



**SHIRE OF MENZIES**

## **AGENDA**

**FOR THE ORDINARY MEETING OF COUNCIL  
TO BE HELD**

**Thursday 27 August 2015**

**Shire of Menzies**

**Commencing at 10:00am**

**SHIRE OF MENZIES  
NOTICE OF ORDINARY COUNCIL MEETING**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on 27 August 2015 at the Shire of Menzies commencing at 10:00am.

  
P Durtanovich  
Chief Executive Officer

20/8/2015  
Date

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

**FINANCIAL INTEREST  
(EFFECTIVE 1 JULY 1996)**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

**Councillors should declare an interest:**

- a) In a written notice given to the CEO before the meeting: or
- b) At the meeting immediately before the matter is discussed

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or  
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.  
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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## **AGENDA FOR ORDINARY MEETING OF COUNCIL**

### **1. DECLARATION OF OPENING**

The Shire President, Cr Greg Dwyer, to declare the meeting open, welcome the attendees, visitors, guests and proceed with the Agenda as planned.

### **2. ANNOUNCEMENT OF VISITORS**

### **3. RECORD OF ATTENDANCE**

#### **3.1 PRESENT:**

<b>Councillors:</b>	Cr G Dwyer	President
	Cr I Tucker	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor
	Cr J Dwyer	Councillor

<b>Staff:</b>	P Durtanovich	A/CEO
	R Pepper	MWS
	L Downie	Minutes

<b>Observers:</b>	Nil
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#### **3.2 APOLOGIES**

<b>Councillors:</b>	Cr Peter Twigg	Deputy President
<b>Staff:</b>	Nil	

#### **3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

### **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **5. PUBLIC QUESTION TIME**

### **6. APPLICATIONS FOR LEAVE OF ABSENCE**

Ordinary Council Meeting at Tjuntjuntjara 24 September 2015

### **7. DECLARATIONS OF INTEREST**

### **8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

### **9. CONFIRMATION OF MINUTES**

#### **9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 30 JULY 2015**

##### **VOTING REQUIREMENTS:**

Simple Majority Decision required

##### **OFFICER'S RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of Council held on 30 July 2015 be confirmed as a true and accurate record.

**9.2 CONFIRMATION OF MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON MONDAY 15 JUNE 2015**

**VOTING REQUIREMENTS:**

**Simple Majority Decision required**

**OFFICER'S RECOMMENDATION:**

**That the Minutes of the Special Meeting of Council held on 15 June 2015 be confirmed as a true and accurate record.**

**9.3 CONFIRMATION OF MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON THURSDAY 13 AUGUST 2015**

**VOTING REQUIREMENTS:**

**Simple Majority Decision required**

**OFFICER'S RECOMMENDATION:**

**That the Minutes of the Special Meeting of Council held on 13 August 2015 be confirmed as a true and accurate record.**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

**Mr Paul Trinidad via Skype – Item 12.5.2 Painting for Peace Community Project**

**11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**11.1 PRESIDENT'S REPORT (to be tabled at the meeting)**

**VOTING REQUIREMENTS:**

**Simple Majority Decision required**

**OFFICER'S RECOMMENDATION:**

**That the President's Report as tabled, be received.**

**12. REPORTS OF COMMITTEES AND OFFICERS**

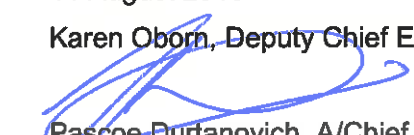

**12.1 HEALTH, BUILDING & TOWN PLANNING BUSINESS**

**Nil**

## 12. REPORTS OF COMMITTEES AND OFFICERS

### 12.2 FINANCE AND ADMINISTRATION BUSINESS

#### 12.2.1 MONTHLY FINANCIAL REPORT – JULY 2015

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 27 August 2015
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM052
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	11 August 2015
<b>AUTHOR:</b>	Karen Oborn, Deputy Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Pascoe Durtanovich, A/Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports for July 2015

#### SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

#### BACKGROUND:

The monthly reports have been prepared by Shire Officers to reflect revenue and expenditure transactions for the period to 31 July 2015.

#### COMMENT:

The Shire of Menzies is now using Synergy to compile the Monthly Financial reports.

**CONSULTATION:** N/A

#### STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATION:** Nil

#### STRATEGIC IMPLICATIONS:

14.3.5 Sustainable Resource Management

Ensure resources are managed effectively

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance

#### VOTING REQUIREMENTS:

Simple Majority decision is required.

**OFFICER'S RECOMMENDATION:**

**That Council acknowledge receipt of the Statements of Financial Activity and associated reports for the period to 31 July 2015.**



## **SHIRE OF MENZIES**

### **MONTHLY FINANCIAL REPORT**

**For the Period Ended 31st July 2015**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Statement of Financial Activity

Budget vs. Actual - graphs

Net Current Funding Position

Cash and Investments

Receivables

Cash Backed Reserves

Grants & Contributions

Trust

Major Variation Notes

Schedules 3 To 14 ( By Program)

#### **includes**

Grants and Contributions

Capital Expenditure

EOFY / Budget Predictions

Financial Overview for the EOFY

**Prepared By: Karen Oborn, Deputy CEO**

**Date: 14/08/2015**

**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31st July 2015**

	Annual Budget 2015-16	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	2,500	208	0	(208)	(100.00%)	
General Purpose Funding	1,381,426	115,119	6,085	(1,09,034)	(1791.95%)	▼
Law, Order and Public Safety	7,450	621	0	(621)	(100.00%)	
Health	500	42	0	(42)	(100.00%)	
Housing	57,508	4,792	4,983	191	3.83%	
Community Amenities	6,350	529	0	(529)	(100.00%)	
Recreation and Culture	72,125	6,010	19,650	13,640	69.41%	▲
Transport	(49,050)	(4,088)	0	4,088	(100.00%)	
Economic Services	209,620	17,468	39,401	21,933	55.67%	▲
Other Property and Services	41,200	3,433	1,957	(1,476)	(75.41%)	
<b>Total (Ex. Rates)</b>	<b>1,729,629</b>	<b>144,136</b>	<b>72,077</b>	<b>(72,059)</b>		
<b>Operating Expense</b>						
Governance	(736,405)	(61,367)	(112,207)	(50,840)	(45.31%)	▼
General Purpose Funding	(244,613)	(20,384)	(34,324)	(13,939)	(40.61%)	▼
Law, Order and Public Safety	(178,333)	(14,861)	(8,825)	6,036	68.40%	
Health	(183,348)	(15,279)	(2,820)	12,459	441.88%	▲
Education and Welfare	(9,500)	(792)	0	792	100.00%	
Housing	(136,916)	(11,410)	(10,591)	819	7.73%	
Community Amenities	(129,578)	(10,798)	(6,543)	4,255	65.04%	
Recreation and Culture	(430,462)	(35,872)	(18,765)	17,107	91.17%	▲
Transport	(6,150,718)	(512,560)	(630,875)	(118,315)	(18.75%)	▼
Economic Services	(1,274,921)	(106,243)	(120,545)	(14,301)	(11.86%)	▼
Other Property and Services	(4,999)	(417)	(12,288)	(11,872)	(96.61%)	▼
<b>Total</b>	<b>(9,479,793)</b>	<b>(789,983)</b>	<b>(957,781)</b>	<b>(167,798)</b>		
<b>Funding Balance Adjustment</b>						
Add back Depreciation	3,270,269	272,522	446,240	173,717	38.93%	▲
Adjust (Profit)/Loss on Asset Disposal	0	0	0	0		
Adjust Provisions and Accruals	0	0	0	0		
<b>Net Operating (Ex. Rates)</b>	<b>(4,479,895)</b>	<b>(373,325)</b>	<b>(439,465)</b>	<b>(66,140)</b>		
<b>Capital Revenues</b>						
Grants, Subsidies and Contributions	4,324,873	360,406	0	(360,406)	(100.00%)	
Proceeds from Disposal of Assets	0	0	0	0		
Transfer from Reserves	0	0	0	0		
<b>Total</b>	<b>4,324,873</b>	<b>360,406</b>	<b>0</b>	<b>(360,406)</b>		
<b>Capital Expenses</b>						
Land and Buildings	(731,220)	(60,935)	(43,218)	17,717	40.99%	▲
Plant and Equipment	(696,700)	(58,058)	0	58,058	100.00%	▲
Furniture and Equipment	(44,500)	(3,708)	0	3,708	100.00%	
Infrastructure Assets - Roads	(3,386,228)	(282,186)	(384,869)	(102,683)	(26.68%)	▼
Infrastructure Assets - Other	(328,000)	(27,333)	0	27,333	100.00%	▲
Loan Principal	0	0	0	0		
Transfer to Reserves	(1,671,858)	(139,321)	0	139,321	100.00%	▲
<b>Total</b>	<b>(6,858,504)</b>	<b>(571,542)</b>	<b>(428,087)</b>	<b>143,455</b>		
<b>Net Capital</b>	<b>(2,533,631)</b>	<b>(211,136)</b>	<b>(428,087)</b>	<b>(216,951)</b>		
<b>Total Net Operating + Capital</b>	<b>(7,013,526)</b>	<b>(584,461)</b>	<b>(867,552)</b>	<b>(283,091)</b>		
Opening Funding Surplus(Deficit)	4,225,446	4,225,446	4,225,446	0	0.00%	
Rate Revenue	2,788,081	232,340	0	(232,340)	(100.00%)	▼
<b>Closing Funding Surplus(Deficit)</b>	<b>1</b>	<b>3,873,326</b>	<b>3,357,894</b>	<b>(515,431)</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments.  
Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various by-laws, fire prevention and animal control.

**HEALTH**

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

**SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st July 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**EDUCATION AND WELFARE**

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

**HOUSING**

Provision and maintenance of staff housing.

**COMMUNITY AMENITIES**

Maintain a refuse site for the settlement.

**RECREATION AND CULTURE**

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

**TRANSPORT**

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

**ECONOMIC SERVICES**

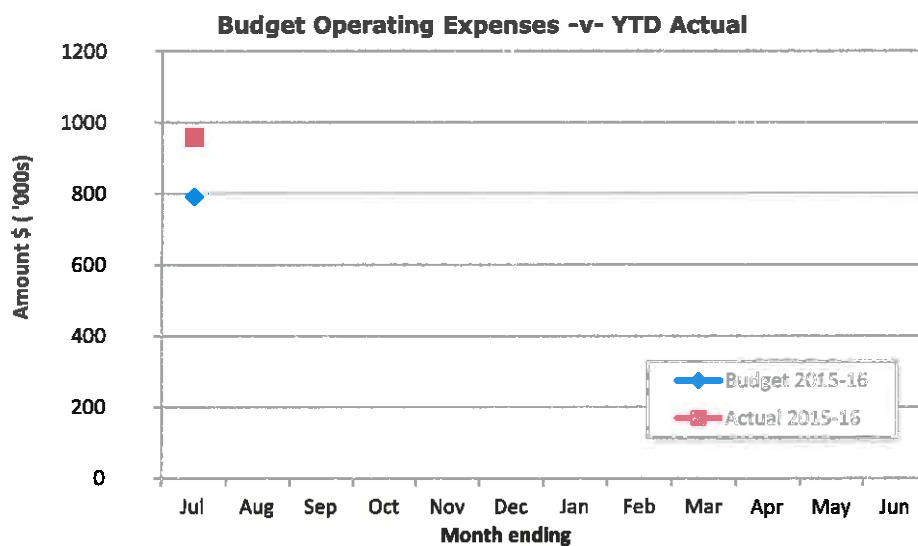
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

**OTHER PROPERTY & SERVICES**

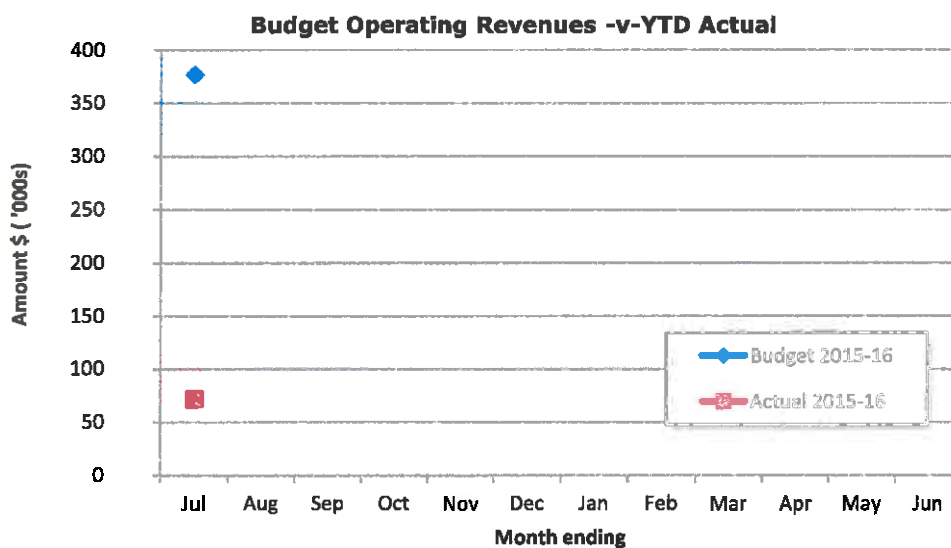
Private works operations, plant repairs and operations costs.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**Graphical Representation - Source Statement of Financial Activity**

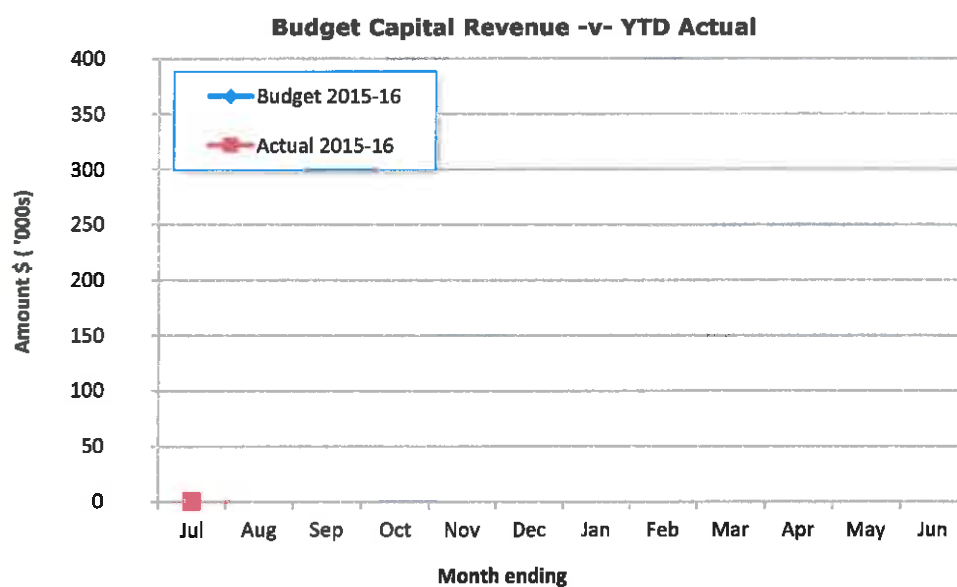
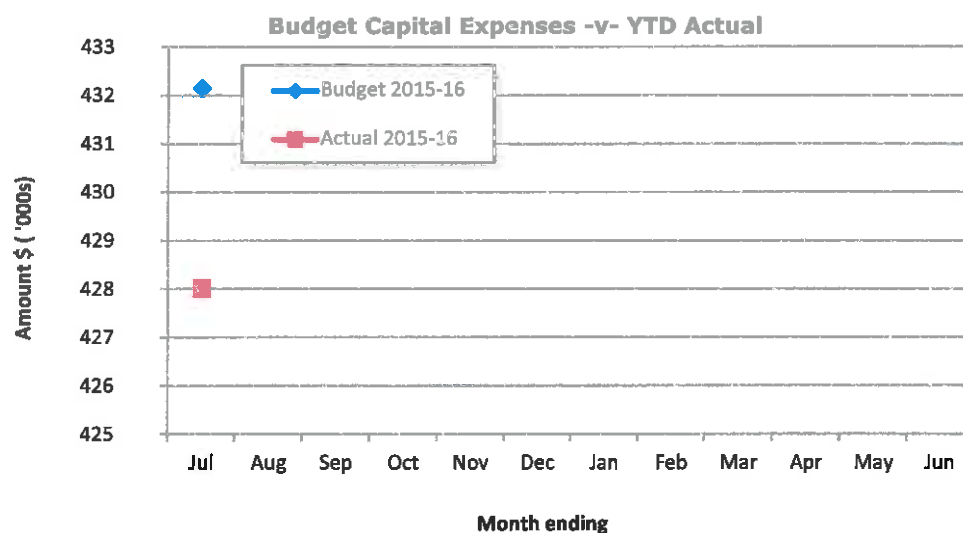


Road Depreciation was corrected in MAY 2015



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**Graphical Representation - Source Statement of Financial Activity**



# SHIRE OF MENZIES

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

### For the Period Ended 31st July 2015

#### NET CURRENT FUNDING POSTION

#### Current Assets

Cash Unrestricted	2,660,394	3,296,976	1,140,123
Cash Restricted	2,590,905	2,590,905	2,590,905
Receivables - Rates	856,747	902,001	524,474
Receivables -Other	450,180	491,753	305,436
Provision for Doubtful Debts	(200,000)	(200,000)	(200,000)
Inventories	8,541	7,204	4,587

#### Less: Current Liabilities

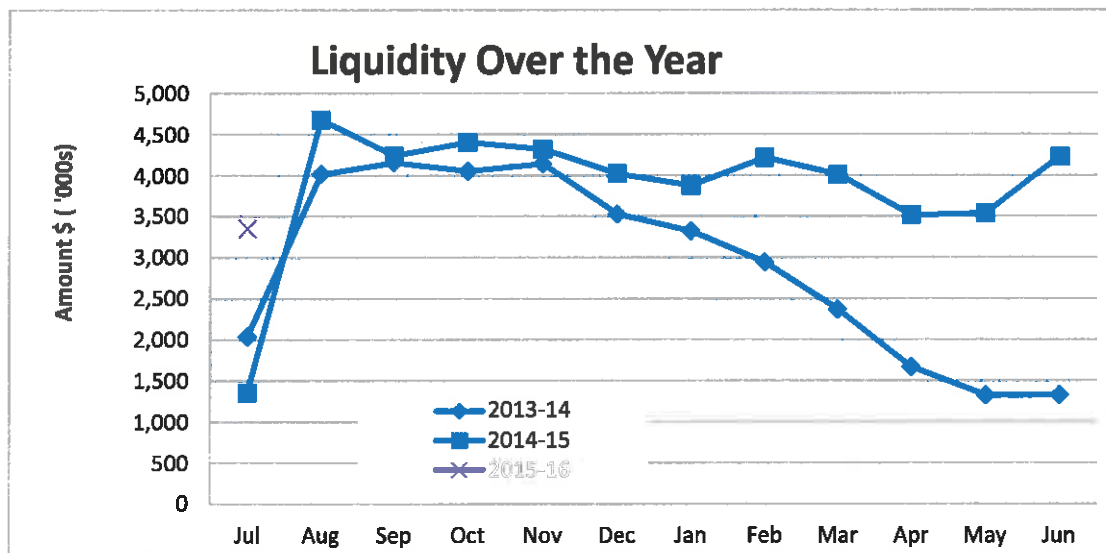
Payables	(535,543)	(153,213)	(445,734)
Income in Advance	0	0	0
Provisions	(57,259)	(89,873)	(89,873)

Less: Cash Reserves

Add: Cash Backed Leave Provisions

#### Net Current Funding Position

Positive=Surplus (Negative=Deficit)		
YTD	B/F	YTD
For the Period Ended 31st July 2015	30th June 2015	Same Period Previous Year
\$	\$	\$
6,366,768	7,088,840	4,365,525
(592,802)	(243,086)	(535,607)
(2,590,905)	(2,590,905)	(2,590,905)
226,453	89,873	89,873
3,409,513	4,344,721	1,328,886



**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Account	Variable	728,397			728,397	NAB	Cheque Acc.
Cash Maximiser Account	Variable	93,678			93,678	NAB	Cheque Acc.
Trust	Nil			4,400	4,400	NAB	On Hand
Cash On Hand		580			580	N/A	
(b) <b>Term Deposits</b>							
Municipal Investment		1,837,739			1,837,739	NAB	Various
Reserves			2,590,905		2,590,905	NAB	Various
(c) <b>Other Investments</b>							
N/A					0		
<b>Total</b>		<b>2,660,394</b>	<b>2,590,905</b>	<b>4,400</b>	<b>5,255,700</b>		

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**Note5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Surplus/(Deficit) on Budget Adoption</b>			\$	\$	\$	\$
						0	0
03201	Grants Commission Grant Received - General		Opening Surplus(Deficit)	(862,171)		(862,171)	(862,171)
03202	Grant Commission - Ops Road Component		Opening Surplus(Deficit)	(405,665)		(405,665)	(1,267,836)
1404000	Income In Advance		Opening Surplus(Deficit)	1,267,836		1,267,836	0
13701	Community Develop Manager		Operating Expenses			(15,812)	(15,812)
13310	BCITF Levy due from 14/15		Operating Expenses			(2,488)	(18,300)
							(18,300)
							(18,300)
							(18,300)
	<b>Closing Funding Surplus (Deficit)</b>			0	0	(18,300)	(18,300)

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

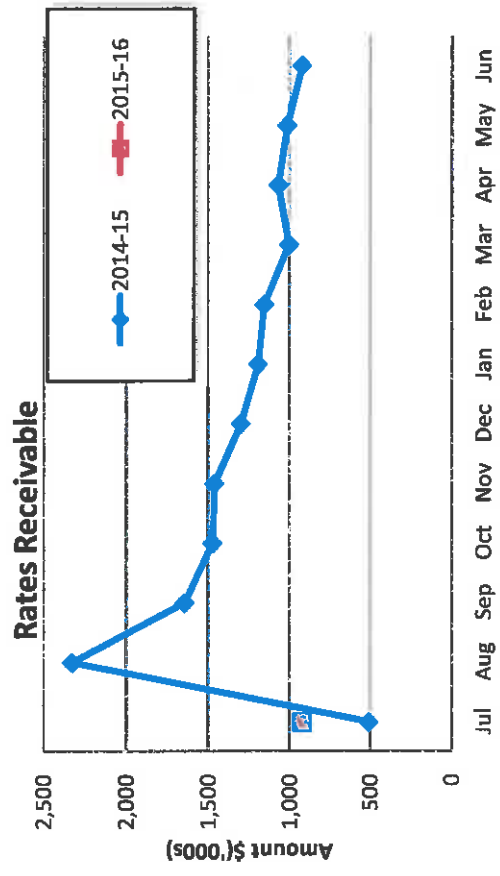
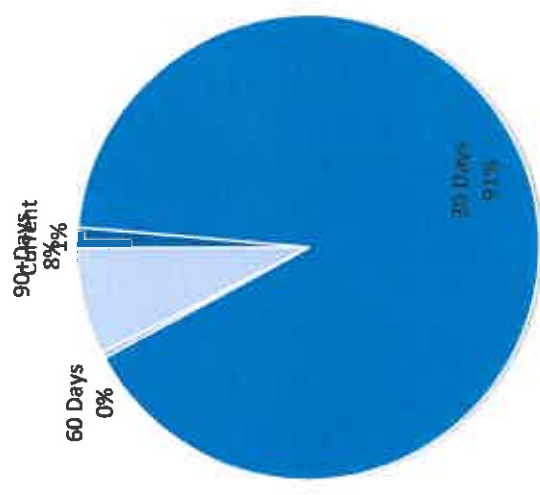
**RECEIVABLES**

<b>Receivables - Rates Receivable</b>		
Opening Arrears Previous Years		
Levied this year		
Less Collections to date		
Equals Current Outstanding		
<b>Net Rates Collectable</b>		
% Collected		
		incls interims
<b>For the Period Ended 31st July 2015</b>	<b>YTD 30th June 2015</b>	
\$	\$	
922,220	524,474	
0	2,850,046	
0	(1,927,826)	
<b>922,220</b>	<b>922,220</b>	
<b>922,220</b>	<b>922,220</b>	
<b>0.00%</b>	<b>57.13%</b>	

<b>Receivables - General</b>				
Current	\$	\$	\$	\$
	338	21,615	92	1,742
		<b>SBS</b>		
<b>Total Receivables General Outstanding</b>				<b>23,897</b>

Amounts shown above include GST (where applicable)

**Accounts Receivable (non-rates)**

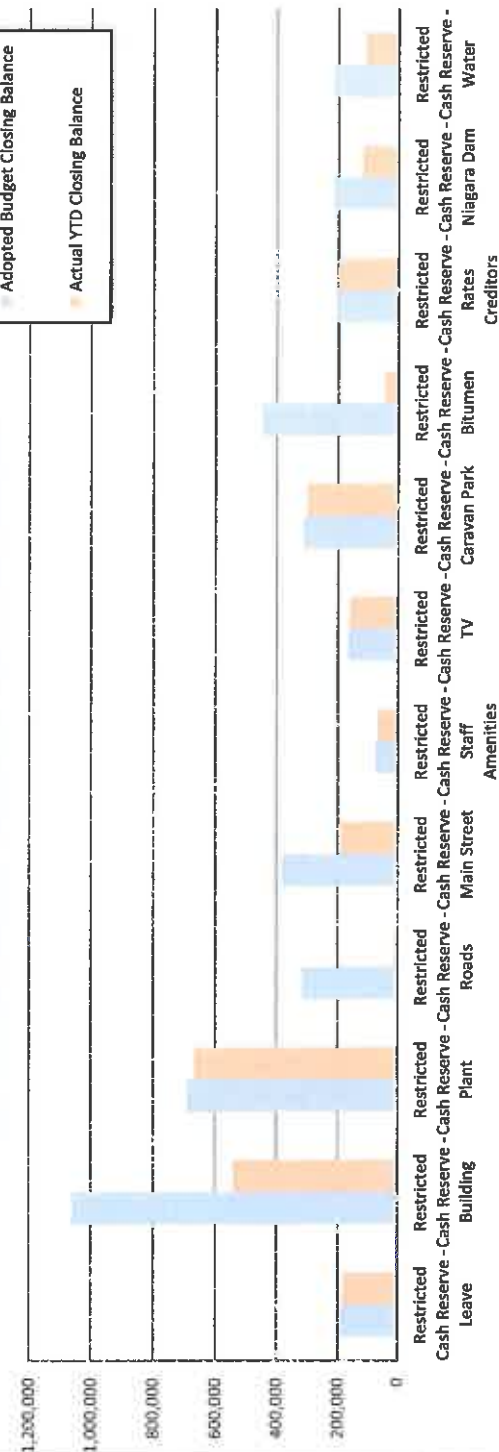


**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31st July 2015

**Cash Backed Reserves**

2015-16 Name	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
Restricted Cash Reserve - Leave	\$ 182,552	\$ 6,341	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 188,893	\$ 182,552
Restricted Cash Reserve - Building	541,383	18,806	0	500,000	0	0	0	1,060,189	541,383
Restricted Cash Reserve - Plant	665,689	23,124	0	0	0	0	0	688,813	665,689
Restricted Cash Reserve - Roads	14,911	518	0	300,000	0	0	0	315,429	14,911
Restricted Cash Reserve - Main Street	187,858	6,526	0	188,000	0	0	0	382,384	187,858
Restricted Cash Reserve - Staff Amenities	67,265	2,337	0	3,856	0	0	0	73,458	67,265
Restricted Cash Reserve - TV	160,395	5,572	0	0	0	0	0	165,967	160,395
Restricted Cash Reserve - Caravan Park	300,436	10,436	0	0	0	0	0	310,872	300,436
Restricted Cash Reserve - Bitumen	43,916	1,526	0	400,000	0	0	0	445,442	43,916
Restricted Cash Reserve - Rates Creditors	199,054	6,915	0	0	0	0	0	205,969	199,054
Restricted Cash Reserve - Niagara Dam	119,578	4,154	0	90,000	0	0	0	213,732	119,578
Restricted Cash Reserve - Water	107,868	3,747	0	100,000	0	0	0	211,615	107,868
	<b>2,590,905</b>	<b>90,000</b>	<b>0</b>	<b>1,581,856</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,262,761</b>	<b>2,590,905</b>

**Year To Date Reserve Balance to End of Year Estimate**



<b>SHIRE OF MENZIES</b>
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>
<b>For the Period Ended 31st July 2015</b>

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Actual YTD Profit/(Loss) of Asset Disposal				Adopted Budget For the Period Ended 31st July 2015			
Cost	Accum Depr	Proceeds	Profit (Loss)	Disposals	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
			0	CEOs Car asset 342	2,333	0	(2,333)
			0	Rubbish Truck asset 297	1,000	0	(1,000)
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
0	0	0	0		3,333	0	(3,333)

Comments - Capital Disposal/Replacements

		Adopted Budget For the Period Ended 31st July 2015		
Summary Acquisitions		Amended Budget	Actual	Variance
Comments				
	Land and Buildings	\$ 739,220	\$ 43,218	(696,002)
	Plant and Equipment	696,700	0	(696,700)
	Furniture and Equipment	44,500	0	(44,500)
	Infrastructure - Roads	3,386,229	8,409	(3,377,820)
	Infrastructure - Other	320,000	0	(320,000)
	<b>Capital Totals</b>	<b>5,186,649</b>	<b>51,627</b>	<b>(5,135,022)</b>

Comments - Capital Acquisitions

<b>SHIRE OF MENZIES</b> <b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b> <b>For the Period Ended 31st July 2015</b>
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**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Comments	Land and Buildings	Adopted Budget For the Period Ended 31st July 2015		
		Adopted Budget	Actual	Variance
		\$	\$	\$
	Installation of Solar Panels New Houses	50,000	0	(50,000)
	Installation Landscaping New Houses	60,000	216	(59,784)
	Installation of Sheds for New Houses	52,653	39,798	(12,855)
	Installation landscaping - Shenton St Units	20,000	1,172	(18,828)
	CEO House Renewal	25,000	0	(25,000)
	Construction Project Shire Hall Toilets	69,567	1,233	(68,334)
	Upgrade of Old Church Menzies	50,000	0	(50,000)
	Stone Restoration & Repairs Historic Buildings	120,000	0	(120,000)
	Minor building renewals	10,000	0	(10,000)
	Depot Extension -Asset Upgrade	150,000	0	(150,000)
	TJTi Capital items Purchased	10,000	0	(10,000)
	Solar Power Units - GVROC Project	50,000	800	(49,200)
	Electrical Upgrades to Admin	52,000	0	(52,000)
	Purchase of land lots for town development	20,000	0	(20,000)
	<b>Capital Totals</b>	<b>739,220</b>	<b>43,218</b>	<b>(696,002)</b>

Comments	Plant & Equipment	Adopted Budget For the Period Ended 31st July 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Purchase Vibrating Roller	219,100	0	(219,100)
	Purchase Small Tipper	80,800	0	(80,800)
	Purchase Rubbish Truck	191,500	0	(191,500)
	Purchase Pedestrian Roller	11,500	0	(11,500)
	Purchase Jacking Beam for Hoist	29,000	0	(29,000)
	Minor Plant Purchases	4,300	0	(4,300)
	Mtce. Grader Accommodation	90,500	0	(90,500)
	CEOs Vehicle Replacement	70,000	0	(70,000)
	<b>Capital Totals</b>	<b>696,700</b>	<b>0</b>	<b>(696,700)</b>

<b>SHIRE OF MENZIES</b>
<b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b>
<b>For the Period Ended 31st July 2015</b>

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Comments	Furniture & Equipment	Adopted Budget For the Period Ended 31st July 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	New Locking System	10,000	0	(10,000)
	Admin Phone System Upgrade	10,000	0	(10,000)
	Replacement Conference Phone System for Cham	10,000	0	(10,000)
	dishwashers for the 3 staff houses	3,000	0	(3,000)
	Water Tanks for 4 staff houses	11,500	0	(11,500)
	<b>Capital Totals</b>	<b>44,500</b>	<b>0</b>	<b>(44,500)</b>

Comments	Roads	Adopted Budget For the Period Ended 31st July 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Evanstone Menzies Rd CRSF	360,009	0	(360,009)
	Evanstone Menzies Rd BST	143,190	0	(143,190)
	Menzies NW Rd BST	77,691	0	(77,691)
	Menzies NW Rd MUNI	350,000	0	(350,000)
	Menzies NW Rd MUNI 14/15	241,000	0	(241,000)
	TJTJ Rd MUNI 14/15	60,302	0	(60,302)
	Main Street MUNI	203,919	0	(203,919)
	Connie Sue Rd MUNI	31,000	0	(31,000)
	Kookynie rd MUNI	205,033	0	(205,033)
	Kensington St MUNI	78,425	0	(78,425)
	Evanstone Menzies Rd RRG	150,000	0	(150,000)
	Yarri Rd RRG	135,000	0	(135,000)
	Menzies NW Rd RRG	300,000	0	(300,000)
	Menzies NW Rd R2R	659,000	0	(659,000)
	Connie Sue RdR2R	50,000	0	(50,000)
	Shire House - Crossover Construction	152,012	0	(152,012)
	Footpath Construction	93,648	8,409	(85,239)
	Bicycle Path Construction	96,000	0	(96,000)
				0
	<b>Capital Totals</b>	<b>3,386,229</b>	<b>8,409</b>	<b>(3,377,820)</b>

Comments	Other Infrastructure	Adopted Budget For the Period Ended 31st July 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	New Pound	10,000	0	(10,000)
	Waste Refuse Site Renewal Project	65,000	0	(65,000)
	Aunty Nelly Water Reclaim Project	120,000	0	(120,000)
	Play Ground Equipme Upgrade Project	30,000	0	(30,000)
	Tourism Signage & events Board	15,000	0	(15,000)
	Town Street Trees Planting & Care Program	50,000	0	(50,000)
	Caravan Park Landscaping Project	30,000	0	(30,000)
	<b>Capital Totals</b>	<b>320,000</b>	<b>0</b>	<b>(320,000)</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

Note 9: RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Adopted Budget Rate Revenue \$	Adopted Budget Interim Rate \$	Adopted Budget Back Rate \$	Adopted Budget Total Revenue \$
RATE TYPE												
<b>Differential General Rate</b>												
GRV		0.07887	24	173,940	0	0	0	0	13,719			13,719
GRV	vacant	0.07999	1	4,420	0	0	0	0	354			354
UV	Pastoral	0.03747	17	1,067,719	0	0	0	0	40,007			40,007
UV	Other	0.02685	0	0	0	0	0	0	0			0
UV	Vacant	0.07887	5	22,600	0	0	0	0	1,782			1,782
UV	Mining ops	0.14411	274	13,543,144	0	0	0	0	1,951,702	40,000		1,991,702
UV	Mining exp	0.14205	260	4,515,792	0	0	0	0	641,468	0		641,468
UV	Mining pros	0.13999	231	493,202	0	0	0	0	69,043			69,043
<b>Sub-Totals</b>			812	19,820,817	0	0	0	0	2,718,076	40,000		2,758,076
<b>Minimum Rates</b>		<b>Minimum \$</b>										
GRV		300	13	25,036	0	0	0	0	3,900			3,900
GRV	vacant	300	222	30,945	0	0	0	0	66,600			66,600
UV	Pastoral	300	9	35,384	0	0	0	0	2,700			2,700
UV	Other	300	0	0	0	0	0	0	0			0
UV	Vacant	300	119	321,280	0	0	0	0	35,700			35,700
UV	Mining ops	300	63	48,560	0	0	0	0	18,900			18,900
UV	Mining exp	265	169	152,075	0	0	0	0	44,785			44,785
UV	Mining pros	235	211	176,801	0	0	0	0	49,585			49,585
<b>Sub-Totals</b>			806	377,436	0	0	0	0	113,270			113,270
<b>Write offs</b>												
<b>Totals</b>			1,618									
												2,871,346
												(83,265)
												2,788,081

**Comments - Rating Information**

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st July 2015**

**10. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Council has no borrowings.

**(b) New Debentures**

No new debentures were raised during the reporting period.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2015-16 Adopted Budget	Variations Additions (Deletions)	Operating	Capital	Reoup Status Received Not Received
<b>GENERAL PURPOSE GRANTS</b>							
03201-Grants Commission	WALGGC	(Y/N)	1,714,415				\$ 852,284
03202-Federal Roads	WALGGC	y	759,021	(862,171)	0		0
<b>HOUSING</b>							
<b>LAW, ORDER, PUBLIC SAFETY</b>							
05107-Fire Prevention Grant	DFES	y	2,000	(2,000)	0		0
<b>RECREATION AND CULTURE</b>							
11799-War Memorial Grants	Lotterywest	TBA	50,000	0	0		0
11799-War Memorial Grants	Dept of Veteran's Affairs	TBA	0	0	0		50,000
11799-War Memorial Grants	Minara	TBA	0	0	0		0
<b>TRANSPORT</b>							
<b>MRWA ROAD FUNDING</b>							
12226-Direct Grants	MRWA Direct	y	148,800				0
12227-MRWA Subsidies	MRWA	y	1,200				148,800
12225-Commodity Route Evanston-Menzies	MRWA	y	360,009				0
12228 - R2R Grant	R2R	y	659,000				1,200
12232 - RRG Grant	MRDWA	y	390,000				0
12236 - Black Spot Funding	MRDWA	y	147,254				360,009
<b>OTHER ROAD/STREETS GRANTS</b>							
12242-Flood Damage WANDRRA	DFES	y	2,568,610				659,000
<b>ECONOMIC SERVICES</b>							
13750-Grant Income CRC	CRC	y	111,000				390,000
<b>TOTALS</b>			<b>6,911,309</b>	<b>(1,269,836)</b>	<b>0</b>	<b>0</b>	<b>5,641,473</b>
Operating			2,586,436	0			0
Non-operating			4,324,873	0			0
			<b>6,911,309</b>	<b>0</b>			<b>0</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2015**

**TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-14	Amount Received	Amount Paid	Closing Balance 30-Sep-14
	\$	\$	\$	\$
Nomination Fees	0	160	(160)	0
Housing Bonds	3,600	0	(400)	3,200
Pet Bonds	1,400	0	(200)	1,200
	<b>5,000</b>	<b>160</b>	<b>(760)</b>	<b>4,400</b>

<p align="center"><b>SHIRE OF MENZIES</b></p> <p align="center"><b>NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY</b></p> <p align="center"><b>For the Period Ended 31st July 2015</b></p>
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<b>MAJOR VARIANCES - reasons</b>
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**OPERATING REVENUES**

*SCH*

- 3 Part of FAGs 15/16 was paid 30.06.2015 in 14/15
- 4
- 5 All of FESA ops grant 15/16 was paid 30.06.2015 in 14/15
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14

**OPERATING EXPENSE**

*SCH*

- 3
- 4
- 5
- 7
- 8
- 9
- 10
- 11
- 12
- 13 Paid out pro rata LSL to retired CD Manager
- 14 A budget amend / correction - will be required for expenses in Schedule 14 as it is showing as being over allocated

**CAPITAL REVENUE**

- > Part of the 15/16 FAGs funding has been paid 30.06.2015 in 14/15
- > All of the 15/16 FESA operational funding has been paid 30.06.2015 in 14/15
- >

**CAPITAL EXPENSES**

- >
- >
- >
- >

**OTHER ITEMS**

- >
- As



## SHIRE OF MENZIES

## PROFIT &amp; LOSS Budget Performance BY PROGRAM

For the Reporting Period ended  
31/07/2015

G/L NUMBER	PARTICULARS DESCRIPTION	REVIEWED BUDGET		ACTUAL TO 31/07/2015		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
<b>SCHEDULE 3</b>		\$	\$	\$	\$	\$	\$	\$	
<b>GENERAL PURPOSE INCOME</b>									
<u>Rates Income</u>									
03100	Rates Accounting Expense		500		0		500	0	
03101	Rate Notice Stationery expense		1,800		0		1,800	0	
03102	Valuation Expenses and Title Searches Expense		14,000		9,947		14,000	0	
03103	Debt Collection Expenses		15,000		0		15,000	0	
03106	General Rates Levied	2,798,081		0		2,798,081		0	
03107	General Rates Levied UV Mining	0		0		0		0	all in GL 03106
03108	General Rates Levied UV Pastoral	0		0		0		0	all in GL 03106
03109	General Rates Levied GRV Residential	0		0		0		0	all in GL 03106
03110	General Rates Levied GRV Commercial	0		0		0		0	all in GL 03106
03111	General Rates Levied GRV Vacant	0		0		0		0	all in GL 03106
03112	General Rates Levied UV Mining - Min Rates	0		0		0		0	all in GL 03106
03113	General Rates Levied UV Pastoral - Min Rates	0		0		0		0	all in GL 03106
03114	General Rates Levied UV Other - Min Rates	0		0		0		0	all in GL 03106
03115	Interim Rates	40,000		0		40,000		0	Maybe subject to refund (DM)
03116	Interim Rates GRV	0		0		0		0	all in GL 03106
03117	Interim Rates UV Mining	0		0		0		0	all in GL 03106
03118	GRV Minimum Rates Raised	0		0		0		0	all in GL 03106
03119	GRV	0		0		0		0	all in GL 03106
03121	Rates Written-off & Adjustments	(50,000)		0	0	(50,000)	0	0	
03130	Rates Suspense Account	0		0		0		0	
03199	Admin Allocated to Rates		211,313		23,906		211,313	0	Non cash admin account
		<b>2,788,081</b>	<b>242,613</b>	<b>0</b>	<b>33,863</b>	<b>2,788,081</b>	<b>242,613</b>	<b>0</b>	
<u>Other General Purpose Funding</u>									
03120	Penalty Interest Raised on Rates	40,000		4,237		40,000		0	
03123	Instalment Interest Received	0		0		0		0	
03125	Pens Deferred Rates Interest Grant	0		0		0		0	
03126	Legal Charges recovered	0		0		0		0	
03127	ESL Penalty levied	0		111		0		0	
03200	Expenses relating to Other General Purpose Funding		2,000		470		2,000	0	
03201	Grants Commission Grant Received - General	863,370		0		863,370		0	
03202	Grant Commission - Ops Road Component	353,356		0		353,356		0	
03203	Grants Commission Grants Received - Special	0		0		0		0	
03204	ESL Penalty Interest	1,200		0		1,200		0	
03205	Interest Received - Municipal	33,000		0		33,000		0	
03206	Interest Received - Reserves	90,000		0		90,000		0	
03207	Other General Purpose funding received	500		1,737		500		0	
		<b>1,381,426</b>	<b>2,000</b>	<b>6,085</b>	<b>470</b>	<b>1,381,426</b>	<b>2,000</b>	<b>0</b>	
<b>3</b>	<b>TOTAL GENERAL PURPOSE INCOME</b>	<b>4,169,507</b>	<b>244,613</b>	<b>6,085</b>	<b>34,324</b>	<b>4,169,507</b>	<b>244,613</b>	<b>0</b>	

<b>SCHEDULE 4</b>									
<b>GENERAL ADMINISTRATION</b>									
<u>Members of Council</u>									
04100	Members Travelling Expenses paid		27,145		1,052		27,145	0	
04101	Members Conference Expenses		11,112		0		11,112	0	
04102	Council Election Expenses		5,482		0		5,482	0	
04103	President's Allowance paid		16,395		874		16,395	0	
04104	Members Meeting Expenses		61,010		2,380		61,010	0	
04105	Members - Donations		2,575		2,000		2,575	0	
04106	Members - Subscriptions		1,500		0		1,500	0	
04107	Deputy President's Allowance paid		3,174		219		3,174	0	
04108	Members Communication Allowance		6,695		200		6,695	0	
04110	Civic Receptions & Functions Expense		3,343		0		3,343	0	
04113	Members Printing		100		0		100	0	
04114	Members Advertising		360		0		360	0	
04115	Members Citizenship Award		500		0		500	0	
04116	Insurance Reimbursements	2,500		0		2,500		0	
04117	Members - Depreciation of Fixed Assets		1,282		0		1,282	0	deprn non cash acct
04119	Other Income Relating to Members	0		0		0		0	
04199	Admin Allocated to Members		528,282		59,767		528,282	0	Non cash admin account
		<b>2,500</b>	<b>668,955</b>	<b>0</b>	<b>66,472</b>	<b>2,500</b>	<b>668,955</b>	<b>0</b>	
<u>Other Governance</u>									
04201	Travel Expenses		2,000		0		2,000	0	
04202	Printing & Stationary		400		0		400	0	
04203	Legal Expenses Governance		5,600		4,394		5,600	0	
04204	Subscription Expenses Governance		33,750		23,277		33,750	0	LGA & Goldfields Assoc
04205	Advertising Expenses Governance		7,800		445		7,800	0	
04206	Meeting Expenses Governance		1,350		410		1,350	0	
04207	Refreshment Expenses Governance		2,050		383		2,050	0	
04208	Communication Expenses Governance		500		0		500	0	
04209	Bad & Doubtful Debts		1,000		0		1,000	0	
04210	Records Expenses Governance		10,000		0		10,000	0	
04215	Other Expenses Governance		3,000		16,626		3,000	0	
		<b>0</b>	<b>67,450</b>	<b>0</b>	<b>45,734</b>	<b>0</b>	<b>67,450</b>	<b>0</b>	
<b>4 TOTAL GOVERNANCE</b>		<b>2,500</b>	<b>736,405</b>	<b>0</b>	<b>112,207</b>	<b>2,500</b>	<b>736,405</b>	<b>0</b>	

<b>SCHEDULE 6</b>							
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>							
<u>Fire Prevention</u>							
05100 Fire Advertising		900		583		900	0
05101 Fire Prevention - Utilities		150		25		150	0
05102 Fire Prevention - Insurance		4,350		0		4,350	0
05103 Fire Fighting Expenses		12,100		372		12,100	0
05104 ESL Levy Council Property		15,341		0		15,341	0
05106 Fire Prevention - Other Revenue & Admin F	7,000		0		7,000	0	0
05107 FESA Operating Grant Income	0		0		0	0	0
05120 FESA Capital Grant	0		0		0	0	0
05177 Loss on Disposal of Assets		0		0		0	0
05188 Fire Prevention - Depreciation		47,260		4,116		47,260	0
05189 Admin Allocated to Fire Prevention		10,566		1,195		10,566	0
	7,000	90,667	0	6,292	7,000	90,667	0
<u>Animal Control</u>							
05201 Ranger Consultant		30,000		0		30,000	0
05202 Wild Dog Control		0		0		0	0
05203 Cactus Control		30,000		0		30,000	0
05204 Dog Expenses		300		22		300	0
05205 Cat Expenses		500		0		500	0
05206 Ranger Expenses		5,000		0		5,000	0
05207 Fines and Penalties - Animal Control	0		0		0	0	0
05208 Dog Registration Fees	350		0		350	0	0
05209 Cat Registration Fees	100		0		100	0	0
05299 Admin Allocated to Animal Control		10,566		0		10,566	0
	450	76,366	0	22	450	76,366	0
<u>Emergency Services</u>							
05301 Emergency Services Programs Expenses		1,800		574		1,800	0
05307 Police Station Costs		2,500		742		2,500	0
05399 Other Expenses Related to Law Order Safety		7,000		1,195		7,000	0
	0	11,300	0	2,512	0	11,300	0
<b>6 TOTAL LAW ORDER &amp; PUBLIC SAFETY</b>	<b>7,450</b>	<b>178,333</b>	<b>0</b>	<b>8,826</b>	<b>7,450</b>	<b>178,333</b>	

<b>SCHEDULE 7</b>							
<b>HEALTH</b>							
<u>Health Expenses</u>							
07700 EHO Contract		17,500		1,027		17,500	0
07701 Nurse Expenses		150,000		0		150,000	0
07702 Other Expenses Relating to Health		0		0		0	0
07704 Income Relating to Health	0		0		0	0	0
07705 Septic Tank Application fees collected	500		0		500	0	0
07706 Purchase Furniture & Equipment - Health		0		0		0	0
07799 Admin Allocation - Health		15,848		1,793		15,848	0
	500	183,348	0	2,820	500	183,348	0
<b>7 TOTAL HEALTH</b>	<b>500</b>	<b>183,348</b>	<b>0</b>	<b>2,820</b>	<b>500</b>	<b>183,348</b>	

<b>SCHEDULE 8</b>							
<b>EDUCATION AND WELFARE</b>							
<u>Welfare &amp; Education</u>							
08200 Other Expenses Relating to Welfare & Education		0		0		0	0
08201 Menzies School - Donations Paid		9,500		0		9,500	0
08204 Collections Goldfields Care Donations		0		0		0	0
	0	9,500	0	0	0	9,500	0
<b>8 TOTAL EDUCATION AND WELFARE</b>	<b>0</b>	<b>9,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,500</b>	

<b>SCHEDULE 9</b>							
<b>HOUSING</b>							
<u>Staff Housing</u>							
09101 Maintenance Staff Housing		100,000		7,295		100,000	0
09102 Staff Housing Furniture - non capital		8,500		0		8,500	0
09105 Staff House Costs Allocated to Services		(94,622)		(7,295)		(94,622)	0
09121 Staff Housing Rent Income	14,600		1,120		14,600	0	0
09122 Staff Housing Grants	0		0		0	0	0
09123 Staff Housing Reimbursements	750		0		750	0	0
09124 Staff Housing Other Revenue	250		0		250	0	0
09188 Depn Staff Housing		92,038		7,753		92,038	0
	15,600	105,916	1,120	7,753	15,600	105,916	0
<u>Other Housing</u>							
09201 Maintenance Non Staff Housing		15,000		2,838		15,000	0
09202 Interest Paid on Loans #17		0		0		0	0
09203 Interest Paid on Loans #Other		0		0		0	0
09204 Housing Lease Payments		16,000		0		16,000	0
09206 Other Housing Rental Fees	9,716		0		9,716	0	0
09207 Dept of Housing Leases - Teachers	32,192		3,863		32,192	0	0
	41,908	31,000	3,863	2,838	41,908	31,000	0
<b>9 TOTAL HOUSING</b>	<b>57,508</b>	<b>136,916</b>	<b>4,983</b>	<b>10,591</b>	<b>57,508</b>	<b>136,916</b>	

<b>SCHEDULE 10 COMMUNITY AMENITIES</b>							
<u><b>Domestic Refuse</b></u>							
10100 Domestic Refuse Expenses		21,273		2,341		21,273	0
10101 Income Relating to Sanitation - Household B	6,350		0		6,350	0	0
10188 Refuse Collection - Depreciation		9,463		513		9,463	0
10199 Overheads Allocated to Sanitation		0		0		0	0
	<b>6,350</b>	<b>30,736</b>	<b>0</b>	<b>2,854</b>	<b>6,350</b>	<b>30,736</b>	<b>0</b>
<u><b>Other Sanitation</b></u>							
10200 Maintenance Tip Site		50,000		2,725		50,000	0
10201 Litter & Graffiti Control Expenses		1,000		237		1,000	0
10204 Purchase Rubbish Bins - Sanitation - Other		2,500		0		2,500	0
	<b>0</b>	<b>53,500</b>	<b>0</b>	<b>2,962</b>	<b>0</b>	<b>53,500</b>	<b>0</b>
<u><b>Protection of the Environment</b></u>							
10500 Expenses Relating to Protection of Environment		0		0		0	0
10501 Income Relating to Protection Of Environment	0		0		0		0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u><b>Regional Development</b></u>							
10600 Costs Relating to Town Planning & Regional Development		2,500		0		2,500	0
10601 Income Relating to Town Planning & Regional	0		0		0		0
	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>0</b>
<u><b>Community Amenity</b></u>							
10700 Expenses Relating to Other Community Amenities		2,500		0		2,500	0
10701 Menzies Public Conveniences		20,000		726		20,000	0
10702 Maintenance - Cemetery		10,000		0		10,000	0
10704 Public Conveniences Kookynie		10,000		0		10,000	0
10799 Depn		342		0		342	0
10708 Grants for Other Community Amenities	0		0		0		0
	<b>0</b>	<b>42,842</b>	<b>0</b>	<b>726</b>	<b>0</b>	<b>42,842</b>	<b>0</b>
<b>10 TOTAL COMMUNITY AMENITIES</b>	<b>6,350</b>	<b>129,578</b>	<b>0</b>	<b>6,543</b>	<b>6,350</b>	<b>129,578</b>	

Depn non cash account  
Non cash admin accountIncreased exps  
Depn non cash account

<b>SCHEDULE 11 RECREATION &amp; CULTURE</b>							
<u><b>Public Halls and Civic Centres</b></u>							
11101 Maintenance - Hall		35,000		0		35,000	0
11103 Hall Hire Fees	100		0		0	0	100
11104 CLGF Grant - Toilet Upgrade - Halls	0		0		0	0	0
11105 Hire Fees - Chairs & Tables	25		0		0	0	25
11107 Supply of Water from Hall Standpipe	350		0		0	0	350
	<b>475</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>475</b>
<u><b>Recreation &amp; Sports</b></u>							
11300 Sports Courts Utilities		5,500		669		5,500	0
11301 Other Recreation Expenses		15,000		552		15,000	0
11303 Parks & Gardens - Jobs		95,000		2,102		95,000	0
11304 Playground Equipment Maintenance		7,000		0		7,000	0
11306 Golf Club Expenses		20,000		0		20,000	0
11307 Water Park Operations		50,000		1,196		50,000	0
11308 Grant Received- Menzies Water Park	0		0		0	0	0
11309 DSR Grant Water Park Lighs	0		0		0	0	0
11388 Depreciation Other Sport & Recreation		60,240		0		60,240	0
11399 Other Expenses - Other Sport & Recreation		105,656		11,953		105,656	0
	<b>0</b>	<b>358,396</b>	<b>0</b>	<b>16,471</b>	<b>0</b>	<b>358,396</b>	<b>0</b>
<u><b>Rebroadcasting</b></u>							
11400 Expenses Relating to Television Radio		2,500		1,089		2,500	0
11402 SBS TV Digital Service Subsidy Received	21,650		19,650		19,650		2,000
	<b>21,650</b>	<b>2,500</b>	<b>19,650</b>	<b>1,089</b>	<b>19,650</b>	<b>2,500</b>	<b>2,000</b>
<u><b>Libraries</b></u>							
11500 Training Libraries		1,500		0		1,500	0
11501 Postage & Freight Libraries		1,000		29		1,000	0
11502 Printing Libraries		500		0		500	0
11503 AMLIB Fees Libraries		1,500		0		1,500	0
11505 Books & Programs Libraries		500		0		500	0
11599 Admin Allocated Libreres		10,566		1,195		10,566	0
	<b>0</b>	<b>15,566</b>	<b>0</b>	<b>1,224</b>	<b>0</b>	<b>15,566</b>	<b>0</b>
<u><b>Heritage &amp; Culture</b></u>							
11600 Heritage Consultants Costs		2,500		0		2,500	0
11601 Heritage Utilities Costs		0		0		0	0
11602 Niagara Dam Review		0		0		0	0
11603 Old Post Office Maintenance		1,500		0		1,500	0
11605 Old Butcher Shop Maintenance		2,500		0		2,500	0
11606 Museum Shed Maintenance		2,500		0		2,500	0
11608 Art & Culture Initiatives		5,000		0		5,000	0
11618 CLGF Grants - Other Culture	0		0		0		0
11619 Lottery West Grants- Other Culture	0		0		0		0
	<b>0</b>	<b>14,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,000</b>	<b>0</b>
<u><b>Museum</b></u>							
11701 Anzac War Memorial Maintenance		3,200		0		3,200	0
11702 Anzac War Memorial Utilities		300		0		300	0
11703 Anzac War Memorial Events		1,500		0		1,500	0
11799 Anzac War Memorial Grant	50,000		0		50,000		0
	<b>50,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>5,000</b>	<b>0</b>
<b>11 TOTAL RECREATION &amp; CULTURE</b>	<b>72,125</b>	<b>430,462</b>	<b>19,660</b>	<b>18,765</b>	<b>69,650</b>	<b>430,462</b>	

Depn Non Cash account  
Non cash admin account

Non cash admin account

<b>SCHEDULE 12</b>							
<b>TRANSPORT</b>							
<u>Maintenance Streets, Roads, Bridges, Depots</u>							
12102 Contract Grading		200,000		0		200,000	0
12115 ROMAN II Subscription		7,000		6,028		7,000	0
12103 Fuel for Resale		0		0		0	0
12107 Drainage Construction		0		0		0	0
12111 Town Dam Menzies		10,000		73		10,000	0
12200 Maintenance - Muni Fund Roads - Jobs		550,000		50,358		550,000	0
12201 Maintenance - Depot		22,000		151		22,000	0
12202 Maintenance - Footpaths & Kerbs		40,000		0		40,000	0
12203 Ablution Blocks Removal		0		0		0	0
12204 Town Streets Clean Up & Sweeping		25,000		0		25,000	0
12205 Stashing - Town Streets		10,000		0		10,000	0
12207 Main Street Development - non capital		15,000		0		15,000	0
12208 Insulation for Records Sea Container		4,000		0		4,000	0
12209 Street Lighting		7,200		703		7,200	0
12210 Street Furniture		10,000		0		10,000	0
12211 Street Trees Gardens & Watering		10,000		119		10,000	0
12212 Sundry Tools & Materials		20,000		1,069		20,000	0
12213 Maintenance - Sewer Ponds		5,000		0		5,000	0
12214 Rehabilitation of Gravel & Sand Pit (s)		30,000		0		30,000	0
12216 Road Repairs Flood & Storm Damage MUNI		4,000		2,113		4,000	0
12220 Fuel Sales	50		0		50	0	0
12221 Income Relating to Streets, Roads, Bridges	0		0		0	0	0
12223 Roadside Furniture and Signage		5,000		0		5,000	0
12224 Misc Permit Fees	900		0		900	0	0
12226 Grant - MRWA Direct Grant	148,800		0		148,800	0	0
12227 Grant - MRWA Subsidies	1,200		0		1,200	0	0
12230 Grant - Roadwise	0		0		0	0	0
12222 Bikewest Grants - Dual Use Paths	0		0		0	0	0
12225 Grant - MRWA Projects - Evanstone Menzies	360,009		0		360,009	0	0
12228 Grant - Roads to Recovery	659,000		0		659,000	0	0
12232 Grant - RRG (jobs)	390,000		0		390,000	0	0
12236 Grant - MRWA Blackspot	147,254		0		147,254	0	0
12237 Grant - WALGGC Local Roads	0		0		0	0	0
12238 Grant - Other: Tjun Access Indigenous Access	0		0		0	0	0
12242 WANDRRA Flood Damage Grant	2,588,610		0		2,588,610	0	0
12215 WANDRRA Repairs - Floods Storms etc.		2,214,867		150,298		2,214,867	0
12277 Loss on Sale of Asset		50,000		0		50,000	0
12278 Profit on Sale of Asset - Transport	0		0		0	0	0
12288 Depreciation Transport		2,626,662		388,289		2,626,662	0
12299 Admin Allocated - Transport		279,989		31,676		279,989	0
	<b>4,275,823</b>	<b>6,145,718</b>	<b>0</b>	<b>630,876</b>	<b>4,275,823</b>	<b>6,145,718</b>	<b>0</b>
12840 Menzies Airstrip Maintenance		5,000		0		5,000	0
12841 Kookynie Airstrip Maintenance		0		0		0	0
	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>
<b>12 TOTAL TRANSPORT</b>	<b>4,275,823</b>	<b>6,150,718</b>	<b>0</b>	<b>630,876</b>	<b>4,275,823</b>	<b>6,150,718</b>	<b>0</b>

Depn Non cash admin account  
Non cash admin account

<b>SCHEDULE 13 ECONOMIC SERVICES</b>							
<u>Rural Services</u>							
13100 Expenses Relating to Rural Services & Pest Control		50		0		50	0
13101 Income Relating to Rural Services	0		0		0		0
	<b>0</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>0</b>
<u>Tourism &amp; Area Promotion</u>							
13241 Events - Cyclistic		85,000		0		85,000	0
13242 Events - Menzies Awareness Day		5,000		0		5,000	0
13243 Events - Holiday Programs		30,000		0		30,000	0
13244 Events - Community		10,000		0		10,000	0
13250 Promotional Materials Advertising & Marketing Costs		6,000		902		6,000	0
13251 Goldfields Network Tourism Expenses		37,500		0		37,500	0
13252 Golden Quest Vehicle Lease		7,500		0		7,500	0
13253 Old Butcher Shop Utilities and Insurance		250		35		250	0
13254 Kookynie Info Bay & Townsite		2,050		0		2,050	0
13255 Kookynie Walk Trail		350		0		350	0
13256 Ullaring Tourist Facility		1,800		1,218		1,800	0
13257 Lake Ballard		22,800		1,658		22,800	0
13258 Niagara Dam		20,500		1,916		20,500	0
13259 Goongarrie Cottages		50,000		0		50,000	0
13260 Tourism Signage		1,000		0		1,000	0
13261 Lady Shenton Maintenance		15,000		689		15,000	0
13262 Tourism Advertising		5,000		0		5,000	0
13271 Grants - Tourism	0		0		0	0	0
13272 Tourism Reimbursements	500		0		500	0	0
13273 Tourism Lease Income	5,500		0		5,500	0	0
13275 Tourism Other Income	120		0		120	0	0
13288 Depreciation - Tourism and Area Promotion		64,692		6,584		64,692	0
13299 Admin Allocated- Tourism and Area Promotion		211,313		23,907		211,313	0
	<b>6,120</b>	<b>575,765</b>	<b>0</b>	<b>36,888</b>	<b>6,120</b>	<b>575,765</b>	<b>0</b>
<u>Building Control</u>							
13300 Building Surveyor Costs		15,000		1,027		15,000	0
13301 Building Licence Fees	4,500		107		4,500	0	0
13310 Other Expenses Relating to Building Control		1,500		3,988		1,500	0
13399 Admin Allocation - Building		52,828		5,977		52,828	0
	<b>4,500</b>	<b>69,328</b>	<b>107</b>	<b>10,991</b>	<b>4,500</b>	<b>69,328</b>	<b>0</b>

Depn Non cash admin account  
Non cash admin account

BCITF 14/15  
Non cash admin account

<u>Tjunjunarra</u>							
13400 Tjunjunarra Sculpture Course		15,000		0		15,000	0
13404 Tjunjunarra Consultants		14,600		0		14,600	0
13405 Tjunjunarra Holiday Program		52,000		0		52,000	0
13406 Tjunjunarra Research Costs		0		0		0	0
13407 Tjunjunarra Football Carnival		12,000		0		12,000	0
13408 Tjunjunarra Dog Health Program		4,500		0		4,500	0
13499 Admin Allocation - Tjunjunarra		105,656		11,953		105,656	0
	0	203,756	0	11,953	0	203,756	0
Non cash admin account							

<u>Nursery</u>							
13501 Nursery Operational Expenses		10,000		0		10,000	0
	0	10,000	0	0	0	10,000	0
13630 Purchase Furniture & Equipment - Other Economic Services		0		0		0	0
	0	0	0	0	0	0	0

<u>CRC</u>							
13701 Community Development Manager		0		15,812		0	0
13702 CRC Salaries & Wages		156,503		19,075		156,503	0
13703 CRC Insurances		6,000		0		6,000	0
13704 CRC Maintenance		6,000		330		6,000	0
13705 CRC Travel Expenses		500		0		500	0
13706 CRC Postage & Freight		500		0		500	0
13707 CRC Print & Stationary		8,000		0		8,000	0
13708 CRC Other admin expenses		500		0		500	0
13709 CRC Membership Fees		1,000		0		1,000	0
13710 CRC Computing Costs		6,500		82		6,500	0
13711 CRC Furniture NON Capital		5,000		345		5,000	0
13712 CRC Uniforms		500		0		500	0
13713 CRC Telephone Card Purchases		5,000		3,840		5,000	0
13714 CRC Cost of Goods For Re-sale		17,000		1,810		17,000	0
13715 CRC Marketing & Promotion		6,000		0		6,000	0
13716 CRC Utilities		6,400		747		6,400	0
13717 CRC Refreshments		400		0		400	0
13718 CRC Cleaning		25,000		0		25,000	0
13719 CRC Training & Conference Expenses		1,500		0		1,500	0
13720 CRC Programs		2,500		0		2,500	0
13721 CRC Reimbursements	1,500		0		1,500		0
13722 CRC superannuation		23,709		2,284		23,709	0
13750 CRC Operating Grant	111,000		28,610		111,000		0
13751 CRC All Sales	30,000		3,115		30,000		0
13752 CRC Phone Card Sales	6,000		0		6,000		0
13753 CRC Room Hire	0		0		0		0
13754 Cost of Phone Cards for resale		500		0		500	0
	148,500	279,012	31,726	44,326	148,500	279,012	0

LSL to Retired CDMgr.

<u>Caravan Park</u>							
13801 Caravan Park Grants	0		0		0		0
13802 Caravan Park Income from Charges	49,000		7,208		49,000		0
13803 Caravan Park Income from Washer & Dryers	1,500		361		1,500		0
13810 Caravan Park Salaries & Wages		64,676		6,672		64,676	0
13811 Caravan Park Maintenance		15,784		594		15,784	0
13812 Caravan Park Landscaping and Gardening		28,687		1,676		28,687	0
13813 Caravan Park Other Costs		2,647		1,356		2,647	0
13814 Caravan Park Insurance		2,270		0		2,270	0
13815 Caravan Park Utilities		21,475		5,180		21,475	0
13816 Caravan Park Superannuation		1,481		508		1,481	0
	50,500	137,020	7,569	16,386	50,500	137,020	0

<b>SCHEDULE 14</b>							
<b>OTHER PROPERTY AND SERVICES</b>							
<u>Private Works</u>							
14100 Private Works Expenses		5,000		397		5,000	0
14101 Private Works Income	5,000		307		5,000		0
	<b>5,000</b>	<b>5,000</b>	<b>307</b>	<b>397</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>
<u>Public works Overheads</u>							
14200 Supervision Wages - Public Works Overheads		353,721		21,755		353,721	0 allocations see 14600
14201 Superannuation - Public Works Overheads		90,985		7,416		90,985	0
14202 Reimbursements PWOH		950		0		950	0
14203 Leave Annual - Public Works Overheads		7,938		0		7,938	0
14204 Leave Personal - Public Works Overheads		4,493		0		4,493	0
14205 Long Service Leave - Public Works Overheads		0		0		0	0
14206 Public Holidays - Public Works Overheads		1,619		0		1,619	0
14207 Leave Accruals - Public Works Overheads		119,940		0		119,940	0
14208 Allowances - Public Works Overheads		19,064		0		19,064	0
14209 Protective Clothing & PPE - Public Works Overheads		2,500		3,408		2,500	0
14210 Training & Conferences - Public Works Overheads		22,700		1,958		22,700	0
14211 Recruitment Costs - Public Works Overheads		2,400		1,135		2,400	0
14212 Meeting Expenses - Public Works Overheads		2,250		0		2,250	0
14213 Workers Comp - Public Works Overheads		0		0		0	0
14214 Depot Insurance - Public Works Overheads		3,800		0		3,800	0
14215 Other Exps - Public Works Overheads		1,495		11		1,495	0
14216 Staff Housing Allocated - Public Works Overheads		24,493		0		24,493	0
14217 Depot Mtee (to be allocated as PWOH)		2,401		0		2,401	0
14218 MWS vehicle exps		717		9		717	0
14219 Telephone - Public Works Overheads		7,630		352		7,630	0
14220 Utilities - Public Works Overheads		1,000		0		1,000	0
14221 PWOH Allocated to Works and Services		(1,115,022)		(99,204)		(1,115,022)	0 Non cash admin account
14225 Depn - Public Works Overheads		14,353		0		14,353	0 Depn Non cash admin account
14226 Depot Operational & Misc Tasks - Labour Costs		7,948		2,867		7,948	0
14299 Admin Allocated to Works - Public Works Overheads		422,625		47,813		422,625	0 Non cash admin account
	<b>0</b>	<b>0</b>	<b>0</b>	<b>(12,481)</b>	<b>0</b>	<b>0</b>	<b>0</b> auto allocated by System

<u>Plant Operations</u>							
14301 Mech's Wages - Internal Repairs to P&E		119,851		17,705		119,851	0 new acct for clarity in GL postings
14302 Other Plant Costs		25,574		335		25,574	0
14303 Fuel & Oils - Plant Operations		176,295		16,854		176,295	0
14304 Tyres and Tubas - Plant Operations		25,301		5,340		25,301	0
14305 Parts & Repairs - Plant Operations		201,828		8,990		201,828	0
14307 Vehicle Registrations & Insurance - Plant Operations		22,291		0		22,291	0
14308 Plant Operations Reimbursements	18,500		0		18,500		0
14309 Less Plant Costs Allocated		(1,016,797)		(72,348)		(1,016,797)	0 Non cash admin account
14370 Loss on Asset Sale		0		0		0	0 Non cash admin account
14388 Depreciation - Plant Operations		297,737		29,111		297,737	0 Depn Non cash admin account
14399 Admin Allocated - Plant Operations		147,919		16,735		147,919	0 Non cash admin account
	<b>18,500</b>	<b>(1)</b>	<b>0</b>	<b>22,722</b>	<b>18,500</b>	<b>(1)</b>	<b>0</b> auto allocated by System

Shire of Menzies

Ordinary Council Meeting Agenda 27 August 2015

14501 Admin Memberships		1,600		1,745		1,745	145	
14502 Clearing acct - Social Club Contributions	0		0		0		0	
14507 Employee Contributions - Sal. Sac. Superannuation		0		0		0	0	
14508 Allowances		15,697		61		15,697	0	
14509 Records Mgt Costs		9,352		76		9,352	0	
14510 Admin Salaries & Wages		948,626		77,645		948,626	0	
14511 Superannuation		101,844		6,637		101,844	0	
14512 Reimbursements	17,700		1,650		17,700	0	0	
14513 Other Admin Costs		7,985		1,157		7,985	0	
14514 Admin FBT		21,524		7,691		21,524	0	
14515 Audit Fees		38,385		0		38,385	0	
14516 Admin Travel Costs		2,345		23		2,345	0	
14518 Admin Uniforms		3,577		71		3,577	0	
14519 Housing Allowance		7,123		0		7,123	0	
14524 Admin Other Employee Costs		435		0		435	0	
14525 Leave Accrual		137,020		0		137,020	0	Non cash admin account
14526 Workers Compensation Premiums		45,588		0		45,588	0	
14527 Professional Development Study - Administration		12,000		0		12,000	0	
14530 Recruitment Costs		5,000		8,214		5,000	0	
14532 Recruitment Relocation		10,000		0		10,000	0	
14533 Legal Fees		7,500		0		7,500	0	
14534 Fair Value Valuations & Revaluations		23,000		0		23,000	0	
14535 Accounting Services		115,000		950		115,000	0	
14536 Contractors & Consultants		115,000		1,325		115,000	0	
14537 Admin Printing & Stationary		33,080		6,658		33,080	0	
14538 Bank Charges		3,936		25		3,936	0	
14539 Insurance		72,853		80,618		72,853	0	
14540 Internet		12,947		0		12,947	0	
14541 Utilities		30,983		3,604		30,983	0	
14542 Phones / Mobiles		16,716		1,219		16,716	0	
14544 Computing Costs & Support - Administration		85,307		18,285		85,307	0	
14548 Training Expenses - Administration		2,357		0		2,357	0	
14555 Postage & Freight - General Administration		2,136		16		2,136	0	
14557 Meeting Costs - Administration		1,000		0		1,000	0	
14558 Advertising - Administration		2,500		0		2,500	0	
14559 Newspapers & Periodicals		1,000		89		1,000	0	
14560 Admin Vehicle Expenses		28,500		2,034		28,500	0	
14561 Office Maintenance		70,000		5,934		70,000	0	
14562 Staff Housing Expense- Administration		45,000		0		45,000	0	
14573 Purchase Plant & Equip - Administration		10,000		0		10,000	0	
14574 Purchase Furniture & Equipment Administration		10,000		235		10,000	0	
14588 Depn Admin		56,200		8,930		56,200	0	Depn Non cash admin account
14599 Administration Costs Allocated to Other Programs		(2,113,126)		(231,771)		-2,113,126	0	Non cash admin account
	17,700	0	1,650	1,650	17,700	145	145	auto allocated by System

<u>Salaries &amp; Wages</u>								
14600 Gross Salaries & Wages		1,852,877		172,760		1,852,877	0	
14601 Workers Compensation Paid		0		0		0	0	
14602 Workers Compensation Received	0		0		0		0	
14603 Less Sal & Wages Allocated		(1,852,877)		(172,760)		(1,852,877)	0	
14699 Admin Allocated to Salaries & Wages		0		0		0	0	Non cash admin account
	0	0	0	0	0	0	0	
<u>Unclassified</u>								
14700 Expenses Relating to Unclassified		0		0		0	0	
14701 Income Relating to Unclassified	0		0		0		0	
	0	0	0	0	0	0	0	
<u>Town Planning</u>								
14800 Expenses Relating to Town Planning Schemes		0		0		0	0	
14801 Income Relating to Town Planning Schemes	0		0		0		0	
	0	0	0	0	0	0	0	
<b>14 TOTAL OTHER PROPERTY AND SERVICE</b>	<b>41,200</b>	<b>4,999</b>	<b>1,957</b>	<b>12,288</b>	<b>41,200</b>	<b>5,144</b>		

Totals 8,842,583 9,479,793 72,077 957,781 8,840,108 9,479,938

Operating (Surplus) / Deficit 637,210 885,705 639,830

Pd 14/15 2015-18 YTD (Surplus) / Deficit Projected (Surplus) / Deficit  
 Plus 8,842,583  
 FAGs 862,171  
 FAGs 405,665  
 FESA 1,500  
 10,111,919  
 Surplus (632,126)

## SHIRE OF MENZIES CAPITAL TRANSACTIONS

GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/07/2015		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
Capital Grants									
11799	Anzac War Memorial Grant	50,000		0		50,000		0	Possibly 15/16
12222	Blkewest Grants - Dual Use Paths	0		0		0		0	Not awarded
12225	Grant - MRWA Projects - Evanstone Me	360,009		0		360,009		0	
12228	Grant - Roads to Recovery	659,000		0		659,000		0	
12232	Grant - RRG (jobs)	390,000		0		390,000		0	
12236	Grant - MRWA Blackspot	147,254		0		147,254		0	
12226	Grant - MRWA Direct Grant	148,800		0		148,800		0	
12227	Grant - MRWA Subsidies	1,200		0		1,200		0	
12242	WANDRRA Flood Damage Grant	2,568,610		0		2,568,610		0	Timing of MRD payments
		4,324,873	0	0	0	4,324,873	0	0	
Capital Expenses									
Land & Buildings									
09192	Installation of Solar Panels New Houses		50,000		0		50,000	0	
09193	Installation Landscaping New Houses		60,000		216		60,000	0	
09184	Installation of Sheds for New Houses		52,653		39,798		52,653	0	
09195	Installation landscaping - Shenton St Units		20,000		1,172		20,000	0	
09197	CEO House Renewal		25,000		0		25,000	0	
11150	Construction Project Shire Hall Toilets		69,567		1,233		69,567	0	
11650	Upgrade of Old Church Menzies		50,000		0		50,000	0	
11651	Stone Restoration & Repairs Historic Buildings		120,000		0		120,000	0	
11652	Minor building renewals		10,000		0		10,000	0	
12120	Depot Extension -Asset Upgrade		150,000		0		150,000	0	
13488	TJTJ Capital items Purchased		10,000		0		10,000	0	
14575	Solar Power Units - GVROC Project		50,000		800		50,000	0	
14576	Electrical Upgrades to Admin		52,000		0		52,000	0	
14710	Purchase of land lots for town development		20,000		0		20,000	0	
							0		739,220
Furniture & Equipement									
04241	New Locking System		10,000		0		10,000	0	
04242	Admin Phone System Upgrade		10,000		0		10,000	0	
04243	Replacement Conference Phone System for Chambers		10,000		0		10,000	0	
09198	dishwashers for the 3 staff houses		3,000		0		3,000	0	
09199	Water Tanks for 4 staff houses		11,500		0		11,500	0	
							0		44,500
Infrastructure Other									
05501	New Pound		10,000		0		10,000	0	
10205	Waste Refuse Site Renewal Project		65,000		0		65,000	0	
11350	Aunty Nelly Water Reclaim Project		120,000		0		120,000	0	
11351	Play Ground Equipie Upgrade Project		30,000		0		30,000	0	
13270	Tourism Signage & events Board		15,000		0		15,000	0	
13280	Town Street Trees Planting & Care Program		50,000		0		50,000	0	
13820	Caravan Park Landscaping Project		30,000		0		30,000	0	
									320,000
Infrastructure Roads									
12101	Road Construction CRSF - jobs		360,009		0		0	-360,009	
CR0002	\$0.00								Evanstone Menzies Rd CRSF
12105	Blackspot funding Construction				0				
CR0015	\$0.00		143,190				143,180	0	Evanstone Menzies Rd BST
CR0014	\$0.00		77,691				77,691	0	Menzies NW Rd BST
								0	
12106	Road Construction Muni - jobs				76,276				
CR0007	\$0.00		350,000				350,000	0	Menzies NW Rd MUNI
CR0007	\$0.00		241,000				241,000	0	Menzies NW Rd MUNI 14/15
CR0009	\$0.00		60,302				60,302	0	TJTJ Rd MUNI 14/15
CR0010	\$0.00		203,919				203,919	0	Main Street MUNI
CR0011	\$0.00		31,000				31,000	0	Connie Sue Rd MUNI
CR0016	\$0.00		205,033				205,033	0	Kookynie rd MUNI
CR0003	\$0.00		78,425				78,425	0	Kensington St MUNI
12109	Road Construction RRG - jobs				37,692				
CR0004	\$0.00		160,000				150,000	0	Evanstone Menzies Rd RRG
CR0005	\$0.00		135,000				135,000	0	Yarrl Rd RRG
CR0013	\$0.00		300,000				300,000	0	Menzies NW Rd RRG
12110	Shire House - Crossover Construction		152,012		0		0	-152,012	
12104	Roads to Recovery Construction -jobs				262,492				
CR0001	\$0.00		659,000				659,000	0	Menzies NW Rd R2R
CR0012	\$0.00		50,000				50,000	0	Connie Sue RdR2R
12108	Footpath Construction		93,648		8,409		93,648	0	
12112	Bicycle Path Construction		96,000		0		96,000	0	
									3,386,228
Plant & Equipement									
12311	Purchase Vibrating Roller		219,100		0		219,100	0	
12312	Purchase Small Tipper		80,800		0		80,800	0	
12313	Purchase Rubbish Truck		191,500		0		191,500	0	
12314	Purchase Pedestrian Roller		11,500		0		11,500	0	
12315	Purchase Jacking Beam for Hoist		29,000		0		29,000	0	
12310	Minor Plant Purchases		4,300		0		4,300	0	
12306	Mtce. Grader Accommodation		90,500		0		90,500	0	
14577	CEOs Vehicle Replacement		70,000		0		70,000	0	
		0	5,186,649	0	428,087	0	4,674,628	-512,021	

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**OVERVIEW 2015 / 2016**

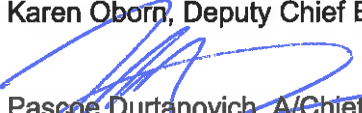
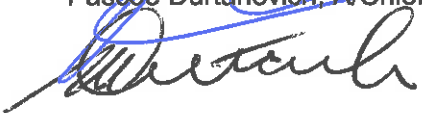
	BUDGET	31/07/2015	PROJECTED to The EOFY
<b>EXPENDITURE</b>			
Total Operating Expenditure	9,479,793	957,781	9,479,938
Total Capital Expenditure	5,186,649	428,087	4,674,628
	<u>14,666,442</u>	<u>1,385,868</u>	<u>14,154,566</u>
<b>LESS</b>			
Depreciation	3,270,269	446,240	3,271,212
	<u>11,396,173</u>	<u>939,629</u>	<u>10,883,354</u>
<b>PLUS</b>			
Transfer to Reserves	90,000 interest rec	0 interest rec	90,000 interest rec
	<u>1,581,856</u>		
<b>TOTAL CASH EXPENDITURE</b>	<u>13,068,029</u>	<u>939,629</u>	<u>10,873,354</u>
<b>INCOME</b>			
Balance B/F	4,225,446	4,225,446	4,225,446
Total Operating Revenue excluding Rates	1,729,629	72,077	1,727,154
Rates Revenue	2,788,081	0	2,788,081
Proceeds from Sale of assets	0	0	0
NON operating Capital Revenue	4,324,873	0	4,324,873
	<u>13,068,029</u>	<u>4,297,523</u>	<u>13,065,554</u>
<b>PLUS</b>			
Transfer from Reserves	0	0	0
<b>TOTAL CASH EXPENDITURE</b>	<u>13,068,029</u>	<u>4,297,523</u>	<u>13,065,554</u>
<b>(Surplus) /Deficit</b>	<u>0</u>	<u>(3,357,694)</u>	<u>(2,082,200)</u>

**SUMMARY**

	Revised BUDGET	YTD	PREDICTED PA
Operating Expenditu	9,479,793	957,781	9,479,938
Capital Expenditure	5,186,649	428,087	4,674,628
SUB	<u>14,666,442</u>	<u>1,385,868</u>	<u>14,154,566</u>
Operating Revenue	(4,517,710)	(72,077)	(4,515,235)
Sale of asset	0	0	29,000
Capital Revenue	(4,324,873)	0	(4,324,873)
SUB	<u>(8,842,583)</u>	<u>(72,077)</u>	<u>(8,811,108)</u>
(Surplus) /Deficit	<u>5,823,859</u>	<u>1,313,792</u>	<u>5,343,458</u>
Transfer to Reserves	1,671,856	0	90,000
Transfer from Reser	0	0	0
Add back DEPN	(3,270,269)	(446,240)	(3,271,212)
Surplus B/F	(4,225,446)	(4,225,446)	(4,225,446)
<b>Cash and Cash Equivalents</b>	<u>(Surplus) /Deficit 0</u>	<u>(3,357,694)</u>	<u>(2,082,200)</u>

## 12.2 FINANCE AND ADMINISTRATION BUSINESS

### 12.2.2 LISTING OF PAYMENTS MADE IN JULY 2015

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 27 August 2015
<b>LOCATION</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM017
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	17 August 2015
<b>AUTHOR:</b>	Karen Oborn, Deputy Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Pascoe Durtanovich, A/Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in July 2015

#### SUMMARY:

The list of payments made are being submitted to the Ordinary Council Meeting of Council.

#### BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

#### COMMENT:

Payments made in July 2015 include cheques numbered 10282 to 10288 and direct transactions totalling \$699,266.22. The list of payments is submitted to each member of the Council on Thursday 27 August 2015.

**CONSULTATION:** Nil

#### STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Local Government (Financial Management) Regulation 13

#### POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:**

**14.3.5 Sustainable Resource Management**

Ensure resources are managed effectively

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance

**VOTING REQUIREMENTS:**

Simple Majority decision required

**OFFICER'S RECOMMENDATION:**

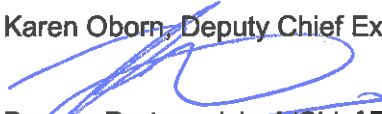
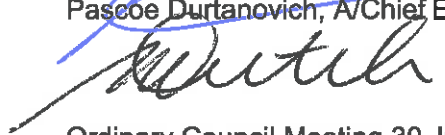
**That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in July 2015 including cheques numbered 10282 to 10288 and direct transactions totalling \$699,266.22 submitted to each member of the Council on Thursday 27 August 2015.**

SHIRE OF MENZIES					
List of Payments July 2015					
Ref No.	Cheque /EFT No	Date	Name	Invoice Description	Amount
1		07/07/2015	NAB Fees and Charges	NAB Fees and Charges	\$0.04
2		09/07/2015	NAB Fees and Charges	NAB Fees and Charges	-\$0.50
3		20/07/2015	NAB Fees and Charges	NAB Fees and Charges	\$77.73
4		27/07/2015	NAB Fees and Charges	NAB Fees and Charges	-\$0.05
5		30/07/2015	NAB Fees and Charges	NAB Fees and Charges	\$70.00
6		31/07/2015	NAB Fees and Charges	NAB Fees and Charges	\$168.63
7	EFT536	02/07/2015	Australian Communications & Media Authority	Renew Licence 19689730 Call sign 6SBSFM	\$673.00
8	EFT537	02/07/2015	St John Ambulance Menzies	Donation for upkeep of the ambulance stock	\$2,000.00
9	EFT538	16/07/2015	4 Cabling	Mobile TV display stand	\$379.50
10	EFT539	16/07/2015	WA Local Govt Association	Advertise Chief Executive Officer	\$11,414.75
11	EFT540	16/07/2015	Blackwoods	Asphalt Mix Cold	\$3,049.20
12	EFT541	16/07/2015	Air Liquide WA Pty Ltd	Rental - cylinder fees	\$74.54
13	EFT542	16/07/2015	Atom Supply	Flashing Lights, globes tie down ratchet etc.	\$914.17
14	EFT543	16/07/2015	Brad Pepper	Grader Hire 9/6-8/7/2015	\$36,517.50
15	EFT544	16/07/2015	Bunnings	Various items	\$168.89
16	EFT545	16/07/2015	Cabcharge Australia Limited	Account charges June 2015	\$6.00
17	EFT546	16/07/2015	Castledex	Ref Shelf UL/TD	\$258.50
18	EFT547	16/07/2015	C Direct	Phone cards	\$4,224.00
19	EFT548	16/07/2015	Colas West Australia	Supply and spray emulsion	\$237,283.33
20	EFT549	16/07/2015	Courier Australia	Office National	\$8.80
21	EFT550	16/07/2015	Cutting Edges Equipment Parts	Grader blades HT curve (green)	\$1,487.20
22	EFT551	16/07/2015	Greg Cr Dwyer	Meeting fee, pres allow, communication, & travel	\$3,614.51
23	EFT552	16/07/2015	Eagle Petroleum (W.A) Pty Ltd	8000 litres bulk diesel	\$24,924.37
24	EFT553	16/07/2015	FitzGerald Strategies	Industrial Relations Services	\$3,010.15
25	EFT554	16/07/2015	Forman Bros	57 Walsh St / 36 Mercer St Menzies	\$416.35
26	EFT555	16/07/2015	Goldline Distributors	Cleaning products	\$604.58
27	EFT556	16/07/2015	Goldfields Voluntary Regional Organisation of Councils	Annual subscription 2015/2016, Contribution to General projects 2015/2016, Contribution Royal Show Display 2015/2016	\$17,490.00
28	EFT557	16/07/2015	Heatley's safety and industrial	Uniforms Depot	\$193.77
29	EFT558	16/07/2015	Menzies Hotel	Newspapers June 15	\$76.10
30	EFT559	16/07/2015	IT Vision	Provide support & assistance in reconciling asset	\$1,029.60
31	EFT560	16/07/2015	Breakaway C/O Key Factors	Hire of Loader 19/6-30/6/2015	\$15,345.00
32	EFT561	16/07/2015	Kooda Contracting Pty Ltd	Plant Hire 1/6-28/6/2015	\$160,088.01
33	EFT562	16/07/2015	Landgate	GRV General Valuations	\$7,746.80
34	EFT563	16/07/2015	LGIS	Insurance	\$106,360.74
35	EFT564	16/07/2015	Netlogic Information Technology	Scanning not working Ricoh June 15	\$450.00
36	EFT565	16/07/2015	North End Tavern	Council meeting Roast lamb & cheesecake	\$300.00
37	EFT566	16/07/2015	Oborn Mining And Electrical Consultants	Redirect elec ducting office & exhaust fan to males Admin	\$1,393.70
38	EFT567	16/07/2015	Office National	Stationery	\$1,231.76
39	EFT568	16/07/2015	Shire of Leonora	Health & Building Report June 2015	\$2,258.56
40	EFT569	16/07/2015	WW Souvenirs Gifts & Homewares	Stock for resale	\$1,638.77
41	DD260.1	08/07/2015	BOQ Finance	Direct Debit 22/06/2015	\$484.89
42	DD263.1	08/07/2015	Australia Post	CRC Stamps for resale	\$581.87
43	DD263.2	08/07/2015	BOQ Finance	Direct Debit Copier charges	\$389.40
44	DD279.1	06/07/2015	WESTNET	Monthly Direct Debt CRC Internet	\$90.45
45	DD285.1	15/07/2015	BOQ Finance	Direct Debit Copier Charges	\$3,890.86
46	DD285.2	29/07/2015	Goldfields Toyota	Direct Debit Copier Charges June 15	\$991.90
47	DD292.1	06/07/2015	NAB	Direct Debit Credit Card ACEO, DCEO, & Peter Crawford	\$876.98
48	DD293.1	07/07/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$6,031.78
49	DD293.2	07/07/2015	BT Financial Group Superannuation	Superannuation contributions	\$517.64
50	DD293.3	07/07/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,366.66
51	DD293.4	07/07/2015	Australian Super	Payroll deductions	\$727.89
52	DD296.1	21/07/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$5,405.60
53	DD296.2	21/07/2015	Australian Super	Superannuation contributions	\$858.07
54	DD296.3	21/07/2015	BT Financial Group Superannuation	Superannuation contributions	\$536.78
55	DD296.4	21/07/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$4,999.57
56	DD296.5	21/07/2015	Australian Ethical	Superannuation contributions	\$431.93
57	DD301.1	23/07/2015	Heatley's safety and industrial	Uniforms David Bull	\$386.48
58	DD304.1	29/07/2015	Wright Express Australia Pty Ltd	Direct Debit from Motorpass June 2015	\$1,084.00
59	DD307.1	21/07/2015	Australian Super	Superannuation contributions	\$78.70
60	DD307.2	31/07/2015	Australian Super	Payroll deductions	\$23.15
61	DD308.1	21/07/2015	Australian Super	Superannuation contributions	\$10.01
62	DD310.1	24/07/2015	BOQ Finance	Direct Debit copier charges July 2015	\$389.40
63	DD310.2	24/07/2015	Australia Post	Direct Debit July 2015	\$172.84
64	10282	16/07/2015	Dept Of Transport & Licensing	MN572 2015	\$25.20

Ref No.	Cheque /EFT No	Date	Name	Invoice Description	Amount
65	10283	16/07/2015	Glenn Baker	Rates refund for assessment A5020 E40/00335 Mining Tenement	\$500.73
66	10284	16/07/2015	Gold Road Resources	Rates refund for assessment A4249 E39/01554 Mining Tenement	\$2,700.72
67	10285	16/07/2015	Horizon Power	Power consumption 30/4-26/6/15	\$12,020.25
68	10286	16/07/2015	Image Resources NI	Rates refund for assessment A2515 E30/00310 Mining Tenement	\$1,976.68
69	10287	16/07/2015	Telstra	367 1243 388 June 2015	\$1,689.69
70	10288	16/07/2015	Pacific Brands Workwear	Uniform Beverley Golding	\$78.10
				<b>TOTAL</b>	<b>\$699,266.22</b>

## 12.2 FINANCE & ADMINISTRATION BUSINESS

### 12.2.3 INVESTMENTS FOR JULY 2015

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 27 August 2015
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	Shire of Menzies
<b>FILE REF:</b>	ADM034
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	13 August 2015
<b>AUTHOR:</b>	Karen Oborn, Deputy Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Pascoe Durtanovich, A/Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	Ordinary Council Meeting 30 July 2015 12.2.3 Investments for May/ June 2015

#### ATTACHMENTS:

None

#### SUMMARY:

For Council to receive the investment report for the month of July 2015

#### BACKGROUND:

The Chief Executive Officer is currently delegated authority to invest funds into interest bearing accounts under Delegation 2.5 – Investment of Surplus Funds and also details the reporting requirements

#### COMMENT:

74-139-9821 TD matured as at 28 July 2015 where surplus funds in the municipal account were invested for 28 days. Details of the investment are:

Place of investment	National Bank
Term of investment	30 days (Matures 27 July 2015)
Interest rate	2.25%pa
Amount	\$1,025,859.47
Interest at maturity	\$1,923.49

#### NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	60 days (Matures 27 Sept 2015)
Interest rate	2.63%pa
Amount	\$1,027,748.18
Interest at maturity	\$4,591.36

74-139-2216 TD matured as at 28 July 2015 where surplus funds in the municipal account were invested for 28 days. Details of the investment are:

Place of investment	National Bank
Term of investment	30 days (Matures 27 July 2015)
Interest rate	2.25%pa
Amount	\$513,477.91

Interest at maturity \$ 962.77

**NEW TERM DEPOSIT**

Place of investment	National Bank
Term of investment	30 days (Matures 27 August 2015)
Interest rate	2.24%pa
Amount	\$813, 907.78
Interest at maturity	\$ 1,548.44

**CONSULTATION:**

Shire staff

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Shire of Menzies – Delegations Register

- Delegation 2.5 – Investments of Surplus Funds – Details the constraints and reporting procedures

**POLICY IMPLICATIONS:**

Council has no Policies in relation to this matter

**FINANCIAL IMPLICATIONS:**

The 2015/16 budget includes an amount of \$123,000 for Income from Investments.

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

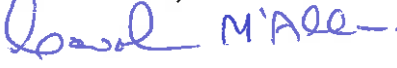

Simple majority

**OFFICER'S RECOMMENDATION:**

**That Council receive the report on Investments for the month of July 2015.**

## 12.2 FINANCE AND ADMINISTRATION BUSINESS

### 12.2.4 RATES WRITE OFF

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council 27 August 2015
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM020
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	11 August 2015
<b>AUTHOR:</b>	Carol McAllan, Rates Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Karen Oborn, Deputy Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

- 12.2.4 Attachment #1 – Letter from KordaMentha appointing Liquidators
- 12.2.4 Attachment #2 – Certificate of Title for Lot 1080 Shenton Street
- 12.2.4 Attachment #3 – Notice of de-registration

#### SUMMARY:

To seek Council approval to write off the sum of \$2,262.50 in rates and interest owing on Assessment 1398 (Lot 1109 Shenton Street, Menzies) and Assessment 1506 (Lot 1080 Shenton Street, Menzies), as the agency responsible for the debt is no longer in existence. This amount is calculated including Penalty Interest to 27<sup>th</sup> August 2015, the day of the Ordinary Meeting of Council.

#### BACKGROUND:

These two properties are in the name of Nooda Ngulegoo Aboriginal Corporation. This Aboriginal Corporation went into liquidation in 2010. The Shire of Menzies was not notified of this. With the aid of Goldfields Indigenous Housing Organisation employees, the Shire has been in contact with the liquidator, Mr Jack James. The liquidator has advised that the Shire of Menzies was not listed as a creditor at the time of Liquidation. The Liquidator relies on the Company to inform them of all liabilities. One of the blocks of land (Lot 1109) has been handed back to The State of WA and as such is unrateable. The other block (Lot 1080) is leased from Landgate to Eastern Goldfields Aboriginal Corporation Resource Agency. This Aboriginal Corporation was deregistered on 22 June 2010, as per attached document.

#### COMMENT:

There are no buildings on the land. The building that was there was moved to Menzies Aboriginal Corporation some time ago.

#### CONSULTATION:

Karen Oborn, Deputy Chief Executive Officer  
Jovanka Vicentic, Landgate.  
Jack James, KordaMentha, (Liquidator)

#### STATUTORY ENVIRONMENT:

**6.12. Power to defer, grant discounts, waive or write off debts**

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money,

which is owed to the local government.

*\* Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.  
[Section 6.12 amended by No. 64 of 1998 s. 39.]

**POLICY IMPLICATIONS:**

The Council has no Policy relating to this matter.

**FINANCIAL IMPLICATION:**

Loss of \$2,262.50 in rates revenue which is budgeted for.

**STRATEGIC IMPLICATIONS:** Nil

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER'S RECOMMENDATION:**

**That the sum of \$821.04 in Rates and Interest owing on Assessment 1506 for the property known as Lot 1080 Shenton Street, Menzies and \$1,441.46 in Rates and Interest owing on Assessment 1398 for the property known as Lot 1109 Shenton Street Menzies, be written off.**

9 SEP 2011

15 September 2011



Dear Sir/Madam

Nooda Ngulegoo Aboriginal Corporation (In Liquidation) ICN 3003 (Corporation)

Reference: Invoice [REDACTED]

We refer to the appointment of Brian McMaster and Jack James as joint and several liquidators of the Corporation on 27 April 2010.

Prior to our appointment, Mr Tony Grieves was appointed special administrator of the Corporation, for the period 14 December 2009 to 27 April 2010 ("Special Administration Period").


The Liquidators have agreed to make payment of certain debts incurred by Mr Grieves on behalf of the Corporation during the Special Administration Period.

Accordingly, please find enclosed a cheque in the amount of \$ [REDACTED].

By accepting and banking this cheque, you acknowledge that these funds represent payment in full of all outstanding amounts incurred on behalf of the Corporation during the Special Administration Period and owing to you.

Any other amounts (if any) claimed to be owing to you by the Corporation, which amounts were not incurred during the Special Administration Period, will be dealt with in the usual manner during the course of the liquidation. In this regard, such creditors will be contacted in due course.

Yours faithfully

  
Jack James  
Official Liquidator

Corporate Recovery Services  
Turnaround & Restructuring Services  
Real Estate Advisory  
Forensics

info@kordamentha.com  
www.kordamentha.com

Liability limited by a scheme  
approved under Professional  
Standards Legislation

Perth  
KordaMentha Pty Ltd  
ACN 100 169 391  
Level 11, 37 St Georges Terrace  
Perth WA 6000  
PO Box Y3185  
Perth WA 6832  
Office: 08 9220 9333  
Fax: 08 9220 9399

KordaMentha Offices  
Adelaide Perth  
Brisbane Singapore  
Gold Coast Sydney  
Melbourne Townsville  
New Zealand

Cooperation with AlixPartners  
Chicago Munich  
Dallas New York  
Detroit Paris  
Düsseldorf San Francisco  
London Shanghai  
Los Angeles Tokyo  
Milan

WESTERN



AUSTRALIA

REGISTER NUMBER <b>1080/DP222795</b>	
DUPLICATE EDITION <b>N/A</b>	DATE DUPLICATE ISSUED <b>N/A</b>

**RECORD OF CERTIFICATE  
OF  
CROWN LAND TITLE**

UNDER THE TRANSFER OF LAND ACT 1893  
AND THE LAND ADMINISTRATION ACT 1997

VOLUME **LR3022** FOLIO **173**

**NO DUPLICATE CREATED**

The undermentioned land is Crown land in the name of the STATE of WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 1080 ON DEPOSITED PLAN 222795

**STATUS ORDER AND PRIMARY INTEREST HOLDER:  
(FIRST SCHEDULE)**

**STATUS ORDER/INTEREST: LEASEHOLD**

**PRIMARY INTEREST HOLDER: STATE OF WESTERN AUSTRALIA**

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:  
(SECOND SCHEDULE)**

1. I134681 LICENCE TO OCCUPY TO EASTERN GOLDFIELDS ABORIGINAL CORPORATION  
RESOURCE AGENCY OF 120 DUGAN STREET, KALGOORLIE. REGISTERED 11.6.2002.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: LR3022-173 (1080/DP222795).  
PREVIOUS TITLE: LR3033-98.  
PROPERTY STREET ADDRESS: 47 SHENTON ST, MENZIES.  
LOCAL GOVERNMENT AREA: SHIRE OF MENZIES.  
RESPONSIBLE AGENCY: DEPARTMENT OF LANDS (SLSD).

- NOTE 1: A000001A CORRESPONDENCE FILE 972/1981.  
NOTE 2: LICENCE TO OCCUPY I134681 WAS ALLOCATED A DOCUMENT NUMBER TO ALLOW  
DIGITAL CAPTURE WITHOUT THE PRODUCTION OF THE DUPLICATE LICENCE.  
CURRENT DUPLICATE LICENCE IS STILL NUMBERED CL20/1996.  
NOTE 3: LAND PARCEL IDENTIFIER OF MENZIES TOWN LOT/LOT 1080 ON SUPERSEDED

END OF PAGE 1 - CONTINUED OVER

ORIGINAL CERTIFICATE OF CROWN LAND TITLE

REGISTER NUMBER: 1080/DP222795

VOLUME/FOLIO: LR3022-173

PAGE 2

PAPER CERTIFICATE OF CROWN LAND TITLE CHANGED TO LOT 1080 ON  
DEPOSITED PLAN 222795 ON 09-AUG-02 TO ENABLE ISSUE OF A DIGITAL  
CERTIFICATE OF TITLE.

NOTE 4:

THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE  
OF TITLE.



**Australian Government**  
**Office of the Registrar of Indigenous Corporations**

**Corporation extract**

This extract was produced on 10/08/2015

This extract contains information derived from the ERICCA information system from information and documents lodged with the Registrar of Indigenous Corporations and processed as at the date the extract was produced.

Please notify ORIC of any inaccuracies in this extract.

· Freecall: 1800 622 431 (not free for mobiles) · Email: [info@oric.gov.au](mailto:info@oric.gov.au) · Website: [www.oric.gov.au](http://www.oric.gov.au)

**Eastern Goldfields Aboriginal Corporation Resource Agency**

Indigenous Corporation Number: 336  
Australian Business Number:  
Registration date: 14/2/1985  
Principal activity:  
  
Corporation Size: MEDIUM  
Does the corporation own land?: Unknown

**Current corporation details**

Corporation name: Eastern Goldfields Aboriginal Corporation Resource Agency  
Deregistration Date: 22/6/2010  
Registration status: DEREGISTERED  
Regulation Action:  
  
Main place of business:  
Contact numbers: Telephone Fax  
Corporation's email address:  
Preferred method of communication: Mail  
Registered office address (ROA) / document access address: 188 Piesse Street, BOULDER WA 6432  
Postal address: 188 Piesse Street, BOULDER WA 6432

**Directors**

\*\*\*\*\*No information provided/available\*\*\*\*\*

**Contact person / secretary**

Contact person for a small or medium corporation: Y Secretary for a large corporation: N

Mr Ralph Edward Ashwin  
Previous name(s) (if any):  
Residential address: 188 Piesse Street BOULDER WA 6432  
Date of Appointment: 7/5/2003

**Members**

\*\*\*\*\*No information provided/available\*\*\*\*\*

**Documents lodged (publicly available only)**

<u>Date received</u>	<u>Title</u>
22/06/2010	Deregistration Notice Final (Bulk)- ICN: 336

09/04/2010                      Deregistration Notice Proposed- ICN: 336  
23/06/2009                      Registrar Initiated Rule Book : ICN 336  
05/05/1997                      Administration Instrument of Appointment  
14/02/1985                      Certificate of Incorporation

Annual returns / general report

CATSI Reporting

<u>Financial Year</u>	<u>General Report</u>	<u>Financial Report</u>	<u>Directors Report</u>	<u>Total Income</u>	<u>Total Assets</u>	<u>Number of Employees</u>
2008/09	Not Submitted	Not Submitted	Exempted			
2007/08	Not Submitted	Not Submitted	Not Submitted			

ACA Reporting

<u>Financial Year</u>	<u>Audited Financial Statements</u>	<u>Member List</u>	<u>Statement of Compliance</u>
2005/06	Not Supplied	Not Supplied	Not Supplied
2006/07	Not Supplied	Not Supplied	Not Supplied

\* Annual returns due 31st December each year

\*\*\* End of corporation extract \*\*\*


\*\*\* Registrar of Indigenous Corporations \*\*\*

Deceased people: This extract may contain the names of deceased people. The Registrar strives to treat Indigenous culture and beliefs with respect. We acknowledge that to some communities it is distressing and offensive to show images or say the names of people who have died.

Note: Where no information is reported it means that the corporation has not provided the information or it is not available.

## 12.2 FINANCE & ADMINISTRATION BUSINESS

### 12.2.5 BUDGET AMENDMENT – HOUSING MAINTENANCE

<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 27 August 2015
<b>LOCATION:</b>	39 Reid Street, 29A & 29B Shenton Street, Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM043
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	20 August 2015
<b>AUTHOR:</b>	Paseee Durtanovich, Acting CEO
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

**ATTACHMENTS:**  
None

**SUMMARY:**

Council is requested to approve a budget amendment to allocate funds for the replacement of floor coverings in 29A and 29B Shenton Street, Menzies.

**BACKGROUND:**

In the 2015-16 Budget \$25,000 has been allocated for capital works in the CEO's house at 39 Reid Street. The majority of this is for internal painting and replacement of floor coverings.

There is no allocation for capital works in the two units in Shenton Street.

**COMMENT:**

The quote for painting of the CEO's house is \$6,500 and following steam cleaning of the carpets it has been determined that replacement is not required.

The floor covering in the Shenton Street units is below average condition and should be replaced. The estimated cost for this work is up to \$6,000 (\$3,000 per unit).

It is recommended that a \$6,000 reallocation be made from the 39 Reid Street property to the Shenton Street units.

**CONSULTATION:**

The need for the renewal of floor coverings in the Shenton Street units was discussed with the Shire President.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995 Budget Amendment

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

There is no impact on the bottom line of the budget.

**STRATEGIC IMPLICATIONS:**

**VOTING REQUIREMENTS:**

Absolute majority

**OFFICER'S RECOMMENDATION:**

**That the 2015-16 Budget be amended by reducing the budget allocation under GL Code H0002 CEO's House 39 Reid Street by \$6,000 and increasing GL Code H0001 29A Shenton Street by \$3,000 and GL Code H0013 29B Shenton Street by \$3,000.**

### **12.3 WORKS AND SERVICES BUSINESS**


**Nil**

## **12.4 COMMUNITY DEVELOPMENT BUSINESS**

**Nil**

## 12.5 MANAGEMENT AND POLICY BUSINESS

### 12.5.1 EXPRESSION OF INTEREST – CRC / CARAVAN PARK

<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 27 August 2015
<b>LOCATION:</b>	37 Shenton Street Menzies / Reserve 32312
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	Tender Register; ADM030; ADM069
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	18 August 2015
<b>AUTHOR:</b>	Pascoe Durjanovich, Acting CEO
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	Ordinary Council Meeting 26 March 2015 Item 15.1 Special Council Meeting 8 June 2015 Item 8.1 Ordinary Council Meeting 25 June 2015 Item 12.5.7

#### ATTACHMENTS:

12.5.1 Attachment #1 Details of Proposal to Lease Out the Lady Shenton and Menzies Caravan Park

12.5.1 Attachment #2 Copy of Expression of Interest received provided to Councillors under separate cover

#### SUMMARY:

Expressions of Interest for the operation of the Lady Shenton CRC and Menzies Caravan Park were invited and at the close of advertising one Expression of Interest was received.

This report recommends that Council receive the Expression of Interest and invite the proponent to submit a formal tender for Council consideration.

#### BACKGROUND:

The operation of the CRC has been considered by Council on a number of occasions in the past twelve months. At the meeting on 26 March 2015 Council resolved as follows:

*That Council:*

1. *Receive the report on the Review of Services for the Lady Shenton and Community Resource Centre; and*
2. *Form a Committee of Council including interested community members to review the operation of the Community Resource Centre and set strategic direction for events, culture and tourism.*

It is understood that this decision was not acted on.

At the 25 June 2015 Ordinary Council Meeting Item 12.5.7 it was resolved as follows:

*That:*

1. *Council seek expressions of interest for a contractor to be granted a lease of the Lady Shenton/CRC and caravan park;*

2. *The lessee be provided opportunity to conduct a private business from the premises; and*
3. *The lessee be required to operate the Freight Service, the Post Office, the CRC and Library as a part time contracted employee of the Shire, and the part time employment contract be subject to receipt of grant funding for the CRC.*

**COMMENT:**

The Expression of Interest received outlines the proponent's intentions in respect to enhancing the operation of the CRC. If Council is satisfied with the Expression of Interest the process can be taken to the next step, ie, the submission of a formal tender.

Receiving the Expression of Interest does not commit Council to awarding the tender. The purpose of the tender is for the proponent to provide more specific details in respect to financial arrangement for the leasing of the caravan park, maintenance responsibilities, employment arrangements (to satisfy Department of Regional Development funding requirements), accommodation requirements etc, etc.

It would be prudent for Council to obtain legal advice on the process for outsourcing the CRC service and caravan park operation and the preparation of the necessary legal documents, should the matter proceed.

**CONSULTATION:**

Not applicable at this stage.

**STATUTORY ENVIRONMENT:**

There are a number of statutory requirements that Council has to comply with. These include, in respect to the leasing of the caravan park, Section 3.58 of the *Local Government Act, 1995* which states:

**3.58. Disposing of property**

- (1) In this section —  
*dispose* includes to sell, lease, or otherwise dispose of, whether absolutely or not;  
*property* includes the whole or any part of the interest of a local government in property, but does not include money.
  - (2) Except as stated in this section, a local government can only dispose of property to —
    - (a) the highest bidder at public auction; or
    - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
  - (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
    - (a) it gives local public notice of the proposed disposition —
      - (i) describing the property concerned; and
      - (ii) giving details of the proposed disposition; and
      - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
- and

- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- Expressions of Interest and invitations to tender, Section 3.57 of the *Local Government Act, 1995* states:

**3.57. Tenders for providing goods or services**

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

*Local Government (Functions and General ) Regulations 1996:*

**21. Limiting who can tender, procedure for**

- (1) If a local government thinks that there is good reason to make a preliminary selection from amongst prospective tenderers, it may seek expressions of interest with respect to the supply of the goods or services.
- (2) There is good reason to make a preliminary selection if, because of —
  - (a) the nature of the goods or services required; or
  - (b) the cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required,it would be advantageous to the local government if tenders were invited only from persons it considers to be capable of satisfactorily supplying the goods or services.
- (3) If a local government decides to seek expressions of interest before inviting tenders, Statewide public notice that expressions of interest are sought is to be given.

**24. People who submitted expression of interest to be notified of outcome**

The CEO is to give each person who submitted an expression of interest notice in writing —

- (a) containing particulars of the persons the CEO has listed under regulation 23(4) as acceptable tenderers; or
  - (b) advising that the local government has decided not to invite tenders because no expression of interest that it considered was from a person who it thinks would be capable of satisfactorily supplying the goods or services; or
  - (c) informing the person of any other outcome if neither paragraph (a) nor (b) is appropriate.
- Department of Regional Development requirements in respect of the annual grant funding;
  - Various other legislation, such as the Health Act, depending on what services are provided from the centre.

**POLICY IMPLICATIONS:**

Council does not have a policy in relation to this matter.

**FINANCIAL IMPLICATIONS:**

Financial implications are unclear at this stage, more financial details will be provided through the tender process.

**STRATEGIC IMPLICATIONS:**

Strategic Community Plan 2013-2023  
Priority 14.2 Maintain a Strong Sense of Community  
14.2.4 Connected Community

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER'S RECOMMENDATION:**

That:

1. The Expression of Interest for the operation of the Lady Shenton CRC and the Menzies Caravan Park, from Ms Laura Dwyer, be received; and
2. Ms Dwyer be invited to submit a formal tender, in accordance with Local Government (Functions and General) Regulations 1996 Regulation 24.

**DETAILS OF PROPOSAL TO LEASE OUT THE LADY SHENTON AND MENZIES CARAVAN PARK**

LENGTH OF LEASE COULD INITIALLY BE TWO YEARS WITH AN OPTION TO EXTEND

Services that could be contracted out as a package to include:

- Caravan park management
- CRC
- Tourist/visitors centre
- Library
- Australia Post
- Freight
- Meeting room
- Ad hoc community development activities

Lessor to:

- Lease the Lady Shenton building and the caravan park (including all furniture and fittings) to the lessee at a nominal rental of \$100 per week (payable on a monthly basis)
- Continue to insure the building
- Be responsible for maintenance above and beyond normal wear and tear and in a timely manner
- Ensure that any request from the lessee for a business proposal is considered with fairness and in a timely manner
- Have a senior manager as a member of the CRC Committee
- Provide a once of Budget allowance in 2015/16 for further development of the caravan park
- Gift all items currently offered for sale in the Lady Shenton/CRC to the lessee
- Provide free hand out tourism brochures (as approved by Council) at no cost to the lessee
- Continue to be the agency for the CRC

Lessee to ensure that they:

- Be able to demonstrate that they have the credentials to manage the Lady Shenton and Caravan Park
- Obey all lawful directions from the CEO
- Have the necessary insurance policies in accordance with the Shire's requirements
- Maintain the Lady Shenton building, furniture and fittings in accordance with the Shire's expectations
- Maintain the caravan park, furniture and fittings in accordance with the Shire's expectations
- Obtain permission from the CEO before making any structural alterations to the building or caravan park
- Operate the CRC as an agent of the Shire
- Provide monthly written reports to the CEO on the operations of the CRC, library, visitors centre, etc
- Complete all CRC audit and acquittal forms in a timely manner as required by the CEO

- Advise the CEO should any deterioration occur in the building, caravan park or infrastructure
- Seek Council approval before any fees and charges are increased (approval not to be unduly refused)
- Obtain Council approval before conducting any private business in the building or caravan park
- At all times, comply with the relevant Health Act and Building Code
- Be responsible for all charges for power, water and gas to the building and caravan park
- Be responsible for all fees and charges for Council services, such as rubbish collections, etc
- Deliver up the premises etc to the Shire at the termination of the lease in good condition, fair wear and tear accepted
- Ensure compliance with all regulations per the State Library Board
- Actively promote the Shire of Menzies and its district in all tourism matters
- Conduct any other matters on behalf of the CEO in the community development area as a fee for services (to be negotiated)

Remuneration possibilities:

- Any income from a personal business venture
- CRC Operations under the management of the Shire
- All income from Australia Post
- All income from Freight agency
- All income from Caravan Park
- All income from sale of products
- All income from post office box rentals
- All income from fees for boardroom for meetings, etc
- Fees for ad hoc community development services

Subsidies from the Shire to include (Shire to pay subsidies subject to receiving a monthly invoice from the lessor):


- |   |            |
|---|------------|
| • Fee for management of library         | \$2,400 pa |
| • Fee for management of Visitors Centre | \$4,800 pa |

Other information:

- Community should form a committee to provide the Shire with community feed back regarding the operations of the CRC
- The lessee or family members are precluded from being on that Committee (this clause to be included in the conditions of lease agreement).
- A project by the GVROC to install solar panels on the roofs of the existing caravan park ablution blocks will see the power costs for the caravan park greatly reduced

## 12.5 MANAGEMENT AND POLICY BUSINESS

### 12.5.2 DRAWING FOR PEACE COMMUNITY PROJECT

<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 27 August 2015
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM166
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	19 August 2015
<b>AUTHOR:</b>	Pascoe Durtanovich, Acting CEO
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

#### ATTACHMENTS:

12.5.2 Attachment #1 Draft Project Budget

#### SUMMARY:

Council is requested to make a financial contribution to an art project proposed on the lakes system in Menzies.

This report recommends that Council contribute \$15,000 to the project.

#### BACKGROUND:

Paul Trinidad, who has had previous involvement in the Menzies area is an Artist Cultural Practitioner and is a lecturer at the School of Architecture, Landscape AND Visual Arts at the University of WA – is facilitating the project. Paul has a long standing relationship with Bali, developing cultural exchange programs with Universities and Community.

Known as the "Drawing for Peace Project October 2015" the project will involve well known Indonesian Artist, Made Wiata.

#### COMMENT:

A draft budget for the project is attached.

Mr Trinidad will attend the August Council meeting by Skype and will provide more information on the project, including details on the actual artwork proposed, costing/financial contributions, promotional value for Menzies and other organisations involved.

#### CONSULTATION:

The Shire President, the Acting CEO and Cr Jill Dwyer discussed the project at a meeting with Mr Trinidad during Local Government Week.

Should the project proceed it would be appropriate to make the community aware and involve them in some way.

#### STATUTORY ENVIRONMENT:

Whilst there is funds in the 2015/16 budget that can be utilised for this project, there is no specific allocation, therefore an absolute majority decision is required.

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

The cost is as per the draft budget attached, however, this may change following Mr Trinidad's presentation.

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Absolute majority

**OFFICER'S RECOMMENDATION:**

That a contribution of \$15,000 be made to the "Drawing for Peace Project October 2015".


DRAFT - BUDGET SKETCH DRAWING FOR PEACE PROJECT OCTOBER 2015 - DRAFT

TO BE PRESENTED TO MENZIES AND DEAN OF ALVA 5TH AUGUST 2015

TOTAL BUDGET Au \$30,000		
ALVA BUDGET	Item	Total \$Au
	2 x artists fee	15,000
	Airfares and Insurance	2 x \$300 / day x 5 days 3,000
	Catalogue	2 artists x \$1,000 each 2,000
	Exhibition	500 pieces 3,000
	Accommodation / Studio	1,000
	ALVA ADMINISTRATION	Provided for 2 artists 1,000
		5,000
TOTAL		\$15,000
PRODUCTION BUDGET	Item	
MENZIES BUDGET	Materials / paper	500
	Print Photos	1,500
	Ground costs	500
	Hire	500
	Video edit (5 minutes)	1,500
	Video post Production	500
	Artists fee Wianta	\$300 / x 5 days 1,500
	Ground costs	5,000
	Airfares/Accommodation 4 people	5 days 5,000
	ADMINISTRATION Artist Fee	3,000
TOTAL		\$19,500 X
ALVA		15,000
MENZIES		15,000
SURPLUS		4,500
TOTAL		\$34,500

## 12.5 MANAGEMENT AND POLICY BUSINESS

### 12.5.3 RECRUITMENT OF DEPUTY CEO

<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 27 August 2015
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	NA
<b>FILE REF:</b>	ADM415
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	17 August 2015
<b>AUTHOR:</b>	Pascoe Durtanovich, Acting CEO
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	Special Meeting 8 June 2015 10.1 Determination of Staff Replacements

#### ATTACHMENTS:

12.5.3 Attachment #1 DCEO Position Description

#### SUMMARY:

Council approval is requested for the Acting Chief Executive Officer to commence the recruitment process for the position of Deputy Chief Executive Officer.

#### BACKGROUND:

The incumbent Deputy Chief Executive Officer, Karen Oborn, will leave the position on Friday 21 August 2015.

At the Special Meeting of Council held 8<sup>th</sup> June 2015 Council dealt with this matter and resolved as follows:

*That Council rejects the Officer's Recommendation 1 and 2 and instructs the Acting CEO to immediately commence the process for the recruitment and selection of a new CEO for the Shire of Menzies.*

*Reason for the change was to allow the incoming CEO input into the selection of the Senior Management team.*

The recruitment process for the position of CEO was undertaken during June/July and at the meeting on 30 July 2015 Council resolved as follows:

*That Council rejects the Officer's Recommendation and instructs the Chief Executive Officer to readvertise the position.*

#### COMMENT:

Given the delay in the appointment of a CEO and the pending departure of the Deputy CEO it is recommended that the recruitment process for the said position be commenced immediately, so as to ensure that the Shire of Menzies is adequately resourced to deliver the administration services required.

Arrangements have been put in place with the current Deputy CEO to provide off site support to cover the financial aspects of the position until such time as a permanent replacement is in place.

**CONSULTATION:**

N/A

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 5.37(1) – Provides for the local government may designate that a person may be classed as a senior employee

Section 5.39(1) – Requires the local government to enter into a contract of employment with a senior employee

**POLICY IMPLICATIONS:**

Council has no policies in relation to this matter

**FINANCIAL IMPLICATIONS:**

Funding for Staff is included in each Annual Budget.

**STRATEGIC IMPLICATIONS:**

None

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER'S RECOMMENDATION:**

**That the Acting CEO take the necessary steps to advertise and fill the position of Deputy CEO in accord with the attached Position Description and the current salary package.**



## **SHIRE OF MENZIES**

### **POSITION DESCRIPTION**

**POSITION TITLE:** DEPUTY CHIEF EXECUTIVE OFFICER

**LEVEL:** Designated Senior Employee –  
Contracted position with salary to be negotiated

**SECTION:** Corporate Services

**RESPONSIBLE TO:** Chief Executive Officer

**POSITIONS WITHIN SECTION RESPONSIBLE FOR** Administrative Staff

#### **POSITION OBJECTIVES:**

1. To manage all aspects of Council's operations in the areas of finance and administration services in accordance with statutory requirements and Council Policy;
2. To ensure the efficient, effective and professional provision of financial and administrative services;
3. To monitor and appraise staff performance;
4. To provide professional advice, information and quality client services to Council, Chief Executive Officer and the entire organisation; and
5. To keep the Chief Executive Officer informed of all matters relevant to the proper management of the finance and administration services sections.

#### **REQUIRED ATTRIBUTES:**

##### **KNOWLEDGE:**

- Highly developed knowledge of general Local Government practices and procedures including local government law and meeting procedure;
- Highly developed knowledge of contemporary human resources management issues and practices including Awards, disciplinary action and dispute resolution

procedures as well as the principles of equal opportunity, diversity and occupational safety & health;

- Developed knowledge of Council's organisational structure and function;
- Developed knowledge of information technology including computer systems and software operations;
- Developed knowledge of corporate and strategic planning;
- Developed knowledge of the principles of Equal Opportunity, Diversity and Occupational Safety and Health;
- Developed knowledge of contemporary financial management practices and techniques;
- Highly developed knowledge of Local Government accounting standards and legal and financial requirements; and
- Sound knowledge of funding sources, their application and administration processes including acquittals.

### **SKILLS:**

- Well developed team development and leadership skills;
- Well developed time management skills;
- Well developed verbal and written communication skills;
- Well developed public relations and interpersonal skills;
- Well developed decision making skills;
- Well developed problem solving and conflict resolution skills;
- Well developed negotiating skills;
- Highly developed innovative skills;
- Highly developed budgeting and financial management skills; and
- Highly developed strategic and forward planning skills.

### **EXPERIENCE:**

- At least 2 years experience in a senior financial and/or administrative management position within Local Government or the commercial or public sectors with a comprehensive understanding of local government processes and procedures;
- Previous exposure to financial reporting, strategic planning and forward budgetary planning; and
- Previous human resources management experience.

### **QUALIFICATIONS AND / OR TRAINING:**

- Recognised qualifications in Business Management, Accounting or substantial completion towards the qualification is desirable, however demonstrated experience in a relevant position will be highly regarded;
- Hold a current "C" class driver's license;
- Current National Police Clearance; and
- Participation in ongoing professional development.

### **OUTCOMES FOR THIS POSITION:**

#### **1. Reporting:**

- Assume responsibility for overseeing the compliance of Council's accounting practices with the Local Government Accounting Directions and Financial Management Regulations, including the preparation of Council's Annual Budget;
- Oversee the preparation of monthly, quarterly and annual financial reports for presentation to Council (in conjunction with Council's off site accountants) in compliance with statutory provisions and Council Policy;
- Preparation of the Council's Annual Report;
- Recommend improvements in procedures and practices within the finance and administration services sections and monitor outcomes regularly;
- Ensure effective Management Information Systems and budget monitoring processes are available to the organisation; and
- Provide explanations for all audit queries in respect of the Shire's financial records and initiate system changes where considered necessary to prevent recurrences.

## **2. Compliance:**

- Responsible within section for ensuring compliance with relevant legislation including Council's accounting practices with the Local Government Accounting Directions, the Local Government Act and Accounting Standards;
- Responsible for monitoring compliance generally across the organisation including the annual completion of the Shire's Statutory Compliance Return; and
- Ensure that all Council's Integrated Planning Strategy documents are updated and compliant at all times.

## **3. Division:**

- Responsible for the management of human resources within the finance and administration services section, including training, monitoring of performance and conducting of annual performance appraisals; and
- Ensure that the finance, and administration service sections set goals and objectives complementary to those of the organisation and ensure the availability of resources to meet these.

## **4. General:**

- Advise Council, the Chief Executive Officer and executive staff on all matters pertaining to the Shire's finances;
- Prepare reports and attend meetings of Council and Committees providing information relevant to finance and administration services;
- Attend community meetings as required including the Mining Liaison Meeting and Informal Residents Meetings;
- Responsible for oversight of the investment of surplus funds in accordance with the Council Policy;
- Manage the Shire's Information Systems and computer network to ensure its optimum performance;
- In consultation with Council Chief Executive Officer and other senior staff, prepare and submit for Council's consideration the annual budget;
- Responsible for professional client service to the entire organisation including Council;

- Establish and maintain an effective working relationship with local and regional organisations, agencies, service providers and individuals offering or providing community related advice and/or services;
- Advise Council, Chief Executive Officer, other Shire staff and Community groups on the availability of funds from federal, state, local government and other sources and provide assistance and guidance with applications where appropriate;
- Assist other executive staff in facilitating the planning for the construction/upgrading/maintenance of sporting, recreation and community facilities;
- Responsible for the preparation and review of the Shire's Records Management Plan and ongoing compliance with the State Records Act;
- Keep the Chief Executive Officer appropriately informed at all times;
- Deputise in the position of Chief Executive Officer when authorised to do so in the absence of the Chief Executive Officer; and
- Undertake any other duties as directed by the Chief Executive Officer consistent with the level of this position and principles of broad banding.

#### **EXTENT OF AUTHORITY:**

Operates under broad direction of the Chief Executive Officer within established guidelines, procedures and policies of Council as well as the statutory provisions of relevant State and Federal legislation.

#### **SELECTION CRITERIA:**

<b>ESSENTIAL CRITERIA</b>
Well developed management and leadership skills
Well developed verbal, interpersonal and written communication skills
Highly developed knowledge of general Local Government practices and procedures, including local government law, accounting standards and financial requirements
At least two years experience in a senior management position within local government or the commercial or public sector
Recognised qualifications in Business Management, Accounting, Community Services, Recreation or related discipline or substantial completion towards the qualification
Highly developed knowledge of corporate and strategic planning
Highly developed knowledge of contemporary human resources management issues and practices.
Well developed knowledge of information technology including computer systems and software operations
Sound knowledge of funding sources, their application and administration processes including acquittals.

***Applicants are required to provide a written address to each Essential Criteria Item.***

#### **DESIRABLE CRITERIA**

An appreciation of living and working in a small semi remote community
An understanding of the roles, responsibilities and interaction of local government with indigenous residents and indigenous communities
An understanding of the roles, responsibilities and interaction of local government with mining and resource companies


The successful applicant will be offered a four year performance based contract and will include a negotiated salary package up to a maximum salary of \$125,000 pa:

ITEM	MAXIMUM
Salary (up to)	125,000
9.50% Super	11,875
7.50% Contributory Super (Employee 5%)	9,375
**Housing	5,980
**Vehicle	7,800
**Utilities (Water, power and gas)	3,500
**Communications subsidy	2,000
**Telephone	780
**Professional membership	400
<b>Total Package</b>	<b>\$166,710</b>

\*\* These allowances are fixed

## 12.5 MANAGEMENT & POLICY BUSINESS

### 12.5.4 CEO VEHICLE REPLACEMENT

<b>SUBMISSION TO:</b>	Ordinary Council Meeting, 27 August 2015
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM213
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	17 August 2015
<b>AUTHOR:</b>	Pascoe Durtanovich, A/Chief Executive officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	None

**ATTACHMENTS:**  
Nil

**SUMMARY:**

Council approval is requested for the immediate changeover of the CEO's allocated vehicle 1 MN.

**BACKGROUND:**

Ordinarily this process is undertaken by administration, however, given that a permanent CEO has not yet been appointed and the process to do so has been delayed, Council input is requested.

**COMMENT:**

The current vehicle is a 2012 GXL Landcruiser Wagon. The approved employment package for the CEO specifies an unmarked motor vehicle, currently a 200 Series V8 Toyota Landcruiser Station Wagon for business and private use.

Administration recommends that Council continue with a GXL Landcruiser Wagon as the CEO's vehicle. Quotes for the changeover have been obtained as follows:

Dealer	Make	New Price	Trade In	Net Changeover	Comment
Goldfields Toyota	Landcruiser 200 GXL Wagon	\$72,278	\$49,000	\$23,278	Vehicle registration not included
Northam Toyota	Landcruiser 200 GXL Wagon	\$70,534	\$48,000	\$22,534	Vehicle registration not included
Merredin Toyota	Landcruiser 200 GXL Wagon	\$70,255	\$48,000	\$22,255	Vehicle registration not included

All prices are ex GST

**CONSULTATION:**  
N/A

**STATUTORY ENVIRONMENT:**

The Shire of Menzies Purchasing Policy 4.2 wherein at least three written quotes are required.

**POLICY IMPLICATIONS:**

None

**FINANCIAL IMPLICATIONS:**

A changeover amount of \$70,000 has been included in the 2015/16 budget for the CEO's vehicle.

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**


Simple majority

**OFFICER'S RECOMMENDATION:**

That the quote of \$23,278 from Goldfields Toyota for the supply of one GXL Landcruiser Wagon, with the trade-in of 1 MN Toyota Landcruiser be accepted.

## 12.5 MANAGEMENT & POLICY BUSINESS

### 12.5.5 COUNCILLOR'S INFORMATION BULLETINS 07/15

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 27 August 2015
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	ADM029
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	13 August 2015
<b>AUTHOR:</b>	Pascoe Durantonovich, A/Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>PREVIOUS MEETING REFERENCE:</b>	Item 12.5.9 Ordinary Council Meeting 30 July 2015

**ATTACHMENTS:**  
None

**SUMMARY:**  
For Council to receive the Information Bulletin.

**BACKGROUND:**  
The Information Bulletin 07/15 containing general and confidential information was previously circulated to Councillors.

**COMMENT:**  
The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

**CONSULTATION:** Nil

**STATUTORY ENVIRONMENT:**  
Local Government Act 1995  
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and  
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**  
Council has no Policies in relation to this matter

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:**  
The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

**VOTING REQUIREMENTS:**  
Simple Majority Decision required

**OFFICER'S RECOMMENDATION:**

**That Council acknowledges receipt of Information Bulletin 07/15 for the period ended 31 July 2015.**

**13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

14.1 WALGA State Council Meeting Agenda – Discussion on Items Listed (copy of Agenda previously supplied to Councillors)

**15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**

**16. NEXT MEETING**

The next Ordinary Meeting of Council will be held on Thursday 24<sup>th</sup> September 2015 at Tjuntjuntjara commencing at 10:00am.

**17. CLOSURE OF MEETING**