



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 25 February 2016

Shire of Menzies

Commencing at 10:29am

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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MINUTES OF THE ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Shire President, declared the meeting open at 10:29am, welcome the attendees and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Nil

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:

Cr J Dwyer	Shire President
Cr I Baird	Deputy President
Cr J Mazza	
Cr J Lee	
Cr K Mader	
Cr I Tucker	
Cr D Hansen	

Staff:

P Durtanovich	A/CEO
L Downie	Minutes

Observers:

Nil

3.2 APOLOGIES

Councillors:

Nil

Staff:

Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. DECLARATIONS OF INTEREST

Cr Lee declared a financial interest in Item 12.5.9 Contract Documents – CRC and Menzies Caravan Park to the extent that he is the proprietor of a café in Menzies.

Cr Dwyer declared a financial interest in Item 12.5.9 Contract Documents – CRC and Menzies Caravan Park to the extent that the Lessee/Manager is her daughter.

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

9. CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 17 DECEMBER 2015

OFFICER'S RECOMMENDATION & COUNCIL DECISION:	No: 0937
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Moved: Cr Mazza

Seconded: Cr Baird

That the Minutes of the Ordinary Meeting of Council held on 17 December 2015 be confirmed as a true and correct record of proceedings

CARRIED 7/0

9.2 CONFIRMATION OF MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON MONDAY 22 FEBRUARY 2016

OFFICER'S RECOMMENDATION & COUNCIL DECISION:	No: 0938
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Moved: Cr Tucker

Seconded: Cr Mazza

That the Minutes of the Special Meeting of Council held on 22 February 2016 be confirmed as a true and correct record of proceedings

CARRIED 7/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

Saturday 19th Dec 2015

Attended with ACEO interview for Manager of Works and Services.

Monday 21st December 2015

9am With ACEO attended Interviews at WACHS for the Nurse position at Menzies.

1pm With ACEO attended a Meeting with the Eastern Goldfields Cycle Club re funding application.

Wednesday 27th January 2016

With ACEO attended interview for Manager of Works and Services Position.

Thursday 28th January 2016

Travel to Esperance and attended a dinner with other Members of GVROC at Beth Stewart's home Cr Shire of Esperance.

Friday 29th January 2016

Attended GVROC meeting in Esperance with ACEO and Cr Mazza in the morning and WALGA Bio Security workshop in the afternoon.

Thursday 4th February 2016

Attended LEMC Meeting at 2.30pm.

Annual Electors Meeting at 4pm. The Electors Meeting was well attended by the Community.

Friday 5th February 2016

With ACEO attended another interview for the Manager of Works and Services.
Following at 10.30 attended the GTNA Meeting in Coolgardie. Each Shire representative gave an overview of where they are at in regards to Tourism.

Saturday 6th February 2016

Conducted interview for Manager of Finance and Administration in Menzies with the ACEO on the telephone.

Thursday 11th February 2016

Briefing session with other available Councillors.

Friday 12th February 2016

Attended interviews for short listed candidates for CEO position, facilitated by Lydia Highfield.

Monday 22nd February 2016

Attended Special Meeting with other available Councillors to appoint CEO and Manager of Finance and Administration.

Tuesday 23rd February 2016

Attended a Meeting with Community Members regarding the Grant Application for the Heritage Precinct, facilitated by Carol Mann, Regional Development Australia and Mark Weller.

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0939

Moved: Cr Mazza

Seconded: Cr Mader

That the President's Report as tabled, be received.

CARRIED 7/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.1 HEALTH, BUILDING & TOWN PLANNING BUSINESS

12.1.1 DEVELOPMENT OF MAP OF BUSH FIRE PRONE AREAS 2016

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	Not applicable
APPLICANT:	Not applicable
FILE REF:	ADM407
DISCLOSURE OF INTEREST:	None
DATE:	27 January 2016
AUTHOR:	Dave Hadden, EHO
SENIOR OFFICER:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

- 12.1.1 Attachment #1 Proposed Menzies Townsite Bush Fire Prone Areas Map
- 12.1.1 Attachment #2 TPS No. 1 Menzies Townsite
- 12.1.1 Attachment #3 Proposed Kookynie Townsite Bush Fire Prone Areas Map
- 12.1.1 Attachment #4 TPS No. 1 Kookynie Townsite

SUMMARY:

The Map of Bush Fire Prone Areas was released on 7th December 2015 which highlights those areas state wide that will require bushfire attack level assessment relating to development and building approvals after the 1st of April this year.

BACKGROUND:

The mapping was produced very quickly at the end of 2015 with minimal consultation. As such the Office of Bushfire Risk Management is currently providing an opportunity to local authorities to review the current mapping and request amendments by 18th March 2016. Council will be provided an opportunity to review the shire's mapping annually. The latest bush fire prone mapping for the Shire of Menzies will be provided for viewing during the meeting.

Staff believe that those areas within the Menzies Townsite currently shaded as bush fire prone are not really a bushfire risk due to the minimal fuel load throughout the townsite and exterior boundary areas. The Kookynie townsite can be assessed similarly. As such staff believe that Council should request that the highlighted areas in both town sites currently indicated on the bush fire prone mapping should be indicated as outside both town site boundaries due to the low fuel loads existing inside and outside both towns.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

1st of February 2016 is the commencement date for compliance with these new bush fire compliance provisions.

POLICY IMPLICATIONS:

There are on policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS:

Additional planning and building requirements will apply to new developments within designated bushfire prone areas from the 1st April 2016.

STRATEGIC IMPLICATIONS:

There are no strategic implications resulting from the recommendation of this report.

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

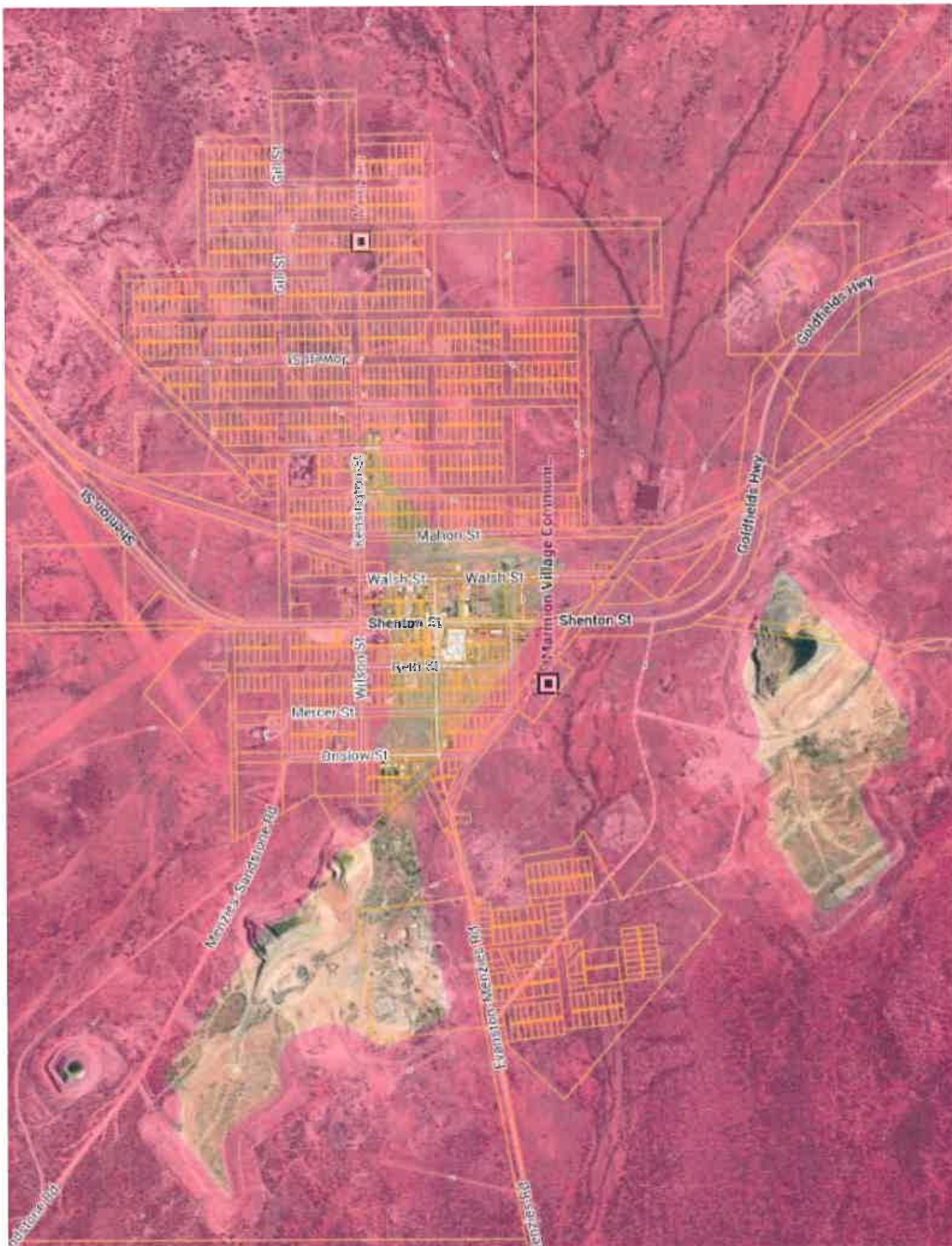
No: 0940

Moved: Cr Mazza

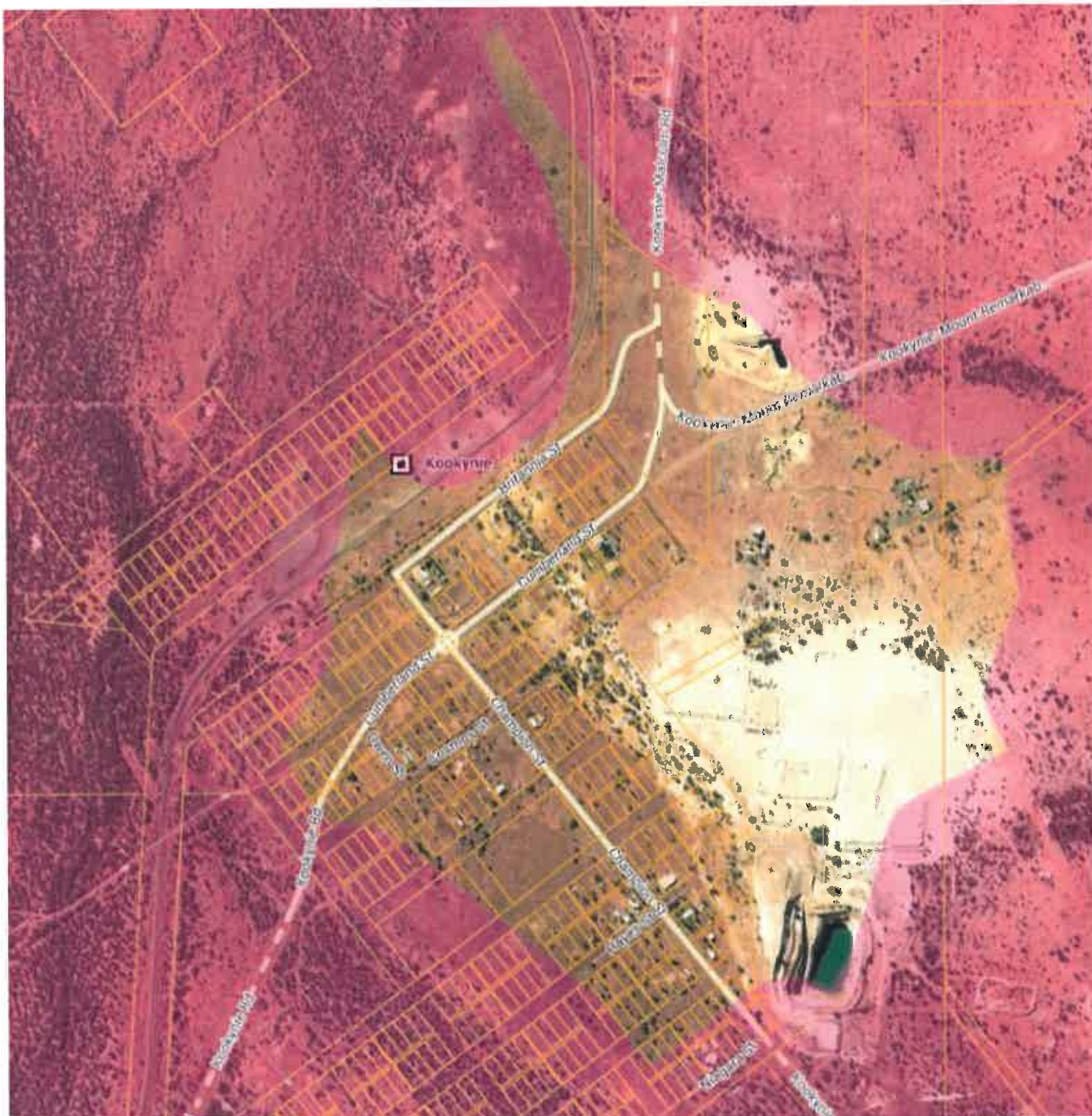
Seconded: Cr Tucker

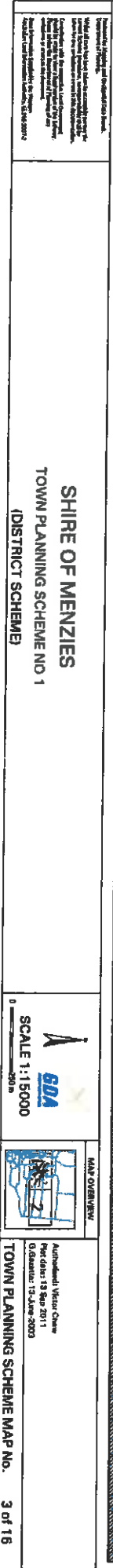
That Council request that the Office of Bush Fire Risk Management approve the relocation of highlighted bush fire prone areas in the town sites of Menzies and Kookynie to the town site boundaries of both towns as indicated on the Shire of Menzies Town Planning Scheme No 1 townsite maps.

CARRIED 7/0









12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORTS – DECEMBER 2015 & JANUARY 2016

SUBMISSION TO:	Ordinary Meeting of Council, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	None
DATE:	16 February 2016
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports for December 2015

12.2.1 Attachment #2 Monthly Statement of Financial Activity and associated reports for January 2016

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting months.

BACKGROUND:

The monthly reports have been prepared by Shire Officers to reflect revenue and expenditure transactions for the periods to 31 December 2015 and 31 January 2016.

COMMENT:

The Shire of Menzies is now using Synergy to compile the Monthly Financial reports.

CONSULTATION: N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS:

14.3.5 Sustainable Resource Management

Ensure resources are managed effectively

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0941

Moved: Cr Mazza

Seconded: Cr Lee

That Council receive the Financial Reports, Statement of Financial Activity and associated reports for the periods to 31 December 2015 and 31 January 2016.

CARRIED 7/0



SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT

For the Period Ended 31st Dec 2015

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Statement of Financial Activity
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Net Current Funding Position
Cash and Investments
Receivables
Cash Backed Reserves
Grants & Contributions
Trust
Major Variation Notes
Schedules 3 To 14 (By Program)

Prepared By: Bob Waddell, Consultant

Date: 3/02/2016

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st Dec 2015

	Adopted Annual Budget 2015-16	Current/Revised Annual Budget 2015-16	YTD Budget (a)	YTD Actual (b)	Projected Actual	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues	\$	\$	\$	\$	\$	\$	%	
Governance	2,500	2,500	1,248	16,959	16,959	15,711	92.64%	▲
General Purpose Funding	1,381,428	1,381,428	690,708	791,086	1,436,457	108,388	12.69%	▲
Law, Order and Public Safety	7,450	7,450	3,720	6,020	7,450	2,300	38.21%	
Health	500	500	246	0	500	(246)	(100.00%)	
Education and Welfare	0	0	0	0	0	0		
Housing	57,508	57,508	28,734	21,718	58,847	(7,816)	(32.30%)	
Community Amenities	8,683	8,683	3,174	6,345	6,350	3,171	49.98%	
Recreation and Culture	72,125	72,125	36,054	19,724	69,724	(16,330)	(82.79%)	▼
Transport	4,275,823	4,275,823	2,137,896	437,802	4,349,923	(1,700,094)	(389.32%)	▼
Economic Services	209,620	209,620	104,802	109,086	209,620	4,264	3.91%	
Other Property and Services	42,200	42,200	20,604	184,016	63,180	163,412	88.80%	▲
Total (Ex. Rates)	6,057,835	6,057,835	3,027,186	1,592,746	6,219,009	(1,434,440)		
Operating Expense								
Governance	(736,405)	(736,405)	(588,190)	(384,136)	(789,484)	(26,900)	(6.60%)	
General Purpose Funding	(294,613)	(294,613)	(147,294)	(113,222)	(308,716)	34,872	30.89%	▲
Law, Order and Public Safety	(178,333)	(178,333)	(89,136)	(90,066)	(179,743)	(930)	(1.03%)	
Health	(183,348)	(183,348)	(91,868)	(11,898)	(184,756)	79,970	683.61%	▲
Education and Welfare	(9,500)	(9,500)	(4,748)	0	(9,500)	4,746	100.00%	
Housing	(136,916)	(136,916)	(68,442)	(73,359)	(141,209)	(4,917)	(6.70%)	
Community Amenities	(129,578)	(129,578)	(64,754)	(52,516)	(132,277)	12,242	23.31%	▲
Recreation and Culture	(430,462)	(430,462)	(215,184)	(150,894)	(459,481)	64,298	42.61%	▲
Transport	(6,150,718)	(6,150,718)	(3,053,323)	(2,354,599)	(6,121,806)	695,723	29.55%	▲
Economic Services	(1,274,921)	(1,274,921)	(537,335)	(588,907)	(1,326,253)	48,431	8.22%	
Other Property and Services	(4,999)	(4,999)	(2,352)	57,261	(32,601)	59,613	(104.11%)	
Total	(9,529,793)	(9,529,793)	(4,739,376)	(3,772,137)	(9,685,826)	967,239		
Funding Balance Adjustment								
Add back Depreciation	3,270,269	3,270,269	1,635,108	1,267,771	3,270,269	(367,337)	(28.97%)	▼
Adjust (Profit)/Loss on Asset Disposal	(3,333)	(3,333)	0	0	0	0		
Movement in Deferred Pensioner Rates/ESL	0	0	0	0	0	0		
Movement in Employee Benefit Provisions	0	0	0	0	0	0		
Rounding Adjustment	0	0	0	0	0	0		
Net Operating (Ex. Rates)	(205,022)	(205,022)	(77,082)	(911,620)	(196,548)	(834,538)		
Capital Revenues								
Proceeds from Disposal of Assets	93,003	93,003	0	0	93,003	0		
Proceeds from New Debentures	0	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0	0		
Transfer from Reserves	0	0	0	0	0	0		
Total	93,003	93,003	0	0	93,003	0		
Capital Expenses								
Land Held for Resale	0	0	0	0	0	0		
Land and Buildings	(659,653)	(659,653)	(329,796)	(141,378)	(659,653)	188,418	133.27%	▲
Plant and Equipment	(799,703)	(799,703)	(222,582)	(32,618)	(799,703)	189,964	582.39%	▲
Furniture and Equipment	(44,500)	(44,500)	(22,242)	0	(44,500)	22,242	100.00%	▲
Infrastructure Assets - Roads	(3,044,569)	(3,044,569)	(1,522,284)	(1,101,555)	(3,044,569)	420,729	38.19%	▲
Infrastructure Assets - Footpaths	(189,648)	(189,648)	(14,824)	(72,551)	(189,648)	22,273	30.70%	▲
Infrastructure Assets - Parks & Ovals	0	0	0	0	0	0		
Infrastructure Assets - Other	(541,579)	(541,579)	(273,785)	(60,571)	(541,579)	210,209	347.04%	▲
Repayment of Debentures	0	0	0	0	0	0		
Advances to Community Groups	0	0	0	0	0	0		
Transfer to Reserves	(1,671,856)	(1,671,856)	(45,000)	(35,932)	(1,671,857)	9,068	25.24%	
Total	(6,951,508)	(6,951,508)	(2,507,508)	(1,444,605)	(6,951,508)	1,062,903		
Net Capital	(6,858,505)	(6,858,505)	(2,507,508)	(1,444,605)	(6,858,505)	1,062,903		
Total Net Operating + Capital	(7,063,527)	(7,063,527)	(2,584,590)	(2,356,225)	(7,055,054)	228,355		
Opening Funding Surplus(Deficit)	4,225,446	3,987,643	3,987,643	3,987,643	3,987,643	0	0.00%	
Rate Revenue	2,838,081	2,838,081	2,818,079	2,625,561	2,625,561	(192,518)	(7.33%)	
Closing Funding Surplus(Deficit)	0	(237,803)	4,221,132	4,256,979	(441,850)	35,847		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

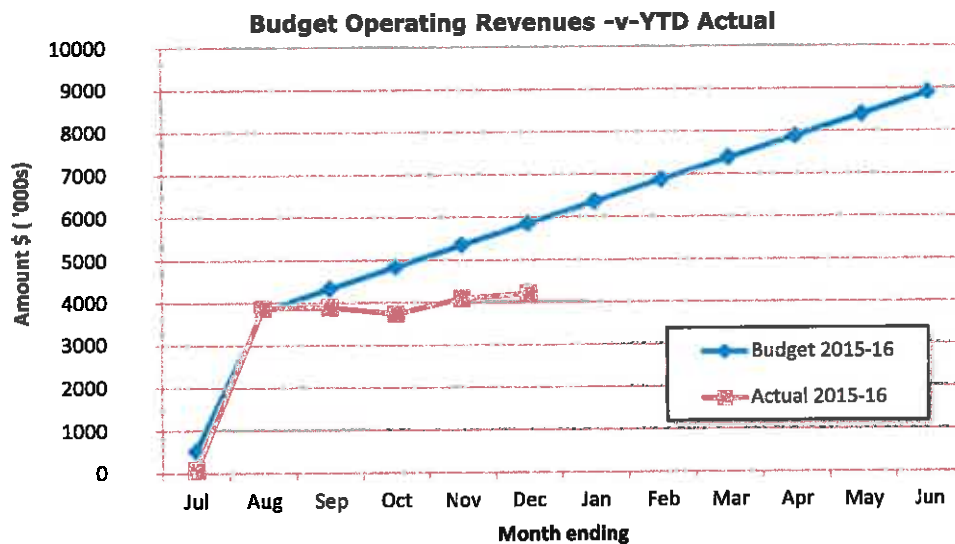
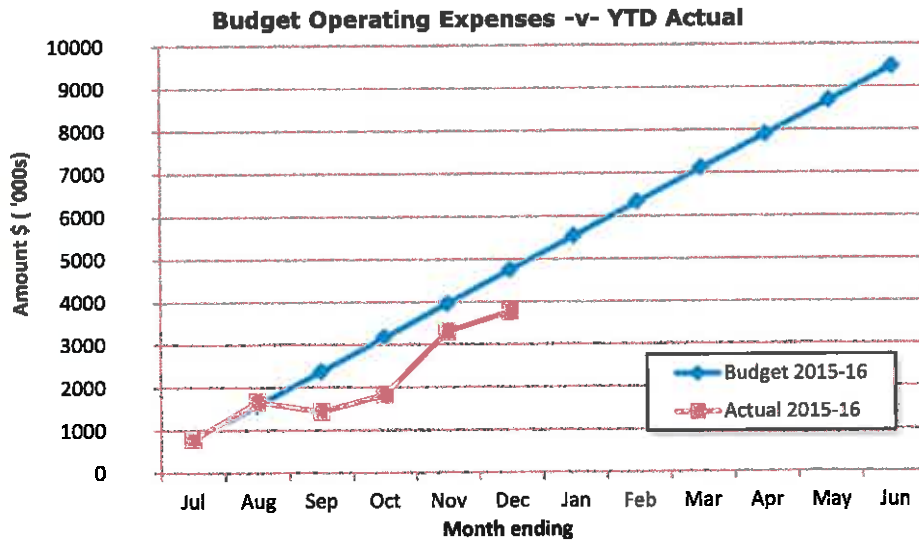
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operations costs.

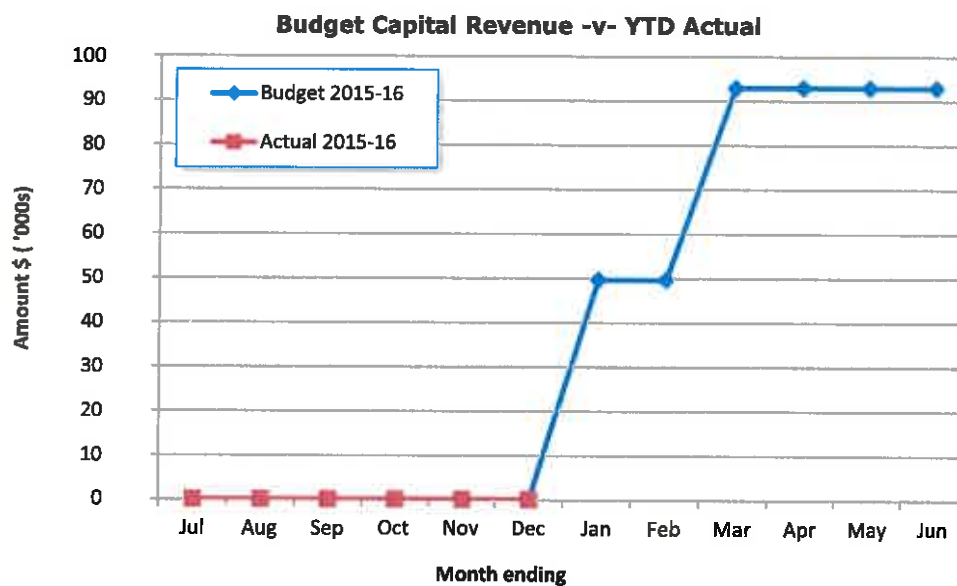
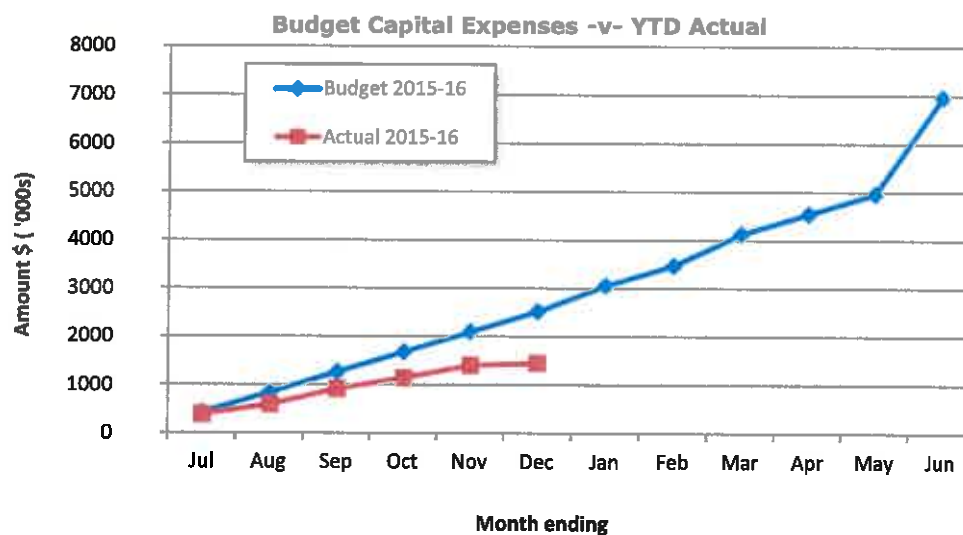
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

Graphical Representation - Source Statement of Financial Activity



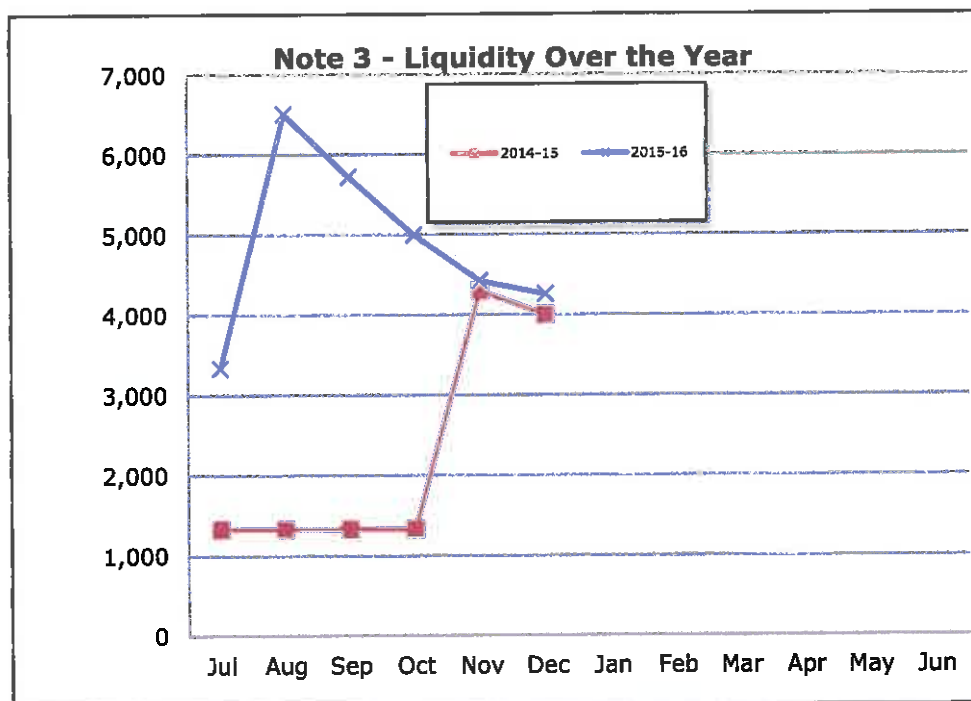
SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31st Dec 2015

NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)		
	31/12/2015	30/06/2015	31/12/2014
	This Period	B/F	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	2,884,807	3,296,976	2,903,910
Cash Restricted	2,626,837	2,590,905	2,211,483
Receivables - Rates and Rubbish	1,597,503	925,281	1,407,320
Receivables -Other	72,286	268,472	(186,772)
Inventories	(15,290)	3,364	(2,555)
	7,166,144	7,085,000	6,333,387
Less: Current Liabilities			
Payables	(282,327)	(506,451)	(117,432)
Loan Liability	0	0	0
Provisions	(166,957)	(166,957)	(89,873)
	(449,284)	(673,408)	(207,305)
Net Current Asset Position	6,716,860	6,411,592	6,126,082
Less: Cash Restricted	(2,626,837)	(2,590,905)	(2,211,483)
Add Back: Component of Leave Liability not Required to be funded	166,957	166,957	89,873
Add Back: Current Loan Liability	0	0	0
Adjustment for Trust Transactions Within Muni	0	0	(833)
Net Current Funding Position	4,256,979	3,987,643	4,003,638



Comments - Net Current Funding Position

Proper figures are only available in SynergySoft from October 2014. Comparatives for 2013/14 are not available.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	249,743			249,743	NAB	Cheque Acc.
Cash Maximiser Account	Variable	94,291			94,291	NAB	
Trust	Nil			3,100	3,100	NAB	Cheque Acc.
Cash On Hand		580			580	N/A	On Hand
(b) Term Deposits							
Municipal Investment		2,540,192			2,540,192	NAB	Various
Reserves			2,626,837		2,626,837	NAB	Various
(c) Other Investments							
N/A					0		
Total		2,884,807	2,626,837	3,100	5,514,744		

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Surplus/(Deficit) on Budget Adoption			\$	\$	\$	\$
	Opening Funds per Adopted Annual Budget		Opening Surplus(Deficit)			0	0
	Opening Funds per Audited Financial Report		Opening Surplus(Deficit)			(4,225,446)	(4,225,446)
						3,987,643	(237,803)
							(237,803)
							(237,803)
							(237,803)
							(237,803)
							(237,803)
	Closing Funding Surplus (Deficit)			0	0	(237,803)	(237,803)

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st Dec 2015

RECEIVABLES

Receivables - Rates Receivable

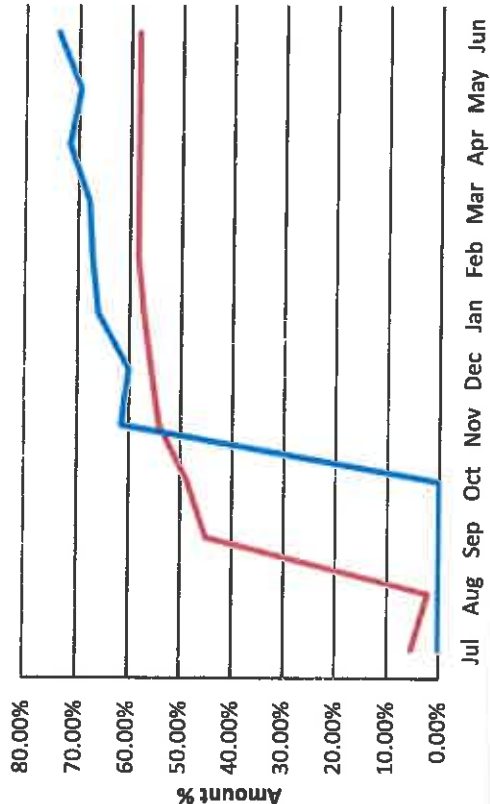
Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

incls interims

For the Period Ended 31st Dec 2015	YTD 30th June 2015
\$ 925,281	\$ 628,463
2,692,331	2,921,997
(2,020,109)	(2,625,179)
1,597,503	925,281
1,597,503	925,281
55.84%	73.94%

Rates % Collected



Comments/Notes - Receivables Rates

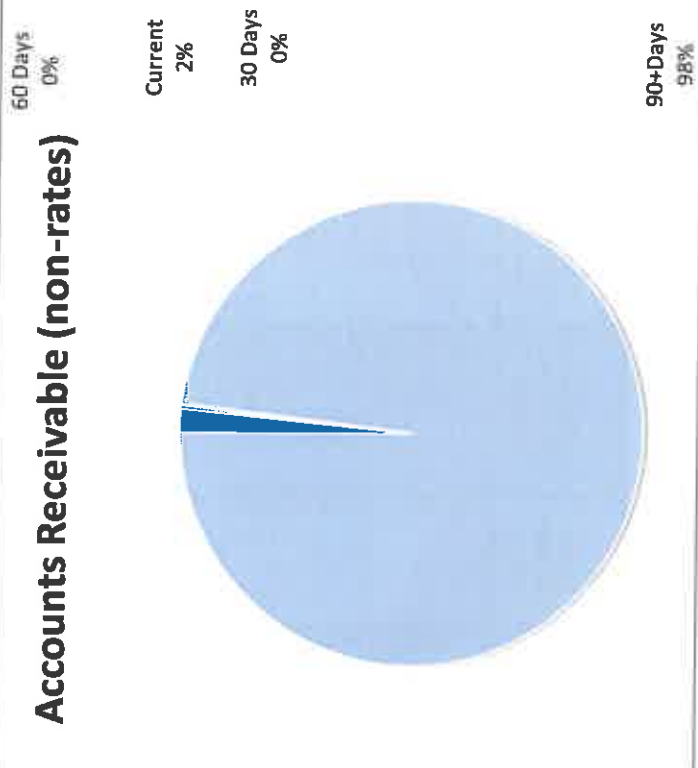
Proper figures are only available in SynergySoft from October 2014.

Confirmed Minutes
Ordinary Council Meeting 25 February 2016

Receivables - General	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 2,554	\$ 375	\$ 198	\$ 155,522
Total Receivables General Outstanding				158,679

Amounts shown above include GST (where applicable)

Accounts Receivable (non-rates)



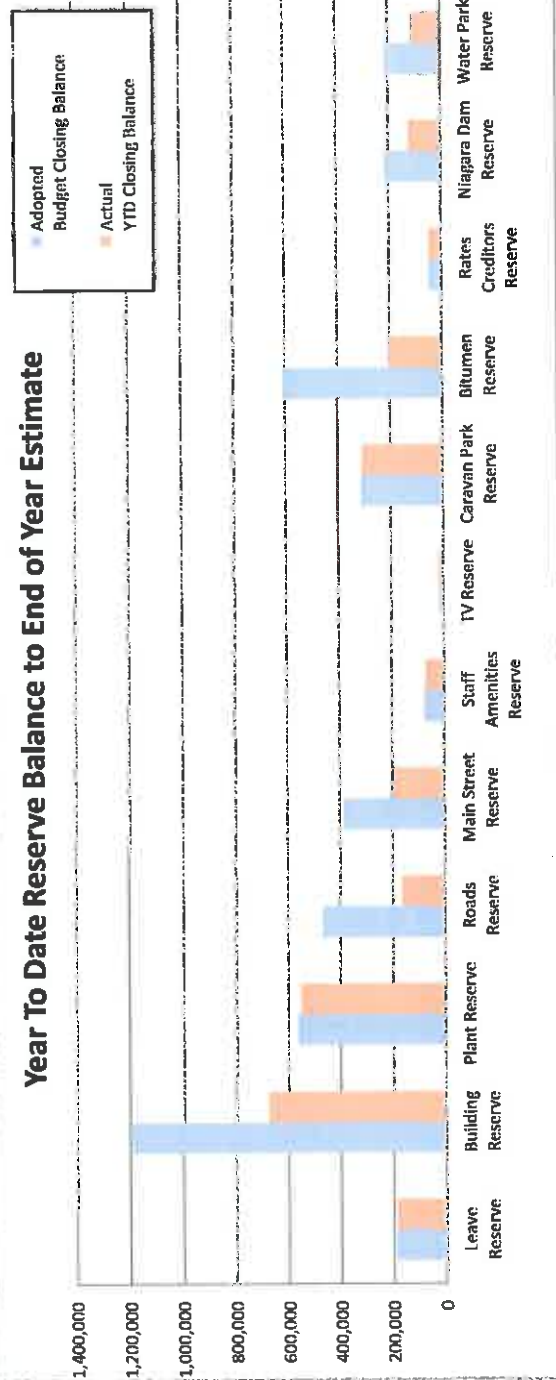
Comments/Notes - Receivables General

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

Cash Backed Reserves

2015-16 Name	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 182,553	\$ 6,341	\$ 2,532	\$ 0	\$ 0	\$ 0	\$ 0	\$ 188,894	\$ 185,085
Building Reserve	665,690	23,124	8,233	500,000	0	0	0	1,188,814	673,923
Plant Reserve	541,383	18,804	8,507	0	0	0	0	560,187	549,890
Roads Reserve	160,395	5,572	1,176	300,000	0	0	0	465,967	161,571
Main Street Reserve	187,858	6,526	2,605	188,000	0	0	0	382,384	190,463
Staff Amenities Reserve	67,265	2,337	933	3,856	0	0	0	73,458	68,198
TV Reserve	14,911	518	1,249	0	0	0	0	15,429	16,160
Caravan Park Reserve	300,436	10,436	4,173	0	0	0	0	310,872	304,609
Bitumen Reserve	199,054	6,915	1,514	400,000	0	0	0	605,969	200,568
Rates Creditors Reserve	43,916	1,526	1,856	0	0	0	0	45,442	45,772
Niagara Dam Reserve	119,578	4,154	1,658	90,000	0	0	0	213,732	121,236
Water Park Reserve	107,868	3,747	1,496	100,000	0	0	0	211,615	109,364
	2,590,907	90,000	35,932	1,581,856	0	0	0	4,262,763	2,626,839

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Proceeds 2015-16					Variance	JOB
Cost	Accum Depr	Proceeds	Profit (Loss)	Disposals	Adopted Budget Proceeds	Current Budget Proceeds	YTD Budget Proceeds	YTD Actual Proceeds		
\$	\$	\$	\$		\$	\$	\$	\$		GL
				Plant and Equipment						
				Proceeds on Disposal of Assets - Administration						
				Proceeds on Disposal of CEO Vehicle	49,598	49,598	0	0	0	14580
				Proceeds on Disposal of Assets - Sanitation						PR002
				Proceeds on Disposal of Rubbish Truck	43,405	43,405	0	0	0	10150
				Proceeds on Disposal of Assets - Road Plant						PR001
				Proceeds on Disposal of Cat Roller CS573	0	0	0	0	0	12351
				Proceeds on Disposal of Hino Dutro Truck	0	0	0	0	0	PR003
										PR004
				Land and Buildings						
				Proceeds on Disposal of Assets - Staff Housing						
				Proceeds on Disposal of Building on Lot 10 Shenton St	0	0	0	0	0	09150
				Proceeds on Disposal of Assets - Unclassified						
				Proceeds on Disposal of Lot 666 Sulter St, Menzies	0	0	0	0	0	PR005
				Proceeds on Disposal of Lot 71 Britannia St, Kookynie	0	0	0	0	0	PR006
				Proceeds on Disposal of Lot 31 Britannia St, Kookynie	0	0	0	0	0	PR007
				Proceeds on Disposal of Lot 32 Britannia St, Kookynie	0	0	0	0	0	PR008
				Proceeds on Disposal of Lot 30 Britannia St, Kookynie	0	0	0	0	0	PR009
										PR010
0	0	0	0		93,003	93,003	0	0	0	

Comments - Capital Disposal/Replacements

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Summary Acquisitions	Capital Expenditure 2015-16				
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance
	Land	\$ 20,000	\$ 20,000	\$ 9,996	\$ 9,261	\$ (10,739)
	Buildings	639,653	639,653	319,800	132,116	(518,275)
	Plant and Equipment	799,703	799,703	222,582	32,618	(767,085)
	Furniture and Equipment	44,500	44,500	22,242	0	(44,500)
	Infrastructure - Roads	3,044,569	3,044,569	1,522,284	1,101,555	(1,943,014)
	Infrastructure - Footpaths	189,648	189,648	94,824	72,551	(117,097)
	Infrastructure - Parks & Ovals	0	0	0	0	0
	Infrastructure - Other	541,579	541,579	270,780	60,571	(481,008)
	Capital Totals	5,279,652	5,279,652	2,462,508	1,408,673	(3,881,718)

Comments - Capital Acquisitions

Comments	Land	Capital Expenditure 2015-16				
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance
	Purchase of land lots for town development	\$ 20,000	\$ 20,000	\$ 9,996	\$ 9,261	\$ (10,739)
	Capital Totals	20,000	20,000	9,996	9,261	(10,739)

GL JOB
14710

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Buildings	Capital Expenditure 2015-16					GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance		
		\$	\$	\$	\$	\$		
	Installation of Solar Panels New Houses	50,000	50,000	24,996	0	(50,000)	09192	▼
	Installation Landscaping New Houses	60,000	60,000	30,000	10,402	(49,598)	09193	▼
	Installation of Sheds for New Houses	52,653	52,653	26,322	42,118	(10,535)	09194	▼
	Installation landscaping - Shenton St Units	20,000	20,000	9,996	8,464	(11,536)	09195	▼
	CEO House Renewal	25,000	25,000	12,498	1,252	(23,748)	09197	▼
	Upgrade of Old Church Menzies	50,000	50,000	24,996	0	(50,000)	11650	▼
	Stone Restoration & Repairs Historic Buildings	120,000	120,000	60,000	0	(120,000)	11651	▼
	Minor building renewals	10,000	10,000	4,998	0	(10,000)	11652	▼
	Depot Extension - Asset Upgrade	150,000	150,000	75,000	0	(150,000)	12120	▼
	Solar Power Units (Admin Bldg) - GVRCC Project	50,000	50,000	24,996	69,881	19,881	14575	▲
	Electrical Upgrades to Admin	52,000	52,000	25,998	0	(52,000)	14576	▲
	Capital Totals	639,653	639,653	319,800	132,116	(507,537)		

Comments	Plant & Equipment	Capital Expenditure 2015-16					GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance		
		\$	\$	\$	\$	\$		
	Mtce. Grader Accommodation	90,500	90,500	45,246	21,618	(68,882)	12306	▼
	Minor Plant Purchases	4,300	4,300	2,148	0	(4,300)	12310	▼
	Purchase Vibrating Roller	219,100	219,100	109,548	0	(219,100)	12311	▼
	Purchase Small Tipper	80,800	80,800	40,398	0	(80,800)	12312	▼
	Purchase Rubbish Truck	234,905	234,905	0	0	(234,905)	12313	▼
	Purchase Pedestrian Roller	11,500	11,500	5,748	11,000	(500)	12314	▼
	Purchase Jacking Beam for Hoist	29,000	29,000	14,496	0	(29,000)	12315	▼
	TYTJ Capital Items Purchased (DO NOT USE)	10,000	10,000	4,998	0	(10,000)	13488	▼
	CEOs Vehicle Replacement	119,598	119,598	0	0	(119,598)	14577	▼
	Capital Totals	799,703	799,703	222,582	32,618	(767,085)		

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st Dec 2015

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Capital Expenditure 2015-16					JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance	
		\$	\$	\$	\$	\$	GL
	New Locking System	10,000	10,000	4,998	0	(10,000)	04241
	Admin Phone System Upgrade	10,000	10,000	4,998	0	(10,000)	04242
	Replacement Conference Phone System for Cham	10,000	10,000	4,998	0	(10,000)	04243
	dishwashers for the 3 staff houses	3,000	3,000	1,500	0	(3,000)	09198
	Water Tanks for 4 staff houses	11,500	11,500	5,748	0	(11,500)	09199
	Capital Totals	44,500	44,500	22,242	0	(44,500)	

Comments	Roads	Capital Expenditure 2015-16					JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance	
		\$	\$	\$	\$	\$	GL
	Road Construction CRSF - jobs	360,009	360,009	180,006	319,302	(40,707)	12101
	Evanston- Menzies Road CRSF						CR0002
	Roads to Recovery Construction - jobs	659,000	659,000	329,502	215,712	(443,288)	12104
	Menzies Northwest Road R2R	50,000	50,000	25,002	0	(50,000)	CR0001
	Connie Sue R2R remote aboriginal access roads	77,691	77,691	38,844	0	(77,691)	CR0012
	Blackspot funding Construction	143,190	143,190	71,598	0	(143,190)	CR0014
	Menzies NW Rd Black Spot						CR0015
	Evanston Menzies Rd Black Spot						CR0003
	Road Construction Muni - jobs	78,425	78,425	39,210	0	(78,425)	CR0007
	Kensington Road	591,000	591,000	295,500	85,837	(505,163)	CR0009
	Menzies North West Road	60,302	60,302	30,150	0	(60,302)	CR0010
	Tjunjuntjarra Access Road	203,919	203,919	101,958	16,657	(187,262)	CR0011
	Main Street Menzies Upgrade	31,000	31,000	15,498	0	(31,000)	CR0016
	Connie Sue	205,033	205,033	102,516	0	(205,033)	CR0004
	Kookynie road MUNI						CR0005
	Road Construction RRG - jobs	300,000	300,000	150,000	245,279	(54,721)	CR0013
	Evanston Menzies Road RRG	135,000	135,000	67,500	697	(134,303)	
	Yarri Road RRG	150,000	150,000	75,000	218,071	68,071	
	Menzies Northwest Rd RRG						
	Capital Totals	3,044,569	3,044,569	1,522,284	1,101,555	(1,943,014)	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Footpaths	Capital Expenditure 2015-16					GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance		
		\$	\$	\$	\$	\$		
	Footpath Construction Footpaths- Walsh & Kensington Streets	93,648	93,648	46,824	68,199	(25,449)	12108	CR0008
	Bicycle Path Construction	96,000	96,000	48,000	4,352	(91,648)	12112	
	Capital Totals	189,648	189,648	94,824	72,551	(117,097)		

Comments	Parks & Ovals	Capital Expenditure 2015-16					GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance		
		\$	\$	\$	\$	\$		
	N/A							
	Capital Totals	0	0	0	0	0		

Comments	Other Infrastructure	Capital Expenditure 2015-16					GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance		
		\$	\$	\$	\$	\$		
	New Pound	10,000	10,000	4,998	0	(10,000)	05501	
	Waste Refuse Site Renewal Project	65,000	65,000	32,496	0	(65,000)	10205	
	Construction Project Shire Hall Toilets	69,567	69,567	34,782	47,380	(22,187)	11150	
	Water Park Lighting	0	0	0	13,192	13,192	11202	
	Aunty Nelly Water Reclaim Project	120,000	120,000	60,000	0	(120,000)	11350	
	Play Ground Equip Upgrade Project	30,000	30,000	15,000	0	(30,000)	11351	
	Shire House - Crossover Construction	152,012	152,012	76,008	0	(152,012)	12110	CR0006
	Shire House Crossovers	15,000	15,000	7,500	0	(15,000)	13270	
	Tourism Signage & events Board	50,000	50,000	24,996	0	(50,000)	13280	
	Town Street Trees Planting & Care Program	30,000	30,000	15,000	0	(30,000)	13820	
	Caravan Park Landscaping Project (CAPEX)							
	Capital Totals	541,579	541,579	270,780	60,571	(481,008)		

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Adopted Budget Rate Revenue \$	Adopted Budget Interim Rate \$	Adopted Budget Back Rate \$	Adopted Budget Total Revenue \$
RATE TYPE												
Differential General Rate												
GRV		0.07887	28	212,940	16,795	81,928	0	98,723	13,719			13,719
GRV	vacant	0.07999	3	15,652	1,252	(4,027)	0	(2,775)	354			354
UV	Pastoral	0.03747	17	728,753	27,306	(73)	0	27,233	40,007			40,007
UV	Other	0.02685	0	0	0	0	0	0	0			0
UV	Vacant	0.02685	0	0	0	600	0	600	1,782			1,782
UV	Mining ops	0.14411	245	13,302,283	1,916,992	(22,112)	0	1,894,880	1,809,538	40,000		1,849,538
UV	Mining exp	0.14205	232	4,135,768	587,486	(261,341)	0	326,145	641,468	0		641,468
UV	Mining pros	0.13999	227	490,580	68,676	(321)	0	68,355	69,043			69,043
Non-Rateable												
Sub-Totals			752	18,885,976	2,618,507	(205,336)	0	2,413,171	2,575,911	40,000	0	2,615,911
Minimum Rates		Minimum \$										
GRV		300	10	9,251	3,000	0	0	3,000	3,900	0	0	3,900
GRV	vacant	300	215	43,915	64,500	0	0	64,500	66,600	0	0	66,600
UV	Pastoral	300	9	28,186	2,700	0	0	2,700	2,700	0	0	2,700
UV	Other	300	0	0	0	0	0	0	0	0	0	0
UV	Vacant	300	119	552,800	35,700	0	0	35,700	35,700	0	0	35,700
UV	Mining ops	300	81	65,144	24,300	0	0	24,300	18,900	0	0	18,900
UV	Mining exp	265	139	131,733	36,835	0	0	36,835	44,785	0	0	44,785
UV	Mining pros	235	193	176,338	45,355	0	0	45,355	49,585	0	0	49,585
Sub-Totals			766	1,007,367	212,390	0	0	212,390	222,170	0	0	222,170
Specified Area Rates												
Totals			1,518					2,625,561				2,838,081
								0				0
								2,625,561				2,838,081

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratenpayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

INFORMATION ON BORROWINGS

(a) Debenture Repayments

Council has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

INFORMATION ON BORROWINGS

(a) Debenture Repayments

Council has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2015-16 Adopted Budget	Variations Additions (Deletions)	Operating	Capital	Reconciling Status	
							Received	Not Received
GENERAL PURPOSE GRANTS								
03201-Grants Commission	WALGGC	Y	863,370		863,370		422,826	440,544
03202-Federal Roads	WALGGC	Y	353,356		353,356		173,185	180,171
03203-Federal Roads (Special Projects)	WALGGC	Y	0		0		60,000	(60,000)
LAW, ORDER, PUBLIC SAFETY								
05107-Fire Prevention Grant	DFES	Y	0		0		6,020	(6,020)
RECREATION AND CULTURE								
11799-War Memorial Grants	Lotterywest	N	50,000	(50,000)		0	0	0
TRANSPORT								
MRWA ROAD FUNDING								
12226-Direct Grants	MRWA Direct	Y	148,800		148,800		161,700	(12,900)
12227-MRWA Subsidies	MRWA	Y	1,200		1,200		0	1,200
12225-Commodity Route Evanston-Menzies	MRWA	Y	360,009		360,009		0	360,009
12228 - R2R Grant	R2R	Y	659,000		659,000		0	659,000
12232 - RRG Grant	MRDWA	Y	390,000		390,000		0	390,000
12236 - Black Spot Funding	MRDWA	Y	147,254		147,254		58,902	88,352
OTHER ROAD/STREETS GRANTS								
12242-Flood Damage WANDRA	DFES	Y	2,568,610		2,568,610		0	2,568,610
ECONOMIC SERVICES								
13750-Grant Income CRC	CRC	Y	111,000		111,000		60,082	50,918
OTHER PROPERTY & SERVICES								
14579 - Solar Power Grant	City of Kalgoorlie-Boulder	Y	0	139,762		139,762	139,762	0
TOTALS			5,652,599	89,762	4,046,336	1,696,025	1,082,476	4,659,885
							823,812	
Operating							258,664	
Non-operating							1,082,476	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Not included in this statement are as follows:

Description	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 31/12/15
	\$	\$	\$	\$
Pet Bonds	1,200	0	(600)	600
Housing Bonds	3,200	0	(700)	2,500
BCITF Levy	0	0	0	0
Building Levy	0	0	0	0
Nomination Fees	0	0	0	0
Unclaimed Monies	0	0	0	0
	4,400	0	(1,300)	3,100

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Dec 2015

MAJOR VARIANCES - reasons

OPERATING REVENUES

SCH

- 3 Permanent - Greater than expected (Budgeted) FAG's to be received.
- 4 Permanent - Insurance reimbursement greater than expected (Budgeted).
- 5 Nil
- 7 Nil
- 8 Nil
- 9 Nil
- 10 Nil
- 11 Timing - Anzac War Memorial Grant budgeted to be received but has not yet eventuated.
- 12 Timing - Road grants funding budgeted to be received but have not yet eventuated.
- 13
- 14 Permanent - Reimbursement of Long Service Leave from Shire of Laverton for P & D Crawford. Grant for Solar Lighting received but not budgeted for.

OPERATING EXPENSE

SCH

- 3 Timing - Accounts relating the to the Rates Revenue sub program budgeted to be paid but have not yet eventuated.
- 4 Nil
- 5 Nil
- 7 Timing - Nurse is yet to be engaged. NB: There could be a permanent saving here.
- 8 Nil
- 9 Nil
- 10 Timing - Public Conveniences Mtce below budget.
- 11 Timing - Hall Mtce below budget. Parks & Garden operations below budget. Permanent - Depreciation expense budgeted but will not eventuate.
- 12 Permanent - Depreciation expense on roads will be less than budget due to previous year fair value revaluation. Timing - Contract grading budgeted to occur but has not yet eventuated. Timing - Some Events expenditure has not yet eventuated.
- 13 Nil
- 14 A budget amend / correction - will be required for expenses in Schedule 14 as it is showing as being over allocated

CAPITAL REVENUE

- > Nil

CAPITAL EXPENSES

- > Land & Buildings - The installation of new solar panels on houses, the upgrade of the old church, the restoration of historic buildings, depot extensions and electrical upgrades to the admin building have not commenced.
- > Plant & Equipment - The purchase of the vibrating roller, small tipper, rubbish truck, jacking beam for hoist, TjTj capital items and CEO vehicle have not occurred.
- > Furniture & Equipment - The purchase of the New Locking System and the purchase of dishwashers for houses is now under operating.
- > Infra Roads - Work on the Connie Sue Rd, Menzies NW Rd, Evanstone Menzies Rd, Kensington Rd, Tjunjuntjarra Access Rd, Kookynie Rd and Yarri Rd have not commenced.
- > Infra Footpaths - Work on the Bicycle Path construction is behind schedule.
- > Infra Other - Work on the new pound, waste refuse site renewal project, Aunty Nelly water reclaim project, playground equipment upgrade project, shire house crossovers, tourism signage/events board, town street trees planting and caravan park landscaping project have not commenced.
- > Nil

OTHER ITEMS



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/12/15

GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED TO THE EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 7									
GENERAL PURPOSE INCOME									
RATE REVENUE									
Operating Expenditure									
03100	Rates Accounting Expense		500		0		500	0	
03101	Rate Notice Stationery expense		1,800		288		1,800	0	
03102	Valuation Expenses and Title Searches Expense		14,000		5,422		14,000	0	
03103	Debt Collection Expenses		15,000		3,721		15,000	0	
03121	Rates Written-off & Adjustments		50,000		6,764		50,000	0	
03199	Admin Allocated to Rates		211,313		98,556		225,416	14,103	Non cash admin account
Operating Income									
03106	General Rates Levied	2,798,081		2,830,898		2,830,898		(32,817)	
03107	General Rates Levied UV Mining	0		0		0		0	all in GL 03106
03108	General Rates Levied UV Pastoral	0		0		0		0	all in GL 03106
03109	General Rates Levied GRV Residential	0		0		0		0	all in GL 03106
03110	General Rates Levied GRV Commercial	0		0		0		0	all in GL 03106
03111	General Rates Levied GRV Vacant	0		0		0		0	all in GL 03106
03112	General Rates Levied UV Mining - Min Rates	0		0		0		0	all in GL 03106
03113	General Rates Levied UV Pastoral - Min Rates	0		0		0		0	all in GL 03106
03114	General Rates Levied UV Other - Min Rates	0		0		0		0	all in GL 03106
03115	Interim Rates	40,000		(205,337)		-205,337		245,337	reversal by VGO of 1415 increases
03116	Interim Rates GRV	0		0		0		0	all in GL 03106
03117	Interim Rates UV Mining	0		0		0		0	all in GL 03106
03118	GRV Minimum Rates Raised	0		0		0		0	all in GL 03106
03119	GRV	0		0		0		0	all in GL 03106
03120	Penalty Interest Raised on Rates	40,000		43,204		43,204		(3,204)	
03123	Instalment Interest Received	0		10,509		10,509		(10,509)	
03124	Instalment Admin Fees	0		5,544		5,544		(5,544)	
03125	Pens Deferred Rates Interest Grant	0		0		0		0	
03126	Legal Charges recovered	0		0		0		0	
03127	ESL Penalty levied	0		1,168		1,168		(1,168)	
03130	Rates Suspense Account	0		0		0		0	
	Total Operating	2,878,081	292,613	2,685,986	112,752	2,685,986	306,716	206,198	
Capital Expenditure									
Capital Income									
	Total Capital	0	0	0	0	0	0	0	
	TOTAL RATE REVENUE	2,878,081	292,613	2,685,986	112,752	2,685,986	306,716	206,198	
OTHER GENERAL PURPOSE FUNDING									
Operating Expenditure									
03200	Expenses relating to Other General Purpose Funding		2,000		470		2,000	0	
Operating Income									
03201	Grants Commission Grant Received - General	863,370		422,828		863,370		0	
03202	Grant Commission - Ops Road Component	353,356		173,185		353,356		0	
03203	Grants Commission Grants Received - Special	0		60,000		0		0	
03204	ESL Penalty Interest	1,200		0		1,200		0	
03205	Interest Received - Municipal	33,000		3,624		33,000		0	
03206	Interest Received - Reserves	90,000		35,932		90,000		0	
03207	Other General Purpose funding received	500		34,848		34,848		(34,348)	
03208	Other Grant Funding	0		0		0		0	
03209	Suspense Unknown Income	0		258		258		(258)	
	Total Operating	1,341,426	2,000	730,671	470	1,376,032	2,000	(34,606)	
Capital Expenditure									
03250	Transfer of Interest to Reserves		90,000		35,932		90,000	0	
Capital Income									
	Total Capital	0	90,000	0	35,932	0	90,000	0	
	TOTAL OTHER GEN PURPOSE INCOME	1,341,426	92,000	730,671	36,402	1,376,032	92,000	(34,606)	




SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/12/15

O/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED to The EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 4									
GENERAL ADMINISTRATION									
MEMBERS OF COUNCIL									
<u>Operating Expenditure</u>									
04100	Members Travelling Expenses paid		27,145		12,194		27,145	0	
04101	Members Conference Expenses		11,112		6,549		11,112	0	
04102	Council Election Expenses		5,482		9,950		5,482	0	
04103	President's Allowance paid		16,395		6,993		16,395	0	
04104	Members Meeting Expenses		61,010		42,637		61,010	0	
04105	Members -Donations		2,575		11,000		11,000	8,425	
04106	Members - Subscriptions		1,500		1,350		1,500	0	
04107	Deputy President's Allowance paid		3,174		1,093		3,174	0	
04108	Members Communication Allowance		6,895		3,700		6,895	0	
04110	Civic Receptions & Functions Expense		3,343		1,292		3,343	0	
04113	Members Printing		100		0		100	0	
04114	Members Advertising		360		0		360	0	
04115	Members Citizenship Award		500		0		500	0	
04117	Depreciation - Members		1,282		0		1,282	0	deprn non cash acct
04199	Admin Allocated to Members		528,282		241,391		563,541	35,259	Non cash admin account
<u>Operating Income</u>									
04116	Insurance Reimbursements	2,500		16,959		16,959		(14,459)	
04119	Other Income Relating to Members	0		0		0		0	
	Total Operating	2,500	668,955	16,959	338,149	16,959	712,639	29,225	
<u>Capital Expenditure</u>									
			0		0		0	0	
<u>Capital Income</u>									
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
TOTAL MEMBERS OF COUNCIL		2,500	668,955	16,959	338,149	16,959	712,639	29,225	
OTHER GOVERNANCE									
<u>Operating Expenditure</u>									
04201	Travel Expenses		2,000		493		2,000	0	
04202	Printing & Stationary		400		62		400	0	
04203	Legal Expenses Governance		5,600		4,394		5,600	0	
04204	Subscription Expenses Governance		33,750		27,368		33,750	0	LGA & Goldfields Assoc
04205	Advertising Expenses Governance		7,800		8,270		7,800	0	
04206	Meeting Expenses Governance		1,350		833		1,350	0	
04207	Refreshment Expenses Governance		2,050		2,173		2,050	0	
04208	Communication Expenses Governance		500		0		500	0	
04209	Bad & Doubtful Debts		1,000		0		1,000	0	
04210	Records Expenses Governance		10,000		0		10,000	0	
04215	Other Expenses Governance		3,000		12,395		12,395	9,395	LGIS 15 16 (offset by Reimburse)
<u>Operating Income</u>									
		0		0		0		0	
	Total Operating	0	67,450	0	55,988	0	76,845	9,395	
<u>Capital Expenditure</u>									
04240	Council Table		0		0		0	0	
04241	New Locking System		10,000		0		10,000	0	
04242	Admin Phone System Upgrade		10,000		0		10,000	0	
04243	Replacement Conference Phone System for Chambers		10,000		0		10,000	0	
<u>Capital Income</u>									
		0		0		0		0	
	Total Capital	0	30,000	0	0	0	30,000	0	
TOTAL OTHER GOVERNANCE		0	97,450	0	55,988	0	106,845	9,395	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/12/15

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 5									
LAW, ORDER & PUBLIC SAFETY									
FIRE PREVENTION									
<u>Operating Expenditure</u>									
05100	Fire Advertising		900		121		900	0	
05101	Fire Prevention - Utilities		150		85		150	0	
05102	Fire Prevention - Insurance		4,350		0		4,350	0	
05103	Fire Fighting Expenses		12,100		1,789		12,100	0	
05104	ESL Levy Council Property		15,341		28,554		15,341	0	
05177	Loss on Disposal of Assets		0		0		0	0	
05188	Depreciation - Fire Prevention		47,260		24,428		47,260	0	deprn non cash acct
05199	Admin Allocated to Fire Prevention		10,586		4,828		11,271	0	Non cash admin account
<u>Operating Income</u>									
05106	Fire Prevention - Other Revenue & Admin F	7,000		0		7,000	0	0	
05107	FESA Operating Grant Income	0		6,020		0	0	0	
05120	FESA Capital Grant	0		0		0	0	0	
	Total Operating	7,000	90,667	6,020	57,805	7,000	91,372	0	
<u>Capital Expenditure</u>									
			0		0		0	0	
<u>Capital Income</u>									
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL FIRE PREVENTION	7,000	90,667	6,020	57,805	7,000	91,372	0	
ANIMAL CONTROL									
<u>Operating Expenditure</u>									
05201	Ranger Consultant		30,000		0		30,000	0	
05202	Wild Dog Control		0		0		0	0	
05203	Cactus Control		30,000		23,485		30,000	0	
05204	Dog Expenses		300		0		300	0	
05205	Cat Expenses		500		0		500	0	
05208	Ranger Expenses		5,000		0		5,000	0	
05288	Depreciation - Animal Control		0		137		0	0	Deprn non cash account
05299	Admin Allocated to Animal Control		10,586		0		0	(10,586)	Non cash admin account
<u>Operating Income</u>									
05207	Fines and Penalties - Animal Control	0		0		0		0	
05208	Dog Registration Fees	350		0		350		0	
05209	Cat Registration Fees	100		0		100		0	
	Total Operating	450	76,386	0	23,622	450	65,800	(10,586)	
<u>Capital Expenditure</u>									
05501	New Pound		10,000		0		10,000	0	
<u>Capital Income</u>									
		0		0		0		0	
	Total Capital	0	10,000	0	0	0	10,000	0	
	TOTAL ANIMAL CONTROL	450	86,386	0	23,622	450	75,800	(10,586)	
EMERGENCY SERVICES									
<u>Operating Expenditure</u>									
05301	Emergency Services Programs Expenses		1,800		2,319		1,800	0	
05307	Police Station Costs		2,500		1,792		2,500	0	
05398	Admin Allocated Other Law Order & Public Safety		0		4,828		11,271	11,271	Non cash admin account
05399	Other Expenses Related to Law Order Safety		7,000		0		7,000	0	
<u>Operating Income</u>									
		0		0		0		0	
	Total Operating	0	11,300	0	8,940	0	22,571	11,271	
<u>Capital Expenditure</u>									
			0		0		0	0	
<u>Capital Income</u>									
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL EMERGENCY SERVICES	0	11,300	0	8,940	0	22,571	11,271	

<div><div></div><div><div>SHIRE OF MENZIES</div><div>PROFIT & LOSS Budget Performance BY PROGRAM</div><div>For the Reporting Period ended 31/12/15</div></div></div>									
G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED TO The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 7									
HEALTH									
OTHER HEALTH									
Operating Expenditure									
07700	EHO Contract		17,500		4,106		17,500	0	
07701	Nurse Expenses		150,000		0		150,000	0	Nurse to be engaged
07702	Other Expenses Relating to Health		0		350		350	350	
07799	Admin Allocation - Health		15,848		7,242		16,906	1,058	Non cash admin account
Operating Income									
07704	Income Relating to Health	0		0		0	0	0	
07705	Septic Tank Application fees collected	500		0		500	0	0	
Total Operating		500	183,348	0	11,698	500	184,756	1,408	
Capital Expenditure									
07706	Purchase Furniture & Equipment - Health		0		0		0	0	
Capital Income									
		0		0		0		0	
Total Capital		0	0	0	0	0	0	0	
TOTAL OTHER HEALTH		500	183,348	0	11,698	500	184,756	1,408	

SCHEDULE 8									
EDUCATION AND WELFARE									
OTHER EDUCATION									
Operating Expenditure									
08200	Other Expenses Relating to Welfare & Education		0		0		0	0	
08201	Menzies School - Donations Paid		9,500		0		9,500	0	
08204	Collections Goldfields Care Donations		0		0		0	0	
Operating Income									
		0		0		0		0	
Total Operating		0	9,500	0	0	0	9,500	0	
Capital Expenditure									
			0		0		0	0	
Capital Income									
		0		0		0		0	
Total Capital		0	0	0	0	0	0	0	
TOTAL OTHER EDUCATION		0	9,500	0	0	0	9,500	0	




SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/12/15


G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE #									
HOUSING									
STAFF HOUSING									
<u>Operating Expenditure</u>									
09101	Maintenance Staff Housing		100,000		35,192		100,000	0	
09102	Staff Housing Furniture - non capital		8,500		158		8,500	0	
09105	Staff House Costs Allocated to Services		(94,622)		(35,192)		(100,000)	(5,378)	Non cash admin account
09188	Depreciation - Staff Housing		92,038		48,531		92,038	0	Depn non cash account
<u>Operating Income</u>									
09121	Staff Housing Rent Income	14,600		6,800		14,600	0	0	
09122	Staff Housing Grants	0		0		0	0	0	
09123	Staff Housing Reimbursements	750		0		750	0	0	
09124	Staff Housing Other Revenue	250		0		250	0	0	
	Total Operating	15,600	105,918	6,800	48,688	15,600	100,538	(5,378)	
<u>Capital Expenditure</u>									
09155	Transfer to Building Reserve		500,000		0		500,000	0	
09190	Construction of 2 New Houses Menzies CLGF 12-13 R4R		0		0		0	0	
09191	Installation of Fencing - New Houses		0		0		0	0	
09192	Installation of Solar Panels New Houses		50,000		0		50,000	0	
09193	Installation Landscaping New Houses		60,000		10,402		60,000	0	
09194	Installation of Sheds for New Houses		52,653		42,118		52,653	0	
09195	Installation landscaping - Shenton St Units		20,000		8,464		20,000	0	
09196	Asbestos removal - 10 Shenton Street		0		0		0	0	
09197	CEO House Renewal		25,000		1,252		25,000	0	
09198	dishwashers for the 3 staff houses		3,000		0		3,000	0	
09199	Water Tanks for 4 staff houses		11,500		0		11,500	0	
<u>Capital Income</u>									
09150	Proceeds on Disposal of Assets - Staff Housing	0		0		0		0	
09151	Realisation on Disposal of Assets - Staff Housing	0		0		0		0	
	Total Capital	0	722,153	0	62,236	0	722,153	0	
	TOTAL STAFF HOUSING	15,600	828,069	6,800	110,923	15,600	822,691	(5,378)	
OTHER HOUSING									
<u>Operating Expenditure</u>									
09201	Maintenance Non Staff Housing		15,000		24,671		24,671	9,671	
09202	Interest Paid on Loans #17		0		0		0	0	
09203	Interest Paid on Loans #Other		0		0		0	0	
09204	Housing Lease Payments		16,000		0		16,000	0	
<u>Operating Income</u>									
09206	Other Housing Rental Fees	9,716		11,055		11,055	0	(1,339)	
09207	Dept of Housing Leases - Teachers	32,192		3,663		32,192	0	0	
	Total Operating	41,908	31,000	14,918	24,671	43,247	40,671	8,333	
<u>Capital Expenditure</u>									
09250	Installation New Fencing - Walsh Street Units		0		0		0	0	
<u>Capital Income</u>									
	Total Capital	0	0	0	0	0	0	0	
	TOTAL OTHER HOUSING	41,908	31,000	14,918	24,671	43,247	40,671	8,333	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/12/15

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED TO The EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 18 COMMUNITY AMENITIES:									
	DOMESTIC REFUSE								
	<u>Operating Expenditure</u>								
10100	Domestic Refuse Expenses		21,273		13,025		21,273	0	
10188	Depreciation - Refuse Collection		9,463		3,048		9,463	0	Depn non cash account
10199	Overheads Allocated to Sanitation		0		0		0	0	Non cash admin account
	<u>Operating Income</u>								
10101	Income Relating to Sanitation - Household B	6,350		6,345		6,350	0	0	
10102	Profit on Sale of Asset - Sanitation	2,333		0		0	0	2,333	
	Total Operating	8,683	30,736	6,345	16,071	6,350	30,736	2,333	
	<u>Capital Expenditure</u>								
	<u>Capital Income</u>								
10150	Proceeds on Disposal of Assets - Sanitation	43,405		0		43,405		0	
10151	Realisation on Disposal of Assets	(43,405)		0		(43,405)		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL DOMESTIC REFUSE	8,683	30,736	6,345	16,071	6,350	30,736	2,333	
	OTHER SANITATION								
	<u>Operating Expenditure</u>								
10200	Maintenance Tip Site		50,000		20,107		50,000	0	
10201	Litter & Graffiti Control Expenses		1,000		3,699		3,699	2,699	
10204	Purchase Rubbish Bins - Sanitation - Other		2,500		0		2,500	0	
	<u>Operating Income</u>								
	Total Operating	0	53,500	0	23,807	0	56,199	2,699	
	<u>Capital Expenditure</u>								
10205	Waste Refuse Site Renewal Project		65,000		0		65,000	0	
	<u>Capital Income</u>								
	Total Capital	0	65,000	0	0	0	65,000	0	
	TOTAL OTHER SANITATION	0	118,500	0	23,807	0	121,199	2,699	
	PROTECTION OF THE ENVIRONMENT								
	<u>Operating Expenditure</u>								
10500	Expenses Relating to Protection of Environment		0		0		0	0	
10501	Income Relating to Protection Of Environme	0		0		0		0	
	<u>Operating Income</u>								
	Total Operating	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>								
	<u>Capital Income</u>								
	Total Capital	0	0	0	0	0	0	0	
	TOTAL PROTECTION OF THE ENVIR	0	0	0	0	0	0	0	
	TOWN PLANNING & REG DEVELOPMENT								
	<u>Operating Expenditure</u>								
10600	Costs Relating to Town Planning & Regional Development		2,500		0		2,500	0	
	<u>Operating Income</u>								
10601	Income Relating to Town Planning & Region	0		0		0		0	
	Total Operating	0	2,500	0	0	0	2,500	0	
	<u>Capital Expenditure</u>								
	<u>Capital Income</u>								
	Total Capital	0	0	0	0	0	0	0	
	TOTAL TOWN PLANNING & REG DEV	0	2,500	0	0	0	2,500	0	

<div><div>SHIRE OF MENZIES PROFIT & LOSS Budget Performance BY PROGRAM For the Reporting Period ended 31/12/15</div></div>									
G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
	OTHER COMMUNITY AMENITIES								
	<u>Operating Expenditure</u>								
10700	Expenses Relating to Other Community Amenities		2,500		1,872		2,500	0	
10701	Menzies Public Conveniences		20,000		7,701		20,000	0	
10702	Maintenance - Cemetery		10,000		2,297		10,000	0	
10704	Public Conveniences Kookynie		10,000		768		10,000	0	
10799	Depreciation Other Community Amenities		342		0		342	0	Depn non cash account
	<u>Operating Income</u>								
10706	Grants for Other Community Amenities	0		0		0	0	0	
	Total Operating	0	42,842	0	12,638	0	42,842	0	
	<u>Capital Expenditure</u>								
			0		0	0	0	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL OTHER COMMUNITY AMENITIES	0	42,842	0	12,638	0	42,842	0	

<div><div>SHIRE OF MENZIES</div><div>PROFIT & LOSS Budget Performance BY PROGRAM</div><div>For the Reporting Period ended 31/12/15</div></div>									
GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED TO THE EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 11									
RECREATION & CULTURE									
PUBLIC HALLS & CIVIC CENTRES									
Operating Expenditure									
11101	Maintenance - Hall		35,000		1,485		35,000	0	
Operating Income									
11103	Hall Hire Fees	100		0		0	0	100	
11104	CLGF Grant - Toilet Upgrade - Halls	0		0		0	0	0	
11105	Hire Fees - Chairs & Tables	25		0		0	0	25	
11107	Supply of Water from Hall Standpipe	350		74		74	0	276	
	Total Operating	475	35,000	74	1,485	74	35,000	401	
Capital Expenditure									
11150	Construction Project Shire Hall Toilets		69,567		47,380	0	69,567	0	
Capital Income									
		0		0		0		0	
	Total Capital	0	69,567	0	47,380	0	69,567	0	
	TOTAL PUBLIC HALLS & CIVIC CENT	475	104,567	74	48,865	74	104,567	401	
SWIMMING AREAS & BEACHES									
Operating Expenditure									
			0		0		0	0	
Operating Income									
		0		0		0		0	
	Total Operating	0	0	0	0	0	0	0	
Capital Expenditure									
11201	Water Park Construction Project		0		0	0	0	0	
11202	Water Park Lighting		0		13,182	0	0	0	
11250	Transfer to Water Park Reserve		100,000		0	0	100,000	0	
Capital Income									
		0		0		0		0	
	Total Capital	0	100,000	0	13,182	0	100,000	0	
	TOTAL SWIMMING AREAS & BEACHES	0	100,000	0	13,182	0	100,000	0	
OTHER RECREATION & SPORT									
Operating Expenditure									
11300	Sports Courts Utilities		5,500		1,763		5,500	0	
11301	Other Recreation Expenses		15,000		32,393		32,393	17,393	
11303	Parks & Gardens - Jobs		95,000		29,976		95,000	0	
11304	Playground Equipment Maintenance		7,000		201		7,000	0	
11306	Golf Club Expenses		20,000		0		20,000	0	
11307	Water Park Operations		50,000		13,567		50,000	0	
11388	Depreciation Other Sport & Recreation		60,240		5,975		60,240	0	Depn Non Cash account
11386	Admin Allocated Other Recreation & Sport		105,856		48,278		112,708	7,052	Non cash admin account
11389	Other Expenses - Other Sport & Recreation		0		0		0	0	
Operating Income									
11308	Grant Received- Menzies Water Park	0		0		0	0	0	
11309	DSR Grant Water Park Lights	0		0		0	0	0	
	Total Operating	0	388,396	0	132,182	0	382,941	24,445	
Capital Expenditure									
11350	Aunty Nelly Water Reclaim Project		120,000		0	0	120,000	0	
11351	Play Ground Equipa Upgrade Project		30,000		0	0	30,000	0	
Capital Income									
		0		0		0		0	
	Total Capital	0	150,000	0	0	0	150,000	0	
	TOTAL OTHER RECREATION & SPORT	0	538,396	0	132,182	0	532,941	24,445	
TV & Radio Rebroadcasting									
Operating Expenditure									
11400	Expenses Relating to Television Radio		2,500		6,369		6,369	3,869	
11488	Depreciation - TV & Radio Rebroadcasting		0		4,127		0	0	Depn non cash account
Operating Income									
11402	SBS TV Digital Service Subsidy Received	21,650		19,650		19,650		2,000	
	Total Operating	21,650	2,500	19,650	10,496	19,650	6,369	5,819	
Capital Expenditure									
11401	Capital Upgrade of SBS FM Radio/TV Install		0		0	0	0	0	
Capital Income									
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL TV & RADIO REBROADCASTING	21,650	2,500	19,650	10,496	19,650	6,369	5,819	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/12/15

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED to The EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
	LIBRARIES								
	<u>Operating Expenditure</u>								
11500	Training Libraries		1,500		0		1,500	0	
11501	Postage & Freight Libraries		1,000		359		1,000	0	
11502	Printing Libraries		500		0		500	0	
11503	AMLIS Fees Libraries		1,500		108		1,500	0	
11506	Books & Programs Libraries		500		105		500	0	
11599	Admin Allocated Libraries		10,566		4,628		11,271	705	Non cash admin account
	<u>Operating Income</u>								
		0		0		0	0	0	
	Total Operating	0	16,566	0	5,399	0	16,271	705	
	<u>Capital Expenditure</u>								
			0		0		0	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL LIBRARIES	0	16,566	0	5,399	0	16,271	705	
	HERITAGE & CULTURE								
	<u>Operating Expenditure</u>								
11800	Heritage Consultants Costs		2,500		0		2,500	0	
11801	Heritage Utilities Costs		0		0		0	0	
11802	Niagara Dam Review		0		0		0	0	
11803	Old Post Office Maintenance		1,500		1,278		1,500	0	
11805	Old Butcher Shop Maintenance		2,500		0		2,500	0	
11806	Museum Shed Maintenance		2,500		0		2,500	0	
11807	Railway Station Maintenance		0		0		0	0	
11808	Art & Culture Initiatives		5,000		0		5,000	0	
	<u>Operating Income</u>								
11818	CLGF Grants - Other Culture	0		0		0	0	0	
11819	Lottery West Grants- Other Culture	0		0		0	0	0	
	Total Operating	0	14,000	0	1,278	0	14,000	0	
	<u>Capital Expenditure</u>								
11850	Upgrade of Old Church Menzies		50,000		0		50,000	0	
11851	Stone Restoration & Repairs Historic Buildings		120,000		0		120,000	0	
11852	Minor building renewals		10,000		0		10,000	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	180,000	0	0	0	180,000	0	
	TOTAL HERITAGE & CULTURE	0	194,000	0	1,278	0	194,000	0	
	WAR MEMORIAL								
	<u>Operating Expenditure</u>								
11701	Anzac War Memorial Maintenance		3,200		0		3,200	0	
11702	Anzac War Memorial Utilities		300		69		300	0	
11703	Anzac War Memorial Events		1,500		34		1,500	0	
	<u>Operating Income</u>								
11799	Anzac War Memorial Grant	50,000		0		50,000	0	0	
	Total Operating	50,000	5,000	0	103	50,000	5,000	0	
	<u>Capital Expenditure</u>								
11750	War Memorial Construction Project		0		0		0	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL WAR MEMORIAL	50,000	5,000	0	103	50,000	5,000	0	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/12/15

Q/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED TO THE EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 17 TRANSPORT									
CONSTRUCTION ROADS, STREETS, BRIDGES & DEPOTS									
<u>Operating Expenditure</u>									
12123	Accured EOFY Expenses		0		10,885		0	0	
	<u>Operating Income</u>								
		0		0		0	0	0	
	Total Operating	0	0	0	10,885	0	0	0	
<u>Capital Expenditure</u>									
12101	Road Construction CRSF - Jobs		380,009		319,302	0	380,009	0	
12104	Roads to Recovery Construction -jobs		708,000		215,712	0	708,000	0	
12105	Blackspot funding Construction		220,881		0	0	220,881	0	
12108	Road Construction Muni - jobs		1,189,679		102,484	0	1,189,679	0	
12107	Drainage Construction		0		0	0	0	0	
12108	Footpath Construction		93,648		88,199	0	93,648	0	
12109	Road Construction RRG - Jobs		585,000		484,047	0	585,000	0	
12110	Shire House - Crossover Construction		152,012		0	0	152,012	0	
12112	Bicycle Path Construction		96,000		4,352	0	96,000	0	
12120	Depot Extension -Asset Upgrade		150,000		0	0	150,000	0	
12150	Transfer to Road Reserve		300,000		0	0	300,000	0	
12151	Transfer to Main Street Reserve		188,000		0	0	188,000	0	
12152	Transfer to Bitumen Reserve		400,000		0	0	400,000	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	4,424,229	0	1,174,106	0	4,424,229	0	
	TOTAL CONSTRUCTION ROADS	0	4,424,229	0	1,184,971	0	4,424,229	0	
MAINTENANCE ROADS, STREETS, BRIDGES & DEPOTS									
<u>Operating Expenditure</u>									
12102	Contract Grading		200,000		0		200,000	0	
12116	ROMAN II Subscription		7,000		8,028		7,000	0	
12103	Fuel for Resale		0		0		0	0	
12111	Town Dam Menzies		10,000		643		10,000	0	
12200	Maintenance - Muni Fund Roads - Jobs		550,000		315,497		550,000	0	
12201	Maintenance - Depot		22,000		1,901		22,000	0	
12202	Maintenance - Footpaths & Kerbs		40,000		3,375		40,000	0	
12203	Ablution Blocks Removal		0		0		0	0	
12204	Town Streets Clean Up & Sweeping		25,000		1,038		25,000	0	
12205	Slashing - Town Streets		10,000		204		10,000	0	
12207	Main Street Development - non capital		15,000		0		15,000	0	
12208	Insulation for Records Sea Container		4,000		0		4,000	0	
12209	Street Lighting		7,200		4,209		7,200	0	
12210	Street Furniture		10,000		46		10,000	0	
12211	Street Trees Gardens & Watering		10,000		3,059		10,000	0	
12212	Sundry Tools & Materials		20,000		17,423		20,000	0	
12213	Maintenance - Sewer Ponds		5,000		0		5,000	0	
12214	Rehabilitation of Gravel & Sand Pit (s)		30,000		0		30,000	0	
12216	Road Repairs Flood & Storm Damage MUNI		4,000		6,401		6,401	2,401	
12223	Roadside Furniture and Signage		5,000		359		5,000	0	
12215	WANDRRA Repairs - Floods Storms etc.		2,214,867		945,835		2,214,867	0	
12277	Loss on Sale of Asset		0		0		0	0	
12288	Depreciation Transport		2,826,662		905,992		2,826,662	0	Depn Non cash admin account
12299	Admin Allocated - Transport		279,989		127,937		298,676	18,687	Non cash admin account
<u>Operating Income</u>									
12220	Fuel Sales	50		0		50	0	0	
12221	Income Relating to Streets, Roads, Bridges	0		0		0	0	0	
12224	Misc Permit Fees	900		0		900	0	0	
12226	Grant - MRWA Direct Grant	148,800		161,700		161,700	0	(12,900)	
12227	Grant - MRWA Subsidies	1,200		0		1,200	0	0	
12230	Grant - Roadwise	0		0		0	0	0	
12222	Bikewest Grants - Dual Use Paths	0		0		0	0	0	
12225	Grant - MRWA Projects - Evanstone Menzies	360,009		0		360,009	0	0	
12228	Grant - Roads to Recovery	659,000		0		659,000	0	0	
12232	Grant - RRG	390,000		0		390,000	0	0	
12236	Grant - MRWA Blackspot	147,254		58,902		147,254	0	0	
12237	Grant - Roads	0		156,000		0	0	0	to be reallocated
12238	Grant - Other: Tjun Access Indigenous Acco	0		61,200		61,200	0	(61,200)	
12242	WANDRRA Flood Damage Grant	2,588,610		0		2,588,610	0	0	claim submitted
12278	Profit on Sale of Asset - Transport	0		0		0	0	0	
	Total Operating	4,276,823	6,095,716	437,902	2,339,949	4,349,823	6,116,806	(83,812)	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/12/15

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
	<u>Capital Expenditure</u>								
	<u>Capital Income</u>		0		0	0	0	0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL MAINTENANCE ROADS	4,275,823	6,095,718	437,802	2,339,948	4,349,923	6,116,806	(53,012)	
	<u>PLANT & EQUIPMENT PURCHASES</u>								
	<u>Operating Expenditure</u>								
12352	ADJ from RECKON 30/11/2015		0		0		0	0	
	<u>Operating Income</u>	0		0		0	0	0	
	Total Operating	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>								
12301	Crew Cab Truck		0		0	0	0	0	
12302	MWS Vehicle		0		0	0	0	0	
12303	Ute (1)		0		0	0	0	0	
12304	Ute (2)		0		0	0	0	0	
12305	Grader		0		0	0	0	0	
12306	Mtce. Grader Accommodation		90,500		21,618	0	90,500	0	
12307	Loadsite		0		0	0	0	0	
12308	5" Single rotor Slasher		0		0	0	0	0	
12309	Traffic Counters		0		0	0	0	0	
12310	Minor Plant Purchases		4,300		0	0	4,300	0	
12311	Purchase Vibrating Roller		219,100		0	0	219,100	0	
12312	Purchase Small Tipper		80,800		0	0	80,800	0	
12313	Purchase Rubbish Truck		234,905		0	0	234,905	0	
12314	Purchase Pedestrian Roller		11,500		11,000	0	11,500	0	
12315	Purchase Jacking Beam for Hoist		29,000		0	0	29,000	0	
	<u>Capital Income</u>								
12351	Proceeds on Disposal of Assets - Road Plant	0		0		0		0	
12353	Realisation on Disposal of Vehicles	0		0		0		0	
	Total Capital	0	670,105	0	32,618	0	670,105	0	
	TOTAL PLANT & EQUIP PURCHASES	0	670,105	0	32,618	0	670,105	0	
	<u>AERODROMES</u>								
	<u>Operating Expenditure</u>								
12640	Menzies Airstrip Maintenance		5,000		3,786		5,000	0	
12641	Koolymie Airstrip Maintenance		0		0		0	0	
	<u>Operating Income</u>	0		0		0	0	0	
	Total Operating	0	5,000	0	3,786	0	5,000	0	
	<u>Capital Expenditure</u>								
	<u>Capital Income</u>	0		0		0	0	0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL AERODROMES	0	5,000	0	3,786	0	5,000	0	



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		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 13									
ECONOMIC SERVICES									
RURAL SERVICES									
<u>Operating Expenditure</u>									
13100	Expenses Relating to Rural Services & Pest Control		50		0		50	0	
<u>Operating Income</u>									
13101	Income Relating to Rural Services	0		0		0		0	
	Total Operating	0	50	0	0	0	50	0	
<u>Capital Expenditure</u>									
			0		0		0	0	
<u>Capital Income</u>									
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL RURAL SERVICES	0	50	0	0	0	50	0	
TOURISM & AREA PROMOTION									
<u>Operating Expenditure</u>									
13240	Events - Rodeo		0		0		0	0	
13241	Events - Cyclistic		85,000		18,000		85,000	0	
13242	Events - Menzies Awareness Day		5,000		0		5,000	0	
13243	Events - Holiday Programs		30,000		1,463		30,000	0	
13244	Events - Community		10,000		4,804		10,000	0	
13250	Promotional Materials Advertising & Marketing Costs		6,000		1,946		6,000	0	
13251	Goldfields Network Tourism Expenses		37,500		36,500		37,500	0	
13252	Golden Quest Vehicle Lease		7,500		4,509		7,500	0	
13253	Old Butcher Shop Utilities and Insurance		250		104		250	0	
13254	Kookynie Info Bay & Townsite		2,050		2,037		2,050	0	
13255	Kookynie Walk Trail		350		0		350	0	
13256	Ullaring Tourist Facility		1,800		1,912		1,912	112	
13257	Lake Ballard		22,800		13,875		22,800	0	
13258	Niagara Dam		20,500		12,458		20,500	0	
13259	Goongarrie Cottages		50,000		3,641		50,000	0	
13260	Tourism Signage		1,000		0		1,000	0	
13261	Lady Shenton Maintenance		15,000		669		15,000	0	
13262	Tourism Advertising		5,000		4,209		5,000	0	
13268	Depreciation - Tourism and Area Promotion		64,692		39,413		64,692	0	Depn Non cash admin account
13299	Admin Allocated- Tourism and Area Promotion		211,313		96,557		225,416	14,103	Non cash admin account
<u>Operating Income</u>									
13271	Grants - Tourism	0		0		0		0	
13272	Tourism Reimbursements	500		0		500		0	
13273	Tourism Lease Income	5,500		0		5,500		0	
13275	Tourism Other Income	120				120		0	
	Total Operating	6,120	675,765	0	242,096	6,120	589,970	14,216	
<u>Capital Expenditure</u>									
13265	Transfer to Niagara Dam Reserve		90,000		0		90,000	0	
13270	Tourism Signage & events Board		15,000		0		15,000	0	
13280	Town Street Trees Planting & Care Program		50,000		0		50,000	0	
<u>Capital Income</u>									
		0		0		0		0	
	Total Capital	0	155,000	0	0	0	155,000	0	
	TOTAL TOURISM & AREA PROMOTION	6,120	730,765	0	242,096	6,120	744,970	14,216	
BUILDING CONTROL									
<u>Operating Expenditure</u>									
13300	Building Surveyor Costs		15,000		4,106		15,000	0	
13310	Other Expenses Relating to Building Control		1,500		3,988		3,988	2,488	BCITF 14/15 15/16
13399	Admin Allocation - Building		52,828		24,139		56,354	3,526	Non cash admin account
<u>Operating Income</u>									
13301	Building Licence Fees	4,500		890		4,500	0	0	
	Total Operating	4,500	69,328	890	32,234	4,500	75,342	6,014	
<u>Capital Expenditure</u>									
			0		0		0	0	
<u>Capital Income</u>									
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL BUILDING CONTROL	4,500	69,328	890	32,234	4,500	75,342	6,014	



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		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
	TJUNTJUNTARRA								
	<u>Operating Expenditure</u>								
13400	Tjuntjuntarra Sculpture Course		15,000		9,300		15,000	0	
13401	Tjuntjuntarra Maintenance		0		0		0	0	
13402	Tjuntjuntarra Signage		0		0		0	0	
13403	Tjuntjuntarra Contractors		0		0		0	0	
13404	Tjuntjuntarra Consultants		14,600		0		14,600	0	
13405	Tjuntjuntarra Holiday Program		52,000		19,135		52,000	0	
13406	Tjuntjuntarra Research Costs		0		0		0	0	
13407	Tjuntjuntarra Football Carnival		12,000		5,864		12,000	0	
13408	Tjuntjuntarra Dog Health Program		4,500		4,500		4,500	0	
13409	Tjuntjuntarra Road Construction		0		0		0	0	
13499	Admin Allocation - Tjununarra		105,656		48,278		112,708	7,052	Non cash admin account
	<u>Operating Income</u>								
		0		0		0	0	0	
	Total Operating	0	203,756	0	86,777	0	210,808	7,052	
	<u>Capital Expenditure</u>								
13488	TJTJ Capital Items Purchased (DO NOT USE)		10,000		0		0	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	10,000	0	0	0	10,000	0	
	TOTAL TJUNTJUNTARRA	0	213,756	0	86,777	0	220,808	7,052	
	NURSERY								
	<u>Operating Expenditure</u>								
13501	Nursery Operational Expenses		10,000		0		10,000	0	
	<u>Operating Income</u>								
		0		0		0	0	0	
	Total Operating	0	10,000	0	0	0	10,000	0	
	<u>Capital Expenditure</u>								
			0		0		0	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL NURSERY	0	10,000	0	0	0	10,000	0	
	OTHER ECONOMIC SERVICES								
	<u>Operating Expenditure</u>								
13600	void		0		0		0	0	
13601	void		0		0		0	0	
13602	void		0		0		0	0	
13603	void		0		0		0	0	
13610	void		0		0		0	0	
13600	void		0		0		0	0	
	<u>Operating Income</u>								
13620	void		0		0		0	0	
	Total Operating	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>								
13630	Purchase Furniture & Equipment - Other Economic Services		0		0		0	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	OTHER ECONOMIC SERVICES	0	0	0	0	0	0	0	



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		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
	CRC								
	<u>Operating Expenditure</u>								
13701	Community Development Manager		0		15,812		15,812	15,812	LSL to Retired CDMgr.
13702	CRC Salaries & Wages		156,503		81,846		156,503	0	
13703	CRC Insurances		6,000		0		6,000	0	
13704	CRC Maintenance		6,000		2,442		6,000	0	
13705	CRC Travel Expenses		500		0		500	0	
13706	CRC Postage & Freight		500		81		500	0	
13707	CRC Print & Stationary		8,000		1,650		8,000	0	
13708	CRC Other admin expenses		500		3,971		500	0	
13709	CRC Membership Fees		1,000		0		1,000	0	
13710	CRC Computing Costs		6,500		620		6,500	0	
13711	CRC Furniture NON Capital		5,000		517		5,000	0	
13712	CRC Uniforms		500		0		500	0	
13713	CRC Telephone Card Purchases		5,000		11,956		11,956	6,956	
13714	CRC Cost of Goods For Re-sale		17,000		3,528		17,000	0	
13715	CRC Marketing & Promotion		6,000		5,417		6,000	0	
13716	CRC Utilities		6,400		2,799		6,400	0	
13717	CRC Refreshments		400		218		400	0	
13718	CRC Cleaning		25,000		6,150		25,000	0	
13719	CRC Training & Conference Expenses		1,500		0		1,500	0	
13720	CRC Programs		2,500		0		2,500	0	
13722	CRC superannuation		23,709		8,084		23,709	0	
13754	Cost of Phone Cards for resale		500		0		500	0	
	<u>Operating Income</u>								
13721	CRC Reimbursements	1,500		218		1,500	0	0	
13750	CRC Operating Grant	111,000		60,082		111,000	0	0	
13751	CRC All Sales	30,000		19,921		30,000	0	0	
13752	CRC Phone Card Sales	6,000		0		6,000	0	0	
13753	CRC Room Hire	0		0		0	0	0	
	Total Operating	148,500	279,012	80,221	145,090	148,500	301,780	22,768	
	<u>Capital Expenditure</u>		0		0		0	0	
	<u>Capital Income</u>	0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL CRC	148,500	279,012	80,221	145,090	148,500	301,780	22,768	
	CARAVAN PARK								
	<u>Operating Expenditure</u>								
13810	Caravan Park Salaries & Wages		64,676		39,450		64,676	0	
13811	Caravan Park Maintenance		15,784		7,374		15,784	0	
13812	Caravan Park Landscaping and Gardening - Operating		28,687		15,611		28,687	0	
13813	Caravan Park Other Costs		2,647		1,397		2,647	0	
13814	Caravan Park Insurance		2,270		0		2,270	0	
13815	Caravan Park Utilities		21,475		16,115		21,475	0	
13816	Caravan Park Superannuation		1,481		2,764		2,764	1,283	
	<u>Operating Income</u>								
13801	Caravan Park Grants	0		0		0	0	0	
13802	Caravan Park Income from Charges	49,000		26,574		49,000	0	0	
13803	Caravan Park Income from Washer & Dryers	1,500		1,381		1,500	0	0	
	Total Operating	50,500	137,020	27,955	62,711	50,500	138,303	1,283	
	<u>Capital Expenditure</u>								
13820	Caravan Park Landscaping Project (CAPEX)		30,000		0		30,000	0	
	<u>Capital Income</u>	0		0		0		0	
	Total Capital	0	30,000	0	0	0	30,000	0	
	TOTAL CARAVAN PARK	50,500	167,020	27,955	62,711	50,500	168,303	1,283	



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		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 14									
OTHER PROPERTY AND SERVICES									
PRIVATE WORKS									
<u>Operating Expenditure</u>									
14100	Private Works Expenses		5,000		1,536		5,000	0	
<u>Operating Income</u>									
14101	Private Works Income	5,000		864		5,000		0	
	Total Operating	5,000	5,000	864	1,536	5,000	5,000	0	
<u>Capital Expenditure</u>									
<u>Capital Income</u>									
	Total Capital	0	0	0	0	0	0	0	
	TOTAL PRIVATE WORKS	5,000	5,000	864	1,536	5,000	5,000	0	
PUBLIC WORKS OVERHEADS									
<u>Operating Expenditure</u>									
14200	Supervision Wages - Public Works Overheads		353,721		144,741		353,721	0	
14201	Superannuation - Public Works Overheads		90,985		44,899		90,985	0	
14202	Reimbursements PWOH		950		0		950	0	
14203	Leave Annual - Public Works Overheads		7,938		6,344		7,938	0	
14204	Leave Personal - Public Works Overheads		4,493		0		4,493	0	
14205	Long Service Leave - Public Works Overheads		0		0		0	0	
14206	Public Holidays - Public Works Overheads		1,619		0		1,619	0	
14207	Leave Accruals - Public Works Overheads		119,940		0		119,940	0	
14208	Allowances - Public Works Overheads		19,064		0		19,064	0	
14209	Protective Clothing & PPE - Public Works Overheads		2,500		4,060		4,060	1,560	
14210	Training & Conferences - Public Works Overheads		22,700		4,820		22,700	0	
14211	Recruitment Costs - Public Works Overheads		2,403		5,592		5,592	3,189	
14212	Meeting Expenses - Public Works Overheads		2,250		383		2,250	0	
14213	Workers Comp - Public Works Overheads		0		0		0	0	
14214	Depot Insurance - Public Works Overheads		3,800		0		3,800	0	
14215	Other Exps - Public Works Overheads		1,495		475		1,495	0	
14216	Staff Housing Allocated - Public Works Overheads		24,493		0		24,493	0	
14217	Depot Mtce (to be allocated as PWOH)		2,401		1,957		2,401	0	
14218	MWS vehicle exps		717		9		717	0	
14219	Telephone - Public Works Overheads		7,630		3,316		7,630	0	
14220	Utilities - Public Works Overheads		1,000		500		1,000	0	
14221	PWOH Allocated to Works and Services		(1,115,022)		(621,011)		(1,150,308)	(35,286)	Non cash admin account
14225	Depreciation - Public Works Overheads		14,353		2,457		14,353	0	Depn Non cash admin account
14226	Depot Operational & Misc Tasks - Labour Costs		7,948		10,276		10,276	2,328	
14299	Admin Allocated to Works - Public Works Overheads		422,625		193,113		450,832	28,207	Non cash admin account
<u>Operating Income</u>									
	Total Operating	0	0	0	(186,070)	0	0	0	auto allocated by System
<u>Capital Expenditure</u>									
<u>Capital Income</u>									
	Total Capital	0	0	0	0	0	0	0	
	TOTAL PUBLIC WORKS OVERHEADS	0	0	0	(186,070)	0	0	0	



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		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
	PLANT OPERATIONS								
	<u>Operating Expenditure</u>								
14301	Mech's Wages - Internal Repairs to P&E		118,851		180,735		180,735	40,884	new acct for clarity in GL postings
14302	Other Plant Costs		25,574		13,388		25,574	0	
14303	Fuel & Oils - Plant Operations		178,285		88,188		178,285	0	
14304	Tyres and Tubes - Plant Operations		25,301		8,670		25,301	0	
14305	Parts & Repairs - Plant Operations		201,828		87,359		201,828	0	
14307	Vehicle Registrations & Insurance - Plant Operations		22,291		1,861		22,291	0	
14308	Less Plant Costs Allocated		(1,016,797)		(484,374)		(1,067,552)	(50,755)	Non cash admin account
14370	Loss on Asset Sale		0		0		0	0	Non cash admin account
14388	Depreciation - Plant Operations		297,737		180,652		297,737	0	Depn Non cash admin account
14389	Admin Allocated - Plant Operations		147,919		67,589		157,781	9,872	Non cash admin account
	<u>Operating Income</u>								
14308	Plant Operations Reimbursements	18,500		8,403		18,500	0	0	
	Total Operating	18,500	(1)	8,403	113,748	18,500	0	1	auto allocated by System
	<u>Capital Expenditure</u>								
			0		0		0	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL PLANT OPERATIONS	18,500	(1)	8,403	113,748	18,500	0	1	
	ADMINISTRATION OVERHEADS								
	<u>Operating Expenditure</u>								
14501	Admin Memberships		1,800		1,745		1,745	145	
14503	Safety Rep Inspections & Programs		0		387		387	387	
14507	Employee Contributions - Sal. Sec. Superannuation		0		0		0	0	
14508	Allowances		15,897		81		15,897	0	
14509	Records Mgt Costs		9,352		11,381		9,352	0	
14510	Admin Salaries & Wages		948,826		483,730		948,826	0	
14511	Superannuation		101,844		38,510		101,844	0	
14513	Other Admin Costs		7,985		(27,532)		-27,532	(35,517)	the reversal of acc exps in 14/15
14514	Admin FBT		21,624		15,382		21,524	0	
14515	Audit Fees		38,385		0		38,385	0	
14516	Admin Travel Costs		2,345		2,517		2,345	0	
14518	Admin Uniforms		3,577		0		3,577	0	
14519	Housing Allowance		7,123		0		7,123	0	
14524	Admin Other Employee Costs		435		0		435	0	
14525	Leave Accrual		137,020		0		137,020	0	Non cash admin account
14526	Workers Compensation Premiums		45,588		0		45,588	0	
14527	Professional Development Study - Administration		12,000		0		12,000	0	
14530	Recruitment Costs		6,000		14,838		14,838	9,838	
14532	Recruitment Relocation		10,000		2,884		10,000	0	
14533	Legal Fees		7,500		16,844		7,500	0	
14534	Fair Value Valuations & Revaluations		23,000		0		23,000	0	
14535	Accounting Services		115,000		6,000		115,000	0	
14536	Contractors & Consultants		115,000		68,880		115,000	0	
14537	Admin Printing & Stationary		33,080		35,883		33,080	0	
14538	Bank Charges		3,836		1,385		3,836	0	
14539	Insurance		72,853		139,055		139,055	66,202	allocations
14540	Internet		12,947		0		12,947	0	
14541	Utilities		30,993		12,802		30,993	0	
14542	Phones / Mobiles		16,718		7,104		16,718	0	
14544	Computing Costs & Support - Administration		85,307		30,297		85,307	0	
14548	Training Expenses - Administration		2,357		889		2,357	0	
14555	Postage & Freight - General Administration		2,138		350		2,138	0	
14557	Meeting Costs - Administration		1,000		0		1,000	0	
14558	Advertising - Administration		2,500		295		2,500	0	
14559	Newspapers & Periodicals		1,000		313		1,000	0	
14560	Admin Vehicle Expenses		28,500		28,584		28,500	0	
14561	Office Maintenance		70,000		15,881		70,000	0	
14562	Staff Housing Expense - Administration		45,000		0		45,000	0	
14573	Purchase Plant & Equip - Administration		10,000		0		10,000	0	
14574	Purchase Furniture & Equipment Administration		10,000		2,817		10,000	0	
14588	Depreciation - Administration		56,200		53,014		56,200	0	Depn Non cash admin account
14589	Administration Costs Allocated to Other Programs		(2,113,126)		(830,372)		(2,164,161)	(41,035)	Non cash admin account
	<u>Operating Income</u>								
14502	Clearing acct - Social Club Contributions	0		850		0		0	
14504	Donations to Staff Social Club	0		0		0		0	
14512	Reimbursements	17,700		11,357		17,700	0	0	
14520	Profit on Sale of Asset - Administration	1,000		0		0		1,000	
14579	Solar Pwr grant	0		139,762		0		0	From Kalgoorlie
	Total Operating	18,700	0	181,769	11,724	17,700	1	1,001	auto allocated by System



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/12/15

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/12/15		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	
	<u>Capital Expenditure</u>								
14575	Solar Power Units (Admin Bldg) - GVRCC Project		50,000		69,881	0	50,000	0	
14576	Electrical Upgrades to Admin		52,000		0	0	52,000	0	
14577	CEOs Vehicle Replacement		119,598		0	0	119,598	0	
14578	Transfer to Staff Amenities Reserve		3,856		0	0	3,856	0	
	<u>Capital Income</u>								
14580	Proceeds on Disposal of Assets - Administrative	49,598		0		49,598		0	
14581	Realisation on Disposal of Assets	(49,598)		0		(49,598)		0	
	Total Capital	0	225,454	0	69,881	0	225,454	0	
	TOTAL ADMINISTRATION OVERHEAD	18,700	225,454	151,769	81,605	17,700	225,455	1,001	
	<u>SALARIES & WAGES</u>								
	<u>Operating Expenditure</u>								
14600	Gross Salaries & Wages		1,852,877		967,456		1,852,877	0	
14601	Workers Compensation Paid		0		0		0	0	
14603	Less Sal & Wages Allocated		(1,852,877)		(967,456)		(1,852,877)	0	
14699	Admin Allocated to Salaries & Wages		0		0		0	0	Non cash admin account
	<u>Operating Income</u>								
14602	Workers Compensation Received	0		0		0		0	
	Total Operating	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>								
			0		0		0	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL SALARIES & WAGES	0	0	0	0	0	0	0	
	<u>UNCLASSIFIED</u>								
	<u>Operating Expenditure</u>								
14700	Expenses Relating to Unclassified		0		13,800		27,600	27,600	
	<u>Operating Income</u>								
14701	Income Relating to Unclassified	0		21,980		21,980		(21,980)	From Laverton
	Total Operating	0	0	21,980	13,800	21,980	27,600	5,820	
	<u>Capital Expenditure</u>								
14710	Purchase of land lots for town development		20,000		9,261	0	20,000	0	
	<u>Capital Income</u>								
		0		0		0		0	
	Total Capital	0	20,000	0	9,261	0	20,000	0	
	TOTAL UNCLASSIFIED	0	20,000	21,980	23,061	21,980	47,600	5,820	
	<u>TOWN PLANNING SCHEMES</u>								
	<u>Operating Expenditure</u>								
14800	Expenses Relating to Town Planning Schemes		0		0		0	0	
	<u>Operating Income</u>								
14801	Income Relating to Town Planning Schemes	0		0		0		0	
	Total Operating	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>								
			0		0		0	0	
	<u>Capital Income</u>								
14750	Proceeds on Disposal of Assets - Unclassified	0		0		0		0	
14751	Realisation on Disposal of Assets	0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	
	TOTAL TOWN PLANNING SCHEMES	0	0	0	0	0	0	0	



SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT

For the Period Ended 31st Jan 2016

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Prepared By: Bob Waddell, Consultant

Date: 12/02/2016

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st Jan 2016

	Adopted Annual Budget 2015-16	Current/Revised Annual Budget 2015-16	YTD Budget (a)	YTD Actual (b)	Projected Actual	Var. \$ (b)-(a)	Var % (b)-(a)/(b)	Var.
Operating Revenues	\$	\$	\$	\$	\$	\$	%	
Governance	2,500	2,500	1,466	16,959	16,959	15,563	91.41%	▲
General Purpose Funding	1,381,426	1,381,426	805,528	826,737	1,463,643	25,511	2.53%	
Law, Order and Public Safety	7,460	7,460	4,340	8,340	7,450	3,700	46.92%	
Health	500	500	287	0	500	(287)	(100.00%)	
Education and Welfare	0	0	0	0	0	0		
Housing	57,508	57,508	33,523	22,188	58,647	(11,325)	(51.02%)	▼
Community Amenities	8,683	8,683	3,703	6,345	6,350	2,642	41.64%	
Recreation and Culture	72,125	72,125	42,063	19,724	89,724	(22,339)	(113.26%)	▼
Transport	4,275,823	4,275,823	2,494,212	437,802	4,349,923	(2,056,410)	(469.71%)	▼
Economic Services	209,620	209,620	122,269	144,429	209,620	22,160	15.34%	▲
Other Property and Services	42,230	42,230	25,038	195,293	63,180	170,255	87.18%	▲
Total (Ex. Rates)	6,057,835	6,057,835	3,532,717	1,677,527	6,246,196	(1,855,190)		
Operating Expense								
Governance	(736,405)	(736,405)	(429,483)	(420,922)	(789,496)	9,570	2.04%	
General Purpose Funding	(294,613)	(294,613)	(171,643)	(124,132)	(308,721)	47,711	39.44%	▲
Law, Order and Public Safety	(176,333)	(176,333)	(103,883)	(95,262)	(179,743)	8,730	9.16%	
Health	(183,348)	(183,348)	(106,946)	(12,452)	(184,757)	94,494	758.85%	▲
Education and Welfare	(9,500)	(9,500)	(5,177)	0	(9,500)	5,537	100.00%	
Housing	(136,916)	(136,916)	(79,640)	(83,583)	(142,836)	(3,734)	(4.47%)	
Community Amenities	(129,576)	(129,576)	(78,251)	(55,434)	(132,277)	26,117	56.29%	▲
Recreation and Culture	(430,482)	(430,482)	(251,046)	(169,087)	(464,168)	81,551	48.47%	▲
Transport	(6,150,718)	(6,150,718)	(3,558,708)	(2,559,091)	(6,121,813)	99,618	39.05%	▲
Economic Services	(1,274,521)	(1,274,521)	(760,911)	(636,780)	(1,328,407)	106,781	16.77%	▲
Other Property and Services	(4,909)	(4,909)	(2,740)	21,425	(33,738)	24,169	(112.81%)	
Total	(9,529,793)	(9,529,793)	(5,529,272)	(4,136,318)	(9,693,456)	1,393,954		
Funding Balance Adjustment								
Add back Depreciation	3,270,269	3,270,269	1,907,626	1,484,068	3,270,269	(423,558)	(28.54%)	▼
Adjust (Profit)/Loss on Asset Disposal	(5,829)	(5,829)	(5,000)	5,082	5,082	6,082	119.68%	
Movement in Deferred Pensioner Rates, E.S.L.	0	0	0	0	0	0		
Movement in Employee Benefit Provisions	0	0	0	0	0	0		
Rounding Adjustment	0	0	0	0	0	0		
Net Operating (Ex. Rates)	(205,022)	(205,022)	(89,828)	(968,641)	(171,909)	(878,712)		
Capital Revenues								
Proceeds from Disposal of Assets	93,003	93,003	49,598	5,918	93,003	(43,680)	(738.13%)	▼
Proceeds from New Debentures	0	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0	0		
Transfer from Reserves	0	0	0	0	0	0		
Total	93,003	93,003	49,598	5,918	93,003	(43,680)		
Capital Expenses								
Land Held for Sale	0	0	0	0	0	0		
Land and Buildings	(659,653)	(659,653)	(318,112)	(147,910)	(659,653)	236,952	163.13%	▲
Plant and Equipment	(799,703)	(799,703)	(379,377)	(36,435)	(799,703)	342,842	940.99%	▲
Furniture and Equipment	(44,530)	(44,530)	(25,849)	0	(44,500)	25,549	100.00%	▲
Infrastructure Assets - Roads	(3,044,569)	(3,044,569)	(1,175,948)	(1,133,288)	(3,044,569)	642,710	55.71%	▲
Infrastructure Assets - Footpaths	(169,648)	(169,648)	(108,429)	(72,551)	(169,648)	38,077	52.48%	▲
Infrastructure Assets - Parks & Ovals	0	0	0	0	0	0		
Infrastructure Assets - Other	(541,579)	(541,579)	(310,911)	(60,571)	(541,579)	255,339	421.55%	▲
Repayment of Debentures	0	0	0	0	0	0		
Advances to Community Groups	0	0	0	0	0	0		
Transfer to Reserves	(1,671,856)	(1,671,856)	(12,388)	(35,932)	(1,671,857)	16,568	46.11%	▲
Total	(6,951,508)	(6,951,508)	(3,045,024)	(1,486,687)	(6,951,509)	1,358,337		
Net Capital	(6,858,505)	(6,858,505)	(2,995,426)	(1,480,769)	(6,858,506)	1,514,657		
Total Net Operating + Capital	(7,063,527)	(7,063,527)	(3,085,355)	(2,448,410)	(7,030,415)	635,945		
Opening Funding Surplus(Deficit)	4,225,448	3,987,643	3,987,643	3,987,643	3,987,643	0	0.00%	
Rate Revenue	2,838,061	2,838,061	2,821,412	2,615,768	2,615,768	(205,644)	(7.86%)	
Closing Funding Surplus(Deficit)	0	(237,803)	3,723,700	4,154,001	(427,004)	430,301		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

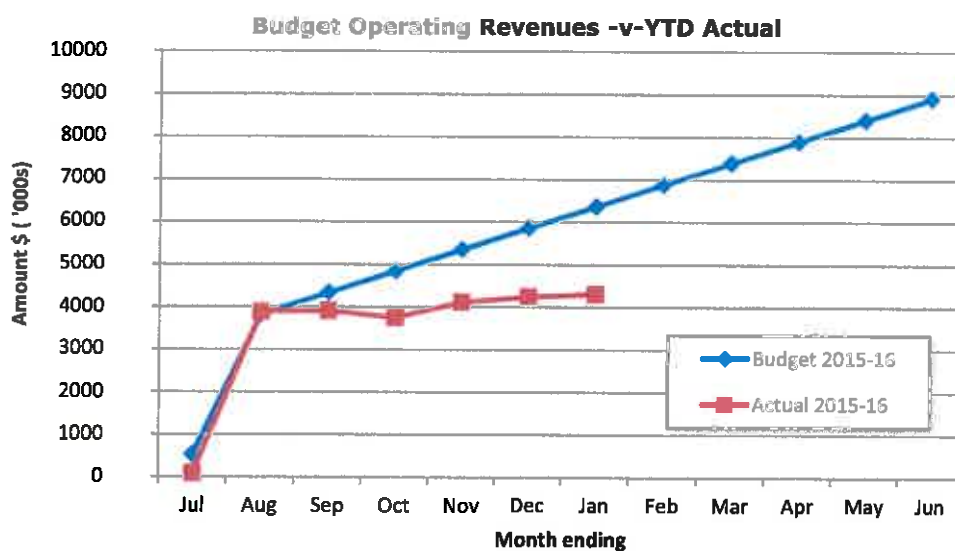
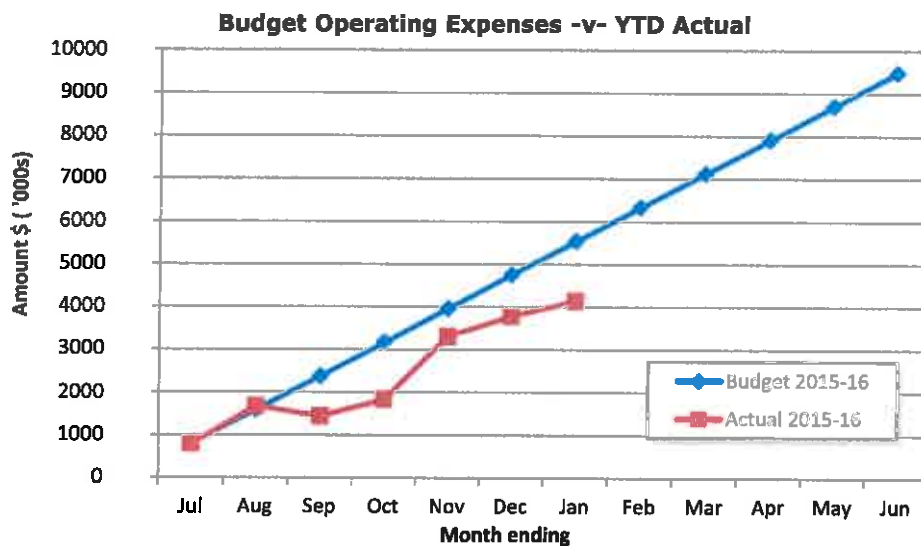
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operations costs.

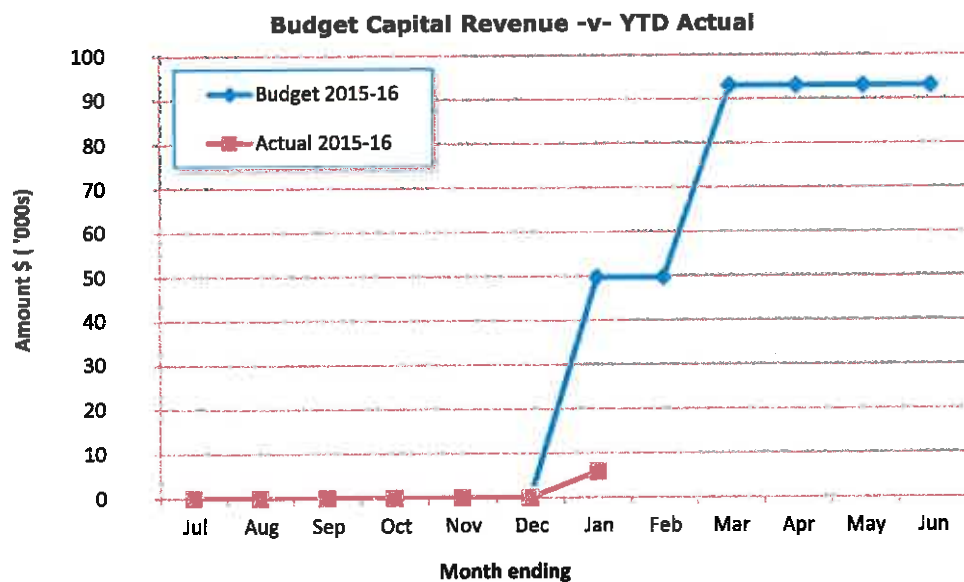
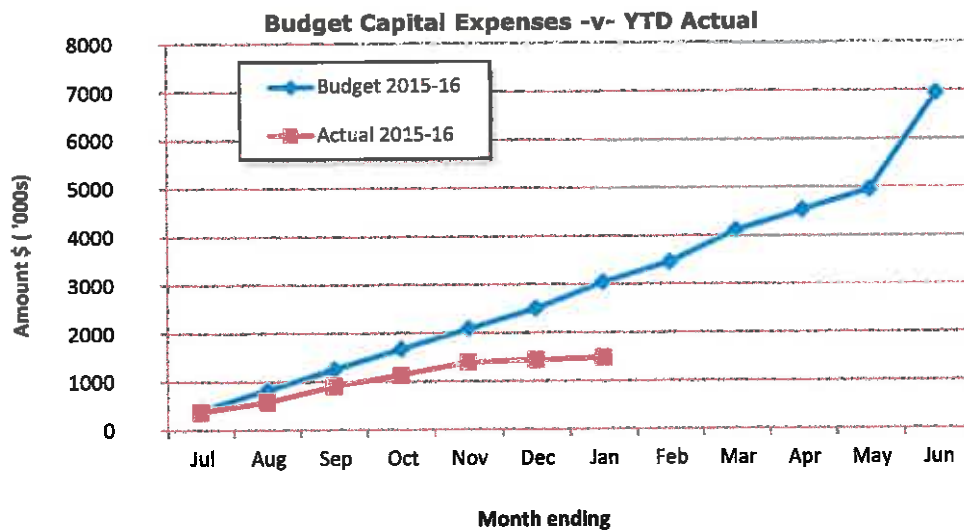
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

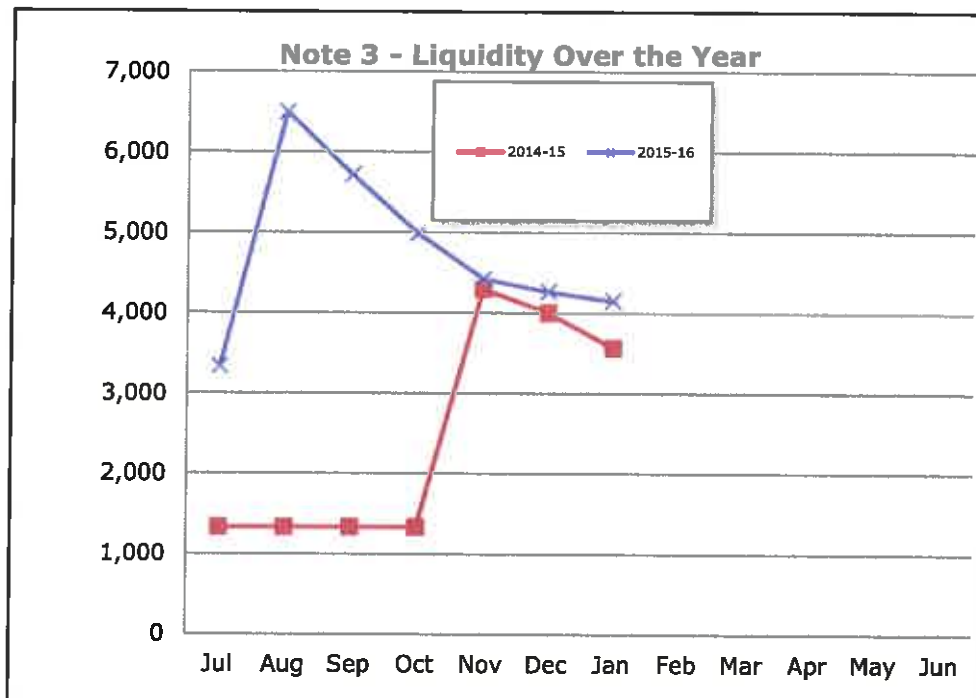
Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)		
	31/01/2016	30/06/2015	31/01/2015
	This Period	B/F	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	2,935,360	3,296,976	2,669,274
Cash Restricted	2,626,837	2,590,905	2,211,483
Receivables - Rates and Rubbish	1,549,622	925,281	1,197,874
Receivables -Other	(34,244)	268,472	(129,530)
Inventories	(25,665)	3,364	1,808
	7,051,910	7,085,000	5,950,911
Less: Current Liabilities			
Payables	(271,072)	(506,451)	(168,115)
Loan Liability	0	0	0
Provisions	(166,957)	(166,957)	(89,873)
	(438,029)	(673,408)	(257,988)
Net Current Asset Position	6,613,881	6,411,592	5,692,923
Less: Cash Restricted	(2,626,837)	(2,590,905)	(2,211,483)
Add Back: Component of Leave Liability not Required to be funded	166,957	166,957	89,873
Add Back: Current Loan Liability	0	0	0
Adjustment for Trust Transactions Within Muni	0	0	(833)
Net Current Funding Position	4,154,001	3,987,643	3,570,479



Comments - Net Current Funding Position

Proper figures are only available in SynergySoft from October 2014. Comparatives for 2013/14 are not available.

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st Jan 2016

CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	291,843			291,843	NAB	Cheque Acc.
Cash Maximiser Account	Variable	94,389			94,389	NAB	Cheque Acc.
Trust	Nil	580		3,100	3,100	NAB	On Hand
Cash On Hand					580	N/A	
(b) Term Deposits							
Municipal Investment		2,548,549			2,548,549	NAB	Various
Reserves			2,626,837		2,626,837	NAB	Various
(c) Other Investments							
N/A					0		
Total		2,935,360	2,626,837	3,100	5,565,297		

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase In Available Cash	Decrease In Available Cash	Amended Budget Running Balance
	Surplus/(Deficit) on Budget Adoption			\$	\$	\$	\$
	Opening Funds per Adopted Annual Budget		Opening Surplus(Deficit)			0	0
	Opening Funds per Audited Financial Report		Opening Surplus(Deficit)			(4,225,446)	(4,225,446)
						3,987,643	(237,803)
							(237,803)
							(237,803)
							(237,803)
							(237,803)
							(237,803)
							(237,803)
	Closing Funding Surplus (Deficit)			0	0	(237,803)	(237,803)

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st Jan 2016

RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

incs interims

For the Period Ended 31st Jan 2016	YTD 30th June 2015
\$ 925,281	\$ 628,463
2,704,441	2,921,997
(2,080,101)	(2,625,179)
1,549,622	925,281
57.31%	73.94%

Confirmed Minutes
Ordinary Council Meeting 25 February 2016

Current	30 Days	60 Days	90+Days
\$ 155,331	\$ 2,590	\$ 0	\$ 2,032
Total Receivables General Outstanding			159,953

Receivables - General

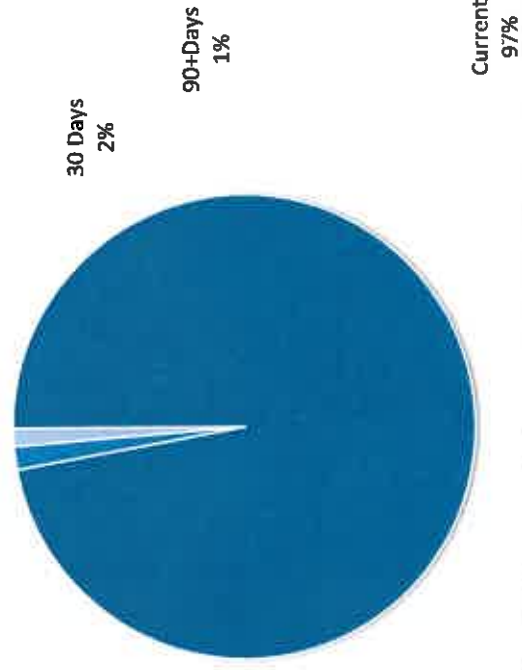
Receivables - General

Total Receivables General Outstanding

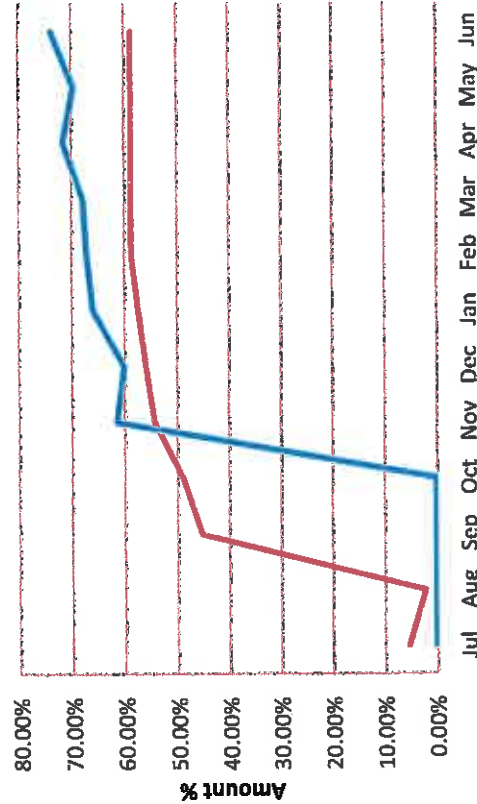
Amounts shown above include GST (where applicable)

60 Days

Accounts Receivable (non-rates)



Rates % Collected



Comments/Notes - Receivables Rates

Proper figures are only available in SynergySoft from October 2014.

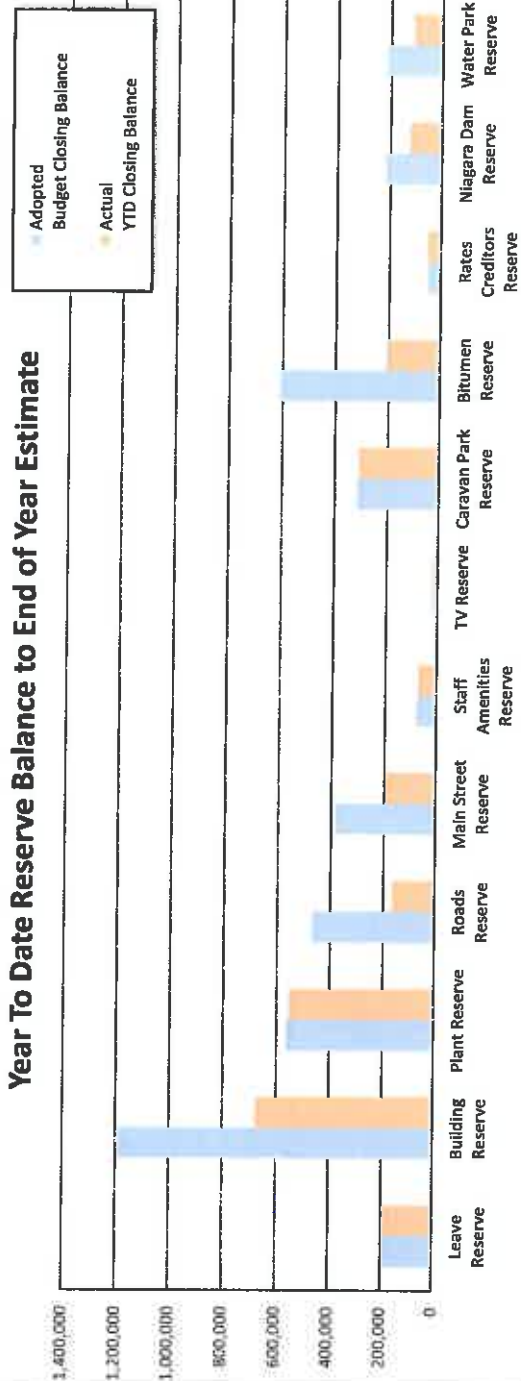
Comments/Notes - Receivables General

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

Cash Backed Reserves

2015-16 Name	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 182,553	\$ 6,341	\$ 2,532	\$ 0	\$ 0	\$ 0	\$ 0	\$ 188,894	\$ 185,085
Building Reserve	665,690	23,124	8,233	500,000	0	0	0	1,188,814	673,923
Plant Reserve	541,383	18,804	8,507	0	0	0	0	560,187	549,890
Roads Reserve	160,395	5,572	1,176	300,000	0	0	0	465,967	161,571
Main Street Reserve	187,858	6,526	2,605	188,000	0	0	0	382,384	190,463
Staff Amenities Reserve	67,265	2,337	933	3,856	0	0	0	73,458	68,198
TV Reserve	14,911	518	1,249	0	0	0	0	15,429	16,160
Caravan Park Reserve	300,436	10,436	4,173	0	0	0	0	310,872	304,609
Bitumen Reserve	199,054	6,915	1,514	400,000	0	0	0	605,969	200,568
Rates Creditors Reserve	43,916	1,526	1,856	0	0	0	0	45,442	45,772
Niagara Dam Reserve	119,578	4,154	1,658	90,000	0	0	0	213,732	121,236
Water Park Reserve	107,868	3,747	1,496	100,000	0	0	0	211,615	109,364
	2,590,907	90,000	35,932	1,581,856	0	0	0	4,262,763	2,626,839

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Proceeds 2015-16				Disposals	Variance
Cost	Accum Depr	Proceeds	Profit (Loss)	Adopted Budget Proceeds	Current Budget Proceeds	YTD Budget Proceeds	YTD Actual Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		\$
Plant and Equipment									
				49,598	49,598	49,598	0		(49,598) ▼
		0	0						
				43,405	43,405	0	0		0 ▼
		0	0						
		0	0	0	0	0	0		0
		0	0	0	0	0	0		0
Land and Buildings									
				0	0	0	0		0
		0	0	0	0	0	0		0
2,000	0	1,964	(36)				1,964		1,964 ▲
3,000	0	1,318	(1,682)				1,318		1,318 ▲
3,000	0	1,318	(1,682)				1,318		1,318 ▲
3,000	0	1,318	(1,682)				1,318		1,318 ▲
11,000	0	5,918	(5,082)	93,003	93,003	49,598	5,918		(43,680)

GL JOB
14580 PR002
10150 PR001
12351 PR003
PR004
09150 PR005
14750 PR006
PR007
PR008
PR009
PR010

Comments - Capital Disposal/Replacements

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Summary Acquisitions	Capital Expenditure 2015-16				
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance
	Land	\$ 20,000	\$ 20,000	\$ 11,662	\$ 9,261	\$ (10,739)
	Buildings	639,653	639,653	373,100	138,649	(511,743)
	Plant and Equipment	799,703	799,703	379,277	36,435	(763,268)
	Furniture and Equipment	44,500	44,500	25,949	0	(44,500)
	Infrastructure - Roads	3,044,569	3,044,569	1,775,998	1,133,288	(1,911,281)
	Infrastructure - Footpaths	189,648	189,648	110,628	72,551	(117,097)
	Infrastructure - Parks & Ovals	0	0	0	0	0
	Infrastructure - Other	541,579	541,579	315,910	60,571	(481,008)
	Capital Totals	5,279,652	5,279,652	2,992,524	1,450,755	(3,839,636)

Comments - Capital Acquisitions

Comments	Land	Capital Expenditure 2015-16				
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance
	Purchase of land lots for town development	\$ 20,000	\$ 20,000	\$ 11,662	\$ 9,261	\$ (10,739)
	Capital Totals	20,000	20,000	11,662	9,261	(10,739)

GL
14710
JOB

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Buildings	Capital Expenditure 2015-16					GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance		
		\$	\$	\$	\$	\$		
	Installation of Solar Panels New Houses	50,000	50,000	29,162	0	(50,000)	09192	▼
	Installation Landscaping New Houses	60,000	60,000	35,000	12,941	(47,059)	09193	▼
	Installation of Sheds for New Houses	52,653	52,653	30,709	46,078	(6,575)	09194	▼
	Installation landscaping - Shenton St Units	20,000	20,000	11,662	8,498	(11,502)	09195	▼
	CEO House Renewal	25,000	25,000	14,581	1,252	(23,748)	09197	▼
	Upgrade of Old Church Menzies	50,000	50,000	29,162	0	(50,000)	11650	▼
	Stone Restoration & Repairs Historic Buildings	120,000	120,000	70,000	0	(120,000)	11651	▼
	Minor building renewals	10,000	10,000	5,831	0	(10,000)	11652	▼
	Depot Extension - Asset Upgrade	150,000	150,000	87,500	0	(150,000)	12120	▼
	Solar Power Units (Admin Bldg) - GVRCC Project	50,000	50,000	29,162	69,881	19,881	14575	▲
	Electrical Upgrades to Admin	52,000	52,000	30,331	0	(52,000)	14576	▼
	Capital Totals	639,653	639,653	373,100	138,649	(501,004)		

Comments	Plant & Equipment	Capital Expenditure 2015-16					GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance		
		\$	\$	\$	\$	\$		
	Mtca. Grader Accommodation	90,500	90,500	52,787	21,618	(68,882)	12306	▼
	Minor Plant Purchases	4,300	4,300	2,506	3,817	(483)	12310	▼
	Purchase Vibrating Roller	219,100	219,100	127,806	0	(219,100)	12311	▼
	Purchase Small Tipper	80,800	80,800	47,131	0	(80,800)	12312	▼
	Purchase Rubbish Truck	234,905	234,905	0	0	(234,905)	12313	▼
	Purchase Pedestrian Roller	11,500	11,500	6,706	11,000	(500)	12314	▼
	Purchase Jacking Beam for Hoist	29,000	29,000	16,912	0	(29,000)	12315	▼
	TJ1 Capital Items Purchased (DO NOT USE)	10,000	10,000	5,831	0	(10,000)	13488	▼
	CEO's Vehicle Replacement	119,598	119,598	119,598	0	(119,598)	14577	▼
	Capital Totals	799,703	799,703	379,277	36,435	(763,268)		

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Capital Expenditure 2015-16					GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance		
		\$	\$	\$	\$	\$		
	New Locking System	10,000	10,000	5,831	0	(10,000)	04241	
	Admin Phone System Upgrade	10,000	10,000	5,831	0	(10,000)	04242	
	Replacement Conference Phone System for Cham	10,000	10,000	5,831	0	(10,000)	04243	
	dishwashers for the 3 staff houses	3,000	3,000	1,750	0	(3,000)	09198	
	Water Tanks for 4 staff houses	11,500	11,500	6,706	0	(11,500)	09199	
	Capital Totals	44,500	44,500	25,949	0	(44,500)		

Comments	Roads	Capital Expenditure 2015-16					GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance		
		\$	\$	\$	\$	\$		
	Road Construction CRSF - jobs	360,009	360,009	210,007	319,302	(40,707)	12101	CR0002
	Evanston- Menzies Road CRSF	659,000	659,000	384,419	215,712	(443,288)	12104	CR0001
	Roads to Recovery Construction -jobs	50,000	50,000	29,169	0	(50,000)		CR0012
	Menzies Northwest Road R2R	77,691	77,691	45,318	0	(77,691)	12105	CR0014
	Connie Sue R2R remote aboriginal access roads	143,190	143,190	83,531	0	(143,190)		CR0015
	Blackspot funding Construction	78,425	78,425	45,745	932	(77,493)	12106	CR0003
	Menzies NW Rd Black Spot	591,000	591,000	344,750	85,837	(505,163)		CR0007
	Evanstone Menzies Rd Black Spot	60,302	60,302	35,175	0	(60,302)		CR0009
	Road Construction Muni - jobs	203,919	203,919	118,951	16,657	(187,262)		CR0010
	Kensington Road	31,000	31,000	18,081	0	(31,000)		CR0011
	Menzies North West Road	205,033	205,033	119,602	0	(205,033)		CR0016
	Tjunjuntjarra Access Road	300,000	300,000	175,000	245,279	(54,721)	12109	CR0004
	Main Street Menzies Upgrade	135,000	135,000	78,750	31,498	(103,502)		CR0005
	Connie Sue	150,000	150,000	87,500	218,071	68,071		CR0013
	Kookynie road MUNI							
	Road Construction RRG - jobs							
	Evanston Menzies Road RRG							
	Yarri Road RRG							
	Menzies Northwest Rd RRG							
	Capital Totals	3,044,569	3,044,569	1,775,998	1,133,288	(1,911,281)		

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Footpaths	Capital Expenditure 2015-16				Variance	GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual			
		\$	\$	\$	\$	\$		
	Footpath Construction Footpaths- Walsh & Kensington Streets	93,648	93,648	54,628	68,199	(25,449) ▼	12108	CR00008
	Bicycle Path Construction	96,000	96,000	56,000	4,352	(91,648) ▼	12112	
	Capital Totals	189,648	189,648	110,628	72,551	(117,097)		

Comments	Parks & Ovals	Capital Expenditure 2015-16				Variance	GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual			
		\$	\$	\$	\$	\$		
	N/A					0		
	Capital Totals	0	0	0	0	0		

Comments	Other Infrastructure	Capital Expenditure 2015-16				Variance	GL	JOB
		Adopted Budget	Current Budget	YTD Budget	YTD Actual			
		\$	\$	\$	\$	\$		
	New Pound	10,000	10,000	5,831	0	(10,000) ▼	03501	
	Waste Refuse Site Renewal Project	65,000	65,000	37,912	0	(65,000) ▼	10205	
	Construction Project Shire Hall Toilets	69,567	69,567	40,579	47,380	(22,187) ▼	11150	
	Water Park Lighting	0	0	0	13,192	13,192 ▲	11202	
	Aunty Nelly Water Reclaim Project	120,000	120,000	70,000	0	(120,000) ▼	11350	
	Play Ground Equipe Upgrade Project	30,000	30,000	17,500	0	(30,000) ▼	11351	
	Shire House - Crossover Construction	152,012	152,012	88,676	0	(152,012) ▼	12110	CR00006
	Shire House Crossovers	15,000	15,000	8,750	0	(15,000) ▼	13270	
	Tourism Signage & events Board	50,000	50,000	29,162	0	(50,000) ▼	13280	
	Town Street Trees Planting & Care Program	30,000	30,000	17,500	0	(30,000) ▼	13820	
	Caravan Park Landscaping Project (CAPEX)							
	Capital Totals	541,579	541,579	315,910	60,571	(481,008)		

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

RATING INFORMATION		Rate In \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Adopted Budget Rate Revenue \$	Adopted Budget Interim Rate \$	Adopted Budget Back Rate \$	Adopted Budget Total Revenue \$
RATE TYPE												
Differential General Rate												
GRV		0.07887	28	212,940	16,795	81,928	0	98,723	13,719			13,719
GRV	vacant	0.07999	3	15,652	1,252	(4,027)	0	(2,775)	354			354
UV	Pastoral	0.03747	17	728,753	27,306	(73)	0	27,233	40,007			40,007
UV	Other	0.02685	0	0	0	0	0	0	0			0
UV	Vacant	0.02685	0	0	0	0	0	0	0			0
UV	Mining	0.14411	245	13,302,283	1,916,992	(29,701)	0	1,887,291	1,782	40,000		1,782
UV	Mining	0.14205	232	4,135,768	587,486	(264,537)	0	322,949	1,809,538			1,809,538
UV	Mining	0.13999	227	490,580	68,676	116	0	68,792	641,468			641,468
Non-Rateable									69,043			69,043
Sub-Totals			752	18,885,976	2,618,507	(215,130)	0	2,403,377	2,575,911	40,000	0	2,615,911
Minimum Rates												
GRV		300	10	9,251	3,000	0	0	3,000	3,900			3,900
GRV	vacant	300	215	43,915	64,500	0	0	64,500	66,600			66,600
UV	Pastoral	300	9	28,186	2,700	0	0	2,700	2,700			2,700
UV	Other	300	0	0	0	0	0	0	0			0
UV	Vacant	300	119	552,800	35,700	0	0	35,700	35,700			35,700
UV	Mining	300	81	65,144	24,300	0	0	24,300	18,900			18,900
UV	Mining	265	139	131,733	36,835	0	0	36,835	44,785			44,785
UV	Mining	235	193	176,338	45,355	0	0	45,355	49,585			49,585
Sub-Totals			766	1,007,367	212,390	0	0	212,390	222,170	0	0	222,170
Specified Area Rates Totals			1,518					2,615,767				2,838,081
								0				0
								2,615,767				2,838,081

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

INFORMATION ON BORROWINGS

(a) Debenture Repayments

Council has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2015-16 Adopted Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status Received Not Received	Confirmed Amounts Ordinary Council Meeting 25 February 2016
GENERAL PURPOSE GRANTS								
03201-Grants Commission	WALGGC	Y	863,370		863,370		\$ 422,826	\$ 440,548
03202-Federal Roads	WALGGC	Y	353,356		353,356		173,185	180,572
03203-Federal Roads (Special Projects)	WALGGC	Y	0		0		60,000	(60,000)
LAW, ORDER, PUBLIC SAFETY								
05107-Fire Prevention Grant	DFES	Y	0		0		6,020	(6,000)
RECREATION AND CULTURE								
11799-War Memorial Grants	Lotterywest	N	50,000	(50,000)		0	0	0
TRANSPORT								
MRWA ROAD FUNDING								
12226-Direct Grants	MRWA Direct	Y	148,800		148,800		161,700	(12,900)
12227-MRWA Subsidies	MRWA	Y	1,200		1,200		0	1,200
12225-Commodity Route Evanston-Menzies	MRWA	Y	360,009			360,009	0	360,009
12228 - R2R Grant	R2R	Y	659,000			659,000	0	659,000
12232 - RRG Grant	MRDWA	Y	390,000			390,000	0	390,000
12236 - Black Spot Funding	MRDWA	Y	147,254			147,254	58,902	88,352
OTHER ROAD/STREETS GRANTS								
12242-Flood Damage WANDRRA	DFES	Y	2,568,610		2,568,610		0	2,568,610
ECONOMIC SERVICES								
13750-Grant Income CRC	CRC	Y	111,000		111,000		91,553	19,447
OTHER PROPERTY & SERVICES								
14579 - Solar Power Grant	City of Kalgoorlie-Boulder	Y	0			139,762	139,762	0
TOTALS			5,652,599	89,762	4,046,336	1,696,025	1,113,947	4,628,414
								Operating 855,283
								Non-operating 258,664
								<u>1,113,947</u>

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Not included in this statement are as follows:

Description	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 31/01/16
	\$	\$	\$	\$
Pet Bonds	1,200	0	(600)	600
Housing Bonds	3,200	0	(700)	2,500
BCITF Levy	0	0	0	0
Building Levy	0	0	0	0
Nomination Fees	0	0	0	0
Unclaimed Monies	0	0	0	0
	4,400	0	(1,300)	3,100

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st Jan 2016

MAJOR VARIANCES - reasons

OPERATING REVENUES

SCH

- 3 Nil
- 4 Permanent - Insurance reimbursement greater than expected (Budgeted).
- 5 Nil
- 7 Nil
- 8 Nil
- 9 Timing - Housing rent/reimbursement income budgeted to be received but has not yet eventuated.
- 10 Nil
- 11 Timing - Anzac War Memorial Grant budgeted to be received but has not yet eventuated.
- 12 Timing - Road grants funding budgeted to be received but have not yet eventuated.
- 13 Timing - CRC grant income received before being budgeted to be received.
- 14 Permanent - Reimbursement of Long Service Leave from Shire of Laverton for P & D Crawford. Grant for Solar Lighting received but not budgeted for.

OPERATING EXPENSE

SCH

- 3 Timing - Accounts relating the to the Rates Revenue sub program budgeted to be paid but have not yet eventuated.
- 4 Nil
- 5 Nil
- 7 Timing - Nurse is yet to be engaged. NB: There could be a permanent saving here.
- 8 Nil
- 9 Nil
- 10 Timing - Public Conveniences Mtce and Tip Site Mtce below budget.
- 11 Timing - Hall Mtce below budget. Parks & Garden operations below budget. Golf Club expenses below budget. Water Park operations below budget. Permanent - Depreciation expense budgeted but will not eventuate.
- 12 Permanent - Depreciation expense on roads will be less than budget due to previous year fair value revaluation. Timing - Contract grading budgeted to occur but has not yet eventuated. Timing - Some Events expenditure has not yet eventuated.
- 13 Timing - Rodeo/Holiday Program Events expenditure budgeted to occur has not yet eventuated. Timing - CRC expenditure budgeted to occur has not yet eventuated.
- 14 A budget amend / correction - will be required for expenses in Schedule 14 as it is showing as being over allocated

CAPITAL REVENUE

- > Timing - Proceeds on Disposal of Assets are yet to eventuate.

CAPITAL EXPENSES

- > Land & Buildings - The installation of new solar panels on houses, the upgrade of the old church, the restoration of historic buildings, depot extensions and electrical upgrades to the admin building have not commenced.
- > Plant & Equipment - The purchase of the vibrating roller, small tipper, rubbish truck, jacking beam for hoist, TJTJ capital items and CEO vehicle have not occurred.
- > Furniture & Equipment - The purchase of the New Locking System and the purchase of dishwashers for houses is now under operating.
- > Infra Roads - Work on the Connie Sue Rd, Menzies NW Rd, Evanstone Menzies Rd, Kensington Rd, Tjunjuntjarra Access Rd, Kookynie Rd and Yarri Rd have either not commenced or only just commenced.
- > Infra Footpaths - Work on the Bicycle Path construction is behind schedule.
- > Infra Other - Work on the new pound, waste refuse site renewal project, Aunty Nelly water reclaim project, playground equipment upgrade project, shire house crossovers, tourism signage/events board, town street trees planting and caravan park landscaping project have not commenced.
- > Transfers to Reserves - Timing - Interest Earned on Reserves not yet recognised as Term Deposits to mature at some date in the future.

OTHER ITEMS

- > Depreciation Add Back - Permanent - Depreciation expense on roads will be less than budget due to previous year fair value revaluation.



SHIRE OF MENZIES
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GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED TO THE EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 3											
GENERAL PURPOSE INCOME											
RATE REVENUE											
Operating Expenditure											
03100	Rates Accounting Expense		500		287		0		500	0	
03101	Rate Notice Stationery expense		1,800		1,050		288		1,800	0	
03102	Valuation Expenses and Title Searches Expense		14,000		8,162		5,542		14,000	0	
03103	Debt Collection Expenses		15,000		8,750		3,721		15,000	0	
03121	Rates Written-off & Adjustments		50,000		26,186		7,500		50,000	0	
03199	Admin Allocated to Rates		211,313		123,263		106,810		225,421	14,108	Non cash admin account
Operating Income											
03106	General Rates Levied	2,788,081		2,788,081		2,830,898		2,830,898		(32,817)	
03107	General Rates Levied UV Mining	0	0	0	0	0	0	0	0	0	Call in GL 03108
03108	General Rates Levied UV Pastoral	0	0	0	0	0	0	0	0	0	Call in GL 03108
03109	General Rates Levied GRV Residential	0	0	0	0	0	0	0	0	0	Call in GL 03108
03110	General Rates Levied GRV Commercial	0	0	0	0	0	0	0	0	0	Call in GL 03108
03111	General Rates Levied GRV Vacant	0	0	0	0	0	0	0	0	0	Call in GL 03108
03112	General Rates Levied UV Mining - Min Rates	0	0	0	0	0	0	0	0	0	Call in GL 03108
03113	General Rates Levied UV Pastoral - Min Rates	0	0	0	0	0	0	0	0	0	Call in GL 03108
03114	General Rates Levied UV Other - Min Rates	0	0	0	0	0	0	0	0	0	Call in GL 03108
03115	Interim Rates	40,000		23,331		(215,130)		-215,130		255,130	reversal by VBO of 1415 increases
03116	Interim Rates GRV	0	0	0	0	0	0	0	0	0	Call in GL 03108
03117	Interim Rates UV Mining	0	0	0	0	0	0	0	0	0	Call in GL 03108
03118	GRV Minimum Rates Raised	0	0	0	0	0	0	0	0	0	Call in GL 03108
03119	GRV	0	0	0	0	0	0	0	0	0	Call in GL 03108
03120	Penalty Interest Raised on Rates	40,000		23,331		84,525		84,525		(24,525)	
03123	Installment Interest Received	0	0	0	0	10,509		10,509		(10,509)	
03124	Installment Admin Fees	0	0	0	0	5,544		5,544		(5,544)	
03125	Penalty Deferment Rates Interest Grant	0	0	0	0	0	0	0	0	0	
03126	Legal Charges recovered	0	0	0	0	0	0	0	0	0	
03127	ESL Penalty levied	0	0	0	0	1,750		1,750		(1,750)	
03130	Rates Suspense Account	0	0	0	0	0	0	0	0	0	
	Total Operating	2,878,081	292,813	2,844,743	170,681	2,698,098	123,862	2,698,098	306,721	194,093	
Capital Expenditure											
			0		0		0		0	0	
Capital Income											
		0	0	0	0	0	0	0	0	0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL RATE REVENUE	2,878,081	292,813	2,844,743	170,681	2,698,098	123,862	2,698,098	306,721	194,093	
OTHER GENERAL PURPOSE FUNDING											
Operating Expenditure											
03200	Expenses relating to Other General Purpose Funding		2,000		1,162		470		2,000	0	
Operating Income											
03201	Grants Commission Grant Received - General	863,370		503,838		422,828		863,370		0	
03202	Grant Commission - Ops Road Component	353,358		208,122		173,185		353,358		0	
03203	Grants Commission Grants Received - Special	0	0	0	0	60,000		0	0	0	
03204	ESL Penalty Interest	1,200		700		0		1,200		0	
03205	Interest Received - Municipal	33,000		19,250		12,578		33,000		0	
03206	Interest Received - Reserves	90,000		52,500		35,832		90,000		0	
03207	Other General Purpose funding received	500		287		39,836		39,836		(39,336)	
03208	Other Grant Funding	0	0	0	0	0	0	0	0	0	
03209	Suspense Unknown Income	0	0	0	0	553		553		(553)	
	Total Operating	1,341,428	2,000	782,495	1,162	744,408	470	1,381,315	2,000	(39,889)	
Capital Expenditure											
03250	Transfer of Interest to Reserves		90,000		52,500		35,832		90,000	0	
Capital Income											
		0	0	0	0	0	0	0	0	0	
	Total Capital	0	90,000	0	52,500	0	35,832	0	90,000	0	
	TOTAL OTHER GEN PURPOSE INCOME	1,341,428	92,000	782,495	53,662	744,408	36,402	1,381,315	92,000	(39,889)	



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		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SCHEDULE #											
GENERAL ADMINISTRATION											
MEMBERS OF COUNCIL											
<u>Operating Expenditure</u>											
04100	Members Travelling Expenses paid		27,145		15,834		12,194		27,145	0	
04101	Members Conference Expenses		11,112		6,482		6,549		11,112	0	
04102	Council Election Expenses		5,482		3,192		9,950		5,482	0	
04103	President's Allowance paid		16,395		9,562		8,963		16,395	0	
04104	Members Meeting Expenses		61,010		35,588		42,965		61,010	0	
04105	Members - Donations		2,575		1,488		11,000		11,000	8,425	
04106	Members - Subscriptions		1,500		875		1,415		1,500	0	
04107	Deputy President's Allowance paid		3,174		1,848		1,093		3,174	0	
04108	Members Communication Allowance		6,695		3,999		3,700		6,695	0	
04110	Chic Receptions & Functions Expense		3,343		1,946		1,402		3,343	0	
04113	Members Printing		100		56		0		100	0	
04114	Members Advertising		380		210		0		380	0	
04115	Members Citizenship Award		500		287		0		500	0	
04117	Depreciation - Members		1,282		742		0		1,282	0	deprn non cash acct
04199	Admin Allocated to Members		528,282		308,161		266,526		583,553	35,271	Non cash admin account
<u>Operating Income</u>											
04116	Insurance Reimbursements	2,500		1,456		16,959		16,959		(14,459)	
04119	Other Income Relating to Members	0		0		0		0		0	
	Total Operating	2,500	668,955	1,488	390,180	16,959	363,786	16,959	712,651	29,237	
<u>Capital Expenditure</u>											
			0		0		0		0	0	
<u>Capital Income</u>											
		0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL MEMBERS OF COUNCIL	2,500	668,955	1,488	390,180	16,959	363,786	16,959	712,651	29,237	
OTHER GOVERNANCE											
<u>Operating Expenditure</u>											
04201	Travel Expenses		2,000		1,162		493		2,000	0	
04202	Printing & Stationary		400		231		62		400	0	
04203	Legal Expenses Governance		5,600		3,262		5,090		5,600	0	
04204	Subscription Expenses Governance		33,750		19,684		27,368		33,750	0	LGA & Goldfields Assoc
04205	Advertising Expenses Governance		7,800		4,550		8,553		7,800	0	
04206	Meeting Expenses Governance		1,350		784		833		1,350	0	
04207	Refreshment Expenses Governance		2,050		1,190		2,343		2,050	0	
04208	Communication Expenses Governance		500		287		0		500	0	
04209	Bad & Doubtful Debts		1,000		581		0		1,000	0	
04210	Records Expenses Governance		10,000		5,831		0		10,000	0	
04215	Other Expenses Governance		3,000		1,750		12,395		12,395	9,395	LGIS 15 16 (offset by Reimburse)
<u>Operating Income</u>											
		0		0		0		0		0	
	Total Operating	0	67,450	0	39,312	0	57,136	0	76,845	9,395	
<u>Capital Expenditure</u>											
04240	Council Table		0		0		0		0	0	
04241	New Locking System		10,000		5,831		0		10,000	0	
04242	Admin Phone System Upgrade		10,000		5,831		0		10,000	0	
04243	Replacement Conference Phone System for Chambers		10,000		5,831		0		10,000	0	
<u>Capital Income</u>											
		0		0		0		0		0	
	Total Capital	0	30,000	0	17,493	0	0	0	30,000	0	
	TOTAL OTHER GOVERNANCE	0	97,450	0	56,805	0	57,136	0	106,845	9,395	



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		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SMOKELESS LAW, ORDER & PUBLIC SAFETY											
	FIRE PREVENTION										
	<u>Operating Expenditure</u>										
05100	Fire Advertising		900		525		121		900	0	
05101	Fire Prevention - Utilities		150		84		115		150	0	
05102	Fire Prevention - Insurance		4,350		2,534		0		4,350	0	
05103	Fire Fighting Expenses		12,100		7,056		1,814		12,100	0	
05104	ESL Levy Council Property		15,341		6,946		28,554		15,341	0	
05177	Loss on Disposal of Assets		0		0		0		0	0	
05188	Depreciation - Fire Prevention		47,280		27,586		28,543		47,280	0	depr non cash acct
05189	Admin Allocated to Fire Prevention		10,566		6,180		5,331		11,271	0	Non cash admin account
	<u>Operating Income</u>										
05106	Fire Prevention - Other Revenue & Admin F	7,000		4,081		2,020		7,000	0	0	
05107	FESA Operating Grant Income	0		0		6,020		0	0	0	
05120	FESA Capital Grant	0		0		0		0	0	0	
	Total Operating	7,000	90,667	4,081	62,871	8,040	62,478	7,000	91,372	0	
	<u>Capital Expenditure</u>										
			0		0		0		0	0	
	<u>Capital Income</u>										
		0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL FIRE PREVENTION	7,000	90,667	4,081	62,871	8,040	62,478	7,000	91,372	0	
	ANIMAL CONTROL										
	<u>Operating Expenditure</u>										
05201	Ranger Consultant		30,000		17,500		0		30,000	0	
05202	Wild Dog Control		0		0		0		0	0	
05203	Cactus Control		30,000		17,500		23,485		30,000	0	
05204	Dog Expenses		300		175		0		300	0	
05205	Cat Expenses		500		287		0		500	0	
05206	Ranger Expenses		5,000		2,912		0		5,000	0	
05288	Depreciation - Animal Control		0		0		157		0	0	Capn non cash account
05289	Admin Allocated to Animal Control		10,566		6,180		0		0	(10,566)	Non cash admin account
	<u>Operating Income</u>										
05207	Fines and Penalties - Animal Control	0		0		0		0	0	0	
05208	Dog Registration Fees	350		203		0		350	0	0	
05209	Cat Registration Fees	100		56		0		100	0	0	
	Total Operating	450	76,366	259	44,534	0	23,642	450	65,800	(10,566)	
	<u>Capital Expenditure</u>										
05501	New Pound		10,000		5,831		0		10,000	0	
	<u>Capital Income</u>										
		0		0		0		0		0	
	Total Capital	0	10,000	0	5,831	0	0	0	10,000	0	
	TOTAL ANIMAL CONTROL	450	86,366	259	50,365	0	23,642	450	75,800	(10,566)	
	EMERGENCY SERVICES										
	<u>Operating Expenditure</u>										
05301	Emergency Services Programs Expenses		1,800		1,050		2,019		1,800	0	
05307	Police Station Costs		2,500		1,456		1,792		2,500	0	
05308	Admin Allocated Other Law, Order & Public Safety		0		0		5,331		11,271	11,271	Non cash admin account
05369	Other Expenses Related to Law Order Safety		7,000		4,081		0		7,000	0	
	<u>Operating Income</u>										
		0		0		0		0		0	
	Total Operating	0	11,300	0	6,587	0	9,142	0	22,571	11,271	
	<u>Capital Expenditure</u>										
			0		0		0		0	0	
	<u>Capital Income</u>										
		0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL EMERGENCY SERVICES	0	11,300	0	6,587	0	9,142	0	22,571	11,271	



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		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 2 HEALTH											
	OTHER HEALTH										
	<u>Operating Expenditure</u>										
07700	EHO Contract		17,500		10,208		4,108		17,500	0	
07701	Nurse Expenses		150,000		87,500		0		150,000	0	Nurse to be engaged
07702	Other Expenses Relating to Health		0		0		350		350	350	
07709	Admin Allocation - Health		15,848		9,240		7,996		18,907	1,059	Non cash admin account
	<u>Operating Income</u>										
07704	Income Relating to Health	0		0		0		0	0	0	
07705	Septic Tank Application fees collected	500		287		0		500	0	0	
	Total Operating	500	183,348	287	106,948	0	12,452	500	184,757	1,409	
	<u>Capital Expenditure</u>										
07706	Purchase Furniture & Equipment - Health		0		0		0		0	0	
	<u>Capital Income</u>										
		0		0		0		0	0	0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL OTHER HEALTH	500	183,348	287	106,948	0	12,452	500	184,757	1,409	

SCHEDULE 3 EDUCATION AND WELFARE											
	OTHER EDUCATION										
	<u>Operating Expenditure</u>										
08200	Other Expense Relating to Welfare & Education		0		0		0		0	0	
08201	Menzies School - Donations Paid		9,500		5,537		0		9,500	0	
08204	Collections Goldfields Care Donations		0		0		0		0	0	
	<u>Operating Income</u>										
		0		0		0		0		0	
	Total Operating	0	9,500	0	5,537	0	0	0	9,500	0	
	<u>Capital Expenditure</u>										
			0		0		0		0	0	
	<u>Capital Income</u>										
		0		0		0		0	0	0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL OTHER EDUCATION	0	9,500	0	5,537	0	0	0	9,500	0	



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GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SCHEDULE A											
HOUSING											
STAFF HOUSING											
Operating Expenditure											
09101	Maintenance Staff Housing		100,000		59,351		39,984		100,000	0	
09102	Staff Housing Furniture - non capital		8,500		4,856		158		8,500	0	
09105	Staff House Costs Allocated to Services		(94,622)		(55,262)		(59,984)		(100,000)	(5,378)	Non cash admin account
09188	Depreciation - Staff Housing		92,038		53,683		57,128		92,038	0	Depn non cash account
Operating Income											
09121	Staff Housing Rent Income	14,900		8,512		7,280		14,900	0	0	
09122	Staff Housing Grants	0		0		0		0	0	0	
09123	Staff Housing Reimbursements	750		434		0		750	0	0	
09124	Staff Housing Other Revenue	250		140		0		250	0	0	
	Total Operating	15,900	108,618	9,086	61,789	7,280	67,266	15,900	100,538	(5,378)	
Capital Expenditure											
09155	Transfer to Building Reserve		500,000		0		0		500,000	0	
09190	Construction of 2 New Houses Menzies CLGF #2-13 R4R		0		0		0		0	0	
09191	Installation of Fencing - New Houses		0		0		0		0	0	
09192	Installation of Solar Panels New Houses		50,000		29,162		0		50,000	0	
09193	Installation Landscaping New Houses		60,000		35,000		12,941		60,000	0	
09194	Installation of Sheds for New Houses		52,653		30,709		46,078		52,653	0	
09195	Installation landscaping - Shenton St Units		20,000		11,862		8,488		20,000	0	
09196	Asbestos removal - 10 Shenton Street		0		0		0		0	0	
09197	CEO House Renovation		25,000		14,581		1,252		25,000	0	
09198	dishwashers for the 3 staff houses		3,000		1,750		0		3,000	0	
09199	Water Tanks for 4 staff houses		11,500		8,708		0		11,500	0	
Capital Income											
09150	Proceeds on Disposal of Assets - Staff Housing	0		0		0		0		0	
09151	Realisation on Disposal of Assets - Staff Housing	0		0		0		0		0	
	Total Capital	0	722,153	0	129,670	0	68,788	0	722,153	0	
	TOTAL STAFF HOUSING	15,900	828,669	9,086	191,338	7,280	126,053	15,900	822,691	(5,378)	
OTHER HOUSING											
Operating Expenditure											
09201	Maintenance Non Staff Housing		15,000		8,750		26,298		26,298	11,298	
09202	Interest Paid on Loans #17		0		0		0		0	0	
09203	Interest Paid on Loans #Other		0		0		0		0	0	
09204	Housing Lease Payments		16,000		9,331		0		16,000	0	
Operating Income											
09206	Other Housing Rental Fees	9,716		5,683		11,055		11,055	0	(1,339)	
09207	Dept of Housing Leases - Teachers	32,192		18,774		3,863		32,192	0	0	
	Total Operating	41,908	31,000	24,437	18,081	14,918	26,298	43,247	42,298	9,949	
Capital Expenditure											
09250	Installation New Fencing - Walsh Street Units		0		0		0		0	0	
Capital Income											
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL OTHER HOUSING	41,908	31,000	24,437	18,081	14,918	26,298	43,247	42,298	9,949	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/01/16

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED to The EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 10 COMMUNITY AMENITIES											
	DOMESTIC REFUSE										
	<u>Operating Expenditure</u>										
10100	Domestic Refuse Expenses		21,273		12,404		13,900		21,273	0	
10188	Depreciation - Refuse Collection		9,463		5,516		3,559		9,463	0	Depn non cash account
10199	Overheads Allocated to Sanitation		0		0		0		0	0	Non cash admin account
	<u>Operating Income</u>										
10101	Income Relating to Sanitation - Household B	6,350		3,703		6,345		6,350	0	0	
10102	Profit on Sale of Asset - Sanitation	2,333		0		0		0	0	2,333	
	Total Operating	8,683	30,736	3,703	17,920	6,345	17,459	6,350	30,736	2,333	
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>										
10150	Proceeds on Disposal of Assets - Sanitation	43,405		0		0		43,405		0	
10151	Realisation on Disposal of Assets	(43,405)		0		0		(43,405)		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL DOMESTIC REFUSE	8,683	30,736	3,703	17,920	6,345	17,459	6,350	30,736	2,333	
	OTHER SANITATION										
	<u>Operating Expenditure</u>										
10200	Maintenance Tip Site		50,000		29,162		21,194		50,000	0	
10201	Litter & Graffiti Control Expenses		1,000		561		3,699		3,699	2,699	
10204	Purchase Rubbish Bins - Sanitation - Other		2,500		1,456		0		2,500	0	
	<u>Operating Income</u>										
	Total Operating	0	53,500	0	31,119	0	24,893	0	56,199	2,699	
	<u>Capital Expenditure</u>										
10205	Waste Refuse Site Renewal Project		65,000		37,912		0		65,000	0	
	<u>Capital Income</u>										
	Total Capital	0	65,000	0	37,912	0	0	0	65,000	0	
	TOTAL OTHER SANITATION	0	118,500	0	69,111	0	24,893	0	121,199	2,699	
	PROTECTION OF THE ENVIRONMENT										
	<u>Operating Expenditure</u>										
10500	Expenses Relating to Protection of Environment		0		0		0		0	0	
10501	Income Relating to Protection Of Environment	0		0		0		0		0	
	<u>Operating Income</u>										
	Total Operating	0	0	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>										
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL PROTECTION OF THE ENVIR	0	0	0	0	0	0	0	0	0	
	TOWN PLANNING & REG DEVELOPMENT										
	<u>Operating Expenditure</u>										
10600	Costs Relating to Town Planning & Regional Development		2,500		1,456		0		2,500	0	
	<u>Operating Income</u>										
10601	Income Relating to Town Planning & Region	0		0		0		0		0	
	Total Operating	0	2,500	0	1,456	0	0	0	2,500	0	
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>										
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL TOWN PLANNING & REG DEV	0	2,500	0	1,456	0	0	0	2,500	0	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/01/16

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
	OTHER COMMUNITY AMENITIES										
	<u>Operating Expenditure</u>										
10700	Expenses Relating to Other Community Amenities		2,500		1,458		1,872		2,500	0	
107C1	Menzies Public Conveniences		20,000		11,862		8,144		20,000	0	
107C2	Maintenance - Cemetery		10,000		5,831		2,287		10,000	0	
107C4	Public Conveniences Kookynie		10,000		5,831		768		10,000	0	
10760	Depreciation Other Community Amenities		342		198		0		342	0	Depn non cash account
	<u>Operating Income</u>										
10706	Grants for Other Community Amenities	0		0		0		0		0	
	Total Operating	0	42,842	0	24,976	0	13,081	0	42,842	0	
	<u>Capital Expenditure</u>										
			0		0		0		0	0	
	<u>Capital Income</u>										
		0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL OTHER COMMUNITY AMENITIES	0	42,842	0	24,976	0	13,081	0	42,842	0	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/01/16

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED to The EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 11											
RECREATION & CULTURE											
PUBLIC HALLS & CIVIC CENTRES											
<u>Operating Expenditure</u>											
11101	Maintenance - Hall		35,000		20,412		2,840		35,000	0	
<u>Operating Income</u>											
11103	Hall Hire Fees	100		58		0		0	0	100	
11104	CLGF Grant - Toilet Upgrade - Halls	0		0		0		0	0	0	
11105	Hire Fees - Chairs & Tables	25		14		0		0	0	25	
11107	Supply of Water from Hall Standpipe	350		203		74		74	0	276	
	Total Operating	475	35,000	273	20,412	74	2,840	74	35,000	401	
<u>Capital Expenditure</u>											
11150	Construction Project Shire Hall Toilets		69,567		40,579		47,380	0	69,567	0	
<u>Capital Income</u>											
		0		0		0		0		0	
	Total Capital	0	69,567	0	40,579	0	47,380	0	69,567	0	
	TOTAL PUBLIC HALLS & CIVIC CENT	475	104,567	273	60,991	74	50,019	74	104,567	401	
SWIMMING AREAS & BEACHES											
<u>Operating Expenditure</u>											
			0		0		0		0	0	
<u>Operating Income</u>											
		0		0		0		0		0	
	Total Operating	0	0	0	0	0	0	0	0	0	
<u>Capital Expenditure</u>											
11201	Water Park Construction Project		0		0		0	0	0	0	
11202	Water Park Lighting		0		0		13,192	0	0	0	
11250	Transfer to Water Park Reserve		100,000		0		0	0	100,000	0	
<u>Capital Income</u>											
		0		0		0		0		0	
	Total Capital	0	100,000	0	0	0	13,192	0	100,000	0	
	TOTAL SWIMMING AREAS & BEACHES	0	100,000	0	0	0	13,192	0	100,000	0	
OTHER RECREATION & SPORT											
<u>Operating Expenditure</u>											
11300	Sports Courts Utilities		5,500		3,208		2,582		5,500	0	
11301	Other Recreation Expenses		15,000		8,750		37,077		37,077	22,077	
11303	Parks & Gardens - Jobs		95,000		55,412		30,863		95,000	0	
11304	Playground Equipment Maintenance		7,000		4,081		201		7,000	0	
11306	Golf Club Expenses		20,000		11,882		0		20,000	0	
11307	Water Park Operations		50,000		29,162		17,228		50,000	0	
11388	Depreciation Other Sport & Recreation		60,240		35,140		6,981		60,240	0	Depn Non Cash account
11398	Admin Allocated Other Recreation & Sport		105,856		61,635		53,306		112,711	7,055	Non cash admin account
11399	Other Expenses - Other Sport & Recreation		0		0		0		0	0	
<u>Operating Income</u>											
11308	Grant Received- Menzies Water Park	0		0		0		0	0	0	
11309	DSR Grant Water Park Light	0		0		0		0	0	0	
	Total Operating	0	358,396	0	209,048	0	148,047	0	387,628	28,132	
<u>Capital Expenditure</u>											
11350	Aunty Nelly Water Reclaim Project		120,000		70,000		0	0	120,000	0	
11351	Play Ground Equip Upgrade Project		30,000		17,500		0	0	30,000	0	
<u>Capital Income</u>											
		0		0		0		0		0	
	Total Capital	0	150,000	0	87,500	0	0	0	150,000	0	
	TOTAL OTHER RECREATION & SPORT	0	508,396	0	296,548	0	148,047	0	537,628	28,132	
TV & RADIO REBROADCASTING											
<u>Operating Expenditure</u>											
11400	Expenses Relating to Television Radio		2,500		1,456		6,369		6,369	3,869	
11488	Depreciation - TV & Radio Rebroadcasting		0		0		4,749		0	0	Depn non cash account
<u>Operating Income</u>											
11402	SBS TV Digital Service Subsidy Received	21,850		12,628		19,650		19,650		2,000	
	Total Operating	21,850	2,500	12,628	1,456	19,650	11,118	19,650	6,369	5,869	
<u>Capital Expenditure</u>											
11401	Capital Upgrade of SBS FM Radio/Tv install		0		0		0	0	0	0	
<u>Capital Income</u>											
		0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL TV & RADIO REBROADCASTING	21,850	2,500	12,628	1,456	19,650	11,118	19,650	6,369	5,869	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
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31/01/16

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/31/16		CURRENT YEAR ACTUALS PROJECTED TO THE EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
	LIBRARIES										
	<u>Operating Expenditure</u>										
11500	Training Libraries		1,500		875		0		1,500	0	
11501	Postage & Freight Libraries		1,000		581		359		1,000	0	
11502	Printing Libraries		500		287		0		500	0	
11503	AMLIB Fees Libraries		1,500		875		108		1,500	0	
11505	Books & Programs Libraries		500		287		105		500	0	
11599	Admin Allocated Libraries		10,586		6,162		5,331		11,271	705	Non-cash admin account
	<u>Operating Income</u>	0		0		0		0	0	0	
	Total Operating	0	16,586	0	9,065	0	5,902	0	16,271	705	
	<u>Capital Expenditure</u>		0		0		0		0	0	
	<u>Capital Income</u>	0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL LIBRARIES	0	16,586	0	9,065	0	5,902	0	16,271	705	
	HERITAGE & CULTURE										
	<u>Operating Expenditure</u>										
11600	Heritage Consultants Costs		2,500		1,456		0		2,500	0	
11601	Heritage Utilities Costs		0		0		0		0	0	
11602	Niagara Dam Review		0		0		0		0	0	
11603	Old Post Office Maintenance		1,500		875		1,278		1,500	0	
11605	Old Butcher Shop Maintenance		2,500		1,456		0		2,500	0	
11606	Museum Shed Maintenance		2,500		1,456		0		2,500	0	
11607	Railway Station Maintenance		0		0		0		0	0	
11608	Art & Culture initiatives		5,000		2,912		0		5,000	0	
	<u>Operating Income</u>	0		0		0		0		0	
11618	CLGF Grants - Other Culture	0		0		0		0		0	
11619	Lottery West Grants- Other Culture	0		0		0		0		0	
	Total Operating	0	14,000	0	8,155	0	1,278	0	14,000	0	
	<u>Capital Expenditure</u>										
11650	Upgrade of Old Church Menzies		50,000		29,162		0		50,000	0	
11651	Stone Restoration & Repairs Historic Buildings		120,000		70,000		0		120,000	0	
11652	Minor building renewals		10,000		5,831		0		10,000	0	
	<u>Capital Income</u>	0		0		0		0		0	
	Total Capital	0	180,000	0	104,993	0	0	0	180,000	0	
	TOTAL HERITAGE & CULTURE	0	194,000	0	113,148	0	1,278	0	194,000	0	
	WAR MEMORIAL										
	<u>Operating Expenditure</u>										
11701	Anzac War Memorial Maintenance		3,200		1,862		0		3,200	0	
11702	Anzac War Memorial Utilities		300		175		69		300	0	
11703	Anzac War Memorial Events		1,500		875		34		1,500	0	
	<u>Operating Income</u>										
11799	Anzac War Memorial Grant	50,000		29,162		0		50,000	0	0	
	Total Operating	50,000	5,000	29,162	2,912	0	103	50,000	5,000	0	
	<u>Capital Expenditure</u>										
11750	War Memorial Construction Project		0		0		0		0	0	
	<u>Capital Income</u>	0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL WAR MEMORIAL	50,000	5,000	29,162	2,912	0	103	50,000	5,000	0	



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
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G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED TO THE EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 11											
TRANSPORT											
CONSTRUCTION ROADS, STREETS, BRIDGES & DEPOTS											
<u>Operating Expenditure</u>											
12123	Accrued EOFY Expenses		0		0		10,865		0	0	
<u>Operating Income</u>											
		0		0		0		0		0	
Total Operating		0	0	0	0	0	10,865	0	0	0	
<u>Capital Expenditure</u>											
12101	Road Construction CRSF - Jobs		360,009		210,007		319,302	0	360,009	0	
12104	Roads to Recovery Construction - Jobs		709,000		413,589		215,712	0	709,000	0	
12105	Blackspot funding Construction		220,881		128,849		0	0	220,881	0	
12106	Road Construction Muni - Jobs		1,169,679		682,304		103,426	0	1,169,679	0	
12107	Drainage Construction		0		0		0	0	0	0	
12108	Footpath Construction		93,648		54,628		68,199	0	93,648	0	
12109	Road Construction RRG - Jobs		585,000		341,250		494,848	0	585,000	0	
12110	Shire House - Crossover Construction		152,012		88,678		0	0	152,012	0	
12112	Bicycle Path Construction		96,000		56,000		4,352	0	96,000	0	
12120	Depot Extension - Asset Upgrade		150,000		87,500		0	0	150,000	0	
12150	Transfer to Road Reserve		300,000		0		0	0	300,000	0	
12151	Transfer to Main Street Reserve		188,000		0		0	0	188,000	0	
12152	Transfer to Bitumen Reserve		400,000		0		0	0	400,000	0	
<u>Capital Income</u>											
		0		0		0		0		0	
Total Capital		0	4,424,229	0	2,062,802	0	1,205,639	0	4,424,229	0	
TOTAL CONSTRUCTION ROADS		0	4,424,229	0	2,062,802	0	1,216,704	0	4,424,229	0	
MAINTENANCE ROADS, STREETS, BRIDGES & DEPOTS											
<u>Operating Expenditure</u>											
12102	Contract Grading		200,000		116,662		0		200,000	0	
12115	ROMAN II Subscription		7,000		4,081		6,028		7,000	0	
12103	Fuel for Resale		0		0		0		0	0	
12111	Town Dam Menzies		10,000		5,831		678		10,000	0	
12200	Maintenance - Muni Fund Roads - Jobs		550,000		320,831		344,813		550,000	0	
12201	Maintenance - Depot		22,000		12,831		3,704		22,000	0	
12202	Maintenance - Footpaths & Kerbs		40,000		23,331		3,375		40,000	0	
12203	Ablution Blocks Removal		0		0		0		0	0	
12204	Town Streets Clean Up & Sweeping		25,000		14,581		1,072		25,000	0	
12205	Slashing - Town Streets		10,000		5,831		238		10,000	0	
12207	Main Street Development - non capital		15,000		8,750		0		15,000	0	
12208	Insulation for Records Sea Container		4,000		2,331		0		4,000	0	
12209	Street Lighting		7,200		4,200		4,918		7,200	0	
12210	Street Furniture		10,000		5,831		46		10,000	0	
12211	Street Tree Gardens & Watering		10,000		5,831		3,445		10,000	0	
12212	Sundry Tools & Materials		20,000		11,662		20,778		20,000	0	
12213	Maintenance - Sewer Ponds		5,000		2,912		0		5,000	0	
12214	Rehabilitation of Gravel & Sand Pit (a)		30,000		17,500		0		30,000	0	
12216	Road Repairs Flood & Storm Damage MUNI		4,000		2,331		6,401		4,000	2,401	
12223	Roadside Furniture and Signage		5,000		2,919		359		5,000	0	
12215	WANDRRA Repairs - Floods Storms etc.		2,214,867		1,282,004		948,378		2,214,867	0	
12277	Loss on Sale of Asset		0		0		0		0	0	
12286	Depreciation Transport		2,626,662		1,532,216		1,080,848		2,626,662	0	Depn Non cash admin account
12299	Admin Allocated - Transport		279,989		163,324		141,259		298,683	18,694	Non cash admin account
<u>Operating Income</u>											
12220	Fuel Sales	50		28		0		50	0	0	
12221	Income Relating to Streets, Roads, Bridges	0		0		0		0	0	0	
12224	Misc Permit Fees	900		525		0		900	0	0	
12226	Grant - MRWA Direct Grant	148,800		86,800		161,700		161,700	0	(12,900)	
12227	Grant - MRWA Subsidies	1,200		700		0		1,200	0	0	
12230	Grant - Roadwise	0		0		0		0	0	0	
12222	Bikewest Grants - Dual Use Paths	0		0		0		0	0	0	
12225	Grant - MRWA Projects - Evanstone Menzies	360,009		210,000		0		360,009	0	0	
12228	Grant - Roads to Recovery	659,000		384,412		0		659,000	0	0	
12232	Grant - RRG	390,000		227,500		0		390,000	0	0	
12236	Grant - MRWA Blackspot	147,254		85,897		58,902		147,254	0	0	
12237	Grant - Roads	0		0		156,000		0	0	0	to be reallocated
12238	Grant - Other: TJun Access Indigenous Acco	0		0		61,200		61,200	0	(61,200)	
12242	WANDRRA Flood Damage Grant	2,568,610		1,496,350		0		2,568,610	0	0	claim submitted
12278	Profit on Sale of Asset - Transport	0		0		0		0	0	0	
Total Operating		4,275,823	6,095,718	2,484,212	3,555,790	437,802	2,544,440	4,349,923	6,116,812	(83,005)	



SHIRE OF MENZIES
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GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>										
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL MAINTENANCE ROADS	4,276,823	6,095,718	2,494,212	3,666,790	437,902	2,544,440	4,349,923	6,116,813	(63,095)	
	<u>PLANT & EQUIPMENT PURCHASES</u>										
	<u>Operating Expenditure</u>										
12352	ADJ from RECKON 90112016		0		0		0		0	0	
	<u>Operating Income</u>										
	Total Operating	0	0	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>										
12301	Crew Cab Truck		0		0		0		0	0	
12302	MWS Vehicle		0		0		0		0	0	
12303	Ute (1)		0		0		0		0	0	
12304	Ute (2)		0		0		0		0	0	
12305	Grader		0		0		0		0	0	
12306	Misc. Grader Accommodation		90,500		52,787		21,618		90,500	0	
12307	Loadrite		0		0		0		0	0	
12308	5' Single Motor Blower		0		0		0		0	0	
12309	Traffic Counters		0		0		0		0	0	
12310	Minor Plant Purchases		4,300		2,508		3,817		4,300	0	
12311	Purchase Vibrating Roller		219,100		127,808		0		219,100	0	
12312	Purchase Small Tipper		80,800		47,131		0		80,800	0	
12313	Purchase Rubbish Truck		234,905		0		0		234,905	0	
12314	Purchase Pavestriker Roller		11,500		8,708		11,000		11,500	0	
12315	Purchase Jacking Beam for Hoist		29,000		16,812		0		29,000	0	
	<u>Capital Income</u>										
12351	Proceeds on Disposal of Assets - Road Plan		0		0		0		0	0	
12353	Realisation on Disposal of Vehicles		0		0		0		0	0	
	Total Capital	0	670,105	0	253,848	0	36,435	0	670,105	0	
	TOTAL PLANT & EQUIP PURCHASES	0	670,105	0	253,848	0	36,435	0	670,105	0	
	<u>AERODROMES</u>										
	<u>Operating Expenditure</u>										
12640	Menzies Airstrip Maintenance		5,000		2,919		3,786		5,000	0	
12641	Koolynie Airstrip Maintenance		0		0		0		0	0	
	<u>Operating Income</u>										
	Total Operating	0	5,000	0	2,919	0	3,786	0	5,000	0	
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>										
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL AERODROMES	0	5,000	0	2,919	0	3,786	0	5,000	0	



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GR. NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 12											
ECONOMIC SERVICES											
RURAL SERVICES											
<u>Operating Expenditure</u>											
13100	Expenses Relating to Rural Services & Pest Control		50		28		0		50	0	
<u>Operating Income</u>											
13101	Income Relating to Rural Services	0		0		0		0		0	
	Total Operating	0	50	0	28	0	0	0	50	0	
<u>Capital Expenditure</u>											
			0		0		0		0	0	
<u>Capital Income</u>											
		0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL RURAL SERVICES	0	50	0	28	0	0	0	50	0	
TOURISM & AREA PROMOTION											
<u>Operating Expenditure</u>											
13240	Events - Rodeo		0		0		0		0	0	
13241	Events - Classic		85,000		49,581		18,000		85,000	0	
13242	Events - Menzies Awareness Day		5,000		2,912		0		5,000	0	
13243	Events - Holiday Programs		30,000		17,500		1,463		30,000	0	
13244	Events - Community		10,000		5,831		4,804		10,000	0	
13250	Promotional Materials Advertising & Marketing Costs		6,000		3,500		1,946		6,000	0	
13251	Goldfields Network Tourism Expenses		37,500		21,875		38,836		37,500	0	
13252	Golden Quest Vehicle Lease		7,500		4,375		5,410		7,500	0	
13253	Old Butcher Shop Utilities and Insurance		250		140		104		250	0	
13254	Koolyine Info Bay & Townsite		2,050		1,190		2,037		2,050	0	
13255	Koolyine Walk Trail		350		203		0		350	0	
13256	Urring Tourist Facility		1,800		1,050		1,812		1,912	112	
13257	Lake Ballard		22,800		13,300		14,531		22,800	0	
13258	Niagara Dam		20,500		11,958		13,116		20,500	0	
13259	Goongarrie Cottages		50,000		29,162		3,841		50,000	0	
13260	Tourism Signage		1,000		581		0		1,000	0	
13261	Lady Shenton Maintenance		15,000		8,750		689		15,000	0	
13262	Tourism Advertising		5,000		2,812		4,209		5,000	0	
13268	Depreciation - Tourism and Area Promotion		64,692		37,737		46,053		64,692	0	Depn Non cash admin account
13299	Admin Allocated- Tourism and Area Promotion		211,313		123,263		108,610		225,421	14,108	Non cash admin account
<u>Operating Income</u>											
13271	Grants - Tourism	0		0		0		0		0	
13272	Tourism Reimbursements	500		287		0		500		0	
13273	Tourism Lease Income	5,500		3,208		0		5,500		0	
13275	Tourism Other Income	120		70		0		120		0	
	Total Operating	6,120	576,755	3,663	335,818	0	263,442	6,120	589,976	14,220	
<u>Capital Expenditure</u>											
13265	Transfer to Niagara Dam Reserve		90,000		0		0		90,000	0	
13270	Tourism Signage & events Board		15,000		8,750		0		15,000	0	
13280	Town Street Trees Planting & Care Program		50,000		29,162		0		50,000	0	
<u>Capital Income</u>											
		0		0		0		0		0	
	Total Capital	0	155,000	0	37,912	0	0	0	155,000	0	
	TOTAL TOURISM & AREA PROMOTION	6,120	730,755	3,663	373,730	0	263,442	6,120	744,976	14,220	
BUILDING CONTROL											
<u>Operating Expenditure</u>											
13300	Building Surveyor Costs		15,000		8,750		4,106		15,000	0	
13310	Other Expenses Relating to Building Control		1,500		875		3,988		3,988	2,488	BCITF 14/15 15/16
13399	Admin Allocation - Building		52,828		30,814		26,653		56,356	3,527	Non cash admin account
<u>Operating Income</u>											
13301	Building Licence Fees	4,500		2,625		2,415		4,500	0	0	
	Total Operating	4,500	69,328	2,625	40,439	2,415	34,747	4,500	75,343	6,015	
<u>Capital Expenditure</u>											
			0		0		0		0	0	
<u>Capital Income</u>											
		0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL BUILDING CONTROL	4,500	69,328	2,625	40,439	2,415	34,747	4,500	75,343	6,015	



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GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
	TJUNTJUNTARRA										
	<u>Operating Expenditure</u>										
13400	Tjunjungama Sculpture Course		15,000		8,750		9,600		15,000	0	
13401	Tjunjungama Maintenance		0		0		0		0	0	
13402	Tjunjungama Signage		0		0		0		0	0	
13403	Tjunjungama Contractors		0		0		0		0	0	
13404	Tjunjungama Consultants		14,600		8,512		0		14,600	0	
13405	Tjunjungama Holiday Program		52,000		30,331		19,135		52,000	0	
13406	Tjunjungama Research Costs		0		0		0		0	0	
13407	Tjunjungama Football Carnival		12,000		7,000		5,964		12,000	0	
13408	Tjunjungama Dog Health Program		4,500		2,626		4,500		4,500	0	
13409	Tjunjungama Road Construction		0		0		0		0	0	
13409	Admin Allocation - Tjunjungama		105,656		61,626		63,305		112,711	7,055	Non cash admin account
	<u>Operating Income</u>		0		0		0		0	0	
	Total Operating	0	203,756	0	118,848	0	91,804	0	210,811	7,055	
	<u>Capital Expenditure</u>										
13488	TJT Capital Items Purchased (DO NOT USE)		10,000		5,831		0		10,000	0	
	<u>Capital Income</u>		0		0		0		0	0	
	Total Capital	0	10,000	0	5,831	0	0	0	10,000	0	
	TOTAL TJUNTJUNTARRA	0	213,756	0	124,677	0	91,804	0	220,811	7,055	
	NURSERY										
	<u>Operating Expenditure</u>										
13501	Nursery Operational Expenses		10,000		5,831		0		10,000	0	
	<u>Operating Income</u>		0		0		0		0	0	
	Total Operating	0	10,000	0	5,831	0	0	0	10,000	0	
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>		0		0		0		0	0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL NURSERY	0	10,000	0	5,831	0	0	0	10,000	0	
	OTHER ECONOMIC SERVICES										
	<u>Operating Expenditure</u>										
13600	void		0		0		0		0	0	
13601	void		0		0		0		0	0	
13602	void		0		0		0		0	0	
13603	void		0		0		0		0	0	
13610	void		0		0		0		0	0	
13620	void		0		0		0		0	0	
	<u>Operating Income</u>		0		0		0		0	0	
	Total Operating	0	0	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>										
13620	Purchase Furniture & Equipment - Other Economic Services		0		0		0		0	0	
	<u>Capital Income</u>		0		0		0		0	0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	OTHER ECONOMIC SERVICES	0	0	0	0	0	0	0	0	0	



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G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED to The EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
	CRC										
	<u>Operating Expenditure</u>										
13701	Community Development Manager		0		0		15,812		15,812	15,812	LSL to Retired CDMgr.
13702	CRC Salaries & Wages		158,503		91,287		84,498		158,503	0	
13703	CRC Insurances		8,000		3,500		0		8,000	0	
13704	CRC Maintenance		8,000		3,500		3,277		8,000	0	
13705	CRC Travel Expenses		500		287		0		500	0	
13706	CRC Postage & Freight		500		287		81		500	0	
13707	CRC Print & Stationary		8,000		4,662		1,650		8,000	0	
13708	CRC Other admin expenses		500		287		3,971		500	0	
13709	CRC Membership Fees		1,000		581		0		1,000	0	
13710	CRC Computing Costs		6,500		3,787		702		6,500	0	
13711	CRC Furniture NON Capital		5,000		2,912		517		5,000	0	
13712	CRC Uniforms		500		287		0		500	0	
13713	CRC Telephone Card Purchases		5,000		2,912		11,956		11,956	6,956	
13714	CRC Cost of Goods For Re-sale		17,000		9,912		4,026		17,000	0	
13715	CRC Marketing & Promotion		6,000		3,500		5,417		6,000	0	
13716	CRC Utilities		8,400		3,731		3,652		8,400	0	
13717	CRC Refreshments		400		231		218		400	0	
13718	CRC Cleaning		25,000		14,581		10,280		25,000	0	
13719	CRC Training & Conference Expenses		1,500		875		0		1,500	0	
13720	CRC Programs		2,500		1,456		0		2,500	0	
13722	CRC superannuation		23,709		13,825		8,535		23,709	0	
13754	Cost of Phone Cards for resale		500		287		0		500	0	
	<u>Operating Income</u>										
13721	CRC Reimbursements	1,500		875		218		1,500	0	0	
13750	CRC Operating Grant	111,000		84,750		91,553		111,000	0	0	
13751	CRC All Sales	30,000		17,500		21,202		30,000	0	0	
13752	CRC Phone Card Sales	6,000		3,500		0		6,000	0	0	
13753	CRC Room Hire	0		0		0		0	0	0	
	Total Operating	148,500	279,012	86,625	162,687	112,973	154,571	148,500	301,780	22,788	
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>										
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL CRC	148,500	279,012	86,625	162,687	112,973	154,571	148,500	301,780	22,788	
	CARAVAN PARK										
	<u>Operating Expenditure</u>										
13810	Caravan Park Salaries & Wages		64,676		37,723		44,515		64,676	0	
13811	Caravan Park Maintenance		15,784		9,205		8,295		15,784	0	
13812	Caravan Park Landscaping and Gardening - Operating		28,687		16,737		16,000		28,687	0	
13813	Caravan Park Other Costs		2,647		1,540		1,387		2,647	0	
13814	Caravan Park Insurance		2,270		1,323		0		2,270	0	
13815	Caravan Park Utilities		21,475		12,523		19,101		21,475	0	
13816	Caravan Park Superannuation		1,481		861		2,909		2,909	1,428	
	<u>Operating Income</u>										
13801	Caravan Park Grants	0		0		0		0	0	0	
13802	Caravan Park Income from Charges	49,000		28,581		27,660		49,000	0	0	
13803	Caravan Park Income from Washer & Dryer	1,500		875		1,381		1,500	0	0	
	Total Operating	50,500	137,020	29,456	79,912	29,041	92,217	50,500	136,446	1,428	
	<u>Capital Expenditure</u>										
13820	Caravan Park Landscaping Project (CAPEX)		30,000		17,500		0		30,000	0	
	<u>Capital Income</u>										
	Total Capital	0	30,000	0	17,500	0	0	0	30,000	0	
	TOTAL CARAVAN PARK	50,500	167,020	29,456	97,412	29,041	92,217	50,500	166,446	1,428	



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GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED TO THE EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
SCHEDULE 14 OTHER PROPERTY AND SERVICES											
	PRIVATE WORKS										
	<u>Operating Expenditure</u>										
14100	Private Works Expenses		5,000		2,919		1,914		5,000	0	
	<u>Operating Income</u>										
14101	Private Works Income	5,000		2,919		1,171		5,000		0	
	Total Operating	5,000	5,000	2,919	2,919	1,171	1,914	5,000	5,000	0	
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>										
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL PRIVATE WORKS	5,000	5,000	2,919	2,919	1,171	1,914	5,000	5,000	0	
	PUBLIC WORKS OVERHEADS										
	<u>Operating Expenditure</u>										
14200	Supervision Wages - Public Works Overheads		353,721		206,332		152,710		353,721	0	
14201	Superannuation - Public Works Overheads		90,885		53,074		47,362		90,985	0	
14202	Reimbursements PWOH		950		553		0		950	0	
14203	Leave Annual - Public Works Overheads		7,938		4,627		6,519		7,938	0	
14204	Leave Personal - Public Works Overheads		4,493		2,818		0		4,493	0	
14205	Long Service Leave - Public Works Overheads		0		0		0		0	0	
14206	Public Holidays - Public Works Overheads		1,619		938		0		1,619	0	
14207	Leave Accruals - Public Works Overheads		119,940		69,955		0		119,940	0	
14208	Allowances - Public Works Overheads		19,084		11,110		0		19,084	0	
14209	Protective Clothing & PPE - Public Works Overheads		2,500		1,456		4,080		4,080	1,580	
14210	Training & Conferences - Public Works Overheads		22,730		13,237		6,243		22,700	0	
14211	Recruitment Costs - Public Works Overheads		2,400		1,400		5,592		5,592	3,192	
14212	Meeting Expenses - Public Works Overheads		2,250		1,309		383		2,250	0	
14213	Workers Comp - Public Works Overheads		0		0		0		0	0	
14214	Depot Insurance - Public Works Overheads		3,800		2,212		0		3,800	0	
14215	Other Exps - Public Works Overheads		1,495		888		579		1,495	0	
14216	Staff Housing Allocated - Public Works Overheads		24,493		14,287		0		24,493	0	
14217	Depot Mice (to be allocated as PWOH)		2,401		1,400		1,957		2,401	0	
14218	MWS vehicle exps		717		413		9		717	0	
14219	Telephone - Public Works Overheads		7,630		4,445		4,194		7,630	0	
14220	Utilities - Public Works Overheads		1,000		581		500		1,000	0	
14221	PWOH Allocated to Works and Services		(1,115,022)		(650,426)		(672,544)		(1,150,318)	(35,296)	Non cash admin account
14225	Depreciation - Public Works Overheads		14,353		8,372		2,871		14,353	0	Depn Non cash admin account
14226	Depot Operational & Maint Tests - Labour Costs		7,648		4,634		13,276		10,276	2,328	
14289	Admins Allocated to Works - Public Works Overheads		422,625		246,526		213,220		450,842	28,217	Non cash admin account
	<u>Operating Income</u>										
	Total Operating	0	0	0	(63)	0	(214,040)	0	0	0	auto allocated by System
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>										
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL PUBLIC WORKS OVERHEADS	0	0	0	(63)	0	(214,040)	0	0	0	



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GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED TO THE EOY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
	PLANT OPERATIONS										
	<u>Operating Expenditure</u>										
14301	Mech's Wages - Internal Repairs to P&E		119,851		69,909		173,524		173,524	53,673	new acct for clarity in GL postings
14302	Other Plant Costs		25,574		14,917		13,495		25,574	0	
14303	Fuel & Oils - Plant Operations		176,295		102,937		99,732		176,295	0	
14304	Tyres and Tubes - Plant Operations		25,301		14,758		8,570		25,301	0	
14305	Parts & Repairs - Plant Operations		201,828		117,733		102,746		201,828	0	
14307	Vehicle Registrations & Insurance - Plant Operations		22,291		12,999		2,074		22,291	0	
14308	Less Plant Costs Allocated		(1,016,787)		(593,138)		(528,293)		(1,080,345)	(63,548)	Non cash admin account
14370	Loss on Asset Sale		0		0		0		0	0	Non cash admin account
14388	Depreciation - Plant Operations		297,737		173,877		211,132		297,737	0	Depn Non cash admin account
14399	Admin Allocated - Plant Operations		147,919		86,282		74,827		157,785	9,876	Non cash admin account
	<u>Operating Income</u>										
14308	Plant Operations Reimbursements	18,500		10,794		17,185		18,500	0	0	
	Total Operating	18,500	(1)	10,794	(28)	17,185	157,606	18,500	0	1	auto allocated by System
	<u>Capital Expenditure</u>										
	<u>Capital Income</u>										
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL PLANT OPERATIONS	18,500	(1)	10,794	(28)	17,185	157,606	18,500	0	1	
	ADMINISTRATION OVERHEADS										
	<u>Operating Expenditure</u>										
14501	Admin Memberships		1,600		931		1,745		1,745	145	
14503	Safety Rep Inspections & Programs		0		0		367		367	367	
14507	Employee Contributions - Sel. Sac. Superannuation		0		0		0		0	0	
14508	Allowances		15,697		9,156		81		15,697	0	
14509	Records Mgt Costs		9,352		5,453		11,381		9,352	0	
14510	Admin Salaries & Wages		948,826		553,364		490,024		948,826	0	
14511	Superannuation		101,844		59,409		41,078		101,844	0	
14513	Other Admin Costs		7,985		4,655		(27,483)		-27,483	(35,468)	inc reversal of acc expa in 14/15
14514	Admin FBT		21,524		12,551		23,073		21,524	0	
14515	Audit Fees		38,385		22,366		22,065		38,385	0	
14516	Admin Travel Costs		2,345		1,365		2,523		2,345	0	
14518	Admin Uniforms		3,577		2,086		(201)		3,577	0	
14519	Housing Allowance		7,123		4,151		0		7,123	0	
14524	Admin Other Employee Costs		435		252		(53)		435	0	
14525	Leave Accrual		137,020		79,926		0		137,020	0	Non cash admin account
14526	Workers Compensation Premiums		45,588		26,593		0		45,588	0	
14527	Professional Development Study - Administration		12,000		7,000		0		12,000	0	
14530	Recruitment Costs		5,000		2,912		14,838		14,838	9,838	
14532	Recruitment Relocation		10,000		5,831		2,864		10,000	0	
14533	Legal Fees		7,500		4,375		16,944		7,500	0	
14534	Fair Value Valuations & Revaluations		23,000		13,412		0		23,000	0	
14535	Accounting Services		115,000		67,081		6,400		115,000	0	
14536	Contractors & Consultants		115,000		67,081		83,216		115,000	0	
14537	Admin Printing & Stationery		33,080		19,292		38,923		33,080	0	
14538	Bank Charges		3,936		2,296		1,385		3,936	0	
14539	Insurance		72,853		42,497		139,055		139,055	66,202	allocations
14540	Internet		12,947		7,546		0		12,947	0	
14541	Utilities		30,993		18,074		17,149		30,993	0	
14542	Phones / Mobiles		16,716		9,751		7,140		16,716	0	
14544	Computing Costs & Support - Administration		85,307		49,756		31,710		85,307	0	
14548	Training Expenses - Administration		2,357		1,372		869		2,357	0	
14555	Postage & Freight - General Administration		2,136		1,246		350		2,136	0	
14557	Meeting Costs - Administration		1,000		581		0		1,000	0	
14558	Advertising - Administration		2,500		1,456		1,671		2,500	0	
14559	Newspapers & Periodicals		1,000		581		384		1,000	0	
14560	Admin Vehicle Expenses		28,500		16,625		31,504		28,500	0	
14561	Office Maintenance		70,000		40,831		16,585		70,000	0	
14562	Staff Housing Expense - Administration		45,000		26,250		0		45,000	0	
14573	Purchase Plant & Equip - Administration		10,000		5,831		0		10,000	0	
14574	Purchase Furniture & Equipment Administration		10,000		5,831		2,817		10,000	0	
14588	Depreciation - Administration		56,200		32,781		61,947		56,200	0	Depn Non cash admin account
14599	Administration Costs Allocated to Other Programs		(2,113,126)		(1,232,851)		(1,028,118)		(2,154,212)	(41,086)	Non cash admin account
	<u>Operating Income</u>										
14502	Clearing acct - Social Club Contributions	0		0		1,350		0		0	
14504	Donations to Staff Social Club	0		0		0		0		0	
14512	Reimbursements	17,700		10,325		13,846		17,700		0	
14520	Profit on Sale of Asset - Administration	1,000		1,000		0		0		1,000	
14579	Solar Pwr grant	0		0		139,782		0		0	From Kalgoorlie
	Total Operating	18,700	0	11,325	(84)	154,988	14,213	17,700	(1)	999	auto allocated by System



SHIRE OF MENZIES
PROFIT & LOSS Budget Performance BY PROGRAM
For the Reporting Period ended
31/01/16

GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		YTD BUDGET		ACTUAL TO 31/01/16		CURRENT YEAR ACTUALS PROJECTED TO THE EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
	<u>Capital Expenditure</u>										
14575	Solar Power Units (Admin Bldg) - GYROC Project		50,000		29,162		66,881	0	50,000	0	
14576	Electrical Upgrades to Admin		52,000		30,331		0	0	52,000	0	
14577	CEO's Vehicle Replacement		119,598		119,598		0	0	119,598	0	
14578	Transfer to Staff Amenities Reserve		3,856		0		0	0	3,856	0	
	<u>Capital Income</u>										
14580	Proceeds on Disposal of Assets - Admin	49,598		49,598		0		49,598		0	
14581	Realisation on Disposal of Assets	(49,598)		(49,598)		0		(49,598)		0	
	Total Capital	0	225,454	0	179,091	0	66,881	0	225,454	0	
	TOTAL ADMINISTRATION OVERHEAD	18,700	225,454	11,325	179,091	164,968	84,094	17,700	225,453	996	
	<u>SALARIES & WAGES</u>										
	<u>Operating Expenditure</u>										
14600	Gross Salaries & Wages		1,852,877		1,080,842		1,026,726		1,852,877	0	
14601	Workers Compensation Paid		0		0		0		0	0	
14603	Leave Sal & Wages Allocated		(1,852,877)		(1,080,842)		(1,026,726)		(1,852,877)	0	
14699	Admin Allocated to Salaries & Wages		0		0		0		0	0	Not cash admin account
	<u>Operating Income</u>										
14602	Workers Compensation Received	0		0		0		0		0	
	Total Operating	0	0	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>										
			0		0		0		0	0	
	<u>Capital Income</u>										
		0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL SALARIES & WAGES	0	0	0	0	0	0	0	0	0	
	<u>UNCLASSIFIED</u>										
	<u>Operating Expenditure</u>										
14700	Expenses Relating to Unclassified		0		0		13,800		23,857	23,857	
14702	Loss on Disposal of Assets		0		0		5,082		5,082	5,082	
	<u>Operating Income</u>										
14701	Income Relating to Unclassified	0		0		21,980		21,980		(21,980)	From Laverton
14703	Profit on Disposal of Assets	0		0		0		0		0	
	Total Operating	0	0	0	0	21,980	18,882	21,980	28,738	6,758	
	<u>Capital Expenditure</u>										
14710	Purchase of land lots for town development		20,000		11,662		8,261		20,000	0	
	<u>Capital Income</u>										
14750	Proceeds on Disposal of Assets - Unclassified	0		0		5,916		0		0	
14751	Realisation on Disposal of Assets	0		0		(5,916)		0		0	
	Total Capital	0	20,000	0	11,662	0	8,261	0	20,000	0	
	TOTAL UNCLASSIFIED	0	20,000	0	11,662	21,980	28,144	21,980	48,738	6,758	
	<u>TOWN PLANNING SCHEMES</u>										
	<u>Operating Expenditure</u>										
14800	Expenses Relating to Town Planning Schemes		0		0		0		0	0	
	<u>Operating Income</u>										
14801	Income Relating to Town Planning Schemes	0		0		0		0		0	
	Total Operating	0	0	0	0	0	0	0	0	0	
	<u>Capital Expenditure</u>										
			0		0		0		0	0	
	<u>Capital Income</u>										
		0		0		0		0		0	
	Total Capital	0	0	0	0	0	0	0	0	0	
	TOTAL TOWN PLANNING SCHEMES	0	0	0	0	0	0	0	0	0	

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN DECEMBER 2015 & JANUARY 2016

SUBMISSION TO:	Ordinary Meeting of Council, 25 February 2016
LOCATION	N/A
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	16 February 2016
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in December 2015

12.2.2 Attachment #2 List of payments made to Creditors in January 2016

SUMMARY:

The list of payments made are being submitted to the Ordinary Council Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in December 2015 include cheques numbered 10356 to 10373 and direct transactions totalling \$658,755.08. Payments made in January 2016 include cheques numbered 10374 to 10380 and direct transactions totalling \$123,913.48. The list of payments is submitted to each member of the Council on Thursday 25 February 2016.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

14.3.5 Sustainable Resource Management

Ensure resources are managed effectively

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0942

Moved: Cr Mazza

Seconded: Cr Baird

That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations, 1996 the payment of accounts for the months of December 2015 and January 2016, be noted.

CARRIED 7/0

List of Payments - December 2015					
Ref No.	Chq/EFT	Date	Name	Description	Amount
1	EFT877	03/12/2015	Admire Painting Services	Paint & patch main building passage Wall	-517.00
2	EFT878	03/12/2015	Beaurepairs	2 x extra heavy duty batteries	-218.14
3	EFT879	03/12/2015	Bob Waddell	Assistance with review of system setup	-594.00
4	EFT880	03/12/2015	BOC Limited	Poly pipe, adaptor Male & female, Elbow & Tee Plasson	-171.12
5	EFT881	03/12/2015	Bunnings	sprinklers, poly irrigation	-170.39
6	EFT882	03/12/2015	Courler Australia	freight	-1041.38
7	EFT883	03/12/2015	Cutting Edges Equipment Parts	Fuel filters	-410.55
8	EFT884	03/12/2015	Jillian Dwyer	Meeting fees November 2015	-3037.76
9	EFT885	03/12/2015	Esperance Fire Appeal	Donation for the Esperance Fire Appeal	-5000.00
10	EFT886	03/12/2015	Fire And Emergency Services Authority	2015/16 ESL Quarter 2	-12933.60
11	EFT887	03/12/2015	Forman bros	Pump out Lake Ballard	-1089.66
12	EFT888	03/12/2015	Goldline Distributors	Cleaning Produces	-1026.08
13	EFT889	03/12/2015	Goldfields Locksmiths	Workshop keys invoice dated 6/8/15	-42.50
14	EFT890	03/12/2015	Goldfields Tourism Network Assoc Inc	Gopel Menzies to Kalgoorlie 11/9/2015	-42.50
15	EFT891	03/12/2015	Goldrush Tours	Menzies to Leonora - Edwards (2A-1P)	-102.00
16	EFT892	03/12/2015	Hertz Australia Pty Ltd	Car Hire Michael Freeman	-182.23
17	EFT893	03/12/2015	Menzies Hotel	1 Gas Bottle	-258.30
18	EFT894	03/12/2015	Tucker, Ian Cr	Meeting fees November 2015	-872.50
19	EFT895	03/12/2015	Itvision	Year end Financial Misc Assistance	-235.40
20	EFT896	03/12/2015	Jamie Mazza	Meeting Fees November 2015	-872.50
21	EFT897	03/12/2015	JR & A Hersey	Supply & install 2 x Jacking beams & service hoist	-10400.06
22	EFT898	03/12/2015	Landgate	Rural UV's Chargeable Schedules:R2015/1	-64.00
23	EFT899	03/12/2015	Justin Lee	Meeting Fees November 2015	-872.50
24	EFT900	03/12/2015	Legacy Iron Ore Limited	Rates refund for assessment A2388 E29/00510 MINING TENEMENT	-7881.08
25	EFT901	03/12/2015	Keith Mader	Meeting Fees November 2015	-1348.18
26	EFT902	03/12/2015	McGrath Homes	Final payment for Ablution Building Lot 124 Shenton St Menzies	-1500.00
27	EFT903	03/12/2015	Menzies Aboriginal Corporation	Donation for Community Christmas tree	-1683.98
28	EFT904	03/12/2015	Netlogic Information Technology	Remote consulting Access for Bob Waddell	-705.00
29	EFT905	03/12/2015	Titan Australai Pty Ltd	O-ring 25in	-12.89
30	EFT906	03/12/2015	Oborn Mining And Electrical Consultants	DCEO working remotely monthly fee	-11000.00
31	EFT907	03/12/2015	Office National	Hutch for front counter & Lockable notice board Admin	-1171.85
32	EFT908	03/12/2015	Chris OKeefe Construction Costing	Indicative Estimate Menzies Youth Centre	-495.00
33	EFT909	03/12/2015	Paupiyala Tjarutja Aboriginal Council	School program July 2015 Invoice dated 31/7/2015	-20840.62
34	EFT910	03/12/2015	Quality Inn Railway Motel Kalgoorlie	Accommodation Package - Pascoe Durthanvich	-318.00
35	EFT911	03/12/2015	Shire of Leonora	Health & Building reports October 2015	-2258.56
36	EFT912	03/12/2015	Johann Staub	Rates refund for assessment A4144 E39/01502 MINING TENEMENT	-183.56
37	EFT913	03/12/2015	Moore Stephens	Prepare & lodge October 2015 IAS	-990.00
38	EFT914	03/12/2015	WA Hino	V-Belt Set & Cooler	-135.84
39	EFT915	03/12/2015	WestTrac Pty Ltd	Filters	-683.69
40	EFT916	03/12/2015	Wurth Australia	Part & repairs Tax invoice 24/09/2015	-946.13
41	EFT917	17/12/2015	Leanne Downie	XMAS BONUS	-200.00
42	EFT918	17/12/2015	Angela Leech	Art project Tjuntjuntjara	-9000.00
43	EFT919	17/12/2015	Glenn Casley	XMAS BONUS	-200.00
44	EFT920	17/12/2015	Catherine Louise Chaloner	Reimbursement for pre medical	-167.00
45	EFT921	17/12/2015	Debbie Planto	XMAS BONUS	-200.00
46	EFT922	17/12/2015	Beverley Golding	XMAS BONUS	-200.00
47	EFT923	17/12/2015	Dylan Maynard	XMAS BONUS	-200.00
48	EFT924	17/12/2015	Carol Mcallan	XMAS BONUS	-200.00
49	EFT925	17/12/2015	Samuel Mckay	XMAS BONUS	-200.00
50	EFT926	17/12/2015	Michael Westbrook	XMAS BONUS	-200.00
51	EFT927	17/12/2015	Michael Petersen	XMAS BONUS	-200.00
52	EFT928	17/12/2015	Dennis Richards	XMAS BONUS	-200.00
53	EFT929	17/12/2015	Dennis Shillabeer	XMAS BONUS	-200.00
54	EFT930	17/12/2015	Leslie Taylor	XMAS BONUS	-200.00
55	EFT931	17/12/2015	Tracey Casley	XMAS BONUS	-200.00
56	EFT932	17/12/2015	Andrew Tucker	XMAS BONUS	-200.00
57	EFT933	17/12/2015	Greg Maton	XMAS BONUS	-200.00
58	EFT934	22/12/2015	Leanne Downie	Christmas Hamper for Michelle Pass outgoing principal	-45.00
59	EFT935	22/12/2015	WA Local Govt Association	Professional appointment section West Aust CEO 05/12/2015	-5372.16
60	EFT936	22/12/2015	Air Liquide WA Pty Ltd	Rental November 2015	-74.54
61	EFT937	22/12/2015	Annabel Wills Architecture	Menzies Youth centre Stage 1 Grant Application	-2200.00
62	EFT938	22/12/2015	Australian Taxation Office	IAS November 2015	-34903.00
63	EFT939	22/12/2015	Ian Baird	Monthly meeting Fees December 2015	-2243.06
64	EFT940	22/12/2015	Construction Training Fund (B C I T F)	Collection of levy fees	-221.00
65	EFT941	22/12/2015	Bergies	Mulch, gravel screened & soil conditioner	-5177.78
66	EFT942	22/12/2015	Blackwoods	Kinchrome Ute Crane	-446.01
67	EFT943	22/12/2015	Brad Pepper	Grader Hire 6/11-19/11/2015 - Flood damage	-80640.00
68	EFT944	22/12/2015	Built By Geoff Fencing	Build and supply 1 set tall good neighbour top double gate	-1573.00
69	EFT945	22/12/2015	Bunnings	Assortment of irrigation	-1457.24
70	EFT946	22/12/2015	Business Key	Advertising	-719.40
71	EFT947	22/12/2015	Cabcharge Australia Limited	Taxi Fees November 2015	-6.00
72	EFT948	22/12/2015	C Direct	Telephone recharge	-864.00
73	EFT949	22/12/2015	Cliffs Asia Pacific Iron Ore Pty Ltd	Rates refund for assessment A2435 E29/00571 MINING TENEMENT	-5419.53

Confirmed Minutes
Ordinary Council Meeting 25 February 2016

List of Payments - December 2015					
Ref No.	Chq/EFT	Date	Name	Description	Amount
74	EFT950	22/12/2015	Cornerstone Legal	Recovery of outstanding Rates	-3392.90
75	EFT951	22/12/2015	Courier Australia	freight	-255.55
76	EFT952	22/12/2015	Cutting Edges Equipment Parts	Grader Blades	-743.60
77	EFT953	22/12/2015	Cybersecure	Back up service November 2015	-129.00
78	EFT954	22/12/2015	Jillian Dwyer	Monthly meeting fees December 2015	-3260.79
79	EFT955	22/12/2015	Eagle Petroleum (W.A.) Pty Ltd	Bulk Diesel 7700	-10112.92
80	EFT956	22/12/2015	Everett Butchers	christmas meat and salad	-650.00
81	EFT957	22/12/2015	Flex Industries	Bush Trunnon & retainer tax invoice dated 7/10/2015	-804.93
82	EFT958	22/12/2015	Garpen Pty Ltd	Supply 4 High volume W/pump Electric start	-1291.55
83	EFT959	22/12/2015	Goldline Distributors	Refreshments community xmas party	-828.94
84	EFT960	22/12/2015	Beverley Golding	Refreshments & decorations for community xmas party & Travel	-360.06
85	EFT961	22/12/2015	Goldrush Tours	Menzies to Kalgoorlie Gopal Tax invoice dated 30/9/2015	-42.50
86	EFT962	22/12/2015	Debbie Hansen	Monthly meeting Fees November 2015	-1545.00
87	EFT963	22/12/2015	Menzies Hotel	Supply drinks for community xmas party	-830.00
88	EFT964	22/12/2015	Howard Porter	Hoist underbody UCB Tax Invoice dated 20/08/2015	-2064.82
89	EFT965	22/12/2015	Tucker, Ian Cr	Monthly meeting Fees December 2015	-872.50
90	EFT966	22/12/2015	Jamie Mazza	Monthly meeting Fees December 2015	-1134.12
91	EFT967	22/12/2015	Breakaway C/O Key Factors	Loader hire 30/11-17/12/2015 - Flood damage	-66940.50
92	EFT968	22/12/2015	Kooda Contracting Pty Ltd	Plant Hire 6/11-25/11/15 - Flood damage	-203448.53
93	EFT969	22/12/2015	Landgate	Mining tenement Schedule No: M2015/11	-330.70
94	EFT970	22/12/2015	Justin Lee	Monthly meeting Fees December 2015	-872.50
95	EFT971	22/12/2015	Kelth Mader	Monthly meeting Fees December 2015	-1031.06
96	EFT972	22/12/2015	Marketforce	Local Govt Tenders - Tender 06/15 CRC/Caravan Park West Aust	-5770.40
97	EFT973	22/12/2015	LM & MR McQuie & Sons	Accommodation & bore Water 7 pump hire	-6682.50
98	EFT974	22/12/2015	Netlogic information Technology	Consulting Remote Debbie Synergy, fix drive mapping for Bob, connection problem Karen	-450.00
99	EFT975	22/12/2015	Novotel Perth Langley	Accommodation & meals Jill Dwyer 6 & 7 /12/2015	-450.05
100	EFT976	22/12/2015	Titan Australai Pty Ltd	Tyres	-2134.00
101	EFT977	22/12/2015	Office National	Stationery	-1234.05
102	EFT978	22/12/2015	Onsite Rental Group	Hire of Generator 17/11-30/11/2015	-422.48
103	EFT979	22/12/2015	PLANWEST	Local Planning Strategy - Local Planning Schemem No2	-4015.00
104	EFT980	22/12/2015	Sheridan's For Badges	Lasered Plastic Plate Greg Dwyer	-68.72
105	EFT981	22/12/2015	Shire of Leonora	Cost sharing to reprint 30,000 copies of updated Northern Goldfields Holiday Planner	-3237.04
106	EFT982	22/12/2015	Shire Of Wiluna	GVROC Charges	-178.40
107	EFT983	22/12/2015	Statewest Group	Kubota 12.5kVA S/lenced Generator	-21372.46
108	EFT984	22/12/2015	Tourism Council Western Australia	ATAP Registration fees, Visitor Centre Assoc WA Membership, & Tourism Council WA invoice dated 15/6/2015	-469.00
109	EFT985	22/12/2015	WA Electoral Commission	Election cost	-10240.80
110	EFT986	22/12/2015	Westrac Pty Ltd	Parts	-2480.85
111	EFT987	22/12/2015	Wurth Australia	Welding Pack	-213.30
112	EFT988	22/12/2015	Bob Waddell	Assistance with review of system setup	-1716.00
113	DD421.1	24/12/2015	BOQ Finance	Copier Charges 24/11/15	-389.40
114	DD431.2	01/12/2015	WESTNET	CRC Computer charge November 2015	-90.45
115	DD441.1	08/12/2015	Australian Ethical	Superannuation contributions	-273.55
116	DD441.2	08/12/2015	WA Local Govt Superannuation Plan	Superannuation contributions	-2490.92
117	DD441.3	08/12/2015	Australian Super	Payroll deductions	-1008.22
118	DD441.4	08/12/2015	WA Local Govt Superannuation Plan	Payroll deductions	-1767.60
119	DD441.5	08/12/2015	B T Financial Group Superannuation	Payroll deductions	-429.69
120	DD444.1	01/12/2015	WESTNET	CRC Computer Nov15	-90.45
121	DD444.2	03/12/2015	NAB	Credit card CEO, DCEO and Micheal FitzGerald November 2015	-672.53
122	DD451.1	15/12/2015	BOQ Finance	Copier charges November 2015	-3011.44
123	DD451.2	15/12/2015	Toyota Finance	Vehicle Sub Lease Golden Quest	-991.90
124	DD453.1	22/12/2015	Australian Ethical	Superannuation contributions	-273.55
125	DD453.2	22/12/2015	WA Local Govt Superannuation Plan	Superannuation contributions	-2487.17
126	DD453.3	22/12/2015	Australian Super	Payroll deductions	-1040.92
127	DD453.4	22/12/2015	WA Local Govt Superannuation Plan	Payroll deductions	-1969.01
128	DD453.5	22/12/2015	B T Financial Group Superannuation	Payroll deductions	-424.66
129	10356	03/12/2015	Resource Centre Shire Of Menzies	stamps	-304.85
130	10357	03/12/2015	City Of Kalgoorlie - Boulder	Members contribution towards regional records facility service 1/5-31/10/15	-8000.00
131	10358	03/12/2015	Dept Of Transport & Licensing	Registration 0903MN 2015	-590.70
132	10359	03/12/2015	Erna Nickel Ltd	Rates refund for assessment A4278 E30/00418 MINING TENEMENT	-792.41
133	10360	03/12/2015	Polaris Metals	Rates refund for assessment A3070 E77/01376 MINING TENEMENT	-914.62
134	10361	03/12/2015	Rubicon Resources Limited	Rates refund for assessment A2727 E31/00720 MINING TENEMENT	-2118.75
135	10362	03/12/2015	Saracen Gold Mines Pty Ltd	Rates refund for assessment A4329 E39/01580 MINING TENEMENT	-4034.56
136	10363	03/12/2015	Telstra	3671243388-NOV15	-1283.80
137	10364	03/12/2015	Tower Hotel	Accommodation Dylan Maynard 8/14-12/11/2015	-1258.00
138	10365	03/12/2015	Treppo Grande Pty Ltd	Rates refund for assessment A3316 E77/01209 MINING TENEMENT	-2221.44
139	10366	22/12/2015	Resource Centre Shire Of Menzies	Stamps	-16.45

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List of Payments - December 2015					
Ref No.	Chq/EFT	Date	Name	Description	Amount
140	10367	22/12/2015	City Of Kalgoorlie - Boulder	Members contribution towards regional records facility 2014/2015 - 1/5-30/6/2015	-4030.68
141	10368	22/12/2015	Comfit Inn Midas	Accommodation 4&5/12/2015 Jill Dwyer	-290.00
142	10369	22/12/2015	Goldfields Television Services	supply vast TV Satellite system for P0199 Maint Grader Trailer	-660.00
143	10370	22/12/2015	Harvey Noman	Dishwasher h0022	-1099.00
144	10371	22/12/2015	Kmart	Christmas decorations	-199.00
145	10372	22/12/2015	Mcleods Barristers & Solicitors	Advice Caravan Park, Visitor Centre & Community Resource Centre	-2784.61
146	10373	22/12/2015	Water Corporation	Lease over Reserve 5064 Suiter Street	-2829.96
			TOTAL		\$658,755.08

List of Payments January 2016					
Ref No.	Chq/EFT	Date	Name	Description	Amount
1	EFT989	13/01/2016	Catherine Louise Chaloner	Advanced payment	-\$679.52
2	EFT990	29/01/2016	WA Local Govt Association	2016 WALGA Desk Calendar	-\$65.10
3	EFT991	29/01/2016	Goldwall Holdings Pty Ltd T/As Hydraulic Fluid Connectors	Parts & repairs	-\$945.14
4	EFT992	29/01/2016	Air Liquide WA Pty Ltd	Rental cylinder fee December 2015	-\$79.01
5	EFT993	29/01/2016	Blackwoods	Jump start h/duty	-\$859.10
6	EFT994	29/01/2016	Boo Waddell	Consulting Services provided	-\$11,088.00
7	EFT995	29/01/2016	Bunnings	screws hex shade/cloth accessory	-\$210.01
8	EFT996	29/01/2016	Cabcharge Australia Limited	Taxi Fee Dec 2015	-\$6.00
9	EFT997	29/01/2016	Glenn Casley	Refunded monies from bank	-\$200.00
10	EFT998	29/01/2016	Core Business Australia Pty Ltd	Funding claim Menzies Cyclastic	-\$7,101.16
11	EFT999	29/01/2016	Courier Australia	Freight	-\$146.31
12	EFT1000	29/01/2016	Custom Creative Carpentry	Various repair jobs - buildings	-\$3,188.00
13	EFT1001	29/01/2016	Cybersecure	Backup Service January 2016	-\$129.00
14	EFT1002	29/01/2016	Jillian Dwyer	Reimbursement meals & taxi fares	-\$109.68
15	EFT1003	29/01/2016	Eagle Petroleum (W.A) Pty Ltd	Lithplex Purple	-\$329.28
16	EFT1004	29/01/2016	Flex Industries	Parts & Repairs Powauto 75CC pump	-\$2,169.56
17	EFT1005	29/01/2016	Forman Bros	Investigate & repair leak in CRC ceiling	-\$275.00
18	EFT1006	29/01/2016	Frontline Fire & Rescue Equipment	Fire hose reel complete	-\$216.26
19	EFT1007	29/01/2016	Garpen Pty Ltd	GP Fuel tank	-\$62.00
20	EFT1008	29/01/2016	Goldline Distributors	Cleaning products & refreshments	-\$406.78
21	EFT1009	29/01/2016	Goldfields Tourism Network Assoc Inc	Invoice dated 3/8/2015 Contribution to Destinations WA filming	-\$2,679.40
22	EFT1010	29/01/2016	Goldfields Truck Power	Parts & repairs fuel pump	-\$115.40
23	EFT1011	29/01/2016	Goldfields People Hire	Hire of Labour 7/1-10/1/2016	-\$4,328.47
24	EFT1012	29/01/2016	Menzies Hotel	Newspapers December 15	-\$77.60
25	EFT1013	29/01/2016	Landgate	Mining Tenement chargeable - Schedule No. M2015/12	-\$120.00
26	EFT1014	29/01/2016	Lenaec Electrical	Electrical work on maintenance grader accommodation P0199, fault switch water park, fault switch fuel depot, test and tag electrical equipment Depot, inspect electrical board CRC	-\$6,756.00
27	EFT1015	29/01/2016	Local Government Managers Association	LGMA Annual state conference 2015 Ray Pepper	-\$1,565.00
28	EFT1016	29/01/2016	Marketforce	Advertising - Sale of land tender 05/15 Invoice dated 29/10/15	-\$1,823.62
29	EFT1017	29/01/2016	Neatcare	Broomiezy	-\$869.00
30	EFT1018	29/01/2016	Netlogic Information Technology	Consulting remotely 7/1 - 10/1/2016 change all passwords	-\$1,425.00
31	EFT1019	29/01/2016	Titan Australia Pty Ltd	Tyres	-\$1,232.00
32	EFT1020	29/01/2016	Office National	Stationery	-\$1,162.81
33	EFT1021	29/01/2016	Onsite Rental Group	Return Generator Diesel 10kva 1/12-1/12/15	-\$596.31
34	EFT1022	29/01/2016	Refresh Water	12 x 15l water bottles	-\$120.00
35	EFT1023	29/01/2016	RSM Bird Cameron	Final Audit visit for year ending 30th June 2015	-\$24,271.26
36	EFT1024	29/01/2016	Scintex	Invoice dated 8th October 2015 Fogger	-\$3,242.65
37	EFT1025	29/01/2016	Squire Patton Boggs	Native Title Watching Brief: Pilki People	-\$765.60
38	EFT1026	29/01/2016	Statewest Group	Primary Air Filter - Investigation of genset tripping maintenance grader accommodation P0199	-\$5,670.33
39	EFT1027	29/01/2016	Moore Stephens	Preparation & lodgement of November 2015 IAS	-\$440.00
40	EFT1028	29/01/2016	WA Hino	Starter Assy	-\$1,338.70
41	EFT1029	29/01/2016	Westland Autos	Dash mat & ABS/Stability	-\$316.00
42	EFT1030	29/01/2016	WestTrac Pty Ltd	Parts & repairs	-\$1,129.56
43	DD457.1	05/01/2016	Australian Ethical	Superannuation contributions	-\$273.55
44	DD457.2	05/01/2016	WA Local Govt Superannuation Plan	Superannuation contributions	-\$2,431.80
45	DD457.3	05/01/2016	Australian Super	Payroll deductions	-\$645.89
46	DD457.4	05/01/2016	WA Local Govt Superannuation Plan	Payroll deductions	-\$1,550.56
47	DD457.5	05/01/2016	B T Financial Group Superannuation	Payroll deductions	-\$455.13
48	DD464.1	19/01/2016	Australian Ethical	Superannuation contributions	-\$273.55
49	DD464.2	19/01/2016	B T Financial Group Superannuation	Superannuation contributions	-\$481.35
50	DD464.3	19/01/2016	Rest Industry Superannuation	Superannuation contributions	-\$366.88
51	DD464.4	19/01/2016	WA Local Govt Superannuation Plan	Superannuation contributions	-\$2,689.84
52	DD464.5	19/01/2016	Australian Super	Payroll deductions	-\$1,250.06
53	DD464.6	19/01/2016	WA Local Govt Superannuation Plan	Payroll deductions	-\$1,696.81
54	DD466.1	12/01/2016	Wright Express Australia Pty Ltd	Direct Debit from motorpass December 2015	-\$514.03
55	DD466.2	07/01/2016	Australia Post	CRC stamps for resale	-\$592.50
56	DD470.1	19/01/2016	WA Local Govt Superannuation Plan	Superannuation contributions	-\$55.10
57	DD472.1	18/01/2016	WESTNET	CRC Computer December 2015	-\$90.45
58	DD474.1	29/01/2016	BOQ Finance	Copier Charges Admin Dec2015	-\$1,775.56
59	DD474.2	29/01/2016	Toyota Finance	Direct Deposit Vehicle Sub Lease Golden Quest	-\$991.90
60	DD486.1	25/01/2016	BOQ Finance	Copier Charges January 2016	-\$389.40
61	DD490.1	29/01/2016	Wright Express Australia Pty Ltd	Direct Debit from Motorpass January 2016	-\$894.20
62	10374	29/01/2016	BHP Billiton Nickel West	Rates refund for assessment A2389 E29/00548 MINING TENEMENT	-\$3,657.08
63	10375	29/01/2016	Dept Of Transport & Licensing	Registration 1TFU134 2016	-\$414.60
64	10376	29/01/2016	Horizon Power	Lot 124 Shenton St 28/10-29/12/2015	-\$12,061.52

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List of Payments January 2016					
Ref No.	Chq/EFT	Date	Name	Description	Amount
65	10377	29/01/2016	Jupiter Mines Ltd	Rates refund for assessment A4293 E29/00777 MINING TENEMENT	-\$650.17
66	10378	29/01/2016	Surveyor Resources Pty Ltd	Rates refund for assessment A4285 E39/01563 MINING TENEMENT	-\$15.55
67	10379	29/01/2016	Telstra	3307495295 December 2015	-\$1,025.88
68	10380	29/01/2016	Tower Hotel	Accommodation Ian Baird 16/12-17/12/2015	-\$360.50
			TOTAL		\$123,913.48

12.2 FINANCE & ADMINISTRATION BUSINESS

12.2.3 AUDIT COMMITTEE MEETING MINUTES 25 FEBRUARY 2016

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM058
DISCLOSURE OF INTEREST:	None
DATE:	15 February 2016
AUTHOR:	Glenn Bone, Consultant
SENIOR OFFICER:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

To be circulated at the Ordinary Meeting of Council:

1. Minutes of the Audit Committee Meeting held 25 February 2016
2. Compliance Audit Return (CAR) 2015
3. 2015/16 Budget Review

SUMMARY:

1. Receipt of the Minutes of the Audit Committee meeting which is to be held on 25 February 2016;
2. Adoption of the Compliance Audit Return for the period 1 January to 31 December 2015; and
3. Adoption of the 2015/16 Budget Review.

COMMENT:

It is a legislative requirement that the Audit Committee is to review the annual Compliance Audit Return prior to its adoption by Council.

The CAR is to be presented to the Audit Committee at their meeting being held on 25 February 2016, and as a consequence, Council needs to receive the Minutes of the Audit Committee and consider the Committee's recommendations to Council.

The Minutes of the Audit Committee meeting held on 25 February 2016 are now presented to Council for consideration.

It is anticipated the Audit Committee will note the outcome as to the result of the Compliance Audit Return 2015.

Based on this outcome it is then proposed that the Compliance Audit Return 2015 be presented to Council for adoption, together with any comments and/or amendments.

Whilst there were a number of comments made in the Compliance Audit Return 2015, only one requiring special comment was noted which has been explained in detail in the item placed before the Audit Committee. Other comments are noted in the CAR as explanation, however none of these comments raise any matter for concern and do not in themselves imply any non-compliance.

The 2015/2016 Budget Review was also considered by the Audit Committee on 25 February 2016. The Audit Committee Recommendation is to adopt the Review.

CONSULTATION:

Pascoe Durtanovich, Acting CEO

STATUTORY ENVIRONMENT:

Local Government (Audit) Regulations 1996

Regulation 14 (1) – Requires a local government to carry out a compliance audit for the period 1 January to 31 December in each year .

Regulation 14 (3A) - The local government's audit committee is to review the compliance audit return and is to report to council the results of that review.

Regulation 14 (3) - After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be –

(a) Presented to a meeting of the council; and

(b) Adopted by council

(c) Recorded in the minutes of the meeting at which it is adopted.

Regulation 15 - A certified copy of the return together with a copy of the relevant section of the Minutes at which it was adopted, is to be submitted to the Executive Director by 31 March next following for the period to which the return relates.

Local Government (Financial Management) Regulations 1996

Regulation 33(A) Review of Budget.

POLICY IMPLICATIONS:

Council has no policies relating to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Recommendation No. 1 Simple Majority

Recommendation No. 2 Simple Majority

Recommendation No. 3 Absolute Majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0943

Moved: Cr Mazza

Seconded: Cr Dwyer

That the Minutes of the Audit Committee Meeting held on 25 February 2016 be received.

CARRIED 7/0

COMMITTEE RECOMMENDATION & COUNCIL DECISION:

No: 0944

Moved: Cr Mazza

Seconded: Cr Tucker

That the attached Compliance Audit Return for the period 1 January – 31 December 2015 be adopted.

CARRIED 7/0

COMMITTEE RECOMMENDATION & COUNCIL DECISION:

No: 0945

Moved: Cr Mazza

Seconded: Cr Tucker

That:

- 1. The 2015/2016 Annual Budget Review be adopted; and**
- 2. A further Budget Review be undertaken by Council in May 2016 to determine the levels of Reserve Fund transfers.**

CARRIED BY ABSOLUTE MAJORITY 7/0

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

Menzies - Compliance Audit Return 2015

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2015.	N/A		Robert Glenn Bone
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2015.	N/A		Robert Glenn Bone
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2015.	N/A		Robert Glenn Bone
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2015.	N/A		Robert Glenn Bone
5	s3.59(5)	Did the Council, during 2015, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Robert Glenn Bone

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Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Robert Glenn Bone
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Robert Glenn Bone
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Robert Glenn Bone
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Robert Glenn Bone
5	s5.18	Has Council reviewed delegations to its committees in the 2014/2015 financial year.	Yes		Robert Glenn Bone
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Robert Glenn Bone
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Robert Glenn Bone
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Robert Glenn Bone
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Robert Glenn Bone
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Robert Glenn Bone
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Robert Glenn Bone
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2014/2015 financial year.	Yes		Robert Glenn Bone
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Robert Glenn Bone

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Robert Glenn Bone
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	N/A		Robert Glenn Bone



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Robert Glenn Bone
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Robert Glenn Bone
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Robert Glenn Bone
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2015.	Yes		Robert Glenn Bone
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2015.	N/A		Robert Glenn Bone
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Robert Glenn Bone
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Robert Glenn Bone
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Robert Glenn Bone
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Robert Glenn Bone
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Robert Glenn Bone
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes	However, a disclosure by Glenn Bone Cr Lee in regard to the meeting on 26 November 2015 (item 12.5.2), was only recorded at the beginning of the meeting and not when item 12.5.2 was considered (P.134).	
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Robert Glenn Bone

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
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No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Robert Glenn Bone
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Robert Glenn Bone

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Robert Glenn Bone
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Robert Glenn Bone

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	N/A	No electoral gifts were made.	Robert Glenn Bone

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Robert Glenn Bone
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Robert Glenn Bone
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Robert Glenn Bone
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes	Minute No. 0868	Robert Glenn Bone

Department of Local Government and Communities - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2015 received by the local government within 30 days of completion of the audit.	Yes		Robert Glenn Bone
6	s7.9(1)	Was the Auditor's report for 2014/2015 received by the local government by 31 December 2015.	Yes		Robert Glenn Bone
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	Yes		Robert Glenn Bone
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	Yes		Robert Glenn Bone
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	Yes		Robert Glenn Bone
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Robert Glenn Bone
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Robert Glenn Bone
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Robert Glenn Bone
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Robert Glenn Bone
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Robert Glenn Bone



Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	Yes		Robert Glenn Bone
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Robert Glenn Bone
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A	CEO appointment is still to be made	Robert Glenn Bone
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Robert Glenn Bone
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Robert Glenn Bone

Official Conduct

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is the Complaints Officer.	Robert Glenn Bone
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	N/A	No complaints received.	Robert Glenn Bone
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Robert Glenn Bone
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Robert Glenn Bone
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Robert Glenn Bone
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Robert Glenn Bone



Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Robert Glenn Bone
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Robert Glenn Bone
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Robert Glenn Bone
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	No	There was one instance where the tender documentation process was not compliant. This related to F&G reg.14 (2a) and the requirement that the local government (Council) is to determine in writing the criteria for determining which tender should be accepted. Whilst the criteria for Tender 02/15 - Solar Panels, was actually recorded in writing (prepared by GVROC), it was not in this instance adopted by Council.	Robert Glenn Bone
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Robert Glenn Bone
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Robert Glenn Bone
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Robert Glenn Bone
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Robert Glenn Bone

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No	Reference	Question	Response	Comments	Respondent
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Robert Glenn Bone
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Robert Glenn Bone
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	No	Whilst one expression of interest process was commenced, it was discontinued when an advertising error was discovered.	Robert Glenn Bone
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Robert Glenn Bone
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A	See Q.11	Robert Glenn Bone
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	Yes		Robert Glenn Bone
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A		Robert Glenn Bone
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Robert Glenn Bone
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Robert Glenn Bone
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Robert Glenn Bone
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Robert Glenn Bone

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Department of Local Government and Communities

No	Reference	Question	Response	Comments	Respondent
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Robert Glenn Bone
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Robert Glenn Bone
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Robert Glenn Bone
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Robert Glenn Bone
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		Robert Glenn Bone
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Robert Glenn Bone

I certify this Compliance Audit return has been adopted by Council at its meeting on

25/2/2016

Signed Mayor / President, Menzies

Signed CEO, Menzies

12.3 WORKS AND SERVICES BUSINESS

Nil

12.4 COMMUNITY DEVELOPMENT BUSINESS

12.4.1 WAR MEMORIAL REDEVELOPMENT

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	Lot 124 Shenton Street, Menzies
APPLICANT:	N/A
FILE REF:	ADM234
DISCLOSURE OF INTEREST:	None
DATE:	16 February 2016
AUTHOR:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	12.4.1 Ordinary Council Meeting 26 November 2015

ATTACHMENTS:

None

SUMMARY:

Council is requested to approve guidelines for the redevelopment of the Menzies War Memorial and criteria for honouring those that served in war.

BACKGROUND:

Council has considered the location and development of a War Memorial in Menzies on a number of occasions over the past six years.

The current location of the memorial, 124 Shenton Street, was an interim location until the Ordinary Meeting of Council held on 26 November 2015 wherein it was resolved as follows:

That:

- 1. The Menzies War Memorial be redeveloped on the current site; and*
- 2. The Chief Executive Officer facilitate the preparation of concept plans and costings for the redevelopment of the War Memorial.*

Council discussed concepts for the redevelopment at the Councillors' Forum on 11 February 2016.

COMMENT:

In respect to the redevelopment of the existing memorial the following is proposed:

Garden and Surrounds

- A depiction of WW1 troops transformed as a memorial on the northern wall of the Shire Administration building
Cost - \$10,000
- Screening off gas bottles, hot water system etc
Cost - \$1,000
- Refurbishment / Purchase of flag poles
Cost - Up to \$1,500
- Feature lighting
Cost – unknown, could be installed with solar project

- Planting and gardening
Cost - \$500
- Contingencies
Cost - \$500

Honouring those who served

Council will need to decide on the criteria for selecting the names for display. The following advice from a professional researcher in this area should be considered:

"Be mindful that whilst they may have been born or enlisted elsewhere they still have a relationship with Menzies. No matter how careful you are with the research, there will always be someone that slips through the net. The nature of the records does not permit perfection so you can only do your best."

The list of names of those born in Menzies who served in WW1 and WW2 is considerably longer than the list of those who cited Menzies as their address at the time they enlisted.

For WW1 the search of those who enlisted in Menzies returned just 2 names (~\$80):

Those born in Menzies numbered 15 (~\$600).

For WW2 the search of those who enlisted in Menzies returned 25 (~\$1,000) records, those who cited Menzies as their address at the time of enlistment 73 (~2,920) and those who were born in Menzies 238 (~\$9,520).

For the Korean and Vietnam Wars the search of those who were born in Menzies return nil records. The nominal roll for these theatres of war does not have a search parameter for address at time of enlistment.

Council should note that James BRENNAN does not appear in any of the searches for Menzies and a decision about the placement of the bust will need to be made.

It is recommended that the criteria for honouring those who served be –

Those with a Menzies address on enlistment. On this basis and including two additional plinths the total estimated cost for the project is approximately \$30,000.

Displaying the names of those who served

Two options are provided for Council consideration:

Option 1 – Use the back face of the existing granite structure. Kalgoorlie Monumental Works can engrave the names on site at a cost of \$2 per letter (say \$40 per name) plus \$1,000 for the labour and travel.

Option 2 – Erect two plinths, for WW1 and WW2, Korean and Vietnam conflicts to be located either side of the existing structure at a cost of \$2 per letter (say \$40 per name) plus \$4,500.

CONSULTATION:
N/A

STATUTORY ENVIRONMENT:
Nil

POLICY IMPLICATIONS:
Council does not have a Policy relevant to this matter.

FINANCIAL IMPLICATIONS:
There are no funds allocated in the current budget.

STRATEGIC IMPLICATIONS:
Nil

VOTING REQUIREMENTS:
Simple majority for refurbishment plan
Absolute majority for unbudgeted expenditure

OFFICER'S RECOMMENDATION (1)

That the redevelopment concept, as outlined in this report, with the provision of two additional plinths be adopted.

COUNCIL DECISION (1):

No: 0946

Moved: Cr Tucker

Seconded: Cr Baird

That the redevelopment concept, as outlined in this report, with the provision of two additional plinths and the placement of the bust of James Brennan be adopted.

CARRIED 7/0

REASON FOR CHANGE TO OFFICER'S RECOMMENDATION

Council determined that the bust of James Brennan should be placed in the same area as the War Memorial because he lived and worked in the Menzies area.

OFFICER'S RECOMMENDATION & COUNCIL DECISION (2):

No: 0947

Moved: Cr Mazza

Seconded: Cr Lee

That unbudgeted expenditure of up to \$30,000 be authorised for the Menzies War Memorial Refurbishment Project.

CARRIED BY ABSOLUTE MAJORITY 7/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.1 BUSH FIRE NOTICE 2016/17

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM407
DISCLOSURE OF INTEREST:	None
DATE:	10 February 2016
AUTHOR:	Glenn Bone, Consultant
SENIOR OFFICER:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.1 Attachment #1 2016/17 Bush Fire Notice

BACKGROUND:

It is apparent that the Shire's approach to fire preventative measures (*Bush Fires Act 1954*) in past years has not been fully compliant.

Since 2011 the Shire has put into effect a Firebreak Notice to combat fire hazards on land within town sites and also outside of town sites. Unfortunately these requirements were not formally adopted by Council after 2011.

Good local rainfall recently has resulted in strong grass growth and will result in an obvious fire hazard around the town later in the season. It is therefore prudent for Council to approach this risk in a responsible manner and for the Shire to issue an appropriate Bush Fire Notice to owners and occupiers of land in the Shire of Menzies for 2016/17.

For information purposes the draft 2016/17 Bush Fire Notice and Regulatory Information has been fundamentally based on material utilised by the Shire of Laverton since 2012.

COMMENT:

Most local governments each year adopt a Bush Fire Notice tailored to the local conditions and needs of their district.

A Bush Fire Notice is similar in operation to a local law. Once adopted, there is a duty to enforce the requirements for the good governance of all in the community. To do otherwise would be inconsistent and negligent.

The attached draft 2016/17 Bush Fire Notice is submitted for approval. Much of the material has a prescribed element – for example, Council has no discretion to itself vary the restricted and prohibited burning times once established via a Declaration made pursuant to sections 17 and 18 of the *Bush Fires Act 1954* by the Department of Fire and Emergency Services (DFES).

Unfortunately there is an inherent problem with the dates gazetted on 3 February 2012 for the Shire of Menzies! The 15th March has been identified as the time for the conclusion of both the Prohibited and Restricted Burning times. The normal period for the Restricted Burning Time to finish is 6 weeks after the Prohibited Burning Time and this would therefore

place it at 30 April which also coincides with the date indicated on the Shire's last Firebreak Notice.

It will therefore be desirable for the Shire to seek an amendment to the Restricted Burning Time (to DFES) replacing 15 March with 30 April.

There is discretion to prescribe what type of fire preventative or hazard reduction measures should be taken, and what dates these are applicable to. Most local governments see the merit in requiring the removal of flammable material from the whole of residential, commercial and light industrial lots. For 2016/17 the Bush Fire Notice has been drafted to require all properties within both town sites to be completely clear of flammable material. In a practical sense this is expected to be achieved by the proposed hazard reduction burn for the town of Menzies to be conducted early October, weather permitting (reference Menzies LEMC 4/2/2016). For land outside of the town sites of Menzies and Kookynie, owners will also be required to clear of flammable material for a distance of 20 metres around any buildings or structures.

Lastly and in regard to possible concern implied from the term '*flammable material*', the Bush Fire Notice has been prepared to clarify that the expression does not include buildings, structures or fences erected on the land.

Useful tips on '*Keeping Your Home Safe From Fire*' have also been included along with regulatory information.

The 2016/17 Bush Fire Notice is to be sent out with rate assessments and also given '*local public notice*' in the '*Menzies Matters*'.

CONSULTATION:

None at this stage, however, this will occur with the issue of rate notices and advertisements on the Shire notice board.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district; and

Bush Fires Act 1954

Section 33

- (1) Subject to subsection (2) A local government at any time, and from time to time, may, and if so required by the Minister shall, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, give notice in writing to an owner or occupier of land situate within the district of the local government or shall give notice to all owners or occupiers of land in its district by publishing a notice in the Government Gazette and in newspaper circulating in the area requiring him or them as the case may be within a time specified in the notice to do or to commence to do at a time so specified all or any of the following things –
 - (a) To plough, cultivate, scarify, burn or otherwise clear upon the land fire-breaks in such manner, at such places of such dimensions, and to such number, and whether in parallel or otherwise, as the local government may and is hereby empowered to determine and as are specified in the notice, and thereafter to maintain the fire-breaks clear of inflammable matter;

- (b) to act as and when specified in the notice with respect to anything which is upon the land, and which in the opinion of the local government or its duly authorised officer, is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire, and the notice may require the owner or occupier to do so —
 - (c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land; and
 - (d) in any event, to the satisfaction of either the local government or its duly authorised officer, according to which of them is specified in the notice.
- (2) A notice in writing under subsection (1) may be given to an owner or occupier of land by posting it to him at his last postal address known to the local government and may be given to an owner of land by posting it to him at the address shown in the rate record kept by the local government pursuant to the *Local Government Act 1995*, as his address for the service of rate notices.
- (2a)
- (3)
- (4) Where an owner or occupier of land who has received notice under subsection (1) fails or neglects to comply with the requisitions of the notice within the time specified in the notice —
- (a) the local government may direct its bush fire control officer, or any other officer of the local government, to enter upon the land of the owner or occupier and to carry out the requisitions of the notice which have not been complied with; and
 - (b) the bush fire control officer or other officer may, in pursuance of the direction, enter upon the land of the owner or occupier with such servants, workmen, or contractors, and with such vehicles, machinery, and appliances as he deems fit, and may do such acts, matters and things as may be necessary to carry out the requisitions of the notice.
- (5) The amount of any costs and expenses incurred by the bush fire control officer or other officer in doing the acts, matters, or things provided for in subsection (4) —
- (a) shall be ascertained and fixed by the local government and a certificate signed by the mayor or president of the local government shall be prima facie evidence of the amount; and
 - (b) may be recovered by the local government in any court of competent jurisdiction as a debt due from the owner or occupier of land to the local government.

POLICY IMPLICATIONS:

Council has no policies in respect to this subject.

FINANCIAL IMPLICATIONS:

The only tangible financial implications that can be identified are:

- A small distribution cost (with the annual rate notices) of the Bush Fire Notice.
- An inspection cost in regard to properties in Menzies and Kookynie town sites and identification of fire hazards.
- A potential cost to clear non-compliant properties (recoverable from owner).
- The potential issue of Infringement Notices for non-compliance with the requirements of the Bush Fire Notice.

•

STRATEGIC IMPLICATIONS:

The recommendation of this report has no strategic implications for Council.

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0948

Moved: Cr Lee

Seconded: Cr Tucker

That Council:

- 1. Requests the Department of Fire and Emergency Services to amend the concluding date for the Shire of Menzies Restricted Burning Time to 30 April;**
- 2. Adopts the draft 2016/17 Bush Fire Notice and Regulatory Information as appended (12.5.1 Attachment #1); and**
- 3. Endorses the publishing of the 2016/17 Bush Fire Notice and Regulatory Information in the 'Menzies Matters', on noticeboards and distributed with the 2016/17 Rate Notices.**

CARRIED 7/0

BUSH FIRES ACT 1954
2016/17 Bush Fire Notice
SHIRE OF MENZIES

NOTICE TO ALL OWNERS OF LAND SITUATED IN THE SHIRE OF MENZIES

TAKE NOTICE that pursuant to section 33(4) of the *Bush Fires Act 1954*, where the owner of land who has received notice fails or neglects to comply with the requisitions of the notice within the time specified, the Shire of Menzies may by its officers and with such servants, workmen and contractors, vehicles and machinery as the officers deem fit, enter upon the land and carry out the requisitions of the notice which have not been complied with and pursuant to section 33(5) of the *Bush Fires Act 1954*, the amount of any costs and expenses incurred may be recovered from you as the owner of the land.

Owners of land are reminded it is their responsibility to ensure the Bush Fire Notice is complied with and that the requirements of the Bush Fire Notice will be strictly enforced by the Shire.

FIRE PREVENTATIVE MEASURES

Pursuant to the powers contained in section 33 of the *Bush Fires Act 1954*, you are hereby required to clear completely of flammable material (save buildings, structures and fences) any lot owned by you and situated within the **Menzies and Kookynie Town Sites**. You are also required to clear of flammable material for a distance of 20 metres around any buildings or structures on any land owned by you **outside of town sites of Menzies and Kookynie**.

Such clearing may be constructed by one or more of the following methods:

SLASHING, PLOUGHING, CULTIVATING, SCARIFYING, RAKING, BURNING, CHEMICAL SPRAYING OR OTHER APPROVED METHOD, and are to be cleared to the satisfaction of an Authorised Officer of the Shire. In addition, you may be required to carry out further works which are considered necessary by an Authorised Officer of the Shire and specified by way of a separate written notice forwarded to the address as shown on the Shire of Menzies rates record for the relevant land.

In some instances, naturally occurring features such as rocky outcrops or natural watercourses and landscaping such as reticulated gardens or driveways may be an acceptable substitute for cleared firebreaks. This option must first be discussed with an Authorised Officer of the Shire and approved by the Shire of Menzies in writing. For the purpose of this notice grass kept at a height of less than 5 centimetres at all times covered by this notice will be deemed not to be flammable material.

All clearing and other alternative arrangements allowed by the preceding parts of this notice must be established by 15 October 2016 (or within 14 days of you becoming the owner should this occur after that date) and maintained clear of flammable material up to and including 15 March 2017.

APPLICATION TO VARY THE ABOVE REQUIREMENTS

If it is considered impracticable for any reason whatsoever to take fire preventative measures or establish other arrangements as required by this notice, you may apply in writing to the Shire of Menzies not later than 1 October 2016 for permission to carry out fire preventative work in alternative positions on the land. If permission is not granted by the Shire you must comply with the requirements of this notice. If the requirements of this notice are carried out by burning, such burning must be in accordance with the relevant provisions of the *Bush Fires Act 1954*.

THE PENALTY FOR FAILING TO COMPLY with this notice is a fine not exceeding \$2,000 and a person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this notice if it is not carried out by the owner by the date required by this notice.

Any alternatives to firebreaks as described in the Bush Fire Notice must be submitted in writing to the Shire of Menzies by 1 October 2016. The responsibility for ensuring the protection of your property is yours. Proper preparedness for the fire season will enhance the capacity for you, your family and property to survive a fire should one occur. Fire preparedness measures are a defensive method of ensuring survivability from within your property boundary. This may be achieved by a variety of measures which include:

Cleared firebreaks and driveways: Have the capacity to slow the progress and contain fires as well as provide access for emergency services.

Hazard reduction: Burning, slashing, mowing and chemical treatment have the capacity to reduce the amount of flammable material on your property. The less fuel available to burn during a fire, the less intense the fire.

Natural features: Such as rock outcrops usually have little flammable material on them. Natural features may be used in conjunction with other firebreak installation methods, such as linking them with constructed firebreaks and driveways, and as containment zones for hazard reduction burns.

Reticulation: Where specialized pastures are established under reticulation, this may, on application, be accepted in lieu of firebreaks provided the pasture is kept green.

DATES TO REMEMBER IN 2016/17

RESTRICTED BURNING PERIOD 1

19 SEPTEMBER TO 31 OCTOBER 2016 (INCLUSIVE)

Permits to burn are required during this period for hazard reduction burning.

Alternative firebreak applications to be submitted by 1 October 2016.

Firebreaks must be installed by 15 October 2016.

Please note that penalties apply where burning regulations are contravened or permit conditions are not complied with.

PROHIBITED BURNING PERIOD

1 NOVEMBER 2016 – 15 MARCH 2017

All burning, including garden refuse is prohibited during this period.

Properties to be maintained clear of flammable material until 15 March 2017..

RESTRICTED BURNING PERIOD 2

16 MARCH TO 30 APRIL 2017

Permits to burn are required during this period for hazard reduction burning.

Please note that penalties apply where burning regulations are contravened or permit conditions are not complied with.

Certain climate or weather conditions may cause these periods to be extended or shortened. You must check the press for details or call the Shire Office on 9024 2041 before commencing to burn.

TO REPORT ALL FIRES RING 000

REGULATORY INFORMATION

PERMITS

Permits are required to burn bush or grass at any time between 19 September to 31 October 2016 (inclusive) and 1 April to 30 April 2017 (inclusive). Permits are available from the Shire of Menzies Administration Office.

INCINERATORS

Incinerators must not be lit during the Prohibited Burning period of 1 November 2016 to 15 March 2017 (inclusive). Incinerators may be lit at other times provided the Fire Danger Rating is not Very High to Catastrophic. Incinerators must be properly constructed and designed to prevent the escape of any sparks or burning material. They must be located at least 2 metres away from any building or fence and from which all flammable material has been removed and kept cleared.

WELDING/CUTTING APPARATUS

If you are using a welder or operating a power operated abrasive cutting and or grinding disc of any kind, you must have at least one fire extinguisher present and be surrounded by a five metre firebreak.

INSPECTIONS

An inspection of properties to ensure fire prevention work and hazard removal measures have been carried out will be completed by an authorized officer after 15 October 2015.

GARDEN REFUSE

During the Prohibited Period (1 November 2016 to 15 March 2017 inclusive), garden refuse must not be burnt at any time. These dates are also subject to change according to seasonal conditions.

During the Restricted Period (19 September 2016 to 31 October 2016 inclusive and 16 March to 30 April 2017 inclusive), garden refuse may be burnt during the day before 6 pm with a permit, subject to conditions.

Garden refuse may also be burnt without a permit after 6 pm during the Restricted Period provided certain criteria are met. Set out below are legislative requirements from the *Bush Fire Act 1954* and the *Health Act 1911* in relation to burning together with a number of helpful suggestions. The legislative requirements have been prefixed with an asterisk. These as a minimum must be followed:

- * The pile of refuse does not exceed 1 cubic metre
- * An area 5 metres wide is cleared around the pile. (Lawn, driveways, paths etc. may be considered as cleared area)
- * The fire is only lit between 6:00 pm and 11:00 pm
 - Only 1 pile is alight at one time
- * The fire is completely extinguished by midnight
- * At least 1 person is in attendance at all times. There is a means of extinguishing the fire available at all times (e.g. garden hose, knapsack spray or fire unit)
- You notify your neighbors of your intention to burn
- * The Fire Danger Rating is not Very High to Catastrophic
- * The smoke from your fire does not cause a nuisance to neighbors and or traffic
- * Do not burn plastics, other household or commercial waste
- * Do not burn wet or green piles of material at any time as this will cause excessive smoke.

During periods other than the Restricted or Prohibited Periods, garden refuse may be burnt. For safety reasons you are encouraged to follow the same requirements stipulated above.

PENALTIES

Section	Offence	Penalty
33(3)	Failure to maintain a firebreak as per firebreak notice	\$250
25	Offences relating to lighting a fire in the open air	\$250
17(12)	Setting fire to bush during prohibited burning period	\$250
28(1)	Failure of an occupier to extinguish a bush fire during the restricted or prohibited burning times	\$250
24(G)	Burning garden refuse contrary to Ministerial or local government prohibition or restriction.	\$250
56(3)	Refusal to state name and abode or stating false name or abode.	\$100
24B(3)(a)	Failure to produce permit to burn.	\$100

Major offences may result in court action with penalties ranging from \$2,000 to \$250,000 and/or imprisonment.

GENERAL INFORMATION

KEEPING YOUR HOME SAFE FROM FIRE

There are a number of ways you can keep your home safe from fire –

- Install smoke detectors in your home
- Clear vegetation away from the walls of your home
- Clear all rubbish and inflammable materials from around your home and create a circle of safety free from flammable material (save buildings, structures and fences)
- Store all firewood, timber, petrol etc well away from your home
- Prior to summer, clean all leaves and debris from your gutters
- Don't have flammable trees, such as conifers, near buildings
- Trim all branches that overhang the house, power lines and those that are close to windows and glass doors
- Fit wire insect screens or shutters to windows and glass doors

12.5 MANAGEMENT & POLICY BUSINESS

12.5.2 FIRE CONTROL OFFICER APPOINTMENTS

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM407
DISCLOSURE OF INTEREST:	None
DATE:	15 February 2016
AUTHOR:	Glenn Bone, Consultant
SENIOR OFFICER:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	24 November 2011

ATTACHMENTS:
Nil

SUMMARY:

To approve the details for the advertisement of a notice required under Section 38 of the *Bush Fires Act 1954*.

BACKGROUND:

Shire records reveal that the last appointments of Fire Control Officers were made by Council on 24 November 2011. Through effluxion of time it is now appropriate that these appointments be updated and reviewed.

This review of appointments has been made in association with the efforts to revise the Shire's Bush Fire Notice (item 12.5.1).

COMMENT:

All Fire Control Officers have been contacted to ensure they are agreeable to be officers for the area where they reside. It will also be necessary for Council to appoint a Chief Fire Control Officer (CBFCO) and a Deputy Chief Bush Fire Control Officer (DCBFCO). A Bush Fire Control Officer has not been nominated for the indigenous settlement at Tjuntjuntjara as it is situated on Crown Land.

CONSULTATION:

Liaison with persons listed as Fire Control Officers.

STATUTORY ENVIRONMENT:

Bush Fires Act 1954

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

- (2C) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the FES Commissioner may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.
- (2D) Where a local government that has been served with a notice pursuant to subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.
- (2E) A bush fire control officer appointed by a local government under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the FES Commissioner, by the FES Commissioner.
- (3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.
- (4) A bush fire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government, and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for —
- (a) carrying out normal brigade activities;
 - [(b), (c)deleted]
 - (d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;
 - (e) procuring the due observance by all persons of the provisions of Part III.
- (5A) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the local government.
- (5B) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions issued under subsection (5A) carry out the directions but subject to the provisions of this Act.
- (5C) The provisions of subsections (5A) and (5B) are not in derogation of those of subsection (4).

38A. FES Commissioner may designate person employed in Department as Chief Bush Fire Control Officer

- (1) At the request of a local government the FES Commissioner may designate a person employed in the Department as the Chief Bush Fire Control Officer for the district of that local government.
- (2) Where a Chief Bush Fire Control Officer has been designated under subsection (1) for a district the local government is not to appoint a Chief Bush Fire Control Officer under section 38(1).
- (3) The provisions of this Act, other than section 38(3) to (5C) apply to and in relation to the Chief Bush Fire Control Officer designated under this section as if he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government.

- (4) Section 38(3) to (5C) apply to and in relation to the Chief Bush Fire Control Officer designated under this section as if —
- (a) he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government; and
 - (b) the references in those subsections to the local government were references to the FES Commissioner.

Bush Fire Brigades Local Law 2015

The Shire's recently gazetted local law (23 June 2015) at clause 3.2, also enables the appointment of bush fire control officers.

POLICY IMPLICATIONS:

Not applicable

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

14.2.2 Essential Services

Adequate and appropriate essential services are available

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION:

That Council:

1. Appoint Paul Warner (Works Supervisor) as the Chief Bush Fire Control Officer and Ray McKay (Mechanic) as the Deputy Chief Bush Fire Control Officer;
2. Appoint the following list of persons to be Fire Control Officers:

Ian Tucker	Adelong Station	(08) 9024-2150
David McQuie	Bulga Downs Station	(08) 9037-5917
Kim Dawson	Edjudina Station	(08) 9024-2525
Stephen Tonkin	Gindalbie Station	(08) 9024-2070
Trent Stillman	Glenorn Station	(08) 9031-3636
Greg Hucks	Jeedamia Station	0409 296 380
Greg Hucks	Kookynie Station	0409 296 380
Greg Hucks	Melita Station	0409 296 380
Geoff Ferguson	Mendelyarri Station	(08) 9024-2080
Geoff Ferguson	Menangina Station	(08) 9024-2080
Leanne Cooper	Morapoi Station	(08) 9031-3380
Justin Stevens	Mt Veters Station	(08) 9024-2700
Ian Ridley	Perrinvale Station	(08) 9037-5920
Ian Smith	Pinnacles Station	(08) 9031-3992
Don North	Riverina Station	(08) 9024-2048
Paul Axford	Sturt Meadows Station	(08) 9037-5910
Iain McGregor	Yerilla Station	(08) 9031-3017
Brick Gilbey	Yundamindra Station	(08) 9031-3012
Keith Mader	Walling Rock Station	(08) 9024-2086
Ethan Hansen	Tjuntjuntjara Community	(08) 9037-1100
3. Advertise the above appointments in the "Menzies Matters".

COUNCIL DECISION:

No: 0949

Moved: Cr Mazza

Seconded: Cr Tucker

That Council:

- 1. Appoint Paul Warner (Works Supervisor) as the Chief Bush Fire Control Officer and Ray McKay (Mechanic) as the Deputy Chief Bush Fire Control Officer;**
- 2. Appoint the following list of persons to be Fire Control Officers, as amended:**

Ian Tucker	Adelong Station	(08) 9024-2150 or (08) 9024-2020
David McQuie	Bulga Downs Station	(08) 9037-5917
Adam Maynard	Edjudina Station	(08) 9024-2024
Stephen Tonkin	Gindalbie Station	(08) 9024-2070
Phillip Wedgewood	Glenorn Station	(08) 9031-3636
Matt Taylor	Jeedamia Station	0417 976 169
Matt Taylor	Kookynie Station	0417 976 169
Matt Taylor	Melita Station	0417 976 169
John Scoble	Menangina Station	(08) 9024-2856
Warren Blowes	Morapoi Station	(08) 9031-3380
Justin Stevens	Mt Vettors Station	(08) 9024-2700
Ian Ridley	Perrinvale Station	(08) 9037-5920
Ian Smith	Pinnacles Station	(08) 9031-3992
Don North	Riverina Station	(08) 9024-2048
Paul Axford	Sturt Meadows Station	(08) 9037-5910
Kim Dawson	Yerilla Station	(08) 9031-3017
Darryl Stokes	Yundamindra Station	(08) 9031-3012
Keith Mader	Walling Rock Station	(08) 9024-2086

- 3. Advertise the above appointments in the "Menzies Matters".**

CARRIED 7/0

REASON FOR THE CHANGE TO OFFICER'S RECOMMENDATION:

An updated list of Fire Control Officers was provided to Council.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.3 POLICY MANUAL - AMENDMENT

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM355
DISCLOSURE OF INTEREST:	None
DATE:	15 February 2016
AUTHOR:	Glenn Bone, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Pascoe Durtanovich, Acting CEO
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	12.5.3 Ordinary Council Meeting 25 June 2015

ATTACHMENTS:

12.5.3 Attachment #1 Policy 9.2 Staff Housing – Tenancy Conditions

SUMMARY:

Council to consider an amendment to clauses 2(h) and (i) of Policy 9.2 Staff Housing – Tenancy Conditions. These clauses relate to garden maintenance and water usage at Shire owned residences.

BACKGROUND:

A policy for Staff Housing – Tenancy Conditions has been in vogue for many years. There have been amendments and reviews from time to time to tweak conditions as circumstances change. More recently and from an administrative point of view, it has been observed that maintenance of lawns and gardens at a “reasonable standard” as recorded in clause 2(i) of the policy, is a variable experience. The reasons for this situation are themselves varied, but more often than not have much to do with the transience of the Shire’s workforce and the fact that accommodation properties periodically become vacant.

In these situations Shire staff will often have to perform clean-up operations including mowing, slashing and maintenance to whatever gardens there are at the particular property.

The Shire has 11 properties to accommodate staff and accordingly each tends to be different with some having a reasonable size lawn (2), some having artificial turf and some having little lawn or not at all. Consequently, clause 2(h) of the Policy 9.2 which states –

(h) “Gardens are to be maintained at a reasonable standard”,

where having the best of intents, is little more than a motherhood statement. There is no inspection schedule to determine whether the so called “reasonable standard” is achieved.

The outcome from the Shire perspective for the reasons stated above, are the gardens present in an uneven standard.

COMMENT:

Therefore, the thrust of this item is to seek a variation to the policy whereby the Shire will undertake the responsibility for maintaining the gardens.

In a broad sense this will involve a little more lawn mowing (2 properties) and some basic gardening.

CONSULTATION:

Pascoe Durtanovich, Acting CEO

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2)(b) – the council is to determine the local government's policies.

POLICY IMPLICATIONS:

Proposed amendment to Policy 9.2 Staff Housing – Tenancy Conditions

FINANCIAL IMPLICATIONS:

In discussion with the Acting CEO, the financial implication is a very difficult question to answer.

Over a full financial year the Acting CEO guestimates that for all the properties it might amount to \$10,000. However, for the balance of 2015/16, only four months of the financial year remain.

What should particularly be noted is that there will not be any additional cost to Shire expenses. The same staff will still be employed, with their time spent on maintaining Shire housing gardens being allocated to housing instead of town maintenance or a similar account.

STRATEGIC IMPLICATIONS:

Better maintained gardens at Shire properties.

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0950

Moved: Cr Baird

Seconded: Cr Mazza

That Policy 9.2 Shire Housing – Tenancy Conditions be amended as follows:

1. In clause 2(e) delete "Power, gas, water, telephone etc," and insert:

Power, gas, telephone etc,

2. In clause 2:

- (a) delete clause 2(h); and
- (b) delete clause 2(i).

CARRIED 7/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.4 DONATION REQUEST – LEONORA GOLDEN GIFT

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM007
DISCLOSURE OF INTEREST:	None
DATE:	15 February 2016
AUTHOR:	Glenn Bone, Consultant
SENIOR OFFICER:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:
None

SUMMARY:
Council to consider the making of a donation to the 2016 Leonora Golden Gift.

BACKGROUND:
The Shire of Leonora have distributed Sponsorship Proposals offering organisations and individuals to be part of the 2016 Leonora Golden Gift.

This year will mark the 13th year the event has run. It will be held on 4-6 June 2016. As most are probably aware, the purpose of the Leonora Golden Gift is to provide communities of the Northern Goldfields the opportunity to be a spectator and even participate in a national athletic event, while providing visitors to the region a unique experience in the Australian Outback.

Sponsorship opportunities are offered via a range of six Sponsor Packages. These range from the major package "Leading Event Sponsor" (\$20,000) down to "General Sponsor" (\$1-499).

COMMENT:
Last year the Shire contributed \$1,500 to the event in a Bronze Sponsorship package.

Should Council contemplate making a donation this year, there are two provisions in the 2015/16 budget that could be used as a source. These are:

	<u>Budget</u>	<u>Expenditure</u>
• Account 04105 – Members – Donations	\$2,575	(\$11,000)
• Account 13241 – Events Cyclclassic	\$85,000	(\$22,836)

The Cyclclassic event of course passes through Menzies on its way to Leonora.

This year the Bronze Sponsorship package offered by the Shire of Leonora has a contribution range of \$5,000 - \$9,999 – which of course is noticeably more than 2015.

With the Members – Donations provision already exceeded, it would now be appropriate to consider the Events Cyclclassic allocation with a similar donation as to last year, viz \$1,500.

A contribution of this amount would fall into the "Race Sponsor" package as applicable to this year.

CONSULTATION:

Liaison with staff regarding previous involvement by the Shire of Menzies.

STATUTORY ENVIRONMENT:

Local Government Act 1995

2.7(2)(a) – The Council is to oversee the allocation of the local government's finances and resources

3.1 – The general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Policy 4.4 Donations, Sponsorships and Contributions

Clause 6 of the Policy offers some guidance with the following statement –

6. Contributions to regional organisations, shall take into account, amongst other things, the relevant populations and revenues of the Shires participating.

FINANCIAL IMPLICATIONS:

See "Comment" section.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0951

Moved: Cr Mazza

Seconded: Cr Mader

That Council donate \$1,500 towards the Leonora Golden Gift (Account 13241 – Events Cyclclassic).

CARRIED 7/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.5 PROPOSED RIGHT OF WAY CLOSURE

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ASS1415
DISCLOSURE OF INTEREST:	None
DATE:	15 February 2016
AUTHOR:	Glenn Bone, Consultant
SENIOR OFFICER:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	Minute 0606, 22 October 2014

ATTACHMENTS:

12.5.5 Attachment #1 Sketch of relevant land

12.5.5 Attachment #2 Copy of Department of Mines & Petroleum letter of 2 November 2015

SUMMARY:

Make a request to the Minister for Lands to close the Right of Way (ROW) located between Lots 169 and 170 Onslow Street, Menzies.

BACKGROUND:

At the October 2014 Council meeting, Council agreed to commence the process of closing the ROW between Lots 169 and 170 Onslow Street, Menzies, subject to the owner of Lot 170 Onslow Street providing the Shire of Menzies with:

1. A written assurance that they will purchase the closed ROW from the State; and
2. A letter indemnifying the Shire of Menzies against any liability arising out of any action due to the closing of the ROW.

COMMENT:

The approach for the closure of the ROW between Lots 169 and 170 Onslow Street was initiated by the owners of Lot 170 (John and Robyn McCarthy) in September 2014. The McCarthys also wish to purchase the ROW land once the closure procedure is completed and in accord with this intent responded on 6 September 2015 that they would –

- Indemnify the Shire of Menzies against any liability arising out of any action due to the closing of the Right of Way
- Confirm their desire to purchase the Right of Way following closure

As mentioned in Background, Council agreed on 22 October 2014 to commence the process for the closure of the ROW.

The formal process (advertising in compliance with section 58 of the *Land Administration Act 1997*) was commenced on 13 November 2015 with any submissions to be made to the Shire by 18 December 2015. None were received.

However, as part of the consultation process, the Shire also wrote on 4 November 2015 to five government instrumentalities, advising them of the ROW closure proposal and seeking their comments:

Horizon Power	No response
Telstra	No response
Water Corporation	Email 20 November 2015 – no objection
Department of Planning	Letter 16 November 2015 – no objection
Department of Mines & Petroleum	Responded on 26 November 2015 advising it has no concerns with the ROW closure proposal, however if there was a subsequent proposal to freehold the previous ROW land, the Department would conduct a re-assessment that would include contacting any affected tenement holder (Attachment 2).

In accordance with regulation 9(c) of the *Land Administration Regulations 1998*, the Shire is required to forward copies of any submissions and also the local government's comments on these submissions.

Consequently, part of the Officer Recommendation will be that apart from the Department of Mines & Petroleum, the departmental responses (and lack of responses), be noted.

Insofar as the Department of Mines & Petroleum response, it is recommended that this also be noted.

Now that the procedural steps for the ROW closure have been completed, it is now appropriate to submit a request to the Minister for Lands.

CONSULTATION:

Subsequent to initial liaison with officers of the Department of Lands, the Shire advertised the closure proposal in the "*Kalgoorlie Miner*" on 13 November 2015 and invited submissions to be made up until 18 December 2015. The Shire on 4 November 2015 also wrote to the following interested government agencies:

Water Corporation
Department of Mines & Petroleum
Department of Planning
Horizon Power
Telstra;

advising of the proposed closure and inviting comments.

STATUTORY ENVIRONMENT:

Land Administration Act 1997

- 58 (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.

- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —
 - (a) by order grant the request; or
 - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
 - (c) refuse the request.
- (5) If the Minister grants a request under subsection (4) —
 - (a) the road concerned is closed on and from the day on which the relevant order is registered; and
 - (b) any rights suspended under section 55(3)(a) cease to be so suspended.
- (6) When a road is closed under this section, the land comprising the former road —
 - (a) becomes unallocated Crown land; or
 - (b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.

Land Administration Regulations 1998

- 9. For the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request —
 - (a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and
 - (b) sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed; and
 - (c) copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received, and the local government's comments on those submissions; and
 - (d) a copy of the relevant notice of motion referred to in paragraph (c); and
 - (e) any other information the local government considers relevant to the Minister's consideration of the request; and
 - (f) written confirmation that the local government has complied with section 58(2) and (3) of the Act.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

Advertising cost in the "*Kalgoorlie Miner*" on 13 November 2015.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0952

Moved: Cr Mazza

Seconded: Cr Dwyer

That pursuant to section 58 of the *Land Administration Act 1997*, request the Minister for Lands to close the Right of Way between Lots 169 and 170 Onslow Street, Menzies.

CARRIED 7/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.6 MENZIES NURSING POST PRACTITIONER – MOU WITH WA COUNTRY HEALTH SERVICE

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	Menzies
APPLICANT:	N/A
FILE REF:	ADM012
DISCLOSURE OF INTEREST:	None
DATE:	16 February 2016
AUTHOR:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	Ordinary Council Meetings 31 October 2013 and 22 October 2014

ATTACHMENTS:

12.5.6 Attachment #1 Current Memorandum of Understanding

SUMMARY:

The purpose of this report is for Council to formalise incentives offered for the engagement of a Practitioner at the Menzies Nursing Post by amendment to the current Memorandum of Understanding.

BACKGROUND:

At the meeting on 31 October 2013 Council resolved as follows:

That Council begins negotiations with the Western Australian Country Health Services in an attempt to attract a full time nursing practitioner to the Menzies Nursing Post by offering the following incentives:

- 1 (a) Completion of Year 1 - A tax free bonus to the value of \$2,000 and air fares to the value of \$400 at the completion of twelve months continuous service at the Menzies Nursing Post,*
- 1 (b) Completion of Year 2 - A tax free bonus to the value of \$3,000 and air fares to the value of \$600 at the completion of two years continuous service at the Menzies Nursing Post,*
- 2. Rent free accommodation in a house to be provided by the Shire,*
- 3. An annual utilities allowance up to the value of \$3,500,*
- 4. That continuous duty by the practitioner after two years be rewarded annually with the airfares and bonus level as at year two.*
- 5. That each new practitioner be required to commence at the year 1 level.*
- 6. That Council reviews this agreement after the departure of each practitioner.*
- 7. That Council authorises the Shire President and Chief Executive Officer to continue negotiations with the Western Australian Country Health Service in an effort to support the appointment of a full time nursing practitioner to the Menzies Nursing Post and provide a monthly report to Council on the results of those negotiations, and,*
- 8. That a final agreement on conditions be presented for Council approval prior to the Shire becoming a signatory to the document in partnership with the Western Australian Country Health Service.*

Subsequent to this decision and following further discussion with WACHS and others the following Council contribution / incentives were confirmed by staff:

- WACHS is funding 0.6 and the Shire is funding 0.4 of the salary for this position

- Shire premises at 12A Walsh Street are available as accommodation for the Nurse at \$40 per week rental
- Utility allowances of up to \$1,600 per annum for water, power and gas
- Two return airfares each financial year from Kalgoorlie to Perth
- A fuel card to be able to go shopping in Kalgoorlie and Leonora

COMMENT:

The incentives offered were for the previous Nurse. Council needs to decide whether the incentives will apply to subsequent nurses and amend the MOU accordingly.

It is suggested that the one return airfare be paid after each six months of continuous service.

I am not sure why the Shire of Menzies should provide a fuel card when the Department of Health is providing the vehicle and I am not sure how it can be restricted to use for travelling to Kalgoorlie and Leonora. Maybe an annual fuel allowance should be paid.

CONSULTATION:

N/A

STATUTORY ENVIRONMENT:

None

POLICY IMPLICATIONS:

Council does not have a Policy on this matter.

FINANCIAL IMPLICATIONS:

The incentives will cost approximately \$4,000 per annum. The salary component is that included in the MOU.

The above expenditure is included in the current budget.

STRATEGIC IMPLICATIONS:

Shire of Menzies Strategic Community Plan Priority 14.2 Reference 14.2.1 Health and Wellbeing. The objective is to ensure adequate access to health services. Performance measurement is – adequately resourced nursing post is providing 24 hour service.

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION:

That the Memorandum of Understanding between the Shire of Menzies and WA Country Health Service – Goldfields to amended, by addendum, to include the following:

The Shire of Menzies will provide the following:

- (1) Accommodation for the Health Nurse, currently 12A Walsh Street, Menzies at a rental of \$40 per week;
- (2) Utility allowance of up to \$1,600 per annum for water, power and gas;
- (3) Two return airfares from Kalgoorlie to Perth per annum, payable after each six month continuous service; and
- (4) A fuel card for the use of the incumbent nurse to a maximum value of \$1,200 per annum.

COUNCIL DECISION:

No: 0953

Moved: Cr Mazza

Seconded: Cr Tucker

That the Memorandum of Understanding between the Shire of Menzies and WA Country Health Service – Goldfields be amended, by addendum, to include the following:

The Shire of Menzies will provide the following:

- (1) Accommodation for the Health Nurse, currently 12A Walsh Street, Menzies rent free;**
- (2) Utility allowance of up to \$1,600 per annum for water, power and gas;**
- (3) Two return airfares from Kalgoorlie to Perth per annum, payable after each six month continuous service; and**
- (4) A fuel card for the use of the incumbent nurse to a maximum value of \$1,200 per annum.**

CARRIED 7/0

REASON FOR THE CHANGE TO THE OFFICER'S RECOMMENDATION:

Council has previously indicated, by Council resolution, that the accommodation provided would be rent free.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.7 REVIEW OF COUNCIL POLICY 3.8 MEETINGS OF COUNCIL

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM355
DISCLOSURE OF INTEREST:	None
DATE:	25 February 2016
AUTHOR:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	12.5.1 Ordinary Council Meeting 17 December 2015

ATTACHMENTS:
None

SUMMARY:

Council is requested to amend Policy 3.8 Ordinary Meetings of Council by removing reference to Forum/Briefing Sessions from the Policy and creating a new Policy 3.11 Council Forums/Briefing Sessions.

BACKGROUND:

At the Ordinary Meeting of Council on 17 December 2015 Council resolved to introduce a Forum/Briefing Session each month.

COMMENT:

The purpose of the amendment is to separate Ordinary Council Meetings and Forum/Briefing Sessions and to introduce Forum Operating Guidelines. The guidelines proposed are as follows:

Forum Procedure

- Forum to be held each month, two weeks prior to the Ordinary Council Meeting.
- Forums to be attended by Councillors and the Chief Executive officer. Consultants and other senior staff to participate by invitation from the Chief Executive Officer in consultation with the Shire President.
- Forums shall include discussion on items included on the next Ordinary Council Meeting Agenda, issues that may result in Agenda items for future Ordinary Council Meetings and concept items.
- The CEO will ensure timely written notice and the Agenda for each forum is provided to all members.
- Forum papers should be distributed to members at least three days prior to the meeting.
- The President is to be the presiding member at all forums.
- Elected members, employees, consultants and other participants shall disclose their financial and conflicts of interest in matters to be discussed.
- Interests are to be disclosed in accordance with the provisions of the Act as they apply to Ordinary Council Meetings. Persons disclosing a financial interest will not participate in that part of a forum relating to their interest and leave the meeting room.
- There is to be no opportunity for a person with an interest to request that they continue in the forum.
- A record should be kept of all forums. As no decisions will be made, the record need only be a general record of items covered but should record disclosures of interest with appropriate departures/returns.

CONSULTATION:

N/A

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Amendment to policy

FINANCIAL IMPLICATIONS:

There are no financial implications with this item apart from travelling costs for those Councillors from rural areas of the Shire.

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0954

Moved: Cr Mazza

Seconded: Cr Mader

That Policy 3.8 be amended by deleting reference to Forum/Briefing Sessions and the following policy be adopted:

Policy 3.11 Council Forum/Briefing Sessions

That a Council Forum/Briefing Session be held every month, expecting January, two weeks prior to the Ordinary Council Meeting, commencing 2:00pm in the Council Chamber.

The following Forum procedure apply:

- **Forum to be held each month, two weeks prior to the Ordinary Council Meeting.**
- **Forums to be attended by Councillors and the Chief Executive officer. Consultants and other senior staff to participate by invitation from the Chief Executive Officer in consultation with the Shire President.**
- **Forums shall include discussion on items included on the next Ordinary Council Meeting Agenda, issues that may result in Agenda items for future Ordinary Council Meetings and concept items.**
- **The CEO will ensure timely written notice and the Agenda for each forum is provided to all members.**
- **Forum papers should be distributed to members at least three days prior to the meeting.**
- **The President is to be the presiding member at all forums.**
- **Elected members, employees, consultants and other participants shall disclose their financial and conflicts of interest in matters to be discussed.**
- **Interests are to be disclosed in accordance with the provisions of the Act as they apply to Ordinary Council Meetings. Persons disclosing a financial interest will not participate in that part of a forum relating to their interest and leave the meeting room.**
- **There is to be no opportunity for a person with an interest to request that they continue in the forum.**

- **A record should be kept of all forums. As no decisions will be made, the record need only be a general record of items covered but should record disclosures of interest with appropriate departures/returns.**

CARRIED 7/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.8 ANNUAL GENERAL MEETING OF ELECTORS – 4 FEBRUARY 2016

SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM073
DISCLOSURE OF INTEREST:	None
DATE:	16 February 2016
AUTHOR:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.8 Attachment #1 Minutes of Annual General Meeting of Electors, 4 February 2016

SUMMARY:

The purpose of this report is to consider the Minutes of the Annual General Meeting of Electors held on 4 February 2016.

BACKGROUND:

The Annual General Meeting of Electors was held in accordance with the *Local Government Act 1995* to receive the Annual Report for 2014/2015 and to give electors the opportunity to raise issues pertinent to the Local Government and Shire.

COMMENT:

Council is required to consider resolutions arising from the meeting and indicate how those matters will be addressed.

Whilst there were a number of matters raised there were no motions passed and therefore no action is required by Council at this point.

CONSULTATION:

N/A

STATUTORY ENVIRONMENT:

Sections 5.27 of the *Local Government Act 1995*, a General Meeting of the Electors of a district is to be held once every financial year.

Further, pursuant to Section 5.32 of the Act, copies of the minutes are to be made available for inspection by members of the public before the Council meeting at which decisions made at the electors meeting are first considered.

Further, pursuant to Section 5.33 of the Act all decisions made at an electors meeting are to be considered at the next ordinary meeting of the Council where practicable.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION:

That the Minutes of the Annual General Meeting of Electors held on 4 February 2016 be received.

COUNCIL DECISION:

No: 0955

That the Minutes of the Annual General Meeting of Electors held on 4 February 2016 as amended by deleting the word "school" from fifth paragraph on Page 65, be received.

CARRIED 7/0

The meeting was adjourned for lunch at 12:33pm.

The meeting resumed at 1:28pm with all present.

12.5 MANAGEMENT & POLICY BUSINESS

Prior to consideration of Item 12.5.9 Cr Dwyer declared a financial interest in Item 12.5.9 Contract Documents – CRC and Menzies Caravan Park on the basis that the Lessee/Manager is her daughter.

Cr Lee declared a financial interest in Item 12.5.9 Contract Documents – CRC and Menzies Caravan Park on the basis that he is the proprietor of a café in Menzies.

Cr Dwyer and Cr Lee left the meeting at 1:29pm.

Cr Baird took the Chair.

The CEO provided Councillors with a draft Tenancy Agreement for the leasing of the area within the Lady Shenton building to be used for a café.

12.5.9 CONTRACT DOCUMENTS – CRC AND MENZIES CARAVAN PARK	
SUBMISSION TO:	Ordinary Council Meeting, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	Legal Documents
DISCLOSURE OF INTEREST:	None
DATE:	18 February 2016
AUTHOR:	Pascoe Durtanovich, Acting CEO
PREVIOUS MEETING REFERENCE:	Ordinary Council Meeting 17 December 2015

ATTACHMENTS:

A Confidential copy of the draft contracts has been provided to Councillors under separate cover.

SUMMARY:

The purpose of this report is for Council to approve contracts for the operation of the Menzies Community Resource Centre and the Menzies Caravan Park, both the subject of Tender 06/15.

BACKGROUND:

This matter was last considered by Council on 17 December 2015 wherein it was resolved as follows:

That the tender from Laura Dwyer, Smith's Tearooms, for the management of the Menzies Community Resource and Visitor Centre and operation of the Menzies Caravan Park be accepted subject to the following:

- a) A suitable agreement being negotiated, with the tenderer, for the management of the Menzies Caravan Park including a review of the proposed management fee;***
- b) The tenderer being responsible for all costs associated with the kitchen fitout; and***
- c) The Shire of Menzies being responsible to provide one accommodation unit only for use by the tenderer or the tenderer's staff.***

CARRIED 3/2

That the Chief Executive Officer be delegated authority to negotiate and approve the required contract for the management of the Caravan Park and the operation of the Community Resource Centre.

LOST 3/2

The motion was lost due to an Absolute Majority not being achieved.

REASON FOR THE CHANGE TO THE OFFICER'S RECOMMENDATION:
Councillors felt that the final contract should be approved by Council.

COMMENT:

The draft contracts reflect previous decisions of Council and relevant tender conditions.

Issues such as incentives, key performance indicators and activity plans will be included prior to the execution of the documents.

A separate commercial tenancy agreement is required for the café aspect of the operation. A simple document to this effect will be tabled.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Contracts have been prepared by Council's solicitors.

POLICY IMPLICATIONS:

Council does not have a policy in relation to this matter.

FINANCIAL IMPLICATIONS:

As per Tender 06/15 in respect to payment for service, lease income etc. There is no material impact on the current budget.

STRATEGIC IMPLICATIONS:

Strategic Community Plan 2013-2023
Priority 14.2 Maintain a Strong Sense of Community
14.2.4 Connected Community

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION:

That the draft agreement for the management of the Menzies Caravan Park, identified as 12.5.9 Attachment #1, the draft contract for the management of the Menzies Visitor Centre and Community Resource Centre, identified as 12.5.9 Attachment #2 and the draft commercial tenancy agreement, identified as 12.5.9 Attachment #3, be adopted.

COUNCIL DECISION:

No: 0956

Moved: Cr Mazza

Seconded: Cr Hansen

That:

- 1. The draft agreement for the management of the Menzies Caravan Park, identified as 12.5.9 Attachment #1, the draft contract for the management of the Menzies Visitor Centre and Community Resource Centre, identified as 12.5.9 Attachment #2 and the draft commercial tenancy agreement, identified as 12.5.9 Attachment #3, be adopted; and**
- 2. The Chief Executive Officer be authorised to make minor amendments to the contract documents.**

CARRIED 5/0

Cr Dwyer returned to the meeting at 2:00pm and resumed the Chair.

Cr Lee returned to the meeting at 2:03pm.

The CEO read aloud Resolution No. 0956.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.10 COUNCILLOR'S INFORMATION BULLETIN 01/16

SUBMISSION TO:	Ordinary Meeting of Council, 25 February 2016
LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	18 February 2016
AUTHOR:	Pascoe Durtanovich, A/Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Item 12.5.5 Ordinary Council Meeting 17 December 2015

ATTACHMENTS:

Councillors Information Bulletin provided to Councillors under separate cover.

SUMMARY:

For Council to receive the Information Bulletin and discuss any issues arising there from.

BACKGROUND:

Nil

COMMENT:

The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple majority

OFFICER'S RECOMMENDATION & COUNCIL DECISION:

No: 0957

Moved: Cr Lee

Seconded: Cr Baird

That the Information Bulletin 01/16 be received.

CARRIED 7/0

13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

Nil

16. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 31 March 2016.

17. CLOSURE OF MEETING

There being no further business the Shire President closed the meeting at 2:15pm.

I, Justin Lee hereby certify that the Minutes of the Ordinary Meeting of Council held 25 February 2016 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 31 March 2016.

Signed

Justin Lee

Dated:

31/03/16

2016