



**SHIRE OF MENZIES**

**MINUTES**

**OF THE ORDINARY MEETING OF COUNCIL  
HELD**

**Thursday 25 August 2016**

**Shire of Menzies**

**Commencing at 1.12 pm**

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

## **FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

### **Councillors should declare an interest:**

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or  
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.  
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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**1 DECLARATION OF OPENING**

The Shire President declared the meeting open at 1.12pm

**2 ANNOUNCEMENT OF VISITORS**

There were no visitors present at this meeting.

**3 RECORD OF ATTENDANCE**

Present

Councillors:	Cr J Dwyer	Shire President
	Cr I Baird	Deputy Shire President
	Cr J Mazza	
	Cr J Lee	
	Cr K Mader	
	Cr I Tucker	

Staff	Mrs R Evans	Chief Executive Officer
	Ms J Taylor	Manager Finance and Administration
	Mrs D Whitehead	Executive Assistant

On Leave                      Cr D Hansen

**4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

There was no response to previous public questions taken on notice.

**5 PUBLIC QUESTION TIME**

There was no public question time.

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

**Cr I Baird applied for Leave of Absence for meeting on**

- **Thursday 29 September 2016**

<b>COUNCIL RESOLUTION:</b>	<b>No 1018</b>
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**Moved: Cr Tucker    Seconded: Cr Lee**

*That Councillor Ian Baird be granted Leave of Absence for the meetings on*

- *Thursday 29 September 2016*

**Carried 6/0**

**7 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

There was no notice of items to be discussed behind closed doors.

**9 CONFIRMATION / RECEIVAL OF MINUTES**

**9.1 Confirmation of Minutes of the Ordinary Council Meeting held on 28 July 2016**

*That the minutes of the Ordinary Meeting of Council held on Thursday 28 July 2016 be confirmed as a true and correct record.*

**COUNCIL RESOLUTION:**

**No 1019**

**Moved: Cr Mader**

**Seconded: Cr Mazza**

*That the minutes of the Ordinary Meeting of Council held on Thursday 28 July 2016 be confirmed as a true and correct record.*

**Carried 6/0**

**10 PETITIONS / DEPUTATIONS / PRESENTATIONS**

There were no Petitions / Deputations / Presentations at this meeting.

**11 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**11.1 Presidents Report – August 2016**

**Monday 1 August 2016**

Travelled to Perth for Local Government Week.

**Tuesday 2 August 2016**

With CEO attended a Meeting with Telstra, Brett Eiffler Business Development Manager and Phillip Goodman-Jones Account Executive regarding service provision and upgrade to Menzies.

Attended a President's Forum at the Convention Centre, a presentation from McLeods to clarify Gifts for Councillors.

Goldfields Voluntary Regional Organisation of Councils (GVROC) Dinner with other members.

**Wednesday 3 August 2016**

Goldfields Voluntary Regional Organisation of Councils (GVROC) Meeting in Perth.

Attended West Australian Local Government Association (WALGA) Annual General Meeting in Perth with Councillor Jamie Mazza and Chief Executive Officer Rhonda Evans.

**Thursday 4 August 2016**

Local Government Week attended a presentation on Emergency Management.

With Chief Executive Officer Rhonda Evans had a discussion with Lydia Highfield regarding Key Performance Indicators (KPI's) for Chief Executive Officer.

Accepted dinner invitation from President and Acting Chief Executive Officer of Shire of Wiluna.

**Friday 5 August 2016**

Along with Cr Ian Tucker and Mrs Joan Tucker attended presentation on Changing the Face of Tourism.

**Saturday 6 August 2016**

Travelled home.

**Friday 12 August 2016**

Travelled to Menzies to open and adjourn the Special Meeting of Council until 6 September at 1pm.

**Tuesday 23 August 2016**

Met with Kim Eckert, David Strickland and Chief Executive Officer Rhonda Evans to discuss landscaping in the Caravan Park. Work will commence next Wednesday.

<b>COUNCIL RESOLUTION:</b>
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<b>No 1020</b>
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**Moved: Cr Mazza**

**Seconded: Cr Tucker**

*That Council receive the Presidents report for August 2016.*

**Carried 6/0**

## **12 REPORTS OF OFFICERS**

### **12.1 HEALTH BUILDING AND TOWN PLANNING**

#### **12.1.1 HEALTH AND BUILDING REPORT JULY 2016 - SHIRE OF MENZIES**

<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	David Hadden
<b>DOCUMENT REF:</b>	<b>3310</b>
<b>DISCLOSURE OF INTEREST:</b>	The author has no interest to disclose
<b>DATE:</b>	27 July 2016
<b>AUTHOR:</b>	David Hadden, Environmental Health Officer
<b>ATTACHMENTS</b>	Nil

#### **SUMMARY:**

This report is for the information of Council, and relates to matters addressed by the Environmental Health Officer for the month of July 2016.

#### **BACKGROUND:**

The Shire contracts the services of an Environmental Health Officer for two days per month. The Officer is available for consultation at all times, and attends the administration office once per month to meet with the Chief Executive Officer.

The following is a brief report of the monthly activities.

#### **COMMENT:**

#### **Health**

##### **Proposed WARR Amendments**

Prepared and forwarded comments on behalf of Wiluna Shire against proposed WARR Act amendments that would capture all local governments and require that they report annual statistical data associated with waste collection, recycling and disposal. Comments were as follows:

Please be advised that I represent the following local authorities ie Shires of Leonora, Laverton, Menzies and Wiluna. I have been authorised to provide the following comments regarding the proposal to amend the WARR Regulations 2012. All four local authorities operate unmanned refuse sites serving small townsite populations in each shire. All four shires will find it very difficult to find the resources to provide staff, software and equipment to allow each shire to collect the statistical information that the proposed amendments will require. As such please be advised that the abovementioned local authorities disagree with the proposed amendments that will place an increased cost burden on ratepayers in each shire to provide increased statistical information (that will be ineffectual in its provision).

All four local authorities will only be willing to collect the statistical information proposed if the State Government is willing to cover the increased cost of extra staffing to man the refuse



sites along with software needs and new equipment (weighbridge) that will be required to collect and record the increased statistical requirements.

Could you please advise if the proposed amendments to the WARR Regulations are required to undergo a full Regulatory Impact Assessment including a CRIS and DRIS through the Department of Treasury as required for local government legislation, as it represents a significant increase in regulatory burden on local authorities and its ratepayers.

DER replied with the following answer to above question:

*“A determination that a CRIS or DRIS is a decision of the Department of Finance”.*

### **Niagara Dam**

Carried out inspection of dysfunctional composting toilet at Niagara Dam to determine a resolution.

### **Building**

WALGA have requested comment from building surveyors regarding a proposal to regulate for building construction inspections of dwellings and sheds. This has come about due to a recent report commissioned by the Building Commission that has highlighted significant non-compliance with roof construction standards throughout Perth.

Building surveyors were expecting that this provision was to be included in the Building Regulations 2012 when created however were surprised when this requirement was left out of the regulations through sustained lobbying from the building industry. The Building Act and Regulations are seriously biased in favour of the building industry while this issue is likely to be the start of many that will require amendments of the regulations to protect taxpayers from errant builders.

Staff have completed the requested electronic survey regarding this matter in support of amendment of the Building Regulations to incorporate provision for inspections at various stages of construction of dwellings and sheds. Staff have also commented that building permit fees should be increased or new fees created to cover councils increased costs in providing increased inspections in these areas.

### **CONSULTATION:**

NIL

### **STATUTORY ENVIRONMENT:**

NIL

### **POLICY IMPLICATIONS:**

NIL

### **FINANCIAL IMPLICATIONS:**

NIL

### **STRATEGIC IMPLICATIONS:**

NIL

**VOTING REQUIREMENTS:**

NIL

**OFFICER'S RECOMMENDATION:**

**That Council receive the report of the Environmental Health Officer for the month of July 2016 for information.**

<b>COUNCIL RESOLUTION:</b>
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<b>No 1021</b>
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**Moved: Cr Lee**

**Seconded: Cr Dwyer**

*That Council receive the report of the Environmental Health Officer for the month of July 2016 for information.*

**Carried 6/0**

## **12.2 FINANCE AND ADMINISTRATION**

### **12.2.1 MONTHLY LISTING OF PAYMENTS FOR THE MONTH OF JULY 2016**

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	<b>3311</b>
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	19 August 2016
<b>AUTHOR:</b>	Jeanette Taylor, Manager Finance & Administration
<b>ATTACHMENT:</b>	12.2.1

#### **SUMMARY:**

The list of payments made for the month of July 2016 to be received by Council.

#### **BACKGROUND:**

Payments have been made by cheque payment, electronic funds transfer (EFT) and direct transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the Chief Executive Officer (CEO) and are not reported to Council.

#### **COMMENT:**

The cheque, EFT and Direct Debit payments that have been raised for the month of July 2016 are attached.

After payment, the balance of creditors will be \$287,202.91.

#### **CONSULTATION:**

NIL

#### **STATUTORY ENVIRONMENT:**

*Local Government (Financial Management) Regulations 1996 Number 13.*

#### **POLICY IMPLICATIONS:**

Policy 4.7 – Creditors – Preparation for Payment

#### **FINANCIAL IMPLICATIONS:**

NIL

#### **STRATEGIC IMPLICATIONS:**

Prepare timely accurate reports on the Shire's activities, budgets, plans and performance.

#### **VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

**That Council receive the list of payments for the month of July 2016 totalling \$728,225.82 being:**

- 1) Cheques 10450-10457 in the Municipal fund totalling \$6,651.83.**
- 2) Electronic Fund Transfer EFT1414-EFT1537 payments in the Municipal Fund totalling \$590,994.38.**
- 3) Cancelled payment runs include EFT 1444 to EFT1465 and EFT1512 to EFT1536.**
- 4) Direct Debit payments in the Municipal Fund totalling \$130,579.61.**
- 5) Credit card payments relating to the July 2016 statement (included in direct debits) totalling \$44,306.26.**

<b>COUNCIL RESOLUTION:</b>
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<b>No 1022</b>
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**Moved: Cr Lee**

**Seconded: Cr Mazza**

*That Council receive the list of payments for the month of July 2016 totalling \$728,225.82 being:*

- 1) Cheques 10450-10457 in the Municipal fund totalling \$6,651.83.*
- 2) Electronic Fund Transfer EFT 1414-EFT 1537 payments in the Municipal Fund totalling \$590,994.38.*
- 3) Cancelled payment runs include EFT 1444 to EFT1465 and EFT 1512 to EFT 1536.*
- 4) Direct Debit payments in the Municipal Fund totalling \$130,579.61.*
- 5) Credit card payments relating to the July 2016 statement (included in direct debits) totalling \$44,306.26.*

**Carried 6/0**

**12.2.2 ADOPTION OF BUDGET FOR THE YEAR ENDING 30 JUNE 2016**

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	<b>3314</b>
<b>DISCLOSURE OF INTEREST:</b>	The author has no interest in this matter
<b>DATE:</b>	19 August 2016
<b>AUTHOR:</b>	Rhonda Evans, Chief Executive Officer
<b>ATTACHMENTS</b>	12.2.2(1) – Application for extension of time 12.2.2 (2) – Statement of Objects and Reasons

**SUMMARY:**

To advise Council of the status of the Budget to be adopted for the financial year ending 30 June 2016.

**BACKGROUND:**

At the ordinary meeting of Council held on 30 June 2016, Council resolved to advertise the proposed differential rates as follows

- 1. Adopt for advertising the following differential rates in the dollar and minimum rates for gross rental value (GRV) and unimproved value (UV) properties:***

<b><i>Rate Category</i></b>	<b><i>Minimum Rate</i></b>	<b><i>Rate in Dollar</i></b>
<i>GRV General</i>	\$306.00	8.18 cents
<i>GRV Vacant Land</i>	\$305.00	8.20 cents
<i>UV Mining Operations</i>	\$306.00	15.7 cents
<i>UV Exploration</i>	\$270.00	14.475 cents
<i>UV Prospecting</i>	\$240.00	14.26 cents
<i>UV Pastoral</i>	\$306.00	10.00 cents
<i>UV Other</i>	\$306.00	8.00 cents

- 2. In accordance with Section 6.36 of the Local Government Act 1995, advertise the Shire's intention to levy differential rates and minimum rates on Gross Rental Value and Unimproved Value properties for the 2016 2017 Financial Year, and advise Ratepayers and Electors of the availability of the Shire of Menzies 2016 2017 Statement of Objects and Reasons for Differential Rates.***

**COMMENT:**

The advertising for this was published in the West Australian Newspaper on 14 July 2016, and in the Kalgoorlie Miner on the same date. The date for objections to be received was published as 3 August 2016. Unfortunately, this was insufficient notice as the requirement is twenty one clear days. As soon as the error was noticed, the Department of Local Government was advised.

On their advice, the proposed differential rates notice was published again, and a further objection period of twenty one days allowed. The due date for objections is now Monday 5 September 2016.

The result of this is that the budget cannot be adopted by 31 August as required by the Local Government Act. An application has been submitted to the Minister for Local Government for an extension of time to adopt the budget. The requested date is 30 September 2016. A copy of the application to the Minister is **attached**.

The statement of Objects and Reasons for rating is also **attached**, and the author requests that Council adopt this document in its own right, as the previous resolution adopted this document for advertising, and not in its own right.

Following the completion of the advertising period, and Council meeting to consider objections at a Special Meeting of Council to be held on 6 September 2016, an application can be made to the Minister for Local Government for permission to rate more than 50% of properties in the category for Gross Rental Value Vacant Land as minimum rates.

The Budget may not be adopted until this approval is received.

**CONSULTATION:**

Department of Local Government and Communities

**STATUTORY ENVIRONMENT:**

*Local Government Act 1995 Section xx*

**POLICY IMPLICATIONS:**

NIL

**FINANCIAL IMPLICATIONS:**

While there are not direct financial implications for the budget, the late adoption of the budget will have an effect on the potential to invest funds prior to the commencement of the works program.

**STRATEGIC IMPLICATIONS:**

NIL

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

**That Council**

- 1) Adopt the statement for Objects and Reasons for the levying of Rates for the year ending 30 June 2017**

- 2) **Receive for information the application to the Minister for Local Government and Communities for an extension of time to adopt the budget for the year ending 30 June 2017**
- 3) **Resolve to consider all objections against the proposed differential rates as advertised at a Special Meeting of Council on 6 September 2016**

<b>COUNCIL RESOLUTION:</b>
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<b>No 1023</b>
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**Moved: Cr Mazza**

**Seconded: Cr Baird**

*That Council*

- 1) *Adopt the statement for Objects and Reasons for the levying of Rates for the year ending 30 June 2017*
- 2) *Receive for information the application to the Minister for Local Government and Communities for an extension of time to adopt the budget for the year ending 30 June 2017*
- 3) *Resolve to consider all objections against the proposed differential rates as advertised at a Special Meeting of Council on 6 September 2016*

**Carried 6/0**

## **12.3 MANAGEMENT AND POLICY**

### **12.3.1 MONTHLY REPORT LADY SHENTON**

<b>LOCATION:</b>	Lady Shenton Building
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	<b>3312</b>
<b>DISCLOSURE OF INTEREST:</b>	The Author has no interest to disclose
<b>DATE:</b>	19 July 2016
<b>AUTHOR:</b>	Rhonda Evans, Chief Executive Officer
<b>ATTACHMENTS:</b>	Nil

#### **SUMMARY:**

To receive information relating to the activities at the Lady Shenton for the month of July 2016.

#### **BACKGROUND:**

The Menzies Community Resource Centre, Visitor Centre, Community Postal Agency and Caravan Park operate from the Lady Shenton Building on the corner of Brown and Shenton Street. The following is a brief report of the monthly activities.

#### **COMMENT:**

##### **Community Resource Centre (CRC)**

June saw a total of thirty-nine visitors to the CRC, three of those attending to use the Government Services Access point.

Ninety-nine copies of the Menzies Matters were printed and thirty-three were distributed to the Goldfields Tourism Network Association – Drive Yourself Wide Promotional Tour. Copies were also provided to AngloGold Ashanti and indigenous Literacy Foundation.

Ten participants attended Provide First Aid training course provided by St John Ambulance at the Menzies Town Hall. Lunch and snacks were provided by the CRC for the course. This was provided to indigenous participants free of charge under Royalties for Regions funding.

Five patrons requested the free CRC WIFI password and there was \$300 in Mobile credit with \$0.50 for copy and print.

The facility was utilised by The Department of Transport to assist with local residents driving tests for three people on 14 July 2016 and we had three local children used the Conference Room for the Colouring-In Competition on 31 July 2016.

Quarterly Statistics required by the DRD were submitted 10 July 2016 and were within the required timeframe.



### **Visitor Centre**

July saw one thousand and ninety-three visitors to The Visitor Centre. Fifteen comments were submitted and these have been tabled and submitted to the Chief Executive Officer Rhonda Evans. We continue to encourage customer feedback by way of the Lake Ballard Surveys and forty- eight were completed in July 2016.

The Goldfields Tourism Drive Yourself Wild tour only saw a few participants drop into the Visitor Centre.

### **Inside Australia Sculptures – 15 years on**

It was proposed that with 2017 being 15 years from the beginning of the Inside Australia Sculptures at Lake Ballard that an invitation be extended to Antony Gormley to revisit. Other ideas discussed were a Back to Menzies, The Golden Quest Festival, avenues of promotion and facilities we offer at our free camping sites.

### **Promotion**

A new brochure should be considered shortly before stocks run out. It could be compressed to four pages or less. Details and photos for the Caravan Park have been updated on the Australia's Golden Outback Website.

An information sheet about the Cemetery is now available for patrons. The Facebook page is active showing regular updates on wildflowers, points of interest and Menzies Matters edition.

Advertising in the Kalgoorlie Boulder 2016/17 Brochure was approved and are waiting for the launch in September 2016 and Australia's Golden Outback has been contacted to update to current information for visitors, as well as Goldfields Tourism. Contact has been established with Australia's Golden Outback about Wildflower Hotspots within the region. Photos have been submitted with updates as things progress. Information on the page gives great exposure to the Shire including Goongarrie, Menzies, Jeedamyia Flats, Niagara Dam and Melita Station.

### **Community Postal Agency**

We had a total of three hundred and two Postal Customers for July. Post Box charge notices will be issued in August.

### **Caravan Park**

A total of \$10,096 was taken for the month of July. Figures are not available at this time for the Caravan Park statistics due to a system malfunction. The Shire has upgraded to the new DigitalRez system which is online, however the data from earlier in the month of July has not been transferred to the new system.

New fees and charges have been adopted for the park, with the new fee allowing families up to 7 related family members being able to stay in the park for no additional fee. This is something we will be able to use as a selling point to attract families to the area.

**CONSULTATION:**

Laura Dwyer – CRC Co-Ordinator

**STATUTORY ENVIRONMENT:**

NIL

**POLICY IMPLICATIONS:**

NIL

**FINANCIAL IMPLICATIONS:**

NIL

**STRATEGIC IMPLICATIONS:**

NIL

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

**That Council receive the report of the activities in the Lady Shenton Building for the month of July 2016 for information.**

<b>COUNCIL RESOLUTION:</b>	<b>No 1024</b>
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**Moved: Cr Tucker**

**Seconded: Cr Mazza**

*That Council receive the report of the activities in the Lady Shenton Building for the month of July 2016 for information.*

**Carried 6/0**

<b>COUNCIL RESOLUTION:</b>	<b>No 1025</b>
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**Moved: Cr Tucker**

**Seconded: Cr Dwyer**

*That Council enquire whether Antony Gormley is interested in attending Menzies to recognise 15 years of Sculptures at Lake Ballard.*

**Carried 6/0**

### **12.3.2 WORKS REPORT – JULY 2016**

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	<b>3313</b>
<b>DISCLOSURE OF INTEREST:</b>	The author has no interest in this matter
<b>DATE:</b>	19 August 2016
<b>AUTHOR:</b>	Rhonda Evans, Chief Executive Officer
<b>ATTACHMENTS</b>	Nil

#### **SUMMARY:**

To advise Council of the status of the Works program for the Month of July 2016.

#### **BACKGROUND:**

The annual program for the Works Section of the Shire is led by the Works Supervisor, Paul Warner. Mr Warner leads a small team who undertake general duties in and around the town of Menzies, and service Kookynie, Niagara Dam, and the Lake Ballard camping and parking area. Two graders undertake the maintenance of unsealed roads.

#### **COMMENT:**

##### **Works Completed**

Menzies North West Reseal Complete  
Reseal Kookynie Morapoi to Niagara Complete  
Kensington Street Complete  
Menzies Airstrip Windsock and cones

##### **Works Underway in next period**

Slashing verges (Kookynie and Menzies Northwest)  
Slashing Block in Menzies and Kookynie  
Tree Planting  
Weed control at Cemeteries  
Protection of Statues in Brown Street

##### **Works Outstanding**

Evanstone Menzies Road – Culvert (Blackspot)  
Menzies North West Road Re-sheet  
Kookynie airstrip windsock and cones

#### **CONSULTATION:**

Paul Warner, Works Supervisor

#### **STATUTORY ENVIRONMENT:**

NIL

**POLICY IMPLICATIONS:**

NIL

**FINANCIAL IMPLICATIONS:**

NIL

**STRATEGIC IMPLICATIONS:**

NIL

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

**That Council receive the Works Report for information.**

<b>COUNCIL RESOLUTION:</b>	<b>No 1026</b>
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**Moved: Cr Lee**

**Seconded: Cr Mazza**

*That Council receive the Works Report for information.*

**Carried 6/0**

### **12.3.3 TOURIST INFORMATION BAY / HEAVY VEHICLE PARKING AREA**

<b>LOCATION:</b>	Reserve 17455 29651
<b>APPLICANT:</b>	Main Roads Department
<b>DOCUMENT REF:</b>	3295
<b>DISCLOSURE OF INTEREST:</b>	The author has no interest in this matter
<b>DATE:</b>	18 August 2016
<b>AUTHOR:</b>	Rhonda Evans, Chief Executive Officer
<b>ATTACHMENTS</b>	12.3.3 (1) – Background information 12.3.3 (2) – MRWA Drawing 201605-0026 design 12.3.3 (3) – Additional Information Letter 12.3.3 (4) – October 2015 Agenda Item 12.3.3

#### **SUMMARY:**

For Council to consider the placement of a Tourist Information and Heavy Vehicle Parking area on Reserves 17455 and 29651 (between Walsh and Shenton Streets Menzies, south of the town oval).

#### **BACKGROUND:**

The proposal to partner with Mainroads Western Australia (MRDWA) to construct a Tourism Information Bay and Heavy Vehicle Parking Area has been an ongoing matter since April 2015. **Attachment 1** are letters and emails between the Chief Executive Officers of the Shire, and MRDWA.

In October 2015, Council resolved that

- 1. The proposed Tourist Information Bay / Heavy Vehicle Parking facility be located on the east side of the Goldfields Highway, south of town, between 205.17 and 205.35 SLK; and*
- 2. The 1/3 contribution from the Shire of Menzies for the project be considered in the 2016/2017 Budget.*

The agenda item related to this resolution is **attachment 3**.

#### **COMMENT:**

In June 2016, MRDWA presented the Chief Executive Officer with the General Design Layout for the parking facility. This was in turn passed to the Council during a briefing session where concerns were raised relating to four main areas.

- The size of the seal area was much larger than envisaged
- The removal of mature trees
- The proximity of the facility to recreation areas
- The proximity of the facility to residential accommodation. (Menzies Aboriginal Corporation Village) and proposed tourist accommodation.

The agenda item presented to Council in October 2014 considered these items and showed the plan for the facility. However, the material presented did not clearly define the scale of the proposal. When the final plans were presented in the context of the area, and overlaid over an aerial photograph, Council indicated their concerns. These concerns were relayed to MRDWA in a letter.

In July 2016, Council met with representatives of MRDWA and further discussed their concerns. Councillors were also able to raise questions relating to the history and reasoning behind the design. The following was clarified.

The location chosen was made in consultation with previous Chief Executive Officers, and endorsed by the Council.

Main Roads Department Western Australia (MRDWA) do not fund parking facilities for Tourist Information, only Heavy Vehicles.

This project is to be undertaken to MRDWA specifications, with the costs shared between MRDWA (66.66%) and the Shire of Menzies (33.34%).

Should the Council choose not to continue with the project as is currently presented, MRDWA will carry the cost of the project to date.

The future of this project should now be considered by Council not as a stand-alone project, but in the context of current and future use of land, the long terms plans for facilities in the town. The Community Strategic Plan as reviewed in 2015 certainly indicates the need for increased and improved tourist facilities. It does not indicate that heavy vehicle parking is a priority.

The funds allocated to the construction of this facility may be better spend providing improved signage and parking in the centre of the town (where the parking of heavy vehicles is not an option), and undertaking public consultation regarding the sighting of this.

**CONSULTATION:**

NIL

**STATUTORY ENVIRONMENT:**

NIL

**POLICY IMPLICATIONS:**

NIL

**FINANCIAL IMPLICATIONS:**

Funding for any facility will be dependent on the adoption of the budget for the year ending 30 June 2017.

**STRATEGIC IMPLICATIONS:**

NIL

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

**That Council**

- 1) Advise Mainroads Department Western Australia that is has reviewed the plans for a Heavy Vehicle Parking Bay on Reserve 29651, and has resolved not to proceed with the project at this time, and in this location.**
- 2) Advise Mainroads Department Western Australia that is with undertake public consultation in the future to determine a preferred sight for Heavy Vehicle Parking within the townsite of Menzies, and that in taking this action funding for this project will be reallocated by Mainroads Department Western Australia to a project outside the Shire of Menzies.**
- 3) Thank the Regional Network Manager for his recent assistance and support in the proposal to provide Heavy Vehicle Parking in the town of Menzies.**
- 4) Include an allocation for Tourist Signage and Information Bay in Brown Street Menzies in the budget for the year ending 30 June 2017**
- 5) Include the provision of toilet facilities in the area of the northwest corner of Wilson and Shenton Streets Menzies in the Long Term Financial Plan.**

<b>COUNCIL RESOLUTION:</b>	<b>No 1027</b>
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**Moved: Cr Lee**

**Seconded: Cr Baird**

*That Council*

- 1) Advise Mainroads Department Western Australia that is has reviewed the plans for a Heavy Vehicle Parking Bay on Reserve 29651, and has resolved not to proceed with the project at this time, and in this location.*
- 2) Advise Mainroads Department Western Australia that is with undertake public consultation in the future to determine a preferred sight for Heavy Vehicle Parking within the townsite of Menzies, and that in taking this action funding for this project will be reallocated by Mainroads Department Western Australia to a project outside the Shire of Menzies.*
- 3) Thank the Regional Network Manager for his recent assistance and support in the proposal to provide Heavy Vehicle Parking in the town of Menzies.*

- 4) *Include an allocation for Tourist Signage and Information Bay in Brown Street Menzies in the budget for the year ending 30 June 2017*
  
- 5) *Include the provision of toilet facilities in the area of the northwest corner of Wilson and Shenton Streets Menzies in the Long Term Financial Plan.*

**Carried 6/0**



#### **12.3.4 CAPITAL BUDGET FOR THE YEAR ENDING 30 JUNE 2017**

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	<b>3320</b>
<b>DISCLOSURE OF INTEREST:</b>	The author has no interest in this matter
<b>DATE:</b>	19 August 2016
<b>AUTHOR:</b>	Rhonda Evans, Chief Executive Officer
<b>ATTACHMENTS</b>	12.3.4 (1) – Capital Budget Attachment 12.3.4 (2) – Telstra Infrastructure 12.3.4 (3) – Toilet Block Proposal

#### **SUMMARY:**

For Council to consider the composition of the Capital Works Budget for the year ending 30 June 2017.

#### **BACKGROUND:**

Following the May 2016 ordinary meeting of Council, the Acting Chief Executive Officer presented Council with a draft of the Capital Budget. The attachments have minor variations to the draft budget, and demonstrate a commitment to the ongoing program of asset preservation.

#### **COMMENT:**

The documents **attached** show the list of capital projects as presented to the workshop in May 2016 with the following amendments.

- Heating to Town Hall Added be funded from the Shire House Crossover construction.
- Connection of Administration Building to Fibre (Telstra) to replace Upgrade of Telephone Systems in administration and new locking system for Council buildings
- Reduction of Shire House Crossover construction to provide for sealed crossovers, not concrete.
- Construction of a second public toilet in Menzies (possibly to the north end of the Townsite).

Of the four items listed above, the most important for the progress of the Shire will be the linking of the Administration Building to the Fibre Optic network providing for fast, high quality communications. This will allow the Shire to move to Cloud Technology where appropriate, provide better security with off-site and real time backups.

Telstra will also fund or subsidise fast internet to the Main Street. This will provide a much needed service for Tourists, and a casual opportunity for the local community to use this service when needed.

Other options for improved communication including the Shire contributing to upgrade the mobile network to 4G, or to upgrade the local telephone exchange to ADSL were also sought, the cost estimates for these services were between \$130,000 and \$200,000. It is anticipated that the current 3G mobile network will be upgraded to 4G by Telstra within the next three to five years.

**CONSULTATION:**

NIL

**STATUTORY ENVIRONMENT:**

NIL

**POLICY IMPLICATIONS:**

NIL

**FINANCIAL IMPLICATIONS:**

NIL

**STRATEGIC IMPLICATIONS:**

NIL

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

**That Council accept the capital expenditure program for inclusion into the Budget for the year ending 30 June 2017.**

<b>COUNCIL RESOLUTION:</b>	<b>No 1028</b>
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**Moved: Cr Tucker**

**Seconded: Cr Lee**

*That Council accept the capital expenditure program for inclusion into the Budget for the year ending 30 June 2017.*

**Carried 6/0**

### **12.3.5 NEW YEAR CLOSE DOWN – DECEMBER 2016 TO JANUARY 2017**

<b>LOCATION:</b>	N/A
<b>APPLICANT:</b>	N/A
<b>DOCUMENT REF:</b>	<b>3315</b>
<b>DISCLOSURE OF INTEREST:</b>	The author has no interest in this matter
<b>DATE:</b>	19 August 2016
<b>AUTHOR:</b>	Rhonda Evans, Chief Executive Officer
<b>ATTACHMENTS</b>	Nil

#### **SUMMARY:**

To advise Council of the proposed dates for closure of the Shire Administration Office in Shenton Street Menzies, and the Works Depot in Walsh Street Menzies.

#### **BACKGROUND:**

The Shire of Menzies has traditionally closed down over the Christmas New Year period. This closure provides staff with the opportunity to spend quality time with their families, with minimal disruption to services as many other Government Departments and private businesses also close over this period.

#### **COMMENT:**

The road works program will cease for the year on 16 December 2016, and the two employees on the road crew will commence their break on that day.

The last meeting of Council will be held on Thursday 15 December 2016, and the office will close at 5pm on Wednesday 21 December 2016.

All services will recommence in Tuesday 3 January 2017. This break of twelve days is comprised of four non-working days (Saturdays and Sundays) three public holidays, and five days to be taken as annual leave, leave without pay or accrued rostered days off.

There is no Ordinary Council meeting scheduled for January 2017. The next Ordinary Council meeting will be held on Thursday 23 February 2017.

A skeleton crew will be available to ensure emergency services, and basic town maintenance including rubbish removal, servicing of public toilets, and maintenance of tourist facilities.

#### **CONSULTATION:**

NIL

#### **STATUTORY ENVIRONMENT:**

NIL

#### **POLICY IMPLICATIONS:**

NIL

**FINANCIAL IMPLICATIONS:**

NIL

**STRATEGIC IMPLICATIONS:**

NIL

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

**That**

- 1. Council support the closure of the Administration Office for the period 22 December 2016 to 3 January 2017 with essential services being provided by Council to ensure no loss of amenity to the residents of Menzies and Kookynie.**
- 2. The closure of the Administration Office be advertised on the Shire notice boards, and in the November and December editions of the Menzies Matters newsletter.**

<b>COUNCIL RESOLUTION:</b>	<b>No 1029</b>
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**Moved: Cr Tucker**

**Seconded: Cr Lee**

*That Council*

- 1. Support the closure of the Administration Office for the period 22 December 2016 to 3 January 2017 with essential services being provided by Council to ensure no loss of amenity to the residents of Menzies and Kookynie.*
- 2. Support the closure of the Administration Office be advertised on the Shire notice boards, and in the November and December editions of the Menzies Matters newsletter.*

**Carried 6/0**

**13 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE BEEN GIVEN**

There were no elected member's motions of which previous notice had been given.

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

There was no new business of an urgent nature introduced by Decision of the Meeting.

**15 ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**

There were no items for consideration behinds closed doors.

**16 NEXT MEETING**

The next Ordinary Council Meeting for the Shire of Menzies will be held on Thursday 29 September 2016 commencing at 1pm.

**17 CLOSURE OF MEETING**

There being no further business the Shire President closed the meeting at 1.59pm.

I, \_\_\_\_\_ hereby certify that the Minutes of the Ordinary Meeting of Council held 25 August 2016 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 29 September 2016.

Signed: \_\_\_\_\_

Dated: 29 September 2016