



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 27 November, 2014

Shire of Menzies

Commencing at 10.00am

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) **In a written notice given to the CEO before the meeting: or**
- b) **At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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MINUTES FOR ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Shire President, Cr Greg Dwyer, declared the meeting open at 10:00am, welcomed the attendees and visitors and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Paul Bashall, Planwest

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:	Cr G Dwyer	President
	Cr P Twigg	Deputy President from 10:08am
	Cr I R Tucker	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor
	Cr J Graham	Councillor from 10:08am

Staff:	P Crawford	CEO
	K Oborn	DCEO
	L Downie	Minutes

Observers: Nil

3.2 APOLOGIES

Councillors:	Nil	
Staff:	R Pepper	MWS

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

Cr Twigg left the meeting at 10:09am

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. DECLARATIONS OF INTEREST

Peter Crawford and Leanne Downie declared a financial interest in Item 12.1.2 Request for Use of Sea Container and Cr Tucker declared a financial interest in item 12.5.1 Macarthur Iron Ore Pty Ltd – Application for Miscellaneous Licence.

Cr Twigg returned to the meeting at 10:12am

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON WEDNESDAY 22 OCTOBER 2014

VOTING REQUIREMENTS:

Simple Majority Decision required

Peter Crawford left the meeting at 10:38am returning at 10:39am

Moved: Cr Mazza

Seconded: Cr Twigg

COUNCIL DECISION:

No: 0620

That the Minutes of the Ordinary Meeting of Council held on 22 October 2014 be confirmed as a true and accurate record.

10:16am

CARRIED 6/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Paul Bashall, Planwest gave a presentation to Council on the Local Planning Strategy developed for the Shire of Menzies.

*The meeting was adjourned for lunch at 12:08pm
The meeting resumed at 12:41pm with all present*

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

Paul Bashall left the meeting at 12:51pm

11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

Tuesday Oct 23 rd	Delivered a 5 minute presentation to the KBCCI & CME "What's Down the Track" Forum.
Wednesday Oct 29 th	Attended the annual "Prospectors meet the Minister (DMP) BBQ" for a Q & A session hosted by Mark Lewis MLC.
Thursday Nov 6 th	With the CEO, attended the GVROC meeting followed by a Christmas Dinner that evening. With the CEO, met with Karine Millar, WACHS to discuss Menzies Nursing Post.
Tuesday 18 th	With the CEO, met with representatives from EDL, the operators of the Menzies Powerhouse that on-sell electricity to Horizon.
Tuesday 25 th	Met with representatives of APA Group for an update on the installation of the gas pipeline from Minara to Tropicana Gold Mine. Attended the launch of the Great Victorian Desert Biodiversity Trust, funded by Tropicana JV Partners.

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0621

That the President's Report as tabled, be received.

12:50pm

CARRIED 6/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.1 HEALTH & BUILDING BUSINESS

12.1.1 REQUEST FOR USE OF SEA CONTAINER

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM245
DISCLOSURE OF INTEREST:	None
DATE:	18 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.1.1 Attachment #1 – Correspondence received from Ronald Andrei

SUMMARY:

For Council to consider approving the use of a sea container.

BACKGROUND:

The Chief Executive Officer has received a request from Mr Ronald Andrei of Lot 283 Cosmos Street, Kookynie for the use of a sea container within the townsite of Kookynie.

COMMENT:

Council may approve the use of sea containers within townsites, subject to the following provisions:

- a) Maintain high amenity standards of buildings, especially within the residential areas in the Town sites of the Shire.
- b) Ensure that the visual aesthetics of residential areas are not compromised by the introduction of moveable buildings that are generally out of character with the predominant housing style in the locality.
- c) Ensure that the moveable buildings, established within the Shire, do not use materials considered by the Council to be unacceptable (eg. Asbestos).
- d) Avoid the erection and use of extensive areas of moveable structures for accommodating temporary workforces, or other business or company activities, in appropriate areas.
- e) Prevent the introduction of housing, or other use structures, that are designed to be used on a temporary or short stay basis and that may detract from the standards already established in the residential areas of the Town sites.
- f) Protect the visual amenity of the urban environment by not permitting the establishment, storage or use of 'containers' within the non-industrial areas of the Town site.

CONSULTATION:

None

STATUTORY ENVIRONMENT:
Planning & Development Act 2005
Local Planning Scheme

POLICY IMPLICATIONS:
Local Planning Policy LPP8 Moveable Buildings

FINANCIAL IMPLICATIONS:
Nil

STRATEGIC IMPLICATIONS:
None

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0622

That Council subject to the conditions of LPP8 Moveable Buildings, approve the use of a sea container at Lot 283-284 Cosmos Street, Kookynie.

12:54pm

CARRIED 6/0

The CEO, Peter Crawford, declared a financial interest in Item 12.1.2 to the extent that he currently owns the sea container.

The Executive Assistant to the CEO, Leanne Downie, declared a financial interest in Item 12.1.2 to the extent that the sea container will be located on her property.

12.1 HEALTH & BUILDING BUSINESS

12.1.2 REQUEST FOR USE OF SEA CONTAINER

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM245
DISCLOSURE OF INTEREST:	None
DATE:	18 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.1.2 Attachment #1 – Correspondence received from Leanne Downie

SUMMARY:

For Council to consider approving the use of a sea container.

BACKGROUND:

The Chief Executive Officer has received a request from Mrs Leanne Downie for the use of a sea container at Lot 93 Mercer Street, Menzies.

COMMENT:

Council may approve the use of sea containers within townsites, subject to the following provisions:

- g) Maintain high amenity standards of buildings, especially within the residential areas in the Town sites of the Shire.
- h) Ensure that the visual aesthetics of residential areas are not compromised by the introduction of moveable buildings that are generally out of character with the predominant housing style in the locality.
- i) Ensure that the moveable buildings, established within the Shire, do not use materials considered by the Council to be unacceptable (eg. Asbestos).
- j) Avoid the erection and use of extensive areas of moveable structures for accommodating temporary workforces, or other business or company activities, in appropriate areas.
- k) Prevent the introduction of housing, or other use structures, that are designed to be used on a temporary or short stay basis and that may detract from the standards already established in the residential areas of the Town sites.
- l) Protect the visual amenity of the urban environment by not permitting the establishment, storage or use of 'containers' within the non-industrial areas of the Town site.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Planning & Development Act 2005
Local Planning Scheme

POLICY IMPLICATIONS:
Local Planning Policy LPP8 Moveable Buildings

FINANCIAL IMPLICATIONS:
Nil

STRATEGIC IMPLICATIONS:
None

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0623

That Council subject to the conditions of LPP8 Moveable Buildings, approve the use of a sea container at Lot 93 Mercer Street, Menzies.

12:55pm

CARRIED 6/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORT – OCTOBER 2014

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	None
DATE:	13 November 2014
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 31 October 2014.

COMMENT:

A Compilation Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

CONSULTATION: N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

Moved: Cr Mazza

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0624

That Council acknowledge receipt of the Statement of Financial Activity and associated reports for the period to 31 October 2014.

1:07pm

CARRIED 6/0

The Chief Executive Officer
Shire of Menzies
Shenton Street
Menzies WA 6436

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COMPILATION REPORT TO THE SHIRE OF MENZIES

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Menzies, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 31 October 2014. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF MENZIES

The Shire of Menzies are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Menzies we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Menzies provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Menzies. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

UHY Haines Norton (WA) Pty Ltd
UHY Haines Norton (WA) Pty Ltd
Chartered Accountants



Paul Breman
Director

11 November 2014

SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT
For the Period Ended 31st October 2014

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st October 2014

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b) - (a)	Var. % (b) - (a) / (b)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		3,000	1,000	2,687	1,687	62.78%	
General Purpose Funding		1,888,815	630,103	486,855	(143,248)	(29.42%)	▼
Law, Order and Public Safety		6,450	2,154	5,508	3,354	60.89%	
Health		500	164	0	(164)	(100.00%)	
Housing		62,500	20,852	21,481	629	2.93%	
Community Amenities		6,350	6,350	6,355	5	0.08%	
Recreation and Culture		50,475	16,827	153	(16,674)	(10898.04%)	▼
Transport		2,184,065	821,353	341,225	(480,128)	(140.71%)	▼
Economic Services		214,403	71,467	101,572	30,105	29.64%	▲
Other Property and Services		61,500	20,468	16,327	(4,141)	(25.36%)	
Total (Ex. Rates)		4,478,058	1,590,738	982,163	(608,575)		
Operating Expense							
Governance		(651,632)	(217,208)	(214,825)	2,383	1.11%	
General Purpose Funding		(218,920)	(72,944)	(60,993)	11,951	19.59%	▲
Law, Order and Public Safety		(90,786)	(32,385)	(54,733)	(22,348)	(40.83%)	▼
Health		(182,254)	(60,758)	(8,701)	52,057	598.29%	▲
Education and Welfare		(9,500)	(3,164)	0	3,164	100.00%	
Housing		(20,000)	(6,672)	(16,311)	(9,639)	(59.10%)	
Community Amenities		(163,196)	(54,412)	(47,841)	6,571	13.74%	
Recreation and Culture		(474,023)	(157,999)	(117,374)	40,625	34.61%	▲
Transport		(4,569,111)	(1,523,040)	(956,816)	566,224	59.18%	▲
Economic Services		(1,152,816)	(390,944)	(347,052)	43,892	12.65%	▲
Other Property and Services		(5,000)	(91,648)	(125,025)	(33,377)	(26.70%)	▼
Total		(7,537,238)	(2,611,174)	(1,949,671)	661,503		
Funding Balance Adjustment							
Add back Depreciation		2,104,121	701,385	777,326	75,941	9.77%	
Adjust (Profit)/Loss on Asset Disposal	8	(2,200)	(728)	19,906	20,634	103.66%	▲
Adjust Provisions and Accruals		0	0	0	0		
Net Operating (Ex. Rates)		(957,259)	(319,779)	(170,276)	149,503		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,539,501	513,173	702,484	189,311	26.95%	
Proceeds from Disposal of Assets	8	80,000	26,667	4,545	(22,122)	(486.73%)	▼
Transfer from Reserves	7	438,000	348,000	348,000	0	0.00%	
Total		2,057,501	887,840	1,055,029	167,189		
Capital Expenses							
Land and Buildings	8	(1,231,175)	(410,392)	(310,368)	100,024	32.23%	▲
Plant and Equipment	8	(810,300)	(270,100)	(7,448)	262,652	3526.48%	▲
Furniture and Equipment	8	(28,000)	(9,333)	0	9,333	100.00%	
Infrastructure Assets - Roads	8	(2,792,087)	(930,696)	(226,757)	703,939	310.44%	▲
Infrastructure Assets - Other	8	(400,000)	(133,333)	(15,998)	117,335	733.44%	▲
Loan Principal	10	0	0	0	0		
Transfer to Reserves	7	(92,759)	(30,920)	(3,322)	27,598	830.75%	▲
Total		(5,354,321)	(1,784,774)	(563,893)	1,220,881		
Net Capital		(3,296,820)	(896,934)	491,136	1,388,070		
Total Net Operating + Capital		(4,254,079)	(1,216,713)	320,860	1,537,573		
Opening Funding Surplus(Deficit)	3	1,573,372	1,573,372	1,328,886	(244,486)	(18.40%)	▼
Rate Revenue	9	2,680,707	2,680,707	2,754,898	74,191	2.69%	
Closing Funding Surplus(Deficit)	3	(0)	3,037,366	4,404,644	1,367,278		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. ▲ ▼

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

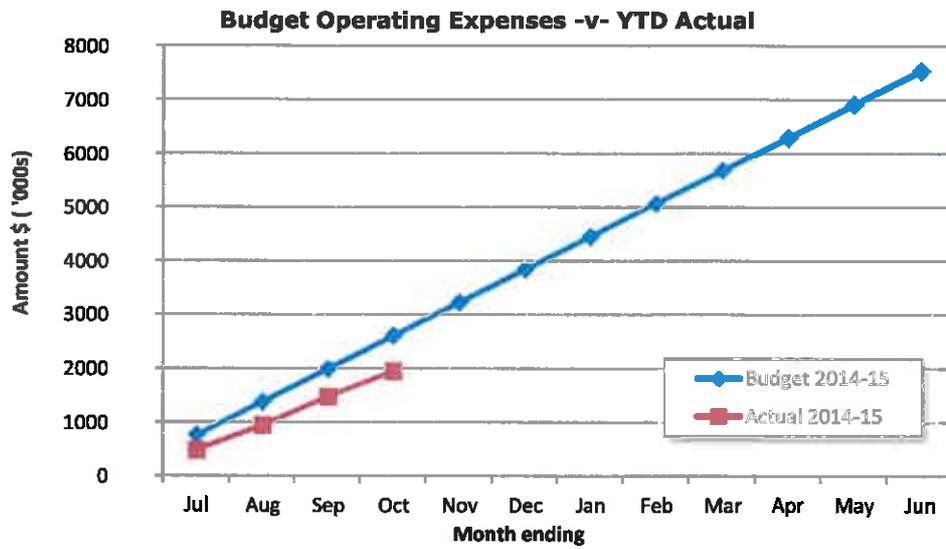
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

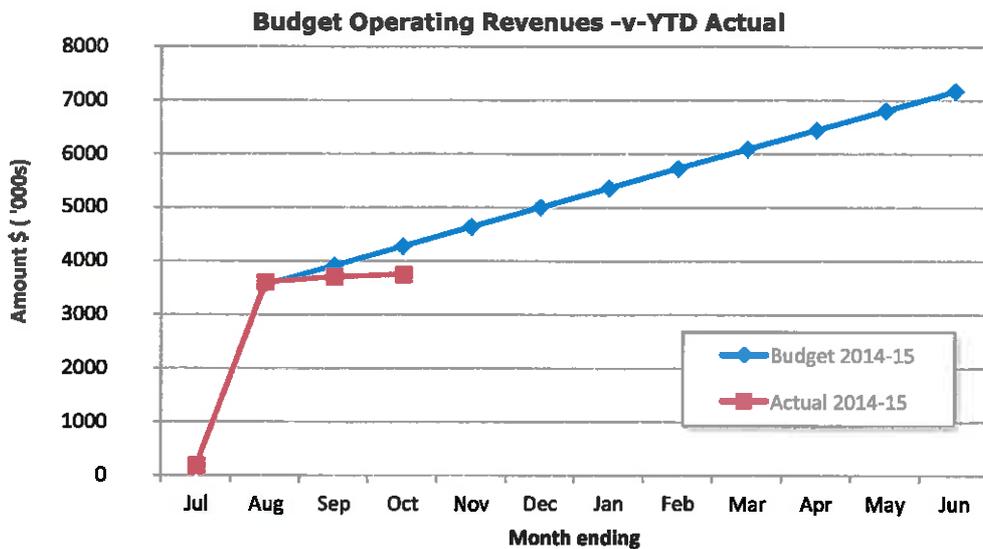
Private works operations, plant repairs and operations costs.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



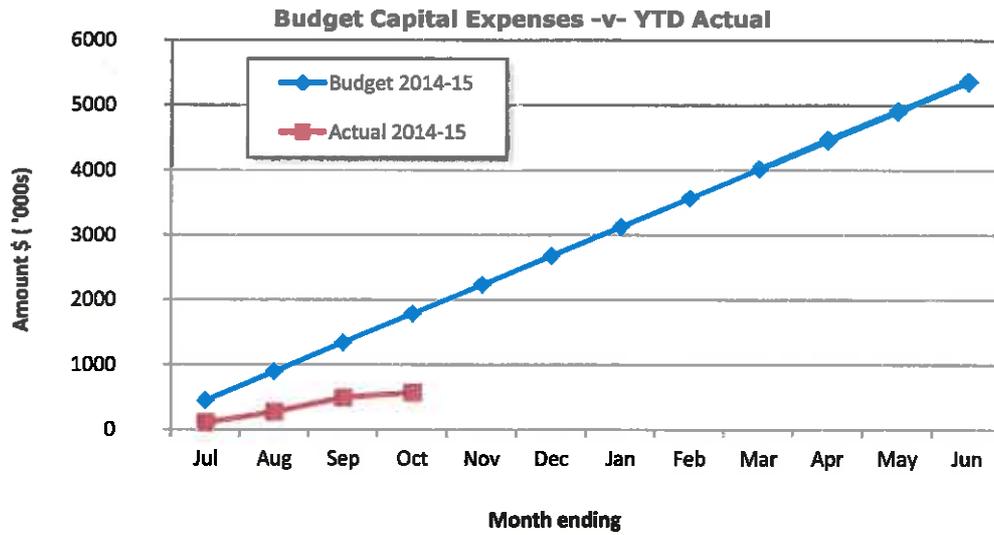
Comments/Notes - Operating Expenses



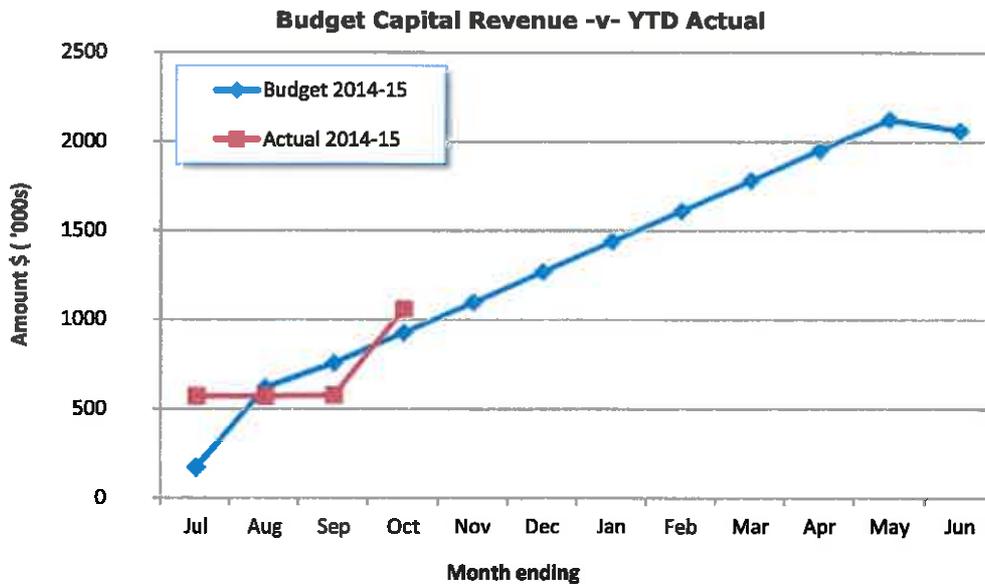
Comments/Notes - Operating Revenues

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

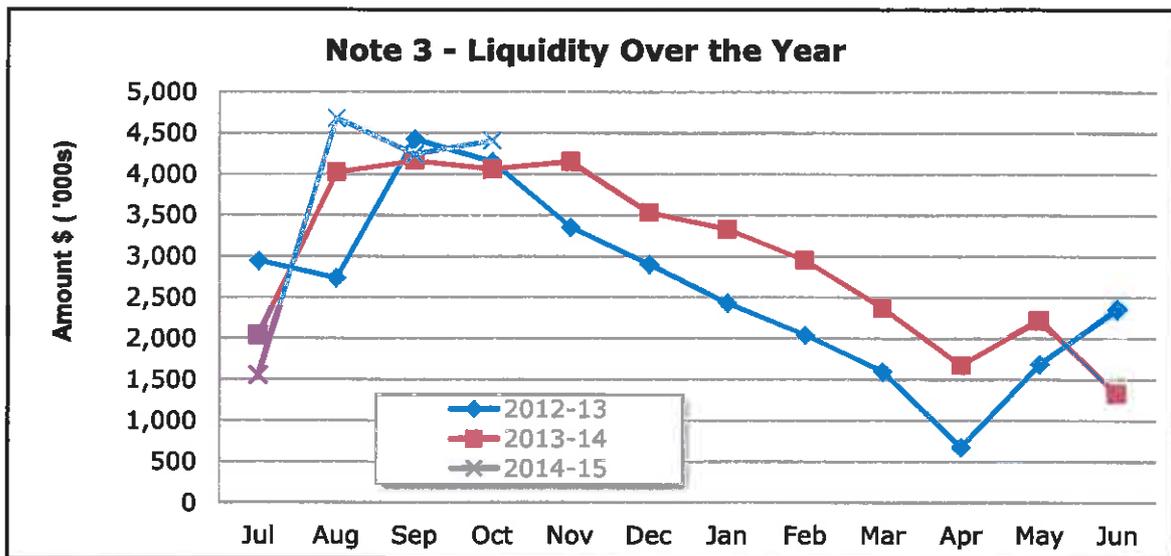


Comments/Notes - Capital Revenues

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)				
	Note	YTD 31st October 2014	30th June 2014	YTD 31st October 2013
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	3,241,209	1,140,123	2,779,735
Cash Restricted	4	2,211,483	2,556,161	2,530,972
Receivables - Rates	6	1,473,402	524,474	1,585,780
Receivables -Other	6	46,688	305,436	631,509
Provision for Doubtful Debts		(200,000)	(200,000)	(581,962)
Inventories		9,318	4,587	(6,193)
		6,782,100	4,330,781	6,939,841
Less: Current Liabilities				
Payables		(165,973)	(445,734)	(352,788)
Provisions		(89,873)	(89,873)	(92,700)
		(255,846)	(535,607)	(445,488)
Less: Cash Reserves	7	(2,211,483)	(2,556,161)	(2,530,972)
Add: Cash Backed Leave Provisions		89,873	89,873	92,700
Net Current Funding Position		4,404,644	1,328,886	4,056,081



Comments - Net Current Funding Position

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	1,155,400			1,155,400	NAB	Cheque Acc.
Cash Maximiser Account	Variable	80,593			80,593	NAB	Cheque Acc.
Trust	Nil			4,400	4,400	NAB	Cheque Acc.
Cash On Hand		5,216			5,216	N/A	On Hand
(b) Term Deposits							
Municipal Investment		2,000,000			2,000,000	NAB	Various
Reserves			2,211,483		2,211,483	NAB	Various
(c) Other Investments							
N/A					0		
Total		3,241,209	2,211,483	4,400	5,457,092		

Comments/Notes - Investments

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 6: RECEIVABLES

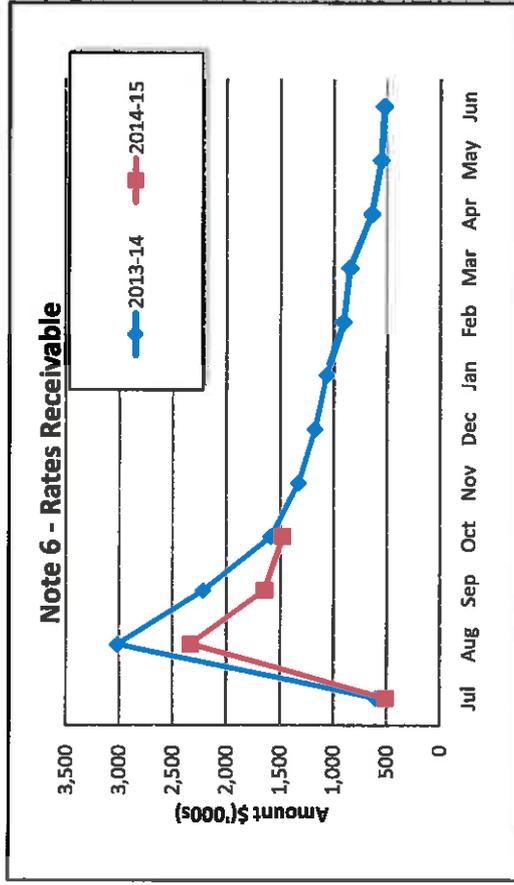
Receivables - Rates Receivable

Opening Arrears Previous Years	\$	770,454
Levied this year	\$	2,418,257
Less Collections to date		(1,873,047)
Equals Current Outstanding	\$	2,418,257
		(2,664,237)
	\$	524,474
Net Rates Collectable		524,474
% Collected		83.55%

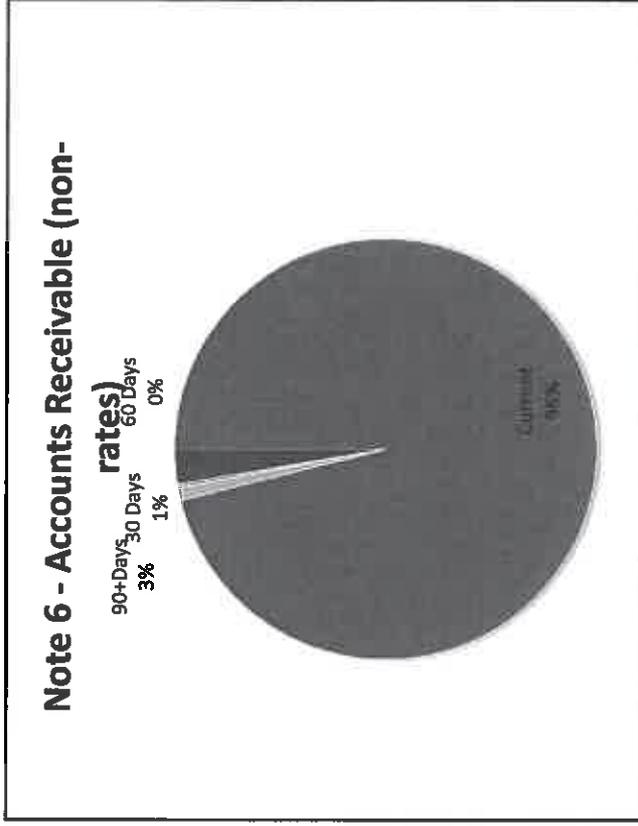
	YTD 31st October 2014	YTD 30th June 2014
	\$	\$
	524,474	770,454
	2,821,975	2,418,257
	(1,873,047)	(2,664,237)
	1,473,402	524,474
	1,473,402	524,474
	55.97%	83.55%

	Current	30 Days	60 Days	90+Days
Receivables - General	\$	\$	\$	\$
	44,852	450	121	1,265
Total Receivables General Outstanding				46,688

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates



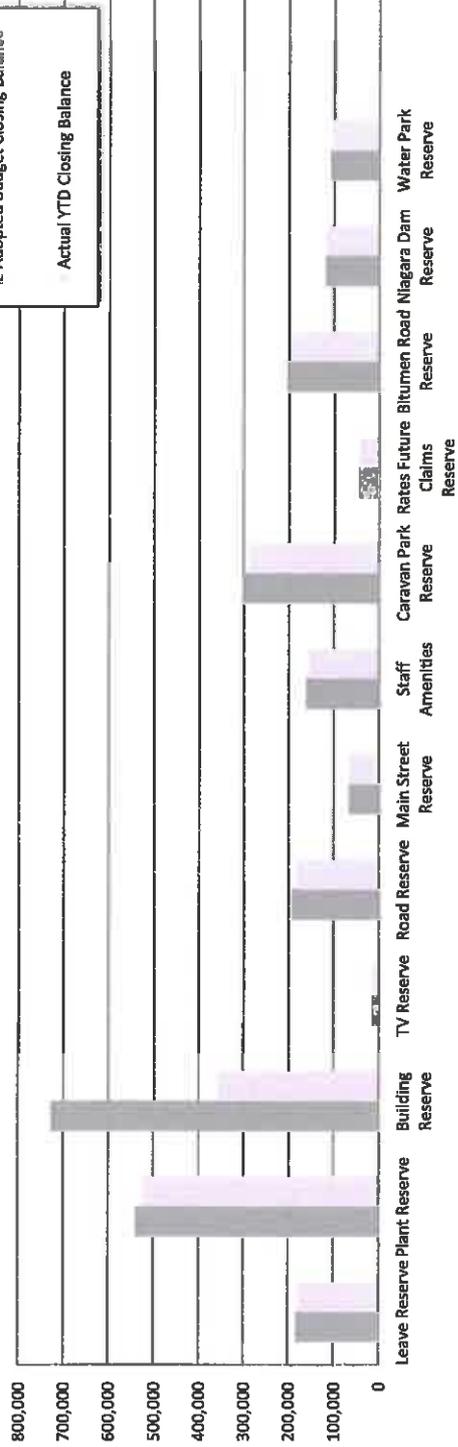
Comments/Notes - Receivables General

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 7: Cash Backed Reserve.

2014-15	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Adopted Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 175,720	\$ 6,015	\$ 262	\$ 0	\$ 0	\$ 0	\$ 0		\$ 181,735	\$ 175,982
Plant Reserve	521,122	17,839	804	0	0	0	0		538,961	521,926
Building Reserve	702,996	24,064	530	0	0	(438,000)	(348,000)		727,060	355,526
TV Reserve	14,353	491	21	0	0	0	0		14,844	14,374
Road Reserve	180,828	6,190	270	5,259	0	0	0		192,277	181,098
Main Street Reserve	64,747	2,216	97	0	0	0	0		66,963	64,844
Staff Amenities	154,392	5,285	230	0	0	0	0		159,677	154,622
Caravan Park Reserve	289,192	9,899	432	0	0	0	0		299,091	289,624
Rates Future Claims Reserve	42,272	1,447	63	0	0	0	0		43,719	42,335
Bitumen Road Reserve	191,605	6,559	286	0	0	0	0		198,164	191,891
Niagara Dam Reserve	115,103	3,940	172	0	0	0	0		119,043	115,275
Water Park Reserve	103,831	3,555	155	0	0	0	0		107,386	103,986
	2,556,161	87,500	3,322	5,259	0	(438,000)	(348,000)		2,648,920	2,211,483

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Adopted Budget YTD 31st October 2014		
Cost	Accum Depr	Proceeds	Profit (Loss)		Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
14,000	834	2,727	(10,439)	Plant and Equipment	7,600	(10,439)	(18,039)
12,000	715	1,818	(9,467)	Ute 1 - Plant P0154 A213	7,600	(9,467)	(17,067)
			0	Ute 2 - Plant 0133 A211	(4,000)	0	4,000
			0	MWS - Plant P0174 A327	(9,000)	0	9,000
			0	Crew Cab - Plant P0130 A299		0	0
			0			0	0
			0			0	0
			0			0	0
26,000	1,549	4,545	(19,906)		2,200	(19,906)	(22,106)

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Adopted Budget YTD 31st October 2014		
		Amended Budget	Actual	Variance
		\$	\$	\$
	Land and Buildings	1,231,175	310,368	(920,807)
	Plant and Equipment	810,300	7,448	(802,852)
	Furniture and Equipment	28,000	0	(28,000)
	Infrastructure - Roads	2,792,087	226,757	(2,565,330)
	Infrastructure - Other	400,000	15,998	(384,002)
	Capital Totals	5,261,562	560,571	(4,700,991)

Comments - Capital Acquisitions

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Land and Buildings	Adopted Budget		
		YTD 31st October 2014		
		Adopted Budget	Actual	Variance
		\$	\$	\$
	Buy Land	20,000		(20,000)
	2 New Houses	650,000	259,331	(390,669)
	Solar Panels for Houses	50,000		(50,000)
	Fencing for New Houses	40,000	44,572	4,572
	Fencing Walsh St Units (New)	0	4,070	4,070
	Landscaping	48,000	2,395	(45,605)
	Sheds	112,000		(112,000)
	Landscaping for Shenton Units	10,500		(10,500)
	Remove Asbestos from 10 Shenton	30,675		(30,675)
	CEO XA and MW new fencing	5,000		(5,000)
	Hall Toilets	180,000		(180,000)
	Upgrade Old Catholic Church	25,000		(25,000)
	Depot Extension	60,000		(60,000)
	Capital Totals	1,231,175	310,368	(920,807)

Comments	Plant & Equipment	Adopted Budget		
		YTD 31st October 2014		
		Adopted Budget	Actual	Variance: (Under)Over
		\$	\$	\$
	New Pound (Mobile)	20,000		(20,000)
	Crew Cab Truck	85,000		(85,000)
	MWS Vehicle	86,300		(86,300)
	Ute 1	40,000		(40,000)
	Ute 2	40,000		(40,000)
	Grader	360,000		(360,000)
	Mtce Grader Accommodation	140,000	848	(139,152)
	Loadrite	12,000		(12,000)
	5' Single Rotor Slasher	7,000	6,600	(400)
	Traffic Counters	20,000		(20,000)
				0
	Capital Totals	810,300	7,448	(802,852)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 9: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Adopted Budget		
		YTD 31st October 2014		
		Adopted Budget	Actual	Variance (Under)Over
	Council Table	\$ 18,000	\$	\$ (18,000)
	New Locking System	10,000		(10,000)
				0
				0
	Capital Totals	28,000	0	(28,000)

Comments	Roads	Adopted Budget		
		YTD 31st October 2014		
		Adopted Budget	Actual	Variance (Under)Over
	Evanston-Menzies Road CRSF	\$ 307,000	\$ 1,022	\$ (305,978)
	Menzies Northwest Road	130,043		(130,043)
	Evanston-Menzies Road RRG	280,000		(280,000)
	Yarri Road RRG	130,000	8,369	(121,631)
	Shire House Crossovers	165,544	13,533	(152,011)
	Menzies Northwest Road R2R	329,500		(329,500)
	Menzies Northwest Road	700,000	5,000	(695,000)
	Foot Paths - Walsh & Kensington	100,000	142,513	42,513
	Tjutjun Access - muni	219,000		(219,000)
	Main Street Upgrade-muni	350,000	56,140	(293,860)
	Connie Sue - muni funds	31,000		(31,000)
	Connie Sue - R2R remote abor access rds	50,000		(50,000)
	Carryover MNW Culverts & Seal	0	180	180
				0
				0
				0
	Capital Totals	2,792,087	226,757	(2,565,330)

Comments	Other Infrastructure	Adopted Budget		
		YTD 31st October 2014		
		Adopted Budget	Actual	Variance (Under)Over
	Water Park	\$ 350,000	\$ 15,998	\$ (334,002)
	War Memorial Park	50,000	0	(50,000)
	Capital Totals	400,000	15,998	(384,002)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Council has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2014-15 Adopted Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status Received	Recoup Status Not Received
			\$	\$	\$	\$	\$	\$
GENERAL PURPOSE GRANTS								
1032010-Grants Commission	WALGGC		1,714,415		1,714,415		621,140	1,093,275
1032020-Federal Roads	WALGGC		0		0		0	0
LAW, ORDER, PUBLIC SAFETY								
1051010-Fire Prevention Grant	DFES		2,000		2,000		0	2,000
HOUSING								
1091020 Staff Housing Grants	Dept of Regional Development		0	482,615		482,615	482,615	0
RECREATION AND CULTURE								
1113010-Menzies Water Park	CSRFF		150,000			150,000	0	150,000
1113010-Menzies Water Park	Lotterywest		120,000			120,000	0	120,000
1117100-War Memorial Grants	Lotterywest		20,000		20,000		0	20,000
1117100-War Memorial Grants	Dept of Veteran's Affairs		15,000		15,000		0	15,000
1117100-War Memorial Grants	Minara		15,000		15,000		0	15,000
TRANSPORT								
MRWA ROAD FUNDING								
1122102-Direct Grants	MRWA Direct		140,000	8,800	148,800		148,800	0
1122103-MRWA Subsidies	MRWA			1,713	1,713		1,713	0
1122116-Commodity Route Evanston- Menzies	MRWA		190,000			190,000	76,000	114,000
1122126-Yarri Rd - RRG	RRG		86,667			86,667	34,667	52,000
1122140-Evanston Menzies RRG	RRG		186,667			186,667	74,535	112,132
1122142-Menzies NW - RRG	RRG		86,667			86,667	34,667	52,000
1122116-Commodity Route	MRWA							0
OTHER ROAD/STREETS GRANTS								
1122050-Local Roads Grant	WALGGC		340,000			340,000	0	340,000
1122100-Menzies North - R2R	Building Program		329,500			329,500	0	329,500
1122143-Other - Footpaths	Bicycle Network		50,000			50,000	0	50,000
1121700-Flood Damage WANDRRA	DFES		2,028,865		2,028,865		0	2,028,865
ECONOMIC SERVICES								
1113600-Grant Income CRC	CRC		111,000		111,000		58,275	52,725
TOTALS			5,585,781	493,128	4,056,793	2,022,116	1,532,412	4,546,497

Operating	829,928
Non-operating	702,484
	<u>1,532,412</u>

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-14	Amount Received	Amount Paid	Closing Balance 31-Oct-14
Housing Bonds	\$ 3,600	\$ 0	\$ (400)	\$ 3,200
Pet Bonds	1,400	0	(200)	1,200
	5,000	0	(600)	4,400

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 13: MAJOR VARIANCES

Comments/Reason for Variance

13.1 OPERATING REVENUES

13.1.1 GOVERNANCE

The quarterly payment has been received another is due shortly

13.1.3 LAW, ORDER AND PUBLIC SAFETY

The quarterly payment has been received another is due shortly
The administration payment for the whole 14/15 year has been received

13.1.4 HEALTH

13.1.5 HOUSING

13.1.6 COMMUNITY AMENITIES

13.1.7 RECREATION AND CULTURE

The grant for the water park has not yet been received as is the case with the war memorial

13.1.8 TRANSPORT

Some RRG advance funds have been paid
Foot path funding has not been approved and will be adjusted to reflect this
The R2R program is still being prepared and is as yet unknown
Other RRG funds will be recouped as expended as will the flood damage restoration funds.

13.1.9 ECONOMIC SERVICES

CRC income is above budget at this time but is in line with annual expectations

13.1.10 OTHER PROPERTY AND SERVICES

13.2 OPERATING EXPENSE

13.2.1 GOVERNANCE

13.2.2 GENERAL PURPOSE FUNDING

13.2.3 LAW, ORDER AND PUBLIC SAFETY

13.2.4 HEALTH

Expenditure for the nurse has not yet begun

13.2.5 HOUSING

Housing maintenance is up but some costs need to be reallocated to capital
Housing allocation will reduce when the above reallocation is effected

13.2.6 COMMUNITY AMENITIES

13.2.7 RECREATION AND CULTURE

Parks and Gardens expenditure is gradually coming down
Depreciation is up and needs to be adjusted

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 13: MAJOR VARIANCES

Comments/Reason for Variance

13.2.8 TRANSPORT

Expenditure on roads is up slightly but some is due to incorrect allocation and needs to be rectified

Expenditure on kerbing and footpaths is up but is due to incorrect allocations and needs to be rectified

Expenditure on contact grading has not yet begun as is the case with flood damage restoration works

Depreciation is elevated but will not flatten out until the new road valuations are entered in the near future

Expenditure on roadside furniture and signage has not yet begun

13.2.9 ECONOMIC SERVICES

CRC Salaries has been allocated to the incorrect cost centre and will need to be journalled out to the correct centre

Caravan Park maintenance is up but should begin to flatten out as the year progresses, also some incorrect allocations need to be rectified

Cyclistic expenditure will not happen until May/June 2015

13.2.10 OTHER PROPERTY AND SERVICES

Admin salaries are down but performance review may see that begin to rise in line with the budget expectations

Insurance is paid in August and will show another increase mid year with the second payment

Audit invoices have not yet been received

Contractors should be zero which will cause Consultants to reflect a higher expenditure

OHS insurance is down but will rise mid year when the new invoices are received

Annual leave figures will rise at Christmas during the shut down

Fuels and oils are down due to the late start

Vehicle registration costs are up but are generally all licensed in July when due

Parts and repairs are up due to a number of breakdowns

PWOH's and POC's are under allocated but will begin to rise now that the projects are being commenced

Gross salary and wages are well down due to a number of positions not yet been filled

13.3 CAPITAL REVENUE

13.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

13.3.3 PROCEEDS FROM NEW DEBENTURES

13.3.4 PROCEEDS FROM SALE OF INVESTMENT

13.3.5 PROCEEDS FROM ADVANCES

13.3.6 SELF-SUPPORTING LOAN PRINCIPAL

13.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2014

Note 13: MAJOR VARIANCES

Comments/Reason for Variance

13.4 CAPITAL EXPENSES

13.4.1 LAND HELD FOR RESALE

13.4.2 LAND AND BUILDINGS

13.4.3 PLANT AND EQUIPMENT

13.4.4 FURNITURE AND EQUIPMENT

13.4.5 INFRASTRUCTURE ASSETS - ROADS

13.4.6 INFRASTRUCTURE ASSETS - OTHER

13.4.7 PURCHASES OF INVESTMENT

13.4.8 REPAYMENT OF DEBENTURES

13.4.9 ADVANCES TO COMMUNITY GROUPS

13.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

13.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

13.5 OTHER ITEMS

13.5.1 RATE REVENUE

13.5.2 OPENING FUNDING SURPLUS(DEFICIT)

Shire of Menzies
Income Statement by Program
 For the period 1 July 2013 to 31 October 2014 (Detailed)

Income	Jul - Oct 14	YTD Budget	\$ Over Budget	Annual Budget
I03 - General Purpose Funding revenue				
I031000 - Rating revenue				
I031001 - UV Rates Revenue - Mining	2,479,051.64	2,399,633.00	79,418.64	2,399,633.00
I031002 - UV Rates Revenue Other	24,800.00			
I031003 - UV Pastoral	39,981.73	39,589.00	392.73	39,589.00
I031010 - GRV Rates Residential	14,235.24	14,235.00	0.24	14,235.00
I031012 - GRV Vacant	48,000.00			
I031040 - Minimum Rates Raised				
I031041 - UV Mining	117,500.00	136,250.00	-18,750.00	136,250.00
I031042 - UV Other	0.00	24,600.00	-24,600.00	24,600.00
I031043 - UV Pastoral Mins	1,400.00	1,400.00	0.00	1,400.00
I031040 - Minimum Rates Raised - Other	0.00	47,000.00	-47,000.00	47,000.00
Total I031040 - Minimum Rates Raised	<u>118,900.00</u>	<u>209,250.00</u>	<u>-90,350.00</u>	<u>209,250.00</u>
I031300 - Interim Rates				
I031301 - GRV Interim Rates	0.00	-17,000.00	17,000.00	-17,000.00
I031302 - UV Interim Mining Rates	0.00	35,000.00	-35,000.00	35,000.00
I031300 - Interim Rates - Other	31,456.07			
Total I031300 - Interim Rates	<u>31,456.07</u>	<u>18,000.00</u>	<u>13,456.07</u>	<u>18,000.00</u>
I031310 - Rates Write Offs & Adjustments	672.75	0.00	672.75	0.00
I031311 - Instalment Charges	14,921.04	750.00	14,171.04	750.00
I031312 - LG Penalty Interest	3,098.13	10,000.00	-6,901.87	30,000.00
I031320 - Rates Accounts Inquiries	350.03			
I031321 - Legal Charges	0.00	164.00	-164.00	500.00
Total I031000 - Rating revenue	<u>2,773,266.63</u>	<u>2,691,621.00</u>	<u>81,645.63</u>	<u>2,711,957.00</u>
I032 - General Purpose Funding Other				
I032010 - WALGGC General Purpose Grant	431,385.35	571,471.00	-140,085.65	1,714,415.00
I032020 - WALGGC Local Roads Grant	0.00	0.00	0.00	0.00
I032030 - ESL Penalty Interest	30.18	218.00	-187.82	650.00
I032040 - Interest on Municipal Investmen	17,110.34	18,336.00	-1,225.66	55,000.00
I032042 - Interest on Reserve Investments	19,980.51	29,164.00	-9,203.49	87,500.00
Total I032 - General Purpose Funding Other	<u>468,486.38</u>	<u>619,189.00</u>	<u>-150,702.62</u>	<u>1,857,565.00</u>
Total I03 - General Purpose Funding revenue	<u>3,241,753.01</u>	<u>3,310,810.00</u>	<u>-69,056.99</u>	<u>4,569,522.00</u>
I04 - Governance Revenue				
I042 - Other Governance Revenue				
I042010 - Governance Reimbursements	2,687.38	164.00	2,523.38	500.00
I042015 - Insurance Reimbursements	0.00	836.00	-836.00	2,500.00
I042020 - Sale of History Books	0.00	0.00	0.00	0.00
I042021 - Sale of Souvenirs	0.00	0.00	0.00	0.00
Total I042 - Other Governance Revenue	<u>2,687.38</u>	<u>1,000.00</u>	<u>1,687.38</u>	<u>3,000.00</u>
Total I04 - Governance Revenue	<u>2,687.38</u>	<u>1,000.00</u>	<u>1,687.38</u>	<u>3,000.00</u>
I05 - Law Order & Public Safety Reven				
I051 - Fire Prevention Revenue				
I051010 - FESA Operating Grant	1,490.00	864.00	626.00	2,000.00
I051015 - Other Revenue	0.00	0.00	0.00	0.00
I051020 - Admin fee Fire Prev Rev	4,000.00	1,336.00	2,664.00	4,000.00
I051000 - Non-reciprocated Contribution	0.00	0.00	0.00	0.00
Total I051 - Fire Prevention Revenue	<u>5,490.00</u>	<u>2,000.00</u>	<u>3,490.00</u>	<u>6,000.00</u>
I052 - Animal Control Revenue				

Shire of Menzies
Income Statement by Program
 For the period 1 July 2013 to 31 October 2014 (Detailed)

	Jul - Oct 14	YTD Budget	\$ Over Budget	Annual Budget
I052010 · Dog Registration Fees	18.18	118.00	-99.82	350.00
I052020 · Cat Registration Fees	0.00	36.00	-36.00	100.00
Total I052 · Animal Control Revenue	18.18	154.00	-135.82	450.00
Total I05 · Law Order & Public Safety Reven	5,508.18	2,154.00	3,354.18	6,450.00
I07 · Health Revenue				
I072 · Health Administration Revenue				
I072010 · Septic Tank Application Fees	0.00	164.00	-164.00	500.00
Total I072 · Health Administration Revenue	0.00	164.00	-164.00	500.00
Total I07 · Health Revenue	0.00	164.00	-164.00	500.00
I09 · Housing Revenue				
I091 · Staff Housing Revenue				
I091010 · Staff Housing Rent Fees	4,685.68	5,000.00	-314.32	15,000.00
I091020 · Staff Housing Grants	482,615.00			
I091030 · Staff Housing Reimbursements	0.00	254.00	-254.00	750.00
I091031 · Staff Housing Other Revenue	0.00	90.00	-90.00	250.00
Total I091 · Staff Housing Revenue	487,300.68	5,344.00	481,956.68	16,000.00
I092 · Other Housing				
I092010 · Other Housing Rental Fees	2,850.00	836.00	1,814.00	2,500.00
I092020 · Dept of Housing Lease Teachers	14,145.76	14,672.00	-526.24	44,000.00
Total I092 · Other Housing	16,795.76	15,508.00	1,287.76	46,500.00
Total I09 · Housing Revenue	504,096.44	20,852.00	483,244.44	62,500.00
I10 · Community Amenities Revenue				
I101 · Sanitation Household				
I101010 · Rubbish Bins Fees	6,345.00	6,350.00	-5.00	6,350.00
Total I101 · Sanitation Household	6,345.00	6,350.00	-5.00	6,350.00
I107 · Other Community Amenities				
I107410 · Grant Other Community Amenities	0.00	0.00	0.00	0.00
I107420 · Sales Visitor Centre	10.00			
Total I107 · Other Community Amenities	10.00	0.00	10.00	0.00
Total I10 · Community Amenities Revenue	6,355.00	6,350.00	5.00	6,350.00
I11 · Recreation & Culture Revenue				
I111 · Halls & Civic Centres				
I111010 · Hall Hire Fees	0.00	36.00	-36.00	100.00
I111020 · Hire Fees Chairs & Tables	0.00	9.00	-9.00	25.00
I111030 · Sale of Water (Hall Standpipe)	157.98	118.00	39.98	350.00
I113010 · Grant - Menzies Water Park	0.00	90,000.00	-90,000.00	270,000.00
Total I111 · Halls & Civic Centres	157.98	90,163.00	-90,005.02	270,475.00
I114 · Rebroadcasting Revenue				
I114015 · SBS TVDigital Service Subsidy	0.00	0.00	0.00	0.00
Total I114 · Rebroadcasting Revenue	0.00	0.00	0.00	0.00
I115 · Community Resource Centre				
I115025 · Lady Shenton Sales Other	-5.00	0.00	-5.00	0.00
I115027 · Post Office Sales	0.00	0.00	0.00	0.00
Total I115 · Community Resource Centre	-5.00	0.00	-5.00	0.00

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	Jul - Oct 14	YTD Budget	\$ Over Budget	Annual Budget
I116 · Heritage Programs - Revenue				
I116020 · Lotterywest Grant - Old P O	0.00	0.00	0.00	0.00
Total I116 · Heritage Programs - Revenue	0.00	0.00	0.00	0.00
I117 · Museums & Memorials Revenue				
I117100 · War Memorial Grant	0.00	16,664.00	-16,664.00	50,000.00
Total I117 · Museums & Memorials Revenue	0.00	16,664.00	-16,664.00	50,000.00
Total I11 · Recreation & Culture Revenue	152.98	106,827.00	-106,674.02	320,475.00
I12 · Transport Revenue				
I122 · Roads, Streets & Depot Revenue				
I122050 · WALGGC Local Roads Grant	189,755.25	113,336.00	76,419.25	340,000.00
I122052 · Other Grants Capital	0.00	0.00	0.00	0.00
I122100 · Grant Menzies North R2R	0.00	109,836.00	-109,836.00	329,500.00
I122101 · Tjun Access Indigenous Access	0.00	0.00	0.00	0.00
I122102 · MRWA Direct Grant-Rd Mntnce	148,800.00	140,000.00	8,800.00	140,000.00
I122103 · MRWA - Subsidies	1,712.58			
I122105 · Miscellaneous Permit Fees	909.09			
I122116 · MWRA Comm.Route Evanston/Menzle	76,000.00	63,336.00	12,664.00	190,000.00
I122125 · Oak Valley Road RTR	0.00	0.00	0.00	0.00
I122126 · Yarri Road RRG	34,667.00	28,891.00	5,776.00	86,667.00
I122140 · Evanston Menzies MRWA	74,535.00	62,219.00	12,316.00	186,667.00
I122141 · Evanston Menzies Road RRG2	0.00	0.00	0.00	0.00
I122142 · Menzies North West RRG	34,667.00	28,891.00	5,776.00	86,667.00
I122143 · Footpaths Fundling - Bicycle Net	0.00	16,664.00	-16,664.00	50,000.00
I122170 · Fuel Sales	48.19			
I122300 · Profit on Sale of Assets	0.00	5,064.00	-5,064.00	15,200.00
I122700 · Flood Damage WANDRRA	0.00	676,289.00	-676,289.00	2,028,865.00
Total I122 · Roads, Streets & Depot Revenue	561,094.11	1,244,526.00	-683,431.89	3,453,566.00
Total I12 · Transport Revenue	561,094.11	1,244,526.00	-683,431.89	3,453,566.00
I13 · Economic Services Revenue				
I132 · Tourism & Area Promotion Revenue				
I132010 · Grants Caravan Park	403.64			
I132030 · Tourism Reimbursements	0.00	164.00	-164.00	500.00
I132031 · Tourism Lease Income	3,806.92	3,967.00	-380.08	11,903.00
I132032 · Tourism Communication Income	118.18	0.00	118.18	0.00
I132033 · Tourism Other Income	0.00	664.00	-664.00	2,000.00
I132034 · Caravan Park Charges	26,916.65	18,336.00	8,580.65	55,000.00
Total I132 · Tourism & Area Promotion Revenue	31,045.39	23,131.00	7,914.39	69,403.00
I133 · Building Control				
I133010 · Building Licence Fees	467.50	1,172.00	-704.50	3,500.00
Total I133 · Building Control	467.50	1,172.00	-704.50	3,500.00
I136 · CRC Income				
I113600 · CRC Grant Income - Operating	58,275.00	37,000.00	21,275.00	111,000.00
I113610 · CRC All Sales	8,852.78	5,000.00	1,852.78	15,000.00
I113620 · CRC Phone Card Sales	5,131.60	5,000.00	131.60	15,000.00
I113630 · Hire CRC Rooms	0.00	164.00	-164.00	500.00
Total I136 · CRC Income	70,059.38	47,164.00	22,895.38	141,500.00
Total I13 · Economic Services Revenue	101,572.27	71,467.00	30,105.27	214,403.00

Shire of Menzies
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	Jul - Oct 14	YTD Budget	\$ Over Budget	Annual Budget
I14 - Other Property & Services Reve				
I141 - Private Works Revenue				
I141010 - Private Works Fees	348.64	1,640.00	-1,291.36	5,000.00
Total I141 - Private Works Revenue	348.64	1,640.00	-1,291.36	5,000.00
I142 - Administration Revenue				
I142010 - Admin Reimbursements Staff	131.20	500.00	-368.80	1,500.00
I142020 - Admin Insurance Reimbursements	0.00	5,000.00	-5,000.00	15,000.00
I142040 - Admin Reimbursements General	5,519.09	1,664.00	3,855.09	5,000.00
Total I142 - Administration Revenue	5,850.29	7,164.00	-1,513.71	21,500.00
I143 - Public Works Overheads Revenue				
I143010 - PWOH Staff Reimbursements	1,118.00			
Total I143 - Public Works Overheads Revenue	1,118.00			
I144 - Plant Operation Revenue				
I144010 - Plant Operations Reimbursements	9,210.00	11,664.00	-2,454.00	35,000.00
I144600 - Profit on Sale of Assets	0.00			
Total I144 - Plant Operation Revenue	9,210.00	11,664.00	-2,454.00	35,000.00
Total I14 - Other Property & Services Reve	16,326.93	20,468.00	-4,141.07	61,500.00
Total Income	4,439,546.30	4,784,618.00	-345,071.70	8,698,268.00
Expense				
66000 - Payroll Expenses	2,000.00			
E03 - General Purpose Funding Expense				
E031 - GPF Rates Expenditure				
E031010 - Rates Written Off	2,628.32	13,336.00	-10,707.68	40,000.00
E031020 - Account enquiry	0.00	164.00	-164.00	500.00
E031040 - Printing Expenses Rates	490.00	328.00	162.00	1,000.00
E031050 - Debt Collection Expenses	3,138.96	1,640.00	1,498.96	5,000.00
E031100 - Valuation expenses	0.00	838.00	-838.00	2,500.00
E031101 - Title Searches	3,581.99	2,500.00	1,081.99	7,500.00
E031800 - Rates Admin Allocated	51,153.68	54,140.00	-2,986.32	182,420.00
Total E031 - GPF Rates Expenditure	60,992.95	72,944.00	-11,951.05	218,920.00
Total E03 - General Purpose Funding Expense	60,992.95	72,944.00	-11,951.05	218,920.00
E04 - Governance				
E041 - Governance Expenses Members				
E041010 - Members Subscriptions	0.00	664.00	-664.00	2,000.00
E041020 - Members Printing	0.00	164.00	-164.00	500.00
E041025 - Member's Citizenship Award to S	0.00	164.00	-164.00	500.00
E041030 - Members Donations	0.00	2,500.00	-2,500.00	7,500.00
E041031 - Members Advertising	322.00	100.00	222.00	300.00
E041032 - Members Meeting Expenses	19,589.44	26,664.00	-7,074.56	80,000.00
E041033 - Members Communication Allowance	1,950.00	1,664.00	286.00	5,000.00
E041034 - President's Allowance	3,666.68	4,000.00	-333.32	12,000.00
E041035 - Deputy President's Allowance	676.92	1,000.00	-323.08	3,000.00
E041037 - Refreshments & Functions	1,061.38	1,664.00	-602.62	5,000.00
E041038 - Members Conference Expenses	8,222.41	1,336.00	6,886.41	4,000.00
E041040 - Travel Allowance	9,983.39	8,336.00	1,647.39	25,000.00
E041045 - Election Expenses	0.00	336.00	-336.00	1,000.00
E041298 - Depreciation on Fixed Assets	0.00	426.00	-426.00	1,282.00
E041800 - Admin Allocated	127,884.21	135,346.00	-7,461.79	406,050.00

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	Jul - Oct 14	YTD Budget	\$ Over Budget	Annual Budget
Total E041 · Governance Expenses Members	173,356.43	184,364.00	-11,007.57	553,132.00
E042 · Other Governance Expenses				
E042020 · Admin Travel Expenses	638.16	1,000.00	-361.84	3,000.00
E042022 · Printing & Stationery	52.00	746.00	-694.00	2,250.00
E042024 · Legal Expenses	2,289.19	2,500.00	-200.81	7,500.00
E042025 · Subscriptions	33,702.94	8,336.00	25,366.94	25,000.00
E042026 · Advertising	3,053.26	3,336.00	-282.74	10,000.00
E042027 · Meeting Expenses	1,545.47	418.00	1,127.47	1,250.00
E042028 · Refreshments	177.95	336.00	-158.05	1,000.00
E042029 · Communication	0.00	836.00	-836.00	2,500.00
E042030 · Records Management	0.00	6,664.00	-6,664.00	20,000.00
E042040 · Bad and Doubtful Debts	0.00	336.00	-336.00	1,000.00
E042070 · Other Expenses	0.00	8,336.00	-8,336.00	25,000.00
Total E042 · Other Governance Expenses	41,468.97	32,844.00	8,624.97	98,500.00
Total E04 · Governance	214,825.40	217,208.00	-2,382.60	651,632.00
E05 · Law Order & Public Safety Expen				
E051 · Fire Prevention Expenses				
E051010 · Fire Advertising	0.00	164.00	-164.00	500.00
E051011 · Utilities	26.95	164.00	-137.05	500.00
E051012 · Insurance	4,187.41	3,200.00	987.41	3,200.00
E051020 · Fire Fighting Expenses	10,107.83	6,265.00	3,842.83	18,785.00
E051030 · ESL Levy Council Property	0.00	82.00	-82.00	250.00
E051298 · Depreciation FA	15,295.81	4,837.00	10,458.81	14,509.00
E051800 · Admin Allocated	2,557.69	2,705.00	-147.31	8,121.00
Total E051 · Fire Prevention Expenses	32,175.69	17,417.00	14,758.69	45,865.00
E052 · Animal Control Expenses				
E052010 · Ranger Consultant	0.00	3,336.00	-3,336.00	10,000.00
E052012 · Wild Dog Control	0.00	0.00	0.00	0.00
E052014 · Cactus Control	20,000.00	6,664.00	13,336.00	20,000.00
E052015 · Dog Expenses	0.00	100.00	-100.00	300.00
E052020 · Cat Act Expenses	0.00	164.00	-164.00	500.00
E052030 · Ranger Expenses	0.00	1,664.00	-1,664.00	5,000.00
E052800 · Admin Allocated	2,557.69	2,704.00	-146.31	8,120.00
Total E052 · Animal Control Expenses	22,557.69	14,632.00	7,925.69	43,920.00
E053 · Emergency Services Expenses				
E053020 · Emergency Services - Programs	0.00	336.00	-336.00	1,000.00
Total E053 · Emergency Services Expenses	0.00	336.00	-336.00	1,000.00
Total E05 · Law Order & Public Safety Expen	54,733.38	32,385.00	22,348.38	90,785.00
E07 · Health Expenses				
E072 · Health Admin Expenses				
E072010 · EHO Contract	3,883.87	5,836.00	-1,952.13	17,500.00
E072020 · Nurse Expenses	0.00	50,000.00	-50,000.00	150,000.00
E072800 · Admin Allocated	3,836.52	4,062.00	-225.48	12,182.00
Total E072 · Health Admin Expenses	7,720.39	59,898.00	-52,177.61	179,682.00
E077 · Police Station Expenses				
E077010 · Police Station Costs	980.83	860.00	120.83	2,572.00
Total E077 · Police Station Expenses	980.83	860.00	120.83	2,572.00
Total E07 · Health Expenses	8,701.22	60,758.00	-52,056.78	182,254.00

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E08 - Welfare & Education Expenses				
E087 - Welfare Expenses				
E087010 - Menzies School Donation	0.00	3,164.00	-3,164.00	9,500.00
E087020 - Collections Goldfields Care Don	0.00	0.00	0.00	0.00
Total E087 - Welfare Expenses	<u>0.00</u>	<u>3,164.00</u>	<u>-3,164.00</u>	<u>9,500.00</u>
Total E08 - Welfare & Education Expenses	0.00	3,164.00	-3,164.00	9,500.00
E09 - Housing Expenses				
E091 - Staff Housing Expenses				
E091010 - Staff Housing Maintenance	24,301.37	11,759.00	12,542.37	35,263.00
E091050 - Furniture Non-Capital	0.00	1,664.00	-1,664.00	5,000.00
E091298 - Depreciation FA	31,076.01	25,563.00	5,513.01	76,691.00
E091800 - Admin Allocated	0.00	0.00	0.00	0.00
E091900 - Less Housing Allocation	-55,377.38	-38,986.00	-16,391.38	-116,954.00
Total E091 - Staff Housing Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
E092 - Other Housing Expenses				
E092010 - Other Housing Maintenance	7,383.24	836.00	6,547.24	2,500.00
E092020 - Housing Lease Payments	8,927.90	5,836.00	3,091.90	17,500.00
E092400 - Interest Paid on Loan 17	0.00	0.00	0.00	0.00
Total E092 - Other Housing Expenses	<u>16,311.14</u>	<u>6,672.00</u>	<u>9,639.14</u>	<u>20,000.00</u>
Total E09 - Housing Expenses	16,311.14	6,672.00	9,639.14	20,000.00
E10 - Community Amenities Expenses				
E101 - Sanitation Household Expenses				
E101010 - Domestic Refuse Expenses	6,099.99	4,692.00	1,407.99	14,068.00
E101298 - Depreciation FA	4,316.46	2,373.00	1,943.46	7,109.00
Total E101 - Sanitation Household Expenses	<u>10,416.45</u>	<u>7,065.00</u>	<u>3,351.45</u>	<u>21,177.00</u>
E102 - Other Sanitation Expenses				
E102010 - Maintenance Tip Sites	23,094.91	14,893.00	8,201.91	44,669.00
E102020 - Litter Control	0.00	10,052.00	-10,052.00	30,156.00
E102030 - Purchase Rubbish Bins	0.00	836.00	-836.00	2,500.00
Total E102 - Other Sanitation Expenses	<u>23,094.91</u>	<u>25,781.00</u>	<u>-2,686.09</u>	<u>77,325.00</u>
E106 - Town Planning Expenses				
E106010 - Town Planning Costs	49.50	11,664.00	-11,614.50	35,000.00
Total E106 - Town Planning Expenses	<u>49.50</u>	<u>11,664.00</u>	<u>-11,614.50</u>	<u>35,000.00</u>
E107 - Community Amenity Expenses				
E107020 - Public Toilets Menzies	9,081.10	3,754.00	5,327.10	11,250.00
E107030 - Other Community Amenities	0.00	4,930.00	-4,930.00	14,794.00
E107031 - Public Toilets Kookynie	4,970.03	1,218.00	3,752.03	3,650.00
E107298 - Depreciation FA	229.15			
Total E107 - Community Amenity Expenses	<u>14,280.28</u>	<u>9,902.00</u>	<u>4,378.28</u>	<u>29,694.00</u>
Total E10 - Community Amenities Expenses	47,841.14	54,412.00	-6,570.86	163,196.00
E11 - Recreation & Culture Expenses				
E111 - Halls Expenses				
E111010 - Hall Maintenance	0.00	12,468.00	-12,468.00	37,396.00
Total E111 - Halls Expenses	<u>0.00</u>	<u>12,468.00</u>	<u>-12,468.00</u>	<u>37,396.00</u>
E113 - Recreation & Sport Expenses				

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E113020 · Sports Courts Utilities	63.24	500.00	-436.76	1,500.00
E113030 · Other recreation Expenses	0.00	664.00	-664.00	2,000.00
E113040 · Parks & Gardens	37,177.49	56,664.00	-19,486.51	170,000.00
E113045 · Playground Equipment Mtce	0.00	1,995.00	-1,995.00	5,979.00
E113060 · Golf Club Expenses	3,062.90	3,500.00	-437.10	10,500.00
E113070 · Water Park Operations	0.00	6,112.00	-6,112.00	18,344.00
E113298 · Depreciation FA	40,357.08	11,384.00	28,973.08	34,144.00
E113800 · Admin Allocated	25,576.84	27,066.00	-1,489.16	81,210.00
Total E113 · Recreation & Sport Expenses	106,237.55	107,885.00	-1,647.45	323,677.00
E114 · Rebroadcasting Expenses				
E114010 · TV Radio Expenses	190.09	836.00	-645.91	2,500.00
Total E114 · Rebroadcasting Expenses	190.09	836.00	-645.91	2,500.00
E115 · Library Expenses				
E115010 · Library Training	0.00	664.00	-664.00	2,000.00
E115011 · Library Postage Freight	202.13	336.00	-133.87	1,000.00
E115012 · Library Printing	0.00	0.00	0.00	0.00
E115013 · Library Membership Fees	0.00	400.00	-400.00	1,200.00
E115023 · Lady Shenton Telephone Cards	454.55			
E115800 · Admin Allocated	2,557.69	2,705.00	-147.31	8,121.00
Total E115 · Library Expenses	3,214.37	4,105.00	-890.63	12,321.00
E116 · Heritage Expenses				
E116010 · Heritage Consultants	2,220.00	6,664.00	-4,444.00	20,000.00
E116020 · Heritage Utilities	0.00	0.00	0.00	0.00
E116025 · Cemetery Maintenance	5,438.04	5,851.00	-412.96	17,555.00
E116026 · Niagara Dam Wall - Review	0.00	8,336.00	-8,336.00	25,000.00
E116027 · Old Post Office Maintenance	0.00	945.00	-945.00	2,833.00
E116028 · Museum Shed Maintenance	0.00	2,736.00	-2,736.00	8,200.00
E116029 · Old Butcher Shop Maintenance	0.00	664.00	-664.00	2,000.00
Total E116 · Heritage Expenses	7,658.04	25,196.00	-17,537.96	75,588.00
E117 · Museum Expenses				
E117010 · Museum Expenses	0.00	681.00	-681.00	2,041.00
E117030 · ANZAC War Memorial Mtce	0.00	0.00	0.00	0.00
E117031 · ANZAC War Memorial Utilities	73.48	164.00	-90.52	500.00
E117032 · ANZAC EVENTS - WWI Centenary	0.00	6,664.00	-6,664.00	20,000.00
Total E117 · Museum Expenses	73.48	7,509.00	-7,435.52	22,541.00
Total E11 · Recreation & Culture Expenses	117,373.53	157,999.00	-40,625.47	474,023.00
E12 · Transport Expenses				
E121 · Roads, Streets and Depot Expens				
E121010 · Road Maintenance	272,640.11	78,026.00	194,614.11	234,082.00
E121012 · Rehab Old Gravel Pits	0.00	16,664.00	-16,664.00	50,000.00
E121013 · Depot Maintenance	0.00	8,546.00	-8,546.00	25,642.00
E121015 · Street Lighting	2,058.83	3,164.00	-1,105.17	9,500.00
E121016 · Street Furniture	0.00	7,164.00	-7,164.00	21,500.00
E121020 · Ablution Block Truck Bay Mtce	1,588.75	0.00	1,588.75	0.00
E121021 · Remove Old Toilets	0.00	836.00	-836.00	2,500.00
E121030 · Footpaths & Kerbing Mtce	42,308.27	1,776.00	40,530.27	5,338.00
E121031 · Street Trees and Watering	0.00	5,776.00	-5,776.00	17,320.00
E121032 · Slashing of Town Streets	0.00	4,280.00	-4,280.00	12,832.00
E121033 · Maintenance of Town Street	0.00	3,684.00	-3,684.00	11,060.00
E121034 · Depot Nursery Operations	0.00	2,384.00	-2,384.00	7,144.00
E121040 · Main Street Development Non-Cap	0.00	0.00	0.00	0.00
E121042 · Insulation for Records Sea Cont	0.00	1,336.00	-1,336.00	4,000.00

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E121050 - Contract Grading	0.00	66,664.00	-66,664.00	200,000.00
E121055 - Sewer Ponds Maintenance	0.00	1,024.00	-1,024.00	3,072.00
E121056 - Roadside Furnitue & Signage	0.00	16,774.00	-16,774.00	50,318.00
E121057 - Sundry Tools	344.59	5,000.00	-4,655.41	15,000.00
E121298 - Depreciation FA	570,096.40	545,365.00	24,731.40	1,836,085.00
E121600 - Loss on disposal of Assets	0.00	4,338.00	-4,338.00	13,000.00
E121700 - Flood Damage	0.00	676,289.00	-676,289.00	2,028,865.00
E121800 - Admin Allocated	67,778.64	71,735.00	-3,956.36	215,207.00
Total E121 - Roads, Streets and Depot Expens	956,815.59	1,520,825.00	-564,009.41	4,562,465.00
E125 - Aerodromes				
E125010 - Menzies Airstrip Maintenance	0.00	2,215.00	-2,215.00	6,647.00
E125011 - Kookynie Airstrip Maintenance	0.00	0.00	0.00	0.00
Total E125 - Aerodromes	0.00	2,215.00	-2,215.00	6,647.00
Total E12 - Transport Expenses	956,815.59	1,523,040.00	-566,224.41	4,569,112.00
E13 - Economic Services Expenses				
E131 - Rural Services Expenses				
E131010 - Pest Control	0.00	0.00	0.00	0.00
Total E131 - Rural Services Expenses	0.00	0.00	0.00	0.00
E132 - Tourism & Area Promotion Expens				
E132012 - Biomax Maintenance Caravan Park	0.00	0.00	0.00	0.00
E132014 - Community Dev Manager	0.00	0.00	0.00	0.00
E132015 - CRC Salaries	14,488.66	0.00	14,488.66	0.00
E132016 - CRC Superannuation	0.00	0.00	0.00	0.00
E132020 - CRC Maintenance	394.90	0.00	394.90	0.00
E132021 - CRC Travel Expenses	0.00	0.00	0.00	0.00
E132022 - CRC Postage & Freight	0.00	0.00	0.00	0.00
E132023 - CRC Print & Stationery	0.00	0.00	0.00	0.00
E132024 - CRC Other Admin Expenses	0.00	0.00	0.00	0.00
E132025 - CRC Membership Fees	0.00	0.00	0.00	0.00
E132026 - CRC Computing Costs	82.23	0.00	82.23	0.00
E132027 - CRC Furniture Non-Capital	0.00	0.00	0.00	0.00
E132028 - CRC Purchase Goods for Resale	0.00	0.00	0.00	0.00
E132029 - CRC Marketing and Promotion	0.00	0.00	0.00	0.00
E132031 - CRC Utilities	366.57	0.00	366.57	0.00
E132032 - CRC Refreshments	0.00	0.00	0.00	0.00
E132033 - CRC Cleaning	0.00	0.00	0.00	0.00
E132035 - Lady Shenton Maintenance	0.00	945.00	-945.00	2,841.00
E132040 - Caravan Park Upgrade NON CAPITA	0.00	0.00	0.00	0.00
E132041 - Tourism & Area Promotion	81.82	0.00	81.82	0.00
E132042 - Tourism Signs	0.00	3,336.00	-3,336.00	10,000.00
E132043 - Enterprise development expense	0.00	0.00	0.00	0.00
E132045 - Holiday Programs	0.00	9,664.00	-9,664.00	29,000.00
E132046 - Tourism Advertising	1,227.28	3,336.00	-2,108.72	10,000.00
E132047 - Golden Quest Vehicle Lease	4,508.65	3,964.00	544.65	11,900.00
E132049 - Promotional Video - Menzies	0.00	8,336.00	-8,336.00	25,000.00
E132050 - Community Events	1,355.56	6,164.00	-4,808.44	18,500.00
E132055 - Railway Station Mtce	64.00	0.00	64.00	0.00
E132060 - Caravan Park Maintenance	55,341.72	9,954.00	45,387.72	29,866.00
E132061 - Caravan Park Insurance	1,081.08	10,000.00	-8,918.92	10,000.00
E132062 - Caravan Park Landscaping	0.00	5,000.00	-5,000.00	15,000.00
E132070 - Other Tourism Expenses	0.00	0.00	0.00	0.00
E132071 - Old Butcher Shop Utilities	137.48	836.00	-698.52	2,500.00
E132075 - Ularring Tourist Facility	0.00	82.00	-82.00	250.00
E132076 - Kookynie Walk Trail Mtce	0.00	118.00	-118.00	350.00

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E132080 · Goongarrie Cottages Mtce	6,617.74	3,336.00	3,281.74	10,000.00
E132082 · Lake Ballard Mtce	8,312.42	3,864.00	4,448.42	11,600.00
E132085 · Niagara Dam Mtce	7,470.73	3,453.00	4,017.73	10,349.00
E132095 · Cyclassic Expenses	0.00	28,336.00	-28,336.00	85,000.00
E132099 · Tourism Goldfields Network Expe	0.00	12,164.00	-12,164.00	36,500.00
E132298 · Depreciation FA	17,902.42	27,750.00	-9,847.58	83,246.00
E132800 · Admin Allocated	51,153.68	54,140.00	-2,986.32	162,420.00
Total E132 · Tourism & Area Promotion Expens	170,586.94	194,778.00	-24,191.06	564,322.00
E133 · Building Control Expenses				
E133010 · Building Surveyor Costs	3,387.92	4,164.00	-776.08	12,500.00
E133015 · Other Building Control Costs	0.00	82.00	-82.00	250.00
E133800 · Admin Allocated	12,788.43	13,533.00	-744.57	40,605.00
Total E133 · Building Control Expenses	16,176.35	17,779.00	-1,602.65	53,355.00
E134 · Tjuntjuntjarra Expenditure				
E134010 · Tjuntjuntjarra Sculpture Course	9,000.00	5,836.00	3,164.00	17,500.00
E134023 · Tjuntjuntjarra Consultants	0.00	1,664.00	-1,664.00	5,000.00
E134024 · Tjuntjuntjarra Holiday Programs	12,190.55	16,664.00	-4,473.45	50,000.00
E134026 · Research Names Cemeteries Etc	30,000.00	10,000.00	20,000.00	30,000.00
E134027 · Tjuntjuntjarra Football Carniva	0.00	5,000.00	-5,000.00	15,000.00
E134028 · Tjuntjuntara Dog Health Program	0.00	1,500.00	-1,500.00	4,500.00
E134800 · Admin Allocated	25,576.84	27,066.00	-1,489.16	81,210.00
Total E134 · Tjuntjuntjarra Expenditure	76,767.39	67,730.00	9,037.39	203,210.00
E136 · CRC Expenses				
E136014 · Community Development Mgr	18,070.27	26,664.00	-8,593.73	80,000.00
E136015 · CRC Salaries	26,511.33	29,157.00	-2,645.67	87,461.00
E136016 · CRC Superannuation	0.00	9,164.00	-9,164.00	27,500.00
E136017 · CRC Public Holidays	821.05	2,087.00	-1,265.95	6,255.00
E136018 · CRC Leave Loading	200.34	323.00	-122.66	963.00
E136019 · CRC Insurance	2,977.10	2,000.00	977.10	6,000.00
E136020 · CRC Maintenance	1,884.25	3,336.00	-1,451.75	10,000.00
E136021 · CRC Travel Expenses	0.00	336.00	-336.00	1,000.00
E136022 · CRC Postage & Freight	124.05	582.00	-457.95	1,750.00
E136023 · CRC Print & Stationery	4,906.15	3,664.00	1,242.15	11,000.00
E136024 · CRC Other Admin Expenses	40.94	164.00	-123.06	500.00
E136025 · CRC Membership Fees	0.00	336.00	-336.00	1,000.00
E136026 · CRC Computing Costs	5,001.77	3,336.00	1,665.77	10,000.00
E136027 · CRC Furniture Non-Capital	0.00	6,664.00	-6,664.00	20,000.00
E136028 · CRC Uniforms	0.00	500.00	-500.00	1,500.00
E136029 · CRC Telephone Card Purchase	794.85	3,336.00	-2,541.15	10,000.00
E136031 · CRC Purch of Goods for Resale	5,958.68	4,836.00	1,122.68	14,500.00
E136032 · CRC Marketing & Promotion	5,200.00	3,336.00	1,864.00	10,000.00
E136033 · CRC Utilities	1,080.92	1,664.00	-583.08	5,000.00
E136034 · CRC Refreshments	4.09	336.00	-331.91	1,000.00
E136035 · CRC Cleaning	9,945.60	4,500.00	5,445.60	13,500.00
E136037 · CRC Training & Conference Exp	0.00	1,000.00	-1,000.00	3,000.00
E136038 · CRC Programs	0.00	3,336.00	-3,336.00	10,000.00
Total E136 · CRC Expenses	83,521.39	110,657.00	-27,135.61	331,929.00
Total E13 · Economic Services Expenses	347,052.07	390,944.00	-43,891.93	1,152,816.00
E14 · Other Property & Services Expan				
E141 · Private Works Expenditure				
E141010 · Private Works Expense	766.17	1,664.00	-897.83	5,000.00
Total E141 · Private Works Expenditure	766.17	1,664.00	-897.83	5,000.00

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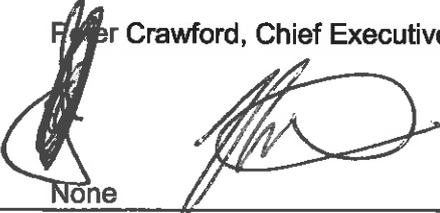
	Jul - Oct 14	YTD Budget	\$ Over Budget	Annual Budget
E142 - Administration Expenses				
E142104 - CEO's Office FBT	-9,011.00	0.00	-9,011.00	0.00
E142105 - CEO's Office Consultants	2,804.55			
E142200 - Bank Charges	1,515.97	1,000.00	515.97	3,000.00
E142201 - Office Maintenance	16,510.84	23,336.00	-6,825.16	70,000.00
E142202 - Postage and Freight	503.97	1,000.00	-496.03	3,000.00
E142203 - Printing & Stationery	11,560.32	10,000.00	1,560.32	30,000.00
E142204 - Other Admin Expenses	3,163.99	1,664.00	1,499.99	5,000.00
E142205 - Records Management Expenses	419.08	5,000.00	-4,580.92	15,000.00
E142298 - Depreciation FA	3,191.11	10,411.00	-7,219.89	31,227.00
E142300 - Admin Salaries	154,138.16	176,646.00	-22,507.84	529,942.00
E142301 - Admin Superannuation Other	17,994.56	13,026.00	4,968.56	39,082.00
E142302 - Admin Superannuation Occupation	23,192.33	18,640.00	4,552.33	55,912.00
E142303 - Admin Annual Leave	21,370.41	17,156.00	4,214.41	51,468.00
E142304 - Admin Allowances	10,609.12	9,646.00	963.12	28,942.00
E142305 - Admin Sick Leave	4,830.66	7,548.00	-2,717.34	22,636.00
E142307 - Admin Uniforms	188.00	1,664.00	-1,476.00	5,000.00
E142308 - Admin Other Employment Costs	73.84	82.00	-8.36	250.00
E142309 - Admin Travel Costs	1,218.68	664.00	554.68	2,000.00
E142310 - Admin FBT	14,682.00	12,500.00	2,182.00	37,500.00
E142311 - Admin RDO Accrual	5,910.17			
E142312 - Housing Allowance	5,504.00	5,582.00	-78.00	16,750.00
E142400 - Insurance	43,409.84	75,000.00	-31,590.16	75,000.00
E142401 - Professional Development Study	0.00	664.00	-664.00	2,000.00
E142402 - Professional Development Suba	0.00	0.00	0.00	0.00
E142403 - Professional Development Traini	1,156.65	3,336.00	-2,179.35	10,000.00
E142404 - Recruitment Advertising	0.00	836.00	-836.00	2,500.00
E142405 - Recruitment Relocation	0.00	2,500.00	-2,500.00	7,500.00
E142406 - Recruitment Medicals	122.73	336.00	-213.27	1,000.00
E142407 - Admin Public Holiday	0.00	7,548.00	-7,548.00	22,636.00
E142498 - Admin Leave Loading	0.00	1,431.00	-1,431.00	4,303.00
E142505 - Vehicle Expenses	1,410.07	2,164.00	-753.93	6,500.00
E142600 - Audit Fees	767.50	15,000.00	-14,212.50	45,000.00
E142601 - Legal Expenses	1,185.80	2,500.00	-1,314.20	7,500.00
E142602 - Membership fees	1,309.08	836.00	473.08	2,500.00
E142603 - Contractors	0.00	41,664.00	-41,664.00	125,000.00
E142604 - Consultants	49,972.55	0.00	49,972.55	0.00
E142605 - Accounting Services	35,501.00	40,000.00	-4,499.00	120,000.00
E142606 - Computing Costs	11,405.91	6,664.00	4,741.91	20,000.00
E142807 - Newspapers & Periodicals	301.55	246.00	55.55	750.00
E142808 - Advertising General	980.86	664.00	316.86	2,000.00
E142609 - Meeting Expenses	573.78	82.00	491.78	250.00
E142610 - Phone/Mobile	6,576.71	10,000.00	-3,423.29	30,000.00
E142611 - Internet	0.00	6,664.00	-6,664.00	20,000.00
E142612 - Utilities	4,711.86	7,500.00	-2,788.14	22,500.00
E142613 - Procurement Consult. Serv. WALG	0.00	0.00	0.00	0.00
E142614 - Occ. Health & Safety Membership	0.00	0.00	0.00	0.00
E142615 - Occ. Health & Safety Insurance	21,708.50	50,000.00	-28,291.50	50,000.00
E142617 - Staff Housing Allocated	35,773.79	25,184.00	10,589.79	75,552.00
E142618 - Software Licenses	0.00	1,664.00	-1,664.00	5,000.00
E142620 - Upgrade Shire Websites	0.00	836.00	-836.00	2,500.00
E142625 - Valuation of Assets (Fair Value)	0.00	836.00	-836.00	2,500.00
E142700 - Plant & Equip. Non-Capital	0.00	2,500.00	-2,500.00	7,500.00
E142701 - Furniture & Equip. Non-Capital	4,477.90	2,500.00	1,977.90	7,500.00
E142800 - Less Admin Allocated to Other P	-511,536.64	-541,400.00	29,863.36	-1,624,200.00
Total E142 - Administration Expenses	0.00	83,320.00	-83,320.00	0.00

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E143 · Public Works Overheads Expenses				
E143010 · Supervision Wages	64,960.87	69,084.00	-4,123.13	207,244.00
E143011 · Superannuation Other	6,986.89	18,564.00	-11,577.01	55,700.00
E143012 · Superannuation Occ.	20,316.66	30,257.00	-9,940.34	90,777.00
E143013 · Annual Leave	7,559.54	22,360.00	-14,800.46	67,080.00
E143014 · Allowances	14,813.24	20,664.00	-5,850.76	62,000.00
E143015 · Personal Leave	3,258.81	9,603.00	-6,344.19	28,803.00
E143017 · Works Public Holidays	1,541.68	9,604.00	-8,062.32	28,804.00
E143019 · Depot Insurance	3,732.66	10,000.00	-6,267.34	10,000.00
E143020 · Protective Clothing	785.41	2,300.00	-1,514.59	6,900.00
E143021 · Meeting Expenses	1,251.79	664.00	587.79	2,000.00
E143022 · Telephone	1,948.94	1,500.00	448.94	4,500.00
E143023 · Utilities	0.00	336.00	-336.00	1,000.00
E143024 · Training Expense	5,872.73	6,664.00	-791.27	20,000.00
E143025 · Other PWOH Expenses	249.21	3,336.00	-3,086.79	10,000.00
E143026 · Recruitment Expenses	0.00	336.00	-336.00	1,000.00
E143298 · Depreciation FA	9,615.37	1,946.00	7,669.37	5,842.00
E143400 · Depot Mfca	14,719.48	15,000.00	-280.52	45,000.00
E143500 · Staff Housing Allocated	19,603.59	13,802.00	5,801.59	41,402.00
E143800 · Admin Allocated	102,307.37	108,280.00	-5,972.63	324,840.00
E143900 · Less PWOH Allocated	-289,891.87	-337,628.00	47,736.13	-1,012,892.00
Total E143 · Public Works Overheads Expenses	-10,367.53	6,672.00	-17,039.53	0.00
E144 · Plant Operating Costs				
E144200 · Other Plant Costs	7,747.54	20,000.00	-12,252.46	60,000.00
E144201 · Fuels & Oils	42,333.49	66,664.00	-24,330.51	200,000.00
E144202 · Tyres and Tubes	5,297.31	13,336.00	-8,038.69	40,000.00
E144203 · Vehicle Registrations and Ins	19,769.74	12,000.00	7,769.74	36,000.00
E144204 · Parts & Repairs	98,883.19	86,664.00	10,219.19	260,000.00
E144298 · Depreciation FA	85,246.04	71,330.00	13,916.04	213,988.00
E144600 · Loss on disposal of assets	19,905.55			
E144800 · Admin Allocated	35,807.36	37,894.00	-2,086.64	113,694.00
E144900 · Less Plant Costs Allocated	-180,363.75	-307,896.00	127,532.25	-923,680.00
Total E144 · Plant Operating Costs	132,626.47	-8.00	132,634.47	0.00
E146 · Gross Salaries and Wages				
E146010 · Gross Salaries and Wages Expens	515,721.01	617,629.00	-101,907.99	1,852,877.00
E146011 · Workers Compensation Paid	0.00			
E146200 · Less Gross Salaries & Wages All	-515,721.01	-617,629.00	101,907.99	-1,852,877.00
Total E146 · Gross Salaries and Wages	0.00	0.00	0.00	0.00
Total E14 · Other Property & Services Expen	123,025.11	91,648.00	31,377.11	5,000.00
Total Expense	1,949,671.53	2,611,174.00	-661,502.47	7,537,238.00
Net Income	2,489,874.77	2,173,444.00	316,430.77	1,161,028.00

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN OCTOBER 2014

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	13 November 2014
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in October 2014.

SUMMARY:

The list of payments made is being submitted to the Ordinary Council Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in October 2014 include cheques numbered 10127 to 10131 and from 10137 to 10150 and direct transactions totalling \$292,974 are submitted to each member of the Council on Thursday 27 November 2014.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:
Simple Majority decision required

Moved: Cr Mazza

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0625

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in October 2014 including cheques numbered 10127 to 10131 and from 10137 to 10150 and direct transactions totalling \$292,974 submitted to each member of the Council on Thursday 27 November 2014.

1:12pm

CARRIED 6/0

Creditor Monthly Payments Detail Shire of Menzies

**For the period:
 1/10/2014 to 31/10/2014**

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/10/2014 to 31/10/2014. Cheques numbered from 10127 to 10131 and from 10137 to 10150 and Direct Transactions totalling \$292,974 submitted to each member of the Council on **Thursday 27th November 2014** have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Ref	Date	No.	Payee	Details	Amount
			Municipal		
1	06/10/2014		ATOM EFT	Alarm reversing globes	\$ 55.26
2	06/10/2014		Built by Geoff Fencing EFT	Good neighbour screen top extension kits & double gate	\$ 4,070.00
3	06/10/2014		Bunnings EFT	Various tools	\$ 447.68
4	06/10/2014		Cardno (WA) Pty Ltd EFT	For Professional Services rendered for 29th Aug 2014	\$ 2,750.00
5	06/10/2014		Courier Australia EFT	S832570S	\$ 338.91
6	06/10/2014		Crawford Daphne EFT	Goods for resale, coffee, cleaning	\$ 49.65
7	06/10/2014		Department of Housing EFT	17 Onslow Str/19 Onslow Str/501-6 Wilson	\$ 4,640.00
8	06/10/2014		Dwyer, Greg Cr EFT	Meeting August 2014 - Fees and	\$ 5,626.28
9	06/10/2014		Executive Media EFT	Caravanning Australia Spring 2014	\$ 950.00
10	06/10/2014		Fast Finishing Services EFT	Council Minutes 2013 supplementary	\$ 57.20
11	06/10/2014		Goldfields Truck Power EFT	Parts & repairs	\$ 2,062.91
12	06/10/2014		Goldline Distributors EFT	Parts & repairs	\$ 315.77
13	06/10/2014		HW & Associates EFT	Former Menzies Post Office - Conservation Plan	\$ 4,400.00
14	06/10/2014		Initial.C Technology P/L EFT	Toners	\$ 550.62
15	06/10/2014		JR & A Hersey EFT	Eyewash and shower unit	\$ 2,279.25
16	06/10/2014		Kalgoorlie-Boulder Visitor Centre	2014-15 Holiday Planner Advertisement	\$ 400.00
17	06/10/2014		Landgate EFT	Land enquiries	\$ 1,000.70
18	06/10/2014		Lee Justin EFT	September meeting 2014 & back payment for July & August meeting fee	\$ 917.50
19	06/10/2014		Local Government Managers Aust. (WA) EFT	201-2015 LGMA Council Corporate Membership Subscription	\$ 865.00
20	06/10/2014		Mazza Jamie EFT	September meeting & back payment July & August meeting fee	\$ 917.50
21	06/10/2014		Mukinbudin Agencies EFT	Jolt/Javelin 10lt Roundup dye	\$ 567.60
22	06/10/2014		Office National EFT	Monthly copy charges	\$ 1,641.57
23	06/10/2014		Royal Life Saving (WA Branch) EFT	Safe pool operations training course Glenn Casley, Greg Maton & Ray Mackay	\$ 1,800.00
24	06/10/2014		Seeley Auto Electrical Pty Ltd EFT	1DVH958 Toyota Prado Air con test	\$ 377.95
25	06/10/2014		Shire of Leonora Eft	Health & Building Reports 02/09/2014	\$ 2,484.48
26	06/10/2014		Startrack EFT	Truckpower	\$ 74.05
27	06/10/2014		Tucker, Ian Cr EFT	Sept meeting & back payment for July & August meeting fee	\$ 917.50
28	06/10/2014		Twigg, Peter EFT	August meeting fees 2014	\$ 1,079.17
29	06/10/2014		WA Local Govt Association EFT	Replacement Banner in the Terrace travel	\$ 90.00
30	06/10/2014	10127	Australia Post	Unpaid/Underpaid (Peter Twigg)	\$ 2.35
31	06/10/2014	10128	McLeods Barristers & Solicitors	Legal Fees	\$ 2,529.11
32	06/10/2014	10129	Quality Railway Motel Kalgoorlie	Men05	\$ 800.00
33	06/10/2014	10130	Telstra	Phone charges	\$ 913.20
34	06/10/2014	10131	The Workwear Group	Uniform Vivian Greenmount	\$ 45.10
35	06/10/2014	Debit	Westnet	CRC Internet September 2014	\$ 90.62

Creditor Monthly Payments Detail Shire of Menzies

**For the period:
1/10/2014 to 31/10/2014**

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Ref	Date	No.	Payee	Details	Amount
36	15/10/2014		Golding Rikki EFT	Kelyn Training Services - White card	\$ 60.00
37	15/10/2014		McKay Samuel Ray EFT	Refreshments for BBQ	\$ 59.65
38	15/10/2014	Debit	BOQ Finance	Copier charges September 2014	\$ 1,238.92
39	15/10/2014	Debit	Toyota Finance	VOID: Lease Goldfields Tourism September 2014	\$ -
40	16/10/2014		Payroll p.e. 16 October	Payroll	\$ 40,458.77
41	16/10/2014		Australian Ethical EFT	Safety Gear	\$ 745.10
42	16/10/2014	10137	Australian Super	Superannuation	\$ 527.99
43	16/10/2014		BT Financial Group Superannuation EFT	Superannuation	\$ 1,519.66
44	16/10/2014		WA Local Govt Superannuation Plan EFT	Superannuation	\$ 22,720.19
45	16/10/2014		Westscheme EFT	Superannuation	\$ 2,396.78
46	16/10/2014		BCITF EFT	Levy Collection June 14 Replace for cheque 10059	\$ 2,699.17
47	16/10/2014		Cabcharge Australia Limited EFT	Service fees Aug & Sept 14	\$ 12.00
48	16/10/2014		Coates Hire EFT	Plate compactor small petrol 30/9-3/10/14	\$ 293.91
49	16/10/2014		Conway Highbury EFT	Local Law-stage2- revoke, amend,adopt & General	\$ 2,337.50
50	16/10/2014		Courier Australia EFT	S832570S	\$ 236.86
51	16/10/2014		Daimler Trucks Perth EFT	Filter Element, fuel	\$ 1,293.80
52	16/10/2014		Dwyer, Greg Cr EFT	Accommodation Awards night Kalgoorlie	\$ 149.00
53	16/10/2014		Eagle Petroleum (WA) Pty Ltd EFT	Bulk Diesel 8,000lts	\$ 12,311.20
54	16/10/2014		Fire and Emergency Services Authority EFT	2014/15 ESL	\$ 1,216.00
55	16/10/2014		Forman Bros EFT	Pump out Caravan Park & Shire Town Hall	\$ 1,930.50
56	16/10/2014		Goldfields Truck Power EFT	Various parts	\$ 550.30
57	16/10/2014		Goldfields Voluntary Regional Org EFT	Annual Subscription 2014-15, Contribution to General Projects 2014-15 & Contribution Royal Show ...	\$ 17,270.00
58	16/10/2014		Goldline Distributors EFT	Cleaning Products	\$ 171.88
59	16/10/2014		Ian D Mackay EFT	Engineering Services Tender 01/13 Supply of Housing	\$ 7,320.00
60	16/10/2014		Initial.C Technology P/L EFT	Toner Cartridges 1250c	\$ 251.30
61	16/10/2014		Landgate EFT	Schedules	\$ 850.10
62	16/10/2014		Menzies Hotel EFT	Papers	\$ 134.90
63	16/10/2014		NetlogicEFT	Remote Consulting	\$ 2,450.00
64	16/10/2014		Office National EFT	Stationery	\$ 266.71
65	16/10/2014		Penns Cartage EFT	Transport of Kubota Tractor ex Menzies to Perth	\$ 539.00
66	16/10/2014		UHY Haines Norton Pty Ltd EFT	Accounting and training services	\$ 16,194.20
67	16/10/2014	10138	Dept of Transport & Licensing	Registrataion MN977	\$ 272.30
68	16/10/2014	10139	Horizon Power	Mains connection, relocate meter, street lighting	\$ 1,266.18

Creditor Monthly Payments Detail Shire of Menzies

**For the period:
 1/10/2014 to 31/10/2014**

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Ref	Date	No.	Payee	Details	Amount
69	16/10/2014	10140	Kmart	2 Queens Sheet sets	\$ 80.00
70	16/10/2014	10141	Pivotal Satellite Pty Ltd	0424219963 / 0424219964 September	\$ 160.00
71	16/10/2014	10142	Water Corporation cr	Consumption charges	\$ 861.76
72	16/10/2014	Debit	NAB	CEO - Australia Mobile recharges & overseas stamps	\$ 620.50
73	24/10/2014	Debit	Australia Post	Stamps & envelopes	\$ 552.28
74	24/10/2014	Debit	BOQ Finance	Photocopier charges BAFL Oct	\$ 484.89
75	28/10/2014		Achievable Outback Cafe EFT	Meals for burnoff DFES	\$ 283.50
76	28/10/2014		Australian Taxation Office EFT	BAS Payment Q1 2014-2015	\$ 8,457.00
77	28/10/2014		Blackwoods EFT	Resp Disp RDP002V P2 dust mask	\$ 49.50
78	28/10/2014		Conway Highbury EFT	Consultancy Services August 2014 Local law stage 2, nuisance enquires, LPP 12, fees & charges	\$ 1,760.00
79	28/10/2014		Courier Australia EFT	S832570S	\$ 99.78
80	28/10/2014		Department of Housing EFT	17 Onslow Str/19 Onslow Str/501-6 Wilson	\$ 4,783.46
81	28/10/2014		Desert Inn Hotel EFT	Accommodation & Meals Peter Twigg	\$ 203.00
82	28/10/2014		Dwyer, Greg Cr EFT	Sept meeting fees	\$ 2,951.49
83	28/10/2014		Forman Bros EFT	Multiple Locations	\$ 1,797.18
84	28/10/2014		Goldfields Nullarbor Rangelands EFT	Shire contribution to Hudson Pear NRM project Sept 2014	\$ 22,000.00
85	28/10/2014		Goldline Distributors EFT	Toilet Tissue dispenser	\$ 157.41
86	28/10/2014		Ibis Style Kalgoorlie EFT	Accommodation Greg & Jill Dwyer	\$ 160.00
87	28/10/2014		Jason Signmakers EFT	No camping signs	\$ 272.80
88	28/10/2014		Lee Justin EFT	October Meeting 2014	\$ 1,121.45
89	28/10/2014		LM & MR McQuie & Sons EFT	17 Days accommodation & meals	\$ 2,337.50
90	28/10/2014		Mazza Jamie EFT	October Meeting 2014	\$ 872.50
91	28/10/2014		Menzies Aboriginal Corporation	Refund of ESL charges	\$ 248.00
92	28/10/2014		NetlogicEFT	Consulting Remote 20/10/14	\$ 70.00
93	28/10/2014		Office National EFT	Stationery	\$ 2,610.08
94	28/10/2014		Tucker, Ian Cr EFT	October meeting 2014	\$ 872.50
95	28/10/2014		Twigg, Peter EFT	September 2014 meeting	\$ 1,091.08
96	28/10/2014		Westland Autos EFT	check & report on MN959 blowing black	\$ 660.00
97	28/10/2014		Wurth Australia EFT	SCR Hex, Pipeaal, Hydrseal	\$ 129.14
98	28/10/2014	10143	Horizon Power	Ref: GM009051 RPDB0025577 L142 Mercer St Menzies	\$ 750.00
99	28/10/2014	10144	Illinois Pty Ltd	Refund of rates ESL and interest on assess	\$ 2,911.87
100	28/10/2014	10145	McLeods Barristers & Solicitors	Annual Audit 2014	\$ 154.00
101	28/10/2014	10146	Quality Railway Motel Kalgoorlie	Councillor accommodation	\$ 419.50
102	28/10/2014	10147	Telstra	Sat phone & DCEO phone	\$ 116.97
103	28/10/2014	10148	The Workwear Group	Uniforms	\$ 95.70
104	28/10/2014	10149	Tower Hotel-Kalgoorlie	CEO accommodation	\$ 308.50
105	28/10/2014	10150	Water Corporation cr	Consumption charges	\$ 1,003.44
106	28/10/2014		Payroll p.e. 28 October	Payroll	\$ 44,816.74

Creditor Monthly Payments Detail Shire of Menzies

**For the period:
 1/10/2014 to 31/10/2014**

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/10/2014 to 31/10/2014. Cheques numbered from 10127 to 10131 and from 10137 to 10150 and Direct Transactions totalling \$292,974 submitted to each member of the Council on **Thursday 27th November 2014** have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Ref	Date	No.	Payee	Details	Amount
107	29/10/2014	Debit	Wright Express Australia Pty Ltd	Fuel for September 2014	\$ 370.09
108	31/10/2014		Payroll Additional p.e. October	Payroll	\$ 210.74
109	31/10/2014	UHY14 Sep30		bank fee	\$ 70.01
110	31/10/2014	UHY14 Sep30		bank fee	\$ 63.20
111	31/10/2014	UHY14 Sep30		bank fee	\$ 36.90
112	31/10/2014	UHY14 Sep30		bank fee	\$ 48.74
					\$ 292,974.00

12.2 FINANCE & ADMINISTRATION BUSINESS

12.2.3 MINUTES OF AUDIT COMMITTEE MEETING HELD 27 NOVEMBER 2014

SUBMISSION TO:	Ordinary Meeting of Council 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM073
DISCLOSURE OF INTEREST:	None
DATE:	27 November 2014
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.3 Attachment #1 Minutes of Audit Committee Meeting held on Thursday 27 November 2014

SUMMARY:

For Council to consider receiving the minutes of the Audit Committee meeting held on Thursday 27 November 2014.

BACKGROUND:

A meeting of the Audit Committee was held on 27 November 2014 and a copy of the Minutes of that meeting is attached as 12.2.3 Attachment #1.

COMMENT:

The Audit Committee considered the following item at that meeting:

8.1 Consideration of Audit Report for 2013/14

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Provision for this item has been provided in the Annual Budget.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Twigg

COUNCIL DECISION:

No: 0626

That Council:

1. **Receive the Minutes of the Audit Committee Meeting held on Thursday 27 November 2014 and the Committee Recommendations contained therein:**
 - 8.1 **Consideration of Audit Report for 2013/14; and**
2. **Adopt the Recommendation as a Resolution of Council.**

1:07pm

CARRIED 6/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.3 WORKS & SERVICES BUSINESS

12.3.1 REVIEW OF SHIRE ROADS - RESOLUTION

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM443
DISCLOSURE OF INTEREST:	None
DATE:	11 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.3.1 of Ordinary Meeting of Council, 25 September 2014

ATTACHMENTS:

- 12.3.1 Attachment #1 – Road Guidelines
- 12.3.1 Attachment #2 – Road Criteria Calculations

SUMMARY:

For Council to consider the next step in the process of the Review of Shire Roads.

BACKGROUND:

The below Item was presented to the Ordinary Meeting of Council on 25 September 2014:

12.3.1 REVIEW OF SHIRE ROADS

SUBMISSION TO:	Ordinary Meeting of Council, 25 September 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM443
DISCLOSURE OF INTEREST:	None
DATE:	12 September 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.3.2 of Ordinary Meeting of Council, 27 March 2014

ATTACHMENTS:

- 12.3.1 Attachment #1 – Road Guidelines
- 12.3.1 Attachment #2 – Road Criteria Calculations

SUMMARY:

To request Council receive further information regarding the below Review of Shire Roads.

BACKGROUND:

One item of information that Council wanted to know was the list of actual gazetted roads in the Shire.

When the author attempted to action these road closures at a neighbouring Shire in previous years, the advice from State Lands was that as many of the local roads (while they were acknowledged as public roads), were not gazetted roads and therefore, as they "technically" didn't exist, they couldn't be closed by the local governments or the State Lands Department.

Extensive enquiries to State Lands, Landgate, Main Roads Western Australia and licenced surveyors could not establish just what were gazetted roads in this Shire and what weren't, no one was also able to advise on how to procure this information. Eventually, an approach was made to the Director General of Landgate who facilitated the information being supplied.

The latest information is that there is no longer any such practice as designating gazetted roads, some old established roads do still have the four digit number but these are no longer applied to newer roads and have not been done so for quite a number of years. All roads in a local government jurisdiction are deemed as being either public roads (if the local government accepts responsibility for them and maintains them) or private roads (belonging to either a private land holder or a mining company or such).

Local governments that have responsibility for public roads can apply to the Minister to have certain roads closed after having gone through the set list of procedures as per Section 58 of the Land Administration Act 1997. It is however, the Minister's prerogative as to whether he agrees to close the road or not. If the decision was the latter, the local government would then have to deal with the ramifications.

This information recently obtained has not influenced nor changed the Shire's position in this matter, it is not possible for the Shire to maintain these above mentioned roads at great expense, particularly roads which really have no defined purpose.

CONSULTATION:

*Shire Management Staff
Landgate Officers
State Lands Department*

STATUTORY ENVIRONMENT:

Local Government Act 1995

- *Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,*
- *Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.*

Land Administration Act 1997

- *Section 58 – details the procedure by which Local Governments can apply to close roads in their area.*

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None at present but could be beneficial over the longer term.

STRATEGIC IMPLICATIONS:

Will allow the Shire to concentrate on maintaining roads that are regularly used and reduce Council's exposure to potential litigation.

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICER'S RECOMMENDATION:

That Council:

1. *Approve the following roads to be closed:*

- *Pinjin Road*
- *Yerilla Lake Raeside Road*
- *Donkey Rocks Road*
- *Davyhurst Road*
- *Snake Hill Walling Rock Road*
- *Leonora Mt Ida Road*
- *Moore Wills Road*
- *Perrinvale Road*
- *Cashmere Downs Road*
- *Lake Barlee Road*
- *Elora Homestead Road*
- *Mt Celia Road*
- *Pinjin Yarri Road*
- *Mt Remarkable Yerilla Road*
- *Stewards Road*
- *Goongarrie Road*
- *Tjuntjuntjara Ilkurlka Road*
- *Plumridge Connie Sue Road*
- *Kookynie Cemetery Road; and*

2. *Direct the Chief Executive Officer to begin the process of closing roads by formally advertising Council's intent in the local papers.*

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0592

That Council:

1. *Approve the following roads to be closed:*

- *Yerilla Lake Raeside Road*
- *Donkey Rocks Road*
- *Davyhurst Road*
- *Snake Hill Walling Rock Road*
- *Moore Wills Road*
- *Perrinvale Road*
- *Cashmere Downs Road*
- *Lake Barlee Road*
- *Elora Homestead Road*
- *Pinjin Yarri Road*
- *Mt Remarkable Yerilla Road*
- *Stewards Road*
- *Goongarrie Road*
- *Plumridge Connie Sue Road*

2. *Direct the Chief Executive Officer to begin the process of closing roads by formally advertising Council's intent in the local papers.*

12:50pm

CARRIED 5/0

Reason for the change was that Councillors thought the Shire of Menzies should be involved with the maintenance of some of the roads omitted from the list to be closed.

COMMENT:

Following Council's resolution to begin the process of closing the roads, an advertisement was placed in the Kalgoorlie Miner newspaper on 4 October, 2014.

The advertisement advised the public of Council's intention and sought public comments regarding the proposed closures. As of 11 November 2014, no submissions have been received.

Council is now formally requested to Adopt the Resolution calling for the closure of the below named roads.

CONSULTATION:

Shire Management Staff
Landgate Officers
State Lands Department

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Land Administration Act 1997

- Section 58 – details the procedure by which Local Governments can apply to close roads in their area.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None at present but could be beneficial over the longer term.

STRATEGIC IMPLICATIONS:

Will allow the Shire to concentrate on maintaining roads that are regularly used and reduce Council's exposure to potential litigation.

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICER'S RECOMMENDATION

That Council:

1. Resolve to close the following roads:

- Yerilla Lake Raeside Road
- Donkey Rocks Road
- Davyhurst Road
- Snake Hill Walling Rock Road
- Moore Wills Road
- Perrinvale Road
- Cashmere Downs Road
- Lake Barlee Road
- Elora Homestead Road
- Pinjin Yarri Road
- Mt Remarkable Yerilla Road
- Stewards Road
- Goongarrie Road
- Plumridge Connie Sue Road;

2. Direct the Chief Executive Officer to seek the Minister for Land's approval to close the roads; and
3. Indemnify the Minister for Lands against any incident arising out of the action of the closing of the above named roads.

The CEO requested Council to consider omitting Perrinvale Road from the list of roads for closure.

Moved: Cr Mazza

Seconded: Cr Graham

COUNCIL DECISION:

No: 0627

That Council:

1. **Resolve to close the following roads:**
 - Yerilla Lake Raeside Road
 - Donkey Rocks Road
 - Davyhurst Road
 - Snake Hill Walling Rock Road
 - Moore Wills Road
 - Cashmere Downs Road
 - Lake Barlee Road
 - Elora Homestead Road
 - Pinjin Yarri Road
 - Mt Remarkable Yerilla Road
 - Stewards Road
 - Goongarrie Road
 - Plumridge Connie Sue Road;
2. **Direct the Chief Executive Officer to seek the Minister for Land's approval to close the roads; and**
3. **Indemnify the Minister for Lands against any incident arising out of the action of the closing of the above named roads.**

1:20pm

CARRIED 6/0

Reason for the change was that it could add more expense to the Shire operations if Perrinvale Road is not maintained.

12. REPORTS OF COMMITTEES AND OFFICERS

12.4 COMMUNITY DEVELOPMENT

Nil

Cr Tucker declared an interest in Item 12.5.1 to the extent that he is in negotiations with Macarthur to lease them some land and left the meeting at 1:29pm

12.5 MANAGEMENT & POLICY BUSINESS

12.5.1 MACARTHUR IRON ORE PTY LTD – APPLICATION FOR MISCELLANEOUS LICENCE

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	Macarthur Iron Ore Pty Ltd
FILE REF:	ADM290
DISCLOSURE OF INTEREST:	None
DATE:	4 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.1 Attachment #1 – Application form Macarthur Iron Ore Pty Ltd

SUMMARY:

For Council to consider the application for a Miscellaneous Licence from Macarthur Iron Ore Pty Ltd over a number of lots in Menzies Townsite.

BACKGROUND:

Macarthur Iron Ore Pty Ltd has several iron ore deposits approximately 120 kilometres to the south west of Menzies along the Evanston Menzies Road.

They have previously indicated a preference to establish a mining accommodation facility in Menzies to house their town based contractors.

COMMENT:

An application from Macarthur Iron Ore Pty Ltd has been referred to the Shire by the Department of Mines and Petroleum seeking Council's comments on the application (See 12.5.1 Attachment #1).

Their application is to take out a miscellaneous licence over a number of UCL lots directly to the north of the existing Horizon Power generating station. Any future proposed camp however, will require an amendment to the Town Planning Scheme at which time community consultation would need to be carried out

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Twigg

Seconded: Cr Graham

COUNCIL DECISION:

No: 0628

That Council:

Advise the Department of Mines and Petroleum that they have no comments to make at this time on the proposal by Macarthur Iron Ore Pty Ltd to seek a Miscellaneous Licence over vacant land in the Menzies Town Site for the purpose of establishing a minesite accommodation facility, subject to the following condition:

- **That access to the surface of the land within Menzies Townsite for mining purposes being subject to the approval of the Shire of Menzies or relevant reserve vestees, and mining activities within the first 100 metres below the surface of the land being limited to such prospecting activities as may be approved by the Director, Environment, Department of Mines and Petroleum.**

1:31pm

CARRIED 5/0

Cr Tucker returned to the meeting at 1:32pm

12.5 MANAGEMENT & POLICY BUSINESS

12.5.2 POLICY 1.4 ELECTED MEMBER RECORDS – CAPTURE & MANAGEMENT

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM355
DISCLOSURE OF INTEREST:	None
DATE:	10 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.2 Attachment #1 Policy 1.4 Elected Member Records – Capture & Management

Proposed amendments are highlighted with insertions underlined and deletions having a strikethrough.

SUMMARY:

The purpose of this item is to amend the existing policy in relation to the management of Elected Member records.

BACKGROUND:

As part of a review of the record keeping system of the Shire of Menzies, it is deemed appropriate to update the policy dealing with the capture and management of Elected Member records.

COMMENT:

The original Policy adopted in November 2012 details outmoded processes and procedures. It is a requirement under the State Records Act 2000 that a Local Government must have a Policy in relation to the keeping of Elected Member records.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

State Records Act 2000

Part 3 – Record keeping plans for local government organisation:

Division 2 – Plan of government organisations other than those to which Division 3 applies

19. Government organisations to have plans

Every government organisation must have a record keeping plan that has been approved by the Commission under section 23.

POLICY IMPLICATIONS:

The amended policy will be incorporated in the Council's Policy Manual.

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Twigg

COUNCIL DECISION:

No: 0629

That Council adopt the amended Policy 1.4 Elected Member Records – Capture & Management as presented.

1:36pm

CARRIED 6/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.3 LOCAL LAWS REVIEW – CONFIRMATION OF INTENT

SUBMISSION TO:	Ordinary Council Meeting – 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM005
DISCLOSURE OF INTEREST:	None
DATE:	19 November 2014
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	 Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

- 12.5.3 Attachment #1 Draft Bush Fire Brigades Local Law 2014
- 12.5.3 Attachment #2 Draft Cemeteries Local Law 2014
- 12.5.3 Attachment #3 Draft Dogs Local Law 2014
- 12.5.3 Attachment #4 Draft Meeting Procedures Local Law 2014
- 12.5.3 Attachment #5 Draft Public Places and Local Government Property Local Law 2014

SUMMARY:

The review of Local Laws commenced in March 2014 with a review of current local laws, and the review report being adopted in July 2014. Following this meeting, Stage 2 commenced with revocation and new local laws being proposed.

BACKGROUND:

The draft text has been prepared for the changes required, and is attached for Council's information.

It is emphasised, that the purpose of this item is to confirm Council's intentions for each of the local laws, and is not the commencement of the formal process of amendment and adoption.

COMMENT:

The drafts closely follow the recommendations adopted with the review report.

1. Bush Fire Brigades Local Law 2014

The draft revokes the previous local law which was adopted by reference to that of Bridgetown-Greenbushes. The local law currently places a significant administrative and compliance burden on each Brigade, covers areas that are irrelevant to the Shire's need to oversee and exercise responsibility for the Brigade.

A BFB Local Law is necessary to –

- provide a minimum continuity, such as –
 - CBFCO to act as Captain in absence of an elected person,

- acceptance into membership of new volunteers, potentially in the absence of any community members of a brigade authorised to act,
- ensuring minimum administrative, financial, insurance, equipment matters are attended to,
- most importantly, legislation requires Council to hold workers compensation insurance for registered volunteers. Local Government Insurance Service advised that to be registered they must be a member of a brigade, and to be a member of a brigade, requires a local law.

The aim of the revision was to remove anything which added unnecessary load or complication to the volunteers, retaining only what was necessary for legal, insurance and practical purposes.

The proposed draft has been reviewed several times by Mac Johnston, Dept Fire and Emergency Services (DFES) in Kalgoorlie, and is currently with DFES and Dept of Local Government and Communities (DLGC) in Perth for preliminary comment.

2. Cemeteries Local Law 2014

The draft local law revokes three very old bylaws dating back 110 years.

The draft is also prepared on the basis that all cemeteries, including those in Menzies and Kookynie are closed to further use.

If this is not to be the case, changes to the draft will be essential, to permit further burials, manage the requirements and provide for fees and charges.

The main intention of the draft is to enable the Shire to penalise inappropriate behaviour, and to protect monuments and headstones etc.

The draft has been submitted to DLGC for preliminary comment, and incorporates their suggested changes.

3. Dogs Local Law 2014

The draft revokes the previous local law which was adopted by reference to that of Moora.

While much remains consistent with the previous local law, after consultation with the CEO it was felt advantageous to revoke the previous local law given the number of changes, in order to establish a clear foundation.

Principal changes include –

- Change of terminology – a pound is no longer a pound but a dog management facility
- Review of penalties
- Deletion of specified exercise and prohibited areas etc, as required by the Governors Order

The draft has been submitted to DLGC for preliminary comment, and incorporates their suggested changes.

4. Meeting Procedures Local Law 2014

Heavily based on the model local law and those used by a number of Councils, but recognising some individual characteristics of Menzies.

5. Public Places and Local Government Property Local Law 2014

The Shire does not currently have any local laws for local government property (halls, buildings, recreation reserves, etc).

As the provisions and requirements for Activities and Trading in Public Places and the provisions of Local Government Property Local Laws are generally close, after consultation with the CEO, it was decided to –

- Revoke the current Activities and Trading in Thoroughfares and Public Places Local Law
- Adopt a single local law covering public places and local government property.

There are some crucial elements in the proposed draft Public Places and Local Government Property Local Law –

- Definitions – some definitions are extremely important –
 - Permit – the term, and its corresponding term "application" have had their definitions broadened so that they can mean a letter, note or email, and are not limited to a pre-prepared form,
 - Carriageway – the portion of a thoroughfare that is actually used by vehicles
 - Thoroughfare – a public access route from property line to property line, including the carriageway, any footpath and the verge, but excludes parks and reserves
 - Public place – includes a thoroughfare, and also other places, both under the control of the Shire and private control where public access is permitted, but excludes local government property
 - Local government property – reserves, buildings, statues, monuments, signs – anything not covered as a thoroughfare or public place
 - Restricted local government property – by its very nature, some property owned by the Shire should not be considered public access. This includes residences, depot, radio/TV re-broadcasting tower, depot and so on.
- Determinations – while some areas are specified in the draft local law, and some actions or activities are either absolutely or generally prohibited, the process of determinations provides Council with the discretion to –
 - Include new areas
 - Permit or prohibit various actions, and under whatever conditions considered appropriate,

The determination effectively provides coverage and the force of the local law to the area or action in the determination.

Since it is essentially including that area or action into the local law, a formal process of intention, public notice, submissions, adoption, advertising etc is required – more or less the same as for a local law, without the need to go through the Delegated Legislation Committee or publication in the Government Gazette.

This provision is a very substantial extension of Council's ability to control and manage activities on local government property.

Although Niagara Dam Reserve is not mentioned specifically, the protection of the Reserve given by the amendment some 12 months or so ago still exists through various provisions that –

- prohibit firearms be used or for the missile to cross local government property
- prohibits use of vehicles other than on designated tracks and parking areas

The local law, by applying these to all local government property, means that if/when Lake Ballard is under the control and management of the Shire, the provisions of the

Places and Property Local Law are automatically extended. Lake Ballard will need to be the subject of a determination to permit camping.

6. Health Local Law

Waiting on the Gazettal of Shire of Mukinbudin Health Local Laws to be able to adopt these by reference, revoking the current which adopted the Shire of Koorda by reference. There have been a number of Governor's Orders over the years, as well as legislative changes with the Food Act and Building Act, so a detailed amendment would be necessary, except that Mukinbudin's has been updated and can be used.

7. Urban Environment and Nuisances Local Law 2007

These remain unchanged.

Please note –

- The current drafts are for confirmation of intent only, and are not the commencement of the formal process
- Further, the submission of the draft to various government departments, is not the formal advice required by the local laws adoption process, but is to obtain preliminary comment to assist in ensuring a smooth passage.

CONSULTATION:

Internal Mr Peter Crawford, CEO
Mr Dave Hadden, EHO

External Ms Beibei Guo, Legislation Officer, Dept of Local Government and Communities
Mr Mac Johnston, Mr Paul Simpson, Dept of Fire and Emergency Services

STATUTORY ENVIRONMENT:

Local Government Act 1995
Bush Fires Act 1954
Cemeteries Act 1986
Dog Act 1976

POLICY IMPLICATIONS:

Revocation of old and current local laws, and adoption of new local laws

FINANCIAL IMPLICATIONS:

Once approved by Council, cost of finalisation, advertising and publication in the Government Gazette etc of the new local laws

STRATEGIC IMPLICATIONS:

Improvement in compliance and governance of the district

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION:

That Council confirm the content and intent of the following draft local laws as presented, and authorise the commencement of formal adoption processes:

- a) Draft Bush Fire Brigades Local Law 2014
- b) Draft Cemeteries Local Law 2014
- c) Draft Dogs Local Law 2014
- d) Draft Meeting Procedures Local Law 2014; and
- e) Draft Public Places and Local Government Property Local Law 2014

The matter was deferred to the next Ordinary Meeting of Council on 18 December 2014 to allow further time for further consultation.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.4 SHIRE OF MENZIES RECORDS MANAGEMENT

SUBMISSION TO:	Ordinary Council Meeting – 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM288
DISCLOSURE OF INTEREST:	None
DATE:	5 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.4 Attachment #1 Record Keeping Policy, Procedure & Induction Manual

SUMMARY:

The review of the Shire of Menzies Record Keeping Plan (RKP) is due for submission to State Records in December 2014.

BACKGROUND:

Under the terms of the State Records Act 2000, the Shire is obliged to prepare and submit an organisational Record keeping Plan to the State Records Commission for approval. The State Records Commission (SRC) directive concerning RKP compilation requirements stipulates that following its adoption, an applicable Record Keeping Policy be included as part of the Plan, ideally appearing as an appropriately annotated appendix. In the context of the Shire of Menzies' administrative procedures the Record Keeping Policy, Procedure & Induction Manual is a standalone document issued to all staff and Elected Members on commencement.

CONSULTATION:

Cathrin Cassarchis, Executive Director, State Records

STATUTORY ENVIRONMENT:

There are legislative requirements for managing records, the primary legislation relating to the keeping of public records is the State Records Act 2000.

Other legislation impacting upon records management include:

- Evidence Act 1906
- Limitation Act 1935
- Freedom of Information Act 1992
- Local Government Act 1995 Section 3.18(3)
- Financial Administration and Audit Act 1985
- Criminal Code 1913 (Section 85)
- Electronic Transactions Act 2003

POLICY IMPLICATIONS:

As part of the RKP review, Policy 1.4 Elected Member Records – Capture & Management has been updated and submitted to Council for approval to include the amended Policy in the Policy Manual.

FINANCIAL IMPLICATIONS:
Nil

STRATEGIC IMPLICATIONS:
Nil

VOTING REQUIREMENTS:
Simple majority

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0630

That Council adopt the Record Keeping Policy, Procedure & Induction Manual, as presented.

1:45pm

CARRIED 6/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.5 DRAFT ANNUAL REPORT 2013/2014

SUBMISSION TO:	Ordinary Council Meeting – 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM051
DISCLOSURE OF INTEREST:	None
DATE:	6 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.5 Attachment #1 Draft Annual Report 2013/2014

SUMMARY:

For Council to receive the Annual Report for the year ended 30 June 2014.

BACKGROUND:

A local government must prepare an Annual Report for each financial year. The timing of this report is always dependant on receiving the Auditor's report for that period once the financial statements have been prepared.

The auditor's report for the period 1 July 2013 to 30 June 2014 was received after some clarification.

COMMENT:

The Auditor's Report was received by the Audit Committee on 27 November 2014 and the Committee's recommendation to accept the Report is being presented for Adoption by Council on 27 November 2014.

Appended as 12.5.5 Attachment #1 is the Annual Report for the year ended 30 June 2014.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 5.29 – Details the requirements governing the holding of an electors meeting.
- Section 5.53 – Details the contents that the annual report must contain.
- Section 5.54 – Outlines the conditions related to Council accepting the annual report
- Section 5.55 – Provides guidelines on making the annual report available to the public

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Absolute Majority Decision required

Moved: Cr Lee

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0631

That Council:

1. **Accepts the Annual Report for 2013/2014,**
2. **Advertises the availability of the Annual Report for the electors of the district, and**
3. **Sets the date of the Annual Elector's Meeting for 2:00pm on Thursday 18 December 2014 and advertises this meeting date.**

1:47pm

CARRIED BY ABSOLUTE MAJORITY 6/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.6 MINUTES OF GVROC MEETING – 6 NOVEMBER 2014

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM126
DISCLOSURE OF INTEREST:	None
DATE:	11 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.2 Ordinary Council Meeting 25 September 2014

ATTACHMENTS:

12.5.6 Attachment #1 – Minutes of GVROC Meeting 6 November 2014

SUMMARY:

For Council to receive the Minutes of the GVROC In Person Meeting on Thursday 6 November 2014 (See 12.5.6 Attachment #1)

BACKGROUND:

The last meeting of the GVROC Group was held in Kalgoorlie on Thursday 6 November 2014.

COMMENT:

The minutes of the GVROC meeting are tabled for Council's perusal and there is one item that requires Council consideration.

Item 8.4 on page 14 of the Minutes refers to the GVROC LED Streetlight Project. The Item is self-explanatory in that Horizon Power is unable to accept the new infrastructure without incurring a tax liability of \$1.1M.

The project is too valuable to walk away from at this point and negotiations have been ongoing with HP and will continue for some time but a compromise of sorts has been reached.

To this end, a recommendation will be made regarding the street light project.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0632

That Council:

1. **Receive the Minutes of the GVROC Officers Group meeting held in Kalgoorlie on Thursday 6th November 2014,**
2. **Endorse the proposal for Horizon Power to transfer ownership of the streetlights to be upgraded to LEDs to each Local Government so that this project can proceed, subject to Horizon Power entering into an agreement with each Local Government such that Horizon Power will be responsible for all costs associated with maintaining, repairs and replacing of the LED lights and that Local Governments are not responsible for any costs other than the revised lighting tariff that is subject to further negotiation;**
1. **Request Horizon Power lobby the State Government for the transfer of the LED lights back to Horizon Power ownership within 2 years without any cost to the Local Governments or Horizon Power;**
2. **Request Horizon Power to upgrade the streetlights to the technical specifications and costs as currently specified, by Horizon Power, as a minimum, noting that tenders are not required to be called by the Local Governments in accordance with the Local Government (Functions and General) regulations, clause 11 (2) (e) and (f);**
3. **Request that the City of Kalgoorlie-Boulder coordinate the calling tenders for the installations of solar PV units at the sites identified, with individual Local Governments to consider and award tenders in accordance with the overall objective of this project;**
4. **Endorse in principle the funding arrangements and the dividend (export tariffs) distribution formulae, for a period of 10 years, noting that this may change depending on the final tariff savings for the LED lights passed back to the Local Governments; and**
5. **Note the correspondence from Minister for Energy regarding the gazettal of the new LED Tariffs.**

2:00pm

CARRIED 6/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.7 COUNCIL MEETING DATES – DECEMBER 2014 AND MAY 2015

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM073
DISCLOSURE OF INTEREST:	None
DATE:	12 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.2 Ordinary Meeting of Council 26 June 2014

ATTACHMENTS:
None

SUMMARY:

For Council to consider changing the commencement time for the Ordinary Meeting of Council in December 2014 and the date of the Ordinary Meeting of Council in May 2015.

BACKGROUND:

At the Ordinary Meeting of Council held Thursday, 26 June 2014, Council set all Meeting dates up to and including June 2015.

COMMENT:

With the last Meeting in 2014 to be held on the 18 December, it has become necessary to change the commencement time for that Meeting to after lunch. This change of time has come about as a result of two items, firstly the Annual Meeting of Electors and secondly, the official opening of the Water Park. With the community barbeque commencing after the Water Park has been opened, it is considered more prudent to delay the commencement of the Meeting until mid-afternoon to ensure that Councillors are able to attend all events.

The Ordinary Meeting in May which is scheduled to be held at Tjuntjuntjara on 28 May 2015 is to be brought forward by one week to enable those attending by road to return to Menzies in time for the Cyclastic on the long weekend in June 2015.

CONSULTATION:
None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Administration) Regulations 1996

- Regulation 12(1)(a) – Requires the local government to give local public notice of the dates, times and places at which meetings are to be held

- Regulation 14A – Provides conditions by which a Member may attend a meeting by instantaneous communications

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICER'S RECOMMENDATION:

That Council Resolve:

1. That the Ordinary Meeting of Council in Menzies on Thursday, 18 December 2014 commencing at 10.00am now be rescheduled to commence at 2.30 pm on that day;
2. That the Ordinary Meeting of Council in Tjuntjuntjara on Thursday, 28 May 2015 now be rescheduled to be held at 10:00am on Thursday, 21 May 2015; and
3. To advertise the changes.

Moved: Cr Graham

Seconded: Cr Twigg

COUNCIL DECISION:

No: 0633

That Council Resolve:

1. **That the Ordinary Meeting of Council in Menzies on Thursday, 18 December 2014 commencing at 10.00am now be rescheduled to commence at 2:00pm on that day;**
2. **That the Ordinary Meeting of Council in Tjuntjuntjara on Thursday, 28 May 2015 now be rescheduled to be held in Tjuntjuntjara at 10:00am on Thursday, 21 May 2015; and**
3. **To advertise the changes.**

2:14pm

CARRIED 6/0

Reason for the change was to allow time for meetings to be concluded prior to the Water Park Official Opening on 18th December 2014 and to clarify the location of the meeting on 28th May 2014.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.8 KOOKYNIE AIRSTRIP

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM023
DISCLOSURE OF INTEREST:	None
DATE:	4 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.8 Attachment #1 – Map showing location of the Kookynie Airstrip

SUMMARY:

For Council to consider closing the Kookynie airstrip.

BACKGROUND:

The landing ground at Kookynie (See 12.5.8 Attachment #1) has been known as the Kookynie airstrip for many years with private aircraft and the RFDS utilising the airstrip on many occasions. Irregular basic maintenance on the airstrip has been carried out by the Shire but only on an ad hoc basis.

COMMENT:

The Kookynie landing ground has never been registered with the Civil Aviation Safety Authority (CASA), Air Services Australia (ASA), is not listed in En Route Supplement Australia (ERSA) and is not widely recognised as a public landing airstrip.

The physical layout of the landing ground/strip does not meet any requirements that would enable it to be accepted by CASA, the regulatory body for all landing grounds in Australia. The strip has neither the length, width or necessary markings to be considered as an airstrip for RFDS purposes.

The decision to land an aircraft or take off is the sole responsibility of the pilot, and that person will ultimately be held accountable should an incident occur during one of those movements.

This fact aside, the Shire, because they list this strip as one of their assets, and have carried out works on the strip in the past, they will also be heavily liable should any aircraft be involved in an incident whilst using the strip. The airstrip owner has a duty to ensure that they take all reasonable precautions to guarantee that the strip is maintained to the standards that are required to secure the safe operation of an aircraft when using that facility.

To bring an airstrip up to a standard that would guarantee the air industry a safe operating environment would be:

- Ownership or a Management Order over the land on which that airstrip is situated.

- Well-constructed and clear markings on the airstrip
- Regular inspections and maintenance procedures
- Vermin proof fencing to ensure that the ingress of animals is controlled
- Training and accreditation for a number of staff
- Creation and implementation of an Aerodrome Management Plan
- A substantial annual budget to ensure that all safety standards are maintained

There are a number of common sense facts that should preclude any action that continues to support the existence of the Kookynie airstrip, and they are:

- As noted in 12.5.8 Attachment #1, a vast area on which the airstrip is situated is UCL lots, private land, public roads and right of ways
- The number of aircraft movements per year do not support this asset
- The cost to upgrade the airstrip to the minimum standards would be many hundreds of thousands of dollars
- It is not possible to safely maintain the airstrip from Menzies in accordance with a registered Aerodrome Management Plan, a contractor would need to be hired from Kookynie for this purpose.

The greatest two obstacles to the existing airstrip development are:

- The fact that the bulk of the land on which the airstrip sits does not belong to the Shire, nor is it likely that this could be attained without a great deal of expense and time. As previously stated, the airstrip lays across some private land as well as being in very close proximity to many others. But by far the greatest issue is that concerning UCL lots; and
- The number of aircraft movements per year could never support the cost to upgrade the airstrip.

Discussions centred on the Kookynie airstrip back in November 2012 when the Local Planning Policies were first presented to Council. The opinion then was that the airstrip should be decommissioned due to a number of deficiencies regarding safety.

Follow up discussions with both the insurance company and the asset management consultant has also deemed that the airstrip ought not to continue to be listed as a Shire asset and should be decommissioned.

Ownership of an airstrip that is made available for public access is a decision not to be taken lightly.

Under the Manual of Standards (MOS Part 139 – Aerodromes), the Kookynie airstrip would be classified as “other type aerodromes” which would be exempt from many of the requirements that Certified or Registered aerodromes would be required to comply with. However, the statutory requirements on any such owner are still incredibly onerous and extremely expensive.

The process of closing the airstrip will be to place an advertisement in the West Australian newspaper advising the general public of Council’s intentions. A Notice to Airmen (NOTAM) will be lodged with the Queensland office advising airmen that the process of decommissioning the airstrip will begin on a certain date. During this period, markers designating the closure will be placed on the airstrip. Once a period of some 30 days has elapsed, the staff will begin the clean-up of the area and rehabilitate the site.

CONSULTATION:
None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None if the recommendation is accepted with the exception of some rehabilitation costs in restoring the airstrip back to nature.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Peter Crawford left the meeting at 2:21pm and returned at 2:22pm

Moved: Cr Tucker

Seconded: Cr Lee

COUNCIL DECISION:

No: 0634

That Council direct the Chief Executive Officer to begin the process of decommissioning the Kookynie airstrip.

2:31pm

CARRIED 5/1

Cr Twigg was against the motion.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.9 CHANGING METHODS OF VALUATION OF LAND

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM432
DISCLOSURE OF INTEREST:	None
DATE:	13 November 2014
AUTHOR:	Glenn Bone, Project Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Pete Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.9 Attachment #1 Rating Policy: Valuation of Land – Mining

SUMMARY:

1. Endorsement of a proposal to apply “spot rating” principles to the mine site village and processing plant of the Tropicana mine site owned and operated by Anglo Gold Ashanti Australia; and
2. Determination of the differential rating percentage to apply to GRV rated mining operations.

BACKGROUND:

On an informal basis, Council has for some time contemplated the opportunity of GRV rating of mining tenements which have accommodation villages as part of their infrastructure. The practise of GRV rating of mining tenements has been in vogue for several decades and has always been encouraged by the Minister and the Department of Local Government and Communities as a means to maximise rating revenue by the relevant local government.

As such, there is now a clear opportunity with the recent commissioning of the Tropicana mine, to follow the path established by many other local governments in seeking a change of method of valuation to enable GRV rating of the accommodation village and prospectively, the processing plant as well.

COMMENT:

Unfortunately the process that the Shire of Menzies will be required to pursue is not as simple as it was prior to December 2011 when the Minister’s Rating Policy on Mining was introduced. Prior to this time local governments were at liberty to request a change of method of valuation to include processing plants as well. The policy now limits the definition of capital improvements to all permanent accommodation, recreation and administration facilities and associated buildings, and maintenance workshops existing within 100 metres of

these facilities. "Permanent" is further defined as having been *in situ* for at least 12 months. However, whilst the policy allows existing arrangements for GRV rating of processing plants to continue, new applications (after 1 July 2012) will only be approved if the relevant company agrees in writing to such a proposal.

The foregoing is relevant in the context of the Shire of Laverton who had in place GRV rating of three processing plants prior to the year 2000. In their case the introduction of the Ministerial policy created a dilemma in that three new operations would be rated differently (and inconsistently), if their processing plants were not included. As part of the necessary consultancy with the mining companies, the Shire of Laverton then sought and obtained formal agreement to include the processing plants in the GRV proposal.

In the Shire of Laverton's case one of the pre-existing arrangements included Anglo Gold Ashanti's Sunrise Dam mine site. It is therefore considered that because Anglo Gold Ashanti is also the operator of the Tropicana mine site, there is a good case to argue that it would be reasonable from the company's perspective to be consistent with various local governments and to agree to GRV rating of the Tropicana processing plant.

As further data needs to be collected on the proposal, it would now be appropriate for Council to record its intention to seek Ministerial approval for a change of method of valuation for the mine site accommodation village and the processing plant.

The collection of all relevant information will enable the formal consideration by Council of the intended valuation change at a later meeting and the subsequent preparation of a submission to the Minister for Local Government. If this can be achieved in a timely manner it should enable some pro-rata rating of the Tropicana infrastructure in the later part of the 2014/15 financial year. However and in any event, Department of Local Government and Communities guidelines suggest that a submission should be forwarded to the Department no later than April in any year to allow sufficient time to obtain the Minister's approval, obtain technical descriptions from Landgate, and advertise the changes in the *Government Gazette* prior to the new financial year.

CONSULTATION:

On the basis that Council will accept the recommendation, it is then the intent to notify Anglo Gold Ashanti of the proposed change of valuation method and to seek their comment.

STATUTORY ENVIRONMENT:

Local Government Act 1995
Section 6.28

- (1) The Minister is to –
 - (a) determine the method of valuation of land to be used by a local government as the basis for a rate.
 - (b) publish a notice of the determination in the *Government Gazette*.
- (2) In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis of a rate on any land is to be –
 - (a) where the land is used predominately for rural purposes, the unimproved value of the land; and
 - (b) where the land is used predominately for non-rural purposes, the gross rental value of the land.

Section 6.31 – Enables a local government to phase-in valuations in accordance with the provisions of Schedule 6.1.

Schedule 6.1(2) – Deals with phasing-in of valuations where a determination is made by the Minister under section 6.28 to change the method of valuing land from UV to GRV. The impact (cost) is phased-in over three years.

POLICY IMPLICATIONS:

Shire of Menzies – none

Minister for Local Government – Valuation of Land - Mining

FINANCIAL IMPLICATIONS:

A further issue for Council in the GRV mining rating proposal is the relativity of the mining rate to that of the Menzies town site rate. Any difference in the rate in the dollar will be a differential rate and will ultimately need to be established in conformity to section 6.33 of the *Local Government Act 1995*. A common approach by other local governments which have GRV rating of mining operations, is to discount the GRV rate in the dollar because of the lack of services provided by the local government. Not surprisingly there are no formulas or rules as to how this may be applied and consequently the results are fairly arbitrary.

It is consequently open to Council to set whatever rate in the dollar it thinks is reasonable. Therefore it could be the same as the Menzies town rate, however, it is suggested this would not be fair. By comparison, the Shire of Laverton GRV mining rate is very close to 70% to that of the Laverton town rate.

As the Tropicana site is very remote from Menzies and because of the distinct lack of services provided by the Shire, an arbitrary figure for Council to consider might be say, 65% of the Menzies rate in the dollar.

Council has already adopted the 2014/15 budget and struck its rates for the current financial year. It is therefore apparent that the only GRV rate currently on the books is the Menzies town rate. Should Council be successful in gaining a change of method of valuation in this financial year, it will only be able to use the Menzies town rate because this is the only GRV rate that it had levied. However, Council does have available to it the powers conferred to it by s.6.47 to grant a concession in relation to a rate or service charge. So any pro-rata rate for Tropicana levied in the context of the 2014/15 financial year can effectively be “adjusted” to fit in with the percentage differential that Council establishes.

Currently the land on which the accommodation village and processing plants are located, are rated on unimproved values (mining tenements). This takes no account of the infrastructure sitting on the land. A change to GRV will provide an increase in rate revenue when the infrastructure is brought to account.

Indicative values are now to hand and on a full year rating basis (2014/15) the following gains can be anticipated:

Anglo Gold Ashanti Australia Limited (Tropicana) Accommodation Village (M39/1019)	<u>\$2,470,000</u>
Anglo Gold Ashanti Australia Limited (Tropicana) Processing Plant	\$2,000,000
Total	<u>\$4,470,000</u>

Yield: \$4,470,000 @ 7.172¢ rate in the dollar x .65% = \$208,382.46pa

Note: Any rates levied in 2014/15 relevant to the Tropicana mine site will be on a pro-rata basis.

STRATEGIC IMPLICATIONS:

The change of rating basis for this new mining operation will dramatically increase the Shire's rating capacity and also create an opportunity for the Shire to achieve consistency when additional mining ventures commence operation.

VOTING REQUIREMENTS:

Simple majority decision required

Moved: Cr Mazza

Seconded: Cr Twigg

COUNCIL DECISION:

No: 0635

That Council:

1. **Commence formalities for changing the method of valuation for the following infrastructure located on M39/1019 operated by Anglo Gold Ashanti Australia Limited (Tropicana):**
 - **Accommodation Village**
 - **Processing Plant; and**
2. **Resolve that as a matter of principle the GRV mining rate be 65% of the Menzies town site rate in the dollar.**

2:36pm

CARRIED 6/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.10 COUNCILLOR'S INFORMATION BULLETIN 10/14

SUBMISSION TO:	Ordinary Meeting of Council, 27 November 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	10 November 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.9 Ordinary Council Meeting 22 October 2014

ATTACHMENTS:
None

SUMMARY:
For Council to receive the Information Bulletin.

BACKGROUND:
The Information Bulletin 10/14 containing general and confidential information was previously circulated to Councillors.

COMMENT:
The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:
Local Government Act 1995
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:
Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:
The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0636

That Council acknowledges receipt of Information Bulletin 10/14 for the period ended 31 October 2014.

2:45pm

CARRIED 6/0

13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil
14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING
Nil
15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS
Nil
16. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 18th December 2014 at the Shire of Menzies commencing at 2:00pm.

17. CLOSURE OF MEETING

There being no further business the President declared the meeting closed at 2:46pm.

I, Gregory Dwyer hereby certify that the Minutes of the Ordinary Meeting of Council held 27 November 2014 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 18 December 2014.

Signed 

Dated: 22/01/ ²⁰¹⁵
~~2014~~