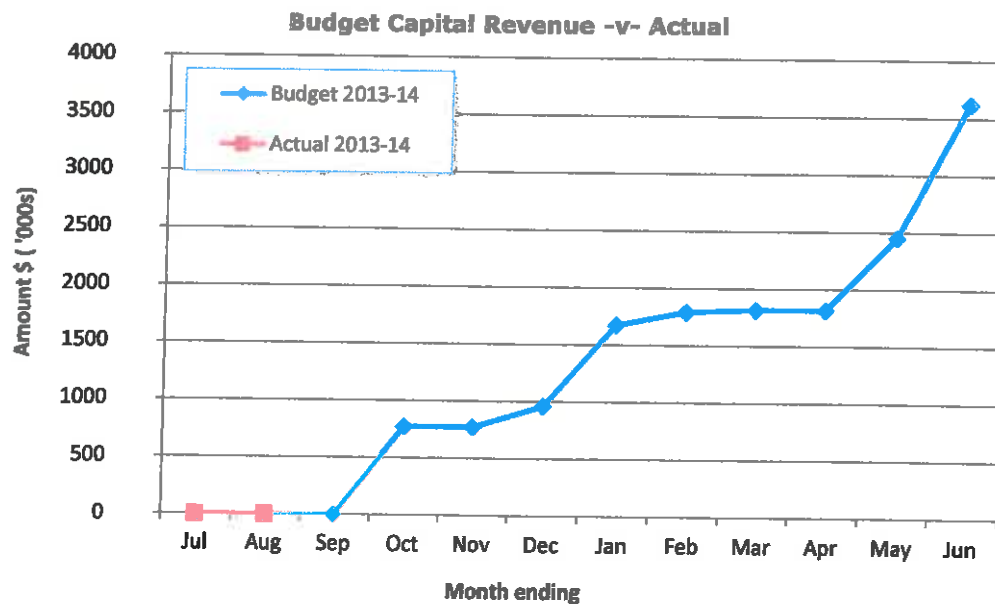
Comments/Notes - Operating Revenues

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

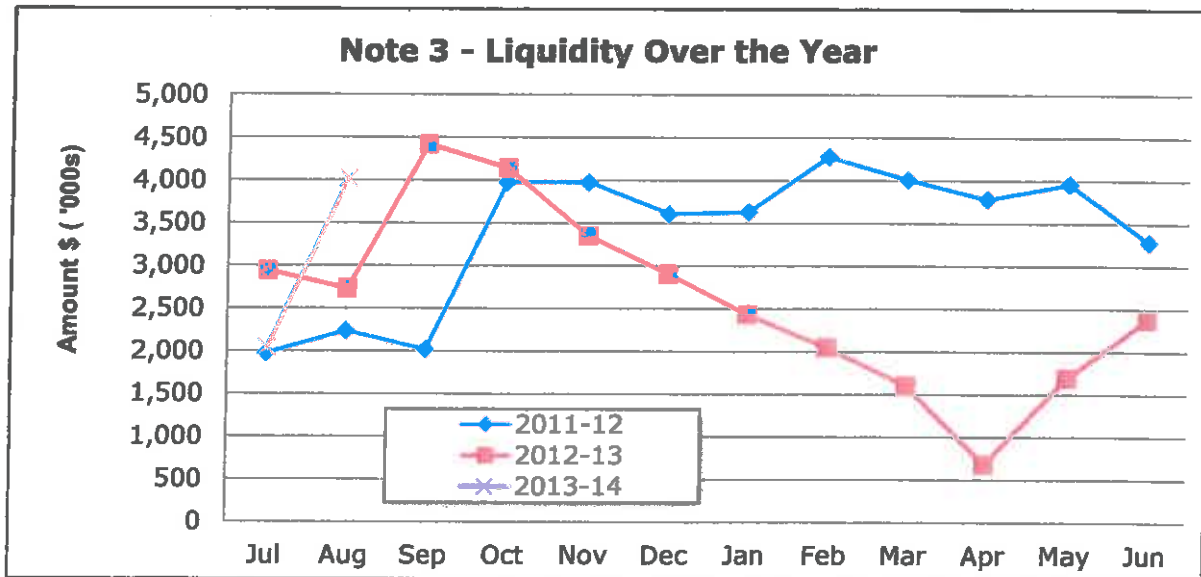


Comments/Notes - Capital Revenues

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31st Aug 2013	30th June 2013	YTD 31st Aug 2012
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,598,805	2,518,864	1,715,682
Cash Restricted	4	2,530,972	2,530,972	2,524,803
Receivables - Rates	6	3,010,614	770,454	727,198
Receivables -Other	6	249,920	273,467	2,870,085
Provision for Doubtful Debts		(581,962)	(581,962)	(598,300)
Inventories		11,326	10,636	10,028
		6,819,675	5,522,431	7,249,496
Less: Current Liabilities				
Payables		(269,330)	(611,555)	(162,587)
Provisions		(92,700)	(92,700)	(1,888,587)
		(362,030)	(704,255)	(2,051,174)
Less: Cash Reserves	7	(2,530,972)	(2,530,974)	(2,524,803)
Add: Cash Backed Leave Provisions		92,700	92,700	60,744
Net Current Funding Position		4,019,373	2,379,902	2,734,263



Comments - Net Current Funding Position

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	95,041			95,041	NAB	Cheque Acc.
Cash Maximiser Account	Variable	3,184			3,184	NAB	
Trust	Nil	580		2,600	2,600	NAB	Cheque Acc. On Hand
(b) Term Deposits							
Cash On Hand					580	N/A	
Municipal Investment Reserves		1,500,000	2,530,972		1,500,000	NAB	Various
(c) Other Investments					2,530,972	NAB	Various
N/A					0		
Total		1,598,805	2,530,972	2,600	4,132,377		

Comments/Notes - Investments

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
Closing Funding Surplus (Deficit)				0	0	0	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 6: RECEIVABLES

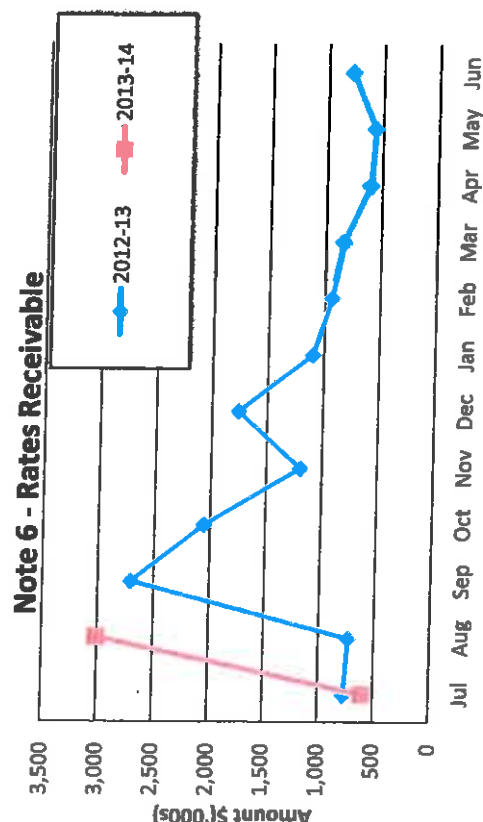
Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

YTD 31st Aug 2013	YTD 30th June 2013
\$ 770,454	\$ 816,782
2,267,353	2,522,339
(27,193)	(2,568,667)
3,010,614	770,454
3,010,614	770,454
0.90%	76.93%

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Provision for Doubtful Debts - \$0.00 for rates and \$0.00 for sundry debtors are not included in these totals but are disclosed separately at note 3.

Receivables - General

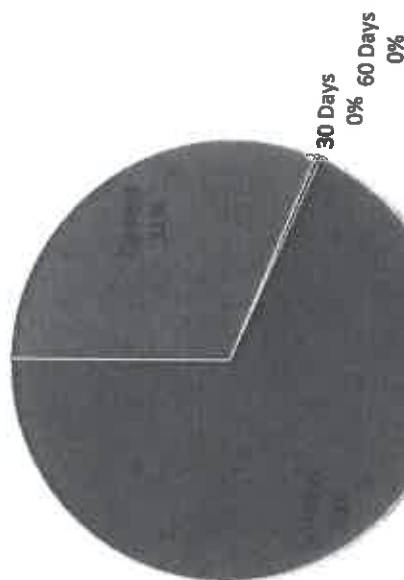
Receivables - General

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+ Days
\$	\$	\$	\$	\$
77,764	50	817	171,289	
				249,920

Note 6 - Accounts Receivable (non-rates)

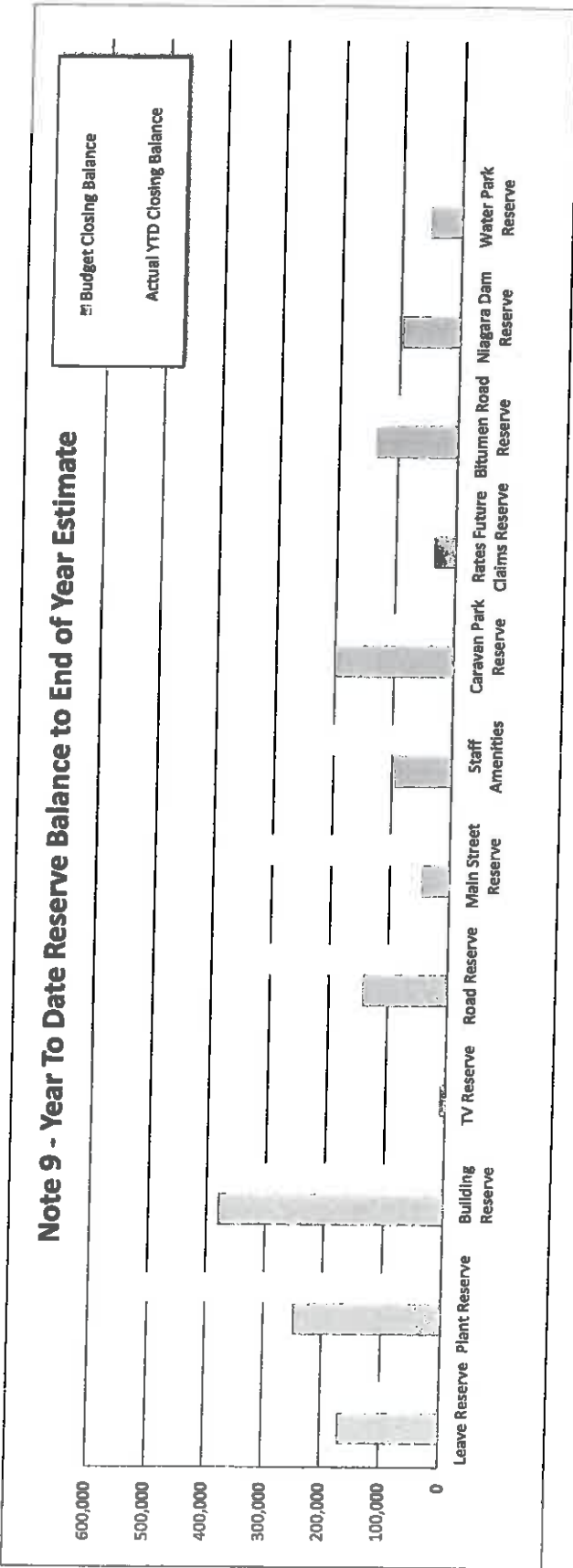


Comments/Notes - Receivables General

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 7: Cash Backed Reserve.

2013-14										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 163,214	0	\$ 0	\$ 6,121	0	\$ 0	0		\$ 169,335	\$ 163,214
Plant Reserve	503,192	0	0	113,554	0	(368,000)	0		248,746	503,192
Building Reserve	361,429	0	0	18,860	0	0	0		380,289	361,429
TV Reserve	8,688	0	0	326	0	0	0		9,014	8,688
Road Reserve	376,946	0	0	14,135	0	(250,000)	0		141,081	376,946
Main Street Reserve	381,980	0	0	14,324	0	(350,000)	0		46,304	381,980
Staff Amenities	285,167	0	0	10,694	0	(200,000)	0		95,861	285,167
Caravan Park Reserve	189,568	0	0	7,208	0	0	0		196,776	189,568
Rates Future Claims Reserve	34,619	0	0	1,298	0	0	0		35,917	34,619
Bitumen Road Reserve	131,527	0	0	4,932	0	0	0		136,459	131,527
Niagara Dam Reserve	44,642	0	0	51,674	0	0	0		96,316	44,642
Water Park Reserve	50,000	0	0	1,875	0	0	0		51,875	50,000
	2,530,972	0	0	245,001	0	(1,168,000)	0		1,607,973	2,530,972



Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Current Budget YTD 31st Aug 2013		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
			0	Ford Territory	7,606	0	(7,606)
			0	Hino Dutro	15,000	0	(15,000)
			0	3 Axle Dolly	20,000	0	(20,000)
			0	Utility	8,000	0	(8,000)
			0	Utility	1,700	0	(1,700)
			0	Caterpillar Grader	(45,000)	0	45,000
0	0	0	0		7,306	0	(7,306)

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Current Budget YTD 31st Aug 2013		
		Annual Budget	Actual	Variance
		\$	\$	\$
	Land and Buildings	1,794,000	682	(1,793,318)
	Plant and Equipment	521,500	0	(521,500)
	Furniture and Equipment	43,000	0	(43,000)
	Infrastructure - Roads	3,922,793	169,993	(3,752,800)
	Infrastructure - Other	500,000	0	(500,000)
	Capital Totals	6,781,293	170,675	(6,610,618)

Comments - Capital Acquisitions

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Buildings	Current Budget YTD 31st Aug 2013		
		Budget	Actual	Variance
	Land	\$ 20,000	\$ 0	\$ (20,000)
	Houses x 4	1,350,000	682	(1,349,318)
	Garage 40 Mercer Street	20,000	0	(20,000)
	Public Toilets - Menzies	75,000	0	(75,000)
	Public Toilets - Menzies Hall	160,000	0	(160,000)
	Floor Coverings for Hall	4,000	0	(4,000)
	Upgrade Old Post Office	150,000	0	(150,000)
	Upgrade Kitchen - Admin Building	15,000	0	(15,000)
	Capital Totals	1,794,000	682	(1,793,318)

Comments	Plant & Equipment	Current Budget YTD 31st Aug 2013		
		Budget	Actual	Variance (Under)Over
	Comm Dev Vehicle	\$ 24,000	\$ 0	\$ (24,000)
	Grader	360,000	0	(360,000)
	Workshop Hoist	9,000	0	(9,000)
	Utility 1 - Motor Vehicle	40,000	0	(40,000)
	Utility 2- Motor Vehicle	48,500	0	(48,500)
	DCEO Vehicle	40,000	0	(40,000)
	Capital Totals	521,500	0	(521,500)

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 2: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Current Budget		
		YTD 31st Aug 2013		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Chambers - Table & Sideboard	15,000	0	(15,000)
	Fridge & Dishwasher	3,000	0	(3,000)
	Defibulator	3,000	0	(3,000)
	Computer Equipment CRC	10,000	0	(10,000)
	Upgrade Security Locks	12,000	0	(12,000)
	Capital Totals	43,000	0	(43,000)

Comments	Roads	Current Budget		
		YTD 31st Aug 2013		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Menzies Northwest - improve alignments and seal	220,710	0	(220,710)
	Menzies Northwest - instal culverts & drainage	350,000	0	(350,000)
	Menzies Northwest - upgrade seal	1,000,000	0	(1,000,000)
	Menzies Northwest - improve alignments and seal	129,250	0	(129,250)
	Evanston-Menzies - drainage & sheet	352,682	79,879	(272,803)
	Yarri Road - Impr drain/sheet	133,723	77,814	(55,909)
	Menzies Northwest - improve alignments and seal R2R	495,307	0	(495,307)
	Tjuntjuntjorra Access Road - R2R	340,000	0	(340,000)
	Town Street - kerbing	100,000	0	(100,000)
	Town Streets - Footpaths	92,550	0	(92,550)
	Tjuntjuntjorra Access Road - improvements & sheeting	217,508	0	(217,508)
	Mount Menzies access road	10,000	0	(10,000)
	Main Street Upgrade- Median Strip	350,000	0	(350,000)
	Yakadunla Road - R2R (carry over)	31,063	12,300	(18,763)
	Oak Valley Road R2R	80,000	0	(80,000)
	Traffic Counter - Lake Ballard	20,000	0	(20,000)
	Capital Totals	3,922,793	169,993	(3,752,800)

Comments	Other Infrastructure	Current Budget		
		YTD 31st Aug 2013		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
Scheduled to begin in December	Water Park - Menzies	450,000	0	(450,000)
	War Memorial Park Development	50,000	0	(50,000)
	Capital Totals	500,000	0	(500,000)

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 9: RATING INFORMATION

RATE TYPE		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
Differential General Rate												
GRV		0.0652	30	198,484	12,941	0	0	12,941	12,334	0	0	12,334
UV	Pastoral	0.0225	18	1,066,172	23,989	0	0	23,989	23,989	0	0	23,989
UV	Other	0.0225	0	0	0			0				
UV	Mining	0.1268	849	16,963,688	2,150,996	19,561	0	2,170,557	2,114,126	7,540	0	2,121,666
Sub-Totals			897	18,228,344	2,187,926	19,561	0	2,207,487	2,150,449	7,540	0	2,157,989
Minimum Rates		Minimum \$										
GRV		200	243	39,796	48,600	(5,252)	0	43,348	51,000	0	0	51,000
UV	Pastoral	220	8	26,284	1,760	0	0	1,760	24,400	0	0	24,400
UV	Other	200	122	334,980	24,400	(2,532)		21,868	1,760	0	0	1,760
UV	Mining	220	550	419,836	121,000	(2,918)	0	118,082	122,540	0	0	122,540
Sub-Totals			923	820,896	195,760	(10,702)	0	185,058	199,700	0	0	199,700
Write offs												
Totals								2,392,545				2,357,689
								0				(100,000)
								2,392,545				2,257,689

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing								
Loan 17 - Teacher's Units	32,141	0	0	30,000	0	2,141	0	1,750
	32,141	0	0	30,000	0	2,141	0	1,750

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2013-14 Budget	Variations Additions (Deletions)	Operating	Capital	Reoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE GRANTS								
Grants Commission	WALGGC	Y	914,812	0	914,812	0	0	914,812
Federal Roads	WALGGC	Y	342,924	0	342,924	0	0	342,924
HOUSING								
Staff Housing Grants	CLGF	Y	937,108	0	0	937,108	0	937,108
LAW, ORDER, PUBLIC SAFETY								
Fire Prevention Grant	DFES	Y	2,000	0	2,000	0	0	2,000
COMMUNITY AMENITIES								
Other Community Amenities	Dept. of Reg. Develop.	Y	90,000	0	90,000	0	0	90,000
RECREATION AND CULTURE								
Menzies Water Park	CSRFF	Y	120,000			120,000	0	120,000
Toilets Hall	CLGF	N	160,000			160,000		160,000
Old Post Office	CLGF	N	150,000			150,000		150,000
SBS TV Digital	SBS	Y		21,465	21,465		21,465	0
TRANSPORT								
MRWA ROAD FUNDING								
Direct Grants	MRWA Direct	Y	136,935	0	136,935	0	136,935	0
Black Spot Grants	MRWA	Y	149,333		149,333	0	0	149,333
Regional Road Grants	RRG	Y	173,334		173,334	0	0	173,334
Commodity Route	MRWA	Y	233,667		233,667	0	0	233,667
OTHER ROAD/STREETS GRANTS								
Roads To Recovery (R2R)	Building Program	Y	875,307	0		875,307	0	875,307
Other - Footpaths	Other - RBN	Y	22,183	0	0	22,183	0	22,183
ECONOMIC SERVICES								
Lake Ballard Marketing Plan	Lottierwest	Y	50,000	0	50,000	0	0	50,000
TOTALS			4,357,603	21,465	2,114,470	2,264,598	158,400	4,220,668
Operating			2,093,005				158,400	
Non-operating			2,264,598				0	
			<u>4,357,603</u>				<u>158,400</u>	

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 31-Aug-13
Housing Bonds	\$ 2,600	\$ 0	\$ 0	\$ 2,600
	2,600	0	0	2,600

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 13: MAJOR VARIANCES
Comments/Reason for Variance

13.1 OPERATING REVENUES

13.1.1 GOVERNANCE

13.1.2 GENERAL PURPOSE FUNDING

FAGS grant received in September rather than when scheduled in August

13.1.3 LAW, ORDER AND PUBLIC SAFETY

13.1.4 HEALTH

13.1.5 HOUSING

13.1.6 COMMUNITY AMENITIES

13.1.7 RECREATION AND CULTURE

SBS Digital Grant Funds received that were budgeted in 2012-3 not in 2013-4

13.1.8 TRANSPORT

13.1.9 ECONOMIC SERVICES

13.1.10 OTHER PROPERTY AND SERVICES

13.2 OPERATING EXPENSE

13.2.1 GOVERNANCE

13.2.2 GENERAL PURPOSE FUNDING

13.2.3 LAW, ORDER AND PUBLIC SAFETY

13.2.4 HEALTH

13.2.5 HOUSING

13.2.6 COMMUNITY AMENITIES

Budget underspent - timing issue

13.2.7 RECREATION AND CULTURE

Budget underspent - CI4601 - Water Park not yet constructed, some timing issues

13.2.8 TRANSPORT

E121010 Road maintenance - some capital works being erroneously charged to maintenance.

Balance of the overage results from our being ahead of the maintenance schedule.

13.2.9 ECONOMIC SERVICES

Budget underspent - timing issues such as Tjuntjuntjarra Holiday Programs and Cycclassic

13.2.10 OTHER PROPERTY AND SERVICES

E142100 CEO Salaries now included with Administration salaries

E143400 Depot maintenance includes salaries for Supervision/Management staff

E144203 Vehicle Registration and Insurance below budget - insurance not yet paid

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st August 2013

Note 13: MAJOR VARIANCES
Comments/Reason for Variance

13.3 CAPITAL REVENUE

13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

I111015 CLF Grant - Toilets - hall and I116101 CLF Grant - Old Post Office -
It now appears likely that we will not receive 2012-13 CLGF funding as a result of changes
to the funding program.

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

13.3.3 PROCEEDS FROM NEW DEBENTURES

13.3.4 PROCEEDS FROM SALE OF INVESTMENT

13.3.5 PROCEEDS FROM ADVANCES

13.3.6 SELF-SUPPORTING LOAN PRINCIPAL

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.4 CAPITAL EXPENSES

13.4.1 LAND HELD FOR RESALE

13.4.2 LAND AND BUILDINGS

Capital projects, i.e. CB14102 - 4 houses, have just begun to incur charges

13.4.3 PLANT AND EQUIPMENT

13.4.4 FURNITURE AND EQUIPMENT

13.4.5 INFRASTRUCTURE ASSETS - ROADS

Many charges were going to maintenance instead of capital works - this has been corrected for September

13.4.6 INFRASTRUCTURE ASSETS - OTHER

Work on CI14602 Water Park and CI24602 War Memorial Park have not yet begun

13.4.7 PURCHASES OF INVESTMENT

13.4.8 REPAYMENT OF DEBENTURES

13.4.9 ADVANCES TO COMMUNITY GROUPS

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.5.1 RATE REVENUE

13.5.2 OPENING FUNDING SURPLUS(DEFICIT)

13. REPORTS OF COMMITTEES AND OFFICERS

13.2 FINANCE AND ADMINISTRATION BUSINESS

13.2.2	MONTHLY FINANCIAL REPORT – SEPTEMBER 2013
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SUBMISSION TO:	Ordinary Meeting of Council 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	The author has no interest in this item
DATE:	23 October 2013
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

Attachment 13.2.2A: Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month

BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 30 September 2013.

COMMENT:

A Management Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:	NO: 0426
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Moved: Cr J Lee

Seconded: Cr I Tucker

That Council acknowledges receipt of the Statement of Financial Activity and associated reports for the period to 30 September 2013.

11.01am

CARRIED: 6/0

23 October 2013

Mr. Peter Crawford
 Chief Executive Officer
 Shire of Menzies
 124 Shenton Street
 MENZIES WA 6436

Dear Peter

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2013

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity for the month ended 30 September 2013 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

COMMENTS/SUGGESTIONS

- The bank reconciliation contains un-presented cheques in relating to payroll liabilities for Superannuation and Union deductions. Please review stale cheques and re-issue as necessary to ensure all employee deduction have been paid appropriately.
- We note the actual Transport expenditure (year to date) is \$193 891 higher than the budgeted year to date amount. Please review the expenditure accounts to ensure no capital costs have been posted to operating accounts.
- More time off in lieu (TOIL) is recorded as taken than has been accrued. We suggest you reconcile individual TOIL accounts.
- The attached Statement of Financial Activity monthly report for the month ending 30 September 2013 could not be compiled in time to be included in the Council agenda as the bank reconciliation could not be reconciled prior to agenda day. Numerous receipts had either not been entered, were entered for the incorrect amount or it was not clear which receipt matched which bank deposit. We recommend, as a matter of urgency, receipting and banking processes be carefully reviewed and procedure put in place to reconcile all banking deposits to entered receipts daily.
- A number of transactions in the month were applied incorrect tax codes and nature and type classifications. We recommend a process be implemented to ensure the correct tax codes and nature and type classifications are applied.

- There exists a circular allocation error between housing and administration resulting in an unallocated amount showing in staff housing.
- Current liability accounts :
 - Trust receipts for Nomination fees have been banked in the Municipal Fund, and not transferred to Trust as required. We suggest nomination deposits be held in the Trust Fund.
 - ESL liability. The former DCEO informed us she had spoken to the Department of Fire and Emergency Services (DFES) about the overpayment of ESL levied to the Department and the overdue amount would be accounted for by the end of 2012-13 to bring the account to zero. This account is again overpaid by \$1,159.85 at 30 June 2013. In addition, the quarterly payments for the ESL charged in 2013-14 should be one quarter of that levied (\$36,788) being \$9,197. The first quarterly payment was \$10,953, an overpayment of \$1,756. We recommend the liability be reconciled with reference to DFES to fix these errors.
 - Artwork Sales – This liability amount has been present for some time and may be commission on sale of artworks which should be recognised as Revenue. We recommend the balance of this liability be investigated.
 - The Staff Reimbursement liability account is in the negative. We recommend the balance of this liability be investigated.

MATTERS FOR MANAGEMENT ATTENTION:

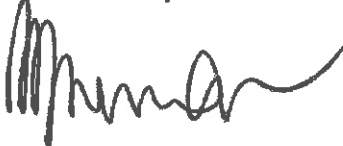
Please complete the new format Monthly Financial Report by:

- Reviewing the YTD Budget allocations over the 12 month period to ensure you are happy with their representation in the graphs at Note 2.
- Entering any comments on Note 8 Capital Disposals and Acquisitions relating to the status of the project. For example if the project is delayed or completed or reasons for the project being under/over budget.
- Completing Note 13 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours faithfully



PAUL BREMAN
 Director

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 30 September 2013

	Jul - Sep 13	Budget	\$ Over Budget	Annual Budget
Income				
I03 - General Purpose Funding revenue				
I031000 - Rating revenue				
I031001 - UV Rates Revenue - Mining	2,271,475.39	2,114,348.00	157,127.39	2,114,348.00
I031002 - UV Rates Revenue Other	22,948.31			
I031003 - UV Pastoral	25,748.87	23,988.00	1,760.87	23,988.00
I031010 - GRV Rates Residential	6,051.61	9,197.00	-3,145.39	9,197.00
I031011 - GRV Commercial	7,251.35	5,488.00	1,763.35	5,488.00
I031012 - GRV Vacant	43,419.18	53,528.00	-10,108.82	53,528.00
I031040 - Minimum Rates Raised				
I031041 - UV Mining	0.00	122,540.00	-122,540.00	122,540.00
I031042 - UV Other	0.00	26,840.00	-26,840.00	26,840.00
I031043 - UV Pastoral Mins	0.00	1,760.00	-1,760.00	1,760.00
Total I031040 - Minimum Rates Raised	<u>0.00</u>	<u>151,140.00</u>	<u>-151,140.00</u>	<u>151,140.00</u>
I031300 - Interim Rates				
I031301 - GRV Interim Rates	-1,913.44			
I031302 - UV Interim Mining Rates	-9,856.01	0.00	-9,856.01	0.00
Total I031300 - Interim Rates	<u>-11,769.45</u>	<u>0.00</u>	<u>-11,769.45</u>	<u>0.00</u>
I031310 - Rates Write offs	0.00	0.00	0.00	0.00
I031311 - Instalment Charges	3,767.61	999.00	2,768.61	4,000.00
I031312 - LG Penalty Interest	-209.61	8,751.00	-8,960.61	35,000.00
I031321 - Legal Charges	0.00	189.00	-189.00	750.00
Total I031000 - Rating revenue	<u>2,368,683.26</u>	<u>2,367,628.00</u>	<u>1,055.26</u>	<u>2,397,439.00</u>
I032 - General Purpose Funding Other				
I032010 - WALGGC General Purpose Grant	222,799.75	228,703.00	-5,903.25	914,812.00
I032020 - WALGGC Local Roads Grant	85,264.00	85,731.00	-467.00	342,924.00
I032030 - ESL Penalty Interest	-995.19	126.00	-1,121.19	500.00
I032040 - Interest on Municipal Investmen	16,579.55	9,999.00	6,580.55	40,000.00
I032042 - Interest on Reserve Investments	25,584.66	23,751.00	1,833.66	95,000.00
Total I032 - General Purpose Funding Other	<u>348,232.77</u>	<u>348,310.00</u>	<u>922.77</u>	<u>1,393,236.00</u>
Total I03 - General Purpose Funding revenue	<u>2,717,916.03</u>	<u>2,715,938.00</u>	<u>1,978.03</u>	<u>3,790,675.00</u>
I04 - Governance Revenue				
I042 - Other Governance Revenue				
I042010 - Governance Reimbursements	1,462.08	99.00	1,363.08	400.00
I042020 - Sale of History Books	1,629.89	501.00	1,128.89	2,000.00
I042021 - Sale of Souvenirs	108.99	249.00	-140.01	1,000.00
Total I042 - Other Governance Revenue	<u>3,200.96</u>	<u>849.00</u>	<u>2,351.96</u>	<u>3,400.00</u>
Total I04 - Governance Revenue	<u>3,200.96</u>	<u>849.00</u>	<u>2,351.96</u>	<u>3,400.00</u>
I05 - Law Order & Public Safety Reven				
I051 - Fire Prevention Revenue				
I051010 - FESA Operating Grant	0.00	500.00	-500.00	2,000.00
I051015 - Other Revenue	0.00	249.00	-249.00	1,000.00
Total I051 - Fire Prevention Revenue	<u>0.00</u>	<u>749.00</u>	<u>-749.00</u>	<u>3,000.00</u>
I052 - Animal Control Revenue				

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 30 September 2013

	Jul - Sep 13	Budget	\$ Over Budget	Annual Budget
I052010 · Dog Registration Fees	0.00	51.00	-51.00	200.00
Total I052 · Animal Control Revenue	0.00	51.00	-51.00	200.00
 Total I05 · Law Order & Public Safety Reven	0.00	800.00	-800.00	3,200.00
 I07 · Health Revenue				
I072 · Health Administration Revenue				
I072010 · Septic Tank Application Fees	0.00	126.00	-126.00	500.00
Total I072 · Health Administration Revenue	0.00	126.00	-126.00	500.00
 Total I07 · Health Revenue	0.00	126.00	-126.00	500.00
 I09 · Housing Revenue				
I091 · Staff Housing Revenue				
I091010 · Staff Housing Rent Fees	3,780.00	2,274.00	1,506.00	9,100.00
I091020 · Staff Housing Grants	0.00	0.00	0.00	937,108.00
I091030 · Staff Housing Reimbursements	0.00	501.00	-501.00	2,000.00
I091031 · Staff Housing Other Revenue	0.00	126.00	-126.00	500.00
Total I091 · Staff Housing Revenue	3,780.00	2,901.00	879.00	948,708.00
I092 · Other Housing				
I092010 · Other Housing Rental Fees	300.00	4,500.00	-4,200.00	18,000.00
I092020 · Dept of Housing Lease Teachers	10,773.36	7,500.00	3,273.36	30,000.00
Total I092 · Other Housing	11,073.36	12,000.00	-926.64	48,000.00
 Total I09 · Housing Revenue	14,853.36	14,901.00	-47.64	996,708.00
 I10 · Community Amenities Revenue				
I101 · Sanitation Household				
I101010 · Rubbish Bins Fees	6,345.00	1,494.00	4,851.00	5,980.00
Total I101 · Sanitation Household	6,345.00	1,494.00	4,851.00	5,980.00
I107 · Other Community Amenities				
I107410 · Grant Other Community Amenities	0.00	0.00	0.00	90,000.00
I107420 · Sales Visitor Centre	151.06	0.00	151.06	0.00
Total I107 · Other Community Amenities	151.06	0.00	151.06	90,000.00
 Total I10 · Community Amenities Revenue	6,496.06	1,494.00	5,002.06	95,980.00
 I11 · Recreation & Culture Revenue				
I111 · Halls & Civic Centres				
I111010 · Hall Hire Fees	0.00	24.00	-24.00	100.00
I111015 · CLGF Grant - Toilets - Hall	0.00			160,000.00
I111020 · Hire Fees Chairs & Tables	0.00	12.00	-12.00	50.00
I111030 · Sale of Water (Hall Standpipe)	85.00	63.00	22.00	250.00
I113010 · Grant - Menzies Water Park	0.00			120,000.00
Total I111 · Halls & Civic Centres	85.00	99.00	-14.00	280,400.00
I114 · Rebroadcasting Revenue				
I114015 · SBS TVDigital Service Subsidy	21,465.45			
Total I114 · Rebroadcasting Revenue	21,465.45			

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 30 September 2013

	<u>Jul - Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
I115 - Community Resource Centre				
I115025 - Lady Shenton Sales Other	2,204.37	501.00	1,703.37	2,000.00
I115026 - Lady Shenton Sales Refreshments	186.83	0.00	186.83	0.00
I115027 - Post Office Sales	0.00	3,750.00	-3,750.00	15,000.00
Total I115 - Community Resource Centre	<u>2,391.20</u>	<u>4,251.00</u>	<u>-1,859.80</u>	<u>17,000.00</u>
I116 - Heritage Programs - Revenue				
I116010 - CLGF Grant - Old Post Office	0.00			150,000.00
Total I116 - Heritage Programs - Revenue	<u>0.00</u>			<u>150,000.00</u>
I117 - Museums & Memorials Revenue				
I117100 - War Memorial Grant	0.00	0.00	0.00	0.00
I117101 - War Memorial Other Revenue	0.00	0.00	0.00	0.00
Total I117 - Museums & Memorials Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total I11 - Recreation & Culture Revenue	23,941.65	4,350.00	19,591.65	447,400.00
I12 - Transport Revenue				
I122 - Roads, Streets & Depot Revenue				
I122051 - Other Grants Evanston Menzies	0.00	0.00	0.00	0.00
I122052 - Other Grants Capital	0.00	0.00	0.00	22,183.00
I122054 - Other Grants Menzies North	0.00	0.00	0.00	0.00
I122100 - Grant Menzies North R2R	0.00	0.00	0.00	495,307.00
I122101 - Tjun Access Indigenous Access	0.00	0.00	0.00	340,000.00
I122102 - MRWA Direct Grant	136,935.00	136,935.00	0.00	136,935.00
I122103 - MRWA - Subsidies	0.00	0.00	0.00	0.00
I122110 - MRWA Comm. Route Grant Pinjin R	0.00	0.00	0.00	0.00
I122112 - MRWA Comm. Route Riverina Snake	0.00	0.00	0.00	0.00
I122113 - MRWA Comm. Route Trainers Rock	0.00	0.00	0.00	0.00
I122114 - MRWA Comm. Route Mt Ida Road	0.00	0.00	0.00	0.00
I122115 - MRWA Comm. Route Pennivale Rd	0.00	0.00	0.00	0.00
I122116 - MWRA Comm.Route Evanston/Menzle	233,567.00			233,667.00
I122125 - Oak Valley Road RTR	0.00			40,000.00
I122140 - Evanston Menzies RRG	59,733.00	0.00	59,733.00	149,333.00
I122141 - Yarri Road RRG	86,667.00			86,667.00
I122142 - Menzies North West RRG	34,667.00			86,667.00
I122300 - Profit on Sale of Assets	0.00	0.00	0.00	0.00
Total I122 - Roads, Streets & Depot Revenue	<u>551,569.00</u>	<u>136,935.00</u>	<u>414,634.00</u>	<u>1,590,759.00</u>
Total I12 - Transport Revenue	551,569.00	136,935.00	414,634.00	1,590,759.00
I13 - Economic Services Revenue				
I132 - Tourism & Area Promotion Revenue				
I132010 - Grants Caravan Park	73.64	0.00	73.64	0.00
I132020 - Grants Tourism	0.00	0.00	0.00	50,000.00
I132030 - Tourism Reimbursements	0.00	126.00	-126.00	500.00
I132031 - Tourism Lease Income	3,408.36	3,201.00	207.36	12,800.00
I132032 - Tourism Communication Income	4,363.57	2,499.00	1,864.57	10,000.00
I132033 - Tourism Other Income	404.88	501.00	-96.12	2,000.00
I132034 - Caravan Park Charges	23,346.07	12,501.00	10,845.07	50,000.00
Total I132 - Tourism & Area Promotion Revenue	<u>31,596.52</u>	<u>18,828.00</u>	<u>12,768.52</u>	<u>125,300.00</u>

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 30 September 2013

	<u>Jul - Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
I133 - Building Control				
I133010 - Building Licence Fees	575.05	3,000.00	-2,424.95	12,000.00
Total I133 - Building Control	<u>575.05</u>	<u>3,000.00</u>	<u>-2,424.95</u>	<u>12,000.00</u>
I139 - Tjuntjun Deveop. Revenue				
I139020 - Tjuntjunjarra Reimbursements	0.00	0.00	0.00	0.00
Total I139 - Tjuntjun Deveop. Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total I13 - Economic Services Revenue	32,171.57	21,828.00	10,343.57	137,300.00
I14 - Other Property & Services Reve				
I141 - Private Works Revenue				
I141010 - Private Works Fees	0.00	1,251.00	-1,251.00	5,000.00
Total I141 - Private Works Revenue	<u>0.00</u>	<u>1,251.00</u>	<u>-1,251.00</u>	<u>5,000.00</u>
I142 - Administration Revenue				
I142010 - Admin Reimbursements Staff	49.00	0.00	49.00	0.00
I142020 - Admin Insurance Reimbursements	1,497.71	876.00	621.71	3,500.00
I142040 - Admin Reimbursements General	485.20	501.00	-15.80	2,000.00
I142050 - Profit on Sale of Assets	0.00	0.00	0.00	7,606.00
Total I142 - Administration Revenue	<u>2,031.91</u>	<u>1,377.00</u>	<u>654.91</u>	<u>13,106.00</u>
I144 - Plant Operation Revenue				
I144010 - Plant Operations Reimbursements	5,136.82	4,500.00	636.82	18,000.00
I144800 - Profit on Sale of Assets	0.00	0.00	0.00	44,700.00
Total I144 - Plant Operation Revenue	<u>5,136.82</u>	<u>4,500.00</u>	<u>636.82</u>	<u>62,700.00</u>
I147 - Unclassified Revenue				
I147020 - Profit on Sale of Land	0.00	0.00	0.00	0.00
Total I147 - Unclassified Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total I14 - Other Property & Services Reve	<u>7,168.73</u>	<u>7,128.00</u>	<u>40.73</u>	<u>80,806.00</u>
Total Income	3,357,317.36	2,904,349.00	452,968.36	7,146,728.00
Expense				
66000 - Payroll Expenses	0.00			
E03 - General Purpose Funding Expense				
E031 - GPF Rates Expenditure				
E031010 - Rates Written Off	1.13	10,000.00	-9,998.87	100,000.00
E031020 - Account enquiry	0.00	624.00	-624.00	2,500.00
E031040 - Printing Expenses Rates	0.00	1,000.00	-1,000.00	1,000.00
E031050 - Debt Collection Expenses	0.00	0.00	0.00	7,500.00
E031090 - Rates Wages Allocation	0.00	0.00	0.00	0.00
E031100 - Valuation expenses	1,249.60	1,251.00	-1.40	5,000.00
E031101 - Title Searches	1,217.80	0.00	1,217.80	5,000.00
E031800 - Rates Admin Allocated	40,973.06	38,964.00	2,009.06	155,854.00
Total E031 - GPF Rates Expenditure	<u>43,441.59</u>	<u>51,839.00</u>	<u>-8,397.41</u>	<u>276,854.00</u>
Total E03 - General Purpose Funding Expense	43,441.59	51,839.00	-8,397.41	276,854.00

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 30 September 2013

	Jul - Sep 13	Budget	\$ Over Budget	Annual Budget
E04 - Governance				
E041 - Governance Expenses Members				
E041010 - Members Subscriptions	0.00	750.00	-750.00	3,000.00
E041020 - Members Printing	0.00	0.00	0.00	0.00
E041030 - Members Donations	0.00	5,001.00	-5,001.00	20,000.00
E041031 - Members Advertising	0.00	0.00	0.00	0.00
E041032 - Members Meeting Expenses	11,504.54	21,249.00	-9,744.46	85,000.00
E041033 - Members Communication Allowance	352.63	1,251.00	-898.37	5,000.00
E041034 - President's Allowance	1,666.67	3,000.00	-1,333.33	12,000.00
E041035 - Deputy President's Allowance	0.00	750.00	-750.00	3,000.00
E041037 - Refreshments & Functions	1,027.66	1,500.00	-472.34	6,000.00
E041038 - Members Conference Expenses	592.73	2,001.00	-1,408.27	8,000.00
E041040 - Travel Allowance	4,196.35	3,750.00	446.35	15,000.00
E041045 - Election Expenses	0.00	0.00	0.00	15,000.00
E041298 - Depreciation on Fixed Assets	322.64	378.00	-55.36	1,516.00
E041800 - Admin Allocated	34,827.10	33,120.00	1,707.10	132,476.00
Total E041 - Governance Expenses Members	54,490.32	72,750.00	-18,259.68	305,992.00
E042 - Other Governance Expenses				
E042010 - Admin Salaries	0.00	0.00	0.00	0.00
E042020 - Admin Travel Expenses	428.18	750.00	-321.82	3,000.00
E042021 - Vehicle Expenses	0.00	0.00	0.00	0.00
E042022 - Printing & Stationery	0.00	501.00	-501.00	2,000.00
E042023 - Office Maintenance	0.00	0.00	0.00	0.00
E042024 - Legal Expenses	1,459.65	3,000.00	-1,540.35	12,000.00
E042025 - Subscriptions	17,316.16	9,999.00	7,317.16	40,000.00
E042026 - Advertising	2,255.62	1,251.00	1,004.62	5,000.00
E042027 - Meeting Expenses	155.33	501.00	-345.67	2,000.00
E042028 - Refreshments	567.20	2,499.00	-1,931.80	10,000.00
E042029 - Communication	0.00	2,001.00	-2,001.00	8,000.00
E042030 - Records Management	4,293.96	5,499.00	-1,205.04	22,000.00
E042040 - Bad and Doubtful Debts	0.00	249.00	-249.00	1,000.00
E042070 - Other Expenses	13,814.09	5,001.00	8,813.09	20,000.00
E042298 - Depreciation FA	0.00	0.00	0.00	0.00
Total E042 - Other Governance Expenses	40,290.19	31,251.00	9,039.19	125,000.00
Total E04 - Governance	94,780.51	104,001.00	-9,220.49	430,992.00
E05 - Law Order & Public Safety Expen				
E051 - Fire Prevention Expenses				
E051010 - Fire Advertising	0.00	750.00	-750.00	3,000.00
E051011 - Utilities	170.33	750.00	-579.67	3,000.00
E051020 - Fire Fighting Expenses	1,500.00	4,689.00	-3,189.00	18,755.00
E051030 - ESL Levy Council Property	0.00	126.00	-126.00	500.00
E051298 - Depreciation FA	75.62			
E051800 - Admin Allocated	4,097.31	3,897.00	200.31	15,585.00
Total E051 - Fire Prevention Expenses	5,843.26	10,212.00	-4,368.74	40,840.00
E052 - Animal Control Expenses				
E052010 - Ranger Consultant	2,604.55	1,251.00	1,353.55	5,000.00
E052011 - Donations & Contributions	0.00	0.00	0.00	0.00

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 30 September 2013

	<u>Jul - Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
E052012 · Wild Dog Control	0.00	5,001.00	-5,001.00	20,000.00
E052030 · Ranger Expenses	0.00	3,750.00	-3,750.00	15,000.00
E052800 · Admin Allocated	3,072.98	2,922.00	150.98	11,689.00
Total E052 · Animal Control Expenses	5,677.53	12,924.00	-7,246.47	51,689.00
E053 · Emergency Services Expenses				
E053010 · Emergency Services Utilities	0.00	0.00	0.00	0.00
E053020 · Emergency Services - Programs	0.00	249.00	-249.00	1,000.00
Total E053 · Emergency Services Expenses	0.00	249.00	-249.00	1,000.00
Total E05 · Law Order & Public Safety Expen	11,520.79	23,385.00	-11,864.21	93,529.00
E07 · Health Expenses				
E072 · Health Admin Expenses				
E072010 · EHO Contract	3,100.87	6,501.00	-3,400.13	26,000.00
E072800 · Admin Allocated	3,072.98	2,922.00	150.98	11,689.00
Total E072 · Health Admin Expenses	6,173.85	9,423.00	-3,249.15	37,689.00
E077 · Police Station Expenses				
E077010 · Police Station Costs	189.66	750.00	-560.34	3,000.00
Total E077 · Police Station Expenses	189.66	750.00	-560.34	3,000.00
Total E07 · Health Expenses	6,363.51	10,173.00	-3,809.49	40,689.00
E08 · Welfare & Education Expenses				
E087 · Welfare Expenses				
E087010 · Menzies School Donation	0.00	1,251.00	-1,251.00	5,000.00
E087020 · Collections Goldfields Care Don	0.00	2,499.00	-2,499.00	10,000.00
Total E087 · Welfare Expenses	0.00	3,750.00	-3,750.00	15,000.00
Total E08 · Welfare & Education Expenses	0.00	3,750.00	-3,750.00	15,000.00
E09 · Housing Expenses				
E091 · Staff Housing Expenses				
E091010 · Staff Housing Maintenance	30,646.73	23,913.00	6,733.73	95,655.00
E091050 · Furniture Non-Capital	0.00	2,499.00	-2,499.00	10,000.00
E091298 · Depreciation FA	19,360.72	20,154.00	-793.28	80,617.00
E091800 · Admin Allocated	10,243.26	9,741.00	502.26	38,963.00
E091900 · Less Housing Allocation	-56,393.92	-56,310.00	-83.92	-225,235.00
Total E091 · Staff Housing Expenses	3,856.79	-3.00	3,859.79	0.00
E092 · Other Housing Expenses				
E092010 · Other Housing Maintenance	315.26	2,499.00	-2,183.74	10,000.00
E092020 · Housing Lease Payments	8,960.00	0.00	8,960.00	30,000.00
E092400 · Interest Paid on Loan 17	0.00	0.00	0.00	1,750.00
Total E092 · Other Housing Expenses	9,275.26	2,499.00	6,776.26	41,750.00
Total E09 · Housing Expenses	13,132.05	2,496.00	10,636.05	41,750.00
E10 · Community Amenities Expenses				
E101 · Sanitation Household Expenses				
E101010 · Domestic Refuse Expenses	3,910.26	11,844.00	-7,933.74	47,371.00

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E101298 - Depreciation FA	378.08			
Total E101 - Sanitation Household Expenses	4,288.34	11,844.00	-7,555.66	47,371.00
E102 - Other Sanitation Expenses				
E102010 - Maintenance Tip Sites	8,117.81	14,262.00	-6,144.19	57,044.00
E102020 - Litter Control	0.00	11,061.00	-11,061.00	44,240.00
Total E102 - Other Sanitation Expenses	8,117.81	25,323.00	-17,205.19	101,284.00
E106 - Town Planning Expenses				
E106010 - Town Planning Costs	2,101.00	9,999.00	-7,898.00	40,000.00
Total E106 - Town Planning Expenses	2,101.00	9,999.00	-7,898.00	40,000.00
E107 - Community Amenity Expenses				
E107020 - Public Toilets Menzies	2,527.89	3,750.00	-1,222.11	15,000.00
E107030 - Other Community Amenities	608.82	7,947.00	-7,338.18	31,788.00
E107031 - Public Toilets Kookynie	1,441.27	3,438.00	-1,996.73	13,750.00
E107040 - Post Office Goods for resale	198.06	0.00	198.06	0.00
E107298 - Depreciation FA	7.65			
Total E107 - Community Amenity Expenses	4,783.69	15,135.00	-10,351.31	60,538.00
Total E10 - Community Amenities Expenses	19,290.84	62,301.00	-43,010.16	249,193.00
E11 - Recreation & Culture Expenses				
E111 - Halls Expenses				
E111010 - Hall Maintenance	0.00	14,040.00	-14,040.00	56,161.00
Total E111 - Halls Expenses	0.00	14,040.00	-14,040.00	56,161.00
E113 - Recreation & Sport Expenses				
E113020 - Sports Courts Utilities	63.02	501.00	-437.98	2,000.00
E113030 - Other recreation Expenses	2,031.72	126.00	1,905.72	500.00
E113040 - Parks & Gardens	32,079.85	38,839.00	-6,759.15	134,351.00
E113050 - BBQ Shelters	0.00	0.00	0.00	0.00
E113060 - Golf Club Expenses	0.00	2,100.00	-2,100.00	8,399.00
E113070 - Water Park Operations	0.00	6,801.00	-6,801.00	27,200.00
E113298 - Depreciation FA	9,369.61	6,798.00	2,571.61	27,188.00
E113800 - Admin Allocated	16,389.23	15,585.00	804.23	62,341.00
Total E113 - Recreation & Sport Expenses	59,933.43	70,750.00	-10,816.57	281,979.00
E114 - Rebroadcasting Expenses				
E114010 - TV Radio Expenses	497.00	624.00	-127.00	2,500.00
Total E114 - Rebroadcasting Expenses	497.00	624.00	-127.00	2,500.00
E116 - Library Expenses				
E115010 - Library Training	0.00	501.00	-501.00	2,000.00
E115011 - Library Postage Freight	0.00	0.00	0.00	0.00
E115012 - Library Printing	0.00	249.00	-249.00	1,000.00
E115013 - Library Membership Fees	96.95	0.00	96.95	0.00
E115020 - Lady Shenton Wages	0.00	0.00	0.00	0.00
E115021 - Lady Shenton Employee Travel	0.00	0.00	0.00	0.00
E115022 - Lady Shenton Goods for Resale	-20.34	0.00	-20.34	0.00
E115023 - Lady Shenton Telephone Cards	0.00	0.00	0.00	0.00
E115024 - Lady Shenton Tours	0.00	0.00	0.00	0.00

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E115800 · Admin Allocated	2,048.66	1,947.00	101.66	7,793.00
Total E115 · Library Expenses	2,126.27	2,697.00	-571.73	10,793.00
E116 · Heritage Expenses				
E116010 · Heritage Consultants	0.00	5,001.00	-5,001.00	20,000.00
E116020 · Heritage Utilities	0.00	312.00	-312.00	1,250.00
E116025 · Cemetery Maintenance	4,487.16	1,251.00	3,236.16	5,000.00
E116026 · Niagara Dam Wall - Review	0.00	6,249.00	-6,249.00	25,000.00
Total E116 · Heritage Expenses	4,487.16	12,813.00	-8,325.84	51,250.00
E117 · Museum Expenses				
E117010 · Museum Expenses	0.00	0.00	0.00	0.00
E117020 · Other Cultural Expenses	0.00	0.00	0.00	0.00
E117030 · ANZAC War Memorial Mtce	1,200.00	1,218.00	-18.00	4,868.00
E117031 · ANZAC War Memorial Utilities	34.94	0.00	34.94	0.00
Total E117 · Museum Expenses	1,234.94	1,218.00	16.94	4,868.00
Total E11 · Recreation & Culture Expenses	68,277.80	102,142.00	-33,864.20	387,551.00
E12 · Transport Expenses				
E121 · Roads, Streets and Depot Expens				
E121010 · Road Maintenance	388,447.01	194,586.00	193,861.01	778,348.00
E121015 · Street Lighting	2,419.80	1,749.00	670.80	7,000.00
E121020 · Ablution Block Truck Bay Mtce	0.00	126.00	-126.00	500.00
E121030 · Footpaths & Kerbing Mtce	593.44	25,818.00	-25,224.56	103,273.00
E121031 · Street Trees and Watering	0.00	12,138.00	-12,138.00	48,550.00
E121040 · Main Street Development Non-Cap	0.00	3,126.00	-3,126.00	12,500.00
E121050 · Contract Grading	0.00	0.00	0.00	0.00
E121298 · Depreciation FA	275,444.32	365,172.00	-89,727.68	1,460,686.00
E121600 · Loss on disposal of Assets	0.00	0.00	0.00	45,000.00
E121800 · Admin Allocated	112,675.89	107,148.00	5,527.89	428,597.00
Total E121 · Roads, Streets and Depot Expens	779,580.46	709,863.00	69,717.46	2,884,454.00
E125 · Aerodromes				
E125010 · Menzies Airstrip Maintenance	0.00	6,339.00	-6,339.00	25,356.00
E125011 · Kookynie Airstrip Maintenance	0.00	501.00	-501.00	2,000.00
Total E125 · Aerodromes	0.00	6,840.00	-6,840.00	27,356.00
Total E12 · Transport Expenses	779,580.46	716,703.00	62,877.46	2,911,810.00
E13 · Economic Services Expenses				
E131 · Rural Services Expenses				
E131010 · Pest Control	0.00	2,499.00	-2,499.00	10,000.00
Total E131 · Rural Services Expenses	0.00	2,499.00	-2,499.00	10,000.00
E132 · Tourism & Area Promotion Expens				
E132012 · Biomax Maintenance Caravan Park	0.00	624.00	-624.00	2,500.00
E132014 · Community Dev Manager	0.00	20,001.00	-20,001.00	80,000.00
E132015 · CRC Salaries	12,008.37	22,338.00	-10,329.63	89,350.00
E132016 · CRC Superannuation	0.00	8,913.00	-8,913.00	35,657.00
E132020 · CRC Maintenance	9,423.58	5,650.00	3,773.58	19,597.00
E132021 · CRC Travel Expenses	0.00	249.00	-249.00	1,000.00

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E132022 · CRC Postage & Freight	9.05	126.00	-116.95	500.00
E132023 · CRC Print & Stationery	1,773.41	1,050.00	723.41	4,200.00
E132024 · CRC Other Admin Expenses	59.98	126.00	-66.02	500.00
E132025 · CRC Membership Fees	163.64	126.00	37.64	500.00
E132026 · CRC Computing Costs	246.69	1,251.00	-1,004.31	5,000.00
E132027 · CRC Furniture Non-Capital	0.00	1,251.00	-1,251.00	5,000.00
E132028 · CRC Purchase Goods for Resale	6,398.98	2,499.00	3,899.98	10,000.00
E132029 · CRC Marketing and Promotion	126.51	17,499.00	-17,372.49	70,000.00
E132031 · CRC Utilities	1,584.22	1,251.00	333.22	5,000.00
E132032 · CRC Refreshments	0.00	126.00	-126.00	500.00
E132033 · CRC Cleaning	2,160.55	3,378.00	-1,217.45	13,517.00
E132040 · Caravan Park Upgrade NON CAPITA	0.00	1,251.00	-1,251.00	5,000.00
E132041 · Tourism & Area Promotion	0.00	8,751.00	-8,751.00	35,000.00
E132043 · Enterprise development expense	0.00	5,001.00	-5,001.00	20,000.00
E132045 · Holiday Programs	0.00	5,001.00	-5,001.00	20,000.00
E132046 · Tourism Advertising	727.28	1,251.00	-523.72	5,000.00
E132047 · Golden Quest Vehicle Lease	3,408.36	3,201.00	207.36	12,800.00
E132048 · Tourism Utilities	37.89	0.00	37.89	0.00
E132050 · Community Events	1,469.94	13,881.00	-12,411.06	55,524.00
E132055 · Railway Station Mtce	19,363.11	126.00	19,237.11	500.00
E132060 · Caravan Park Maintenance	71,351.65	34,226.00	37,125.65	130,907.00
E132070 · Other Tourism Expenses	32,569.55	3,294.00	29,275.55	13,178.00
E132071 · Old Butcher Shop Utilities	1,228.63	624.00	604.63	2,500.00
E132072 · Kookynie Info Bay	0.00	0.00	0.00	0.00
E132075 · Ullaring Tourist Facility	0.00	249.00	-249.00	1,000.00
E132076 · Kookynie Walk Trail Mtce	0.00	501.00	-501.00	2,000.00
E132080 · Goongarrie Cottages Mtce	3,094.99	1,251.00	1,843.99	5,000.00
E132082 · Lake Ballard Mtce	4,462.61	7,773.00	-3,310.39	31,093.00
E132085 · Niagara Dam Mtce	8,817.90	5,409.00	3,408.90	21,630.00
E132090 · Menzies Awareness Day	0.00	999.00	-999.00	4,000.00
E132095 · Cyclclassic Expenses	154.55	27,501.00	-27,346.45	110,000.00
E132099 · Tourism Goldfields Network Expe	0.00	26,973.00	-26,973.00	107,892.00
E132298 · Depreciation FA	20,116.37	0.00	20,116.37	0.00
E132800 · Admin Allocated	34,827.09	33,120.00	1,707.09	132,476.00
Total E132 · Tourism & Area Promotion Exps	235,584.90	266,841.00	-31,256.10	1,058,321.00
E133 · Building Control Expenses				
E133010 · Building Surveyor Costs	2,666.66	3,126.00	-459.34	12,500.00
E133015 · Other Building Control Costs	0.00	249.00	-249.00	1,000.00
E133800 · Admin Allocated	10,243.26	9,741.00	502.26	38,963.00
Total E133 · Building Control Expenses	12,909.92	13,116.00	-206.08	52,463.00
E134 · Tjuntjuntjarra Expenditure				
E134010 · Tjuntjuntjarra Sculpture Course	7,000.00	5,250.00	1,750.00	21,000.00
E134020 · Tjuntjuntjarra Maintenance	0.00	0.00	0.00	0.00
E134021 · Tjuntjuntjarra Signage	0.00	0.00	0.00	0.00
E134022 · Tjuntjuntjarra Contractors	0.00	0.00	0.00	0.00
E134023 · Tjuntjuntjarra Consultants	0.00	1,251.00	-1,251.00	5,000.00
E134024 · Tjuntjuntjarra Holiday Programs	10,631.82	12,501.00	-1,869.18	50,000.00
E134025 · Tjuntjuntjarra Road Const. Trai	0.00	0.00	0.00	0.00
E134026 · Research Names Cemeteries Etc	0.00	7,500.00	-7,500.00	30,000.00
E134027 · Tjuntjuntjarra Football Carniva	0.00	3,750.00	-3,750.00	15,000.00

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E134800 · Admin Allocated	20,486.52	19,482.00	1,004.52	77,927.00
Total E134 · Tjunjtunjarra Expenditure	38,118.34	49,734.00	-11,615.66	198,927.00
E135 · Gas Depot Expenses				
E135010 · Gas Depot Mtce	0.00	0.00	0.00	0.00
E135012 · Gas Purchase for Resale	0.00	0.00	0.00	0.00
Total E135 · Gas Depot Expenses	0.00	0.00	0.00	0.00
Total E13 · Economic Services Expenses	286,613.16	332,190.00	-45,576.84	1,319,711.00
E14 · Other Property & Services Expen				
E141 · Private Works Expenditure				
E141010 · Private Works Expense	0.00	1,003.00	-1,003.00	4,000.00
Total E141 · Private Works Expenditure	0.00	1,003.00	-1,003.00	4,000.00
E142 · Administration Expenses				
E142100 · CEO's Office Wages	11,153.76	0.00	11,153.76	0.00
E142101 · CEO's Office Super Other	0.00	0.00	0.00	0.00
E142102 · CEO's Office Super Occupational	0.00	0.00	0.00	0.00
E142103 · CEO's Office Allowances	134.85	0.00	134.85	0.00
E142104 · CEO's Office FBT	0.00	1,875.00	-1,875.00	7,500.00
E142105 · CEO's Office Consultants	0.00	0.00	0.00	0.00
E142200 · Bank Charges	541.55	999.00	-457.45	4,000.00
E142201 · Office Maintenance	33,283.81	23,674.00	9,609.81	82,700.00
E142202 · Postage and Freight	426.33	750.00	-323.67	3,000.00
E142203 · Printing & Stationery	11,532.09	6,876.00	4,656.09	27,500.00
E142204 · Other Admin Expenses	1,062.44	2,124.00	-1,061.56	8,500.00
E142298 · Depreciation FA	12,875.52	10,047.00	2,828.52	40,186.00
E142300 · Admin Salaries	88,994.10	128,250.00	-39,255.90	513,000.00
E142301 · Admin Superannuation Other	11,295.43	10,230.00	1,065.43	40,915.00
E142302 · Admin Superannuation Occupation	14,160.99	11,880.00	2,280.99	47,514.00
E142303 · Admin Annual Leave	9,031.59	3,000.00	6,031.59	12,000.00
E142304 · Admin Allowances	3,730.80	3,000.00	730.80	12,000.00
E142305 · Admin Sick Leave	1,207.76	1,251.00	-43.24	5,000.00
E142307 · Admin Uniforms	48.90	1,050.00	-1,001.10	4,200.00
E142308 · Admin Other Employment Costs	0.00	249.00	-249.00	1,000.00
E142309 · Admin Travel Costs	436.05	501.00	-64.95	2,000.00
E142310 · Admin FBT	668.22	3,750.00	-3,081.78	15,000.00
E142311 · Admin Toll Accrual	2,990.74			
E142400 · Insurance	30,026.54	62,000.00	-31,973.46	62,000.00
E142401 · Professional Development Study	1,074.73	501.00	573.73	2,000.00
E142402 · Professional Development Subs	0.00	249.00	-249.00	1,000.00
E142403 · Professional Development Traini	1,798.68	1,749.00	49.68	7,000.00
E142404 · Recruitment Advertising	1,192.49	999.00	193.49	4,000.00
E142405 · Recruitment Relocation	1,861.61	1,500.00	361.61	6,000.00
E142406 · Recruitment Medicals	-60.09	126.00	-186.09	500.00
E142500 · Loss on Disposals	0.00	0.00	0.00	0.00
E142505 · Vehicle Expenses	2,711.19	7,392.00	-4,680.81	29,571.00
E142600 · Audit Fees	20,971.58	7,500.00	13,471.58	30,000.00
E142601 · Legal Expenses	602.04	3,000.00	-2,397.96	12,000.00
E142602 · Membership fees	864.73	1,500.00	-635.27	6,000.00
E142603 · Contractors	0.00	0.00	0.00	0.00

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E142604 · Consultants	18,922.85	33,657.00	-14,734.15	134,626.00
E142605 · Accounting Services	29,437.00	22,500.00	6,937.00	90,000.00
E142606 · Computing Costs	2,812.95	4,500.00	-1,687.05	18,000.00
E142607 · Newspapers & Periodicals	224.18	375.00	-150.82	1,500.00
E142608 · Advertising General	1,657.52	999.00	658.52	4,000.00
E142609 · Meeting Expenses	0.00	63.00	-63.00	250.00
E142610 · Phone/Mobile	11,854.43	6,501.00	5,353.43	26,000.00
E142611 · Internet	0.00	3,750.00	-3,750.00	15,000.00
E142612 · Utilities	7,827.52	5,034.00	2,793.52	20,139.00
E142613 · Procurement Consult. Serv. WALG	0.00	549.00	-549.00	2,200.00
E142614 · Occ. Health & Safety Membership	0.00	126.00	-126.00	500.00
E142615 · Occ. Health & Safety Insurance	35,945.15	35,000.00	945.15	35,000.00
E142616 · Occ Health & Safety Consultants	0.00	0.00	0.00	0.00
E142617 · Staff Housing Allocated	36,430.48	37,560.00	-1,129.52	150,235.00
E142620 · Upgrade Shire Websites	0.00	3,750.00	-3,750.00	15,000.00
E142625 · Valuation of Assets (Fair Value	0.00	9,999.00	-9,999.00	40,000.00
E142700 · Plant & Equip. Non-Capital	0.00	2,499.00	-2,499.00	10,000.00
E142701 · Furniture & Equip. Non-Capital	0.00	2,499.00	-2,499.00	10,000.00
E142800 · Less Admin Allocated to Other P	-409,730.51	-389,634.00	-20,096.51	-1,558,536.00
Total E142 · Administration Expenses	0.00	75,749.00	-75,749.00	0.00
E143 · Public Works Overheads Expenses				
E143010 · Supervision Wages	37,553.96	58,455.00	-20,901.04	233,814.00
E143011 · Superannuation Other	715.49	27,501.00	-26,785.51	110,000.00
E143012 · Superannuation Occ.	12,362.24	15,000.00	-2,637.76	60,000.00
E143013 · Annual Leave	11,478.94	10,650.00	828.94	42,600.00
E143014 · Allowances	8,606.65	14,712.00	-6,105.35	58,842.00
E143015 · Personal Leave	4,107.91	9,063.00	-4,955.09	36,256.00
E143020 · Protective Clothing	8.18	1,875.00	-1,866.82	7,500.00
E143021 · Meeting Expenses	175.27	3,000.00	-2,824.73	12,000.00
E143022 · Telephone	1,539.99	999.00	540.99	4,000.00
E143023 · Utilities	709.70	999.00	-289.30	4,000.00
E143025 · Other PWOH Expenses	3,632.24	2,001.00	1,631.24	8,000.00
E143026 · Recruitment Expenses	0.00	501.00	-501.00	2,000.00
E143298 · Depreciation FA	1,296.21	2,376.00	-1,079.79	9,498.00
E143400 · Depot Mice	23,502.95	17,160.00	6,342.95	68,638.00
E143500 · Staff Housing Allocated	19,963.44	18,750.00	1,213.44	75,000.00
E143800 · Admin Allocated	92,189.36	87,669.00	4,520.36	350,671.00
E143900 · Less PWOH Allocated	-227,850.15	-270,705.00	42,854.85	-1,082,819.00
Total E143 · Public Works Overheads Expenses	-10,007.62	6.00	-10,013.62	0.00
E144 · Plant Operating Costs				
E144200 · Other Plant Costs	4,982.74	7,500.00	-2,517.26	30,000.00
E144201 · Fuels & Oils	56,932.40	62,499.00	-5,566.60	250,000.00
E144202 · Tyres and Tubes	9,376.20	36,000.00	-26,623.80	144,000.00
E144203 · Vehicle Registratilions	995.34	36,999.00	-36,003.66	40,000.00
E144204 · Parts & Repairs	71,942.41	63,000.00	8,942.41	252,000.00
E144298 · Depreciation FA	50,763.26	47,091.00	3,672.26	188,362.00
E144800 · Admin Allocated	24,583.81	23,379.00	1,204.81	93,512.00
E144900 · Less Plant Costs Allocated	-177,938.76	-249,468.00	71,529.24	-997,874.00
Total E144 · Plant Operating Costs	41,637.40	27,000.00	14,637.40	0.00

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Shire of Menzies
Income Statement by Program (Detailed)
Period 1 July 2013 to 30 September 2013

	<u>Jul - Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
E146 - Gross Salaries and Wages				
E146010 - Gross Salaries and Wages Expens	336,040.68	365,940.00	-29,899.32	1,463,760.00
E146011 - Workers Compensation Paid	549.00			
E146200 - Less Gross Salaries & Wages All	-336,040.60	-365,940.00	29,899.40	-1,463,760.00
Total E146 - Gross Salaries and Wages	<u>549.08</u>	<u>0.00</u>	<u>549.08</u>	<u>0.00</u>
 Total E14 - Other Property & Services Expen	 <u>32,178.86</u>	 <u>103,758.00</u>	 <u>-71,579.14</u>	 <u>4,000.00</u>
 Total Expense	 <u>1,355,179.57</u>	 <u>1,512,738.00</u>	 <u>-157,558.43</u>	 <u>5,771,079.00</u>
 Vet Income	 <u><u>2,002,137.79</u></u>	 <u><u>1,391,611.00</u></u>	 <u><u>610,526.79</u></u>	 <u><u>1,375,649.00</u></u>

Shire of Menzies

MONTHLY FINANCIAL REPORT

For the Period Ended 30th September 2013

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Shire of Menzies
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30th September 2013

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		3,400	849	3,201	2,352	73.48%	
General Purpose Funding		1,532,986	358,249	352,791	(5,458)	(1.55%)	
Law, Order and Public Safety		3,200	800	0	(800)	(100.00%)	
Health		500	126	0	(126)	(100.00%)	
Housing		59,600	14,901	14,853	(48)	(0.32%)	
Community Amenities		95,980	1,494	6,496	5,002	77.00%	
Recreation and Culture		17,400	4,350	23,942	19,592	81.83%	▲
Transport		693,269	136,935	551,569	414,634	75.17%	▲
Economic Services		137,300	21,828	32,172	10,344	32.15%	▲
Other Property and Services		80,806	7,128	7,169	41	0.57%	
Total (Ex. Rates)		2,624,441	546,660	992,193	445,533		
Operating Expense							
Governance		(430,992)	(104,001)	(94,781)	9,220	9.73%	
General Purpose Funding		(376,854)	(51,839)	(43,442)	8,397	19.33%	
Law, Order and Public Safety		(93,529)	(23,385)	(11,521)	11,864	102.98%	▲
Health		(40,689)	(10,173)	(6,363)	3,810	59.88%	
Education and Welfare		(15,000)	(3,750)	0	3,750	100.00%	
Housing		(41,750)	(2,496)	(13,132)	(10,636)	(80.99%)	▼
Community Amenities		(249,193)	(62,301)	(19,291)	43,010	222.95%	▲
Recreation and Culture		(387,551)	(102,142)	(68,278)	33,864	49.60%	▲
Transport		(2,911,810)	(716,703)	(779,580)	(62,877)	(8.07%)	
Economic Services		(1,319,711)	(332,190)	(286,613)	45,577	15.90%	▲
Other Property and Services		(4,000)	(103,758)	(32,179)	71,579	222.44%	▲
Total		(5,871,079)	(1,512,738)	(1,355,180)	157,558		
Funding Balance Adjustment							
Add back Depreciation		1,880,945	470,238	390,010	(80,228)	(20.57%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(7,306)	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Net Operating (Ex. Rates)		(1,372,999)	(495,840)	27,023	522,963		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,264,598	0	0	0		
Proceeds from Disposal of Assets	8	184,000	0	0	0		
Transfer from Reserves	7	1,168,000	0	0	0		
Total		3,616,598	0	0	0		
Capital Expenses							
Land and Buildings	8	(1,794,000)	(20,000)	(82,807)	(62,807)	(75.85%)	▼
Plant and Equipment	8	(521,500)	0	0	0		
Furniture and Equipment	8	(43,000)	(13,000)	0	13,000	100.00%	▲
Infrastructure Assets - Roads	8	(3,922,793)	(979,923)	(528,599)	451,324	85.38%	▲
Infrastructure Assets - Other	8	(500,000)	(125,001)	0	125,001	100.00%	▲
Loan Principal	10	(30,000)	0	0	0		
Transfer to Reserves	7	(245,001)	0	0	0		
Total		(7,056,294)	(1,137,924)	(611,406)	526,518		
Net Capital		(3,439,696)	(1,137,924)	(611,406)	526,518		
Total Net Operating + Capital		(4,812,695)	(1,633,764)	(584,383)	1,049,381		
Opening Funding Surplus(Deficit)	3	2,455,006	2,455,006	2,379,902	(75,104)	(3.16%)	
Rate Revenue	9	2,357,689	2,357,689	2,365,125	7,436	0.31%	
Closing Funding Surplus(Deficit)	3	0	3,178,931	4,160,644	981,713		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. ▲ ▼

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

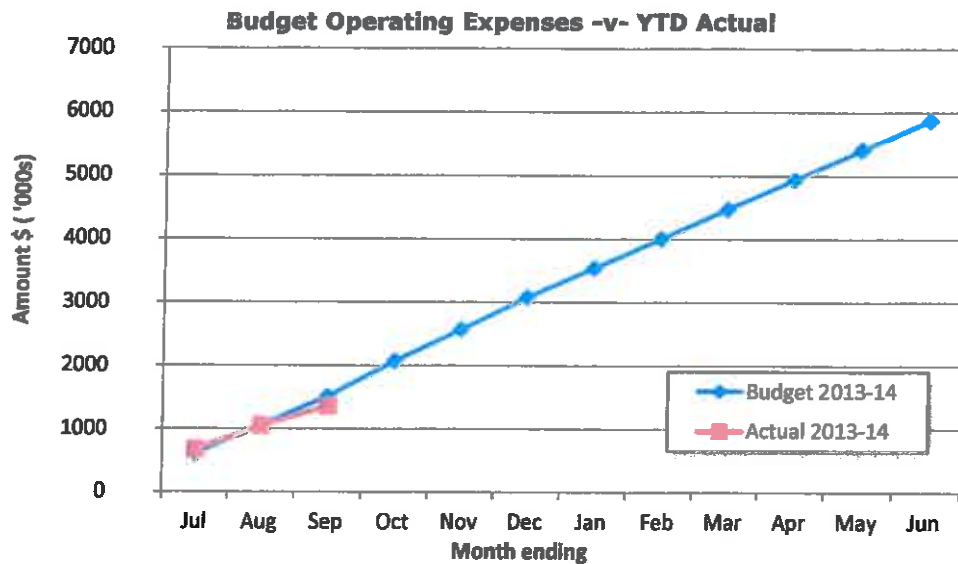
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

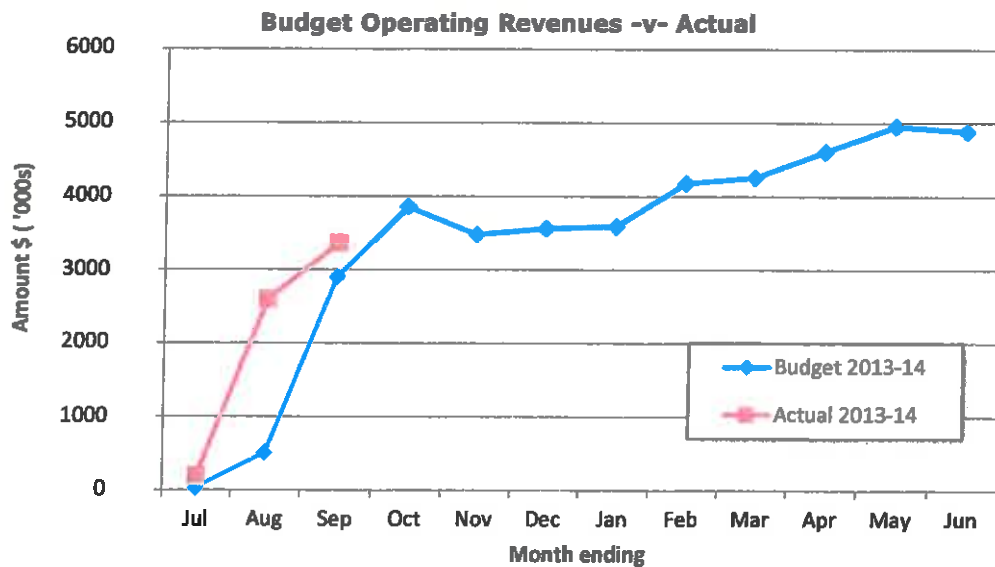
Private works operations, plant repairs and operations costs.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



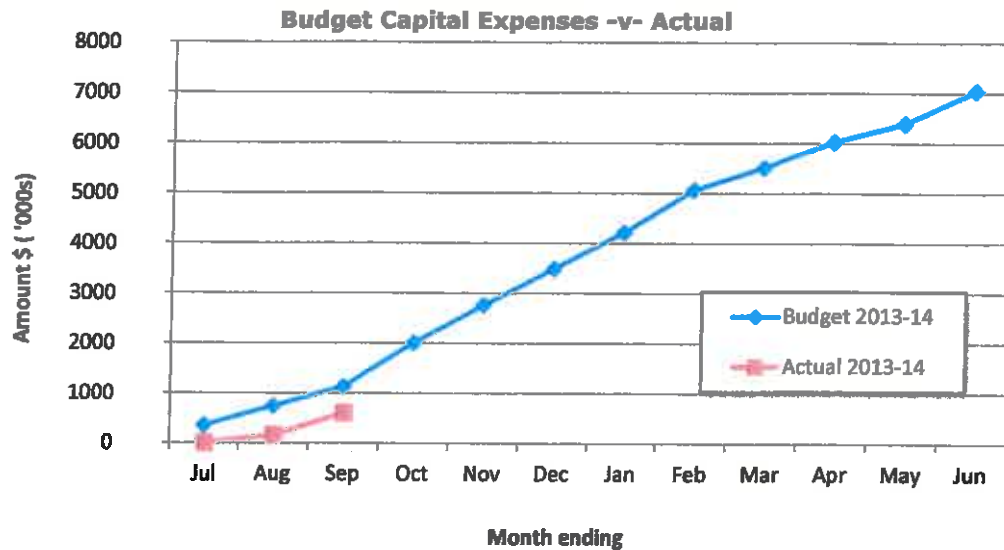
Comments/Notes - Operating Expenses



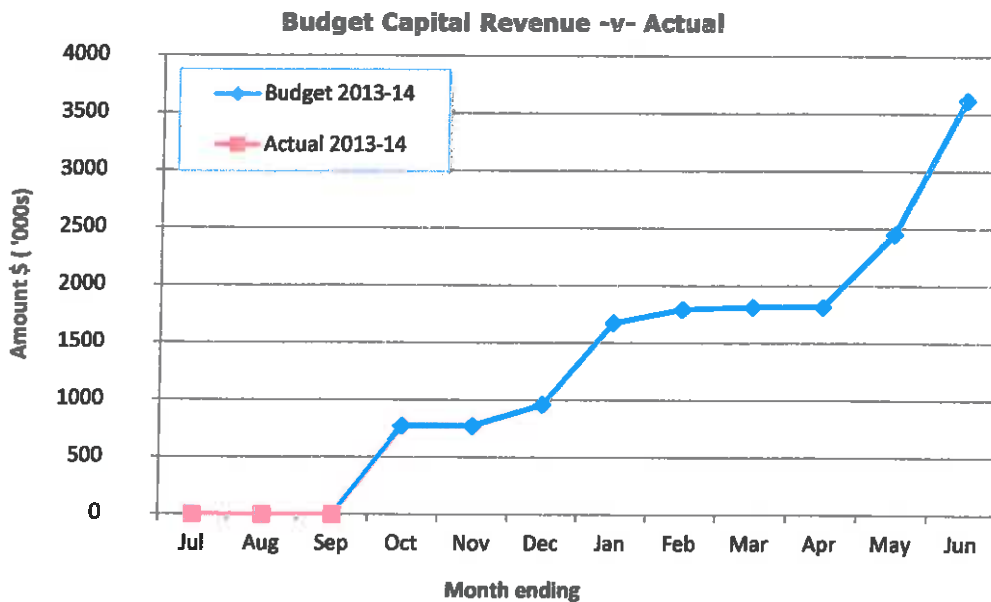
Comments/Notes - Operating Revenues

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

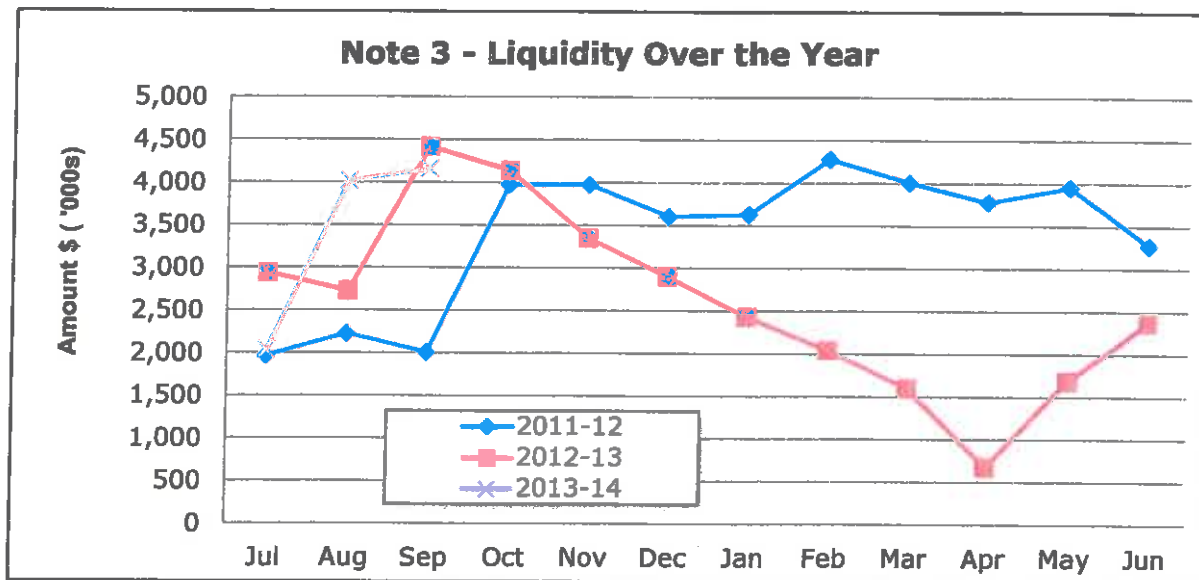


Comments/Notes - Capital Revenues

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 3: NET CURRENT FUNDING POSTION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30th Sept 2013	30th June 2013	YTD 30th Sept 2012
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,152,769	2,518,864	1,511,338
Cash Restricted	4	2,530,972	2,530,972	2,524,803
Receivables - Rates	6	2,212,361	770,454	2,700,302
Receivables -Other	6	744,003	273,467	2,257,810
Provision for Doubtful Debts		(581,962)	(581,962)	(1,827,843)
Inventories		13,425	10,636	95,706
		7,071,568	5,522,431	7,262,116
Less: Current Liabilities				
Payables		(379,952)	(611,555)	(314,803)
Provisions		(92,700)	(92,700)	(60,634)
		(472,652)	(704,255)	(375,437)
Less: Cash Reserves	7	(2,530,972)	(2,530,974)	(2,524,803)
Add: Cash Backed Leave Provisions		92,700	92,700	60,634
Net Current Funding Position		4,160,644	2,379,902	4,422,510



Comments - Net Current Funding Position

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	393,661			393,661	NAB	Cheque Acc.
Cash Maximiser Account	Variable	258,528			258,528	NAB	Cheque Acc.
Trust	Nil	580		2,600	2,600	NAB	On Hand
Cash On Hand					580	N/A	
(b) Term Deposits							
Municipal Investment		1,500,000			1,500,000	NAB	Various
Reserves			2,530,972		2,530,972	NAB	Various
(c) Other Investments							
N/A					0		
Total		2,152,769	2,530,972	2,600	4,686,341		

Comments/Notes - Investments

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
Closing Funding Surplus (Deficit)				0	0	0	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

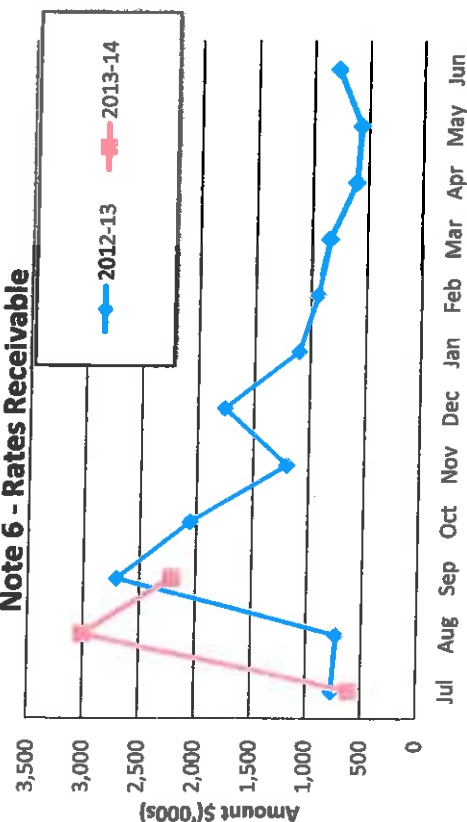
For the Period Ended 30th September 2013

Note 6: RECEIVABLES**Receivables - Rates Receivable**

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

YTD 30th Sept 2013	YTD 30th June 2013
\$ 770,454	\$ 816,782
2,244,272	2,522,339
(802,365)	(2,568,667)
2,212,361	770,454
2,212,361	770,454
26.61%	76.93%

Note 6 - Rates Receivable

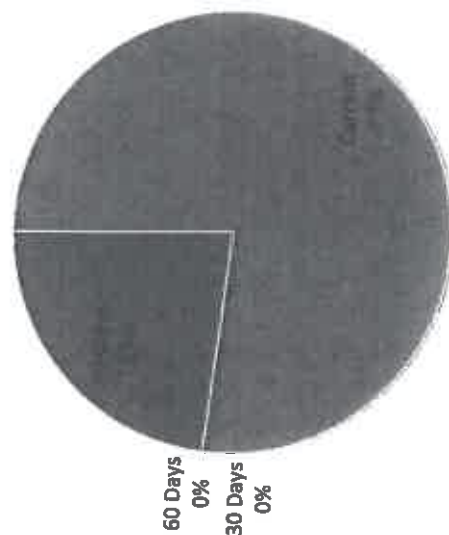
Comments/Notes - Receivables Rates

Provision for Doubtful Debts - \$0.00 for rates and \$0.00 for sundry debtors are not included in these totals but are disclosed separately at note 3.

Receivables - General

	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 572,674	\$ 50	\$ 0	\$ 171,279
Total Receivables General Outstanding				744,003

Amounts shown above include GST (where applicable)

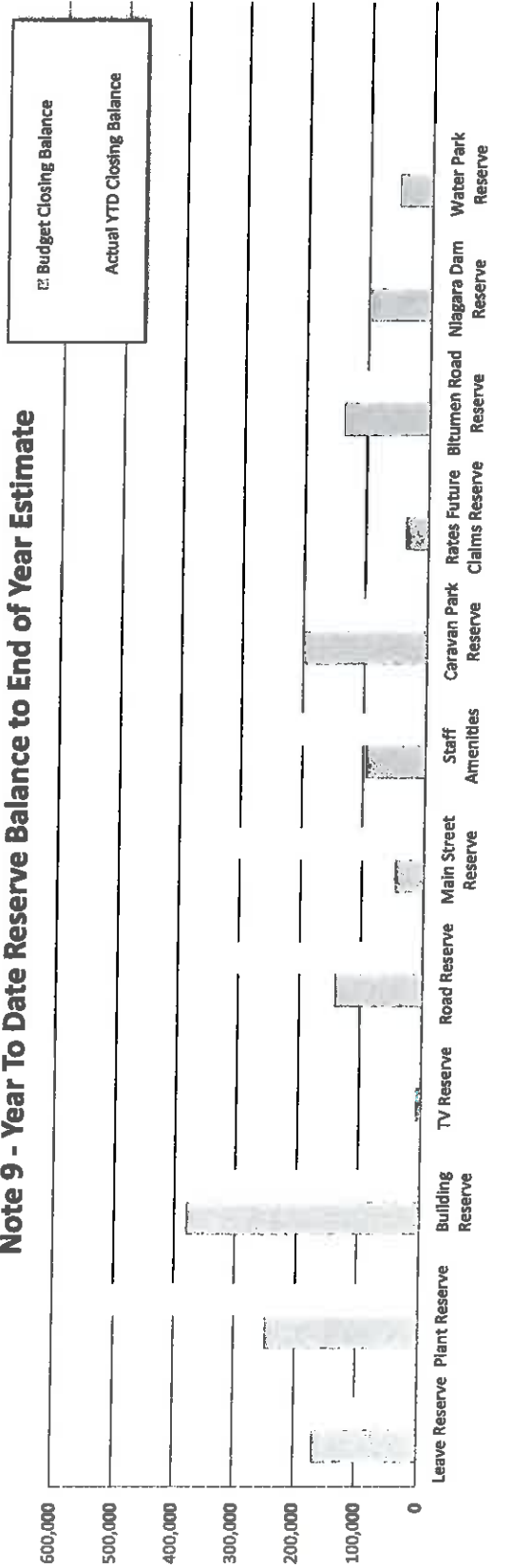
Note 6 - Accounts Receivable (non-rates)

Comments/Notes - Receivables General

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 7: Cash Backed Reserve.

2013-14										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 163,214	\$ 0	\$ 0	\$ 6,121	\$ 0	\$ 0	\$ 0		\$ 169,335	\$ 163,214
Plant Reserve	503,192	0	0	113,554	0	(368,000)	0		248,746	503,192
Building Reserve	361,429	0	0	18,860	0	0	0		380,289	361,429
TV Reserve	8,688	0	0	326	0	0	0		9,014	8,688
Road Reserve	376,946	0	0	14,135	0	(250,000)	0		141,081	376,946
Main Street Reserve	381,980	0	0	14,324	0	(350,000)	0		46,304	381,980
Staff Amenities	285,167	0	0	10,694	0	(200,000)	0		95,861	285,167
Caravan Park Reserve	189,568	0	0	7,208	0	0	0		196,776	189,568
Rates Future Claims Reserve	34,619	0	0	1,298	0	0	0		35,917	34,619
Bitumen Road Reserve	131,527	0	0	4,932	0	0	0		136,459	131,527
Niagara Dam Reserve	44,642	0	0	51,674	0	0	0		96,316	44,642
Water Park Reserve	50,000	0	0	1,875	0	0	0		51,875	50,000
	2,530,972	0	0	245,001	0	(1,168,000)	0		1,607,973	2,530,972

Note 9 - Year To Date Reserve Balance to End of Year Estimate

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Current Budget YTD 30th Sept 2013		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
			0	Plant and Equipment			
			0	Ford Territory	7,606	0	(7,606)
			0	Hino Dutro	15,000	0	(15,000)
			0	3 Axle Dolly	20,000	0	(20,000)
			0	Utility	8,000	0	(8,000)
			0	Utility	1,700	0	(1,700)
			0	Caterpillar Grader	(45,000)	0	45,000
0	0	0	0		7,306	0	(7,306)

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Current Budget YTD 30th Sept 2013		
		Annual Budget	Actual	Variance
		\$	\$	\$
	Land and Buildings	1,794,000	82,807	(1,711,193)
	Plant and Equipment	521,500	0	(521,500)
	Furniture and Equipment	43,000	0	(43,000)
	Infrastructure - Roads	3,922,793	528,599	(3,394,194)
	Infrastructure - Other	500,000	0	(500,000)
	Capital Totals	6,781,293	611,406	(6,169,887)

Comments - Capital Acquisitions

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Buildings	Current Budget YTD 30th Sept 2013		
		Budget	Actual	Variance
	Land	\$ 20,000	\$ 0	\$ (20,000)
	Houses x 4	1,350,000	2,932	(1,347,068)
	Garage 40 Mercer Street	20,000	0	(20,000)
	Public Toilets - Menzies	75,000	72,500	(2,500)
	Public Toilets - Menzies Hall	160,000	0	(160,000)
	Floor Coverings for Hall	4,000	0	(4,000)
	Upgrade Old Post Office	150,000	7,375	(142,625)
	Upgrade Kitchen - Admin Building	15,000	0	(15,000)
	Capital Totals	1,794,000	82,807	(1,711,193)

Comments	Plant & Equipment	Current Budget YTD 30th Sept 2013		
		Budget	Actual	Variance (Under/Over)
	Comm Dev Vehicle	\$ 24,000	\$ 0	\$ (24,000)
	Grader	360,000	0	(360,000)
	Workshop Hoist	9,000	0	(9,000)
	Utility 1 - Motor Vehicle	40,000	0	(40,000)
	Utility 2 - Motor Vehicle	48,500	0	(48,500)
	DCEO Vehicle	40,000	0	(40,000)
	Capital Totals	521,500	0	(521,500)

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Current Budget YTD 30th Sept 2013		
		Budget	Actual	Variance (Under)Over
	Chambers - Table & Sideboard	\$ 15,000	\$ 0	\$ (15,000)
	Fridge & Dishwasher	3,000	0	(3,000)
	Defibulator	3,000	0	(3,000)
	Computer Equipment CRC	10,000	0	(10,000)
	Upgrade Security Locks	12,000	0	(12,000)
	Capital Totals	43,000	0	(43,000)

Comments	Roads	Current Budget YTD 30th Sept 2013		
		Budget	Actual	Variance (Under)Over
	Menzies Northwest - improve alignments and seal	\$ 220,710	\$ 0	\$ (220,710)
	Menzies Northwest - instal culverts & drainage	350,000	53,388	(296,612)
	Menzies Northwest - upgrade seal	1,000,000	0	(1,000,000)
	Menzies Northwest - Improve alignments and seal	129,250	0	(129,250)
	Evanston-Menzies - drainage & sheet	352,682	346,664	(6,018)
	Yarri Road - Impr drain/sheet	133,723	116,247	(17,476)
	Menzies Northwest - improve alignments and seal RTR	495,307	0	(495,307)
	Tjuntjuntjorra Access Road - R2R	340,000	0	(340,000)
	Town Street - kerbing	100,000	0	(100,000)
	Town Streets - Footpaths	92,550	0	(92,550)
	Tjuntjuntjorra Access Road - improvements & sheeting	217,508	0	(217,508)
	Mount Menzies access road	10,000	0	(10,000)
	Main Street Upgrade- Median Strip	350,000	0	(350,000)
	Yakadunia Road - RTR (carry over)	31,063	12,300	(18,763)
	Oak Valley Road RTR	80,000	0	(80,000)
	Traffic Counter - Lake Ballard	20,000	0	(20,000)
	Capital Totals	3,922,793	528,599	(3,394,194)

Comments	Other Infrastructure	Current Budget YTD 30th Sept 2013		
		Budget	Actual	Variance (Under)Over
	Water Park - Menzies	\$ 450,000	\$ 0	\$ (450,000)
	War Memorial Park Development	50,000	0	(50,000)
	Capital Totals	500,000	0	(500,000)

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
Differential General Rate											
GRV	0.0652	30	198,484	12,941	(400)	0	12,541	12,334	0	0	12,334
UV	0.0225	18	1,066,172	23,989	0	0	23,989	23,989	0	0	23,989
	0.0225	0	0	0	0	0	0	0	0	0	0
UV	0.1268	849	16,963,688	2,150,996	(7,459)	0	2,143,537	2,114,126	7,540	0	2,121,666
Sub-Totals		897	18,228,344	2,187,926	(7,859)	0	2,180,067	2,150,449	7,540	0	2,157,989
Minimum Rates											
GRV	200	243	39,796	48,600	(5,252)	0	43,348	51,000	0	0	51,000
UV	220	8	26,284	1,760	0	0	1,760	24,400	0	0	24,400
	200	122	334,980	24,400	(2,532)	0	21,868	1,760	0	0	1,760
UV	220	550	419,836	121,000	(2,918)	0	118,082	122,540	0	0	122,540
Sub-Totals		923	820,896	195,760	(10,702)	0	185,058	199,700	0	0	199,700
Write offs											
Totals							2,365,125				2,357,689
							0				(100,000)
							2,365,125				2,257,689

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing Loan 17 - Teacher's Units	32,141	0	0	30,000	0	2,141	0	1,750
	32,141	0	0	30,000	0	2,141	0	1,750

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2013-14 Budget	Variations Additions (Deletions)	Operating	Capital	Reoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE GRANTS								
Grants Commission	WALGGC	Y	914,812	0	914,812	0	222,800	692,012
Federal Roads	WALGGC	Y	342,924	0	342,924	0	85,264	257,660
HOUSING								
Staff Housing Grants	CLGF	Y	937,108	0	0	937,108	0	937,108
LAW, ORDER, PUBLIC SAFETY								
Fire Prevention Grant	DFES	Y	2,000	0	2,000	0	0	2,000
COMMUNITY AMENITIES								
Other Community Amenities	Dept. of Reg. Develop.	Y	90,000	0	90,000	0	0	90,000
RECREATION AND CULTURE								
Menzies Water Park	CSRFF	Y	120,000			120,000	0	120,000
Toilets Hall	CLGF	N	160,000			160,000		160,000
Old Post Office	CLGF	N	150,000			150,000		150,000
SBS TV Digital	SBS	Y		21,465	21,465		21,465	0
TRANSPORT								
MRWA ROAD FUNDING								
Direct Grants	MRWA Direct	Y	136,935	0	136,935	0	136,935	0
Black Spot Grants	MRWA	Y	149,333	0	149,333	0	0	149,333
Regional Road Grants	RRG	Y	173,334	0	173,334	0	181,067	(7,733)
Commodity Route	MRWA	Y	233,667	0	233,667	0	233,567	100
OTHER ROAD/STREET'S GRANTS								
Roads To Recovery	Building Program	Y	875,307	0		875,307	0	875,307
Other - Footpaths	Other	Y	22,183	0	0	22,183	0	22,183
ECONOMIC SERVICES								
Lake Ballard Marketing Plan	Lotterywest	Y	50,000	0	50,000	0	0	50,000
TOTALS			4,357,603	21,465	2,114,470	2,264,598	881,098	3,497,970
			Operating				881,098	
			Non-operating				0	
							<u>881,098</u>	

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2013

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 30-Sep-13
Housing Bonds	\$ 2,600	\$ 0	\$ 0	\$ 2,600
	2,600	0	0	2,600

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ending 30 September 2013

Note 13: MAJOR VARIANCES
Comments/Reason for Variance

13.1 OPERATING REVENUES

13.1.1 GOVERNANCE

13.1.2 GENERAL PURPOSE FUNDING

13.1.3 LAW, ORDER AND PUBLIC SAFETY

13.1.4 HEALTH

13.1.5 HOUSING

13.1.6 COMMUNITY AMENITIES

13.1.7 RECREATION AND CULTURE

SBS Digital Grant Funds received that were budgeted in 2012-3 not in 2013-4

13.1.8 TRANSPORT

Budget timing issue - funding received from Main Roads WA and Regional Roads Group

13.1.9 ECONOMIC SERVICES

13.1.10 OTHER PROPERTY AND SERVICES

13.2 OPERATING EXPENSE

13.2.1 GOVERNANCE

13.2.2 GENERAL PURPOSE FUNDING

13.2.3 LAW, ORDER AND PUBLIC SAFETY

13.2.4 HEALTH

13.2.5 HOUSING

Budget timing issue on Housing Lease Payments

13.2.6 COMMUNITY AMENITIES

Budget underspent on Domestic Refuse

13.2.7 RECREATION AND CULTURE

Budget underspent - C14601 - Water Park not yet constructed, some timing issues

13.2.8 TRANSPORT

13.2.9 ECONOMIC SERVICES

Budget underspent - timing issues such as Tjuntjuntjarra Holiday Programs and Cyclastic

13.2.10 OTHER PROPERTY AND SERVICES

E142100 CEO Salaries now included with Administration salaries

E143400 Depot maintenance includes salaries for Supervision/Management staff

E144203 Vehicle Registration and Insurance below budget - insurance not yet paid

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ending 30 September 2013

Note 13: MAJOR VARIANCES
Comments/Reason for Variance

13.1 OPERATING REVENUES

13.3 CAPITAL REVENUE

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ending 30 September 2013

Note 13: MAJOR VARIANCES
Comments/Reason for Variance

13.1 OPERATING REVENUES

13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

I111015 CLF Grant - Toilets - hall and I116101 CLF Grant - Old Post Office -

It now appears likely that we will not receive 2012-13 CLGF funding as a result of changes to the funding program.

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

13.3.3 PROCEEDS FROM NEW DEBENTURES

13.3.4 PROCEEDS FROM SALE OF INVESTMENT

13.3.5 PROCEEDS FROM ADVANCES

13.3.6 SELF-SUPPORTING LOAN PRINCIPAL

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.4 CAPITAL EXPENSES

13.4.1 LAND HELD FOR RESALE

13.4.2 LAND AND BUILDINGS

Budget timing issue

13.4.3 PLANT AND EQUIPMENT

13.4.4 FURNITURE AND EQUIPMENT

No expenditures have been made year-to-date

13.4.5 INFRASTRUCTURE ASSETS - ROADS

Several capital jobs have not been started

13.4.6 INFRASTRUCTURE ASSETS - OTHER

Work on CI14602 Water Park and CI24602 War Memorial Park have not yet begun

13.4.7 PURCHASES OF INVESTMENT

13.4.8 REPAYMENT OF DEBENTURES

13.4.9 ADVANCES TO COMMUNITY GROUPS

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.5.1 RATE REVENUE

13. REPORTS OF COMMITTEES AND OFFICERS

13.2 FINANCE AND ADMINISTRATION BUSINESS

13.2.3 LISTING OF PAYMENTS MADE IN AUGUST 2013

SUBMISSION TO:	Ordinary Meeting of Council 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	The author has no interest in this item
DATE:	10 October 2013
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	Nil

ATTACHMENTS:

Attachment 13.2.3A: List of payments made to Creditors in August 2013

SUMMARY:

The list of payments made is required to be submitted to the Ordinary Meeting of Council

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in August 2013 include cheques numbered 9794 to 9811 and direct payments totalling \$665,052.15.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0427

Moved: Cr J Lee

Seconded: Cr P Twigg

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in August 2013 include cheques numbered 9794 to 9811, and direct payments totalling \$665,052.15.

11.04am

CARRIED: 6/0

101
Creditor Monthly Payments D
Shire of Menzies

ATTACHMENT 13.2.3A

For the period: 1/08/2013 to 31/8/2013

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/08/2013 to 31/08/2013. Cheques numbered from 009794 to 009811 and Direct Transactions totalling \$ 665,052.15 submitted to each member of the Council on Thursday, 31 October 2013 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Number	Payee	Details	Amount
01/08/2013	9794	Void		0.00
01/08/2013		Shire of Menzies Social Club EFT	Social Club	320.00
01/08/2013	9795	Sunsuper	Superannuation	271.76
01/08/2013		The Industry Superannuation Fund EFT	Superannuation	453.97
01/08/2013		WA Local Govt Superannuation Plan EFT	Superannuation	13,846.49
01/08/2013	9796	Westscheme	Superannuation	395.59
02/08/2013	9797	Australian Services Union	Union Deductions	48.88
05/08/2013	Debit	NAB	Credit cards - CEO & DCEO	1,799.30
05/08/2013	DIRECT	Westnet	Internet -CRC	90.45
08/08/2013	RJ14-4		Bank Deposit short 06/08/2013	5.00
09/08/2013		Payroll	Payroll	41,096.57
13/08/2013		Australian Taxation Office EFT	FBT	15,590.71
13/08/2013		Bosston Auto Bodies EFT	Int Tool Modules, Roller Drawer & Tool module shelf	10,292.01
13/08/2013		Breakaway C/O Key Factors EFT	Grader Hire 1/7-18/7/13	30,660.30
13/08/2013		Crawford Peter EFT	June & JULY communication allowance as per contract	89.90
13/08/2013		D & B Solutions EFT	Ronald Andrei Feb2013	149.60
13/08/2013		Eagle Petroleum (WA) Pty Ltd EFT	Fuel	16,041.24
13/08/2013		Goldfields Voluntary Regional Org EFT	Subscriptions	30,360.00
13/08/2013		Goldline Distributors EFT	Refreshments & Functions	687.30
13/08/2013		Howard Porter EFT	New 2013 Howard Porter Two Axle Dog Trailer	40,935.00
13/08/2013		KayCholas EFT	HOUSING:H0015101 Wilson Street	2,513.50
13/08/2013		Penns Cartage EFT	Small Truck for Septic Pumpouts	851.40
13/08/2013		Purchase, Keith EFT	July Meeting 2013	300.00
13/08/2013		St John Ambulance Menzies EFT	Professional Development Traini	1,640.00
13/08/2013		Tucker, Ian Cr EFT	Members Expenses	700.00
13/08/2013		Westland Auto's EFT	90,000km Service	36.24
13/08/2013		Westprint Heritage Maps P/L EFT	Beyond Boundary Fences	134.00
13/08/2013	9798	Dwyer, Greg Cr	Members Expenses	2,600.00
13/08/2013	9799	Dwyer, Jill Cr	Members Expenses	822.49
13/08/2013	9800	Horizon Power	Streetlights 1/7-31/7/13	655.42
13/08/2013	9801	Pivotel Satellite Pty Ltd	042419963/142419964 July 2013.	160.00
13/08/2013	9802	Telstra		3,284.72
13/08/2013	9803	The Workwear Group		53.79
14/08/2013	BNK CHGS	NAB	Fee for Audit Certificate	70.00
15/08/2013	RJ14-03		Water Corp INv 271 paid - Treasury - Headworks	1,086.35
15/08/2013	Debit	Investec Asset Finance & leasing	Photocopy charges for July 2013	1,989.75
15/08/2013	DIRECT	Toyota Finance	Lease payment - Golden Quest vehicle	1,249.73
20/08/2013		Australian Taxation Office EFT	PAYG	23,490.00
20/08/2013		Bims Earthmoving EFT	Hire Grader & Side tipper Yarri & Evanston Roads 1/7-31/7/2013	69,190.00
20/08/2013		Breakaway C/O Key Factors EFT	Maintenance Grading Cranky Jack & Kookynie-Malcolm Roads 29/7-8/8/2013	19,750.50
20/08/2013		Ilkurlka Aboriginal Corp EFT	Grader Work 24/6-1/7/13 22km north of Tjuntjuntjara	13,530.00
20/08/2013		LGIS Insurance Broking EFT	Insurance	22,934.47
20/08/2013		LGISWA EFT	Insurance	22,563.82
20/08/2013	BNK CHGS	National Australia Bank	NAB Connect fees	41.49
22/08/2013		Australian Services Union	Union Deductions	68.70
22/08/2013		Municipal Employees Union	Union Deductions	34.80
23/08/2013		Payroll	Payroll	43,104.08
26/08/2013	DIRECT	Australia Post	Purchases for CRC	301.50
29/08/2013	9804	Australia Post	Telstra Pre-paid 30 x \$30 and 10 x \$40	1,170.00
29/08/2013	9805	City of Kalgoorlie-Boulder	GVROC reimbursements Dinner 2 x \$85.43ea	170.86
29/08/2013	9806	Dwyer, Greg Cr	Accommodation GVROC meeting Greg & Jill Tower Hotel	150.00
29/08/2013	9807	Fitzgerald Strategies	1 IR & HR Services 2013-2014	2,811.80
29/08/2013	9808	McLeods Barristers & Solicitors	Lease on Old Menzies Police Station	1,225.45
29/08/2013	9809	Stationery Plus	Printing & Stationery	844.45
29/08/2013	9810	Telstra		182.97
29/08/2013	9811	Water Corporation cr		1,045.18
29/08/2013		Abco EFT	Cleaning products	910.03
29/08/2013		Air Liquide WA Pty Ltd EFT	Depot Mtce	1,079.19
29/08/2013		Barry Lewis EFT	40" Television for Camp Kitchen at Caravan Park	376.00
29/08/2013		Blackwood Plant Hire EFT	Dozer Hire Yarri Road & Evanston Road July 2013	41,030.00
29/08/2013		BOC Limited EFT	Electrode E size Acetylene	445.58
29/08/2013		Bunnings EFT	Caravan Park Maintenance	757.97
29/08/2013		Chefmaster Australia EFT	Bin liner Purple	195.45
29/08/2013		Coates Hire EFT	Plate compactor Returned 6/7-25/7/13	1,283.20
29/08/2013		Courier Australia EFT	S832570S	591.66
29/08/2013		Daimler Trucks Perth EFT	Filter	1,697.78
29/08/2013		Dell Australia Pty Ltd EFT	Cartridge Dell 3330dn	210.58
29/08/2013		Department of Housing EFT	Rent 501/ 6 Wilson Street 3/6 - 28/7/2013	4,480.00
29/08/2013		DR Nalini Rao EFT	Medicals for staff - pre-employment	300.00

29/08/2013		Duet28 P/L T/a Telstra Shop EFT	1 handset HTCIXL	444.00
29/08/2013		Forman Bros EFT	Pump out Niagara Dam	1,061.50
29/08/2013		Forrest Ivan EFT	Lake Ballard meeting August 13	193.88
29/08/2013		Goldfields Nissan EFT	Lamp/ Bush kit	633.02
29/08/2013		Goldfields Truck Power EFT	Various parts - P0151 Semi Water Tanker 1TK0412	6,365.14
29/08/2013		Greenhill Electrical P/L EFT	Upgrade repair as per report	3,095.61
29/08/2013		Hitachi EFT	003002	457.35
29/08/2013		Hoops Plumbing & Gas Fittings EFT	Various jobs August 2013	1,562.00
29/08/2013		In2balance EFT	Annual licence maintenance and support fee until June 2014	11,770.00
29/08/2013		Institute of Public Works Engineering EFT	2 day workshop - V.Pepper	1,738.00
29/08/2013		KalTel CoServices EFT	Supplied & installed Data line splitters	1,057.95
29/08/2013		Landgate EFT	Land Enquiry	24.00
29/08/2013		Landgate Midland EFT	Mining Tenements July 2013	1,107.60
29/08/2013		Local Government Managers Aust. (WA) EFT	Membership 2013-2014	465.00
29/08/2013		Local Health Authorities Analytical CoEFT	Analytical Services 2013/2014	467.88
29/08/2013		Menzies Hotel EFT	Papaers & Refreshments	514.00
29/08/2013		Metropolitan Cash Register Company EFT	Thermal Paper rolls CRC	65.98
29/08/2013		Mitchell Niel EFT	Professional Serrvices July 2013	6,636.14
29/08/2013		MLG Oz Pty Ltd EFT	Caravan Park Maintenance	4,458.88
29/08/2013		PathWest EFT		154.99
29/08/2013		Reckon EFT	Reckon accounts premier 2013 Annual licence	699.00
29/08/2013		Repco EFT	Jack Bottle	1,266.03
29/08/2013		Reynolds Graphics EFT	50 BC Ray Pepper	174.90
29/08/2013		RSM Bird Cameron EFT	Professional Costs, Charges & Disbursements	22,998.73
29/08/2013		Shire of Leonora Eft	GEDC Officer expenses \$ 5k/ Health & building report \$ 2,297 & various	7,202.06
29/08/2013		Shire of Menzies EFT		197.40
29/08/2013		Snap EFT	Caravan Park & Admin Receipt Books	2,479.26
29/08/2013		Tru Blu Hire Australia Pty Ltd EFT	Hire Pulley Trolley 6/6-11/6/2013	99.99
29/08/2013		UHY Haines Norton Pty Ltd EFT	Assist with opening Budget for Statement of Financial	1,056.00
29/08/2013		WesTrac Pty Ltd EFT	Various	1,926.33
29/08/2013	Debit	Wright Express Australia Pty Ltd	Motorpass July 2013	1,536.06
30/08/2013		Total Asphalt & Traffic Management EFT	Niagara Dam Road repairs	85,690.00
30/08/2013	BNK CHGS	NAB	Account & Merchant Fees	204.50
				<u>665,052.15</u>

13. REPORTS OF COMMITTEES AND OFFICERS

13.2 FINANCE AND ADMINISTRATION BUSINESS

13.2.4 LISTING OF PAYMENTS MADE IN SEPTEMBER 2013
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SUBMISSION TO:	Ordinary Meeting of Council 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	The author has no interest in this item
DATE:	10 October 2013
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

Attachment 13.2.4A: List of payments made to Creditors in September 2013

SUMMARY:

The list of payments made is required to be submitted to the Ordinary Meeting of Council

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in September 2013 include cheques numbered 9812 to 9832 and direct payments totalling \$812,390.42.

Creditor Monthly Payments Detail Shire of Menzies

For the period:

1/09/2013 to 30/09/2013

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/09/2013 to 30/09/2013. Cheques numbered from 009812 to 009832 and Direct Transactions totalling \$ 812,390.42 submitted to each member of the Council on Thursday 31st October, 2013 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Number	Payee	Details	Amount
04/09/2013	Debit	NAB	Credit Card charges	3,416.79
04/09/2013	DIRECT	Westnet	Internet Access CRC	90.45
06/09/2013	EFT	Payroll	P.e. 6/9/2013	42,269.69
12/09/2013	9812	Australia Post	Mobile Phone Credit September 2013	2,025.00
15/09/2013	Debit	Wright Express Australia Pty Ltd	Motorpass August 2013	677.57
16/09/2013	DIRECT	Toyota Finance	Lease Golden Quest Vehicle	1,249.73
16/09/2013	10BNK CHGS	Investec Asset Finance & leasing	68918 Photocopier charges	3,948.57
18/09/2013	UHY13-9 001		Nab Connect Fees	46.74
19/09/2013	EFT	ATO - FBT Account ETF	Late penalty for FBT return	668.22
19/09/2013	EFT	Beaurepairs EFT	Tyres	7,760.32
19/09/2013	EFT	Bims Earthmoving EFT	Grader Wet Hire & Side Tipper August 2013	98,455.50
19/09/2013	EFT	Bridget Nicholson Design EFT	Sketch Design of Menzies Memorial Garden	1,200.00
19/09/2013	EFT	Fire and Emergency Services Authority EFT	2013/14 ESL Quarter 1	10,953.00
19/09/2013	EFT	Goldfields Tourism Network Assoc Inc EFT	Implement LAke Ballard Marketing Plan 1st 50%	30,250.00
19/09/2013	EFT	Greenhill Electrical P/L EFT	Various repairs and maintenance	3,643.07
19/09/2013	EFT	Horizon Power Non Energy EFT	Fixed Price Pole to Pillar connection	3,000.00
19/09/2013	EFT	Jones, Rosemary CR EFT	Community event Bread rolls & refreshments	65.70
19/09/2013	EFT	Kalmech Pty Ltd EFT	Supply 2 x 30/30 brake boosters T/I dated 13/5/13	206.91
19/09/2013	EFT	LGISWA EFT	Workcover 30/06/13 to 30/06/2014	14,450.54
19/09/2013	EFT	OCOL (UK) Ltd EFT	Amlib annual Maintenance for 1 amlib concurrent CAL	1,173.05
19/09/2013	EFT	Paupiyala Tjarutja Aboriginal Council EFT	Donation Stage 2 Tjuntjuntjara art program	7,700.00
19/09/2013	EFT	Pepper Ray EFT	Reimburse LGMA membership subscription Ray Pepper 2013-14	442.00
19/09/2013	EFT	Pepper Vicki EFT	Meals while attending course Vicki Pepper Sept 13	129.50
19/09/2013	EFT	Purchase, Keith EFT	August meeting fees	750.00
19/09/2013	EFT	Records Archives Historical Man EFT	Archiving, Meals and Fuel	4,714.83
19/09/2013	EFT	Tucker, Ian Cr EFT	Meeting Fees Aug 13	1,045.18
19/09/2013	EFT	WA Local Govt Association EFT	Advertising	2,468.80
19/09/2013	9813	BRB	Building Registration Board Collections	4,213.83
19/09/2013	9814	Dwyer, Greg Cr	Meeting fees and accommodation	5,325.08
19/09/2013	9815	Dwyer, Jill Cr	Meeting fees and accommodation	2,110.80
19/09/2013	9816	Horizon Power	Various Power Charges	11,457.40
19/09/2013	9817	Kookynie Volunteers Association Inc	Community Breakfast 02/06/2013	1,119.40
19/09/2013	9818	McLean Print EFT	VOID:	0.00
19/09/2013	9819	Pivotel Satellite Pty Ltd	0424219963 and 0424219964	160.00
19/09/2013	9820	Stationery Plus	Stationery	307.70
19/09/2013	9821	Telstra	Various telephone charges	6,178.61
19/09/2013	9822	Water Corporation cr	Water charges various	1,158.26
19/09/2013	EFT	Australian Taxation Office EFT	70 799 264 783/	25,962.00
19/09/2013	RJ14-08	Cancel Stale Cheques	Cheque 1207 Uniting Church Property Services - Cancelled	-104.00
19/09/2013	RJ14-9	Cancel Stale Cheques	Cheques 1376 Shire of Menzies cancelled	-235.50
19/09/2013	RJ14-10	Cancel Stale Cheques	Cheque 1335 Kal-Boulder Chamber of Commerce cancelled	-30.00
19/09/2013	RJ14-11	Cancel Stale Cheques	Chqs 1387 & 1441 Dept of Transport cancelled	-364.35
19/09/2013	EFT	Payroll	P.e. 20/9/2013	43,782.33
19/09/2013	9824	Australian Services Union	Employee Deductions	48.88
19/09/2013	EFT	Shire of Menzies Social Club EFT	Payroll Liability	320.00
19/09/2013	9825	Sunsuper	Payroll Super	330.76
19/09/2013	EFT	The Industry Superannuation Fund EFT	Payroll Super	129.74
19/09/2013	EFT	WA Local Govt Superannuation Plan EFT	Payroll Super	13,602.19
19/09/2013	9826	Westscheme	Payroll Super	631.44
19/09/2013	EFT	From Cash Maximiser	Funds Transfer	-250,000.00
19/09/2013	11BNK CHGS	Australia Post	Stock for Resale	217.87
19/09/2013	9827	Horizon Power	60 Days 30/4-28/6/2013	7,846.72
19/09/2013	9828	Kalgoorlie Car Detailing	Car cleaning	600.00
19/09/2013	9829	Komatsu Australia Pty Ltd	A/C Filter	369.53
19/09/2013	9830	McLeods Barristers & Solicitors	Lease on Old Police Station	380.16
19/09/2013	9831	Telstra	Mobile Phone Charges	152.96
19/09/2013	9832	McLeods Barristers & Solicitors	Water & power Connection to Subdivided Lots	662.24
19/09/2013	EFT	Air Liquide WA Pty Ltd EFT	Rent on Cyclinders	71.57
19/09/2013	EFT	Bergie's Soils EFT	Corner post, retaining post	781.90
19/09/2013	EFT	Blackwood Plant Hire EFT	Bulldozer Hire August 2013	57,750.00
19/09/2013	EFT	BOC Limited EFT	nozzles cutting,tip cleaner, googles,rods	215.67
19/09/2013	EFT	Bunnings EFT	Paint , ramplug Adhesive	115.00
19/09/2013	EFT	Castledex EFT	Filing Items	512.19
19/09/2013	EFT	Coates Hire EFT	Water cart 25/07-25/08/2013	21,286.93
19/09/2013	EFT	Courier Australia EFT	S832570S	125.63
19/09/2013	EFT	Crawford Peter EFT	Internet connection 39 Reid st September 2013	44.95

27/09/2013	EFT	Daphne Florist Kalgoorlie EFT	box arrangement for Krisie-Lee Tucker	65.00
27/09/2013	EFT	Dell Australia Pty Ltd EFT	Toner Magenta Dell 700	72.00
27/09/2013	EFT	Department of Housing EFT	Water Consumption	105.55
27/09/2013	EFT	Eagle Petroleum (WA) Pty Ltd EFT	Fuel	31,359.17
27/09/2013	EFT	Eastern Hills Saws & Mowers EFT	Blade, trans Belt, Deck Belt, Pully-idler, Pully clutch, Mandrel comple	762.50
27/09/2013	EFT	G. Sacilotto Electrical EFT	Connect new phone extension for cordless phone	104.50
27/09/2013	EFT	Goldfields Truck Power EFT	Parts and Repairs	3,363.77
27/09/2013	EFT	Goldline Distributors EFT	Refreshments	366.32
27/09/2013	EFT	Hydraulink EFT	Replacement Hoses	436.26
27/09/2013	EFT	Kleenheat Gas EFT	Rental on Gas bottles	484.00
27/09/2013	EFT	Landgate EFT	Land Enquiry Aug 2013	72.00
27/09/2013	EFT	Landgate Midland EFT	Valuation Rolls	142.00
27/09/2013	EFT	LGIS Insurance Broking EFT	Marine Cargo and Personal Insurance	621.50
27/09/2013	EFT	LGISWA EFT	First installment	29,322.14
27/09/2013	EFT	Local Government Managers Aust. (WA) EFT	2013-14LGMA Council Corporation Membership Subscription	840.00
27/09/2013	EFT	McLean Print EFT	DL Window Face envelopes	539.00
27/09/2013	EFT	Menzies Hotel EFT	Gas, Papers and Refreshments	470.20
27/09/2013	EFT	Mobile Pest & Weed Control EFT	Old Railway Station	1,320.00
27/09/2013	EFT	Office National EFT	Stationery	825.79
27/09/2013	EFT	Onsite Rental Group EFT	Hire of Water Truck	1,960.31
27/09/2013	EFT	Pepper Vicki EFT	Reimburse accommodation charges while attending course Vicki Pe	957.00
27/09/2013	EFT	Povah Brooke EFT	Excess Baggage and Medical	1,033.70
27/09/2013	EFT	Pumpcare International EFT	Parts and Repairs	2,556.84
27/09/2013	EFT	Repco EFT	lights, beacon, antenna, socket trailer	1,456.98
27/09/2013	EFT	Shire of Leonora Eft	Health & Building Report 5/8-16/8/2013	2,297.35
27/09/2013	EFT	Shire of Menzies EFT	CRC Postage and Freight	193.65
27/09/2013	EFT	Statewest Group EFT	Komatsu WB93R Backhoe Loader	2,695.84
27/09/2013	EFT	The Intermedia Group EFT	1yr special renewal rate for 6 issues	42.00
27/09/2013	EFT	UHY Haines Norton Pty Ltd EFT	Accounting Services	20,222.40
27/09/2013	EFT	Visitor Centre Assoc. of W A (Inc) EFT	VCAWA 2013/14 Membership fees Level 2	180.00
27/09/2013	EFT	WA Local Govt Association EFT	Advertising	2,012.65
27/09/2013	EFT	Zarzal P/L T/F DT Johns FT - EFT	Maintenance Menzies Railway Station	7,124.04
27/09/2013	BP14-18	Cancel Stale Cheques	Canc ck 1881 - amount already paid	-49.00
27/09/2013	BP14-19	Cancel Stale Cheques	canc ck 7777 - refund of nom fee - never cashed	-80.00
27/09/2013	BP14-20	Cancel Stale Cheques	canc ck 1788 A. Kelly - never presented	-288.08
27/09/2013	BP14-21	Cancel Stale Cheques	canc ck 1740 -Boulder Promotions - sent twice 6941 not presented	-198.00
27/09/2013	BP14-22	Cancel Stale Cheques	canc ck 1782 unrepresented	-200.00
27/09/2013	BP14-23	Cancel Stale Cheques	canc ck 7939 unrepresented -P & D Crawford Medicals	-330.00
27/09/2013	BP14-24	Cancel Stale Cheques	canc cks 7869 & 7910 monies belong to shire not Aus Post	-112.51
27/09/2013	BP14-25	Cancel Stale Cheques	canc ck 1758-I McGregor Nomination Fee - unrepresented	-80.00
27/09/2013	BP14-26	Cancel Stale Cheques	canc ck 1783 - Glowstix Aust- unrepresented - repl 6919	-189.20
27/09/2013	BP14-27	Cancel Stale Cheques	canc ck 1781 - M Bandy - Nom Fee ck unrepresented	-80.00
27/09/2013	BP14-28	Cancel Stale Cheques	canc ck 1737 repl ck 6589 bot unrepresented	-96.00
30/09/2013	EFT	To Investment TD	Funds Transfer	500,000.00
30/09/2013	UHY13-9 2	To be re-presented	Dishonoured cheque	261.28
30/09/2013	UHY13-9 2	To be re-presented	Dishonoured cheque	-261.28
30/09/2013	UHY13-9 3	NAB	Bank fees AKF	49.70
				812,390.42

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0428

Moved: Cr J Mazza

Seconded: Cr J Lee

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in Payments made in September 2013 include cheques numbered 9812 to 9832 and direct payments totalling \$812,390.42.

11.10am

CARRIED: 6/0

13. REPORTS OF COMMITTEES AND OFFICERS

13.3 WORKS AND SERVICES BUSINESS

13.3.1	TENDER 03/13	SUPPLY OF MOTOR GRADER
SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013	
LOCATION:	Menzies	
APPLICANT:	Shire of Menzies	
FILE REF:	ADM 429	
DISCLOSURE OF INTEREST:	None	
DATE:	16 October 2013	
AUTHOR:	Ray Pepper, Manager Works and Services	
SIGNATURE OF AUTHOR:		
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer	
SIGNATURE OF SENIOR OFFICER:		
PREVIOUS MEETING REFERENCE:	None	

ATTACHMENTS:

None

SUMMARY:

For Council to consider the submissions for Tender 03/13 - Supply of Motor Grader.

BACKGROUND:

Provision was made in the 2013/2014 Budget to replace the Shire's existing Cat 12H grader. This machine was purchased in 2005 and has reached the end of its economical life.

While there is an exemption to calling tenders under WALGA's Preferred Supplier Guidelines, it was felt that a better price may be forthcoming by utilising the public tender system.

COMMENT:

Tender 03/13 - Supply of Motor Grader was advertised in the West Australian Newspaper on Saturday, 28 September 2013 and closed at 4.00 pm on Monday, 14 October 2013.

Tender 03/13 - Supply of Motor Grader was opened in the Chief Executive Officer's office at 4.28 pm on Monday, 14 October 2013 in the presence of:

Mr Peter Crawford
Mr Ray Pepper
Ms Brooke Povah

Chief Executive Officer
Manager Works and Services
Deputy Chief Executive Officer

and in the following order:

- Westrac Pty Ltd
- Equipt Pty Ltd
- Hitachi Construction Machinery

A summary of tenders received is as follows:

COMPANY	MACHINE	PRICE	TRADE IN	CHANGE OVER	EVALUATION SCORE
Westrac Pty Ltd	Cat 120M Grader	\$335,164.50	\$104,500.00	\$230,664.50	84
Westrac Pty Ltd	Cat 12M Grader	\$373,059.00	\$104,500.00	\$268,559.00	86
Equipt Pty Ltd	Nil	Nil	\$115,000.00	Nil	N/a
Hitachi Construction Machinery	John Deere 670G Grader	\$401,500.00	\$110,000.00	\$291,500.00	82.5

All figures include GST

Breakdown for comparison as follows:

Purchase trade machine only

COMPANY	MACHINE	PRICE	TRADE IN	CHANGE OVER
Equipt Pty Ltd	Nil	Nil	\$115,000.00	Nil

Supply with trade

COMPANY	MACHINE	PRICE	TRADE IN	CHANGE OVER
Westrac Pty Ltd	Cat 120M Grader	\$335,164.50	\$104,500.00	\$230,664.50
Westrac Pty Ltd	Cat 12M Grader	\$373,059.00	\$104,500.00	\$268,559.00
Hitachi Construction Machinery	John Deere 670G Grader	\$401,500.00	\$110,000.00	\$291,500.00

Supply without trade

COMPANY	MACHINE	PRICE	NO TRADE DISCOUNT	NET PRICE
Westrac Pty Ltd	Cat 120M Grader	\$335,164.50	\$5,500.00	\$329,664.50
Westrac Pty Ltd	Cat 12M Grader	\$373,059.00	\$5,500.00	\$367,559.00
Hitachi Construction Machinery	John Deere 670G Grader	\$401,500.00	\$11,000.00	\$390,500.00

All figures include GST

The Westrac Tender for Cat Grader 120M will not be considered as it does not fully comply with Tender specifications.

A Tender Evaluation has been carried out using selection criteria comprising of; price of new machine, value of trade in, warranty conditions, evidence of product support, delivery date and compliance with specifications.

Upon completion of this process the Cat 12M Grader was the optimal choice followed by the Cat 120M Grader and the John Deere 670G Grader. The Cat 120M Grader will not be considered as it did not fully comply with Tender Specifications.

Another company, Equipt Pty Ltd, has tendered \$115,000 including GST, for outright purchase of the Shire's existing Cat 12H Grader. This is above the trade prices of the other Tenders.

Westrac Pty Ltd and Hitachi Construction Machinery both offered a no trade discount on new machines which has been taken into consideration in the evaluation process.

I would be happy with either a Cat Grader or John Deere Grader as they are both quality machines, but after carrying out the evaluation process, the Cat 12M Grader came out on top. Equipt Pty Ltd had the highest purchase/trade price, as my recommendation indicates.

CONSULTATION:

Mr P Crawford – CEO

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

- Section 3.57 – Requires that a local government invite tenders for the supply of goods and services of a prescribed type

POLICY IMPLICATIONS:

Council Policy Manual

- Policy 4.1 – Provides guidelines for the purchasing of goods and services
- Policy 12.1 – Provides the guidelines for plant replacement cycle

FINANCIAL IMPLICATIONS:

Provision is made in the current Budget for this item

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0429

Moved: Cr I Tucker

Seconded: Cr J Mazza

That Council:

1. **Awards Tender 03/13 - Supply of Motor Grader to Westrac Pty Ltd for the supply of a Caterpillar 12M motor grader for a price of \$367,559.00 (includes GST).**
2. **Awards outright purchase of trade machine Caterpillar 12H to Equipt Pty Ltd at price of \$115,000.00 (includes GST).**

11.16am

CARRIED: 6/0

13. REPORTS OF COMMITTEES AND OFFICERS

13.4 MANAGEMENT AND POLICY BUSINESS

13.4.1 APPOINTMENT OF COUNCILLORS AND STAFF AS DELEGATES TO REPRESENT COUNCIL ON VARIOUS LOCAL AND REGIONAL COMMITTEES

SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM 425
DISCLOSURE OF INTEREST:	None
DATE:	2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

None

SUMMARY:

For Council to endorse the appointment of Councillors and Staff to various local and regional committees, boards etc.

BACKGROUND:

A review of Council minutes reveals that at the Ordinary Council Meeting held on 24 November 2011, Council appointed Members and senior staff as delegates to specific committees and boards.

It is appropriate that the appointments be reviewed following the Ordinary elections held on 19 October 2013.

COMMENT:

Below is a list of the various committees etc and names of the Councillor or Councillors and or staff who have been filling these roles, since the last review or if changes have subsequently been made:

Regional Roads Group

Cr G Dwyer
Cr P Twigg

Delegate
(Proxy)

Mr P Crawford	(Proxy) CEO Shire of Menzies
Mr R Pepper	(Proxy) MWS Shire of Menzies

Goldfields Esperance Zone (GECZ) of WALGA - (GVROC)

Cr J Dwyer	Delegate
Cr P Twigg	(Proxy)

Goldfields Esperance Regional Collaborative Group (GERCG)

Cr G Dwyer	Delegate
Cr P Twigg	(Proxy)

Goldfields Esperance Country Zone

Cr G Dwyer	Delegate
Cr P Twigg	(Proxy)

Local Emergency Management Committee

Cr G Dwyer	Chairman
Cr J Dwyer	(Proxy)

Lake Ballard Association

Cr J Dwyer
Cr K Purchase
Cr I Tucker
Cr G Dwyer

Lake Ballard Advisory Committee

Cr K Purchase
Cr J Dwyer
Cr I Tucker
Cr G Dwyer

Interagency Committee

CRC Management Committee

Tidy Towns Committee

Cr J Dwyer

Goldfields Tourism Network

Cr G Dwyer

Goldfields Eastern Woodlands Biodiversity Committee

Cr P Twigg

Yeelirrie Community Reference Group

Cr G Dwyer

Tropicana Gold Reference group
Cr G Dwyer

Goldfields Cyclclassic – Menzies Carnival
Cr J Dwyer
Cr G Dwyer
Cr K Purchase
Community Members

Payment for attendance at any meetings/workshops/conferences by duly authorised Members is included in the annual payments to Members. Travel costs will however be approved by the CEO subject to the Member being authorised to attend such events

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 5.8 - Provides that a local government may establish committees of three or more persons to exercise the powers and discharge the duties of the local government that can be delegated to committees. (Absolute majority required).
- Section 5.9 - A committee is to comprise:
 - (a) council members only;
 - (b) council members and employees;
 - (c) council members, employees and other persons;
 - (d) council members and other persons;
 - (e) employees and other persons;
 - (f) other persons only.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Travel costs for elected Members and staff have been provided for in the current Budget.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Absolute Majority Decision required

OFFICER'S RECOMMENDATION:

That Council endorses the appointment of Councillors and Staff to represent it on the various committees and organisations for the next two years.

Regional Roads Group

Cr	Delegate
Cr	(Proxy) Delegate
Mr P Crawford	(Proxy) CEO Shire of Menzies
Mr R Pepper	(Proxy) MWS Shire of Menzies

Goldfields Esperance Zone (GECZ) of WALGA - (GVROC)

(Note that the GECZ and GVROC have decided to combine their meetings and effectively meet as one body)

Cr	Delegate to GECZ and GVROC
Cr	Delegate to GECZ and GVROC
Cr	(Proxy) Delegate
Mr P Crawford	(Proxy) CEO Shire of Menzies

Goldfields Esperance Regional Collaborative Group (GERCG)

(Meets on the same day as GVROC)

Cr	Delegate
Cr	Delegate
Cr	(Proxy) Delegate
Mr P Crawford	(Proxy) CEO Shire of Menzies

Local Emergency Management Committee

Cr	(Shire President) Chairman
Cr	(Proxy) Delegate
Mr R Pepper	(Proxy) MWS Shire of Menzies

Lake Ballard Association

Cr	
Cr	
Cr	
Cr	
Mr P Crawford	Secretary (LBA) CEO Shire of Menzies

Northern Goldfields Inter Agency Committee

Cr	Delegate
Manager Community Development	(Proxy) Shire of Menzies

Tidy Towns Committee

Cr

Goldfields Tourism Network

Cr P Twigg	(Proxy) Delegate
Cr J Graham	(Proxy) Delegate
Mr P Crawford	(Proxy) CEO Shire of Menzies

Goldfields Esperance Regional Collaborative Group (GERCG)

(Meets on the same day as GVROC)

Cr G Dwyer	Delegate to GECZ and GVROC
Cr J Mazza	(Proxy) Delegate
Cr P Twigg	(Proxy) Delegate
Cr J Graham	(Proxy) Delegate
Mr P Crawford	(Proxy) CEO Shire of Menzies

Local Emergency Management Committee

Cr G Dwyer	(Shire President) Chairman
Cr J Lee	(Proxy) Delegate
Mr R Pepper	(Proxy) MWS Shire of Menzies

Lake Ballard Association

Cr G Dwyer	
Cr J Mazza	
Cr J Lee	
Cr I Tucker	
Mr P Crawford	Secretary (LBA) CEO Shire of Menzies

Northern Goldfields Inter Agency Committee

Cr G Dwyer	Delegate
Cr J Lee	(Proxy)
Mrs D Crawford	(Proxy) MCD Shire of Menzies

Tidy Towns Committee

Cr J Lee

Goldfields Tourism Network

Cr G Dwyer	Delegate
Cr J Mazza	(Proxy) Delegate
Mrs D Crawford	(Proxy) MCD Shire of Menzies

Goldfields Cyclclassic – Menzies Carnival Committee

Cr G Dwyer	
Cr J Lee	
Mrs D Crawford	(Proxy) MCD Shire of Menzies

Greater Western Woodlands Biodiversity Committee

Cr G Dwyer	Delegate
Cr J Graham	Delegate (Proxy)

Yilgarn Iron Producers Association (YIPA)

Cr G Dwyer	Delegate
Cr J Mazza	(Proxy) Delegate
Mr P Crawford	(Proxy) Delegate Shire of Menzies

11.44am

CARRIED: 6/0

11.44am DCEO left the room

11.45am DCEO returned to the room

Reason for the change was that a number of Committees are now defunct and some needed a name change.

13. REPORTS OF COMMITTEES AND OFFICERS

13.4 MANAGEMENT AND POLICY BUSINESS

13.4.2	COUNCIL MEETING DATES – NOVEMBER 2013 TO JUNE 2014
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SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM 073
DISCLOSURE OF INTEREST:	None
DATE:	2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.4.1 of Ordinary Meeting of Council, 1 August 2013

ATTACHMENTS:

None

SUMMARY:

For Council to consider setting the dates for Ordinary Meetings of Council from 1 November 2013 until 30 June 2014 and to grant permission for attendance at Meetings by electronic means.

BACKGROUND:

Council currently holds their Ordinary Meetings on the last Thursday of each month with a few exceptions. At the Ordinary Meeting of Council held Thursday, 1 August 2013, Council set Ordinary Meeting dates up until 24 October 2013

COMMENT:

Council did not set any further dates as they wished to wait until the new Councillors were on board and then review the meeting dates.

Local Government (Administration) Regulations 1996 requires the local government to give local public notice of the dates, times and place at which meetings are to be held. The regulations also detail the conditions under which a local government may allow the attendance at meetings by electronic means.

Unless there are compelling reasons for changing the day of the Meetings, it will be recommended that they remain on the last Thursday of each month except where noted.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Administration) Regulations 1996

- Regulation 12(1)(a) – Requires the local government to give local public notice of the dates, times and places at which meetings are to be held
- Regulation 14A – Provides conditions by which a Member may attend a meeting by instantaneous communications

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Recommendation 1 and 2 - Simple Majority Decision required

Recommendation 3 - Absolute Majority Decision required

OFFICER'S RECOMMENDATION:

That Council resolves:

1. That the last Thursday in each month to be designated as the day of the Ordinary Council Meeting except as where designated,
2. The following dates, times and locations be appointed as the Ordinary Council Meeting dates:

Thursday 28 November 2013	10.00 am	Teleconference
Friday 20 December 2013	10.00 am	Menzies

Thursday 30 January 2014	10.00 am	Menzies
Thursday 27 February 2014	10.00 am	Teleconference
Thursday 27 March 2014	10.00 am	Menzies
Thursday 24 April 2014	10.00 am	Menzies
Thursday 29 May 2014	10.00 am	Tjuntjuntjara
Thursday 26 June 2014	10.00 am	Teleconference

3. That Councillors Peter Twigg, Chris Bennell and Justin Graham be granted approval to attend the following Ordinary Meetings of Council by means of instantaneous communications:

Thursday 28 November 2013
Thursday 27 February 2014
Thursday 26 June 2014

COUNCIL DECISION:

NO: 0431

Moved: Cr J Lee

Seconded: Cr I Tucker

That Council resolves:

- 1. That the last Thursday in each month to be designated as the day of the Ordinary Council Meeting except as where designated,**
- 2. The following dates, times and locations be appointed as the Ordinary Council Meeting dates:**

Thursday 28 November 2013	10.00 am	Menzies
Wednesday 18 December 2013	10.00 am	Menzies
Thursday 27 February 2014	10.00 am	Teleconference
Thursday 27 March 2014	10.00 am	Teleconference
Thursday 24 April 2014	10.00 am	Menzies
Thursday 29 May 2014	10.00 am	Tjuntjuntjara
Thursday 26 June 2014	10.00 am	Menzies

3. That Councillors Peter Twigg, Chris Bennell and Justin Graham be granted approval to attend the following Ordinary Meeting of Council by means of instantaneous communications:

Thursday 27 February 2014
Thursday 27 March 2014

11.57am DCEO left the room
11.58am DCEO returned to the room

12.07pm Meeting adjourned for lunch to enable some discussion over lunch
12.51pm Meeting resumed

1.01pm

CARRIED: ABSOLUTE MAJORITY

Reason for the change was to cancel the January Meeting and reorganise the teleconference meetings to the hottest part of the year to avoid travel.

13. REPORTS OF COMMITTEES AND OFFICERS

13.4 MANAGEMENT AND POLICY BUSINESS

13.4.3 COUNCILLORS INFORMATION BULLETIN 09/13
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SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	C/9/2
DISCLOSURE OF INTEREST:	None
DATE:	21 October 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

None

SUMMARY:

For Council to receive the Information Bulletin.

BACKGROUND:

The Information Bulletin 09/13 containing general and confidential information was previously circulated to Councillors.

COMMENT:

The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0432

Moved: Cr P Twigg

Seconded: Cr J Lee

That Council acknowledges receipt of Information Bulletin 09/13 for the period ended 30 September 2013.

1.23pm

CARRIED: 6/0

13. REPORTS OF COMMITTEES AND OFFICERS

13.4 MANAGEMENT AND POLICY BUSINESS

13.4.4	ELECTED MEMBERS – FEES AND ALLOWANCES FOR 2013/2014
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SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM 258
DISCLOSURE OF INTEREST:	None
DATE:	4 October 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.4.6 of Ordinary Meeting of Council held 1 August 2013

ATTACHMENTS:

None

SUMMARY:

To review the Fees and Allowances paid to elected members as per the Resolution No 0381, Item 12.4.6 of Ordinary Meeting of Council held 1 August 2013.

BACKGROUND:

Current

Current figures are as per adoption on 1 August 2013. As Menzies falls within Band 4, as for CEO Salary determination, only the SAT Determination for Band 4 is quoted.

CATEGORY	CURRENT		DETERMINATION – June 2012			
			Meeting		Annual	
Attendance	S	Basis	Min.	Max.	Min.	Max.
President	6,000	Annual	88	463	3,500	18,500
Elected member – all others	3,600	Annual	88	225	3,500	9,000

Committee Meeting – all elected members	n/a	Included	44	113	Included in annual fee	
Prescribed meetings – all elected members. See following	Not made	Annual	44	113	Not applicable	
Allowance	S	Basis	Min.	Max.	Min.	Max.
President – lesser of 0.2% of Operating Revenue, or	9,000	Annual	n/a	n/a	500	19,000
Deputy President (maximum 0.25% of President)	2,250	Annual	n/a	n/a	125	4,750
Expenses – Set by Council	S	Basis	Min.	Max.	Min.	Max.
Communications – now ICT Allowance	50	Month	n/a	n/a	n/a	n/a
Travel – per km - Conditions apply. See following	Public Service Rate	Claim / Month	n/a	n/a	50	50
Information and Communications Technology Allowance	n/a	n/a	n/a	n/a	500	3,500
Expenses – Authorised by LG Act	S	Basis	Min.	Max.	Min.	Max.
Childcare	Actual	Claim	Actual if under 25/hour	25/hour	n/a	n/a
Out of pocket expenses where expressly authorised delegate of Council	Actual	Claim	Actual	Actual	n/a	n/a
Expenses must be able to be validated, e.g. receipts to be produced, known/calculable distances for travel etc.						
In some instances, the expenses of one accompanying person may be met, e.g. WALGA Convention.						

Other Authorised Meetings

Under Admin Regulations r.30 (3A), prescribed meetings are those where attending as the duly appointed delegate of the Council –

- WALGA Zone (i.e. Goldfields-Esperance Country Zone)
- Regional Roads Group
- A (constituted) regional local government (i.e. not GEVROC)
- At a meeting attended by a Minister of the Crown, at the request of that Minister

- e) Other meetings where representing the Council as the duly appointed delegate (does include GEVROC)
- f) May only be paid if the meeting organiser does not make a payment

Regulation 30(3A) Prescribed meetings also stipulates that the eligibility for other meetings is limited to the authorised delegate only, who may claim a meeting fee and travel. Observers are not eligible for either prescribed meeting fee or travel.

If the organiser of the meeting pays costs or meeting fee, it is not permitted to also claim travel and fee from the Shire.

Travel Allowances

There is no discretion for Council to vary the rate paid for travel as the Determination specifically states in 4.2 that –

- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

Clause 47 of the Public Service Award lists –

- Definition of areas for application of various rates
- Separate rates for a person required to provide their own vehicle a term of their employment as stipulated in Schedule F
- Where not a term of employment, alternative rates as in Schedule F to the Award

Councillors are covered by Schedule F of the Award. Current rates quoted on the Public Sector Commission website as at 21 June 2013, with the last update being from 2011 are–

MOTOR VEHICLE ALLOWANCE	Rate (cents) per kilometre		
	Engine Displacement (in cubic centimetres)		
Area Details	Over 2,600 cc	Over 1,600 to 2,600 cc	1,600 cc and under
Metropolitan Area	89.5	64.5	53.2
South West Land Division	91.0	65.4	54.0
North of 23.5 degrees South Latitude	98.6	70.6	58.3
Rest of State	94.3	67.5	55.6

Please note –

- a) Menzies falls into the definition of “Rest of State”.
- b) There is no direction given as to travel between differing areas.

- c) A flat rate for all vehicles cannot be adopted, but the rate for differing engine capacity must be applied.

COMMENT:

At the Ordinary Meeting of Council held Thursday, 1 August 2013, Council Resolved to pay the maximum annual payments to Councillors to attend Meetings. It was also resolved to review this annual payment when the new Councillors were elected to Council in October this year.

As such, the Item is again presented for Councillors to review. As the maximum allowance has been provided for in the annual Budget, there appears to be little merit in changing the level of fees at this time.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

The Local Government Act 1995 s.5.98 to s.5.102 provides for a range of fees and/or allowances to be paid to elected members.–

- s.5.98 – prescribed fees or approved expenses may be paid, to the prescribed maximum or actual cost of expense
 - President and Deputy may be paid an allowance within the prescribed ranges
 - Payments outside the ranges or not being prescribed expenses are not permitted
- s.5.98A – Deputy President's allowance may not exceed 25% of that approved for payment to President
- s.5.99 – Council may elect to pay annual fees rather than meeting fee
- s.5.99A – Council may elect to pay an annual allowance in lieu of payments of expenses
- s.5.100A – Gifts to elected members can only be as prescribed
- s.5.100 – members of Committees who are not elected members are not to be paid meeting fees but may be reimbursed actual expenses on application
- s.5.101 – members of staff cannot be paid a committee meeting fee, but may be reimbursed actual expenses
- s.102 – the Shire may make a cash advance for approved expenses which will be incurred.

Local Government Administration Regulations 1996 –

- r.30 – stipulating the various fees, maxima and minima, for Council and Committee meetings, whether meeting fee or annual allowance, and President and Deputy allowances
- r.31 – expenses that may be reimbursed –
 - Rental charges for one telephone and one facsimile machine
 - Child care costs for the member to attend council or committee meeting where they are a member to a maximum of \$20 per hour

- Travel costs for council meeting or committee meeting s of which they are a member, from place of residence/work to place of meeting and return, but limited to maximum of boundary and back if place of residence/work is outside the Shire
 - The expense has to be able to be verified
- r.32 – expenses that may be approved for reimbursement –
- if incurred as a result of carrying out an activity at the request of the Council
 - f considered appropriate, Council can approve an expense incurred due to the elected member being accompanied by one other person
 - an expense incurred due to the being a Councillor
 - the expense has to be able to be verified
- r.33 – annual allowance for President in addition to meeting/annual fee
- r.33A – annual allowance for Deputy President in addition to meeting/annual fees not to exceed 25% of that for President
- r.34 – Annual attendance fees for Councillors other than President
- r.34A – Allowance in lieu of telephone expenses
- r.34AA – Allowance in lieu of info technology expenses
- r.34AB – Allowance in lieu of reimbursement of travelling and accommodation expenses
- r.34AC – Permitted gifts to elected members, conditions and maximum amount
- r.34AD – Use of Council vehicle, conditions, requirements etc, by elected member

Salaries and Allowances Act –

s.7B – Tribunal to set fees etc for elected members

Salaries and Allowance Tribunal Determination of June 2013

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

Cost of elected members fees and allowances for 2013-2014

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0433

Moved: Cr J Mazza

Seconded: Cr J Lee

That Council Resolves to pay the following Meeting Fees, Allowances and Reimbursements to elected Members as from 24 October 2013 until 30 June 2014:

1. MEETING FEES

In accordance with Section 5.99(1)(b) of the *Local Government Act 1995*, the annual meeting fee to apply to all Council, Committee and Delegated Meetings is:

Shire President	\$18,500
Councillors	\$9,000

This annual fee is to be paid monthly and in arrears and a pro rata deduction to be applied for Council Meetings not attended. It should be recognised that this fee covers all meetings attended by the Member as a delegate of Council

2. PRESIDENT'S ALLOWANCE

In accordance with Section 5.98(5) (b) of the *Local Government Act 1995*, the annual allowance to be paid to the President is:

President	\$11,000
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This payment is to be paid monthly and in arrears.

3. DEPUTY PRESIDENT'S ALLOWANCE

In accordance with Section 5.98 A (1) of the *Local Government Act 1995*, the annual allowance to be paid to the Deputy President cannot exceed 25% of the President's allowance and is:

Deputy President	\$2,750
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This payment is to be paid monthly and in arrears

4. REIMBURSEMENT OF MEETING TRAVEL EXPENSES

In accordance with Section 5.98(2) (a) of the *Local Government Act 1995* and Regulation 31 (b) of the *Local Government (Administration) Regulations 1996*, the actual costs of Members attending Meetings on Council business will be reimbursed. These costs may be determined by applying the per kilometre rate as prescribed by the Public Service Act 1992 to the total kilometres travelled between their place of residence in the Shire and the meeting place when attending official Council or committee meetings.

5. REIMBURSEMENT OF OTHER EXPENSES

In accordance with Sections 5.98 (2) (3) & (4) of the *Local Government Act 1995*, reimbursements for other actual expenses incurred on Council business will be in accordance with Council Policies No 1.5 – External Organisations – Council Representatives and Expenses and Policy No 3.2 – Conferences, Meetings and Training – Attendance and Expenses.

Expenditure not incurred under these Policies must be referred to Council for a decision

- 6. TELECOMUNICATIONS AND INFORMATION TECHNOLOGY ALLOWANCES**
In accordance with Section 5.99A of the *Local Government Act 1995*, an annual telecommunications allowance of \$600 will apply to all Members who have a dedicated email address and receive communication of Council business

This allowance to be paid monthly and in arrears.

1.25pm

CARRIED: 6/0

13. REPORTS OF COMMITTEES AND OFFICERS

13.4 MANAGEMENT AND POLICY BUSINESS

13.4.5 ESTABLISHMENT OF COMMITTEES

SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM 358
DISCLOSURE OF INTEREST:	None
DATE:	2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

None

SUMMARY:

For Council to consider the appointment of members to various committees for the period 24 October 2013 until the next local government elections in October 2015

BACKGROUND:

The Shire has in the past, operated with various committees such as Audit Committee, Housing Committee and Emergency Management Committee.

These committees do not have any delegated powers but make recommendations to Council regarding their various areas of responsibilities. The meetings are also not scheduled on a regular timeframe but are conducted on an ad hoc basis when the Chairperson calls for a meeting to conduct the business of that committee.

COMMENT:

As the tenure for the committees end with each local government election, it is appropriate that with the new members being elected to Council, the committees are appointed new Members.

Audit Committee

The audit committee may be comprised of any number of Council members from three to seven. However, Section 5.19 of the *Local Government Act 1995* stipulates that a

quorum of members of a committee shall be half of the number of offices in that committee.

As such, the Audit Committee operated in the past with a committee of four and a quorum of two. If Council was to follow the same principal, it is highly unlikely that any committee meeting would be postponed due to a lack of a quorum for a meeting.

The Audit Committee does not have any delegated powers and will make recommendations to Council on all its findings.

Housing Committee

The housing Committee was established on 31 August 2012. The committee consisted of three members with another member as a proxy and had a quorum of two members.

The housing committee was formed with the express purpose of assisting with the preparation of housing tender specifications, evaluation of tenders and inspections during the construction phase.

The housing Committee does not have any delegated powers and will make recommendations to Council on all its findings.

Local Emergency Management Committee (LEMC)

Section 38 of the Emergency Management Act 2005 requires that each local government is to establish a LEMC.

When establishing (re appointing) a LEMC, Council is also required to appoint the Chairman in accordance with Section 38(3). Whilst the Chairman can be any Councillor, it is only the President who has powers under the *Local Government Act 1995* to approve unbudgeted Shire funds during periods of emergencies (Section 6.8(1)). As such, it is fitting that the role of Chairperson of the LEMC should fall to the President

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 5.8 - Provides that a local government may establish committees of three or more persons to exercise the powers and discharge the duties of the local government that can be delegated to committees. (Absolute majority required).

Section 5.9 - a committee is to comprise:

- (a) council members only;
- (b) council members and employees;
- (c) council members, employees and other persons;
- (d) council members and other persons;
- (e) employees and other persons;
- (f) other persons only.

Section 5.11 (2) - Provides that the tenure of a person's appointment to a committee, amongst other circumstances, will expire at the next ordinary election day (i.e. 17 October 2009).

Section 7.1A - Deals with the requirement for local governments to establish an audit committee of three or more persons to exercise the powers and duties conferred upon it by both the Act and the Local Government (Audit) Regulations 1996.

Neither the CEO or an employee can be a member of the audit committee.

Section 7.1B - Despite section 5.5, the only powers and duties that a local government may delegate to its audit committee are any of its powers and duties under Part 7 other than this power of delegation. (Absolute majority required).

Section 7.1C - Despite section 5.20, a decision of an audit committee is to be made by a simple majority.

Local Government (Audit) Regulations 1996

Regulation 16 - An audit committee:-

- (a) Is to provide guidance and assistance to the local government:-
 - (i) as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and
 - (ii) as to the development of a process to be used to select and appoint a person to be the auditor.

And;

- (b) May provide guidance and assistance to the local government as to:-
 - (i) matters to be audited;
 - (ii) the scope of audits;
 - (iii) its functions under Part 6 of the Act; and
 - (iv) the carrying out of its functions relating to other audits and other matters related to financial management.

Emergency Management Act 2005

Section 38(1) - Requires every local government to establish a local emergency management committee,

- (3) A local emergency management committee consist of -
 - (a) A chairman and other members appointed by the local government
- (4) The constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the State Emergency Management Committee (SEMC).

Section 39 - The functions of a local emergency management committee are:

- (a) To advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- (b) To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and

- (c) To carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None except in the circumstances where there is an emergency as a result of some disaster

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Absolute Majority Decisions required for recommendations 1, 2 & 3

OFFICERS RECOMMENDATION (1)

That Council establishes an audit committee comprising Councillors _____, _____, _____ and _____ subject to the following conditions:

1. The purpose of the audit committee shall be to provide guidance and assistance to the local government:
 - a) As to the carrying out of its functions in relation to audits;
 - b) As to the development of a process to be used to select and appoint a person to be the auditor.
2. The quorum for a meeting of the audit committee to be two members.
3. The audit committee will meet at least once annually and otherwise as required.
4. No powers are delegated to the audit committee – its function will be to make recommendations in accordance with the purpose of providing guidance and assistance.
5. The Chief Executive Officer and Deputy Chief Executive Officer, while not being members of the committee, will provide administrative support to the committee as required.

OFFICERS RECOMMENDATION (2)

That Council establishes a Housing Committee and that Councillors _____, _____, _____ and _____ be appointed as members of

that Housing Committee with the Chief Executive Officer and Manager Works and Services acting as support for that Committee,

1. That the Housing Committee requires a quorum of two Members to hold Meetings,
2. That the Committee will meet as required,
3. That the Committee has no delegated authority and that its role is only for the purpose of monitoring and inspecting the houses during construction and installation to ensure compliance with specifications as approved by Council and all details regarding those inspections be presented at the next ordinary Meeting of Council.

OFFICERS RECOMMENDATION (3)

That Council:

1. In accordance with the provision of section 5.8 of the Local Government Act 1995 and section 38 of the Emergency Management Act 2005, establishes a Local Emergency Management Committee (LEMC);
2. In accordance with the provisions of section 5.9 of the Local Government Act 1995, resolves that the committee is to comprise staff and other persons;
3. In accordance with the provisions of section 5.10(1)(a) of the Local Government Act 1995 resolves that the committee shall have as its members:

Core members –

- Shire President – Chairperson
- Delegate of Officer in Charge, Leonora Police – Deputy Chairperson
- Chief Bushfire Control Officer
- Shire Councillor _____
- Delegate of the Principal, Menzies Primary School
- Delegate of Menzies St John Ambulance Sub-Centre
- Delegate of Regional Manager, Department of Health (Menzies Nursing Post)

Secondary members –

- Delegate of the Regional Manager, Department of Fire and Emergency Services
- Delegate of the Regional Manager, Department of Environment
- Delegate of the Regional Manager, Department of Child Protection
- Delegate of the Regional Manager, Department of Indigenous Affairs
- Delegate of Emergency Management Australia

4. The quorum of the committee is a simple majority of appointed core members
5. The committee will meet as and when required.

COUNCIL DECISION (1)	NO: 0434
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Moved: Cr P Twigg

Seconded: Cr I Tucker

That Council establishes an audit committee comprising of Councillors G Dwyer, I Tucker, J Mazza and J Lee subject to the following conditions:

- 1. The purpose of the audit committee shall be to provide guidance and assistance to the local government:**
 - a) As to the carrying out of its functions in relation to audits;**
 - b) As to the development of a process to be used to select and appoint a person to be the auditor.**
- 2. The quorum for a meeting of the audit committee to be two members.**
- 3. The audit committee will meet at least once annually and otherwise as required.**
- 4. No powers are delegated to the audit committee – its function will be to make recommendations in accordance with the purpose of providing guidance and assistance.**
- 5. The Chief Executive Officer and Deputy Chief Executive Officer, while not being members of the committee, will provide administrative support to the committee as required.**

COUNCIL DECISION (2)	NO: 0435
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That Council establishes a Housing Committee and that Councillors G Dwyer, I Tucker, J Mazza and J Lee be appointed as members of that Housing Committee with the Chief Executive Officer and Manager Works and Services acting as support for that Committee,

- 1. That the Housing Committee requires a quorum of two Members to hold Meetings,**
- 2. That the Committee will meet as required,**
- 3. That the Committee has no delegated authority and that its role is only for the purpose of monitoring and inspecting the houses during construction and installation to ensure compliance with specifications as approved by Council and all details regarding those inspections be presented at the next ordinary Meeting of Council.**

COUNCIL DECISION (3)	NO: 0436
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That Council:

1. In accordance with the provision of section 5.8 of the Local Government Act 1995 and section 38 of the Emergency Management Act 2005, establishes a Local Emergency Management Committee (LEMC);
2. In accordance with the provisions of section 5.9 of the Local Government Act 1995, resolves that the committee is to comprise staff and other persons;
3. In accordance with the provisions of section 5.10(1)(a) of the Local Government Act 1995 resolves that the committee shall have as its members:

Core members –

- Shire President – Chairperson
- Delegate of Officer in Charge, Leonora Police – Deputy Chairperson
- Chief Bushfire Control Officer
- Shire Councillor J Lee
- Delegate of the Principal, Menzies Primary School
- Delegate of Menzies St John Ambulance Sub-Centre
- Delegate of Regional Manager, Department of Health (Menzies Nursing Post)

Secondary members –

- Delegate of the Regional Manager, Department of Fire and Emergency Services
- Delegate of the Regional Manager, Department of Environment
- Delegate of the Regional Manager, Department of Child Protection
- Delegate of the Regional Manager, Department of Indigenous Affairs
- Delegate of Emergency Management Australia

4. The quorum of the committee is a simple majority of appointed core members
5. The committee will meet as and when required.

1.38pm

CARRIED EN BLOC: ABSOLUTE MAJORITY

Reason for the change was to enable Council to discuss who would be appointed to each Committee

13. REPORTS OF COMMITTEES AND OFFICERS

13.4 MANAGEMENT AND POLICY BUSINESS

13.4.6 CHRISTMAS OFFICE CLOSURE
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SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM434
DISCLOSURE OF INTEREST:	None
DATE:	15 October 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

None

SUMMARY:

To set dates for the closure and re-opening of the Shire's administration facilities in relation to the break for Christmas 2013 and New Year 2014.

BACKGROUND:

It has been the practice of Council to close its offices each year between Christmas and New Year.

COMMENT:

It is considered that a close down from 5.00 pm on Friday 20 December 2013 until 8.00 am on Monday, 6 January 2014 is the most effective arrangement to provide Council's staff with the opportunity to travel to distant families while not jeopardising the goodwill of the community. The town crew and road crews will both be on leave though this period.

All staff will utilise public holidays and annual leave entitlements during the Christmas break.

The CEO will be in Menzies (and in the office at times) during the shut down period with the exception of a week away in Perth around the new year. The office telephone will be switched through to his mobile phone during the closure. Support will also be available through the depot staff to handle emergencies during the shut down.

Rubbish collections will be carried out as normal as will litter collection around town.

The Community Resource Centre will be open for 2 hours daily (8.00 am to 10.00 am) for postal duties during each week day with the exception of public holidays.

CONSULTATION:

Ms B Povah – DCEO

Mr R Pepper - MWS

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Extremely minor.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0437

Moved: Cr J Mazza

Seconded: Cr P Twigg

That the Administration Centre of the Shire of Menzies be closed from 5.00 pm on Friday 20 December 2013 until 8.00 am on Monday 6 January 2014.

1.32pm

CARRIED: 5/1

13. REPORTS OF COMMITTEES AND OFFICERS

13.4 MANAGEMENT AND POLICY BUSINESS

13.4.7	GOLDFIELDS ESPERANCE DEVELOPMENT COMMISSION – OBJECTIVES AND VISION FOR NORTHERN GOLDFIELDS REGION
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SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Laverton
FILE REF:	ADM118
DISCLOSURE OF INTEREST:	None
DATE:	18 October 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment 13.4.8A: Correspondence from Shire of Laverton

SUMMARY:

For Council to consider a request to support a motion of no confidence in the Goldfields Esperance Development Commission (GEDC) by the Shire of Laverton.

BACKGROUND:

An email was received from the CEO at the Shire of Laverton on 26 August 2013 with a letter enclosed (See Attachment 12.4.8A)

The letter contained an extract of Minutes from the ordinary meeting of the Laverton Shire Council held 22 August 2013 in which the Council resolved to pass a motion of no confidence in the GEDC.

The Shire of Laverton is also requested a meeting with the Shire of Menzies to discuss the matter and seek Menzies' support in their motion of no confidence.

COMMENT:

The Shire President and CEO travelled to Laverton on Wednesday 9 October 2013 for a meeting with the Laverton Shire to hear the grounds for their grievances. The meeting discussed various issues related to the role of the GEDC and what their charter actually stood for. In examining the clauses in Section 23 of the *Regional Development*

Commissions Act 1993, it would appear that Laverton do have a genuine case to be dissatisfied with the GEDC.

Of particular importance to the Shire of Menzies is whether this Shire has any grievances with the GEDC and whether Menzies feels that they have been neglected in any instances that would influence Menzies to support the Shire of Laverton's motion of no confidence in the GEDC.

While history shows that the Shire has had no issues with the GEDC in the past, the current environment does reveal that there has been little or no initiative by the GEDC to assist Menzies in preparing for the potential iron ore industry that may impact in this region should the mining interests come to fruition.

The lack of available land for both housing and a light industrial area, water and power supplies are just a few of the concerns that will have to be dealt with. Also of consideration would be an airport of some size as well as health and education related issues.

An earlier request for the GEDC to coordinate a meeting between the Shire and various government departments to discuss the needs of Menzies should these projects commence was not fruitful.

Section 23 (2) (e) of the *Regional Development Commissions Act 1993* clearly states that the object of the Commission is to "identify the infrastructure needs of the region and encourage the provision of that infrastructure in the region" and 23 (2) (f) (ii) is to "cooperate with local governments". There has been little evidence of that happening!

As a result of that lack of support by the GEDC, it has been proposed by the Shire of Menzies that a person be appointed as a Project Coordinator to commence the process of bringing the various government departments together to facilitate the development of this infrastructure. A letter has been sent to the three major mining companies to enquire whether they will be prepared to contribute a third of the cost of this person. Should they agree to sharing the costs, an approach will be made to the government to share in the program with the remaining third of the costs being met by the Shire of Menzies.

The outcomes from the meeting with the Shire of Laverton were:

1. *It was agreed that the preferred overall outcome of the no-confidence motion should see a beneficial change in the operation and culture of the GEDC that results in:*
 - a. *Confidence in the GEDC to fulfil its legislated objectives and purposes as intended for the entire region;*
 - b. *A clear understanding of how the GEDC is going to fulfil its objectives and purposes;*
 - c. *A clear understanding of the GEDC's vision for the region, with particular reference to the small remote towns in the region;*

- d. A clear understanding of how the GEDC is going to achieve its vision for the small remote towns in the region;*
 - e. A communication strategy for the GEDC that details how the GEDC is to engage with the entire region, particularly the small remote towns and is to include a process outlining how the GEDC will represent and champion the needs of the small remote towns in the region.*
 - 2. The Shire of Menzies will consider this matter (the Shire of Laverton's motion of no confidence and outcomes from this informal meeting) at its next Ordinary Meeting.*
 - 3. That if the Shire of Menzies concurs and supports the Shire of Laverton, a joint deputation be arranged to meet with the Minister of Regional Development, to air the two Shire's grievances and put forward the proposed outcomes as outlined in point 1 above, to address the local governments' grievances.*

CONSULTATION:

Mr G Dwyer – Shire President
Council and CEO – Shire of Laverton

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Regional Development Commissions Act 1993

5. Goldfields-Esperance Development Commission established

- (1) There is established by this section a body called the Goldfields-Esperance Development Commission.
- (2) The Goldfields-Esperance Development Commission is to perform its functions in respect of the region described in Part B of Schedule 1.

23. Objects and functions of a commission

- (1) The objects of a commission are to —
 - (a) maximize job creation and improve career opportunities in the region;
 - (b) develop and broaden the economic base of the region;
 - (c) identify infrastructure services to promote economic and social development within the region;
 - (d) provide information and advice to promote business development within the region;
 - (e) seek to ensure that the general standard of government services and access to those services in the region is comparable to that which applies in the metropolitan area; and

- (f) generally take steps to encourage, promote, facilitate and monitor the economic development in the region.
- (2) For the purposes of achieving those objects a commission is to —
 - (a) promote the region;
 - (b) facilitate coordination between relevant statutory bodies and State government agencies;
 - (c) cooperate with representatives of industry and commerce, employer and employee organizations, education and training institutions and other sections of the community within the region;
 - (d) identify the opportunities for investment in the region and encourage that investment;
 - (e) identify the infrastructure needs of the region, and encourage the provision of that infrastructure in the region; and
 - (f) cooperate with —
 - (i) departments of the Public Service of the State and the Commonwealth, and other agencies, instrumentalities and statutory bodies of the State and the Commonwealth; and
 - (ii) local governments,in order to promote equitable delivery of services within the region.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

May assist in developing infrastructure to assist the iron ore industry becoming established in the Menzies area.

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0438

Moved: Cr P Twigg

Seconded: Cr J Mazza

That Council agrees:

1. To support the Shire of Laverton in seeking a measurable improvement in the Goldfields Esperance Development Commission's support for the northern goldfields region through:
 - a. Confidence in the GEDC to fulfil its legislated objectives and purposes as intended for the entire region;
 - b. A clear understanding of how the GEDC is going to fulfil its objectives and purposes;

- c. A clear understanding of the GEDC's vision for the region, with particular reference to the small remote towns in the region;**
 - d. A clear understanding of how the GEDC is going to achieve its vision for the small remote towns in the region;**
 - e. A communication strategy for the GEDC that details how the GEDC is to engage with the entire region, particularly the small remote towns and is to include a process outlining how the GEDC will represent and champion the needs of the small remote towns in the region.**
- 2. That the Shire of Menzies be involved in a joint deputation with the Shire of Laverton to the Minister for Regional Development to discuss the two Shire's grievances and pursue outcomes that will address the variances that currently prevail.**

1.50pm

CARRIED: 6/0

13. REPORTS OF COMMITTEES AND OFFICERS

13.4 MANAGEMENT AND POLICY BUSINESS

Cr G Dwyer declared an impartial interest in this item to the extent that he is the President of the Kookynie Volunteers Association

13.4.8	KOOKYNIE VOLUNTEERS ASSOCIATION INC
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SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM092
DISCLOSURE OF INTEREST:	None
DATE:	15 October 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 11.1 of Ordinary Meeting of Council held 16 March 2007

ATTACHMENTS:

Attachment 13.4.9A: Minutes of Ordinary Meeting of Council, 16 March 2007

SUMMARY:

For Council to consider granting the Kookynie Volunteers Association Inc exemption from rates for Lot 80 Cumberland Street in Kookynie.

BACKGROUND:

In March 2007, the Shire of Menzies agreed to donate a block of land in Kookynie to the community free of encumbrances for the purpose of the community erecting a community building and also provided an allocation of \$10,000 in the Budget for assistance with the building. The only condition was that the community needed approval from the CEO before those funds could be drawn on.

COMMENT:

The community formed the Kookynie Volunteers Association and became an incorporated body under the *Act* in 7 February 2008.

The Shire indicated in 2007 that the land to be donated would be Lot 80 in Cumberland Street Kookynie, alongside the lot owned by the Shire and that the transfer of title would be actioned once the auction of lots to the public was completed in 2008. However, it appears that while the execution of the land transfer was actioned on 9 February 2009,

the change of ownership was not recorded in rate books hence the lack of rates notices being issued.

The KVA was instrumental in developing the site which is situated alongside a block belonging to the Shire. On the KVA's block, they have excavated a section in readiness for a septic tank and leach drain with a tourism information site, public toilets and water tank installed on the Shire block. The KVA still intends to construct a community hall on their lot but to date have not asked the Shire for any funds towards this building.

The KVA has a constitution and contained within that document is a clause which prohibits the KVA's funds being distributed to any one person or member. In the event that there is a dissolution of the KVA, all funds must be donated to another similar type organisation. This prevents any person gaining any benefits from the KVA or its assets.

There is no explanation as to why the land was not transferred on rates book to the KVA back in 2009 but it remained in the Shires name for quite some time. It was not until the rates book was examined in 2013 to determine what land the Shire owned in Kookynie that the discrepancy was discovered. As a result, rates notices for the outstanding rates as well as new rates were issued in September 2013.

The *Local Government Act 1995* gives local governments the authority to exempt certain bodies from rates due to special circumstances such as being deemed a charitable body. However, whilst the KVA is not classified as a charitable body under the Act, it does appear to fit the description of a not for profit community organisation.

As such, a local government does have the prerogative under Section 6.40 of the *Local Government Act 1995* to amend the rates on the lot

In consideration of the participation that the KVA does have in the community, it will be recommended that Council agrees to amend the existing rates and agree to exempt the Kookynie Volunteer Association Inc from being rated for their land in Kookynie on the basis that the KVA is a not for profit community organisation

CONSULTATION:

Mr N Mitchell - Consultant

Ms C McAllan - Rates

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 6.40 – Provides the local government the means by which to amend the rateability of land under its control

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Will involve the writing off of some rates and exempting the property from rates in the future.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Absolute Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0439

Moved: Cr J Lee

Seconded: Cr P Twigg

That Council agrees:

1. That in accordance with Section 6.40 of the *Local Government Act 1995*, Lot 80 Cumberland St Kookynie as owned by Kookynie Volunteer Association Inc be exempt from rating as the Kookynie Volunteer Association Inc is a not-for-profit volunteer community organisation, and that the rate record for the current financial year and previous 5 financial years be amended to reflect its 'rate exempt status'.
2. This exemption only applies while the Kookynie Volunteer Association Inc is the owner of Lot 80 Cumberland Street Kookynie.

1.57pm CEO left the room

1.58pm CEO returned to the room

1.58pm Cr Graham left the room

1.59pm Cr Graham returned to the room

1.59pm

CARRIED: ABSOLUTE MAJORITY

13. REPORTS OF COMMITTEES AND OFFICERS

13.4 MANAGEMENT AND POLICY BUSINESS

13.4.9	MENZIES NURSING POST – INCENTIVE SCHEME
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SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM012
DISCLOSURE OF INTEREST:	None
DATE:	23 October 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

None

SUMMARY:

For Council to consider an incentive package in order to attract a permanent suitably qualified practitioner to the Menzies Nursing Post

BACKGROUND:

The Menzies Nursing Post is currently unmanned since the retirement of the previous nurse Sister Janet Mazza after many years of exemplary service. Attempts by the Health Department to secure a replacement for Sister Mazza have not been fruitful. While details of the reasons for not recruiting anyone to the post are rather vague, it appears on the surface that no one wants to come to Menzies.

At present, the post is manned for a few days by a drive in drive out nurse from Kambalda every week.

COMMENT:

The State Government has responsibility for manning the Nursing Post with an employee of the Health Department as has happened for many years. However, with the demand for labour in this state reaching record levels and the demise of staff from the medical profession, it does not bode well at this time for Menzies in seeing the nursing post have a full time practitioner in attendance. It has also been stated by the Western Australian Country health Service (WACHS) that the post will not become manned again on a permanent and full time basis.

While it is not a local government responsibility for the provision of health services, it has been necessary for many local governments to pay for the services of a doctor / nurses if the community is to receive those essential services.

As the WACHS has indicated that they only intend to staff the nursing post for two to three days per week with a drive in drive out practitioner, the Shire could offer to pick up the balance of costs to have the person remain in Menzies on a full time basis. Actual costs for this arrangement are not known at this time but is expected that they could be considerable.

Council may be able to make the Menzies posting a little more attractive by offering an incentive to a practitioner to take up the full time position.

An agreement could be prepared and signed with the WACHS that the Shire of Menzies would make the following contribution to the practitioner who takes up a permanent full time role at the Menzies Nursing post:

- Year 1 - A tax free bonus to the value of \$2,000 and an air fare to the value of \$400 at the completion of twelve months continuous service.
- Year 2 - A tax free bonus to the value of \$3,000 and an air fare to the value of \$600 at the completion of two years continuous service.

All subsequent airfares and bonuses would remain at the second year level for the period that the same practitioner was at the nursing post. This is designed to attract and retain a practitioner for as long as possible. If they were to leave, the agreement would revert back to year one for the next person.

GROH has advised the WACHS that they would make a house available to them should a nurse wish to “live off site”. It is expected that the Shire would be required to relinquish a house that we currently lease from GROH for this purpose should this eventuate.

If this was the case, the Shire could reach an agreement with GROH to continue leasing the house from them in return to making the house available to the WACHS for the nurse. Council could consider making the house rent free with an allowance for utilities. This would be just another sweetener in an attempt to attract a full time nurse to the post.

Any costs associated with this incentive scheme could be identified during the Budget review process in early 2014.

If Council was to accept this agreement, liaison with the Health Department would be undertaken to ensure that Council had some right of veto if the incumbent practitioner was considered by Council to be not acting in the best interests of the Menzies community.

CONSULTATION:

Ms K Miller – WACHS

Mr G Dwyer – Shire President

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Would require some commitment from Council which could be identified during the Budget review process

STRATEGIC IMPLICATIONS:

May assist in attracting and retaining a nursing practitioner to the Menzies Nursing Post

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0440

Moved: Cr P Twigg

Seconded: Cr J Lee

That Council begins negotiations with the Western Australian Country Health Services in an attempt to attract a full time nursing practitioner to the Menzies Nursing Post by offering the following incentives:

- 1 (a) Completion of Year 1 - A tax free bonus to the value of \$2,000 and air fares to the value of \$400 at the completion of twelve months continuous service at the Menzies Nursing Post,
- 1 (b) Completion of Year 2 - A tax free bonus to the value of \$3,000 and air fares to the value of \$600 at the completion of two years continuous service at the Menzies Nursing Post,
2. Rent free accommodation in a house to be provided by the Shire,
3. An annual utilities allowance up to the value of \$3,500,

- 4. That continuous duty by the practitioner after two years be rewarded annually with the airfares and bonus level as at year two.**
- 5. That each new practitioner be required to commence at the year 1 level.**
- 6. That Council reviews this agreement after the departure of each practitioner.**
- 7. That Council authorises the Shire President and Chief Executive Officer to continue negotiations with the Western Australian Country Health Service in an effort to support the appointment of a full time nursing practitioner to the Menzies Nursing Post and provide a monthly report to Council on the results of those negotiations, and,**
- 8. That a final agreement on conditions be presented for Council approval prior to the Shire becoming a signatory to the document in partnership with the Western Australian Country Health Service.**

2.20pm

CARRIED: 6/0

14. **ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil
15. **NEW ITEM OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

COUNCIL DECISION/OFFICER'S RECOMMENDATION:	NO: 0441
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Moved: Cr I Tucker

Seconded: Cr J Lee

That Council proceeds with two items of an urgent nature.

2.21pm

CARRIED: 6/0

15.1 PROJECT COORDINATOR

SUBMISSION TO:	Ordinary Meeting of Council, 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM 435
DISCLOSURE OF INTEREST:	None
DATE:	29 October 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment 15.1A: Position Description for Project Coordinator
Attachment 15.1B: Letter to Mining Companies

SUMMARY:

For Council to consider contributing to the position of Project Coordinator to facilitate the progress of infrastructure for the imminent iron ore mining industry in Menzies.

BACKGROUND:

Council has for some time, been attempting to action the provision of infrastructure in Menzies in light of the proposed commissioning of the iron ore industry in the region.

One of the biggest handicaps to any success in this field is the continued dead end trails encountered when dealing with government bodies. The need for infrastructure such as land for housing, light industrial estate, water, power and health are just to name a few.

However, any development of this industry will be highly dependent on these facilities being available.

COMMENT:

A suggestion that perhaps Menzies should follow in the same vein as did Ravensthorpe when they were faced with the huge Ravensthorpe Nickel Operations (RNO) commencing by employing a special officer to deal with these matters has been discussed (See Attachment 14.1A). At the time the RNO was being built, Ravensthorpe Shire encountered similar issues with the supply of land, housing, water, power, etc. and the Goldfields Esperance Development Commission (GEDC) put an officer in the town to assist in developing these services through the mine owners (BHP), state and federal governments. It is believed that a considerable amount of financial assistance was forthcoming from BHP for the position at the time.

Discussions with various bodies has seen some interest in the project but as usual, not everyone wants to contribute as some see it as a state government responsibility to provide this role.

Feedback from GEDC has indicated that they do not have any funding, mining companies are of the opinion that they shouldn't have to contribute and it leaves the Shire with little or no option but to fund the position themselves.

It is not practical for the Shire to carry the full cost of this position, nor should it be their responsibility to coordinate the provision of state government infrastructure. However, if the Shire does not drive this project, we will be faced with the iron ore production being ready for commissioning with no other facilities being available to support the industry.

The Shire President and CEO have been meeting with representatives from the Yilgarn Iron Producers Association (YIPA) seeking their assistance in this matter. As a consequence of these meetings, a letter has been sent to the three major iron ore companies in this regions seeking their commitment to the Project Coordinator's role. All three companies have agreed to the role, although some with provisions (See Attachment 14.1B).

If Council is agreeable to funding a third of the cost of this role, a letter will be sent to Ms Wendy Duncan, Member for Kalgoorlie, requesting her assistance in driving this project within the state government for funding for a third of the cost. Early indications are that if the mining companies are all on board, we have a fairly good chance of success with that request.

It is quite evident that the state government will not provide the full costs of this position and without the necessary infrastructure being in place to meet the demand of the

industry, many supportive companies may well base their operations either out at the mine sites or in Kalgoorlie. This would have a disastrous effect for the future development of Menzies

CONSULTATION:

Members of YIPA

Ms W Duncan MP – Member for Kalgoorlie

GEDC Staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Some impact will be felt but can be catered for within Budget parameters

STRATEGIC IMPLICATIONS:

Will assist Menzies in being ready for the mining industry to commence operations

VOTING REQUIREMENTS:

Absolute Majority Decision required

OFFICER'S RECOMMENDATION:

That Council agrees to fund the cost of a Project Coordinator's role, conditional upon:

1. The position description and salary package for the position of Project Coordinator being endorsed,
2. Two thirds of the cost of the project Coordinator's role to be provided between the mining companies and the state government
3. The term of engagement for the Project Coordinator being for a period of two years,
4. The position of Project Coordinator being reviewed after eighteen months to determine whether the position should be extended beyond two years, and,
5. The Shire of Menzies playing a key role in the management of the Project Coordinator.

COUNCIL DECISION:

NO: 0442

Moved: Cr P Twigg

Seconded: Cr J Mazza

That Council agrees to fund the cost of a Project Coordinator's role, conditional upon:

- 1. The position description and salary package for the position of Project Coordinator being endorsed,**
- 2. Two thirds of the cost of the project Coordinator's role to be provided between the mining companies and the state government**
- 3. The term of engagement for the Project Coordinator being for a period of two years,**
- 4. The position of Project Coordinator being reviewed after eighteen months to determine whether the position should be extended beyond two years,**
- 5. The Shire of Menzies playing a key role in the management of the Project Coordinator.**
- 6. That the final agreement be approved by Council**

2.53pm

CARRIED: 6/0

Reason for the change was to have Council approve the final agreement

15. NEW ITEM OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

15.2 CORRECTION TO 2013-2014 BUDGET ADOPTED 29 AUGUST 2013

SUBMISSION TO:	Ordinary Meeting of Council 31 October 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM043
DISCLOSURE OF INTEREST:	The author has no interest in this item
DATE:	29 October 2013
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	29 August 2013

ATTACHMENTS:

None

SUMMARY:

The purpose of this agenda item is to correct balances in the Plant Reserve and the Building Reserve on page 27 of the 2013-2014 Budget adopted 29 August 2013.

BACKGROUND:

When reviewing the balances in the Reserve Accounts, a transposition error was noted in the balances in the Plant Reserve and Building Reserve accounts. The budget incorrectly shows the balance in the Plant Reserve as \$248,746 and the balance in the Building Reserve as \$380,288. The correct balances should be:

7. RESERVES	2013/14 Budget	2012/13 Actual	2012/13 Budget
(b) Plant Reserve	\$	\$	\$
Opening Balance	361,429	341,499	341,500
Amount Set Aside/Trans to	113,554	19,930	13,660
Amount Used/Trans from	<u>(368,000)</u>	<u>0</u>	<u>0</u>
	<u>106,983</u>	<u>361,429</u>	<u>355,160</u>
(b) Building Reserve			
Opening balance	503,192	475,445	475,444
Amount Set Aside/Trans to	18,860	27,747	19,018
Amount Used/Trans from	<u>0</u>	<u>0</u>	<u>0</u>
	<u>522,052</u>	<u>503,192</u>	<u>494,462</u>

COMMENT:

Both the incorrect and corrected balances total \$629,035, resulting in no monetary change in the budget; this is a correction in allocation to two reserve accounts.

CONSULTATION:

Consultation was held with the CEO and the error confirmed with Mandy Wynne at UHY Haines Norton.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Division 2 — Annual budget

6.2. Local government to prepare annual budget

- (1) *During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

6.11. Reserve accounts

- (1) *Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

There are no cash implications from this correction.

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Absolute Majority decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

NO: 0443

Moved: Cr P Twigg

Seconded: Cr J Lee

That Council adopts the corrected balances in the Plant Reserve and the Building Reserve in the 2013-2014 Budget so that the appropriate Reserve accounts now read:

6. RESERVES	2013/14 Budget	2012/13 Actual	2012/13 Budget
(b) Plant Reserve	\$	\$	\$
Opening Balance	361,429	341,499	341,500
Amount Set Aside/Trans to	113,554	19,930	13,660

Amount Used/Trans from	<u>(368,000)</u>	<u>0</u>	<u>0</u>
	<u>106,983</u>	<u>361,429</u>	<u>355,160</u>
(b) Building Reserve			
Opening balance	503,192	475,445	475,444
Amount Set Aside/Trans to	18,860	27,747	19,018
Amount Used/Trans from	<u>0</u>	<u>0</u>	<u>0</u>
	<u>522,052</u>	<u>503,192</u>	<u>494,462</u>

2.55pm

CARRIED: ABSOLUTE MAJORITY

16. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

Nil

17. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 28 November 2013 at Shire of Menzies Council Chambers commencing at 10.00am

18. CLOSURE OF MEETING

The President closed the meeting at 2.57pm

19. CERTIFICATION BY CHAIRMAN

I, _____ hereby certify that the Minutes of the Ordinary Meeting of Council held 31 October 2013 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 28 November 2013.

Signed _____ Dated: _____ 2013