

SHIRE OF MENZIES AGENDA



27 March 2017

SPECIAL COUNCIL MEETING

Agenda for the Special Council Meeting to be held on Monday
27 March 2017 commencing at 2.00pm in the Council Chambers.

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**SHIRE OF MENZIES
NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on 27 March 2017 in the Shire of Menzies council chambers commencing at 2.00pm.

Rhonda Evans
Chief Executive Officer

23 March 2017

DISCLAIMER

No responsibility whatsoever is implied or accepted by the shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the Chief Executive Officer (CEO) before the meeting:**
or
- b) At the meeting immediately before the matter is discussed.**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or

Participate in, or be present during the discussion of decision making procedure relating to the matter unless the member is allowed to do so under Section 5.68 or 5.69 of the Local Government Act 1995.

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- 1 DECLARATION OF OPENING**
- 2 ANNOUNCEMENT OF VISITORS**
- 3 RECORD OF ATTENDANCE**
- 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 5 PUBLIC QUESTION TIME**
- 6 APPLICATIONS FOR LEAVE OF ABSENCE**

Cr Debbie Hansen has applied for Leave of Absence for the Ordinary meeting of Council on Thursday 30 March 2017 commencing at 1pm.
- 7 DECLARATIONS OF INTEREST**
- 8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**
- 9 PETITIONS / DEPUTATIONS / PRESENTATIONS**
- 10 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

11 REPORTS OF OFFICERS

11.1.1 Compliance Audit Report for the Year ended 31 December 2016

LOCATION:	N/A
APPLICANT:	Department of Local Government and Communities
FILE REF:	EDM 058
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	7 March 2017
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	11.1.1-1 – Compliance Audit Return 2016

AUDIT COMMITTEE RECOMMENDATION:

That Council :

1. Confirm that it has conducted a review of the Compliance Audit Return for the year ending 31 December 2016, noting the comments contained in the Return;
2. Adopt the attached Compliance Audit Return for the year ending 31 December 2016; and
3. Recommend that the Return be certified by the President and the Chief Executive Officer and submitted by 31 March 2017.

VOTING REQUIREMENTS: Simple Majority

IN BRIEF:

Consideration of the Compliance Audit Return (CAR) for the year ending 31 December 2016.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

LOCAL GOVERNMENT (AUDIT) REGULATIONS 1996 - REG 14

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Local Government (Audit) Regulations 1996 - REG 15

15. Compliance Audit Return, certified copy of etc, to be given to Executive Director

- (1) After the compliance audit return has been given to the council in accordance with regulation 14(3) a certified copy of the return together with-
 - (a) A copy of the relevant section of the minutes referred to in regulation 14(3)c; and
 - (b) Any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next year following the period to which the return relates
- (2) In this regulation — *certified* in relation to a compliance audit return means signed by
 - (a) The mayor or president, and
 - (b) the CEO

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP13 Council does not comply with statutory reporting requirements and deadlines.

BACKGROUND:

The Compliance Annual Return (CAR) for the period 1 January to 31 December 2016 must be completed and returned to the Executive Director, Department of Local Government and Communities by 31 March 2017.

COMMENT:

The CAR has been reviewed by the Audit Committee at their meeting on 23 February 2017. It is now to be

- a) Presented to Council
- b) Adopted by the Council (along with comments and amendments)
- c) The adoption recorded in the minutes of the meeting at which it is adopted.

The compliance audit report has been completed on-line prior to being downloaded for presentation and consideration by Council.

Two items of non-compliance have been noted.

Item 6 in the Finance Section.

The audit report was not received by Council until 16 January 2017. The Auditor signed off on 16 December 2016, however the ordinary meeting for that day had closed prior to it being received. There was not another opportunity to present the report prior to the end of December 2016.

Item 2 of Local Government Employees

The position of Manger Finance and Administration was not advertised in compliance with the Local Government Act 1995. The previously advertised position of Deputy Chief Executive Officer did not attract any suitable applicants. Council resolved that the position would be removed from establishment.

The Acting Chief Executive Officer created the position of Manager of Finance and Administration, filled the position and sought and received Council endorsement for Jeanette Taylor to be appointed as a designated Senior Employee in February 2016.

It is the belief of the author that all other items subject to the Compliance Audit Report either do not relate to this Council, or compliance has been met.

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Menzies - Compliance Audit Return 2016

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2016.	N/A		Rhonda Evans
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2016.	N/A		Rhonda Evans
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2016.	N/A		Rhonda Evans
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2016.	N/A		Rhonda Evans
5	s3.59(5)	Did the Council, during 2016, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Rhonda Evans



Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Rhonda Evans
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Rhonda Evans
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Rhonda Evans
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Rhonda Evans
5	s5.18	Has Council reviewed delegations to its committees in the 2015/2016 financial year.	N/A		Rhonda Evans
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Rhonda Evans
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Rhonda Evans
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Rhonda Evans
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	N/A		Rhonda Evans
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Rhonda Evans
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Rhonda Evans
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2015/2016 financial year.	Yes		Rhonda Evans
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Rhonda Evans

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Rhonda Evans
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Rhonda Evans



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Rhonda Evans
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Rhonda Evans
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Rhonda Evans
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2016.	Yes		Rhonda Evans
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2016.	Yes		Rhonda Evans
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Rhonda Evans
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Rhonda Evans
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Rhonda Evans
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Rhonda Evans
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Rhonda Evans
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Rhonda Evans
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	N/A		Rhonda Evans



No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	N/A		Rhonda Evans
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Rhonda Evans

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes		Rhonda Evans
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Rhonda Evans

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	N/A		Rhonda Evans

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Rhonda Evans
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Rhonda Evans
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Rhonda Evans
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Rhonda Evans



No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor’s report for the financial year ended 30 June 2016 received by the local government within 30 days of completion of the audit.	Yes		Rhonda Evans
6	s7.9(1)	Was the Auditor’s report for the financial year ended 30 June 2016 received by the local government by 31 December 2016.	No	Audit report was signed on 16 December 2016 but received by Council on 16 January 2017 as December meeting was held on 16 December 2017	Rhonda Evans
7	S7.12A(3)	Where the local government determined that matters raised in the auditor’s report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Rhonda Evans
8	S7.12A (4)	Where the local government determined that matters raised in the auditor’s report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Rhonda Evans
9	S7.12A (4)	Where the local government determined that matters raised in the auditor’s report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Rhonda Evans
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Rhonda Evans
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Rhonda Evans
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Rhonda Evans
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Rhonda Evans
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Rhonda Evans



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	Yes		Rhonda Evans
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	No	The position of Deputy Chief Executive officer was advertised in accord with legislation, this position removed from the establishment and the position of Manager Finance and Administration created and filled without further advertising.	Rhonda Evans
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	Yes		Rhonda Evans
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	Yes		Rhonda Evans
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Rhonda Evans



Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Rhonda Evans
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Rhonda Evans
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Rhonda Evans
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Rhonda Evans
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Rhonda Evans
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Rhonda Evans

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Rhonda Evans
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Rhonda Evans
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Rhonda Evans
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Rhonda Evans



No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Rhonda Evans
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Rhonda Evans
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Rhonda Evans
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Rhonda Evans
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Rhonda Evans
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Rhonda Evans
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Rhonda Evans
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Rhonda Evans
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Rhonda Evans
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Rhonda Evans
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A		Rhonda Evans
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Rhonda Evans
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Rhonda Evans



No	Reference	Question	Response	Comments	Respondent
18	F&G Reg 24AD(6)	If the local government to sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Rhonda Evans
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Rhonda Evans
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Rhonda Evans
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Rhonda Evans
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Rhonda Evans
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	Yes		Rhonda Evans
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	Yes		Rhonda Evans
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Rhonda Evans



Government of **Western Australia**
Department of **Local Government and Communities**

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Menzies

Signed CEO, Menzies

11.1.2 Budget Review 2016/2017

LOCATION:	N/A
APPLICANT:	N/A
FILE REF:	EDM052
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	20 March 2017
AUTHOR:	Jeanette Taylor, Manager Finance & Administration
ATTACHMENT:	11.1.2-1 Capital Statement as at 31 January 2017 11.1.2-2 Operating Statement as at 31 January 2017 11.1.2-3 Reserve Balances following Budget Review 11.1.2-4 Summary of Budget Amendments

COMMITTEE RECOMMENDATION:

That Council

1. Adopt the 2016/2017 Annual Budget Review; and
2. Undertake a further Budget Review in May 2017 to determine the levels of Reserve Fund transfers.
3. Amend the purpose of the Road Reserve to be “for the purpose of future reseal or roads, and upgrade or construction of footpaths, dual use paths, kerbing and crossovers”.

OFFICER RECOMMENDATION:

That the Committee

1. Adopt the 2016/2017 Annual Budget Review; and
2. Undertake a further Budget Review in May 2017 to determine the levels of Reserve Fund transfers.
3. Amend the purpose of the Road Reserve to be “for the purpose of future reseal or roads, and upgrade or construction of footpaths, dual use paths, kerbing and crossovers”.

VOTING REQUIREMENTS: Absolute Majority

IN BRIEF:

The purpose of this item is for Council to adopt the 2016/2017 Annual Budget Review. Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

The review has been considered by the Audit Committee, and recommended to Council.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the shire.

STATUTORY AUTHORITY:

Local Government (Financial Management) Regulations 1996 - REG 33A

33A. Review of budget

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

	Adopted Budget	Revisions	Current Budget
Rates Levied	2,635,872	0	2,635,872
Operating Income	4,941,044	0	4,941,044
Operating Expenditure	(8,135,470)	(110,000)	(8,245,470)
Non Cash Written Back	2,561,125	0	2,561,125
Capital Income	87,500	0	87,500
Capital Expenditure	(4,422,496)	480,012	(3,942,484)
Transfer to Reserve	(500,000)	(1,581,238)	(2,081,238)
Transfer from Reserve	482,235	(250,000)	232,235
Surplus brought forward	2,350,190	1,461,226	3,811,416
Net Current Surplus / (Deficit)	0	0	0

The Budget Review results in no variance to the net surplus. However, there is a movement of cash from Municipal fund to Reserve funds.

RISK ASSESSMENTS:

- OP9** Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration.
- OP10** Budgets do not reflect strategic objectives
- OP16** Council's statutory reports provide inaccurate financial information
- OP30** Unrealistic budgets adopted

BACKGROUND:

The Budget Review was undertaken by the Chief Executive Officer based on comparison with actual income and expenditure information to 31 January 2017 and projections to 30 June 2017 and has been adopted by the Audit Committee on 23 February 2017.

COMMENT:

The 2016/2017 Budget Review was considered by the Audit Committee on 23 February 2017. The Audit Committee Recommendation is to adopt the 2013/2017 Budget Review.

This report contains annual budget estimates, actual amounts of expenditure and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council informed of the current financial position.

Detailed statement of Capital Expenditure by ledger account by program is provided for Council consideration.

Detailed statement of Operating Expenditure by nature or type by program is provided for Council information.

Proposed reallocations

From

12112 Bicycle Path construction	\$90,000
12110 Shire House Crossover construction	\$80,012

To

Bitumen Reseal Reserve	\$170,012
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Council will be considering the report on the Road Condition for the town sites of Menzies and Kookynie. As town site roads are resealed, it is proposed to consider footpaths and crossovers associated with those roads. The costs for this part of the project will be funded from this Reserve.

Note: Amend purpose of Reserve to include upgrade of footpaths crossovers and curbs adjacent to resealed road.

Changes to adopted budget

Operating Budget	0
Capital Budget	(\$ 170,012)
Transfer to Reserve	\$ 170,012
Effect on surplus / deficit	0

From

CR0010 Menzies Main Street Upgrade	\$195,000
11150 Construction Public Toilets	\$ 80,000

Total	\$275,000
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To

Job C13001 Tourism Information Bay Shenton / Brown	\$50,000
Job C13002 Truck Bay Wilson and Shenton (design/stabilise)	\$95,000
Job NEW Public Toilet (site to be determined)	\$80,000
Job C13200 Museum and Surrounds	\$50,000
 Total	 \$275,000

*Agenda for the Special Meeting of Council held in the Shire of Menzies Council Chambers on
Monday 27 March 2017*

This amendment is to define the purpose of allocations included in the adopted budget.

Change to adopted budget	
Operating Budget	0
Capital Budget	0
Transfer to Reserve	0
Effect on surplus / deficit	0

From

11350 Aunty Nelly Water Reclaim Project **\$110,000**

To

Sinking of Bores to support Road Work	\$50,000
Transfer to Reserve – Niagara Dam reinstatement	\$60,000
Total	\$110,000

The Aunty Nelly water source is now being mined. This project is not longer to be undertaken.

Change to adopted budget	
Operating Budget	0
Capital Budget	\$(60,000)
Transfer to Reserve	\$60,000
Effect on surplus / deficit	0

From

11351 Playground Equipment Upgrade **\$30,000**

To

S11301 Softfall / surface for existing playground \$100,000

There is only one playground facility in the town of Menzies, and it is well used. The playing surface is dirt, which is high maintenance. More importantly it does not meet current standards. Attempts have been made to access funding for this, however, until we complete the Youth Services project, it is unlikely that this will be successful.

Change to adopted budget	
Operating Budget	0
Capital Budget	\$70,000
Transfer to Reserve	0
Effect on surplus / (deficit)	\$(70,000)

From

11650 Upgrade of Old Church Menzies	\$50,000
11651 Stone Restoration and Repairs Buildings	\$270,000
Transfer from Reserve	(\$270,000)

To

Transfer to Building Reserve \$50,000

Plans for the Heritage Precinct will be the subject of a separate meeting during March. At this time priorities for the use of these funds will be established.

Change to adopted budget

Operating Budget	0
Capital Budget	\$(320,000)
Transfer from Reserve	\$270,000
Transfer to Reserve	\$50,000

Effect on surplus / deficit 0

From

14710 Purchase of Lots for Town Development \$20,000

To

Transfer to Building Reserve \$20,000

This appears to be an annual budget that has little purpose. Any property returned to the Shire is at the cost of the owner. There are few circumstances that would require Council to purchase additional properties at a cost to Council.

Change to adopted budget

Operating Budget	0
Capital Budget	\$(20,000)
Transfer from Reserve	0
Transfer to Reserve	\$20,000

Effect on surplus / deficit 0

New Item

S11302 Upgrade Surrounds Splash Park \$20,000

From

Waterpark Reserve \$20,000

Recent heavy rains have caused damage to the surrounds of the plant room at the Splash Park. Action is underway to improve the drainage, and reinforce the existing structures surrounding the plant room.

Change to adopted budget

Operating Budget	0
Capital Budget	\$20,000
Transfer from Reserve	\$(20,000)
Transfer to Reserve	0

Effect on surplus / (deficit) 0

Additional Budget Surplus \$1,461,226

At the adoption of the Budget, the estimate of the carried forward balance was based on the assumption that \$1.5 million was to be transferred to Reserve. This was not done due to staff changes, and some uncertainty regarding the status of some projects. The following amendments to the budget show that of the additional surplus of \$1,461,226 more than the budget estimate, \$1,561,238 will now be transferred to Reserve.

Additional funding for asset management and assistance to the Tjuntjuntjara Community have been included. Both these items were overlooked at the time of budget adoption.

Operating –

Consultancy for Asset Management (not ongoing)	\$90,000
On-off Assistance Tjuntjuntjara (carry forward program)	\$20,000

Capital –

Installation of soft fall to Playground	\$70,000
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Transfer to Reserve (note – Plant, Road and Niagara Dam from 15/16 budget)

Plant Reserve	\$500,000
Road Reserve	\$300,000
Niagara Dam Reserve	\$100,000
Building Reserve	\$381,226

Total	\$1,461,226
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Change to adopted budget

Operating Budget	\$110,000
Capital Budget	\$(480,012)
Transfer from Reserve	\$250,000
Transfer to Reserve	\$1,581,238
Effect on surplus / (deficit)	\$1,461,226



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General Purpose Funding

Shire of Menzies
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General Purpose Funding

Other General Purpose Funding

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
03250 Transfer of Interest to Reserves	-	(37,127)
	<hr/>	<hr/>
	-	(37,127)
	<hr/>	<hr/>
Subtotal - Cost of Other General Purpose Fund	-	(37,127)
	<hr/>	<hr/>
Subtotal - Cost of General Purpose Funding	-	(37,127)

**Shire of Menzies
Capital Report for the period ending
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Governance

Shire of Menzies
Capital Report for the period ending
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Governance

Governance - General

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
04265 Furniture and Equipment (Capital)	(45,000)	-
	<u>(45,000)</u>	<u>-</u>
Subtotal - Cost of Governance - General	<u>(45,000)</u>	<u>-</u>
Subtotal - Cost of Governance	<u>(45,000)</u>	<u>-</u>

**Shire of Menzies
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Law, Order & Public Safety

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Law, Order & Public Safety

Animal Control

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
05501 New Pound	-	(1,312)
05566 Other Infrastructure	(10,000)	-
	<u>(10,000)</u>	<u>(1,312)</u>
Allocation		
05501 New Pound	-	(697)
	<u>-</u>	<u>(697)</u>
Subtotal - Cost of Animal Control	<u>(10,000)</u>	<u>(2,009)</u>
Subtotal - Cost of Law, Order & Public Safety	<u>(10,000)</u>	<u>(2,009)</u>

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Education & Welfare

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Education & Welfare

Other Welfare

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
08650 Construction/Purchase of New Youth Centre	-	-
08662 Youth Services Building	(406,000)	-
	<u>(406,000)</u>	<u>-</u>
Subtotal - Cost of Other Welfare	<u>(406,000)</u>	<u>-</u>
Subtotal - Cost of Education & Welfare	<u>(406,000)</u>	<u>-</u>

**Shire of Menzies
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Housing

Shire of Menzies
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Housing

Staff Housing

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
09162 Buildings (Capital)	(132,000)	(1,003)
09193 Installation Landscaping New Houses	(12,000)	-
09199 Water Tanks for 4 staff houses	(5,000)	-
	<u>(149,000)</u>	<u>(1,003)</u>
Subtotal - Cost of Staff Housing	<u>(149,000)</u>	<u>(1,003)</u>

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Housing

Other Housing

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
09262 Buildings (Capital) - Other Housing	(12,000)	-
	(12,000)	-
Subtotal - Cost of Other Housing	(12,000)	-
Subtotal - Cost of Housing	(161,000)	(1,003)

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Community Amenities

Shire of Menzies
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Community Amenities

Sanitation - Household Refuse

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
10150 Proceeds on Disposal of Assets - Sanitation	-	34,091
	<u>-</u>	<u>34,091</u>
<u>Subtotal - Cost of Sanitation - Household Refuse</u>	<u>-</u>	<u>34,091</u>

Shire of Menzies
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Community Amenities

Sanitation - Other

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
10205 Waste Refuse Site Renewal Project	(65,000)	-
	(65,000)	-
Subtotal - Cost of Sanitation - Other	(65,000)	-
Subtotal - Cost of Community Amenities	(65,000)	34,091

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Recreation & Culture

Shire of Menzies
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Recreation & Culture

Public Halls & Civic Centres

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
11150 Construction Project Shire Hall Toilets	(80,000)	-
11151 Capital Works - Shire Town Hall	(63,000)	-
	<u>(143,000)</u>	<u>-</u>
<u>Subtotal - Cost of Public Halls & Civic Centres</u>	<u>(143,000)</u>	<u>-</u>

Shire of Menzies
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Recreation & Culture

Other Recreation & Sport

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
11350 Aunty Nelly Water Reclaim Project	(110,000)	-
11351 Playground Equipment Upgrade Project	(30,000)	-
	<u>(140,000)</u>	<u>-</u>
<u>Subtotal - Cost of Other Recreation & Sport</u>	<u>(140,000)</u>	<u>-</u>

Shire of Menzies
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Recreation & Culture

Other Culture

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
11650	Upgrade of Old Church Menzies	(50,000)	-
11651	Stone Restoration & Repairs Historic Buildings	(270,000)	-
11652	Minor building renewals	(10,000)	-
		<u>(330,000)</u>	<u>-</u>
Subtotal - Cost of Other Culture		<u>(330,000)</u>	<u>-</u>
Subtotal - Cost of Recreation & Culture		<u>(613,000)</u>	<u>-</u>

**Shire of Menzies
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Transport

Shire of Menzies
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Transport

Streets, Roads, Bridges & Depot Construction

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
12104	Roads to Recovery Construction -jobs	850,685	-
12105	Blackspot funding Construction	9,500	-
12106	Road Construction Muni - jobs	104,700	-
12109	Road Construction RRG - jobs	449,990	-
		<u>1,414,875</u>	<u>-</u>
Operating Expense			
12104	Roads to Recovery Construction -jobs	(900,685)	(186,708)
12105	Blackspot funding Construction	(46,614)	(42,865)
12106	Road Construction Muni - jobs	(736,302)	(51,780)
12108	Footpath Construction	(25,000)	(125)
12109	Road Construction RRG - jobs	(766,648)	(4,833)
12110	Shire House - Crossover Construction	(80,012)	-
12112	Bicycle Path Construction	(90,000)	-
12120	Depot Extension -Asset Upgrade	(50,000)	(13,264)
		<u>(2,695,261)</u>	<u>(299,575)</u>
Allocation			
12104	Roads to Recovery Construction -jobs	-	(6,073)
12106	Road Construction Muni - jobs	-	(8,323)
12108	Footpath Construction	-	(219)
		<u>-</u>	<u>(14,616)</u>
Subtotal - Cost of Streets, Roads, Bridges & De		<u>(1,280,386)</u>	<u>(314,190)</u>

Shire of Menzies
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Transport

Plant & Equipment Purchases

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
12310 Minor Plant Purchases	-	(1,417)
12351 Proceeds on Disposal of Assets - Road Plant	6,008	-
	<u>6,008</u>	<u>(1,417)</u>
Operating Expense		
12310 Minor Plant Purchases	(10,000)	-
12313 Purchase Rubbish Truck	(147,235)	-
12345 Purchase Light Vehicles	(125,000)	-
12346 Purchase of Heavy Vehicles	-	(134,398)
12351 Proceeds on Disposal of Assets - Road Plant	(35,221)	-
	<u>(317,456)</u>	<u>(134,398)</u>
Subtotal - Cost of Plant & Equipment Purchas	<u>(311,448)</u>	<u>(135,815)</u>
Subtotal - Cost of Transport	<u>(1,591,834)</u>	<u>(450,005)</u>

**Shire of Menzies
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Economic Services

Shire of Menzies
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Economic Services

Tourism & Area Promotion

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
13266 Tourism Capital Jobs	-	(19,772)
13270 Tourism Signage & events Board	(15,000)	-
13280 Town Street Trees Planting & Care Program	(65,000)	(315)
	<u>(80,000)</u>	<u>(20,087)</u>
Allocation		
13266 Tourism Capital Jobs	-	(14,197)
	<u>-</u>	<u>(14,197)</u>
Subtotal - Cost of Tourism & Area Promotion	<u>(80,000)</u>	<u>(34,284)</u>

Shire of Menzies
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Economic Services

Tjuntjuntjara

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
13488 Tjuntjuntjara Capital Purchases	-	-
	-	-
Subtotal - Cost of Tjuntjuntjara	-	-
Subtotal - Cost of Economic Services	(80,000)	(34,284)

**Shire of Menzies
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Other Property & Services

Shire of Menzies
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Other Property & Services

Administration

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
14580 Proceeds on Disposal of Assets - Administratio	1,008	-
	<u>1,008</u>	<u>-</u>
Operating Expense		
14576 Electrical Upgrades to Admin	(52,000)	-
14595 Purchase of Furniture and Equipment (not capi	-	(4,385)
	<u>(52,000)</u>	<u>(4,385)</u>
Subtotal - Cost of Administration	<u>(50,992)</u>	<u>(4,385)</u>

Shire of Menzies
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Other Property & Services

Unclassified

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
14710 Purchase of land lots for town development	(20,000)	-
	(20,000)	-
Subtotal - Cost of Unclassified	(20,000)	-
Subtotal - Cost of Other Property & Services	(70,992)	(4,385)
Balance to Capital Schedule	(3,042,826)	(494,722)



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printed 17/02/2017

Shire of Menzies
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General Purpose Funding

Shire of Menzies

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General Purpose Funding

Rate Revenue

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
03106 General Rates Levied	-	2,836,906
03107 General Rates Levied UV Mining	2,287,788	-
03108 General Rates Levied UV Pastoral	58,732	-
03109 General Rates Levied GRV Residential	110,253	-
03110 General Rates Levied GRV Commercial	45,080	-
03111 General Rates Levied GRV Vacant	1,283	-
03112 General Rates Levied UV Mining - Min Rates	110,118	-
03113 General Rates Levied UV Pastoral - Min Rates	2,448	-
03114 General Rates Levied UV Other - Min Rates	2,142	-
03115 Interim Rates	-	8,558
03118 GRV Minimum Rates Raised	3,060	-
03119 GRV	64,965	-
03120 Penalty Interest Raised on Rates	65,000	44,820
03121 Rates Written-off & Adjustments	(50,000)	(417)
03123 Instalment Interest Received	10,000	6,659
03124 Installment Admin Fees	5,544	5,850
03127 ESL Penalty levied	2,539	1,294
03145 Rates and Property operations (Jobs)	-	180
	<u>2,718,952</u>	<u>2,903,851</u>
Operating Expense		
03100 Rates Accounting Expense	-	-
03101 Rate Notice Stationery expense	-	-
03102 Valuation Expenses and Title Searches Expen:	-	-
03103 Debt Collection Expenses	-	-
03106 General Rates Levied	-	(2,850,120)
03121 Rates Written-off & Adjustments	-	(902)
03145 Rates and Property operations (Jobs)	(118,033)	(4,584)
03191 Allocate from GL to Jobs (System)	-	2,894,965
	<u>(118,033)</u>	<u>39,359</u>
Allocation		
03106 General Rates Levied	-	2,850,120
03190 Allocate to Jobs	(2,718,952)	(2,894,965)
03191 Allocate from GL to Jobs (System)	2,718,952	-
03199 Admin Allocated to Rates	(163,319)	(12,716)
	<u>(163,319)</u>	<u>(57,561)</u>

Shire of Menzies
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General Purpose Funding

Subtotal - Cost of Rate Revenue	2,437,600	2,885,649
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Shire of Menzies
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General Purpose Funding

Other General Purpose Funding

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
03201	Grants Commission Grant Received - General	1,716,844	1,298,509
03202	Grant Commission - Ops Road Component	760,173	-
03203	Grants Commission Grants Received - Special	120,000	-
03205	Interest Received - Municipal	50,000	31,172
03206	Interest Received - Reserves	75,000	37,127
03207	Other General Purpose funding received	-	1,191
03210	Other Grant Funding - No GST	-	339,844
		<u>2,722,017</u>	<u>1,707,843</u>
Operating Expense			
03200	Expenses relating to Other General Purpose Fi	(4,000)	-
		<u>(4,000)</u>	<u>-</u>
Subtotal - Cost of Other General Purpose Fund		<u>2,718,017</u>	<u>1,707,843</u>
Subtotal - Cost of General Purpose Funding		<u>5,155,617</u>	<u>4,593,492</u>

Shire of Menzies
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Governance

Shire of Menzies

Operating Report for the period ending 31 January 2017

Governance

Members Of Council

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
04116 Insurance Reimbursements	-	-
04145 Elected members Allowances (Jobs)	-	91
04146 Members Costs (Jobs)	16,959	-
	<u>16,959</u>	<u>91</u>
Operating Expense		
04100 Members Travelling Expenses paid	-	-
04101 Members Conference Expenses	-	-
04102 Council Election Expenses	-	-
04103 President's Allowance paid	-	-
04104 Members Meeting Allowance	-	-
04105 Members -Donations	-	-
04106 Members - Subscriptions	-	-
04107 Deputy President's Allowance paid	-	-
04108 Members Communication Allowance	-	-
04110 Civic Receptions & Functions Expense	-	-
04113 Members Printing	-	-
04114 Members Advertsing	-	-
04115 Members Citizenship Award	-	-
04145 Elected members Allowances (Jobs)	(131,000)	(74,298)
04146 Members Costs (Jobs)	(78,000)	(15,594)
	<u>(209,000)</u>	<u>(89,892)</u>
Allocation		
04146 Members Costs (Jobs)	-	(236)
04199 Admin Allocated to Members	(408,301)	(31,793)
	<u>(408,301)</u>	<u>(32,029)</u>
Subtotal - Cost of Members Of Council	<u>(600,342)</u>	<u>(121,831)</u>

Shire of Menzies
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Governance

Governance - General

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
04201	Travel Expenses	-	(738)
04202	Printing & Stationary	-	-
04203	Legal Expenses Governance	-	-
04204	Subscription Expenses Governance	-	(14,724)
04205	Advertising Expenses Governance	-	-
04206	Meeting Expenses Governance	-	-
04207	Refreshment Expenses Governance	-	-
04210	Records Expenses Governance	-	-
04215	Other Expenses Governance	(34,395)	-
04245	Other Governance Operations - (Jobs)	(392,763)	(153,518)
		<u>(427,158)</u>	<u>(168,981)</u>
Subtotal - Cost of Governance - General		<u>(427,158)</u>	<u>(168,981)</u>
Subtotal - Cost of Governance		<u>(1,027,500)</u>	<u>(290,811)</u>

Shire of Menzies
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Law, Order & Public Safety

Shire of Menzies
Operating Report for the period ending
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Law, Order & Public Safety

Fire Prevention

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
05106	Fire Prevention - Other Revenue & Admin Fee	7,000	-
05107	FESA Operating Grant Income	10,890	7,845
		<u>17,890</u>	<u>7,845</u>
Operating Expense			
05100	Fire Advertising	(250)	-
05101	Fire Prevention - Utilities	(200)	-
05102	Fire Prevention - Insurance	(3,129)	-
05103	Fire Fighting Expenses	(19,332)	-
05104	ESL Levy Council Property	(15,500)	-
05145	Fire Prevention (Jobs)	-	(2,456)
		<u>(38,411)</u>	<u>(2,456)</u>
Depreciation			
05188	Depreciation - Fire Prevention	(48,590)	-
		<u>(48,590)</u>	<u>-</u>
Allocation			
05103	Fire Fighting Expenses	(1,125)	(145)
05145	Fire Prevention (Jobs)	-	(868)
05199	Admin Allocated to Fire Prevention	(8,166)	(636)
		<u>(9,291)</u>	<u>(1,650)</u>
Subtotal - Cost of Fire Prevention		<u>(78,402)</u>	<u>3,740</u>

Shire of Menzies
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Law, Order & Public Safety

Animal Control

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
05208	Dog Registration Fees	100	98
05209	Cat Registration Fees	100	-
		<u>200</u>	<u>98</u>
Operating Expense			
05201	Ranger Consultant	(30,000)	-
05202	Wild Dog Control	(5,000)	-
05203	Cactus Control	(20,807)	-
05204	Dog Expenses	(500)	-
05205	Cat Expenses	(500)	-
05245	Animal Control Operations (Jobs)	-	(11,902)
		<u>(56,807)</u>	<u>(11,902)</u>
Depreciation			
05288	Depreciation - Animal Control	(252)	-
		<u>(252)</u>	<u>-</u>
Allocation			
05203	Cactus Control	(2,736)	-
		<u>(2,736)</u>	<u>-</u>
Subtotal - Cost of Animal Control		<u>(59,596)</u>	<u>(11,805)</u>

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Law, Order & Public Safety

Other Law, Order & Public Safety

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
05301	Emergency Services Programs Expenses	(2,222)	(769)
05307	Police Station Costs	(5,265)	(581)
05399	Other Expenses Related to Law Order Safety (-	(355)
		<u>(7,487)</u>	<u>(1,705)</u>
Allocation			
05301	Emergency Services Programs Expenses	(4,142)	(749)
05307	Police Station Costs	(7,000)	(1,904)
05398	Admin Allocated Other Law, Order & Public Sa	(8,166)	(636)
		<u>(19,308)</u>	<u>(3,289)</u>
Subtotal - Cost of Other Law, Order & Public Sa		<u>(26,794)</u>	<u>(4,994)</u>
Subtotal - Cost of Law, Order & Public Safety		<u>(164,791)</u>	<u>(13,059)</u>

Shire of Menzies
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Health

Shire of Menzies
Operating Report for the period ending
31 January 2017

Health

Other Health

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
07700	EHO Contract	(19,000)	-
07701	Nurse Expenses	(60,000)	-
07702	Other Expenses Relating to Health	(5,000)	(350)
07745	Other Health Operations (Jobs)	-	(28,923)
		<u>(84,000)</u>	<u>(29,273)</u>
Allocation			
07745	Other Health Operations (Jobs)	-	(26)
07799	Admin Allocation - Health	(12,249)	(954)
		<u>(12,249)</u>	<u>(980)</u>
Subtotal - Cost of Other Health		<u>(96,249)</u>	<u>(30,253)</u>
Subtotal - Cost of Health		<u>(96,249)</u>	<u>(30,253)</u>

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Education & Welfare

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Education & Welfare

Other Education

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
08245 Contributions to Programs (Jobs)	(11,500)	(6,313)
	<u>(11,500)</u>	<u>(6,313)</u>
Subtotal - Cost of Other Education	<u>(11,500)</u>	<u>(6,313)</u>
Subtotal - Cost of Education & Welfare	<u>(11,500)</u>	<u>(6,313)</u>

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Housing

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Housing

Staff Housing

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
09121	Staff Housing Rent Income	13,000	8,320
		<u>13,000</u>	<u>8,320</u>
Operating Expense			
09101	Maintenance Staff Housing	(128,974)	(26,240)
09102	Staff Housing Furniture - non capital	(5,000)	-
		<u>(133,974)</u>	<u>(26,240)</u>
Depreciation			
09188	Depreciation - Staff Housing	(99,004)	-
		<u>(99,004)</u>	<u>-</u>
Allocation			
09101	Maintenance Staff Housing	(54,152)	(20,664)
09105	Staff House Costs Allocated to Services	175,127	46,904
		<u>120,974</u>	<u>26,240</u>
Subtotal - Cost of Staff Housing		<u>(99,004)</u>	<u>8,320</u>

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Housing

Other Housing

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
09206 Other Housing Rental Fees	1,500	700
09207 Dept of Housing Leases - Teachers	42,500	26,948
	<u>44,000</u>	<u>27,648</u>
Operating Expense		
09201 Maintenance Non Staff Housing	(89,297)	(11,684)
	<u>(89,297)</u>	<u>(11,684)</u>
Allocation		
09201 Maintenance Non Staff Housing	(36,602)	(8,021)
	<u>(36,602)</u>	<u>(8,021)</u>
Subtotal - Cost of Other Housing	<u>(81,899)</u>	<u>7,943</u>
Subtotal - Cost of Housing	<u>(180,903)</u>	<u>16,263</u>

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Community Amenities

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Community Amenities

Sanitation - Household Refuse

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
10101	Income Relating to Sanitation - Household Bins	6,480	7,795
		<u>6,480</u>	<u>7,795</u>
Operating Expense			
10100	Domestic Refuse Expenses	-	(1,151)
10145	Sanitation Operations (Jobs)	(25,500)	(16,945)
10191	Reallocated to job (Revenue)	-	7,795
		<u>(25,500)</u>	<u>(10,302)</u>
Depreciation			
10188	Depreciation - Refuse Collection	(6,059)	-
		<u>(6,059)</u>	<u>-</u>
Allocation			
10100	Domestic Refuse Expenses	-	1,032
10145	Sanitation Operations (Jobs)	(69,495)	(24,962)
10190	Reallocate to Job Expense	(6,480)	(7,795)
10191	Reallocated to job (Revenue)	6,480	-
		<u>(69,495)</u>	<u>(31,725)</u>
Subtotal - Cost of Sanitation - Household Refuse		<u>(94,574)</u>	<u>(34,232)</u>

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Community Amenities

Sanitation - Other

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
10200	Maintenance Tip Site	(36,787)	(4,073)
10201	Litter & Graffiti Control Expenses	(1,707)	-
10204	Purchase Rubbish Bins - Sanitation - Other	(2,288)	-
		<u>(40,782)</u>	<u>(4,073)</u>
Allocation			
10200	Maintenance Tip Site	(23,007)	(8,730)
10201	Litter & Graffiti Control Expenses	(4,092)	-
		<u>(27,099)</u>	<u>(8,730)</u>
Subtotal - Cost of Sanitation - Other		<u>(67,881)</u>	<u>(12,803)</u>

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Community Amenities

Protection Of Environment

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
10501 Income Relating to Protection Of Environment	740	(740)
	740	(740)
Operating Expense		
10500 Expenses Relating to Protection of Environmer	(1,000)	-
	(1,000)	-
Subtotal - Cost of Protection Of Environment	(260)	(740)

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Community Amenities

Town Planning & Regional Development

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
10600 Costs Relating to Town Planning & Regional D	(1,500)	(45)
	<u>(1,500)</u>	<u>(45)</u>
Allocation		
10600 Costs Relating to Town Planning & Regional D	-	(78)
	<u>-</u>	<u>(78)</u>
<u>Subtotal - Cost of Town Planning & Regional D</u>	<u>(1,500)</u>	<u>(123)</u>

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Community Amenities

Other Community Amenities

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
10700	Expenses Relating to Other Community Ameni	(2,524)	-
10701	Menzies Public Conveniences (Jobs)	(17,573)	(4,941)
10702	Maintenance - Cemetery (Old Job)	(12,069)	235
10704	Public Conveniences Kookynie	(10,204)	-
10745	Cemeteries (Jobs)	-	(2,971)
		<u>(42,370)</u>	<u>(7,677)</u>
Allocation			
10700	Expenses Relating to Other Community Ameni	(1,776)	-
10701	Menzies Public Conveniences (Jobs)	(17,170)	(9,427)
10702	Maintenance - Cemetery (Old Job)	(7,014)	(235)
10704	Public Conveniences Kookynie	(692)	-
10745	Cemeteries (Jobs)	-	(6,757)
		<u>(26,652)</u>	<u>(16,419)</u>
Subtotal - Cost of Other Community Amenities		<u>(69,022)</u>	<u>(24,096)</u>
Subtotal - Cost of Community Amenities		<u>(233,236)</u>	<u>(71,994)</u>

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Recreation & Culture

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Recreation & Culture

Public Halls & Civic Centres

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
11103	Hall Hire Fees	150	-
11107	Supply of Water from Hall Standpipe	400	152
		<u>550</u>	<u>152</u>
Operating Expense			
11101	Maintenance - Hall	(12,907)	-
11145	Town Hall Operations (Jobs)	-	(660)
		<u>(12,907)</u>	<u>(660)</u>
Allocation			
11101	Maintenance - Hall	(719)	-
		<u>(719)</u>	<u>-</u>
Subtotal - Cost of Public Halls & Civic Centres		<u>(13,076)</u>	<u>(508)</u>

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Recreation & Culture

Swimming Areas And Beaches

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
11245 Water Park Costs (Jobs)	-	(2,190)
	-	(2,190)
Allocation		
11245 Water Park Costs (Jobs)	-	(1,477)
	-	(1,477)
Subtotal - Cost of Swimming Areas And Beaches	-	(3,667)

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Recreation & Culture

Other Recreation & Sport

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
11307	Water Park Operations	10,000	-
		<u>10,000</u>	<u>-</u>
Operating Expense			
11300	Sports Courts Utilites	(10,000)	-
11301	Other Recreation Expenses	(67,406)	(6,024)
11303	Parks & Gardens - Jobs	(99,218)	(17,358)
11304	Playground Equipment Maintenance	(7,081)	-
11306	Golf Club Expenses	(15,000)	-
11307	Water Park Operations	(56,740)	(4,433)
11345	Clubs and Amenities (Jobs)	-	(3,435)
		<u>(255,445)</u>	<u>(31,249)</u>
Depreciation			
11388	Depreciation Other Sport & Recreation	(11,884)	-
		<u>(11,884)</u>	<u>-</u>
Allocation			
11301	Other Recreation Expenses	-	(4,490)
11303	Parks & Gardens - Jobs	(37,436)	(32,037)
11307	Water Park Operations	(30,379)	(8,606)
11345	Clubs and Amenities (Jobs)	-	(6,382)
11398	Admin Allocated Other Recreation & Sport	(81,660)	(6,359)
		<u>(149,476)</u>	<u>(57,874)</u>
Subtotal - Cost of Other Recreation & Sport		<u>(406,805)</u>	<u>(89,123)</u>

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Recreation & Culture

Television And Rebroadcasting

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
11400 Expenses Relating to Television Radio	(12,829)	(215)
	<u>(12,829)</u>	<u>(215)</u>
Depreciation		
11488 Depreciation - TV & Radio Rebroadcasting	(7,776)	-
	<u>(7,776)</u>	<u>-</u>
Subtotal - Cost of Television And Rebroadcasti	<u>(20,606)</u>	<u>(215)</u>

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Recreation & Culture

Libraries

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
11500	Training Libraries	(3,000)	-
11501	Postage & Freight Libraries	(500)	(62)
11502	Printing Libraries	(500)	-
11503	AMLIB Fees Libraries	(1,500)	-
11505	Books & Programs Libraries	(500)	(220)
11545	Library operations (Job)	-	(136)
		<u>(6,000)</u>	<u>(418)</u>
Allocation			
11599	Admin Allocated Libraries	(8,166)	(636)
		<u>(8,166)</u>	<u>(636)</u>
Subtotal - Cost of Libraries		<u>(14,166)</u>	<u>(1,054)</u>

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Recreation & Culture

Other Culture

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
11600	Heritage Consultants Costs	(15,000)	(4,106)
11602	Niagara Dam Review	(25,000)	-
11603	Old Post Office Maintenance	(5,550)	(186)
11605	Old Butcher Shop Maintenance	(2,500)	(45)
11606	Museum Shed Maintenance	(5,000)	(45)
11608	Art & Culture Initiatives	(5,000)	-
11645	Heritage and Culture (Jobs)	-	(445)
		<u>(58,050)</u>	<u>(4,826)</u>
Allocation			
11603	Old Post Office Maintenance	-	(116)
11605	Old Butcher Shop Maintenance	-	(78)
11606	Museum Shed Maintenance	-	(78)
11645	Heritage and Culture (Jobs)	-	(715)
		<u>-</u>	<u>(988)</u>
Subtotal - Cost of Other Culture		<u>(58,050)</u>	<u>(5,814)</u>

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Recreation & Culture

War Memorial

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
11701 Anzac War Memorial Maintenance	(5,941)	-
11702 Anzac War Memorial Utilities	(200)	(40)
	<u>(6,141)</u>	<u>(40)</u>
Allocation		
11701 Anzac War Memorial Maintenance	(1,495)	-
	<u>(1,495)</u>	<u>-</u>
Subtotal - Cost of War Memorial	<u>(7,636)</u>	<u>(40)</u>
Subtotal - Cost of Recreation & Culture	<u>(520,339)</u>	<u>(100,422)</u>

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Transport

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Transport

Streets, Roads, & Bridges Maintenance

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
12200 Maintenance - Muni Fund Roads - Jobs	161,700	-
12226 Grant - MRWA Direct Grant	-	-
12228 Grant - Roads to Recovery	-	97,450
12232 Grant - RRG	-	-
12236 Grant - MRWA Blackspot	-	31,075
12237 Grant - Roads	-	-
12238 Grant - Other: Tjun Access Indigenous Access	-	91,800
12242 WANDRRA Flood Damage Grant	-	213,019
	<u>161,700</u>	<u>433,345</u>
Operating Expense		
12102 Contract Grading	-	-
12111 Town Dam Menzies	(20,464)	(194)
12115 ROMAN II Subscription	-	(6,130)
12200 Maintenance - Muni Fund Roads - Jobs	(622,475)	(107,670)
12201 Maintenance - Depot	(25,692)	-
12202 Maintenance - Footpaths & Kerbs	-	(384)
12204 Town Streets Clean Up & Sweeping	-	(3,637)
12205 Slashing - Town Streets	(22,747)	(1,900)
12207 Main Street Development - non capital	-	-
12208 Insulation for Records Sea Container	(4,000)	-
12209 Street Lighting	-	(4,615)
12210 Street Furniture	-	-
12211 Street Trees Gardens & Watering	-	(196)
12212 Sundry Tools & Materials	(10,000)	(2,503)
12213 Maintenance - Sewer Ponds	(6,327)	(215)
12214 Rehabilitation of Gravel & Sand Pit (s)	-	-
12216 Road Repairs Flood & Storm Damage MUNI	-	(13)
12223 Roadside Furniture and Signage	-	-
12232 Grant - RRG	-	(24,670)
12245 Transport (not own resources) Jobs	(90,454)	(6,015)
	<u>(802,159)</u>	<u>(158,142)</u>
Depreciation		
12288 Depreciation Transport	(1,806,081)	-
	<u>(1,806,081)</u>	<u>-</u>

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Transport

Streets, Roads, & Bridges Maintenance

		<u>Current Budget</u>	<u>YTD Actual</u>
Allocation			
12111	Town Dam Menzies	(1,574)	-
12200	Maintenance - Muni Fund Roads - Jobs	(635,539)	(356,442)
12201	Maintenance - Depot	(19,296)	-
12202	Maintenance - Footpaths & Kerbs	-	(672)
12204	Town Streets Clean Up & Sweeping	-	(10,983)
12205	Slashing - Town Streets	(9,314)	(5,730)
12211	Street Trees Gardens & Watering	-	(1,069)
12212	Sundry Tools & Materials	-	(672)
12213	Maintenance - Sewer Ponds	(1,342)	(375)
12216	Road Repairs Flood & Storm Damage MUNI	-	(23)
12223	Roadside Furniture and Signage	-	-
12245	Transport (not own resources) Jobs	(11,708)	(9,904)
12299	Admin Allocated - Transport	(216,400)	(16,850)
		<u>(895,172)</u>	<u>(402,719)</u>
<u>Subtotal - Cost of Streets, Roads, & Bridges Ma</u>		<u>(3,341,713)</u>	<u>(127,516)</u>

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Transport

Aerodromes

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
12640	Menzies Airstrip Maintenance	(21,424)	(2,016)
12641	Kookynie Airstrip Maintenance	(21,500)	-
12645	Airstrips - operations (Jobs)	-	(4,691)
		<u>(42,924)</u>	<u>(6,707)</u>
Allocation			
12640	Menzies Airstrip Maintenance	(4,828)	2,016
12641	Kookynie Airstrip Maintenance	(5,085)	-
12645	Airstrips - operations (Jobs)	-	(1,881)
		<u>(9,913)</u>	<u>135</u>
Subtotal - Cost of Aerodromes		<u>(52,837)</u>	<u>(6,572)</u>
Subtotal - Cost of Transport		<u>(3,394,550)</u>	<u>(134,088)</u>

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Economic Services

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Economic Services

Rural Services

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
13100 Expenses Relating to Rural Services & Pest Cc	(5,000)	-
	<u>(5,000)</u>	<u>-</u>
<u>Subtotal - Cost of Rural Services</u>	<u>(5,000)</u>	<u>-</u>

Shire of Menzies

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Economic Services

Tourism & Area Promotion

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
13245	Lady Shenton - Visitors Centre Operating (Jobs)	218	2,405
13247	Events	-	330
13252	Golden Quest Vehicle Lease	12,000	-
13272	Tourism Reimbursements	747	-
13273	Tourism Lease Income	-	6,312
13275	Tourism Other Income	13,636	-
		<u>26,601</u>	<u>9,047</u>
Operating Expense			
13245	Lady Shenton - Visitors Centre Operating (Jobs)	(84,561)	(66,603)
13246	Tourist Facilities	-	(9,985)
13247	Events	(144,572)	(16,001)
13250	Promotional Materials Advertising & Marketing	(25,000)	(22)
13251	Goldfields Network Tourism Expenses	(40,436)	(15)
13252	Golden Quest Vehicle Lease	(12,000)	(5,800)
13253	Old Butcher Shop Utilities and Insurance	(200)	-
13254	Kookyine Info Bay & Townsite	(30,500)	(1,743)
13255	Kookyine Walk Trail	(2,500)	-
13256	Ularring Tourist Facility	(1,585)	(412)
13257	Lake Ballard	(30,500)	(3,463)
13258	Niagara Dam	(25,257)	2,399
13259	Goongarrie Cottages	(11,529)	(3,932)
13260	Tourism Signage	(7,679)	(23)
13261	Lady Shenton Maintenance	(15,069)	(897)
13262	Tourism Advertising	(5,000)	-
		<u>(436,387)</u>	<u>(106,497)</u>
Depreciation			
13288	Depreciation - Tourism and Area Promotion	(78,398)	-
		<u>(78,398)</u>	<u>-</u>
Allocation			
13245	Lady Shenton - Visitors Centre Operating (Jobs)	(32,564)	(1,286)
13246	Tourist Facilities	-	(6,501)
13247	Events	(15,499)	(1,386)
13254	Kookyine Info Bay & Townsite	(69,495)	(2,193)
13256	Ularring Tourist Facility	(1,984)	(721)

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Economic Services

Tourism & Area Promotion

		<u>Current Budget</u>	<u>YTD Actual</u>
Allocation			
13257	Lake Ballard	(69,495)	(6,604)
13258	Niagara Dam	(17,821)	(2,398)
13259	Goongarrie Cottages	(5,182)	(2,125)
13260	Tourism Signage	(2,300)	-
13261	Lady Shenton Maintenance	(233)	-
13299	Admin Allocated- Tourism and Area Promotion	(163,321)	(12,717)
		<u>(377,894)</u>	<u>(35,932)</u>
Subtotal - Cost of Tourism & Area Promotion		<u>(866,077)</u>	<u>(133,382)</u>

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Economic Services

Building Control

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
13301	Building Licence Fees	1,500	318
13345	Building Control (Jobs)	-	349
		<u>1,500</u>	<u>667</u>
Operating Expense			
13300	Building Surveyor Costs	(11,613)	(1,594)
13345	Building Control (Jobs)	-	(5,508)
		<u>(11,613)</u>	<u>(7,102)</u>
Allocation			
13399	Admin Allocation - Building	(40,830)	(3,179)
		<u>(40,830)</u>	<u>(3,179)</u>
Subtotal - Cost of Building Control		<u>(50,943)</u>	<u>(9,614)</u>

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Economic Services

Tjuntjuntjara

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
13400	Tjuntjuntjara Sculpture Course	-	-
13404	Tjuntjuntjara Consultants	-	-
13405	Tjuntjuntjara Holiday Program	-	(11,650)
13407	Tjuntjuntjara Football Carnival	-	-
13408	Tjuntjuntjara Dog Health Program	-	-
13411	Tjuntjuntjara Site to Site Program	-	-
13445	Tjuntjuntjara Community - Contributions	(129,500)	(10,628)
		<u>(129,500)</u>	<u>(22,278)</u>
Allocation			
13499	Admin Allocation - Tjunjunarra	(85,163)	(6,359)
		<u>(85,163)</u>	<u>(6,359)</u>
Subtotal - Cost of Tjuntjuntjara		<u>(214,663)</u>	<u>(28,637)</u>

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Economic Services

Plant Nursery

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
13501 Nursery Operational Expenses	(5,000)	-
	<u>(5,000)</u>	<u>-</u>
Subtotal - Cost of Plant Nursery	<u>(5,000)</u>	<u>-</u>

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Economic Services

Other Economic Services

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
13605 Other Economic Services - Other Income	900	-
13645 Other Economic Services (Jobs)	-	23,160
	<u>900</u>	<u>23,160</u>
Operating Expense		
13645 Other Economic Services (Jobs)	-	(24,686)
	<u>-</u>	<u>(24,686)</u>
Allocation		
13645 Other Economic Services (Jobs)	-	(807)
	<u>-</u>	<u>(807)</u>
Subtotal - Cost of Other Economic Services	<u>900</u>	<u>(2,332)</u>

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Economic Services

Crc

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
13721 CRC Reimbursements	-	18
13745 Community Resource Centre Operating (Jobs)	80,000	-
13750 CRC Operating Grant	-	44,000
13751 CRC All Sales	-	14,384
	<u>80,000</u>	<u>58,402</u>
Operating Expense		
13702 CRC Salaries & Wages	-	(15,436)
13704 CRC Maintenance	-	(422)
13705 CRC Travel Expenses	-	-
13706 CRC Postage & Freight	-	-
13707 CRC Print & Stationary	-	-
13708 CRC Other admin expenses	-	(433)
13709 CRC Membership Fees	-	-
13710 CRC Computing Costs	-	(511)
13711 CRC Furntiure NON Capital	-	-
13712 CRC Uniforms	-	-
13713 CRC Telephone Card Purchases	-	(1,728)
13715 CRC Marketing & Promotion	-	-
13716 CRC Utilities	-	(1,512)
13717 CRC Refreshments	-	-
13718 CRC Cleaning	-	(302)
13719 CRC Training & Conference Expenses	-	-
13720 CRC Programs	-	(104)
13722 CRC superannuation	-	(1,991)
13745 Community Resource Centre Operating (Jobs)	(80,000)	(15,134)
	<u>(80,000)</u>	<u>(37,573)</u>
Allocation		
13702 CRC Salaries & Wages	-	(111)
13704 CRC Maintenance	-	-
13708 CRC Other admin expenses	-	-
13718 CRC Cleaning	-	(529)
13745 Community Resource Centre Operating (Jobs)	-	(2,045)
	<u>-</u>	<u>(2,685)</u>
Subtotal - Cost of Crc	<u>-</u>	<u>18,144</u>

Shire of Menzies

Operating Report for the period ending 31 January 2017

Economic Services

Caravan Park

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
13802	Caravan Park Income from Charges	50,000	37,639
13803	Caravan Park Income from Washer & Dryers	2,500	2,070
13845	Caravan Park (Jobs)	-	1,342
		<u>52,500</u>	<u>41,051</u>
Operating Expense			
13810	Caravan Park Salaries & Wages	(25,191)	(2,274)
13811	Caravan Park Maintenance	(16,637)	(16,653)
13812	Caravan Park Landscaping and Gardening - O	(8,291)	-
13813	Caravan Park Other Costs	(1,490)	(1,325)
13815	Caravan Park Utilities	(35,200)	(347)
13845	Caravan Park (Jobs)	-	(50,062)
		<u>(86,810)</u>	<u>(70,662)</u>
Allocation			
13810	Caravan Park Salaries & Wages	(85,398)	(3,034)
13811	Caravan Park Maintenance	(19,549)	(8,286)
13812	Caravan Park Landscaping and Gardening - O	(26,958)	-
13845	Caravan Park (Jobs)	-	(20,013)
		<u>(131,904)</u>	<u>(31,333)</u>
Subtotal - Cost of Caravan Park		<u>(166,214)</u>	<u>(60,944)</u>
Subtotal - Cost of Economic Services		<u>(1,306,997)</u>	<u>(216,766)</u>

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Private Works

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
14101 Private Works Income	500	1,752
	<u>500</u>	<u>1,752</u>
Operating Expense		
14100 Private Works Expenses	(4,564)	(2,399)
	<u>(4,564)</u>	<u>(2,399)</u>
Allocation		
14100 Private Works Expenses	(15,471)	(3,354)
	<u>(15,471)</u>	<u>(3,354)</u>
Subtotal - Cost of Private Works	<u>(19,535)</u>	<u>(4,001)</u>

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Public Works Overheads

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
14246 PWOH Cost of Employment (Jobs)	-	3,216
	<u>-</u>	<u>3,216</u>
Operating Expense		
14200 Supervision Wages - Public Works Overheads	(124,275)	(63,930)
14201 Superannuation - Public Works Overheads	(70,005)	(40,761)
14202 Reimbursements Expense PWOH	(56)	-
14203 Leave Annual - Public Works Overheads	(39,117)	(21,215)
14204 Leave Personal - Public Works Overheads	(16,647)	-
14206 Public Holidays - Public Works Overheads	(19,975)	-
14209 Protective Clothing & PPE - Public Works Over	(10,000)	(656)
14210 Training & Conferences - Public Works Overhe	(23,000)	(9,811)
14211 Recruitment Costs - Public Works Overheads	(5,000)	-
14212 Meeting Expenses - Public Works Overheads	(1,681)	-
14215 Other Exps - Public Works Overheads	(1,339)	-
14217 Depot Mtce (to be allocated as PWOH) Use Job	(12,500)	-
14218 Motor Vehicle Expenses Allocated - PWO's	(9)	-
14219 Telephone - Public Works Overheads	(9,000)	-
14220 Utilities - Public Works Overheads	(500)	-
14222 Engineering Consultancy - PWO's	(100,000)	-
14226 Depot Operational & Misc Tasks - Labour Cost	(4,222)	-
14245 PWOH Cost of Operations (Jobs)	-	(162,252)
14246 PWOH Cost of Employment (Jobs)	-	(20,007)
	<u>(437,326)</u>	<u>(318,633)</u>
Depreciation		
14225 Depreciation - Public Works Overheads	(4,887)	-
	<u>(4,887)</u>	<u>-</u>
Allocation		
14200 Supervision Wages - Public Works Overheads	-	42,360
14201 Superannuation - Public Works Overheads	-	35,111
14203 Leave Annual - Public Works Overheads	-	13,703
14209 Protective Clothing & PPE - Public Works Over	-	656
14210 Training & Conferences - Public Works Overhe	-	(6,058)
14212 Meeting Expenses - Public Works Overheads	(614)	-
14215 Other Exps - Public Works Overheads	(2,874)	-

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Public Works Overheads

		<u>Current Budget</u>	<u>YTD Actual</u>
Allocation			
14218	Motor Vehicle Expenses Allocated - PWO's	-	(980)
14221	PWOH Allocated to Works and Services	909,643	527,553
14226	Depot Operational & Misc Tasks - Labour Cost	(14,311)	-
14245	PWOH Cost of Operations (Jobs)	-	(70,472)
14246	PWOH Cost of Employment (Jobs)	-	(3,439)
14299	Admin Allocated to Works - Public Works Overl	(326,641)	(25,434)
		<u>565,203</u>	<u>512,999</u>
Subtotal - Cost of Public Works Overheads		<u>122,990</u>	<u>197,583</u>

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Plant Operation Costs

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue		
14308 Plant Operations Reimbursements (FTC)	-	27,925
	<u>-</u>	<u>27,925</u>
Operating Expense		
14301 Mech's Wages - Internal Repairs to P&E (Plant	(96,714)	(37,774)
14302 Other Plant Costs (DO NOT USE)	(818)	(1,434)
14303 Fuel & Oils - Plant Operations (Plant)	(200,000)	(54,678)
14304 Tyres and Tubes - Plant Operations (Plant)	(25,000)	(5,188)
14305 Parts & Repairs - Plant Operations	(205,383)	(29,905)
14307 Vehicle Registraions & Insurance - Plant Oper:	(4,000)	(11,836)
	<u>(531,915)</u>	<u>(140,816)</u>
Depreciation		
14388 Depreciation - Plant Operations	(364,527)	-
	<u>(364,527)</u>	<u>-</u>
Allocation		
14301 Mech's Wages - Internal Repairs to P&E (Plant	(327,860)	(65,690)
14302 Other Plant Costs (DO NOT USE)	(2,775)	-
14305 Parts & Repairs - Plant Operations	(1,299)	(34,826)
14309 Less Plant Costs Allocated	803,518	301,312
14399 Admin Allocated - Plant Operations	(12,910)	(8,902)
	<u>458,675</u>	<u>191,893</u>
Subtotal - Cost of Plant Operation Costs	<u>(437,768)</u>	<u>79,002</u>

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Administration

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
14512	Reimbursements	140,772	2,220
14545	Administration Operations (Jobs)	-	(575)
14547	Administration Cost of Employment (Jobs)	-	3,211
14579	Solar Pwr grant	139,762	-
		<u>280,534</u>	<u>4,855</u>
Operating Expense			
14501	Admin LGMA Memberships	(4,245)	-
14503	Safety Rep Inspections & Programs	(2,633)	-
14509	Records Mgt Costs	(21,500)	-
14510	Admin Salaries & Wages	(494,983)	(309,178)
14511	Superannuation	-	(50,606)
14512	Reimbursements	-	-
14513	Other Admin Costs	(5,596)	-
14514	Admin FBT	(10,000)	(16,351)
14515	Audit Fees	(40,000)	-
14516	Admin Travel Costs	(5,000)	-
14518	Admin Uniforms	(2,000)	-
14519	Housing Allowance (DO NOT USE)	(3,200)	-
14524	Admin Other Employee Costs	(5,500)	-
14527	Professional Development Study - Administrati	(12,000)	-
14530	Recruitment Costs	(5,000)	(1,362)
14532	Recruitment Relocation	(20,000)	-
14533	Legal Fees	(30,000)	-
14534	Fair Value Valuations & Revaluations	(5,000)	-
14535	Accounting Services	(50,000)	-
14536	Contractors& Consultants	(200,000)	-
14537	Admin Printing & Stationary	(55,000)	-
14538	Bank Charges (No GST) Account Fees	(2,000)	-
14539	Insurance	(135,926)	-
14541	Utilities	(30,000)	-
14542	Phones / Mobiles	(20,000)	-
14543	Bank Charges (GST) Merchant and Connect	(1,000)	-
14544	Computing Costs & Support - Administration	(65,000)	-
14545	Administration Operations (Jobs)	-	(325,202)
14546	Software Licence and Upgrades (Jobs)	(50,000)	(31,643)

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Administration

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
14547 Administration Cost of Employment (Jobs)	-	(22,096)
14548 Training Expenses - Administration	(10,000)	-
14549 Legal Expenses (Jobs)	-	(912)
14555 Postage & Freight - General Administration	(1,500)	-
14557 Meeting Costs - Administration	(1,500)	-
14558 Advertising - Administration	(2,000)	-
14559 Newspapers & Periodicals	(800)	-
14561 Civic Buildings Operations	(70,330)	(11,153)
14573 Purchase Plant & Equip - Administration	(10,000)	-
14574 Purchase Furniture & Equipment Administration	(10,000)	-
14590 Insurance Claims (Jobs)	-	(255)
	<u>(1,381,714)</u>	<u>(768,757)</u>
Depreciation		
14588 Depreciation - Administration	(105,462)	-
	<u>(105,462)</u>	<u>-</u>
Allocation		
14503 Safety Rep Inspections & Programs	(452)	-
14510 Admin Salaries & Wages	-	264,156
14511 Superannuation	-	43,890
14513 Other Admin Costs	(2,021)	-
14530 Recruitment Costs	-	1,362
14545 Administration Operations (Jobs)	-	(9,095)
14560 Admin Vehicle Expenses Allocated	-	-
14561 Civic Buildings Operations	(11,289)	(3,243)
14599 Administration Costs Allocated to Other Progra	1,360,165	80,265
	<u>1,346,403</u>	<u>377,334</u>
Subtotal - Cost of Administration	<u>139,762</u>	<u>(386,568)</u>

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Salaries & Wages

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense			
14600	Gross Salaries & Wages	(1,490,671)	(770,054)
14603	Less Sal & Wages Allocated	1,490,671	770,302
		<u>-</u>	<u>248</u>
Subtotal - Cost of Salaries & Wages		<u>-</u>	<u>248</u>

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Unclassified

		<u>Current Budget</u>	<u>YTD Actual</u>
Operating Revenue			
14704	Expenses Relating to Unclassified (Jobs)	-	3,996
		<u>-</u>	<u>3,996</u>
Operating Expense			
14700	Expenses Relating to Unclassified	(13,620)	-
14704	Expenses Relating to Unclassified (Jobs)	-	(484)
		<u>(13,620)</u>	<u>(484)</u>
Subtotal - Cost of Unclassified		<u>(13,620)</u>	<u>3,512</u>

Shire of Menzies
Operating Report for the period ending
31 January 2017

Other Property & Services

Town Planning Schemes

	<u>Current Budget</u>	<u>YTD Actual</u>
Operating Expense		
14800 Expenses Relating to Town Planning Schemes	(10,000)	-
	(10,000)	-
Subtotal - Cost of Town Planning Schemes	(10,000)	-
Subtotal - Cost of Other Property & Services	(218,170)	(110,223)
Balance to Program Schedule	(1,998,619)	3,635,825

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SHIRE OF MENZIES
For the Period ended
31 January 2017

RESERVES - CASH BACKED

	Actual 2017	Actual 2017	Actual 2017	Actual 2017	Revised Budget 2017	Revised Budget 2017	Revised Budget 2017	Revised Budget 2017	Revised Budget 2017	Revised Budget 2017	Revised Budget 2017	Revised Budget 2017
	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	187,871	2,616	0	190,487	187,872	0	0	187,872	187,872	0	0	187,872
Plant reserve	558,156	7,772	0	565,928	558,156	0	(147,235)	410,921	410,921	500,000	0	910,921
Building reserve	684,086	9,525	0	693,611	684,086	0	(270,000)	414,086	414,086	451,226	270,000	1,135,312
TV reserve	16,388	228	0	16,617	16,388	0	0	16,388	16,388	0	0	16,388
Main street reserve	193,331	2,692	0	196,023	193,331	0	(65,000)	128,331	128,331	0	0	128,331
Staff amenities reserve	69,225	964	0	70,188	69,225	0	0	69,225	69,225	0	0	69,225
Roads reserve	164,020	2,284	0	166,304	164,020	0	0	164,020	164,020	300,000	0	464,020
Caravan park reserve	309,195	4,305	0	313,500	309,195	0	0	309,195	309,195	0	0	309,195
Rates future claims reserve	46,442	647	0	47,089	203,607	0	0	203,607	203,607	0	0	203,607
Bitumen resealing reserve	203,607	2,835	0	206,442	46,442	0	0	46,442	46,442	170,012	0	216,454
Niagara Dam reserve	123,062	1,714	0	124,775	123,062	500,000	(10,000)	613,062	613,062	160,000	0	773,062
Waterpark reserve	111,011	1,546	0	112,556	111,011	0	0	111,011	111,011	(20,000)	0	91,011
	<u>2,666,393</u>	<u>37,127</u>	<u>0</u>	<u>2,703,520</u>	<u>2,666,395</u>	<u>500,000</u>	<u>(492,235)</u>	<u>2,674,160</u>	<u>2,674,160</u>	<u>1,581,238</u>	<u>250,000</u>	<u>4,505,398</u>

All of the reserve accounts are supported by money held in financial institutions

SHIRE OF MENZIES
For the Period ended
31 January 2017

RESERVES - CASH BACKED

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of Reserve	Anticipated date of use	Purpose of the reserve
Leave reserve	Perpetual	To be used to fund annual and long service leave requirements.
Plant reserve	Perpetual	To be used for the purchase of major plant.
Building reserve	Perpetual	To be used for the acquisition of future buildings and renovation of existing buildings.
TV reserve	Perpetual	To be used to fund upgrades to the rebroadcasting equipment.
Main street reserve	Perpetual	To be used to fund major road works.
Staff amenities reserve	Perpetual	Established for the beautification of the main street.
Roads reserve	Perpetual	Established for the purpose of providing staff housing and amenities.
Caravan park reserve	Perpetual	Established for the purpose of providing of upgrading the caravan park.
Rates future claims reserve	Perpetual	Established for future rates claims.
Bitumen resealing reserve	Perpetual	Established to fund future resealing of roads.
Niagara Dam reserve	Perpetual	Established for ongoing upgrade of Niagara Dam valve workings and other maintenance.
Waterpark reserve	Perpetual	Established to provide a waterpark.

**Shire of Menzies
Reconciliation of Current Budget to Adopted Budget**

	Adopted Budget	Revisions	Current Budget
Rates Levied	2,635,872	0	2,635,872
Operating Income	4,941,044	0	4,941,044
Operating Expenditure	(8,135,470)	(110,000)	(8,245,470)
Non Cash Written Back	2,561,125	0	2,561,125
Capital Income	87,500	0	87,500
Capital Expenditure	(4,422,496)	480,012	(3,942,484)
Transfer to Reserve	(500,000)	(1,581,238)	(2,081,238)
Transfer from Reserve	482,235	(250,000)	232,235
Surplus brought forward	2,350,190	1,461,226	3,811,416
Net Current Surplus / (Deficit)	0	0	0

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11.1.3 Wards and Representation Review

LOCATION:	N/A
APPLICANT:	N/A
DOCUMENT REF:	EDM 111
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	22 March 2017
AUTHOR:	Rhonda Evans Chief Executive Officer
ATTACHMENT:	11.1.3-1 Council minutes to undertake assessment 11.1.3-2 Discussion Paper 11.1.3-3 Advertising for Public submissions

RECOMMENDATION:

That Council maintain the current system of representation with

1. Seven Councillors and
2. Two Wards being Rural and Town

VOTING REQUIREMENTS: Absolute Majority

IN BRIEF:

At the November 2016 ordinary meeting Council resolved to undertake a review of Ward and Representation for the Shire of Menzies, and to invite submissions relating to this matter.

The purpose of the review is to assess the current arrangements and evaluate a range of options to find a system of representation that best suits the characteristics of the district and its people

RELEVANT TO STRATEGIC PLAN:

14.3 Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the Shire.

STATUTORY AUTHORITY:

Local Government Act 1995 Schedule 2.2 6(1) – Local Government with Wards to review periodically.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENTS:

OP94 – 8 Year Review of Ward and Representation

BACKGROUND:

The Local Government Advisory Board has notified the Shire that at its August 2016 meeting it resolved to request that the Shire of Menzies complete an eight year review of its wards and representation.

The last review of wards in the Shire of Menzies was undertaken in 2009. This resulted in the retention of seven councillors, and the reduction in wards from three to two.

In November 2016, the Shire commenced this process.

COMMENT:

The resolution of council at the November 2016 meeting directed that advertising for the review be undertaken, and that the closing date for submissions was to be 13 January 2017. This advertising was not completed until 25 January 2017, with the closing date amended to 9 March 2017.

The discussion paper was available at the Council Library in the Lady Shenton Building, the Shire Office in the Town Hall, and on the Council Website. A copy of the discussion paper is attached to this item (attachment 2).

No submissions were received by Council, and only one request for a copy of the discussion paper from which there was no feed back.

The options before Council relate to two items.

Wards

The removal of ward boundaries in a Shire with two main areas of population may result in little or no representation for one or other community. This would not be ideal for either.

Representation within the Wards

The current representation is the best fit whilst retaining seven members. It is generally felt that an uneven number of Councillors provides fewer occasions where the President is called on to cast the deliberative vote.

*Minutes of the Ordinary Meeting of Council held in the Shire of Menzies Council Chambers on
Thursday 24 November 2016*

12.5 MANAGEMENT AND POLICY

12.5.1 Eight Year Ward and Representation Review

LOCATION:	N/A
APPLICANT:	Local Government Advisory Board
DOCUMENT REF:	4346
DISCLOSURE OF INTEREST:	The Author has no interest to disclose
DATE:	7 November 2016
AUTHOR:	Rhonda Evans, Chief Executive Officer
ATTACHMENT:	12.5.1-1 Review Process Flow Chart 12.5.1-2 Letter from Advisory Board (3766) 12.5.1-3 Risk Assessment OP94 12.5.1-4 Review Process Package

COUNCIL RESOLUTION:	No 1095
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Moved: Cr Mazza

Seconded: Cr Lee

That Council

1. *Resolve to undertake a review of Ward and Representation for the Shire of Menzies in accordance with Schedule 2.2 6(1) of the Local Government Act.*
2. *Advertise the review of Ward and Representation in the Kalgoorlie Miner and the Menzies Matters, inviting submissions to be received at the Shire Office Shenton Street Menzies by 4pm 13 January 2017.*
3. *Receive Risk Assessment OP94 – Eight Year Review of Ward and Representation.*

Carried 5/0

OFFICER RECOMMENDATION:

That Council

1. Resolve to undertake a review of Ward and Representation for the Shire of Menzies in accordance with Schedule 2.2 6(1) of the Local Government Act.
2. Advertise the review of Ward and Representation in the Kalgoorlie Miner and the Menzies Matters, inviting submissions to be received at the Shire Office Shenton Street Menzies by 4pm 13 January 2017.
3. Receive Risk Assessment OP94 – Eight Year Review of Ward and Representation.

VOTING REQUIREMENTS:

Simple Majority

IN BRIEF:

Local Governments divided into districts are required to review their ward boundaries and representation every eight years. The purpose of the review is to assess the current arrangements and evaluate a range of options to find a system of representation that best suits the characteristics of the district and its people.

Council must resolve to undertake the review, and to give public notice that a review is to be undertaken.

RELEVANT TO STRATEGIC PLAN:

Active civic leadership achieved

- Regularly review plans with community consultation on significant decisions affecting the Shire.

STATUTORY AUTHORITY:

Local Government Act 1995 Schedule 2.2 6(1) – Local Government with Wards to review periodically.

POLICY IMPLICATIONS:

No policy relates to this matter.

FINANCIAL IMPLICATIONS: Nil

RISK ASSESSMENT:

Shire Reputation and Governance

OP94 8 Year Review of Ward and Representation

BACKGROUND:

The Local Government Advisory Board has requested that the Shire of Menzies complete an eight-year review of its wards and representation in accordance with clause 6(1) of Schedule 2.2 of the Local Government Act 1995.

Council has considered the subject of whether to retain the Ward system of elections in the past, and must do so again as required by the Local Government Act.

COMMENT:

The initial part of the process requires that Council resolve to undertake the review. Following the resolution, the review must be advertised, and submissions on the matter invited. The period between advertising and the closing date for submissions must be no less than six weeks.

In conjunction with the invitation for submissions, the Department of Local Government and Community (the Department) has the expectation that an information sheet will be provided for assistance to anyone making a submission.

The information sheet should present a diverse range of alternatives to the current situation so that options can be considered. While Council may have a preferred position, the public notice must not limit the possible responses and suggestions from the community.

In addition to giving public notice, local governments may undertake other initiatives to promote community discussion including public and/or ward meetings, media articles and interviews, sending information to non-resident electors, ratepayers or progress associations and distributing information to all households.

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SHIRE OF MENZIES

REVIEW OF WARDS AND REPRESENTATION DISCUSSION PAPER BACKGROUND

BACKGROUND

The Shire of Menzies has resolved to undertake a review of its ward system to comply with the requirements of the Local Government Act 1995 (the Act).

Schedule 2.2 of the Act requires local governments with wards to carry out reviews of the ward boundaries and the number of Councillors for each ward from time to time so that no more than eight years elapse between successive reviews. The last review of wards in the Shire of Menzies was undertaken in 2009 and it is now appropriate to carry out another review.

CURRENT SITUATION

Currently the Shire of Menzies has seven (7) Councillors elected from two (2) wards as follows:

Table: Shire of Menzies elector to Councillor ratios – current situation

Ward	2015 Number of Councillors	2015 Number of Electors	Ward Ratio Average	% Ratio Deviation
Town	3	96	32	11.8%
Rural	4	158	40	-8.9%
TOTAL	7	254	36	

The % ratio deviation gives a clear indication of the % difference between the average Councillor/elector ratio for the whole local government and the Councillor/elector ratio for each ward.

REVIEW PROCESS

The review process involves a number of steps:

- The council resolves to undertake the review;
- Public submission period opens;
- Information provided to the community for discussion;
- Public submission period closes;
- The Council considers all submissions and relevant factors and makes a decision;
- The Council submits a report to the Local Government Advisory Board (the Board) for its consideration; and
- If a change is proposed, the Board submits a recommendation to the Minister for Local Government (the Minister).

Any changes approved by the Minister will be in place for the next ordinary election where possible.

FACTORS TO BE CONSIDERED

When considering changes to wards and representation, Schedule 2.2 of the Act specifies factors that must be taken into account by a local government as part of the review process:

1. Community of interest;
2. Physical and topographic features;
3. Demographic trends;
4. Economic factors; and
5. Ratio of Councillors to Electors in the various wards. The Board offers the following interpretation of these factors.

1. Community of interest

The term community of interest has a number of elements. These include a sense of community identity and belonging, similarities in the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on the shared facilities in an area as reflected in catchment areas of local schools and sporting teams, or the circulation areas of local newspapers. Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

2. Physical and topographic features

These may be natural or man-made features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations. Coastal plain and foothills regions, parks and reserves may be relevant as may other man made features such as railway lines and freeways.

3. Demographic trends

Several measurements of the characteristics of human populations, such as population size, and its distribution by age, sex, occupation and location provide important demographic information. Current and projected population characteristics will be relevant as well as similarities and differences between areas within the local government.

4. Economic factors

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area. This may include the industries that occur in a local government area (or the release of land for these) and the distribution of community assets and infrastructure such as road networks.

5. Ratio of Councillors to Electors in the various wards

It is expected that each local government will have similar ratios of electors to Councillors across the wards of its district.

OPTIONS TO CONSIDER

The Council may consider the following options and members of the community may suggest others:

Option 1 - Maintain the current ward system (Town and Rural)

Option 2 - No wards

Option 3 - More wards (perhaps three or four)

MAINTAIN THE CURRENT WARD SYSTEM (TOWN AND RURAL)

The table at the commencement of this document shows a % deviation of 11.8% in the Town Ward. The guidelines identify 10% as the point at which action may need to be taken. Closer analysis shows the number of electors variance between the wards is eight. With such a low number of electors it would be difficult to draw boundaries which meet the other factors particularly Community of interest and economic factors.

If the number of Councillors in each ward were to be redistributed the result would show

Ward	2015 Number of Councillors	2015 Number of Electors	Ward Ratio Average	% Ratio Deviation
Town	4	96	24	33.3%
Rural	3	158	52	-44.4%
TOTAL	7	254	36	

This arrangement would clearly be unfair to those in the rural ward.

Another option is to reduce the number of Councillors from seven to six. This would reduce the expenditure for Councillors by between \$11,000 and \$15,000 dependent of the reimbursements of travel costs.

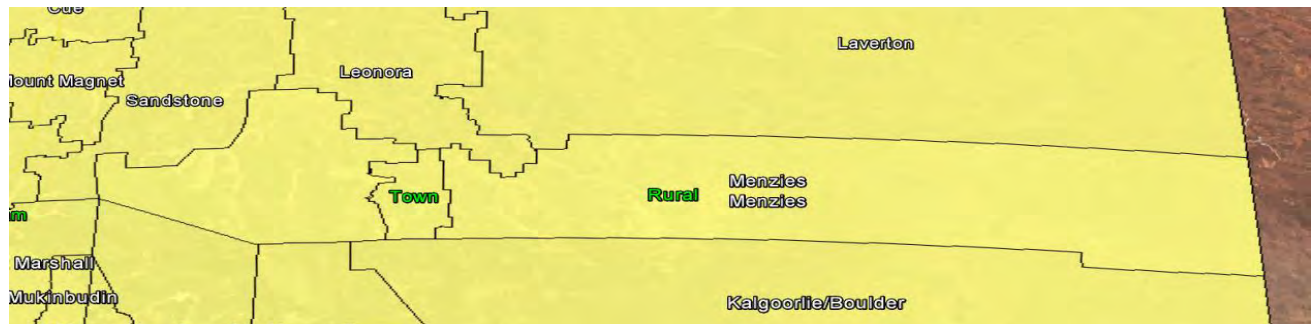
The following tables show the possible combinations for the allocation of members while retaining the current ward boundaries.

Ward	2015 Number of Councillors	2015 Number of Electors	Ward Ratio Average	% Ratio Deviation
Town	3	96	32	23.8%
Rural	3	158	53	-23.8%
TOTAL	6	254	42	

Ward	2015 Number of Councillors	2015 Number of Electors	Ward Ratio Average	% Ratio Deviation
Town	2	96	48	-14.3%
Rural	4	158	39	7.1%
TOTAL	7	254	42	

The wards were introduced to ensure that a balance of representation of interests was maintained between those who are for the most part resident within the town sites and have a day to day relationship with the town community, and those both resident and non-residents whose interest is directed toward rural pursuits.

The names of the wards may also be considered. For example, rather than localities such as Town and Rural it may be preferable to use names better reflecting the local names in use for the district. The map showing the ward boundaries which follows suggests that Town which encompasses Menzies and Kookynie, and Rural to the east and west of the town sites and including Tjuntjuntjara is reasonable.



NO WARDS

The removal of ward boundaries is certainly an option. This would require all members to truly represent the whole of the Shire. Were this option to be pursued, consideration would need to be given to the number of Councillors. Due to the physical shape of the Shire, and the fact that the ratio average would be between 36 and 42 having no wards may result in Councillors being clustered either in the extreme east or west. This could reduce the contact between electors and their representative.

MORE WARDS

Most of the population of the Shire is concentrated equally in two areas. The town site of Menzies, and the Tjuntjuntjara Communities. As the map above shows, the Rural ward is split into two parts. East of the Town ward, and west of the Town ward. Consideration may be given to alternate ward boundaries which could result in more than two wards.

PUBLIC SUBMISSIONS

Members of the community are invited to make a written submission about any aspect of ward boundaries and representation and lodge it at:

Shire of Menzies
PO Box 4
MENZIES WA 6436

Submissions will also be accepted by email:

Email: admin@menzies.wa.gov.au

All submissions must be received by 5pm on 10 March 2017.

Thank you for your interest and involvement in this review. Council welcomes your comments on any matters that may assist it to make informed and responsible decisions for the benefit of the people of the Shire of Menzies.

Councillor Jill Dwyer
SHIRE PRESIDENT

Rhonda Evans
CHIEF EXECUTIVE OFFICER

Kalgoorlie Miner
Public Notices
Wednesday 25 January 2017

SHIRE OF MENZIES
REVIEW OF SYSTEM OF REPRESENTATION

The Shire of Menzies is conducting a review of its system of representation and invites public participation in the review.

The number of elected members and the "no ward" structure will be assessed although this does not limit the matters that members of the community can raise in relation to the system of representation in the Shire.

This assessment will take into account the view of the community and outline any other matters that may be considered.

An information sheet/discussion paper is available outlining the current situation on council's website at www.menzies.wa.gov.au or from the Shire office at 124 Shenton Street, Menzies.


Public submissions are invited and must be submitted to the Shire of Menzies at:

PO Box 4
MENZIES WA 6436
Email: admin@menzies.wa.gov.au

by 9 March 2017.

For further information (and a copy of the information/discussion paper) please contact Rhonda Evans at the Shire of Menzies on (08) 9024 2041.

Rhonda Evans
Chief Executive Officer
Shire of Menzies
PO Box 4
Menzies WA 6346



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**12 ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAVE
BEEN GIVEN**

**12.1 APPLICATION BY ELECTED MEMBER TO ATTEND MEETING BY
INSTANTANEOUS COMMUNICATION**

Cr Jamie Mazza and Cr Jill Dwyer have applied to attend the Ordinary Meeting of Council on Thursday 30 March 2017 commencing at 1pm by instantaneous communication.

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF
THE MEETING**

14 ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

15 NEXT MEETING

16 CLOSURE OF MEETING

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