



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 26 November 2015

Shire of Menzies

Commencing at 10:21am

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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MINUTES OF ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Shire President, declared the meeting open at 10:21am, welcomed the attendees, and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Nil

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:

Cr J Dwyer	Shire President
Cr J Mazza	
Cr J Lee	
Cr K Mader	

Staff:

P Durtanovich	A/CEO
L Downie	Minutes

Observers:

Nil

3.2 APOLOGIES

Councillors:

Cr I Baird	Deputy Shire President
Cr D Hansen	
Cr I Tucker	

Staff:

Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. DECLARATIONS OF INTEREST

Cr Lee declared an impartial interest in Item 12.5.2 Menzies Aboriginal Corporation – Request for Donation to the extent that he is an employee and volunteer for the Menzies Aboriginal Corporation.

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 29 OCTOBER 2015

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0905

Moved: Cr Mazza

Seconded: Cr Mader

That the Minutes of the Ordinary Meeting of Council held on 29 October 2015 be confirmed as a true and accurate record, subject to the change to Minute 0885 to show the Resolution was carried by absolute majority.

CARRIED 4/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS
Nil

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 PRESIDENT'S REPORT

Friday 6 th November	Travel to Menzies for GVROC Teleconference.
Monday 23 rd November	With ACEO conducted an interview with Applicant for Manager Works and Services position.
Wednesday 25 th November	Attended interview with ACEO for second Applicant for Manager Works and Services position.

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0906

Moved: Cr Mazza

Seconded: Cr Lee

That the President's Report as tabled, be received.

CARRIED 4/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.1 HEALTH, BUILDING & TOWN PLANNING BUSINESS

12.1.1 REVIEW OF CARAVAN PARKS AND CAMPING GROUNDS LEGISLATION – RELEASE OF SECOND CONSULTATION PAPER

SUBMISSION TO:	Ordinary Council Meeting, 26 November 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM066
DISCLOSURE OF INTEREST:	None
DATE:	5 November 2015
AUTHOR:	Dave Hadden, Principle Environmental Health & Building Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Pascoe Durtanovich, Acting CEO
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	N/A

ATTACHMENTS:

12.1.1 Attachment #1 DLGC Feedback Form

BACKGROUND:

The State Government is undertaking a review of the Caravan and Camping Grounds Act 1995 (Caravan Parks Act) with a view to developing new legislation which provides a clear framework for operators, regulating authorities and users.

A first Consultation Paper was released by the Department of Local Government & Communities in May 2014 for public comment. The consultation period ended on 1st September 2014 and 127 submissions were received. These submissions can be categorised as follows:

• Caravan park users	42 submissions
• Local governments	39 submissions
• Caravan park operators	22 submissions
• Consumer representative groups	9 submissions
• State Government agencies	8 submissions
• General public	4 submissions
• Industry representatives	3 submissions

Feedback received through the consultation undertaken in 2014 has been analysed and has assisted in forming the most appropriate options and recommendations to address the specific issues, in this second paper.

Since the Caravan Parks Act took effect in 1997, no substantial amendments have been made. The result is that some provisions are no longer relevant to the current market or consumer expectation. In addition to being overly prescriptive, regulatory failure has resulted in the legislation being applied inconsistently by the local governments. As a result of the

feedback received on the previous recommendations proposed and the significant nature of the changes required to the Act, it has been determined that the existing Caravan Parks Act should be repealed and a new Act developed to replace it.

The new legislation will aim to provide a more flexible operating environment, which will provide more opportunities and greater choice for consumers.

The following are the recommendations from the Department on the proposed changes to the legislation.

Submissions for this round of public consultation close on the 30th November 2015.

Summary of Recommendations:

- **Terminology and Definitions**

Before consideration is given to addressing the range of issues to be dealt with in the new legislation, the current terminology needs to be reviewed.

Previous consultation proposed a raft of changes to the terminology currently used throughout the Caravan Parks Act and regulations. A key proposal was to change the definition of a 'caravan park' to 'Holiday Park', with the view that this term more accurately reflected the different types of accommodation provided by a facility:

"Holiday Park" will mean an area of land on which accommodation vehicles and/or tents are situated for habitation, primarily by short-stay occupiers, local planning schemes will dictate what buildings are allowed on the land.

"Accommodation vehicle" is the term used to reflect all types of vehicles used or capable of being used for habitation. This includes caravans and campervans.

The new legislation is to be titled the Holiday Parks and Camping Grounds Act.

A park home will no longer be considered to be a caravan and will instead need to be compliant with, and be regulated under, the Building Act 2011 and associated Regulations.

Whilst the term 'Holiday Park' may imply that residential use is not allowed, this will not be the case. Residential use will be permitted, subject to the zoning and local planning schemes.

Long term accommodation developments will be dealt with under legislation that is relevant to that type of residential development i.e. retirement villages, park home villages, lifestyle villages, etc. and will be regulated under town planning and building legislation.

- **What will the legislation apply to?**

Caravan parks and camping grounds have evolved in recent years towards being mixed-use, including for residential and higher tourism use. Nature based parks are also being established which offer a range of facilities, from lower level basic facilities to higher end luxury safari camps.

Feedback received noted that it should not be the responsibility of the Caravan Parks Act to determine what buildings are allowed on the land designed for caravans or camping, this should be determined through the planning process.

It is proposed that a facility that has designated two or more sites for short-stay accommodation vehicles and/or tents, the facility would be considered a holiday park, and requires approval to operate. Residential parks must provide 10 such sites, or a prescribed percentage of such sites, to be eligible for an approval to operate. Park home parks and other residential developments consisting mostly of park homes for the purpose of long term

residential living, which do not provide at least 10 designated short-stay sites for tents and/or accommodation vehicles, will not be considered holiday parks for the purpose of the Caravan Parks Act.

The legislation will not specify the mix of accommodation allowed on the facility; rather it will focus on the health and safety of users and protecting the environment. The approval of buildings provided on a facility will be determined through the planning process. The mix of accommodation will be a matter for local planning schemes and regulated at the local government level.

All buildings on a facility, including transportable buildings, must be compliant with the Building Act.

This includes accommodation vehicles which have been converted into buildings for the purposes of permanent habitation.

Residential parks already established on caravan park or tourism zoned land will continue on that land; however, proposed new residential park developments should not access caravan park or tourism zoned land in the future.

Unless owned by the owner of the facility, any buildings and associated structures on the facility must be transportable.

Proposed new park home developments intended primarily for long-stay, residential or non-tourism purposes should be accessing land zoned specifically for Special Use-Park Home Park.

If a park home facility, such as a development consisting predominantly of park homes for the purposes of residential living, does not provide 10 or more short-stay sites for accommodation vehicles and or/tents, then it is not classed as a holiday park under the new Caravan Parks Act.

- **Camping at a place other than an approved facility.**

People camp on private property for a range of reasons and for different lengths of time. In addition to potentially disturbing neighbours, camping of this type may have a significant impact on the environment and the health and safety of the campers may not be assured, especially if there is limited access to necessary health and hygiene facilities such as toilets, water or dump points. (Such as visiting relatives)

A person may camp for up to three nights in any 28 day period on land where the landowner has given permission.

A landowner may apply to the local government seeking approval for a person to camp longer than three nights but not more than three months.

Only one accommodation vehicle and/or tent is allowed on the property at any time without an event approval.

The local government must consult with the affected neighbours; consider the health and safety of users, impact on the environment and feasibility of staying in an approved facility before an approval can be granted.

A simplified management plan must be submitted with each application which addresses basic health and safety concerns, including waste management and access to water.

There is a financial burden on local governments to undertake inspections prior to approving an application; this will be addressed through the imposition of an appropriate fee.

NOTE: This does not include the road reserve in the front of a property (verge).

- **State government and local government facilities.**

Under the current Caravans Park Act, facilities operated by public sector bodies are exempt from compliance. This means that if a local government operates a facility, it must ensure compliance with the prescribed standards, but a state government agency is not under the same obligation.

The Department of Parks and Wildlife (DPaW), owns approximately 300 facilities, directly operating 260 of those facilities (predominantly nature based parks), and are the biggest park provider in the state. Under the current Caravans Park Act, they are exempt.

The recommendation of the department is for the 'status quo' to continue with state government agency being exempt from compliance as they currently comply with the proposed standards.

Staff disagree with this premise; evidence of many 'short term' stop over points and nature based facilities that have been poorly maintained and managed have been experienced by many travellers. As such all facilities providing sites for accommodation vehicles and/or tents should be required to comply with the same

"All providers must comply with the Caravan Parks Act and Regulations, regardless of who owns or operates them, to maintain the minimum acceptable standards for the health and safety of users and protection of the environment."

- **What will not be covered by the proposed legislation?**

Park Home Parks: Facilities which are solely or predominantly developed for the provision of long-stay residential park homes will not be captured under this legislation or be able to access caravan park-zoned land. The same applies for other residential developments such as a collection of chalets or cottages.

Roadside Rest areas: Roadside rest areas should be dealt with under existing road and parking legislation rather than the Caravan Parks Act. Roadside rest areas are provided for fatigue management under Main Roads legislation, these areas will no longer be covered under the Caravan Parks Act.

It has been raised that due to the number of overseas and interstate users, if a local government infringes a user for overstaying, it is easy for the user to give false information, and the infringement notice is never paid and cannot be tracked. However, if a roadside rest area or other areas where illegal camping/parking is undertaken, the infringement becomes enforceable as a parking/traffic offence, the registered owner of the vehicle could be tracked through the registration number. If the vehicle is a hire vehicle, the hire company can identify the hirer of the vehicle at the time of the offence. This will require the local governments, with the assistance of the Department, to implement a set of uniform local laws to deal with illegal camping/parking, to enable the enforcement of these actions as a traffic/parking offence.

- **Licensing of Facilities**

A facility operator will be required to submit an application for approval to operate with a management plan. The management plan will be used to assess the application, set conditions under which a facility can operate, and be used as the basis for ongoing and subsequent inspections. An initial inspection will be required before an approval to operate can be granted, and subsequent inspections must then be undertaken annually. Local governments will be able to charge inspection fees and have the discretion to extend the period between inspections to two years, if the facility is fully compliant at the previous inspection and no substantial complaints have been received since that time.

If a new planning approval application is submitted or there are any redevelopments or substantial changes to a facility, a new application for approval to operate must be submitted. A substantial change would be defined as one requiring amendments to the management plan. Such changes may include, but are not limited to, a change of owner, operator or lessee, and the removal of facilities.

This would place the emphasis on inspections rather than licence renewals, reduce red tape and the financial impost on compliant operators, provide an incentive for remaining compliant, and ensure that operators continuously protect the health and safety of users and the environment.

- **Licence Categories.**

The Caravan Park Regulations currently provide for seven licence categories. These are:

- Caravan park licence
- Camping ground licence
- Caravan park and camping ground licence
- Park home park licence
- Transit park licence (stay of no longer than three consecutive nights)
- Nature based park licence
- Temporary licence

The legislation prescribes different health and safety standards for many of these categories. Most notably, nature based parks and transit parks can provide fewer facilities than caravan parks, due to the expected length of stay.

The recommended option is that there are three categories:

- Holiday park
- Nature based park
- Event approval

This option proposes that there are three approval categories; however, each facility must comply with the same minimum outcomes-based standards.

☐ A holiday park approval will include caravan parks that traditionally provide mixed-use accommodation types, but specifically sites for accommodation vehicles and tents. Sites can be provided for both long-stay and short-stay.

☐ A nature based park approval will be for facilities that are not in close proximity to an area that is built up with structures used for business, industry or dwelling houses at intervals of less than 100metres for a distance of 500metres or more, and has been predominantly formed by nature and has limited or controlled artificial light and noise intrusion. Stays will be restricted to no more than 28 days in any three month period.

☐ An event approval will be special events where there is more than one accommodation vehicle and/or tent outside of an approved facility. An approval cannot be issued for any period greater than seven days and no more than four approvals can be issued for the property in a year.

☐ All facilities must abide by minimum standards as prescribed. These standards will be outcome-based, rather than prescriptive, to allow for flexibility in approach.

Disagree that minimum standards will be outcome based, they should be prescriptive and clearly specify minimum facilities required for different facilities so there is no inconsistency.

- **Conditions of Approval to Operate.**

The current legislation is very prescriptive in the requirements that are placed on operators. The provisions do not allow operators the flexibility to think critically about their target market and facility, nor to develop proposals to address these and the particular risks of the location. In addition to the new legislation setting the minimum standards to apply across all facilities, it is proposed that operators must also complete a management plan and submit it with their initial request for an approval to operate. If the application is of an event approval, a management plan will be required; however, it may not necessarily contain the same level of detail as required for a holiday park or nature based park application.

Management plans are documents providing essential details on how a facility is to be designed and managed and the type of facilities to be provided. The plan will outline how the operator will meet the minimum standards and address any risks specific to the facility.

Once agreed, the plan will form the basis of an approval to operate and will be the ongoing management tool for the operator and the local government. The approved plan will form the minimum standards with which the facility is required to comply, and compliance with these standards will be checked during inspections.

It is proposed that the regulations will prescribe what needs to be incorporated into the plan, including:

- The number and type of proposed sites
- The proposed maximum capacity of the facility
- Environmental impact and sustainability
- Waste management
- Traffic management, and
- Risk management.

A local government has the discretion to apply specific conditions to an approved management plan. A facility operator can appeal to SAT to oppose the conditions required by the local government.

Minimum health and safety standards as specified in the Regulations should not be appealable.

• Penalties

The current penalties in the legislation have not been increased for 20 years, and are therefore unlikely to act as an effective deterrent to non-compliance. It is also unlikely that such outdated penalties are above cost recovery for local governments, which may result in a lack of proactive enforcement.

It is proposed that penalties are modelled on the Food Act and Building act, as these Acts also deal with health and safety issues. Overall, this may result in a tenfold increase. For example, court-imposed penalties may increase from \$5,000 to \$50,000 for breaching notifications and conditions. It is crucial that the penalties effectively deter non-compliance and provide an incentive for local governments to enforce the provisions.

Disagree with the presumption that increased penalties will deter non-compliance. It may help but will not resolve the issue. Most small rural based local governments are negative about initiating prosecution proceedings due to lack of qualified staff, high administrative and legal costs. Existing regulatory failure has come about due to the current legislation being applied inconsistently by local government. Raising penalty fees will not resolve this issue alone. Local government need to be assured that they will be supported by the State Government through training and expert assistance with advice when seeking it. Not just left to interpret meaning of the legislation themselves with little or no assistance as is mostly the case with other acts and regulations in force in Western Australia.

Further to this issue is the risk that local government will not wish to enforce new non-prescriptive replacement legislation as it is more time consuming (costly) to apply that prescriptive legislation. Qualified staff able to deal with legislative controls are in short supply with some local governments employing technical /compliance officers who are less qualified than previous enforcement staff which will result in a weakening of enforcement actions undertaken by local government leading to further inconsistency across the state.

If the issue of inconsistent enforcement is not resolved prior to the creation of replacement legislation you will create a greater problem for the caravan park industry than currently being experienced.

- **Prerequisites of Accommodation Vehicles.**

Holiday Parks may have residents who are permanent, or wish to become permanent, and would like to convert their vehicle into a more permanent structure, such as through the addition of an annexe or carport. Park operators may also use on-site caravans as a form of accommodation for short-term tourists. These caravans may be plumbed, have gas and electricity, and while they take the form of a caravan, they would no longer be capable of being licensed under the Road Traffic Act.

These accommodation types will either be roadworthy and/or movable in case of an emergency, or otherwise meet the compliance standards required for a building. A person using a converted accommodation vehicle as a residence should have the same safety standards as a person living in a building. This will require the installation of smoke alarms, RCDs and insulation. The building must remain transportable.

While it is unlikely that a converted accommodation vehicle would precisely meet the standards of a Class 1a building under the Building Code of Australia, the Code is flexible in application, as it requires that performance requirements be met. The Building Code provides flexibility for owners to demonstrate that the broader performance requirements of the Code are met. This may be through, for example, access to communal toilet and shower facilities rather than the requirement to install a private toilet and shower in the converted accommodation vehicle.

Disagree with the proposition that a converted accommodation vehicle could be assessed for compliance against the Building Code of Australia. No Building Surveyor is likely to certify compliance using performance provisions and is ridiculous to think so. Option 3, legislation not being applied retrospectively to all converted accommodation vehicles is the best option in this instance.

- **Advisory Committee.**

In 2010, the Department of the Premier and Cabinet released a circular advising that Ministers and agencies are encouraged to utilise interdepartmental working groups and other forms of consultation in place of establishing a committee.

To comply with this directive, consideration must be given to abolishing the Caravan Parks and Camping Grounds Advisory Committee in favour of other means of engagement.

The objective is to introduce a mechanism which facilitates an effective, flexible and responsive approach to stakeholder engagement.

With the removal of the Committee, a variety of consultation methods can be used, dependent on the issue. This may include workshops with specific stakeholders or the development of email distribution lists for different topics. With a range of different methods of consultation available, abolishing the Committee in favour of proactive consultation on an as needed basis would both reduce red tape and encourage a wider range of views from stakeholders across the broader caravanning and camping industry.

Believe that greater consultation with local government is more important than wider consultation with industry. Local Government are responsible for enforcement and should have a greater involvement in creation of legislation that we are expected to enforce.

• **Transition Provisions.**

Holiday Parks and Camping Grounds:

The objective is to ensure that operators and users have an adequate period of time to become compliant with any new legislation provisions, whilst ensuring that facilities are compliant under existing provisions in the meantime.

To enable all facilities to prepare a suitable management plan, it is proposed that an application for approval to operate can be submitted to the relevant local government at any time within the first five years (this is too long it should be within the first two/three years), provided that it is approved by the end of the fifth year. During this period, the annual licensing and inspection requirements as prescribed in the current legislation will continue to apply.

Converted Accommodation Vehicles:

The object is to ensure that the financial impact of the new legislation on occupiers of converted accommodation vehicles is minimal, while still introducing measures to protect their health and safety.

Any converted accommodation vehicles that are no longer licenced under the Road Traffic Act are exempt from the new provisions, subject to any future substantial modifications.

All converted accommodation vehicles must ensure that smoke alarms and RCDs are fitted within 12 months.

Converted accommodation vehicles must have smoke alarms and RCDs fitted prior to being sold, rented, leased or hired out.

Converted accommodation vehicles must be capable of assessment as a Class 1a building under the Building Code, prior to being sold.

Disagree with the provision that rigid structures (annex) attached to an accommodation vehicle will require the entire structure (including caravan) to be assessed as a Class 1 building. An annex could be assessed as a Class 10 building however it is very unlikely that a registered building surveyor will provide certification of an accommodation vehicle as a Class 1 building.

Converted accommodation vehicles must remain transportable.

Regulations:

The new Holiday Parks and Camping Grounds Act will be supported by regulations; it is expected that the regulations will prescribe the following:

- The minimum standards that facilities must abide by
- Modified penalties
- Prescribed form and content of the management plan, and
- Prescribed forms, including an infringement notice and approval to operate.

The existing Regulations will be reviewed at a later stage, during which time public input will be sought.

STATUTORY ENVIRONMENT:

Shire of Menzies Town Planning Scheme No. 1

POLICY IMPLICATIONS:

There are no policy implication resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS:

Likely initial increased cost in assessing caravan parks and management plans until compliance is achieved.

STRATEGIC IMPLICATIONS:

There are no strategic implications resulting from the recommendation of this report.

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:	No: 0907
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Moved: Cr Mazza

Seconded: Cr Mader

That the comments on the Consultation Paper for Holiday Parks and Camping Grounds Legislation as listed on the consultation feedback form (12.1.1 Attachment #1) be approved and be forwarded to the Department of Local Government & Communities by 30 November 2015.

CARRIED 4/0



Department of Local Government and Communities
Department of Regional Development



Second Consultation Paper - Feedback Form

Proposal for Holiday Parks and Camping Grounds Legislation

This form is part of an invitation for public comment on the Development of New Holiday Parks and Camping Grounds Act Consultation Regulatory Impact Statement, which can be found on the Department of Local Government and Communities' website here:

www.dlgc.wa.gov.au/CPCG-Consultation-Paper-2

The consultation paper is an initiative of the Western Australia Caravan and Camping Action Plan, which is supported by the State Government's Royalties for Regions program to improve caravan park and camping experiences.

This form has been developed to assist you in preparing your submission. It contains all the proposals and guidance questions from the consultation paper. Please enter your comments in the boxes provided. It is not expected that all questions are answered.

Comments on all or part of the consultation paper are appreciated.

Submissions

Comments, queries and submissions should be forwarded no later than **30 November 2015**. Please direct all comments and submissions:

By email to: caravan@dlgc.wa.gov.au
noting 'Caravans and Camping Review' in the subject line.

By post to: Senior Legislation and Strategy Officer – Caravans and Camping Review
Department of Local Government and Communities
GPO Box R1250, Perth WA 6844

All responses to the consultation paper may be made publicly available on DLGC's website. If you would prefer your name to remain confidential, please indicate this in your submission. If you would like the entire submission to remain confidential, please mark it "**Private and Confidential**".

More information

If you have any queries in relation to the consultation paper and this form, please contact:

Email: caravan@dlgc.wa.gov.au

Telephone: (08) 6551 8700

Freecall (country only): 1800 620 511

Fax: (08) 6552 1555

For a Translating and Interpreting Service (TIS) telephone 13 14 50.

About you

Title:	Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>	Miss <input type="checkbox"/>	Other <input type="checkbox"/>
	If other, please specify:			[Click here to enter text.]	
Given names:	David				
Surname:	Hadden				
*Street or postal address:	[Click here to enter text.]				
*Telephone:	Home	[Enter text.]		Mobile	[Enter text.]
	Business	0428376044			
*Email address:	healthbuilding@leonora.wa.gov.au				
Which best describes you? (You can select more than one.)	A Camper	<input type="checkbox"/>	A Caravan User	<input type="checkbox"/>	
	A Recreational Vehicle Owner	<input type="checkbox"/>	A Long-Stay Tenant	<input type="checkbox"/>	
	A Camping Ground Operator	<input type="checkbox"/>	A Caravan Park Operator	<input type="checkbox"/>	
	A Local Government	<input checked="" type="checkbox"/>	A State Government Agency	<input type="checkbox"/>	
	An Organisation	<input type="checkbox"/>	Other	<input type="checkbox"/>	
	If Other, please state:		[Click here to enter text.]		
If you are representing a local government, organisation or business, please state your job title:					
Environmental Health Officer/ Building Surveyor.					
Privacy and permissions. Submissions may be made public and published on the Department's website. Would you like to:					
Allow your submission to be published – without your name and *personal contact details.					<input type="checkbox"/>
Keep your submission Private and Confidential – do not publish anything.					<input checked="" type="checkbox"/>
I agree to all of my submission being published, including my name, except for my *personal contact details. (Your personal contact details will not be published.)					<input type="checkbox"/>

Your caravan and camping experiences (as an individual)

A. How often do you stay at caravan parks?							
[Click here to enter text.]							
B. When was the last time you stayed in a caravan park?							
[Click here to enter text.]							
C. What region of Western Australia was the caravan park in (if known)?							
[Click here to enter text.]							
D. How would you rate your last stay in a caravan park?							
Poor	<input type="checkbox"/>	Average	<input type="checkbox"/>	Good	<input type="checkbox"/>	Excellent	<input type="checkbox"/>
E. What were the best things about the caravan park?							
[Click here to enter text.]							
F. What could be improved at the caravan park?							
[Click here to enter text.]							

G. How often do you stay at camping grounds?							
[Click here to enter text.]							
H. When was the last time you stayed at a camping ground?							
[Click here to enter text.]							
I. What region of Western Australia was the camping ground in (if known)?							
[Click here to enter text.]							
J. How would you rate your last stay at a camping ground?							
Poor	<input type="checkbox"/>	Average	<input type="checkbox"/>	Good	<input type="checkbox"/>	Excellent	<input type="checkbox"/>
K. What were the best things about the camping ground?							
[Click here to enter text.]							
L. What could be improved at the camping ground?							
[Click here to enter text.]							
M. How often do you stay or camp at place outside of a camping ground or caravan park?							
[Click here to enter text.]							

General comments

Use the space below for general comments about the consultation paper and/or caravan parks and camping grounds:

[Click here to enter text.]

Guidance Questions from the Consultation Paper

This section contains all the proposals and guidance questions from Consultation Regulatory Impact Statement 'Development of new Holiday Parks and Camping Grounds Act', which can be found online at: www.dlgc.wa.gov.au/CPCG-Consultation-Paper

It is recommended that you read the relevant section of the consultation paper before answering a question. Please note: it is not expected that all questions are answered. Comments on all or only part of the consultation paper are appreciated.

If you require more space for an answer, you can attach a separate page or pages as part of your submission.

Definitions

Question 1: Are there any additional definitions or terms that should be updated as part of the review? What are they?

Appear to be adequately covered.

Question 2: Do you support the proposed changes to the terminology? Why or why not?
--

Terminology changes are supported.

Question 3: Can you identify any significant costs or benefits that would result from a change in terminology? What are they?
--

No.

Application of the legislation to facilities

Recommendation: A facility that has designated two or more sites for short-stay accommodation vehicles and/or tents requires approval to operate. Residential parks must provide 10 such sites, or a prescribed percentage of the sites, to be eligible for an approval to operate.

Question 4: Are there any circumstances where this recommendation will not capture facilities that should be licenced? Please provide examples.

No.

Question 5: Is it appropriate for residential park home park developments to be regulated under the Building Act and Code rather than the Caravan Parks Act? Why or why not?

It is very appropriate that residential park home developments are regulated under the Building Act and Regulations. The Department of Local Government has previously advised local government that park homes were required to be assessed under the Building Act as a Class 1a building however no building permit fees could be collected as park homes were determined to be a vehicle. The only difference this will make is it will allow local authorities to collect a building permit fee for assessing the park home against the building act which it has been unable to do previously.

Question 6: Do you agree that a residential park home park must provide a set number (for example, 10) of designated short-stay sites to be eligible for an approval to operate under the Caravan Parks Act? Why or why not?

Yes however greater percentage of sites (30%) should be designated for short stay.

Question 7: Should residential park home parks instead set aside a prescribed percentage of the facility for short-stay use? What should that percentage be?

Yes the percentage should be 30%.

Question 8: Can you identify any additional costs or benefits arising from this option? What are they?

Most parks that provide both park homes and short stay accommodation rely on one or the other through different seasons to remain viable during quiet times.

Camping at a place other than an approved facility

Recommendation: Local governments can grant approval to camp outside of an approved facility for up to three months at a time, subject to appropriate consultation and risk assessment.

Question 9: Is it appropriate to ask applicants who wish to make their property available for camping to provide a management plan outlining basic health and safety requirements? Why or why not?

Yes it is appropriate to ask for a management plan to enable assessment of basic health and safety requirements.

Question 10: Is it appropriate for local governments to undertake a complete review of the circumstances every three months? Why or why not?

Yes as it allows a level of control to ensure compliance with approval conditions and to ensure facilities affecting health and safety are not lessened.

Question 11: Should local governments have the authority to decide how long a person is allowed to camp on private property in their district? Why or why not?

Yes local governments should be able to determine length of stay on private property in their district subject to adequate health and safety provisions provided at the property. Existing regulation 11 2 c (ii) provides the ability for a local authority to approve occupation of a caravan or camp on private land for up to 12 months subject to a current building permit being issued to the owner. A building permit allows a builder 2 years to complete a building. An approval to camp on private land in this instance would be better served with a two year approval period to coincide with the building permit term. However the approval to camp should remain with the local government who generally only approve the occupation of caravans during building construction on rural residential and general farming zoned land.

Question 12: What are the potential costs and benefits of allowing people to camp outside of approved facilities for extended periods of time?

Administrative costs associated with compliance inspections brought about by complaints from customers and/or neighbours regarding activities at the private property.

State government and local government facilities

Recommendation: Status Quo.

Question 13: How should local governments and state government agencies be held accountable for complying with the legislation?

Both local governments and state government agencies should be required to comply with the legislation equally.

Question 14: Should users have the ability to lodge a complaint against a state government-run or local government-run facility with the Minister or the State Administrative Tribunal? Why or why not?

Users should have the ability to lodge a complaint with the Minister for Local Government or Minister responsible for the Legislation for all operators of facilities whether they be local or state government run. Do not agree with the State Administrative Tribunal dealing with complaints against individual facilities.

Question 15: Can you identify any other potential costs or benefits that may result from keeping the status quo? What are they?

No.

Licencing of facilities

Recommendation: Initial approval to operate granted, followed by annual inspections.

Question 16: Do you believe this proposal is the best option for users, operators and local governments? Why or why not?

The initial approval to operate should only occur after a final inspection of facilities against management plan. Annual inspections provide the local authority greater enforcement control but could be extended to two or three yearly dependant on level of professionalism of facility operators, good maintenance of facilities and lack of genuine complaints.

Question 17: Do you think an annual inspection is appropriate? Do you support the option for local governments to extend the inspection period for up to two years? Why or why not?

Extension of inspection periods could be extended to two or three years subject to no ongoing complaints and adequate management of the facility as mentioned above.

Question 18: Are there any other potential costs or benefits of this option that have not been addressed? What are they?

If annual inspections are extended to two or three yearly and complaints regarding poor health and safety issues are received by the local authority. The local authority should be able to recoup its administrative costs of carrying out the inspections and compliance actions through a fee if the complaints are found to be valid with compliance actions required.

Licence categories

Licence categories

Recommendation: Three approval to operate categories: Holiday Park, Nature Based Park and Event approvals, with one set of minimum standards applying to all.

Question 19: Is it appropriate for all holiday parks and camping grounds to operate under the same set of minimum standards? Why or why not?

No there should be a separate set of minimum standards for each category of facility. The separate minimum standards need to be carefully determined to provide adequate health and safety provisions for the different styles of camping experience at the different facilities. The minimum standards need to be prescriptive not outcome based and should clearly specify minimum facilities required for categories to ensure consistency.

Question 20: Are there any other types of facilities that should be categorised separately? What are they and why?

Yes there are a number of nature based camping facilities operating across the state that offer different levels of camping experience. For this reason restricting the stay period to 28 days in a three month period will run into problems or in effect this provision would be ignored. Through Western Australia's winter months most retirees holiday along the WA coast between the period of Mother's Day and Father's Day each year, sometimes longer. Many of these retirees holiday in nature based facilities at coastal stations and stay for longer periods than 3 months. For this reason it is recommended that stays should not be restricted to 28 days in any 3 month period but should be increased to allow for the period of stays that is currently occurring every year along the WA coastline. Further to this, there is currently a range of different nature based camping facilities providing differing camping experiences across the state that will require greater thought regarding minimum standard of health and safety standards. Only providing one set of minimum standards (non-prescriptive) across these facilities is likely create more inconsistency than currently experienced.

Question 21: Should event approvals be limited to seven days and four approvals per

year? Why or why not?
Agree with this provision.
Question 22: Can you identify any additional costs or benefits to this option that have not been discussed? What are they?
No.

Conditions for approval to operate

Recommendation: Preparation of management plans for all facilities

Question 23: Do you think this promotes a flexible operating environment for operators? Why or why not?

Yes as it allows the operator to demonstrate the target market that they hope to cater to along with the systems the operator will put in place to operate the park in accordance with minimum standards which local government can use to assess the facilities compliance during annual/two/three yearly inspections.

Question 24: Will less prescriptive regulatory requirements result in insufficient information being provided in support of development applications?

It is a possibility that this may happen. Less prescriptive regulations will lead to difficulty with interpretation and result in more likelihood of applicants appealing Council decisions. Non-prescriptive legislation tends to be more costly to enforce due to being more time consuming for enforcement staff to deal with. It is very important that minimum health and safety standards for different facilities are clearly defined in the regulations to ensure that they are applied consistently and cannot be appealed. If minimum standards are allowed to be appealed there will not be consistency in enforcement and result in a greater issue than what is trying to be addressed with these changes. By allowing an appeal provision you create a risk of vexatious or mistaken complaints leading to appeals that is likely to weaken local government resolve to enforce the legislation effectively due to the increased cost of doing so.

Question 25: Is it feasible to prepare a management plan concurrently with a development approval? Why or why not?

No not feasible for a new facility. If consistency of application of the legislation is to be achieved the existing facilities (caravan parks) will need to present a management plan for approval within an agreed time line that demonstrates full compliance with minimum health and safety standards. The minimum health and safety standards that are created will need to mirror the existing regulations requirements as the majority of caravan parks outside of the metropolitan area are non-compliant with the existing regulatory standards.

Question 26: Do you agree that local governments should have the ability to require that operators provide services at standards above the prescribed minimum? Why or why not?

No local government should not have the ability to require standards above the prescribed minimum however it is imperative that the minimum standards that are produced for the different categories of parks are clearly understandable and provide the minimum health and safety standards required for the different categories. Also important that the minimum standards are not appealable.

Question 27: Can you identify any additional costs or benefits arising from the requirement to prepare a management plan? What are they?

Administrative cost of assessing management plans by local government will be increased.

Penalties

Recommendation: Increase penalties in accordance with the *Food Act 2008* and *Building Act 2011*.

Question 28: Do you think increasing penalties in line with the Food Act and Building Act is appropriate? Why or why not?

Disagree with the presumption that increased penalties will deter non-compliance. It may help but will not resolve the issue. Most small rural based local governments are negative about initiating prosecution proceedings due to lack of qualified staff, high administrative and legal costs. Existing regulatory failure has come about due to the current legislation being applied inconsistently by local government. Raising penalty fees will not resolve this issue alone. Local government need to be assured that they will be supported by the State Government through training and expert assistance with advice when seeking it. Not just left to interpret meaning of the legislation themselves with little or no assistance as is mostly the case with other acts and regulations in force in Western Australia.

Further to this issue is the risk that local government will not wish to enforce new non-prescriptive replacement legislation as it is more time consuming (costly) to apply that prescriptive legislation. Qualified staff able to deal with legislative controls are in short supply with some local governments employing technical /compliance officers who are less qualified than previous enforcement staff which will result in a weakening of enforcement actions undertaken by local government leading to further inconsistency across the state.

If the issue of inconsistent enforcement is not resolved prior to the creation of replacement legislation you will create a greater problem for the caravan park industry than currently being experienced.

Question 29: Do you agree that higher penalties will increase enforcement and compliance? Why or why not?

It will assist enforcement but not resolve the issue of inconsistent enforcement.

Question 30: Do you agree that bodies corporate should be liable for a higher penalty than individuals? Why or why not?

Yes bodies corporate and operators who manage several parks should be liable for higher penalties than individual operators.

Question 31: Can you identify any additional costs or benefits that have not been considered in the discussion of this option? What are they?

No.

Prerequisites of accommodation vehicles

Recommendation: Accommodation vehicles in holiday parks are either licensed under the *Road Traffic Act 1974* or assessed under the *Building Act 2011* as a transportable building.

Question 32: Do you agree that accommodation vehicles converted for the purpose of permanent habitation should be assessed under the Building Act rather than the Caravan Parks Act? Why or why not?

No, converted accommodation vehicles should not be assessed under the Building Act as it is very unlikely that a registered building surveyor will provide certification using the deemed to satisfy provisions. These vehicles should be required to remain in accordance with the vehicles licensing requirements with the addition of RCD's and smoke detectors. When the vehicles age results in non-compliance with its licensing requirements it should be required to be removed from site. If the accommodation vehicle is unlicensed it should still be required to comply with its original licensing requirement until its age and non-compliance results in its forced (Regulatory) removal from site.

Question 33: What are the costs and benefits of this proposal for both users and facility operators?

Converted accommodation vehicles should NOT be assessed under the Building Act. They should be required to remain in a condition required for license compliance (as if licensed) even when unlicensed until the vehicle is removed from site due to age and non-compliance with license conditions. Surely if the proposed new Act is being designed to provide a holiday atmosphere, long stay converted accommodation should be phased out.

Advisory Committee

Recommendation: Proactive consultation with relevant stakeholders in place of an Advisory Committee.

Question 34: Do you support this recommendation? Why or why not?

Agree with stakeholder consultation however believe that separate consultation should occur with local government regarding creation or amendment of controlling legislation if local government is expected to undertake the enforcement role. Further believe that local government comment/concerns are given greater acknowledgement and assessment than currently occurs.

Question 35: What consultation methods should be used to ensure feedback from the broader industry (including operators, consumers and local governments) in the future?

As occurs now.

Question 36: Can you identify any particular costs or benefits associated with disbanding the Committee in favour of a more flexible direct consultation framework? What are they?

Cannot identify any costs or benefits but recommend that separate consultation occur with local governments who are expected to enforce the legislation.

Transitional provisions

1. Holiday parks and camping grounds

Recommendation: All facilities must apply for an approval to operate and complete a management plan within five years of the legislation taking effect.

Question 37: Are there any other options available for transitional provisions? What advantages would these bring?

Regulatory failure/inconsistent enforcement across the state has occurred for a number of reasons. Increasing penalty fees will not resolve the issue of the inconsistency across the state as mentioned in the paper. If local government is required to be the enforcement authority then they need to be more involved in the creation and amendment of the proposed legislation. Until you resolve with local government how best to apply consistent application of the new legislation, transitional arrangements will amount to nothing as was the case in 1997 with the original four year transitional provisions. Further, the existing Regulations do have a number of inconsistencies but do

not require a complete rescission/replacement. The health and safety standards required in the regulations are actually quite relevant and should not be weakened with non-prescriptive replacements. Rather the Regulations need to be carefully amended to resolve the inconsistencies while at the same time working with local authorities to ensure the consistent enforcement of this legislation moving forward. Failure to work with local government closely in this matter will ultimately result in greater enforcement inconsistency in the long term.

Question 38: Is five years enough time for operators to prepare management plans, apply for and be granted approvals to operate? Why or why not?

Five years is enough time only if you have local government across the state on side with the legislation and changes. To achieve this you will need to provide educational workshops across the state not just in regional and metro areas to educate Councillors and staff of the importance of the transitional provisions at achieve consistent application of the new legislation. Further to this the Department of Local Government will need to provide ongoing professional support to local government officers when seeking advice. It is very difficult to get consistency of application with no support to local authorities enforcement staff. Local Government staff have been experiencing this issue with a number of state agencies who appear unable to provide advice due to the perceived liability issue of providing the advice.

2. Converted accommodation vehicles

Recommendation: The legislation is not applied retrospectively to converted accommodation vehicles; however, basic minimum standards applying to the vehicle are prescribed to protect the health and safety of the occupiers and surrounding users.

Question 39: What other simple, low cost options should converted accommodation users have to comply with to ensure their health and safety?

RCD's, smoke detectors and electrical certification.

Question 40: Do you agree that the legislation should not be retrospectively applied to converted accommodation vehicles? Why or why not?

Yes the legislation should not be retrospective however these vehicles need to have the above minimum health and safety standards installed as above subject to remaining in a licensed condition as explained below. Once condition drops below license requirement or deterioration due to age they should be removed from site.

Question 41: What do you think constitutes a significant change that would trigger assessment under the Building Act?

Disagree with the vehicles being assessed under the Building Act. They should be exempted from new legislation subject to RCD's, smoke detectors and electrical certification. The vehicle should also be required to be maintained in accordance with its original license requirements under the Regulations whether licensed or not and should be required to be removed from site if condition drops below license requirement and/or deterioration due to age. An annex has been able to be assessed as a Class1a or Class 10a since introduction of the Building Code of Australia.

Question 42: Can you identify any additional costs or benefits to assessing converted accommodation vehicles under the Building Act? What are they?

It is very unlikely that a building surveyor will certify a converted accommodation vehicle as a Class 1a building through deemed to satisfy provisions or an alternative solution. A better option would be to control the continued use of these buildings in the Regulations to ensure their ultimate removal from existing parks as mentioned above. Better still would be to legislate their removal within the transitional period timeframe.

Thank you for participating in this consultation process. Your comments are important to us and will be considered for the development of the new caravan parks and camping grounds legislation. For enquiries email: caravan@dlqc.wa.gov.au or telephone: (08) 6551 8700 or Freecall (country only): 1800 620 511.

12.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS

12.1.2 SHIRE OF MENZIES LOCAL PLANNING SCHEME NO. 2

SUBMISSION TO:	Ordinary Council Meeting, 26 November 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM100
DISCLOSURE OF INTEREST:	None
DATE:	20 November 2015
AUTHOR:	Paul Bashall, Planwest
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	A/Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.1.2 Attachment #1 Local Planning Scheme No 2 text
Maps to be tabled

SUMMARY:

The attached Local Planning Scheme No 2 (the Scheme) provides the Council with a new Scheme text and maps to comply with the *Planning and Development (Local Planning Schemes) Regulations 2015* (the 2015 Regs).

BACKGROUND:

The Planning and Development Act 2005 requires that a Scheme be reviewed every 5 years. The Council's Scheme was gazetted in June 2003 and therefore largely complies with the WA Planning Commission's adopted 1999 Model Scheme Text (MST). The Regulations (as amended in 1999) require that a Local Planning Strategy (Strategy) be prepared in conjunction with a new scheme or scheme review.

The Strategy was presented to the Council at its November 2014 meeting. Many of the changes to the Scheme are based on the recommendations from the Strategy.

The Scheme review was commenced in 2014 at which time a review of the Town Planning Regulations was merely a discussion document. On this basis it was not considered justified to review the whole Scheme but simply carry out an 'omnibus' amendment. This amendment was prepared and adopted by the Council in March 2015. Amendment (No 9) made several changes to the text to insert new standard clauses added by the DoP to the MST, and several changes to the scheme maps in terms of zonings and reserves. Because there was a significant shift in the cadastral boundaries throughout the Shire the Amendment sought to delete the maps and insert new ones.

The scheme and strategy were referred to the EPA and then lodged with the Department of Planning (DoP) for the WA Planning Commission's approval to advertise. It remains there.

2015 REGS:

The 2015 Regs were gazetted on 25 August 2015, and came into effect on 19th October. The 2015 Regs are made up of 3 major parts as follows;

The regulations – these regulations (Parts 1-9) outline the components, format and procedures for dealing with, and updating, local planning schemes and amendments.

For example it provides for 3 different classes of a Scheme Amendment. A **basic** amendment can be carried out without advertising where it deals with Scheme changes that are required due to the implementation of the 2015 Regs; alternatively it can make 'typo' changes.

A **standard** amendment adopts, more or less, the procedures and processes that used to apply to all amendments and includes all amendments that are not basic or complex. Advertising shall not be for a period less than 42 days.

The third type is a **complex** amendment. This is an amendment that is not addressed in a local planning strategy, or may impact the locality due to its scale (amongst other matters). Advertising shall not be for a period less than 60 days.

Schedule 1 – Model provisions – presents the model scheme text (MST) to which every scheme must now comply with. This Schedule includes all the provisions that must be included in a scheme text.

Variations to the MST provisions are permitted with the Minister's approval; however these variations need to be specifically requested.

For example the following variations will be requested;

- The use of the zone 'Rural/mining' (not listed as a standard zone in MST of the 2015 Regs). This name and objectives recognise the two major purposes of the rural areas and is a commonly adopted zone throughout the Wheatbelt and goldfields districts.
- The addition of new interpretations for a repurposed building, rural-related infrastructure and wind/solar farm.

Schedule 2 – Deemed provisions – includes standard provisions that are deemed to apply to every existing and new scheme whether they are currently in a scheme or not. There is no need to include these provisions in a scheme text. This Schedule also dictates the names, colours and objectives for a list of scheme reserves and zones that may be included in a scheme.

Variations to the deemed provisions are permitted with the Minister's approval; however these variations need to be specifically requested.

For example the following variations will be requested;

- The use of the zone 'Rural/mining' colour (not listed as a standard zone in Schedule 2 of the 2015 Regs).
- The addition of further exemptions for the need to obtain a development approval (clause 61 of Schedule 2) including;

Clause 61(1)(k) the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ('P') in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:

- entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or
- the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or
- included on a heritage list prepared in accordance with this Scheme; or
- within an area designated under the Scheme as a heritage area; or
- the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.

Clause 61(1)(l) The construction of rural-related infrastructure in a 'Rural' or 'Rural/mining' zone under the value of \$50,000 does not require development approval.

Clause 61(1)(m) The signage and advertisements contained in Schedule 1 of this Scheme do not require development approval.

Clause 61(1)(n) The erection of a boundary fence in a zone where the R Codes do not apply.

Clause 61(1)(o) The carrying out of works urgently necessary to ensure public safety, for the safety or security of plant or equipment or for the maintenance of essential services.)

COMMENT:

It is evident that the delays in the preparation and submission of the Scheme and Strategy have intersected with the introduction of the 2015 Regs, but also the DoP staff are adamant that an Amendment to the Scheme (as proposed) is not possible. No evidence has been provided to substantiate this claim, however, the DoP holds all the cards and it is simpler and more economic to comply with the 2015 Regs and prepare a new Scheme.

A new Scheme text has been prepared and is attached for adoption (Attachment #1). The Scheme maps remain unchanged – except for the legend colours (changed to accord with the deemed provisions).

Before the DoP is prepared to consider a new Scheme it requires the Council to resolve to abandon the Scheme Amendment No 9 (Omnibus).

NEXT STEPS:

In order to progress the Scheme in its new format it is necessary to adopt the Officer's Recommendation items 1 -5. These resolutions propose to;

1. Abandon Amendment No 9;
2. Resolve to prepare a new scheme;
3. Advertise the proposal to prepare a scheme;
4. Advise Department of Parks and Wildlife, various agencies and adjoining local governments; and
5. Prepare a new Scheme in accordance with the 2015 Regs.

The following two resolutions *are also* recommended to;

6. Immediately adopt the Scheme No 2 – as attached, and
7. Forward the Scheme to the EPA.

In regard the last resolution, the Council will recall that this action has already been carried out. As the mapping proposals remain unchanged it is not anticipated that this should take very long, nevertheless the referral must be carried out to validate the new process.

CONSULTATION:

Paul Bashall - Planwest, Johan Gildenhuys – DoP.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 –
Part 5-Local planning schemes
Division 1 – Local government may prepare or adopt scheme

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION:

That Council:

1. Abandon the Shire of Menzies Local Planning Scheme Amendment No 9 (Omnibus) in order that a new Scheme may be prepared;
2. Pursuant to Section 72(1)(a) and 88(3) of the *Planning and Development Act 2005* and Regulation 19(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Shire of Menzies Council resolves to prepare a new Local Planning Scheme for the entire area within the Shire of Menzies;
3. Pursuant to Regulation 20(1)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015* give notice of the resolution to prepare a new Local Planning Scheme by publishing a notice in a newspaper circulating in the Shire of Menzies;
4. Pursuant to Regulation 20(1)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015* give notice of the resolution to prepare a new Local Planning Scheme to all adjoining local governments, each licensee under the *Water Services Act 2012* likely to be affected, the Chief Executive Officer of the Department of Parks and Wildlife and all relevant public authorities;
5. Following advertising of the resolution to prepare a new Local Planning Scheme under Regulation 20 of the *Planning and Development (Local Planning Schemes) Regulations 2015* authorise Council officers to undertake the preparation of a new Local Planning Scheme in accordance with the procedures set out in the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*;
6. Adopt Local Planning Scheme No 2 and forward the document to the EPA for environmental clearance under Section 81 of the *Planning and Development Act 2005* (*Section 48A of the EP Act*); and

7. Forward the Local Planning Scheme No 2 to the WA Planning Commission requesting approval to advertise, requesting the variations to the model scheme text (Schedule 1 of the 2015 Regs) and the deemed provisions (Schedule 2 of the 2015 Regs).

- The use of the zone 'Rural/mining' provisions, name and colour (not listed as a standard zone in the model scheme text or in Schedule 2 of the 2015 Regs).
- The addition of further exemptions for the need to obtain a development approval (clause 61 of Schedule 2) including;

Clause 61(1)(k) the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ('P') in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:

- entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or
- the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or
- included on a heritage list prepared in accordance with this Scheme; or
- within an area designated under the Scheme as a heritage area; or
- the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.

Clause 61(1)(l) The construction of rural-related infrastructure in a 'Rural' or 'Rural/mining' zone under the value of \$50,000 does not require development approval.

Clause 61(1)(m) The signage and advertisements contained in Schedule 1 of this Scheme do not require development approval.

Clause 61(1)(n) The erection of a boundary fence in a zone where the R Codes do not apply.

Clause 61(1)(o) The carrying out of works urgently necessary to ensure public safety, for the safety or security of plant or equipment or for the maintenance of essential services.

COUNCIL DECISION:	No: 0908
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Moved: Cr Lee

Seconded: Cr Mader

That Council:

1. **Abandon the Shire of Menzies Local Planning Scheme Amendment No 9 (Omnibus) in order that a new Scheme may be prepared;**
2. **Pursuant to Section 72(1)(a) and 88(3) of the Planning and Development Act 2005 and Regulation 19(1) of the Planning and Development (Local Planning Schemes) Regulations 2015, the Shire of Menzies Council resolves to prepare a new Local Planning Scheme for the entire area within the Shire of Menzies;**
3. **Pursuant to Regulation 20(1)(a) of the Planning and Development (Local Planning Schemes) Regulations 2015 give notice of the resolution to prepare a new Local Planning Scheme by publishing a notice in a newspaper circulating in the Shire of Menzies;**
4. **Pursuant to Regulation 20(1)(b) of the Planning and Development (Local Planning Schemes) Regulations 2015 give notice of the resolution to prepare a new Local Planning Scheme to all adjoining local governments, each licensee under the Water Services Act 2012 likely to be affected, the Chief Executive**

Officer of the Department of Parks and Wildlife and all relevant public authorities; and

- 5. Following advertising of the resolution to prepare a new Local Planning Scheme under Regulation 20 of the *Planning and Development (Local Planning Schemes) Regulations 2015* authorise Council officers to undertake the preparation of a new Local Planning Scheme in accordance with the procedures set out in the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

CARRIED 4/0

Reason for the change to the Officer's Recommendation was to follow correct procedure for adopting a Local Planning Scheme by giving the required notice for the preparation of the Town Planning Scheme.



SHIRE OF MENZIES

LOCAL PLANNING SCHEME NO. 2

DISCLAIMER

This is a copy of the Local Planning Scheme produced from an electronic version of the Scheme held and maintained by the Department of Planning. Whilst all care has been taken to accurately portray the current Scheme provisions, no responsibility shall be taken for any omissions or errors in this documentation.

Consultation with the respective Local Government Authority should be made to view a legal version of the Scheme.

Please advise the Department of Planning of any errors or omissions in this document.

LOCAL PLANNING SCHEME GAZETTAL DATE: [INSERT DATE]

SHIRE OF MENZIES LOCAL PLANNING SCHEME NO. 2 - AMENDMENTS

AMD NO.	GAZETTAL DATE	UPDATED		DETAILS
		WHEN	BY	



PREAMBLE

SHIRE OF MENZIES LOCAL PLANNING SCHEME NO. 2

The Shire of Menzies Local Planning Scheme No. 2 consists of this Scheme text, scheme maps and the deemed provisions as defined in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015* sets out the Local Planning Framework. At the core of this Framework is the Local Planning Strategy which sets out the long-term planning directions for the local government, applies State and regional planning policies and provides the rationale for the zones and other provisions of the Scheme. In addition to the Local Planning Strategy, the Framework provides for the making of Local Planning Policies, which set out the general policies of the local government on matters within the Scheme.

This Local Planning Scheme No. 2 is informed by an endorsed Local Planning Strategy and sets out the specific provisions applicable to the Shire of Menzies Scheme area. The Scheme divides the local government district into zones to identify areas for particular uses and identifies land reserved for public purposes. Most importantly, the Scheme controls the types of uses and development allowed in different zones.



SHIRE OF MENZIES

LOCAL PLANNING SCHEME NO. 2

The Shire of Menzies under the powers conferred by the *Planning and Development Act 2005* makes the following Local Planning Scheme.

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(Local governments may use the template provided below or a comprehensive table contents outlining parts, subheadings and page numbers)

- Part 1 Preliminary** - sets out the Scheme title, responsible authority for implementing the Scheme, definitions used in the Scheme, Scheme area, contents, purpose, aims and relationship to other Schemes and laws.
- Part 2 Reserves** - sets out the reserves which apply in the Scheme area and related provisions.
- Part 3 Zones and the use of land** - sets out the zones which apply in the Scheme area and the uses which may require approval or may be prohibited.
- Part 4 General development requirements** — sets out the general planning requirements which apply to land use and development within the Scheme area.
- Part 5 Special control areas** — sets out particular provisions which may apply in addition to the zone requirements and generally concerns landscape, environmental, built form, and land and site management issues.
- Part 6 Terms referred to in Scheme** — lists the general definitions and terms used in the Scheme and also lists the land use terms used in the Scheme.

Schedules

A -Supplemental provisions to the deemed provisions *[this Schedule will need to be included for any schemes which propose additional provisions to the deemed provisions]*

- 1** - Signage and advertisements for which development approval not required
- 2** - Minimum setbacks from boundaries
- 3** - Parking requirements

Part 1 - Preliminary

1. Citation

This local planning scheme is the Shire of Menzies Scheme No 2.

2. Commencement

Under section 87(4) of the Act, this local planning scheme comes into operation on the day on which it is published in the *Gazette*.

3. Scheme revoked

The following local planning scheme is revoked -

Shire of Menzies Town Planning Scheme No. 1 gazetted on 13 June 2003.

4. Notes do not form part of Scheme

Notes, and instructions printed in italics, do not form part of this Scheme.

Note: The *Interpretation Act 1984* section 32 makes provision in relation to whether headings form part of the written law.

5. Responsibility for Scheme

The [Shire of Menzies](#) is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

6. Scheme area

This Scheme applies to the area shown on the Scheme Map.

7. Contents of Scheme

(1) In addition to the provisions set out in this document (the ***scheme text***), *this* Scheme includes the following -

- (a) the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) including any supplemental deemed provisions outlined in Schedule A of the scheme text;
- (b) the Scheme Map;

(2) This Scheme is to be read in conjunction with any local planning strategy for the Scheme area.

8. Purposes of Scheme

The purposes of this Scheme are to -

- (a) set out the local government's planning aims and intentions for the Scheme area; and

- (b) set aside land as local reserves for public purposes; and
- (c) zone land within the Scheme area for the purposes defined in this Scheme; and
- (d) control and guide development including processes for the preparation of structure plans, activity centre plans and local development plans; and
- (e) set out procedures for the assessment and determination of development applications; and
- (f) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans; and
- (g) make provision for the administration and enforcement of this Scheme; and
- (h) address other matters referred to in Schedule 7 of the Act.

9. Aims of Scheme

The aims of this Scheme are -

- To assist the effective implementation of regional plans and policies including the State Planning Strategy.
- To ensure there is a sufficient supply of serviced and suitable land for housing, employment, commercial activities, community facilities, recreation and open space.
- To assist employment and economic growth by facilitating the timely provision of suitable land for retail, commercial, industrial, entertainment and tourist developments, as well as providing opportunities for home-based employment.
- To facilitate a diverse and integrated network of open space catering for both active and passive recreation, consistent with the needs of the community.
- To promote the sustainable use of rural land for agricultural purposes whilst accommodating other rural and mining activities.
- To protect and enhance the environmental values and natural resources of the local government area and to promote ecologically sustainable land use and development.
- To safeguard and enhance the character and amenity of the built and natural environment of the local government area.

10. Relationship with local laws

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

11. Relationship with other local planning schemes

There are no other local planning schemes of the Shire of Menzies which apply to the Scheme area.

12. Relationship with region planning scheme

There are no region planning schemes which apply to the Scheme area.

Part 2 - Reserves

13. Regional Reserves

There are no regional reserves in the Scheme area.

Note: The process of reserving land under a regional planning scheme is separate from the process of reserving land under the *Land Administration Act 1997* section 41.

14. Local reserves

(1) In this clause -

Department of Main Roads means the department principally assisting in the administration of the *Main Roads Act 1930*;

Western Australian Road Hierarchy means the document of that name available on the website maintained by the Department of Main Roads.

(2) Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.

(3) The objectives of each local reserve are as follows -

Table 1 - Reserve objectives

Reserve name	Objectives
Public Open Space	<ul style="list-style-type: none">To set aside areas for public open space, particularly those established under the <i>Planning and Development Act 2005</i> s. 152.To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.
Environmental conservation	<ul style="list-style-type: none">To identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision.To identify and protect areas of biodiversity conservation significance within National Parks and State and other conservation reserves.
Public Purposes	<ul style="list-style-type: none">To provide for a range of essential physical and community infrastructure.
Primary Distributor Road	<ul style="list-style-type: none">To set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the <i>Western Australian Road Hierarchy</i>.
Railways	<ul style="list-style-type: none">To set aside land required for passenger rail and rail freight services.

15. Additional uses for local reserves

There are no additional uses for land in local reserves that apply to this Scheme.

Part 3 - Zones and use of land

16. Zones

- (1) Zones are shown on the Scheme Map according to the legend on the Scheme Map.
- (2) The objectives of each zone are as follows -

Table 2 - Zone objectives

Zone name	Objectives
Residential	<ul style="list-style-type: none"> • To provide for a range of housing and a choice of residential densities to meet the needs of the community. • To facilitate and encourage high quality design, built form and streetscapes throughout residential areas. • To provide for a range of non-residential uses, which are compatible with and complementary to residential development.
Settlement	<ul style="list-style-type: none"> • To identify existing and proposed Aboriginal settlements and to collaboratively plan for the orderly and proper development of those places by — <ol style="list-style-type: none"> (a) requiring preparation and endorsement of a layout plan in accordance with State Planning Policy 3.2; and (b) ensuring that development accords with a layout plan.
Rural	<ul style="list-style-type: none"> • To provide for the maintenance or enhancement of specific local rural character. • To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use. • To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage. • To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone. • To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.
Rural Townsite	<ul style="list-style-type: none"> • To provide for a range of land uses that would typically be found in a small country town.
Light Industry	<ul style="list-style-type: none"> • To provide for a range of industrial uses and service industries generally compatible with urban areas, that cannot be located in commercial zones. • To ensure that where any development adjoins zoned or developed residential properties, the development is suitably set back, screened or otherwise treated so as not to detract from the residential amenity.
General Industry	<ul style="list-style-type: none"> • To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses. • To accommodate industry that would not otherwise comply with the performance standards of light industry.

	<ul style="list-style-type: none"> • Seek to manage impacts such as noise, dust and odour within the zone.
Commercial	<ul style="list-style-type: none"> • To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres. • To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades. • To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.
Special Use	<ul style="list-style-type: none"> • To facilitate special categories of land uses which do not sit comfortably within any other zone. • To enable the Council to impose specific conditions associated with the special use.
Rural/Mining	<ul style="list-style-type: none"> • To provide for a range of rural and mining pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality whilst still acknowledging the significance of the mining operations and the extraction of basic raw materials with appropriate environmental safeguards. • To protect land from urban uses that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning. • To protect the land from closer development which would detract from the rural character and amenity of the area. • To prevent any development which may affect the viability of a holding. • To provide for and monitor mining activities and its associated works, however restricting the residential component of the activities to the townsites of the Shire.

17. Zoning table

The zoning table for this Scheme is as follows -

Table 3 - Zoning Table

USE AND DEVELOPMENT CLASS	ZONES							
	Residential	Settlement	Commercial	Rural Townsite	Light Industry	General Industry	Rural	Rural/mining
abattoir	X	#	X	X	X	D	D	D
agriculture - extensive	X	#	X	X	X	D	P	P
agriculture — intensive	X	#	X	X	X	X	P	P
amusement parlour	X	#	P	D	D	X	X	X
animal establishment	X	#	X	D	D	D	D	D
animal husbandry — intensive	X	#	X	X	X	D	P	P
art gallery	X	#	P	D	X	X	D	D
bed and breakfast	A	#	D	D	X	X	D	D
betting agency	X	#	P	D	D	X	X	X
brewery	X	#	X	X	D	P	D	D
bulky goods showroom	X	#	P	D	P	X	X	X
caravan park	X	#	X	X	X	X	X	X
caretaker's dwelling	I	#	I	I	I	I	P	P
car park	I	#	P	I	P	P	I	I
child care premises	A	#	D	D	X	X	X	X
cinema/theatre	X	#	P	D	X	X	X	X
civic use	X	#	P	D	X	X	D	D
club premises	X	#	P	D	D	X	D	D
commercial vehicle parking	X	#	D	D	P	P	I	I
community purpose	A	#	P	D	D	X	D	D
consulting rooms	A	#	P	D	D	X	D	D
convenience store	X	#	P	D	D	D	X	X
corrective institution	X	#	X	X	X	X	X	X
educational establishment	X	#	D	D	X	X	D	D
exhibition centre	X	#	P	D	X	X	X	X
family day care	A	#	D	D	X	X	X	X
fast food outlet/lunch bar	X	#	A	D	X	X	X	X
freeway service centre	X	#	X	X	X	X	X	X
fuel depot	X	#	X	D	D	P	X	X
funeral parlour	X	#	A	A	D	X	X	X
garden centre	X	#	D	D	P	P	D	D
grouped dwelling	P	#	D	D	X	X	D	D
holiday accommodation	A	#	D	D	X	X	D	D

USE AND DEVELOPMENT CLASS	ZONES							
	Residential	Settlement	Commercial	Rural Townsite	Light Industry	General Industry	Rural	Rural/mining
holiday house	A	#	I	D	X	X	D	D
home business	I	#	I	I	I	X	I	I
home occupation	I	#	I	I	I	X	I	I
home office	I	#	I	I	I	X	I	I
home store	I	#	I	I	I	X	I	I
hospital	X	#	X	D	X	X	X	X
hotel	X	#	D	D	X	X	X	X
industry	X	#	X	X	A	P	X	X
industry — extractive	X	#	X	X	X	X	D	D
industry — light	X	#	X	D	P	P	X	X
industry — primary production	X	#	X	D	X	X	P	P
liquor store — large	X	#	P	X	D	X	X	X
liquor store — small	X	#	P	D	D	X	X	X
marina	X	#	X	X	X	X	X	X
marine filling station	X	#	X	X	X	X	X	X
market	X	#	D	D	D	X	D	D
medical centre	X	#	P	D	X	X	X	X
mining operations	X	#	X	A	X	X	D*	D*
motel	X	#	D	D	X	X	X	X
motor vehicle, boat or caravan sales	X	#	D	X	D	D	X	X
motor vehicle repair	X	#	D	D	P	P	X	X
motor vehicle wash	X	#	D	D	D	D	X	X
multiple dwelling	D	#	D	D	X	X	X	X
nightclub	X	#	D	X	D	X	X	X
office	I	#	P	D	I	I	I	I
park home park	X	#	D	D	X	X	X	X
place of worship	X	#	A	D	X	X	X	X
reception centre	X	#	D	D	X	X	X	X
recreation — private	X	#	A	D	D	X	X	X
residential building	D	#	X	X	X	X	X	X
resource recovery centre	X	#	X	X	X	D	D	D
restaurant/cafe	X	#	P	D	X	X	X	X
restricted premises	X	#	A	D	X	X	X	X
road house	X	#	X	X	D	D	X	X
rural home business	I	#	I	I	I	X	I	I
rural pursuit/hobby farm	X	#	X	P	D	D	D	D
serviced apartment	A	#	D	D	X	X	X	X

USE AND DEVELOPMENT CLASS	ZONES							
	Residential	Settlement	Commercial	Rural Townsite	Light Industry	General Industry	Rural	Rural/mining
service station	X	#	A	D	P	P	X	X
shop	X	#	P	D	I	I	X	X
small bar	X	#	P	D	X	X	X	X
single house	P	#	D	P	I	X	P	P
tavern	X	#	D	D	X	X	X	X
telecommunications infrastructure	D	#	D	D	D	D	D	D
tourist development	A	#	D	D	X	X	D	D
trade display	X	#	D	D	P	P	D	D
trade supplies	X	#	P	D	P	P	D	D
transport depot	X	#	D	D	P	P	D	D
tree farm	X	#	X	X	X	X	D	D
veterinary centre	X	#	P	D	P	P	D	D
warehouse/storage	X	#	D	D	P	P	X	X
waste disposal facility	X	#	X	X	X	X	D	D
waste storage facility	X	#	X	X	X	X	D	D
Wind/solar farm	X	#	X	X	X	X	D	D
winery	X	#	X	D	X	X	D	D
workforce accommodation	A	#	A	A	X	X	X	X

*Mining operations' covered by the *Mining Act 1978* is exempt from the requirement for development approval and will be determined in accordance with the *Mining Act 1978*.

Development in a 'Settlement' zone shall be permitted in accordance with an adopted community layout plan.

18. Interpreting zoning table

- (1) The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left hand side of the zoning table and the list of zones at the top of the zoning table.
- (2) The symbols used in the zoning table have the following meanings -
 - P means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme;
 - I means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme;

- D** means that the use is not permitted unless the local government has exercised its discretion by granting development approval;
- A** means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions;
- X** means that the use is not permitted by this Scheme.

- Note:**
- 1. The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and the use of, land. For development on land that does not require development approval see clause 61 of the deemed provisions.
 - 2. In considering an application for development approval, the local government will have regard to clause 67 of the deemed provisions.
- (3) A specific use class referred to in the zoning table is excluded from any other use class described in more general terms.
 - (4) The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -
 - (a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
 - (b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or
 - (c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.
 - (5) If a use of land is identified in a zone as being a class P or class I use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.
 - (6) If a use of land is identified in a zone as being a class X use, the local government must refuse an application for development approval for that use in that zone unless -
 - (a) the development approval application relates to land that is being used for a non-conforming use; and
 - (b) the local government considers that the proposed use of the land would be less detrimental than the non-conforming use.

- (7) If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to any of the following plans that apply to the land -
- (a) a structure plan;
 - (b) an activity centre plan;
 - (c) a local development plan;
 - (d) a community layout plan.
- (8) Notwithstanding the 'D' use of grouped dwellings in a 'Rural' and 'Rural/Mining' zone the Council will only permit a maximum of two such dwellings on a lot.

19. Additional uses

- (1) Table 4 sets out -
- (a) classes of use for specified land that are additional to the classes of use that are permissible in the zone in which the land is located; and
 - (b) the conditions that apply to that additional use.

Table 4 - Specified additional uses for zoned land in Scheme area

No.	Description of land	Additional use	Conditions
A1	Portion of Railway Reserve in Walsh Street, Menzies, being the old Menzies railway station site.	Office and associated activities.	Property to be maintained to the satisfaction of Council.

- (2) Despite anything contained in the zoning table, land that is specified in the Table to subclause (1) may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.

20. Restricted uses

There are no restricted uses which apply to this Scheme.

21. Special use zones

- (1) Table 5 sets out -
- (a) special use zones for specified land that are in addition to the zones in the zoning table; and
 - (b) the classes of special use that are permissible in that zone; and
 - (c) the conditions that apply in respect of the special uses.

Table 5 - Special use zones in Scheme area

No.	Description of land	Special use	Conditions
1	Lots 19, 301, 302, 1104 and 300 Walsh Street, Menzies	Mixed residential and office uses	Subject to Council determination of a planning application
2	Lot 178 Onslow Street, Menzies	Caravan Park	Subject to Council determination of a planning application

- (2) A person must not use any land, or any structure or buildings on land, in a special use zone except for a class of use that is permissible in that zone and subject to the conditions that apply to that use.

Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.

22. Non-conforming uses

- (1) Unless specifically provided, this Scheme does not prevent -
- (a) the continued use of any land, or any structure or building on land, for the purpose for which it was being lawfully used immediately before the commencement of this Scheme; or
 - (b) the carrying out of development on land if -
 - (i) before the commencement of this Scheme, the development was lawfully approved; and
 - (ii) the approval has not expired or been cancelled.
- (2) Subclause (1) does not apply if -
- (a) the non-conforming use of the land is discontinued; and
 - (b) a period of 6 months, or a longer period approved by the local government, has elapsed since the discontinuance of the non-conforming use.
- (3) Subclause (1) does not apply in respect of a non-conforming use of land if, under Part 11 of the Act, the local government -
- (a) purchases the land; or
 - (b) pays compensation to the owner of the land in relation to the non-conforming use.

23. Changes to non-conforming use

- (1) A person must not, without development approval-

- (a) alter or extend a non-conforming use of land; or
 - (b) erect, alter or extend a building used for, or in conjunction with, a non-conforming use; or
 - (c) repair, rebuild, alter or extend a building used for a non-conforming use that is destroyed to the extent of 75% or more of its value; or
 - (d) change the use of land from a non-conforming use to another use that is not permitted by the Scheme.
- (2) An application for development approval for the purposes of this clause must be advertised in accordance with clause 64 of the deemed provisions.
- (3) A local government may only grant development approval for a change of use of land referred to in subclause (1)(d) if, in the opinion of the local government, the proposed use -
 - (a) is less detrimental to the amenity of the locality than the existing non-conforming use; and
 - (b) is closer to the intended purpose of the zone in which the land is situated.

24. Register of non-conforming uses

- (1) The local government may prepare a register of land within the Scheme area that is being used for a non-conforming use.
- (2) A register prepared by the local government must set out the following -
 - (a) a description of each area of land that is being used for a non-conforming use;
 - (b) a description of any building on the land;
 - (c) a description of the non-conforming use;
 - (d) the date on which any discontinuance of the non-conforming use is noted.
- (3) If the local government prepares a register under subclause (1) the local government -
 - (a) must ensure that the register is kept up-to-date; and
 - (b) must make a copy of the register available for public inspection during business hours at the offices of the local government; and
 - (c) may publish a copy of the register on the website of the local government.

- (4) An entry in the register in relation to land that is being used for a non-conforming use is evidence of the matters set out in the entry, unless the contrary is proved.

Part 4 - General development requirements

25. R-Codes

- (1) The R-Codes, modified as set out in clause 26, are to be read as part of this Scheme.
- (2) The local government -
 - (a) must make a copy of the R-Codes available for public inspection during business hours at the offices of the local government; and
 - (b) may publish a copy of the R-Codes on the website of the local government.
- (3) The coding of land for the purposes of the R-Codes is shown by the coding number superimposed on a particular area contained within the boundaries of the area shown on the Scheme Map.
- (4) The R-Codes apply to an area if the area has a coding number superimposed on it in accordance with subclause (3).

26. Modification of R-Codes

- (1) In areas coded R10/30, residential development shall be permitted at the R10 density, however, the Council may approve development up to the R30 density, if it can be proven that -
 - a) an effective method of effluent disposal, satisfactory to the Health Department requirements can be provided; and
 - b) consideration being given to the effect the proposal will have on the residential amenity of the locality by reason of streetscape, building form, servicing, privacy between buildings and traffic circulation both on and off the site.

27. State Planning Policy 3.6 to be read as part of Scheme

- (1) *State Planning Policy 3.6 - Development Contributions for Infrastructure*, modified as set out in clause 28, is to be read as part of this Scheme.
- (2) The local government -
 - (a) must make a copy of State Planning Policy 3.6 available for public inspection during business hours at the offices of the local government; and
 - (b) may publish a copy of State Planning Policy 3.6 on the website of the local government.

28. Modification of State Planning Policy 3.6

There are no modifications to State Planning Policy 3.6.

29. Other State planning policies to be read as part of Scheme

There are no other state planning policies that are to be read as part of the Scheme.

30. Modification of State planning policies

There are no modifications to a state planning policy that, under clause 29 is to be read as part of the Scheme.

31. Environmental conditions

There are no environmental conditions imposed under the *Environmental Protection Act 1986* that apply to this Scheme.

32. Additional site and development requirements

- (1) Table 6 sets out requirements relating to development that are additional to those set out in the R-Codes, activity centre plans, local development plans or State or local planning policies.

Table 6 - Additional requirements that apply to land in Scheme area

No.	Description of land	Requirement
1	General and Light Industry zones	Caretakers dwellings - (a) only one caretakers' dwelling is permitted on a lot and that dwelling should be on the same lot as the associated industrial use; (b) a caretakers' dwelling is to have a total floor area that does not exceed 100m ² measured from the external face of walls; and (c) open verandahs may be permitted but must not be enclosed by any means unless the total floor area remains within the 100m ² referred to in paragraph (b).
2	All zones	Setbacks and Landscaping - (a) The site and development requirements for land in various zones are to be as set out in Schedule 2 - Minimum setbacks from boundaries. (b) In addition to Schedule 2 requirements, all service and loading areas shall be located behind the primary street setback and appropriately screened.
3	Scheme area	Parking Requirements - (a) Unless otherwise provided by the Scheme, all non-residential development (other than a Residential Building) is required to provide on-site parking, in accordance with the requirements of Schedule 3 - Parking requirements. (b) Where a development is not specified in Schedule 3, the

		<p>Council shall determine parking requirements as having regard to the nature of development and the number of vehicles likely to be attracted to the development.</p> <p>(c) Parking spaces are to be serviced with all necessary access-ways, and the parking area shall be surfaced to the satisfaction of the local government.</p> <p>(d) In the Commercial zone, where a developer can satisfy the Council that the maximum car parking requirement cannot be provided on the site, the Council may accept a cash payment in lieu of the provision of car parking spaces, but subject to the requirements of this clause:</p> <p>(e) A cash-in-lieu payment shall be not less than the estimated cost to the owner of providing and constructing the parking spaces required by the Scheme, plus the value, as estimated by the Valuer-General acting in accordance with the Valuation of Land Act 1978, of the area of land which would have been occupied by the parking spaces.</p> <ol style="list-style-type: none"> i. Before the Council agrees to accept a cash payment in lieu of the provision of parking spaces, the Council must either have already provided a public car park nearby, or must have firm proposals for providing a public car park area nearby within a period of not more than eighteen months from the time of agreeing to accept the cash payment. ii. Payments made under this clause shall be paid into a special fund to be used to provide public car parks.
4	Scheme area	<p>Home Business and Rural Home Business -</p> <p>(a) An approval to conduct a home business or rural home business is issued to a specific occupier of a particular parcel of land, it is not to be transferred or assigned to any other person, and is not to be transferred from the land in respect of which it was granted. Should there be a change of the occupier of the land in respect of which a home business or rural home business approval is issued the approval is cancelled.</p> <p>(b) If, in the opinion of the local government, a home business or rural home business is causing a nuisance or annoyance to owners or occupiers of land in the locality the local government may:</p> <ol style="list-style-type: none"> i. revoke the approval; or ii. require the occupier of the land in respect of which the home business or rural home business approval is issued to implement those measures specified by the local government and which in the opinion of the local government will remove the nuisance or annoyance.

5	Scheme area	<p>Development on Land Subject to Dampness or Flooding -</p> <p>(a) Where, in the opinion of the Council, the dampness of the site on which a building is proposed to be constructed so warrants, the Council may require that one or all of the following measures shall be carried out;</p> <ul style="list-style-type: none"> i. the subsoil shall be effectively drained; ii. the surface of the ground beneath the building shall be regraded or filled and provided with adequate outlets to prevent any accumulation of water beneath the building; iii. the surface of the ground beneath the building shall be covered with an approved damp-resisting material. <p>(b) The local government may refuse an application for development approval for any building or development located on land which is considered by the local government as being liable to flooding or inundation.</p> <p>(c) In considering any application for development approval on land within a flood plain as defined by the Department of Environment Regulation, the local government will consult with the Department of Environmental Regulation and take any advice given by that Department into account when determining the application.</p>
6	Scheme area	<p>Connection to Reticulated Potable Water Supply -</p> <p>All new development is required to be connected to any available Water Corporation potable water supply service unless otherwise approved by the local government.</p>
7	Scheme area	<p>Requirement for consultation to commence mining -</p> <p>In considering proposals to commercially extract minerals, Council may exercise its discretion to inform the Minister for Mines and Petroleum, the Minister for Planning in writing that the granting of a mining lease or general purpose lease is contrary to the provisions of the Scheme and the Local Planning Strategy.</p>

- (2) To the extent that a requirement referred to in subclause (1) is inconsistent with a requirement in the R-Codes, an activity centre plan, a local development plan or a State or local planning policy the requirement referred to in subclause (1) prevails.

33. Additional site and development requirements for areas covered by structure plan, activity centre plan or local development plan

There are no additional requirements that apply to this Scheme.

34. Variations to site and development requirements

- (1) In this clause -
additional site and development requirements means requirements set out in clauses 32 and 33.
- (2) The local government may approve an application for a development approval that does not comply with an additional site and development requirements.
- (3) An approval under subclause (2) may be unconditional or subject to any conditions the local government considers appropriate.
- (4) If the local government is of the opinion that the non-compliance with an additional site and development requirement will mean that the development is likely to adversely affect any owners or occupiers in the general locality or in an area adjoining the site of the development the local government must -
 - (a) consult the affected owners or occupiers by following one or more of the provisions for advertising applications for development approval under clause 64 of the deemed provisions; and
 - (b) have regard to any expressed views prior to making its determination to grant development approval under this clause.
- (5) The local government may only approve an application for development approval under this clause if the local government is satisfied that -
 - (a) approval of the proposed development would be appropriate having regard to the matters that the local government is to have regard to in considering an application for development approval as set out in clause 67 of the deemed provisions; and
 - (b) the non-compliance with the additional site and development requirement will not have a significant adverse effect on the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.

35. Restrictive covenants

- (1) A restrictive covenant affecting land in the Scheme area that would have the effect of limiting the number of residential dwellings which may be constructed on the land is extinguished or varied to the extent that the number of residential dwellings that may be constructed is less than the number that could be constructed on the land under this Scheme.
- (2) If subclause (1) operates to extinguish or vary a restrictive covenant
 - (a) development approval is required to construct a residential dwelling that would result in the number of residential dwellings on the land exceeding the number that would have been allowed under the restrictive covenant; and
 - (b) the local government must not grant development approval for the construction of the residential dwelling unless it gives notice of the application for development approval in accordance with clause 64 of the deemed provisions.

Part 5 - Special control areas

36. Special control areas

- (1) Special control areas are marked on the Scheme Map according to the legend on the Scheme Map.
- (2) The purpose, objectives and additional provisions that apply to each special control area is set out in the Table.

Table 7 - Special control areas in Scheme area

Name of area	Purpose	Objectives	Additional provisions
SCA 1 – Menzies water catchment area	Menzies water catchment area	To ensure inappropriate uses do not impact the protection of Menzies water supplies	<ul style="list-style-type: none"> • No development shall occur within this area that may jeopardise the continued extraction of the groundwater resources to service the town's water supply. • Where the Council is in doubt about the effect of a proposed development within this area, the application shall be referred to the WA Water Authority for comment.
SCA 2 – Menzies power station	Menzies power station	To ensure inappropriate uses do not encroach in to the buffer required for the operation of the Menzies Power Station.	<p>In considering an application for any use or development affected by the Special Control Area, the Local Government will have due regard to the following;</p> <ul style="list-style-type: none"> • The impact the operation of the power station may have on the use or development; • The impact approval of the use or development may have on the on-going operation of the power station; the Environmental Protection (Noise) Regulations 1967; and • a general presumption against the construction of dwellings and other sensitive uses within the Special Control Area.
SCA 3 - Menzies rubbish tip	Menzies rubbish tip	To ensure inappropriate uses do not encroach into the buffer required for the operation of the Menzies rubbish tip.	<p>In considering an application for any use or development affected by the Special Control Area, the Local Government will have due regard to the following;</p> <ul style="list-style-type: none"> • The impact the operation of the rubbish tip may have on the use or development; • The impact approval of the use or development may have on the on-going operation of the rubbish tip;

			<p>and</p> <ul style="list-style-type: none">• a general presumption against the construction of dwellings and other sensitive uses within the Special Control Area.
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Part 6 - Terms referred to in Scheme

Division 1 - General definitions used in Scheme

37. Terms used

- (1) If a word or expression used in this Scheme is listed in this clause, its meaning is as follows -

building envelope	means the area of land within which all buildings and effluent disposal facilities on a lot must be contained.
building height	in relation to a building - (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or (b) if the building is used for purposes other than residential purposes, means the maximum vertical distance between the natural ground level and the finished roof height directly above, excluding minor projections as that term is defined in the R-Codes.
cabin	means a dwelling forming part of a tourist development or caravan park that is - (a) an individual unit other than a chalet; and (b) designed to provide short-term accommodation for guests.
chalet	means a dwelling forming part of a tourist development or caravan park that is - (a) a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and (b) designed to provide short-term accommodation for guests.
commencement day	means the day this Scheme comes into effect under section 87(4) of the Act.
commercial vehicle	means a vehicle, whether licenced or not, that has a gross vehicle mass of greater than 4.5 tonnes including - (a) a utility, van, truck, tractor, bus or earthmoving equipment; and (b) a vehicle that is, or is designed to be an attachment to a vehicle referred to in paragraph (a).
floor area	has meaning given in the Building Code.
frontage	in relation to a building - (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or (b) if the building is used for purposes other than residential purposes, means the road alignment at the front of a lot and, if a lot abuts 2 or more roads, the one to which the building or proposed building faces.
incidental use	means a use of premises which is consequent on, or naturally attaching, appertaining or relating to, the predominant use
minerals	has the meaning given in the <i>Mining Act 1978</i> section 8(1).

net lettable area or nla	means the area of all floors within the internal finished surfaces of permanent walls but does not include the following areas - (a) stairs, toilets, cleaner's cupboards, lift shafts and motor rooms, escalators, tea rooms and plant rooms, and other service areas; (b) lobbies between lifts facing other lifts serving the same floor; (c) areas set aside as public space or thoroughfares and not for the exclusive use of occupiers of the floor or building; (d) areas set aside for the provision of facilities or services to the floor or building where those facilities are not for the exclusive use of occupiers of the floor or building.
non-conforming use	has the meaning given in the <i>Planning and Development Act 2005</i> section 172.
plot ratio	means the ratio of the floor area of a building to an area of land within the boundaries of the lot or lots on which the building is located.
precinct	means a definable area where particular planning policies, guidelines or standards apply.
predominant use	means the primary use of premises to which all other uses carried out on the premises are incidental.
retail	means the sale or hire of goods or services to the public.
short-term accommodation	means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period.
wall height	in relation to a wall of a building – (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or (b) if the building is used for purposes other than residential purposes, means the vertical distance from the natural ground level of the boundary of the property that is closest to the wall to the point where the wall meets the roof or parapet.
wholesale	means the sale of goods or materials to be sold by others.

- (2) A word or expression that is not defined in this Scheme -
- (a) has the meaning it has in the *Planning and Development Act 2005*; or
 - (b) if it is not defined in that Act - has the same meaning as it has in the R-Codes.

Division 2 - Land use terms used in Scheme

38. Land use terms used

If this Scheme refers to a category of land use that is listed in this provision, the meaning of that land use is as follows -

abattoir	means premises used commercially for the slaughtering of animals for the purposes of consumption as food products.
agriculture - extensive	means premises used for the raising of stock or crops including outbuildings and earthworks, but does not include agriculture - intensive or animal husbandry - intensive.
agriculture - intensive	means premises used for commercial production purposes, including outbuildings and earthworks, associated with any of the following - (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts; (b) the establishment and operation of plant or fruit nurseries; (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms); (d) aquaculture.
amusement parlour	means premises - (a) that are open to the public; and (b) that are used predominantly for amusement by means of amusement machines including computers; and (c) where there are 2 or more amusement machines.
animal establishment	means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry - intensive or veterinary centre.
animal husbandry - intensive	means premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production) or other livestock in feedlots, sheds or rotational pens.
art gallery	means premises - (a) that are open to the public; and (b) where artworks are displayed for viewing or sale.
bed and breakfast	means a dwelling - (a) used by a resident of the dwelling to provide short-term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and (b) containing not more than 2 guest bedrooms.
betting agency	means an office or totalisator agency established under the <i>Racing and Wagering Western Australia Act 2003</i> .
brewery	means premises the subject of a producer's licence authorising the production of beer, cider or spirits granted under the <i>Liquor Control Act 1988</i> .

bulky goods showroom	<p>means premises -</p> <p>(a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes -</p> <ul style="list-style-type: none">(i) automotive parts and accessories;(ii) camping, outdoor and recreation goods;(iii) electric light fittings;(iv) animal supplies including equestrian and pet goods;(v) floor and window coverings;(vi) furniture, bedding, furnishings, fabrics, manchester and homewares;(vii) household appliances, electrical goods and home entertainment goods;(viii) party supplies;(ix) office equipment and supplies;(x) babies' and children's goods, including play equipment and accessories;(xi) sporting, cycling, leisure, fitness goods and accessories;(xii) swimming pools. <p>or</p> <p>(b) used to sell goods and accessories by retail if -</p> <ul style="list-style-type: none">(i) a large area is required for the handling, display or storage of the goods; or(ii) vehicular access is required to the premises for the purpose of collection of purchased goods.
caravan park	<p>means premises that are a caravan park as defined in the <i>Caravan Parks and Camping Grounds Act 1995</i> section 5 (1).</p>
caretaker's dwelling	<p>means a dwelling on the same site as a building, operation or plant, and occupied by a supervisor of that building, operation or plant.</p>
car park	<p>means premises used primarily for parking vehicles whether open to the public or not but does not include -</p> <ul style="list-style-type: none">(a) any part of a public road used for parking or for a taxi rank; or(b) any premises in which cars are displayed for sale.
child care premises	<p>means premises where -</p> <ul style="list-style-type: none">(a) an education and care service as defined in the <i>Education and Care Services National Law (Western Australia)</i> Section 5(1), other than a family day care service as defined in that section, is provided; or(b) a child care service as defined in the <i>Child Care Services Act 2007</i> section 4 is provided.
cinema/theatre	<p>means premises where the public may view a motion picture or theatrical production.</p>
civic use	<p>means premises used by a government department, an instrumentality of the State or the local government for administrative, recreational or other purposes.</p>
club premises	<p>means premises used by a legally constituted club or association or other body of persons united by a common interest.</p>
commercial vehicle parking	<p>means premises used for parking of one or 2 commercial vehicles but does not include -</p> <ul style="list-style-type: none">(a) any part of a public road used for parking or for a taxi rank; or(b) parking of commercial vehicles incidental to the predominant use of the land.

community purpose	means premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit.
consulting rooms	means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care.
convenience store	means premises - (a) used for the retail sale of convenience goods commonly sold in supermarkets, delicatessens or newsagents; and (b) operated during hours which include, but may extend beyond, normal trading hours; and (c) the floor area of which does not exceed 300 m ² net lettable area.
corrective institution	means premises used to hold and reform persons committed to it by a court, such as a prison or other type of detention facility.
educational establishment	means premises used for the purposes of providing education including premises used for a school, higher education institution, business college, academy or other educational institution.
exhibition centre	means premises used for the display, or display and sale, of materials of an artistic, cultural or historical nature including a museum.
family day care	means premises where a family day care service as defined in the <i>Education and Care Services National Law (Western Australia)</i> is provided.
fast food outlet/ lunch bar	means premises, including premises with a facility for drive-through service, used for the preparation, sale and serving of food to customers in a form ready to be eaten - (a) without further preparation; and (b) primarily off the premises.
freeway service centre	means premises that has direct access to a freeway and which provides all the following services or facilities and may provide other associated facilities or services but does not provide bulk fuel services - (a) service station facilities; (b) emergency breakdown repair for vehicles; (c) charging points for electric vehicles; (d) facilities for cyclists; (e) restaurant, cafe or fast food services; (f) take-away food retailing; (g) public ablution facilities, including provision for disabled access and infant changing rooms; (h) parking for passenger and freight vehicles; (i) outdoor rest stop facilities such as picnic tables and shade areas.
fuel depot	means premises used for the storage and sale in bulk of solid or liquid or gaseous fuel but does not include premises used - (a) as a service station; or (b) for the sale of fuel by retail into a vehicle for use by the vehicle.

funeral parlour	means premises used (a) to prepare and store bodies for burial or cremation; (b) to conduct funeral services.
garden centre	means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens.
holiday accommodation	means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot.
holiday house	means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast.
home business	means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or profession - (a) does not involve employing more than 2 people who are not members of the occupier's household; and (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and (c) does not occupy an area greater than 50 m ² ; and (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and (f) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and (g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.
home occupation	means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that - (a) does not involve employing a person who is not a member of the occupier's household; and (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and (c) does not occupy an area greater than 20 m ² ; and (d) does not involve the display on the premises of a sign with an area exceeding 0.2 m ² ; and (e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and (f) does not - (i) require a greater number of parking spaces than normally required for a single dwelling; or (ii) result in an increase in traffic volume in the neighbourhood; and (g) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and (h) does not include provision for the fuelling, repair or maintenance of motor vehicles; and (i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.

home office	means a dwelling used by an occupier of the dwelling to carry out a home occupation if the carrying out of the occupation - (a) is solely within the dwelling; and (b) does not entail clients or customers travelling to and from the dwelling; and (c) does not involve the display of a sign on the premises; and (d) does not require any change to the external appearance of the dwelling.
home store	means a shop attached to a dwelling that - (a) has a net lettable area not exceeding 100 m ² ; and (b) is operated by a person residing in the dwelling.
hospital	means premises used as a hospital as defined in the <i>Hospitals and Health Services Act 1927</i> section 2(1).
hotel	means premises the subject of a hotel licence other than a small bar or tavern licence granted under the <i>Liquor Control Act 1988</i> including any betting agency on the premises.
industry	means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes - (a) the storage of goods; (b) the work of administration or accounting; (c) the selling of goods by wholesale or retail; (d) the provision of amenities for employees; (e) incidental purposes.
industry - extractive	means premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following purposes - (a) the processing of raw materials including crushing, screening, washing, blending or grading; (b) activities associated with the extraction of basic raw materials including wastewater treatment, storage, rehabilitation, loading, transportation, maintenance and administration.
industry - light	means premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed.
industry - primary production	means premises used - (a) to carry out a primary production business as that term is defined in the <i>Income Tax Assessment Act 1997</i> (Commonwealth) section 995-1; or (b) for a workshop servicing plant or equipment used in primary production businesses.
liquor store - large	means premises the subject of a liquor store licence granted under the <i>Liquor Control Act 1988</i> with a net lettable area of more than 300 m ² .
liquor store - small	means premises the subject of a liquor store licence granted under the <i>Liquor Control Act 1988</i> with a net lettable area of not more than 300 m ² .

marina	means - (a) premises used for providing mooring, fuelling, servicing, repairing, storage and other facilities for boats, including the associated sale of any boating gear or equipment; and (b) all jetties, piers, embankments, quays, moorings, offices and storerooms used in connection with the provision of those services.
marina filling station	means premises used for the storage and supply of liquid fuels and lubricants for marine craft.
market	means premises used for the display and sale of goods from stalls by independent vendors.
medical centre	means premises other than a hospital used by 3 or more health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care.
mining operations	means premises where mining operations, as that term is defined in the <i>Mining Act 1978</i> section 8(1), is carried out.
motel	means premises, which may be licensed under the <i>Liquor Control Act 1988</i> - (a) used to accommodate guests in a manner similar to a hotel; and (b) with specific provision for the accommodation of guests with motor vehicles.
motor vehicle, boat or caravan sales	means premises used to sell or hire motor vehicles, boats or caravans.
motor vehicle repair	means premises used for or in connection with - (a) electrical and mechanical repairs, or overhauls, to vehicles other than panel beating, spray painting or chassis reshaping of vehicles; or (b) repairs to tyres other than recapping or retreading of tyres.
motor vehicle wash	means premises primarily used to wash motor vehicles.
nightclub	means premises the subject of a nightclub licence granted under the <i>Liquor Control Act 1988</i> .
office	means premises used for administration, clerical, technical, professional or similar business activities.
park home park	means premises used as a park home park as defined in the <i>Caravan Parks and Camping Grounds Regulations 1997</i> Schedule 8.
place of worship	means premises used for religious activities such as a chapel, church, mosque, synagogue or temple.
reception centre	means premises used for hosted functions on formal or ceremonial occasions.
recreation - private	means premises that are - (a) used for indoor or outdoor leisure, recreation or sport; and (b) not usually open to the public without charge.
repurposed building	a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.
resource recovery centre	means premises other than a waste disposal facility used for the recovery of resources from waste.

restaurant/cafe	means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licenced under the <i>Liquor Control Act 1988</i> .
restricted premises	means premises used for the sale by retail or wholesale, or the offer for hire, loan or exchange, or the exhibition, display or delivery of - (a) publications that are classified as restricted under the <i>Classification (Publications, Films and Computer Games) Act 1995</i> (Commonwealth); and (b) materials, compounds, preparations or articles which are used or intended to be used primarily in or in connection with any form of sexual behaviour or activity; or (c) smoking-related implements.
roadhouse	means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services - (a) a full range of automotive repair services; (b) wrecking, panel beating and spray painting services; (c) transport depot facilities; (d) short-term accommodation for guests; (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies.
rural home business	means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or occupation - (a) does not involve employing more than 2 people who are not members of the occupier's household; and (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and (c) does not occupy an area greater than 200 m ² ; and (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and (f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle more than 30 tonnes gross weight.
rural pursuit/hobby farm	means any premises, other than premises used for agriculture - extensive or agriculture - intensive, that are used by an occupier of the premises to carry out any of the following activities if carrying out of the activity does not involve permanently employing a person who is not a member of the occupier's household - (a) the rearing, agistment, stabling or training of animals; (b) the keeping of bees; (c) the sale of produce grown solely on the premises.
rural-related infrastructure	means infrastructure designed and built for use in the rural areas of the district and may include windmill, water trough and cattle yard.
serviced apartment	means a group of units or apartments providing - (a) self-contained short-stay accommodation for guests; and (b) any associated reception or recreational facilities.

service station	means premises other than premises used for a transport depot, panel beating, spray painting, major repairs or wrecking, that are used for - (a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience nature; or (b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles.
shop	means premises other than a bulky goods showroom, a liquor store large or a liquor store - small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services.
small bar	means premises the subject of a small bar licence granted under the <i>Liquor Control Act 1988</i> .
tavern	means premises the subject of a tavern licence granted under the <i>Liquor Control Act 1988</i> .
telecommunications infrastructure	means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network.
tourist development	means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide - (a) short-term accommodation for guests; and (b) onsite facilities for the use of guests; and (c) facilities for the management of the development;
trade display	means premises used for the display of trade goods and equipment for the purpose of advertisement.
trade supplies	means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for any of the following purposes including goods which may be assembled or manufactured off the premises - (a) automotive repairs and servicing; (b) building including repair and maintenance; (c) industry; (d) landscape gardening; (e) provision of medical services; (f) primary production; (g) use by government departments or agencies, including local government.
transport depot	means premises used primarily for the parking or garaging of 3 or more commercial vehicles including - (a) any ancillary maintenance or refuelling of those vehicles; and (b) any ancillary storage of goods brought to the premises by those vehicles; and (c) the transfer of goods or persons from one vehicle to another.
tree farm	means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the <i>Carbon Rights Act 2003</i> section 5.

veterinary centre	means premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders.
warehouse/ storage	means premises including indoor or outdoor facilities used for (a) the storage of goods, equipment, plant or materials; or (b) the display or the sale by wholesale of goods.
waste disposal facility	means premises used - (a) for the disposal of waste by landfill; or (b) the incineration of hazardous, clinical or biomedical waste.
waste storage facility	means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale.
Wind/solar farm	means premises used to generate electricity by wind or solar force and any associated turbine, building or other structure but does not include anemometers or turbines used primarily to supply electricity for a domestic property or for private rural use.
winery	means premises used for the production of viticultural produce and associated sale of the produce.
workforce accommodation	means premises, which may include modular or relocatable buildings, used - (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

Schedule A - Supplemental provisions to the deemed provisions

These provisions are to be read in conjunction with the deemed provisions (Schedule 2) contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

- Clause 61(1)(k)** the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ('P') in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:
- (i) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or
 - (ii) the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or
 - (iii) included on a heritage list prepared in accordance with this Scheme; or
 - (iv) within an area designated under the Scheme as a heritage area; or
 - (v) the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.
- Clause 61(1)(l)** The construction of rural-related infrastructure in a 'Rural' or 'Rural/mining' zone under the value of \$50,000 does not require development approval.
- Clause 61(1)(m)** The signage and advertisements contained in Schedule 1 of this Scheme do not require development approval.
- Clause 61(1)(n)** The erection of a boundary fence in a zone where the R Codes do not apply.
- Clause 61(1)(o)** The carrying out of works urgently necessary to ensure public safety, for the safety or security of plant or equipment or for the maintenance of essential services.)

SCHEDULES

Schedule 1 — Signage and advertisements for which development approval is not required (Schedule 2, cl.56(h) *Planning and Development (Local Planning Schemes) Regulations 2015*)

Land Use and/or Development	Exempted Sign Type and Number	Maximum Area
Dwellings	One professional nameplate as appropriate	0.2 m ²
Home business or home occupation	One advertisement describing the nature of the home business or home occupation	0.2 m ²
Places of worship, meeting halls and places of public assembly	One advertisement detailing the function and/or the activities of the institution concerned.	0.2 m ²
Shops, showrooms, office and other commercial uses appropriate within town centre	All advertisements affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 5 metres from the ground floor level of the building subject to compliance with the requirements of the Signs Hoarding and Bill Posting Local Laws.	Not applicable.
Industrial and warehouse premises	<p>A maximum of four advertisements applied to or affixed to the walls of the building but not including signs which project above the eaves or the ridge of the roof of the building, and excluding signs projecting from a building and excluding signs which are connected to a pole, wall, or other building.</p> <p>A maximum of two freestanding advertisement signs not exceeding 5 metres in height above ground level.</p>	<p>Total area of such advertisements are not to exceed 15 m².</p> <p>Maximum permissible total area is not to exceed 10 m² and individual advertisement signs are not to exceed 6 m².</p>
Sporting clubs, ovals and sporting complexes	All signs provided that, in each case, the advertisement is not visible from outside the complex or facility concerned either from other private land or from public places and streets.	Not applicable.
Public places and reserves	<p>(a) Advertisement signs (illuminated and non-illuminated) relating to the functions of Government, a public authority or local government excluding those of a promotional nature constructed or exhibited by, or on behalf of any such body, and</p> <p>(b) Advertisement signs (illuminated and non-illuminated) required for the management or control of traffic on any public road, car park, cycleway, railway or waterway where such advertisement has been constructed or</p>	<p>Not applicable.</p> <p>Not applicable.</p>

	exhibited by or at the direction of a Government department, public authority or the local government, and (c) Advertisement signs (illuminated or non-illuminated) required to be exhibited by or pursuant to any statute or regulation or the like made pursuant to powers contained within a Statute provided that any such advertisement is constructed and/or exhibited strictly in accordance with the requirements specified therein.	Not applicable.
Railway property and reserves	Advertisement signs exhibited on such land provided that each such advertisement is directed only at persons at or upon railway station.	No sign is to exceed 2 m ² in area.
Advertisements within buildings	All advertisements placed or displayed within buildings, which cannot ordinarily be seen by a person outside of those buildings.	Not applicable.
All classes of buildings other than single family dwellings	One advertisement sign containing the name, number and address of the building, the purpose for which the building is used or the name and address of the managing agent thereof.	0.2 m ²
Temporary Signs	EXEMPTED SIGN TYPE AND NUMBER (All non-illuminated unless otherwise stated)	Maximum Area
Building construction sites (advertisement signs displayed only for the duration of the construction) as follows:		
Dwellings	One advertisement per street frontage details of the project and the contractors undertaking the construction work.	2 m ²
Multiple dwellings, shops, commercial and industrial properties	One sign as for (a) above.	5 m ²
Sales of goods or livestock	One sign per lot displayed for a period not exceeding 3 months advertising the sale of goods (or livestock) upon any land within any building upon which the sign is exhibited provided that the land is not normally used for that purpose.	2 m ²
Property transactions, advertisement signs displayed for the duration of the period over which property transactions are		

offered and negotiated as follows:		
Dwellings	One sign per street frontage for each property relating to the Sale, leasing or impending auction of the property at or upon which the sign is or the signs are displayed.	Each sign is not to exceed an area of 2 m ²
Multiple Dwellings, shops, commercial and industrial properties	One sign as for (a) above.	Each sign is not to exceed an area of 5 m ²
Large rural properties in excess of five (5) hectares.	One sign as for (a) above.	Each sign not to exceed an area of 10 m ² .
Display Homes	One sign for each dwelling on display.	2 m ²
Advertisement signs displayed for the period over which homes are on display for public inspection	In addition to (a) above one sign for each group of dwellings displayed by a single project builder giving details of the project building company and details of the range of dwellings on display.	5 m ²

Schedule 2 — Minimum setbacks from boundaries

ZONE	STREET	REAR	SIDE	MINIMUM LANDSCAPING REQUIREMENT
Commercial	Nil setback which may be varied at the discretion of Council.	In accordance with the Building Code of Australia	In accordance with the Building Code of Australia	1. Canopy shade trees at the rate of 1 tree for every 4 open air parking bays. 2. Screen landscaping as required by Council. 3. Additional landscaping as required by Council.
Settlement	In accordance with an adopted Community Layout Plan			
Residential	To be assessed in accordance with the Residential Design Codes of Australia.			
General Industry	7.5m	Subject to Building Code of Australia		3 metre landscape strip abutting all streets.
Light Industry	7.5m	Subject to Building Code of Australia		3 metre landscape strip abutting all streets.
Rural Townsite	At the discretion of Council.			
Rural	At the discretion of Council.			
Rural/mining	At the discretion of Council.			

*Note - *means to be setback from a common boundary with residential zoned land in accordance with the requirements of the applicable R-Code for that land; otherwise in accordance with the Building Code of Australia.*

Schedule 3 — Parking requirements

Uses		Car Parking Requirement (GLA – gross leasable area)
1	bed and breakfast	As per Residential Design Codes, plus 1 guest per bedroom.
2	caretaker's dwelling	1 per dwelling.
3	civic use club premises community purpose exhibition centre place of worship recreation – private	1 per 4 m ² of eating, drinking or lounge area, plus 1 per 4 m ² of public assembly and/or seating area, with other uses as determined by the local government.
4	consulting rooms	4 spaces for per practitioner.
5	education establishment primary school secondary school	1.25 spaces per classroom 2 spaces per classroom
6	fast food outlet	1 space per 5 m ² GLA
7	hotel	1 space per bedroom plus 1 space per 2 m ² bar and lounge area
8	industry – cottage industry – extractive industry – general industry – hazardous industry – light industry – service industry – rural	1 space per 50 m ² GLA As determined by Council 1 space per 50 m ² GLA 1 space per 50 m ² GLA 1 space per 50 m ² GLA 1 space per 50 m ² GLA 1 space per 50 m ² GLA 1 space per employee
9	lunch bar	1 space per 4 persons accommodated
10	medical centre	4 spaces per practitioner
11	motel	1 space per unit plus 1 space per 10 m ² dining room area
12	office	1 space per 40 m ² GLA with a minimum of 2 spaces for each office unit
13	restaurant	1 space per 4 persons accommodated
14	roadhouse	1.5 spaces per service bay plus 1 space per employee plus 1 space per 2 m ² bar and lounge area
15	service station	1.5 spaces per service bay plus 1 space per employee
16	shop	1 space per 15 m ² GLA
17	showroom	1 space per 60 m ² GLA
18	tavern	1 space per 2 m ² bar and Lounge area
19	transport depot	1 space per employee
20	veterinary centre	6 spaces per practitioner
21	warehouse	1 space per 100 m ² GLA
22	any other use	To be determined by the local government.

The certification pages for local planning schemes have been updated as follows –

COUNCIL RESOLUTION TO ADVERTISE LOCAL PLANNING SCHEME

Adopted by resolution of the Council of the Shire of Menzies at the Ordinary Meeting of

Council held on the

CHIEF EXECUTIVE OFFICER

PRESIDENT

COUNCIL RESOLUTION TO SUPPORT THE SCHEME FOR APPROVAL

Council resolved to support approval of the draft Scheme of the Shire of Menzies Local planning scheme no 2 at the Ordinary Meeting of the Council held on the

The Common Seal of the Shire of Menzies was
hereunto affixed by authority of a resolution
of the Council in the presence of:

CHIEF EXECUTIVE OFFICER

PRESIDENT

WAPC Recommended for Approval

**Delegated under S.16 of the Planning
and Development Act, 2005**

Date: _____

Approval Granted

**MINISTER FOR PLANNING &
INFRASTRUCTURE**

Date: _____

12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORT – OCTOBER 2015

SUBMISSION TO:	Ordinary Meeting of Council, 26 November 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	None
DATE:	5 November 2015
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports for October 2015

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

BACKGROUND:

The monthly reports have been prepared by Shire Officers to reflect revenue and expenditure transactions for the period to 31 October 2015.

COMMENT:

The Shire of Menzies is now using Synergy to compile the Monthly Financial reports.

CONSULTATION: N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS:

14.3.5 Sustainable Resource Management

Ensure resources are managed effectively

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0909

Moved: Cr Lee

Seconded: Cr Mazza

That Council receive the Financial Reports, Statement of Financial Activity and associated reports for the period to 31 October 2015.

CARRIED 4/0



SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT

For the Period Ended 31st OCT 2015

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

TABLE OF CONTENTS

Statement of Financial Activity
Budget vs. Actual - graphs
Net Current Funding Position
Cash and Investments
Receivables
Cash Backed Reserves
Grants & Contributions
Trust
Major Variation Notes
Schedules 3 To 14 (By Program)

includes

Grants and Contributions
Capital Expenditure
EOFY / Budget Predictions
Financial Overview for the EOFY

Prepared By: Karen Oborn, Deputy CEO

Date: 16/11/2015

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st OCT 2015

	Annual Budget 2015-16	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues	\$	\$	\$	\$	%	
Governance	2,500	833	0	(833)	(100.00%)	
General Purpose Funding	1,381,426	460,475	405,427	(55,048)	(13.58%)	▼
Law, Order and Public Safety	7,450	2,483	6,020	3,537	58.75%	
Health	500	167	0	(167)	(100.00%)	
Housing	57,508	19,169	19,638	469	2.39%	
Community Amenities	6,350	2,117	6,345	4,228	66.64%	
Recreation and Culture	22,125	7,375	19,654	12,279	62.48%	▲
Transport	950	317	217,200	216,883	99.85%	▲
Economic Services	209,620	69,873	103,645	33,772	32.58%	▲
Other Property and Services	41,200	13,733	163,064	149,330	91.58%	▲
Total (Ex. Rates)	1,729,629	576,543	940,993	364,450		
Operating Expense						
Governance	(736,405)	(245,468)	(227,456)	18,012	7.92%	
General Purpose Funding	(244,613)	(81,538)	(72,030)	9,508	13.20%	
Law, Order and Public Safety	(178,333)	(59,444)	(63,938)	(4,494)	(7.03%)	
Health	(183,348)	(61,116)	(8,578)	52,538	612.45%	▲
Education and Welfare	(9,500)	(3,167)	0	3,167	100.00%	
Housing	(136,916)	(45,639)	(52,428)	(6,789)	(12.95%)	
Community Amenities	(129,578)	(43,193)	(31,422)	11,771	37.46%	▲
Recreation and Culture	(430,482)	(143,487)	(89,510)	73,977	106.43%	▲
Transport	(6,150,718)	(2,080,239)	(2,158,825)	(108,586)	(5.03%)	
Economic Services	(1,274,921)	(424,974)	(392,877)	32,097	8.17%	
Other Property and Services	(4,999)	(1,666)	(18,726)	(17,059)	(91.10%)	▼
Total	(9,479,793)	(3,159,931)	(3,095,789)	64,142		
Funding Balance Adjustment						
Add back Depreciation	3,270,269	1,090,090	1,384,485	294,395	21.26%	▲
Adjust (Profit)/Loss on Asset Disposal	0	0	0	0		
Adjust Provisions and Accruals	0	0	0	0		
Net Operating (Ex. Rates)	(4,479,895)	(1,493,298)	(770,311)	722,987		
Capital Revenues						
Grants, Subsidies and Contributions	4,324,873	1,441,624	220,602	(1,221,022)	(553.50%)	
Proceeds from Disposal of Assets	0	0	0	0		
Transfer from Reserves	0	0	0	0		
Total	4,324,873	1,441,624	220,602	(1,221,022)		
Capital Expenses						
Land and Buildings	(731,220)	(243,740)	(194,292)	49,448	25.45%	▲
Plant and Equipment	(696,700)	(232,233)	(2,948)	229,286	7778.94%	▲
Furniture and Equipment	(44,500)	(14,833)	(12,026)	2,807	23.34%	
Infrastructure Assets - Roads	(3,386,228)	(1,128,743)	(972,965)	155,778	16.01%	▲
Infrastructure Assets - Other	(328,000)	(109,333)	0	109,333	100.00%	▲
Loan Principal	0	0	0	0		
Transfer to Reserves	(1,671,858)	(557,285)	(18,564)	538,721	2901.94%	▲
Total	(6,858,504)	(2,286,168)	(1,200,795)	1,085,373		
Net Capital	(2,533,631)	(844,544)	(980,193)	(135,650)		
Total Net Operating + Capital	(7,013,526)	(2,337,842)	(1,750,504)	587,338		
Opening Funding Surplus(Deficit)	4,225,446	4,225,446	4,225,446	0	0.00%	
Rate Revenue	2,788,081	232,340	2,585,727	2,333,387	90.94%	▲
Closing Funding Surplus(Deficit)	1	2,119,944	5,040,669	2,920,724		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

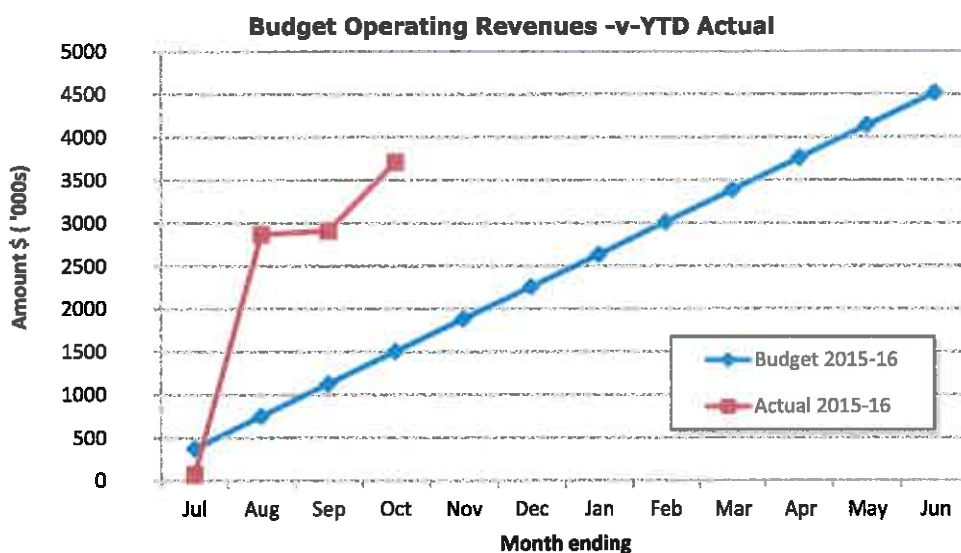
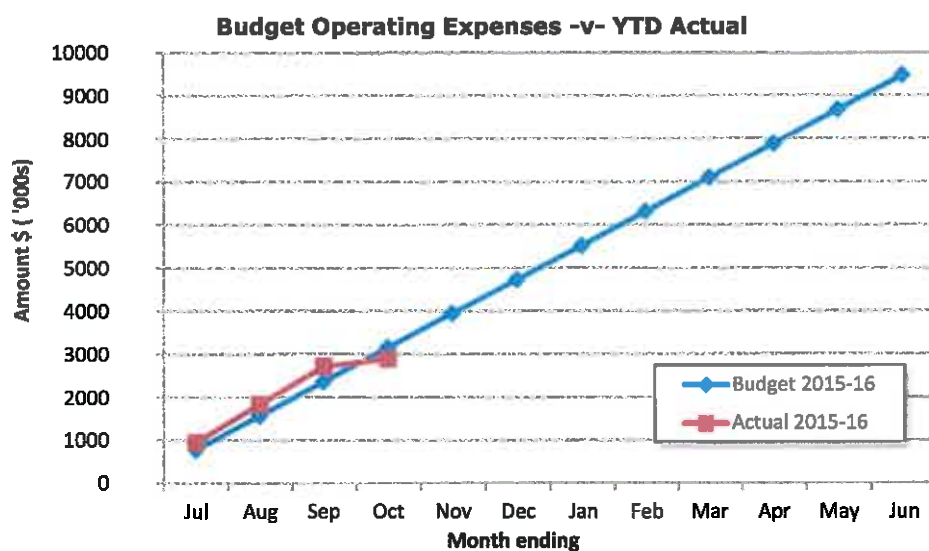
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operations costs.

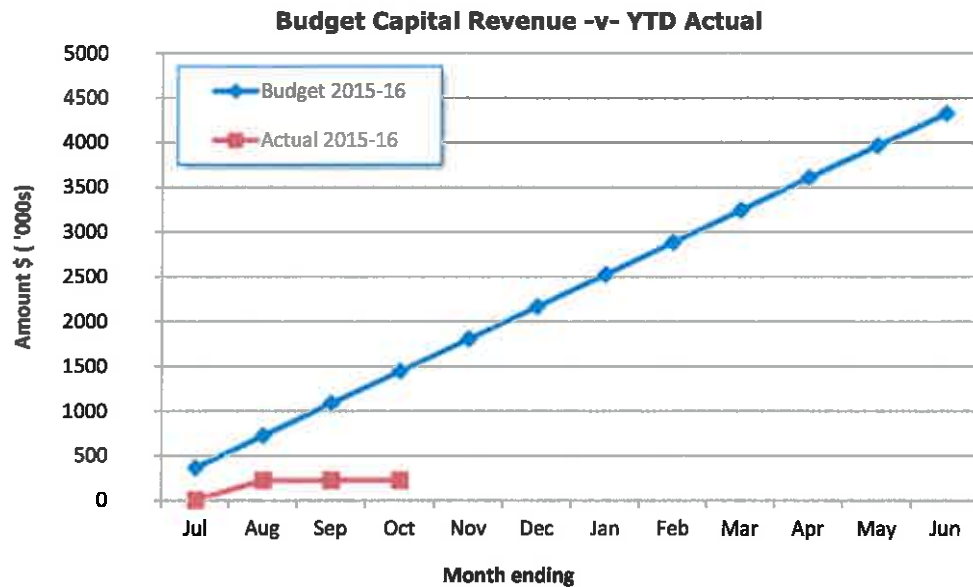
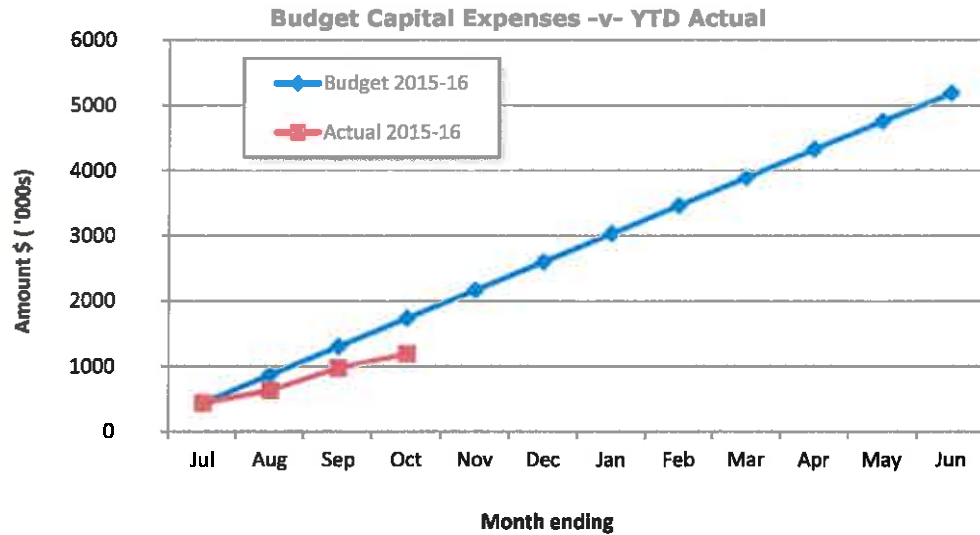
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st OCT 2015

NET CURRENT FUNDING POSTION

Current Assets

Cash Unrestricted
Cash Restricted
Receivables - Rates
Receivables -Other
Provision for Doubtful Debts
Inventories

Less: Current Liabilities

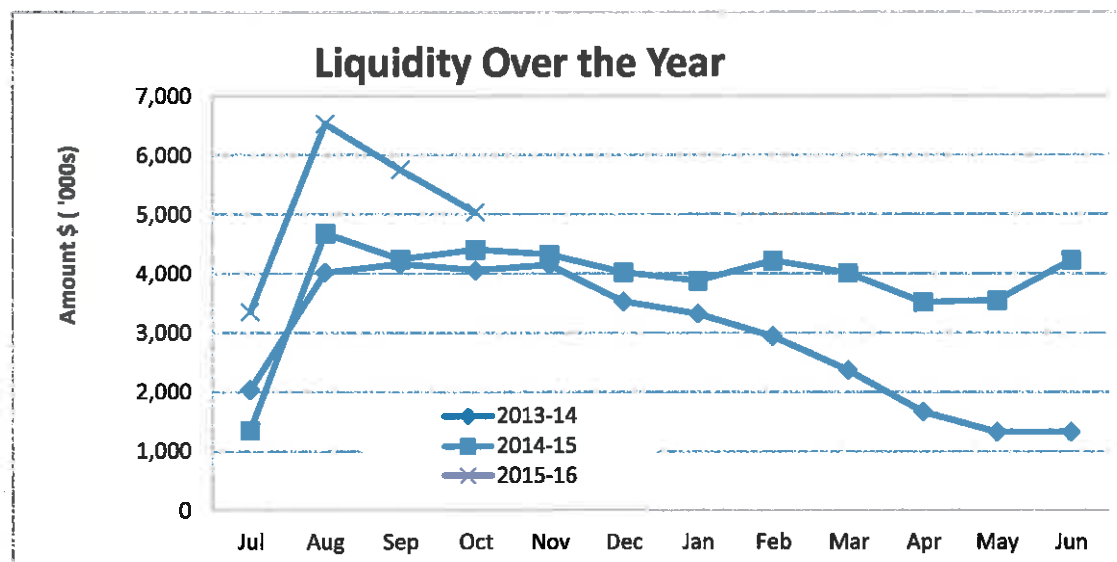
Payables
Income in Advance
Provisions

Less: Cash Reserves

Add: Cash Backed Leave Provisions

Net Current Funding Position

Positive=Surplus (Negative=Deficit)		
YTD	B/F	YTD
For the Period Ended 31st OCT 2015	30th June 2015	Same Period Previous Year
\$	\$	\$
3,462,361	3,296,976	1,140,123
2,609,470	2,590,905	2,590,905
1,815,571	902,001	524,474
213,118	491,753	305,436
(200,000)	(200,000)	(200,000)
1,286	7,204	4,587
7,901,806	7,088,840	4,365,525
(279,935)	(153,213)	(445,734)
(26,321)	0	0
(166,957)	(89,873)	(89,873)
(473,212)	(243,086)	(535,607)
(2,609,470)	(2,590,905)	(2,590,905)
183,861	89,873	89,873
5,002,985	4,344,721	1,328,886



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	848,636			848,636	NAB	Cheque Acc.
Cash Maximiser Account	Variable	93,971			93,971	NAB	Cheque Acc.
Trust	Nil			3,100	3,100	NAB	On Hand
Cash On Hand		580			580	N/A	
(b) Term Deposits							
Municipal Investment		2,537,739			2,537,739	NAB	Various
Reserves			2,609,470		2,609,470	NAB	Various
(c) Other Investments							
N/A					0		
Total		3,480,925	2,609,470	3,100	6,093,495		

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Surplus/(Deficit) on Budget Adoption			\$	\$	\$	\$
03201	Grants Commission Grant Received - General		Opening Surplus(Deficit)	(862,171)		(862,171)	(862,171)
03202	Grant Commission - Ops Road Component		Opening Surplus(Deficit)	(405,665)		(405,665)	(1,267,836)
1404000	Income in Advance		Opening Surplus(Deficit)	1,267,836		1,267,836	0
13701	Community Develop Manager		Operating Expenses			(15,812)	(15,812)
13310	BCITF Levy due from 14/15		Operating Expenses			(2,488)	(18,300)
							(18,300)
							(18,300)
							(18,300)
							(18,300)
	Closing Funding Surplus (Deficit)			0	0	(18,300)	(18,300)

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st OCT 2015

Confirmed Minutes
Ordinary Council Meeting 26 November 2015

RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

incls interims

For the Period Ended 31st OCT 2015	YTD 30th June 2015
\$ 922,220	\$ 524,474
2,565,727	2,850,046
(1,672,376)	(1,927,826)
1,815,571	922,220
1,815,571	922,220
47.95%	57.13%

Receivables - General

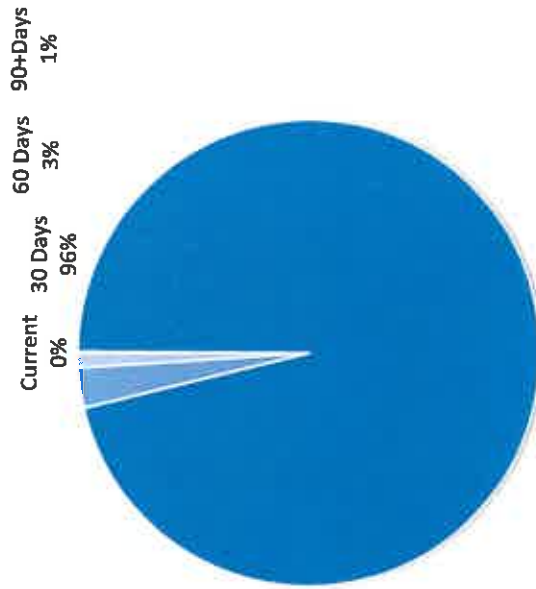
Receivables - General

Total Receivables General Outstanding

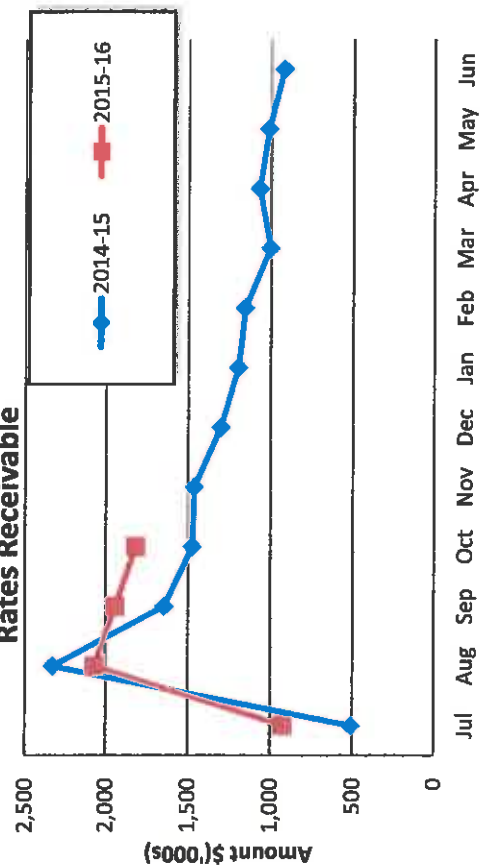
	Current	30 Days	60 Days	90+Days
\$	198	172,492	5,000	1,864
				179,504

Amounts shown above include GST (where applicable)

Accounts Receivable (non-rates)



Rates Receivable

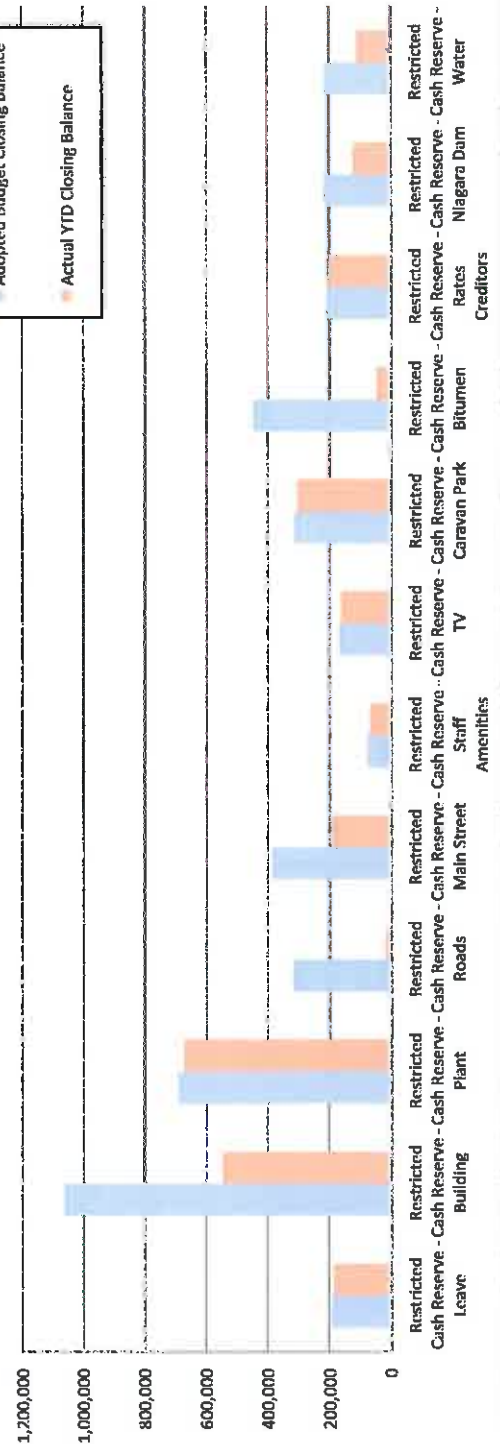


SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

Cash Backed Reserves

2015-16 Name	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
Restricted Cash Reserve - Leave	\$ 182,552	\$ 6,341	\$ 1,308	\$ 0	\$ 0	\$ 0	\$ 0	\$ 188,893	\$ 183,860
Restricted Cash Reserve - Building	541,383	18,806	3,879	500,000	0	0	0	1,060,189	545,262
Restricted Cash Reserve - Plant	665,689	23,124	4,770	0	0	0	0	688,813	670,459
Restricted Cash Reserve - Roads	14,911	518	107	300,000	0	0	0	315,429	15,018
Restricted Cash Reserve - Main Street	187,858	6,526	1,346	188,000	0	0	0	382,384	189,204
Restricted Cash Reserve - Staff Amenities	67,265	2,337	482	3,856	0	0	0	73,458	67,747
Restricted Cash Reserve - TV	160,395	5,572	1,149	0	0	0	0	165,967	161,544
Restricted Cash Reserve - Caravan Park	300,436	10,436	2,153	0	0	0	0	310,872	302,589
Restricted Cash Reserve - Bitumen	43,916	1,526	315	400,000	0	0	0	445,442	44,231
Restricted Cash Reserve - Rates Creditors	199,054	6,915	1,426	0	0	0	0	205,969	200,480
Restricted Cash Reserve - Niagara Dam	119,578	4,154	857	90,000	0	0	0	213,732	120,435
Restricted Cash Reserve - Water	107,868	3,747	773	100,000	0	0	0	211,615	108,641
	2,590,905	90,000	18,564	1,581,856	0	0	0	4,262,761	2,609,469

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Adopted Budget For the Period Ended 31st OCT 2015			
Cost	Accum Depr	Proceeds	Profit (Loss)	Disposals	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
			0	CEOs Car asset 342	2,333	0	(2,333)
			0	Rubbish Truck asset 297	1,000	0	(1,000)
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
0	0	0	0		3,333	0	(3,333)

Comments - Capital Disposal/Replacements

Summary Acquisitions		Adopted Budget For the Period Ended 31st OCT 2015		
Comments		Amended Budget	Actual	Variance
	Land and Buildings	\$ 739,220	\$ 194,292	(544,928)
	Plant and Equipment	696,700	2,948	(693,752)
	Furniture and Equipment	44,500	12,026	(32,474)
	Infrastructure - Roads	3,386,229	989,705	(2,396,524)
	Infrastructure - Other	320,000	0	(320,000)
	Capital Totals	5,186,649	1,198,971	(3,987,678)

Comments - Capital Acquisitions

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Land and Buildings	Adopted Budget For the Period Ended 31st OCT 2015		
		Adopted Budget	Actual	Variance
		\$	\$	\$
	Installation of Solar Panels New Houses	50,000	0	(50,000)
	Installation Landscaping New Houses	60,000	416	(59,584)
	Installation of Sheds for New Houses	52,653	42,118	(10,535)
	Installation landscaping - Shenton St Units	20,000	8,464	(11,536)
	CEO House Renewal	25,000	1,252	(23,748)
	Construction Project Shire Hall Toilets	69,567	46,016	(23,551)
	Upgrade of Old Church Menzies	50,000	0	(50,000)
	Stone Restoration & Repairs Historic Buildings	120,000	0	(120,000)
	Minor building renewals	10,000	0	(10,000)
	Depot Extension - Asset Upgrade	150,000	0	(150,000)
	TJTJ Capital Items Purchased	10,000	0	(10,000)
	Solar Power Units - GYROC Project	50,000	72,965	22,965
	Electrical Upgrades to Admin	52,000	0	(52,000)
	Purchase of land lots for town development	20,000	23,061	3,061
	Capital Totals	739,220	194,292	(544,928)

Comments	Plant & Equipment	Adopted Budget For the Period Ended 31st OCT 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Purchase Vibrating Roller	219,100	0	(219,100)
	Purchase Small Tipper	80,800	0	(80,800)
	Purchase Rubbish Truck	191,500	0	(191,500)
	Purchase Pedestrian Roller	11,500	0	(11,500)
	Purchase Jacking Beam for Hoist	29,000	0	(29,000)
	Minor Plant Purchases	4,300	0	(4,300)
	Mtce. Grader Accommodation	90,500	2,948	(87,552)
	CEOs Vehicle Replacement	70,000	0	(70,000)
	Capital Totals	696,700	2,948	(693,752)

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Adopted Budget For the Period Ended 31st OCT 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	New Locking System	10,000	9,671	(329)
	Admin Phone System Upgrade	10,000	0	(10,000)
	Replacement Conference Phone System for Cham	10,000	0	(10,000)
	dishwashers for the 3 staff houses	3,000	2,356	(644)
	Water Tanks for 4 staff houses	11,500	0	(11,500)
	Capital Totals	44,500	12,026	(32,474)

Comments	Roads	Adopted Budget For the Period Ended 31st OCT 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Evanstone Menzies Rd CRSF	360,009	282,044	(77,965)
	Evanstone Menzies Rd BST	143,190	0	(143,190)
	Menzies NW Rd BST	77,691	0	(77,691)
	Menzies NW Rd MUNI	350,000	76,920	(273,080)
	Menzies NW Rd MUNI 14/15	241,000	0	(241,000)
	TjTj Rd MUNI 14/15	60,302	0	(60,302)
	Main Street MUNI	203,919	16,740	(187,179)
	Connie Sue Rd MUNI	31,000	0	(31,000)
	Kookynie rd MUNI	205,033	0	(205,033)
	Kengsington St MUNI	78,425	0	(78,425)
	Evanstone Menzies Rd RRG	150,000	0	(150,000)
	Yarri Rd RRG	135,000	0	(135,000)
	Menzies NW Rd RRG	300,000	278,959	(21,041)
	Menzies NW Rd R2R	659,000	262,492	(396,508)
	Connie Sue RdR2R	50,000	0	(50,000)
	Shire House - Crossover Construction	152,012	0	(152,012)
	Footpath Construction	93,648	68,199	(25,449)
	Bicycle Path Construction	96,000	4,352	(91,648)
				0
	Capital Totals	3,386,229	989,705	(2,396,524)

Comments	Other Infrastructure	Adopted Budget For the Period Ended 31st OCT 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	New Pound	10,000	0	(10,000)
	Waste Refuse Site Renewal Project	65,000	0	(65,000)
	Aunty Nelly Water Reclaim Project	120,000	0	(120,000)
	Play Ground Equip Upgrade Project	30,000	0	(30,000)
	Tourism Signage & events Board	15,000	0	(15,000)
	Town Street Trees Planting & Care Program	50,000	0	(50,000)
	Caravan Park Landscaping Project	30,000	0	(30,000)
	Capital Totals	320,000	0	(320,000)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

Note 9: RATING INFORMATION													
RATE TYPE													
Differential General Rate													
GRV	0.07887	24	173,940	13,719	0	0	13,719	13,719	0	0	13,719	13,719	13,719
GRV	0.07999	1	4,420	354	0	0	354	354	0	0	354	354	354
UV	0.03747	17	1,067,719	40,007	0	0	40,007	40,007	0	0	40,007	40,007	40,007
UV	0.02685	0	0	0	0	0	0	0	0	0	0	0	0
UV	0.07887	5	22,600	1,782	0	0	1,782	1,782	0	0	1,782	1,782	1,782
ops	0.14411	274	13,514,700	1,947,603	0	0	1,947,603	1,951,702	40,000	0	1,991,702	1,991,702	1,991,702
exp	0.14205	260	4,515,792	641,468	0	0	641,468	641,468	0	0	641,468	641,468	641,468
pros	0.13999	231	493,202	69,043	0	0	69,043	69,043	0	0	69,043	69,043	69,043
Sub-Totals		812	19,792,373	2,713,977	0	0	2,713,977	2,718,076	40,000	0	2,758,076	2,758,076	2,758,076
Minimum Rates													
GRV	300	13	25,036	3,900	0	0	3,900	3,900	0	0	3,900	3,900	3,900
GRV	300	222	30,945	66,600	0	0	66,600	66,600	0	0	66,600	66,600	66,600
UV	300	9	35,384	2,700	0	0	2,700	2,700	0	0	2,700	2,700	2,700
UV	300	0	0	0	0	0	0	0	0	0	0	0	0
UV	300	119	321,280	35,700	0	0	35,700	35,700	0	0	35,700	35,700	35,700
ops	300	63	48,560	18,900	0	0	18,900	18,900	0	0	18,900	18,900	18,900
exp	265	169	152,075	44,785	0	0	44,785	44,785	0	0	44,785	44,785	44,785
pros	235	211	176,801	49,585	0	0	49,585	49,585	0	0	49,585	49,585	49,585
Sub-Totals		806	790,081	113,270	0	0	113,270	222,170	0	0	222,170	222,170	222,170
Write offs													
Totals		1,618										2,980,246	
												(192,165)	
												2,788,081	

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Council has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2015-16 Adopted Budget	Variations Additions (Deletions)	Operating	Capital	Reoup Status Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE GRANTS								
03201-Grants Commission	WALGGC	y	1,714,415	(862,171)	0	0	0	852,244
03202-Federal Roads	WALGGC	y	759,021	(405,665)	0	0	0	353,356
HOUSING								
LAW, ORDER, PUBLIC SAFETY								
05107-Fire Prevention Grant	DFES	y	2,000	(2,000)	0	0	0	0
RECREATION AND CULTURE								
11799-War Memorial Grants	Lotterywest	TBA	50,000	0	0	0	0	50,000
11799-War Memorial Grants	Dept of Veteran's Affairs	TBA	0	0	0	0	0	0
11799-War Memorial Grants	Minara	TBA	0	0	0	0	0	0
TRANSPORT								
MRWA ROAD FUNDING								
12226-Direct Grants	MRWA Direct	y	148,800				0	148,800
12227-MRWA Subsidies	MRWA	y	1,200				0	1,200
12225-Commodity Route Evanston-Menzies	MRWA	y	360,009				0	360,009
12228 - R2R Grant	R2R	y	659,000				0	659,000
12232 - RRG Grant	MRDWA	y	390,000				0	390,000
12236 - Black Spot Funding	MRDWA	y	147,254				0	147,254
OTHER ROAD/STREETS GRANTS								
12242-Flood Damage WANDRRA	DFES	y	2,568,610				0	2,568,610
ECONOMIC SERVICES								
13750-Grant Income CRC	CRC	y	111,000				0	111,000
TOTALS			6,911,309	(1,269,836)	0	0	0	5,641,473
			Operating	2,586,436	0		0	
			Non-operating	4,324,873	0		0	
				<u>6,911,309</u>			<u>0</u>	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 31/10/2015
	\$	\$	\$	\$
Nomination Fees	0	0	0	0
Housing Bonds	3,200	0	(1,100)	2,100
Pet Bonds	1,200	0	(200)	1,000
	4,400	0	(1,300)	3,100

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st OCT 2015

MAJOR VARIANCES - reasons

OPERATING REVENUES

SCH

3 Part of FAGs 15/16 was paid 30.06.2015 in 14/15

4

5 All of FESA ops grant 15/16 was paid 30.06.2015 in 14/15

7

8

9

10

11

12

13

14

OPERATING EXPENSE

SCH

3

4

5

7

8

9

10

11

12

13 Paid out pro rata LSL to retired CD Manager

14 A budget amend / correction - will be required for expenses in Schedule 14 as it is showing as being over allocated

CAPITAL REVENUE

> Part of the 15/16 FAGs funding has been paid 30.06.2015 in 14/15

> All of the 15/16 FESA operational funding has been paid 30.06.2015 in 14/15

>

CAPITAL EXPENSES

>

>

>

>

OTHER ITEMS

>

As

SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/10/2015

GL NUMBER	PARTICULARS DESCRIPTION	REVIEWED BUDGET		ACTUAL TO 31/10/2015		CURRENT YEAR ACTUALS PROJECTED to The EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
	SCHEDULE 3								
	GENERAL PURPOSE INCOME								
	Rates Income								
03100	Rates Accounting Expense		500		0		500	0	
03101	Rates Notice Stationery expense		1,800		144		1,800	0	
03102	Valuation Expenses and Title Searches Expenses		14,000		12,737		14,000	0	
03103	Debt Collection Expenses		16,000		3,721		16,000	0	
03106	General Rates Levied	2,798,081		2,830,898		2,830,898		-32,817	
03107	General Rates Levied UV Mining	0		0		0		0	all in GL 03106
03108	General Rates Levied UV Pastoral	0		0		0		0	all in GL 03106
03109	General Rates Levied GRV Residential	0		0		0		0	all in GL 03106
03110	General Rates Levied GRV Commercial	0		0		0		0	all in GL 03106
03111	General Rates Levied GRV Vacant	0		0		0		0	all in GL 03106
03112	General Rates Levied UV Mining - Min Rates	0		0		0		0	all in GL 03106
03113	General Rates Levied UV Pastoral - Min Rates	0		0		0		0	all in GL 03106
03114	General Rates Levied UV Other - Min Rates	0		0		0		0	all in GL 03106
03115	Interim Rates	40,000		(258,558)		-258,558		298,558	reversal by VGO of 1415 increases
03116	Interim Rates GRV	0		0		0		0	all in GL 03106
03117	Interim Rates UV Mining	0		0		0		0	all in GL 03106
03118	GRV Minimum Rates Raised	0		0		0		0	all in GL 03106
03119	GRV	0		0		0		0	all in GL 03106
03121	Rates Written-off & Adjustments	(50,000)		(6,613)		(50,000)	0	0	
03130	Rates Suspense Account	0		0		0		0	
03199	Admin Allocated to Rates		211,313		54,858		211,313	0	Non cash admin account
		2,798,081	242,613	2,565,727	71,559	2,522,348	242,613	285,741	
	Other General Purpose Funding								
03120	Penalty Interest Raised on Rates	40,000		22,187		40,000		0	
03123	Installment Interest Received	0		10,482		10,482		-10,482	
03124	Installment Admin Fees	0		5,515		5,515		-5,515	
03125	Pens Deferred Rates Interest Grant	0		0		0		0	
03126	Legal Charges recovered	0		0		0		0	
03127	ESL Penalty levied	0		578		578		-578	
03200	Expenses relating to Other General Purpose Funding		2,000		470		2,000	0	
03201	Grants Commission Grant Received - General	863,370		328,005		863,370		0	
03202	Grant Commission - Ops Road Component	353,356		0		353,356		0	
03203	Grants Commission Grants Received - Special	0		0		0		0	
03204	ESL Penalty Interest	1,200		0		1,200		0	
03205	Interest Received - Municipal	33,000		770		33,000		0	
03206	Interest Received - Reserves	99,000		18,584		90,000		0	
03207	Other General Purpose funding received	500		19,088		19,088		-18,588	
03208	Other Grant Funding	0		0		0		0	
03209	Suspense Unknown Income	0		258		258		-258	
		1,361,426	2,000	495,427	470	1,416,827	2,000	(35,401)	
3	TOTAL GENERAL PURPOSE INCOME	4,169,507	244,613	2,971,154	72,030	3,939,167	244,613		
	SCHEDULE 4								
	GENERAL ADMINISTRATION								
	Members of Council								
04100	Members Travelling Expenses paid		27,145		4,132		27,145	0	
04101	Members Conference Expenses		11,112		4,822		11,112	0	
04102	Council Election Expenses		5,482		0		5,482	0	
04103	President's Allowance paid		16,395		2,622		16,395	0	
04104	Members Meeting Expenses		61,010		21,968		61,010	0	
04105	Members - Donations		2,575		8,000		8,000	5,425	
04106	Members - Subscriptions		1,500		1,350		1,500	0	
04107	Deputy President's Allowance paid		3,174		856		3,174	0	
04108	Members Communication Allowance		6,885		1,700		6,885	0	
04110	Chic Receptions & Functions Expense		3,343		728		3,343	0	
04113	Members Printing		109		0		109	0	
04114	Members Advertising		380		0		380	0	
04115	Members Citizenship Award		500		0		500	0	
04116	Insurance Reimbursements	2,500		0		2,500		0	
04117	Members - Depreciation of Fixed Assets		1,282		0		1,282	0	depen non cash acct
04119	Other Income Relating to Members	0		0		0		0	
04199	Admin Allocated to Members		528,282		137,395		528,282	0	Non cash admin account
		2,500	688,855	0	183,870	2,500	674,380	5,425	
	Other Governance								
04201	Travel Expenses		2,000		0		2,000	0	
04202	Printing & Stationery		400		0		400	0	
04203	Legal Expenses Governance		5,800		4,394		5,800	0	
04204	Subscription Expenses Governance		33,750		27,388		33,750	0	LGA & Goldfields Assoc
04205	Advertising Expenses Governance		7,800		1,358		7,800	0	
04206	Meeting Expenses Governance		1,350		544		1,350	0	
04207	Refreshment Expenses Governance		2,050		1,328		2,050	0	
04208	Communication Expenses Governance		500		0		500	0	
04209	Bad & Doubtful Debts		1,000		0		1,000	0	
04210	Records Expenses Governance		10,000		0		10,000	0	
04215	Other Expenses Governance		3,000		8,385		3,000	0	
		0	67,480	0	44,386	0	67,480	0	
4	TOTAL GOVERNANCE	2,500	736,405	0	227,486	2,500	741,830		

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SCHEDULE 6							
LAW, ORDER & PUBLIC SAFETY							
<u>Fire Prevention</u>							
05100 Fire Advertising		900		705		900	0
05101 Fire Prevention - Utilities		150		55		150	0
05102 Fire Prevention - Insurance		4,350		0		4,350	0
05103 Fire Fighting Expenses		12,100		1,019		12,100	0
05104 ESI Levy Council Property		15,341		13,621		15,341	0
05106 Fire Prevention - Other Revenue & Admin Fe	0		0		0		0
05107 FESA Operating Grant Income	7,000		6,020		7,000		0
05120 FESA Capital Grant	0		0		0		0
05177 Loss on Disposal of Assets		0		0		0	0
05188 Fire Prevention - Depreciation		47,260		16,329		47,260	0
05199 Admin Allocated to Fire Prevention		10,566		2,748		10,566	0
	7,000	80,667	6,020	34,477	7,000	80,667	0
<u>Animal Control</u>							
05201 Ranger Consultant		30,000		0		30,000	0
05202 Wld Dog Control		0		0		0	0
05203 Cat/Cat Control		30,000		23,281		30,000	0
05204 Dog Expenses		300		99		300	0
05205 Cat Expenses		500		0		500	0
05206 Ranger Expenses		5,000		0		5,000	0
05207 Fines and Penalties - Animal Control	0		0		0		0
05208 Dog Registration Fees	350		0		350		0
05209 Cat Registration Fees	100		0		100		0
05299 Admin Allocated to Animal Control		10,566		0		10,566	0
	450	76,366	0	23,380	450	76,366	0
<u>Emergency Services</u>							
05301 Emergency Services Programs Expenses		1,800		1,541		1,800	0
05307 Police Station Costs		2,500		1,792		2,500	0
05399 Other Expenses Related to Law Order Safety		7,000		2,748		7,000	0
	0	11,300	0	6,082	0	11,300	0
6 TOTAL LAW ORDER & PUBLIC SAFETY	7,450	178,333	6,020	63,938	7,450	178,333	

SCHEDULE 7							
HEALTH							
<u>Health Expenses</u>							
07700 EHO Contract		17,500		4,108		17,500	0
07701 Nurse Expenses		150,000		0		150,000	0
07702 Other Expenses Relating to Health		0		350		0	0
07704 Income Relating to Health	0		0		0		0
07705 Septic Tank Application fees collected	500		0		500		0
07706 Purchase Furniture & Equipment - Health		0		0		0	0
07799 Admin Allocation - Health		15,848		4,122		15,848	0
	500	183,348	0	8,578	500	183,348	0
7 TOTAL HEALTH	500	183,348	0	8,578	500	183,348	

SCHEDULE 8							
EDUCATION AND WELFARE							
<u>Welfare & Education</u>							
08200 Other Expenses Relating to Welfare & Education		0		0		0	0
08201 Menzies School - Donations Paid		9,500		0		9,500	0
08204 Collections Goldfields Care Donations		0		0		0	0
	0	9,500	0	0	0	9,500	0
8 TOTAL EDUCATION AND WELFARE	0	9,500	0	0	0	9,500	

SCHEDULE 9							
HOUSING							
<u>Staff Housing</u>							
09101 Maintenance Staff Housing		100,000		21,500		100,000	0
09102 Staff Housing Furniture - non capital		8,500		158		8,500	0
09105 Staff House Costs Allocated to Services		(94,622)		(21,500)		(94,622)	0
09121 Staff Housing Rent Income	14,600		4,720		14,600		0
09122 Staff Housing Grants	0		0		0		0
09123 Staff Housing Reimbursements	750		0		750		0
09124 Staff Housing Other Revenue	250		0		250		0
09188 Depn Staff Housing		92,038		31,814		92,038	0
	16,600	105,916	4,720	31,771	16,600	105,916	0
<u>Other Housing</u>							
09201 Maintenance Non Staff Housing		15,000		20,857		15,000	0
09202 Interest Paid on Loans #17		0		0		0	0
09203 Interest Paid on Loans #Other		0		0		0	0
09204 Housing Lease Payments		16,000		0		16,000	0
09206 Other Housing Rental Fees	9,716		11,055		9,716		0
09207 Dept of Housing Leases - Teachers	32,192		3,863		32,192		0
	41,908	31,000	14,918	20,857	41,908	31,000	0
9 TOTAL HOUSING	57,508	136,916	19,638	52,428	57,508	136,916	

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SCHEDULE 10 COMMUNITY AMENITIES							
<u>Domestic Refuse</u>							
10100 Domestic Refuse Expenses		21,273		8,150		21,273	0
10101 Income Relating to Sanitation - Household Bin	6,350		6,345		6,350	0	0
10188 Refuse Collection - Depreciation		9,463		2,036		9,463	0
10189 Overheads Allocated to Sanitation		0		0		0	0
	6,350	30,736	6,345	10,186	6,350	30,736	0
<u>Other Sanitation</u>							
10200 Maintenance Tip Site		50,000		11,083		50,000	0
10201 Litter & Graffiti Control Expenses		1,000		3,518		3,518	2,518
10204 Purchase Rubbish Bins - Sanitation - Other		2,500		0		2,500	0
	0	53,500	0	14,601	0	56,018	2,518
<u>Protection of the Environment</u>							
10500 Expenses Relating to Protection of Environment		0		0		0	0
10501 Income Relating to Protection Of Environment	0		0		0		0
	0	0	0	0	0	0	0
<u>Regional Development</u>							
10600 Costs Relating to Town Planning & Regional Development		2,500		0		2,500	0
10601 Income Relating to Town Planning & Regional Development	0		0		0		0
	0	2,500	0	0	0	2,500	0
<u>Community Amenity</u>							
10700 Expenses Relating to Other Community Amenities		2,500		1,872		2,500	0
10701 Menzies Public Conveniences		20,000		4,035		20,000	0
10702 Maintenance - Cemetery		10,000		0		10,000	0
10704 Public Conveniences Kookynie		10,000		727		10,000	0
10799 Depn		342		0		342	0
10706 Grants for Other Community Amenities	0		0		0		0
	0	42,842	0	6,634	0	42,842	0
10 TOTAL COMMUNITY AMENITIES	6,350	129,578	6,345	31,422	6,350	132,096	

SCHEDULE 11 RECREATION & CULTURE							
<u>Public Halls and Club Centres</u>							
11101 Maintenance - Hall		35,000		1,465		35,000	0
11103 Hall Hire Fees	100		0		0	0	100
11104 CLGF Grant - Toilet Upgrade - Halls	0		0		0	0	0
11105 Hire Fees - Chairs & Tables	25		0		0	0	25
11107 Supply of Water from Hall Standpipe	350		4		4	0	346
	476	35,000	4	1,465	4	35,000	471
<u>Recreation & Sports</u>							
11300 Sports Courts Utilities		5,500		1,122		5,500	0
11301 Other Recreation Expenses		15,000		10,888		15,000	0
11303 Parks & Gardens - Jobs		95,000		8,865		95,000	0
11304 Playground Equipment Maintenance		7,000		201		7,000	0
11306 Golf Club Expenses		20,000		0		20,000	0
11307 Water Park Operations		50,000		7,203		50,000	0
11308 Grant Received- Menzies Water Park	0		0		0	0	0
11309 DSR Grant Water Park Lights	0		0		0	0	0
11388 Depreciation Other Sport & Recreation		60,240		0		60,240	0
11399 Other Expenses - Other Sport & Recreation		105,656		27,479		105,656	0
	0	358,396	0	63,757	0	358,396	0
<u>Rebroadcasting</u>							
11400 Expenses Relating to Television Radio		2,500		9,885		9,885	7,385
11402 SBS TV Digital Service Subsidy Received	21,650		19,650		19,650		2,000
	21,650	2,500	19,650	9,885	19,650	9,885	9,385
<u>Libraries</u>							
11500 Training Libraries		1,500		0		1,500	0
11501 Postage & Freight Libraries		1,000		169		1,000	0
11502 Printing Libraries		500		0		500	0
11503 AMLIB Fees Libraries		1,500		0		1,500	0
11505 Books & Programs Libraries		500		105		500	0
11599 Admin Allocated Libraries		10,566		2,856		10,566	0
	0	15,566	0	3,130	0	15,566	0
<u>Heritage & Culture</u>							
11600 Heritage Consultants Costs		2,500		0		2,500	0
11601 Heritage Utilities Costs		0		0		0	0
11602 Niagara Dam Review		0		0		0	0
11603 Old Post Office Maintenance		1,500		1,205		1,500	0
11605 Old Butcher Shop Maintenance		2,500		0		2,500	0
11606 Museum Shed Maintenance		2,500		0		2,500	0
11608 Art & Culture Initiatives		5,000		0		5,000	0
11618 CLGF Grants - Other Culture	0		0		0	0	0
11619 Lottery West Grants- Other Culture	0		0		0	0	0
	0	14,000	0	1,205	0	14,000	0
<u>Museum</u>							
11701 Anzac War Memorial Maintenance		3,200		0		3,200	0
11702 Anzac War Memorial Utilities		300		69		300	0
11703 Anzac War Memorial Events		1,500		0		1,500	0
11799 Anzac War Memorial Grant	50,000		0		50,000		0
	50,000	5,000	0	69	50,000	5,000	0
11 TOTAL RECREATION & CULTURE	72,126	430,462	19,654	68,610	69,654	437,847	

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SCHEDULE 12							
TRANSPORT							
<u>Maintenance Streets, Roads, Bridges, Depots</u>							
12102 Contract Grading		200,000		0		200,000	0
12115 ROMAN II Subscription		7,000		6,028		7,000	0
12103 Fuel for Resale		0		0		0	0
12107 Drainage Construction		0		0		0	0
12111 Town Dam Menzies		10,000		358		10,000	0
12200 Maintenance - Muni Fund Roads - Jobs		550,000		173,211		550,000	0
12201 Maintenance - Depot		22,000		2,312		22,000	0
12202 Maintenance - Footpaths & Kerbs		40,000		3,249		40,000	0
12203 Abolition Blocks Removal		0		0		0	0
12204 Town Streets Clean Up & Sweeping		25,000		860		25,000	0
12205 Sashing - Town Streets		10,000		102		10,000	0
12207 Main Street Development - non capital		15,000		0		15,000	0
12208 Insulation for Records Sea Container		4,000		0		4,300	0
12209 Street Lighting		7,200		2,809		7,200	0
12210 Street Furniture		10,000		46		10,000	0
12211 Street Trees Gardens & Watering		10,000		1,818		10,000	0
12212 Sundry Tools & Materials		20,000		9,835		20,000	0
12213 Maintenance - Sewer Ponds		5,000		0		5,000	0
12214 Rehabilitation of Gravel & Sand Pit (s)		30,000		0		30,000	0
12216 Road Repairs Flood & Storm Damage MUNI		4,300		4,732		4,732	732
12220 Fuel Sales	50		0		50	0	0
12221 Income Relating to Streets, Roads, Bridges &	0		0		0	0	0
12223 Roadside Furniture and Signage		5,000		110		5,000	0
12224 Misc Permit Fees	900		0		900	0	0
12226 Grant - MRWA Direct Grant	148,800		161,700		161,700	0	-12,900
12227 Grant - MRWA Subsidies	1,200		0		1,200	0	0
12230 Grant - Roadwise	0		0		0	0	0
12222 Bilkewest Grants - Dual Use Paths	0		0		0	0	0
12225 Grant - MRWA Projects - Evanstone Menzies	360,009		0		360,009	0	0
12228 Grant - Roads to Recovery	659,000		0		659,000	0	0
12232 Grant - RRG	390,000		0		390,000	0	0
12236 Grant - MRWA Blackspot	147,254		58,902		147,254	0	0
12237 Grant - Roads	0		156,000		0	0	0
12238 Grant - Other: Tjun Access Indigenous Access	0		81,200		81,200	0	-81,200
12242 WANDRRA Flood Damage Grant	2,588,810		0		2,588,810	0	0
12215 WANDRRA Repairs - Floods Storms etc		2,214,867		722,495		2,214,867	0
12277 Loss on Sale of Asset		50,000		0		50,000	0
12278 Profit on Sale of Asset - Transport	0		0		0	0	0
12288 Depreciation Transport		2,626,662		1,154,457		2,626,662	0
12299 Admin Allocated - Transport		279,989		72,819		279,989	0
	4,276,823	6,145,718	437,802	2,168,039	4,349,823	6,146,450	(73,368)
12640 Menzies Airstrip Maintenance		5,000		3,786		5,000	0
12641 Kookynie Airstrip Maintenance		0		0		0	0
	0	5,000	0	3,786	0	5,000	0
12 TOTAL TRANSPORT	4,276,823	6,150,718	437,802	2,168,825	4,349,823	6,151,450	

SCHEDULE 13 ECONOMIC SERVICES							
<u>Rural Services</u>							
13100 Expenses Relating to Rural Services & Pest Control		50		0		50	0
13101 Income Relating to Rural Services	0		0		0		0
	0	50	0	0	0	50	0
<u>Tourism & Area Promotion</u>							
13241 Events - Cyclaselo		85,000		18,000		85,000	0
13242 Events - Menzies Awareness Day		5,000		0		5,000	0
13243 Events - Holiday Programs		30,000		1,296		30,000	0
13244 Events - Community		10,000		0		10,000	0
13250 Promotional Materials Advertising & Marketing Costs		6,000		1,946		6,000	0
13251 Goldfields Network Tourism Expenses		37,500		36,500		37,500	0
13252 Golden Quest Vehicle Lease		7,500		2,705		7,500	0
13253 Old Butcher Shop Utilities and Insurance		250		104		250	0
13254 Kookynie Info Bay & Townsite		2,050		1,028		2,050	0
13255 Kookynie Walk Trail		350		0		350	0
13256 Warning Tourist Facility		1,800		1,610		1,800	0
13257 Lake Ballard		22,800		8,865		22,800	0
13258 Niagara Dam		20,500		9,181		20,500	0
13259 Goorangie Cottages		50,000		1,748		50,000	0
13260 Tourism Signage		1,000		0		1,000	0
13261 Lady Shenton Maintenance		15,000		669		15,000	0
13262 Tourism Advertising		5,000		0		5,000	0
13271 Grants - Tourism	0		0		0	0	0
13272 Tourism Reimbursements	500		0		500	0	0
13273 Tourism Lease Income	5,500		0		5,500	0	0
13275 Tourism Other Income	120		0		120	0	0
13288 Depreciation - Tourism and Area Promotion		64,692		28,123		64,692	0
13299 Admin Allocated - Tourism and Area Promotion		211,313		56,918		211,313	0
	6,120	575,765	0	188,494	6,120	575,765	0
<u>Building Control</u>							
13300 Building Surveyor Costs		15,000		4,106		15,000	0
13301 Building Licence Fees	4,500		851		4,500	0	0
13310 Other Expenses Relating to Building Control		1,500		3,988		3,988	2,488
13399 Admin Allocation - Building		52,828		13,740		52,828	0
	4,500	69,328	851	21,834	4,500	71,816	2,488

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<u>Tjuntjuntjara</u>							
13400 Tjuntjuntjara Sculpture Course		15,000		0		15,000	0
13404 Tjuntjuntjara Consultants		14,800		0		14,800	0
13405 Tjuntjuntjara Holiday Program		52,000		189		52,000	0
13406 Tjuntjuntjara Research Costs		0		0		0	0
13407 Tjuntjuntjara Football Carnival		12,000		5,864		12,000	0
13408 Tjuntjuntjara Dog Health Program		4,500		4,500		4,500	0
13499 Admin Allocation - Tjunjunarra		105,856		27,479		105,856	0
	0	203,766	0	38,032	0	203,766	0

Non cash admin account

<u>Nursery</u>							
13501 Nursery Operational Expenses		10,000		0		10,000	0
	0	10,000	0	0	0	10,000	0
13630 Purchase Furniture & Equipment - Other Economic Services		0		0		0	0
	0	0	0	0	0	0	0

<u>CRC</u>							
13701 Community Development Manager		0		15,812		15,812	15,812
13702 CRC Salaries & Wages		156,503		62,230		156,503	0
13703 CRC Insurances		6,000		0		6,000	0
13704 CRC Maintenance		6,000		485		6,000	0
13705 CRC Travel Expenses		500		0		500	0
13706 CRC Postage & Freight		500		81		500	0
13707 CRC Print & Stationary		8,000		962		8,000	0
13708 CRC Other admin expenses		500		602		500	0
13709 CRC Membership Fees		1,000		0		1,000	0
13710 CRC Computing Costs		6,500		329		6,500	0
13711 CRC Furniture NON Capital		5,000		862		5,000	0
13712 CRC Uniforms		500		0		500	0
13713 CRC Telephone Card Purchases		5,000		9,076		9,076	4,076
13714 CRC Cost of Goods For Re-sale		17,000		4,732		17,000	0
13715 CRC Marketing & Promotion		6,000		4,763		6,000	0
13716 CRC Utilities		6,400		1,881		6,400	0
13717 CRC Refreshments		400		218		400	0
13718 CRC Cleaning		25,000		79		25,000	0
13719 CRC Training & Conference Expenses		1,500		0		1,500	0
13720 CRC Programs		2,500		0		2,500	0
13721 CRC Reimbursements	1,500		0		1,500		0
13722 CRC superannuation		23,709		5,870		23,709	0
13750 CRC Operating Grant	111,000		60,082		111,000		0
13751 CRC All Sales	30,000		17,294		30,000		0
13752 CRC Phone Card Sales	6,000		0		6,000		0
13753 CRC Room Hire	0		0		0		0
13754 Cost of Phone Cards for resale		500		0		500	0
	148,500	279,012	77,375	107,984	148,500	298,900	19,888

LSL to Retired CDMgr.

<u>Caravan Park</u>							
13801 Caravan Park Grants	0		0		0		0
13802 Caravan Park Income from Charges	49,000		24,158		49,000		0
13803 Caravan Park Income from Washer & Dryers	1,500		1,261		1,500		0
13810 Caravan Park Salaries & Wages		64,676		28,416		64,676	0
13811 Caravan Park Maintenance		15,784		3,867		15,784	0
13812 Caravan Park Landscaping and Gardening		28,687		12,129		28,687	0
13813 Caravan Park Other Costs		2,647		1,397		2,647	0
13814 Caravan Park Insurance		2,270		0		2,270	0
13815 Caravan Park Utilities		21,475		11,177		21,475	0
13816 Caravan Park Superannuation		1,481		1,547		1,481	0
	50,500	137,020	25,418	58,534	50,500	137,020	0

13 TOTAL ECONOMIC SERVICES

209,620

1,274,921

103,645

392,877

209,620

1,297,297

SCHEDULE 14							
OTHER PROPERTY AND SERVICES							
<u>Private Works</u>							
14100 Private Works Expenses		5,000		1,174		5,000	0
14101 Private Works Income	5,000		556		5,000		0
	5,000	5,000	556	1,174	5,000	5,000	0
<u>Public works Overheads</u>							
14200 Supervision Wages - Public Works Overheads		353,721		90,611		353,721	0 allocations see 14600
14201 Superannuation - Public Works Overheads		90,985		31,948		90,985	0
14202 Reimbursements PWOH		950		0		950	0
14203 Leave Annual - Public Works Overheads		7,938		2,715		7,938	0
14204 Leave Personal - Public Works Overheads		4,493		0		4,493	0
14205 Long Service Leave - Public Works Overheads		0		0		0	0
14206 Public Holidays - Public Works Overheads		1,619		0		1,619	0
14207 Leave Accruals - Public Works Overheads		119,940		0		119,940	0
14208 Allowances - Public Works Overheads		19,084		0		19,084	0
14209 Protective Clothing & PPE - Public Works Overheads		2,500		3,635		3,635	1,135
14210 Training & Conferences - Public Works Overheads		22,700		3,378		22,700	0
14211 Recruitment Costs - Public Works Overheads		2,400		4,474		4,474	2,074
14212 Meeting Expenses - Public Works Overheads		2,250		331		2,250	0
14213 Workers Comp - Public works Overheads		0		0		0	0
14214 Depot Insurance - Public Works Overheads		3,800		0		3,800	0
14215 Other Exps - Public Works Overheads		1,495		224		1,495	0
14216 Staff Housing Allocated - Public Works Overheads		24,493		0		24,493	0
14217 Depot Mite (to be allocated as PWOH)		2,401		0		2,401	0
14218 MVS vehicle exps		717		9		717	0
14219 Telephone - Public Works Overheads		7,630		3,094		7,630	0
14220 Utilities - Public Works Overheads		1,000		0		1,000	0
14221 PWOH Allocated to Works and Services		(1,115,022)		(440,055)		(1,115,022)	0 Non cash admin account
14225 Depn - Public Works Overheads		14,353		1,674		14,353	0 Depn Non cash admin account
14226 Depot Operational & Misc Tasks - Labour Costs		7,948		6,546		7,948	0
14299 Admin Allocated to Works - Public Works Overheads		422,625		109,916		422,625	0 Non cash admin account
	0	0	0	(181,298)	0	3,210	3,210 auto allocated by System

<u>Plant Operations</u>							
14301 Mech's Wages - Internal Repairs to P&E		119,851		109,211		119,851	0 new acct for clarity in GL postings
14302 Other Plant Costs		25,574		2,075		25,574	0
14303 Fuel & Oils - Plant Operations		176,295		66,071		176,295	0
14304 Tyres and Tubes - Plant Operations		25,301		7,190		25,301	0
14305 Parts & Repairs - Plant Operations		201,828		67,966		201,828	0
14307 Vehicle Registrations & Insurance - Plant Operations		22,291		534		22,291	0
14308 Plant Operations Reimbursements	18,500		0		18,500		0
14309 Less Plant Costs Allocated		(1,016,797)		(369,738)		(1,016,797)	0 Non cash admin account
14370 Loss on Asset Sale		0		0		0	0 Non cash admin account
14388 Depreciation - Plant Operations		297,737		115,673		297,737	0 Depn Non cash admin account
14399 Admin Allocated - Plant Operations		147,919		38,471		147,919	0 Non cash admin account
	18,500	(1)	0	36,483	18,500	(1)	0 auto allocated by System

Confirmed Minutes
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<u>Administration</u>							
14501 Admin Memberships		1,600		1,745		1,745	145
14502 Clearing acct - Social Club Contributions	0		140		0		0
14507 Employee Contributions - Sal. Sec. Superannuation		0		0		0	0
14508 Allowances		15,897		61		15,897	0
14509 Records Mgt Costs		9,352		424		9,352	0
14510 Admin Salaries & Wages		948,626		338,728		948,626	0
14511 Superannuation		101,844		28,148		101,844	0
14512 Reimbursements	17,700		182,367		17,700	0	0
14513 Other Admin Costs		7,985		(31,133)		7,985	0
14514 Admin FBT		21,524		15,382		21,524	0
14515 Audit Fees		38,385		0		38,385	0
14516 Admin Travel Costs		2,345		1,427		2,345	0
14518 Admin Uniforms		3,577		71		3,577	0
14519 Housing Allowance		7,123		0		7,123	0
14524 Admin Other Employee Costs		435		(69)		435	0 incorrect allocation
14525 Leave Accrual		137,020		0		137,020	0 Non cash admin account
14526 Workers Compensation Premiums		45,588		0		45,588	0
14527 Professional Development Study - Administration		12,000		0		12,000	0
14530 Recruitment Costs		5,000		21,390		21,390	16,390
14532 Recruitment Relocation		10,000		2,864		10,000	0
14533 Legal Fees		7,500		3,779		7,500	0
14534 Fair Value Valuations & Revaluations		23,000		0		23,000	0
14535 Accounting Services		115,000		4,200		115,000	0
14536 Contractors & Consultants		115,000		32,674		115,000	0
14537 Admin Printing & Stationary		33,080		25,622		33,080	0
14538 Bank Charges		3,936		1,256		3,936	0
14539 Insurance		72,853		138,980		138,980	66,127
14540 Internet		12,947		0		12,947	0
14541 Utilities		30,993		8,710		30,993	0
14542 Phones / Mobiles		16,716		6,468		16,716	0
14544 Computing Costs & Support - Administration		85,307		29,172		85,307	0
14548 Training Expenses - Administration		2,357		0		2,357	0
14555 Postage & Freight - General Administration		2,136		173		2,136	0
14557 Meeting Costs - Administration		1,000		0		1,000	0
14558 Advertising - Administration		2,500		0		2,500	0
14559 Newspapers & Periodicals		1,000		225		1,000	0
14560 Admin Vehicle Expenses		28,500		15,490		28,500	0
14561 Office Maintenance		70,000		6,407		70,000	0
14562 Staff Housing Expense- Administration		45,000		0		45,000	0
14573 Purchase Plant & Equip - Administration		10,000		0		10,000	0
14574 Purchase Furniture & Equipment Administration		10,000		2,817		10,000	0
14588 Depn Admin		56,200		35,436		56,200	0 Depn Non cash admin account
14599 Administration Costs Allocated to Other Programs		(2,113,126)		(528,081)		-2,113,126	0 Non cash admin account
	17,700	0	162,507	162,367	17,700	82,663	82,663 auto allocated by System

<u>Salaries & Wages</u>							
14600 Gross Salaries & Wages		1,852,877		697,873		1,852,877	0
14601 Workers Compensation Paid		0		0		0	0
14602 Workers Compensation Received	0		0		0	0	0
14603 Less Sal & Wages Allocated		(1,852,877)		(697,873)		(1,852,877)	0
14699 Admin Allocated to Salaries & Wages		0		0		0	0 Non cash admin account
	0	0	0	0	0	0	0
<u>Unclassified</u>							
14700 Expenses Relating to Unclassified		0		0		0	0
14701 Income Relating to Unclassified	0		0		0		0
	0	0	0	0	0	0	0
<u>Town Planning</u>							
14800 Expenses Relating to Town Planning Schemes		0		0		0	0
14801 Income Relating to Town Planning Schemes	0		0		0		0
	0	0	0	0	0	0	0
14 TOTAL OTHER PROPERTY AND SERVICE	41,200	4,999	163,064	18,726	41,200	90,871	

Totals	8,842,583	8,479,793	3,727,322	3,095,789	8,683,872	9,604,101
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Operating (Surplus) / Deficit	637,210	(631,533)	920,229
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Pd 14/15 **2015-16** **YTD (Surplus) / Deficit** **Projected (Surplus) / Deficit**

Plus 8,842,583

FAGs 862,171

FAGs 405,665

FESA 1,500

10,111,919

Surplus (632,126)

SHIRE OF MENZIES CAPITAL TRANSACTIONS

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/10/2015		CURRENT YEAR ACTUALS PROJECTED TO The EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
Capital Grants									
11799	Anzac War Memorial Grant	50,000		0		50,000		0	Possibly 15/16
12222	Bikewest Grants - Dual Use Paths			0		0		0	Not awarded
12225	Grant - MRWA Projects - Evanstone Mer	360,009		0		360,009		0	
12228	Grant - Roads to Recovery	659,000		0		659,000		0	
12232	Grant - RRG	390,000		0		390,000		0	
12236	Grant - MRWA Blackspot	147,254		58,902		147,254		0	
12226	Grant - MRWA Direct Grant	148,800		161,700		148,800		0	
12227	Grant - MRWA Subsidies	1,200		0		1,200		0	
12242	WANDRRA Flood Damage Grant	2,568,610		0		2,568,610		0	Timing of MRD payments
		4,324,873	0	220,602	0	4,324,873	0	0	
Capital Expenses									
Land & Buildings									
09192	Installation of Solar Panels New Houses		50,000		0		50,000	0	
09193	Installation Landscaping New Houses		60,000		416		60,000	0	
09194	Installation of Sheds for New Houses		52,653		42,118		52,653	0	
09195	Installation landscaping - Shenton St Units		20,000		8,464		20,000	0	
09197	CEO House Renewal		25,000		1,252		25,000	0	
11150	Construction Project Shire Hall Toilets		69,567		46,016		69,567	0	
11650	Upgrade of Old Church Menzies		50,000		0		50,000	0	
11651	Stone Restoration & Repairs Historic Buildings		120,000		0		120,000	0	
11652	Minor building renewals		10,000		0		10,000	0	
12120	Depot Extension -Asset Upgrade		150,000		0		150,000	0	
13488	I/TJ Capital Items Purchased		10,000		0		10,000	0	
14575	Solar Power Units - GVROC Project		50,000		72,965		50,000	0	
14576	Electrical Upgrades to Admin		52,000		0		52,000	0	
14710	Purchase of land lots for town development		20,000		23,061		20,000	0	
							0		739,220
Furniture & Equipment									
04241	New Locking System		10,000		9,671		10,000	0	
04242	Admin Phone System Upgrade		10,000		0		10,000	0	
04243	Replacement Conference Phone System for Chambers		10,000		0		10,000	0	
09198	dishwashers for the 3 staff houses		3,000		2,356		3,000	0	
09199	Water Tanks for 4 staff houses		11,500		0		11,500	0	
							0		44,500
Infrastructure Other									
05501	New Pound		10,000		0		10,000	0	
10205	Waste Refuse Site Renewal Project		65,000		0		65,000	0	
11350	Aunty Nelly Water Reclaim Project		120,000		0		120,000	0	
11351	Play Ground Equipie Upgrade Project		30,000		0		30,000	0	
13270	Tourism Signage & events Board		15,000		0		15,000	0	
13280	Town Street Trees Planting & Care Program		50,000		0		50,000	0	
13820	Caravan Park Landscaping Project		30,000		0		30,000	0	
									320,000
Infrastructure Roads									
12101	Road Construction CRSF - Jobs		360,009		282,044		848,131	486,122	
CR0002	\$282,043.56								Evanstone Menzies Rd CRSF
12105	Blackspot funding Construction				0				
CR0015	\$0.00		143,190				143,190	0	Evanstone Menzies Rd BST
CR0014	\$0.00		77,691				77,691	0	Menzies NW Rd BST
								0	
12106	Road Construction Muni - Jobs				76,820				
CR0007	\$90,178.27		350,000				350,000	0	Menzies NW Rd MUNI
CR0007	\$0.00		241,000				241,000	0	Menzies NW Rd MUNI 14/15
CR0009	\$0.00		60,302				60,302	0	TJT Rd MUNI 14/15
CR0010	\$16,740.28		203,919				203,919	0	Main Street MUNI
CR0011	\$0.00		31,000				31,000	0	Connie Sue Rd MUNI
CR0016	\$0.00		205,033				205,033	0	Koolymie rd MUNI
CR0003	\$0.00		76,426				76,425	0	Kingsington St MUNI
12109	Road Construction RRG - Jobs				278,959				
CR0004	\$245,278.98		150,000				245,279	95,279	Evanstone Menzies Rd RRG
CR0005	\$0.00		135,000				135,000	0	Yarr Rd RRG
CR0013	\$47,604.56		300,000				300,000	0	Menzies NW Rd RRG
12110	Shire House - Crossover Construction		152,012		0		0	-152,012	
12104	Roads to Recovery Construction -Jobs				262,492				
CR0001	\$262,491.67		659,000				659,000	0	Menzies NW Rd R2R
CR0012	\$0.00		50,000				50,000	0	Connie Sue RdR2R
12108	Footpath Construction		93,648		68,199		93,648	0	
12112	Bicycle Path Construction		96,000		4,352		96,000	0	
									3,386,229
Plant & Equipment									
12311	Purchase Vibrating Roller		219,100		0		219,100	0	
12312	Purchase Small Tipper		80,800		0		80,800	0	
12313	Purchase Rubbish Truck		191,500		0		191,500	0	
12314	Purchase Pedestrian Roller		11,500		0		11,500	0	
12315	Purchase Jacking Beam for Hoist		29,000		0		29,000	0	
12310	Minor Plant Purchases		4,300		0		4,300	0	
12306	Mtce. Grader Accommodation		90,500		2,948		90,500	0	
14577	CEOs Vehicle Replacement		70,000		0		70,000	0	
		0	5,186,648	0	1,182,231	0	5,616,038	429,389	696,700

OVERVIEW 2015 / 2016

	BUDGET	31/10/2015	PROJECTED to The EOFY
EXPENDITURE			
Total Operating Expenditure	9,479,793	3,095,789	9,604,101
Total Capital Expenditure	5,186,649	1,182,231	5,616,038
	<u>14,666,442</u>	<u>4,278,020</u>	<u>15,220,139</u>
LESS			
Depreciation	3,270,269	1,384,485	3,271,212
	<u>11,396,173</u>	<u>2,893,535</u>	<u>11,948,927</u>
PLUS			
Transfer to Reserves	90,000 interest rec	18,564 interest rec	90,000 interest rec
	<u>1,581,856</u>		
TOTAL CASH EXPENDITURE	<u>13,068,029</u>	<u>2,912,099</u>	<u>12,038,927</u>
INCOME			
Balance B/F	4,225,446	4,225,446	4,225,446
Total Operating Revenue excluding Rates	1,729,629	940,993	1,836,659
Rates Revenue	2,788,081	2,565,727	2,522,340
Proceeds from Sale of assets	0	0	0
NON operating Capital Revenue	4,324,873	220,602	4,324,873
	<u>13,068,029</u>	<u>7,952,768</u>	<u>12,909,318</u>
PLUS			
Transfer from Reserves	0	0	0
TOTAL CASH EXPENDITURE	<u>13,068,029</u>	<u>7,952,768</u>	<u>12,909,318</u>
(Surplus) /Deficit	<u>0</u>	<u>(5,040,669)</u>	<u>(870,391)</u>

SUMMARY

	Reviewed BUDGET	YTD	PREDICTED PA
Operating Expenditu	9,479,793	3,095,789	9,604,101
Capital Expenditure	5,186,649	1,182,231	5,616,038
SUB	<u>14,666,442</u>	<u>4,278,020</u>	<u>15,220,139</u>
Operating Revenue	(4,517,710)	(3,506,720)	(4,358,999)
Sale of asset	0	0	28,000
Capital Revenue	(4,324,873)	(220,602)	(4,324,873)
SUB	<u>(8,842,583)</u>	<u>(3,727,322)</u>	<u>(8,654,872)</u>
(Surplus) /Deficit	<u>5,823,859</u>	<u>550,698</u>	<u>6,565,267</u>
Transfer to Reserves	1,671,856	18,564	90,000
Transfer from Resen	0	0	0
Add back DEPN	(3,270,269)	(1,384,485)	(3,271,212)
Surplus B/F	(4,225,446)	(4,225,446)	(4,225,446)
Cash and Cash Equivalents	<u>0</u>	<u>(5,040,669)</u>	<u>(841,391)</u>

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN OCTOBER 2015	
SUBMISSION TO:	Ordinary Meeting of Council, 26 November 2015
LOCATION	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	5 November 2015
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in October 2015

SUMMARY:

The list of payments made are being submitted to the Ordinary Council Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in October 2015 include cheques numbered 10337 to 10349 and direct transactions totalling \$400,696.06. The list of payments is submitted to each member of the Council on Thursday 26 November 2015.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

14.3.5 Sustainable Resource Management

Ensure resources are managed effectively

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance

VOTING REQUIREMENTS:
Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0910

Moved: Cr Mazza

Seconded: Cr Lee

That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations, 1996 the payment of accounts for the month of October 2015, be noted.

CARRIED 4/0

SHIRE OF MENZIES					
LIS OF PAYMENTS - OCTOBER 2015					
Ref. No.	Cheque /EFT No	Date	Name	Invoice Description	Amount
1		01/10/2015	NAB	NAB Fees and Charges	\$113.00
2		01/10/2015	NAB	NAB Fees and Charges	\$207.77
3		15/10/2015	NAB	NAB Fees and Charges	\$43.74
4		30/10/2015	NAB	NAB Fees and Charges	\$103.61
5		30/10/2015	NAB	NAB Fees and Charges	\$74.00
6		30/10/2015	NAB	NAB Fees and Charges	\$53.67
7		28/10/2015	NAB	NAB Fees and Charges	\$111.49
8	EFT764	02/10/2015	Andrew Tucker	Higher duties owed while driving grader	\$124.83
9	EFT765	22/10/2015	Digga West & Earthparts WA	Brush Poly Broom	\$1,342.00
10	EFT766	22/10/2015	Achievable Outback Cafe	CEO interview Lunch for Councillors	\$43.95
11	EFT767	22/10/2015	Air Liquide WA Pty Ltd	Rental for Sept 15	\$74.54
12	EFT768	22/10/2015	Brad Pepper	Grader Hire 24/09-14/10/2015 - Flood Damage	\$26,956.50
13	EFT769	22/10/2015	Bunnings	Basin mixer	\$27.46
14	EFT770	22/10/2015	Cabcharge Australia Limited	Monthly account fee	\$6.00
15	EFT771	22/10/2015	C Direct	Telstra pre paid phone cards for resale - CRC	\$2,016.00
16	EFT772	22/10/2015	Coates Hire	Rental of Pump & hose 25/8-25/9/15 - Flood Damage	\$5,761.42
17	EFT773	22/10/2015	Core Business Australia Pty Ltd	Menzies Youth Centre Grant Application	\$3,778.50
18	EFT774	22/10/2015	Courier Australia	Freight	\$1,385.83
19	EFT775	22/10/2015	Cutting Edges Equipment Parts	Grader Blades	\$868.66
20	EFT776	22/10/2015	Cybersecure	Computer backup service September 15	\$129.00
21	EFT777	22/10/2015	Debbie Pianto	Taxi Fare & travel Debbie Pianto Course	\$385.02
22	EFT778	22/10/2015	Eagle Petroleum (W.A) Pty Ltd	Bulk Diesel 12,500lts + ULP for mowers etc	\$16,494.98
23	EFT779	22/10/2015	DFES	2015/16 ESL	\$1,224.00
24	EFT780	22/10/2015	Flex Industries	11 Leaf spring set, Ubolit kit, GME UHF Radio	\$3,112.67
25	EFT781	22/10/2015	Garpen Pty Ltd	Parts & repairs	\$1,226.00
26	EFT782	22/10/2015	Goldline Distributors	Refreshments & cleaning produces	\$278.11
27	EFT783	22/10/2015	Goldfields Air Services	Flights Kalgoorlie to Tjuntjuntjara return council meeting & lunches 24/9/2015	\$6,068.00
28	EFT784	22/10/2015	Goldfields Locksmiths	Supply & install new cylinders & rekey existing padlocks to new master key system	\$10,637.84
29	EFT785	22/10/2015	Goldfields Truck Power	Valve, Reservoir	\$446.03
30	EFT786	22/10/2015	Goldfields Volkswagen	Various parts	\$359.13
31	EFT787	22/10/2015	Hertz Australia Pty Ltd	Car Hire for Diane Hood	\$119.86
32	EFT788	22/10/2015	Hot Toner	Toners compatible to Dell 1320c & 1250c	\$322.00
33	EFT789	22/10/2015	Menzies Hotel	Gas Bottle	\$45.00
34	EFT790	22/10/2015	Breakaway C/O Key Factors	Hire of Loader 24/9-10/10/2015 - Flood Damage	\$15,757.50
35	EFT791	22/10/2015	Komatsu Australia Pty Ltd	Filters	\$201.32
36	EFT792	22/10/2015	Kooda Contracting Pty Ltd	Plant Hire 1/9-24/9/2015 - Flood Damage	\$153,978.00
37	EFT793	22/10/2015	Kulbardi Hill Consulting	Reprint Our place & our way	\$4,928.00
38	EFT794	22/10/2015	Landgate	GR Valuations chargeable schedule no; G2015/3 1/8-	\$471.30
39	EFT795	22/10/2015	LGIS	LGIS Property Insurance 30/6/15-30/6/2016	\$55,986.27
40	EFT796	22/10/2015	Marketforce	Advertise Manager Finance & Admin	\$2,328.13
41	EFT797	22/10/2015	Menzies Aboriginal Corporation	School Holiday Activity 1/10/2015	\$1,425.05
42	EFT798	22/10/2015	McLean Print	DL Window Face & C4 White Envelopes Printed	\$1,034.00
43	EFT799	22/10/2015	Netlogic Information Technology	Consult remotely 11-12/10/15	\$862.50
44	EFT800	22/10/2015	Titan Australia Pty Ltd	Toyo 205R16 Tyres	\$1,397.00
45	EFT801	22/10/2015	Oborn Mining And Electrical Consultants	Working remotely October 15	\$11,000.00
46	EFT802	22/10/2015	Office National	Stationery	\$841.35
47	EFT803	22/10/2015	Peter Twigg	Meeting Fees September 15	\$1,091.08
48	EFT804	22/10/2015	Quality Railway Motel Kalgoorlie	Accommodation Greg Dwyer & Pascoe Durtanovich	\$390.50
49	EFT805	22/10/2015	Refresh Water	9 x 15L Water containers	\$99.00
50	EFT806	22/10/2015	Kalgoorlie Retravisoin	Chest freezer & twin tub washer	\$747.00
51	EFT807	22/10/2015	Shire of Leonora	Health & Building Reports Sept 15	\$2,258.56
52	EFT808	22/10/2015	Statwest Group	Parts & repairs	\$3,377.20
53	EFT809	22/10/2015	Truck Centre (WA) PTY.LTD	Front & Rear Torque Rod	\$1,407.45
54	EFT810	22/10/2015	Moore Stephens	Prepare & lodgement of Aug 15 IAS	\$440.00
55	EFT811	22/10/2015	WA Hino	Various parts	\$1,035.94
56	EFT812	22/10/2015	WesTrac Pty Ltd	Socket & pin	\$2,377.99
57	EFT813	22/10/2015	WW Souvenirs Gifts & Homewares	Souvenirs for resale	\$2,153.32
58	EFT814	26/10/2015	Michael Freeman	Travel & accommodation for CEO interview	\$1,841.02
59	EFT815	29/10/2015	Cutting Edges Equipment Parts	Grader Blades	\$1,595.00
60	EFT816	29/10/2015	Piccadilly Catering	July Council meeting lunch	\$568.00
61	EFT817	29/10/2015	Menzies Hotel	Gas Bottle	\$174.50
62	EFT818	29/10/2015	Shire of Menzies Social cCub	Social Club Funds	\$930.00
63	DD385.1	13/10/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$3,924.65
64	DD385.2	13/10/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$3,208.06
65	DD385.3	13/10/2015	Australian Super	Superannuation contributions	\$745.64
66	DD385.4	13/10/2015	BT Financial Group Superannuation	Superannuation contributions	\$566.17
67	DD385.5	13/10/2015	Hesta	Superannuation contributions	\$827.46

Confirmed Minutes
Ordinary Council Meeting 26 November 2015

SHIRE OF MENZIES					
LIS OF PAYMENTS - OCTOBER 2015					
Ref. No.	Cheque /EFT No	Date	Name	Invoice Description	Amount
68	DD385.6	13/10/2015	Australian Ethical	Superannuation contributions	\$260.92
69	DD397.1	05/10/2015	NAB	Credit card ACEO, DCEO Sept 2015	\$5,320.22
70	DD397.2	15/10/2015	BOQ Finance	Copier charges Sept 2015	\$1,755.58
71	DD397.3	15/10/2015	Toyota Finance	Vehicle Sub lease Golden Quest	\$991.90
72	DD397.4	26/10/2015	BOQ Finance	Copier Charges	\$388.40
73	DD397.5	26/10/2015	Australia Post	CRC Stamps	\$329.40
74	DD398.1	05/10/2015	WESTNET	CRC Computer Sept15	\$90.45
75	DD400.1	27/10/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$3,934.52
76	DD400.2	27/10/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$3,129.96
77	DD400.3	27/10/2015	Australian Super	Superannuation contributions	\$934.05
78	DD400.4	27/10/2015	BT Financial Group Superannuation	Superannuation contributions	\$513.95
79	DD400.5	27/10/2015	Hesta	Superannuation contributions	\$829.89
80	DD400.6	27/10/2015	Australian Ethical	Superannuation contributions	\$260.92
81	10337	22/10/2015	BHP Billiton Nickel West	Rates refund for assessment A4256 E29/00767 Mining Tenement	\$1,528.59
82	10338	22/10/2015	Dept Of Transport & Licensing	Registration MN977 2015	\$282.75
83	10339	22/10/2015	Harvey Noman	3 x Dishwashers - new houses	\$4,079.00
84	10340	22/10/2015	Horizon Power	161515 - Streetlighting 1/9-30/9/2015	\$755.30
85	10341	22/10/2015	KMart	Toilet brush sets & touch top bins	\$68.00
86	10342	22/10/2015	McLeods Barristers & Solicitors	Advice Caravan Park, Visitor centre & CRC	\$5,797.94
87	10343	22/10/2015	Power Resources Limited	Rates refund for assessment A4591 E29/00845 Mining Tenement	\$60.48
88	10344	22/10/2015	Telstra	3671243388 Sept 15	\$2,312.40
89	10345	22/10/2015	Truckline	Window & glass cleaner invoice dated 8/7/2015	\$154.34
90	10346	22/10/2015	Tower Hotel	Accommodation Dylan Maynard	\$195.00
91	10347	22/10/2015	Water Corporation	Water consumption 5/8-7/10/15	\$2,230.65
92	10348	29/10/2015	Telstra	3307495295 Sept 15	\$399.23
93	10349	29/10/2015	Western Areas	Rates refund for assessment A2887 P29/01906 Mining Tenement	\$180.65
TOTAL					\$400,696.06

12.2 FINANCE & ADMINISTRATION BUSINESS

12.2.3 MINUTES OF AUDIT COMMITTEE MEETING 26 NOVEMBER 2015

SUBMISSION TO:	Ordinary Council Meeting – 26 November 2015
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM073; ADM051
DISCLOSURE OF INTEREST:	None
DATE:	6 November 2015
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

To be tabled.

SUMMARY:

For Council to adopt the Annual Report for the year ended 30 June 2015 and set a date and time for the holding of the Annual Elector's Meeting.

BACKGROUND:

A local government must prepare an Annual Report for each financial year. The timing of this report is always dependant on receiving the Auditor's report for that period once the financial statements have been prepared.

The auditor's report for the period 1 July 2014 to 30 June 2015 was received in November after some clarification of some accounting processes.

COMMENT:

The Auditor's Report was received by the Audit Committee on 26 November 2015 and the Committee's recommendation to accept the Report is being presented for Adoption by Council on 26 November 2015.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 5.29 – Details the requirements governing the holding of an electors meeting.
- Section 5.53 – Details the contents that the annual report must contain.
- Section 5.54 – Outlines the conditions related to Council accepting the annual report
- Section 5.55 – Provides guidelines on making the annual report available to the public

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATION:

That Council:

1. Adopts the Annual Report for 2014/2015, as recommended by the Audit Committee on 26 November 2015; and
1. Advertises the availability of the Annual Report for the electors of the district; and
2. Sets the date of the Annual Elector's Meeting for _____ on _____ January 2016 and advertises this meeting date and time.

COUNCIL DECISION:

No: 0911

Moved: Cr Mazza

Seconded: Cr Lee

That Item 12.2.3 be deferred to a Special Council Meeting to be convened when the Auditor's Report and Management Letter are received.

CARRIED 4/0

12.3 WORKS AND SERVICES BUSINESS

12.3.1 KOOKYNIE AEROPLANE LANDING AREA

SUBMISSION TO:	Ordinary Council Meeting, 26 November 2015
LOCATION:	Kookynie
APPLICANT:	N/A
FILE REF:	ADM023
DISCLOSURE OF INTEREST:	None
DATE:	16 November 2015
AUTHOR:	Pascoe Durtanovich, Acting CEO
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.8 OCM 27 November 2014

ATTACHMENTS:

12.3.1 Attachment #1 Locality Map

SUMMARY:

To consider the recommissioning of the Kookynie Aeroplane Landing Area (ALA).

BACKGROUND:

The need and appropriateness to continue with the Kookynie ALA has been discussed on a number of occasions over the years.

In November 2012, when the Local Planning Policies were first presented to Council, the opinion was that the ALA should be decommissioned due to a number of deficiencies regarding safety.

The latest action taken by Council in respect to the ALA was at the Ordinary Council Meeting on 27 November 2014 wherein it was resolved as follows:

That Council direct the Chief Executive Officer to begin the process of decommissioning the Kookynie airstrip.

Since the decommissioning there has been discussion by Councillors and the Kookynie community as to whether the ALA can be recommissioned. A petition containing 137 signatures was received on 5 November 2015 calling for the reinstatement of the ALA in Kookynie.

COMMENT:

The four main reasons for the closure of the ALA were safety, CASA requirements, suitability for use by the Royal Flying Doctor Service (RFDS) and land tenure. CASA advice is that if the strip is classified an aeroplane landing area CASA has no role to play. Advice from the RFDS is that they will pick up patients in Kookynie, or anywhere for that matter, if they receive a request from a Doctor and if the landing ground is a minimum of 1200 metres in length and 60 metres wide.

In respect to the land tenure issue it can be seen on the plan provided that the strip impacts on a number of Crown residential use lots. Department of Lands has been asked to comment on this aspect.

The cost to make the ALA serviceable is approximately \$68,726 this being for earthworks and markings.

There is always the issue of liability, mainly because the ALA is reasonably isolated and cannot be inspected every day, however, risk can be reduced by regular, at least weekly, inspections when Council staff attend Kookynie. Local residents can also assist in this regard.

It is recommended that the Kookynie ALA be recommissioned following receipt of the verbal advice, in writing, from the Department of Lands that land tenure issues can be resolved.

CONSULTATION:

The option of recommissioning the ALA has been discussed with Councillors and Kookynie residents.

STATUTORY ENVIRONMENT:

Land tenure issues would need to be resolved before the ALA can be legally operated.

The cost to reinstate the ALA is approximately \$68,726. Funds have not been included in the current budget for this purpose therefore unbudgeted expenditure would have to be approved by Council (Absolute Majority).

POLICY IMPLICATIONS:

Council does not have a Policy on this matter.

FINANCIAL IMPLICATIONS:

The estimated cost to reinstate the ALA is \$68,726 including:

Earthworks	\$65,666
Marking	<u>\$3,060</u>
	\$68,726

STRATEGIC IMPLICATIONS:

Landing area for the RFDS.

VOTING REQUIREMENTS:

Simple majority for the recommissioning of the ALA

Absolute majority for allocation of unbudgeted funds

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0912

Moved: Cr Mazza

Seconded: Cr Lee

That subject to resolution of land tenure issues the Kookynie ALA be recommissioned.

CARRIED 4/0

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0913

Moved: Cr Lee

Seconded: Cr Mazza

That unbudgeted expenditure up to \$70,000 be authorised for the recommissioning of the Kookynie ALA.

CARRIED BY ABSOLUTE MAJORITY 4/0

12.4 COMMUNITY DEVELOPMENT BUSINESS

12.4.1 WAR MEMORIAL PARK

SUBMISSION TO:	Ordinary Council Meeting, 26 November 2015
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM234
DISCLOSURE OF INTEREST:	None
DATE:	18 November 2015
AUTHOR:	Pascoe Durtanovich
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	OCM 26 August 2016, OCM 27 March 2014

ATTACHMENTS:

None

SUMMARY:

Council is requested to give a clear direction to staff, by resolution, of where the Menzies War Memorial should be located.

BACKGROUND:

It is understood by the author of this report that the War Memorial in its current position is only temporary and was erected in this location in time for the last ANZAC Day service.

Council appear to have dealt with this matter, formerly, on at least two occasions. At the Ordinary Council Meeting held in August 2010 it was resolved as follows:

To approve Lot 8 Shenton Street, Menzies as the location for the establishment of ANZAC Park and relocated church facility and proceed as per revised project plan, as attached.

At the Ordinary Council Meeting held on 27 March 2014 the reporting officer commented as follows:

"In the original plan the then CDO proposed that the war memorial be placed on the same town block as the relocated church. Whilst this idea was to create an addition to the main town precinct, there is the problem of lack of facilities at that end of Shenton Street. It is also considered a contentious issue to have a war memorial in the same grounds as a church due to some beliefs.

It is now proposed that Council builds the memorial down at the southern end of Menzies where other community facilities (oval, playground, water park and most importantly, public toilets) are/will be located. There is an area along the fence line on Shenton Street that would be ideal for this project. Power and water are already in site in that area, the grass is watered by the already installed reticulation, there are fully grown trees to shade the area and as it is close to the picnic facilities that the Shire has provided, it will be visited by many of the people who come through our town."

The Council resolution at this meeting is as follows:

That the Chief Executive Officer and the Manager Community Development be given the authority to progress the proposed War Memorial Park as per the drawings supplied by Ms Brigid Nicholson and that funding be allocated from the 2014/15 budget.

The above is unclear as to where the memorial is to be located.

There have been numerous discussions held since the March 2014 meeting on the location, however, no formal decision has been made to revoke the decision made in August 2010.

COMMENT:

At this point three locations have been considered, Lot 8 Shenton Street, south of the town centre and the current site.

Councillors are aware that Lot 8 Shenton Street has a memorial on the title because of potential contamination. Whilst Council can apply to the Department of Environment Regulation for permission to use this site for the reason stated it is unlikely to be approved given the excavation required for the project. Apart from the contamination there are no facilities close to this site.

Given Council's recent support for a tourist information / heavy vehicle bay south of the town centre it would not be appropriate to locate the War Memorial in this area.

This leaves the current temporary site. This site has a number of advantages, including ablutions, kitchen facilities and town hall.

It is recommended that this site be redeveloped as the permanent War Memorial.

CONSULTATION:

N/A

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Council does not have a policy on this matter.

FINANCIAL IMPLICATIONS:

Costs for the redevelopment of the current site have not been determined. Should Council favour this site a concept plan and costings will be provided to a future meeting.

STRATEGIC IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0914

Moved: Cr Lee

Seconded: Cr Mazza

That:

- 1. The Menzies War Memorial be redeveloped on the current site; and**
- 2. The Chief Executive Officer facilitate the preparation of concept plans and costings for the redevelopment of the War Memorial.**

CARRIED 4/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.1 ORDINARY COUNCIL MEETING – DECEMBER 2015

SUBMISSION TO:	Ordinary Meeting of Council, 26 November 2015
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM073
DISCLOSURE OF INTEREST:	None
DATE:	6 November 015
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Nil

SUMMARY:

For Council to consider a change to the commencement time of the Ordinary Council Meeting on 17 December 2015.

BACKGROUND:

At the Ordinary Council Meeting on 21 May 2015, Council set the meeting dates and times for the 2015/2016 financial year.

COMMENT:

Local Government (Administration) Regulations 1996 requires the local government to give local public notice of the dates, times and place at which meetings are to be held.

To accommodate the Community Christmas Party on 17 December 2015 it is suggested that the meeting time be changed from 10:00am to 2:00pm.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government (Administration) Regulations 1996

- Regulation 12(1)(a) – Requires the local government to give local public notice of the dates, times and places at which meetings are to be held

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0915

Moved: Cr Lee

Seconded: Cr Mazza

That the Ordinary Meeting of Council schedule for Thursday 17 December 2015 commence at 2:00pm.

CARRIED 4/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.2 MENZIES ABORIGINAL CORPORATION CHRISTMAS TREE 2015

SUBMISSION TO:	Ordinary Meeting of Council, 26 November 2015
LOCATION:	N/A
APPLICANT:	Menzies Aboriginal Corporation
FILE REF:	ADM007; ADM438
DISCLOSURE OF INTEREST:	None
DATE:	11 November 2015
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.1 Attachment #1 – Letter from Menzies Aboriginal Corporation

SUMMARY:

For Council to consider making a donation to the Menzies Aboriginal Corporation Christmas Tree 2015

BACKGROUND:

Each year the Menzies Aboriginal Corporation hold a Community Christmas Tree event in Menzies.

COMMENT:

A letter has been received from the Menzies Aboriginal Corporation seeking a donation from the Shire for the 2015 Christmas Tree.

There was a similar contribution made last year by administration. It is assumed there was a budget allocation for 2014, however, there is no specific allocation in the current budget although there is \$2,575 allocated in the general donations budget.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Funds are available in the Donations Budget

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0916

Moved: Cr Mazza

Seconded: Cr Mader

That a contribution of \$1,500 be made towards the Menzies Aboriginal Corporation 2015 Christmas Tree from the Shire of Menzies donations budget.

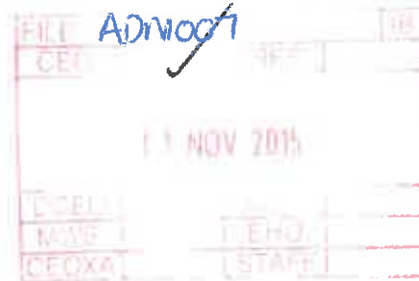
CARRIED 4/0



Gupir Menzies

Menzies Aboriginal Corporation

ABN 90 997 296 120 - ICN 639



Mr Pascoe Durtanovich
Acting CEO, Shire of Menzies
P.O. Box 4
Menzies WA 6436

Dear Pascoe,

RE: Donation towards the Menzies Community Christmas Tree

The Menzies Aboriginal Corporation is very grateful for the support of the Shire of Menzies towards the Community Christmas Tree which has been held annually for many years now. It is the hi-light of the year for the Children of Menzies and is inclusive of all Children and families within the community.

The Christmas Tree event includes: Food, Christmas decorations, Poster Competition, Games, Prizes, Carols, Giving tree and of course a visit from Santa.

We plan to hold the event in the hall & grounds of the Menzies Aboriginal Corporation Centre on Saturday 12th December from 7pm. (next year at the Youth Centre???)

We request a donation of \$1500 towards the event.

With thanks,

Alana Cameron

Treasurer, Director

Menzies Aboriginal Corporation – Housing Account

BSB 06 6514 Acc No. 00905349



12.5 MANAGEMENT AND POLICY BUSINESS

12.5.3 CEO VEHICLE REPLACEMENT

SUBMISSION TO:	Ordinary Council Meeting, 26 November 2015
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM213
DISCLOSURE OF INTEREST:	None
DATE:	13 November 2015
AUTHOR:	Pascoe Durtanovich, A/Chief Executive officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.4 OCM 27 August 2015

ATTACHMENTS:

Nil

SUMMARY:

Council approval is requested for the changeover of the CEO's allocated vehicle 1 MN.

BACKGROUND:

At the Ordinary Council Meeting on 27 August 2015, Council resolved as follows:

That Council reject the Officer's Recommendation and defer the decision on the changeover of 1 MN Toyota Landcruiser until such time as the permanent Chief Executive Officer is appointed.

COMMENT:

The current vehicle is a 2012 GXL Landcruiser Wagon. The approved employment package for the CEO specifies an unmarked motor vehicle, currently a 200 Series V8 Toyota Landcruiser Station Wagon for business and private use.

Administration recommends that Council continue with a GXL Landcruiser Wagon as the CEO's vehicle. Quotes for the changeover have been obtained as follows:

Dealer	Make	New Price	Trade In	Net Changeover	Comment
Goldfields Toyota	Landcruiser 200 GXL Wagon	\$74,291	\$49,000	\$27,291	Includes 12 month registration \$824
Northam Toyota	Landcruiser 200 GXL Wagon	\$74,230	\$48,000	\$26,230	Vehicle registration not included
Merredin Toyota	Landcruiser 200 GXL Wagon	\$74,034	\$48,000	\$26,034	Vehicle registration not included

CONSULTATION:

N/A

STATUTORY ENVIRONMENT:

The Shire of Menzies Purchasing Policy 4.2 wherein at least three written quotes are required.

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

A changeover amount of \$70,000 has been included in the 2015/16 budget for the CEO's vehicle.

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0917

Moved: Cr Lee

Seconded: Cr Mader

That the quote of \$27,291 from Goldfields Toyota for the supply of one GXL Landcruiser Wagon, with the trade-in of 1 MN Toyota Landcruiser be accepted.

CARRIED 4/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.4 LAKE BALLARD MANAGEMENT ADVISORY COMMITTEE

SUBMISSION TO:	Ordinary Meeting of Council, 26 November 2015
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM166
DISCLOSURE OF INTEREST:	None
DATE:	16 November 2015
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.6 OCM 24 September 2015

ATTACHMENTS:
None

SUMMARY:

Traditional owners have requested, through the Department of Lands, that the Lake Ballard Management Advisory Committee voting rights only apply to the four Council representatives as well as the four transitional owner representatives.

This report recommends action to accommodate the request.

BACKGROUND:

At the 24 September 2015 Ordinary Council Meeting Council resolved the composition of the Shire of Menzies Lake Ballard Advisory Committee be:

- Four members to be determined by the Traditional Owners
- Four current serving Members of the Shire of Menzies
- One representative from the Goldfields Esperance Development Commission
- One representative from Tourism Australia
- One representative from the Art Gallery of Western Australia

All Committee members have voting rights.

COMMENT:

Should Council agree to the requested change the appropriate action is to have the three remaining members removed from the Committee and be invited to Committee meetings as advisers.

CONSULTATION:

Department of Lands

STATUTORY ENVIRONMENT:

Local Government Act 1995
Section 5.8 and 5.9(2)(d)

POLICY IMPLICATIONS:

Council has no Policies on this matter

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Absolute majority

OFFICER'S RECOMMENDATION:

That membership of the Shire of Menzies Lake Ballard Management Advisory Committee be reduced from eleven to eight. Members be four Councillors and four Traditional Owners. Representatives from Goldfields Esperance Development Commission, Tourism Australia and the Art Gallery of Western Australia be invited to attend meetings as advisers.

COUNCIL DECISION:

No: 0917

Moved: Cr Mazza

Seconded: Cr Mader

That membership of the Shire of Menzies Lake Ballard Management Advisory Committee be reduced from eleven to eight. Members be four Councillors and four representatives approved by the Menzies Aboriginal Corporation. Representatives from Goldfields Esperance Development Commission, Tourism WA and the Art Gallery of Western Australia be invited to attend meeting as advisers.

CARRIED 4/0

Reason for the change to the Officer's Recommendation was to allow Menzies Aboriginal Corporation to nominate representatives to the Committee and amend the list of advisers as details of the Traditional Owners are unknown at this stage.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.5 COUNCILLOR'S INFORMATION BULLETIN 11/15

SUBMISSION TO:	Ordinary Meeting of Council, 26 November 2015
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	19 November 2015
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.7 Ordinary Council Meeting 29 October 2015

ATTACHMENTS:

Councillors Information Bulletin provided to Councillors under separate cover.

SUMMARY:

For Council to receive the Information Bulletin and discuss any issues arising there from.

BACKGROUND:

Nil

COMMENT:

The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0918

Moved: Cr Mazza

Seconded: Cr Lee

That the Information Bulletin 11/15 be received.

CARRIED 4/0

13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14.1 Esperance Fire Appeal

COUNCIL DECISION:	No: 0919
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Moved: Cr Mazza

Seconded: Cr Lee

That the item to deal with the Esperance Fire Appeal be dealt with at this meeting due to the urgency of the situation.

CARRIED 4/0

COUNCIL DECISION:	No: 0920
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Moved: Cr Mazza

Seconded: Cr Lee

That Council contribute \$5,000.00 to the Esperance Fire Appeal.

CARRIED BY ABSOLUTE MAJORITY 4/0


15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS
Nil

16. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 17 December 2015 commencing at 2:00pm.

17. CLOSURE OF MEETING

There being no further business the Shire President closed the meeting at 11:09am.

I,  hereby certify that the Minutes of the Ordinary Meeting of Council held 26 November 2015 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 17 December 2015.

Signed 

Dated: 17th December 2015

