



SHIRE OF MENZIES

MINUTES

**OF THE
ORDINARY MEETING OF COUNCIL
HELD**

Thursday 26 June, 2014

Shire of Menzies Council Chambers

Commencing at 10.00am

**SHIRE OF MENZIES
NOTICE OF ORDINARY COUNCIL MEETING**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on 26 June 2014 at the Shire of Menzies commencing at 10.00am.


NP Crawford
Chief Executive Officer

16/6/2014
Date

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

**FINANCIAL INTEREST
(EFFECTIVE 1 JULY 1996)**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the CEO before the meeting: or
- b) At the meeting immediately before the matter is discussed

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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AGENDA FOR ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Shire President, Cr Greg Dwyer, declared the meeting open at 10:02am, welcomed the attendees, visitors and guests and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Nil

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:

Cr G Dwyer	President
Cr P Twigg	Deputy President
Cr I R Tucker	Councillor
Cr J Mazza	Councillor
Cr J Lee	Councillor

Staff:

P Crawford	CEO
B Povah	Deputy CEO
R Pepper	MWS
D Hadden	EHO/Building Surveyor
L Downie	Minutes

Observers:

Nil

3.2 APOLOGIES

Councillors:

Cr C Bennell	Councillor
Cr J Graham	Councillor

Staff:

Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. DECLARATIONS OF INTEREST

Peter Crawford, Chief Executive Officer, Shire of Menzies declared a financial interest in Item 12.5.4 CEO Annual Performance Review for Year Ended 30 June 2014

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 29 MAY 2014

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION:

No: 0537

Moved: Cr Mazza

Seconded: Cr Lee

That the Minutes of the Ordinary Meeting of Council held on 29 May 2014 be confirmed as a true and accurate record.

10:06am

CARRIED 5/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

11.1 PRESIDENT'S REPORT

Thursday 12th June With the CEO, DCEO and Cr Lee attended an applicant interview for the DCEO position via Skype.

Friday 13th June With the DCEO attended GVROC Board Meeting.

Monday 16th June With the CEO, DCEO and Cr Lee attended an applicant in person interview for the DCEO position.

Tuesday 17th June With the CEO, met with Duncan Jack to receive the final Menzies Townsite Expansion Scoping Study.

Thursday 19th June Attended a Special Meeting to assess the CEO's recommendation of an applicant to fill the role of DCEO, followed by a budget workshop.

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION:

No: 0538

Moved: Cr Tucker

Seconded: Cr Twigg

That the President's Report as verbally outlined, be received and included in the Minutes of the meeting.

10:14am

CARRIED 5/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS


Dave Hadden, EHO/Building Survey, Shire of Menzies advised that an application had been received to relocate a shed to an unserviced block of land in Webb Street, Menzies.

Dave Hadden left the meeting at 10:31am

Peter Crawford left the meeting at 10:33am and returned at 10:34am

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORT – MAY 2014

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	12 June 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 31 May 2014.

COMMENT:

A Compilation Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

CONSULTATION: N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

COUNCIL DECISION:

No: 0539

Moved: Cr Mazza

Seconded: Cr Lee

That:

- 1. Council acknowledge receipt of the Statement of Financial Activity and associated reports for the period to 31 May 2014; and**
- 2. An amount of \$10,000 or +/- 10% be the value used to report any variances between budget and actual line items in the monthly financial statements for the 2013/14 financial year.**

10:39am

CARRIED 5/0



The Chief Executive Officer
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COMPILATION REPORT TO THE SHIRE OF MENZIES

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Menzies, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 31 May 2014. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF MENZIES

The Shire of Menzies are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Menzies we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Menzies provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Menzies. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

UHY Haines Norton (WA) Pty Ltd

UHY Haines Norton (WA) Pty Ltd
Chartered Accountants

Paul Breman
Director

9 June 2014

SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT

For the Period Ended 31st May 2014

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st May 2014

	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		3,400	3,116	5,104	1,988	38.95%	
General Purpose Funding		1,532,986	1,518,383	1,420,781	(97,602)	(6.87%)	
Law, Order and Public Safety		3,200	3,100	7,939	4,839	60.95%	
Health		500	459	393	(66)	(16.79%)	
Housing		59,600	54,634	55,835	1,201	2.15%	
Community Amenities		95,980	95,481	87,352	(8,129)	(9.31%)	
Recreation and Culture		40,000	39,134	39,491	357	0.90%	
Transport		693,269	693,269	542,236	(151,033)	(27.85%)	▼
Economic Services		137,300	130,027	137,097	7,070	5.16%	
Other Property and Services		95,056	91,495	89,314	(2,181)	(2.44%)	
Total (Ex. Rates)		2,661,291	2,629,098	2,385,542	(243,556)		
Operating Expense							
Governance		(428,732)	(393,755)	(323,896)	69,859	21.57%	▲
General Purpose Funding		(231,254)	(209,775)	(160,839)	48,936	30.43%	▲
Law, Order and Public Safety		(84,299)	(77,277)	(86,204)	(8,927)	(10.36%)	
Health		(30,019)	(27,518)	(26,566)	952	3.58%	
Education and Welfare		(15,000)	(13,750)	0	13,750	100.00%	▲
Housing		(42,850)	(41,622)	(23,333)	18,289	78.38%	▲
Community Amenities		(191,582)	(175,617)	(113,453)	62,164	54.79%	▲
Recreation and Culture		(407,980)	(374,563)	(330,035)	44,528	13.49%	▲
Transport		(2,921,383)	(2,681,683)	(2,438,074)	243,609	9.99%	
Economic Services		(1,160,584)	(1,064,570)	(982,601)	81,969	8.34%	
Other Property and Services		(4,000)	(17,167)	(86,758)	(69,591)	(80.21%)	▼
Total		(5,517,683)	(5,077,297)	(4,571,759)	505,538		
Funding Balance Adjustment							
Add back Depreciation		1,880,945	1,724,201	1,471,177	(253,024)	(17.20%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(7,306)	(7,306)	19,189	26,495	138.07%	▲
Adjust Provisions and Accruals		0	0	0	0		
Adjust on Previous P & E Revaluation		0	0	9,902	9,902	100.00%	
Net Operating (Ex. Rates)		(982,753)	(731,304)	(685,949)	35,453		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,581,219	1,581,219	1,559,036	(22,183)	(1.42%)	
Proceeds from Disposal of Assets	8	184,000	184,000	130,909	(53,091)	(40.56%)	▼
Transfer from Reserves	7	1,606,741	0	0	0		
Total		3,371,960	1,765,219	1,689,945	(75,274)		
Capital Expenses							
Land and Buildings	8	(804,500)	(804,500)	(719,558)	84,942	11.80%	▲
Plant and Equipment	8	(610,121)	(610,121)	(595,146)	14,975	2.52%	
Furniture and Equipment	8	(25,150)	(25,150)	(8,035)	17,115	213.01%	▲
Infrastructure Assets - Roads	8	(3,922,793)	(3,595,808)	(2,087,040)	1,508,768	72.29%	▲
Infrastructure Assets - Other	8	(75,000)	(75,000)	(72,500)	2,500	3.45%	
Loan Principal	10	(30,000)	(30,000)	(32,141)	(2,141)	(6.66%)	
Transfer to Reserves	7	(1,532,916)	(17,625)	(17,625)	0	0.00%	
Total		(7,000,480)	(5,158,204)	(3,532,045)	1,626,159		
Net Capital		(3,628,520)	(3,392,985)	(1,842,100)	1,550,885		
Total Net Operating + Capital		(4,611,273)	(4,124,289)	(2,528,049)	1,586,338		
Opening Funding Surplus(Deficit)	3	2,353,584	2,353,584	2,353,584	0	0.00%	
Rate Revenue	9	2,257,689	2,257,689	2,395,119	137,430	5.74%	
Closing Funding Surplus(Deficit)	3	0	486,984	2,220,654	1,723,768		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. ▲ ▼

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local TABLE OF CONTENTS

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

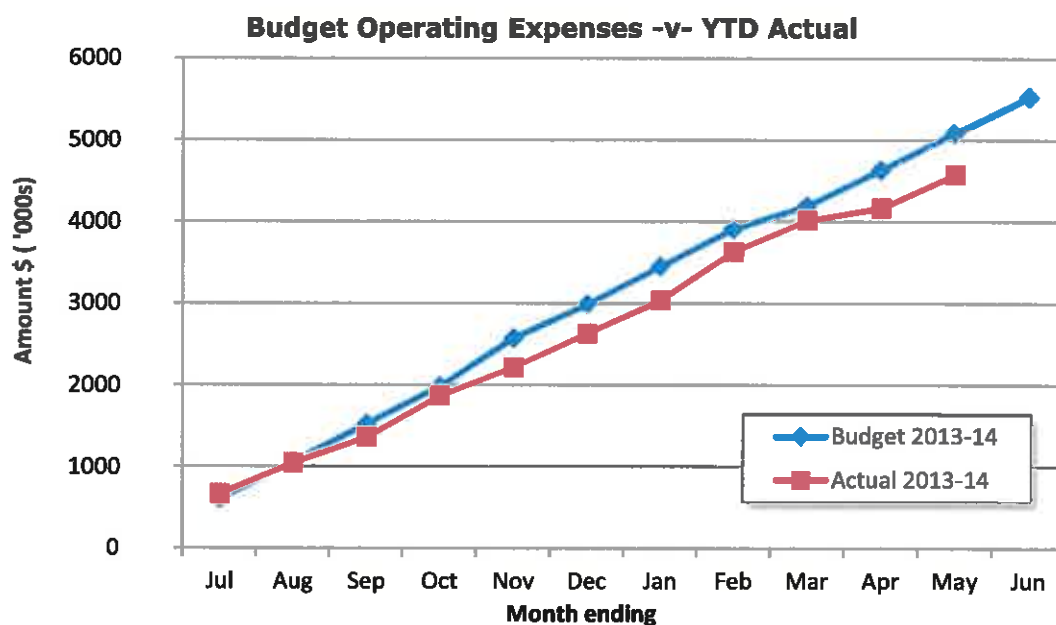
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

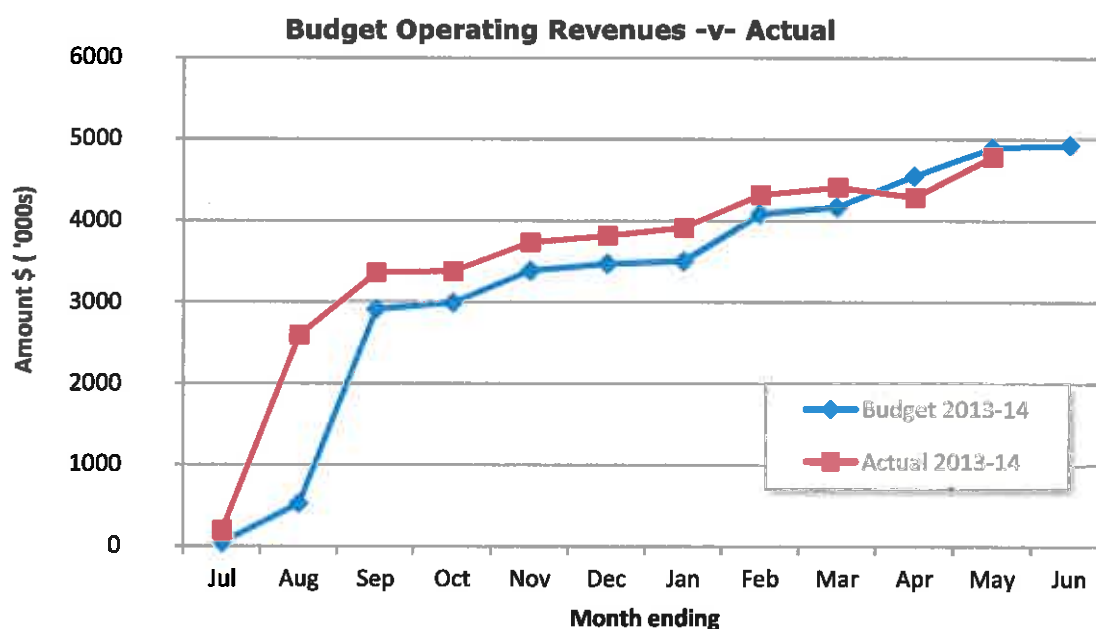
Private works operations, plant repairs and operations costs.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



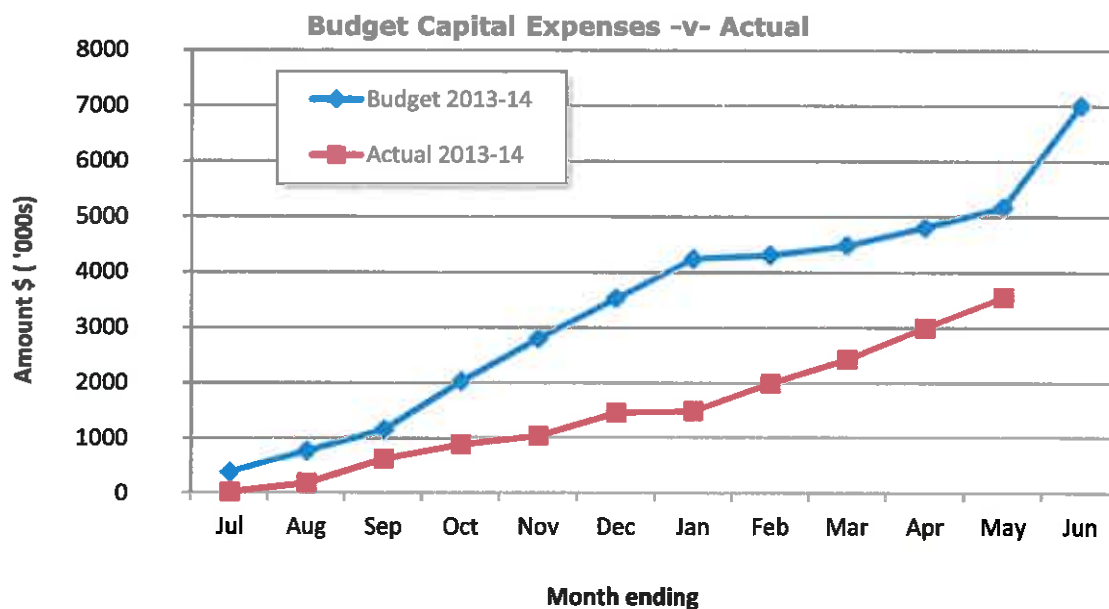
Comments/Notes - Operating Expenses



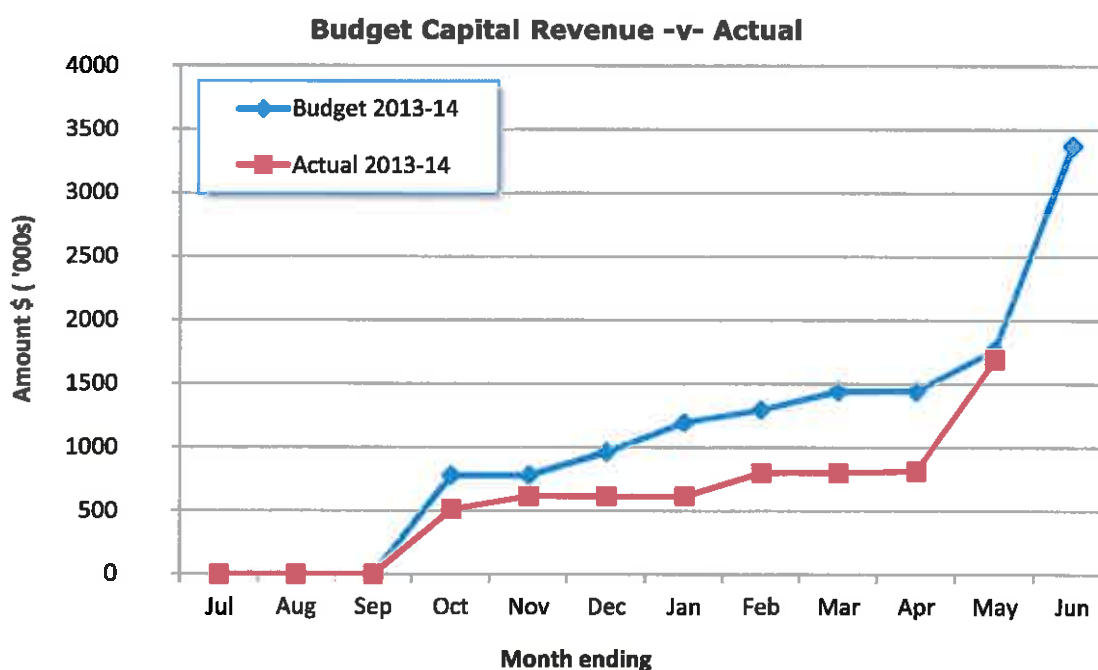
Comments/Notes - Operating Revenues

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

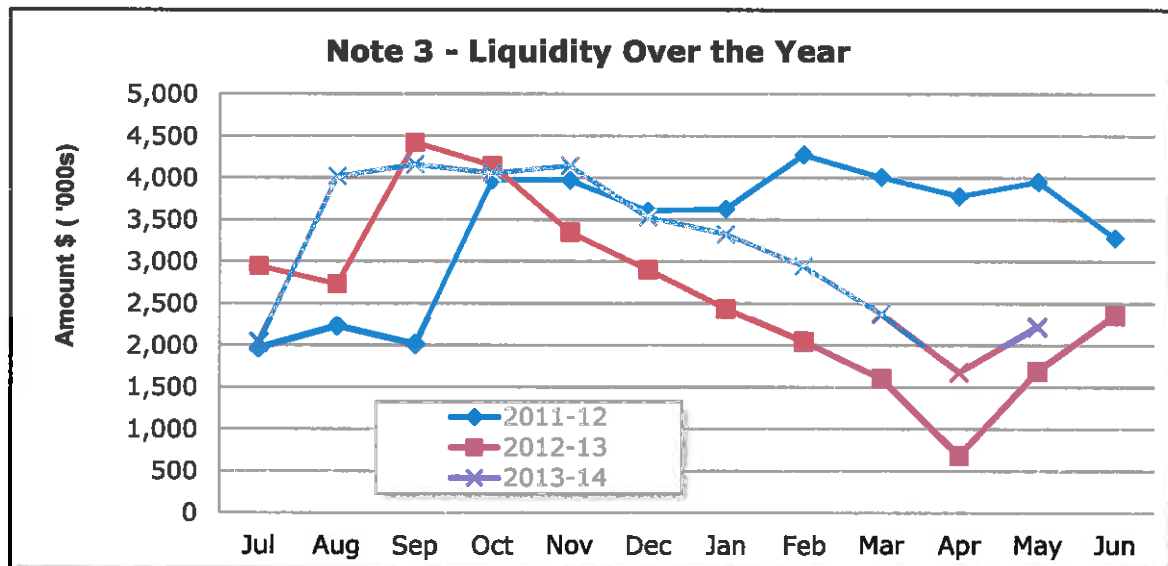


Comments/Notes - Capital Revenues

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 3: NET CURRENT FUNDING POSTION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31st May 2014	30th June 2013	YTD 31st May 2013
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,077,664	2,518,864	1,678,485
Cash Restricted	4	2,548,597	2,530,972	2,590,633
Receivables - Rates	6	552,349	770,454	563,471
Receivables -Other	6	274,007	273,467	285,077
Provision for Doubtful Debts		(581,962)	(581,962)	(581,962)
Inventories		2,316	10,636	17,528
		4,872,971	5,522,431	4,553,232
Less: Current Liabilities				
Payables		(103,720)	(637,873)	(273,306)
Provisions		(92,700)	(92,700)	(60,744)
		(196,420)	(730,573)	(334,050)
Less: Cash Reserves	7	(2,548,597)	(2,530,974)	(2,590,633)
Add: Cash Backed Leave Provisions		92,700	92,700	60,744
Net Current Funding Position		2,220,654	2,353,584	1,689,293



Comments - Net Current Funding Position

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 4: CASH AND INVESTMENTS

Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits						
Municipal Account	598,796			598,796	NAB	Cheque Acc.
Cash Maximiser Account	977,464			977,464	NAB	
Trust			5,600	5,600	NAB	Cheque Acc.
Cash On Hand	1,404			1,404	N/A	On Hand
(b) Term Deposits						
Municipal Investment	500,000			500,000	NAB	Various
Reserves		2,548,597		2,548,597	NAB	Various
(c) Other Investments						
N/A				0		
Total	2,077,664	2,548,597	5,600	4,631,861		

Comments/Notes - Investments

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Surplus/(Deficit) on Budget Adoption					(101,422)	(101,422)
	Plant Reserve - amend error to opening balance		Non Cash Item			(141,763)	(243,185)
	Building Reserve - amend error to opening balance		Non Cash Item		141,763		(101,422)
11002	Building Reserve - Increase Transfer from	471	Capital Revenue	438,741			337,319
TABLE OF C	Capital Grant Fire Truck	510	Capital Revenue	184,621			521,940
I091020	Staff Housing Grants	510	Capital Revenue			(438,000)	83,940
I111015	CLGF Grant Toilets Hall	510	Capital Revenue			(160,000)	(76,060)
I113010	Grant Menzies Water Park	510	Capital Revenue			(120,000)	(196,060)
I114015	SBS TV Digital Service Subsidy	510	Operating Revenue		21,465		(174,595)
I115027	Post Office Sales	510	Operating Revenue			(7,000)	(181,595)
I116010	CLGF Grant - Old Post Office	510	Capital Revenue			(150,000)	(331,595)
I116020	Lotterywest Grant Old PO	510	Capital Revenue	8,135			(323,460)
I142020	Admin Insurance Reimbursements	510	Operating Revenue	10,250			(313,210)
I142040	Admin Reimbursements General	510	Operating Revenue	4,000			(309,210)
E031010	Rates Written Off	510	Operating Expenses	50,000			(259,210)
E031800	Rates Admin Allocated	510	Operating Expenses			(4,400)	(263,610)
E041038	Members Conference Expenses	510	Operating Expenses	6,000			(257,610)
E041040	Travel Allowance	510	Operating Expenses			(9,000)	(266,610)
E041045	Election Expenses	510	Operating Expenses	6,000			(260,610)
E041800	Admin Allocated	510	Operating Expenses			(3,740)	(264,350)
E042026	Advertising	510	Operating Expenses			(5,000)	(269,350)
E042028	Refreshments	510	Operating Expenses	8,000			(261,350)
E051298	Admin Allocated	510	Operating Expenses			(440)	(261,790)
E052030	Ranger Expenses	510	Operating Expenses	10,000			(251,790)
E052800	Admin Allocated	510	Operating Expenses			(330)	(252,120)
E072010	EHO Contract	510	Operating Expenses	11,000			(241,120)
E072800	Admin Allocated	510	Operating Expenses			(330)	(241,450)
E091800	Admin Allocated	510	Operating Expenses			(1,100)	(242,550)
E101010	Domestic Refuse Expenses	510	Operating Expenses	12,371			(230,179)
E102020	Litter Control	510	Operating Expenses	30,240			(199,939)
E107030	Other Community Amenities	510	Operating Expenses	10,000			(189,939)
E107031	Public Toilets Kookynie	510	Operating Expenses	5,000			(184,939)
E113040	Parks and Gardens	510	Operating Expenses			(40,649)	(225,588)
E113070	Water Park Operations	510	Operating Expenses	17,200			(208,388)
E113800	Admin Allocated	510	Operating Expenses			(1,760)	(210,148)
E115800	Admin Allocated	510	Operating Expenses			(220)	(210,368)
E116010	Heritage Consultants	510	Operating Expenses	10,000			(200,368)
E116025	Cemetery Maintenance	510	Operating Expenses			(5,000)	(205,368)
E121010	Road Maintenance	510	Operating Expenses			(121,652)	(327,020)
E121030	Footpaths and Kerbing Maintenance	510	Operating Expenses	83,273			(243,747)
E121031	Street Trees and Watering	510	Operating Expenses	28,550			(215,197)
E121800	Admin Allocated	510	Operating Expenses			(12,100)	(227,297)
E125010	Menzies Airstrip Maintenance	510	Operating Expenses	10,356			(216,941)
E125011	Kookynie Airstrip Maintenance	510	Operating Expenses	2,000			(214,941)
E131010	Pest Control	510	Operating Expenses	4,250			(210,691)
E132014	Community Dev Manager	510	Operating Expenses	37,500			(173,191)
E132015	CRC Salaries	510	Operating Expenses	31,850			(141,341)
E132019	CRC Insurance	510	Operating Expenses			(5,493)	(146,834)
E132022	CRC Postage and Freight	510	Operating Expenses			(1,250)	(148,084)
E132028	CRC Purchase Goods for Resale	510	Operating Expenses			(2,500)	(150,584)
E132029	CRC Marketing and Promotion	510	Operating Expenses	52,500			(98,084)
E132041	Tourism and Area Promotion	510	Operating Expenses			(37,000)	(135,084)
E132043	Enterprise Development Expense	510	Operating Expenses	12,500			(122,584)
E132045	Holiday Programs	510	Operating Expenses	16,000			(106,584)
E145046	Tourism Advertising	510	Operating Expenses			(1,000)	(107,584)
E132050	Community Events	510	Operating Expenses	48,084			(59,500)
E132055	Railway Station Maintenance	510	Operating Expenses			(23,500)	(83,000)
E132080	Goongarrie Cottage Maintenance	510	Operating Expenses			(5,000)	(88,000)
E132082	Lake Ballard Maintenance	510	Operating Expenses	13,593			(74,407)
E132085	Niagara Dam Maintenance	510	Operating Expenses			(3,370)	(77,777)
E132090	Menzies Awareness Day	510	Operating Expenses	4,000			(73,777)
E132099	Tourism Goldfields Network Expenses	510	Operating Expenses			(4,997)	(78,774)
E132800	Admin Allocated	510	Operating Expenses			(3,740)	(82,514)
E133010	Building Surveyor Costs	510	Operating Expenses	6,500			(76,014)
E133800	Admin Allocated	510	Operating Expenses			(1,100)	(77,114)
E134010	Tjuntjuntjarra Sculpture	510	Operating Expenses	6,000			(71,114)
E134023	Tjuntjuntjarra Consultants	510	Operating Expenses	5,000			(66,114)
E134024	Tjuntjuntjarra Holiday Program	510	Operating Expenses	12,500			(53,614)
E134800	Admin Allocated	510	Operating Expenses			(2,200)	(55,814)
E142203	Printing and Stationery	510	Operating Expenses			(6,000)	(61,814)
E142304	Admin Allowances	510	Operating Expenses			(6,500)	(68,314)
E142403	Professional Development	510	Operating Expenses			(1,500)	(69,814)
E142600	Audit Fees	510	Operating Expenses			(8,000)	(77,814)
E142602	Membership Fees	510	Operating Expenses		3,000		(74,814)
E142605	Accounting Services	510	Operating Expenses			(10,000)	(84,814)
E142610	Phone/Mobile	510	Operating Expenses			(8,000)	(92,814)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 5: BUDGET AMENDMENTS (Continued)

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non-Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E142611	Internet	510	Operating Expenses			(12,500)	(105,314)
E142615	Occ. Health & Safety Insurance	510	Operating Expenses			(25,000)	(130,314)
E142617	Upgrade Shire Websites	510	Operating Expenses		12,500		(117,814)
E142700	Plant & Equipment - Non Capital	510	Operating Expenses		9,000		(108,814)
E142701	Furniture & Equipment - Non-Capital	510	Operating Expenses		9,000		(99,814)
E142800	Less Admin Allocated	510	Operating Expenses		44,000		(55,814)
E143010	Supervision Wages	510	Operating Expenses		28,814		(27,000)
E143024	Training Expenses	510	Operating Expenses			(1,000)	(28,000)
E143400	Depot Maintenance	510	Operating Expenses		10,638		(17,362)
E143800	Admin Allocated	510	Operating Expenses			(9,900)	(27,262)
E143900	Less PWOH Allocated	510	Operating Expenses			(28,552)	(55,814)
E144201	Fuels & Oils	510	Operating Expenses		50,000		(5,814)
E144202	Tyres & Tubes	510	Operating Expenses		100,000		94,186
E144800	Admin Allocated	510	Operating Expenses			(2,640)	91,546
E144300	Less Plant Costs Allocated	510	Operating Expenses			(147,360)	(55,814)
	Houses x 4	510	Capital Expenses		675,000		619,186
	Garage 40 Mercer St	510	Capital Expenses		4,500		623,686
	Public Toilets Menzies Hall	510	Capital Expenses		160,000		783,686
	Floor Coverings for Hall	510	Capital Expenses		150,000		933,686
	Comm Dev Vehicle	510	Capital Expenses		24,000		957,686
	Grader	510	Capital Expenses		25,000		982,686
	Workshop Hoist	510	Capital Expenses			(3,500)	979,186
	Utility 1	510	Capital Expenses		40,000		1,019,186
	Utility 2	510	Capital Expenses		5,500		1,024,686
	DCEO Vehicle	510	Capital Expenses		5,000		1,029,686
	2010 Isuzu Fire Truck	510	Capital Expenses			(184,621)	845,065
	Chambers Table and Sideboard	510	Capital Expenses		11,000		856,065
	Fridge and Dishwasher	510	Capital Expenses		750		856,815
	Defibulator	510	Capital Expenses		600		857,415
	Computer Equipment	510	Capital Expenses		2,000		859,415
	Upgrade Security Locks	510	Capital Expenses		3,500		862,915
	War Memorial Park Development	510	Capital Expenses		50,000		912,915
	Water Park - Menzies	510	Capital Expenses		375,000		1,287,915
	Transfer to Plant Reserve	510	Capital Expenses			(400,000)	887,915
	Transfer to Building Reserve	510	Capital Expenses			(600,000)	287,915
	Transfer to TV Reserve	510	Capital Expenses			(5,000)	282,915
	Transfer to Road Reserve	510	Capital Expenses			(25,000)	257,915
	Transfer to Main Street Reserve	510	Capital Expenses			(3,500)	254,415
	Transfer to Staff Amenities Reserve	510	Capital Expenses			(47,375)	207,040
	Transfer to Caravan Park Reserve	510	Capital Expenses			(85,000)	122,040
	Transfer to Rates Claims Reserve	510	Capital Expenses			(5,000)	117,040
	Transfer to Bitumen Road Reserve	510	Capital Expenses			(50,000)	67,040
	Transfer to Niagara Dam Reserve	510	Capital Expenses			(17,040)	50,000
	Transfer to Water Park Reserve	510	Capital Expenses			(50,000)	0
							0
Closing Funding Surplus (Deficit)				0	3,158,044	(3,158,044)	0

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

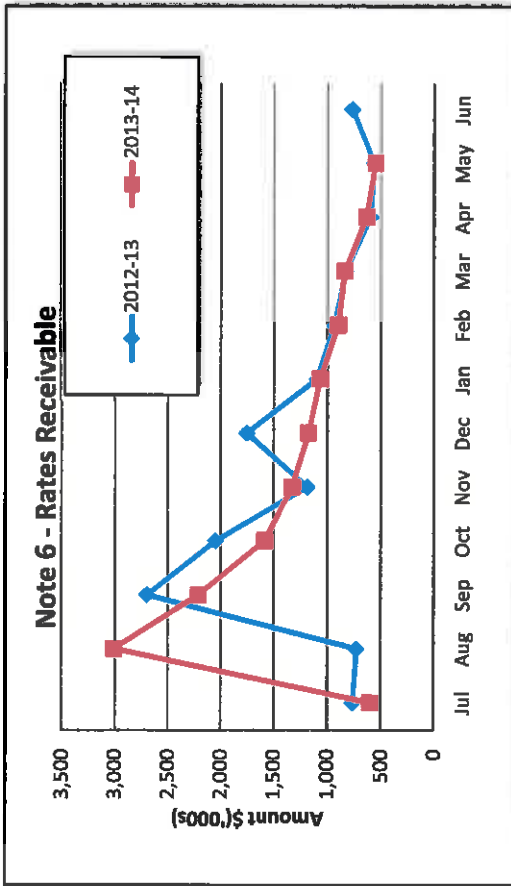
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable

YTD 31st May 2014	YTD 30th June 2013
\$ 770,454	\$ 816,782
2,353,415	2,522,339
(2,571,520)	(2,568,667)
552,349	770,454
82.32%	76.93%



Comments/Notes - Receivables Rates

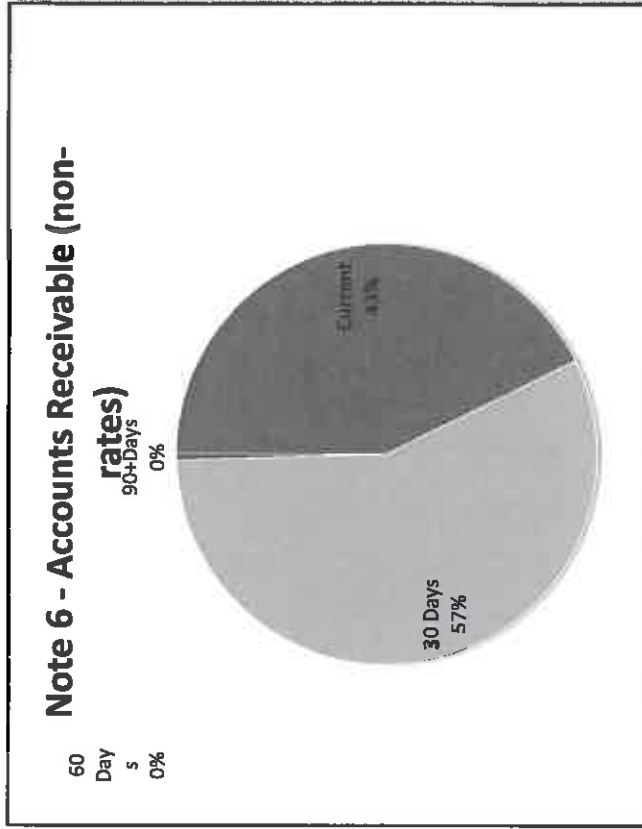
Receivables - General

Receivables - General

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+Days
\$	\$	\$	\$	\$
116,843	155,899	0	1,265	
274,007				



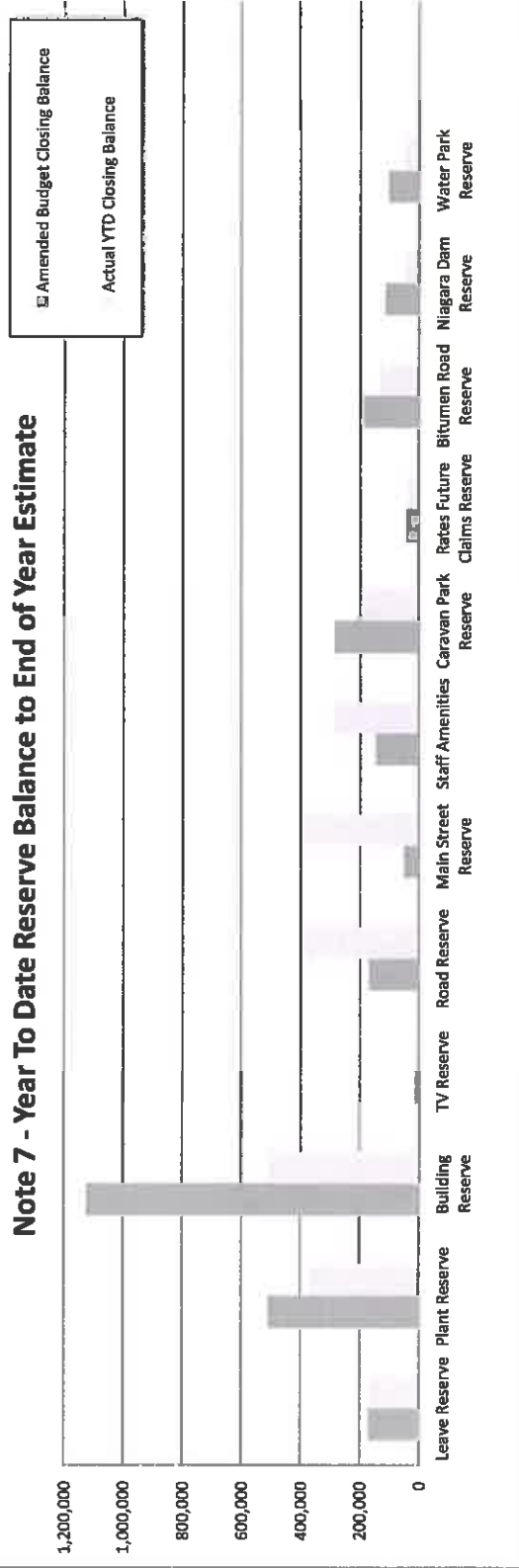
Comments/Notes - Receivables General

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 7: Cash Backed Reserve.

2013-14										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 163,214	\$ 0	\$ 1,137	\$ 6,121	\$ 0	\$ 0	\$ 0		\$ 169,335	\$ 164,351
Plant Reserve	361,429	0	2,517	513,554	0	(368,000)	0		506,983	363,946
Building Reserve	503,192	0	3,504	618,860	0	(438,741)	0		1,122,052	506,696
TV Reserve	8,688	0	60	5,326	0	0	0		14,014	8,748
Road Reserve	376,946	0	2,625	39,135	0	(250,000)	0		166,081	379,571
Main Street Reserve	381,980	0	2,660	17,824	0	(350,000)	0		49,804	384,640
Staff Amenities	285,167	0	1,986	58,069	0	(200,000)	0		143,236	287,153
Caravan Park Reserve	189,568	0	1,320	92,208	0	0	0		281,776	190,888
Rates Future Claims Reserve	34,619	0	241	6,298	0	0	0		40,917	34,860
Bitumen Road Reserve	131,527	0	916	54,932	0	0	0		186,459	132,443
Niagara Dam Reserve	44,642	0	311	68,714	0	0	0		113,356	44,953
Water Park Reserve	50,000	0	348	51,875	0	0	0		101,875	50,348
	2,530,972	0	17,625	1,532,916	0	(1,606,741)	0		2,895,888	2,548,597

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Budget YTD 31st May 2014		
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
5,000	(390)	11,818	7,208	Plant and Equipment	7,606	7,208	(398)
			0	Ford Territory	15,000	0	(15,000)
			0	Hino Dutro	20,000	0	(20,000)
8,000	(1,249)	14,546	7,795	3 Axle Dolly	8,000	7,795	(205)
			0	Utility	1,700	0	(1,700)
25,000	0	0	(25,000)	DFES Fire Truck	0	(25,000)	(25,000)
120,000	(6,263)	104,545	(9,192)	Caterpillar Grader	(45,000)	(9,192)	35,808
158,000	(7,902)	130,909	(19,189)		7,306	(19,189)	(26,495)

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Amended Budget YTD 31st May 2014		
		Amended Budget	Actual	Variance
	Land and Buildings	804,500	719,558	(84,942)
	Plant and Equipment	610,121	595,146	(14,975)
	Furniture and Equipment	25,150	8,035	(17,115)
	Infrastructure - Roads	3,922,793	2,087,040	(1,835,753)
	Infrastructure - Other	75,000	72,500	(2,500)
	Capital Totals	5,437,564	3,482,279	(1,955,285)

Comments - Capital Acquisitions

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Buildings	Amended Budget		
		YTD 31st May 2014		
		Amended Budget	Actual	Variance
	Land	\$ 20,000	\$ 20,000	\$ 0
	Houses x 4	675,000	602,017	(72,983)
	Garage 40 Mercer Street	15,500	15,328	(172)
	Public Toilets - Menzies	75,000	59,700	(15,300)
	Public Toilets - Menzies Hall	0	0	0
	Floor Coverings for Hall	4,000	0	(4,000)
	Upgrade Old Post Office	0	7,375	7,375
	Upgrade Kitchen - Admin Building	15,000	15,138	138
	Capital Totals	804,500	719,558	(84,942)

Comments	Plant & Equipment	Amended Budget		
		YTD 31st May 2014		
		Amended Budget	Actual	Variance (Under)Over
	Comm Dev Vehicle	\$ 0	\$ 0	\$ 0
	Grader	335,000	334,144	(856)
	Workshop Hoist	12,500	0	(12,500)
	Utility 1 - Motor Vehicle	0	0	0
	Utility 2- Motor Vehicle	43,000	42,052	(948)
	DCEO Vehicle	35,000	34,329	(671)
	DFES Fire Truck	184,621	184,621	0
	Capital Totals	610,121	595,146	(14,975)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Amended Budget YTD 31st May 2014		
		Amended Budget	Actual	Variance (Under)Over
	Chambers - Table & Sideboard	\$ 4,000	\$ 0	\$ (4,000)
	Fridge & Dishwasher	2,250	0	(2,250)
	Defibulator	2,400	0	(2,400)
	Computer Equipment CRC	8,000	8,035	35
	Upgrade Security Locks	8,500	0	(8,500)
	Capital Totals	25,150	8,035	(17,115)

Comments	Roads	Amended Budget YTD 31st May 2014		
		Amended Budget	Actual	Variance (Under)Over
	CR14401-Menzies Northwest - improve alignments and seal	\$ 220,710	\$ 0	\$ (220,710)
	CR14402-Menzies Northwest - instal culverts & drainage	350,000	346,263	(3,737)
	CR14403-Menzies Northwest - upgrade seal	1,000,000	777,337	(222,663)
	CR14404-Menzies Northwest - improve alignments and seal	129,250	0	(129,250)
	CR14405-Evanston-Menzies - drainage & sheet	352,682	395,739	43,057
	CR14406-Yarri Road - Impr drain/sheet	133,723	126,697	(7,026)
	CR14407-Menzies Northwest - improve alignments and seal RTR	495,307	345,023	(150,284)
	Tjuntjuntjorra Access Road - R2R	340,000	5,482	(334,518)
	Town Street - kerbing	100,000	0	(100,000)
	CR14410-Town Streets - Footpaths	92,550	21,767	(70,783)
	Tjuntjuntjorra Access Road - improvements & sheeting	217,508	54,960	(162,548)
	Mount Menzies access road	10,000	1,472	(8,528)
	Main Street Upgrade- Median Strip	350,000	0	(350,000)
	CR14413-Yakadunia Road - RTR (carry over)	31,063	12,300	(18,763)
	Oak Valley Road RTR	80,000	0	(80,000)
	Traffic Counter - Lake Ballard	20,000	0	(20,000)
	Capital Totals	3,922,793	2,087,040	(1,835,753)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Other Infrastructure	Amended Budget		
		YTD 31st May 2014		
		Amended Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Water Park - Menzies	75,000	72,500	(2,500)
	War Memorial Park Development	0	0	0
	Capital Totals	75,000	72,500	(2,500)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	0.0652	30	198,484	12,941	(1,913)	0	11,028	12,334	0	0	12,334
UV	0.0225	18	1,066,172	23,989	1,327	0	25,316	23,989	0	0	23,989
	0.0225	0	0	0	0	0	0	0	0	0	0
UV	0.1268	849	16,963,688	2,150,996	2,435	0	2,153,431	2,114,126	7,540	0	2,121,666
Sub-Totals		897	18,228,344	2,187,926	1,849	0	2,189,775	2,150,449	7,540	0	2,157,989
Minimum Rates	Minimum \$										
GRV	200	243	39,796	48,600	(4,819)	0	43,781	51,000	0	0	51,000
UV	220	8	26,284	1,760	0	0	1,760	1,760	0	0	1,760
	200	122	334,980	24,400	14,924	0	39,324	24,400	0	0	24,400
UV	220	550	419,836	121,000	(521)	0	120,479	122,540	0	0	122,540
Sub-Totals		923	820,896	195,760	9,584	0	205,344	199,700	0	0	199,700
Write offs											
Totals							2,395,119				2,357,689
							0				(100,000)
							2,395,119				2,257,689

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing								
Loan 17 - Teacher's Units	32,141	0	32,141	30,000	0	2,141	1,451	1,750
	32,141	0	32,141	30,000	0	2,141	1,451	1,750

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2013-14 Budget Amended	Variations Additions (Deletions)	Operating	Capital	Reconc Status	
							Received	Not Received
			\$	\$	\$	\$	\$	\$
GENERAL PURPOSE GRANTS								
I032010-Grants Commission	WALGGC	Y	914,812	0	914,812		668,400	246,412
I032020-Federal Roads	WALGGC	Y	342,924	0	342,924		255,792	87,132
HOUSING								
I091020-Staff Housing Grants	CLGF	Y	499,108	0		499,108	499,108	0
LAW, ORDER, PUBLIC SAFETY								
I051800- Non-reciprocated Contrib.	DFES	Y	184,621	0		184,621	184,621	0
I051010-Fire Prevention Grant	DFES	Y	2,000	1,440	3,440		3,440	0
COMMUNITY AMENITIES								
I107410-Other Community Amenities	Dept. of Reg. Develop.	Y	90,000	0	90,000		80,670	9,330
RECREATION AND CULTURE								
I116020-Lotterywest Grant - Old POSB	Lotterywest	Y	8,135	0	8,135		7,375	760
I114015- SBS TV Digital	SBS	Y	21,465	0	21,465		21,465	0
TRANSPORT								
MRWA ROAD FUNDING								
I122102-Direct Grants	MRWA Direct	Y	136,935	0	136,935		136,935	0
I122140-Black Spot Grants	MRWA	Y	149,333	0	149,333		149,333	0
I122141-Yarri Rd - RRG	RRG	Y	86,667	0	86,667		86,667	0
I122142-Menzies NW - RRG	RRG	Y	86,667	0	86,667		86,667	0
I122116-Commodity Route	MRWA	Y	233,667	0	233,667		80,567	153,100
OTHER ROAD/STREETS GRANTS								
I122104 - Sandstone Rd Sealing R2R			0	420,000		420,000	420,000	0
I122100-Menzies North - R2R	Building Program	Y	495,307	0		495,307	455,307	40,000
I122101-Tjun Access Indig - R2R	Building Program	Y	340,000	0		340,000	0	340,000
I122125-Oak Valley Rd R2R	Building Program	Y	40,000	0		40,000	0	40,000
I122052-Other - Footpaths	Other	Y	22,183	0		22,183	0	22,183
ECONOMIC SERVICES								
I132020-Lake Ballard Marketing Plan	Lotterywest	Y	50,000	0	50,000	0	50,000	0
TOTALS			3,703,824	421,440	2,124,045	2,001,219	3,186,347	938,917

Operating	2,122,605	1,627,311
Non-operating	1,581,219	1,559,036
	<u>3,703,824</u>	<u>3,186,347</u>

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st May 2014

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 31-May-14
Housing Bonds	\$ 2,600	\$ 2,400	\$ (1,000)	\$ 4,000
Pet Bonds	0	1,600	0	1,600
	2,600	4,000	(1,000)	5,600

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ending 31 May 2014

Note 13: MAJOR VARIANCES -Comments/Reason for Vairance

13.1 OPERATING REVENUES

13.1.1 GOVERNANCE

13.1.2 GENERAL PURPOSE FUNDING

13.1.3 LAW, ORDER AND PUBLIC SAFETY

13.1.4 HEALTH

TABLE OF CONTENTS

13.1.5 HOUSING

13.1.6 COMMUNITY AMENITIES

13.1.7 RECREATION AND CULTURE

13.1.8 TRANSPORT

Awaiting funds from Main Roads - all other funding received

13.1.9 ECONOMIC SERVICES

13.1.10 OTHER PROPERTY AND SERVICES

13.2 OPERATING EXPENSE

13.2.1 GOVERNANCE

Budget underspent - fewer subscriptions, meeting expenses down and less spent on records mgt

13.2.2 GENERAL PURPOSE FUNDING

Budget Underspent mainly - very few rates written off

13.2.3 LAW, ORDER AND PUBLIC SAFETY

13.2.4 HEALTH

13.2.4.5 EDUCATION & WELFARE

Donations not yet made to Menzies School, No Goldfields Care donation - no longer exists

13.2.5 HOUSING

Fewer lease payments (only 2 of 3 houses being leased);less spent on shire housing maintenance

13.2.6 COMMUNITY AMENITIES

Budget underspent on Domestic Refuse, liter control and Community Amenity Expenses

13.2.7 RECREATION AND CULTURE

No expenditure for heritage consultant, Dam Wall Review final invoice not received,

13.2.8 TRANSPORT

13.2.9 ECONOMIC SERVICES

Shire of Menzies
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ending 31 May 2014

Note 13: MAJOR VARIANCES -Comments/Reason for Vairance

13.1 OPERATING REVENUES

13.1.1 GOVERNANCE

13.2.10 OTHER PROPERTY AND SERVICES

Primarily Plant allocation costs have been too low - we are still working with accountants on this

13.3 CAPITAL REVENUE

13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

Budget timing issue on disposal of assets - several items of plant not traded to date

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.4 CAPITAL EXPENSES

13.4.2 LAND AND BUILDINGS

Budget timing issue particularly on new houses

13.4.3 PLANT AND EQUIPMENT

13.4.4 FURNITURE AND EQUIPMENT

Under-expenditure year-to-date - new lock system yet to be ordered

13.4.5 INFRASTRUCTURE ASSETS - ROADS

Several capital jobs have not been completed

13.4.6 INFRASTRUCTURE ASSETS - OTHER

13.4.7 PURCHASES OF INVESTMENT

13.4.8 REPAYMENT OF DEBENTURES

13.4.9 ADVANCES TO COMMUNITY GROUPS

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

Interest credited to the reserve accounts

13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.5.1 RATE REVENUE

13.5.1 RATE REVENUE

13.5.2 OPENING FUNDING SURPLUS(DEFICIT)

13.5.2 OPENING FUNDING SURPLUS(DEFICIT)

	Jul 13 - May 14	YTD Budget	\$ Over Budget	Annual Budget
Income				
I03 - General Purpose Funding revenue				
I031000 - Rating revenue				
I031001 - UV Rates Revenue - Mining	2,271,475.39	2,114,348.00	157,127.39	2,114,348.00
I031002 - UV Rates Revenue Other	22,948.31			
I031003 - UV Pastoral	25,748.87	23,968.00	1,780.87	23,968.00
I031010 - GRV Rates Residential	8,051.61	9,197.00	-3,145.39	9,197.00
I031011 - GRV Commercial	7,251.35	5,488.00	1,763.35	5,488.00
I031012 - GRV Vacant	43,419.18	53,528.00	-10,108.82	53,528.00
I031040 - Minimum Rates Raised				
I031041 - UV Mining	0.00	122,540.00	-122,540.00	122,540.00
I031042 - UV Other	-1,342.00	28,840.00	-28,182.00	28,840.00
I031043 - UV Pastoral Mins	0.00	1,760.00	-1,760.00	1,760.00
Total I031040 - Minimum Rates Raised	-1,342.00	151,140.00	-152,482.00	151,140.00
I031300 - Interim Rates				
I031301 - GRV Interim Rates	-1,913.44			
I031302 - UV Interim Mining Rates	-20,377.88	0.00	-20,377.88	0.00
I031300 - Interim Rates - Other	40,531.07			
Total I031300 - Interim Rates	18,239.75	0.00	18,239.75	0.00
I031310 - Rates Write offs	0.00	0.00	0.00	0.00
I031311 - Instalment Charges	12,903.27	3,868.00	9,237.27	4,000.00
I031312 - LG Penalty Interest	35,774.78	32,084.00	3,690.78	35,000.00
I031320 - Rates Accounts Inquiries	481.67			
I031321 - Legal Charges	0.00	688.00	-688.00	750.00
I031000 - Rating revenue - Other	80.70			
Total I031000 - Rating revenue	2,443,043.08	2,394,127.00	48,916.08	2,397,439.00
I032 - General Purpose Funding Other				
I032010 - WALGOC General Purpose Grant	891,199.00	914,812.00	-23,613.00	914,812.00
I032020 - WALGOC Local Roads Grant	341,056.00	342,924.00	-1,868.00	342,924.00
I032030 - ESL Penalty Interest	-542.16	459.00	-1,001.16	500.00
I032040 - Interest on Municipal Investments	56,888.91	38,888.00	20,222.91	40,000.00
I032042 - Interest on Reserve Investments	84,254.99	87,084.00	-2,829.01	95,000.00
Total I032 - General Purpose Funding Other	1,372,856.74	1,381,945.00	-9,088.26	1,383,236.00
Total I03 - General Purpose Funding revenue	3,815,899.82	3,776,072.00	39,827.82	3,780,675.00
I04 - Governance Revenue				
I042 - Other Governance Revenue				
I042010 - Governance Reimbursements	1,753.81	368.00	1,387.81	400.00
I042020 - Sale of History Books	3,204.90	1,834.00	1,370.90	2,000.00
I042021 - Sale of Souvenirs	145.30	918.00	-772.70	1,000.00
Total I042 - Other Governance Revenue	5,104.07	3,118.00	1,986.07	3,400.00
Total I04 - Governance Revenue	5,104.07	3,118.00	1,986.07	3,400.00
I05 - Law Order & Public Safety Revenue				
I051 - Fire Prevention Revenue				
I051010 - FESA Operating Grant	3,440.00	2,000.00	1,440.00	2,000.00
I051015 - Other Revenue	4,000.00	918.00	3,084.00	1,000.00
I051800 - Non-reciprocated Contribution	184,820.80	184,821.00	-0.20	184,821.00
Total I051 - Fire Prevention Revenue	192,080.80	187,537.00	4,523.80	187,821.00
I052 - Animal Control Revenue				
I052010 - Dog Registration Fees	480.66	184.00	296.66	200.00
I052020 - Cat Registration Fees	18.18			
Total I052 - Animal Control Revenue	498.84	184.00	314.84	200.00
Total I05 - Law Order & Public Safety Revenue	192,579.64	187,721.00	4,838.64	187,821.00
I07 - Health Revenue				
I072 - Health Administration Revenue				
I072010 - Septic Tank Application Fees	392.72	459.00	-66.28	500.00
Total I072 - Health Administration Revenue	392.72	459.00	-66.28	500.00
Total I07 - Health Revenue	392.72	459.00	-66.28	500.00
I09 - Housing Revenue				
I091 - Staff Housing Revenue				
I091010 - Staff Housing Rent Fees	13,028.00	8,341.00	4,687.00	9,100.00
I091020 - Staff Housing Grants	496,108.00	496,108.00	0.00	496,108.00
I091030 - Staff Housing Reimbursements	119.17	1,834.00	-1,714.83	2,000.00
I091031 - Staff Housing Other Revenue	0.00	459.00	-459.00	500.00
Total I091 - Staff Housing Revenue	512,255.17	509,742.00	2,513.17	510,708.00
I092 - Other Housing				
I092010 - Other Housing Rental Fees	2,528.00	16,500.00	-13,972.00	16,000.00
I092020 - Dept of Housing Lease Teachers	40,160.04	27,500.00	12,660.04	30,000.00
Total I092 - Other Housing	42,688.04	44,000.00	-1,311.96	46,000.00
Total I09 - Housing Revenue	554,943.21	553,742.00	1,201.21	556,708.00
I10 - Community Amenities Revenue				
I101 - Sanitation Household				
I101010 - Rubbish Bins Fees	6,345.00	5,481.00	864.00	5,980.00
Total I101 - Sanitation Household	6,345.00	5,481.00	864.00	5,980.00
I107 - Other Community Amenities				
I107410 - Grant Other Community Amenities	80,870.30	90,000.00	-9,329.70	90,000.00

	Jul 13 - May 14	YTD Budget	\$ Over Budget	Annual Budget
H07420 - Sales Visitor Centre	398.83	0.00	398.83	0.00
Total H07 - Other Community Amenities	81,007.13	90,000.00	-8,992.87	90,000.00
Total H0 - Community Amenities Revenue	87,352.13	95,481.00	-8,128.87	95,980.00
H11 - Recreation & Culture Revenue				
H111 - Halls & Civic Centres				
H11010 - Hall Hire Fees	72.73	91.00	-18.27	100.00
H11020 - Hire Fees Chairs & Tables	13.84	45.00	-31.36	50.00
H11030 - Sale of Water (Hall Standpipe)	448.13	230.00	218.13	250.00
Total H111 - Halls & Civic Centres	532.50	366.00	166.50	400.00
H114 - Rebroadcasting Revenue				
H14015 - SBS TV/Digital Service Subsidy	21,485.45	21,485.45	0.00	21,485.45
Total H114 - Rebroadcasting Revenue	21,485.45	21,485.45	0.00	21,485.45
H115 - Community Resource Centre				
H115025 - Lady Shenton Sales Other	2,806.84	1,834.00	972.84	2,000.00
H115026 - Lady Shenton Sales Refreshments	1,116.75	0.00	1,116.75	0.00
H115027 - Post Office Sales	6,184.57	7,334.00	-1,139.43	8,000.00
Total H115 - Community Resource Centre	10,118.16	9,168.00	950.16	10,000.00
H116 - Heritage Programs - Revenue				
H116020 - Lotterywest Grant - Old P O	7,375.22	8,135.00	-759.78	8,135.00
Total H116 - Heritage Programs - Revenue	7,375.22	8,135.00	-759.78	8,135.00
H117 - Museums & Memorials Revenue				
H117100 - War Memorial Grant	0.00	0.00	0.00	0.00
H117101 - War Memorial Other Revenue	0.00	0.00	0.00	0.00
Total H117 - Museums & Memorials Revenue	0.00	0.00	0.00	0.00
Total H11 - Recreation & Culture Revenue	38,491.33	38,134.45	356.88	40,000.45
H12 - Transport Revenue				
H122 - Roads, Streets & Depot Revenue				
H122051 - Other Grants Evanston Menzies	0.00	0.00	0.00	0.00
H122052 - Other Grants Capital	0.00	22,183.00	-22,183.00	22,183.00
H122054 - Other Grants Menzies North	0.00	0.00	0.00	0.00
H122100 - Grant Menzies North R2R	455,307.00	495,307.00	-40,000.00	495,307.00
H122101 - Tjun Access Indigenous Access	0.00	340,000.00	-340,000.00	340,000.00
H122102 - MRWA Direct Grant-Rd Mntnce	138,935.00	138,935.00	0.00	138,935.00
H122103 - MRWA - Subsidies	1,888.11	0.00	1,888.11	0.00
H122104 - Sandstone Road Sealing R2R	420,000.00			
H122110 - MRWA Comm. Route Grant Pngin R	0.00	0.00	0.00	0.00
H122112 - MRWA Comm. Route Riverina Snake	0.00	0.00	0.00	0.00
H122113 - MRWA Comm. Route Timbers Rock	0.00	0.00	0.00	0.00
H122114 - MRWA Comm. Route Mt Ida Road	0.00	0.00	0.00	0.00
H122115 - MRWA Comm. Route Pennivale Rd	0.00	0.00	0.00	0.00
H122116 - MRWA Comm. Route Evanston/Menzies	80,587.00	233,867.00	-153,100.00	233,867.00
H122126 - Oak Valley Road RTR	0.00	40,000.00	-40,000.00	40,000.00
H122140 - Evanston Menzies MRWA	148,333.00	148,333.00	0.00	148,333.00
H122141 - Yami Road RRG	86,867.00	86,867.00	0.00	86,867.00
H122142 - Menzies North West RRG	86,867.00	86,867.00	0.00	86,867.00
H122170 - Fuel Sales	178.55			
H122300 - Profit on Sale of Assets	0.00	0.00	0.00	0.00
Total H122 - Roads, Streets & Depot Revenue	1,417,542.86	1,590,759.00	-173,216.34	1,590,759.00
Total H12 - Transport Revenue	1,417,542.86	1,590,759.00	-173,216.34	1,590,759.00
H13 - Economic Services Revenue				
H132 - Tourism & Area Promotion Revenue				
H132010 - Grants Caravan Park	208.89	0.00	208.89	0.00
H132020 - Grants Tourism- Lk Bai Mkt Plan	50,000.00	50,000.00	0.00	50,000.00
H132030 - Tourism Reimbursements	4,009.00	459.00	3,550.00	500.00
H132031 - Tourism Lease Income	10,886.59	11,734.00	-877.41	12,800.00
H132032 - Tourism Communication Income	13,121.87	9,168.00	3,955.87	10,000.00
H132033 - Tourism Other Income	1,945.81	1,834.00	111.81	2,000.00
H132034 - Caravan Park Charges	53,936.13	45,834.00	8,102.13	50,000.00
Total H132 - Tourism & Area Promotion Revenue	134,078.39	119,027.00	15,052.39	125,300.00
H133 - Building Control				
H133010 - Building Licence Fees	3,017.80	11,000.00	-7,982.40	12,000.00
Total H133 - Building Control	3,017.80	11,000.00	-7,982.40	12,000.00
H138 - Tjun/Tjun Develop. Revenue				
H138020 - Tjun/Tjun/Tjama Reimbursements	0.00	0.00	0.00	0.00
Total H138 - Tjun/Tjun Develop. Revenue	0.00	0.00	0.00	0.00
Total H13 - Economic Services Revenue	137,096.89	130,027.00	7,069.89	137,300.00
H14 - Other Property & Services Revenue				
H141 - Private Works Revenue				
H141010 - Private Works Fees	3,211.18	4,584.00	-1,372.81	5,000.00
Total H141 - Private Works Revenue	3,211.18	4,584.00	-1,372.81	5,000.00
H142 - Administration Revenue				
H142010 - Admin Reimbursements Staff	980.32	0.00	980.32	0.00
H142020 - Admin Insurance Reimbursements	25,884.48	12,805.00	13,379.48	13,750.00
H142040 - Admin Reimbursements General	5,875.21	5,800.00	175.21	6,000.00
H142050 - Profit on Sale of Assets	7,208.60	7,606.00	-397.40	7,606.00
H142060 - Admin Reimb-Scoping Study	7,500.00			

Shire of Menzies
Income Statement by Program (Detailed)
For the period 1 July 2013 to 31 May 2014

	Jul 13 - May 14	YTD Budget	\$ Over Budget	Annual Budget
H42998 - Suspense Account Overpayments	0.00			
H42998 - Suspense Revenue	185.11			
Total H42 - Administration Revenue	47,533.70	25,711.00	21,822.70	27,356.00
H44 - Plant Operation Revenue				
H44010 - Plant Operations Reimbursements	30,774.82	16,500.00	14,274.82	16,000.00
H44600 - Profit on Sale of Assets	7,794.77	44,700.00	-36,905.23	44,700.00
Total H44 - Plant Operation Revenue	38,569.59	61,200.00	-22,630.41	62,700.00
H47 - Unclassified Revenue				
H47020 - Profit on Sale of Land	0.00	0.00	0.00	0.00
Total H47 - Unclassified Revenue	0.00	0.00	0.00	0.00
Total H4 - Other Property & Services Revenue	89,314.48	91,495.00	-2,180.52	95,056.00
Total Income	6,339,697.05	6,468,006.45	-128,309.40	6,500,199.45
Expense				
E6000 - Payroll Expenses	0.00			
E03 - General Purpose Funding Expense				
E031 - GPF Rates Expenditure				
E031010 - Rates Written Off	4,241.26	45,000.00	-40,758.74	50,000.00
E031020 - Account enquiry	0.00	2,281.00	-2,281.00	2,500.00
E031040 - Printing Expenses Rates	0.00	1,000.00	-1,000.00	1,000.00
E031050 - Debt Collection Expenses	24.00	5,000.00	-4,976.00	7,500.00
E031090 - Rates Wages Allocation	0.00	0.00	0.00	0.00
E031100 - Valuation expenses	1,249.60	4,584.00	-3,334.40	5,000.00
E031101 - Title Searches	8,305.05	5,000.00	3,305.05	5,000.00
E031800 - Rates Admin Allocated	147,019.12	146,899.50	119.62	160,254.00
Total E031 - GPF Rates Expenditure	160,839.03	209,774.50	-48,935.47	231,254.00
Total E03 - General Purpose Funding Expense	160,839.03	209,774.50	-48,935.47	231,254.00
E04 - Governance				
E041 - Governance Expenses Members				
E041010 - Members Subscriptions	190.00	2,750.00	-2,570.00	3,000.00
E041020 - Members Printing	551.32	0.00	551.32	0.00
E041030 - Members Donations	2,928.00	18,334.00	-15,406.00	20,000.00
E041031 - Members Advertising	284.68	0.00	284.68	0.00
E041032 - Members Meeting Expenses	66,495.63	77,916.00	-11,420.37	85,000.00
E041033 - Members Communication Allowance	2,952.63	4,584.00	-1,631.37	5,000.00
E041034 - President's Allowance	9,625.04	11,000.00	-1,374.96	12,000.00
E041035 - Deputy President's Allowance	2,385.86	2,750.00	-364.14	3,000.00
E041037 - Refreshments & Functions	3,880.63	5,500.00	-1,619.37	6,000.00
E041038 - Members Conference Expenses	0.00	1,833.00	-1,833.00	2,000.00
E041040 - Travel Allowance	29,671.30	22,000.00	7,671.30	24,000.00
E041045 - Election Expenses	8,286.54	9,000.00	-713.46	9,000.00
E041298 - Depreciation on Fixed Assets	1,174.60	1,389.00	-214.20	1,516.00
E041800 - Admin Allocated	124,968.23	124,865.00	103.23	136,216.00
Total E041 - Governance Expenses Members	253,372.66	281,921.00	-28,548.34	308,732.00
E042 - Other Governance Expenses				
E042010 - Admin Salaries	0.00	0.00	0.00	0.00
E042020 - Admin Travel Expenses	1,841.81	2,750.00	-908.19	3,000.00
E042021 - Vehicle Expenses	0.00	0.00	0.00	0.00
E042022 - Printing & Stationery	2,108.73	1,834.00	274.73	2,000.00
E042023 - Office Maintenance	70.00	0.00	70.00	0.00
E042024 - Legal Expenses	4,455.09	11,000.00	-6,544.91	12,000.00
E042025 - Subscriptions	20,219.63	39,666.00	-19,446.37	40,000.00
E042026 - Advertising	9,112.72	9,197.00	-84.28	10,000.00
E042027 - Meeting Expenses	1,015.70	1,834.00	-818.30	2,000.00
E042028 - Refreshments	679.43	1,833.00	-1,153.57	2,000.00
E042029 - Communication	866.50	7,334.00	-6,467.50	8,000.00
E042030 - Records Management	13,468.23	20,166.00	-6,697.77	22,000.00
E042040 - Bad and Doubtful Debts	0.00	916.00	-916.00	1,000.00
E042070 - Other Expenses	16,885.84	16,334.00	551.84	20,000.00
E042288 - Depreciation FA	0.00	0.00	0.00	0.00
Total E042 - Other Governance Expenses	70,523.48	111,834.00	-41,310.52	122,000.00
Total E04 - Governance	323,896.14	393,755.00	-69,858.86	428,732.00
E05 - Law Order & Public Safety Expenses				
E051 - Fire Prevention Expenses				
E051010 - Fire Advertising	0.00	2,750.00	-2,750.00	3,000.00
E051011 - Utilities	138.40	2,750.00	-2,611.60	3,000.00
E051012 - Insurance	250.02			
E051020 - Fire Fighting Expenses	15,302.37	17,193.00	-1,890.63	18,755.00
E051030 - ESL Levy Council Property	60.00	459.00	-399.00	500.00
E051080 - Loss on Disposal of Fire Truck	25,000.00			
E051298 - Depreciation FA	13,299.98			
E051800 - Admin Allocated	14,701.92	14,880.00	-178.08	16,025.00
Total E051 - Fire Prevention Expenses	68,753.67	37,842.00	30,911.67	41,280.00
E052 - Animal Control Expenses				
E052010 - Ranger Consultant	5,291.05	4,584.00	707.05	5,000.00
E052011 - Donations & Contributions	0.00	0.00	0.00	0.00
E052012 - Wild Dog Control	0.00	18,334.00	-18,334.00	20,000.00
E052030 - Ranger Expenses	817.00	4,583.00	-3,766.00	5,000.00
E052800 - Admin Allocated	11,026.43	11,016.00	10.43	12,019.00
Total E052 - Animal Control Expenses	17,134.48	38,519.00	-21,384.52	42,019.00

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E053 - Emergency Services Expenses				
E053010 - Emergency Services Utilities	0.00	0.00	0.00	0.00
E053020 - Emergency Services - Programs	315.88	818.00	-800.02	1,000.00
Total E053 - Emergency Services Expenses	315.88	818.00	-800.02	1,000.00
Total E05 - Law Order & Public Safety Expen	86,204.13	77,277.00	8,927.13	84,289.00
E07 - Health Expenses				
E072 - Health Admin Expenses				
E072010 - EHO Contract	9,829.19	13,750.00	-3,820.81	15,000.00
E072800 - Admin Allocated	11,026.43	11,818.00	8.43	12,019.00
Total E072 - Health Admin Expenses	20,855.62	24,768.00	-3,812.38	27,019.00
E077 - Police Station Expenses				
E077010 - Police Station Costs	5,810.38	2,750.00	2,860.38	3,000.00
Total E077 - Police Station Expenses	5,810.38	2,750.00	2,860.38	3,000.00
Total E07 - Health Expenses	26,586.00	27,518.00	-952.00	30,019.00
E08 - Welfare & Education Expenses				
E087 - Welfare Expenses				
E087010 - Menzies School Donation	0.00	4,584.00	-4,584.00	5,000.00
E087030 - Collections Goldfields Care Don	0.00	9,168.00	-9,168.00	10,000.00
Total E087 - Welfare Expenses	0.00	13,750.00	-13,750.00	15,000.00
Total E08 - Welfare & Education Expenses	0.00	13,750.00	-13,750.00	15,000.00
E09 - Housing Expenses				
E091 - Staff Housing Expenses				
E091010 - Staff Housing Maintenance	95,348.43	87,883.00	7,685.43	95,655.00
E091050 - Furniture Non-Capital	73.32	9,168.00	-9,092.68	10,000.00
E091288 - Depreciation FA	70,300.25	73,888.00	-3,587.75	80,817.00
E091800 - Admin Allocated	36,754.78	36,724.00	30.78	40,083.00
E091800 - Less Housing Allocation	-198,661.16	-206,466.00	7,804.84	-225,235.00
Total E091 - Staff Housing Expenses	3,815.62	1,005.00	2,810.62	1,100.00
E092 - Other Housing Expenses				
E092010 - Other Housing Maintenance	4,068.80	9,168.00	-5,067.20	10,000.00
E092020 - Housing Lease Payments	13,967.77	30,000.00	-16,032.23	30,000.00
E092400 - Interest Paid on Loan 17	1,451.05	1,451.00	0.05	1,750.00
Total E092 - Other Housing Expenses	18,517.62	40,617.00	-21,089.38	41,750.00
Total E09 - Housing Expenses	23,333.24	41,622.00	-18,288.76	42,850.00
E10 - Community Amenities Expenses				
E101 - Sanitation Household Expenses				
E101010 - Domestic Refuse Expenses	15,858.88	32,083.00	-16,424.02	35,000.00
E101288 - Depreciation FA	8,516.40			
Total E101 - Sanitation Household Expenses	22,175.38	32,083.00	-9,907.62	35,000.00
E102 - Other Sanitation Expenses				
E102010 - Maintenance Tip Sites	57,044.14	52,291.00	4,753.14	57,044.00
E102020 - Litter Control	0.00	12,833.00	-12,833.00	14,000.00
Total E102 - Other Sanitation Expenses	57,044.14	65,124.00	-8,079.86	71,044.00
E106 - Town Planning Expenses				
E106010 - Town Planning Costs	10,601.00	36,868.00	-26,065.00	40,000.00
Total E106 - Town Planning Expenses	10,601.00	36,868.00	-26,065.00	40,000.00
E107 - Community Amenity Expenses				
E107020 - Public Toilets Menzies	12,229.32	13,750.00	-1,520.68	15,000.00
E107030 - Other Community Amenities	3,095.45	19,973.00	-16,877.55	21,788.00
E107031 - Public Toilets Koolkyrie	7,378.51	8,021.00	-844.49	8,750.00
E107040 - Post Office Goods for resale	198.06	0.00	198.06	0.00
E107288 - Depreciation FA	733.15			
Total E107 - Community Amenity Expenses	23,632.49	41,744.00	-18,111.51	45,538.00
Total E10 - Community Amenities Expenses	113,463.01	175,617.00	-62,183.99	181,582.00
E11 - Recreation & Culture Expenses				
E111 - Halls Expenses				
E111010 - Hall Maintenance	0.00	51,480.00	-51,480.00	56,161.00
Total E111 - Halls Expenses	0.00	51,480.00	-51,480.00	56,161.00
E113 - Recreation & Sport Expenses				
E113020 - Sports Courts Utilities	240.05	1,834.00	-1,593.95	2,000.00
E113030 - Other recreation Expenses	2,031.72	459.00	1,572.72	500.00
E113040 - Parks & Gardens	209,570.74	181,000.00	48,570.74	175,000.00
E113050 - BBQ Shelters	0.00	0.00	0.00	0.00
E113080 - Golf Club Expenses	288.80	7,700.00	-7,401.10	8,399.00
E113070 - Water Park Operations	0.00	9,168.00	-9,168.00	10,000.00
E113298 - Depreciation FA	31,298.47	24,823.00	8,375.47	27,188.00
E113800 - Admin Allocated	58,807.85	58,759.25	48.40	64,101.00
Total E113 - Recreation & Sport Expenses	302,247.63	263,841.25	38,406.28	287,188.00
E114 - Rebroadcasting Expenses				
E114010 - TV Radio Expenses	4,597.00	2,291.00	2,306.00	2,500.00
Total E114 - Rebroadcasting Expenses	4,597.00	2,291.00	2,306.00	2,500.00
E115 - Library Expenses				


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E116010 - Library Training	1,087.74	1,834.00	-746.26	2,000.00
E116011 - Library Postage Freight	180.95	0.00	180.95	0.00
E116012 - Library Printing	0.00	916.00	-916.00	1,000.00
E116013 - Library Membership Fees	96.95	0.00	96.95	0.00
E116016 - Library Books and Programs	35.00			
E116020 - Lady Shenton Wages	0.00	0.00	0.00	0.00
E116021 - Lady Shenton Employee Travel	0.00	0.00	0.00	0.00
E116022 - Lady Shenton Goods for Resale	0.52	0.00	0.52	0.00
E116023 - Lady Shenton Telephone Cards	0.00	0.00	0.00	0.00
E116024 - Lady Shenton Tours	0.00	0.00	0.00	0.00
E116800 - Admin Allocated	7,350.97	7,345.00	5.97	8,013.00
Total E116 - Library Expenses	8,762.13	10,985.00	-1,332.87	11,013.00
E116 - Heritage Expenses				
E116010 - Heritage Consultants	0.00	9,168.00	-9,168.00	10,000.00
E116020 - Heritage Utilities	0.00	1,145.00	-1,145.00	1,250.00
E116025 - Cemetery Maintenance	13,736.95	9,168.00	4,570.95	10,000.00
E116026 - Niagara Dam Well - Review	-900.00	22,816.00	-23,816.00	25,000.00
Total E116 - Heritage Expenses	12,836.95	42,393.00	-29,556.05	46,250.00
E117 - Museum Expenses				
E117010 - Museum Expenses	0.00	0.00	0.00	0.00
E117020 - Other Cultural Expenses	0.00	0.00	0.00	0.00
E117030 - ANZAC War Memorial Mice	1,523.29	4,483.00	-2,939.71	4,868.00
E117031 - ANZAC War Memorial Utilities	67.63	0.00	67.63	0.00
Total E117 - Museum Expenses	1,590.92	4,483.00	-2,872.08	4,868.00
Total E11 - Recreation & Culture Expenses	330,034.53	374,583.25	-44,528.72	407,880.00
E12 - Transport Expenses				
E121 - Roads, Streets and Depot Expend				
E121010 - Road Maintenance	636,864.66	825,000.00	-11,884.86	900,000.00
E121016 - Street Lighting	7,620.78	6,416.00	1,204.78	7,000.00
E121020 - Ablution Block Truck Bay Mice	0.00	459.00	-459.00	500.00
E121030 - Footpaths & Kerbing Mice	13,023.71	16,332.00	-3,308.29	20,000.00
E121031 - Street Trees and Watering	0.00	16,332.00	-16,332.00	20,000.00
E121040 - Main Street Development Non-Cap	986.54	11,459.00	-10,472.46	12,500.00
E121050 - Contract Grading	0.00	0.00	0.00	0.00
E121070 - Fuel for Re-Sale	158.81			
E121298 - Depreciation FA	1,041,411.24	1,338,963.00	-297,551.76	1,460,686.00
E121600 - Loss on disposal of Assets	0.00	45,000.00	-45,000.00	45,000.00
E121700 - Flood Damage	129,101.83			
E121800 - Admin Allocated	404,302.54	403,972.00	330.54	440,687.00
Total E121 - Roads, Streets and Depot Expend	2,433,480.21	2,687,633.00	-234,442.79	2,806,383.00
E122 - Other Expenditure				
E122102 - MRWA- Rd Maintenance	0.00			
Total E122 - Other Expenditure	0.00			
E125 - Aerodromes				
E125010 - Menzies Airstrip Maintenance	4,583.30	13,750.00	-8,166.70	15,000.00
E125011 - Koolkyrie Airstrip Maintenance	0.00	0.00	0.00	0.00
Total E125 - Aerodromes	4,583.30	13,750.00	-8,166.70	15,000.00
Total E12 - Transport Expenses	2,438,073.51	2,681,683.00	-243,609.49	2,821,383.00
E13 - Economic Services Expenses				
E131 - Rural Services Expenses				
E131010 - Pest Control	0.00	5,270.00	-5,270.00	5,750.00
Total E131 - Rural Services Expenses	0.00	5,270.00	-5,270.00	5,750.00
E132 - Tourism & Area Promotion Expend				
E132012 - Biomax Maintenance Caravan Park	0.00	2,281.00	-2,281.00	2,500.00
E132014 - Community Dev Manager	0.00	38,958.00	-38,958.00	42,500.00
E132015 - CRC Salaries	77,485.11	52,708.00	24,757.11	57,500.00
E132016 - CRC Superannuation	0.00	32,885.00	-32,885.00	35,687.00
E132019 - CRC Insurance	5,482.34	5,483.00	-0.66	5,483.00
E132020 - CRC Maintenance	7,847.43	18,048.00	-10,200.57	19,587.00
E132021 - CRC Travel Expenses	0.00	916.00	-916.00	1,000.00
E132022 - CRC Postage & Freight	2,255.37	1,804.00	451.37	1,750.00
E132023 - CRC Print & Stationery	4,108.52	3,850.00	258.52	4,200.00
E132024 - CRC Other Admin Expenses	7,424.13	459.00	6,965.13	500.00
E132025 - CRC Membership Fees	163.84	459.00	-295.36	500.00
E132026 - CRC Computing Costs	3,510.55	4,584.00	-1,073.45	5,000.00
E132027 - CRC Furniture Non-Capital	0.00	4,584.00	-4,584.00	5,000.00
E132028 - CRC Purchase Goods for Resale	17,238.08	11,458.00	5,780.08	12,500.00
E132029 - CRC Marketing and Promotion	780.51	18,042.00	-15,261.49	17,500.00
E132031 - CRC Utilities	5,388.85	4,584.00	802.85	5,000.00
E132032 - CRC Refreshments	0.00	459.00	-459.00	500.00
E132033 - CRC Cleaning	19,618.32	12,390.00	7,228.32	13,517.00
E132040 - Caravan Park Upgrade NON CAPITAL	0.00	4,584.00	-4,584.00	5,000.00
E132041 - Tourism & Area Promotion	59,580.40	88,000.00	-6,408.60	72,000.00
E132043 - Enterprise development expense	0.00	6,875.00	-6,875.00	7,500.00
E132045 - Holiday Programs	136.36	3,687.00	-3,530.64	4,000.00
E132046 - Tourism Advertising	3,794.56	5,500.00	-1,705.44	6,000.00
E132047 - Golden Quest Vehicle Lease	10,622.19	11,734.00	-1,111.81	12,800.00
E132048 - Tourism Utilities	37.89	0.00	37.89	0.00
E132060 - Community Events	4,442.75	6,815.00	-2,372.25	7,440.00
E132058 - Railway Station Mice	24,435.82	22,000.00	2,435.82	24,000.00
E132080 - Caravan Park Maintenance	175,401.18	120,184.00	55,237.18	130,807.00
E132081 - Caravan Park Insurance	560.53			

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E132070 - Other Tourism Expenses	5,567.80	12,079.00	-6,491.20	13,178.00
E132071 - Old Butcher Shop Utilities	2,805.84	2,281.00	314.84	2,500.00
E132072 - Kookynie Info Bay	0.00	0.00	0.00	0.00
E132076 - Ullaring Tourist Facility	314.80	918.00	-603.40	1,000.00
E132078 - Kookynie Walk Trail Mice	0.00	1,833.00	-1,833.00	2,000.00
E132080 - Goongarrie Cottages Mice	11,481.00	8,188.00	2,315.00	10,000.00
E132082 - Lake Ballard Mice	17,345.28	16,042.00	1,303.28	17,500.00
E132086 - Niagara Dam Mice	32,812.99	22,917.00	9,895.99	25,000.00
E132095 - Cyclistic Expenses	65,639.55	100,834.00	-35,194.45	110,000.00
E132099 - Tourism Goldfields Network Expe	38,500.00	36,864.00	1,636.00	39,997.00
E132298 - Depreciation FA	76,309.02	66,817.00	9,492.02	72,882.00
E132800 - Admin Allocated	124,886.22	124,885.00	101.22	138,218.00
Total E132 - Tourism & Area Promotion Expen	603,866.89	853,335.00	-49,468.31	930,144.00
E133 - Building Control Expenses				
E133010 - Building Surveyor Costs	8,823.91	5,500.00	3,323.91	6,000.00
E133018 - Other Building Control Costs	0.00	916.00	-916.00	1,000.00
E133800 - Admin Allocated	36,754.78	36,724.00	30.78	40,063.00
Total E133 - Building Control Expenses	45,578.69	43,140.00	2,438.69	47,063.00
E134 - Tjunjuntjara Expenditure				
E134010 - Tjunjuntjara Sculpture Course	16,000.00	13,750.00	2,250.00	15,000.00
E134020 - Tjunjuntjara Maintenance	0.00	0.00	0.00	0.00
E134021 - Tjunjuntjara Signage	0.00	0.00	0.00	0.00
E134022 - Tjunjuntjara Contractors	0.00	0.00	0.00	0.00
E134023 - Tjunjuntjara Consultants	0.00	0.00	0.00	0.00
E134024 - Tjunjuntjara Holiday Programs	43,845.82	34,375.00	9,270.82	37,500.00
E134026 - Tjunjuntjara Road Const. Tral	0.00	0.00	0.00	0.00
E134028 - Research Names Cemeteries Etc	0.00	27,500.00	-27,500.00	30,000.00
E134027 - Tjunjuntjara Football Camdra	0.00	13,750.00	-13,750.00	15,000.00
E134800 - Admin Allocated	73,509.54	73,449.75	59.79	80,127.00
Total E134 - Tjunjuntjara Expenditure	133,155.36	182,824.75	-28,669.39	177,627.00
E135 - Gas Depot Expenses				
E135010 - Gas Depot Mice	0.00	0.00	0.00	0.00
E135012 - Gas Purchase for Resale	0.00	0.00	0.00	0.00
Total E135 - Gas Depot Expenses	0.00	0.00	0.00	0.00
Total E13 - Economic Services Expenses	982,600.74	1,064,569.75	-81,969.01	1,160,584.00
E14 - Other Property & Services Expen				
E141 - Private Works Expenditure				
E141010 - Private Works Expense	5,048.29	3,667.00	1,382.29	4,000.00
Total E141 - Private Works Expenditure	5,048.29	3,667.00	1,382.29	4,000.00
E142 - Administration Expenses				
E142100 - CEO's Office Wages	0.00	0.00	0.00	0.00
E142101 - CEO's Office Super Other	0.00	0.00	0.00	0.00
E142102 - CEO's Office Super Occupational	0.00	0.00	0.00	0.00
E142103 - CEO's Office Allowances	0.00	0.00	0.00	0.00
E142104 - CEO's Office FBT	17,830.00	6,875.00	10,955.00	7,500.00
E142105 - CEO's Office Consultants	0.00	0.00	0.00	0.00
E142116 - Occ. Health & Safety Consultant	1,240.00			
E142200 - Bank Charges	2,446.22	3,886.00	-1,219.78	4,000.00
E142201 - Office Maintenance	75,843.61	76,141.00	-297.39	82,700.00
E142202 - Postage and Freight	2,652.09	2,750.00	-97.91	3,000.00
E142203 - Printing & Stationery	34,780.00	30,708.00	4,072.00	33,500.00
E142204 - Other Admin Expenses	4,407.97	7,781.00	-3,373.03	8,500.00
E142298 - Depreciation FA	28,624.77	36,838.00	-8,213.23	40,188.00
E142300 - Admin Salaries	444,130.21	470,250.00	-26,119.79	513,000.00
E142301 - Admin Superannuation Other	50,385.02	37,508.00	12,877.02	40,815.00
E142302 - Admin Superannuation Occupation	81,837.20	43,555.00	38,282.20	47,514.00
E142303 - Admin Annual Leave	41,289.73	11,000.00	30,289.73	12,000.00
E142304 - Admin Allowances	24,888.17	16,958.00	7,930.17	18,500.00
E142305 - Admin Sick Leave	11,334.41	4,584.00	6,750.41	5,000.00
E142307 - Admin Uniforms	1,418.88	3,850.00	-2,431.12	4,200.00
E142308 - Admin Other Employment Costs	0.00	916.00	-916.00	1,000.00
E142309 - Admin Travel Costs	1,790.53	1,834.00	-43.47	2,000.00
E142310 - Admin FBT	13,463.91	13,750.00	-286.09	15,000.00
E142311 - Admin RDO Accrual	18,528.28			
E142312 - Housing Allowance	14,928.00			
E142400 - Insurance	55,621.50	62,000.00	-6,378.50	62,000.00
E142401 - Professional Development Study	1,074.73	1,834.00	-759.27	2,000.00
E142402 - Professional Development Subs	0.00	916.00	-916.00	1,000.00
E142403 - Professional Development Traini	8,528.75	7,762.00	766.75	8,500.00
E142404 - Recruitment Advertising	3,946.82	3,886.00	260.82	4,000.00
E142405 - Recruitment Relocation	7,002.83	5,500.00	1,502.83	6,000.00
E142406 - Recruitment Medicals	1,045.81	459.00	586.81	500.00
E142600 - Loss on Disposals	0.00	0.00	0.00	0.00
E142605 - Vehicle Expenses	5,713.54	27,108.00	-21,394.46	28,571.00
E142600 - Audit Fees	37,448.82	34,833.00	2,615.82	38,000.00
E142601 - Legal Expenses	4,518.04	11,000.00	-6,481.96	12,000.00
E142602 - Membership fees	1,181.78	2,750.00	-1,568.22	3,000.00
E142603 - Contractors	0.00	0.00	0.00	0.00
E142604 - Consultants	111,545.80	123,408.00	-11,862.10	134,828.00
E142605 - Accounting Services	100,288.00	81,886.00	18,402.00	100,000.00
E142606 - Computing Costs	17,836.40	16,500.00	1,336.40	18,000.00
E142607 - Newspapers & Periodicals	514.80	1,375.00	-860.20	1,500.00
E142608 - Advertising General	3,974.85	3,686.00	288.85	4,000.00
E142609 - Meeting Expenses	0.00	230.00	-230.00	250.00
E142610 - Phone/Mobile	22,121.82	31,188.00	-9,066.18	34,000.00

	Jul 13 - May 14	YTD Budget	\$ Over Budget	Annual Budget
E142611 - Internet	22,074.58	25,208.00	-3,133.42	27,500.00
E142612 - Utilities	23,250.13	18,480.00	4,770.13	20,139.00
E142613 - Procurement Consult. Serv. WALG	0.00	2,016.00	-2,016.00	2,200.00
E142614 - Occ. Health & Safety Membership	0.00	459.00	-459.00	500.00
E142615 - Occ. Health & Safety Insurance	59,263.70	60,000.00	-736.30	60,000.00
E142616 - Occ Health & Safety Consultants	31.60	0.00	31.60	0.00
E142617 - Staff Housing Allocated	114,041.80	137,716.00	-23,674.20	150,235.00
E142620 - Upgrade Shire Websites	0.00	2,292.00	-2,292.00	2,500.00
E142625 - Valuation of Assets (Fair Value)	10,352.39	38,866.00	-28,513.61	40,000.00
E142700 - Plant & Equip. Non-Capital	227.18	917.00	-689.82	1,000.00
E142701 - Furniture & Equip. Non-Capital	6,007.12	917.00	5,090.12	1,000.00
E142800 - Less Admin Allocated to Other P	-1,470,191.05	-1,468,891.00	-1,200.05	-1,602,636.00
Total E142 - Administration Expenses	0.00	10,499.00	-10,499.00	0.00
E143 - Public Works Overheads Expenses				
E143010 - Supervision Wages	176,101.72	187,917.00	-11,815.28	205,000.00
E143011 - Superannuation Other	13,100.82	100,834.00	-87,733.18	110,000.00
E143012 - Superannuation Occ.	53,400.86	55,000.00	-1,599.04	60,000.00
E143013 - Annual Leave	54,358.03	39,050.00	15,308.03	42,600.00
E143014 - Allowances	41,384.83	53,839.00	-12,554.17	59,842.00
E143015 - Personal Leave	12,834.81	33,234.00	-20,399.39	36,256.00
E143017 - Works Public Holidays	19,385.43			
E143020 - Protective Clothing	4,088.28	6,875.00	-2,786.72	7,500.00
E143021 - Meeting Expenses	1,958.71	11,000.00	-9,041.29	12,000.00
E143022 - Telephone	4,097.80	3,866.00	431.80	4,000.00
E143023 - Utilities	709.70	3,866.00	-2,956.30	4,000.00
E143024 - Training Expense	321.82	917.00	-595.38	1,000.00
E143025 - Other PWOH Expenses	12,819.87	7,334.00	5,485.87	8,000.00
E143026 - Recruitment Expenses	6.00	1,834.00	-1,834.00	2,000.00
E143288 - Depreciation FA	5,355.28	8,707.00	-3,351.72	9,488.00
E143400 - Depot Mfco	41,274.02	53,187.00	-11,862.98	58,000.00
E143417 - Public Holidays	3,486.73			
E143500 - Staff Housing Allocated	84,619.36	88,750.00	-15,866.38	75,000.00
E143600 - Admin Allocated	330,782.99	330,523.00	259.99	360,571.00
E143900 - Less PWOH Allocated	-884,152.73	-868,411.00	-62,258.27	-1,054,267.00
Total E143 - Public Works Overheads Expenses	-24,074.17	2.00	-24,076.17	0.00
E144 - Plant Operating Costs				
E144200 - Other Plant Costs	58,810.88	27,500.00	29,310.88	30,000.00
E144201 - Fuels & Oils	175,146.63	183,333.00	-8,186.37	200,000.00
E144202 - Tyres and Tubes	20,078.91	40,339.00	-20,254.09	44,000.00
E144203 - Vehicle Registrations	30,060.23	39,866.00	-9,805.77	40,000.00
E144204 - Parts & Repairs	251,704.60	231,000.00	20,704.60	252,000.00
E144298 - Depreciation FA	198,153.85	172,866.00	23,487.85	188,362.00
E144800 - Loss on disposal of assets	9,191.54			
E144800 - Admin Allocated	88,211.45	88,139.00	72.45	96,152.00
E144900 - Less Plant Costs Allocated	-722,485.72	-779,638.00	57,172.28	-650,514.00
Total E144 - Plant Operating Costs	104,882.35	2,899.00	101,883.35	0.00
E146 - Gross Salaries and Wages				
E146010 - Gross Salaries and Wages Expens	1,445,820.39	1,341,780.00	104,040.39	1,483,780.00
E146011 - Workers Compensation Paid	891.00			
E146200 - Less Gross Salaries & Wages All	-1,445,820.55	-1,341,780.00	-104,040.55	-1,483,780.00
Total E146 - Gross Salaries and Wages	890.84	0.00	890.84	0.00
Total E14 - Other Property & Services Expen	88,758.31	17,167.00	69,591.31	4,000.00
Total Expense	4,571,758.64	5,077,296.50	-505,537.86	5,517,893.00
Net Income	1,787,838.41	1,290,709.95	377,228.46	982,516.46

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN MAY 2014

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	12 June 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in May 2014.

SUMMARY:

The list of payments made is being submitted to the Ordinary Council Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in May 2014 include cheques numbered 10006 to 10035 and direct transactions totalling \$2,119,831.29 are submitted to each member of the Council on Thursday 26 June 2014.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision required

COUNCIL DECISION:

No: 0540

Moved: Cr Lee

Seconded: Cr Mazza

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in May 2014 including cheques numbered 10006 to 10035 and direct transactions totalling \$2,119,831.29 submitted to each member of the Council on Thursday 26 June 2014.

10:50am

CARRIED 5/0

Creditor Monthly Payments Detail Shire of Menzies

For the period: 1/5/14 to 31/5/14

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/5/2014 to 31/05/2014. Cheques numbered from 10006 to 10035 and Direct Transactions totalling \$2,119,831.29 submitted to each member of the Council on Thursday, 26th June 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Number	Payee	Details	Amount
Municipal				
02/05/2014	EFT	Payroll	P.e. 2/5/2014	39,718.89
02/05/2014	10006	Australian Services Union	Union Deductions	73.32
02/05/2014	10007	Australian Super	Superannuation	540.98
02/05/2014	10008	Australian Ethical	Superannuation	626.60
	10009	Cancelled	Printed in error	0.00
02/05/2014	EFT	BT Financial Group Superannuation EFT	Superannuation	1,466.31
02/05/2014	EFT	Shire of Menzies Social Club EFT	Social Club Deductions	540.00
02/05/2014	EFT	WA Local Govt Superannuation Plan EFT	Superannuation	26,785.35
02/05/2014	EFT	Westscheme EFT	Superannuation	2,017.82
02/05/2014	EFT	WA Treasury Corporation EFT	Final Loan Repayment May 2014	16,796.18
12/05/2014	EFT	Courier Australia EFT	S8325705	859.25
12/05/2014	EFT	Daphne Florist Kalgoorlie EFT	1 Wreath for ANZAC Day 2014	88.00
12/05/2014	EFT	Eastern Goldfields Cycle Club EFT	Sponsorship 2014 Cyclassic	65,000.00
12/05/2014	EFT	Goldline Distributors EFT	Milk, water,juice,mints	131.89
12/05/2014	EFT	Griffin Valuation Advisory EFT	Professional Valuation & Advisory Services Land, Building&	11,387.63
12/05/2014	EFT	Ilkurika Aboriginal Corp EFT	PO 5086 Roadworks : Section east of Black Tank	60,456.00
12/05/2014	EFT	Landgate EFT	Job No 160419 Mining Tenements Chargeable shedule No	852.00
12/05/2014	EFT	Menzies Hotel EFT	Refreshments	343.70
12/05/2014	EFT	Office National EFT	Service of RICOH Copier	610.28
12/05/2014	EFT	Tudor House EFT	1 Outdoor PVC Banner	121.00
12/05/2014	10010	Australasian Performing Right Association	Menzies Town Hall	67.07
12/05/2014	10011	Dwyer, Greg Cr	Taxi fare in Perth for meetings with T&R Homes Greg Dwyer &	191.48
12/05/2014	10012	Siburan Resources Ltd	Refund on dead Tenements	8,732.03
12/05/2014	10013	Southern Cross Goldfields	Refund for dead Tenements	2,134.63
16/05/2014	EFT	Payroll	p.e. 16/5/2014	48,500.53
16/05/2014	Debit	Investec Asset Finance & leasing	Photocopier charges April 2014	1,991.62
16/05/2014	Debit	NAB	Credit Cards	4,777.47
16/05/2014	Debit	Toyota Finance	Lease Goldfield Tourism April 2014	991.90
16/05/2014	Debit	Westnet	CRC Internet April 2014	90.79
16/05/2014	EFT	Australian Taxation Office EFT	70 799 264 783/	25,066.00
16/05/2014	EFT	A & P Wright EFT	supply & installation of water main extension	26,634.30
16/05/2014	EFT	Air Liquide WA Pty Ltd EFT	Rental for April 2014 Cylinder Fee 'G' - 'E' - and smartop ' G'	71.57
16/05/2014	EFT	AITC EFT	Professional Service Fuel tax credits April 2014	243.10
16/05/2014	EFT	Angela Leech EFT	Tjuntjuntjara Punu Project	9,000.00
16/05/2014	EFT	Bah Henneker & Co EFT	Supply & install mitsubishi MSZ GE71 Air cond Lady Shenton	4,284.50
16/05/2014	EFT	Bennell, Chris EFT	Meeting April 2014	800.00
16/05/2014	EFT	BOC Limited EFT	Gases	818.39
16/05/2014	EFT	Breakaway Earthmoving EFT	Plant Hire for reconstruction of road and Hill at Lake Ballard turn	64,907.70
16/05/2014	EFT	Bunnings EFT	LED Spot Light & LED Torch	34.01
16/05/2014	EFT	Chubb Fire & Security EFT	Extinguisher maintenance & repairs	4,127.25
16/05/2014	EFT	Courier Australia EFT	S8325705	2,402.76
16/05/2014	EFT	Cybersecure EFT	Computer backup April 2014	129.00
16/05/2014	EFT	Downie Leanne EFT	Maintenance on 12B Walsh Street Menzies	41.56
16/05/2014	EFT	Duncan J Jack EFT	Engineering Service Wilson St Watermain extension	1,619.20
16/05/2014	EFT	Eagle Petroleum (WA) Pty Ltd EFT	Fuel	16,541.24
16/05/2014	EFT	Eastern Goldfields Historical Society EFT	Various Books	77.00
16/05/2014	EFT	Garpen Pty Ltd EFT	Diesel Transfer pump	1,990.00
16/05/2014	EFT	Goldfields Air Services EFT	Airfare Charter for Glen Casley (WS) Ray Peper (MWS) to	5,600.00
16/05/2014	EFT	Goldline Distributors EFT	Supplies	247.58
16/05/2014	EFT	Graham, Justin EFT	Meeting April 2014	750.00
16/05/2014	EFT	Greenhill Electrical P/L EFT	Various electrical work	2,846.66
16/05/2014	EFT	Ilkurika Aboriginal Corp EFT	Spinifix Art Art Project Artworks on Consignment at CRC	4,175.23
16/05/2014	EFT	Initial.C Technology P/L	Cartridge Toners for Copiers in the office	362.42
16/05/2014	EFT	Landgate EFT	Valuation Expenses	1,978.60
16/05/2014	EFT	Lee Justin EFT	Meeting April 2014	800.00
16/05/2014	EFT	LG Assist EFT	Online Advertsing DCEO Position	110.00
16/05/2014	EFT	Mazza Jamie EFT	Meeting April 2014	800.00
16/05/2014	EFT	NetlogicEFT	IT services	1,260.00
16/05/2014	EFT	OCLO (UK) Ltd EFT	Amllb annual Maintenance Period 01.05.2014 - 30.04.2015	1,196.51
16/05/2014	EFT	Office National EFT	Service Ricoh	198.00
16/05/2014	EFT	Pumpcare International EFT	Franklin motor, Heat shrink, Grundfos pump, Wire grips	8,020.76
16/05/2014	EFT	Satellite Television & Radio Australia EF	Site Maint, remote site monitoring, television services	953.15
16/05/2014	EFT	Shire of Leonora Eft	Health & Building Report 29/4-7/5/2014	1,778.56
16/05/2014	EFT	Shire of Menzies EFT	Postage	190.90
16/05/2014	EFT	SMEC Australia P/L EFT	Niagara Dam -Initial Review	9,900.00
16/05/2014	EFT	Stationery Plus EFT	Stationery April 2014	232.35
16/05/2014	EFT	T R Homes EFT	Building Contract 93454 Lot 93 (36) Mercer Street	116,615.00
16/05/2014	EFT	Tucker, Ian Cr EFT	Meeting April 20104	1,045.18
16/05/2014	EFT	Twigg, Peter EFT	Meeting April 2014	Page 66

Creditor Monthly Payments Detail Shire of Menzies

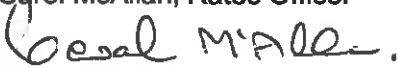

For the period: 1/5/14 to 31/5/14

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/5/2014 to 31/05/2014. Cheques numbered from 10006 to 10035 and Direct Transactions totalling \$2,119,831.29 submitted to each member of the Council on Thursday, 26th June 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Number	Payee	Details	Amount
16/05/2014	EFT	WesTrac Pty Ltd EFT	Parts and Repairs	1,275.36
19/05/2014	10014	BCITF	VOID: Relocation of Admin Buildings on site	
19/05/2014	10015	BRB	Building Permit	67.00
19/05/2014	10016	CAPS Australia	Service cal on unit # 97-K3274	693.88
19/05/2014	10017	Dwyer, Greg Cr	Meeting April 20104	3,187.21
19/05/2014	10018	Esplanade River Suites	Accommodation	1,281.90
19/05/2014	10019	Horizon Power	Charges and Useage	12,437.89
19/05/2014	10020	Isis Dorado	Menzies Emblem Reproduced Ceramics	1,302.00
19/05/2014	10021	Jason Signmakers	Detour Ahead,60,40,Lollypop,Loose Stone Signs	732.60
19/05/2014	10022	Pivotel Satellite Pty Ltd	0424219963/0424219964 April 2014	160.00
19/05/2014	10023	Quality Railway Motel Kalgoorlie	Accomm/Meals Peter Twigg (Depty President) April 2014	442.00
19/05/2014	10024	Telstra	Communications	7,833.68
19/05/2014	10025	Tower Hotel-Kalgoorlie	Accommodation/Meals	630.50
19/05/2014	10026	Water Corporation cr	53 Shenton St	34.38
19/05/2014	10027	Australia Post	Mobile Phone Credit \$30 x 30	810.00
19/05/2014	10028	BCITF	Relocation of Admin Building Tropicana Gold Mine M39/980	151.75
20/05/2014	BP14-132	SMEC Australia P/L EFT	Reversal of payment due to incorrect account - SMEC	
20/05/2014	BP14-133	NAB	NAB Connection Fee Access and Usage - May 2014	51.49
22/05/2014	BP14-136	NAB	Transfer bond money to trust and repay bank fee charged in	1,025.00
22/05/2014	BP14-137	NAB	Transfer money from Muni to Cash Maximiser	750,000.00
22/05/2014	BP14-138		To account for \$10 bill not accepted by bank	10.00
26/05/2014	Debit	Australia Post	Stamps and envelopes	450.00
29/05/2014	Debit	Wright Express Australia Pty Ltd	Fuel May 114	433.00
30/05/2014	EFT	Payroll	P.e. 30/05/2014	43,617.52
30/05/2014	10029	Australia Post	Mobile credit May 2014	900.00
30/05/2014	10030	Kookynie Volunteers Association Inc	Catering Niagara Dam 65 People 4th May 2014	1,755.00
30/05/2014	10031	McLeods Barristers & Solicitors	Closure of PinJin Road	790.73
30/05/2014	10032	Telstra	Phone charges	116.97
30/05/2014	10033	The Workwear Group	Uniform for Debbie Planto	44.00
30/05/2014	10034	Tower Hotel-Kalgoorlie	Meals and Accommodation	165.00
30/05/2014	EFT	Achievable Outback Cafe EFT	Morning Tea, Lunch & Afternoon Tea	289.50
30/05/2014	EFT	Bah Henneker & Co EFT	replace light switch GPO	1,245.75
30/05/2014	EFT	Bob Waddell EFT	Assistance with fair value of Land & Building, Plant & Equipment	2,343.00
30/05/2014	EFT	BOC Limited EFT	Gases	1,952.28
30/05/2014	EFT	Breakaway C/O Key Factors EFT	Lake Ballard turnoff on the Menzies North West Road	55,675.95
30/05/2014	EFT	Built by Geoff Fencing EFT	Rapid set & D Long arms Door Latch	634.90
30/05/2014	EFT	Bunnings EFT	Nail Roofing & Hinge	23.77
30/05/2014	EFT	Cybersecure EFT	High drive seeding Item1329	38.50
30/05/2014	EFT	Fire and Emergency Services Authority EFT	ESLB 4th Qtr Contribution	3,540.00
30/05/2014	EFT	Goldfields Institute of Technology EFT	MS Excel Introduction 14th July 14	630.00
30/05/2014	EFT	Goldfields Truck Power EFT	Relay, Clamp, Fitting	243.04
30/05/2014	EFT	Goldline Distributors EFT	Supplies	658.91
30/05/2014	EFT	Kim Turnock Painting Services EFT	Repairs to various property's	2,571.00
30/05/2014	EFT	Landgate EFT	Land enquiry April 2014	48.00
30/05/2014	EFT	McKay Samuel Ray EFT	Switch Ignition	46.48
30/05/2014	EFT	NetlogicEFT	Consulting remote 13/05/2014	735.00
30/05/2014	EFT	Paupiyala Tjarutja Aboriginal Council EFT	School Holiday Program 14/4-25/4/2014	11,869.82
30/05/2014	EFT	Planwest EFT	Stage 1 Analysis, preparation and background	7,898.00
30/05/2014	EFT	Psi Tech Pty Ltd EFT	Gratis & Regular Work	165.00
30/05/2014	10035	Shire of Menzies EFT	Petty Cash Carol McAllan - Account book for Co	17.30
30/05/2014	EFT	The Australian Local Government Job DirFT	Half page Issue 18 DCEO 12th May 2014	440.00
30/05/2014	EFT	Twigg, Peter EFT	Add'l travel for Apr mtg- wrong engine capacity paid	410.28
30/05/2014	EFT	UHY Haines Norton Pty Ltd EFT	Accounting Services	19,332.50
30/05/2014	EFT	WA Local Govt Association EFT	Advertising	2,969.44
30/05/2014	EFT	Westland Autos EFT	2014 Ford Ranger	30,555.86
30/05/2014	EFT	WesTrac Pty Ltd EFT	Switch	13.58
30/05/2014	BP14-153	May Bank Charges	May Bank Charges	36.90
30/05/2014	BP14-153	May Bank Charges	May Bank Charges	59.47
30/05/2014	BP14-153	May Bank Charges	May Bank Charges	61.40
31/05/2014	UHYMay14002	See EFT to Westland Autos on 30 May 2014	Correct error in depositing trade in value as cash	16,000.00
Investment TD				
09/05/2014	BP14-126	NAB	Transfer funds from TD94-376-7968 into muni	513,103.43
				2,119,831.29

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.3 RATES WRITE OFF

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM020
DISCLOSURE OF INTEREST:	None
DATE:	10 June 2014
AUTHOR:	Carol McAllan, Rates Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.3 Attachment #1 – Email from Mr Williamson

12.2.3 Attachment #2 – Transaction Report for Assessment 1703

SUMMARY:

The purpose of this item is to get Council agreement to write off the sum of \$3,068.13 in rates and interest owing on Assessment 1703 (Lot 703 Nimrod Street, Menzies).

BACKGROUND:

Bearing in mind that there has not been a full time Rates Officer at the Shire before, it is apparent that there are many anomalies in Rate Book Online. In the last year a large percentage of them have been corrected but there are some outstanding.

This property has arrears for Rates, Interest and Legal Fees dating back to 2003. It was only in 2013 that investigations revealed that the owner was someone other than the person named in Rate Book Online.

The real owner was Anglo Estates which upon the death of the owner is now owned by Williamson Brothers Property. Attempts to recover money from Mr Williamson have been unsuccessful to date. Mr Williamson has now found a buyer for the property and has approached the Shire of Menzies to make an arrangement whereby the Shire collects all proceeds of the sale after costs in return for the balance of Interest being written off.

The Chief Executive Officer agreed to this arrangement on condition that the money was paid by 30 April 2014. The Shire of Menzies received a cheque for \$2,049.00 from Bassendean Settlements on Wednesday 30 April 2014.

COMMENT:

The land is in an area without services and would be of no use to the Shire of Menzies should we proceed to foreclosure. As it stands, we receive \$2,049.00 and the chance to rate a new owner.

CONSULTATION:

Brooke Povah, Deputy Chief Executive Officer
Peter Crawford, Chief Executive Officer

STATUTORY ENVIRONMENT:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.
[Section 6.12 amended by No. 64 of 1998 s. 39.]

POLICY IMPLICATIONS:

The Council has no Policy relating to this matter.

FINANCIAL IMPLICATION:

If Council agrees to the write off, there will be a loss of \$3,168.13 in rates revenue which has been budgeted for.

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

COUNCIL DECISION:

No: 0541

Moved: Cr Mazza

Seconded: Cr Lee

That Council write off the sum of \$3,168.13 in Rates, Interest and Legal Fees owing on Assessment 1703 for the property known as Lot 703 Nimrod Street, Menzies.

10:56am

CARRIED 4/1

12. REPORTS OF COMMITTEES AND OFFICERS

12.3 WORKS AND SERVICES BUSINESS

Nil

12. REPORTS OF COMMITTEES AND OFFICERS


12.4 COMMUNITY DEVELOPMENT

Nil

12. REPORTS OF COMMITTEES AND OFFICERS

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.1 MINUTES OF GVROC TECHNICAL OFFICERS GROUP MEETING – 16 MAY 2014

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM126
DISCLOSURE OF INTEREST:	None
DATE:	23 May 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	Item 12.5.2 Ordinary Council Meeting 27 March 2014

ATTACHMENTS:

12.5.1 Attachment #1 – Minutes of GVROC Technical Officers' Group Meeting 16 May 2014

SUMMARY:

For Council to receive the Minutes of the Technical Officer' Group Meeting held in Kalgoorlie on 16 May 2014 (See 12.5.1 Attachment #1)

BACKGROUND:

The last meeting of the GVROC Technical Officers' Group was held in Kalgoorlie on Friday, 16 May 2014.

COMMENT:

The minutes of the GVROC Technical Officers' Group meeting are tabled for Council's perusal and no implications for Council are evident at this point.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION:

No: 0542

Moved: Cr Tucker

Seconded: Cr Lee


That Council receive the Minutes of the Technical Officers' Group meeting held Friday, 16 May 2014.

10:57am

CARRIED 5/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.2 COUNCIL MEETING DATES – JULY 2014 TO JUNE 2015

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM073
DISCLOSURE OF INTEREST:	None
DATE:	4 June 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.4.2 Ordinary Meeting of Council 31 October 2013

ATTACHMENTS:

12.5.2 Attachment #1 2014/2015 Meeting Dates

SUMMARY:

For Council to consider setting the dates for Ordinary Meetings of Council from July 2014 until July 2015 and to grant permission for attendance at Meetings by electronic means.

BACKGROUND:

Council currently holds their Ordinary Meetings on the last Thursday of each month with a few exceptions. At the Ordinary Meeting of Council held Thursday, 31 October 2013, Council set Ordinary Meeting dates up until 26 June 2014.

COMMENT:

Local Government (Administration) Regulations 1996 requires the local government to give local public notice of the dates, times and place at which meetings are to be held. The regulations also detail the conditions under which a local government may allow the attendance at meetings by electronic means.

Unless there are compelling reasons for changing the day of the Meetings, it will be recommended that they remain on the last Thursday of each month except where noted.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Administration) Regulations 1996

- Regulation 12(1)(a) – Requires the local government to give local public notice of the dates, times and places at which meetings are to be held
- Regulation 14A – Provides conditions by which a Member may attend a meeting by instantaneous communications

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Recommendation 1 and 2 - Simple Majority Decision required

Recommendation 3 - Absolute Majority Decision required

OFFICER'S RECOMMENDATION:

That Council resolves:

1. That the last Thursday in each month be designated as the day of the Ordinary Council Meeting except as where noted;
2. That the following dates, times and locations be appointed as the Ordinary Council Meeting dates;

Thursday 24 July 2014	10.00 am	Teleconference
Thursday 28 August 2014	10.00 am	Menzies
Thursday 25 September 2014	10.00 am	Tjuntjuntjara
Thursday 23 October 2014	10.00 am	Teleconference
Thursday 27 November 2014	10.00 am	Menzies
Thursday 18 December 2014	10.00 am	Menzies
Thursday 26 February 2015	10.00 am	Teleconference
Thursday 26 March 2015	10.00 am	Menzies
Thursday 30 April 2015	10.00 am	Teleconference
Thursday 28 May 2015	10.00 am	Tjuntjuntjara
Thursday 25 June 2015	10.00 am	Teleconference

3. That Councillors Peter Twigg, Chris Bennell and Justin Graham be granted approval to attend the following Ordinary Meetings of Council by means of instantaneous communications:

Thursday 24 July 2014
Thursday 23 October 2014
Thursday 26 February 2015
Thursday 30 April 2015
Thursday 25 June 2015

COUNCIL DECISION:

No: 0543

Moved: Cr Mazza

Seconded: Cr Twigg

That Council resolves:

1. That the last Thursday in each month be designated as the day of the Ordinary Council Meeting except as where noted;
2. That the following dates, times and locations be appointed as the Ordinary Council Meeting dates;

Thursday 31 July 2014	10.00 am	Teleconference
Thursday 28 August 2014	10.00 am	Menzies
Thursday 25 September 2014	10.00 am	Tjuntjuntjara
Thursday 30 October 2014	10.00 am	Teleconference
Thursday 27 November 2014	10.00 am	Menzies
Thursday 18 December 2014	10.00 am	Menzies
Thursday 26 February 2015	10.00 am	Teleconference
Thursday 26 March 2015	10.00 am	Menzies
Thursday 30 April 2015	10.00 am	Teleconference
Thursday 28 May 2015	10.00 am	Tjuntjuntjara
Thursday 25 June 2015	10.00 am	Teleconference

3. That Councillors Peter Twigg, Chris Bennell and Justin Graham be granted approval to attend the following Ordinary Meetings of Council by means of instantaneous communications:

Thursday 31 July 2014
Thursday 30 October 2014
Thursday 26 February 2015
Thursday 30 April 2015
Thursday 25 June 2015


11:04am

CARRIED BY ABSOLUTE MAJORITY 5/0

Reason for the change was to move the July and October meetings to the last Thursday of the month

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.3 REVIEW OF DELEGATION REGISTER

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM046
DISCLOSURE OF INTEREST:	None
DATE:	20 September 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.4.7 Ordinary Meeting of Council, 26 September 2013

ATTACHMENTS:

Appendix 12.5.3 #1 Delegation Register

SUMMARY:

For Council to consider approving and adopting the Delegation Register

BACKGROUND:

In exercising their responsibilities under the Local Government Act 1995, a local government has many tasks that have legislative actions and compliance requirements. A number of these responsibilities can be delegated to other bodies within the Act.

In accordance with Sections 5.18 and 5.46(1) of the Local Government Act 1995, these delegations must be reviewed once per year.

COMMENT:

A Council can delegate certain powers of authority to committees and other bodies but most significantly, to the Chief Executive Officer to enable the CEO to carry out the day to day operations of the local government. Many delegations are often then sub delegated from the CEO to other authorised staff members.

A register of those delegations must be kept and reviewed at least once annually by the local government (See Appendix 12.5.3 #1)

The Delegation Register has been comprehensively reviewed with minor updates highlighted in red.

CONSULTATION:

Senior Shire Management Staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

- Section 5.18 – Requires the local government to keep a register of delegations made to committees and to review that register at least once annually
- Section 5.46 – The CEO is to keep a register of delegations made to the CEO and other authorised staff and to review that register at least once annually.

POLICY IMPLICATIONS:

Council has no policies in relation to this matter as this responsibility is a legislative requirement.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

Will support the senior management of the Shire in operating efficiently.

VOTING REQUIREMENTS:

Absolute Majority Decision required

COUNCIL DECISION:

No: 0544

Moved: Cr Lee

Seconded: Cr Twigg

That Council resolves to adopt the list of Delegations as detailed below:

- 1. DELEGATIONS FROM COUNCIL TO COMMITTEES**
 - 1.1 Local Government Act Committees**
 - 1.2 Local Emergency Management Committee**
- 2. DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER**
 - 2.1 Use of Common Seal**
 - 2.2 Acquisition of Assets and Goods/Services – Tenders for Supply**
 - 2.3 Disposal of Assets**
 - 2.4 Creditors – Payment of accounts**
 - 2.5 Investment of surplus funds**
Delegation Schedule 2.5 – Investments
 - 2.6 Debtors - Write-off of minor amounts**
 - 2.7 Fire fighting – Emergency plant hire**
 - 2.8 Control of Building Matters**
Delegation Schedule 2.8 – Issue of Building Licences
 - 2.9 Mining tenements, exploration licences etc**
- 3. DELEGATIONS FROM COUNCIL TO OTHER OFFICERS**
 - 3.1 Alteration to Restricted and Prohibited Burning Periods**
 - 3.2 Control of Environmental Health Matters**
Delegation Schedule 3.2 – Septic Tank Licences
 - 3.3 Control of Food Matters**
- 4. DELEGATIONS FROM CEO TO OTHER OFFICERS**
 - 4.1 Employment and Management of Staff**
- 5. OTHER STATUTORY MATTERS NOT BEING DELEGATIONS**
 - 5.1 Media Releases**

11:07am

CARRIED 5/0


Peter Crawford, CEO declared a financial interest in Item 12.5.4 to the extent that he may receive a salary increase as a result of the review and offered to leave the meeting, Council declined.

The President requested that Senior Staff present with the exception of the CEO leave the room to allow for confidential employment matters to be discussed.

Brooke Povah, Ray Pepper and Leanne Downie left the meeting at 11:09am.

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.4 CEO's ANNUAL PERFORMANCE REVIEW FOR YEAR ENDED 30 JUNE 2014

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	Personnel File
DISCLOSURE OF INTEREST:	The author declares a financial interest in this matter as his salary package may be adjusted as a result of this performance review.
DATE:	10 June 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.4.1 Ordinary Meeting of Council, 27 June 2013

ATTACHMENTS:

Nil

SUMMARY:

For Council to consider the process to be used in conducting a performance review of the Chief Executive Officer.

BACKGROUND:

The Local Government Act requires that the performance of the CEO (and all other employees) is reviewed at least annually during the term of their employment.

The CEO's performance review is due on 27 June 2014.

The purpose of conducting a performance review is to not only assess how the CEO has performed during the year under review but to also set goals for the coming year that Council would like to see the CEO focus on. An integral part of this process is to determine whether the CEO has the necessary resources to achieve Council's goals as well as at the same time meeting other statutory responsibilities such as compliance.

In conducting the performance review, Council has the option of either carrying out the review in-house (that is the Council lead by the President conducts the review and reports on the outcomes), or, Council could engage a consultant to facilitate the process and record the outcomes.

If Council is comfortable with an in-house performance review, the CEO can assist with provision of guiding notes prepared by the Department of Local Government, preparation of forms, arranging meetings etc. An in-house performance review would also save Council in the order of \$4,000 to 5,000.

COMMENT:

Council needs to determine how it wishes to carry out the CEO's performance review taking into account the requirements of the Local Government Act and the CEO's Contract of Employment.

The CEO is comfortable with either in-house or facilitated processes and would be prepared to discuss the pros and cons of both methods further with Council.

If Council appoints a Working Group to conduct the review, the Working Group in consultation with the CEO will need to determine the format and process of the review.

The recommendation of this report is based on the good working relationship and understanding that exists between Council and the CEO as well as saving unnecessary (and unbudgeted) expenditure.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 5.38 – Provides for the performance of the CEO to be reviewed at least once in relation to every year of employment.

CEO's Contract of Employment – Section 8 "Performance Reviews" provides guidance on the process to be undertaken

POLICY IMPLICATIONS:

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:

If conducted in-house the conduct of the CEO's performance review should not incur any additional costs to Council.

STRATEGIC IMPLICATIONS:

Annual review of an employee's performance is a valuable tool in assessing performance and setting goals consistent with the strategic goals of Council.

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICER'S RECOMMENDATION:

That Council:

1. Determines that it wishes to conduct the annual performance review of the CEO, Mr Peter Crawford, by a working group of Councillors appointed by Council for that purpose;
2. Appoints the Shire President, Deputy President, Crs _____, _____, _____ and _____ to the CEO's Performance Review Working Group;
3. Requires the Performance Review Working Group to conduct the annual performance review of the CEO in a timely manner and report back to Council by no later than the Ordinary Meeting of Council in July 2013, the outcomes of the CEO's performance review; and

4. Agrees that the working group will liaise with the CEO on the most appropriate forms it wishes to use.

COUNCIL DECISION:

No: 0545

Moved: Cr Tucker

Seconded: Cr Twigg

That Council:

1. **Determines that it wishes to conduct the annual performance review of the CEO, Mr Peter Crawford, by a working group of Councillors appointed by Council for that purpose;**
2. **Appoints all Councillors to the CEO's Performance Review Working Group;**
3. **Requires the Performance Review Working Group to engaged the services of a Consultant to facilitate the annual performance review of the CEO in a timely manner and report back to Council by no later than the Ordinary Meeting of Council in July 2014, the outcomes of the CEO's performance review; and**
4. **Agrees that the working group will liaise with the CEO on the most appropriate forms it wishes to use.**

11:22am


CARRIED 5/0

Reason for the change was to amend the resolution to include engaging a Consultant and to correct a typographical error in the Officer's Recommendation.

Brooke Povah, Ray Pepper and Leanne Downie returned to the meeting at 11:23am

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.5 ELECTED MEMBERS – FEES AND ALLOWANCES FOR 2014/2015

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM258
DISCLOSURE OF INTEREST:	None
DATE:	6 June 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.4.4 Ordinary Meeting of Council 31 October 2013

ATTACHMENTS:
None

SUMMARY:

To consider the legislation and prescribed scale of Elected Member Fees and Allowances to be paid in 2014/2015, in accordance with the Local Government Act and Regulations, and the Determination of the Salaries and Allowance Tribunal.

BACKGROUND:

Current

Current figures are as per adoption in October 2013. As Menzies falls within Band 4, as for CEO Salary determination, only the SAT Determination for Band 4 is quoted.

CATEGORY	CURRENT		DETERMINATION – June 2013			
			Meeting		Annual	
Attendance	\$	Basis	Min.	Max.	Min.	Max.
President	18,500	Annual	88	463	3,500	18,500
Elected member – all others	6,000	Annual	88	225	3,500	9,000
Committee Meeting – all elected members	n/a	Included	44	113	Included in annual fee	
Prescribed meetings – all elected members. See following	Not made	Annual	44	113	Not applicable	
Allowance	\$	Basis	Min.	Max.	Min.	Max.
President – lesser of 0.2% of Operating Revenue, or	11,000	Annual	n/a	n/a	500	19,000
Deputy President (maximum 25% of President)	2,250	Annual	n/a	n/a	125	4,750
Expenses – Set by Council	\$	Basis	Min.	Max.	Min.	Max.
Communications – now ICT Allowance	50	Month	n/a	n/a	n/a	n/a

CATEGORY	CURRENT		DETERMINATION – June 2013			
			Meeting		Annual	
Attendance	S	Basis	Min.	Max.	Min.	Max.
Travel – per km - Conditions apply. See following	Public Service Rate	Claim / Month	n/a	n/a	50	50
Information and Communications Technology Allowance	600	n/a	n/a	n/a	500	3,500
Expenses – Authorised by LG Act	S	Basis	Min.	Max.	Min.	Max.
Childcare	Actual	Claim	Actual if under 25/hour	25/hour	n/a	n/a
Out of pocket expenses where expressly authorised delegate of Council	Actual	Claim	Actual	Actual	n/a	n/a
Expenses must be able to be validated, e.g. receipts to be produced, known/calculable distances for travel etc.						
In some instances, the expenses of one accompanying person may be met, (eg) WALGA Convention.						

Other Authorised Meetings

Under Admin Regulations r.30 (3A), prescribed meetings are those where attending as the duly appointed delegate of the Council –

- a) WALGA Zone (i.e. Goldfields-Esperance Country Zone)
- b) Regional Roads Group
- c) A (constituted) regional local government (i.e. not GVROC)
- d) At a meeting attended by a Minister of the Crown, at the request of that Minister
- e) Other meetings where representing the Council as the duly appointed delegate (does include GVROC)
- f) May only be paid if the meeting organiser does not make a payment

Regulation 30(3A) Prescribed meetings also stipulates that the eligibility for other meetings is limited to the authorised delegate only, who may claim a meeting fee and travel. Observers are not eligible for either prescribed meeting fee or travel.

If the organiser of the meeting pays costs or meeting fee, it is not permitted to also claim travel and fee from the Shire.

Travel Allowances

There is no discretion for Council to vary the rate paid for travel as the Determination specifically states in 4.2 that –

- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

Clause 47 of the Public Service Award lists –

- Definition of areas for application of various rates
- Separate rates for a person required to provide their own vehicle a term of their employment as stipulated in Schedule F
- Where not a term of employment, alternative rates as in Schedule F to the Award

Councillors are covered by Schedule F of the Award. Current rates quoted on the Public Sector Commission website as at 21 June 2013, with the last update being from 2011 are:

MOTOR VEHICLE ALLOWANCE	Rate (cents) per kilometre		
	Engine Displacement (in cubic centimetres)		
Area Details	Over 2,600cc	Over 1,600 to 2,600cc	1,600cc and under
Metropolitan Area	89.5	64.5	53.2
South West Land Division	91.0	65.4	54.0
North of 23.5 degrees South Latitude	98.6	70.6	58.3
Rest of State	94.3	67.5	55.6

Please note:

- a) Menzies falls into the definition of "Rest of State".
- b) There is no direction given as to travel between differing areas.
- c) A flat rate for all vehicles cannot be adopted, but the rate for differing engine capacity must be applied.

Payment

Paying on a "meeting fee" basis requires Members to attend Meetings in order to obtain that fee. However, Council resolved last year to adopt the annual fee payment for 2012/2013 Financial Year. This allows for the payment of an "annual fee" which covers all meetings attended whether Council or Committee.

Council can resolve to pay an "annual fee" but deduct pro rata amounts for Council Meetings not attended. While this may not be strictly in line with the intention of the SAT, Council could use this resolution to encourage Members to attend Meetings.

Annual Fee Allowance

The maximum annual fee payable to Councillors in Band 4 is \$9,000 per year with the Shire President eligible for \$18,000 per year.

Allowances

The maximum allowance for Shire Presidents in Band 4 is \$19,000 or 0.2% of operating revenue for 2012/2013, whichever is the lesser. In the case of Menzies, that would be a maximum of \$11,732 on present figures.

The Deputy Shire President is entitled to 25% of the allowance paid to the President.

Superannuation

There is no liability on the Shire to pay occupational superannuation as a result of the determination. Occupational superannuation would only apply if Council unanimously resolved to be an Eligible Local Governing Body under the Income Tax Act. Such a decision would also be subject to the financial interest provisions of the Local Government Act.

However, where the Councillor chooses to, the whole or part of the meeting fees may be paid to a superannuation fund.

Discretionary Payment

Council has the discretion to set fees within the stipulated ranges, but cannot refuse to pay a valid claim for a fee, allowance or expense authorised by the Act, Regulation, or Determination.

COMMENT:

Council will still need to make a number of decisions for the 2014-2015 Budget, as in the past, since the SAT only stipulates a range of payment for each Band.

The fundamental decision for Council is whether or not fees are paid as a meeting fee, or as an annual allowance.

Given Menzies' circumstances, it will be recommended that the fees and allowances be set as follows:

Annual Meeting Fees & Allowances	2014-2015
President	18,500
Elected member – all others	9,000
President's Allowance	11,000
Deputy President's Allowance	2,750

CONSULTATION:

Cr Greg Dwyer, President

STATUTORY ENVIRONMENT:

The Local Government Act 1995 s.5.98 to s.5.102 provides for a range of fees and/or allowances to be paid to elected members:

- s.5.98 - prescribed fees or approved expenses may be paid, to the prescribed maximum or actual cost of expense
 - President and Deputy may be paid an allowance within the prescribed ranges
 - Payments outside the ranges or not being prescribed expenses are not permitted
- s.5.98A - Deputy President's allowance may not exceed 25% of that approved for payment to President
- s.5.99 - Council may elect to pay annual fees rather than meeting fee
- s.5.99A - Council may elect to pay an annual allowance in lieu of payments of expenses
- s.5.100A - Gifts to elected members can only be as prescribed
- s.5.100 - members of Committees who are not elected members are not to be paid meeting fees but may be reimbursed actual expenses on application
- s.5.101 - members of staff cannot be paid a committee meeting fee, but may be reimbursed actual expenses
- s.102 - the Shire may make a cash advance for approved expenses which will be incurred.

Local Government Administration Regulations 1996:

- r.30 - stipulating the various fees, maxima and minima, for Council and Committee meetings, whether meeting fee or annual allowance, and President and Deputy allowances
- r.31 - expenses that may be reimbursed –
- Rental charges for one telephone and one facsimile machine
 - Child care costs for the member to attend council or committee meeting where they are a member to a maximum of \$20 per hour
 - Travel costs for council meeting or committee meetings of which they are a member, from place of residence/work to place of meeting and return, but limited to maximum of boundary and back if place of residence/work is outside the Shire
 - The expense has to be able to be verified
- r.32 - expenses that may be approved for reimbursement –
- if incurred as a result of carrying out an activity at the request of the Council
 - if considered appropriate, Council can approve an expense incurred due to the elected member being accompanied by one other person
 - an expense incurred due to the being a Councillor
 - the expense has to be able to be verified
- r.33 - annual allowance for President in addition to meeting/annual fee
- r.33A - annual allowance for Deputy President in addition to meeting/annual fees not to exceed 25% of that for President
- r.34 - Annual attendance fees for Councillors other than President
- r.34A - Allowance in lieu of telephone expenses
- r.34AA - Allowance in lieu of information technology expenses
- r.34AB - Allowance in lieu of reimbursement of travelling and accommodation expenses
- r.34AC - Permitted gifts to elected members, conditions and maximum amount
- r.34AD - Use of Council vehicle, conditions, requirements etc, by elected member

Salaries and Allowances Act:

- s.7B - Tribunal to set fees etc for elected members

Salaries and Allowance Tribunal Determination of June 2013

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

Cost of elected members fees and allowances for 2014-2015

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICER'S RECOMMENDATION:

That Council Resolves to pay the following Meetings Fees, Allowances and Reimbursements to Elected Members for the 2014/2015 financial year:

1. MEETING FEES

In accordance with Section 5.99(1)(b) of the *Local Government Act 1995*, the annual meeting fee to apply to all Council, Committee and Delegated Meetings is:

Shire President	\$18,500
-----------------	----------

Councillors \$9,000

This annual fee is to be paid monthly and in arrears and a pro rata deduction to be applied for Council Meetings not attended. It should be recognised that this fee covers all meetings attended by the Member as a delegate of Council;

2. PRESIDENT'S ALLOWANCE

In accordance with Section 5.98(5)(b) of the *Local Government Act 1995*, the annual allowance to be paid to the President is:

President \$11,000

This payment is to be paid monthly and in arrears;

3. DEPUTY PRESIDENT

In accordance with Section 5.98 A(1) of the *Local Government Act 1995*, the annual allowance to be paid to the Deputy President cannot exceed 25% of the President's allowance and is:

Deputy President \$2,750

This payment is to be paid monthly and in arrears;

4. REIMBURSEMENT OF MEETING TRAVEL EXPENSES

In accordance with Section 5.98(2)(a) of the *Local Government Act 1995* and Regulation 31(b) of the *Local Government (Administration) Regulations 1996*, the actual costs of Members attending Meetings on Council business will be reimbursed. These costs may be determined by applying the per kilometre rate as prescribed by the Public Service Act 1992 to the total kilometres travelled between their place of residence in the Shire and the meeting place when attending official Council or Committee meetings;

5. REIMBURSEMENT OF OTHER EXPENSES

In accordance with Sections 5.98(2)(3) & (4) of the *Local Government Act 1995*, reimbursements for other actual expenses incurred on Council business will be in accordance with Council Policies No 1.5 – External Organisations – Council Representatives and Expenses and Policy No 3.2 – Conferences, Meetings and Training – Attendance and Expenses.

Expenditure not incurred under these Policies must be referred to Council for a decision; and

6. TELECOMUNICATIONS AND INFORMATION TECHNOLOGY ALLOWANCES

In accordance with Section 5.99A of the *Local Government Act 1995*, an annual telecommunications allowance of \$600 will apply to all Members who have a dedicated email address and receive communication of Council business.

This allowance to be paid monthly and in arrears.

COUNCIL DECISION:

No: 0546

Moved: Cr Mazza

Seconded: Cr Lee

That Council defer the item to the July meeting of Council


11:25am

CARRIED 5/0

Reason for the change was to allow for the inclusion of the Salaries and Allowances Tribunal Determination released on 18 June 2014.

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.6 REVIEW OF CORPORATE BUSINESS PLAN

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM398
DISCLOSURE OF INTEREST:	None
DATE:	10 June 2013
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	Item 12.4.7 Ordinary Council Meeting 27 June 2013

ATTACHMENTS:

12.5.6 Attachment #1 Draft Corporate Business Plan

SUMMARY:

The Local Government Act requires Council to plan for the future, and has mandated that a corporate business plan must be prepared and adopted by Council prior to 30 June 2013 and reviewed every year.

The review of the Corporate Business Plan is presented for consideration as required.

COMMENT:

The Corporate Business Plan (CBP) is part of the Integrated Planning Framework now required by the Department of Local Government. Its origin is with the Strategic Community Plan (SCP) which outlines the aspirations of the community as identified and accepted by Council for development.

The CBP then builds on the SCP:

- with information from the Workforce Plan, about how the community's wishes can be achieved;
- the Asset Management Plan (AMP) provides guidance on what plant, buildings, road, recreation facilities etc the Shire has, can afford to maintain and needs to invest in. The AMP links very closely to the Long Term Financial Plan (LTFP);
- The LTFP is the collected estimates of what operations and development is expected to cost. It is not a Budget, but rather a broad brush document providing a look into the future.

The Corporate Business Plan must be reviewed every year, and the document has been structured to make this as straightforward as possible, with the details of actions and what is expected to be achieved being listed in Section 8 using the same headings as for the Strategic Community Plan.

The CBP must also be reported on in the Shire's Annual Report. The tables in Section 8 have been developed to enable simple extraction from the CBP, and insertion of comments.

The document should not be treated as being set and unchangeable. It is intended to guide the development of the Budget each year, not to dictate to it.

Adoption of the Corporate Business Plan must be *by absolute majority*. Local public notice of its adoption is not required.

CONSULTATION:

Peter Crawford, CEO Shire of Menzies
Brooke Povah, DCEO Shire of Menzies

STATUTORY ENVIRONMENT:

Local Government Act 1995

Local Government (Administration) Regulations 1996

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
***Absolute majority required.**
- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

The end result of all other integrated planning requirements and the step immediately prior to preparation of the annual budget.

VOTING REQUIREMENTS:

Absolute Majority

COUNCIL DECISION:

No: 0547

Moved: Cr Lee

Seconded: Cr Mazza


That the revised Corporate Business Plan for 2014-2015 be adopted.

11:32am

CARRIED BY ABSOLUTE MAJORITY 5/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.7 SHIRE OF MENZIES LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM333
DISCLOSURE OF INTEREST:	None
DATE:	5 June 2014
AUTHOR:	Glenn Bone, Project Officer
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.7 Attachment #1 – Local Emergency Management Arrangements

SUMMARY:

Following the review and updating of the Local Emergency Management Arrangements (LEMA) by the Shire's Local Emergency Management Committee (LEMC), it is now appropriate for these to be tabled before Council for noting and comment.

BACKGROUND:

In accordance with State Emergency Management Policy (SEMP) No. 2.5, (clause 36), the LEMA has now been amended and reviewed according to current conditions prevailing in the Shire of Menzies.

COMMENT:

Clause 32 of SEMP 2.5 prescribes that the LEMA are to be reviewed in accordance with the arrangements outlined in Procedure ADP-5. This document basically sets out the framework of how a review of LEMA is to be conducted.

This involves consultation and input from the LEMC, the DEMC, the Local Emergency Co-ordinator (Leonora Police OIC) and of course, the local community.

CONSULTATION:

Liaison with the organisations/bodies mentioned above.

The draft document as reviewed has already been referred to the DEMC for appraisal and comment prior to formal submission to them and also the State Emergency Management Committee (SEMC).

STATUTORY ENVIRONMENT:
Emergency Management Act 2005

Section 41(1) – A local government is to ensure that arrangements (local emergency management arrangements) for emergency management in the local government's district are prepared.

Section 42(1) – A local government is to ensure that its local emergency management arrangements are reviewed in accordance with the procedures established by the SEMC.

POLICY IMPLICATIONS:
None

FINANCIAL IMPLICATIONS:
Nothing specific, but obviously the cost of conducting the review.

STRATEGIC IMPLICATIONS:
None

VOTING REQUIREMENTS:
Simple majority

COUNCIL DECISION:

No: 0548

Moved: Cr Lee

Seconded: Cr Twigg


That Council approve the reviewed Local Emergency Management Arrangements prepared under the endorsement of the Shire of Menzies LEMC and submit these to the DEMC and the SEMC in accordance with SEMP No. 2.5, clause 40.

11:38am

CARRIED 5/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.8 MENZIES TOWN EXPANSION SCOPING STUDY

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM333
DISCLOSURE OF INTEREST:	None
DATE:	5 June 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.8 Attachment #1 – Proposed Infrastructure Works – Preliminary Development Cost Estimates

SUMMARY:

For Council to receive the Menzies Town Expansion Scoping Study. as compiled by Duncan J Jack

BACKGROUND:

Duncan J Jack, Consulting Engineer, was commissioned on behalf of the Shire of Menzies and the mining companies of Macarthur Minerals Limited, Mindax Limited and Jupiter Mines to conduct a scoping study into the proposed expansion of the Menzies Townsite in view of the possible commissioning of the iron ore industry (See 12.5.9 Attachment #1).

Areas looked at included land availability, water and power resources and public services.

COMMENT:

The Scoping Study was funded jointly by the four above mentioned parties on the basis that all four had a vested interest in knowing what the challenges were we faced if and when the iron ore industry was to become a reality.

The study found that the main areas that could be anticipated as "difficult" to resolve were in the areas of land release and service utilities. A list of preliminary costings has included a figure of some \$2.5m for contingencies which is conservative and could well exceed that amount.

CONSULTATION:

Duncan J Jack – Duncan Jack Consulting

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None at present as this report is only being recommended to be received

STRATEGIC IMPLICATIONS:

Will impact on development if the iron ore industry does become a reality

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION:

No: 0549

Moved: Cr Tucker

Seconded: Cr Twigg

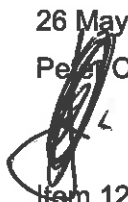
That Council receive the Menzies Town Expansion Scoping Study noting the details contained therein.

11:46am

CARRIED 5/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.9 COUNCILLOR'S INFORMATION BULLETIN 5/14

SUBMISSION TO:	Ordinary Meeting of Council, 26 June 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	26 May 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.6 Ordinary Council Meeting 29 May 2014

ATTACHMENTS:

None

SUMMARY:

For Council to receive the Information Bulletin.

BACKGROUND:

The Information Bulletin 5/14 containing general and confidential information was previously circulated to Councillors.

COMMENT:

The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION:

No: 0550

Moved: Cr Twigg

Seconded: Cr Lee

That Council acknowledges receipt of Information Bulletin 5/14 for the period ended 31 May 2014.

11:47am

CARRIED 5/0

13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING
Nil

15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS
Nil

16. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 31st July 2014 at the Shire of Menzies commencing at 10.00am.

17. CLOSURE OF MEETING

There being no further business the President declared the meeting closed at 11:48am.

I, GREGORY Dwyer hereby certify that the Minutes of the Ordinary Meeting of Council held 26 June 2014 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 31 July 2014.

Signed



Dated:

31st July 2014