



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 30 April 2015

Shire of Menzies

Commencing at 10:10am

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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MINUTES OF THE ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Deputy Shire President, Cr Peter Twigg, declared the meeting open at 10:10am, welcomed the attendees and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Nil

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:	Cr P Twigg	Deputy President
	Cr I Tucker	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor
	Cr J Dwyer	Councillor
	Cr G Dwyer	Shire President (from 3:40pm)

Staff:	P Crawford	CEO
	K Oborn	DCEO (from 3:40pm)
	R Pepper	MWS
	L Downie	Minutes

Observers: Nil

3.2 APOLOGIES

Councillors: Nil

Staff: Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Moved: Cr Tucker

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0786

That Council approve Leave of Absence for the Ordinary Council Meeting to be held on 21 May 2015 at Tjuntjuntjara for Cr Peter Twigg, Cr Jamie Mazza, Cr Justin Lee and Cr Ian Tucker to attend the meeting by electronic means.

10:13am

CARRIED BY ABSOLUTE MAJORITY 5/0

7. DECLARATIONS OF INTEREST

Nil

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS
Nil

9. CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 26 MARCH 2015

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0787

That the Minutes of the Ordinary Meeting of Council held on 26 March 2015 be confirmed as a true and accurate record.

10:16am

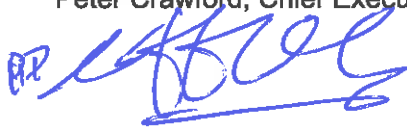
CARRIED 5/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS
Nil

12. REPORTS OF COMMITTEES AND OFFICERS

12.1 HEALTH, BUILDING & TOWN PLANNING BUSINESS

12.1.1 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR – BUILDING REGULATIONS 2012 EXEMPTIONS

SUBMISSION TO:	Ordinary Council Meeting, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM066
DISCLOSURE OF INTEREST:	None
DATE:	16 April 2015
AUTHOR:	Dave Hadden, Environmental Health Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Nil

SUMMARY:

For Council to consider an amendment to the Building Regulations 2012

BACKGROUND:

Council has previously written to the Building Commission in September 2012 requesting rescission of the words "Whole district other than town sites" in Column 3, Schedule 4 of the Building Regulations 2012. The Commission replied advising Council that rather than dealing with individual requests from local governments on an ad hoc basis, the Building Commission had decided that it would be more appropriate to make a single submission to the Department of Treasury covering all local government areas as part of a project of implementing building permit approval controls to all areas of the state. To date it would appear that the Commission has not commenced this process.

COMMENT:

As such, staff believe that Council needs to revisit this issue by writing to the Building Commission again requesting rescission of the wording in Column 3 of Schedule 4, Building Regulations 2012.

CONSULTATION:

N/A

STATUTORY ENVIRONMENT:

Building Regulations 2012

POLICY IMPLICATIONS:

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS:

Rescission of the wording in Column 3, Schedule 4, building Regulations 2012 will result in the requirement for building applications to be submitted for Class 1 to 9 buildings in the whole of the Shire not just the Menzies town site with corresponding permit fees being collected.

STRATEGIC IMPLICATIONS:

There are no strategic implications resulting from the recommendation of this report.

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0788

That Council request staff to again write to the Building Commission requesting an amendment/rescission of the Building Regulations 2012 by deleting the words "Whole district other than townsites" in Column 3, Schedule 4 in respect to Menzies as mentioned in Column 1 of that Schedule.

10:18am

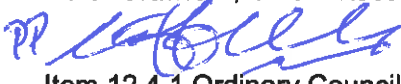
CARRIED 5/0

12.3 WORKS & SERVICES BUSINESS

Nil

12.4 COMMUNITY DEVELOPMENT BUSINESS

12.4.1 MENZIES MATTERS – COST OF PRODUCTION

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Menzies CRC
FILE REF:	ADM079
DISCLOSURE OF INTEREST:	None
DATE:	16 April 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.4.1 Ordinary Council Meeting 18 December 2014

ATTACHMENTS:
Nil

SUMMARY:
For Council to consider the cost of producing the Menzies Matters in colour print.

BACKGROUND:
This matter was first raised with Council in August 2014 regarding the actual cost of producing the Menzies Matters (MM) in full colour.

Actual costs per copy to produce were estimated to be in the vicinity of \$5.00-\$6.00 each.

COMMENT:
A decision was made by Council in August 2014 to begin a three month trial period during which the MM would be produced in black and white as a free copy but all coloured copies would be charged for at a cost of \$1.00 each.

When the matter came up for consideration again in December 2014, Council extended the trial period until April 2015 to further evaluate the trial.

The charge of \$1.00 per copy did not meet with the public's approval and as a result, very few coloured copies sold. The black and white copies also received some disparaging remarks regarding its appearance and appeal.

Attempts to direct the public to our website or email list to obtain a coloured copy was not very successful.

In essence, the public would read the MM if it is in colour but are don't like it in black and white and don't want to pay for a copy.

To this end, Council has a number of options open to it:

- Produce the MM in colour for distribution free of charge
- Produce the MM in colour and levy a \$1 fee to each copy
- Produce the MM in black and white and distribute free of charge
- Produce the MM in colour and place it on the website or email list

At present, the CRC produces the MM with funds supplied by the Department of Regional Development so the paper is actually not costing the Shire anything. It would seem expedient to continue this practice at this point in time whilst this funding is available.

The entire matter could be reviewed at a later date if future funding to the CRC does become an issue.

CONSULTATION:

CRC staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None in relation to the recommendation at this point in time

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required


OFFICER'S RECOMMENDATION:

That Council continue to support the Community Resource Centre producing the Menzies Matters in colour and distributing the paper free of charge to the public.

The Item to be deferred until the 21 May 2015 Ordinary Council Meeting for further consideration of the trial.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.1 AGREEMENT SIGNED UNDER COMMON SEAL – GOLDFIELDS ESPERANCE LED STREETLIGHT RETROFIT PROGRAM

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM338
DISCLOSURE OF INTEREST:	None
DATE:	1 April 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	12.5.6 Minutes of GVROC Meeting – 6 November 2014

ATTACHMENTS:

Nil

SUMMARY:

For Council to approve the affixing of the Common Seal to the Goldfields Esperance LED Streetlight Retrofit Program on 10th April 2015. On the 21st April 2015 an additional affixing of the Common Seal was required on the same agreement because the Shire of Leonora Common Seal could not be detected on a scanned copy.

BACKGROUND:

The recognition for developing renewable energy and energy efficient projects was recognised by the GVROC when it was resolved at the GVROC Council Meeting held on Wednesday 1 August 2012 to submit an application for CLGF funding in 2012/2013.

Since that time GVROC has worked on finalising its application for funding for what has become known as the "street lighting project". It should also be recognised that in addition to any CLGF funding this project might attract CEEP funding was also procured to assist in bringing the project to fruition.

The City of Kalgoorlie-Boulder was the Lead Council for the project. The City, however, is not a participant in the project. The Shires of Esperance, Leonora, Laverton, Menzies and Dundas are involved in the project. All are supplied power by Horizon Power. The City of Kalgoorlie-Boulder and the Shire of Coolgardie are on the SWIS (Western Power) grid.

COMMENT:

Since the project was agreed to considerable work has been undertaken in getting the project to an operational stage. Despite the obvious benefits both environmentally and financially, there have been significant hurdles to overcome. This is despite the fact that the project plans have been approved by CEEP. These hurdles have included:

- Lack of co-operation from Horizon Power in the early stages of the project (though this has dissipated and help is being provided in bringing the project "to life");
- The prospect of losing CEEP funding because of the delay in getting the project approved at State level. Fortunately this has been averted;

- Delays in the adoption of a new tariff for LED lighting. A copy of the ministerial response to GVROC on this matter forms an attachment to the submission. Discussion on this matter continues.
- Horizon Power advising in the latter part of 2014 that for them to take ownership of the LED lights would result in a 27.6% tax liability associated with receiving 'gifted assets'. This would be passed on to the participating Councils. This would amount to a \$1.1M dollar impost that would need to be paid out of project funds. The federal department providing half of the project funds (CEEP) indicated they were unable to allow CEEP funds to pay for tax liabilities.

As such, the only option for participating Councils (Esperance, Leonora, Laverton, Menzies and Dundas) would be to take ownership of the lights, with agreement reached that Horizon Power would maintain responsibility for operation, maintenance and future replacement of all new LED lights installed.

CONSULTATION:

GVROC Technical Officers Group

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Budget provision has been made for 2015-2016.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0789


That Council approve the actions of the Shire President and Chief Executive Officer in affixing the Common Seal to the Goldfields Esperance LED Streetlight Retrofit Program.

10:30am

CARRIED 5/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.2 RISK MANAGEMENT – POLICY AND FRAMEWORK

SUBMISSION TO:	Ordinary Council Meeting, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM276
DISCLOSURE OF INTEREST:	None
DATE:	17 April 2015
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

- 12.5.2 Attachment #1 Menzies Enterprise Risk Management – Framework
- 12.5.2 Attachment #2 Menzies Enterprise Risk Management – Assessment
- 12.5.2 Attachment #3 Menzies Enterprise Risk Management - Policy

SUMMARY:

To comply with Audit Regulations r.17.

BACKGROUND:

The purpose of this report is to:

- 1) adopt the draft Policy
- 2) review the proposed Framework,

COMMENT:

In February 2013 amendments to the Audit Regulations extend the responsibilities of Audit Committees and CEOs of local government authorities in relation to the reviewing and reporting of the local government's systems and procedures in regard to risk management, internal control and legislative compliance.

Regulations 16(a) and 16(b) in relation to the Audit Committee providing assistance to the local government remain unchanged. A new subclause 16(c) has been inserted and states as follows:

- 16 Audit committee, functions of An audit committee –
(c) is to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to –
(i) report to the council the results of that review; and
(ii) give a copy of the CEO's report to the council.*

A new regulation 17 has been inserted and states as follows:

- 17 CEO to review certain systems and procedures
(1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to –
(a) risk management; and*

- (b) internal controls; and*
 - (c) legislative compliance.*
- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.*
- (3) The CEO is to report to the audit committee the results of that review.*

RSM Bird Cameron prepared a report in October 2014 – Risk Management, Legislative Compliance and Internals Controls Review, which has been used for guidance in developing the Policy and Framework recommended.

In addition, guidance notes and other information prepared by the Department of Local Government relating to the amended audit requirements and risk management has also been utilised.

Enterprise Risk Management

Often, the term “risk management” is used for the physical risks known to exist with occupational health and safety, and is usually understood primarily in that context.

However, any organisation faces a range of risks that are not physical injury to a person, but could be financial, reputational, administrative or to property. Accordingly, the term “enterprise risk management” has been used to indicate the overall exposure to potential damage of an organisation, of which OHS do form a part.

Enterprise Risk Management Policy

This document outlines the overall direction and intentions of the risk management processes adopted in the following framework document, and is based on the model prepared by the Department.

Enterprise Risk Management Framework

Developed from information from Local Government Insurance Services as provided to many Councils, as well as City of Albany and City of Nedlands

The Framework outlines roles for risk management, the actual process for analysing risks, risk categories and likelihood etc. It also specifies responsibilities for monitoring and review.

The Framework requires an assessment to be done of risks at least 6 monthly, and reported to the Audit Committee.

Enterprise Risk Assessment and Reporting

Principally based on the work done by LGIS, the document is interactive, combining a statement of the risk, key controls, an assessment of severity and impact, and treatments to be addressed.

This is an administrative document to assist with collection of information, assessment of risk, planning appropriate action to address these risks, and reporting to the Audit Committee and Council.

The document currently splits risks into 4 categories, then the individual risk within that category –

- Business – simply through running an organisation there are a range of inherent risks that cannot be avoided
 - o Disruption
 - o Statutory Compliance
 - o Project / Change Management
 - o Asset Management

- Community – risks associated with providing services to the community, that arise out of the organisations responsibilities
 - o Emergency Management
 - o Service Expectations
 - o Facilities / Venues / Events
 - o Development
- External – risks that arise outside of the organisation, through no fault of the organisation
 - o Theft and Fraud
 - o Asset Damage
 - o Supplier / Contract Management
- Internal – associated with staff or actions of the organisation
 - o Misconduct
 - o Employment Practices
 - o Administrative Error, Omission, Delay, Advice
 - o Technical Error, Omission, Delay, Advice
 - o Occupational Health and Safety
 - o Document Management
 - o Procurement and Disposal Processes
 - o Information and Communications Technology

The categories and specific risks are not detailed in the Framework document, thereby allowing review and update as appropriate at an administrative level.

Preliminary assessment of these risks places the Shire of Menzies in a quite reasonable position, despite the number of Inadequate or Extreme ratings which would imply a significant problem. Some of these areas are as a result of matters that are totally outside of the Council's control and simply cannot be avoided – such as floods from a cyclone or ransomware on the computer system.

Internal Control and Legislative Compliance

One of the tasks identified in the risk Business – Statutory Compliance is the development of an Internal Compliance Calendar. This will assist greatly towards meeting the legislative compliance required by the Regulations, the scheduling of work and towards audit requirements. The calendar should not be just those matters that are date specific, but list various tasks otherwise required spread throughout the year to avoid overload.

The function of the Calendar is to ensure both internal audit is carried out progressively throughout the year, that various processes are carried out at the appropriate time, as well as verifying statutory compliance matters that are both task and date specific.

Date specific tasks include such things as –

- Delegations Register (annual review)
- adoption of budget
- issue of interim rates notices
- election process
- etc

Statutory tasks that are not date specific include –

- tender compliance
- staff reviews
- issue of agendas and completion of minutes, for both Committee and Council meetings and their availability to the public
- statutory planning such as Long Term Financial Plan, Record Keeping Plan, Occupational Health and Safety Plan

CONSULTATION:

Mr Peter Crawford, Chief Executive Officer
Ms Leanne Downie, CEO Executive Assistant
Mr Stuart Jamieson, Manager Governance and Risk Management, City of Albany
Mr Mike Fletcher, Manager Corporate Strategy and Systems, City of Nedlands
Mr Travis Bate, Auditor, RSM Bird Cameron
Dept of Local Government and Communities

STATUTORY ENVIRONMENT:

Audit Regulations r.17 – requiring review of risk management, internal controls and legislative compliance

POLICY IMPLICATIONS:

Adoption of Risk Management Policy.

FINANCIAL IMPLICATIONS:

Costs of implementing formal processes in compliance with legislation

STRATEGIC IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0790

That Council:


1. **Adopt the Shire of Menzies Policy for Enterprise Risk Management;**
2. **Adopt the Shire of Menzies Enterprise Risk Management Framework; and**
3. **Note the Shire of Menzies Enterprise Risk Management Assessment Reporting Tool.**

10:37am

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.3 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – FINANCIAL ASSISTANCE GRANTS

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	ALGA
FILE REF:	ADM080
DISCLOSURE OF INTEREST:	None
DATE:	17 April 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.3 Attachment #1 – Letter from Australian Local Government Association

SUMMARY:

For Council to consider supporting the Australian Local Government Association's campaign to have the Financial Assistance Grant's indexations restored immediately.

BACKGROUND:

The Federal Government contributes untied Financial Assistance Grants (FAGs) to local governments to assist those organisations to provide essential services and infrastructure to their respective communities. These grants are paid in quarterly payments during each financial year.

COMMENT:

During the preparation of the 2014 Federal Budget, the federal government made the decision to freeze indexation of the FAGs for three years in an effort to assist the balance of that budget.

Unfortunately, this indexation will have a serious impact on all local governments who will effectively lose a large amount of funding over the three years that the indexation will be in force.

Should the indexation be lifted at the end of this three year period, LG's will never make up the balance of some 13% to reach what the then level of funding should be at that time (ie) in excess of some \$300,000 more than what will be available.

If the indexation is not lifted, then LG's will be forever penalised financially with no other avenue to lift their income other than increasing rates and reducing some services.

The Australian Local Government Association (ALGA) is campaigning to convince the federal government to reinstate the indexation as per the letter in 12.5.3 Attachment #1.

It is a timely reminder that local governments are again being constantly disadvantaged financially by the other two levels of government, simply because they can. Thus it is vitally important that the campaign by ALGA be supported in this cause.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0791

That Council:


1. **Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of Council's services and infrastructure;**
2. **Acknowledges that the Council will receive \$2,484,562 in 2014/15; and**
3. **Will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council's publications, including annual reports.**

10:44am

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.4 COUNCILLOR'S INFORMATION BULLETINS 03/15

SUBMISSION TO:	Ordinary Meeting of Council, 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	9 April 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.3 Ordinary Council Meeting 26 March 2015

ATTACHMENTS:
None

SUMMARY:
For Council to receive the Information Bulletin.

BACKGROUND:
The Information Bulletin 03/15 containing general and confidential information was previously circulated to Councillors.

COMMENT:
The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:
Local Government Act 1995
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:
Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:
The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0792

That Council acknowledges receipt of Information Bulletin 03/15 for the period ended 31 March 2015.

10:47am

CARRIED 5/0

The Deputy President adjourned the meeting at 10:47am.

The meeting was resumed at 3:40pm at which time Shire President, Cr Greg Dwyer, took over as Chair and Karen Oborn joined the meeting with all others present.

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION
Nil

11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICER'S RECOMMENDATION:

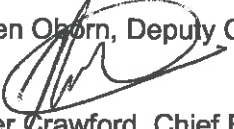
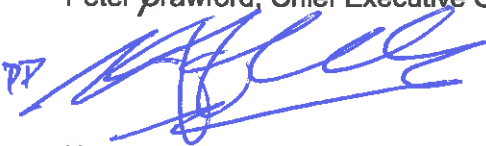
That the President's Report as tabled, be received.

The President's Report was not available and will be provided to Members in early course.

12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORT – MARCH 2015

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	None
DATE:	5 April 2015
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports for March 2015

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

BACKGROUND:

The monthly reports have been prepared by Shire Officers to reflect revenue and expenditure transactions for the period to 31 March 2015.

COMMENT:

The Shire of Menzies is now using Synergy to compile the Monthly Financial reports.

CONSULTATION: N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

Moved: Cr Mazza

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0793

That Council acknowledge receipt of the Statements of Financial Activity and associated reports for the period to 31 March 2015.

3:46pm

CARRIED 6/0



SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT

For the Period Ended 31st March 2015

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Statement of Financial Activity

Budget vs. Actual - graphs

Net Current Funding Position

Cash and Investments

Receivables

Cash Backed Reserves

Grants & Contributions

Trust

Major Variation Notes

Schedules 3 To 14 (By Program)

includes

Grants and Contributions

Capital Expenditure

EOFY / Budget Predictions

Financial Overview for the EOFY

Prepared By: Karen Oborn, Deputy CEO

Date: 16/04/2015

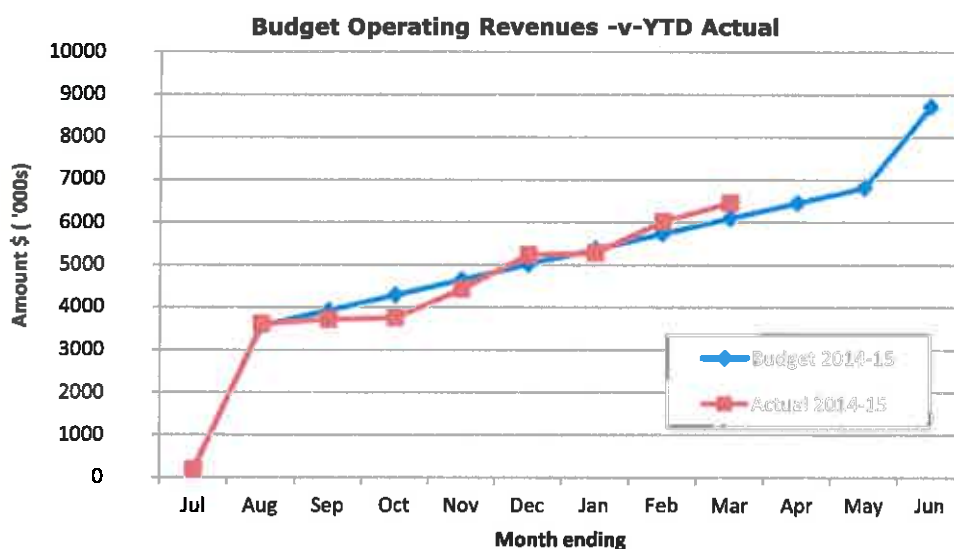
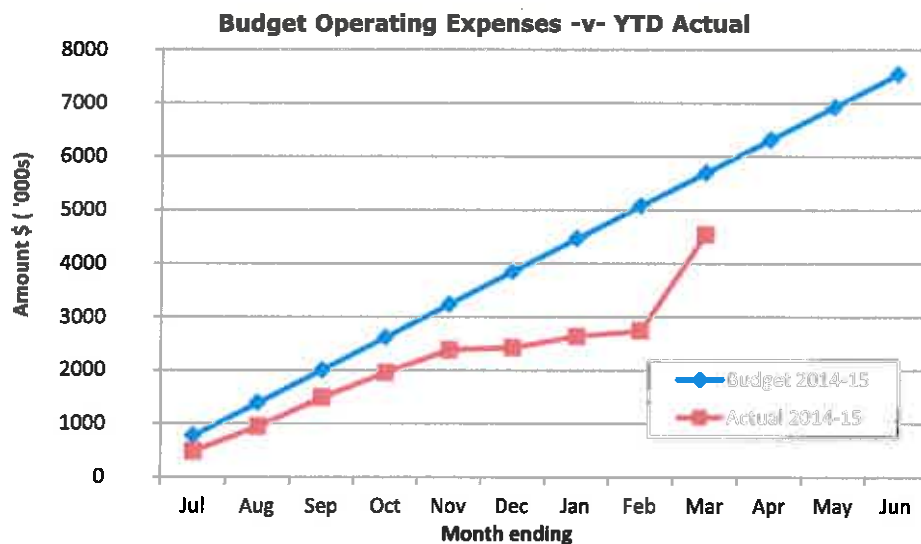
SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st March 2015

	Annual Budget 2014-15	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues	\$	\$	\$	\$	%	
Governance	3,000	2,250	2,593	343	13.23%	
General Purpose Funding	4,569,522	3,427,142	816,835	(2,610,306)	(319.56%)	▼
Law, Order and Public Safety	6,450	4,838	7,165	2,328	32.49%	
Health	500	375	0	(375)	(100.00%)	
Housing	62,500	46,875	521,655	474,780	91.01%	▲
Community Amenities	6,350	4,763	6,345	1,583	24.94%	
Recreation and Culture	320,475	240,356	270	(240,086)	(89937.32%)	▼
Transport	3,453,566	2,590,175	606,970	(1,983,205)	(326.74%)	▼
Economic Services	214,403	160,802	147,423	(13,379)	(9.08%)	
Other Property and Services	81,500	46,125	26,702	(19,423)	(72.74%)	▼
Total (Ex. Rates)	8,698,266	6,523,700	2,135,958	(4,387,741)		
Operating Expense						
Governance	(651,632)	(488,724)	(569,849)	(81,125)	(14.24%)	▼
General Purpose Funding	(218,920)	(164,190)	(136,496)	27,694	20.29%	▲
Law, Order and Public Safety	(93,358)	(70,019)	(103,400)	(33,382)	(32.28%)	▼
Health	(179,682)	(134,762)	(19,777)	114,984	581.39%	▲
Education and Welfare	(9,500)	(7,125)	0	7,125	100.00%	
Housing	(20,000)	(15,000)	(69,071)	(54,071)	(78.28%)	▼
Community Amenities	(180,751)	(135,563)	(121,941)	13,622	11.17%	▲
Recreation and Culture	(456,468)	(342,351)	(280,972)	61,379	21.85%	▲
Transport	(4,561,968)	(3,421,478)	(2,501,641)	919,835	36.77%	▲
Economic Services	(1,158,960)	(869,370)	(959,836)	(89,866)	(9.36%)	
Other Property and Services	(5,000)	(3,750)	222,348	226,098	(101.69%)	
Total	(7,537,239)	(5,652,929)	(4,540,637)	1,112,292		
Funding Balance Adjustment						
Add back Depreciation	2,104,121	1,578,091	2,631,071	1,052,980	40.02%	▲
Adjust (Profit)/Loss on Asset Disposal	(2,200)	(1,650)	0	1,650	(100.00%)	
Adjust Provisions and Accruals	0	0	0	0		
Net Operating (Ex. Rates)	3,262,948	2,447,211	226,393	(2,220,818)		
Capital Revenues						
Grants, Subsidies and Contributions	1,539,502	1,154,627	1,432,316	277,689	19.39%	
Proceeds from Disposal of Assets	80,000	60,000	0	(60,000)	(100.00%)	▼
Transfer from Reserves	438,000	328,500	364,639	36,139	9.91%	
Total	2,057,502	1,543,127	1,796,955	253,828		
Capital Expenses						
Land and Buildings	(1,026,175)	(769,631)	(529,762)	239,869	45.28%	▲
Plant and Equipment	(790,300)	(592,725)	(233,885)	358,840	153.43%	▲
Furniture and Equipment	(28,000)	(21,000)	(13,099)	7,901	60.32%	
Infrastructure Assets - Roads	(2,792,087)	(2,094,065)	(1,086,410)	1,007,656	92.75%	▲
Infrastructure Assets - Other	(625,000)	(468,753)	(349,728)	119,022	34.03%	▲
Loan Principal	0	0	0	0		
Transfer to Reserves	(92,759)	(69,569)	(23,407)	46,162	197.21%	▲
Total	(5,354,321)	(4,015,741)	(2,236,290)	1,779,451		
Net Capital	(3,296,819)	(2,472,614)	(439,336)	2,033,279		
Total Net Operating + Capital	(33,871)	(25,403)	(212,943)	(187,540)		
Opening Funding Surplus(Deficit)	1,573,372	1,328,886	1,328,886	0	0.00%	
Rate Revenue	2,680,707	2,680,707	2,870,125	189,418	6.60%	
Closing Funding Surplus(Deficit)	4,220,208	3,984,190	3,986,068	1,879		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

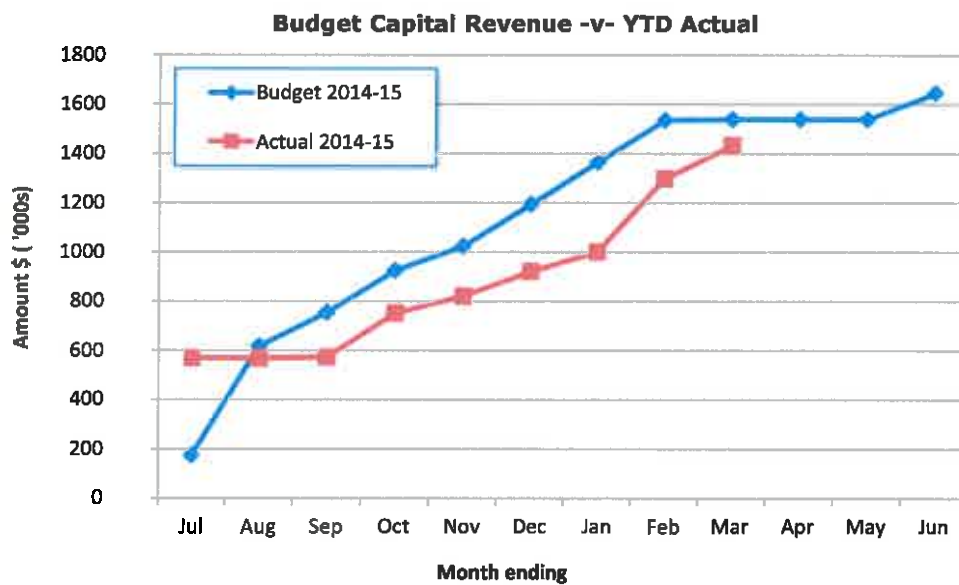
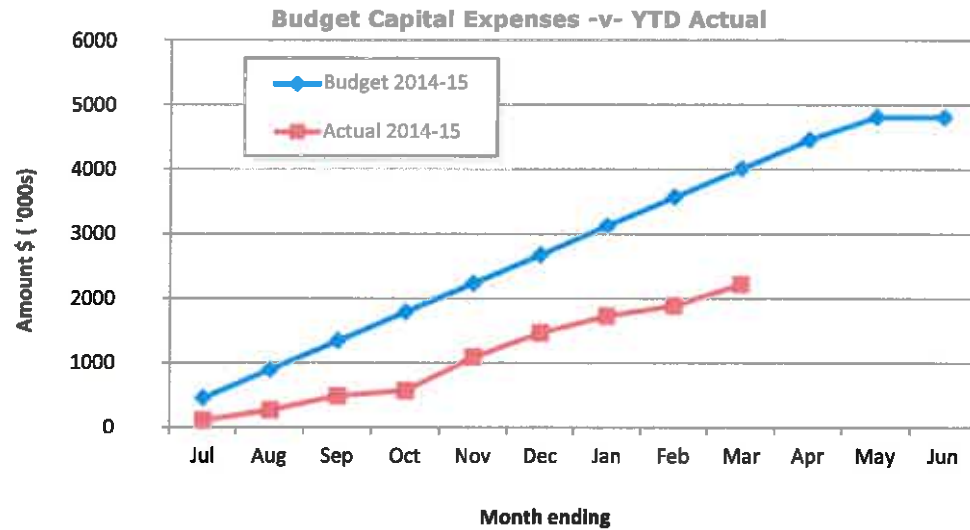
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st March 2015

NET CURRENT FUNDING POSTION

Current Assets

Cash Unrestricted
Cash Restricted
Receivables - Rates
Receivables -Other
Provision for Doubtful Debts
Inventories
(timing of bulk inv processing)

Less: Current Liabilities

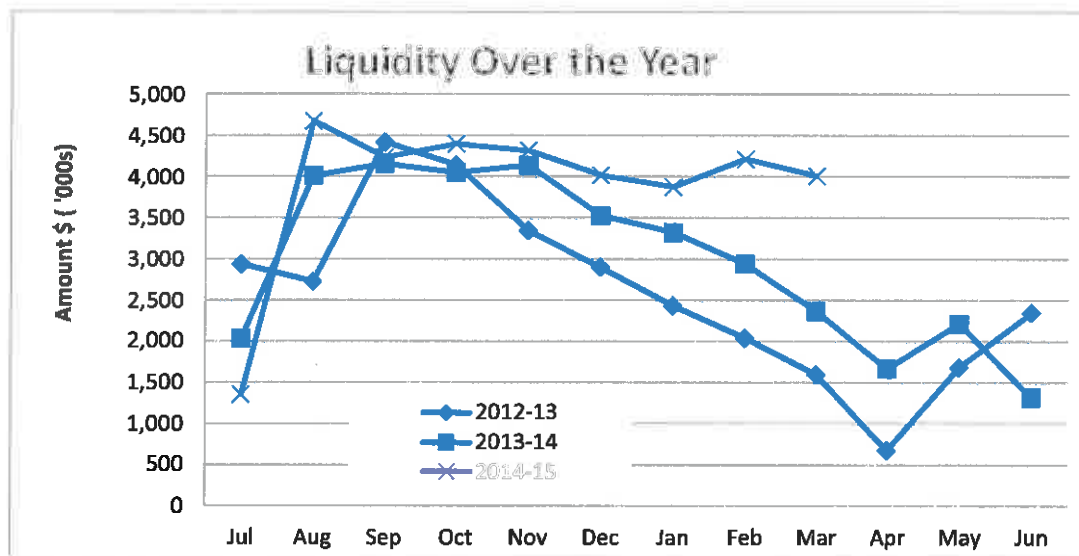
Payables
Provisions

Less: Cash Reserves

Add: Cash Backed Leave Provisions

Net Current Funding Position

Positive=Surplus (Negative=Deficit)		
YTD	B/F	YTD
For the Period Ended 31st March 2015	30th June 2014	Same Period Previous Year
\$	\$	\$
2,848,299	1,140,123	2,152,769
2,211,483	2,556,161	2,530,972
1,133,664	524,474	2,212,361
511,111	305,436	744,003
(200,000)	(200,000)	(581,962)
1,179	4,587	13,425
6,505,736	4,330,781	7,071,568
(241,524)	(445,734)	(379,952)
(89,873)	(89,873)	(92,700)
(331,397)	(535,607)	(472,652)
(2,211,483)	(2,556,161)	(2,530,972)
89,873	89,873	92,700
4,052,729	1,328,886	4,160,644



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st March 2015

CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	230,842			230,842	NAB	Cheque Acc.
Cash Maximiser Account	Variable	89,848			89,848	NAB	Cheque Acc.
Trust	Nil			4,400	4,400	NAB	On Hand
Cash On Hand		580			580	N/A	
(b) Term Deposits							
Municipal Investment		2,527,030			2,527,030	NAB	Various
Reserves			2,211,483		2,211,483	NAB	Various
(c) Other Investments							
N/A					0		
Total		2,848,299	2,211,483	4,400	5,064,182		

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st March 2015

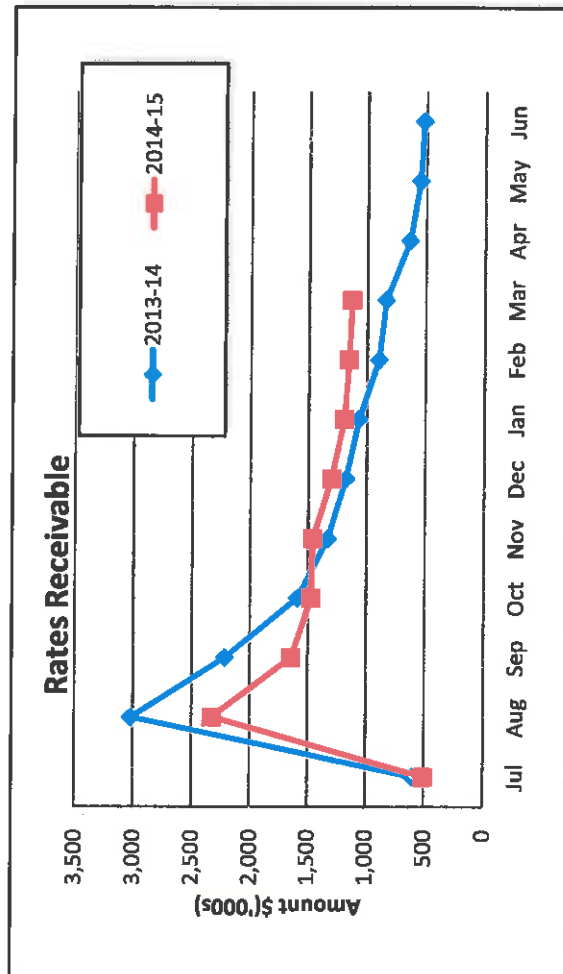
RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

For the Period Ended 31st March 2015	YTD 30th June 2014
\$	\$
524,474	770,454
2,870,125	2,418,257
(1,736,462)	(2,664,237)
1,133,664	524,474
1,133,664	524,474
51.15%	83.55%

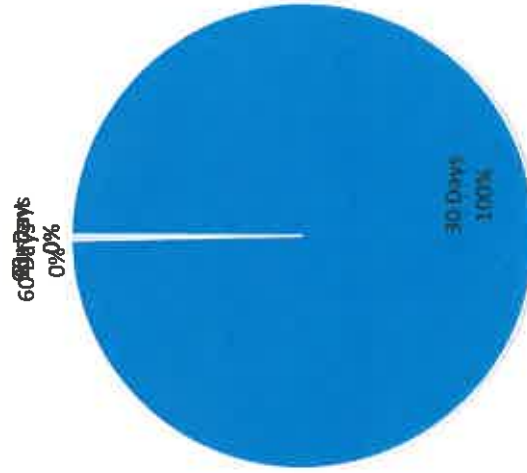


Confirmed Minutes
Ordinary Council Meeting 30 April 2015

	Current	30 Days	60 Days	90+ Days
Receivables - General	\$ 100	\$ 402,745	\$ 0	\$ 1,436
Total Receivables General Outstanding				404,281

Amounts shown above include GST (where applicable)

Accounts Receivable (non-rates)

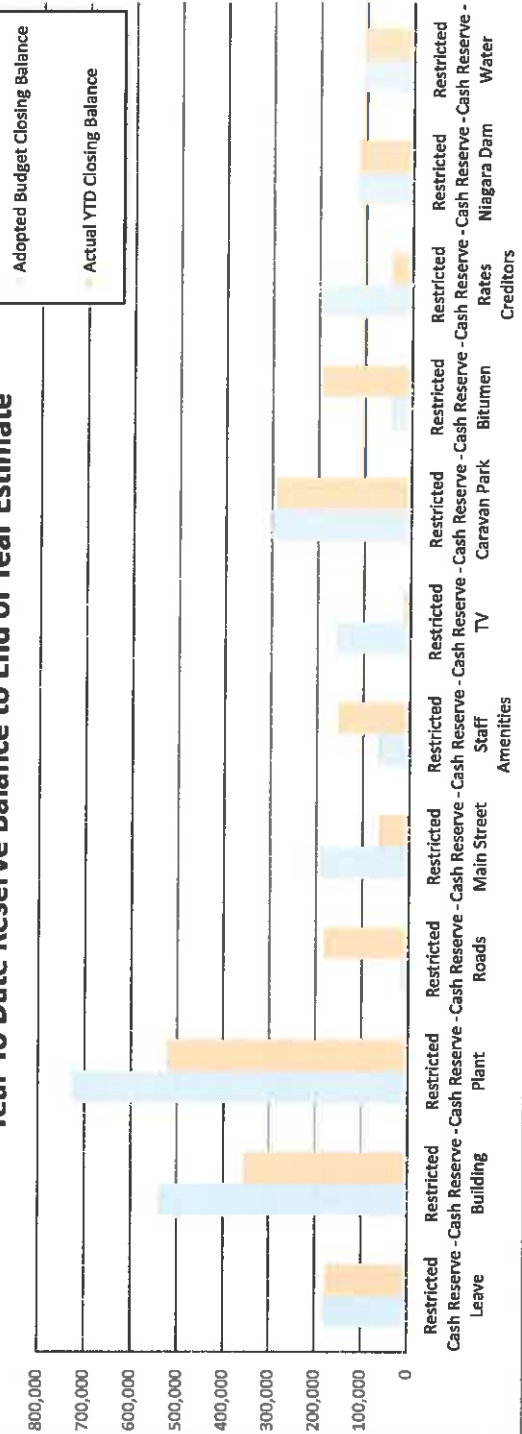


SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Cash Backed Reserves

2014-15	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
Restricted Cash Reserve - Leave	\$ 175,720	\$ 6,015	\$ 1,863	\$ 0	\$ 0	\$ 0	\$ 0	\$ 181,735	\$ 175,982
Restricted Cash Reserve - Building	521,122	17,839	3,763	0	0	0	0	538,961	355,526
Restricted Cash Reserve - Plant	702,996	24,064	5,524	0	0	(4,38,000)	(364,639)	727,060	521,927
Restricted Cash Reserve - Roads	14,353	491	1,917	0	0	0	0	14,844	181,097
Restricted Cash Reserve - Main Street	180,828	6,190	686	5,259	5,229	0	0	192,277	64,844
Restricted Cash Reserve - Staff Amenities	64,747	2,216	1,637	0	0	0	0	66,963	154,623
Restricted Cash Reserve - TV	154,392	5,285	152	0	0	0	0	159,677	14,375
Restricted Cash Reserve - Caravan Park	289,192	9,899	3,066	0	0	0	0	299,091	289,623
Restricted Cash Reserve - Bitumen	42,272	1,447	2,031	0	0	0	0	43,719	191,891
Restricted Cash Reserve - Rates Creditors	191,605	6,559	448	0	0	0	0	198,164	42,335
Restricted Cash Reserve - Niagara Dam	115,103	3,940	1,220	0	0	0	0	119,043	115,274
Restricted Cash Reserve - Water	103,831	3,555	1,101	0	0	0	0	107,386	103,986
	2,556,161	87,500	23,407	5,259	5,229	(438,000)	(364,639)	2,648,920	2,211,483

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Adopted Budget For the Period Ended 31st March 2015			
Cost	Accum Depr	Proceeds	Profit (Loss)	Disposals	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
14,000	834	2,727	(10,439)	Plant and Equipment			
12,000	715	1,818	(9,467)	Ute 1 - Plant P0154 A213	7,600	(10,439)	(18,039)
50,000	1,667	35,000	(16,667)	Ute 2 - Plant 0133 A211	7,600	(9,467)	(17,067)
37,000	3,083	19,500	(20,583)	MWS -Plant P0174 A327	(4,000)	(16,667)	(12,667)
				Crew Cab - Plant P0130 A299	(9,000)	(20,583)	(11,583)
			0			0	0
			0			0	0
			0			0	0
			0			0	0
113,000	6,299	59,045	(57,156)		2,200	(57,156)	(59,356)

Comments - Capital Disposal/Replacements

Summary Acquisitions		Adopted Budget For the Period Ended 31st March 2015		
Comments		Amended Budget	Actual	Variance
		\$	\$	\$
	Land and Buildings	1,026,175	529,762	(496,413)
	Plant and Equipment	790,300	233,885	(556,415)
	Furniture and Equipment	28,000	13,099	(14,901)
	Infrastructure - Roads	2,792,087	857,846	(1,934,241)
	Infrastructure - Other	625,000	0	(625,000)
	Capital Totals	5,261,562	1,634,591	(3,626,971)

Comments - Capital Acquisitions

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Notes 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Land and Buildings	Adopted Budget For the Period Ended 31st March 2015		
		Adopted Budget	Actual	Variance
		\$	\$	\$
	Buy Land	20,000	0	(20,000)
	2 New Houses	650,000	439,157	(210,843)
	Solar Panels for Houses	50,000	0	(50,000)
	Fencing for New Houses	40,000	44,572	4,572
	Landscaping for New Houses (was 2 now 4)	48,000	40,762	(7,238)
	Sheds	112,000	0	(112,000)
	Landscaping for Shenton Units	10,500	0	(10,500)
	Remove Asbestos from 10 Shenton	30,675	0	(30,675)
	CEO XA and MW new fencing	5,000	4,070	(930)
	Depot Extension	60,000	402	(59,598)
	Solar Panels GVROC project	0	800	800
	Capital Totals	1,026,175	529,762	(496,413)

Comments	Plant & Equipment	Adopted Budget For the Period Ended 31st March 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Crew Cab Truck	85,000	64,116	(20,884)
	MWS Vehicle	86,300	75,276	(11,024)
	Ute 1	40,000	38,446	(1,554)
	Ute 2	40,000	0	(40,000)
	Grader	360,000	0	(360,000)
	Mtce Grader Accommodation	140,000	49,447	(90,553)
	Loadrite	12,000	0	(12,000)
	5' Single Rotor Slasher	7,000	6,600	(400)
	Traffic Counters	20,000	0	(20,000)
	Capital Totals	790,300	233,885	(556,415)

SHIRE OF MENZIES				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31st March 2015				
Note 8: CAPITAL DISPOSALS AND ACQUISITIONS				
Comments		Adopted Budget For the Period Ended 31st March 2015		
Furniture & Equipment		Adopted Budget	Actual	Variance (Under)Over
	Council Table	\$ 18,000	\$ 13,099	\$ (4,901)
	New Locking System	10,000	0	(10,000)
				0
	Capital Totals	28,000	13,099	(14,901)

Comments		Adopted Budget For the Period Ended 31st March 2015		
Roads		Adopted Budget	Actual	Variance (Under)Over
	Evanston-Menzies Road CRSF	\$ 307,000	\$ 144,774	\$ (162,226)
	Menzies Northwest Road RRG	130,043	141,976	11,933
	Evanston-Menzies Road RRG	280,000	218,400	(61,600)
	Yarri Road RRG	130,000	136,178	6,178
	Shire House Crossovers	165,544	13,532	(152,012)
	Menzies Northwest Road R2R	329,500	0	(329,500)
	Menzies Northwest Road	700,000	26,021	(673,979)
	Foot Paths - Walsh & Kensington	100,000	6,714	(93,286)
	Tjutjun Access - muni	219,000	90,909	(128,091)
	Main Street Upgrade-muni	350,000	72,887	(277,113)
	Connie Sue - muni funds	31,000	0	(31,000)
	Connie Sue - R2R remotes labor access rds	50,000	6,454	(43,546)
	Capital Totals	2,792,087	857,846	(1,934,241)

Comments		Adopted Budget For the Period Ended 31st March 2015		
Other Infrastructure		Adopted Budget	Actual	Variance (Under)Over
	Hall Toilets	\$ 180,000	\$	\$ (180,000)
	Upgrade Old Catholic Church	25,000		(25,000)
	New Pound (Mobile)	20,000		(20,000)
	Water Park	350,000		(350,000)
	War Memorial Park	50,000	0	(50,000)
	Capital Totals	625,000	0	(625,000)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

GRANTS AND CONTRIBUTIONS

Confirmed Minutes
Ordinary Council Meeting 18 April 2015

Program/Details GL	Grant Provider	Approval	2014-15 Adopted Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status Received Not Received
GENERAL PURPOSE GRANTS							
03201-Grants Commission	WALGGC	y	1,714,415	11,126	1,725,541		1,294,156
03202-Federal Roads	WALGGC	y	0	759,021	759,021		569,266
HOUSING							
09190 - 2 new houses 14/15	Dept Regional Develop (11/12)	y	0	482,615	482,615		482,615
LAW, ORDER, PUBLIC SAFETY							
05107-Fire Prevention Grant	DFES	y	2,000	0	2,000		1,490
RECREATION AND CULTURE							
11308-Menzies Water Park	CSRFF	y	150,000			150,000	150,000
11308-Menzies Water Park	Lotterywest	y	120,000	15,000		135,000	
11799-War Memorial Grants	Lotterywest	defer	20,000	(20,000)	0		0
11799-War Memorial Grants	Dept of Veteran's Affairs	defer	15,000	(15,000)	0		0
11799-War Memorial Grants	Minara	defer	15,000	(15,000)	0		0
TRANSPORT							
MRWA ROAD FUNDING							
12226-Direct Grants	MRWA Direct	y	140,000	8,800	148,800		148,800
12227-MRWA Subsidies	MRWA	y		1,713	1,713		1,713
12225-Commodity Route Evanston-Menzies	MRWA	y	190,000			190,000	114,000
0005G-Yarri Rd - RRG	RRG	y	86,667			86,667	52,000
0004G-Evanston Menzies RRG	RRG	y	186,667			186,667	112,132
0013G-Menzies NW - RRG	RRG	y	86,667			86,667	52,000
OTHER ROAD/STREETS GRANTS							
FAGs Sch.3. 12237-Local Roads Grant	WALGGC	y	340,000	(340,000)	340,000		0
0001G-Menzies North - R2R	Building Program	y	329,500	50,000		329,500	0
12222-Other - Footpaths	Bicycle Network	N	50,000	(50,000)		0	0
12242-Flood Damage WANDRRA	DFES	y	2,028,865	900,000	2,928,865		2,928,865
ECONOMIC SERVICES							
13750-Grant Income CRC	CRC	y	111,000		111,000		24,975
TOTALS			5,585,781	1,788,275	6,499,555	1,164,501	4,055,623

Operating	4,046,280
Non-operating	1,539,501
	5,585,781
	2,584,065
	734,369
	3,318,434

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-14	Amount Received	Amount Paid	Closing Balance 30-Sep-14
Nomination Fees	\$ 0	\$ 160	\$ (160)	\$ 0
Housing Bonds	3,600	0	(400)	3,200
Pet Bonds	1,400	0	(200)	1,200
	5,000	160	(760)	4,400

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

MAJOR VARIANCES - reasons

OPERATING REVENUES

SCH

- 3 Rates were budgeted for \$2.6m, Rates Levied were \$2.8M. And the Shire is earning lower interest rates on TD's. FAG's Road component not included in 14/15 Budget.
- 4 n/a
- 5 n/a
- 7 n/a
- 8 n/a
- 9 The \$482,615 11/12 R&R housing grant for the two new houses was received, not included in 14/15 budget
- 10 n/a
- 11 n/a
- 12 DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m
- 13 n/a
- 14 Increases and decreases are mostly due to new CoA and allocations in new system

OPERATING EXPENSE

SCH

- 3 n/a
- 4 Members conference costs over due to LG convention AUG14 & Subscription costs over- pd. LGA & Goldfields Vol. Org.
- 5 n/a
- 7 Reduced expenditure as Nurse not engaged yet
- 8 n/a
- 9 Housing Mtce costs have increased -fair wear and tear, this trend is expected to continue
- 10 Domestic refuse & Public Con. costs have increased -labour & plant O/Hs, due to improved Job allocation
- 11 Mtce & ops exps have increased whilst P&G have decreased due to improved Job allocations
- 12 DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m
- 13 Mtce and Ops. costs have increased -labour & plant O/Hs, this trend is expected to continue
- 14 Increases and decreases are mostly due to new CoA and allocations in new system

CAPITAL REVENUE

- > The Shire was not successful in securing the Bike west grant \$50,000 for 14/15 (will redo 15/16)
- > The \$482,615 11/12 R&R housing grant for the two new houses was received, not included in 14/15 budget
- > DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m

CAPITAL EXPENSES

- > The cost of the 2 new houses is less as \$199,000 was expended in 13/14
- > Landscaping costs will be significantly over budget due to the very high cost of materials transported to Menzies
- > Road construction costs are showing signs of being 10-15% over budget and this trend is expected to continue
- > DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m

OTHER ITEMS

- > The 14/15 budget had a carried forward cash balance of \$1.5m, however this was corrected by the audit to \$1.3m;
As \$214,000 was expended in 13/14 but recorded as 01/07/2014



SHIRE OF MENZIES **OPERATING INCOME & EXPENSES BY PROGRAM**

For the Reporting Period ended
31/03/2015

Confirmed Minutes
Ordinary Council Meeting 30 April 2015

Ordinary Council Meeting 30 April 2015									
GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/03/2015		CURRENT YEAR ACTUALS PROJECTED TO The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
SCHEDULE 3									
GENERAL PURPOSE INCOME									
Rates Income									
03100	Rates Accounting Enquiry		500				500		
03101	Rate Notice Stationery expense		1,000		1,283		1,000		
03102	Valuation Expenses and Title Searches Expense		10,000		8,129		10,000		
03103	Debt Collection Expenses		5,000		3,139		5,000		
03106	General Rates Levied	0		2,800,577		2,800,577		-2,800,577	single line items from Reckon
03107	General Rates Levied UV Mining	2,399,633		0		0		2,399,633	all in GL 03106
03108	General Rates Levied UV Pastoral	39,589		0		0		39,589	all in GL 03106
03109	General Rates Levied GRV Residential	14,235		0		0		14,235	all in GL 03106
03110	General Rates Levied GRV Commercial	0		0		0		0	all in GL 03106
03111	General Rates Levied GRV Vacant	0		0		0		0	all in GL 03106
03112	General Rates Levied UV Mining - Min Rates	136,250		0		0		136,250	all in GL 03106
03113	General Rates Levied UV Pastoral - Min Rates	1,400		0		0		1,400	all in GL 03106
03114	General Rates Levied UV Other - Min Rates	24,800		0		0		24,800	all in GL 03106
03115	Interim Rates	0		69,270		47,619		-47,619	Maybe subject to refund (DMP vs LG)
03116	Interim Rates GRV	(15,000)		0		0		-15,000	all in GL 03106
03117	Interim Rates UV Mining	35,000		0		0		35,000	all in GL 03106
03118	GRV Minimum Rates Raised	47,000		0		0		47,000	all in GL 03106
03119	GRV	(2,000)		0		0		-2,000	all in GL 03106
03121	Rates Written-off & Adjustments	0	40,000	278	2,636	0	10,000	-30,000	Adjs to date - Dead Assessments
03130	Rates Suspense Account		162,420					0	
03199	Admin Allocated to Rates				120,659		162,420	0	Non cash admin account
		2,680,707	218,920	2,870,125	135,846	2,848,196	188,920	(197,489)	
Other General Purpose Funding									
03120	Penalty Interest Raised on Rates	30,000		37,614		38,000		-8,000	increased income
03123	Instalment Interest Received	750		0		750		0	
03125	Pens Deferred Rates Interest Grant	0		0		0		0	
03126	Legal Charges recovered	500		0		500		0	
03127	ESL Penalty levied	0		959		363		-363	increased income
03200	Expenses relating to Other General Purpose Funding		0		258		344	-344	
03201	Grants Commission Grant Received - General	1,714,415		1,294,156		1,725,541		-11,126	FAGs POOL WA Adjusted July 2014
03202	Grant Commission - Ops Road Component	0		589,268		759,021		-759,021	FAGs POOL WA Adjusted July 2014
03203	Grants Commission Grants Received - Special	0		0		0		0	
03204	ESL Penalty Interest	650		1,222		1,222		-572	increased income
03205	Interest Received - Municipal	55,000		27,036		36,048		18,952	Different Interest Rates & Timing
03206	Interest Received - Reserves	87,500		23,407		31,210		56,290	Different Interest Rates & Timing
03207	Other General Purpose funding received	0		9,417		9,417		-9,417	increased income
		1,888,815	0	1,963,077	258	2,602,072	344	(712,913)	
3 TOTAL GENERAL PURPOSE INCOME		4,569,522	218,920	4,833,202	136,104	5,450,268	189,264		

SCHEDULE 4								
GENERAL ADMINISTRATION								
<i>Members of Council</i>								
04100	Members Travelling Expenses paid	25,000	19,387			25,000	0	
04101	Members Conference Expenses	4,000	10,911			15,000	11,000	Local Govt. Convention Aug 2014
04102	Council Election Expenses	1,000	5,322			5,500	4,500	
04103	President's Allowance paid	12,000	8,838			12,000	0	
04104	Members Meeting Expenses	80,000	45,393			69,000	-11,000	allocations
04105	Members -Donations	7,500	1,000			7,500	0	
04106	Members - Subscriptions	2,000	0			2,000	0	
04107	Deputy President's Allowance paid	3,000	2,644			3,000	0	
04108	Members Communication Allowance	5,000	4,550			5,000	0	
04110	Civic Receptions & Functions Expense	5,000	3,031			5,000	0	
04113	Members Printing	500	33			500	0	
04114	Members Advertising	300	322			300	0	
04115	Members Citizenship Award	500	0			500	0	
04116	Insurance Reimbursements			2,593				
04117	Members - Depreciation of Fixed Assets	1,282	0			1,282	0	deprn non cash acct
04119	Other Income Relating to Members	500	0			500	0	
04199	Admin Allocated to Members	406,050	416,535			406,050	0	Non cash admin account
		3,000	517,964	2,593	3,000	557,632	4,500	
<i>Other Governance</i>								
04201	Travel Expenses	3,000	1,451			3,000	0	
04202	Printing & Stationary	2,250	263			2,250	0	
04203	Legal Expenses Governance	7,500	5,105			7,500	0	
04204	Subscription Expenses Governance	25,000	33,703			33,703	8,703	LGA & Goldfields Assoc
04205	Advertising Expenses Governance	10,000	6,214			10,000	0	
04206	Meeting Expenses Governance	1,250	1,022			1,250	0	
04207	Refreshment Expenses Governance	1,000	1,461			1,000	0	
04208	Communication Expenses Governance	2,500	0			2,500	0	
04209	Bad & Doubtful Debts	1,000	0			1,000	0	
04210	Records Expenses Governance	20,000	15			20,000	0	
04215	Other Expenses Governance	25,000	2,851			25,000	0	
		0	51,885	0	0	107,203	8,703	
4 TOTAL GOVERNANCE		3,000	569,849	2,593	3,000	664,835		

SCHEDULE 5 LAW, ORDER & PUBLIC SAFETY							
<i>Fire Prevention</i>							
05100 Fire Advertising	500	0	0	0	500	0	0
05101 Fire Prevention - Utilities	500	82	0	0	500	0	0
05102 Fire Prevention - Insurance	3,200	4,306	0	0	4,306	0	1,106 increased premium
05103 Fire Fighting Expenses	18,785	11,064	0	0	18,785	0	0
05104 ESL Levy Council Property	250	11,171	0	0	250	0	0
05106 Fire Prevention - Other Revenue & Admin Fees	4,000	0	0	0	0	0	0
05107 FESA Operating Grant Income	2,000	5,639	5,639	0	0	-1,639	0
05120 FESA Capital Grant	0	1,490	2,000	0	0	0	0
05177 Loss on Disposal of Assets	0	0	0	0	0	0	0
05188 Fire Prevention - Depreciation	14,509	35,223	0	0	14,509	0	deprn non cash acct
05199 Admin Allocated to Fire Prevention	8,121	8,331	0	0	8,121	0	Non cash admin account
	6,000	7,129	7,639	70,177	46,971	(533)	
<i>Animal Control</i>							
05201 Ranger Consultant	10,000	0	0	0	10,000	0	0
05202 Wild Dog Control	0	0	0	0	0	0	0
05203 Cactus Control	20,000	22,208	0	0	22,208	2,208	0
05204 Dog Expenses	300	44	0	0	300	0	0
05205 Cat Expenses	500	0	0	0	500	0	0
05206 Ranger Expenses	5,000	0	0	0	5,000	0	0
05207 Fines and Penalties - Animal Control	0	0	0	0	0	0	0
05208 Dog Registration Fees	350	36	350	0	350	0	0
05209 Cat Registration Fees	100	0	100	0	100	0	0
05299 Admin Allocated to Animal Control	8,121	3,295	0	0	8,121	0	Non cash admin account
	450	36	450	25,547	46,129	2,208	
<i>Emergency Services</i>							
05301 Emergency Services Programs Expenses	1,000	798	0	0	1,000	0	0
05307 Police Station Costs	2,572	1,843	0	0	2,572	0	0
05399 Other Expenses Related to Law Order Safety	0	5,035	0	0	3,500	3,500	0
	0	0	0	7,677	7,072	3,500	
5 TOTAL LAW ORDER & PUBLIC SAFETY	6,450	7,165	8,089	103,400	100,171		

SCHEDULE 7 HEALTH							
<i>Health Expenses</i>							
07700 EHO Contract	17,500	7,281	0	0	17,500	0	0
07701 Nurse Expenses	150,000	0	0	0	50,000	-100,000	Nurse not engaged yet
07702 Other Expenses Relating to Health	0	0	0	0	0	0	0
07704 Income Relating to Health	0	0	0	0	0	0	0
07705 Septic Tank Application fees collected	500	0	500	0	0	0	0
07706 Purchase Furniture & Equipment - Health	0	0	0	0	0	0	0
07799 Admin Allocation - Health	12,182	12,496	0	0	12,182	0	Non cash admin account
	500	19,777	500	19,777	79,682	(100,000)	
7 TOTAL HEALTH	500	0	500	19,777	79,682		

SCHEDULE 9 HOUSING	
<u>Staff Housing</u>	
09101	Maintenance Staff Housing
09102	Staff Housing Furniture - non capital
09105	Staff House Costs Allocated to Services
09121	Staff Housing Rent Income
09122	Staff Housing Grants
09123	Staff Housing Reimbursements
09124	Staff Housing Other Revenue
09188	Depn Staff Housing
<u>Other Housing</u>	
09201	Maintenance Non Staff Housing
09202	Interest Paid on Loans #17
09203	Interest Paid on Loans #Other
09204	Housing Lease Payments
09206	Other Housing Rental Fees
09207	Dept of Housing Leases - Teachers
9 TOTAL HOUSING	

~~Confirmed Minutes~~

SCHEDULE 11 RECREATION & CULTURE									
<i>Public Halls and Civic Centres</i>									
11101 Maintenance - Hall	100	37,396	0	1,903	0	37,396	0	0	0
11103 Hall Hire Fees	0	0	0	0	0	0	0	0	0
11104 CLGF Grant - Toilet Upgrade - Halls	0	0	0	0	0	0	0	0	0
11105 Hire Fees - Chairs & Tables	25	0	0	0	0	0	0	0	0
11107 Sale of Water - Hall Standpipe	350	270	270	0	0	350	0	0	0
	475	37,396	270	1,903	0	37,396	0	0	0
<i>Recreation & Sports</i>									
11300 Sports Courts Utilities		1,500		4,165		7,000	5,500	Increased exps	
11301 Other Recreation Expenses		2,000		11,398		16,000	14,000	Increased exps	
11303 Parks & Gardens - Jobs		170,000		78,092		125,000	-45,000	Improved allocations to jobs etc	
11304 Playground Equipment Maintenance		5,979		107		5,979	0		
11306 Golf Club Expenses		10,500		11,855		19,500	9,000	Increased exps	
11307 Water Park Operations		18,344		14,731		28,344	10,000	Opened end of DEC 2014	
11308 Grant Received- Menzies Water Park	270,000	34,144	0	50,200		66,934	-15,000	LW \$135k & DSR \$150k	
11388 Depreciation Other Sport & Recreation		81,210		83,307		81,210	32,790	Depn Non Cash account	
11399 Other Expenses - Other Sport & Recreation		323,677	0	253,854		195,988	0	Non cash admin account	
	270,000		0			285,000	11,290		
<i>Rebroadcasting</i>									
11400 Expenses Relating to Television Radio		2,500		10,015		24,150	21,650		
11402 SBS TV Digital Service Subsidy Received	0	0	0	0		21,650	-21,650		
<i>Libraries</i>									
11500 Training Libraries		2,000		0		2,000	0		
11501 Postage & Freight Libraries		1,000		289		1,000	0		
11502 Printing Libraries		0		0		0	0		
11503 AMLIB Fees Libraries		1,200		0		1,200	0		
11505 Books & Programs Libraries		0		0		0	0		
11599 Admin Allocated Libraries		8,121		8,331		8,121	0	Non cash admin account	
	0	12,321	0	8,620		12,321	0		
<i>Heritage & Culture</i>									
11600 Heritage Consultants Costs		20,000		2,220		20,000	0		
11601 Heritage Utilities Costs		0		0		0	0		
11602 Niagara Dam Review		25,000		0		25,000	0		
11603 Old Post Office Maintenance		2,833		1,131		2,833	0		
11605 Old Butcher Shop Maintenance		2,000		0		2,000	0		
11606 Museum Shed Maintenance		8,200		710		8,200	0		
11618 CLGF Grants - Other Culture	0	0	0	0		0	0		
11619 Lottery West Grants- Other Culture	0	58,033	0	4,061		58,033	0		
<i>Museum</i>									
11701 Anzac War Memorial Maintenance		2,041		2,335		2,041	0		
11702 Anzac War Memorial Utilities		500		144		500	0		
11703 Anzac War Memorial Events		20,000		0		20,000	0		
11799 Anzac War Memorial Grant	50,000		0				50,000	Maybe possible 15/16	
	50,000	22,541	0	2,479		22,541	50,000		
	320,475	456,468	270	280,932		307,125	627,626		
11 TOTAL RECREATION & CULTURE									

SCHEDULE 12 TRANSPORT		Confirmed Minutes Ordinary Council Meeting 30 April 2015				
<u>Maintenance Streets, Roads, Bridges, Depots</u>						
12102 Contract Grading	200,000	0	0	200,000	0	
12103 Fuel for Resale	0	0	0	0	0	
12105 Blackspot funding Construction	0	0	0	0	0	
12107 Drainage Construction	0	0	0	0	0	
12200 Maintenance - Muni Fund Roads - Jobs	234,082	357,876	0	477,168	243,086	13/14 was \$900k
12201 Maintenance - Depot	25,642	19,761	0	28,335	693	
12202 Maintenance - Footpaths & Kerbs	5,338	13,674	0	25,000	19,662	Increased costs to date
12203 Ablution Blocks Removal	2,500	0	0	2,500	0	
12204 Town Streets Clean Up & Sweeping	11,060	20,866	0	27,822	16,762	allocations
12205 Slashing - Town Streets	12,832	3,289	0	4,000	-8,832	allocations
12207 Main Street Development - non capital	0	697	0	1,500	1,500	no budget allocated 14/15
12208 Insulation for Records Sea Container	4,000	0	0	4,000	0	
12209 Street Lighting	9,500	5,364	0	9,500	0	
12210 Street Furniture	21,500	68	0	21,500	0	
12211 Street Trees Gardens & Watering	17,320	5,318	0	17,320	0	
12212 Sundry Tools & Materials	15,000	4,392	0	5,000	-10,000	
12213 Maintenance - Sewer Ponds	3,072	597	0	3,072	0	
12214 Rehabilitation of Gravel & Sand Pit (s)	50,000	0	0	50,000	0	
12215 WANDRRA Repairs - Floods Storms etc.	2,028,865	69,113	0	2,900,000	871,135	expected increased cost- DFES to Repay allocations
12216 Road Repairs Flood & Storm Damage MUNI	0	3,118	0	4,000	4,000	
12220 Fuel Sales	0	48	50	50	-50	Increased income
12221 Income Relating to Streets, Roads, Bridges & Depot M	0	0	0	0	0	
12223 Roadside Furniture and Signage	50,318	491	0	50,318	0	
12224 Misc Permit Fees	0	909	1,000	1,000	-1,000	Increased income
12226 Grant - MRWA Direct Grant	140,000	148,800	148,800	148,800	-8,800	Increased income
12227 Grant - MRWA Subsidies	0	1,713	1,713	1,713	-1,713	not in 14/15 budget - streetlights
12230 Grant - Roadwise	0	0	0	0	0	
12242 WANDRRA Flood Damage Grant	2,028,865	0	2,900,000	2,900,000	-871,135	expected increased cost- DFES to Repay
12222 Blkewest Grants - Dual Use Paths	50,000	0	0	0	50,000	not approved
12225 Grant - MRWA Projects - Evanstone Menzies	190,000	76,000	190,000	190,000	0	
12228 Grant - Roads to Recovery	329,500	379,500	379,500	379,500	-50,000	Income missed in original 14/15 budget
12232 Grant - RRG (jobs)	360,001	360,001	360,001	360,001	0	
12236 Grant - MRWA Blackspot	0	0	0	0	0	
12237 Grant - WALGGC Local Roads	340,000	0	0	0	340,000	FAGs Road Funding - Schedule 3
12238 Grant - Other: Tjun Access Indigenous Access	0	0	0	0	0	
12277 Loss on Sale of Asset	13,000	(1,000)	0	13,000	0	to be corrected with ITV MAY 15
12278 Profit on Sale of Asset - Transport	15,200	0	0	0	15,200	to be corrected with ITV MAY 15
12288 Depreciation Transport	1,636,085	2,152,593	2,152,593	1,636,085	0	Depn Non cash admin account
12299 Admin Allocated - Transport	215,207	220,764	220,764	215,207	0	Non cash admin account
	3,453,566	966,971	3,981,064	5,693,326	810,507	
12640 Menzies Airstrip Maintenance	6,647	396	0	6,647	0	
12641 Kookynie Airstrip Maintenance	0	2,920	0	3,893	3,893	
12 TOTAL TRANSPORT	0	0	0	10,540	3,893	
	3,453,566	966,971	3,981,064	5,703,967		

SCHEDULE 13 ECONOMIC SERVICES									
<i>Rural Services</i>									
13100 Expenses Relating to Rural Services & Pest Control	0	0	0	0	0	33	0	50	50
13101 Income Relating to Rural Services	0	0	0	0	0	33	0	50	0
<i>Tourism & Area Promotion</i>									
13241 Events - Cyclistic		85,000				0		85,000	0
13243 Events - Holiday Programs		28,000				0		28,000	0
13244 Events - Community		18,500				6,211		18,500	0
13250 Promotional Materials Advertising & Marketing Costs		25,000				3,113		25,000	0
13251 Goldfields Network Tourism Expenses		36,500				36,500		36,500	0
13252 Golden Quest Vehicle Lease		11,900				7,214		11,900	0
13253 Old Butcher Shop Utilities and Insurance		2,500				173		2,500	0
13254 Kookynie Info Bay & Townsite		350				1,150		2,000	2,000 new GL for clarity of costs
13255 Kookynie Walk Trail		250				0		350	0
13256 Ullaring Tourist Facility		11,600				1,612		2,000	1,750 increased exps to date
13257 Lake Ballard		10,349				16,748		30,000	18,400 increased exps to date
13258 Niagara Dam		10,000				15,973		27,000	18,651 increased exps to date
13259 Goongarrie Cottages		10,000				13,687		22,000	12,000 increased exps to date
13260 Tourism Signage		10,000				0		10,000	0
13261 Lady Shenton Maintenance		2,841				764		2,841	0 cnc cost
13262 Tourism Advertising		10,000				2,539		10,000	0
13271 Grants - Tourism	0		0			0		0	0
13272 Tourism Reimbursements	500		0			500		0	0
13273 Tourism Lease Income	11,903		5,410			11,903		0	0
13275 Tourism Other Income	0		118			220		0	0
13288 Depreciation - Tourism and Area Promotion		83,246				47,538		83,246	-220 no budget entered for 14/15
13299 Admin Allocated- Tourism and Area Promotion		162,420				166,614		162,420	0 Depn Non cash admin account
	12,403	509,456	5,529		319,835	12,623		560,257	50,581 Non cash admin account
<i>Building Control</i>									
13300 Building Surveyor Costs		12,500			9,508			12,500	0
13301 Building Licence Fees	3,500		628			3,500		0	0
13310 Other Expenses Relating to Building Control		250			0			250	0
13399 Admin Allocation - Building		40,605			41,654			40,605	0 Non cash admin account
	3,500	53,355	628		51,163	3,500		53,355	0
<i>Tjunjuntarra</i>									
13400 Tjunjuntarra Sculpture Course		17,500			9,000			17,500	0
13404 Tjunjuntarra Consultants		5,000			0			5,000	0
13405 Tjunjuntarra Holiday Program		50,000			36,735			50,000	0
13406 Tjunjuntarra Research Costs		30,000			30,000			30,000	0
13407 Tjunjuntarra Football Carnival		15,000			0			15,000	0
13408 Tjunjuntarra Dog Health Program		4,500			0			4,500	0
13499 Admin Allocation - Tjunjuntarra		81,210			83,307			81,210	0 Non cash admin account
	0	203,210	0		159,042	0		203,210	0

Nursery		Confirmed Minutes				
Ordinary Council Meeting 30 April 2015						
13501 Nursery Operational Expenses		7,144	0		0	-7,144 c/f to 15/16 ~10k
		7,144	0	0	0	(7,144)
13630 Purchase Furniture & Equipment - Other Economic Services		0	0	0	0	0
		0	0	0	0	0
CRC						
13701 Community Development Manager		80,000	82,513		110,017	30,017 allocations see 14600
13702 CRC Salaries & Wages		122,179	130,744		174,326	52,147 allocations see 14600
13703 CRC Insurances		6,000	5,954		6,000	0
13704 CRC Maintenance		10,000	5,252		10,000	0
13705 CRC Travel Expenses		1,000	249		1,000	0
13706 CRC Postage & Freight		1,750	223		1,750	0
13707 CRC Print & Stationary		11,000	7,939		11,000	0
13708 CRC Other admin expenses		500	276		500	0
13709 CRC Membership Fees		1,000	800		1,000	0
13710 CRC Computing Costs		10,000	5,569		10,000	0
13711 CRC Furniture NON Capital		20,000	4,205		20,000	0
13712 CRC Uniforms		1,500	0		1,500	0
13713 CRC Telephone Card Purchases		10,000	3,326		10,000	0
13714 CRC Cost of Goods For Re-sale		14,500	14,059		14,500	0
13715 CRC Marketing & Promotion		10,000	5,426		10,000	0
13716 CRC Utilities		5,000	4,887		5,000	0
13717 CRC Refreshments		1,000	4		1,000	0
13718 CRC Cleaning		13,500	25,239		33,652	20,152 allocations see 13704
13719 CRC Training & Conference Expenses		3,000	245		3,000	0
13720 CRC Programs		10,000	0		10,000	0
13721 CRC Reimbursements		0		1,500		-1,500
13722 CRC superannuation						19,146 allocations see 14600
13750 CRC Operating Grant		111,000	14,359	1,500	19,146	0
13751 CRC All Sales		15,000	86,025	111,000		0
13752 CRC Phone Card Sales		15,000	15,351	15,000		0
13753 CRC Room Hire		500	6,095	15,000		0
13754 Cost of Phone Cards for resale			(50)	500		0
		141,500	331,929	108,921	900	900 allocations see 13714
				143,000		120,861
Caravan Park						
13801 Caravan Park Grants		0		0		0
13802 Caravan Park Income from Charges		55,000		31,775		0
13803 Caravan Park Income from Washer & Dryers		2,000		570		0
13810 Caravan Park Salaries & Wages		0	57,869		77,158	77,158 allocations see 14600
13811 Caravan Park Maintenance		29,866	14,499		29,866	0
13812 Caravan Park Landscaping and Gardening		15,000	26,299		35,068	20,068 increased costs to date
13813 Caravan Park Other Costs		0	0		0	0
13814 Caravan Park Insurance		10,000	2,162		2,200	decreased cost- to be confirmed
13815 Caravan Park Utilities		0	16,387		21,849	21,849
13816 Caravan Park Superannuation		0	825		1,000	1,000 allocations
		57,000	118,040	32,345	167,139	112,273
		214,403	959,836	147,423	1,438,301	
13 TOTAL ECONOMIC SERVICES						

SCHEDULE 14 OTHER PROPERTY AND SERVICES									
<u>Private Works</u>									
14100 Private Works Expenses	5,000	5,000	317	1,765	5,000	5,000	5,000	0	
14101 Private Works Income			317	1,765				0	
<u>Public works Overheads</u>									
14200 Supervision Wages - Public Works Overheads		207,244		280,636				105,000	allocations see 14600
14201 Superannuation - Public Works Overheads		146,477		64,356				-56,000	allocations see 14600
14202 Reimbursements PWOH		45,000		270				-40,000	allocations see 14600
14203 Leave Annual - Public Works Overheads		67,080		7,560				-51,000	allocations see 14600
14204 Leave Personal - Public Works Overheads		28,803		4,279				-20,000	allocations see 14600
14205 Long Service Leave - Public Works Overheads		0		0				0	
14206 Public Holidays - Public Works Overheads		28,804		1,542				-25,000	allocations see 14600
14207 Leave Accruals - Public Works Overheads		0		1,003				0	
14208 Allowances - Public Works Overheads		62,000		18,156				-26,000	allocations see 14600
14209 Protective Clothing & PPE - Public Works Overheads		6,900		1,245				-1,900	decreased costs
14210 Training & Conferences - Public Works Overheads		20,000		15,947				-5,000	decreased costs
14211 Recruitment Costs - Public Works Overheads		1,000		171				0	
14212 Meeting Expenses - Public Works Overheads		2,000		1,413				0	
14213 Workers Comp - Public Works Overheads		0		0				0	
14214 Depot Insurance - Public Works Overheads		10,000		3,733				-2,500	allocations
14215 Other Exps - Public Works Overheads		10,000		1,024				-9,500	allocations
14216 Staff Housing Allocated - Public Works Overheads		41,402		23,327				0	
14217 Depot Mice (to be allocated as PWOH)		0		4,951				10,000	allocations
14218 MWS vehicle exps		0		258				500	allocations
14219 Telephone - Public Works Overheads		4,500		5,004				0	
14220 Utilities - Public Works Overheads		1,000		0				0	
14221 PWOH Allocated to Works and Services		(1,012,892)		(1,250,416)				102,962	Non cash admin account
14225 Depn - Public Works Overheads		5,842		11,961				18,158	Depn Non cash admin account
14226 Depot Operational & Misc Tasks - Labour Costs		0		7,540				280	allocations
14299 Admin Allocated to Works - Public Works Overheads		324,840		333,278				0	Non cash admin account
	0	0	0	(462,767)	0	0	0	0	this will be auto allocated by System
<u>Plant Operations</u>									
14301 Mech's Wages - Internal Repairs to P&E		0		99,299				132,398	new acct for clarity in GL postings
14302 Other Plant Costs		60,000		18,505				-35,327	allocations to 14301
14303 Fuel & Oils - Plant Operations		200,000		124,437				-34,084	
14304 Tyres and Tubes - Plant Operations		40,000		22,410				-10,120	
14305 Parts & Repairs - Plant Operations		260,000		177,331				-23,558	increased costs to date
14307 Vehicle Registrations & Insurance - Plant Operations		36,000		20,981				0	
14308 Plant Operations Reimbursements			9,210					22,720	allocations
14309 Less Plant Costs Allocated	35,000	(923,690)		(571,624)				-15,954	Non cash admin account
14370 Loss on Asset Sale		0		19,906				0	Non cash admin account
14388 Depreciation - Plant Operations		213,986		218,413				77,231	Depn Non cash admin account
14399 Admin Allocated - Plant Operations		113,694		116,630				41,812	Non cash admin account
	35,000	0	9,210	246,286	12,280	12,280	(0)	22,720	this will be auto allocated by System

this will be auto allocated by System

Confirmed Minutes									
Ordinary Council Meeting 30 April 2015									
		1,852,877		1,254,828		1,673,101	-179,776	Based on mthly average of actual	
Salaries & Wages									
14800 Gross Salaries & Wages	0	0	0	0	0	0	0	0	
14801 Workers Compensation Paid									
14802 Workers Compensation Received									
14603 Less Sal & Wages Allocated		(1,852,877)		(1,254,828)		(1,673,101)	179,776	Based on mthly average of actual	
14699 Admin Allocated to Salaries & Wages	0	0	0	0	0	0	0	Non cash admin account	
Unclassified									
14700 Expenses Relating to Unclassified	0	0	0	0	0	0	0		
14701 Income Relating to Unclassified	0	0	0	0	0	0	0		
Town Planning									
14800 Expenses Relating to Town Planning Schemes	0	0	0	0	0	0	0		
14801 Income Relating to Town Planning Schemes	0	0	0	0	0	0	0		
14 TOTAL OTHER PROPERTY AND SERVICES	61,500	5,000	28,722	(220,328)	38,780	4,999			

8,698,266	7,537,239	6,514,347	4,920,870	10,556,414	9,069,908
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	As Adopted Budget	YTD (Surplus) / Deficit	Projected (Surplus) / Deficit
	(1,161,027)	(1,593,477)	(1,486,506)

SHIRE OF MENZIES CAPITAL TRANSACTIONS

GL NUMBER		PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/03/2015		CURRENT YEAR ACTUALS PROJECTED TO The EOFY		Difference between Budget and Projected	COMMENTS
			INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
Capital Grants										
11308	Grant Received- Menzies Water Park	270,000		135,000		285,000		-15,000	LW \$135000 & DSR \$150000	
11799	Anzac War Memorial Grant	50,000		0		0		50,000	Possibly 15/16	
12222	Bikewest Grants - Dual Use Paths	50,000		0		0		50,000	Not awarded	
12225	Grant - MRWA Projects - Evanstone Menzies	190,000		76,000		190,000		0		
12228	Grant - Roads to Recovery	329,500		379,500		329,500		0		
12232	Grant - RRG (jobs)	360,001		360,001		360,001		0		
12236	Grant - MRWA Blackspot	0		0		0		0		
12237	Grant - WALGGC Local Roads	340,000		0		0		340,000	FAGs Road - Schedule 3 General Ops	
12238	Grant - Other: Tjun Access Indigenous Access	0		0		0		0		
14575	Solar Power Units - GVROC Project	0		(800)		-1,067		1,067	TBA	
09122	Staff Housing Grants	0		482,615		482,615		-482,615	R4R Funds from 11/12 budget	
		1,589,501	0	1,432,316	0	1,648,049	0	-58,548		
Capital Expenses										
Land & Buildings										
14710	Purchase of land lots for town development	20,000		0			20,000	0		
14575	Solar Power Units - GVROC Project	0		800			0	0	TBA	
12120	Depot Extension -Asset Upgrade	650,000		402			60,000	0		
09190	Construction of 2 New Houses Menzies CLGF 12-13 R4R	50,000		439,157			440,000	-210,000	\$189,000 was expended in 13/14	
09192	Installation of Solar Panels New Houses	40,000		0			50,000	0		
09191	Installation of Fencing - New Houses	48,000		44,572			44,572	4,572	11% over budget at completion	
09193	Installation Landscaping New Houses	112,000		40,762			88,000	40,000	budget 14/15 est. to be under allocated	
09194	Installation of Sheds for New Houses	10,500		0			112,000	0		
09195	Installation landscaping - Shenton St Units	30,675		0			15,500	5,000	budget 14/15 est. to be under allocated	
09196	Asbestos removal - 10 Shenton Street	5,000		0			0	-30,675	House is to be removed- no cost	
09250	Installation New Fencing - Walsh Street Units			4,070			4,070	-930	under budget	
Furniture & Equipment										
04240	Council Table	18,000		13,089			14,000	-4,000	under budget	
04241	New Locking System	10,000		0			10,000	0		
Infrastructure Other										
05501	New Pound	20,000		11,570			20,000	0		
11201	Water Park Construction Project	350,000		329,753			330,000	-20,000	under budget	
11150	Construction Project Shire Hall Toilets	180,000		0			180,000	0		
11750	War Memorial Construction Project	50,000		8,405			50,000	0		
11650	Upgrade of Old Church Menzies	25,000		0			25,000	0		
Infrastructure Roads										
12101	Road Construction CRSF - jobs	307,000		144,774			307,000	0	Evanstone Menzies Rd CRSF	
CR0002										

KEY
Not yet commenced
Progressing
Completed
Deferred

OVERVIEW 2014 / 2015

PROJECTED to The EOFY

BUDGET

31/03/2015

EXPENDITURE

Total Operating Expenditure
Total Capital Expenditure
(figures used in RSSbudget (p10) do not match project list (p50))

LESS

Depreciation

PLUS

Transfer to Reserves

TOTAL CASH EXPENDITURE

INCOME

Balance B/F

Total Operating Revenue excluding Rates

Rates Revenue

Proceeds from Sale of assets

NON operating Capital Revenue

PLUS

Transfer from Reserves

TOTAL CASH EXPENDITURE

(Surplus) / Deficit

SUMMARY

NB:

The Audited Sum B/F is :

\$1,328,886

Due to the inclusion of accrued

expenses not recorded until 01/07/2014

DIFF \$244,486

Cash and Cash Equivalents

Confirmed Minutes Ordinary Council Meeting 30 April 2015	
OVERVIEW IN BUDGET DOCUMENTS	
7524238	
5281562	
12,785,800	
2,104,121	
10,681,679	
92,759	
10,774,438	
1,573,372	
4,465,058	
2,690,707	
1,617,301	
10,346,438	
438,000	
10,784,438	

9,069,908	4,540,637	31,210 interest rec
4,813,086	2,212,883	300,000 grader
13,882,994	6,753,520	11,981,904
2,232,300	2,631,071	
11,650,694	4,122,449	
	23,407 interest rec	
	4,145,856	
1,328,886	1,328,886	
6,062,169	2,135,959	
2,848,196	2,870,125	
0	0	
1,646,049	1,432,316	
11,885,300	7,767,286	
438,000	364,639	
12,323,300	8,131,925	
(341,396)	(3,986,068)	



PREDICTED PA
9,069,908
4,813,086
13,882,994
(8,910,364)
(1,648,049)
(10,556,414)
3,326,560
331,210
(438,000)
(2,232,300)
(1,328,886)
(341,396)

YTD
4,540,637
2,212,883
6,753,520
(5,008,064)
(1,432,316)
(6,438,400)
315,120
23,407
(364,639)
(2,631,071)
(1,328,886)
(3,986,068)

BUDGET
Operating Expenditure 7,537,239
Capital Expenditure 5,261,562
SUB 12,798,801
Operating Revenue (7,108,765)
Sale of asset (80,000)
Capital Revenue (1,589,501)
SUB (8,778,266)
(Surplus) / Deficit 4,020,535
Transfer to Reserves 87,500
Transfer from Reserve (438,000)
Add back DEPN (2,104,121)
Surplus B/F (1,573,372)
(Surplus) / Deficit (7,458)

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN MARCH 2015

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	5 April 2015
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in March 2015

SUMMARY:

The list of payments made are being submitted to the Ordinary Council Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in March 2015 include cheques numbered 10206 to 10223 and direct transactions totalling \$582,466.30. The list of payments is submitted to each member of the Council on Thursday 30 April 2015.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision required

Moved: Cr Mazza

Seconded: Cr Dwyer

COUNCIL DECISION:

No: 0794

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in March 2015 including cheques numbered 10206 to 10223 and direct transactions totalling \$582,466.30 submitted to each member of the Council on Thursday 30 April 2015.

3:54pm

CARRIED 6/0

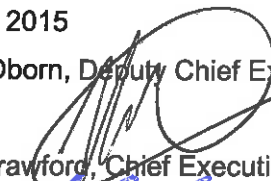

SHIRE OF MENZIES - LIST OF PAYMENTS MARCH 2015					
Ref No	Cheque /EFT No	Date	Name	Invoice Description	Amount
1	5	2/3/2015	NAB BANK FEES AND CHARGES	NAB BANK FEES AND CHARGES	\$ 103.80
2	5	19/3/2015	NAB BANK FEES AND CHARGES	NAB BANK FEES AND CHARGES	\$ 59.99
3	5	21/3/2015	NAB BANK FEES AND CHARGES	NAB BANK FEES AND CHARGES	\$ 0.40
4	EFT165	4/3/2015	Leanne Downie	Drink coasters for Council Chambers	\$ 33.90
5	EFT166	4/3/2015	Greg Cr Dwyer	Meeting & Pres Allow JAN & FEB 2015 and Travel & Comms FEB 2015	\$ 6,344.47
6	EFT167	4/3/2015	Cr Jillian Dwyer	JAN & FEB 15 Meeting Allow and FEB 15 Comms Allow	\$ 1,745.00
7	EFT168	4/3/2015	Tucker, Ian Cr	Monthly Fee Jan & Feb 2015 and Comms Fee Feb 2015	\$ 1,745.00
8	EFT169	4/3/2015	Cr Jamie Mazza	Jan & Feb 2015 Monthly Meeting Fee and Comms fee JAN 2015	\$ 1,745.00
9	EFT170	4/3/2015	Cr Justin Lee	Meeting Allow JAN & FEB 2015 and Comms Allow FEB 2015	\$ 1,745.00
10	EFT171	4/3/2015	Cr Peter Twigg	JAN & FEB 2015 Meeting Fee and FEB 15 Comms Allow & Travel	\$ 3,577.80
11	EFT172	5/3/2015	Peter Crawford	Reimburse payroll deduction	\$ 661.90
12	EFT173	9/3/2015	Digga West & Earthparts WA	Hydraulic Motor suit cleana broom, broom drive block assembly	\$ 984.50
13	EFT174	9/3/2015	Air Liquide WA Pty Ltd	Cylinder Fees	\$ 74.54
14	EFT175	9/3/2015	Australia's Golden Outback	Shire editorial in 2015 Australia's Golden Outback Holiday Planner	\$ 2,074.00
15	EFT176	9/3/2015	Bergies	Gravel Screened	\$ 396.00
16	EFT177	9/3/2015	BOC Limited	Various items	\$ 577.03
17	EFT178	9/3/2015	Business Key	Advertisement in Goldfields Business Key for 2015	\$ 719.40
18	EFT179	9/3/2015	Canning Pool & Pump Centre Pty	Liquid chlorine	\$ 350.00
19	EFT180	9/3/2015	Coates Hire	Fuel Tank	\$ 2,434.44
20	EFT181	9/3/2015	Courier Australia	Freight charges	\$ 2,251.76
21	EFT182	9/3/2015	Crest Minerals Ltd	Rates refund for assessment A4721 E29/00846 MINING TENEMENT	\$ 45.21
22	EFT183	9/3/2015	Cybersecure	Back up service	\$ 129.00
23	EFT184	9/3/2015	D & C Geraghty Pty Ltd On Behalf Of Geraghty Pastoral Trust	Accommodation for 11 nights Dennis Shillabeer	\$ 1,210.00
24	EFT185	9/3/2015	DC Transport	Pick up rock from Mt Remarkable Road Kookynie	\$ 924.00
25	EFT186	9/3/2015	Department of Housing	Rent & Water consumption 17 Onslow St Menzies	\$ 379.98
26	EFT187	9/3/2015	Eagle Petroleum (W.A) Pty Ltd	Bulk Diesel 8000lt	\$ 23,012.77
27	EFT188	9/3/2015	Fire And Emergency Services	2014/15 ESL Quarter 3	\$ 12,288.00
28	EFT189	9/3/2015	Garpen Pty Ltd	Various Parts	\$ 1,111.00
29	EFT190	9/3/2015	Goldline Distributors	Refreshments Admin	\$ 320.23
30	EFT191	9/3/2015	Goldfields Settlements	Purchase of 8 Mercer St Menzies	\$ 683.60
31	EFT192	9/3/2015	Goldfields Truck Power	Slick Disc & Rags	\$ 150.99
32	EFT193	9/3/2015	Heatley's Safety and Industrial	Tape Flagging Pink	\$ 41.59
33	EFT194	9/3/2015	Menzies Hotel	Newspapers, batteries & panadol	\$ 180.20
34	EFT195	9/3/2015	Jason Sign Makers	Road works signage	\$ 3,834.60
35	EFT196	9/3/2015	JR & A Hersey	Safety equipment	\$ 500.10
36	EFT197	9/3/2015	Breakaway C/O Key Factors	Push gravel Evanston Road	\$ 37,308.70
37	EFT198	9/3/2015	Landgate	Land Enquiry	\$ 48.00
38	EFT199	9/3/2015	Macarthur Minerals	Accommodation & meals	\$ 1,320.00
39	EFT200	9/3/2015	Mobile Pest Weed Control	Inspection to assess the risk of termite infestation	\$ 9,790.00
40	EFT201	9/3/2015	Netlogic Information Technology	Server replacement	\$ 6,099.00
41	EFT202	9/3/2015	Office National	Monthly copy charges Konica C554E	\$ 1,026.95
42	EFT203	9/3/2015	Onsite Rental Group	Fuel trailer Hire 1/2-28/2/15	\$ 2,202.01
43	EFT204	9/3/2015	Quality Railway Motel Kalgoorlie	Accommodation & Meals Peter Twigg February Meeting	\$ 441.00
44	EFT205	9/3/2015	Rapid Plastics (war)	BF FR STDING Diesel Transport TK	\$ 6,751.80
45	EFT206	9/3/2015	Right Way	Control traffic with stop slow bat	\$ 2,500.00
46	EFT207	9/3/2015	Satellite Television & Radio Australia	Supply & install SBS FM radio services & broadcast	\$ 10,807.50
47	EFT208	9/3/2015	SGS Australia Pty Ltd	Soil samples	\$ 808.50
48	EFT209	9/3/2015	Shire Of Menzies	Roll of 200 Stamps for Rates	\$ 140.00
49	EFT210	9/3/2015	Talis Delivering Solutions	Shire of Menzies Road Condition Survey	\$ 22,645.70
50	EFT211	9/3/2015	Truck Centre (WA) PTY.LTD	Various parts	\$ 1,410.27
51	EFT212	9/3/2015	UHY Haines Norton	Accounting service fee January 2015 for preparation and lodgement of the December 2014 BAS	\$ 1,320.00
52	EFT213	9/3/2015	WA Electoral Commission	Extraordinary Election 18th December 2014	\$ 5,854.54
53	EFT214	13/3/2015	Leanne Downie	Drink coasters Chambers	\$ 16.95
54	EFT215	13/3/2015	BOC Limited	Inv 4007966505 gaskets & BSPs	\$ 42.69
55	EFT216	13/3/2015	Courier Australia	Freight 27 FEB 2015 inv #0180	\$ 312.25
56	EFT217	13/3/2015	Cybersecure	Cybersecurity up to 01/04/2015	\$ 129.00
57	EFT218	13/3/2015	Daimler Trucks Perth	Various filters	\$ 1,475.72
58	EFT219	13/3/2015	Debbie Pianto	REIMBURSE dymo plastic tape x3	\$ 40.50
59	EFT220	13/3/2015	Eagle Petroleum (W.A) Pty Ltd	Fuel transactions FEB 2015	\$ 92.36
60	EFT221	13/3/2015	Goldline Distributors	Inv178224 items for resale CRC	\$ 552.16
61	EFT222	13/3/2015	Goldfields Land and Sea Council	Shire of Menzies Land Survey Inv 00000870	\$ 25,052.50
62	EFT223	13/3/2015	Beverley Goding	Cups & Plates for CRC	\$ 76.00
63	EFT224	13/3/2015	Hot Toner	Printer & Photocopier Cartridge	\$ 429.60
64	EFT225	13/3/2015	IRIS Consulting	Records Disposal Training - L Downie	\$ 359.09
65	EFT226	13/3/2015	Landgate	Job 169553 mining tenements Menzies WA	\$ 700.80
66	EFT227	13/3/2015	Westrac Pty Ltd	Precleaner	\$ 236.84
67	EFT228	25/3/2015	Ilkurika Aboriginal Corporation	Plant Hire	\$ 60,020.77
68	EFT229	25/3/2015	Leanne Downie	Replacement image QE2 for Chambers, sugar free lollies	\$ 32.25
69	EFT230	25/3/2015	WA Local Govt Association	Advertise Town Hall Toilets Tender 01/15	\$ 1,964.31
70	EFT231	25/3/2015	Australian Taxation Office	IAS Febuary 2015	\$ 33,383.00
71	EFT232	25/3/2015	BA Henneker & CO	Air conditioners	\$ 14,281.30
72	EFT233	25/3/2015	Brad Pepper	Grader Hire	\$ 11,775.00
73	EFT234	25/3/2015	Bunnings	Film polythene Roll	\$ 484.50
74	EFT235	25/3/2015	Cabcharge Australia Limited	Cabcharges	\$ 6.00
75	EFT236	25/3/2015	Coates Hire	Fuel tank hire	\$ 2,546.57
76	EFT237	25/3/2015	Conway Highbury	Consultancy Services Local Law & Risk Management	\$ 1,292.50
77	EFT238	25/3/2015	Courier Australia	Freight	\$ 167.68

Confirmed Minutes
Ordinary Council Meeting 30 April 2015

SHIRE OF MENZIES - LIST OF PAYMENTS MARCH 2015					
Ref No	Cheque /EFT No	Date	Name	Invoice Description	Amount
78	EFT239	25/3/2015	Cutting Edges Equipment Parts	Grader Blades	\$ 1,532.30
79	EFT240	25/3/2015	Daimler Trucks Perth	Oil	\$ 859.34
80	EFT241	25/3/2015	D & B Solutions	MGL Solicitors Fees	\$ 70.40
81	EFT242	25/3/2015	Eagle Petroleum (W.A) Pty Ltd	Fuel	\$ 11,112.42
82	EFT243	25/3/2015	Forman bros	Disconnect main water at meter & cut & cap septic	\$ 432.30
83	EFT244	25/3/2015	Goldline Distributors	Refreshments & cleaning products	\$ 335.70
84	EFT245	25/3/2015	Goldfields Air Services	Airfare Kaigoorlie to Tjuntjuntjara return	\$ 6,600.00
85	EFT246	25/3/2015	Goldfields Toyota	Telstra Prepaid Recharge \$30.00	\$ 1,265.40
86	EFT247	25/3/2015	Goldfields Truck Power	Parts & repairs	\$ 588.98
87	EFT248	25/3/2015	Heatley's safety and industrial	EFT Payment 193 Rejected ReEntering: Inv for CR0002	\$ 41.59
88	EFT249	25/3/2015	Menzies Hotel	Councillor lunch	\$ 265.00
89	EFT250	25/3/2015	Ibis Style Kalgoorlie	Accommodation & meals	\$ 499.40
90	EFT251	25/3/2015	Jason Sign Makers	Signage	\$ 448.80
91	EFT252	25/3/2015	JR & A Hersey	Spray Boom M/Bike 3mt	\$ 363.00
92	EFT253	25/3/2015	Kalgoorlie Monumental Works	War Monument 50%	\$ 8,321.50
93	EFT254	25/3/2015	Kal Tel Co Services	Correct network problem, fax EFTPOS & extensions	\$ 1,065.68
94	EFT255	25/3/2015	Breakaway C/O Key Factors	Loader Hire	\$ 34,185.25
95	EFT256	25/3/2015	Kooda Contracting Pty Ltd	Wet Hire Sidelipper	\$ 44,015.02
96	EFT257	25/3/2015	Landgate	Land enquiry	\$ 48.00
97	EFT258	25/3/2015	Netlogic Information Technology	Remote consulting March 2015	\$ 8,185.25
98	EFT259	25/3/2015	Oborn Mining And Electrical	GPO circuits	\$ 4,202.00
99	EFT260	25/3/2015	Office National	Service	\$ 418.83
100	EFT261	25/3/2015	Shire Of Menzies	Stamps	\$ 220.25
101	EFT262	25/3/2015	SNAP	Rates Notices	\$ 872.00
102	EFT263	25/3/2015	Tudor House	Flags	\$ 1,430.00
103	EFT264	25/3/2015	WA Hino	New Hino	\$ 49,077.26
104	EFT265	25/3/2015	WesTrac Pty Ltd	Parts & Repairs	\$ 867.64
105	EFT266	25/3/2015	Wurth Australia	Parts & repairs	\$ 97.36
106	DD116.1	2/3/2015	BOQ Finance	Copier charges Direct Debit	\$ 1,039.68
107	DD116.2	2/3/2015	Toyota Finance	Goldfield Tourism	\$ 991.90
108	DD127.1	11/3/2015	Goldfields Toyota	Direct Debit Vehicle sub lease Golden Quest	\$ 991.90
109	DD127.2	10/3/2015	BOQ Finance	Auto BAFL	\$ 484.89
110	DD127.3	10/3/2015	Australia Post	CRC good for resale	\$ 322.79
111	DD138.1	11/3/2015	BOQ Finance	Direct Debit BAFL	\$ 389.40
112	DD142.1	3/3/2015	Prime Super	Payroll deductions	\$ 51.13
113	DD142.2	3/3/2015	Portfoliofocus Superannuation Plan	Payroll deductions	\$ 105.10
114	DD143.1	3/3/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$ 6,615.16
115	DD143.2	3/3/2015	Australian Super	Superannuation contributions	\$ 966.74
116	DD143.3	3/3/2015	BT Financial Group Superannuation	Superannuation contributions	\$ 464.80
117	DD143.4	3/3/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$ 3,859.46
118	DD143.5	3/3/2015	Australian Ethical	Superannuation contributions	\$ 244.99
119	DD144.1	13/3/2015	NAB	Credit Card CEO February 2015	\$ 413.79
120	DD147.1	4/3/2015	BOQ Finance	Photocopiers FEB 2015	\$ 1,236.06
121	DD147.2	1/3/2015	WESTNET	inv 64383399 acct 221130384	\$ 90.45
122	DD152.1	5/3/2015	NAB	FEB 15 DCEO / Interest/ Card fee	\$ 758.07
123	DD155.1	17/3/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$ 6,644.55
124	DD155.2	17/3/2015	Australian Super	Superannuation contributions	\$ 1,034.40
125	DD155.3	17/3/2015	BT Financial Group Superannuation	Superannuation contributions	\$ 483.74
126	DD155.4	17/3/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$ 3,875.65
127	DD155.5	17/3/2015	Australian Ethical	Superannuation contributions	\$ 264.33
128	DD162.1	17/3/2015	Wright Express Australia Pty Ltd	direct debit from bank MOTORPASS	\$ 857.06
129	DD163.1	30/3/2015	BOQ Finance	Copier charges Direct Debit	\$ 1,236.06
130	DD163.2	30/3/2015	Goldfields Toyota	Direct Debit vehicle sub lease Golden Quest	\$ 991.90
131	10206	9/3/2015	Resource Centre Shire Of Menzies	Roll of 200 Stamps	\$ 149.10
132	10207	9/3/2015	Beacon Minerals Pty Ltd	Rates refund for assessment A4192 E77/01713 MINING TENEMENT	\$ 828.96
133	10208	9/3/2015	Dept Of Transport & Licensing	Registration MN980	\$ 51.40
134	10209	9/3/2015	Horizon Power	Lot 124 Shenton St	\$ 13,470.38
135	10210	9/3/2015	IT Vision	SR137243 Synergy soft Rates & Property Refresher online training	\$ 981.75
136	10211	9/3/2015	John Robert Venn Money	Rates refund for assessment A1196 P29/01591 MINING TENEMENT	\$ 3,245.76
137	10212	9/3/2015	McBride's Garden Centre &	Landscaping for 36 Mercer st	\$ 192.11
138	10213	9/3/2015	McLeods Barristers & Solicitors	33449 Lake Ballard Management Order	\$ 2,434.12
139	10214	9/3/2015	Minara Resources	Rates refund for assessment A2417 E39/01074 MINING TENEMENT	\$ 3,678.28
140	10215	9/3/2015	Saracen Gold Mines Pty Ltd	Rates refund for assessment A3777 P39/04935 MINING TENEMENT	\$ 89.21
141	10216	9/3/2015	Telstra	account February 2015	\$ 2,567.60
142	10217	9/3/2015	Truckline	Lube Pad round suite 50mm king pin	\$ 112.51
143	10218	9/3/2015	Water Corporation	Licence over reserve 5064 Suiter St	\$ 2,990.82
144	10219	9/3/2015	Wright Express Australia Pty Ltd	Fuel Cards	\$ 857.06
145	10220	13/3/2015	Horizon Power	unit 29 A Shenton Street Menzies -Pay#0003530030	\$ 176.41
146	10221	13/3/2015	Water Corporation	acct 9010457419 bill #0066 53 Shenton St Menzies	\$ 36.01
147	10222	25/3/2015	Comfort Inn Bay Of Isles	Accommodation & meals	\$ 459.50
148	10223	25/3/2015	Telstra	3671243453/0488242047	\$ 131.94
					\$ 582,466.30

12.2 FINANCE & ADMINISTRATION BUSINESS

12.2.3 INVESTMENTS FOR MARCH 2015

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM034
DISCLOSURE OF INTEREST:	None
DATE:	14 April 2015
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	Ordinary Council Meeting 26 th February 2015 12.2.3 Investments for January 2015

ATTACHMENTS:

12.2.3 Attachment #1 – Notice from National Australia Bank

SUMMARY:

For Council to receive the investment report for the month of March 2015

BACKGROUND:

The Chief Executive Officer is currently delegated authority to invest funds into interest bearing accounts under Delegation 2.5 – Investment of Surplus Funds and also details the reporting requirements

COMMENT:

73-300-2553 TD matured as at 28 March where surplus funds in the municipal account were invested for 30 days. Details of the investment are:

Place of investment	National Bank
Term of investment	30 days (Mature 28 March 2015)
Interest rate	2.54%pa
Amount	\$500,953.43
Interest at maturity	\$1,045.83

NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	30 days (Mature 27 April 2015)
Interest rate	2.25%pa
Amount	\$501,999.26
Interest at maturity	\$928.36

94-435-0016 TD matured as at 13 March where Reserve funds were invested for 90 days. Details of the investment are:

Place of investment	National Bank
Term of investment	90 days (Mature 13 March 2015)
Interest rate	3.51%pa

Amount	\$213,055.96
Interest at maturity	\$1,843.93

NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	90 days (Mature 11 June 2015)
Interest rate	3.03%pa
Amount	\$214,899.92
Interest at maturity	\$1,605.57

74-139-9821 TD matured as at 1st March where surplus funds in the municipal account were invested for 60 days. Details of the investment are:

Place of investment	National Bank
Term of investment	60 days (Mature 28 March 2015)
Interest rate	3.51%pa
Amount	\$1,0008,654.80
Interest at maturity	\$8,729.70

NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	30 days (Matures 30 April 2015)
Interest rate	2.79%pa
Amount	\$1,017,384.50
Interest at maturity	\$4,666.04

74-139-2216 TD matured as at 1st March where surplus funds in the municipal account were invested for 90 days. Details of the investment are:

Place of investment	National Bank
Term of investment	90 days (Mature 1 st March 2015)
Interest rate	3.51%pa
Amount	\$504,327.40
Interest at maturity	\$4,364.85

NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	90 days (Matures 30 May 2015)
Interest rate	3.11%pa
Amount	\$508,692.25
Interest at maturity	\$3,900.91

CONSULTATION:

Shire staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Shire of Menzies – Delegations Register

- Delegation 2.5 – Investments of Surplus Funds – Details the constraints and reporting procedures

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Reporting on Financial Activity

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Twigg

COUNCIL DECISION:

No: 0795

That Council receive the report on Investments for the month of March 2015.

3:57pm

CARRIED 6/0

13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Moved: Cr Mazza

Seconded: Cr J Dwyer

COUNCIL DECISION:

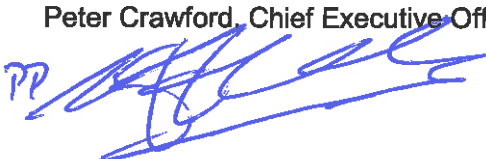
No: 0796

That Council approve the introduction of Item 14.1 Changing of Methods of Valuation of Land.

3:59pm

CARRIED 6/0

14.1 CHANGING METHODS OF VALUATION OF LAND

SUBMISSION TO:	Ordinary Council Meeting, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM432
DISCLOSURE OF INTEREST:	None
DATE:	23 April 2015
AUTHOR:	Glenn Bone, Project Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	Item 12.5.9 27 November 2014

ATTACHMENTS:

14.1 Attachment #1 Letter from AngloGold Ashanti received on 27 February 2015

14.1 Attachment #2 Valuation of Land – Mining

SUMMARY:

Preparation of a submission to the Minister for Local Government and Communities to apply "spot rating" (GRV) to mine site accommodation and processing plant at the Tropicana mine site owned and operated by AngloGold Ashanti Australia Limited (part of M39/1019).

BACKGROUND:

At the 27 November 2014 meeting (Minute 0635), Council formally agreed to commence the procedures to change the method of valuation for the following infrastructure operated by Anglo Gold Ashanti Australia Limited (Tropicana):

- Accommodation Village
- Processing Plant

COMMENT:

The principal details relevant to the change of method of valuation for the new mining operation are set out below:

Proposed Method of Valuing Land:

ANGLO GOLD ASHANTI AUSTRALIA LIMITED

Property Details:

Assessment 2995.	M39/1019
Name	Tropicana
Location	350km East of Menzies

Improvements:

Accommodation Village	Accommodates 600
Processing Plant	5.8 million tpa
Mine Life	11 years

Valuation System:

Currently UV M39/1019 (ASS2995)	\$9,872.88 = (2014/15 rates on the whole of the mining lease)
Proposed GRV (indicative)	
- Accommodation Village	\$ 2,470,000
Indicative 2014/15 rating (without phase-in)	\$ 177,148
Currently UV M39/980 (ASS2975)	\$9,872.88 = (2014/15 rates on the whole of the mining lease)
Proposed GRV (indicative)	
- Processing Plant	\$ 2,000,000
Indicative 2014/15 rating (without phase-in)	\$ 143,440

Consultation

A letter was sent to Anglo Gold Ashanti Australia Limited (AGAA) on 4 February 2015 advising them of the Shire's intention to seek the Minister's approval to a change of method of valuation for the Tropicana mine site operations.

AGAA subsequently responded and advised they were prepared to accept a change of method of valuation for the accommodation village only. The company noted that the Minister's policy excludes processing plants from the GRV methodology and AGAA sees no reason to any change to that position.

While agreeing to GRV rating of the accommodation village, AGAA were not impressed with the intent to set the rates at 65% of the Menzies town site rate in the dollar. Because of virtually no direct services provided by the Shire to the Tropicana mine site, AGAA considered 20% would be a more appropriate level.

Estimated Effective Date

1 July 2015

Phase-in Consideration

Any proposal for a change of method of valuation should also include consideration as to whether there should be a phase-in of the intended change. As mentioned elsewhere, Schedule 6.1 enables a local government to phase-in the impact of the change over a period of three years.

In practical terms, such a move would ameliorate the financial impact on the relevant company quite considerably. Instead of being faced with the total impact immediately, the extra cost would be borne progressively by one third in Year 1, two thirds in Year 2 and finally, the full amount in Year 3. This would result in the relevant company saving approximately one year's impact of the rating impost over the triennium.

From the Shire's point of view the cost (reduced income) of a phase-in for Tropicana based on 2014/15 indicative Year 1 full rating, would be more than \$320,000 over the triennium.

Mining at Tropicana has now been in operation since 2007, and in the intervening period rating has continued to be applied under UV principles. Based on the estimated rating difference of \$310,716 between the two systems over this period, it is considered that this sum is substantial in itself and has already provided sufficient financial relief.

Further, it is also noted that the adjoining Shire of Laverton in recent change of method of valuation submissions, has not seen the need to phase-in valuations.

Policy Considerations

Unfortunately the process that the Shire of Menzies has been required to follow is not as simple as it was prior to December 2011 when the Minister's Rating Policy on Mining was introduced. Prior to this time local governments were at liberty to request a change of method of valuation to include processing plants as well. The policy now limits the definition of capital improvements to all permanent accommodation, recreation and administration facilities and associated buildings, and maintenance workshops existing within 100 metres of these facilities. "Permanent" is further defined as having been *in situ* for at least 12 months. However, whilst the policy allows existing arrangements for GRV rating of processing plants to continue, new applications (after 1 July 2012) will only be approved if the relevant company agrees in writing to such a proposal.

As was reported at Council's 27 November 2014 meeting, the foregoing is relevant in the context of the Shire of Laverton who had in place GRV rating of three processing plants prior to the year 2000. In their case the introduction of the Ministerial policy created a dilemma in that three new operations would be rated differently (and inconsistently), if their processing plants were not included. As part of the necessary consultancy with the mining companies, the Shire of Laverton then sought and obtained formal agreement to include the processing plants in the GRV proposal.

In the Shire of Laverton's case one of the pre-existing arrangements included Anglo Gold Ashanti's Sunrise Dam mine site. Consequently, Council agreed to the notion that because AGAA is also the operator of the Tropicana mine site, there was a good case to argue that it would be reasonable from the company's perspective to be consistent with various local governments and to agree to GRV rating of the Tropicana processing plant.

Unfortunately AGAA did not share the consistency viewpoint and declined Council's proposal to voluntarily agree to GRV rating of their processing plant. To meekly accept this outcome now would be regrettable as it would abandon any hope of achieving significant rates revenue gain. Consequently, Council should continue with its quest to achieve GRV rating of the processing plant by whatever means are presently available. Let us now look at these issues.

The critical element in this whole saga is of course the Minister's policy. The exclusion of treatment plants from GRV rating as from 1 July 2012 seems to be at odds with the Principles to which the Rating Policy is enshrined. The following is an extract from the Department of Local Government and Communities paper – "Rating Policy, Valuation of Land – Mining".

Principles

In making the decision, the following principles will be observed:

- *Objectivity*
- *Fairness and equity*
- *Consistency*
- *Transparency*
- *Administrative efficiency.*

Consistency

- *Are other relevant interests being rated in the same way? If not, why not?*
- *Is the rating proposal in accordance with the Policy – “The Application of Gross Rental Valuation to Mining, Petroleum and Resource Interests”?*

From the Shire of Menzies' point of view the questions as posed above can be responded to in the following way:

Are other relevant interests being rated in the same way?

No. This is the Shire's first application for a change of method of valuation. However, the Shire is very much aware that prior to 1 July 2012 other local governments were granted approval to GRV rate processing plants and that this sanction has not been revoked.

How can this situation pass the consistency test with some treatment plants being GRV rated and others not?

Is the rating proposal in accordance with the Policy – “The Application of Gross Rental Valuation to Mining, Petroleum and Resource Interests”?

No. Because it is Council's view that the policy is inequitable and in its own right fails the test of consistency.

In making this point there is considerable merit in re-stating the lead statement under the heading of “*Principles*” – In making the decision, the following principles will be observed (emphasis added).

Policy Application

Prior to the existence of the Rating Policy, each application by a local government for a change of method of valuation would have been treated on its merits. Regardless of the present circumstances, it is submitted that this should still be the situation. A policy establishes principles on which any measure or course of action is based. However, the mere existence of a policy does not unilaterally bind the owner of the policy to slavishly follow its line of conduct in each and every case.

The Shire of Menzies submits that there is latitude through the principle of consistency for the Minister to vary his approach and approve the GRV rating of the Tropicana processing plant on the basis that AGAA is already so rated for their Sunrise Dam mine located in the Shire of Laverton.

CONSULTATION:

As an outcome from the 27 November 2014 proposal, Anglo Gold Ashanti Australia Limited was notified of the Shire's intention to seek a change of the method of valuation and their comments sought. The company responded via an undated letter forwarded by email on 27 February 2015.

STATUTORY ENVIRONMENT:

Local Government Act 1995
Section 6.28

(1) The Minister is to –

(a) determine the method of valuation of land to be used by a local government as the basis for a rate.

(b) publish a notice of the determination in the *Government Gazette*.

(2) In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis of a rate on any land is to be

(a) where the land is used predominately for rural purposes, the unimproved value of the land; and

(b) where the land is used predominately for non-rural purposes, the gross rental value of the land.

Section 6.31 – Enables a local government to phase-in valuations in accordance with the provisions of Schedule 6.1.

Schedule 6.1(2) – Deals with phasing-in of valuations where a determination is made by the Minister under section 6.28 to change the method of valuing land from UV to GRV. The impact (cost) is phased-in over three years.

POLICY IMPLICATIONS:

Shire of Menzies – none

Minister for Local Government – Valuation of Land - Mining

FINANCIAL IMPLICATIONS:

Currently the land, on which the accommodation village and processing at Tropicana are located, is rated on an unimproved value. This takes no account of the infrastructure sitting on the land. A change to GRV will provide an increase in rate revenue when the infrastructure is brought to account

Indicative values are now to hand and on a rating basis over 2012/13 the following income gain can be calculated:

AngloGold Ashanti Australia Limited (Tropicana)

Accommodation Village (M39/1019) - Valuation	\$2,470,000
Processing Plant (M39/980) – Valuation	<u>\$2,000,000</u>
Total	\$4,470,000 @ 7.172c rate in the dollar (2014/15) = \$320,588

However, it should be noted that by the time Ministerial approval is obtained and a formal value procured, it is unlikely there would be any pro-rata income from this source in 2014/15. An application made soon after the Council meeting would probably become effective from 1 July 2015.

On the expenditure side, there are some upfront costs. The first expense relates to the survey of the relevant sites to enable a formal description of the rating of area in the *Government Gazette* following the Minister's approval.

In the past local governments needed to engage the services of a licensed surveyor to obtain the formal description and this tended to be a rather expensive venture. However, this is no longer the case as Landgate – Property & Valuations, are now able to provide this service at around \$500 per description. Two descriptions are required for Tropicana.

Later, there will be a further cost from Landgate – Property & Valuations, in respect to the provision of formal values. It is not known at this stage what this cost will be.

STRATEGIC IMPLICATIONS:

The change of rating basis for this new mining operation will dramatically increase the Shire's rating capacity and also create an opportunity for the Shire to achieve consistency when additional mining ventures commence operation.

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0797

That Council:

1. In accordance with the provisions of section 6.28 of the *Local Government Act 1995*, prepare submissions to the Minister for Local Government and Communities to change the basis of rating from Unimproved Values to Gross Rental Values for the following mining operation:

Anglo Gold Ashanti Australia Limited -Tropicana

- Accommodation Village – M39/1019 – ASS2995
- Processing Plant – M39/980 – ASS2975;

2. Re-affirm its intention to apply a GRV Mining rate at 65% of the Menzies Townsite rate in the dollar; and
3. After due consideration to all relevant factors, determine it will not invoke the provisions of Schedule 6.1(2) of the *Local Government Act 1995* to phase-in valuations.

4:12pm

CARRIED 6/0

15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS
Nil

16. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 21st May 2015 at Tjuntjuntjara commencing at 10:00am.

17. CLOSURE OF MEETING

There being no further business the Shire President closed the meeting at 4:15pm.

I, Gregor Inger hereby certify that the Minutes of the Ordinary Meeting of Council held 30 April 2015 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 21 May 2015.

Signed



Dated:

21st MAY

2015