



**SHIRE OF MENZIES**

**MINUTES**

**OF THE ORDINARY MEETING OF COUNCIL  
HELD**

**Thursday 31 July, 2014**

**Shire of Menzies Council Chambers**

**Commencing at 10.00am**

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

## **FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

**Councillors should declare an interest:**

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or  
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.  
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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## **AGENDA FOR ORDINARY MEETING OF COUNCIL**

### **1. DECLARATION OF OPENING**

The Shire President, Cr Greg Dwyer, declared the meeting open at 10:11am, welcomed the attendees, visitors, guests and proceeded with the Agenda as planned.

### **2. ANNOUNCEMENT OF VISITORS**

Mr P Kennedy – Roxbury Trading  
Ms R Kennedy – Roxbury Trading  
Mr S Baldock – Roxbury Trading  
Mr A Hirst – St John Ambulance Regional Manager  
Mr J Epis – CEO – Shire of Leonora

### **3. RECORD OF ATTENDANCE**

#### **3.1 PRESENT:**

<b>Councillors:</b>	Cr G Dwyer	President
	Cr P Twigg	Deputy President
	Cr I R Tucker	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor
	Cr J Graham	Councillor
<b>Staff:</b>	P Crawford	CEO
	B Povah	Deputy CEO
<b>Observers:</b>	Andrew Hirst (until 10:43am)	St John Ambulance Service
	Jim Epis (until 10:43am)	Shire of Leonora

#### **3.2 APOLOGIES**

<b>Councillors:</b>	Nil	
<b>Staff:</b>	R Pepper	MWS
	L Downie	Executive Assistant

#### **3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

### **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **5. PUBLIC QUESTION TIME**

Mr Paul Kennedy, who operates the Menzies battery and also has a mine site out near Davyhurst, asked for Council support for local businesses. Mr Kennedy operates a small mine and has been experiencing difficulty in obtaining the necessary permits to haul ore along a Shire road. These issues have now been resolved and Mr Kennedy thanked the Shire for their help and understanding.

The president thanked Mr Kennedy, Ms Kennedy and Mr Baldock and they left the meeting at 10.26 am.

### **6. APPLICATIONS FOR LEAVE OF ABSENCE**

### **7. DECLARATIONS OF INTEREST**

*Peter Crawford, Chief Executive Officer, Shire of Menzies declared a financial interest in Item 12.5.2 Chief Executive Officer Application for Annual Leave.*

*Cr Tucker declared a financial interest in item 12.5.5 Menzies Aboriginal Corporation – Request for Assistance*

**8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**9. CONFIRMATION OF MINUTES**

**9.1 RECEIVE MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON THURSDAY 19 JUNE 2014**

**VOTING REQUIREMENTS:**  
Simple Majority Decision required

**COUNCIL DECISION:**

**No: 0551**

**Moved: Cr Lee**

**Seconded: Cr Mazza**

**That the Minutes of the Special Meeting of Council held on 19 June 2014 be received as a true and accurate record.**

**10:49am**

**CARRIED 6/0**

**9.2 RECEIVE MINUTES OF ORDINARY COUNCIL MEETING OF COUNCIL HELD ON THURSDAY 26 JUNE 2014**

**VOTING REQUIREMENTS:**  
Simple Majority Decision required

*Peter Crawford left the meeting at 10:50am and returned at 10:51am*

**COUNCIL DECISION:**

**No: 0552**

**Moved: Cr Mazza**

**Seconded: Cr Tucker**

**That the Minutes of the Ordinary Meeting of Council held on 26 June 2014 be confirmed as a true and accurate record.**

**10:55am**

**CARRIED 6/0**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Mr Andrew Hirst, Regional Manager for St John Ambulance in Kalgoorlie advised Council regarding the Paramedic that St John have in the region who works with the local communities. He has offered to base this officer in Menzies if the Shire was prepared to provide free housing.

Council indicated interest in the proposal and asked if the Paramedic could contact the CEO with a view to having an informal meeting with the Council to discuss the proposal and how Menzies might benefit from the offer.

The President thanked Mr Hirst for his attendance and he left the Meeting at 10.43 am

**11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

### 11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

Thursday 26th June	Attended Sponsors event in Kalgoorlie for the 2014 Cyclastic EGCC.
Friday 27 <sup>th</sup> June	Attended the GTNA Ordinary Board Meeting
Sunday 29 <sup>th</sup> June	Flight to Perth
Monday 30 <sup>th</sup> June	With the CEO had a breakfast meeting with Joe Phillips and Dean Carter of Macarthur Minerals which transitioned into a meeting including representatives from Jupiter Mines and Mindax Ltd with Duncan Jack explaining the findings of the Menzies Scoping Study.
Monday 7 <sup>th</sup> July	On behalf of the Shire of Menzies accepted a cheque from Lotterywest presented by Wendy Duncan MLA on behalf o the Premier for the Water Park. Councillors Lee, Mazza, Sethan Sheehan-Lee representing MRCS and CEO also attended.
Thursday 17 <sup>th</sup> July	With Cr Tucker and Consultant Steve Bailey inspected the fourth house from TR Homes prior to departure from Perth.
Tuesday 29 <sup>th</sup> July	Attended informal Stakeholder Function hosted by the Water Corp with Hugh Lavery; Regional Manager, Bennie Smith; General Manager of Regional Customer Services and Andrew Ducas; Area Manager Goldfields Esperance.
Wednesday 30 <sup>th</sup> July	9:00am attended Shire of Laverton Mining Liaison meeting, briefing from Metals X regarding Wingellina Nickel Project.  1:00pm meeting with Minister DMP hosted by Leonora Shire discussions points being Exclusion Zone and GROH Houses in Menzies.

**VOTING REQUIREMENTS:**  
**Simple Majority Decision required**

<b>COUNCIL DECISION:</b>
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<b>No: 0553</b>
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**Moved: Cr Tucker**

**Seconded: Cr Mazza**

**That the President's Report as presented, be received and included in the Minutes of the meeting.**


**11:01am**

**CARRIED 6/0**

***Cr Tucker left the meeting at 11:02am***

## 12.5 MANAGEMENT & POLICY BUSINESS

### 12.5.5 MENZIES ABORIGINAL CORPORATION – REQUEST FOR ASSISTANCE

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Menzies Aboriginal Corporation
<b>FILE REF:</b>	ADM438
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	14 July 2014
<b>AUTHOR:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

12.5.5 Attachment #1 – Letter from the Menzies Aboriginal Corporation

#### SUMMARY:

For Council to consider the request from the Menzies Aboriginal Corporation for assistance at Marmion Village.

#### BACKGROUND:

A letter has been received from the Menzies Aboriginal Corporation seeking financial assistance in upgrading solar hot water systems at the Marmion Village (See 12.5.6 Attachment #1).

#### COMMENT:

Council currently assists the Tjuntjuntjara Community with financial assistance for holiday programs, school excursions, etc. The basis for the granting of these funds are that they are designed to assist the children out at the remote community with some of the benefits that other regional based children currently have access to.

However, in all of the applications made for Council's assistance, no funds have ever been allocated for any infrastructure based operations.

To begin allocating funds to infrastructure on a request basis would create a precedent that could not exclude any resident making a request for assistance with infrastructure in their private dwelling.

#### CONSULTATION:

None

#### STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

#### POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

**FINANCIAL IMPLICATIONS:**

None

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Simple Majority Decision required

**OFFICER'S RECOMMENDATION**

That Council advise the Menzies Aboriginal Corporation that they are unable to provide any assistance towards infrastructure in the Marmion Village.

**COUNCIL DECISION:**

**No: 0554**

**Moved: Cr Twigg**

**Seconded: Cr Lee**

**That Cr Tucker be invited into Chambers to provide advice on the ownership of the Community Reserve.**

**11:25am**

**CARRIED 5/0**

**COUNCIL DECISION:**

**No: 0555**

**Moved: Cr Mazza**

**Seconded: Cr Twigg**

**That the matter be deferred so that further information can be provided to Council at a later date.**

**12:03pm**

**CARRIED 5/0**

*Cr Tucker returned to the meeting at 11:26am*

*Cr Tucker left the meeting at 11:40am and did not return*

*Cr Dwyer left the meeting at 11:58am*

*Brooke Povah left the meeting at 11:58am*

*Cr Graham left the meeting at 12:00pm*

*Brooke Povah returned to the meeting at 12:01pm*

*Cr Dwyer returned to the meeting at 12:01pm*


*Meeting was adjourned for lunch at 12:04pm and resumed at 12:51pm*

*All Councillors returned to the meeting with the exception of Cr Twigg*

## 12. REPORTS OF COMMITTEES AND OFFICERS

### 12.1 HEALTH AND BUILDING BUSINESS

#### 12.1.1 APPLICATION FOR PLANNING CONSENT – D & S MAY

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	D & S May
<b>FILE REF:</b>	ADM100
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	26 June 2014
<b>AUTHOR:</b>	Dave Hadden, EHO/Building Surveyor
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	 Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

Nil

#### SUMMARY:

An application has been received seeking Council approval to construct a second hand 80m<sup>2</sup> shed on Lot 280 Webb Street, Menzies.

#### COMMENT:

Currently Council does not have a Local Planning Policy that places any controls on building a shed on a property prior to a dwelling. As such, the applicant has provided a Statutory Declaration as required under LPP13 Temporary Occupation of Moveable or Outbuildings declaring permanent use as a residence of the approved outbuilding is not intended or planned. A second Statutory Declaration has been provided as required under LPP14 Development of Unserved Land – Water and Power accepting full responsibility for provision of power and water to site.

The proposed shed is compliant with LPP12 Outbuildings as it is under 85m<sup>2</sup> in total aggregate area.

Photographs of the shed and cladding materials proposed to be re-erected on Lot 280 Webb Street indicate they are in reasonable condition for re-use. Some of the photographs indicate possible rust spots at the bottom of the wall sheets which may need to be treated or removed.

The shed relocation is not covered under LPP8 Moveable Buildings, however, is controlled under LPP13 Temporary Occupation of Moveable or Outbuildings and LPP14 Development of Unserved Land – Water and Power. The applicant has provided both Statutory Declarations as mentioned above and as such the application should be assessed on its

merits. The applicant has been advised that the shed if approved must be located at the rear of the property to allow room for a dwelling to be constructed in the future.

This application has been tabled for Council approval due to Part 8 Development of Land, 8.2 (b) of the Shire of Menzies Town Planning Scheme which restricts the development of any ancillary outbuildings on land prior to a single house being constructed. As such, staff feel that it would be more appropriate to allow staff to approve this type of application in the future subject to the applicants complying with the requirements specified in Councils Local Planning Policies. To this effect, it is recommended that staff prepare a new LPP to deal with this matter subject to Council approval.

**CONSULTATION:**

Mr Peter Crawford, CEO Shire of Menzies  
Elected Members Shire of Menzies

**STATUTORY ENVIRONMENT:**

Planning and Development Act  
Shire of Menzies Town Planning Scheme No.1  
Building Act

**POLICY IMPLICATIONS:**

Application is compliant with Local Planning Policies LPP12 and LPP14.

**FINANCIAL IMPLICATIONS:**

None

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Simple Majority

**COUNCIL DECISION:**

No: 0556

Moved: Cr Mazza

Seconded: Cr Lee

That Council:


1. Approve the application to re-erect an 80m<sup>2</sup> shed on Lot 280 Webb Street, Menzies subject to the following conditions:
  - a) Any rusty cladding to be treated or replaced to the satisfaction of the EHO/Building Surveyor;
  - b) If determined by Council's EHO/Building Surveyor that the shed cladding requires painting on completion, the applicant is to comply with this request within two months;
  - c) Shed to be located at the rear of the property to allow room at the front for a dwelling to be constructed at a later date; and
2. Request staff to prepare a new LPP for consideration which addresses the construction of a shed prior to a dwelling being constructed on a property in the Menzies and Kookynie Townsites.

12:53pm

CARRIED 4/0

## 12.1 HEALTH AND BUILDING BUSINESS

### 12.1.2 APPLICATION FOR PLANNING CONSENT – N & K TOMKINS

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N & K Tomkins
<b>FILE REF:</b>	ADM100
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	17 July 2014
<b>AUTHOR:</b>	Dave Hadden, EHO/Building Surveyor
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

**ATTACHMENTS:**  
Nil

**SUMMARY:**

An application has been received seeking Council approval to construct a new 36m<sup>2</sup> shed on Lot 594 Ballard Street, Menzies.

**COMMENT:**

Currently Council does not have a Local Planning Policy that places any controls on building a shed on a vacant property prior to a dwelling. As such, the applicant has provided a Statutory Declaration as required under LPP13 Temporary Occupation of Moveable or Outbuildings declaring permanent use as a residence of the approved outbuilding is not intended or planned. A second Statutory Declaration has been provided as required under LPP14 Development of Unserved Land – Water and Power accepting full responsibility for provision of power and water to site.

The proposed shed is compliant with LPP12 Outbuildings as it is under 85m<sup>2</sup> in total aggregate area.

The shed is not covered under LPP8 Moveable Buildings, however, is controlled under LPP13 Temporary Occupation of Moveable or Outbuildings and LPP14 Development of Unserved Land – Water and Power. The applicant has provided both Statutory Declarations as mentioned above and as such the application should be assessed on its merits.

This application has been tabled for Council approval due to Part 8 Development of Land, 8.2 (b) of the Shire of Menzies Town Planning Scheme which restricts the development of any ancillary outbuildings on land prior to a single house being constructed. As such, staff feel that it would be more appropriate to allow staff to approve this type of application in the future subject to the applicants complying with the requirements specified in Councils Local

Planning Policies. To this effect, it is recommended that staff prepare a new LPP to deal with this matter subject to Council approval.

**CONSULTATION:**

Mr Peter Crawford, CEO Shire of Menzies  
Elected Members Shire of Menzies

**STATUTORY ENVIRONMENT:**

Planning and Development Act  
Shire of Menzies Town Planning Scheme No.1  
Building Act

**POLICY IMPLICATIONS:**

Application is compliant with Local Planning Policies LPP12 and LPP14.

**FINANCIAL IMPLICATIONS:**

None

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Simple Majority

**COUNCIL DECISION:**

**No: 0557**

**Moved: Cr Mazza**

**Seconded: Cr Lee**

**That Council:**

- 1. Approve the application to construct a 36m<sup>2</sup> shed on Lot 594 Ballard Street, Menzies; and**
- 2. Request staff to prepare a new LPP for consideration which addresses the construction of a shed prior to a dwelling being constructed on a property in the Menzies and Kookynie Townsites.**


**12:54pm**

**CARRIED 4/0**

## 12. REPORTS OF COMMITTEES AND OFFICERS

### 12.2 FINANCE AND ADMINISTRATION BUSINESS

#### 12.2.1 MONTHLY FINANCIAL REPORT – JUNE 2014

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM017
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	9 July 2014
<b>AUTHOR:</b>	Brooke Povah, Deputy Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton

#### SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

#### BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 30 June 2014.

#### COMMENT:

A Compilation Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

**CONSULTATION:** N/A

#### STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATION:** Nil

**STRATEGIC IMPLICATIONS:** Nil

**VOTING REQUIREMENTS:**

Simple Majority decision is required.

**COUNCIL DECISION:**

**No: 0558**

**Moved: Cr Lee**

**Seconded: Cr Graham**

**That Council acknowledge receipt of the Statement of Financial Activity and associated reports for the period to 30 June 2014.**

**1:00pm**

**CARRIED 4/0**



The Chief Executive Officer  
Shire of Menzies  
Shenton Street  
Menzies WA 6436

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## COMPILATION REPORT TO THE SHIRE OF MENZIES

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Menzies, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 30 June 2014. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

## THE RESPONSIBILITY OF THE SHIRE OF MENZIES

The Shire of Menzies are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

## OUR RESPONSIBILITY

On the basis of information provided by the Shire of Menzies we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Menzies provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Menzies. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

*UHY Haines Norton (WA) Pty Ltd*  
UHY Haines Norton (WA) Pty Ltd  
Chartered Accountants

Paul Breman  
Director

7 July 2014

**SHIRE OF MENZIES**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 30th June 2014**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30th June 2014**

	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		3,400	3,400	5,933	2,533	42.69%	
General Purpose Funding		1,532,986	1,532,986	1,826,035	293,049	16.05%	▲
Law, Order and Public Safety		3,200	3,200	9,429	6,229	66.06%	
Health		500	500	393	(107)	(27.23%)	
Housing		59,600	59,600	60,725	1,125	1.85%	
Community Amenities		95,980	95,980	87,352	(8,628)	(9.88%)	
Recreation and Culture		40,000	40,000	42,420	2,420	5.70%	
Transport		693,269	693,269	542,236	(151,033)	(27.85%)	▼
Economic Services		137,300	137,300	144,844	7,544	5.21%	
Other Property and Services		95,056	95,056	90,401	(4,655)	(5.15%)	
<b>Total (Ex. Rates)</b>		<b>2,661,291</b>	<b>2,661,291</b>	<b>2,809,768</b>	<b>148,477</b>		
<b>Operating Expense</b>							
Governance		(428,732)	(428,732)	(354,503)	74,229	20.94%	▲
General Purpose Funding		(231,254)	(231,254)	(176,797)	54,457	30.80%	▲
Law, Order and Public Safety		(84,299)	(84,299)	(88,095)	(3,796)	(4.31%)	
Health		(30,019)	(30,019)	(27,534)	2,485	9.03%	
Education and Welfare		(15,000)	(15,000)	0	15,000	100.00%	▲
Housing		(42,850)	(42,850)	(33,208)	9,642	29.04%	
Community Amenities		(191,582)	(191,582)	(131,716)	59,866	45.45%	▲
Recreation and Culture		(407,980)	(407,980)	(347,664)	60,316	17.35%	▲
Transport		(2,921,383)	(2,921,383)	(2,543,264)	378,119	14.87%	▲
Economic Services		(1,160,584)	(1,160,584)	(1,094,444)	66,140	6.04%	
Other Property and Services		(4,000)	(4,000)	(87,856)	(83,856)	(95.45%)	▼
<b>Total</b>		<b>(5,517,683)</b>	<b>(5,517,683)</b>	<b>(4,885,081)</b>	<b>632,602</b>		
<b>Funding Balance Adjustment</b>							
Add back Depreciation		1,880,945	1,880,945	1,471,177	(409,768)	(27.85%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(7,306)	(7,306)	32,189	39,495	122.70%	▲
Adjust Provisions and Accruals		0	0	0	0		
Adjust on Previous P & E Revaluation		0	0	9,902	9,902	100.00%	
<b>Net Operating (Ex. Rates)</b>		<b>(982,753)</b>	<b>(982,753)</b>	<b>(562,045)</b>	<b>410,806</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	1,581,219	1,581,219	1,581,219	0	0.00%	
Proceeds from Disposal of Assets	8	184,000	184,000	130,909	(53,091)	(40.56%)	▼
Transfer from Reserves	7	1,606,741	1,606,741	1,612,916	6,175	0.38%	
<b>Total</b>		<b>3,371,960</b>	<b>3,371,960</b>	<b>3,325,044</b>	<b>(46,916)</b>		
<b>Capital Expenses</b>							
Land and Buildings	8	(804,500)	(804,500)	(931,861)	(127,361)	(13.67%)	▼
Plant and Equipment	8	(610,121)	(610,121)	(607,026)	3,095	0.51%	
Furniture and Equipment	8	(25,150)	(25,150)	(10,435)	14,715	141.02%	▲
Infrastructure Assets - Roads	8	(3,922,793)	(3,922,793)	(2,569,329)	1,353,464	52.68%	▲
Infrastructure Assets - Other	8	(75,000)	(75,000)	(72,500)	2,500	3.45%	
Loan Principal	10	(30,000)	(30,000)	(32,141)	(2,141)	(6.66%)	
Transfer to Reserves	7	(1,532,916)	(1,532,916)	(1,631,930)	(99,014)	(6.07%)	
<b>Total</b>		<b>(7,000,480)</b>	<b>(7,000,480)</b>	<b>(5,855,222)</b>	<b>1,145,258</b>		
<b>Net Capital</b>		<b>(3,628,520)</b>	<b>(3,628,520)</b>	<b>(2,530,178)</b>	<b>1,098,342</b>		
<b>Total Net Operating + Capital</b>		<b>(4,611,273)</b>	<b>(4,611,273)</b>	<b>(3,092,222)</b>	<b>1,509,149</b>		
Opening Funding Surplus(Deficit)	3	2,353,584	2,353,584	2,353,584	0	0.00%	
Rate Revenue	9	2,257,689	2,257,689	2,397,940	140,251	5.85%	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>0</b>	<b>1,659,301</b>	<b>1,649,399</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. ▲ ▼

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

***General***

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various by-laws, fire prevention and animal control.

**HEALTH**

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**EDUCATION AND WELFARE**

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

**HOUSING**

Provision and maintenance of staff housing.

**COMMUNITY AMENITIES**

Maintain a refuse site for the settlement.

**RECREATION AND CULTURE**

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

**TRANSPORT**

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

**ECONOMIC SERVICES**

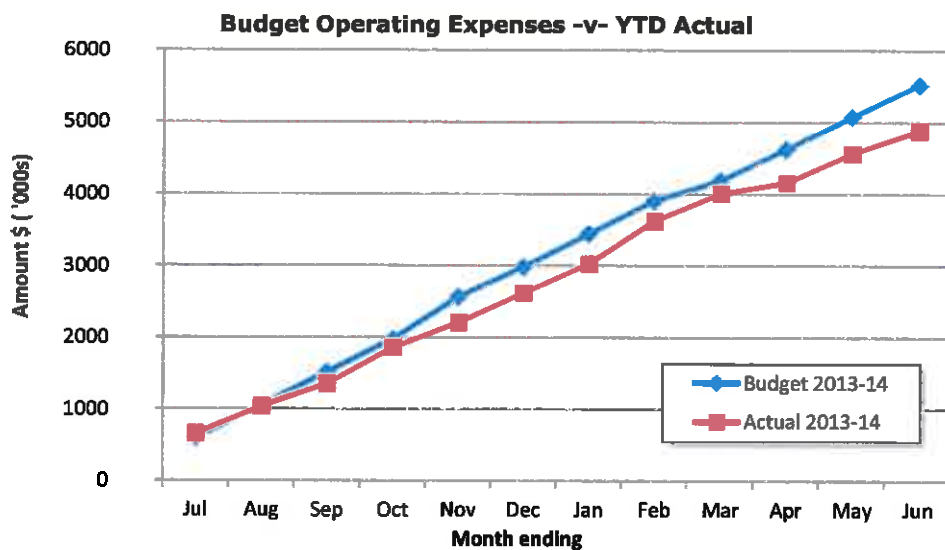
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

**OTHER PROPERTY & SERVICES**

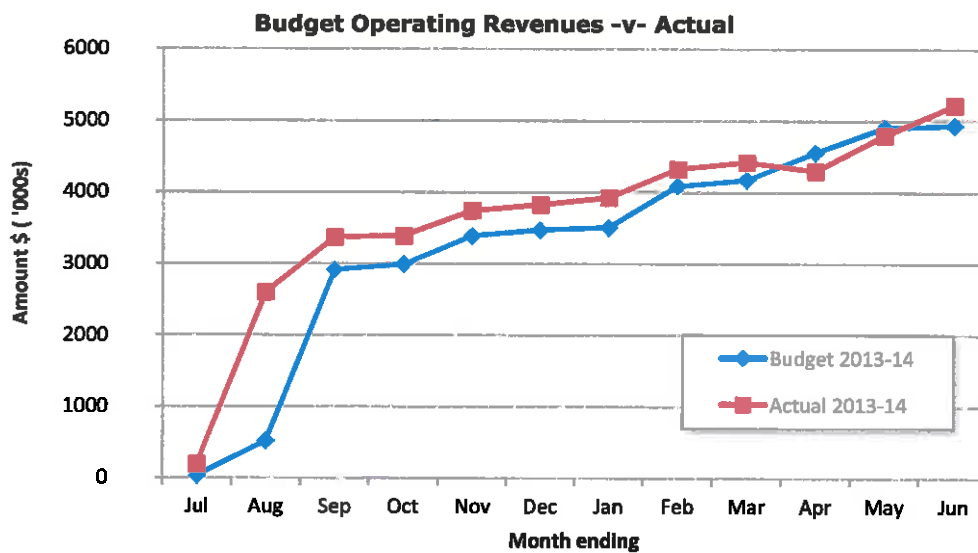
Private works operations, plant repairs and operations costs.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



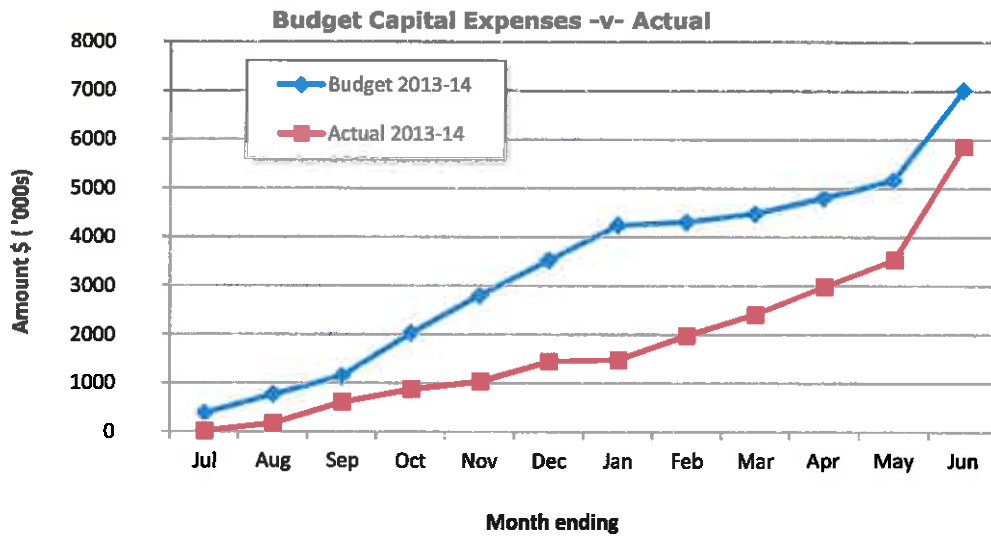
Comments/Notes - Operating Expenses



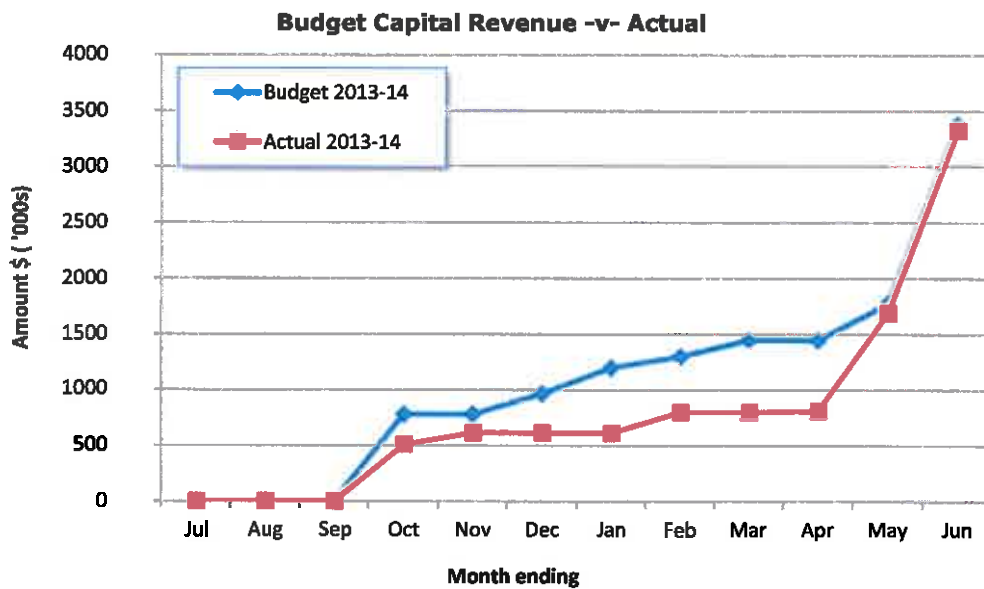
Comments/Notes - Operating Revenues

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



Comments/Notes - Capital Expenses

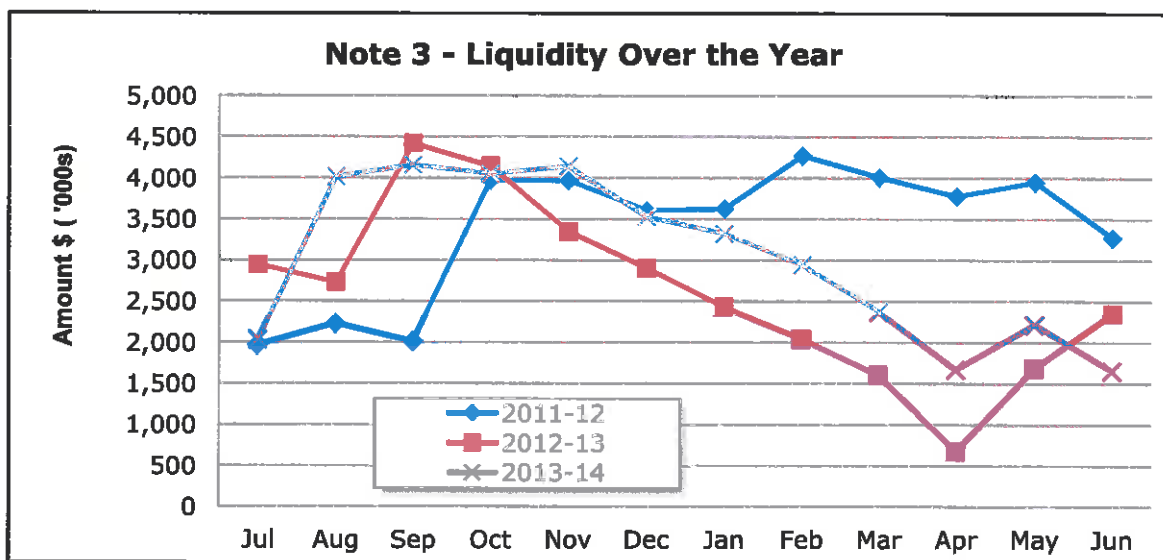


Comments/Notes - Capital Revenues

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30th June 2014	30th June 2013	YTD 30th June 2013
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,146,278	2,518,864	2,518,864
Cash Restricted	4	2,549,986	2,530,972	2,530,972
Receivables - Rates	6	471,889	770,454	770,454
Receivables -Other	6	291,505	273,467	273,467
Provision for Doubtful Debts		(200,000)	(581,962)	(581,962)
Inventories		5,057	10,636	10,636
		4,264,715	5,522,431	5,522,431
<b>Less: Current Liabilities</b>				
Payables		(55,428)	(637,875)	(637,875)
Provisions		(92,700)	(92,700)	(92,700)
		(148,128)	(730,575)	(730,575)
Less: Cash Reserves	7	(2,549,986)	(2,530,972)	(2,530,972)
Add: Cash Backed Leave Provisions		92,700	92,700	92,700
<b>Net Current Funding Position</b>		<b>1,659,301</b>	<b>2,353,584</b>	<b>2,353,584</b>



Comments - Net Current Funding Position

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 4: CASH AND INVESTMENTS**

Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>						
Municipal Account	164,440			164,440	NAB	Cheque Acc.
Cash Maximiser Account	481,091			481,091	NAB	
Trust			5,000	5,000	NAB	Cheque Acc.
Cash On Hand	747			747	N/A	On Hand
(b) <b>Term Deposits</b>						
Municipal Investment	500,000			500,000	NAB	Various
Reserves		2,549,986		2,549,986	NAB	Various
(c) <b>Other Investments</b>						
N/A				0		
<b>Total</b>	<b>1,146,278</b>	<b>2,549,986</b>	<b>5,000</b>	<b>3,701,264</b>		

Comments/Notes - Investments

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30th June 2014

**Note5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Surplus/(Deficit) on Budget Adoption</b>			\$	\$	\$	\$
						(101,422)	(101,422)
	<b>Plant Reserve - amend error to opening balance</b>		<b>Non Cash Item</b>			(141,763)	(243,185)
	<b>Building Reserve - amend error to opening balance</b>		<b>Non Cash Item</b>		141,763		(101,422)
11002	Building Reserve - Increase Transfer from	471	Capital Revenue		438,741		337,319
1051800	Capital Grant Fire Truck	510	Capital Revenue		184,621		521,940
1091020	Staff Housing Grants	510	Capital Revenue			(438,000)	83,940
1111015	CLGF Grant Tolls Hall	510	Capital Revenue			(160,000)	(76,060)
1113010	Grant Menzies Water Park	510	Capital Revenue			(120,000)	(196,060)
1114015	SBS TV Digital Service Subsidy	510	Operating Revenue		21,465		(174,595)
1115027	Post Office Sales	510	Operating Revenue			(7,000)	(181,595)
1116010	CLGF Grant - Old Post Office	510	Capital Revenue			(150,000)	(331,595)
1116020	Lotterywest Grant Old PO	510	Capital Revenue		8,135		(323,460)
1142020	Admin Insurance Reimbursements	510	Operating Revenue		10,250		(313,210)
1142040	Admin Reimbursements General	510	Operating Revenue		4,000		(309,210)
E031010	Rates Written Off	510	Operating Expenses		50,000		(259,210)
E031800	Rates Admin Allocated	510	Operating Expenses			(4,400)	(263,610)
E041038	Members Conference Expenses	510	Operating Expenses		6,000		(257,610)
E041040	Travel Allowance	510	Operating Expenses			(9,000)	(266,610)
E041045	Election Expenses	510	Operating Expenses		6,000		(260,610)
E041800	Admin Allocated	510	Operating Expenses			(3,740)	(264,350)
E042026	Advertising	510	Operating Expenses			(5,000)	(269,350)
E042028	Refreshments	510	Operating Expenses		8,000		(261,350)
E051298	Admin Allocated	510	Operating Expenses			(440)	(261,790)
E052030	Ranger Expenses	510	Operating Expenses		10,000		(251,790)
E052800	Admin Allocated	510	Operating Expenses			(330)	(252,120)
E072010	EHO Contract	510	Operating Expenses		11,000		(241,120)
E072800	Admin Allocated	510	Operating Expenses			(330)	(241,450)
E091800	Admin Allocated	510	Operating Expenses			(1,100)	(242,550)
E101010	Domestic Refuse Expenses	510	Operating Expenses		12,371		(230,179)
E102020	Litter Control	510	Operating Expenses		30,240		(199,939)
E107030	Other Community Amenities	510	Operating Expenses		10,000		(189,939)
E107031	Public Tolls Kookynie	510	Operating Expenses		5,000		(184,939)
E113040	Parks and Gardens	510	Operating Expenses			(40,649)	(225,588)
E113070	Water Park Operations	510	Operating Expenses		17,200		(208,388)
E113800	Admin Allocated	510	Operating Expenses			(1,760)	(210,148)
E115800	Admin Allocated	510	Operating Expenses			(220)	(210,368)
E116010	Heritage Consultants	510	Operating Expenses		10,000		(200,368)
E116025	Cemetery Maintenance	510	Operating Expenses			(5,000)	(205,368)
E121010	Road Maintenance	510	Operating Expenses			(121,652)	(327,020)
E121030	Footpaths and Kerbing Maintenance	510	Operating Expenses		83,273		(243,747)
E121031	Street Trees and Watering	510	Operating Expenses		28,550		(215,197)
E121800	Admin Allocated	510	Operating Expenses			(12,100)	(227,297)
E125010	Menzies Airstrip Maintenance	510	Operating Expenses		10,356		(216,941)
E125011	Kookynie Airstrip Maintenance	510	Operating Expenses		2,000		(214,941)
E131010	Pest Control	510	Operating Expenses		4,250		(210,691)
E132014	Community Dev Manager	510	Operating Expenses		37,500		(173,191)
E132015	CRC Salaries	510	Operating Expenses		31,850		(141,341)
E132019	CRC Insurance	510	Operating Expenses			(5,493)	(146,834)
E132022	CRC Postage and Freight	510	Operating Expenses			(1,250)	(148,084)
E132028	CRC Purchase Goods for Resale	510	Operating Expenses			(2,500)	(150,584)
E132029	CRC Marketing and Promotion	510	Operating Expenses		52,500		(98,084)
E132041	Tourism and Area Promotion	510	Operating Expenses			(37,000)	(135,084)
E132043	Enterprise Development Expense	510	Operating Expenses		12,500		(122,584)
E132045	Holiday Programs	510	Operating Expenses		16,000		(106,584)
E145046	Tourism Advertising	510	Operating Expenses			(1,000)	(107,584)
E132050	Community Events	510	Operating Expenses		48,084		(59,500)
E132055	Railway Station Maintenance	510	Operating Expenses			(23,500)	(83,000)
E132080	Goongarrie Cottage Maintenance	510	Operating Expenses			(5,000)	(88,000)
E132082	Lake Ballard Maintenance	510	Operating Expenses		13,593		(74,407)
E132085	Niagara Dam Maintenance	510	Operating Expenses			(3,370)	(77,777)
E132090	Menzies Awareness Day	510	Operating Expenses		4,000		(73,777)
E132099	Tourism Goldfields Network Expenses	510	Operating Expenses			(4,997)	(78,774)
E132800	Admin Allocated	510	Operating Expenses			(3,740)	(82,514)
E133010	Building Surveyor Costs	510	Operating Expenses		6,500		(76,014)
E133800	Admin Allocated	510	Operating Expenses			(1,100)	(77,114)
E134010	Tjuntjuntjarra Sculpture	510	Operating Expenses		6,000		(71,114)
E134023	Tjuntjuntjarra Consultants	510	Operating Expenses		5,000		(66,114)
E134024	Tjuntjuntjarra Holiday Program	510	Operating Expenses		12,500		(53,614)
E134800	Admin Allocated	510	Operating Expenses			(2,200)	(55,814)
E142203	Printing and Stationery	510	Operating Expenses			(6,000)	(61,814)
E142304	Admin Allowances	510	Operating Expenses			(6,500)	(68,314)
E142403	Professional Development	510	Operating Expenses			(1,500)	(69,814)
E142600	Audit Fees	510	Operating Expenses			(8,000)	(77,814)
E142602	Membership Fees	510	Operating Expenses		3,000		(74,814)
E142605	Accounting Services	510	Operating Expenses			(10,000)	(84,814)
E142610	Phone/Mobile	510	Operating Expenses			(8,000)	(92,814)

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30th June 2014

**Note 5: BUDGET AMENDMENTS (Continued)**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E142611	Internet	510	Operating Expenses			(12,500)	(105,314)
E142615	Occ. Health & Safety Insurance	510	Operating Expenses			(25,000)	(130,314)
E142617	Upgrade Shire Websites	510	Operating Expenses		12,500		(117,814)
E142700	Plant & Equipment - Non Capital	510	Operating Expenses		9,000		(108,814)
E142701	Furniture & Equipment - Non-Capital	510	Operating Expenses		9,000		(99,814)
E142800	Less Admin Allocated	510	Operating Expenses		44,000		(55,814)
E143010	Supervision Wages	510	Operating Expenses		28,814		(27,000)
E143024	Training Expenses	510	Operating Expenses			(1,000)	(28,000)
E143400	Depot Maintenance	510	Operating Expenses		10,638		(17,362)
E143800	Admin Allocated	510	Operating Expenses			(9,900)	(27,262)
E143900	Less PWOH Allocated	510	Operating Expenses			(28,552)	(55,814)
E144201	Fuels & Oils	510	Operating Expenses		50,000		(5,814)
E144202	Tyres & Tubes	510	Operating Expenses		100,000		94,186
E144800	Admin Allocated	510	Operating Expenses			(2,640)	91,546
E144300	Less Plant Costs Allocated	510	Operating Expenses			(147,360)	(55,814)
	Houses x 4	510	Capital Expenses		675,000		619,186
	Garage 40 Mercer St	510	Capital Expenses		4,500		623,686
	Public Toilets Menzies Hall	510	Capital Expenses		160,000		783,686
	Floor Coverings for Hall	510	Capital Expenses		150,000		933,686
	Comm Dev Vehicle	510	Capital Expenses		24,000		957,686
	Grader	510	Capital Expenses		25,000		982,686
	Workshop Holst	510	Capital Expenses			(3,500)	979,186
	Utility 1	510	Capital Expenses		40,000		1,019,186
	Utility 2	510	Capital Expenses		5,500		1,024,686
	DCEO Vehicle	510	Capital Expenses		5,000		1,029,686
	2010 Isuzu Fire Truck	510	Capital Expenses			(184,621)	845,065
	Chambers Table and Sideboard	510	Capital Expenses		11,000		856,065
	Fridge and Dishwasher	510	Capital Expenses		750		856,815
	Defibrillator	510	Capital Expenses		600		857,415
	Computer Equipment	510	Capital Expenses		2,000		859,415
	Upgrade Security Locks	510	Capital Expenses		3,500		862,915
	War Memorial Park Development	510	Capital Expenses		50,000		912,915
	Water Park - Menzies	510	Capital Expenses		375,000		1,287,915
	Transfer to Plant Reserve	510	Capital Expenses			(400,000)	887,915
	Transfer to Building Reserve	510	Capital Expenses			(600,000)	287,915
	Transfer to TV Reserve	510	Capital Expenses			(5,000)	282,915
	Transfer to Road Reserve	510	Capital Expenses			(25,000)	257,915
	Transfer to Main Street Reserve	510	Capital Expenses			(3,500)	254,415
	Transfer to Staff Amenities Reserve	510	Capital Expenses			(47,375)	207,040
	Transfer to Caravan Park Reserve	510	Capital Expenses			(85,000)	122,040
	Transfer to Rates Claims Reserve	510	Capital Expenses			(5,000)	117,040
	Transfer to Bitumen Road Reserve	510	Capital Expenses			(50,000)	67,040
	Transfer to Niagara Dam Reserve	510	Capital Expenses			(17,040)	50,000
	Transfer to Water Park Reserve	510	Capital Expenses			(50,000)	0
							0
	Closing Funding Surplus (Deficit)			0	3,158,044	(3,158,044)	0

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 6: RECEIVABLES**

**Receivables - Rates Receivable**

Opening Arrears Previous Years  
Levied this year  
Less Collections to date  
Equals Current Outstanding

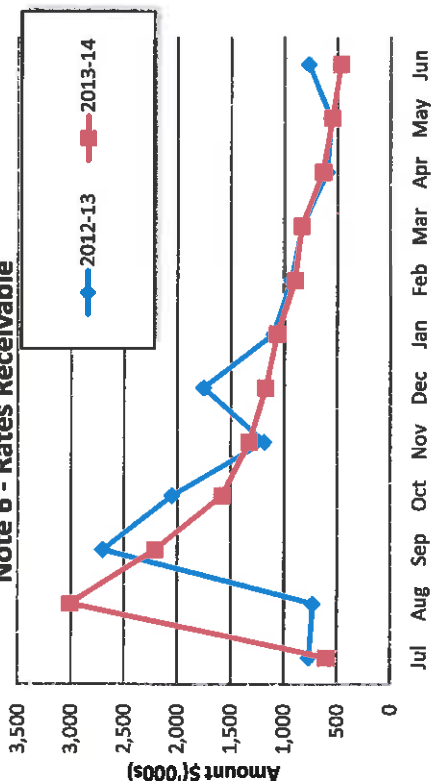
**Net Rates Collectable**  
% Collected

YTD 30th June 2014	YTD 30th June 2013
\$ 770,454	\$ 816,782
2,365,672	2,522,339
(2,664,237)	(2,568,667)
471,889	770,454
84.95%	76.93%

Receivables - General	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 109,580	\$ 24,899	\$ 155,760	\$ 1,266
<b>Total Receivables General Outstanding</b>				<b>291,505</b>

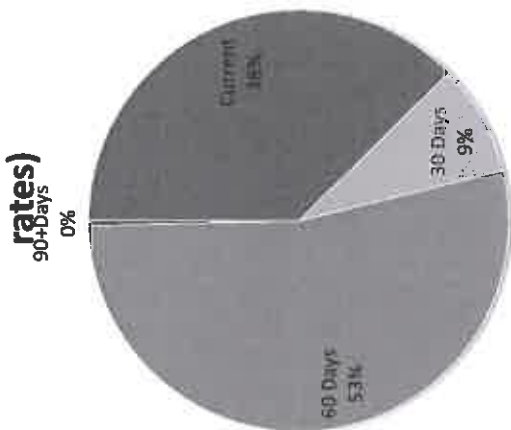
Amounts shown above include GST (where applicable)

**Note 6 - Rates Receivable**



Comments/Notes - Receivables Rates

**Note 6 - Accounts Receivable (non-rates)**



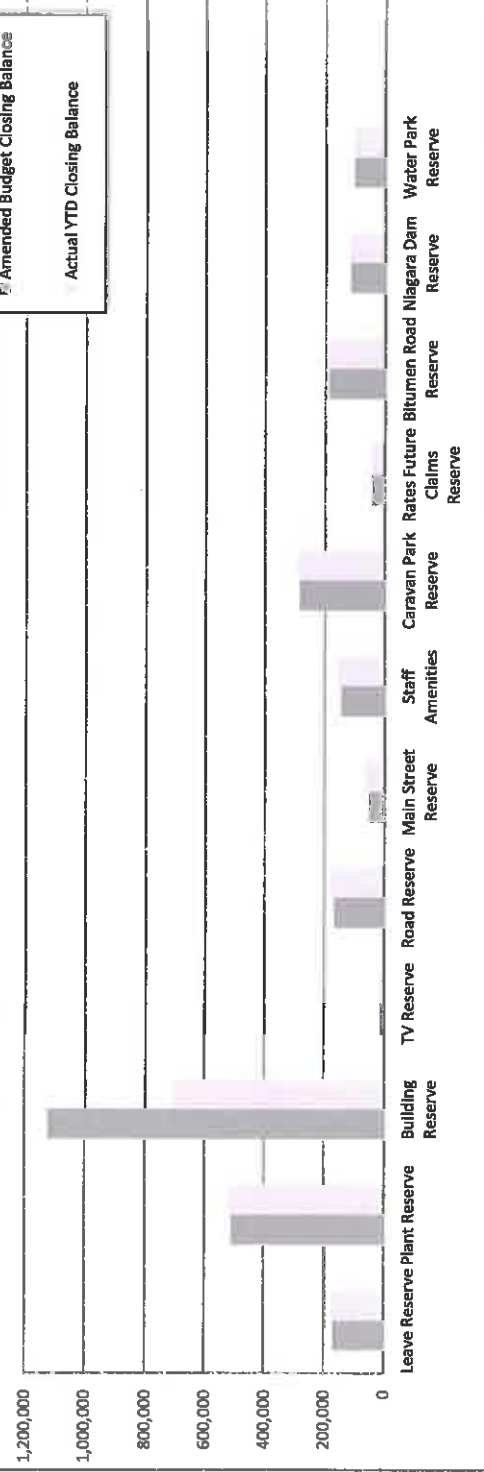
Comments/Notes - Receivables General

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 7: Cash Backed Reserve.**

2013-14	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Name	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	163,214	0	6,385	6,121	6,121	0	0		169,335	175,720
Plant Reserve	361,429	0	14,140	513,554	513,554	(368,000)	(374,175)		506,983	514,948
Building Reserve	503,192	0	19,685	618,860	618,860	(438,741)	(438,741)		1,122,052	702,996
TV Reserve	8,688	0	339	5,326	5,326	0	0		14,014	14,353
Road Reserve	376,946	0	14,747	39,135	39,135	(250,000)	(250,000)		166,081	180,828
Main Street Reserve	381,980	0	14,943	17,824	17,824	(350,000)	(350,000)		49,804	64,747
Staff Amenities	285,167	0	11,156	58,069	58,069	(200,000)	(200,000)		143,236	154,392
Caravan Park Reserve	189,568	0	7,416	92,208	92,208	0	0		281,776	289,192
Rates Future Claims Reserve	34,619	0	1,354	6,298	6,298	0	0		40,917	42,271
Bitumen Road Reserve	131,527	0	5,146	54,932	54,932	0	0		186,459	191,605
Niagara Dam Reserve	44,642	0	1,747	68,714	68,714	0	0		113,356	115,103
Water Park Reserve	50,000	0	1,956	51,875	51,875	0	0		101,875	103,831
	<b>2,530,972</b>	<b>0</b>	<b>99,014</b>	<b>1,532,916</b>	<b>1,532,916</b>	<b>(1,606,741)</b>	<b>(1,612,916)</b>		<b>2,895,888</b>	<b>2,549,986</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Budget YTD 30th June 2014		
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
5,000	(390)	11,818	7,208	<b>Plant and Equipment</b>			
			0	Ford Territory	7,606	7,208	(398)
			0	Hino Dutro	15,000	0	(15,000)
			0	3 Axle Dolly	20,000	0	(20,000)
8,000	(1,249)	14,546	7,795	Utility	8,000	7,795	(205)
			0	Utility	1,700	0	(1,700)
25,000	0	0	(25,000)	DFES Fire Truck	0	(25,000)	(25,000)
120,000	(6,263)	104,545	(9,192)	Caterpillar Grader	(45,000)	(9,192)	35,808
13,000	0	0	(13,000)	Land written off (disposed in prior periods)	0	(13,000)	(13,000)
<b>171,000</b>	<b>(7,902)</b>	<b>130,909</b>	<b>(32,189)</b>		<b>7,306</b>	<b>(32,189)</b>	<b>(39,495)</b>

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Amended Budget YTD 30th June 2014		
		Amended Budget	Actual	Variance
	<b>Land and Buildings</b>	<b>\$ 804,500</b>	<b>\$ 931,861</b>	<b>\$ 127,361</b>
	<b>Plant and Equipment</b>	<b>610,121</b>	<b>607,026</b>	<b>(3,095)</b>
	<b>Furniture and Equipment</b>	<b>25,150</b>	<b>10,435</b>	<b>(14,715)</b>
	<b>Infrastructure - Roads</b>	<b>3,922,793</b>	<b>2,569,329</b>	<b>(1,353,464)</b>
	<b>Infrastructure - Other</b>	<b>75,000</b>	<b>72,500</b>	<b>(2,500)</b>
	<b>Capital Totals</b>	<b>5,437,564</b>	<b>4,191,151</b>	<b>(1,246,413)</b>

Comments - Capital Acquisitions

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Comments	Buildings	Amended Budget		
		YTD 30th June 2014		
		Amended Budget	Actual	Variance
	Land	\$ 20,000	\$ 20,000	\$ 0
	Houses x 4	675,000	813,505	138,505
	Garage 40 Mercer Street	15,500	15,328	(172)
	Public Toilets - Menzies	75,000	59,700	(15,300)
	Public Toilets - Menzies Hall	0	0	0
	Floor Coverings for Hall	4,000	0	(4,000)
	Upgrade Old Post Office	0	7,375	7,375
	Upgrade Kitchen - Admin Building	15,000	15,953	953
	<b>Capital Totals</b>	<b>804,500</b>	<b>931,861</b>	<b>127,361</b>

Comments	Plant & Equipment	Amended Budget		
		YTD 30th June 2014		
		Amended Budget	Actual	Variance (Under)Over
	Comm Dev Vehicle	\$ 0	\$ 0	\$ 0
	Grader	335,000	334,144	(856)
	Workshop Hoist	12,500	11,880	(620)
	Utility 1 - Motor Vehicle	0	0	0
	Utility 2 - Motor Vehicle	43,000	42,052	(948)
	DCEO Vehicle	35,000	34,329	(671)
	DFES Fire Truck	184,621	184,621	0
	<b>Capital Totals</b>	<b>610,121</b>	<b>607,026</b>	<b>(3,095)</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Comments	Furniture & Equipment	Amended Budget YTD 30th June 2014		
		Amended Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Chambers - Table & Sideboard	4,000	0	(4,000)
	Fridge & Dishwasher	2,250	0	(2,250)
	Defibulator	2,400	2,400	0
	Computer Equipment CRC	8,000	8,035	35
	Upgrade Security Locks	8,500	0	(8,500)
	<b>Capital Totals</b>	<b>25,150</b>	<b>10,435</b>	<b>(14,715)</b>

Comments	Roads	Amended Budget YTD 30th June 2014		
		Amended Budget	Actual	Variance (Under)Over
		\$	\$	\$
	CR14401-Menzies Northwest - improve alignments and seal	220,710	224,000	3,290
	CR14402-Menzies Northwest - instal culverts & drainage	350,000	165,432	(184,568)
	CR14403-Menzies Northwest - upgrade seal	1,000,000	753,850	(246,150)
	CR14404-Menzies Northwest - improve alignments and seal	129,250	132,467	3,217
	CR14405-Evanston-Menzies - drainage & sheet	352,682	395,739	43,057
	CR14406-Yarri Road - Impr drain/sheet	133,723	130,000	(3,723)
	CR14407-Menzies Northwest - improve alignments and seal RTR	495,307	497,679	2,372
	Tjuntjuntjorra Access Road - R2R	340,000	5,482	(334,518)
	Town Street - kerbing	100,000	55,061	(44,939)
	CR14410-Town Streets - Footpaths	92,550	83,494	(9,056)
	Tjuntjuntjorra Access Road - improvements & sheeting	217,508	112,353	(105,155)
	Mount Menzies access road	10,000	1,472	(8,528)
	Main Street Upgrade- Median Strip	350,000	0	(350,000)
	CR14413-Yakadunla Road - RTR (carry over)	31,063	12,300	(18,763)
	Oak Valley Road RTR	80,000	0	(80,000)
	Traffic Counter - Lake Ballard	20,000	0	(20,000)
	<b>Capital Totals</b>	<b>3,922,793</b>	<b>2,569,329</b>	<b>(1,353,464)</b>

Comments	Other Infrastructure	Amended Budget YTD 30th June 2014		
		Amended Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Water Park - Menzies	75,000	72,500	(2,500)
	War Memorial Park Development	0	0	0
	<b>Capital Totals</b>	<b>75,000</b>	<b>72,500</b>	<b>(2,500)</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 9: RATING INFORMATION**

RATE TYPE		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
<b>Differential General Rate</b>												
GRV		0.0652	30	198,484	12,941	(6,732)	0	6,209	12,334	0	0	12,334
UV	Pastoral	0.0225	18	1,066,172	23,989	1,327	0	25,316	23,989	0	0	23,989
	Other	0.0225	0	0	0	0	0	0	0	0	0	0
UV	Mining	0.1268	849	16,963,688	2,150,996	22,974	0	2,173,970	2,114,126	7,540	0	2,121,666
<b>Sub-Totals</b>			897	18,228,344	2,187,926	17,569	0	2,205,495	2,150,449	7,540	0	2,157,989
<b>Minimum Rates</b>		<b>Minimum \$</b>										
GRV		200	243	39,796	48,600	0	0	48,600	51,000	0	0	51,000
UV	Pastoral	220	8	26,284	1,760	0	0	1,760	1,760	0	0	1,760
	Other	200	122	334,980	24,400	(2,794)	0	21,606	24,400	0	0	24,400
UV	Mining	220	550	419,836	121,000	(521)	0	120,479	122,540	0	0	122,540
<b>Sub-Totals</b>			923	820,896	195,760	(3,315)	0	192,445	199,700	0	0	199,700
<b>Write offs</b>												
<b>Totals</b>								2,397,940				2,357,689
								0				(100,000)
								2,397,940				2,257,689

**Comments - Rating Information**

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**10. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing Loan 17 - Teacher's Units	32,141	0	32,141	30,000	0	2,141	1,451	1,750
	32,141	0	32,141	30,000	0	2,141	1,451	1,750

All debenture repayments were financed by general purpose revenue.

**(b) New Debentures**

No new debentures were raised during the reporting period.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2013-14 Budget Amended	Variations Additions (Deletions)	Operating	Capital	Reoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE GRANTS</b>								
I032010-Grants Commission	WALGGC	Y	914,812	0	914,812		668,400	246,412
I032020-Federal Roads	WALGGC	Y	342,924	0	342,924		255,792	87,132
<b>HOUSING</b>								
I091020-Staff Housing Grants	CLGF	Y	499,108	0		499,108	499,108	0
<b>LAW, ORDER, PUBLIC SAFETY</b>								
I051800- Non-reciprocated Contrib.	DFES	Y	184,621	0		184,621	184,621	0
I051010-Fire Prevention Grant	DFES	Y	2,000	2,930	4,930		4,930	0
<b>COMMUNITY AMENITIES</b>								
I107410-Other Community Amenities	Dept. of Reg. Develop.	Y	90,000	0	90,000		80,670	9,330
<b>RECREATION AND CULTURE</b>								
I116020-Lotterywest Grant - Old POSB	Lotterywest	Y	8,135	0	8,135		7,375	760
I114015- SBS TV Digital	SBS	Y	21,465	0	21,465		21,465	0
<b>TRANSPORT</b>								
<b>MRWA ROAD FUNDING</b>								
I122102-Direct Grants	MRWA Direct	Y	136,935	0	136,935		136,935	0
I122140-Black Spot Grants	MRWA	Y	149,333	0	149,333		149,333	0
I122141-Yarri Rd - RRG	RRG	Y	86,667	0	86,667		86,667	0
I122142-Menzies NW - RRG	RRG	Y	86,667	0	86,667		86,667	0
I122116-Commodity Route	MRWA	Y	233,667	0	233,667		80,567	153,100
<b>OTHER ROAD/STREETS GRANTS</b>								
I122104 - Sandstone Rd Sealing R2R			0	420,000		420,000	420,000	0
I122100-Menzies North - R2R	Building Program	Y	495,307	0		495,307	455,307	40,000
I122101-Tjun Access Indig - R2R	Building Program	Y	340,000	0		340,000	0	340,000
I122125-Oak Valley Rd R2R	Building Program	Y	40,000	0		40,000	0	40,000
I122052-Other - Footpaths	Other	Y	22,183	0		22,183	22,183	0
<b>ECONOMIC SERVICES</b>								
I132020-Lake Ballard Marketing Plan	Lotterywest	Y	50,000	0	50,000	0	50,000	0
<b>TOTALS</b>			<b>3,703,824</b>	<b>422,930</b>	<b>2,125,535</b>	<b>2,001,219</b>	<b>3,210,020</b>	<b>916,734</b>

Operating	2,122,605	1,628,801
Non-operating	1,581,219	1,581,219
	<b>3,703,824</b>	<b>3,210,020</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30th June 2014**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 30-Jun-14
	\$	\$	\$	\$
Housing Bonds	2,600	2,400	(1,600)	3,400
Pet Bonds	0	1,600	0	1,600
	2,600	4,000	(1,600)	5,000

**Shire of Menzies**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**for the period ending 30 June 2014**

Note 13: MAJOR VARIANCES -Comments/Reason for Vairance

**13.1 OPERATING REVENUES**

**13.1.1 GOVERNANCE**

**13.1.2 GENERAL PURPOSE FUNDING**

Account for new fire truck received from FESA but not included in the budget

**13.1.3 LAW, ORDER AND PUBLIC SAFETY**

**13.1.4 HEALTH**

**13.1.5 HOUSING**

**13.1.6 COMMUNITY AMENITIES**

**13.1.7 RECREATION AND CULTURE**

**13.1.8 TRANSPORT**

Awaiting funds from Main Roads - all other funding received

**13.1.9 ECONOMIC SERVICES**

**13.1.10 OTHER PROPERTY AND SERVICES**

**13.2 OPERATING EXPENSE**

**13.2.1 GOVERNANCE**

Budget underspent-fewer subscriptions, meeting expenses down and less spent on records mgt

**13.2.2 GENERAL PURPOSE FUNDING**

Budget Underspent mainly - very few rates written off

**13.2.3 LAW, ORDER AND PUBLIC SAFETY**

**13.2.4 HEALTH**

**13.2.4.5 EDUCATION & WELFARE**

Donations not made to Menzies School, No Goldfields Care donation - no longer exists

**13.2.5 HOUSING**

Fewer lease payments (only 2 of 3 houses being leased);less spent on shire housing maintenance

**13.2.6 COMMUNITY AMENITIES**

Budget underspent on Domestic Refuse, liter control and Community Amenity Expenses

**13.2.7 RECREATION AND CULTURE**

No expenditure for heritage consultant, Dam Wall Review final invoice not received

**13.2.8 TRANSPORT**

Budget Underpent - Footpath Kerbing maintenance and airstrip maintenance underspent,  
Main Street Dev not done but carried forward

**13.2.9 ECONOMIC SERVICES**

**13.2.10 OTHER PROPERTY AND SERVICES**

**Shire of Menzies**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**for the period ending 30 June 2014**

Note 13: MAJOR VARIANCES -Comments/Reason for Vairance

**13.1 OPERATING REVENUES**

**13.1.1 GOVERNANCE**

Primarily Plant allocation costs have been too low - we are still working with accountants on this

**Shire of Menzies**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**for the period ending 30 June 2014**

Note 13: MAJOR VARIANCES -Comments/Reason for Vairance

**13.1 OPERATING REVENUES**

**13.1.1 GOVERNANCE**

**13.3 CAPITAL REVENUE**

**13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS**

**13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS**

Budget timing issue on disposal of assets - several items of plant not traded to date

**13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)**

**13.4 CAPITAL EXPENSES**

**13.4.2 LAND AND BUILDINGS**

Budget timing issue particularly on new houses

**13.4.3 PLANT AND EQUIPMENT**

**13.4.4 FURNITURE AND EQUIPMENT**

Under-expenditure year-to-date - new lock system yet to be ordered

**13.4.5 INFRASTRUCTURE ASSETS - ROADS**

Transport is underspent due mainly to Tjuntjun roads not being completed

**13.4.6 INFRASTRUCTURE ASSETS - OTHER**

**13.4.7 PURCHASES OF INVESTMENT**

**13.4.8 REPAYMENT OF DEBENTURES**

**13.4.9 ADVANCES TO COMMUNITY GROUPS**

**13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)**

Interest credited to the reserve accounts

**13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)**

**Shire of Menzies**  
**Income Statement by Program (Detailed)**  
For the period 1 July 2013 to 30 June 2014

**12.2.1 Attachment #3**

	Jul 13 - Jun 14	YTD Budget	\$ Over Budget	Annual Budget
<b>Income</b>				
<b>I03 - General Purpose Funding revenue</b>				
<b>I031000 - Rating revenue</b>				
I031001 - UV Rates Revenue - Mining	2,271,475.39	2,114,348.00	157,127.39	2,114,348.00
I031002 - UV Rates Revenue Other	22,948.31			
I031003 - UV Pastoral	25,748.87	23,988.00	1,760.87	23,988.00
I031010 - GRV Rates Residential	6,051.61	9,197.00	-3,145.39	9,197.00
I031011 - GRV Commercial	7,251.35	5,488.00	1,763.35	5,488.00
I031012 - GRV Vacant	43,419.18	53,528.00	-10,108.82	53,528.00
<b>I031040 - Minimum Rates Raised</b>				
I031041 - UV Mining	0.00	122,540.00	-122,540.00	122,540.00
I031042 - UV Other	-1,342.00	26,840.00	-28,182.00	26,840.00
I031043 - UV Pastoral Mins	0.00	1,760.00	-1,760.00	1,760.00
<b>Total I031040 - Minimum Rates Raised</b>	<b>-1,342.00</b>	<b>151,140.00</b>	<b>-152,482.00</b>	<b>151,140.00</b>
<b>I031300 - Interim Rates</b>				
I031301 - GRV Interim Rates	-1,913.44			
I031302 - UV Interim Mining Rates	-20,377.88	0.00	-20,377.88	0.00
I031300 - Interim Rates - Other	43,351.57			
<b>Total I031300 - Interim Rates</b>	<b>21,060.25</b>	<b>0.00</b>	<b>21,060.25</b>	<b>0.00</b>
I031310 - Rates Write offs	0.00	0.00	0.00	0.00
I031311 - Instalment Charges	12,903.27	4,000.00	8,903.27	4,000.00
I031312 - LG Penalty Interest	40,390.23	35,000.00	5,390.23	35,000.00
I031320 - Rates Accounts Inquiries	481.87			
I031321 - Legal Charges	0.00	750.00	-750.00	750.00
I031322 - Reverse Provision for Doubtful	381,962.29			
I031000 - Rating revenue - Other	90.70			
<b>Total I031000 - Rating revenue</b>	<b>2,832,441.32</b>	<b>2,397,439.00</b>	<b>435,002.32</b>	<b>2,397,439.00</b>
<b>I032 - General Purpose Funding Other</b>				
I032010 - WALGGC General Purpose Grant	891,199.00	914,812.00	-23,613.00	914,812.00
I032020 - WALGGC Local Roads Grant	341,056.00	342,924.00	-1,868.00	342,924.00
I032030 - ESL Penalty Interest	-503.33	500.00	-1,003.33	500.00
I032040 - Interest on Municipal Investments	60,863.26	40,000.00	20,863.26	40,000.00
I032042 - Interest on Reserve Investments	99,118.64	95,000.00	4,118.64	95,000.00
<b>Total I032 - General Purpose Funding Other</b>	<b>1,391,533.57</b>	<b>1,393,236.00</b>	<b>-1,702.43</b>	<b>1,393,236.00</b>
<b>Total I03 - General Purpose Funding revenue</b>	<b>4,223,974.89</b>	<b>3,790,675.00</b>	<b>433,299.89</b>	<b>3,790,675.00</b>
<b>I04 - Governance Revenue</b>				
<b>I042 - Other Governance Revenue</b>				
I042010 - Governance Reimbursements	2,351.94	400.00	1,951.94	400.00
I042020 - Sale of History Books	3,435.82	2,000.00	1,435.82	2,000.00
I042021 - Sale of Souvenirs	145.30	1,000.00	-854.70	1,000.00
<b>Total I042 - Other Governance Revenue</b>	<b>5,933.06</b>	<b>3,400.00</b>	<b>2,533.06</b>	<b>3,400.00</b>
<b>Total I04 - Governance Revenue</b>	<b>5,933.06</b>	<b>3,400.00</b>	<b>2,533.06</b>	<b>3,400.00</b>
<b>I05 - Law Order &amp; Public Safety Revenue</b>				
<b>I051 - Fire Prevention Revenue</b>				
I051010 - FESA Operating Grant	4,930.00	2,000.00	2,930.00	2,000.00
I051015 - Other Revenue	4,000.00	1,000.00	3,000.00	1,000.00
I051800 - Non-reciprocated Contribution	184,620.80	184,621.00	-0.20	184,621.00
<b>Total I051 - Fire Prevention Revenue</b>	<b>193,550.80</b>	<b>187,621.00</b>	<b>5,929.80</b>	<b>187,621.00</b>
<b>I052 - Animal Control Revenue</b>				
I052010 - Dog Registration Fees	480.66	200.00	280.66	200.00
I052020 - Cat Registration Fees	18.18			
<b>Total I052 - Animal Control Revenue</b>	<b>498.84</b>	<b>200.00</b>	<b>298.84</b>	<b>200.00</b>

**Shire of Menzies**  
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	Jul 13 - Jun 14	YTD Budget	\$ Over Budget	Annual Budget
<b>Total I05 - Law Order &amp; Public Safety Revenue</b>	<b>194,049.64</b>	<b>187,821.00</b>	<b>6,228.64</b>	<b>187,821.00</b>
<b>I07 - Health Revenue</b>				
<b>I072 - Health Administration Revenue</b>				
<b>I072010 - Septic Tank Application Fees</b>	<b>392.72</b>	<b>500.00</b>	<b>-107.28</b>	<b>500.00</b>
<b>Total I072 - Health Administration Revenue</b>	<b>392.72</b>	<b>500.00</b>	<b>-107.28</b>	<b>500.00</b>
<b>Total I07 - Health Revenue</b>	<b>392.72</b>	<b>500.00</b>	<b>-107.28</b>	<b>500.00</b>
<b>I09 - Housing Revenue</b>				
<b>I091 - Staff Housing Revenue</b>				
<b>I091010 - Staff Housing Rent Fees</b>	<b>14,148.00</b>	<b>9,100.00</b>	<b>5,048.00</b>	<b>9,100.00</b>
<b>I091020 - Staff Housing Grants</b>	<b>499,108.00</b>	<b>499,108.00</b>	<b>0.00</b>	<b>499,108.00</b>
<b>I091030 - Staff Housing Reimbursements</b>	<b>119.17</b>	<b>2,000.00</b>	<b>-1,880.83</b>	<b>2,000.00</b>
<b>I091031 - Staff Housing Other Revenue</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>	<b>500.00</b>
<b>Total I091 - Staff Housing Revenue</b>	<b>513,375.17</b>	<b>510,708.00</b>	<b>2,667.17</b>	<b>510,708.00</b>
<b>I092 - Other Housing</b>				
<b>I092010 - Other Housing Rental Fees</b>	<b>2,628.00</b>	<b>18,000.00</b>	<b>-15,372.00</b>	<b>18,000.00</b>
<b>I092020 - Dept of Housing Lease Teachers</b>	<b>43,830.20</b>	<b>30,000.00</b>	<b>13,830.20</b>	<b>30,000.00</b>
<b>Total I092 - Other Housing</b>	<b>46,458.20</b>	<b>48,000.00</b>	<b>-1,541.80</b>	<b>48,000.00</b>
<b>Total I09 - Housing Revenue</b>	<b>559,833.37</b>	<b>558,708.00</b>	<b>1,125.37</b>	<b>558,708.00</b>
<b>I10 - Community Amenities Revenue</b>				
<b>I101 - Sanitation Household</b>				
<b>I101010 - Rubbish Bins Fees</b>	<b>6,345.00</b>	<b>5,980.00</b>	<b>365.00</b>	<b>5,980.00</b>
<b>Total I101 - Sanitation Household</b>	<b>6,345.00</b>	<b>5,980.00</b>	<b>365.00</b>	<b>5,980.00</b>
<b>I107 - Other Community Amenities</b>				
<b>I107410 - Grant Other Community Amenities</b>	<b>80,670.30</b>	<b>90,000.00</b>	<b>-9,329.70</b>	<b>90,000.00</b>
<b>I107420 - Sales Visitor Centre</b>	<b>336.83</b>	<b>0.00</b>	<b>336.83</b>	<b>0.00</b>
<b>Total I107 - Other Community Amenities</b>	<b>81,007.13</b>	<b>90,000.00</b>	<b>-8,992.87</b>	<b>90,000.00</b>
<b>Total I10 - Community Amenities Revenue</b>	<b>87,352.13</b>	<b>95,980.00</b>	<b>-8,627.87</b>	<b>95,980.00</b>
<b>I11 - Recreation &amp; Culture Revenue</b>				
<b>I111 - Halls &amp; Civic Centres</b>				
<b>I111010 - Hall Hire Fees</b>	<b>72.73</b>	<b>100.00</b>	<b>-27.27</b>	<b>100.00</b>
<b>I111020 - Hire Fees Chairs &amp; Tables</b>	<b>13.64</b>	<b>50.00</b>	<b>-36.36</b>	<b>50.00</b>
<b>I111030 - Sale of Water (Hall Standpipe)</b>	<b>446.13</b>	<b>250.00</b>	<b>196.13</b>	<b>250.00</b>
<b>Total I111 - Halls &amp; Civic Centres</b>	<b>532.50</b>	<b>400.00</b>	<b>132.50</b>	<b>400.00</b>
<b>I114 - Rebroadcasting Revenue</b>				
<b>I114015 - SBS TV Digital Service Subsidy</b>	<b>21,465.45</b>	<b>21,465.45</b>	<b>0.00</b>	<b>21,465.45</b>
<b>Total I114 - Rebroadcasting Revenue</b>	<b>21,465.45</b>	<b>21,465.45</b>	<b>0.00</b>	<b>21,465.45</b>
<b>I115 - Community Resource Centre</b>				
<b>I115025 - Lady Shenton Sales Other</b>	<b>5,131.99</b>	<b>2,000.00</b>	<b>3,131.99</b>	<b>2,000.00</b>
<b>I115026 - Lady Shenton Sales Refreshments</b>	<b>1,210.06</b>	<b>0.00</b>	<b>1,210.06</b>	<b>0.00</b>
<b>I115027 - Post Office Sales</b>	<b>6,704.43</b>	<b>8,000.00</b>	<b>-1,295.57</b>	<b>8,000.00</b>
<b>Total I115 - Community Resource Centre</b>	<b>13,046.48</b>	<b>10,000.00</b>	<b>3,046.48</b>	<b>10,000.00</b>
<b>I116 - Heritage Programs - Revenue</b>				
<b>I116020 - Lotterywest Grant - Old P O</b>	<b>7,375.22</b>	<b>8,135.00</b>	<b>-759.78</b>	<b>8,135.00</b>
<b>Total I116 - Heritage Programs - Revenue</b>	<b>7,375.22</b>	<b>8,135.00</b>	<b>-759.78</b>	<b>8,135.00</b>

**Shire of Menzies**  
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	Jul 13 - Jun 14	YTD Budget	\$ Over Budget	Annual Budget
<b>I117 - Museums &amp; Memorials Revenue</b>				
I117100 - War Memorial Grant	0.00	0.00	0.00	0.00
I117101 - War Memorial Other Revenue	0.00	0.00	0.00	0.00
<b>Total I117 - Museums &amp; Memorials Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total I11 - Recreation &amp; Culture Revenue</b>	<b>42,419.65</b>	<b>40,000.45</b>	<b>2,419.20</b>	<b>40,000.45</b>
<b>I12 - Transport Revenue</b>				
<b>I122 - Roads, Streets &amp; Depot Revenue</b>				
I122051 - Other Grants Evanston Menzies	0.00	0.00	0.00	0.00
I122052 - Other Grants Capital	22,183.00	22,183.00	0.00	22,183.00
I122054 - Other Grants Menzies North	0.00	0.00	0.00	0.00
I122100 - Grant Menzies North R2R	455,307.00	495,307.00	-40,000.00	495,307.00
I122101 - Tjun Access Indigenous Access	0.00	340,000.00	-340,000.00	340,000.00
I122102 - MRWA Direct Grant-Rd Mntnce	136,935.00	136,935.00	0.00	136,935.00
I122103 - MRWA - Subsidies	1,888.11	0.00	1,888.11	0.00
I122104 - Sandstone Road Sealing R2R	420,000.00			
I122110 - MRWA Comm. Route Grant Pinjin R	0.00	0.00	0.00	0.00
I122112 - MRWA Comm. Route Riverina Snake	0.00	0.00	0.00	0.00
I122113 - MRWA Comm. Route Trainers Rock	0.00	0.00	0.00	0.00
I122114 - MRWA Comm. Route Mt Ida Road	0.00	0.00	0.00	0.00
I122115 - MRWA Comm. Route Pennivale Rd	0.00	0.00	0.00	0.00
I122116 - MRWA Comm. Route Evanston/Menzie	80,567.00	233,667.00	-153,100.00	233,667.00
I122125 - Oak Valley Road RTR	0.00	40,000.00	-40,000.00	40,000.00
I122140 - Evanston Menzies MRWA	149,333.00	149,333.00	0.00	149,333.00
I122141 - Yarri Road RRG	86,667.00	86,667.00	0.00	86,667.00
I122142 - Menzies North West RRG	86,667.00	86,667.00	0.00	86,667.00
I122170 - Fuel Sales	178.55			
I122300 - Profit on Sale of Assets	0.00	0.00	0.00	0.00
<b>Total I122 - Roads, Streets &amp; Depot Revenue</b>	<b>1,439,725.66</b>	<b>1,590,759.00</b>	<b>-151,033.34</b>	<b>1,590,759.00</b>
<b>Total I12 - Transport Revenue</b>	<b>1,439,725.66</b>	<b>1,590,759.00</b>	<b>-151,033.34</b>	<b>1,590,759.00</b>
<b>I13 - Economic Services Revenue</b>				
<b>I132 - Tourism &amp; Area Promotion Revenue</b>				
I132010 - Grants Caravan Park	209.99	0.00	209.99	0.00
I132020 - Grants Tourism- Lk Bal Mkt Plan	50,000.00	50,000.00	0.00	50,000.00
I132030 - Tourism Reimbursements	4,009.00	500.00	3,509.00	500.00
I132031 - Tourism Lease Income	11,758.32	12,800.00	-1,041.68	12,800.00
I132032 - Tourism Communication Income	14,221.86	10,000.00	4,221.86	10,000.00
I132033 - Tourism Other Income	1,945.81	2,000.00	-54.19	2,000.00
I132034 - Caravan Park Charges	59,143.60	50,000.00	9,143.60	50,000.00
<b>Total I132 - Tourism &amp; Area Promotion Revenue</b>	<b>141,288.58</b>	<b>125,300.00</b>	<b>15,988.58</b>	<b>125,300.00</b>
<b>I133 - Building Control</b>				
I133010 - Building Licence Fees	3,555.10	12,000.00	-8,444.90	12,000.00
<b>Total I133 - Building Control</b>	<b>3,555.10</b>	<b>12,000.00</b>	<b>-8,444.90</b>	<b>12,000.00</b>
<b>I139 - Tjun Development Revenue</b>				
I139020 - Tjun/Tjunjarra Reimbursements	0.00	0.00	0.00	0.00
<b>Total I139 - Tjun Development Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Shire of Menzies**  
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	Jul 13 - Jun 14	YTD Budget	\$ Over Budget	Annual Budget
<b>Total I13 - Economic Services Revenue</b>	<b>144,843.68</b>	<b>137,300.00</b>	<b>7,543.68</b>	<b>137,300.00</b>
<b>I14 - Other Property &amp; Services Reve</b>				
<b>I141 - Private Works Revenue</b>				
I141010 - Private Works Fees	3,311.19	5,000.00	-1,688.81	5,000.00
<b>Total I141 - Private Works Revenue</b>	<b>3,311.19</b>	<b>5,000.00</b>	<b>-1,688.81</b>	<b>5,000.00</b>
<b>I142 - Administration Revenue</b>				
I142010 - Admin Reimbursements Staff	1,401.79	0.00	1,401.79	0.00
I142020 - Admin Insurance Reimbursements	25,984.46	13,750.00	12,234.46	13,750.00
I142040 - Admin Reimbursements General	6,275.21	6,000.00	275.21	6,000.00
I142050 - Profit on Sale of Assets	7,208.80	7,606.00	-397.40	7,606.00
I142060 - Admin Reimb-Scoping Study	7,500.00			
I142998 - Suspense Account Overpayments	0.00			
I142999 - Suspense Revenue	149.80			
<b>Total I142 - Administration Revenue</b>	<b>48,519.96</b>	<b>27,356.00</b>	<b>21,163.96</b>	<b>27,356.00</b>
<b>I144 - Plant Operation Revenue</b>				
I144010 - Plant Operations Reimbursements	30,774.82	18,000.00	12,774.82	18,000.00
I144600 - Profit on Sale of Assets	7,794.77	44,700.00	-36,905.23	44,700.00
<b>Total I144 - Plant Operation Revenue</b>	<b>38,569.59</b>	<b>62,700.00</b>	<b>-24,130.41</b>	<b>62,700.00</b>
<b>I147 - Unclassified Revenue</b>				
I147020 - Profit on Sale of Land	0.00	0.00	0.00	0.00
<b>Total I147 - Unclassified Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total I14 - Other Property &amp; Services Reve</b>	<b>90,400.74</b>	<b>95,056.00</b>	<b>-4,655.26</b>	<b>95,056.00</b>
<b>Total Income</b>	<b>6,788,925.54</b>	<b>6,500,199.45</b>	<b>288,726.09</b>	<b>6,500,199.45</b>
<b>Expense</b>				
<b>66000 - Payroll Expenses</b>	<b>0.00</b>			
<b>E03 - General Purpose Funding Expense</b>				
<b>E031 - GPF Rates Expenditure</b>				
E031010 - Rates Written Off	7,409.39	50,000.00	-42,590.61	50,000.00
E031020 - Account enquiry	0.00	2,500.00	-2,500.00	2,500.00
E031040 - Printing Expenses Rates	0.00	1,000.00	-1,000.00	1,000.00
E031050 - Debt Collection Expenses	24.00	7,500.00	-7,476.00	7,500.00
E031090 - Rates Wages Allocation	0.00	0.00	0.00	0.00
E031100 - Valuation expenses	1,249.80	5,000.00	-3,750.40	5,000.00
E031101 - Title Searches	10,291.10	5,000.00	5,291.10	5,000.00
E031800 - Rates Admin Allocated	157,822.85	160,254.00	-2,431.15	160,254.00
<b>Total E031 - GPF Rates Expenditure</b>	<b>176,796.94</b>	<b>231,254.00</b>	<b>-54,457.06</b>	<b>231,254.00</b>
<b>Total E03 - General Purpose Funding Expense</b>	<b>176,796.94</b>	<b>231,254.00</b>	<b>-54,457.06</b>	<b>231,254.00</b>

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	Jul 13 - Jun 14	YTD Budget	\$ Over Budget	Annual Budget
<b>E04 - Governance</b>				
<b>E041 - Governance Expenses Members</b>				
E041010 - Members Subscriptions	180.00	3,000.00	-2,820.00	3,000.00
E041020 - Members Printing	551.32	0.00	551.32	0.00
E041030 - Members Donations	2,928.00	20,000.00	-17,072.00	20,000.00
E041031 - Members Advertising	284.68	0.00	284.68	0.00
E041032 - Members Meeting Expenses	75,158.30	85,000.00	-9,841.70	85,000.00
E041033 - Members Communication Allowance	3,402.63	5,000.00	-1,597.37	5,000.00
E041034 - President's Allowance	10,541.71	12,000.00	-1,458.29	12,000.00
E041035 - Deputy President's Allowance	2,854.20	3,000.00	-145.80	3,000.00
E041037 - Refreshments & Functions	3,947.91	6,000.00	-2,052.09	6,000.00
E041038 - Members Conference Expenses	0.00	2,000.00	-2,000.00	2,000.00
E041040 - Travel Allowance	31,818.97	24,000.00	7,818.97	24,000.00
E041045 - Election Expenses	8,286.54	9,000.00	-713.46	9,000.00
E041298 - Depreciation on Fixed Assets	1,174.80	1,516.00	-341.20	1,516.00
E041800 - Admin Allocated	134,149.40	136,216.00	-2,066.60	136,216.00
<b>Total E041 - Governance Expenses Members</b>	<b>275,278.46</b>	<b>306,732.00</b>	<b>-31,453.54</b>	<b>306,732.00</b>
<b>E042 - Other Governance Expenses</b>				
E042010 - Admin Salaries	0.00	0.00	0.00	0.00
E042020 - Admin Travel Expenses	1,841.81	3,000.00	-1,158.19	3,000.00
E042021 - Vehicle Expenses	0.00	0.00	0.00	0.00
E042022 - Printing & Stationery	2,108.73	2,000.00	108.73	2,000.00
E042023 - Office Maintenance	70.00	0.00	70.00	0.00
E042024 - Legal Expenses	4,455.09	12,000.00	-7,544.91	12,000.00
E042025 - Subscriptions	20,219.63	40,000.00	-19,780.37	40,000.00
E042026 - Advertising	9,112.72	10,000.00	-887.28	10,000.00
E042027 - Meeting Expenses	1,015.70	2,000.00	-984.30	2,000.00
E042028 - Refreshments	743.36	2,000.00	-1,256.64	2,000.00
E042029 - Communication	866.50	8,000.00	-7,133.50	8,000.00
E042030 - Records Management	22,104.59	22,000.00	104.59	22,000.00
E042040 - Bad and Doubtful Debts	0.00	1,000.00	-1,000.00	1,000.00
E042070 - Other Expenses	16,685.93	20,000.00	-3,314.07	20,000.00
E042298 - Depreciation FA	0.00	0.00	0.00	0.00
<b>Total E042 - Other Governance Expenses</b>	<b>79,224.06</b>	<b>122,000.00</b>	<b>-42,775.94</b>	<b>122,000.00</b>
<b>Total E04 - Governance</b>	<b>354,502.52</b>	<b>428,732.00</b>	<b>-74,229.48</b>	<b>428,732.00</b>
<b>E05 - Law Order &amp; Public Safety Expen</b>				
<b>E051 - Fire Prevention Expenses</b>				
E051010 - Fire Advertising	0.00	3,000.00	-3,000.00	3,000.00
E051011 - Utilities	139.40	3,000.00	-2,860.60	3,000.00
E051012 - Insurance	250.02			
E051020 - Fire Fighting Expenses	15,302.37	18,755.00	-3,452.63	18,755.00
E051030 - ESL Levy Council Property	60.00	500.00	-440.00	500.00
E051060 - Loss on Disposal of Fire Truck	25,000.00			
E051298 - Depreciation FA	13,299.96			
E051800 - Admin Allocated	15,782.29	16,025.00	-242.71	16,025.00
<b>Total E051 - Fire Prevention Expenses</b>	<b>69,834.04</b>	<b>41,280.00</b>	<b>28,554.04</b>	<b>41,280.00</b>

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<b>E052 - Animal Control Expenses</b>				
E052010 - Ranger Consultant	5,291.05	5,000.00	291.05	5,000.00
E052011 - Donations & Contributions	0.00	0.00	0.00	0.00
E052012 - Wild Dog Control	0.00	20,000.00	-20,000.00	20,000.00
E052030 - Ranger Expenses	817.00	5,000.00	-4,183.00	5,000.00
E052800 - Admin Allocated	11,836.71	12,019.00	-182.29	12,019.00
<b>Total E052 - Animal Control Expenses</b>	<b>17,944.76</b>	<b>42,019.00</b>	<b>-24,074.24</b>	<b>42,019.00</b>
<b>E053 - Emergency Services Expenses</b>				
E053010 - Emergency Services Utilities	0.00	0.00	0.00	0.00
E053020 - Emergency Services - Programs	315.98	1,000.00	-684.02	1,000.00
<b>Total E053 - Emergency Services Expenses</b>	<b>315.98</b>	<b>1,000.00</b>	<b>-684.02</b>	<b>1,000.00</b>
<b>Total E05 - Law Order &amp; Public Safety Expen</b>	<b>88,094.78</b>	<b>84,299.00</b>	<b>3,795.78</b>	<b>84,299.00</b>
<b>E07 - Health Expenses</b>				
<b>E072 - Health Admin Expenses</b>				
E072010 - EHO Contract	9,929.19	15,000.00	-5,070.81	15,000.00
E072800 - Admin Allocated	11,836.71	12,019.00	-182.29	12,019.00
<b>Total E072 - Health Admin Expenses</b>	<b>21,765.90</b>	<b>27,019.00</b>	<b>-5,253.10</b>	<b>27,019.00</b>
<b>E077 - Police Station Expenses</b>				
E077010 - Police Station Costs	5,768.37	3,000.00	2,768.37	3,000.00
<b>Total E077 - Police Station Expenses</b>	<b>5,768.37</b>	<b>3,000.00</b>	<b>2,768.37</b>	<b>3,000.00</b>
<b>Total E07 - Health Expenses</b>	<b>27,534.27</b>	<b>30,019.00</b>	<b>-2,484.73</b>	<b>30,019.00</b>
<b>E08 - Welfare &amp; Education Expenses</b>				
<b>E087 - Welfare Expenses</b>				
E087010 - Menzies School Donation	0.00	5,000.00	-5,000.00	5,000.00
E087020 - Collections Goldfields Care Don	0.00	10,000.00	-10,000.00	10,000.00
<b>Total E087 - Welfare Expenses</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>15,000.00</b>
<b>Total E08 - Welfare &amp; Education Expenses</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>15,000.00</b>
<b>E09 - Housing Expenses</b>				
<b>E091 - Staff Housing Expenses</b>				
E091010 - Staff Housing Maintenance	103,769.15	95,655.00	8,114.15	95,655.00
E091050 - Furniture Non-Capital	73.32	10,000.00	-9,926.68	10,000.00
E091298 - Depreciation FA	70,300.25	80,617.00	-10,316.75	80,617.00
E091800 - Admin Allocated	39,455.71	40,063.00	-607.29	40,063.00
E091900 - Less Housing Allocation	-210,897.50	-225,235.00	14,337.50	-225,235.00
<b>Total E091 - Staff Housing Expenses</b>	<b>2,700.93</b>	<b>1,100.00</b>	<b>1,600.93</b>	<b>1,100.00</b>
<b>E092 - Other Housing Expenses</b>				
E092010 - Other Housing Maintenance	5,729.90	10,000.00	-4,270.10	10,000.00
E092020 - Housing Lease Payments	23,326.49	30,000.00	-6,673.51	30,000.00
E092400 - Interest Paid on Loan 17	1,451.06	1,750.00	-298.94	1,750.00
<b>Total E092 - Other Housing Expenses</b>	<b>30,507.45</b>	<b>41,750.00</b>	<b>-11,242.55</b>	<b>41,750.00</b>

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<b>Total E09 - Housing Expenses</b>	<b>33,208.38</b>	<b>42,850.00</b>	<b>-9,641.62</b>	<b>42,850.00</b>
<b>E10 - Community Amenities Expenses</b>				
<b>E101 - Sanitation Household Expenses</b>				
E101010 - Domestic Refuse Expenses	17,177.64	35,000.00	-17,822.36	35,000.00
E101298 - Depreciation FA	6,516.40			
<b>Total E101 - Sanitation Household Expenses</b>	<b>23,694.04</b>	<b>35,000.00</b>	<b>-11,305.96</b>	<b>35,000.00</b>
<b>E102 - Other Sanitation Expenses</b>				
E102010 - Maintenance Tip Sites	58,704.83	57,044.00	1,660.83	57,044.00
E102020 - Litter Control	0.00	14,000.00	-14,000.00	14,000.00
<b>Total E102 - Other Sanitation Expenses</b>	<b>58,704.83</b>	<b>71,044.00</b>	<b>-12,339.17</b>	<b>71,044.00</b>
<b>E106 - Town Planning Expenses</b>				
E106010 - Town Planning Costs	10,601.00	40,000.00	-29,399.00	40,000.00
<b>Total E106 - Town Planning Expenses</b>	<b>10,601.00</b>	<b>40,000.00</b>	<b>-29,399.00</b>	<b>40,000.00</b>
<b>E107 - Community Amenity Expenses</b>				
E107020 - Public Toilets Menzies	13,808.60	15,000.00	-1,391.40	15,000.00
E107030 - Other Community Amenities	3,095.45	21,788.00	-18,692.55	21,788.00
E107031 - Public Toilets Kookynie	8,080.70	8,750.00	-669.30	8,750.00
E107040 - Post Office Goods for resale	198.06	0.00	198.06	0.00
E107050 - Loss on Disposal of Asset	13,000.00			
E107298 - Depreciation FA	733.15			
<b>Total E107 - Community Amenity Expenses</b>	<b>38,715.96</b>	<b>45,538.00</b>	<b>-6,822.04</b>	<b>45,538.00</b>
<b>Total E10 - Community Amenities Expenses</b>	<b>131,715.83</b>	<b>191,582.00</b>	<b>-59,866.17</b>	<b>191,582.00</b>
<b>E11 - Recreation &amp; Culture Expenses</b>				
<b>E111 - Halls Expenses</b>				
E111010 - Hall Maintenance	0.00	56,161.00	-56,161.00	56,161.00
<b>Total E111 - Halls Expenses</b>	<b>0.00</b>	<b>56,161.00</b>	<b>-56,161.00</b>	<b>56,161.00</b>
<b>E113 - Recreation &amp; Sport Expenses</b>				
E113020 - Sports Courts Utilities	240.05	2,000.00	-1,759.95	2,000.00
E113030 - Other recreation Expenses	2,031.72	500.00	1,531.72	500.00
E113040 - Parks & Gardens	214,157.38	175,000.00	39,157.38	175,000.00
E113050 - BBQ Shelters	0.00	0.00	0.00	0.00
E113060 - Golf Club Expenses	298.90	8,399.00	-8,100.10	8,399.00
E113070 - Water Park Operations	0.00	10,000.00	-10,000.00	10,000.00
E113298 - Depreciation FA	31,298.47	27,188.00	4,110.47	27,188.00
E113800 - Admin Allocated	63,129.14	64,101.00	-971.86	64,101.00
<b>Total E113 - Recreation &amp; Sport Expenses</b>	<b>311,155.66</b>	<b>287,188.00</b>	<b>23,967.66</b>	<b>287,188.00</b>
<b>E114 - Rebroadcasting Expenses</b>				
E114010 - TV Radio Expenses	4,597.00	2,500.00	2,097.00	2,500.00
<b>Total E114 - Rebroadcasting Expenses</b>	<b>4,597.00</b>	<b>2,500.00</b>	<b>2,097.00</b>	<b>2,500.00</b>

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<b>E115 - Library Expenses</b>				
E115010 - Library Training	1,087.74	2,000.00	-912.26	2,000.00
E115011 - Library Postage Freight	237.72	0.00	237.72	0.00
E115012 - Library Printing	0.00	1,000.00	-1,000.00	1,000.00
E115013 - Library Membership Fees	96.95	0.00	96.95	0.00
E115015 - Library Books and Programs	35.00			
E115020 - Lady Shenton Wages	0.00	0.00	0.00	0.00
E115021 - Lady Shenton Employee Travel	0.00	0.00	0.00	0.00
E115022 - Lady Shenton Goods for Resale	0.52	0.00	0.52	0.00
E115023 - Lady Shenton Telephone Cards	0.00	0.00	0.00	0.00
E115024 - Lady Shenton Tours	0.00	0.00	0.00	0.00
E115800 - Admin Allocated	7,891.16	8,013.00	-121.84	8,013.00
<b>Total E115 - Library Expenses</b>	<b>9,349.09</b>	<b>11,013.00</b>	<b>-1,663.91</b>	<b>11,013.00</b>
<b>E116 - Heritage Expenses</b>				
E116010 - Heritage Consultants	0.00	10,000.00	-10,000.00	10,000.00
E116020 - Heritage Utilities	0.00	1,250.00	-1,250.00	1,250.00
E116025 - Cemetery Maintenance	13,736.95	10,000.00	3,736.95	10,000.00
E116026 - Niagara Dam Wall - Review	7,200.00	25,000.00	-17,800.00	25,000.00
<b>Total E116 - Heritage Expenses</b>	<b>20,936.95</b>	<b>46,250.00</b>	<b>-25,313.05</b>	<b>46,250.00</b>
<b>E117 - Museum Expenses</b>				
E117010 - Museum Expenses	0.00	0.00	0.00	0.00
E117020 - Other Cultural Expenses	0.00	0.00	0.00	0.00
E117030 - ANZAC War Memorial Mtce	1,523.29	4,868.00	-3,344.71	4,868.00
E117031 - ANZAC War Memorial Utilities	102.01	0.00	102.01	0.00
<b>Total E117 - Museum Expenses</b>	<b>1,625.30</b>	<b>4,868.00</b>	<b>-3,242.70</b>	<b>4,868.00</b>
<b>Total E11 - Recreation &amp; Culture Expenses</b>	<b>347,664.00</b>	<b>407,980.00</b>	<b>-60,316.00</b>	<b>407,980.00</b>
<b>E12 - Transport Expenses</b>				
<b>E121 - Roads, Streets and Depot Expens</b>				
E121010 - Road Maintenance	900,427.89	900,000.00	427.89	900,000.00
E121015 - Street Lighting	8,295.50	7,000.00	1,295.50	7,000.00
E121020 - Ablution Block Truck Bay Mtce	0.00	500.00	-500.00	500.00
E121030 - Footpaths & Kerbing Mtce	23,686.15	20,000.00	3,686.15	20,000.00
E121031 - Street Trees and Watering	0.00	20,000.00	-20,000.00	20,000.00
E121040 - Main Street Development Non-Cap	1,586.54	12,500.00	-10,913.46	12,500.00
E121050 - Contract Grading	0.00	0.00	0.00	0.00
E121070 - Fuel for Re-Sale	158.91			
E121298 - Depreciation FA	1,041,411.24	1,460,686.00	-419,274.76	1,460,686.00
E121600 - Loss on disposal of Assets	0.00	45,000.00	-45,000.00	45,000.00
E121700 - Flood Damage	129,101.83			
E121800 - Admin Allocated	434,012.79	440,697.00	-6,684.21	440,697.00
<b>Total E121 - Roads, Streets and Depot Expens</b>	<b>2,538,680.85</b>	<b>2,906,383.00</b>	<b>-367,702.15</b>	<b>2,906,383.00</b>
<b>E122 - Other Expenditure</b>				
E122102 - MRWA- Rd Maintenance	0.00			
<b>Total E122 - Other Expenditure</b>	<b>0.00</b>			
<b>E125 - Aerodromes</b>				
E125010 - Menzies Airstrip Maintenance	4,583.30	15,000.00	-10,416.70	15,000.00
E125011 - Kookynie Airstrip Maintenance	0.00	0.00	0.00	0.00
<b>Total E125 - Aerodromes</b>	<b>4,583.30</b>	<b>15,000.00</b>	<b>-10,416.70</b>	<b>15,000.00</b>

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<b>Total E12 - Transport Expenses</b>	<b>2,543,264.15</b>	<b>2,921,383.00</b>	<b>-378,118.85</b>	<b>2,921,383.00</b>
<b>E13 - Economic Services Expenses</b>				
<b>E131 - Rural Services Expenses</b>				
E131010 - Pest Control	0.00	5,750.00	-5,750.00	5,750.00
<b>Total E131 - Rural Services Expenses</b>	<b>0.00</b>	<b>5,750.00</b>	<b>-5,750.00</b>	<b>5,750.00</b>
<b>E132 - Tourism &amp; Area Promotion Expens</b>				
E132012 - Biomax Maintenance Caravan Park	0.00	2,500.00	-2,500.00	2,500.00
E132014 - Community Dev Manager	0.00	42,500.00	-42,500.00	42,500.00
E132015 - CRC Salaries	86,813.66	57,500.00	29,313.66	57,500.00
E132016 - CRC Superannuation	0.00	35,657.00	-35,657.00	35,657.00
E132019 - CRC Insurance	5,492.34	5,493.00	-0.66	5,493.00
E132020 - CRC Maintenance	8,310.19	19,597.00	-11,286.81	19,597.00
E132021 - CRC Travel Expenses	0.00	1,000.00	-1,000.00	1,000.00
E132022 - CRC Postage & Freight	2,314.84	1,750.00	564.84	1,750.00
E132023 - CRC Print & Stationery	4,245.61	4,200.00	45.61	4,200.00
E132024 - CRC Other Admin Expenses	7,424.13	500.00	6,924.13	500.00
E132025 - CRC Membership Fees	163.64	500.00	-336.36	500.00
E132026 - CRC Computing Costs	5,199.78	5,000.00	199.78	5,000.00
E132027 - CRC Furniture Non-Capital	0.00	5,000.00	-5,000.00	5,000.00
E132028 - CRC Purchase Goods for Resale	18,589.82	12,500.00	6,089.82	12,500.00
E132029 - CRC Marketing and Promotion	780.51	17,500.00	-16,719.49	17,500.00
E132031 - CRC Utilities	5,435.78	5,000.00	435.78	5,000.00
E132032 - CRC Refreshments	0.00	500.00	-500.00	500.00
E132033 - CRC Cleaning	22,137.24	13,517.00	8,620.24	13,517.00
E132040 - Caravan Park Upgrade NON CAPITA	0.00	5,000.00	-5,000.00	5,000.00
E132041 - Tourism & Area Promotion	60,913.13	72,000.00	-11,086.87	72,000.00
E132043 - Enterprise development expense	0.00	7,500.00	-7,500.00	7,500.00
E132045 - Holiday Programs	136.36	4,000.00	-3,863.64	4,000.00
E132046 - Tourism Advertising	3,794.56	6,000.00	-2,205.44	6,000.00
E132047 - Golden Quest Vehicle Lease	11,523.92	12,800.00	-1,276.08	12,800.00
E132048 - Tourism Utilities	37.89	0.00	37.89	0.00
E132050 - Community Events	4,442.75	7,440.00	-2,997.25	7,440.00
E132055 - Railway Station Mtce	24,435.82	24,000.00	435.82	24,000.00
E132060 - Caravan Park Maintenance	187,090.46	130,907.00	56,183.46	130,907.00
E132061 - Caravan Park Insurance	550.53			
E132070 - Other Tourism Expenses	5,587.80	13,178.00	-7,590.20	13,178.00
E132071 - Old Butcher Shop Utilities	2,505.94	2,500.00	105.94	2,500.00
E132072 - Kookynie Info Bay	0.00	0.00	0.00	0.00
E132075 - Ularring Tourist Facility	1,062.38	1,000.00	62.38	1,000.00
E132076 - Kookynie Walk Trail Mtce	0.00	2,000.00	-2,000.00	2,000.00
E132080 - Goongarrie Cottages Mtce	14,416.83	10,000.00	4,416.83	10,000.00
E132082 - Lake Ballard Mtce	18,529.75	17,500.00	1,029.75	17,500.00
E132085 - Niagara Dam Mtce	34,658.08	25,000.00	9,658.08	25,000.00
E132095 - Cyclistic Expenses	97,818.05	110,000.00	-12,181.95	110,000.00
E132099 - Tourism Goldfields Network Expe	36,500.00	39,997.00	-3,497.00	39,997.00
E132298 - Depreciation FA	76,309.02	72,892.00	3,417.02	72,892.00
E132800 - Admin Allocated	134,149.39	136,216.00	-2,066.61	136,216.00
<b>Total E132 - Tourism &amp; Area Promotion Expens</b>	<b>881,470.30</b>	<b>930,144.00</b>	<b>-48,673.70</b>	<b>930,144.00</b>

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<b>E133 - Building Control Expenses</b>				
E133010 - Building Surveyor Costs	8,823.91	6,000.00	2,823.91	6,000.00
E133015 - Other Building Control Costs	0.00	1,000.00	-1,000.00	1,000.00
E133800 - Admin Allocated	39,455.71	40,063.00	-607.29	40,063.00
<b>Total E133 - Building Control Expenses</b>	<b>48,279.62</b>	<b>47,063.00</b>	<b>1,216.62</b>	<b>47,063.00</b>
<b>E134 - Tjuntjuntjarra Expenditure</b>				
E134010 - Tjuntjuntjarra Sculpture Course	16,000.00	15,000.00	1,000.00	15,000.00
E134020 - Tjuntjuntjarra Maintenance	0.00	0.00	0.00	0.00
E134021 - Tjuntjuntjarra Signage	0.00	0.00	0.00	0.00
E134022 - Tjuntjuntjarra Contractors	0.00	0.00	0.00	0.00
E134023 - Tjuntjuntjarra Consultants	0.00	0.00	0.00	0.00
E134024 - Tjuntjuntjarra Holiday Programs	43,645.82	37,500.00	6,145.82	37,500.00
E134025 - Tjuntjuntjarra Road Const. Trai	12,500.00	0.00	12,500.00	0.00
E134026 - Research Names Cemeteries Etc	0.00	30,000.00	-30,000.00	30,000.00
E134027 - Tjuntjuntjarra Football Carniva	13,636.36	15,000.00	-1,363.64	15,000.00
E134800 - Admin Allocated	78,911.40	80,127.00	-1,215.60	80,127.00
<b>Total E134 - Tjuntjuntjarra Expenditure</b>	<b>164,693.58</b>	<b>177,627.00</b>	<b>-12,933.42</b>	<b>177,627.00</b>
<b>E135 - Gas Depot Expenses</b>				
E135010 - Gas Depot Mtce	0.00	0.00	0.00	0.00
E135012 - Gas Purchase for Resale	0.00	0.00	0.00	0.00
<b>Total E135 - Gas Depot Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total E13 - Economic Services Expenses</b>	<b>1,094,443.50</b>	<b>1,160,584.00</b>	<b>-66,140.50</b>	<b>1,160,584.00</b>
<b>E14 - Other Property &amp; Services Expen</b>				
<b>E141 - Private Works Expenditure</b>				
E141010 - Private Works Expense	5,271.38	4,000.00	1,271.38	4,000.00
<b>Total E141 - Private Works Expenditure</b>	<b>5,271.38</b>	<b>4,000.00</b>	<b>1,271.38</b>	<b>4,000.00</b>
<b>E142 - Administration Expenses</b>				
E142100 - CEO's Office Wages	0.00	0.00	0.00	0.00
E142101 - CEO's Office Super Other	0.00	0.00	0.00	0.00
E142102 - CEO's Office Super Occupational	0.00	0.00	0.00	0.00
E142103 - CEO's Office Allowances	0.00	0.00	0.00	0.00
E142104 - CEO's Office FBT	17,830.00	7,500.00	10,330.00	7,500.00
E142105 - CEO's Office Consultants	0.00	0.00	0.00	0.00
E142116 - Occ. Health & Safety Consultant	1,240.00			
E142200 - Bank Charges	2,540.91	4,000.00	-1,459.09	4,000.00
E142201 - Office Maintenance	80,734.96	82,700.00	-1,965.04	82,700.00
E142202 - Postage and Freight	2,753.35	3,000.00	-246.65	3,000.00
E142203 - Printing & Stationery	37,405.31	33,500.00	3,905.31	33,500.00
E142204 - Other Admin Expenses	4,407.97	8,500.00	-4,092.03	8,500.00
E142298 - Depreciation FA	28,624.77	40,186.00	-11,561.23	40,186.00
E142300 - Admin Salaries	476,376.37	513,000.00	-36,623.63	513,000.00
E142301 - Admin Superannuation Other	54,559.81	40,915.00	13,644.81	40,915.00
E142302 - Admin Superannuation Occupation	66,886.08	47,514.00	19,172.08	47,514.00
E142303 - Admin Annual Leave	50,424.29	12,000.00	38,424.29	12,000.00
E142304 - Admin Allowances	27,471.26	18,500.00	8,971.26	18,500.00
E142305 - Admin Sick Leave	14,163.77	5,000.00	9,163.77	5,000.00
E142307 - Admin Uniforms	2,539.11	4,200.00	-1,660.89	4,200.00
E142308 - Admin Other Employment Costs	0.00	1,000.00	-1,000.00	1,000.00
E142309 - Admin Travel Costs	2,226.32	2,000.00	226.32	2,000.00
E142310 - Admin FBT	13,483.91	15,000.00	-1,516.09	15,000.00
E142311 - Admin RDO Accrual	19,722.22			
E142312 - Housing Allowance	16,208.00			
E142400 - Insurance	55,621.50	62,000.00	-6,378.50	62,000.00
E142401 - Professional Development Study	1,074.73	2,000.00	-925.27	2,000.00
E142402 - Professional Development Subs	0.00	1,000.00	-1,000.00	1,000.00

**Shire of Menzies**  
**Income Statement by Program (Detailed)**  
For the period 1 July 2013 to 30 June 2014

	Jul 13 - Jun 14	YTD Budget	\$ Over Budget	Annual Budget
E142403 · Professional Development Traini	11,419.15	8,500.00	2,919.15	8,500.00
E142404 · Recruitment Advertising	6,447.52	4,000.00	2,447.52	4,000.00
E142405 · Recruitment Relocation	7,002.63	6,000.00	1,002.63	6,000.00
E142406 · Recruitment Medicals	1,045.61	500.00	545.61	500.00
E142500 · Loss on Disposals	0.00	0.00	0.00	0.00
E142505 · Vehicle Expenses	6,043.72	29,571.00	-23,527.28	29,571.00
E142600 · Audit Fees	41,809.59	38,000.00	3,809.59	38,000.00
E142601 · Legal Expenses	5,690.04	12,000.00	-6,309.96	12,000.00
E142602 · Membership fees	1,181.78	3,000.00	-1,818.22	3,000.00
E142603 · Contractors	0.00	0.00	0.00	0.00
E142604 · Consultants	124,586.90	134,626.00	-10,039.10	134,626.00
E142605 · Accounting Services	100,266.00	100,000.00	266.00	100,000.00
E142606 · Computing Costs	21,322.75	18,000.00	3,322.75	18,000.00
E142607 · Newspapers & Periodicals	586.16	1,500.00	-913.84	1,500.00
E142608 · Advertising General	3,974.95	4,000.00	-25.05	4,000.00
E142609 · Meeting Expenses	73.18	250.00	-176.82	250.00
E142610 · Phone/Mobile	27,618.02	34,000.00	-6,381.98	34,000.00
E142611 · Internet	21,987.08	27,500.00	-5,512.92	27,500.00
E142612 · Utilities	23,250.13	20,139.00	3,111.13	20,139.00
E142613 · Procurement Consult. Serv. WALG	0.00	2,200.00	-2,200.00	2,200.00
E142614 · Occ. Health & Safety Membership	0.00	500.00	-500.00	500.00
E142615 · Occ. Health & Safety Insurance	59,263.70	60,000.00	-736.30	60,000.00
E142616 · Occ Health & Safety Consultants	31.60	0.00	31.60	0.00
E142617 · Staff Housing Allocated	121,946.48	150,235.00	-28,288.52	150,235.00
E142620 · Upgrade Shire Websites	0.00	2,500.00	-2,500.00	2,500.00
E142625 · Valuation of Assets (Fair Value	10,352.39	40,000.00	-29,647.61	40,000.00
E142700 · Plant & Equip. Non-Capital	227.18	1,000.00	-772.82	1,000.00
E142701 · Furniture & Equip. Non-Capital	6,007.12	1,000.00	5,007.12	1,000.00
E142800 · Less Admin Allocated to Other P	-1,578,228.32	-1,602,536.00	24,307.68	-1,602,536.00
<b>Total E142 · Administration Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>E143 · Public Works Overheads Expenses</b>				
E143010 · Supervision Wages	194,477.90	205,000.00	-10,522.10	205,000.00
E143011 · Superannuation Other	14,942.43	110,000.00	-95,057.57	110,000.00
E143012 · Superannuation Occ.	57,667.43	60,000.00	-2,332.57	60,000.00
E143013 · Annual Leave	55,558.12	42,600.00	12,958.12	42,600.00
E143014 · Allowances	43,788.33	58,842.00	-15,053.67	58,842.00
E143015 · Personal Leave	14,275.50	36,256.00	-21,980.50	36,256.00
E143017 · Works Public Holidays	20,981.36			
E143020 · Protective Clothing	4,965.99	7,500.00	-2,534.01	7,500.00
E143021 · Meeting Expenses	1,958.71	12,000.00	-10,041.29	12,000.00
E143022 · Telephone	4,614.86	4,000.00	614.86	4,000.00
E143023 · Utilities	709.70	4,000.00	-3,290.30	4,000.00
E143024 · Training Expense	321.62	1,000.00	-678.38	1,000.00
E143025 · Other PWOH Expenses	12,819.67	8,000.00	4,819.67	8,000.00
E143026 · Recruitment Expenses	0.00	2,000.00	-2,000.00	2,000.00
E143298 · Depreciation FA	5,355.28	9,498.00	-4,142.72	9,498.00
E143400 · Depot Mtce	43,848.43	58,000.00	-14,151.57	58,000.00
E143417 · Public Holidays	3,486.73			
E143500 · Staff Housing Allocated	88,951.02	75,000.00	13,951.02	75,000.00
E143800 · Admin Allocated	355,101.38	360,571.00	-5,469.62	360,571.00
E143900 · Less PWOH Allocated	-955,391.00	-1,054,267.00	98,876.00	-1,054,267.00
<b>Total E143 · Public Works Overheads Expenses</b>	<b>-31,566.54</b>	<b>0.00</b>	<b>-31,566.54</b>	<b>0.00</b>

**Shire of Menzies**  
**Income Statement by Program (Detailed)**  
For the period 1 July 2013 to 30 June 2014

	Jul 13 - Jun 14	YTD Budget	\$ Over Budget	Annual Budget
<b>E144 - Plant Operating Costs</b>				
E144200 - Other Plant Costs	58,997.76	30,000.00	28,997.76	30,000.00
E144201 - Fuels & Oils	184,731.44	200,000.00	-15,268.56	200,000.00
E144202 - Tyres and Tubes	20,078.91	44,000.00	-23,921.09	44,000.00
E144203 - Vehicle Registratlions	30,887.52	40,000.00	-9,112.48	40,000.00
E144204 - Parts & Repairs	285,387.42	252,000.00	33,387.42	252,000.00
E144298 - Depreciation FA	196,153.85	188,362.00	7,791.85	188,362.00
E144600 - Loss on disposal of assets	9,191.54			
E144800 - Admin Allocated	94,693.68	96,152.00	-1,458.32	96,152.00
E144900 - Less Plant Costs Allocated	-766,861.22	-850,514.00	83,652.78	-850,514.00
<b>Total E144 - Plant Operating Costs</b>	<b>113,260.90</b>	<b>0.00</b>	<b>113,260.90</b>	<b>0.00</b>
<b>E146 - Gross Salaries and Wages</b>				
E146010 - Gross Salaries and Wages Expens	1,561,497.93	1,463,760.00	97,737.93	1,463,760.00
E146011 - Workers Compensation Paid	891.00			
E146200 - Less Gross Salaries & Wages All	-1,561,498.09	-1,463,760.00	-97,738.09	-1,463,760.00
<b>Total E146 - Gross Salaries and Wages</b>	<b>890.84</b>	<b>0.00</b>	<b>890.84</b>	<b>0.00</b>
<b>Total E14 - Other Property &amp; Services Expen</b>	<b>87,856.58</b>	<b>4,000.00</b>	<b>83,856.58</b>	<b>4,000.00</b>
<b>Total Expense</b>	<b>4,885,080.95</b>	<b>5,517,683.00</b>	<b>-632,602.05</b>	<b>5,517,683.00</b>
<b>Net Income</b>	<b>1,903,844.59</b>	<b>962,516.45</b>	<b>821,328.14</b>	<b>962,516.45</b>

## 12.2 FINANCE AND ADMINISTRATION BUSINESS

### 12.2.2 LISTING OF PAYMENTS MADE IN JUNE 2014

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM017
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	9 July 2014
<b>AUTHOR:</b>	Brooke Povah, Deputy Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

**ATTACHMENTS:**

12.2.2 Attachment #1 List of payments made to Creditors in June 2014.

**SUMMARY:**

The list of payments made is being submitted to the Ordinary Council Meeting of Council.

**BACKGROUND:**

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

**COMMENT:**

Payments made in June 2014 include cheques numbered 10036 to 10076 and direct transactions totalling \$1,638,390.03 are submitted to each member of the Council on Thursday 31 July 2014.

**CONSULTATION:**

Nil

**STATUTORY ENVIRONMENT:**

*Local Government Act 1995*

*Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and*

*Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.*

*Local Government (Financial Management) Regulation 13*

**POLICY IMPLICATIONS:**

Policy 4.7 – Creditors – Preparation for payment

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority decision required

**COUNCIL DECISION:**

**No: 0559**

**Moved: Cr Lee**

**Seconded: Cr Mazza**

**That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in June 2014 including cheques numbered 10036 to 10076 and direct transactions totalling \$1,638,390.03 submitted to each member of the Council on Thursday 31 July 2014.**

**1:08pm**

**CARRIED 4/0**

## Creditor Monthly Payments Detail Shire of Menzies

For the period: 1/6/2014 to 30/6/2014

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/6/2014 to 30/6/2014. Cheques numbered from 10036 to 10076 and Direct Transactions totalling \$1,638,390.03 submitted to each member of the Council on Thursday 31st July 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Ref	Date	Number	Payee	Details	Amount
	<b>Municipal</b>				
1	03/06/2014	Debit	NAB	Coffee Capsules and credit card monthly fee DCEO	88.32
2	04/06/2014	Debit	Westnet	CRC Internet May 2014	90.92
3	09/06/2014	10040	Australian Ethical	Superannuation Payroll	481.45
4	09/06/2014	10041	Australian Super	Superannuation Payroll	498.00
5	09/06/2014		BT Financial Group Superannuation EFT	Superannuation Payroll	1,271.00
6	09/06/2014		WA Local Govt Superannuation Plan EFT	Superannuation Payroll	19,292.15
7	09/06/2014		Westscheme EFT	Superannuation Payroll	1,588.38
8	09/06/2014		Shire of Menzies Social Club EFT	Transfer payroll deductions to Social Club	340.00
9	09/06/2014		Bah Henneker & Co EFT	Electrical work to various properties as per PO 5371	8,074.00
10	09/06/2014		Breakaway C/O Key Factors EFT	Lake Ballard Works	54,541.30
11	09/06/2014		Coates Hire EFT	Fuel Tank 1250l trailer mount 25/4-25/5/2014	2,448.62
12	09/06/2014		Conway Highbury EFT	Consultancy Services May 2014	3,698.20
13	09/06/2014		Cybersecure EFT	Computer backup May 2014	129.00
14	09/06/2014		Debbie Pianto EFT	Bin Liners for Caravan Park	15.85
15	09/06/2014		Downie Leanne EFT	New tap for kitchen	24.54
16	09/06/2014		Goldfields Institute of Technology EFT	Cert III Business	1,690.40
17	09/06/2014		Initial.C Technology P/L	Toners compatible to Dell 1250c & 1320c	439.45
18	09/06/2014		Landgate EFT	Tenure Data, Service fee, Crown Reserve Data	242.00
19	09/06/2014		Lee Justin EFT	May meeting 2014	1,048.96
20	09/06/2014		Mazza Jamie EFT	May meeting 2014	800.00
21	09/06/2014		Menzies Hotel EFT	Meals meeting McArthur Mining	60.00
22	09/06/2014		St John Ambulance Menzies EFT	Defibrillator	2,400.00
23	09/06/2014		Stationery Plus EFT	Stationery May 14	175.40
24	09/06/2014		Total Asphalt & Traffic Management EFT	Supply and lay asphalt to footpath	64,874.70
25	09/06/2014		Tucker, Ian Cr EFT	May meeting 2014	800.00
26	09/06/2014	10036	City of Kalgoorlie-Boulder	Member contr towards regional records facility service 2013-14	9,500.00
27	09/06/2014	10037	DJ REV CB	DJ Entertainment, Pa system, travel, lighting Cyclastic Weekend	5,600.00
28	09/06/2014	10038	Dwyer, Greg Cr EFT	May meeting 2014	2,973.69
29	09/06/2014	10039	Telstra	Phone Charges	956.67
30	13/06/2014	EFT	Nett Pays	Payroll p.s. 13/06/2014	40,778.18
31	16/06/2014	Debit	Investec Asset Finance & leasing	Photo copier charges May 2014	1,382.68
32	16/06/2014	10056	JR & A Hersey EFT	240 volt 4 post hoist	13,068.00
33	16/06/2014	10057	T R Homes EFT	Payments for Houses	132,327.00
34	16/06/2014	Debit	Toyota Finance	Lease Goldfields Tourism May 2014	981.80
35	17/06/2014	10042	Dept of Transport & Licensing	Rego Toyota LCRUSR 1MN	773.25
36	17/06/2014	10043	ECF Nickel Pty Ltd	Owner requested refund on dead tenement 4370	582.98
37	17/06/2014	10044	Horizon Power	Street lighting 1/5-31/5/14	742.19
38	17/06/2014	10045	Macarthur Iron Ore	Ower requested refund on dead tenements 4181/4585/2817	1,103.53
39	17/06/2014	10046	Midas Resources	Owner request refund on dead tenements 4609 & 4443	345.67
40	17/06/2014	10047	Mr Showbags	Glow bags for cyclastic	145.20
41	17/06/2014	10048	Pivotal Satellite Pty Ltd	40013647 / 0424219963/0424219964	160.00
42	17/06/2014	10049	Saracen Gold Mines Pty Ltd.	Owner requested refund on dead tenement 4286	80.77
43	17/06/2014	10050	Siburan Resources Ltd	Owner requested refunds on dead tenement 4347, 4472, 4306, 4242, 4	4,189.44
44	17/06/2014	10051	Spark Energy Pty Ltd	Owner requested refund on dead tenement 4035	280.06
45	17/06/2014	10052	The Workwear Group	Protective Clothing	848.38
46	17/06/2014	10053	Water Corporation cr	Various water charges	1,553.11
47	17/06/2014	10054	West Peak Iron Ore Pty Ltd	Owner requested refund on dead tenement 4469	11.71
48	17/06/2014		Australian Taxation Office EFT	PAYG tax May	47,030.00
49	17/06/2014	BP14-164	NAB	NAB Connect Fee Access and Usage for June 2014	63.49
50	18/06/2014		Air Liquide WA Pty Ltd EFT	Cylinder fees G & E Size May 2014	71.57
51	18/06/2014		ATOM EFT	Battery & Mega Grunt Doudle pump	268.40
52	18/06/2014		Bah Henneker & Co EFT	Inspection and testing/repairs & supplied and fitted RCD	1,437.70
53	18/06/2014		Breakaway C/O Key Factors EFT	Pushing gravel Pit 3124/4-28/4/2014	11,352.00
54	18/06/2014		Browns Party Hire EFT	Tables, chairs and outlay cyclastic 2014	563.31
55	18/06/2014		Built by Geoff Fencing EFT	Lot 93 Mercer & 165 Onslow Good Neighbour Screen Top fencing	40,172.00
56	18/06/2014		Bunnings EFT	Bin Bags, Lock & Hasp & staple	58.48
57	18/06/2014		Cardile International Fireworks EFT	Fireworks	20,900.00
58	18/06/2014		CBC Australia EFT	Bearing Ball SRG Metric	14.50
59	18/06/2014		Coates Hire EFT	Plant Hire	1,976.70
60	18/06/2014		Coles West Australia EFT	Emulsion sealing work Menzies North West Road	258,357.08
61	18/06/2014		Coyles Mower & Chainsaw Centre EFT	3 x Rhino-huff Pro 16/4/2014	132.00
62	18/06/2014		Department of Housing EFT	Water Consumption Leased Houses	76.72
63	18/06/2014		Don Green Contractors EFT	Lopping Trees from power lines as requested	660.00

## Creditor Monthly Payments Detail Shire of Menzies

**For the period: 1/6/2014 to 30/6/2014**

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/6/2014 to 30/6/2014. Cheques numbered from 10036 to 10076 and Direct Transactions totalling \$1,638,390.03 submitted to each member of the Council on Thursday 31st July 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

64	18/06/2014		Eagle Petroleum (WA) Pty Ltd EFT	Fuel	13,693.30
65	18/06/2014		Forman Bros EFT	Pump out dump point caravan park	1,298.00
66	18/06/2014		Goldfields Line Marking EFT	Linemark walkway	1,560.00
67	18/06/2014		Goldfields Tourism Network Assoc Inc EFT	Postcards Historic & Contemporary	160.00
68	18/06/2014		Goldline Distributors EFT	Cleaning Products	331.14
69	18/06/2014		Goldrush Tours EFT	Blizzard MNZ Kal 23/5/2014	22.95
70	18/06/2014		Graham, Justin EFT	May Meeting 2014	750.00
71	18/06/2014		Hampton Transport Services EFT	Accommodation Dennis Shilabeer 21/5-28/5/2014	643.50
72	18/06/2014		Heatleys safety and industrial EFT	Uniforms Andrew Tucker	168.52
73	18/06/2014		Landgate EFT	Valuations	657.25
74	18/06/2014		Menzies Hotel EFT	Refreshments	772.50
75	18/06/2014		Netlogic EFT	Consulting Remote 5-6-7/6/2014	910.00
76	18/06/2014		Office National EFT	Staple Refill CRC	75.90
77	18/06/2014		RSM Bird Cameron EFT	Interim audit visit 15-16 April 2014	4,795.64
78	18/06/2014		Rylan Pty Ltd EFT	Kerbing In Menzies	48,424.20
79	18/06/2014		SMEC Australia P/L EFT	Consulting Services for 19/2-30/4/2014	9,900.00
80	18/06/2014		Squire & Sanders AU EFT	NE Indep Body Aboriginal Corp (NEIB) Local Govt Agreement	1,289.20
81	18/06/2014		Stationery Plus EFT	Stationery May 2014	264.05
82	18/06/2014		Twigg, Peter EFT	May meeting 2014	1,029.17
83	18/06/2014		UHY Haines Norton Pty Ltd EFT	Accounting Services	8,490.90
84	18/06/2014		WesTrac Pty Ltd EFT	500Hr Service for p0188	768.32
85	19/06/2014	10055	Australia Post	Mobile Phone credits	1,260.00
86	19/06/2014		ATOM EFT	Dumpy Imex LAR32	330.00
87	19/06/2014		Bob Waddell EFT	Assist w/ fair value of Land & build & Plant & equip & depr 2014/15	2,376.00
88	19/06/2014		Courier Australia EFT	S832570S	123.90
89	19/06/2014		Netlogic EFT	Consulting IT	2,669.00
90	25/06/2014		BRB EFT	Building permits	1,182.07
91	25/06/2014		Bunnings EFT	Shower acc, poly irrig micro pipe, paving paint ultra pave	282.43
92	25/06/2014		Coates Hire EFT	Roller multi tyre Returned 17/5-23/5/2014	5,045.18
93	25/06/2014		Courier Australia EFT	S832570S	2,270.55
94	25/06/2014		Department of Housing EFT	Housing Lease payments	9,280.00
95	25/06/2014		Forman Bros EFT	Niagara Dam Pump out 11/8/14	1,325.50
96	25/06/2014		Glenn Casley EFT	Reimbursement of account paid at JR & A Hersey	31.84
97	25/06/2014		Goldfields Toyota EFT	Filters June 14	618.75
98	25/06/2014		Goldfields Truck Power EFT	Parts	477.33
99	25/06/2014		Golding Rikki EFT	Refund of scourer & globes for caravan park	29.40
100	25/06/2014		Goldline Distributors EFT	Cleaning Products	330.67
101	25/06/2014		Ilkurika Aboriginal Corp EFT	Roadworks Section east Black Tank	61,677.00
102	25/06/2014		John Bingham EFT	applicant DCEO interview 16/06 travel expense reimbursement	271.70
103	25/06/2014		Landgate EFT	UV general Vals N/R country shared 2013/2014	1,108.80
104	25/06/2014		Menzies Hotel EFT	Gas Bottle 29A Shenton ST	169.50
105	25/06/2014		Netlogic EFT	Remote 18/6 setup D Hadden & DCEO access to CEO emails	172.00
106	25/06/2014		Office National EFT	Photocopier charges	1,080.98
107	25/06/2014		SMEC Australia P/L EFT	Consulting Service 19/02-30/04/2014	9,900.00
108	25/06/2014		Stationery Plus EFT	Stamps disability access inclusion plan	131.80
109	25/06/2014		The Honda Shop EFT	Brushcutter UMK435USL	689.00
110	25/06/2014		WA Local Govt Association EFT	Advertising	2,751.00
111	25/06/2014		WesTrac Pty Ltd EFT	Replacement Engine and various parts and repairs	16,343.69
112	25/06/2014		Wurth Australia EFT	Heat shrink and rack	256.12
113	25/06/2014	10058	A Collings	4 copies Digging Up the Past	40.00
114	25/06/2014	10059	BCITF	Collections 13-14	2,441.83
115	25/06/2014	10060	Dept of Transport & Licensing	Collections	131.55
116	25/06/2014	10061	Startrack	Westrac	39.68
117	25/06/2014	10062	Telstra	Phone charges	116.97
118	25/06/2014	10063	The Workwear Group	Protective Clothing	607.38
119	25/06/2014	10064	Tower Hotel-Kalgoorlie	Accommodation J Bingham	180.50
120	25/06/2014	10065	Water Corporation cr	New/redevelopment 36 Mercer st	5,415.30
121	26/06/2014	10066	Australian Ethical	Superannuation Payroll	239.67
122		10067	Cancelled	Printed Incorrectly	0.00
123	26/06/2014	10068	Australian Super	Superannuation Payroll	174.00
124	26/06/2014	39BNK CHGS	Shire of Menzies Social Club EFT	Transfer Social Club deductions	170.00
125	27/06/2014	EFT	Net Pays	Payroll p.e. 27/09/2014	38,793.71
126	27/06/2014	10069	Australian Ethical	Superannuation Payroll	222.67
127	27/06/2014	10070	Australian Super	Superannuation Payroll	168.82
128	27/06/2014		BT Financial Group Superannuation EFT	Superannuation Payroll	983.91

## Creditor Monthly Payments Detail Shire of Menzies

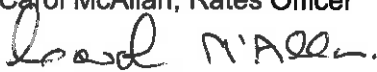
**For the period: 1/6/2014 to 30/6/2014**

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/6/2014 to 30/6/2014. Cheques numbered from 10036 to 10076 and Direct Transactions totalling \$1,638,390.03 submitted to each member of the Council on Thursday 31st July 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing

129	27/06/2014		WA Local Govt Superannuation Plan EFT	Superannuation Payroll	19,181.30
130	27/06/2014		Westacheme EFT	Superannuation Payroll	1,549.46
131	30/06/2014		Achievable Outback Cafe EFT	Sandwich for budget meeting 19/6/14	80.50
132	30/06/2014		Boord Constructions EFT	Extend concrete driveways 93451 Onslow & 93454 Mercer Streets	17,895.08
133	30/06/2014		CB & DM Day EFT	Hire of Bulldozer (Connie Sue Rd)	13,750.00
134	30/06/2014		Coates Hire EFT	Hire Fuel tank trailer mounted 25/5-25/6/14	2,844.51
135	30/06/2014		Goldfields Air Services EFT	Air fare Daphne Crawford & Glenn Casley to Tjuntjuntjara	2,910.00
136	30/06/2014		Ilkurika Aboriginal Corp EFT	Desert Hawkes Football trip 2014	15,000.00
137	30/06/2014		Lee Justin EFT	June meeting 2014	800.00
138	30/06/2014		Mazza Jamie EFT	June meeting 2014	800.00
139	30/06/2014		Netlogics EFT	Consulting remote 23/6-25/6/14	175.00
140	30/06/2014		Office National EFT	May charges Ricoh	1,241.36
141	30/06/2014		Tucker, Ian Cr EFT	June Meeting 2014	800.00
142	30/06/2014		Twigg, Peter EFT	June meeting 2014	2,462.53
143	30/06/2014	Debit	Wright Express Australia Pty Ltd	Fuel MAY 2014	383.50
144	30/06/2014	BP14-167	NAB	Account Fees for June 2014	63.20
145	30/06/2014	10071	Jump for Us	Cyclastic Jumping castles 2014	2,320.00
146	30/06/2014	10072	Quality Railway Motel Kalgoorlie	Accommodation & meals Peter Twigg June meeting	371.00
147	30/06/2014	10073	SGS Australia Pty Ltd	5 water samples for Evanston Road Menzies	935.00
148	30/06/2014	10074	T R Homes EFT	Payment for Houses	13,725.00
149	30/06/2014	10075	Telstra	Phone charges	5,413.15
150	30/06/2014	10076	The Workwear Group	Protective Clothing	561.80
151	30/06/2014	EFT	Unknown Deposit	Held in ssuspense account	20.11
152	30/06/2014		Shire of Menzies Social Club EFT	Transfer for Social Club Payroll Deductions	170.00
<b>Investment TD</b>					
	17/06/2014	BP14-164	NAB	Transfer \$500,000 from Maxi to Muni	500,000.00
<b>Trust Fund</b>					
	06/27/2014	BPMar14-3	M Bauer	Housing and Pet Bonds returned to Muni	600.00
					<b>1,638,390.03</b>

## 12.2 FINANCE AND ADMINISTRATION BUSINESS

### 12.2.3 RATES WRITE OFF

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM020
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	23 July 2014
<b>AUTHOR:</b>	Carol McAllan, Rates Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brooke Povah, Deputy Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	

#### ATTACHMENTS:

12.2.3 Attachment #1 – Rates Transaction Report

#### SUMMARY:

To write off the sum of \$32.50 in rates owing on Assessment 1824 (Lot 397) 66 Hayes Street Kookynie.

#### BACKGROUND:

Holders of a Pension Card are entitled to a 50% reduction in their Shire Rates. Holders of a Seniors Card are entitled to a 25% reduction in their Shire Rates. The Primary Owner for this property holds a Seniors Card.

This owner was determined to be entitled to a 12.5% reduction in Shire Rates because the property was jointly owned and the other owner did not have a Seniors Card or Pension card. The amount of the subsidy given to Pensioners and Seniors is reimbursed to the Shire from Treasury. The amount of subsidy in this case is \$32.50.

When the information is entered into Rate Book Online, there are two places where the percentage of the subsidy has to be entered. In this instance, incorrect information was entered into one of these places. This has resulted in the claim being rejected by Treasury.

#### COMMENT:

In view of the fact that the property owner has paid their share of the amount owing by the due date, it does not seem fair to ask them to pay for the outstanding money which is owing through no fault of theirs.

#### CONSULTATION:

Brooke Povah, Deputy Chief Executive Officer  
Peter Crawford, Chief Executive Officer

#### STATUTORY ENVIRONMENT:

**The Local Government Act 1995**

**6.12. Power to defer, grant discounts, waive or write off debts**

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money,
- which is owed to the local government.

*\* Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.  
[Section 6.12 amended by No. 64 of 1998 s. 39.]

**POLICY IMPLICATIONS:**

The Council has no Policy relating to this matter.

**FINANCIAL IMPLICATION:**

Loss of \$32.50 in rates revenue which is budgeted for.

**STRATEGIC IMPLICATIONS:** Nil

**VOTING REQUIREMENTS:**

Absolute Majority decision is required.

**COUNCIL DECISION:**

**No: 0560**

**Moved: Cr Lee**

**Seconded: Cr Mazza**

**That Council write off the sum of \$32.50 in Rates owing on Assessment 1824 for the property known as Lot 397, 66 Hayes Street, Kookynie.**

**13:09pm**

**CARRIED BY ABSOLUTE MAJORITY 4/0**

**12. REPORTS OF COMMITTEES AND OFFICERS**

**12.3 WORKS AND SERVICES BUSINESS**

**Nil**


**12. REPORTS OF COMMITTEES AND OFFICERS**

**12.4 COMMUNITY DEVELOPMENT**

**Nil**

## 12.5 MANAGEMENT AND POLICY BUSINESS

### 12.5.1 ELECTED MEMBERS – FEES AND ALLOWANCES FOR 2014/2015

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>FILE REF:</b>	ADM258
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	9 July 2014
<b>AUTHOR:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	12.5.5 Ordinary Meeting of Council 26 June 2014

**ATTACHMENTS:**

None

**SUMMARY:**

To consider the legislation and prescribed scale of Elected Member Fees and Allowances to be paid in 2014/2015, in accordance with the Local Government Act and Regulations, and the Determination of the Salaries and Allowance Tribunal.

**BACKGROUND:**

The following Item was presented at the Ordinary Meeting of Council held Thursday, 26 June 2014

### 12.5.5 ELECTED MEMBERS – FEES AND ALLOWANCES FOR 2014/2015

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 26 June 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>FILE REF:</b>	ADM258
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	6 June 2014
<b>AUTHOR:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	Item 12.4.4 Ordinary Meeting of Council 31 October 2013

**ATTACHMENTS:**

None

### **SUMMARY:**

To consider the legislation and prescribed scale of Elected Member Fees and Allowances to be paid in 2014/2015, in accordance with the Local Government Act and Regulations, and the Determination of the Salaries and Allowance Tribunal.

### **BACKGROUND:**

#### Current

Current figures are as per adoption in October 2013. As Menzies falls within Band 4, as for CEO Salary determination, only the SAT Determination for Band 4 is quoted.

CATEGORY	CURRENT		DETERMINATION – June 2013			
			Meeting		Annual	
Attendance	S	Basis	Min.	Max.	Min.	Max.
President	18,500	Annual	88	463	3,500	18,500
Elected member – all others	6,000	Annual	88	225	3,500	9,000
Committee Meeting – all elected members	n/a	Included	44	113	Included in annual fee	
Prescribed meetings – all elected members. See following	Not made	Annual	44	113	Not applicable	
Allowance	S	Basis	Min.	Max.	Min.	Max.
President – lesser of 0.2% of Operating Revenue, or	11,000	Annual	n/a	n/a	500	19,000
Deputy President (maximum 25% of President)	2,250	Annual	n/a	n/a	125	4,750
Expenses – Set by Council	S	Basis	Min.	Max.	Min.	Max.
Communications – now ICT Allowance	50	Month	n/a	n/a	n/a	n/a
Travel – per km - Conditions apply. See following	Public Service Rate	Claim / Month	n/a	n/a	50	50
Information and Communications Technology Allowance	600	n/a	n/a	n/a	500	3,500
Expenses – Authorised by LG Act	S	Basis	Min.	Max.	Min.	Max.
Childcare	Actual	Claim	Actual if under 25/hour	25/hour	n/a	n/a
Out of pocket expenses where expressly authorised delegate of Council	Actual	Claim	Actual	Actual	n/a	n/a
Expenses must be able to be validated, e.g. receipts to be produced, known/calculable distances for travel etc.						
In some instances, the expenses of one accompanying person may be met, (eg) WALGA Convention.						

#### Other Authorised Meetings

*Under Admin Regulations r.30 (3A), prescribed meetings are those where attending as the duly appointed delegate of the Council –*

- a) *WALGA Zone (i.e. Goldfields-Esperance Country Zone)*
- b) *Regional Roads Group*
- c) *A (constituted) regional local government (i.e. not GVROC)*
- d) *At a meeting attended by a Minister of the Crown, at the request of that Minister*
- e) *Other meetings where representing the Council as the duly appointed delegate (does include GVROC)*
- f) *May only be paid if the meeting organiser does not make a payment*

*Regulation 30(3A) Prescribed meetings also stipulates that the eligibility for other meetings is limited to the authorised delegate only, who may claim a meeting fee and travel. Observers are not eligible for either prescribed meeting fee or travel.*

*If the organiser of the meeting pays costs or meeting fee, it is not permitted to also claim travel and fee from the Shire.*

#### Travel Allowances

*There is no discretion for Council to vary the rate paid for travel as the Determination specifically states in 4.2 that –*

- (5) *For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances under the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission as at the date of this determination.*

*Clause 47 of the Public Service Award lists –*

- *Definition of areas for application of various rates*
- *Separate rates for a person required to provide their own vehicle a term of their employment as stipulated in Schedule F*
- *Where not a term of employment, alternative rates as in Schedule F to the Award*

*Councillors are covered by Schedule F of the Award. Current rates quoted on the Public Sector Commission website as at 21 June 2013, with the last update being from 2011 are:*

<b>MOTOR VEHICLE ALLOWANCE</b>	<b>Rate (cents) per kilometre</b>		
	<b>Engine Displacement (in cubic centimetres)</b>		
<b>Area Details</b>	<b>Over 2,600cc</b>	<b>Over 1,600 to 2,600cc</b>	<b>1,600cc and under</b>
<i>Metropolitan Area</i>	89.5	64.5	53.2
<i>South West Land Division</i>	91.0	65.4	54.0
<i>North of 23.5 degrees South Latitude</i>	98.6	70.6	58.3
<i>Rest of State</i>	94.3	67.5	55.6

*Please note:*

- a) Menzies falls into the definition of "Rest of State".*
- b) There is no direction given as to travel between differing areas.*
- c) A flat rate for all vehicles cannot be adopted, but the rate for differing engine capacity must be applied.*

#### *Payment*

*Paying on a "meeting fee" basis requires Members to attend Meetings in order to obtain that fee. However, Council resolved last year to adopt the annual fee payment for 2012/2013 Financial Year. This allows for the payment of an "annual fee" which covers all meetings attended whether Council or Committee.*

*Council can resolve to pay an "annual fee" but deduct pro rata amounts for Council Meetings not attended. While this may not be strictly in line with the intention of the SAT, Council could use this resolution to encourage Members to attend Meetings.*

#### *Annual Fee Allowance*

*The maximum annual fee payable to Councillors in Band 4 is \$9,000 per year with the Shire President eligible for \$18,000 per year.*

#### *Allowances*

*The maximum allowance for Shire Presidents in Band 4 is \$19,000 or 0.2% of operating revenue for 2012/2013, whichever is the lesser. In the case of Menzies, that would be a maximum of \$11,732 on present figures.*

*The Deputy Shire President is entitled to 25% of the allowance paid to the President.*

#### *Superannuation*

*There is no liability on the Shire to pay occupational superannuation as a result of the determination. Occupational superannuation would only apply if Council unanimously resolved to be an Eligible Local Governing Body under the Income Tax Act. Such a decision would also be subject to the financial interest provisions of the Local Government Act.*

*However, where the Councillor chooses to, the whole or part of the meeting fees may be paid to a superannuation fund.*

#### *Discretionary Payment*

*Council has the discretion to set fees within the stipulated ranges, but cannot refuse to pay a valid claim for a fee, allowance or expense authorised by the Act, Regulation, or Determination.*

#### **COMMENT:**

*Council will still need to make a number of decisions for the 2014-2015 Budget, as in the past, since the SAT only stipulates a range of payment for each Band.*

*The fundamental decision for Council is whether or not fees are paid as a meeting fee, or as an annual allowance.*

*Given Menzies' circumstances, it will be recommended that the fees and allowances be set as follows:*

<b>Annual Meeting Fees &amp; Allowances</b>	<b>2014-2015</b>
<i>President</i>	<i>18,500</i>
<i>Elected member – all others</i>	<i>9,000</i>
<i>President's Allowance</i>	<i>11,000</i>
<i>Deputy President's Allowance</i>	<i>2,750</i>

**CONSULTATION:**

*Cr Greg Dwyer, President*

**STATUTORY ENVIRONMENT:**

*The Local Government Act 1995 s.5.98 to s.5.102 provides for a range of fees and/or allowances to be paid to elected members:*

- s.5.98 - prescribed fees or approved expenses may be paid, to the prescribed maximum or actual cost of expense*
  - President and Deputy may be paid an allowance within the prescribed ranges*
  - Payments outside the ranges or not being prescribed expenses are not permitted*
- s.5.98A - Deputy President's allowance may not exceed 25% of that approved for payment to President*
- s.5.99 - Council may elect to pay annual fees rather than meeting fee*
- s.5.99A - Council may elect to pay an annual allowance in lieu of payments of expenses*
- s.5.100A - Gifts to elected members can only be as prescribed*
- s.5.100 - members of Committees who are not elected members are not to be paid meeting fees but may be reimbursed actual expenses on application*
- s.5.101 - members of staff cannot be paid a committee meeting fee, but may be reimbursed actual expenses*
- s.102 - the Shire may make a cash advance for approved expenses which will be incurred.*

**Local Government Administration Regulations 1996:**

- r.30 - stipulating the various fees, maxima and minima, for Council and Committee meetings, whether meeting fee or annual allowance, and President and Deputy allowances*
- r.31 - expenses that may be reimbursed –*
  - Rental charges for one telephone and one facsimile machine*
  - Child care costs for the member to attend council or committee meeting where they are a member to a maximum of \$20 per hour*
  - Travel costs for council meeting or committee meetings of which they are a member, from place of residence/work to place of meeting and return, but limited to maximum of boundary and back if place of residence/work is outside the Shire*
  - The expense has to be able to be verified*
- r.32 - expenses that may be approved for reimbursement –*
  - if incurred as a result of carrying out an activity at the request of the Council*
  - if considered appropriate, Council can approve an expense incurred due to the elected member being accompanied by one other person*
  - an expense incurred due to the being a Councillor*
  - the expense has to be able to be verified*
- r.33 - annual allowance for President in addition to meeting/annual fee*

- r.33A - annual allowance for Deputy President in addition to meeting/annual fees not to exceed 25% of that for President*
- r.34 - Annual attendance fees for Councillors other than President*
- r.34A - Allowance in lieu of telephone expenses*
- r.34AA - Allowance in lieu of information technology expenses*
- r.34AB - Allowance in lieu of reimbursement of travelling and accommodation expenses*
- r.34AC - Permitted gifts to elected members, conditions and maximum amount*
- r.34AD - Use of Council vehicle, conditions, requirements etc, by elected member*

**Salaries and Allowances Act:**

- s.7B - Tribunal to set fees etc for elected members*

**Salaries and Allowance Tribunal Determination of June 2013**

**POLICY IMPLICATIONS:**

*None*

**FINANCIAL IMPLICATIONS:**

*Cost of elected members fees and allowances for 2014-2015*

**STRATEGIC IMPLICATIONS:**

*None*

**VOTING REQUIREMENTS:**

*Simple Majority Decision required*

**OFFICER'S RECOMMENDATION:**

*That Council Resolves to pay the following Meetings Fees, Allowances and Reimbursements to Elected Members for the 2014/2015 financial year:*

**1. MEETING FEES**

*In accordance with Section 5.99(1)(b) of the Local Government Act 1995, the annual meeting fee to apply to all Council, Committee and Delegated Meetings is:*

<i>Shire President</i>	<i>\$18,500</i>
<i>Councillors</i>	<i>\$9,000</i>

*This annual fee is to be paid monthly and in arrears and a pro rata deduction to be applied for Council Meetings not attended. It should be recognised that this fee covers all meetings attended by the Member as a delegate of Council;*

**2. PRESIDENT'S ALLOWANCE**

*In accordance with Section 5.98(5)(b) of the Local Government Act 1995, the annual allowance to be paid to the President is:*

<i>President</i>	<i>\$11,000</i>
------------------	-----------------

*This payment is to be paid monthly and in arrears;*

**3. DEPUTY PRESIDENT**



**COMMENT:**

As Menzies falls within Band 4, only the SAT Determination for Band 4 is quoted.

CATEGORY	CURRENT		DETERMINATION – June 2014			
			Meeting		Annual	
Attendance	S	Basis	Min.	Max.	Min.	Max.
President	18,500	Annual	88	477	3,500	19,055
Elected member – all others	9,000	Annual	88	232	3,500	9,270
Committee Meetings and Prescribed Meetings – all elected members	n/a	Included	44	116	Included in annual fee	
Allowance	S	Basis	Min.	Max.	Min.	Max.
President – lesser of 0.2% of Operating Revenue, or	11,000	Annual	n/a	n/a	500	19,570
Deputy President (maximum 25% of President)	2,750	Annual	n/a	n/a	125	4,892.50
Expenses – Set by Council	S	Basis	Min.	Max.	Min.	Max.
Communications – now ICT Allowance	600	Annual	n/a	n/a	500	3,500
Travel and Accommodation Conditions apply. See following	Public Service Rate	Claim / Month	n/a	n/a	50	50
Expenses – Authorised by LG Act	S	Basis	Min.	Max.	Min.	Max.
Childcare	Actual	Claim	Actual if under 25/hour	25/hour	n/a	n/a
Out of pocket expenses where expressly authorised delegate of Council	Actual	Claim	Actual	Actual	n/a	n/a
Expenses must be able to be validated, e.g. receipts to be produced, known/calculable distances for travel etc.						
In some instances, the expenses of one accompanying person may be met, (eg) WALGA Convention.						

Other Authorised Meetings

Under Admin Regulations r.30 (3A), prescribed meetings are those where attending as the duly appointed delegate of the Council –

- g) WALGA Zone (i.e. Goldfields-Esperance Country Zone)
- h) Regional Roads Group
- i) A (constituted) regional local government (i.e. not GVROC)
- j) At a meeting attended by a Minister of the Crown, at the request of that Minister
- k) Other meetings where representing the Council as the duly appointed delegate (does include GVROC)
- l) May only be paid if the meeting organiser does not make a payment

Regulation 30(3A) Prescribed meetings also stipulates that the eligibility for other meetings is limited to the authorised delegate only, who may claim a meeting fee and travel. Observers are not eligible for either prescribed meeting fee or travel.

If the organiser of the meeting pays costs or meeting fee, it is not permitted to also claim travel and fee from the Shire.

### Travel Allowances

There is no discretion for Council to vary the rate paid for travel as the Determination specifically states in 4.2 that –

- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

Clause 47 of the Public Service Award lists –

- Definition of areas for application of various rates
- Separate rates for a person required to provide their own vehicle a term of their employment as stipulated in Schedule F
- Where not a term of employment, alternative rates as in Schedule F to the Award

Councillors are covered by Schedule F of the Award. Current rates quoted on the Public Sector Commission website as at 21 June 2013, with the last update being from 2011 are:

MOTOR VEHICLE ALLOWANCE	Rate (cents) per kilometre		
	Engine Displacement (in cubic centimetres)		
Area Details	Over 2,600cc	Over 1,600 to 2,600cc	1,600cc and under
Metropolitan Area	89.5	64.5	53.2
South West Land Division	91.0	65.4	54.0
North of 23.5 degrees South Latitude	98.6	70.6	58.3
Rest of State	94.3	67.5	55.6

Please note:

- d) Menzies falls into the definition of "Rest of State".
- e) There is no direction given as to travel between differing areas.
- f) A flat rate for all vehicles cannot be adopted, but the rate for differing engine capacity must be applied.

### Payment

Paying on a "meeting fee" basis requires Members to attend Meetings in order to obtain that fee. However, Council resolved last year to adopt the annual fee payment for 2013/2014 Financial Year. This allows for the payment of an "annual fee" which covers all meetings attended whether Council or Committee.

Council can resolve to pay an "annual fee" but deduct pro rata amounts for Council Meetings not attended. While this may not be strictly in line with the intention of the SAT, Council could use this resolution to encourage Members to attend Meetings.

#### Annual Fee Allowance

The maximum annual fee payable to Councillors in Band 4 is \$9,270 per year with the Shire President eligible for \$19,055 per year.

#### Allowances

The maximum allowance for Shire Presidents in Band 4 is \$19,570 or 0.2% of operating revenue for 2013/2014, whichever is the lesser. In the case of Menzies, that would be a maximum of \$10,490 on present figures.

The Deputy Shire President is entitled to 25% of the allowance paid to the President.

#### Superannuation

There is no liability on the Shire to pay occupational superannuation as a result of the determination. Occupational superannuation would only apply if Council unanimously resolved to be an Eligible Local Governing Body under the Income Tax Act. Such a decision would also be subject to the financial interest provisions of the Local Government Act.

However, where the Councillor chooses to, the whole or part of the meeting fees may be paid to a superannuation fund.

#### Discretionary Payment

Council has the discretion to set fees within the stipulated ranges, but cannot refuse to pay a valid claim for a fee, allowance or expense authorised by the Act, Regulation, or Determination.

Council will still need to make a number of decisions for the 2014-2015 Budget, as in the past, since the SAT only stipulates a range of payment for each Band.

The fundamental decision for Council is whether or not fees are paid as a meeting fee, or as an annual allowance.

Given Menzies' circumstances, it will be recommended that the fees and allowances be set as follows:

<b>Annual Meeting Fees &amp; Allowances</b>	<b>2014-2015</b>
President	19,055
Elected member – all others	9,270
President's Allowance	10,490
Deputy President's Allowance	2,623

**CONSULTATION:**

Cr Greg Dwyer, President

**STATUTORY ENVIRONMENT:**

The Local Government Act 1995 s.5.98 to s.5.102 provides for a range of fees and/or allowances to be paid to elected members:

- s.5.98 - prescribed fees or approved expenses may be paid, to the prescribed maximum or actual cost of expense
  - President and Deputy may be paid an allowance within the prescribed ranges
  - Payments outside the ranges or not being prescribed expenses are not permitted
- s.5.98A - Deputy President's allowance may not exceed 25% of that approved for payment to President
- s.5.99 - Council may elect to pay annual fees rather than meeting fee
- s.5.99A - Council may elect to pay an annual allowance in lieu of payments of expenses
- s.5.100A - Gifts to elected members can only be as prescribed
- s.5.100 - members of Committees who are not elected members are not to be paid meeting fees but may be reimbursed actual expenses on application
- s.5.101 - members of staff cannot be paid a committee meeting fee, but may be reimbursed actual expenses
- s.102 - the Shire may make a cash advance for approved expenses which will be incurred.

**Local Government Administration Regulations 1996:**

- r.30 - stipulating the various fees, maxima and minima, for Council and Committee meetings, whether meeting fee or annual allowance, and President and Deputy allowances
- r.31 - expenses that may be reimbursed –
  - Rental charges for one telephone and one facsimile machine
  - Child care costs for the member to attend council or committee meeting where they are a member to a maximum of \$25 per hour
  - Travel costs for council meeting or committee meetings of which they are a member, from place of residence/work to place of meeting and return, but limited to maximum of boundary and back if place of residence/work is outside the Shire
  - The expense has to be able to be verified
- r.32 - expenses that may be approved for reimbursement –
  - if incurred as a result of carrying out an activity at the request of the Council
  - if considered appropriate, Council can approve an expense incurred due to the elected member being accompanied by one other person
  - an expense incurred due to the being a Councillor
  - the expense has to be able to be verified
- r.33 - annual allowance for President in addition to meeting/annual fee
- r.33A - annual allowance for Deputy President in addition to meeting/annual fees not to exceed 25% of that for President
- r.34 - Annual attendance fees for Councillors other than President
- r.34A - Allowance in lieu of telephone expenses
- r.34AA - Allowance in lieu of information technology expenses
- r.34AB - Allowance in lieu of reimbursement of travelling and accommodation expenses
- r.34AC - Permitted gifts to elected members, conditions and maximum amount
- r.34AD - Use of Council vehicle, conditions, requirements etc, by elected member

**Salaries and Allowances Act:**

s.7B - Tribunal to set fees etc for elected members

Salaries and Allowance Tribunal Determination of June 2014

**POLICY IMPLICATIONS:**

None

**FINANCIAL IMPLICATIONS:**

Cost of elected members fees and allowances for 2014-2015

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Simple Majority Decision required

**OFFICER'S RECOMMENDATION**

That Council Resolves to pay the following Meetings Fees, Allowances and Reimbursements to elected Members for the 2014/2015 financial year:

**1. MEETING FEES**

In accordance with Section 5.99(1)(b) of the *Local Government Act 1995*, the annual meeting fee to apply to all Council, Committee and Delegated Meetings is:

Shire President	\$19,055
Councillors	\$9,270

This annual fee is to be paid monthly and in arrears and a pro rata deduction to be applied for Council Meetings not attended. It should be recognised that this fee covers all meetings attended by the Member as a delegate of Council;

**2. PRESIDENT'S ALLOWANCE**

In accordance with Section 5.98(5)(b) of the *Local Government Act 1995*, the annual allowance to be paid to the President is:

President	\$10,490
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This payment is to be paid monthly and in arrears;

**3. DEPUTY PRESIDENT'S ALLOWANCE**

In accordance with Section 5.98 A(1) of the *Local Government Act 1995*, the annual allowance to be paid to the Deputy President cannot exceed 25% of the President's allowance and is:

Deputy President	\$2,623
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This payment is to be paid monthly and in arrears;

#### 4. REIMBURSEMENT OF MEETING TRAVEL EXPENSES

In accordance with Section 5.98(2)(a) of the *Local Government Act 1995* and Regulation 31(b) of the *Local Government (Administration) Regulations 1996*, the actual costs of Members attending Meetings on Council business will be reimbursed. These costs may be determined by applying the per kilometre rate as prescribed by the Public Service Act 1992 to the total kilometres travelled between their place of residence in the Shire and the meeting place when attending official Council or Committee meetings;

#### 5. REIMBURSEMENT OF OTHER EXPENSES

In accordance with Sections 5.98(2)(3) & (4) of the *Local Government Act 1995*, reimbursements for other actual expenses incurred on Council business will be in accordance with Council Policies No 1.5 – External Organisations – Council Representatives and Expenses and Policy No 3.2 – Conferences, Meetings and Training – Attendance and Expenses.

Expenditure not incurred under these Policies must be referred to Council for a decision; and

#### 6. TELECOMUNICATIONS AND INFORMATION TECHNOLOGY ALLOWANCES

In accordance with Section 5.99A of the *Local Government Act 1995*, an annual telecommunications allowance of \$600 will apply to all Members who have a dedicated email address and receive communication of Council business.

This allowance to be paid monthly and in arrears.

<b>COUNCIL DECISION:</b>
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<b>No: 0561</b>
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**Moved: Cr Lee**

**Seconded: Cr Graham**

**That Council Resolves to pay the following Meetings Fees, Allowances and Reimbursements to elected Members for the 2014/2015 financial year:**

##### 1. MEETING FEES

In accordance with Section 5.99(1)(b) of the *Local Government Act 1995*, the annual meeting fee to apply to all Council, Committee and Delegated Meetings is:

<b>Shire President</b>	<b>\$19,055</b>
<b>Councillors</b>	<b>\$9,270</b>

**This annual fee is to be paid monthly and in arrears and a pro rata deduction to be applied for Council Meetings not attended. It should be recognised that this fee covers all meetings attended by the Member as a delegate of Council;**

##### 2. PRESIDENT'S ALLOWANCE

In accordance with Section 5.98(5)(b) of the *Local Government Act 1995*, the annual allowance to be paid to the President is:

<b>President</b>	<b>\$10,490</b>
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**This payment is to be paid monthly and in arrears;**

##### 3. DEPUTY PRESIDENT'S ALLOWANCE

In accordance with Section 5.98 A(1) of the *Local Government Act 1995*, the annual allowance to be paid to the Deputy President cannot exceed 25% of the President's allowance and is:

Deputy President	\$2,623
------------------	---------

This payment is to be paid monthly and in arrears;

#### **4. REIMBURSEMENT OF MEETING TRAVEL EXPENSES**

In accordance with Section 5.98(2)(a) of the *Local Government Act 1995* and Regulation 31(b) of the *Local Government (Administration) Regulations 1996*, the actual costs of Members attending Meetings on Council business will be reimbursed. These costs may be determined by applying the per kilometre rate as prescribed by the Public Service Act 1992 to the total kilometres travelled between their place of residence in the Shire and the meeting place when attending official Council or Committee meetings;

#### **5. REIMBURSEMENT OF OTHER EXPENSES**

In accordance with Sections 5.98(2)(3) & (4) of the *Local Government Act 1995*, reimbursements for other actual expenses incurred on Council business will be in accordance with Council Policies No 1.5 – External Organisations – Council Representatives and Expenses and Policy No 3.2 – Conferences, Meetings and Training – Attendance and Expenses.

Expenditure not incurred under these Policies must be referred to Council for a decision; and

#### **6. TELECOMUNICATIONS AND INFORMATION TECHNOLOGY ALLOWANCES**

In accordance with Section 5.99A of the *Local Government Act 1995*, an annual telecommunications allowance of \$1,200 will apply to all Members who have a dedicated email address and receive communication of Council business.

This allowance to be paid monthly and in arrears.

1:32pm


CARRIED 4/0

*Reason for the change was that due to the inadequacy of internet connections in the Shire of Menzies, the \$50 per month allowance was considered to be too low.*

**Peter Crawford, CEO Shire of Menzies declared a financial interest in item 12.5.2.**

## **12.5 MANAGEMENT & POLICY BUSINESS**

### **12.5.2 CHIEF EXECUTIVE OFFICER – APPLICATION FOR ANNUAL LEAVE**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Chief Executive Officer
<b>FILE REF:</b>	Personnel File
<b>DISCLOSURE OF INTEREST:</b>	The author has an interest to the extent that annual leave is a condition of his contract of employment.
<b>DATE:</b>	8 July 2014
<b>AUTHOR:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### **ATTACHMENTS:**

None

#### **SUMMARY:**

For Council to consider the application from the CEO for annual leave periods during the next twelve months.

#### **BACKGROUND:**

The CEO currently has had annual leave approved for the period 23 December 2014 until 2 February 2015.

#### **COMMENT:**

The CEO wishes to advise Council that he is seeking Council approval to take the following periods of annual leave:

24 October 2014 to 27 October 2014 (2 days A/L + 4 days at the LGMA Conference). This period will be to attend to business at his house in Augusta.

Midday Friday, 19 December 2014 (2.5 RDO's extra on current approved annual leave) to attend to personal business.

16 March 2015 to 27 March 2015 (10 days). This period will be to coordinate arrangements for his daughter's impending marriage.

8 April 2015 to 10 April 2015 (3 days + Easter). This period will be for a trip to Alice Springs for Easter 2015.

It will also be requested that the Chief Executive Officer be permitted to take the Shire vehicle, Toyota Land Cruiser 1 MN with him on annual leave in April 2015, subject to him paying for all fuel usage outside the state of Western Australia.

#### **CONSULTATION:**

None

#### **STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Shire of Menzies Policy Manual

- Policy No 5.1 – Provides for the Deputy CEO to assume the role of Acting CEO in the CEO's absence

**FINANCIAL IMPLICATIONS:**

None

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Simple Majority Decision required

<b>COUNCIL DECISION:</b>	<b>No: 0562</b>
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**Moved: Cr Lee**

**Seconded: Cr Mazza**

**That Council approves annual leave being taken by the Chief Executive Officer for the following periods:**

1. 24 October 2014 to 27 October 2014 inclusive;
2. Midday on 19 December 2014 to 2 February 2015 inclusive
3. 16 March 2015 to 27 March 2015 inclusive;
4. 8 April 2015 to 10 April 2015 inclusive; and
5. That the Chief Executive Officer be permitted to use the Shire Vehicle, Toyota Land Cruiser 1 . MN outside the state of Western Australia when on annual leave in April 2015, subject to him being responsible for all fuel costs whilst the vehicle is outside the state of Western Australia.

1:42pm

**CARRIED 4/0**

*Cr Twigg returned to the meeting at 1:45pm*

*Cr Dwyer left the meeting at 1:46pm*

*Cr Mazza left the meeting at 1:51pm*

*Cr Dwyer returned to the meeting at 1:54pm*

*Cr Mazza returned to the meeting at 1:53pm*

## 12.5 MANAGEMENT & POLICY BUSINESS

### 12.5.3 LOCAL LAWS REVIEW

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM005
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	13 July 2014
<b>AUTHOR:</b>	Niel Mitchell, Consultant
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

12.5.3 Attachment #1 – Menzies, Local Laws Review Report, July 2014

#### SUMMARY:

The review was initiated in April 2014, and the necessary steps required by legislation for public consultation commenced on 17 May 2014.

At the time of closing on 11 July 2014, no submissions were received

#### COMMENT:

Research indicated that there were a series of bylaws adopted over the past century, that have not been repealed, and while many of these may be ineffective to a large degree, they have the potential to create ambiguous and conflicting provisions and requirements. Accordingly, to avoid confusion, all should be repealed.

Several gaps were identified (Cemeteries and Health) which should be covered, and one further gap, that Council may wish to consider (Meeting Procedures).

The current Bush Fire Brigades Local Law is not suitable to Menzies circumstances, being based on a south west Council that has a significant pool of volunteers that are active in running their own affairs. It is recommended that a local law be developed that does suit Menzies situation and practices.

Specific conclusions and recommendations are contained in the Review Report attached.

#### CONSULTATION:

Peter Crawford, CEO  
Brooke Povah, DCEO  
Dave Hadden, EHO  
Dept of Local Government and Communities  
Dept of Health

#### STATUTORY ENVIRONMENT:

Local Government Act 1995 –

3.11 – Local laws made under any Act are subject to process etc, as set out by the Local Government Act, ie periodic review

3.16 – Local laws are to be reviewed at least every 8 years

Health Act  
Cemeteries Act  
Bush Fires Act  
Dogs Act

**POLICY IMPLICATIONS:**

None

**FINANCIAL IMPLICATIONS:**

None

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Absolute Majority

**COUNCIL DECISION:**

**No: 0563**

**Moved: Cr Lee**

**Seconded: Cr Mazza**

**THAT:**


1. The Menzies Local Laws Review Report of July 2014 be received;
2. In accordance with the Local Laws Review Report, immediate repeal of the following local laws be initiated:
  - a) Menzies General Cemetery 1904
  - b) Kookynie Public Cemetery 1904
  - c) Comet Vale Public Cemetery 1915
  - d) Health 1915
  - e) Health 1948
  - f) Health 1957
  - g) Health 1963 – if confirmed that actually made or amendments valid;
3. In accordance with the Local Laws Review Report, amendment of the following local laws be initiated –
  - a) Activities in Thoroughfares and Public Places 2007
  - b) Dogs 2007;
4. In accordance with the Local Laws Review Report, the following new local laws be initiated –
  - a) Cemeteries
  - b) Health
  - c) Meeting Procedures
  - d) Bush Fire Brigades – incorporating repeal of the Bush Fire Brigade Local Laws 2007; and
5. In accordance with the Local Laws Review Report, the following local laws remain without change –
  - a) Urban Environment and Nuisances 2007.

2:08pm

**CARRIED BY ABSOLUTE MAJORITY 5/0**

## 12.5 MANAGEMENT & POLICY BUSINESS

### 12.5.4 DOG EXERCISE AND PROHIBITED AREAS

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM005
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	13 July 2014
<b>AUTHOR:</b>	Niel Mitchell, Consultant
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

- 12.5.4 Attachment #1 Dog Exercise Area Menzies
- 12.5.4 Attachment #2 Dog Exercise Area Kookynie

#### SUMMARY:

In May 2014, a Governor's Order was published in the Government Gazette that dog exercise areas and prohibited areas published in all local laws throughout the State, would cease to be effective on 31 July 2014, and the descriptions would therefore be invalid.

The Order requires that each local government set the exercise and prohibited areas by an absolute majority decision of Council. Being an absolute majority means that it is a decision that cannot be delegated.

The Order was made as a consequence of changes to the Dog Act 1976 in November 2013. Councils were advised in a DLGC circular on 22 May 2014, leaving little time for consideration of the matter.

#### COMMENT:

The resolution must give 28 days local public notice of the prohibited places and exercise areas.

The Dogs Local Law stipulates as prohibited areas –

- 5.1 (1) Dogs are prohibited absolutely from entering or being in any of the following places—
  - (a) a public building unless permitted by a sign,
  - (b) a theatre or picture gardens,
  - (c) all premises or vehicles classified as food premises or food vehicles under the Health (*Food Hygiene*) Regulations 1993;
  - (d) a public swimming pool.

This prohibition does need some minor revision due to changes of legislation and circumstances, and possible extension to its application.

The Local Law also stipulates –

5.2 Subject to clause 5.1 for the purposes of sections 31 and 32 of the Act the following public places are specified as dog exercise areas –

- (a) Menzies townsite – Reserve 4592; and
- (b) Kookynie townsite – Reserve 8080.

No provision is currently made for rural leashing areas.

Council may wish to amend or add to these areas. Changes can be made at any time, subject to 28 days local public notice.

The local public notice is advice of the resolved areas, and is not dependent on any submissions.

Penalties must remain within the local law, and cannot be set by a decision of Council.

**CONSULTATION:**

Peter Crawford, CEO

**STATUTORY ENVIRONMENT:**

Dog Act 1976 s.32 –

- (2B) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a place where dogs are prohibited —
  - (a) at all times; or
  - (b) at specified times. (3A) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a dog exercise area.
- (3B) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place that is under the care, control or management of the local government to be a rural leashing area.
- (3C) At least 28 days before specifying a place to be —
  - (a) a place where dogs are prohibited at all times or at a time specified under subsection (2B); or
  - (b) a dog exercise area under subsection (3A); or
  - (c) a rural leashing area under subsection (3B), a local government must give local public notice as defined in the Local Government Act 1995 section 1.7 of its intention to so specify.

**POLICY IMPLICATIONS:**

None

**FINANCIAL IMPLICATIONS:**

None

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Absolute Majority (part 1)

Simple Majority (part 2)

<b>COUNCIL DECISION:</b>
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<b>No: 0564</b>
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**Moved: Cr Lee**

**Seconded: Cr Mazza**

**That:**


1. in accordance with the Governors Order published on 20 May 2014, Council specify the following prohibited absolutely and dog exercise areas –
  - a) Areas where dogs are prohibited absolutely –
    - i) Menzies Cemetery;
    - ii) Kookynie Cemetery;
    - iii) land which has been set aside as a children's playground
    - iv) a public area being used for sporting or other activities, during the times of such use;
    - v) a public building unless permitted by a sign; and
    - vi) all premises from which a food business is conducted or food is being transported, prepared or served;
  - b) Dog exercise areas –
    - i) Menzies townsite – Reserve 4592;
    - ii) Kookynie townsite – Reserve 8080; and
2. 28 days local public notice be given of the resolved prohibited and exercise areas.

2:15pm

**CARRIED BY ABSOLUTE MAJORITY 5/0**

## 12.5 MANAGEMENT AND POLICY BUSINESS

### 12.5.6 MINUTES OF GVROC MEETING – 13 JUNE 2014

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>FILE REF:</b>	ADM126
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	17 June 2014
<b>AUTHOR:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING</b>	
<b>REFERENCE:</b>	Item 12.5.1 Ordinary Council Meeting 29 May 2014

#### ATTACHMENTS:

12.5.6 Attachment #1 – Minutes of GVROC Meeting 13 June 2014

12.5.6 Attachment #2 – Status Report

#### SUMMARY:

For Council to receive the Minutes of the GVROC Meeting held in Kalgoorlie on 13 June 2014 (See 12.5.6 Attachments #1 and #2)

#### BACKGROUND:

The last meeting of the GVROC Group was held in Kalgoorlie on Friday, 13 June 2014.

#### COMMENT:

The minutes of the GVROC meeting are tabled for Council's perusal and no implications for Council are evident at this point.

#### CONSULTATION:

None

#### STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

#### POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

#### FINANCIAL IMPLICATIONS:

None

#### STRATEGIC IMPLICATIONS:

None

#### VOTING REQUIREMENTS:

Simple Majority Decision required

<b>COUNCIL DECISION:</b>
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<b>No: 0565</b>
-----------------

**Moved: Cr Lee**

**Seconded: Cr Twigg**


**That Council receive the Minutes of the GVROC Group meeting held Friday, 13 June 2014.**

**2:17pm**

**CARRIED 5/0**

## 12.5 MANAGEMENT AND POLICY BUSINESS

### 12.5.7 TECHNICAL OFFICERS' WORKING GROUP MEETING – 11 JULY 2014

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>FILE REF:</b>	ADM126
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	15 July 2014
<b>AUTHOR:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

12.5.7 Attachment #1 – Minutes of Technical Officers' Group Meeting 11 July 2014

12.5.7 Attachment #2 – Summary of GVROC Alternative Energy Project

#### SUMMARY:

For Council to receive the Minutes of the Technical Officer' Group Meeting held in Kalgoorlie on 11 July 2014 (See 12.5.7 Attachment #1)

#### BACKGROUND:

The last meeting of the GVROC Technical Officers' Group was held in Kalgoorlie on Friday, 7 March 2014.

#### COMMENT:

The minutes of the GVROC Technical Officers' Group meeting are tabled for Council's perusal and no implications for Council are evident at this point.

#### CONSULTATION:

None

#### STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

#### POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

#### FINANCIAL IMPLICATIONS:

None

#### STRATEGIC IMPLICATIONS:

None

#### VOTING REQUIREMENTS:

Simple Majority Decision required

<b>COUNCIL DECISION:</b>
--------------------------

<b>No: 0566</b>
-----------------

**Moved: Cr Lee**

**Seconded: Cr Graham**

**That Council receive the Minutes of the Technical Officers' Group meeting held Friday, 11 July 2014.**

**2:17pm**


**CARRIED 5/0**

***Brooke Povah left the meeting at 2:21pm***

***Brooke Povah returned to the meeting at 2:23pm***

## 12.5 MANAGEMENT AND POLICY BUSINESS

### 12.5.8 GOLDFIELDS ESPERANCE REVITALISATION PROGRAM

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>FILE REF:</b>	ADM118
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	22 July 2014
<b>AUTHOR:</b>	Pete Crawford, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

12.5.8 Attachment #1 – Listing of Projects

#### SUMMARY:

For Council to consider the revised listing of projects under the Goldfields Esperance Revitalisation Program (GERP).

#### BACKGROUND:

The GERP was begun some years ago by the GVROC and submitted through the Goldfields Esperance Development Commission (GEDC) for funding under the Royalties for Regions Scheme.

Under that program, each of the member Councils of the GRVOC listed their respective projects that had been approved by Council as their priority projects.

#### COMMENT:

The Shire of Menzies has submitted several small proposals and GEDC have now requested that the Shire prioritise these projects, provide leveraged funding details for each project and supply further information from Horizon Power and the Water Corporation.

As there has been some passage of time since the projects were submitted in around 2011, some projects have already commenced and some would be now deemed unnecessary. With this in mind, it stands to reason that priorities will change and it would be timely to review exactly what Council now considers to be important projects.

The projects already in progress are:

- Menzies school link
- Median strip
- Water park

Of the remainder, it is obvious that the supply of utilities to Mercer and Reid Streets will be under the criteria, "user pays"! The State Government has made it quite clear that whoever wishes to develop these areas will have to fund the installation of utilities themselves. Until there is a demand to develop these areas, this infrastructure should not be considered.

The historic facades in the main street can also be relegated as unimportant at this point, as other items of importance are more pressing.

This effectively leaves two major projects, the restoration of the old Post Office and the Light Industrial Area (LIA).

The future of the old Post Office is still a major item and should be pursued to enable the building to be restored and used again. With this in mind, it is proposed that the submission be resubmitted along with the development of a Light Industrial Area.

The old Post Office has more chance of getting a green light in the immediate future than the LIA as land accessibility for a LIA will be an ongoing challenge.

With that in mind, the immediate requirements are:

1. For Council to declare the old Post Office as the priority
2. Prepare a costing to restore the old Post Office to its entirety
3. Prepare a business case for the submission

Item 1 will be recommended by the author.

To complete item 2 will require a Quantity Surveyor to inspect and prepare a costing to restore the building. Tentative estimates to prepare this report are in the vicinity of \$5,000.

Item 3 will necessitate a business case being prepared using all details of the conservation report and costing. The obvious person to carry out this task would be Ms Pip McCahon, the GEDC Officer based in Leonora. Pip has prepared a number of business cases for our Regional Shires, the last being the case for Leonora's \$7M Northern Goldfields Regional Office & Administration Centre Project which was successful in their quest for funding.

There are a number of issues which Council need to be aware of in the first instant:

- The Shire of Menzies has not been requested to prepare a business case for any projects amongst their submissions. It is the author who believes that with the reduction in the number of projects being pursued by the Shire of Menzies, the remaining two projects could be viewed more favourably, especially the old Post Office which could be "project ready" within a short period of time.
- There are no direct funds from which the cost of the quantity survey could be allocated but it is considered that funds could be sourced from the Building Reserve as the usage fits within the Reserve guidelines.

**CONSULTATION:**

None

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no Policies in relation to this matter

**FINANCIAL IMPLICATIONS:**

Some costs associated with the quantity survey will be applicable in the 2014/2015 Budget but other expenditure will be budgeted for in the 2015/2016 Financial Budget.

**STRATEGIC IMPLICATIONS:**

Will assist in the preservation of an historic building in Menzies

**VOTING REQUIREMENTS:**

Simple Majority Decision required for points 1 & 3

Absolute Majority Decision required for point 2

**COUNCIL DECISION:**

**No: 0567**

**Moved: Cr Twigg**

**Seconded: Cr Lee**

**That Council direct the Chief Executive Officer to:**


- 1. Advise the Goldfields Voluntary Regional Organisation of Councils that Council has declared that the Old Menzies Post Office building is now the Shire of Menzies' number one priority project in their Goldfields Esperance Revitalisation Program;**
- 2. Engage a quantity surveyor to prepare a costing to restore the old Menzies Post Office, with the costs for this service to be sourced from the Building Reserve; and**
- 3. Begin the process of preparing a Business Case for the project for submission to the Goldfields Esperance Development Commission.**

**2:32pm**

**CARRIED BY ABSOLUTE MAJORITY 5/0**

## 12.5 MANAGEMENT AND POLICY BUSINESS

### 12.5.9 COUNCILLOR'S INFORMATION BULLETIN 6/14

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM029
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	17 July 2014
<b>AUTHOR:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	Item 12.5.9 Ordinary Council Meeting 26 June 2014

**ATTACHMENTS:**  
None

**SUMMARY:**  
For Council to receive the Information Bulletin.

**BACKGROUND:**  
The Information Bulletin 6/14 containing general and confidential information was previously circulated to Councillors.

**COMMENT:**  
The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

**CONSULTATION:**  
None

**STATUTORY ENVIRONMENT:**  
Local Government Act 1995  
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and  
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**  
Council has no Policies in relation to this matter

**FINANCIAL IMPLICATIONS:**  
None

**STRATEGIC IMPLICATIONS:**  
The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

**VOTING REQUIREMENTS:**

Simple Majority Decision required

**COUNCIL DECISION:**

**No: 0568**

**Moved: Cr Graham**

**Seconded: Cr Lee**

**That Council acknowledges receipt of Information Bulletin 6/14 for the period ended 30 June 2014.**

**2:37pm**


**CARRIED 5/0**

***Cr Graham left the meeting at 2:41pm***

***Cr Graham returned to the meeting at 2:43pm***

## 12.5 MANAGEMENT & POLICY BUSINESS

### 12.5.10 ADOPTION OF 2014/2015 FINANCIAL BUDGET

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 31 July 2014
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM043
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	17 July 2014
<b>AUTHOR:</b>	Brooke Povah, Deputy Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Peter Crawford, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

12.5.10 Attachment #1 – 2014-15 Statutory Budget  
12.5.10 Attachment #2 – Budget Breakdown

#### SUMMARY:

The purpose of this agenda item is for Council to consider the Adoption of the 2014-15 Annual Budget.

#### BACKGROUND:

At its Ordinary Meeting on Thursday, 24 April 2014, Council adopted a level of rating anticipated for 2014-15. This was subsequently advertised to the public and no submissions were received. The Minister for Local Government has approved the proposed Differential UV rate where the higher (Mining) rate in the dollar is more than twice the lowest (Pastoral) rate in the dollar.

The Statutory Budget has been developed following a review of the draft budget at a budget workshop on 10 July 2014.

#### COMMENTS:

#### RATES:

Rate increases for the 2014-15 financial year have been set at an approximate 10%. These increases have occurred to compensate for the rates having not been significantly increased over the past four years. Menzies remains with the lowest rates in the goldfields area. With the exception of UV Mining, minimum rates have not increased this year.

#### RESERVE ACCOUNTS:

In view of having lost a Department of Regional Development Grant, \$438,000 has been withdrawn from Reserves to fund the construction of two new staff dwellings.

**REPORTING VARIANCE:**

It is proposed to again adopt a percentage of plus or minus 10% and \$10,000 to be used for the reporting of variances of actual expenditure and revenue against the Budget in the monthly report on financial statements.

**CONSULTATION:**

Members of Council  
Shire of Menzies senior management

**STATUTORY ENVIRONMENT:**

*Local Government Act 1995*

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.2 – Requires a local government to prepare an annual budget by 31 August

Section 6.16 – Allows a local government to impose and recover a fee or charge for goods or services it provides

Section 6.32 – States that a local government may impose differential rates to make up a budget deficiency.

Section 6.33(1) – Allows a local government to impose differential rates

Section 6.33(3) – Requires that local government to obtain permission from the Minister prior to imposing differential rates more than twice the lowest differential rate imposed.

Section 6.36 – Requires a local government to give local public notice prior and consider submissions to imposing differential rates.

Sections 6.45 and 6.47 – Allows a local government to levy fees and interest, grant discounts or waive/grant other concessions

Section 6.51 – Allows a local government to charge interest on overdue rates or service charges after the debt become due

*Local Government (Financial Management) Regulations 1996*

Regulation 7 – States that a reserve account must be clearly titled with its purpose

Regulation 27 – Sets out the details that the budget notes are to contain

Regulation 34(5) – States that the local government must adopt a value or percentage as a material variance to report on

Regulation 64(1) – Requires the local government to set out the dates on which instalments become due

Regulation 67 - Allows a local government to impose a charge for payments by instalments

Regulation 68 – State the maximum interest rates for instalments is 5.5%

Regulation 70 – States the maximum interest rate for overdue rates under Section 6.51(2) is 11%

*Waste Avoidance and Resources Recovery Act 2007*

Section 66 – Enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

**POLICY IMPLICATIONS:**

Policy 4.1 – Budget Preparation - outlines the process and timetable for setting the Budget and the striking of rates prior to the end of July in that year.

**FINANCIAL IMPLICATIONS:**

In adopting the Budget, Council is advising of the financial situation of the Shire including the revenue sources and expenditure items for the financial year 2014-15.

**STRATEGIC IMPLICATIONS:**

None

### VOTING REQUIREMENTS:

Absolute Majority Decision required for Items 1, 2, 3, and 4

Simple Majority decision required for Item 5

### OFFICER'S RECOMMENDATION

That Council:

1. In accordance with Section 6.32 of the *Local Government Act 1995*, impose differential rates for the year ended 30 June 2015 as follows:

Rate Category	Rate-in-the-Dollar	Minimum Rate
Unimproved Value		
UV Other	2.480¢ in \$	\$200
Pastoral	3.690¢ in \$	\$200
Mining Leases	13.990¢ in \$	\$250
Exploration Leases	13.990¢ in \$	\$250
Prospecting Leases	13.990¢ in \$	\$250
Gross Rental Value		
GRV Improved	7.172¢ in \$	\$200

2. In accordance with Section 6.45(1)(b) of the *Local Government Act 1995*, offer the following options for the payment of rates:

Option 1 – Payment is to be made in full by a single instalment by the due date of 12 September 2014.

Option 2 – Payment is to be made by four equal instalments at intervals of no less than 2 months.

Determine the four instalment dates for instalment payment options as follows:

1st Instalment due – 12 September 2014

2nd Instalment due – 21 November 2014

3rd Instalment due – 30 January 2015

4th Instalment due – 3 April 2015

In accordance with Section 6.45(3), (FM Reg. 68) of the *Local Government Act 1995*, impose a 5.5% interest rate, to apply to the second, third and fourth instalments.

In accordance with Section 6.45(3), (FM Reg. 67) of the *Local Government Act 1995*, impose an administration fee of \$7.00 to the second, third and fourth instalments.

In accordance with Section 6.51(2), (FM Reg. 70) of the *Local Government Act 1995*, impose a late payment penalty interest rate of 11% on rates that have not been paid by the due date and where instalment option 2 has not been taken up.

3. In accordance with the Waste Avoidance and Recovery Act 2007 impose the following charge for 2014-15:
  - Domestic and commercial rubbish removal – per bin per service \$125;
4. In accordance with section 6.2 of the *Local Government Act 1995*, Adopt the Annual Budget for the year ended 30 June 2015 as appended; and

5. In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34(5), adopt a percentage of plus or minus 10% and \$10,000 to be used for the reporting of variances of actual expenditure and revenue to budgeted expenditure and revenue in the monthly report of financial activity for 2014/2015.

**COUNCIL DECISION:**

**No: 0569**

**Moved: Cr Mazza**

**Seconded: Cr Lee**

**That Council:**

1. In accordance with Section 6.32 of the *Local Government Act 1995*, impose differential rates for the year ended 30 June 2015 as follows:

Rate Category	Rate-in-the-Dollar	Minimum Rate
<b>Unimproved Value</b>		
UV Other	2.480¢ in \$	\$200
Pastoral	3.690¢ in \$	\$200
Mining Leases	13.990¢ in \$	\$250
Exploration Leases	13.990¢ in \$	\$250
Prospecting Leases	13.990¢ in \$	\$250
<b>Gross Rental Value</b>		
GRV Improved	7.172¢ in \$	\$200

**CARRIED BY ABSOLUTE MAJORITY 5/0**

2. In accordance with Section 6.45(1)(b) of the *Local Government Act 1995*, offer the following options for the payment of rates:

**Option 1 – Payment is to be made in full by a single instalment by the due date of 12 September 2014.**

**Option 2 – Payment is to be made by four equal instalments at intervals of no less than 2 months.**

**Determine the four instalment dates for instalment payment options as follows:**

**1st Instalment due – 12 September 2014**

**2nd Instalment due – 21 November 2014**

**3rd Instalment due – 30 January 2015**

**4th Instalment due – 3 April 2015**

**In accordance with Section 6.45(3), (FM Reg. 68) of the *Local Government Act 1995*, impose a 5.5% interest rate, to apply to the second, third and fourth instalments.**

**In accordance with Section 6.45(3), (FM Reg. 67) of the *Local Government Act 1995*, impose an administration fee of \$7.00 to the second, third and fourth instalments.**

**In accordance with Section 6.51(2), (FM Reg. 70) of the *Local Government Act 1995*, impose a late payment penalty interest rate of 11% on rates that have not been paid by the due date and where instalment option 2 has not been taken up.**

**CARRIED BY ABSOLUTE MAJORITY 5/0**

3. In accordance with the Waste Avoidance and Recovery Act 2007 impose the following charge for 2014-15:

**CARRIED BY ABSOLUTE MAJORITY 5/0**

**Domestic and commercial rubbish removal – per bin per service \$135;**

4. In accordance with section 6.2 of the *Local Government Act 1995*, Adopt the Annual Budget for the year ended 30 June 2015 as appended;

**CARRIED BY ABSOLUTE MAJORITY 5/0**

5. In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34(5), adopt a percentage of plus or minus 10% and \$10,000 to be used for the reporting of variances of actual expenditure and revenue to budgeted expenditure and revenue in the monthly report of financial activity for 2014/2015; and

**CARRIED BY SIMPLE MAJORITY 5/0**

6. Update the Forward Capital Works Programme to reflect the construction of the two new houses in the Budget.

2:49pm

**CARRIED BY SIMPLE MAJORITY 5/0**

*Reason for the change was to correct a typographical error in Resolution No. 3 and to update the Forward Capital Works Programme.*

**13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil**

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**Nil**

**15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**

**Nil**

**16. NEXT MEETING**

The next Ordinary Meeting of Council will be held on Thursday 28<sup>th</sup> August 2014 at the Shire of Menzies commencing at 10.00am.

**17. CLOSURE OF MEETING**

There being no further business the President declared the meeting Closed at 3:03pm.

I, Gregory Dwyer hereby certify that the Minutes of the Ordinary Meeting of Council held 31 July 2014 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 28 August 2014.

Signed 

Dated: 28 August 2014